

CALENDAR FOR THE BOARD OF DIRECTORS
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229

JOHN GIOIA, *CHAIR*
CANDACE ANDERSEN, *VICE CHAIR*
DIANE BURGIS
KAREN MITCHOFF
FEDERAL D. GLOVER

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900
LEWIS T. BROSCARD III, FIRE CHIEF

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO
AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item
or public comment period
depending on the number of speakers and the business of the day.
Your patience is appreciated.

A closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at
www.co.contra-costa.ca.us.

ANNOTATED AGENDA & MINUTES
November 12, 2019

Present: Director John Gioia; Director Candace Andersen; Director Diane Burgis; Director Karen Mitchoff;
Director Federal D. Glover
Staff Present: David Twa, County Administrator
Lewis Broschard, Fire Chief

1:00 P.M. Convene and call to order.

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.1 on the following agenda) –
Items are subject to removal from Consent Calendar by request of any Director or on request
for discussion by a member of the public. **Items removed from the Consent Calendar will
be considered with the Discussion Items.**

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

There were no items removed for discussion.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

There were no requests to speak at public comment.

- D.3** CONSIDER accepting a report from the Fire Chief regarding the Fire District response to multiple wildland fires and significant incidents on October 27, 2019. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- D.4** CONSIDER accepting a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- D.5** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

CONSENT ITEMS

- C.1** ADOPT the proposed 2020 meeting schedule for the Contra Costa County Fire Protection District Board of Directors.

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

GENERAL INFORMATION

The Board meets in its capacity as the Board of Directors of the Contra Costa County Fire Protection District pursuant to Ordinance Code Section 24-2.402. Persons who wish to address the Board of Directors should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours. All matters listed under

CONSENT ITEMS are considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt. Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Directors can be submitted to the office of the Clerk of the Board via mail: Contra Costa County Fire Protection District Board of Directors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The District will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106. Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements. Applications for personal subscriptions to the Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The Board of Directors' agenda and meeting materials are available for inspection at least 96 hours prior to each meeting at the Office of the Clerk of the Board, 651 Pine Street, Room 106, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, December 9, 2019 at 7:00 p.m. at the Administrative Offices, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BGO Better Government Ordinance
BOC Board of Commissioners
CALTRANS California Department of Transportation
CAER Community Awareness Emergency Response
CAL-EMA California Emergency Management Agency
CAO County Administrative Officer or Office
CCE Community Choice Energy
CBC California Building Code
CCCFPD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CFC California Fire Code
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPF – California Professional Firefighters
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
FTE Full Time Equivalent
FY Fiscal Year
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HOV High Occupancy Vehicle
HR Human Resources

HUD United States Department of Housing and Urban Development
IAFF International Association of Firefighters
ICC International Code Council
IFC International Fire Code
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
Local 1230 Contra Costa County Professional Firefighters Local 1230
MAC Municipal Advisory Council
MBE Minority Business Enterprise
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
NFPA National Fire Protection Association
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
UCOA United Chief Officers Association
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: November 12, 2019

Subject: Report on October 27 Responses to Multiple Wildland Fires within Contra Costa County

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief regarding the Fire District response to multiple wildland fires and significant incidents on October 27, 2019.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

An unprecedented level of response was required to successfully mitigate multiple, sometimes simultaneous, significant fire weather incidents throughout the Fire District and across our county in an 18-hour period Sunday.

These began with a two-alarm commercial structure fire in Walnut Creek resulting in the complete destruction of a vacant three-story commercial building near midnight Saturday, followed in quick succession by eight significant wildland fires with direct threat to residences, commercial buildings, and entire communities. In addition, a mass-casualty incident, also wind related, occurred in downtown Martinez when a large tree fell injuring multiple persons at the Sunday Farmers Market. A total of seven victims were transported to area hospitals.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/12/2019 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis Broschard,
 9253835002

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

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Acting as Operational Area Coordinator for the county, Con Fire planned well in advance of Sunday's Red Flag weather for two prepositioned task forces, each consisting of five wildland fire engines, to be available to instantly dispatch to Sunday morning's fires. Additionally, anticipating the threat facing the county, the District took the unprecedented steps of holding all firefighters from the off-going shift that morning and recalled all operations personnel, as well as mechanics, fire inspectors, dispatchers, and chief officers. This effort resulted in over 100 personnel being available on Sunday in addition to our normal daily staffing.

As a result of holding off-going personnel at their stations, and later recalling firefighters and support personnel from the remaining, third shift, Con Fire was able to staff, in addition to existing normal staffing, a total of six Type I fire engines, 15 Type III wildland fire engines, two auxiliary support units, 14 command personnel, three dispatchers, and five support personnel. To support these additional firefighters, every available apparatus in the District, including spare units and training engines, was pressed into service.

The Fire District was aided in its response to incidents that occurred in Martinez and Lafayette by state funded pre-positioned resources, internal mutual aid from other agencies within Contra Costa County, Cal Fire, and local law enforcement agencies who assisted with evacuations, traffic control, and road closures.

The availability of resources, coordinated responses, County EOC activation and staffing, effective incident management, and professional and competent personnel at each incident made the difference between these incidents being significant and avoiding each of them from becoming disasters. No homes were lost as a result of these responses, an outcome made possible by the efforts of EVERY AGENCY and EVERYONE involved.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: November 12, 2019

Subject: Update on Fire Station Construction Projects - November 12, 2019

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects.

FISCAL IMPACT:

Status report only. No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of District fire station construction projects.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/12/2019 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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ATTESTED: November 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: June McHuen, Deputy

cc:

ATTACHMENTS

Construction Projects
Update



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

November 12, 2019

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Update on Fire Station Construction Projects

Fire Station 9 – Pacheco

Planning reviews have been completed by County Department of Conservation and Development planning staff, and the District is working to address any issues identified during planning. The CEQA documents are being finalized.

The District intends to submit plans to the County Department of Conservation and Development for review prior to year-end.

Fire Station 9 was presented and well received by the Pacheco Municipal Advisory on Wednesday, October 9, 2019.

Fire Station 70 – San Pablo

Construction is proceeding. The District still projects a Spring 2021 opening.

Fire Station 86 – Bay Point

Planning reviews have been completed by County Department of Conservation and Development planning staff, and the District is working to address any issues identified during planning. The CEQA documents are being finalized.

The District intends to submit plans to the County Department of Conservation and Development for review prior to year-end.

Fire Station 16 – Lafayette

Fire Station 16 in Lafayette is occupied. This facility, with a fully functioning generator that powers 100% of the facility, played a critical role during the October PG&E PPS events and the ensuing fire siege in late October.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District
 Date: November 12, 2019

Subject: Fire Chief's Report - November 12, 2019

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of the various District initiatives.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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ATTESTED: November 12, 2019

, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: June McHuen, Deputy

cc:

ATTACHMENTS

November Fire Chief's
Report



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

November 12, 2019

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- Academy 54 Update. With many of the fundamentals under their belts as they make the transition from civilian to firefighter, our recruits are now entering week five of training. In the coming weeks, they will continue to hone basic skills while learning structure firefighting and prepare for state testing. The class is performing well and is on track for mid-February 2020 graduation.
- Academy 55 Recruitment. A lateral Firefighter/Paramedic application period was recently closed, during which we received 54 applications. Initial interviews are scheduled for November. We anticipate the need to hire nine-to-13 lateral Firefighter/Paramedics to account for attrition in the organization and an abridged academy of eight weeks in mid-April will help us accomplish this.
- Apparatus Update. We took delivery of Water Tender 14 (Martinez) in October. This is the first of 2 water tenders obtained with grant funds and will replace our single, almost 30-year old, water tender and give us water handling capacity for the area of Franklin Canyon that does not have a hydrant system.
- Annual Fire Prevention Open House. Hundreds attended our annual open house event Saturday, November 2 at our training grounds in Concord. This is always a popular family event and this year was no exception with the unusual series of events we have experienced county-wide in the last 30 days driving interest in fire safety and emergency preparedness.

Our Fire Prevention Bureau provided staffing for a variety of educational booths and activities, including a fire rescue "house" trailer (provided by San Ramon Valley Fire) that offered realistic kitchen safety and bedroom escape training. Informational booths and displays included our fire investigation unit, defensible space, and wildfire preparedness.

Fire Explorers and Los Medanos Fire Academy students provided support for all the youngsters who wanted an opportunity to try their hands at firehose target practice and Concord CERT gave countless kids a chance to learn how to put out a real fire with a fire extinguisher. Live demonstrations included auto extrication using the Jaws of Life, rappelling from our newly refurbished training tower, rooftop ventilation, and fire behavior and safety using live-fire in scaled houses.

Static displays included our new REACH-partnership Con Fire helicopter, Con Air 2; our newest fire bulldozer, Dozer 220; a marine program rescue boat; and, of course, fire engines, ladder trucks, heavy rescue apparatus, and ambulances.

- NuStar Response and Investigation. Significant resources were committed to the initial response to the NuStar explosion on October 15, including more than 15 engines and trucks, Dozer 220, the Command 84 mobile unit, 10 chief officers, and multiple support personnel.

Our Fire Investigation Unit (FIU) continues to lead the joint team of investigators working in their third week at the site. The team also includes the Bay Area Air Quality Management District, the Contra Costa County District Attorney's Office, County Health and Haz Mat, Cal OSHA, and the Bureau of Alcohol, Tobacco and Firearms. Owing to the complexity of this investigation, work is ongoing at the site with no updates related to the cause available at this time.

- REACH Partnership. The air ambulance remains busy and crews are experiencing the variety of incidents and critical inter-facility transfers we now provide. The second helicopter will be delivered in late November with rescue hoist training now scheduled for late January.
- October 27 Fire Weather Event. An unprecedented level of response was required to successfully mitigate multiple, sometimes simultaneous, significant fire weather incidents throughout the Fire District and across our county in an 18-hour period Sunday. A separate report is provided for the Board of Directors regarding this event, the incidents that occurred as a result, and the efforts of our organization in responding to these incidents.
- A Resilient Organization. October, 2019 will be remembered by many of us as one of the busiest and most unusual months of our careers. From the first ever PSPS event on October 9, to the NuStar incident on October 15, to the second PSPS event on October 26 and the corresponding fire incidents on the following day, we were exceptionally busy and confronted with new and rare incidents.

I am proud to point out that none of these events, and the individual incidents within them, would have been managed so well, planned for and executed with experience and training, or mitigated and controlled so effectively if it were not for the quality, caliber, and commitment of our personnel and the relationships we hold between our labor and management groups, as well as with our external fire, EMS, and law enforcement partners. Great people make all the difference in determining the capability and resiliency of an organization and I am humbled by everything our personnel did in service to the public across our county this past month.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: November 12, 2019

Subject: Proposed 2020 Meeting Schedule for the Contra Costa County Fire Protection District Board of Directors

RECOMMENDATION(S):

ADOPT the attached proposed 2020 meeting schedule for the Contra Costa County Fire Protection District Board of Directors.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Each year, the Contra Costa County Fire Protection District Board of Directors adopts a meeting schedule that designates regular meeting dates. The proposed 2020 meeting schedule, attached, provides 12 meetings for the Contra Costa County Fire Protection District Board of Directors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

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ATTESTED: November 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: June McHuen, Deputy

cc:

ATTACHMENTS

Proposed 2020 Meeting
Schedule



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors *Proposed* 2020 Meeting Schedule

DATE	ROOM	TIME
January 21	Board Chambers	1:00 p.m.
February 11	Board Chambers	1:00 p.m.
March 10	Board Chambers	1:00 p.m.
April 28	Board Chambers	1:00 p.m.
May 19	Board Chambers	1:00 p.m.
June 16	Board Chambers	1:00 p.m.
July 14	Board Chambers	1:00 p.m.
August 11	Board Chambers	1:00 p.m.
September 22	Board Chambers	1:00 p.m.
October 13	Board Chambers	1:00 p.m.
November 10	Board Chambers	1:00 p.m.
December 8	Board Chambers	1:00 p.m.