

### POSITION ADJUSTMENT REQUEST

NO. 22472  
DATE 05/02/2019

Department Public Works Department No. / Budget Unit No. 0650 Org No. 4528 Agency No. 65

Action Requested: ADOPT Position Adjustment Resolution No.22472\_ to reclassify one (1) full-time Network Administrator I (LNSA) (represented) position #17216 at salary plan and grade ZA5 1694 (\$6,571-\$7,987) and its incumbent to Network Administrator II (LNSB) (represented) at salary plan and grade ZA5 1787 (\$7,205-\$8,758), and place the incumbent at step 5 of the salary range in the new classification in the Public Works

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost 16484 Net County Cost 0  
Total this FY 16484 N.C.C. this FY 0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Road, Flood Control and Special Revenue Funds

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Brian M. Balbas

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

5/31/19

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/11/19

Reclassify one (1) full-time Network Administrator I (LNSA) position #17216 and its incumbent to Network Administrator II (LNSB) and place the incumbent at step 5 of the salary range in the new classification in the Public Works Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 7/1/2019(Date)

Tanya Williams

7/11/2019

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE July 30, 2019

BY Jani Napier

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: