

C.15

POSITION ADJUSTMENT REQUEST

NO. 22487  
DATE 6/27/2019

Department Public Defender Department No./ Budget Unit No. 0243 Org No. var Agency No. 43  
Action Requested: ADOPT Position Adjustment Resolution No. 22487 to add 1 Chief Asst Public Defender (promotional only) and delete 1 Asst Public Defender resulting from the promotion, Delete Info Sys Spec III and IS Mgr I positions .  
Proposed Effective Date: 8/1/2019

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$168,000.00) Net County Cost (\$168,000.00)  
Total this FY (\$168,000.00) N.C.C. this FY (\$168,000.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Paul Reyes

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

6/26/2019

\_\_\_\_\_  
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/23/2019

Add a Chief Assistant Public Defender (25D1) position, cancel one Assistant Public Defender-Exempt (25D2) position # 3887, cancel one Information Systems Specialist III (LTNA) position (#15743), and cancel one Information Systems Manager I (LTNA) position (#16359) in the Public Defender's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 8/1/2019(Date)

Tanya Williams

7/23/2019

\_\_\_\_\_  
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:  
Adjustment is APPROVED  DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE July 30, 2019

BY Jani Nape

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: