

37591 POSITION ADJUSTMENT REQUEST

NO. 22441
DATE 4/10/2019

Department Health Services Department No./ Budget Unit No. 0860 Org No. 6109 Agency No. A18
Action Requested: Add one (1) Health Plan Authorization Representative (VRTA) position in salary plan and grade 3RX 1119 (\$3,709.27 - 4,736.89) in the Health Services Department effective April 3, 2018.

Proposed Effective Date: 4/3/2018

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$66,827.00 Net County Cost \$0
Total this FY \$66,827.00 N.C.C. this FY \$0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% CCHP member premiums (CCHP Enterprise Fund II)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

4/10/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/11/2019

ADD one (1) Health Plan Authorization Representative (VRTA) position in salary plan and grade 3RX 1119 (\$3,709.27 - 4,736.89) in the Health Services Department effective April 3, 2018.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

4/3/2018 (Date)

Eva V. Barrios

4/11/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 4/10/2019

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other:

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE April 16, 2019

BY Jenni Napre

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: