

POSITION ADJUSTMENT REQUEST

C.29

NO. 22556
DATE 9/26/2019Department Conservation & Development

Department No./

Budget Unit No. 0280 Org No. 2606 Agency No. 38

Action Requested: ADOPT Position Resolution No. 22556 to add six (6) Principal Planner Level A (5AHD) (represented) positions at salary plan and grade ZA2 1871 (\$8,389 - \$10,222) in the Department of Conservation and Development.

Proposed Effective Date: 11/1/2019Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$209,743.00Net County Cost \$0.00Total this FY \$122,353N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT NADepartment must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

John Kopchik

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for JE

11/8/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/3/2019

ADD six (6) Principal Planner Level A (5AHD) positions (represented) at salary plan and grade ZA2 1871 (\$8,389 - \$10,222) in the Department of Conservation and Development.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ ____ (Date)

Eva Barrios-Gaipa

12/3/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

12/11/2019☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE 12-17-19BY June McQueen

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: