

ORDINANCE NO. 2020-03
(Require Zoning Verification Before a Business License Is Issued)

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

SECTION I. SUMMARY. This ordinance amends Sections 64-14.410 and Section 64-14.1002 of the County Ordinance Code and adds Section 64.14.414 to require zoning verification before a business license is issued.

SECTION II. Section 64-14.410 of the County Ordinance Code is amended to read:

64-14.410 Contents of license.

Every person required to have a license under this chapter must apply for a license on an application form provided by the treasurer-tax collector. After the treasurer-tax collector receives the zoning verification specified in Section 64-14.414, a completed application form, and payment of the prescribed fee, the treasurer-tax collector shall issue a license that contains the following:

- (a) The name of the person to whom the license is issued;
- (b) Identification of the business licensed;
- (c) The address where the business is to be carried on;
- (d) The date that the license expires; and
- (e) Such other information as the tax collector may determine.

(Ords. 2020-03 § 2; 91-35 § 1).

SECTION III. Section 64-14.414 is added to the County Ordinance Code, to read:

64-14.414 Zoning verification.

Before a business license is issued, any business newly located or relocated in the unincorporated area of the county, or any business that has changed or modified its type of business, shall obtain written verification from the Department of Conservation and Development confirming that the proposed business is consistent with all applicable zoning requirements. The issuance of a business license under this chapter does not constitute zoning approval and does not relieve anyone from the obligation to obtain all other permits or licenses required by this code and state law.

(Ord. 2020-03 § 3).

SECTION IV. Section 64-14.1002 of the County Ordinance Code is amended to read:

64-14.1002 Enforcement.

It is the duty of the tax collector, and he/she is directed, to enforce each and all of the provisions of this chapter. In the exercise of the duties imposed upon him/her under this chapter, and acting through deputies or duly authorized assistants, the tax collector shall examine or cause to be examined from time to time all places of business in the unincorporated area of the county to ascertain whether the provisions of this chapter have been complied with.

The tax collector, and each and all of the his/her assistants and any deputy sheriff, shall have the power and authority to enter, free of charge and at any reasonable time, any place of business required to be licensed in this chapter and demand an exhibition of its license certificate. Any person, having such license certificate heretofore issued in his/her possession or under his/her control, who willfully fails to exhibit the same on demand, shall be guilty of an infraction. It shall be the duty of the tax collector and each of his/her assistants to cause a complaint to be filed against any and all persons found to be violating any of said provisions.

(Ord.s 2020-03 § 4; 91-35§ 1).

SECTION V. EFFECTIVE DATE. This ordinance becomes effective 30 days after passage, and within 15 days after passage shall be published once with the names of supervisors voting for or against it in the East Bay Times, a newspaper published in this county.

PASSED on February 4 2020, by the following vote:

AYES: Gioia, Andersen, Burgis, Mitchoff, Glover

NOES: None

ABSENT: None

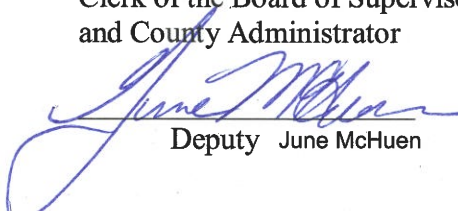
ABSTAIN: None

ATTEST: DAVID J. TWA,
Clerk of the Board of Supervisors
and County Administrator



Board Chair Candace Andersen

By:



Deputy June McHuen

[SEAL]