

CALENDAR FOR THE BOARD OF DIRECTORS
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553-1229

CANDACE ANDERSEN, *CHAIR*
DIANE BURGIS, *VICE CHAIR*
JOHN GIOIA
KAREN MITCHOFF
FEDERAL D. GLOVER

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075
LEWIS T. BROSCHARD III, FIRE CHIEF

To slow the spread of COVID-19, the Health Officer's Shelter Order of September 14, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the Board of Supervisors meeting will be accessible via television and live-streaming to all members of the public as permitted by the Governor's Executive Order N29-20. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov.

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA MAY CALL IN DURING THE MEETING BY DIALING **888-251-2949** FOLLOWED BY THE ACCESS CODE **1672589#**. To indicate you wish to speak on an agenda item, please push "#2" on your phone.

All telephone callers will be limited to two (2) minutes apiece. The Board Chair may reduce the amount of time allotted per telephone caller at the beginning of each item or public comment period depending on the number of calls and the business of the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible on line at www.contracosta.ca.gov.

AGENDA
October 13, 2020

Present: Director John Gioia; Director Candace Andersen; Director Diane Burgis; Director Karen Mitchoff;
Director Federal D. Glover

Staff Present: David Twa, County Administrator
Lewis Broschard, Fire Chief

1:00 P.M. Convene and call to order.

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.2 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

DISCUSSION ITEMS

- D.1** CONSIDER accepting a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- D.2** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis T. Broschard III, Fire Chief)

In addition to the items in the report, the Fire Chief announced that Operation Pink Wheels is underway. The pink fire engine is a new community oriented program through a collaboration with labor partners at Local 1230. Project Pink Wheels was designed as a community outreach vehicle for community fund raisers, parades, transporting of individuals with cancer to their first as well as their last day of cancer treatment and it's open to special requests. The engine is fully operational and can be deployed to any fire if needed.

D. 3 CONSIDER Consent Items previously removed.

There were no consent items removed for discussion.

D. 4 PUBLIC COMMENT (2 Minutes/Speaker)

There were no requests to speak at public comment.

CONSENT ITEMS

- C.1** APPROVE the design and bid documents for the construction of Fire Station No. 86 in Bay Point and AUTHORIZE the Fire Chief to solicit bids.

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.2** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a purchase contract with Golden State Fire Apparatus, Inc. for the purchase of a prime mover vehicle in an amount not to exceed \$240,000. (100% Federal)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000. An assistive listening device is available from the Clerk, First Floor.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 655-2000, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, December 14, 2020, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill
ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BGO Better Government Ordinance
BOC Board of Commissioners
CALTRANS California Department of Transportation
CAER Community Awareness Emergency Response
CAL-EMA California Emergency Management Agency
CAO County Administrative Officer or Office
CCE Community Choice Energy
CBC California Building Code
CCCFPD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CFC California Fire Code
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant

CPF – California Professional Firefighters
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
FTE Full Time Equivalent
FY Fiscal Year
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IAFF International Association of Firefighters
ICC International Code Council
IFC International Fire Code
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
Local 1230 Contra Costa County Professional Firefighters Local 1230
MAC Municipal Advisory Council
MBE Minority Business Enterprise
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
NFPA National Fire Protection Association
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration

PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
UCOA United Chief Officers Association
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: October 13, 2020

Subject: Update on Fire Station Construction Projects - October 13, 2020

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects.

FISCAL IMPACT:

Status report only. No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of District fire station construction projects.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/13/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 13, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief (925) 941-3300 x1101

By: June McHuen, Deputy

cc:

ATTACHMENTS

Construction Projects Update - October
2020



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 13, 2020

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Update on Fire Station Construction Projects

- Fire Station 9 – Pacheco

Airport leadership and Public Works have been working through the drainage challenges associated with the proposed site and the adjacent properties. We are awaiting the recommendation on the most cost effective, workable solution to address this challenge.

An alternative site has been located adjacent to the current proposed location. This option has been presented to the FAA by Airport leadership for review and approval. We are awaiting a response from the FAA.

- Fire Station 86 – Bay Point

The October 13 Fire Board Agenda includes an item authorizing the District to go out to bid for the construction of Fire Station 86. This is an important milestone in the project. We anticipate bids to close on or about November 24, 2020. Construction could begin after the first of the year.

With the support of the County Administrator's office, the District has held several meetings to explore financing options for both stations. These items will come before the Board on a future date.

- Fire Station 70 – San Pablo

Construction continues at a good pace with minimal issues. We are on time and projecting a spring 2021 opening. Please see the progress photo below.





**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District
 Date: October 13, 2020

Subject: Fire Chief's Report - October 13, 2020

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of the various District initiatives.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/13/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 13, 2020

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CLERK'S ADDENDUM

In addition to the items in the report, the Fire Chief announced that Operation Pink Wheels is underway. The pink fire engine is a new community oriented program through a collaboration with labor partners at Local 1230. Project Pink Wheels was designed as a community outreach vehicle for community fund raisers, parades, transporting of individuals with cancer to their first as well as their last day of cancer treatment and it's open to special requests. The engine is fully operational and can be deployed to any fire if needed.

ATTACHMENTS

Fire Chief's October Report



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 13, 2020

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- Fire Season Update. This has already been an exceptionally busy fire season with nearly 42% more vegetation and exterior fires occurring within the District, year-over-year, through September. At the end of September last year, we had responded to a total of 913 vegetation and exterior fires. This year, that total is 1,296.

Following on the heels of the lightning caused fires of mid-August, high fire danger weather, including several days of Red Flag Warning, continued to keep us busy planning for and staffing pre-positioned resources. Additionally, we deployed several engine companies, our dozer, and several individual overhead resources to various fires locally and throughout the state. Our support of the statewide mutual aid system has been almost non-stop since mid-August.

The challenge of this year's fire season continues across the region and the entire western United States. As we move into the traditional height of the season, through the remainder of October and into November, we expect fire frequency and danger to remain high.

Recent long-range weather forecast models continue to suggest a late start for any consistent rains with the possibility of this fire season extending into November.

- Fire Prevention Bureau Update. Our Community Risk Reduction Unit executed a public education campaign for the first week of Fire Prevention Month based on the theme, "Serving Up Fire Safety in the Kitchen." The campaign included a variety of information and resources, including videos and games for kids, focused on prevention of cooking fires and related injuries. Fire safety messaging will continue throughout the remainder of the month and will culminate with a pandemic-compliant virtual Fire Prevention Open House.

The Fire Prevention Bureau began work this month with City of Lafayette partners to implement a Firewise community there which will further contribute to wildfire preparation.

- COVID-19 Crisis Management. We continue to closely monitor protection measures for crews and support personnel. These measures and employee monitoring are overseen by our Medical Director and implemented by a dedicated Covid-19 tracking officer who monitors and assists employees related to testing and management of symptoms and any positive test results. Since March 13, the District has monitored 124 employees for a variety of symptoms and/or potential exposures. Of these, a total of eight positive tests resulted. The remaining 116 either had negative results returned or did not require testing.
- REACH Partnership. Con Air 1 and its fuel tender completed the Cal Fire approval process for its new aerial firefighting mission in September. Once pilots receive Cal Fire approval, expected in mid-October, Con Air 1 will be fully approved for deployment to State Responsibility Area fires within our county. The aircraft is available for other fires and, on September 27, was dispatched to a grass fire on Twitchell Island in Sacramento County. There, for the first time, it made some 22 bucket drops on that fire. At the time, Con Air 1 was part of CalOES funded pre-positioned resources for the weekend's Red Flag weather.

Con Air 1 is expected to be available for aerial firefighting through the end of fire season and will undergo scheduled maintenance at the end of November. Hoist training is now tentatively scheduled for late December through February with the expectation it will be certified and ready for this important new rescue mission by spring.

- Ambulance Transport Program. We continue to monitor 911 emergency ambulance transport volume in relation to our deployed unit hours. As mentioned last month, based on this monitoring, we have now returned staffing to pre-Covid-19 levels as call and transport volumes continue to trend closer, though neither is fully back, to pre-pandemic levels.

In late September, Con Fire dispatched a full strike team of five Alliance ambulances to the Glass Fire in Napa County. There, they assisted in evacuations of both St. Helena Hospital and nearby senior nursing facilities and were also standing by to assist in evacuations of Calistoga.

- Diablo Fire Safe Council Grants. The Diablo Fire Safe Council (DFSC) administers a local grant program where residents, in coordination and cooperation with a small group of at least five of their neighbors, can obtain up to \$5,000 for defensible space and exterior hazard control projects. For the 2019/2020 funding period, the DFSC has been able to secure funding for 47 local grants in our District totaling just under \$220,000. This grant program continues to be a successful partnership between the District and the DFSC in helping groups of residents secure funds for important wildfire mitigation projects. Additional information on the grant program is available here: http://www.diablofiresafe.org/pdf/Cost-share_2020_application.pdf



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: October 13, 2020

Subject: Advertisement for the Construction of Fire Station No. 86 in Bay Point

RECOMMENDATION(S):

1. APPROVE the design and bid documents, including the plans and specifications, for the construction of Fire Station No. 86 at 10 Goble Drive in Bay Point.
2. AUTHORIZE the Fire Chief, or designee, to solicit bids to be received on or about November 24, 2020, and issue bid addenda, as needed, for clarification of the bid documents, provided the changes do not significantly increase the construction cost estimate.
3. DIRECT the Clerk of the Board to publish, at least 14 days before the bid opening date, the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.
4. DIRECT the Fire Chief, or designee, to send notices by email or fax and by U.S. Mail to the construction trade journals specified in Public Contract Code Section 22036 at least 15 days before the bid opening.

FISCAL IMPACT:

This item authorizes the bidding of the construction project. The District will return to the Board for authorization to award the construction contract. At that time, more details will be provided regarding the plan to fund this project.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/13/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 13, 2020

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: June McHuen, Deputy

cc:

BACKGROUND:

Project includes the construction of a new 10,800 square foot one-story fire station (5,100 square foot living area and 5,700 square foot apparatus bay). The Bay Point site proposal is a one-story building including seven firefighter dormitory rooms across from three restrooms. The station has three apparatus bays, a separate support area on the opposite side for turnout, SCBA, and cleanup spaces. The site includes visitor parking spaces, secured firefighter parking in the back, a generator, and an emergency fuel tank.

CONSEQUENCE OF NEGATIVE ACTION:

If the advertisement is not approved, the project will not be constructed, impacting future cost escalation and services in this area.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: October 13, 2020

Subject: Swiftwater Rescue Prime Mover Purchase Contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a purchase contract with Golden State Fire Apparatus, Inc. for the purchase of a swiftwater rescue prime mover vehicle using funds from the U. S. Department of Homeland Security, California Governor's Office of Emergency Services, State Homeland Security Grant Program, in an amount not to exceed \$240,000.

FISCAL IMPACT:

100% Federal grant funds

BACKGROUND:

On March 13, 2018, the Contra Costa County Fire Protection District Board of Directors authorized the Fire Chief to apply for and accept a grant with the State Homeland Security Grant Program (SHSGP). This grant has three components: a prime mover vehicle, a boat, and a tow trailer. Together with the County Public Works Purchasing Division, the District solicited bids for the prime mover. Golden State Fire Apparatus, Inc. was the successful bidder. The boat and the trailer will be purchased separately.

The

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/13/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

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David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire
 Chief 925-941-3300

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

tow vehicle will replace an outdated van that has been used in the Swiftwater Rescue Program for over a decade. A vehicle specifically designed for this purpose will greatly enhance the capabilities of the District's Swiftwater Rescue Program.

CONSEQUENCE OF NEGATIVE ACTION:

The District would not be able to take advantage of this funding opportunity and would continue to use outdated, non-specialized equipment and apparatus for swiftwater rescues.