

CALENDAR FOR THE BOARD OF DIRECTORS
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229

JOHN GIOIA, *CHAIR*
CANDACE ANDERSEN, *VICE CHAIR*
DIANE BURGIS
KAREN MITCHOFF
FEDERAL D. GLOVER

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900
LEWIS T. BROSCARD III, FIRE CHIEF

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO
AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item
or public comment period
depending on the number of speakers and the business of the day.
Your patience is appreciated.

A closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at
www.co.contra-costa.ca.us.

ANNOTATED AGENDA & MINUTES
May 21, 2019

Present: Director John Gioia; Director Candace Andersen; Director Diane Burgis; Director Karen Mitchoff;
Director Federal D. Glover

Staff Present: David Twa, County Administrator
Lewis Broschard, Fire Chief

1:00 P.M. Convene and call to order.

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.4 on the following agenda) –
Items are subject to removal from Consent Calendar by request of any Director or on request
for discussion by a member of the public. **Items removed from the Consent Calendar will
be considered with the Discussion Items.**

AYE: Director John Gioia, Director Candace Andersen, Director Diane
Burgis, Director Karen Mitchoff, Director Federal D. Glover

PRESENTATION ITEMS

- PR.1** PRESENTATION of the 10,000 High School Student Hands-Only CPR Initiative. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

There were no items removed for discussion.

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

Public speaker: Eric Cox (letter attached)

- D.3** CONSIDER accepting a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- D.4** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- D.5** CONSIDER accepting a report from the Fire Chief regarding the East Contra Costa Fire Protection District Auto Aid Agreement. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

CONSENT ITEMS

- C.1** APPROVE and AUTHORIZE a \$2,500,000 increase in the payment limit of the Master Equity Lease Agreement, between Contra Costa County Fire Protection District and Enterprise FM Trust, from \$1,750,000 to a new payment limit of \$4,250,000 and to extend the termination date from March 10, 2019, to March 10, 2024, for the leasing, maintenance, and management of the Contra Costa County Fire Protection District's light vehicle fleet. (100% CCCFPD General Operating Fund)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.2** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Fire Chief, to execute a purchase order with Nomad GCS, in an amount not to exceed \$433,000, for the purchase of a mobile repeater vehicle. (92% Federal; 8% Special District Funds)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.3** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with New Image Landscape Company in an amount not to exceed \$450,000, for the abatement of exterior fire hazards for the term June 1, 2019, to May 31, 2022. (100% Abatement Fees)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.4** APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to the State of California Department of Health Care Services in the amount of \$494,079 for the Ground Emergency Medical Transportation Quality Assurance Fee for ambulance transports provided by the Contra Costa County Fire Protection District in the months of January, February, and March of 2019. (100% CCCFPD EMS Transport Fund)

Meeting adjourned at 1:44 p.m.

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

GENERAL INFORMATION

The Board meets in its capacity as the Board of Directors of the Contra Costa County Fire Protection District pursuant to Ordinance Code Section 24-2.402. Persons who wish to address the Board of Directors should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours. All matters listed under CONSENT ITEMS are considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt. Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Directors can be submitted to the office of the Clerk of the Board via mail: Contra Costa County Fire Protection District Board of Directors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The District will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106. Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements. Applications for personal subscriptions to the Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The Board of Directors' agenda and meeting materials are available for inspection at least 96 hours prior to each meeting at the Office of the Clerk of the Board, 651 Pine Street, Room 106, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, June 10, 2019 at 7:00 p.m. at the District Training Center, 2945 Treat Blvd., Concord, CA 94518.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and

written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990

AFSCME American Federation of State County and Municipal Employees

ARRA American Recovery & Reinvestment Act of 2009

BAAQMD Bay Area Air Quality Management District

BART Bay Area Rapid Transit District

BayRICS Bay Area Regional Interoperable Communications System

BGO Better Government Ordinance

BOC Board of Commissioners

CALTRANS California Department of Transportation

CAER Community Awareness Emergency Response

CAL-EMA California Emergency Management Agency

CAO County Administrative Officer or Office

CCE Community Choice Energy

CBC California Building Code

CCCPFD (ConFire) Contra Costa County Fire Protection District

CCHP Contra Costa Health Plan

CCTA Contra Costa Transportation Authority

CCRMC Contra Costa Regional Medical Center

CCWD Contra Costa Water District

CFC California Fire Code

CFDA Catalog of Federal Domestic Assistance

CEQA California Environmental Quality Act

CIO Chief Information Officer

COLA Cost of living adjustment

ConFire (CCCFPD) Contra Costa County Fire Protection District

CPA Certified Public Accountant

CPF – California Professional Firefighters

CPI Consumer Price Index

CSA County Service Area

CSAC California State Association of Counties

CTC California Transportation Commission

dba doing business as

EBMUD East Bay Municipal Utility District

ECCFPD East Contra Costa Fire Protection District

EIR Environmental Impact Report

EIS Environmental Impact Statement

EMCC Emergency Medical Care Committee

EMS Emergency Medical Services

et al. et alii (and others)

FAA Federal Aviation Administration

FEMA Federal Emergency Management Agency

FTE Full Time Equivalent

FY Fiscal Year

GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IAFF International Association of Firefighters
ICC International Code Council
IFC International Fire Code
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
Local 1230 Contra Costa County Professional Firefighters Local 1230
MAC Municipal Advisory Council
MBE Minority Business Enterprise
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
NFPA National Fire Protection Association
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
UCOA United Chief Officers Association

vs. versus (against)

WAN Wide Area Network

WBE Women Business Enterprise

WCCTAC West Contra Costa Transportation Advisory Committee



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: Presentation of 10,000 High School Student Hands-Only CPR Initiative

RECOMMENDATION(S):

PRESENTATION of the 10,000 High School Student Hands-Only CPR Initiative.

FISCAL IMPACT:

Presentation only. No fiscal impact.

BACKGROUND:

As the 911 emergency ambulance provider for most of our county, the Contra Costa County Fire Protection District (District), with support from our ambulance transport Alliance partner, AMR, is launching an ambitious initiative this fall to train every high school student in the District to save lives in our communities using simple Hands-Only CPR.

Hands-Only CPR training, based on the American Heart Association standard, can be accomplished in an interactive and fun 10-minute class. Training is being scheduled beginning with the start of the 2019-2020 academic year and will be conducted by District firefighters and AMR paramedics. The non-certification training includes a fun and age-appropriate video, a hands-on mannequin practical portion, and a leave-behind reminder card – all designed for the high school student. Training can be hosted during assemblies, physical education classes,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Steve Hill, Media & Comm
 Relations Coord (925) 941-1203

By: Jami Napier, Deputy

cc:

BACKGROUND: (CONT'D)

or lunch periods. Fire Captain Ken Loo and EMS Community Education Specialist Anna Cleese are managing this initiative. Today, in an effort to inform the Fire District Board of Directors and solicit their support for this initiative, Captain Loo and others will provide this interactive training for the Directors.

ATTACHMENTS

CPR Initiative Description



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Con Fire's 10,000 High School Student Hands-Only CPR Initiative

As the 911 emergency ambulance provider for most of our county, Contra Costa County Fire-EMS, with support from our ambulance transport Alliance partner, AMR, is launching an ambitious initiative this fall to train every high school student in the District to save lives in our communities using simple Hands-Only CPR.

The justification is simple, too – every minute a sudden cardiac arrest victim goes without care, their chance of survival drops by eight to ten percent. Other communities have doubled their citizens' survival rates, in part, because high school students are trained as part of their standard academic curriculum.

Our goal is to save lives by training more than 10,000 Contra Costa County high school students during the 2019-20 academic year.

Perhaps the best news for administrators, faculty, students, and the community is Hands-Only CPR training, based on the American Heart Association standard (<https://cpr.heart.org/>), can be accomplished in an interactive and fun 10-minute class.

Training is being scheduled beginning with the start of the 2019-2020 academic year and will be conducted by uniformed Con Fire firefighters and AMR paramedics. The non-certification training includes a fun and age-appropriate video, a hands-on-mannequin practical portion, and a leave-behind reminder card – all designed for the high school student. Training can be hosted during assemblies, physical education classes, or lunch periods.

Fire Captain Ken Loo and EMS Community Education Specialist Anna Cleese are managing this initiative.

For questions about the initiative or to schedule your school to participate in this life-saving training, please contact Anna Cleese at (209) 548-8016 or by email at anna.cleese@amr.net.





**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: Update on Fire Station Construction Projects

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects.

FISCAL IMPACT:

Status report only. No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of District fire station construction projects.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
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 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

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ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: Jami Napier, Deputy

cc:

ATTACHMENTS

May Project
Update



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

May 21, 2019

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Update on Fire Station Construction Projects

Fire Station 16 – Lafayette

Implementing the most recent electrical design as approved by PG&E has proven to be problematic. On May 6, 2019, the design team developed an alternative solution that all parties believe should be a cost effective and efficient solution. This does require a new application, and PG&E promises a streamlined and expedited approval process but was unable to define "expedited."

While waiting on that process, we will power the building using temporary power. This will allow the contractor to condition the building so flooring and appliances can be installed. This will also allow the roll-up door subcontractor to install the apparatus bay door so we can secure the building. Site fencing should be coming down soon and landscaping will start. The large pile of excess dirt has been removed from the driveway, and they will begin preparations for the driveway and parking area. The interior has paint, cabinetry, and tile on the bathroom walls. The exterior stucco and veneer are complete.

The goal from the entire team is to reach substantial completion before the end of May. This will allow us to move into punch list items with our goal of occupying the station by July 1, 2019.

Fire Station 70 – San Pablo

Alten Construction is mobilizing for the project, and construction will begin by June 1, 2019. The District will be meeting weekly with the design and construction teams as the project progresses.

Fire Station 9 – Pacheco

The CEQA process continues, and we are beginning to receive the draft studies. A planning review application has been submitted to the Department of Conservation and Development. We will be prequalifying contractors in the coming months.

Fire Station 86 – Bay Point

The CEQA process continues, and we are beginning to receive the draft studies. A planning review application has been submitted to the Department of Conservation and Development. We are meeting with the Golden State Water Company about providing service and the possibility of granting them an easement on our property for an upgraded line to service the entire area. Chief McAlister presented the project to the Bay Point Municipal Advisory Committee on May 7, 2019. The MAC was excited to see the plans and very supportive of the project.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: Fire Chief's Report - May 21, 2019

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of the various District initiatives.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: May 21, 2019

, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: Jami Napier, Deputy

cc:

ATTACHMENTS

Fire Chief's May
Report



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

May 21, 2019

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- Assistant Fire Chief Aaron McAlister was promoted to Deputy Fire Chief effective May 1st. During his tenure leading the Support Services Division, Chief McAlister developed and implemented a strategic fleet replacement program; managed the construction of Fire Station 16 in Lafayette; initiated the construction of Fire Station 70 in San Pablo and the design of Fire Station 9 in Pacheco and Fire Station 86 in Bay Point; completed the District's solar energy project; initiated and completed the Fire District administration building project; filled the long-term vacancy in the Fire District Apparatus Manager position; established the Fire Mechanic I and Fire Mechanic II classifications; and managed numerous other equipment, apparatus, and facility projects. He holds an AS Degree in Fire Science from Solano Community College and a Bachelor's Degree in Criminal Justice from Sacramento State University. In 2016, he became only the 33rd Chief Officer in the State of California to be certified as a Fire Chief by the State Fire Marshal's Office. Chief McAlister is a certified and qualified Type 3 Incident Commander and was recently appointed as one of the Incident Commanders for the East Bay Incident Management Team serving Contra Costa and Alameda Counties. He is the alternate Region II Mutual Aid Coordinator for California OES as well as the new Operational Area Coordinator for Contra Costa County. Until Chief McAlister's vacancy is filled, he will retain his Support Services responsibilities.
- "Fire season" has arrived. Early indications find the annual grasses are thicker, taller, and in more densely packed and continuous fuel beds across our area. The National Interagency Fire Center (NIFC) publishes the Significant Wildland Fire Potential Outlook reports for each month – looking forward 3-4 months. Their report anticipates "above normal" potential for significant wildland fires for our area and much of the state for June and July. August finds almost all of northern California at a critical stage for significant wildland fire activity.
- North Orinda Shaded Fuel Brake (NOSFB) project. The NOSFB is a joint project among several local government agencies and funded by Cal Fire to remove or reduce certain vegetation and fuel beds in a continuous line stretching from Pleasant Hill Road in Lafayette to Tilden Park. The areas in our jurisdiction include a widening of a ridgetop fire trail and thinning of brush and trees on East Bay Parks property above Lafayette, as well as thinning of trees and grasses along Bear Creek Road and portions of Wellesley Drive and Happy Valley Road near Lafayette. The goal of the project is to provide a fuel break to slow the spread of a fire in the area and give firefighters additional areas with which to directly suppress or direct the spread of fire in these improved fuel reduction zones.

- District weed abatement program. Our annual weed abatement program has begun – starting in the eastern areas of the District and moving out to the west based on the curing of the annual grasses. We anticipate a busy year and have secured a 3-year contract with a new vendor to fulfill the abatement orders.
- REACH public safety helicopter program. The contract with REACH has been completed and we are working on the logistics, training, and structure of the program. We anticipate implementing the program in late summer.
- Fire Boat rescues. Our marine program continues to be busy on the Delta with rescues. On Monday, April 29 at approximately 1:00am, Rescue Boat 81 and Fire Boat 85 responded to a report of a sinking boat with two men in the water. The boat, a 12' aluminum outboard, had been swamped by 3'-5' waves in the windy Delta. The boat was mostly underwater and both men were in the water suffering from hypothermia with no way to get out of the water. On Sunday, May 5, crews responded to a total of three separate water rescues and pulled six people from the water. Our marine program has taken years of effort in procuring equipment, providing training to dozens of personnel, and developing relationships with other agencies – but the attitude and spirit of those involved in this specialized rescue team is saving lives and making a difference.
- In the community – American Red Cross “Sound the Alarm” campaign. On Saturday, April 27, over 60 volunteers installed 400 smoke alarms at two mobile home parks in Pacheco. On Wednesday, May 1, another installation event was held at a mobile home park in Antioch. The campaign installed almost 1,700 residential smoke alarms in Contra Costa County between April 27 and May 12. This important partnership with the Red Cross makes it possible to increase education, fire safety awareness, and provide smoke alarms that give critical notification and the minute or two that often makes the difference between life and death in a mobile home fire. The program is a successful partnership to assist in outreach to homeowners and residents in some of our most vulnerable populations.



Special thanks to Beth Lee (Assistant Director of Airports), Keith Freitas (Director of Airports), James Lyons (District Coordinator – Supervisor Gioia), and Anne O (Chief of Staff – Supervisor Mitchoff) for volunteering their time on a Saturday for this important event!!



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: East Contra Costa Fire Protection District Auto Aid Agreement

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief regarding the East Contra Costa Fire Protection District Auto Aid Agreement.

FISCAL IMPACT:

Report only. No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Protection District Board of Directors at a previous meeting, the Fire Chief is providing a report which explores in detail the East Contra Costa Fire Protection District Auto Aid Agreement.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire
 Chief (925) 941-3300

By: Jami Napier, Deputy

cc:

ATTACHMENTS

Report on CCE Auto Aid
Agreement



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

May 21, 2019

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: East Contra Costa Fire Automatic Aid Agreement – Report

Effective May 1, 2019, the automatic aid agreement for fire and emergency services between the East Contra Costa Fire Protection District ("East Contra Costa Fire") and the Contra Costa County Fire Protection District ("the District") was modified to reduce the number of resources provided by the District for certain fire related incidents, eliminate automatic aid responses to certain low acuity medical calls, and provide a maximum amount of resources available to respond from the District to East Contra Costa Fire.

The District was providing automatic aid resources to East Contra Costa Fire at a ratio of almost 4:1 in 2018. The intent of the modifications to the automatic aid agreement is to bring that ratio into a better balance of aid being given to aid being received.

This will be accomplished by reducing the amount of resources being assigned from the District to certain fire incidents and to incidents which historically have not resulted in units arriving at the incident – in other words these resources were being cancelled while responding or were otherwise not needed to support the incident.

In addition, the other primary intent of modifying the automatic aid is to place a maximum number of resources that can be taken out of the District's Battalion 8 area (Bay Point, Pittsburg, and Antioch) to support East Contra Costa Fire. In the past, there was no cap on these resources. Moving forward, a minimum of four units will be retained in Battalion 8 before resources would be available to respond to East Contra Costa Fire.

The modifications still ensure the closest available unit will be dispatched to life threatening medical emergencies. Mutual aid requests for additional resources may be made by either agency and will be filled as resources are available or will be filled by other agencies in the county.

The modifications place a potentially heavier burden on the rest of the fire agencies within our county to support the mutual aid system.

It should be noted that East Contra Costa Fire has been a good partner in providing automatic and mutual aid to the District for many years, even in its present state of reduced capacity. The fire service has deep seated roots in providing assistance to each other, neighboring communities, and throughout the state. Unfortunately, as we are seeing across the state, fire agencies are struggling to provide automatic and mutual aid as we once did because of resource scarcity and increased call volumes in our own jurisdictions.

The revised automatic aid agreement will be reviewed every six months between both parties. The previous version called for an annual review.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: Light Vehicle Fleet Leasing, Maintenance, and Management Program

RECOMMENDATION(S):

APPROVE and AUTHORIZE a \$2,500,000 increase in the payment limit of the Master Equity Lease Agreement, between Contra Costa County Fire Protection District and Enterprise FM Trust, from \$1,750,000 to a new payment limit of \$4,250,000 and to extend the termination date from March 10, 2019, to March 10, 2024, for the leasing, maintenance, and management of the Contra Costa County Fire Protection District's light vehicle fleet.

FISCAL IMPACT:

Budgeted. 100% Special District General Operating Fund.

BACKGROUND:

At the March 11, 2014, Board of Supervisors meeting, the Contra Costa County Fire Protection District (District) received approval to execute a Master Equity Lease Agreement for the period March 11, 2014, to March 10, 2019, in the amount of \$1,750,000 to lease light duty vehicles from Enterprise FM. Since that time, the District has leased approximately 80 light duty vehicles to fulfill emergency response and support functions including supply, maintenance, facilities, administration, and fire prevention activities. This program has proven to be operationally efficient

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
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 Federal D. Glover, Director

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ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy
 Chief 925-941-3300

By: Jami Napier, Deputy

cc:

BACKGROUND: (CONT'D)

and fiscally prudent. As additional District-owned vehicles come due for replacement, they are switched over to the leasing program. The result is less capital outlay, newer and more efficient vehicles, and reduced repair and out-of-service time.

The Master Equity Lease Agreement remains in effect. This action increases the Board-approved payment limit so that the County Auditor-Controller can continue making monthly lease payments.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: 2018 Urban Area Security Initiative (UASI) Grant - Mobile Repeater Vehicle

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Fire Chief, to execute a purchase order with Nomad GCS, in an amount not to exceed \$433,000, for the purchase of a mobile repeater vehicle.

FISCAL IMPACT:

The Contra Costa County Fire Protection District (District) could receive up to \$400,200 in federal funds. There is no local agency cost sharing requirement. The quoted price of the vehicle is \$432,291. The District is requesting slightly higher purchasing authority - as it typically does - for minor, unanticipated changes. The District will be responsible for funding any costs that exceed the award amount of \$400,200. Therefore, at the quoted amount, the District will be responsible for approximately \$32,800; this amount will come from Special District revenue.

BACKGROUND:

The Contra Costa County Fire Protection District (District) has been awarded funding from the Federal Emergency Management Agency, U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grants Program in an amount not to exceed \$400,200, for the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy
 Chief 925-941-3300

By: Jami Napier, Deputy

cc:

BACKGROUND: (CONT'D)

purchase of a mobile repeater vehicle.

This vehicle will be equipped with a repeater, satellite data/voice/phone backhaul capability, and EBRCS/VHF/UHF patching for use in support of the VHF/UHF/EBRCS, phone, and data communications systems of Alameda County and Contra Costa County. The vehicle will be deployable to any operational area and the Bay Area Region as needed. This vehicle can be deployed to provide increased radio system coverage and redundancy for planned large scale events as well as provide continuity of communications with the remote/mobile repeater capability in the result of damaged/destroyed radio communication infrastructure. The quoted purchase price for the vehicle is \$432,291.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: Service Contract for Abatement of Exterior Fire Hazards

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with New Image Landscape Company in an amount not to exceed \$450,000, for the abatement of exterior fire hazards for the term June 1, 2019, to May 31, 2022.

FISCAL IMPACT:

The expenditures associated with paying a contractor for abatement services is 100% budgeted within the District's General Operating Fund; however, this item is considered cost neutral because those costs are passed through to the property owners.

BACKGROUND:

The Contra Costa County Fire Protection District (District) provides exterior fire hazard control of properties within its service area. This includes abatement of weeds, refuse, rubbish, or other fire hazard conditions in accordance with Section 320 of District Ordinance No. 2016-23 and the California Health and Safety Code. The District pays a contractor for the cost of abatement and then recuperates that cost from the property owner.

CONSEQUENCE OF NEGATIVE ACTION:

The District will not a service provider to perform exterior fire hazard control of properties within its service area.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen,
 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Chris Bachman, Fire Marshal
 925-941-3300

By: Jami Napier, Deputy

cc:



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: May 21, 2019

Subject: GEMT QAF Payment to California Department of Health Care Services CY 2019 Q1

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to the State of California Department of Health Care Services in the amount of \$494,079.09 for the Ground Emergency Medical Transportation Quality Assurance Fee for ambulance transports provided by the Contra Costa County Fire Protection District in the months of January, February, and March (Quarter 1) of 2019.

FISCAL IMPACT:

The Ground Emergency Medical Transportation (GEMT) / Quality Assurance Fee (QAF) program increases the historic base rate of Medi-Cal reimbursement by \$220.80 per transport. The GEMT/QAF program, therefore, increases the per transport reimbursement from the historic base rate of \$118.20 to \$339.00.

To fund this program, the State of California Department of Health Care Services (DHCS) is assessing all transport providers within the State of California a fee of \$25.23 per transport effective July 1, 2018. The fiscal impact will be revenue generating for the District due to the significant number of Medi-Cal transports within the District's ambulance operating area. Medi-Cal is the second highest payer type (second to Medicare). The net revenue the District receives will be calculated by

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
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 Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 21, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jackie Lorrekovich, Chief Admin
 Svcs (925) 941-3300

By: Jami Napier, Deputy

cc:

FISCAL IMPACT: (CONT'D)

multiplying the \$220.80 per transport uplift for Medi-Cal fee-for-service and Medi-Cal managed care transports less the \$25.23 QAF the District has to pay on all transports.

The net revenue estimate (uplift less QAF) for the District for 2019 is \$2 million under the current funding and fee parameters.

BACKGROUND:

The Centers for Medicare and Medicaid Services approved State Plan Amendment 18-004 authorizing the GEMT/QAF program in March 2019. The Quality Assurance Fee (QAF) is an add-on fee used to increase Medi-Cal funding. Essentially, emergency medical transportation providers in California must pay this fee on all transports, and in return, providers will receive an uplift that increases the Medi-Cal reimbursement base rate for Medi-Cal fee-for-service and managed care recipients.

This request is for 2019 quarter one (January-March 2019). The payment is due on or before **July 1, 2019**. State program representatives indicated there would be no exceptions and late fees may be assessed by the State for payments not received by the due date.

CONSEQUENCE OF NEGATIVE ACTION:

The QAF payment is mandatory for all providers (public and private) within the State. If not paid, the State can assess late payment penalties and withhold provider payments for ambulance services provided to Medi-Cal recipients.

CLERK'S ADDENDUM

Meeting adjourned at 1:44 p.m.

ATTACHMENTS

2019 Q1 GEMT QAF Invoice



JENNIFER KENT
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

**Ground Emergency Medical Transport (GEMT)
Quality Assurance Fee (QAF) – Quarterly Payment
Provider Invoice**

Provider Information:	Due Date: JULY 1, 2019
Name: CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT DHCS Account Number: GEM1316339609	Payment Details: Year: 2019 QTR: Q1 Invoice Number: GEM05192HD9 Amount Due: \$ 494,079.09

Fiscal Year	Reporting Structure	Account	App Ref	Service Location
2018-19	4260KB0B	4129200	980	80005
Activity	Program	Alt Account	Fund	Project
	9990		3323	

Emergency Transport Type:	Quantity:
Medi-Cal Fee-for-Service	826
Medi-Cal Managed Care	4340
Medicare	6443
Other	5228
Dual Medicare/Medi-Cal	2746
Amount Due	= Sum of Total Transports x QAF Rate (\$25.23)
	= \$ 494,079.09

Payment Instructions:

1. Please use the invoice number provided above to pay via Electronic Funds Transfer (<http://dhcs.ca.gov/epay>).

OR

2. Please submit this invoice and payment to:
Department of Health Care Services
Accounting Section/Cashiers Unit, MS1101
GEMT QAF
P.O. Box 997415
Sacramento, CA 95899-7415