

POSITION ADJUSTMENT REQUEST

C.27

NO. 25707
DATE 3/15/2021

Department County Administrator/Risk Mgmt
Department No./ Budget Unit No. 0150 Org No. 1505 Agency No. 02

Action Requested: Reassign position 232 and 15746 and incumbents from Department 0003 (County Administrator) to Department 0150 (Risk Management)

Proposed Effective Date: 7/1/2018

Classification Questionnaire attached: Yes [] No [] / Cost is within Department's budget: Yes [] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost 0 Net County Cost \$0.00

Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT No fiscal impact

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Monica Nino

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

3/15/21

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/29/2021

Reassign position #232 and incumbent, Equal Employment Opportunity Officer (AJDB) (unrepresented), and position #15746 and incumbent, Clerk-Experienced Level (JWXB) (represented) from Department 0003 (County Administrator) to Department 0150 (Risk Management), effective May 1, 2021.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[x] 5/1/2021(Date)

Amanda Monson

3/29/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 04-20-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: