

POSITION ADJUSTMENT REQUEST

C.21

NO. 25613
DATE 6/12/20

Department RPublic Defender
Department No./ Budget Unit No. 0243 Org No. 2909 Agency No. 43

Action Requested: ADOPT Position Adjustment Resolution No. 25613 to add two (2) Assistant Public Defender (25D2), appoint two (2) employees (68743 and 54780) to the positions, and delete two (2) Deputy Public Defender IV (25TA) positions (3860 and 3885).

Proposed Effective Date: 7/1/2020

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$46,298.00 Net County Cost \$46,298.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Joanne Sanchez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Ramsey AlQaisi (for P. Reyes) 6/12/2020

Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 6/15/2020

Add two (2) Assistant Public Defender-Exempt (25D2) (unrepresented) positions at Salary Plan and Grade B8E 2377 (\$ 14,174 - \$17,228), and appoint two (2) employees (68743 and 54780) to the Assistant Public Defender-Exempt (25D2) (unrepresented) positions; delete two (2) Deputy Public Defender IV (25TA) (represented) position numbers 3860 and 3885 in the Public Defenders Office with an effective date of July 1, 2020

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[x] 7/1/2020(Date)

Gladys Scott Reid

6/15/2020

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/17/2020

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [x]

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE 06-23-2020

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: