

POSITION ADJUSTMENT REQUEST

C.39

NO. 25580
DATE 1/3/2020

Department Employment and Human Services
Department No./ Budget Unit No. 0503 Org No. 5311 Agency No. ___

Action Requested: cancel one (1) Service Integration Team Coordinator (ADHA) (represented) position #10391 at Salary Plan (\$6,916.12 - \$8,406.59), and add (1) Social Work Supervisor I (X0HB) (represented) at Salary Plan (\$6,326.29 - \$7,689.64) in the Employment and Human Services Department (EHSD), Aging and Adult Services Bureau.

Proposed Effective Date: 2/1/2020

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$14,624.00) Net County Cost \$11,816.00
Total this FY (\$7,312.00) N.C.C. this FY \$5,908.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 48% federal, 39% state, 13% county General funds.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Bao Tran 608-5027

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Julia Taylor

2/6/20

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/10/2020

ADOPT Position Adjustment Resolution No. 25580 to cancel one (1) Service Integration Team Coordinator (ADHA) (represented) position #10391, and add (1) Social Work Supervisor I (X0HB) (represented) in the Employment and Human Services Department (EHSD), Aging and Adult Services Bureau.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Elizabeth Loud

2/10/2020

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED [X]

DATE March 10 2020

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: