

C-11

POSITION ADJUSTMENT REQUEST

NO. 22447
DATE 2/20/2019

Department Conservation and Development Department No./
Budget Unit No. 0280 Org No. 2617 Agency No. 38

Action Requested: Reclassify on one Planning Technician III position #14649 to Senior Planning Technician in the Department of Conservation and Development.

Proposed Effective Date: 5/14/2019

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$9,000.00 Net County Cost \$0.00
Total this FY \$2,250.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT NA

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

John Kopchik

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

BR for JE

4/25/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Reclassify on one Planning Technician III (51TB) to Senior Planning Technician (51SC) (represented) position number 14649 at salary plan and grade ZM5 1352 (\$4,871 - \$5,921) and its incumbent to Senior Planning Technician (51SC) (represented) at salary plan and grade ZB5 1436 (\$5,293 - \$6,434)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

7/1/2019(Date)

Alycia Leach

7/17/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 7/24/2019

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE July 30, 2019

BY Jani Napre

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: