

POSITION ADJUSTMENT REQUEST

C.26

NO. 25702
DATE 2/26/2021

Department Health Services
Department No./ Budget Unit No. 0540 Org No. 6380 Agency No. A18

Action Requested: Establish the classification of Associate Medical Director-Exempt (\$15,396 - \$24,428) and add two (2) positions; cancel one (1) vacant Hospitalist-Exempt (VPT3) position #9978 at salary plan and grade 1PX-1004 (\$17,054 - \$19,380) and two (2) vacant Primary Care Provider-LMTD-EX (VPT6) positions #9178 and #8234 at salary plan and grade 1PX-1000 (\$17,464 - \$19,917) in the Health Services Department. (Unrepresented)

Proposed Effective Date: 4/1/2021

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$61,502.69) Net County Cost \$0.00
Total this FY \_\_\_\_\_ N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Offset by elimination of three current clinical positions

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Lauren Ludwig
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for 3/22/2021
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/9/2021

Establish the classification of Associate Medical Director-Exempt (VCS4) at Salary Plan and Grade B85 1013 (\$20,096 - \$24,428) and add two (2) positions; cancel one (1) vacant Hospitalist-Exempt (VPT3) position #9978 at Salary Plan and Grade 1PX-1004 (\$17,054 - \$19,380) and two (2) vacant Primary Care Provider-LMTD-EX (VPT6) positions #9178 and #8234 at Salary Plan and Grade 1PX-1000 (\$17,464 - \$19,917)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [ ] Day following Board Action.

[X] 5/28/2021(Date)

Gladys Scott Reid 4/9/2021

(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 4/15/2021

- [X] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED [X]

DATE 04-20-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: