

POSITION ADJUSTMENT REQUEST

C.23

NO. 25623
DATE 7/9/2020

Department Health Services
Department No./ Budget Unit No. 5775 Org No. 0450 Agency No. A18
Action Requested: Reallocate the classifications of Public Health Microbiologist (V0WA) and Senior Public Health Microbiologist (V0TC) by 10% on the salary schedule; in the Health Services Department.

Proposed Effective Date: 8/1/2020

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$96,557.42 Net County Cost _____

Total this FY \$88,510.97 N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Lauren Ludwig

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

7/13/2020

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Reallocate the classifications of Public Health Microbiologist (V0WA) and Senior Public Health Microbiologist (V0TC) by 10% on the salary schedule, in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[X] 8/1/2020(Date)

Alycia Leach

7/22/2020

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [X]XX

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 08-04-2020

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: