

C-45

POSITION ADJUSTMENT REQUEST

NO. 22478  
DATE 6/13/19

Department EHSD/CSB

Department No./  
Budget Unit No. 0588 Org No. 1462 Agency No. 019

Action Requested: Add three (3) Infant/Toddler Master Teacher-Project and eight (8) Master Teacher-Project (represented) positions and cancel four (4) Infant/Toddler Associate Teacher-Project, two (2) Infant/Toddler Teacher-Project and six (6) Teacher-Project (represented) positions in EHSD/CSB.

Proposed Effective Date: 8/1/2019

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$2,643.00) Net County Cost \$0.00  
Total this FY (\$2,423.00) N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 50% Federal & 50% State funding

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Reni Radeva

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Julia Taylor

6/19/19

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/9/2019

Add three Infant/Toddler Master Teacher-Project positions and eight Master Teacher-Project positions, and cancel four Infant/Toddler Associate Teacher-Project positions, two Infant/Toddler Teacher-Project positions and six Teacher-Project positions (all represented), in the Employment and Human Services Department, Community Services Bureau.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

Amanda Monson

7/9/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 7/31/2019

Approve Recommendation of Director of Human Resources  
 Disapprove Recommendation of Director of Human Resources  
 Other: \_\_\_\_\_

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE August 6, 2019

BY Jami Napie

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: