

POSITION ADJUSTMENT REQUEST

NO. 25642
DATE 10/29/2020

Department Employment and Human Services
Department No./ Budget Unit No. 0588 Org No. 1401 Agency No. A19

Action Requested: Add five (5) Eligibility Work Supervisor I (XHHA) (represented), thirty-seven (37) Eligibility Worker III (XHTB) (represented), and eleven (11) Social Services Program Assistant (XOSA) (represented) positions in the Employment & Human Services Department, Workforce Services Bureau

Proposed Effective Date: 11/17/2020

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$5,771,975.00 Net County Cost \$0.00
Total this FY \$5,771,975.00 N.C.C. this FY 0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 50% State 49% Federal 1% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Michelle Fregoso 925-608-5025

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dennis Bozanich

10/30/2020

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/30/2020

Add five (5) Eligibility Work Supervisor I (XHHA) (represented) at Salary Plan and Grade KX 1506 (\$5,829-\$7,443), thirty-seven (37) Eligibility Worker III (XHTB)(represented) at Salary Plan and Grade 255 1334 (\$4,928-5,990), and eleven (11) Social Services Program Assistant (XOSA)(represented) at Salary Plan and Grade 255 1384 (\$5,178-\$6,294) positions in the Employment & Human Services Department, Workforce Services Bureau

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[ ] (Date)

Amanda Monson

10/30/2020

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [x]

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 11-10-2020

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: