

POSITION ADJUSTMENT REQUEST

NO. 25688
DATE 1/28/2020

Department Probation Department No./ Budget Unit No. 0308 Org No. 3022 Agency No. 30
Action Requested: ADOPT Position Adjustment Resolution No. 25688 to add two (2) Planner and Evaluator Level A (VCXC) (represented) positions at a salary plan and grade ZB2 1099 (\$4,023.70 - \$5,827.52) in the Probation Department.

Proposed Effective Date: 2/10/2020

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$199,380.00 Net County Cost \$0.00
Total this FY \$83,075.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT JJCPA & SB678 State Revenue

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Danielle Fokkema

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Melissa Crockett for Paul Reyes

1/28/21

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/1/2021

Add two (2) Planner and Evaluator Level A (VCXC) (represented) positions at a salary plan and grade ZB2 1099 (\$4,023.70 - \$5,827.52).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Amber Lytle

02/01/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

2/4/2021

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ~~DISAPPROVED~~ XXXXX

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE February 9, 2021

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: