

# POSITION ADJUSTMENT REQUEST

C.21

NO. 22446  
DATE 1/1/2019Department Conservation & DevelopmentDepartment No./  
Budget Unit No. 0591 Org No. 0591 Agency No. 38Action Requested: Retitle the Redevelopment Project Manager - Project classification to Economic Development Specialist.  
Add one (1) position to the Department of Conservation and Development.Proposed Effective Date: 1/1/2019Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$170,500.00Net County Cost \$170,500.00Total this FY \$87,504.00N.C.C. this FY \$87,504.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT NADepartment must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

John Kopchik

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

BR for JE

4/25/2019

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/25/2019

Retitle the Redevelopment Project Manager - Project classification to Economic Development Project Manager. Add one (1) position to the Department of Conservation and Development.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ \_\_\_\_\_ (Date)

Alycia Leach

11/25/2019

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 1/29/2020

- ☒
- Approve Recommendation of Director of Human Resources
- 
- ☐
- Disapprove Recommendation of Director of Human Resources
- 
- ☐
- Other: \_\_\_\_\_

/s/ Julie DiMaggio Enea

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED ☐~~David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE February 11 2020BY June M. Twa

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: