

POSITION ADJUSTMENT REQUEST

C.41

NO. 25651
DATE 7/17/2020

Department Office of the Sheriff
Department No./ Budget Unit No. 0255 Org No. 2535 Agency No. 25
Action Requested: Reallocate salary of Sheriff's Crime Analyst (64VA) and its incumbents from (\$6,038.45 - \$7,523.27) to (\$6,516.56 - \$8,316.97).

Proposed Effective Date: 9/1/2020

Classification Questionnaire attached: Yes [X] No [] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$66,470.64 Net County Cost \$0.00
Total this FY \$60,931.42 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Revenue From P-6 CAB

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

11/12/2020

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/11/2021

Reallocate salary of Sheriff's Crime Analyst (64VA) and its incumbents from V#5 1002 (\$6,038.45 - \$7,523.27) to (\$6,516.56 - \$8,316.97).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Genesis Duenas

01/11/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/28/2021

[X] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 02-02-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: