

POSITION ADJUSTMENT REQUEST

NO. 22492
DATE 7/10/2019

Department Employment and Human Services Department No./
Budget Unit No. 5101 Org No. 0501 Agency No. A19
Action Requested: Add (1) Department Fiscal Officer (APSA) (unrepresented) position at Salary Plan and Grade B82 1724 (\$7,256.25 - \$8,415.02), in Employment and Human Services, Administrative Services Bureau

Proposed Effective Date: 8/1/2019

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$51,582.00 Net County Cost \$1,934.33
Total this FY \$51,582.00 N.C.C. this FY \$1,934.33

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 43% Federal, 52% State, 5% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Bao Tran 608-5027

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Julia Taylor

7/17/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/22/2019

Add one (1) Departmental Fiscal Officer (APSA) (unrepresented) position at Salary Plan and Grade B82 1724 (\$7,256.25 - \$8,841.03), effective Aug 1, 2019

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

8/1/2019(Date)

Gladys Scott Reid

7/22/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

7/24/2019

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE July 30, 2019

BY Jani Napo

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: