

POSITION ADJUSTMENT REQUEST

NO. 25665
DATE 11/20/2020

Department EHSD-CSB Department No./
Budget Unit No. 0588 Org No. 1417 Agency No. 19

Action Requested: Reallocate in the Salary Schedule the following classifications: Teacher Assistant Trainee-Project, Infant Toddler Associate Teacher-Prjct, Child Nutrition Food Services Transporter-Prjct, Community Services Building Services Worker-Project in the Employment and Human Services, Community Services Bureau.

Proposed Effective Date: 12/3/2020

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$389,173.00 Net County Cost \$0.00
Total this FY \$227,017.58 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT N/A

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Eva Gaipa

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dennis Bozanich

12/17/2020

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/6/2021

Reallocate the salaries of the following classifications on the salary schedule: Teacher Assistant Trainee-Project; Associate Teacher-Project, Infant Toddler Associate Teacher-Project; Child Nutrition Food Services Transporter-Project, Community Services Building Service Worker-Project in the Employment and Human Services Department, Community Services Bureau. (100% Offset)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

Amanda Monson

1/6/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ~~DISAPPROVED~~

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 01-09-2021

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: