

POSITION ADJUSTMENT REQUEST

NO. 22578
DATE 1/30/2020

Department DOIT
Department No./
Budget Unit No. 0147 Org No. Agency No.

Action Requested: ADD one Network Technician II (LNVA) and cancel one Network Administrator I (LNSA) Position # 00044 in the Department of Information Technology.

Proposed Effective Date: 2/5/2020

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$13,000.00 Net County Cost \$0.00

Total this FY \$5,400.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Department User Fees

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

/s/ Dianne Dinsmore for MS

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Laura Strobel

1/30/2020

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/30/2020

ADD one Network Technician II (LNVA) (\$6,177.91-\$7,509.20) (represented) and CANCEL one Network Administrator I (LNSA) (\$6,834.43-\$8,307.29) position # 00044.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[X] 1/23/2020(Date)

Dianne Dinsmore

1/30/2020

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/30/2020

- [X] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

/s/ Laura Strobel

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE Feb 4 2020

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: