

C.27

POSITION ADJUSTMENT REQUEST

NO. 22450
DATE 4/7/2019

Department Risk Management

Department No./
Budget Unit No. 0150 Org No. 1505 Agency No. 03

Action Requested: Establish the classification of Director of Risk Management-Exempt and one position; abolish the Risk Manager (AJD1) (unrepresented) classification and cancel position #5725

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$14,519.00

Net County Cost _____

Total this FY \$14,519.00

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Self-Insurance Internal Service Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

David Twa

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

4/29/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/7/2019

Establish the classification of Director of Risk Management-Exempt (AJD3) at salary plan and grade BD5 1001 (\$11,721 - \$14,248) and add one position; abolish the Risk Manager (AJD1) (unrepresented) classification and cancel position #5725

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

Gladys Scott Reid

4/7/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

DATE _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE May 14, 2019

BY Sam Napre

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: