

POSITION ADJUSTMENT REQUEST

NO. 22497
DATE 7/10/2019

Department Public Works
Department No./
Budget Unit No. 0064 Org No. 4282 Agency No. 65

Action Requested: Retitle and reallocate the salary of the classification of Fleet Services Center Supervisor (PHMC) (represented) position #17118, from salary plan and grade level ZA5 1651 (\$6,550 - \$7,221) to Fleet Services Supervisor (PHMC) (represented) at salary plan and grade level XXX XXXX (\$7,006 - \$8,516) in the Public Works Department.

Proposed Effective Date: 7/1/2019

Classification Questionnaire attached: Yes [] No [] / Cost is within Department's budget: Yes [] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$9,045.00 Net County Cost \$0.00
Total this FY \$7,538.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Fleet Internal Service Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Brian M. Balbas

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

7/18/19

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/22/2019

Retitle and reallocate the salary of the classification of Fleet Services Center Supervisor (PMHC) (represented), from salary plan and grade level ZA5 1651 (\$6,549 - \$7,220) to Fleet Services Supervisor (PMHC) (represented) at salary plan and grade level ZA5 1651 (\$7,724 - \$8,516).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] (Date)

Tanya Williams

8/22/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [] DISAPPROVED [x]

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE October 8 2019

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: