



## INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR  
November 9, 2020

Supervisor Candace Andersen, Chair  
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair  
Diane Burgis, Vice Chair

Staff Julie DiMaggio Enea, Staff

Present:

Attendees: See Attendance Record, attached.

### 1. Introductions

***Chair Andersen called the meeting to order at 10:30 a.m. and introduced the Committee.***

### 2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

***No one requested to speak during the general public comment period.***

### 3. RECEIVE and APPROVE the Record of Action for the October 12, 2020 IOC meeting.

***The Committee approved the Record of Action for the October 12, 2020 meeting as presented.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

### 4. RECOMMEND to the Board of Supervisors appointments and reappointments to the Hazardous Materials Commission. (Michael Kent, Health Services Department)

***The Committee approved the appointments as recommended and directed staff to forward the recommendations to the Board of Supervisors.***

AYE: Chair Candace Andersen

Vice Chair Diane Burgis

5. RECOMMEND reappointment of Dean E. Barbieri to the Member of the Bar seat on the Public Law Library Board of Trustees to a new one-year term expiring on December 31, 2021.

***The Committee approved the appointment as recommended and directed staff to forward the recommendation to the Board of Supervisors.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

6. RECOMMEND the reappointment of Neil Tsutsui to the Board of Supervisors Appointee seat on the East Bay Regional Parks District Park Advisory Committee for a new two-year term that will expire on December 31, 2022.

***The Committee approved the appointment as recommended and directed staff to forward the recommendation to the Board of Supervisors.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

7. RECOMMEND the reappointment of Chris Cowen to the At Large 2 seat and Darryl Young to the At Large 3 seat on the Mosquito & Vector Control District Board of Trustees to new four-year terms ending on January 6, 2025.

***The Committee approved the appointments as recommended and directed staff to forward the recommendations to the Board of Supervisors.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

8. RECOMMEND reappointment of Lorena Castillo of Martinez to the Director 1 seat, Renee Fernandez-Lipp of Pittsburg to the Director 3 seat, and Igor Skaredoff of Martinez to the Director 4 seat on the Contra Costa Resource Conservation District Board of Directors to new four-year terms expiring on November 30, 2024.

***The Committee approved the appointments as recommended and directed staff to forward the recommendations to the Board of Supervisors.***

***RCD Director Igor Skaredoff commented about the gender, ethnic and geographic diversity of the RCD Board. He noted that individuals had recently signed on to become non-voting associate directors.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

9. INTERVIEW the following candidates for the At Large #3 and #4, and At Large Alternate #1 seats for four-year terms ending on December 31, 2024, and DETERMINE recommendations for Board of Supervisors consideration:

**Group 1:**

Jhon Arbelaez-Novak  
Scott Cashen  
Sandy Devoto  
Nicole Kozicki (Incumbent, At Large Alternate #1)

**Group 2:**

Dave Kwinter  
James Monroe  
Samantha Moy  
Robert Peoples

**Group 3:**

Catherine Rogers  
John Rudolph  
Felipe Solis  
Bob Joe  
Thomas Morehouse

***The Committee interviewed 10 candidates. Candidate Sandy Devoto withdrew her application. Candidates James Monroe and John Rudolph did not participate; their candidacy was considered on the basis of their applications.***

***At the conclusion of the interviews, the Committee decided to recommend to the Board of Supervisors the appointments of Nicole Kozicki to the At Large 3 seat, Catherine Rogers to the At Large 4 seat, and Felipe Solis to the At Large Alternate seat, to terms that will commence on January 1, 2021 and expire on December 31, 2024.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

10. ACCEPT report on language interpretation services at Board of Supervisors meetings and PROVIDE direction to staff regarding next steps.

***Chief Assistant Clerk of the Board Jami Napier presented the staff report, noting that this report is the third such report to the Committee with an additional report to the full Board over the last 18 months as this was being studied. The original intention was to put a policy and process in place when the Board moved to its new chambers; however, COVID-19***

*interrupted that plan.*

*She described how the meetings are currently being conducted using an interpreter in the Board chambers who provides consecutive interpretation for public comment. She asked for input from the Committee on the future direction both for virtual and in-person board meetings. Direction was requested with regard to the meetings and meeting agendas. Chair Andersen commented that this would be an excellent topic for the annual Board retreat in January. Vice Chair Burgis commented that in addition to serious challenges, COVID-19 also presented unique opportunities to conduct business in ways that may have increased public accessibility to board meetings.*

*Chair Andersen asked how much it would cost to hire someone to provide simultaneous Spanish interpretation of the entire board meeting rather than just consecutive interpretation of public comment. Chief Asst. CAO Tim Ewell advised that two interpreters are typically required to translate a full board meeting and estimated the cost to be \$2,600 per meeting or double the current cost, using the Truth Forum as a comparison. He noted that the cost represents the services of conference level accredited interpreters. Chair Andersen asked for some statistics as to how many people logged in for the Spanish interpretation of the Truth Forum and staff agreed to follow up with that information. Staff also noted that it is preferable to have the interpreter be present in the room rather than a virtual presence, and that there is not a significant cost difference to have the interpreter present. Vice Chair Burgis emphasized that the County is not attempting to be cheap or tight with money, but wants to ensure that any investment will be well utilized. She observed that the County has some legal standards for interpretation services so our interpreters must be accredited.*

*Chair Andersen invited public comment:*

- Dick Offerman commented about the need for interpreter services, and asked that the County not use Google Translate but choose simultaneous Spanish interpretation of the entire board meeting rather than just consecutive interpretation of public comment. He also asked that any such services implemented be broadly publicized to increase usage.*
- Tony Bravo commented that during previous budget discussions, the interpretation services were inaccurate and that simultaneous interpretation is important to help non-English speakers to understand what is happening during a meeting.*
- Mariana Moore referenced a letter submitted to the Board on August 31 by the Budget Justice Coalition. She discussed principles of inclusion and civic participation and suggested that with any interpretation services, instruction needs to be provide to those who require those services, e.g., how long they should speak before they*

*pause. She suggested that if an RFP gets issued for these services, that references from local community-based organizations be required. She also suggested good promotion of these services.*

- Hector Malvido commented about the importance of inclusion and how an English-only platform undermines inclusion. He commented that the decision should not be made around cost but around community participation.*
- Kristi Laughlin commented that the Board is making life and death decisions around COVID-19, eviction moratoriums and people at risk of losing their homes, and people are desperate to feel a connection and be heard about their plight. She mentioned the message of Census 2020, that everyone counts and said the Board needs to carry that message of inclusion in their governance.*
- Dan Safran commented on the culture change that must occur in adopting such a policy and suggested engaging faith-based and other nonprofit organizations to help promote the new technology.*
- Renee Zeimer suggested that the County could use the Census process as a model and that interpretation services in Spanish and other languages may be available within the county's community-based organizations rather than an independent third party.*

*Chair Andersen agreed that we want to provide not only accessibility but empowerment to participate. She asked for examples of good models. Jami Napier reported that in consultation with clerks of the board of other counties, the majority just have something on their agenda that says if you request services or need information in another language, to reach out to the clerk of the board. There are not many examples from which to draw. Some counties have indicated that they are waiting to see what Contra Costa County will do.*

*Tim Ewell noted that one of the important considerations with simultaneous interpretation is providing a space/place for Spanish speaking populations to listen to the meeting whether it be a live stream via the County website or a YouTube channel. Another consideration with simultaneous interpretation is how to provide listening capability once the board returns to in-person meetings in terms of headsets. Chair Andersen suggested we could run a banner on the CCTV broadcast directing the Spanish population to whatever platform the County decides to use to transmit the Spanish interpretation.*

*Vice Chair Burgis then mentioned a program provided by the City of Oakley in which each city department provided education in Spanish about what they do.*

*The Committee directed staff to develop recommendations for a six-month pilot program that encompasses the following, with the intention that the County would initiate a pilot process, promote it, and*

***measure how extensively it is utilized:***

- ***Simultaneous Spanish interpretation of Board meetings***
- ***Consecutive Spanish interpretation of public comment***
- ***Consecutive interpretation of public comment in other languages upon advance request by a designated deadline***
- ***Spanish translation of the board agenda only***
- ***Translation of individual agenda items upon advance request by a designated deadline***
- ***Modification to either the Better Government Ordinance or ramifications of backing up the internal staff submittal deadlines for agenda items and agenda publication dates.***

***Staff should also estimate the cost of such a pilot program, project the annual cost, and identify any operational changes or obstacles to enacting such a program.***

***In addition to agreeing on a pilot program, the Board can discuss how it wants to operate in this regard post-COVID-19 and whether it wants to continue to offer public comment virtually in addition to in-person once COVID restrictions are lifted.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

11. The December 14, 2020 has been canceled. No further meetings are scheduled for the 2020 Internal Operations Committee.
12. Adjourn

***Chair Andersen adjourned the meeting at 12:42 p.m.***

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For Additional Information Contact:

Julie DiMaggio Enea, Committee Staff  
Phone (925) 655-2056, Fax (925) 655-2066  
julie.enea@cao.cccounty.us



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

3.

**Meeting Date:** 11/09/2020  
**Subject:** RECORD OF ACTION FOR THE OCTOBER 12, 2020 IOC MEETING  
**Submitted For:** David Twa, County Administrator  
**Department:** County Administrator  
**Referral No.:** N/A  
**Referral Name:** RECORD OF ACTION  
**Presenter:** Julie DiMaggio Enea      **Contact:** Julie DiMaggio Enea (925) 655-2056

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#### **Referral History:**

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

#### **Referral Update:**

Attached is the Record of Action for the October 12, 2020 IOC meeting.

#### **Recommendation(s)/Next Step(s):**

RECEIVE and APPROVE the Record of Action for the October 12, 2020 IOC meeting.

#### **Fiscal Impact (if any):**

None.

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#### **Attachments**

DRAFT Record of Action for the October 12, 2020 Meeting

#### **Minutes Attachments**

*No file(s) attached.*

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## INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR  
October 12, 2020

Supervisor Candace Andersen, Chair  
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair  
Diane Burgis, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Amalia Cunningham, DCD; Kristin Sherk, DCD; Mark Goodwin, Chief of Staff, District III; Beth Ward, Animal Services Director; Arturo Castillo, ASD; Cindy Shehorn, Purchasing Services Manager, PW

### 1. Introductions

***Chair Andersen called the meeting to order at 10:30 a.m. and invited each participant to introduce him/herself.***

### 2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

***No one requested to speak during the public comment period.***

### 3. RECEIVE and APPROVE the Record of Action for the September 14, 2020 IOC meeting.

***The Committee approved the record of action for the September 14, 2020 meeting as presented.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

### 4. RECEIVE presentation on current status of Affordable Housing Finance Committee membership and CONSIDER directing staff to report back to the Internal Operations Committee in February 2021 with recommendations to better align membership categories with the AHFC's work, allowing adequate time to appoint new AHFC members to the vacant seats prior to the AHFC's likely next meeting in April 2021.

***Amalia Cunningham introduced the issue and deferred to Kristin Sherk, who presented the staff report and recommendations. Kristin summarized the history of the AHFC and explained some of the challenges of filling seat vacancies and the preferred qualifications necessary to be an effective AHFC member. Amalia noted that the AHFC currently does not have bylaws, and suggested that development of bylaws can be a vehicle for defining a new AHFC composition and qualifications. She proposed to bring proposed bylaws back to the IOC in February 2021 to allow time for recruitment of members before the AHFC is due to meet again in April/May 2021.***

***Chair Andersen concurred and suggested recruiting from the building trades, which could include Building Industry Association, HomeAid Northern California (Cheryl O'Conner), and the Yellow Roof Foundation (Dave and Lori Sanson). Vice Chair Burgis also suggested contacting the California Apartment Association.***

***Vice Chair Burgis also suggested that it might be appropriate to consider Pittsburg with the Central County rather than East County region and that the 2021 redistricting might inform such a decision.***

***With these suggestions, the Committee approved the staff recommendation.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

5. ACCEPT the 2019/20 Animal Benefit Fund report and CONSIDER approving recommendations for modifying the Animal Benefit Fund program.

***Beth Ward provided the history of the Animal Benefit Fund and changes that have transpired since the advent of COVID-19, and deferred to Arturo Castillo, who presented the fiscal position of the Fund. Arturo explained that many animal services were not classified as essential under the pandemic. He lauded ASD staff for helping to generate donation revenue for spay/neuter services during the challenging time of the pandemic.***

***Beth reviewed the program modification recommendations and the reasons therefor. She discussed how she is partnering with local partners to provide spay/neuter services using County facilities on days that the County program is not operating. She discussed the \$3,000-\$5,000 daily cost of providing mobile clinic services. She noted a lack of low cost spay/neuter facilities in East Contra Costa County. She will be targeting \$130,000 in donations this year, but that will not be enough to meet projected needs. She presented a Powerpoint highlighting some of the animals in the County's care.***

***Vice Chair Burgis suggested that this is an opportune time to prepare for a***

***transition out of the COVID period.***

***The Committee accepted the report and approved the recommended program modifications and directed staff to prepare a resolution to effect the modifications, to be presented to the Board of Supervisors as a Consent item at a future Board meeting.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

6. ACCEPT the Small Business Enterprise, Outreach, and Local Bid Preference Programs Report, reflecting departmental program data for the period January 1 - June 30, 2020.

***Cindy Shehorn presented the staff report, noted improved compliance in some categories and highlighted those departments who met or exceeded the program targets.***

***Vice Chair Burgis suggested making presentations via Zoom to cities and local chambers of commerce to educate businesses about how to become eligible for these business categories and how to become aware of County bidding opportunities. Chair Andersen also suggested reaching out to the East Bay Economic Development Association, East Bay Leadership Council, Tri-Valley Innovation, and the Workforce Development Board.***

***The Committee accepted the report and directed that it be forwarded to the Board for its information.***

AYE: Chair Candace Andersen  
Vice Chair Diane Burgis

7. The next meeting is currently scheduled for November 9, 2020.

***The Committee confirmed the next meeting date.***

8. Adjourn

***Staff requested and received direction on the format for interviews scheduled for the November meeting.***

***Chair Andersen adjourned the meeting at 11:30 a.m.***

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For Additional Information Contact:

Julie DiMaggio Enea, Committee Staff  
Phone (925) 655-2056, Fax (925) 655-2066  
[julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

DRAFT



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

4.

**Meeting Date:** 11/09/2020

**Subject:** RECOMMENDATIONS FOR APPOINTMENT TO THE HAZARDOUS MATERIALS COMMISSION

**Submitted For:** Anna Roth, Health Services Director

**Department:** Health Services

**Referral No.:** IOC 20/5

**Referral Name:** Advisory Body Recruitment

**Presenter:** Michael Kent, Exec Asst to the Commission

**Contact:** Michael Kent (925) 313-6712

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#### **Referral History:**

In 2013, IOC reviewed Board Resolution Nos. 2011/497 and 2011/498, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board Committee. The IOC made a determination that it would delegate the screening and nomination of Hazardous Materials Commission candidates to the Commission, for review by the IOC.

The Hazardous Materials Commission was established in 1986 to advise the Board, County Staff and the mayor's council members, and staffs of the cities within the County, on issues related to the development, approval and administration of the County Hazardous Waste Management Plan. Specifically, the Board charged the Commission with drafting a Hazardous Materials Storage and Transportation Plan and Ordinance, coordinating the implementation of the Hazardous Materials Release Response Plan and inventory program, and to analyze and develop recommendations regarding hazardous materials issues with consideration to broad public input, and report back to the Board on Board referrals.

Below is the current HMC Roster:

#### **Hazardous Materials Commission**

<b>Position</b>	<b>Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>City</b>
Business Seat 1 - West Co. Council of Industries	Fred Glueck	26-Feb-19	31-Dec-22	Alamo
Business Seat 1 Alt. - West Co. Council of Ind.	Aaron Winer	26-Feb-19	31-Dec-22	Richmond
Business Seat 2 - Industrial Association	Mark Hughes	26-Feb-19	31-Dec-21	Benicia
Business Seat 2 Alternate - Industrial Association	Peter Dahling	19-Mar-19	31-Dec-21	Martinez
Business Seat 3 - Contra Costa Taxpayers Assoc.	Don Bristol	7-Mar-17	31-Dec-20	Rodeo
Business Seat 3 Alt. - Co. Co. Taxpayers Assoc.	Marjorie Leeds	21-Mar-17	31-Dec-20	Martinez
City Seat 1	Gabriel Quinto	12-Feb-19	31-Dec-22	El Cerrito
City Seat 1 Alternate	David Hudson	12-Feb-19	31-Dec-22	San Ramon
City Seat 2	Mark Ross	1-Jan-20	31-Dec-23	Martinez
City Seat 2 Alternate	Edi Birsan	21-Jan-20	31-Dec-23	Concord
City Seat 3	Vacancy	1-Jan-21	31-Dec-24	
City Seat 3 Alternate	Vacancy	1-Jan-21	31-Dec-24	
Environmental Engineering Firms	George Smith	27-Feb-18	31-Dec-21	Walnut Creek
Environmental Engineering Firms Alternate	Ronald Chinn	27-Feb-18	31-Dec-21	Concord
Environmental Justice Representative	Vacancy	27-Feb-18	31-Dec-21	
Environmental Justice Representative Alternate	Vacancy	1-Jan-21	31-Dec-24	
Environmental Organizations Seat 2	Jonathan Bash	16-Apr-19	31-Dec-23	Martinez
Environmental Organizations Seat 2 Alternate	Ed Morales	1-Jan-20	31-Dec-23	Martinez
Environmental Organizations Seat 3	Stephen Linsley	7-Mar-17	31-Dec-20	El Cerrito
Environmental Organizations Seat 3 Alternate	Linus Eukel	18-Oct-16	31-Dec-20	Orinda

General Public	Audrey Comeaux	25-Feb-20	31-Dec-23	Richmond
General Public Alternate	Tim Bancroft	1-Jan-20	31-Dec-23	Danville
Labor Seat 1 - Central Labor Council	Henry Alcaraz	26-Feb-19	31-Dec-22	San Pablo
Labor Seat 1 Alternate - Central Labor Council	Vacancy	N/A	31-Dec-22	
Labor Seat 2 - Local 8-5, Pace	Jim Payne	1-Jan-20	31-Dec-23	Martinez
Labor Seat 2 Alternate - Local 8-5, PACE	Tracy Scott	1-Jan-20	31-Dec-23	Fairfield
League of Women Voters	Leslie Stewart	7-Mar-17	31-Dec-20	Concord
League of Women Voters Alternate	Rita Xavier	7-Mar-17	31-Dec-20	San Pablo

**Referral Update:**

The terms of Business Seat #3 and Business Seat #3 Alternate expire on December 31, 2020. The bylaws of the Commission provide that Business Seat #3 and its alternate be nominated by the Contra Costa Taxpayers Association, screened by the Internal Operations Committee and appointed by the Board of Supervisors. The Contra Costa Taxpayers Association has re-nominated Don Bristol for this seat and has re-nominated Marj Leeds for the alternate seat. Their applications and letters of support are attached. The terms for these seats expire on December 31, 2024.

The bylaws of the Commission provide that all applicants to any of the two “Environmental Organization” seats be nominated by an environmental organization, but that no particular environmental organization will have an exclusive right to nominate an individual to any one of the two aforesaid seats or their alternates, and therefore, which environmental organizations are represented on the Hazardous Materials Commission rests with the Internal Operations Committee and ultimately the Board of Supervisors.

The Commission advertised for this seat from September 3 to September 30, 2020 and received two applications. The Internal Operations committee of the Commission met on October 9, 2020 and recommended Steve Linsley be re-appointed to Environmental Seat #3 representing the Southeast Richmond Community Advisory Board, and Lisa Park be appointed to Environmental Seat #3 Alternate representing the Sierra Club. On October 22, 2020 the full Commission met and voted 10-0 to recommend these two candidates to the Board of Supervisors for consideration. The applications and letters of support for these two applicants are attached, as well as the promotional materials that were developed to advertise these seats.

The bylaws of the Commission were amended on July 14, 2020 to add an Environmental Justice Seat and alternate. The bylaws provide that applicants be a layperson from a community that is highly impacted and burdened by hazardous materials facilities and releases, who will be able to represent community interests, screened by the Internal Operations Committee, and appointed by the Board of Supervisors.

The Commission advertised for these seats from September 3 to September 30, 2020 and received four applications. The Internal Operations committee of the Commission interviewed three of these applicants on October 9, 2020 and recommended Sara Gurdian of San Pablo for the primary seat and Heather Youngs of Richmond for the alternate seat to the full Commission to consider at their October 22, 2020 meeting. On October 22, 2020 the full Commission voted 10-0 to recommend these two applicants to the Board of Supervisors for consideration. The applications for all four applicants are attached, as well as the promotional materials that were developed to advertise these seats.

In summary:

<b>Incumbent</b>	<b>Seat Name</b>	<b>Recommendation</b>	<b>Term Expiration</b>
Don Bristol	Business 3	ReAppoint	12/31/24
Marj Leeds	Business 3 Alternate	ReAppoint	12/31/24
Linus Eukel	Environmental Organizations 3 Alternate seat	Lisa Park, Richmond	12/31/24
Stephen Linsley	Environmental Organizations 3 seat	ReAppoint	12/31/24
VACANT	Environmental Justice Representative	Sarah Gurdian, San Pablo	12/31/21
VACANT	Environmental Justice Representative Alternate	Heather Youngs, Richmond	12/31/24

**Recommendation(s)/Next Step(s):**

RECOMMEND to the Board of Supervisors appointments and reappointments to the Hazardous Materials Commission. (Michael Kent, Health Services Department)

**Fiscal Impact (if any):**

None.

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**Attachments**

HMC Environmental Organizations Media Release

HMC Environmental Justice Media Release

Candidate Applications\_Environmental Org Seats\_HMC

Letter of Recommendation for Lisa Park

Candidate Applications\_Environmental Justice Seats\_HMC

Candidate Applications\_Business Seats\_HMC

**Minutes Attachments**

*No file(s) attached.*

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**\*\* PLEASE POST or DISTRIBUTE \*\***

## **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS**

### **DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?**

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Seat**.

You may apply if you ...

- are nominated by an environmental organization;
- live or work in Contra Costa County;
- have demonstrated knowledge of hazardous materials issues;
- have an understanding of, and a commitment to, the principles of Environmental Justice, as defined in County policy; and
- can commit to regular attendance at a monthly Commission meeting and a monthly Committee meeting.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, cities and Environmental Justice communities.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 250-3227. Applications may also be obtained from the Clerk of the Board located at 651 Pine Street 1<sup>st</sup> Floor, Martinez CA 94553.

You may also download an application from the County's website:

<http://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

**Applications must be received by September 30, 2020 and mailed to the Clerk of the Board.**

**Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on October 9, 2020 remotely via Zoom or telephone.**

*Members: George Smith – Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart,*

**597 Center Avenue, Suite 200, Martinez CA 94553 Phone (925) 250-3227 [mkent@cchealth.org](mailto:mkent@cchealth.org)**

**\*\* PLEASE POST or DISTRIBUTE \*\***

## **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS**

### **DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?**

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Alternate Seat**.

You may apply if you ...

- are nominated by an environmental organization;
- live or work in Contra Costa County;
- have demonstrated knowledge of hazardous materials issues;
- have an understanding of, and a commitment to, the principles of Environmental Justice, as defined in County policy; and
- can periodically attend monthly Commission and Committee meetings.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, cities and Environmental Justice communities.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 250-3227. Applications may also be obtained from the Clerk of the Board located at 651 Pine Street 1<sup>st</sup> Floor, Martinez CA 94553.

You may also download an application from the County's website:

<http://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

**Applications must be received by September 30, 2020 and mailed to the Clerk of the Board.**

**Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on October 9, 2020 remotely via Zoom or telephone.**

**Members:** *George Smith – Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart,*

**597 Center Avenue, Suite 200, Martinez CA 94553 Phone (925) 250-3227 [mkent@cchealth.org](mailto:mkent@cchealth.org)**

**CONTRA COSTA COUNTY**  
**HAZARDOUS MATERIALS COMMISSION**



September 2, 2020

Dear Colleague:

The Contra Costa Hazardous Materials Commission is seeking applicants for an **Environmental Seat and Alternate**.

**Applications must be received by September 30, 2020.**

Appointed by the Board of Supervisors to advise them on hazardous materials issues, the 14-member Commission is comprised of representatives of industry, labor, environmental groups, civic groups, the public, engineers, elected officials, and Environmental Justice communities. Members serve four-year terms, and must live or work in Contra Costa County.

Enclosed you will find flyers for posting and/or distribution. I hope you will share these flyers as widely as possible. The Commission offers a chance for direct participation in creating county policy on vital issues of great public concern and safety.

The Commission would also like to extend an invitation to any interested party to attend Commission meetings, which are generally held the 4<sup>th</sup> Thursday of every month from 4:00 pm to 6:00 pm. Currently Commission meetings are being held remotely. Refer to the Commission web site for specific details, <https://cchealth.org/hazmat/hmc/>.

Applications may be obtained from the Clerk of the Board located at 651 Pine Street, 1<sup>st</sup> Floor, Martinez CA 94553. Applications can also be downloaded from the County's website:

**<http://www.contracosta.ca.gov/DocumentCenter/Home/View/6433>**

**Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on October 9, 2020 remotely via Zoom or telephone.**

Should you have further questions, please do not hesitate to call me. I can be reached directly at (925) 250-3227 or [mkent@cchealth.org](mailto:mkent@cchealth.org).

Sincerely,

*Michael Kent*

Michael Kent  
Executive Assistant to the Hazardous Materials Commission

*Members: George Smith - Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart,*

*597 Center Avenue, Suite 110, Martinez CA 94553 (925) 313-6587 [mkent@cchealth.org](mailto:mkent@cchealth.org)*

**\*\* PLEASE POST or DISTRIBUTE \*\***

## **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS**

### **DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?**

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Justice Seat**.

You may apply if you ...

- have an understanding of, and a commitment to, the principles of Environmental Justice, as defined in County policy;
- are from a community in Contra Costa county that is highly impacted and burdened by hazardous materials facilities and releases, and will be able to represent community interests;
- have an interest in hazardous materials issues and their impact on community health; and
- can attend monthly Commission and committee meetings.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, cities and Environmental Justice communities.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 250-3227 or [mkent@cchealth.org](mailto:mkent@cchealth.org). Applications may also be obtained from the Clerk of the Board located at 651 Pine Street 1<sup>st</sup> Floor, Martinez CA 94553.

You may also download an application from the County's website:

<http://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

**Applications must be received by September 30, 2020 and mailed to the Clerk of the Board.**

**Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on October 9, 2020 remotely via Zoom or telephone.**

*Members: George Smith – Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart.*

**597 Center Avenue, Suite 110, Martinez CA 94553 Phone (925) 250-3227 [mkent@cchealth.org](mailto:mkent@cchealth.org)**

**\*\* PLEASE POST or DISTRIBUTE \*\***

## **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS**

### **DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?**

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Justice Seat Alternate**.

You may apply if you ...

- have an understanding of, and a commitment to, the principles of Environmental Justice, as defined in County policy;
- are from a community in Contra Costa County that is highly impacted and burdened by hazardous materials facilities and releases, and will be able to represent community interests;
- have an interest in hazardous materials issues; and
- can periodically attend monthly Commission and committee meetings.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, cities and Environmental Justice communities.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 250-3227 or [mkent@cchealth.org](mailto:mkent@cchealth.org). Applications may also be obtained from the Clerk of the Board located at 651 Pine Street 1<sup>st</sup> Floor, Martinez CA 94553.

You may also download an application from the County's website:

<http://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

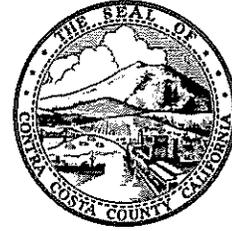
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**597 Center Avenue, Suite 110, Martinez CA 94553 Phone (925) 250-3227 [mkent@cchealth.org](mailto:mkent@cchealth.org)**

**CONTRA COSTA COUNTY**  
**HAZARDOUS MATERIALS COMMISSION**



September 2, 2020

Dear Colleague:

The Contra Costa Hazardous Materials Commission is seeking applicants for an **Environmental Justice Seat and Alternate**. This is a newly created seat on the Commission.

**Applications must be received by September 30, 2020.**

Appointed by the Board of Supervisors to advise them on hazardous materials issues, including Environmental Justice issues, the 14-member Commission is comprised of representatives of industry, labor, environmental groups, civic groups, the public, engineers, elected officials, and now, Environmental Justice communities. Members serve four-year terms, and must live or work in Contra Costa County.

Enclosed you will find flyers for posting and/or distribution. I hope you will share these flyers as widely as possible. The Commission offers a chance for direct participation in creating county policy on vital issues of great public concern and safety.

The Commission would also like to extend an invitation to any interested party to attend Commission meetings, which are generally held the 4<sup>th</sup> Thursday of every month from 4:00 pm to 6:00 pm. Currently Commission meetings are being held remotely. Refer to the Commission web site for specific details, <https://cchealth.org/hazmat/hmc/>.

Applications may be obtained from the Clerk of the Board located at 651 Pine Street, 1<sup>st</sup> Floor, Martinez CA 94553. Applications can also be downloaded from the County's website:

**<http://www.contracosta.ca.gov/DocumentCenter/Home/View/6433>**

**Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on October 9, 2020 remotely via Zoom or telephone.**

Should you have further questions, please do not hesitate to call me. I can be reached directly at (925) 250-3227 or [mkent@cchealth.org](mailto:mkent@cchealth.org).

Sincerely,

*Michael Kent*

Michael Kent  
Executive Assistant to the Hazardous Materials Commission

*Members: George Smith - Chair, Rick Alcaraz, Jonathan Bash, Don Bristol, Audrey Comeaux, Fred Glueck, Mark Hughes, Steven Linsley, Jim Payne, Gabe Quinto, Mark Ross, Leslie Stewart,*

*597 Center Avenue, Suite 110, Martinez CA 94553 (925) 313-6587 [mkent@cchealth.org](mailto:mkent@cchealth.org)*

Richmond Southeast Shoreline Area Community Advisory Group

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EXECUTIVE COMMITTEE

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September 24, 2020

To: Michael Kent  
County Hazardous Materials Ombudsman  
Contra Costa County Hazardous Materials Commission

Re: Nomination of Steve Linsley to the Contra Costa County Hazardous Materials Commission by the Richmond Southeast Shoreline Area Community Advisory Group executive committee

Greetings Mr. Kent.

The Richmond Southeast Shoreline Area Community Advisory Group (CAG) executive committee nominates Steve Linsley to the Contra Costa County Hazardous Materials Commission.

Over the last fifteen years his technical expertise has been of the utmost importance to the CAG's input on plans for the proper and comprehensive cleanup of the Zeneca-Stauffer research and industrial plant site on the Richmond shoreline. This site is one of the most hazardous and complex waste sites in California, as it impacts the broader community via high volumes of hazardous waste, as well as dispersal and leakage to surrounding properties and public spaces.

We look forward to Steve's continued participation as a member of the County Hazardous Materials Commission.

Sincerely,

*(electronic signature)*

Eric Blum  
Chair  
Richmond Southeast Shoreline Area Community Advisory Group

---

CAG Mission Statement

Our purpose is to ensure that the interests of the entire community are included in plans for the proper and comprehensive cleanup and ongoing monitoring of polluted sites in the Richmond Southeast Shoreline Area. The CAG's job is to involve all stakeholders in a public, inclusive process leading to an appropriate clean up of polluted sites in this area.

# Application Form

## Profile

Stephen

First Name

Middle Initial

Linsley

Last Name

Home Address

Suite or Apt

El Cerrito

City

CA

State

94530

Postal Code

Primary Phone

Email Address

Which supervisorial district do you live in?

District 1

## Education

Select the option that applies to your high school education \*

High School Diploma

### College/ University A

Name of College Attended

Loyola Univ., Chicago

Degree Type / Course of Study / Major

BS, Chemistry

Degree Awarded?

Yes  No

### College/ University B

Name of College Attended

Univ. of CA, Berkeley

**Degree Type / Course of Study / Major**

PhD, Biochemistry

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

Haz Mat Mgt

**Hours Completed**

36

**Certificate Awarded?**

Yes  No

**Board and Interest**

**Which Boards would you like to apply for?**

Hazardous Materials Commission: Submitted

**Seat Name**

Environmental Org.

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

member since 1997

**Please explain why you would like to serve on this particular board, committee, or commission.**

EJ to me means a disproportionate hazardous burden on communities of color and/or lower income based on environmental problems with such things as past, present, or future siting of facilities, dumps, etc. I have been active in EJ since moving to Contra Costa County in 1990, and this Commission has been a local EJ leader since soon after I joined it. As a retired employee of facilities in this county, I am still involved in the cleanup of many local hazardous material/hazardous waste sites.

---

### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

Sierra Club, Audubon Society, No Coal in Richmond, Center for Biological Diversity. Membership in boards include West County Toxics Coalition board, Point Molate Restoration Advisory Board, and Southeast Richmond Community Advisory Group executive committee

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

40+ years of experience with hazardous materials and wastes in labs and wastewater facilities in management at the City of Richmond, Central Contra costa Sanitary District, and West County Wastewater District. That included 40 hour OSHA training and refreshers, plus conducting environmental inspections of other businesses within this county.

[Upload a Resume](#)

---

### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

Yes  No

**If Yes, please identify the nature of the relationship:**

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

---

Yes  No

If Yes, please identify the nature of the relationship:

---

Please Agree with the Following Statement

---

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

I Agree



Contra  
Costa  
County

Please return completed applications to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name

Lisa

Last Name

Park

Home Address - Street

City

Richmond

Zip Code

94804

Phone (best number to reach you)

Email

Resident of Supervisorial District:

Gola

**EDUCATION**

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended

Course of Study/Major

Degree Awarded

Reed College

Ancient Greek

Yes  No

UC Berkeley

Forestry

Yes  No

Yes  No

Other Training Completed:

Board, Committee or Commission Name

Hazardous Materials Commission

Seat Name

Environmental Seat Alternate

Have you ever attended a meeting of the advisory board for which you are applying?

No

Yes If yes, how many?

About 12

Please explain why you would like to serve on this particular board, committee, or commission.

I was recently the alternate for an Environmental Seat. I found the meetings and the issues very interesting. I would like to be an advocate for the environment on the Commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a Registered Environmental Health Specialist for Alameda County. I had training in hazardous materials as part of my preparation for the job. Also, I have attended many meetings for the Commission and Operations Committee and learned about many of the current issues the Commission has been looking at.

I am including my resume with this application:

Please check one:  Yes  No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:  Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Alternate for an Environmental Seat on the Hazardous Materials Commission, February 2018 to July 2020

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: LisaC. Park

Date: 9-29-2020

Submit this application to: Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



Serving Alameda, Contra Costa, Marin and San Francisco counties

October 28, 2020

To the Contra Costa County Hazardous Materials Commission:

The Sierra Club SF Bay Chapter and the Chapter's West Contra Costa County Group nominate Lisa Park to represent the Sierra Club in the position of Environmental Seat Alternate. Lisa has been a longtime Sierra Club member and has been an active volunteer for the last several years. We would like her to be a voice in the Commission for the Club's goals and to inform us of the Commission's activities.

Thank you,

A handwritten signature in black ink, appearing to read "Virginia Reinhart". The signature is fluid and cursive, with a large initial "V" and a distinct "R".

Virginia Reinhart  
Acting Director  
San Francisco Bay Chapter

# Application Form

## Profile

Sara J Gurdian  
 First Name Middle Initial Last Name

Home Address Suite or Apt  
 San Pablo CA 94806  
 City State Postal Code

Primary Phone

Email Address

Which supervisorial district do you live in?

District 1

## Education

Select the option that applies to your high school education \*

High School Diploma

### College/ University A

Name of College Attended

Contra Costa College

Degree Type / Course of Study / Major

Associates of Science for Transfer(In Progress)

Degree Awarded?

Yes  No

### College/ University B

Name of College Attended

Degree Type / Course of Study / Major

**Degree Awarded?**

Yes  No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

---

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

Yes  No

---

**Board and Interest**

**Which Boards would you like to apply for?**

Hazardous Materials Commission: Submitted

**Seat Name**

Environmental Justice Seat

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I would like to be part of this commission to be able to represent the underserved cities I live and work in. For about the past 5 years, I've been an active member of my community, participating in numerous community-led initiatives. One of them being the North Richmond Quality of Life Plan, which I helped co-write and envision along with community members. As part of the work in North Richmond, I attended the North Richmond 2040 Climate Resiliency Community meeting, where I was able to provide important feedback regarding the North Richmond Profile, such as requesting more specific asthma and mortality rate charts in North Richmond as well as recommending they adopt green infrastructure strategies found in our Quality of Life Plan. Communities like Richmond, San Pablo and North Richmond are actively compromised by Chevron Refinery's pollution exposure, heavy industrial warehouses and being near major interstates. My work with the North Richmond Leadership Team through Healthy Richmond has given me opportunities to bring community members together and facilitate meetings where community goals are developed, along with plans on how to reach those goals.

---

### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

I am a current member of the North Richmond Resident Leadership Team, which resulted in the Quality of Life Plan and was developed in 2019 by a group of 10 residents including myself. As a team we have been in close communication with Supervisor John Gioia, the County's Planning and Health Departments to further continue the conversation about environmental justice issues that connect with health, the built environments and local policies. I have also been part of the Business and Housing Justice projects which include North Richmonds's Housing Authority plans to redevelop the Las Deltas Public Housing Project. It is important for residents to be involved in the process to make sure we create equitable development of Las Deltas. Also, in March of 2018, I sat on the Advisory Board for Resilient By Design. This is a community resident and stakeholders board that worked to design a self-sustainable community model. The Resilient By Design team came up with a tree conservation forest, open natural paths to the Bay Area Trail, and housing parcels high above ground in regards to sea level rise. Lastly, Urban Habitat's Boards and Commissions Leadership Institute. A fellowship that pertains to a 6 month training on topics of Land use, Transportation and Housing Justice through an equity lens, and commissioner skills of the Brown Act and Robert's Rules.

---

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

In 2019, I completed a six-month intensive training as part of a fellowship with Boards and Commissions Leadership Institute (BCLI) at Urban Habitat. The training exposed me to equitable land use practices, housing rights, and transportation justice policies. I learned how to equitably analyze a policy proposal, as well as the nuts and bolts of running public meetings, such as Robert's Rules of Order and the Brown Act. I applied these skills and knowledge to my community work with stakeholders in the implementation of our Quality of Life Plan. As an alum of the BCLI, Urban Habitat has committed to support me in my journey as a future commissioner. They are a team of professionals who have expertise in the fields of climate justice, housing and transportation. I also work very closely with Healthy Richmond, which has also committed to potentially connecting me with their great network of local leaders who are part of the BAAQMD AB-617 air monitoring project. In addition, as outreach coordinator for an environmental non-profit organization in Richmond called The Watershed Project, this position has given me the skills to develop targeted strategies to engage local cities mainly Richmond, and North Richmond to its watershed through environmental education on green infrastructure and hands-on events, which consist of planting native species in our neighborhoods.

[Resume\\_2020\\_SG.docx.pdf](#)

Upload a Resume

---

### Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes  No

If Yes, please identify the nature of the relationship:

### Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

# SARA GURDIAN

San Pablo, CA |

## SUMMARY OF SKILLS

- Bilingual English/Spanish
- Community Building
- Project Managing
- Facilitate Community Meetings
- Local Non-Profit Partnerships
- Communication Skills

## EDUCATION

Contra Costa College, San Pablo, CA      In Progress  
Associate of Science for Transfer – Liberal Arts: Science, Technology, Engineering and Mathematics

## PROFESSIONAL EXPERIENCE

**Outreach Coordinator      April 2019-Present**  
**The Watershed Project, Richmond, CA**

- Attend and present at Contra Costa County, City of Richmond and North Richmond Municipal Advisory Council meetings in order to strategize on local programs
- Conduct outreach for community projects pertaining to current programs
- Develop publicity and outreach materials such as newsletter articles, flyers, and presentations
- Assist with managing and updating websites, social media, and calendars.
- Assist with planning and leading events such as MLK Day, Earth Day, Coastal Cleanup Day, and Bubbles & Bivalves

**The Watershed Project- Green Collar Corps (GCC) - 2016-2019**

- Vegetation management, upkeep at local parks in San Pablo, Richmond, and North Richmond
- Assisted with the construction and maintenance of rain gardens, bioswales, and other projects
- Maintained and cultivated plant nursery
- Conducted community outreach, volunteer recruitment and management

## LEADERSHIP EXPERIENCE

**North Richmond Resident Leadership Team      2018-Present**  
**Healthy Richmond Richmond, CA**

- Outreached to over 150 North Richmond residents to understand the needs, difficulties, and strengths of the area in order to compile data and establish a Quality of Life Plan
- Co-writer of The Quality of Life Plan
- Participated in the North Richmond Case Study
- Met with the Contra Costa County's Planning Department, Public Works Department, Health Department, District 1 County Supervisor- John Gioa

**Urban Habitat Boards and Commission Leadership Institute- June 2019 Alumni  
Oakland, CA**

- A six-month BCLI fellowship, which teaches advocates how to understand complex and intersecting policy arenas, navigate the culture and language of commissions, and build effective relationships inside and outside the commission.

**Resilient By Design (CAB) Community Advisory Board, 2018**

- Act in an advisory capacity to the Resilient By Design Home Team throughout the planning and design process
- Shared my points of view, and provided feedback on work products in the form of recommendations;
- Reviewed meeting material and completed work products in advance of a scheduled meeting;
- Serve as ambassadors to the greater community by informing the community of the process, encouraging their participation in workshops, and playing an active role in workshops and outreach events

**Wildcat Creek Visioning Committee, 2018-2019**

- As part of this residents and stakeholders committee, we have focused to establish a vision for Wildcat Creek and future development alongside West County Supervisor John Gioa, West County Flood Control District, EBRP, amongst other local non-profits

**North Richmond Shoreline Working Group, 2019**

- As a local community leader interested in protecting shoreline infrastructure, public/private assets, environmental health, and public accessibility
- The main goal is to seek consensus on the viability and general alignment of a setback levee as a cost-effective strategy for this long-term protection

**Healthy Richmond Sustainability Task Force, 2019**

- Partner with Healthy Richmond to oversee the organization's initiatives and to ensure its proactive sustainability.
- Networking with other residents to analyze the impacts of strategic planning through collaborative efforts

**Voting Polls Clerk Contra County Elections, 2018 San Pablo, CA**

- Manage and assist new poll clerk worker voter data process.
- Distribute and verify provisional ballot and provide the voter with registration information
- Count and consolidate ballot numbers and provide relevant data for election results.

# Application Form

## Profile

Heather

First Name

Middle Initial

Youngs

Last Name

Home Address

Suite or Apt

Richmond

CA

94805

City

State

Postal Code

Primary Phone

Email Address

Which supervisorial district do you live in?

District 1

## Education

Select the option that applies to your high school education \*

High School Diploma

### College/ University A

Name of College Attended

Michigan Technological University

Degree Type / Course of Study / Major

B.S. Biology

Degree Awarded?

Yes  No

### College/ University B

Name of College Attended

Oregon Health & Sciences University

**Degree Type / Course of Study / Major**

.....  
Ph.D. Biochemistry & Molecular Biology

**Degree Awarded?**

.....  
 Yes  No

---

**College/ University C**

**Name of College Attended**

.....  
**Degree Type / Course of Study / Major**

**Degree Awarded?**

.....  
 Yes  No

---

**Other schools / training completed:**

**Course Studied**

.....  
**Hours Completed**

**Certificate Awarded?**

.....  
 Yes  No

---

**Board and Interest**

**Which Boards would you like to apply for?**

.....  
Hazardous Materials Commission: Submitted

**Seat Name**

.....  
Environmental Justice Seat

**Have you ever attended a meeting of the advisory board for which you are applying?**

.....  
 Yes  No

**If you have attended, how many meetings have you attended?**

.....

Please explain why you would like to serve on this particular board, committee, or commission.

I have lived in El Cerrito and Richmond for 11 years. I became interested in the County's approach to environmental health and justice following a major incident at Chevron's Richmond Refinery and the subsequent discussions about facility upgrades. I attended meetings by phone and in person and was impressed with the thoughtful approach and clear communications despite a charged political atmosphere. I'd like to contribute what I can to help my community with issues related to environmental health and safety.

---

## Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes  No

List any volunteer or community experience, including any advisory boards on which you have served.

I have served on the following committees: Scientific Advisory Committee Member – Implementation of AB1504 “Carbon Sink Act”, California Board of Forestry (2014-2016), Advisory Board Member – Berkeley Energy & Resources Collaborative (2014-2016), Advisory Board Member – Carbon Mitigation Project, Princeton University (2014-2016), Rapid Assessment Programme Working Group Member – Scientific Committee on Problems of the Environment (SCOPE) International Biofuels Project (A SCOPE-UNESCO-UNEP partnership) (2013-2015), Biofuels Group Lead – California's Energy Future Task Force, California Council for Science and Technology, (2009-2012)

---

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have a Ph.D. in biochemistry and worked for 7 years on alternative energy at UC Berkeley, which included interacting with stakeholders and policy makers, understanding both technical and economic information, as well as environmental impacts (chemistry, ecology, and lifecycle assessment). I also served as editor of a magazine to communicate complicated scientific ideas to the public on politically charged and controversial issues. I feel I could make a meaningful contribution to the Hazardous Materials Commission.

[YoungsCV2020.docx](#)

Upload a Resume

---

## Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

I Agree

Curriculum Vitae  
**Heather Lynne Youngs**

---

**Education**

Post-doctoral Fellow, Stanford University (2003-2005)  
Ph.D. of Biochemistry & Molecular Biology, Oregon Health Science University (1996-2003)  
Andrews Fellow, Purdue University, Department of Botany and Plant Pathology (1994-1995)  
B.S. in Biological Science cum laude, Michigan Technological University (1992-1994)

---

**Positions Held**

Program Officer, Scientific Research – Open Philanthropy (2016-present)  
Director of the Bakar Fellows Program – Office of the Vice Chancellor of Research  
University of California, Berkeley CA (2015-2016)  
Senior Bioenergy Analysis Fellow – Energy Biosciences Institute  
University of California, Berkeley CA (2009-2016) (Team Leader 2012-2016)  
Adjunct Professor - Department of Biological Sciences  
Michigan Technological University (2009-2012)  
Assistant Professor - Department of Biological Sciences  
Michigan Technological University, Houghton MI (2005-2009)  
Adjunct Faculty - Department of Chemistry  
Portland University, Portland OR (1999-2000)

---

**Other Positions**

Partner – Ninole Cacao, LLC (2016-present)  
Board Member – Red Leaf Biologics (2014-present)  
Executive Editor – Bioenergy Connection (2013-2015)  
Contributing Editor – Bioenergy Connection (2011-2013)

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**Fellowships and Awards**

CASE Bronze Circle of Excellence Award (2015) Bioenergy Connection Bioeconomy Issue  
FOLIO Award for Editorial Excellence (EDDIE) (2014) Bioenergy Connection Forest Issue  
FOLIO Digital Award for Design Excellence (WEBBIE) (2014) Bioenergy Connection Forest Issue  
CASE Bronze Circle of Excellence Award (2014) Bioenergy Connection Forest Issue  
NIH Fellowship – Stanford Genome Training Grant (2003-2005)  
Vera Rubin Award – Carnegie Institution (2002)  
Outstanding Student Award – Oregon Health & Science University (2001)  
Outstanding Student Nominee – Oregon Health & Science University (2000)  
Frederick N. Andrews Fellowship – Purdue University (1994)  
Sigma Xi Undergraduate Research Grant (1993)  
Michigan Competitive Scholarship (1992-1994)

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**External Working Groups and Advisory Positions**

Scientific Advisory Committee Member – Implementation of AB1504 “Carbon Sink Act”, California Board of Forestry  
(2014-2016)  
Advisory Board Member – Berkeley Energy & Resources Collaborative (2014-2016)  
Advisory Board Member – Carbon Mitigation Project, Princeton University (2014-2016)  
Rapid Assessment Programme Working Group Member – Scientific Committee on Problems of the Environment (SCOPE)  
International Biofuels Project (A SCOPE-UNESCO-UNEP partnership) (2013-2015)  
Biofuels Group Lead – California's Energy Future Task Force, California Council for Science and Technology, (2009-2012)

## Current Activities (Open Philanthropy)

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How do we do the most good with limited resources? My role as a program officer at Open Philanthropy requires me to ask this question every day. My team oversees a budget of \$50M per year. We are committed to investing in research and innovation that impacts the most people per dollar spent. Our programs must meet three criteria: impact, tractability and neglectedness. Areas we fund include: atherosclerosis, pandemic preparedness, antivirals, vaccines, diagnostics, immunology, Alzheimer's disease, pre-term birth, aging, mental health, scientific tools, and science policy.

## Previous Activities (UC Berkeley)

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As director of the Bakar Fellows Program, my role was to facilitate UC Berkeley's world-class faculty in translating important scientific discoveries into practical solutions. I helped fellows think strategically about how to position their solutions including everything from intellectual property to forming start-up companies. My role was to help them connect with other entrepreneurs, advisors and potential funders.

As head of the Bioenergy Analysis Team at the Energy Biosciences Institute at UC Berkeley, my role was to deeply understand the development of bioenergy in the context of energy access and security, climate change, and long-term economic, social, and environmental sustainability. My team synthesized information across the entire bioenergy knowledge space, including research topics as next-generation feedstock production, biochemical/chemical conversion processing, socio-economic and environmental impacts. I also played a strategic role in the management team of the institute: guiding funding decisions on all proposed research (30 to 100 proposals each year), assessing progress of all projects and programs (nearly 200 hours of reviews each year) and coordinating workshops and other activities that helped shape the 10-year, \$350M research portfolio. In addition, I answered external inquiries, provided expert analysis to policy makers, and performed critical reviews of internal and external papers and proposals.

## Previous Research Projects as Principal Investigator

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*Water and Bioenergy:* Bioenergy production is critically dependent on water resources for both feedstock production and processing. Most discussion of sustainable bioenergy has a fixed focus on greenhouse gas emissions (mainly carbon) and climate mitigation. However, integrating bioenergy sustainably into watersheds is much more complicated than estimating GHGs. At the Energy Biosciences Institute I was responsible for bringing attention to water-related issues in the Institute and forming a liaison with the water experts at BP. I coordinated several workshops and strategic whitepapers on the subject, including model assessment.

*The role of functional domains in cellulose synthase-like (CSL) genes:* The cellulose synthase superfamily of proteins is directly responsible for synthesizing the bulk of plant biomass. My research group examined functional redundancy and putative zinc binding in one CSL family using promoter-gene constructs to complement the root hairless mutant *kojak* (CSLD3). Prashant Swamy, PhD project

*The role of plant cell wall chemomechanical properties:* Root hairs are large epidermal cells that play an important role in providing water and nutrients to plants. My group used these unique cells as a model system to analyze the relationship between cell wall composition and emergent mechanical properties, which could lead to biomass engineered for better processing efficiency. Collaboration with Forschungszentrum Jülich.

*The role of myb-family transcription factors in root hair development:* Overexpression of the myb-family transcription factor, *propecia* (PCA), rescues the Arabidopsis root-hairless mutant, *kojak*. My group used a variety of techniques to understand this effect. Kate Tay, MS Thesis 2008

*Extracellular peroxidases in biomass utilization:* Extracellular plant peroxidases are believed to oxidize lignin monomers for polymerization. My group was isolating homozygous knockout lines for over 50 different peroxidases in the model plant Arabidopsis thaliana in order to understand how lignin formation might relate to utilization of biomass for biofuel production. Michael Korrer, Undergraduate Project 2007

*The evolutionary origin of matrix metalloproteinases in plants:* Matrix metalloproteinases (MMPs) are important modulators of extracellular matrix (ECM) structure in mammals. My group examined phylogenetic and expression data to examine possible functions for MMPs in plants. Yan Ding, MS Thesis 2007

*Development of glycomimetic peptides as novel biochemical tools in carbohydrate research:* Complex carbohydrates are notoriously difficult to synthesize. Novel tools are needed to evaluate carbohydrate-binding proteins. Our first project was to use phage display technology to develop peptides that act as "glycomimics". Evan Milton, Undergraduate Honors Project 2006; John Buzzo, Undergraduate Honors Project 2008

## Post-doctoral Research

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*Cell wall biogenesis in Arabidopsis*. Reverse genetic approach to identifying the function of putative processive glycosyl transferases. (2002-2005) Advisor: Chris Somerville, Carnegie Institution of Washington, Stanford University

## Doctoral Research

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*Biophysical and mechanistic studies of the extracellular fungal heme enzyme, manganese peroxidase*. (1996-2003)  
Advisors: Thomas Loehr (retired) and Michael Gold (retired), OHSU (OGI) Department of Biochemistry and Molecular Biology (now Department of Environmental Biosciences)

## Pre-doctoral Research

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*Studies of nicotine and morphine in the induction/repression of apoptosis in human small cell lung cancer*. (1995-1996)  
Principal Investigator: Rhoda Maneckjee, OHSU Department of Surgery

*Cytoskeletal/cell wall interactions in tobacco*. (1994-1995) Advisor: Nicholas Carpita, Purdue University, Department of Botany and Plant Pathology

*Red algal cell wall composition and adaptation to salinity*. (1992-1994) Undergraduate Advisor: Michael Gretz, Michigan Technological University, Dept. of Biological Sciences

*In-field observation of solitary bee emergence, nesting, foraging and flight behavior for the ELF Ecological Monitoring Project*. (Summers of 1991, 1992) Undergraduate Advisor: Karen Strickler, Michigan State University, Department of Entomology

## Publications

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### Book Chapters (Peer-Reviewed )

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**Youngs H**, Berndes G, Ballester MVR, Cantarella H, Cowie AL, Jewitt G, Martinelli LA, & Neary D (2015) Bioenergy: Soils and water. in *Bioenergy & Sustainability: Bridging the gaps* Souza GM, Victoria R, Joly C, Verdade L. (eds) Paris: Scientific Committee on Problems in the Environment – United Nations Educational, Scientific and Cultural Organization (SCOPE-UNESCO) 72: 619-659.

Karp A, Netto PEA, Berndes G, Cantarella H, El-Lakany H, Estrada TEMD, Faaij A, Fincher GB, Huntley BJ, Ravindranath NHR, Van Sluys MA, Verdade LM, **Youngs H** (2015) Environmental and Climate Security. in *Bioenergy & Sustainability: Bridging the gaps* Souza GM, Victoria R, Joly C, Verdade L. (eds) Paris: Scientific Committee on Problems in the Environment – United Nations Educational, Scientific and Cultural Organization (SCOPE-UNESCO) 72: 139-182.

Souza GM, Verdade, LM, de Brito Cruz CH, Kaffka S, Osseweijer P, Somerville CR & **Youngs H** (2015) The much needed science: Filling the gaps for sustainable bioenergy expansion. In *Bioenergy & sustainability: Bridging the gaps* Souza GM, Victoria R, Joly C, Verdade L. (eds) Paris: Scientific Committee on Problems in the Environment – United Nations Educational, Scientific and Cultural Organization (SCOPE-UNESCO) 72:219-227.

Leal MRLV, Autrey LJC, Fungtammasan B, Karlen DL, de Carvalho Macedo I, von Maltitz G, Muth DJ Jr, Samseth J, de Souza ZJ, van der Wielen L, Youngs H (2015) Case studies. in *Bioenergy & Sustainability: Bridging the gaps* Souza GM, Victoria R, Joly C, Verdade L. (eds) Paris: Scientific Committee on Problems in the Environment – United Nations Educational, Scientific and Cultural Organization (SCOPE-UNESCO) 72:491-527.

Souza GM, Reynaldo L. Victoria RL, Luciano M. Verdade LM, Joly CA, Netto PEA, Cantarella H, Chum HL, Diaz-Chavez R, Fernandes E, Fincher G, Goldemberg J, Nogueira LAH, Huntley BJ, Johnson FX, Karp A, Leal MRLV, Lynd LR, de Carvalho Macedo I, Maciel Filho R, Massafera MP, Nassar AM, Nigro FEB, Patricia Osseweijer P, Richard TL, Saddler JN, Samseth J, Seebaluck V, Somerville CR, van der Wielen L, Van Sluys MA, Woods J & **Youngs H** (2015) Bioenergy numbers. In *Bioenergy & sustainability: Bridging the gaps* Souza GM, Victoria R, Joly C, Verdade L. (eds) Paris: Scientific Committee on Problems in the Environment – United Nations Educational, Scientific and Cultural Organization (SCOPE-UNESCO) 72: 28-57.

Souza GM, Victoria RL, Verdade LM, Joly CA, Netto PEA, de Brito Cruz CH, Cantarella H, Chum HL, Cortez, LAB, Diaz-Chavez R, Fernandes E, Fincher GB, Goldemberg J, Nogueira LAH, Huntley, BJ, Johnson FX, Kaffka S, Karp, A, Leal MRLV, Long SP, Lynd LR, de Carvalho Macedo I, Filho RM, Nassar AM, Nigro FEB, Osseweijer P, Richard TL, Saddler JN, Samseth J, Seebaluck V, Somerville CR, van der Wielen L, Van Sluys MA, Jeremy Woods J & **Youngs H** (2015) SCOPE

Bioenergy & sustainability: Technical Summary. In *Bioenergy & sustainability: Bridging the gaps* Souza GM, Victoria R, Joly C, Verdade L. (eds) Paris: Scientific Committee on Problems in the Environment – United Nations Educational, Scientific and Cultural Organization (SCOPE-UNESCO) 72: 9-25.

**Youngs H** (2012) The effect of stakeholder values on biofuel feedstock choices. in *Perspectives on Biofuels: Potential Benefits and Possible Pitfalls* Taylor C et al. (eds) ACS Symposium Series; American Chemical Society. Washington DC Chapter 3, pp. 29-67.

**Youngs HL**, Hamann T, Osborne E, Somerville C (2007) The cellulose synthase superfamily. in *Cellulose: Molecular and Structural Biology*, Brown and Saxena (eds) Springer Press. Chapter 3, pp. 35-48, .

Gold M, **Youngs HL**, Sollewijn Gelpke MD (1999) Manganese peroxidase. in *Manganese and its role in biological processes*. Sigel H, Sigel A (eds) Metal Ions in Biological Systems 37: 559-586.

#### Journal Articles (Peer-Reviewed)

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**Youngs H** and Somerville C (2017) Implementing industrial-academic partnerships to advance bioenergy research: the Energy Biosciences Institute. *Current Opinion in Biotechnology* 45:184-190.

Somerville C and **Youngs H** (2014) How big is the bioenergy piece of the pie? Who cares – It's pie! *Biotechnology & Bioengineering* 111: 1717-1718.

**Youngs H** and Somerville C (2014) Best practices for biofuels. *Science* 344:1095-1096.

Sorek N, Yeats T, Szemenyei H, **Youngs H** and Somerville C (2014) The implications of lignocellulosic biomass structure and composition for the production of advanced biofuels. *Bioscience* 64 (3):192-201.

Davis S, Dietze M, DeLucia E, Field C, Hamburg S, Loarie S, Parton W, Potts M, Ramage B, Wang D, **Youngs H**, Long S (2012) Harvesting carbon from eastern US forests: Opportunities and impacts of an expanding bioenergy industry. *Forests* 3:370-397. doi:10.3390/f3020370.

**Youngs Heather** and C Somerville (2012) Development of feedstocks for lignocellulosic biofuels. *F1000 Biology Reports* 4:10. doi:10.3410/B4-10.

Davison Brian, Donohue Timothy, Gilna Paul, Keasling Jay D., **Youngs Heather** (2011) Commentary: Q&A Roundtable on US Bioenergy Research. *Industrial Biotechnology* 7(4): 264-266. doi:10.1089/ind.2011.7.264

**Youngs Heather** (2011) Energy Biosciences Institute. *Industrial Biotechnology* 7(4): 261-263. doi:10.1089/ind.2011.7.261.

**Youngs H** and Taylor C (2011) Biomass supply chains for a bioenergy future. *ASABE Resource* Jan/Feb p. 22.

Somerville C, **Youngs H**, Taylor C, Davis SC, Long S (2010) Feedstocks for lignocellulosic biofuels. *Science* 329:790-792.

Munirathinam Sundaramoorthy, **Heather L Youngs**, Michael H Gold and Thomas L Poulos (2005) High resolution crystal structure of manganese peroxidase: Substrate and inhibitor complexes. *Biochemistry* 44:6463-6470.

Chris Somerville, Stefan Bauer, Ginger Brininstool, Michelle Facette, Thorsten Hamann, Jennifer Milne, Erin Osborne, Alex Paredez, Staffan Persson, Ted Raab, Sonja Vorwerk and **Heather Youngs** (2004) Toward a systems approach to understanding plant cell walls. *Science* 306: 2206-2211.

Hamann T, Osborne E, **Youngs HL**, Mission J, Zimmerli L, Somerville C (2004) Global expression of CESA and CSL genes in Arabidopsis. *Cellulose* 11:279-286.

Assaad FF, Qui JL, **Youngs H**, Ehrhardt D, Zimmerli L, Kalde M, Peck S, Wanner G, Ramonell K, Somerville C, Somerville S, Thordal-Christensen H (2004) The PEN1 syntaxin defines a novel compartment upon fungal attack and is required for the timely assembly of papilla. *Molecular Biology of the Cell* 15: 5118-5129.

**Youngs HL**, Sollewijn Gelpke MD, Li D, Sundaramoorthy M, Gold MH (2001) The role of E39 in MnII binding and oxidation by manganese peroxidase from *Phanerochaete chrysosporium*. *Biochemistry* 40: 2243-2250.

Li D, **Youngs HL**, Gold MH (2001) Heterologous expression of a thermostable manganese peroxidase from *Dichomitus squalens* in *Phanerochaete chrysosporium*. *Archives of Biochemistry and Biophysics* 385: 348-356.

**Youngs, HL**, Moënné-Loccoz P, Loehr TM, Gold MH (2000) Formation of a bis(histidyl) heme iron complex in manganese peroxidase at high pH and restoration of the native enzyme structure by calcium. *Biochemistry* 39: 9994-10000.

Gelpke MDS, **Youngs HL**, Gold MH (2000) Role of arginine 177 in the Mn-II binding site of manganese peroxidase - Studies with R177D, R177E, R177N, and R177Q mutants. *European Journal of Biochemistry* 267 (24): 7038-7045.

- Youngs HL**, Gold MH (2000) Effects of cadmium on manganese peroxidase: Competitive inhibition of Mn(II) oxidation and thermal stabilization of the enzyme. *European Journal of Biochemistry* 267 (6): 1761-1769.
- Gold MH, Sollewijn Gelpke MD, **Youngs H**, Kishi K, Mayfield-Gambill M., Moenne-Loccoz P (1998) Expression and functional studies on lignin and manganese peroxidase. Proceedings of the 1998 7<sup>th</sup> International Conference on Biotechnology in the Pulp and Paper Industry Part 1 (of 3), Vancouver, Canada.
- Youngs HL**, Gretz MR, West JA, Sommerfeld MR (1998) The cell wall chemistry of *Bangia atropurpurea* (Bangiales, Rhodophyta) and *Bostrychia moritziana* (Ceramiales, Rhodophyta) from marine and freshwater environments. *Phycological Research* 46: 63-73.

#### White Papers and Press Articles (Non-Peer Reviewed)

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- Youngs H** (2020) The science and coordination challenges in influenza vaccine development. Sabin Aspen Vaccine Science & Policy Group Report "Accelerating the development of a universal influenza vaccine." <https://www.influenzer.org/resources/sabin-aspen/the-science-and-coordination-challenges-in-influenza-vaccine-development>
- Youngs H** (2015) The bioeconomy is everywhere. *Bioenergy Connection* 3.1: 5-10.
- Youngs H** (2015) Northern Exposure: Cellulosic ethanol is not as new as it seems. *Bioenergy Connection* 3.1: 15.
- Youngs H** and Somerville CR (2013) California's Energy Future: The Potential for Biofuels. *A report to the California Council for Science and Technology*. (May) 1-55. <http://www.ccst.us/news/2013/0531cef.php>
- Gunda P and **Youngs H** (2013) Bioenergy and Water: Understanding Impacts. *MIT Energy Initiative and Center for Strategic International Studies*. Energy-Water-Land Nexus Workshop. (May 6-7) Washington, D.C. 1-46.
- Pietsch S and **Youngs H** (2013) Biofuels and water: Doing more with less. *Bioenergy Connection* 2(1):22-25.
- Youngs H** and Somerville C (2012) Growing better biofuel crops. *The Scientist*. July:46-52.
- Youngs HL** (2011) Waste-to-Energy in California: Technology, Issues, and Context. *A California Council on Science and Technology report to ground a joint workshop sponsored by the California Energy Commission and the California Department of Resources, Recycling and Recovery*. <http://www.ccst.us/news/2011/20111208wte.php>
- Youngs HL** (2011) California's surprising finding: Bioenergy's role in ambitious greenhouse gas reduction. *Bioenergy Connection* 1(2):6-8.
- Long J, John M, Greenblatt J, Wei M, Yang C, Richter B, Hannegan B, **Youngs H** (2011) California's Energy Future: The view to 2050. *A California Council for Science and Technology report to Governor Jerry Brown*. <http://www.ccst.us/publications/2011/CEF%20index.php>
- Youngs, HL** (2011) The path to commercialization...Are we there yet? *Bioenergy Connection Issue* 1(1):15-17.
- Taylor CM and **Youngs HL** (2010) Cane expansion in Brazil. Forecasting sugarcane ethanol production on agroecologically zoned cane land. *Internal Assessment Report*. EBI-BAT-AR3-2010.
- Taylor CM and **Youngs HL** (2010) Biogas for transportation. *Internal Assessment Report*. EBI-BAT-AR1-2010.
- Youngs HL** (2010) Woody Biomass: A quick snapshot of US and Global Resources. *Internal Assessment Report* EBI-BAT-AR2-2010.
- Youngs HL** and Taylor CM (2009) *Saccharum sp.* to ethanol via dual fermentation. Current to near-term technology, Louisiana-organic soil scenario, 2009. *EBI Scenario Series* EBI-BAT-S2 44p.
- Taylor CM and **Youngs HL** (2009) *Miscanthus x giganteus* to ethanol via dual fermentation. Current to near-term technology, 2009. *EBI Scenario Series* EBI-BAT-S1 26p.

#### Abstracts

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- Youngs, HL** (2007) Understanding the role of chelators in the Mn peroxidase reaction mechanism: a closer look at kinetics and Mn speciation *FASEB JOURNAL* 21:A642-A642.
- Youngs HL**, Mauk G (2007) The Mn-binding site and newly identified C-terminal metal binding site both play important roles in the thermal stability of Mn peroxidase. *FASEB JOURNAL* 21: A276-A276

#### Protein Crystal Structures

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- Sundaramoorthy M, **Youngs HL**, Gold MH, Poulos TL (2005) 1YYG: Manganese peroxidase complexed with Cd(II) inhibitor. *Biochemistry* 44: 6463-6470. Worldwide Protein Data Bank, <http://dx.doi.org/10.2210/pdb1yyg/pdb>

Sundaramoorthy M, **Youngs HL**, Gold MH, Poulos TL (2005) 1YYD: High Resolution Crystal Structure of Manganese Peroxidase. *Biochemistry* 44: 6463-6470. Worldwide Protein Data Bank, <http://dx.doi.org/10.2210/pdb1yyd/pdb>

Sundaramoorthy M, **Youngs HL**, Gold MH, Poulos TL (2005) 1YZP: Substrate-free manganese peroxidase. *Biochemistry* 44: 6463-6470. Worldwide Protein Data Bank <http://dx.doi.org/10.2210/pdb1yzp/pdb>

Sundaramoorthy M, **Youngs HL**, Gold MH, Poulos TL (2005) 1YZR: Manganese peroxidase-Sm(III) complex. *Biochemistry* 44: 6463-6470. Worldwide Protein Data Bank, <http://dx.doi.org/10.2210/pdb1yzz/pdb>

## Presentations

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*Climate Policy and Innovation*. International and Executive Programs, College of Natural Resources, UC Berkeley (Invited Talk, October 2014).

*Biofuels Workshop. Understanding Advanced Biofuels*. UC Berkeley Beahrs Environmental Leadership Program (Invited Talk, July 2014).

*The Energy Biosciences Institute at Year 7*. 36th Symposium on Biotechnology for Fuels and Chemicals (Invited Talk, April 2014).

*Advances in Biofuels*. DNV Top Tech Program, UC Berkeley Haas School of Business Executive Education Program (Invited Talk, April 2014).

*The Blend Wall and Other Constraints* (2014) 7<sup>th</sup> Annual Berkeley Bioeconomy Conference (Invited Talk, March 2014).

*California's Energy Future: The potential for biofuels*. UC Davis Policy Institute Bioenergy Webinar (Invited Talk, July 2013)

*Bioenergy and Water: Understanding Impacts*. Energy-Water-Land Nexus Workshop. MIT Energy Initiative and Center for Strategic International Studies Washington, D.C. (Invited Talk, May 2013)

*Status of Commercial Lignocellulosic and Advanced Biofuel Efforts*. Berkeley Energy & Resources Collaborative BERCshop Berkeley, CA (Invited Talk, April 2013)

*There and back again. A scientist's journey*. Oregon Health and Science University Alumni Dinner. Portland, OR (Invited Keynote, April 2013)

*California's Energy Future: The Role of Biomass*. California Renewable Energy and Storage Technology. Northridge, CA (Invited Talk, April 2013)

*Bioenergy and Water*. 6th Annual Berkeley Bioeconomy Conference. Berkeley, CA (Invited Talk, March 2013)

*Bioenergy in California: Future Prospects*. 3<sup>rd</sup> Pan-American Congress on Plants and Bioenergy (Invited Talk, July 2012)

*Drop-In Biofuels*. BIO - International Biotechnology Organization Convention. Boston, MA (Session Organizer and Panel Chair, June 2012)

*Trends in Biofuels and the Next Generation of Biofuels*. Novozymes (Invited Talk, June 2012)

*Feedstock Properties and Pretreatment*. EBI Strategic Directions for Pretreatment Workshop (Invited Talk, April 2012)

*Commercial Development of Lignocellulosic Ethanol and Advanced Biofuels*. Berkeley Bioeconomy Conference (Invited Talk, March 2012)

*Enabling Continuous Processing in Lignocellulosic Fuel Production*. Pacific West Biomass Conference. San Francisco, CA (January 2012)

*Waste-to-Energy in California*. Briefing of the LA County Solid Waste Management Committee/Integrated Waste Management Task Force on Waste-to-Energy Technologies and the LA Public Utilities Commission. Alhambra, CA (January 2012)

*Waste-to-Energy in California: Technology, issues and context*. Special stakeholder meeting, Governor's Office, Sacramento, CA (Keynote speaker, October 2011)

*Lignin-degrading systems in Fungi*. EBI-JBEI Joint Workshop on Lignin and Bioenergy (Workshop Organizer, July 2011)

*Biomass and electricity*. Charged 2020: The Global Renewable Energy Forum. (Invited Talk, July 2011)

*Implementing AB32*. Berkeley Energy & Climate Institute Steering Committee. Berkeley, CA (Invited Talk, June 2011)

*A systems view of bioenergy. State of research at the Energy Biosciences Institute*. BIO International Convention. Washington, DC (Invited Talk, June 2011)

*Biofuels in California's Energy Future*. Silicon Valley Energy Summit. Stanford, CA (Invited Talk, June 2011)

*Biofuels in California*. International Society for Industrial Ecology Conference. Berkeley, CA (Invited Talk, June 2011)

*Challenges in meeting California's 2050 GHG goals*. Public Radio Science Literacy Project. Berkeley, CA (Invited Talk, April 2011)

*Bioenergy in California's Energy Future*. Fourth Annual Berkeley Bioeconomy Conference. Berkeley, CA (Invited Talk, March 2011)

*Potential for Sustainable Biofuels in California: Opportunities and Issues*. Special Session: Portraits of the California Energy System in 2050: Cutting Emissions by 80 Percent. American Association for the Advancement of Science. Annual Meeting (Invited Talk) (February 2011)

*Developing biofuel scenarios*. Eighth Annual Bioenergy Feedstock Symposium. Champagne, IL (Invited Talk, January 2011)

*Biogas markets and opportunities*. Biogas USA Meeting. San Francisco, CA (Invited Talk) (October 2010)

*Water footprints of biofuels*. BP Environmental Sustainability Challenge – Water-Energy Footprint Workshop. Cambridge MA (Invited Talk, July 2010)

*Scenario analysis of sugarcane, miscanthus, and others*. (Looking Toward the Future) The Current Situation of Biofuel: Economics, Policy, Technology, and Research. 3rd Annual Berkeley Bioeconomy Conference. Berkeley, CA (Invited talk, co-presented with C. Taylor, June 2010)

*Ethics and biofuels: Feedstock selection epitomizes conflicts in stakeholder values*. (Session: Perspective on Biofuels: Potential Benefits and Possible Pitfalls) ACS National Meeting. San Francisco, CA (Invited Talk, March 2010)

*Market Overview on Next Generation Feedstocks Development* (Keynote Session) Next Generation Biofuels Feedstocks R&D Development. San Francisco, CA (November 2009)

*Biomass: Polymers to Policy*. Oregon Health and Science University. Portland, OR (Invited Talk, May 2009)

## Media Interactions

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**Financial Times (May 21, 2020)** Philanthropists play critical role in developing vaccines. <https://www.ft.com/content/847a9052-6847-11ea-a6ac-9122541af204>

**KALW Public Broadcasting, San Francisco** (May 2, 2016) Interview with Ethan Elkind. Should California recover more energy from municipal solid waste? <https://legal-planet.org/2016/05/02/should-california-recover-more-energy-from-municipal-solid-waste/>

**New York Times** (October 30, 2014) Interview with Beth Gardiner regarding biogas development and use. <https://www.nytimes.com/2014/10/30/business/energy-environment/biogas-low-tech-fuel-with-a-big-payoff.html>

**KJZZ Public Broadcasting, Phoenix** (January 10, 2014) Interview with Stina Sieg regarding development of algal biofuels. <https://www.npr.org/transcripts/301005600>

**Los Angeles Times** (November 18, 2013) Interview with Evan Halper regarding military funding of algal biofuels. <http://www.latimes.com/nation/la-na-green-military-20131118,0,6681167.story>

**Oregon Public Broadcasting** (January 16, 2013) Interview regarding waste-to-energy technologies.

**Chicago Tribune** (July 20, 2012) Interview regarding Coksata IPO and advanced biofuel commercialization.

**EdenIQ Pilot Plant Opening** (June 26, 2012) Panel Chair “Future Directions of Biofuels” with CEC Deputy Chair Pat Perez, USDA Rural Development State Director Glenda Humiston, venture capitalist John Rockwell, DOE Biomass Program Manager Glen Peterson, and EdenIQ CED Brian Thome.

**AdFarm/Novozymes Media Event** (June 20, 2012) Discussions with Agricultural Journalists from Farm Journal, Farm Progress Publications, Progressive Farmer, Corn & Soybean Digest, Farm Industry News, High Plains Journal, AgProfessional, AgAlert (CA), Western Farm Press, Capital Press, Brownfield Radio Networks, CBS Radio, AgriTalk, and Linder Farm Network.

**International Biotechnology Organization (BIO) Media Tour** (Jun 28, 2011) Interview panel with Paul Gilna (BESC) and Jim Lane (Biofuels Digest) regarding next-generation biofuel potential. Total audience 7.2 million viewers and listeners, airing on 300 local television and 350 local radio stations nationwide.

**California Academy of Sciences** (Jun 17, 2011) Science in Action This Week PodCast – The Future of Biofuels. <http://www.calacademy.org/sciencetoday/the-future-of-biofuels/>

**The Bioenergy Site - Global Bioenergy** (May 2011) Interview: Who’s leading, who’s following? by Sarah Mikesell <http://www.thebioenergysite.com/articles/833/global-bioenergy-whos-leading-whos-following>. The article was picked up in the June 17 issue Biofuels Supplement “Report lists who’s who” and reported by Crop Biotech Update <http://www.isaaa.org/kc/cropbiotechupdate/article/default.asp?ID=7988>

**Renewable Energy World** (May 23, 2011) Interview – Biofuel firms expand into beauty, nutraceutical products. by Ivan Castano <http://www.renewableenergyworld.com/rea/news/article/2011/05/biofuel-firms-expand-into-beauty-nutraceutical-products>

**Renewable Energy World** (May 6, 2011) Interview – Second generation biofuels gain traction but growth challenges remain by Ivan Castano <http://www.renewableenergyworld.com/rea/news/print/article/2011/05/second-generation-biofuels-gain-traction-but-growth-challenges-remain>

**Science Blog** (Mar 2011) Interview– Berkeley scientists highlight challenges of meeting state energy goals by 2050. <http://scienceblog.com/43276/berkeley-scientists-highlight-challenges-of-meeting-state-energy-goals-by-2050/> also picked up in Energy Technology News (March 3), Global Green World (March 2), Science Daily (May 24) and Solar Energy Blog (August 25)

## Meetings & Conferences

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United States Department of State International Visitor Leadership Program, Climate Change/Environment/Green Chemistry China (February 2015) (synthesis session chair)

American Geophysical Union. San Francisco, CA (December, 2014) (water poster session chair)

Department of Energy Quadrennial Technology Review (December, 2014) (invited participant)

Harvard Kennedy School, Workshop on Commercializing Second-Generation Biofuels. Cambridge, MA (November, 2014) (invited participant)

Brazilian BioEnergy Science and Technology Conference. Campos do Jordão, Brazil (October, 2014) (invited speaker)

Anaerobic Digestion & Biogas USA. San Francisco, CA (May 2014)

36th Symposium on Biotechnology for Fuels and Chemicals. Clearwater Beach, FL (April 2014) (invited speaker)

7<sup>th</sup> Annual Berkeley Bioeconomy Conference. Berkeley, CA (March 2014)

IEA-UNEP Bioenergy-Water Workshop. Paris, France (February, 2014)

UNESCO-SCOPE-UNEP International Biofuels Project Rapid Assessment. Paris, France (December 2013)

Advanced Biofuels Leadership Conference. San Francisco, CA (October 2013)

City of Berkeley Waste-to-Energy Roundtable. Berkeley, CA (June 2013)

MIT Energy Initiative and Center for Strategic International Studies – Water & Energy. Washington, DC (May 2013)

Berkeley Energy & Resources Collaborative "Can the US satisfy the renewable fuels standard?" BERCshop Berkeley, CA (April 2013)

California Renewable Energy and Storage Technology. Northridge, CA (April 2013)

6th Annual Berkeley Bioeconomy Conference. Berkeley, CA (March 2013)

Climate Smart Agriculture. Davis, CA (March 2013)

BIOEN-BIOTA-PFPMCF-SCOPE Joint Workshop on Biofuels and Sustainability. São Paulo, Brazil (February 2013)

Beyond the Water Wars: Collaborative Management Solutions for a Shared Resource. California Water Law Symposium. Davis, CA (January 2013)

American Geophysical Union. San Francisco, CA (December 2012)

University of California Water Quality, Quantity, and Security Strategic Initiative Meeting. Davis, CA (November 2012)

Strategic Workshop on Water and Bioenergy. Berkeley, CA (Organizer and Chair, October 2012)

Council of Energy Research and Education Leaders. Berkeley, CA (Session Chair, October 2012)

BIO - International Biotechnology Organization Convention. Boston, MA (Session Organizer and Panel Chair, June 2012)

Water in Bioenergy Agroecosystems Workshop. Chicago, IL (June 2012)

Council on Energy Research and Education Leaders – University-Federal Dialogue. Washington, DC (May 2012)

Water Use and Treatment: Improving Efficiency Through Technology. Houston, TX (May 2012)

University of California – California Air Resources Board Dialogue on GHG/Criteria Pollutant Transportation Scenarios. Davis, CA (May 2012)

Berkeley Bioeconomy Conference. Berkeley, CA (March 2012)

Pacific West Biomass Conference. San Francisco, CA (January 2012)

California Biodiesel & Renewable Diesel Conference. San Francisco, CA (January 2012)

Municipal Waste Conference. San Jose, CA (December 2011)

U.S. Department of Energy's Bioenergy Sustainability Workshop (October 2011) Urbana-Champaign, IL (Session Leader and Rapporteur)

American Association for the Advancement of Science. Annual Meeting (February 2011)  
Eighth Annual Bioenergy Feedstock Symposium. Champagne, IL (Invited Talk) (January 2011)  
BP ESC MIT Water-Energy Footprint Workshop. Cambridge MA (July 2010)  
The Current Situation of Biofuel: Economies, Policy, Technology, and Research. 3rd Annual Berkeley Bioeconomy Conference (June 2010)  
American Chemical Society Annual Meeting. San Francisco CA (March 2010)  
BERC (Berkeley Energy Resources Collaborative) Symposium, Berkeley CA (March 2010)  
US-UK Biofuels Workshop (British Consulate and Department for Transport), San Francisco CA (February 2010) (acted as discussion facilitators)  
Roundtable on sustainable farming - California diversified growers. Berkeley CA (January 2010)  
Tuftes Data Presentation Workshop. San Francisco, CA (December 2009)  
Google Next Energy Event. San Francisco, CA (November 2009)  
Global Climate Energy Program Annual Meeting. Stanford, CA (September 2009)  
UC Davis Sustainable Transportation Meeting, Asilomar, CA (July 2009)  
EPA workshop on lifecycle GHG analysis for RFS (June 2009)  
Biofuels in Developing Countries, 2nd Annual Berkeley Bioeconomy Conference. Berkeley (May 2009)  
SIMS (Society Industrial Microbiology), San Francisco (May 2009)  
International Biomass Conference and Tradeshow, Portland OR (April 2009)  
2009 Annual Meeting Joint Genome Institute, Walnut Creek (March 2009)  
California Air Resources Board hearings on Low Carbon Fuel Standard, Sacramento CA (April 2009-Jan 2010)  
Penn State Cellulosic Biofuels Short Course, San Francisco (March 2009)  
BERC (Berkeley Energy Resources Collaborative) Symposium, Berkeley CA (February 2009)  
Somerville Symposium - "CO<sub>2</sub>, light, hormones, lipids, cell walls and biofuels" Stanford Global Climate Energy Project. Palo Alto, CA (October 2007)  
Experimental Biology Annual Meeting/American Society of Biochemistry and Molecular Biology. Washington, D.C. (April 2007)  
17th International Conference on Arabidopsis Research. Madison, WI (June 2006)  
Plant Cell Wall Biosynthesis Meeting. Asilomar, CA (August 2005)  
16th International Conference on Arabidopsis Research. Madison, WI (June 2005)  
Gordon Research Conference: Plant Cell Walls. Meriden, NH (August 2004)  
Plant Cell Wall Biosynthesis Meeting. UCLA Lake Arrowhead, CA (May 2002)  
American Society of Plant Physiologists annual meeting. San Diego, CA (July 2000)

## Posters

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**Youngs H** & Gunda P Water research at the Energy Biosciences Institute (University of California Water Quality, Quantity, and Security Strategic Initiative Meeting Davis, CA (November 2012)  
**Youngs HL**, Mauk G Thermal stabilization of manganese peroxidase from *Phanerochaete chrysosporium*: Role of the manganese binding site and a putative novel C-terminal metal binding site. Experimental Biology Annual Meeting/American Society of Biochemistry and Molecular Biology. Washington, D.C. (April 2007)  
**Youngs HL** Understanding the role of chelators in the Mn peroxidase reaction cycle: A closer look at Mn speciation. Experimental Biology Annual Meeting/American Society of Biochemistry and Molecular Biology. Washington, D.C. (April 2007)  
**Youngs HL** Determining the function of the cellulose synthase like genes: Restoring root hair growth in *kojak* (*csld3*). Plant Cell Wall Biosynthesis Meeting. Asilomar, CA (August 2005)  
**Youngs HL** and Somerville C. Developmental variation in cell wall composition of various ecotypes in *Arabidopsis thaliana*. Gordon Research Conference: Plant Cell Walls. Meriden, NH (August 2004)  
Bonetta D, **Youngs HL**, Raab T, Somerville C. Functional analysis of the cellulose synthase-like gene, CSLE, in *Arabidopsis thaliana*. Plant Cell Wall Biosynthesis Meeting. UCLA Lake Arrowhead, CA (May 2002)

## Peer Review Activities

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EOS (2105)  
Nature Climate Change (2015)  
Global Change Biology Bioenergy (2014)  
Bio-FPR (2014)  
USDA (2014) Sun Grant Competitive Grants Program  
USDA-NIFA Panel (2013) Agriculture and Food Research Initiative Development of Sustainable Production of Regionally-Appropriate Biomass Feedstocks Panel (\$10m project awards)  
USDA-NIFA Panel (2012) Agriculture and Food Research Initiative Development of Sustainable Production of Regionally-Appropriate Biomass Feedstocks Panel (\$10m project awards)  
Proceedings of the National Academy of Sciences (2011)  
USDA-NIFA Panel (2011) Agriculture and Food Research Initiative – Sustainable Bioenergy Coordinated Agricultural Program Panel (\$40m project awards)  
Plant Physiology (2008)  
Brooks-Cole Publishing, on-line resources for Biochemistry by Garrett and Grisham (2007)  
Reviewed Chapter 5 "Biology" pp. 209-310 in Fundamentals of Engineering (2007).  
Editorial Review Board, Scientific Journals International, Biology Section (2007)  
Journal of Phycology (2000)

## Grants Awarded

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General Motors Research & Development Center "A Systems Approach to Improved Processing of Forestry Biomass to Optimize Co-Production of Biofuels and Biopolymers" (Co-PI with Susan Bagley, Patricia Heiden and David Shonnard as PI) (submitted December 2006, Awarded August 2007)  
MTU Century II Endowment Equipment (C2E2) Grant "High throughput screening of transgenic plants via fluorescence stereomicroscopy" (submitted October 2006, awarded November 2006)  
MTU Research Excellence Fund "A peptidomimetic approach to identification and functional elucidation of novel carbohydrate binding proteins and glycosidase inhibitors." (submitted March 2006, awarded June 2006)  
Sigma Xi "<sup>13</sup>C-labeling of cell wall polymers in red algae to examine adaptation in fresh- and salt-water environments" Undergraduate Research Grant (April 1994)

## Courses Taught (sole instructor)

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*BL1800 Biochemistry Orientation* - Michigan Technological University (2006-2008)  
*BL4010 Biochemistry* - Michigan Technological University (2005-2008)  
*BL4000 Special Problems in Biology* - Michigan Technological University (2006-2008)  
*BL4820 Biochemical Techniques* - Michigan Technological University (2005-2008)  
*BL5400 Special Topics: Plant Development* – Michigan Technological University (2007)  
*BMB596 Special Topics in Bioethics* - Oregon Graduate Institute (2000)  
*CHM277 Inorganic Chemistry Laboratory* - University of Portland (1999-2000)  
*BL414 Plant Physiology Laboratory* - Michigan Technological University: UTA (1993-1994)

## Curriculum Developed

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*BL1800 Biochemistry and Molecular Biology Orientation*. An interdisciplinary introduction to research and careers in a broad variety of biochemistry-related fields. – Michigan Technological University  
*BL4820 Biochemical Techniques* – Hands-on Lab Course. All new labs. – Michigan Tech Univ  
*BL4420 Bioethics*. A set of moderated, objective discussions regarding the ethical issues arising from biotechnological advances. Issues are dissected using a normative ethics framework. – Michigan Tech Univ

*BL5070 Enzymology*. An advanced study of enzymes. Course includes detailed biochemical analysis of enzyme structure-function relationships, enzyme mechanisms, and enzyme kinetics. – Michigan Tech Univ

#### Guest Course Lectures

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*236.6 Public Law and Policy: American Jobs Project* – University of California, Berkeley “Employment impacts of bioenergy production” (November, 2014)

*Bioengineering 181: Berkeley Lectures on Energy: Energy from Biomass* – University of California, Berkeley. “Decarbonizing the energy system” and “The role of biomass in the energy landscape” (September, 2014; 2013; 2012)

*CE 90 Science and Engineering of Sustainable Energy* – University of California, Berkeley “The role of biomass in a renewable energy future” (March, 2013)

#### Academic Advising

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##### Primary Advisor (MTU)

PhD Students	Prashant Swamy (moved to University of Georgia, Ph.D. 2013)
MS Students	Yan Ding (M.S. 2007) Kate Tay (M.S. 2008)
Undergraduates	Elaan Fox (B.S. 2009) Kelsey Aird (B.S. 2009) Rachael Sturtevant (Honors project) (B.S. 2008) Elizabeth Haibel (Chemical Engineering) (B.E. 2009) John Buzzo (B.S. 2008) Evan Milton (SURF award 2006) (B.S. 2006) Michael Korrer (B.S. 2007) Kate Tay (B.S. 2006)

##### Advising Committees (MTU)

PhD Committees	Sarah Kiemle (Biology) (Ph.D. 2010) Pushpinder Brar (Forestry) (Ph.D. 2008)
MS Committees	John Hribljan (Biology) Doug Barber (Civil Engineering) (M.E. 2007) Asha Lakkavaram (Forestry) (M.S. 2006)

##### Intern Supervision (EBI-UCB)

Undergraduate	Jizel Emralino (Plant and Microbiol Biology) (2014-2015) Dennis Mulligan (Genetics and Plant Biology) (2014-2015) Anastasia Chvets (Engineering) (2010)
Post-Undergraduate	Isam Hararah (B.S. Biological Engineering) (2009-2010) Alison Cockeril (B.S. Biology) (2010-2011)

##### Fellowship Advisor (EBI-UCB)

Post-doctoral	Padma Gunda (2012-2014)
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#### Committees and Administrative Services

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Executive Editor, Bioenergy Connection (2012-present)  
Review Panel Berkeley Philomathia Fellows Program (2013)  
Contributing Editor, Bioenergy Connection (2011-2012)  
Review Panel for Biology Fellows Program, UC Berkeley (2009)  
MTU Biotech Research Center (2005-2008)  
CoPhy BiCh MTU Interdisciplinary Journal Group (founder, member 2006-2008)  
MTU Women in Science and Engineering (2005-2008)  
Wood-to-Wheels working group, MTU Sustainable Futures Institute (SFI) (2005-2008)  
Review Panel for MTU Century II Endowment Equipment Grant (2007)

Review Panel for MTU Summer Undergraduate Research Fellowship (2007)  
Alternate representative on the Graduate Faculty Council, MTU (2006-2007)  
DeVlieg Scholarship Reviewer, MTU (2006)  
Judge for the Graduate Student Council Poster Symposium, MTU (2006)  
Judge for the Biotech Research Center Graduate Research Forum, MTU (2006)  
Climate Study Focus Group, MTU (2005)  
Member of the Chair Search Committee, MTU Biological Sciences (2007)  
Member of the Web Committee, MTU Biological Sciences (2006-2007)  
Member of the Graduate Committee, MTU Biological Sciences (2006-2007)  
Evaluator for BL4510 Senior Essay (2006)  
Judge for the Undergraduate Poster Session, American Society for Biochemistry and Molecular Biology (2007)  
Organized the first annual OGI Student Poster Session (2000)  
Representative on the Faculty Leadership Council Academic Task Force (2000)  
Representative on the OGI Student Council (1998-2000)  
Representative on the OGI Education Policy Committee (1999-2000)  
Publisher/Editor of the Graduate Student Newsletter "Antix" (1998-2000)  
Experimental Group Leader Advocates for Women in Science, Engineering and Mathematics (AWSEM) (1999-2000)

#### **Professional Affiliations (past and current)**

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American Association for the Advancement of Science  
American Chemical Society  
American Geophysical Union  
American Psychological Society  
American Society of Biochemistry and Molecular Biology  
American Society for Plant Biology  
Association for Women in Engineering, Science, and Mathematics  
Association for Women in Science  
American Botanical Society  
New York Academy of Sciences  
Union of Concerned Scientists  
Women 2.0



Contra Costa County

Please return completed applications to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Aimee, Last Name: Benedict, Home Address - Street, City: Richmond, Zip Code: 94801, Phone, Email, Resident of Supervisorial District: 94801

EDUCATION Check appropriate box if you possess one of the following: [X] High School Diploma, [ ] CA High School Proficiency Certificate, [ ] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Row 1: UC Santa Cruz, Literature, Yes/No.

Other Training Completed:

Board, Committee or Commission Name, Seat Name

Have you ever attended a meeting of the advisory board for which you are applying? [X] No, [ ] Yes. If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to serve on the Hazardous Materials board as a community member because I live in Point Richmond-7 years- which is close to Chevron, one of the hazardous materials air polluters, and in Richmond in general, and I have wanted in the past to become more involved with environmental issues in this area.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Attended meetings of Communities for a Better Environment, BAAQMD. Research into issues, legal and otherwise, for writing and legal purposes. Awareness of clean air issues in California, back through the 1980s. I have attempted to follow issues affecting Richmond while I have lived here.

I am including my resume with this application: Please check one: [ ] Yes, [X] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [X] Yes, [ ] No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

**List any volunteer and community experience, including any boards on which you have served.**

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:** Aimee Benedict

**Date:** 9/25/20

**Submit this application to:**  
Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)*

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



Contra Costa County

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Martinez, CA 94553

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Brian, Last Name: Parra, Home Address - Street, City: Pinole, Zip Code: 94564, Phone, Email, Resident of Supervisorial District

EDUCATION Check appropriate box if you possess one of the following: [X] High School Diploma, [ ] CA High School Proficiency Certificate, [ ] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Row 1: Contra Costa College, Engineering, Yes/No.

Other Training Completed: LIUNA Leadership Training, Asbestos Supervisor, Lead Supervisor, OSHA 30

Board, Committee or Commission Name: Contra Costa County Hazardous Materials Commission, Seat Name: Environmental Justice

Have you ever attended a meeting of the advisory board for which you are applying? [ ] No, [X] Yes, If yes, how many? 2

Please explain why you would like to serve on this particular board, committee, or commission. I would like to serve on this commission to better represent my community in regards to responsible handling or policies in dealing with hazardous materials and their effects on the public's health. I am an advocate for environmental justice.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a Business representative for Laborers' Local 67 and represent the industry of asbestos, lead, mold and other hazardous waste removal/remediation; such as biohazard clean-up, fire remediation, and emergency response clean-up for oil, PCBs, etc. I understand and have interest in the principles of environmental justice as well as the policies and regulations that outline hazardous materials issues. I live in a community that is central to areas highly affected by hazardous materials and their releases from either waste, emissions or other exposures.

I am including my resume with this application: Please check one: [ ] Yes, [X] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [X] Yes, [ ] No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Volunteering by precinct walking in several counties of Northern California by handing out leaflets and participating in demonstrations to pass local measures and state bills that improve community well-being either economically or environmentally.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for relationship details]

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for relationship details]

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Handwritten signature]

Date:

9-9-2020

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

# CoCoTax

PO Box 27, Martinez, CA 94553  
(925) 289-6900      [info@cocotax.org](mailto:info@cocotax.org)

September 17, 2020

To Contra Costa Board of Supervisors

Re: Re-appointment of HAZMAT Commission Members

Dear Board Members,

It is our pleasure to highly recommend Don Bristol as Member for the County Hazardous Materials Commission Business Seat.

We are also pleased to recommend Marj Leeds as his Alternate on the Commission.

Both possess relevant qualifications and exceptional knowledge regarding the environment and hazardous materials, and have served the Commission well for some years. We are fortunate that both are willing to continue to serve Contra Costa County and hope to have them serve a new four year term on the commission.

Sincerely,



Susan L Pricco

President, Contra Costa Taxpayers Association



Contra  
Costa  
County

Please return completed applications to:

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651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name

Don

Last Name

Bristol

Home Address - Street

City

Rodeo

Zip Code

94572

Phone (best number to reach you)

Email

Resident of Supervisorial District:

**EDUCATION**

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended

Montana State University

Course of Study/Major

Physics

Degree Awarded

Yes  No

Yes  No

Yes  No

Other Training Completed:

Board, Committee or Commission Name

Hazardous Materials Commission

Seat Name

Contra Costa Taxpayers Association

Have you ever attended a meeting of the advisory board for which you are applying?

No

Yes If yes, how many?

Commission Member

Please explain why you would like to serve on this particular board, committee, or commission.

I am a Safety/Environmental professional with 20+ years of experience working at sites engaged in the processing and transportation of hazardous materials. I bring my unique experience in business and industry to represent the taxpayers of Contra Costa County. I am also experiences in Land Use, environmental justice, site cleanup, and brownfield redevelopment.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have 20+ years of environmental and regulatory expirience and approximately 10 yeas on the Commission.

I am including my resume with this application:

Please check one:  Yes  No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:  Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is provided and agree that misstatements and/or omissions of material fact may cause forfeiture of my appointment, position, or commission in Contra Costa County.

Signed: \_\_\_\_\_

Subi

Date: \_\_\_\_\_

10-21-2020

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Marjorie, Last Name: Leeds

Home Address - Street, City: Martinez, Zip Code: 94553

Phone (best number to reach you), Email

Resident of Supervisorial District: Federal Glover

EDUCATION: Check appropriate box if you possess one of the following: High School Diploma, CA High School Proficiency Certificate, G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Rows include Texas A&M University and West Virginia State university.

Other Training Completed: Numerous Trainings while employes

Board, Committee or Commission Name: Hazardous Materials Commission, Seat Name: Taxpayers Association

Have you ever attended a meeting of the advisory board for which you are applying? No, Yes (100?)

Please explain why you would like to serve on this particular board, committee, or commission. I would like to be reappointed to the seat as alternate to Don Bristol. I believe that I would make a good alternate because I can step in and relatively quickly pick up on subjects.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application) I have been on the Commission for over 20 years. I have 35 years of industrial experience in refineries and chemical plants including plant management and safety management. Prior to my retirement I was a Registered Professional Safety Engineer in the State of California and Certified Industrial Hygienist.

I am including my resume with this application: Please check one: Yes, No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: Yes, No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Hazardous Materials Commission (current)  
Public Environmental Health Advisory Board (past)  
Integratged Pest Management Committee (past)

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

\_\_\_\_\_ Date: 7 Sept. 2020

Submit this application to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

5.

**Meeting Date:** 11/09/2020  
**Subject:** RECOMMENDATION FOR APPOINTMENT TO THE PUBLIC LAW  
LIBRARY BOARD OF TRUSTEES  
**Submitted For:** David Twa, County Administrator  
**Department:** County Administrator  
**Referral No.:** IOC 20/5  
**Referral Name:** Advisory Body Recruitment  
**Presenter:** Julie DiMaggio Enea      **Contact:** Julie DiMaggio Enea (925) 655-2056

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#### **Referral History:**

In June, the IOC reviewed Board Resolution Nos. 2011/497 and 2011/498, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board subcommittee. The Resolutions further permit a Board Committee to select a screening committee to assist in interviewing applicants for appointment. Upon review of the eligible seats, the IOC made a determination that it would conduct interviews for the Member of the Bar seat of the Law Library Board of Trustees, among other seats.

#### **Referral Update:**

The Public Law Library Board of Trustees was established by State law and County Ordinance to maintain a law library in Martinez. The Law Library also operates a branch library in Richmond. The Board of Trustees is the governing body for the Law Library with the authority to determine personnel, fiscal, and administrative policies to fulfill the legal information needs of the community. The Internal Operations Committee annually reviews the appointment to the Member of the Bar seat, which term expires each December 31.

Staff opened a four-week recruitment for the Member of the Bar seat (see attached media release) on September 25 and received one application from incumbent Dean E. Barbieri, whose current letter of interest and original resume are attached hereto.

#### **Recommendation(s)/Next Step(s):**

RECOMMEND reappointment of Dean E. Barbieri to the Member of the Bar seat on the Public Law Library Board of Trustees to a new one-year term expiring on December 31, 2021.

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#### **Attachments**

Press Release Law Library Vacancy

Letter of Interest Dean Barbieri Law Library

**Minutes Attachments**

*No file(s) attached.*

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## Contra Costa County

County Administrator's Office • 1025 Escobar St. • Martinez, CA 94553 • [www.contracosta.ca.gov](http://www.contracosta.ca.gov)

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### Media Release

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**FOR IMMEDIATE RELEASE**

Friday, September 25, 2020

Contact: Julie DiMaggio Enea  
Phone: (925) 655-2056  
Email: [julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

### WOULD YOU LIKE TO SERVE ON THE CONTRA COSTA COUNTY PUBLIC LAW LIBRARY BOARD OF TRUSTEES ?

The Contra Costa County Board of Supervisors is seeking applicants for the Public Law Library Board of Trustees. The Board of Trustees was established pursuant to State law and County Ordinance to maintain a law library in Martinez and a branch library in Richmond. The Board of Trustees is the governing body for the Law Library with the authority to determine personnel, fiscal, and administrative policies to fulfill the legal information needs of the community. County residents who are members of the State Bar and have an interest in public policy and library administration are encouraged to apply for this non-paid volunteer opportunity. The County Board of Supervisors will appoint to fill one vacancy for a one-year term beginning January 1, 2021 and ending on December 31, 2021. The Board of Trustees normally meets on the last Thursday of the month at 12:15 p.m. in Martinez.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or the application can be completed on line by visiting the County website at <https://www.contracosta.ca.gov/3418>. Applications should be returned to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553 no later than by 5 p.m. on Friday, October 23, 2020.

Applicants should plan to be available for public interviews in Martinez on Monday, November 9, 2020. Due to COVID-19, interviews will likely be conducted telephonically.

More information about the Contra Costa Public Law Library can be obtained by calling Carey Rowan at (925) 646-2783 or visiting the Law Library website at <http://www.cccplib.org>.

###

November 19, 2019

Contra Costa County Board of Supervisors  
651 Pine Street  
Martinez, CA 94553

RE: Contra Costa County Public Law Library Board of Trustees

Dear Members of the Board of Supervisors:

Please accept this letter as my request for reappointment to the Contra Costa County Public Law Library Board of Trustees for the year 2020. I was appointed to the board in 2017 and have held the position of vice-president. My service on the board has been enjoyable, and I hope to continue it into the new year.

My passion for law libraries is long-standing. I served as Dean of the John F. Kennedy University College of Law for almost a decade. One of my most important duties at JFK was governance of the university's law library. In addition, I have a long history of public service to the people of Contra Costa County.

It is no secret that law libraries in California, including the Contra Costa County Public Law Library, have faced serious economic problems during the past decade. Throughout this time and continuing into the future, the Board of Trustees and staff remain committed to offering the highest possible quality of service to our users. I want to be part of the wonderful work being done by this Board of Trustees in helping make access to justice available to everyone, and I look forward to the challenges of the new year.

Thank you for considering my application. If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

  
Dean E. Barbieri



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

6.

**Meeting Date:** 11/09/2020  
**Subject:** RECOMMENDATION FOR APPOINTMENT TO THE EAST BAY REGIONAL PARKS DISTRICT PARK ADVISORY COMMITTEE  
**Submitted For:** David Twa, County Administrator  
**Department:** County Administrator  
**Referral No.:** IOC 20/5  
**Referral Name:** Advisory Body Recruitment  
**Presenter:** Julie DiMaggio Enea      **Contact:** Julie DiMaggio Enea (925) 655-2056

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#### **Referral History:**

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the East Bay Regional Parks District (EBRPD) Park Advisory Committee (PAC).

#### **Referral Update:**

##### **East Bay Regional Parks District Park Advisory Committee**

The Park Advisory Committee (PAC) is a 21-member citizens' advisory group appointed by the East Bay Regional Park District Board of Directors. Candidates are nominated by individual Park District Board members and a variety of other public entities, such as the Mayors' Conference, Board of Supervisors, and Special District Chapters of Alameda and Contra Costa Counties.

The PAC studies issues and makes recommendations and comments on a spectrum of policy issues, such as grazing, dogs, horses and bikes in parks, the Park District budget, naming park facilities, park land use plans, new concessions, and more. Members are appointed for two-year terms and may serve a total of four consecutive terms, or eight years. Meetings are held monthly in Oakland.

In May 2017, Neil Tsutsui (El Cerrito) was appointed to the Board of Supervisors Appointee seat to complete the unexpired term of the seat vacated by Colin Coffey, when he was appointed to the EBRPD Board of Directors. Mr. Tsutsui was reappointed to a second term on January 1, 2019 that will expire on December 31, 2020.

Staff initiated a four-week recruitment with the attached press release on September 25, 2020. Two applications were received, but one applicant later withdrew his application.

**Recommendation(s)/Next Step(s):**

RECOMMEND the reappointment of Neil Tsutsui to the Board of Supervisors Appointee seat on the East Bay Regional Parks District Park Advisory Committee for a new two-year term that will expire on December 31, 2022.

**Fiscal Impact (if any):**

None. EBRPD Park Advisory Committee members are not compensated.

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**Attachments**

Press Release East Bay Regional Parks District

Candidate Application Neil Tsutsui EBRPD PAC

Neil Tsutsui Resume

**Minutes Attachments**

*No file(s) attached.*

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## Contra Costa County

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### Media Release

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**FOR IMMEDIATE RELEASE**

Friday, September 25, 2020

Contact: Julie DiMaggio Enea

Phone: (925) 655-2056

Email: [julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

### WOULD YOU LIKE TO SERVE ON THE

### EAST BAY REGIONAL PARKS DISTRICT PARK ADVISORY COMMITTEE?

The Contra Costa County Board of Supervisors is seeking an individual who is interested in park land use to represent the County on the East Bay Regional Parks District Park Advisory Committee (PAC). The PAC is a 21-member citizens' advisory group that studies issues and makes recommendations and comments on myriad policy issues, such as grazing, dogs, horses and bikes in parks, the Park District budget, naming of park facilities, park land use plans, new concessions, and more.

Members are appointed for two-year terms and may serve a total of four consecutive terms, or eight years. The term of office for this appointment will be January 1, 2021-December 31, 2022. Service is voluntary and members receive no compensation. Meetings are held in the evenings on the fourth Monday of each month at the Park District Headquarters in Oakland.

Application forms for the Contra Costa County seat can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000, or the application can be completed on line by visiting the County website at <https://www.contracosta.ca.gov/3418>. Applications should be submitted to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553, **no later than 5:00 p.m. on Friday, October 23, 2020.**

Applicants should plan to be available for public interviews in Martinez on Monday, November 9, 2020. Due to COVID-19, interviews may be conducted telephonically.

More information about the Park Advisory Committee can be obtained by calling Erich Pfuehler at the East Bay Regional Parks District at (510) 544-2006.

###

# Application Form

## Profile

This application is used for all boards and commissions

Neil \_\_\_\_\_ D \_\_\_\_\_ Tsutsui \_\_\_\_\_  
First Name Middle Initial Last Name

[Redacted] \_\_\_\_\_  
Email Address

[Redacted] \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Home Address

El Cerrito \_\_\_\_\_ CA \_\_\_\_\_ 94530 \_\_\_\_\_  
City State Postal Code

Mobile: [Redacted] \_\_\_\_\_  
Primary Phone

UC Berkeley \_\_\_\_\_ Professor: Environmental Science, Policy & Management \_\_\_\_\_ Professor \_\_\_\_\_  
Employer Job Title Occupation

**Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?**

Yes  No

**Is a member of your family (or step-family) employed by Contra Costa Co.?**

Yes  No

## Interests & Experiences

**Which Boards would you like to apply for?**

East Bay Regional Park District's Park Advisory Committee - BOS Appointee

**Please describe your interest in serving as a member of the board(s) you have selected and if applicable which seat you are applying for.**

I am interested in serving on the East Bay Regional Park District's Park Advisory Committee.

**Have you previously served on a government or non-profit board or committee?**

I have served on many committees within the University of California system including the: Committee on Ecological Preserve and Open Space committee (UC Irvine), campus-wide Committee on Course of Instruction (UC Berkeley; currently), College of Natural Resources Curriculum committee (UCB; currently), and many others. I have also served on several Research Grant Proposal review committees for the National Science Foundation and the US Dept of Agriculture. I am currently on the editorial board for the scientific journals, Biological Invasions and BMC Ecology.

**Please describe how your education, work experience, or other activities have prepared you to serve on the board or commission you have selected.**

I am currently a Full Professor in the Department of Environmental Science, Policy and Management, in the College of Natural Resources at UC Berkeley (since 2007). I have a PhD in Ecology, Behavior, and Evolution from UC San Diego, post-doctoral research experience at UC Davis, was previously a Professor of Ecology and Evolution at UC Irvine. I have published 57 peer reviewed research papers, many in the most highly regarded scientific journals. I have broad scientific interest and expertise in the fields of entomology, animal behavior, genetics, genomics, and chemical ecology. I recently served four years as the Vice Chair for Instruction and, since 2007, have held an appointment as Faculty Curator in the UCB Essig Museum of Entomology.

[Tsutsui CV\\_032817.pdf](#)

Upload a Resume

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## Work History

Please provide information on your last three positions, including your current one if you are working.

### 1st (Most Recent)

7/1/2007-present

Dates (Month, Day, Year) From - To

40+

Hours per Week Worked?

## Volunteer Work?

---

Yes  No

Professor

Position Title

## Employer's Name and Address

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Department of Environmental Science, Policy, and Management College of Natural Resources 130  
Mulford Hall, #3114 UC Berkeley Berkeley CA 94720-3114

## Duties Performed

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Teaching undergraduate and graduate (PhD) courses in Insect Behavior, Environmental Science Forum, Molecular Approaches to Environmental Problem Solving, Conservation & Resource Studies Senior Seminar, and others. Conceived, designed, executed, and published internationally recognized research on honey bee and ant biology.

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2nd

7/1/2003-6/31/2007

Dates (Month, Day, Year) From - To

40+

Hours per Week Worked?

## Volunteer Work?

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Yes  No

Assistant Professor

Position Title

## Employer's Name and Address

---

Dept of Ecology and Evolutionary Biology Steinhaus Hall UC Irvine Irvine CA

## Duties Performed

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Taught undergraduate courses in Advanced Evolutionary Biology and Social Behavior of Ants, and graduate (PhD) course in Evolutionary Biology. Conceived, designed, executed, and published internationally recognized research on honey bee and ant biology.

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**3rd**

7/1/2000-6/30/2003

Dates (Month, Day, Year) From - To

40+

Hours per Week Worked?

**Volunteer Work?**

Yes  No

Post-doctoral Scholar

Position Title

**Employer's Name and Address**

Dept of Evolution and Ecology 1 Shields Ave UC Davis Davis CA

**Duties Performed**

Conceived, designed, executed, and published research on ant behavior, ecology, pheromone communication.

Tsutsui, Neil D.  
Curriculum Vitae

## CURRICULUM VITAE

### NEIL DURIE TSUTSUI

University of California, Berkeley  
Department of Environmental Science,  
Policy & Management  
130 Mulford Hall, #3114  
Berkeley CA 94720-3114

EMAIL: [REDACTED]

PH: [REDACTED]

FAX: [REDACTED]

WEB: [REDACTED]

### EDUCATION

Boston University, September 1994  
B.A. in Biology, specialization in Marine Science, *with honors*.

University of California, San Diego – Department of Biology  
Ph. D. in Biology, September 2000  
Dr. Ted J. Case – Thesis advisor

### PROFESSIONAL APPOINTMENTS

Professor, 2014-present  
Associate Professor, 2009-2014  
Assistant Professor, 2007-2009  
Vice Chair for Instruction, 2010-2012, 2014-2015  
Department of Environmental Science, Policy & Management  
University of California, Berkeley

Faculty Curator, 2007-present  
Essig Museum of Entomology  
University of California, Berkeley

Assistant Professor, 2003-2007  
Department of Ecology and Evolutionary Biology  
University of California, Irvine

Post-doctoral Associate, 2000-2003  
Section of Evolution and Ecology, Center for Population Biology  
University of California, Davis  
Dr. Richard K. Grosberg – Advisor

### PUBLICATIONS

58. Cridland, J., **N. D. Tsutsui**, and S. R. Ramírez. 2017 . The complex demographic history and evolutionary origin of the western honey bee, *Apis mellifera*. GENOME BIOLOGY & EVOLUTION evx009. DOI: <https://doi.org/10.1093/gbe/evx009>
57. Mathis, K. A. and **Tsutsui, N. D.** 2016. Dead ant walking: A myrmecophilous beetle predator uses parasitoid host location cues to selective prey on parasitized ants. PROCEEDINGS OF THE ROYAL SOCIETY OF LONDON, B **283**:20161281.
56. Mathis, K. A. and **Tsutsui, N. D.** 2016. Cuticular hydrocarbon cues are used for host acceptance by *Pseudacteon* spp. phorid flies that attack *Azteca sericeasur* ants. JOURNAL OF CHEMICAL ECOLOGY **42**:286-293.
55. Emery, V. J. and **Tsutsui, N. D.** 2016. Differential sharing of chemical cues by social parasites versus social mutualists in a three-species symbiosis. JOURNAL OF CHEMICAL ECOLOGY **42**:277-285.

54. Torres, C. W. and **Tsutsui, N. D.** 2016. The effect of social parasitism by *Polyergus breviceps* on the nestmate recognition system of its host, *Formica altipetens*. PLOS ONE **11**(2): e0147498.
53. **Tsutsui, N. D.** 2014. Controlling the spread of Argentine ants. VOICE OF THE PCOC. Fall:10-11.
52. Tillberg, C.V, Edmonds, B., Freauff, A., Hanisch, P., Paris, C., Smith, C.R., **Tsutsui, N. D.**, Wills, B.D., Wittman, S.E., and A.V Suarez. 2014. Foraging ecology of the tropical giant hunting ant *Dinoponera australis* (Hymenoptera: Formicidae) – Evaluating mechanisms for high abundance. BIOTROPICA **46**(2):229-237.
51. **Tsutsui, N. D.** 2013. Dissecting ant recognition systems in the age of genomics. BIOLOGY LETTERS **9**:20130416.
50. Lewis V., Moore, S., Tabuchi, R., Sutherland, A., Choe, D.-H. and **N. D. Tsutsui** 2013. Researchers combat the resurgence of bed bug in behavioral studies and monitor trials. CALIFORNIA AGRICULTURE **67**:172-178.
49. Simola, D. F., Wissler, L., Donahue, G., Waterhouse, R.M., Helmkampf, M., Roux, J., Nygaard, S., Glastad, K.M., Hagen, D.E., Viljakainen, L., Reese, J.T., Hunt, B.G., Graur, D., Elhaik, E., Kriventseva, E.V., Wen, J., Parker, B.J., Cash, E., Privman, E., Childers, C.P., Muñoz-Torres, M.C., Boomsma, J.J., Bornberg-Bauer, E., Currie, C., Elsik, C.G., Suen, G., Goodisman, M.A.D., Keller, L., Liebig, J., Rawls, A., Reinberg, D., Smith, C.D., Smith, C.R., **Tsutsui, N.**, Wurm, Y., Zdobnov, E.M., Berger, S.L. and J. Gadau. 2013. Social insect genomes exhibit dramatic evolution in gene composition and regulation while preserving regulatory features linked to sociality. GENOME RESEARCH **23**:1235-1247.
48. Emery, V. J. and **N. D. Tsutsui.** 2013. Recognition in a social symbiosis: Chemical phenotypes and nestmate recognition behaviors of Neotropical parabiotic ants. PLOS ONE **8**(2): e56492.
47. Choe, D.-H., D. B. Villafuerte and **N. D. Tsutsui.** 2012. Trail pheromones of the Argentine ant, *Linepithema humile* (Mayr) (Hymenoptera: Formicidae). PLOS ONE **7**(9):e45016.
46. Johnson, B. R., E. van Wilgenburg, and **N. D. Tsutsui.** 2012. Nestmate recognition in social insects is sometimes more complex than an individual based decision to accept or reject (Commentary). BEHAVIORAL ECOLOGY AND SOCIOBIOLOGY **66**:343-346.
45. Choe, D.-H., S. R. Ramírez and **N. D. Tsutsui.** 2012. A silica gel-based method for extracting insect surface hydrocarbons. JOURNAL OF CHEMICAL ECOLOGY. DOI 10.1007/s10886-012-0074-1.
44. Ramírez, S. R., T. Eltz, M. K. Fujiwara, G. Gerlach, B. Goldman-Huertas, **N. D. Tsutsui** and N. E. Pierce. 2011. Asynchronous diversification in a specialized plant-pollinator mutualism. SCIENCE. **333**: 1742-1746.
43. van Wilgenburg, E., A. Felden, D.-H. Choe, R. Sulc, J. Luo, K. J. Shea, M. A. Elgar and **N. D. Tsutsui.** 2011. Learning and discrimination of cuticular hydrocarbons in a social insect. BIOLOGY LETTERS.
42. Smith, C. R., A. V. Suarez, **N. D. Tsutsui,** S. E. Wittman, B. Edmonds, A. Freauff, and C. V. Tillberg. 2011. Nutritional asymmetries are related to division of labor in a queenless ant. PLOS ONE **6**:e24011.
41. Johnson, B. R. and **N. D. Tsutsui.** 2011. Taxonomically restricted genes are associated with the evolution of sociality in the honey bee. BMC GENETICS **12**:164.
40. Abbot, P. *et al.* 2011. Inclusive fitness theory and eusociality. NATURE **466**:1057-1062. (Brief communications arising).
39. Suen, G., *et al.* 2011. The genome sequence of the leaf-cutter ant, *Atta cephalotes*, reveals insights into its obligate symbiotic lifestyle. PLOS GENETICS **7**:e1002007.

38. Smith, C. R., *et al.* 2011. A draft genome of the red harvester ant, *Pogonomyrmex barbatus*: a model for reproductive division of labor and social complexity. PROCEEDINGS OF THE NATIONAL ACADEMY OF SCIENCES, USA **108**:5667-5672.
37. Smith, C. D., *et al.* 2011. The draft genome of the globally widespread and invasive Argentine ant (*Linepithema humile*). PROCEEDINGS OF THE NATIONAL ACADEMY OF SCIENCES, USA **108**:5673-5678. \* **N. D. Tsutsui** – corresponding author.
36. Johnson, B. R., E. van Wilgenburg, and **N. D. Tsutsui**. 2011. Nestmate recognition in social insects: overcoming physiological constraints with collective decision making. BEHAVIORAL ECOLOGY AND SOCIOBIOLOGY **65**:935-944.
35. Franks, S. J., P. D. Pratt, and **N. D. Tsutsui**. 2010. The genetic consequences of a demographic bottleneck in an introduced biological control insect. CONSERVATION GENETICS **12**:201-211.
34. Ramírez, S. R., T. Eltz, F. Fritsch, R. Pemberton, E. G. Pringle, and **N. D. Tsutsui**. 2010. Intraspecific geographic variation of fragrances acquired by orchid bees in native and introduced populations. JOURNAL OF CHEMICAL ECOLOGY **36**:873-884.
33. van Wilgenburg, E., R. Sulc, K. J. Shea, and **N. D. Tsutsui**. 2010. Deciphering the chemical basis of nestmate recognition. JOURNAL OF CHEMICAL ECOLOGY **36**:751-758.
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31. Vanderhoeven, S., C. Brown, C. Tepolt, **N. D. Tsutsui**, V. Vanparys, S. Atkinson, G. Mahy and A. Monty. 2010. Linking concepts in invasion biology: Network analysis shows what has been studied most and helps identification of knowledge gaps. EVOLUTIONARY APPLICATIONS **3**:193-202.
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29. Suarez, A. V., T. McGlynn and **N. D. Tsutsui**. 2010. Biogeographic patterns of invasive species. In: Lach, L., C. Parr, and K. Abbott, eds., ANT ECOLOGY, pp. 233-244 (Peer-reviewed book chapter).
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27. Brandt, M., E. van Wilgenburg, R. Sulc, K. J. Shea and **N. D. Tsutsui**. 2009. The scent of supercolonies: The discovery, synthesis and behavioral verification of ant colony recognition cues. BMC BIOLOGY **7**:71.
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22. Calcaterra, L. A., Delgado, A. and **N. D. Tsutsui**. 2008. Activity patterns and parasitism rates of fire ant decapitating flies (Diptera: Phoridae: *Pseudacteon* spp.) in their native Argentina. ANNALS OF THE ENTOMOLOGICAL SOCIETY OF AMERICA **101**:539-550.
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18. Calcaterra, L. A., R. Vander Meer, J. P. Pitts, J. P. Livore, and **N. D. Tsutsui**. 2007. Survey of *Solenopsis* fire ants and their parasitoid flies (Diptera: Phoridae: *Pseudacteon*) in central Chile and central western Argentina. *ANNALS OF THE ENTOMOLOGICAL SOCIETY OF AMERICA* **100**:512-521.
17. Thomas, M. L., C. M. Payne-Makrisa, A. V. Suarez, **N. D. Tsutsui**, and D. A. Holway. 2007. Contact between supercolonies elevates aggression in Argentine ants. *INSECTES SOCIAUX* **54**: 225-233.
16. Thomas, M., C. M. Payne-Makrisa, A. V. Suarez, **N. D. Tsutsui**, and D. A. Holway. 2006. When supercolonies collide: Territorial aggression in an invasive and unicolonial social insect. *MOLECULAR ECOLOGY* **15**:4303-4315.
15. The Honeybee Genome Sequencing Consortium. 2006. Insights into social insects from the genome of the honeybee *Apis mellifera*. *NATURE* **443**:931-949.
14. Whitfield, C. W., S. K. Behura, S. H. Berlocher, A. G. Clark, S. Johnston, W. S. Sheppard, D. Smith, A. V. Suarez, D. Weaver, and **N. D. Tsutsui**. 2006. Thrice out of Africa: Ancient and recent expansions of the honey bee, *Apis mellifera*. *SCIENCE* **314**:642-645.
13. Thomas, M., **N. D. Tsutsui**, and D. A. Holway. 2005. Intraspecific competition influences the symmetry and intensity of aggression in the invasive Argentine ant. *BEHAVIORAL ECOLOGY* **16**:672-481.
12. **Tsutsui, N. D.** 2004. Scents of self: The expression component of self/non-self recognition systems. *ANNALES ZOOLOGICI FENNICI* **41**:713-727.
11. Suarez, A. V. and **N. D. Tsutsui**. 2004. The value of museum collections for research and society. *BIOSCIENCE* **54**:66-74.
10. **Tsutsui, N. D.**, S. N. Kauppinen\*, A. F. Oyafuso\*, and R. K. Grosberg. 2003b. The distribution and evolutionary history of *Wolbachia* infection in native and introduced populations of the invasive Argentine ant (*Linepithema humile*). *MOLECULAR ECOLOGY* **12**:3057-3068. \*undergraduate co-author.
9. **Tsutsui, N. D.** and A. V. Suarez. 2003. The colony structure and population biology of invasive ants. *CONSERVATION BIOLOGY* **17**:48-58.
8. **Tsutsui, N. D.**, A. V. Suarez, and R. K. Grosberg. 2003a. Genetic diversity, asymmetrical aggression, and recognition in a widespread invasive species. *PROCEEDINGS OF THE NATIONAL ACADEMY OF SCIENCES, USA* **100**:1078-1083.
7. Suarez, A. V., D. A. Holway, D. Liang, **N. D. Tsutsui**, and T. J. Case. 2002. Spatio-temporal patterns of intraspecific aggression in the invasive Argentine ant. *ANIMAL BEHAVIOUR* **64**:697-708.
6. Holway, D. A., L. Lach, A. V. Suarez, **N. D. Tsutsui**, and T. J. Case. 2002. The ecological causes and consequences of ant invasions. *ANNUAL REVIEW OF ECOLOGY AND SYSTEMATICS* **33**:181-233.
5. Suarez, A. V., M. Benard, **N. D. Tsutsui**, T. A. Blackledge, K. Copren, E. M. Sarnat, A. L. Wild, W. M. Getz, P. T. Starks, K. Will, P. J. Palsboll, M. E. Hauber, C. Moritz, and A. D. Richman. 2002. Conflicts around a study of Mexican crops. *NATURE* **417**:897. (Correspondence).
4. **Tsutsui, N. D.**, A. V. Suarez, D. A. Holway, and T. J. Case. 2001. Relationships among native and introduced populations of the Argentine ant, *Linepithema humile* and the source of introduced populations. *MOLECULAR ECOLOGY* **10**:2151-2161.
3. **Tsutsui, N. D.** and T. J. Case. 2001. Population genetics and colony structure of the Argentine ant (*Linepithema humile*) in its native and introduced ranges. *EVOLUTION* **55**:976-985.
2. **Tsutsui, N. D.**, A. V. Suarez, D. A. Holway and T. J. Case. 2000. Reduced genetic variation and the success of an invasive species. *PROCEEDINGS OF THE NATIONAL ACADEMY OF SCIENCES, USA* **97**:5948-5953.

Tsutsui, Neil D.  
Curriculum Vitae

1. Suarez, A. V., **N. D. Tsutsui**, D. A. Holway and T.J. Case. 1999. Behavioral and genetic differentiation between native and introduced populations of the Argentine ant. *BIOLOGICAL INVASIONS* **1**:43-53.

### **GRANT SUPPORT**

- NATIONAL SCIENCE FOUNDATION LONG-TERM RESEARCH IN ENVIRONMENTAL BIOLOGY (LTREB), (co-PI). “LTREB Collaborative Proposal: Large-scale removal of introduced ants as a test of community reassembly”. 4/1/2017-3/31/2022. **\$391,313** (Tsutsui share: **\$177,548**).
- NATIONAL SCIENCE FOUNDATION, IOS-SDS, (B. Fisher, co-PI), “Collaborative Research: Scents of Self: How Trade-offs Shape Self/Non-self Recognition Cues in a Supercolonial Insect” (ranked #1 in panel). February 2016 – January 2020. **\$830,933**.
- UNITED STATES DEPARTMENT OF AGRICULTURE, NIFA-AFRI. “Using Functional Genomics to Link Behavior, Chemical Ecology and Chemoreception in a Widespread and Damaging Agricultural Pest” February 2016 – January 2019. **\$498,083**.
- UC BERKELEY BAKAR FELLOW, “Deploying Insect Pheromones to Control a Widespread and Damaging Insect”, July 2012 – June 2017. **\$250,000**.
- UCMEXUS, (K. Mathis, co-PI), “Host Selection and Successful Parasitism of the Aggressive Arboreal Ant *Azteca instabilis* by Decapitating Phorid Flies (Genus: *Pseudacteon*) in Dynamic Coffee Agroecosystems”, January 2012 – December 2013. **\$11,852**.
- GORDON AND BETTY MOORE FOUNDATION, “Using Genomics, Isotopes and Pollen to Illuminate the Past and Predict the Future of California Bees”, November 2011 – October 2014. **\$379,339**.
- CALIFORNIA STRUCTURAL PEST CONTROL BOARD, DEPARTMENT OF PESTICIDE REGULATION, “Bedbug detection using airborne pheromone cues”. February 2011 – February 2012. **\$116,650**.
- DEFINING WISDOM, sponsored by the University of Chicago Arete Initiative and the John Templeton Foundation. “The Wisdom of the Ant: The Role of Experience in Sociality and Aggression”. October 2008 – September 2010. **\$100,000**.
- UNITED STATES DEPARTMENT OF AGRICULTURE, NRI-CSREES 2008-35302-04680. “An Integrative Analysis of Altered Social Behavior in the Invasive Argentine Ant (*Linepithema humile*)”. (ranked #8 of 83). September 2008 – August 2011. **\$425,000**.
- COMMITTEE ON RESEARCH, FACULTY RESEARCH GRANT (UC-BERKELEY), “A preliminary analysis of candidate genes for aggression in the invasive Argentine ant”. 2007 – 2008. **\$5,000**.
- AUSTRALIAN RESEARCH COUNCIL, “Sociality and a sense of smell: Receptor organ evolution in ants”. (PI: Mark A. Elgar, University of Melbourne). 2008 – 2010. **\$225,000**.
- STRUCTURAL PEST CONTROL BOARD, CALIFORNIA DEPARTMENT OF CONSUMER AFFAIRS, “The Role of Genetics and Cuticular Hydrocarbons in Argentine ant Aggression”. (Co-Investigator: Ken Shea, UC-Irvine, Department of Chemistry). September 2005 – August 2008. **\$312,037**.
- UNITED STATES DEPARTMENT OF AGRICULTURE, NRI-CSREES 2004-35302-14865. “The Genetic and Biochemical Basis of Altered Social Behavior in the Invasive Argentine ant (*Linepithema humile*)” (ranked #2 of 117). September 2004 – August 2007. **\$325,000**.

### **TEACHING EXPERIENCE, AWARDS & MENTORSHIP**

#### **GRADUATE STUDENTS ADVISED:**

Candice Torres (Ph.D.; 2005–2012)	Virginia Emery (Ph.D.; 2009–2013)
Rebecca Sandidge (Ph.D.; 2008–present)	Tara Madsen-Steigmeyer (Ph.D.; 2011–2014)
Kaitlyn Mathis (Ph.D.; 2009–2015)	Maria Tonione (Ph.D.; 2012–present)
Kelsey Scheckel (Ph.D.; 2014–present)	Brian Whyte (Ph.D.; 2015–present)

**POST-DOCTORAL RESEARCHERS ADVISED:**

Dr. Megan McPhee (2003–2005)	Dr. Miriam Brandt (2005–2007)
Dr. Johanna Clemencet (2006–2007)	Dr. Ellen van Wilgenburg (2006–2010)
Dr. Dong-Hwan Choe (2009–2011)	Dr. Brian Johnson (2009–2011)
Dr. Santiago Ramirez (2008–2013)	Dr. Kaustubh Gokhale (2014–2016)
Dr. Jan Buellesbach (2016–present)	Dr. Elizabeth Cash (2016–present)
Dr. Joshua Gibson (2016–present)	

**GRADUATE COMMITTEE MEMBER**

Valerie Foster (UCI; Ph.D.; 2004–2006), Nan Wang (UCI; M.S.; 2005–2006), Jesse Hollister (UCI; Ph.D.; 2006), Steven Lockton (UCI; Ph.D.; 2004–2007), Diane Livio (UCI; M.S.; 2005–2007), Felipe Barreto (UCI; Ph.D.; 2006–2007), Rosemary Byrne (UCI; Ph.D.; 2006–2007), June Gwalthney (UCI; Ph.D.; 2006–2007), Shauna Price (UCLA; Ph.D.; orals committee; 2007), Nicole VanderSal (UCB; Ph.D.; 2007–2008), Michael Branstetter (UCD; Ph.D., orals committee; 2007), Alexandra Harmon-Threatt (UCB; Ph.D.; 2009–2011), Cause Hanna (UCB; Ph.D.; Chair–orals committee; 2007–2012), Caroline Lee (UCB, Integrative Biology; Ph.D; 2008, orals committee), Lisa Fernandez (UCB; Ph.D.; 2008–present), Steven Bayes (UCB; Ph.D.; 2008–2014), Julie Hopper (UCB; Ph.D.; 2008–2015), Joseph Sapp (UCSC; Ph.D.; 2009–present), Misha Leong (UCB; Ph.D.; orals committee), Jeremy Anderson (UCB; Ph.D; 2010–present), Traci Grzymala (UCB; Ph.D.; orals committee), Kelly Schiabor (UCB; Ph.D; Molecular & Cell Biology; 2011–2015), Robert Thistle (UCB; Ph.D; Molecular & Cell Biology; 2011–2014), Sara Emery (UCB; Ph.D.; Chair–orals committee; 2012), Samantha Cheung (UCB; Ph.D; Molecular & Cell Biology; 2012–2016), Anne Murray (UCB; Ph.D.; Chair–orals committee; 2012), Kevi Mace (UCB; Ph.D.; Chair–orals committee; 2012), Carolyn Elya (UCB; Ph.D; Molecular & Cell Biology; 2013–present), Ting-ting “Dana” Lin (UCB, Integrative Biology; Ph.D; 2014, orals committee), Allison Quan (UCB; Ph.D; Molecular & Cell Biology; 2014–present), Celia Del Cid (UCB; Ph.D.; orals committee; 2014–15), Ignacio Escalante (UCB; Ph.D.; guiding committee, Chair–orals committee; 2014–present), Maggi Raboin (UCB; guiding committee, Chair–orals committee; 2015–present).

**UNDERGRADUATES MENTORED:**

~100 since 2003.

**COURSES TAUGHT & TEACHING AWARDS:**

**UC-Berkeley**

**Environmental Science Forum** (ESPM 201C), Spring 2008.

**Insect Behavior** (ESPM150, ESPM142), each Fall 2008-2012; 2015, 2016.

**Genetics and Genomics of Insect Behavior** (ESPM290), Spring 2009.

**Senior Seminar-Conservation & Resource Studies** (ESPM194), Spring 2011 (two classes), Spring 2012.

**Insect Chemoreception and Chemical Ecology** (ESPM290), Spring 2014.

**Advanced Chemical Ecology** (ESPM290), Fall 2014, 2016.

**Molecular Approaches to Environmental Problem Solving** (ESPM 192), Spring 2015, 2016.

**UC-Irvine**

**Graduate Core in Evolution**, Winter 2007.

**Advanced Evolutionary Biology** (BS168), Spring 2004, 2005, 2006.

**Freshman Seminar** (BS2B), “Social behavior of ants”, Spring 2004, 2005, 2006, 2007.

**Faculty Appreciation Award** – Alpha Epsilon Delta (AED) Pre-Medical Honor Society, Spring 2006.

**GUEST LECTURES:**

Tsutsui, Neil D.  
Curriculum Vitae

**UC-Irvine Graduate Core in Evolution**, “Sociality, symbiosis, and the major evolutionary transitions”, Winter 2004, 2005, 2006.

**UC-Irvine Graduate Core in Ecology**, “The ecology and behavior of invasive species”, Spring 2004, 2005.

**Entomology (BS184)**, “Cooperation and conflict in social insects”, Spring 2004, Fall 2006.

**Insect Ecology (ESPM113)**, “Cooperation, conflict and communication in social insects”, Spring 2008.

**General Entomology (ESPM140)**, “Chemical ecology and genetics of social insects”, Spring 2008.

### **INVITED PRESENTATIONS & PROFESSIONAL MEETINGS**

1999:

**Invited speaker** – Argentine ant symposium, Palo Alto, CA, May.

**Speaker** – Soc. for the Study of Evolution/American Soc. of Naturalists, Madison, WI. July.

**Speaker** – California Population & Evolutionary Genetics meeting (CALPEG), Bodega Bay, CA. December.

2000:

**Seminar speaker** – Center for Population Biology, Department of Evolution and Ecology, UC-Davis. March.

2001:

**Speaker** – Soc. for the Study of Evolution/American Soc. of Naturalists, Knoxville, TN. June.

**Invited symposium speaker** – Soc. for Conservation Biology, Hilo, HI. Symposium on: “Population biology of invasive species”. July.

2002:

**Invited speaker** – Department of Ecology & Evolutionary Biology, UC-Irvine. February.

**Invited symposium speaker** – International Union for the Study of Social Insects (IUSI), Sapporo, Japan. Symposium on: “Population Genetics and Genomics”. July/August.

**Invited speaker** – Molecular & Genetic Approaches in Ecology, UC-Davis, CA. October.

2003:

**Speaker** – Soc. for the Study of Evolution/American Soc. of Naturalists, Chico, CA. June.

**Invited seminar speaker** – Moss Landing Marine Laboratory, CA. November.

**Speaker** – California Population & Evolutionary Genetics (CALPEG), Irvine, CA. Dec.

2004:

**Invited seminar speaker** – Department of Biology, UC-Riverside, Riverside, CA. January.

**Invited symposium speaker** – Ecological Society of America, Portland, OR. Symposium on: “Evolution of invasive species”. August.

2005:

**Invited speaker** – Department of Biological Chemistry, UC-Irvine. January.

**Invited seminar speaker** – Behavior, Evolution & Culture Speaker Series, UC-Los Angeles, Los Angeles, CA. February.

**Invited seminar speaker** – Department of Evolution, Ecology & Organismal Biology, Ohio State University, Ohio. November.

2006:

**Student-Invited speaker** – 19<sup>th</sup> Annual Michael Duke Memorial Seminar Speaker. Department of Entomology, North Carolina State University. April.

**Invited symposium speaker** – International Union for the Study of Social Insects (IUSI), Washington, D.C. Symposium on: “Recognition Systems”. August.

**Invited seminar speaker** – Scripps Institute of Oceanography, UC-San Diego. November.

**Invited seminar speaker** – Department of Environmental Science, Policy & Management, UC-Berkeley. November.

2007:

**Invited speaker** – U.S. Department of Agriculture, Project Directors workshop. February.

Tsutsui, Neil D.  
Curriculum Vitae

**Invited seminar speaker** – Department of Ecology & Evolutionary Biology, UC–Los Angeles. April.

**Invited seminar speaker** – Department of Ecology & Evolutionary Biology, University of Miami (Florida). April.

**Invited seminar speaker** – Quantitative and Systems Biology, UC-Merced. October.

**Invited symposium speaker** – Entomology Society of America, San Diego, CA. Symposium on “Connecting the Colony: Building Social Complexity through Pheromones”  
December.

**Poster presentation** – U.S. Department of Agriculture, Project Directors workshop.  
December.

2008:

**Invited speaker** – Entomology Society of America, Pacific Branch, Napa, CA. April.

**Student-invited speaker** – Program in Ecology, Evolution and Conservation Biology, University of Illinois, Urbana-Champaign. April.

**Invited speaker** – Defining Wisdom Symposium, John Templeton Foundation/University of Chicago, IL. August.

**Invited seminar speaker** – ESPM Colloquium, Department of Environmental Science, Policy & Management, UC–Berkeley. September.

**Invited seminar speaker** – Department of Entomology, UC–Davis. November.

2009:

**Invited speaker** – California Structural Pest Control Board, Napa, CA. January.

**Invited speaker** – The Past, Present and Future of Ant Genomics workshop and meeting, Tempe, AZ. January.

**Invited speaker** – Synthesis of the Ecology and Evolution of Invasive Species workshop and meeting, Lake Tahoe, CA. March.

**Invited speaker** – Defining Wisdom Symposium, John Templeton Foundation/University of Chicago, IL. June.

**Invited symposium speaker** – American Associate for the Advancement of Science (AAAS), San Francisco, CA. Symposium on “The Evolution of Cooperation”, August.

2010:

**Poster presentation** – U.S. Department of Agriculture, Project Directors workshop.  
Washington, D.C. March.

**Invited seminar speaker** – Department of Entomology, UC–Riverside. May.

**Invited speaker** – Defining Wisdom Symposium, John Templeton Foundation/University of Chicago, IL. June.

**Invited speaker** – Pest Control Operators of California, combined district meeting. July.

**Invited seminar speaker** – Collaborative Learning at the Interface of Mathematics & Biology (CLIMB) program, UC–Davis. Sept.

**Invited speaker** – Meeting of the American Philosophical Society, Philadelphia, PA. Nov.

**Poster presentation** – U.S. Department of Agriculture, Project Directors workshop. San Diego, CA. Dec.

2011:

**Invited speaker** – Plant and Animal Genomes, San Diego, CA. Jan.

**Invited speaker** – Science@Cal, Dept. of Astronomy, UC Berkeley, CA. May.

**Invited speaker** – ESPM Colloquium, UC Berkeley, CA. November.

2012:

**Invited speaker** – California Structural Pest Control Board, Sacramento, CA. April.

**Invited symposium speaker** – Entomology Society of America, Knoxville TN, November.

**Poster presentation** – Entomology Society of America, Knoxville TN, November.

2013:

**Invited speaker** – California Structural Pest Control Board, Sacramento, CA. January.

**Invited speaker** – Entomology Society of America, Pacific Branch, Lake Tahoe, NV. April.

**Invited seminar speaker** – Department of Entomology, Texas A&M University, April.

Tsutsui, Neil D.  
Curriculum Vitae

**Invited conference speaker** – Adapting to Global Change in the Mediterranean Hotspot, Seville, Spain. September.

**Invited conference speaker** –National Pest Management Association, Pestworld 2013. October.

2014:

**Invited seminar speaker** – Department of Entomology, UC–Davis. January.

**Invited seminar speaker** –Essig Brunch, Essig Museum of Entomology, UC Berkeley, April.

**Invited speaker** – Target Speciality Products, San Jose, CA. June.

**Invited speaker** – Target Speciality Products, Sacramento, CA. June.

**Keynote speaker** – PCOC Expo, Las Vegas, NV. June.

**Invited speaker** – Invasion Genetics:The Baker and Stebbins Legacy, Asilomar, CA. August.

**Invited symposium speaker** – Entomology Society of America, Portland, OR, November.

2015:

**Invited speaker/panelist** – Center for Population Biology mini-conference, UC–Davis. February.

**Invited seminar speaker** – PERT Program/Center for Insect Science, U of Arizona. March.

**Invited speaker** – Evolution of Organismality, St. Louis, MO. May.

**Invited speaker** – Target Speciality Products, Sante Fe Springs, CA. June.

**Invited speaker** – Target Speciality Products, San Marcos, CA. June.

2016:

**Plenary speaker.** American Association of IPM Entomologists, Monterey, CA. “The behavior and social structure of ants”, February.

**Invited symposium speaker** – International Congress of Entomology, Orlando, FL, September.

## **SERVICE**

### **PANEL MEMBER:**

NATIONAL SCIENCE FOUNDATION – IOB Behavioral Systems. 2011, 2013.

NATIONAL SCIENCE FOUNDATION – DEB Phylobiogeography. 2008.

NATIONAL SCIENCE FOUNDATION – Doctoral Dissertation Improvement Grants. 2007.

U.S. DEPARTMENT OF AGRICULTURE – Arthropod & Nematode Biology: Organismal & Population Biology. 2007, 2009.

U.S. DEPARTMENT OF AGRICULTURE – ARS, OSQR: Ants and Termites. 2009.

### **EDITORIAL BOARDS:**

AUSTRALIAN JOURNAL OF ZOOLOGY. Associate Editor, 2007–2012.

BMC ECOLOGY. Associate Editor, 2011–present.

BIOLOGICAL INVASIONS. Associate Editor, 2011–present.

PLoS GENETICS. Guest Editor, 2013.

### **COMMITTEE MEMBER:**

NATIONAL ECOLOGICAL OBSERVATORY NETWORK (NEON) DESIGN CONSORTIUM, Invasive Species subcommittee. 2004–2005.

### **REVIEWER** (manuscripts and grant proposals, excluding panel service above):

>150 total from July 2003–present

Journals, including: *The American Naturalist*, *Animal Behaviour*, *Annals of the Entomological Society of America*, *Behavioral Ecology*, *Behavioral Ecology & Sociobiology*, *Biology Letters*, *BMC Ecology*, *Conservation Biology*, *Diversity & Distributions*, *Ecology*, *Ecology Letters*, *Evolution*, *Evolutionary Applications*, *Evolutionary Ecology Research*, *Genetics*, *Insectes Sociaux*, *Journal Chemical of Ecology*, *Naturwissenschaften*, *Molecular Ecology*, *Oecologia*, *PLoS One*, *Proceedings of the National Academy of Sciences*.

Tsutsui, Neil D.  
Curriculum Vitae

Funding agencies, including: *The National Science Foundation, US Department of Agriculture, National Institute for Climate Change Research (US Dept of Energy), Natural Environment Research Council.*

**SERVICE TO UC SYSTEM:**

Member – Faculty advisory committee, UC Education Abroad Program (UCEAP). 2013–present.

**SERVICE TO CAMPUS:**

Member – Committee on Courses of Instruction (COCI). 2014–present.

- Sciences subcommittee. 2014–2015.
- Variances subcommittee. 2015–2016.
- Student Information Systems (SIS) advisory committee. 2016–present.

Member – Berkeley Institute for Global Change Biology. 2010–present.

Member – *Ad hoc* campus tenure review committee – 2010, 2014.

Member – Ecological Preserve and Open Space committee. 2006–2007 (UCI).

Member – Phi Beta Kappa nominating committee. 2004–2007 (UCI).

**SERVICE TO SCHOOL/COLLEGE:**

Faculty Judge – College of Natural Resources Gradfest Symposium. 2011.

Faculty Judge – College of Natural Resources Honor Symposium. 2010, 2015.

Member – Biological Sciences Executive Committee. Elected by department; 2006–2008 (UCI).

Member – Crystal Cove Research Cottage committee. 2005–2006 (UCI).

**SERVICE TO THE DEPARTMENT:**

Member – Race, Culture, and Environment search committee. 2016.

Vice Chair for Instruction. 2010–2012, 2014–2015.

Chair – Undergraduate Programs Committee. 2010–2012, 2014–2015.

Chair – *Ad hoc* personnel action committee. 2012, 2016.

Member – ESPM Departmental Vision committee. 2012.

Member – Molecular Environmental Biology undergraduate advising committee. 2008–present.

Member – Graduate student advising committee. 2008–present.

Member – Global Change Organismal Biology search committee. 2010.

Member – Environmental Science undergraduate major committee. 2008–2010.

Member – Environmental Science undergraduate major transition committee. 2010–2011.

Chair – ESPM Safety Committee. 2009.

Member – Graduate admissions committee. 2009–2010.

Member – *Ad hoc* tenure and merit review committees – 2 times since 2007.

Chair – Graduate student awards committee. 2007–2008.

Chair – Molecular Analytical Facility Steering committee. 2006–2007. (UCI)

Member – Ecology search committee. 2 positions; 2005–2006. (UCI)

Member – Departmental web-page committee. 2003–2007. (UCI)

Member – *Ad hoc* personnel merit review committee – 5 times since 2003. (UCI)

**MEETING CO-ORGANIZER**

California Population & Evolutionary Genetics meeting (CALPEG), December 2003.

## **OUTREACH**

**INVITED SCIENTIST:**

Congressional Education Day on Invasive Species, Washington, D.C. May 2010.

**SPEAKER:**

UC–Irvine Minority Biomedical Research Support program. February 2004.

California Alliance for Minority Participation (CAMP) Summer Science Academy (lab tour). July 2004, July 2005.

Tsutsui, Neil D.  
Curriculum Vitae

UC–Irvine, Teacher Professional Development program on Science Fair Projects as Tools for Investigation & Experimentation, School of Biological Sciences Outreach Program. August 2004.

UC–Irvine, Minority Graduate Research Conference in Biomedical Sciences. November 2005.

UC–Irvine, Minority Science Program, Theory & Research Seminar Series. May 2006, May 2007.

Girls, Inc., Eureka Day, UC–Irvine. July 2006.

NIH-Bridges to the Baccalaureate, UC–Irvine Minority Science Program, "Careers in Biomedical Sciences" (Santa Ana College). Faculty panel. October 2006.

UC President’s Post-doctoral Fellowship Program. Led workshop on “Grant writing in the sciences”. October 2009.

**FACULTY MENTOR:**

UC–Irvine, High School Science Fair Initiative, School of Biological Sciences Outreach Program (2004–2005).

**REVIEWER:**

Southern California Junior Science and Humanities Symposium. 2004, 2006.

UC–Irvine, Excellence in Research, Biological Sciences Symposium. 2004–2005.

**VOLUNTEER:**

Ask a Scientist Night, Irvine Unified School District, Oct. 2003.

**PRESS:**

**Magazine:** Nature–News and Views (**405**:519-520), Science–Editor’s Choice (288:1549), New Scientist (**166**:9), Science News (**157**:346; **161**:245), California Wild (**55**:4-5), California Agriculture (**56**:4), Conservation (Jan-Mar 2010), Discover Magazine (March 18, 2014), Wired Magazine (April 10, 2014), many others.

**Newspaper:** The New York Times (1 August 2000, Science Times p. D1), The Los Angeles Times (16 May 2000, p. A1; 15 Sept. 2006, p. B1), The San Francisco Chronicle (15 Sept. 2006; 28 October 2009), The Washington Post, National Geographic News (22 Sept. 2006), The Orange County Register (May 2000; 15 Sept. 2006), The San Diego Union-Tribune (10 Feb. 2003), The Sacramento Bee (26 June 2003, p. A3), Sacramento News and Review (27 Feb. 2003), many others.

**Television:** CNN Headline News, local affiliates of NBC, ABC, and FOX; KQED-Quest, KQED-Deep Look.

**Radio:** National Public Radio (“Radiolab”, “All Things Considered”), BBC World Service (“Science in Action”), Canadian Broadcasting Corporation (“Quirks and Quarks; As It Happens”), Earthwatch Radio, This Week in Science (KVDS).

**Internet:** Reddit (front page), Ars Technica, National Geographic News, Discovery online, The Environmental News Network, many others.

**MEMBERSHIPS**

**MEMBER:**

Phi Beta Kappa Honor Society. 1994–present.

Society for the Study of Evolution. 1997–2005.

American Society of Ichthyologists and Herpetologists. 1998–2000.

UC-Irvine, Institute for Genomics and Bioinformatics. 2003–2007.

Sigma Xi Honor Society. 2005–present.

Entomology Society of America. 2007–present.

American Association for the Advancement of Science. 2016-present.



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

7.

**Meeting Date:** 11/09/2020  
**Subject:** APPOINTMENT TO THE MOSQUITO & VECTOR CONTROL DISTRICT BOARD OF TRUSTEES  
**Submitted For:** David Twa, County Administrator  
**Department:** County Administrator  
**Referral No.:** IOC 20/5  
**Referral Name:** Advisory Body Recruitment  
**Presenter:** Julie DiMaggio Enea      **Contact:** Julie DiMaggio Enea (925) 655-2056

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#### **Referral History:**

The Contra Costa Mosquito & Vector Control District was established in 1986. The boundaries of the current District are all of Contra Costa County. The District provides Countywide public health services through the control of mosquitoes, rats, skunks, yellow jackets and other vectors. This is important to prevent the transmission of disease and to minimize vector population outbreaks, which would interfere with recreational, residential, agricultural, and industrial activities. The District Board of Trustees meets on the second Monday of every other month at 7 p.m. in Concord. The District provides an expense stipend of \$100 per month conditioned upon meeting attendance.

The terms of office for two At Large seats will expire on January 4, 2021.

#### **Referral Update:**

County recruited to fill two vacancies that will occur on January 4, 2021 (see attached media release). The new terms of office are four years, ending on January 6, 2025. The current roster of County appointees is shown below.

#### **Mosquito & Vector Control District Board of Trustees**

<b>Position</b>	<b>Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>City</b>
Appointee 1 At-Large	James Pinckney	3-Jan-19	2-Jan-23	Alamo
Appointee 2 At-Large	Chris Cowen	3-Jan-17	2-Jan-21	San Pablo
Appointee 3 At-Large	Darryl Young	3-Jan-17	2-Jan-21	San Ramon

Two applications for reappointment were received from incumbents Chris Cowen and Darryl Young. No other applications were received.

**Recommendation(s)/Next Step(s):**

RECOMMEND the reappointment of Chris Cowen to the At Large 2 seat and Darryl Young to the At Large 3 seat on the Mosquito & Vector Control District Board of Trustees to new four-year terms ending on January 6, 2025.

**Fiscal Impact (if any):**

None to the County. The District provides an expense stipend of \$100 per month conditioned upon meeting attendance.

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**Attachments**

Mosquito & Vector Control District Board Press Publication 2020

Candidate Application Chris Cowen MVCD

Candidate Application Darryl Young MVCD

**Minutes Attachments**

*No file(s) attached.*

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## Contra Costa County

County Administrator's Office • 1025 Escobar Street • Martinez, CA 94553 • [www.contracosta.ca.gov](http://www.contracosta.ca.gov)

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### Media Release

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**FOR IMMEDIATE RELEASE**

Monday, October 2, 2020

Contact: Julie DiMaggio Enea  
Phone: (925) 655-2056  
Email: [julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

### WOULD YOU LIKE TO SERVE ON THE CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT BOARD OF TRUSTEES ?

The Contra Costa Mosquito & Vector Control District was established in 1986. The boundaries of the current District are all of Contra Costa County. The District provides Countywide public health services through the control of mosquitoes, rats, skunks, yellowjackets and other vectors. This is important to prevent the transmission of disease and to minimize vector population outbreaks, which would interfere with recreational, residential, agricultural, and industrial activities. The District Board of Trustees meets on the second Monday of every other month at 7 p.m. in Concord.

The County is recruiting for volunteers to fill two vacancies. The term of office is four years, ending on January 2, 2025. The County Board of Supervisors will make the appointments. Contra Costa residents 18 or older are encouraged to apply. The District provides an expense stipend of \$100 per month conditioned upon meeting attendance.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or visiting the County webpage at <https://www.contracosta.ca.gov/3418>. Applications should be returned to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553, **no later than 5:00 p.m. on Friday, October 23, 2020**. Applications can also be emailed to [ClerkoftheBoard@cob.cccounty.us](mailto:ClerkoftheBoard@cob.cccounty.us).

Applicants should plan to be available for public interviews on Monday, November 9, 2020. Due to COVID-19, interviews will likely be conducted telephonically.

More information about the Contra Costa Mosquito & Vector Control District can be obtained by visiting the District's website at <http://www.contracostamosquito.com/> .

####



# Application Form

## Profile

Chris \_\_\_\_\_ P \_\_\_\_\_ Cowen \_\_\_\_\_  
 First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 San Pablo \_\_\_\_\_ CA \_\_\_\_\_ 94806 \_\_\_\_\_  
 City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 6

## Education

### Select the option that applies to your high school education \*

High School Diploma

### College/ University A

#### Name of College Attended

Armstrong university

#### Degree Type / Course of Study / Major

Aa

#### Degree Awarded?

Yes  No

### College/ University B

#### Name of College Attended

#### Degree Type / Course of Study / Major

**Degree Awarded?**

Yes  No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---

**Degree Awarded?**

Yes  No

---

**Other schools / training completed:**

**Course Studied**

---

**Hours Completed**

---

**Certificate Awarded?**

Yes  No

---

---

**Board and Interest**

**Which Boards would you like to apply for?**

---

Integrated Pest Management Advisory Committee: Submitted

**Seat Name**

---

Contra costa mosquito control district

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

Yes  No

**If you have attended, how many meetings have you attended?**

---

10 years

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

Currently on board

---

---

**Qualifications and Volunteer Experience**

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes  No

List any volunteer or community experience, including any advisory boards on which you have served.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Currently serving

Upload a Resume

---

### **Conflict of Interest and Certification**

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes  No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

# Application Form

## Profile

Darryl \_\_\_\_\_ Young \_\_\_\_\_  
 First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 San Ramon \_\_\_\_\_ CA \_\_\_\_\_ 94583  
 City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 2

## Education

### Select the option that applies to your high school education \*

High School Diploma

### College/ University A

#### Name of College Attended

UC San Diego

#### Degree Type / Course of Study / Major

Bioengineering

#### Degree Awarded?

Yes  No

### College/ University B

#### Name of College Attended

#### Degree Type / Course of Study / Major

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

Yes  No

**Board and Interest**

**Which Boards would you like to apply for?**

Mosquito & Vector Control District Board of Trustees (BoS Appointees Only): Submitted

**Seat Name**

Board Member

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

Current Member

**Please explain why you would like to serve on this particular board, committee, or commission.**

I enjoy serving on the board of trustees and I enjoy giving back to the community. I have a biological sciences background that has helped me understand the scientific discussions and I have historical context on the board to continue to help run the district.

---

## Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes  No

List any volunteer or community experience, including any advisory boards on which you have served.

Contra Costa Mosquito and vector control district Library Advisory Committee Contra Costa Transportation Authority Citizens Advisory Committee

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I enjoy serving on the board of trustees and I enjoy giving back to the community. I have a biological sciences background that has helped me understand the scientific discussions and I have historical context on the board to continue to help run the district.

[Upload a Resume](#)

---

## Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes  No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

8.

**Meeting Date:** 11/09/2020  
**Subject:** APPOINTMENTS TO THE CONTRA COSTA RESOURCE  
CONSERVATION DISTRICT BOARD OF DIRECTORS  
**Submitted For:** David Twa, County Administrator  
**Department:** County Administrator  
**Referral No.:** IOC 20/5  
**Referral Name:** Advisory Body Recruitment  
**Presenter:** Jami Napier                      **Contact:** Julie DiMaggio Enea (925) 655-2056

---

#### **Referral History:**

Contra Costa Resource Conservation District (RCD) director recruitment is conducted by the County pursuant to a 1998 RCD resolution ordering that all future directors shall be appointed by the County Board of Supervisors in lieu of election (Public Resources Code Section 9314).

The RCD is a state legislated special district whose mission is to carry out natural resources conservation projects through voluntary and cooperative efforts. The RCD is a non-regulatory agency that works with individuals, growers, ranchers, public agencies, non-profit organizations and corporations to accomplish its mission. The USDA Natural Resource Conservation Service provides technical support for the RCD's programs.

#### **Current Board of Directors Roster:**

Position	Name	Start Date	End Date	City
Director (1)	Lorena Castillo	6-Aug-19	30-Nov-20	Martinez
Director (2)	Bethallyn Black	1-Dec-18	1-Dec-22	
Director (3)	Renee Fernandez-Lipp	11-Jun-19	30-Nov-20	Pittsburg
Director (4)	Igor Skaredoff	1-Dec-16	30-Nov-20	Martinez
Director (5)	Walter Pease	1-Dec-18	30-Nov-22	Pleasant Hill

#### **Referral Update:**

On November 30, 2020, the terms of office for three of the five RCD Director seats will expire: Directors 1, 3 and 4. Customarily, the RCD Board makes recommendations to the IOC to fill its member vacancies. However, with three pending vacancies, the RCD Board will lack a quorum and may not tender recommendations to fill its vacant seats. When this occurs, the IOC conducts a recruitment and interviews candidates to fill the vacancies pursuant to a resolution passed by the RCD opting for County appointment in lieu of election.

IOC staff opened a recruitment on September 25 (see attached announcement). Following a five-week recruitment, five applications were received. However, two applicants later withdrew their candidacy, indicating instead their interest in non-voting Associate Director positions, which are appointed by the RCD board. Consequently, only the three incumbents remain as candidates.

**Recommendation(s)/Next Step(s):**

RECOMMEND reappointment of Lorena Castillo of Martinez to the Director 1 seat, Renee Fernandez-Lipp of Pittsburg to the Director 3 seat, and Igor Skaredoff of Martinez to the Director 4 seat on the Contra Costa Resource Conservation District Board of Directors to new four-year terms expiring on November 30, 2024.

**Fiscal Impact (if any):**

No County cost.

---

**Attachments**

Press Release Resource Conservation District Board Vacancies

Candidate Application Lorena Castillo CCRC

Candidate Application Renee Fernandez-Lipp CCRC

Candidate Application Igor Skaredoff CCRC

**Minutes Attachments**

*No file(s) attached.*

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## Contra Costa County

County Administrator's Office • 1025 Escobar St • Martinez, CA 94553 • [www.contracosta.ca.gov](http://www.contracosta.ca.gov)

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### Media Release

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FOR IMMEDIATE RELEASE  
Friday, September 25, 2020

Contact: Julie DiMaggio Enea  
Phone: (925) 655-2056  
Email: [julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

### ARE YOU INTERESTED IN RESOURCE CONSERVATION?

The Contra Costa County Board of Supervisors is seeking individuals to serve on the Board of Directors for the Contra Costa Resource Conservation District (CCRCD). The CCRCD's mission is to facilitate conservation and stewardship of the natural resources in our county. CCRCD is a state legislated special district governed under Division 9 of the CA Public Resources Code which stipulates that a Director must be a registered voter in California and:

- 1) Reside within the Contra Costa County and either own real property in the county or have served for two years or more as a CCRCD Associate director; or
- 2) Be a designated agent of a resident landowner within the county.

Qualified candidates with a demonstrated interest in conservation and stewardship of natural resources are encouraged to apply. The County Board of Supervisors will make appointments to fill the vacancies effective December 1, 2020 for four-year terms expiring on November 30, 2024. Board of Directors meetings are held on the third Thursday of each month in Pleasant Hill.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or visiting the County webpage at <https://www.contracosta.ca.gov/3418>. Applications should be returned to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553, **no later than 5:00 p.m. on Friday, October 23, 2020**. Applications can also be emailed to [ClerkoftheBoard@cob.cccounty.us](mailto:ClerkoftheBoard@cob.cccounty.us).

Applicants should plan to be available for public interviews on Monday, November 9, 2020. Due to COVID-19, interviews will likely be conducted telephonically.

More information about the Contra Costa Resource Conservation District can be obtained by visiting [www.ccrd.org](http://www.ccrd.org) or by calling Patty Pell at (925) 672-4577.

#####

# Application Form

## Profile

Lorena \_\_\_\_\_ Castillo \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Martinez \_\_\_\_\_ CA 94553  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 3

## Education

### Select the option that applies to your high school education \*

High School Diploma

### College/ University A

#### Name of College Attended

Brooks Institute of Photography

#### Degree Type / Course of Study / Major

Bachelors Degree Professional Photography

#### Degree Awarded?

Yes  No

### College/ University B

#### Name of College Attended

#### Degree Type / Course of Study / Major

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

Yes  No

---

**Board and Interest**

**Which Boards would you like to apply for?**

Resource Conservation District: Submitted

**Seat Name**

Board Member

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

Approximately 24

**Please explain why you would like to serve on this particular board, committee, or commission.**

I would like to continue my service to this board. because Conservation is a passion of mine. I've really enjoyed working with my fellow community members and learning the operations of the CCRCD.

---

## Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes  No

List any volunteer or community experience, including any advisory boards on which you have served.

Current Commissioner for Martinez Parks, Recreation, Marina, Cultural Arts Commission; past Board member for Kiwanis Club of Martinez; Community Advisory Committee for Shell Refinery.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

See Resume

[Lorena\\_Castillo\\_Resume2020.docx](#)

Upload a Resume

---

## Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes  No

If Yes, please identify the nature of the relationship:

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

## **LORENA CASTILLO**

• MARTINEZ, CA 94553

### **SUMMARY OF QUALIFICATIONS**

- Curating art exhibits, organizing community events, and mentoring emerging artists.
- Demonstrated experience facilitating community learning activities, creating lesson plans, curriculum, and developing engaging experiential-learning opportunities for students k-12 and adult ed.
- Competent with coordinating, recruitment, supervision, training, and developing opportunities for youth to further their education, obtain employment, volunteer, and participate in internships.
- Demonstrate experiences in building long-lasting relationships and partnerships with numerous community organizations and stakeholders.
- Passion for building connections for youth to the environment, art and community organizations.
- Competent with computer software, including Adobe Photoshop, MS Office, and Google Apps.

### **EXPERIENCE**

#### **Communications & Marketing Director**

Groundwork Richmond; Richmond, CA; June 2019 - March 2020

40 hrs/week; \$30/hr

Matt Holmes, (415) 254-3546, matt@groundworkrichmond.org

Provide external communications services; oversee internal communications protocols, and provide administrative support to the Executive Director. Work to improve or establish all outward facing communication platforms to better illustrate the impact of Groundwork Richmond and its portfolio of programs; Cultivate and maintain all necessary records pertaining to: volunteers, donors, & funding partners; and, Support the Executive Director in the management of key community partners. Oversee the design and delivery of all programmatic materials; Track program milestones with Program Managers; and, Ensure that all routine staff and board communications are delivered in a timely manner. Collaborate with Executive Director on day-to-day management of key functions such as finance, administration, human resources and/or development; Write new grant applications to address identified needs in our Communications Plan; Assume responsibility for the organization in the absence of Executive Director; Participate as a member of the senior management team to realize the organization's policies and objectives; and will perform other duties as assigned.

#### **Internship & Outreach Coordinator**

New Leaf Collaborative; Vicente & Briones High School; Martinez, CA; August 2009

- Present

1,110 hrs/year, 32 hrs/week, 8,215 hrs to date; starting at \$22/hr, currently at \$33/hr

Suzy Hammond, (925) 408-8153, suzyhammond4@gmail.com

Build lasting relationships and partnerships with community organizations that provide employment programs, internships, and volunteer opportunities to students; Lead and facilitate clubs and internships such as Botanical Trail Team, Yoga Club, Leadership Club, Hiking Club, History Club, and Green Media Team; Teach computer software programs such as PhotoShop; Create art projects and curriculum for students; Coordinate community events and field trips for students; Attend meetings of various community organizations; Arrange student workshops, special events, and meetings; Schedule working professionals to give presentations about their careers to students; Develop and present projects to diverse school groups,

community groups and media; Counsel students about college enrollment, scholarship applications, employment search, job interviews, creating resume and cover letters, community service, internship opportunities, and volunteer opportunities; Develop internship opportunities and projects for students in their desired job field or career plan by partnering with organizations; Organize and track data for grants and fiscal agents; Experience with evaluating programs for improvement.

### **Crew Leader & Park Guide**

John Muir National Historic Site & Eugene O'Neill National Historic Site; Martinez, CA; June-August 2011-Present; Fernando Villalba, (925) 330-1699, fernando\_villalba@nps.gov

320 hrs/year, 40 hrs/week, 2,240 hrs to date; \$21/hr

Recruit and Supervise the YCC (Youth Conservation Corp) Interns during an 8 week period over the summer; Motivate interns to maximize professional development opportunities; Delegate intern assignments and projects when working with Maintenance crew and Natural Resources department staff; Schedule and organize field trips and workshops; Assist with special events and tours; Guide interns while visiting other National Parks and Community Parks to teach them about preservation, conservation and the history of our National Parks and Community Parks; Created end-of-season slideshow presentation; Collaborated with key community organizations.

### **Photography Instructor**

Eugene O'Neill Foundation Education Program; Danville, CA; March 2015, 2016, 2018; 30 hours, \$900, Katy Colbath, Education Coordinator, [katycolbath@gmail.com](mailto:katycolbath@gmail.com)  
Developed lesson plan and facilitated a "Masters Class" workshop for photography; Instructed high school students on basic photographic skills including composition, lighting, portraiture, and landscape to produce a final slideshow project.

### **Graphic Arts Instructor**

LunchBox International; East Bay, CA; September 2009-June 2016

275 hrs/year, \$15/hr, Professor Steven Cleveland, steven@lunchboxinternational.com

Developed lesson plans and workshops for the production of various film projects; Instructed high school students on proper handling of professional equipment such as digital cameras, computers, lighting components, and sound gear; Taught students basic elements of design, photography, and film production to successfully complete projects; Designed DVD covers, CD labels, posters, and key art for final film productions.

### **Photographic Art Instructor**

East Bay Center for the Performing Arts; Richmond, CA; September 2009- August 2010,

297 hrs/yr, 4 hrs/week, \$40/hr, Michelle Flynn, [michelle.flynn@eastbaycenter.org](mailto:michelle.flynn@eastbaycenter.org)

Developed and facilitated art projects of digital photography and mixed media to elementary school students; Developed lesson plans and art projects for 30-40 students in after-school program; Guided students on proper usage of digital cameras, printers, and art supplies; Developed art projects with students to present to their peers and parents; Planned and facilitated art productions for End-of-Year celebration.

### **Photography Instructor**

Civic Arts; Walnut Creek, CA; September 2008-July 2009

300 hrs/yr, 4-8hrs/week, \$15/hr; Doug Rowe, (925) 699-2069, [rowe@arts-ed.org](mailto:rowe@arts-ed.org)

Taught basic photographic skills using digital cameras; Helped students developed lesson plans and curriculum for the use of PhotoShop, projects, presentations, and portfolios; Helped students with downloading, printing, and editing photographs; Created lessons on hand-coloring photographic images and collage; Developed portfolios for students to continue their photography.

### **Photographer, Staff Writer and Office Manager**

The Martinez News Gazette; Martinez, CA; November 2007 - July 2009  
2,400 hrs/yr, 50 hrs/week, \$10/hr, Jenny Crogan, jenny.crogan@gmail.com  
Conceptualized photography for feature stories, political news coverage, accidents and special community events; Wrote featured stories for events in AP style; Designed page layouts for newspaper reproduction using Quark XPress; Developed content and designed the *History Page*; Gathered content and Researched archives for layout; Attended meetings and community events with various organizations; Created Art contests and special events for community members; Collected revenue from advertisers and subscribers.

### **Assistant to the Photo Editor**

VIA Magazine; San Francisco, CA; May 2007 - May 2008  
240 hrs/yr, \$15/hr, Maggie Perkins, maggie\_perkins\_sf@yahoo.com  
Organized and formatted images for magazine reproduction; contacted photographers for upcoming issues; shipped film back to artists; researched photographs for upcoming issues and stories.

### **Teaching Assistant**

The Julia Morgan School for Girls; Oakland, CA; September 2007  
10 hrs, Volunteer, Luz Ruiz, laluzzuir7@yahoo.com  
Developed art projects for students utilizing general photography and Polaroid cameras; helped students express creativity through hand-coloring and Polaroid manipulation; created and exhibited final projects with students for fundraising auction.

### **COMMUNITY INVOLVEMENT**

**Board Member**- Resource Conservation District, Contra Costa County, CA, Jul. 2018-Present

**Board Member**- Kiwanis International, Martinez, CA, Oct. 2009- Oct. 2017, Oct. 2018-Present

**Board Member**- Artcelerator, Martinez, CA, Nov. 2015-2018

**President**- Kiwanis International, Martinez, CA, Oct. 2015-Oct. 2016

**Organizer & Volunteer**- Main Street Martinez, Martinez, CA, Dec. 2009-2016

**Member**- Community Advisory Panel, Shell Refinery, Martinez, CA, Jan. 2012-2017

**Member**- Martinez Arts Association, Martinez, CA, Dec. 2007-2013

### **ART EXHIBITS AND PERMANENT INSTALLATIONS**

Martinez Library, Martinez, CA, OutTakes, May 2018-June 2018

Citrus Salon, Martinez, CA, *On a Wire*, January 2017-June 2017

Pegasus Bicycle Works, Martinez, CA, *Bici World*, August 2016- August 2019

FleetWood, San Francisco, CA, *Woman on the Verge of...*, September 2016- October 2016

Festival of Altars, Dia de los Muertos, Martinez & San Francisco, CA, November 2011-2017

Roxx on Main, Martinez, CA, *Tripod Diaries*, October 2015-January 2016

Puerto Alegre, San Francisco, CA, *Off the Map*, August 2015-October 2016

Puerto Alegre, San Francisco, CA, *Passion de Frida*, July 2014-August 2014

Citrus Salon, Martinez, CA, *Tripod Diaries*, January 2013-March 2013

Citrus Salon, Martinez, CA, *Thread Count*, January 2012  
Art Gallop, Martinez, CA, Exhibited Photographs, July 2011  
Noodles for Kids, Martinez, CA, *Out the Window Exhibit*, April 2011  
Martinez City Hall, Martinez, CA, Exhibited photographs, March 2011-May 2011  
Puerto Alegre, San Francisco, CA, Exhibited Photographs & Prints, March 2011-May 2011  
Q Restaurant, San Francisco, CA, *Out the Window Exhibit*, November 2010-May 2011  
Martinez Open Studios, Martinez, CA, Photography Exhibit, May 2010  
Citrus Salon, Martinez, CA, *In Place Exhibit*, February 2010  
Colorz Hair Gallery, Walnut Creek, CA, *Deciduous Exhibit*, November 2009  
Colorz Hair Gallery, Walnut Creek, CA, *Ponies, Prints, & Paintings Exhibit*, July 2009  
Martinez City Hall, Martinez, CA, Exhibited Photographs, May 2009  
Shell Corp. Lobby, Martinez, CA, *Refined*, May 2009  
Shell Clubhouse, Martinez, CA, *Refined Exhibit*, January 2009  
Bedford Gallery, Walnut Creek, CA, Instructor Exhibit, December 2008  
Art in the Park, Martinez, CA, Exhibited Photographs, August 2008  
mARTinez Gallery, Martinez, Exhibit Photographs, January 2008- August 2009  
La Casa del Libro, San Francisco, *Fotos Exhibit*, January 2007

### **EDUCATION & TRAINING**

Empowering Educators, Oakland, CA, 2014-2018  
Dr. Rona Zollinger, Educator of Transformative Education  
50 hrs.

BA, Professional Photography and Digital Imaging, December 2006  
Brooks Institute of Photography, Santa Barbara, CA  
120 Semester Credits

Diablo Valley College, Pleasant Hill, CA, 1999-2003  
60 Credits

High School Diploma, 1999  
College Park High School, Pleasant Hill, CA

### **AWARDS & CERTIFICATIONS**

Award, *Kiwanian of the Year*, Martinez, CA, 2015-2016  
Certified, *Yoga for Teens*, San Francisco, CA 2014  
Award, *Woman of the Year*, Martinez, CA, 2011  
Winner, *Photo Budget Contest*, Martinez, CA, 2009  
Finalist, *Photographer's Forum Magazine Contest*, Santa Barbara, CA, 2006

## Application Form

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### Profile

Renee \_\_\_\_\_ Fernandez-Lipp \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Pittsburg \_\_\_\_\_ CA \_\_\_\_\_ 94565  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 5

---

### Education

#### Select the option that applies to your high school education \*

High School Diploma

---

#### College/ University A

##### Name of College Attended

GOLDEN GATE UNIVERSITY

##### Degree Type / Course of Study / Major

MASTERS BUSINESS ADMINISTRATION (MBA)

##### Degree Awarded?

Yes  No

---

#### College/ University B

##### Name of College Attended

CSU LONG BEACH

**Degree Type / Course of Study / Major**

---

BS MECHANICAL ENGINEERING

**Degree Awarded?**

---

Yes  No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

**Degree Awarded?**

---

Yes  No

---

**Other schools / training completed:**

**Course Studied**

---

UC Davis - SUSTAINABILITY AND THE BUILT ENVIRONMENT

**Hours Completed**

---

30+

**Certificate Awarded?**

---

Yes  No

---

**Board and Interest**

**Which Boards would you like to apply for?**

---

Sustainability Commission: Submitted

**Seat Name**

---

Board of Directors

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

Yes  No

**If you have attended, how many meetings have you attended?**

---

12+

Please explain why you would like to serve on this particular board, committee, or commission.

I am a current member of the RCD Board of Directors whose term ends in 2020. Seeking re-appointment.

---

## Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes  No

List any volunteer or community experience, including any advisory boards on which you have served.

Sustainability Commission - current Resource Conservation District - current Pittsburg Community Advisory Commission - past

---

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have 25+ years of experience developing and implementing programs that promote energy efficiency, renewable energy, demand response, water conservation, and waste diversion. I am also a LEED accredited professional who has lead multiple LEED certification projects to completion. See resume for professional experience.

[RENEE\\_FERNANDEZ-LIPP\\_resume\\_-\\_CoCo.docx](#)

Upload a Resume

---

## Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes  No

If Yes, please identify the nature of the relationship:

---

Please Agree with the Following Statement

---

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

I Agree

# RENÉE FERNANDEZ-LIPP

---

Utility professional with over 25 years of progressive experience supporting programs and projects related to the safe and reliable generation and utilization of energy.

## SUMMARY OF KEY ROLES AND SKILLS:

- Over 15 years of engineering, statistical analysis and financial analysis experience.
- Over 10 years of community relations, sales and strategic customer relationship management experience
- Over 10 years of account, program, project, operations, and personnel management experience.

## PROFESSIONAL EXPERIENCE:

### **Pacific Gas & Electric**

**08/12 – Present**

#### *Principal – Public Safety Specialist, Power Generation*

Responsible for developing, executing and promoting public safety related materials and projects related to power generation assets. Representative accomplishments include:

- Authoring the first canal entry emergency response plan
- Authoring the first power generation annex to the Corporate Emergency Response plan

#### *Manager - Governance, Planning and Strategy*

Responsible for providing strategic planning and direction for the Vegetation Management Program with managerial oversight of the following groups:

- Contract Management
- Metrics Reporting
- Forecasting and budget management
- Quality Assurance/Quality Control
- Public Education

#### *Principal, Portfolio Program Manager*

Responsible for managing Transmission Integrity Management Program (TIMP) expense and PCC budgets representing over \$190M annually. Representative accomplishments include:

- Leading TIMP portfolio forecasting and work prioritization efforts through two S1/S2 planning sessions and one rate case.
- Spearheading the development of critical internal processes and procedures to optimize and formalize forecasting and budget management activities, new project funding requests, service and equipment/tools procurement, project close-outs, and employee on-boarding.
- Recruiting, training, managing, coaching and mentoring the inaugural Information & Process Management team.
- Instituting processes and weekly meetings to vastly improve communications and coordination between TIMP and groups (both internal and external to PG&E) that deliver engineering, implementation, and project management services to the TIMP organization.
- Leading a team of cross-functional, inter-LOB subject matter experts through the successful completion of a quality assurance investigation that resulted in the implementation of several new internal and external quality control processes and procedures.
- Revamping and chairing the TIMP Steering Committee responsible for providing guidance and direction to the TIMP execution team.
- Preparing PG&E's Protocol I response for the 2014 Pipeline and Hazardous Materials Safety Administration (PHMSA) TIMP audit.

#### *Senior Gas Risk Specialist – Gas Operations Gas Safety Excellence*

GT&S Rate Case witness assistant and primary point of contact to Transmission and Storage asset families for LOB risk assessment and management efforts. Representative accomplishments included:

- Developing the GT&S rate case Threat Matrix Summary that provided a visual representation of the correlation between PG&E's program funding requests and PG&E's key risk/threat mitigation strategies.
- Collaborating with senior management, Asset Family Owners and subject managers to identify, evaluate and document LOB operational risks and associated mitigation strategies and programs.

- Providing 2014 Risk Register Refresh project management oversight, strategy and direction for the Transmission and Storage asset families.
- Drafting rate case testimony highlighting PG&E's risk management process and its use in developing mitigation programs.

*Senior Program Manager - Gas Operations Regulatory Support*

GT&S Rate Case manager and senior lead for regulatory and compliance filings. Representative accomplishments included:

- Working closely with the LOB EVP, VPs and other members of the senior management team including subject matter experts to develop the strategy and direction of the 2015 GT&S rate case.
- Collaborating with Integrity Management, Regulatory Affairs, Legal, Investment Planning, AFOs and SMEs to develop rate case testimony, work papers, data request responses, and guidance documents to support 2015 GT&S and 2014 GRC funding requests for Integrity Management Programs.
- Providing strategy, direction, scheduling, resource management and oversight of cross-functional teams in the development of regulatory and compliance filings for gas transmission and distribution operations such as the PSEP Quarterly Compliance report and Bi-annual Gas Safety Reports.

**PL Energy, LLC**

**04/10 – 8/12**

*Senior Energy Consultant*

Provided engineering and project management services in support of PG&E and SCE demand side management programs. Representative accomplishments included:

- Performing over 100 NRR-DR due diligence reviews involving site inspections, measurement and verification, and detailed engineering and financial analyses to verify energy savings and ensure adherence to program policies for large industrial and agricultural customers.
- Conducting large industrial and healthcare market sector energy audits to identify energy efficiency, demand response and renewable energy programs and projects.
- Training, mentoring, and coaching of new energy engineers.
- Working closely with company cofounders to identify new revenue opportunities.

**Waste Management, Inc. (WM)**

**06/08 - 04/10**

*Green Squad Regional Manager / Energy & Water Solutions Practice Manager*

Managed a cross-functional team of engineers and environmental scientists providing services related to sustainable business practices including, but not limited to, energy efficiency, renewable energy, water conservation, waste management, green building certification, carbon accounting and greenhouse gas management. Representative accomplishments included:

- Strategizing with WM senior executive team in Houston to build out Green Squad business plan and launching Green Squad Northern California operations.
- Recruiting, training, coaching, mentoring, and managing the inaugural Northern California sustainability consulting team.
- Developing operating policies, processes and procedures and identifying system improvement opportunities.
- Securing the division's first federal, large industrial and large commercial consulting contracts.
- Implementing over \$100k in internal WM annual energy savings measures and obtaining LEED certification for two California WM facilities.
- Reporting to executive leadership on Regional operations, financials, workload forecasts, resource needs, and new business opportunities.
- Representing Green Squad and presenting on key service offerings at trade conferences.

**Alternative Energy Systems Consulting, Inc.**

**01/06 - 06/08**

*Senior Energy Engineer / Senior Program Manager*

Managed a team of engineers providing consulting services critical to the implementation of PG&E and SCE demand side management and self generation programs. Primary point of contact for PG&E contracts. Representative accomplishments included:

- Growing California team, operations and revenues by 300%.
- Securing and managing over \$2M in multi-year utility contracts.
- Providing project management oversight and direction, planning and scheduling, budget management and QA/QC for the NRR/DR, SGIP and TA/TI programs.
- Assisting in the development of the CA NRR-DR program standards, training programs and white papers.

- Recruiting, training, coaching, mentoring, and managing the Northern California engineering team.
- Reporting to executive officers on Regional operations, financials, workload forecasts, resource needs, and new business opportunities.

### **City and County of San Francisco (CCSF)**

**10/03 – 01/06**

#### *Senior Environmental Specialist*

Technical lead for CPUC/PG&E funded energy efficiency and renewable energy programs as well as sustainability and environmental programs administered by CCSF. Representative accomplishments included:

- Strategizing with senior management to develop new energy conservation and renewable energy projects and programs.
- Providing technical and project management support for the San Francisco Peak Energy Program (SFPEP) and Environmental Justice Solar Installation grant program.
- Developing program guidelines and checklists for SF Green Business Certification program.
- Developing engineering analysis tools and customer report templates.
- Preparing and delivering technical presentations and compliance reports on program metrics.
- Identifying and conducting cost benefit analyses on new and emerging technologies.
- Managing utility and trade ally partnerships.

### **EMCOR Energy Services**

**11/01 - 10/03**

#### *Director of Business Development*

Managed sales and marketing efforts for a large engineering, design, construction and operations firm providing services related to energy efficiency, renewable energy, new construction and facilities management projects.

Representative accomplishments included:

- Originating and securing over \$2M in annual revenues.
- Working closely with founding Principals to develop company's annual business and sales & marketing plans.
- Launching company's first large scale marketing campaign and designing new marketing brochures.
- Preparing sales forecasts, P&L statements and monthly reports to senior management.

### **Enron Energy Services**

**11/00 - 10/01**

#### *Account Manager*

Managed relationships, provided energy supply contract support, and maximized upselling opportunities within large volume accounts of an energy, commodities, operations, and services company. Representative accomplishments included:

- Providing project management oversight and direction, planning and scheduling, budget management and QA/QC for UC/CSU Strategic Energy Plan field assessment and engineering analysis projects.
- Managing development and implementation of large-scale strategic energy plans for multiple accounts.
- Preparing business plans and technical analyses for demand side management and distributed generation projects.
- Successfully reconciling over \$1M in energy billing disputes.
- Researching and reporting on regulatory and compliance matters related to gas and electric operations.
- Marketing and upselling.

### **Johnson Controls, Hayward, CA**

**05/99 - 11/00**

#### *Account Executive*

Large account manager for a building controls, facilities management and energy services company. Representative accomplishments included:

- Originating new business opportunities, upselling to existing customers, and contract negotiations.
- Job cost estimating, including the solicitation and evaluation of subcontractor quotes.
- Securing financing through investment partners.
- Coordinating transfer of scope, schedule and budget expectations to engineering and construction teams to ensure successful project implementation.

### **Sempra Energy Solutions, Pleasanton CA**

**08/98 - 05/99**

#### *Energy Sales Engineer*

Founding member of utility-owned energy services team providing consulting services related for energy efficiency and distributed generation programs and projects. Representative accomplishments included:

- Providing engineering analysis support and new technical tools creation to optimize and simplify business development process.

- Developing strategic relationships with trade allies.
- Developing presentations, spreadsheets and supporting materials for start-up team.
- Evaluating new technologies and their potential application in local projects.
- Representing the company and presenting on key service offerings at trade conferences.

**Noresco/ERI Services, Inc., Irvine, CA**

**07/93 - 08/98**

*Project Engineer*

Lead engineer for an energy services company providing design and engineering services related to large energy efficiency and power generation projects. Representative accomplishments included::

- Conducting field inspections, technical and economic analyses, engineering design and computer aided drafting for energy efficiency and distributed generation projects at large government, industrial, healthcare and higher education institutions.
- Designing a major central plant upgrade and fuel cell installation at a large government test lab.
- Developing software tools for energy use technical and economic analyses.
- Managing subcontractors and preparing technical specifications for equipment purchase and subcontractor work.
- Leading team efforts to ensure compliance with all codes, standards and environmental regulations applicable to ongoing projects.

**Southern California Gas Company**

**11/91-9/94**

*Senior Energy Consultant*

Gas operations special projects team member and team leader to a group of energy consultants providing community outreach, engineering and support services to gas customers. Representative accomplishments included:

- Providing project management oversight and direction, planning and scheduling, cost controls, resource management and QA/QC for field assessment and engineering analysis projects.
- Providing environmental compliance support to internal gas operations and external large industrial stakeholders.
- Employee training, development, supervision and performance evaluation.
- Developing best practices and procedures manuals.

**DEGREES AND CERTIFICATIONS:**

- Master's Degree – MBA, Golden Gate University - San Francisco, CA
- Bachelor's Degree - BS, Mechanical Engineering, CSU, Long Beach - Long Beach, CA
- Utility Management Certification, Willamette University
- Sustainability and the Built Environment / Renewable Energy Professional Certification, UC Davis – Davis, CA
- Certified Energy Manager (CEM), Association of Energy Engineers (AEE)
- LEED Accredited Professional (LEED AP), U.S. Green Building Council (USGBC)
- Certified Green Globes Professional, Green Building Initiative (GBI)
- Registered Engineer in Training (EIT), State of California

**PRESENTATIONS:**

- “Introduction to Renewable Energy Technologies”, “Employment Opportunities in the Renewable Energy Sector” Class taught at the Green Science Academy, September 2013
- “Utilization of MSW as a Sustainable Energy Resource”. Presented at the ACEEE Summer Study, July 2009 and at the AESP National Conference & Expo, February 2010
- “Biomass Energy Conversion Methods”. Class taught at the Pacific Energy Center, November 2012.
- “Innovations in Waste Diversion and Energy Conversion”. Presented at the Devry Sustainability Symposium, April 2012.

**BOARD AFFILIATIONS**

Board of Directors (current) – Contra Costa County Resource Conservation District  
 Director (2016-2019) – Global Student Embassy

## Application Form

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### Profile

Igor \_\_\_\_\_ O \_\_\_\_\_ Skaredoff \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Martinez \_\_\_\_\_ CA \_\_\_\_\_ 94553 \_\_\_\_\_  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 5

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### Education

#### Select the option that applies to your high school education \*

High School Diploma

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#### College/ University A

##### Name of College Attended

San Jose State

##### Degree Type / Course of Study / Major

BS (Chemistry) & BA (Russian)

##### Degree Awarded?

Yes  No

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#### College/ University B

##### Name of College Attended

College of San Mateo

**Degree Type / Course of Study / Major**

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AA/Chemistry

**Degree Awarded?**

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Yes  No

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**College/ University C**

**Name of College Attended**

---

University of California at Berkeley

**Degree Type / Course of Study / Major**

---

Ecology

**Degree Awarded?**

---

Yes  No

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**Other schools / training completed:**

**Course Studied**

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Molecular Genetics @ Cal State, Hayward and Instructor at University of Nevada Fire Science Academy and at a the US DOT Hazmat facility at Pueblo, Colorado

**Hours Completed**

---

~25, ~80, ~20 (approx, respectively)

**Certificate Awarded?**

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Yes  No

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**Board and Interest**

**Which Boards would you like to apply for?**

---

Resource Conservation District: Submitted

**Seat Name**

---

Board Director (my present position, due to expire.

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

Yes  No

**If you have attended, how many meetings have you attended?**

---

100 approx

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I have a strong interest in Resource Conservation. I feel that the collaborative and cooperative mode of operation used by the RCD is the way I would like to contribute to progress in this field. The RCD has been growing and becoming more diverse, and I would like to continue to be part of this movement.

---

### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

---

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

---

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

Please see above. I also am vice chair of the Walnut Creek Watershed Council, a former member of the Contra Costa County Hazardous Waste Commission and the Concord Naval Weapons Station Community Advisory Panel as well as a former member of the California Association of Resource Conservation Districts, serving one term as Treasurer as well. I have been working as a volunteer in Contra Costa County for over 30 years. In addition to the activities listed above, I was the coordinating author of the Alhambra Creek Watershed Management Plan - the first in our County.

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**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

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I have been on the Board, for more than 10 years and more recently, President, during which time we have shepherded in the concept of Watershed Management, pioneered water-conservation practices in east county among other accomplishments - these practices are now the rule rather than the exception. We have built a state-of-the-art Salmonid Fish Passage under Interstate 80 on Pinole Creek, cleaned up numerous legacy dump sites, started up and continue to run several Watershed Management Councils, run numerous Watershed Symposia. I have shepherded the RCD through changes in Staff and Executive Directors and Board. I feel that I have been a stabilizing and progressive influence during these turbulent times and would very much appreciate the opportunity to carry on the work. I am presently the president of this Board and have overseen a period of growth and expanded effectiveness of this District. We have expanded the services we provide and the clients we help and have expanded our share of clients. Our Board and Staff are now more diverse than they have ever been, representing a wide and deep scope of expertise and cultural, gender and ethnic attributes. We have greatly expanded our collaboration with other RCD's and with other groups and agencies and serve a wider range of clients in an expanding of services and projects. We are leaders in coping with the Corona pandemic, having switched to working remotely and taking precautionary steps such as meeting virtually before these measures became mandatory. I represent the RCD to the Contra Costa chapter of the California Special Districts Association, and represent Contra Costa Special Districts on LAFCo and the East Bay Regional Parks District Parks Advisory Committee (PAC). I feel that these connections put me in a position to foster "cross-border" cooperation and collaborations. It has been a pleasure and an honor to be part of this renaissance and I would greatly appreciate the opportunity to continue this work.

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Upload a Resume

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**Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Please Agree with the Following Statement**

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**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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I Agree



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

9.

**Meeting Date:** 11/09/2020  
**Subject:** INTERVIEW CANDIDATES FOR THE FISH & WILDLIFE COMMITTEE  
**Submitted For:** John Kopchik, Interim Director, Conservation & Development Department  
**Department:** Conservation & Development  
**Referral No.:** IOC 20/5  
**Referral Name:** ADVISORY BODY RECRUITMENT  
**Presenter:** Maureen Parkes      **Contact:** Maureen Parkes 925-674-7831

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#### **Referral History:**

Per IOC policy, the IOC conducts interviews for At Large seats on the following bodies: Retirement Board, Fire Advisory Commission, Integrated Pest Management Advisory Committee, Planning Commission, Treasury Oversight Board, and the Fish & Wildlife Committee; and delegates the screening and nomination fill At Large seats on all other eligible bodies to each body or a subcommittee thereof.

#### **Referral Update:**

The Fish & Wildlife Committee was established by the Board in December 1994 to advise the Board on fish and wildlife issues, make recommendations for the expenditure of funds from the Fish and Wildlife Propagation Fund, and to address issues surrounding the enforcement of fish and game laws and regulations of the County. The Committee comprises ten members: one nominated by each County Supervisor, four At Large seats, and one At Large Alternate seat. Seat terms are four years. The IOC conducts interviews for the At Large and At Large Alternate seats.

On December 31, 2020, the terms for the At Large #3 and #4, and At Large Alternate #1 seats will expire. The Conservation & Development Department recruited for applicants as described in the attached transmittal memo. Thirteen applications were received and are attached hereto along with a report from the Fish & Wildlife Committee staff. Attachment 1 is a matrix summarizing the information provided by candidates.

#### **Recommendation(s)/Next Step(s):**

INTERVIEW the following candidates for the At Large #3 and #4, and At Large Alternate #1 seats for four-year terms ending on December 31, 2024, and DETERMINE recommendations for Board of Supervisors consideration:

**Group 1:**

Jhon Arbelaez-Novak  
Scott Cashen  
Sandy Devoto  
Nicole Kozicki (Incumbent, At Large Alternate #1)

**Group 2:**

Dave Kwinter  
James Monroe  
Samantha Moy  
Robert Peoples

**Group 3:**

Catherine Rogers  
John Rudolph  
Felipe Solis  
Bob Joe  
Thomas Morehouse

**Fiscal Impact (if any):**

None.

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**Attachments**

Fish & Wildlife Committee Candidate Matrix  
Current Fish & Wildlife Cte Roster  
Candidate Application Jhon Arbelaez-Novak F&W Cte  
Candidate Application Scott Cashen F&W Cte  
Candidate Application Sandy Devoto F&W Cte  
Candidate Application Bob Joe F&W Cte  
Candidate Application Nicole Kozicki F&W Cte  
Candidate Application Dave Kwinter F&W Cte  
Candidate Application James Monroe F&W Cte  
Candidate Application Thomas Morehouse F&W Cte  
Candidate Application Samantha Moy F&W Cte  
Candidate Application Robert Peoples F&W Cte  
Candidate Application Catherine Rogers F&W Cte  
Candidate Application John Rudolph F&W Cte  
Candidate Application Felipe Solis F&W Cte

**Minutes Attachments**

*No file(s) attached.*

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**FISH AND WILDLIFE COMMITTEE RECRUITMENT-NOVEMBER 2020**

NAME	DISTRICT	CITY	EDUCATION	CURRENT EMPLOYER	CURRENT TITLE/POSITION	VOLUNTEER ACTIVITY	EXPERIENCE	ALSO APPLIED FOR	ATTENDED F&W MTG?
<b>Arbelaez-Novak, Jhon</b>	II	Walnut Creek	MA, Environmental Policy from Middlebury Institute of Int'l Studies at Monterey BA, Environmental Studies from Florida Int'l University	Lawrence Livermore Lab	Environmental Planning Analyst	None specified.	Environmental planning, energy development, groundwater sampling/surveying	Sustainability Commission	No
<b>Bob, Joe</b>	II	Walnut Creek	BS, Business Admin, SF State University	Retired	Retired	Chair and Co-founder of Sustainable Walnut Creek; Co-founder of Sustainable Contra Costa	Lifelong hobby of fishing	None	No
<b>Cashen, Scott</b>	IV	Walnut Creek	MS, Wildlife and Fisheries Science, Pennsylvania State University BS, Resource Management, University of California at Berkeley	Self-employed, independent	Biological Resources Consultant	One term on the IPM Adv Cte; Mt. Diablo Audubon Society, Save Mt. Diablo	26 years of experience as a fish and wildlife biologist; renewable energy, habitat restoration, invasive species, forest mgmt, fire ecology	None	No
<b>Devoto, Sandy</b>	II	Alamo	BS, Wildlife Fisheries Biology and Conservation, UC Davis	No response	No response	No response	Working with local government regulations and policy as well as direct work with the CDFW	None	No
<b>Kozicki, Nicole (Incumbent, At Large Alternate #1)</b>	II	Moraga	BS, Criminal Justice, Cal State East Bay	Retired	Retired	Board of Director's for home owners association for 10 years, serving as president for 7 years. Miramonte Gardens HOA Board of Directors. Golden Gate Angling and Casting Club Foundation Board of Directors. Fish and Game Wardens Association Board of Directors	At-large alternate for the past two years. CA Fish and Wildlife Warden working in Contra Costa County for 30 years before retiring 2 years ago. I participated in the CCCFWC meetings each month.	None	Yes, 80+
<b>Kwinter, Dave</b>	IV	Walnut Creek	JD Law, Golden Gate Univ MS, Psychology, UC Berkeley BS Psychology, Univ of Michigan	Retired	Retired	Kiwanis Club of WC, Hebrew Fee Loan Assoc, Prev Int'l: No Cervical Cancer, Sierra Club, Nature Conservancy, Save the Redwoods, Save Mt. Diablo, Mount Diablo Audubon Society	Bank management, attorney, claims adjuster, probate manager	None	No
<b>Monroe, James</b>	IV	Concord	MS, Education/Science, Cal State East Bay	Mt Diablo Unified School District	Science Teacher, educator	Not specified	Teaching, professional musician, retail, food service, contracting	None	No
<b>Morehouse, Thomas</b>	II	Orinda	MS, Business Admin, San Jose State University BS, Industrial Mgmt, San Jose State University	Not specified	Not specified	Friends of Orinda Creek, Diablo Valley Fly Fishers	College teaching, container operations and international sales, small business owner	None	No
<b>Moy, Samantha</b>	III	Brentwood	BS, Business Admin, Cal State Univ East Bay	Hitachi Vantara	Global Proj Mgr, Bus Planning/Strategy	Save Sand Creek-volunteer, Save Mt Diablo-supporter, Meal on Wheels-volunteer(driver/Covid 19 emergency support), Greenbelt Alliance-supporter and San Francisco Bay Area PMI Sustainability volunteer team member.	Information technology	None	No

<b>Peoples, Robert</b>	II	San Ramon	MS, Political Science, Mass. Inst of Technology (MIT) BS, Forest Mgmt, Univ of Mass., Amherst	Retired	Retired	Assoc Director, CCC Resource Conservation District, San Ramon Open Space Adv Cte	Forestry, fire crew, program/policy analysis	None	Yes, 6
<b>Rogers, Catherine</b>	II	Orinda	DVM/Veterinary Medicine, Tufts Univ BA, Environmental Biology, Yale Univ	Not specified	Veterinarian	Wildlife medicine (marine, backyard wildlife, avian/raptor).	Practicing veterinarian, wildlife medicine	None	No
<b>Rudolph, John</b>	I	El Sobrante	MA, City Planning, UC Berkeley MS, Public Administration, Golden Gate Univ	Not specified	Not specified	Lawrence Berkeley Lab Community Adv Group, Board of Governors for UC Berkeley Recreational Sports Facility	Local, regional and State gov't; 501(c)(3) nonprofit administration	None	Yes, 5
<b>Solis, Felipe</b>	V	Martinez	JD, Law, Golden Gate Univ School of Law BS, Electronic Engineering Tech, DeVry Univ	Law Office of Dana Dean Benicia	Associate Attorney	None specified.	Cases involving matters related to real estate including real estate litigation, land use law, real estate transactions, regulatory compliance, and environmental review	None	No

## **FISH AND WILDLIFE COMMITTEE ROSTER**

	<u><b>Appointment Date</b></u>	<u><b>Term Expires</b></u>
<p><i>Judy Bendix (District I)</i>  <i>Richmond (residence)</i>  <i>Biological Resources Consultant,</i>  <i>Founder and President,</i>  <i>Mosaic Associates, Pinole</i></p>	<i>July 14, 2020</i>	<i>February 28, 2024</i>
<p><i>Susan Heckly (District II)</i>  <i>Pleasant Hill (residence)</i>  <i>Retired Director of Wildlife Rehabilitation,</i>  <i>Lindsay Wildlife Experience</i>  <i>CCC Master Gardener</i>  <i>International Wildlife Rehabilitation Council</i>  <i>FWC Rep on CCC IPM Advisory Committee</i></p>	<i>February 13, 2018</i>	<i>February 28, 2022</i>
<p><i>Clark Dawson (District III)</i>  <i>Antioch (residence)</i></p>	<i>August 14, 2018</i>	<i>February 28, 2022</i>
<p><i>Brett Morris (District IV)</i>  <i>Walnut Creek (residence)</i>  <i>Supervising Deputy Attorney General at</i>  <i>California Attorney General's Office</i>  <i>Sacramento</i></p>	<i>February 26, 2019</i>	<i>February 28, 2023</i>
<p><i>Daniel Pellegrini (District V)</i>  <i>Martinez (residence)</i>  <i>Retired CCC Public Works</i>  <i>Contra Costa Mosquito and Vector Control</i>  <i>District Board of Trustees</i></p>	<i>February 26, 2019</i>	<i>February 28, 2023</i>
<p><i>Roni Gehlke (At-Large 1)</i>  <i>Oakley (residence)</i>  <i>Independent contractor for the Ironhouse</i>  <i>Sanitary District</i>  <i>California Water Environment Association</i>  <i>(CWEA) - State Division Chair of the Community</i>  <i>Engagement and Outreach Committee, CWEA -</i>  <i>San Francisco Bay Section Communications</i>  <i>Committee</i></p>	<i>December 31, 2018</i>	<i>December 31, 2022</i>
<p><i>Kathleen Jennings (At-Large 2)</i>  <i>Concord (residence)</i>  <i>CDFW, Office of Spill and Prevention</i>  <i>Co-chair of the Peyton Slough Wetlands</i>  <i>Advisory Committee</i></p>	<i>December 31, 2018</i>	<i>December 31, 2022</i>

<p><i>Jeff Skinner (At-Large 3)</i>  <i>Vacaville (residence)</i>  <i>Environmental Compliance Inspector Contra</i>  <i>Costa County Sanitary District, Martinez</i></p>	<p><i>December 31, 2016</i></p>	<p><i>December 31, 2020</i></p>
<p><i>Heather Rosmarin (At-Large 4)</i>  <i>Pleasant Hill (residence)</i>  <i>Attorney</i>  <i>Founder &amp; Executive Director,</i>  <i>InterAmerican Clean Energy Institute</i>  <i>Friends of Pleasant Hill Creeks</i></p>	<p><i>December 31, 2016</i></p>	<p><i>December 31, 2020</i></p>
<p><i>Nicole Kozicki (At-Large Alternate 1)</i>  <i>Moraga (residence)</i>  <i>California Department of Fish and Wildlife,</i>  <i>Consultant</i>  <i>CDFW Fish and Game Officer from 1996 - 2018</i>  <i>for Contra Costa and Alameda counties.</i></p>	<p><i>October 16, 2018</i></p>	<p><i>December 31, 2020</i></p>

## Application Form

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### Profile

Jhon \_\_\_\_\_ P \_\_\_\_\_ Arbelaez-Novak \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Walnut Creek \_\_\_\_\_ CA \_\_\_\_\_ 94595 \_\_\_\_\_  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 2

---

### Education

#### Select the option that applies to your high school education \*

High School Diploma

---

#### College/ University A

##### Name of College Attended

Florida International University

##### Degree Type / Course of Study / Major

B.A. Environmental Studies

##### Degree Awarded?

Yes  No

---

#### College/ University B

##### Name of College Attended

Monterey Institute of International Studies

**Degree Type / Course of Study / Major**

M.A. Environmental Policy

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

**Hours Completed**

**Certificate Awarded?**

Yes  No

**Board and Interest**

**Which Boards would you like to apply for?**

Fish & Wildlife Committee: Submitted

Sustainability Commission: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I want to increase my civic involvement and serve my community. I have built a home in Contra Costa County with my loving husband, and I want to ensure our community is safe, inclusive, and provides equal opportunities for all to thrive. A community where everyone has equal access, where everyone is treated fairly, and one that safeguards our environmental for future generations.

---

## **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

---

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

---

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

Please see attached CV

[Jhon\\_Arbelaez\\_CV.docx](#)

Upload a Resume

---

## **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

---

Yes  No

If Yes, please identify the nature of the relationship:

---

Please Agree with the Following Statement

---

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

I Agree

# **JHON P. ARBELAEZ-NOVAK, M.A.**

---

## **Education**

**Master of Arts, International Environmental Policy**  
Middlebury Institute of International Studies at Monterey

**2013**  
Monterey, California

**Bachelor of Arts, Environmental Studies**  
Florida International University

**2005**  
Miami, Florida

## **Fellowships**

### **Emerging Leaders in Extraction and Environment Program (E-LEEP) 2011**

Duquesne University  
University of Accra

Pittsburgh, Pennsylvania  
Accra, Ghana

- Developed sustainable solutions to deal with environmental degradation, and management of forests and natural habitats

## **Professional Experience**

### **Lawrence Livermore National Laboratory (LLNL) Environmental Planning Analyst**

November 2018 – Present  
Livermore, California

- Interpret complex NEPA/CEQA regulations and serve as a subject matter expert for LLNL programs;
- Evaluate proposed LLNL projects and activities for potential environmental impacts and prepare environmental documents required by NEPA/CEQA to adequately address all environmental disciplines;
- Analyze current practices, and based upon environmental science expertise, recommend sound environmental protection practices to programs and directorates throughout the Laboratory;
- Serve as a key resource for environmental analysis, interpretation, and compliance review within the institution; and
- Prepare technical and non-technical reports.

### **California Department of Transportation Associate Environmental Planner**

October 2017 – November 2018  
Oakland, California

- Lead and coordinated projects within the Division of Environmental Planning and Engineering;
- Prepared, reviewed, and processed environmental CEQA and NEPA documents, and assessed environmental alternatives and mitigation measures for projects;
- Conducted environmental studies and prepared environmental impact reports/statements, environmental assessments, and categorical exemptions/exclusions;
- Obtained and managed regulatory permits, and coordinated with regulatory and resource agencies throughout the San Francisco Bay Area; and
- Conducted research, reviewed engineering documents, and ensured environmental commitments were recorded and met.

### **San Francisco Bay Conservation and Development Commission Coastal Program Analyst**

October 2015 – October 2017  
San Francisco, California

- Researched and analyzed development proposals, conducted site inspections, and provided direction in permitting matters to comply with applicable laws, policies, and regulations;
- Developed comments on CEQA and NEPA documents;
- Developed strategies to mitigate project impacts, and assisted in the design of programmatic public access elements; and

- Prepared and presented verbal and written analyses and reports to the BCDC Commission, Design and Engineering review panels, and interested parties regarding complex technical issues, sea level rise, biological resources, and engineering concepts.

**Earthworks  
California Organizer**

August 2013 – March 2015  
Los Angeles, California

- Advocated for responsible energy development, and the protection of public health and the environment;
- Provided scientific and technical expertise for communities throughout California;
- Communicated environmental obligations to multiple audiences, including private entities, regulatory agencies, and the general public;
- Coordinated with elected officials to enact legislation that protects human health, the environment;
- Promoted use and expansion of a green energy economy; and
- Authored a policy report related to oil and gas development and air quality in California's Central Valley.

**Groundwater and Environmental Services  
Environmental Scientist**

December 2007 – August 2009  
Fort Lauderdale, Florida

- Performed environmental due diligence, and soil and groundwater sampling/surveying;
- Researched and prepared soil delineation studies and hydro geological assessments to identify sources of contamination;
- Provided analysis and interpretations of findings based on scientific experimentation; and
- Identified viable remedial solutions for contaminated sites, consistent with federal, state, and local regulations.

**Languages**

Spanish            Fluency in reading, speaking and writing



Contra Costa County

Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Scott

Last Name

Cashen

Home Address - Street

City

Walnut Creek

Zip Code

94597

Phone (best number to reach you)

Email

Resident of Supervisorial District:

IV

EDUCATION

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded
UC Berkeley (B.S.)	Resource Management	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Penn State University (M.S.)	Wildlife and Fisheries Science	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Other Training Completed:

Board, Committee or Commission Name

Fish and Wildlife Committee

Seat Name

At-Large

Have you ever attended a meeting of the advisory board for which you are applying?

No

Yes

If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to become more involved in fish and wildlife issues affecting my local community, and I believe my expertise would be an asset to the committee.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have 26 years of experience as a fish and wildlife biologist. Due to the nature of my work, I have knowledge of a wide variety of species and issues, including those most prominent in the County. I have extensive experience with renewable energy development, which is an issue the County is currently facing. In addition, I am extremely knowledgeable of environmental regulations, landscape ecology, human-wildlife interactions, and habitat issues.

I am including my resume with this application:

Please check one:

Yes

No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

Yes

No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

**List any volunteer and community experience, including any boards on which you have served.**

I served one term on the County's IPM Advisory Committee. I have conducted volunteer work for Mt. Diablo Audubon Society and Save Mount Diablo.

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:** Scott Cashen **Date:** 9/21/20

**Submit this application to:** Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)*

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
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3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

# Scott Cashen, M.S.

## Senior Wildlife Ecologist

### Education

- Master of Science, Wildlife and Fisheries Science, Pennsylvania State University (1998)
- Bachelor of Science, Resource Management, University of California at Berkeley (1992)

### Areas of Expertise

- Impacts of renewable energy development
- CEQA/NEPA compliance
- Biological resource assessments
- Scientific field studies (design, implementation, and management)
- Fish and wildlife surveys
- Habitat restoration
- Invasive species
- Scientific writing and technical editing
- Forest management
- Fire ecology

### Professional Experience

- Independent Biological Resources Consultant, Walnut Creek, CA (2007 – present).
- TSS Consultants, Senior Biologist, Walnut Creek, CA (2005 –2007).
- ECORP Consulting, Senior Biologist, Oakland, CA (2000 –2005).
- Pt. Reyes Bird Observatory, Field Ornithologist, SF Bay Area (2000).
- National Park Service, Field Ornithologist, Alaska (1999).
- Penn State University – Instructor of Wildlife Management (1998).
- Penn State University – Graduate Research Assistant/Teaching Assistant (1995-1998).
- Pacific Meridian Resources, Consulting Forester, Emeryville, CA (1992 –1995).
- University of California, Biological Resources Technician, Tahoe National Forest (1992).

# Application Form

## Profile

Sandy \_\_\_\_\_ J \_\_\_\_\_ Devoto \_\_\_\_\_  
 First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Alamo \_\_\_\_\_ CA \_\_\_\_\_ 94507 \_\_\_\_\_  
 City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 2

## Education

### Select the option that applies to your high school education \*

High School Diploma

### College/ University A

#### Name of College Attended

UC Davis

#### Degree Type / Course of Study / Major

Wildlife Fisheries Biology and Conservation

#### Degree Awarded?

Yes  No

### College/ University B

#### Name of College Attended

#### Degree Type / Course of Study / Major

**Degree Awarded?**

Yes  No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---

**Degree Awarded?**

Yes  No

---

**Other schools / training completed:**

**Course Studied**

---

**Hours Completed**

---

**Certificate Awarded?**

Yes  No

---

---

**Board and Interest**

**Which Boards would you like to apply for?**

---

Fish & Wildlife Committee: Submitted

**Seat Name**

---

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

Yes  No

**If you have attended, how many meetings have you attended?**

---

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I am passionate about the preservation and support of local wildlife, and education of the public regarding its importance

---

**Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

B.S. degree in Wildlife Conservation, Previous work in private environmental consulting practice, experience working with local government regulations and policy as well as direct work with the CDFW

Upload a Resume

---

### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

---

**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree



**Contra  
Costa  
County**



**Print Form**

Please return completed applications to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name**  **Last Name**   
**Home Address - Street**  **City**  **Zip Code**   
**Phone (best number to reach you)**  **Email**   
**Resident of Supervisorial District:**

**EDUCATION** *Check appropriate box if you possess one of the following:*  
 High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
San Francisco State University	Business Administration	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Other Training Completed:**

**Board, Committee or Commission Name**  **Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**  
 No  Yes If yes, how many?

**Please explain why you would like to serve on this particular board, committee, or commission.**

My life long hobby is fishing. I am interested in knowing the mercury levels of fish caught in Contra Costa inland waters and would like to make this important information available to the public. Regularly eating fish with high levels of mercury is dangerous and unhealthy which can contribute to serious illness and possibly an early death.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I am the Chair of Sustainable Walnut Creek and organize and attend all the the board meetings so I am comfortable in attending all the necessary Fish & Wildlife Committee meetings and to give input, recommendations and reports. I am retired and have time to test caught fish for mercury levels and to record and provide the data to the Committee for public viewing.

**I am including my resume with this application:**  
Please check one:  Yes  No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**  
Please check one:  Yes  No

RECEIVED

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

I am a co-founder of Sustainable Contra Costa (SCOCO) and a co-founder of Sustainable Walnut Creek (SWC). I am the SWC representative for the Walnut Creek Sustainable Action Plan's Key Environmental Stakeholder group. All the SAP Key Stakeholders are responsible for giving input and recommendations for the City's new Sustainability Action Plan.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is true and correct, and that any misstatements and/or omissions of material fact may cause forfeiture of my appointment or commission in Contra Costa County.

Signed: \_\_\_\_\_ Date: 9/28/20

submit this application to: Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Print Form

Aug 20 PM 1:53



Contra Costa County

Please return completed applications to: Clerk of the Board of Supervisors 651 Pine St., Room 106 Martinez, CA 94553 or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Nicole, Last Name: Kozicki, Home Address - Street, City: Moraga, Zip Code: 94556, Phone, Email, Resident of Supervisorial District: 2

EDUCATION Check appropriate box if you possess one of the following: [X] High School Diploma, [ ] CA High School Proficiency Certificate, [ ] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Row 1: Cal State East Bay, Criminal Justice, Yes/No.

Other Training Completed: CA Peace Officer Standard & Training Academy

Board, Committee or Commission Name: Fish and Wildlife Committee, Seat Name: At-Large or Alternate At-large

Have you ever attended a meeting of the advisory board for which you are applying? [ ] No, [X] Yes If yes, how many? over 80

Please explain why you would like to serve on this particular board, committee, or commission. My interest with fish and wildlife issues in Contra Costa County has been a passion of mine for many years...

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application) I have served as the At-large alternate for the past two years. I was a CA Fish and Wildlife Warden working in Contra Costa County for 30 years before retiring 2 years ago...

I am including my resume with this application: Please check one: [ ] Yes, [X] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [ ] Yes, [X] No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

**List any volunteer and community experience, including any boards on which you have served.**

Miramonte Gardens HOA Board of Directors  
Golden Gate Angling and Casting Club Foundation Board of Directors  
Fish and Game Wardens Association Board of Directors

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

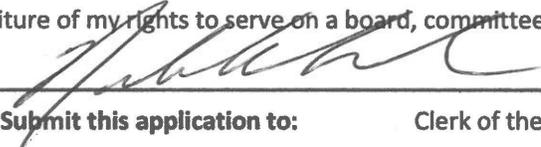
**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date: August 17, 2020

Submit this application to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)*

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



Contra  
Costa  
County

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Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name

Dave

Last Name

Kwinter

Home Address - Street

City

Walnut Creek

Zip Code

94596

Phone (best number to reach you)

Email

Resident of Supervisorial District:

IV

**EDUCATION**

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
University of Michigan	BA psychology	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
University of California, Berkeley	MA psychology	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Golden Gate University	JD Law	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed:

Certified Financial Planner®

Board, Committee or Commission Name

Fish and Wildlife

Seat Name

Member at Large

Have you ever attended a meeting of the advisory board for which you are applying?

No

Yes

If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

I am a lifelong nature lover, a canoeist, backpacker, former aquarist, former scuba diver, birdwatcher and fisherman so I have a strong interest in the subject. I also want to serve my community.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a Life Member of the Sierra Club; of the Nature Conservancy; and of Save the Redwoods. I am also a longtime supporter of Save Mount Diablo, and a member of the Mount Diablo Audubon Society.

I am including my resume with this application:

Please check one:

Yes

No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

Yes

No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

I am a board member of the Kiwanis Club of Walnut Creek. I served on the board of Hebrew Fee Loan Association. I served on the board of Prevention International: No Cervical Cancer (PINCC)

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and I acknowledge and understand that all information in this application is publicly accessible and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights, committee, or commission in Contra Costa County.

Signed:

\_\_\_\_\_

Date:

August 25, 2020

Submit this application

\_\_\_\_\_  
Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

H. DAVID KWINTER, JD, CFP®

Walnut Creek, California 94596

## PROFESSIONAL EXPERIENCE

### Union Bank

**Vice President & Senior Trust Officer:** Administered living and testamentary trusts, probates, agency and custodian accounts. Solicited new business. San Francisco, California, 1998 to 2007.

### Law Offices of Leraul & Kwinter

**Partner:** Lafayette, California, 1996 to 1998.

### Law Offices of Williams & Martinet

**Associate Attorney:** Conducted civil litigation relating to probate surety bond claims, collections, and bankruptcy. San Francisco, California, 1989 to 1996.

### Fireman's Fund Insurance Companies

**Associate Surety Counsel:** Adjusted contract and probate surety bond claims; Designed and implemented loss reduction program. Novato and San Francisco, California, 1984 to 1989.

### Central Bank

**Assistant Vice President & Trust Officer:** Managed probate, court and personal trust section; solicited new business. Oakland, California, 1981 to 1984.

### Bank of America

**Trust Officer:** Administered probates, living and testamentary trusts, guardianships and conservatorships. Oakland, California, 1979 to 1981.

## EDUCATION

**Doctor of Jurisprudence,** Golden Gate University School of Law, San Francisco, California, 1978.

**Master of Arts** in Psychology, University of California, Berkeley, 1974.

**Bachelor of Arts** in Psychology, with Honors and Distinction, University of Michigan, Ann Arbor, 1971.

## BAR MEMBERSHIP

California, 1978. Admitted to practice before United States District Court for the Northern, Central, and Eastern Districts of California, and the Ninth Circuit Court of Appeals.

## CERTIFIED FINANCIAL PLANNER®

Awarded May, 2004

**From:** [Dave Kwinter](#)  
**To:** [Lauren Hull](#)  
**Subject:** Re: Fish and Wildlife Committee Application  
**Date:** Wednesday, August 26, 2020 12:00:19 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Thanks Lauren,

I just realized it is not clear from my resume that I have been retired since 2007, and I am on inactive status with the California Bar.

Regards,  
Dave

On Wednesday, August 26, 2020, 10:51:47 AM PDT, Lauren Hull

wrote:

Hi Dave,

Thank you for your application. It has been received by the Clerk of the Board's Office.

Best,



Lauren Hull

**Management Analyst**  
**Contra Costa County Clerk of the Board**

 651 Pine Street, Room 106 | Martinez, CA 94553

 (925) 335-1919 – Direct | (925) 335-1900 – Office



# Contra Costa County



Print Form

Please return completed applications to:  
Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

James R (Randy)

Last Name

Monroe

Home Address - Street

City

Concord

Zip Code

94521

Phone (best number to reach you)

Email

Resident of Supervisorial District:

Contra Costa

### EDUCATION

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended

Course of Study/Major

Degree Awarded

University of Arizona	Wildlife Biology	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
California State University East Bay	Liberal Studies	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
California State University East Bay	Masters of Education:Science	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Other Training Completed:

CCTC:Multiple & Single Subject Teaching Credentials, Science Authorization

Board, Committee or Commission Name

Contra Costa County Fish and Wildlife Committee

Seat Name

At-Large Member

Have you ever attended a meeting of the advisory board for which you are applying?

No

Yes

If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

My name is Randy Monroe. The natural environment is very important to me. I am passionate about conservation, sustainable practices and ecosystems restoration for both people and the health of the environment. The natural sciences are my lifelong mission. I would very much appreciate consideration to serve on OUR local county Fish & Wildlife Committee to allow my experience, understanding and voice on the funding of important issues involving sustainability, conservation, habitat restoration.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see attached.

I am including my resume with this application:

Please check one:

Yes

No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

Yes

No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

[Empty box for listing volunteer and community experience]

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for identifying relationship]

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for identifying relationship]

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: James R (Randy) Monroe Date: 8/14/2020

Submit this application to: Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

**Important Information**

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
- 8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

My name is Randy Monroe. The natural environment is very important to me. I am passionate about conservation, sustainable practices and ecosystems restoration for both people and the health of the environment. The "natural sciences" are my lifelong mission.

I am a California State University East Bay alumni with a Multiple Subject Teaching Credential, a Science Authorization, an Earth and Planetary Science Single Subject Teaching Credential and a Master of Science. I began my studies in Wildlife Biology at the University of Arizona in 1982; one of only two colleges in the US to offer the program at the time. Though I didn't complete it as life took a turn, it has always stayed with me similar to my experience in Boy Scouts hiking many areas of the Appalachian & Rocky Mountains; including the Grand Tetons, Yellowstone, New Mexico & Arizona as a youth.

This is my 21st year teaching science in the Mt. Diablo Unified School District. I spent 5 years at Title-One site Glenbrook Middle teaching all levels, languages and abilities (mainstream & Structured English Immersion and in Gifted and Talented Education as the GATE Coordinator) in Earth, Life, Physical sciences. I was also a district facilitator in the former "Talents to Go" GATE Summer School Program through my early tenure at Foothill Middle School; a National Blue Ribbon & California Distinguished public middle school in Walnut Creek. This is my 15th year at FMS and I teach 6th & 7th grade levels of middle school. Throughout my tenure, I have specialized in numerous standards-based science field study trips that give students the opportunity to explore science in natural settings with annual visits to the Monterey Bay Aquarium & Marine Mammal Whale Watching and a 3-day/2-night trip to Lassen Volcanic National Park and surrounding area.

I have worked with Chris Miller from Contra Costa County Vector Control and Mosquito Abatement for 20 years rearing and raising many species of threatened native fish in my classroom. Through California Fish & Wildlife, I have housed a number of native ectotherms or cold-blooded animals in my home classroom; approximately 20 "class" local species representatives - reptiles (Western Pond turtles, Gopher, King & Garter snakes & Alligator & Western Fence lizards), amphibians (Pacific Tree frogs, California toads & California Slender salamanders), tarantula & wolf spiders (arthropods), crustaceans (Crayfish) mollusks (clams & snails), fish (Sacramento Perch, Tule Perch, Flounder, Split-tail, Sacramento Sucker, 3-Spine Stickleback, Blackfish, California Roach, & Rainbow Trout). I also have many specimens of macro and benthic invertebrates. Unfortunately, everything changed in March 2020 and many now have new homes. And notably, I was the only teacher to serve on the board for California Fish & Wildlife's "Trout in the Classroom". I have also worked with CF&W to mitigate permitting issues for educators between the great many departments within the bureaucracy: including law enforcement, science divisions and regulatory law.

I am an Education Fellow on the NASA & Johns Hopkins Applied Physics Lab: New Horizons mission to Pluto. My father Jim Christy discovered Pluto's binary companion Charon in 1978; naming it after my mother Charlene. 2018 marked the 40th Anniversary of the discovery where I filmed this short for NASA as the the last film crew at Kilauea before its most recent eruption - <https://www.youtube.com/watch?v=OkAWfomqC7E> I was at the launch in 2006, the "Close Approach" to the Pluto/Charon System in 2015 and recently for Kuiper Belt Object (KBO) 2014MU69; aka Arrokoth in 2019. I am friendly with the entire scientific and engineering team including Principal Investigator Dr. Alan Stern. More on the New Horizons mission can be found at: <http://pluto.jhuapl.edu/index.php>

I have worked through Silicon Valley's Industrial Initiatives for Science and Math Educators (IISME) now referred to as "Ignite" at Lockheed Martin Space Company in Sunnyvale in the area of missile

defense; particularly infrared (IR) technologies, which I embed in the classroom curricula when we study climate and green-house gases.

I was also adjunct faculty with the Department of Energy's Joint Genome Institute (DOE JGI) in the Microbial Ecology Department studying extremophiles (extreme- living bacteria). I participated in cutting-edge genomic research and was sent to Yellowstone on a sampling mission to find these novel bacteria; also found at hydrothermal vents deep in the oceans discovered by famed oceanographer and explorer and another acquaintance Dr. Robert Ballard. I have developed curricula in the areas of astro-biology and cryo-volcanism, particularly for the icy bodies of Jupiter's moon Europa, Saturn's moon Enceladus and the amazing Pluto/Charon system; as I am friendly with Europa Clipper Mission Principal Investigator Dr. Robert Pappalardo

While in Yellowstone through the DOE JGI, I met and began collaborations with Dr. Douglas Smith and Rick McIntyre lead biologists for the 1995 Wolf Reintroduction; which I followed before its inception. The study of "Keystone Species" and "Trophic Cascades" has been amazing in deepening our understanding of the intricacies of the "Web of Life". Yellowstone is my Disneyland and I have had the good fortune of witnessing nature "up close and person" including gray wolves within only a few feet. I have also spent time in Costa Rica and seen a great many of the flora & fauna that it offers. I also spent the 1990s doing a lot of scuba diving. I collaborate with a variety of leading environmental organizations and institutions as an advocate to provide stronger protections for flora & fauna and ecosystems.

I was an Educator for the NASA & Lawrence Berkeley Space Sciences Lab: MAVEN mission - the Mars Atmosphere Volatile Evolution- which launched in November 2013.  
[http://www.nasa.gov/mission\\_pages/maven/main/index.html#.UhvaH9LihAJ](http://www.nasa.gov/mission_pages/maven/main/index.html#.UhvaH9LihAJ)

In 2016, I served on the Editing Team for the California Commission on Teacher Credentialing for their Credentialing Subject Examination Test (CSET) for prospective Earth & Planetary Science Teachers and I was also on the MDUSD's NGSS Middle School Leadership Team. That's in-part how I came to be a team member for the newly adopted Earth & Planetary Sciences CSET for prospective science teachers in California that is overseen by the California Commission on Teacher Credentialing and Pearson.

I am a member of the American Geophysics Union (AGU), American Association for the Advancement of Science (AAAS), Northern California Geologic Society (NCGS), National Earth Science Teachers Association (NESTA), Northern California Geologic Society, (NCGS), National Science Teachers Association (NSTA), and California Science Teachers Association (CSTA), Sierra Club, Nature Conservancy, and a great many leading environmental organizations.

I would very much appreciate consideration to serve on OUR local county Fish & Wildlife Committee to allow my experience, understanding and voice on the funding of important issues involving sustainability, conservation, habitat restoration.

Thank you.

Sincerely,

James R (Randy) Monroe MS

## **James R. (Randy) Monroe**

**Objective:** To hold a position that will offer challenges and responsibilities emphasizing personal and professional growth within both the scientific and academic communities; synthesizing scientific practice & technology with "real-world" application in the education of the public.

### **Key Qualifications:**

- Well organized, charismatic and passionately motivated with both adults and children
- Exceptional problem solving ability
- An ability to effectively communicate with individuals on all levels including American Sign Language and Spanish
- Director and facilitator of numerous standards-based scientific field/study trips, grants and fund-raising events

### **Certifications:**

- Professional Clear Multiple Subject Teaching Credential with a Science Authorization
- Single Subject Teaching Credential: Earth and Planetary Sciences
- Master of Science Education

2010 California State University East Bay Concord, CA – Masters of Science Education in Technology Leadership

2009 California State University East Bay Concord, CA – Single Subject Earth & Planetary Science

2004 California State University East Bay Concord, CA – Professional Clear Multiple Subject Teaching Credential with a Science Authorization in General Science

2002 – 2004 Diablo Valley College Pleasant Hill, CA - Lower Division Science coursework for curricular alignment to Earth, Life & Physical Sciences in secondary science education.

2000 California State University East Bay Concord, CA – Preliminary Multiple Subject Teaching Credential

1998 California State University East Bay Hayward, CA – Bachelor of Arts: Liberal Studies/Psychology

1993- 1995 Diablo Valley College Pleasant Hill, CA – Liberal Studies

1984-1986 Pima Community College Tucson, AZ – Business Administration

1982-1984 University of Arizona Tucson, AZ – Wildlife Biology

### **Relevant Teaching & Educational Experiences:**

6/15 – 6/16 Pearson & California Commission on Teacher Credentialing Subject Examination Test (CSET) for Earth & Planetary Science Teachers; both editing teams

6/13 – 6/18 Lawrence Berkeley National Laboratories Berkeley, CA - Mars Atmosphere and Volatile Evolution (MAVEN) Educator

6/08 – 9/09 Edward Teller Educational Center Lawrence Livermore National Laboratories Livermore, CA Teachers Research Academy: Light Physics

6/07 - 1/09 Industrial Initiatives for Science and Math Educators San Jose, CA  
Adjunct Faculty Microbial Ecology Program (MEP) at the Department of Energy Joint Genome Institute  
Walnut Creek, CA

6/06 – 9/06 Industrial Initiatives for Science and Math Educators San Jose, CA  
Lockheed Martin - Missile Defense: Multiple Kill Vehicle - Infrared Technology

1/06 – on-going NASA & Johns Hopkins Applied Physics Lab Laurel, MD – New Horizons Educator  
NASA Mission to Pluto

8/06 – on-going Mt. Diablo Unified School District: Foothill Middle School Walnut Creek, CA  
Earth, Life, Physical & Environmental Science Teacher

8/01 – 6/06 Mt. Diablo Unified School District: Glenbrook Middle School Concord, CA  
Earth, Life, Physical, Structured English Learning (SEL), English Language Learning (ELL), Gifted and  
Talented Education (GATE) Coordinator

6/03 - 7/09 Mt. Diablo Unified School District: Summer School Concord, CA  
Gifted and Talented Education (GATE) "Talents To Go" Summer School Science

6/01 – 8/01 Mt. Diablo Unified School District: Summer School Concord, CA  
8th Grade Math Intervention Specialist

8/00 – 6/01 Antioch Unified School District Antioch, CA  
Intermediate (4/5) Special Education

6/00 – 7/00 Benicia Unified School District Benicia, CA  
Intermediate (4/5) Special Education

3/00 – 6/00 Pittsburg Unified School District Pittsburg, CA  
3rd Grade Co- Teacher

9/97 – 6/99 Mt. Diablo Unified School District Concord, CA  
Teacher Aide: physically and developmentally handicapped

**Other On-going Employment:**

Professional Musician & Music Management – knowledgeable and versed with all facets of the music industry including: performance, bookings, entertainment direction, management, live promotion & production, writing and recording, and public relations.

**Previous Employment:**

- Contracting – sub contracting skill positions specializing in painting, remodeling, electrical and tile.
- Retail - grocery and drug store cashier, customer service, and inventory management.
- Restaurant & Food Services –food prep, cook, sauté chef, and management.
- Hospital Messenger/Transporter - 90 bed hospital requiring physical abilities and elevated organizational skills and knowledge of many procedural facets.

**References:**

Available upon request



Contra  
Costa  
County

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or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name**  **Last Name**

**Home Address - Street**  **City**  **Zip Code**

**Phone (best number to reach you)**  **Email**

**Resident of Supervisorial District:**

**EDUCATION** Check appropriate box if you possess one of the following:

High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
MENLO COLLEGE	BUSINESS	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
SAN JOSE STATE UNIVERSITY	INDUSTRIAL MGMT / PSYCHOLOGY	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
SAN JOSE STATE UNIVERSITY	MASTER BUSINESS ADMIN	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Other Training Completed:**

**Board, Committee or Commission Name**  **Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

No  Yes If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

LIFE TIME FISHERMAN AND HUNTER AND ENVIRONMENTAL WORKER.  
WANT TO CONTINUE TO USE MY KNOWLEDGE AND EXPERIENCE

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

SEE RESUME

**I am including my resume with this application:**

Please check one:  Yes  No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**

Please check one:  Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

BOARD - FRIENDS OF ORINOA CREEK  
PAST BOARD - DIABLO VALLEY FLY FISHERS - ENVIRONMENTAL CHAIRMAN  
BOARD - ENVIRONMENTAL TRAVELLING COMPANIONS CHALLENGED KIDS

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Date: 10-1-2020

Submit this application to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

## Thomas R. Morehouse

Considered a good planner, hands on executive with a record of getting things done profitably and with a sense of urgency. A record of increasing market share while increasing return on assets in all phases of business. Able to adapt to new ideas and grasp and implement concepts quickly.

Successful on several boards often having little or no prior knowledge of the business. Always becoming proficient on board matters.

### Shipping Business:

Ran container operations and sales, with increasing responsibilities in countries that span 25 years: Holland, England, Hong Kong, South America, Canada and Panama. President of company in Brazil, running all of South America for New Jersey public Container company.

Revenue responsibility for over \$800M in sales and operations with bottom line targets. Lived in Holland, England, Hong Kong and Rio de Janeiro.

### Entrepreneurial Career:

After leaving shipping in 1987, owned and operated three businesses: Record Storage, Source Code Escrow and File Tracking of bar-coded records.

Background: Educated at Menlo College, and San Jose State University in California. Received a degree in Industrial Management with a minor in Psychology and life time teaching degree for colleges and universities and Received an M.B.A. Taught Business at Hayward State for 3 years.

Sold Companies totaling over \$50M.

Awards: Eagle Scout, Athletic Scholarship to Menlo College, Wall Street Journal award for outstanding student in MBA program. Outstanding Executive. Pacific Union Ventures, Commercial Real Estate Companies.

## Active on boards:

### For Profit-

California Bank of Commerce,(Chairman of Compensation Committee),member of Directors loan committee, audit and Investment committees. Founding partner in July of 2007.Started with \$28M . As of December 2018 assets at \$990M.

Reading Revolutions,,Menlo College Trustee,, Pacific Hotel ventures,(operated hotel for investment partners, San Francisco, California,, Alpine Disposal,Denver, Appointed to and served on Presidential panel in Washington D.C during President Clinton's Presidency.Travelled quarterly to Washington D.C.to discuss Encryption and its effects on Government licensing and privacy of the government,Corporations and private individuals.

Provided comments to U.S. House of Representatives in Washington D.C.on Encryption.

### Non Profit:

YMCA corporate Board Chairman Contra Costa County, Environmental Traveling Partners, outdoor adventures for wheelchair bound and at risk youth participants.

Mentor to U.C. Berkeley ,Haas School of Business, Friends of Orinda Creek, Diablo Valley Fly Fishermen-Conservation chair .

Married,Living in Orinda California.

# Application Form

## Profile

Samantha

First Name

Moy

Last Name

Home Address

BRENTWOOD

City

Suite or Apt

CA

State

94513

Postal Code

Primary Phone

Email Address

### Which supervisorial district do you live in?

District 3

## Education

### Select the option that applies to your high school education \*

High School Diploma

### College/ University A

#### Name of College Attended

Samantha Moy

#### Degree Type / Course of Study / Major

Bachelors of Science

#### Degree Awarded?

Yes  No

### College/ University B

#### Name of College Attended

California State University, East Bay

**Degree Type / Course of Study / Major**

---

BS

**Degree Awarded?**

---

Yes  No

---

**College/ University C**

**Name of College Attended**

---

Los Medanos

**Degree Type / Course of Study / Major**

---

AA

**Degree Awarded?**

---

Yes  No

---

**Other schools / training completed:**

**Course Studied**

---

PMP, CSM(Scrum), CSPO(Scrum) Certifications

**Hours Completed**

---

n/a

**Certificate Awarded?**

---

Yes  No

---

**Board and Interest**

**Which Boards would you like to apply for?**

---

Fish & Wildlife Committee: Submitted

**Seat Name**

---

Committee Member

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

Yes  No

If you have attended, how many meetings have you attended?

n/a

Please explain why you would like to serve on this particular board, committee, or commission.

I am passionate about the environment and sustainability. I am hoping to gain more experience in this area. I am enjoy supporting the Greenbelt alliance, Save Mt Diablo, Friends of Sand Creek, meal on wheels and participate in activities and volunteer for these organizations. My family has generational ties to the East Contra Costa area and enjoy its many aspects as often as possible. I have extensive strategic project experience and am certified as PMP, CSM, and CSPO. If I were to get this position I hope to make a positive impact for all Contra Costa and learn valuable information on the environment and FWC processes/procedures that are used to make where we live a better place.

---

### Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

Yes  No

List any volunteer or community experience, including any advisory boards on which you have served.

Save Sand Creek-volunteer, Save Mt Diablo-supporter, Meal on Wheels-volunteer(driver/Covid 19 emergency support), Greenbelt Alliance-supporter and San Francisco Bay Area PMI Sustainability volunteer team member.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see resume

[Samantha Moy Resume v3\\_2 .pdf](#)

Upload a Resume

---

### Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes  No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

---

Yes  No

If Yes, please identify the nature of the relationship:

---

Please Agree with the Following Statement

---

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

I Agree

# Samantha Moy

Senior Project Manager, Business Planning and Strategy

Brentwood, CA 94513

## EXPERIENCE

### **Hitachi Vantara, Santa Clara— Global Project Manager, Business Planning and Strategy**

JUNE 2018 - PRESENT

- Managed team to segment business unit divisions of product for forecasting, reporting and compensation purposes due to company split. Evaluated options including outsourcing. Liaised with the executive team on recommendations. Created digital adoption platform which educated sales resulting in increased forecast visibility of 5% and additional depth for corporate wide reporting.
- Led cross functional sales and services team for forecast standardization initiative. Integrated services to the forecasting dashboards, cadence and process while increasing visibility for executive level and board members. Aligned services geo/region/district with sales to correctly report revenue and dashboards. Dynamically addressed issues and updates resulting in increased clarity and accuracy of the forecast.
- Oversaw Pentaho merger and acquisition activity to combine two CRM platforms and meet IFRS deadline for ordering. Presented options to the executive team. IFRS deadline was met with all orders from the newly acquired company flowing through to Oracle.
- Drove executive leadership in the first competitive war room which resulted in the increase in NPS score, redesign of the competitive strategy, and adoption of competitive application.
- Currently creating the operating model for the Business Strategy and Planning team.

### **Hitachi Vantara, Santa Clara— Salesforce Sales Cloud Project Manager**

MARCH 2016 - JAN 2018

This project included the transition from our existing CRM to SFDC. with numerous custom integrations, validations and new automations for opportunity, quote, order, finance, global trade compliance and reporting. This was an enterprise level implementation of SFDC which utilized an outsourced 3rd party company. Collaborated with sales, services, finance, global trade compliance and supply chain workstreams from concept to delivery. Our process improvements and increased

## Patent and Certifications

US Patent-Cordless USB Mini Wheel Mouse US 670400382

PMI- PMP #20412241

Certified Scrum Master and Certified Scrum Product Owner ID712807

## SKILLS

Program Management

Project Management

Framework design

Scope design

Resource allocation

Project planning

Leadership

Agile methodologies

Business Liaison

Compliance

Governance

Cross Functional Team Management

Partner pilot

Application Design

Product Design

Integration design

Release Management SME

Quality Assurance

User Acceptance testing

visibility to the sales cycle improved overall productivity by 30%.

### **Hitachi Data Systems, Santa Clara — Specialist Business Process Analyst**

JAN 2010 - MARCH 2016

Spearheaded the planning, design, implementation, deployment, training, testing and application workflow used to release or deploy all products to production systems to reduce/streamline product release cycle time and identify issues in the system or product that would slow product getting to customer. Addressed merger and acquisition product conversions. Release cycle time was reduced by 25%.

### **Hitachi Data Systems, Santa Clara — Program Manager**

JUNE 2008 - JAN 2010

Managed the technical qualification of software, hardware and solutions in engineering organization. Presented roadmaps updates and additions to the engineering leadership team on a quarterly basis.

### **Hitachi Data Systems, Santa Clara — Product/Application Manager**

SEPT 2004 - JUNE 2008

Redesigned the interoperability process and matrix used to ensure customers solutions were prioritized and supported within 90 days by building a process workflow to link requests to the engineering test queue which included SLAs and metrics for the team. Interoperability request cycle time was reduced by 10% and this enabled alignment of the opportunity, product and engineering teams which improved the sales cycle.

### **EMC, Palo Alto - Strategic Account Manager**

JUNE 2000 - JUNE 2004

Managed strategic projects for HP and IBM

### **Logitech, Fremont - Consultant, Product Manager**

JUNE 1998 - JUNE 2000

Conducted research study on productivity devices in Japanese market. Managed the OEM black label and handheld product line

Crisis Management

Forecasting

Opportunity, Quote and Order to cash

Competitive war room

Merger and acquisition

### **Education**

Cal State East Bay

Bachelors of Science in Business Administration Minor International Business



Contra Costa County

Please return completed applications to:

Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Robert, Last Name: Peoples, Home Address - Street, City: San Ramon, Zip Code: 94582-5950, Phone, Email, Resident of Supervisorial District: 1

EDUCATION Check appropriate box if you possess one of the following: [X] High School Diploma, [ ] CA High School Proficiency Certificate, [ ] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Rows include University of Massachusetts, Amherst and Massachusetts Institute of Tecnology.

Other Training Completed: Real estate law, economics, statistics & probabilities, management

Board, Committee or Commission Name: Fish and Wildlife Committe, Seat Name

Have you ever attended a meeting of the advisory board for which you are applying? [ ] No, [X] Yes, If yes, how many? Six (6)

Please explain why you would like to serve on this particular board, committee, or commission. My adult life has been devoted to the protection of our natural environment with emphasis on fish & wildlife resources.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application) As indicated by my attached resume, I would bring broad experience & extensive knowledge regarding fish, wildlife & their habitat...

I am including my resume with this application: Please check one: [X] Yes, [ ] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [X] Yes, [ ] No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Associate Director, Board of Directors, Contra Costa Resource Conservation District. January 2019 to present.

Member, City of San Ramon, Open Space Advisory Committee. August 2020 to present.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for relationship identification]

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Associate Bd. Member, CCRCD

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfei

ommittee, or commission in Contra Costa County.

Signed:

Date:

9/28/2020

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

**Important Information**

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
- 8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Robert A. "Bob" Peoples, Jr.  
San Ramon. CA 94582

**Education**

BS, Forest Management, University of Massachusetts, Amherst, MA. 1963  
MS, Political Science (Quantitative Policy Analysis), MIT, Cambridge, MA. 1971  
Thesis--*The Northeast's Coastal Wetlands: Values And Their Policy Implications*

**Experience**

U.S. Forest Service-- TSI/Fire Crew, Plumas NF, CA. Summer 1961  
-- TSI Crew Leader, White Mountain NF, NH. Summer 1963

William House Consulting Forester -- Crew Leader, Pine release in reservoir watershed, Nashua, NH. Summer 1962

U.S. Fish & Wildlife Service

-- Forester/Real Estate Appraiser (primarily rural properties), Boston, MA. 1963-1967  
-- Program/Policy Analyst, Washington, DC. 1967-1999 (retired)

**Involved a range of activities**, including budget, program and policy analyses, economic assessments, program development, drafting & evaluating legislation & regulations, program implementation & management.

**Had the opportunity to be involved at the intersection of science, policy & resource management regarding a broad array of diverse programs & emerging/frontier issues**, including:

- USFWS facility maintenance
- Environmental education programs
- Assistance to Native American tribes in managing their fish & wildlife resources
- Revisualized land acquisition as a more effective backstop to other habitat protection efforts
- Waterfowl habitat & other land acquisition
- Fishery resource restoration & management. 1983-1999
  - Klamath River basin (salmon & steelhead)
  - Sacramento River/Inland Delta (salmon & steelhead)
  - Russian River (salmon)
  - Chesapeake Bay/East Coast (migratory striped bass)
  - Great Lakes (lake trout, sea lamprey control)
  - Atlantic salmon
  - Alaska
  - Lower Snake River & Columbia River Basin (salmon)
  - Elwha River, Chehalis River, WA, fishery restoration
- Coastal Barriers (barrier islands, etc.) of the East & Gulf Coasts. 1977-1982
- Nonindigenous species activities, including Aquatic Nuisance Species Program. 1987-1999

Bureau of Indian Affairs

-- Consultant, FERC relicensing (St. Lawrence-FDR Project/Robert Moses Power Dam), New York. 1999-2003

Contra Costa Resource Conservation District

-- Associate Member, Board of Directors. January 2019 to present

City of San Ramon Open Space Advisory Committee

-- Member. 8/1/2020 to Present

ALIVE! Inc. (ALexandrians InVolved Eccumenically)

-- Founding member. 1969  
-- President. 1975-1976  
-- Committee Chair, ALIVE House. 1971 - 1979  
-- Participated in food & furniture delivery, Saturday Sales & other ALIVE! activities. 1969-2012

# Application Form

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## Profile

Catherine \_\_\_\_\_ Rogers \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Orinda \_\_\_\_\_ CA \_\_\_\_\_ 94563  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Which supervisorial district do you live in?

District 2

---

## Education

### Select the option that applies to your high school education \*

High School Diploma

---

### College/ University A

#### Name of College Attended

Yale University

#### Degree Type / Course of Study / Major

BA/Environmental Biology

#### Degree Awarded?

Yes  No

---

### College/ University B

#### Name of College Attended

Tufts University

**Degree Type / Course of Study / Major**

DVM/Veterinary Medicine

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

Residency/Emergency & Critical Care (Tufts University)

**Hours Completed**

>6000 (3 years)

**Certificate Awarded?**

Yes  No

---

**Board and Interest**

**Which Boards would you like to apply for?**

Fish & Wildlife Committee: Submitted

**Seat Name**

at-large member

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I have a strong interest in wildlife management, especially as it relates to one health and conservation medicine, similar disciplines that focus on the relationship between humans, wildlife and the environment. My background has primarily been in veterinary medicine and environmental biology, but I am looking to get increasingly more involved in policy and wildlife management.

---

## **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

---

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

---

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

My primary volunteer experience is in wildlife medicine (marine, backyard wildlife, avian/raptor). I hope to become more involved in local wildlife medicine and wildlife management in the years to come.

---

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

My undergraduate degree is in environmental biology and my graduate degree is in veterinary medicine. My professional experience includes 16 years as a practicing veterinarian focusing primarily on critical care and pain management in companion animal species. I also have had experience with many different facets of wildlife medicine, including marine mammals, aquatic medicine, backyard wildlife and raptors. As a veterinary student, I interned at the EPA for two summers studying emerging marine diseases in the North Atlantic and I have a strong interest in wildlife management and policy.

---

Upload a Resume

---

## **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Please Agree with the Following Statement**

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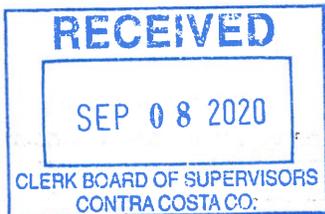
**I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree



Contra Costa County



Please return completed applications to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name: John Last Name: Rudolph  
 Home Address - Street: \_\_\_\_\_ City: El Sobrante Zip Code: 94820  
 Phone (best number to reach you): \_\_\_\_\_ Email: \_\_\_\_\_  
 Resident of Supervisorial District: 1

**EDUCATION** Check appropriate box if you possess one of the following:  
 High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
<u>UC Berkeley</u>	<u>Master of City Planning</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>Golden Gate Univ.</u>	<u>Master of Public Administration</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>Harvard University</u>	<u>A.B./ Public Policy</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed: Certificate, Engineering Project Management (UC Ext)

Board, Committee or Commission Name: FWC Fish and Wildlife Committee Seat Name: At-Large

Have you ever attended a meeting of the advisory board for which you are applying?  
 No  Yes If yes, how many? about 5

Please explain why you would like to serve on this particular board, committee, or commission.  
I am passionate about protecting and caring for wildlife. I belong to more than a dozen wildlife-focused organizations, i.e., World Wildlife Fund, Wildlife Conservation Fund, Xerces Society, Audubon Society, Greater Yellowstone Coalition, TNC, Sierra Club, Greenpeace, N.A.D.C., etc etc. I have read Fish and Game Code §13103, and I know pretty well both the County and the organizations served by FWC.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)  
I possess masters' degrees in city planning and public administration, ~~and~~ with additional training in public policy and project management. I have worked for local, regional, and state governments in the East Bay for 20+ years, and I have administered several 501(c)(3) non-profits.

I am including my resume with this application:  
 Please check one:  Yes  No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.  
 Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

**List any volunteer and community experience, including any boards on which you have served.**

Current, Member, Community Advisory Group, Lawrence Berkeley National Laboratory. In the past, I served on the Board of Governors, UC Berkeley Recreational Sports Facility.

**Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: \_\_\_\_\_ Date: 9/3/2020

**Submit this application to:** Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)*

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



**Contra  
Costa  
County**

**Please return completed applications to:**

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name**

Felipe

**Last Name**

Solis

**Home Address - Street**

**City**

Martinez

**Zip Code**

94553

**Phone (best number to reach you)**

**Email**

**Resident of Supervisorial District:**

District V

**EDUCATION**

*Check appropriate box if you possess one of the following:*

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

**Colleges or Universities Attended**

**Course of Study/Major**

**Degree Awarded**

Golden Gate University, School of Law	LAW	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DeVry University	Electronic Engineering Technology	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Other Training Completed:

**Board, Committee or Commission Name**

Fish and Wildlife Committee

**Seat Name**

At Large

**Have you ever attended a meeting of the advisory board for which you are applying?**

No

Yes

If yes, how many?

**Please explain why you would like to serve on this particular board, committee, or commission.**

I am interested in serving on this committee because I feel that the preservation and enhancement of animal habitats and natural spaces is important for the maintenance of our ecosystem. I spend a lot of time in nature with my young children, and I want to do my part to make sure that our natural resources and diversity of wildlife is available for future generations.

**Describe your qualifications for this appointment.** (NOTE: you may also include a copy of your resume with this application)

As an attorney I have worked on cases involving matters related to real estate including real estate litigation, land use law, real estate transactions, regulatory compliance, and environmental review. I have have been responsible for researching legal requirements, analyzing legal issues, advising clients, and preparing legal documents.

**I am including my resume with this application:**

Please check one:

Yes

No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**

Please check one:

Yes

No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

\_\_\_\_\_ Date: 7/17/2020

Submit this application to:

CLERK OF THE Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

# Felipe Solis

---

, Martinez, California 94553 –

State Bar of California, Member #278381

## **EDUCATION:**

Golden Gate University School of Law, San Francisco, California

Degree: Doctor of Jurisprudence, May 2011

Specialization: Litigation

Awards: Witkin Award in Special Problems in Civil Procedure

Cali Award in Appellate Advocacy

Activities: Semifinalist, Appellate Advocacy Competition, Moot Court Board Member

DeVry University, Fremont, California

Degree: Bachelor of Science in Electronic Engineering Technology

## **SKILLS:**

Familiar with Amicus Attorney, Microsoft Office Suite, Relativity, Recommind, Ringtail, Omnix (Xerox), Concordance, Westlaw, LexisNexis, etc.

## **EXPERIENCE:**

Law Office of Dana Dean Benicia, California November 2013 – Presents  
Associate Attorney

Work on cases involving matters related to real estate including real estate litigation, land use law, real estate transactions, regulatory compliance, regulatory development, and environmental review. Responsible for researching legal requirements, analyzing legal issues, advising clients, and preparing legal documents including, but not limited to, civil complaints, civil motions, ex parte applications, discovery documents, petitions, contracts, leases, demand letters, comment letters, Public Records Act requests, and permit applications. Conduct investigative research involving historical records, estate transfers, regulatory public reporting, and political opposition.

Various Legal Recruiters, Bay Area, California  
Contract Attorney

Beacon Hill (1 Project) January 2014 – April 2014

Robert Half Legal: (2 Projects) January 2013 - December 2013

Update Discovery: (11 Projects) October 2012 – August 2013

Pathways Personnel (1 Project) July 2013

Hudson Legal: (1 Project) January 2013

Performed document reviews for various companies, among other things, involved in agriculture biotechnology, consumer electronics, and the facilitation of government supply contracts negotiations. The subject matter of these cases included breach of contract, patent infringement,

Felipe Solis

, Martinez, California 94553 –

regulatory investigations, copyright infringement class action suits, and a qui tam lawsuit. The reviews involved analysis for relevancy, privilege, confidentiality, creating privilege logs, redacting privileged information and performing quality control.

San Francisco District Attorney's Office San Francisco, California  
Volunteer Assistant District Attorney June 2012 – October 2012

Managed a misdemeanor caseload. Conducted three misdemeanor jury trials. On three occasions, successfully selected a panel of twelve impartial jurors and two alternates based on their answers to carefully tailored questions. Appeared in court for weekly pretrial conferences. Evaluated cases for evidentiary requirements. Directed law enforcement personnel in conducting further investigations. Negotiated plea agreements. Investigated restitution issues. Wrote oppositions to and argued motions to suppress, Jones motions, motions to consolidate, and motions for continuance. Coordinated with members of law enforcement, crime victims, and witnesses in preparation for court hearings.

Alameda County District Attorney's Office Oakland, California  
Volunteer Attorney February 2012 – June 2012

Performed document review on capital homicide cases for compliance with discovery requests on appeal. Reviewed the daily transcripts of a capital homicide trial in order to verify their accuracy for certification. Reviewed police reports in order to determine the sufficiency of preliminary evidence. Worked with the "Strike Force" prosecution team and the homicide pretrial team in the prosecution of criminal suspects by researching legal issues and preparing for trial.

Contra Costa County District Attorney's Office Martinez, California  
Law Clerk June 2010 – August 2010, July 2009 – August 2009

Prosecuted criminal suspects by conducting court hearings, answering motions, and researching legal issues. Conducted a bench trial, motion to suppress evidence, pretrial conferences, detention hearings, disposition hearings, and motions to dismiss the information. Wrote answers to motions; for the suppression of evidence, severance of trials, dismissal of charges due to the destruction of evidence, and dismissal of the information. Contacted witnesses to verify subpoena receipt and court appearance details. Served subpoenas and transcribed witness interviews.

Aspectrics, Inc. Pleasanton, California  
Applied R&D Specialist June 2005 – August 2008

Developed and maintained the infrastructure for the manufacturing department of a startup company specializing in the development of cutting edge mass spectrometers. Directed the daily operations of the manufacturing department. Coordinated the resources of multiple departments to facilitate new product development. Drafted detailed documents used for employee training, marketing, and quality certification within the electronics industry. Collaborated with industry professionals to tailor product development to meet industry needs. Trained staff members on

Felipe Solis

Martinez, California 94553 –

existing products and new product developments. Performed complex problem analysis in high pressure situations.

Sanmina-SCI Corporation, San Jose, California  
Manufacturing Technician III July 2002-May 2005

Manufactured a variety of complex mechanical, electrical, and optical equipment including explosive detection systems, semiconductor processing tools, and mass spectrometers. Designed electronic test jigs used as part of the manufacturing process. Consulted with clients regarding contract specifications. Negotiated with clients delivery schedules. Prepared status reports relating to product development. Responsible for introducing new products into the manufacturing process. Received specifications and training from clients and developed the infrastructure to support their product. Supervised a diverse group of employees in daily operations and directed an elite problem analysis team. Designed electronic equipment used in the manufacturing process.



# Contra Costa County Board of Supervisors

## Subcommittee Report

### INTERNAL OPERATIONS COMMITTEE

10.

**Meeting Date:** 11/09/2020

**Subject:** Policy Regarding Language Interpretation Services at Board of Supervisors Meetings

**Submitted For:** David Twa, County Administrator

**Department:** County Administrator

**Referral No.:** IOC 20/9

**Referral Name:** Policy Regarding Language Interpretation Services at Board of Supervisors Meetings

**Presenter:** Jami Napier, Chief Asst Clerk of the Board      **Contact:** Jami Napier, 925-655-2005

### **Referral History:**

On March 26, 2019, the Board of Supervisors (BOS) requested that the Internal Operations Committee (IOC) develop a policy on language interpretation services at Board of Supervisors meetings. The IOC considered this matter on September 9, 2019 and decided that the services could not practically be rolled out until staff relocated to the new Administration Building at 1025 Escobar Street in Martinez.

The IOC gave staff direction to report back with additional information to assist the Committee in determining the best model for providing these services at Board meetings. The IOC received a follow-up report on December 9, 2019 and directed staff to prepare a report for Board discussion on January 21, 2020 with recommendations to consider implementing language translation services at BOS meetings upon 72 hours' prior notice once the Board began using its new meeting chambers, estimated to be in or around June 2020. Staff was also asked to confer with the Department of Information Technology (DoIT) on the feasibility of implementing language interpretation in the current BOS Chambers.

On January 21, 2020 staff presented to the Board of Supervisors on the status of language interpretation at meetings. Because this presentation occurred before the COVID-19 pandemic began, it was anticipated that improved interpretation equipment would be implemented in the new Board Chambers during 2020. The recommendation in January was for the Clerk of the Board Division to secure its own contract for hiring interpreters with Language Line, the service provider that the Contra Costa Employment and Human Services Department (EHSD) presently uses.

Obtaining both the equipment and a contract for on-call interpreters will enable the BOS meetings to feature additional requested services for the public. This roll-out would include adding a

language interpretation policy to the County website and working with the Office of Communications and Media on how to communicate the new policy and procedures to the public.

The Internal Operations Committee, composed by Supervisors Andersen and Burgis, also directed staff to explore the feasibility of providing Board of Supervisors agenda material in Spanish as well as English. The translation of written materials from English to Spanish are charged per word. Language Line, the vendor EHSD contracts with, charges \$0.19 per word for English to Spanish translation. Twenty-six-page agendas are common for many BOS meetings that have over 100 items on the agenda. Thus, an English to Spanish translation of a typical twenty-six-page meeting agenda that has approximately 7,800 words would cost \$1,482. A shorter agenda of roughly 75 items could be closer to 6,000 words (approximately 20 pages) and would cost \$1,140.

When the COVID-19 pandemic began, the Board of Supervisors began holding its meeting virtually. This included the five Board of Supervisors all participating in the meeting from remote locations, minimal staff in the board room, and public participation through a call-in number. Upon moving to the new County Administration building during the summer of 2020, the Board of Supervisors continues to meet virtually. Ensuring effective virtual meetings with public participation was the focus for both Clerk of the Board and DoIT for the second and third quarters of 2020. These divisions worked to convert meetings to an entirely new format, while preserving the ability of the public to participate. As the logistics for managing the BOS meetings became smoother, the use of interpretation services was quickly added.

The current process for interpretation services is to have an interpreter in the Board Chambers who provides consecutive interpretation in Spanish only for members of the public during public comment periods of the meetings.

### **Referral Update:**

The goal of this report is to determine what process the Board of Supervisors should use while the meetings are held virtually, as well as to make a policy on how to provide interpretation services for BOS meetings after in-person meetings resume.

### **Policy decisions include:**

#### **1. Simultaneous vs. Consecutive Interpretation**

Staff recommends that the policy determine whether simultaneous or consecutive interpretation will be utilized. Consecutive interpretation occurs when the interpreter translates speech once the speaker stops speaking, usually at several intervals throughout his/her comment. The use of consecutive interpretation would require the services of an interpreter. Simultaneous interpretation occurs when the interpreter translates at the same time the speaker is talking. In addition to the services of an interpreter, the use of simultaneous interpretation would require equipment such as headsets that could be either rented or purchased. Simultaneous interpretation services with the headset options have technological needs that would require the Information Technology department (DOIT) to maintain the equipment. During the COVID-19 pandemic and afterward, any equipment that would be reused meeting to meeting would need to be properly

sanitized. Proper sanitizing of equipment would require both staff training and any costs associated with the cleaning. Considerations for both the simultaneous and consecutive options include where the interpreter would sit (either on-site or off-site) and what costs would be associated with these purchases.

Another option is for the Board of Supervisors to provide consecutive interpretation for public comment only. As is currently occurring, a contractor present in the board room for the meetings provides consecutive interpretation for members of the public who call in for public comment. Once in-person meetings begin again, this service could be replicated almost identically with the member of the public being in the board room, instead of on the telephone.

## **2. Determine Portions of Meetings to be Interpreted**

The policy should determine which portions of the BOS meetings will be interpreted. Currently, a contracted interpreter sits in the Board Chambers during meetings and provides consecutive interpretation in Spanish only for members of the public who call in for public comment. Once in-person meetings begin again, this service could be replicated almost identically with the member of the public being in the board room versus on the telephone.

The policy should indicate which language interpretation services will be provided at BOS meetings. Staff recommends that consecutive interpretation be provided for Spanish only and that meetings be broadcast in English on CCTV and Spanish on YouTube.

## **3. Agenda Translation**

Another consideration is whether to translate BOS meeting agendas to Spanish. Additionally, the method for translation should be determined. Options include utilizing translation services, which would be costly but more accurate, or utilizing Google Translate, which would be more cost effective but less accurate. While Google Translate is not a legally defensible translation, a member of the public should be able to determine if an agenda item is of interest to them through a version of the agenda generated through Google Translate. If agenda translation services are implemented through either method, the need to revise the timeline for agenda production may also need to be considered, given the additional steps that would be required to produce the final agenda.

## **4. Timeline for Notification of Need for Interpretation Services**

Assuming a Spanish interpreter is always on-site for each Board of Supervisors meeting, the Clerk of the Board will need advance notice if an interpreter for a language other than Spanish is needed. A specific time period should be established for notifying the Clerk of the Board of the need to retain additional interpretation services for a meeting. This deadline will appear on the agenda for each meeting.

If the Board of Supervisors directs staff to retain interpretation services for Board of Supervisors meetings, staff recommends the County issue a Request for Proposals to provide the services. Once the policy decisions are determined by the Board of Supervisors, staff will retain the applicable services and include interpretation language on the meeting agendas in both English and Spanish similar to the following :

LANGUAGE INTERPRETATION: Language services can be provided at all regular and special Board of Supervisors meetings if requested at least XX hours in advance of the meeting to help

ensure availability. For more information or to request services, contact Clerk of the Board at (925) 655-2000 or [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us) .

**Recommendation(s)/Next Step(s):**

ACCEPT report on language interpretation services at Board of Supervisors meetings and PROVIDE direction to staff regarding next steps.

**Fiscal Impact (if any):**

Unknown fiscal impact.

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**Attachments**

*No file(s) attached.*

**Minutes Attachments**

*No file(s) attached.*

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