

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229

JOHN GIOIA, CHAIR, 1ST DISTRICT
CANDACE ANDERSEN, VICE CHAIR, 2ND DISTRICT
DIANE BURGIS, 3RD DISTRICT
KAREN MITCHOFF, 4TH DISTRICT
FEDERAL D. GLOVER, 5TH DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA,
MAY BE LIMITED TO TWO (2) MINUTES.
A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR.

The Board of Supervisors respects your time, and every attempt is made to accurately estimate when an item may be heard by the Board. All times specified for items on the Board of Supervisors agenda are approximate. Items may be heard later than indicated depending on the business of the day. Your patience is appreciated.

ANNOTATED AGENDA & MINUTES
March 12, 2019

9:00 A.M. Convene and announce adjournment to closed session in Room 101.
Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

1. Agency Negotiators: David Twa and Richard Bolanos.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: David Twa.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

1. *Scott Hamers v. County of Contra Costa, et al.*, Contra Costa County Superior Court Case No. C16-01435

C. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): one potential case.

Initiation of litigation pursuant to Gov. Code, § 54956.9(d)(4): one potential case

9:30 A.M. Call to order and opening ceremonies.

Inspirational Thought- *"No country can ever truly flourish if it stifles the potential of its women and deprives itself of the contributions of half of its citizens."* ~Michelle Obama

Present: John Gioia, District I Supervisor; Candace Andersen, District II Supervisor; Karen Mitchoff, District IV Supervisor; Federal D. Glover, District V Supervisor
Absent: Diane Burgis, District III Supervisor
Staff Present: David Twa, County Administrator
Sharon Anderson, County Counsel

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.93 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS (5 Minutes Each)

PRESENTATION proclaiming March 2019 National Social Workers' Month in Contra Costa County.
(Kathy Gallagher, Employment and Human Services Director)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

PRESENTATION honoring County employees for their many years of service to Contra Costa County:

- **Susan Wright**, for her 35 years of service and the occasion of her retirement, to be presented by Marc Shorr, Department of Information and Technology Director
- **Vincent Isip**, for his 25 years of service to Contra Costa County, to be presented by Melinda Self, Child Support Services Director
- **Lisa Nielsen**, on her 25 years of service to Contra Costa County, to be presented by Melinda Self, Child Support Services Director
- **Brice E. Bins**, for his 20 years of service to Contra Costa County, to be presented by Russell Watts, Treasurer-Tax Collector
- **Michielle B. Maurer**, for her 20 years of service to Contra Costa County, to be presented by Sharon L. Anderson, County Counsel

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

Items C.38 and C.81 were adopted as presented following discussion.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

Corrine Daniel, resident of Brentwood, spoke on a dog improperly surrendered into the animal services system (handout attached); Dick Offerman, resident of Pleasant Hill and Karen Yapp, resident of Pleasant Hill spoke on the closing of the Pleasant Hill library; Andrea Wood, California Family Advocacy; Regina Molina Staton, California Family Advocacy; and Donna Bakun, California Family Advocacy spoke on perceived irregularities in the removal and placement of children by the court and possible election fraud in the process to recall judges. Donna Bakun, California Family Advocacy, did not speak but left written commentary for the Board's consideration regarding election procedures for judge recall in the family courts (attached).

D.3 HEARING to consider adopting Resolution No. 2019/70 to close the northbound lane to traffic and set load restriction limits on the Jersey Island Road Bridge over Dutch Slough, as recommended by the Public Works Director, Oakley area. (Neil Leary, Public Works Department)

Speakers: Tyson Zimmerman, Ironhouse Sanitary District; Martan Hershey RD 2026 Webb Tract; Chad Davissor, Ironhouse Sanitary District

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

D.4 CONSIDER accepting the 2018 Annual Performance Evaluation of Alliance Emergency Ambulance Medical Services Report from County EMS Director and Contra Costa County Fire Protection District Fire Chief. (Pat Frost, Local EMS Agency Director & Jeff Carman, CCCFPD Fire Chief)

Speaker: Rebecca Rozen.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

D.5 CONSIDER updated procedures for Board of Supervisors meetings and remedial action under Government Code, sections 54960.1 and 54960.2, including rescission of appointment to Metropolitan Transportation Commission. (David Twa, County Administrator) (Consider w/ D.6)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

D.6 If the Board approves Item D.5 above rescinding its appointment to the Metropolitan Transportation Commission, CONSIDER appointing a member of the Board of Supervisors to the Metropolitan Transportation Commission with a term ending February 1, 2023. (David Twa, County Administrator) (Consider w/ D.5)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

D. 7 CONSIDER reports of Board members.

Chair Gioia and Supervisor Mitchoff attended the annual National Association of Counties conference in Washington D.C. March 2-6, 2019.

Closed Session

ADJOURN in memory of
Doug Corbin
former Contra Costa Juvenile Court Commissioner
and
Barbara Pendergrass
El Sobrante Municipal Advisory Council member and former County Employee
and
Leo Garfield
former Richmond Police Chief

*Adjourned in memory of Betty Conner
former employee of Contra Costa Social Services*

Adjourned today's meeting at 2:25 p.m.

CONSENT ITEMS

Road and Transportation

C.1 ADOPT Resolution No. 2019/67 accepting as complete the contracted work performed by Bridgeway Civil Constructors, Inc., for the Marsh Creek Road Bridge Replacement Project, as recommended by the Public Works Director, Clayton area. (87% Federal Highway Bridge Program Funds, 11% Local Road Funds and 2% Contra Costa Water District Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.2 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with ISI Inspection Services, Inc., in an amount not to exceed \$150,000, for on-call materials testing and inspection services for the period of March 12, 2019 through September 30, 2021, Countywide. (100% Local Road, Flood Control, and Airport Enterprise Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.3 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute construction contract amendments with Alta Fence Co. and Crusader Fence Company, Inc. to extend the term of each contract from March 13, 2019 to March 13, 2020 for the 2018 On-Call Fencing Services Contract(s) for Various Road, Flood Control, Airport and Facilities Maintenance Work, with no change to the payment limit, Countywide. (100% Local Road, Flood Control District, Airport Enterprise and Facilities Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.4 APPROVE and AUTHORIZE the Chair, Board of Supervisors, to execute a grant deed conveying to the City of Pittsburg two properties along Harbor Street, in Pittsburg (APNs 086-214-025 & 088-171-037), for a purchase price of \$591,209, in accordance with a purchase and sale agreement, as recommended by the Public Works Director, Pittsburg area. (100% Contra Costa Transportation Authority Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Engineering Services

C.5 ADOPT Resolution No. 2019/8 approving and authorizing the Public Works Director, or designee, to fully close Pacheco Boulevard at State Route 4, periodically for no more than 20 nights between March 13, 2019 and August 31, 2019, from 11:00 PM through 5:00 AM, for the purpose of demolition and girder erection for the Caltrans bridge widening project, Martinez area. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.6 ADOPT Resolution No. 2019/61 ratifying the prior decision of the Public Works Director, or designee, to fully close a segment of Parker Avenue, between San Pablo Avenue and 6th Street, on March 9, 2019 from 9:00 AM through 9:20 AM, for the purpose of Rodeo Baseball Association Opening Day Parade, Rodeo area. (No fiscal impact)

RELISTED to March 26, 2019.

C.7 ADOPT Resolution No. 2019/66 approving the second extension of the Subdivision Agreement for minor subdivision MS03-00007, for a project being developed by Maurice Storch as recommended by the Public Works Director, Alamo area. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Special Districts & County Airports

C.8 APPROVE the rehabilitation of Buchanan Field Airport Runway 14L/32R project and related actions under the California Environmental Quality Act, and AUTHORIZE the Public Works Director, or designee, to advertise the project, Concord area. (90% Federal Aviation Administration, 4.5% Caltrans, 5.5% Airport Enterprise Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.9 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a five-year consulting services agreement with The KPA Group, in the amount of \$1,134,209, to perform design, engineering, and construction management services for a potential new general aviation terminal at Buchanan Field Airport to house the Airport Division's office and Aircraft Rescue Fire Fighting (ARFF) facility. (29% Federal Aviation Administration & Caltrans, 71% Airport Enterprise Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.10 ADOPT Resolution No. 2019/74 accepting as complete the contracted work performed by SMP Services, Inc., for the Upper Sand Creek Basin Wetland Restoration Project, as recommended by the Chief Engineer, Antioch area. (100% Drainage Area 130 Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.11 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Allen Christensen for a Shade hangar at Buchanan Field Airport effective March 5, 2019 in the monthly amount of \$140.00. (100% Airport Enterprise Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.12 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Peter Lloyd for a Large T-hangar at Buchanan Field Airport effective March 15, 2019 in the monthly amount of \$620.00. (100% Airport Enterprise Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Claims, Collections & Litigation

C.13 APPROVE and AUTHORIZE settlement with T-Mobile USA, Inc. in the False Claims Act lawsuit *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.* (Sacramento Superior Court Case No. 34-2012-00127517), requiring T-Mobile USA to pay the County \$11,777, as recommended by the Purchasing Agent. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.14 RECEIVE report concerning the final settlement of John Mozzetti vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$210,000, as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.15 DENY claims filed by Martin Barajas-Vences, Benttencourt Ranch, Alisa Castain, Ellen Langlois, and Peter Solomon. DENY amended claims filed by Ellen Langlois and Carolyn McCrary.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Honors & Proclamations

C.16 ADOPT Resolution No. 2019/18 recognizing Susan Wright for 35 years of dedicated service to Contra Costa County on the occasion of her retirement, as recommended by the Department of Information Technology and the Chief Information Officer.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 17 ADOPT Resolution No. 2019/36 proclaiming March 2019 National Social Workers' Month in Contra Costa County, as recommended by the Employment and Human Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 18 ADOPT Resolution No. 2019/59 recognizing Vincent Isip for his 25 years of service to Contra Costa County, as recommended by the Child Support Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 19 ADOPT Resolution No. 2019/60 recognizing the contributions of Lisa Nielsen on her 25 years of service to Contra Costa County, as recommended by the Child Support Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 20 ADOPT Resolution No. 2019/64 recognizing Mike Carlson on the occasion of his retirement after 32 years of service with Contra Costa County, as recommended by the Public Works Director. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 21 ADOPT Resolution No. 2019/75 to recognize Brice Edward Bins, Chief Deputy Treasurer-Tax Collector, on the occasion of his 20 years of dedicated service with Contra Costa County Treasurer-Tax Collector's Office.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 22 ADOPT Resolution No. 2019/79 recognizing Michielle B. Maurer, for her 20 years of service to Contra Costa County, as recommended by the County Counsel.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Appointments & Resignations

C. 23 ACCEPT the resignation of Keith Katzman, DECLARE vacant the Local Committee Moraga Seat on the Advisory Council on Aging, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.24 ACCEPT the resignation of Deborah St. Pierre from the Contra Costa County Library Commission and DECLARE the seat vacant, as recommended by Supervisor Mitchoff.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.25 REAPPOINT Ms. Emily Barnett to an At Large seat on the Aviation Advisory Committee (AAC) to a term beginning March 1, 2019 and expiring February 28, 2022, as recommended by the Airport Committee. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.26 APPROVE the medical staff appointments and reappointments, additional privileges, advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee and the Health Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.27 APPOINT Kathryn Ames to At Large #10 seat and REAPPOINT Gail Garrett to the Nutrition Project seat on the Advisory Council on Aging, as recommended by the Family and Human Services Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.28 APPOINT Meaghan Doran to the Business #3 seat, Robert Muller to the Business #9 seat, Romina Gonzalez to the Business #12 seat, and Fred Wood to the Education & Training #2 seat on the Workforce Development Board, as recommended by the Family and Human Services Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.29 APPOINT Leslie Gleason to the ESD Program Grantee seat, Lindy Lavendar to the Community seat, Sherry Lynn Peralta to the Employment and Human Services Department seat, Doug Leich to the Faith Community seat, Manuel Arrendondo to the Health Care seat, and Tony Ucciferri to the Public Housing Authority seat on the Council on Homelessness, as recommended by the Family and Human Services Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.30 APPOINT Matthew Slattengren to the position of Agricultural Commissioner/Sealer of Weights and Measures effective March 13, 2019.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 31 REAPPOINT Bob Mankin to the Discovery Bay P-6 Citizen Advisory Committee, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 32 REAPPOINT Sharon Marsh to the Byron-Brentwood-Knightesen Union Cemetery District, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 33 REAPPOINT Alvin G. Lim to the District 3 seat on the Countywide Bicycle Advisory Committee, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 34 REAPPOINT Michael Daugelli to the Member 2 Alternate seat on the Tri-Delta Transit Authority Board of Directors, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 35 DECLARE vacant the District 3 Family Member seat on the Mental Health Commission, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 36 APPROVE the medical staff appointments and reappointments, additional privileges, advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee and the Health Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 37 ACCEPT the resignation of Daniel Heinrich, DECLARE vacancy in the Public Representative seat on the Treasury Oversight Committee, and DIRECT the Clerk of the Board to post the vacancy.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 38 APPOINT Supervisor John M. Gioia (District 1) of the Contra Costa County Board of Supervisors to serve on the Association of Bay Area Governments and Metropolitan Transportation Commission, CASA Legislative Task Force, as recommended by Supervisor Gioia.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 39 ACCEPT the resignation of Kathy Cutting, DECLARE a vacancy in the Business Group #1 seat on the Sustainability Commission, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Conservation and Development Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 40 APPOINT Supervisor Candace Andersen as Vice Chair of the 2020 Census Complete Count Steering Committee, as recommended by Supervisor Gioia.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Appropriation Adjustments

C. 41 Sheriff's Office Field Operations Bureau (0255)/Custody Services Bureau (0300): APPROVE Appropriation Adjustment No.5026 authorizing the transfer of appropriations in the amount of \$747,705 from Sheriff's Custody Services Bureau (0300) to Sheriff's Field Operations Bureau to reassign six (6) Deputy Sheriff-40 Hour (6XWA) (represented) positions. (Cost Neutral)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 42 Sheriff's Office Custody Services Bureau (0300)/Field Operations Bureau (0255): APPROVE Appropriation Adjustment No.5027 authorizing the transfer of appropriations in the amount of \$366,059 from Sheriff's Field Operations Bureau (0255) to Sheriff's Custody Services Bureau (0300) to reassign two (2) Sergeant (6XTA) (represented) positions. (Cost Neutral)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Personnel Actions

C. 43 ADOPT Position Adjustment Resolution No. 22429 to reassign six Deputy Sheriff-40 Hour (represented) positions and incumbents from Custody Services Bureau (Department 0300) to Field Operations Bureau (Department 0255) in the Office of the Sheriff. (Cost Neutral).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 44 ADOPT Position Adjustment Resolution No.22430 to reassign two Sergeant (represented) vacant positions, from Field Operations Bureau (Department 0255) to Custody Services Bureau (Department 0300) in the Office of the Sheriff. (Cost Neutral)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Leases

C. 45 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a sub-sublease with Concord Jet Service Incorporated, in an amount not to exceed \$650,000 to provide aircraft hangar, office space and helicopter fuel for the period of May 1, 2019 through April 30, 2024. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 46 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease amendment with Nancy Weil, *et al*, to extend the lease for ten years for approximately 16,897 square feet of office space located at 2120 Diamond Blvd, Concord, at the initial monthly rate of \$26,190 through December 31, 2019, with annual increases thereafter. (100% Environmental Health)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

C. 47 APPROVE and AUTHORIZE the Chief Information Officer-Department of Information Technology, or designee, to execute a contract amendment effective June 30, 2018 with City of Brentwood, to extend the term from June 30, 2018 through June 30, 2020, to allow the Department of Information Technology to continue providing the City with radio maintenance and communication services in accordance with a fixed annual fee schedule. (100% City of Brentwood)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 48 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Compass Group USA, Inc. to provide healthy vending machine services to Contra Costa Health Services at specified locations for the period February 1, 2019 through January 31, 2022. (County receives 20% commission for drinks and snack machines and 8% for fresh food machines)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 49 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families in an amount not to exceed \$1,138,429 for Early Head Start supplemental funding for the term July 1, 2019 through June 30, 2020. (80% Federal, 20% In-kind match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 50 APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, in an amount not to exceed \$950,000 for a supplemental, one-time grant to provide facility renovation and construction at the central Head Start program kitchen facility. (80% Federal, 20% In-kind match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 51 APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a grant in the amount of \$20,000 to provide library books and materials at the Juvenile Hall Library and at the Orin Allen Youth Rehabilitation Facility Library for the period February 1, 2019 through June 30, 2020. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 52 APPROVE and AUTHORIZE the County Administrator, or designee, to apply for and accept the California Board of State and Community Corrections Proposition 47 Cohort 2 grant in an amount not to exceed \$6,000,000 to for mental health diversion housing and programming for the period August 15, 2019 through May 15, 2023. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

C. 53 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Liberty Adult Education, effective April 1, 2019, to increase the payment limit by \$16,001 to a new contract payment limit not to exceed \$80,001 and to add a service training component to a skills training program for Welfare-to-Work participants of the California Work Opportunity and Responsibility to Kids Program. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.54 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Mt. Diablo Adult Education, effective April 1, 2019, to increase the payment limit by \$15,982 to a new contract payment limit not to exceed \$68,982 and to add a service training component to a skills training program for Welfare-to-Work participants of the California Work Opportunity and Responsibility to Kids Program. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.55 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with West Contra Costa Adult Education, effective April 1, 2019, to increase the payment limit by \$14,725 to a new contract payment limit not to exceed \$76,448 and to add a service training component to a skills training program for Welfare-to-Work participants of the California Work Opportunity and Responsibility to Kids Program. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.56 APPROVE and AUTHORIZE the Chief Information Officer-Department of Information Technology, or designee, to execute an ordering document under the existing Oracle Master Agreement with Oracle America, Inc., in an amount not to exceed \$245,800 for Oracle program technical support services for software updates and support for various County departmental systems for the period May 31, 2019 through May 30, 2020. (100% User Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.57 APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay stipends in an amount not to exceed \$15 for each half day, or \$25 each full day event to individual foster parents and birth parents, for a total payment amount not to exceed \$50,000, for attendance at training workshops, focus groups, and meetings for the period July 1, 2019 through June 30, 2021. (58% Federal, 33% State, and 9% County)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.58 APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the California Department of Corrections and Rehabilitation, in an amount not to exceed \$149,856 beginning upon Board and State approval through June 30, 2021 for diagnostic and treatment services to youth referred from Juvenile Court in Contra Costa County and in custody at Department of Juvenile Justice (DJJ) facilities. (100% County General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.59 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Healthrisk Resource Group, Inc., in an amount not to exceed \$300,000 to provide claims processing and negotiations services to Contra Costa Health Plan members for the period March 1, 2019 through February 28, 2021. (100% contingency fee from savings)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.60 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Anka Behavioral Health, Incorporated in an amount not to exceed \$147,414 to provide socialization and vocational rehabilitative services to adults with severe and persistent mental illness for the period January 1, 2019 through June 30, 2019 with a six-month automatic extension through December 31, 2019 in an amount not to exceed \$143,244. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.61 APPROVE and AUTHORIZE the Sheriff- Coroner, or designee, to execute a contract with West Advanced Technologies, Inc. in an amount not to exceed \$450,000 to provide consulting, design development, programming services, and maintenance and support for the Automated Regional Information Exchange System (ARIES) for the period April 1, 2019 through March 31, 2021. (up to 100% Urban Area Security Initiative funds, any remaining amount from Agency User fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.62 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jennifer Lee Miles, M.D., in an amount not to exceed \$199,680 to provide outpatient psychiatric care services to children and adolescents for the period April 1, 2019 through March 31, 2020. (50% Federal Medi-Cal, 50% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.63 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Pediatrix Medical Group of California, a Professional Corporation, in an amount not to exceed \$450,000 to provide newborn hearing screening services for Contra Costa Regional Medical Center and Health Centers patients for the period August 1, 2019 through July 31, 2022. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.64 APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute a purchase order with Carefusion 303, Inc., in an amount not to exceed \$370,788 for the replacement of the Model 8015, Becton Dickinson Alaris Point of Care Unit anesthesia pumps at Contra Costa Regional Medical Center. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.65 APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute a contract amendment with Emocha Mobile Health, Inc., effective March 1, 2019, to increase the payment limit by \$93,960 for a new payment limit of \$250,440 for three additional years of tuberculosis monitoring software and to extend the termination date from April 30, 2019 to April 30, 2022. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.66 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Senior Legal Services, effective March 1, 2019, to increase the payment limit by \$90,688 for a new contract payment limit of \$200,193 with no change to the term of July 1, 2018 through June 30, 2019. (100% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.67 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Medic Shuttle, LLC, in an amount not to exceed \$900,000 to provide non-emergency transportation/paratransit services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.68 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Touchstone Counseling Services, Inc., in an amount not to exceed \$300,000 to provide outpatient psychotherapy services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.69 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Dialysis Access Center, A Medical Corporation, in an amount not to exceed \$900,000 to provide dialysis services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.70 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Sun Healthcare and Surgery Group, Inc., in an amount not to exceed \$2,500,000 to provide podiatry and wound care services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.71 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Robin Wendy Asher, M.D., in an amount not to exceed \$239,616 to provide outpatient psychiatric care services to children and adolescents in Central Contra Costa County for the period April 1, 2019 through March 31, 2020. (50% Federal Medi-Cal, 50% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.72 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the Regents of the University of California, on behalf of its University of California, San Francisco School of Medicine, effective July 1, 2019, to increase the payment limit by \$120,000 for a new payment limit of \$330,000 and extend the termination date from June 30, 2019 to June 30, 2022, to provide a residency training program in family medicine. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.73 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Ronald L. Leon, M.D., Inc., effective April 1, 2019, to increase the payment limit by \$12,480 to a new payment limit of \$222,144, for additional psychiatric services with no change in the term of April 1, 2019 through March 31, 2020. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.74 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Daniel May, M.D., in an amount not to exceed \$279,552 to provide outpatient psychiatric services for County patients in West County for the period May 1, 2019 through April 30, 2020. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.75 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with David A. Schwartz, M.D., in an amount not to exceed \$174,720 to provide outpatient psychiatric services for adults in Central Contra Costa County for the period May 1, 2019 through April 30, 2020. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C.76 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Andrew Keyser, M.D, in an amount not to exceed \$211,000 to provide emergency medicine services for Contra Costa Regional Medical Center and Health Centers for the period April 10, 2019 through March 31, 2020. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 77 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Northern California Cornea Associates, Inc. in an amount not to exceed \$300,000 to provide ophthalmology and optometry services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 78 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Contra Costa Eye Medical Center, Inc., in an amount not to exceed \$250,000 to provide ophthalmology services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 79 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Connect Hearing, Inc., in an amount not to exceed \$120,000 to provide hearing aid dispensing services for Contra Costa Health Plan members for the period April 1, 2019 through March 31, 2021. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 80 APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute a Purchase Order with Sam Clar Office Furniture, Inc. in an amount not to exceed \$159,540 for furniture purchase at 2120 Diamond Blvd for the expansion of the Environmental Health Division. (100% Hazardous Materials fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

Other Actions

C. 81 ACCEPT Animal Services Department mid-fiscal year presentation on Shelter Enrichment Team program. (No Fiscal Impact)

Speaker: Allyn Lee, Dia Good (handout attached).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 82 ADOPT the Amended and Restated Bylaws of the Contra Costa County Library Commission (2019), as recommended by the Library Commission and County Librarian. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 83 ACCEPT the canvass of votes for the February 12, 2019 Special Election showing that the measure for Police Services in County Service Area P-6, Zone 2904, Supervisorial District 2 - Unincorporated Area of Lafayette passed, as recommended by the Clerk-Recorder. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 84 ADOPT Resolution No. 2019/69 authorizing operation of the Energy Efficient Equity Property Assessed Clean Energy financing program in the unincorporated area of the County and AUTHORIZE the Conservation and Development Director, or designee, to execute an Operating Agreement with the California Municipal Finance Authority. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 85 UPDATE the official list of persons to serve, in priority order, as standby officers for the respective members of the Board of Supervisors, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 86 APPROVE the amended Conflict of Interest Code for the Acalanes Union High School District ("District"), including the list of designated positions as recommended by County Counsel.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 87 APPROVE amendments to the list of designated positions of the Mt. View Sanitary District's Conflict of Interest Code as recommended by County Counsel.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 88 APPROVE the 2017-2027 Comprehensive County Child Care Needs Assessment prepared by Brion Economics, Inc., on behalf of Contra Costa County Local Planning and Advisory Council for Early Care and Education, as recommended by the Family and Human Services Committee. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 89 APPROVE the ADA Upgrades to Juvenile Hall Gymnasium Project and take related actions under the California Environmental Quality Act, as recommended by the Public Works Director, Martinez area. (100% Facilities Lifecycle Improvement Program Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 90 APPROVE the ADA Upgrades to Juvenile Hall Main Building Project and take related actions under the California Environmental Quality Act, as recommended by the Public Works Director, Martinez area. (100% Facilities Lifecycle Improvement Program Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 91 APPROVE and AUTHORIZE the Auditor-Controller, or designee, to distribute the 2017-18 State Highway property rental pursuant to the provisions of Section 104.10 of the Streets and Highways Code, as recommended by the County Auditor-Controller. (91% County Road Fund, 7% City of Lafayette, 2% City of Walnut Creek)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 92 ACCEPT the Treasurer's Quarterly Investment Report as of December 31, 2018, as recommended by the County Treasurer-Tax Collector. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

C. 93 ACKNOWLEDGE, RATIFY and APPROVE the delegation of authority to the Executive Director of the Contra Costa County Mayors' Conference to act as permanent secretary and recording officer of the City Selection Committee under Government Code section 50270, et seq., and carry out all other functions of the Clerk to the Selection Committee, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District III Supervisor Diane Burgis (ABSENT)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via

mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Applications for personal subscriptions to the weekly Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The weekly agenda may also be viewed on the County's Internet Web Page: www.co.contra-costa.ca.us

STANDING COMMITTEES

The **Airport Committee** (Supervisors Diane Burgis and Karen Mitchoff) meets on the second Wednesday of the month at 11:00 a.m. at Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Candace Andersen and John Gioia) meets on the fourth Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors Karen Mitchoff and John Gioia) meets on the fourth Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Candace Andersen and Federal D. Glover) meets on the first Monday of every other month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets on the second Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Public Protection Committee** (Supervisors John Gioia and Federal D. Glover) meets on the first Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Karen Mitchoff and Candace Andersen) meets on the second Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

Airports Committee	May 8, 2019	11:00 a.m.	See above
Family & Human Services Committee	March 25, 2019 Canceled April 22, 2019	10:30 a.m.	See above
Finance Committee	March 25, 2019	9:00 a.m.	See above
Hiring Outreach Oversight Committee	April 1, 2019	1:00 p.m.	See above
Internal Operations Committee	April 8, 2019	1:00 p.m.	See above

Legislation Committee	April 8, 2019	10:30 a.m.	See above
Public Protection Committee	April 1, 2019	10:30 a.m.	See above
Sustainability Committee	March 25, 2019	12:30 p.m.	See above
Transportation, Water & Infrastructure Committee	April 8, 2019	9:00 a.m.	See above

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES

A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

- AB** Assembly Bill
- ABAG** Association of Bay Area Governments
- ACA** Assembly Constitutional Amendment
- ADA** Americans with Disabilities Act of 1990
- AFSCME** American Federation of State County and Municipal Employees
- AICP** American Institute of Certified Planners
- AIDS** Acquired Immunodeficiency Syndrome
- ALUC** Airport Land Use Commission
- AOD** Alcohol and Other Drugs
- ARRA** American Recovery & Reinvestment Act of 2009
- BAAQMD** Bay Area Air Quality Management District
- BART** Bay Area Rapid Transit District
- BayRICS** Bay Area Regional Interoperable Communications System
- BCDC** Bay Conservation & Development Commission
- BGO** Better Government Ordinance
- BOS** Board of Supervisors
- CALTRANS** California Department of Transportation
- CalWIN** California Works Information Network
- CalWORKS** California Work Opportunity and Responsibility to Kids
- CAER** Community Awareness Emergency Response
- CAO** County Administrative Officer or Office
- CCCPCFD (ConFire)** Contra Costa County Fire Protection District
- CCHP** Contra Costa Health Plan
- CCTA** Contra Costa Transportation Authority
- CCRMC** Contra Costa Regional Medical Center
- CCWD** Contra Costa Water District
- CDBG** Community Development Block Grant
- CFDA** Catalog of Federal Domestic Assistance
- CEQA** California Environmental Quality Act
- CIO** Chief Information Officer
- COLA** Cost of living adjustment
- ConFire (CCCPCFD)** Contra Costa County Fire Protection District

CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Syndrome
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits

OSHA Occupational Safety and Health Administration
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Establish Load Limits and Lane Restrictions for the Jersey Island Road Bridge over Dutch Slough, Oakley area.

RECOMMENDATION(S):

OPEN the public hearing on Resolution No. 2019/70, receive testimony, and CLOSE the public hearing.

FIND that the Jersey Island Road Bridge over Dutch Slough, northeast of the City of Oakley, must remain under load restriction and lane reduction until repair project completion;

ADOPT the attached Resolution No. 2019/70, which closes the northbound lane to traffic for the full length of the Jersey Island Road Bridge, and sets the load restriction limits to 11 tons per vehicle for Type 3 Truck, 17 tons per semi-trailer combination for Type 3S2 Truck, and 22 tons per truck and full trailer for Type 3-3 Truck, until repairs are completed.

DIRECT the Clerk of the Board of Supervisors to publish the resolution in the Contra Costa Times within 15 days after its adoption, with the names of the Supervisors voting for and against it.

DIRECT the Public Works Director, or designee, to post appropriate signs at the north and south entrances to the bridge, on Jersey Island Road, to provide notice of the restriction imposed by the resolution.

FISCAL IMPACT:

No fiscal impact.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Kevin Emigh,
925-313-2233

cc:

BACKGROUND:

The Jersey Island Road Bridge (Bridge) over Dutch Slough (Bridge No. 28C-0405) was evaluated by Caltrans' Load Ratings Branch last July and August, 2018, due to multiple timber columns that are deteriorating. After that initial analysis, Caltrans directed Contra Costa County to remove traffic from the northbound lane until repairs could be completed. Additionally, the Load Ratings Branch concluded that the bridge must be temporarily posted for the following legal trucks until the County performs necessary repairs:

Type 3 Truck: 11 TONS PER VEHICLE

Type 3S2 Truck: 17 TONS PER SEMI-TRAILER COMBINATION

Type 3-3 Truck: 22 TONS PER TRUCK AND FULL TRAILER

On November 8, 2018, Caltrans Office of Structure Maintenance and Investigation issued to the County via e-mail and phone a Record of Critical Findings requiring County's action to close the northbound lane and restrict loads on the remaining open lane on the Jersey Island Road Bridge over Dutch Slough.

On November 13, 2018, Contra Costa County Public Works Department released a public notice indicating the temporary lane closure and short-term load restrictions.

On November 14, 2018, Contra Costa County Public Works Department installed load restriction signs on Jersey Island Road at the entrances to the bridge over Dutch Slough.

On December 13, 2018, the County installed temporary traffic signals at either end of the bridge to control the one-lane condition on the bridge.

The current signs posted at the bridge are considered temporary and are allowed for 90 days. After 90 days, the temporary posting signs will not be enforceable. In order to legally post the bridge, CVC Section 35751 requires that the public be formally notified and a hearing conducted.

The planned Jersey Island Bridge Replacement Project (County Project No. 0662-6U4134), which will improve the structure such that the load and lane restrictions can be lifted, is expected to be completed by Summer 2019. The main reason for delay in repairs is due to regulatory permit restrictions for work in the waterway, limiting construction to the summer months.

CONSEQUENCE OF NEGATIVE ACTION:

Vehicles exceeding the safe load capacity of the Jersey Island Road Bridge would be allowed to use the structure, causing further deterioration of the structure, exposing bridge users to unsafe conditions.

CLERK'S ADDENDUM

Speakers: Tyson Zimmerman, Ironhouse Sanitary District; Martan Hershey RD 2026 Webb Tract; Chad Davissor, Ironhouse Sanitary District

AGENDA ATTACHMENTS

Resolution No. 2019/70

MINUTES ATTACHMENTS

Signed Resolution No. 2019/70

Correspondence Received

Recorded at the request of: Clerk of the Board

Return To: Public Works Department, Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover,
District V Supervisor

NO:

ABSENT: Diane Burgis, District III Supervisor

ABSTAIN:

RECUSE:

Resolution No. 2019/70

In the Matter of Adopting the Resolution to Establish Load Limits and Lane Restrictions for the Jersey Island Road Bridge over Dutch Slough, Oakley area, (District III)

WHEREAS, in accordance with the National Bridge Inspection Standards, the California Department of Transportation caused an engineering investigation to be made of Bridge No. 28C0405, Jersey Island Road Bridge over Dutch Slough, northeast of the City of Oakley, to determine the maximum weight which such structure or bridge, with safety to itself, will sustain; and

WHEREAS a public hearing was conducted in the Contra Costa County Board Chambers Room 107, Administration Building, 651 Pine Street on March 12, 2019 at 10:00am by Catherine Tarala, Area Bridge Maintenance Engineer, Structure Maintenance and Investigations, California Department of Transportation, after public notice thereof by posting on said bridge at least five days before said hearing, and all evidence presented at said time and place was heard, including the report of the engineering investigation made by the California Department of Transportation, and thereafter said Catherine Tarala reported the findings in writing with respect thereto;

WHEREAS, these findings are as follows:

Post the structure for:

- 11 Tons Per Vehicle 17 Tons Per Semi-Trailer Combination
- 22 Tons Per Truck and Full Trailer
- Northbound Lane Closure

NOW, THEREFORE, upon the basis of said engineering investigation, the evidence presented at said public hearing, and the findings heretofore reported in writing,

IT IS HEREBY DETERMINED AND DECLARED that the maximum load which said bridge or other structure will sustain, with safety to itself, is as herein before set forth in respect to such bridge or structure.

The order shall become effective upon the erection of signs in accordance with the provisions of Section 35752 of the Vehicle Code.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

Recorded at the request of: Clerk of the Board

Return To: Public Works Department, Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover,
District V Supervisor

NO: /

ABSENT: Diane Burgis, District III Supervisor

ABSTAIN: /

RECUSE: /

Resolution No. 2019/70

In the Matter of Adopting the Resolution to Establish Load Limits and Lane Restrictions for the Jersey Island Road Bridge over Dutch Slough, Oakley area, (District III)

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WHEREAS, these findings are as follows:

Post the structure for:

- 11 Tons Per Vehicle 17 Tons Per Semi-Trailer Combination
- 22 Tons Per Truck and Full Trailer
- Northbound Lane Closure

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IT IS HEREBY DETERMINED AND DECLARED that the maximum load which said bridge or other structure will sustain, with safety to itself, is as herein before set forth in respect to such bridge or structure.

The order shall become effective upon the erection of signs in accordance with the provisions of Section 35752 of the Vehicle Code.

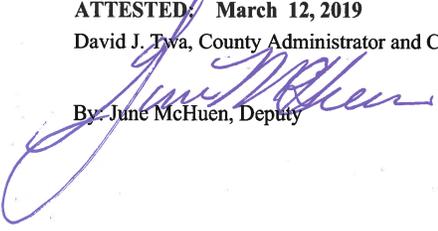
I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Kevin Emigh, 925-313-2233

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy



cc:

From: Lea Castleberry
Sent: Friday, March 8, 2019 4:02 PM
To: John Gioia <John.Gioia@bos.cccounty.us>
Cc: Neil Leary <nlear@pw.cccounty.us>; Jami Napier <Jami.Napier@cob.cccounty.us>; Mark Goodwin <Mark.Goodwin@bos.cccounty.us>; Diane Burgis <Diane.Burgis@bos.cccounty.us>
Subject: Supervisor Burgis Comments for Item D.3

Chair Gioia,

Supervisor Burgis would like to make the following comment for the record on item D.3 for the March 12, 2019 BOS Meeting.

"I would like to thank Public Works staff for all their time and effort on this project. I have discussed this item with all the stakeholders involved and I support staff's recommendation to adopt Resolution No. 2019/70."

Best,
Lea

Lea Castleberry
Deputy Chief of Staff
Supervisor Diane Burgis
Contra Costa County, District 3
3361 Walnut Boulevard, Suite 140
Brentwood, CA 94513
Phone (925) 252-4500

"This message is being sent on a public e-mail system and may be subject to disclosure under the California Public Records Act"



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Report on the 2018 Annual Performance of Alliance Emergency Ambulance Services

RECOMMENDATION(S):

CONSIDER accepting the report from County EMS Director and Contra Costa County Fire Chief providing the 2018 Annual Performance Evaluation Report of Alliance Emergency Ambulance Medical Services; and

ACKNOWLEDGE that the 2018 Code 2 outlier fees are assigned as partial cost recovery for ambulance patient offload delays.

FISCAL IMPACT:

Outlier fees associated with Code two ambulance responses totaling \$117,000 were accumulated during 2018.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Patricia Frost,
925-608-5454

cc: Patricia Weisinger, Marcy Wilhelm

FISCAL IMPACT: (CONT'D)

BACKGROUND:

Contra Costa Fire Protection District was awarded the contract for Emergency Ambulance Services for Exclusive Areas I, II and V covering approximately 92% of county on January 1, 2016. Emergency Ambulance Services covered under this agreement perform these services utilizing the unique emergency ambulance service delivery model known as the Alliance with Contra Costa Fire Protection District being responsible for the subcontractor performance provided by American Medical Response. The Alliance model emergency ambulance service agreement has provided exemplary service.

This is the third annual performance evaluation report to the Board of Supervisors of this contract. The joint presentation by the EMS Agency and Contractor (Contra Costa Fire Protection District) will describe Emergency Ambulance Services delivered during 2017.

The performance evaluation specifies a report on the following:

1. Response Time performance standards assessed with reference to the minimum requirements in the Contract
2. Clinical performance standards assessed with reference to the minimum requirements in the contract.
3. Initiation of innovative programs to improve system performance
4. Workforce stability, including documented efforts to minimize employee turnover;
5. Compliance of pricing and revenue recovery efforts with rules and regulations
6. Compliance with information reporting requirements
7. Financial stability and sustainability

Under the contract, the EMS Agency may impose penalty fees if Code 2 outlier responses do not meet standards specified in the contract. During performance year 2017 the EMS Agency Director and Contra Costa Fire Chief established a data driven analysis and improvement process for providing uniform service delivery by managing delays in Code 2 responses countywide. Similar to last year, they recommended that outlier fees for 2018 serve as partial cost recovery.

Year	Code 2 Outliers Total Number/Fee**	Code 2 Outlier Optimization Re-investment
2018	103 (\$117,000)	Partial Cost Recovery for Hospital Ambulance Patient Offload Delays of > 60 minutes in 2018

** Outlier Responses determined within reasonable control of the provider.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not receive the Alliance performance evaluation report as required under the emergency ambulance contract. The Code 2 outlier annual appeals resolution negotiated through the contract dispute resolution process will not be approved.

CLERK'S ADDENDUM

Speaker: Rebecca Rozen.

ATTACHMENTS

Report

Annual Performance Evaluation Emergency Medical Services (EMS)

A Comprehensive Report of Emergency Ambulance Services
Delivered by the Alliance in Collaboration with the Contra Costa
County EMS Agency (CCCEMS)
Year 2018

Pat Frost, EMS Director
Contra Costa County EMS Agency
Jeff Carman, Fire Chief
Contra Costa County Fire Protection District



Performance Evaluation

- * **Performance Based Contract:**

- * Key Driver of Countywide EMS System enhancement

- * **Performance Report**

- * Response times
 - * Clinical Performance
 - * Innovation
 - * Workforce Stability
 - * Pricing & Revenue Recovery
 - * Reporting Compliance
 - * Fiscal Stability & Sustainability



The Alliance

Year Three of Exemplary Service

- * **On January 1, 2016,**

Contra Costa County Fire Protection District (CCCFPD) assumed Emergency Ambulance Services for Exclusive Operating Areas (EOAs) I, II and V covering West, Central and East County = 92% of the County.

- ❖ ***Initial Agreement January 1, 2016 thru December 31, 2020***

- ❖ ***“Earned Contract Extension” for additional 5 years***

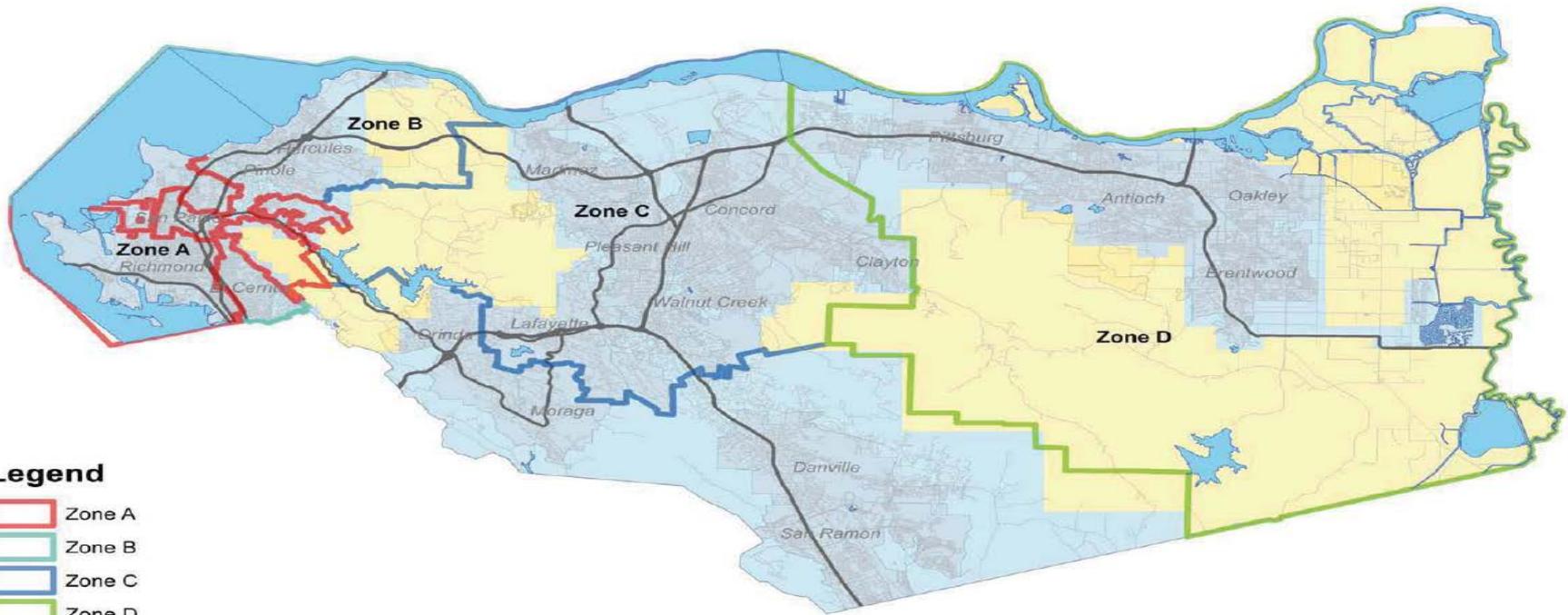
- ❖ ***From January 1, 2020 through December 31, 2025***

- ❖ ***LEMSA recommendation and findings report to BOS in April***

- * **Alliance Model:** CCCFPD (contractor) operationally responsible for the subcontractor performance provided by American Medical Response (AMR). CCCEMS (contract performance oversight and compliance evaluator).

Alliance Ambulance Response Zones

Contra Costa County High Density/Low Density Response Zones - Plan A



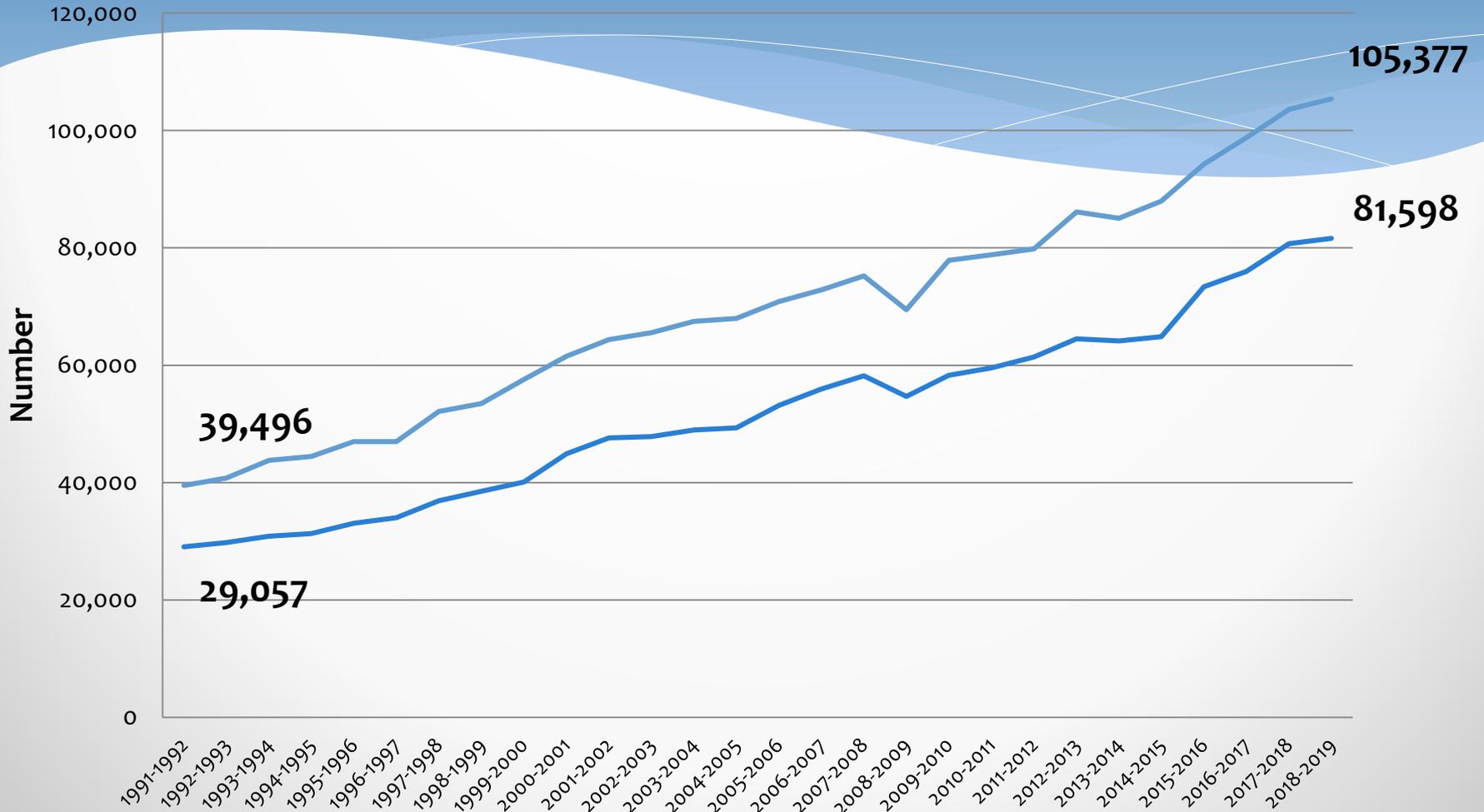
Legend

- Zone A
- Zone B
- Zone C
- Zone D
- High Density
- Low Density

Source: Contra Costa EMS
December 2014

0 4.25 8.5 17 Miles

Contra Costa Emergency Medical Services Total EMS System Response and Transport Volume



Countywide EMS Ambulance Volume 2018

A Powerhouse of 9-1-1 EMS System Delivery

	All Providers		Contra Costa County Fire	
	#	%	#	%
Total Dispatches	105434	100.0%	94836	100.0%
Transported	81598	77.4%	74704	78.8%
Canceled	23836	22.6%	20132	21.2%
Total Patient Transports	81598	100.0%	74704	100.0%
Transported Code 3	4607	5.6%	4097	5.5%
Transported Code 2	76064	93.2%	69680	93.3%
Transport Code Not Reported	927	1.1%	927	1.2%
Total Canceled	23836	100.0%	20132	100.0%
Enroute	6467	27.1%	5515	27.4%
On Scene	17369	72.9%	14617	72.6%

Alliance EMS System Footprint Countywide (2018)

89% of All EMS Ambulance Responses

91% of All EMS Ambulance Transports

Response Time Performance Highly Reliable Service

Response Area	Response Time Performance Requirement High Density (Code 3)	Alliance Performance 2016	Alliance Performance 2017	Alliance Performance 2018	Average Response Time (in minutes) 2018
Zone A (Richmond)	10:00 minutes 90% of the time	94%	96 %	96%	5:35
Zone B (West)	11:45 minutes 90% of the time	95 %	96 %	96%	6:29
Zone C (Central)	11:45 minutes 90% of the time	94%	95 %	95%	6:35
Zone D** (East)	11:45 minutes 90% of the time	94%	95 %	95%	6:42

* Average compliance prior to Alliance model was 93%

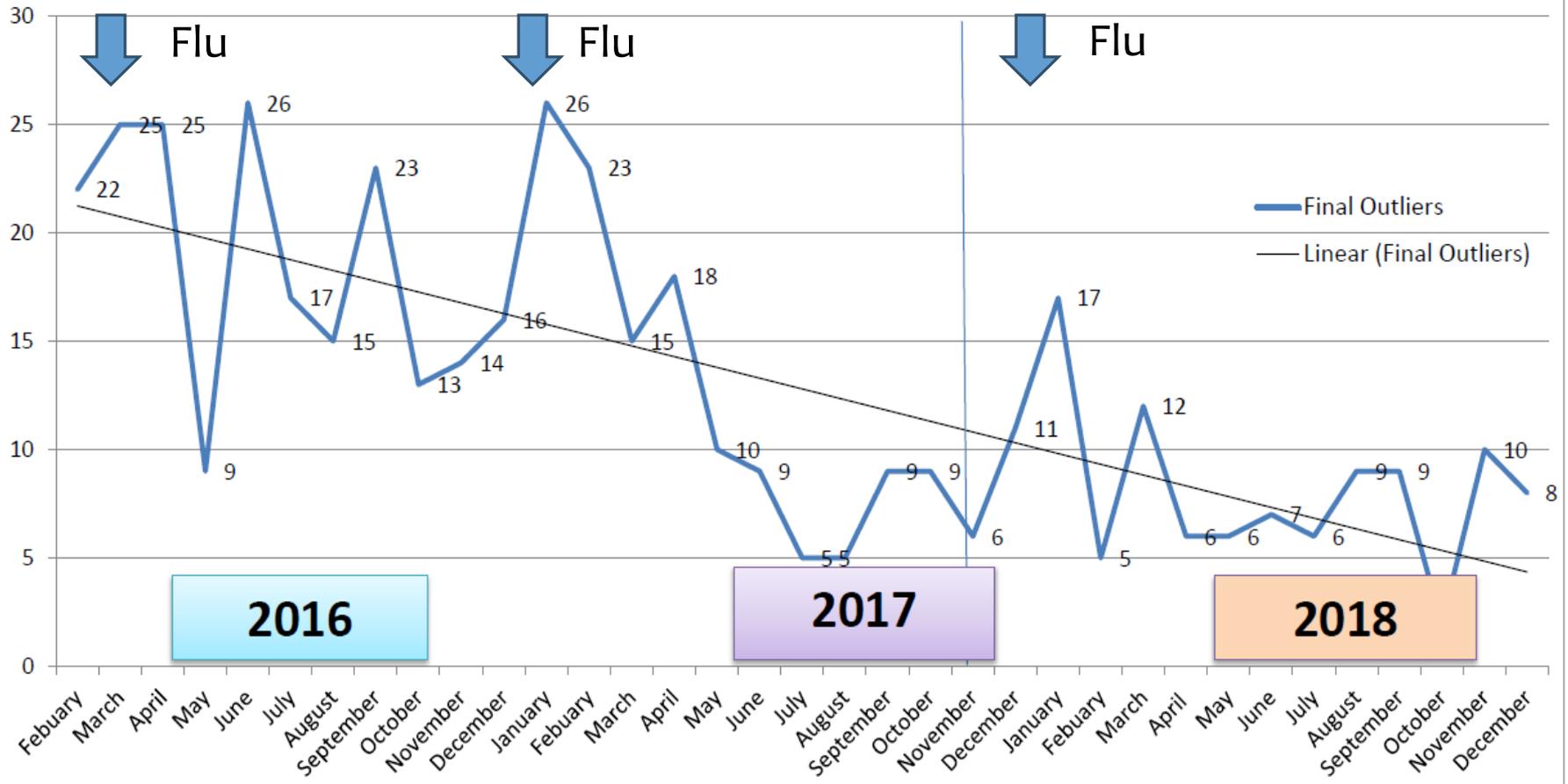
Ambulance Response Time Performance

The Outlier Improvement Initiative

Average 7,889 ambulance responses/month
Average 6225 ambulance transports/month

Total outliers

February 2016 to December 31, 2018 Outliers



Outlier Fee Re-Investment

Alliance Accountability Supporting
EMS System Optimization

Year	Responses Per Year	Total Number** (fee)	Code 2 Outlier Optimization Re-investment
2016	89,768	174 (\$240,000)	DECCAN System Status Management Dispatch (Total Cost \$235,000)
2017	93,389	139 (\$184,500)	4 Motorola Dispatcher Radio Consoles (Total Cost \$204,592)
2018	94,836	108 (\$117,000)	Partial Cost Recovery for Hospital APOT Delays > 60 minutes

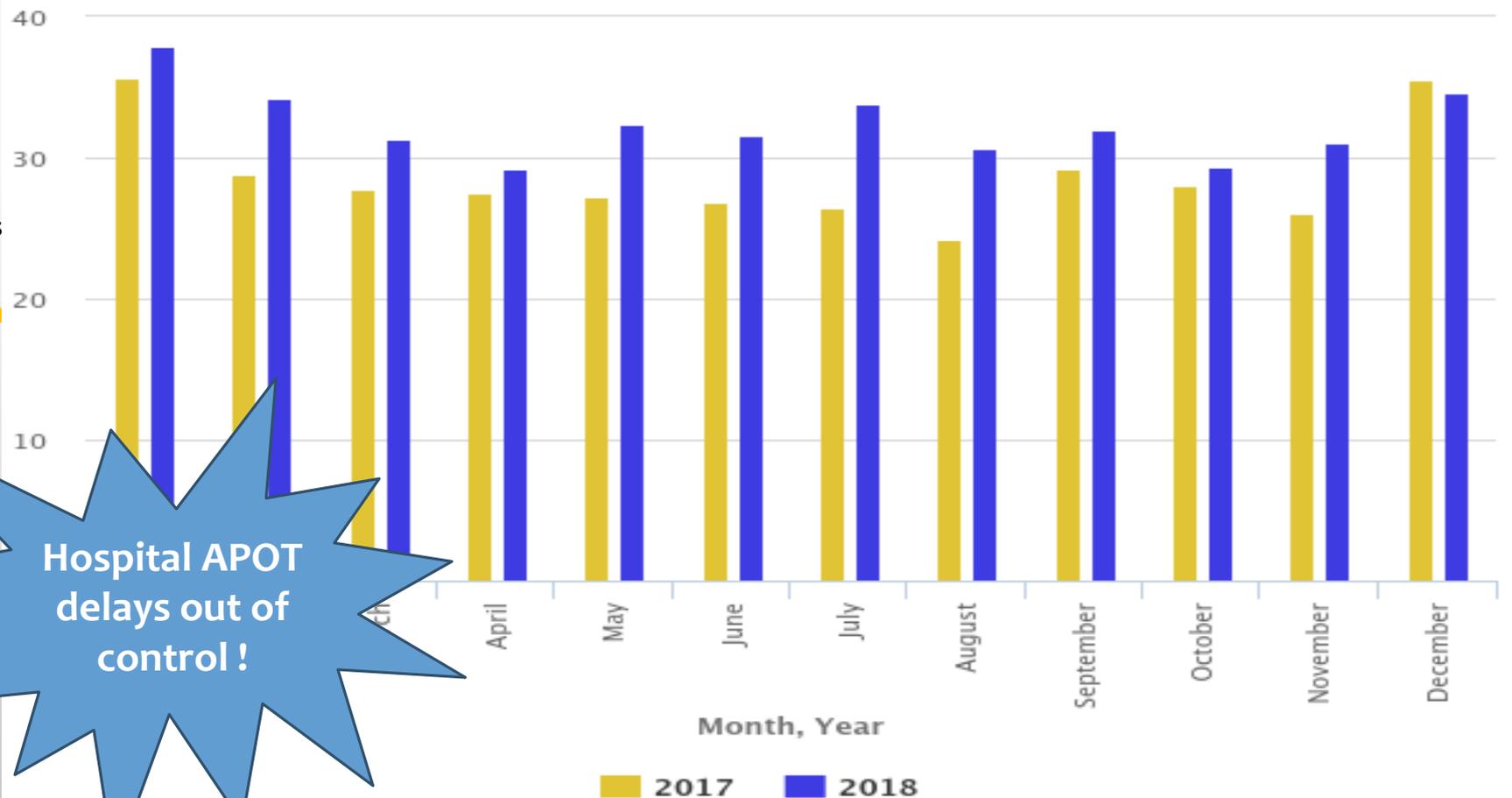
**Outliers within reasonable control of the provider

Ambulance Patient Offload Time (APOT)

EMS System Hospital APOT Standard

County Standard 20 min 90% of the Time

Contra Costa 9-1-1 System APOT (90th Percentile in Minutes)



Hospital APOT
delays out of
control!

Hospital Delays In Ambulance Patient Transfer of Care (APOT) > 60 minutes

Delays ambulance availability for next 911 call

Increases Cost to Providers

EMS System Hospital Performance	2016	2017	2018
Delays > 60 minutes	618	858	1131*
Hospitals County wide 90% APOT Time (Contra Costa)	30 min	33 min	37 min

A 54% Increase between 2016 -2018

***Includes 271 > 60 min delays for out of county destinations in 2018**

Partners in System Optimization

2019 Focus: Ambulance Patient Offload Times (APOT)



- * Alliance is disproportionately affected by prolonged patient handoff at the emergency departments.
- * Ambulance Patient Transfer of Care Delays
 - * Draw down ambulance availability
 - * Increase response times
 - * Delay definitive patient care
- * Cost Recovery for Hospital APOT Delays
 - * Hospitals Choice: Reduce APOT delays or provide cost recovery for APOT delays
 - * Recommendation allow EMS providers to invoice hospitals for services rendered



The Alliance Model

- * **Evolved from a Robust EMS System Redesign**
 - * Responsive to Public & Stakeholder Input
- * **First of its Kind Service Delivery Model**
 - * Focus on EMS System Optimization
 - * Positioned to be fiscally resilient and patient-centric

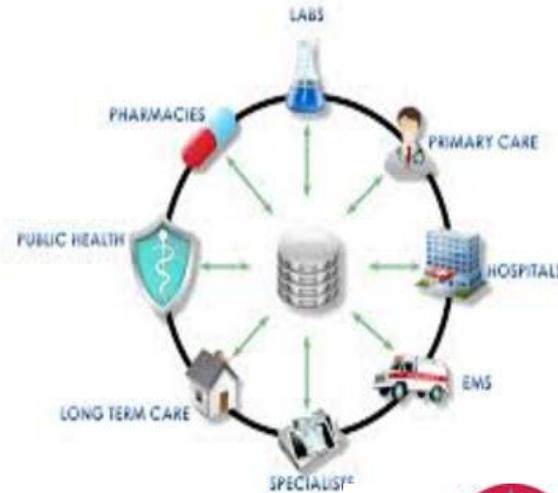


The Alliance Model Benefits

- * Complete financial transparency
- * Continuity of care
 - * Dispatch, first response, ambulance transport
- * Better resource allocation options
 - * Choose right resource to match incident
 - * Known location of all resources
- * Faster dispatch times
- * Revenue reinvestment



Contra Costa EMS System/Alliance Partnership Dedicated to Improving Patient Care



Highest AHA Recognition “System of Care” Achievement

BECAUSE TIME MATTERS.



Mission:
Lifeline[®]
EMS

2018 Mission: Lifeline[®] EMS Recognition

The American Heart Association proudly recognizes

Contra Costa County EMS Martinez, CA

Team Organizations: East Contra Costa Fire Protection District, Richmond Fire, El Cerrito Fire, Rodeo-Hercules Fire, Pinole Fire, Moraga-Orinda Fire District, San Ramon Valley Fire Protection District, American Medical Response, Contra Costa County Fire Protection District

**Mission: Lifeline[®]-EMS – GOLD PLUS
Achievement Award – EMS Agency**

The American Heart Association/American Stroke Associations recognizes this EMS provider organization, and the EMS provider organizations it supports, as an integrated EMS team. The EMS team has demonstrated continued success in using the Mission Lifeline[®]-EMS program. Thank you for applying the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community you serve.*

Nancy Brown
Chief Executive Officer
American Heart Association

Eric Smith, MD
Chairperson, Get With The Guidelines[®]
Steering Committee

John Warner, MD
President American Heart Association



Ambulance Strike Team Response Regional Ambulance Mutual Aid



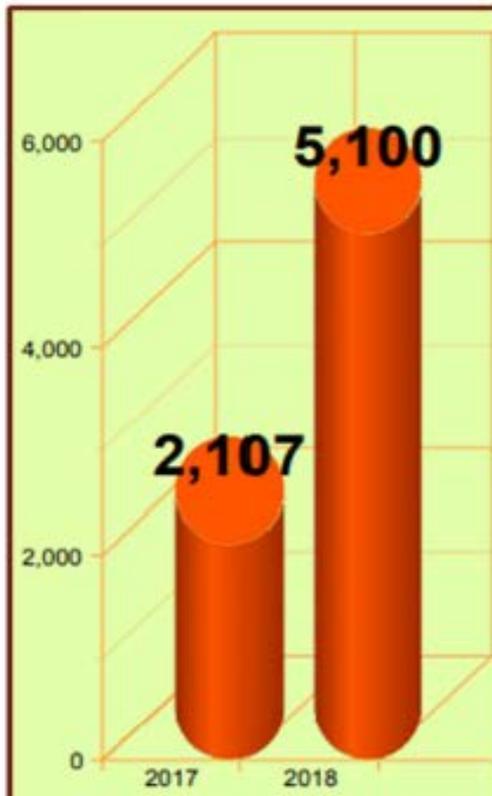
Yountville
evacuations
2017



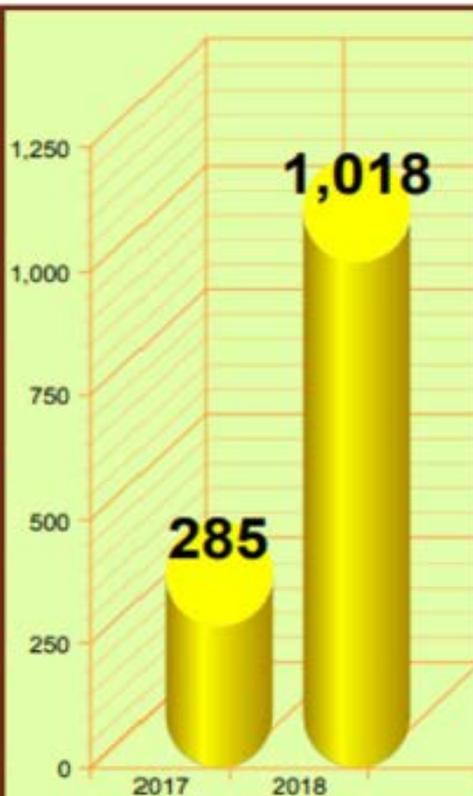
Butte
2018

Alliance partner AMR Training Initiative

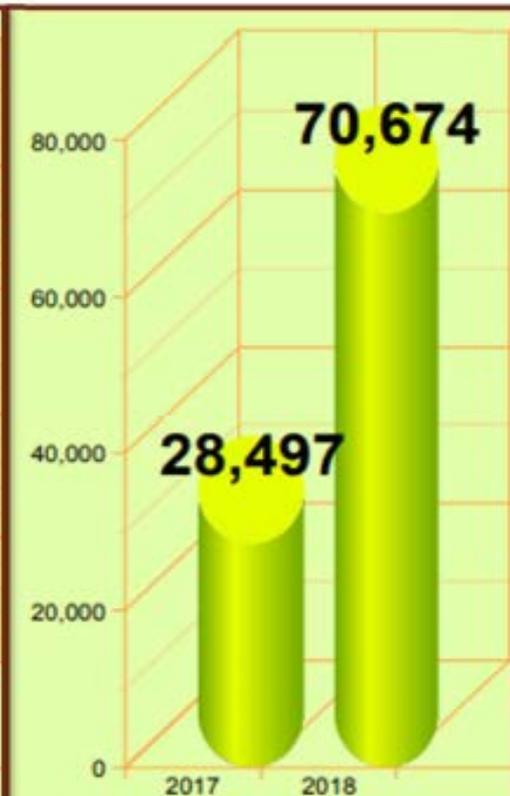
Individuals
Trained



Training
Hours



\$ Funding
Dedicated



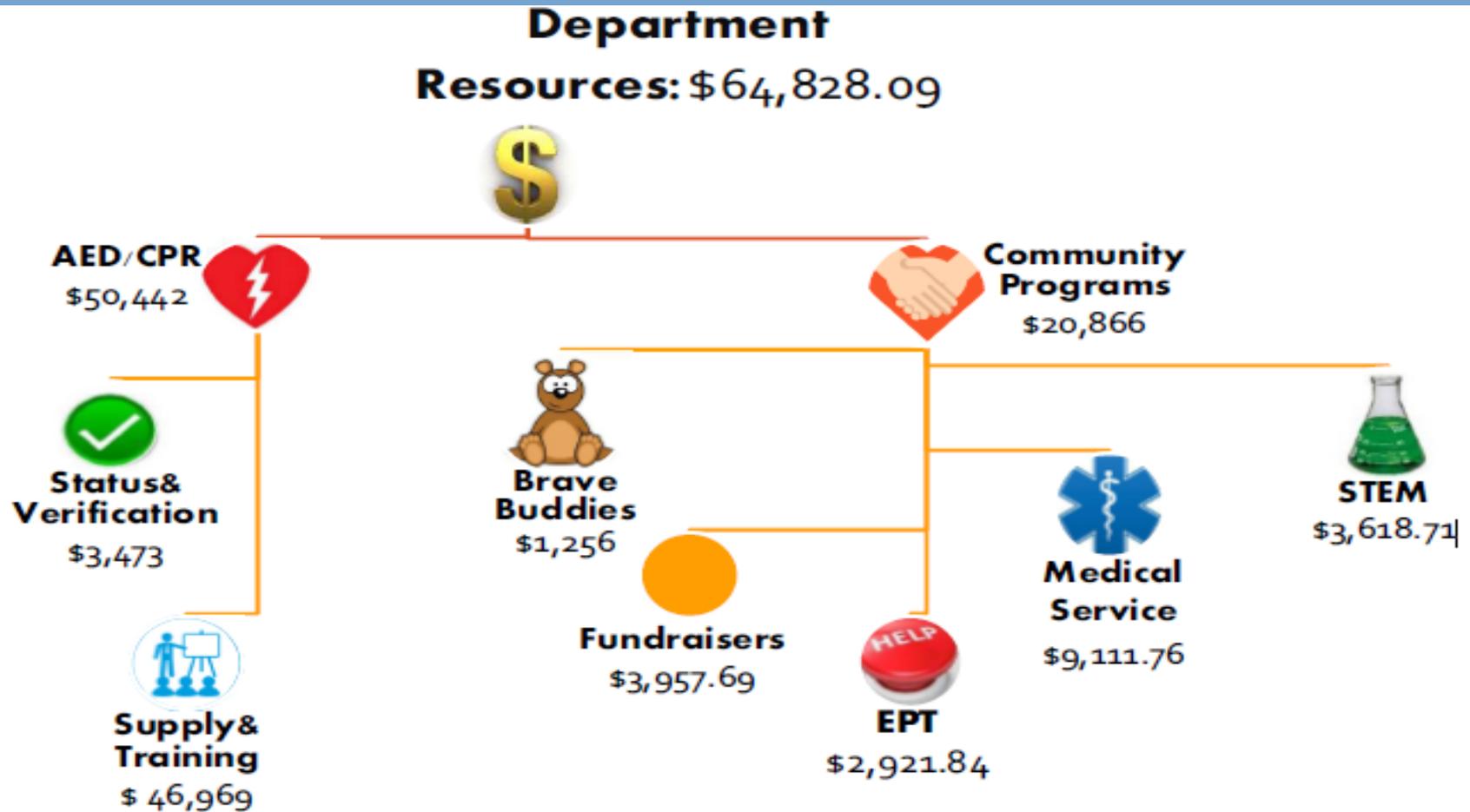
2019 Alliance Health Improvement Project

Pediatric Trauma “Look Out for the Littles”



**Emergency Medical Services for Children (EMSC):
Improving the Care of Ill and Injured Children**

Public Education in the Community



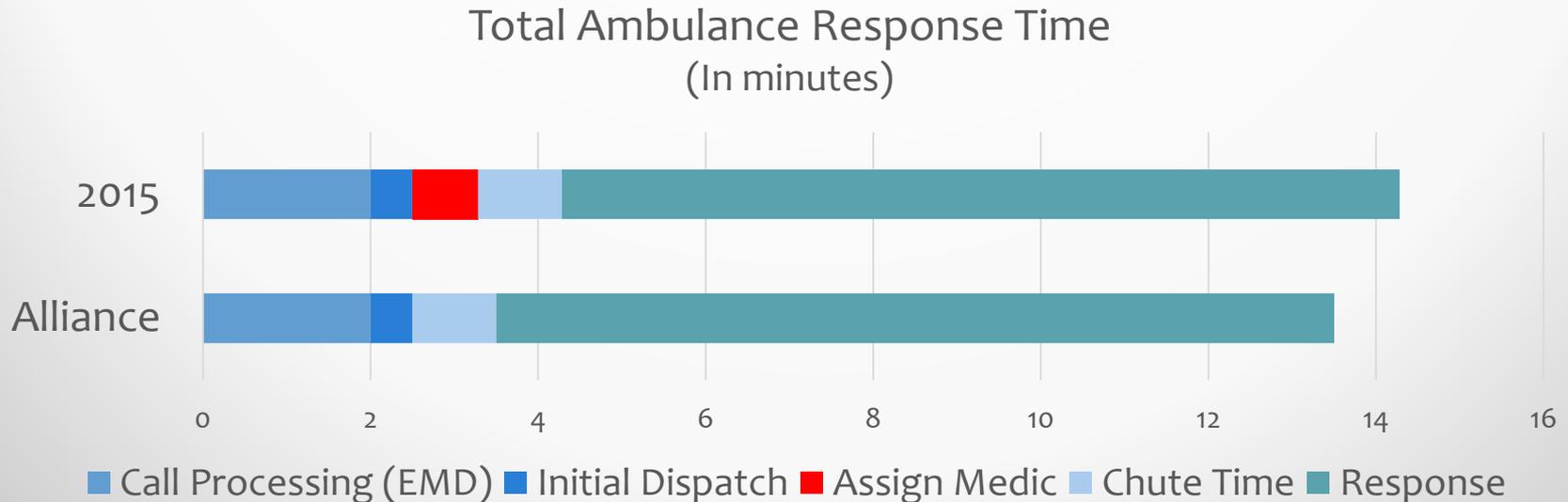
Fire / EMS Communication Center Benefits All

- Common Communications
- One Computer Aided Dispatch (CAD) System
- Improved Situational Awareness for All
 - Vehicle Location
 - CAD Comments
 - Location Information
 - Safety Related Issues



Fire / EMS Communication Center Decreased Total Response Times

- Previous contract had 60 seconds to assign a medic after an engine was assigned
- Today, paramedic units are assigned at the same time that engines are assigned
- 47 seconds on average has completely been eliminated



Right Resources to the Right Patient



- * After extensive study, in collaboration, the LEMSA and Alliance adjusted response configurations for a certain component of call types. The goals are:
 - * Introduce flexibility into the EMS system
 - * Introduce added safety into our EMS response
 - * Introduce efficiency into our EMS response
 - * Understand that there is no “one size fits all”



Financial Stability and Transparency

At the current payer mix, collections rate, and contract expenses, Alliance model is financially sustainable

- * **The Contra Costa County Fire Protection District established a separate fund and budget (EMS Transport Fund) associated with Alliance ambulance service delivery.**
 - * Allows tracking of revenue from different payer groups and expenditures associated with the provision of ambulance services.
- * **The End of Year fund balance in the EMS Transport Fund for FY 2017-18 was \$16,900,000**
- * **The District continues to build appropriate reserves and to prepare for future uncertainties in the health care system and payer plans.**
 - * It is the District's goal to set aside six months of operating expenses as reserves and is on track to accomplish this goal.





Collaborative Partnerships *Stronger Together!*



CCCFPD-AMR-CCCEMS



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: Updated Procedures for Board of Supervisors Meetings and Remedial Action Under Government Code, sections 54960.1 and 54960.2

RECOMMENDATION(S):

1. RESCIND the portion of the Board’s action of January 15, 2019 appointing a representative to the Metropolitan Transportation Commission (MTC); all other appointments made on that date are unchanged by this action;
2. ADOPT Resolution 2019/81 to update the operating procedures for the Board of Supervisors meetings to include processes for designating a nominee for Board Chair and appointing Board members to various committees, boards and commissions; and
3. AUTHORIZE the Chair to send the attached letter pursuant to Government Code section 54960.2(c)(1).

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Jami Napier,
(925)335-1908

cc:

FISCAL IMPACT:

No negative fiscal impact.

BACKGROUND:

At the Board's reorganization meeting in January of each year the Board formally elects and swears in the Chair for that year. Absent unusual circumstances, the Board's longstanding practice is that the Vice Chair of the past year becomes the Chair of the current year. That is what happened on January 15, 2019, when the 2018 Vice-Chair, District I Supervisor John Gioia, was elected Chair.

At the same meeting, in accordance with the Board's usual custom, the Board also approved the incoming Chair's recommendations for Board member appointments to local, regional and statewide committees, boards and commissions. The committees, boards and commissions were shown as attachments to the Board Order, both alphabetically and by committee type. The Metropolitan Transportation Commission (MTC) was one of the listed regional commissions and Supervisor Federal Glover was appointed to the commission, with a term ending February 1, 2023.

Mr. Jason Bezis appeared before the Board on January 15, 2019, to comment on the Board member appointments. He expressed his belief that the Board must advertise the MTC position to the public and conduct public interviews before appointing anyone to the MTC. The Board of Supervisors follows the Maddy Local Appointive List Act of 1975 (Government Code section 54970, et seq.) when appointing public members to various boards, committees and commissions whose members serve at the pleasure of the Board, for example, advisory committees to the Board of Supervisors. The Maddy Act process involves a public notice and interview process. But the Maddy Act does not require that appointment of Board members to committees and commissions follow the same process.

Government Code sections 66503 and 66504 describe who may be appointed to the MTC. These statutes state that the MTC will include two members from Contra Costa County; one member appointed by the Board of Supervisors and one member appointed by the city selection committee. The statutes do not require that the position be advertised or offered to members of the public. As Supervisor Gioia explained to Mr. Bezis on January 15, the Board of Supervisors has not opened membership on the MTC to members of the public. Instead, the Board has determined that the MTC appointment should be filled by a member of the Board of Supervisors. It was within the prerogative of the Board of Supervisors to appoint Supervisor Glover to this MTC on January 15, and that is what the Board did.

On February 14, 2019, Jason Bezis sent an email to the County, alleging Brown Act violations in relation to the appointment of a representative to MTC, including the fact that the Board Order recommending the appointment was prepared by John Gioia as Board Chair before Mr. Gioia formally had been elected Chair. Mr. Bezis calls for the Board to invalidate its January 15, 2019, action appointing a representative to MTC. He also demands that the Board "cease and desist in the future from allowing a supervisor to act as 'chair' at the time of Board reorganization before a chair has yet been designated to that post, absent a formal transition policy."

The Government Code describes a process that may be used by a governing body to avoid litigating an alleged Brown Act violation. To address past actions, the legislative body may cure and correct the challenged action and inform the demanding party of the corrective action within thirty (30) calendar days of receipt of a Brown Act violation allegation. To address potential future Brown Act violations, a legislative body may approve an unconditional commitment letter within thirty (30) calendar days of receipt of a Brown Act violation allegation. The language of the letter, which is mandated by Government Code section 54960.2(c)(1), explicitly does not acknowledge the existence of a Brown Act violation but, instead, simply agrees to comply with the law.

To avoid unnecessary litigation of the complaint made by Mr. Bezis, it is recommended that the Board rescind the MTC appointment and inform Mr. Bezis in writing of the rescission by March 15, 2019. Following rescission of the appointment, the Board may reconsider appointing a representative to the MTC. The Board may reappoint Mr. Glover, if it chooses to do so by a separate action. In accordance with Board policy, the MTC representative will be a member of the Board of Supervisors.

To avoid future confusion by members of the public on this issue, it is recommended that the Board revise its procedural rules to specify that the Board will take public action(s) in December of each year to identify a nominee for Chair of the Board for the following year and to acknowledge receipt of the Board members' preferences for serving on various boards, committees and commissions.

If the Board approves this action, an unconditional commitment letter addressing the demand that the County cease and desist "allowing a supervisor to act as 'chair' at the time of Board reorganization before a chair has yet been designated to that post, absent a formal transition policy" will be sent to the complainant by the Board Chair. (See attached draft unconditional commitment letter.)

CONSEQUENCE OF NEGATIVE ACTION:

Failure to take this action may lead to misunderstanding of the County's practices and procedures

AGENDA ATTACHMENTS

Resolution 2019/81

Draft Unconditional Commitment Letter

2019 Revised Rules of Procedure for Board of Supervisors Meetings - REDLINE

2019 Revised Rules of Procedure for Board of Supervisors Meetings - CLEAN

MINUTES ATTACHMENTS

Signed Resolution No. 2019/81

Signed Letter to Mr. Bezis

Correspondence Received

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE:	<input checked="" type="checkbox"/>	John Gioia
	<input checked="" type="checkbox"/>	Candace Andersen
	<input checked="" type="checkbox"/>	Karen Mitchoff
	<input checked="" type="checkbox"/>	Federal D. Glover
NO:	<input type="checkbox"/>	
ABSENT:	<input checked="" type="checkbox"/>	Diane Burgis
ABSTAIN:	<input type="checkbox"/>	
RECUSE:	<input type="checkbox"/>	



Resolution No. 2019/81

IN THE MATTER OF: UPDATING THE OPERATING PROCEDURES FOR BOARD OF SUPERVISORS MEETINGS

WHEREAS, the Board of Supervisors is committed to continue conducting its meetings in a manner that provides ample opportunity for members of the public to participate; and

WHEREAS, more than three years have passed since the Board adopted procedures for the conduct of its meetings, and occasionally matters have arisen that suggest that the procedures should be reviewed and modified to address procedural questions that do not appear to be answered in the current procedures;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County hereby adopts the attached Rules of Procedures for the conduct of its meetings.

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution Nos. 2015/55.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jami Napier, (925)335-1908

By: June McHuen, Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

		John Gioia
AYE:	<input type="text" value="4"/>	Candace Andersen
		Karen Mitchoff
		Federal D. Glover
NO:	<input type="text" value="/"/>	
ABSENT:	<input type="text" value="1"/>	Diane Burgis
ABSTAIN:	<input type="text" value="/"/>	
RECUSE:	<input type="text" value="/"/>	



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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

Dear Mr. Bezis:

The Contra Costa County Board of Supervisors has received your cease and desist letter dated February 14, 2019, alleging that the following described past action of the legislative body violates the Ralph M. Brown Act:

[A]llowing a supervisor to act as “chair” at the time of Board reorganization before a chair has yet been designated to that post, absent a formal transition policy.

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the Contra Costa County Board of Supervisors hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action as described above by revising its procedural rules to specify that the Board will take public action(s) in December of each year to identify a nominee for Chair of the Board for the following year and to acknowledge receipt of the Board members’ preferences for serving on various boards, committees and commissions.

The Contra Costa County Board of Supervisors may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as means or media you provide in response to this message, to whatever address or addresses you specify, or any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, you will have the right to commence legal action pursuant to subdivision (a) of Section 54960 of the Government Code. That notice will be delivered to you by the same means as this commitment, or may be mailed to an address that you have designated in writing.

Very truly yours,

Supervisor John Gioia
Chair of the Contra Costa County Board of Supervisors

cc. David Twa, County Administrator
Sharon L. Anderson, County Counsel
Jami Napier, Chief Assistant Clerk of the Board of Supervisors

County Administrator

County Administration Building
651 Pine Street, 10th Floor
Martinez, California 94553-1229
(925) 335-1080
(925) 335-1098 FAX

David J. Twa
County Administrator

Contra Costa County



Board of Supervisors

John M. Gioia
1st District

Candace Andersen
2nd District

Diane Burgis
3rd District

Karen Mitchoff
4th District

Federal D. Glover
5th District

March 12, 2019

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Supervisor John Gioia
Chair of the Contra Costa County Board of Supervisors

cc. David Twa, County Administrator
Sharon L. Anderson, County Counsel
Jami Napier, Chief Assistant Clerk of the Board of Supervisors
Lynn E. Uilkema, Senior Deputy District Attorney

RULES OF PROCEDURES FOR
BOARD OF SUPERVISORS MEETINGS

POLICY

It is the policy of the Board of Supervisors to hold public meetings in accordance with the requirements of the Ralph M. Brown Act and all other applicable governing legislation. The Board strives to govern and work together in an effective, efficient, ethical and courteous manner in the highest tradition of public service and in the best interests of the County of Contra Costa and its residents. This resolution supersedes Resolution ~~Nos. 2009/12 and 96-35~~[No. 2015/55](#).

PROCEDURE

GENERAL PROVISIONS

Rule 1. Applicability of Rules

1.1 These Rules of Procedure (“Rules”) are adopted pursuant to Government Code Section 25003. The rules apply to the Board of Supervisors of the County of Contra Costa whether sitting as the Board of Supervisors of the County or as the governing body of any other district, authority, or board.

1.2 The Rules are deemed to be procedural only. Except as otherwise provided by law, the failure to strictly observe application of the Rules shall not affect the jurisdiction of the Board or invalidate any action taken at a meeting that is otherwise held in conformity with law.

1.3 Except as otherwise provided by law, these Rules, or any one of them, may be suspended by order of the Chair and will be deemed suspended by actions taken by or with the consent of the Chair or a majority of the Board members.

Rule 2-. Definitions

2.1 “Board” means the Board of Supervisors of the County of Contra Costa, whether sitting as the Board of Supervisors of the County or as the governing body of any other district, authority or board;

2.2 “Chair” and “Vice Chair” mean the Board members elected to those respective offices. “Chair” also means the presiding officer acting in the absence of the elected Chair.

2.3 “Clerk” means the Clerk of the Board or a Deputy Clerk of the Board;

2.4 “County Counsel” means the Board’s attorney, appointed pursuant to Ordinance Code section 24-12.002.

MEETINGS

Rule 3. Organization Meeting

The Organization Meeting of the Board shall be held on its first regular meeting in January of each year, at which time there shall be an election of officers.

Rule 4. Regular Meetings

4.1 All regular meetings shall be held by the Board, in all its capacities, in its chambers in the Contra Costa County Administration Building, at 651 Pine Street, Martinez, California. Regular meetings shall commence at 9:00 a.m., or as otherwise prescribed by the Chair. Regular meetings generally shall be held on every Tuesday of the month. However, the Board of Supervisors shall not be required to hold a regular meeting (1) on any Tuesday that is the fifth Tuesday of a calendar month, (2) on any Tuesday following a Monday holiday; (3) that is canceled pursuant to the annual calendar adopted by the Board or (4) that is canceled by the Chair when no quorum is expected to be present.

4.2 Holidays, fifth Tuesdays, and periodic breaks, which result in a canceled meeting, will be determined by the Board and posted annually.

Rule 5. Absence of a Quorum, Adjournment

5.1 In the absence of a quorum, the remaining members or (if no member is present) the Clerk may adjourn the meeting to another date and time in accordance with Government Code Section 54955 and shall post a Notice of Adjournment.

5.2 In the event a Supervisor leaves the hearing room, momentarily causing a lack of quorum, he or she should notify the Chair of his or her intended absence, and the Chair may call a recess.

ELECTION, POWERS AND DUTIES OF CHAIR AND VICE CHAIR

Rule 6. Annual Selection of Chair and Vice Chair, and Committee Assignments

6.1 On or before December 1 of each year, on a form provided by the Clerk of the Board, each Board member will submit to the Clerk of the Board their individual preference for appointment to committees, boards and commissions. During the month of December, the Clerk of the Board will ask the Board to acknowledge receipt of the preference forms as a Board action item on a public agenda.

6.2 During the month of December of each year the Board members will take action on a public agenda to identify an intended nominee for Chair of the Board for the following year.

6.3 At its Organization Meeting, the Board ~~shall~~will nominate and elect from its membership a Chair and Vice Chair to serve until the next year's Organization Meeting, or until the selection of their successors, whichever occurs later.

6.4 At its Organization Meeting, or thereafter, the incoming/new Chair of the Board will submit for approval by the full Board, the Chair's final recommendations for Board assignments to the local, regional and statewide committees, boards and commissions, in accordance with the Board's March 21, 2000 policy on Board Member Committee Assignments, as may be amended from time to time.

Rule 7. Powers and Duties of Chair

The Chair shall serve as presiding officer of the Board, rule on questions of procedure, nominate for Board approval representatives to Board committees whose appointment is not otherwise provided for, sign resolutions, ordinances, contracts, leases and other official documents approved by the Board, preserve order and decorum, and decide all questions of order. The Chair may consult with County Counsel in making such rulings. Decisions of the Chair may be overruled by a majority vote of the Board of Supervisors.

Rule 8. Powers and Duties of the Vice-Chair

The Vice-Chair shall have and exercise all powers and duties of the Chair at the meetings at which the Chair is absent.

Rule 9. Selection of a Chair Pro Tempore

If neither the Chair nor the Vice-Chair is present at a Board meeting, the Board members present shall select one of their members to act as the Chair Pro Tempore. The Chair Pro Tempore shall have and exercise all the powers and duties of the Chair for that particular meeting only.

ORDER AND CONDUCT OF BUSINESS

Rule 10. Order of Business

The order of business at each regular meeting, except for such times as may be set apart for consideration of special items (or as otherwise prescribed by the Chair), shall be as follows:

10.1 Call to Order

The presiding officer initiates the proceedings by bringing the meeting to order.

10.2 Roll Call

The Clerk calls the roll and records by name all members present or absent. During the course of the meeting the Clerk records the arrival of any member listed as absent and the departure of any member listed as present.

10.3 Inspirational Thought

The Board hears an inspirational thought as set forth on the agenda.

10.4 Pledge of Allegiance to the Flag of the United States of America.

The Chair designates a person to lead those present in reciting the Pledge.

10.5 Agenda Review

The Chair inquires whether Board members or the County Administrator wish to make any agenda revisions or request any items to be continued or removed from the Consent agenda.

10.6 Added Items

The Board may take action on items of business not appearing on the posted agenda under any of the following circumstances:

10.6.1 Upon a determination by a majority vote that an emergency situation exists, as defined in Government Code Section 54956.5;

10.6.2 Upon a determination by a two-thirds vote, or, if fewer than two-thirds of the members are present, by unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the County subsequent to the agenda being posted;

10.6.3 The item was posted for a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

10.7 Consent Agenda Items

Consent agenda items are routine in nature and do not require individual consideration. All consent items are approved by a single vote as recommended without discussion unless an item is removed and continued or considered during the regular agenda for separate action at the request of a Board member, staff member, or a member of the public.

10.8 Presentations

Each presentation will last no more than five minutes, unless this time is extended by the Chair. A maximum of three presentations may be scheduled at each meeting except that the Chair may authorize an additional presentation(s). The subject of the presentations should be of countywide interest and significance.

10.9 Public Comment

Public Comment is that period of time set aside for members of the public to address the Board on items of County business not listed on the agenda (“off-agenda”). The Public Comment item shall be deemed to constitute the opportunity for members of the public to address the Board in compliance with Government Code Section 54954.3. See Rule 11.1 and 11.2.

10.10 Discussion Items

Discussion items include items previously removed from the consent calendar.

10.11 Closed Session

Closed session discussion items are intended to be heard at the specified time(s) but may be heard earlier or later, in the discretion of the Chair.

10.12 Adjournment

Any Board member may request that the meeting be adjourned in memory of a recently deceased person.

Rule 11. Conduct of Meetings

11.1 Addressing the Board—General

11.1.1 Before the meeting, or during the meeting before the agenda item to be addressed, a person wishing to address the Board should fill out a yellow speaker card and deposit it in the box near the podium.

11.1.2 When called upon, the person should come to the podium, state his or her name for the record, and, if speaking for an organization or other group, identify the organization or group represented.

11.1.3 All remarks should be addressed to the Board as a whole, not to individual members, to the staff, or to the audience. Each person speaking from the floor shall obtain permission from the Chair.

11.1.4 Questions, if any, should be addressed to the Chair, who will determine whether or by whom an answer will be provided.

11.1.5 Each speaker will have three minutes. This time may be extended or reduced, in the discretion of the Chair.

11.1.6 All speakers, especially those who anticipate making oral presentations or comments exceeding three minutes, are encouraged to submit comments in writing, in advance, to the Clerk for distribution to the Board and other interested parties at the earliest feasible time before the meeting, but no later than 8:00 a.m. on the day of the meeting. Written comments may be submitted either by mail or via email: clerkoftheboard@cob.cccounty.us. The Board requests that a person providing written materials to the Board during a meeting submit an original and 10 copies. Such written comments will be distributed to members of the Board and staff.

11.1.7 In order to maintain a public meeting environment conducive to receiving public testimony from all sides of any issue, it is the Board's policy that the audience will be discouraged from engaging in audible or emotional displays of support or opposition to testimony provided. Behavior such as clapping, booing, hissing, and cheering can create an intimidating environment for people interested in giving public testimony and can unnecessarily lengthen Board meetings. Consequently, such behavior is discouraged.

11.1.8 Speakers should not present the same or substantially the same items or argument to the Board as presented by earlier speakers, or be profane in presenting their oral comments.

11.1.9 In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Board on the same subject matter, the Chair may request that a spokesperson be chosen by the group to comment on its behalf.

11.1.10 To minimize distractions during public meetings, all personal communication devices, such as mobile phones and pagers, will be turned off or put in a non-audible mode during Board meetings.

11.1.11 Any of the foregoing rules may be waived by the Chair or by a majority vote of the Board members present when it is deemed that there is good cause to do so, based upon the particular facts and circumstances involved.

11.1.12 The rules set forth above are not exclusive and do not limit the inherent power and general legal authority of the Board, or of its presiding officer, to govern the conduct of Board meetings as may be considered appropriate from time to time or in particular circumstances for purposes of orderly and effective conduct of the affairs of the County.

11.2 Addressing the Board—Public Comment

Comments under Public Comment are limited to subjects within the subject matter jurisdiction of the County but not on the agenda. Such comments are limited to no more than three minutes per speaker. If numerous persons wish to make comments, the Chair may limit the Public Comment period to a specific amount of time, *e.g.* 30 minutes total for all speakers, and/or may reduce the time limit per speaker, *e.g.* 2 minutes per speaker. Speakers are encouraged to submit written comments, either by mail or via email: clerkoftheboard@cob.cccounty.us. Written comments must be received by the Clerk of the Board before 8:00 a.m. on the day of the meeting in order to be considered at the meeting.

11.3 Addressing the Board—Items Removed from Consent Calendar

Members of the public addressing the Board in connection with more than one item that has been removed from consent calendar at a single meeting are limited to a cumulative total of not to exceed 12 minutes for all of their oral presentations at such meeting, unless otherwise allowed by the Chair. The purpose of this provision is to ensure that all members of the public who wish to speak during a meeting have an opportunity to do so and to permit the effective and orderly conduct of the County's business.

11.4 Addressing the Board—Public Hearings

11.4.1 Any member of the public wishing to address the Board orally on a public hearing on the Board agenda may do so before or during the hearing, or as otherwise specified by the Chair.

11.4.2 Any person desiring to have a hearing transcribed by a stenographic reporter at his or her own expense may do so, provided that he or she consults the Clerk to arrange facilities for such reporting prior to commencement of the hearing and advises the Clerk of the full name, business address, and telephone number of the reporter being used.

11.5 Use of Acronyms

The Board discourages the use of acronyms, abbreviations, and industry-specific language in its meetings and written materials.

Rule 12. Public Hearings for Planning and Zoning Matters—(Land Use Matters)

12.1 Order of Procedure

Unless the Chair in his or her discretion directs otherwise, the order for presentation of testimony on particular land use items shall be as follows:

12.1.1 Presentation by staff.

12.1.2 Documents. The Chair acknowledges receipt of any documents offered as evidence and filed with the Clerk before the hearing.

12.1.3 First Presentation. If the item is presented for Board approval (e.g., rezoning, development plan), the first presentation is by the project applicant, followed by public testimony. If the item is an appeal from a decision of a lower body (e.g., subdivision, land use permit), the first presentation is by the appellant, followed by the presentation by the project applicant. This presentation (or each presentation, if the item is an appeal) shall not exceed 10 minutes or the approximate length of the staff presentation, whichever is greater.

12.1.4 Public testimony. Each speaker shall have no more than three minutes.

12.1.5 Rebuttal. A rebuttal not exceeding five minutes may be made by the person making the first presentation.

12.1.6 Closing comments by staff.

12.1.7 Board discussion and decision.

12.2 Conduct of Hearings

12.2.1 Witnesses' Testimony. Witnesses will not be sworn.

12.2.2 Rules of Evidence. The hearing will not be conducted according to technical judicial rules of evidence. Any relevant evidence may be considered if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs. The Chair may exclude irrelevant or redundant testimony and may make such other rulings as may be necessary for the orderly conduct of the proceedings ensuring basic fairness and a full airing of the issues involved.

12.3 Exhibits.

12.3.1 Subject to paragraph 12.3.2, all exhibits, including documentary materials such as photographs, drawings, maps, charts, letters, petitions and other physical evidence, presented at a land use hearing shall be retained in the Board of Supervisors files as part of the record of the hearing.

12.3.2 Any staff exhibit (e.g., a general plan or area map) that has been or will be used in other land use hearings will be preserved by the Community Development Department for future reference. A notation indicating its location shall be made in the case file in any matter in which it has been used.

12.4 Questioning of Speakers and Staff.

Any person desiring to direct a question to a speaker or staff member shall submit the question to the Chair, who shall determine whether the question is relevant to the subject of the hearing and whether or not it need be answered by the speaker or staff member.

12.5 Overriding Fairness. Notwithstanding the provisions of paragraph 12.1, the Board is committed to provide an applicant, appellant, or other person or entity with a substantial, direct property interest in an item, a full and fair hearing, based on the facts and circumstances of the particular matter, the nature and complexity of the particular issue, the number of persons wishing to be heard, and similar due process considerations. Toward this end, the Chair, in his or her discretion, may extend the time limits set forth in paragraph 12.1 and consider other procedural mechanisms.

12.6 Absent From Hearing. A Supervisor who was absent from all or part of a hearing may vote on the matter if the Supervisor states for the record that he or she has reviewed all evidence received during the absence and also states that he or she has either: (1) listened to the Clerk's recording, (2) watched the video, or (3) read a complete transcript of the proceedings that occurred during his or her absence.

Rule 13. Nuisance Abatement Hearings

A hearing on an appeal from the County Abatement Officer's Notice and Order to Abate shall be held in accordance with the provisions of County Ordinance Code section 14-6.418, as well as with these Procedures. In the event of a conflict, the provisions of County Ordinance Code section 14-6.418 shall prevail.

Rule 14. Disruption of Meeting

If any meeting is willfully interrupted by a group or groups of persons so that the orderly conduct of the meeting becomes infeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the Chair may order the meeting room cleared, as authorized by law (Gov. Code, § 54957.9), recess the meeting, or adjourn the meeting.

RULES OF PROCEDURES FOR
BOARD OF SUPERVISORS MEETINGS

POLICY

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ELECTION, POWERS AND DUTIES OF CHAIR AND VICE CHAIR

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6.1 On or before December 1 of each year, on a form provided by the Clerk of the Board, each Board member will submit to the Clerk of the Board their individual preference for appointment to committees, boards and commissions. During the month of December, the Clerk of the Board will ask the Board to acknowledge receipt of the preference forms as a Board action item on a public agenda.

6.2 During the month of December of each year the Board members will take action on a public agenda to identify an intended nominee for Chair of the Board for the following year.

6.3 At its Organization Meeting, the Board will nominate and elect from its membership a Chair and Vice Chair to serve until the next year's Organization Meeting, or until the selection of their successors, whichever occurs later.

6.4 At its Organization Meeting, or thereafter, the incoming/new Chair of the Board will submit for approval by the full Board, the Chair's final recommendations for Board assignments to the local, regional and statewide committees, boards and commissions, in accordance with the Board's March 21, 2000 policy on Board Member Committee Assignments, as may be amended from time to time.

Rule 7. Powers and Duties of Chair

The Chair shall serve as presiding officer of the Board, rule on questions of procedure, nominate for Board approval representatives to Board committees whose appointment is not otherwise provided for, sign resolutions, ordinances, contracts, leases and other official documents approved by the Board, preserve order and decorum, and decide all questions of order. The Chair may consult with County Counsel in making such rulings. Decisions of the Chair may be overruled by a majority vote of the Board of Supervisors.

Rule 8. Powers and Duties of the Vice-Chair

The Vice-Chair shall have and exercise all powers and duties of the Chair at the meetings at which the Chair is absent.

Rule 9. Selection of a Chair Pro Tempore

If neither the Chair nor the Vice-Chair is present at a Board meeting, the Board members present shall select one of their members to act as the Chair Pro Tempore. The Chair Pro Tempore shall have and exercise all the powers and duties of the Chair for that particular meeting only.

ORDER AND CONDUCT OF BUSINESS

Rule 10. Order of Business

The order of business at each regular meeting, except for such times as may be set apart for consideration of special items (or as otherwise prescribed by the Chair), shall be as follows:

10.1 Call to Order

The presiding officer initiates the proceedings by bringing the meeting to order.

10.2 Roll Call

The Clerk calls the roll and records by name all members present or absent. During the course of the meeting the Clerk records the arrival of any member listed as absent and the departure of any member listed as present.

10.3 Inspirational Thought

The Board hears an inspirational thought as set forth on the agenda.

10.4 Pledge of Allegiance to the Flag of the United States of America.

The Chair designates a person to lead those present in reciting the Pledge.

10.5 Agenda Review

The Chair inquires whether Board members or the County Administrator wish to make any agenda revisions or request any items to be continued or removed from the Consent agenda.

10.6 Added Items

The Board may take action on items of business not appearing on the posted agenda under any of the following circumstances:

10.6.1 Upon a determination by a majority vote that an emergency situation exists, as defined in Government Code Section 54956.5;

10.6.2 Upon a determination by a two-thirds vote, or, if fewer than two-thirds of the members are present, by unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the County subsequent to the agenda being posted;

10.6.3 The item was posted for a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

10.7 Consent Agenda Items

Consent agenda items are routine in nature and do not require individual consideration. All consent items are approved by a single vote as recommended without discussion unless an item is removed and continued or considered during the regular agenda for separate action at the request of a Board member, staff member, or a member of the public.

10.8 Presentations

Each presentation will last no more than five minutes, unless this time is extended by the Chair. A maximum of three presentations may be scheduled at each meeting except that the Chair may authorize an additional presentation(s). The subject of the presentations should be of countywide interest and significance.

10.9 Public Comment

Public Comment is that period of time set aside for members of the public to address the Board on items of County business not listed on the agenda (“off-agenda”). The Public Comment item shall be deemed to constitute the opportunity for members of the public to address the Board in compliance with Government Code Section 54954.3. See Rule 11.1 and 11.2.

10.10 Discussion Items

Discussion items include items previously removed from the consent calendar.

10.11 Closed Session

Closed session discussion items are intended to be heard at the specified time(s) but may be heard earlier or later, in the discretion of the Chair.

10.12 Adjournment

Any Board member may request that the meeting be adjourned in memory of a recently deceased person.

Rule 11. Conduct of Meetings

11.1 Addressing the Board—General

11.1.1 Before the meeting, or during the meeting before the agenda item to be addressed, a person wishing to address the Board should fill out a yellow speaker card and deposit it in the box near the podium.

11.1.2 When called upon, the person should come to the podium, state his or her name for the record, and, if speaking for an organization or other group, identify the organization or group represented.

11.1.3 All remarks should be addressed to the Board as a whole, not to individual members, to the staff, or to the audience. Each person speaking from the floor shall obtain permission from the Chair.

11.1.4 Questions, if any, should be addressed to the Chair, who will determine whether or by whom an answer will be provided.

11.1.5 Each speaker will have three minutes. This time may be extended or reduced, in the discretion of the Chair.

11.1.6 All speakers, especially those who anticipate making oral presentations or comments exceeding three minutes, are encouraged to submit comments in writing, in advance, to the Clerk for distribution to the Board and other interested parties at the earliest feasible time before the meeting, but no later than 8:00 a.m. on the day of the meeting. Written comments may be submitted either by mail or via email: clerkoftheboard@cob.cccounty.us. The Board requests that a person providing written materials to the Board during a meeting submit an original and 10 copies. Such written comments will be distributed to members of the Board and staff.

11.1.7 In order to maintain a public meeting environment conducive to receiving public testimony from all sides of any issue, it is the Board's policy that the audience will be discouraged from engaging in audible or emotional displays of support or opposition to testimony provided. Behavior such as clapping, booing, hissing, and cheering can create an intimidating environment for people interested in giving public testimony and can unnecessarily lengthen Board meetings. Consequently, such behavior is discouraged.

11.1.8 Speakers should not present the same or substantially the same items or argument to the Board as presented by earlier speakers, or be profane in presenting their oral comments.

11.1.9 In order to expedite matters and to avoid repetitious presentations, whenever any group of persons wishes to address the Board on the same subject matter, the Chair may request that a spokesperson be chosen by the group to comment on its behalf.

11.1.10 To minimize distractions during public meetings, all personal communication devices, such as mobile phones and pagers, will be turned off or put in a non-audible mode during Board meetings.

11.1.11 Any of the foregoing rules may be waived by the Chair or by a majority vote of the Board members present when it is deemed that there is good cause to do so, based upon the particular facts and circumstances involved.

11.1.12 The rules set forth above are not exclusive and do not limit the inherent power and general legal authority of the Board, or of its presiding officer, to govern the conduct of Board meetings as may be considered appropriate from time to time or in particular circumstances for purposes of orderly and effective conduct of the affairs of the County.

11.2 Addressing the Board—Public Comment

Comments under Public Comment are limited to subjects within the subject matter jurisdiction of the County but not on the agenda. Such comments are limited to no more than three minutes per speaker. If numerous persons wish to make comments, the Chair may limit the Public Comment period to a specific amount of time, *e.g.* 30 minutes total for all speakers, and/or may reduce the time limit per speaker, *e.g.* 2 minutes per speaker. Speakers are encouraged to submit written comments, either by mail or via email: clerkoftheboard@cob.cccounty.us. Written comments must be received by the Clerk of the Board before 8:00 a.m. on the day of the meeting in order to be considered at the meeting.

11.3 Addressing the Board—Items Removed from Consent Calendar

Members of the public addressing the Board in connection with more than one item that has been removed from consent calendar at a single meeting are limited to a cumulative total of not to exceed 12 minutes for all of their oral presentations at such meeting, unless otherwise allowed by the Chair. The purpose of this provision is to ensure that all members of the public who wish to speak during a meeting have an opportunity to do so and to permit the effective and orderly conduct of the County's business.

11.4 Addressing the Board—Public Hearings

11.4.1 Any member of the public wishing to address the Board orally on a public hearing on the Board agenda may do so before or during the hearing, or as otherwise specified by the Chair.

11.4.2 Any person desiring to have a hearing transcribed by a stenographic reporter at his or her own expense may do so, provided that he or she consults the Clerk to arrange facilities for such reporting prior to commencement of the hearing and advises the Clerk of the full name, business address, and telephone number of the reporter being used.

11.5 Use of Acronyms

The Board discourages the use of acronyms, abbreviations, and industry-specific language in its meetings and written materials.

Rule 12. Public Hearings for Planning and Zoning Matters—(Land Use Matters)

12.1 Order of Procedure

Unless the Chair in his or her discretion directs otherwise, the order for presentation of testimony on particular land use items shall be as follows:

12.1.1 Presentation by staff.

12.1.2 Documents. The Chair acknowledges receipt of any documents offered as evidence and filed with the Clerk before the hearing.

12.1.3 First Presentation. If the item is presented for Board approval (e.g., rezoning, development plan), the first presentation is by the project applicant, followed by public testimony. If the item is an appeal from a decision of a lower body (e.g., subdivision, land use permit), the first presentation is by the appellant, followed by the presentation by the project applicant. This presentation (or each presentation, if the item is an appeal) shall not exceed 10 minutes or the approximate length of the staff presentation, whichever is greater.

12.1.4 Public testimony. Each speaker shall have no more than three minutes.

12.1.5 Rebuttal. A rebuttal not exceeding five minutes may be made by the person making the first presentation.

12.1.6 Closing comments by staff.

12.1.7 Board discussion and decision.

12.2 Conduct of Hearings

12.2.1 Witnesses' Testimony. Witnesses will not be sworn.

12.2.2 Rules of Evidence. The hearing will not be conducted according to technical judicial rules of evidence. Any relevant evidence may be considered if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs. The Chair may exclude irrelevant or redundant testimony and may make such other rulings as may be necessary for the orderly conduct of the proceedings ensuring basic fairness and a full airing of the issues involved.

12.3 Exhibits.

12.3.1 Subject to paragraph 12.3.2, all exhibits, including documentary materials such as photographs, drawings, maps, charts, letters, petitions and other physical evidence, presented at a land use hearing shall be retained in the Board of Supervisors files as part of the record of the hearing.

12.3.2 Any staff exhibit (e.g., a general plan or area map) that has been or will be used in other land use hearings will be preserved by the Community Development Department for future reference. A notation indicating its location shall be made in the case file in any matter in which it has been used.

12.4 Questioning of Speakers and Staff.

Any person desiring to direct a question to a speaker or staff member shall submit the question to the Chair, who shall determine whether the question is relevant to the subject of the hearing and whether or not it need be answered by the speaker or staff member.

12.5 Overriding Fairness. Notwithstanding the provisions of paragraph 12.1, the Board is committed to provide an applicant, appellant, or other person or entity with a substantial, direct property interest in an item, a full and fair hearing, based on the facts and circumstances of the particular matter, the nature and complexity of the particular issue, the number of persons wishing to be heard, and similar due process considerations. Toward this end, the Chair, in his or her discretion, may extend the time limits set forth in paragraph 12.1 and consider other procedural mechanisms.

12.6 Absent From Hearing. A Supervisor who was absent from all or part of a hearing may vote on the matter if the Supervisor states for the record that he or she has reviewed all evidence received during the absence and also states that he or she has either: (1) listened to the Clerk's recording, (2) watched the video, or (3) read a complete transcript of the proceedings that occurred during his or her absence.

Rule 13. Nuisance Abatement Hearings

A hearing on an appeal from the County Abatement Officer's Notice and Order to Abate shall be held in accordance with the provisions of County Ordinance Code section 14-6.418, as well as with these Procedures. In the event of a conflict, the provisions of County Ordinance Code section 14-6.418 shall prevail.

Rule 14. Disruption of Meeting

If any meeting is willfully interrupted by a group or groups of persons so that the orderly conduct of the meeting becomes infeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the Chair may order the meeting room cleared, as authorized by law (Gov. Code, § 54957.9), recess the meeting, or adjourn the meeting.

JASON A. BEZIS
State Bar No. 225641
3661-B Mosswood Drive Lafayette, CA 94549-3509
(925) 962-9643 jbezis@yahoo.com

March 12, 2019

Contra Costa County Board of Supervisors
Martinez, CA

VIA E-MAIL: clerkoftheboard@cob.cccounty.us; <http://ca-contracostacounty.civicplus.com/forms.aspx?fid=120> (Supervisor Gioia – no direct e-mail address known); supervisorandersen@bos.cccounty.us; supervisor_burgis@bos.cccounty.us; SupervisorMitchoff@bos.cccounty.us; district5@bos.cccounty.us

cc: Contra Costa County District Attorney's Brown Act Unit: luilkema@contracostada.org

Re: March 12, 2019 Meeting: Agenda Items D.5 and D.6: Appointment to Metropolitan Transportation Commission Needs to Be Postponed Until Public Participation and Accountability Reforms Are Undertaken.

Dear Chair Gioia and members of the Board of Supervisors:

I submitted the Brown Act “cure/correct” demand letter on February 14th that challenged your Board’s Metropolitan Transportation Commission (MTC) appointment as part of your annual Board reorganization at your January 15th meeting. I thank you and your staff for your thoughtful consideration of my allegations. I will reserve comment on the adequacy of the remedies until the cure/correct process is complete and your Board formally informs me of its decisions, but I do wish to express concerns herein about the contents of your Agenda Item Nos. D.5 and D.6 at today’s meeting. I first learned of these agenda items late Monday night and am hastily preparing this letter.

Concerning Agenda Item No. D.5, your staff report fails to mention a troubling aspect of the MTC appointment made on January 15th. Three of the five supervisors (Andersen, Burgis, Mitchoff) were informed on their “preference sheets” last autumn that they could not apply for the MTC post. Above the MTC position and other regional appointments on their preference sheets is this message, “THE FOLLOWING SEATS SHOULD NOT BE REASSIGNED DURING 2019 REORGANIZATION PER BOARD POLICY”. The “New Term Expiration” and “INDICATE PREFERENCES” columns were all filled with gray shading, as if to indicate that these positions were not available to them. In fact, none of these three supervisors indicated a preference for MTC or any of the other positions below the “SEATS SHOULD NOT BE REASSIGNED” message. On what the County purports to be Supervisor Glover’s preference sheet (his name does not appear on its face), MTC is entirely missing from this document.

Supervisor Gioia (who at that time was not yet elected Chair) apparently nominated Supervisor Glover to MTC through a “backdoor deal” expressed in a December 27, 2018 e-mail. Supervisor Gioia wrote, “The terms of several other committees (with the gray shaded area) expire in early 2019. Rather than come back to the board again at a later time, I would like to extend those terms as part of -- this January Board order ... --The Metropolitan Transportation Commission term for Federal Glover expires on 2/1/19 [sic]. That term should also be extended in this Board Order. (Again, I don’t know the length of this term. You’ll have to check that out. I think its 3 or 4 years)”. The documents strongly suggest that competing applications from other supervisors were discouraged (“SEATS SHOULD NOT BE REASSIGNED,” MTC position shaded out) to clear the field so that the incumbent MTC commissioner could be re-appointed through the “backdoor deal” articulated in Supervisor Gioia’s December 27th e-mail.

Your Board should not be rushing to finalize the MTC appointment when the irregularities in your peculiar January 15th appointment decision are not yet fully investigated and understood. Each of you is paid more than \$100,000 annual salary for your positions; the public deserves better than such shenanigans and “shell games” that obscure the appointment process to such an important and controversial regional body that is now arrogating more power for itself.

Under Item No. D.6, **I ask that the Board postpone the Metropolitan Transportation Commission appointment to the 2019-23 term until the County (1) opens up the position to public applications, (2) issues a news release about availability of the position, and (3) carefully evaluates a pool of applicants, including a careful analysis of the incumbent’s twelve-year record at MTC.**

Agenda Item No. D.6 is misleadingly titled, “CONSIDER appointing a member of the Board of Supervisors to the Metropolitan Transportation Commission.” (Emphasis added.) Your Board is not required to appoint a member of your Board to the MTC. MTC’s letter to then Board Chair Karen Mitchoff dated September 25, 2018 said, “MTC Commission members may be elected or appointed officials, or members of the general public.” (See attached Exhibit A.) One of San Francisco’s current MTC commissioners is a member of the general public. The primary qualification to serve as MTC commissioner is “special familiarity with the problems and issues in the field of transportation,” under Government Code § 66504. Hundreds, if not thousands, of county residents likely satisfy this qualification.

This is a **MAJOR false claim** in County Administrator David Twa’s report on Item No. D.6:

CONSEQUENCE OF NEGATIVE ACTION: The County representative seat on the MTC will **remain vacant** until the Board of Supervisors makes an appointment to the open seat. [Emphasis added.]

Mr. Twa is 100 percent wrong. The incumbent MTC commissioner remains in such office until your Board of Supervisors makes an appointment to the seat, by operation of law under Government Code § 1302, which says, “*Every officer whose term has expired shall continue to*

discharge the duties of his office until his successor has qualified.” In fact, MTC has sent letters to appointing authorities informing them of this “holdover commissioner” statute. The incumbent occupied that MTC seat during the 2015-19 four-year term. The incumbent will occupy it for as many weeks or months that it takes for your Board to make needed public accountability reforms to the MTC appointment process. He may continue to act as MTC commissioner until his “successor” has qualified; if your Board make a valid re-appointment of the incumbent, he will qualify to succeed himself. So the County representative seat will NOT be vacant if your Board completes Item D.5 today, but delays action on Item D.6.

Your Board should not rush into making the MTC appointment today. The incumbent should be compelled to answer questions publicly about major problems that have occurred at MTC during his 12-year tenure. The County cannot produce a single written record showing that the incumbent wanted another term at MTC, let alone a written application or completed questionnaire from the incumbent. As my January 15th letter to your Board explained, the multi-billion dollar Bay Bridge boondoggle, the failed \$100 million Wall Street bet, and the quarter-billion dollar MTC headquarters project (moved away from the East Bay) have occurred on the incumbent’s watch. Nearly \$14 million of Contra Costa County existing sales tax revenues are diverted to San Francisco every year because the incumbent fails to question MTC’s AB 1107 funding formula. Instead of plugging this hole, the incumbent and most other county politicians support a new transportation sales tax (e.g., Contra Costa Transportation Authority’s failed Measure X in 2016). The *East Bay Times* derided the recently-retired MTC executive director as a “transportation czar;” the incumbent exercised ineffective oversight over such excesses and failures.

Regional Measure 3: Nearly 56 percent of the county’s electorate voted NO on the bridge toll increase. **Every major portion of the county: West County, Central County, San Ramon Valley and East County all voted NO on MTC/BATA’s RM 3.** Working class communities across the county, including Richmond, San Pablo, Concord, Bay Point, Pittsburg and Antioch all voted NO on RM 3. Every community in the incumbent MTC commissioner’s district voted NO on RM 3. It’s a fair question why the incumbent supported RM 3, yet no one on your Board has asked this important question.

AB 2923: The incumbent voted at the May 23, 2018 MTC meeting to “support” this legislation that usurps local land use authority around BART stations. He voted to “support” AB 2923 despite the fact that the Contra Costa Mayors’ Conference and ten of the county’s nineteen cities had adopted resolutions opposing AB 2923, including his hometown of Pittsburg. It’s a fair question why the incumbent supported AB 2923, yet no one on your Board has asked this important question.

CASA Compact: The CASA Compact is extremely controversial in Contra Costa County. It proposes new taxes and would significantly reduce local land use controls. The incumbent MTC commissioner has not articulated a clear position on the CASA Compact and seems slow to recognize the outcry.

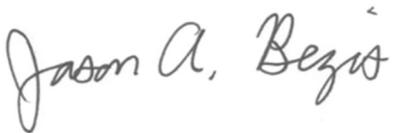
Absenteeism: The incumbent also has a **severe absenteeism problem** at important MTC meetings. The incumbent missed the January 24, 2018 Bay Area Toll Authority vote that placed RM 3 on the ballot. The incumbent also missed the December 19, 2018 MTC meeting at which signing of the CASA Compact was approved. He was the only voting member absent at that important meeting. The Board should direct staff to study the incumbent's MTC attendance record before he is approved for another MTC term. If these were excused absences due to health issues or family emergencies, then the MTC minutes ought to show this. **Why give an important position to someone who does not show up for work, especially at critical times?**

Any finalist for appointment to MTC by your Board should be compelled to complete a written application for the position, answer questionnaires like those created by the Bay Area Transportation Working Group (BATWG) and explain publicly at a Board interview why he or she wants the MTC position. **Why give an important job to someone who does not complete an application and who will not be interviewed?** Any MTC finalist also should articulate a plan for public engagement during the four-year term, such as public appearances around the county to answer citizens' questions about MTC policies, programs and projects. Your Board's MTC commissioner should be required to testify from time-to-time before your Board's Transportation committee, accompanied by MTC staff members, as appropriate. Such meetings would serve to enforce public accountability on your Board's MTC commissioner and on MTC itself.

If your Board cannot ensure such reasonable accountability measures, then your Board is not ready to make an MTC appointment today. If the public is not welcome to participate in the MTC commissioner selection process, then the public should expect that Contra Costa County's MTC commissioners will continue to ignore them and act against their interests for the next four-year term and beyond.

Finally, I wish to state that I am not casting aspersions at County staff. They are, by and large, honorable and dedicated civil servants. Chief Assistant Clerk of the Board Jami Napier and others have been reasonable and helpful, even as I disagree with the initial adequacy of some replies to Public Records Act requests and other inquiries.

Sincerely,



JASON A. BEZIS
California State Bar No. 225641
Lafayette, Calif.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: CONSIDER APPOINTING A MEMBER OF THE BOARD OF SUPERVISORS TO THE METROPOLITAN
TRANSPORTATION COMMISSION

RECOMMENDATION(S):

CONSIDER appointing a member of the Board of Supervisors to the Metropolitan Transportation Commission with a term ending February 1, 2023.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

At the Board's reorganization meeting in January the Board approved the incoming Chair's recommendations for Board member appointments to local, regional and statewide committees, boards and commissions. The committees, boards and commissions were shown as attachments to the Board Order, both alphabetically and by committee type. The Metropolitan Transportation Commission (MTC) was one of the listed regional commissions and Supervisor Federal Glover was appointed to the commission, with a term ending February 1, 2023.

Under Item D.5 on today's agenda, the Board was asked to consider rescinding the appointment of Supervisor Glover and revise its procedural rules with regard to the appointment of Board members to various boards, committees and commissions to allow for greater transparency in the process.

If the

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Timothy Ewell, (925)
335-1036

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

appointment to the MTC was rescinded as proposed in Item D.5, then there is a current vacancy on that governing board. It has been the Board's practice to limit this appointment to members of the Board of Supervisors. This action requests that the Board of Supervisors consider making an appointment to the MTC to ensure representation of the County's interests with that agency.

CONSEQUENCE OF NEGATIVE ACTION:

The County representative seat on the MTC will remain vacant until the Board of Supervisors makes an appointment to the open seat.

CHILDREN'S IMPACT STATEMENT:

No impact.

AGENDA ATTACHMENTS

MINUTES ATTACHMENTS

Correspondence Received-Bezis

JASON A. BEZIS
State Bar No. 225641
3661-B Mosswood Drive Lafayette, CA 94549-3509
(925) 962-9643 jbezis@yahoo.com

March 12, 2019

Contra Costa County Board of Supervisors
Martinez, CA

VIA E-MAIL: clerkoftheboard@cob.cccounty.us; <http://ca-contracostacounty.civicplus.com/forms.aspx?fid=120> (Supervisor Gioia – no direct e-mail address known); supervisorandersen@bos.cccounty.us; supervisor_burgis@bos.cccounty.us; SupervisorMitchoff@bos.cccounty.us; district5@bos.cccounty.us

cc: Contra Costa County District Attorney's Brown Act Unit: luilkema@contracostada.org

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Mr. Twa is 100 percent wrong. The incumbent MTC commissioner remains in such office until your Board of Supervisors makes an appointment to the seat, by operation of law under Government Code § 1302, which says, “*Every officer whose term has expired shall continue to*

discharge the duties of his office until his successor has qualified.” In fact, MTC has sent letters to appointing authorities informing them of this “holdover commissioner” statute. The incumbent occupied that MTC seat during the 2015-19 four-year term. The incumbent will occupy it for as many weeks or months that it takes for your Board to make needed public accountability reforms to the MTC appointment process. He may continue to act as MTC commissioner until his “successor” has qualified; if your Board make a valid re-appointment of the incumbent, he will qualify to succeed himself. So the County representative seat will NOT be vacant if your Board completes Item D.5 today, but delays action on Item D.6.

Your Board should not rush into making the MTC appointment today. The incumbent should be compelled to answer questions publicly about major problems that have occurred at MTC during his 12-year tenure. The County cannot produce a single written record showing that the incumbent wanted another term at MTC, let alone a written application or completed questionnaire from the incumbent. As my January 15th letter to your Board explained, the multi-billion dollar Bay Bridge boondoggle, the failed \$100 million Wall Street bet, and the quarter-billion dollar MTC headquarters project (moved away from the East Bay) have occurred on the incumbent’s watch. Nearly \$14 million of Contra Costa County existing sales tax revenues are diverted to San Francisco every year because the incumbent fails to question MTC’s AB 1107 funding formula. Instead of plugging this hole, the incumbent and most other county politicians support a new transportation sales tax (e.g., Contra Costa Transportation Authority’s failed Measure X in 2016). The *East Bay Times* derided the recently-retired MTC executive director as a “transportation czar;” the incumbent exercised ineffective oversight over such excesses and failures.

Regional Measure 3: Nearly 56 percent of the county’s electorate voted NO on the bridge toll increase. **Every major portion of the county: West County, Central County, San Ramon Valley and East County all voted NO on MTC/BATA’s RM 3.** Working class communities across the county, including Richmond, San Pablo, Concord, Bay Point, Pittsburg and Antioch all voted NO on RM 3. Every community in the incumbent MTC commissioner’s district voted NO on RM 3. It’s a fair question why the incumbent supported RM 3, yet no one on your Board has asked this important question.

AB 2923: The incumbent voted at the May 23, 2018 MTC meeting to “support” this legislation that usurps local land use authority around BART stations. He voted to “support” AB 2923 despite the fact that the Contra Costa Mayors’ Conference and ten of the county’s nineteen cities had adopted resolutions opposing AB 2923, including his hometown of Pittsburg. It’s a fair question why the incumbent supported AB 2923, yet no one on your Board has asked this important question.

CASA Compact: The CASA Compact is extremely controversial in Contra Costa County. It proposes new taxes and would significantly reduce local land use controls. The incumbent MTC commissioner has not articulated a clear position on the CASA Compact and seems slow to recognize the outcry.

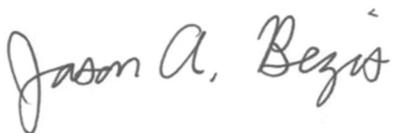
Absenteeism: The incumbent also has a **severe absenteeism problem** at important MTC meetings. The incumbent missed the January 24, 2018 Bay Area Toll Authority vote that placed RM 3 on the ballot. The incumbent also missed the December 19, 2018 MTC meeting at which signing of the CASA Compact was approved. He was the only voting member absent at that important meeting. The Board should direct staff to study the incumbent's MTC attendance record before he is approved for another MTC term. If these were excused absences due to health issues or family emergencies, then the MTC minutes ought to show this. **Why give an important position to someone who does not show up for work, especially at critical times?**

Any finalist for appointment to MTC by your Board should be compelled to complete a written application for the position, answer questionnaires like those created by the Bay Area Transportation Working Group (BATWG) and explain publicly at a Board interview why he or she wants the MTC position. **Why give an important job to someone who does not complete an application and who will not be interviewed?** Any MTC finalist also should articulate a plan for public engagement during the four-year term, such as public appearances around the county to answer citizens' questions about MTC policies, programs and projects. Your Board's MTC commissioner should be required to testify from time-to-time before your Board's Transportation committee, accompanied by MTC staff members, as appropriate. Such meetings would serve to enforce public accountability on your Board's MTC commissioner and on MTC itself.

If your Board cannot ensure such reasonable accountability measures, then your Board is not ready to make an MTC appointment today. If the public is not welcome to participate in the MTC commissioner selection process, then the public should expect that Contra Costa County's MTC commissioners will continue to ignore them and act against their interests for the next four-year term and beyond.

Finally, I wish to state that I am not casting aspersions at County staff. They are, by and large, honorable and dedicated civil servants. Chief Assistant Clerk of the Board Jami Napier and others have been reasonable and helpful, even as I disagree with the initial adequacy of some replies to Public Records Act requests and other inquiries.

Sincerely,



JASON A. BEZIS
California State Bar No. 225641
Lafayette, Calif.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Notice of Completion of Construction Contract for the Marsh Creek Road Bridge Replacement Project, Clayton area.

RECOMMENDATION(S):

ADOPT Resolution No. 2019/67 accepting as complete the contracted work performed by Bridgeway Civil Constructors, Inc., for the Marsh Creek Road Bridge Replacement Project, as recommended by the Public Works Director, Clayton area. (Federal Project No. BRLS 5928 (107), County Project No. 0662-6R4079) (District III)

FISCAL IMPACT:

Project was funded by 87% Federal Highway Bridge Program Funds, 11% Local Road Funds and 2% Contra Costa Water District Funds.

BACKGROUND:

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of February 19, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

The contractor will not be paid and acceptance notification will not be recorded.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh,
925-313-2233

cc:

AGENDA ATTACHMENTS

Resolution No. 2019/67

MINUTES ATTACHMENTS

Signed: Resolution No.

2019/67

Recorded at the request of: Clerk of the Board

Return To: Public Works Department, Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT: Diane Burgis, District III Supervisor

ABSTAIN:

RECUSE:

Resolution No. 2019/67

In the Matter of Accepting and Giving Notice of Completion of Contract for the Marsh Creek Road Bridge Replacement Project, Clayton area. Federal Project No. BRLS 5928 (107), County Project No. 0662-6R4079 (District III)

WHEREAS the Board of Supervisors RESOLVES that on March 27, 2018, the County contracted with Bridgeway Civil Constructors, Inc. for the work generally consisting of removal of existing bridge, construction of new bridge, roadway section approaching to bridge, retaining walls, driveway conforms, and installation of new 8" waterline owned by Contra Costa Water District, in the unincorporated Clayton area, with Berkeley Insurance Company as surety, for work performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of February 19, 2019.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

cc:

Recorded at the request of: Clerk of the Board

Return To: Public Works Department, Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT: Diane Burgis, District III Supervisor

ABSTAIN:

RECUSE:

Resolution No. 2019/67

In the Matter of Accepting and Giving Notice of Completion of Contract for the Marsh Creek Road Bridge Replacement Project, Clayton area. Federal Project No. BRLS 5928 (107), County Project No. 0662-6R4079 (District III)

WHEREAS the Board of Supervisors RESOLVES that on March 27, 2018, the County contracted with Bridgeway Civil Constructors, Inc. for the work generally consisting of removal of existing bridge, construction of new bridge, roadway section approaching to bridge, retaining walls, driveway conforms, and installation of new 8" waterline owned by Contra Costa Water District, in the unincorporated Clayton area, with Berkeley Insurance Company as surety, for work performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of February 19, 2019.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: *Stacey M. Boyd*
Stacey M. Boyd, Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Consulting Service Agreement with ISI Inspection Services, Inc., Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a consulting service agreement with ISI Inspection Services, Inc., in an amount not to exceed \$150,000, for on-call materials testing and inspection services for the period of March 12, 2019 through September 30, 2021, Countywide. (Project No. Various) (All Districts)

FISCAL IMPACT:

100% Local Road, Flood Control, and Airport Enterprise Funds

BACKGROUND:

The Public Works Department is involved in various projects in the County that require materials testing and inspection services for road, flood control, and airport projects. After a solicitation process, this firm was selected as one of five firms to provide materials testing and inspection services on an "on-call" basis

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh,
925-313-2233

cc:

BACKGROUND: (CONT'D)

. The quality assurance testing is in support of County inspectors and other County staff who are assigned to inspect encroachment permit work and construction projects. This work must be contracted out because the County does not have a materials and testing lab. This on-call Consulting Services Agreement will be in effect for thirty-seven months.

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of construction management that ISI Inspection Services, Inc. provides.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, there is a possible delay in completing projects requiring materials testing and inspection services. Executing this Consulting Services Agreement will facilitate the process of design and construction for various Public Works projects requiring materials testing and inspection expertise.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Contract Amend. #1 for the 2018 On-Call Fencing Services Contract(s) for Various Road, Flood Control, Airport and Facilities Maint. Work, Countywide

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute construction contract amendments #1 with Alta Fence Co. and Crusader Fence Company, Inc. to extend the completion dates for each contract from March 13, 2019 to March 13, 2020 for the 2018 On-Call Fencing Services Contract(s) for Various Road, Flood Control, Airport and Facilities Maintenance Work, with no change to the payment limit, Countywide.

FISCAL IMPACT:

100% Local Road, Flood Control District, Airport Enterprise, and Facilities Funds.

BACKGROUND:

On March 13, 2018, the County awarded two on-call fencing services contracts for various road, flood control, airport, and facilities maintenance work to supplement the maintenance crews' routine and emergency work while they are busy with other activities, and to perform work that is typically time-sensitive and

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Christopher Lau
925-313-7002

cc:

BACKGROUND: (CONT'D)

may require specialized equipment and skills, in the following priority order:

Alta Fence Co., in a not-to-exceed amount (\$400,000) and unit prices submitted in the bid (\$1,448.25 Total Unit Price);

Crusader Fence Company, Inc., in a not-to-exceed amount (\$400,000) and unit prices submitted in the bid (\$2,719.00 Total Unit Price);

These two on-call contracts became effective on March 13, 2018 and will expire on March 13, 2019.

To retain the services of and to enable timely payment to Alta Fence Co. and Crusader Fence Company, Inc., the Public Works Director recommends that the Board approve Contract Amendment #1 and authorize the Public Works Director, or designee, to sign Contract Amendment #1 for the County. Contract Amendment #1 will extend the completion dates for each contract from March 13, 2019 to March 13, 2020. There are no changes to the maximum payment limits.

CONSEQUENCE OF NEGATIVE ACTION:

These contracts have a term of one year, with the option of two one-year extensions. Failure to approve Contract Amendment #1 may prevent the Public Works Department from completing routine road, flood control, airport, and facilities maintenance work in a timely manner.

ATTACHMENTS

Alta Fence

Crusader Fence

**AMENDMENT TO
CONTRACT FOR 2018 ON-CALL FENCING SERVICES CONTRACT(S) FOR VARIOUS
ROAD, FLOOD CONTROL, AIRPORT, AND FACILITIES MAINTENANCE WORK**

Effective March 13, 2018, the County of Contra Costa and Alta Fence Co. (collectively, the “Parties”), mutually agree as follows:

1. Amendment: The Contract (Contra Costa County Standard Form Construction Agreement), dated March 13, 2018, entered into by the Parties, is amended by:
 - a. Replacing section 4 (Completion Time) with: “March 13, 2020”; and
 - b. Replacing section 7 (Contract Price) with: “\$400,000”.
2. Effect: Except for this amendment, the Contract of March 13, 2018 remains in full force and effect.

COUNTY OF CONTRA COSTA

ALTA FENCE CO.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____
Taxpayer Identification No.: _____

PAYMENT FROM:

Org.: _____
Acct.: _____

APPROVED:

By: _____
County Administrator’s Office

FORM APPROVED:

Sharon L. Anderson
County Counsel

By: _____
Name: _____
Deputy County Counsel

**AMENDMENT TO
CONTRACT FOR 2018 ON-CALL FENCING SERVICES CONTRACT(S) FOR VARIOUS
ROAD, FLOOD CONTROL, AIRPORT, AND FACILITIES MAINTENANCE WORK**

Effective March 13, 2018, the County of Contra Costa and Crusader Fence Company, Inc. (collectively, the "Parties"), mutually agree as follows:

1. Amendment: The Contract (Contra Costa County Standard Form Construction Agreement), dated March 13, 2018, entered into by the Parties, is amended by:
 - a. Replacing section 4 (Completion Time) with: "March 13, 2020"; and
 - b. Replacing section 7 (Contract Price) with: "\$400,000".
2. Effect: Except for this amendment, the Contract of March 13, 2018 remains in full force and effect.

COUNTY OF CONTRA COSTA

CRUSADER FENCE COMPANY, INC.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____
Taxpayer Identification No.: _____

PAYMENT FROM:

Org.: _____
Acct.: _____

APPROVED:

By: _____
County Administrator's Office

FORM APPROVED:

Sharon L. Anderson
County Counsel

By: _____
Name: _____
Deputy County Counsel



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: APPROVE the Conveyance of Surplus Real Property to the City of Pittsburg, Pittsburg area.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute, on behalf of the County, a purchase and sale agreement with the City of Pittsburg to sell the City one property at the corner of Harbor Street and California Avenue (APN 086-214-025), and a second property at the corner of Harbor Street and Bliss Avenue (APN 088-171-037) for the purchase price of \$591,209 for the two properties ("Purchase Price"), as recommended by the Public Works Director, Pittsburg area, pursuant to Streets and Highways Code section 960.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Jann Edmunds,
925-957-2454

cc:

RECOMMENDATION(S): (CONTD)

DETERMINE that said properties were acquired on Contra Costa Transportation Authority's behalf for highway purposes, and that the properties are no longer necessary for those purposes. (Project No. 4660-6X4287, SCH#2000112007)

AUTHORIZE the Chair, Board of Supervisors, to execute the Grant Deed on behalf of the County.

DIRECT the Real Estate Division of the Public Works Department to cause said Grant Deed and a certified copy of this Board Order to be delivered to the City for acceptance and recording in the Office of the County Clerk-Recorder.

AUTHORIZE the Public Works Director, or designee, to transfer the amount of the Purchase Price to CCTA.

FISCAL IMPACT:

No fiscal impact. Contra Costa Transportation Authority (CCTA) will receive \$591,209 in revenue from the sale of the properties to the City of Pittsburg.

BACKGROUND:

In 2001, the County acquired, on behalf of the Contra Costa Transportation Authority (CCTA), one property at the corner of Harbor Street and California Avenue (APN 086-214-025), and a second property at the corner of Harbor Street and Bliss Avenue (APN 088-171-037), in Pittsburg for highway purposes. The properties were acquired entirely with CCTA funds. The County was responsible for acquiring right of way for the project on CCTA's behalf because CCTA did not have right of way staff. The properties are more particularly described in Exhibits "A" and "B" attached to the Grant Deed.

The properties are no longer needed for the project or for other highway purposes. CCTA has requested that the County dispose of the properties. The City of Pittsburg will purchase the Properties for landscaping, parking and future redevelopment within the Railroad Avenue Specific Plan area. Because the properties were purchased with CCTA funds, after the sale is complete the purchase price will be returned to CCTA.

CONSEQUENCE OF NEGATIVE ACTION:

The County would continue to own and be liable for the maintenance of these Properties.

AGENDA ATTACHMENTS

Grant Deed APN 088-171 037-086214025

MINUTES ATTACHMENTS

Signed: Grant Deed

Recorded at the request of:
Contra Costa County

Return to:
City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565

EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND DOCUMENTARY TRANSFER TAX PURSUANT TO REVENUE AND TAXATION CODE SECTION 11922.

Assessor's Parcel No's. 088-171-037 and 086-214-025

Title Co. Order No. 0114000632

GRANT DEED

For valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California,

Grants to CITY OF PITTSBURG, a Municipal Corporation the following described real property in the City of Pittsburg, incorporated area of the County of Contra Costa, State of California,

FOR DESCRIPTIONS AND PLAT MAPS SEE EXHIBITS "A, B, A-1, and B-1" ATTACHED HERETO AND MADE A PART HEREOF.

CONTRA COSTA COUNTY;

Dated _____

By _____

John Gioia
Chair, Board of Supervisors

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____ Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Deputy Clerk

Recorded at the request of:
Contra Costa County

Return to:
City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565

EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND DOCUMENTARY TRANSFER TAX PURSUANT TO REVENUE AND TAXATION CODE SECTION 11922.

Assessor's Parcel No's. 088-171-037 and 086-214-025

Title Co. Order No. 0114000632

GRANT DEED

For valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California,

Grants to CITY OF PITTSBURG, a Municipal Corporation the following described real property in the City of Pittsburg, incorporated area of the County of Contra Costa, State of California,

FOR DESCRIPTIONS AND PLAT MAPS SEE EXHIBITS "A, B, A-1, and B-1" ATTACHED HERETO AND MADE A PART HEREOF.

CONTRA COSTA COUNTY;

Dated

3/12/19

By



John Gioia
Chair, Board of Supervisors

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA ✓

On MARCH 12, 2019 before me, Stacey M. Boyd Clerk of the Board of Supervisors, Contra Costa County, personally appeared John Gioia, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Stacey M. Boyd

Deputy Clerk

JE:

G:\realprop\SR4@RailroadAve\Sale of Surplus\DE.03 Grant Deed to City Pittsburg doc.doc



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Closing Pacheco Blvd. @ State Route 4, periodically at night, between March 13, 2019 & August 31, 2019, Martinez area.

RECOMMENDATION(S):

ADOPT Resolution No. 2019/8 approving and authorizing the Public Works Director, or designee, to fully close Pacheco Boulevard @ State Route 4, periodically for no more than 20 nights between March 13, 2019 and August 31, 2019, from 11:00 PM through 5:00 AM, for the purpose of demolition and girder erection for the Caltrans bridge widening project, Martinez area. (District V)

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

The Contra Costa Transportation Authority and California Department of Transportation (Caltrans) has begun construction of improvements of Interstate 680/State Route 4 Interchange project. First phase of this improvement is to widen State Route 4 between Morello Avenue and State Route 242. As part of this phase Caltrans will widen the bridge at Pacheco Boulevard, which is within unincorporated County. To perform the demolition and girder erection work, Caltrans will need to close Pacheco Boulevard at night. As part of this road closure applicant shall follow guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Bob Hendry (925)
674-7744

Applicant will be unable to close the road for planned activities.

AGENDA ATTACHMENTS

Resolution No. 2019/8

MINUTES ATTACHMENTS

Signed: Resolution No.

2019/8

C.5

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

		John Gioia
AYE:	<input type="checkbox"/> 4	Candace Andersen
		Karen Mitchoff
		Federal D. Glover
NO:	<input checked="" type="checkbox"/>	
ABSENT:	<input type="checkbox"/> 1	Diane Burgis
ABSTAIN:	<input checked="" type="checkbox"/>	
RECUSE:	<input checked="" type="checkbox"/>	



Resolution No. 2019/8

IN THE MATTER OF approving and authorizing the Public Works Director, or designee, to fully close Pacheco Boulevard @ State Route 4, periodically for no more than 20 nights between March 13, 2019 and August 31, 2019, from 11:00 PM through 5:00 AM, for the purpose of demolition and girder erection for the Caltrans bridge widening project, Martinez area. (District V)

RC18-19

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Brosamer & Wall, Inc. to fully close Pacheco Boulevard @ State Route 4 periodically for no more than 20 nights between March 13, 2019 and August 31, 2019, from 11:00 PM through 5:00 AM, subject to the following conditions:

1. Traffic will be detoured per traffic control plan reviewed and approved by Public Works.
2. Brosamer & Wall, Inc. shall notify Caltrans, Contra Costa County Sheriff's Department, Contra Costa County Fire Protection District and the California Highway Patrol one week prior to every closure.
3. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
4. Brosamer & Wall, Inc. shall comply with the requirements of the Ordinance Code of Contra Costa County.
5. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
6. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: *Stacey M. Boyd*
Stacey M. Boyd, Deputy

Contact: Bob Hendry (925) 674-7744

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Ratify the prior decision to partially close a segment of Parker Ave., between San Pablo Ave. & 6th St., Rodeo area.

RECOMMENDATION(S):

ADOPT Resolution No. 2019/61 ratifying the prior decision of the Public Works Director, or designee, to fully close a segment of Parker Avenue, between San Pablo Avenue and 6th Street, on March 9, 2019 from 9:00 AM through 9:20 AM, for the purpose of Rodeo Baseball Association Opening Day Parade, Rodeo area. (District V)

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

Applicant shall follow guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will not have Board approval for completed road closure.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

Contact: Bob Hendry (925)
674-7744

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander

CLERK'S ADDENDUM

RELISTED to March 26, 2019.

ATTACHMENTS

Resolution No. 2019/61

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2019/61

IN THE MATTER OF ratifying the prior decision of the Public Works Director, or designee, to fully close a segment of Parker Avenue, between San Pablo Avenue and 6th Street, on March 9, 2019 from 9:00 AM through 9:20 AM, for the purpose of Rodeo Baseball Association Opening Day Parade, Rodeo area. (District V)

RC19-2

NOW, THEREFORE, BE IT RESOLVED IT IS BY THE BOARD RESOLVED that permission is granted to Rodeo Baseball Association to fully close a segment of Parker Avenue, between San Pablo Avenue and 6th St., except for emergency traffic, on March 9, 2019 for the period of 9:00 AM through 9:20 AM, subject to the following conditions:

1. Traffic will be detoured via neighboring streets per traffic control plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Rodeo Baseball Association shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Hendry (925) 674-7744

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Approving the second extension of the Subdivision Agreement for minor subdivision MS03-00007, Alamo area.

RECOMMENDATION(S):

ADOPT Resolution No. 2019/66 approving the second extension of the Subdivision Agreement for minor subdivision MS03-00007, for a project being developed by Maurice Storch as recommended by the Public Works Director, Alamo area. (District II)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The terminal date of the Subdivision Agreement needs to be extended. The developer has not completed the required improvements and has requested more time. (Approximately 0% of the work has been completed to date.) By granting an extension, the County will give the developer more time to complete improvements and keeps the bond current.

CONSEQUENCE OF NEGATIVE ACTION:

The terminal date of the Subdivision Agreement will not be extended and

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Randolph Sanders (925)
313-2111

By: Stacey M. Boyd, Deputy

CONSEQUENCE OF NEGATIVE ACTION: (CONT'D)

the developer will be in default of the agreement, requiring the County to take legal action against the developer and surety to get the improvements installed, or revert the development to acreage.

AGENDA ATTACHMENTS

Resolution No. 2019/66

Subdivision Agreement Extension

MINUTES ATTACHMENTS

Signed: Resolution No. 2019/66

CONTRA COSTA COUNTY
SUBDIVISION AGREEMENT EXTENSION

Development Number: MS03-00007
Developer: Maurice Storch
Original Agreement Date: November 17, 2015
Second Extension New Termination Date: November 17, 2020

Improvement Security

SURETY: Indemnity Company of California

BOND No.: 802955S **Date:** August 3, 2015

Security Type

Security Amount

Cash:

\$ 1,000.00 (1% cash, \$1,000 Min.)

SURETY BOND:

\$ 35,000.00 (Performance)

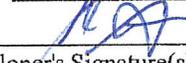
\$ 18,000.00 (Labor & Material)

The Developer and the Surety desire this Agreement to be extended through the above date; and Contra Costa County and said Surety hereby agree thereto and acknowledge same.

Dated: _____

Dated: February 7, 2019

FOR CONTRA COSTA COUNTY
Brian M. Balbas, Public Works Director



Developer's Signature(s)
Maurice Storch

By: _____

Printed

RECOMMENDED FOR APPROVAL:

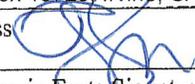
Developer's Signature(s)

By: _____
(Engineering Services Division)

Printed
645 Miner Road, Orinda, CA 94563

Address
Indemnity Company of California

Surety or Financial Institution
P.O. Box 19725, Irvine, CA 92623

Address 

(NOTE: Developer's, Surety's and Financial Institution's Signatures must be Notarized.)

Attorney in Facts Signature
Oscar Gallegos, Attorney-in-Fact

FORM APPROVED: Victor J. Westman, County Counsel

Printed

After Approval Return to Clerk of the Board

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Bernardino)

On February 7, 2019 before me, N. Cruz, Notary Public
(insert name and title of the officer)

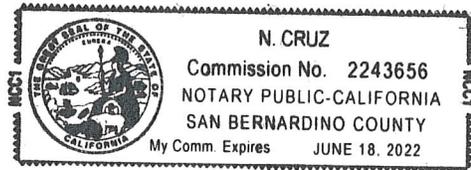
personally appeared Oscar Gallegos
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

(Seal)



**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA
PO Box 19725, IRVINE, CA 92623 (949) 263-3300**

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

Jennifer Wayne, Justin Buenaventura, John Van Bokkelen, Jeff Aase, Will Mingram, Jeffrey R. Davis, Oscar Gallegos, Rachel Holbrook, Trisha Bella Locke-Zamora, jointly or severally

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this 6th day of February, 2017.

By: *Daniel Young*
Daniel Young, Senior Vice-President

By: *Mark Lansdon*
Mark Lansdon, Vice-President



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

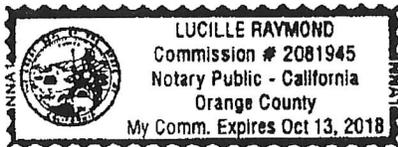
On February 6, 2017 before me, Lucille Raymond, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Daniel Young and Mark Lansdon
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Lucille Raymond*
Lucille Raymond, Notary Public



Place Notary Seal Above

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 7th day of February, 2019

By: *Cassie J. Berrisford*
Cassie J. Berrisford, Assistant Secretary



This certificate is attached to a 1 page document dealing with/entitled Subdivision Agreement Extension and dated 2/7/2019

California ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

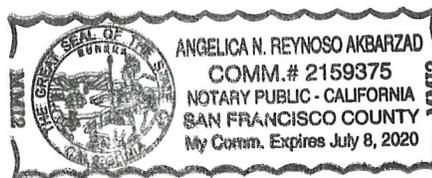
State of California
County of San Francisco

On February 15, 2019 before me,
Angelica N. Reynoso Akbarzad, Notary Public (here insert name and title of the officer),

personally appeared Maurice Storch, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature] (Seal)

C.7

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

		John Gioia
AYE:	<input type="checkbox"/> 4	Candace Andersen
		Karen Mitchoff
		Federal D. Glover
NO:	<input checked="" type="checkbox"/>	
ABSENT:	<input type="checkbox"/> 1	Diane Burgis
ABSTAIN:	<input checked="" type="checkbox"/>	
RECUSE:	<input checked="" type="checkbox"/>	



Resolution No. 2019/66

IN THE MATTER OF approving the second extension of the Subdivision Agreement for minor subdivision MS03-00007 for a project being developed by Maurice Storch as recommended by the Public Works Director, Alamo area. (District II)

WHEREAS the Public Works Director having recommended that he be authorized to execute the second agreement extension which extends the Subdivision Agreement between Maurice Storch and the County for construction of certain improvements in minor subdivision MS03-00007, Alamo area, through November 17, 2020.

APPROXIMATE PERCENTAGE OF WORK COMPLETE: 0%

ANTICIPATED DATE OF COMPLETION: TBD

BOND NO.: 802955S Date: August 3, 2015

REASON FOR EXTENSION: Required drainage improvements to be constructed with building of custom home design.

NOW, THEREFORE, BE IT RESOLVED that the recommendation of the Public Works Director is APPROVED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: **Randolf Sanders** (925) 313-2111

Stacey M. Boyd
By: Stacey M. Boyd, Deputy

cc: Jocelyn LaRocque- Engineering Services, Randolph Sanders- Engineering Services, Alex Lopez - Engineering Services, Ruben Hernandez - DCD, Trixie Gothro - Design & Construction, Maurice Storch, Indemnity Company of California, T-09/01/2020



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: March 12, 2019

Subject: Rehabilitation of Buchanan Field Airport Runway 14L/32R – CEQA and Related Actions and Advertising for Construction Bids (District IV)

RECOMMENDATION(S):

APPROVE the rehabilitation of Buchanan Field Airport Runway 14L/32R (reconstruction and surface replacement) at Buchanan Field Airport in Concord (Project No. 4855-4661-SAS-6X5324, DCD-CP17-39, and FAA Project No. 3-06-0050-025) (the Project).

FIND that the Project, as described in the initial study of environmental significance for the project, is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15301(d).

DIRECT the Director of Department of Conservation and Development to file a Notice of Exemption with the County Clerk.

AUTHORIZE the Public Works Director, or designee, to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

AUTHORIZE the Public Works Director, or designee, to advertise the next phase of the Project for bids.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Russell Milburn (925)
681-4200

By: Stacey M. Boyd, Deputy

cc:

FISCAL IMPACT:

There is no impact on the General Fund. The estimated construction cost is \$4,200,000, most of which will be funded by the Federal Aviation Administration (FAA) (approximately 90%, or \$3,780,000) and by Caltrans (approximately 4.5%, or \$189,000). The balance of approximately 5.5%, or \$231,000, will be funded by the Airport Enterprise Fund.

BACKGROUND:

The last rehabilitation of Runway 14L/32R was completed in 1986 with the addition of a porous friction course that has reached its expected lifespan. It is necessary to resurface the runway in order to maintain the runway's structural integrity for safety, operational and capacity purposes, as required by the FAA. Carrying out the Project is consistent with the Buchanan Field Airport Master Plan, adopted by the Board of Supervisors on October 28, 2008. The Project is also consistent with the Board's approval, in April 2014, of the submittal of grant applications to the FAA and Caltrans for the funds to complete the Project.

In January 2017, the County entered into a contract with Mead & Hunt to perform the design engineering for the Project. The design work is now complete and Airport staff is ready to advertise the next phase of the Project for bids.

The Department of Conservation and Development has previously determined that this project is a Categorical Exemption, under Section 15301 (Class I) of the California Environmental Quality Act (CEQA) guidelines. The Notice of Exemption (County File Number CP17-39) was administratively approved on November 21, 2017.

The Public Works Department requires that the Board of Supervisors authorize the Director of Airports, or designee, to advertise the Project for bids.

CONSEQUENCE OF NEGATIVE ACTION:

A delay in advertising for construction bids will delay the rehabilitation of the runway and may jeopardize federal funding for the Project.

ATTACHMENTS

CEQA Documents

**Department of
Conservation and
Development**

30 Muir Road
Martinez, CA 94553

Phone: 1-855-323-2626

**Contra
Costa
County**



John Kopchik
Director

Aruna Bhat
Deputy Director

Jason Crapo
Deputy Director

Maureen Toms
Deputy Director

Kara Douglas
Assistant Deputy Director

Kelli Zenn
Business Operations Manager



November 21, 2017

Claudia Gemberling
Contra Costa County Public Works
CP17-39

Dear Applicant:

The Contra Costa County Department of Conservation and Development, Community Development Division, has completed an initial study of the environmental significance of the project represented by your pending application bearing County File Number **CP17-39**. In conformance with Contra Costa County Guidelines for implementing the California Environmental Quality Act of 1970 (CEQA), it has been determined that your project will not have a significant effect on the environment. Your project falls within the following category:

(X) AN ENVIRONMENTAL IMPACT REPORT (EIR) IS NOT REQUIRED.

- (X) Categorical Exemption 15301 (d) [Class 1]
- () The CEQA requirements are accommodated by the EIR previously prepared for _____.
- () A statement that an EIR is not required. A Mitigated Negative Declaration was prepared for this project pursuant to the provisions of CEQA Section 15063(b)(2).
- () General Rule of Applicability [Article 5, Section 15061(b)(3)]

() AN ENVIRONMENTAL IMPACT REPORT (EIR) IS REQUIRED.

- () The complexity of your project requires your submission of additional special reports or information (as outlined on the attached sheet) (which will be outlined in a forthcoming letter).
- () A consultant will be hired to prepare the environmental impact report. This procedure is explained on the attached sheet.
- () Preparation of the EIR cannot be started until the fee and additional information requested is received by the Community Development Division.

If you have questions concerning this determination or desire additional information relative to environmental impact report regulations, please call 925-674-7786 and ask for **Lashun Cross**.

Sincerely yours,

John Kopchik, Director
Department of Conservation and Development

By: Danielle Kelly

**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND DEVELOPMENT**

DATE: November 21, 2017

TO: Claudia Gemberling
Public Works Department- Environmental Services Division
FROM: Aruna Bhat, Deputy Director, Community Development Division
By: Telma Moreira; CEQA Coordinator
Via: Danielle Kelly

SUBJECT: CEQA REVIEW, PROJECT CP#17-39 Attached are the following environmental documents relative to the above-referenced project, which have been reviewed by the Department of Conservation and Development, Community Development Division. Please review the documents to determine if there are any posting periods and/or hearings required before the Board of Supervisors can take action on the project. These documents should be kept in the project file for future reference.

- Initial Study of Environmental Significance
- Copy of the Notice of Exemption (w/receipt).** (The original is: ____ on file in the Community Development Division; **on file with the County Clerk**; ____ being returned for filing in the project file.)
- Copy of the Notice of Determination. (The original is: ____ on file in the Community Development Division; ____ on file with the County Clerk; ____ being returned for filing in the project file.)
- Notice of Negative Declaration - including mail out list
- Draft EIR
- Mandatory Referral (copy)
- Proof of Publication
- Letter of CEQA determination
- Comments:
- ONE UNSIGNED COPY OF THE NOTICE OF EXEMPTION/DETERMINATION ARE ATTACHED. WHEN YOU HAVE SCHEDULED THIS ITEM WITH THE BOARD, PLEASE RETURN ONE COPY TO ME WITH A NOTE STATING THE DATE THE BOARD OF SUPERVISORS IS TO HEAR THE ITEM.

When the Board of Supervisors takes action on the project, it must "review" and "consider" the environmental impact report or negative declaration, together with any comments received during the public review process. They must then adopt the environmental document prior to approving the project. You must, therefore, provide copies for each member of the Board of the respective environmental impact report, notice of negative declaration or the notice of exemption, along with any comments received during the review period. They must review and consider these items prior to approving the project. If they do not physically have the documents, they cannot consider them.

In the case of projects, which are exempt from CEQA, the Board Order, should concur in the determination that the project is categorically exempt, and direct the filing of the Notice of Exemption.

PLEASE NOTIFY US WITHIN TWO DAYS OF THE BOARD HEARING ON THIS PROJECT, WHAT ACTION THE BOARD TOOK SO THAT WE CAN INITIATE THE FILING OF THE NOTICE OF EXEMPTION OR NOTICE OF DETERMINATION WITH THE COUNTY CLERK. THE FILING OF THESE NOTICES STARTS THE STATUTE OF LIMITATIONS ON COURT CHALLENGES TO THE APPROVAL UNDER CEQA. HENCE, THE FILING OF THESE NOTICES IS IMPORTANT SINCE IT LIMITS THE COUNTY'S LIABILITY.

If you have any questions concerning the above documents or the CEQA process, please contact **Lashun Cross** at 674-7786.



CONTRA COSTA COUNTY
Department of Conservation & Development
Community Development Division
30 Muir Road
Martinez, CA 94553
Telephone: 925-674-7205

TO: Development Engineer/Architect

DATE: 11/21/17

FROM: Will Nelson, Advance Planning

(Signature)

SUBJECT: MANDATORY REFERRAL FOR GENERAL PLAN CONFORMANCE

Community Development staff has reviewed the attached project, **CP#17-39** to determine if mandatory referral for General Plan Conformance, as required by Government Code Section 65402, is necessary.

The project needs no further mandatory referral clearance from County staff subject to the following actions:

- Staff has determined that further 65402 review is not necessary.
- This project has been determined to be exempt from 65402 review in accordance with the Board of Supervisors Resolution 81/522 because the project involves a road alignment project of a minor nature.
- The project site is located within the City of _____. Our Department does not review projects for General Plan Conformance, which are located within a City (refer to Government Code Section 65402).
- Staff makes the following attached recommendation which should be incorporated into the staff report on this matter.

This project needs mandatory referral and County staff will process this project in the following manner:

- 65402 review is required. Staff will carry this matter before County Zoning Administrator.
- 65402 review must be withheld until completion of an Environmental Impact Report on this project.
- Other procedures.

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: WO5309
CP# 17-39

PROJECT NAME: Runway 14L-32R Rehabilitation, Buchanan Field

PREPARED BY: Claudia Gemberling, Environmental Services Division, 313-2192 *CG* DATE: November 16, 2017

APPROVED BY: *Lucretia C. Co* DATE: 12/4/17

RECOMMENDATIONS:

- Categorical Exemption: 15301(d) [Class 1]** Negative Declaration
 Environmental Impact Report Required Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of minor alterations to existing public infrastructure involving negligible or no expansion of use pursuant to section 15301 of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Walnut Creek</u>	Base Map Sheet #: <u>G-14, H-14</u>	Parcel #:
--------------------------------------	-------------------------------------	-----------

GENERAL CONSIDERATIONS:

1. **Location:** The project is located in Concord, an unincorporated area of Contra Costa County (Figure 1).
2. **Project Description:** Runway 14L-32R is approximately 4,600 square feet long and 150 feet wide; each end has a blast pad made of asphalt that is approximately 150 feet long. The project description included reconstructing any area where the pavement has failed, overlay paving for the entire runway, applying new striping, repairing or replacing existing conduit as necessary, repairing or replacing the existing shoulder material, and potentially replacing runway edge lighting with more efficient lighting alternatives and removing a portion of the existing airfield pavement on the approach end of Runway 32R as required to conform to the Federal Aviation Administration (FAA) standards. All project activities would not extend much beyond the existing pavement except for work on the shoulder. On April 14, 2014, the proposed maintenance activity was determined to be exempt from CEQA based on Class 1, Section 15301 (CP# 14-12).

Since then the project design has determined that the haul routes and equipment staging areas would need to be in different locations to minimize negatively impacting other airfield pavement surfaces. Two temporary haul routes and equipment staging areas would be needed and would occur primarily within existing access routes and already disturbed areas with the exception of the southern haul route (towards John Glen Drive) of which a portion of the route would occur across vegetated areas between the runways (Figures 2 and 3). These vegetated areas are routinely mowed and managed for maintenance of habitat wildlife hazards. A thin layer of gravel would be added to the temporary haul routes during construction to keep dirt and other debris from coming on the airfield surfaces which could create a safety hazard.

The project is necessary to maintain the structural integrity of the runway as required by the FAA for safety and operational purposes. The project is consistent with the Airport Master Plan for the Buchanan Field Airport.

3. Does it appear that any feature of the project will generate significant public concern?
 Yes No maybe (Nature of concern):
4. Will the project require approval or permits by other than a County agency?
 Yes No Caltrans
5. Is the project within the Sphere of Influence of any city? Concord

CONTRA COSTA COUNTY CALIFORNIA

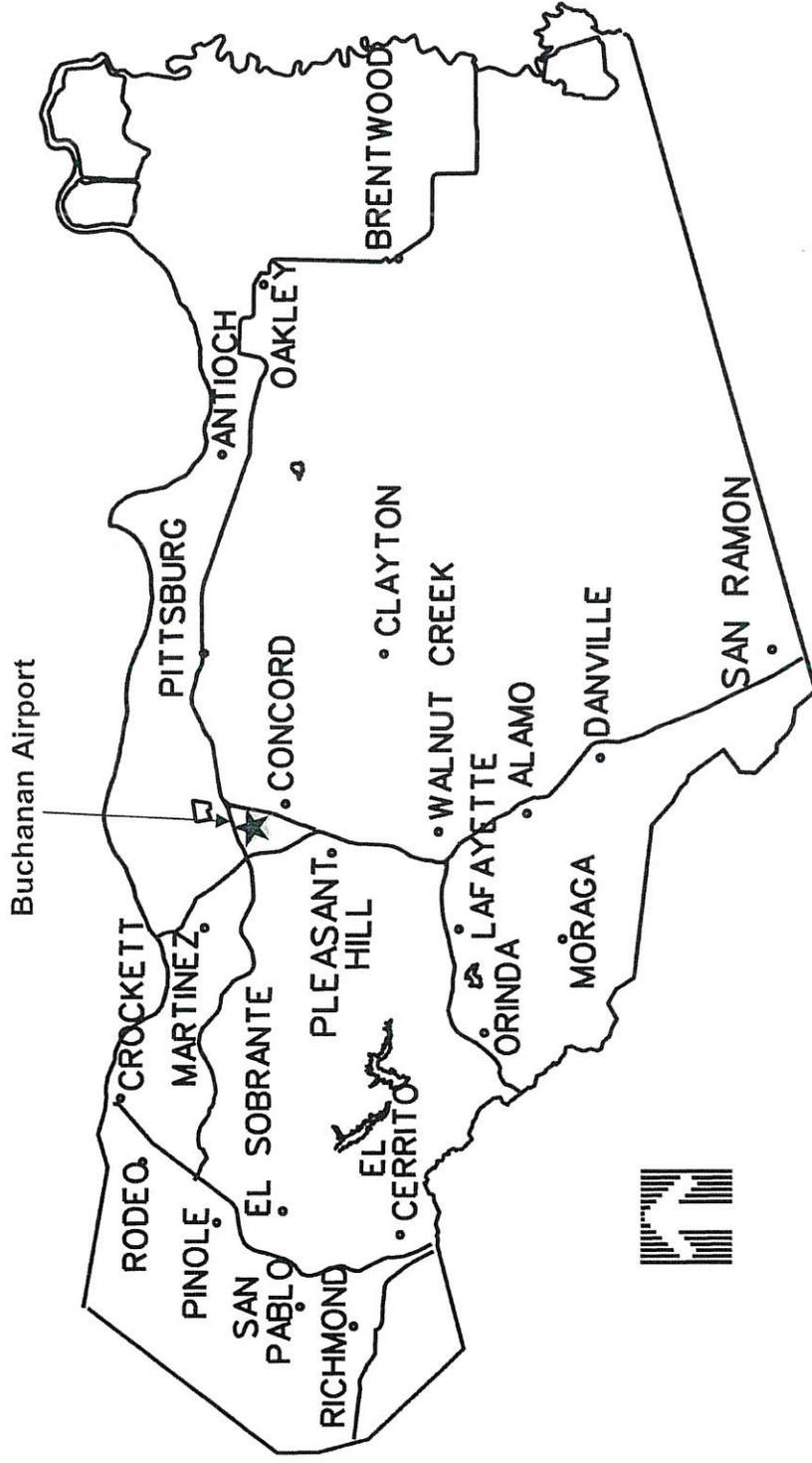


FIGURE 1: PROJECT LOCATION

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

County Clerk
County of: Contra Costa

Project Title: Runway 14L-32R Rehabilitation, Buchanan Field
Project #: WO5309 CP#: 17-39

Project Applicant: Contra Costa County Public Works Department – Airports Division

Project Location – Specific: 550 Sally Ride Drive

Project Location: Concord

Project Location – County: Contra Costa

Description of Nature, Purpose and Beneficiaries of Project: Runway 14L-32R is approximately 4,600 square feet long and 150 feet wide; each end has a blast pad made of asphalt that is approximately 150 feet long. The project description included reconstructing any area where the pavement has failed, overlay paving for the entire runway, applying new striping, repairing or replacing existing conduit as necessary, repairing or replacing the existing shoulder material, and potentially replacing runway edge lighting with more efficient lighting alternatives and removing a portion of the existing airfield pavement on the approach end of Runway 32R as required to confirm to the Federal Aviation Administration (FAA) standards. All project activities would not extend much beyond the existing pavement except for work on the shoulder. On April 14, 2014, the proposed maintenance activity was determined to be exempt from CEQA based on Class 1, Section 15301 (CP# 14-12). Since then the project design has determined that the haul routes and equipment staging areas would need to be in different locations to minimize negatively impacting other airfield pavement surfaces. Two temporary haul routes and equipment staging areas would be needed and would occur primarily within existing access routes and already disturbed areas with the exception of the southern haul route (towards John Glen Drive) of which a portion of the route would occur across vegetated areas between the runways (Figures 2 and 3). These vegetated areas are routinely mowed and managed for maintenance of habitat wildlife hazards. A thin layer of gravel would be added to the temporary haul routes during construction to keep dirt and other debris from coming on the airfield surfaces which could create a safety hazard.

The project is necessary to maintain the structural integrity of the runway as required by the FAA for safety and operational purposes. The project is consistent with the Airport Master Plan for the Buchanan Field Airport.

Name of Public Agency Approving Project: Contra Costa County
Name of Person or Agency Carrying Out Project: Contra Costa County Public Works Department

Exempt Status:

- Ministerial Project (Sec. 21080(b) (1); 15268);
 Declared Emergency (Sec. 21080(b)(3); 15269(a));
 Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: 15301(d) (Class 1)**
 Other Statutory Exemption, Code No.: _____
 General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of minor alterations to existing public infrastructure involving negligible or no expansion of use pursuant to section 15301 of the CEQA guidelines.

Lead Agency Contact Person: Claudia Gemberling, Public Works Department Area Code/Telephone/Extension: (925) 313-2192

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

Signature

Title

Applicant:

Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: C. Gemberling
Environmental Services Division
Phone: (925) 313-2192

Department of Fish and Game Fees Due

- EIR - \$3,078.²⁵
 Neg. Dec. - \$2,216.²⁵
 DeMinimis Findings - \$0
 County Clerk - \$50
 Conservation & Development - \$25

Total Due: **\$75.00**

Total Paid \$ _____

Receipt #: _____



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: March 12, 2019

Subject: Consulting Services Agreement with The KPA Group for the Design of a Potential Aviation Terminal at Buchanan Field Airport

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a five-year consulting services agreement with The KPA Group, in the amount of \$1,134,209, to perform design, engineering, and construction management services for a potential new general aviation terminal at Buchanan Field Airport to house the Airport Division's office and Aircraft Rescue Fire Fighting (ARFF) facility. Concord Area. (District IV)

FISCAL IMPACT:

There is no impact on the General Fund. The total contract limit cost for the Buchanan Field Airport general aviation terminal design is \$1,134,209. Of this amount, \$807,002 is for the design and preparation of construction drawings and \$327,207 is for bidding, negotiation, and construction management services. The Federal Aviation Administration (FAA) and California Department of Transportation-Division of Aeronautics (Caltrans) have provided grants equal to \$283,500 for the design phase of the ARFF component. The balance will be funded by the Airport Enterprise Fund.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

BACKGROUND:

A new general aviation terminal, to replace the existing terminal building at the north end of John Glenn Drive, was identified as a potential capital improvement in the Buchanan Field Airport Master Plan adopted by the Board of Supervisors on October 28, 2008. In 2015, the Airports Division, after working with a diverse group of airport stakeholders, completed its Economic Development Incentive Program (EDIP) for both County airports. In 2017, the Airports Division updated its strategic plan. Both the EDIP and the updated strategic plan focus on increasing the regional competitiveness of the County's airports. Both the EDIP and the updated strategic plan identified the development of a new general aviation terminal building at Buchanan Field as a priority.

On February 27, 2018, the Board approved the submission and acceptance of grant applications to both the FAA and Caltrans for an ARFF facility at Buchanan Field. As a Part 139 Airport, the ARFF facility is an eligible project for FAA grant funds.

In October 2018, the County issued a request for proposal for the design of a general aviation terminal at Buchanan Field Airport that would accommodate the Airports Administration Office with additional flexible space that can be used for public meetings, serve the general aviation community, potentially attract commercial or charter aviation service and an ARFF facility for staff and equipment. A five-member review committee consisting of County staff and members of the Aviation Advisory Committee ranked the three proposals received. The review committee unanimously ranked The KPA Group as the top proposal. The proposed five-year contract is for design, engineering and construction management services with a contract limit of \$1,134,209. The work to be performed under the contract will include refining and finalizing the design and preparation of construction drawings. Upon completion of this phase, the County will evaluate the environmental analysis, project costs and financing options to determine if the project will proceed to construction.

If the County elects to proceed to construct the general aviation terminal, Airport staff will forward a FAA and Caltrans grant application approval request to the Board to seek funds for the construction of the eligible ARFF component.

CONSEQUENCE OF NEGATIVE ACTION:

If the Airports Division does not engage a design engineer firm, it will be unable to proceed with the evaluation of the project in a timely manner. A delay could result in a loss of business and associated revenue for the Airport Enterprise Fund.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Notice of Completion of Construction Contract for the Upper Sand Creek Basin Wetland Restoration Project, Antioch area.

RECOMMENDATION(S):

ADOPT Resolution No. 2019/74 accepting as complete the contracted work performed by SMP Services, Inc., for the Upper Sand Creek Basin Wetland Restoration Project, as recommended by the Chief Engineer, Antioch area. County Project No. 7562-6D8518-13 (District III)

FISCAL IMPACT:

Project was funded by 100% Drainage Area 130 Funds.

BACKGROUND:

The above project's installation work was completed on February 14, 2014 and the Establishment and five-year Maintenance Period began. The Board of Supervisors accepted the installation work on April 21, 2015.

The Chief Engineer reports that said Establishment and five-year Maintenance Period work has been inspected and completed and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of February 15, 2019.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh,
925-313-2233

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The contractor will not be paid and acceptance notification will not be recorded.

AGENDA ATTACHMENTS

Resolution No. 2019/74

MINUTES ATTACHMENTS

Signed: Resolution No. 2019/74

Recorded at the request of: Clerk of the Board

Return To: Public Works Department, Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT: Diane Burgis, District III Supervisor

ABSTAIN:

RECUSE:

Resolution No. 2019/74

In the Matter of Accepting and Giving Notice of Completion of Contract for the Upper Sand Creek Basin Wetland Restoration Project, as recommended by the Chief Engineer, Antioch area. County Project No. 7562-6D8518-13 (District III)

SMP Services, Inc., for the work generally consisting of harvesting, storing, and planting willow pole cuttings; planting from containers; maintaining wetland, riparian woodland, and upland grassland areas for five (5) years in the Antioch area, with The Hanover Insurance Company as surety, for work performed on the grounds of the County; and The Chief Engineer reports that said work has been inspected, the maintenance period completed, and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of February 15, 2019.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

cc:

Recorded at the request of: Clerk of the Board

Return To: Public Works Department, Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT: Diane Burgis, District III Supervisor

ABSTAIN:

RECUSE:

Resolution No. 2019/74

In the Matter of Accepting and Giving Notice of Completion of Contract for the Upper Sand Creek Basin Wetland Restoration Project, as recommended by the Chief Engineer, Antioch area. County Project No. 7562-6D8518-13 (District III)

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The Chief Engineer reports that said work has been inspected, the maintenance period completed, and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of February 15, 2019.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, 925-313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy 

cc:



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: March 12, 2019

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Allen Christensen for a Shade hangar at Buchanan Field Airport effective March 5, 2019 in the monthly amount of \$140.00, Pacheco area (District IV).

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$1,680.00 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters/shade hangars at Buchanan Field Airport. In 1977 Buchanan Airport Hangar Company amended their lease to allow for the construction of another 30-year lease with Contra Costa County for the construction of seventeen (17) additional hangars. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during the lease period.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

BACKGROUND: (CONT'D)

On September 1, 2000, the ninety-three (93) t- and shade hangars at Buchanan Field reverted to the County ownership pursuant to the terms of the above lease.

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 16, 2007, the additional seventeen (17) hangars at Buchanan Field reverted back to the County pursuant to the above referenced lease. This row included six (6) large hangars which were not covered by the approved T-Hangar and Shade Hangar Rental Agreement.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements") which removed the Aircraft Physical Damage Insurance requirement. The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agreement

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

1. **PARTIES:** March 5, 2019 ("Effective Date"), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California ("Airport"), **Allen Christensen** ("Renter"), hereby mutually agree and promise as follows:

2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement ("**Rental Agreement**") by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit "A" and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.

3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form ("**Renter's Aircraft**").

4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as # **B-17** on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site ("**T-Hangar Site**") and shall hereinafter be described as the "**T-Hangar.**"

Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.

5. **USE:** The T-Hangar shall be exclusively by Renter for the storage of Renter's Aircraft. In addition to the storage of Renter's Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter's Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly

related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **March 5, 2019**, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT:**

A. **Monthly Rent and Additional Rent.** Renter shall pay \$ **140.00** in rent per month ("**Monthly Rent**") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: March 12, 2019

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Peter Lloyd for a Large T-hangar at Buchanan Field Airport effective March 15, 2019 in the monthly amount of \$620.00, Pacheco area. (District IV)

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$7,440.00 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters/shade hangars at Buchanan Field Airport. In 1977 Buchanan Airport Hangar Company amended their lease to allow for the construction of another 30-year lease with Contra Costa County for the construction of seventeen (17) additional hangars. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during the lease period.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

BACKGROUND: (CONT'D)

On September 1, 2000, the ninety-three (93) t- and shade hangars at Buchanan Field reverted to the County ownership pursuant to the terms of the above lease.

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 16, 2007, the additional seventeen (17) hangars at Buchanan Field reverted back to the County pursuant to the above referenced lease. This row included six (6) large hangars which were not covered by the approved T-Hangar and Shade Hangar Rental Agreement.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements") which removed the Aircraft Physical Damage Insurance requirement. The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agreement

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

LARGE AIRCRAFT HANGAR RENTAL AGREEMENT

1. **PARTIES:** Effective March 15, 2019 (the “**Effective Date**”), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (“**Airport**”), and Peter Lloyd (“**Renter**”), hereby mutually agree and promise as follows:
2. **RENTER AND AIRCRAFT INFORMATION** Simultaneous with the execution of this Large Aircraft Hangar Rental Agreement (this “**Rental Agreement**”) by Renter, Renter shall complete a Renter and Aircraft Information Form attached hereto as Exhibit A for each of the aircraft to be stored in Renter’s Large Aircraft Hangar. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit A and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current aircraft registration for each of Renter’s Aircraft or, if any of Renter’s Aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below for each of Renter’s Aircraft.
3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a large aircraft hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form attached hereto as Exhibit A (individually or collectively, as the case may be, “**Renter’s Aircraft**”).
4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that large aircraft hangar shown as #F-1 on the Large Aircraft Hangar Site Plan, attached hereto as Exhibit B and incorporated herein (hereinafter referred to as the “**Large Aircraft Hangar.**”).

Renter has inspected the Large Aircraft Hangar and hereby accepts the Large Aircraft Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the Large Aircraft Hangar.

5. **USE:** The Large Aircraft Hangar shall be used exclusively by Renter for the storage of Renter’s Aircraft. In addition to the storage of Renter’s Aircraft, Renter may use the Large Aircraft Hangar for (1) the homebuilding, restoration and/or maintenance of Renter’s Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not

limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The Large Aircraft Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the Large Aircraft Hangar for the storage of aircraft not owned or leased by Renter is prohibited. (the term "aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the Large Aircraft Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not validly registered with the FAA as of the Effective Date, upon completion of construction, Renter shall register such aircraft and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **March 15, 2019** and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT**

A. **Monthly Rent and Additional Rent.** Renter shall pay \$ 620.00 in rent per month ("**Monthly Rent**") due and payable in advance on the first day of



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Settlement with T-Mobile USA, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE settlement with T-Mobile USA, Inc. in the False Claims Act lawsuit *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.* (Sacramento Superior Court Case No. 34-2012-00127517), requiring T-Mobile USA to pay the County \$11,777, as recommended by the Purchasing Agent.

APPROVE and AUTHORIZE the Purchasing Agent to complete and return, on behalf of the County, a consent and release for non-intervenors, to agree to the terms of settlement and to release T-Mobile USA, Inc., from claims that were raised or that could have been raised in the lawsuit.

FISCAL IMPACT:

The County will receive \$11,777 in settlement funds from T-Mobile USA. Funds will be deposited in the General Fund, General Purpose Revenue.

BACKGROUND:

This board order authorizes the County to participate in a settlement with T-Mobile USA, Inc., in a False Claims Act lawsuit filed on behalf of the State of California and several public agencies against several wireless carriers. The lawsuit,

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: David Gould, (925)
313-2151

cc:

BACKGROUND: (CONT'D)

State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al. (Sacramento Superior Court Case No. 34-2012-00127517), alleges that several wireless carriers, including T-Mobile USA, Inc., billed public agencies more than they agreed to bill under multi-agency contracts for wireless services. The County participated in those contracts and paid T-Mobile USA approximately \$147,000 for wireless services under the contract during the period covered by the lawsuit (2006-2012). The relator, OnTheGo Wireless, LLC, litigated this lawsuit on behalf of the State of California, Contra Costa County, and several other cities, counties, and public agencies.

The County received a notice that the Relator has agreed to a settlement with T-Mobile USA. This settlement will require T-Mobile USA to pay a total of \$600,000, plus attorney's fees, for T-Mobile USA's alleged unlawful conduct between 2011 and 2012. The Court will consider approving the settlement with T-Mobile USA on May 3, 2019. If the Court approves the settlement, and if the County signs and returns a release form by March 21, 2019, the County will receive \$11,777 from the T-Mobile USA's settlement funds. The release form will release T-Mobile USA from all claims related to its alleged unlawful billing practices between 2011 and 2012 that were raised or could have been raised in this litigation. If the County does not sign and return a release form and the court approves the settlement, the County's settlement amount would be reduced by 10 percent.

The Purchasing Agent recommends approving the partial settlement with T-Mobile USA and authorizing the execution and return of a release form, to ensure that the County receives the full amount of its allocation of settlement funds.

CONSEQUENCE OF NEGATIVE ACTION:

If the County takes no action and the court approves the settlement, the County would receive approximately \$10,600 in settlement funds.



Contra
Costa
County

To: Board of Supervisors
From: Sharon Offord Hymes, Risk Manager
Date: March 12, 2019

Subject: Final Settlement of Claim, John Mozzetti vs Contra Costa County

RECOMMENDATION(S):

RECEIVE this report concerning the final settlement of John Mozzetti (deceased) vs. Contra Costa County and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$210,000.

FISCAL IMPACT:

Workers' Compensation Internal Service Fund payment of \$210,000.

BACKGROUND:

Attorney Mark A. Cartier, defense counsel for the County, has advised the County Administrator that within authorization, an agreement has been reached settling the workers' compensation claim of John Mozzetti (deceased) v. Contra Costa County. The Board's February 26, 2019 vote was: Supervisors Gioia, Andersen, Mitchoff and Glover - Yes. Supervisor Burgis - Absent. This actin is taken so that the terms of the final settlement and the earlier February 26, 2019 closed session vote of this Board authorizing its negotiated settlement is known publicly.

CONSEQUENCE OF NEGATIVE ACTION:

Case will not be settled.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Sharon Hymes-Offord
(925) 335-1400

cc:



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: Claims

RECOMMENDATION(S):

DENY claims filed by Martin Barajas-Vences, Benttencourt Ranch, Alisa Castain, Ellen Langlois, and Peter Solomon. DENY amended claims filed by Ellen Langlois and Carolyn McCrary.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Martin Barajas-Vences: Property claim for lost personal property while at CCRMC in the amount of \$850.

Benttencourt Ranch: Property claim for damage to vehicle from parking lot gate in undisclosed amount.

Alisa Castain: Property claim for damage to vehicle arising out of motor vehicle accident with County employee in the amount of \$5,326.

Ellen Langlois: Property claim (and amended claim) for lost personal property while at CCRMC in the amount of \$58.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Scott Selby
925.335.1400

cc:

BACKGROUND: (CONT'D)

Peter Solomon: Property claim for lost personal property while at CCRMC in undisclosed amount.

Carolyn McCrary: Amended claim for missing personal property while at CCRMC in the amount of \$650.



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: March 12, 2019

Subject: Presentation to recognize Susan Wright for 35 years of dedicated service to Contra Costa County on the occasion of her retirement

RECOMMENDATION(S):

ADOPT Resolution No. 2019/18 recognizing Susan Wright for 35 years of dedicated service to Contra Costa County on the occasion of her retirement, as recommended by the Department of Information Technology and the Chief Information Officer.

FISCAL IMPACT:

Not Applicable

BACKGROUND:

Not Applicable

CONSEQUENCE OF NEGATIVE ACTION:

N/A

CHILDREN'S IMPACT STATEMENT:

N/A

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Marc Shorr
925-608-4071

cc:

AGENDA ATTACHMENTS

Resolution 2019/18

MINUTES ATTACHMENTS

Signed Resolution No.

2019/18

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/18

Recognizing Susan Wright on the occasion of her Retirement from Contra Costa County.

WHEREAS Susan Wright started work as an experienced clerk in July of 1983 to support the Systems & Programming office of Data Processing Department; and

WHEREAS Susan was assigned to a newly created Office Automation group in 1986 to help county department administrative offices to migrate from typewriting on IBM Selectric to word processing on IBM personal computer; and

WHEREAS Susan was one of the three county PC software trainers from 1991 through 1998. She provided classroom setting trainings for Microsoft Word, WordPerfect and PageMaker desktop publishing. Over 600 participants went through WordPerfect classes alone; and

WHEREAS Susan took college courses and attended technical trainings to enhance her knowledge and skill in personal computer software and hardware. She received a Liberal Art A.A. degree in year 2000 while working full time; and

WHEREAS Susan has an unbeatable record of providing onsite computer hardware, software and desktop applications support to all County Departments: Agriculture, Airport, Animal Services, Assessor, Auditor, Board of Supervisors, County Administrator's Office, CCTV, Child Support Services, Clerk of the Board, Community Development, Community Services, Cooperative Extension, County Counsel, Courts, District Attorney, DoIT, Fire Districts, Employment and Human Services, General Services, Health Services, Human Resources, LAFCO, Library, Office of Revenue Collection, Probation, Public Defender, Public Works, Risk Management, Sheriff, Treasurer-Tax Collector and Veterans Services; and

WHEREAS in her career at the Department of Information Technology, Susan has received multiple letters and emails of acknowledgment from county departments for her knowledge, quick response and problems solving skills. Susan was always ready to serve, and she drove tens of thousands of miles to offices throughout the County to reach county staff when they needed her for IT support; and

WHEREAS Susan has held job titles:

- Experienced Clerk
- Senior Clerk
- Departmental Computer Specialist
- Information Systems Technician I from May 1998 to August 2000
- Network Technician I from September 2000 to February 2003
- Network Technician II from March 2003 to June 2016

- Network Administrator I from July 2016 to November 2018; and

WHEREAS Susan retired on December 1, 2018;

NOW, THEREFORE, IT IS BY THE BOARD RESOLVED THAT Susan Wright be recognized for the 35 years of dedicated service to Contra Costa County and the quality of work performed by Susan during her career.

JOHN GIOIA

Chair, District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

PR.2, C.16

In the matter of recognizing Susan Wright on the
occasion of her Retirement from Contra Costa County

Resolution No. 2019/18

WHEREAS, Susan Wright started work as an experienced clerk in July of 1983 to support the Systems & Programming office of Data Processing Department; and

WHEREAS, Susan was assigned to a newly created Office Automation group in 1986 to help county department administrative offices to migrate from typewriting on IBM Selectric to word processing on IBM personal computer; and

WHEREAS, Susan was one of the three county PC software trainers from 1991 through 1998. She provided classroom setting trainings for Microsoft Word, WordPerfect and Page Maker desktop publishing. Over 600 participants went through Word Perfect classes alone; and

WHEREAS, Susan took college courses and attended technical trainings to enhance her knowledge and skill in personal computer software and hardware. She received a Liberal Art A.A. degree in year 2000 while working full time; and

WHEREAS, Susan has an unbeatable record of providing onsite computer hardware, software and desktop applications support to all County Departments: Agriculture, Airport, Animal Services, Assessor, Auditor, Board of Supervisors, County Administrator's Office, CCTV, Child Support Services, Clerk of the Board, Community Development, Community Services, Cooperative Extension, County Counsel, Courts, District Attorney, DoIT, Fire Districts, Employment and Human Services, General Services, Health Services, Human Resources, LAFCO, Library, Office of Revenue Collection, Probation, Public Defender, Public Works, Risk Management, Sheriff, Treasurer-Tax Collector and Veterans Services; and

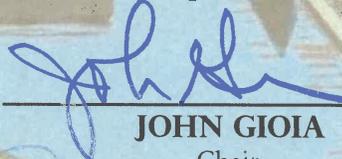
WHEREAS, in her career at the Department of Information Technology, Susan has received multiple letters and emails of acknowledgment from county departments for her knowledge, quick response and problems solving skills. Susan was always ready to serve, and she drove tens of thousands of miles to offices throughout the County to reach county staff when they needed her for IT support; and

WHEREAS, Susan has held job titles: Experienced Clerk Senior Clerk Departmental Computer Specialist Information Systems Technician I from May 1998 to August 2000 Network Technician I from September 2000 to February 2003 Network Technician II from March 2003 to June 2016 Network Administrator I from July 2016 to November 2018; and
Network Administrator I from July 2016 to November 2018; and

WHEREAS, Susan retired on December 1, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize Susan Wright for the 35 years of dedicated service to Contra Costa County and the quality of work performed by Susan during her career.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.



JOHN GIOIA

Chair,
District I Supervisor



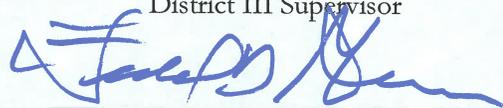
CANDACE ANDERSEN
District II Supervisor

ABSENT

DIANE BURGIS
District III Supervisor



KAREN MITCHOFF
District IV Supervisor



FEDERAL D. GLOVER
District V Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Stephanie Mello, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Proclaim March 2019 National Social Workers' Month in Contra Costa County

RECOMMENDATION(S):

ADOPT Resolution No. 2019/36 proclaiming March 2019 National Social Workers' Month in Contra Costa County, as recommended by the Employment and Human Services Director.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: Stephanie Mello, Deputy

Contact: Elaine Burres, 6084960

cc:

AGENDA ATTACHMENTS

Resolution 2019/36

MINUTES ATTACHMENTS

Signed Resolution No.

2019/36

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/36

Proclaiming March 2019 National Social Workers' Month in Contra Costa County.

WHEREAS, the Social Work Profession is dedicated to enhancing the well-being of others and meeting the basic needs of all people, especially the most vulnerable in our society;

WHEREAS, Social Workers embody this year's National Social Work Month theme Social Workers: Elevate Social Work;

WHEREAS, the Social Work profession is expected to grow faster than average over the next seven years, with more than 649,000 people expected to be employed as social workers by 2024;

WHEREAS, in Contra Costa County, we are creating new ways to recognize, appreciate, and retain current Social Work professionals, as well as to attract new Social Workers to vacant positions within Children and Family Services, Aging and Adult Services, Workforce Services, and Health Services;

WHEREAS, Social Workers in Children and Family Services protect children from abuse and neglect, find foster and adoptive homes for children, and help families reunite;

WHEREAS, Social Workers in Aging and Adult Services provide comprehensive assessment and intervention through In-Home Support Services, assessment and advocacy on behalf of disabled clients, investigation of emotional abuse, sexual abuse, financial exploitation, neglect and isolation of the elderly and disabled adults, and make referrals to resources and support to help ensure their safety and independence;

WHEREAS, Social Workers in Workforce Services determine job readiness, and assist clients in finding resources to overcome employment barriers;

WHEREAS, Medical Social Workers within Contra Costa Health Services help patients obtain needed services in the County's hospital and clinics by addressing both the medical and psychosocial needs, serving as liaisons to other community services, and working in partnership with health, education and human service agencies;

WHEREAS, Social Workers are present in times of crisis, helping people overcome issues, such as death and grief and helping people and communities recover from natural disasters, such as fires and floods;

WHEREAS, the Social Work Profession has helped bring about some of the most profound, positive changes in our society over the past century, including voting rights, improved workplace safety, minimum wage and social safety net programs that help prevent poverty and hunger;

WHEREAS, Social Workers continue to engage and bring together individuals, communities, agencies and government to help society solve some of the most pressing issues of the day, including immigration reform, equal rights for all, affordable and good health care and mental health care for all, and protecting the environment.

NOW, THEREFORE, BE IT RESOLVED: In recognition of the numerous contributions made by Contra Costa County's Social Workers, the County's Board of Supervisors proclaims the month of March 2019 as Social Workers' Month in Contra Costa County.

JOHN GIOIA

Chair, District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

The Board of Supervisors of
Contra Costa County, California

PR.1, C.17

In the matter of proclaiming March, 2019 "National
Social Workers' Month" in Contra Costa County

Resolution No. 2019/36

WHEREAS, the Social Work Profession is dedicated to enhancing the well-being of others and meeting the basic needs of all people, especially the most vulnerable in our society;

WHEREAS, Social Workers embody this year's "National Social Work Month" theme Social Workers: Elevate Social Work;

WHEREAS, the Social Work profession is expected to grow faster than average over the next seven years, with more than 649,000 people expected to be employed as social workers by 2024;

WHEREAS, in Contra Costa County, we are creating new ways to recognize, appreciate, and retain current Social Work professionals, as well as to attract new Social Workers to vacant positions within Children and Family Services, Aging and Adult Services, Workforce Services, and Health Services;

WHEREAS, Social Workers in Children and Family Services protect children from abuse and neglect, find foster and adoptive homes for children, and help families reunite,

WHEREAS, Social Workers in Aging and Adult Services provide comprehensive assessment and intervention through In-Home Support Services, assessment and advocacy on behalf of disabled clients, investigation of emotional abuse, sexual abuse, financial exploitation, neglect and isolation of the elderly and disabled adults, and make referrals to resources and support to help ensure their safety and independence;

WHEREAS, Social Workers in Workforce Services determine job readiness, and assist clients in finding resources to overcome employment barriers;

WHEREAS, Medical Social Workers within Contra Costa Health Services help patients obtain needed services in the County's hospital and clinics by addressing both the medical and psychosocial needs, serving as liaisons to other community services, and working in partnership with health, education and human service agencies;

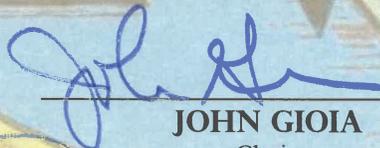
WHEREAS, Social Workers are present in times of crisis, helping people overcome issues, such as death and grief and helping people and communities recover from natural disasters, such as fires and floods;

WHEREAS, the Social Work Profession has helped bring about some of the most profound, positive changes in our society over the past century, including voting rights, improved workplace safety, minimum wage and social safety net programs that help prevent poverty and hunger;

WHEREAS, Social Workers continue to engage and bring together individuals, communities, agencies and government to help society solve some of the most pressing issues of the day, including immigration reform, equal rights for all, affordable and good health care and mental health care for all, and protecting the environment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby proclaim the month of March, 2019 as "National Social Workers' Month" in Contra Costa County in recognition of the numerous contributions made by Contra Costa County's Social Workers.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.



JOHN GIOIA

Chair,
District I Supervisor



CANDACE ANDERSEN

District II Supervisor



KAREN MITCHOFF

District IV Supervisor

ABSENT

DIANE BURGIS

District III Supervisor



FEDERAL D. GLOVER

District V Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Stephanis Mello, Deputy



**Contra
Costa
County**

To: Board of Supervisors
From: Melinda Self, Child Support Services Director
Date: March 12, 2019

Subject: Vincent Isip 25 Years of Service to Contra Costa County

RECOMMENDATION(S):

ADOPT Resolution No. 2019/59 recognizing Vincent Isip for his 25 years of service to Contra Costa County, as recommended by the Child Support Services Director.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Jessica Shepard,
925-313-4454

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

AGENDA ATTACHMENTS

Resolution 2019/59

MINUTES ATTACHMENTS

Signed Resolution No.

2019/59

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/59

Recognizing the contributions of Vincent Isip on the occasion of his 25 years of service to Contra Costa County.

WHEREAS Vincent Isip began his career with Contra Costa County on October 26, 1993 as a temporary Clerk Experienced Level for the District Attorney Family Support Department; and

WHEREAS Vincent utilized his skills and knowledge leading to his hiring as a permanent Account Clerk Experience Level on November 18, 1998; and

WHEREAS Vincent effectively utilized his skills and knowledge leading to his promotion to a Account Clerk Advance Level on July 1, 2000; and

WHEREAS Vincent honed his skills and knowledge leading to his promotion to Child Support Specialist II on October 17, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors does hereby recognize and honor Vincent Isip for his 25 years of service, and gives it's full appreciation for his dedicated service to the Department of Child Support Services and the people of this County.

JOHN GIOIA

Chair, District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

The Board of Supervisors of
Contra Costa County, California

PR.2, C.18

In the matter of recognizing the contributions of
Vincent Isip on the occasion of his 25 years of service
to Contra Costa County

Resolution No. 2019/59

WHEREAS, Vincent Isip began his career with Contra Costa County on October 26, 1993 as a temporary Clerk Experienced Level for the District Attorney Family Support Department; and

WHEREAS, Vincent utilized his skills and knowledge leading to his hiring as a permanent Account Clerk Experience Level on November 18, 1998; and

WHEREAS, Vincent effectively utilized his skills and knowledge leading to his promotion to an Account Clerk Advance Level on July 1, 2000; and

WHEREAS, Vincent honed his skills and knowledge leading to his promotion to Child Support Specialist II on October 17, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize and honor Vincent Isip for his 25 years of service, and give it's full appreciation for his dedicated service to the Department of Child Support Services and the people of this County.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.



JOHN GIOIA
Chair,
District I Supervisor



CANDACE ANDERSEN
District II Supervisor



KAREN MITCHOFF
District IV Supervisor

ABSENT

DIANE BURGIS
District III Supervisor

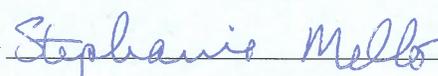


FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By , Deputy





Contra
Costa
County

To: Board of Supervisors
From: Melinda Self, Child Support Services Director
Date: March 12, 2019

Subject: Lisa Nielsen 25 Years of Service to Contra Costa County

RECOMMENDATION(S):

ADOPT Resolution No. 2019/60 recognizing the contributions of Lisa Nielsen on her 25 years of service to Contra Costa County, as recommended by the Child Support Services Director.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Jessica Shepard,
925-313-4454

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

cc:

AGENDA ATTACHMENTS

Resolution 2019/60

MINUTES ATTACHMENTS

Signed Resolution No.

2019/60

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/60

Recognizing the contributions of Lisa Nielsen on the occasion of her 25 years of service to Contra Costa County.

WHEREAS Lisa Nielsen began her career with Contra Costa County on October 25, 1993 as a temporary Family Support Collections Officer for the District Attorney, Family Support Department; and

WHEREAS Lisa effectively utilized her skills and knowledge, leading to her hiring as a permanent Account Clerk Experienced Level on April 25, 2000; and

WHEREAS Lisa honed her skills and knowledge, leading to her promotion to an Account Clerk Advanced Level on May 1, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors does hereby recognize and honor Lisa Nielsen for her 25 years of service, and gives it's full appreciation for her dedicated service to the Department of Child Support Services and the people of this County.

JOHN GIOIA

Chair, District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

The Board of Supervisors of
Contra Costa County, California

PR.2, C.19

In the matter of recognizing the contributions of Lisa Nielsen on the occasion of her 25 years of service to Contra Costa County

Resolution No. 2019/60

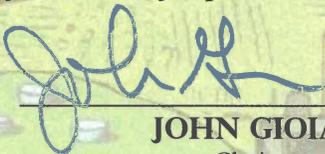
WHEREAS, Lisa Nielsen began her career with Contra Costa County on October 25, 1993 as a temporary Family Support Collections Officer for the District Attorney, Family Support Department; and

WHEREAS, Lisa effectively utilized her skills and knowledge, leading to her hiring as a permanent Account Clerk Experienced Level on April 25, 2000; and

WHEREAS, Lisa honed her skills and knowledge, leading to her promotion to an Account Clerk Advanced Level on May 1, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize and honor Lisa Nielsen for her 25 years of service, and give it's full appreciation for her dedicated service to the Department of Child Support Services and the people of this County.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.



JOHN GIOIA

Chair,
District I Supervisor



CANDACE ANDERSEN

District II Supervisor



KAREN MITCHOFF

District IV Supervisor



FEDERAL D. GLOVER

District V Supervisor

ABSENT

DIANE BURGIS
District III Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By Stephanie Mello, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Recognizing Mike Carlson on the occasion of his retirement from Contra Costa County

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stephanie Mello, Deputy

Contact: Brian Balbas (925)
313-2201

cc:

AGENDA ATTACHMENTS

Resolution No. 2019/64

MINUTES ATTACHMENTS

Signed Resolution No.

2019/64

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/64

the contributions of Mike Carlson on the occasion of his Retirement from Contra Costa County

WHEREAS Mike Carlson began his career with Contra Costa County in 1987 as a Staff Engineer for the Public Works Department in the Construction Division, and in 1991 was promoted to Associate Civil Engineer and transferred to the Design Division; and

Whereas in 1991 Mike supervised the "Team" administering the \$40 million Vasco Road Relocation Project, and in 1993 Mike received the Award of Excellence for representing the county and the department efficiently and professionally on the Vasco Road Relocation Project; and

WHEREAS in 1995 Mike was promoted to Senior Civil Engineer in the Construction Division and in 1999 was promoted to Supervising Civil Engineer of the Construction Division overseeing the building of public roads and drainage improvements; and

WHEREAS Mike was awarded the J. Michael Walford Project Manager of the Year Award in 2002 for his leadership of the team that showed excellence in the management of Public Works projects for the SR 4 Bypass Project; and

WHEREAS in 2002 Mike received a letter of thanks from Supervisor Donna Gerber of District 3 for his skilled negotiations on discussions with East Bay Municipal Utility District regarding the use of the Iron Horse Trail, which contributed to a positive outcome for the county and the citizens of Alamo; and

WHEREAS in 2005, under Mike's leadership, the American Public Works Association (APWA) recognized the Flood Control Division with the "2005 Distinguished Project" for the design, planning and execution of the Rossmoor Detention Basin project, and also received a letter of thanks from Supervisor Gayle B. Uilkema, District 2, for the design, building and landscaping of the Basin; and

WHEREAS in 2009 Mike received a letter of appreciation from the Rodeo Hills Elementary School on his presentation to the 5th grade class of the Parker Avenue Improvement Project in Rodeo, providing an excellent lesson in team building; and

WHEREAS in 2009 Mike was part of the J. Michael Walford Team of the Year Award for their excellence in coordination, communication, innovation, technical and negotiation skills to successfully get the Vasco Road Safety Project cleared for final approval; and

WHEREAS in 2010 Mike was reassigned to the Flood Control Division where he immediately motivated and energized staff to improve service delivery, conducting a poll of the public to determine where to focus customer service improvements. Mike also led a cultural change with staff to actively promote the District, its projects, and its programs, leading to creek clean-ups and planting days with elected officials and volunteers, and the "Giving the Natives a Chance" program; and

WHEREAS Mike invigorated a partnership with U C Berkeley that resulted in professors selecting county creeks for class assignments and staff reviewing graduate student projects, and several collaborative projects in District channels, including a groundbreaking study on homeless encampments in creeks; and

WHEREAS Mike is active in the County Engineers Association of California and served as Chair of the Flood Control and Water Resources Policy Committee providing technical support to the California State Association of Counties in their efforts to develop funding for stormwater; and

WHEREAS in 2016 Mike was promoted to Deputy Public Works Director overseeing Flood Control, Clean Water Program, Engineering Services and the Environmental Services Divisions of the Public Works Department; and

Whereas Mike has maintained many relationships both within and outside county government that allow him to be effective in his work for Contra Costa County; and

WHEREAS Mike has been a valuable travel resource to his colleagues for all things Hawaii (Aloha!), and ability to provide useless "80's trivia" including quotes from a variety of Will Ferrell movies; and

WHEREAS Mike has always shared his insightful knowledge of Costco deals along with photos of his frequent Costco shopping trips.

NOW, THEREFORE, IT IS BY THE BOARD RESOLVED, that Mike Carlson be recognized upon his retirement for 32 years of dedicated service to Contra Costa County and for the high quality of work delegated by him during his career.

JOHN GIOIA
Chair, District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

In the matter of recognizing the contributions of Mike Carlson on the occasion of his Retirement from Contra Costa County

Resolution No. 2019/64

WHEREAS, Mike Carlson began his career with Contra Costa County in 1987 as a Staff Engineer for the Public Works Department in the Construction Division, and in 1991 was promoted to Associate Civil Engineer and transferred to the Design Division; and

WHEREAS, in 1991 Mike supervised the "Team" administering the \$40 million Vasco Road Relocation Project, and in 1993 Mike received the Award of Excellence for representing the county and the department efficiently and professionally on the Vasco Road Relocation Project; and

WHEREAS, in 1995 Mike was promoted to Senior Civil Engineer in the Construction Division and in 1999 was promoted to Supervising Civil Engineer of the Construction Division overseeing the building of public roads and drainage improvements; and

WHEREAS, Mike was awarded the J. Michael Walford Project Manager of the Year Award in 2002 for his leadership of the team that showed excellence in the management of Public Works projects for the SR 4 Bypass Project; and

WHEREAS, in 2002 Mike received a letter of thanks from Supervisor Donna Gerber of District 3 for his skilled negotiations on discussions with East Bay Municipal Utility District regarding the use of the Iron Horse Trail, which contributed to a positive outcome for the county and the citizens of Alamo; and

WHEREAS, in 2005, under Mike's leadership, the American Public Works Association (APWA) recognized the Flood Control Division with the "2005 Distinguished Project" for the design, planning and execution of the Rossmoor Detention Basin project, and also received a letter of thanks from Supervisor Gayle B. Uilkema, District 2, for the design, building and landscaping of the Basin; and

WHEREAS, in 2009 Mike received a letter of appreciation from the Rodeo Hills Elementary School on his presentation to the 5th grade class of the Parker Avenue Improvement Project in Rodeo, providing an excellent lesson in teambuilding; and

WHEREAS, in 2009 Mike was part of the J. Michael Walford Team of the Year Award for their excellence in coordination, communication, innovation, technical and negotiation skills to successfully get the Vasco Road Safety Project cleared for final approval; and

WHEREAS, in 2010 Mike was reassigned to the Flood Control Division where he immediately motivated and energized staff to improve service delivery, conducting a poll of the public to determine where to focus customer service improvements. Mike also led a cultural change with staff to actively promote the District, its projects, and its programs, leading to creek clean-ups and planting days with elected officials and volunteers, and the "Giving the Natives a Chance" program; and

WHEREAS, Mike inaugurated a partnership with U C Berkeley that resulted in professors selecting county creeks for class assignments and staff reviewing graduate student projects, and several collaborative projects in District channels, including a groundbreaking study on homeless encampments in creeks; and

WHEREAS, Mike is active in the County Engineers Association of California and served as Chair of the Flood Control and Water Resources Policy Committee providing technical support to the California State Association of Counties in their efforts to develop funding for storm water; and

WHEREAS, in 2016 Mike was promoted to Deputy Public Works Director overseeing Flood Control, Clean Water Program, Engineering Services and the Environmental Services Divisions of the Public Works Department; and

WHEREAS, Mike has maintained many relationships both within and outside county government that allow him to be effective in his work for Contra Costa County; and

WHEREAS, Mike has been a valuable travel resource to his colleagues for all things Hawaii (Aloha!), and ability to provide useless "80's trivia" including quotes from a variety of Will Ferrell movies; and

WHEREAS, Mike has always shared his insightful knowledge of Costco deals along with photos of his frequent Costco shopping trips.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize Mike Carlson upon his retirement for 32 years of dedicated service to Contra Costa County and for the high quality of work delivered by him during his career.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.

[Signature]

JOHN GIOIA
Chair,
District I Supervisor

[Signature]

CANDACE ANDERSEN
District II Supervisor

ABSENT

DIANE BURGIS
District III Supervisor

[Signature]

KAREN MITCHOFF
District IV Supervisor

[Signature]

FEDERAL D. GLOVER
District V Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By *[Signature]*, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: March 12, 2019

Subject: Treasurer-Tax Collector's Office 20 Year Service Award for Brice Bins

RECOMMENDATION(S):

ADOPT Resolution No. 2019/75 to recognize Brice Edward Bins, Chief Deputy Treasurer-Tax Collector, on the occasion of his 20 years of dedicated service with Contra Costa County Treasurer-Tax Collector's Office.

FISCAL IMPACT:

None.

BACKGROUND:

None.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stephanie Mello, Deputy

Contact: Ronda Boler, (925)
957-2806

cc:

AGENDA ATTACHMENTS

Resolution 2019/75

Brice Bins 20 Year Service

Award

MINUTES ATTACHMENTS

Signed Resolution No. 2019/75

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/75

Recognizing the contributions of Brice Edward Bins for his 20 years of public service to Contra Costa County.

WHEREAS, in 1998, Brice Bins began his service with the Treasurer-Tax Collector's Office as a Treasurer's Investment Operations Analyst, conducting research and analysis of long and short term financial instruments, and monitoring and tracking the investment proceeds from such instruments; and

WHEREAS, in 2000, Brice was promoted to Treasurer's Investment Officer and assisted in analyzing anticipated receipts and expenditures of various county, school district and special district funds as they affected cash flow, as well as participated in buying and selling various securities for county and pool participants; and

WHEREAS, in 2002, Brice earned his certificate of Certified Cash Management from the Association of Financial Professionals, bringing additional knowledge and distinction to the treasury as a professional operation; and

WHEREAS, in 2006, Brice was promoted to Assistant County Treasurer and was responsible for the overall operations of the treasury: planning, coordinating, and directing all investment activities, and determining and insuring surplus funds were invested prudently; and

WHEREAS, in 2008, Brice effectively chaired a multi-departmental committee to explore and develop an electronic deposit permit (EDP) program whereby county departments and school and special districts would be able to deposit their receipts at nearby bank branches and report them remotely. The program has been in use since 2009 and has saved valuable time and resources; and

WHEREAS, in 2011, Brice was appointed Chief Deputy Treasurer-Tax Collector, and given the responsibility for assisting in planning, organizing and directing the operations of the entire department, including systems, programs and services necessary for the collection, deposit, investment and management of all taxes and funds deposited with the Treasurer-Tax Collector's Office; and

WHEREAS, Brice has contributed greatly to the overall operations of the Office, demonstrating excellent leadership in the development and improvement of various systems, programs and services utilized by staff, county agencies and the public, namely: the aforementioned EDP program; updating and promoting the County's Temporary Transfer Program for pool participants experiencing temporary shortfalls in operational funds due to unanticipated events such as a recession; a new Tax System "WIN" program that consolidates all search functions into a single screen; a Property Tax Online Payments System (PTOPS) that allows property owners to process online multiple payments in a single batch; the conversion of annual Tax Auction from in-person to online for greater participation and assurance of sale.

NOW, THEREFORE, BE IT RESOLVED, that Brice Bins be recognized for his 20 years of dedicated service to Contra Costa County, and for the high quality of work and contributions he rendered during such time.

JOHN GIOIA

Chair, District I Supervisor

CANDACE ANDERSEN

District II Supervisor

KAREN MITCHOFF

District IV Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an
action taken
and entered on the minutes of the Board of Supervisors on
the date
shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/75

Recognizing the contributions of Brice Edward Bins for his 20 years of public service to Contra Costa County as of December 28, 2018.

WHEREAS, in 1998, Brice Bins began his service with the Treasurer-Tax Collector's Office as a Treasurer's Investment Operations Analyst, conducting research and analysis of long and short term financial instruments, and monitoring and tracking the investment proceeds from such instruments; and

WHEREAS, in 2000, Brice was promoted to Treasurer's Investment Officer and assisted in analyzing anticipated receipts and expenditures of various county, school district and special district funds as they affected cash flow, as well as participated in buying and selling various securities for county and pool participants; and

WHEREAS, in 2002, Brice earned his certificate of Certified Cash Management from the Association of Financial Professionals, bringing additional knowledge and distinction to the treasury as a professional operation; and

WHEREAS, in 2006, Brice was promoted to Assistant County Treasurer and was responsible for the overall operations of the treasury: planning, coordinating, and directing all investment activities, and determining and insuring surplus funds were invested prudently; and

WHEREAS, in 2008, Brice effectively chaired a multi-departmental committee to explore and develop an electronic deposit permit (EDP) program whereby county departments and school and special districts would be able to deposit their receipts at nearby bank branches and report them remotely. The program has been in use since 2009 and has saved valuable time and resources; and

WHEREAS, in 2011, Brice was appointed Chief Deputy Treasurer-Tax Collector, and given the responsibility for assisting in planning, organizing and directing the operations of the entire department, including systems, programs and services necessary for the collection, deposit, investment and management of all taxes and funds deposited with the Treasurer-Tax Collector's Office; and

WHEREAS, Brice has contributed greatly to the overall operations of the Office, demonstrating excellent leadership in the development and improvement of various systems, programs and services utilized by staff, county agencies and the public, namely: the aforementioned EDP program; updating and promoting the County's Temporary Transfer Program for pool participants experiencing temporary shortfalls in operational funds due to unanticipated events such as a recession; a new Tax System "WIN" program that consolidates all search functions into a single screen; a Property Tax Online Payments System (PTOPS) that allows property owners to process online multiple payments in a single batch; the conversion of annual Tax Auction from in-person to online for greater participation and assurance of sale.

NOW, THEREFORE, BE IT RESOLVED, that Brice Bins be recognized for his 20 years of dedicated service to Contra Costa County, and for the high quality of work and contributions he rendered during such time.

KAREN MITCHOFF
Chair, District IV Supervisor

JOHN GIOIA
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of and action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

David J. Twa

By: _____, Deputy

The Board of Supervisors of Contra Costa County, California

PR.2, C.21

In the matter of recognizing the contributions of Brice
Edward Bins for his 20 years of public service to
Contra Costa County

Resolution No. 2019/75

WHEREAS, in 1998, Brice Bins began his service with the Treasurer-Tax Collector's Office as a Treasurer's Investment Operations Analyst, conducting research and analysis of long and short term financial instruments, and monitoring and tracking the investment proceeds from such instruments; and

WHEREAS, in 2000, Brice was promoted to Treasurer's Investment Officer and assisted in analyzing anticipated receipts and expenditures of various county, school district and special district funds as they affected cash flow, as well as participated in buying and selling various securities for county and pool participants; and

WHEREAS, in 2002, Brice earned his certificate of Certified Cash Management from the Association of Financial Professionals, bringing additional knowledge and distinction to the treasury as a professional operation; and

WHEREAS, in 2006, Brice was promoted to Assistant County Treasurer and was responsible for the overall operations of the treasury: planning, coordinating, and directing all investment activities, and determining and insuring surplus funds were invested prudently; and

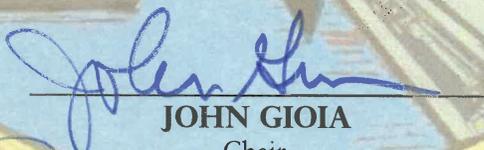
WHEREAS, in 2008, Brice effectively chaired a multi-departmental committee to explore and develop an electronic deposit permit (EDP) program whereby county departments and school and special districts would be able to deposit their receipts at nearby bank branches and report them remotely. The program has been in use since 2009 and has saved valuable time and resources; and

WHEREAS, in 2011, Brice was appointed Chief Deputy Treasurer-Tax Collector, and given the responsibility for assisting in planning, organizing and directing the operations of the entire department, including systems, programs and services necessary for the collection, deposit, investment and management of all taxes and funds deposited with the Treasurer-Tax Collector's Office; and

WHEREAS, Brice has contributed greatly to the overall operations of the Office, demonstrating excellent leadership in the development and improvement of various systems, programs and services utilized by staff, county agencies and the public, namely: the aforementioned EDP program; updating and promoting the County's Temporary Transfer Program for pool participants experiencing temporary shortfalls in operational funds due to unanticipated events such as a recession; a new Tax System "WIN" program that consolidates all search functions into a single screen; a Property Tax Online Payments System (PTOPS) that allows property owners to process online multiple payments in a single batch; the conversion of annual Tax Auction from in-person to online for greater participation and assurance of sale.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize Brice Bins for his 20 years of dedicated service to Contra Costa County, and for the high quality of work and contributions he rendered during such time.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.


JOHN GIOIA

Chair,
District I Supervisor


CANDACE ANDERSEN

District II Supervisor

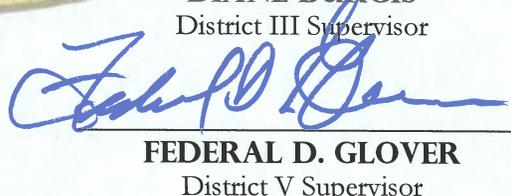

KAREN MITCHOFF

District IV Supervisor

ABSENT

DIANE BURGIS

District III Supervisor


FEDERAL D. GLOVER

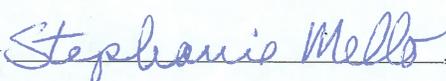
District V Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By , Deputy



Contra
Costa
County

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: March 12, 2019

Subject: Recognition of Michelle Maurer for 20 Years of Public Service

RECOMMENDATION(S):

ADOPT Resolution No. 2019/79 recognizing Michelle Maurer for 20 years of public service to Contra Costa County.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Wamda McAdoo, (925) 335-1811

cc:

AGENDA ATTACHMENTS

Resolution 2019/79

MINUTES ATTACHMENTS

Signed Resolution No.

2019/79

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2019/79

Recognizing **Michielle B. Maurer for 20 Years of Public Service to Contra Costa County**

WHEREAS, Michielle B. Maurer began her career with Contra Costa County on April 1, 1999, in the Clerk of the Board's office and on February 15, 2001, found her true calling as Account Clerk in the Office of the County Counsel; and

WHEREAS, Michielle performs her duties with dedication and enthusiasm, always putting the needs of the Office first, and

WHEREAS, Michielle has always made herself available to colleagues wherever needed and has provided much appreciated support working alongside the administrative team to meet the many demands of the Office; and

WHEREAS, through her integrity, honesty, kindness, generosity, and courage Michielle has been a leader in the County Counsel's Office; and

WHEREAS, through her hard work, strength of purpose and perseverance, Michielle has inspired the County Counsel's Office to 14 years of victory in the annual County Food Fight and during that period helped to raise \$72,049 for the Food Bank of Contra Costa and Solano to help feed hungry people in our communities; and

WHEREAS, through her great heart to help others, Michielle has been an example to her colleagues and her community showing us that, while we make a living by what we get, we make a life by what we give; and

WHEREAS, we are proud to celebrate this significant personal and professional milestone in Michielle's life and career, and say "well done" and "thank you" for the thousands of little things she does every day.

NOW, THEREFORE BE IT RESOLVED: that, the Contra Costa County Board of Supervisors expresses its sincere gratitude to Michielle B. Maurer for her 20 years of loyal and dedicated service to the residents of Contra Costa County.

JOHN GIOIA

Chair, District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa,

By: _____, Deputy

The Board of Supervisors of
Contra Costa County, California

PR.2, C.22

In the matter of recognizing Michielle B. Maurer for 20
Years of Public Service to Contra Costa County

Resolution No. 2019/79

WHEREAS, Michielle B. Maurer began her career with Contra Costa County on April 1, 1999, in the Clerk of the Board's office and on February 15, 2001, found her true calling as Account Clerk in the Office of the County Counsel; and

WHEREAS, Michielle performs her duties with dedication and enthusiasm, always putting the needs of the Office first, and

WHEREAS, Michielle has always made herself available to colleagues wherever needed and has provided much appreciated support working alongside the administrative team to meet the many demands of the Office; and

WHEREAS, through her integrity, honesty, kindness, generosity, and courage Michielle has been a leader in the County Counsel's Office; and

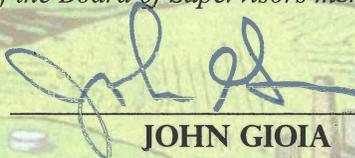
WHEREAS, through her hard work, strength of purpose and perseverance, Michielle has inspired the County Counsel's Office to 14 years of victory in the annual County Food Fight and during that period helped to raise \$72,049 for the Food Bank of Contra Costa and Solano to help feed hungry people in our communities; and

WHEREAS, through her great heart to help others, Michielle has been an example to her colleagues and her community showing us that, while we make a living by what we get, we make a life by what we give; and

WHEREAS, we are proud to celebrate this significant personal and professional milestone in Michielle's life and career, and say "well done" and "thank you" for the thousands of little things she does every day.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby express its sincere gratitude to Michielle B. Maurer for her 20 years of loyal and dedicated service to the residents of Contra Costa County.

PASSED by a unanimous vote of the Board of Supervisors members present this 12th day of March, 2019.



JOHN GIOIA

Chair,
District I Supervisor



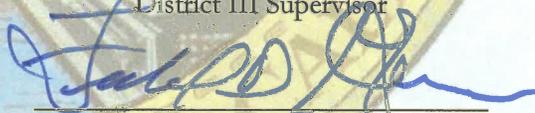
CANDACE ANDERSEN
District II Supervisor

ABSENT

DIANE BURGIS
District III Supervisor



KAREN MITCHOFF
District IV Supervisor



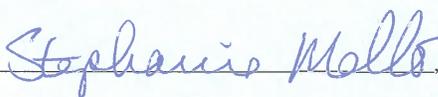
FEDERAL D. GLOVER
District V Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: March 12, 2019

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By  Deputy



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Advisory Council on Aging Resignation

RECOMMENDATION(S):

ACCEPT the resignation of Keith Katzman, DECLARE a vacancy in Local Committee Moraga Seat on the Advisory Council on Aging, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

Mr, Katzman was appointed to the Moraga seat June 17, 2014. He is resigning due to business demands. The seat expires September 30, 2019.

The Advisory Council on Aging (ACOA) provides county-wide planning, cooperation, and coordination for individuals and groups interested in improving and developing services and opportunities for older residents of the County. ACOA provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

CONSEQUENCE OF NEGATIVE ACTION:

ACOA may not be able to conduct routine business.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: Stacey M. Boyd, Deputy

Contact: Elaine Burres 608-4960

cc:

AGENDA
ATTACHMENTS
MINUTES
ATTACHMENTS
Vacancy Notice

Contra Costa County



Notice

The Board of Supervisors will make appointments to fill existing advisory body vacancies. Interested citizens may submit written applications for vacancies to the following address:

Clerk of the Board of Supervisors
651 Pine Street, Rm. 106
Martinez, CA 94553

Board, Commission, or Committee

Appointments will be made after

Advisory Council on Aging
Local Committee Moraga Seat

March 26, 2019

I, David J. Twa, Clerk of the Board of Supervisors and the County Administrator, hereby certify that, in accordance with Section 54974 of the Government Code, the above notice of vacancies will be posted on March 12, 2019.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Attested: March 12, 2019

David J. Twa, Clerk of the Board of Supervisors
And County Administrator

By: 
Deputy Clerk



**Contra
Costa
County**

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: March 12, 2019

Subject: ACCEPT the resignation of Deborah St. Pierre from the Contra Costa County Library Commission and DECLARE the seat vacant

RECOMMENDATION(S):

ACCEPT the resignation of Deborah St. Pierre, DECLARE a vacancy in the District IV Alternate Seat on the Contra Costa County Library Commission, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Karen Mitchoff.

FISCAL IMPACT:

None.

BACKGROUND:

The role of members that serve in an advisory capacity to the Board of Supervisors and the County Librarian are; to provide a community linkage to the County Library; to establish a

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Lisa Chow, (925)
521-7100

cc:

BACKGROUND: (CONT'D)

forum for the community to express its views regarding goals and operations of the County Library; to assist the Board of Supervisors and the County Librarian to provide library services based on assessed public needs; and to develop and recommend proposals to the Board of Supervisors and the County Librarian for the betterment of the County Library including, but not limited to, such efforts as insuring a stable and adequate funding level for the libraries in the County.

CONSEQUENCE OF NEGATIVE ACTION:

The Supervisor would be unable to appoint a new individual to the seat.

CHILDREN'S IMPACT STATEMENT:

n/a



**Contra
Costa
County**

To: Board of Supervisors
From: AIRPORTS COMMITTEE
Date: March 12, 2019

Subject: REAPPOINT EMILY BARNETT TO AN AT LARGE SEAT ON THE AVIATION ADVISORY COMMITTEE

RECOMMENDATION(S):

REAPPOINT Ms. Emily Barnett to an At Large seat on the Aviation Advisory Committee (AAC) to a term beginning March 1, 2019 and expiring February 28, 2022, as recommended by the Airport Committee.

FISCAL IMPACT:

None.

BACKGROUND:

The AAC was established by the Board of Supervisors (Board) to provide advice and recommendations to the Board on the aviation issues related to the economic viability and security of airports in Contra Costa County (County). The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports; advance and promote the interests of aviation; and protect the general welfare of the people living and working near the airport and the County in general.

The AAC may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from the public or other agencies in order to formulate recommendations to the Board. In conjunction with all the above, the AAC provides a forum for the Director of Airports regarding policy matters at and around the airport.

The AAC comprises 13 members who must work and/or reside in Contra Costa County: one appointed by

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by the Contra Costa County Airports Business Association; one from the community of Pacheco and nominated to the Board by the Airport Committee; one from the vicinity of Byron Airport (Brentwood, Byron, Knightsen or Discovery Bay) and nominated to the Board by the Airport Committee; and three At Large to represent the general community, to be nominated by the Airport Committee.

The Internal Operations (IO) subcommittee generally interviews and makes an appointment recommendation to the Board for the AAC At Large positions. At the IO's July 10, 2017, meeting they recommended that the AAC At Large position interview and selection process be referred to the Airport Committee as they have direct oversight and involvement in Airport related matters. On August 1, 2017, the Board approved referring the AAC At Large position recruitment and selection process to the Airport Committee.

On February 13, 2019, the Airport Committee interviewed the following candidates for an At Large seat on the AAC:

-

BACKGROUND: (CONT'D)

Emily Barnett, Pleasant Hill

- Andrei Obolenskiy, Pleasant Hill
- Moe Zendenam, Walnut Creek
- Kou Barnes, Martinez
- Christopher Doan, Walnut Creek
- James Gillivan, Walnut Creek

At the conclusion of the interviews, the Airport Committee decided to recommend the reappointment of Emily Barnett.

CONSEQUENCE OF NEGATIVE ACTION:

The At Large #3 seat will not have representation as the seat will become vacant.

ATTACHMENTS

Press Release

AAC Member Listing

Emily Barnett

Andrei Obolenskiy

Moe Zendenam

Kou Barnes

Christopher Doan

James Gillivan



FOR IMMEDIATE RELEASE

Contra Costa Aviation Advisory Committee Opening

December 20, 2018 – Contra Costa County is accepting applications for the upcoming Member at Large opening on the Aviation Advisory Committee (AAC). The term begins upon appointment by the Board of Supervisors and expires on February 28, 2022. Residents of and/or employees in Contra Costa County are eligible to fill this position to represent all County stakeholders in matters related to Buchanan Field and Byron Airport.

The AAC serves as an advisory group to the Contra Costa County Board of Supervisors (Board) to provide advice and recommendations to the Board on aviation matters related to the Contra Costa County Airports. The AAC typically meets once per month at either Buchanan Field or Byron Airport.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling 925.335.1900 or at <http://www.contracosta.ca.gov/3418/Appointed-Bodies-Committees-and-Commissi>. Applications should be submitted online or returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553, no later than **5:00 p.m. on Monday, January 28, 2019**. Applicants should plan to be available for public interviews on **Wednesday, February 13, 2019**.

For more information on the Contra Costa County Airports or the AAC visit us at <http://www.contracostacountyairports.org/4694/Airports> or by calling (844) Fly-ToUs or 844.359.8687.

About Contra Costa County Public Works Department:

Contra Costa County Public Works Department (CCCPWD) maintains over 660 miles of roads, 150 miles of streams, channels and other drainage and over 200 County buildings throughout Contra Costa County. CCCPWD provides services such as Parks and Recreation, Sand Bag Distribution and Flood Control throughout unincorporated areas of Contra Costa County. CCCPWD operates two airports, Buchanan Field in Concord and Byron Airport in Byron. For more information about CCCPWD, please visit us [here](#).

CONTACT: Steve Padilla, 925.723.2382

###

CONTRA COSTA COUNTY AVIATION ADVISORY COMMITTEE		
Term Expires	Member	Representing
2/28/2022	Barnett, Emily	Member at Large 3
2/28/2021	Bass, Roger	District 2 - Andersen
2/28/2022	Moore, Cody	CCC Aiports Bus. Assoc.
2/29/2020	Dale Roberts	District 1 - Gioia
2/28/2021	Gunderson, Maurice	Member at Large 1
2/28/2022	McMahon, Keith	City of Concord
2/28/2021	Mims, Derek	City of Pleasant Hill
2/28/2021	Reagan, Ronald	District 3 - Burgis
2/29/2020	Roe, Russell	District 5 - Glover
2/29/2020	Eric Meinbress	Member at Large 2
2/29/2020	Weber, Tom	District 4 - Mitchoff
2/28/2021	Dietrich, Donna	Community of Pacheco
2/28/2021	Starratt, Steven	Surrounding communities of Byron Airport

Application Form

Profile

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

At Large

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

The Aviation Advisory Committee At Large position provides a wonderful opportunity to connect the public with the important work of both Buchanan and Byron airports. Airports should never be "just for pilots", rather a community resource for County funding, educational opportunities, industry training, business development, job creation, and community events. My work as Central San's Communications and Intergovernmental Relations Manager allows me the opportunity to be in Contra Costa County communities and accessible to the public and their input on the airports. I do not simply want to provide information to the public when inquires arise, but rather connect the public with the work of the airports, increasing communication and understanding of airport business, procedures and operations. Likewise, I will continue to share the public's input with the airports' Administration, further developing the positive relationship between the two.

This application is used for all boards and commissions

Emily _____ Barnett _____
 First Name Middle Initial Last Name

 Email Address

 Home Address Suite or Apt

Pleasant Hill CA 94523
 City State Postal Code

 Primary Phone

Central Contra Costa Sanitary District (Central San) Communications & Intergovernmental Relations Manager Public and Community Outreach
 Employer Job Title Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Masters

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

San Jose State University

Name of College Attended

Communication Studies

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

M.A.

Degree Type

2016

Date Degree Awarded

College/ University B

California State University,
Stanislaus

Name of College Attended

Political Science

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

B.A.

Degree Type

2001

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

8/10/2015 - present

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Intergovernmental Relations
Manager

Position Title

Employer's Name and Address

Central Contra Costa Sanitary District (Central San) 5019 Imhoff Place, Martinez, CA 94553

Duties Performed

Outreach, communications, and advocacy work to customers, elected officials, employees, agencies, and general public.

2nd

7/1/2011 - 7/30/2015

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Director of Communications &
Strategy Development

Position Title

Employer's Name and Address

ClearEra Communications 206 Powell Avenue, Pleasant Hill, CA 94523

Duties Performed

Government, community and media relations strategist and outreach for non-profit, business, and education start-up sectors.

3rd

12/1/2002 - 7/30/2010

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Government Relations Manager &
Representative

Position Title

Employer's Name and Address

Pacific Gas and Electric Company 4040 West Lane, Stockton, CA 95204

Duties Performed

Public affairs outreach to customers, governmental agencies, and elected officials.

[Emily_amended_resume_-_narrowed_for_county_board.docx](#)

Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Current incumbent

If "Other" was selected please explain

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

EMILY E. BARNETT

Pleasant Hill, CA 94523 •

PROFESSIONAL EXPERIENCE

Central Contra Costa Sanitary District, Martinez, CA **Aug 2015 – present**
Communication Services & Intergovernmental Relations Manager

Manage seven public affairs staffers to implement a communications and government relations strategy to foster customer engagement and awareness, support internal departments, and strengthen internal communication

- Developed and implemented a first-of-its-kind customer engagement strategy to grow student education programs, increase outreach of pollution prevention and environmental stewardship messages, support communication with customers for operational work, build and maintain relationships with elected officials, grow earned/paid media to reposition the District as a community and environmental leader to support planned rate increases for replacement of aging infrastructure
- Refocused Communication Services to a service-oriented Division, where every internal department is viewed as an ‘internal client’, decreasing department silos and increasing employee collaboration
- Reignited new and reestablished existing internal communication channels to increase employee engagement, morale, and workplace satisfaction
- Assessed, developed and led internal communications within the District by soliciting employee feedback, developing employee events, identifying employee stories for internal newsletter, communicating timely District operations and initiatives to departments, and incorporating employees into external communication publications for customers

ClearEra Communications, Pleasant Hill, CA **July 2011 – July 2015**
Director of Communications & Strategy Development

A skilled government, community, and media relations strategist that increased stakeholder engagement, coalition building and public outreach to propel client messages

- Managed multiple projects for a diverse client base including non-profit, business and education start-up sectors simultaneously, meeting and exceeding all tasks and contract deadlines
- Positioned and implemented strategic development, project management, and community engagement for the premier environmental sustainability/green workforce development course in California
- Created student development team to test concepts and processes, shaping the first-generation website content and construction, social media applications, and peer outreach
- Co-developed the strategic plan for a first-of-its-kind beta phase project to include stakeholder engagement, marketability, relevance, and long-term scalability

San Joaquin County Office of Education, Stockton, CA **Aug. 2010 – June 2011**
Coordinator II, Government Relations & Public Affairs

Launched public affairs outreach project partnering private sector and governmental agencies with new and existing schools to expand curriculum and growth opportunities for underserved students

Pacific Gas and Electric Company, Stockton, CA **Dec. 2002 – July 2010**
Manager, Government Relations 2009–2010, Representative, Government Relations 2002-2008

Led implementation of high-level business retention strategies, company objectives, crisis management, projects and charitable giving for nine-county area

California State Senate, Modesto, CA **June 2000 – Dec. 2002**
District Representative 2001 – 2002, Office Assistant 2000 – 2001

EDUCATION

B.A., Political Science, California State University Stanislaus, Turlock, CA

2001

M.A., Communication Studies, San Jose State University, San Jose, CA

2016

Application Form

Profile

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I am a resident who lives close to the Buchanan Airport. I would like to be a part of assisting in the development of the airports economically while balancing the impacts to our local neighborhoods. It is also my goal to become more involved in our community as a whole, and utilize my experience in industry to improve policy. As the bay area population grows we will see more interest in commercial interests at our local airports. I want to be a part of that evaluation, and be a conduit for my neighbors. Thank you.

This application is used for all boards and commissions

Andrei	N	Obolenskiy
<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>

[Redacted] Email Address

[Redacted]	212 Elaine Drive
<small>Home Address</small>	<small>Suite or Apt</small>

Pleasant Hill	CA	94523
<small>City</small>	<small>State</small>	<small>Postal Code</small>

[Redacted] Primary Phone

CalAmp Inc.	Business Development Manager	IoT/Telematics Sales B2B
<small>Employer</small>	<small>Job Title</small>	<small>Occupation</small>

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

MBA Global Business

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

St. Mary's College of CA

Name of College Attended

Economics/Business

Course of Study / Major

45

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

Master in Business Administration

Degree Type

09/28/2008

Date Degree Awarded

College/ University B

Moscow State

Name of College Attended

International Economics

Course of Study / Major

60

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

BS Economics

Degree Type

09/17/2004

Date Degree Awarded

College/ University C

Warren Tech

Name of College Attended

Automotive Technology

Course of Study / Major

25

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

AA Automotive Tech

Degree Type

09/15/1998

Date Degree Awarded

Other schools / training completed:

General A&P Mechanics

Course Studied

8

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

06/30/2016

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Business Development Manager

Position Title

Employer's Name and Address

CalAmp Inc 15635 Alton Pkwy, Suite 250 Irvine, CA 92618

Duties Performed

*Develop and train new accounts for IoT telematics implementation *Prospect and new business acquisition *Manage a territory in conjunction with Operations, Engineering, and Account Management

2nd

04/15/2013-05/25/2016

Dates (Month, Day, Year) From - To

60

Hours per Week Worked?

Volunteer Work?

Yes No

Senior Performance Consultant

Position Title

Employer's Name and Address

Proactive Dealer Solutions 16409 Northcross Dr # A, Huntersville, NC 28078

Duties Performed

*Train automotive dealerships, and OEM personnel on managing their customer leads, traffic, and CRM
*Develop customer campaigns, marketing campaigns, and utilizing metrics for ROI *Set up Business Development Centers and train management on how to run them to increase business traffic/sales

3rd

08/04/2009-10/18/2012

Dates (Month, Day, Year) From - To

50

Hours per Week Worked?

Volunteer Work?

Yes No

Fixed Operations Director

Position Title

Employer's Name and Address

Dinan Engineering 865 Jarvis Dr, Morgan Hill, CA 95037

Duties Performed

*Managed a fabrication team, software engineering team, and race engine development team *Managed a team that built and designed OEM grade high performance products for BMW vehicles sold in dealerships worldwide *Managed team and processes for Race Engine development in conjunction with BMW NA. Built engines for professional race cars. Major client Chip Gnassi Racing with Felix Sabates. Provided engine for multiple season winning DP car in the Rolex Series.

[Resume_2018_Andrei_Obolenskiy.docx](#)

Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Posted on Nextdoor

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Andrei Obolenskiy



SUMMARY

A results oriented MBA graduate. I've consulted businesses on projects that helped them realize their next levels of profitability in IOT
Fluent in Spanish, and conversational Russian.

PROFESSIONAL EXPERIENCE

CalAmp/LoJack 06/2017 - Present

Business Development Manager

Prospect and sign new accounts for Pre-Install IOT telematics and Stolen vehicle recovery. Extensive Prospecting (Hunter) developing new verticals. Selling up the stack from Hardware to SaaS. Negotiate contracts, pricing, and close deals.

Proactive Dealer Solutions 09/2013 - 05/2017

Senior Performance Coach

Assist in performance management, and process development for automotive retail groups. Specialization in Multi-Site development for larger groups. Top Performer in retention/sales/increase. Ability to take over challenging accounts and move the needle. Work with internal teams to coach, develop process, and train

Fixed OPS Consulting 2010 - 2013

Managing Partner

Assist owners increasing their overall profitability. Train and develop employees onsite. Develop SEO/SEM and web marketing

platform for retail clients. Install SOP roadmap for improved efficiency. Cost-effective resource management. Strategic and business process thinking.

Dinan Engineering 2009- 2012

Fixed Operations Director/Regional Sales West Coast

Managed Engine/Suspension/Software team for development of Dinan Products sold in dealerships nationwide. Managed top secret racing engine development team for BMW/ Chip Gnessi Racing team.

Hughes Network Systems 2006-2009

Independent Contractor

Independently Managed a Regional Installation Network. Managed a technician network

EDUCATION

St. Mary's College of California
MBA International Business

Moscow State University of Management
B.S. Economics

Application Form

Profile

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

Interesting position which fits my Aviation back ground.

This application is used for all boards and commissions

Moe	R.	Zendenam
First Name	Middle Initial	Last Name

[Redacted] Email Address

[Redacted]	Suite or Apt
Home Address	

Walnut Creek	CA	94598
City	State	Postal Code

[Redacted] Primary Phone

Self	Owner	Owner
Employer	Job Title	Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Certificate

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Embry Riddle Aeronautical Univ.

Name of College Attended

Aviation management and
teaching

Course of Study / Major

Certs.

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

N/A

Degree Type

2014

Date Degree Awarded

College/ University B

St. Louis University

Name of College Attended

Aeronautical engineering

Course of Study / Major

Aeronautical engineering

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

Engineering

Degree Type

1980

Date Degree Awarded

College/ University C

University of DC

Name of College Attended

Aerospace sciences

Course of Study / Major

Included

Units Completed

Type of Units Completed

Quarter

Degree Awarded?

Yes No

Associate of science airframe and
power plant

Degree Type

1977

Date Degree Awarded

Other schools / training completed:

University of Nevada and Las
Vegas

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

2/2/1997-6/1/2014

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Professor

Position Title

Employer's Name and Address

Various employees throughout the nation

Duties Performed

Teach aviation sciences and engineering

2nd

6/30/1869-4/30/1996

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Engineering inspector

Position Title

Employer's Name and Address

United airlines at San Francisco Airport California

Duties Performed

Inspection

3rd

5/1/1981-5/1/1987

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Jumbo jet fly to engineering

Position Title

Employer's Name and Address

U. S. Air Force Reserve

Duties Performed

Aviation / Flying jumbo jets

[Upload a Resume](#)

Final Questions

How did you learn about this vacancy?

Other

Next-door publication

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Application Form

Profile

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I live on top of Vine Hill in Martinez between two refineries. From my house I can see the run way and plane take off/landing. I also own properties in Concord. I am most interested in serving this advisory board/commission to participate for a better transportation environment in these areas. As a new member, I can bring in fresh information and benefit to the board. Thank you.

This application is used for all boards and commissions

Kou	M	Barnes
First Name	Middle Initial	Last Name

[Redacted] Email Address

[Redacted] Home Address	Suite or Apt
-------------------------	--------------

MARTINEZ	CA	94553
City	State	Postal Code

[Redacted] Primary Phone

RETIRED	COMMUNICATION SPECIALIST	INFORMATION TECHNOLOGY AND COMMUNICATION
Employer	Job Title	Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

MBA (MASTER OF BUSINESS
ADMINISTRATION)

If "Other" was Selected Give Highest Grade or
Educational Level Achieved

College/ University A

University of Phoenix

Name of College Attended

Business Administration

Course of Study / Major

128

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

MBA

Degree Type

September 1999

Date Degree Awarded

College/ University B

University of San Francisco

Name of College Attended

INFORMATION SYSTEMS
MANAGEMENT

Course of Study / Major

128

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

BS

Degree Type

June 1994

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

30/1/2018 - 31/5/2018

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Communication Specialist

Position Title

Employer's Name and Address

US Embassies of Freetown in Sierra Leon and Kinshasa (DRC)

Duties Performed

This is a seasonal position as I have retired from the US Department of State. Assignments were given as needed. Most of the duties performed are customer services, communication improvement, and management of personnel.

2nd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

3rd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

NEXT DOOR APP

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Application Form

Profile

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

Member at Large

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

Having moved to the area in 2018 after retirement, I have been focused on finding areas of interest where I can contribute. The 2019 opening in the Aviation Advisory Committee appeared recently in the Nextdoor Murwood blog and peaked my interest. After some research, I feel this committee would be a good fit with opportunity to contribute to the community with my extensive aviation background. I would be honored to serve if appointed.

This application is used for all boards and commissions

Christopher

First Name

Doan

Last Name

Middle Initial

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

Walnut Creek

City

CA

State

94596

Postal Code

[Redacted]

Primary Phone

Retired Aviation Executive

Employer

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Bachelor of Science plus on-going
Masters level courses

If "Other" was Selected Give Highest Grade or
Educational Level Achieved

College/ University A

LeTourneau University

Name of College Attended

Aeronautical Technology

Course of Study / Major

120

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

Bachelor of Science

Degree Type

December 1967

Date Degree Awarded

College/ University B

Michigan State Graduate School

Name of College Attended

Strategic Planning

Course of Study / Major

3

Units Completed

Type of Units Completed

Quarter

Degree Awarded?

Yes No

Certificate

Degree Type

Date Degree Awarded

College/ University C

Kellogg Graduate School

Name of College Attended

Customer Service Superiority

Course of Study / Major

3

Units Completed

Type of Units Completed

Quarter

Degree Awarded?

Yes No

Certificate

Degree Type

Date Degree Awarded

Other schools / training completed:

Leadership Development

Course Studied

3

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

2/1/2015 - 4/1/2017

Dates (Month, Day, Year) From - To

50+

Hours per Week Worked?

Volunteer Work?

Yes No

Vice President

Position Title

Employer's Name and Address

Oliver Wyman Management Consulting 1717 Main St #4400, Dallas, TX 75201

Duties Performed

Aviation Consulting and Advisory Services

2nd

7/1/2004 - 1/31/2015

Dates (Month, Day, Year) From - To

50+

Hours per Week Worked?

Volunteer Work?

Yes No

Chairman & CEO

Position Title

Employer's Name and Address

TeamSAI Consulting, Inc. 1003 Virginia Avenue, Atlanta, GA 30354

Duties Performed

Aviation Consulting and Advisory Services

3rd

10/1/2002 - 6/30/2004

Dates (Month, Day, Year) From - To

50+

Hours per Week Worked?

Volunteer Work?

Yes No

President

Position Title

Employer's Name and Address

Triumph Precision Castings Chandler, AZ

Duties Performed

Turn-around operations to position company for profitability.

[Doan Bio-Quals 2019.pdf](#)

Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Notice in NextDoor Murwood blog

If "Other" was selected please explain

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Christopher Doan
[REDACTED]
Walnut Creek, CA 94596
[REDACTED]
[REDACTED]

Biography and Qualifications:

2017 marked my 50th year in the aviation business which made for an ideal time to retire from active, day-to-day industry involvement. While I plan to stay active with Board of Director level involvement, I will also be enjoying my free time with family and other interests.

From 2005-2015, I was Chairman & CEO of TeamSAI Consulting. Following 10 years of steady growth with TeamSAI, the company was acquired by Oliver Wyman and merged with the CAVOK Group. This transaction brought together two of the largest and most capable consulting and technical advisory firms in aviation and further demonstrated our joint commitment to being at the forefront of the industry. It created a powerhouse of over 130 dedicated, full-time consultants and specialists who help airports, airlines, MRO providers, lessors, investors and other stakeholders on mission critical issues surrounding certification, safety and operational performance, execution and investment.

The corporate cultures aligned well resulting in a thoughtful, collaborative, and highly valued support reputation that both companies enjoyed separately.

I have a proven industry track record of driving results throughout my career which involved senior executive experiences in consulting, airline operations, MRO and manufacturing leadership. As an insightful and motivating leader, I have focused most of my career on improving troubled operations in a broad array of assignments. I was always a motivating, communicative leader of high integrity and a knowledgeable strategist and tactician. Over my career, I had a reputation for instilling a compelling vision, turning around operations, and adding value to bottom line results.

Specialties:

- Executive Management & Development
- Strategic Planning
- Organizational Change & Development
- Operations
- Productivity & Performance Systems
- Major Project Planning & Execution
- Process Efficiency & Control
- Cultural Transformations

Work History:

- Board of Directors
- ATP/CaseBank
- Dates Employed: Jan 2018 – Present

Christopher Doan

Page 2

Vice President CAVOK Group, a Division of Oliver Wyman

Dates Employed: Mar 2015 – Mar 2017

Aviation Consulting and Advisory Services

Chairman & CEO – TeamSAI Consulting, Inc.

Dates Employed: Jul 2004 – Mar 2015

Aviation consulting, technical and advisory services

President - Triumph Precision Castings, a Division of The Triumph Group

Dates Employed: 2002 – 2004

Castings, machining and coatings for hot section blades and vanes - aero and ground power turbines

Senior Vice President - Maintenance and Operations – US Airways

Dates Employed: 1996 – 2002

Turn-around team responsible for Maintenance and Engineering, along with Operations and Operations Control for two years.

Senior Vice President - Technical Operations – Northwest Airlines

Dates Employed: 1986 – 1996

Progressively more responsible involvement concluding as SVP with responsibility for Maintenance, Engineering and Materials Management.

Director – Trans World Airlines

Dates Employed: 1968 – 1986

Progressively more responsible involvement concluding as Director with responsibility for the day-to-day maintenance of the fleet.

Education:

Michigan State University Graduate School, Strategic Planning (1995)

Kellogg Graduate School of Management, Executive Program, Customer Service Superiority (1994)

Center for Creative Leadership, Leadership Development (1989)

UCLA Graduate School, Advanced Management Studies (1978)

LeTourneau University, Bachelor of Science – Aeronautical Technology (1967)

FAA Licenses:

Airframe and Powerplant Mechanic #1686857

Private Pilot, Airplane single Engine Land #1657788

Application Form

Profile

Which Boards would you like to apply for?

Aviation Advisory Committee: Submitted

Member At Large

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I have a high interest in aviation, I have an interest in serving the public, and I have the free time to do so.

This application is used for all boards and commissions

James

First Name

G

Middle Initial

Gillivan

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

Walnut Creek

City

CA

State

94598

Postal Code

[Redacted]

Primary Phone

Retired

Employer

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Postgrad

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Cal Poly, San Luis OBispo CA

Name of College Attended

Biological Sciences

Course of Study / Major

Unknown

Units Completed

Type of Units Completed

Quarter

Degree Awarded?

Yes No

BS

Degree Type

June 1963

Date Degree Awarded

College/ University B

Pepperdine

Name of College Attended

MBA

Course of Study / Major

Unknown

Units Completed

Type of Units Completed

Quarter

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

 Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

US Navy Officer Candidate School

Course Studied

4 mo.

Hours Completed

Certificate Awarded?

 Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

11/1969 to 12/2002

Dates (Month, Day, Year) From - To

40+

Hours per Week Worked?

Volunteer Work?

Yes No

Vice President

Position Title

Employer's Name and Address

UBS 1255 Treat Blvd., Ste. 1000 Walnut Creek CA 94507

Duties Performed

Financial executive Branch Manager

2nd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

3rd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Newspaper article

If "Other" was selected please explain

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Medical Staff Appointments and Reappointments – January 2019

RECOMMENDATION(S):

APPROVE the medical staff appointments and reappointments, additional privileges, advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee, at their January 28, 2019 meeting, and by the Health Services Director.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with The Joint Commission on Accreditation of Healthcare Organizations.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Jaspreet Benepal,
925-370-5101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

ATTACHMENTS

List

A. New Medical Staff Members

Champlin, Marie, DO	Psychiatry/Psychology
Della Selva, Megan, MD	Psychiatry/Psychology
Hummos, Ali, MD	Psychiatry/Psychology
Sakhrani, Mohan, MD	Emergency Medicine
Wahidi, Nasratullah, MD	Psychiatry/Psychology

B. Advance to Non-Provisional

Chauhan, Dignpal, MD	DFAM
Gaind, Anita, MD	DFAM
Samman, Antoine, MD	Internal Medicine-Neurology

C. Biennial Reappointments

Burns, Deidre, MD	Pediatrics	A
Cavallaro, Grace, MD	OB/GYN	A
Deng, Quanmei, MD	Anesthesia	A
Feierabend, Susan, MD	OB/GYN	A
Gee, Lance, MD	DFAM	A
Ghuri, Imtiaz, MD	Pediatrics	A
Hajyan, Karine, DO	OB/GYN	A
Hernandez, Estela, MD	Emergency Medicine	A
Kwok, Paul, DO	Anesthesia	A
Peng, Yu-Hung, MD	DFAM	A
Peterson, William, MD	Emergency Medicine	A
Rosenfeld, Jack, DDS	Dental	A
Wildfire, Gila, MD	DFAM	A
Wille, Mark, MD	Internal Medicine	A
Wu, Monte, MD	Internal Medicine-Nephrology	C

D. Biennial Renew of Privileges

Howard, Phyllis, NP	DFAM	AFF
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E. Voluntary Resignations

Chan, Tony, MD	Psychiatry/Psychology
Echols, John, MD	Psychiatry/Psychology
Hawkins, John, DO	Psychiatry/Psychology
Lo, Ernest, MD	Internal Medicine
Melny, Richard, MD	Psychiatry/Psychology
Sharpe, Leilani, MD	Psychiatry/Psychology
Vadde, Vinutha, MD	Anesthesia

F. Voluntary Teleradiologist Resignations

Haines, Allison, MD

Diagnostic Imaging(vRad)



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: March 12, 2019

Subject: RECOMMENDATIONS FOR APPOINTMENT TO THE ADVISORY COUNCIL ON AGING

RECOMMENDATION(S):

APPOINT Kathryn Ames to At Large #10 seat and REAPPOINT Gail Garrett to the Nutrition Project seat on the Advisory Council on Aging to terms expiring September 30, 2020.

BACKGROUND:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee.

The Advisory Council on Aging provides a means for county-wide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of this County. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

The Advisory Council on Aging consists of 40 members serving 2 year staggered terms, each ending on September 30. The Council consists of representatives of the target population and the general public, including older low-income and military persons; at least one-half of the membership must be made up of

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Julie DiMaggio Enea (925)
335-1077

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

BACKGROUND: (CONT'D)

actual consumers of services under the Area Plan. The Council includes: 19 representatives recommended from each Local Committee on Aging, 1 representative from the Nutrition Project Council, 1 Retired Senior Volunteer Program, and 19 Members at-Large.

There are currently 31 seats filled on the Advisory Council on Aging and 9 vacancies. These vacant seats include: Local Committee Pinole, Local Committee Richmond, Local Committee Pittsburg, Local Committee San Ramon, Local Committee San Pablo, Local Committee Martinez, Local Committee Oakley, Nutrition Project Council and Member-At-Large #10 seat.

The Family and Human Services Committee reviewed and approved the recommended appointments at its February 25, 2019 meeting. The recommended appointments will bring the membership to 33, leaving 7 seats vacant:

<u>Seat title</u>	<u>Current incumbent</u>	<u>Incumbent Supervisor District</u>
Nutrition Project Council	Garrett, Gail	I
At-Large 1	Adams, Fred	II
At-Large 2	Krohn, Shirley	IV
At-Large 3	Benson, Ed	
At-Large 4	Welty, Patricia	V
At-Large 5	Card, Deborah	V
At-Large 6	Lipson, Steve	I
At-Large 7	Selleck, Summer	V
At-Large 8	Mehta, Jatin	III
At-Large 9	Xavier, Rita	I
At-Large 10	Ames, Kathryn	IV
At-Large 11	Bhambra, Jagjit	V
At-Large 12	Neemuchwalla, Nuru	IV
At-Large 13	Dunne-Rose, Mary D	II
At-Large 14	Yee, Dennis	IV
At-Large 15	Bruns, Mary	IV
At-Large 16	O'Toole, Brian	IV
At-Large 17	Donovan, Kevin D.	II
At-Large 18	Nahm, Richard	III
At-Large 19	Kleiner, Jill	II
At-Large 20	Frederick, Susan	I
Local Committee Lafayette	McCahan, Ruth	II
Local Committee Orinda	Clark, Nina	II
Local Committee Antioch	Fernandez, Rudy	III
Local Committee Pleasant Hill	VanAckern, Lorna	IV
Local Committee Pinole		
Local Committee Concord	Omran, Fuad	IV
Local Committee Richmond		
Local Committee El Cerrito	Kim-Selby, Joanna	I
Local Committee Hercules	Doran, Jennifer	V
Local Committee Pittsburg		
Local Committee San Ramon		
Local Committee Clayton	Tervelt, Ron	IV

Local Committee Alamo-Danville	Donnelly, James	II
Local Committee Walnut Creek	Thomas, Jessica	IV
Local Committee Moraga Local Committee San Pablo	Katzman, Keith	II
Local Committee Martinez Local Committee Brentwood	Kee, Arthur	III
Local Committee Oakley	Cook, Branin	III

ATTACHMENTS

AAA Transmittal Memo to FHS Committee

Candidate Application_Gail Garrett_AAA

Candidate Application_Kathryn Ames_AAA

Contra Costa County California
Employment & Human Services

Kathy Gallagher, Director

40 Douglas Dr., Martinez, CA 94553 * Phone: (925) 313-1579 * Fax: (925) 313-1575 * www.cccounty.us/ehsd.

MEMORANDUM

DATE: 1/09/2019

TO: Family and Human Services Committee

CC: Laura Cepoi, Program Manager Area Agency on Aging
Victoria Tolbert, Director Aging and Adult Services

FROM: Anthony Macias, Senior Staff Assistant, for Area Agency on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

The Contra Costa Area Agency on Aging (AAA) recommends the following individual for reappointment to Nutrition Project Council seat assigned to the Contra Costa Advisory Council on Aging (ACOA) with terms expiring on September 30, 2020:

- Nutrition Project Council Seat: Gail Garrett
- At Large #10 Seat: Kathryn Ames

Recruitment is handled by both the Area Agency on Aging, the ACOA Membership Committee and the Clerk of the Board using CCTV. Members of the AAA staff have encouraged interested individuals including minorities to apply through announcements distributed to the senior centers, Contra Costa libraries, the East, Central and West County Senior Coalitions and among the active ACOA membership. The ACOA Membership Committee has developed a survey and will continue work to populate the Council with members who are also consumers of services provided by the Older Americans Act. The Contra Costa County EHSD website contains dedicated web content where interested members of the public are encouraged to apply. The website provides access to the Board of Supervisors official application with instructions on whom to contact for ACOA related inquiries, including application procedure.

The Nutrition Advisory Council elected Ms. Garret to continue to represent their interests to the ACOA, on January 8, 2019. The Membership Committee and the Council's current President, Susan Frederick, recommend the two above detailed appointments. Please find copies of the member's applications provided as separate attachments.

Thank You

Application Form

Profile

Which Boards would you like to apply for?

Advisory Council on Aging: Submitted

ACOA Secretary

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I am currently on the Board & would like to reapply/renew.

This application is used for all boards and commissions

Gail

First Name

L

Middle Initial

Garrett

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

Richmond

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

Retired

Employer

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

BA

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

St Mary's College

Name of College Attended

Cross Cultural Studies

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Cross Cultural Studies

Degree Type

2002

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

8/83-4/17

Dates (Month, Day, Year) From - To

37-1/2

Hours per Week Worked?

Volunteer Work?

Yes No

Computer Operator

Position Title

Employer's Name and Address

St Mary's College of California- 1926 St Mary's Road - Moraga, CA

Duties Performed

Administrative Computer Service

2nd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

3rd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Position Title

Employer's Name and Address

Duties Performed

[Upload a Resume](#)

Final Questions

How did you learn about this vacancy?

Other

I am already a member .

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree



Contra Costa County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

[Empty box for board name]

[Empty box for seat name]

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Ames Kathryn B
(Last Name) (First Name) (Middle Name)

2. Address: [Redacted] Pleasant Hill [Redacted]
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [Redacted] [Redacted] [Redacted]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved BA Human Services - Holy Names College

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) S.F. State University	Clinical Science	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			BA	
B) Holy Names University	Human Services	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			BA	06/1993
C)		Yes <input type="checkbox"/> No <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes <input type="checkbox"/> No <input type="checkbox"/>			

02-2016: MEALS ON WHEELS - VOLUNTEER
 - Office work which includes data input.

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

A) Dates (Month, Day, Year)	Title	Duties Performed
From <u>1992</u> To <u>2013</u> Total: Yrs. <u>21</u> Mos. <u>7</u> Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/>	Kaiser Permanente Hospital Employer's Name and Address 1992-2001 Hayward 2002-2013 transferred to Kaiser Martinez	Computer program Data Entry Audits Procurement of supplies
B) Dates (Month, Day, Year) From <u>1979</u> To <u>1991</u> Total: Yrs. <u>12</u> Mos. <u>8</u> Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/>	Unit Secretary and Coagulation Lab Secretary Employer's Name and Address Providence Hospital 3100 Summit St. Oakland, CA (merged to Merritt Medical Center - Oakland)	Duties Performed Performed all unit Secretary duties in the PICU - Post Intensive Care Unit Transferred within to Coagulation Lab: admin duties + small amt lab duties
C) Dates (Month, Day, Year) From <u>1975</u> To <u>1978</u> Total: Yrs. <u>3</u> Mos. <u>0</u> Hrs. per week <u>32</u> . Volunteer <input type="checkbox"/>	Food Service Clerk + Microbiology Lab clerk Employer's Name and Address Alza Bates Hospital Berkeley, CA	Duties Performed Menu + nutritional info to inpatients. Transferred to Microbiology Lab - processed blood cultures - "planted" specimens - general office
D) Dates (Month, Day, Year) From <u>1968</u> To <u>1974</u> Total: Yrs. <u>6</u> Mos. <u>0</u> Hrs. per week <u>on call</u> . Volunteer <input type="checkbox"/> "Student job"	Radiology File clerk Employer's Name and Address Herrick Hospital 2001 Dwight Way Berkeley, CA	Duties Performed X-ray Dept - General duties filing xrays + reports and charts

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other member

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Kathryn B. Jones Date: 8/9/2018

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: March 12, 2019

Subject: RECOMMENDATIONS FOR APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD

RECOMMENDATION(S):

APPOINT Meaghan Doran to the Business #3 seat, Robert Muller to the Business #9 seat, Romina Gonzalez to the Business #12 seat, and Fred Wood to the Education & Training #2 seat on the Workforce Development Board to terms ending on June 30, 2020.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

On December 13, 2011, The Board of Supervisors adopted Resolution No. 2011/498 adopting policy governing appointments to independent boards, committees, and commissions, and special districts. Included in this resolution was a requirement that independent bodies initially conducting interviews for At Large/Countywide seats provide appointment recommendations to a Board Committee for further review.

The Workforce Development Board implements federal requirements for programs to address the education, skills, and employment needs for a skilled workforce, and that lead to an increase in the skills and earnings of Contra Costa residents.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Julie DiMaggio Enea (925)
335-1077

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

BACKGROUND: (CONT'D)

On March 14, 2016, the Family and Human Services Committee (FHS) accepted the Employment and Human Services Department's recommendation to decertify the then-current Workforce Investment Act local Board and re-certify a new board structure in compliance with the new Workforce Innovation and Opportunity Act (WIOA). FHS approved these recommendations, and the Board did the same at its March 29, 2016 meeting.

Under new standards in WIOA (2016) and as adopted by the Board on March 29, 2016, the new Workforce Development Board structure is: a total of 23 required seats and 2 "optional seats", consisting of: 13 Business representatives, 5 Workforce representatives, and 5 Education and Training representatives as follows: (1) Adult Education/Literacy; (2) Higher Education; (3) Economic & Community Devl; (4) Wagner Peyser representative; (5) Vocational Rehabilitation. Also two additional/ "optional" seats that may be filled from any of the 3 categories above.

The Workforce Development Board currently has 20 filled seats and 5 vacancies. The Family and Human Services Committee reviewed and approved the recommended appointments at its meeting on February 25, 2019. The Committee memos, along with applications, current rosters and attendance records are attached for reference.

ATTACHMENTS

WDB Transmittal Memo_ Wood and Muller

WDB Transmittal Memo_ Doran and Gonzalez

WDB Attendance Roster

Candidate Application_ Meaghan Doran_ WDB

Candidate Application_ Fred Wood_ WDB

Candidate Application_ Romina Gonzalez_ WDB

Candidate Application_ Robert Muller_ WDB

MEMORANDUM

DATE: September 18, 2018
TO: Family and Human Services Committee
CC: Enid Mendoza, CAO Sr. Deputy County Administrator
FROM: Donna Van Wert, Executive Director
SUBJECT: **Appointment to Workforce Development Board**

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

Background:

Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

The Executive Committee of the local WIOA board met January 21, 2016 and approved a recommended WIOA Board configuration, subsequently approved by the Board of Supervisors on March 29, 2016. To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

Category – Representatives of Business (WIOA Section 107(b)(2)(A))

- Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

- Five (5) representatives (20%)

Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Recommendation:

a) Recommend approval of local board candidates for the vacant

Business Seat #9- to the new WIOA-compliant board (*Attached application & board roster*)

- Interview Date – August 14, 2018
- Robert Muller - Approved on September 12, 2018 at the Executive Committee Meeting
- No other candidate competed for the vacant Business Seat # 9

Education and Training Seat #2 to the new WIOA-compliant board (*Attached application & board roster*)

- Interview Date – August 7, 2018
- Fred Wood - Approved on September 12, 2018 at the Executive Committee Meeting
- No other candidate competed for the vacant Education and Training Seat # 2

NEW APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term of Expiration	District (Resident)
Business Seat #9	Muller	Robert	PO BOX 711 Martinez, CA 94553 District # 5	6/30/2020	District #5
Education & Training Seat # 2	Wood	Fred	2600 Mission Bell Dr. San Pablo, CA 94806 District # 1	6/30/2020	Davis, CA

Thank you

DVW/rms
attachment

MEMORANDUM

DATE: October 18, 2018
TO: Family and Human Services Committee
CC: Enid Mendoza, CAO Sr. Deputy County Administrator
FROM: Donna Van Wert, Executive Director
SUBJECT: **Appointment to Workforce Development Board**

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- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

Recommendation:

a) Recommend approval of local board candidates for the vacant

Business Seat #9- to the new WIOA-compliant board (*Attached application & board roster*)

- Interview Date – August 1, 2018
- Romina Gonzalez - Approved on October 10, 2018 at the Executive Committee Meeting
- No other candidate competed for the vacant Business Seat # 12

Business Seat #10 to the new WIOA-compliant board (*Attached application & board roster*)

- Interview Date – September 12, 2018
- Meaghan Doran - Approved on October 10, 2018 at the Executive Committee Meeting
- No other candidate competed for the vacant Business Seat # 3

NEW APPOINTMENT

Seat	Last Name	First Name	Address & District #	Term of Expiration	District (Resident)
Business Seat #12	Gonzalez	Romina	2231 Monument Blvd. Concord, CA 94520 District # 4	6/30/2020	District #4
Business Seat # 3	Doran	Meaghan	1125 Tamalpais Avenue San Rafael, Ca 94901	6/30/2020	Sausalito, CA

Thank you

DVW/rms
attachment



**BOARD MEMBERS ATTENDANCE RECORDS
FULL BOARD MEETINGS
PY 2017-2018**

Name	Seat #	Appointment Date	Term End Date	Total # meetings HELD since appointment	Total # meetings ATTENDED since appointment date	Total # of Absences	Committee
Michael McGill	1	3/29/2016	6/30/2020	10	8	2	Executive
Joshua Aldrich	2	10/9/2016	6/30/2020				BED
Vacant	3		6/30/2020				
Terry Curley	4	10/9/2018	6/30/2020				BED
Bhupen B. Amin	5	3/29/2016	6/30/2020	10	8	2	Executive/BED
Jose Carrascal	6	3/29/2016	6/30/2020	10	8	2	Executive/Youth
Jason Cox	7	3/29/2016	6/30/2020	10	7	3	Executive
Ashley Georgian	8	3/29/2016	6/30/2020	10	7	3	BED
Vacant	9		6/30/2020				
Robert Rivera	10	3/29/2016	6/30/2020	10	7	3	BED
Justin Steele	11	3/29/2016	6/30/2020	10	7	3	BED
Vacant	12		6/30/2020				
Melissa Johnson-Scranton	13	3/13/2018	6/30/2020	2	1	1	TBD

Name	Seat #	Appointment Date	Term End Date	Total # meetings HELD since appointment	Total # meetings attended since appointment date	Total # of Absences	Committee
Thomas Hansen	1	10/17/2017	6/30/2020	4	2	2	TBD
Robert III Williams	2	3/29/2016	6/30/2020	10	0	10	Youth
Steve Older	3	3/29/2016	6/30/2020	10	7	3	BED
Margaret Hanlon-Gradie	4	3/29/2016	6/30/2020	10	6	4	Executive
Vacant	5		6/30/2020				

Name	Seat #	Appointment Date	Term End Date	Total # meetings HELD since appointment	Total # meetings attended since appointment date	Total # of Absences	Committee
G. Vittoria Abbate	1	10/17/2017	6/30/2020	4	4	0	Youth
Vacant	2		6/30/2020				

Name	Seat #	Appointment Date	Term End Date	Total # meetings HELD since appointment	Total # meetings attended since appointment date	Total # of Absences	Committee
Kristin Connelly	1	3/29/2016	6/30/2020	10	6	4	BED
Richard Johnson	2	3/29/2016	6/30/2020	10	6	4	Youth
Carol Asch	3	3/29/2016	6/30/2020	10	6	4	Youth

Name	Seat #	Appointment Date	Term End Date	Total # meetings HELD since appointment	Total # meetings attended since appointment date	Total # of Absences	Committee
Yolanda Vega	1	3/29/2016	6/30/2020	10	8	2	Executive/Youth
John Montag	2	6/6/2017	6/30/2020	6	4	2	BED

	BUSINESS
	WORKFORCE & LABOR
	EDUCATION AND TRAINING
	GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT
	FLEX ADDITIONAL MEMBERS
	PENDING APPROVAL/CONFIRMATION
	VACANT SEAT

Term length: 48 months
WDBCCC Bylaws
ARTICLE X - TERMINATIONS

B. Failure to attend three consecutive regularly scheduled Full WDBCCC/ and or committee meetings, excessive excused absences from regularly scheduled WDBCCC and/or committee meetings, or failure to resign when he/she ceases to be representative of the group from which he/she was selected. Said conduct shall automatically be reviewed by the WDBCCC Executive Committee which in turn shall present a recommendation to the WDBCCC. A majority vote of the WDBCCC membership is needed to affirm the recommendation.



**Contra
Costa
County**

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Workforce Development Board

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Doran Meaghan
 (Last Name) (First Name) (Middle Name)

2. **Address:** [Redacted]
 (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** [Redacted] [Redacted] [Redacted]
 (Home No.) (Work No.) (Cell No.)

4. **Email Address:** [Redacted]

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Graduate Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) State University of New York at Oswego	International Business/ Coaching	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BS	5/02
B) Dominican University of California	MBA Sustainable Enterprise	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MBA	12/11
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To <input type="text" value="11/2013"/> <input type="text" value="present"/> Total: <u>Yrs.</u> <u>Mos.</u> <input type="text" value="4"/> <input type="text" value="10"/> Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Manager of Customer Programs</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>MCE 1125 Tamalpais Ave. San Rafael, CA 94901</p>	<p style="text-align: center;">Duties Performed</p> <p>Oversee MCE's portfolio of energy efficiency, low-income, health and safety, disaster recovery, and workforce development programs.</p>
<p>B) Dates (Month, Day, Year) From To <input type="text" value="12/2012"/> <input type="text" value="11/2013"/> Total: <u>Yrs.</u> <u>Mos.</u> <input type="text"/> <input type="text" value="11"/> Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Energy Efficiency & Marketing Manager</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>Marin City Community Development Corp. 441 Drake Ave. Marin City, CA 94956</p>	<p style="text-align: center;">Duties Performed</p> <p>Oversaw the development of the MCE Direct Install team, conducted outreach to multifamily properties, project managed participating properties from engagement to beyond project completion, oversaw organization wide marketing, developed relationship with laborers ultimately resulting in a pre-apprenticeship program.</p>
<p>C) Dates (Month, Day, Year) From To <input type="text" value="11/2011"/> <input type="text" value="10/2012"/> Total: <u>Yrs.</u> <u>Mos.</u> <input type="text" value="1"/> <input type="text"/> Hrs. per week <input type="text" value="25"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Project Manager</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>Dominican University of California Participatory Action Research Project - Canal Community 51 Acacia Ave. San Rafael, CA 94901</p>	<p style="text-align: center;">Duties Performed</p> <p>Managed full cycle of research project designed to access the collective knowledge of the Canal community.</p>
<p>D) Dates (Month, Day, Year) From To <input type="text" value="5/2007"/> <input type="text" value="6/2009"/> Total: <u>Yrs.</u> <u>Mos.</u> <input type="text" value="2"/> <input type="text" value="1"/> Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Finance Coordinator</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>Ballard Construction Syracuse, NY 13204</p>	<p style="text-align: center;">Duties Performed</p> <p>Completed job costing, AP, and payroll.</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Date:

Important Information

- 1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
- 2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
- 3. A résumé or other relevant information may be submitted with this application.
- 4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
- 5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
- 7. Meeting dates and times are subject to change and may occur up to two days per month.
- 8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
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 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



September 25, 2018

Contra Costa County
Clerk of the Board
661 Pine Street, Rm. 105
Martinez, California 94553

Re: Meaghan Doran

Dear Contra Costa County Workforce Development Board Selection Committee,

On behalf of the Marin Builders Association I respectfully submit this letter of recommendation for Meghan Doran of Marin Clean Energy.

It has been our sincere pleasure to work with Meaghan over the years. She has been an active partner in our association and has served on a number of committees. Specifically, she has represented Marin Clean Energy in our Cornerstone Partnership Program, served on our Advisory Committee and been a strong supporter of our Construction Technology Education Program for local students. Meaghan has brought dedication, enthusiasm and energy to every group she has been involved in with us at Marin Builders Association and we believe she would be an asset to your Workforce Development Board.

Thank you for your consideration of this recommendation for Meaghan Doran – a true community leader.

Regards


Rick Wells
Chief Executive Officer




Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Workforce Development Board Higher Education
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Wood Fred Edwin
(Last Name) (First Name) (Middle Name)

2. **Address:** [Redacted]
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** [Redacted]
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved, Doctorate

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	<u>Diablo Valley College</u>	<u>Physical Science</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<u>110</u>		<u>AA</u>	<u>6/78</u>
B)	<u>University of California Davis</u>	<u>Chemistry</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		<u>75</u>	<u>BS</u>	<u>7/80</u>
C)	<u>University of California Davis</u>	<u>Bioinorganic Chemistry</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		<u>144</u>	<u>Ph.D.</u>	<u>8/84</u>
D)	Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 1/2017 Present Total: Yrs. Mos. 1 8 Hrs. per week FT . Volunteer <input type="checkbox"/></p>	<p>Title Chancellor Employer's Name and Address Contra Costa Community College District</p>	<p>Duties Performed Chief Executive Officer</p>
<p>B) Dates (Month, Day, Year) From To Total: Yrs. Mos. Hrs. per week . Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address </p>	<p>Duties Performed</p>
<p>C) Dates (Month, Day, Year) From To Total: Yrs. Mos. Hrs. per week . Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address </p>	<p>Duties Performed</p>
<p>D) Dates (Month, Day, Year) From To Total: Yrs. Mos. Hrs. per week . Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address </p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Board Member / Executive Director

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: 

Date: 

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Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

THIS FORM IS A PUBLIC DOCUMENT

Application Form

Profile

Which Boards would you like to apply for?

Workforce Development Board: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I believe that people that have the passion to serve and make a difference in society, are key to contributing to implement efforts and expand broad and deep economic development accomplishments. I am hoping I can be part of a little change and inspire others to support economic growth thru education, hard work and commitment.

This application is used for all boards and commissions

Romina

First Name

P

Middle Initial

Gonzalez

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

Dolan's Lumber Doors & Windows

Employer

Public Relations

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Some College

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

JFK University

Name of College Attended

Entrepreneurial Leadership

Course of Study / Major

2 quarter units -22hrs

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

Certificate

Degree Type

June 2013

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

California Personal Lines Broker
and Code& Ethics

Course Studied

26

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

June 1 2014- Present

Dates (Month, Day, Year) From - To

35

Hours per Week Worked?

Volunteer Work?

Yes No

Public Relations & Safety Program
Director

Position Title

Employer's Name and Address

Dolan's Lumber Doors & Windows 2231 Monument Blvd. Concord CA 94520

Duties Performed

Run Monthly Sales Reports, Implement, keep under systematic review customer loyalty programs, Event coordinator, Product Knowledge seminars for sales staff and customers. Monitor and track security standards, policies, and procedures.

2nd

December 2011- May 5 2014

Dates (Month, Day, Year) From - To

50

Hours per Week Worked?

Volunteer Work?

Yes No

Career Development Manager

Position Title

Employer's Name and Address

Monument Impact 2699 Monument Blvd, Concord CA 94520

Duties Performed

Create, Implement, Monitor and review to ensure that Center programs including WIA (Work Force Investment Act) guidelines are met, and performances are of adequate quality. Establish work schedules and assign work to staff members. Confer with directors and production staff to discuss issues such as deliverables, budgets, and policies. Develop ideas for programs and features that Career Development department could produce. (Cal-Works Welfare to Work Program for Limited English Proficient individuals)

3rd

2013

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

Yes No

Co-Chair and Trainer

Position Title

Employer's Name and Address

East Bay Works Once Stop Career Center 4071 Port Chicago Hwy #250, Concord, CA 94520

Duties Performed

Co-chair East Bay Works WIN Workforce Integration Network -Plan and schedule programming and event coverage, based on broadcast length, time availability, and other factors, such as community need for Spanish speaker Clients. Taught seminars on customer service and how to obtain and maintain a job.



Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Donna P. Van Wert

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree



Together, building a stronger community

September 2, 2018

To whom it may concern:

It is an honor to present this letter of recommendation for Romina Gonzalez for the position of Board Member on the Contra Costa Board of Workplace Development.

Romina served as Career Development Program Manager for Monument Impact, a local nonprofit that has worked with the immigrant and refugee community for 17 years. From December 2011 to June 2014, Romina worked with CalWORKS limited-English proficient participants to provide them with skills and training to find jobs. She had high standards for herself and her community clients. As someone who is efficient, decisive and thorough, Romina instilled confidence and capacity in her clients to overcome obstacles. She intricately understands workforce development, especially from the standpoint of community members who have multiple barriers to employment.

Part of Romina's position at Monument Impact was to connect clients with employers. She is remembered for having exceptional relationships with local employers. Romina also volunteered and participated as a workforce trainer, teaching seminars on customer service and how to obtain and maintain a job to Spanish speakers at East Bay Works One Stop Career Center. She also served as Co-Chair of WIN (Workforce Integration Network) in 2013.

Romina left Monument Impact to work with Gene Dolan and Dolan's Lumber, Windows and Doors where she currently manages public relations. Gene Dolan was a long-time Board member of Monument Impact, so Romina's move to his company was in keeping with their shared passion to make a difference in the Monument community. As part of her current work, Romina is working with Patrick Dolan, Gene's son, to collaborate with different community-focused economic efforts to continue Gene's legacy of commitment to community growth.

Romina sits at the unique intersection of nonprofit workforce development services, local business, and community. She has professionally and personally demonstrated her commitment to workforce development. She deeply understands business development, workforce needs, and the diversity of our County. I firmly believe this makes her an excellent candidate and asset for the Contra Costa Workforce Development Board.

For these reasons, I highly recommend Romina Gonzalez for the Contra Costa Board of Workforce Development. If you have any questions regarding this recommendation, please contact me.

Sincerely,

[REDACTED]
Debra Ballinger Bernstein
Executive Director

[REDACTED]



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

CCC Workforce Development Board Business/Economic Development Committee

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Muller Robert Anthony
(Last Name) (First Name) (Middle Name)

2. Address: [Redacted]
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: N/A [Redacted]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: [Redacted]

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) [Redacted]	[Redacted]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[Redacted]	[Redacted]	[Redacted]	[Redacted]
B) [Redacted]	[Redacted]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[Redacted]	[Redacted]	[Redacted]	[Redacted]
C) [Redacted]	[Redacted]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[Redacted]	[Redacted]	[Redacted]	[Redacted]
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
[Redacted]	[Redacted]	[Redacted]				

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px;">12/1/2017</div> <div style="border: 1px solid black; padding: 2px;">Present</div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px;">0 Years</div> <div style="border: 1px solid black; padding: 2px;">7 Months</div> Hrs. per week <div style="border: 1px solid black; padding: 2px;">40</div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px;">Learning Manager</div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px;">Shell Martinez Refinery PO Box 711 Martinez, CA 94553</div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px;">Manager of Learning & Development Department, including ten (10) Direct Reports. In charge of all Training and Procedural issues for the site. Related tasks include: CCHS Process Safety Team, P-Tech Advisory Board Member, manage LMC Intern Processes, hiring events, job fairs, community outreach.</div>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px;">12/1/2012</div> <div style="border: 1px solid black; padding: 2px;">12/1/2017</div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px;">5 Years</div> <div style="border: 1px solid black; padding: 2px;">0 Months</div> Hrs. per week <div style="border: 1px solid black; padding: 2px;">40</div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px;">Learning & Development Supervisor</div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px;">Shell Martinez Refinery PO Box 711 Martinez, CA 94553</div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px;">Ran Production Mentor Program, in charge of all phases of Operator Training Program and of 2500 site Operating Procedures. Worked with CCHS developing and implementing Critical Procedure HAZOP Review Policies/Practices. Coordinated community events, Managed P-Tech Internships and Onboarding processes, P-Tech Advisory Board Member.</div>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Hrs. per week <div style="border: 1px solid black; padding: 2px; width: 30px; height: 20px;"></div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px; height: 20px;"></div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Hrs. per week <div style="border: 1px solid black; padding: 2px; width: 30px; height: 20px;"></div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px; height: 20px;"></div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Date:

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
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4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



To: Contra Costa County Board of Supervisors
Re: Workforce Development Board of Contra Costa County

Board of Supervisors,

It is my pleasure to write a letter in support of Robert Muller being appointed to the Workforce Development Board of Contra Costa County.

While I am not personally acquainted with Mr. Muller, he comes highly recommended by Erin Hallissy, External Relations Advisor for the Shell Martinez Refinery and member of the Martinez Chamber of Commerce Board of Directors as well as Ann Notarangelo, External Relations Manager for the Shell Martinez Refinery, both of whose opinions I value and trust.

According to Erin and Ann, Mr. Muller has been a valued employee of the Shell Oil Company since 1987; he currently is the manager of the Learning and Development Department and works with recruiting, training and onboarding new operator hires and P-Tech interns. He has been on the P-Tech Advisory Board at Los Medanos College since 2012.

I fully support the appointment of Robert Muller to the Workforce Development Board of Contra Costa County and I am confident in his ability to contribute to the mission of promoting the local workforce and supporting the economic vitality in the region.

Sincerely,

Julie Johnston
President & CEO Martinez Chamber of Commerce



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: March 12, 2019

Subject: RECOMMENDATIONS FOR APPOINTMENT TO THE COUNCIL ON HOMELESSNESS

RECOMMENDATION(S):

APPOINT the following individuals to the Council on Homelessness to initial three-year terms ending on December 31, 2021, after which the terms for future appointments to these seats will be for two years, ending on December 31 of odd-numbered years:

<u>Nominee</u>	<u>Affiliation</u>	<u>Seat</u>	<u>District</u>
Leslie Gleason	Shelter, Inc.	CoC/ESG Program Grantee	All
Lindy Lavendar	Pacheco Area	Community Member	IV
Sherry Lynn Peralta		Employment and Human Services Rep	All
Doug Leich	Multi-Faith Action Coalition	Faith Community Representative	All
Manuel Arredondo	La Clinica De La Raza	Health Care Representative	All
Tony Ucciferri	CCC Housing Authority	Public Housing Authority	All

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Julie DiMaggio Enea (925)
335-1077

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

RECOMMENDATION(S): (CONTD)

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee.

Please see the attached memo from the Council on Homelessness, which details their request to fill the 6 current vacancies on the 18-member council. Attached is the proposed roster showing city of residence for current and prospective members. Below is the current Council roster.

The Family and Human Services Committee reviewed and approved the recommended appointments at its meeting on February 25, 2019. The Committee also recommends making these appointments to three-year terms ending on December 31, 2021 in order to achieve two-tier staggering of term expirations among the Council seats. After the expiration of the three-year terms of these appointments, the Committee recommends resetting the terms of office to two years ending on December 31 of odd-numbered years.

<u>Name</u>	<u>Start date</u>	<u>End date</u>	<u>Position</u>
Alejandra Chamberlain	1-Jan-18	31-Dec-20	Educational and Vocational Services
Bradley R Lindblom	13-Mar-18	31-Dec-19	Public Safety Representative #2
Candace C Collier	13-Mar-18	31-Dec-20	Consumer/Consumer Advocate
Carolyn Foudy	1-Jan-19	31-Dec-20	Employment and Human Services Representative
Dan Sawislak	13-Mar-18	31-Dec-20	Affordable Housing Director
Deanne M Pearn	13-Mar-18	31-Dec-20	Homeless Service Provider
Gabriel Lemus	13-Mar-18	31-Dec-20	Emergency Solutions Grant Rep.
Manjit Sappal	13-Mar-18	31-Dec-20	Public Safety Representative #1
Miguel Hidalgo-Barnes	13-Mar-18	31-Dec-20	Behavioral Health Representative
Patrice Guillory	13-Mar-18	31-Dec-19	Reentry Services Representative
Teri House	13-Mar-18	31-Dec-20	City Government Seat
Tracy Pullar	13-Mar-18	31-Dec-20	Veterans Administration Representative
Vacancy	1-Jan-19	1-Jan-21	CoC/ESG Program Grantee
Vacancy	1-Jan-19	1-Jan-21	Community Member
Vacancy	1-Jan-19	1-Jan-21	Employment and Human Services Representative
Vacancy	1-Jan-19	1-Jan-21	Faith Community Representative
Vacancy	1-Jan-19	1-Jan-21	Health Care Representative
Vacancy	1-Jan-19	1-Jan-21	Public Housing Authority

ATTACHMENTS

HSD Recommendation Letter
Rubric for COH Applications
Applicant Roster 2019
Proposed COH Roster



Date: February 11, 2019
To: Family and Human Services Committee
Supervisor John Gioia, District I, Chair
Supervisor Candace Anderson, District II, Co-Chair
From: Lavonna Martin, Director, Health, Housing and Homeless Services Division
CC: Anna Roth, RN, MS, MPH Health Services Director
Subject: Council on Homelessness Seat Membership Recommendation Process

The Director of Health, Housing and Homeless Services, Lavonna Martin, respectfully requests that the Family and Human Services Committee accepts the recommendation to appoint six (6) individuals for open seats on the Contra Costa Council on Homelessness (aka the Homelessness Advisory Board).

PURPOSE OF COUNCIL ON HOMELESSNESS

The Contra Costa Continuum of Care is governed by the Contra Costa Council on Homelessness (hereinafter referred to as the Council). The Council is appointed by the Contra Costa County Board of Supervisors to assist and provide guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County.

The Contra Costa Council on Homelessness provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness, educate the community on homeless issues, and advocate on federal, state and local policy issues affecting people who are homeless or at-risk of homelessness.

Governance

The Council on Homelessness is appointed by the Board of Supervisors and consists of 17 seats representing homeless or formerly homeless persons, community members, educational/vocational services, health care, housing providers, law enforcement, local government, the faith community, and homeless service providers including the Veterans Administration. All Council members reside in or are employed in Contra Costa County, demonstrate a professional interest in or personal commitment to addressing and alleviating the impact of homelessness, and be able to contribute unique expertise, opinions and viewpoints on homeless issues. Candidates will serve two-year terms.

SUMMARY OF RECRUITMENT EFFORTS/NOMINEES FOR MEMBERSHIP

The Council on Homelessness continues to make every effort to fill its vacant seats. These efforts include sending targeted email solicitations via the Continuum of Care mailing list (1500+ contacts that include each Supervisor's office as well as local homeless task forces), announcing vacancies at public Council on Homelessness meetings and posting information about the vacancies and application materials on the Council on Homelessness website.



A nominating committee consisting of three seated Council on Homelessness members reviewed applications and supplemental information including optional letters of interest for all seats. The committee used a rubric to evaluate the applicants that included capacity to meet the functions and tasks of the Council on Homelessness as stated in the Council's bylaws and evaluating the diversity of current and potential Council members, using the information available, to ensure that a diverse population contributes to deliberations and decision-making.

Following a close review of applications and interviews with the candidates by a nominating committee, the Council on Homelessness recommends appointing the following six (6) nominees:

1. CoC/ESG Program Grantee
Leslie Gleason
Director of Programs,
Shelter, Inc.
Concord, CA
2. Community Member Seat
Lindy Lavendar
Community Member
Pacheco, CA
3. Employment and Human Services (EHSD) Representative
Sherry Lynn Peralta
Program Director
Employment and Human Services Department
Contra Costa County
4. Faith Community Representative
Doug Leich
Multi-FAITH Action Coalition
Danville, CA
5. Health Care Representative
Manuel Arredondo, LCSW, MPH
Supervisor of Integrated Behavioral Health
La Clinica De La Raza
6. Public Housing Authority
Tony Ucciferri
Special Assistant to the Executive Director
Housing Authority of Contra Costa County
Martinez, CA

The candidates have expressed a sincere interest in serving on the Council and are dedicated to fulfilling the mission and goals as outlines in the Council on Homelessness by-laws.

If approved the new Council on Homelessness roster will represent the following districts in the following proportions (minus the two members who are not Contra Costa residents):

<u>District I</u>	<u>District II</u>	<u>District III</u>	<u>District IV</u>	<u>District V</u>
4	2	2	2	5
26 %	13%	13%	13%	33%

Based on the above information, the Director of Health, Housing and Homeless Services Division, on behalf of the Council on Homelessness respectfully recommends that the FHS Committee appoint the above listed people to the Council on Homelessness.

Attachments:

- Rubric for evaluating applications
- Full list of applicants, by seat
- Council on Homelessness roster with proposed members, including city of residence



2018 COH Application Assessment Form

Name of Candidate: _____

Seat applying for: _____

Reviewer: _____

Score: _____

Recommended: Y/N

Known information: _____

Ranking Scale is 1 (Does not meet criteria/don't know) to 5 (Completely meets criteria)

<u>Criteria</u>	<u>Ranking</u>	<u>Notes</u>
Demonstrates a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of the County of Contra Costa.		
If Consumer Seat has a lived experience of homelessness (i.e., be homeless or formerly homeless).		
Likely to contribute unique expertise, opinions, and viewpoints on homeless issues.		
Knowledge of: <ul style="list-style-type: none"> • Principles and practices of project planning, monitoring, and evaluation. • Principles of effective team building and project management. • Standard organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs. • Principles and practices of working in multi-cultural, multi-ethnic environments 		
Skill to: <ul style="list-style-type: none"> • Participate in planning, organizing, directing, coordinating, and evaluating projects, events, or technical areas. • Participate in the development and administration of program goals, objectives and procedures. • Provide effective leadership, build relationships, and utilize team building skills • Organize and prioritize timelines and project schedules in an effective and timely manner. • Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals. • Work effectively under pressure, meet deadlines, and adjust to changing priorities. • Communicate clearly and concisely, both orally and in writing. 		

2018 COH Application Assessment Form

Other criteria to consider:

- Contribution of balance of gender, ethnic, cultural, and geographical representation on Council
- Representation from organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.
- Balance of Government and Community Based Organizations represented

2019 COH Seat Applications

<u>Seat</u>	<u>Name</u>	<u>Agency</u>	<u>City of Residence</u>
1. Community Member	Barth, Daniel	Lives in Richmond	Richmond
2. Community Member	Buckingham, Louis	Lives in Antioch	Antioch
3. Community Member	Buckley, Kimberli	Works in Concord/works for Concord Library	Concord
4. Community Member	Cummings, June	Works in Contra Costa	Fairfield
5. Community Member	Dandie, La'Tanya Janet	Lives in Richmond	Richmond
6. Community Member	Dunson, Kyle	Lives in Concord/works for BFHP	Concord
7. Community Member	Fockler, Henry	Lives in Martinez	Martinez
8. Community Member	Gabalton, Betty	Lives in Walnut Creek	Walnut Creek
9. Community Member	Gardner, Nicole	Lives in Antioch	Antioch
10. Community Member	Gaughan, Pete	Lives in Concord	Concord
11. Community Member	Hasan, Michelle	Lives in Antioch	Antioch
12. Community Member	Jackl, Felix	Lives in Antioch/works in H.S.	Antioch
13. Community Member	Jones, Titania	Lives in Concord	Concord
14. Community Member	Kain, Brenda	Lives and works in Concord/works for city	Concord
15. Community Member	Lavender, Lindy	Lives in Pacheco	Pacheco
16. Community Member	Mayes, Christa	Lives in Crockett/program participant	Crockett
17. Community Member	Meyer, Susannah	Lives in Brentwood/Works for Meals on Wheels	Brentwood
18. Community Member	Powers, DeVonn	Lives in Concord	Concord
19. Community Member	Ramirez, Leonard	Lives in Concord	Concord
20. Community Member	Roche-Greene, Dominique	Lives/Works in Richmond/Works for City of Richmond	Richmond
21. Community Member	Wardley, Erma	Lives in Pinole	Pinole
22. Community Member	Warner, Carry	Lives in Concord	Concord
23. Community Member	Young, Patt	Lives in Pittsburg	Pittsburg
1. CoC/ESG Grantee	Gleason, Susan (Leslie)	Shelter, Inc.	Oakland
2. CoC/ESG Grantee	Ucciferri, Tony	Housing Authority of County of Contra Costa	Concord
1. EHSD Representative	Lee, Lashanna	Adult Protective Services Social Worker	Dublin
2. EHSD Representative	Peralta, Sherry Lynn	Division Manager	Hercules

2019 COH Seat Applications

1. Faith Community Representative	Kinney, Richard	Apostle City Ministries	San Pablo
2. Faith Community Representative	Leich, Doug	Multi-Faith ACTION Coalition	Danville
3. Faith Community Representative	Proctor, Vicki	Extended Hands Ministry	Antioch
4. Faith Community Representative	Smith, Frances	N/A	Richmond
5. Faith Community Representative	Wells, Robin	Lafayette United Methodist Church	Lafayette
1. Health Care	Arredondo, Manuel	La Clinica De La Raza (LCSW, MPH)	El Cerrito
2. Health Care	Blue, Richard	CCRMC (LVN)	Martinez
3. Health Care	Lougee, Mariel	Healthcare for the Homeless (M.D.)	Oakland
4. Health Care	May, Leslie	Mental Health Commission (Masters in Health Care admin)	Antioch
5. Health Care	Noy, Mariana	Contra Costa Health Services: CCRMC and Clinics (MSW)	San Leandro
6. Health Care	Proctor, Vicki	Brightstar Care (CNA)	Antioch
7. Health Care	Raulston, Erika	Swords to Plowshares (Nursing student)	Antioch
1. Public Housing Authority	Smargiasso, Bruce	Pittsburg Housing Authority	Pittsburg
2. Public Housing Authority	Ucciferri, Tony	Housing Authority of County of Contra Costa	Concord
1. Misc	Green, Rodney	Former Brookside Resident	



Council on Homelessness Roster 2019

The Contra Costa Council on Homelessness (Council on Homelessness) is appointed by the Contra Costa County Board of Supervisors to assist and provide guidance in the development and implementation of long range planning and policy formulation that addresses homeless issues in Contra Costa County. The Council on Homelessness provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness; educate the community on homeless issues, allocate federal HUD Homeless Assistance funding to providers, and advocate on federal, state and local policy issues affecting people who are homeless or at-risk of homelessness. Council on Homelessness members are appointed and serve two year terms.

	Seat Name	Appointee	Affiliation	City of Residence	Term Expiration
1.	Affordable Housing Developer	Dan Sawislak	Executive Director, Resources for Community Development	Berkeley	12/31/20
2.	Behavioral Health Representative	Miguel Hidalgo-Barnes, PsyD	Program Manger, Hume Center	Richmond	12/31/20
3.	City Government Seat	Teri House	CDBG Consultant, City of Antioch	Pittsburg	12/31/20
4.	CoC/ESG Program Grantee	Leslie Gleason	Director of Programs, Shelter, Inc.	Oakland	12/31/21
5.	Community Member Seat	Lindy Lavender	Community Affairs Representative, Central San	Pacheco	12/31/21
6.	Consumer/Consumer Advocate	Candace Collier	Former Consumer, Contra Costa Health Services	Antioch	12/31/20
7.	Education and Vocational Services Representative	Alejandra Chamberlain	Homeless Education Liaison, Contra Costa Office of Education	Pleasant Hill	12/31/20
8.	Emergency Solutions Grants Representative	Gabriel Lemus	Contra Costa Department of Conservation and Development	Martinez	12/31/20
9.	Employment and Human Services (EHSD) Representative	Sherry Lynn Peralta	Program Director, Employment and Human Services Department	Hercules	12/31/21
10.	Faith Community Representative	Doug Leich	Multi-Faith ACTION Coalition	Danville	12/31/21
11.	Health Care Representative	Manuel Arredondo, LCSW, MPH	Supervisor of Integrated Behavioral Health, La Clinica De La Raza	El Cerrito	12/31/21
12.	Homeless Service Provider	Deanne Pearn	Executive Director, Contra Costa Interfaith Housing	Moraga	12/31/20
13.	Public Housing Authority	Tony Ucciferri	Special Assistant to the Executive Director, Housing Authority of County of Contra Costa	Concord	12/31/21
14.	Public Safety Representative #1	Bradley Lindblom	Sergeant, San Pablo Police Department	San Pablo	12/31/19
15.	Public Safety Representative #2	Manjit Sappal	Chief, Martinez Police Department	Martinez	12/31/20
16.	Reentry Services Representative	Patrice Guillory	Network Manager, Healthright 360	Antioch	12/31/19
17.	Veterans Administration Representative	Tracy Pullar	Homeless Program Manger, U.S. Department of Veterans Affairs	Martinez	12/31/20

Rev. 12.14.18





**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: Appoint Matthew Slattengren to Agricultural Commissioner/Sealer of Weights and Measures

RECOMMENDATION(S):

APPOINT Matthew Slattengren to the position of Agricultural Commissioner/Sealer of Weights and Measures at Step 1 of the salary range effective March 13, 2019. All other benefits as provided in the current Management Resolution applicable to the position of Agricultural Commissioner/Sealer of Weights and Measures.

FISCAL IMPACT:

The position is currently budgeted. No increased costs result from this action.

BACKGROUND:

For a period of time, Contra Costa County shared the Alameda Agricultural Commissioner/Sealer of Weights and Measures position. When that individual took a position in another county, Contra Costa County engaged the services of Scott Paulsen on an interim basis.

The County retained Teri Black & Company, LLC, to recruit for a new Agricultural Commissioner/ Sealer of Weights and Measures. The job announcement was advertised with the California Agricultural Commissioners and Sealers Association, californiacountynews.org, California State Association of

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Dianne Dinsmore, (925)
335-1766

By: Stacey M. Boyd, Deputy

BACKGROUND: (CONT'D)

Counties, Jobs Available, Contra Costa County career website, and Teri Black & Company career portal. Job announcement brochures were mailed out to 105 potential candidates. In addition, Teri Black & Company did direct outreach to encourage qualified individuals to consider the opportunity. This position is unique in that there are a very small pool of individuals that possess all of the required certifications and licenses. We were fortunate to have a total of six candidates. Teri Black & Company screened applicants and five semi-finalists were forwarded to the County Selection Committee comprised of Scott Paulsen, Interim Agricultural Commissioner/ Sealer of Weights and Measures, Jesse Cuevas, Assistant Director for Pesticide Programs with the State of California, and Nancy Yee, Executive Assistant to the County Administrator. Interviews were held on Wednesday, January 9, 2019. Following those interviews, Chief Assistant County Administrator Eric Angstadt, interviewed the finalists forwarded by the selection committee and selected Matt Slattengren for the position.

Mr. Slattengren is a native of Contra Costa County. He earned his Bachelor of Science in Agricultural and Managerial Economics at University of California at Davis. He joined Contra Costa County in 2002 as an Agricultural Biologist/Weights and Measures Inspector. He promoted to Deputy Agricultural Commissioner in November 2012 and to Assistant Agricultural Commissioner/Sealer of Weights and Measures in December 2013. Given his years of service, he is familiar with the strengths and weaknesses of his department and has developed relationships with our partners throughout the County, region and state.

I am recommending Matthew Slattengren be appointed Agricultural Commissioner/Sealer of Weights and Measures at Step 1 of the salary range effective March 13, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

The Agricultural Commissioner/Sealer of Weights and Measures position will remain vacant.



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: March 12, 2019

Subject: REAPPOINTMENT TO THE DISCOVERY BAY P-6 CITIZEN ADVISORY COMMITTEE

RECOMMENDATION(S):

REAPPOINT Bob Mankin, Appointee 2 to the Discovery Bay P-6 Citizen Advisory Committee to a term expiring December 31, 2020, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

The term for this seat expired December 31, 2018. Applications were accepted and the recommendation to reappoint the above individual was then determined.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry
925-252-4500

cc:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: March 12, 2019

Subject: REAPPOINTMENT TO THE BYRON-BRENTWOOD-KNIGHTSEN UNION CEMETERY DISTRICT

RECOMMENDATION(S):

REAPPOINT Sharon Marsh, Trustee 1 to the Byron-Brentwood-Knightsen Union Cemetery District to a term expiring December 31, 2022, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

The term for this expired December 31, 2018. Applications were accepted and the recommendation to reappoint the above individual was then determined.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry
925-252-4500

cc:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: March 12, 2019

Subject: REAPPOINTMENT TO THE COUNTYWIDE BICYCLE COMMITTEE

RECOMMENDATION(S):

REAPPOINT, Alvin G. Lim to the District 3 seat on the Countywide Bicycle Advisory Committee to a term expiring December 31, 2020, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

The Committee provides input to the County and the cities of the County on bicycle projects for Transportation Development Act (TDA) funds to construct bicycle/pedestrian projects and also provide advice to cities and the County on bicycle planning matters.

The term for this seat expired December 31, 2018. Applications were accepted and the recommendation to reappoint the above individual was then determined.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry
925-252-4500

cc:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: March 12, 2019

Subject: REAPPOINTMENT TO TRI-DELTA TRANSIT AUTHORITY BOARD OF DIRECTORS

RECOMMENDATION(S):

REAPPOINT Michael Daugelli to the Member 2 Alternate seat on the Tri-Delta Transit Authority Board of Directors to a term expiring December 31, 2020, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

Tri-Delta Transit was established to own, operate and maintain a public transit system in an effort to meet public transportation needs in Eastern Contra Costa County.

The term for this seat expired December 31, 2018.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry
925-252-4500

cc:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: March 12, 2019

Subject: VACANCY ON MENTAL HEALTH COMMISSION

RECOMMENDATION(S):

DECLARE vacant the District 3 Family Member seat on the Mental Health Commission previously held by Julie Ann Neward due to resignation, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

Ms. Neward notified the District Office of her resignation to the Mental Health Commission effective immediately.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry
925-252-4500

cc:

AGENDA
ATTACHMENTS
MINUTES
ATTACHMENTS
Vacancy Notice

Contra Costa County



Notice

The Board of Supervisors will make appointments to fill existing advisory body vacancies. Interested citizens may submit written applications for vacancies to the following address:

Clerk of the Board of Supervisors
651 Pine Street, Rm. 106
Martinez, CA 94553

Board, Commission, or Committee

Appointments will be made after

Mental Health Commission
District III Family Member Seat

March 26, 2019

I, David J. Twa, Clerk of the Board of Supervisors and the County Administrator, hereby certify that, in accordance with Section 54974 of the Government Code, the above notice of vacancies will be posted on March 12, 2019.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Attested: March 12, 2019

David J. Twa, Clerk of the Board of Supervisors
And County Administrator

By: 
Deputy Clerk



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Medical Staff Appointments and Reappointments – February 25, 2019

RECOMMENDATION(S):

APPROVE the medical staff appointments and reappointments, additional privileges, advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee, at their February 25, 2019 meeting, and by the Health Services Director.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contra Costa Regional Medical Center and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with The Joint Commission on Accreditation of Healthcare Organizations.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Japreet Benepal,
925-370-5101

By: Stacey M. Boyd, Deputy

ATTACHMENTS

Attachment

A. <u>New Medical Staff Members</u>		
Brattie, Rachel, DO	Psychiatry/Psychology	
Chu Fantini, Eveline, MD	DFAM	
Clark, Christine, MD	Psychiatry/Psychology	
Javid, Rihan, DO	Psychiatry/Psychology	
B. <u>Application for Staff Affiliation</u>		
Scafidì, Jennifer, CNM	OB/GYN	
C. <u>Request for Additional Privileges</u>		
Wright, Courtney, MD	OB/GYN	
D. <u>Advance to Non-Provisional</u>		
Ayala, Gladys, MD	Internal Medicine-Gastro	
Cheng, Jennifer, DO	Internal Medicine-Infec. Dis.	
Cruz, Richelle, MD	DFAM	
Nguyen, Michael, MD	DFAM	
Samplin, Erin, MD	Psychiatry/Psychology	
Swarzenski, Barbara, MD	Psychiatry/Psychology	
Terry, Jonathan, DO	Psychiatry/Psychology	
Witten, Elizabeth, CNM	OB/GYN	
E. <u>Biennial Reappointments</u>		
Asuncion, Gloria, MD	Pathology	C
Beaton, Melina, MD	DFAM	A
Berlingieri, William, MD	Psychiatry/Psychology	A
Blaisch, Brian, MD	Pediatrics	A
Borenstein, Yehonatan, MD	Psychiatry/Psychology	A
Chin, Joanna, MD	Pediatrics	A
D'Souza, Preeti, DDS	Dental	A
Echiverri, Angela, MD	DFAM	A
Espinoza, Alex, MD	Pediatrics	C
Etwaru, Gupta, MD	Surgery-Ophthalmology	A
Forman, Stuart, MD	Critical Care	A
Gorodetsky, Alexander, MD	Psychiatry/Psychology	C
Hamilton, Gwendolyn, MD	Pediatrics	A
Ho, Viet, MD	Surgery-Ophthalmology	C
Hoffman, Micah, MD	Psychiatry/Psychology	A
Ibrahim, Fayaz, MD	Psychiatry/Psychology	A
Kuri, Mauricio, MD	Surgery-Plastics	A
Lee, David, MD	DFAM	A
Lee, Jessica, MD	Psychiatry/Psychology	C

Madrigal, Teresa, MD	DFAM	A
Malik, Bhavna, MD	Internal Medicine- Infec. Disease	C
McDonald, Thomas, MD	Surgery-Ophthalmology	A
Meyer, George, MD	Internal Medicine-Gastro	C
Pinto, Natasha, MD	DFAM	A
Price, Michael, MD	Diagnostic Imaging	C
Raphael, Deborah, MD	Psychiatry/Psychology	C
Rasool Vali, Zulfikar, MD	Psychiatry/Psychology	A
Sharma, Vinod, MD	Psychiatry/Psychology	A
Siddiqui, Zakaria, MD	Psychiatry/Psychology	C
Stromberg, Lynette, MD	DFAM	A
Torres-Collazo, Victor, MD	Psychiatry/Psychology	A
Tsou, Michelle, DPM	Surgery-Podiatry	C
Vahabzadeh, Arshya, MD	Psychiatry/Psychology	C
Wang, Lisa, MD	Psychiatry/Psychology	A
White, Matthew, MD	Psychiatry/Psychology	A

F. Biennial Renew of Privileges

Miller, Laura, NP	DFAM	AFF
Rosett, Debra, NP	Surgery	AFF

G. Teleradiologist (VRAD) Reappointments

Conley, Diane, MD	Diagnostic Imaging (vRad)
Fassihi, Amir, MD	Diagnostic Imaging (vRad)

H. Voluntary Resignations

Aikawa, Taro, MD	Diagnostic Imaging (vRad)
Ashbrook, Cynthia, MD	DFAM
Bondi-Boyd, Brea, MD	DFAM
Brody, David, MD	Psychiatry/Psychology
Davae, Ummee, DO	Psychiatry/Psychology
Downing, Michael, MD	DFAM
Gupta, Mamta, MD	Diagnostic Imaging (vRad)
Hill, Patricia, NP	DFAM
Khanna, Arati, MD	Diagnostic Imaging (vRad)
Nair, Sandhya, MD	Psychiatry/Psychology
Park, Susan, MD	Diagnostic Imaging (vRad)
Ramas, Carla, MD	Diagnostic Imaging (vRad)



Contra
Costa
County

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: March 12, 2019

Subject: DECLARE A VACANCY ON THE TREASURY OVERSIGHT COMMITTEE

RECOMMENDATION(S):

ACCEPT the resignation of Daniel Heinrich, DECLARE vacancy in the Public Representative seat on the Treasury Oversight Committee, and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The purpose of the Treasury Oversight Committee is to review the County's investment policy, regularly monitor the County Investment Pool's performance, and report on the pool's performance to the Board of Supervisors. The membership of seven comprises: (1) One representative (or Member) appointed by the Board of Supervisors; (2) The County Superintendent of Schools, or his or her designee; (3) One representative selected by a majority of the presiding officers of the governing bodies of the school districts and the community college district in the County; (4) One representative selected by a majority of the presiding officers of the legislative bodies of the special districts in the County that are required or authorized to deposit funds in the County Treasury; and (5-7) three members of the public, a majority of whom shall have expertise in, or

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Ronda Boler, (925)
957-2806

cc:

BACKGROUND: (CONT'D)

an academic background in, public finance and who shall be economically diverse and bipartisan in political registration. (May have no fewer than three nor more than 11 members, additional restrictions are on members).

Daniel Heinrich, who held one of the three Public Representative seats on the Treasury Oversight Committee since 2012, has notified our office of his decision to step down effective immediately. The term of his seat ends April 30, 2020. A new nomination to finish out Mr. Heinrich's term will be brought to the Board's Internal Operations Committee for review and recommendation to the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to declare the vacancy before making a new appointment will cause the County to be out of compliance with State law.

AGENDA ATTACHMENTS

MINUTES ATTACHMENTS

Vacancy Notice

Contra Costa County



Notice

The Board of Supervisors will make appointments to fill existing advisory body vacancies. Interested citizens may submit written applications for vacancies to the following address:

Clerk of the Board of Supervisors
651 Pine Street, Rm. 106
Martinez, CA 94553

Board, Commission, or Committee

Appointments will be made after

Treasury Oversight Committee
Public Member Seat 3

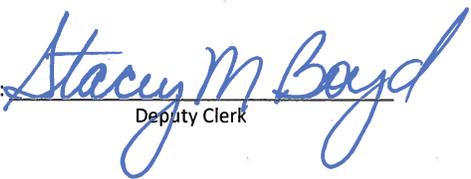
March 26, 2019

I, David J. Twa, Clerk of the Board of Supervisors and the County Administrator, hereby certify that, in accordance with Section 54974 of the Government Code, the above notice of vacancies will be posted on March 12, 2019.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Attested: March 12, 2019

David J. Twa, Clerk of the Board of Supervisors
And County Administrator

By: 
Deputy Clerk



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: Appointment to Association of Bay Area Governments and Metropolitan Transportation Commission, CASA
Legislative Task Force

RECOMMENDATION(S):

APPOINT Supervisor John M. Gioia (District 1) of the Contra Costa County Board of Supervisors to serve on the Association of Bay Area Governments and Metropolitan Transportation Commission, CASA Legislative Task Force, as recommended by Supervisor Gioia.

FISCAL IMPACT:

None

BACKGROUND:

ABAG and MTC are leading the effort to bring together a blue-ribbon panel of local elected officials, housing experts, and leaders from across the Bay Area who worked together for almost two years to build an actionable consensus around (1) increasing housing production at all levels of affordability, (2) preserving existing affordable housing, and (3) protecting vulnerable populations from housing instability and displacement. This group is named CASA, the Committee to House the Bay Area.

The ABAG Executive Board directed the formation of the CASA task force of elected officials from Bay Area cities and counties to follow, become informed and to engage in the legislative process that is essential

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: Stacey M. Boyd, Deputy

Contact: Jami Napier, 335-1908

cc:

BACKGROUND: (CONT'D)

for the CASA compact to be implemented.

Each county's Boards of Supervisors is invited to appoint one representative. To encourage the presence of new perspectives on the Task Force, nominating bodies are encouraged to appoint members who are not currently serving on the ABAG Executive Board or on MTC. Currently, Supervisor Glover is the County's representative on MTC, and Supervisors Andersen and Mitchoff are the County's regular members on the ABAG Executive Board.

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County will not have representation on the CASA Legislative Task Force.

ATTACHMENTS

CASA Legislative Task Force letter 2_28_19



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street, Suite 800
San Francisco, CA 94105
415.778.6700



Association of
Bay Area Governments

Bay Area Metro Center
375 Beale Street, Suite 700
San Francisco, CA 94105
415.820.7900

February 28, 2019

Dear Bay Area Local Elected Officials,

The Bay Area faces many pressing regional challenges such as crowded roadways and public transit, the lingering threat of earthquakes and raising tides, to name a few. But the housing shortage has reached crisis proportions. During our remarkable run of economic expansion since the Great Recession ended in 2010, the Bay Area has added 722,000 jobs but constructed only 106,000 housing units. With housing supply and demand that far out of whack, home prices and rental costs have shot through the roof and a wide swath of our fellow Bay Area residents from long-time residents, newcomers and young people are suffering. As well, more people are being forced to move further away in search of affordability and endure crushing long-distance commutes that also exacerbates congestion and GHG production.

The traffic and housing challenge is well known to you. Perhaps less well known is the effort led by ABAG and MTC to bring together a blue-ribbon panel of local elected officials, housing experts, and leaders from across the Bay Area who worked together for almost two years to build an actionable consensus around (1) increasing housing production at all levels of affordability, (2) preserving existing affordable housing, and (3) protecting vulnerable populations from housing instability and displacement.

This group named itself CASA, the Committee to House the Bay Area and the compact the group committed to each other can be found online at <https://mtc.ca.gov/casa>

Both the Metropolitan Transportation Commission and the ABAG Executive Board have authorized their respective Chair and President to sign the compact. In addition, the ABAG Executive Board directed the formation of a task force of elected officials from Bay Area cities and counties to follow, become informed and to engage in the legislative process that is essential for the CASA compact to be implemented. Similarly, MTC's CASA motion included direction to staff to do additional outreach to local elected officials and engage with them during the legislative process.

Accordingly, on behalf of MTC and ABAG, we respectfully invite each county's Boards of Supervisors to appoint one representative and each county's City Selection Committee to appoint two representatives to serve on the CASA Legislative Task Force (Task Force).

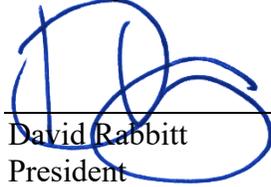
To encourage the presence of new perspectives on the Task Force, nominating bodies are encouraged to appoint members who are not currently serving on the ABAG Executive Board or on MTC. The participation of elected officials from a wide range of city sizes is encouraged as well. The Task Force will be chaired by ABAG with a member of MTC serving as the Vice Chair, and each will have an appointment to the Task Force with a goal of creating a well-rounded committee. The Task Force will seek to meet monthly during the current state

legislative session to receive progress reports and to engage on CASA related legislation. This feedback will be relayed to the Joint ABAG/MTC Legislation Committee, the ABAG Executive Board and MTC. Meetings will be held at the Bay Area Metro Center, 375 Beale Street, San Francisco with telephone participation available. The Task Force is subject to the Brown Act. Task Force members are not eligible for per diem.

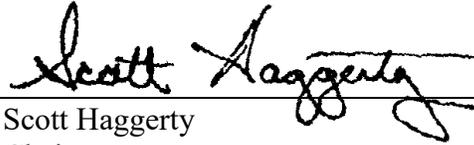
Please submit nominees via email to ABAG Clerk of the Board, Fred Castro, at fcastro@bayareametro.gov and note "CASA Task Force Nomination" in the subject line. Deadline for submitting nominees is March 14, 2019. Appointments to the Task Force will be ratified by the ABAG Executive Board and the Metropolitan Transportation Commission at their March meetings.

Should you have any questions, please contact Alix Bockelman, Deputy Executive Director of Policy, at abockelman@bayareametro.gov.

Sincerely,



David Rabbitt
President
Association of Bay Area Governments



Scott Haggerty
Chair
Metropolitan Transportation Commission

Cc:

County of Alameda, Board of Supervisors
County of Contra Costa, Board of Supervisors
County of Marin, Board of Supervisors
County of Napa, Board of Supervisors
City and County of San Francisco, Board of Supervisors
County of San Mateo, Board of Supervisors
County of Santa Clara, Board of Supervisors
County of Solano, Board of Supervisors
County of Sonoma, Board of Supervisors

Alameda County Mayors Conference
Contra Costa County Mayors Conference
Marin County Council of Mayors and Councilmembers
Napa County City Selection Committee
City and County of San Francisco--Mayor
San Mateo County City Selection Committee
Cities Association of Santa Clara County
Solano County City Selection Committee
Sonoma County City Selection Committee



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: March 12, 2019

Subject: Declare a Vacancy on the Sustainability Commission

RECOMMENDATION(S):

ACCEPT the resignation of Kathy Cutting, DECLARE a vacancy in the Business Group #1 seat on the Sustainability Commission, and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

None.

BACKGROUND:

On March 14, 2017, the Board of Supervisors appointed Kathy Cutting to the Business Group #1 seat on the County's Sustainability Commission. On February 27, 2018, Ms. Cutting notified the County Sustainability Coordinator that she is no longer able to serve on the Sustainability Commission. Consistent with the Sustainability Commission Bylaws, the Sustainability Coordinator shared this information with the Clerk of the Board and the Chair of the Sustainability Commission.

The term of the Business Group #1 seat expires on March 31, 2021. Consistent with the Sustainability Commission Bylaws, "A vacancy during the term of any member will be filled by the Board of Supervisors for the remainder of the then-current term."

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Jody London,
925-674-7871

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to fill the vacancy limits the ability of the Sustainability Commission to fulfill its purpose.

AGENDA ATTACHMENTS

MINUTES ATTACHMENTS

Vacancy Notice

Contra Costa County



Notice

The Board of Supervisors will make appointments to fill existing advisory body vacancies. Interested citizens may submit written applications for vacancies to the following address:

Clerk of the Board of Supervisors
651 Pine Street, Rm. 106
Martinez, CA 94553

Board, Commission, or Committee

Appointments will be made after

Sustainability Commission
Business Group #1 Seat

March 26, 2019

I, David J. Twa, Clerk of the Board of Supervisors and the County Administrator, hereby certify that, in accordance with Section 54974 of the Government Code, the above notice of vacancies will be posted on March 12, 2019.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Attested: March 12, 2019

David J. Twa, Clerk of the Board of Supervisors
And County Administrator

By: 
Deputy Clerk



**Contra
Costa
County**

To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: March 12, 2019

Subject: RECOMMENDATION FOR APPOINTMENT OF A VICE CHAIR TO THE 2020 CENSUS COMPLETE COUNT STEERING COMMITTEE

RECOMMENDATION(S):

APPOINT District II Supervisor Candace Andersen as Vice Chair of the 2020 Census Complete Count Steering Committee.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Board of Supervisors, on December 18, 2018, authorized the establishment of a Complete Count Steering Committee to guide the County's 2020 Census outreach effort. The charge of the Committee is to:

- Set clear, achievable goals and objectives;

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stacey M. Boyd, Deputy

Contact: Jami Napier, 335-1908

cc:

BACKGROUND: (CONT'D)

- Identify areas of the community that may need extra outreach efforts, either a geographical area or a population group that might be hard to count;
- Use a “grassroots” approach to working with community-based organizations and groups who have direct contact with households who may be hard to count;
- Customize promotional materials for local area;
- Implement special events;
- Build awareness of the census and its benefits and motivate response through social media, newsletters, and other communications;
- Support and complete these tasks through the work of regional sub-committees in Central County, East County, South County, and West County;
- Develop a proposed Census 2020 budget for consideration by the Board of Supervisors by March 26, 2019.

The Complete Count Steering Committee is an *ad hoc* committee created for the limited duration of the 2020 Census effort. The Board appointed Supervisor Diane Burgis to chair the Steering Committee and to make recommendations to the Board on the Committee’s composition. The Committee will be composed of 15 members, including the Chair. Of these, 5 will be appointed representatives from each Supervisorial District, and 9 will be at-large members, all appointed by the Board of Supervisors. The 9 At-Large representatives are being recommended by the Internal Operations Committee in a separate action today. This action concerns the 5 Supervisorial District representatives.

CONSEQUENCE OF NEGATIVE ACTION:

Due to the condensed start-up schedule and the need to develop a strategic plan and budget for Board adoption no later than April 9, any delay in appointing the Vice Chair of the Steering Committee may jeopardize the County's ability to secure up to \$362,605 in State funding to support the Complete Count effort.



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 12, 2019

Subject: Transfer Appropriations to reassign six (6) Deputy Sheriff positions and incumbents, from Dept 0300 (CSB) to Dept 0255 (FOB)

RECOMMENDATION(S):

Approve Appropriation Adjustment No.5026 authorizing the transfer of appropriations in the amount of \$747,705 from Sheriff's Custody Services Bureau (0300) to Sheriff's Field Operations Bureau to reassign six (6) Deputy Sheriff-40 Hour (6XWA) (represented) positions.

FISCAL IMPACT:

This action increases appropriations in the Sheriff's Field Operations Bureau (0255) and decreases appropriations in the Sheriff's Custody Services Bureau (0300). No change in Net County Cost.

BACKGROUND:

The Office of the Sheriff is requesting to reassign Deputy Sheriff positions #2780, #2822, #2969, #3051, #3190, and #3261 and incumbents, from the Custody Services Bureau to the Field Operations Bureau in order to fulfill a staffing need in our Patrol Division to be a more responsive, effective and efficient organization.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the request would impede the organization structure of the Office of the Sheriff.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: Stacey M. Boyd, Deputy

Contact: Liz Arbuckle, 335-1529

cc: Liz Arbuckle, Heike Anderson, Paul Reyes

AGENDA ATTACHMENTS

TC24/27 5026

MINUTES ATTACHMENTS

Signed: Appropriations & Adjustment
No.5026

35771

CONTRA COSTA COUNTY
 APPROPRIATION ADJUSTMENT
 T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Sheriff's Office FOB (0255) Sheriff's Office CSB (0300)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
2578	1011	PERMANENT SALARIES	308,968	00	
2578	1044	RETIREMENT EXPENSE	232,729	00	
2578	1060	EMPLOYEE GROUP INSURANCE	35,407	00	
2578	1042	F.I.C.A.	4,471	00	
2578	1063	UNEMPLOYMENT INSURANCE	155	00	
2578	1070	WORKERS COMPENSATION INS	17,760	00	
2590	1011	PERMANENT SALARIES	74,849	00	
2590	1044	RETIREMENT EXPENSE	61,833	00	
2590	1060	EMPLOYEE GROUP INSURANCE	6,099	00	
2590	1042	F.I.C.A.	1,085	00	
2590	1063	UNEMPLOYMENT INSURANCE	37	00	
2590	1070	WORKERS COMPENSATION INS	4,312	00	
2505	1011	PERMANENT SALARIES			383,817 00
2505	1044	RETIREMENT EXPENSE			294,562 00
2505	1060	EMPLOYEE GROUP INSURANCE			41,506 00
2505	1042	F.I.C.A.			5,556 00
2505	1063	UNEMPLOYMENT INSURANCE			192 00
2505	1070	WORKERS COMPENSATION INS			22,072 00
TOTALS			747,705	00	747,705 00

APPROVED

EXPLANATION OF REQUEST

AUDITOR-CONTROLLER:

BY: [Signature] DATE 11/2/18

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 3/6/19

BOARD OF SUPERVISORS:

YES:

NO:

To move appropriations from CSB (0300) to FOB (0255) for 8 mo.

Deputies: Maka, Hume, Hughes, Otico, Mazza, Sevier

AUDITOR-CONTROLLER
 2018 NOV -1 P 3:44

[Signature]

Fiscal Officer

10/31/2018

SIGNATURE

TITLE

DATE

APPROPRIATION APOO 5026

ADJ. JOURNAL NO.

BY: _____ DATE _____

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT
T/C 27

AUDITOR-CONTROLLER USE ONLY
FINAL APPROVAL NEEDED BY:
 BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Sheriff's Office FOB (0255) Sheriff's Office CSB (0300)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
2578	1011	PERMANENT SALARIES	308,968	00	
2578	1044	RETIREMENT EXPENSE	232,729	00	
2578	1060	EMPLOYEE GROUP INSURANCE	35,407	00	
2578	1042	F.I.C.A.	4,471	00	
2578	1063	UNEMPLOYMENT INSURANCE	155	00	
2578	1070	WORKERS COMPENSATION INS	17,760	00	
2590	1011	PERMANENT SALARIES	74,849	00	
2590	1044	RETIREMENT EXPENSE	61,833	00	
2590	1060	EMPLOYEE GROUP INSURANCE	6,099	00	
2590	1042	F.I.C.A.	1,085	00	
2590	1063	UNEMPLOYMENT INSURANCE	37	00	
2590	1070	WORKERS COMPENSATION INS	4,312	00	
2505	1011	PERMANENT SALARIES			383,817 00
2505	1044	RETIREMENT EXPENSE			294,562 00
2505	1060	EMPLOYEE GROUP INSURANCE			41,506 00
2505	1042	F.I.C.A.			5,556 00
2505	1063	UNEMPLOYMENT INSURANCE			192 00
2505	1070	WORKERS COMPENSATION INS			22,072 00
TOTALS			747,705	00	747,705 00

APPROVED

AUDITOR-CONTROLLER:

BY: [Signature] DATE 11/4/18

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 3/6/19

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Mitchoff, Glover

NO: None

ABSENT: Burgis

BY: Stacy M Boyd DATE 3/12/2019
(M129 Rev 286)

EXPLANATION OF REQUEST

To move appropriations from CSB (0300) to FOB (0255) for 8 mo.
Deputies: Maka, Hume, Hughes, Otico, Mazza, Sevier

AUDITOR-CONTROLLER
2018 NOV - 1 P 3:34

[Signature] Fiscal Officer
SIGNATURE TITLE DATE 10/31/2018
APPROPRIATION APOO 5026
ADJ. JOURNAL NO.



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 12, 2019

Subject: Transfer Appropriations to reassign two (2) Sergeant positions and incumbents, from Dept 0255 (FOB) to Dept 0300 (CSB)

RECOMMENDATION(S):

Approve Appropriation Adjustment No. 5027 authorizing the transfer of appropriations in the amount of \$366,059 from Sheriff's Field Operations Bureau (0255) to Sheriff's Custody Services Bureau (0300) to reassign two (2) Sergeant (6XTA) (represented) positions.

FISCAL IMPACT:

This action increases appropriations in the Sheriff's Custody Services Bureau (0300) and decreases appropriations in the Sheriff's Field Operations Bureau (0255). No change in Net County Cost.

BACKGROUND:

The Office of the Sheriff is requesting to reassign Sergeant positions #3300 and #3311 and incumbents from the Field Operations Bureau to the Custody Services Bureau in order to fulfill a staffing need in our Detention Division to be a more responsive, effective and efficient organization.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the request would impede the organization structure of the Office of the Sheriff.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Candace Andersen, District II
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Liz Arbuckle, 335-1529

cc: Liz Arbuckle, Heike Anderson, Paul Reyes

AGENDA ATTACHMENTS

TC27 5027

MINUTES ATTACHMENTS

Signed: Appropriations & Adjustment No.
5027

35773

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Sheriff's Office FOB (0255) Sheriff's Office CSB (0300)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
2505	1011	PERMANENT SALARIES	86,087	00	
2505	1044	RETIREMENT EXPENSE	70,610	00	
2505	1060	EMPLOYEE GROUP INSURANCE	14,079	00	
2505	1042	F.I.C.A.	1,239	00	
2505	1063	UNEMPLOYMENT INSURANCE	43	00	
2505	1070	WORKERS COMPENSATION INS	4,923	00	
2535	1011	PERMANENT SALARIES	94,433	00	
2535	1044	RETIREMENT EXPENSE	82,021	00	
2535	1060	EMPLOYEE GROUP INSURANCE	5,767	00	
2535	1042	F.I.C.A.	1,370	00	
2535	1063	UNEMPLOYMENT INSURANCE	47	00	
2535	1070	WORKERS COMPENSATION INS	5,440	00	
2578	1011	PERMANENT SALARIES			180,520 00
2578	1044	RETIREMENT EXPENSE			152,631 00
2578	1060	EMPLOYEE GROUP INSURANCE			19,846 00
2578	1042	F.I.C.A.			2,609 00
2578	1063	UNEMPLOYMENT INSURANCE			90 00
2578	1070	WORKERS COMPENSATION INS			10,363 00
TOTALS			366,059	00	366,059 00

APPROVED

EXPLANATION OF REQUEST

AUDITOR-CONTROLLER:

BY: [Signature] DATE 11/2/18

To move appropriations from FOB (0255) to CSB (0300) for 8 mo.

Sergeants: Lawson, Gibson

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 3/6/19

AUDITOR-CONTROLLER
2018 NOV - 1 PM 3:44

BOARD OF SUPERVISORS:

YES:

NO:

[Signature]
Fiscal Officer

SIGNATURE TITLE DATE

10/31/2018

APPROPRIATION APOO 5027

ADJ. JOURNAL NO.

BY: _____ DATE _____

113

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Sheriff's Office FOB (0255) Sheriff's Office CSB (0300)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
2505	1011	PERMANENT SALARIES	86,087	00	
2505	1044	RETIREMENT EXPENSE	70,610	00	
2505	1060	EMPLOYEE GROUP INSURANCE	14,079	00	
2505	1042	F.I.C.A.	1,239	00	
2505	1063	UNEMPLOYMENT INSURANCE	43	00	
2505	1070	WORKERS COMPENSATION INS	4,923	00	
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2535	1070	WORKERS COMPENSATION INS	5,440	00	
2578	1011	PERMANENT SALARIES			180,520 00
2578	1044	RETIREMENT EXPENSE			152,631 00
2578	1060	EMPLOYEE GROUP INSURANCE			19,846 00
2578	1042	F.I.C.A.			2,609 00
2578	1063	UNEMPLOYMENT INSURANCE			90 00
2578	1070	WORKERS COMPENSATION INS			10,363 00
TOTALS			366,059	00	366,059 00

APPROVED

AUDITOR-CONTROLLER:

BY: [Signature] DATE 11/2/18

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 3/6/19

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Mitchoff, Glover

NO: None

ABSENT: Burgis

BY: [Signature] DATE 3/12/2019

(M129 Rev 266)

EXPLANATION OF REQUEST

To move appropriations from FOB (0255) to CSB (0300) for 8 mo.

Sergeants: Lawson, Gibson

AUDITOR-CONTROLLER
 2018 NOV - 1 PM 3:54

[Signature]
Fiscal Officer

SIGNATURE TITLE DATE

APPROPRIATION APOO 502T

ADJ. JOURNAL NO.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 12, 2019

Subject: Position Adjustment to reassign six (6) Deputy Sheriff positions and incumbents, from Dept 0300 (Custody Services) to Dept 0255 (Field Operations)

RECOMMENDATION(S):

ADOPT Position Adjustment No. 22429 to reassign Deputy Sheriff-40 Hour (6XWA) (represented) positions #2969 and #3051 and incumbents, and vacant positions #3325, #3452, #14917 and #17150, from Department 0300 (Custody Services Bureau) to Department 0255 (Field Operations Bureau) in the Office of the Sheriff.

FISCAL IMPACT:

There will be no fiscal impact.

BACKGROUND:

The Office of the Sheriff is requesting to reassign Deputy Sheriff positions #2969 and #3051 and incumbents, and vacant positions #3325, #3452, #14917 and #17150, from the Custody Services Bureau to the Field Operations Bureau in order to fulfill a staffing need in our Patrol Division to be a more responsive, effective and efficient organization.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the request would impede the organizational structure of the Office of the Sheriff.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Hallie Wachowiak, (925)
335-1552

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

AGENDA
ATTACHMENTS
P300 No. 22429
MINUTES
ATTACHMENTS
Signed P300 22429

POSITION ADJUSTMENT REQUEST

NO. 22429
DATE 2/7/2019

Department Office of the Sheriff

Department No./
Budget Unit No. 255 Org No. 2505 Agency No. 25

Action Requested: Position adjustment to reassign six (6) Deputy Sheriff positions #2969 and #3051 and incumbents, and positions #3325, #3452, #14917 and #17150, from Department 300 (Custody Services Bureau) to Department 255 (Field Operations Bureau).

Proposed Effective Date: 3/1/2019

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Office of the Sheriff's General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

2/12/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/15/2019

Reassign Deputy Sheriff-40 Hour (6XWA) (represented) positions #2969 and #3051 and incumbents, and vacant positions #3325, #3452, #14917 and #17150, from Department 0300 (Custody Services Bureau) to Department 0255 (Field Operations Bureau).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

Tanya Williams

2/15/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department 025

Date 2/15/2019

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 22429
DATE 2/7/2019

Department Office of the Sheriff

Department No./
Budget Unit No. 255 Org No. 2505 Agency No. 25

Action Requested: Position adjustment to reassign six (6) Deputy Sheriff positions #2969 and #3051 and incumbents, and positions #3325, #3452, #14917 and #17150, from Department 300 (Custody Services Bureau) to Department 255 (Field Operations Bureau).

Proposed Effective Date: 3/1/2019

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Office of the Sheriff's General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

2/12/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/15/2019

Reassign Deputy Sheriff-40 Hour (6XWA) (represented) positions #2969 and #3051 and incumbents, and vacant positions #3325, #3452, #14917 and #17150, from Department 0300 (Custody Services Bureau) to Department 0255 (Field Operations Bureau).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Tanya Williams

2/15/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE March 12 2019

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 12, 2019

Subject: Position Adjustment to reassign two (2) Sergeant positions, from Dept 0255 (Field Operations Bureau) to 0300 (Custody Services Bureau)

RECOMMENDATION(S):

ADOPT Position Adjustment No. 22430 to reassign Sergeant (6XHA) (represented) vacant positions #2541 and #3311, from Department 0255 (Field Operations Bureau) to 0300 (Custody Services Bureau) in the Office of the Sheriff.

FISCAL IMPACT:

There will be no fiscal impact.

BACKGROUND:

The Office of the Sheriff is requesting to reassign Sergeant positions #2541 and #3311 from the Field Operations Bureau to the Custody Services Bureau in order to fulfill a staffing need in our Detention Division to be a more responsive, effective and efficient organization.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the request would impede the organizational structure of the Office of the Sheriff.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Hallie Wachowiak, (925)
335-1552

By: June McHuen, Deputy

AGENDA
ATTACHMENTS
P300 No. 22430
MINUTES
ATTACHMENTS
Signed P300 22430

POSITION ADJUSTMENT REQUEST

NO. 22430
DATE 2/7/2019

Department Office of the Sheriff Department No./
Budget Unit No. 0300 Org No. 2580 Agency No. 25
Action Requested: Position adjustment to reassign Sergeant (6XHA) (represented) positions #2541 and #3311, from Department 255 (Field Operations Bureau) to 300 (Custody Services Bureau)

Proposed Effective Date: 3/1/2019

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Office of the Sheriff's General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

2/12/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/15/2019

Reassign two (2) Sergeant (6XHA)(represented) vacant positions #2541 and 3311, from Department 0255 (Field Operations Bureau) to 0300 (Custody Services Bureau).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Tanya Williams

2/15/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

3/5/2019

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department 025

Date 3/5/2019

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 22430
DATE 2/7/2019

Department Office of the Sheriff
Department No./ Budget Unit No. 0300 Org No. 2580 Agency No. 25

Action Requested: Position adjustment to reassign Sergeant (6XHA) (represented) positions #2541 and #3311, from Department 255 (Field Operations Bureau) to 300 (Custody Services Bureau)

Proposed Effective Date: 3/1/2019

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Office of the Sheriff's General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

2/12/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 2/15/2019

Reassign two (2) Sergeant (6XHA)(represented) vacant positions #2541 and 3311, from Department 0255 (Field Operations Bureau) to 0300 (Custody Services Bureau).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.

[] (Date)

Tanya Williams

2/15/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

3/5/2019

- [X] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE March 12 2019

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 12, 2019

Subject: Concord Jet Service, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a sub-sublease with Concord Jet Service Incorporated, in an amount not to exceed \$650,000 to provide an aircraft hangar, office space and helicopter fuel for the period of May 1, 2019 through April 30, 2024.

FISCAL IMPACT:

100% General Fund. Budgeted.

BACKGROUND:

Concord Jet Service Incorporated will provide aircraft hangar space at Buchanan Field Airport for the Sheriff's helicopters and office space for staff. The Office of the Sheriff will pay contractor \$1,948.00 for hangar rental per month and \$2,262.00 for office space per month for a total rent of \$4,210.00 per month. The sub-sublease allows for the purchase of helicopter fuel.

CONSEQUENCE OF NEGATIVE ACTION:

The sub-lease will not be approved resulting in no hangar or office spaces for the Sheriff's Helicopter Unit.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: Stephanie Mello, Deputy

Contact: Sandra Brown,
925-335-1553

cc:



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: Approve and Authorize a Lease Amendment for 2120 Diamond Bl., Ste. 100 & 200, Concord.

RECOMMENDATION(S):

APPROVE the Public Works Director, or designee, to execute a Lease Amendment with Nancy Weil, Trustee of the Nancy Weil Price Trust; Julius Aires, Trustee of the Julius Aires Trust Agreement dated November 15, 2005; Nina Weil, Trustee of the Nina Weil Trust Agreement dated October 19, 2005; Thomas M. Kasten and Kendra L. Kasten, Trustee of the Kasten Family Trust Agreement dated November 5, 2001; Charles Lawrence Marks and Gladys Monroy Marks, Trustees of the Marks Family Trust dated May 14, 1999; Alexander R. Lithgow and Karen V. Lithgow, Trustees of the Lithgow 1996 Revocable Trust dated July 10, 1996, (collectively, the Lessors) for 16,897 square feet of office space for Environment Health. The term of this lease is 10 years with one five-year renewal term. The monthly rental payment is \$26,190.35 through December 31, 2019 with annual increases thereafter.

AUTHORIZE the Public Works Director, or designee, to execute any renewal options under the terms and conditions set forth in the lease.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Charlotte Nelson, 925.
957-2458

By: Stephanie Mello, Deputy

cc:

FISCAL IMPACT:

100% Environmental Health – Admin Budget Org #5889. The Lease costs were anticipated and budgeted in the approved FY 2019/20 budget.

BACKGROUND:

On April 27, 1999, the Board of Supervisors approved a Lease between the County and Lessors for occupancy by the Human Services Department – Environmental Health Division. On July 14, 1999, the Board approved a First Amendment to Lease to expand the premises and extend the lease. On January 24, 2006, the Board approved a Second Amendment to Lease to expand the premises and extend the lease. On December 6, 2011, the Board approved a Third Amendment to Lease to extend the lease. On November 4, 2014, the Board approved a Fourth Amendment to Lease to extend the lease. This Fifth Lease Amendment provides for the County’s partial relocation to the ground floor and continued occupancy of the building through December 31, 2029 by the Environmental Health Division.

CONSEQUENCE OF NEGATIVE ACTION:

If this Fifth Lease Amendment is not approved, the Environmental Health office will be in hold-over and may have to relocate to another location at a higher cost.

ATTACHMENTS

Lease Amendment

FIFTH AMENDMENT TO LEASE

This fifth amendment (“**Amendment**”) is dated March 12, 2019, and is between Nancy Weil, Trustee of the Nancy Weil Price Trust; Julius Aires, Trustee of the Julius Aires Trust Agreement dated November 15, 2005; Nina Weil, Trustee of the Nina Weil Trust Agreement dated October 19, 2005; Thomas M. Kasten and Kendra L. Kasten, Trustee of the Kasten Family Trust Agreement dated November 5, 2001; Charles Lawrence Marks and Gladys Monroy Marks, Trustees of the Marks Family Trust dated May 14, 1999; Alexander R. Lithgow and Karen V. Lithgow, Trustees of the Lithgow 1996 Revocable Trust dated July 10, 1996, (collectively, the “**Landlord**”) and the County of Contra Costa, a political subdivision of the State of California (the “**County**”).

RECITALS

A. The Landlord and the County are parties to a lease dated April 27, 1999, as amended by a First Amendment to Lease dated July 14, 1999, a Second Amendment to Lease dated January 24, 2006, a Third Amendment to Lease dated December 6, 2011, and a Fourth Amendment to Lease dated November 4, 2014, under which the County is currently leasing Suites 200, 220A and 220B, consisting of approximately 13,995 square feet, in the building commonly known as 2120 Diamond Boulevard, Concord, California (the “**Lease**”).

B. Among other things, the parties desire to amend the Lease to modify the definition of Premises to exclude Suite 220A and Suite 220B and to include Suite 100, resulting in the Premises consisting of Suite 100 and Suite 200 and approximately 16,897 square feet. As part of this Amendment, Landlord is agreeing to construct tenant improvements in Suite 100 as described in this Amendment.

C. With this Amendment the parties also (i) extending the term of the Lease through December 31, 2029, and (ii) modifying Monthly Rent to reflect the change in the definition of Premises and the extension of the term.

The parties therefore agree as follows:

AGREEMENT

1. This Amendment goes into effect on the day it is fully executed by both parties; provided, however, the terms of this Fifth Amendment that relate to redefining the Premises and modifying the Monthly Rent go into effect on the Effective Date, as defined below.
2. At its sole cost and expense, Landlord shall construct tenant improvements in Suite 100 and Suite 200 in accordance with the construction documents set forth in Exhibit E attached to this Fifth Amendment (the “**Final Plans**”) (such improvements, the “**Tenant Improvements**”). Landlord shall cause the Tenant Improvements to be constructed by well-trained, adequately supervised workers, in a good and workmanlike manner, free

from design, material and workmanship defects in accordance with the Final Plans and all applicable laws and restrictions. Landlord shall use commercially reasonable efforts to (i) complete the Tenant Improvements in Suite 100 by April 1, 2019, and (ii) complete the Tenant Improvements in Suite 200 by August 1, 2019. With respect to both Suite 100 and Suite 200:

- a. Upon Landlord's completion of the Tenant Improvements, Landlord shall give written notice thereof to the County's Real Estate Division. County shall inspect the premises within five (5) business days after receiving the notice and will accept or conditionally accept the Tenant Improvements upon completion of the inspection. Conditional acceptance constitutes acceptance. Acceptance does not constitute a waiver of any warranty or duty with regard to workmanship or material of the Tenant Improvements.
 - b. If the County conditionally accepts the Tenant Improvements, County shall provide Landlord with a list of items of work requiring correction, replacement, or completion (a "punch list"). Landlord shall cause all of the items on the punch list to be completed, corrected, or replaced as required within thirty (30) days of receipt of the punch list. If the punch list items are not completed, corrected, or replaced within thirty (30) days, the County may contract to complete the punch list items. The cost incurred by the County to correct the punch list items is to be paid by Landlord within ten (10) days of written demand from the County. In the alternative, the County may deduct the cost of such corrections from monies owned to Landlord.
3. The County is responsible for all costs associated with the removal of furniture and equipment from Suite 200, and the reinstallation of such furniture and equipment, in order to allow Landlord to construct the Tenant Improvements in Suite 200.
 4. The "**Effective Date**" of this Fifth Amendment is the day immediately following the day the City of Concord issues a certificate of occupancy, or equivalent document, following the completion of the Tenant Improvements in Suite 100. To create a record of the Effective Date, Landlord, or Landlord's authorized representative, shall execute a Confirmation of Effective Date in substantial conformity with Exhibit F attached to this Fifth Amendment and deliver such confirmation to the County.
 5. The Basic Lease Provisions are deleted in their entirety and replaced with the following:
 - a. Building Address: 2120 Diamond Boulevard, Concord California
 - b. Suite Numbers: Suite 100 and Suite 200 (together, the "**Premises**")
Rentable Area: 16,897 square feet
 - c. Total Rentable Area of Building: 27,219 square feet
County's Building Expense Percentage: N/A

d. Monthly Rental Rate:

Effective Date – December 31, 2019 is \$1.55 per square foot
January 1, 2020 – December 31, 2020 is \$1.85 per square foot
January 1, 2021 – December 31, 2021 is \$1.91 per square foot
January 1, 2022 – December 31, 2022 is \$1.96 per square foot
January 1, 2023 – December 31, 2023 is \$2.02 per square foot
January 1, 2024 – December 31, 2024 is \$2.08 per square foot
January 1, 2025 – December 31, 2025 is \$2.14 per square foot
January 1, 2026 – December 31, 2026 is \$2.21 per square foot
January 1, 2027 – December 31, 2027 is \$2.28 per square foot
January 1, 2028 – December 31, 2028 is \$2.34 per square foot
January 1, 2029 – December 31, 2029 is \$2.41 per square foot

e. Monthly Rent:

Effective Date – December 31, 2019 is \$26,190.35
January 1, 2020 – December 31, 2020 is \$31,259.45
January 1, 2021 – December 31, 2021 is \$32,197.23
January 1, 2022 – December 31, 2022 is \$33,163.15
January 1, 2023 – December 31, 2023 is \$34,158.05
January 1, 2024 – December 31, 2024 is \$35,182.79
January 1, 2025 – December 31, 2025 is \$36,238.27
January 1, 2026 – December 31, 2026 is \$37,325.42
January 1, 2027 – December 31, 2027 is \$38,445.18
January 1, 2028 – December 31, 2028 is \$39,598.54
January 1, 2029 – December 31, 2029 is \$40,786.49

Rent for any fractional month will be prorated and computed on a daily basis with each day's rent equal to one-thirtieth (1/30) of the monthly rent.

f. Term: Thirty (30) years, nine (9) months

g. Commencement Date: April 1, 1999

h. Expiration Date: December 31, 2029

i. Option to Renew: County has the option to extend the lease for an additional five year term at the then agreed upon rental rate and upon all the terms set forth herein, provided the County is not in default beyond any applicable cure periods as of the date the County gives notice to the Landlord of its election to extend the Lease. Upon the commencement of an extension term, all references to the "term" of this Lease will be deemed to mean the term as extended pursuant to this Section.

The County shall give Landlord one hundred eighty (180) days prior written notice of its intention to exercise any option to extend the term of this Lease; provided, however, that in the event the County does not give such written notice, its right to exercise any option to extend the term will not expire until fifteen (15) working days after receipt of Landlord's written demand to exercise or forfeit the option.

- j. Security Deposit: N/A
- k. Permitted Use: General Office Purposes
- l. Address for notices under this Lease:

Landlord

PCOM
2600 Central Ave., Suite H
Union City, CA 94587

County

Contra Costa County
Attn: Real Estate Division
255 Glacier Drive
Martinez, CA 94553

- 6. Landlord warrants that all construction in connection with the Tenant Improvements will be performed in a good and workmanlike manner and that the material, equipment and other Building facilities furnished will be free of defects, latent or patent. Landlord shall, at its sole cost and expense, repair and replace any poor workmanship or defective materials, or defective equipment in Suite 100 and Suite 200, or other building facilities within a reasonable time after written notice thereof, provided the notice is sent by the County within one (1) year of the acceptance of the relevant Tenant Improvements. Landlord's obligations under this paragraph are in addition to and not in limitation of any other obligation of Landlord. Enforcement of contractors' express warranties and guarantees to repair as part of the Construction Documents are in addition to and not in limitation of any other rights or remedies the County may have under the Lease or law or in equity for defective work. Landlord shall provide the following items to County:
 - a. Three (3) copies of any warranties.
 - b. HVAC balance report completed by a licensed company.
 - c. Any other reports or calculations reasonably required by a governmental agency in connection with approvals or permits for the Tenant Improvements.
 - d. Operation and maintenance data manuals meeting the criteria set forth in Exhibit E.
- 7. The County has sixty (60) days from the Effective Date to vacate Suite 220A and Suite 220B. The County is required to remove all furniture and personal belongings and pull all cabling from Suite 220A and Suite 220B. Once vacant, Landlord is

responsible for providing janitorial services to Suite 220A and Suite 220B for them to be left in broom clean condition.

8. In negotiating this lease, Lessor represents itself and the County represents itself. Lessor recognizes and acknowledges that the County is entitled to a real estate commission when it represents itself. Lessor shall pay to County a real estate commission in the amount of Twenty-Five Thousand Dollars (\$25,000.00) (the “**County Commission**”). Lessor shall pay one-half of the County Commission upon the full execution of this lease and the remainder on April 1, 2019.
9. Section 14.29 to the Lease (Option to Expand Space) is deleted in its entirety.
10. Exhibit A to the Lease (Floor Plan) is deleted in its entirety.
11. Exhibit B to the Lease (Design Development Documents attached to the Second Amendment) is deleted in its entirety.
12. Exhibit C to the Lease (Construction Documents, mentioned in the Second Amendment but never attached) is deleted in its entirety.
13. All other terms of the Lease remain unchanged.

[Remainder of Page Intentionally Left Blank]

Landlord and County are signing this Fifth Amendment as of the date set forth in the introductory paragraph.

COUNTY

LANDLORD

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By _____
Brian M. Balbas
Public Works Director

By _____
Nancy Weil, Trustee of the
Nancy Weil Price Trust

RECOMMENDED FOR APPROVAL:

By _____
Karen A. Laws
Principal Real Property Agent

By _____
Julius Aires, Trustee of the
Julius Aires Trust Agreement
dated November 15, 2005

By _____
Charlotte A. Nelson
Senior Real Property Agent

APPROVED AS TO FORM:
SHARON L. ANDERSON
County Counsel

By _____
Kathleen M. Andrus
Deputy County Counsel

By _____
Nina Weil, Trustee of the
Nina Weil Price Trust Agreement
dated October 19, 2005

By _____
Thomas M. Kasten, Trustee of the
Kasten Family Trust Agreement
dated November 5, 2001

By _____
Kendra L. Kasten, Trustee of the
Kasten Family Trust Agreement
dated November 5, 2001

By _____
Charles Lawrence Marks,
Trustee of the Marks Family 1999
Trust dated May 14, 1999

By _____
Gladys Monroy Marks,
Trustee of the Marks Family 1999
Trust dated May 14, 1999

By _____
Alexander R. Lithgow,
Trustee of the Lithgow 1996
Revocable Trust dated
July 10, 1996

By _____
Karen V. Lithgow,
Trustee of the Lithgow 1996
Revocable Trust dated
July 10, 1996



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: March 12, 2019

Subject: Agreement for Radio Communication Services with City of Brentwood

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment with the City of Brentwood, effective June 30, 2018, to extend the term from June 30, 2018 through June 30, 2020, allowing for the Department of Information Technology to continue providing maintenance of City radio equipment and City-requested radio communication services, at DoIT's current hourly radio labor rate, for services performed; plus the cost of any materials and required equipment.

FISCAL IMPACT:

Revenue for DoIT's Telecommunications division.

BACKGROUND:

On July 2, 2015, the County Department of Information Technology's (DoIT) Telecommunications Division executed an agreement with City of Brentwood to provide radio communication services at the hourly labor rate of \$148.00 through June 30, 2017. On May 26, 2017, the Parties executed Amendment No. 1 to the Agreement to decrease the hourly labor rate to \$128.00 and extend the term through June 30, 2018. Under this Amendment No. 2, the term is being extended through June 30, 2020, and the Parties have agreed to a new scope of work, allowing the County the right to, on an annual basis, adjust the hourly rates it charges City for radio services based on its costs to provide the Services, and will notify City in

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Joanne Buenger,
925-313-1202

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

writing of any change in the hourly rate for subsequent fiscal years (July 1 to June 30), and City shall either: (i) countersign the COUNTY correspondence indicating agreement with the increased hourly rate set forth therein, or (ii) provide COUNTY with a notice of termination under Section 9 (Termination) of the Agreement.

The County has provided such services to the City of Brentwood since 2013.

In accordance with Administrative Bulletin No 104, no action shall be taken to initiate new or expanded programs or projects (such as providing services to another governmental entity for a fee) unless approved by the Board of Supervisors in advance. The County Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

A decision to not approve the recommendation will diminish revenue for the radio division, which could increase labor rates.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #72-125 with Compass Group USA, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #72-125 with Compass Group USA, Inc. (dba Canteen Refreshment Services), a corporation, to furnish healthy vending machine services at specified Contra Costa Health Services (CCHS) locations, for the period from February 1, 2019 through January 31, 2022.

FISCAL IMPACT:

County will receive 20% commission for drink and snack machines and 8% for fresh food machines based on total gross vending sales. There is no general fund impact.

BACKGROUND:

Excess bodyweight and obesity are leading risk factors for a range of health problems that include: heart disease, type 2 diabetes, some cancers, high blood pressure, stroke, liver disease, respiratory problems and other conditions. Since 2010, CCHS has implemented a 100% Healthy Vending Policy to support the health of patients and staff who use CCHS facilities.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Dan Peddycord,
925-313-6712

BACKGROUND: (CONT'D)

Under Contract #72-125, Contractor will provide healthy vending machine services for the period February 1, 2019 through January 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients and staff will not have access to healthy vending machine services at CCHS facilities



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: 2019-20 Early Head Start Childcare Partnerships grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families in an amount not to exceed \$1,138,429 for Early Head Start supplemental funding for the term July 1, 2019 through June 30, 2020.

FISCAL IMPACT:

The Community Services Bureau of the Employment and Human Services Department (EHSD) will receive \$1,138,429 in federal funding. The County, as Grantee, is required to generate a 20% non-federal match (\$284,607), which is calculate by adding 25% of the federal grant to the federal grant amount and then calculating 20% of that total. This match is achieved through in-kind volunteer hours accrued by Head Start parents and community partners.

[CFDA # 93.708]

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Health and Human Services Department, Administration for Children and Families (ACF) as the Head Start grantee. The Board of Supervisors

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Candace Andersen, District II
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

BACKGROUND: (CONT'D)

(Board) approved the 2019 grantee application on September 11, 2018 (c.49). ACF developed an additional funding opportunity for Early Head Start in 2016 - Early Head Start - Childcare Partnership funding. The County applied for and was awarded these funds in 2016, 2017 and 2018. This board order seeks approval to submit the application for the fourth year of funding, due April 1, 2019. The Policy Council reviewed and approved the grant application on February 20, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County would forego funding used to enhance services within the County Early Head Start program.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the EHSD's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

- Grant application letter
- Budget narrative



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IX | 90 7th Street, San Francisco, CA 94103 | www.eclkc.ohs.acf.hhs.gov

Karen Mitchoff
Board Chairperson
Contra Costa County Community Services
1470 Civic Circuit, Suite 200
Concord, California 94520

Re: Grant No. 09HP0012

Dear Ms. Mitchoff:

A grant application must be completed for the upcoming budget period. Please consult the grant application instructions to determine the type of application required. The application for the Head Start grant is due 04/01/2019. As informed by Program Instruction ACF-PI-HS-18-06 issued November 30, 2018, the Department of Defense and Labor, Health and Human Services, and Education Appropriations Act, 2019 and Continuing Appropriations Act, 2019, provides a cost-of-living adjustment (COLA) of 1.77 percent to eligible grantees. This application will need to include the COLA increase and must demonstrate how it will be used in accordance with the intended purposes indicated in the Program Instruction.

The following table reflects the annual funding and enrollment levels for your grant.

Program	Early Head Start
Federal Funded Enrollment	72
Funding Type	Early Head Start
Program Operations	\$1,093,173
Training and Technical Assistance	\$25,907
Cost-of-Living Adjustment (COLA)	\$19,349
Total Funding	\$1,138,429

Period of Funding: 07/01/2019 – 06/30/2020

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)*. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the “Instructions” section of the HSES.

Please contact Maureen Burns-Vermette, Program Specialist, at (415) 437-8452 or maureen.burns@acf.hhs.gov or Frank Olguin, Grants Management Specialist, at (415) 437-8415 or frank.olguin@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,



Jan Len
Regional Program Manager
Office of Head Start – Region IX

cc: Kathy Gallagher, Executive Director
Camilla Rand, Head Start Director

**Contra Costa County Employment & Human Services Department
Community Services Bureau
FY 2019-2020 Early Head Start-Child Care Partnerships Funding Application**

**EXECUTIVE SUMMARY
INCOMING FUNDS NARRATIVE STATEMENT**

- 1. PROJECT/PROGRAM TITLE.** Early Head Start-Child Care Partnerships Funding Application for Budget Period July 1, 2019 through June 30, 2020.
- 2. FUNDING AGENCY.** Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start (OHS).
- 3. SUBMITTAL STATUS.** This is a submission of application for Early Head Start Child Care Partnership grant funding for Budget Period July 1, 2019 through June 30, 2020.
- 4. PROPOSED TERM.** Funding must be requested annually. The standard one year budget period is from July 1, 2019 through June 30, 2020. The budget summary is below.
- 5. CURRENT FUNDING.** Funding for Early Head Start is provided by federal dollars. Contra Costa County, as Grantee, is required to generate a 20% non-federal match of the total project budget, which may be in cash or in-kind contributions, fairly valued.
- 6. FUTURE FUNDING.** An application for continuation grant funding must be submitted each year.

7. BUDGET SUMMARY

Budget Categories:	FY 2019-20 OPERATION EHS Child Care Partnership #1
Personnel	\$ 308,852
Fringe Benefits	\$ 214,598
T & TA	\$ 25,907
Travel	\$ - 0 -
Supplies	\$ 6,900
Contractual	\$ 463,260
Other	\$ 48,792
Sub-Total of Direct Charges	\$1,068,309
Indirect Costs	\$ 70,120
Total Federal Amount Being Requested	\$1,138,429
Non-Federal Share	\$ 284,607
Total Federal and Non-Federal	\$1,423,036

8. STAFFING REQUIREMENTS. As Grantee, Contra Costa County operates the Head Start Program, which is administered and staffed by the Employment & Human Services Department, Community Services Bureau.

9. PROGRAM NEED. The Community Services Bureau serves the needs of low-income children (3-5 years of age under Head Start, and prenatal - 3 yrs under Early Head Start) and their families, by providing quality childcare, child development, and other services such as medical, mental health and dental needs.

10. RELATIONSHIP TO OTHER PROGRAMS. The Community Services Bureau's Head Start program combines Federal Head Start and State Child Development funding into one cohesive program. The Bureau also has strong collaborations with other departments within the County and partners with community based organizations, local private businesses, schools, non-profits, and volunteer organizations.

11. PROJECT GOALS. (Same goals and objectives for both Head Start and Early Head Start)

Goal 1: Goal 1: Through the use of multiple technologies, CSB will develop systems to enhance staff and client communication while coordinating program-wide approaches to effective data management and ensuring high quality service delivery.

Goal 2: Due to an 84% increase in Early Head Start slots (from 311 to 573) in two years, CSB will enhance its Early Head Start programming through a multi-faceted approach.

Goal 3: CSB will implement a "Grow Our Own" approach to hiring, developing, and retaining a robust staff across all service areas that are responsive to the clients and intrinsically motivated to be the best they can be through a variety of supports and services.

Goal 4: CSB will implement data-driven Parent, Family and Community Engagement (PFCE) services that embrace the PFCE framework and result in measurable impacts that achieve the mission of the organization.

12. STATED OBJECTIVES.

- By June 30, 2019, CSB will place interactive self-service kiosk stations at large centers and the administration building with user-friendly interface and software that interacts with CSB's data management system.
- By June 30, 2019, CSB will implement the use of an interactive web-portal and mobile application to improve communication between client and staff.
- By June 30, 2019, CSB will implement an Interactive Voice Response (IVR) and Short Message System (SMS) that allows a computer to interact with clients through the use of voice and/or text to input via keypad or their land line or mobile device.
- By June 2019, trainings based on Program for Infant and Toddler Care (PITC) and State of California Infant and Toddler Learning Foundations will continue to be implemented to support growing professional knowledge of caregiving practices.
- By June 2019, CSB will increase family collaboration and understanding of school readiness through various family engagement activities based on the first assessment date in the child outcomes report.

- By June 2019, CSB will administer vision screenings to Early Head Start Children ages 6 months to 3 years using the Plusoptix Mobile Vision Screener to ensure the earliest possible identification of vision concerns.
- By June 2019, CSB will enhance nutrition and oral health education with parents and staff to reduce the risk of early onset dental decay in children under 3 years old.
- By December 31, 2019, CSB will collaborate with Diablo Valley College ECE Learning Communities to engage participants in the field of early childhood education.
- By December 31, 2019, CSB staff will have an opportunity to participate in the Staff Health Improvement Plan (SHIP) and other initiatives that facilitate increased staff wellness and morale.
- By December 31, 2019, CSB will collaborate with the YMCA of the Bay Area and Contra Costa College in the California Apprenticeship Initiative to engage participants in the early care and education field.
- By June 2019, CSB will strengthen father-child relationships through activities that promote healthy lifestyles.
- By June 2019, CLOUDS's Strength Building-Family Partnership Agreement (SB-FPA) will provide measurable family outcome reports.
- By June 2019, The Make Parenting A Pleasure (MPAP) Curriculum will expand the scope of trainings.

13. ACTIVITY SUMMARY. Program continues to provide high-quality services.

14. EVALUATION METHOD(S). Measurable, results-based child and family outcomes have been implemented, such as the required State of California's Desired Results Developmental Profile, for programs providing services through collaboration with the State of California Department of Education.

15. CHANGES COMPARED TO PRIOR YEAR (if any). Goals and Objectives cover FY 2018 – FY 2022. Policy Council has been involved in the development, review and evaluation process of the goals and objectives.

16. POTENTIAL CONTROVERSIAL ISSUES. None. Public perception of the Head Start and Early Head Start programs remain positive. The Policy Council will approve submission of this grant at their February 20, 2019 meeting.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Head Start Facilities Improvement Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, in an amount not to exceed \$950,000 for a supplemental, one-time grant to provide facility renovation and construction at the central kitchen facility for the Head Start program.

FISCAL IMPACT:

The County will receive a one-time federal grant in an amount not to exceed \$950,000. As Grantee, the County is required to generate a 20% non-federal match (\$237,500), which is calculate by adding 25% of the federal grant to the federal grant amount and then calculating 20% of that total. However, the Department will seek a waiver of the match requirement. The match is usually achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners. With this grant, there will be no community or parent involvement. Historically, the Department has been successful in receiving match waivers for similar grant programs. If the request for waiver for the non-federal share is not granted, the match will come from the use of County-owned Head Start facilities and/or County General fund dollars.

[CFDA 93.600]

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Candace Andersen, District II
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

cc: Nasim Eghlima, Christina Reich, Haydee Ilan, Angela Winn

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, as the Head Start grantee. This board order presents an opportunity for the County to apply for a supplemental, one-time grant for facility renovation costs. The funding term will be April 1, 2019 through November 30, 2020. The grant will be reviewed for approval by the Head Start Policy Council on March 30, 2019.

If the grant is received, the funds are proposed to be utilized to construct a central kitchen at a new location. Currently, the central kitchen is located at the now-closed Brookside Children's Center. The kitchen needs to be moved to a location closer to the programs. The current central kitchen location has been in operation since 1990 and is located in a former County juvenile detention facility. The building is aging and public health and safety issues have arisen that necessitate the need to move the central kitchen to a new location. The building is located between two active railroad lines and two retired Chevron and PG&E pipelines. The department has become aware that the grounds of the center have been contaminated due to petroleum leaks from the pipelines; further there is a growing and unabated homeless population that regularly congregates near the railroad tracks by the center. Due to this, the children and staff have been re-located from Brookside and active measures are being taken to also move the central kitchen.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will be unable to apply for a grant to cover the cost of construction of a central kitchen for the Head Start program.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

Budget narrative

2018 PROGRAM IMPROVEMENT CH GRANT BUDGET

Community Services Bureau (CSB) is submitting this request for supplemental funding under the Head Start Program in the amount of \$755,851 to comply with federal rating requirements and to cover two major needs directly related to improving the quality of health and safety of children in our centers. CSB made a review and assessment of the safety of physical environments of our existing centers in order that this program can holistically support and provide safe learning environments for our children. Our Licensed Certified Playground Safety Inspector (CPSI) has identified additional needs to improve the quality of our existing building in two of our centers.

The following sections provide more detailed information:

(6h) Other – Building maintenance and repair \$720,851

CSB is requesting funding to re-roof the buildings at our Balboa and Crescent Park centers due to recommendations from a recent annual inspection visit from Public Works Department. Due to concerns from the annual inspection, Public Works Department dispatched a roofing consultant for further inspection. The roofing consultant confirmed the roof for both centers are deteriorated and in need of major repair. These two centers have continuously experienced multiple roof leaks that County Building Maintenance has temporarily repaired. The frequency of roofing repairs has significantly increased within the past few years. As a result from these leaks, there may be a high probability of dry rot damage and mold. This imposes an immediate health and safety risk for our children, families and staff at these centers. Based on Public Works and roofing consultant's concerns, they highly recommend action be taken in order to address the dry rot. Priority is also focused on addressing possible health and safety concerns associated with water

damage (mold, mildew and fungus). In an effort to maintain a safe environment for our children, families and staff, it is a very high priority for CSB to resolve.

Balboa Center	\$488,885
Crescent Park	<u>231,966</u>
TOTAL	<u>\$720,851</u>

(6h) Other (Health and Safety) \$ 35,000

CSB is requesting funding to install new CCTV system for Marsh Creek and to upgrade the CCTV system of GM III into a digital system as well as add additional cameras in classrooms to cover blind spots.

Marsh Creek	\$18,000
George Miller (GM) III	<u>17,000</u>
TOTAL	<u>\$35,000</u>

TOTAL SUPPLEMENTAL BUDGET	\$755,851
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NON FEDERAL MATCH	\$ -0-
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The bureau is requesting a waiver of non-federal match in the amount of \$188,963. There is no community or parent involvement in these proposals and, therefore, it is not feasible to generate non-federal match.



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: March 12, 2019

Subject: Grant Opportunity from the Dean and Margaret Lesher Foundation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a two-year grant from the Dean and Margaret Lesher Foundation in the amount of \$20,000 (\$10,000 payable in 2019 and \$10,000 payable in 2020) to provide library books and materials at the Juvenile Hall Library and at the Orin Allen Youth Rehabilitation Facility Library for the period February 1, 2019 through June 30, 2020.

FISCAL IMPACT:

No Library Fund match.

BACKGROUND:

Grant funding from the Dean and Margaret Lesher Foundation will allow Juvenile Hall and Orin Allen Youth Rehabilitation Facility Libraries to purchase new, current titles to augment the collection as well as materials to replace worn items. These items will be ordered on a monthly basis over the course of the project's two-year time span to ensure a continuous increase of new materials.

All books and materials for both libraries' collections are purchased from revenue generated entirely through grants and individual donations. Because both libraries have been so successful in developing a

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: W. Beveridge
925-608-7730

cc:

BACKGROUND: (CONT'D)

love of reading for education and pleasure, many of the books in the collection need to be replaced annually due to wear and tear. Additionally, the teens are constantly demanding the newest titles by authors they admire or series they have read. In order to continue encouraging this special and unique population to develop habits of reading for pleasure and self-directed learning, it is important that the libraries are able to provide new titles that refresh the collection and to which teens can relate.

CONSEQUENCE OF NEGATIVE ACTION:

If the grant is not funded then the libraries will not have the needed materials for reading.

CHILDREN'S IMPACT STATEMENT:

As well as supplying Contra Costa County's population of incarcerated teens with books and encouraging a love of reading and a lifelong habit of self-directed learning, the materials will allow the youth to engage in creative, educational activities that many of the youth have never experienced before, exposing them to new ideas and allowing them to discover previously unknown interests and hidden talents. This meets the Children's Report Card outcome of Children Ready for and Succeeding in School.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: PROPOSITION 47 COHORT 2 GRANT APPLICATION - FORENSIC COMMUNITY ASSERTIVE TREATMENT (FACT) PROGRAM

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to apply for and accept the California Board of State and Community Corrections Proposition 47 Cohort 2 grant in an amount not to exceed \$6,000,000 to for mental health diversion housing and programming for the period August 15, 2019 through May 15, 2023.

FISCAL IMPACT:

Up to \$6,000,000, 100% State. Proposition 47 grant funds are derived from a portion of the State savings following the passage of Proposition 47. A portion of those savings are made available to the California Board of State and Community Corrections (BSCC) to grant to local agencies for targeted services.

BACKGROUND:

Contra Costa County has designed an innovative, trauma-informed, culturally competent, diversion program for people arrested in Contra Costa County who have schizophrenia, schizoaffective disorder, or bipolar disorder alone or with a co-occurring substance use issue whose behavioral health condition played a significant role in the commission of a crime and are at risk for being declared incompetent to stand trial. "CoCo FACT" proposes to divert 75 clients

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Timothy M. Ewell, (925) 335-1036

By: Stacey M. Boyd, Deputy

BACKGROUND: (CONT'D)

for the 3-year grant period. The proposed program was developed with assistance of a Local Advisory Committee (LAC) of residents, stakeholders and community based organizations that have been meeting weekly to develop the program.

CoCo FACT includes an evidence-based intervention that is centered on Forensic Assertive Community Treatment (FACT) paired with housing, vocational supports, trauma reduction, and restorative justice components to help address individual and structural barriers that contribute to recidivism among those with involvement in the criminal justice system to decrease recidivism; promote recovery; and ensure community safety, stability, and healing. This project will be transformative for the County and its citizens, resulting in reduced recidivism and healing for both victims and offenders, replacing ineffective and costly practices that fail to address the actual factors contributing to the perpetration of the crime.

Today's action authorizes the County Administrator, or designee, to submit the grant proposal to the California Board of State and Community Corrections (BSCC) for consideration. This grant would complement a separate allocation to the County of AB 1810 dollars, which, similarly, targets individuals within the local justice system with mental health needs that would benefit from diversion. Braiding both funding sources ensures that the County's focus is scaling up services to this population in a coordinated manner with the same goals and objectives.

CONSEQUENCE OF NEGATIVE ACTION:

The County will be unable to apply for and accept the grant from the State.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Amend Interagency Agreement with Liberty Adult Education

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an interagency agreement amendment with Liberty Adult Education, effective April 1, 2019, to increase the payment limit by \$16,001 to a new contract payment limit not to exceed \$80,001 and to add a service training component to a skills training program for Welfare-to-Work (WTW) participants of the California Work Opportunity and Responsibility to Kids (CalWORKs) Program.

FISCAL IMPACT:

The interagency agreement is funded with 100% state CalWORKs Single Allocation revenue. [CFDA #93.558]

BACKGROUND:

This amendment is adding additional funding and a service training program called "Career Connections." The

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)
608-4963

cc:

BACKGROUND: (CONT'D)

Career Connections Program will provide job readiness skills needed for clients to be able to learn about the current job market, develop resume writing skills, current interviewing techniques and interpersonal behavior useful for employment.

The Finding Opportunities Careers for Ultimate Self-sufficiency (FOCUS), Essential Skills for Success (Essential Skills), and Career Connections Programs (the Program) offer WTW participants the opportunity to participate in vocational training and/or job skills workshops at the Liberty Adult Education school. The Program is intended to provide clients with additional assessment, support, and training/educational services. Program outcomes seek to help clients further define and advance their educational and professional paths, ultimately leading to job placement or continued educational attainment.

The Program is intended to offer WTW participants an opportunity to increase their awareness of how their views and experiences shape their perception about work, money, and the circumstances of their lives. Understanding their role enables participants to decrease the barriers and increase the motivation to set goals and accomplish them.

The original interagency agreement with Liberty Adult Education was approved by the Board of Supervisors on April 24, 2018 (C.41), in the amount of \$64,000, for the period July 1, 2018 through June 30, 2019. An amendment to the interagency agreement was approved by the Board of Supervisors on October 23, 2018 (C.32) to add an additional service training program called "Essential Skills for Success."

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of amended agreement, program participants will receive less services geared toward job placement and/or continued education attainment, resulting in continued reliance on public benefits.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Amend Interagency Agreement with Mt. Diablo Adult Education

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an interagency agreement amendment with Mt. Diablo Adult Education, effective April 1, 2019, to increase the payment limit by \$15,982 to a new contract payment limit not to exceed \$68,982 and to add a service training component to a skills training program for Welfare-to-Work (WTW) participants of the California Work Opportunity and Responsibility to Kids (CalWORKs) Program.

FISCAL IMPACT:

The interagency agreement is funded with 100% state CalWORKs Single Allocation revenue. [CFDA #93.558]

BACKGROUND:

This amendment is adding additional funding and a service training program called "Career Connections." The

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)
608-4963

cc:

BACKGROUND: (CONT'D)

Career Connections Program will provide job readiness skills needed for clients to be able to learn about the current job market, develop resume writing skills, current interviewing techniques and interpersonal behavior useful for employment.

The Finding Opportunities Careers for Ultimate Self-sufficiency (FOCUS), Essential Skills for Success (Essential Skills), and Career Connections Programs (the Program) offer WTW participants the opportunity to participate in vocational training and/or job skills workshops at the Mt. Diablo Adult Education school. The Program is intended to provide clients with additional assessment, support, and training/educational services. Program outcomes seek to help clients further define and advance their educational and professional paths, ultimately leading to job placement or continued educational attainment.

The Program is intended to offer WTW participants an opportunity to increase their awareness of how their views and experiences shape their perception about work, money, and the circumstances of their lives. Understanding their role enables participants to decrease the barriers and increase the motivation to set goals and accomplish them.

The original interagency agreement with Mt. Diablo Adult Education was approved by the Board of Supervisors on May 22, 2018 (C.59), in the amount of \$53,000, for the period July 1, 2018 through June 30, 2019. An amendment to the interagency agreement was approved by the Board of Supervisors on October 23, 2018 (C.31) to add an additional service training program called "Essential Skills for Success."

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of amended agreement, program participants will receive less services geared toward job placement and/or continued education attainment, resulting in continued reliance on public benefits.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Amend Interagency Agreement with West Contra Costa Adult Education

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an interagency agreement amendment with West Contra Costa Adult Education, effective April 1, 2019, to increase the payment limit by \$14,725 to a new contract payment limit not to exceed \$76,448 and to add a service training component to a skills training program for Welfare-to-Work (WTW) participants of the California Work Opportunity and Responsibility to Kids (CalWORKs) Program.

FISCAL IMPACT:

The interagency agreement is funded with 100% state CalWORKs Single Allocation revenue. [CFDA #93.558]

BACKGROUND:

This amendment is adding additional funding and a service training program called "Career Connections." The Career Connections Program will provide job readiness skills needed for clients to be able to learn about the current job market, develop resume writing skills, current interviewing techniques and interpersonal behavior useful for employment.

The Finding Opportunities Careers for Ultimate Self-sufficiency (FOCUS), Essential Skills for Success

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)
408-4963

cc:

BACKGROUND: (CONT'D)

(Essential Skills), and Career Connections Programs (the Program) offer WTW participants the opportunity to participate in vocational training and/or job skills workshops at the West Contra Costa Adult Education school. The Program is intended to provide clients with additional assessment, support, and training/educational services. Program outcomes seek to help clients further define and advance their educational and professional paths, ultimately leading to job placement or continued educational attainment.

The Program is intended to offer WTW participants an opportunity to increase their awareness of how their views and experiences shape their perception about work, money, and the circumstances of their lives. Understanding their role enables participants to decrease the barriers and increase the motivation to set goals and accomplish them.

The original interagency agreement with West Contra Costa Adult Education was approved by the Board of Supervisors on May 22, 2018 (C.106), in the amount of \$61,723, for the period July 1, 2018 through June 30, 2019. An amendment to the interagency agreement was approved by the Board of Supervisors on October 23, 2018 (C.30) to add an additional service training program called "Essential Skills for Success."

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of amended agreement, program participants will receive less services geared toward job placement and/or continued education attainment, resulting in continued reliance on public benefits.



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: March 12, 2019

Subject: Renewal of Oracle Technical Support Services for Software Support

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute ordering documents under the existing Oracle Master Agreement with Oracle America, Inc., in an amount not to exceed \$245,800 for Oracle program technical support services for software updates and support for various County departmental systems, for the period May 31, 2019 through May 30, 2020.

FISCAL IMPACT:

The total annual cost is \$245,800. The cost is billed in quarterly installments and charged back to user departments through the Department of Information Technology's billing process.

BACKGROUND:

On November 17, 2015, the Board authorized the Chief Information Officer to enter into an Oracle Master Agreement (US-OMA-QT5714570) with Oracle America, Inc. The Master Agreement authorizes the County to place orders with Oracle for five years following the date of the Master Agreement. The order being placed under this board order is for a support service number that will renew technical support services for software for a one-year term. The support agreement will cover various Oracle servers through several participating County departments. The support order is as follows:

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: March 12, 2019

, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Scott Sullivan
925-313-1288

cc:

BACKGROUND: (CONT'D)

Support Service #2339990- \$245,799.84 for the period of May 31, 2019 through May 30, 2020.

- Oracle Database Enterprise Edition
- Oracle Diagnostic Pack
- Oracle Internet Developer Suite
- Oracle Tuning Pack

Oracle will send the County invoices quarterly, in arrears. According to the Oracle Master Agreement, the County may terminate the agreement at any time without cause by giving Oracle 30-days prior written notice of such termination.

In accordance with Administrative Bulletin No 611.0, Departments are required to obtain Board approval for contracts in excess of \$100,000. The County Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

Disapproval of the recommendation will prevent the County from obtaining the software maintenance and support that is required by the manufacturer for continued use of the software.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Stipends to Foster Parents for Trainings, Workshops, and Focus Groups

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay stipends in an amount not to exceed \$15 per individual for each half day, or \$25 per individual for each full day to foster parents and birth parents, for a total payment amount not to exceed \$50,000 for attendance at training workshops, focus groups, and meetings for the period July 1, 2019 through June 30, 2021.

FISCAL IMPACT:

The \$50,000 of stipends are funded 50% by Child Welfare Allocation, which is 10% County, 48% State, and 42% Federal, and 50% Substance Abuse HIV funding, which is 7.5% County, 17.5% State, and 75% Federal.

BACKGROUND:

Employment and Human Services Department (EHSD) supports and convenes trainings, meetings, workshops, and focus groups to meet mandated and discretionary training requirements for foster parents and birth parents. EHSD often includes provisions for reasonable stipends to be paid to program participants in their funding application, in order to encourage participation. The involvement of program participants is critical in designing and modifying effective programs.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: June McHuen, Deputy

Contact: Elaine burres 608-4960

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of stipends for attendance to workshops, trainings, and focus groups, foster parents and birth parents may be precluded from attendance and interaction in the ongoing system of change and development of services.



Contra
Costa
County

To: Board of Supervisors
From: Todd Billeci, County Probation Officer
Date: March 12, 2019

Subject: Contract with California Department of Corrections and Rehabilitation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the California Department of Corrections and Rehabilitation, in an amount not to exceed \$149,856 beginning upon Board and State approval through June 30, 2021 for diagnostic and treatment services to youth referred from Juvenile Court in Contra Costa County and in custody at Department of Juvenile Justice (DJJ) facilities.

FISCAL IMPACT:

\$149,856, 100% General Fund

BACKGROUND:

The California Department of Corrections and Rehabilitation provides diagnostic studies, treatment services and temporary detention for case referrals from Juvenile Courts for a period not to exceed ninety (90) days. The cost of this treatment is borne by the County in which the Court is situated. The Director of the facility reports to the court its diagnosis and recommendations concerning the person within the ninety (90) days.

CONSEQUENCE OF NEGATIVE ACTION:

If the Juvenile Court makes an order placing a person in a DJJ Diagnosis and Treatment Center Probation will not have a contract in place to pay for services.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema
925-313-4195

By: June McHuen, Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

This action supports two of the community outcomes established in the Children's Report Card: 1) "Children and Youth Healthy and Preparing for Productive Adulthood" and 2) "Communities that are Safe and Provide a High Quality of Life for Children and Families."



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #77-217 with Healthrisk Resource Group, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-217 with Healthrisk Resource Group, Inc., a corporation, in an amount not to exceed \$300,000, to provide claims processing and negotiation services to Contra Costa Health Plan (CCHP) members, for the period from March 1, 2019 through February 28, 2021.

FISCAL IMPACT:

This is a contingency fee contract. Contractor receives a percentage of the savings received from their services.

BACKGROUND:

Under Contract #77-217, Contractor will provide claims processing services and negotiation services for CCHP, including, acting as billing agent to negotiate discounted rates, reviewing the documentation of medical claims, and electronically transmitting claims from out-of-network medical providers, for the period from March 1, 2019 through February 28, 2021.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6004

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCHP will not have access to Contractor's negotiation, claims processing and price factoring services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #74-593 with Anka Behavioral Health, Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-593 with Anka Behavioral Health, Incorporated, a non-profit corporation, in an amount not to exceed \$147,414, to provide socialization and vocation rehabilitative services to adults with severe and persistent mental illness for the period from January 1, 2019 through June 30, 2019. This contract includes a six-month automatic extension through December 31, 2019, in an amount not to exceed \$143,244.

FISCAL IMPACT:

This Contract is funded 100% by Mental Health Realignment.

BACKGROUND:

Under Contract #74-593, Contractor will provide socialization and vocational rehabilitative services to adults with severe and persistent mental illness, including specific technical training and hands-on instruction for trades, certifications, or diplomas for the period from January 1, 2019 through June 30, 2019, which includes a six-month automatic extension through December 31, 2019.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Matthew White, M.D.,
925-957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, adults with severe and persistent mental illness will not receive vocational services provided by this contractor.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 12, 2019

Subject: West Advanced Technologies, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff- Coroner, or designee, to execute a contract with West Advanced Technologies, Inc. in an amount not to exceed \$450,000 to provide consulting, design development, programming services, and maintenance and support for the Automated Regional Information Exchange System (ARIES) for the period April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

Urban Areas Security Initiative (UASI) Grant and ARIES org #2551 Funding.

BACKGROUND:

The Automated Regional Information Exchange System (ARIES) is a software application owned by Contra Costa County, and used by County and other law enforcement agencies to manage arrest and parolee data collected from law enforcement agencies. ARIES manages arrest and parole data provided by local law enforcement agencies that is stored on a County server. The purpose of this Contract is for the Contractor to provide

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Sandra Brown
925-335-1553

cc:

BACKGROUND: (CONT'D)

consulting, design development, programming services, maintenance and support services to the Sheriff's Office, including without limitation, the Data Standardization, Data Warehouse Decommission, LInX Integration and Agency Data Mapping Integration projects. There are currently more than 9,000 users from over 104 different agencies participating in the system.

CONSEQUENCE OF NEGATIVE ACTION:

ARIES continues to improve the way it does business everyday by providing reliable and functional application to law enforcement agencies. If this contract is not approved, ARIES will not be able to continue to improve, upgrade and implement a sophisticated data sharing system for more than 9,000 users.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #74-592 with Jennifer Lee Miles, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-592 with Jennifer Lee Miles, MD, an individual, in an amount not to exceed \$199,680, to provide outpatient psychiatric care services to children and adolescents, for the period from April 1, 2019 through March 31, 2020.

FISCAL IMPACT:

This Contract is funded by 50% Federal Medi-Cal and 50% by Mental Health Realignment.

BACKGROUND:

Under Contract #74-592, Contractor will provide mental health assessments, medication management and evaluations for minors and adolescents with mental health disorders through March 31, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's psychiatric care services.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Matthew White, M.D. (925)
957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #26-713-3 with Pediatrix Medical Group of California, A Professional Corporation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-713-3 with Pediatrix Medical Group of California, a Professional Corporation, in an amount not to exceed \$450,000, to provide newborn hearing screening services at Contra Costa Regional Medical Center (CCRMC) and Health Centers, for the period from August 1, 2019 through July 31, 2022.

FISCAL IMPACT:

This Contract is funded 100% by Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On June 21, 2016, the Board of Supervisors approved Contract #26-713-2 with Pediatrix Medical Group of California, A Professional Corporation, to provide newborn hearing screening services for CCRMC and Health Center patients for the period August 1, 2016 through July 31, 2019.

Approval of Contract #26-713-3 will allow Contractor to continue to provide newborn hearing screening services through July 31, 2022.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Samir Shah, M.D.
925-370-5525

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's patients will not have access to Contractors newborn hearing screening services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Purchase Order with Carefusion 303, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute a Purchase Order with Carefusion 303, Inc., in an amount of \$370,787.52 for the replacement of the Model 8015, Becton Dickinson Alaris Point of Care Unit at the Contra Costa Regional Medical Center (CCRMC).

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

CCRMC's 8015 Point of Care Unit is the engine that powers and runs the infusion pumps, syringe pumps and patient controlled anesthesia. The current Unit has reached its end of service and needs replacement. The purchase of this equipment will ensure that CCRMC staff are using the most up to date Unit to continue with the quality of care we are providing to patients.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved, CCRMC and Contra Costa Health Centers will be unable to provide the safest, most reliable service to patients.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Jaspreet Benepal,
925-370-5101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Amendment No. 3 to Contract #23-596-3 with Emocha Mobile Health, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute Amendment No. 3 to Software and Services Agreement #23-596-3 with Emocha Mobile Health, Inc., effective March 1, 2019, to increase the payment limit by \$93,960 for a new payment limit of \$250,440 for tuberculosis monitoring software, and to extend the original term of May 1, 2016 through April 30, 2019, by three years to April 30, 2022.

FISCAL IMPACT:

This contract is funded 100% by Hospital Enterprise Fund I.

BACKGROUND:

On February 6, 2018, the Board of Supervisors approved Contract #23-596 (as amended by Administrative Amendment #23-596-1) with Emocha Mobile Health, Inc. for the Tuberculosis Monitoring and Outreach software through its Contractor-hosted system which allows the Health Services Department and patients to track laboratory measurements of the illness via telephone. Approval of Amendment No. 3 to Contract #23-596-3 will allow the County to have 10 County employee users of the software with an unlimited number of patients (including licenses, hosting, and support), and extend the contract term by three years through April 30, 2022

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Patrick Wilson,
925-335-8700

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the County will not be able to use the Contractor's software to monitor and track tuberculosis; therefore, the County would have to call patients with laboratory results and capture them manually.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 12, 2019

Subject: Amend Contract with Contra Costa Senior Legal Services for Legal Services to Eligible Seniors

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Senior Legal Services, effective March 1, 2019, to increase the payment limit by \$90,688 to a new contract payment limit not to exceed \$200,193 for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This amendment will increase department expenditures by \$90,688 to be funded 100% by Federal Older Americans Act, Title III-B and Title VII-B revenue. [CFDA #93.044, 93.041]

BACKGROUND:

Contra Costa Legal Services provides county-wide legal services (e.g. phone call, letters and document review, negotiations), representation at administrative proceedings and representation in court hearings to eligible clients 60 years of age and older, with emphasis on those individuals of greatest social need, greatest economic need, minority persons, and particularly minority persons with the greatest economic needs. This amendment is the result of receiving additional funding from the California Department on Aging's redistribution of unused funds from all California counties that related to providing legal services.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)
608-4963

cc:

BACKGROUND: (CONT'D)

Contra Costa Senior Legal Services was selected through the competitive bid process, Request For Proposals (RFP) 1154.

Original contract was approved by the Board of Supervisors May 22, 2018 (C.83), for \$109,505 from July 1, 2018 through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

County-wide legal services and representation to clients 60 years of age or older will not be available at no cost.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #77-062-3 with Medic Shuttle, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Service Director, or designee, to execute on behalf of the County Contract #77-062-3 with Medic Shuttle, LLC, a limited liability company, in an amount not to exceed \$900,000, to provide non-emergency medical transportation/paratransit services for Contra Costa Health Plan (CCHP) members, for the period April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

This Contract funded 100% by Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

In April 2017, the County Administrator approved and the Purchasing Services Manager executed Contract #77-062 (as amended by Amendment Agreements #77-062-1 and #77-062-2) with Medic Shuttle, LLC to provide non-medical transportation/paratransit services for CCHP members for the period April 1, 2017 through March 31, 2019.

Approval of Contract #77-062-3 will allow the Contractor to provide non-emergency medical transportation/paratransit services to CCHP members through March 31, 2021

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6104

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #27-136-12 with Touchstone Counseling Services, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #27-136-12 with Touchstone Counseling Services, Inc., a non-profit corporation, in an amount not to exceed \$300,000, to provide outpatient psychotherapy services for Contra Costa Health Plan (CCHP) members for the period from April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

This Contract is funded 100% by CCHP Enterprise Fund II. (Rate increase)

BACKGROUND:

On March 10, 2015, the Board of Supervisors approved Contract #27-136-11 with Touchstone Counseling Services, Inc., for the provision of outpatient psychotherapy services for CCHP members for the period from April 1, 2017 through March 31, 2019.

Approval of Contract #27-136-12 will allow Contractor to continue providing outpatient psychotherapy services for CCHP members through March 31, 2021.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6104

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized professional health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #27-578-11 with Dialysis Access Center, A Medical Corporation

RECOMMENDATION(S):

APPROVE AND AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #27-578-11 with Dialysis Access Center, A Medical Corporation, in an amount not to exceed \$900,000 to provide dialysis services for Contra Costa Health Plan (CCHP) members for the period from April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

This Contract is funded 100% by CCHP Enterprise Fund II. (Rate Increase)

BACKGROUND:

On March 27, 2017, the Board of Supervisors approved Contract #27-578-9 (as amended by Amendment Agreement #27-578-10) with Dialysis Access Center Inc., to provide dialysis services for CCHP members for the period from April 1, 2017 through March 31, 2019.

Approval of Contract #27-578-11 will allow the Contractor to continue providing dialysis services for CCHP members through March 31, 2021.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6104

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #77-069-1 with Sun Healthcare and Surgery Group, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-069 with Sun Healthcare and Surgery Group, Inc., a corporation, in an amount not to exceed \$2,500,000, to provide podiatry and wound care services for Contra Costa Health Plan (CCHP) members, for the period from April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

This Contract is funded 100% by CCHP Enterprise Fund II Fund. (Rate increase)

BACKGROUND:

On March 7, 2017, the Board of Supervisors approved Contract #77-069 with Sun Healthcare and Surgery Group, Inc. to provide podiatry and wound care services for CCHP members the period April 1, 2017 through March 31, 2019.

Approval of Contract #77-069-1 will allow the Contractor to continue to provide podiatry and wound care services for CCHP members through March 31, 2021.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharon Mackey,
925-313-6104

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #74-514-5 with Robin Wendy Asher, MD

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-514-5 with Robin Wendy Asher, MD, an individual, in an amount not to exceed \$239,616, to provide outpatient psychiatric care services to children and adolescents in Central Contra Costa County, for the period from April 1, 2019 through March 31, 2020.

FISCAL IMPACT:

This Contract is funded by 50% Federal Medi-Cal and 50% by Mental Health Realignment. (No rate increase)

BACKGROUND:

On January 23, 2018, the Board of Supervisors approved Contract #74-514-3, (as amended by Contract Amendment Agreement #74-514-4) with Robin Wendy Asher, MD, to provide outpatient psychiatric services to mentally ill adults in Central Contra Costa County, including diagnosing, counseling, evaluation, and medical and therapeutic treatment and consulting and training in medical and therapeutic matters for the period from April 1, 2018 through March 31, 2019.

Approval of Contract #74-514-5 will allow Contractor to continue providing psychiatric services through March 31, 2020.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Matthew White, M.D.,
925-957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's psychiatric care services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Amendment/Extension #26-744-4 with the Regents of the University of California, on behalf of its University of California, San Francisco School of Med

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment/Extension Agreement #26-744-4 with the Regents of the University of California, on behalf of its University of California, San Francisco School of Medicine, an educational institution, effective July 1, 2019, to increase the payment limit by \$120,000, from \$210,000 to a new payment limit of \$330,000, and to extend the termination date from June 30, 2019 to June 30, 2022, to provide a residency training program in family medicine.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise I Funds. (Rate increase)

BACKGROUND:

On August 6, 2013, the Board of Supervisors approved Contract #26-744 (as amended by Amendment Agreements #26-744-1 through #26-744-3) with the Regents of the University of California, on behalf of its University of California, San Francisco School of Medicine, to provide a residency training program in family medicine for the period from May 1, 2013 through June 30,

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Samir Shah, MD,
925-370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

BACKGROUND: (CONT'D)

2019. This contract includes mutual indemnification.

Approval of Contract Amendment/Extension Agreement #26-744-4 will allow the Contractor to continue providing services through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contractor's students will not continue providing services in the Family Medicine Program.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Amendment #74-394-12 with Ronald L. Leon, M.D., Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #74-394-12 with Ronald L. Leon, M.D., Inc., a corporation, effective April 1, 2019, to amend Contract #74-394-11, to increase the payment limit by \$12,480, from \$209,664 to a new payment limit of \$222,144, with no change in the term of April 1, 2019 through March 31, 2020.

FISCAL IMPACT:

This amendment is funded by 100% Mental Health Realignment. (Rate increase)

BACKGROUND:

On December 12, 2018, the Board of Supervisors approved Contract #74-394-11 with Ronald L. Leon, M.D., Inc. to provide outpatient psychiatric services to patients in East Contra Costa County, for the period from April 1, 2019 through March 31, 2020.

Approval of Contract Amendment Agreement #74-394-12 will allow the Contractor to provide additional services through March 31, 2020.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Matthew White M.D.,
925-957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contractor will not provide additional psychiatric services.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #24-837-28 with Daniel May, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #24-837-28 with Daniel May, M.D., an individual, in an amount not to exceed \$279,552, to provide outpatient psychiatric services to County patients in West Contra Costa County, for the period from May 1, 2019 through April 30, 2020.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment. (No rate increase)

BACKGROUND:

On March 27, 2018, the Board of Supervisors approved Contract #24-837-26 (as amended by Contract Amendment Agreement #24-837-27) with Daniel May, M.D., to provide outpatient psychiatric services, including diagnosing, counseling, evaluating, and providing medical and therapeutic treatment to County patients in West County, for the period from May 1, 2018 through April 30, 2019.

Approval of Contract #24-837-28 will allow Contractor to continue providing outpatient psychiatric services through April 30, 2020.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Matthew White, M.D.,
925-957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, adult patients in West County requiring outpatient psychiatric services will not have access to Contractor's services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #74-424-9 with David A. Schwartz, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-424-9 with David A. Schwartz, M.D., an individual, in an amount not to exceed \$174,720 to provide outpatient psychiatric services for adults in Central Contra Costa County for the period from May 1, 2019 through April 30, 2020.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment. (No rate increase)

BACKGROUND:

On March 13, 2018 the Board of Supervisors approved Contract #74-424-7 (as amended by Contract Amendment Agreement #74-424-8) with David A. Schwartz, M.D., for the provision of outpatient psychiatric services, including, but not limited to diagnosing, counseling, evaluating, and providing medical and therapeutic treatment to mentally ill adults in Central Contra Costa County for the period May 1, 2018 through April 30, 2019.

Approval of Contract #74-424-9 will allow Contractor to continue providing outpatient psychiatric services through April 30, 2020.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Matthew White, M.D.,
925-957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's outpatient psychiatric services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #76-640 with Andrew Keyser. M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-640 with Andrew Keyser, M.D, an individual, in an amount not to exceed \$211,000, to provide emergency medicine services for Contra Costa Regional Medical Center (CCRMC) and Health Centers for the period from April 10, 2019 through March 31, 2020.

FISCAL IMPACT:

This Contract is funded 100% by Hospital Enterprise I. (No rate increase)

BACKGROUND:

Under Contract #76-640, Contractor will provide emergency medicine services at CCRMC and Health Centers for the period April 10, 2019 through March 31, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring emergency medicine care at CCRMC and Health Centers will not have access to Contractor's services.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Samir Shah, M.D.,
925-370-5525

By: June McHuen, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #27-779-5 with Northern California Cornea Associates, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #27-779-5 with Northern California Cornea Associates, Inc., a corporation, in an amount not to exceed \$300,000, to provide ophthalmology and optometry services for Contra Costa Health Plan (CCHP) members for the period from April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

This Contract is funded by 100% by CCHP Enterprise Fund II. (Rate increase)

BACKGROUND:

In February 2017, the County Administrator approved and the Purchasing Services Manager executed Contract #27-779-4 with Northern California Cornea Associates, Inc. to provide ophthalmology and optometry services for CCHP members for the period from April 1, 2017 through March 31, 2019.

Approval of Contract #27-779-5 will allow Contractor to continue providing ophthalmology and optometry services for CCHP members through March 31, 2021.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

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ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6104

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #27-583-6 with Contra Costa Eye Medical Center, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #27-583-6 with Contra Costa Eye Medical Center, Inc., a corporation, in an amount not to exceed \$250,000 to provide ophthalmology services for Contra Costa Health Plan (CCHP) members for the period from April 1, 2019 through March 31, 2021

FISCAL IMPACT:

This Contract is funded 100% by CCHP Enterprise Fund II. (Rate Increase)

BACKGROUND:

On March 14, 2017 the Board of Supervisors approved Contract #27-583-5 with Contra Costa Eye Medical Center, Inc., to provide ophthalmology services for CCHP members for the period from April 1, 2017 through March 31, 2019.

Approval of Contract #27-583-6 will allow the Contractor to continue providing ophthalmology services for CCHP members through March 31, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6104

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Contract #77-211 with Connect Hearing, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-211 with Connect Hearing, Inc., a corporation, in an amount not to exceed \$120,000, to provide hearing aid dispensing services to Contra Costa Health Plan (CCHP) members for the period from April 1, 2019 through March 31, 2021.

FISCAL IMPACT:

This Contract is funded 100% by CCHP Enterprise Fund II.

BACKGROUND:

Under Contract #77-211, the Contractor will provide hearing aid dispensing services to CCHP members for the period April 1, 2018 through March 31, 2021

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sharron Mackey,
925-313-6104

By: June McHuen, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: March 12, 2019

Subject: Purchase Order with Sam Clar Office Furniture, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute a Purchase Order with Sam Clar Office Furniture, Inc. in an amount not to exceed \$159,540 for furniture purchase at 2120 Diamond Blvd for the expansion of the Environmental Health Division.

FISCAL IMPACT:

Funded 100% by Hazardous Materials fees.

BACKGROUND:

Sam Clar Office Furniture, Inc. has supplied needed furniture and installation for offices and other spaces to multiple Health Services Department (HSD) locations. The Environmental Health Division is expanding into a larger suite and requires furniture and workstations to accommodate the staff and to serve clients.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved the staff moving to the new suite will not have furniture or workstations to perform their work efficiently.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Patrick Godley,
925-957-5405

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: March 12, 2019

Subject: Animal Services Director UPDATE with Shelter Enrichment Team (SET) Program

RECOMMENDATION(S):

ACCEPT Animal Services Department mid-fiscal year presentation on Shelter Enrichment Team (SET) program contract deliverables.

FISCAL IMPACT:

This board action has no fiscal impact. The \$300,000 contract used to execute the SET program reported on in this presentation, is funded mainly with fund balance from the Animal Benefit Fund, which is non-General Fund. There are insufficient funds generated through the Animal Benefit Fund to support this program long-term.

BACKGROUND:

Animal Services Department would like to provide a mid-fiscal year update on the SET program's contract deliverables and benefits/challenges we have learned in the past six months. The SET team has provided support in dog walking, kennel enrichment, behavior evaluations, volunteer/staff/public trainings and various exercise activities for dogs that may have entered the shelter with behavior challenges or have developed difficult to handle behaviors while in care at the Martinez and Pinole shelters.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Supervisor

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ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: June McHuen, Deputy

Contact: (925) 608-8470

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Department's capacity to provide animal welfare and care to sheltered animals at the Pinole and Martinez shelters would be negatively impacted if the SET program was discontinued.

CLERK'S ADDENDUM

Speaker: Allyn Lee, Dia Good (handout attached).

AGENDA ATTACHMENTS

Update on Shelter Enrichment Program

MINUTES ATTACHMENTS

Correspondence Received



Status Report: Shelter Enrichment Team

Unconditional Dog
7/01/2018-1/01/2019



Current Contract

July 1, 2018-June 31, 2019

Deliverables

- Provide Enrichment, in and out of kennel, to dogs at CCAS
 - 40 In-Kennel between both shelters, per work day (5 days/week)
 - 10 Out of Kennel/Walks in Pinole and 30 Out of Kennel/Walks in Martinez, per work day (5 days/week)
- Provide Behavior Evaluations
 - 30 in Martinez and 15 in Pinole, per week
- To provide Volunteer Training
- To provide Public Education Training Classes

Definitions of Deliverables



In Kennel Enrichment

Providing enrichment via presentation of novel object, scent, food toy or training session with use of protected barrier (kennel door).

*Specifically used for sick, injured, quarantined, and severely stressed animals

Definition of Deliverables



Out Of Kennel Enrichment - referred to as "Walks"

Consists of any activity outside of protective contact. Typically these sessions consist of walks, training sessions, nosework activities or playtime with toys.

Definition of Deliverables



Behavior Evaluations

Using a predetermined and consistent set of interactions with each dog to gain knowledge on how they might handle situations outside of the shelter. This helps us to place each dog into the category of Available or Transfer Behavior and uses a color coded system to describe a set of expected behaviors. This information aids in adoption counseling and handling within shelter.

Our Team

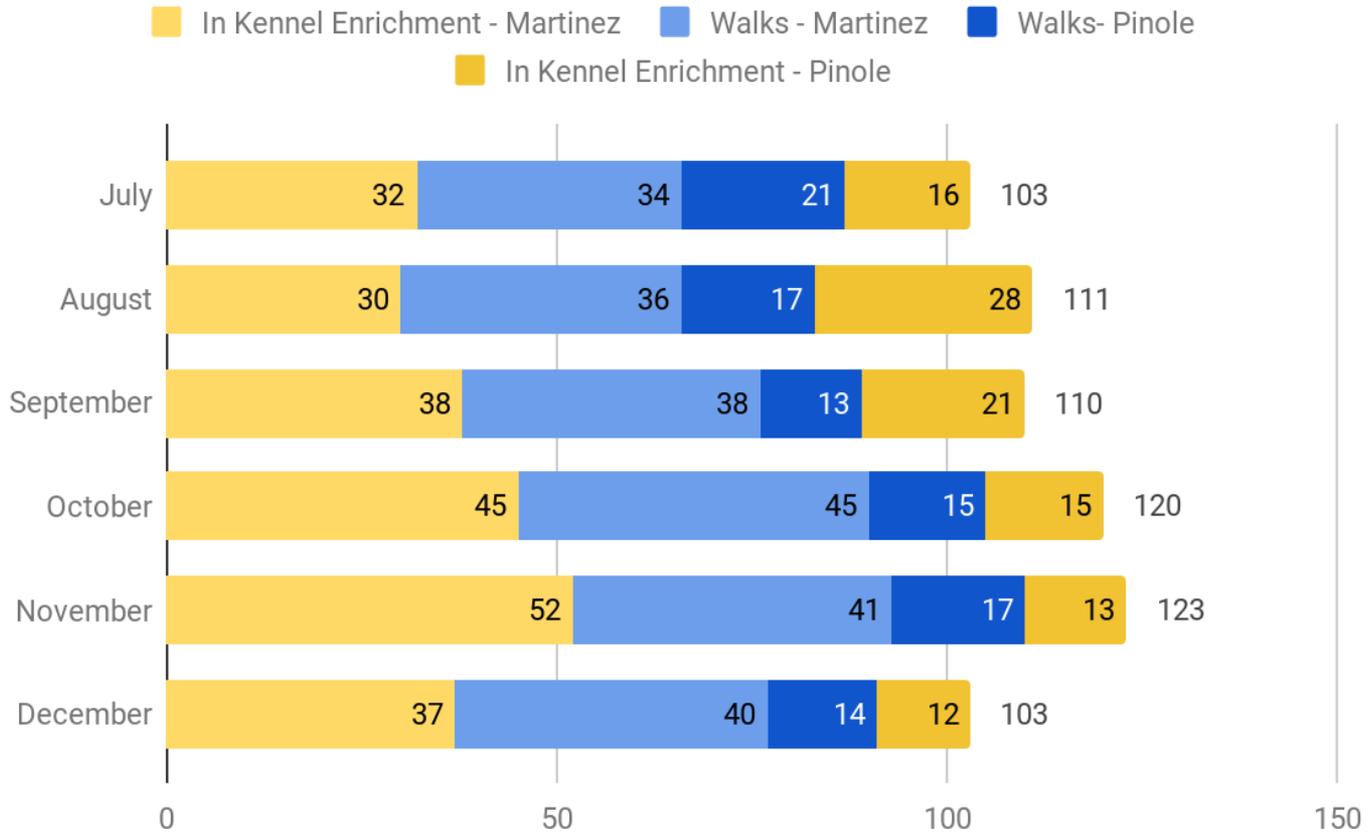
Throughout the majority of the referred time frame our team was as follows:

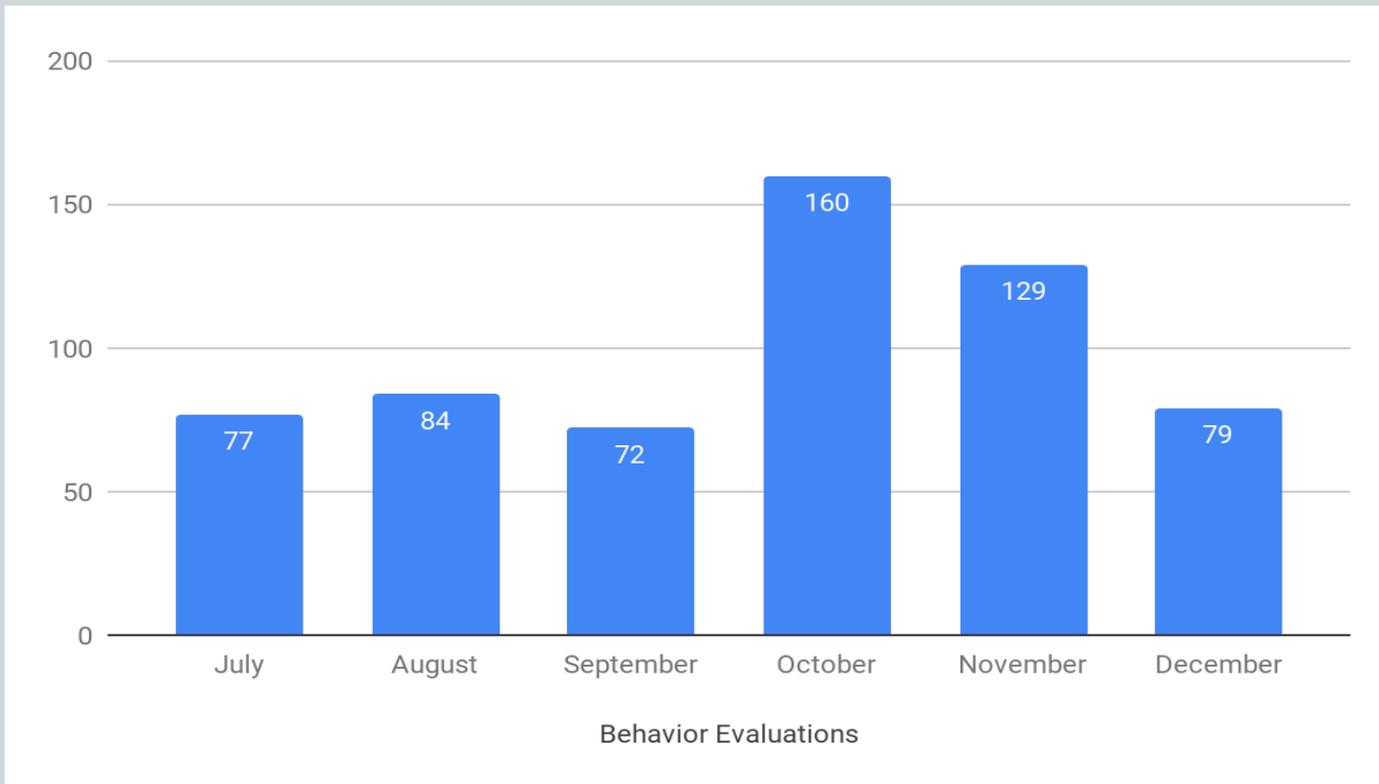
Two full-time (30-40 hours/week) “supervisors” who perform Behavior Evaluations, Volunteer Training, coordinate and meet with CCAS staff as necessary, track behavior changes with resident dogs and work daily with the most challenging dogs, in addition to coordinating SET duties and tasks.

Two full-time (40 hours/week) walkers, and three part-time (25 hours/week) walkers

Additionally, two Contractors who assisted in completion of Behavior Evaluations and Volunteer Training for a collective 25 hours/month

In and Out of Kennel Enrichment- Daily Average, per Month





- Fluctuations highly dependent on intake of animals, as well as animal health at time of attempted evaluation.
- Shelter practice is to place dogs under 25 lbs, or under 1 yr old, with an “Available” status prior to a behavior evaluation to facilitate quicker adoptions for the more “desirable” dogs.

Trainings Offered - July Through December



Volunteer Trainings:

13 Volunteer Classes

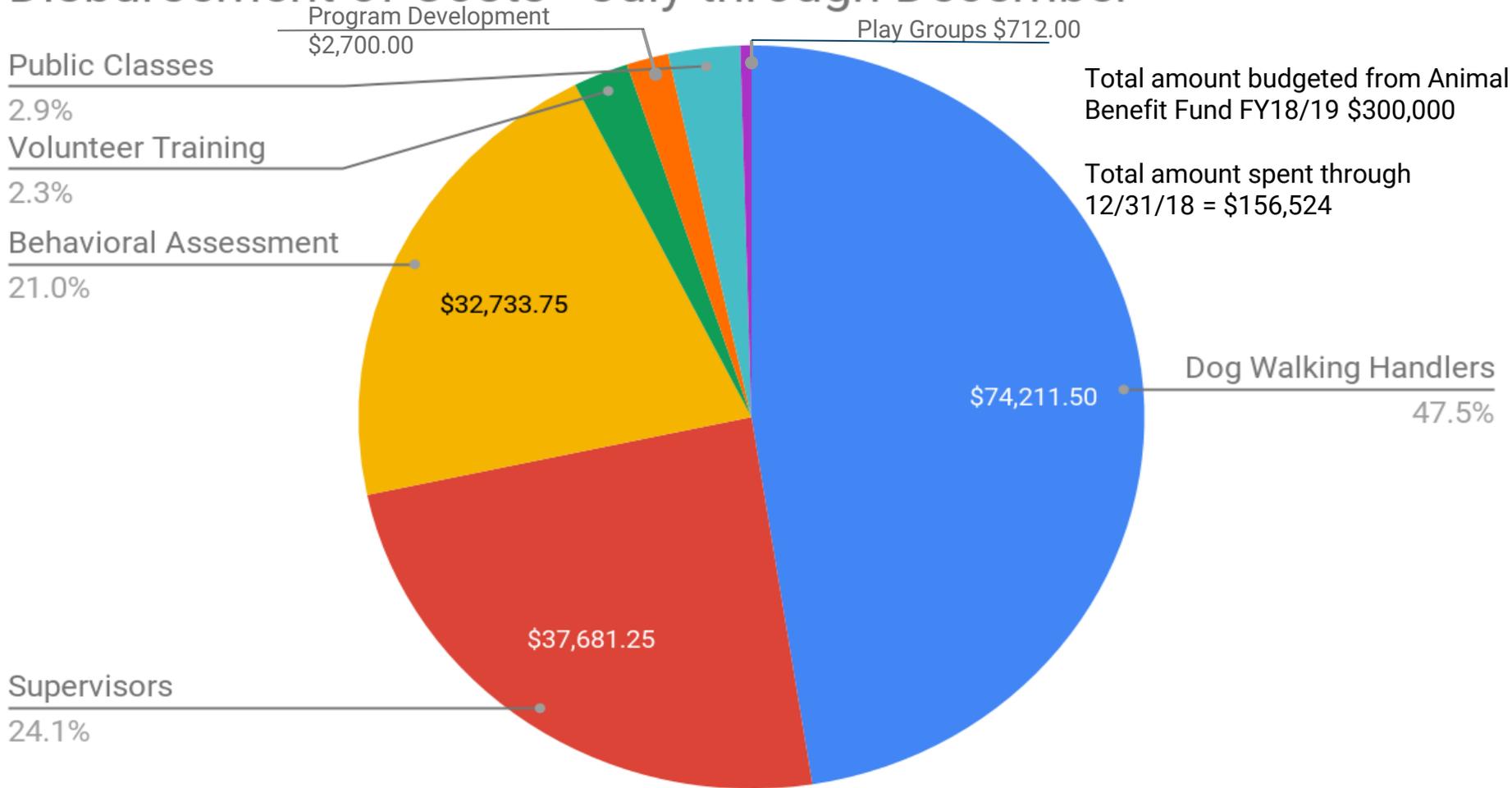
12 drop-in classes offered

Public Training - 2 classes
per week

Total Classes: 46 classes

PDA Classes due to begin in
March 2019

Disbursement of Costs - July through December



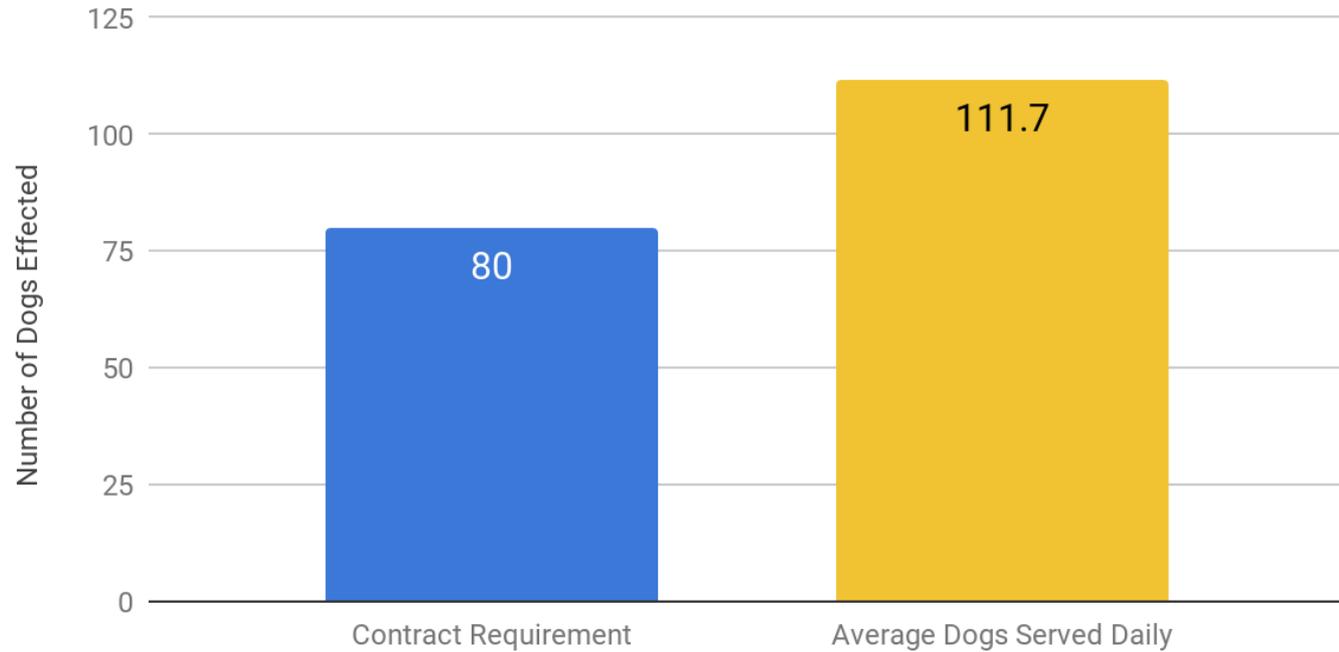


Results



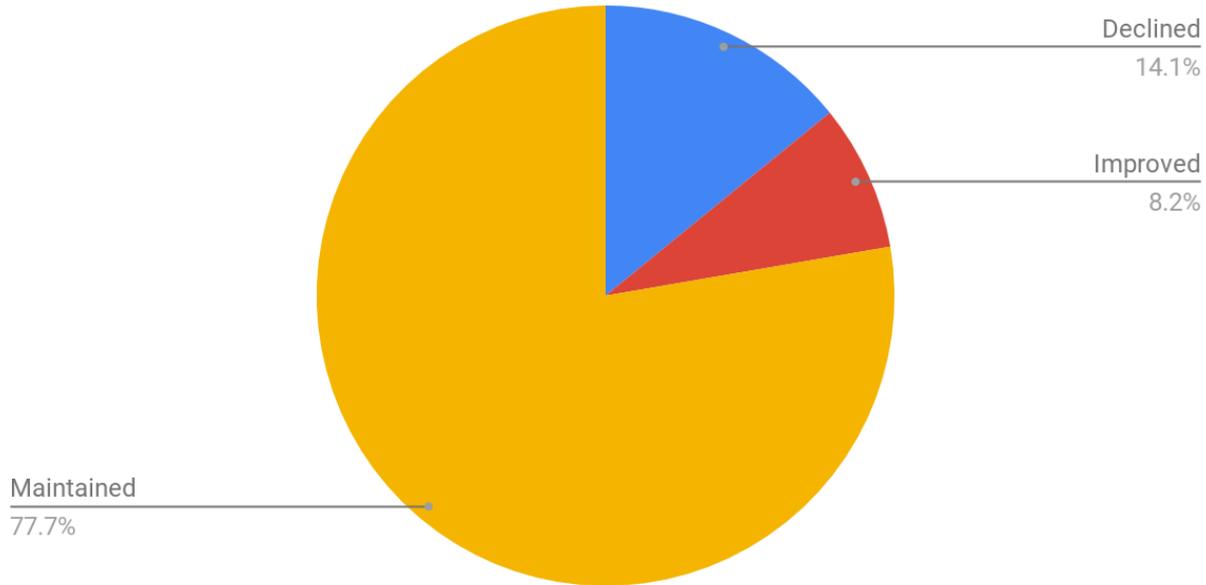
Average Daily Enrichment

Daily Average of Dogs Directly Effected by SET Efforts



Data Tracking of Status Changes

Specifically tracking dogs who were evaluated from 7/1/18-1/1/19



Prior to the beginning of the SET program a large percentage of dogs “declined” during their stay. Positive results of the SET program are that dogs “maintained” or “improved” their status during their stay at CCAS.

Program Successes



1. Helping dogs maintain for longer stays
 2. Improvement through consistent training/interactions
 3. Being able to slow or limit decline due to kennel stress
 4. More thorough knowledge of dogs as individuals, before adoption/transfer
 5. Team-like atmosphere with medical and kennel staff
-

Program Challenges



1. Increase in population and length of stay for dogs directly affects stress within facility
 2. Limited control over environment impacts efficacy of training and management plans, specifically in cases needing environmental arrangement
 3. Outside pressure to make dogs with behavior concerns “Available” while managing higher return rate
 4. Management of notes and communications with number of dogs under consistent care
 5. Taking on of additional tasks based on shelter needs (assisting with medical, adoption counseling, adopter support, transfer partner communications)
-



Conway-
Transferred 291 days



Fudge-
Adopted 58 days



Tango-
Still Waiting! 338+ days



Shasta-
Transferred 46 days



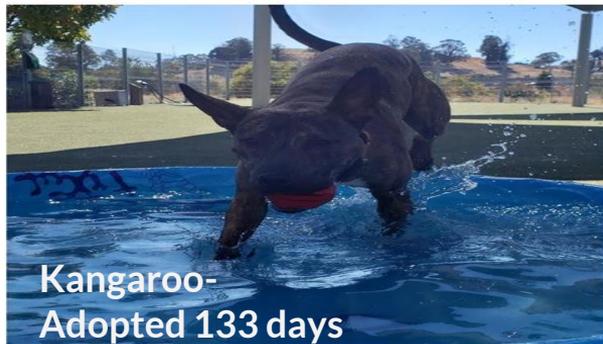
Robo-
Transferred 149 days



Count Chocula-
Transferred 112 days



Royal-
Adopted 155 days



Kangaroo-
Adopted 133 days



Pancho-
Transferred 122 days

Status Report ~ Shelter Enrichment Team

3/12/2019

Funding Viability

Background: Funds were allocated (no-bid contracts) from the donation account in February 2018 (\$99,000) and June 2018 (\$300,000). Given the rate of donations received over the past several years, it would take 4-5 years to replenish this amount in the donation account. Staff reported that the donation account will be depleted within two years. In addition, the shelter faces a substantial budget shortfall for 2019/2020.

It costs more than \$1,100 per service day (M-F) for SET services, the majority of which are dog walkers.

What is the impact of this program on the donation account?

Are/will funds be diverted from other essential programs funded by donors impacting medical care and population control (spay/neuter)?

Sustainability

Background: Many of the components of this program were accomplished by an on-site behavior analyst and volunteers prior to the creation of the for-profit company Unconditional Love by one of the CCAS behavior analysts.

It doesn't appear the SET program addresses the failures of the shelter, e.g. the lack of volunteers who walk dogs, but rather bypasses current conditions.

What is the path forward for volunteers and staff to take over the bulk of the contracted work?

Questions regarding the report:

1. Numerous training classes are listed. The information not provided is the number of persons actually participating in these classes. What are drop-in classes and who benefited? How were the public training classes publicized and how many people participated?
2. The average daily enrichment chart shows dogs directly affected by SET efforts, but doesn't provide data of the relationship to the entire population of CCAS dogs.
3. How has this program impacted adoption return rates, the primary reason for return being behavior?
4. How has this program impacted adoptions (increased?) and length of stay (reduced?)?
5. Should the goal of helping dogs maintain for longer stays be secondary to preparing dogs for adoptions?



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: March 12, 2019

Subject: Amended and Restated Bylaws of the Contra Costa County Library Commission (2019)

RECOMMENDATION(S):

ADOPT the Amended and Restated Bylaws of the Contra Costa County Library Commission, as recommended by the Library Commission and the County Librarian.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Library Commission was established by the Board on March 12, 1991. The 1991 Board Order established the composition and powers of the Commission. Since that time, a number of changes have occurred that have affected the Commission. The City of Richmond elected to leave the Commission. Two new members were added to the Commission when the City of Oakley incorporated in 2000 and the College District was invited to join. On December 19, 2017, the Board approved the current composition of the Commission and assorted changes to the powers of the Commission. On April 24, 2018, the Board of Supervisors approved the Amended and Restated Bylaws of the Commission. During the regular Commission meeting in November, 2018, the Commissioners discussed moving some of the meetings to other library facilities as a way of achieving Goal 3, Objective 2 of the 2019 Work

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Walter Beveridge
925-608-7730

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

Plan: "Conduct more meetings of the Commission at community libraries." It was discovered during this discussion that while the current bylaws grant the Commission the ability to change the location of the meeting, they are silent on the ability to alter the day/time of the meeting. This addition to the bylaws seeks to remedy that oversight.

CONSEQUENCE OF NEGATIVE ACTION:

If these revised bylaws are not approved, the Library Commission will not have the flexibility necessary to allow changes in meeting days/times. This flexibility will aid the Commission in achieving Goal 3, Objective 2 of their current 2019 Work Plan: "Conduct more meetings of the Commission at community libraries."

CHILDREN'S IMPACT STATEMENT:

None.

ATTACHMENTS

Bylaws - Clean Copy

2019 Draft Bylaws with added language

**AMENDED AND RESTATED BYLAWS OF THE
CONTRA COSTA COUNTY LIBRARY COMMISSION**

Adopted March 12, 2019

**AMENDED AND RESTATED BYLAWS
OF THE CONTRA COSTA COUNTY
LIBRARY COMMISSION
March 2019**

I. NAME

The name of the commission is the Contra Costa County Library Commission ("the Commission").

II. AUTHORITY

The Commission is organized and exists as an advisory board to the Board of Supervisors of Contra Costa County (the "Board") and the County Librarian pursuant to an Order of the Board dated March 12, 1991. The composition of the Commission and certain of its powers were revised pursuant to an Order of the Board dated December 19, 2017, and an Order of the Board dated April 24, 2018.

III. PURPOSE

The Commission is created for the following purposes:

- A. To serve in an advisory capacity to the Board and the County Librarian.
- B. To provide community linkage to the County Library including, but not limited to, providing regular reports on the activities of the Commission to appointing authorities.
- C. To serve as a forum for the community to express its views regarding the goals and operations of the County Library.
- D. To assist the Board and the County Librarian in providing library services based on assessed public need.
- E. To develop and recommend proposals to the Board and the County Librarian for the betterment of the County Library, including, but not limited to, such efforts as insuring a stable and adequate funding level for the libraries in the County.

IV. DUTIES

The Commission shall perform the following advisory functions:

- A. Participate in the planning process, including the Library element of the County General Plan and the Library Strategic Plan.

- B. Assist in the review of County Library policies that the Commission and the County Librarian determine will improve the operations of the County Library and service to the public.
- C. Perform such other tasks and undertake such other assignments as may from time to time be referred to the Commission by the Board or the County Librarian.
- D. Provide reports to the Board and the County Librarian when the Commission deems such reports to be timely and appropriate.

The Library Commission is an advisory body and as such is specifically prohibited from (i) undertaking any inquiry or investigation into the personnel policies and practices of the County Library or the day-to-day administrative operations of the County Library, and, (ii) from taking any action that would imply the County’s support or opposition to legislation, in the absence of, or that is inconsistent with, adopted Board positions. *Only the Board of Supervisors can send letters on a particular piece of legislation.*

V. COMPOSITION

When all positions are filled, the Commission will be comprised of no fewer than twenty-four voting members and no more than twenty-eight total members (voting and non-voting members are “Members”). The composition of the Commission will be as follows:

- A. Eighteen city (town) representatives, with each of the eighteen cities and towns in the County Library Service Area¹ having one appointment, and with each appointment being (i) other than a member of the city (town) council, and (ii) a voting Member (each such Member a “City Member”).
- B. Five representatives of the County, with each member of the Board having one appointment and each appointment being (i) other than a member of the Board, and (ii) a voting Member (each such Member, a “County Member”).
- C. Four ex officio (non-voting) Members, with (i) each of the following entities having one appointment, and (ii) each to be other than an elected member of the appointing authority’s governing body.
 - Contra Costa County Office of Education
 - Contra Costa Friends Council
 - East Bay Leadership Council

¹ The eighteen cities/towns are: Antioch, Brentwood, Clayton, Concord, Danville, El Cerrito, Hercules, Lafayette, Martinez, Moraga, Oakley, Orinda, Pinole, Pittsburg, Pleasant Hill, San Pablo, San Ramon and Walnut Creek.

- Contra Costa Community College District

D. One voting Member appointed by the Contra Costa Central Labor Council (the “Labor Council Member”).

An appointing authority may appoint an alternate member to participate as a Member when the primary Member is absent. When the primary Member is absent, the alternate member will serve as the voting Member for the appointing authority. Alternate members may attend any meeting, but may only vote in the absence of the primary Member.

When a vacancy occurs, the entity represented by the vacant seat may appoint a replacement representative.

VI. DURATION AND TERM

A. General.

1. Term. Following any applicable Transition Term, as defined below, each Member will serve 4-year term and may be reappointed by their appointing authority. Each Member, including a Member appointed to fill a vacancy, will hold the seat for which they were appointed until the expiration of the term for that seat, or until that Member’s earlier resignation or removal in accordance with these bylaws.

2. Definitions.

- a) “Class 1” means the group of Members that have a four-year term beginning July 1, 2018.
- b) “Class 2” means the group of Members that have a four-year term beginning July 1, 2019.
- c) “Class 3” means the group of Members that have a four-year term beginning July 1, 2020.
- d) “Class 4” means the group of Members that have a four-year term beginning July 1, 2021.
- e) “Current Term” means the term in effect at the time these bylaws are amended and restated by the Board in 2018.
- f) “Transition Term” means the period of time that begins on the day after the Member’s Current Term expires, and ends on (i) June 30, 2018, if the Member is in Class 1, (ii) June 30, 2019, if the Member is in Class 2, (iii)

June 30, 2020, if the Member is in Class 3, and (iv) June 30, 2021, if the Member is in Class 4.

3. Class Assignments. Class assignments will be determined by the County Librarian.

B. Rescission. Either the Board or the appointing authority may rescind an appointment to the Commission.

VII. ATTENDANCE REQUIREMENTS

Regular attendance at meetings of the Commission is required. An unexcused absence from three regularly scheduled consecutive meetings will be considered grounds for the Commission to recommend to the Board that it rescind the absentee Member's appointment. Excused absences will be granted for the following reasons: illness of self, member of immediate family, or close friend; death of member of immediate family or close friend; requirements of the member's job or elected/appointed position; vacation. A Member must contact the Secretary prior to the meeting to be excused from a meeting.

Before making a recommendation of rescission to the Board, the Chair will notify any Member whose appointment is at risk.

VIII. OPEN MEETINGS AND CONFLICT OF INTEREST

Commission meetings must be open to the public in accordance with the Ralph M. Brown Act, (Gov. Code 54950 *et seq.*) and the Contra Costa County Better Government Ordinance. Commission members must adhere to the principles and rules of the Political Reform Act of 1974 (Gov. Code 81000 *et seq.*).

IX. OFFICERS

A. The Commission shall elect its own Chair and Vice Chair. The County Librarian will be the Secretary.

B. The Chair shall (i) preside at all meetings of the Commission, (ii) set the agenda and review minutes for all meetings in consultation with the Secretary, (iii) have general supervision over all Commission business and (iv) have such other powers and duties as may be assigned by the Commission, provided such powers and duties are consistent with these bylaws.

C. The Vice Chair shall, in the absence or inability of the Chair to act, exercise all the powers and perform all the duties of the Chair. The Vice Chair shall also have such other powers and duties as may be assigned by the Commission, provided such powers and duties are consistent with these bylaws.

- D. The Secretary will keep the minutes of the meetings of the Commission. In consultation with the Chair, the Secretary shall prepare all agendas. The Secretary shall distribute all agendas, act as custodian of Commission records, keep a register of the contact information of each member, which information is to be furnished to the Secretary by each member and, in general, perform all duties incident to the office of Secretary.
- E. The Chair and Vice Chair shall be elected annually at the regular November meeting for a term of one year and may succeed themselves for one additional consecutive term. Officer vacancies are to be filled by election at the next regular meeting.

X. MEETINGS

- A. The Commission shall hold regular meetings at least quarterly at dates and times to be determined by vote of the Commission, at the final meeting of the year for the year following. Meetings will be held at the Contra Costa County Library Headquarters, 777 Arnold Drive, Suite 210, Martinez, California 94553, or other designated location. Ninety-six hours' notice must be given for all regular meetings.
- B. A special meeting may be called at any time by the Chair or by a Commission majority.
- C. A quorum for all meetings is thirteen voting Members.
- D. The agenda and minutes of each meeting is to be sent electronically to each member, the Board of Supervisors, and any additional persons authorized by the Commission. A paper copy of the agenda and minutes of each meeting will be mailed upon request. Other persons requesting the minutes of a meeting must do so in writing to the Secretary and pay the prevailing copying and mailing rates.

XI. VOTING

- A. The work of the Commission may proceed by consensus as long as there is no objection from a Member to proceeding in this manner.
- B. Except as provided in Section XIV below, on any matter where a Member requests a recorded vote, the matter may only be approved if it is approved by a majority of the County Members present and a majority of the City Members present. For purposes of this section, the vote of the Labor Council Member will be counted as a City Member vote.
- C. Proxy voting is not permitted.

D. Alternate members may only vote in the absence of the primary Member.

XII. CONDUCT OF BUSINESS

- A. Only business that is clearly identified as an item of discussion on the publicly-posted meeting agenda may be transacted at a meeting of the Commission, except as permitted under the Ralph M. Brown Act and Contra Costa County Better Governance Ordinance.
- B. All meetings of the Commission are to be called to order by the Chair, or in the Chair's absence, by the Vice Chair, or in the Vice Chair's absence, by a Member designated for that purpose by the Chair or Vice Chair. In the absence of any such designation, the Commission may designate an acting chair by majority vote.
- C. Public comment at all meetings is to be permitted in accordance with applicable law.

XIII. COMMITTEES

- A. The Commission may appoint working committees of no more than five Members for such specific purposes as appropriate for the conduct of the business of the Commission.
- B. All working committees shall make progress reports to the Commission at each of the Commission's regular meetings.
- C. All working committees are encouraged to contain a representative mix of County Members, City Members and non-voting Members.

XIV. AMENDMENTS TO THE BYLAWS

- A. Only the Board may amend these bylaws. A recommendation to the Board that these bylaws be amended must be approved by an affirmative vote of 60% of the voting Members.
- B. Any proposed amendment to these bylaws is to be presented in writing at a regular meeting of the Commission for discussion. The Commission shall vote on the proposed amendments at the next regular meeting of the Commission. The agenda for such meeting is to contain an item entitled "Proposed Bylaws Amendment."

XV. PUBLIC ACCESS TO COMMISSION RECORDS

The County Library shall make available to the general public all records of the Library Commission as required by law.

Note: New text being added to these bylaws is highlighted in yellow on page 5.

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Adopted March 12, 2019

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IX. OFFICERS

A. The Commission shall elect its own Chair and Vice Chair. The County Librarian will be the Secretary.

B. The Chair shall (i) preside at all meetings of the Commission, (ii) set the agenda and review minutes for all meetings in consultation with the Secretary, (iii) have general supervision over all Commission business and (iv) have such other powers and duties as may be assigned by the Commission, provided such powers and duties are consistent with these bylaws.

C. The Vice Chair shall, in the absence or inability of the Chair to act, exercise all the powers and perform all the duties of the Chair. The Vice Chair shall also have such other powers and duties as may be assigned by the Commission, provided such powers and duties are consistent with these bylaws.

- D. The Secretary will keep the minutes of the meetings of the Commission. In consultation with the Chair, the Secretary shall prepare all agendas. The Secretary shall distribute all agendas, act as custodian of Commission records, keep a register of the contact information of each member, which information is to be furnished to the Secretary by each member and, in general, perform all duties incident to the office of Secretary.
- E. The Chair and Vice Chair shall be elected annually at the regular November meeting for a term of one year and may succeed themselves for one additional consecutive term. Officer vacancies are to be filled by election at the next regular meeting.

X. MEETINGS

- A. The Commission shall hold regular meetings at least quarterly at dates and times to be determined by vote of the Commission, at the final meeting of the year for the year following. Meetings will be held at the Contra Costa County Library Headquarters, 777 Arnold Drive, Suite 210, Martinez, California 94553, or other designated location. Ninety-six hours' notice must be given for all regular meetings.
- B. A special meeting may be called at any time by the Chair or by a Commission majority.
- C. A quorum for all meetings is thirteen voting Members.
- D. The agenda and minutes of each meeting is to be sent electronically to each member, the Board of Supervisors, and any additional persons authorized by the Commission. A paper copy of the agenda and minutes of each meeting will be mailed upon request. Other persons requesting the minutes of a meeting must do so in writing to the Secretary and pay the prevailing copying and mailing rates.

XI. VOTING

- A. The work of the Commission may proceed by consensus as long as there is no objection from a Member to proceeding in this manner.
- B. Except as provided in Section XIV below, on any matter where a Member requests a recorded vote, the matter may only be approved if it is approved by a majority of the County Members present and a majority of the City Members present. For purposes of this section, the vote of the Labor Council Member will be counted as a City Member vote.
- C. Proxy voting is not permitted.

D. Alternate members may only vote in the absence of the primary Member.

XII. CONDUCT OF BUSINESS

- A. Only business that is clearly identified as an item of discussion on the publicly-posted meeting agenda may be transacted at a meeting of the Commission, except as permitted under the Ralph M. Brown Act and Contra Costa County Better Governance Ordinance.
- B. All meetings of the Commission are to be called to order by the Chair, or in the Chair's absence, by the Vice Chair, or in the Vice Chair's absence, by a Member designated for that purpose by the Chair or Vice Chair. In the absence of any such designation, the Commission may designate an acting chair by majority vote.
- C. Public comment at all meetings is to be permitted in accordance with applicable law.

XIII. COMMITTEES

- A. The Commission may appoint working committees of no more than five Members for such specific purposes as appropriate for the conduct of the business of the Commission.
- B. All working committees shall make progress reports to the Commission at each of the Commission's regular meetings.
- C. All working committees are encouraged to contain a representative mix of County Members, City Members and non-voting Members.

XIV. AMENDMENTS TO THE BYLAWS

- A. Only the Board may amend these bylaws. A recommendation to the Board that these bylaws be amended must be approved by an affirmative vote of 60% of the voting Members.
- B. Any proposed amendment to these bylaws is to be presented in writing at a regular meeting of the Commission for discussion. The Commission shall vote on the proposed amendments at the next regular meeting of the Commission. The agenda for such meeting is to contain an item entitled "Proposed Bylaws Amendment."

XV. PUBLIC ACCESS TO COMMISSION RECORDS

The County Library shall make available to the general public all records of the Library Commission as required by law.



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: March 12, 2019

Subject: ACCEPT CANVASS OF VOTES FOR POLICE SERVICE AREA ZONE 2904

RECOMMENDATION(S):

Accept the Canvass of Votes for the February 12, 2019 Special Election showing that the measure for Police Services in County Service Area P-6, Zone 2904, Supervisorial District 2 - Unincorporated area of Lafayette passed as follows:

Total Landowners - 1
Voted - 1
Yes - 11
No - 0

FISCAL IMPACT:

None

BACKGROUND:

See the attached Certificate of the County Clerk, providing results of the February 12, 2019 Special Election for County Service Area P-6, Zone 2904, where each landowner of the affected area was allowed one vote for each acre or portion thereof on Resolution No. 2018/586, so as to authorize a special tax on

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Rosa Mena,
925.335.7806

cc:

BACKGROUND: (CONT'D)

said property, located in unincorporated area in Lafayette, to maintain present level of police protection services and provide additional funding for increased police protection services.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not accept the Canvass of Votes, Zone 2904 will not be formed.

ATTACHMENTS

Election Certificate

JOSEPH E. CANCIAMILLA
COUNTY CLERK



SCOTT O. KONOPASEK
ASSISTANT COUNTY REGISTRAR

CONTRA COSTA COUNTY
REGISTRATION-ELECTION DEPARTMENT
555 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553

February 13, 2019

TO: Department of Conservation and Development
Attention: Jennifer Cruz

FROM: Joseph E. Canciamilla, County Clerk-Recorder
By: Rosa Mena, Elections Processing Supervisor

SUBJECT: CANVASS OF VOTE-POLICE SERVICE AREA P-6, ZONE 2904,
SUBDIVISION 9442

Enclosed please find the result of Canvass of Votes of the Police Service Area P-6, Zone 2904, Subdivision 9442 Election held on February 12, 2019.

**CERTIFICATE OF COUNTY CLERK AS TO THE RESULTS OF THE CANVASS
OF THE POLICE SERVICE AREA P-6, ZONE 2904,
SUBDIVISION 9442 SPECIAL ELECTION**

State of California }
 }
County of Contra Costa }

ss.

I, JOSEPH E. CANCIAMILLA, County Clerk of Contra Costa County, State of California, do hereby certify that I did canvass the return of the votes cast in the February 12, 2019 Special Election. I further certify that the statement of the votes cast, to which this certificate is attached shows the whole number of votes cast in said County, and the whole number of votes cast for and against the measure in said County and in each respective precinct therein, and that the totals of the respective columns and the totals as shown for and against the measure are full, true and correct.

WITNESS my hand and Official Seal this 13th day of February, 2019.

JOSEPH E. CANCIAMILLA, County Clerk

By 



**CONTRA COSTA POLICE SERVICE AREA P-6,
ZONE 2904, SUBDIVISION 9442**

OFFICIAL CANVASS

The Election was conducted on February 12, 2019, by Landowners of the effected area. Each Landowner was allowed one vote for each acre or portion thereof.

<u>Total Landowners</u>	<u>Voted</u>	<u>Yes</u>	<u>No</u>
1	1	11	0



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: March 12, 2019

Subject: Energy Efficient Equity Property Assessed Clean Energy (PACE) Financing Program

RECOMMENDATION(S):

ADOPT Resolution No. 2019/69 authorizing the California Municipal Finance Authority to implement the Energy Efficient Equity Program within the County's jurisdiction and AUTHORIZE the Conservation and Development Director, or designee, to execute the Operating Agreement with the California Municipal Finance Authority to operate the Energy Efficient Equity Program in the unincorporated area of Contra Costa County.

FISCAL IMPACT:

There is no fiscal impact to the County associated with this item.

BACKGROUND:

California law allows cities, counties, and other authorized public agencies to establish voluntary financing districts to facilitate energy efficiency improvements to existing residential and commercial properties. Such financing is commonly referred to as Property Assessed Clean Energy (PACE) financing. Once established, property owners within the boundaries of such a district can choose to enter into a voluntary agreement and borrow funds from the district to finance eligible improvements on their property. The assessment is then repaid in installments on the property tax bill.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Jason Crapo,
925-674-7722

cc:

BACKGROUND: (CONT'D)

The California Municipal Finance Authority (CMFA) is a joint powers authority with the legal authority to establish PACE financing districts, and is the public agency sponsor of the Energy Efficient Equity Program. Contra Costa County is a member agency of CMFA. CMFA contracts with Energy Efficient Equity, Inc., to administer day-to-day operations of the Energy Efficient Equity Program.

On June 16, 2015, the Board of Supervisors approved the recommendation of the Internal Operations Committee to direct the Department of Conservation and Development (DCD) to establish an application process and accept applications from PACE providers to operate within the unincorporated area of the County. The Board also approved the form of an Operating Agreement the County would require PACE providers to enter into with the County as a condition of operations. The purpose of the Operating Agreement is to protect the County and the general public from the potential costs and risks of PACE programs. The Operating Agreement requires PACE providers to participate in the State PACE Loss Reserve Program, disclose financial costs and risks to participating property owners, and indemnify the County from legal claims arising from the operation of PACE programs.

CMFA and Energy Efficient Equity, Inc., have submitted an application to operate the Energy Efficient Equity Program in the unincorporated area of the County. Staff has reviewed this application and recommends the Board authorize the Energy Efficient Equity Program to operate within the County's jurisdiction.

The Board of Supervisors has previously authorized four other PACE programs to operate within the County's jurisdiction. If the Board approves the recommended actions, Energy Efficient Equity (E3) would be the fifth PACE program authorized to operate within the unincorporated area of the County.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not approve the recommended actions, the Energy Efficient Equity program will not be able to provide property owners in the unincorporated area of the County with financing for energy and water efficiency improvements to their property.

AGENDA ATTACHMENTS

Resolution 2019/69

Operating Agreement

MINUTES ATTACHMENTS

Signed Resolution No. 2019/69

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

AYE:	<input checked="" type="checkbox"/>	John Gioia
	<input checked="" type="checkbox"/>	Candace Andersen
	<input checked="" type="checkbox"/>	Karen Mitchoff
	<input checked="" type="checkbox"/>	Federal D. Glover
NO:	<input type="checkbox"/>	
ABSENT:	<input checked="" type="checkbox"/>	Diane Burgis
ABSTAIN:	<input type="checkbox"/>	
RECUSE:	<input type="checkbox"/>	



Resolution No. 2019/69

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CONTRA COSTA CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE UNINCORPORATED AREA OF THE COUNTY IN THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY OPEN PACE PROGRAM KNOWN AS THE ENERGY EFFICIENT EQUITY PROGRAM; AUTHORIZING THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE COUNTY; AND AUTHORIZING RELATED ACTIONS

WHEREAS, the California Municipal Finance Authority (the "Authority") is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California, including the County of Contra Costa (the "County"); and

WHEREAS, the Authority is implementing Property Assessed Clean Energy (PACE) programs, which it has designated CMFA Open PACE, consisting of CMFA Open PACE programs each administered by a separate program administrator (collectively with any successors, assigns, replacements or additions, the "Programs"), to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the "Improvements") through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code ("Chapter 29") within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Programs and the issuance of bonds from time to time; and

WHEREAS, the program administrators currently active in administering Programs are Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; PACE Equity, LLC; Samas Capital LLC; Structured Finance Associates, LLC; and Twain Community Partners II LLC; and the Authority will notify the County in advance of any additions or changes; and

WHEREAS, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

WHEREAS, the County desires to allow the owners of property ("Participating Property Owners") within its jurisdiction to participate in the Energy Efficient Equity Program administered by Energy Efficient Equity, Inc. and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

WHEREAS, the territory within which assessments may be levied for the Energy Efficient Equity Program shall include all of the unincorporated area within the County's official boundaries; and

WHEREAS, the Authority will conduct all assessment proceedings under Chapter 29 for the Programs and issue any bonds issued in connection with the Energy Efficient Equity Program; and

WHEREAS, the County will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration repayment or guarantee of any bonds issued in connection with the Programs;

Now, Therefore Be it Resolved by the Board of Supervisors of the County of Contra Costa as follows:

Section 1. This Board of Supervisors hereby finds and declares that the foregoing recitals are true and correct.

Section 2. This Board of Supervisors hereby finds and declares that properties in the jurisdiction of the County will benefit from the availability of the Energy Efficient Equity Program within the jurisdiction of the County and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements. This resolution shall only authorize the PACE Program administered by Energy Efficient Equity, Inc., known as the Energy Efficient Equity or E3 program, to be available within the unincorporated area of Contra Costa County. Other program administrators under the CMFA Open Pace program may be made available by adoption of a separate authorizing resolution.

Section 3. In connection with the Energy Efficient Equity Program the County hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the County and the issuance of bonds to finance or refinance Improvements; provided, that

- (1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other applicable provisions of California law in order to accomplish the valid levy of assessments; and
- (2) The County will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration, repayment or guarantee of any bonds issued in connection with the Energy Efficient Equity Program.

Section 4. The following staff persons, together with any other staff persons chosen by the Board of Supervisors of the County from time to time, are hereby designated as the contact persons for the Authority in connection with the Energy Efficient Equity Program; Jason Crapo, Deputy Director, Department of Conservation and Development.

Section 5. County staff is authorized to assist Authority staff to facilitate operation of the Energy Efficient Equity Program within the County, including assisting in the levying, collecting, and enforcement of the special tax lien.

Section 6. The Board of Supervisors hereby finds that adoption of this Resolution is not a "project" under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4).

Section 7. This Resolution shall take effect immediately upon its adoption.

The Clerk of the Board of Supervisors is hereby authorized and directed to transmit a certified copy of this resolution to the Financial Advisor of the Authority at; California Municipal Finance Authority, 211 Palomar Airport Road, Suite 320, Carlsbad, California, 92011, Attn: Travis Cooper.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jason Crapo, 925-674-7722

By: June McHuen, Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 03/12/2019 by the following vote:

		John Gioia
AYE:	<input type="text" value="4"/>	Candace Andersen
		Karen Mitchoff
		Federal D. Glover
NO:	<input type="text" value="1"/>	
ABSENT:	<input type="text" value="1"/>	Diane Burgis
ABSTAIN:	<input type="text" value="1"/>	
RECUSE:	<input type="text" value="1"/>	



Resolution No. 2019/69

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CONTRA COSTA CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE UNINCORPORATED AREA OF THE COUNTY IN THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY OPEN PACE PROGRAM KNOWN AS THE ENERGY EFFICIENT EQUITY PROGRAM; AUTHORIZING THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE COUNTY; AND AUTHORIZING RELATED ACTIONS

WHEREAS, the California Municipal Finance Authority (the "Authority") is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California, including the County of Contra Costa (the "County"); and

WHEREAS, the Authority is implementing Property Assessed Clean Energy (PACE) programs, which it has designated CMFA Open PACE, consisting of CMFA Open PACE programs each administered by a separate program administrator (collectively with any successors, assigns, replacements or additions, the "Programs"), to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the "Improvements") through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code ("Chapter 29") within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Programs and the issuance of bonds from time to time; and

WHEREAS, the program administrators currently active in administering Programs are Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; PACE Equity, LLC; Samas Capital LLC; Structured Finance Associates, LLC; and Twain Community Partners II LLC; and the Authority will notify the County in advance of any additions or changes; and

WHEREAS, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

WHEREAS, the County desires to allow the owners of property ("Participating Property Owners") within its jurisdiction to participate in the Energy Efficient Equity Program administered by Energy Efficient Equity, Inc. and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

WHEREAS, the territory within which assessments may be levied for the Energy Efficient Equity Program shall include all of the unincorporated area within the County's official boundaries; and

WHEREAS, the Authority will conduct all assessment proceedings under Chapter 29 for the Programs and issue any bonds issued in connection with the Energy Efficient Equity Program; and

WHEREAS, the County will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration repayment or guarantee of any bonds issued in connection with the Programs;

Now, Therefore Be it Resolved by the Board of Supervisors of the County of Contra Costa as follows:

Section 1. This Board of Supervisors hereby finds and declares that the foregoing recitals are true and correct.

Section 2. This Board of Supervisors hereby finds and declares that properties in the jurisdiction of the County will benefit from the availability of the Energy Efficient Equity Program within the jurisdiction of the County and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements. This resolution shall only authorize the PACE Program administered by Energy Efficient Equity, Inc., known as the Energy Efficient Equity or E3 program, to be available within the unincorporated area of Contra Costa County. Other program administrators under the CMFA Open Pace program may be made available by adoption of a separate authorizing resolution.

Section 3. In connection with the Energy Efficient Equity Program the County hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the County and the issuance of bonds to finance or refinance Improvements; provided, that

- (1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other applicable provisions of California law in order to accomplish the valid levy of assessments; and
- (2) The County will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration, repayment or guarantee of any bonds issued in connection with the Energy Efficient Equity Program.

Section 4. The following staff persons, together with any other staff persons chosen by the Board of Supervisors of the County from time to time, are hereby designated as the contact persons for the Authority in connection with the Energy Efficient Equity Program; Jason Crapo, Deputy Director, Department of Conservation and Development.

Section 5. County staff is authorized to assist Authority staff to facilitate operation of the Energy Efficient Equity Program within the County, including assisting in the levying, collecting, and enforcement of the special tax lien.

Section 6. The Board of Supervisors hereby finds that adoption of this Resolution is not a "project" under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4)).

Section 7. This Resolution shall take effect immediately upon its adoption.

The Clerk of the Board of Supervisors is hereby authorized and directed to transmit a certified copy of this resolution to the Financial Advisor of the Authority at; California Municipal Finance Authority, 211 Palomar Airport Road, Suite 320, Carlsbad, California, 92011, Attn: Travis Cooper.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Tava, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jason Crapo, 925-674-7722

cc:

**OPERATING AGREEMENT BETWEEN
CONTRA COSTA COUNTY AND PACE PROVIDER FOR
PROPERTY ASSESSED CLEAN ENERGY (PACE) FINANCING**

This agreement ("Agreement"), dated as of _____, 2018 ("Effective Date"), is by and between Contra Costa County, a political subdivision of the State of California (the "County"), and California Municipal Finance Authority, a California joint powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California, Section 6500 and following (the "PACE Provider").

RECITALS

A. Property Assessed Clean Energy (PACE) financing is a method of providing financing to property owners to finance permanent energy efficiency improvements on real property. A property owner who obtains PACE financing repays the financing by entering into an agreement that allows an assessment or special tax to be levied on the property. These levies are known as voluntary contractual assessments.

B. Voluntary contractual assessments that are utilized to finance the installation of energy efficiency improvements on real property are authorized by (1) the Improvement Act of 1911, as amended by AB 811 (Streets and Highways Code Section 5898.10 et seq.) ("Improvement Act") and (2) the Mello-Roos Community Facilities Act of 1982, as amended by SB 555 (Government Code Section 53311 et seq. ("Mello-Roos Act").

C. The PACE Provider is a joint exercise of powers authority that has created one or more PACE financing programs (each, a "PACE Program"). The PACE Provider has established one or more PACE Programs to allow the financing of certain renewable energy, energy efficiency and water efficiency, and other authorized improvements that are permanently affixed to real property through the levy of assessments voluntarily agreed to by property owners participating in a PACE Program. Under each PACE Program, the PACE Provider accepts applications from eligible property owners, conducts assessment proceedings, and levies assessments.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties agree as follows:

AGREEMENT

1. Definitions. As used in this Agreement, the following terms have the following meanings:
 - a. "PACE Administrator" means each independent contractor of the PACE Provider that markets, administers and carries out a PACE Program on behalf of the PACE Provider.

- b. "Eligible Improvement" is a renewable energy improvement, energy efficiency improvement or other improvement authorized by the Improvement Act, the Mello-Roos Act or other state law pertaining to voluntary contractual assessments.
- c. "Non-residential Property" means a property with four or more residential units or any commercial, agricultural, or industrial property that is otherwise eligible for PACE Financing.
- d. "Participating Contractor" is any contractor that installs Eligible Improvements that are funded by a PACE Provider.
- e. "Program Participant" is a property owner who enters into a voluntary contractual assessment with the PACE Provider.
- f. "Property Assessed Clean Energy (PACE) Financing" is a means of financing Eligible Improvements as authorized by the Improvement Act, the Mello-Roos Act, or other state law pertaining to voluntary contractual assessments.
- g. "Residential Property" means a property with three or fewer residential units.
- h. "Value" means the greater of: (1) assessed value; or (2) fair market value, as determined either by an automated valuation model or an appraisal.

2. General Requirements.

- a. PACE Provider's Specified Services. The PACE Provider may offer and provide Property Assessed Clean Energy Financing to property owners in the unincorporated areas of the County. The PACE Provider is solely responsible for the formation, operation and administration of the PACE Program, including the conduct of assessment proceedings, the levy and collection of assessments, and the offer, sale and administration of any bonds issued by or other financing offered by the PACE Provider on behalf of the PACE Program. The PACE Provider may contract with third parties to perform any part of these functions on behalf of California Municipal Finance Authority but as between the County and the PACE Provider, the PACE Provider shall be responsible for the performance of any third parties.
- b. Cooperation with County. The PACE Provider shall independently operate its program and cooperate with the County and County staff as described in this Agreement.
- c. Performance Standard. The PACE Provider shall provide PACE Financing in a manner consistent with the level of competency and standard of care

normally observed by an organization providing PACE Financing pursuant to the Improvement Act or Mello-Roos Act.

3. Disclosure Requirements.

The PACE Provider shall require and ensure that each PACE Administrator does all of the following:

- a. Discloses in writing to potential Program Participants the financial risks associated with PACE Financing, including the risks associated with federal regulation and administration of mortgage financing and the position of the Federal Housing Finance Agency (FHFA) on PACE lending. The disclosure materials must include the disclosures contained in the E3 Program Application, which is attached and incorporated herein as Attachment A.
- b. Requires potential Program Participants to sign a written acknowledgment of the Federal Housing Finance Agency (FHFA) position on PACE liens.
- c. Requires Program Participants who own non-residential properties to obtain written consent to participate in the PACE Program from lenders who have made loans to the Program Participant where the property serves as security for the loan.
- d. Provides federal Truth in Lending Act disclosure details to the applicant specific to the requested amount of the financing. The details shall be provided to the applicant in the Truth in PACE Disclosure Statement, which is attached and incorporated herein as Attachment B.
- e. Advises potential Program Participants of available state or federal rebate or incentive programs.
- f. Requires each Program Participant to obtain from the County all building permits for improvements.
- g. The PACE Administrator may recommend that property owners consult with a tax professional prior to claiming any tax deductions associated with the project.

4. Financial Requirements.

The PACE Provider shall require and ensure that each PACE Administrator does all of the following:

- a. Administers and reviews Program Participant eligibility and determines the Eligible Improvement costs to be financed.
- b. Establishes each PACE Program's own interest rates, payback terms and fees.
- c. Participates in the State of California's PACE Loss Reserve Program, administered by the California Alternative Energy and Advanced Transportation Financing Authority (CAEATFA), and provide evidence of current participation and copies of all application materials submitted to CAEATFA. If the State discontinues the PACE Loss Reserve Program, or if the County determines that the State's PACE Loss Reserve Program does not provide adequate coverage, then the County may terminate this Agreement unless the County is satisfied with coverage by an alternative loan loss reserve program.
- d. For residential properties, ensures that the loan amount to a Program Participant does not exceed 15% of the value of the property up to the first \$700,000 of the value of the property, and is for less than 10% of the remaining value of the property above \$700,000.
- e. Ensures that the combined amount of any loans existing prior to the proposed PACE lien and the amount of the PACE lien itself, have an aggregate amount of no more than 95% of the value of the property, including all mortgage-related debt as determined as of the date the assessment contract is executed.
- f. Ensures that the total property taxes and annual assessments for each property that will have PACE Financing will not exceed 5% of the value of the property as determined as of the date the assessment contract is executed.
- g. Verifies that each Program Participant is current on all property taxes and has not made late payments in the past three years or period of ownership (whichever is less), and verifies that each Program Participant has not filed for bankruptcy in the past three years.
- h. Coordinates with the Auditor-Controller's Office each year regarding delinquent assessments.

5. Reports.

For each property that has entered into a voluntary contractual assessment through the PACE Provider, the PACE Provider shall require and ensure that each PACE Administrator provides project information and data in an accessible electronic format to the County on a monthly and annual basis and upon request, including but not limited to the following:

- a. The Assessor's Parcel Number (APN) and property type (residential or non-residential) of the property.
 - b. The amount of the contractual assessment.
 - c. All installed Eligible Improvements financed through PACE Financing.
 - d. If applicable, the solar STC-DC rating in watts or kilowatts of each Eligible Improvement.
 - e. If available, the expected financial and energy savings associated with each Eligible Improvement.
 - f. For each property with an agreement to subordinate the PACE obligation, the effective date of that agreement.
6. Participating Contractor Obligations. The PACE Provider shall require and ensure that each PACE Administrator does all of the following:
- a. Requires and ensures that each Participating Contractor has all required California State License Board licenses and all other required State and County licenses.
 - b. Requires and ensures that each Participating Contractor's bonding is in good standing.
 - c. Requires and ensures that each Participating Contractor holds harmless, indemnifies and defends the County as set forth in Section 9 (c).
 - d. Requires and ensures that each Participating Contractor has insurance as required in Section 12 (b).
 - e. Requires and ensures that each Participating Contractor and their representatives, employees, and agents do not represent themselves as agents, representatives, contractors, subcontractors, or employees of the County or the Department of Conservation and Development or claim association or affiliation with the County or Department of Conservation and Development.
7. Agreement with County Auditor-Controller. The PACE Provider will enter into a separate agreement with the Contra Costa County Auditor-Controller for the administration of property tax assessments placed on properties through the PACE Financing program.

8. Agreement with Program Participant. Each voluntary contractual assessment between the PACE Provider and a Program Participant shall require the Program Participant to hold harmless, indemnify and defend the County, and release the County from liability, in accordance with the Assessment Contract, which is attached and incorporated herein as Attachment C. The terms set forth in Attachment C shall be incorporated into the PACE Provider's voluntary contractual assessment with each Program Participant for PACE Financing.

9. Indemnification and Release.

a. Indemnification Obligation of the PACE Provider. To the fullest extent not prohibited by applicable law, the PACE Provider shall defend, indemnify, protect, save, and hold harmless the County, the County Auditor-Controller, the County Treasurer-Tax Collector, their respective employees, agents, attorneys, officers, divisions, related agencies and entities, affiliates, successors and assigns (collectively and individually the "Indemnitees"), from any and all claims, cost, loss, liability, expense, damages, or other injury, claim, action or proceeding (collectively "Liability") arising out of or connected with this Agreement or activities taken by the parties pursuant to this Agreement, including but not limited to the establishment, placement or collection of assessments or special taxes on participating properties; and will make good to and reimburse Indemnitees for any expenditures, including reasonable attorney's fees, the Indemnitees may make by reason of such matters. If requested by any of the Indemnitees, the PACE Provider will defend any such suits at the sole cost and expense of the PACE Provider with counsel selected or approved by the Contra Costa County Counsel.

The PACE Provider's obligations under this section will exist regardless of concurrent negligence or willful misconduct on the part of any Indemnitee or any other person; provided, however, that the PACE Provider will not be required to indemnify Indemnitees for the proportion of Liability a court determines is attributable to the sole negligence or willful misconduct of the County, its governing body, officers or employees. This indemnification clause shall survive the termination or expiration of this Agreement.

b. PACE Provider's Release. To the fullest extent not prohibited by applicable law, the PACE Provider hereby releases and forever discharges the County, the County Auditor-Controller, the County Treasurer-Tax Collector, their respective employees, agents, attorneys, officers, divisions, related agencies and entities, affiliates, successors and assigns (collectively "Released Parties"), from any and all claims, cost, loss, liability, expense, damage (including consequential damages), or other injury, claim, action or proceeding (including without limitation, attorneys' fees and expenses), which the PACE Provider now has or could assert in any manner arising out of or connected with this Agreement, the subject matter of this Agreement, or activities taken by the parties pursuant to this Agreement, including any claim, action or proceeding to attack, set aside, void,

abrogate, rescind or annul this Agreement or the actions of either party under this Agreement. The PACE Provider knowingly waives the right to make any claim against the Released Parties for such damages and expressly waives all rights provided by section 1542 of the California Civil Code, which provides as follows:

“A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.”

The rights and obligations contained in this paragraph will survive termination of this Agreement.

c. Indemnification and Release Obligations of Participating Contractors.

The PACE Provider shall require and ensure that each PACE Administrator requires and ensures that each Participating Contractor releases, defends, indemnifies, protects, saves, and holds harmless the County, the County Auditor-Controller, the County Treasurer-Tax Collector, their respective employees, agents, attorneys, officers, divisions, related agencies and entities, affiliates, successors and assigns, from any and all liability, claims, losses, costs, expenses, penalties, fines, forfeitures, judgments and damages, including attorneys' fees and costs, arising out of or connected with the Participating Contractor's actions under the PACE Program, including the installation of any Eligible Improvement.

10. Term of Agreement. The term of this Agreement shall be from the Effective Date until termination in accordance with the provisions of Section 11, Termination.

11. Termination.

- a. Termination without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, the County or PACE Provider shall have the right, in its sole discretion, to terminate this Agreement by giving 30 days' written notice to the other Party of this Agreement. This Agreement may be cancelled immediately by written mutual consent.
- b. Termination for Cause. Notwithstanding any other provision of this Agreement, if the PACE Provider fails to uphold any of its obligations under this Agreement, or otherwise violates any of the terms of this Agreement, the County may immediately terminate this Agreement by giving the PACE Provider written notice of such termination, stating the reason for termination.
- c. Discontinuation of PACE Program. Upon 24 hours' notice from the County, the PACE Provider shall immediately discontinue its residential PACE Program in the County's unincorporated area if the Federal Housing

Finance Authority (FHFA) takes any action in California pertaining to PACE Financing, as it relates to Fannie Mae and Freddie Mac mortgages, that the County determines will create an undue liability to the County or Program Participants.

- d. Delivery of Data and Information upon Termination. In the event of termination and within 14 days following the date of termination, the PACE Provider must deliver to County all data and information for all properties with contractual assessments, as specified in Section 5, Reports.
- e. Effect of Termination. If the Board of Supervisors terminates this agreement pursuant to this Section 11, the PACE Provider may not solicit new assessment contracts within the unincorporated areas of the County.
- f. Upon termination of this Agreement or the discontinuance of the PACE Program, the PACE Provider shall continue to administer all voluntary assessment contracts that exist at the time of the termination.

12. Insurance.

- a. The PACE Provider shall maintain commercial general liability insurance, including contractual liability (or blanket contractual) coverage, owners' and contractors' protective coverage, and broad form property damage coverage, with a minimum of \$1 million per occurrence.
- b. The PACE Provider will ensure that the following insurance requirements are incorporated into all contracts entered into by the PACE Provider with each PACE Administrator and Participating Contractor, or their respective contractors, subcontractors or assigns, in connection with this Agreement: (1) each PACE Administrator and Participating Contractor must maintain workers' compensation insurance pursuant to state law; (2) each PACE Administrator and Participating Contractor must maintain commercial general liability insurance, including contractual liability (or blanket contractual) coverage, owners' and contractors' protective coverage, and broad form property damage coverage, with a minimum of \$1 million per occurrence; (3) each PACE Administrator and Participating Contractor must maintain vehicle liability insurance with a minimum combined single-limit coverage of \$500,000 per occurrence; and (4) each PACE Administrator shall maintain Professional Liability Errors and Omissions Insurance coverage at \$1,000,000 per occurrence or aggregate limit. Each PACE Administrator and Participating Contractor shall provide certificates of insurance to the County, copies of policies, or endorsements evidencing the above insurance coverage and requiring at least 30 days' written notice to the County of policy lapse, cancellation, or material change in coverage.

With a copy to the PACE ADMINISTRATOR as follows:

Energy Efficient Equity, Inc.
Attn: Chris Peterson
7676 Hazard Center Drive, 5th Floor
San Diego, CA 92108

The effective date of notice is the date of deposit in the mail or other delivery, except that the effective date of notice to the County is the date of receipt by the Deputy Director, Building Inspection Division, Department of Conservation and Development. Changes may be made in the names and addresses of the person to whom notices are to be given by giving notice pursuant to this paragraph.

- f. Inspection. Upon the County's request, the County or its designee shall have the right at reasonable times and intervals to inspect the PACE Provider's financial and program records at the premises of the PACE Provider and the PACE Administrator. The PACE Provider or the PACE Administrator shall maintain all PACE Program records for a period of four years following termination of the Agreement, and shall make them available for copying upon the County's request at the County's expense.
- g. No Waiver of Breach. The waiver by the County of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.
- h. Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. The PACE Provider and the County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other.
- i. Consent. Wherever in this Agreement the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.

- j. No Third Party Beneficiaries. Nothing contained in this Agreement shall be construed to create, and the parties do not intend to create, any rights in third parties.
- k. Choice of Law. This Agreement is made in Contra Costa County and is governed by, and must be construed in accordance with, the laws of the State of California.
- l. Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.
- m. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion, expiration or termination for any reason.
- n. Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof.
- o. Entire Agreement. This Agreement contains all the terms and conditions agreed upon by the parties. Except as expressly provided herein, no other understanding, oral or otherwise, regarding the subject matter of this Agreement will be deemed to exist or to bind any of the parties hereto.
- p. Duplicate Counterparts. This Agreement may be executed in duplicate counterparts. The Agreement shall be deemed executed when it has been signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

PACE PROVIDER

CONTRA COSTA COUNTY

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____

Application

Property Information

Address [Property Street Address], [City], [State] [Zip]

Property Type [Property Type]

Owner(s) Information, [Vesting type]

Name [Owner Full Name]

Contact [Owner Phone], [Owner Email]

SSN & DOB ●●● ●● [4ssn], [01/01/2001]

Annual Income \$[0,000]

Mailing Address [Property Street Address], [City], [State] [Zip]

Name [Owner Full Name]

Contact [Owner Phone], [Owner Email]

SSN & DOB ●●● ●● [4ssn], [01/01/2001]

Annual Income \$[0,000]

Mailing Address [Property Street Address], [City], [State] [Zip]

Property Owner Acknowledgments

By signing this Application, I acknowledge and represent that I and any other owner(s) of the property which is the subject of this application (the "Property") meet these qualifications and I authorize the Program Administrator to obtain a credit report for each of the property owner(s) and/or trustees whose social security number is provided on this application to verify such representations.

- I am current on all property taxes for the Property.
- I am current on property related debt.
- I am not aware of any involuntary liens, defaults or judgments in excess of \$1,000 on the Property.
- I have the authority to authorize the Program Administrator to obtain a credit report for each of the property owner(s) and/or trustee(s) whose social security number(s) is provided on this application.
- I am not party to an open bankruptcy proceeding and the property is not subject to a bankruptcy proceeding.

By signing this Application, I hereby declare under penalty of perjury under the laws of the State of California all of the following:

- That the information provided in this Application is true and correct as of the date set forth herein.
- I have received, read and understood the Financing Documents and have access to the Program Handbook.
- I am applying to participate in the Program, have the authority, without the consent of any third party, to execute and deliver this Application, the Assessment Contract, and the various other documents and instruments referenced herein.
- I understand that the financing provided by the Program will be repayable through an assessment levied against the Property.
- I understand that an assessment lien will be recorded by the Program against the Property in the office of the County Recorder upon execution of the Assessment Contract.
- I understand that the property tax bill (which includes my assessments) for the Property will increase by the amount of these assessment installment payments as specified in the Assessment Contract.
- I understand, as with all tax and assessment liens, this lien will be senior to all existing and future private liens against the Property, including mortgages, deeds of trust and other security instruments.

Terms and Conditions

Interest Rate	You will be charged a fixed interest rate on your total financed amount. Your interest rate will be set at the time your Financing Documents are issued.
Initial Administration Fee	At the time of closing, you will be charged a one-time administration fee equal to [0.0]% of the principal amount of the assessment on the Property to cover the costs of administering the Program. This fee will be added to the assessment amount.
Recording Fee	At the time of closing, you will be charged a one-time recording fee equal to \$[0] to cover the costs of recording the assessment. This fee will be added to the assessment amount.
Reserve Deposit	At the time of closing, you will be charged a one-time reserve deposit fee equal to [0.00]% of the principal amount of the assessment to be used to pay debt service on a related series of bonds. This fee will be added to the assessment amount. Upon the final redemption date of the related series of bonds, a pro rata portion of the balance in the bond reserve account will be applied to the final Assessment payment.
Annual Ongoing Administration Fee	Each year, an annual administrative fee will be added to the assessment lien amount on your property tax bill. The cost for the first year is \$[0] and will be adjusted in subsequent years to meet the ongoing Program requirements. A fee equal to the first year annual ongoing administration fee will also be added to the assessment amount to cover the Program administrative expenses between the Assessment recording date and first assessment payment date.
Interest Before First Payment	Based on the date the assessment is recorded on your property, payments may not begin until the following year's tax statement. Interest Before First Payment is the amount of interest that is added to the assessment amount for the period between your closing date and the first payment date.
Prepayment	The Assessment may be prepaid, in whole or in any amount of at least \$5,000, at any time subject to terms of your assessment contract.
Additional Fees	The Program may apply additional eligible fees to your assessment as defined in the Program Handbook and subject to the terms of your assessment contract.

Disclosures

The following describes some (but not all) characteristics and risks of participation in the Program as well as laws to which the Program is subject. A full understanding of any item listed below can be gained only by reviewing the relevant laws, policy statements, and/or the contractual documents related to the Program. Energy Efficient Equity is available to answer questions regarding the items listed below before you enter into an Assessment Contract, and invites you to ask Program representatives any questions regarding these items or request any document related to the Program.

Existing Mortgage

The Program establishes the manner by which the Authority may finance, pursuant to Chapter 29 of Part 3 of Division 7 of the California Streets and Highways Code (commencing with Section 5898.10), the installation of Eligible Products. Eligible Products will be financed pursuant to an Assessment Contract between you and the Program.

BEFORE COMPLETING A PROGRAM APPLICATION, YOU SHOULD CAREFULLY REVIEW ANY MORTGAGE AGREEMENT(S) OR OTHER SECURITY INSTRUMENT(S) WHICH AFFECT THE PROPERTY OR TO WHICH YOU AS THE PROPERTY OWNER ARE A PARTY. ENTERING INTO A PROGRAM ASSESSMENT CONTRACT WITHOUT THE CONSENT OF YOUR EXISTING LENDER(S) COULD CONSTITUTE AN EVENT OF DEFAULT UNDER SUCH AGREEMENTS OR SECURITY INSTRUMENTS. DEFAULTING UNDER AN EXISTING MORTGAGE AGREEMENT OR SECURITY INSTRUMENT COULD HAVE SERIOUS CONSEQUENCES TO YOU, WHICH COULD INCLUDE THE ACCELERATION OF THE REPAYMENT OBLIGATIONS DUE UNDER SUCH AGREEMENT OR SECURITY INSTRUMENT. IN ADDITION, FANNIE MAE AND FREDDIE MAC, THE OWNER OF A SIGNIFICANT PORTION OF ALL HOME MORTGAGES, STATED THAT THEY WOULD NOT PURCHASE HOME LOANS WITH ASSESSMENTS SUCH AS THOSE OFFERED BY THE AUTHORITY. THIS MAY MEAN THAT PROPERTY OWNERS WHO SELL OR REFINANCE THEIR PROPERTY MAY BE REQUIRED TO PREPAY SUCH ASSESSMENTS AT THE TIME THEY CLOSE THEIR SALE OR REFINANCING.

IF YOUR LENDER REQUIRES AN IMPOUND FOR YOUR PROPERTY TAXES IT IS YOUR RESPONSIBILITY TO NOTIFY THEM OF THE ANNUAL ASSESSMENT PAYMENT AMOUNT SO THEY CAN ADJUST YOUR IMPOUND AMOUNT.

[Initials]	[Initials]
[Name]	[Name]

Federal Housing Finance Agency Alert

In May, 2010, Fannie Mae and Freddie Mac, government sponsored enterprises that purchase a large segment of conforming single family home mortgages, issued new instructions to lending institutions on how to treat properties with assessments under Property Assessed Clean Energy (PACE) programs such as the California Municipal Finance Authority's PACE program. These letters, and additional statements issued by the Federal Housing Finance Agency, the agency that regulates single family

home lenders, instruct lenders to treat energy assessments as "loans" instead of "assessments."

On August 31, 2010, the agencies issued additional instructions to lenders that Fannie Mae and Freddie Mac "will not purchase mortgage loans secured by properties with an outstanding PACE obligation."

These letters and statements may lead lenders to conclude the PACE assessment should be paid off before a property transfers or is refinanced. In addition, it may lead some lenders to conclude that participating in PACE program is a violation of typical mortgage terms prohibiting prior liens without lender consent. If you are selling your property, a buyer's lender may refuse to finance the buyer's first mortgage loan unless the assessment is paid off. We urge you to carefully read the disclosure information in the Program application, review your mortgage documents, evaluate the risks of proceeding with an application at this time, and contact your lender if you have any concerns or for information regarding any other financing options that may be available to you.

[Initials]	[Initials]
_____	_____
[Name]	[Name]

Electronic links to the copies of letters from the Federal Financing Housing Authority re: PACE programs:

<https://www.efanniemae.com/sf/guides/ssg/annltrs/pdf/2010/ll1006.pdf>

<http://www.freddie.mac.com/singlefamily/guide/bulletins/pdf/iltr050510.pdf>

<http://www.fhfa.gov/Media/PublicAffairs/Pages/FHFA-Statement-on-Certain-Energy-Retrofit-Loan-Programs.aspx>

<http://www.fhfa.gov/Media/PublicAffairs/Pages/Statement-of-FHFA-Acting-Director-Edward-J-DeMarco-on-PACE-Programs.aspx>

<https://www.efanniemae.com/sf/guides/ssg/annltrs/pdf/2010/sel1012.pdf>

<http://www.freddie.mac.com/singlefamily/guide/bulletins/pdf/bl1020.pdf>

Foreclosure

Not later than October 1 each year, the Authority shall determine whether any annual assessment installment is not paid when due and shall have the right to order that any such delinquent payment, penalties, interest, and associated costs be collected by a foreclosure action brought in Superior Court that could result in a sale of the Property for the payment of such delinquent assessment installment.

Transfers

Property owner hereby agrees to provide copies of the Assessment Contract, Final Cost and Payment Summary and Program Handbook to any subsequent purchaser or transferee of the Property before the time of sale or transfer of the Property. Property owner understands and acknowledges that the Assessment, and obligation to pay the Assessment pursuant to such Assessment Contract, runs with the land and, upon sale or transfer of the Property or any interest therein, any subsequent owner

or transferee shall be required to pay the Assessment pursuant to such Assessment Contract. If a subsequent owner or transferee fails to pay the Assessment pursuant to such Assessment Contract, then the provisions of this Contract, including the "Foreclosure" provision listed above, shall apply to the subsequent owner or transferee's interest in the Property. Property owner further understands and acknowledges that a subsequent purchaser or transferee, or any interested party to the sale or transfer (such as a lender), may require as a condition of sale or transfer, that the Assessment be paid in full prior to sale or transfer. Information regarding Assessment prepayment can be found in the Contract to Pay Assessment; Prepayment section of the Assessment Contract.

Property Value Model	The Program uses a Property Value Model to determine your eligible financing amount. You have a right to receive a copy of the Property Value Report used in connection with this application. To obtain a copy of this report contact Energy Efficient Equity and submit a request. The Property Value Model is not an Appraisal.
No Endorsement	The Program and Energy Efficient Equity do not endorse any manufacturer, contractor, product, or system, or in any way warranty such equipment, installation, or the efficiency or production capability of any equipment and make no representations and have no responsibility regarding the equipment and its installation, including the quality, safety, cost savings, efficiency or production capability of any equipment; or any compliance of the equipment or its installation with any applicable laws, regulations, codes, standards or requirements. Further, Energy Efficient Equity and the Program shall not be in anyway liable for any incidental or consequential damages resulting from the equipment or its installation.
Inspection	At any time during the Term of the Assessment, Energy Efficient Equity and the Program may inspect and Validate that installed Eligible Improvements meet Program eligibility requirements. Energy Efficient Equity and the Program reserve the right to perform independent on-site Inspections of any Eligible Improvements financed by the Program.
Analysis	During the term of the Assessment, Energy Efficient Equity and the Program reserve the right to monitor and track energy systems' generation data, if applicable, and utility usage via property utility bill data. By submitting this application, you consent to any such monitoring and utility bill energy usage analysis. By submitting this application, you also agree to sign the authorization form to participate in utility billing energy usage analysis to measure Program impact savings and participant satisfaction.
Compliance	Energy Efficient Equity and the Program are subject to certain terms in the: Equal Credit Opportunity Act (ECOA); Fair Credit Reporting Act; Housing Financial Discrimination Act of 1977 and the Patriot Act. As such, your information may be obtained by the Program and shared with the applicable Agency to maintain compliance with the Law.

Property Owner Signature(s)

I declare that (i) I have received, read, and understand the risks and characteristics of the Program described in the Program Handbook, sample financing documents, and Disclosures set forth in this Application (ii) I have been informed that I must take the sole responsibility to satisfy myself that executing the Assessment Contract, receiving financing from the Program, and consenting to the assessment levied against the Property will not constitute a default under any other agreement or security instrument (specifically the terms of any mortgage on the Property) which affects the Property or to which I am a party. I hereby authorize the Program to obtain my credit information.

[Owner Full Name]	[Signature]	<hr/>	
Identity Verification Code	[ID Code]	Date	[01/01/2001]

[Owner Full Name]	[Signature]	<hr/>	
Identity Verification Code	[ID Code]	Date	[01/01/2001]

Truth-in-PACE™ Disclosure Statement

Property Information

Owners [Owner Names]
 Address [Property Address]
 APN [Assessor Parcel Number]
 Transaction # [E3 File ID]

Summary of your Financing

Amount Financed	Financing Term	Interest Rate	Payment Amount
\$[0]	[0] Years	[0.00]%	\$(0)
Cost of your improvements	Number of years that payments will be added to the Property Tax Bill.	The annual cost of the financing, as a percentage.	The estimated amount due on your Semi-Annual Property Tax Bill

Important Dates

Application Date	Expiration Date	Recording Date	First Payment Date
[01/01/2001]	[01/01/2001]	[01/01/2001]	[01/01/2001]
Date your application was submitted.	Your Improvements must be completed before this date to be eligible for Financing.	The estimated Date that the Assessment is recorded on the Property with the County.	The first property tax payment date.

If your Assessment is recorded on or before <Tax Roll Cutoff Date - 1 day> your first payment will be included on your November <This Year> property tax bill. If your Assessment is recorded After <Tax Roll Cutoff Date> your first payment will be included on your November <Next Year> property tax bill. Upon receiving your payments, your county will remit payment to service debt on the related municipal bond each March 2nd and September 2nd during the Financing Term.

Items payable in connection with Financing

Program Administrative Expenses \$[0]

The estimated costs to provide financing for your Improvements. Includes; Processing, Ongoing annual administrative and Bond Issuance expenses.

Recording Fee \$[0]

Fee paid to your County to Record and process your Assessment.

Interest Before First Payment \$[0]

The estimated amount of interest accrued between the Recording Date and the first payment date on a related municipal bond.

Reserve Deposit \$[0]

Deposit for debt servicing on related Bond.

Other Fees \$[0]

[Fee Name]

Calculations

Total Settlement Charges \$[0]

The Dollar Amount that the Financing will cost you.

Prepaid Amount \$[0]

The Dollar Amount Prepaid to your contractor.

Total Assessment Amount \$[0]

The total Assessment levied on your property.

Annual Assessment Amount \$[0]

The Amount added to your property taxes each year during the Term. Includes Principal, Interest, and \$95 for Administrative expenses.

Total of Payments \$[0]

The total amount you will have paid after you make all payments including principal, interest, settlement charges, and fees.

Annual Percentage Rate [0.00]%

The yearly cost of the financing, expressed as a percentage. This is not your interest rate.

Total Interest Percentage [0.00]%

The total amount of interest you will pay over the financing term as a percentage of the total Payments.

Important Financing Terms

Is the Interest Rate Fixed?	Yes
Can the Balance Increase?	No
Is there a Prepayment Penalty?	No
Is there a Balloon Payment?	No
Is the Interest Tax Deductible?	Consult with a tax professional

Understanding what can change at Settlement

This Truth-in-PACETTM Disclosure Statement estimates your settlement charges based on an Assessment Recording date of [01/01/2001]. Actual amounts will be calculated based the Actual recording date of your Assessment and will be listed in the Final Cost and Payment Summary.

Items that **Cannot** Increase at settlement

- Interest Rate
- Amount Financed
- Recording Fee
- Reserve Deposit

Items that **Can** Increase at settlement

- Program Administrative Expense
- Interest before first payment

Dealer Fees and Interest Rate Buydowns

The interest rate stated above has been subsidized by your contractor. To fund this subsidy, your contractor will pay E3 a 'Dealer Fee'. The "Cost of your improvements" stated above may include all or a portion of the Dealer Fee, depending upon the amount of such fee that your contractor has determined to pass along to you in connection with this transaction. The Dealer Fee paid to E3 by your contractor in connection with this transaction is [\$0]. For more information, contact _____.

What you should know before hiring a contractor

By law, anyone in California who contracts for or bids on a construction project valued at \$500 or more (combined labor and material costs) must be licensed by the Contractors State License Board (CSLB). To qualify for a license, a contractor must verify four years of journey-level experience in the trade, pass both a trade and license law and business examination, and post a license bond. Since 2005, all new contractors have been required to pass a criminal background check. Contractors are required to put their CSLB license number in all advertisements. Ask to see the contractor's plastic pocket license and photo identification.

Construction Project Checklist:

- Check the contractor license number at www.cslb.ca.gov to make sure it is current and in good standing.
- Ask to see the contractor's pocket license and a current photo ID.
- Ask for a list of current contact information (telephone number and business address) for the contractor, subcontractors, and suppliers.
- Find out from your local building department whether your project needs a building permit and confirm that your contractor will obtain all necessary permits.
- Get at least three contractor bids and references, and check out, in person, each prospective contractor's recent similar projects.
- Ask whether your contractor carries general liability insurance for employees in case accidental damage occurs during the project, and workers' compensation insurance for employees.
- Make sure all project materials and expectations are spelled out and signed in a written contract, including clean-up, debris removal, and site security.
- Ask your contractor if he or she understands your project expectations
- Schedule and document each phase of your project and the corresponding payment schedule. Do not let payments get ahead of the work.
- Pay no more than 10% down or \$1,000, whichever is less. There is an exception to this rule for contractors who have filed a blanket performance and payment bond with CSLB's Registrar. This information is noted on the contractor's license detail page on CSLB's website.
- Avoid paying in cash.
- Keep all of your project documents, including payments and photographs, in a job file
- Try researching your contractor's name online for additional reviews

Questions

If you have questions about the financing terms or costs on this form, contact Energy Efficient Equity at:

Phone 844-622-5533
 Fax 844-622-5533
 Email info@energyefficientequity.com
 Address 12100 Wilshire Blvd Suite 800
 Los Angeles CA 90025
www.energyefficientequity.com

Acknowledgements

I understand that by participating in the Program an Assessment will be levied on my property which will result in an additional payment that will be added to my Property Tax Bill and:

If I refinance my property, my mortgage company may require me to pay off the remaining balance. [Initials] [Initials]

[Name] [Name]

If I sell my property, the Buyer or their mortgage company may require me to pay off the remaining balance. [Initials] [Initials]

[Name] [Name]

If I pay my property taxes using an impound account I need to save an estimated \$[0] for my first payment in November [2001] or cause the trustee of such impound account to adjust my payments upon settlement. [Initials] [Initials]

[Name] [Name]

I should consult a qualified tax professional regarding the tax deductibility of the interest payments and other potential tax benefits of participation in the Program and ownership of eligible improvements financed by the Program. [Initials] [Initials]

[Name] [Name]

If I pay my property tax payment late, the amount due will be subject to a 10% penalty, late fees, and 1.5% per month interest penalty as established by state law, and my property may be subject to foreclosure. [Initials] [Initials]

[Name] [Name]

Confirmation of Receipt

I declare that I have received, read, and understand this Truth-in-PACE™ disclosure statement.

[Owner Full Name] [Signature]

Identity Verification Code [ID Code] Date [01/01/2001]

[Owner Full Name] [Signature]

Identity Verification Code [ID Code] Date [01/01/2001]

Right to Cancel

Financing ID [E3 ID Number]
 Owners [Owner Full Name], [Phone], [Email]
 [Owner Full Name], [Phone], [Email]
 Property Address [Property Address]

Your Right to Cancel You are entering into an Assessment Contract with the California Municipal Finance Authority ("CMFA") for Financing under the CMFA Energy Efficient Equity Program ("Program") that will result in a lien on the property at [Property Address]. Under the Program, you may cancel this transaction, without cost, within three (3) business days from the date on which you signed the Assessment Contract.

If you Cancel If you Cancel the transaction the Program will:

- Not Charge you a cancellation fee;
- Refund any money you have given the Program, excluding application and processing fees as applicable; and
- If the lien on your property has been recorded, take the necessary steps to discharge such lien within 20 calendar days after receiving your notification to cancel financing.

How to Cancel To Cancel this transaction, you may submit this form to Energy Efficient Equity in writing at:

Energy Efficient Equity
 Attn: Right To Cancel Notification
 12100 Wilshire Blvd, Suite 800
 Los Angeles, 90025
 Fax (844) 622-5533

Deadline to Cancel If you cancel by mail, fax or email, you must send the notice no later than midnight of the third business day following the date on which you signed the Assessment Contract. If you send or deliver your written notice to cancel some other way, it must be delivered to the above address no later than the time indicated above.

Acknowledgement of Receipt

[Owner Full Name]

[Signature]

Identity Verification Code	[ID Code]	Date	[01/01/2001]
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[Owner Full Name]	[Signature]
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Identity Verification Code	[ID Code]	Date	[01/01/2001]
----------------------------	-----------	------	--------------

I Wish to Cancel

(Only Sign here if you are canceling your financing)

If two or more people have the right to cancel this financing, cancellation by one person is effective for all of them.

Print Name

Signature

Date

Project Definition

Contractor [Company Name]
 Address [Company Address]
 Contact [Name], [Phone], [Email]

Property Address [Property Address]
 Owners [Owner Full Name], [Phone], [Email]
 [Owner Full Name], [Phone], [Email]

Improvements	Price	Qty	Amount
[Make], [Model] [Description]	[\$0.00]	[0]	[\$0.00]
[Make], [Model] [Description]	[\$0.00]	[0]	[\$0.00]
[Make], [Model] [Description]	[\$0.00]	[0]	[\$0.00]
Total Cost of Improvements			[\$0.00]

This project definition is used to determine the total financing amount requested for your assessment. This project definition along with the requested financing amount will be submitted to the CMFA for approval. If the CMFA approves the project for financing, you and your contractor will receive a notice to proceed. The program makes no commitment to finance this project until you receive the notice to proceed.

Assessment Contract

CALIFORNIA MUNICIPAL FINANCE AUTHORITY PACE PROGRAM

THIS ASSESSMENT CONTRACT (this "Contract"), dated as of [01/01/2001], is by and between the California Municipal Finance Authority (the "Authority"), and the record owner[s], [Property Owner Names] (the "Property Owner") of the fee interest in the real property described on Exhibit A (the "Property").

RECITALS

WHEREAS, the Authority is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California;

WHEREAS, the Authority has established the CMFA PACE Program (the "Program") to allow the financing of certain distributed generation renewable energy sources, energy efficiency improvements, water efficiency improvements, seismic strengthening improvements, electric vehicle charging infrastructure and such other work, infrastructure or improvements as may be authorized by law from time to time that are permanently fixed to real property (the "Authorized Improvements") through the levy of contractual assessments pursuant to Chapter 29 of Part 3 of Division 7 of the California Streets & Highways Code ("Chapter 29") and the issuance of improvement bonds under Chapter 29 and, to the extent not in conflict with Chapter 29, the Improvement Bond Act of 1915 (California Streets and Highways Code Section 8500 and following) (to the extent not in conflict with Chapter 29, the "1915 Act") upon the security of the unpaid contractual assessments;

WHEREAS, Chapter 29 provides that assessments may be levied under the provisions thereof only with the free and willing consent of the owner of each lot or parcel on which an assessment is levied at the time the assessment is levied pursuant to a contract between the property owner and the public agency;

WHEREAS, the Authority has conducted the proceedings required by Chapter 29 with respect to the territory within the boundaries of the City or County identified in Exhibit A (the "Participating Entity");

WHEREAS, the Authority has appointed Energy Efficient Equity Inc. as a program administrator (together with any successors thereto, the "Program Administrator") for the Program as it pertains to this Contract;

WHEREAS, the Property is located in the boundaries of the Participating Entity, and the Participating Entity has consented to (a) owners of property within its jurisdiction (the "Participating Property Owners") participating in the Program and (b) the Authority conducting assessment proceedings under Chapter 29 and issuing bonds under Chapter 29 and the 1915 Act to finance the Authorized Improvements; and

WHEREAS, pursuant to Chapter 29, the Authority and the Property Owner desire to enter into this Contract, pursuant to which the Property Owner will agree to pay an assessment in order to finance the installation of the Authorized Improvements described in Exhibit A (the "Improvements") and the Authority will agree to provide financing, all on the terms set forth in this Contract;

NOW, THEREFORE, in consideration of the foregoing and the material covenants hereinafter contained, the Property Owner and the Authority formally covenant, agree and bind themselves and their successors and assigns as follows:

AGREEMENT

1 Purpose.

The Property Owner and the Authority are entering into this Contract for the purpose of financing the installation of the Improvements identified on Exhibit A. All references to finance, financing and financed in this Contract shall, as appropriate and as applicable, be deemed to also refer to refinance, refinancing and refinanced, respectively.

2 The Property.

This Contract relates to the Property, which is described on Exhibit A. The Property Owner has provided to the Authority evidence that the Property Owner is the owner of the fee interest in the Property and possesses all legal authority necessary to execute this Contract.

3 Assessment; Bonds; Installment; Prepayment; Collection.

(a) The Assessment. The Property Owner hereby freely and willingly agrees that an assessment in the amount specified in Exhibit B (the "Assessment") shall be levied by the Authority on the Property pursuant to Chapter 29. The amount of the Assessment shall be the amount specified in Exhibit B, which includes an amount to pay the costs to finance the Improvements, an amount to pay incidental expenses and, if so specified in Exhibit B, an amount to fund a reserve and an amount for capitalized interest on bonds to be issued. The Property Owner acknowledges and agrees that the maximum amount of the Assessment, as specified in Exhibit B, does not exceed the special benefit conferred on the Property by the installation of the Improvements thereon.

(b) Bonds. The Authority hereby determines that serial bonds, term bonds or both (the "Bonds") shall be issued as provided in Chapter 29 and the 1915 Act and payable from the Assessment installments described below. The final maturity date of the Bonds shall be no later than the Final Maturity Date specified in Exhibit B.

(c) Interest; Assessment Installments. Interest on the Assessment shall begin to accrue from the date of the Bonds and shall be computed at the rate specified in Exhibit B. The Final Scheduled Payment Date of the Assessment shall be as specified in Exhibit B. The unpaid Assessment shall be payable in annual installments corresponding in number and in the pro rata share of the proportionate amount to the number of installments and principal amount of the corresponding Bonds maturing or becoming subject to mandatory prior redemption in each year. An annual proportion of the Assessment shall be payable in each fiscal year preceding the date of maturity or mandatory prior redemption date of each of the corresponding Bonds, sufficient to pay the pro rata share of such Bonds when due.

(d) Collection. The annual proportion of the Assessment coming due in any year, together with the annual interest thereon, shall be payable in the same manner and at the same time and in the same installments as the general taxes on real property are payable, and have the same priority, become delinquent at the same time and in the same proportionate amounts and bear the same proportionate penalties and interest after delinquency as do the general taxes on real property.

(e) Administrative Expenses. In addition to the annual installment of the Assessment described in subsection (c) of this Section, the Authority shall, in accordance with and subject to the limitations contained in Section 8682 and Section 8682.1 of the 1915 Act, add thereto amounts to in order to pay for the costs of collecting the Assessment, the annual administration of the Assessment, the annual administration of the Bonds and other administrative costs (the "Annual Assessment Administrative Fee").

(f) Prepayment of the Assessment. The Assessment may be prepaid, in whole or in any amount of at least \$5,000, at any time upon the payment of (i) the amount of any delinquent installments of principal or interest on the Assessment, together with penalties accrued to the date of prepayment, plus (ii) the whole or, subject to the minimum amount set forth in this subsection, a portion of the unpaid non-delinquent principal of the Assessment (the "Assessment Prepayment Amount"), plus (iii) interest on the Assessment Prepayment Amount to the earlier of March 2 or September 2 occurring at least 50 days following the date the prepayment is made, plus (iv) \$[0.00], for the cost of administering the prepayment and the redemption of the Bonds, plus (v) an amount equal to the redemption premium, if any, necessary to redeem the principal amount of Bonds corresponding to the amount of the Assessment Prepayment Amount.

(g) No Reduction or Offset. The Property Owner hereby acknowledges and agrees that the Assessment will not be subject to reduction, offset or credit of any kind in the event that the Improvements fail to perform in any way or for any reason.

4 Lien; Foreclosure.

(a) Lien. The Assessment, and each installment thereof and the interest and penalties thereon shall constitute a lien against the Property until they are paid, which lien shall be coequal to and independent of the lien for general taxes.

(b) Foreclosure. The Property Owner acknowledges and agrees that if any Assessment installment is not paid when due, the Authority has the right to have such delinquent installment and its associated penalties and interest stripped off the secured property tax roll and immediately enforced through a judicial foreclosure action that could result in a sale of the Property for the payment of the delinquent installments, associated penalties and interest, and all costs of suit, including attorneys' fees. The Property Owner acknowledges that the Authority may obligate itself, through a covenant with the owners of the Bonds, to exercise its judicial foreclosure rights with respect to delinquent Assessment installments under circumstances specified in such covenant.

5 Financing of the Improvements.

The parties hereby agree that the net proceeds of the Bonds allocable to the Assessment shall be used to finance the Improvements. The parties hereby further agree that E3 Credit SPV, LLC (or another subsidiary or affiliated entity of Energy Efficient Equity Inc.) (the "Advancing Party") will advance funds to the Property Owner to (a) initially finance the costs of Improvements, as specified in Exhibit A, in the amount of \$<Improvement Cost>[, and (b) initially finance the costs to pay or prepay the assessments, loans and/or other debt instruments relating to existing Improvements, as specified in Exhibit A, in an amount of \$<Refi Cost>]. Such advance of funds constitutes the initial financing of the Improvements, and the Advancing Party shall be repaid for such advance, together with interest thereon at the Assessment Interest Rate specified in Exhibit B, from the net proceeds of the Bonds allocable to the Assessment on the date of issuance of the Bonds. Such repayment shall constitute a refinancing of the Improvements.

6 Term; Contract Runs with the Land; Division.

(a) Except as otherwise set forth in this Contract, this Contract shall expire upon the final payment or prepayment of the Assessment, and all accrued interest thereon, together with any applicable penalties, costs, fees and other charges, have been paid.

(b) This Contract establishes rights and obligations that are for the benefit of the Property and, therefore, such rights and obligations run with the land pursuant to Civil Code Section 1462.

(c) The obligation to pay the Assessment is an obligation of the Property and no agreement or action of the Property Owner shall be competent to impair in any way the Authority's rights, including, but not limited to, the right to pursue judicial foreclosure of the Assessment lien or the right to enforce the collection of the Assessment or any installment thereof against the Property.

(d) In the event the Property is divided while the Assessment remains unpaid, the unpaid installments of the Assessment shall be segregated and apportioned in accordance with the benefits to the original lot or parcel plus costs and fees of making the apportionment.

7 Recordation of Documents.

The Authority shall record or cause to be recorded in the office of the County Recorder a notice or notices and other documents required by Chapter 29 and other applicable laws to be recorded against the Property.

8 Notice.

To the extent required by applicable Law, the Property Owner shall provide written notice to any subsequent purchaser of the Property, or a portion thereof, of the obligation to pay the Assessment, interest thereon and the Annual Assessment Administrative Fee.

9 Waivers, Acknowledgment and Contract.

(a) Since the Assessment is voluntary and imposed, in accordance with Chapter 29, pursuant to this Contract, the Property Owner hereby waives any otherwise applicable requirements of Article XIII D of the California Constitution, or any other provision of California law, for an engineer's report, notice, public hearing, protest or ballot.

(b) The Property Owner hereby waives its right to repeal the Assessment by initiative or any other action, or to file any lawsuit or other proceeding to challenge the Assessment or any aspect of the proceedings of the Authority undertaken in connection with the Program. The Property Owner hereby agrees that the Property Owner and its successors in interest to fee title in the Property shall be solely responsible for the installation, operation and maintenance of the Improvements. The Property Owner hereby acknowledges that the Property will be responsible for payment of the Assessment regardless of whether the Improvements are properly installed, operated, maintained or perform as expected.

(c) The Property Owner hereby agrees that the Authority is entering into this Contract solely for the purpose of assisting the Property Owner with the financing of the installation of the Improvements, and that neither the Authority nor the Participating Entity has any responsibility of any kind for, and shall have no liability arising out of, the installation, operation, financing, maintenance or performance of the Improvements. The Property Owner hereby waives the right to recover from and fully and irrevocably releases the Authority, the Participating Entity and any and all agents, employees, program administrators, attorneys, representatives and successors and assigns of the Authority and the Participating Entity from any and all losses, liabilities, claims, damages (including consequential damages), penalties, fines, forfeitures, costs and expenses (including all reasonable out-of-pocket litigation costs and reasonable attorney's fees), relating to the subject matter of this Contract that the Property Owner may now have or hereafter acquire against the Authority, the Participating Entity and any and all agents, employees, program administrators, attorneys, representatives and successors and assigns of the Authority or the Participating Entity.

(d) To the extent that the foregoing waivers and agreements are subject to Section 1542 of the California Civil Code or similar provisions of other applicable law, it is the intention of the Property Owner that the foregoing waivers and agreements will be effective as a bar to any and all losses, liabilities, claims, damages (including consequential damages), penalties, fines, forfeitures, costs and expenses (including all reasonable out-of-pocket litigation costs and reasonable attorney's fees), of whatever character, nature and

kind, known or unknown, suspected or unsuspected, and Property Owner agrees to waive any and all rights and benefits conferred upon the Property Owner by the provisions of Section 1542 of the California Civil Code or similar provisions of applicable law. Section 1542 reads as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR."

BY INITIALING BELOW, OWNER HEREBY WAIVES THE PROVISIONS OF SECTION 1542 SOLELY IN CONNECTION WITH THE MATTERS WHICH ARE THE SUBJECT OF THE FOREGOING WAIVERS AND RELEASES.

[Owner Name]

[Initials]

[Owner Name]

[Initials]

(e) The waivers, releases and agreements set forth in this Section shall survive termination of this Contract.

10 Indemnification.

(a) The Property Owner agrees to indemnify, defend, protect, and hold harmless the Authority, the Participating Entity and any and all agents, employees, program administrators, attorneys, representatives and successors and assigns of the Authority or the Participating Entity, from and against all losses, liabilities, claims, damages (including consequential damages), penalties, fines, forfeitures, costs and expenses (including all reasonable out-of-pocket litigation costs and reasonable attorney's fees) and any demands of any nature whatsoever related directly or indirectly to, or arising out of or in connection with (i) the Property Owner's participation in the Program, (ii) the Assessment, (iii) the Improvements, or (iv) any other fact, circumstance or event related to the subject matter of this Contract, regardless of whether such losses, liabilities, claims, damages (including consequential damages), penalties, fines, forfeitures, costs and expenses (including all reasonable out-of-pocket litigation costs and reasonable attorney's fees) accrue before or after the date of this Contract.

(b) The provisions of this Section shall survive the termination of this Contract.

11 Right to Inspect Property.

The Property Owner hereby grants the Authority, its agents and representatives the right to enter at any reasonable time, upon reasonable notice, to inspect the Improvements. The Property Owner further hereby

grants the Authority, its agents and representatives the right to examine and copy any documentation relating to the Improvements.

12 Carbon Credits.

The Property Owner hereby agrees that any carbon credits attributable to the Improvements shall be owned by the Authority or its assignees.

13 Program Application.

The Property Owner hereby represents and warrants to the Authority that the information set forth in the Program Application submitted to the Authority in connection with its request for financing is true and correct as of the date hereof, and that the representations set forth in the Program Application with respect to the Property and the Property Owner are true and correct as of the date hereof as if made on the date hereof.

14 Amendment.

This Contract may be modified or amended only by the written agreement of the Authority and the Property Owner.

15 Binding Effect; Assignment.

This Contract inures to the benefit of and is binding upon the Authority, the Property Owner and their respective successors and assigns. The Authority has the right to assign any or all of its rights and obligations under this Contract without the consent of the Property Owner. The Authority intends to delegate certain of its functions under this Contract to the Program Administrator and may pledge and assign this Contract to a trustee as security for the Bonds.

16 Exhibits.

Exhibits A and B attached to this Contract are incorporated into this Contract by this reference as if set forth in their entirety in this Contract.

17 Severability.

If any provision of this Contract is held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision of this Contract.

18 Corrective Instruments.

The Authority and the Property Owner shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required in order to carry out the expressed intention of this Contract.

19 Governing Law: Venue.

This Contract shall be construed in accordance with and governed by the laws of the State of California applicable to contracts made and performed in the State of California. This Contract shall be enforceable in the State of California, and any action arising hereunder shall (unless waived by the Authority in writing) be filed and maintained in the Superior Court of California, County of Los Angeles; provided, however, that actions to foreclose delinquent installments of the Assessment shall be filed and maintained in the Superior Court of California in the County identified in Exhibit A.

20 Counterparts.

This Contract may be executed in several counterparts, each of which is an original and all of which constitutes one and the same instrument.

21 Monitoring and Recording of Telephone Calls.

The Program may monitor and/or record telephone calls for security and customer service purposes. By agreeing to this Contract the Property Owner agrees to have his, her or its telephone calls with the Program recorded.

22 Electronic Signatures.

(a) The parties hereto acknowledge and agree that this Contract may be executed by one or more electronic means ("Electronic Signatures"). Each party hereto agrees that Electronic Signatures provided by such party shall constitute effective execution and delivery of this Contract by such party to all other parties to or relying on this Contract. Each party hereto agrees that Electronic Signatures shall constitute complete and satisfactory evidence of the intent of such party to be bound by those signatures and by the terms and conditions of this Contract as signed. Each party hereto agrees that Electronic Signatures shall be deemed to be original signatures for all purposes.

(b) Each party hereto agrees to accept Electronic Signatures provided by any and all other parties to this Contract as (i) full and sufficient intent by such parties to be bound hereunder, (ii) effective execution and delivery of this Contract, and (iii) constituting this Contract an original for all purposes, without the necessity for any manually signed copies to be provided, maintained or to exist for back up or for any other purpose.

(c) If Electronic Signatures are used to execute this Contract, each party hereto hereby accepts the terms of, and intends and does sign, this Contract by its Electronic Signature hereto.

23 Contract Documents.

(a) The Property Owner acknowledges and agrees that the entire agreement between Property Owner and the Authority includes each and every document specified in the List of Documents contained in Exhibit B (collectively, the "Contract Documents").

(b) By executing this Contract, the Property Owner acknowledges and agrees that:

(i) The Property Owner has had sufficient time to review and has reviewed each of the Contract Documents and has had the opportunity to ask any questions of the Authority that Property Owner may have regarding such Contract Documents;

(ii) The Property Owner has reviewed, understands and agrees to each and every additional requirement and term contained in the Program Handbook (as defined in Exhibit B to this Contract, the "Program Handbook");

(iii) The Property Owner has reviewed, understands, agrees to and affirms each and every representation and warranty contained in the Property Owner's application and the Program Handbook; and

(iv) Prior to executing this Contract has read and understands the Property Owner's Acknowledgments and Disclosures contained in the (A) Application, (B) this Contract, (C) the Privacy Notice, and (D) the Program Handbook

24 Execution and Return of Contract.

The Property Owner must execute and return this Contract to the Authority at the address set forth in the "Notice Information" section of Exhibit A so that it is received by the Authority not later than <Expiration Date>. If the Property Owner fails to return this Contract so executed to the Authority by the indicated date, the Program reserves the right to require the Property Owner to enter into a new Contract. The signature of each person signing as or on behalf of the Property Owner must be notarized by a duly licensed notary unless all such persons have previously successfully completed the identity verification process approved by the Authority.

IN WITNESS WHEREOF, the Authority and the Property Owner have caused this Contract to be executed in their respective names by their duly authorized representatives, all as of the Effective Date. The "Effective Date" is defined as the last date entered with the signatures of the parties below.

Property Owner(s):

[Owner Name] [Signature] _____

Identity Verification Code [ID Code] Date [01/01/2001]

[Owner Name] [Signature] _____

Identity Verification Code [ID Code] Date [01/01/2001]

Authority:

Authorized Signatory [Signature] _____

Name [Name] Date [01/01/2001]

EXHIBIT A

DESCRIPTION OF PROPERTY, DESCRIPTION OF THE IMPROVEMENTS, AND NOTICE INFORMATION

Description of Property:

Property Owner(s): [Owner Full Name]
 [Owner Full Name]

Property Address: [Property Address]
 APN: [Assessor Parcel Number]
 County: [County]

Description of Improvements:

The improvements to be financed consist of the following:

[Improvement Description]

[Improvement Description]

[Improvement Description]

The existing improvements to be refinanced consist of the following:

[None][Existing Improvement Description]

[Payments Relating to Existing Improvements to be Refinanced:]

[\$[0.00] will be submitted to [PAYEE] to refinance the [insert general description of existing improvements to be refinanced].]

Notice Information:

Administrator: Energy Efficient Equity
 Attn: Assessment Notice
 12100 Wilshire Blvd Suite 800
 Los Angeles CA 90025
 Property Owner: [Owner Names]
 [Property Address]

EXHIBIT B

LIST OF CONTRACT DOCUMENTS, DISBURSEMENT, AND SCHEDULE OF ANNUAL ASSESSMENT INSTALLMENTS, INCLUDING PRINCIPAL, INTEREST AND ANNUAL ASSESSMENT ADMINISTRATIVE FEE

List of Contract Documents:

This Contract shall consist of the following documents:

- This Contract and the exhibits hereto;
- The Application;
- The Truth-In-PACE™ Disclosure Statement
- The Completion Certificate;
- The Assessment Cost and Payment Summary;
- The Notice of Assessment and Payment of Contractual Assessment Required;
- The Program Handbook; and
- The Program website located at www.energyefficientequity.com.

Assessment:

The estimated amount of the Assessment is \$[0.00] (the "Assessment Amount"), of which \$[0.00] is estimated to be allocable to the cost of the Improvements, \$[0.00] is estimated to be allocable to incidental expenses, \$[0.00] is estimated to be allocable to fund a reserve, and \$[0.00] is estimated to be allocable to capitalized interest.

The actual amount of the Assessment will be provided to you in the Final Costs and Payment Summary after the Notice of Assessment and Payment of Contractual Assessment Required relating to the Assessment has been recorded and the Bonds have been issued. Such notice shall not be recorded until the Improvements have been completed. Assuming such notice is recorded within [90] days of the date of this Contract, the amount of the Assessment shall not exceed \$[0.00].

The Assessment Interest Rate is [0.00] %.

The final scheduled Assessment installment shall be payable in the fiscal year preceding the Final Maturity Date of the Bonds specified below.

Bonds:

The Final Maturity Date of the Bonds shall be no later than September 2, [2001].

Estimated Annual Assessment Installments:

The schedule of the estimated annual installments of the Assessment is based on the following assumptions:

1. Corresponding Bonds allocable to the Assessment are issued in an amount equal to Assessment Amount.
2. Bonds are to be issued on [Estimated Bond Issuance Date].
3. The Improvements will be completed and paid for, and the Notice of Assessment and Payment of Contractual Assessment Required will be recorded, on a date in the tax year commencing on July 1, [20__] and ending on June 30, [20__] (the "Estimated Recording Date").

4. The Annual Percentage Rate (APR)¹ attributable to the Assessment is [0.00]%. APR is the Effective Cost of Credit in consumer loans and real estate loans expressed as a percentage interest rate. The annual percentage rate is the interest rate the borrower actually pays, including fees required in order to participate in the Program.
5. The total amount of incidental expenses (which includes recording fees and other costs associated with the Assessment and the Bonds), reserve, and capitalized interest to be added to your assessment is \$[0.00].
6. The Annual Assessment Administrative Fee will be in an annual amount equal to \$[].

¹ Annualized effective rate over the full assessment term.

Estimated Payment Schedule: ¹

Tax Year (Commencing July 1 and Ending June 30)	Interest	Principal	Total Assessment Installment	Annual Assessment Administrative Fee ²	Total Contractual Assessment Payment
[2001]-[2002] ²	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]
[2001]-[2002]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]
[2001]-[2002]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]
[2001]-[2002]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]
[2001]-[2002]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]	\$[0.00]

¹ The Estimated Initial Tax Year shown on preceding schedule is based upon the Estimated Recording Date; the actual Initial Tax Year will be based upon the actual date the Improvements are completed and paid for and the Notice of Assessment and Payment of Contractual Assessment Required is recorded.

AN UPDATED SCHEDULE OF ANNUAL ASSESSMENT INSTALLMENTS SHALL BE SPECIFIED IN THE "NOTICE OF ASSESSMENT AND PAYMENT OF CONTRACTUAL ASSESSMENT REQUIRED" TO BE RECORDED BY THE AUTHORITY IN THE OFFICE OF THE COUNTY RECORDER OF [COUNTY NAME]. UPON THE ISSUANCE OF THE BONDS, THE ACTUAL ANNUAL ASSESSMENT INSTALLMENTS WILL BE DETERMINED IN ACCORDANCE WITH THE CHAPTER 29 AND THE 1915 ACT, AS DESCRIBED IN THIS CONTRACT. AND WILL BE PROVIDED TO YOU IN THE FINAL COSTS AND PAYMENT SUMMARY.

² Estimated, subject to change.

Prepayment:

The Assessment may be prepaid in whole or in part, as described in Section 3(f) of this Contract.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: 2019 APPOINTMENT OF STANDBY OFFICERS TO MEMBERS OF THE BOARD OF SUPERVISORS

RECOMMENDATION(S):

1. UPDATE the official list of persons to serve, in priority order, as standby officers for the respective members of the Board of Supervisors, pursuant to County Ordinance Code section 42-4.004:

	<u>District I</u>	<u>District II</u>	<u>District III</u>	<u>District IV</u>	<u>District V</u>
1	Sonia Bustamante	Phil Andersen	Mary N. Piepho	Ron Mullin	Janis Glover
2	Robert Rogers	Gayle Israel	Joan Buchanan	Guy Bjerke	Lynn Enea
3	Paul Fadelli	Dominique Yancy	Mark Goodwin	Tamara Steiner	David Fraser

2. DIRECT that the above appointments supersede all previous appointments.

3. REQUEST that the Emergency Services Division of the Sheriff's Office meet with any Standby Officer that requests it, and provide an overview of the County Emergency System, to include written procedures and contact information, and address any questions raised by the Standby Officers.

FISCAL IMPACT:

None to the County from this action.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jami Napier
925.335.1908

cc:

BACKGROUND:

Pursuant to the California Emergency Services Act, Article 15, Preservation of Local Government, the governing body of a political subdivision of the State is required to appoint three Standby Officers for each member of the governing body. Accordingly, Section 42-4.004 of the County Ordinance Code requires the Board to make such appointments.

A Standby Officer appointed by the Board is to serve in place of a regular Board member when the regular Board member is unavailable during a state of war emergency, a state of emergency, or a local emergency. (Unavailable means that the regular Board member has been killed, is missing, or is seriously injured as to be unable to attend meetings and otherwise perform his/her duties.) Appointment of the specified Standby Officers will assure a line of succession so that in the event of the unavailability of one or more regular Board members during a state of war emergency, a state of emergency, or a local emergency, the business of the Board of Supervisors may continue to be conducted with a full complement of Board members. A Standby Officer shall serve until the regular officer becomes available or until the election or appointment of a new regular officer. As required by County Ordinance Code, the status of these Standby Officer appointments will be reviewed annually to determine if any changes in appointees is necessary.

Government Code section 8641 sets out the duties of Standby Officers for the Board of Supervisors:

- 1) To be informed of the Supervisor's duties.
- 2) To be informed of the business and affairs of the County.
- 3) To immediately report for duty in the event of a state of war emergency, state of emergency, or state of local emergency.
- 4) To fill the Supervisor's post when the Supervisor is unavailable (dead, missing, or seriously injured) due to a state of war emergency, state of emergency, or state of local emergency.

The County must provide the Standby Officers with copies of California Emergency Services Act, Article 15: Preservation of Local Government (Gov. Code, §§ 8635-8644.) (See attachment.) The County can also host meetings to keep the Standby Officers informed about County business and can require their attendance at these meetings. (Gov. Code, § 8641 (b).) Standby Officers must take the same oath of office as the Supervisor and serve at the pleasure of the BOS. (Gov. Code, § 8640.)

CONSEQUENCE OF NEGATIVE ACTION:

Without the appointment of the specified standby officers, there will be no line of succession in the event of the unavailability of one or more regular Board members during a state of war emergency, a state of emergency, or a local emergency. Therefore, the business of the Board of Supervisors may not continue to be conducted with a full complement of Board members.

ATTACHMENTS

CA Emergency Services Act_Art 15_Preservation of Local Govt

[Up^](#)[Add To My Favorites](#)**GOVERNMENT CODE - GOV****TITLE 2. GOVERNMENT OF THE STATE OF CALIFORNIA [8000 - 22980]** (Title 2 enacted by Stats. 1943, Ch. 134.)**DIVISION 1. GENERAL [8000 - 8899.24]** (Division 1 enacted by Stats. 1943, Ch. 134.)**CHAPTER 7. California Emergency Services Act [8550 - 8668]** (Chapter 7 added by Stats. 1970, Ch. 1454.)**ARTICLE 15. Preservation of Local Government [8635 - 8644]** (Article 15 added by Stats. 1970, Ch. 1454.)

8635. The Legislature recognizes that if this state or nation were attacked by an enemy of the United States, many areas in California might be subjected to the effects of an enemy attack and some or all of these areas could be severely damaged. During such attacks and in the reconstruction period following such attacks, law and order must be preserved and so far as possible government services must be continued or restored. This can best be done by civil government. To help to preserve law and order and to continue or restore local services, it is essential that the local units of government continue to function.

In enacting this article the Legislature finds and declares that the preservation of local government in the event of enemy attack or in the event of a state of emergency or a local emergency is a matter of statewide concern. The interdependence of political subdivisions requires that, for their mutual preservation and for the protection of all the citizens of the State of California, all political subdivisions have the power to take the minimum precautions set forth in this article. The purpose of this article is to furnish a means by which the continued functioning of political subdivisions will be assured. Should any part of this article be in conflict with or inconsistent with any other part of this chapter, the provisions of this article shall control.

Nothing in this article shall prevent a city or county existing under a charter from amending said charter to provide for the preservation and continuation of its government in the event of a state of war emergency.

(Amended by Stats. 1974, Ch. 595.)

8636. As used in this article, "unavailable" means that an officer is either killed, missing, or so seriously injured as to be unable to attend meetings and otherwise perform his duties. Any question as to whether a particular officer is unavailable shall be settled by the governing body of the political subdivision or any remaining available members of said body (including standby officers who are serving on such governing body).

(Added by Stats. 1970, Ch. 1454.)

8637. Each political subdivision may provide for the succession of officers who head departments having duties in the maintenance of law and order or in the furnishing of public services relating to health and safety.

(Added by Stats. 1970, Ch. 1454.)

8638. To provide for the continuance of the legislative and executive departments of the political subdivision during a state of war emergency or a state of emergency or a local emergency the governing body thereof shall have the power to appoint the following standby officers:

- (a) Three for each member of the governing body.
- (b) Three for the chief executive, if he is not a member of the governing body.

In case a standby office becomes vacant because of removal, death, resignation, or other cause, the governing body shall have the power to appoint another person to fill said office.

Standby officers shall be designated Nos. 1, 2, and 3 as the case may be.

(Amended by Stats. 1974, Ch. 595.)

8639. The qualifications of each standby officer should be carefully investigated, and the governing body may request the Director of Emergency Services to aid in the investigation of any prospective appointee. No

examination or investigation shall be made without the consent of the prospective appointee.

Consideration shall be given to places of residence and work, so that for each office for which standby officers are appointed there shall be the greatest probability of survivorship. Standby officers may be residents or officers of a political subdivision other than that to which they are appointed as standby officers.

(Amended by Stats. 2013, Ch. 352, Sec. 176. Effective September 26, 2013. Operative July 1, 2013, by Sec. 543 of Ch. 352.)

8640. Each standby officer shall take the oath of office required for the officer occupying the office for which he stands by. Persons appointed as standby officers shall serve in their posts as standby officers at the pleasure of the governing body appointing them and may be removed and replaced at any time with or without cause.

(Added by Stats. 1970, Ch. 1454.)

8641. Each standby officer shall have the following duties:

(a) To inform himself or herself of the duties of the office for which the officer stands by. Officers and employees of the political subdivision shall assist the standby officer and each political subdivision shall provide each standby officer with a copy of this article.

(b) To keep informed of the business and affairs of the political subdivision to the extent necessary to enable the standby officer to fill his or her post competently. For this purpose the political subdivision may arrange information meetings and require attendance.

(c) To immediately report himself or herself ready for duty in the event of a state of war emergency or in the event of a state of emergency or a local emergency at the place and in the method previously designated by the political subdivision.

(d) To fill the post for which he or she has been appointed when the regular officer is unavailable during a state of war emergency, a state of emergency or a local emergency. Standby officers Nos. 2 and 3 shall substitute in succession for standby officer No. 1 in the same way that standby officer No. 1 is substituted in place of the regular officer. The standby officer shall serve until the regular officer becomes available or until the election or appointment of a new regular officer.

(Amended by Stats. 1992, Ch. 1020, Sec. 1.7. Effective January 1, 1993.)

8642. Whenever a state of war emergency a state of emergency or a local emergency exists the governing body of the political subdivision shall meet as soon as possible. The place of meeting need not be within the political subdivision. The meeting may be called by the chief executive of the political subdivision or by a majority of the members of the governing body. Should there be only one member of the governing body, he may call and hold said meeting and perform acts necessary to reconstitute the governing body.

(Amended by Stats. 1974, Ch. 595.)

8643. During a state of war emergency a state of emergency or a local emergency the governing body shall:

(a) Ascertain the damage to the political subdivision and its personnel and property. For this purpose it shall have the power to issue subpoenas to compel the attendance of witnesses and the production of records.

(b) Proceed to reconstitute itself by filling vacancies until there are sufficient officers to form the largest quorum required by the law applicable to that political subdivision. Should only one member of the governing body or only one standby officer be available, that one shall have power to reconstitute the governing body.

(c) Proceed to reconstitute the political subdivision by appointment of qualified persons to fill vacancies.

(d) Proceed to perform its functions in the preservation of law and order and in the furnishing of local services.

(Amended by Stats. 1974, Ch. 595.)

8644. Should all members of the governing body, including all standby members, be unavailable, temporary officers shall be appointed to serve until a regular member or a standby member becomes available or until the election or appointment of a new regular or standby member. Temporary officers shall be appointed as follows:

(a) By the chairman of the board of supervisors of the county in which the political subdivision is located, and if he is unavailable,

(b) By the chairman of the board of supervisors of any other county within 150 miles of the political subdivision, beginning with the nearest and most populated county and going to the farthest and least populated, and if he is unavailable,

(c) By the mayor of any city within 150 miles of the political subdivision, beginning with the nearest and most populated city and going to the farthest and least populated.

(Added by Stats. 1970, Ch. 1454.)



Contra
Costa
County

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: March 12, 2019

Subject: Conflict of Interest Code for the Acalanes Union High School District

RECOMMENDATION(S):

APPROVE the amended Conflict of Interest Code for the Acalanes Union High School District (“District”), including the list of designated positions.

FISCAL IMPACT:

None.

BACKGROUND:

The District amended its Conflict of Interest Code and submitted the revised code, attached as Exhibit A, to the Board for approval pursuant to Government Code section 87306 and 87306.5.

The February 2019 changes include an updated list of positions designated to file conflict of interest statements.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Schwerin, Deputy County Counsel, (925) 335-1800

By: June McHuen, Deputy

BACKGROUND: (CONT'D)

These changes will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure in use by the District. A strike-out version of the Conflict of Interest Code is attached as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:

None.

ATTACHMENTS

Exhibit A - Conflict of Interest Code Feb 2019 of the Acalanes Union High School District.pdf

Exhibit B - Conflict of Interest Code Feb 2019 of the Acalanes Union High School District
STRIKEOUT.pdf

**Acalanes Union High School District
Conflict of Interest Code
Resolution No. 18-19-15**

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Acalanes Union High School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Acalanes Union High School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Acalanes Union High School District Governing Board adopt the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS sixth day of February 2019, at a meeting, by the following vote:

Ayes: Connelly, Coppersmith, Hockett, Kendzierski, Severson

Nays:

Abstain:

Absent:

Attest:



Nancy Kendzierski
Clerk, Governing Board
Acalanes Union High School District

**Acalanes Union High School District
Conflict of Interest
Resolution No. 18-19-15**

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

**Acalanes Union High School District
Conflict of Interest
Resolution No. 18-19-15**

APPENDIX

Designated Position and Disclosure Category

Designated Position	Category
Governing Board Members	1
Superintendent of Schools	1
Associate Superintendent, Educational Services	1
Associate Superintendent, Administrative Services	1
Chief Business Official	1
Purchasing Specialist	1
Director of Special Education and Auxiliary Services	2
Director of Curricular Innovation and Educational Technology	2
Director of Del Valle Education Center	2
Director of Fiscal Services	2
Principal	2
Associate Principal	2
Director of Facilities	2
Director of Custodial, Facility Use & Aquatics	2
Coordinator of Food Services & Safety Program	2
Coordinator of Alternative Education	2
Network Manager	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that

**Acalanes Union High School District
Conflict of Interest
Resolution No. 18-19-15**

APPENDIX

requires district approval

5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)

**Acalanes Union High School District
Conflict of Interest
Resolution No. 18-19-15**

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

**Acalanes Union High School District
Conflict of Interest
Resolution No. 18-19-15**

APPENDIX

Designated Position and Disclosure Category

Designated Position	Category
Governing Board Members	1
Superintendent of Schools	1
Associate Superintendent, Educational Services	1
Associate Superintendent, Administrative Services	1
Chief Business Official	1
Purchasing Specialist	1
Director of Special Education and Auxiliary Services	2
Director of Curricular Innovation and Educational Technology	2
Director of Del Valle Education Center	2
Director of Fiscal Services	2
Principal	2
Associate Principal	2
Director of Facilities, Building, Grounds & Transportation	2
Director of Custodial, Facility Use & Aquatics	2
Coordinator of Food Services & Safety Program	2
Coordinator of Alternative Education	2
Network Manager	2
Director of Facilities	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement

**Acalanes Union High School District
Conflict of Interest
Resolution No. 18-19-15**

APPENDIX

4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)



Contra
Costa
County

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: March 12, 2019

Subject: Conflict of Interest Code of the Mt. View Sanitary District

RECOMMENDATION(S):

APPROVE amendments to the list of designated positions in Appendix A of the Mt. View Sanitary District's Conflict of Interest Code.

FISCAL IMPACT:

None.

BACKGROUND:

The Mt. View Sanitary District has amended Appendix A to its conflict of interest code and submitted the revised Appendix, attached as Exhibit A, to the Board for approval pursuant to Government Code sections 87306 and 87306.5. The list of designated positions in Appendix A has been revised to include new positions, amend disclosure categories, and delete a position. These changes will ensure that the Conflict of Interest Code for the Mt. View Sanitary District accurately reflects its current positions and organizational structure. The changes are shown on the attached 'red-line' version of Appendix A included as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:

None.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Schwerin, Deputy County Counsel, (925) 335-1800

By: June McHuen, Deputy

ATTACHMENTS

Exhibit A - Conflict of Interest Code Appendix A for the Mt View Sanitary District.pdf

Exhibit B - Conflict of Interest Code Appendix A for the Mt View Sanitary District
REDLINE.pdf

ORDINANCE NO. 2018-124
(GENERAL REGULATION NO. 124)

AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY DISTRICT ADOPTING GENERAL REGULATION NO. 117 AMENDING THE CONFLICT OF INTEREST CODE FOR THE DISTRICT

WHEREAS, by way of Ordinance 2000-79 (General Regulation No 79) adopted October 12, 2000, a new Conflict of Interest Code for the District was enacted; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2002-83 (General Regulation No. 83), adopted March 14, 2002; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance 2002-85 (General Regulation No. 85), adopted October 10, 2002; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2005-89 (General Regulation No. 89), adopted May 12, 2005; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2006-92 (General Regulation No. 92) adopted August 14, 2006; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2008-96 (General Regulation No. 96) adopted July 10, 2008; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2010-104 (General Regulation No. 104) adopted November 15, 2010; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2012-108 (General Regulation No. 108) adopted December 13, 2012; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2015-117 (General Regulation No. 117) adopted November 12, 2015; and

WHEREAS, by prior action of the Board of Directors the positions of Maintenance Scheduler/Planner and Administrative Services Manager were created, and the position of Maintenance and SSMP Coordinator was eliminated; and

WHEREAS, it has been determined that the District's Conflict of Interest Code requires amendment to add the positions of Maintenance Scheduler/Planner and Administrative Services Manager and identify their respective reporting requirements, and

WHEREAS, it has been determined that the District's Conflict of Interest Code requires further amendment to remove the position of Maintenance and SSMP Coordinator; and

WHEREAS, it has been determined that the District's Conflict of Interest Code requires further amendment to add reporting category A to the previously identified positions of Laboratory Analyst and Wastewater Operations Supervisor; and

WHEREAS, at its August 16, 2018 meeting, the Board authorized the timely transmission of correspondence to the Contra Costa County Clerk of the Board of Supervisors regarding the anticipated amendment of the Conflict of Interest Code for the Mt. View Sanitary District and set a Public Hearing on the amendment for October 11, 2018; and

WHEREAS, at its October 11, 2018 meeting, the Board continued the Public Hearing to November 8, 2018.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MT. VIEW SANITARY DISTRICT DOES ORDAIN AS FOLLOWS:

Section 1. The positions of Maintenance Scheduler/Planner and Administrative Services Manager are added to the list of positions required to file statements of economic interest, the position of Maintenance and SSMP Coordinator is removed, and Category A is added to the applicable disclosure categories for the positions of Laboratory Analyst and Wastewater Operations Supervisor and Appendix "A" of the District's Conflict of Interest Code is so amended. The revised Appendix "A" is attached hereto and made a part hereof. All designated positions shall file statements of economic interest in conformance with the disclosure categories applicable to said position. The disclosure categories are more particularly described in Appendix "B" to Ordinance 2000-79.

Section 2. All provisions of Ordinance 2000-79 are hereby declared applicable to the positions set forth in Appendix "A".

Section 3. Upon its adoption, the Board Secretary is directed to forward a certified copy of this Ordinance to the Clerk of the Board of Supervisors and the County Administrator of Contra Costa County.

Section 4. Except as amended herein, Ordinance 2000-79 remains in full force and effect.

Section 5. Copies of this Ordinance and General Regulation shall be entered in the Minutes of the District Board, posted by the Board Secretary in at least 3 public places in the District and published in accordance with California Health and Safety Code Section 6490. The effective date of the Ordinance and General Regulation shall be upon expiration of the week following publication and posting.

THE FOREGOING ORDINANCE was regularly moved, seconded, passed and adopted and ordered published in accordance with Health & Safety Code Section 6490 at a regular meeting of the District Board of Mt. View Sanitary District held on November 8, 2018, by the following vote:

AYES: Directors Maggi, Pyka, and Schaal, Vice President Caldwell, President Danley
NOES: None
ABSENT: None
ABSTAIN: None



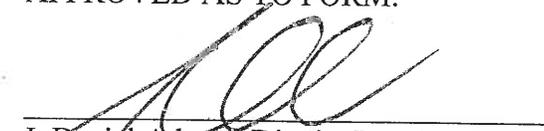
Brian A. Danley, President
Mt. View Sanitary District

ATTEST:



Sheri L. Riddle, Secretary

APPROVED AS TO FORM:



Daniel Adams, District Legal Counsel

APPROVED AS TO ADMINISTRATION



Neal B. Allen, District Manager

I hereby certify that the foregoing Ordinance was duly passed, enacted and ordered published and posted at a regular meeting of the Board of Directors of the Mt. View Sanitary District held on November 8, 2018.



Sheri L. Riddle, Secretary

APPENDIX "A"
ORDINANCE NO. 2018-124
MVSD CONFLICT OF INTEREST CODE

	<u>Position</u>	<u>Disclosure Category</u>
(a)	Director (includes President and Vice President)	All categories
(b)	District Manager	All categories
(c)	Assistant District Manager	All categories
(d)	Administrative Services Manager	All categories
(e)	Office Administrator/Board Secretary	All categories
(f)	District Engineer	All categories
(g)	District Legal Counsel	All categories
(h)	District Assistant Legal Counsel	All categories
(i)	Wastewater Operations Supervisor	Categories A, B, C & D
(j)	Consultant*	All categories*
(k)	District Biologist	All categories
(l)	Laboratory Analyst	Categories A, B, C & D
(m)	Maintenance Scheduler/Planner	Categories A, B, C & D

*The District Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

SECRETARY'S CERTIFICATE

I, Sheri L. Riddle, Board Secretary to the Mt. View Sanitary District, do hereby certify as follows:

The foregoing is a full, true, and correct copy of an ordinance duly adopted at a regular meeting of the Board of Directors of said District, duly and regularly and legally held at the regular meeting place thereof on November 8, 2018, of which meeting all of the members of said Board had due notice and at which a majority thereof was present.

At said meeting said ordinance was upon motion duly seconded and adopted by the vote as therein set forth.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and that said ordinance is duly entered of record in the minutes and the foregoing is a full, true and correct copy of the original ordinance adopted at said meeting and entered in said minutes.

Said ordinance has not been amended, modified or rescinded since the date of its adoption and the same is now in full force and effect.

Dated: December 3, 2018



SHERI L. RIDDLE, BOARD SECRETARY
OF THE DISTRICT BOARD OF MT. VIEW SANITARY
DISTRICT, COUNTY OF CONTRA COSTA,
STATE OF CALIFORNIA

APPENDIX "A"
ORDINANCE NO. 2015-1172018-124
MVSD CONFLICT OF INTEREST CODE

<u>Position</u>	<u>Disclosure Category</u>
(a) Director (includes President and Vice President)	All categories
(b) District Manager	All categories
(c) Assistant District Manager	All categories
(d) Maintenance and SSMP Coordinator	All categories
(d) Administrative Services Manager	All categories
(e) Office Administrator/Board Secretary	All categories
(f) District Engineer	All categories
(g) District Legal Counsel	All categories
(h) District Assistant Legal Counsel	All categories
(i) Wastewater Operations Supervisor	Categories <u>A</u> , B, C & D
(j) Consultant*	All categories*
(k) District Biologist	All categories
(l) Laboratory Analyst	Categories <u>A</u> , B, C & D
(m) Maintenance Scheduler/Planner	Categories <u>A</u>, B, C & D

*The District Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: March 12, 2019

Subject: 2017-2027 Comprehensive County Child Care Needs Assessment

RECOMMENDATION(S):

APPROVE the 2017-2027 Comprehensive County Child Care Needs Assessment prepared by Brion Economics, Inc., on behalf of Contra Costa County Local Planning and Advisory Council for Early Care and Education.

BACKGROUND:

The California Department of Education, Early Education and Support Division, requires every county to develop a child care needs assessment of early education and before-and after-school programs for their jurisdictions at least every five (5) years (*ref. CA Education Code section 8499.5*). The Child Care Planning Council of Contra Costa County has prepared the attached report not only to satisfy this requirement, but also to help inform child care policies and priorities based on the current status of child care in the County. Issues discussed in this report include:

- Current supply of licensed child care within Contra Costa County
- Demand for child care by age for County residents ages 0-12
- Magnitude and location of gaps in child care supply
- Cost of child care for families
- Sources of child care subsidy assistance
- Estimates of the level of need for child care among special populations, such as children with disabilities and non-English speakers

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Susan Jeong (925)
942-3413

BACKGROUND: (CONT'D)

The Family and Humans Services Committee, at its February 25th meeting, reviewed and accepted the attached 2017-2027 Comprehensive County Child Care Needs Assessment prepared by Brion Economics, Inc., on behalf of the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC), First 5 Contra Costa, Contra Costa County Office of Education and Contra Costa County Conservation and Development Department. The needs assessment requires Board of Supervisors approval. The previous study was completed in 2012.

ATTACHMENTS

2017 10-Year Comprehensive Countywide Child Care Needs Assessment



Brion Economics INC.

Final Report

Contra Costa County Comprehensive Countywide Child Care Needs Assessment – 2017 to 2027

Prepared for

Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC),
First 5 Contra Costa,
Contra Costa County Office of Education and Contra Costa County Conservation and
Development Department

Prepared by

Brion Economics, Inc., with Davis Consultant Network and Nilsson Consulting

August 2018



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1. Introduction and Findings

The County Office of Education retained Brion Economics, Inc. (BEI) in 2017 to conduct a Countywide Child Care Needs Assessment, which will be used for a variety of purposes. One of the main purposes of the assessment is to fulfill the State’s requirement for each county to analyze the child care needs for infants, preschool, and school age children. This analysis is what we call a Child Care Supply and Demand Study, and estimates the demand for child care by age group and compares it to available supply of child care spaces. This study presents the analysis at the County level as well as the city and community level (see **Chapters 2 and 3**). BEI prepared a countywide-only study for Contra Costa County in 2012, and a detailed countywide and city level analysis in 2006 - 2007.

This study has been prepared for the Contra Costa County Local Planning Council in partnership with First 5 Contra Costa County. This study builds on our past work for the County in both 2012 and 2007. It is being prepared as part of a larger study concerning Child Care Facility Needs in the County and in combination with two online surveys on child care issues. The first online survey focused on child care providers. The results of this survey are discussed in **Chapter 4**. The second online survey targeted stakeholders in the County that have some relationship to providing child care facilities, or are involved in the development community, including public agencies and decision makers (see **Chapter 5**).

BEI has been conducting child care needs assessments and other planning studies since 2000, when the firm was initially formed. The firm has conducted more than 60 studies for a variety of clients, public and private, and regarding a variety of aspects of child care, including Economic Impact Studies, Preschool for All studies, Strategic Plans, and Facility Development Handbooks. However, child care needs assessments are our main focus regarding child care work.

Summary of Findings

- **Total Children:** In 2017, there were an estimated 1.12 million people in Contra Costa County, of which 195,500 were children ages birth to 12 years old, or 17.4% of total population. Overall, 75,100 or 38% of those children require licensed or license-exempt care, based on labor force participation rates (LFPRs) and licensed care demand factors, as discussed in more detail below.

Countywide	2017	2027	Net Change
Total Population	1,120,460	1,193,320	72,860
Total Employees	392,790	425,128	32,338
Total Children 0-12 years	195,517	208,397	12,880
0 to 2 Years	41,476	44,327	2,851
3 to 4 Years	33,857	36,125	2,269
School Age	120,185	127,945	7,760
Children 0 to 12 as % of Total Population	17.4%	17.5%	0.01%

- **Population Growth 2017 to 2027:** Overall, Contra Costa County will see an increase in population of 72,900 residents, or 6.5% between 2017 and 2027, for a total population of 1,200,000 in 2027. For children birth to 12 years old, there will also be an increase of 12,900 or 6.2%, for a total child population of 208,400.
- **Child care Supply:** There are approximately 39,800 child care spaces in Contra Costa County for children from birth to 12 years old.

Age of Children	FCCH Spaces	Center Spaces	# of Spaces	% of Supply
0 to 2 Years	1,933	1,459	3,398	9%
3 to 4 Years	3,866	14,861	19,085	48%
School Age	2,487	14,806	17,293	43%
Total Supply	8,286	31,126	39,776	100%

- **Total Demand for Child Care at 2017:** The total demand for licensed child care spaces as of 2017 equals about 75,200. The breakdown is 18% infants, 29% preschool, and 53% school age.

Age of Children	# of Spaces Needed	% of Demand
0 to 2 Years	13,368	18%
3 to 4 Years	21,739	29%
School Age	40,034	53%
Total Demand	75,141	100%

- **Infant Care Shortage:** In Contra Costa County, there is currently a shortage of almost 10,000 infant (birth to two years old) spaces with 25% of demand currently met. The shortage varies significantly by city.¹
- **Preschool Shortage:** For preschool age children (three to four years old²), there is a shortage of 2,700 spaces, with 88% of demand being met.³ The shortage varies significantly by city.

¹ Infants include children from birth through 2 years old.

² Preschool includes 3 and 4 year olds, as well as 25% of 5 year olds.

- **School Age Shortage:** For school age children (ages five to 12 years old), there is a shortage of 22,700 spaces in Contra Costa County. Approximately 43% of total demand is met with existing supply.⁴

Age of Children	Shortage of Spaces 2017	% of Demand Met 2017	Shortage of Spaces 2027	% of Demand Met 2027
0 to 2 Years	(9,970)	25%	(10,903)	24%
3 to 4 Years	(2,654)	88%	(4,135)	82%
School Age	(22,741)	43%	(25,371)	41%
Total Shortage/(Surplus)	(35,365)	53%	(40,408)	50%

- **Change Since 2012:** In 2012, there was a total shortage of 7,400 spaces with 88% of demand overall met. In 2017, the total shortage increased to 35,400.⁵ This is partly due the change in demand factors used in the two studies. Reallocation of two year olds to Infant and of some five year olds to School Age has changed the distribution of supply and demand.
- **Future Infant Demand in 2027:** By 2027, total demand for licensed child care spaces will increase to about 80,200 or by about 5,000 spaces without any new supply added to the market. This breaks down to a need for 14,300 infant spaces or an increase of 7%. Based on the current supply of spaces, there will be a shortfall of 10,900 infant spaces, with 24% of total demand met. This assumes no increase in the number of licensed or license-exempt spaces between 2017 and 2027.
- **Future Preschool Demand in 2027:** Demand for preschool spaces will be 23,200 with a shortfall of 4,100 preschool spaces; 82% of demand will be met, which is a 6% decrease in demand compared to 2017 conditions. This assumes no increase in the number of licensed or license-exempt spaces between 2017 and 2027.
- **Future School Age Demand in 2027:** For school age spaces, there will be an estimated demand for 42,700 spaces, creating a shortfall of 25,400 spaces in 2027; about 40% of demand will be met. Again, this assumes no increase in the number of licensed or license-exempt spaces between 2017 and 2027.

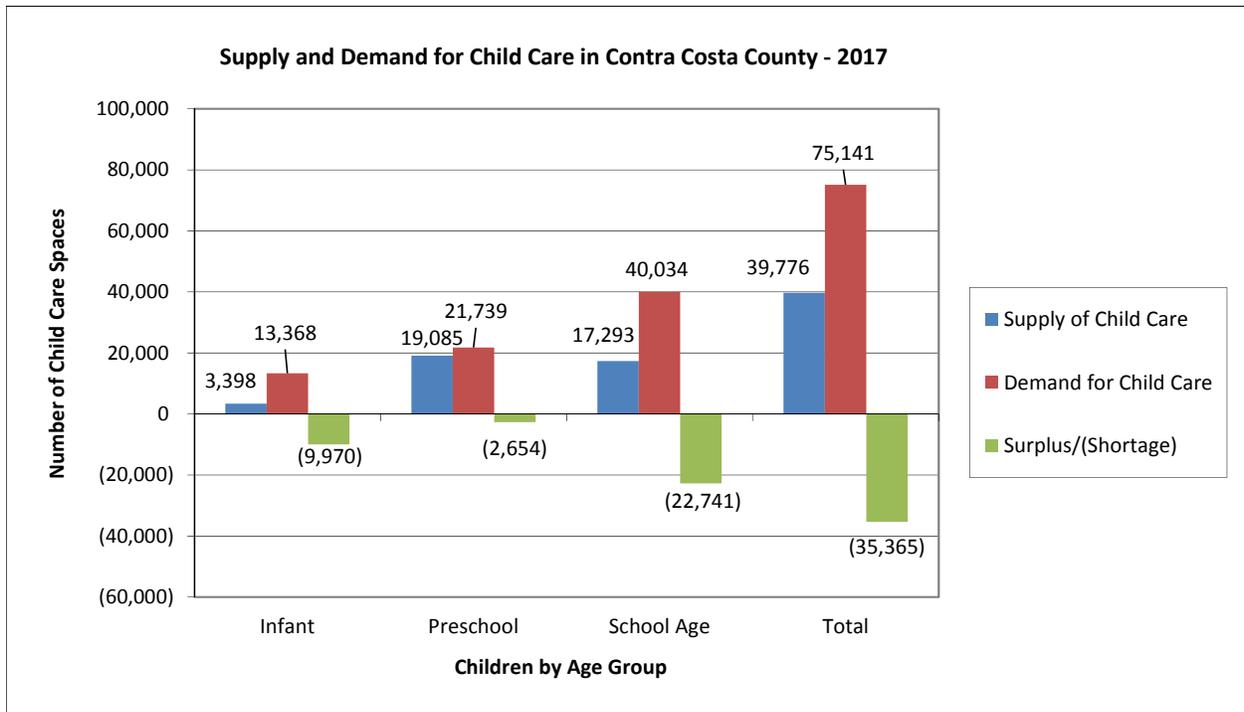
³ Demand for, or shortage of, spaces refers to licensed or license-exempt spaces.

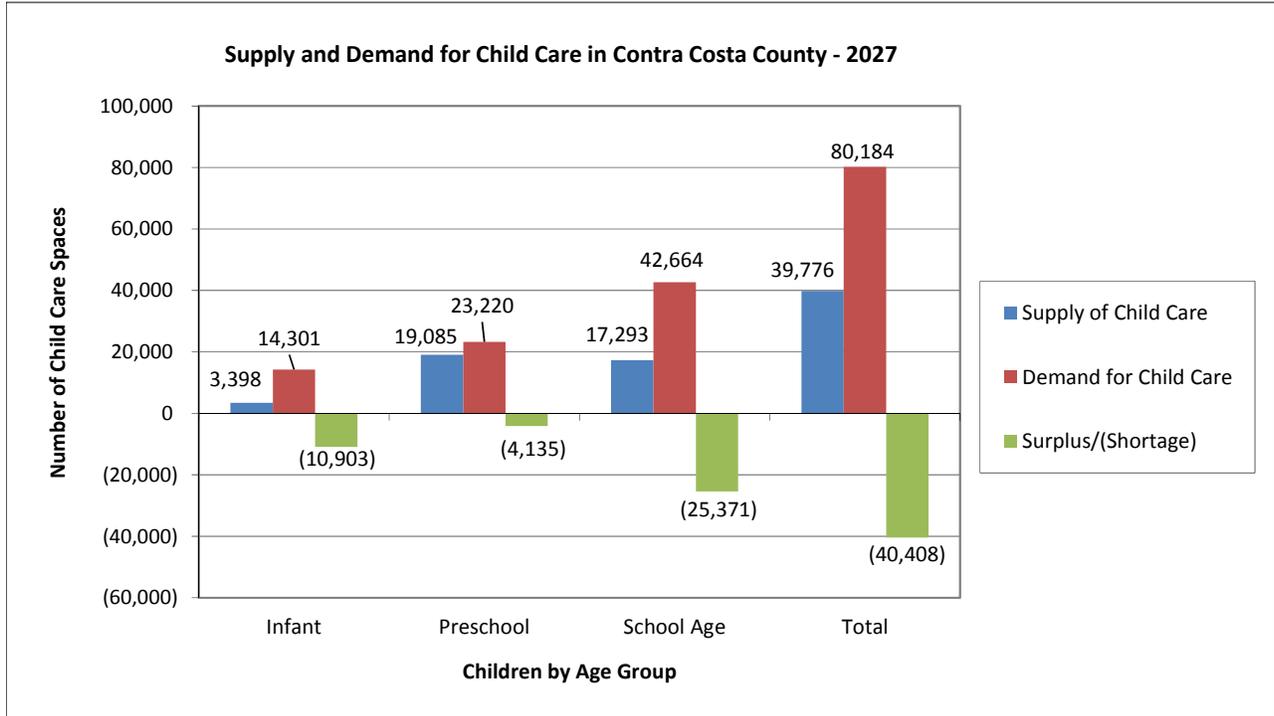
⁴ Ibid.

⁵ It should be noted that the demand factors used in 2012 were significantly less than those used in the 2017 study, which contributes to the significant shortages as compared to 2012. Two year olds have been moved to Infant and removed from Preschool.

Age of Children	# of Spaces Needed	% of Demand
0 to 2 Years	14,301	18%
3 to 4 Years	23,220	29%
School Age	42,664	53%
Total Demand	80,184	100%

The following graphics summarize the supply and demand data by type of care and year.





Acknowledgements

We would like to acknowledge the following organizations for their support in this effort:

- The Contra Costa County Child Care Resource and Referral Services agency (CocoKids)
- Contra Costa County, Conservation Department
- Contra Costa County Office of Education
- Contra Costa County Human Services Department
- Contra Costa County Planning and Advisory Council for Early Care & Education

2. Child Care Needs Assessment – 2017 to 2027

This chapter presents methodology, analysis, and results of the Child Care Needs Assessment for current conditions (2017) and future conditions (2027) for children from birth to 12 years old by city/area in Contra Costa County.

A summary of the child care supply and demand analysis findings are in **Chapter 1**. Please note that all **Chapter 2** tables are at the end of the Chapter.

Background and Methodology

In California, there are several methodologies for estimating demand for child care but there is limited published data on this issue. Given the diversity of demographics in the state by county, the use of a single set of child care demand factors across the state does not make sense. The California Child Care Coordinators Association (CCCCA) adopted a set of general demand factors that is in use across the state for infants, toddlers, and school-aged children.⁶ However, they suggest that local jurisdictions should consider local conditions and develop demand factors that reflect conditions in their county and while Contra Costa County has used the recommended demand factors in prior studies, it has decided to use demand factors for this study that reflect observations and experiences of child care demand in our county. The demand rates we have chosen (50% for infant/toddler care, 100% for preschool care, and 50% for school-aged care) reflect information about current use of those types of care, as well as the County's belief that it is important that quality child care be available to all children who need it.⁷

Other urban counties, like San Francisco and San Mateo, have also taken a local approach to determine demand factors based on available data and value-based milestones that amplify access to child care in their community. The County believes this set of child care demand factors for licensed child care best reflects our local conditions.

The following table summarizes the rates used by age group in the 2007, 2012, and 2017 studies. While the County use of the higher demand factors included in this study is logical, it is

⁶ See California Child Care Coordinators Association's "LPC Child Care Need Assessment: Instruction Guide for Completing the Aggregate County Report." <http://www.california-childcare-coordinators.org/resources/resources-lpc-coordinators.html>.

⁷ This decision was made by the Contra Costa County Child Care Data Committee in March 2018.

important for BEI to make this change explicit so that readers who are reviewing our prior work understand why the resulting unmet demand has changed so significantly.

Year	Demand Factor for Licensed Care		
	Infants	Preschool	School Age
2018	50%	100%	50%
2013	37%	90%	39%
2007	37%	75%	39%

The Needs Assessment begins with the underlying demographic data and then growth projections are incorporated into the analysis. Child care supply and demand analysis by city/area and for the County is then estimated at 2017 and 2027. **Appendix A Tables 1 to 47** present Needs Assessment tables and the supporting data for each city/area individually for Existing Conditions (2017) and Future Conditions (2027).

Appendix A Tables 1 to 47 provide detailed analysis tables, one set for each of the 22 cities/areas analyzed for this study, and one for Contra Costa County as a whole under current 2017 and future 2027 conditions (see **Appendix A Tables 46 and 47**).

This study focuses on children ages 0 to 12 years old, with the following age ranges:

- Infants – children birth through 2 years old.
- Preschool – children ages 3 to 4 and 25% of 5 year olds.
- School Age – children ages 5 to 12 (including 75% of 5 year olds).

It is assumed that 75% of 5 year olds will be enrolled in kindergarten or transitional kindergarten and will not be generating demand for preschool age child care spaces.

Detailed demographic data for each city/area in 2017 is presented in **Appendix A, Table 48**. Households and employment are based on ABAG data, and the percentage of the population by age group for children birth to 12 years old is calculated from U.S. Census data (2010). **Appendix A, Table 49** presents the same detailed demographics estimates as **Appendix A, Table 48** for 2027.

Child Care supply in 2017 by city/area, type of care, and child age group is shown in detail in **Appendix A, Table 50**.

Summary of Supply and Demand

The Needs Assessment is focused on 19 incorporated cities and three other unincorporated areas, as shown in **Table 2-1**. The other three areas are Alamo-Blackhawk, Rodeo-Crockett, and East Rural Contra Costa County, as defined by the Association of Bay Area Governments (ABAG). As shown in **Table 2-1**, total population for Contra Costa County in 2017 is estimated at 1,120,000, based on calculating the average annual growth between 2015 and 2020 based on ABAG *Projections '13*. **Table 2-1** also shows population growth by city/area between 2017 and 2027. Overall, the County is expected to grow from 1,120,000 residents to 1,190,000, an increase of almost 73,000 or 6.5%. In terms of size, Concord will see the largest population growth in the County, with approximately 14,700 new residents, followed by Richmond with an estimated 10,300 new residents. The City of Hercules is projected to see the largest percentage increase of population at 13.9%. The City of Oakley is expected to see growth of 12.4%, followed by Concord at 11%.

Age Groupings

Table 2-2 calculates 2017 population by age group for all children under three years old, children three to four years old, and children five to 12 years old by city and by total. The breakdown of children by age is calculated based on data from the 2010 U.S. Census, which measures population by age. The percentage of children from birth to 35 months, from three to four years (including 25% of five year olds), and five to 12 years (including 75% of five year olds) was applied to current 2017 population figures to estimate the current number of children by age group. Countywide, there are approximately 41,500 children under the age of three years, 33,900 children ages three and four years old, and 120,200 children five to 12 years old, for a total of 195,500. Children ages 12 and under comprise approximately 17.4% of the total County population and this figure varies by city or area. By 2027, it is estimated that there will be 208,400 children ages 12 and under in the County, an increase of 12,900 children or an increase of 6.2% from 2017.

Child Care Supply

Table 2-4 summarizes current licensed and legally license-exempt⁸ child care supply by age group for Infants, Preschool, and School Age children by city/area as of August 2017, based on information provided by CocoKids. Supply data breaks down the number of spaces by age group and by city/area. It also shows what percentage of overall supply each city/area has as compared to the County overall. Concord and Richmond together have the greatest number and percentage of child care spaces, making up over 26% of the total number of spaces in the County. Countywide, there are approximately 3,400 Infant spaces, 19,100 Preschool spaces, and 17,300 School Age spaces, for a total of almost 39,800 spaces. Concord and Richmond together have almost 24% of the total children in the County as of 2017.

Child Care Demand

Demand is calculated by figuring the number of children by age group with working parents, based on applying labor force participation rates (LFPRs) for children under age six (from the 2015 5-Year American Community Survey) to the number of Infants and Preschoolers. LFPRs for six to 17 year olds are applied to the number of School Age children. This allows us to calculate the number of children in each of these age groups with working parents. Labor force participation rates include families with two working parents or a single parent who works.

Relevant demand factors are then applied to the number of children with working parents to determine the number of those children requiring licensed care, as discussed above. It is assumed that only a percentage of children with working parents require licensed care because some parents choose to have nannies, extended family, friends, or other arrangements for their children and are therefore not looking for a licensed child care space.

For Infants, a demand factor of 50% is applied to children with working parents. This is the demand factor that was provided by the data committee for this project. (The California Child Care Coordinators Association recommends a demand factor of 37% of infants for needs assessments. Infants include children from ages zero months to 35 months.)

For Preschool children, demand factors typically vary between 75% and 100% of children with working parents. At the direction of the data committee, we are using 100% of three and four year old children with working parents. Preschool numbers also include 25% of five year olds.

⁸ Legally license-exempt programs include programs run by City Park & Recreation programs, Co-operative/Parent Participation programs, school district programs, and federal migrant programs.

The demand factor for School Age children is 50% of children with working parents. This figure is 10% higher than the demand factor recommended by CCCCA but decided on by the data committee for this project as better reflecting Contra Costa County. School age children for this study include six to 12 year olds and 75% of five year olds.

Once demand is calculated, the percent distribution of total demand for spaces by age group is calculated as well as the percent of total children requiring licensed care.

The total demand for spaces by age group for both 2017 and 2027 is summarized in **Table 2-3**. At 2017, the City of Richmond shows the greatest demand for all age groups, needing almost 9,500 spaces. The City of Antioch follows, requiring over 8,400 spaces, with the City of Concord closely following in demand. Overall, countywide, there is demand for almost 13,400 infant spaces, 21,700 preschool spaces, and 40,000 school age spaces, or 75,100 spaces countywide in 2017.

In 2027, the demand in Richmond is still highest, with a continued 13% of the total demand, or 10,200 spaces. In 2027, countywide, it is expected that there will be a need for 14,300 infant spaces, 23,200 preschool spaces, and 42,700 school age spaces, for a total demand of almost 80,200 licensed child care spaces, or an increase of 5,000 spaces or 7%.

Tables 2-5 through 2-7 summarize the supply and demand by city/area for infants, preschoolers, and school age kids, respectively. For infants, there is a shortfall of almost 10,000 spaces, with 25% of current demand met (see **Table 2-5**). For preschool, there is a shortfall of 2,700 spaces with 88% of demand met (see **Table 2-6**). And for school age children, there is a shortfall of almost 22,700 spaces, with 43% of demand met (see **Table 2-7**).

Table 2-8 summarizes the supply and demand at 2017 for all age groups combined. Countywide there is a shortfall of almost 35,400 spaces, and 53% of total demand is met. That means: roughly one in two children that need a child care space could potentially find one. These rates vary significantly by city/area, however.

The number and type of child care providers by city/area is shown in **Table 2-9**. The number of family child care homes, licensed centers, and license-exempt centers are each listed by city/area. The City of Concord has the most total child care facilities at 170, followed by the City of Richmond with 163, and the City of Antioch with 133. In total, there are 824 family child care homes (FCCHs), 348 licensed centers, and 77 license-exempt centers in the County, for a total of 1,249 providers.

A summary of surplus/shortage by age group and city/area in 2017 (current conditions) is shown in **Table 2-10**. Overall, the shortage of infant care makes up 28% of the overall shortfall, preschool makes up 8%, and school age makes up 64% of the total shortfall of 35,400 spaces in Contra Costa County. The same data for 2027 (future conditions) is provided in **Table 2-11**. In 2027, the shortage is more significant because the supply of child care is not considered to increase from 2017, while population does increase. The total shortfall at 2027 is estimated at around 40,400 spaces. In reality, some additional supply will be created but it is difficult to predict how much or where it might occur.

Table 2-1
Population Growth by City 2017 and 2027 from ABAG
Contra Costa County Child Care Needs Assessment 2017

City/Area	Population at 2017	Population at 2027	CHANGE 2017 to 2027	
			2017 to 2027	% Change
Antioch	108,720	114,320	5,600	5.2%
Brentwood	54,380	56,560	2,180	4.0%
Clayton	11,300	11,600	300	2.7%
Concord	133,320	148,000	14,680	11.0%
Danville	45,580	46,880	1,300	2.9%
El Cerrito (1)	30,760	31,920	1,160	3.8%
Hercules	28,420	32,380	3,960	13.9%
Lafayette	26,420	27,480	1,060	4.0%
Martinez	44,380	45,760	1,380	3.1%
Moraga	16,860	17,600	740	4.4%
Oakley	41,780	46,940	5,160	12.4%
Orinda	18,320	18,960	640	3.5%
Pinole	31,040	32,360	1,320	4.3%
Pittsburg (1)	93,000	101,580	8,580	9.2%
Pleasant Hill (1)	41,440	42,800	1,360	3.3%
Richmond (1)	132,100	142,360	10,260	7.8%
San Pablo	35,440	37,600	2,160	6.1%
San Ramon	77,500	81,660	4,160	5.4%
Walnut Creek	87,240	92,680	5,440	6.2%
Alamo-Blackhawk	25,600	26,020	420	1.6%
Rodeo-Crockett	12,160	12,480	320	2.6%
Rural East County (1)	20,320	20,880	560	2.8%
Remainder	4,380	4,500	120	2.7%
Total	1,120,460	1,193,320	72,860	6.5%

(1) Population based on ABAG Projections 2013 for 2017.

Sources: ABAG Projections 2013; U.S. Census 2010; Brion Economics, Inc.

Table 2-2
 Population by Age Group by City 2017 and 2027
 Contra Costa County Child Care Needs Assessment 2017

City/Area	2017			2027			CHANGE 2017 to 2027			
	Birth to 2 Years Old	3 to 4 Years Old	5 to 12 Years Old	Birth to 2 Years Old	3 to 4 Years Old	5 to 12 Years Old	Birth to 2 Years Old	3 to 4 Years Old	5 to 12 Years Old	Total
Antioch	4,534	3,602	13,043	4,767	3,788	13,715	234	186	672	1,091
Brentwood	2,105	1,929	7,672	2,190	2,006	7,980	84	77	308	469
Clayton	262	1,283	1,806	269	268	1,317	7	7	34	48
Concord	5,436	4,077	12,487	6,034	4,526	13,862	599	449	1,375	2,422
Danville	1,170	1,193	5,675	1,203	1,227	5,836	33	34	162	229
El Cerrito (1)	1,036	792	2,266	1,075	822	2,351	39	30	85	154
Hercules	976	745	2,700	1,112	849	3,077	136	104	376	616
Lafayette	704	690	2,997	733	717	3,117	28	28	120	176
Martinez	1,334	1,010	3,726	1,376	1,041	3,842	41	31	116	189
Moraga	285	348	1,610	298	363	1,681	13	15	71	98
Oakley	1,876	1,444	5,505	2,108	1,623	6,184	232	178	680	1,090
Orinda	439	458	2,229	455	474	2,307	15	16	78	109
Pinole	955	700	2,593	996	729	2,704	41	30	110	181
Pittsburg (1)	4,265	3,421	10,864	4,658	3,737	11,867	393	316	1,002	1,711
Pleasant Hill (1)	1,313	1,069	3,438	1,356	1,104	3,551	43	35	113	191
Richmond (1)	5,857	4,390	13,845	6,312	4,731	14,921	455	341	1,075	1,871
San Pablo	1,736	1,339	4,259	1,841	1,421	4,519	106	82	260	447
San Ramon	3,393	3,108	10,670	3,575	3,275	11,243	182	167	573	922
Walnut Creek	2,065	1,712	6,266	2,194	1,818	6,656	129	107	391	626
Alamo-Blackhawk	517	547	3,009	525	555	3,059	8	9	49	67
Rodeo-Crockett	386	321	1,142	396	330	1,172	10	8	30	49
Rural East County (1)	692	586	2,492	711	602	2,561	19	16	69	104
Remainder	139	116	411	143	119	423	4	3	11	18
Total by Age (2)	41,476	33,857	120,185	44,327	36,125	127,945	2,851	2,269	7,760	12,880

Note: 2 year olds include up to 35 mo. 25% of 5 year olds are included in Preschool age, and 75% of 5 year olds are included in school age demand.

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

(2) Population projections based on ABAG Projections 2013 for 2017 and children as % of population based on the breakdown from the U.S. Census 2010. Sources: ABAG Projections 2013; U.S. Census 2010; Brion Economics, Inc.

Table 2-3
 Child Care Demand Summary Table for 2017 and 2027
 Contra Costa County Child Care Needs Assessment 2017

City/Area	2017				2027					
	Birth to 2 Years Old	3 to 4 Years Old	5 to 12 Years Old	Total Demand	City/Area as % of Total Demand	Birth to 2 Years Old	3 to 4 Years Old	5 to 12 Years Old	Total Demand	City/Area as % of Total Demand
Antioch	1,505	2,392	4,531	8,428	11.2%	1,583	2,515	4,764	8,862	11.1%
Brentwood	687	1,258	2,618	4,564	6.1%	714	1,309	2,723	4,747	5.9%
Clayton	104	207	417	728	1.0%	107	212	429	747	0.9%
Concord	1,657	2,486	4,185	8,329	11.1%	1,840	2,760	4,646	9,246	11.5%
Danville	348	710	1,657	2,715	3.6%	358	730	1,705	2,793	3.5%
El Cerrito (1)	329	504	840	1,673	2.2%	342	523	871	1,736	2.2%
Hercules	382	584	1,030	1,996	2.7%	435	665	1,173	2,274	2.8%
Lafayette	191	375	953	1,520	2.0%	199	390	992	1,581	2.0%
Martinez	443	671	1,328	2,443	3.3%	457	692	1,369	2,519	3.1%
Moraga	90	220	499	809	1.1%	94	229	521	844	1.1%
Oakley	672	1,034	2,118	3,824	5.1%	755	1,162	2,380	4,296	5.4%
Orinda	97	203	589	889	1.2%	101	210	609	920	1.1%
Pinole	295	432	963	1,689	2.2%	307	450	1,004	1,761	2.2%
Pittsburg (1)	1,413	2,268	3,514	7,195	9.6%	1,544	2,477	3,838	7,859	9.8%
Pleasant Hill (1)	402	654	1,128	2,185	2.9%	415	676	1,165	2,256	2.8%
Richmond (1)	1,945	2,915	4,622	9,482	12.6%	2,096	3,142	4,981	10,219	12.7%
San Pablo	550	848	1,441	2,840	3.8%	583	900	1,529	3,013	3.8%
San Ramon	1,047	1,918	3,357	6,322	8.4%	1,103	2,021	3,537	6,661	8.3%
Walnut Creek	733	1,215	2,200	4,148	5.5%	779	1,291	2,337	4,406	5.5%
Alamo-Blackhawk	97	205	715	1,016	1.4%	98	208	727	1,033	1.3%
Rodeo-Crockett	120	199	441	760	1.0%	123	204	453	779	1.0%
Rural East County (1)	261	442	885	1,588	2.1%	268	454	909	1,631	2.0%
Total	13,368	21,739	40,034	75,141	100.0%	14,301	23,220	42,664	80,184	100.0%

Note: 2 year olds include up to 35 mo. 25% of 5 year olds are included in preschool age, and 75% of 5 year olds are included in school age demand.

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: ABAG 2013; Census 2010; Brion Economics, Inc.

Table 2-4
Child Care Supply Summary Table for 2017 - Total Number of Spaces by Age
Contra Costa County Child Care Needs Assessment 2017

City/Area	Birth to 2 Years Old	3 to 4 Years Old	5 to 12 Years Old	Total Supply	City/Area as % of Total Supply
Antioch	354	1,535	1,119	3,008	7.6%
Brentwood	240	1,183	806	2,229	5.6%
Clayton	27	230	220	477	1.2%
Concord	430	2,742	2,513	5,685	14.3%
Danville	67	736	846	1,649	4.1%
El Cerrito (1)	108	850	339	1,297	3.3%
Hercules	55	165	429	649	1.6%
Lafayette	92	674	324	1,090	2.7%
Martinez	177	681	784	1,642	4.1%
Moraga	32	558	208	798	2.0%
Oakley	125	527	285	937	2.4%
Orinda	14	343	138	495	1.2%
Pinole	34	187	203	424	1.1%
Pittsburg (1)	239	1,893	1,566	3,698	9.3%
Pleasant Hill (1)	172	788	983	1,943	4.9%
Richmond (1)	607	2,248	2,122	4,977	12.5%
San Pablo	133	428	1,021	1,582	4.0%
San Ramon	220	1,226	1,542	2,988	7.5%
Walnut Creek	152	1,463	1,429	3,044	7.7%
Alamo-Blackhawk	10	257	154	421	1.1%
Rodeo-Crockett	88	237	36	361	0.9%
Rural East County (1)	22	134	226	382	1.0%
Total	3,398	19,085	17,293	39,776	100.0%

Note: 2 year olds include up to 35 mo. 25% of 5 year olds are included in Preschool age, and 75% of 5 year olds are included in school age demand.

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

Table 2-5
Total Infant Supply and Demand by City - 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017			
	Total Supply	Total Demand	Total Shortfall	% of Demand Met
Antioch	354	1,505	(1,151)	23.5%
Brentwood	240	687	(447)	34.9%
Clayton	27	104	(77)	26.0%
Concord	430	1,657	(1,227)	25.9%
Danville	67	348	(281)	19.3%
El Cerrito (1)	108	329	(221)	32.8%
Hercules	55	382	(327)	14.4%
Lafayette	92	191	(99)	48.0%
Martinez	177	443	(266)	39.9%
Moraga	32	90	(58)	35.5%
Oakley	125	672	(547)	18.6%
Orinda	14	97	(83)	14.4%
Pinole	34	295	(261)	11.5%
Pittsburg (1)	239	1,413	(1,174)	16.9%
Pleasant Hill (1)	172	402	(230)	42.8%
Richmond (1)	607	1,945	(1,338)	31.2%
San Pablo	133	550	(417)	24.2%
San Ramon	220	1,047	(827)	21.0%
Walnut Creek	152	733	(581)	20.7%
Alamo-Blackhawk	10	97	(87)	10.3%
Rodeo-Crockett	88	120	(32)	73.6%
Rural East County (1)	<u>22</u>	<u>261</u>	<u>(239)</u>	8.4%
Total	3,398	13,368	(9,970)	25.4%

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: ABAG 2013; Census 2010; Brion Economics, Inc.

Table 2-6
Total Preschool Supply and Demand by City - 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017			
	Total Supply	Total Demand	Shortfall/ Surplus	% of Demand Met
Antioch	1,535	2,392	(857)	64.2%
Brentwood	1,183	1,258	(75)	94.0%
Clayton	230	207	23	111.3%
Concord	2,742	2,486	256	110.3%
Danville	736	710	26	103.7%
El Cerrito (1)	850	504	346	168.7%
Hercules	165	584	(419)	28.3%
Lafayette	674	375	299	179.7%
Martinez	681	671	10	101.5%
Moraga	558	220	338	254.0%
Oakley	527	1,034	(507)	51.0%
Orinda	343	203	140	169.1%
Pinole	187	432	(245)	43.3%
Pittsburg (1)	1,893	2,268	(375)	83.5%
Pleasant Hill (1)	788	654	134	120.4%
Richmond (1)	2,248	2,915	(667)	77.1%
San Pablo	428	848	(420)	50.4%
San Ramon	1,226	1,918	(692)	63.9%
Walnut Creek	1,463	1,215	248	120.4%
Alamo-Blackhawk	257	205	52	125.5%
Rodeo-Crockett	237	199	38	119.2%
Rural East County (1)	<u>134</u>	<u>442</u>	<u>(308)</u>	30.3%
Total	19,085	21,739	(2,654)	87.8%

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: ABAG 2013; Census 2010; Brion Economics, Inc.

Table 2-7
Total School Age Supply and Demand by City - 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017			
	Total Supply	Total Demand	Total Shortfall	% of Demand Met
Antioch	1,119	4,531	(3,412)	24.7%
Brentwood	806	2,618	(1,812)	30.8%
Clayton	220	417	(197)	52.7%
Concord	2,513	4,185	(1,672)	60.0%
Danville	846	1,657	(811)	51.0%
El Cerrito (1)	339	840	(501)	40.4%
Hercules	429	1,030	(601)	41.7%
Lafayette	324	953	(629)	34.0%
Martinez	784	1,328	(544)	59.0%
Moraga	208	499	(291)	41.7%
Oakley	285	2,118	(1,833)	13.5%
Orinda	138	589	(451)	23.4%
Pinole	203	963	(760)	21.1%
Pittsburg (1)	1,566	3,514	(1,948)	44.6%
Pleasant Hill (1)	983	1,128	(145)	87.1%
Richmond (1)	2,122	4,622	(2,500)	45.9%
San Pablo	1,021	1,441	(420)	70.8%
San Ramon	1,542	3,357	(1,815)	45.9%
Walnut Creek	1,429	2,200	(771)	65.0%
Alamo-Blackhawk	154	715	(561)	21.5%
Rodeo-Crockett	36	441	(405)	8.2%
Rural East County (1)	<u>226</u>	<u>885</u>	<u>(659)</u>	25.5%
Total	17,293	40,034	(22,741)	43.2%

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: ABAG 2013; Census 2010; Brion Economics, Inc.

Table 2-8
Total Supply and Demand by City for Children 0 to 12 Years Old - 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017			
	Total Supply	Total Demand	Total Shortfall	% of Demand Met
Antioch	3,008	8,428	(5,420)	35.7%
Brentwood	2,229	4,564	(2,335)	48.8%
Clayton	477	728	(251)	65.5%
Concord	5,685	8,329	(2,644)	68.3%
Danville	1,649	2,715	(1,066)	60.7%
El Cerrito (1)	1,297	1,673	(376)	77.5%
Hercules	649	1,996	(1,347)	32.5%
Lafayette	1,090	1,520	(430)	71.7%
Martinez	1,642	2,443	(801)	67.2%
Moraga	798	809	(11)	98.6%
Oakley	937	3,824	(2,887)	24.5%
Orinda	495	889	(394)	55.7%
Pinole	424	1,689	(1,265)	25.1%
Pittsburg (1)	3,698	7,195	(3,497)	51.4%
Pleasant Hill (1)	1,943	2,185	(242)	88.9%
Richmond (1)	4,977	9,482	(4,505)	52.5%
San Pablo	1,582	2,840	(1,258)	55.7%
San Ramon	2,988	6,322	(3,334)	47.3%
Walnut Creek	3,044	4,148	(1,104)	73.4%
Alamo-Blackhawk	421	1,016	(595)	41.4%
Rodeo-Crockett	361	760	(399)	47.5%
Rural East County (1)	<u>382</u>	<u>1,588</u>	(1,206)	24.1%
Total	39,776	75,141	(35,365)	52.9%

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: ABAG 2013; Census 2010; Brion Economics, Inc.

Table 2-9
Number and Type of Child Care Providers by City in 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	Family Child Care Homes	Licensed Centers	License-Exempt Centers	Total
Antioch	110	16	7	133
Brentwood	55	27	1	83
Clayton	4	3	0	7
Concord	114	43	13	170
Danville	14	21	0	35
El Cerrito (1)	33	16	0	49
Hercules	20	4	1	25
Lafayette	3	14	1	18
Martinez	19	16	3	38
Moraga	4	7	2	13
Oakley	54	7	1	62
Orinda	6	6	1	13
Pinole	13	6	0	19
Pittsburg (1)	63	26	12	101
Pleasant Hill (1)	36	18	3	57
Richmond (1)	111	37	15	163
San Pablo	42	11	7	60
San Ramon	69	22	0	91
Walnut Creek	35	33	2	70
Alamo-Blackhawk	4	7	0	11
Rodeo-Crockett	5	6	0	11
Rural East County (1)	10	2	2	14
Countywide	824	348	71	1,243

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

Table 2-10
Summary of Supply and Demand of Child Care by Age Group and by City: 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	Child Care Surplus (Shortage) at 2017				
	Birth to 2 Years Old	3 to 4 Years Old	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Antioch	(1,151)	(857)	(2,008)	(3,412)	(5,420)
Brentwood	(447)	(75)	(522)	(1,812)	(2,335)
Clayton	(77)	23	(54)	(197)	(251)
Concord	(1,227)	256	(971)	(1,672)	(2,644)
Danville	(281)	26	(255)	(811)	(1,066)
El Cerrito (1)	(221)	346	125	(501)	(376)
Hercules	(327)	(419)	(746)	(601)	(1,347)
Lafayette	(99)	299	200	(629)	(430)
Martinez	(266)	10	(256)	(544)	(801)
Moraga	(58)	338	280	(291)	(11)
Oakley	(547)	(507)	(1,054)	(1,833)	(2,887)
Orinda	(83)	140	57	(451)	(394)
Pinole	(261)	(245)	(506)	(760)	(1,265)
Pittsburg (1)	(1,174)	(375)	(1,549)	(1,948)	(3,497)
Pleasant Hill (1)	(230)	134	(96)	(145)	(242)
Richmond (1)	(1,338)	(667)	(2,005)	(2,500)	(4,505)
San Pablo	(417)	(420)	(837)	(420)	(1,258)
San Ramon	(827)	(692)	(1,519)	(1,815)	(3,334)
Walnut Creek	(581)	248	(333)	(771)	(1,104)
Alamo-Blackhawk	(87)	52	(35)	(561)	(595)
Rodeo-Crockett	(32)	38	7	(405)	(399)
Rural East County (1)	(239)	(308)	(547)	(659)	(1,206)
Total County	(9,970)	(2,654)	(12,625)	(22,741)	(35,365)
Percent of Total	28.2%	7.5%	35.7%	64.3%	100.0%
Percent of Demand Met	25.4%	87.8%	64.0%	43.2%	52.9%

Note: 2 year olds include up to 35 mo. 25% of 5 year olds are included in Preschool age, and 75% of 5 year olds are included in school age demand.

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.
 Source: Brion Economics, Inc.

Table 2-11
Summary of Future Supply and Demand of Child Care by Age Group and City: 2027
Contra Costa County Child Care Needs Assessment 2017

City/Area	Child Care Surplus (Shortage) at 2027				
	Birth to 2 Years Old	3 to 4 Years Old	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Antioch	(1,229)	(980)	(2,209)	(3,645)	(5,854)
Brentwood	(474)	(126)	(600)	(1,917)	(2,518)
Clayton	(80)	18	(62)	(209)	(270)
Concord	(1,410)	(18)	(1,427)	(2,133)	(3,561)
Danville	(291)	6	(285)	(859)	(1,144)
El Cerrito (1)	(234)	327	93	(532)	(439)
Hercules	(380)	(500)	(881)	(744)	(1,625)
Lafayette	(107)	284	177	(668)	(491)
Martinez	(280)	(11)	(291)	(585)	(877)
Moraga	(62)	329	267	(313)	(46)
Oakley	(630)	(635)	(1,264)	(2,095)	(3,359)
Orinda	(87)	133	46	(471)	(425)
Pinole	(273)	(263)	(537)	(801)	(1,337)
Pittsburg (1)	(1,305)	(584)	(1,889)	(2,272)	(4,161)
Pleasant Hill (1)	(243)	112	(131)	(182)	(313)
Richmond (1)	(1,489)	(894)	(2,383)	(2,859)	(5,242)
San Pablo	(450)	(472)	(923)	(508)	(1,431)
San Ramon	(883)	(795)	(1,678)	(1,995)	(3,673)
Walnut Creek	(627)	172	(454)	(908)	(1,362)
Alamo-Blackhawk	(88)	49	(40)	(573)	(612)
Rodeo-Crockett	(35)	33	(2)	(417)	(418)
Rural East County (1)	(246)	(320)	(566)	(683)	(1,249)
Total County	(10,903)	(4,135)	(15,037)	(25,371)	(40,408)
Percent of Total	27.0%	10.2%	37.2%	62.8%	100.0%
Percent of Demand Met	23.8%	82.2%	59.9%	40.5%	49.6%

Note: 2 year olds include up to 35 mo. 25% of 5 year olds are included in Preschool age, and 75% of 5 year olds are included in school age demand.

(1) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Source: Brion Economics, Inc.

3. State-Mandated Needs Assessment

In preparing the 2017 Needs Assessment for Contra Costa County, Brion Economics, Inc. (BEI) followed the LPC Child Care Needs Assessment: Instruction Guide for Completing the Aggregate County Report. We used the suggested data sources, as well as additional sources of information as needed. Below is an explanation of the tables, as numbered in the table format found in the LPC Child Care Needs Assessment. The table numbers correlate to the section numbers in the Needs Assessment report form generated by the LPC and document how the numbers in the Needs Assessment report were derived. The formal needs assessment can be found in **Appendix B**.

Table 3-1 shows the total population, and number of children ages 0 to 12 in Contra Costa County. The total population data is based on ABAG's *Projections 2013* for 2017, which is the most **recent** data available. Totals for each age group—Infants (0 to 2 years), Preschool (3 to 4 years), and School Age (5 to 12 years)—are listed at the bottom, and are based on the breakdown of population by age based on data from the 2010 U.S. Census, which is the most recent data available. For this study, 25% of 5 year olds are included in the Preschool category and 75% are included in School Age.

Table 3-1 also shows the percentage of each age as compared to total children ages 0 to 12 years and to the population as a whole. By group, Infants make up 21.2% of children ages 0 to 12 and 3.7% of the County's population, Preschoolers comprise 17.3% of children ages 0 to 12 and 3.0% of the County's population, and School Age children make up 61.5% of children ages 0 to 12 years and 10.7% of the County's population.

Table 3-2 shows the breakdown of race/ethnicity for the population ages 0 to 12 years old. Children who are Hispanic/Latino make up 35.0% of the 0 to 12 population in Contra Costa County, followed by White children at 31.7% of the population and Asian American with 12.5%. Data in **Table 3-2** is based on data from the California Department of Education.

Table 3-1
Children by Age, 0-12 Years Old for 2017
Contra Costa County Needs Assessment - 2017 Update

Age in Years (1)	2017 Population	% of Children 0-12 Years	% of Total Population	2012 Population	% Population Change 2012 to 2017
0	13,363	6.8%	1.2%	12,473	7.1%
1	13,560	6.9%	1.2%	12,764	6.2%
2	14,553	7.4%	1.3%	13,586	7.1%
3	15,222	7.8%	1.4%	14,269	6.7%
4	14,826	7.6%	1.3%	13,926	6.5%
5	15,232	7.8%	1.4%	14,275	6.7%
6	15,424	7.9%	1.4%	14,427	6.9%
7	15,368	7.9%	1.4%	14,362	7.0%
8	15,368	7.9%	1.4%	14,443	6.4%
9	15,436	7.9%	1.4%	14,778	4.5%
10	15,811	8.1%	1.4%	14,831	6.6%
11	15,495	7.9%	1.4%	14,582	6.3%
12	<u>15,858</u>	<u>8.1%</u>	<u>1.4%</u>	<u>14,785</u>	<u>7.3%</u>
Total Ages 0-12	195,517	100.0%	17.4%	183,502	6.5%
Total Contra Costa County Population	1,120,460			1,049,025	6.8%
Total Infants (0-2 years)	41,476	21.2%	3.7%	38,823	6.8%
Total Preschool (3-4 years) (2)	33,857	17.3%	3.0%	31,764	6.6%
Total School Age (5-12 years)	120,185	61.5%	10.7%	112,914	6.4%

(1) Population estimates are from "ABAG Projections 2013" for 2017. Percent age breakdown based on U.S. Census 2010.

(2) The 2012 Needs Assessment had different age groupings: Preschool included 5 year olds, 75% of which are now included in School Age. 25% of 5 year olds are counted as Preschool in this study.

Sources: ABAG; U.S. Census 2010; Brion Economics, Inc.

Child Population by Language reflects the primary language spoken (other than English) by children in grades K to 12 in Contra Costa County and is summarized in **Table 3-3**. Data on language spoken is from the California Department of Education's DataQuest database (www.cde.ca.gov). This data set is not available for children ages 0 to 5 years old, but it is assumed that the K to 12 data is reflective of the language spoken by households with younger children in the County. Spanish makes up the greatest percentage (22.9%) of primary language spoken, followed by Filipino (1.3%), and Mandarin (1.2%). Overall, 28.5% of children in Contra Costa County speak a primary language other than English.

Table 3-2
Children Ages 0-12 Years by Race/Ethnicity for 2017
Contra Costa County Needs Assessment - 2017 Update

Race/Ethnicity	No. of Children 0-12 Years	% of Total Children 0-12 Years
Hispanic/Latino	68,431	35.0%
American Indian/Alaskan Native	587	0.3%
Asian American	24,440	12.5%
Pacific Islander	1,173	0.6%
Filipino	8,212	4.2%
African American	18,183	9.3%
Multiracial	10,558	5.4%
White, Not Hispanic	61,979	31.7%
Not reported	1,955	1.0%
Total	195,517	100.0%

(1) Data from California Department of Education; 2016-17.
 Sources: California Department of Education; Brion Economics, Inc.

Table 3-3
Children In Grades K-12 by Language Spoken (Excluding English) for 2016-17
Contra Costa County Needs Assessment - 2017 Update

Language	Number of Children K-12	Percentage of Children who Speak Languages Other Than English	Percentage of Total Children
Spanish	40,678	67.17%	22.93%
Filipino	2,306	3.81%	1.30%
Mandarin	2,040	3.37%	1.15%
Cantonese	1,211	2.00%	0.68%
Farsi	1,167	1.93%	0.66%
Vietnamese	1,133	1.87%	0.64%
Arabic	1,032	1.70%	0.58%
Korean	943	1.56%	0.53%
Other	<u>10,047</u>	<u>16.59%</u>	N/A
Total	60,557	100.00%	28.5%

Sources: California Department of Education DataQuest Report for 2016-17 for Contra Costa County; Brion Economics, Inc.

The number of children with an Individual Family Service Plan (IFSP) or Individualized Education Plan (IEP) is broken down by age group in **Table 3-4**. IFSPs are for families with children younger than 3 years and IEPs are for children ages 3 and up. Data for Infants and Preschoolers was provided by Care Parent Network in Contra Costa County. For School Age children, data is not available as of 2017. There are currently 860 Infants with IFSPs, and 1,700 Preschoolers with IEPs in Contra Costa County.

Table 3-4
Children with an IFSP or IEP by Age Group for 2017
Contra Costa County Needs Assessment - 2017 Update

Age	0-2 Years	3-4 Years	5-12 Years	Total	Percent of Total
Total (IFSP or IEP) (1)	860	1,700	NA	2,560	1.3%

Data provided by Deborah Penry, Care Parent Network, for 2017.

(1) Children 3 years and up have Individualized Education Plans (IEPs) and children under 3 have Individual Family Services Plans (IFSPs).

Sources: Care Parent Network; Brion Economics, Inc.

Table 3-5 should provide data on the number of children in Child Protective Services by age group and the number of CPS children referred for child care. Unfortunately, this data could not be obtained for this study for Contra Costa County.

Table 3-5
Children in Child Protective Services System and Number Referred-2017
Contra Costa County Needs Assessment - 2017 Update

Age	0-2 Years	3-4 Years	5-12 Years	Total
Number of Children in Child Protective Services (1)	n/a	n/a	n/a	n/a
Number of Children Referred for Child Care Services	n/a	n/a	n/a	n/a

(1) Data for Child Protective Services was not available for this study.

Sources: California Child Welfare Indicators Project, UC Berkeley; Brion Economics, Inc.

The number of children in families on CalWORKs by age group is shown in **Table 3-6**. Data for CalWORKs Stage 1 show a total of 976 children receiving assistance, with 322 infants and 654 children ages 3 to 12. CalWORKs Stage 1 data was provided by Contra Costa County - Employment and Human Services Department. The data for CalWORKs Stages 2 and 3 is provided by CocoKids. There are a total of 2,037 children in CalWORKs Stages 2 and 3 for children ages 0 to 12 years old, for a total of 3,013 children assisted by CalWORKs.

Table 3-6
Children in Families on CalWORKs by Age Group for 2017
Contra Costa County Needs Assessment - 2017 Update

Age	0-2 Years	3-4 Years	5-12 Years	Total 0-12 Years
CalWORKs Stage 1 (1)	322	288	366	976
CalWORKs Stage 2 (2)	291	333	428	1,052
CalWORKs Stage 3 (2)	117	210	658	985
Total CalWORKs	730	831	1,452	3,013

(1) CalWORKs Stage 1 data provided by Contra Costa County - Employment & Human Services Department, June 2018. 3-4 year olds may include some 5 year olds in the only data available.

(2) Data on CalWORKs Stage 2 and 3 provide by Margaret Weigart-Jacobs, CocoKids, 2017.

Sources: CocoKids; Contra Costa County - Employment and Human Services Department; Brion Economics, Inc.

Table 3-7 calculates the number of children in families by income category and age group. Based on the American Community Survey 5-Year Estimates (2016), the percentage of families with incomes below the poverty level in the past 12 months for children under 5 years (13.5%) is applied to the total number of Infants (0 to 2 years) and Preschoolers (3 to 4 years). The percentage of families with incomes below the poverty level in the past 12 months for children ages 5 to 17 years (12.6%) is applied to School Age children (5 to 12 years). These percentages are multiplied by the total number of children in each age group to calculate the number of children in families with incomes below the poverty level. There are currently approximately 5,600 Infants, 4,600 Preschoolers, and 15,100 School Age children in families with incomes below the poverty level in Contra Costa County, for a total of 15,000 children 0 to 12, or 12.9% of all children.

In addition, **Table 3-7** calculates the number of children in families earning less than 70% of State Median Income (SMI). This data is from the Early Learning Needs Assessment Tool by the American Institutes for Research and based on ACS data for 2016. For Infants, 37.1% or 15,400 live in families earning less than 70% of SMI. For Preschool age children, this number is approximately 37.6% and 12,700 children, and for School Age, it is 36.8% or 44,300 children. Overall, approximately 72,400 children in Contra Costa County live in families earning less than 70% of SMI; this is 37% of all children ages 0 to 12. Lastly, **Table 3-7** also calculates the number of children by age group who live in families earning more than 70% SMI, which totals 123,114 children.

Table 3-7
Number of Children in Families by Income Category and Age Group
Contra Costa County Needs Assessment - 2017 Update

Age		0-2 Years	3-4 Years	5-12 Years	Total
Total Children by Age Group		41,476	33,857	120,185	195,517
% of Families with Children Whose Income was In the Past Year Below Poverty Level	(1)	13.5%	13.5%	12.6%	12.9%
# of Families with Children Whose Income was In the Past Year Below Poverty Level		5,599	4,571	15,143	25,313
% of Children in Families earning less than 70% of State Median Income	(2)	37.1%	37.6%	36.8%	37.0%
# of Children in Families Earning less than 70% of State Median Income		15,396	12,744	44,264	72,404
Children in Families with Incomes Above 70% SMI	(2)	26,080	21,113	75,921	123,114

(1) This data is from the American Community Survey 5-Year Estimates 2016.

(2) This data is from the Early Learning Needs Assessment Tool compiled by American Institutes for Research.

The percentage used here is based on numbers from the American Community Survey for Contra Costa County, according to the American Institutes for Research for 2016. The children in families earning less than 70% of State Median Income also include the children living below the poverty level.

Sources: ABAG; American Community Survey 5-Year Estimates 2016; American Institutes for Research; Brion Economics, Inc.

Data for children from migrant families is shown in **Table 3-8**. If 50% or more of a family’s income comes from migrant labor, they are considered a migrant family in terms of this data, which was provided by the California Migrant Education Program, located in the San Joaquin County Office of Education. As of 2017, there are 4 children ages 0 to 12 years old from migrant families in Contra Costa County, all of whom are School Age.

Table 3-8
Number of Children in Migrant Families for 2017
Contra Costa County Needs Assessment - 2017 Update

Age	0-2 Years	3-4 Years	5-12 Years	Total
Children in Migrant Worker Families (1)	0	0	4	4
Percent Distribution	0%	0%	100%	100%

(1) Data for Contra Costa County provided by Manuel Nunez, Director II, Migrant Education, San Joaquin County Office of Education, 2018.

Sources: San Joaquin County Office of Education; Brion Economics, Inc.

Table 3-9 estimates the number of children by age group whose families work and are eligible for subsidized child care and development. Applying the Labor Force Participation Rates from

the ACS 5-Year Survey (2016) for children in households with two working parents or a single parent that works to the number of families earning less than 70% of SMI (see **Table 3-7**) calculates the number of children eligible for subsidized care. It is estimated that 47,461 children ages 0 to 12 or 24.3 % qualify for subsidized care in Contra Costa County.

Table 3-9
Number of Children in Families at or Below 70% of SMI with Working Parents
Contra Costa County Needs Assessment - 2017 Update

Age	0-2 Years	3-4 Years	5-12 Years	Total
Total Number of Children by Age Group	41,476	33,857	120,185	195,517
Children at or Below 70% of SMI (1)	15,396	12,744	44,264	72,404
Labor Force Participation Rates (2)	63.9%	63.9%	66.6%	
Children at or Below 70% of SMI with Working Parents	9,838	8,143	29,480	47,461

(1) Number of children from AIR data, 2016.

(2) Labor force participation rates from American Community Survey, 2016.

Sources: ABAG; American Community Survey 5-Year Estimates 2016; American Institutes for Research 2016; Brion Economics, Inc.

Child care demand for children in households with working parents is calculated in **Table 3-10**. The total number of children by age group is multiplied by the Labor Force Participation Rates (63.9% for children under 6 years and 66.6% for children 5 to 17 years⁹) to calculate the number of children with working parents (either two working parents or a single parent who works). The number of children with working parents is then multiplied by the percentage of children who need licensed care by age group (50% for Infants, 100% for Preschool, and 50% for School Age). These percentages of demand were developed by the Local Planning Council based on local knowledge and conditions. Based on these calculations, it is estimated that 75,141 children ages 0 to 12 years require licensed care in Contra Costa County or 38.4% of children overall.

⁹ This is based on the age breakdown provided by the U.S. Census. LFPRs reported for children under 6 years old are applied to Infants and Preschool; LFPRs reported for children 6 to 17 years old are applied to School Age.

Table 3-10
Estimated Number of Children in Families Where All Parents/Guardians Work 2017
Contra Costa County Needs Assessment - 2017 Update

Age	0-2 Years	3-4 Years	5-12 Years	Total
Number of Children by Age Group	41,476	33,857	120,185	195,517
Labor Force Participation Rates	63.9%	63.9%	66.6%	66.0%
Children With Working Parents	26,599	21,713	80,698	129,009
% Children Needing Licensed Care	50%	100%	50%	58%
Children Needing Licensed Care	13,368	21,739	40,034	75,141

Sources: ABAG; American Community Survey 5-Year Estimates 2016; American Institutes for Research 2016; Brion Economics, Inc.

Table 3-11 and 3-12 (one table which refers to Sections 11 and 12 in the Needs Assessment form) calculates the demand for part-time Preschool for children that have at least one non-working parent (Section 11) and also demand for part-time Preschool for low-income children (Section 12). The total number of 3 and 4 year olds is shown; this figure is then reduced by the number of children in working families. This results in 12,144 children that are ages 3 and 4 years¹⁰ and have at least one non-working parent. Applying the 37.6% of families below 70% SMI to that figure results in 4,571 children ages 3 and 4 in families earning less than 70% of SMI and with one non-working parent. Because this table calculates children with at least one non-working parent, this is used to consider demand for part-time Preschool care instead of full-time care. This figure represents children that may require subsidies for part-time child care. Part-time care is considered important for kindergarten-readiness and for all of the benefits of early care and education, but does not represent “child care” for all families in terms of the Needs Assessment, which focuses on the need for full-time child care. It should be noted that some of these parents may desire or need their Preschool age child to be in full-time care as well for reasons other than employment.

¹⁰ In this study, Preschool age children include 25% of 5 year olds.

Table 3-11 and 3-12
Demand for Part Day State Preschool for 3 and 4 Year Olds - 2017
Contra Costa County Needs Assessment - 2017 Update

Item	3-4 Years Old	Notes
Total Preschool Children Countywide (1)	33,857	
Number of Children in Working Families	21,713	
Number of 3- & 4-Year Olds With At Least One Non-Working Parent	12,144	Section 11
% of Children in Families earning less than 70% of State Median Income	37.6%	
Number of 3- & 4-Year Olds With At Least One Non-Working Parent Earning Less than 70% SMI	4,571	Section 12

(1) Preschool includes 25% of 5-year-olds.

Sources: American Community Survey 5-Year Estimates 2016; ABAG; Brion Economics, Inc.

Licensed capacity at centers and family child care homes is shown in Section 13. **Table 3-13** presents the number of licensed child care center spaces by age. As shown, there are a total of 24,595 spaces in child care centers, with 60% defined as Preschool.

The calculations used to derive the number of licensed spaces at Family Child Care Homes (FCCH) are also shown in **Table 3-13**. CocoKids provided the number of licensed FCCHs. Family Child Care home spaces by age are defined by licensing regulations.

As of August 2017, there are 491 small FCCHs and 333 large FCCHs. For small FCCHs, it is assumed that each one has an average of 2 Infant spaces, 4 Preschool spaces, and 2 School Age spaces.¹¹ This equals a total of 982 infant spaces, 1,964 Preschool spaces, and 982 School Age spaces for a total of 3,928 spaces at small FCCHs in Contra Costa County. For large FCCHs it is assumed that each one has an average of 3 infant spaces, 6 Preschool spaces, and 5 School Age spaces. This equals a total of 951 Infant spaces, 1,902 Preschool spaces, and 1,505 School Age spaces in the County for a total of 4,358 spaces for children at large FCCHs. This provides a total of 8,286 licensed spaces at all Family Child Care Homes in the County. It is important to note that all FCCHs do not always fill all of their licensed spaces and at these rates. This is an estimate of total potential supply of FCCHs spaces.

¹¹ These distributions are averages, based on licensing requirements by the State; actual FCCHs may have their own preference on distribution. For instance some FCCHs may choose not to serve Infants and/or School Age children.

Table 3-13
Capacity at Licensed and License-Exempt Child Care Centers and Family Child Care Homes (FCCHs)
Contra Costa County Needs Assessment - 2017 Update

Age	# of Providers	0-2 Years	3-4 Years	5-12 Years	Total
Child Care Centers					
Licensed Child Care Centers	348	1,459	14,861	8,275	24,595
Percent Distribution		6%	60%	34%	100%
License-Exempt Centers	77	6	358	6,531	6,895
Percent Distribution		0.1%	5%	95%	100%
Total Center Spaces by Age	425	1,465	15,219	14,806	31,490
		5%	48%	47%	100%
FCCHs					
Spaces at Small FCCH (1)	491	982	1,964	982	3,928
Spaces at Large FCCH (1)	333	951	1,902	1,505	4,358
Total FCCH Spaces by Age	824	1,933	3,866	2,487	8,286
Percent Distribution		23%	47%	30%	100%
TOTAL CHILD CARE SUPPLY	1,249	3,398	19,085	17,293	39,776
Percent Distribution		9%	48%	43%	100%

(1) Assumes 8 licensed spaces for small FCCHs and 14 spaces for large FCCHs.

Sources: CocoKids; Brion Economics, Inc.

Table 3-14 shows the maximum reimbursement rates, and average cost of child care for part-time and full-time care at licensed centers and Family Child Care Homes. Reimbursement rates are from the California Department of Education, for 2017. The average child care Preschool space at a center is \$210 per week, for full-time care, with maximum reimbursement rates of \$338 for full-time care and \$261 per week for part-time care. In FCCHs, the average Preschool cost for full-time care is \$174 per week, while the maximum state reimbursement rate is \$229 per week for full-time care and \$179 per week for part-time care. Average rates for Infant and School Age care are also shown. Average costs refer to data from the California Child Care Resource & Referral Network 2015, which is the most recent available. Rates by location in the county may vary greatly.

Table 3-14
Weekly Cost of Care by Age Group and Facility Type
Contra Costa County Needs Assessment - 2017 Update

Age		Year of Data	Infants 0-2 Years	Preschool 3-4 Years	School Age 5-12 Years
Center-Based Care					
Center Full-Time Maximum Reimbursement Rates	(1)	2017	\$416	\$338	\$216
Center Full-Time Average	(2)	2015	\$288	\$210	na
Center Part-Time Maximum Reimbursement Rates	(1)	2017	\$310	\$261	\$142
Family Child Care Homes					
FCCH Full-Time Maximum Reimbursement Rates	(1)	2017	\$252	\$229	\$171
FCCH Full-Time Average	(2)	2015	\$190	\$174	na
FCCH Part-Time Maximum Reimbursement Rates	(1)	2017	\$195	\$179	\$138

(1) Maximum reimbursement data from <http://www3.cde.ca.gov/rcsc/index.aspx>. CDE data was viewed October 2017 and current as of January 1, 2017.

(2) Full time average weekly costs for centers and FCCHs from California Childcare Resource and Referral Network:

https://d3n8a8pro7vhmx.cloudfront.net/rrnetwork/pages/204/attachments/original/1499103375/All_Counties_Final.pdf?1499103375

Sources: California Department of Education; California Child Care Resource & Referral Network; Brion Economics, Inc.

The capacity to serve children who are eligible for subsidized care is calculated in **Table 3-15**. The American Institutes for Research Early Learning Needs Assessment Tool for 2016 report provided numbers for CSPP, CCTR Alternative Payment, Handicap, Migrant, and FCCHEN. Data from CocoKids provided Stage 1 CalWORKs, Stage 2 and 3 CalWORKs, Head Start and Early Head Start numbers for Contra Costa County. As of the 2016 /17 academic year, there were 14,004 children ages 0 to 12 enrolled in some form of subsidized care in the County.

Table 3-16 determines the shortfalls and surpluses in child care availability for the various populations included in the Needs Assessment. One data item that is calculated is the unmet need for child care for children by age group who require full-time care because they have working parents. This is calculated by taking the number of total children with working parents who need licensed care, as calculated in **Table 3-10**, and subtracting that from the number of licensed spaces for that age group.

Table 3-15
Income Eligible Children Enrolled in Programs
Contra Costa County Needs Assessment - 2017 Update

Age	Year of Data	Infants 0-2 Years	Preschool 3-4 Years	School Age 5-12 Years	Total
Center-Based (General) Program (CCTR) (1)	2016	387	36	288	711
CSPP (1)	2016	na	1,359	65	1,424
FCCHEN (1)	2016	0	1	2	3
Migrant (1)	2016	0	0	0	0
Handicap Program (1)	2016	0	0		0
Alternative Payment (1)	2016	142	160	67	369
CalWORKs Stage 1 (2)	2017	322	288	366	976
CalWORKs Stage 2 (2)	2017	291	333	428	1,052
CalWORKs Stage 3 (2)	2017	117	210	658	985
Head Start (2)	2017	na	1,380	na	1,380
Early Head Start (2)	2017	573	na	na	573
Other (ASES and other school age license-exempt programs)	2017			6,531	6,531
Total		1,832	3,767	8,405	14,004
Percent Distribution		13%	27%	60%	100%
Demand for Subsidized Care by Age (See Table 9)					
Children at or Below 70% of SMI with Working Parents					
		9,838	8,143	29,480	47,461
Surplus/(Shortage) of Subsidized Care		(8,006)	(4,376)	(21,075)	(33,457)
Percent of Demand Met		19%	46%	29%	30%

(1) Data from American Institutes for Research Early Learning Needs Assessment Tool for 2016.

(2) Head Start, Early Head Start, and CalWORKs Stages 1, 2 and 3 data provided by Margaret Weigart Jacobs, CocoKids. Sources: American Institutes of Research 2016; CocoKids; Brion Economics, Inc.

The results show shortages of 9,970 infant spaces, 2,654 Preschool spaces, and 22,741 School Age spaces for a total shortage of 35,365 spaces. **Table 3-16** also calculates unmet need for children who need full-time care and are eligible for subsidies. It shows that there are almost 58,400 children who qualify for subsidized care between the ages of 0 to 12 years and for which there is not an available subsidized child care space. Currently 19% of children 0 to 12 who qualify for subsidies are served with some sort of subsidized care or about 1 child out of 5. There is also a shortage of almost 4,600 part-time Preschool spaces for children ages 3 to 4 years who need subsidies and would attend for enrichment purposes.

Table 3-16
Countywide Unmet Need for Subsidized Care by Type of Care and By Age (1)
Contra Costa County Needs Assessment - 2017 Update

Type of Care Needed	Infants 0-2 Years	Preschool 3-4 Years	School Age 5-12 Years	Total
Need for Full-Time Care for Working Parents - Surplus/(Shortage)	(9,970)	(2,654)	(22,741)	(35,365)
% of Unmet Need for Full-Time Working Parents (% of children for whom there are no spaces)	75%	12%	57%	47%
Full-Time Care Because of Work and Eligible for State Subsidy (total number of eligible children from low-income working families)	15,396	12,744	44,264	72,404
# of Available Subsidized Spaces	1,832	3,767	8,405	14,004
# of Eligible children for whom there is no subsidy	13,564	8,977	35,859	58,400
% of Unmet Need for those who Work and are Eligible for State Subsidy (% of eligible children for whom there is no subsidy)	88%	70%	81%	81%
Demand (Unmet Need) for Part-Time preschool care for enrichment/school readiness (2)		8,377		
Unmet Need as % of Demand for Part-Time preschool care for enrichment/readiness		69%		
Demand (Unmet Need) for Part-Time preschool care for enrichment/school readiness and eligible for state subsidy (3)		4,571		
Unmet Need as % of Demand for Part-Time preschool care for enrichment/school readiness and eligible for state subsidy		40%		

(1) This table and its calculations are based on a detailed worksheet provided by the Child Care Coordinators Association and was not developed by Brion Economics, Inc.

(2) This figure includes need for half-day preschool for all families regardless of income with at least one parent at home. This includes Head Start, CSPP, and other 1/2 day licensed programs.

(3) This is the number of 3 and 4 year olds with at least one non-working parent and in household earning less than 70% SMI. See Tables 11 & 12.

Source: Brion Economics, Inc.

Table 3-17 summarizes the total child care supply and demand by age group for the entire County. The top of the table calculates the existing demand for child care based on the total number of children by age group in the County, and applies labor force participation rates to those totals to determine the number of children with working parents. Percentages are then applied to those numbers to determine the number of children by age group who require licensed care.

In the County, there are 13,400 Infants, 21,700 Preschool children, and 40,000 School Age children requiring licensed care, or a total of 75,100 children, 0 to 12 years old. Comparing this to current supply, the total surplus/shortfall of licensed spaces by age group is calculated. Currently in Contra Costa County, there is a shortage of almost 10,000 infant spaces, 2,700 Preschool spaces, and 22,700 School Age spaces, for a total shortfall of approximately 35,400 spaces for all children ages 0 to 12 years in the County. This shortage excludes supply provided by programs run by City recreation and park programs, YMCAs, and other unlicensed child care. **Table 3-17** also shows total shortfall for subsidized care. Shortages for subsidized spaces total 33,500 across all ages, with 30% of demand being met by existing supply.

Table 3-17
Existing Child Care Demand and Supply in 2017 in Contra Costa County
Contra Costa County Needs Assessment - 2017 Update

CONTRA COSTA COUNTY	No. of Providers	Child Care as of 2017			
		0-2 Years or Infant	3 to 4 Years or Preschool	5 to 12 Years or School Age	Total, 0 to 12 Years
EXISTING DEMAND		Child Care Demand			
Estimated Total Children	(1)	41,476	33,857	120,185	195,517
Avg. Labor Force Participation Rates	(2)	64%	64%	67%	66%
Children With Working Parents		26,599	21,713	80,698	129,009
% Children Needing Licensed Care	(3)	50%	100%	50%	58%
Total Demand for Child Care Spaces		13,368	21,739	40,034	75,141
% Distribution of Total Demand for Spaces by Age Group		18%	29%	53%	100%
% of Total Children Needing Licensed Care		32%	64%	33%	38%
EXISTING SUPPLY		Child Care Spaces			
Family Child Care Home Supply	(4)				
Licensed for 8	(5)	491	982	1,964	3,928
Licensed for 14		333	951	1,902	4,358
Child Care Center Supply		348	1,459	14,861	24,595
Other License Exempt Programs		77	6	358	6,895
Current Child Care Supply	1,249	3,398	19,085	17,293	39,776
Percent Distribution		9%	48%	43%	100%
EXISTING SURPLUS/(SHORTAGE)		(9,970)	(2,654)	(22,741)	(35,365)
Percent Distribution		28%	8%	64%	100%
Percentage of Demand Met by Existing Facilities/Spaces		25%	88%	43%	53%
DEMAND FOR SUBSIDIZED CARE					
Children at or Below 70% of SMI with Working Parents		9,838	8,143	29,480	47,461
Surplus (or shortage) of Subsidized Care		(8,006)	(4,376)	(21,075)	(33,457)
Percent of Subsidized Demand Met		19%	46%	29%	30%

Note: County totals are based on the sum of the totals for each of the cities in the study.

- (1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
- (2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
- (3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
- (4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
- (5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

4. Child Care Provider Survey Findings

Summary of Key Findings

A quarter of the 1250 licensed child care programs in Contra Costa County responded to an invitation to an online survey designed to explore child care supply, demand, and facilities issues. Of these:

1. **Private and Faith-Based Locations** - Child care center facility ownership was most often within the private or faith-based sector.
2. **Strong Ownership** - 64% of center-based programs and 72% of Family Child Care Homes (FCCHs) own their facilities.
3. **Stability** - The average tenure of centers in a single location was 23 years. The average tenure of FCCHs was 12 years.
4. **Overall Good Facility Conditions** - Center directors reported facilities overall in adequate or good repair. About 7% anticipated imminent need to address structural issues. A quarter of the FCCHs had facility renovations underway at the time of the survey.
5. **Enrollments** - 76% of centers and 69% of FCCHs are within 90% of their target enrollments.
6. **Expansion** - More than a third of centers and FCCHs would consider expansion. The most frequently identified challenges by centers was finding a site and qualified staff. For FCCHs the greatest challenge was cost, a site, and qualified staff.

Introduction

The Contra Costa County Local Planning Council contracted with Brion Economics, Inc. to conduct a child care needs assessment and facilities study. This included a supply and demand analysis and survey research. Brion Economics and Davis Consultant Network conducted two online surveys of child care providers. One was directed to center directors, and the other to licensed family child care providers. The family child care home provider (FCCH) survey was provided in both Spanish and English.

The surveys were designed to:

1. Collect information related to child care supply and demand in Contra Costa County;
2. Better understand the status of early learning facilities;
3. Identify providers with interest in program expansion; and
4. Understand issues which related to expansion.

All Contra Costa County licensed and license-exempt child care and preschool providers were invited via a personalized email to respond to the linked survey.

Sample

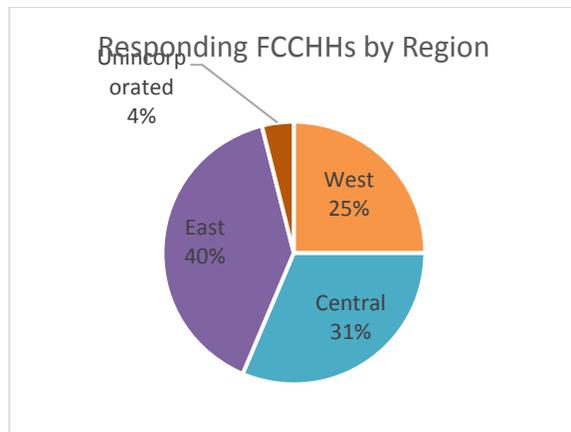
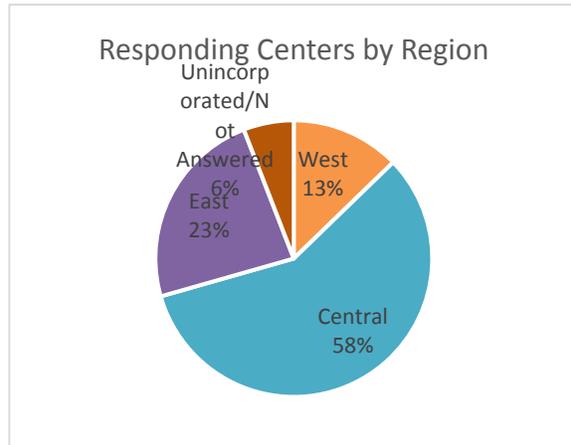
CocoKids, the Contra Costa County Child Care Resource and Referral Services agency, provided a list of 1,250 licensed child care providers. The 849 contacts with email addresses (68% of all licensees) were invited to respond to the survey. Fifty-eight percent of contacted center directors and 32% of family child care home (FCCHH) providers completed the survey, representing 25% of all licensed providers. This was considered a very strong response rate.

License Type	Licensed	w/Emails	Responses	% of Total Licensed	Response Rate
Center	445	179	102	23%	58%
Family Child Care Home	805	670	204	25%	30%
TOTAL	1,250	849	307	25%	36%

Responses were collected between September 25, 2017 and January 30, 2018.

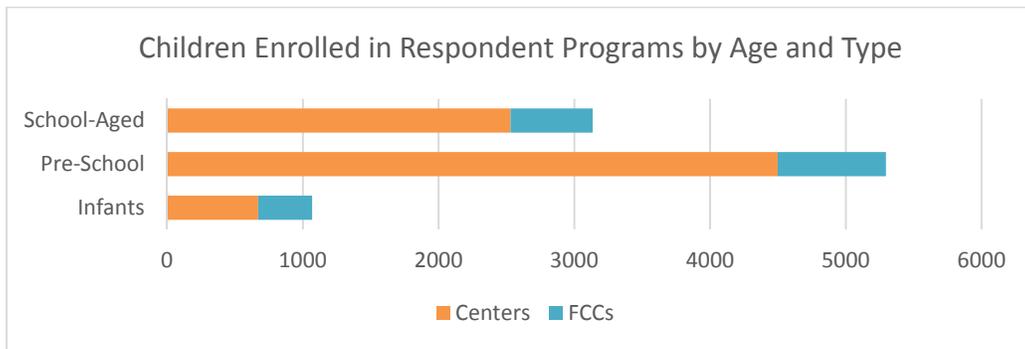
Responses were collected from all Contra Costa County municipalities and regions.

Region	City	Centers	FCCHs
West	El Cerrito	3	4
	Hercules	1	9
	Pinole	2	2
	Richmond	5	31
	San Pablo	2	5
		13 (13%)	51 (25%)
Central	Alamo	0	1
	Clayton	0	1
	Concord	18	25
	Danville	7	7
	Lafayette	6	2
	Martinez	4	2
	Moraga	0	1
	Orinda	0	2
	Pleasant Hill	8	9
	San Ramon	1	5
	Walnut Creek	15	9
		59 (58%)	64 (31%)
East	Antioch	6	35
	Brentwood	14	15
	Oakley	1	16
	Pittsburg	3	15
		24 (22%)	81 (40%)
Unincorporated/No Answer		6	8
Total		102	204



Collectively, responding programs care for nearly 9,500 children in Contra Costa County.

- Reporting Centers care for 671 infants, 4,498 preschool age children, and 2,530 school age children.
- Reporting FCCHs care for nearly 400 infants, 800 preschool age children, and 600 school age children.



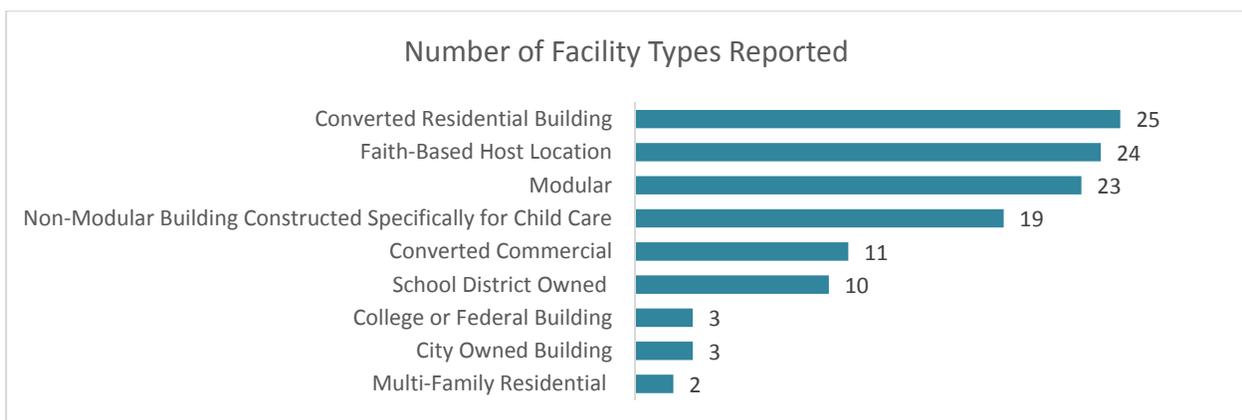
Child Care Center Findings

Public Funding

Fifty-eight percent of reporting sites have some public funding. This included four state preschools, three Head Start programs, and 45 other sites that offer state-subsidized care for eligible families through Cal-Works or the California Alternative Payment (CAP) program.

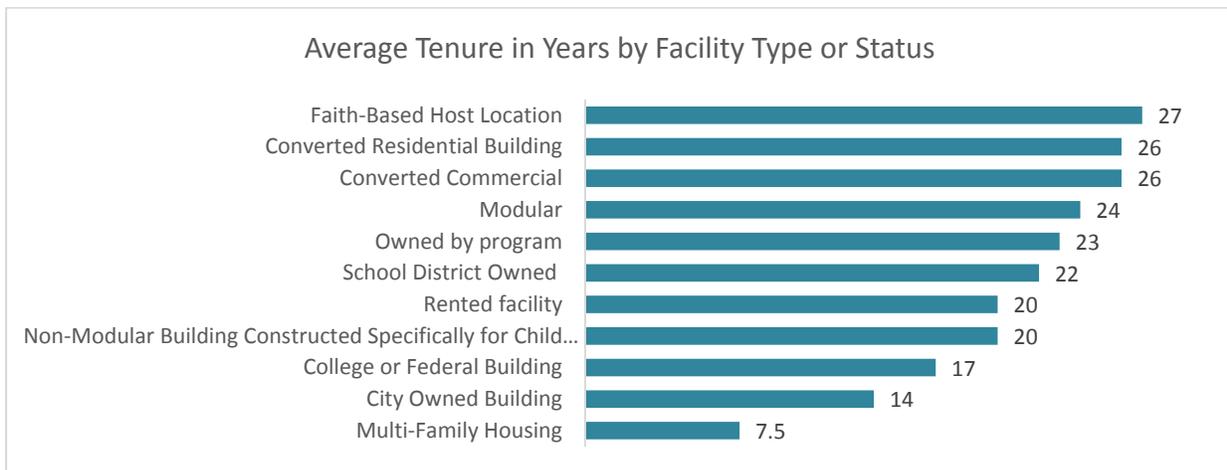
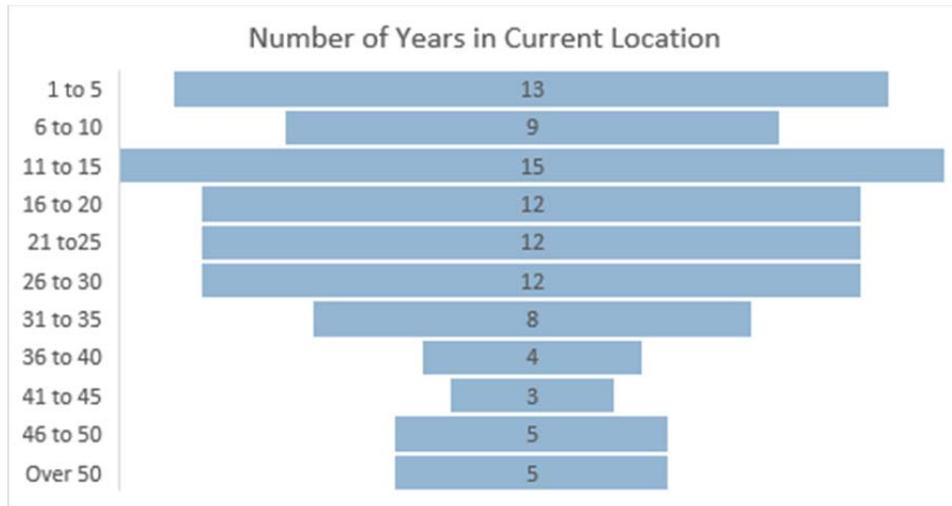
Building Type, Ownership, and Tenure

Responding center directors have programs housed in a variety of facility types, with most centers being housed in converted residential buildings (25%), on faith-based campuses (23%), in a modular building (22%), or in a non-modular building constructed for child care (18%).¹² Only 16% of responding sites were situated in public facilities of which 10% were housed by a school district, 3% in a city-owned facility, and 3% in a community college or federal building.



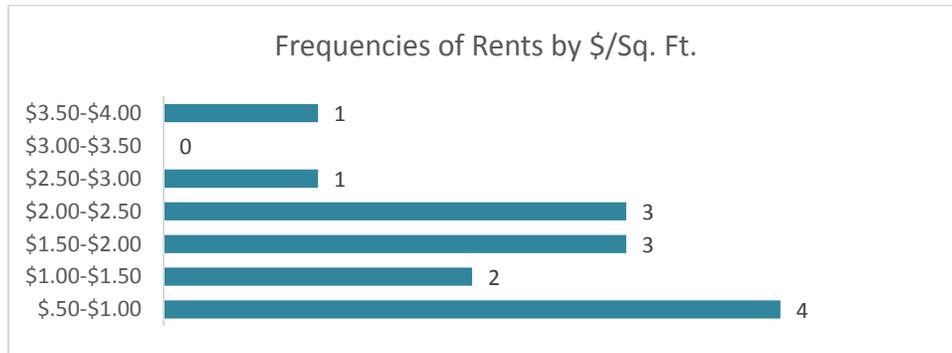
¹² Please note, respondents could select multiple building types, therefore the percentages add up to more than 100%.

Center directors reported that their program had been housed in its current location from 1 to 75 years, with an average tenure of 23 years. The period of greatest center expansion was 1988-2007. The greatest stability in facility ownership has been through faith-based organizations and private ownership.



Thirty-six percent of programs rent their facility. Reported rents ranged from \$1 to \$15,474 per month.¹³ Rent per square foot was calculated for the 13 renters that reported both figures. It ranges from \$0.55 to \$3.91 per square foot, with an average of \$1.71 per square foot. Two centers report they are losing their leases, and another seven have concerns that their lease may not be renewed.

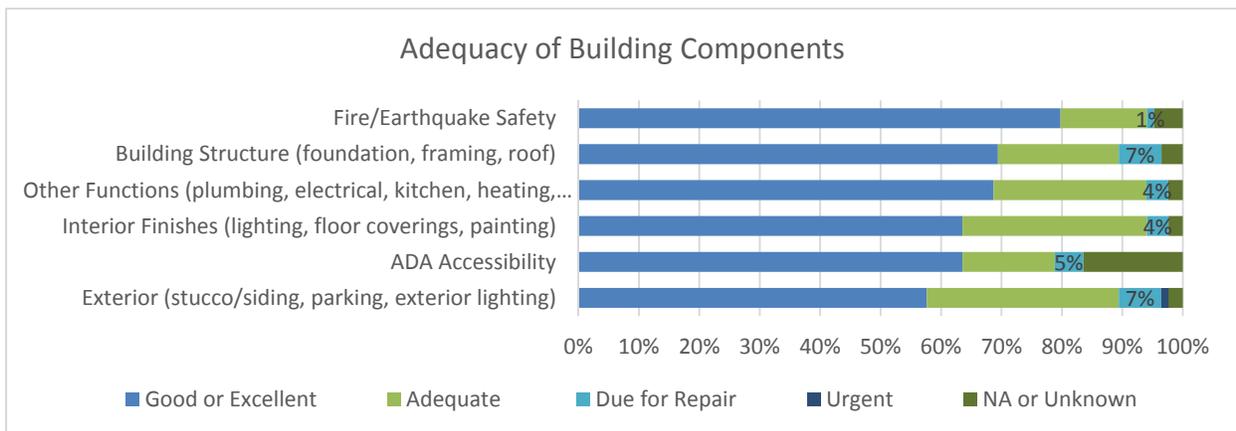
¹³ On 3.16.18, an email was sent to the director of this site requesting verification.



Site Conditions, Repairs, and Renovations

One in five sites are actively involved in site repairs or renovations. Projects mentioned included plumbing (new water heaters, sewage repairs); site expansion; installation of playground equipment; roofing; painting; landscaping; and insulation. Cost was the main factor for deferred maintenance.

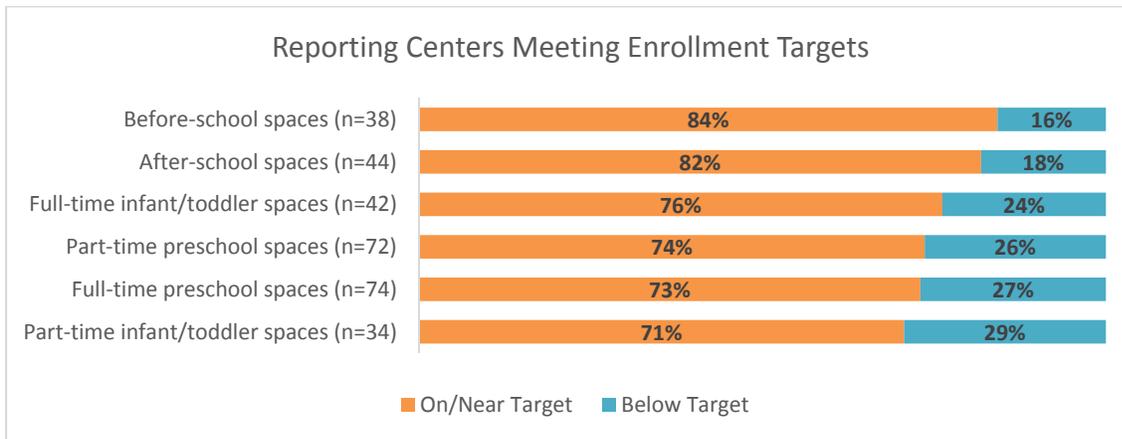
Overall, sites reported well-maintained facilities. The category most frequently reported as having repair due was the building exterior (stucco, siding, parking, exterior lighting). Some respondents noted that they are housed in older buildings.



Waitlists & Enrollment Targets

Respondents were asked “How well are you meeting your target enrollment for each of the following?” Depending on type of spaces, 71 to 84% of responding programs were within 90% of their target

enrollments. Programs for school age care and full-time infant/toddler care were most often near capacity.



Fifty-eight percent of sites reported that they maintain a waitlist.¹⁴

	Infant/Toddler (0-24 months)	Preschool (ages 2-5 years)	School Age (over 5 years of age)
Total	798	1,789	189
Range	1 to 500	1 to 1,000	1 to 50
Outlier Removed	298	789	189

Thirteen of reporting sites had expanded in the past five years to accommodate 76 more infant/toddler spaces, 38 preschool spaces, and 205 before or after school spaces. Their reported expenses to accommodate the expansion included: permitting fees in the \$500 to \$600 range; furnishings in the \$1,000 to \$10,000 range; facility rental; and expenses related to additional staff. Some were required to participate in public hearings or getting school district approval. Sites that found available space reported few challenges. Retrofitting for requisite plumbing fixtures was reported by two as a major expense.

Public Funding

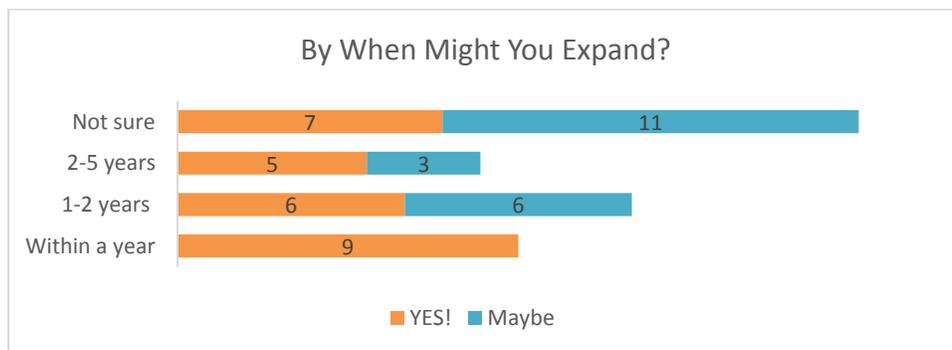
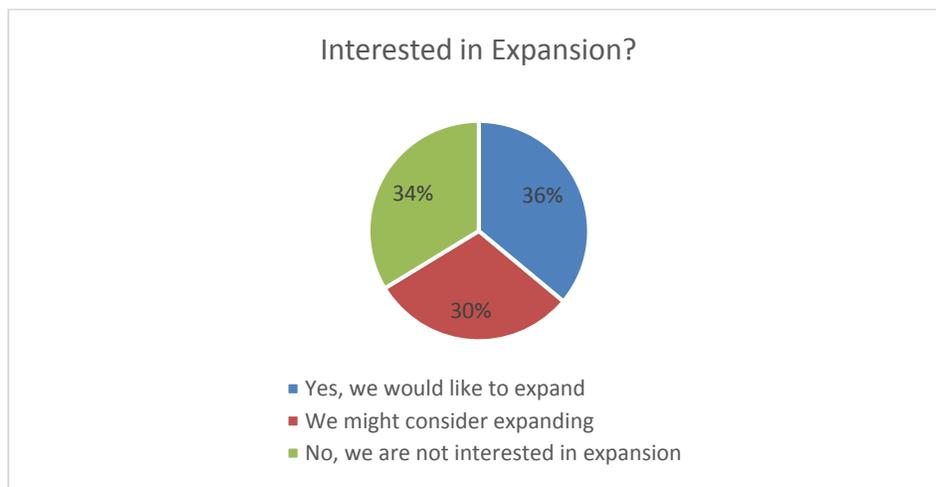
Fifty-eight percent of centers reported some public funding. This included four state preschools, three Head Start programs, and 45 sites that enrolled 239 children with CocoKids managed subsidies. This funding includes both the CalWORKs and California Alternative

¹⁴ One Head Start director from Concord reported waitlists of 500 infant/toddlers and 1,000 preschool aged children. She has been emailed requesting more information. Her numbers were deleted from the bottom row of the table above.

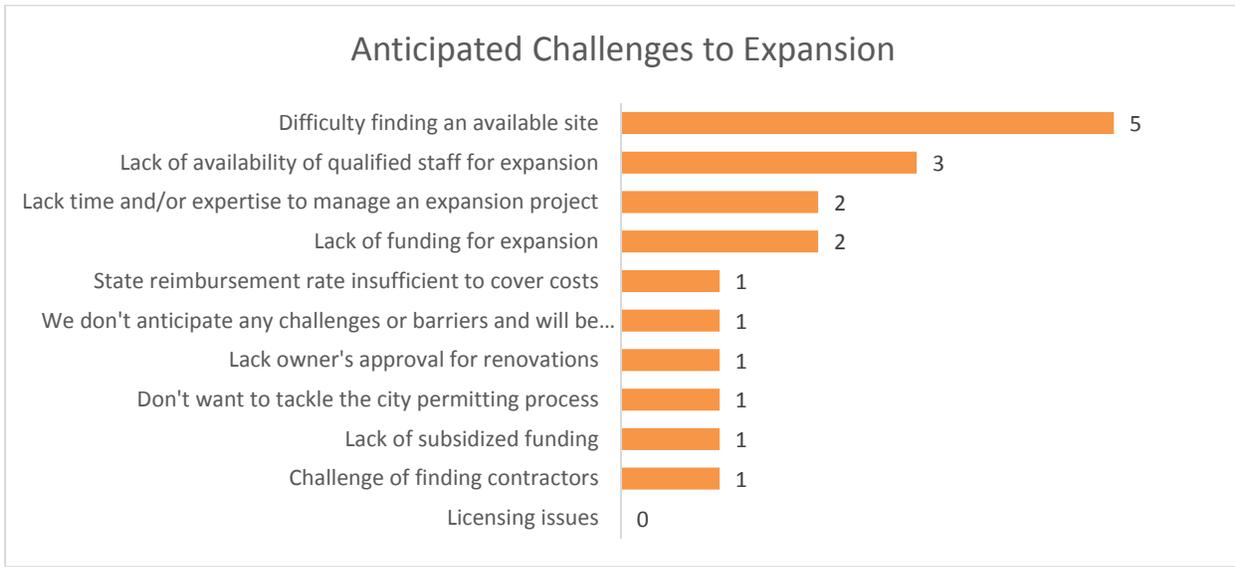
Payment (CAP) subsidy programs. Sixty percent of sites reported that the public funding adequately covered the cost of care. Where the subsidy does not meet expenses, sites supplement with parent fees, higher fees from non-subsidized families, fundraising, or they take a loss.

Interest in Expansion

One question asked “Would you or your organization/business consider expanding to serve more children in Contra Costa County at this or another location? (Note: this question is not limited to the site you have been describing in previous responses.) Of the 86 directors who answered this question, they were fairly evenly divided between those that would like to expand, those who would consider expansion, and those with no interest in expansion.



Of the nine sites that are considering expanding within the year, only one anticipated no barriers to proceeding. The most anticipated challenges were difficulty finding space, finding qualified staff, having the time and/or expertise to manage an expansion, and having the funds to expand. Nine directors offered suggestions for available sites.



The following centers granted permission to be listed in this report as interested in expansion.

Region	Center
West County	1. Hope Preschool, Richmond
Central County	2. St. Michael's Preschool, Concord
	3. Little Bridges Child Care, Danville
	4. Center of Gravity, Pleasant Hill
	5. Gan B'nai Shalom Preschool, Walnut Creek
	6. Walnut Avenue Community Christian Preschool, Walnut Creek
	7. My Spanish Village Preschools, Inc., Walnut Creek
	East County
	9. Baby Yale Academy, Brentwood

Closing Comments

The survey ended with an open-ended question “Do you have anything else you would like to tell us as we consider ways to ensure the adequate supply of child care facilities in Contra Costa County for the years to come?”

Consider Distribution of Facilities	<i>We need a quality preschool in the area I am currently located, but we are being forced to move.</i>
Help with Affordable Facilities	<i>Finding space in this area is very expensive and hard to find.</i>

	<p><i>It would be great if there were incentives for small business owners to open/expand sites. We are non-profit and cannot seem to find a location that would work for us to expand, this has been challenging but without getting a real estate agent which I am not sure is the direction I want to go in, I'm not sure of another way. Thank you!</i></p> <p><i>We all need funding but more importantly we need spaces to rent/lease that we can afford. Rents are so high. It is shameful that we cannot afford to help children and families.</i></p>
Help with Early Start	<p><i>I would like to find out how to get about getting a contract for Early start.</i></p>
Infant & Toddler Care	<p><i>I would like to add an infant room for ages 6 weeks-12 months.</i></p> <p><i>Our County desperately needs more infant care!</i></p> <p><i>There seems to be a need in our area for infant care. We had looked at the possibility of starting one here years ago but the cost of starting an infant care scared away our church board from going any further with it.</i></p> <p><i>There's a huge need for 0-3-year old children.</i></p>
Is there really a shortage?	<p><i>I believe there are adequate spaces. Many sites I know of are not full. I believe at some time ago there was also a push for more sites (many in home daycares were open) this caused many sites to close because children were spread out too thin. This questionnaire seems to be aimed at this again.</i></p> <p><i>Yes, we currently need new children to serve.</i></p>
Let's Partner	<p><i>The Center of Gravity is committed to bringing high quality early education to Contra Costa County and making sure it is obtainable to all families. We are open to partnering to make that happen.</i></p>
Staffing	<p><i>Need continuous help with finding qualifying staff.</i></p>
Support for Expansion	<p><i>We providers need support for expanding and serve more children</i></p>
Thank you	<p><i>Continue to support schools and staff as you currently do! Thank you!!</i></p>

Family Child Care Provider Findings

About Family Child Care (FCCH)

The State of California requires licensing of child care offered in caregivers' homes. Family Child Care Homes (FCCHs). The licenses are classified for either a small, up to 8 children, or large family child care home up to 14 children. These classifications define maximum enrollments, depending on the ages of children.

Small FCCHs can select to have a maximum of: four infants or six children with no more than three who are infants; or up to eight children when one is school-aged and no more than two infants are in care.

The maximum enrollments of large FCCHs require an assistant and are limited to twelve children when no more than four are infants or up to fourteen children when one child is school-aged and no more than three infants are in care.

These variations in configuration provide flexibility for FCCH providers, but limit assessment of available spaces by age.

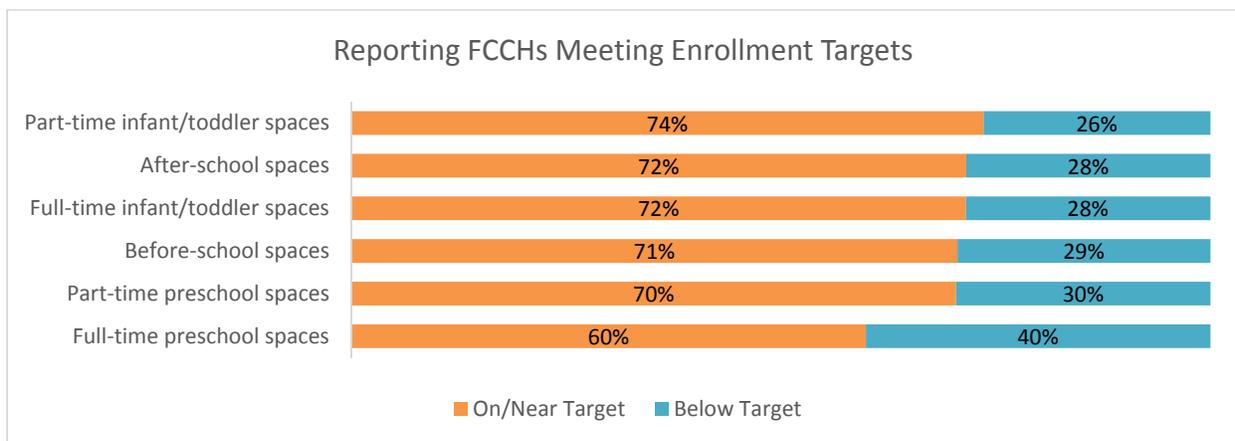
FCCH Survey Respondents

1. Of the completed surveys, 191 (88%) were collected through the English version and 25 (12%) from the Spanish translation.
2. Licensed capacity was evenly divided between small (53%) and large (47%) homes.
3. Respondents were currently providing care to nearly 400 infants, 800 preschool children, and just over 600 school-aged children.
4. The caregivers reported being in operation between 0 and 44 years, with an average of 12 years. The average number of years in the current location was 6 years.
5. 72% of the respondents owned their homes. Of the 28% who rent, they pay between \$1,200 and \$4,500 monthly, with an average rent of \$1,360 per month. Only two providers anticipated problems renewing the lease.

Waitlists & Enrollment Targets

Respondents were asked “How well are you meeting your target enrollment for each of the following?” Depending on type of spaces, 60 to 72% of responding FCCHs were meeting or nearly meeting their target enrollments. The group least likely to be at capacity was full-time preschool, for which 40% of respondents reported that they were below their targets

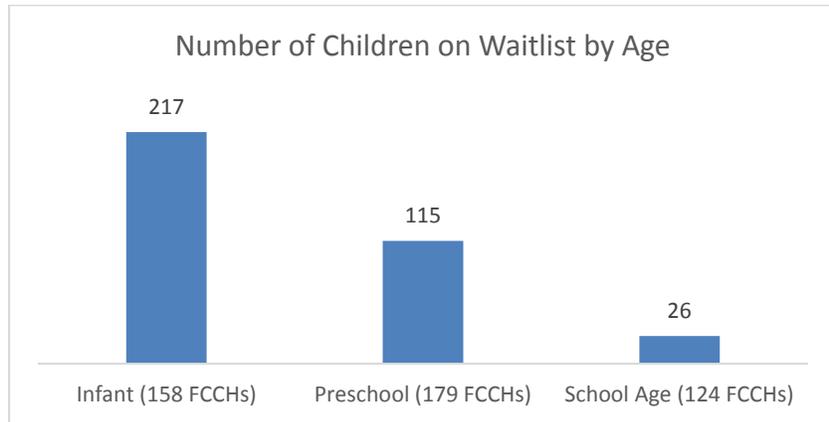
Overall FCCHs were less likely than centers to meet their target enrollments in all categories except part-time infant/toddler care, where they outperformed centers. This suggests the FCCHs are meeting a demand for this niche.



The survey asked “Approximately, how many children are on your wait list?” by age group. Eighty FCCHs (39%) had waitlists, which totaled to 358 children.

- Of those 158 sites with any infants currently enrolled, 40% (63) reported a total of 214 infants on their waitlist.
- Of the 179 sites with any preschool age children enrolled, 20% (35) reported a total of 115 children on their waitlists.
- Of the 124 sites with any school age children enrolled, 10% (12) reported a total of 26 school-aged children on their waitlists.

The waitlist findings support national and California trends in greatest supply shortage for infant care.

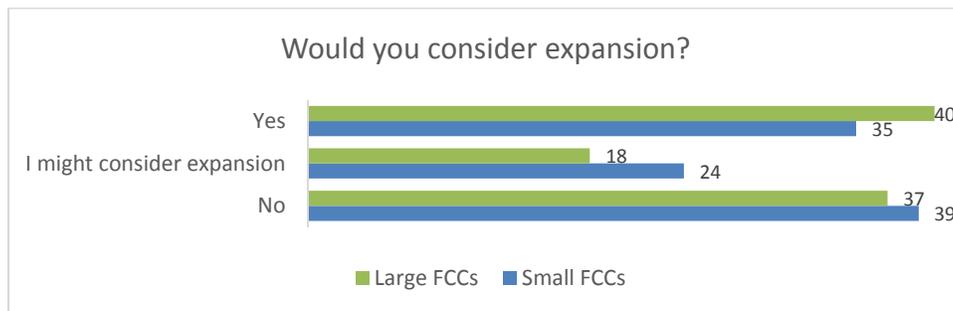


Site Repairs and Renovations

Nearly one in four (23%) of respondents reported that they were currently undergoing repairs or renovations to improve their home for the child care program. The renovations included landscape plantings, fencing, hardscape, climbing structures, exterior storage structures, painting, interior flooring, bathroom upgrades, lighting, and heating and air conditioning repair. Nearly half had researched renovations which they decided not to pursue. The most frequently reported barrier was a lack of funds.

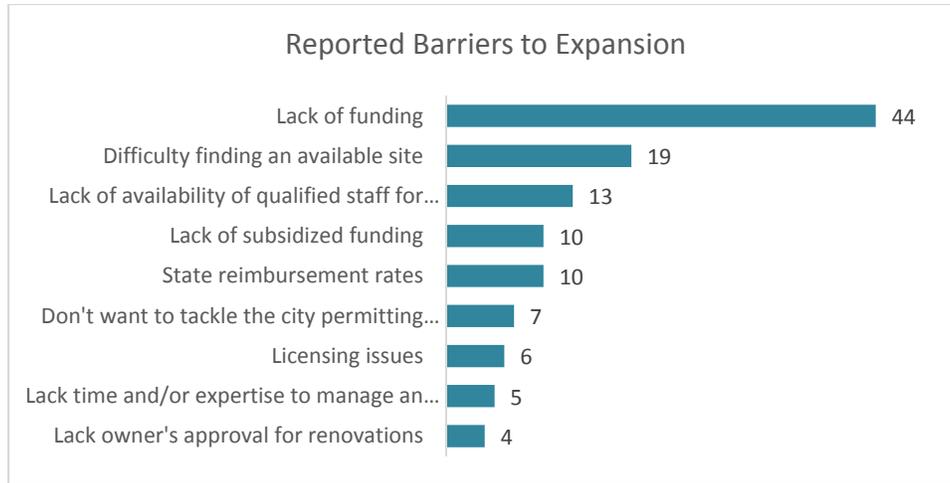
Interest in Expansion

Thirty-six percent of responding small FCCHs and 42% of large FCCHs expressed interested in expansion.



Of the 44 sites considering expanding within the next year, 25% don't anticipate any barriers to expansion. The barriers to expansion most frequently cited were lack of funding, difficulty finding a site, and difficulty finding staff. In addition to the offered selection of possible barriers, respondents offered additional reasons: high city permitting fees, being at licensed

capacity, preferring to operate as a FCCH rather than a center, low enrollments, fire marshal disallowing use of upstairs space, and objections of neighbors.



The following FCCHs gave permission to be listed in this report as having interest in expansion.

Region	City	FCCH Name
West	El Sobrante	1. Little Earth Seeds
		2. Lulu's Day Care
	Hercules	3. Kathy Duchaussee, Loving Arms Family Daycare
	Richmond	4. Nina's Day Care
		5. Veronicas Family Daycare
		6. S Family Day Care
		7. Little hands Family Child Care
		8. Dee's Tiny Tots University
		9. Kera's Family Quality Child Care
		10. Anielka Family Day Care
		11. Ricon de Luz
		12. Lollipops Family Daycare
		13. Nina's Day Care
	14. Carmen Diaz, Little Omar's Daycare	
San Pablo	15. Tiny Footprints	
	16. Le'Sade Learning Academy	
	17. Tiny Footprints	
Central	Concord	18. Kesha Family Day Care
		19. Gin's Family Child Care
		20. Passion Polanco's Family Child Care
		21. Imagination Station Preschool

		22. Orellana's Daycare
		23. Nazli Sajjad
		24. Nekessa Joy Yanila, Little Montessori Home
		25. Linda Matus, Nana's Place
		26. Biana Kaplun
	Lafayette	27. De Colores Daycare
	Orinda	28. Rebecca Van Voorhis-Gilbert, Orinda Afternoons
	Pleasant Hill	29. Thelma Escobar
	San Ramon	30. Hope Win Academy
		31. Little Stars Day Care
		32. Norma's Kiddie Preschool, San Ramon
		33. ABC SunnyCare
		34. Lil Bears Preschool
		35. Crayoland Family Daycare
Walnut Creek	36. Kids Kastle Childcare	
	37. Mary's Family Child Care & Preschool	
East	Antioch	38. 2nd Home Family Day Care
		39. Janell Collins
		40. Training Children Childcare & Learning Center
		41. Giggles & Scribbles Family Daycare
		42. One of a Kind Childcare
		43. Little Peeps
		44. Pringle's Christian Child Care Home
		45. 2 Cousins Day Care
		46. LaDasha Biagas-Wilson, 123 Ready Set Grow Academy
		47. Seasons Family Daycare
		48. Perry's House
		49. Tiny Precious Lambs Family Child Care
		50. Magical Moments Loving Daycare
		51. Little Ones Early Head Start
		52. Tasheena Family Childcare
		53. Michelle's Little Blossoms Daycare
		54. LOL Tots Daycare
		55. Ree Ree's Little Scholars
		56. Happy Faces Childcare
		57. Rosa'dar care
	58. Vilmary's Day Care	
	Bay Point	59. Luv Muffins Daycare
		60. Mundo FUNtastico
		61. Nimberly's daycare
	Brentwood	62. Learning Through Play Family Daycare

		63. Pegah
		64. Kinder College Preschool/Childcare
		65. Tailila Scott, Momma Tees child care
		66. Keiki Care 123
	Oakley	67. Angela Engel (Angela's Angels)
		68. Dynasty Rose Family Child Care
		69. Alisa's "Beary Special Family" Childcare
		70. Happy Hearts
		71. God's Little Angels Daycare & Preschool
	Pittsburg	72. Frances Robinson (Franny the Nanny Daycare)
		73. Misty Little Angels
		74. Kamari's Family Daycare
		75. Happy Days Family Childcare & Preschool
		76. Gibson Family Childcare
		77. Patricia's Daycare

Other Comments

The survey concluded with an open-ended question “Do you have anything else you would like to tell us as we consider ways to ensure an adequate supply of child care facilities in Contra Costa County for the years to come?” The most frequent comment was gratitude for all assistance provided to the child care community. That was followed by a desire for referrals from CocoKids. Others observed the low profit margin for caregivers and suggested help with financing, free or low-cost teacher training, free or low-cost educational materials, and help with expansion and promotions. One person suggested all FCCHs have publicly available quality ratings.



5. Stakeholder Survey

Introduction

The Contra Costa County Local Planning and Advisory Council of Early Care and Education (LPC) in partnership with First 5 Contra Costa, Contra Costa County Office of Education (CCCOE), and Contra Costa County Conservation and Development Department contracted with Brion Economics, Inc. (BEI) to conduct a child care needs assessment and facilities study. This work included a supply and demand analysis and survey research. Brion Economics and Davis Consultant Network conducted two types of surveys: a child care provider survey and a stakeholder survey. This document summarized the findings for the latter.

Summary of Key Findings

1. Faith-based organizations and school districts are strategic partners for expansion of child care facilities. Most own their facilities and have complementary facility uses.
2. Cities in general have not broadly explored their potential role in facilitating expansion of child care facilities, with a few noted exceptions such as Concord's reduction of fees for licensed family child care providers. City planners are potential partners who hold local knowledge of potential sites and could be approached to help develop collaborative solutions.
3. There is widespread awareness that many sectors will need to be engaged to address the development of child care facilities to meet the projected demand.

Sample and Method

The survey was designed to:

- Build awareness of the projected shortages of child care facilities in Contra Costa County;
- To understand existing strategies in place to develop child care facilities; to seek perceptions of where responsibilities lie; and
- To identify real properties with potential to house early learning programs.

This survey was focused on opinions from various sectors in the County to solicit a wide range of ideas on how to address the existing early learning facilities shortage. By design, the stakeholders were not limited to a discrete set of respondents. Both targeted and open

engagement strategies were used. School Superintendents and facilities personnel were invited by direct email invitation by County Superintendent of Schools, Karen Sakata. Staff from county and city planning departments were invited to respond and distribute the survey through personalized email invitations from members of the Board of Supervisors. Davis Consultant Network developed lists and sent invitations to 16 large employers, 52 faith-based organizations, 76 real estate development firms, and 18 non-profit organizations. The LPC and First 5 Contra Costa County were offered the web link to distribute through their communication networks. Seventy-five (75) survey responses were collected between January 30, 2018 and June 6, 2018. This report summarizes responses received, which have not been independently verified.

Figure 1: Survey respondents self-identified by their sector related to child care facilities, land use or real estate in Contra Costa County.

Sector	Individual Responses
Real Estate Developer	1
Local Business	1
Community College District	1
County of Contra Costa	1
Non-Profit	4
Interested Individual	10
Local School Districts	13
City Planners	14
Faith-Based Organizations	29
Total	74

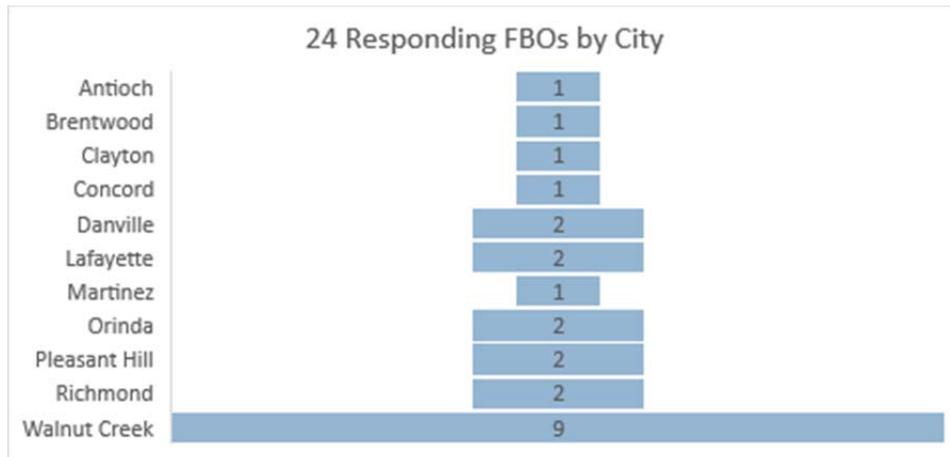
Stakeholder Survey Findings by Sector

Faith-Based Organizations

Sample

The research team developed a list of faith-based organizations (FBOs) from an internet search of members of the Contra Costa Interfaith Coalition and the Multi-Faith Action Coalition. Twenty-eight individual responses were received from 24 different entities.

Figure 2: Number of responding faith-based organizations by city. (n=24 FBOs)

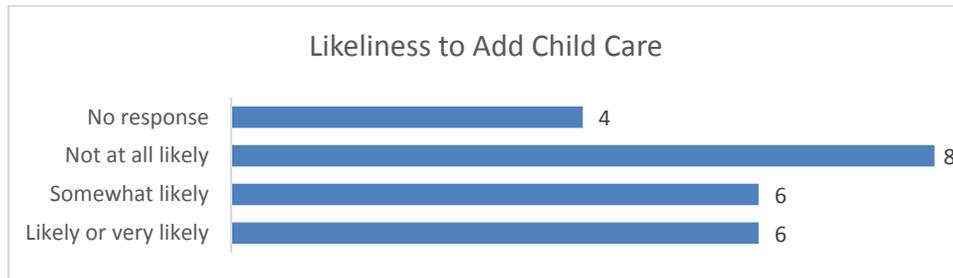


We asked if each respondent if their congregation owned their facility. With ownership comes greater control over facility usage. Eighty-three percent (n=20) of reported FBOs own their facilities.

One-third of the reporting congregations (n = 8) currently provide space for licensed weekday child care. Half of the respondents (n = 14 respondents representing 12 congregations) thought there was some likelihood (“very likely”, “likely” and “somewhat likely”) that their congregation would consider incorporating new or additional space for child care. One was currently looking for a suitable child care operator and two others indicated a commitment to serve the community and be responsive to emerging needs.

When asked if they would rent space to an independent child care operator, the number likely to offer space dropped to 37% (n = 11 respondents representing 9 congregations). Reasons offered for this included: avoidance of competition for existing on-site child care; competing uses, such as offering space for a school for special needs children; and limited resources to develop license-qualified spaces.

Figure 3: Responses by FBOs to question “In your opinion, how likely is it that your congregation would consider incorporating new or additional space for child care either within its current facilities or on its grounds within the next ten years?” (n=24 congregations)



City Planners

Sample

Contra Costa Supervisors sent email requests to city managers and city planning departments inviting them to respond to the survey. The research team sent a third reminder to city planning offices of cities that had not yet responded. Fourteen individual responses were collected from the following 12 of the 19 Contra Costa County municipalities. These were: Brentwood; Clayton; Concord; El Cerrito; Hercules; Lafayette; Oakley; Orinda; Pinole; Pittsburg; Pleasant Hill; and Walnut Creek. Additionally, staff from Danville answered some survey questions in a telephone interview when the research team was verifying email addresses for the survey invitation.

Addressing Child Care in Planning

Several questions were asked about existing planning strategies to provide for the development of child care facilities. Three-quarters of the responding cities (n = 10) reported addressing child care in their general plan. The cities of Clayton¹⁵, Pinole¹⁶, and Walnut Creek¹⁷ offer incentives to developers of multi-family residences to include child care. Clayton, Concord, and Danville charge child care development fees.

¹⁵ The City of Clayton offers either a density bonus or other concession or incentive to residential projects which include child care facilities. See: https://library.municode.com/ca/clayton/codes/municipal_code?nodeId=TIT17ZO_CH17.90AFHODEBORE_17.90.060CHCAFA

¹⁶ New multi-family residential developments within Pinole that include on-site day care as a community benefit may be eligible for residential density or intensity bonuses.

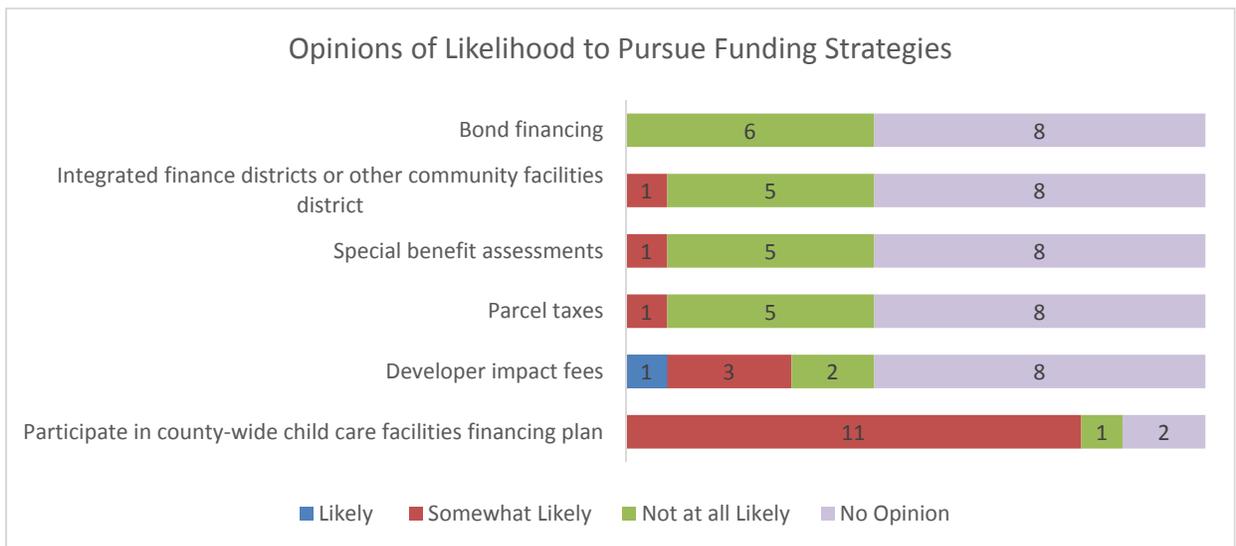
¹⁷ Walnut Creek offers a density bonus when planning department is scoring proposed developments that include child care. See: Walnut Creek Muni Code section 10-2.3.1007 Density Bonus for Child Care Facilities. See: <http://www.codepublishing.com/CA/WalnutCreek/#!/walnutcreek10/WalnutCreek1002C.html#10>

Figure 4: Summary chart of cities reported use of various strategies to encourage child care facilities. (n=12)



The responding city staff were asked their opinions of the likelihood that their jurisdiction would consider various strategies to ensure sufficiency of child care facilities. Modest optimism was offered by 79% of respondents who thought their jurisdiction would be “somewhat likely” to participate in some type of county-wide facilities child care funding plan. Planners considered developer impact fees the most likely funding strategy to be considered, but support for that was still quite modest. No city staff were aware of any major child care planning or policy efforts in their city. Concord staff noted that they have reduced application fees and requirements for small and large licensed family child care programs in their city.

Figure 5: Summary chart of responses to a series of questions asking respondents opinion of the likelihood of their jurisdiction considering specific funding strategies. (n=14)



Potential Sites for Child Care Facilities

Several questions were asked about potential sites for new child care facilities.

- Brentwood, Concord, Oakley, and Pleasant Hill identified several planned or in-construction projects that will include child care.
- Clayton, Concord, Oakley, and Pittsburg identified several currently-proposed development projects that could possibly accommodate child care in the facilities or on their grounds.
- Pleasant Hill and Oakley identified city-owned sites with potential for constructing child care facilities.
- Clayton, Oakley, and Pinole identified sites within their jurisdictions with potential to accommodate child care facilities.

Public School Districts (K-12 & Community College)

Sample

County Superintendent of Schools Karen Sakata distributed three direct invitations to all the district superintendents requesting that a member of their staff respond to the survey. The research team sent an additional reminder to district facilities personnel from districts that had not yet responded to the initial two requests. Responses were received from 12 of the invited 25 school districts (which included primary, secondary, joint, county office, and community college districts). Responding districts/schools included: Acalanes Union High; Byron Union; Canyon; Contra Costa Community College; Contra Costa Mauzy School; John Swett Unified; Liberty Union; Martinez Unified; Moraga; Orinda Union; Pittsburg Unified; and Walnut Creek.

Existing & Potential On-Site Child Care

Districts were asked if they provided on-site child care. See table below. Martinez Unified School District had previously offered a Head Start program which is no longer housed by the district. Bryon Union, the Mauzy School, John Swett Unified and Pittsburg Unified all reported that they have potential rooms, portables or land which might be converted for early education programs.

School District	On-Site Child Care Offered by Child Age				Potential for Expansion
	0-2 years	3-4 years (District Provided)	3-4 years (Privately Provided)	5-12 years	
Acalanes Union High	●	●			
Byron Union		●		●	✓
Canyon				●	
Contra Costa Community College District	●	●			
Contra Costa County Mauzy School			●	●	✓
John Swett Unified			●	●	✓
Liberty Union High			●	●	
Martinez Unified		●	●		
Moraga		●	●		
Orinda Union		●	●		
Pittsburg Unified		●	●		✓
Walnut Creek		●	●		

Real Estate Developers

Sample

Invitations were sent by the research team to 76 real estate development entities active in the county. Only one responded.

Challenges

This developer had previously considered including child care in a project, but it proved too challenging. “Current city and muni fees [municipal fees] have increased substantially in recent years. Hard cost escalation during that same time has also been double-digit growth, year over year. Accommodating child care facilities is economically next to impossible due to these two items.” When asked for suggestions to meet the growing demand for child care, the developer stated: “Designate sites for child care facilities and incentivize developers to develop those sites as child care. Requiring developers to put child care in new multi-family projects is going to result in higher lease rates for tenants. Rising construction costs and city/muni fees have resulted in margins already being below industry standard levels. Requiring day care centers in new multi-family developments will either result in the projects not being developed due to not being economically feasible or increased rental rates for tenants.”

Other Respondents & Comments

Twenty-six other respondents from the non-profit or private sector identified six other potential child care sites.

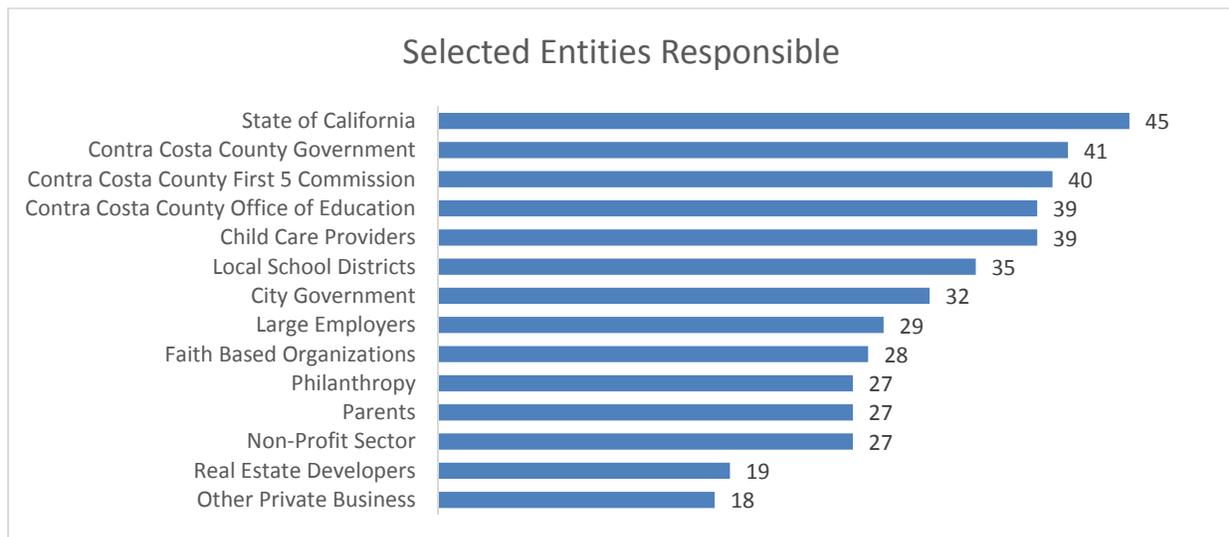
The survey ended with an open-ended question seeking questions and comments. Some notable responses included the following.

1. Can cities offer facilities for child care at discounted rates?
2. Develop a clearinghouse of potential sites that child care providers can consider.
3. Consider expedited licensing for expansion of existing or development of new sites.
4. Offer educational sessions on financing options.
5. Plan to link child care and senior facilities.

Who has the Responsibility to Solve?

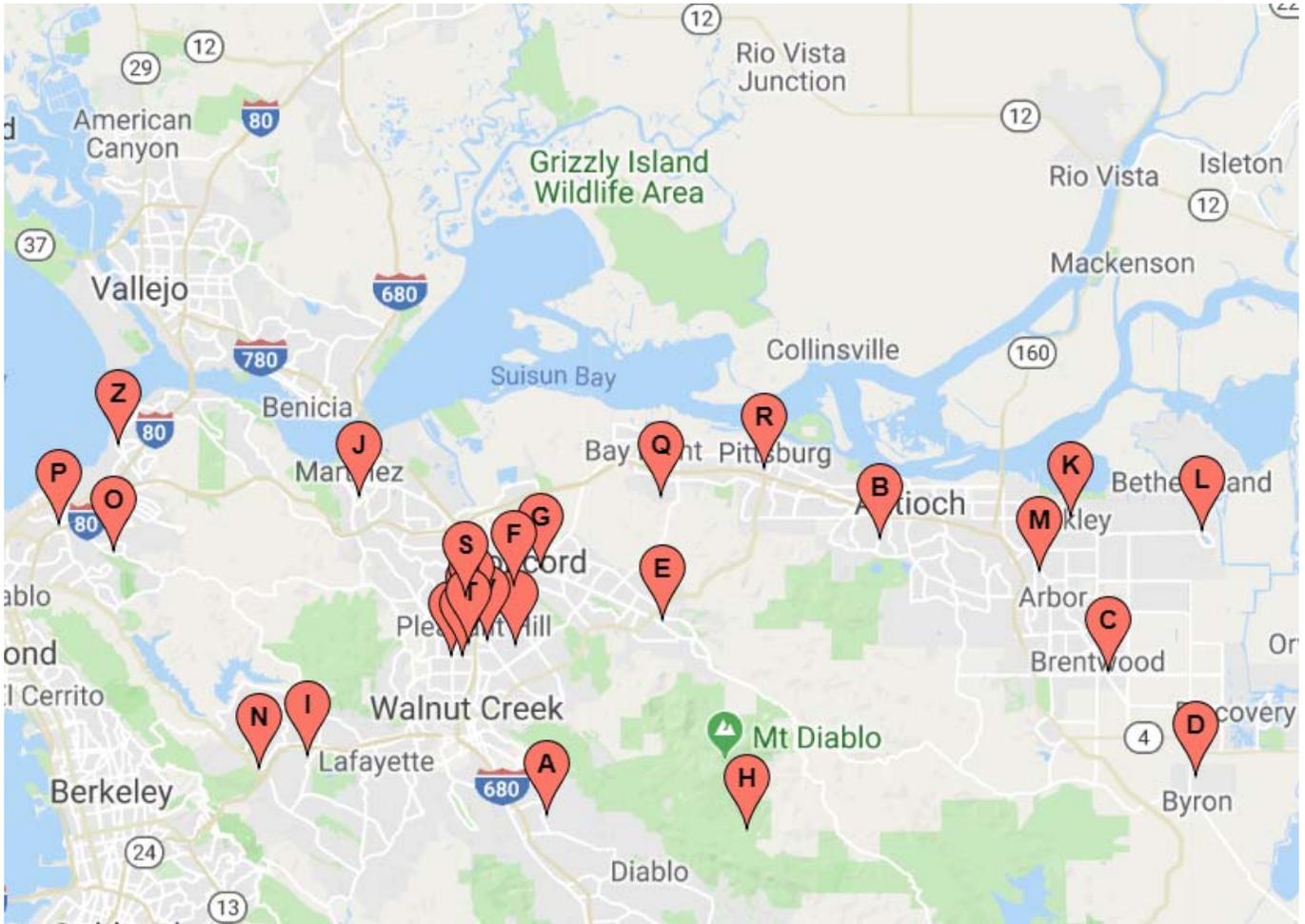
A closing question asked, “Who or what entities do you believe are responsible to ensure a continued supply of quality early learning and child care in Contra Costa County?” The public sector at all levels of government was most frequently identified as responsible: the state, county, First 5, County Office of Education, local school districts and city government. It was commonly recognized that any solution would require collaboration across levels of government and between the public and private sectors. See chart below.

Figure 6: Response to question “Who or what entities do you believe are responsible to ensure a continued supply of quality early learning and child care in Contra Costa County?” (n=72)



Identified Potential New Child Care Locations

Several questions asked if the respondent knew of any potential sites for child care. The map and chart below summarize suggested sites.



Comprehensive Countywide Child Care Needs Assessment – 2017 to 2027
 Contra Costa County
 August 2018

City	Map	Location	Type	Planned	Possibility For	
					New	Expansion
Alamo	A	Contra Costa County Office of Education, Mauzy School	School District			●
	B	St. Ignatius of Antioch Catholic Church	FBO			●
Brentwood	C	Kiddie Academy, 8680 Brentwood Boulevard	Private	●		
Byron	D	Byron Union, Discovery Rooms	School District			●
Clayton	E	St. John's Episcopal Church	FBO		●	●
Concord	F	Concord Child Care Center	Child Care			●
	G	Bright Stars Daycare, Large Family Daycare	Child Care			●
of Contra Costa		County owns parcels of land throughout the county	County		●	
Lafayette	I	Lafayette-Orinda Presbyterian Church	FBO			●
Martinez	J	Martinez Early Childhood Center	FBO			●
Oakley	K	The SE corner of Laurel Rd. and Main St. is a small parcel that	Private		●	
	L	Shea Homes has a small facility at the Summer Lakes Subdivis	Private		●	
	M	First Academy		●		
Orinda	N	First Church of Christ, Scientist	FBO			●
Pinole	O	Elementary & Middle School campuses owned by the West Co	School District			●
	P	Appian 80 Shopping Center, Tara Hills Drive, West of Appian V	Private		●	
Pittsburg	Q	Pittsburg Unified	School District			●
	R	Civic Center Offices, NW Corner of Hwy 4 & Railroad Ave	City			●
Pleasant Hill	S	St. Andrews Presbyterian Church	FBO		●	●
	T	250 Cleaveland Rd. - 0.25 acres vacant land	Private		●	
	U	Woodsworth Lane - 0.20 acres vacant land (no address)	Private		●	
	V	Hookston Rd. - 0.14 acres vacant land	Private		●	
	W	Faith Lutheran Church, 50 Cleaveland	FBO	●		
	X	Fountainhead Day Care - 1715 Oak Park Blvd	Child Care	●		
	Y	Kidz Kastle - 1925 Oak Park Blvd	Child Care	●		
Rodeo	Z	John Swett Unified, Rodeo Hills Elementary	School District			●
Walnut Creek	AA	Walnut Creek Church of Christ	FBO		●	

Contributors

We would like to thank all those who responded to our survey. Special thanks to the following who granted permission to be acknowledged in this report.

Name	Agency
Julie Andereggen	Golden Hills Community Church
Matthew Belasco	First Church of Christ, Scientist, Orinda
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Melissa Cady	Concord United Methodist Church
Joel Carico	First Church of Christ, Scientist, Orinda
Gloria Faircloth	Grace Episcopal Church
Mindy Gentry	City of Clayton
Debbie Gold	Temple Beth Hillel
Ernie Hess	St Andrew's Presbyterian Church
Debbie Hill	City of Brentwood
Dave Humphrey	Temple Isaiah
Rabbi Dean Kertesz	Temple Beth Hillel
Phelicia Lang	Golden Hills Community Church
Sungho Lee	Concord United Methodist Church
Rev. Will McGarvey	Interfaith Council of CCC
Charles Miller	St. John Vianney Catholic Church
Marie Morgan	Unity of Walnut Creek
Natalie Oleas	Family Justice Center
Mike Pawlowski	Martinez Unified School District
Jaime Polson	Lafayette-Orinda Presbyterian Church
Heather Posner	Temple Isaiah
Kristin Powell	Unity of Walnut Creek
Beverly Price	St. Paul's Episcopal Church
Camilla Rand	Contra Costa County Community Services Bureau
Winston Rhodes	City of Pinole
Father Robert Rien	St. Ignatius of Antioch Catholic Church
Hector Rojas	City of Pittsburg
Rev. Eric Sherlock	Danville Congregational Church
Laura Simpson	City of Concord
The Rev. Dr. Deborah White	Grace Episcopal Church
Colleen Wilson	St. John's Episcopal Church
	City of Hercules
	City of Oakley
	City of Walnut Creek
	Concord Childcare Center
	Liberty Union School District
	St. John Vianney Catholic Church

Additional City Data

City staff from the following cities offered some sources for additional information regarding land-use projects proposed or in development, as well as how to access their general plans.

City	List of Projects in the Pipeline	General Plan References of Child Care
Brentwood	www.brentwoodca.gov/gov/cd/planning/current.asp	The general commercial designation allows for concentrations of a variety of mixed use and service type businesses, including day care centers. www.brentwoodca.gov/civicax/filebank/blobdload.aspx?BlobID=26394
Clayton	Email Community Development Director, Mindy Gentry at mgency@ci.clayton.ca.us to request.	
Concord	Email Planning Manager Laura Simpson at Laura.Simpson@cityofconcord.org	
El Cerrito		www.el-cerrito.org/718/General-Plan
Lafayette	www.lovelafayette.org/?splash=http%3a%2f%2flafayette.icitywork.com%2f&___isexternal=true	
Oakley	www.oakleyinfo.com	Encouraged in all residential zones and specifically mentioned in the Growth Management Element. www.ci.oakley.ca.us/wp-content/uploads/2015/07/2016-Update-Complete_2-2-16.pdf
Pittsburg	https://app.smartsheet.com/b/publish?EQBCT=0af19f7941c94a9f8407285ae7e06827	
Pleasant Hill	Interactive Planning Projects Map on City Website	www.ci.pleasant-hill.ca.us/DocumentCenter/Home/View/314
Walnut Creek	www.walnut-creek.org/home/showdocument?id=4970	WC General Plan 2025 - Chapter 4, page 4-3: "Single-family residential units, churches, schools, parks, public/semi-public buildings, accessory uses, and day-care facilities are permitted in all residential land use districts provided they meet the requirements of the underlying zone and applicable general plan policies."

APPENDIX A:

NEEDS ASSESSMENT TABLES BY CITY AND COUNTY

Contra Costa County Child Care Needs Assessment 2017

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Source: Brion Economics, Inc.

Table 1
Summary of Demographics by City and Age: 2017 to 2027
Contra Costa County Child Care Needs Assessment 2017

City/Area	Antioch		Brentwood		Clayton		Concord		Danville	
	2017	2027	2017	2027	2017	2027	2017	2027	2017	2027
Population	108,720	114,320	54,380	56,560	11,300	11,600	133,320	148,000	45,580	46,880
Percent of Total County	9.7%	9.6%	4.9%	4.7%	1.0%	1.0%	11.9%	12.4%	4.1%	3.9%
Net Change '17 to '27		5,600		2,180		300		14,680		1,300
Percent Change '17 to '27		5%		4%		3%		11%		3%
Population by Age										
0-35 Months	4,534	4,767	2,105	2,190	262	269	5,436	6,034	1,170	1,203
3-4 years	3,602	3,788	1,929	2,006	261	268	4,077	4,526	1,193	1,227
5-9 years	7,798	8,199	4,569	4,752	743	763	7,720	8,570	3,345	3,440
10-12 years	<u>5,245</u>	<u>5,515</u>	<u>3,103</u>	<u>3,228</u>	<u>540</u>	<u>555</u>	<u>4,767</u>	<u>5,292</u>	<u>2,330</u>	<u>2,396</u>
Total Children 0-12 years	21,179	22,269	11,706	12,175	1,806	1,854	22,000	24,422	8,037	8,267
Percent of Total County	10.8%	10.7%	6.0%	5.8%	0.9%	0.9%	11.3%	11.7%	4.1%	4.0%
Net Change '17 to '27		1,091		469		48		2,422		229
Percent of Population by Age										
0-35 Months	4.2%	4.2%	3.9%	3.9%	2.3%	2.3%	4.1%	4.1%	2.6%	2.6%
3-4 years	3.3%	3.3%	3.5%	3.5%	2.3%	2.3%	3.1%	3.1%	2.6%	2.6%
5-9 years	7.2%	7.2%	8.4%	8.4%	6.6%	6.6%	5.8%	5.8%	7.3%	7.3%
10-12 years	<u>4.8%</u>	<u>4.8%</u>	<u>5.7%</u>	<u>5.7%</u>	<u>4.8%</u>	<u>4.8%</u>	<u>3.6%</u>	<u>3.6%</u>	<u>5.1%</u>	<u>5.1%</u>
Total Children 0-12 years	19.5%	19.5%	21.5%	21.5%	16.0%	16.0%	16.5%	16.5%	17.6%	17.6%

Note county total does not equal sum of cities/areas due to rounding.

Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Sources: ABAG Projections '13; Brion Economics, Inc.

Continued

Table 1
Summary of Demographics by City and Age: 2017 to 2027
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	El Cerrito		Hercules		Lafayette		Martinez		Moraga	
	2017	2027	2017	2027	2017	2027	2017	2027	2017	2027
Population	30,760	31,920	28,420	32,380	26,420	27,480	44,380	45,760	16,860	17,600
Percent of Total County	2.7%	2.7%	2.5%	2.7%	2.4%	2.3%	4.0%	3.8%	1.5%	1.5%
Net Change '17 to '27		1,160		3,960		1,060		1,380		740
Percent Change '17 to '27		4%		14%		4%		3%		4%
Population by Age										
0-35 Months	1,036	1,075	976	1,112	704	733	1,334	1,376	285	298
3-4 years	792	822	745	849	690	717	1,010	1,041	348	363
5-9 years	1,516	1,573	1,653	1,883	1,806	1,878	2,284	2,355	947	988
10-12 years	<u>750</u>	<u>778</u>	<u>1,048</u>	<u>1,194</u>	<u>1,191</u>	<u>1,239</u>	<u>1,442</u>	<u>1,487</u>	<u>663</u>	<u>692</u>
Total Children 0-12 years	4,094	4,248	4,421	5,037	4,391	4,567	6,070	6,259	2,243	2,342
Percent of Total County	2.1%	2.0%	2.3%	2.4%	2.2%	2.2%	3.1%	3.0%	1.1%	1.1%
Net Change '17 to '27		154		616		176		189		98
Percent of Population by Age										
0-35 Months	3.4%	3.4%	3.4%	3.4%	2.7%	2.7%	3.0%	3.0%	1.7%	1.7%
3-4 years	2.6%	2.6%	2.6%	2.6%	2.6%	2.6%	2.3%	2.3%	2.1%	2.1%
5-9 years	4.9%	4.9%	5.8%	5.8%	6.8%	6.8%	5.1%	5.1%	5.6%	5.6%
10-12 years	<u>2.4%</u>	<u>2.4%</u>	<u>3.7%</u>	<u>3.7%</u>	<u>4.5%</u>	<u>4.5%</u>	<u>3.2%</u>	<u>3.2%</u>	<u>3.9%</u>	<u>3.9%</u>
Total Children 0-12 years	13.3%	13.3%	15.6%	15.6%	16.6%	16.6%	13.7%	13.7%	13.3%	13.3%

Note county total does not equal sum of cities/areas due to rounding.

Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Sources: ABAG Projections '13; Brion Economics, Inc.

Continued

Table 1
Summary of Demographics by City and Age: 2017 to 2027
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	Oakley		Orinda		Pinole		Pittsburg		Pleasant Hill	
	2017	2027	2017	2027	2017	2027	2017	2027	2017	2027
Population	41,780	46,940	18,320	18,960	31,040	32,360	93,000	101,580	41,440	42,800
Percent of Total County	3.7%	3.9%	1.6%	1.6%	2.8%	2.7%	8.3%	8.5%	3.7%	3.6%
Net Change '17 to '27		5,160		640		1,320		8,580		1,360
Percent Change '17 to '27		12%		3%		4%		9%		3%
Population by Age										
0-35 Months	1,876	2,108	439	455	955	996	4,265	4,658	1,313	1,356
3-4 years	1,444	1,623	458	474	700	729	3,421	3,737	1,069	1,104
5-9 years	3,251	3,653	1,321	1,367	1,501	1,565	6,776	7,401	2,150	2,220
10-12 years	<u>2,253</u>	<u>2,532</u>	<u>909</u>	<u>940</u>	<u>1,092</u>	<u>1,138</u>	<u>4,088</u>	<u>4,465</u>	<u>1,289</u>	<u>1,331</u>
Total Children 0-12 years	8,825	9,915	3,127	3,236	4,248	4,429	18,550	20,262	5,820	6,011
Percent of Total County	4.5%	4.8%	1.6%	1.6%	2.2%	2.1%	9.5%	9.7%	3.0%	2.9%
Net Change '17 to '27		1,090		109		181		1,711		191
Percent of Population by Age										
0-35 Months	4.5%	4.5%	2.4%	2.4%	3.1%	3.1%	4.6%	4.6%	3.2%	3.2%
3-4 years	3.5%	3.5%	2.5%	2.5%	2.3%	2.3%	3.7%	3.7%	2.6%	2.6%
5-9 years	7.8%	7.8%	7.2%	7.2%	4.8%	4.8%	7.3%	7.3%	5.2%	5.2%
10-12 years	<u>5.4%</u>	<u>5.4%</u>	<u>5.0%</u>	<u>5.0%</u>	<u>3.5%</u>	<u>3.5%</u>	<u>4.4%</u>	<u>4.4%</u>	<u>3.1%</u>	<u>3.1%</u>
Total Children 0-12 years	21.1%	21.1%	17.1%	17.1%	13.7%	13.7%	19.9%	19.9%	14.0%	14.0%

Note county total does not equal sum of cities/areas due to rounding.

Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Sources: ABAG Projections '13; Brion Economics, Inc.

Continued

Table 1
Summary of Demographics by City and Age: 2017 to 2027
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	Richmond		San Pablo		San Ramon		Walnut Creek		Alamo-Blackhawk (3)	
	2017	2027	2017	2027	2017	2027	2017	2027	2017	2027
Population	132,100	142,360	35,440	37,600	77,500	81,660	87,240	92,680	25,600	26,020
Percent of Total County	11.8%	11.9%	3.2%	3.2%	6.9%	6.8%	7.8%	7.8%	2.3%	2.2%
Net Change '17 to '27		10,260		2,160		4,160		5,440		420
Percent Change '17 to '27		8%		6%		5%		6%		2%
Population by Age										
0-35 Months	5,857	6,312	1,736	1,841	3,393	3,575	2,065	2,194	517	525
3-4 years	4,390	4,731	1,339	1,421	3,108	3,275	1,712	1,818	547	555
5-9 years	8,547	9,211	2,678	2,841	6,784	7,148	3,792	4,028	1,645	1,672
10-12 years	<u>5,298</u>	<u>5,709</u>	<u>1,581</u>	<u>1,677</u>	<u>3,886</u>	<u>4,095</u>	<u>2,474</u>	<u>2,628</u>	<u>1,364</u>	<u>1,387</u>
Total Children 0-12 years	24,092	25,964	7,334	7,781	17,172	18,094	10,042	10,668	4,073	4,139
Percent of Total County	12.3%	12.5%	3.8%	3.7%	8.8%	8.7%	5.1%	5.1%	2.1%	2.0%
Net Change '17 to '27		1,871		447		922		626		67
Percent of Population by Age										
0-35 Months	4.4%	4.4%	4.9%	4.9%	4.4%	4.4%	2.4%	2.4%	2.0%	2.0%
3-4 years	3.3%	3.3%	3.8%	3.8%	4.0%	4.0%	2.0%	2.0%	2.1%	2.1%
5-9 years	6.5%	6.5%	7.6%	7.6%	8.8%	8.8%	4.3%	4.3%	6.4%	6.4%
10-12 years	<u>4.0%</u>	<u>4.0%</u>	<u>4.5%</u>	<u>4.5%</u>	<u>5.0%</u>	<u>5.0%</u>	<u>2.8%</u>	<u>2.8%</u>	<u>5.3%</u>	<u>5.3%</u>
Total Children 0-12 years	18.2%	18.2%	20.7%	20.7%	22.2%	22.2%	11.5%	11.5%	15.9%	15.9%

Note county total does not equal sum of cities/areas due to rounding.

Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Sources: ABAG Projections '13; Brion Economics, Inc.

Continued

Table 1
Summary of Demographics by City and Age: 2017 to 2027
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	Rodeo-Crockett (4)		Rural East C.C. County (5)		Remainder		Total Contra Costa County	
	2017	2027	2017	2027	2017	2027	2017	2027
Population	12,160	12,480	20,320	20,880	4,380	4,500	1,120,460	1,193,320
Percent of Total County	1.1%	1.0%	1.8%	1.7%	0.4%	0.4%	100.0%	100.0%
Net Change '17 to '27		320		560		120		72,860
Percent Change '17 to '27		3%		3%		3%		7%
Population by Age								
0-35 Months	386	396	692	711	139	143	41,476	0
3-4 years	321	330	586	602	116	119	33,857	36,125
5-9 years	681	699	1,459	1,499	245	252	73,209	77,958
10-12 years	<u>462</u>	<u>474</u>	<u>1,034</u>	<u>1,062</u>	<u>166</u>	<u>171</u>	<u>46,977</u>	<u>49,987</u>
Total Children 0-12 years	1,850	1,899	3,770	3,874	666	685	195,517	208,397
Percent of Total County	0.9%	0.9%	1.9%	1.9%	0.3%	0.3%	100.0%	100.0%
Net Change '17 to '27		49		104		18		12,880
Percent of Population by Age								
0-35 Months	3.2%	3.2%	3.4%	3.4%	3.2%	3.2%	3.7%	3.7%
3-4 years	2.6%	2.6%	2.9%	2.9%	2.6%	2.6%	3.0%	3.0%
5-9 years	5.6%	5.6%	7.2%	7.2%	5.6%	5.6%	6.5%	6.5%
10-12 years	<u>3.8%</u>	<u>3.8%</u>	<u>5.1%</u>	<u>5.1%</u>	<u>3.8%</u>	<u>3.8%</u>	<u>4.2%</u>	<u>4.2%</u>
Total Children 0-12 years	15.2%	15.2%	18.6%	18.6%	15.2%	15.2%	17.4%	17.4%

Note county total does not equal sum of cities/areas due to rounding.

Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Sources: ABAG Projections '13; Brion Economics, Inc.

Table 2
Existing Child Care Demand and Supply in 2017
for City of Antioch
Contra Costa County Child Care Needs Assessment 2017

ANTIOCH-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	4,534	3,602	8,136	13,043	21,179
Avg. Labor Force Participation Rates	(2)	66%	66%	66%	69%	68%
Children With Working Parents		3,010	2,392	5,402	9,062	14,464
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	58%
Children Needing Licensed Care		1,505	2,392	3,897	4,531	8,428
Total Demand for Child Care Spaces		1,505	2,392	3,897	4,531	8,428
% Distribution of Total Demand for Spaces by Age Group		18%	28%	46%	54%	100%
% of Total Children Needing Licensed Care		33%	66%	48%	35%	40%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	71	142	284	142	568
Licensed for 14		39	117	351	195	546
Available Child Care Center Spaces		16	95	1,088	182	1,270
License Exempt		7	-	24	600	624
Total Number of Providers		133				
Current Child Care Spaces		354	1,535	1,889	1,119	3,008
Percent Distribution		12%	51%	63%	37%	100%
EXISTING SURPLUS/(SHORTAGE)		(1,151)	(857)	(2,008)	(3,412)	(5,420)
Percentage of Demand Met by Existing Facilities/Spaces		24%	64%	48%	25%	36%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 3
Estimated Future Child Care Demand in 2027
for City of Antioch
Contra Costa County Child Care Needs Assessment 2017

ANTIOCH-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(1,151)	(857)	(2,008)	(3,412)	(5,420)
Future Demand For Child Care at 2027					
Estimated Children at 2027	4,767	3,788	8,555	13,715	22,269
Labor Force Participation Rates	66%	66%	66%	69%	68%
Children with Working Parents	3,165	2,515	5,680	9,529	15,209
Percent of Children Needing Licensed Care	50%	100%	72%	50%	58%
Total Demand at 2027	1,583	2,515	4,098	4,764	8,862
Current Child Care Supply at 2017	354	1,535	1,889	1,119	3,008
Surplus/(Shortage) at 2027	(1,229)	(980)	(2,209)	(3,645)	(5,854)
Percentage of Demand Met by Existing Spaces	22%	61%	46%	23%	34%
Total Net New Demand - 2017 to 2027	(1)	78	123	201	434

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 4
Existing Child Care Demand and Supply in 2017
for City of Brentwood
Contra Costa County Child Care Needs Assessment 2017

BRENTWOOD-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	2,105	1,929	4,034	7,672	11,706
Avg. Labor Force Participation Rates	(2)	65%	65%	65%	68%	67%
Children With Working Parents		1,374	1,258	2,632	5,237	7,869
% Children Needing Licensed Care	(3)	50%	100%	74%	50%	58%
Children Needing Licensed Care		687	1,258	1,945	2,618	4,564
Total Demand for Child Care Spaces		687	1,258	1,945	2,618	4,564
% Distribution of Total Demand for Spaces by Age Group		15%	28%	43%	57%	100%
% of Total Children Needing Licensed Care		33%	65%	48%	34%	39%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	38	76	152	76	304
Licensed for 14		17	51	153	85	238
Available Child Care Center Spaces		27	113	1,042	545	1,587
License Exempt		1	-	-	100	100
Total Number of Providers		83				
Current Child Care Spaces		240	1,183	1,423	806	2,229
Percent Distribution		11%	53%	64%	36%	100%
EXISTING SURPLUS/(SHORTAGE)		(447)	(75)	(522)	(1,812)	(2,335)
Percentage of Demand Met by Existing Facilities/Spaces		35%	94%	73%	31%	49%

- (1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
- (2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
- (3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
- (4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
- (5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCs, 2 spaces are infant, 4 are preschool, and 2 are school. For large FCCs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.
- Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 5
Estimated Future Child Care Demand in 2027
for City of Brentwood
Contra Costa County Child Care Needs Assessment 2017

BRENTWOOD-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(447)	(75)	(522)	(1,812)	(2,335)
Future Demand For Child Care at 2027					
Estimated Children at 2027	2,190	2,006	4,195	7,980	12,175
Labor Force Participation Rates	65%	65%	65%	68%	67%
Children with Working Parents	1,429	1,309	2,738	5,447	8,185
Percent of Children Needing Licensed Care	50%	100%	74%	50%	58%
Total Demand at 2027	714	1,309	2,023	2,723	4,747
Current Child Care Supply at 2017	240	1,183	1,423	806	2,229
Surplus/(Shortage) at 2027	(474)	(126)	(600)	(1,917)	(2,518)
Percentage of Demand Met by Existing Spaces	34%	90%	70%	30%	47%
Total Net New Demand - 2017 to 2027	28	50	78	105	183

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 6
Existing Child Care Demand and Supply in 2017
for City of Clayton
Contra Costa County Child Care Needs Assessment 2017

CLAYTON-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	262	261	523	1,283	1,806
Avg. Labor Force Participation Rates	(2)	79%	79%	79%	65%	69%
Children With Working Parents		208	207	414	835	1,249
% Children Needing Licensed Care	(3)	50%	100%	75%	50%	58%
Children Needing Licensed Care		104	207	311	417	728
Total Demand for Child Care Spaces		104	207	311	417	728
% Distribution of Total Demand for Spaces by Age Group		14%	28%	43%	57%	100%
% of Total Children Needing Licensed Care		40%	79%	59%	33%	40%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	1	2	4	2	8
Licensed for 14		3	9	18	15	42
Available Child Care Center Spaces		3	16	208	203	427
License Exempt		0	-	-	-	-
Total Number of Providers		7				
Current Child Care Spaces		27	230	257	220	477
Percent Distribution		6%	48%	54%	46%	100%
EXISTING SURPLUS/(SHORTAGE)		(77)	23	(54)	(197)	(251)
Percentage of Demand Met by Existing Facilities/Spaces		26%	111%	83%	53%	66%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 7
Estimated Future Child Care Demand in 2027
for City of Clayton
Contra Costa County Child Care Needs Assessment 2017

CLAYTON-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(77)	23	(54)	(197)	(251)
Future Demand For Child Care at 2027					
Estimated Children at 2027	269	268	537	1,317	1,854
Labor Force Participation Rates	79%	79%	79%	65%	69%
Children with Working Parents	213	212	425	857	1,283
Percent of Children Needing Licensed Care	50%	100%	75%	50%	58%
Total Demand at 2027	107	212	319	429	747
Current Child Care Supply at 2017	27	230	257	220	477
Surplus/(Shortage) at 2027	(80)	18	(62)	(209)	(270)
Percentage of Demand Met by Existing Spaces	25%	108%	81%	51%	64%
Total Net New Demand - 2017 to 2027	(1)	3	5	8	19

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 8
Existing Child Care Demand and Supply in 2017
for City of Concord
Contra Costa County Child Care Needs Assessment 2017

CONCORD-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	5,436	4,077	9,513	12,487	22,000
Avg. Labor Force Participation Rates	(2)	61%	61%	61%	67%	64%
Children With Working Parents		3,315	2,486	5,800	8,371	14,171
% Children Needing Licensed Care	(3)	50%	100%	71%	50%	59%
Children Needing Licensed Care		1,657	2,486	4,143	4,185	8,329
Total Demand for Child Care Spaces		1,657	2,486	4,143	4,185	8,329
% Distribution of Total Demand for Spaces by Age Group		20%	30%	50%	50%	100%
% of Total Children Needing Licensed Care		30%	61%	44%	34%	38%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	80	160	480	160	640
Licensed for 14		34	103	309	165	474
Available Child Care Center Spaces		43	167	2,079	1,126	3,205
License Exempt		<u>13</u>	-	304	1,062	1,366
Total Number of Providers		170				
Current Child Care Spaces		430	2,742	3,172	2,513	5,685
Percent Distribution		8%	48%	56%	44%	100%
EXISTING SURPLUS/(SHORTAGE)		(1,227)	256	(971)	(1,672)	(2,644)
Percentage of Demand Met by Existing Facilities/Spaces		26%	110%	77%	60%	68%

- (1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
- (2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
- (3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
- (4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
- (5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.
- Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 9
Estimated Future Child Care Demand in 2027
for City of Concord
Contra Costa County Child Care Needs Assessment 2017

CONCORD-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(1,227)	256	(971)	(1,672)	(2,644)
Future Demand For Child Care at 2027					
Estimated Children at 2027	6,034	4,526	10,560	13,862	24,422
Labor Force Participation Rates	61%	61%	61%	67%	64%
Children with Working Parents	3,680	2,760	6,439	9,293	15,732
Percent of Children Needing Licensed Care	50%	100%	71%	50%	59%
Total Demand at 2027	1,840	2,760	4,599	4,646	9,246
Current Child Care Supply at 2017	430	2,742	3,172	2,513	5,685
Surplus/(Shortage) at 2027	(1,410)	(18)	(1,427)	(2,133)	(3,561)
Percentage of Demand Met by Existing Spaces	23%	99%	69%	54%	61%
Total Net New Demand - 2017 to 2027	(1)	182	274	4,646	5,102

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County.

A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 10
Existing Child Care Demand and Supply in 2017
for Town of Danville
Contra Costa County Child Care Needs Assessment 2017

DANVILLE-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	1,170	1,193	2,363	5,675	8,037
Avg. Labor Force Participation Rates	(2)	59%	59%	59%	58%	59%
Children With Working Parents		696	710	1,406	3,315	4,720
% Children Needing Licensed Care	(3)	50%	100%	75%	50%	58%
Children Needing Licensed Care		348	710	1,058	1,657	2,715
Total Demand for Child Care Spaces		348	710	1,058	1,657	2,715
% Distribution of Total Demand for Spaces by Age Group		13%	26%	39%	61%	100%
% of Total Children Needing Licensed Care		30%	59%	45%	29%	34%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	11	22	44	22	88
Licensed for 14		3	9	18	15	42
Available Child Care Center Spaces		21	36	674	809	1,519
License Exempt		0	-	-	-	-
Total Number of Providers		35				
Current Child Care Spaces		67	736	803	846	1,649
Percent Distribution		4%	45%	49%	51%	100%
EXISTING SURPLUS/(SHORTAGE)		(281)	26	(255)	(811)	(1,066)
Percentage of Demand Met by Existing Facilities/Spaces		19%	104%	76%	51%	61%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 11
Estimated Future Child Care Demand in 2027
for Town of Danville
Contra Costa County Child Care Needs Assessment 2017

DANVILLE-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(281)	26	(255)	(811)	(1,066)
Future Demand For Child Care at 2027					
Estimated Children at 2027	1,203	1,227	2,430	5,836	8,267
Labor Force Participation Rates	59%	59%	59%	58%	59%
Children with Working Parents	716	730	1,446	3,409	4,855
Percent of Children Needing Licensed Care	50%	100%	75%	50%	58%
Total Demand at 2027	358	730	1,088	1,705	2,793
Current Child Care Supply at 2017	67	736	803	846	1,649
Surplus/(Shortage) at 2027	(291)	6	(285)	(859)	(1,144)
Percentage of Demand Met by Existing Spaces	19%	101%	74%	50%	59%
Total Net New Demand - 2017 to 2027	(1)	10	20	1,705	1,735

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 12
Existing Child Care Demand and Supply in 2017
for City of El Cerrito
Contra Costa County Child Care Needs Assessment 2017

EL CERRITO-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	1,036	792	1,828	2,266	4,094
Avg. Labor Force Participation Rates	(2)	64%	64%	64%	74%	69%
Children With Working Parents		659	504	1,163	1,680	2,842
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	59%
Children Needing Licensed Care		329	504	833	840	1,673
Total Demand for Child Care Spaces		329	504	833	840	1,673
% Distribution of Total Demand for Spaces by Age Group		20%	30%	50%	50%	100%
% of Total Children Needing Licensed Care		32%	64%	46%	37%	41%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	10	20	60	20	80
Licensed for 14		23	71	213	105	318
Available Child Care Center Spaces		16	17	685	114	799
License Exempt		<u>1</u>	-	-	100	100
Total Number of Providers		50				
Current Child Care Spaces		108	850	958	339	1,297
Percent Distribution		8%	66%	74%	26%	100%
EXISTING SURPLUS/(SHORTAGE)		(221)	346	125	(501)	(376)
Percentage of Demand Met by Existing Facilities/Spaces		33%	169%	115%	40%	78%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 13
Estimated Future Child Care Demand in 2027
for City of El Cerrito
Contra Costa County Child Care Needs Assessment 2017

EL CERRITO-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(221)	346	125	(501)	(376)
Future Demand For Child Care at 2027					
Estimated Children at 2027	1,075	822	1,897	2,351	4,248
Labor Force Participation Rates	64%	64%	64%	74%	69%
Children with Working Parents	684	523	1,206	1,743	2,949
Percent of Children Needing Licensed Care	50%	100%	72%	50%	59%
Total Demand at 2027	342	523	865	871	1,736
Current Child Care Supply at 2017	108	850	958	339	1,297
Surplus/(Shortage) at 2027	(234)	327	93	(532)	(439)
Percentage of Demand Met by Existing Spaces	32%	163%	111%	39%	75%
Total Net New Demand - 2017 to 2027	(1)	12	19	871	903

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 14
Existing Child Care Demand and Supply in 2017
for City of Hercules
Contra Costa County Child Care Needs Assessment 2017

HERCULES-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	976	745	1,721	2,700	4,421
Avg. Labor Force Participation Rates	(2)	78%	78%	78%	76%	77%
Children With Working Parents		764	584	1,348	2,060	3,408
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	59%
Children Needing Licensed Care		382	584	966	1,030	1,996
Total Demand for Child Care Spaces		382	584	966	1,030	1,996
% Distribution of Total Demand for Spaces by Age Group		19%	29%	48%	52%	100%
% of Total Children Needing Licensed Care		39%	78%	56%	38%	45%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	6	12	36	12	48
Licensed for 14		14	43	129	65	194
Available Child Care Center Spaces		4	-	55	288	343
License Exempt		<u>1</u>	-	-	64	64
Total Number of Providers		25				
Current Child Care Spaces		55	165	220	429	649
Percent Distribution		8%	25%	34%	66%	100%
EXISTING SURPLUS/(SHORTAGE)		(327)	(419)	(746)	(601)	(1,347)
Percentage of Demand Met by Existing Facilities/Spaces		14%	28%	23%	42%	33%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 15
Estimated Future Child Care Demand in 2027
for City of Hercules
Contra Costa County Child Care Needs Assessment 2017

HERCULES-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(327)	(419)	(746)	(601)	(1,347)
Future Demand For Child Care at 2027					
Estimated Children at 2027	1,112	849	1,961	3,077	5,037
Labor Force Participation Rates	78%	78%	78%	76%	77%
Children with Working Parents	871	665	1,536	2,347	3,883
Percent of Children Needing Licensed Care	50%	100%	72%	50%	59%
Total Demand at 2027	435	665	1,101	1,173	2,274
Current Child Care Supply at 2017	55	165	220	429	649
Surplus/(Shortage) at 2027	(380)	(500)	(881)	(744)	(1,625)
Percentage of Demand Met by Existing Spaces	13%	25%	20%	37%	29%
Total Net New Demand - 2017 to 2027	(1)	53	81	135	1,308

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 16
Existing Child Care Demand and Supply in 2017
for City of Lafayette
Contra Costa County Child Care Needs Assessment 2017

LAFAYETTE-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	704	690	1,394	2,997	4,391
Avg. Labor Force Participation Rates	(2)	54%	54%	54%	64%	61%
Children With Working Parents		383	375	758	1,907	2,665
% Children Needing Licensed Care	(3)	50%	100%	75%	50%	57%
Children Needing Licensed Care		191	375	566	953	1,520
Total Demand for Child Care Spaces		191	375	566	953	1,520
% Distribution of Total Demand for Spaces by Age Group		13%	25%	37%	63%	100%
% of Total Children Needing Licensed Care		27%	54%	41%	32%	35%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	1	2	4	2	8
Licensed for 14		2	6	12	10	28
Available Child Care Center Spaces		14	78	730	312	1,042
License Exempt		1	6	12	-	12
Total Number of Providers		18				
Current Child Care Spaces		92	674	766	324	1,090
Percent Distribution		8%	62%	70%	30%	100%
EXISTING SURPLUS/(SHORTAGE)		(99)	299	200	(629)	(430)
Percentage of Demand Met by Existing Facilities/Spaces		48%	180%	135%	34%	72%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 17
Estimated Future Child Care Demand in 2027
for City of Lafayette
Contra Costa County Child Care Needs Assessment 2017

LAFAYETTE-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(99)	299	200	(629)	(430)
Future Demand For Child Care at 2027					
Estimated Children at 2027	733	717	1,450	3,117	4,567
Labor Force Participation Rates	54%	54%	54%	64%	61%
Children with Working Parents	398	390	788	1,984	2,772
Percent of Children Needing Licensed Care	50%	100%	75%	50%	57%
Total Demand at 2027	199	390	589	992	1,581
Current Child Care Supply at 2017	92	674	766	324	1,090
Surplus/(Shortage) at 2027	(107)	284	177	(668)	(491)
Percentage of Demand Met by Existing Spaces	46%	173%	130%	33%	69%
Total Net New Demand - 2017 to 2027	(1)	8	15	38	61

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 18
Existing Child Care Demand and Supply in 2017
for City of Martinez
Contra Costa County Child Care Needs Assessment 2017

MARTINEZ-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	1,334	1,010	2,344	3,726	6,070
Avg. Labor Force Participation Rates	(2)	66%	66%	66%	71%	69%
Children With Working Parents		887	671	1,558	2,656	4,214
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	58%
Children Needing Licensed Care		443	671	1,114	1,328	2,443
Total Demand for Child Care Spaces		443	671	1,114	1,328	2,443
% Distribution of Total Demand for Spaces by Age Group		18%	27%	46%	54%	100%
% of Total Children Needing Licensed Care		33%	66%	48%	36%	40%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	13	26	78	26	104
Licensed for 14		6	18	54	30	84
Available Child Care Center Spaces		16	133	702	578	1,280
License Exempt		3	-	24	150	174
Total Number of Providers		38				
Current Child Care Spaces		177	681	858	784	1,642
Percent Distribution		11%	41%	52%	48%	100%
EXISTING SURPLUS/(SHORTAGE)		(266)	10	(256)	(544)	(801)
Percentage of Demand Met by Existing Facilities/Spaces		40%	101%	77%	59%	67%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.
Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 19
Estimated Future Child Care Demand in 2027
for City of Martinez
Contra Costa County Child Care Needs Assessment 2017

MARTINEZ-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(266)	10	(256)	(544)	(801)
Future Demand For Child Care at 2027					
Estimated Children at 2027	1,376	1,041	2,417	3,842	6,259
Labor Force Participation Rates	66%	66%	66%	71%	69%
Children with Working Parents	914	692	1,606	2,739	4,345
Percent of Children Needing Licensed Care	50%	100%	72%	50%	58%
Total Demand at 2027	457	692	1,149	1,369	2,519
Current Child Care Supply at 2017	177	681	858	784	1,642
Surplus/(Shortage) at 2027	(280)	(11)	(291)	(585)	(877)
Percentage of Demand Met by Existing Spaces	39%	98%	75%	57%	65%
Total Net New Demand - 2017 to 2027	(1)	14	21	35	76

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County.

A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 20
Existing Child Care Demand and Supply in 2017
for Town of Moraga
Contra Costa County Child Care Needs Assessment 2017

MORAGA-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	285	348	633	1,610	2,243
Avg. Labor Force Participation Rates	(2)	63%	63%	63%	62%	62%
Children With Working Parents		180	220	400	998	1,398
% Children Needing Licensed Care	(3)	50%	100%	77%	50%	58%
Children Needing Licensed Care		90	220	310	499	809
Total Demand for Child Care Spaces		90	220	310	499	809
% Distribution of Total Demand for Spaces by Age Group		11%	27%	38%	62%	100%
% of Total Children Needing Licensed Care		32%	63%	49%	31%	36%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	4	8	16	8	32
Licensed for 14		0	-	-	-	-
Available Child Care Center Spaces		7	24	542	-	566
License Exempt		<u>2</u>	-	-	200	200
Total Number of Providers		13				
Current Child Care Spaces		32	558	590	208	798
Percent Distribution		4%	70%	74%	26%	100%
EXISTING SURPLUS/(SHORTAGE)		(58)	338	280	(291)	(11)
Percentage of Demand Met by Existing Facilities/Spaces		36%	254%	190%	42%	99%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.
Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 21
Estimated Future Child Care Demand in 2027
for Town of Moraga
Contra Costa County Child Care Needs Assessment 2017

MORAGA-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(58)	338	280	(291)	(11)
Future Demand For Child Care at 2027					
Estimated Children at 2027	298	363	661	1,681	2,342
Labor Force Participation Rates	63%	63%	63%	62%	62%
Children with Working Parents	188	229	417	1,042	1,460
Percent of Children Needing Licensed Care	50%	100%	77%	50%	58%
Total Demand at 2027	94	229	323	521	844
Current Child Care Supply at 2017	32	558	590	208	798
Surplus/(Shortage) at 2027	(62)	329	267	(313)	(46)
Percentage of Demand Met by Existing Spaces	34%	243%	182%	40%	94%
Total Net New Demand - 2017 to 2027	(1)	4	10	22	36

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County.

A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 22
Existing Child Care Demand and Supply in 2017
for City of Oakley

Contra Costa County Child Care Needs Assessment 2017

OAKLEY-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	1,876	1,444	3,320	5,505	8,825
Avg. Labor Force Participation Rates	(2)	72%	72%	72%	77%	75%
Children With Working Parents		1,343	1,034	2,377	4,237	6,614
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	58%
Children Needing Licensed Care		672	1,034	1,706	2,118	3,824
Total Demand for Child Care Spaces		672	1,034	1,706	2,118	3,824
% Distribution of Total Demand for Spaces by Age Group		18%	27%	45%	55%	100%
% of Total Children Needing Licensed Care		36%	72%	51%	38%	43%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	37	74	148	74	296
Licensed for 14		17	51	102	85	238
Available Child Care Center Spaces		7	-	277	26	303
License Exempt		1	-	-	100	100
Total Number of Providers		62				
Current Child Care Spaces		125	527	652	285	937
Percent Distribution		13%	56%	70%	30%	100%
EXISTING SURPLUS/(SHORTAGE)		(547)	(507)	(1,054)	(1,833)	(2,887)
Percentage of Demand Met by Existing Facilities/Spaces		19%	51%	38%	13%	25%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 23
Estimated Future Child Care Demand in 2027
for City of Oakley
Contra Costa County Child Care Needs Assessment 2017

OAKLEY-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(547)	(507)	(1,054)	(1,833)	(2,887)
Future Demand For Child Care at 2027					
Estimated Children at 2027	2,108	1,623	3,730	6,184	9,915
Labor Force Participation Rates	72%	72%	72%	77%	75%
Children with Working Parents	1,509	1,162	2,671	4,760	7,431
Percent of Children Needing Licensed Care	50%	100%	72%	50%	58%
Total Demand at 2027	755	1,162	1,916	2,380	4,296
Current Child Care Supply at 2017	125	527	652	285	937
Surplus/(Shortage) at 2027	(630)	(635)	(1,264)	(2,095)	(3,359)
Percentage of Demand Met by Existing Spaces	17%	45%	34%	12%	22%
Total Net New Demand - 2017 to 2027	(1)	83	128	211	2,591

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 24
Existing Child Care Demand and Supply in 2017
for City of Orinda

Contra Costa County Child Care Needs Assessment 2017

ORINDA-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	439	458	897	2,229	3,127
Avg. Labor Force Participation Rates	(2)	44%	44%	44%	53%	50%
Children With Working Parents		194	203	397	1,178	1,575
% Children Needing Licensed Care	(3)	50%	100%	76%	50%	56%
Children Needing Licensed Care		97	203	300	589	889
Total Demand for Child Care Spaces		97	203	300	589	889
% Distribution of Total Demand for Spaces by Age Group		11%	23%	34%	66%	100%
% of Total Children Needing Licensed Care		22%	44%	33%	26%	28%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	4	8	16	8	32
Licensed for 14		2	6	12	10	28
Available Child Care Center Spaces		6	-	315	-	315
License Exempt		<u>1</u>	-	-	120	120
Total Number of Providers		13				
Current Child Care Spaces			14	343	357	495
Percent Distribution			3%	69%	72%	100%
EXISTING SURPLUS/(SHORTAGE)			(83)	140	57	(394)
Percentage of Demand Met by Existing Facilities/Spaces			14%	169%	119%	56%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 25
Estimated Future Child Care Demand in 2027
for City of Orinda
Contra Costa County Child Care Needs Assessment 2017

ORINDA-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(83)	140	57	(451)	(394)
Future Demand For Child Care at 2027					
Estimated Children at 2027	455	474	929	2,307	3,236
Labor Force Participation Rates	44%	44%	44%	53%	50%
Children with Working Parents	201	210	411	1,219	1,630
Percent of Children Needing Licensed Care	50%	100%	76%	50%	56%
Total Demand at 2027	101	210	311	609	920
Current Child Care Supply at 2017	14	343	357	138	495
Surplus/(Shortage) at 2027	(87)	133	46	(471)	(425)
Percentage of Demand Met by Existing Spaces	14%	163%	115%	23%	54%
Total Net New Demand - 2017 to 2027	(1)	3	7	21	31

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 26
Existing Child Care Demand and Supply in 2017
for City of Pinole
Contra Costa County Child Care Needs Assessment 2017

PINOLE-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	955	700	1,655	2,593	4,248
Avg. Labor Force Participation Rates	(2)	62%	62%	62%	74%	69%
Children With Working Parents		590	432	1,022	1,926	2,947
% Children Needing Licensed Care	(3)	50%	100%	71%	50%	57%
Children Needing Licensed Care		295	432	727	963	1,689
Total Demand for Child Care Spaces		295	432	727	963	1,689
% Distribution of Total Demand for Spaces by Age Group		17%	26%	43%	57%	100%
% of Total Children Needing Licensed Care		31%	62%	44%	37%	40%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	5	10	20	10	40
Licensed for 14		8	24	48	40	112
Available Child Care Center Spaces		6	-	119	153	272
License Exempt		0	-	-	-	-
Total Number of Providers		19				
Current Child Care Spaces		34	187	221	203	424
Percent Distribution		8%	44%	52%	48%	100%
EXISTING SURPLUS/(SHORTAGE)		(261)	(245)	(506)	(760)	(1,265)
Percentage of Demand Met by Existing Facilities/Spaces		12%	43%	30%	21%	25%

- (1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
- (2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
- (3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
- (4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
- (5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age.

For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Table 27
Estimated Future Child Care Demand in 2027
for City of Pinole
Contra Costa County Child Care Needs Assessment 2017

PINOLE-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(261)	(245)	(506)	(760)	(1,265)
Future Demand For Child Care at 2027					
Estimated Children at 2027	996	729	1,725	2,704	4,429
Labor Force Participation Rates	62%	62%	62%	74%	69%
Children with Working Parents	615	450	1,065	2,007	3,072
Percent of Children Needing Licensed Care	50%	100%	71%	50%	57%
Total Demand at 2027	307	450	758	1,004	1,761
Current Child Care Supply at 2017	34	187	221	203	424
Surplus/(Shortage) at 2027	(273)	(263)	(537)	(801)	(1,337)
Percentage of Demand Met by Existing Spaces	11%	42%	29%	20%	24%
Total Net New Demand - 2017 to 2027	(1)	13	18	41	72

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County.

A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 28
Existing Child Care Demand and Supply in 2017
for City of Pittsburgh
Contra Costa County Child Care Needs Assessment 2017

PITTSBURG-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	4,265	3,421	7,686	10,864	18,550
Avg. Labor Force Participation Rates	(2)	66%	66%	66%	65%	65%
Children With Working Parents		2,827	2,268	5,094	7,028	12,123
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	59%
Children Needing Licensed Care		1,413	2,268	3,681	3,514	7,195
Total Demand for Child Care Spaces		1,413	2,268	3,681	3,514	7,195
% Distribution of Total Demand for Spaces by Age Group		20%	32%	51%	49%	100%
% of Total Children Needing Licensed Care		33%	66%	48%	32%	39%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	42	84	168	84	336
Licensed for 14		21	63	126	105	294
Available Child Care Center Spaces		26	92	1,599	198	1,889
License Exempt		<u>12</u>	-	-	1,179	1,179
Total Number of Providers		101				
Current Child Care Spaces		239	1,893	2,132	1,566	3,698
Percent Distribution		6%	51%	58%	42%	100%
EXISTING SURPLUS/(SHORTAGE)		(1,174)	(375)	(1,549)	(1,948)	(3,497)
Percentage of Demand Met by Existing Facilities/Spaces		17%	83%	58%	45%	51%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 29
Estimated Future Child Care Demand in 2027
for City of Pittsburgh
Contra Costa County Child Care Needs Assessment 2017

PITTSBURG-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(1,174)	(375)	(1,549)	(1,948)	(3,497)
Future Demand For Child Care at 2027					
Estimated Children at 2027	4,658	3,737	8,395	11,867	20,262
Labor Force Participation Rates	66%	66%	66%	65%	65%
Children with Working Parents	3,087	2,477	5,564	7,677	13,241
Percent of Children Needing Licensed Care	50%	100%	72%	50%	59%
Total Demand at 2027	1,544	2,477	4,021	3,838	7,859
Current Child Care Supply at 2017	239	1,893	2,132	1,566	3,698
Surplus/(Shortage) at 2027	(1,305)	(584)	(1,889)	(2,272)	(4,161)
Percentage of Demand Met by Existing Spaces	15%	76%	53%	41%	47%
Total Net New Demand - 2017 to 2027	(1)	130	209	324	664

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 30
Existing Child Care Demand and Supply in 2017
for City of Pleasant Hill
Contra Costa County Child Care Needs Assessment 2017

PLEASANT HILL-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	1,313	1,069	2,382	3,438	5,820
Avg. Labor Force Participation Rates	(2)	61%	61%	61%	66%	64%
Children With Working Parents		804	654	1,458	2,257	3,715
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	59%
Children Needing Licensed Care		402	654	1,056	1,128	2,185
Total Demand for Child Care Spaces		402	654	1,056	1,128	2,185
% Distribution of Total Demand for Spaces by Age Group		18%	30%	48%	52%	100%
% of Total Children Needing Licensed Care		31%	61%	44%	33%	38%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	20	40	80	40	160
Licensed for 14		16	48	96	80	224
Available Child Care Center Spaces		18	84	612	518	1,214
License Exempt		3	-	-	345	345
Total Number of Providers		57				
Current Child Care Spaces		172	788	960	983	1,943
Percent Distribution		9%	41%	49%	51%	100%
EXISTING SURPLUS/(SHORTAGE)		(230)	134	(96)	(145)	(242)
Percentage of Demand Met by Existing Facilities/Spaces		43%	120%	91%	87%	89%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 31
Estimated Future Child Care Demand in 2027
for City of Pleasant Hill
Contra Costa County Child Care Needs Assessment 2017

PLEASANT HILL-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(230)	134	(96)	(145)	(242)
Future Demand For Child Care at 2027					
Estimated Children at 2027	1,356	1,104	2,460	3,551	6,011
Labor Force Participation Rates	61%	61%	61%	66%	64%
Children with Working Parents	830	676	1,506	2,331	3,837
Percent of Children Needing Licensed Care	50%	100%	72%	50%	59%
Total Demand at 2027	415	676	1,091	1,165	2,256
Current Child Care Supply at 2017	172	788	960	983	1,943
Surplus/(Shortage) at 2027	(243)	112	(131)	(182)	(313)
Percentage of Demand Met by Existing Spaces	41%	117%	88%	84%	86%
Total Net New Demand - 2017 to 2027	(1)	13	21	37	72

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 32
Existing Child Care Demand and Supply in 2017
for City of Richmond
Contra Costa County Child Care Needs Assessment 2017

RICHMOND-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	5,857	4,390	10,247	13,845	24,092
Avg. Labor Force Participation Rates	(2)	66%	66%	66%	67%	67%
Children With Working Parents		3,890	2,915	6,805	9,244	16,049
% Children Needing Licensed Care	(3)	50%	100%	71%	50%	59%
Children Needing Licensed Care		1,945	2,915	4,860	4,622	9,482
Total Demand for Child Care Spaces		1,945	2,915	4,860	4,622	9,482
% Distribution of Total Demand for Spaces by Age Group		21%	31%	51%	49%	100%
% of Total Children Needing Licensed Care		33%	66%	47%	33%	39%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	59	118	236	354	472
Licensed for 14		52	158	316	474	724
Available Child Care Center Spaces		37	331	1,696	248	2,275
License Exempt		<u>15</u>	-	-	1,506	1,506
Total Number of Providers		163				
Current Child Care Spaces		607	2,248	2,855	2,122	4,977
Percent Distribution		12%	45%	57%	43%	100%
EXISTING SURPLUS/(SHORTAGE)		(1,338)	(667)	(2,005)	(2,500)	(4,505)
Percentage of Demand Met by Existing Facilities/Spaces		31%	77%	59%	46%	52%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 33
Estimated Future Child Care Demand in 2027
for City of Richmond
Contra Costa County Child Care Needs Assessment 2017

RICHMOND-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(1,338)	(667)	(2,005)	(2,500)	(4,505)
Future Demand For Child Care at 2027					
Estimated Children at 2027	6,312	4,731	11,043	14,921	25,964
Labor Force Participation Rates	66%	66%	66%	67%	67%
Children with Working Parents	4,192	3,142	7,334	9,962	17,295
Percent of Children Needing Licensed Care	50%	100%	71%	50%	59%
Total Demand at 2027	2,096	3,142	5,238	4,981	10,219
Current Child Care Supply at 2017	607	2,248	2,855	2,122	4,977
Surplus/(Shortage) at 2027	(1,489)	(894)	(2,383)	(2,859)	(5,242)
Percentage of Demand Met by Existing Spaces	29%	72%	55%	43%	49%
Total Net New Demand - 2017 to 2027	(1)	151	377	359	736

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County.

A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 34
Existing Child Care Demand and Supply in 2017
for City of San Pablo
Contra Costa County Child Care Needs Assessment 2017

SAN PABLO-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	1,736	1,339	3,075	4,259	7,334
Avg. Labor Force Participation Rates	(2)	63%	63%	63%	68%	66%
Children With Working Parents		1,100	848	1,948	2,883	4,831
% Children Needing Licensed Care	(3)	50%	100%	72%	50%	59%
Children Needing Licensed Care		550	848	1,398	1,441	2,840
Total Demand for Child Care Spaces		550	848	1,398	1,441	2,840
% Distribution of Total Demand for Spaces by Age Group		19%	30%	49%	51%	100%
% of Total Children Needing Licensed Care		32%	63%	45%	34%	39%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	12	24	48	72	96
Licensed for 14		30	30	60	50	140
Available Child Care Center Spaces		11	79	320	242	641
License Exempt		7	-	-	705	705
Total Number of Providers		60				
Current Child Care Spaces		133	428	561	1,021	1,582
Percent Distribution		8%	27%	35%	65%	100%
EXISTING SURPLUS/(SHORTAGE)		(417)	(420)	(837)	(420)	(1,258)
Percentage of Demand Met by Existing Facilities/Spaces		24%	50%	40%	71%	56%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
 (2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
 (3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
 (4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
 (5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.
 Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 35
Estimated Future Child Care Demand in 2027
for City of San Pablo
Contra Costa County Child Care Needs Assessment 2017

SAN PABLO-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(417)	(420)	(837)	(420)	(1,258)
Future Demand For Child Care at 2027					
Estimated Children at 2027	1,841	1,421	3,262	4,519	7,781
Labor Force Participation Rates	63%	63%	63%	68%	66%
Children with Working Parents	1,167	900	2,067	3,059	5,126
Percent of Children Needing Licensed Care	50%	100%	72%	50%	59%
Total Demand at 2027	583	900	1,484	1,529	3,013
Current Child Care Supply at 2017	133	428	561	1,021	1,582
Surplus/(Shortage) at 2027	(450)	(472)	(923)	(508)	(1,431)
Percentage of Demand Met by Existing Spaces	23%	48%	38%	67%	53%
Total Net New Demand - 2017 to 2027	(1)	34	85	88	173

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 36
Existing Child Care Demand and Supply in 2017
for City of San Ramon
Contra Costa County Child Care Needs Assessment 2017

SAN RAMON-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	3,393	3,108	6,502	10,670	17,172
Avg. Labor Force Participation Rates	(2)	62%	62%	62%	63%	62%
Children With Working Parents		2,094	1,918	4,012	6,714	10,725
% Children Needing Licensed Care	(3)	50%	100%	74%	50%	59%
Children Needing Licensed Care		1,047	1,918	2,965	3,357	6,322
Total Demand for Child Care Spaces		1,047	1,918	2,965	3,357	6,322
% Distribution of Total Demand for Spaces by Age Group		17%	30%	47%	53%	100%
% of Total Children Needing Licensed Care		31%	62%	46%	31%	37%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	50	100	200	100	400
Licensed for 14		19	63	126	65	254
Available Child Care Center Spaces		22	57	900	1,377	2,334
License Exempt		0	-	-	-	-
Total Number of Providers		91				
Current Child Care Spaces		220	1,226	1,446	1,542	2,988
Percent Distribution		7%	41%	48%	52%	100%
EXISTING SURPLUS/(SHORTAGE)		(827)	(692)	(1,519)	(1,815)	(3,334)
Percentage of Demand Met by Existing Facilities/Spaces		21%	64%	49%	46%	47%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 37
Estimated Future Child Care Demand in 2027
for City of San Ramon
Contra Costa County Child Care Needs Assessment 2017

SAN RAMON-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(827)	(692)	(1,519)	(1,815)	(3,334)
Future Demand For Child Care at 2027					
Estimated Children at 2027	3,575	3,275	6,851	11,243	18,094
Labor Force Participation Rates	62%	62%	62%	63%	62%
Children with Working Parents	2,206	2,021	4,227	7,074	11,301
Percent of Children Needing Licensed Care	50%	100%	74%	50%	59%
Total Demand at 2027	1,103	2,021	3,124	3,537	6,661
Current Child Care Supply at 2017	220	1,226	1,446	1,542	2,988
Surplus/(Shortage) at 2027	(883)	(795)	(1,678)	(1,995)	(3,673)
Percentage of Demand Met by Existing Spaces	20%	61%	46%	44%	45%
Total Net New Demand - 2017 to 2027	(1)	56	103	180	339

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 38
Existing Child Care Demand and Supply in 2017
for City of Walnut Creek
Contra Costa County Child Care Needs Assessment 2017

WALNUT CREEK-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	2,065	1,712	3,777	6,266	10,042
Avg. Labor Force Participation Rates	(2)	71%	71%	71%	70%	71%
Children With Working Parents		1,466	1,215	2,681	4,400	7,080
% Children Needing Licensed Care	(3)	50%	100%	73%	50%	59%
Children Needing Licensed Care		733	1,215	1,948	2,200	4,148
Total Demand for Child Care Spaces		733	1,215	1,948	2,200	4,148
% Distribution of Total Demand for Spaces by Age Group		18%	29%	47%	53%	100%
% of Total Children Needing Licensed Care		35%	71%	52%	35%	41%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	14	28	84	28	112
Licensed for 14		21	63	189	105	294
Available Child Care Center Spaces		33	61	1,342	1,196	2,538
License Exempt		2	-	-	100	100
Total Number of Providers		70				
Current Child Care Spaces		152	1,463	1,615	1,429	3,044
Percent Distribution		5%	48%	53%	47%	100%
EXISTING SURPLUS/(SHORTAGE)		(581)	248	(333)	(771)	(1,104)
Percentage of Demand Met by Existing Facilities/Spaces		21%	120%	83%	65%	73%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 39
Estimated Future Child Care Demand in 2027
for City of Walnut Creek
Contra Costa County Child Care Needs Assessment 2017

WALNUT CREEK-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(581)	248	(333)	(771)	(1,104)
Future Demand For Child Care at 2027					
Estimated Children at 2027	2,194	1,818	4,012	6,656	10,668
Labor Force Participation Rates	71%	71%	71%	70%	71%
Children with Working Parents	1,557	1,291	2,848	4,674	7,522
Percent of Children Needing Licensed Care	50%	100%	73%	50%	59%
Total Demand at 2027	779	1,291	2,069	2,337	4,406
Current Child Care Supply at 2017	152	1,463	1,615	1,429	3,044
Surplus/(Shortage) at 2027	(627)	172	(454)	(908)	(1,362)
Percentage of Demand Met by Existing Spaces	20%	113%	78%	61%	69%
Total Net New Demand - 2017 to 2027	(1)	46	76	121	259

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 40
Existing Child Care Demand and Supply in 2017
for Region of Alamo-Blackhawk
Contra Costa County Child Care Needs Assessment 2017

ALAMO-BLACKHAWK-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	517	547	1,063	3,009	4,073
Avg. Labor Force Participation Rates	(2)	37%	37%	37%	48%	45%
Children With Working Parents		194	205	398	1,430	1,828
% Children Needing Licensed Care	(3)	50%	100%	76%	50%	56%
Children Needing Licensed Care		97	205	302	715	1,016
Total Demand for Child Care Spaces		97	205	302	715	1,016
% Distribution of Total Demand for Spaces by Age Group		10%	20%	30%	70%	100%
% of Total Children Needing Licensed Care		19%	37%	28%	24%	25%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	2	4	8	4	16
Licensed for 14		2	6	12	10	28
Available Child Care Center Spaces		7	-	237	140	377
License Exempt		0	-	-	-	-
Total Number of Providers		11				
Current Child Care Spaces		10	257	267	154	421
Percent Distribution		2%	61%	63%	37%	100%
EXISTING SURPLUS/(SHORTAGE)		(87)	52	(35)	(561)	(595)
Percentage of Demand Met by Existing Facilities/Spaces		10%	126%	89%	22%	41%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 41
Estimated Future Child Care Demand in 2027
for Region of Alamo-Blackhawk
Contra Costa County Child Care Needs Assessment 2017

ALAMO-BLACKHAWK-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(87)	52	(35)	(561)	(595)
Future Demand For Child Care at 2027					
Estimated Children at 2027	525	555	1,081	3,059	4,139
Labor Force Participation Rates	37%	37%	37%	48%	45%
Children with Working Parents	197	208	405	1,453	1,858
Percent of Children Needing Licensed Care	50%	100%	76%	50%	56%
Total Demand at 2027	98	208	307	727	1,033
Current Child Care Supply at 2017	10	257	267	154	421
Surplus/(Shortage) at 2027	(88)	49	(40)	(573)	(612)
Percentage of Demand Met by Existing Spaces	10%	123%	87%	21%	41%
Total Net New Demand - 2017 to 2027	(1)	2	3	12	17

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 42
Existing Child Care Demand and Supply in 2017
for Region of Rodeo-Crockett
Contra Costa County Child Care Needs Assessment 2017

RODEO-CROCKETT-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	386	321	708	1,142	1,850
Avg. Labor Force Participation Rates	(2)	62%	62%	62%	77%	71%
Children With Working Parents		239	199	438	882	1,320
% Children Needing Licensed Care	(3)	50%	100%	73%	50%	58%
Children Needing Licensed Care		120	199	318	441	760
Total Demand for Child Care Spaces		120	199	318	441	760
% Distribution of Total Demand for Spaces by Age Group		16%	26%	42%	58%	100%
% of Total Children Needing Licensed Care		31%	62%	45%	39%	41%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	3	6	12	6	24
Licensed for 14		2	6	18	10	28
Available Child Care Center Spaces		6	76	213	20	309
License Exempt		0	-	-	-	-
Total Number of Providers		11				
Current Child Care Spaces		88	237	325	36	361
Percent Distribution		24%	66%	90%	10%	100%
EXISTING SURPLUS/(SHORTAGE)		(32)	38	7	(405)	(399)
Percentage of Demand Met by Existing Facilities/Spaces		74%	119%	102%	8%	48%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.

Table 43
Estimated Future Child Care Demand in 2027
for Region of Rodeo-Crockett
Contra Costa County Child Care Needs Assessment 2017

RODEO-CROCKETT-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(32)	38	7	(405)	(399)
Future Demand For Child Care at 2027					
Estimated Children at 2027	396	330	726	1,172	1,899
Labor Force Participation Rates	62%	62%	62%	77%	71%
Children with Working Parents	245	204	449	906	1,355
Percent of Children Needing Licensed Care	50%	100%	73%	50%	58%
Total Demand at 2027	123	204	327	453	779
Current Child Care Supply at 2017	88	237	325	36	361
Surplus/(Shortage) at 2027	(35)	33	(2)	(417)	(418)
Percentage of Demand Met by Existing Spaces	72%	116%	99%	8%	46%
Total Net New Demand - 2017 to 2027	(1)	3	5	12	20

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 44
Existing Child Care Demand and Supply in 2017
for East Rural Contra Costa County
Contra Costa County Child Care Needs Assessment 2017

EAST RURAL CONTRA COSTA COUNTY-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	692	586	1,278	2,492	3,770
Avg. Labor Force Participation Rates	(2)	75%	75%	75%	71%	73%
Children With Working Parents		522	442	964	1,770	2,734
% Children Needing Licensed Care	(3)	50%	100%	73%	50%	58%
Children Needing Licensed Care		261	442	703	885	1,588
Total Demand for Child Care Spaces		261	442	703	885	1,588
% Distribution of Total Demand for Spaces by Age Group		16%	28%	44%	56%	100%
% of Total Children Needing Licensed Care		38%	75%	55%	36%	42%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	8	16	32	16	64
Licensed for 14		2	6	18	10	28
Available Child Care Center Spaces		2	-	90	-	90
License Exempt		2	-	-	200	200
Total Number of Providers		14				
Current Child Care Spaces		22	134	156	226	382
Percent Distribution		6%	35%	41%	59%	100%
EXISTING SURPLUS/(SHORTAGE)		(239)	(308)	(547)	(659)	(1,206)
Percentage of Demand Met by Existing Facilities/Spaces		8%	30%	22%	26%	24%

(1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months.

Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.

(2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents.

Rates vary by age: under 6 years, and 6 and over.

(3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.

(4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.

(5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Table 45
Estimated Future Child Care Demand in 2027
for East Rural Contra Costa County
Contra Costa County Child Care Needs Assessment 2017

EAST RURAL CONTRA COSTA COUNTY-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(239)	(308)	(547)	(659)	(1,206)
Future Demand For Child Care at 2027					
Estimated Children at 2027	711	602	1,313	2,561	3,874
Labor Force Participation Rates	75%	75%	75%	71%	73%
Children with Working Parents	536	454	990	1,819	2,809
Percent of Children Needing Licensed Care	50%	100%	73%	50%	58%
Total Demand at 2027	268	454	722	909	1,631
Current Child Care Supply at 2017	22	134	156	226	382
Surplus/(Shortage) at 2027	(246)	(320)	(566)	(683)	(1,249)
Percentage of Demand Met by Existing Spaces	8%	30%	22%	25%	23%
Total Net New Demand - 2017 to 2027	(1)	7	12	24	44

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County. A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 46
Existing Child Care Demand and Supply in 2017
for Contra Costa County
Contra Costa County Child Care Needs Assessment 2017

CONTRA COSTA COUNTY-EXISTING	No. of Providers	Child Care Demand as of 2017				
		Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
EXISTING DEMAND						
Estimated Total Children	(1)	41,476	33,857	75,332	120,185	195,517
Avg. Labor Force Participation Rates	(2)	64%	64%	64%	67%	66%
Children With Working Parents		26,599	21,713	48,311	80,698	129,009
% Children Needing Licensed Care	(3)	50%	100%	73%	50%	58%
Children Needing Licensed Care		13,368	21,739	35,108	40,034	75,141
Total Demand for Child Care Spaces		13,368	21,739	35,108	40,034	75,141
% Distribution of Total Demand for Spaces by Age Group		18%	29%	47%	53%	100%
% of Total Children Needing Licensed Care		32%	64%	47%	33%	38%
EXISTING SUPPLY						
Family Child Care Homes Supply	(4)					
Licensed for 8	(5)	491	982	1,964	982	3,928
Licensed for 14		333	951	1,902	1,505	4,358
Available Child Care Center Spaces		348	1,459	14,861	8,275	24,595
License Exempt		<u>71</u>	6	358	6,531	6,895
Total Number of Providers		1,243				
Current Child Care Spaces		3,398	19,085	22,483	17,293	39,776
Percent Distribution		9%	48%	57%	43%	100%
EXISTING SURPLUS/(SHORTAGE)		(9,970)	(2,654)	(12,625)	(22,741)	(35,365)
Percent Distribution		28%	8%	36%	64%	100%
Percentage of Demand Met by Existing Facilities/Spaces		25%	88%	64%	43%	53%

Note: County totals are based on the sum of the totals for each of the cities in the study.

- (1) Based on estimated number of children by area using ABAG Projections 2013. Infants include 2 year olds up to 35 months. Preschool includes 25% of 5-year-olds and School Age includes 75% of 5-year-olds.
- (2) Labor force participation rates are from the 2015 American Community Survey 5-Year Estimates and include children with two working parents or single working parents. Rates vary by age: under 6 years, and 6 and over.
- (3) Not all children with working parents are assumed to need licensed care: percentage assumptions under each age category are used. The remaining children are assumed to be cared for by family members, nannies, friends, and unlicensed care. Percentages were decided upon by the study's data committee and deviate somewhat from most of BEI's Needs Assessments, particularly for Infant and School Age care.
- (4) Data on child care supply provided by Contra Costa Child Care Council (CocoKids), Aug 2017.
- (5) Family Child Care Home spaces by age are broken down by licensing regulations. It is assumed that for small FCCHs, 2 spaces are infant, 4 are preschool, and 2 are school age. For large FCCHs, it is assumed that of Licenses for 14 include 3 infant spaces, 6 preschool spaces, and 5 school age. Licenses for 12 breakdown to 4 infant and 8 preschool.

Sources: ABAG Projections 2013; 2010 U.S. Census; American Community Survey 2015; Brion Economics, Inc.
 Prepared by Brion Economics, Inc. CCC City Demand Model FINAL 8.28.18

8/28/2018

Table 47
Estimated Future Child Care Demand in 2027
for Contra Costa County
Contra Costa County Child Care Needs Assessment 2017

CONTRA COSTA COUNTY-FUTURE	Child Care Demand and Supply by Age Categories				
	Birth to 2 or Infant	3 to 4 or Preschool	Subtotal, 0 to 4 Years	5 to 12 or School Age	Total, 0 to 12 Years
Current Surplus/(Shortage) at 2017	(9,970)	(2,654)	(12,625)	(22,741)	(35,365)
	3,398	19,085	22,483	17,293	39,776
Future Demand For Child Care at 2027					
Estimated Children at 2027	44,327	36,125	80,452	127,945	208,397
Labor Force Participation Rates	64%	64%	64%	67%	66%
Children with Working Parents	28,427	23,167	51,595	85,908	137,503
Percent of Children Needing Licensed Care	50%	100%	73%	50%	58%
Total Demand at 2027	14,301	23,220	37,520	42,664	80,184
Current Child Care Supply at 2017	3,398	19,085	22,483	17,293	39,776
Surplus/(Shortage) at 2027	(10,903)	(4,135)	(15,037)	(25,371)	(40,408)
Percentage of Demand Met by Existing Spaces	24%	82%	60%	41%	50%
Total Net New Demand - 2017 to 2027	(1) 932	1,481	2,413	2,631	5,043

Note: County totals are based on the sum of the totals for each of the cities in the study.

(1) A positive number means a net increase in demand for spaces from 2017 to 2027. This figure represents the amount of new child care that could be funded through impact fees or other financing mechanisms adopted by individual cities or the County.

A negative number represents an overall loss of children in this age category from 2017 to 2027.

Sources: ABAG Projections 2013; 2010 U.S. Census; Brion Economics, Inc.

Table 48
Demographic Forecast by Area in 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017	2017	2017	2017	2017	2017	2017	2017
	Antioch	Brentwood	Clayton	Concord	Danville	El Cerrito	Hercules	Lafayette
Population (1,2)	108,720	54,380	11,300	133,320	45,580	30,760	28,420	26,420
Percent Distribution	9.7%	4.9%	1.0%	11.9%	4.1%	2.7%	2.5%	2.4%
Population by Age (2)								
0-35 Months	4,534	2,105	262	5,436	1,170	1,036	976	704
3-4 years	3,602	1,929	261	4,077	1,193	792	745	690
5-9 years	7,798	4,569	743	7,720	3,345	1,516	1,653	1,806
10-12 years	<u>5,245</u>	<u>3,103</u>	<u>540</u>	<u>4,767</u>	<u>2,330</u>	<u>750</u>	<u>1,048</u>	<u>1,191</u>
Total Children 0-12 years	21,179	11,706	1,806	22,000	8,037	4,094	4,421	4,391
Percent Distribution	10.8%	6.0%	0.9%	11.3%	4.1%	2.1%	2.3%	2.2%
Percent of Population by Age (2)								
0-35 Months	4.2%	3.9%	2.3%	4.1%	2.6%	3.4%	3.4%	2.7%
3-4 years	3.3%	3.5%	2.3%	3.1%	2.6%	2.6%	2.6%	2.6%
5-9 years	7.2%	8.4%	6.6%	5.8%	7.3%	4.9%	5.8%	6.8%
10-12 years	<u>4.8%</u>	<u>5.7%</u>	<u>4.8%</u>	<u>3.6%</u>	<u>5.1%</u>	<u>2.4%</u>	<u>3.7%</u>	<u>4.5%</u>
Total Children 0-12 years	19.5%	21.5%	16.0%	16.5%	17.6%	13.3%	15.6%	16.6%
Labor Force Participation Rates (3)								
With children under 6 years	66%	65%	79%	61%	59%	64%	78%	54%
With children 6-17 years	69%	68%	65%	67%	58%	74%	76%	64%
Households (1)	34,320	17,340	4,126	48,094	16,510	13,248	9,452	10,172
Percent Distribution	9%	4%	1%	12%	4%	3%	2%	3%
Employment (1)	22,006	9,932	1,732	58,906	15,346	7,264	5,126	11,108
Percent Distribution	6%	3%	0%	15%	4%	2%	1%	3%

(1) Based on ABAG Projections 2013, and children as % of population based on the breakdown from the U.S. Census 2010.
(2) Based on age as percentage of population for the U.S. Census 2010. Preschool includes 25% of 5 year olds and School Age includes 75% of 5 year olds.
(3) Rural East Contra Costa County Population by Age and LFPR is based on an average of the percentages for Oakley and Clayton.
(4) LFPR for Remainder are same as for Rural East County as these rates are not available for a "remainder" area.
Sources: ABAG Projections 2013; American Community Survey 2015; U.S. Census 2010; Brion Economics, Inc.

Continued

Table 48
Demographic Forecast by Area in 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017	2017	2017	2017	2017	2017	2017	2017
	Martinez	Moraga	Oakley	Orinda	Pinole	Pittsburg	Pleasant Hill	Richmond
Population (1,2)	44,380	16,860	41,780	18,320	31,040	93,000	41,440	132,100
Percent Distribution	4.0%	1.5%	3.7%	1.6%	2.8%	8.3%	3.7%	11.8%
Population by Age (2)								
0-35 Months	1,334	285	1,876	439	955	4,265	1,313	5,857
3-4 years	1,010	348	1,444	458	700	3,421	1,069	4,390
5-9 years	2,284	947	3,251	1,321	1,501	6,776	2,150	8,547
10-12 years	<u>1,442</u>	<u>663</u>	<u>2,253</u>	<u>909</u>	<u>1,092</u>	<u>4,088</u>	<u>1,289</u>	<u>5,298</u>
Total Children 0-12 years	6,070	2,243	8,825	3,127	4,248	18,550	5,820	24,092
Percent Distribution	3.1%	1.1%	4.5%	1.6%	2.2%	9.5%	3.0%	12.3%
Percent of Population by Age (2)								
0-35 Months	3.0%	1.7%	4.5%	2.4%	3.1%	4.6%	3.2%	4.4%
3-4 years	2.3%	2.1%	3.5%	2.5%	2.3%	3.7%	2.6%	3.3%
5-9 years	5.1%	5.6%	7.8%	7.2%	4.8%	7.3%	5.2%	6.5%
10-12 years	<u>3.2%</u>	<u>3.9%</u>	<u>5.4%</u>	<u>5.0%</u>	<u>3.5%</u>	<u>4.4%</u>	<u>3.1%</u>	<u>4.0%</u>
Total Children 0-12 years	13.7%	13.3%	21.1%	17.1%	13.7%	19.9%	14.0%	18.2%
Labor Force Participation Rates (3)								
With children under 6 years	66%	63%	72%	44%	62%	66%	61%	66%
With children 6-17 years	71%	62%	77%	53%	74%	65%	66%	67%
Households (1)	17,322	5,824	12,742	6,784	10,810	28,192	17,250	45,942
Percent Distribution	4%	1%	3%	2%	3%	7%	4%	12%
Employment (1)	23,206	5,188	4,978	6,118	8,300	17,896	21,678	39,328
Percent Distribution	6%	1%	1%	2%	2%	5%	6%	10%

(1) Based on ABAG Projections 2013, and children as % of population based on the breakdown from the U.S. Census 2010.
(2) Based on age as percentage of population for the U.S. Census 2010. Preschool includes 25% of 5 year olds and School Age includes 75% of 5 year olds.
(3) Rural East Contra Costa County Population by Age and LFPR is based on an average of the percentages for Oakley and Clayton.
(4) LFPR for Remainder are same as for Rural East County as these rates are not available for a "remainder" area.
Sources: ABAG Projections 2013; American Community Survey 2015; U.S. Census 2010; Brion Economics, Inc.

Table 48
Demographic Forecast by Area in 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	2017	2017	2017	2017	2017	2017	2017	2017
	San Pablo	San Ramon	Walnut Creek	Alamo-Blackhawk	Rodeo-Crockett	Rural East C.C. County (3)	Remainder (4)	Total County or Average
Population (1,2)	35,440	77,500	87,240	25,600	12,160	20,320	4,380	1,120,460
Percent Distribution	3.2%	6.9%	7.8%	2.3%	1.1%	1.8%	0.4%	100%
Population by Age (2)								
0-35 Months	1,736	3,393	2,065	517	386	692	139	41,476
3-4 years	1,339	3,108	1,712	547	321	586	116	33,857
5-9 years	2,678	6,784	3,792	1,645	681	1,459	245	73,209
10-12 years	<u>1,581</u>	<u>3,886</u>	<u>2,474</u>	<u>1,364</u>	<u>462</u>	<u>1,034</u>	<u>166</u>	<u>46,977</u>
Total Children 0-12 years	7,334	17,172	10,042	4,073	1,850	3,770	666	195,517
Percent Distribution	3.8%	8.8%	5.1%	2.1%	0.9%	1.9%	0.3%	100%
Percent of Population by Age (2)								
0-35 Months	4.9%	4.4%	2.4%	2.0%	3.2%	3.4%	3.2%	3.7%
3-4 years	3.8%	4.0%	2.0%	2.1%	2.6%	2.9%	2.6%	3.0%
5-9 years	7.6%	8.8%	4.3%	6.4%	5.6%	7.2%	5.6%	6.5%
10-12 years	<u>4.5%</u>	<u>5.0%</u>	<u>2.8%</u>	<u>5.3%</u>	<u>3.8%</u>	<u>5.1%</u>	<u>3.8%</u>	<u>4.2%</u>
Total Children 0-12 years	20.7%	22.2%	11.5%	15.9%	15.2%	18.6%	15.2%	17.4%
Labor Force Participation Rates (3)								
With children under 6 years	63%	62%	71%	37%	62%	75.4%	75.4%	64.1%
With children 6-17 years	68%	63%	70%	48%	77%	71.0%	71.0%	67.1%
Households (1)	10,612	27,182	40,792	9,036	4,482	7,344	1,634	399,210
Percent Distribution	3%	7%	10%	2%	1%	2%	0%	100%
Employment (1)	8,436	49,922	60,606	8,410	2,462	3,838	1,004	392,790
Percent Distribution	2%	13%	15%	2%	1%	1%	0%	100%

(1) Based on ABAG Projections 2013, and children as % of population based on the breakdown from the U.S. Census 2010.

(2) Based on age as percentage of population for the U.S. Census 2010. Preschool includes 25% of 5 year olds and School Age includes 75% of 5 year olds.

(3) Rural East Contra Costa County Population by Age and LFPR is based on an average of the percentages for Oakley and Clayton.

(4) LFPR for Remainder are same as for Rural East County as these rates are not available for a "remainder" area.

Sources: ABAG Projections 2013; American Community Survey 2015; U.S. Census 2010; Brion Economics, Inc.

Table 49
Demographic Forecast by Area in 2027
Contra Costa County Child Care Needs Assessment 2017

City/Area	2027	2027	2027	2027	2027	2027	2027	2027
	Antioch	Brentwood	Clayton	Concord	Danville	El Cerrito	Hercules	Lafayette
Population (1,2)	114,320	56,560	11,600	148,000	46,880	31,920	32,380	27,480
Percent Distribution	10%	5%	1%	12%	4%	3%	3%	2%
Population by Age (1)								
0-35 Months	4,767	2,190	269	6,034	1,203	1,075	1,112	733
3-4 years	3,788	2,006	268	4,526	1,227	822	849	717
5-9 years	8,199	4,752	763	8,570	3,440	1,573	1,883	1,878
10-12 years	<u>5,515</u>	<u>3,228</u>	<u>555</u>	<u>5,292</u>	<u>2,396</u>	<u>778</u>	<u>1,194</u>	<u>1,239</u>
Total Children 0-12 years	22,269	12,175	1,854	24,422	8,267	4,248	5,037	4,567
Percent Distribution	10.7%	5.8%	0.9%	11.7%	4.0%	2.0%	2.4%	2.2%
Percent of Population by Age (1)								
0-35 Months	4.2%	3.9%	2.3%	4.1%	2.6%	3.4%	3.4%	2.7%
3-4 years	3.3%	3.5%	2.3%	3.1%	2.6%	2.6%	2.6%	2.6%
5-9 years	7.2%	8.4%	6.6%	5.8%	7.3%	4.9%	5.8%	6.8%
10-12 years	<u>4.8%</u>	<u>5.7%</u>	<u>4.8%</u>	<u>3.6%</u>	<u>5.1%</u>	<u>2.4%</u>	<u>3.7%</u>	<u>4.5%</u>
Total Children 0-12 years	19.5%	21.5%	16.0%	16.5%	17.6%	13.3%	15.6%	16.6%
Labor Force Participation Rates (2)								
With children under 6 years	66%	65%	79%	61%	59%	64%	78%	54%
With children 6-17 years	69%	68%	65%	67%	58%	74%	76%	64%
Households (1)	36,062	17,938	4,210	52,938	16,932	13,668	10,660	10,560
Percent Distribution	9%	4%	1%	13%	4%	3%	3%	2%
Employment (1)	23,712	10,726	1,856	64,906	16,464	7,702	5,810	11,790
Percent Distribution	6%	3%	0%	15%	4%	2%	1%	3%

(1) Based on ABAG Projections 2013, and children as % of population based on the breakdown from the U.S. Census 2010.
(2) Based on age as percentage of population for the U.S. Census 2010. Preschool includes 25% of 5 year olds and School Age includes 75% of 5 year olds.
(3) Rural East Contra Costa County Population by Age and LFPR is based on an average of the percentages for Oakley and Clayton.
(4) LFPR for Remainder are same as for Rural East County as these rates are not available for a "remainder" area.
Sources: ABAG Projections 2013; American Community Survey 2015; U.S. Census 2010; Brion Economics, Inc.

Continued

Table 49
Demographic Forecast by Area in 2027
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	2027	2027	2027	2027	2027	2027	2027	2027
	Martinez	Moraga	Oakley	Orinda	Pinole	Pittsburg	Pleasant Hill	Richmond
Population (1,2)	45,760	17,600	46,940	18,960	32,360	101,580	42,800	142,360
Percent Distribution	4%	1%	4%	2%	3%	9%	4%	12%
Population by Age (1)								
0-35 Months	1,376	298	2,108	455	996	4,658	1,356	6,312
3-4 years	1,041	363	1,623	474	729	3,737	1,104	4,731
5-9 years	2,355	988	3,653	1,367	1,565	7,401	2,220	9,211
10-12 years	<u>1,487</u>	<u>692</u>	<u>2,532</u>	<u>940</u>	<u>1,138</u>	<u>4,465</u>	<u>1,331</u>	<u>5,709</u>
Total Children 0-12 years	6,259	2,342	9,915	3,236	4,429	20,262	6,011	25,964
Percent Distribution	3.0%	1.1%	4.8%	1.6%	2.1%	9.7%	2.9%	12.5%
Percent of Population by Age (1)								
0-35 Months	3.0%	1.7%	4.5%	2.4%	3.1%	4.6%	3.2%	4.4%
3-4 years	2.3%	2.1%	3.5%	2.5%	2.3%	3.7%	2.6%	3.3%
5-9 years	5.1%	5.6%	7.8%	7.2%	4.8%	7.3%	5.2%	6.5%
10-12 years	<u>3.2%</u>	<u>3.9%</u>	<u>5.4%</u>	<u>5.0%</u>	<u>3.5%</u>	<u>4.4%</u>	<u>3.1%</u>	<u>4.0%</u>
Total Children 0-12 years	13.7%	13.3%	21.1%	17.1%	13.7%	19.9%	14.0%	18.2%
Labor Force Participation Rates (2)								
With children under 6 years	66%	63%	72%	44%	62%	66%	61%	66%
With children 6-17 years	71%	62%	77%	53%	74%	65%	66%	67%
Households (1)	17,748	6,032	14,274	6,996	11,218	30,688	17,692	49,170
Percent Distribution	4%	1%	3%	2%	3%	7%	4%	12%
Employment (1)	24,496	5,496	5,786	6,486	8,838	19,648	23,304	42,742
Percent Distribution	6%	1%	1%	2%	2%	5%	5%	10%

(1) Based on ABAG Projections 2013, and children as % of population based on the breakdown from the U.S. Census 2010.

(2) Based on age as percentage of population for the U.S. Census 2010. Preschool includes 25% of 5 year olds and School Age includes 75% of 5 year olds.

(3) Rural East Contra Costa County Population by Age and LFPR is based on an average of the percentages for Oakley and Clayton.

(4) LFPR for Remainder are same as for Rural East County as these rates are not available for a "remainder" area.

Sources: ABAG Projections 2013; American Community Survey 2015; U.S. Census 2010; Brion Economics, Inc.

Continued

Table 49
Demographic Forecast by Area in 2027
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	2027	2027	2027	2027	2027	2027	2027	2027
	San Pablo	San Ramon	Walnut Creek	Alamo-Blackhawk	Rodeo-Crockett	Rural East C.C. County (3)	Remainder (4)	Total County or Average
Population (1,2)	37,600	81,660	92,680	26,020	12,480	20,880	4,500	1,193,320
Percent Distribution	3%	7%	8%	2%	1%	2%	0%	100%
Population by Age (1)								
0-35 Months	1,841	3,575	2,194	525	396	711	143	44,327
3-4 years	1,421	3,275	1,818	555	330	602	119	36,125
5-9 years	2,841	7,148	4,028	1,672	699	1,499	252	77,958
10-12 years	<u>1,677</u>	<u>4,095</u>	<u>2,628</u>	<u>1,387</u>	<u>474</u>	<u>1,062</u>	<u>171</u>	<u>49,987</u>
Total Children 0-12 years	7,781	18,094	10,668	4,139	1,899	3,874	685	208,397
Percent Distribution	3.7%	8.7%	5.1%	2.0%	0.9%	1.9%	0.3%	100.0%
Percent of Population by Age (1)								
0-35 Months	4.9%	4.4%	2.4%	2.0%	3.2%	3.4%	3.2%	3.7%
3-4 years	3.8%	4.0%	2.0%	2.1%	2.6%	2.9%	2.6%	3.0%
5-9 years	7.6%	8.8%	4.3%	6.4%	5.6%	7.2%	5.6%	6.5%
10-12 years	<u>4.5%</u>	<u>5.0%</u>	<u>2.8%</u>	<u>5.3%</u>	<u>3.8%</u>	<u>5.1%</u>	<u>3.8%</u>	<u>4.2%</u>
Total Children 0-12 years	20.7%	22.2%	11.5%	15.9%	15.2%	18.6%	15.2%	17.4%
Labor Force Participation Rates (2)								
With children under 6 years	63%	62%	71%	37%	62%	75%	75%	64%
With children 6-17 years	68%	63%	70%	48%	77%	71%	71%	67%
Households (1)	11,244	28,630	43,196	9,152	4,584	7,472	1,640	422,704
Percent Distribution	3%	7%	10%	2%	1%	2%	0%	100%
Employment (1)	9,014	53,752	65,650	9,114	2,624	4,130	1,082	425,128
Percent Distribution	2%	13%	15%	2%	1%	1%	0%	100%

(1) Based on ABAG Projections 2013, and children as % of population based on the breakdown from the U.S. Census 2010.

(2) Based on age as percentage of population for the U.S. Census 2010. Preschool includes 25% of 5 year olds and School Age includes 75% of 5 year olds.

(3) Rural East Contra Costa County Population by Age and LFPR is based on an average of the percentages for Oakley and Clayton.

(4) LFPR for Remainder are same as for Rural East County as these rates are not available for a "remainder" area.

Sources: ABAG Projections 2013; American Community Survey 2015; U.S. Census 2010; Brion Economics, Inc.

Table 50
Child Care Supply by Type and Age 2017
Contra Costa County Child Care Needs Assessment 2017

City/Area	Small Family Child Care Homes (1)				Total Spaces
	Total Number of Facilities or Providers	Birth to 24 months or Infant	2 to 5 Years or Preschool	6 to 13 Years or School Age	
Antioch	71	142	284	142	568
Brentwood	38	76	152	76	304
Clayton	1	2	4	2	8
Concord	80	160	320	160	640
Danville	11	22	44	22	88
El Cerrito (2)	10	20	40	20	80
Hercules	6	12	24	12	48
Lafayette	1	2	4	2	8
Martinez	13	26	52	26	104
Moraga	4	8	16	8	32
Oakley	37	74	148	74	296
Orinda	4	8	16	8	32
Pinole	5	10	20	10	40
Pittsburg (2)	42	84	168	84	336
Pleasant Hill (2)	20	40	80	40	160
Richmond (2)	59	118	236	118	472
San Pablo	12	24	48	24	96
San Ramon	50	100	200	100	400
Walnut Creek	14	28	56	28	112
Alamo-Blackhawk	2	4	8	4	16
Rodeo-Crockett	3	6	12	6	24
Rural East County (2)	8	16	32	16	64
TOTAL	491	982	1,964	982	3,928

(1) Breakdown of spaces by age for FCCHs is based on California state licensing requirements.

(2) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

Continued

Table 50
Child Care Supply by Type and Age 2017
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	Large Family Child Care Homes (1)				
	Total Number of Facilities or Providers	Birth to 24 months or Infant	2 to 5 Years or Preschool	6 to 13 Years or School Age	Total Spaces
Antioch	39	117	234	195	546
Brentwood	17	51	102	85	238
Clayton	3	9	18	15	42
Concord	34	103	206	165	474
Danville	3	9	18	15	42
El Cerrito (2)	23	71	142	105	318
Hercules	14	43	86	65	194
Lafayette	2	6	12	10	28
Martinez	6	18	36	30	84
Moraga	0	0	0	0	0
Oakley	17	51	102	85	238
Orinda	2	6	12	10	28
Pinole	8	24	48	40	112
Pittsburg (2)	21	63	126	105	294
Pleasant Hill (2)	16	48	96	80	224
Richmond (2)	52	158	316	250	724
San Pablo	30	30	60	50	140
San Ramon	19	63	126	65	254
Walnut Creek	21	63	126	105	294
Alamo-Blackhawk	2	6	12	10	28
Rodeo-Crockett	2	6	12	10	28
Rural East County (2)	2	6	12	10	28
TOTAL	333	951	1,902	1,505	4,358

(1) Breakdown of spaces by age for FCCHs is based on California state licensing requirements.
 (2) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

Continued

Table 50
Child Care Supply by Type and Age 2017
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	Child Care Centers				
	Total Number of Facilities or Providers	Birth to 24 months or Infant	2 to 5 Years or Preschool	6 to 13 Years or School Age	Total Spaces
Antioch	16	95	993	182	1,270
Brentwood	27	113	929	545	1,587
Clayton	3	16	208	203	427
Concord	43	167	1,912	1,126	3,205
Danville	21	36	674	809	1,519
El Cerrito (2)	16	17	668	114	799
Hercules	4	0	55	288	343
Lafayette	14	78	652	312	1,042
Martinez	16	133	569	578	1,280
Moraga	7	24	542	0	566
Oakley	7	0	277	26	303
Orinda	6	0	315	0	315
Pinole	6	0	119	153	272
Pittsburg (2)	26	92	1,599	198	1,889
Pleasant Hill (2)	18	84	612	518	1,214
Richmond (2)	37	331	1,696	248	2,275
San Pablo	11	79	320	242	641
San Ramon	22	57	900	1,377	2,334
Walnut Creek	33	61	1,281	1,196	2,538
Alamo-Blackhawk	7	0	237	140	377
Rodeo-Crockett	6	76	213	20	309
Rural East County (2)	2	0	90	0	90
TOTAL	348	1,459	14,861	8,275	24,595

- (1) Breakdown of spaces by age for FCCHs is based on California state licensing requirements.
- (2) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

Continued

Table 50
Child Care Supply by Type and Age 2017
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	License Exempt Centers					Total Spaces
	Total Number of Facilities or Providers	Birth to 24 months or Infant	2 to 5 Years or Preschool	6 to 13 Years or School Age		
Antioch	7	0	24	600	624	
Brentwood	1	0	0	100	100	
Clayton	0	0	0	0	0	
Concord	13	0	304	1,062	1,366	
Danville	0	0	0	0	0	
El Cerrito (2)	0	0	0	100	100	
Hercules	1	0	0	64	64	
Lafayette	1	6	6	0	12	
Martinez	3	0	24	150	174	
Moraga	2	0	0	200	200	
Oakley	1	0	0	100	100	
Orinda	1	0	0	120	120	
Pinole	0	0	0	0	0	
Pittsburg (2)	12	0	0	1,179	1,179	
Pleasant Hill (2)	3	0	0	345	345	
Richmond (2)	15	0	0	1,506	1,506	
San Pablo	7	0	0	705	705	
San Ramon	0	0	0	0	0	
Walnut Creek	2	0	0	100	100	
Alamo-Blackhawk	0	0	0	0	0	
Rodeo-Crockett	0	0	0	0	0	
Rural East County (2)	2	0	0	200	200	
TOTAL	71	6	358	6,531	6,895	

- (1) Breakdown of spaces by age for FCCHs is based on California state licensing requirements.
- (2) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.

Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

Continued

Table 50
Child Care Supply by Type and Age 2017
Contra Costa County Child Care Needs Assessment 2017

Continued

City/Area	Total FCCHs and Centers in Contra Costa County				
	Total Number of Facilities or Providers	Birth to 24 months or Infant	2 to 5 Years or Preschool	6 to 13 Years or School Age	Total Spaces
Antioch	133	354	1,535	1,119	3,008
Brentwood	83	240	1,183	806	2,229
Clayton	7	27	230	220	477
Concord	170	430	2,742	2,513	5,685
Danville	35	67	736	846	1,649
El Cerrito (2)	49	108	850	339	1,297
Hercules	25	55	165	429	649
Lafayette	18	92	674	324	1,090
Martinez	38	177	681	784	1,642
Moraga	13	32	558	208	798
Oakley	62	125	527	285	937
Orinda	13	14	343	138	495
Pinole	19	34	187	203	424
Pittsburg (2)	101	239	1,893	1,566	3,698
Pleasant Hill (2)	57	172	788	983	1,943
Richmond (2)	163	607	2,248	2,122	4,977
San Pablo	60	133	428	1,021	1,582
San Ramon	91	220	1,226	1,542	2,988
Walnut Creek	70	152	1,463	1,429	3,044
Alamo-Blackhawk	11	10	257	154	421
Rodeo-Crockett	11	88	237	36	361
Rural East County (2)	14	22	134	226	382
TOTAL	1,243	3,398	19,085	17,293	39,776

(1) Breakdown of spaces by age for FCCHs is based on California state licensing requirements.
 (2) El Cerrito includes data for the unincorporated area of Kensington; Pittsburg includes data for unincorporated area of Bay Point; Pleasant Hill includes data for unincorporated area of Pacheco; Richmond includes data for unincorporated area of El Sobrante; Rural East County includes Discovery Bay.
 Sources: CocoKids (formerly Contra Costa Child Care Council); Brion Economics, Inc.

APPENDIX B:

NEEDS ASSESSMENT CALIFORNIA STATE FORM

County: Contra Costa	County Code:	Date Submitted:
Contact:	Phone:	Email:

DEMOGRAPHICS

Section 1: Number of Children in the County by Age Cohorts			Section 2: Percent of Children K-12 by Race/Ethnicity		Section 3: Child Population (grades K-12) by Threshold Languages		
Ages	1a. Number	Age Totals	Ethnicity	%	Language	3a. Number	3b. %
<1	13,363	1.b 0-2 yr olds: 41,476	Hispanic or Latino	35.0%	Spanish	40,678	22.93%
1	13,560		American Indian or Alaskan Native	0.3%	Vietnamese	1,133	0.64%
2	14,553	1.c 3 & 4 yr olds: 33,857	Asian American	12.5%	Cantonese	1,211	0.68%
3	15,222		Pacific Islander	0.6%	Filipino	2,306	1.30%
4	14,826	1.d 5-12 yr olds: 120,185	Filipino	4.2%	Korean	943	0.53%
5	15,232		African American	9.3%	Mandarin	2,040	1.15%
6-12	108,761	Total: 195,517	White, Not Hispanic	31.7%	Arabic	1,032	0.58%
			Multiracial/ethnic	5.4%	Farsi	1,167	0.66%
			Not reported	1.0%	Other	10,047	NA

Section 1 Source: ABAG; U.S. Census 2010: American Community Survey.

25% of 5 year olds are counted as Preschool, the remaining 75% are included in School Age.

Section 2 Source: CA Dept of Education 2016-17.

Section 3 Source: CA Dept of Education Dataquest Report 2016-17 for Contra Costa County.

SPECIAL NEEDS

Section 4: Number of Children Who Have an Individualized Family Services Plan (IFSP) or an Individualized Education Plan (IEP) by Age Group			Section 5: Number of Children Served in child Protective Services	
Age Group	4a. with IFSP	4b. with IEP	5a. In the CPS Sytem by Age Group	5b. Referred for Child Care by Age Group
0-2	860		n/a	n/a
3 & 4		1,700	n/a	n/a
5-12		n/a	n/a	n/a

Section 4 Sources: Care Parent Network.

Section 5 Sources: County Child Welfare Department.

INCOME

Section 6: Number of Children in Families Receiving CalWORKs by Age and Stage			
Age Group	Stage 1	Stage 2	Stage 3
0-2	322	291	117
3 & 4	288	333	210
5-12	366	428	658

Section 7: Estimated Number of Children by Income Category, by Age			
Age Group	7.a At or Below Federal Poverty (Eligible for Head Start)	7.b At or below 70% State median income (Eligible for State Subsidy)	Above 70% SMI
0-2		5,599	15,396
3 & 4		4,571	12,744
5-12		15,143	44,264

Section 8: Number of Children in Migrant Families (50% or more of income is from Migrant Work)	
Children in Migrant Families 0-12	
	4

Section 6 Source: CalWORKs Stage 1 data provided by Contra Costa County - Employment & Human Services Dept, June 2018.

3-4 year olds may include some 5 year olds in the only data available.

Data on CalWORKs Stage 2 and 3 provide by Margaret Weigart-Jacobs, CocoKids, 2017.

Section 7 Source: American Community Survey 5-Year Estimates 2016;

Early Learning Needs Assessment Tool compiled by American Institutes for Research.

Section 8 Source: Manuel Nunez, Director II, Migrant Education, San Joaquin County Office of Education, 2018.

DEMAND FOR CHILD CARE AND DEVELOPMENT SERVICES

Demand Populations	Ages 0-2	Ages 3 and 4 yr olds	Ages 5-12 yr olds
Section 9: Number of Children in families with working parents who are at or below 70% SMI	15,396	12,744	44,264
Section 10: Number of children with all parents in the workforce (all income levels)	26,599	21,713	80,698
Section 11: Number of 3 & 4 yr olds with at least 1 non-working parent (all income levels)		12,144	
Section 12: Number of 3 & 4 yr olds with at least 1 non-working parent in family at or below 70% SMI		4,571	

Section 9-12 Source: ABAG; American Community Survey 5-Year Estimates 2016.

CAPACITY			
Section 13: Licensed Capacity for Age Groups			
Spaces	13a. Infants (0-2)	13.b Preschool (3 & 4)	13.c School-Age (5-12)
Licensed Centers	1,459	14,861	8,275
Licensed Family Child Care Homes*	1,933	3,866	2,487
License-Exempt Centers**	6	358	6,531

*Assumes 8 licensed spaces for small FCCHs and 14 spaces for large FCCHs.

** Number of spaces in License -exempt are self-reported or estimated based on licensing capacity.

Section 13 Sources: CocoKids.

COST OF CARE: COUNTY REGIONAL MARKET RATES ALLOWED FOR STATE SUBSIDY				
Section 14: Weekly Regional Market Rates by Age and Type of Care				
Center Regional Market Rates	Center Full-time Maximum	Center Full-Time Average	Center Part-Time Maximum	Center Part -Time Average
Infant/Toddlers	\$416	\$288	\$310	n/a
Preschool	\$338	\$210	\$261	n/a
School-Age	\$216	n/a	\$142	n/a
Family Child Care Home Regional Market Rates	FCCH Full-time Maximum	FCCH Full-Time Average	FCCH Part-Time Maximum	FCCH Part -Time Average
Infant/Toddlers	\$252	\$190	\$195	n/a
Preschool	\$229	\$174	\$179	n/a
School-Age	\$171	n/a	\$138	n/a

Section 14 Source: California Department of Education; California Child Care Resource & Referral Network.

CHILDREN ENROLLED IN STATE AND FEDERAL CHILD CARE AND DEVELOPMENT SUBSIDY PROGRAMS			
Section 15: Children served in Subsidized Child Care and Development Subsidy Programs (point in time)			
Funding /Program Type	Infant Toddlers (0-2)	Preschool (3 & 4 yr olds)	School-Age (5-12)
Full-Day Center (CCTR)	387	36	288
CA State Preschool (CSPP) Full-day	na	1,359	65
CA State Preschool (CSPP) Part-day	na	na	na
FCCH Networks	0	1	2
Migrant	0	0	0
Handicap Program	0	0	0
Alternative Payment (voucher)	142	160	67
CalWORKs Stage 1	322	288	366
CalWORKs Stage 2	291	333	428
CalWORKs Stage 3	117	210	658
Head Start	na	1,380	na
Early Head Start	573	na	na
Other (ASES and other after-school license-exempt)			6,531

Section 15 Sources: American Institutes for Research Early Learning Needs Assessment Tool for 2016;

Head Start, Early Head Start, and CalWORKs Stages 1, 2 and 3 data provided by Margaret Weigart Jacobs, CocoKids.

UNMET NEED					
Section 16: County Unmet Need By Type of Care and Age Group					
Type of care needed	Infant Toddler (0-2)		Preschool (3 & 4)		School-Age 5-12
	Number	%	Number	%	Number
16a. Full-time care for working parents	9,970	37%	2,654	12%	22,741
16b. Full-time care for working families eligible for State subsidy	15,396	100%	12,744	100%	44,264
16c. Part time Preschool for enrichment / school readiness (all incomes)			8,377	69%	
16d. Part time Preschool for enrichment/ school readiness and eligible for state subsidy			4,571	100%	

Section 16 Source: Calculation from data above.

Prepared by Brion Economics, Inc.

APPENDIX C:

CENTER DIRECTOR PROVIDER SURVEY AND FAMILY CHILD CARE PROVIDER SURVEY IN ENGLISH AND SPANISH

Introduction

Thank you for taking our survey.

Child care is so important. We want to be sure that it is available here in Contra Costa County for all the families that will need it, now and in the future.

We are doing a study to help us plan. We have hired an independent research firm, Brion Economics, Inc., who has designed this survey.

The survey asks for specifics about your program enrollments and site facility. What you tell us will be available only to child care planning staff and the research consultant team. The consultants will summarize all the responses and create a public report with trends by city and program type.

Your experience as a provider is critical! This survey should take no more than 15 minutes to complete. All those who complete the survey will be entered into a raffle for \$1000 in prizes (\$300, \$200, \$100 or \$50 gift certificate for educational supplies).

Please do your best to answer all of the questions. If you have any questions regarding this survey, please contact Cesca Wright at 530.220.4049 or cesca@davisconsultants.net.

Thank you for all you do for children and families in our community.

***Ruth Fernández*, Manager, Educational Services, Contra Costa County Office of Education and LPC Coordinator**

***Margaret Wiegert-Jacobs*, Director of the Learning Institute and Resource and Referral Department, CocoKids**

Have we got the right person?

* 1. Are you the person from your organization or business who is most knowledgeable about the child care facility and current enrollments?

Yes

No

Then who?

2. Please provide the name, email and phone number of the person who is most knowledgeable about your facilities.

Name

Email address

Phone number

* 3. Choose the next page for exiting the survey.

- I'd like to leave a comment for the agencies studying the supply and demand for child care facilities in Contra Costa County
- I'd like to exit without leaving a comment.

Single or Multiple Locations

* 4. Does your program manage only one or multiple child care center locations at this time?

- One location
- Multiple locations

For Administrators of Multiple Sites

We will be asking questions about each site. Kindly provide the contact information for each site director. If this is challenging, please call or email Cesca Wright so we can find a better solution. cesca@davisconsultants.net or 530.220.4049.

5. Please list your sites, the name of the site director and her/his email.

1st site name and city	<input type="text"/>
1st Site Director's Name	<input type="text"/>
1st Site Director's Email	<input type="text"/>
2nd Site name and city	<input type="text"/>
2nd Site Director's Name	<input type="text"/>
2nd Site name and city	<input type="text"/>
3rd site name and city	<input type="text"/>
3rd Site Director's Name	<input type="text"/>
3rd Site Director's Email	<input type="text"/>
4th site name and city	<input type="text"/>
4th Site Director's Name	<input type="text"/>
4th Site Director's Email	<input type="text"/>
5th site name and city	<input type="text"/>
5th Site Director's Name	<input type="text"/>
5th Site Director's Email	<input type="text"/>
6th site name and city	<input type="text"/>
6th Site Director's Name	<input type="text"/>
6th Site Director's Email	<input type="text"/>
7th site name and city	<input type="text"/>
7th Site Director's Name	<input type="text"/>
7th Site Director's Email	<input type="text"/>
8th site name and city	<input type="text"/>

8th Site Director's Name

8th Site Director's Email

9th site name and city

9th Site Director's Name

9th Site Director's Email

10th site name and city

10th Site Director's Name

10th Site Director's Email

* 6. Are you a site director as well?

Yes

No

Verification of Site

* 7. What do you call your child care program?

Center or program name

8. In what city are you located?

- | | | |
|----------------------------------|---------------------------------|--|
| <input type="radio"/> Antioch | <input type="radio"/> Lafayette | <input type="radio"/> Pleasant Hill |
| <input type="radio"/> Brentwood | <input type="radio"/> Martinez | <input type="radio"/> Richmond |
| <input type="radio"/> Clayton | <input type="radio"/> Moraga | <input type="radio"/> San Pablo |
| <input type="radio"/> Concord | <input type="radio"/> Oakley | <input type="radio"/> Walnut Creek |
| <input type="radio"/> Danville | <input type="radio"/> Orinda | <input type="radio"/> Unincorporated County |
| <input type="radio"/> El Cerrito | <input type="radio"/> Pinole | <input type="radio"/> My center is not located in Contra
Costa County |
| <input type="radio"/> Hercules | <input type="radio"/> Pittsburg | |

9. Please check all the building types which apply to your facility.

- Converted Residential Building
- City Owned Building
- School District Building
- Converted Commercial Building
- Modular Building
- Building Constructed Specifically for Child Care
- Faith-based campus (Church, Mosque, Synagogue, Temple, etc.)
- Other (please specify)

10. Approximately, for how many years has this program been operating at this location?

11. Has your program participated in Quality Matters (QRIS) or the Contra Costa Countywide Professional Development Program (PDP)?

Yes

No

Enrollments

12. What are your current enrollment numbers?

Infant/Toddlers (ages 0-24 months)

Preschool Children (ages 2-4 years)

School-Aged Children (5 years and older)

13. How well are you meeting your target enrollment for each of the following?

	ON TARGET <i>(We are at our target capacity.)</i>	CLOSE to TARGET <i>(We are within 90% of our target capacity.)</i>	BELOW TARGET <i>(We are below 90% of our target capacity.)</i>	NOT APPLICABLE <i>(We do not offer this.)</i>
Full-time infant/toddler spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-time infant/toddler spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Full-time preschool spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-time preschool spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Before-school spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
After-school spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 14. Does your program have a wait list?

- Yes
- No

Waitlist

15. Approximately, how many children are on your wait list?

Infant/Toddler (0-24 months)

Preschool (ages 2-5 years)

School Aged (over 5 years of age)

Growing Programs

* 16. Have you expanded the number of child care spaces at your center in the past 5 years?

Yes

No

Cost of Expansion

17. How many more childcare spaces did you add, by age group?

Infant/Toddlers (ages 0-24 months)

Preschool (ages 2-4 years)

Before/After School (ages 5 years and older)

18. Approximately how much did the following components of the expansion cost?

Permitting & Licensing Fees

Construction Costs

Furniture and Equipment

Other costs (please explain in text box below)

19. Please explain any additional expansion costs.

20. Please check all of the planning processes you went through.

- Building Permit
- Use Permit
- Zoning or General Plan Change
- Public Hearings
- Other (please specify)

21. Did you face any challenges to expansion? Please describe below.

Publicly Subsidized?

* 22. Does your program receive funding from any public sources, such as State Preschool, Head Start/Early Start, ASES, 21st Century, or have children enrolled who receive subsidies from Coco Kids or Contra Costa County?

Yes

No

For Programs with Public Funding

23. Approximately how many spaces are funded by each of these programs?

State Preschool

Head Start/Early Head Start

After School Education & Safety Program (ASES)

21st Century

Coco Kids or Contra Costa County

OTHER

24. What percent of your subsidized spaces are filled?

25. Do current reimbursement rates cover the costs per space?

Yes

No

26. How do you cover the costs not reimbursed?

Size and Ownership Status

Please answer these to the best of your ability. It is not a test!

27. What is the gross square footage of the child care facility? *(This is the square footage of the building or portion of the building/s used for the program. It does not include outside play space. This information can be found on your center license.)*

* 28. Does your organization own the building that houses the program?

Yes

No

Rented Facilities

Your responses will be seen by Brion Economics. They will NOT be shared in any public document.

29. What sort of rental agreement do you have?

- Month to month
- Fixed term lease
- Other (please specify)

30. What is the monthly rent or occupancy costs/charges? (If you don't know, but can name someone who does, kindly provide their contact information.)

31. When does the lease expire?

32. Do you anticipate any problems renewing your lease or continuing to rent this space?

- We plan to renew and don't anticipate problems.
- We may have issues renewing.
- Our lease will not be renewed and we know we have to relocate.

If you anticipate issues, please explain.

Renovations Underway?

33. Do you currently have any significant repairs or renovations underway at this location?

- No
- Yes (please describe below)

Please describe renovations underway.

* 34. Have you received bids or estimates for repairs or renovations that have not yet been pursued?

- No
- Yes (Please describe below)

Please itemize the repairs or renovations you have considered.

Barriers to Repairs or Renovation

35. Is anything stopping you from making the repairs or renovations you have considered? *(Please check all that apply.)*

- We don't have any barriers and will be proceeding
- No longer a priority
- The costs were too high
- Lacked owner's approval
- Lacked time and/or expertise to manage the project
- Did not want to tackle the city permitting process
- Did not have the funds
- License issues

IF there were other reasons, please explain.

Current Facility Condition

36. Please rate the current condition of the following components of the child care facility.

	URGENT (<i>has safety issues that could jeopardize license renewal</i>)	Due for REPAIR/RENOVATION soon	ADEQUATE (<i>showing some wear and tear but remains safe and usable</i>)	GOOD or EXCELLENT	Not Applicable or Unknown
Exterior (stucco/siding, parking, exterior lighting)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building Structure (foundation, framing, roof)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interior Finishes (lighting, floor coverings, painting)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ADA Accessibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fire/Earthquake Safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other Functions (plumbing, electrical, kitchen, heating, air conditioning)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

37. Please explain any items ranked "Urgent" or "Inadequate".

38. Please rate the current condition of these aspects of the facility.

	URGENT (<i>has safety issues that could jeopardize license renewal</i>)	Due for REPAIR/RENOVATION Soon	ADEQUATE (<i>showing some wear, but remains safe and usable</i>)	GOOD or Excellent Condition
Exterior lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interior walls/paint	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interior lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Floor coverings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Play structures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

39. Please explain any items ranked "Urgent" or "Due for Repair" responses.

Expansion Possibilities

* 40. Would you or **your organization/business** consider expanding to serve more children in Contra Costa County **at this or another location**? *(Note: this question is not limited to the site you have been describing in previous responses.)*

- Yes, we would like to expand
- We might consider expansion
- No, we are not interested in expansion

For those considering expansion

41. Please check all the types of spaces you would consider.

- Part time
- Full time
- Mixed, full and part time

42. How many additional spaces would you like to add?

Infant/Toddler (0-24 months)

Preschool (2-5 years)

School-Aged (over 5 years)

43. By when might you expand?

- Within a year
- In 1-2 years
- In 2-5 years
- Not sure

44. Do you anticipate any of the following challenges for expansion or opening a new site? *(Please check all that apply.)*

- We don't anticipate any challenges or barriers and will be proceeding.
- Difficulty finding an available site
- Lack owner's approval for renovations
- Lack time and/or expertise to manage an expansion project
- Don't want to tackle the city permitting process
- Lack of funding for expansion
- Licensing issues
- State reimbursement rate insufficient to cover costs
- Lack of availability of qualified staff for expansion
- Lack of subsidized funding
- Other challenges or barriers (please specify)

45. May we include the name of your organization or center site in a public list as one that is interested in expansion?

- Yes
- No

If yes, how would you like it listed? (list the site or agency name.)

Opportunities

* 46. Do you know of any potential buildings or sites (vacant lots, buildings, shared facilities, etc.) which might be developed for child care/early learning facilities? If you are currently working at acquiring this site, please note that in the comment notes, and we will not disclose that location.

Yes (please describe below)

No

Please describe the potential space/s you have in mind, and any contact information if available. Please note if your program is pursuing this space.

Anything else?

47. Do you have anything else you would like to tell us as we consider ways to ensure the adequate supply of child care facilities in Contra Costa County for the years to come?

48. If you would like your name entered in the raffle to win a gift certificate for educational supplies, please provide your name and email below.

Name

Email address

Thank you for assisting us in planning for long-term availability of local child care facilities.

Family Child Care Provider Survey

Introduction

Thank you for taking our survey.

Child care is so important. We want to be sure that it is available here in Contra Costa County for all the families that will need it, now and in the future.

We are doing a study to help us plan. We have hired an independent research firm, Brion Economics, Inc., who has designed this survey.

The survey asks for specifics about your program. What you tell us will be available only to child care planning staff and the research consultant team. The consultants will summarize all the responses and create a public report with trends by city and program type.

Your experience as a provider is critical! This survey should take no more than 15 minutes to complete. All those who complete the survey will be entered into a raffle for \$750 in prizes (\$300, \$200, \$100 or \$50 gift certificate for educational supplies).

Please do your best to answer all of the questions. If you have any questions regarding this survey, please contact Cesca Wright at 530.220.4049 or cesca@davisconsultants.net.

Thank you for all you do for children and families in our community.

Ruth Fernández, Manager, Educational Services - Contra Costa County Office of Education and LPC Coordinator

Margaret Wiegert-Jacobs, Director of the Learning Institute and Resource and Referral Department, CocoKids

Family Child Care Provider Survey

The Site

* 1. What do you call your Family Child Care program?

Name

2. For how many years have you had a licensed Family Child Care Home?(*If you are newly licensed please enter "1".*)

3. In what city are you currently located?

- | | | |
|----------------------------------|---------------------------------|---|
| <input type="radio"/> Antioch | <input type="radio"/> Lafayette | <input type="radio"/> Pleasant Hill |
| <input type="radio"/> Brentwood | <input type="radio"/> Martinez | <input type="radio"/> Richmond |
| <input type="radio"/> Clayton | <input type="radio"/> Moraga | <input type="radio"/> San Pablo |
| <input type="radio"/> Concord | <input type="radio"/> Oakley | <input type="radio"/> Walnut Creek |
| <input type="radio"/> Danville | <input type="radio"/> Orinda | <input type="radio"/> Unincorporated County |
| <input type="radio"/> El Cerrito | <input type="radio"/> Pinole | <input type="radio"/> My family child care home is not located in Contra Costa County |
| <input type="radio"/> Hercules | <input type="radio"/> Pittsburg | |

4. Approximately, for how many years has this program been operating at this location?(*If you are a new center, please enter "1"*)

5. Have you participated in Quality Matters (QRIS) or the Contra Costa Countywide Development Program (PDP)?

- Yes
- No

Family Child Care Provider Survey

Enrollments

6. What are your current enrollment numbers?

Infant/Toddlers (ages 0-24 months)

Preschool Children (ages 2-4 years)

School-Aged Children (5 years and older)

7. How well are you meeting your target enrollment for each of the following?

	ON TARGET (<i>I am at my target capacity.</i>)	CLOSE to TARGET	BELOW TARGET (<i>I am wanting more children in this age group</i>)	NOT APPLICABLE (<i>We do not offer this.</i>)
Full-time infant/toddler spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-time infant/toddler spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Full-time preschool spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-time preschool spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Before-school spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
After-school spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 8. Do you have a wait list?

- Yes
- No

Waitlist & Ownership Status

9. Approximately, how many children are on your wait list?

Infant/Toddler (0-24 months)

Preschool (ages 2-5 years)

School Aged (over 5 years of age)

* 10. Do you own or rent your family care home?

Own

Rent

Family Child Care Provider Survey

Rented Facilities

Let us remind you again that your responses will be seen by Brion Economics and the COCO Kids staff administering this study. They will NOT be shared in any public document.

11. What sort of rental agreement do you have?

- Month to month
- Fixed term lease
- Other (please specify)

12. What is the monthly rent or occupancy costs/charges?

13. When does the lease expire?

14. Do you anticipate any problems renewing your lease or continuing to rent this space?

- I don't anticipate problems.
- I may have issues renewing.
- I know I will have to relocate.

If you anticipate issues, please explain.

15. Approximately what percent of the home is used by the child care program?

- 30%
- 40%
- 50%
- 60%
- 70%
- 80%
- 90%
- 100%

Renovations Underway?

16. Do you currently have any significant repairs or renovations underway to improve your home for the child care program?

- No
- Yes (please describe below)

Please describe renovations underway.

* 17. Have you received bids/estimates for repairs/renovations to improve the space for child care that have not been pursued?

- No
- Yes (Please describe below)

Please itemize the repairs or renovations you have considered.

Barriers to Repairs or Renovation

18. Has anything stopped you from making the repairs or renovations you have considered? *(Please check all that apply.)*

- We don't have any barriers and will be proceeding
- No longer a priority
- The costs were too high
- Lacked owner's approval
- Lacked time and/or expertise to manage the project
- Did not want to tackle the city permitting process
- Did not have the funds
- License issues

IF there were other reasons, please explain.

Expansion Possibilities

* 19. Are you licensed as a Large Family Child Care Home?

Yes

No

* 20. Would you consider expanding to serve more children in Contra Costa County **at this or another location?**

Yes, I would like to expand

I might consider expansion

No, I am not interested in expansion

Family Child Care Provider Survey

For those considering expansion

21. Please check all the types of spaces you would consider.

- Part time
- Full time
- Mixed, full and part time

22. How many additional spaces would you like to add?

Infant/Toddler (0-24
months)

Preschool (2-5 years)

School-Aged (over 5
years)

23. By when might you expand?

- Within a year
- In 1-2 years
- In 2-5 years
- Not sure

24. Do you anticipate any of the following challenges for expansion or opening a new site? *(Please check all that apply.)*

- We don't anticipate any challenges or barriers and will be proceeding.
- Difficulty finding an available site
- Lack owner's approval for renovations
- Lack time and/or expertise to manage an expansion project
- Don't want to tackle the city permitting process
- Lack of funding for expansion
- Licensing issues
- State reimbursement rate insufficient to cover costs
- Lack of availability of qualified staff for expansion
- Lack of subsidized funding
- Other challenges or barriers (please specify)

25. May we include your name in a public list of Family Care Providers with an interest in possible expansion?

- Yes
- No

If yes, how would you like it listed? (list the site or agency name.)

Opportunities

26. Do you know of any potential buildings or sites (vacant lots, buildings, shared facilities, etc.) which might be developed for child care/early learning center? If you are currently working at acquiring this site, please note that in the comment notes, and we will not disclose that location.

Yes (please describe below)

No

Please describe the potential space/s you have in mind, and any contact information if available. Please note if your program is pursuing this space.

Raffle Entry

27. If you would like your name entered in the raffle to win a gift certificate for educational supplies, please provide your name and email below.

Name

Email address

Anything else?

28. Do you have anything else you would like to tell us as we consider ways to ensure an adequate supply of child care facilities in Contra Costa County for the years to come?

Thank you for assisting us in planning for long-term availability of local child care facilities.

Presentación

Gracias por hacer nuestra encuesta.

El cuidado infantil es importante. Queremos asegurarnos de que esté disponible aquí en el Condado de Contra Costa para todas las familias que lo necesiten, ahora y en el futuro. Estamos realizando un estudio para ayudarnos a planificar. Hemos contratado a una firma de investigación independiente, Brion Economics, Inc., la misma que ha diseñado esta encuesta.

La encuesta pregunta de manera específica acerca de su programa. Lo que usted nos diga estará disponible solamente para el personal de planificación de cuidado infantil y para el equipo consultor de investigación. Los consultores resumirán todas las respuestas y crearán un reporte público con las tendencias de acuerdo a cada ciudad y tipo de programa.

¡Su experiencia como proveedor es muy importante! Esta encuesta debe tomar no más de 15 minutos para completarla. Todos aquellos que completen la encuesta participaran en una rifa de \$750 en premios (tarjetas de regalos para materiales educativos por valor de \$300, \$200, \$100 o \$50).

Por favor haga todo lo posible para responder a todas las preguntas. Si usted tiene alguna pregunta sobre esta encuesta, por favor póngase en contacto con Cesca Wright al 530.220.4049 o a cesca@davisconsultants.net.

Gracias por todo lo que hace por los niños y las familias de nuestra comunidad.

Ruth Fernández, Gerente, Servicios Educativos – Oficina de Educación del Condado de Contra Costa y Coordinadora LPC.

Margaret Wiegert-Jacobs, Directora del Instituto de Aprendizaje y Recursos y Departamento de Referencia, CocoKids

El Lugar

* 1. ¿Cómo llama a su programa de Cuidado Infantil Familiar?

Nombre

2. ¿Por cuántos años ha tenido usted un Hogar con licencia para Cuidado Infantil Familiar?(Si usted recién obtuvo su licencia, escriba "1".)

3. ¿En qué ciudad está actualmente ubicado?

- | | | |
|----------------------------------|---------------------------------|---|
| <input type="radio"/> Antioch | <input type="radio"/> Lafayette | <input type="radio"/> Pleasant Hill |
| <input type="radio"/> Brentwood | <input type="radio"/> Martinez | <input type="radio"/> Richmond |
| <input type="radio"/> Clayton | <input type="radio"/> Moraga | <input type="radio"/> San Pablo |
| <input type="radio"/> Concord | <input type="radio"/> Oakley | <input type="radio"/> Walnut Creek |
| <input type="radio"/> Danville | <input type="radio"/> Orinda | <input type="radio"/> Área no incorporada del Condado |
| <input type="radio"/> El Cerrito | <input type="radio"/> Pinole | <input type="radio"/> Mi hogar para cuidado infantil no está ubicado en el Condado de Contra Costa. |
| <input type="radio"/> Hercules | <input type="radio"/> Pittsburg | |

4. Aproximadamente, ¿por cuántos años ha estado este programa operando en esta ubicación?(Si es un centro nuevo, por favor escriba "1").

5. ¿Ha participado en Quality Matters (QRIS) o el Programa de Desarrollo para todo el Condado de Contra Costa (PDP)?

- Si
- No

Inscripciones

6. Actualmente, ¿cuántos tiene registrados?

Niños pequeños (edades de 0-24 meses)

Niños en edad pre-escolar (edades 2-4 años)

Niños en edad escolar (5 años o mayores)

7. ¿Qué tan bien está logrando su meta de registro por cada uno de los siguientes?

	EN LA META (estoy en mi meta en cuanto a capacidad)	EN LA META	POR DEBAJO DE LA META (quiero más niños en esta edad)	NO APLICA (No ofrecemos esto)
Espacios a tiempo completo para bebés/niños pequeños	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Espacio a medio tiempo para bebés/niños pequeños	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Espacios a tiempo completo para pre-escolar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Espacios a medio tiempo para pre-escolar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Espacios para antes de la escuela	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Espacios para después de la escuela	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 8. ¿Tiene una lista de espera?

- Sí
- No

Lista de Espera y Estado de la Propiedad

9. Aproximadamente, ¿cuántos niños están en su lista de espera?

Bebés/niños pequeños
(0-24 meses)

Pre-escolar (edades de
2-5 años)

En edad escolar (más de
5 años de edad)

* 10. ¿Alquila o es dueño de la casa para el cuidado familiar?

Propia

Alquilada

Instalaciones en Alquiler

Permítanos recordarle que sus respuestas solo las verán Brion Economics y el personal de COCO Kids administrando este estudio. Sus respuestas NO serán compartidas en ningún documento público.

11. ¿Qué tipo de contrato de alquiler tiene?

- Mes a mes
- Contrato a plazo fijo
- Otro (por favor especifique)

12. Por favor ingrese un comentario.

13. ¿Cuándo termina el contrato de alquiler?

14. ¿Anticipa usted algún problema para renovar su alquiler o continuar alquilando este espacio?

- No anticipo problemas.
- Puedo tener problemas renovándolo.
- Sé que tendré que moverme

Si anticipa problemas, por favor explique.

15. Aproximadamente, ¿qué porcentaje de su casa es utilizado para el programa de cuidado infantil?

- 30%
- 40%
- 50%
- 60%
- 70%
- 80%
- 90%
- 100%

¿Renovaciones en Curso?

16. Actualmente, ¿tiene usted importantes reparaciones o renovaciones trazadas para mejorar su hogar para el programa de cuidado infantil?

- No
- Sí (por favor describa a continuación)

Por favor describa las renovaciones en curso.

* 17. ¿Ha recibido ofertas/presupuestos para las reparaciones/renovaciones para mejorar el espacio para el cuidado infantil que no han sido llevadas a cabo?

- No
- Sí (Por favor describa a continuación)

Por favor enumere las reparaciones o renovaciones que usted ha considerado.

Obstáculos para las Reparaciones/Renovaciones

18. ¿Hay algo que lo haya detenido de considerar hacer reparaciones o renovaciones?(Por favor marque todas las que aplican)

- No tenemos ningún obstáculo y vamos a proceder
- Ya no es una prioridad
- Los costos son muy altos
- No contamos con la aprobación del propietario
- Faltó tiempo y/o experiencia para manejar el proyecto
- No quería hacer frente al proceso de permiso ante la ciudad
- No tuve los fondos
- Problemas de licencia

Si hubo otras razones, por favor explique.

Posibilidades de Expansión

* 19. ¿Tiene usted licencia como un Hogar Grande para el Cuidado Infantil?

Sí

No

* 20. ¿Consideraría ampliar para servir a más niños en el Condado de Contra Costa en esta ubicación o en otra?

Sí, me gustaría ampliar

Podría considerar una ampliación

No, no estoy interesado en una ampliación

Para aquellos considerando una ampliación

21. Favor de poner un número, 0 o mayor en el cuadro.

- Medio tiempo
- Tiempo completo
- Mezcla de medio y tiempo completo

22. ¿Cuántos espacios adicionales le gustaría agregar?

Bebés/niños pequeños
(de 0-24 meses)

Pre-escolar (2-5 años)

Edad escolar (más de 5 años)

23. ¿Cuándo podría usted ampliar?

- Dentro de un año
- En 1 a 2 años
- En 2 a 5 años
- No estoy seguro

24. ¿Anticipa algunos de los siguientes retos para la ampliación o inauguración de un nuevo local?(Por favor marque todos los que aplican)

- No anticipamos ningún reto u obstáculo y vamos a proceder
- Dificultad encontrando un lugar disponible
- Falta la aprobación del dueño para las renovaciones
- Falta la aprobación del dueño para las renovaciones
- No quiero hacer frente al proceso de permisos ante la ciudad
- Falta de financiamiento para la expansión
- Problemas de licencia
- State reimbursement rate insufficient to cover costs
- La tasa de reembolso del estado insuficiente para cubrir costos
- Falta de disponibilidad de personal calificado para la expansión
- Otros retos u obstáculos (por favor especificar)

25. ¿Podemos incluir su nombre en una lista pública de Proveedores de Cuidado Familiar con interés en una posible expansión?

- Sí
- No

Si contestó Sí, ¿cómo le gustaría aparecer? (mencionando el lugar o el nombre de la agencia)

Oportunidades

26. ¿Sabe de cualquier edificación potencial (lotes baldíos, edificaciones, instalaciones compartidas, etc.) que podrían desarrollarse para centro de educación temprana/cuidado infantil? Si usted está actualmente trabajando para adquirir este lugar, por favor escriba eso en los comentarios, y nosotros no divulgaremos esa ubicación.

Sí (por favor describa a continuación)

No

Por favor describa el(los) espacio(s) potencial(es) que usted tiene en mente y cualquier Información de contacto si estuviera disponible. Por favor anote si su programa está persiguiendo este espacio.

Ingresar su Nombre a la Rifa

27. Si usted quisiera que su nombre ingrese en la rifa para ganar tarjetas de regalos para materiales educativos, por favor escriba su nombre y dirección de correo electrónico a continuación.

Nombre

Correo Electrónico

¿Algo más?

28. ¿Tiene usted algo más que le gustaría decirnos mientras consideramos maneras para asegurar un suministro adecuado de instalaciones para el cuidado infantil en el Condado de Contra Costa para los próximos años?

Gracias por ayudarnos en la planeación para la disponibilidad a largo plazo de instalaciones locales para el cuidado infantil.

APPENDIX D:

STAKEHOLDER SURVEY

Contra Costa County Child Care Stakeholder Survey

Introduction

Child care lets families work, and helps kids learn. Contra Costa County currently has a shortage of nearly 30,000 child care spaces and the demand is growing. One of the greatest challenges to meeting the demand is finding affordable site locations.

We have hired an independent research firm, Brion Economics, to assist us in studying this acute facilities shortage. A publicly available report will summarize survey responses and other relevant research. The report will identify types of properties by city as potential facility locations. Specific properties will not be mentioned in the report, but be used internally for staff follow-up. At the end of the survey, we will ask permission to acknowledge you and/or your agency for your assistance in the study.

If you have any questions regarding this survey, you may contact Cesca Wright at 530.220.4049 or cesca@davisconsultants.net.

Thank you for all you do to make Contra Costa County a great place to live and work.

**Karen Sakata, Superintendent, Contra Costa County Office of Education
Sean Casey, Executive Director, First 5 Contra Costa**

* 1. Which sector best describes your role related to facilities, land use, or real estate in Contra Costa County? *(Please select the single best match.)*

- Faith-Based Organization
- City or Town
- Real Estate Broker, Real Estate Developer, or Non-Profit Development Organization
- Commercial Property Owner
- Other Business Operating in Contra Costa County (other than real estate related)
- Other Non-Profit or Community Service Organization
- Local School District or Community College District
- County of Contra Costa
- Other interested individual



Contra Costa County Child Care Stakeholder Survey

For Real Estate and Development Organizations

* 2. What is the name of the agency you work for?

Contra Costa County Child Care Stakeholder Survey

Real Estate Professionals Continued

3. Are you aware of any planned or under-construction development projects in Contra Costa County, California, that already include child care facilities?

Yes

No

If you answered yes, kindly tell us the project/s name/s and location/s.

4. Are you aware of any planned or under-construction development projects in Contra Costa County, California, that might possibly include child care facilities?

Yes

No

If you answered yes, kindly tell us the project/s name/s and location/s.

5. Has {{ Q2 }} ever considered including child care in a project **but it proved too challenging?**

Yes

No

If you answered yes, please describe the challenges and when and where the project was developed.

* 6. To the best of your knowledge, has {{ Q2 }} ever included child care facilities in any of its residential or non-residential projects?

- Yes
- No
- I don't know

Contra Costa County Child Care Stakeholder Survey

For Developers with Experience Building Child Care Facilities

7. Please describe the location and scale of the child care facility that {{ Q2 }} developed.

8. What insights did you gain that would be helpful for those considering including child care in their development plans?

* 9. Please click below to go to the final survey page.

[Click here](#)

Contra Costa County Child Care Stakeholder Survey

For other businesses, non-profits, commercial property owners and other interested individuals.

* 10. What is the name of your organization or business?

11. Does your organization own or rent facilities in Contra Costa County?

- We own all of our facilities
- We rent all of our facilities
- Some of our facilities are owned, and others are rented
- We have no facilities in Contra Costa County

12. In what cities do you have facilities? *(Please select all that apply.)*

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="checkbox"/> Antioch | <input type="checkbox"/> Lafayette | <input type="checkbox"/> Pleasant Hill |
| <input type="checkbox"/> Brentwood | <input type="checkbox"/> Martinez | <input type="checkbox"/> Richmond |
| <input type="checkbox"/> Clayton | <input type="checkbox"/> Moraga | <input type="checkbox"/> San Pablo |
| <input type="checkbox"/> Concord | <input type="checkbox"/> Oakley | <input type="checkbox"/> Walnut Creek |
| <input type="checkbox"/> Danville | <input type="checkbox"/> Orinda | <input type="checkbox"/> Unincorporated Contra Costa County |
| <input type="checkbox"/> El Cerrito | <input type="checkbox"/> Pinole | <input type="checkbox"/> NOT APPLICABLE, we neither rent nor own facilities in Contra Costa County |
| <input type="checkbox"/> Hercules | <input type="checkbox"/> Pittsburg | |

13. Approximately how many employees do you have in Contra Costa County? *(Please enter a number.)*

There are multiple ways ways to support the development of new child care spaces and facilities. They can be hosted in existing structures, in new buildings or on vacant land in modular portable buildings. The program can be managed internally or simply hosted onsite with facilities rented to an independent child care operator.

* 14. Is licensed child care currently offered in your facilities or on your grounds?

Yes

No

Contra Costa County Child Care Stakeholder Survey

For organizations with existing onsite child care

15. Who is eligible to utilize onsite child care spaces?

- Only employees (100%)
- Primarily employees (85-99%)
- Employees and community members
- Other (please specify)

Contra Costa County Child Care Stakeholder Survey

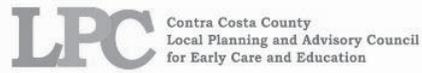
Other Businesses, NGOs, and Commercial Real Estate Owners continued

There are multiple ways ways to support the development of new child care spaces and facilities. They can be hosted in existing structures, in new buildings or on vacant land in modular portable buildings. The program can be managed internally or facilities can be rented to an independent child care operator.

* 16. In your opinion, how likely is it that your organization would consider incorporating new or additional space for child care on its grounds or within its facilities within the next ten years? *(The child care could be provided either by an outside operator or by your organization.)*

- Not at all likely
- Somewhat likely
- Likely
- Very Likely

Feel free to explain your response.



Contra Costa County Child Care Stakeholder Survey

IF at all likely to consider planning for future on site child care

17. Who at your organization would be the best person to contact about this possibility?

Name

Email Address

Phone Number

* 18. Please click below to go to the final survey page.

Click here

Contra Costa County Child Care Stakeholder Survey

For Faith-Based Organizations

In a recent survey of Contra Costa County child care providers, 20% of centers reported being located in a building owned by a faith-based community.

* 19. Please tell us the name of your congregation.

20. In what city are you located?

* 21. Does your congregation rent or own its facilities?

- We rent.
- We own.

Contra Costa County Child Care Stakeholder Survey

For Faith-Based Organizations Which Own Their Facilities

* 22. Does your congregation currently provide space for licensed, weekday child care services?

Yes

No

23. What is the name of the child care program housed on your grounds?

Contra Costa County Child Care Stakeholder Survey

Faith-Based Child Care Site Opportunities

There are multiple ways ways to support the development of new child care spaces and facilities. They can be hosted in existing structures, in new buildings or on vacant land in modular portable buildings. The program can be managed internally or facilities can be rented to an independent child care operator.

* 24. In your opinion, how likely is it that your congregation would consider incorporating new or additional space for child care either within its current facilities or on its grounds within the next ten years?

- Not at all likely
- Somewhat likely
- Likely
- Very Likely

Feel free to explain your response.

Contra Costa County Child Care Stakeholder Survey

For Faith Based Organizations which may consider offering future space for child care

* 25. How likely would it be for your congregation to consider offering land or renting space to an independent child care operator?

- Not at all likely
- Somewhat likely
- Likely
- Very Likely

Feel free to explain your response.

* 26. Please click below to go to the final survey page.

- Click here

Contra Costa County Child Care Stakeholder Survey

For Faith Based Organizations Which RENT Their Facilities

27. We have a set of questions for owners of facilities. Would you kindly provide us with the owner's contact information so we may invite them to respond to this survey?

Name

Email

Phone

* 28. Please click below to go to the final survey page.

Click here

Contra Costa County Child Care Stakeholder Survey

Education Sector

29. With which school district are you affiliated? *(Please select your district from the drop-down menu below.)*

30. Does your district currently host any infant/toddler programs for children ages 0-2 years?

- Yes
 No
 Not sure

31. Does your district currently host any child care or early learning programs for children ages 3-4 years?

- Yes
 No
 Not sure

32. Does your district currently host any child care or early learning programs for school aged children, ages 5-12 years?

- Yes
 No
 Not sure

33. Does your district currently offer space for privately operated early childhood programs for children under five years of age?

- Yes
- No
- Not Sure

34. Has your district discontinued providing space it previously provided for infant/toddler/preschool programs?

- YES, we previously hosted early education program/s, but have discontinued the programs listed in the comment box below.
- NO. Our district has never provided space for infant, toddler or preschool programs.
- Does not apply. We still provide space.
- I don't know.

If you answered YES, please describe the formerly hosted early childhood program and tell us why the district discontinued offering the space.

* 35. Does your district have any potential rooms, portables or land which might be converted for early education programs?

- Yes
- No

Contra Costa County Child Care Stakeholder Survey

Potential School Site Locations

36. At what sites might space be available?

School name/s

Describe types of facilities
or land under
consideration

* 37. Please click below to go to the final survey page.

[Click here](#)

Contra Costa County Child Care Stakeholder Survey

Cities

* 38. With which jurisdiction are you affiliated?

39. Which best describes your role?

- Elected Official
- Commissioner
- Management
- Other Staff
- Other (please specify)

There are multiple ways ways to support the development of new child care spaces and facilities. They can be hosted in existing structures, in new buildings or on vacant land in modular portable buildings. The program can be managed internally or facilities can be rented to an independent child care operator.

40. Are you aware of any under-utilized or vacant buildings or land **OWNED by your jurisdiction** which might accommodate child care facilities?

- Yes
- No

If yes, please describe the type of property and location.

41. Are you aware of any other under-utilized or vacant buildings or land **WITHIN your jurisdiction** which might accommodate child care facilities?

Yes

No

Please describe type of property and location.

42. Are you aware of any **planned or under-construction** development projects in your jurisdiction that **already include** child care or early learning facilities?

Yes

No

Please describe type of property and location.

43. Are you aware of any **proposed** development projects in your jurisdiction that **might possibly accommodate** child care in its facilities or on its grounds?

Yes

No

Please describe type of property and location.

44. Does the city have a list of projects that are currently active and in the entitlement process?

No

Yes

How can we access it?

45. Does your jurisdiction offer **incentives for businesses** to provide space for onsite child care?

Yes

No

I don't know

If you answered yes, please provide more detailed description.

46. Does your jurisdiction offer incentives for **multi-family housing developments** to provide space for onsite child care?

- Yes
- No
- I don't know

If you answered yes, please provide a more detailed description.

47. Does your jurisdiction have a **child care impact fee program or other funding mechanism** for child care?

- Yes
- No
- I don't know

If you answered yes, please provide a more detailed description.

48. Does your jurisdiction include policies that promote and allow for child care in the **General Plan**?

- Yes
- No
- I don't know

If yes, can you provide us with more information and links to your General Plan?

49. In your opinion, how likely is it that your jurisdiction would consider participating in planning for **some type of countywide facilities funding plan for child care**?

- Not at all likely
- Somewhat likely
- Likely
- Very Likely

50. In your opinion, how likely is it that your jurisdiction would consider the following mechanisms...

	Not at all likely	Somewhat likely	Likely	Very likely	I don't know
Bond financing	<input type="radio"/>				
Parcel taxes	<input type="radio"/>				
Special benefit assessments	<input type="radio"/>				
General fund certificates of participation	<input type="radio"/>				
Developer Impact fees	<input type="radio"/>				
Integrated finance districts or other community facilities district	<input type="radio"/>				

51. Are you aware of any major child care planning or policy efforts in your community? If so, can you provide more information.

52. Do you have any suggestions or other strategies your jurisdiction might consider to address the child care facilities shortage?

Contra Costa County Child Care Stakeholder Survey

Other Opportunities and Ideas

53. Do you know of any potential buildings or sites (vacant lots, buildings, shared facilities, etc.) **in Contra Costa County** which might be developed for child care/early learning facilities that you have not already told us about?

- Yes (please describe below)
- No

Please describe the potential space/s you have in mind, and any contact information available.

54. Do you have any questions for us about incorporating early learning and child care into site and facilities planning?

55. Who or what entities do you believe are responsible to ensure a continued supply of quality early learning and child care in Contra Costa County? *(Please check all that apply).*

- State of California
- Contra Costa County Government
- Contra Costa County Office of Education
- Contra Costa County First 5 Commission
- Local School Districts
- City Government
- Real Estate Developers
- Large Employers
- Child Care Providers
- Other Private Business
- Faith Based Organizations
- Non-Profit Sector
- Philanthropy
- Parents
- Other (please specify)

56. Do you have any suggestions or anything else you would like to tell us as we consider ways to ensure adequate supply of child care facilities in Contra Costa County for the years to come?

57. Do we have permission to list your organization in our report as a contributor to this study?

- Yes
- No
- Not sure
- I am responding as an unaffiliated individual

58. Do we have permission to list your name as a contributor to this study?

- Yes
- No

59. Would you like us to email you a link to the final summary report?

Yes

No

60. If we have a question regarding any of your responses may we contact you?

Yes

No

61. Kindly provide your name and contact information. *(Only if you gave permission above, we will include your name as a contributor to the report, use the email to send you a link to the final report, or give you a call to follow-up on your questions or comments.)*

Name

Email

Phone



Contra Costa County Child Care Stakeholder Survey

Thank You!

Thank you for assisting us in planning for long-term availability of local child care facilities. Feel free to forward your invitation email to others, or to send them this link. <https://www.surveymonkey.com/r/Kiddos>



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: APPROVE the ADA Upgrades to Juvenile Hall Gymnasium Project and take related actions under CEQA.

RECOMMENDATION(S):

APPROVE the ADA Upgrades to Juvenile Hall Gymnasium Project (Project), Martinez area. [County Project No.250-1727, DCD-CP#19-01] (District V).

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(a) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines, and

DIRECT the Director of Department of Conservation and Development to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Public Works Director, or designee, to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

FISCAL IMPACT:

Estimated Project cost: \$143,000. 100% Facilities Lifestyle Improvement Program Funds.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sandeep Singh (925)
313-2022

By: June McHuen, Deputy

BACKGROUND:

The purpose of this Project is to improve accessibility for institutional portions of the juvenile detention facility gymnasium.

The Project consists of revisions and improvements of roughly 160 square feet of space in the existing gymnasium to meet ADA requirements.

On November 13, 2018, the Board of Supervisors awarded a job order contract (JOC) for repair, remodeling, and other repetitive work to be performed pursuant to the Construction Task Catalog to each of Mark Scott Construction, Inc., Aztec Consultants, and Staples Construction Company, Inc., each in the amount of \$2,500,000. This project is expected to be performed by one of the three JOC contractors. A task order catalogue has been prepared for the JOC contractor to complete this Project. In the event that the Project is not performed by the JOC contractor, the Public Works Department will return to the Board for approval of plans and specifications and authorization to advertise and solicit bids.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the project may result in a delay of design, construction, and may jeopardize funding.

ATTACHMENTS

CEQA

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 250-1727
CP# 19-01

PROJECT NAME: ADA Upgrades to Juvenile Hall Gymnasium
PREPARED BY: Sandeep Singh, Environmental Services Division *WB* DATE: January 24, 2019
APPROVED BY: Telma B. Moreno DATE: 1/31/2019

RECOMMENDATIONS:

- Categorical Exemption: 15301 [Class 1(a)] Negative Declaration
- Environmental Impact Report Required Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of interior alterations involving negligible expansion of use, pursuant to section 15301(a) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Walnut Creek</u>	Base Map Sheet #: <u>G13</u>	Parcel #: <u>155-280-011</u>
--------------------------------------	------------------------------	------------------------------

GENERAL CONSIDERATIONS:

1. **Location:** The project is located at the Contra Costa County Juvenile Hall Gymnasium, 202 Glacier Drive, Martinez, CA 94553 [Figures 1-2].

2. **Project Description:**
The purpose of this Project is to improve accessibility for institutional portions of the juvenile detention facility gymnasium located at the above address.

The Project consists of revisions and improvements of roughly 160 square feet of space in the existing gymnasium to meet ADA requirements.

Utility adjustments or relocation may be necessary in support of the project. General Plan Conformance will be obtained from the City of Martinez.

3. **Does it appear that any feature of the project will generate significant public concern?**

- Yes No maybe (Nature of concern):

4. **Will the project require approval or permits by other than a County agency?**

- Yes No

5. **Is the project within the Sphere of Influence of any city? Yes**

The Project is in the City of Martinez

CONTRA COSTA COUNTY CALIFORNIA

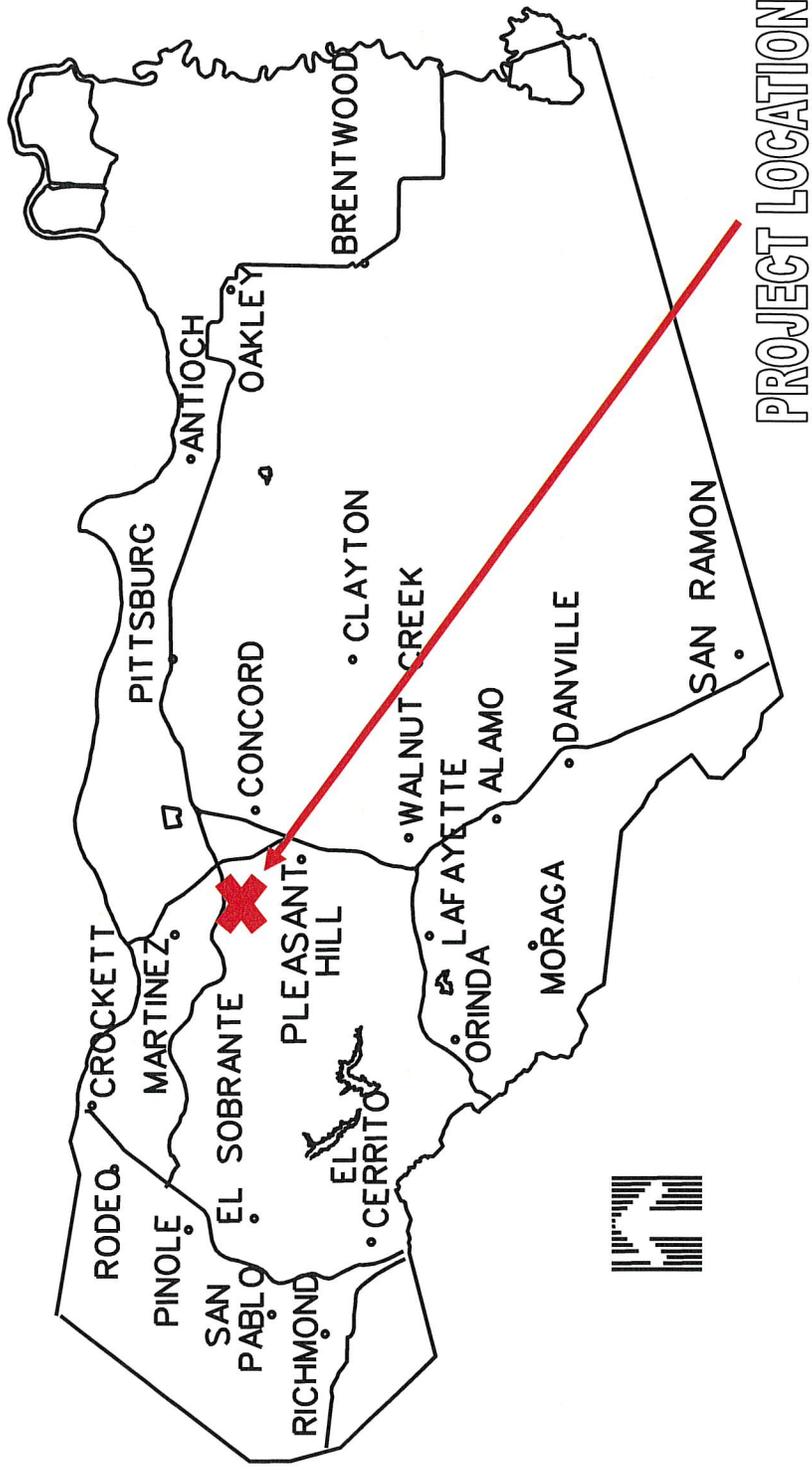
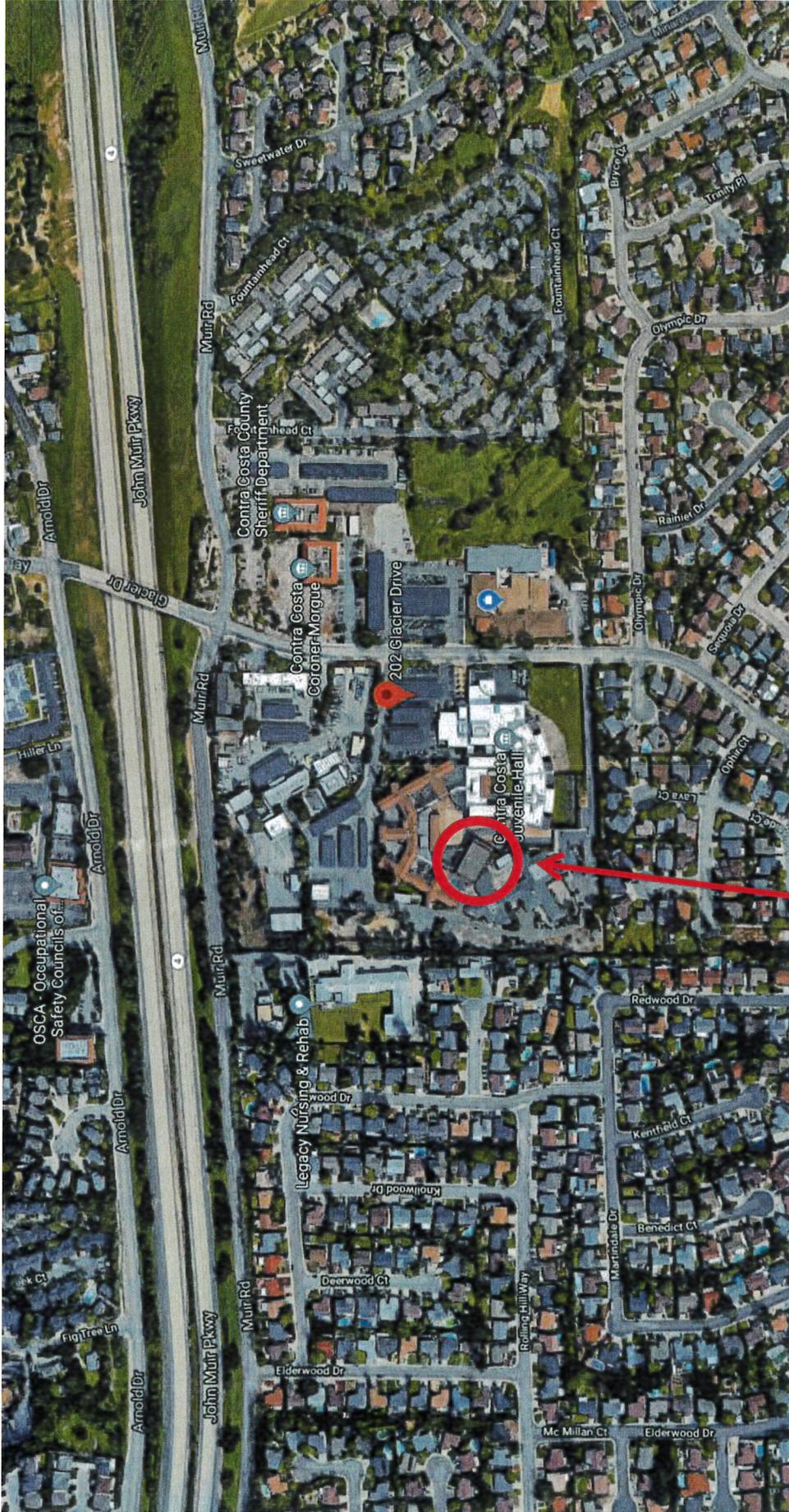


FIGURE 1: Regional Location Map



Project Site

FIGURE 2: Project Vicinity Map

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

County Clerk
County of: Contra Costa

Project Title: ADA Upgrades to Juvenile Hall Gymnasium
Proj. No. 250-1727 CP#19-01

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific:** 202 Glacier Drive (Juvenile Hall Gymnasium)

Project Location: Martinez

Project Location – County: **Central Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project:

The purpose of this Project is to improve accessibility for institutional portions of the juvenile detention facility gymnasium located at the above address.

The Project consists of revisions and improvements of roughly 160 square feet of space in the existing gymnasium to meet ADA requirements.

Utility adjustments or relocation may be necessary in support of the project.

General Plan Conformance will be obtained from the City of Martinez.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

- | | |
|---|--|
| <input type="checkbox"/> Ministerial Project (Sec. 21080(b)(1); 15268; | <input checked="" type="checkbox"/> Categorical Exemption: <u>15301 Class 1(a)</u> |
| <input type="checkbox"/> Declared Emergency (Sec. 21080(b)(3); 15269(a)); | <input type="checkbox"/> Other Statutory Exemption, Code No.: _____ |
| <input type="checkbox"/> Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); | <input type="checkbox"/> General Rule of Applicability [Article 5, Section 15061 (b)(3)] |

Reasons why project is exempt: The project consists of interior alterations involving negligible expansion of use, pursuant to Section 15301(a) of the CEQA guidelines.

Lead Agency Contact Person: Sandeep Singh - Public Works Dept. Area Code/Telephone/Extension: (925) 313-2022

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

Signature

Title

Applicant:

Public Works Department
255 Glacier Drive
Martinez, CA 94553

Attn: Sandeep Singh

Environmental Services Division

Phone: (925) 313-2022

Department of Fish and Game Fees Due

- | |
|---|
| <input type="checkbox"/> EIR - \$3,271. ⁰⁰ |
| <input type="checkbox"/> Neg. Dec. - \$2,354. ⁷⁵ |
| <input type="checkbox"/> DeMinimis Findings - \$0 |
| <input checked="" type="checkbox"/> County Clerk - \$50 |
| <input checked="" type="checkbox"/> Conservation & Development - \$25 |

Total Due: \$ _____

Total Paid \$ _____

Receipt #: _____



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 12, 2019

Subject: APPROVE the ADA Upgrades to Juvenile Hall Main Building Project and take related actions under CEQA.

RECOMMENDATION(S):

APPROVE the ADA Upgrades to Juvenile Hall Main Building Project (Project), Martinez area. [County Project No.250-1728, DCD-CP#19-02] (District V)

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(a) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines, and

DIRECT the Director of Department of Conservation and Development to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Public Works Director, or designee, to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

Contact: Sandeep Singh, (925)
313-2022

By: June McHuen, Deputy

FISCAL IMPACT:

Estimated Project cost: \$572,000. 100% Facilities Lifestyle Improvement Program Funds.

BACKGROUND:

The purpose of this Project is to improve accessibility for public and institutional portions of the juvenile detention facility main building.

The Project consists of revisions and improvements of roughly 740 square feet of space in multiple locations including the remodel of several restrooms, drinking fountains, kitchen spaces, and services areas to meet ADA requirements.

On November 13, 2018, the Board of Supervisors awarded a job order contract (JOC) for repair, remodeling, and other repetitive work to be performed pursuant to the Construction Task Catalog to each of Mark Scott Construction, Inc., Aztec Consultants, and Staples Construction Company, Inc., each in the amount of \$2,500,000. This project is expected to be performed by one of the three JOC contractors. A task order catalogue has been prepared for the JOC contractor to complete this Project. In the event that the Project is not performed by the JOC contractor, the Public Works Department will return to the Board for approval of plans and specifications and authorization to advertise and solicit bids.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the project may result in a delay of design, construction, and may jeopardize funding.

ATTACHMENTS

CEQA Document

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 250-1728
CP# 19-02

PROJECT NAME: ADA Upgrades to Juvenile Hall Main Building

PREPARED BY: Sandeep Singh, Environmental Services Division AB

DATE: January 24, 2019

APPROVED BY: Teresa B. Morana

DATE: 1/31/2019

RECOMMENDATIONS:

- Categorical Exemption: 15301 [Class 1(a)] Negative Declaration
 Environmental Impact Report Required Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of interior alterations involving negligible expansion of use, pursuant to section 15301(a) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Walnut Creek</u>	Base Map Sheet #: <u>G13</u>	Parcel #: <u>155-280-011</u>
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GENERAL CONSIDERATIONS:

- 1. Location:** The project is located at the Contra Costa County Juvenile Hall Main Building, 202 Glacier Drive, Martinez, CA 94553 [Figures 1-2].
- 2. Project Description:**

The purpose of this Project is to improve accessibility for public and institutional portions of the juvenile detention facility main building located at the above address.

The Project consists of revisions and improvements of roughly 740 square feet of space in multiple locations including the remodel of several restrooms, drinking fountains, kitchen spaces, and service areas.

Utility adjustments or relocation may be necessary in support of the project.

General Plan Conformance will be obtained from the City of Martinez.
- 3. Does it appear that any feature of the project will generate significant public concern?**
 Yes No maybe (Nature of concern):
- 4. Will the project require approval or permits by other than a County agency?**
 Yes No
- 5. Is the project within the Sphere of Influence of any city? Yes**
The Project is in the City of Martinez

CONTRA COSTA COUNTY CALIFORNIA

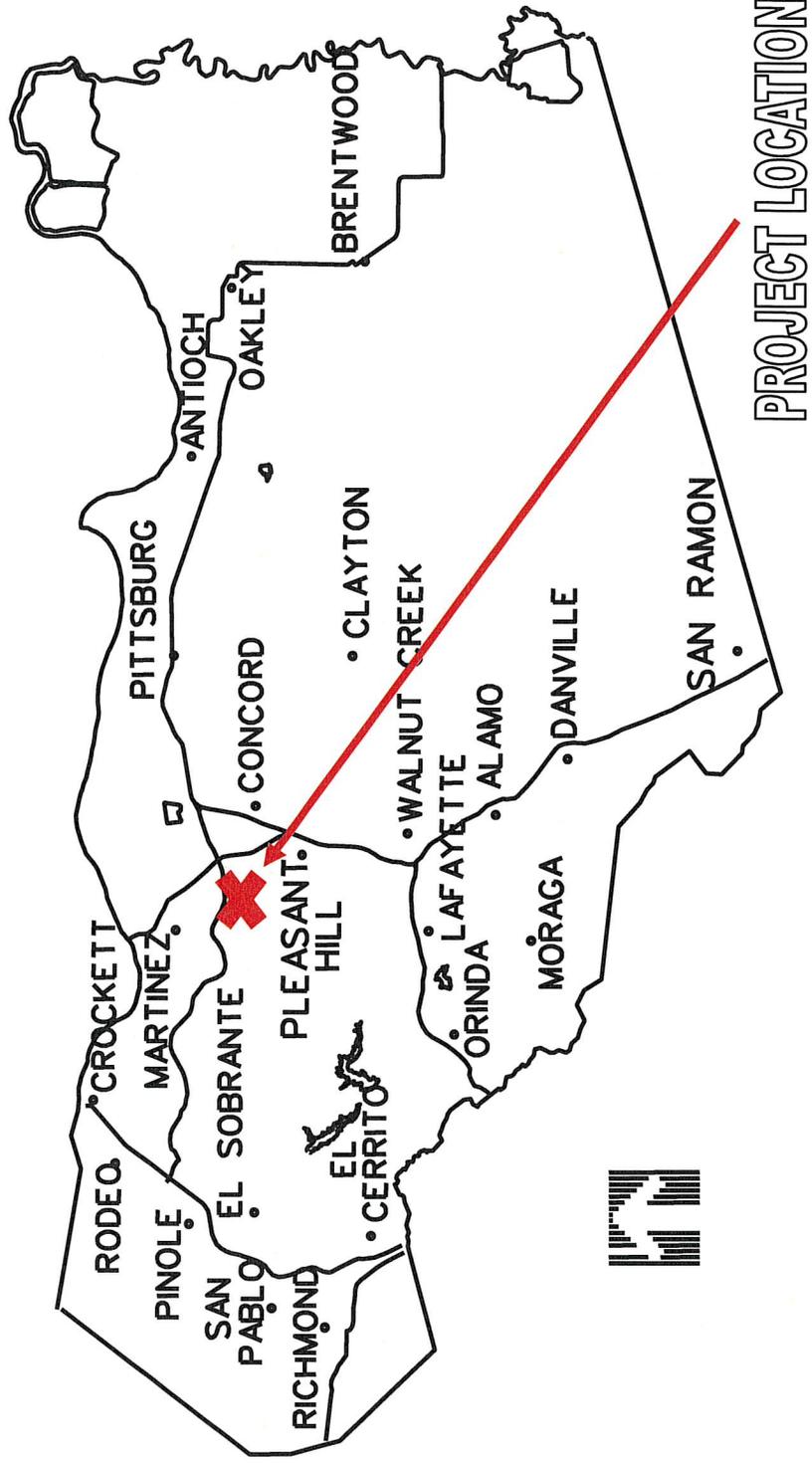
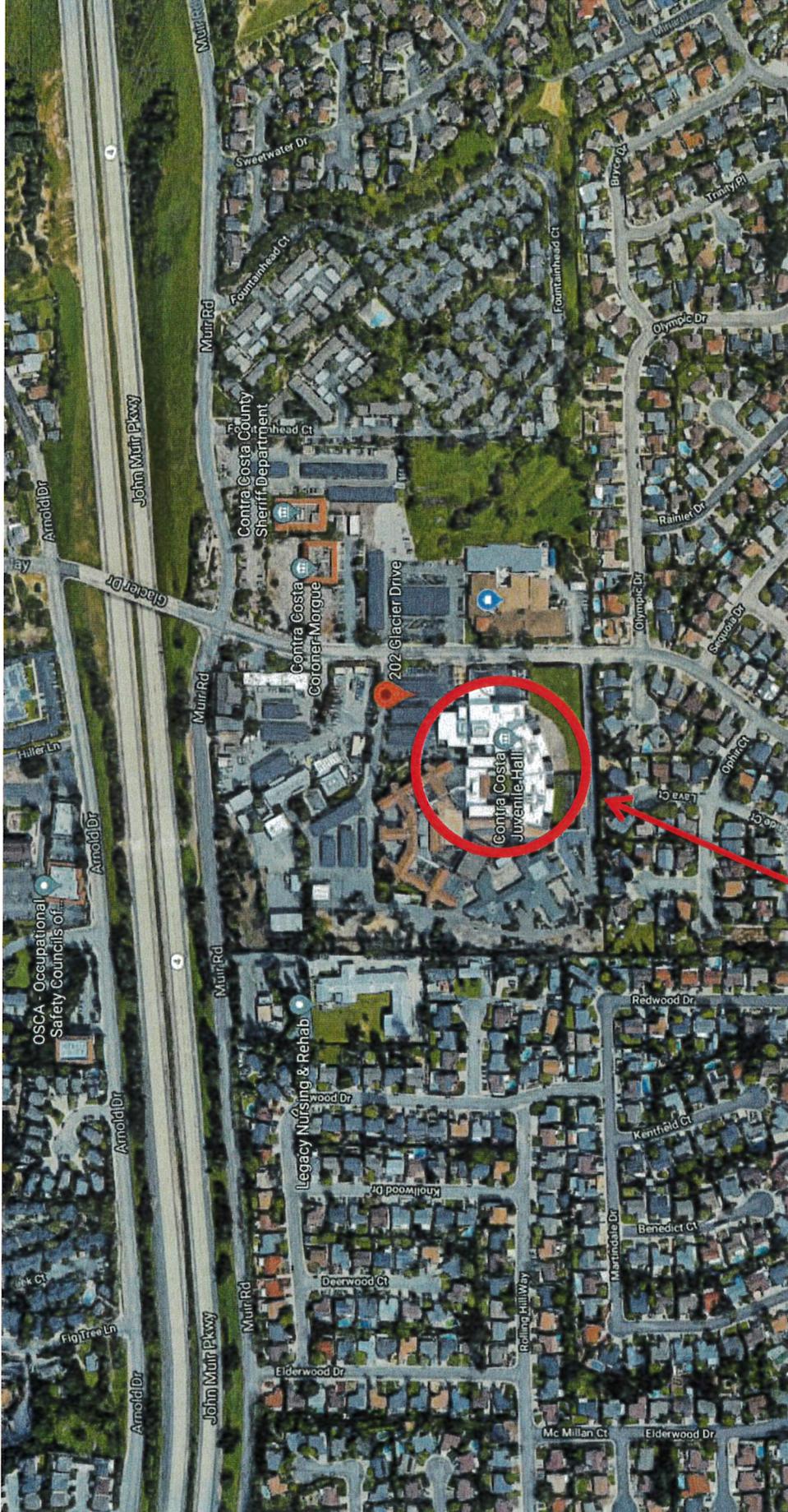


FIGURE 1: Regional Location Map



Project Site

FIGURE 2: Project Vicinity Map

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

County Clerk
County of: Contra Costa

Project Title: ADA Upgrades to Juvenile Hall Main Building
Proj. No. 250-1728 CP#19-02

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific:** 202 Glacier Drive (Juvenile Hall Main Building)

Project Location: Martinez

Project Location – County: Central Contra Costa

Description of Nature, Purpose and Beneficiaries of Project:

The purpose of this Project is to improve accessibility for public and institutional portions of the juvenile detention facility main building located at the above address.

The Project consists of revisions and improvements of roughly 740 square feet of space in multiple locations including the remodel of several restrooms, drinking fountains, kitchen spaces, and service areas.

Utility adjustments or relocation may be necessary in support of the project.

General Plan Conformance will be obtained from the City of Martinez.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

- Ministerial Project (Sec. 21080(b) (1); 15268);
 Declared Emergency (Sec. 21080(b)(3); 15269(a));
 Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: 15301 Class 1(a)
 Other Statutory Exemption, Code No.: _____
 General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of interior alterations involving negligible expansion of use, pursuant to Section 15301(a) of the CEQA guidelines.

Lead Agency Contact Person: Sandeep Singh - Public Works Dept. Area Code/Telephone/Extension: (925) 313-2022

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

Signature

Title

Applicant:

Public Works Department
255 Glacier Drive
Martinez, CA 94553

Attn: Sandeep Singh

Environmental Services Division

Phone: (925) 313-2022

Department of Fish and Game Fees Due

- EIR - \$3,271.⁰⁰
 Neg. Dec. - \$2,354.⁷⁵
 DeMinimis Findings - \$0
 County Clerk - \$50
 Conservation & Development - \$25

Total Due: \$ _____

Total Paid \$ _____

Receipt #: _____



Contra
Costa
County

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: March 12, 2019

Subject: DISTRIBUTION OF STATE HIGHWAY PROPERTY RENTAL REVENUE

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller, or designee, to distribute the 2017-18 State Highway property rental revenue in the amount of \$81,445.20 to the County Road Fund and to eligible cities pursuant to the provisions of Section 104.10 of the Streets and Highways Code, as follows: County Road Fund \$73,993.20; City of Lafayette \$6,072.00; City of Walnut Creek \$1,380.00

FISCAL IMPACT:

This action has no impact on the General Fund. The County Road Fund will receive \$73,993.20.

BACKGROUND:

Section 104.6 of the Streets and Highways Code authorizes the State Department of Transportation to lease any lands it holds which are not presently needed for State Highway purposes and provides that 24 percent of such rental revenue shall be allocated pursuant to Section 104.10. Section 104.13 provides that all funds distributed to the County shall be deemed to be in full or partial payment of the possessory interest taxes due on such leased properties. The recommended distribution is in accordance with those State laws.

CONSEQUENCE OF NEGATIVE ACTION:

The funds will not be distributed.

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

Contact: Joanne Bohren, (925)
335-8610

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

ATTACHMENTS

17-18 State Highway Property Rental
Revenue

DISTRIBUTION OF 2017-18 HIGHWAY PROPERTY RENTAL REVENUE
(Right of Way Rental Income)

County Road Fund	\$73,993.20
City of Lafayette	6,072.00
City of Walnut Creek	<u>1,380.00</u>
TOTAL	<u><u>\$81,445.20</u></u>



Contra
Costa
County

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: March 12, 2019

Subject: ADOPTION OF THE QUARTERLY INVESTMENT REPORT AS OF 12/31/2018

RECOMMENDATION(S):

ACCEPT the Treasurer's Quarterly Investment Report (the "Report") as of December 31, 2018, as recommended by the County Treasurer-Tax Collector.

FISCAL IMPACT:

None.

BACKGROUND:

Government Code Section 53646 requires the County Treasurer to prepare quarterly reports to the Board of Supervisors describing County investments including type, par value, cost, and market value. Attached please find the report covering the period October 1, 2018 through December 31, 2018.

As of December 31, 2018, the par value, cost, and market value of Contra Costa County Investment Pool were \$3,818,124,976.16, \$3,801,309,776.69 and \$3,802,582,237.96, respectively. The weighted yield to maturity was 2.45% and the weighted average days to maturity were 190 days.

As of December 31, 2018, the Treasurer's investment portfolio was in compliance with Government Code 53600 et. seq. and with the Treasurer's current

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Ronda Boler, (925)
957-2806

cc:

BACKGROUND: (CONT'D)

investment policy. Historical activities combined with future cash flow projections indicate that the County has sufficient liquidity to meet its obligations for the next six months.

ATTACHMENTS

Treasurer's Quarterly Investment Report 12.31.18



CONTRA COSTA COUNTY
TREASURER'S QUARTERLY INVESTMENT REPORT
AS OF DECEMBER 31, 2018

TABLE OF CONTENTS

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EXECUTIVE SUMMARY

- The Treasurer's investment portfolio is in compliance with Government Code 53600 et. seq..
- The Treasurer's investment portfolio is in compliance with the Treasurer's current investment policy.
- The Treasurer's investment portfolio has no securities lending, reverse repurchase agreements or derivatives.
- As of 12/31/18, the fair value of the Treasurer's investment portfolio was 1.0003% of the cost. More than 83 percent of the portfolio or over \$3.18 billion will mature in less than a year. Historical activities combined with future cash flow projections indicate that the County is able to meet its cash flow needs for the next six months.
- Treasurer's Investment Portfolio Characteristics

Par	\$3,818,124,976.16
Cost	\$3,801,309,776.69
Market Value	\$3,802,582,237.96
Weighted Yield to Maturity	2.45%
Weighted Average Days to Maturity	190 days
Weighted Duration	0.50 year

CONTRA COSTA COUNTY INVESTMENT POOL
As of December 31, 2018

<u>TYPE</u>	<u>PAR VALUE</u>	<u>COST</u>	<u>FAIR VALUE</u>	<u>PERCENT OF TOTAL COST</u>
A. Investments Managed by Treasurer's Office				
1. U.S. Treasuries (STRIPS, Bills, Notes)	\$108,130,000.00	\$107,316,245.82	\$107,605,836.80	2.82%
2. U.S. Agencies				
Federal Home Loan Banks	248,060,000.00	246,923,965.08	246,807,624.90	6.50%
Federal National Mortgage Association	59,135,000.00	59,003,725.76	58,644,204.17	1.55%
Federal Farm Credit Banks	168,622,000.00	168,398,256.27	167,702,514.33	4.43%
Federal Home Loan Mortgage Corporation	153,032,000.00	151,400,939.61	151,220,322.73	3.98%
Municipal Bonds	0.00	0.00 ¹	0.00 ¹	0.00%
Subtotal	628,849,000.00	625,726,886.72	624,374,666.13	16.46%
3. Supranationals - International Government	302,479,000.00	300,898,038.73	301,031,174.60	7.92%
4. Money Market Instruments				
Commercial Paper	1,027,150,000.00	1,018,499,080.14	1,021,895,972.56	26.79%
Negotiable Certificates of Deposit	880,640,000.00	880,640,000.00	880,940,767.13	23.17%
Medium Term Certificates of Deposit	0.00	0.00	0.00	0.00%
Money Market Accounts	0.00	0.00	0.00	0.00%
Time Deposit	3,397.22	3,397.22	3,397.22	0.00%
Subtotal	1,907,793,397.22	1,899,142,477.36	1,902,840,136.91	49.96%
5. Corporate Notes	256,023,000.00	253,306,827.67	253,165,944.01	6.66%
TOTAL (Section A.)²	3,203,274,397.22	3,186,390,476.30	3,189,017,758.45	83.82%
B. Investments Managed by Outside Contractors				
1. PFM	155,417,644.68	155,772,653.35	154,419,139.19	4.10%
2. Local Agency Investment Fund (LAIF)	227,748,174.98	227,748,174.98	227,532,070.89 ³	5.99%
3. Wells Capital Management	44,568,630.10	44,282,342.88	44,497,140.25 ⁴	1.16%
4. CalTRUST (Short-Term Fund)	45,494,700.70	45,494,700.70	45,494,700.70	1.20%
5. CalTRUST (Liquidity Fund)	85,007,249.29	85,007,249.29	85,007,249.29	2.24%
6. Other				
a. EBRCS Bond	1,769,666.58	1,769,666.58	1,769,666.58	0.05%
TOTAL (Section B.)	560,006,066.33	560,074,787.78	558,719,966.90	14.73%
C. Cash	54,844,512.61	54,844,512.61	54,844,512.61	1.44%
⁵GRAND TOTAL (FOR A , B, & C)	\$3,818,124,976.16	\$3,801,309,776.69	\$3,802,582,237.96	100.00%

Notes:

1. Fair Value equals Cost less purchase interest

2. Excludes funds managed by PFM retained by Contra Costa School Insurance Group and Community College District

3. Estimated Fair Value

4. Base Market Value plus Accrued Interest

5. Does not include the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

CONTRA COSTA COUNTY INVESTMENT POOL
As of December 31, 2018

CONTRA COSTA COUNTY INVESTMENT POOL - EARNING STATISTICS

	Fiscal Year To Date	Quarter ending 12/31/2018
Average Daily Balance (\$)	3,082,073,252.58	3,160,862,148.25
Net Earnings (\$)	33,277,685.47	18,090,280.21
Earned Income Yield	2.11%	2.24%

CONTRA COSTA COUNTY INVESTMENT POOL - PORTFOLIO STATISTICS

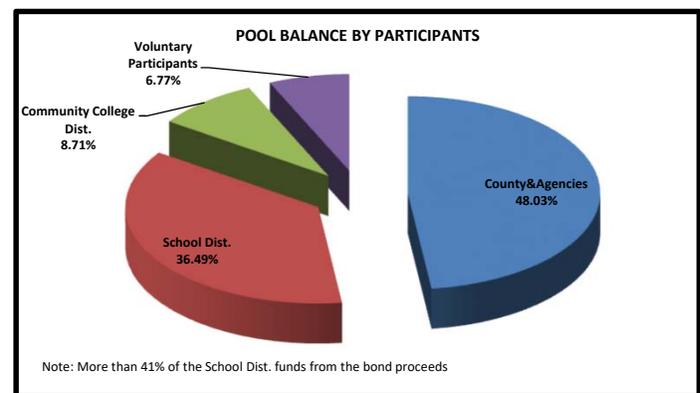
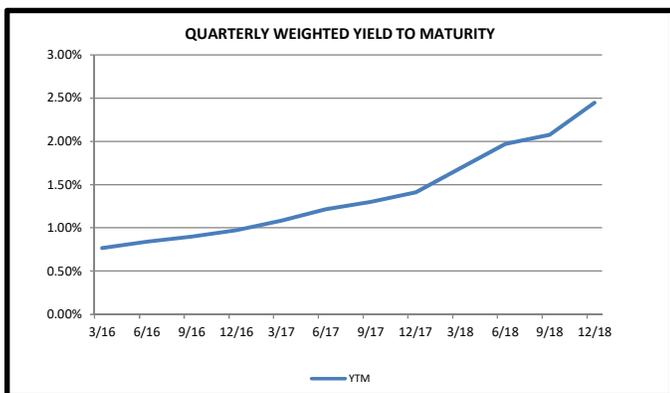
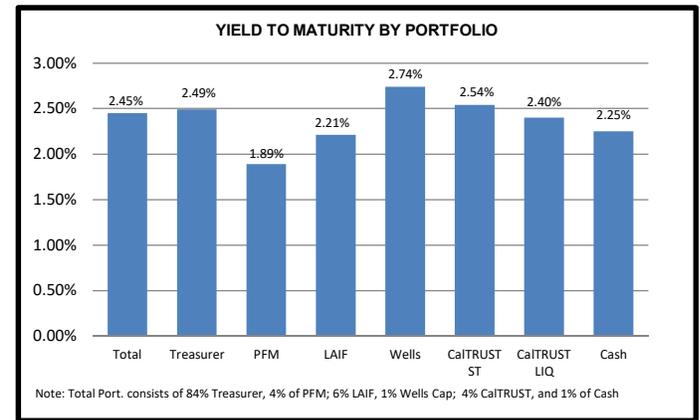
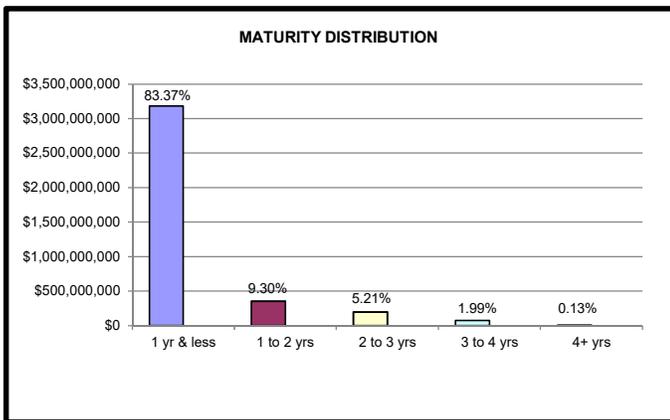
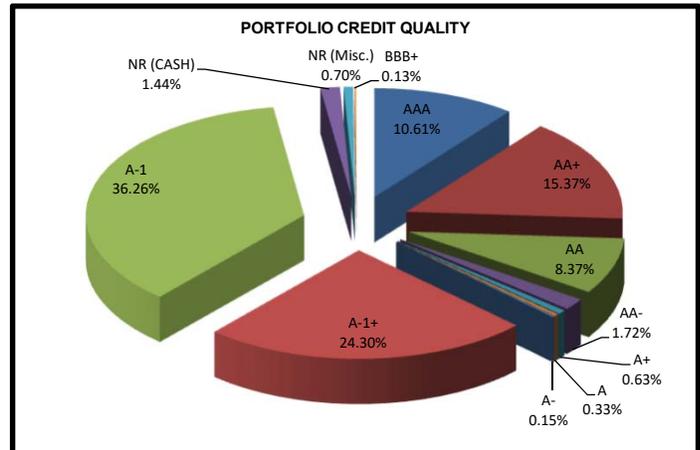
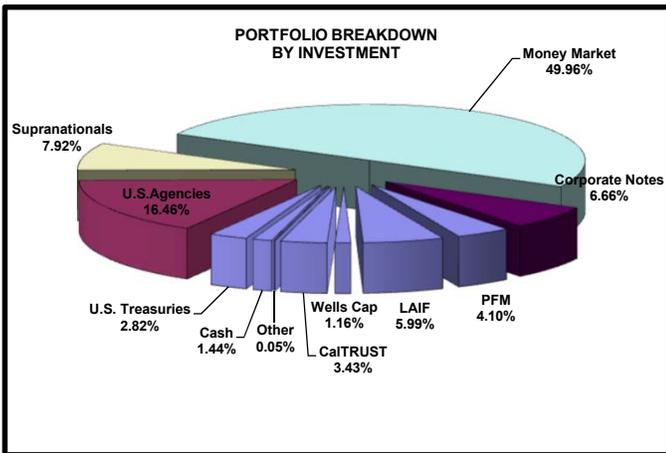
Investment Type	Par Value (\$)	Fair Value (\$)	YTM (%)	WAM (days)	Percentage of Portfolio
U.S. Treasury	108,130,000.00	107,605,836.80	2.45	217	2.83%
Agencies	628,849,000.00	624,374,666.13	2.03	338	16.42%
Municipals	-	-	0.00	0	0.00%
Commercial Paper	1,027,150,000.00	1,021,895,972.56	2.65	69	26.87%
NCD/YCD	880,640,000.00	880,940,767.13	2.68	73	23.17%
Corporate Notes	256,023,000.00	253,165,944.01	2.61	582	6.66%
Time Deposit	3,397.22	3,397.22	0.40	510	0.00%
Money Market Fund	-	-	0.00	0	0.00%
Supranationals	302,479,000.00	301,031,174.60	2.29	398	7.92%
PFM	155,417,644.68	154,419,139.19	1.84	481	4.06%
LAIF	227,748,174.98	227,532,070.89	2.29	1	5.98%
CalTRUST (Short Term)	45,494,700.70	45,494,700.70	2.54	1	1.20%
CalTRUST (Liquidity)	85,007,249.29	85,007,249.29	2.40	0	2.24%
Wells Cap	44,568,630.10	44,497,140.25	2.74	248	1.17%
Misc. ¹	1,769,666.58	1,769,666.58	0.00	N/A	0.05%
Cash	54,844,512.61	54,844,512.61	2.25	0	1.44%
Total Fund³	<u>3,818,124,976.16</u>	<u>3,802,582,237.96</u>	<u>2.45</u>	<u>190</u>	<u>100.00%</u>

1. East Bay Regional Communications System Authority.

2. Average Earning Allowance for this quarter.

3. Excludes the Futuris Public Entity Trust of the CCCCD Retirement Board of Authority.

**CONTRA COSTA COUNTY
INVESTMENT POOL
AT A GLANCE**
As of December 31, 2018

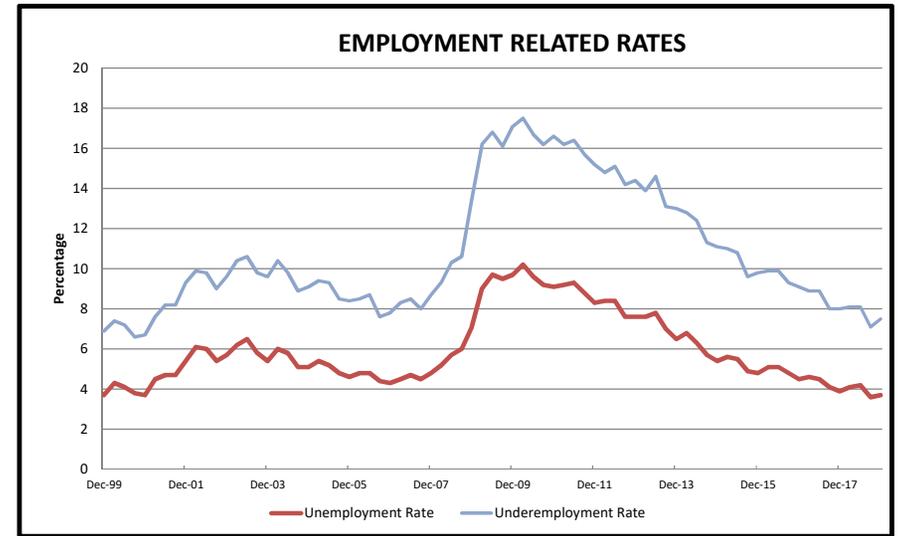
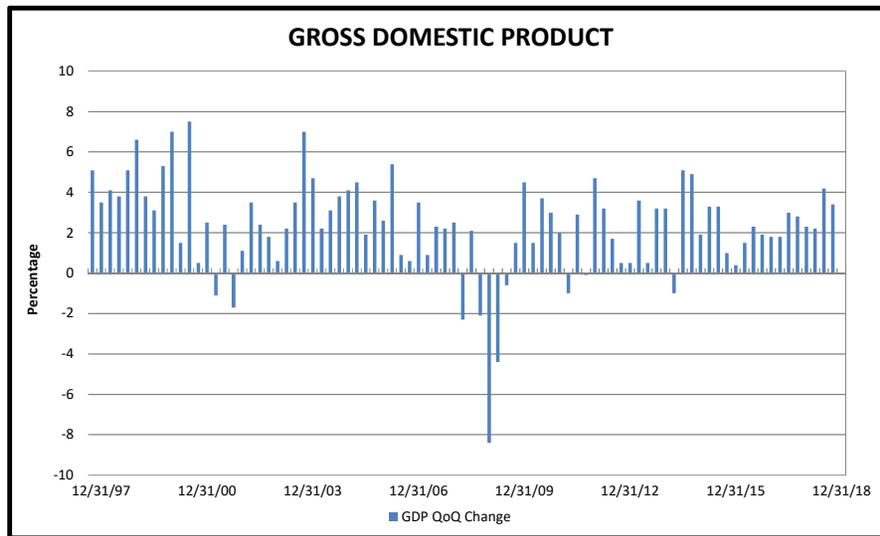
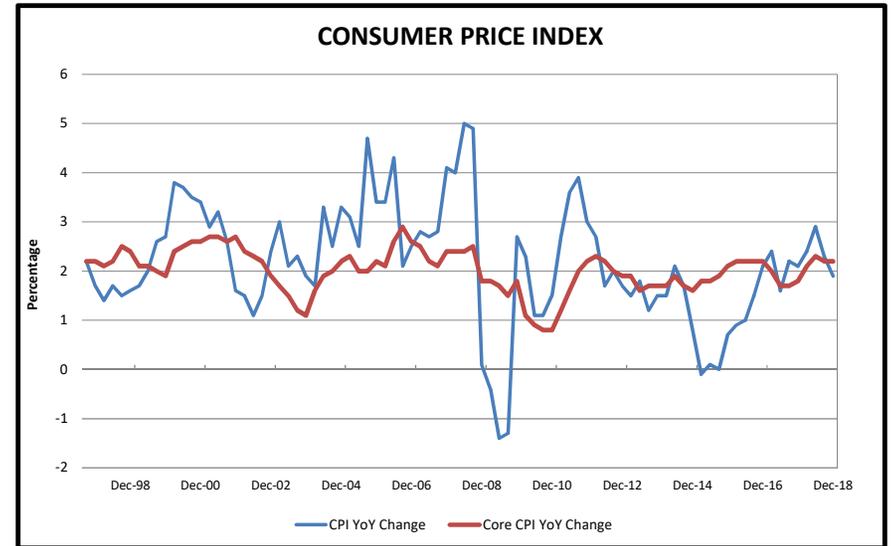
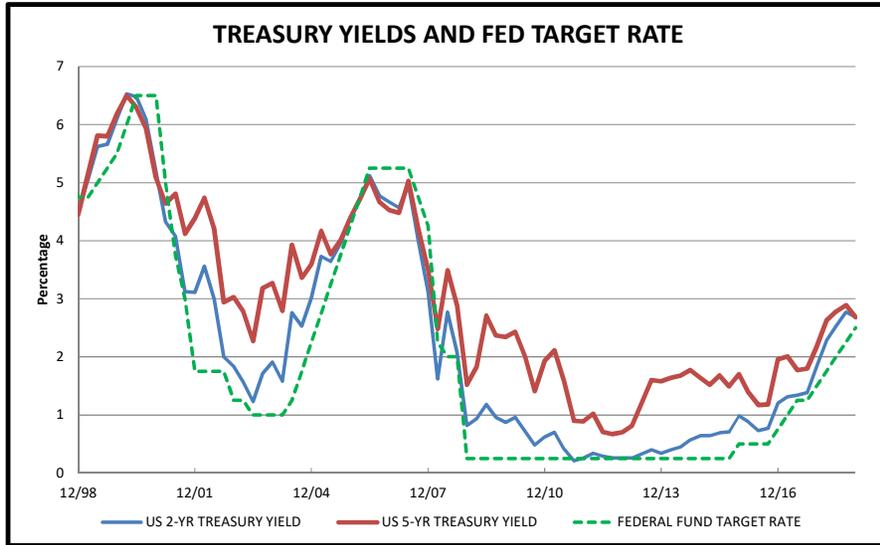


NOTES TO INVESTMENT PORTFOLIO SUMMARY AND AT A GLANCE AS OF DECEMBER 31, 2018

1. All report information is unaudited but due diligence was utilized in its preparation.
2. There may be slight differences between the portfolio summary page and the attached exhibits and statements for investments managed by outside contractors or trustees. The variance is due to the timing difference in recording transactions associated with outside contracted parties during interim periods and later transmitted to the appropriate county agency and/or the Treasurer's Office. In general, the Treasurer's records reflect booked costs at the beginning of a period.
3. All securities and amounts included in the portfolio are denominated in United States Dollars.
4. The Contra Costa County investment portfolio maintains Standard & Poor's highest credit quality rating of AAAf and lowest volatility of S1+. The portfolio consists of a large portion of short-term investments with credit rating of A-1/P-1 or better. The majority of the long-term investments in the portfolio are rated AA or better.
5. In accordance with Contra Costa County's Investment Policy, the Treasurer's Office has constructed a portfolio that safeguards the principal, meets the liquidity needs and achieves a return. As a result, more than 83% of the portfolio will mature in less than a year with a weighted average maturity of 190 days.

MAJOR MARKET AND ECONOMIC DATA

AS OF DECEMBER 31, 2018



Note:
 All data provided by Bloomberg.
 Delayed U.S. 4th quarter GDP to be made public on February 28th.

SECTION III

APPENDIX

A. INVESTMENT PORTFOLIO DETAIL - MANAGED BY TREASURER'S OFFICE



Inventory by Market Value

As Of Date: 12/31/2018

Date Basis: Settlement

Run: 01/09/2019 03:48:06 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
Inv Type: 1 SUPRANATIONALS								
82978	SUP INTL BK RECON &	459058EV1	03/10/2016	1.250000	5,000,000.00	4,961,150.00	26,912.50	0.00
			07/26/2019	1.345903	4,984,200.00	99.223000	IDC-FIS	-23,050.00
83184	SUP INTER-AMERICAN	458182DX7	06/28/2016	1.000000	10,000,000.00	9,939,300.00	13,333.33	0.00
			05/13/2019	1.040147	9,988,600.00	99.393000	IDC-FIS	-49,300.00
83435	SUPRA INTL BK RECON	459058FS7	11/29/2016	1.126000	10,000,000.00	9,869,700.00	10,634.98	7,800.00
			11/27/2019	1.832388	9,861,900.00	98.697000	IDC-FIS	0.00
83473	GOV SUPRA INTER-AME	4581X0BY3	12/07/2016	1.125000	10,000,000.00	9,893,300.00	34,062.50	2,600.00
			09/12/2019	1.530191	9,890,700.00	98.933000	IDC-FIS	0.00
83504	GOV SUPRA INTL BK R	45905UVL5	12/16/2016	1.260000	6,500,000.00	6,467,175.00	36,172.50	0.00
			01/22/2019	1.505016	6,467,175.00	99.495000	BOOK	0.00
83585	SUPRA INTL BK RECON	459058EV1	01/31/2017	1.250000	10,000,000.00	9,922,300.00	53,819.44	0.00
			07/26/2019	1.530185	9,931,900.00	99.223000	IDC-FIS	-9,600.00
83686	SUP INTL BK RECON &	459058FA6	04/07/2017	1.376000	20,000,000.00	19,704,600.00	69,564.44	0.00
			03/30/2020	1.602582	19,868,600.00	98.523000	IDC-FIS	-164,000.00
83740	SUPRA INTER-AMERICA	458182DX7	05/12/2017	1.000000	10,000,000.00	9,939,300.00	13,333.33	34,700.00
			05/13/2019	1.485219	9,904,600.00	99.393000	IDC-FIS	0.00
83927	SUPRA INTL BK RECON	4581X0BY3	10/13/2017	1.125000	10,000,000.00	9,893,300.00	34,062.50	0.00
			09/12/2019	1.637439	9,903,800.00	98.933000	IDC-FIS	-10,500.00
84187	SUP INTL BK RECON A	45905US96	02/08/2018	2.400000	10,000,000.00	10,000,000.00	95,333.33	0.00
			02/08/2021	2.400000	10,000,000.00	100.000000	BOOK	0.00
84206	SUPRA IFC	45950KCM0	01/26/2018	2.250000	20,000,000.00	19,868,800.00	195,000.00	0.00
			01/25/2021	2.336839	19,950,000.00	99.344000	IDC-FIS	-81,200.00
84507	SUPRA IFC NOTE	45950KCM0	06/26/2018	2.250000	20,000,000.00	19,868,800.00	195,000.00	106,200.00
			01/25/2021	2.729079	19,762,600.00	99.344000	IDC-FIS	0.00
84589	SUPRA INTL FINANCE	45950VMJ2	09/06/2018	2.750000	30,000,000.00	30,006,000.00	263,541.67	6,000.00
			09/08/2020	2.750000	30,000,000.00	100.020000	IDC-FIS	0.00
84623	SUPRA INTL FINANCE	45950VMJ2	09/20/2018	2.750000	20,000,000.00	20,004,000.00	175,694.45	48,040.00
			09/08/2020	2.865525	19,977,348.89	100.020000	IDC-FIS	0.00
84650	RM SUPRA IBRD	459058FQ1	10/11/2018	1.200000	379,000.00	374,603.60	1,149.64	1,174.90
			09/30/2019	2.746752	373,567.67	98.840000	IDC-FIS	0.00
84693	SUPRA INTL FINANCE	45950VMQ6	11/13/2018	3.000000	30,000,000.00	30,142,500.00	120,000.00	142,500.00
			11/13/2020	3.000000	30,000,000.00	100.475000	IDC-FIS	0.00
84755	RM SUPRA IADB	4581X0CD8	12/06/2018	2.125000	2,000,000.00	1,981,340.00	6,138.89	11,252.00
			11/09/2020	2.929235	1,973,275.50	99.067000	IDC-FIS	0.00
			Subtotal	2.032111	223,879,000.00	222,836,168.60	1,343,753.50	360,266.90



Inventory by Market Value

As Of Date: 12/31/2018

Date Basis: Settlement

Run: 01/09/2019 03:48:06 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
				2.239778	222,838,267.06	99.534199		-337,650.00

Inv Type: 5 SUPRANATIONALS DISC

84754	SUPRA IFC DISCOUNT	459516EE6	12/03/2018	2.440000	30,000,000.00	29,798,700.00	58,966.67	2,033.33
			04/11/2019	2.461522	29,737,700.00	99.329000	IDC-FIS	0.00
84769	SUP IBRD DISC	459052DY9	12/07/2018	2.390000	30,000,000.00	29,811,000.00	49,791.67	0.00
			04/05/2019	2.409032	29,762,991.67	99.370000	IDC-FIS	-1,783.34
84783	SO SUPRA IBRD DISC	459052AP1	12/12/2018	2.400000	3,300,000.00	3,297,393.00	4,400.00	253.00
			01/14/2019	2.405292	3,292,740.00	99.921000	IDC-FIS	0.00
84784	SO SUPRA IBRD DISC	459052AP1	12/12/2018	2.400000	2,800,000.00	2,797,788.00	3,733.33	214.67
			01/14/2019	2.405292	2,793,840.00	99.921000	IDC-FIS	0.00
84785	SO SUPRA IBRD DISC	459052AP1	12/12/2018	2.400000	800,000.00	799,368.00	1,066.67	61.33
			01/14/2019	2.405292	798,240.00	99.921000	IDC-FIS	0.00
84786	SO SUPRA IBRD DISC	459052AP1	12/12/2018	2.400000	1,800,000.00	1,798,578.00	2,400.00	138.00
			01/14/2019	2.405292	1,796,040.00	99.921000	IDC-FIS	0.00
84787	SO SUPRA IBRD DISC	459052AP1	12/12/2018	2.400000	9,900,000.00	9,892,179.00	13,200.00	759.00
			01/14/2019	2.405292	9,878,220.00	99.921000	IDC-FIS	0.00
			Subtotal	2.411426	78,600,000.00	78,195,006.00	133,558.34	3,459.33
				2.428139	78,059,771.67	99.484740		-1,783.34

Inv Type: 11 TREASURY BILLS

84518	RM GOV TREASURY BIL	912796PK9	07/05/2018	2.050000	1,000,000.00	999,940.00	10,250.00	53.89
			01/03/2019	2.071469	989,636.11	99.994000	IDC-FIS	0.00
84550	KFPD GOV US TREASUR	912796QC6	07/26/2018	2.210000	250,000.00	248,112.50	2,440.21	0.00
			04/25/2019	2.247668	245,810.21	99.245000	IDC-FIS	-137.92
84582	CCCSD GOV US TREASU	912796PT0	08/31/2018	2.200000	4,000,000.00	3,984,920.00	30,066.66	0.00
			02/28/2019	2.224606	3,955,755.56	99.623000	IDC-FIS	-902.22
84619	AUHSD GOV US TREASU	912796RA9	09/17/2018	2.475000	2,600,000.00	2,554,058.00	18,947.50	0.00
			09/12/2019	2.537811	2,535,650.00	98.233000	IDC-FIS	-539.50
84620	AUHSD GOV US TREASU	912796RA9	09/17/2018	2.475000	110,000.00	108,056.30	801.63	0.00
			09/12/2019	2.537811	107,277.50	98.233000	IDC-FIS	-22.83
84719	GOV US TREASURY BIL	912796RG6	11/30/2018	2.410000	30,000,000.00	29,801,700.00	64,133.33	2,116.67
			04/11/2019	2.426397	29,735,450.00	99.339000	IDC-FIS	0.00
84770	GOV US TREASURY BIL	912796RG6	12/07/2018	2.400000	30,000,000.00	29,801,700.00	50,000.00	1,700.00
			04/11/2019	2.420168	29,750,000.00	99.339000	IDC-FIS	0.00
84810	LUHSD GOV TREASURY	912796RU5	12/14/2018	2.480000	10,000,000.00	9,890,100.00	12,400.00	2,388.89



Inventory by Market Value

As Of Date: 12/31/2018

Date Basis: Settlement

Run: 01/09/2019 03:48:06 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share	Market Value	Curr Accr Int	Unrealized Gain
					Current Book	Market Price	Price Source	Unrealized Loss
84818	CCCSD GOV US TREASU	912796QM4	06/13/2019	2.511313	9,875,311.11	98.901000	IDC-FIS	0.00
			12/21/2018	2.455000	5,000,000.00	4,942,650.00	3,750.69	615.28
			06/20/2019	2.485681	4,938,284.03	98.853000	IDC-FIS	0.00
Subtotal			2.404541	82,960,000.00	82,331,236.80	192,790.02	6,874.73	
			2.426970	82,133,174.52	99,242089		-1,602.47	

Inv Type: 12 TREASURY NOTES

82512	RM GOV US TREASURY	912828ST8	04/15/2015	1.250000	5,000,000.00	4,979,500.00	10,704.42	0.00
			04/30/2019	1.138894	5,021,875.00	99.590000	IDC-FIS	-42,375.00
83893	WT GOV US TREASURY	9128282S8	09/11/2017	1.625000	170,000.00	164,900.00	938.64	0.00
			08/31/2022	1.670000	169,636.30	97.000000	IDC-FIS	-4,736.30
84637	GOV FHLB NOTES	3130AF2D8	10/01/2018	2.860000	20,000,000.00	20,130,200.00	144,451.21	138,640.00
			10/15/2020	2.881044	19,991,560.00	100.651000	IDC-FIS	0.00
Subtotal			2.530623	25,170,000.00	25,274,600.00	156,094.27	138,640.00	
			2.525476	25,183,071.30	100.415574		-47,111.30	

Inv Type: 22 FEDERAL HOME LOAN BANKS

82400	RM GOV FHLB NOTES	3133782M2	02/25/2015	1.500000	5,000,000.00	4,991,200.00	23,541.67	0.00
			03/08/2019	1.415035	5,016,600.00	99.824000	IDC-FIS	-25,400.00
82582	RM GOV FHLB NOTES	313379EE5	06/08/2015	1.625000	2,500,000.00	2,489,175.00	1,918.40	0.00
			06/14/2019	1.563094	2,506,000.00	99.567000	IDC-FIS	-16,825.00
82694	RM GOV FHLB NOTES	313380FB8	09/21/2015	1.375000	2,500,000.00	2,477,525.00	10,312.50	0.00
			09/13/2019	1.400130	2,497,575.00	99.101000	IDC-FIS	-20,050.00
82929	KFPD GOV FHLB NOTES	313381CA1	01/27/2016	1.375000	250,000.00	244,467.50	190.97	0.00
			12/11/2020	1.513574	248,377.50	97.787000	IDC-FIS	-3,910.00
82930	KFPD GOV FHLB NOTES	313381C94	01/27/2016	1.250000	250,000.00	246,780.00	156.25	0.00
			12/13/2019	1.326075	249,282.50	98.712000	IDC-FIS	-2,502.50
82931	KFPD GOV FHLB NOTES	3130A3UQ5	01/25/2016	1.875000	250,000.00	246,710.00	260.42	0.00
			12/11/2020	1.570027	253,565.00	98.684000	IDC-FIS	-6,855.00
83167	RM GOV FHLB NOTES	3133834H1	06/10/2016	1.375000	1,865,000.00	1,832,922.00	1,353.42	0.00
			06/12/2020	1.180179	1,879,174.00	98.280000	IDC-FIS	-46,252.00
83168	RM GOV FHLB NOTES	3133834H1	06/10/2016	1.375000	5,265,000.00	5,174,442.00	3,820.84	0.00
			06/12/2020	1.180179	5,305,014.00	98.280000	IDC-FIS	-130,572.00
83434	GOV FHLB NOTES	3130AA2H0	11/29/2016	1.125000	20,000,000.00	19,733,200.00	20,000.00	0.00
			11/29/2019	1.165139	19,976,400.00	98.666000	IDC-FIS	-243,200.00



Inventory by Market Value

As Of Date: 12/31/2018

Date Basis: Settlement

Run: 01/09/2019 03:48:06 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share	Market Value	Curr Accr Int	Unrealized Gain
					Current Book	Market Price	Price Source	Unrealized Loss
83629	WT GOV FHLB NOTES	3130AABG2	03/08/2017	1.875000	170,000.00	166,931.50	283.33	0.00
			11/29/2021	2.050128	168,663.80	98.195000	IDC-FIS	-1,732.30
83728	RM GOV FHLB NOTES	3130AB5A0	04/27/2017	1.750000	5,000,000.00	4,917,600.00	20,416.67	0.00
			04/07/2021	1.723000	5,005,108.25	98.352000	IDC-FIS	-87,508.25
83924	GOV FHLB NOTES	3130ACLS1	10/11/2017	1.550000	20,000,000.00	19,989,200.00	68,888.89	0.00
			10/11/2019	1.577535	19,989,200.00	99.946000	BOOK	0.00
84066	RM GOV FHLB NOTES	3130AAB49	12/08/2017	1.875000	4,500,000.00	4,404,420.00	4,921.88	0.00
			12/10/2021	2.100994	4,461,124.50	97.876000	IDC-FIS	-56,704.50
84190	RM GOV FHLB NOTES	3130ADME9	02/08/2018	2.375000	3,500,000.00	3,487,820.00	33,019.10	0.00
			02/08/2021	2.375000	3,500,000.00	99.652000	IDC-FIS	-12,180.00
84367	CLT GOV FHLB NOTES	3130AE6P0	04/26/2018	2.250000	250,000.00	249,780.00	1,015.63	0.00
			04/26/2019	2.278646	249,929.98	99.912000	IDC-FIS	-149.98
84420	WT GOV FHLB NOTE	3130AE3Q1	05/21/2018	2.735000	165,000.00	165,795.30	890.01	1,837.44
			04/20/2022	2.906513	163,957.86	100.482000	IDC-FIS	0.00
84459	RM GOV FHLB NOTE	3130AEEQ9	06/01/2018	2.650000	2,500,000.00	2,504,725.00	8,281.25	7,042.50
			05/16/2022	2.675015	2,497,682.50	100.189000	IDC-FIS	0.00
84460	RM GOV FHLB NOTE	3130AEEP1	06/01/2018	2.550000	2,500,000.00	2,502,700.00	5,843.75	3,770.00
			05/28/2021	2.565000	2,498,930.00	100.108000	IDC-FIS	0.00
84480	RM FHLB NOTE	3130AEEP1	06/08/2018	2.550000	5,000,000.00	5,005,400.00	11,687.50	25,630.00
			05/28/2021	2.692494	4,979,770.00	100.108000	IDC-FIS	0.00
84484	CCCSF FHLB NOTE	3130ABF92	06/08/2018	1.375000	5,000,000.00	4,975,600.00	6,302.08	20,950.00
			05/28/2019	2.323683	4,954,650.00	99.512000	IDC-FIS	0.00
84489	RM FHLB NOTE	3130AEBM1	06/08/2018	2.750000	5,000,000.00	5,021,100.00	8,020.66	36,775.00
			06/10/2022	2.832511	4,984,325.00	100.422000	IDC-FIS	0.00
84581	GOV FHLB NOTES	3130AEU65	08/29/2018	2.625000	20,000,000.00	20,027,000.00	185,208.34	58,160.00
			08/21/2020	2.706385	19,976,131.67	100.135000	IDC-FIS	0.00
84712	RM GOV FHLB NOTES	3130ABCV6	11/27/2018	1.690000	5,000,000.00	4,897,950.00	9,858.34	43,050.00
			05/19/2021	2.912372	4,856,777.78	97.959000	IDC-FIS	0.00
84713	RM GOV FHLB NOTES	3130AEV80	11/27/2018	2.750000	5,000,000.00	5,025,950.00	43,923.61	65,255.00
			09/06/2022	2.965325	4,991,632.50	100.519000	IDC-FIS	0.00
			Subtotal	1.871459	121,465,000.00	120,778,393.30	470,115.51	262,469.94
				1.994440	121,209,871.84	99.434729		-653,841.53

Inv Type: 23 FEDERAL NATIONAL MORTGAGE ASSO

81889	AUHSF GOV FNMA NOTE	3135G0ZA4	04/01/2014	1.875000	377,000.00	376,705.94	2,591.89	0.00
			02/19/2019	1.795148	378,398.67	99.922000	IDC-FIS	-1,692.73



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share		Curr Accr Int Price Source	Unrealized Gain	
					Current Book	Market Price		Unrealized Loss	
81890	AUHSD GOV FNMA NOTE	3135G0ZA4	04/01/2014	1.875000	6,959,000.00	6,953,571.98	47,843.20		0.00
			02/19/2019	1.795148	6,984,817.89	99.922000	IDC-FIS		-31,245.91
82119	WT GOV FNMA NOTES	3135G0ZG1	09/12/2014	1.750000	166,000.00	164,985.74	879.57		87.98
			09/12/2019	1.889799	164,897.76	99.389000	IDC-FIS		0.00
82381	RM GOV FNMA NOTES	3136FTS67	02/09/2015	1.700000	6,000,000.00	5,992,800.00	35,133.33		0.00
			02/27/2019	1.329281	6,087,180.00	99.880000	IDC-FIS		-94,380.00
82436	WT GOV FNMA NOTES	3135G0A78	03/16/2015	1.625000	170,000.00	168,308.50	1,227.78		0.00
			01/21/2020	1.627650	169,977.90	99.005000	IDC-FIS		-1,669.40
82997	GOV FNMA NOTES	3135G0J53	03/22/2016	1.000000	10,000,000.00	9,977,700.00	34,722.22		0.00
			02/26/2019	1.067074	9,980,700.00	99.777000	IDC-FIS		-3,000.00
83000	RM GOV FNMA NOTES	3136G1C98	03/28/2016	1.420000	4,000,000.00	3,950,920.00	23,035.56		0.00
			02/05/2020	1.286438	4,020,000.00	98.773000	IDC-FIS		-69,080.00
83081	GOV FNMA NOTES	3135G0J53	04/22/2016	1.000000	10,000,000.00	9,977,700.00	34,722.22		0.00
			02/26/2019	1.070042	9,980,400.00	99.777000	IDC-FIS		-2,700.00
83210	RM GOV FNMA NOTES	3136G16D6	07/12/2016	1.350000	2,465,000.00	2,420,605.35	462.19		0.00
			06/26/2020	1.070378	2,491,622.00	98.199000	IDC-FIS		-71,016.65
83474	RM GOV FNMA NOTES	3136G04H1	12/07/2016	1.700000	4,998,000.00	4,906,386.66	11,328.80		0.00
			11/13/2020	1.720219	4,994,151.54	98.167000	IDC-FIS		-87,764.88
83810	RM GOV FNMA NOTES	3135G0J20	06/29/2017	1.375000	4,000,000.00	3,902,520.00	19,097.22		0.00
			02/26/2021	1.648008	3,961,360.00	97.563000	IDC-FIS		-58,840.00
84217	GOV FNMA NOTES	3135G0S38	03/01/2018	2.000000	5,000,000.00	4,926,000.00	48,888.89		33,415.00
			01/05/2022	2.590321	4,892,585.00	98.520000	IDC-FIS		0.00
84248	RM GOV FNMA NOTES	3135G0S38	03/07/2018	2.000000	5,000,000.00	4,926,000.00	48,888.89		28,365.00
			01/05/2022	2.564557	4,897,635.00	98.520000	IDC-FIS		0.00
			Subtotal	1.479052	59,135,000.00	58,644,204.17	308,821.76		61,867.98
				1.549377	59,003,725.76	99.170042			-421,389.57

Inv Type: 27 FEDERAL FARM CREDIT BANKS

82185	RM GOV FFCB NOTES	3133EDYB2	11/04/2014	1.500000	2,000,000.00	1,999,420.00	13,750.00		9,120.00
			01/16/2019	1.620035	1,990,300.00	99.971000	IDC-FIS		0.00
82671	RM GOV FFCB NOTES	3133EE5S5	08/25/2015	1.500000	1,000,000.00	993,700.00	6,083.33		0.00
			08/05/2019	1.350014	1,005,740.00	99.370000	IDC-FIS		-12,040.00
82672	RM GOV FFCB NOTES	3133EE5S5	08/25/2015	1.500000	3,000,000.00	2,981,100.00	18,250.00		0.00
			08/05/2019	1.350014	3,017,220.00	99.370000	IDC-FIS		-36,120.00
82683	WT GOV FFCB NOTES	3133EE5Z9	09/11/2015	1.750000	170,000.00	167,801.90	1,214.79		0.00
			08/04/2020	1.730194	170,156.40	98.707000	IDC-FIS		-2,354.50



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					Current Book	Market Price		Unrealized Loss	
82926	KFPD GOV FFCB NOTES	3133EFVQ7	01/27/2016	1.250000	250,000.00	249,860.00	1,380.21		0.00
			01/22/2019	1.126024	250,907.50	99.944000	IDC-FIS		-1,047.50
82946	WT GOV FFCB NOTES	3133EC6Z2	02/12/2016	1.400000	155,000.00	151,498.55	102.47		0.00
			12/14/2020	1.320066	155,578.15	97.741000	IDC-FIS		-4,079.60
82963	GOV FFCB CALLABLE N	3133EFYS0	03/02/2016	1.150000	10,000,000.00	9,984,100.00	41,208.33		3,700.00
			02/22/2019	1.217313	9,980,400.00	99.841000	IDC-FIS		0.00
82986	RM GOV FFCB NOTES	3133EFK63	03/15/2016	1.250000	4,061,000.00	4,001,384.52	16,497.81		0.00
			03/04/2020	1.430176	4,032,857.27	98.532000	IDC-FIS		-31,472.75
82992	GOV FFCB NOTES	3133EFQ67	03/21/2016	1.160000	10,000,000.00	9,971,000.00	32,222.22		0.00
			03/21/2019	1.180075	9,994,100.00	99.710000	IDC-FIS		-23,100.00
83007	RM GOV FFCB NOTES	3133EFV20	03/30/2016	1.490000	4,000,000.00	3,941,960.00	15,065.56		0.00
			03/30/2020	1.490000	4,000,000.00	98.549000	IDC-FIS		-58,040.00
83160	GOV FFCB NOTES	3133EGCA1	06/03/2016	1.060000	10,000,000.00	9,937,600.00	8,244.44		0.00
			06/03/2019	1.140244	9,976,400.00	99.376000	IDC-FIS		-38,800.00
83190	GOV FFCB NOTES	3133EGJC0	07/01/2016	.950000	10,000,000.00	9,921,500.00	47,500.00		0.00
			07/01/2019	1.000200	9,985,200.00	99.215000	IDC-FIS		-63,700.00
83344	RM GOV FFCB NOTES	3133EGUT0	09/28/2016	1.170000	4,690,000.00	4,580,535.40	15,242.51		0.00
			09/21/2020	1.110242	4,700,880.80	97.666000	IDC-FIS		-120,345.40
83505	RM GOV FFCB NOTES	3133EGT88	12/16/2016	1.450000	2,000,000.00	1,976,700.00	1,530.56		0.00
			12/12/2019	1.640327	1,988,940.00	98.835000	IDC-FIS		-12,240.00
83725	GOV FFCB NOTES	3133EHFL2	04/26/2017	1.550000	10,000,000.00	9,868,200.00	33,583.33		0.00
			04/13/2020	1.578010	9,991,900.00	98.682000	IDC-FIS		-123,700.00
83741	GOV FFCB NOTES	3133EHHN6	05/12/2017	1.350000	10,000,000.00	9,963,100.00	22,125.00		0.00
			05/02/2019	1.430437	9,984,400.00	99.631000	IDC-FIS		-21,300.00
83767	GOV FFCB NOTES	3133EHLG6	05/30/2017	1.320000	20,000,000.00	19,901,600.00	22,733.33		0.00
			05/30/2019	1.400388	19,968,400.00	99.508000	IDC-FIS		-66,800.00
83813	GOV FFCB NOTES	3133EHQB2	07/06/2017	1.550000	10,000,000.00	9,848,600.00	75,347.22		0.00
			07/06/2020	1.560960	9,996,800.00	98.486000	IDC-FIS		-148,200.00
84191	RM GOV FFCB NOTES	3133EH6X6	02/08/2018	2.200000	3,500,000.00	3,456,810.00	36,147.22		0.00
			01/12/2022	2.455479	3,466,746.50	98.766000	IDC-FIS		-9,936.50
84218	GOV FFCB NOTES	3133EJCE7	03/01/2018	2.350000	5,000,000.00	4,978,550.00	45,368.06		0.00
			02/12/2021	2.480332	4,981,555.00	99.571000	IDC-FIS		-3,005.00
84249	RM GOV FFCB NOTES	3133EJCE7	03/07/2018	2.350000	5,000,000.00	4,978,550.00	45,368.06		0.00
			02/12/2021	2.464582	4,983,855.00	99.571000	IDC-FIS		-5,305.00
84289	RM GOV FFCB NOTES	3133EJHC6	03/29/2018	2.600000	5,000,000.00	4,993,500.00	36,111.11		0.00
			03/21/2022	2.612688	4,997,600.00	99.870000	IDC-FIS		-4,100.00
84547	KFPD GOV FFCB BOND	3133EJUM9	07/25/2018	2.600000	500,000.00	500,155.00	5,958.33		1,191.50



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					Current Book	Market Price		Unrealized Loss	
			07/16/2020	2.708286	499,288.50	100.031000	IDC-FIS		0.00
84573	RM GOV FFCB DISC NO	3133ECWH3	08/27/2018	2.100000	296,000.00	295,188.96	2,520.94		97.68
			08/05/2019	2.431326	295,471.15	99.726000	IDC-FIS		0.00
84636	GOV FFCB NOTES	3133EJB81	09/27/2018	2.730000	18,000,000.00	18,044,100.00	131,040.00		63,270.00
			03/25/2020	2.803194	17,983,560.00	100.245000	IDC-FIS		0.00
84775	GOC FFCB CALLABLE N	3133EJ2M0	12/11/2018	2.960000	20,000,000.00	20,016,000.00	32,888.89		16,000.00
			12/11/2020	2.960000	20,000,000.00	100.080000	IDC-FIS		0.00
			Subtotal	1.766280	168,622,000.00	167,702,514.33	707,483.72		93,379.18
				1.819859	168,398,256.27	99.454706			-785,686.25

Inv Type: 28 FHLMC DISCOUNT NOTES

84585	CCCSO GOV FHLMC DIS	313396CQ4	08/31/2018	2.210000	5,000,000.00	4,979,161.11	37,754.17		0.00
			03/04/2019	2.235387	4,943,215.28	99.583222	IDC-FIS		-1,808.34
84674	GOV FHLMC DISC	313396AT0	10/30/2018	2.270000	30,000,000.00	29,966,283.33	119,175.00		0.00
			01/18/2019	2.281509	29,848,666.67	99.887611	IDC-FIS		-1,558.34
84721	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	250,000.00	244,942.50	573.33		138.34
			10/18/2019	2.640946	244,230.83	97.977000	IDC-FIS		0.00
84722	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	2,300,000.00	2,253,471.00	5,274.67		1,272.66
			10/18/2019	2.640944	2,246,923.67	97.977000	IDC-FIS		0.00
84723	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	20,000,000.00	19,595,400.00	45,866.67		11,066.66
			10/18/2019	2.640944	19,538,466.67	97.977000	IDC-FIS		0.00
84724	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	150,000.00	146,965.50	344.00		83.01
			10/18/2019	2.640952	146,538.49	97.977000	IDC-FIS		0.00
84725	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	250,000.00	244,942.50	573.33		138.34
			10/18/2019	2.640946	244,230.83	97.977000	IDC-FIS		0.00
84726	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	400,000.00	391,908.00	917.33		221.34
			10/18/2019	2.640945	390,769.33	97.977000	IDC-FIS		0.00
84727	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	300,000.00	293,931.00	688.00		166.00
			10/18/2019	2.640944	293,077.00	97.977000	IDC-FIS		0.00
84728	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	4,100,000.00	4,017,057.00	9,402.67		2,268.66
			10/18/2019	2.640944	4,005,385.67	97.977000	IDC-FIS		0.00
84729	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	450,000.00	440,896.50	1,032.00		249.00
			10/18/2019	2.640944	439,615.50	97.977000	IDC-FIS		0.00
84730	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	4,800,000.00	4,702,896.00	11,008.00		2,656.00
			10/18/2019	2.640944	4,689,232.00	97.977000	IDC-FIS		0.00
84731	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	150,000.00	146,965.50	344.00		83.00



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					Current Book	Market Price		Unrealized Loss	
			10/18/2019	2.640944	146,538.50	97.977000	IDC-FIS		0.00
84732	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	2,000,000.00	1,959,540.00	4,586.67	1,106.66	
			10/18/2019	2.640944	1,953,846.67	97.977000	IDC-FIS		0.00
84733	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	150,000.00	146,965.50	344.00	83.00	
			10/18/2019	2.640944	146,538.50	97.977000	IDC-FIS		0.00
84734	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	800,000.00	783,816.00	1,834.67	442.66	
			10/18/2019	2.640944	781,538.67	97.977000	IDC-FIS		0.00
84735	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	7,100,000.00	6,956,367.00	16,282.67	3,928.66	
			10/18/2019	2.640944	6,936,155.67	97.977000	IDC-FIS		0.00
84736	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	200,000.00	195,954.00	458.67	110.66	
			10/18/2019	2.640942	195,384.67	97.977000	IDC-FIS		0.00
84737	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	2,000,000.00	1,959,540.00	4,586.67	1,106.66	
			10/18/2019	2.640944	1,953,846.67	97.977000	IDC-FIS		0.00
84738	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	600,000.00	587,862.00	1,376.00	332.00	
			10/18/2019	2.640944	586,154.00	97.977000	IDC-FIS		0.00
84739	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	700,000.00	685,839.00	1,605.33	387.34	
			10/18/2019	2.640945	683,846.33	97.977000	IDC-FIS		0.00
84740	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	400,000.00	391,908.00	917.33	221.34	
			10/18/2019	2.640945	390,769.33	97.977000	IDC-FIS		0.00
84741	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	350,000.00	342,919.50	802.67	193.66	
			10/18/2019	2.640943	341,923.17	97.977000	IDC-FIS		0.00
84742	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	1,200,000.00	1,175,724.00	2,752.00	664.00	
			10/18/2019	2.640944	1,172,308.00	97.977000	IDC-FIS		0.00
84743	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	500,000.00	489,885.00	1,146.67	276.66	
			10/18/2019	2.640943	488,461.67	97.977000	IDC-FIS		0.00
84744	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	1,100,000.00	1,077,747.00	2,522.67	608.66	
			10/18/2019	2.640944	1,074,615.67	97.977000	IDC-FIS		0.00
84745	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	850,000.00	832,804.50	1,949.33	470.34	
			10/18/2019	2.640945	830,384.83	97.977000	IDC-FIS		0.00
84746	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	300,000.00	293,931.00	688.00	166.00	
			10/18/2019	2.640944	293,077.00	97.977000	IDC-FIS		0.00
84747	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	1,300,000.00	1,273,701.00	2,981.33	719.34	
			10/18/2019	2.640944	1,270,000.33	97.977000	IDC-FIS		0.00
84748	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	150,000.00	146,965.50	344.00	83.00	
			10/18/2019	2.640944	146,538.50	97.977000	IDC-FIS		0.00
84749	PW GOV FHLMC NOTES	313396NC3	11/30/2018	2.580000	350,000.00	342,919.50	802.67	193.66	
			10/18/2019	2.640943	341,923.17	97.977000	IDC-FIS		0.00



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84756	CCCSD GOV FHLMC DIS	313396GK3	12/06/2018	2.500000	5,000,000.00	4,948,150.00	9,027.78	1,275.00
			06/03/2019	2.531468	4,937,847.22	98.963000	IDC-FIS	0.00
84789	PW GOV FHLMC DISCOU	313396LW1	12/12/2018	2.540000	1,000,000.00	982,016.67	1,411.11	361.12
			09/18/2019	2.591191	980,244.44	98.201667	IDC-FIS	0.00
84809	LUHSD GOV FHLMC DIS	313396HB2	12/14/2018	2.470000	10,000,000.00	9,885,455.56	12,350.00	1,408.34
			06/19/2019	2.502103	9,871,697.22	98.854556	IDC-FIS	0.00
			Subtotal	2.457116	104,200,000.00	102,884,830.67	301,723.41	32,481.77
				2.497670	102,553,992.17	98.737841		-3,366.68

Inv Type: 29 FHLMC NOTES

82571	RM GOV FHLMC NOTES	3137EADG1	05/27/2015	1.750000	3,000,000.00	2,990,490.00	4,520.83	0.00
			05/30/2019	1.379985	3,043,140.00	99.683000	IDC-FIS	-52,650.00
82762	RM GOV FHLMC NOTES	3137EADM8	10/26/2015	1.250000	6,000,000.00	5,938,020.00	18,541.67	0.00
			10/02/2019	1.310124	5,986,200.00	98.967000	IDC-FIS	-48,180.00
82927	KFPD GOV FHLMC NOTE	3137EADM8	01/25/2016	1.250000	250,000.00	247,417.50	772.57	0.00
			10/02/2019	1.330187	249,280.00	98.967000	IDC-FIS	-1,862.50
83006	GOV FHLMC NOTES	3134G8PD5	03/30/2016	1.350000	10,000,000.00	9,901,500.00	34,125.00	0.00
			09/30/2019	1.350000	10,000,000.00	99.015000	IDC-FIS	-98,500.00
83039	GOV FHLMC NOTES	3134G8W21	04/08/2016	1.375000	5,000,000.00	4,938,200.00	190.99	0.00
			12/30/2019	1.375000	5,000,000.00	98.764000	IDC-FIS	-61,800.00
83172	GOV FHLMC NOTES	3134G9QW0	06/14/2016	1.280000	10,000,000.00	9,942,200.00	6,044.44	0.00
			06/14/2019	1.280000	10,000,000.00	99.422000	IDC-FIS	-57,800.00
83345	WLT GOV FHLMC NOTES	3137EAEC9	09/28/2016	1.125000	173,000.00	167,085.13	751.47	0.00
			08/12/2021	1.250127	171,979.30	96.581000	IDC-FIS	-4,894.17
83809	RM GOV FHLMC NOTES	3134GBTQ5	06/29/2017	1.500000	4,000,000.00	3,935,800.00	27,666.66	0.00
			07/15/2020	1.567587	3,992,000.00	98.395000	IDC-FIS	-56,200.00
83979	GOV FHLMC NOTES	3134GBW81	11/22/2017	2.350000	10,000,000.00	9,867,700.00	25,458.33	0.00
			11/22/2022	2.350000	10,000,000.00	98.677000	IDC-FIS	-132,300.00
84250	WT GOV FHLMC NOTES	3134GBA69	03/07/2018	2.375000	158,000.00	157,015.66	1,480.15	1,004.41
			08/09/2022	2.678470	156,011.25	99.377000	IDC-FIS	0.00
84379	RM GOV FHLMC NOTES	3137EADZ9	04/30/2018	1.125000	251,000.00	250,063.77	596.13	1,726.88
			04/15/2019	2.250071	248,336.89	99.627000	IDC-FIS	0.00
			Subtotal	1.568700	48,832,000.00	48,335,492.06	120,148.24	2,731.29
				1.566079	48,846,947.44	98.983232		-514,186.67



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
Inv Type: 43 FHLB DISCOUNT NOTES								
84568	PW GOV FHLB DISC	313384BX6	08/17/2018	2.160000	500,000.00	495,477.50	2,760.22	0.00
			05/15/2019	1.466643	494,540.00	99.095500	IDC-FIS	-1,822.72
84588	CCCSO GOV FHLB DISC	313384CS6	09/06/2018	2.240000	5,000,000.00	4,978,488.89	36,400.00	0.00
			03/06/2019	2.265515	4,943,688.89	99.569778	IDC-FIS	-1,600.00
84631	GOV FHLB DISC	313384AB5	09/25/2018	2.200000	30,000,000.00	29,998,016.67	179,666.67	0.00
			01/02/2019	2.213391	29,818,500.00	99.993389	IDC-FIS	-150.00
84777	GOV FHLB DISC	313384FK0	12/11/2018	2.430000	30,000,000.00	29,738,775.00	42,525.00	0.00
			05/10/2019	2.454855	29,696,250.00	99.129250	IDC-FIS	0.00
84782	GOV FHLB DISCO	313384AJ8	12/13/2018	2.300000	30,000,000.00	29,984,133.33	36,416.67	0.00
			01/09/2019	2.303974	29,948,250.00	99.947111	IDC-FIS	-533.34
84811	PW GOV FHLB DISC	313384BA6	12/19/2018	2.330000	583,000.00	582,074.97	489.48	0.00
			01/25/2019	2.330574	581,606.87	99.841333	IDC-FIS	-21.38
84812	PW GOV FHLB DISC	313384PZ6	12/19/2018	2.560000	512,000.00	499,886.08	473.32	83.05
			12/02/2019	2.624958	499,329.71	97.634000	IDC-FIS	0.00
84816	CCCSO GOV FHLB DISC	313384DV8	12/21/2018	2.425000	5,000,000.00	4,969,287.50	3,704.86	0.00
			04/02/2019	2.441777	4,965,645.83	99.385750	IDC-FIS	-63.19
84817	CCCSO GOV FHLB DISC	31334DG15	12/21/2018	2.400000	5,000,000.00	4,973,783.33	3,666.67	0.00
			03/20/2019	2.414325	4,970,333.33	99.475667	IDC-FIS	-216.67
84819	CCCSO GOV FHLB DISC	313384DJ5	12/24/2018	2.410000	5,000,000.00	4,973,111.11	2,677.78	0.00
			03/22/2019	2.424282	4,970,544.44	99.462222	IDC-FIS	-111.11
84820	CCCSO GOV FHLB DISC	313384DH9	12/24/2018	2.400000	5,000,000.00	4,973,447.22	2,666.67	0.00
			03/21/2019	2.414001	4,971,000.00	99.468944	IDC-FIS	-219.45
84821	CCCSO GOV FHLB DISC	313384JL4	12/24/2018	2.490000	5,000,000.00	4,931,544.44	2,766.67	1,402.77
			07/22/2019	2.526700	4,927,375.00	98.630889	IDC-FIS	0.00
84822	CCCSO GOV FHLB DISC	313384JM2	12/24/2018	2.490000	5,000,000.00	4,931,205.56	2,766.67	1,409.72
			07/23/2019	2.526878	4,927,029.17	98.624111	IDC-FIS	0.00
			Subtotal	2.337339	126,595,000.00	126,029,231.60	316,980.68	2,895.54
				2.351101	125,714,093.24	99.553088		-4,737.86

Inv Type: 71 COMMERCIAL PAPER DISCOUNT

84587	CCCSO CP TOYOTA MOT	89233HQ49	09/06/2018	2.400000	4,000,000.00	3,981,744.44	31,200.00	0.00
			03/04/2019	2.428986	3,952,266.67	99.543611	IDC-FIS	-1,722.23
84627	CP JP MORGAN SECURI	46640QTM3	09/24/2018	2.700000	30,000,000.00	29,602,425.00	222,750.00	0.00
			06/21/2019	2.755805	29,392,500.00	98.674750	IDC-FIS	-12,825.00



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share		Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain	
					Current Book				Unrealized Loss	
84630	CP STANDARD CHARTER	85324UNR0	09/25/2018	2.435000	30,000,000.00		29,949,000.00	198,858.33		0.00
			01/25/2019	2.455261	29,752,441.67		99.830000	IDC-FIS		-2,300.00
84638	CP EXXON MOBIL CORP	30229BNA1	10/02/2018	2.220000	30,000,000.00		29,980,875.00	168,350.00		0.00
			01/10/2019	2.233775	29,815,000.00		99.936250	IDC-FIS		-2,475.00
84639	CP JP MORGAN SECURI	46640QR11	10/02/2018	2.570000	30,000,000.00		29,792,250.00	194,891.67		0.00
			04/01/2019	2.603643	29,612,358.33		99.307500	IDC-FIS		-15,000.00
84658	CP CREDIT AGRICOLE	22533UNE9	10/22/2018	2.410000	30,000,000.00		29,972,375.00	142,591.67		0.00
			01/14/2019	2.423629	29,831,300.00		99.907917	IDC-FIS		-1,516.67
84659	CP TOYOTA MOTOR CRE	89233HNJ9	10/22/2018	2.410000	30,000,000.00		29,963,875.00	142,591.66		0.00
			01/18/2019	2.424282	29,823,266.67		99.879583	IDC-FIS		-1,983.33
84660	PW CP TOYOTA MOTOR	89233HRJ5	10/22/2018	2.610000	800,000.00		793,413.56	4,118.00		0.00
			04/18/2019	2.644122	789,676.00		99.176694	IDC-FIS		-380.44
84664	CP JP MORGAN SECURI	46640QPF2	10/23/2018	2.580000	30,000,000.00		29,904,375.00	150,500.00		1,125.00
			02/15/2019	2.601440	29,752,750.00		99.681250	IDC-FIS		0.00
84665	CP JP MORGAN SECURI	46640QPR6	10/25/2018	2.580000	30,000,000.00		29,883,125.00	146,200.00		1,375.00
			02/25/2019	2.602945	29,735,550.00		99.610417	IDC-FIS		0.00
84675	CP SOCIETE GENERALE	83369CNW0	10/30/2018	2.460000	30,000,000.00		29,938,375.00	129,150.00		0.00
			01/30/2019	2.475563	29,811,400.00		99.794583	IDC-FIS		-2,175.00
84678	CP SOCIETE GENERALE	83369CNJ9	11/01/2018	2.320000	30,000,000.00		29,963,875.00	117,933.33		0.00
			01/18/2019	2.331721	29,849,200.00		99.879583	IDC-FIS		-3,258.33
84680	CP NORDEA BANK	65558KNX8	10/31/2018	2.365000	30,000,000.00		29,936,250.00	122,191.67		0.00
			01/31/2019	2.379381	29,818,683.33		99.787500	IDC-FIS		-4,625.00
84681	PW CP MUFG UNION BA	62478YS17	11/02/2018	2.570000	1,500,000.00		1,486,050.00	6,425.00		0.00
			05/01/2019	2.603454	1,480,725.00		99.070000	IDC-FIS		-1,100.00
84687	CP TOYOTA MOTOR CRE	89233HP81	11/02/2018	2.540000	30,000,000.00		29,919,250.00	127,000.00		0.00
			02/08/2019	2.557685	29,792,566.67		99.730833	IDC-FIS		-316.67
84689	CP JP MORGAN SECURI	46640QQN4	11/07/2018	2.720000	15,000,000.00		14,911,666.67	62,333.33		2,333.34
			03/22/2019	2.748030	14,847,000.00		99.411111	IDC-FIS		0.00
84692	CP MUFG BANK LTD	62479MP80	11/09/2018	2.580000	30,000,000.00		29,919,250.00	113,950.00		950.00
			02/08/2019	2.596936	29,804,350.00		99.730833	IDC-FIS		0.00
84694	PW CP TOYOTA MOTOR	89233HSE5	11/15/2018	2.740000	800,000.00		791,754.00	2,861.78		0.00
			05/14/2019	2.778059	789,040.00		98.969250	IDC-FIS		-147.78
84695	CP JP MORGAN	46640QPR6	11/16/2018	2.650000	30,000,000.00		29,883,125.00	101,583.33		4,583.34
			02/25/2019	2.669850	29,776,958.33		99.610417	IDC-FIS		0.00
84701	CP CREDIT AGRICOLE	22533UQS5	11/21/2018	2.680000	30,000,000.00		29,814,500.00	91,566.67		2,100.00
			03/26/2019	2.705173	29,720,833.33		99.381667	IDC-FIS		0.00
84702	CP CREDIT AGRICOLE	22533UQR7	11/21/2018	2.680000	30,000,000.00		29,816,708.33	91,566.67		2,074.99



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					Current Book	Market Price			Unrealized Gain	Unrealized Loss
			03/25/2019	2.704970		29,723,066.67	99.389028	IDC-FIS		0.00
84703	CP TOYOTA MOTOR CRE	89233HQB3	11/21/2018	2.650000		30,000,000.00	29,847,625.00	90,541.67		0.00
			03/11/2019	2.671633		29,757,083.33	99.492083	IDC-FIS		0.00
84710	CP STANDARD CHARTER	85324UQT3	11/26/2018	2.700000		30,000,000.00	29,812,291.67	81,000.00		3,541.67
			03/27/2019	2.724727		29,727,750.00	99.374306	IDC-FIS		0.00
84711	CP MUFG BK LTD NY	62479MNU3	11/27/2018	2.540000		30,000,000.00	29,942,625.00	74,083.33		0.00
			01/28/2019	2.551160		29,868,766.67	99.808750	IDC-FIS		-225.00
84714	CP CREDIT AGRICOLE	22533URC9	11/29/2018	2.710000		30,000,000.00	29,766,858.33	74,525.00		0.00
			04/12/2019	2.737615		29,697,383.33	99.222861	IDC-FIS		-5,050.00
84716	CP TORONTO DOMINION	89119BRA6	11/28/2018	2.680000		30,000,000.00	29,771,475.00	75,933.33		0.00
			04/10/2019	2.706800		29,702,966.67	99.238250	IDC-FIS		-7,425.00
84717	CP CREDIT AGRICOLE	22533UQ89	11/28/2018	2.610000		30,000,000.00	29,854,250.00	73,950.00		0.00
			03/08/2019	2.629061		29,782,500.00	99.514167	IDC-FIS		-2,200.00
84720	CP JP MORGAN SECURI	46640QRR4	11/30/2018	2.820000		30,000,000.00	29,736,850.00	75,200.00		4,750.00
			04/25/2019	2.852625		29,656,900.00	99.122833	IDC-FIS		0.00
84758	PW CP TOYOTA MOTOR	89233HT38	12/06/2018	2.820000		4,300,000.00	4,249,012.75	8,757.67		548.25
			06/03/2019	2.860104		4,239,706.83	98.814250	IDC-FIS		0.00
84759	PW CP TOYOTA MOTOR	89233HT38	12/06/2018	2.820000		1,100,000.00	1,086,956.75	2,240.33		140.26
			06/03/2019	2.860105		1,084,576.16	98.814250	IDC-FIS		0.00
84760	PW CP TOYOTA MOTOR	89233HT38	12/06/2018	2.820000		1,000,000.00	988,142.50	2,036.67		127.51
			06/03/2019	2.860106		985,978.32	98.814250	IDC-FIS		0.00
84767	CP SOCIETE GENERALE	83369CRA4	12/07/2018	2.730000		30,000,000.00	29,771,475.00	56,875.00		0.00
			04/10/2019	2.755915		29,717,900.00	99.238250	IDC-FIS		-3,300.00
84768	CP SOCIETE GENERALE	83369CR89	12/07/2018	2.730000		30,000,000.00	29,776,091.67	56,875.00		0.00
			04/08/2019	2.755493		29,722,450.00	99.253639	IDC-FIS		-3,233.33
84773	CP CREDIT SUISSE NY	2254EBRA1	12/10/2018	2.770000		30,000,000.00	29,771,475.00	50,783.33		0.00
			04/10/2019	2.796032		29,720,691.67	99.238250	IDC-FIS		0.00
84776	CP CREDIT SUISSE NY	2254EBRF0	12/11/2018	2.770000		30,000,000.00	29,759,933.33	48,475.00		0.00
			04/15/2019	2.796901		29,711,458.33	99.199778	IDC-FIS		0.00
84778	CP NORDEA BANK	65558KQB3	12/11/2018	2.740000		30,000,000.00	29,847,625.00	47,950.00		5,175.00
			03/11/2019	2.758898		29,794,500.00	99.492083	IDC-FIS		0.00
84779	CP STANDARD CHARTER	85324URS4	12/11/2018	2.760000		30,000,000.00	29,734,541.67	48,300.00		0.00
			04/26/2019	2.789081		29,687,200.00	99.115139	IDC-FIS		-958.33
84788	CP JP MORGAN SECURI	46640QQC8	12/12/2018	2.780000		30,000,000.00	29,845,416.67	46,333.33		7,583.34
			03/12/2019	2.799456		29,791,500.00	99.484722	IDC-FIS		0.00
84790	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000		5,450,000.00	5,422,318.54	8,645.56		725.41
			03/11/2019	2.768824		5,413,359.26	99.492083	IDC-FIS		0.00



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					Current Book	Market Price		Unrealized Loss	
84791	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	5,300,000.00	5,273,080.42	8,407.61		705.45
			03/11/2019	2.768824	5,264,367.72	99.492083	IDC-FIS		0.00
84792	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	500,000.00	497,460.42	793.17		66.56
			03/11/2019	2.768828	496,638.46	99.492083	IDC-FIS		0.00
84793	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	800,000.00	795,936.67	1,269.07		106.49
			03/11/2019	2.768825	794,621.54	99.492083	IDC-FIS		0.00
84794	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	1,900,000.00	1,890,349.58	3,014.05		252.89
			03/11/2019	2.768824	1,887,226.17	99.492083	IDC-FIS		0.00
84795	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	2,290,000.00	2,278,368.71	3,632.73		304.80
			03/11/2019	2.768824	2,274,604.17	99.492083	IDC-FIS		0.00
84796	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	340,000.00	338,273.08	539.35		45.26
			03/11/2019	2.768827	337,714.15	99.492083	IDC-FIS		0.00
84797	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	3,200,000.00	3,183,746.67	5,076.30		425.93
			03/11/2019	2.768825	3,178,486.17	99.492083	IDC-FIS		0.00
84798	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	700,000.00	696,444.58	1,110.44		93.17
			03/11/2019	2.768825	695,293.85	99.492083	IDC-FIS		0.00
84799	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	2,800,000.00	2,785,778.33	4,441.76		372.68
			03/11/2019	2.768824	2,781,175.40	99.492083	IDC-FIS		0.00
84800	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	4,000,000.00	3,979,683.33	6,345.37		532.40
			03/11/2019	2.768824	3,973,107.72	99.492083	IDC-FIS		0.00
84801	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	24,000,000.00	23,878,100.00	38,072.22		3,194.44
			03/11/2019	2.768824	23,838,646.30	99.492083	IDC-FIS		0.00
84802	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	500,000.00	497,460.42	793.17		66.56
			03/11/2019	2.768828	496,638.46	99.492083	IDC-FIS		0.00
84803	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	4,190,000.00	4,168,718.29	6,646.77		557.70
			03/11/2019	2.768824	4,161,830.33	99.492083	IDC-FIS		0.00
84804	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	415,000.00	412,892.15	658.33		55.24
			03/11/2019	2.768821	412,209.93	99.492083	IDC-FIS		0.00
84805	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	2,265,000.00	2,253,495.69	3,593.07		301.47
			03/11/2019	2.768823	2,249,772.25	99.492083	IDC-FIS		0.00
84806	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	5,000,000.00	4,974,604.17	7,931.71		665.52
			03/11/2019	2.768825	4,966,384.64	99.492083	IDC-FIS		0.00
84807	PW CP TOYOTA MOTOR	89233HQB3	12/12/2018	2.750000	5,000,000.00	4,974,604.17	7,931.71		665.52
			03/11/2019	2.768825	4,966,384.64	99.492083	IDC-FIS		0.00
84814	CP TORONTO DOMINION	89119BQL3	12/20/2018	2.795000	30,000,000.00	29,827,750.00	27,950.00		9,425.00
			03/20/2019	2.814667	29,790,375.00	99.425833	IDC-FIS		0.00
			Subtotal	2.622925	1,027,150,000.00	1,021,895,972.56	3,419,325.16		54,970.19



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				2.645398	1,018,499,080.14	99.488485		-72,217.11

Inv Type: 72 NEGOTIABLE CERT OF DEPOSIT

84139	KFPD YCD BNP PARIBA	05576T2D0	01/16/2018	2.050000	500,000.00	499,907.19	9,965.28	0.00
			01/16/2019	2.050000	500,000.00	99.981438	IDC-FIS	-92.81
84141	PW YCD BNP PARIBAS	05576T2F5	01/19/2018	2.150000	1,500,000.00	1,499,760.29	31,085.42	0.00
			01/18/2019	2.150000	1,500,000.00	99.984019	IDC-FIS	-239.71
84353	AUHSD NCD UNION BAN	62478TD55	04/20/2018	2.340000	1,500,000.00	1,498,329.23	24,960.00	0.00
			04/18/2019	2.340000	1,500,000.00	99.888616	IDC-FIS	-1,670.77
84361	AUHSD NCD UNION BAN	62478TD55	04/20/2018	2.340000	120,000.00	119,866.34	1,996.80	0.00
			04/18/2019	2.340000	120,000.00	99.888616	IDC-FIS	-133.66
84492	AUHSD NCD MUFG UNIO	62478TG94	06/14/2018	2.400000	410,000.00	409,575.78	5,494.00	0.00
			05/03/2019	2.400000	410,000.00	99.896531	IDC-FIS	-424.22
84633	YCD BANK OF MONTREA	06370RLB3	09/26/2018	2.450000	30,000,000.00	30,000,295.12	198,041.67	295.12
			01/25/2019	2.450000	30,000,000.00	100.000984	IDC-FIS	0.00
84634	YCD STANDARD CHARTE	85325TQ40	09/26/2018	2.460000	30,000,000.00	30,000,581.88	198,850.00	581.88
			01/29/2019	2.460000	30,000,000.00	100.001940	IDC-FIS	0.00
84635	YCD TORONTO DOMINIO	89114MGH4	09/27/2018	2.440000	30,000,000.00	30,000,088.22	195,200.00	88.22
			01/24/2019	2.440000	30,000,000.00	100.000294	IDC-FIS	0.00
84666	YCD STANDARD CHARTE	85325TT21	10/25/2018	2.600000	30,000,000.00	30,007,824.07	147,333.33	7,824.07
			02/25/2019	2.600000	30,000,000.00	100.026080	IDC-FIS	0.00
84672	NCD MUFG UNION BANK	62478TP45	10/26/2018	2.410000	25,000,000.00	24,999,842.05	112,131.94	0.00
			01/11/2019	2.410000	25,000,000.00	99.999368	IDC-FIS	-157.95
84673	YCD MUFG BANK LTD N	55379WQQ2	10/26/2018	2.470000	25,000,000.00	25,000,379.21	114,923.61	379.21
			01/14/2019	2.470000	25,000,000.00	100.001517	IDC-FIS	0.00
84676	YCD BANK OF MONTREA	06370RMY2	11/01/2018	2.520000	30,000,000.00	30,002,390.48	128,100.00	2,390.48
			02/01/2019	2.520000	30,000,000.00	100.007968	IDC-FIS	0.00
84682	PW NCD MUFG UNION B	62478TQ28	11/02/2018	2.810000	1,610,000.00	1,609,025.01	7,540.17	0.00
			11/01/2019	2.810000	1,610,000.00	99.939441	IDC-FIS	-974.99
84696	YCD NORDEA BANK	65558TAP0	11/16/2018	2.590000	30,000,000.00	30,005,659.80	99,283.33	5,659.80
			02/11/2019	2.590000	30,000,000.00	100.018866	IDC-FIS	0.00
84697	YCD NORDEA BANK	65558TAR6	11/16/2018	2.580000	30,000,000.00	30,004,681.05	98,900.00	4,681.05
			02/06/2019	2.580000	30,000,000.00	100.015604	IDC-FIS	0.00
84704	YCD TORONTO DOMINIO	89114MMV6	11/21/2018	2.630000	25,000,000.00	25,009,120.10	74,881.94	9,120.10
			03/06/2019	2.630000	25,000,000.00	100.036480	IDC-FIS	0.00
84705	YCD TORONTO DOMINIO	89114MMX2	11/21/2018	2.630000	30,000,000.00	30,011,279.36	89,858.33	11,279.36



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					Current Book	Market Price			Unrealized Gain	Unrealized Loss
			03/08/2019	2.630000		30,000,000.00	100.037598	IDC-FIS		0.00
84715	YCD NORDEA BANK	65558TBJ3	11/28/2018	2.730000		30,000,000.00	30,004,103.86	77,350.00		4,103.86
			04/03/2019	2.730000		30,000,000.00	100.013680	IDC-FIS		0.00
84718	YCD CREDIT AGRICOLE	22535CAS0	11/30/2018	2.760000		30,000,000.00	30,007,057.23	73,600.00		7,057.23
			04/12/2019	2.760000		30,000,000.00	100.023524	IDC-FIS		0.00
84750	YCD STANDARD CHARTE	85325TV44	12/04/2018	2.790000		30,000,000.00	30,009,652.09	65,100.00		9,652.09
			04/12/2019	2.790000		30,000,000.00	100.032174	IDC-FIS		0.00
84751	YCD STANDARD CHARTE	85325TV51	12/04/2018	2.790000		25,000,000.00	25,007,965.14	54,250.00		7,965.14
			04/11/2019	2.790000		25,000,000.00	100.031861	IDC-FIS		0.00
84752	YCD BANK OF MONTREAL	06370RPU7	12/04/2018	2.780000		25,000,000.00	25,007,270.36	54,055.56		7,270.36
			04/11/2019	2.780000		25,000,000.00	100.029081	IDC-FIS		0.00
84753	YCD BANK OF MONTREAL	06370RPT0	12/04/2018	2.780000		30,000,000.00	30,008,810.16	64,866.67		8,810.16
			04/12/2019	2.780000		30,000,000.00	100.029367	IDC-FIS		0.00
84762	YCD BANK OF MONTREAL	06370RQE2	12/06/2018	2.780000		30,000,000.00	30,008,758.88	60,233.33		8,758.88
			04/11/2019	2.780000		30,000,000.00	100.029196	IDC-FIS		0.00
84763	YCD BANK OF MONTREAL	06370RQC6	12/06/2018	2.780000		30,000,000.00	30,008,844.95	60,233.33		8,844.95
			04/12/2019	2.780000		30,000,000.00	100.029483	IDC-FIS		0.00
84764	YCD MUFG BANK LTD N	55379WTL0	12/06/2018	2.770000		30,000,000.00	30,007,925.02	60,016.67		7,925.02
			04/11/2019	2.770000		30,000,000.00	100.026417	IDC-FIS		0.00
84765	YCD MUFG BANK LTD N	55379WTN6	12/06/2018	2.770000		30,000,000.00	30,008,002.89	60,016.67		8,002.89
			04/12/2019	2.770000		30,000,000.00	100.026676	IDC-FIS		0.00
84771	YCD NORDEA BANK	65558TBT1	12/10/2018	2.770000		30,000,000.00	30,008,307.80	50,783.33		8,307.80
			04/15/2019	2.770000		30,000,000.00	100.027693	IDC-FIS		0.00
84772	YCD MUFG BK	55379WTT3	12/10/2018	2.770000		30,000,000.00	30,008,307.80	50,783.33		8,307.80
			04/15/2019	2.770000		30,000,000.00	100.027693	IDC-FIS		0.00
84780	YCD TORONTO DOMINIO	89114MQK6	12/13/2018	2.770000		30,000,000.00	30,020,698.72	43,858.33		20,698.72
			03/13/2019	2.770000		30,000,000.00	100.068996	IDC-FIS		0.00
84781	YCD STANDARD CHARTE	85325TW76	12/13/2018	2.800000		30,000,000.00	30,022,487.88	44,333.33		22,487.88
			03/13/2019	2.800000		30,000,000.00	100.074960	IDC-FIS		0.00
84813	YCD STANDARD CHARTE	85325TX34	12/19/2018	2.800000		30,000,000.00	30,024,425.12	30,333.33		24,425.12
			03/19/2019	2.800000		30,000,000.00	100.081417	IDC-FIS		0.00
84815	YCD BANK OF MONTREAL	06370RSJ9	12/20/2018	2.800000		30,000,000.00	30,024,748.93	28,000.00		24,748.93
			03/20/2019	2.800000		30,000,000.00	100.082496	IDC-FIS		0.00
84823	YCD MUFG BANK LTD N	55379WUX2	12/27/2018	2.770000		30,000,000.00	30,024,886.09	11,541.67		24,886.09
			03/27/2019	2.770000		30,000,000.00	100.082954	IDC-FIS		0.00
84824	YCD BANK OF MONTREAL	06370RSZ3	12/27/2018	2.780000		30,000,000.00	30,025,598.44	11,583.33		25,598.44
			03/27/2019	2.780000		30,000,000.00	100.085328	IDC-FIS		0.00



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84825	YCD NORDEA BANK NY	65558TCM5	12/27/2018	2.770000	30,000,000.00	30,024,310.59	11,541.67	24,310.59	
			03/25/2019	2.770000	30,000,000.00	100.081035	IDC-FIS	0.00	
			Subtotal		2.684808	880,640,000.00	880,940,767.13	2,451,026.37	304,461.24
					2.684808	880,640,000.00	100.034153	-3,694.11	

Inv Type: 75 CORPORATE NOTES

82975	CORP WELLS FARGO &	949746RS2	03/07/2016	2.500000	5,000,000.00	4,917,850.00	40,625.00	0.00
			03/04/2021	2.543964	4,989,750.00	98.357000	IDC-FIS	-71,900.00
82985	CORP EXXON MOBIL CO	30231GAP7	03/15/2016	1.708000	3,500,000.00	3,493,770.00	19,926.67	0.00
			03/01/2019	1.708000	3,500,000.00	99.822000	IDC-FIS	-6,230.00
83151	CORP CHEVRON	166764BH2	05/26/2016	1.561000	5,000,000.00	4,973,000.00	9,756.25	0.00
			05/16/2019	1.657877	4,986,000.00	99.460000	IDC-FIS	-13,000.00
83273	CORP ROYAL BANK OF	78012KRK5	07/29/2016	1.500000	5,000,000.00	4,963,200.00	31,666.67	0.00
			07/29/2019	1.500000	5,000,000.00	99.264000	IDC-FIS	-36,800.00
83592	CORP MICROSOFT CORP	594918BV5	02/06/2017	1.850000	10,000,000.00	9,927,400.00	74,513.89	0.00
			02/06/2020	1.850000	10,000,000.00	99.274000	IDC-FIS	-72,600.00
83732	CORP MICROSOFT CORP	594918BP8	05/04/2017	1.550000	8,549,000.00	8,305,097.03	52,635.72	0.00
			08/08/2021	2.010124	8,389,048.21	97.147000	IDC-FIS	-83,951.18
83742	CORP APPLE INC	037833CS7	05/12/2017	1.800000	10,000,000.00	9,874,000.00	25,000.00	0.00
			05/11/2020	1.829955	9,991,300.00	98.740000	IDC-FIS	-117,300.00
84156	CORP TOYOTA MOTOR C	89236TDM4	01/24/2018	1.700000	8,000,000.00	7,998,320.00	64,977.78	19,840.00
			01/09/2019	1.984629	7,978,480.00	99.979000	IDC-FIS	0.00
84184	CORP WELLS FARGO BA	94988J5L7	02/06/2018	2.400000	10,000,000.00	9,914,900.00	110,666.67	0.00
			01/15/2020	2.469417	9,986,900.00	99.149000	IDC-FIS	-72,000.00
84189	CORP JOHNSON & JOHN	478160CH5	02/12/2018	1.950000	16,850,000.00	16,603,147.50	46,548.13	0.00
			11/10/2020	2.295016	16,695,991.00	98.535000	IDC-FIS	-92,843.50
84370	MICROSOFT CORP	594918BA1	04/26/2018	2.375000	10,000,000.00	9,878,800.00	91,701.39	130,100.00
			02/12/2022	3.081219	9,748,700.00	98.788000	IDC-FIS	0.00
84387	MICROSOFT CORP	594918BG8	05/03/2018	2.000000	8,000,000.00	7,910,880.00	25,777.78	45,360.00
			11/03/2020	2.699874	7,865,520.00	98.886000	IDC-FIS	0.00
84499	CORP WALMART INC	931142DY6	06/22/2018	1.750000	15,000,000.00	14,894,700.00	59,791.67	59,355.00
			10/09/2019	2.615066	14,835,345.00	99.298000	IDC-FIS	0.00
84504	CORP WALMART INC	931142DY6	06/25/2018	1.750000	5,000,000.00	4,964,900.00	19,930.56	19,440.00
			10/09/2019	2.615073	4,945,460.00	99.298000	IDC-FIS	0.00
84508	CORP APPLE INC	037833BS8	06/26/2018	2.250000	20,000,000.00	19,765,600.00	160,000.00	86,200.00
			02/23/2021	2.880031	19,679,400.00	98.828000	IDC-FIS	0.00



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					Current Book	Market Price			Unrealized Loss	Unrealized Gain
84528	CORP TOYOTA MOTOR C	89236TDZ5	07/03/2018	2.000000	8,200,000.00	7,920,462.00	911.11			0.00
			12/29/2020	3.100913	7,985,652.00	96.591000	IDC-FIS			-65,190.00
84549	CORP WELLS FARGO BA	94988J5D5	07/18/2018	1.750000	10,000,000.00	9,949,200.00	17,986.11			26,600.00
			05/24/2019	2.675824	9,922,600.00	99.492000	IDC-FIS			0.00
84590	CORP JOHNSON AND JO	478160CD4	09/05/2018	2.250000	10,284,000.00	10,031,733.48	75,844.50			0.00
			03/03/2022	2.844617	10,083,719.10	97.547000	IDC-FIS			-50,700.12
84596	CORP JOHNSON AND JO	478160CD4	09/07/2018	2.250000	10,000,000.00	9,754,700.00	73,750.00			0.00
			03/03/2022	2.867054	9,799,000.00	97.547000	IDC-FIS			-41,800.00
84622	CORP APPLE INC	037833BS8	09/20/2018	2.250000	10,000,000.00	9,882,800.00	80,000.00			52,480.00
			02/23/2021	2.980040	9,847,195.00	98.828000	IDC-FIS			0.00
84646	CORP WALMART INC	931142DY6	10/09/2018	1.750000	20,000,000.00	19,859,600.00	79,722.22			49,500.00
			10/09/2019	2.718905	19,810,100.00	99.298000	IDC-FIS			0.00
84649	CORP EXXON MOBIL CO	30231GAV4	10/11/2018	2.222000	12,640,000.00	12,457,984.00	93,620.27			83,798.40
			03/01/2021	3.142000	12,405,392.36	98.560000	IDC-FIS			0.00
84677	CORP ORACLE CORP	68389XAX3	11/01/2018	2.250000	20,000,000.00	19,905,600.00	103,750.00			11,440.00
			10/08/2019	2.826041	19,922,910.00	99.528000	IDC-FIS			0.00
84761	CORP APPLE INC	037833AR1	12/06/2018	2.850000	15,000,000.00	15,018,300.00	65,312.50			115,560.00
			05/06/2021	3.130008	14,938,365.00	100.122000	IDC-FIS			0.00
			Subtotal	2.056608	256,023,000.00	253,165,944.01	1,424,414.89			699,673.40
				2.605199	253,306,827.67	98.884063				-724,314.80

Inv Type: 99 MONEY MARKET ACCOUNTS

83381	AUHS D MM DREYFUS TR	X9USDRE0	08/08/2016	.000000	0.00	0.00	0.00			0.00
			01/01/2019	.000000	0.00	.000000	BOOK			0.00
			Subtotal	.000000	0.00	0.00	0.00			0.00
				.000000	0.00	.000000				0.00

Inv Type: 1000 TD WITH CALC CODE OF CSC-00

83754	CCCCD CD BERTA KAMM	121101042	05/24/2017	.400000	3,397.22	3,397.22	22.16			0.00
			05/24/2020	.400000	3,397.22	100.000000	BOOK			0.00
			Subtotal	.400000	3,397.22	3,397.22	22.16			0.00
				.400000	3,397.22	100.000000				0.00

Grand Total	Count 276			2.414342	3,203,274,397.22	3,189,017,758.45	11,346,258.03			2,024,171.49
				2.491226	3,186,390,476.30	99.554935				-3,571,581.69



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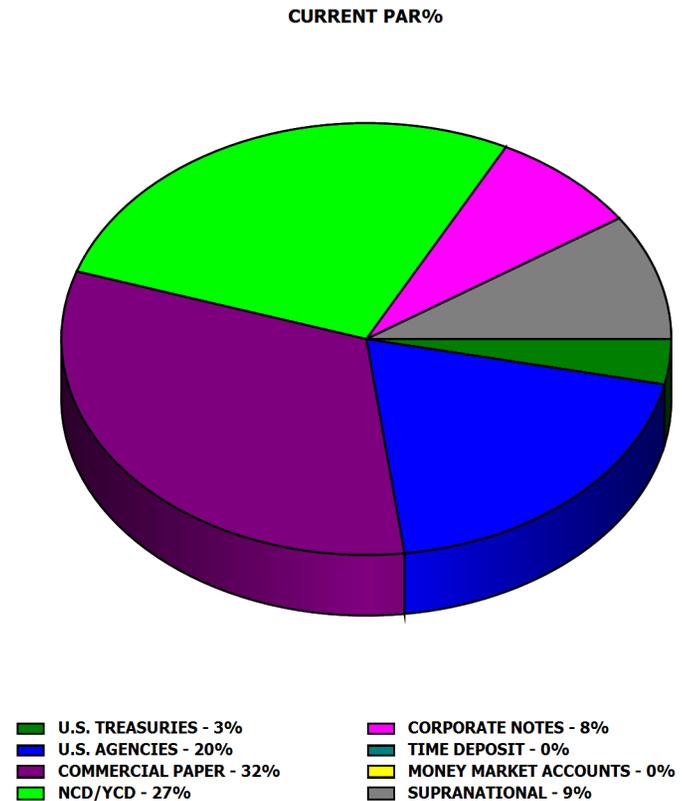
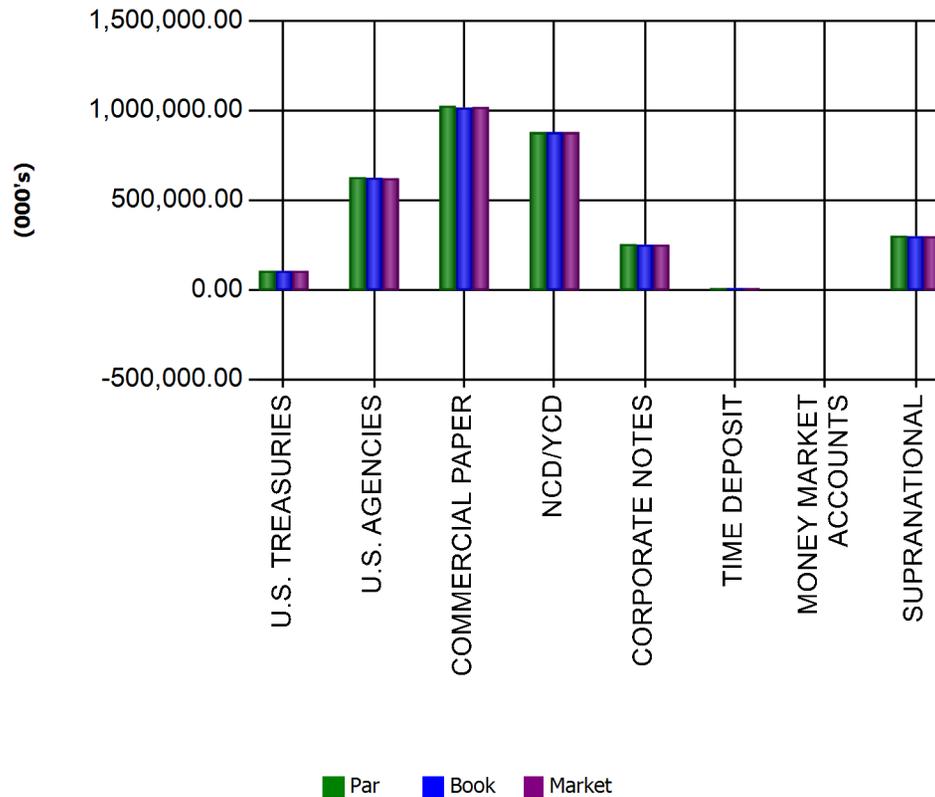
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Assets (000's)	Current Par	Current Book	Market	MKT/Book	Un Gain/Loss	Yield
U.S. TREASURIES	108,130.00	107,316.25	107,605.84	100.27 %	96.80	2.45 %
U.S. AGENCIES	628,849.00	625,726.89	624,374.67	99.78 %	-1,927.38	2.03 %
COMMERCIAL PAPER	1,027,150.00	1,018,499.08	1,021,895.97	100.33 %	-17.25	2.65 %
NCD/YCD	880,640.00	880,640.00	880,940.77	100.03 %	300.77	2.68 %
CORPORATE NOTES	256,023.00	253,306.83	253,165.94	99.94 %	-24.64	2.61 %
TIME DEPOSIT	3.40	3.40	3.40	100.00 %	0.00	0.40 %
MONEY MARKET ACCOUNTS	0.00	0.00	0.00	0.00 %	0.00	0.00 %
SUPRANATIONAL	302,479.00	300,898.04	301,031.17	100.04 %	24.29	2.29 %
Totals(000's)	3,203,274.40	3,186,390.48	3,189,017.76	100.08 %	-1,547.41	2.49 %

Asset Allocation





601 Riverside Avenue, Jacksonville, FL 32204
Tel. 877.482.8786 | Fax. 904.357.1105 | fisglobal.com

January 10, 2019

Ms Belinda Zhu
Assistant County Treasurer
Contra Costa County
625 Court Street, Room 100
Martinez, CA 94533

Via email

Dear Ms. Zhu:

Per your request, I am confirming for you the source of the APS2 market pricing data for the quarter ending December 31, 2018.

Monthly you request pricing from three (3) pricing files that we provide, **RAPID**, **PRICES** and **MARKET**. The data within these three files is obtained from Interactive Data Corporation/ICE. The content of the **PRICES** file consists of prices for overnight repos, TDs, CDs, CPs, B/As and government discount issues other than Treasury Bills. The content of the **RAPID** file consists of prices for U.S. government issues (such as FFCBs and GNMMAs) and Treasuries. The **MARKET** file consists of Corporate Bonds, Notes and Equity prices.

If you need further information, please do not hesitate to contact me at 805-509-0917 or Eric Graves at 818-425-2094.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Karen Tanaka'.

Karen Tanaka
FIS/APS2

Empowering the Financial World

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

B.1. PFM



Inventory by Market Value

As Of Date: 12/31/2018

Date Basis: Settlement

Run: 01/09/2019 03:49:22 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
Inv Type: 1 SUPRANATIONALS								
83859	CCCSIG SUPRA INTL B	459058GA5	08/29/2017	1.625000	750,000.00	738,045.00	3,960.94	0.00
			09/04/2020	1.633607	749,842.50	98.406000	IDC-FIS	-11,797.50
83862	CCCSIG SUPRA INTL B	459058FS7	08/30/2017	1.126000	450,000.00	444,136.50	479.72	0.00
			11/27/2019	1.572131	446,062.50	98.697000	IDC-FIS	-1,926.00
83895	CCCCD SUPRA INTL BK	45905UP32	09/19/2017	1.561000	225,000.00	220,878.00	1,063.43	0.00
			09/12/2020	1.643882	224,460.00	98.168000	IDC-FIS	-3,582.00
83896	CCCSIG SUPRA INTL B	45905UP32	09/19/2017	1.561000	800,000.00	785,344.00	3,781.09	0.00
			09/12/2020	1.643882	798,080.00	98.168000	IDC-FIS	-12,736.00
83918	CCCSIG SUPRA INTL A	4581X0CD8	10/10/2017	2.125000	750,000.00	743,002.50	2,302.08	0.00
			11/09/2020	1.814044	756,951.83	99.067000	IDC-FIS	-13,949.33
83919	CCCCD SUPRA INTL AM	4581X0CD8	10/10/2017	2.125000	220,000.00	217,947.40	675.28	0.00
			11/09/2020	1.814044	222,039.20	99.067000	IDC-FIS	-4,091.80
84157	CCCCD SUPRA INTL FI	45950KCM0	01/25/2018	2.250000	90,000.00	89,409.60	877.50	0.00
			01/25/2021	2.352073	89,735.40	99.344000	IDC-FIS	-325.80
84266	CCCSIG SUP IFC	45950VLQ7	03/16/2018	2.635000	850,000.00	849,039.50	6,970.26	0.00
			03/09/2021	2.661454	849,362.50	99.887000	IDC-FIS	-323.00
84267	CCCCD SUP IFC	45950VLQ7	03/16/2018	2.635000	170,000.00	169,807.90	1,394.16	0.00
			03/09/2021	2.661454	169,872.50	99.887000	IDC-FIS	-64.60
84365	CCCSIG SUPRA IADB	4581X0DB1	04/19/2018	2.625000	975,000.00	975,965.25	5,118.75	3,110.25
			04/19/2021	2.701839	972,855.00	100.099000	IDC-FIS	0.00
84546	CCCCD SUPRA IBRD	459058GH0	07/25/2018	2.750000	725,000.00	727,950.75	8,639.58	4,647.25
			07/23/2021	2.834778	723,303.50	100.407000	IDC-FIS	0.00
84548	CCCCD SUPRA IBRD	459058GH0	07/25/2018	2.750000	160,000.00	160,651.20	1,906.67	1,025.60
			07/23/2021	2.832094	159,625.60	100.407000	IDC-FIS	0.00
			Subtotal	2.152918	6,165,000.00	6,122,177.60	37,169.46	8,783.10
				2.180681	6,162,190.53	99.305395		-48,796.03

Inv Type: 12 TREASURY NOTES

82901	CCCCD GOV US TREASU	912828WC0	01/11/2016	1.750000	150,000.00	147,949.50	449.59	0.00
			10/31/2020	1.682647	150,462.89	98.633000	IDC-FIS	-2,513.39
83153	CCCCD GOV US TREASU	912828N89	05/27/2016	1.375000	100,000.00	97,707.00	575.41	0.00
			01/31/2021	1.357590	100,078.13	97.707000	IDC-FIS	-2,371.13
83187	CCCCD GOV US TREASU	912828Q78	06/29/2016	1.375000	35,000.00	34,135.85	82.44	0.00
			04/30/2021	.983665	35,626.68	97.531000	IDC-FIS	-1,490.83



Inventory by Market Value

As Of Date: 12/31/2018

Date Basis: Settlement

Run: 01/09/2019 03:49:22 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share		Curr Accr Int Price Source	Unrealized Gain	
					Current Book	Market Price		Unrealized Loss	
83209	CCCCD GOV US TREASU	912828Q78	07/08/2016	1.375000	25,000.00	24,382.75	58.89		0.00
			04/30/2021	.971848	25,349.18	97.531000	IDC-FIS		-966.43
83301	CCCCD GOV US TREASU	912828B58	08/31/2016	2.125000	210,000.00	208,385.10	1,867.46		0.00
			01/31/2021	1.166490	215,913.80	99.231000	IDC-FIS		-7,528.70
83302	CCCCD GOV US TREASU	912828XM7	08/31/2016	1.625000	70,000.00	69,007.40	476.02		0.00
			07/31/2020	1.102671	71,022.06	98.582000	IDC-FIS		-2,014.66
83343	CCCCD GOV US TREASU	912828VF4	09/28/2016	1.375000	1,790,000.00	1,761,127.30	2,163.74		0.00
			05/31/2020	1.001277	1,814,053.13	98.387000	IDC-FIS		-52,925.83
83366	CCCCD GOV US TREASU	912828B90	10/05/2016	2.000000	370,000.00	366,155.70	2,514.36		0.00
			02/28/2021	1.149627	383,470.31	98.961000	IDC-FIS		-17,314.61
83425	CCCCD GOV US TREAS	912828WY2	11/23/2016	2.250000	25,000.00	24,861.25	235.39		0.00
			07/31/2021	1.775275	25,342.78	99.445000	IDC-FIS		-481.53
83468	CCCSIG GOV US TREAS	912828H52	12/05/2016	1.250000	1,360,000.00	1,340,348.00	7,114.32		0.00
			01/31/2020	1.497931	1,355,764.53	98.555000	IDC-FIS		-15,416.53
83469	CCCCD GOV US TREAS	912828D72	12/05/2016	2.000000	365,000.00	360,466.70	2,480.39		0.00
			08/31/2021	1.921700	365,916.79	98.758000	IDC-FIS		-5,450.09
83479	CCCCD GOV US TREASU	912828K58	12/09/2016	1.375000	5,000,000.00	4,923,050.00	11,774.86		0.00
			04/30/2020	1.500519	4,979,296.88	98.461000	IDC-FIS		-56,246.88
83480	CCCCD GOV US TREASU	912828G95	12/09/2016	1.625000	3,275,000.00	3,242,381.00	147.01		0.00
			12/31/2019	1.391995	3,297,771.48	99.004000	IDC-FIS		-55,390.48
83531	CCCSIG GOV US TREAS	912828H52	01/05/2017	1.250000	3,610,000.00	3,557,835.50	18,924.06		0.00
			01/31/2020	1.513863	3,594,601.25	98.555000	IDC-FIS		-36,765.75
83639	CCCSIG GOV US TREAS	912828J84	03/17/2017	1.375000	1,975,000.00	1,945,987.25	6,938.26		0.00
			03/31/2020	1.704769	1,955,790.04	98.531000	IDC-FIS		-9,802.79
83640	CCCCD GOV US TREASU	912828Q37	03/17/2017	1.250000	75,000.00	73,008.00	239.53		0.00
			03/31/2021	1.988274	73,429.71	97.344000	IDC-FIS		-421.71
83641	CCCCD GOV US TREASU	912828J43	03/17/2017	1.750000	90,000.00	88,038.00	535.15		0.00
			02/28/2022	2.144211	88,696.53	97.820000	IDC-FIS		-658.53
83669	CCCCD GOV US TREASU	912828F96	04/05/2017	2.000000	365,000.00	360,309.75	1,250.28		0.00
			10/31/2021	1.857459	367,266.99	98.715000	IDC-FIS		-6,957.24
83736	CCCSIG GOV US TREAS	912828XE5	05/09/2017	1.500000	1,285,000.00	1,266,123.35	1,694.51		0.00
			05/31/2020	1.560250	1,282,909.93	98.531000	IDC-FIS		-16,786.58
83808	CCCSIG GOV US TREAS	912828XH8	06/28/2017	1.625000	75,000.00	73,986.00	3.36		0.00
			06/30/2020	1.502249	75,249.40	98.648000	IDC-FIS		-1,263.40
83814	CCCSIG GOV US TREAS	912828XM7	07/07/2017	1.625000	3,170,000.00	3,125,049.40	21,556.86		0.00
			07/31/2020	1.606525	3,171,733.59	98.582000	IDC-FIS		-46,684.19
83815	CCCCD GOV US TREASU	912828R77	07/07/2017	1.375000	295,000.00	287,418.50	356.59		0.00



Inventory by Market Value

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Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
			05/31/2021	1.805242	290,240.82	97.430000	IDC-FIS	-2,822.32
83820	CCCCD GOV US TREASU	912828V72	07/12/2017	1.875000	220,000.00	216,081.80	1,726.22	0.00
			01/31/2022	1.908201	219,682.03	98.219000	IDC-FIS	-3,600.23
83840	CCCSIG GOV US TREAS	912828L32	08/03/2017	1.375000	650,000.00	637,734.50	3,036.77	0.00
			08/31/2020	1.514468	647,283.20	98.113000	IDC-FIS	-9,548.70
83884	CCCSIG GOV US TREAS	912828L32	09/01/2017	1.375000	2,100,000.00	2,060,373.00	9,811.12	0.00
			08/31/2020	1.441812	2,095,898.44	98.113000	IDC-FIS	-35,525.44
83912	CCCSIG GOV US TREAS	912828L99	10/05/2017	1.375000	800,000.00	783,752.00	1,883.98	0.00
			10/31/2020	1.643376	793,593.75	97.969000	IDC-FIS	-9,841.75
83954	CCCSIG GOV US TREAS	912828M98	11/03/2017	1.625000	990,000.00	973,684.80	1,414.29	0.00
			11/30/2020	1.762521	985,939.45	98.352000	IDC-FIS	-12,254.65
83962	CCCSIG GOV US TREAS	912828M98	11/06/2017	1.625000	1,000,000.00	983,520.00	1,430.67	0.00
			11/30/2020	1.773455	995,585.94	98.352000	IDC-FIS	-12,065.94
84046	CCCCD GOV US TREASU	912828W89	12/06/2017	1.875000	495,000.00	485,718.75	2,371.31	0.00
			03/31/2022	2.130845	489,798.63	98.125000	IDC-FIS	-4,079.88
84088	CCCSIG GOV US TREAS	912828N48	12/11/2017	1.750000	1,500,000.00	1,478,610.00	72.51	0.00
			12/31/2020	1.937773	1,491,679.69	98.574000	IDC-FIS	-13,069.69
84120	CCCSIG GOV US TRESU	912828N89	01/04/2018	1.375000	2,600,000.00	2,540,382.00	14,960.60	0.00
			01/31/2021	2.033644	2,549,218.75	97.707000	IDC-FIS	-8,836.75
84121	CCCCD GOV US TREASU	912828W89	01/04/2018	1.875000	220,000.00	215,875.00	1,053.91	0.00
			03/31/2022	2.178392	217,310.16	98.125000	IDC-FIS	-1,435.16
84224	CCCCD GOV US TREASU	912828F96	03/05/2018	2.000000	175,000.00	172,751.25	599.45	642.85
			10/31/2021	2.475285	172,108.40	98.715000	IDC-FIS	0.00
84391	CCCCD GOV US TREASU	9128283C2	05/04/2018	2.000000	230,000.00	225,922.10	787.85	3,594.76
			10/31/2022	2.795864	222,327.34	98.227000	IDC-FIS	0.00
84423	CCCSIG GOV US TREAS	912828WN6	05/22/2018	2.000000	820,000.00	810,906.20	1,441.76	8,523.39
			05/31/2021	2.744936	802,382.81	98.891000	IDC-FIS	0.00
84473	CCCSIG GOV US TREAS	912828WR7	06/06/2018	2.125000	1,780,000.00	1,765,261.60	104.49	12,309.26
			06/30/2021	2.643910	1,752,952.34	99.172000	IDC-FIS	0.00
84474	CCCCD GOV US TREASU	912828L57	06/06/2018	1.750000	205,000.00	199,585.95	915.47	2,954.11
			09/30/2022	2.759560	196,631.84	97.359000	IDC-FIS	0.00
84519	CCCCD GOV US TREASU	912828P79	07/05/2018	1.500000	195,000.00	187,344.30	993.85	2,856.02
			02/28/2023	2.741166	184,488.28	96.074000	IDC-FIS	0.00
84531	CCCSIG GOV US TREAS	912828WY2	07/06/2018	2.250000	1,300,000.00	1,292,785.00	12,240.49	8,628.75
			07/31/2021	2.665911	1,284,156.25	99.445000	IDC-FIS	0.00
84561	CCCCD US TREASURY N	912828W89	08/03/2018	1.875000	115,000.00	112,843.75	550.90	1,617.19
			03/31/2022	2.824938	111,226.56	98.125000	IDC-FIS	0.00



Inventory by Market Value

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Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share		Curr Accr Int Price Source	Unrealized Gain	
					Current Book	Market Price		Unrealized Loss	
84580	CCCSIG GOV US TREAS	9128283X6	08/30/2018	2.250000	1,310,000.00	1,302,886.70	11,133.22		6,191.39
			02/15/2021	2.679261	1,297,896.74	99.457000	IDC-FIS		0.00
84586	CCCCD GOV US TREASU	912828W89	09/06/2018	1.875000	280,000.00	274,750.00	1,341.35		3,007.81
			03/31/2022	2.748783	271,742.19	98.125000	IDC-FIS		0.00
84591	CCCSIG GOV US TREAS	9128284W7	09/07/2018	2.750000	450,000.00	453,042.00	4,674.26		2,672.86
			08/15/2021	2.720393	451,142.58	100.676000	IDC-FIS		0.00
84621	CCCSIG GOV US TREAS	9128285A4	09/20/2018	2.750000	1,135,000.00	1,142,888.25	9,312.01		12,499.19
			09/15/2021	2.892892	1,130,820.17	100.695000	IDC-FIS		0.00
84626	CCCSIG GOV US TREAS	9128285A4	09/21/2018	2.750000	2,000,000.00	2,013,900.00	16,408.84		21,946.87
			09/15/2021	2.891621	1,992,864.73	100.695000	IDC-FIS		0.00
84644	CCCCD GOV US TREASU	912828P38	10/04/2018	1.750000	100,000.00	97,106.00	732.33		1,879.44
			01/31/2023	2.933296	95,535.66	97.106000	IDC-FIS		0.00
84690	CCCSIG GOV US TREAS	9128285F3	11/07/2018	2.875000	200,000.00	202,110.00	1,232.14		2,680.31
			10/15/2021	2.976704	199,793.01	101.055000	IDC-FIS		0.00
84774	CCCSIG GOV US TREAS	9128285L0	12/11/2018	2.875000	2,450,000.00	2,477,268.50	9,145.20		17,123.97
			11/15/2021	2.726485	2,465,203.58	101.113000	IDC-FIS		0.00
			Subtotal	1.742981	47,035,000.00	46,484,796.75	190,813.47		109,128.17
				1.899747	46,837,249.42	98.830226			-452,531.79

Inv Type: 22 FEDERAL HOME LOAN BANKS

83166	CCCCD GOV FHLB GLOB	3130A8DB6	06/09/2016	1.125000	2,365,000.00	2,348,752.45	739.07		0.00
			06/21/2019	1.017963	2,372,544.35	99.313000	IDC-FIS		-23,791.90
83332	CCCCD GOV FHLB GLOB	3130A9EP2	09/21/2016	1.000000	1,900,000.00	1,877,029.00	5,013.89		0.00
			09/26/2019	1.062882	1,896,466.00	98.791000	IDC-FIS		-19,437.00
83481	CCCCD GOV FHLB GLOB	3130AAE46	12/09/2016	1.250000	2,650,000.00	2,648,675.00	15,182.32		0.00
			01/16/2019	1.225506	2,651,291.67	99.950000	IDC-FIS		-2,616.67
83514	CCCCD GOV FHLB NOTE	3130AAE46	12/20/2016	1.250000	2,025,000.00	2,023,987.50	11,601.56		2,875.50
			01/16/2019	1.344369	2,021,112.00	99.950000	IDC-FIS		0.00
83631	CCCCD GOV FHLB NOTE	3130AAE46	03/07/2017	1.250000	2,415,000.00	2,413,792.50	13,835.94		2,922.15
			01/16/2019	1.343248	2,410,870.35	99.950000	IDC-FIS		0.00
83772	CCCCD GOV FHLB NOTE	3130ABF92	05/31/2017	1.375000	2,000,000.00	1,990,240.00	2,520.83		0.00
			05/28/2019	1.369154	2,000,220.00	99.512000	IDC-FIS		-9,980.00
83892	CCCCD GOV FHLB NOTE	3130ACE26	09/08/2017	1.375000	175,000.00	171,461.50	621.61		0.00
			09/28/2020	1.482926	174,438.25	97.978000	IDC-FIS		-2,976.75
84688	CCCSIG GOV FHLB	3130AF5B9	11/06/2018	3.000000	1,075,000.00	1,088,717.00	7,077.08		14,899.50
			10/12/2021	3.039012	1,075,967.50	101.276000	IDC-FIS		0.00



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Run: 01/09/2019 03:49:22 PM

Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
Subtotal				1.344782	14,605,000.00	14,562,654.95	56,592.30	20,697.15
				1.362930	14,602,910.12	99.710065		-58,802.32

Inv Type: 23 FEDERAL NATIONAL MORTGAGE ASSO

82909	CCCCD GOV FNMA BENC	3135G0H63	01/13/2016	1.375000	6,660,000.00	6,654,738.60	38,919.37	0.00
			01/28/2019	1.309114	6,673,053.60	99.921000	IDC-FIS	-18,315.00
83289	CCCCD GOV FNMA NOTE	3135G0N82	08/19/2016	1.250000	140,000.00	135,573.20	651.39	0.00
			08/17/2021	1.334096	139,433.00	96.838000	IDC-FIS	-3,859.80
83290	CCCCD GOV FNMA NOTE	3135G0N82	08/19/2016	1.250000	45,000.00	43,577.10	209.38	0.00
			08/17/2021	1.321009	44,846.06	96.838000	IDC-FIS	-1,268.96
83295	CCCCD GOV FNMA NOTE	3135G0N82	08/31/2016	1.250000	260,000.00	251,778.80	1,209.72	0.00
			08/17/2021	1.337550	258,910.60	96.838000	IDC-FIS	-7,131.80
83305	CCCSIG GOV FNMA NOT	3135G0P49	09/02/2016	1.000000	950,000.00	939,873.00	3,245.83	0.00
			08/28/2019	1.053166	949,645.14	98.934000	IDC-FIS	-9,772.14
83335	CCCCD GOV FNMA NOTE	3135G0P49	09/23/2016	1.000000	1,995,000.00	1,973,733.30	6,816.24	0.00
			08/28/2019	1.020798	1,993,803.00	98.934000	IDC-FIS	-20,069.70
83340	CCCCD GOV FNMA NOTE	3135G0P49	09/28/2016	1.000000	1,820,000.00	1,800,598.80	6,218.32	0.00
			08/28/2019	.994725	1,820,273.00	98.934000	IDC-FIS	-19,674.20
83618	CCCSIG GOV FNMA NOT	3135G0T29	02/28/2017	1.500000	850,000.00	840,327.00	4,356.25	0.00
			02/28/2020	1.521905	849,456.00	98.862000	IDC-FIS	-9,129.00
83647	CCCCD GOV FNMA NOTE	3135G0N33	03/21/2017	.875000	3,400,000.00	3,365,660.00	12,313.19	15,606.00
			08/02/2019	1.509791	3,350,054.00	98.990000	IDC-FIS	0.00
83812	CCCCD GOV FNMA NOTE	3135G0S38	06/29/2017	2.000000	300,000.00	295,560.00	2,933.33	0.00
			01/05/2022	1.851838	301,917.00	98.520000	IDC-FIS	-6,357.00
83837	CCCCD GOV FNMA NOTE	3135G0T60	08/01/2017	1.500000	55,000.00	54,090.85	346.05	0.00
			07/30/2020	1.603953	54,887.58	98.347000	IDC-FIS	-796.73
84343	CCCCD FNMA NOTES	3135G0U27	04/13/2018	2.500000	110,000.00	109,909.80	595.83	73.70
			04/13/2021	2.551908	109,836.10	99.918000	IDC-FIS	0.00
84766	CCCCD GOV FNMA NOTE	3135G0U43	12/06/2018	2.875000	340,000.00	344,001.80	2,905.35	4,688.60
			09/12/2023	2.920145	341,539.73	101.177000	IDC-FIS	0.00
Subtotal				1.222273	16,925,000.00	16,809,422.25	80,720.25	20,368.30
				1.329307	16,887,654.81	99.317118		-96,374.33

Inv Type: 26 AGENCY MBS FXD-M 30/360

82778	CCCCD MBS FNMA SRS	3136AQDQ0	10/30/2015	1.646000	7,699.55	7,776.65	10.56	0.00
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			09/25/2019	1.382287	7,776.65	101.001357	BOOK	0.00
82814	CCCCD MBS FNMA SRS	3136AQS1	11/30/2015	1.898080	1,544.79	1,560.24	2.44	0.00
			01/25/2019	1.572772	1,560.24	101.000136	BOOK	0.00
83093	CCCCD MBS FHLMC SRS	3137BNN26	04/28/2016	1.780000	14,377.20	14,520.63	21.34	0.00
			07/25/2019	1.464707	14,520.63	100.997621	BOOK	0.00
83189	CCCSIG MBS FNMA SRS	3136ASPX8	06/30/2016	1.785000	4,773.87	4,821.61	7.10	0.00
			06/25/2019	1.442671	4,821.61	101.000027	BOOK	0.00
84321	CCCCD MBS FHMS K721	3137BM6P6	04/09/2018	3.090000	100,000.00	100,851.56	257.50	0.00
			08/25/2022	2.882712	100,851.56	100.851560	BOOK	0.00
84376	CCCCD MBS FNMA 2018	3136B1XP4	04/30/2018	3.560000	84,437.91	86,117.48	547.17	0.00
			09/25/2021	2.944966	86,117.48	101.989118	BOOK	0.00
84808	CCCSIG MBS FHMS KPO	3137FKK39	12/17/2018	3.203000	225,000.00	224,999.33	600.56	0.00
			07/25/2023	3.202929	225,319.63	99.999702	BOOK	0.00
			Subtotal	3.152438	437,833.32	440,647.50	1,446.67	0.00
				2.964955	440,967.80	100.642751		0.00

Inv Type: 29 FHLMC NOTES

82996	CCCCD GOV FHLMC NOT	3137EADZ9	03/22/2016	1.125000	6,000,000.00	5,977,620.00	14,250.00	0.00
			04/15/2019	1.131578	5,998,800.00	99.627000	IDC-FIS	-21,180.00
83529	CCCCD GOV FHLMC NOT	3137EACA5	01/04/2017	3.750000	1,860,000.00	1,865,728.80	18,212.50	0.00
			03/27/2019	1.329015	1,958,617.20	100.308000	IDC-FIS	-92,888.40
			Subtotal	1.771110	7,860,000.00	7,843,348.80	32,462.50	0.00
				1.180175	7,957,417.20	99.788153		-114,068.40

Inv Type: 49 CORP ABS FXD-M 30/360

83650	CCCSIG ABS CORP CNH	12636WAB2	03/22/2017	1.640000	70,820.32	70,817.60	51.63	0.00
			07/15/2020	1.642287	70,817.60	99.996159	BOOK	0.00
83769	CCCSIG ABS AMEX CRE	02582JHG8	05/30/2017	1.640000	265,000.00	264,957.55	193.16	0.00
			12/15/2021	1.647074	264,957.55	99.983981	BOOK	0.00
83825	CCCSIG ABS JOHN DEE	47788BAD6	07/18/2017	1.820000	225,000.00	224,983.53	182.00	0.00
			10/15/2021	1.823435	224,983.53	99.992680	BOOK	0.00
84207	CCCSIG JDOT 2018 CO	47788CAC6	02/28/2018	2.660000	190,000.00	189,986.34	224.62	0.00
			04/18/2022	2.663481	189,986.34	99.992811	BOOK	0.00
			Subtotal	1.952067	750,820.32	750,745.02	651.41	0.00
				1.956690	750,745.02	99.989971		0.00



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Inv Type: 50 AUTO ABS FXD-M 30/360								
82964	CCCSIG ABS TOYOTA C	89237KAD5	03/02/2016	1.250000	113,537.28	113,530.84	63.08	0.00
			03/16/2020	1.252803	113,530.84	99.994328	BOOK	0.00
83008	CCCSIG ABS HYUNDAI	44930UAD8	03/30/2016	1.560000	103,310.28	103,290.23	71.62	0.00
			09/15/2020	1.568722	103,290.23	99.980592	BOOK	0.00
83091	CCCSIG ABS CORP NIS	65478VAD9	04/27/2016	1.320000	102,485.64	102,469.74	60.12	0.00
			01/15/2021	1.326574	102,469.74	99.984486	BOOK	0.00
83281	CCCSIG ABS TOYOTA A	89237WAD9	08/10/2016	1.140000	108,458.44	108,455.54	54.95	0.00
			08/17/2020	1.141339	108,455.54	99.997326	BOOK	0.00
83333	CCCSIG ABS HYUNDAI	44891EAC3	09/21/2016	1.290000	343,610.68	343,564.43	197.00	0.00
			04/15/2021	1.295868	343,564.43	99.986540	BOOK	0.00
83571	CCCSIG ABS FORDO 20	34531EAD8	01/25/2017	1.670000	528,348.82	528,346.86	392.15	0.00
			06/15/2021	1.670159	528,346.86	99.999629	BOOK	0.00
83586	CCCSIG ABS ALLY AUT	02007PAC7	01/31/2017	1.700000	76,928.96	76,922.23	58.12	0.00
			06/15/2021	1.704009	76,922.23	99.991252	BOOK	0.00
83658	CCCSIG ABS ALLY AUT	02007HAC5	03/29/2017	1.780000	594,588.17	594,518.07	470.39	0.00
			08/16/2021	1.785395	594,518.07	99.988210	BOOK	0.00
83659	CCCSIG ABS HYUNDAI	44931PAD8	03/29/2017	1.760000	365,000.00	364,970.47	285.51	0.00
			08/16/2021	1.763698	364,970.47	99.991910	BOOK	0.00
83750	CCCSIG ABS TOTOTA A	89190BAD0	05/17/2017	1.760000	675,000.00	674,948.23	528.00	0.00
			07/15/2021	1.763665	674,948.23	99.992330	BOOK	0.00
83855	CCCSIG ABS NAROT 20	65478GAD2	08/23/2017	1.750000	500,000.00	499,972.05	388.89	0.00
			10/15/2021	1.752684	499,972.05	99.994410	BOOK	0.00
83939	CCCSIG ABS CARMAX 2	14314RAH5	10/25/2017	1.800000	137,722.77	137,712.66	110.18	0.00
			04/15/2021	1.804194	137,712.66	99.992659	BOOK	0.00
83973	CCCSIG ABS TAOT 201	89238KAD4	11/15/2017	1.930000	225,000.00	224,979.26	193.12	0.00
			01/18/2022	1.934403	224,979.26	99.990782	BOOK	0.00
84175	CCCCD ABS ALLYA 201	02007MAE0	01/31/2018	2.350000	110,000.00	109,987.28	114.90	0.00
			06/15/2022	2.355239	109,987.28	99.988436	BOOK	0.00
84176	CCCSIG ABS ALLYA 20	02007MAE0	01/31/2018	2.350000	265,000.00	264,969.37	276.87	0.00
			06/15/2022	2.355236	264,969.37	99.988442	BOOK	0.00
84177	CCCCD ABS TAOT 2018	89238BAD4	01/31/2018	2.350000	100,000.00	99,998.85	104.44	0.00
			05/16/2022	2.396566	99,998.85	99.998850	BOOK	0.00
84405	CCCSIG ABS HART 201	44891KAD7	04/18/2018	2.790000	130,000.00	129,980.42	161.20	0.00
			07/15/2022	2.797121	129,980.42	99.984938	BOOK	0.00
84409	CCCCD ABS TOYOTA 20	89238TAD5	05/16/2018	2.960000	100,000.00	99,998.51	131.56	0.00



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			09/15/2022	2.960687	99,998.51	99,998.51	BOOK	0.00
84422	CCCSIG ABS FORDO 20	34528FAD0	05/22/2018	3.030000	225,000.00	224,963.62	303.00	0.00
			11/15/2022	3.037269	224,963.62	99,983831	BOOK	0.00
84510	CCCCD ABS ALLYA 201	02007JAC1	06/27/2018	3.000000	110,000.00	109,992.48	146.67	0.00
			01/17/2023	3.003013	109,992.48	99,993164	BOOK	0.00
84535	CCCSIG ABS GMCAR 20	36255JAD6	07/18/2018	3.020000	250,000.00	249,941.70	314.58	0.00
			05/16/2023	3.029757	249,941.70	99,976680	BOOK	0.00
84540	CCCSIG ABS CARMX 20	14313FAD1	07/25/2018	3.130000	200,000.00	199,972.74	278.22	0.00
			06/15/2023	3.135636	199,972.74	99,986370	BOOK	0.00
84541	CCCSIG ABS MBART 20	58772RAD6	07/25/2018	3.030000	410,000.00	409,984.26	552.13	0.00
			01/17/2023	3.031706	409,984.26	99,996161	BOOK	0.00
84542	CCCCD ABS NAROT 201	65479GAD1	07/25/2018	3.060000	65,000.00	64,997.89	88.40	0.00
			03/15/2023	3.061387	64,997.89	99,996754	BOOK	0.00
84544	CCCCD ABS MBART 201	58772RAD6	07/25/2018	3.030000	70,000.00	69,997.31	94.27	0.00
			01/17/2023	3.031708	69,997.31	99,996157	BOOK	0.00
84628	CCCSIG ABS FORDL 20	34531LAD2	09/21/2018	3.190000	240,000.00	239,979.72	340.27	0.00
			12/15/2021	3.195186	239,979.72	99,991550	BOOK	0.00
84632	CCCSIG ABS GMALT 20	36256GAD1	09/26/2018	3.180000	175,000.00	174,986.18	170.04	0.00
			06/21/2021	3.185694	174,986.18	99,992103	BOOK	0.00
84654	CCCSIG ABS BMWLT 20	05586CAC8	10/17/2018	3.260000	150,000.00	149,979.15	149.42	0.00
			07/20/2021	3.270188	149,979.15	99,986100	BOOK	0.00
84698	CCCSIG ABS MBALT 20	58769LAC6	11/20/2018	3.210000	500,000.00	499,988.80	713.33	0.00
			09/15/2021	3.211543	499,988.80	99,997760	BOOK	0.00
			Subtotal	2.251422	6,973,991.04	6,973,398.89	6,812.43	0.00
				2.256152	6,973,398.89	99,991509		0.00

Inv Type: 53 CREDIT ABS FXD-SA 30/360

84172	CCCSIG ABS CCCIT 20	17305EGK5	01/31/2018	2.490000	350,000.00	349,951.56	3,897.54	0.00
			01/20/2023	2.495080	349,951.56	99,986160	BOOK	0.00
			Subtotal	2.490000	350,000.00	349,951.56	3,897.54	0.00
				2.495080	349,951.56	99,986160		0.00

Inv Type: 72 NEGOTIABLE CERT OF DEPOSIT

83555	CCCCD YCD SVENSKA H	86958JHB8	01/12/2017	1.890000	2,350,000.00	2,349,639.84	21,590.63	0.00
			01/10/2019	1.890000	2,350,000.00	99,984674	IDC-FIS	-360.16



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83675	CCCCD YCD BK OF NOV	06417GUE6	04/06/2017	1.910000	1,935,000.00	1,931,083.91	9,034.31	0.00
			04/05/2019	1.910000	1,935,000.00	99.797618	IDC-FIS	-3,916.09
83733	CCCCD YCD SUMITOMO	86563YVN0	05/04/2017	2.050000	140,000.00	139,701.93	470.35	0.00
			05/03/2019	2.050000	140,000.00	99.787096	IDC-FIS	-298.07
83841	CCCSIG YCD SKANDNV	83050FXT3	08/04/2017	1.840000	1,625,000.00	1,615,921.78	12,624.45	0.00
			08/02/2019	1.859877	1,624,366.25	99.441340	IDC-FIS	-8,444.47
83976	CCCSIG YCD SWEDBANK	87019U6D6	11/17/2017	2.270000	800,000.00	800,000.00	2,320.44	0.00
			11/16/2020	2.270000	800,000.00	100.000000	BOOK	0.00
83977	CCCCD YCD SWEDBANK	87019U6D6	11/17/2017	2.270000	225,000.00	225,000.00	652.63	0.00
			11/16/2020	2.270000	225,000.00	100.000000	BOOK	0.00
84188	CCCCD CREDIT SUISSE	22549LFR1	02/08/2018	2.670000	110,000.00	110,000.00	2,667.78	0.00
			02/07/2020	2.670000	110,000.00	100.000000	BOOK	0.00
84192	CCCSIG CREDIT SUISS	22549LFR1	02/08/2018	2.670000	755,000.00	755,000.00	18,310.64	0.00
			02/07/2020	2.670000	755,000.00	100.000000	BOOK	0.00
84196	CCCSIG NORDEA BANK	65590ASN7	02/22/2018	2.720000	800,000.00	800,000.00	8,160.00	0.00
			02/20/2020	2.720000	800,000.00	100.000000	BOOK	0.00
84197	CCCCD NORDEA BANK A	65590ASN7	02/22/2018	2.720000	170,000.00	170,000.00	1,734.00	0.00
			02/20/2020	2.720000	170,000.00	100.000000	BOOK	0.00
84246	CCCSIG YCD UBS AG S	90275DHG8	03/06/2018	2.900000	1,200,000.00	1,200,000.00	11,503.33	0.00
			03/02/2020	2.900000	1,200,000.00	100.000000	BOOK	0.00
84327	CCCSIG YCD CREDIT A	22532XHT8	04/10/2018	2.801440	800,000.00	800,000.00	5,167.10	0.00
			04/10/2020	2.801440	800,000.00	100.000000	BOOK	0.00
84328	CCCSIG YCD CANADIAN	13606BVF0	04/10/2018	2.731441	800,000.00	800,000.00	5,037.99	0.00
			04/10/2020	2.731441	800,000.00	100.000000	BOOK	0.00
			Subtotal	2.271189	11,710,000.00	11,696,347.46	99,273.65	0.00
				2.273947	11,709,366.25	99.883411		-13,018.79

Inv Type: 74 CERT OF DEPOSIT MEDIUM TERM

83904	CCCCD YCD BK OF TOK	06539RGM3	09/27/2017	2.070000	115,000.00	112,620.36	648.03	0.00
			09/25/2019	2.070000	115,000.00	97.930750	IDC-FIS	-2,379.64
83905	CCCSIG YCD BK OF TO	06539RGM3	09/27/2017	2.070000	800,000.00	783,446.00	4,508.00	0.00
			09/25/2019	2.070000	800,000.00	97.930750	IDC-FIS	-16,554.00
84559	CCCCD YCD BANK OF M	06370REU9	08/03/2018	3.190000	175,000.00	175,000.00	2,341.55	0.00
			08/03/2020	3.190000	175,000.00	100.000000	BOOK	0.00
84560	CCCSIG YCD BANK OF	06370REU9	08/03/2018	3.190000	775,000.00	775,000.00	10,369.72	0.00
			08/03/2020	3.190000	775,000.00	100.000000	BOOK	0.00



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84655	CCCSIG YCD SUMITOMO	86565BPC9	10/18/2018	3.390000	750,000.00	748,980.00	5,296.88	0.00
			10/16/2020	3.476115	748,980.00	99.864000	BOOK	0.00
84656	CCCCD YCD SUMITOMO	86565BPC9	10/18/2018	3.390000	110,000.00	109,850.40	776.88	0.00
			10/16/2020	3.476115	109,850.40	99.864000	BOOK	0.00
			Subtotal	2.876826	2,725,000.00	2,704,896.76	23,941.06	0.00
				2.903978	2,723,830.40	99.262266		-18,933.64

Inv Type: 75 CORPORATE NOTES

82513	CCCCD CORP GENERAL	36962G4D3	04/15/2015	6.000000	100,000.00	101,077.00	2,400.00	0.00
			08/07/2019	1.743001	117,603.00	101.077000	IDC-FIS	-16,526.00
82713	CCCCD CORP PFIZER I	717081DL4	09/29/2015	2.100000	1,960,000.00	1,954,864.80	5,259.33	0.00
			05/15/2019	1.748923	1,984,068.80	99.738000	IDC-FIS	-29,204.00
82716	CCCCD CORP MICROSOFT	594918AC8	09/29/2015	4.200000	1,400,000.00	1,408,876.00	4,900.00	0.00
			06/01/2019	1.599996	1,529,290.00	100.634000	IDC-FIS	-120,414.00
82717	CCCCD CORP US BANCO	91159HHH6	09/29/2015	2.200000	1,950,000.00	1,945,729.50	7,865.00	0.00
			04/25/2019	1.710407	1,982,935.50	99.781000	IDC-FIS	-37,206.00
82718	CCCCD CORP CISCO SY	17275RAE2	09/29/2015	4.950000	1,795,000.00	1,798,805.40	33,566.50	0.00
			02/15/2019	1.739996	1,983,187.80	100.212000	IDC-FIS	-184,382.40
82719	CCCCD CORP BB&T CAL	05531FAQ6	09/29/2015	2.250000	1,960,000.00	1,958,804.40	18,375.00	0.00
			02/01/2019	1.927457	1,980,325.20	99.939000	IDC-FIS	-21,520.80
83177	CCCCD CORP JP MORGAN	48127HAA7	06/22/2016	2.200000	1,100,000.00	1,090,771.00	4,638.33	0.00
			10/22/2019	1.726909	1,116,775.00	99.161000	IDC-FIS	-26,004.00
83269	CCCCD CORP MORGAN S	61746BDX1	07/26/2016	2.450000	1,930,000.00	1,929,054.30	19,702.08	0.00
			02/01/2019	1.672940	1,966,766.50	99.951000	IDC-FIS	-37,712.20
83286	CCCSIG CORP BERKSHI	084664CK5	08/15/2016	1.300000	375,000.00	371,062.50	1,841.67	0.00
			08/15/2019	1.333092	374,636.25	98.950000	IDC-FIS	-3,573.75
83307	CCCCD CORP WELLS FA	949746RS2	09/02/2016	2.500000	240,000.00	236,056.80	1,950.00	0.00
			03/04/2021	1.900017	246,189.60	98.357000	IDC-FIS	-10,132.80
83309	CCCCD CORP JP MORGAN	46625HHS2	09/02/2016	4.400000	225,000.00	229,070.25	4,372.50	0.00
			07/22/2020	1.922970	245,783.25	101.809000	IDC-FIS	-16,713.00
83325	CCCSIG CORP CISCO S	17275RBG6	09/20/2016	1.400000	795,000.00	787,868.85	3,122.58	0.00
			09/20/2019	1.437937	794,117.55	99.103000	IDC-FIS	-6,248.70
83380	CCCSIG CORP TOYOTA	89236TDH5	10/18/2016	1.550000	510,000.00	504,038.10	1,602.96	0.00
			10/18/2019	1.567127	509,745.00	98.831000	IDC-FIS	-5,706.90
83423	CCCSIG CORP PFIZER	717081EB5	11/21/2016	1.700000	845,000.00	836,845.75	638.44	0.00
			12/15/2019	1.724022	844,391.60	99.035000	IDC-FIS	-7,545.85



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Reporting Currency: Local

Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share		Curr Accr Int Price Source	Unrealized Gain	
					Current Book	Market Price		Unrealized Loss	
83589	CCCCD CORP MORGAN S	61747YDW2	02/03/2017	2.650000	240,000.00	238,197.60	2,720.67		0.00
			01/27/2020	2.393173	241,764.00	99.249000	IDC-FIS		-3,566.40
83595	CCCSIG CORP APPLE I	037833CK4	02/09/2017	1.900000	600,000.00	594,792.00	4,560.00		0.00
			02/07/2020	1.916933	599,706.00	99.132000	IDC-FIS		-4,914.00
83625	CCCCD CORP AMERICAN	0258M0EE5	03/03/2017	2.200000	170,000.00	168,172.50	1,225.89		0.00
			03/03/2020	2.236036	169,823.20	98.925000	IDC-FIS		-1,650.70
83668	CCCSIG CORP CHEVRON	166764BP4	04/05/2017	1.991000	1,075,000.00	1,065,432.50	7,015.50		0.00
			03/03/2020	1.873043	1,078,569.00	99.110000	IDC-FIS		-13,136.50
83709	CCCCD CORP TOYOTA M	89236TDU6	04/17/2017	1.950000	150,000.00	148,137.00	601.25		0.00
			04/17/2020	1.965865	149,931.00	98.758000	IDC-FIS		-1,794.00
83739	CCCSIG CORP APPLE I	037833CS7	05/11/2017	1.800000	530,000.00	523,322.00	1,325.00		0.00
			05/11/2020	1.835100	529,459.40	98.740000	IDC-FIS		-6,137.40
83793	CCCSIG CORP WALT DI	25468PDU7	06/06/2017	1.800000	850,000.00	837,539.00	1,105.00		0.00
			06/05/2020	1.839965	849,014.00	98.534000	IDC-FIS		-11,475.00
83801	CCCSIG CORP JPMORGA	46625HKA7	06/20/2017	2.250000	400,000.00	396,016.00	3,950.00		0.00
			01/23/2020	2.099428	401,508.00	99.004000	IDC-FIS		-5,492.00
83824	CCCSIG CORP AMERI H	02665WBT7	07/20/2017	1.950000	505,000.00	497,015.95	4,404.02		0.00
			07/20/2020	1.984846	504,489.95	98.419000	IDC-FIS		-7,474.00
83832	CCCSIG CORP GOLDMAN	38141GWP5	07/24/2017	1.950000	315,000.00	312,902.10	2,695.88		0.00
			07/23/2019	1.956169	314,962.20	99.334000	IDC-FIS		-2,060.10
83839	CCCSIG CORP MORGAN	61761JB32	08/03/2017	2.800000	750,000.00	745,125.00	875.00		0.00
			06/16/2020	2.122846	764,055.00	99.350000	IDC-FIS		-18,930.00
83842	CCCCD CORP GOLDMAN	38141GWG5	08/04/2017	2.600000	225,000.00	220,788.00	65.00		0.00
			12/27/2020	2.319822	227,045.25	98.128000	IDC-FIS		-6,257.25
83851	CCCSIG CORP EXXON M	30231GAG7	08/17/2017	1.912000	400,000.00	396,404.00	2,443.11		0.00
			03/06/2020	1.719253	401,916.00	99.101000	IDC-FIS		-5,512.00
83863	CCCSIG CORP VISA IN	92826CAB8	08/30/2017	2.200000	210,000.00	207,719.40	218.17		0.00
			12/14/2020	1.853307	212,310.00	98.914000	IDC-FIS		-4,590.60
83879	CCCCD CORP CITIGRP	172967LC3	08/31/2017	2.900000	250,000.00	245,957.50	463.19		0.00
			12/08/2021	2.488448	254,137.50	98.383000	IDC-FIS		-8,180.00
83885	CCCSIG CORP CATERPI	14913Q2A6	09/07/2017	1.850000	635,000.00	622,636.55	3,817.94		0.00
			09/04/2020	1.879031	634,466.60	98.053000	IDC-FIS		-11,830.05
83890	CCCCD CORP BANK OF	06406FAA1	09/07/2017	2.500000	125,000.00	123,461.25	659.72		0.00
			04/15/2021	2.072430	126,846.25	98.769000	IDC-FIS		-3,385.00
83891	CCCSIG CORP IBM CRE	44932HAA1	09/08/2017	1.625000	700,000.00	693,203.00	3,633.68		0.00
			09/06/2019	1.663919	699,468.00	99.029000	IDC-FIS		-6,265.00
83894	CCCSIG CORP BOFA CA	06051GGS2	09/18/2017	2.328000	545,000.00	534,361.60	3,171.90		0.00



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
			10/01/2021	2.328000	545,000.00	98.048000	IDC-FIS	-10,638.40
83921	CCCSIG CORP PEPSICO	713448DX3	10/10/2017	2.000000	375,000.00	367,530.00	1,583.33	0.00
			04/15/2021	2.005881	374,925.00	98.008000	IDC-FIS	-7,395.00
83922	CCCCD CORP PEPSICO	713448DX3	10/10/2017	2.000000	70,000.00	68,605.60	295.56	0.00
			04/15/2021	2.005881	69,986.00	98.008000	IDC-FIS	-1,380.40
83935	CCCSIG CORP WALMART	931142DY6	10/20/2017	1.750000	350,000.00	347,543.00	1,395.14	0.00
			10/09/2019	1.751150	349,993.00	99.298000	IDC-FIS	-2,450.00
83940	CCCSIG CORP BB&T MT	05531FAZ6	10/26/2017	2.150000	215,000.00	210,476.40	1,926.05	0.00
			02/01/2021	2.165131	214,901.10	97.896000	IDC-FIS	-4,424.70
83949	CCCSIG CORP HONEYWE	438516BQ8	10/30/2017	1.800000	240,000.00	237,648.00	732.00	0.00
			10/30/2019	1.839901	239,812.80	99.020000	IDC-FIS	-2,164.80
83952	CCCCD CORP BANK OF	06051GFW4	11/03/2017	2.625000	110,000.00	108,504.00	577.50	0.00
			04/19/2021	2.398027	110,823.90	98.640000	IDC-FIS	-2,319.90
83964	CCCCD CORP BB T MTN	05531FAZ6	11/06/2017	2.150000	110,000.00	107,685.60	985.41	0.00
			02/01/2021	2.189947	109,864.70	97.896000	IDC-FIS	-2,179.10
83969	CCCSIG CORP PACCAR	69371RN85	11/13/2017	2.050000	225,000.00	221,368.50	615.00	0.00
			11/13/2020	2.053109	224,979.75	98.386000	IDC-FIS	-3,611.25
83971	CCCSIG CORP UNITED	911312BP0	11/14/2017	2.050000	475,000.00	466,701.75	2,434.38	0.00
			04/01/2021	2.098958	474,249.50	98.253000	IDC-FIS	-7,547.75
84087	CCCSIG CORP CITIGRO	172967KB6	12/11/2017	2.650000	600,000.00	592,026.00	2,870.83	0.00
			10/26/2020	2.497862	602,508.00	98.671000	IDC-FIS	-10,482.00
84126	CCCSIG CORP JOHN DE	24422ETZ2	01/08/2018	2.350000	305,000.00	300,818.45	3,444.38	0.00
			01/08/2021	2.368059	304,841.40	98.629000	IDC-FIS	-4,022.95
84200	CCCSIG BANK OF NY M	06406HDD8	02/21/2018	2.600000	500,000.00	496,710.00	4,838.89	0.00
			08/17/2020	2.805542	497,545.00	99.342000	IDC-FIS	-835.00
84202	CCCSIG CORP PACCAR	69371RN93	02/27/2018	2.800000	500,000.00	495,470.00	4,666.67	0.00
			03/01/2021	2.817011	499,755.00	99.094000	IDC-FIS	-4,285.00
84225	CCCCD CORP CICSO SY	17275RBD3	03/05/2018	2.200000	130,000.00	128,277.50	977.17	518.70
			02/28/2021	2.806895	127,758.80	98.675000	IDC-FIS	0.00
84247	CCCSIG NATIONAL RUR	63743HER9	02/26/2018	2.900000	330,000.00	328,498.50	2,817.83	0.00
			03/15/2021	2.937862	329,633.70	99.545000	IDC-FIS	-1,135.20
84255	CCCSIG CORP JOHN DE	24422EUD9	03/13/2018	2.875000	400,000.00	398,924.00	3,481.94	0.00
			03/12/2021	2.898871	399,728.00	99.731000	IDC-FIS	-804.00
84277	CCCSIG CORP UNILEVE	904764AZ0	03/22/2018	2.750000	650,000.00	646,873.50	4,915.63	195.00
			03/22/2021	2.929170	646,678.50	99.519000	IDC-FIS	0.00
84290	CCCSIG CORP HSBC US	40428HPR7	03/29/2018	2.350000	400,000.00	395,960.00	3,028.89	1,056.00
			03/05/2020	3.032909	394,904.00	98.990000	IDC-FIS	0.00



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share		Curr Accr Int Price Source	Unrealized Gain	
					Current Book	Market Price		Unrealized Loss	
84307	CCCCD CORP NATL RUR	637432NM3	04/05/2018	2.400000	115,000.00	111,907.65	506.00		52.90
			04/25/2022	3.122993	111,854.75	97.311000	IDC-FIS		0.00
84308	CCCCD CORP CATERPIL	14912L5Q0	04/05/2018	2.625000	60,000.00	58,369.80	525.00		0.00
			03/01/2023	3.195058	58,457.40	97.283000	IDC-FIS		-87.60
84309	CCCCD CORP HOME DEP	437076AZ5	04/05/2018	2.700000	100,000.00	98,966.00	675.00		866.00
			04/01/2023	3.114098	98,100.00	98.966000	IDC-FIS		0.00
84399	CCCSIG CORP HERSHEY	427866AY4	05/10/2018	2.900000	350,000.00	349,814.50	1,296.94		45.50
			05/15/2020	2.933837	349,769.00	99.947000	IDC-FIS		0.00
84402	CCCSIG CORP GENERAL	369550BA5	05/11/2018	2.875000	460,000.00	460,317.40	1,836.81		1,945.80
			05/11/2020	3.058819	458,371.60	100.069000	IDC-FIS		0.00
84411	CCCSIG CORP AMERICA	025816BU2	05/17/2018	3.375000	785,000.00	786,248.15	3,238.13		1,381.60
			05/17/2021	3.381007	784,866.55	100.159000	IDC-FIS		0.00
84421	CCCSIG CORP CHARLES	808513AW5	05/22/2018	3.250000	500,000.00	502,440.00	1,805.56		2,455.00
			05/21/2021	3.251084	499,985.00	100.488000	IDC-FIS		0.00
84470	CCCSIG CORP BBT COR	05531FBD4	06/05/2018	3.200000	150,000.00	149,853.00	2,746.67		31.50
			09/03/2021	3.235931	149,821.50	99.902000	IDC-FIS		0.00
84511	CCCSIG CORP WALMART	931142EJ8	06/27/2018	3.125000	595,000.00	599,230.45	413.19		4,260.20
			06/23/2021	3.126857	594,970.25	100.711000	IDC-FIS		0.00
84592	CCCSIG CORP CATERPI	14913Q2N8	09/07/2018	3.150000	100,000.00	100,264.00	997.50		341.00
			09/07/2021	3.177112	99,923.00	100.264000	IDC-FIS		0.00
84593	CCCSIG CORP UNILEVE	904764BF3	09/07/2018	3.000000	100,000.00	99,264.00	950.00		0.00
			03/07/2022	3.147126	99,516.00	99.264000	IDC-FIS		-252.00
84594	CCCSIG CORP PFIZER	717081EM1	09/07/2018	3.000000	250,000.00	251,492.50	2,375.00		1,830.00
			09/15/2021	3.046915	249,662.50	100.597000	IDC-FIS		0.00
84618	CCCSIG CORP 3M COMP	88579YBA8	09/14/2018	3.000000	185,000.00	186,494.80	1,649.58		1,874.05
			09/14/2021	3.072054	184,620.75	100.808000	IDC-FIS		0.00
84645	CCCSIG CORP AMERICA	02665WCP4	10/10/2018	3.375000	300,000.00	301,473.00	590.63		1,617.00
			12/10/2021	3.392166	299,856.00	100.491000	IDC-FIS		0.00
84757	CCCSIG CORP HOME DE	437076BV3	12/06/2018	3.250000	225,000.00	227,335.50	507.81		2,952.00
			03/01/2022	3.341128	224,383.50	101.038000	IDC-FIS		0.00
			Subtotal	2.560727	34,120,000.00	33,927,199.15	216,885.73		21,422.25
				2.097503	34,617,332.35	99.434933			-711,555.45

Inv Type: 78 NEGOTIABLE CD 30/360 EUR

83597	CCCCD YCD BK OF MON	06427KRC3	02/09/2017	1.880000	2,350,000.00	2,343,913.50	17,672.01		0.00
			02/07/2019	1.880000	2,350,000.00	99.741000	IDC-FIS		-6,086.50



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
83844	CCCSIG MTN WESTPAC	96121T4A3	08/07/2017	2.050000	1,460,000.00	1,460,000.00	11,972.00	0.00
			08/03/2020	2.050000	1,460,000.00	100.000000	BOOK	0.00
			Subtotal		1.945144	3,810,000.00	29,644.01	0.00
					1.945144	3,810,000.00		-6,086.50
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Inv Type: 79 YCD/NCD 30/360								
84476	CCCCSIG YCD BANK OF	06417GU22	06/07/2018	3.080000	800,000.00	799,696.00	1,779.56	0.00
			06/05/2020	3.099862	799,696.00	99.962000	BOOK	0.00
84477	CCCCD YCD BANK OF N	06417GU22	06/07/2018	3.080000	150,000.00	149,943.00	333.66	0.00
			06/05/2020	3.099862	149,943.00	99.962000	BOOK	0.00
84486	CCCSIG ROYAL BANK O	78012UEE1	06/08/2018	3.240000	1,000,000.00	1,000,000.00	2,160.00	0.00
			06/07/2021	3.240000	1,000,000.00	100.000000	BOOK	0.00
			Subtotal		3.162066	1,950,000.00	4,273.22	0.00
					3.171741	1,949,639.00		0.00
<hr/>								
Grand Total			Count 214		1.960256	155,417,644.68	154,419,139.19	784,583.70
					1.889184	155,772,653.35		180,398.97
								-1,520,167.25



Inventory by Market Value

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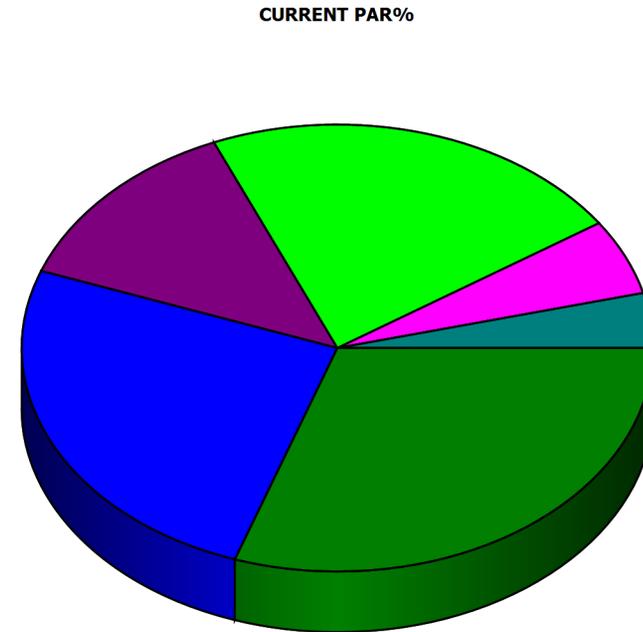
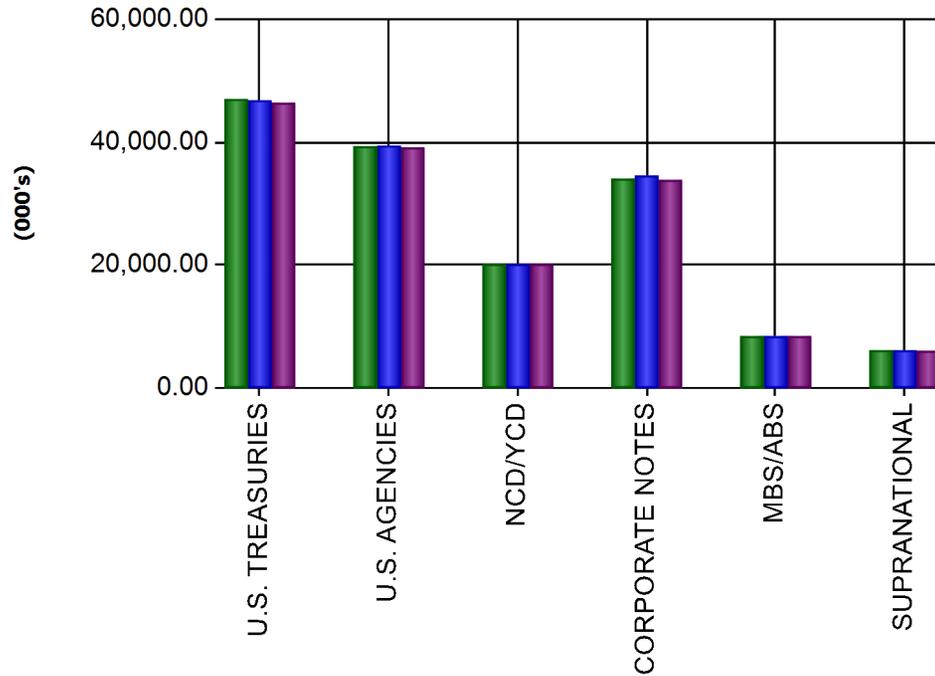
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Contra Costa County

Assets (000's)	Current Par	Current Book	Market	MKT/Book	Un Gain/Loss	Yield
U.S. TREASURIES	47,035.00	46,837.25	46,484.80	99.25 %	-343.40	1.90 %
U.S. AGENCIES	39,390.00	39,447.98	39,215.43	99.41 %	-228.18	1.31 %
NCD/YCD	20,195.00	20,192.84	20,154.80	99.81 %	-38.04	2.38 %
CORPORATE NOTES	34,120.00	34,617.33	33,927.20	98.01 %	-690.13	2.10 %
MBS/ABS	8,512.64	8,515.06	8,514.74	100.00 %	0.00	2.28 %
SUPRANATIONAL	6,165.00	6,162.19	6,122.18	99.35 %	-40.01	2.18 %
Totals(000's)	155,417.64	155,772.65	154,419.14	99.13 %	-1,339.77	1.89 %

Asset Allocation



■ Par ■ Book ■ Market

■ U.S. TREASURIES - 30% ■ CORPORATE NOTES - 22%
 ■ U.S. AGENCIES - 25% ■ MBS/ABS - 5%
 ■ NCD/YCD - 13% ■ SUPRANATIONAL - 4%

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

B.2. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)

**CONTRA COSTA COUNTY
AS OF DECEMBER 31, 2018**

CALIFORNIA STATE LOCAL AGENCY INVESTMENT ACCOUNTS	STATE CONTROLLER ACCOUNT NUMBER	ACCOUNT BALANCE	ESTIMATED FAIR VALUE
ACALANES UNION HIGH SCHOOL	75-07-010	977,712.47	976,784.75
ANTIOCH UNIFIED SCHOOL DISTRICT	75-07-005	851,535.79	850,727.79
BRENTWOOD UNION SCHOOL DISTRICT	75-07-013	8,005,627.09	7,998,030.77
BYRON UNION SCHOOL DISTRICT	75-07-017	170,590.99	170,429.12
CANYON ELEMENTARY SCHOOL DISTRICT	75-07-018	198,326.01	198,137.82
CENTRAL CONTRA COSTA SANITARY DISTRICT	70-07-001	38,200,000.00	38,163,753.05
CONTRA COSTA COMMUNITY COLLEGE	75-07-001	634,620.81	634,018.64
CONTRA COSTA COUNTY	99-07-000	65,000,000.00	64,938,323.26
CONTRA COSTA COUNTY OFFICE OF EDUCATION	75-07-007	1,321,301.44	1,320,047.69
CONTRA COSTA COUNTY SCHOOL INSURANCE GROUP	35-07-001	2,300,182.06	2,297,999.48
CROCKETT COMMUNITY SERVICES DISTRICT	16-07-004	4,406,636.83	4,402,455.49
DELTA DIABLO SANITATION DISTRICT	70-07-003	74,815.42	74,744.43
EAST CONTRA COSTA REG FEE & FINANCING AUTH	40-07-006	1,040,266.25	1,039,279.17
KENSINGTON FIRE PROTECTION DISTRICT	17-07-011	2,705,647.91	2,703,080.59
KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT	16-07-003	993,932.62	992,989.50
LAFAYETTE SCHOOL DISTRICT	75-07-012	5,015,747.23	5,010,987.92
MARTINEZ UNIFIED SCHOOL DISTRICT	75-07-011	22,977,040.79	22,955,238.50
MORAGA ORINDA FIRE DISTRICT	17-07-003	9,589,575.09	9,580,475.80
MORAGA SCHOOL DISTRICT	75-07-016	2,755.59	2,752.98
MT DIABLO UNIFIED SCHOOL DISTRICT	75-07-008	4,169,556.09	4,165,599.71
MT VIEW SANITARY DISTRICT	70-07-008	9,488,056.05	9,479,053.09
OAKLEY UNION SCHOOL DISTRICT	75-07-009	254,799.26	254,557.49
ORINDA UNION SCHOOL DISTRICT	75-07-015	3,673,281.83	3,669,796.35
PITTSBURG UNIFIED SCHOOL DISTRICT	75-07-002	36,237.62	36,203.24
RECLAMATION DISTRICT 799	60-07-001	84,469.22	84,389.07
RECLAMATION DISTRICT 800	60-07-003	3,087,444.78	3,084,515.19
REDEVELOPMENT AGENCY	65-07-015	7,198.69	7,191.86
RODEO -HERCULES FIRE PROTECTION DISTRICT	17-07-001	109,086.84	108,983.33
SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT	75-07-004	246,889.31	246,655.04
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT	75-07-014	42,124,840.90	42,084,869.78
	TOTAL	<u>227,748,174.98</u>	<u>227,532,070.89</u>

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

ASSET MANAGEMENT FUNDS

- B.3. WELLS CAPITAL MANAGEMENT**
- B.4. CalTRUST (SHORT TERM)**
- B.5. CalTRUST (LIQUIDITY)**

WFAM GAAP

01 October 2018 to 31 December 2018

WC-Contra Costa County

Investment Strategy: Short Duration Fixed Income

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Wells Fargo Asset Management is a trade name used by the asset management businesses of Wells Fargo & Company.



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Risk Summary

Base Currency: USD
01 October 2018 to 31 December 2018

WC-Contra Costa County
Account: XXX235
Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
Investment Strategy: Short Duration Fixed Income

Balance Sheet

Book Value + Accrued	44,538,255.91
Net Unrealized Gain/Loss	-41,115.66
Market Value + Accrued	44,497,140.25

Cash and Fixed Income Summary

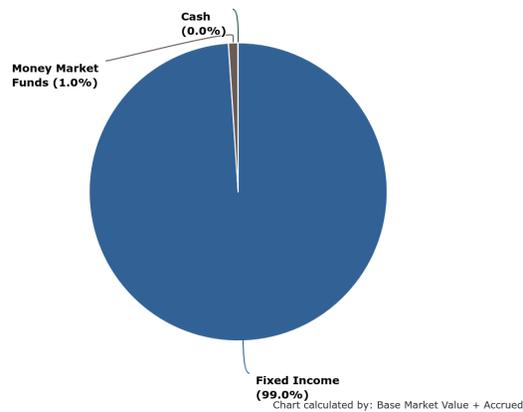
Risk Metric	Value
Cash	1,765.13
MMFund	460,253.00
Fixed Income	44,035,122.12
Duration	0.45
Convexity	0.00
WAL	0.52
Years to Final Maturity	0.68
Years to Effective Maturity	0.54
Yield	2.74
Book Yield	2.48
Avg Credit Rating	AA+/Aa1/AA+

Issuer Concentration

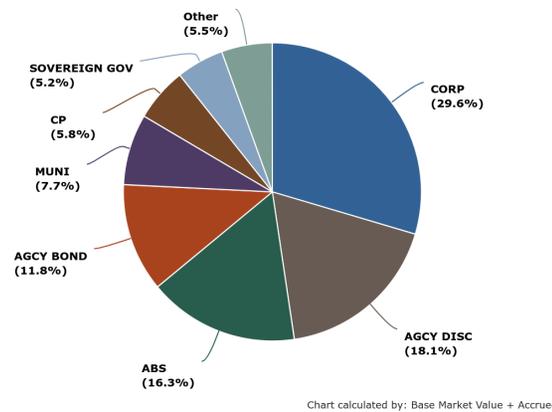
Issuer Concentration	% of Base Market Value + Accrued
Other	58.70%
Federal Farm Credit Banks Funding Corporation	12.73%
Federal Home Loan Banks Office of Finance	10.61%
Federal Home Loan Mortgage Corporation	5.39%
Government of the United States	4.47%
Inter-American Development Bank	3.37%
Capital One Multi-Asset Execution Trust	2.80%
The Bank of New York Mellon Corporation	1.92%

--- 100.00%

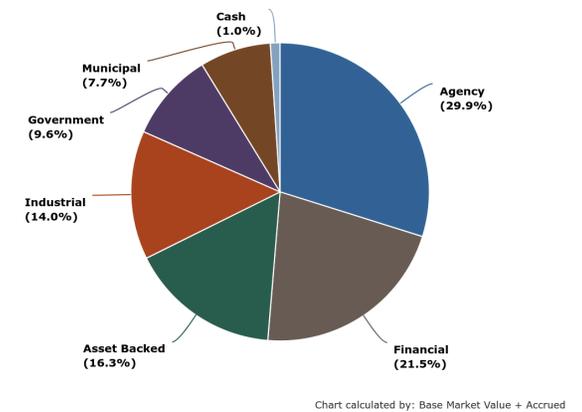
Asset Class



Security Type



Market Sector



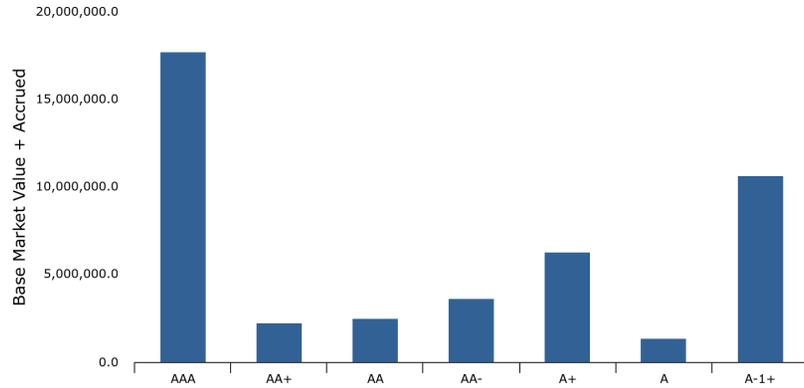
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Risk Summary

Base Currency: USD
01 October 2018 to 31 December 2018

WC-Contra Costa County
Account: XXX235
Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
Investment Strategy: Short Duration Fixed Income

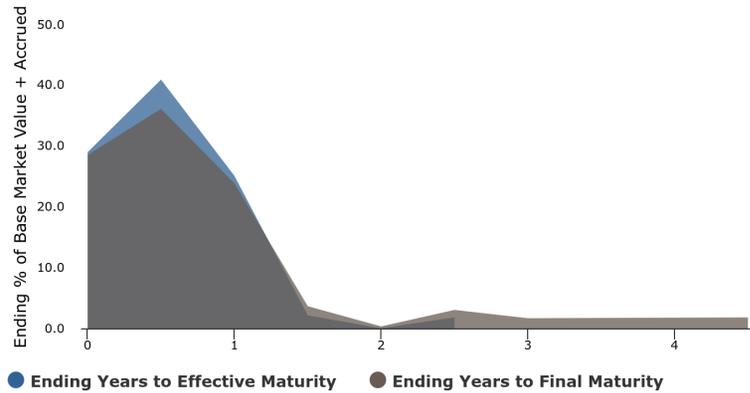
Credit Rating



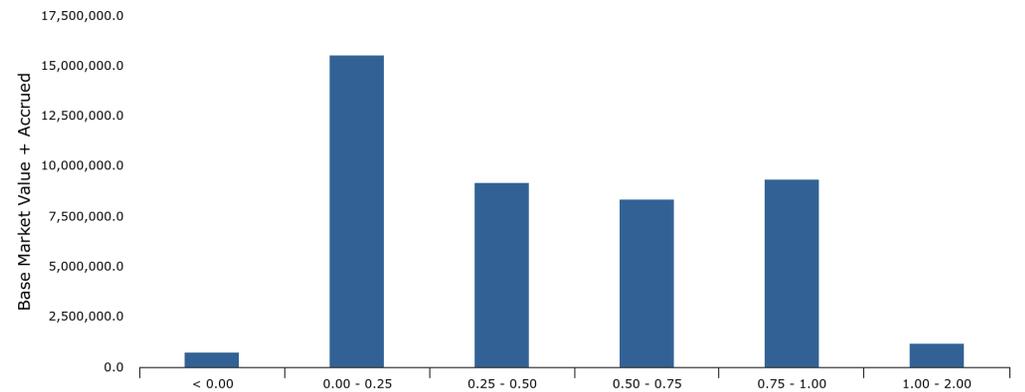
Credit Duration Heat Map

Rating	0 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5 - 7	7 - 10	10 - 15	15 - 30
AAA	60.87%	1.11%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
AA	18.52%	0.45%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
A	16.13%	1.13%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
BBB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
BB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
B	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CCC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
C	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
NA	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Time To Maturity



Duration



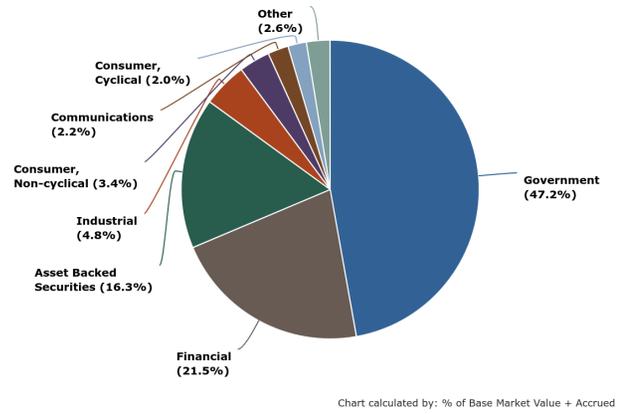
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Risk Summary

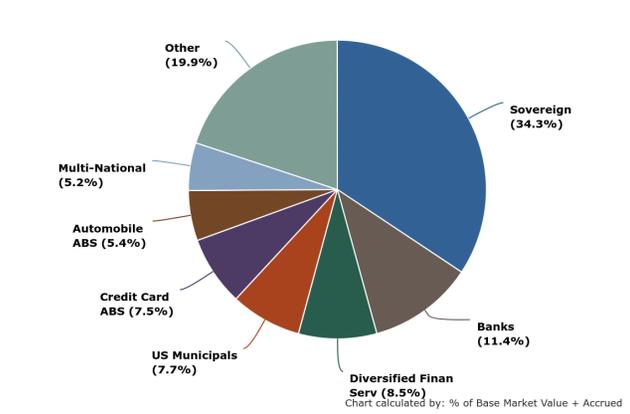
Base Currency: USD
 01 October 2018 to 31 December 2018

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

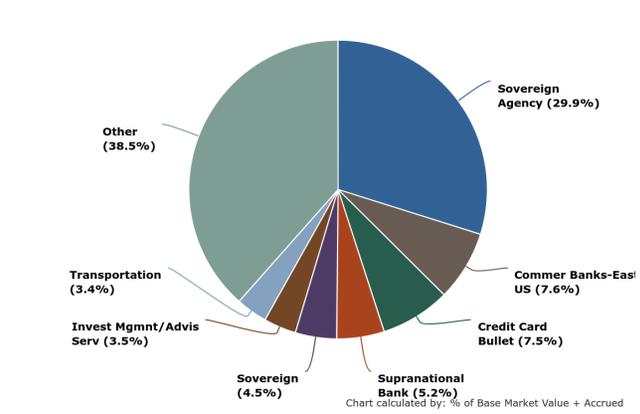
Base Exposure - Industry Sector



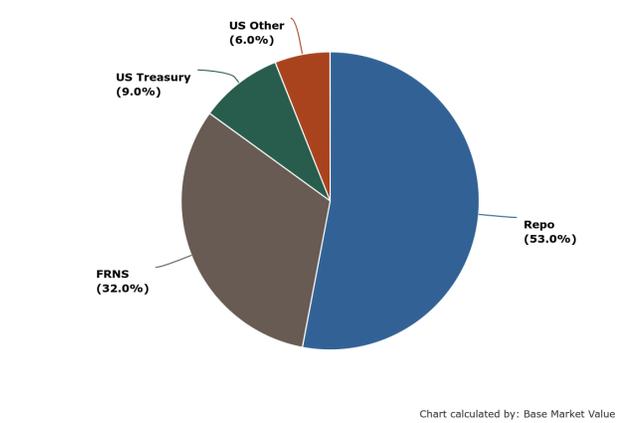
Base Exposure - Industry Group



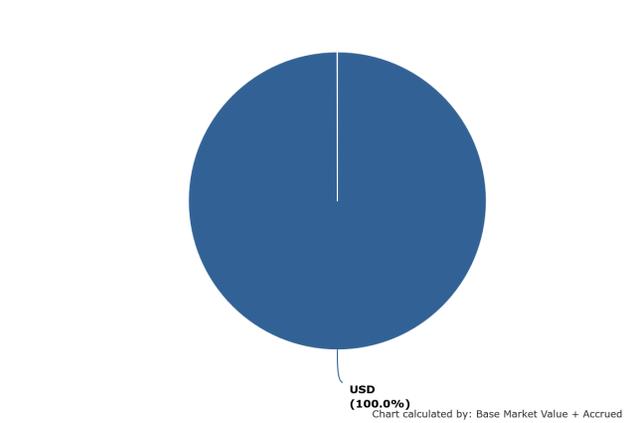
Base Exposure - Industry Subgroup



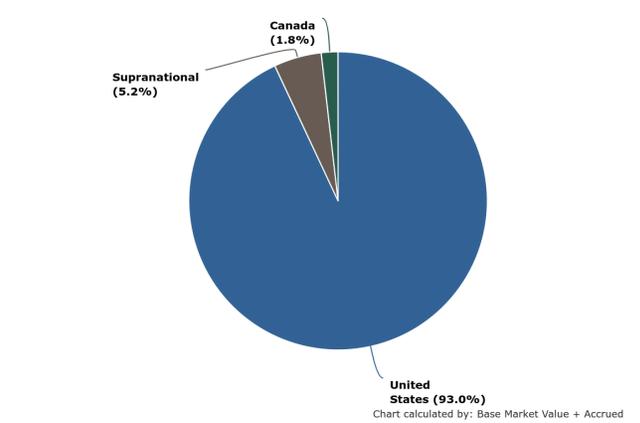
MMF Asset Allocation



Currency



Country



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Performance Summary Gross of Fees

Base Currency: USD

01 October 2018 to 31 December 2018

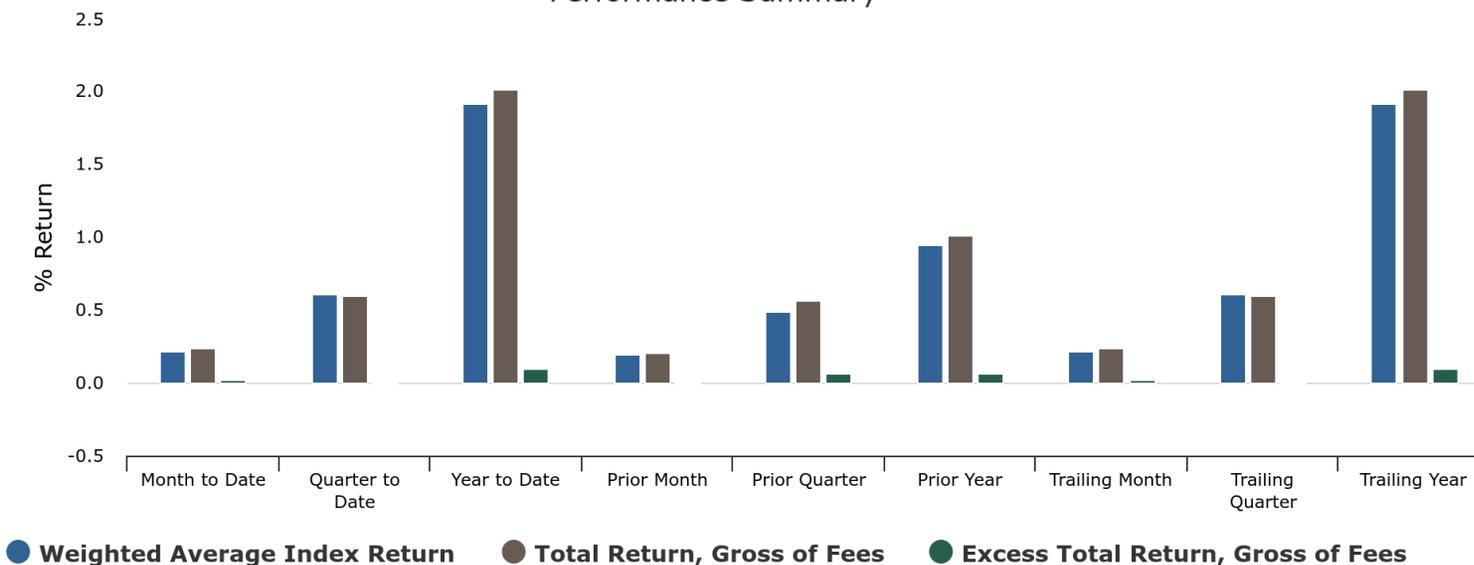
WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Performance Summary



Period	Period Begin	Period End	Total Return, Gross of Fees	Weighted Average Index Return	Excess Total Return, Gross of Fees
Month to Date	12/01/2018	12/31/2018	0.24%	0.22%	0.02%
Quarter to Date	10/01/2018	12/31/2018	0.61%	0.61%	-0.01%
Year to Date	01/01/2018	12/31/2018	2.02%	1.92%	0.10%
Prior Month	11/01/2018	11/30/2018	0.21%	0.20%	0.01%
Prior Quarter	07/01/2018	09/30/2018	0.57%	0.50%	0.07%
Prior Year	01/01/2017	12/31/2017	1.02%	0.95%	0.06%
Trailing Month	12/01/2018	12/31/2018	0.24%	0.22%	0.02%
Trailing Quarter	10/01/2018	12/31/2018	0.61%	0.61%	-0.01%
Trailing Year	01/01/2018	12/31/2018	2.02%	1.92%	0.10%

Account	Index	Index Start Date	Index End Date
WC-Contra Costa County	ML 6 Month T-Bill	01/01/1980	11/30/2004
WC-Contra Costa County	ICE BofAML US 6-Month Treasury Bill Index	12/01/2004	---

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Performance Summary Gross of Fees

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Gross of Fees (includes trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 04/01/2001.

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date, End Date	Return Type, Fee Options	Tax Options
04/01/2001 01/31/2011	Total Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment
04/01/2001 01/31/2011	Income Return Gross of Fees	No Tax Adjustment
04/01/2001 01/31/2011	Price Return Gross of Fees	No Tax Adjustment
01/01/2008 01/31/2011	Book Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment

Reported Index Return is always Total Return.

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Performance Summary Net of Fees

Base Currency: USD

01 October 2018 to 31 December 2018

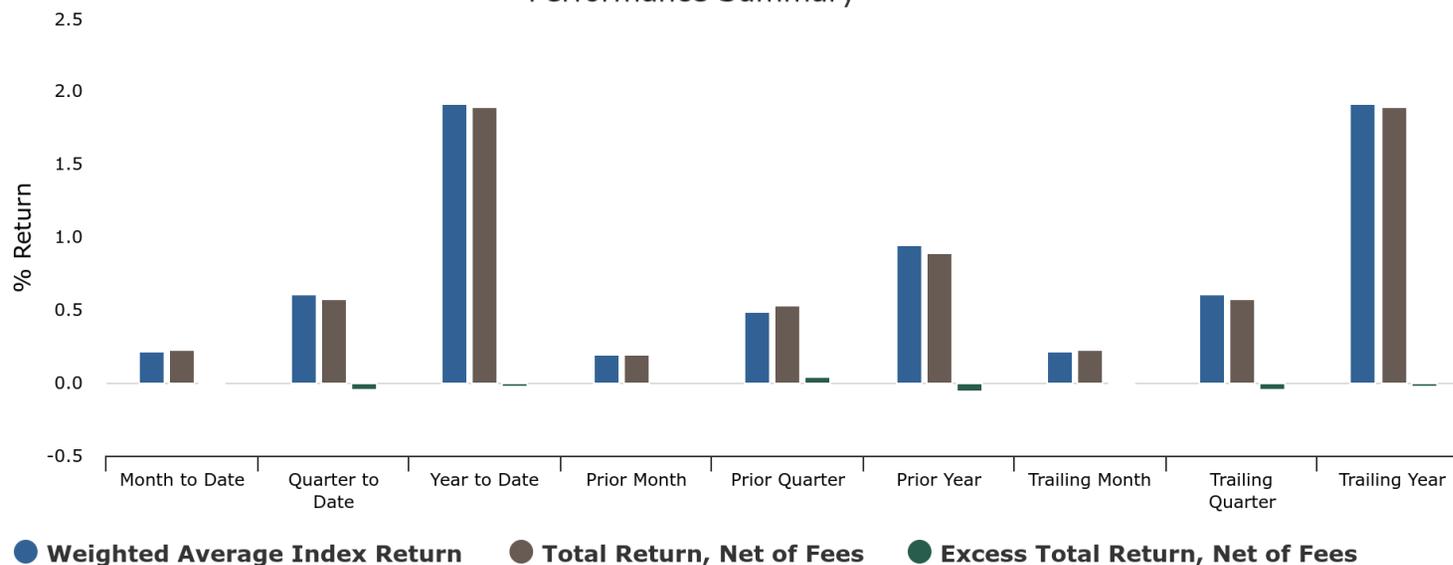
WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Performance Summary



Period	Period Begin	Period End	Total Return, Net of Fees	Weighted Average Index Return	Excess Total Return, Net of Fees
Month to Date	12/01/2018	12/31/2018	0.23%	0.22%	0.01%
Quarter to Date	10/01/2018	12/31/2018	0.58%	0.61%	-0.04%
Year to Date	01/01/2018	12/31/2018	1.90%	1.92%	-0.02%
Prior Month	11/01/2018	11/30/2018	0.20%	0.20%	0.00%
Prior Quarter	07/01/2018	09/30/2018	0.54%	0.50%	0.04%
Prior Year	01/01/2017	12/31/2017	0.90%	0.95%	-0.05%
Trailing Month	12/01/2018	12/31/2018	0.23%	0.22%	0.01%
Trailing Quarter	10/01/2018	12/31/2018	0.58%	0.61%	-0.04%
Trailing Year	01/01/2018	12/31/2018	1.90%	1.92%	-0.02%

Account	Index	Index Start Date	Index End Date
WC-Contra Costa County	ML 6 Month T-Bill	01/01/1980	11/30/2004
WC-Contra Costa County	ICE BofAML US 6-Month Treasury Bill Index	12/01/2004	---

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Performance Summary Net of Fees

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Net of Fees (includes management and trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 04/01/2001.

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date, End Date	Return Type, Fee Options	Tax Options
04/01/2001 01/31/2011	Total Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment
04/01/2001 01/31/2011	Income Return Gross of Fees	No Tax Adjustment
04/01/2001 01/31/2011	Price Return Gross of Fees	No Tax Adjustment
01/01/2008 01/31/2011	Book Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment

Reported Index Return is always Total Return.

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

GAAP Financials

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Balance Sheet	WC-Contra Costa County		
	As of:	09/30/2018	12/31/2018
Book Value		44,374,511.84	44,390,369.21
Accrued Balance		138,002.49	147,886.70
Book Value + Accrued		44,512,514.33	44,538,255.91
Net Unrealized Gain/Loss		-49,303.87	-41,115.66
Market Value + Accrued		44,463,210.46	44,497,140.25

Income Statement	WC-Contra Costa County			
	Begin Date	10/01/2018	End Date	12/31/2018
Net Amortization/Accretion Income				81,584.50
Interest Income		178,808.55		
Dividend Income		0.00		
Foreign Tax Withheld Expense		0.00		
Misc Income		0.00		
Allowance Expense		0.00		
Income Subtotal				178,808.55
Net Realized Gain/Loss		3.68		
Net Holding Gain/Loss		0.00		
Impairment Loss		0.00		
Net Gain/Loss				3.68
Expense		-13,028.17		
Net Income				247,368.56
Transfers In/Out				-221,626.98
Change in Unrealized Gain/Loss				8,188.21

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GAAP Financials

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Statement of Cash Flows

	<i>WC-Contra Costa County</i>	
	<i>Begin Date</i>	<i>10/01/2018</i>
	<i>End Date</i>	<i>12/31/2018</i>
Net Income		247,368.56
Amortization/Accretion on MS	-66,168.10	
Change in Accrued on MS	20,387.81	
Net Gain/Loss on MS	-3.68	
Change in Unrealized G/L on CE	51.28	
Subtotal		-45,732.69
Purchase of MS	-10,517,816.37	
Purchased Accrued of MS	-30,272.01	
Sales of MS	661,004.63	
Sold Accrued of MS	0.00	
Maturities of MS	8,450,000.00	
Net Purchases/Sales		-1,437,083.75
Transfers of Cash & CE		-221,626.98
Total Change in Cash & CE		-1,457,074.86
Beginning Cash & CE		5,262,005.38
Ending Cash & CE		3,804,930.52

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Income Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Ending Base	Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/Accretion Income	Net Realized Gain/Loss	Base Expense, Base Net Income
010831DL6 ALAMEDA CNTY CALIF JT PWRS AUTH LEASE REV	500,000.00	2.48	06/01/2019 06/01/2019	0.00 04/24/2018	3,106.25 0.00	0.00	0.00 3,106.25
0258MODZ9 AMERICAN EXPRESS CREDIT CORP	0.00	1.88	11/05/2018 11/05/2018	0.00 12/19/2017	473.96 2.44	3.66	0.00 480.07
02665WCL3 AMERICAN HONDA FINANCE CORP	700,000.00	2.80	02/21/2020 02/21/2020	0.00 10/03/2018	4,572.95 -122.02	0.00	0.00 4,450.94
02587AAJ3 AMXCA 171 A	500,000.00	1.93	02/18/2020 02/18/2020	0.00 05/25/2018	2,412.51 1,082.66	0.00	0.00 3,495.17
037833DHO APPLE INC	500,000.00	1.80	11/13/2019 11/13/2019	0.00 11/30/2018	775.00 490.57	0.00	0.00 1,265.57
06051GFE4 BANK OF AMERICA CORP	740,000.00	3.27	04/01/2019 04/01/2019	0.00 12/26/2018	402.81 -86.03	0.00	0.00 316.78
06050TME9 BANK OF AMERICA NA	0.00	2.05	12/07/2018 12/07/2018	0.00 01/12/2018	1,879.17 -73.31	0.00	0.00 1,805.85
06406HCU1 BANK OF NEW YORK MELLON CORP	250,000.00	2.20	05/15/2019 05/15/2019	0.00 01/25/2018	1,375.00 -9.82	0.00	0.00 1,365.18
06406HCP2 BANK OF NEW YORK MELLON CORP	600,000.00	2.10	01/15/2019 01/15/2019	0.00 08/03/2018	3,150.00 531.93	0.00	0.00 3,681.93
05531FAS2 BB&T CORP	250,000.00	2.45	01/15/2020 01/15/2020	0.00 11/15/2018	782.64 210.45	0.00	0.00 993.09
084670BL1 BERKSHIRE HATHAWAY INC	700,000.00	2.10	08/14/2019 08/14/2019	0.00 05/22/2018	3,675.00 755.88	0.00	0.00 4,430.88
09247XAE1 BLACKROCK INC	700,000.00	5.00	12/10/2019 12/10/2019	0.00 06/08/2018	2,041.67 -897.40	0.00	0.00 1,144.27
09247XAE1 BLACKROCK INC	0.00	5.00	12/10/2019 12/10/2019	0.00 06/08/2018	6,708.33 -2,855.36	0.00	0.00 3,852.97
055657AB6 BMWLT 171 A2	0.00	1.64	12/20/2018 07/22/2019	0.00 03/22/2017	61.34 0.30	0.00	0.00 61.64
055657AC4 BMWLT 171 A3	374,366.26	1.98	05/07/2019 05/20/2020	0.00 06/08/2018	1,964.49 635.79	0.00	0.00 2,600.29
05584PAB3 BMWLT 172 A2A	170,221.13	1.80	03/28/2019 02/20/2020	0.00 10/25/2017	947.07 4.87	-0.01	0.00 951.93
07330NAL9 BRANCH BANKING AND TRUST CO	450,000.00	1.45	05/10/2019 05/10/2019	0.00 06/29/2018	1,631.25 1,362.91	0.00	0.00 2,994.16
CCYUSD Cash	1.88	0.00	12/31/2018 12/31/2018	-221,626.98 ---	0.00 0.00	0.00	-13,028.17 -13,028.17
14912L6R7 CATERPILLAR FINANCIAL SERVICES CORP	700,000.00	1.35	05/18/2019 05/18/2019	0.00 04/17/2018	2,362.50 2,094.63	0.00	0.00 4,457.13
17305EFS9 CCCIT 14A6 A6	400,000.00	2.15	07/15/2019 07/15/2019	0.00 05/23/2018	2,150.00 536.48	0.00	0.00 2,686.48
17305EFW0 CCCIT 16A1 A1	450,000.00	1.75	11/19/2019 11/19/2019	0.00 04/26/2018	918.75 521.97	0.00	0.00 1,440.72
17305EFW0 CCCIT 16A1 A1	0.00	1.75	11/19/2019 11/19/2019	0.00 04/26/2018	1,050.00 594.80	0.00	0.00 1,644.80

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Income Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Ending Base	Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/Accretion Income	Net Realized Gain/Loss	Base Expense, Base Net Income
161571FK5 CHAIT 124 A	475,000.00	1.58	08/15/2019 08/15/2019	0.00 04/19/2018	1,876.26 1,279.39	0.00	0.00 3,155.65
161571HC1 CHAIT 162 A	300,000.00	1.37	06/17/2019 06/17/2019	0.00 01/26/2018	1,027.50 603.92	0.00	0.00 1,631.42
166764AR1 CHEVRON CORP	200,000.00	1.96	03/03/2020 03/03/2020	0.00 11/05/2018	610.08 316.80	0.00	0.00 926.88
166764BA7 CHEVRON CORP	0.00	1.79	11/16/2018 11/16/2018	0.00 12/22/2017	1,118.75 19.57	0.00	0.00 1,138.32
17325FAB4 CITIBANK NA	750,000.00	3.13	03/20/2019 03/20/2019	0.00 03/20/2017	5,245.50 0.00	0.00	0.00 5,245.50
14041NFC0 COMET 161 A	600,000.00	2.91	04/15/2019 04/15/2019	0.00 09/20/2017	4,215.08 -546.60	0.00	0.00 3,668.48
14041NFC0 COMET 161 A	0.00	2.91	04/15/2019 04/15/2019	0.00 09/20/2017	0.21 0.00	0.00	0.00 0.21
14041NFE6 COMET 163 A	250,000.00	1.34	06/17/2019 06/17/2019	0.00 05/24/2018	837.51 833.77	0.00	0.00 1,671.28
14041NFF3 COMET 164 A	400,000.00	1.33	08/15/2019 08/15/2019	0.00 09/21/2018	1,329.99 1,402.44	0.00	0.00 2,732.43
22546QAC1 CREDIT SUISSE FIRST BOSTON NEW YORK BRANCH	650,000.00	5.30	08/13/2019 08/13/2019	0.00 10/05/2018	8,229.72 -3,806.00	0.00	0.00 4,423.72
30231GAD4 EXXON MOBIL CORP	475,000.00	1.82	03/15/2019 03/15/2019	0.00 06/11/2018	2,160.06 676.80	0.00	0.00 2,836.86
313312QL7 FEDERAL FARM CREDIT BANKS	1,000,000.00	0.00	12/13/2019 12/13/2019	0.00 12/14/2018	0.00 1,335.00	0.00	0.00 1,335.00
313312EK2 FEDERAL FARM CREDIT BANKS	1,000,000.00	0.00	04/16/2019 04/16/2019	0.00 04/16/2018	0.00 5,494.44	0.00	0.00 5,494.44
313312LVO FEDERAL FARM CREDIT BANKS	1,000,000.00	0.00	09/17/2019 09/17/2019	0.00 09/25/2018	0.00 6,567.78	0.00	0.00 6,567.78
313312NS5 FEDERAL FARM CREDIT BANKS	1,000,000.00	0.00	11/01/2019 11/01/2019	0.00 11/13/2018	0.00 3,647.78	0.00	0.00 3,647.78
313312NG1 FEDERAL FARM CREDIT BANKS	500,000.00	0.00	10/22/2019 10/22/2019	0.00 10/23/2018	0.00 2,556.94	0.00	0.00 2,556.94
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	750,000.00	1.12	02/22/2019 02/22/2019	0.00 08/17/2017	2,100.00 521.86	0.00	0.00 2,621.86
3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	500,000.00	1.24	10/22/2019 10/22/2019	0.00 10/18/2018	1,188.33 1,418.08	0.00	0.00 2,606.41
3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	0.00	1.24	10/22/2019 10/22/2019	0.00 10/18/2018	68.89 79.89	0.00	0.00 148.78
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	0.00	1.30	12/21/2018 12/21/2018	0.00 09/21/2017	2,888.89 119.72	0.00	0.00 3,008.61
313384FV6 FEDERAL HOME LOAN BANKS	1,000,000.00	0.00	05/20/2019 05/20/2019	0.00 11/20/2018	0.00 2,858.33	0.00	0.00 2,858.33
313384CY3 FEDERAL HOME LOAN BANKS	750,000.00	0.00	03/12/2019 03/12/2019	0.00 12/18/2018	0.00 697.08	0.00	0.00 697.08

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Income Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Ending Base	Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/Accretion Income	Net Realized Gain/Loss	Base Expense, Base Net Income
313384LA5 FEDERAL HOME LOAN BANKS	1,000,000.00	0.00	08/29/2019 08/29/2019	0.00 12/06/2018	0.00 1,892.22	0.00	0.00 1,892.22
3130AAE46 FEDERAL HOME LOAN BANKS	1,000,000.00	1.25	01/16/2019 01/16/2019	0.00 04/13/2018	3,125.00 2,164.32	0.00	0.00 5,289.32
3130ACLX0 FEDERAL HOME LOAN BANKS	500,000.00	1.63	10/30/2019 10/30/2019	0.00 09/27/2018	1,376.74 920.15	0.00	0.00 2,296.88
3130ACLX0 FEDERAL HOME LOAN BANKS		0.00	10/30/2019	0.00	654.51	0.00	0.00
		1.63	10/30/2019	09/27/2018	423.56		1,078.07
313385R81 FEDERAL HOME LOAN BANKS		0.00	12/04/2018	0.00	0.00	0.00	0.00
		0.00	12/04/2018	08/08/2018	3,662.22		3,662.22
3130ABF92 FEDERAL HOME LOAN BANKS	1,000,000.00	1.38	05/28/2019 05/28/2019	0.00 04/16/2018	3,437.50 2,102.21	0.00	0.00 5,539.71
313397J36 FEDERAL HOME LOAN MORTGAGE CORP		0.00	10/04/2018	0.00	0.00	0.00	0.00
		0.00	10/04/2018	07/31/2018	159.17		159.17
313397Q20 FEDERAL HOME LOAN MORTGAGE CORP		0.00	11/20/2018	0.00	0.00	0.00	0.00
		0.00	11/20/2018	08/06/2018	2,777.78		2,777.78
313397N49 FEDERAL HOME LOAN MORTGAGE CORP		0.00	11/06/2018	0.00	0.00	0.00	0.00
		0.00	11/06/2018	08/27/2018	2,020.00		2,020.00
3134G9Q75 FEDERAL HOME LOAN MORTGAGE CORP	500,000.00	1.25	07/26/2019 07/26/2019	0.00 05/07/2018	1,562.50 1,395.51	0.00	0.00 2,958.01
313397S28 FEDERAL HOME LOAN MORTGAGE CORP		0.00	12/06/2018	0.00	0.00	0.00	0.00
		0.00	12/06/2018	08/01/2018	3,685.00		3,685.00
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	500,000.00	0.95	01/30/2019 01/30/2019	0.00 05/01/2018	1,187.50 1,690.08	0.00	0.00 2,877.58
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	500,000.00	0.95	01/30/2019 01/30/2019	0.00 05/16/2018	1,187.50 1,609.11	0.00	0.00 2,796.61
313396A0 FEDERAL HOME LOAN MORTGAGE CORP	900,000.00	0.00	01/18/2019 01/18/2019	0.00 09/06/2018	0.00 4,945.00	0.00	0.00 4,945.00
31680GAD8 FITAT 151 A3	10,228.54	1.42	01/15/2019 03/16/2020	0.00 11/13/2017	210.08 27.65	0.00	0.00 237.72
369550BA5 GENERAL DYNAMICS CORP	250,000.00	2.88	05/11/2020 05/11/2020	0.00 09/14/2018	1,796.88 57.79	0.00	0.00 1,854.66
438124AC3 HAROT 163 A3	132,669.74	1.16	04/12/2019 05/18/2020	0.00 01/25/2018	477.41 383.24	0.00	0.00 860.65
40428HPN6 HSBC USA INC (NEW)	500,000.00	2.38	11/13/2019 11/13/2019	0.00 10/10/2018	1,583.33 421.84	0.00	0.00 2,005.17
40428HPN6 HSBC USA INC (NEW)		0.00	11/13/2019	0.00	1,088.54	0.00	0.00
		2.38	11/13/2019	10/10/2018	292.71		1,381.25
4581X0CH9 INTER-AMERICAN DEVELOPMENT BANK	1,000,000.00	1.75	10/15/2019 10/15/2019	0.00 09/17/2018	3,694.44 1,966.87	0.00	0.00 5,661.31
4581X0CH9 INTER-AMERICAN DEVELOPMENT BANK		0.00	10/15/2019	0.00	680.56	0.00	0.00
		1.75	10/15/2019	09/17/2018	353.03		1,033.58
45818WAV8 INTER-AMERICAN DEVELOPMENT BANK	500,000.00	2.48	01/15/2019 01/15/2019	0.00 04/17/2018	3,143.26 -123.93	0.00	0.00 3,019.33

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Income Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Ending Base	Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/Accretion Income	Net Realized Gain/Loss	Base Expense, Base Net Income
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	500,000.00	1.25	04/26/2019 04/26/2019	0.00 10/13/2017	1,562.50 420.57	0.00	0.00 1,983.07
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	300,000.00	1.25	04/26/2019 04/26/2019	0.00 08/29/2018	937.50 931.50	0.00	0.00 1,869.00
45950VHE9 INTERNATIONAL FINANCE CORP	0.00	1.25	11/27/2018 11/27/2018	0.00 10/19/2017	1,944.44 441.61	0.00	0.00 2,386.05
47788CAB8 JDOT 2018 A2	140,860.66	2.42	05/22/2019 10/15/2020	0.00 02/28/2018	937.14 1.45	0.00	0.00 938.60
24422ERR2 JOHN DEERE CAPITAL CORP	700,000.00	2.25	04/17/2019 04/17/2019	0.00 03/14/2018	3,937.50 397.05	0.00	0.00 4,334.55
46625HQU7 JPMORGAN CHASE & CO	700,000.00	1.85	03/22/2019 03/22/2019	0.00 10/25/2017	3,237.50 7.53	0.00	0.00 3,245.03
48306BP66 Kaiser Foundation Hospitals	800,000.00	0.00	02/06/2019 02/06/2019	0.00 12/06/2018	0.00 1,444.44	0.00	0.00 1,444.44
544351MK2 LOS ANGELES CALIF	750,000.00	4.00	09/01/2019 09/01/2019	0.00 07/12/2018	7,500.00 -2,672.09	0.00	0.00 4,827.91
57636QAA2 MASTERCARD INC	500,000.00	2.00	04/01/2019 04/01/2019	0.00 05/04/2018	2,500.00 576.39	0.00	0.00 3,076.39
58769DAB6 MBALT 17A A2A	13,007.54	1.53	01/15/2019 08/15/2019	0.00 04/26/2017	190.98 0.01	0.00	0.00 190.99
58772RAB0 MBART 181 A2A	600,000.00	2.71	07/27/2019 04/15/2021	0.00 07/25/2018	4,065.00 2.95	0.00	0.00 4,067.95
65477XAD6 NALT 16B A3	0.00	1.50	12/15/2018 07/15/2019	0.00 10/10/2017	246.51 33.13	0.00	0.00 279.64
65478GAD2 NAROT 17B A3	450,000.00	1.75	12/27/2019 10/15/2021	0.00 04/26/2018	1,968.75 551.96	0.00	0.00 2,520.71
65478GAD2 NAROT 17B A3	300,000.00	1.75	12/27/2019 10/15/2021	0.00 11/08/2018	772.91 249.90	0.00	0.00 1,022.81
637432MX0 NATIONAL RURAL UTILITIES COOP FINANCE CORP	450,000.00	2.15	02/01/2019 02/01/2019	0.00 03/22/2018	2,418.75 522.74	0.00	0.00 2,941.49
63763QN37 National Securities Clearing Corporation	500,000.00	0.00	01/03/2019 01/03/2019	0.00 11/16/2018	0.00 1,520.56	0.00	0.00 1,520.56
63763QK97 National Securities Clearing Corporation	0.00	0.00	10/09/2018 10/09/2018	0.00 07/11/2018	0.00 244.44	0.00	0.00 244.44
63763QKG1 National Securities Clearing Corporation	0.00	0.00	10/16/2018 10/16/2018	0.00 10/09/2018	0.00 216.81	0.00	0.00 216.81
63763QLG0 National Securities Clearing Corporation	0.00	0.00	11/16/2018 11/16/2018	0.00 10/16/2018	0.00 947.22	0.00	0.00 947.22
69353RCH9 PNC BANK NA	750,000.00	2.20	01/28/2019 01/28/2019	0.00 01/31/2018	4,125.00 -91.72	0.00	0.00 4,033.28
CCYUSD Receivable	1,763.25	0.00	12/31/2018 12/31/2018	0.00 ---	0.00 0.00	0.00	0.00 0.00

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Income Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Ending Base	Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/Accretion Income	Net Realized Gain/Loss	Base Expense, Base Net Income
78607QAT2 SACRAMENTO CALIF SUBN WTR DIST REV	500,000.00	2.71	11/01/2019 11/01/2019	0.00 05/30/2018	2,260.00 0.00	0.00	0.00 2,260.00
78607QAT2 SACRAMENTO CALIF SUBN WTR DIST REV	0.00	2.71	11/01/2019 11/01/2019	0.00 05/30/2018	1,130.00 0.00	0.00	0.00 1,130.00
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	750,000.00	2.01	07/01/2019 07/01/2019	0.00 12/28/2017	3,770.63 0.00	0.00	0.00 3,770.63
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	750,000.00	1.72	05/01/2019 05/01/2019	0.00 10/31/2017	3,226.88 0.00	0.00	0.00 3,226.88
798170AB2 SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF TH	150,000.00	2.10	08/01/2019 08/01/2019	0.00 01/29/2018	786.75 74.91	0.00	0.00 861.66
89237WAD9 TAOT 16C A3	166,859.14	1.14	04/30/2019 08/17/2020	0.00 09/13/2017	562.79 236.92	0.01	0.00 799.72
09702MNP4 The Boeing Company	500,000.00	0.00	01/23/2019 01/23/2019	0.00 11/21/2018	0.00 1,378.06	0.00	0.00 1,378.06
88602UKN9 Thunder Bay Funding, LLC	0.00	0.00	10/22/2018 10/22/2018	0.00 09/25/2018	0.00 1,236.67	0.00	0.00 1,236.67
88602UN89 Thunder Bay Funding, LLC	800,000.00	0.00	01/08/2019 01/08/2019	0.00 10/22/2018	0.00 3,881.33	0.00	0.00 3,881.33
89236TBB0 TOYOTA MOTOR CREDIT CORP	189,000.00	2.10	01/17/2019 01/17/2019	0.00 04/26/2018	992.25 166.69	0.00	0.00 1,158.94
912828U73 UNITED STATES TREASURY	1,000,000.00	1.38	12/15/2019 12/15/2019	0.00 11/28/2018	642.17 632.77	0.00	0.00 1,274.94
912828U73 UNITED STATES TREASURY	0.00	1.38	12/15/2019 12/15/2019	0.00 11/28/2018	638.66 632.77	0.00	0.00 1,271.43
912828K5 UNITED STATES TREASURY	1,000,000.00	1.38	07/31/2019 07/31/2019	0.00 10/10/2017	3,437.50 316.29	0.00	0.00 3,753.79
912828T83 UNITED STATES TREASURY	0.00	0.75	10/31/2018 10/31/2018	0.00 09/19/2017	611.41 469.33	0.00	0.00 1,080.74
90331HMK5 US BANK NA	700,000.00	2.57	01/17/2020 01/17/2020	0.00 01/23/2018	4,569.17 0.00	0.00	0.00 4,569.17
90290AAB3 USAOT 171 A2	19,398.96	1.54	01/15/2019 02/18/2020	0.00 09/20/2017	201.76 0.43	0.01	0.00 202.20
92868LAB7 VALET 181 A2A	750,000.00	2.81	09/19/2019 07/20/2021	0.00 07/03/2018	5,268.75 0.76	0.00	0.00 5,269.51
92512MKX6 Versailles Commercial Paper LLC	0.00	0.00	10/31/2018 10/31/2018	0.00 07/20/2018	0.00 1,456.25	0.00	0.00 1,456.25
92512MM30 Versailles Commercial Paper LLC	0.00	0.00	12/03/2018 12/03/2018	0.00 10/31/2018	0.00 1,670.62	0.00	0.00 1,670.62
92348XAB1 VZOT 18A A1B	800,000.00	2.71	04/30/2021 04/20/2023	0.00 10/10/2018	4,825.77 0.00	0.00	0.00 4,825.77
931142EF6 WALMART INC	700,000.00	2.86	06/23/2020 06/23/2020	0.00 06/27/2018	4,375.90 0.00	0.00	0.00 4,375.90

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Income Detail

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Ending Base	Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/Accretion Income	Net Realized Gain/Loss	Base Expense, Base Net Income
94975P405 WELLS FRGO GOVERNMENT CL I MMF	460,253.00	2.50	12/31/2018 12/31/2018	0.00 ---	4,620.48 0.00	0.00	0.00 4,620.48
---	44,568,630.10	1.63	07/16/2019 09/07/2019	-221,626.98 ---	178,808.55 81,584.50	3.68	-13,028.17 247,368.56

* Weighted by: Ending Base Market Value + Accrued. * Holdings Displayed by: Lot.

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Balance Sheet Classification

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

CE

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
94975P405 WELLS FRGO GOVERNMENT CL I MMF	460,253.00 1.0000	12/31/2018 2.50	12/31/2018	AAA Cash	2.43 2.43	460,253.00 460,253.00 0.00	460,253.00 0.00 460,253.00
CCYUSD Cash	1.88 1.0000	12/31/2018 0.00	12/31/2018	AAA Cash	0.00 0.00	1.88 1.88 0.00	1.88 0.00 1.88
CCYUSD Receivable	1,763.25 1.0000	12/31/2018 0.00	12/31/2018	AAA Cash	0.00 0.00	1,763.25 1,763.25 0.00	1,763.25 0.00 1,763.25
63763QN37 National Securities Clearing Corporation	500,000.00 99.9805	01/03/2019 0.00	01/03/2019	A-1+ Financial	2.40 2.84	498,413.33 499,933.89 -31.39	499,902.50 0.00 499,902.50
88602UN89 Thunder Bay Funding, LLC	800,000.00 99.9448	01/08/2019 0.00	01/08/2019	A-1+ Financial	2.48 2.75	795,736.00 799,617.33 -58.93	799,558.40 0.00 799,558.40
09702MNP4 The Boeing Company	500,000.00 99.8420	01/23/2019 0.00	01/23/2019	A-1+ Industrial	2.44 2.60	497,882.50 499,260.56 -50.54	499,210.02 0.00 499,210.02
48306BP66 Kaiser Foundation Hospitals	800,000.00 99.7150	02/06/2019 0.00	02/06/2019	A-1+ Industrial	2.52 2.94	796,555.56 798,000.00 -280.03	797,719.98 0.00 797,719.98
313384CY3 FEDERAL HOME LOAN BANKS	750,000.00 99.5362	03/12/2019 0.00	03/12/2019	A-1+ Agency	2.41 2.34	745,817.50 746,514.58 6.92	746,521.50 0.00 746,521.50
---	3,812,018.13	01/27/2019	01/27/2019	AAA	2.45	3,796,423.02	3,804,930.52
---	87.7932	0.30	---	---	2.66	3,805,344.49 -413.97	0.00 3,804,930.52

ST

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
22546QAC1 CREDIT SUISSE FIRST BOSTON NEW YORK BRANCH	650,000.00 101.2593	08/13/2019 5.30	08/13/2019	A+ Financial	2.82 2.97	663,494.00 659,688.00 -1,502.55	658,185.45 13,205.83 671,391.28
09247XAE1 BLACKROCK INC	700,000.00 101.7933	12/10/2019 5.00	12/10/2019	AA- Financial	2.81 3.06	722,435.00 713,991.28 -1,438.18	712,553.10 2,041.67 714,594.77
24422ERR2 JOHN DEERE CAPITAL CORP	700,000.00 99.7753	04/17/2019 2.25	04/17/2019	A Industrial	2.48 2.98	698,278.00 699,542.53 -1,115.43	698,427.10 3,237.50 701,664.60

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Balance Sheet Classification

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
161571FK5 CHAIT 124 A	475,000.00 99.1859	08/15/2019 1.58	08/15/2019	AAA Asset Backed	2.67 2.90	468,283.20 471,857.15 -724.12	471,133.03 333.56 471,466.58
06406HCP2 BANK OF NEW YORK MELLON CORP	600,000.00 99.9706	01/15/2019 2.10	01/15/2019	AA- Financial	2.45 2.74	599,046.00 599,919.05 -95.45	599,823.60 5,810.00 605,633.60
89236TBBO TOYOTA MOTOR CREDIT CORP	189,000.00 99.9527	01/17/2019 2.10	01/17/2019	AA- Industrial	2.45 3.06	188,518.05 188,971.01 -60.41	188,910.60 1,808.10 190,718.70
637432MX0 NATIONAL RURAL UTILITIES COOP FINANCE CORP	450,000.00 99.9063	02/01/2019 2.15	02/01/2019	A+ Financial	2.62 3.17	448,204.50 449,823.86 -245.51	449,578.35 4,031.25 453,609.60
69353RCH9 PNC BANK NA	750,000.00 99.9492	01/28/2019 2.20	01/28/2019	A+ Financial	2.20 2.79	750,345.00 750,000.00 -381.00	749,619.00 7,012.50 756,631.50
30231GAD4 EXXON MOBIL CORP	475,000.00 99.8158	03/15/2019 1.82	03/15/2019	AAA Industrial	2.39 2.67	472,962.25 474,462.98 -337.93	474,125.05 2,544.07 476,669.12
06051GFE4 BANK OF AMERICA CORP	740,000.00 100.1473	04/01/2019 3.27	04/01/2019	A+ Financial	2.56 3.09	741,376.40 741,290.38 -200.35	741,090.02 6,176.37 747,266.39
57636QAA2 MASTERCARD INC	500,000.00 99.7143	04/01/2019 2.00	04/01/2019	A+ Industrial	2.46 3.10	497,920.00 499,436.14 -864.64	498,571.50 2,500.00 501,071.50
06406HCU1 BANK OF NEW YORK MELLON CORP	250,000.00 99.7685	05/15/2019 2.20	05/15/2019	AA- Financial	2.18 2.80	250,047.50 250,011.10 -589.85	249,421.25 702.78 250,124.03
17305EFS9 CCCIT 14A6 A6	400,000.00 99.5882	07/15/2019 2.15	07/15/2019	AAA Asset Backed	2.68 2.91	397,562.50 398,862.89 -509.97	398,352.92 3,965.56 402,318.48
084670BL1 BERKSHIRE HATHAWAY INC	700,000.00 99.5172	08/14/2019 2.10	08/14/2019	AA Financial	2.54 2.88	696,311.00 698,151.39 -1,530.99	696,620.40 5,594.17 702,214.57
40428HPN6 HSBC USA INC (NEW)	500,000.00 99.3634	11/13/2019 2.38	11/13/2019	AA- Financial	3.02 3.12	496,565.00 497,279.55 -462.55	496,817.00 1,583.33 498,400.33
3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	500,000.00 98.8636	10/22/2019 1.24	10/22/2019	AAA Agency	2.73 2.64	492,630.00 494,127.97 190.03	494,318.00 1,188.33 495,506.33
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	750,000.00 99.8367	02/22/2019 1.12	02/22/2019	AAA Agency	1.40 2.19	746,857.50 749,705.04 -929.79	748,775.25 3,010.00 751,785.25
46625HQU7 JPMORGAN CHASE & CO	700,000.00 99.7126	03/22/2019 1.85	03/22/2019	AA- Financial	1.85 3.07	699,958.00 699,993.45 -2,005.25	697,988.20 3,561.25 701,549.45

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Balance Sheet Classification

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	500,000.00 99.5750	04/26/2019 1.25	04/26/2019	AAA Government	1.59 2.54	497,440.00 499,474.29 -1,599.29	497,875.00 1,128.47 499,003.47
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	300,000.00 99.5750	04/26/2019 1.25	04/26/2019	AAA Government	2.50 2.54	297,570.00 298,835.63 -110.63	298,725.00 677.08 299,402.08
07330NAL9 BRANCH BANKING AND TRUST CO	450,000.00 99.4198	05/10/2019 1.45	05/10/2019	A+ Financial	2.67 3.05	445,333.50 448,088.96 -699.86	447,389.10 924.38 448,313.47
14041NFC0 COMET 161 A	600,000.00 100.0905	04/15/2019 2.91	04/15/2019	AAA Asset Backed	2.56 2.23	603,398.44 600,617.90 -75.08	600,542.82 726.28 601,269.10
14912L6R7 CATERPILLAR FINANCIAL SERVICES CORP	700,000.00 99.4064	05/18/2019 1.35	05/18/2019	A Industrial	2.56 2.90	690,984.00 696,880.83 -1,036.03	695,844.80 1,128.75 696,973.55
161571HC1 CHAIT 162 A	300,000.00 99.2480	06/17/2019 1.37	06/17/2019	AAA Asset Backed	2.18 2.71	296,671.88 298,903.76 -1,159.70	297,744.06 182.67 297,926.73
3134G9Q75 FEDERAL HOME LOAN MORTGAGE CORP	500,000.00 99.1893	07/26/2019 1.25	07/26/2019	AAA Agency	2.38 2.70	493,250.00 496,875.28 -928.78	495,946.50 2,690.97 498,637.47
14041NFE6 COMET 163 A	250,000.00 99.2301	06/17/2019 1.34	06/17/2019	AAA Asset Backed	2.69 2.73	246,474.61 248,486.53 -411.23	248,075.30 148.89 248,224.19
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	500,000.00 99.8929	01/30/2019 0.95	01/30/2019	AAA Agency	2.32 2.24	494,966.50 499,467.26 -2.76	499,464.50 1,992.36 501,456.86
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	500,000.00 99.8929	01/30/2019 0.95	01/30/2019	AAA Agency	2.25 2.24	495,470.00 499,492.78 -28.28	499,464.50 1,992.36 501,456.86
14041NFF3 COMET 164 A	400,000.00 98.9894	08/15/2019 1.33	08/15/2019	AAA Asset Backed	2.75 2.97	395,000.00 396,554.88 -597.32	395,957.56 236.44 396,194.00
17305EFW0 CCCIT 16A1 A1	450,000.00 98.9389	11/19/2019 1.75	11/19/2019	AAA Asset Backed	2.75 2.96	443,056.64 446,091.33 -866.41	445,224.91 918.75 446,143.66
3130AAE46 FEDERAL HOME LOAN BANKS	1,000,000.00 99.9498	01/16/2019 1.25	01/16/2019	AAA Agency	2.12 2.28	993,460.00 999,647.12 -149.12	999,498.00 5,729.17 1,005,227.17
912828U73 UNITED STATES TREASURY	1,000,000.00 98.8086	12/15/2019 1.38	12/15/2019	AAA Government	2.76 2.63	985,781.25 987,046.79 1,039.21	988,086.00 642.17 988,728.17
17325FAB4 CITIBANK NA	750,000.00 100.0243	03/20/2019 3.13	03/20/2019	A+ Financial	3.13 3.07	750,000.00 750,000.00 182.25	750,182.25 783.00 750,965.25

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Balance Sheet Classification

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income



Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
58769DAB6 MBALT 17A A2A	13,007.54 99.9402	08/15/2019 1.53	01/15/2019	AAA Asset Backed	1.53 2.88	13,007.53 13,007.54 -7.78	12,999.76 8.85 13,008.60
3130ABF92 FEDERAL HOME LOAN BANKS	1,000,000.00 99.5124	05/28/2019 1.38	05/28/2019	AAA Agency	2.22 2.54	990,700.00 996,641.03 -1,517.03	995,124.00 1,260.42 996,384.42
9128282K5 UNITED STATES TREASURY	1,000,000.00 99.3164	07/31/2019 1.38	07/31/2019	AAA Government	1.50 2.56	997,734.38 999,274.59 -6,110.59	993,164.00 5,754.08 998,918.08
3130ACLX0 FEDERAL HOME LOAN BANKS	500,000.00 99.1496	10/30/2019 1.63	10/30/2019	AAA Agency	2.71 2.66	494,187.00 495,589.13 158.87	495,748.00 1,376.74 497,124.74
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	750,000.00 99.6810	05/01/2019 1.72	05/01/2019	A+ Municipal	1.72 2.64	750,000.00 750,000.00 -2,392.50	747,607.50 2,151.25 749,758.75
037833DHO APPLE INC	500,000.00 99.1830	11/13/2019 1.80	11/13/2019	AA+ Industrial	2.94 2.75	494,665.00 495,155.57 759.43	495,915.00 1,200.00 497,115.00
798170AB2 SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF TH	150,000.00 99.5920	08/01/2019 2.10	08/01/2019	AA Municipal	2.30 2.77	149,553.00 149,827.39 -439.39	149,388.00 1,311.25 150,699.25
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	750,000.00 99.7000	07/01/2019 2.01	07/01/2019	AA+ Municipal	2.01 2.59	750,000.00 750,000.00 -2,250.00	747,750.00 7,541.25 755,291.25
4581X0CH9 INTER-AMERICAN DEVELOPMENT BANK	1,000,000.00 99.2566	10/15/2019 1.75	10/15/2019	AAA Government	2.69 2.68	990,090.00 992,762.93 -196.93	992,566.00 3,694.44 996,260.44
010831DL6 ALAMEDA CNTY CALIF JT PWRS AUTH LEASE REV	500,000.00 99.8340	06/01/2019 2.48	06/01/2019	AA+ Municipal	2.49 2.85	500,000.00 500,000.00 -830.00	499,170.00 1,035.42 500,205.42
45818WAV8 INTER-AMERICAN DEVELOPMENT BANK	500,000.00 100.0010	01/15/2019 2.48	01/15/2019	AAA Government	2.42 2.35	500,367.75 500,018.86 -13.86	500,005.00 2,682.67 502,687.67
313312EK2 FEDERAL FARM CREDIT BANKS	1,000,000.00 99.2951	04/16/2019 0.00	04/16/2019	A-1+ Agency	2.19 2.38	978,201.39 993,729.17 -778.17	992,951.00 0.00 992,951.00
78607QAT2 SACRAMENTO CALIF SUBN WTR DIST REV	500,000.00 99.8150	11/01/2019 2.71	11/01/2019	AA+ Municipal	2.71 2.91	500,000.00 500,000.00 -925.00	499,075.00 2,260.00 501,335.00
544351MK2 LOS ANGELES CALIF	750,000.00 100.8240	09/01/2019 4.00	09/01/2019	AA Municipal	2.55 2.72	762,082.50 757,057.81 -877.81	756,180.00 14,083.33 770,263.33
313396ATO FEDERAL HOME LOAN MORTGAGE CORP	900,000.00 99.8942	01/18/2019 0.00	01/18/2019	A-1+ Agency	2.17 2.04	892,797.50 899,086.25 -38.45	899,047.80 0.00 899,047.80

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Balance Sheet Classification

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
313312LV0 FEDERAL FARM CREDIT BANKS	1,000,000.00 98.2012	09/17/2019 0.00	09/17/2019	A-1+ Agency	2.62 2.51	974,514.17 981,510.28 501.72	982,012.00 0.00 982,012.00
313312NG1 FEDERAL FARM CREDIT BANKS	500,000.00 97.9490	10/22/2019 0.00	10/22/2019	A-1+ Agency	2.68 2.53	486,703.89 489,260.83 484.17	489,745.00 0.00 489,745.00
313312NS5 FEDERAL FARM CREDIT BANKS	1,000,000.00 97.8622	11/01/2019 0.00	11/01/2019	A-1+ Agency	2.73 2.59	973,721.11 977,368.89 1,253.11	978,622.00 0.00 978,622.00
313384FV6 FEDERAL HOME LOAN BANKS	1,000,000.00 99.0608	05/20/2019 0.00	05/20/2019	A-1+ Agency	2.48 2.44	987,681.94 990,540.27 67.73	990,608.00 0.00 990,608.00
313384LA5 FEDERAL HOME LOAN BANKS	1,000,000.00 98.3403	08/29/2019 0.00	08/29/2019	A-1+ Agency	2.66 2.51	980,641.11 982,533.33 869.67	983,403.00 0.00 983,403.00
313312QL7 FEDERAL FARM CREDIT BANKS	1,000,000.00 97.5562	12/13/2019 0.00	12/13/2019	A-1+ Agency	2.73 2.59	973,003.33 974,338.33 1,223.67	975,562.00 0.00 975,562.00
---	33,542,007.54	06/23/2019	06/22/2019	AA+	2.44	33,299,302.32	33,360,973.18
---	99.4688	1.62	---	---	2.67	33,391,279.28 -30,306.10	132,567.70 33,493,540.88

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Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
05531FAS2 BB&T CORP	250,000.00 99.3021	01/15/2020 2.45	01/15/2020	A+ Financial	3.12 3.18	248,092.50 248,302.95 -47.70	248,255.25 2,824.31 251,079.56
166764AR1 CHEVRON CORP	200,000.00 98.9960	03/03/2020 1.96	03/03/2020	AA Industrial	3.00 2.89	197,310.00 197,626.80 365.20	197,992.00 1,285.54 199,277.54
31680GAD8 FITAT 151 A3	10,228.54 99.9373	03/16/2020 1.42	01/15/2019	AAA Asset Backed	1.51 2.83	10,218.15 10,228.20 -6.08	10,222.12 6.46 10,228.58
89237WAD9 TAOT 16C A3	166,859.14 99.3437	08/17/2020 1.14	04/30/2019	AAA Asset Backed	1.67 3.15	166,155.20 166,594.00 -829.92	165,764.09 84.54 165,848.63
438124AC3 HAROT 163 A3	132,669.74 99.4232	05/18/2020 1.16	04/12/2019	AAA Asset Backed	2.04 3.27	131,830.19 132,332.44 -427.89	131,904.55 55.57 131,960.12
02587AAJ3 AMXCA 171 A	500,000.00 98.8173	02/18/2020 1.93	02/18/2020	AAA Asset Backed	2.82 2.92	492,539.06 495,139.80 -1,053.30	494,086.50 428.89 494,515.39

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Balance Sheet Classification

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
055657AC4 BMWLT 171 A3	374,366.26 99.6251	05/20/2020 1.98	05/07/2019	AAA Asset Backed	3.03 3.08	372,055.72 373,230.86 -268.06	372,962.80 226.49 373,189.29
65478GAD2 NAROT 17B A3	450,000.00 98.8381	10/15/2021 1.75	12/27/2019	AAA Asset Backed	2.73 2.96	442,212.89 443,868.31 903.27	444,771.59 350.00 445,121.59
65478GAD2 NAROT 17B A3	300,000.00 98.8381	10/15/2021 1.75	12/27/2019	AAA Asset Backed	2.78 2.96	295,464.84 295,714.74 799.65	296,514.39 233.33 296,747.72
90290AAB3 USAOT 171 A2	19,398.96 99.9378	02/18/2020 1.54	01/15/2019	AAA Asset Backed	1.55 2.93	19,398.60 19,398.95 -12.06	19,386.90 13.28 19,400.17
05584PAB3 BMWLT 172 A2A	170,221.13 99.7554	02/20/2020 1.80	03/28/2019	AAA Asset Backed	1.82 2.84	170,206.26 170,218.14 -413.45	169,804.69 93.62 169,898.31
90331HNK5 US BANK NA	700,000.00 99.7209	01/17/2020 2.57	01/17/2020	AA- Financial	2.61 3.38	700,000.00 700,000.00 -1,953.70	698,046.30 3,803.52 701,849.82
47788CAB8 JDOT 2018 A2	140,860.66 99.8106	10/15/2020 2.42	05/22/2019	AAA Asset Backed	2.44 2.90	140,854.51 140,857.53 -263.60	140,593.93 151.50 140,745.43
369550BA5 GENERAL DYNAMICS CORP	250,000.00 100.0687	05/11/2020 2.88	05/11/2020	A+ Industrial	2.97 2.86	249,620.00 249,688.46 483.29	250,171.75 998.26 251,170.01
931142EF6 WALMART INC	700,000.00 99.7537	06/23/2020 2.86	06/23/2020	AA Industrial	2.91 3.06	700,000.00 700,000.00 -1,724.10	698,275.90 445.47 698,721.37
92868LAB7 VALET 181 A2A	750,000.00 99.8651	07/20/2021 2.81	09/19/2019	AAA Asset Backed	2.83 3.00	749,993.85 749,995.35 -1,006.95	748,988.40 643.96 749,632.36
58772RAB0 MBART 181 A2A	600,000.00 99.8098	04/15/2021 2.71	07/27/2019	AAA Asset Backed	2.73 3.04	599,979.78 599,984.92 -1,126.36	598,858.56 722.67 599,581.23
02665WCL3 AMERICAN HONDA FINANCE CORP	700,000.00 99.6105	02/21/2020 2.80	02/21/2020	A+ Industrial	2.76 3.46	700,686.00 700,563.98 -3,290.48	697,273.50 2,228.88 699,502.38
92348XAB1 VZOT 18A A1B	800,000.00 99.9346	04/20/2023 2.71	04/30/2021	AAA Asset Backed	2.72 2.95	800,000.00 800,000.00 -523.36	799,476.64 722.70 800,199.34
---	7,214,604.43	12/21/2020	01/29/2020	AA+	2.73	7,186,617.54	7,183,349.85
---	99.5683	2.42	---	---	3.08	7,193,745.44 -10,395.59	15,319.00 7,198,668.85

Summary

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Balance Sheet Classification

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
---	44,568,630.10	09/07/2019	07/16/2019	AA+	2.48	44,282,342.88	44,349,253.55
---	98.4865	1.63		---	2.74	44,390,369.21	147,886.70
						-41,115.66	44,497,140.25

* Grouped by: BS Class 2. * Groups Sorted by: BS Class 2. * Weighted by: Base Market Value + Accrued, except Book Yield by Base Book Value + Accrued. * Holdings Displayed by: Lot.

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

* Does not Lock Down.

Buy

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/01/2018 10/03/2018	02665WCL3 AMERICAN HONDA FINANCE CORP	Citigroup Global Markets (AU) 02/21/2020 2.46	700,000.00 700,000.00 100.10	0.00 700,686.00	0.00 1,961.37	0.00 -702,647.37
11/28/2018 11/30/2018	037833DH0 APPLE INC	MORGAN STANLEY CO 11/13/2019 1.80	500,000.00 500,000.00 98.93	0.00 494,665.00	0.00 425.00	0.00 -495,090.00
11/13/2018 11/15/2018	05531FAS2 BB&T CORP	MarketAxess 01/15/2020 2.45	250,000.00 250,000.00 99.24	0.00 248,092.50	0.00 2,041.67	0.00 -250,134.17
12/21/2018 12/26/2018	06051GFE4 BANK OF AMERICA CORP	TORONTO DOMINION BK 04/01/2019 3.27	740,000.00 740,000.00 100.19	0.00 741,376.40	0.00 5,773.56	0.00 -747,149.96
11/21/2018 11/21/2018	09702MNP4 The Boeing Company	Bank of America 01/23/2019 0.00	500,000.00 500,000.00 99.58	0.00 497,882.50	0.00 0.00	0.00 -497,882.50
11/01/2018 11/05/2018	166764AR1 CHEVRON CORP	RAMIREZ & CO INC 03/03/2020 1.96	200,000.00 200,000.00 98.66	0.00 197,310.00	0.00 675.46	0.00 -197,985.46
10/03/2018 10/05/2018	22546QAC1 CREDIT SUISSE FIRST BOSTON NEW YORK BRANCH	Dain Rauscher 08/13/2019 5.30	650,000.00 650,000.00 102.08	0.00 663,494.00	0.00 4,976.11	0.00 -668,470.11
10/23/2018 10/23/2018	313312NG1 FEDERAL FARM CREDIT BANKS	APX Asset 10/22/2019 0.00	500,000.00 500,000.00 97.34	0.00 486,703.89	0.00 0.00	0.00 -486,703.89
11/13/2018 11/13/2018	313312NS5 FEDERAL FARM CREDIT BANKS	FIRST TENNESSEE BANK N A BOND 11/01/2019 0.00	1,000,000.00 1,000,000.00 97.37	0.00 973,721.11	0.00 0.00	0.00 -973,721.11
12/14/2018 12/14/2018	313312QL7 FEDERAL FARM CREDIT BANKS	FIRST TENNESSEE BANK N A BOND 12/13/2019 0.00	1,000,000.00 1,000,000.00 97.30	0.00 973,003.33	0.00 0.00	0.00 -973,003.33
12/18/2018 12/18/2018	313384CY3 FEDERAL HOME LOAN BANKS	FIRST TENNESSEE BANK N A BOND 03/12/2019 0.00	750,000.00 750,000.00 99.44	0.00 745,817.50	0.00 0.00	0.00 -745,817.50
11/20/2018 11/20/2018	313384FV6 FEDERAL HOME LOAN BANKS	APX Asset 05/20/2019 0.00	1,000,000.00 1,000,000.00 98.77	0.00 987,681.94	0.00 0.00	0.00 -987,681.94
12/06/2018 12/06/2018	313384LA5 FEDERAL HOME LOAN BANKS	CastleOak Securities LP 08/29/2019 0.00	1,000,000.00 1,000,000.00 98.06	0.00 980,641.11	0.00 0.00	0.00 -980,641.11
10/17/2018 10/18/2018	3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	FIRST TENNESSEE BANK N A BOND 10/22/2019 1.24	500,000.00 500,000.00 98.53	0.00 492,630.00	0.00 3,031.11	0.00 -495,661.11

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/05/2018	40428HPN6	Hong Kong Shanghai Bank Corp	500,000.00	0.00	0.00	0.00
10/10/2018	HSBC USA INC (NEW)	11/13/2019 2.38	500,000.00 99.31	496,565.00	4,815.97	-501,380.97
12/06/2018	48306BP66	J.P. Morgan Securities Inc. (AU)	800,000.00	0.00	0.00	0.00
12/06/2018	Kaiser Foundation Hospitals	02/06/2019 0.00	800,000.00 99.57	796,555.56	0.00	-796,555.56
10/09/2018	63763QKG1	J.P. Morgan Securities Inc. (AU)	500,000.00	0.00	0.00	0.00
10/09/2018	National Securities Clearing Corporation	10/16/2018 0.00	500,000.00 99.96	499,783.19	0.00	-499,783.19
10/16/2018	63763QLG0	J.P. Morgan Securities Inc. (AU)	500,000.00	0.00	0.00	0.00
10/16/2018	National Securities Clearing Corporation	11/16/2018 0.00	500,000.00 99.81	499,052.78	0.00	-499,052.78
11/16/2018	63763QN37	Dain Rauscher	500,000.00	0.00	0.00	0.00
11/16/2018	National Securities Clearing Corporation	01/03/2019 0.00	500,000.00 99.68	498,413.33	0.00	-498,413.33
11/06/2018	65478GAD2	INTL FCStone L.P.	300,000.00	0.00	0.00	0.00
11/08/2018	NAROT 17B A3	10/15/2021 1.75	300,000.00 98.49	295,464.84	335.42	-295,800.26
10/22/2018	88602UN89	CS First Boston (BR)	800,000.00	0.00	0.00	0.00
10/22/2018	Thunder Bay Funding, LLC	01/08/2019 0.00	800,000.00 99.47	795,736.00	0.00	-795,736.00
11/27/2018	912828U73	MORGAN STANLEY CO	1,000,000.00	0.00	0.00	0.00
11/28/2018	UNITED STATES TREASURY	12/15/2019 1.38	1,000,000.00 98.58	985,781.25	6,236.34	-992,017.59
10/02/2018	92348XAB1	Bank of America	800,000.00	0.00	0.00	0.00
10/10/2018	VZOT 18A A1B	04/20/2023 2.52	800,000.00 100.00	800,000.00	0.00	-800,000.00
10/31/2018	92512MM30	J.P. Morgan Securities Inc. (AU)	750,000.00	0.00	0.00	0.00
10/31/2018	Versailles Commercial Paper LLC	12/03/2018 0.00	750,000.00 99.78	748,329.38	0.00	-748,329.38
10/01/2018	94975P405	Direct	1,009,866.88	1,009,866.88	0.00	0.00
10/01/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	1,009,866.88 1.00	1,009,866.88	0.00	-1,009,866.88
10/04/2018	94975P405	Direct	1,000,000.00	1,000,000.00	0.00	0.00
10/04/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	1,000,000.00 1.00	1,000,000.00	0.00	-1,000,000.00
10/09/2018	94975P405	Direct	500,000.00	500,000.00	0.00	0.00
10/09/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	500,000.00 1.00	500,000.00	0.00	-500,000.00
10/15/2018	94975P405	Direct	20,504.62	20,504.62	0.00	0.00
10/15/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	20,504.62 1.00	20,504.62	0.00	-20,504.62
10/15/2018	94975P405	Direct	120,971.58	120,971.58	0.00	0.00
10/15/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	120,971.58 1.00	120,971.58	0.00	-120,971.58
10/16/2018	94975P405	Direct	206,744.10	206,744.10	0.00	0.00
10/16/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	206,744.10 1.00	206,744.10	0.00	-206,744.10

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/16/2018	94975P405	Direct	533,628.52	533,628.52	0.00	0.00
10/16/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	533,628.52 1.00	533,628.52	0.00	-533,628.52
10/17/2018	94975P405	Direct	4,402.46	4,402.46	0.00	0.00
10/17/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	4,402.46 1.00	4,402.46	0.00	-4,402.46
10/17/2018	94975P405	Direct	7,875.00	7,875.00	0.00	0.00
10/17/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	7,875.00 1.00	7,875.00	0.00	-7,875.00
10/22/2018	94975P405	Direct	38,538.44	38,538.44	0.00	0.00
10/22/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	38,538.44 1.00	38,538.44	0.00	-38,538.44
10/22/2018	94975P405	Direct	1,001,164.62	1,001,164.62	0.00	0.00
10/22/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	1,001,164.62 1.00	1,001,164.62	0.00	-1,001,164.62
10/26/2018	94975P405	Direct	5,000.00	5,000.00	0.00	0.00
10/26/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	5,000.00 1.00	5,000.00	0.00	-5,000.00
10/30/2018	94975P405	Direct	4,062.50	4,062.50	0.00	0.00
10/30/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	4,062.50 1.00	4,062.50	0.00	-4,062.50
10/31/2018	94975P405	Direct	1,753,750.00	1,753,750.00	0.00	0.00
10/31/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	1,753,750.00 1.00	1,753,750.00	0.00	-1,753,750.00
11/01/2018	94975P405	Direct	13,301.55	13,301.55	0.00	0.00
11/01/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	13,301.55 1.00	13,301.55	0.00	-13,301.55
11/06/2018	94975P405	Direct	1,000,000.00	1,000,000.00	0.00	0.00
11/06/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	1,000,000.00 1.00	1,000,000.00	0.00	-1,000,000.00
11/08/2018	94975P405	Direct	703,874.28	703,874.28	0.00	0.00
11/08/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	703,874.28 1.00	703,874.28	0.00	-703,874.28
11/13/2018	94975P405	Direct	5,904.51	5,904.51	0.00	0.00
11/13/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	5,904.51 1.00	5,904.51	0.00	-5,904.51
11/13/2018	94975P405	Direct	6,856.25	6,856.25	0.00	0.00
11/13/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	6,856.25 1.00	6,856.25	0.00	-6,856.25
11/15/2018	94975P405	Direct	621.67	621.67	0.00	0.00
11/15/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	621.67 1.00	621.67	0.00	-621.67
11/16/2018	94975P405	Direct	1,004,475.00	1,004,475.00	0.00	0.00
11/16/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	1,004,475.00 1.00	1,004,475.00	0.00	-1,004,475.00
11/19/2018	94975P405	Direct	29,937.39	29,937.39	0.00	0.00
11/19/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	29,937.39 1.00	29,937.39	0.00	-29,937.39

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
11/20/2018	94975P405	Direct	42,979.57	42,979.57	0.00	0.00
11/20/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	42,979.57 1.00	42,979.57	0.00	-42,979.57
11/20/2018	94975P405	Direct	996,299.96	996,299.96	0.00	0.00
11/20/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	996,299.96 1.00	996,299.96	0.00	-996,299.96
11/27/2018	94975P405	Direct	6,250.00	6,250.00	0.00	0.00
11/27/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	6,250.00 1.00	6,250.00	0.00	-6,250.00
11/27/2018	94975P405	Direct	1,000,000.00	1,000,000.00	0.00	0.00
11/27/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	1,000,000.00 1.00	1,000,000.00	0.00	-1,000,000.00
12/03/2018	94975P405	Direct	757,909.60	757,909.60	0.00	0.00
12/03/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	757,909.60 1.00	757,909.60	0.00	-757,909.60
12/04/2018	94975P405	Direct	1,000,000.00	1,000,000.00	0.00	0.00
12/04/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	1,000,000.00 1.00	1,000,000.00	0.00	-1,000,000.00
12/06/2018	94975P405	Direct	1,000,000.00	1,000,000.00	0.00	0.00
12/06/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	1,000,000.00 1.00	1,000,000.00	0.00	-1,000,000.00
12/07/2018	94975P405	Direct	505,125.00	505,125.00	0.00	0.00
12/07/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	505,125.00 1.00	505,125.00	0.00	-505,125.00
12/10/2018	94975P405	Direct	17,500.00	17,500.00	0.00	0.00
12/10/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	17,500.00 1.00	17,500.00	0.00	-17,500.00
12/17/2018	94975P405	Direct	2,717.22	2,717.22	0.00	0.00
12/17/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	2,717.22 1.00	2,717.22	0.00	-2,717.22
12/17/2018	94975P405	Direct	102,119.88	102,119.88	0.00	0.00
12/17/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	102,119.88 1.00	102,119.88	0.00	-102,119.88
12/18/2018	94975P405	Direct	66,519.17	66,519.17	0.00	0.00
12/18/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	66,519.17 1.00	66,519.17	0.00	-66,519.17
12/20/2018	94975P405	Direct	25,054.18	25,054.18	0.00	0.00
12/20/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	25,054.18 1.00	25,054.18	0.00	-25,054.18
12/20/2018	94975P405	Direct	4,103.07	4,103.07	0.00	0.00
12/20/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	4,103.07 1.00	4,103.07	0.00	-4,103.07
12/20/2018	94975P405	Direct	32,414.62	32,414.62	0.00	0.00
12/20/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	32,414.62 1.00	32,414.62	0.00	-32,414.62
12/21/2018	94975P405	Direct	1,006,500.00	1,006,500.00	0.00	0.00
12/21/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	1,006,500.00 1.00	1,006,500.00	0.00	-1,006,500.00

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/24/2018	94975P405	Direct	4,304.75	4,304.75	0.00	0.00
12/24/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	4,304.75 1.00	4,304.75	0.00	-4,304.75
---	---	---	31,281,276.39	15,541,276.39	0.00	0.00
---	---	05/16/2019 1.58	31,281,276.39 ---	31,140,663.00	30,272.01	-31,170,935.01

Call Redemption

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/15/2018	0258MODZ9	Redemption	-700,000.00	0.00	3.66	0.00
10/15/2018	AMERICAN EXPRESS CREDIT CORP	11/05/2018 1.88	-700,000.00 100.00	-700,000.00	0.00	700,000.00
10/15/2018	0258MODZ9	Redemption	-700,000.00	0.00	3.66	0.00
10/15/2018	AMERICAN EXPRESS CREDIT CORP	11/05/2018 1.88	-700,000.00 100.00	-700,000.00	0.00	700,000.00

Maturity

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/07/2018	06050TME9	Maturity	-500,000.00	0.00	0.00	0.00
12/07/2018	BANK OF AMERICA NA	12/07/2018 2.05	-500,000.00 100.00	-500,000.00	0.00	500,000.00
11/16/2018	166764BA7	Maturity	-500,000.00	0.00	0.00	0.00
11/16/2018	CHEVRON CORP	11/16/2018 1.79	-500,000.00 100.00	-500,000.00	0.00	500,000.00
12/04/2018	313385R81	Maturity	-1,000,000.00	0.00	0.00	0.00
12/04/2018	FEDERAL HOME LOAN BANKS	12/04/2018 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
10/04/2018	313397J36	Maturity	-1,000,000.00	0.00	0.00	0.00
10/04/2018	FEDERAL HOME LOAN MORTGAGE CORP	10/04/2018 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
11/06/2018	313397N49	Maturity	-1,000,000.00	0.00	0.00	0.00
11/06/2018	FEDERAL HOME LOAN MORTGAGE CORP	11/06/2018 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
11/20/2018	313397Q20	Maturity	-1,000,000.00	0.00	0.00	0.00
11/20/2018	FEDERAL HOME LOAN MORTGAGE CORP	11/20/2018 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
12/06/2018	313397S28	Maturity	-1,000,000.00	0.00	0.00	0.00
12/06/2018	FEDERAL HOME LOAN MORTGAGE CORP	12/06/2018 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/21/2018	3133EHZG1	Maturity	-1,000,000.00	0.00	0.00	0.00
12/21/2018	FEDERAL FARM CREDIT BANKS FUNDING CORP	12/21/2018 1.30	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
11/27/2018	45950VHE9	Maturity	-1,000,000.00	0.00	0.00	0.00
11/27/2018	INTERNATIONAL FINANCE CORP	11/27/2018 1.25	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
10/09/2018	63763QK97	Maturity	-500,000.00	0.00	0.00	0.00
10/09/2018	National Securities Clearing Corporation	10/09/2018 0.00	-500,000.00 100.00	-500,000.00	0.00	500,000.00
10/16/2018	63763QKG1	Maturity	-500,000.00	0.00	0.00	0.00
10/16/2018	National Securities Clearing Corporation	10/16/2018 0.00	-500,000.00 100.00	-500,000.00	0.00	500,000.00
11/16/2018	63763QLG0	Maturity	-500,000.00	0.00	0.00	0.00
11/16/2018	National Securities Clearing Corporation	11/16/2018 0.00	-500,000.00 100.00	-500,000.00	0.00	500,000.00
10/22/2018	88602UKN9	Maturity	-1,000,000.00	0.00	0.00	0.00
10/22/2018	Thunder Bay Funding, LLC	10/22/2018 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
10/31/2018	912828T83	Maturity	-1,000,000.00	0.00	0.00	0.00
10/31/2018	UNITED STATES TREASURY	10/31/2018 0.75	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
10/31/2018	92512MKX6	Maturity	-750,000.00	0.00	0.00	0.00
10/31/2018	Versailles Commercial Paper LLC	10/31/2018 0.00	-750,000.00 100.00	-750,000.00	0.00	750,000.00
12/03/2018	92512MM30	Maturity	-750,000.00	0.00	0.00	0.00
12/03/2018	Versailles Commercial Paper LLC	12/03/2018 0.00	-750,000.00 100.00	-750,000.00	0.00	750,000.00
---	---	Maturity	-13,000,000.00	0.00	0.00	0.00
---	---	11/14/2018 0.40	-13,000,000.00 100.00	-13,000,000.00	0.00	13,000,000.00

Principal Paydown

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/20/2018	055657AB6	Direct	0.00	0.00	0.00	0.00
10/20/2018	BMWLT 171 A2	07/22/2019 1.64	-15,725.20 ---	-15,725.20	0.00	15,725.20
11/20/2018	055657AB6	Direct	0.00	0.00	0.00	0.00
11/20/2018	BMWLT 171 A2	07/22/2019 1.64	-15,562.08 ---	-15,562.08	0.00	15,562.08
12/20/2018	055657AB6	Direct	0.00	0.00	0.00	0.00
12/20/2018	BMWLT 171 A2	07/22/2019 1.64	-3,605.03 ---	-3,605.03	0.00	3,605.03
12/20/2018	055657AC4	Direct	0.00	0.00	0.00	0.00
12/20/2018	BMWLT 171 A3	05/20/2020 1.98	-25,633.74 ---	-25,633.74	0.00	25,633.74

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/20/2018	05584PAB3	Direct	0.00	0.00	0.00	0.00
10/20/2018	BMWLT 172 A2A	02/20/2020 1.80	-22,401.51 ---	-22,401.51	0.00	22,401.51
11/20/2018	05584PAB3	Direct	0.00	0.00	0.00	0.00
11/20/2018	BMWLT 172 A2A	02/20/2020 1.80	-25,304.62 ---	-25,304.62	0.00	25,304.62
12/20/2018	05584PAB3	Direct	0.00	0.00	0.00	0.00
12/20/2018	BMWLT 172 A2A	02/20/2020 1.80	-24,756.78 ---	-24,756.78	0.00	24,756.78
10/15/2018	31680GAD8	Direct	0.00	0.00	-0.01	0.00
10/15/2018	FITAT 151 A3	03/16/2020 1.42	-33,508.33 ---	-33,508.32	0.00	33,508.32
11/15/2018	31680GAD8	Direct	0.00	0.00	0.00	0.00
11/15/2018	FITAT 151 A3	03/16/2020 1.42	-35,394.53 ---	-35,394.53	0.00	35,394.53
12/15/2018	31680GAD8	Direct	0.00	0.00	0.00	0.00
12/15/2018	FITAT 151 A3	03/16/2020 1.42	-32,144.71 ---	-32,144.71	0.00	32,144.71
10/18/2018	438124AC3	Direct	0.00	0.00	0.00	0.00
10/18/2018	HAROT 163 A3	05/18/2020 1.16	-20,748.59 ---	-20,748.59	0.00	20,748.59
11/18/2018	438124AC3	Direct	0.00	0.00	0.00	0.00
11/18/2018	HAROT 163 A3	05/18/2020 1.16	-21,107.02 ---	-21,107.02	0.00	21,107.02
12/18/2018	438124AC3	Direct	0.00	0.00	0.00	0.00
12/18/2018	HAROT 163 A3	05/18/2020 1.16	-19,881.76 ---	-19,881.76	0.00	19,881.76
11/15/2018	47788CAB8	Direct	0.00	0.00	0.00	0.00
11/15/2018	JDOT 2018 A2	10/15/2020 2.42	-5,093.90 ---	-5,093.90	0.00	5,093.90
12/15/2018	47788CAB8	Direct	0.00	0.00	0.00	0.00
12/15/2018	JDOT 2018 A2	10/15/2020 2.42	-14,045.44 ---	-14,045.44	0.00	14,045.44
10/15/2018	58769DAB6	Direct	0.00	0.00	0.00	0.00
10/15/2018	MBALT 17A A2A	08/15/2019 1.53	-20,396.83 ---	-20,396.83	0.00	20,396.83
11/15/2018	58769DAB6	Direct	0.00	0.00	0.00	0.00
11/15/2018	MBALT 17A A2A	08/15/2019 1.53	-24,888.23 ---	-24,888.23	0.00	24,888.23
12/15/2018	58769DAB6	Direct	0.00	0.00	0.00	0.00
12/15/2018	MBALT 17A A2A	08/15/2019 1.53	-26,245.91 ---	-26,245.91	0.00	26,245.91
10/15/2018	65477XAD6	Direct	0.00	0.00	0.00	0.00
10/15/2018	NALT 16B A3	07/15/2019 1.50	-50,753.68 ---	-50,753.68	0.00	50,753.68
11/15/2018	65477XAD6	Direct	0.00	0.00	0.00	0.00
11/15/2018	NALT 16B A3	07/15/2019 1.50	-54,898.85 ---	-54,898.85	0.00	54,898.85

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/15/2018	65477XAD6	Direct	0.00	0.00	0.00	0.00
12/15/2018	NALT 16B A3	07/15/2019 1.50	-37,704.87	-37,704.87	0.00	37,704.87
10/15/2018	89237WAD9	Direct	0.00	0.00	0.00	0.00
10/15/2018	TAOT 16C A3	08/17/2020 1.14	-20,998.61	-20,998.61	0.00	20,998.61
11/15/2018	89237WAD9	Direct	0.00	0.00	0.00	0.00
11/15/2018	TAOT 16C A3	08/17/2020 1.14	-22,346.43	-22,346.43	0.00	22,346.43
12/15/2018	89237WAD9	Direct	0.00	0.00	0.00	0.00
12/15/2018	TAOT 16C A3	08/17/2020 1.14	-19,969.36	-19,969.36	0.00	19,969.36
10/15/2018	90290AAB3	Direct	0.00	0.00	0.00	0.00
10/15/2018	USAOT 171 A2	02/18/2020 1.54	-22,147.15	-22,147.15	0.00	22,147.15
11/15/2018	90290AAB3	Direct	0.00	0.00	0.00	0.00
11/15/2018	USAOT 171 A2	02/18/2020 1.54	-24,145.19	-24,145.19	0.00	24,145.19
12/15/2018	90290AAB3	Direct	0.00	0.00	0.00	0.00
12/15/2018	USAOT 171 A2	02/18/2020 1.54	-21,596.29	-21,596.29	0.00	21,596.29
---	---	Direct	0.00	0.00	0.02	0.00
---	---	01/11/2020 1.51	-661,004.61	-661,004.63	0.00	661,004.63

Sell

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/03/2018	94975P405	Direct	-702,647.37	-702,647.37	0.00	0.00
10/03/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-702,647.37	-702,647.37	0.00	702,647.37
10/05/2018	94975P405	Direct	-668,470.11	-668,470.11	0.00	0.00
10/05/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-668,470.11	-668,470.11	0.00	668,470.11
10/09/2018	94975P405	Direct	-499,783.19	-499,783.19	0.00	0.00
10/09/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-499,783.19	-499,783.19	0.00	499,783.19
10/10/2018	94975P405	Direct	-1,301,380.97	-1,301,380.97	0.00	0.00
10/10/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-1,301,380.97	-1,301,380.97	0.00	1,301,380.97
10/16/2018	94975P405	Direct	-8,750.00	-8,750.00	0.00	0.00
10/16/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-8,750.00	-8,750.00	0.00	8,750.00
10/18/2018	94975P405	Direct	-474,724.59	-474,724.59	0.00	0.00
10/18/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-474,724.59	-474,724.59	0.00	474,724.59

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/22/2018	94975P405	Direct	-795,736.00	-795,736.00	0.00	0.00
10/22/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-795,736.00 1.00	-795,736.00	0.00	795,736.00
10/23/2018	94975P405	Direct	-486,703.89	-486,703.89	0.00	0.00
10/23/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-486,703.89 1.00	-486,703.89	0.00	486,703.89
10/26/2018	94975P405	Direct	-221,626.98	-221,626.98	0.00	0.00
10/26/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-221,626.98 1.00	-221,626.98	0.00	221,626.98
10/31/2018	94975P405	Direct	-748,329.38	-748,329.38	0.00	0.00
10/31/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.03	-748,329.38 1.00	-748,329.38	0.00	748,329.38
11/05/2018	94975P405	Direct	-197,985.46	-197,985.46	0.00	0.00
11/05/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-197,985.46 1.00	-197,985.46	0.00	197,985.46
11/07/2018	94975P405	Direct	-703,874.28	-703,874.28	0.00	0.00
11/07/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-703,874.28 1.00	-703,874.28	0.00	703,874.28
11/08/2018	94975P405	Direct	-295,800.26	-295,800.26	0.00	0.00
11/08/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-295,800.26 1.00	-295,800.26	0.00	295,800.26
11/13/2018	94975P405	Direct	-973,721.11	-973,721.11	0.00	0.00
11/13/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-973,721.11 1.00	-973,721.11	0.00	973,721.11
11/15/2018	94975P405	Direct	-73,990.59	-73,990.59	0.00	0.00
11/15/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-73,990.59 1.00	-73,990.59	0.00	73,990.59
11/16/2018	94975P405	Direct	-498,413.33	-498,413.33	0.00	0.00
11/16/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-498,413.33 1.00	-498,413.33	0.00	498,413.33
11/20/2018	94975P405	Direct	-987,681.94	-987,681.94	0.00	0.00
11/20/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-987,681.94 1.00	-987,681.94	0.00	987,681.94
11/21/2018	94975P405	Direct	-493,577.06	-493,577.06	0.00	0.00
11/21/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-493,577.06 1.00	-493,577.06	0.00	493,577.06
11/28/2018	94975P405	Direct	-985,142.59	-985,142.59	0.00	0.00
11/28/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-985,142.59 1.00	-985,142.59	0.00	985,142.59
11/30/2018	94975P405	Direct	-495,090.00	-495,090.00	0.00	0.00
11/30/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.07	-495,090.00 1.00	-495,090.00	0.00	495,090.00
12/06/2018	94975P405	Direct	-980,641.11	-980,641.11	0.00	0.00
12/06/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	-980,641.11 1.00	-980,641.11	0.00	980,641.11
12/06/2018	94975P405	Direct	-796,555.56	-796,555.56	0.00	0.00
12/06/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	-796,555.56 1.00	-796,555.56	0.00	796,555.56

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Trading Activity

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/14/2018	94975P405	Direct	-973,003.33	-973,003.33	0.00	0.00
12/14/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	-973,003.33 1.00	-973,003.33	0.00	973,003.33
12/18/2018	94975P405	Direct	-731,459.67	-731,459.67	0.00	0.00
12/18/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	-731,459.67 1.00	-731,459.67	0.00	731,459.67
12/26/2018	94975P405	Direct	-747,149.96	-747,149.96	0.00	0.00
12/26/2018	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.50	-747,149.96 1.00	-747,149.96	0.00	747,149.96
---	94975P405	Direct	-15,842,238.73	-15,842,238.73	0.00	0.00
---	WELLS FRGO GOVERNMENT CL I MMF	12/31/2018 2.17	-15,842,238.73 1.00	-15,842,238.73	0.00	15,842,238.73

Summary

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
---	---	---	1,739,037.66	-300,962.34	3.68	0.00
---	---	03/03/2019 1.48	1,078,033.05 ---	937,419.64	30,272.01	-967,691.65

* Grouped by: Transaction Type. * Groups Sorted by: Transaction Type. * Showing transactions with Trade Date within selected date range. * Weighted by: Absolute Value of Base Principal. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

* Does not Lock Down.

Receivable

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/31/2018 12/31/2018	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	---	1,762.40
12/31/2018 12/31/2018	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	---	1,762.40

Settled

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/01/2018 12/01/2018	Coupon	0.00	010831DL6 ALAMEDA CNTY CALIF JT PWRS AUTH LEASE REV	2.48	06/01/2019	---	6,212.50
10/15/2018 10/15/2018	Coupon	0.00	02587AAJ3 AMXCA 171 A	1.93	02/18/2020	---	804.17
11/15/2018 11/15/2018	Coupon	0.00	02587AAJ3 AMXCA 171 A	1.93	02/18/2020	---	804.17
12/15/2018 12/15/2018	Coupon	0.00	02587AAJ3 AMXCA 171 A	1.93	02/18/2020	---	804.17
10/15/2018 10/15/2018	Coupon	0.00	0258MODZ9 AMERICAN EXPRESS CREDIT CORP	1.88	11/05/2018	---	5,796.88
10/15/2018 10/15/2018	Call Redemption	-700,000.00	0258MODZ9 AMERICAN EXPRESS CREDIT CORP	1.88	11/05/2018	100.00	700,000.00
10/01/2018 10/03/2018	Buy	700,000.00	02665WCL3 AMERICAN HONDA FINANCE CORP	2.46	02/21/2020	100.10	-702,647.37
11/21/2018 11/21/2018	Coupon	0.00	02665WCL3 AMERICAN HONDA FINANCE CORP	2.80	02/21/2020	---	4,305.44
11/28/2018 11/30/2018	Buy	500,000.00	037833DH0 APPLE INC	1.80	11/13/2019	98.93	-495,090.00
11/13/2018 11/15/2018	Buy	250,000.00	05531FAS2 BB&T CORP	2.45	01/15/2020	99.24	-250,134.17
10/20/2018 10/20/2018	Coupon	0.00	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	47.69
10/20/2018 10/20/2018	Principal Paydown	-15,725.20	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	15,725.20
11/20/2018 11/20/2018	Coupon	0.00	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	26.20
11/20/2018 11/20/2018	Principal Paydown	-15,562.08	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	15,562.08
12/20/2018 12/20/2018	Coupon	0.00	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	4.93
12/20/2018 12/20/2018	Principal Paydown	-3,605.03	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	3,605.03

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/20/2018 10/20/2018	Coupon	0.00	055657AC4 BMWLT 171 A3	1.98	05/20/2020	---	660.00
11/20/2018 11/20/2018	Coupon	0.00	055657AC4 BMWLT 171 A3	1.98	05/20/2020	---	660.00
12/20/2018 12/20/2018	Coupon	0.00	055657AC4 BMWLT 171 A3	1.98	05/20/2020	---	660.00
12/20/2018 12/20/2018	Principal Paydown	-25,633.74	055657AC4 BMWLT 171 A3	1.98	05/20/2020	---	25,633.74
10/20/2018 10/20/2018	Coupon	0.00	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	364.03
10/20/2018 10/20/2018	Principal Paydown	-22,401.51	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	22,401.51
11/20/2018 11/20/2018	Coupon	0.00	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	330.42
11/20/2018 11/20/2018	Principal Paydown	-25,304.62	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	25,304.62
12/20/2018 12/20/2018	Coupon	0.00	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	292.47
12/20/2018 12/20/2018	Principal Paydown	-24,756.78	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	24,756.78
12/07/2018 12/07/2018	Coupon	0.00	06050TME9 BANK OF AMERICA NA	2.05	12/07/2018	---	5,125.00
12/07/2018 12/07/2018	Maturity	-500,000.00	06050TME9 BANK OF AMERICA NA	2.05	12/07/2018	100.00	500,000.00
12/21/2018 12/26/2018	Buy	740,000.00	06051GFE4 BANK OF AMERICA CORP	3.27	04/01/2019	100.19	-747,149.96
11/15/2018 11/15/2018	Coupon	0.00	06406HCU1 BANK OF NEW YORK MELLON CORP	2.20	05/15/2019	---	2,750.00
11/10/2018 11/10/2018	Coupon	0.00	07330NAL9 BRANCH BANKING AND TRUST CO	1.45	05/10/2019	---	3,262.50
12/10/2018 12/10/2018	Coupon	0.00	09247XAE1 BLACKROCK INC	5.00	12/10/2019	---	17,500.00
11/21/2018 11/21/2018	Buy	500,000.00	09702MNP4 The Boeing Company	0.00	01/23/2019	99.58	-497,882.50
10/15/2018 10/15/2018	Coupon	0.00	14041NFC0 COMET 161 A	2.73	04/15/2019	---	1,217.27
11/15/2018 11/15/2018	Coupon	0.00	14041NFC0 COMET 161 A	2.76	04/15/2019	---	1,410.24
12/17/2018 12/17/2018	Coupon	0.00	14041NFC0 COMET 161 A	2.91	04/15/2019	---	1,470.13
10/15/2018 10/15/2018	Coupon	0.00	14041NFE6 COMET 163 A	1.34	06/17/2019	---	279.17
11/15/2018 11/15/2018	Coupon	0.00	14041NFE6 COMET 163 A	1.34	06/17/2019	---	279.17
12/15/2018 12/15/2018	Coupon	0.00	14041NFE6 COMET 163 A	1.34	06/17/2019	---	279.17

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/15/2018 10/15/2018	Coupon	0.00	14041NFF3 COMET 164 A	1.33	08/15/2019	---	443.33
11/15/2018 11/15/2018	Coupon	0.00	14041NFF3 COMET 164 A	1.33	08/15/2019	---	443.33
12/15/2018 12/15/2018	Coupon	0.00	14041NFF3 COMET 164 A	1.33	08/15/2019	---	443.33
11/18/2018 11/18/2018	Coupon	0.00	14912L6R7 CATERPILLAR FINANCIAL SERVICES CORP	1.35	05/18/2019	---	4,725.00
10/15/2018 10/15/2018	Coupon	0.00	161571FK5 CHAIT 124 A	1.58	08/15/2019	---	625.42
11/15/2018 11/15/2018	Coupon	0.00	161571FK5 CHAIT 124 A	1.58	08/15/2019	---	625.42
12/15/2018 12/15/2018	Coupon	0.00	161571FK5 CHAIT 124 A	1.58	08/15/2019	---	625.42
10/15/2018 10/15/2018	Coupon	0.00	161571HC1 CHAIT 162 A	1.37	06/17/2019	---	342.50
11/15/2018 11/15/2018	Coupon	0.00	161571HC1 CHAIT 162 A	1.37	06/17/2019	---	342.50
12/15/2018 12/15/2018	Coupon	0.00	161571HC1 CHAIT 162 A	1.37	06/17/2019	---	342.50
11/01/2018 11/05/2018	Buy	200,000.00	166764AR1 CHEVRON CORP	1.96	03/03/2020	98.66	-197,985.46
11/16/2018 11/16/2018	Coupon	0.00	166764BA7 CHEVRON CORP	1.79	11/16/2018	---	4,475.00
11/16/2018 11/16/2018	Maturity	-500,000.00	166764BA7 CHEVRON CORP	1.79	11/16/2018	100.00	500,000.00
11/19/2018 11/19/2018	Coupon	0.00	17305EFW0 CCCIT 16A1 A1	1.75	11/19/2019	---	3,937.50
12/20/2018 12/20/2018	Coupon	0.00	17325FAB4 CITIBANK NA	3.13	03/20/2019	---	5,076.09
10/03/2018 10/05/2018	Buy	650,000.00	22546QAC1 CREDIT SUISSE FIRST BOSTON NEW YORK BRANCH	5.30	08/13/2019	102.08	-668,470.11
10/17/2018 10/17/2018	Coupon	0.00	24422ERR2 JOHN DEERE CAPITAL CORP	2.25	04/17/2019	---	7,875.00
11/28/2018 11/28/2018	Coupon	0.00	3130ABF92 FEDERAL HOME LOAN BANKS	1.38	05/28/2019	---	6,875.00
10/30/2018 10/30/2018	Coupon	0.00	3130ACLX0 FEDERAL HOME LOAN BANKS	1.63	10/30/2019	---	4,062.50
10/23/2018 10/23/2018	Buy	500,000.00	313312NG1 FEDERAL FARM CREDIT BANKS	0.00	10/22/2019	97.34	-486,703.89
11/13/2018 11/13/2018	Buy	1,000,000.00	313312NS5 FEDERAL FARM CREDIT BANKS	0.00	11/01/2019	97.37	-973,721.11
12/14/2018 12/14/2018	Buy	1,000,000.00	313312QL7 FEDERAL FARM CREDIT BANKS	0.00	12/13/2019	97.30	-973,003.33

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/18/2018 12/18/2018	Buy	750,000.00	313384CY3 FEDERAL HOME LOAN BANKS	0.00	03/12/2019	99.44	-745,817.50
11/20/2018 11/20/2018	Buy	1,000,000.00	313384FV6 FEDERAL HOME LOAN BANKS	0.00	05/20/2019	98.77	-987,681.94
12/06/2018 12/06/2018	Buy	1,000,000.00	313384LA5 FEDERAL HOME LOAN BANKS	0.00	08/29/2019	98.06	-980,641.11
12/04/2018 12/04/2018	Maturity	-1,000,000.00	313385R81 FEDERAL HOME LOAN BANKS	0.00	12/04/2018	100.00	1,000,000.00
10/04/2018 10/04/2018	Maturity	-1,000,000.00	313397J36 FEDERAL HOME LOAN MORTGAGE CORP	0.00	10/04/2018	100.00	1,000,000.00
11/06/2018 11/06/2018	Maturity	-1,000,000.00	313397N49 FEDERAL HOME LOAN MORTGAGE CORP	0.00	11/06/2018	100.00	1,000,000.00
11/20/2018 11/20/2018	Maturity	-1,000,000.00	313397Q20 FEDERAL HOME LOAN MORTGAGE CORP	0.00	11/20/2018	100.00	1,000,000.00
12/06/2018 12/06/2018	Maturity	-1,000,000.00	313397S28 FEDERAL HOME LOAN MORTGAGE CORP	0.00	12/06/2018	100.00	1,000,000.00
10/17/2018 10/18/2018	Buy	500,000.00	3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	1.24	10/22/2019	98.53	-495,661.11
10/22/2018 10/22/2018	Coupon	0.00	3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	1.24	10/22/2019	---	3,100.00
12/21/2018 12/21/2018	Coupon	0.00	3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	1.30	12/21/2018	---	6,500.00
12/21/2018 12/21/2018	Maturity	-1,000,000.00	3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	1.30	12/21/2018	100.00	1,000,000.00
10/15/2018 10/15/2018	Coupon	0.00	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	131.68
10/15/2018 10/15/2018	Principal Paydown	-33,508.33	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	33,508.32
11/15/2018 11/15/2018	Coupon	0.00	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	92.03
11/15/2018 11/15/2018	Principal Paydown	-35,394.53	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	35,394.53
12/15/2018 12/15/2018	Coupon	0.00	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	50.14
12/15/2018 12/15/2018	Principal Paydown	-32,144.71	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	32,144.71
11/11/2018 11/11/2018	Coupon	0.00	369550BA5 GENERAL DYNAMICS CORP	2.88	05/11/2020	---	3,593.75
10/05/2018 10/10/2018	Buy	500,000.00	40428HPN6 HSBC USA INC (NEW)	2.38	11/13/2019	99.31	-501,380.97
11/13/2018 11/13/2018	Coupon	0.00	40428HPN6 HSBC USA INC (NEW)	2.38	11/13/2019	---	5,904.51

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/18/2018 10/18/2018	Coupon	0.00	438124AC3 HAROT 163 A3	1.16	05/18/2020	---	187.93
10/18/2018 10/18/2018	Principal Paydown	-20,748.59	438124AC3 HAROT 163 A3	1.16	05/18/2020	---	20,748.59
11/18/2018 11/18/2018	Coupon	0.00	438124AC3 HAROT 163 A3	1.16	05/18/2020	---	167.87
11/18/2018 11/18/2018	Principal Paydown	-21,107.02	438124AC3 HAROT 163 A3	1.16	05/18/2020	---	21,107.02
12/18/2018 12/18/2018	Coupon	0.00	438124AC3 HAROT 163 A3	1.16	05/18/2020	---	147.47
12/18/2018 12/18/2018	Principal Paydown	-19,881.76	438124AC3 HAROT 163 A3	1.16	05/18/2020	---	19,881.76
10/15/2018 10/15/2018	Coupon	0.00	45818WAV8 INTER-AMERICAN DEVELOPMENT BANK	2.48	01/15/2019	---	3,005.00
10/15/2018 10/15/2018	Coupon	0.00	4581XOCH9 INTER-AMERICAN DEVELOPMENT BANK	1.75	10/15/2019	---	8,750.00
10/26/2018 10/26/2018	Coupon	0.00	459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	1.25	04/26/2019	---	5,000.00
11/27/2018 11/27/2018	Coupon	0.00	45950VHE9 INTERNATIONAL FINANCE CORP	1.25	11/27/2018	---	6,250.00
11/27/2018 11/27/2018	Maturity	-1,000,000.00	45950VHE9 INTERNATIONAL FINANCE CORP	1.25	11/27/2018	100.00	1,000,000.00
10/15/2018 10/15/2018	Coupon	0.00	47788CAB8 JDOT 2018 A2	2.42	10/15/2020	---	322.67
11/15/2018 11/15/2018	Coupon	0.00	47788CAB8 JDOT 2018 A2	2.42	10/15/2020	---	322.67
11/15/2018 11/15/2018	Principal Paydown	-5,093.90	47788CAB8 JDOT 2018 A2	2.42	10/15/2020	---	5,093.90
12/15/2018 12/15/2018	Coupon	0.00	47788CAB8 JDOT 2018 A2	2.42	10/15/2020	---	312.39
12/15/2018 12/15/2018	Principal Paydown	-14,045.44	47788CAB8 JDOT 2018 A2	2.42	10/15/2020	---	14,045.44
12/06/2018 12/06/2018	Buy	800,000.00	48306BP66 Kaiser Foundation Hospitals	0.00	02/06/2019	99.57	-796,555.56
10/01/2018 10/01/2018	Coupon	0.00	57636QAA2 MASTERCARD INC	2.00	04/01/2019	---	5,000.00
10/15/2018 10/15/2018	Coupon	0.00	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	107.79
10/15/2018 10/15/2018	Principal Paydown	-20,396.83	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	20,396.83
11/15/2018 11/15/2018	Coupon	0.00	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	81.78
11/15/2018 11/15/2018	Principal Paydown	-24,888.23	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	24,888.23

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/15/2018 12/15/2018	Coupon	0.00	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	50.05
12/15/2018 12/15/2018	Principal Paydown	-26,245.91	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	26,245.91
10/15/2018 10/15/2018	Coupon	0.00	58772RAB0 MBART 181 A2A	2.71	04/15/2021	---	1,355.00
11/15/2018 11/15/2018	Coupon	0.00	58772RAB0 MBART 181 A2A	2.71	04/15/2021	---	1,355.00
12/15/2018 12/15/2018	Coupon	0.00	58772RAB0 MBART 181 A2A	2.71	04/15/2021	---	1,355.00
10/09/2018 10/09/2018	Maturity	-500,000.00	63763QK97 National Securities Clearing Corporation	0.00	10/09/2018	100.00	500,000.00
10/09/2018 10/09/2018	Buy	500,000.00	63763QKG1 National Securities Clearing Corporation	0.00	10/16/2018	99.96	-499,783.19
10/16/2018 10/16/2018	Maturity	-500,000.00	63763QKG1 National Securities Clearing Corporation	0.00	10/16/2018	100.00	500,000.00
10/16/2018 10/16/2018	Buy	500,000.00	63763QLG0 National Securities Clearing Corporation	0.00	11/16/2018	99.81	-499,052.78
11/16/2018 11/16/2018	Maturity	-500,000.00	63763QLG0 National Securities Clearing Corporation	0.00	11/16/2018	100.00	500,000.00
11/16/2018 11/16/2018	Buy	500,000.00	63763QN37 National Securities Clearing Corporation	0.00	01/03/2019	99.68	-498,413.33
10/15/2018 10/15/2018	Coupon	0.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	179.20
10/15/2018 10/15/2018	Principal Paydown	-50,753.68	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	50,753.68
11/15/2018 11/15/2018	Coupon	0.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	115.75
11/15/2018 11/15/2018	Principal Paydown	-54,898.85	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	54,898.85
12/15/2018 12/15/2018	Coupon	0.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	47.13
12/15/2018 12/15/2018	Principal Paydown	-37,704.87	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	37,704.87
10/15/2018 10/15/2018	Coupon	0.00	65478GAD2 NAROT 17B A3	1.75	10/15/2021	---	656.25
11/06/2018 11/08/2018	Buy	300,000.00	65478GAD2 NAROT 17B A3	1.75	10/15/2021	98.49	-295,800.26
11/15/2018 11/15/2018	Coupon	0.00	65478GAD2 NAROT 17B A3	1.75	10/15/2021	---	1,093.75
12/15/2018 12/15/2018	Coupon	0.00	65478GAD2 NAROT 17B A3	1.75	10/15/2021	---	1,093.75
11/01/2018 11/01/2018	Coupon	0.00	78607QAT2 SACRAMENTO CALIF SUBN WTR DIST REV	2.71	11/01/2019	---	5,687.67

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
11/01/2018 11/01/2018	Coupon	0.00	79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	1.72	05/01/2019	---	6,453.75
10/22/2018 10/22/2018	Maturity	-1,000,000.00	88602UKN9 Thunder Bay Funding, LLC	0.00	10/22/2018	100.00	1,000,000.00
10/22/2018 10/22/2018	Buy	800,000.00	88602UN89 Thunder Bay Funding, LLC	0.00	01/08/2019	99.47	-795,736.00
10/15/2018 10/15/2018	Coupon	0.00	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	218.66
10/15/2018 10/15/2018	Principal Paydown	-20,998.61	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	20,998.61
11/15/2018 11/15/2018	Coupon	0.00	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	198.72
11/15/2018 11/15/2018	Principal Paydown	-22,346.43	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	22,346.43
12/15/2018 12/15/2018	Coupon	0.00	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	177.49
12/15/2018 12/15/2018	Principal Paydown	-19,969.36	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	19,969.36
10/15/2018 10/15/2018	Coupon	0.00	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	112.02
10/15/2018 10/15/2018	Principal Paydown	-22,147.15	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	22,147.15
11/15/2018 11/15/2018	Coupon	0.00	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	83.60
11/15/2018 11/15/2018	Principal Paydown	-24,145.19	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	24,145.19
12/15/2018 12/15/2018	Coupon	0.00	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	52.61
12/15/2018 12/15/2018	Principal Paydown	-21,596.29	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	21,596.29
10/17/2018 10/17/2018	Coupon	0.00	90331HMK5 US BANK NA	2.57	01/17/2020	---	4,402.46
10/31/2018 10/31/2018	Coupon	0.00	912828T83 UNITED STATES TREASURY	0.75	10/31/2018	---	3,750.00
10/31/2018 10/31/2018	Maturity	-1,000,000.00	912828T83 UNITED STATES TREASURY	0.75	10/31/2018	100.00	1,000,000.00
11/27/2018 11/28/2018	Buy	1,000,000.00	912828U73 UNITED STATES TREASURY	1.38	12/15/2019	98.58	-992,017.59
12/15/2018 12/15/2018	Coupon	0.00	912828U73 UNITED STATES TREASURY	1.38	12/15/2019	---	6,875.00
10/02/2018 10/10/2018	Buy	800,000.00	92348XAB1 VZOT 18A A1B	2.52	04/20/2023	100.00	-800,000.00
12/20/2018 12/20/2018	Coupon	0.00	92348XAB1 VZOT 18A A1B	2.71	04/20/2023	---	4,103.07

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/31/2018 10/31/2018	Maturity	-750,000.00	92512MKX6 Versailles Commercial Paper LLC	0.00	10/31/2018	100.00	750,000.00
10/31/2018 10/31/2018	Buy	750,000.00	92512MM30 Versailles Commercial Paper LLC	0.00	12/03/2018	99.78	-748,329.38
12/03/2018 12/03/2018	Maturity	-750,000.00	92512MM30 Versailles Commercial Paper LLC	0.00	12/03/2018	100.00	750,000.00
10/20/2018 10/20/2018	Coupon	0.00	92868LAB7 VALET 181 A2A	2.81	07/20/2021	---	1,756.25
11/20/2018 11/20/2018	Coupon	0.00	92868LAB7 VALET 181 A2A	2.81	07/20/2021	---	1,756.25
12/20/2018 12/20/2018	Coupon	0.00	92868LAB7 VALET 181 A2A	2.81	07/20/2021	---	1,756.25
12/23/2018 12/23/2018	Coupon	0.00	931142EF6 WALMART INC	2.41	06/23/2020	---	4,304.75
10/01/2018 10/01/2018	Buy	1,009,866.88	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-1,009,866.88
10/03/2018 10/03/2018	Sell	-702,647.37	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	702,647.37
10/04/2018 10/04/2018	Buy	1,000,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-1,000,000.00
10/05/2018 10/05/2018	Sell	-668,470.11	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	668,470.11
10/09/2018 10/09/2018	Buy	500,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-500,000.00
10/09/2018 10/09/2018	Sell	-499,783.19	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	499,783.19
10/10/2018 10/10/2018	Sell	-1,301,380.97	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	1,301,380.97
10/15/2018 10/15/2018	Buy	120,971.58	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-120,971.58
10/15/2018 10/15/2018	Buy	20,504.62	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-20,504.62
10/16/2018 10/16/2018	Buy	533,628.52	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-533,628.52
10/16/2018 10/16/2018	Buy	206,744.10	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-206,744.10
10/16/2018 10/16/2018	Sell	-8,750.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	8,750.00
10/17/2018 10/17/2018	Buy	7,875.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-7,875.00
10/17/2018 10/17/2018	Buy	4,402.46	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-4,402.46
10/18/2018 10/18/2018	Sell	-474,724.59	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	474,724.59
10/22/2018 10/22/2018	Buy	38,538.44	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-38,538.44

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/22/2018 10/22/2018	Sell	-795,736.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	795,736.00
10/22/2018 10/22/2018	Buy	1,001,164.62	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-1,001,164.62
10/23/2018 10/23/2018	Sell	-486,703.89	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	486,703.89
10/26/2018 10/26/2018	Buy	5,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-5,000.00
10/26/2018 10/26/2018	Sell	-221,626.98	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	221,626.98
10/30/2018 10/30/2018	Buy	4,062.50	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-4,062.50
10/31/2018 10/31/2018	Buy	1,753,750.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	-1,753,750.00
10/31/2018 10/31/2018	Sell	-748,329.38	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	1.00	748,329.38
10/31/2018 10/31/2018	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.03	12/31/2018	---	1,160.13
11/01/2018 11/01/2018	Buy	13,301.55	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-13,301.55
11/05/2018 11/05/2018	Sell	-197,985.46	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	197,985.46
11/06/2018 11/06/2018	Buy	1,000,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-1,000,000.00
11/07/2018 11/07/2018	Sell	-703,874.28	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	703,874.28
11/08/2018 11/08/2018	Buy	703,874.28	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-703,874.28
11/08/2018 11/08/2018	Sell	-295,800.26	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	295,800.26
11/13/2018 11/13/2018	Buy	5,904.51	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-5,904.51
11/13/2018 11/13/2018	Buy	6,856.25	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-6,856.25
11/13/2018 11/13/2018	Sell	-973,721.11	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	973,721.11
11/15/2018 11/15/2018	Sell	-73,990.59	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	73,990.59
11/15/2018 11/15/2018	Buy	621.67	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-621.67
11/16/2018 11/16/2018	Buy	1,004,475.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-1,004,475.00
11/16/2018 11/16/2018	Sell	-498,413.33	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	498,413.33
11/19/2018 11/19/2018	Buy	29,937.39	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-29,937.39

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
11/20/2018 11/20/2018	Buy	42,979.57	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-42,979.57
11/20/2018 11/20/2018	Sell	-987,681.94	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	987,681.94
11/20/2018 11/20/2018	Buy	996,299.96	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-996,299.96
11/21/2018 11/21/2018	Sell	-493,577.06	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	493,577.06
11/27/2018 11/27/2018	Buy	6,250.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-6,250.00
11/27/2018 11/27/2018	Buy	1,000,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	-1,000,000.00
11/28/2018 11/28/2018	Sell	-985,142.59	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	985,142.59
11/30/2018 11/30/2018	Sell	-495,090.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	1.00	495,090.00
11/30/2018 11/30/2018	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.07	12/31/2018	---	1,697.10
12/03/2018 12/03/2018	Buy	757,909.60	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-757,909.60
12/04/2018 12/04/2018	Buy	1,000,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-1,000,000.00
12/06/2018 12/06/2018	Buy	1,000,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-1,000,000.00
12/06/2018 12/06/2018	Sell	-980,641.11	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	980,641.11
12/06/2018 12/06/2018	Sell	-796,555.56	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	796,555.56
12/07/2018 12/07/2018	Buy	505,125.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-505,125.00
12/10/2018 12/10/2018	Buy	17,500.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-17,500.00
12/14/2018 12/14/2018	Sell	-973,003.33	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	973,003.33
12/17/2018 12/17/2018	Buy	2,717.22	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-2,717.22
12/17/2018 12/17/2018	Buy	102,119.88	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-102,119.88
12/18/2018 12/18/2018	Buy	66,519.17	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-66,519.17
12/18/2018 12/18/2018	Sell	-731,459.67	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	731,459.67
12/20/2018 12/20/2018	Buy	25,054.18	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-25,054.18
12/20/2018 12/20/2018	Buy	4,103.07	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-4,103.07

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Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/20/2018 12/20/2018	Buy	32,414.62	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-32,414.62
12/21/2018 12/21/2018	Buy	1,006,500.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-1,006,500.00
12/24/2018 12/24/2018	Buy	4,304.75	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	-4,304.75
12/26/2018 12/26/2018	Sell	-747,149.96	94975P405 WELLS FRGO GOVERNMENT CL I MMF	2.50	12/31/2018	1.00	747,149.96
10/22/2018 10/22/2018	Management Fee	0.00	CCYUSD US DOLLAR	0.00	12/31/2018	---	-4,351.63
10/26/2018 10/26/2018	Cash Transfer	0.00	CCYUSD US DOLLAR	0.00	12/31/2018	---	-221,626.98
11/20/2018 11/20/2018	Management Fee	0.00	CCYUSD US DOLLAR	0.00	12/31/2018	---	-4,360.04
12/20/2018 12/20/2018	Management Fee	0.00	CCYUSD US DOLLAR	0.00	12/31/2018	---	-4,316.50
---	---	1,078,033.05	---	---	03/03/2019	---	-1,004,866.90

Summary

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
---	---	1,078,033.05	---	---	03/03/2019	---	-1,003,104.50

* Grouped by: Status. * Groups Sorted by: Status. * Showing transactions with Entry Date within selected date range. * Weighted by: Absolute Value of Base Principal. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

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MMF Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

* Does not Lock Down.

Receivable

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
12/31/2018	12/31/2018	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,762.40
12/31/2018	12/31/2018	Money Market Funds	0.00	94975P405	GVI XX	WELLS FRGO GOVERNMENT CL I MMF	1,762.40

Settled

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
10/01/2018	10/01/2018	Buy	1,009,866.88	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,009,866.88
10/03/2018	10/03/2018	Sell	-702,647.37	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	702,647.37
10/04/2018	10/04/2018	Buy	1,000,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,000,000.00
10/05/2018	10/05/2018	Sell	-668,470.11	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	668,470.11
10/09/2018	10/09/2018	Buy	500,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-500,000.00
10/09/2018	10/09/2018	Sell	-499,783.19	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	499,783.19
10/10/2018	10/10/2018	Sell	-1,301,380.97	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,301,380.97
10/15/2018	10/15/2018	Buy	120,971.58	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-120,971.58
10/15/2018	10/15/2018	Buy	20,504.62	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-20,504.62
10/16/2018	10/16/2018	Buy	533,628.52	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-533,628.52
10/16/2018	10/16/2018	Buy	206,744.10	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-206,744.10
10/16/2018	10/16/2018	Sell	-8,750.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	8,750.00
10/17/2018	10/17/2018	Buy	7,875.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-7,875.00
10/17/2018	10/17/2018	Buy	4,402.46	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-4,402.46
10/18/2018	10/18/2018	Sell	-474,724.59	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	474,724.59
10/22/2018	10/22/2018	Buy	38,538.44	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-38,538.44
10/22/2018	10/22/2018	Sell	-795,736.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	795,736.00
10/22/2018	10/22/2018	Buy	1,001,164.62	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,001,164.62
10/23/2018	10/23/2018	Sell	-486,703.89	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	486,703.89
10/26/2018	10/26/2018	Buy	5,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-5,000.00
10/26/2018	10/26/2018	Sell	-221,626.98	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	221,626.98
10/30/2018	10/30/2018	Buy	4,062.50	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-4,062.50
10/31/2018	10/31/2018	Buy	1,753,750.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,753,750.00
10/31/2018	10/31/2018	Sell	-748,329.38	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	748,329.38
10/31/2018	10/31/2018	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,160.13
11/01/2018	11/01/2018	Buy	13,301.55	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-13,301.55
11/05/2018	11/05/2018	Sell	-197,985.46	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	197,985.46
11/06/2018	11/06/2018	Buy	1,000,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,000,000.00
11/07/2018	11/07/2018	Sell	-703,874.28	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	703,874.28
11/08/2018	11/08/2018	Buy	703,874.28	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-703,874.28
11/08/2018	11/08/2018	Sell	-295,800.26	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	295,800.26

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MMF Transaction Detail

WC-Contra Costa County
 Account: XXX235
 Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index
 Investment Strategy: Short Duration Fixed Income

Base Currency: USD
 01 October 2018 to 31 December 2018

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
11/13/2018	11/13/2018	Buy	5,904.51	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-5,904.51
11/13/2018	11/13/2018	Buy	6,856.25	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-6,856.25
11/13/2018	11/13/2018	Sell	-973,721.11	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	973,721.11
11/15/2018	11/15/2018	Sell	-73,990.59	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	73,990.59
11/15/2018	11/15/2018	Buy	621.67	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-621.67
11/16/2018	11/16/2018	Buy	1,004,475.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,004,475.00
11/16/2018	11/16/2018	Sell	-498,413.33	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	498,413.33
11/19/2018	11/19/2018	Buy	29,937.39	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-29,937.39
11/20/2018	11/20/2018	Buy	42,979.57	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-42,979.57
11/20/2018	11/20/2018	Sell	-987,681.94	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	987,681.94
11/20/2018	11/20/2018	Buy	996,299.96	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-996,299.96
11/21/2018	11/21/2018	Sell	-493,577.06	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	493,577.06
11/27/2018	11/27/2018	Buy	6,250.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-6,250.00
11/27/2018	11/27/2018	Buy	1,000,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,000,000.00
11/28/2018	11/28/2018	Sell	-985,142.59	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	985,142.59
11/30/2018	11/30/2018	Sell	-495,090.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	495,090.00
11/30/2018	11/30/2018	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,697.10
12/03/2018	12/03/2018	Buy	757,909.60	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-757,909.60
12/04/2018	12/04/2018	Buy	1,000,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,000,000.00
12/06/2018	12/06/2018	Buy	1,000,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,000,000.00
12/06/2018	12/06/2018	Sell	-980,641.11	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	980,641.11
12/06/2018	12/06/2018	Sell	-796,555.56	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	796,555.56
12/07/2018	12/07/2018	Buy	505,125.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-505,125.00
12/10/2018	12/10/2018	Buy	17,500.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-17,500.00
12/14/2018	12/14/2018	Sell	-973,003.33	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	973,003.33
12/17/2018	12/17/2018	Buy	2,717.22	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-2,717.22
12/17/2018	12/17/2018	Buy	102,119.88	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-102,119.88
12/18/2018	12/18/2018	Buy	66,519.17	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-66,519.17
12/18/2018	12/18/2018	Sell	-731,459.67	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	731,459.67
12/20/2018	12/20/2018	Buy	25,054.18	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-25,054.18
12/20/2018	12/20/2018	Buy	4,103.07	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-4,103.07
12/20/2018	12/20/2018	Buy	32,414.62	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-32,414.62
12/21/2018	12/21/2018	Buy	1,006,500.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,006,500.00
12/24/2018	12/24/2018	Buy	4,304.75	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-4,304.75
12/26/2018	12/26/2018	Sell	-747,149.96	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	747,149.96
---	---	---	-300,962.34	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	303,819.57

Summary

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MMF Transaction Detail

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
---	---	---	-300,962.34	94975P405	GVI XX	WELLS FRGO GOVERNMENT CL I MMF	305,581.97

* Grouped by: Status. * Groups Sorted by: Status. * Filtered By: Security Type = "MMFUND". * Showing transactions with Entry Date within selected date range. * Weighted by: Absolute Value of Base Principal. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

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Roll Forward

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
05584PAB3 BMWLT 172 A2A	241,948.14 0.00	0.00 0.00	-72,462.91 0.00	4.87 -39.85	-0.01 448.07	0.00 169,898.31
45950VHE9 INTERNATIONAL FINANCE CORP	1,002,565.56 0.00	0.00 -1,000,000.00	0.00 0.00	441.61 -4,305.56	0.00 1,298.40	0.00 0.00
31680GAD8 FITAT 151 A3	111,182.66 0.00	0.00 0.00	-101,047.56 0.00	27.65 -63.77	0.00 129.61	0.00 10,228.58
47788CAB8 JDOT 2018 A2	159,920.17 0.00	0.00 0.00	-19,139.34 0.00	1.45 -20.59	0.00 -16.27	0.00 140,745.43
94975P405 WELLS FRGO GOVERNMENT CL I MMF	761,215.34 15,541,276.39	-15,842,238.73 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 460,253.00
09247XAE1 BLACKROCK INC	728,402.27 0.00	0.00 0.00	0.00 0.00	-3,752.76 -8,750.00	0.00 -1,304.74	0.00 714,594.77
69353RCH9 PNC BANK NA	752,057.25 0.00	0.00 0.00	0.00 0.00	-91.72 4,125.00	0.00 540.97	0.00 756,631.50
06051GFE4 BANK OF AMERICA CORP	0.00 741,376.40	0.00 0.00	0.00 0.00	-86.03 6,176.37	0.00 -200.35	0.00 747,266.39
06406HCU1 BANK OF NEW YORK MELLON CORP	251,417.78 0.00	0.00 0.00	0.00 0.00	-9.82 -1,375.00	0.00 91.07	0.00 250,124.03
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	747,742.00 0.00	0.00 0.00	0.00 0.00	521.86 2,100.00	0.00 1,421.39	0.00 751,785.25
07330NAL9 BRANCH BANKING AND TRUST CO	449,442.08 0.00	0.00 0.00	0.00 0.00	1,362.91 -1,631.25	0.00 -860.26	0.00 448,313.47
912828U73 UNITED STATES TREASURY	0.00 985,781.25	0.00 0.00	0.00 0.00	1,265.54 642.17	0.00 1,039.21	0.00 988,728.17
02587AAJ3 AMXCA 171 A	493,497.19 0.00	0.00 0.00	0.00 0.00	1,082.66 0.00	0.00 -64.46	0.00 494,515.39
9128282K5 UNITED STATES TREASURY	992,433.58 0.00	0.00 0.00	0.00 0.00	316.29 3,437.50	0.00 2,730.71	0.00 998,918.08
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	750,440.63 0.00	0.00 0.00	0.00 0.00	0.00 3,770.63	0.00 1,080.00	0.00 755,291.25
4581XOCH9 INTER-AMERICAN DEVELOPMENT BANK	997,862.44 0.00	0.00 0.00	0.00 0.00	2,319.90 -4,375.00	0.00 453.10	0.00 996,260.44
010831DL6 ALAMEDA CNTY CALIF JT PWRS AUTH LEASE REV	503,341.67 0.00	0.00 0.00	0.00 0.00	0.00 -3,106.25	0.00 -30.00	0.00 500,205.42
88602UKN9 Thunder Bay Funding, LLC	998,532.00 0.00	0.00 -1,000,000.00	0.00 0.00	1,236.67 0.00	0.00 231.33	0.00 0.00
369550BA5 GENERAL DYNAMICS CORP	252,191.14 0.00	0.00 0.00	0.00 0.00	57.79 -1,796.88	0.00 717.96	0.00 251,170.01
313397J36 FEDERAL HOME LOAN MORTGAGE CORP	999,824.00 0.00	0.00 -1,000,000.00	0.00 0.00	159.17 0.00	0.00 16.83	0.00 0.00

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Roll Forward

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
313397Q20 FEDERAL HOME LOAN MORTGAGE CORP	997,014.00 0.00	0.00 -1,000,000.00	0.00 0.00	2,777.78 0.00	0.00 208.22	0.00 0.00
313397N49 FEDERAL HOME LOAN MORTGAGE CORP	997,850.00 0.00	0.00 -1,000,000.00	0.00 0.00	2,020.00 0.00	0.00 130.00	0.00 0.00
02665WCL3 AMERICAN HONDA FINANCE CORP	0.00 700,686.00	0.00 0.00	0.00 0.00	-122.02 2,228.88	0.00 -3,290.48	0.00 699,502.38
313384FV6 FEDERAL HOME LOAN BANKS	0.00 987,681.94	0.00 0.00	0.00 0.00	2,858.33 0.00	0.00 67.73	0.00 990,608.00
313312QL7 FEDERAL FARM CREDIT BANKS	0.00 973,003.33	0.00 0.00	0.00 0.00	1,335.00 0.00	0.00 1,223.67	0.00 975,562.00
313384CY3 FEDERAL HOME LOAN BANKS	0.00 745,817.50	0.00 0.00	0.00 0.00	697.08 0.00	0.00 6.92	0.00 746,521.50
CCYUSD Cash	48.69 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	-46.81 1.88
CCYUSD Receivable	1,004,866.88 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	-1,003,103.63 1,763.25
22546QAC1 CREDIT SUISSE FIRST BOSTON NEW YORK BRANCH	0.00 663,494.00	0.00 0.00	0.00 0.00	-3,806.00 13,205.83	0.00 -1,502.55	0.00 671,391.28
166764AR1 CHEVRON CORP	0.00 197,310.00	0.00 0.00	0.00 0.00	316.80 1,285.54	0.00 365.20	0.00 199,277.54
3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	0.00 492,630.00	0.00 0.00	0.00 0.00	1,497.97 1,188.33	0.00 190.03	0.00 495,506.33
3134G9Q75 FEDERAL HOME LOAN MORTGAGE CORP	495,850.97 0.00	0.00 0.00	0.00 0.00	1,395.51 1,562.50	0.00 -171.51	0.00 498,637.47
14041NFE6 COMET 163 A	247,745.11 0.00	0.00 0.00	0.00 0.00	833.77 0.00	0.00 -354.69	0.00 248,224.19
14041NFF3 COMET 164 A	395,117.16 0.00	0.00 0.00	0.00 0.00	1,402.44 0.00	0.00 -325.60	0.00 396,194.00
17325FAB4 CITIBANK NA	751,533.84 0.00	0.00 0.00	0.00 0.00	0.00 169.41	0.00 -738.00	0.00 750,965.25
65478GAD2 NAROT 17B A3	443,786.26 0.00	0.00 0.00	0.00 0.00	551.96 0.00	0.00 783.37	0.00 445,121.59
65478GAD2 NAROT 17B A3	0.00 295,464.84	0.00 0.00	0.00 0.00	249.90 233.33	0.00 799.65	0.00 296,747.72
90331HMK5 US BANK NA	703,400.21 0.00	0.00 0.00	0.00 0.00	0.00 166.71	0.00 -1,717.10	0.00 701,849.82
313397S28 FEDERAL HOME LOAN MORTGAGE CORP	996,003.00 0.00	0.00 -1,000,000.00	0.00 0.00	3,685.00 0.00	0.00 312.00	0.00 0.00
544351MK2 LOS ANGELES CALIF	765,590.83 0.00	0.00 0.00	0.00 0.00	-2,672.09 7,500.00	0.00 -155.41	0.00 770,263.33
313384LA5 FEDERAL HOME LOAN BANKS	0.00 980,641.11	0.00 0.00	0.00 0.00	1,892.22 0.00	0.00 869.67	0.00 983,403.00

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Roll Forward

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
24422ERR2 JOHN DEERE CAPITAL CORP	705,399.10 0.00	0.00 0.00	0.00 0.00	397.05 -3,937.50	0.00 -194.05	0.00 701,664.60
89236TBBO TOYOTA MOTOR CREDIT CORP	189,652.55 0.00	0.00 0.00	0.00 0.00	166.69 992.25	0.00 -92.79	0.00 190,718.70
17305EFS9 CCCIT 14A6 A6	399,850.04 0.00	0.00 0.00	0.00 0.00	536.48 2,150.00	0.00 -218.04	0.00 402,318.48
084670BL1 BERKSHIRE HATHAWAY INC	698,347.07 0.00	0.00 0.00	0.00 0.00	755.88 3,675.00	0.00 -563.38	0.00 702,214.57
05531FAS2 BB&T CORP	0.00 248,092.50	0.00 0.00	0.00 0.00	210.45 2,824.31	0.00 -47.70	0.00 251,079.56
14912L6R7 CATERPILLAR FINANCIAL SERVICES CORP	697,768.05 0.00	0.00 0.00	0.00 0.00	2,094.63 -2,362.50	0.00 -526.63	0.00 696,973.55
161571HC1 CHAIT 162 A	297,320.04 0.00	0.00 0.00	0.00 0.00	603.92 0.00	0.00 2.77	0.00 297,926.73
912828T83 UNITED STATES TREASURY	1,002,075.59 0.00	0.00 -1,000,000.00	0.00 0.00	469.33 -3,138.59	0.00 593.67	0.00 0.00
3130AAE46 FEDERAL HOME LOAN BANKS	999,641.17 0.00	0.00 0.00	0.00 0.00	2,164.32 3,125.00	0.00 296.68	0.00 1,005,227.17
3130ACLX0 FEDERAL HOME LOAN BANKS	497,341.49 0.00	0.00 0.00	0.00 0.00	1,343.71 -2,031.25	0.00 470.79	0.00 497,124.74
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	751,230.63 0.00	0.00 0.00	0.00 0.00	0.00 -3,226.88	0.00 1,755.00	0.00 749,758.75
037833DH0 APPLE INC	0.00 494,665.00	0.00 0.00	0.00 0.00	490.57 1,200.00	0.00 759.43	0.00 497,115.00
45818WAV8 INTER-AMERICAN DEVELOPMENT BANK	502,550.41 0.00	0.00 0.00	0.00 0.00	-123.93 138.26	0.00 122.93	0.00 502,687.67
313312EK2 FEDERAL FARM CREDIT BANKS	986,976.00 0.00	0.00 0.00	0.00 0.00	5,494.44 0.00	0.00 480.56	0.00 992,951.00
92868LAB7 VALET 181 A2A	749,998.81 0.00	0.00 0.00	0.00 0.00	0.76 0.00	0.00 -367.21	0.00 749,632.36
63763QN37 National Securities Clearing Corporation	0.00 498,413.33	0.00 0.00	0.00 0.00	1,520.56 0.00	0.00 -31.39	0.00 499,902.50
313385R81 FEDERAL HOME LOAN BANKS	996,124.00 0.00	0.00 -1,000,000.00	0.00 0.00	3,662.22 0.00	0.00 213.78	0.00 0.00
313312LVO FEDERAL FARM CREDIT BANKS	975,430.00 0.00	0.00 0.00	0.00 0.00	6,567.78 0.00	0.00 14.22	0.00 982,012.00
92348XAB1 VZOT 18A A1B	0.00 800,000.00	0.00 0.00	0.00 0.00	0.00 722.70	0.00 -523.36	0.00 800,199.34
313312NS5 FEDERAL FARM CREDIT BANKS	0.00 973,721.11	0.00 0.00	0.00 0.00	3,647.78 0.00	0.00 1,253.11	0.00 978,622.00
161571FK5 CHAIT 124 A	470,448.32 0.00	0.00 0.00	0.00 0.00	1,279.39 0.00	0.00 -261.13	0.00 471,466.58

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Roll Forward

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
06406HCP2 BANK OF NEW YORK MELLON CORP	601,950.20 0.00	0.00 0.00	0.00 0.00	531.93 3,150.00	0.00 1.47	0.00 605,633.60
637432MX0 NATIONAL RURAL UTILITIES COOP FINANCE CORP	451,024.35 0.00	0.00 0.00	0.00 0.00	522.74 2,418.75	0.00 -356.24	0.00 453,609.60
30231GAD4 EXXON MOBIL CORP	473,749.54 0.00	0.00 0.00	0.00 0.00	676.80 2,160.06	0.00 82.73	0.00 476,669.12
57636QAA2 MASTERCARD INC	503,859.00 0.00	0.00 0.00	0.00 0.00	576.39 -2,500.00	0.00 -863.89	0.00 501,071.50
40428HPN6 HSBC USA INC (NEW)	0.00 496,565.00	0.00 0.00	0.00 0.00	714.55 1,583.33	0.00 -462.55	0.00 498,400.33
166764BA7 CHEVRON CORP	503,021.25 0.00	0.00 -500,000.00	0.00 0.00	19.57 -3,356.25	0.00 315.43	0.00 0.00
06050TME9 BANK OF AMERICA NA	502,913.83 0.00	0.00 -500,000.00	0.00 0.00	-73.31 -3,245.83	0.00 405.31	0.00 0.00
46625HQU7 JPMORGAN CHASE & CO	697,762.45 0.00	0.00 0.00	0.00 0.00	7.53 3,237.50	0.00 541.97	0.00 701,549.45
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	498,959.97 0.00	0.00 0.00	0.00 0.00	420.57 -1,562.50	0.00 1,185.43	0.00 499,003.47
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	299,375.98 0.00	0.00 0.00	0.00 0.00	931.50 -937.50	0.00 32.10	0.00 299,402.08
14041NFC0 COMET 161 A	601,941.06 0.00	0.00 0.00	0.00 0.00	-546.60 117.65	0.00 -243.00	0.00 601,269.10
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	498,511.86 0.00	0.00 0.00	0.00 0.00	1,690.08 1,187.50	0.00 67.42	0.00 501,456.86
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	498,511.86 0.00	0.00 0.00	0.00 0.00	1,609.11 1,187.50	0.00 148.39	0.00 501,456.86
17305EFW0 CCCIT 16A1 A1	447,142.17 0.00	0.00 0.00	0.00 0.00	1,116.76 -1,968.75	0.00 -146.52	0.00 446,143.66
3130ABF92 FEDERAL HOME LOAN BANKS	997,327.92 0.00	0.00 0.00	0.00 0.00	2,102.21 -3,437.50	0.00 391.79	0.00 996,384.42
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,001,409.11 0.00	0.00 -1,000,000.00	0.00 0.00	119.72 -3,611.11	0.00 2,082.28	0.00 0.00
798170AB2 SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF TH	149,716.00 0.00	0.00 0.00	0.00 0.00	74.91 786.75	0.00 121.59	0.00 150,699.25
78607QAT2 SACRAMENTO CALIF SUBN WTR DIST REV	503,207.67 0.00	0.00 0.00	0.00 0.00	0.00 -2,297.67	0.00 425.00	0.00 501,335.00
931142EF6 WALMART INC	701,602.24 0.00	0.00 0.00	0.00 0.00	0.00 117.94	0.00 -2,998.80	0.00 698,721.37

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Roll Forward

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Base Currency: USD

01 October 2018 to 31 December 2018

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
63763QK97 National Securities Clearing Corporation	499,668.47 0.00	0.00 -500,000.00	0.00 0.00	244.44 0.00	0.00 87.09	0.00 0.00
92512MKX6 Versailles Commercial Paper LLC	748,473.06 0.00	0.00 -750,000.00	0.00 0.00	1,456.25 0.00	0.00 70.69	0.00 0.00
58772RAB0 MBART 181 A2A	600,319.47 0.00	0.00 0.00	0.00 0.00	2.95 0.00	0.00 -741.19	0.00 599,581.23
63763QKG1 National Securities Clearing Corporation	0.00 499,783.19	0.00 -500,000.00	0.00 0.00	216.81 0.00	0.00 0.00	0.00 0.00
63763QLG0 National Securities Clearing Corporation	0.00 499,052.78	0.00 -500,000.00	0.00 0.00	947.22 0.00	0.00 0.00	0.00 0.00
313396AT0 FEDERAL HOME LOAN MORTGAGE CORP	893,896.20 0.00	0.00 0.00	0.00 0.00	4,945.00 0.00	0.00 206.60	0.00 899,047.80
88602UN89 Thunder Bay Funding, LLC	0.00 795,736.00	0.00 0.00	0.00 0.00	3,881.33 0.00	0.00 -58.93	0.00 799,558.40
313312NG1 FEDERAL FARM CREDIT BANKS	0.00 486,703.89	0.00 0.00	0.00 0.00	2,556.94 0.00	0.00 484.17	0.00 489,745.00
92512MM30 Versailles Commercial Paper LLC	0.00 748,329.38	0.00 -750,000.00	0.00 0.00	1,670.62 0.00	0.00 0.00	0.00 0.00
09702MNP4 The Boeing Company	0.00 497,882.50	0.00 0.00	0.00 0.00	1,378.06 0.00	0.00 -50.54	0.00 499,210.02
48306BP66 Kaiser Foundation Hospitals	0.00 796,555.56	0.00 0.00	0.00 0.00	1,444.44 0.00	0.00 -280.03	0.00 797,719.98
438124AC3 HAROT 163 A3	193,340.88 0.00	0.00 0.00	-61,737.37 0.00	383.24 -25.86	0.00 -0.77	0.00 131,960.12
65477XAD6 NALT 16B A3	143,307.07 0.00	0.00 0.00	-143,357.40 0.00	33.13 -95.57	0.00 112.76	0.00 0.00
055657AB6 BMWLT 171 A2	34,874.30 0.00	0.00 0.00	-34,892.31 0.00	0.30 -17.48	0.00 35.20	0.00 0.00
055657AC4 BMWLT 171 A3	398,651.56 0.00	0.00 0.00	-25,633.74 0.00	635.79 -15.51	0.00 -448.81	0.00 373,189.29
58769DAB6 MBALT 17A A2A	84,571.14 0.00	0.00 0.00	-71,530.97 0.00	0.01 -48.64	0.00 17.06	0.00 13,008.60
89237WAD9 TAOT 16C A3	228,750.98 0.00	0.00 0.00	-63,314.40 0.00	236.92 -32.08	0.01 207.20	0.00 165,848.63
90290AAB3 USAOT 171 A2	87,209.08 0.00	0.00 0.00	-67,888.63 0.00	0.43 -46.47	0.01 125.75	0.00 19,400.17
0258MODZ9 AMERICAN EXPRESS CREDIT CORP	705,185.72 0.00	0.00 -700,000.00	0.00 0.00	2.44 -5,322.92	3.66 131.09	0.00 0.00
---	44,463,210.46	-15,842,238.73	-661,004.63	81,584.50	3.68	-1,003,150.44
---	31,140,663.00	-13,700,000.00	0.00	9,884.20	8,188.21	44,497,140.25

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Roll Forward

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

* Weighted by: Ending Base Market Value + Accrued. * Holdings Displayed by: Lot.

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Shock Analysis

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
010831DL6 ALAMEDA CNTY CALIF JT PWRS AUTH LEASE REV	MUNI	499,170.00	2.49 2.85	0.42	500,213.29 501,256.63 503,343.46	498,126.76 497,083.57 494,997.34
02587AAJ3 AMXCA 171 A	ABS	494,086.50	2.82 2.92	1.50	497,784.85 501,483.42 508,881.23	490,388.37 486,690.47 479,295.33
02665WCL3 AMERICAN HONDA FINANCE CORP	CORP	697,273.50	2.76 3.46	0.14	697,765.09 698,256.69 699,239.95	696,781.93 696,290.38 695,307.33
037833DH0 APPLE INC	CORP	495,915.00	2.94 2.75	0.86	498,045.03 500,175.21 504,436.01	493,785.12 491,655.39 487,396.37
05531FAS2 BB&T CORP	CORP	248,255.25	3.12 3.18	1.01	249,505.21 250,755.16 253,255.01	247,005.28 245,755.29 243,255.29
055657AC4 BMWLT 171 A3	ABS	372,962.80	3.03 3.08	0.34	373,594.99 374,227.20 375,491.71	372,330.64 371,698.51 370,434.34
05584PAB3 BMWLT 172 A2A	ABS	169,804.69	1.82 2.84	0.23	170,002.51 170,200.35 170,596.05	169,606.87 169,409.06 169,013.47
06051GFE4 BANK OF AMERICA CORP	CORP	741,090.02	2.56 3.09	0.01	741,134.49 741,178.95 741,267.88	741,045.55 741,001.09 740,912.16
06406HCP2 BANK OF NEW YORK MELLON CORP	CORP	599,823.60	2.45 2.74	0.05	599,964.56 600,105.52 600,387.43	599,682.64 599,541.68 599,259.77
06406HCU1 BANK OF NEW YORK MELLON CORP	CORP	249,421.25	2.18 2.80	0.38	249,888.91 250,356.57 251,291.86	248,953.58 248,485.91 247,550.54
07330NAL9 BRANCH BANKING AND TRUST CO	CORP	447,389.10	2.67 3.05	0.36	448,196.65 449,004.24 450,619.52	446,581.58 445,774.09 444,159.22
084670BL1 BERKSHIRE HATHAWAY INC	CORP	696,620.40	2.54 2.88	0.61	698,759.09 700,897.89 705,175.87	694,481.84 692,343.39 688,066.88
09247XAE1 BLACKROCK INC	CORP	712,553.10	2.81 3.06	0.92	715,845.21 719,137.55 725,722.93	709,261.22 705,969.57 699,386.97
09702MNP4 The Boeing Company	CP	499,210.02	2.44 2.60	0.07	499,379.75 499,549.48 499,888.94	499,040.28 498,870.55 498,531.09
14041NFC0 COMET 161 A	ABS	600,542.82	2.56 2.23	0.08	600,792.05 601,041.27 601,539.72	600,293.59 600,044.37 599,545.92
14041NFE6 COMET 163 A	ABS	248,075.30	2.69 2.73	0.86	249,139.56 250,203.84 252,332.47	247,011.07 245,946.86 243,818.53

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Shock Analysis

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
14041NFF3 COMET 164 A	ABS	395,957.56	2.75 2.97	0.62	397,183.08 398,408.68 400,860.07	394,732.11 393,506.72 391,056.16
14912L6R7 CATERPILLAR FINANCIAL SERVICES CORP	CORP	695,844.80	2.56 2.90	0.38	697,177.37 698,509.99 701,175.39	694,512.28 693,179.82 690,515.05
161571FK5 CHAIT 124 A	ABS	471,133.03	2.67 2.90	0.62	472,588.87 474,044.79 476,956.89	469,677.27 468,221.59 465,310.48
161571HC1 CHAIT 162 A	ABS	297,744.06	2.18 2.71	0.86	299,021.40 300,298.76 302,853.59	296,466.75 295,189.48 292,635.01
166764AR1 CHEVRON CORP	CORP	197,992.00	3.00 2.89	1.15	199,125.52 200,259.08 202,526.29	196,858.51 195,725.06 193,458.26
17305EFS9 CCCIT 14A6 A6	ABS	398,352.92	2.68 2.91	0.53	399,416.55 400,480.22 402,607.73	397,289.34 396,225.81 394,098.91
17305EFW0 CCCIT 16A1 A1	ABS	445,224.91	2.75 2.96	0.87	447,170.61 449,116.45 453,008.52	443,279.35 441,333.92 437,443.45
17325FAB4 CITIBANK NA	CORP	750,182.25	3.13 3.07	0.22	751,022.47 751,862.73 753,543.37	749,342.06 748,501.92 746,821.73
22546QAC1 CREDIT SUISSE FIRST BOSTON NEW YORK BRANCH	CORP	658,185.45	2.82 2.97	0.60	660,169.94 662,154.54 666,124.09	656,201.08 654,216.82 650,248.65
24422ERR2 JOHN DEERE CAPITAL CORP	CORP	698,427.10	2.48 2.98	0.30	699,467.77 700,508.48 702,590.00	697,386.46 696,345.86 694,264.75
30231GAD4 EXXON MOBIL CORP	CORP	474,125.05	2.39 2.67	0.21	474,625.26 475,125.50 476,126.05	473,624.86 473,124.69 472,124.43
3130AAE46 FEDERAL HOME LOAN BANKS	AGCY BOND	999,498.00	2.12 2.28	0.05	999,742.88 999,987.75 1,000,477.51	999,253.12 999,008.25 998,518.49
3130ABF92 FEDERAL HOME LOAN BANKS	AGCY BOND	995,124.00	2.22 2.54	0.41	997,169.03 999,214.16 1,003,304.72	993,079.07 991,034.24 986,944.88
3130ACLX0 FEDERAL HOME LOAN BANKS	AGCY BOND	495,748.00	2.71 2.66	0.83	497,802.94 499,858.02 503,968.59	493,693.19 491,638.52 487,529.59
313312EK2 FEDERAL FARM CREDIT BANKS	AGCY DISC	992,951.00	2.19 2.38	0.30	994,420.59 995,890.23 998,829.67	991,481.46 990,011.96 987,073.13
313312LV0 FEDERAL FARM CREDIT BANKS	AGCY DISC	982,012.00	2.62 2.51	0.71	985,498.25 988,984.73 995,958.34	978,525.97 975,040.16 968,069.20

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Shock Analysis

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
313312NG1 FEDERAL FARM CREDIT BANKS	AGCY DISC	489,745.00	2.68 2.53	0.81	491,718.73 493,692.59 497,640.67	487,771.39 485,797.90 481,851.29
313312NS5 FEDERAL FARM CREDIT BANKS	AGCY DISC	978,622.00	2.73 2.59	0.83	982,688.31 986,754.89 994,888.85	974,555.96 970,490.19 962,359.46
313312QL7 FEDERAL FARM CREDIT BANKS	AGCY DISC	975,562.00	2.73 2.59	0.95	980,176.41 984,790.82 994,019.63	970,947.59 966,333.18 957,104.37
313384CY3 FEDERAL HOME LOAN BANKS	AGCY DISC	746,521.50	2.41 2.34	0.20	747,279.23 748,036.98 749,552.53	745,763.79 745,006.10 743,490.77
313384FV6 FEDERAL HOME LOAN BANKS	AGCY DISC	990,608.00	2.48 2.44	0.39	992,524.83 994,441.65 998,275.31	988,691.17 986,774.35 982,940.69
313384LA5 FEDERAL HOME LOAN BANKS	AGCY DISC	983,403.00	2.66 2.51	0.67	986,697.40 989,991.80 996,580.60	980,108.60 976,814.20 970,225.40
313396AT0 FEDERAL HOME LOAN MORTGAGE CORP	AGCY DISC	899,047.80	2.17 2.04	0.06	899,295.04 899,542.28 900,036.75	898,800.56 898,553.32 898,058.85
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	748,775.25	1.40 2.19	0.15	749,329.35 749,883.47 750,991.77	748,221.17 747,667.10 746,559.03
3133EFLA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	494,318.00	2.73 2.64	0.80	496,302.75 498,287.62 502,257.74	492,333.38 490,348.87 486,380.24
3134G92B2 FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	998,929.00	2.28 2.24	0.09	999,368.54 999,808.11 1,000,687.31	998,489.48 998,049.99 997,171.08
3134G9Q75 FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	495,946.50	2.38 2.70	0.57	497,352.55 498,758.67 501,571.13	494,540.53 493,134.63 490,323.06
31680GAD8 FITAT 151 A3	ABS	10,222.12	1.51 2.83	0.05	10,224.53 10,226.93 10,231.73	10,219.72 10,217.32 10,212.52
369550BA5 GENERAL DYNAMICS CORP	CORP	250,171.75	2.97 2.86	1.33	251,834.22 253,496.83 256,822.52	248,509.43 246,847.27 243,523.39
40428HPN6 HSBC USA INC (NEW)	CORP	496,817.00	3.02 3.12	0.86	498,943.45 501,070.05 505,323.70	494,690.70 492,564.54 488,312.69
438124AC3 HAROT 163 A3	ABS	131,904.55	2.04 3.27	0.27	132,085.26 132,265.98 132,627.44	131,723.84 131,543.14 131,181.77
45818WAV8 INTER-AMERICAN DEVELOPMENT BANK	SOVEREIGN GOV	500,005.00	2.42 2.35	0.05	500,122.50 500,240.00 500,475.00	499,887.50 499,770.00 499,535.00

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Shock Analysis

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
4581X0CH9 INTER-AMERICAN DEVELOPMENT BANK	SOVEREIGN GOV	992,566.00	2.69 2.68	0.78	996,447.06 1,000,328.36 1,008,091.72	988,685.19 984,804.63 977,044.25
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	SOVEREIGN GOV	796,600.00	1.93 2.54	0.32	797,890.52 799,181.10 801,762.45	795,309.54 794,019.14 791,438.51
46625HQU7 JPMORGAN CHASE & CO	CORP	697,988.20	1.85 3.07	0.23	698,790.90 699,593.64 701,199.22	697,185.53 696,382.90 694,777.73
47788CAB8 JDOT 2018 A2	ABS	140,593.93	2.44 2.90	0.38	140,861.76 141,129.62 141,665.36	140,326.10 140,058.29 139,522.71
48306BP66 Kaiser Foundation Hospitals	CP	797,719.98	2.52 2.94	0.10	798,134.80 798,549.64 799,379.39	797,305.17 796,890.39 796,060.88
544351MK2 LOS ANGELES CALIF	MUNI	756,180.00	2.55 2.72	0.66	758,656.57 761,133.28 766,087.17	753,703.59 751,227.32 746,275.25
57636QAA2 MASTERCARD INC	CORP	498,571.50	2.46 3.10	0.25	499,204.70 499,837.92 501,104.44	497,938.33 497,305.18 496,038.96
58769DAB6 MBALT 17A A2A	ABS	12,999.76	1.53 2.88	0.05	13,002.81 13,005.87 13,011.98	12,996.70 12,993.65 12,987.54
58772RAB0 MBART 181 A2A	ABS	598,858.56	2.73 3.04	0.56	600,529.43 602,200.40 605,542.66	597,187.80 595,517.14 592,176.14
637432MX0 NATIONAL RURAL UTILITIES COOP FINANCE CORP	CORP	449,578.35	2.62 3.17	0.09	449,780.67 449,982.99 450,387.68	449,376.05 449,173.75 448,769.20
63763QN37 National Securities Clearing Corporation	CP	499,902.50	2.40 2.84	0.01	499,937.49 499,972.49 500,042.47	499,867.51 499,832.51 499,762.53
65478GAD2 NAROT 17B A3	ABS	741,285.97	2.75 2.96	0.96	744,855.41 748,425.11 755,565.37	737,716.82 734,147.95 727,011.03
69353RCH9 PNC BANK NA	CORP	749,619.00	2.20 2.79	0.08	749,926.35 750,233.72 750,848.53	749,311.67 749,004.35 748,389.77
78607QAT2 SACRAMENTO CALIF SUBN WTR DIST REV	MUNI	499,075.00	2.71 2.91	0.82	501,133.75 503,192.64 507,310.84	497,016.38 494,957.91 490,841.36
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	MUNI	747,750.00	2.01 2.59	0.49	749,600.73 751,451.55 755,153.47	745,899.37 744,048.82 740,348.02
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	MUNI	747,607.50	1.72 2.64	0.34	748,859.77 750,112.10 752,616.92	746,355.29 745,103.13 742,598.98

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Shock Analysis

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
798170AB2 SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF TH	MUNI	149,388.00	2.30 2.77	0.58	149,819.74 150,251.51 151,115.10	148,956.28 148,524.58 147,661.25
88602UN89 Thunder Bay Funding, LLC	CP	799,558.40	2.48 2.75	0.03	799,666.34 799,774.28 799,990.16	799,450.46 799,342.52 799,126.64
89236TBB0 TOYOTA MOTOR CREDIT CORP	CORP	188,910.60	2.45 3.06	0.05	188,959.72 189,008.84 189,107.07	188,861.49 188,812.37 188,714.14
89237WAD9 TAOT 16C A3	ABS	165,764.09	1.67 3.15	0.33	166,035.12 166,306.16 166,848.29	165,493.07 165,222.07 164,680.09
90290AAB3 USAOT 171 A2	ABS	19,386.90	1.55 2.93	0.05	19,391.45 19,396.01 19,405.12	19,382.34 19,377.78 19,368.67
90331HMK5 US BANK NA	CORP	698,046.30	2.61 3.38	0.05	698,217.32 698,388.34 698,730.39	697,875.28 697,704.26 697,362.21
9128282K5 UNITED STATES TREASURY	US GOV	993,164.00	1.50 2.56	0.58	996,049.22 998,934.58 1,004,705.76	990,278.93 987,394.02 981,624.63
912828U73 UNITED STATES TREASURY	US GOV	988,086.00	2.76 2.63	0.95	992,769.70 997,453.75 1,006,822.88	983,402.65 978,719.64 969,354.66
92348XAB1 VZOT 18A A1B	ABS	799,476.64	2.72 2.95	-0.02	799,384.70 799,292.76 799,108.88	799,568.58 799,660.52 799,844.40
92868LAB7 VALET 181 A2A	ABS	748,988.40	2.83 3.00	0.70	751,624.93 754,261.65 759,535.65	746,352.05 743,715.90 738,444.14
931142EF6 WALMART INC	CORP	698,275.90	2.91 3.06	0.23	699,064.97 699,854.07 701,432.39	697,486.87 696,697.87 695,119.97
94975P405 WELLS FRGO GOVERNMENT CL I MMF	MMFUND	460,253.00	2.43 2.43	0.00	460,253.01 460,253.02 460,253.09	460,253.01 460,253.02 460,253.09
CCYUSD Cash	CASH	1.88	0.00 0.00	0.00	1.88 1.88 1.88	1.88 1.88 1.88
CCYUSD Receivable	CASH	1,763.25	0.00 0.00	0.00	1,763.25 1,763.25 1,763.25	1,763.25 1,763.25 1,763.25
---	---	44,349,253.55	2.48 2.74	0.45	44,448,170.92 44,547,093.30 44,744,953.10	44,250,341.19 44,151,433.84 43,953,634.17

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Shock Analysis

Base Currency: USD

01 October 2018 to 31 December 2018

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

* Weighted by: Ending Base Market Value + Accrued, except Book Yield by Base Book Value + Accrued.

*The shock analysis includes a yield floor of 0.

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Investment Account Summary

12/01/2018 through 12/31/2018

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
CONTRA COSTA COUNTY	20100000410					
CalTRUST Short Term Fund	20100000410	4,549,470.070	10.00	45,494,700.70	45,503,949.25	(9,248.55)
CalTRUST Liquidity Fund	20100000410	85,007,249.290	1.00	85,007,249.29	85,007,249.29	0.00
Portfolios Total value as of 12/31/2018				130,501,949.99		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)	
CalTRUST Short Term Fund		CONTRA COSTA COUNTY				Account Number: 201 00000410			
Beginning Balance	12/01/2018			5,549,470.070	10.00	55,494,700.70			
Redemption	12/21/2018	50,000,000.00	5,000,000.000	549,470.070	10.00	5,494,700.70	50,084,158.79	(84,158.79)	
Purchase	12/26/2018	40,000,000.00	4,000,000.000	4,549,470.070	10.00	45,494,700.70	0.00	0.00	
Accrual Income Div Cash	12/31/2018	91,848.13	0.000	4,549,470.070	10.00	45,494,700.70	0.00	0.00	
Unrealized Gain/(Loss)						0.00			
Closing Balance as of	Dec 31			4,549,470.070	10.00	45,494,700.70			
CalTRUST Liquidity Fund		CONTRA COSTA COUNTY				Account Number: 201 00000410			
Beginning Balance	12/01/2018			85,007,249.290	1.00	85,007,249.29			
Accrual Income Div Cash	12/31/2018	173,252.91	0.000	85,007,249.290	1.00	85,007,249.29	0.00	0.00	
Unrealized Gain/(Loss)						0.00			
Closing Balance as of	Dec 31			85,007,249.290	1.00	85,007,249.29			

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



	CalTRUST Short Term	LAIF		CalTRUST Short Term Net Total Return	CalTRUST Short Term Yield	LAIF Yield
Market Value	\$1,274,417,633.53	N/A	One Month	0.20%	0.20%	0.19%
NAV per Share	\$10.00	N/A	Three Month	0.50%	0.59%	0.56%
30 day SEC Yield	2.54%	2.29%	Six Month	1.03%	1.13%	1.07%
Period Net Total Return	0.20%	0.19%	One Year*	1.90%	2.00%	1.87%
Effective Duration	0.38 yrs	N/A	Two Year*	1.45%	1.56%	1.43%
Average Maturity	0.82 yrs	0.53 yrs	Three Year*	1.26%	1.29%	1.15%
Weighted Average Life	0.76 yrs	0.53 yrs	Five Year*	0.89%	0.95%	0.80%
			Ten Year*	0.89%	0.76%	0.68%
			Since Inception*	1.72%	1.71%	1.63%
			*Annualized			

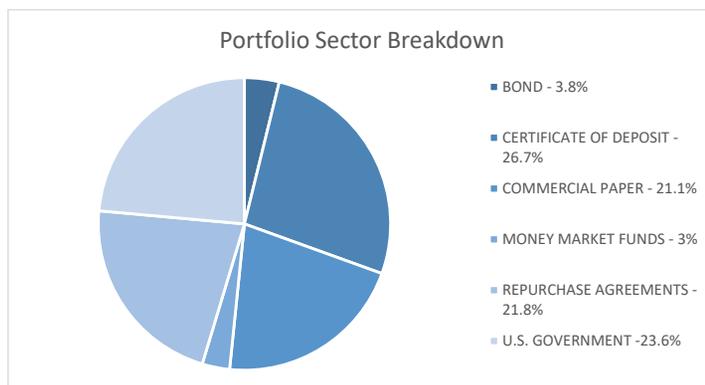
Portfolio Sector Breakdown

Sector	Percentage
BOND	30.1%
ASSET BACKED SECURITIES	15.0%
CERTIFICATE OF DEPOSIT	15.0%
MONEY MARKET FUNDS	2.3%
COMMERCIAL PAPER	2.9%
AGENCY BONDS	1.6%

Rated AAF by S&P Global Ratings



	CalTRUST Liquidity	BofAML 3-Month US Treasury Bill Index		CalTRUST Liquidity Return	BofAML 3-Month US Treasury Bill Index
Market Value	\$275,569,049.13	N/A	One Month	0.21%	0.18%
NAV per Share	\$1.00	N/A	Three Month	0.59%	0.56%
30 Day SEC Yield	2.40%	N/A	Six Month	1.06%	1.06%
Period Net Total Return	0.21%	0.18%	One Year*	NA	NA
Effective Duration	0.10 yrs	0.16 yrs	Two Year*	NA	NA
Weighted Average Maturity	35 days	N/A	Three Year*	NA	NA
Weighted Average Life	64 days	N/A	Five Year*	NA	NA
			Ten Year*	NA	NA
			Since Inception*	1.07%	1.08%
			*Annualized		
				CalTRUST Historical Liquidity 30 day SEC Yield	
			12/18	2.40%	
			11/18	2.26%	
			10/18	2.14%	
			9/18	1.96%	
			8/18	1.94%	
			7/18	1.83%	
					Rated AAAm by S&P Global Ratings



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CUSIP	Description	Fitch Rating 12/31/2018	Moody's Rating 12/31/2018	Mat. Date	Years	Shares	Price	Value	
02007JAB3	ALLYA 2018-3 A2		Aaa	05/17/2021	2.4	4,900,000.00	99.8391	\$4,892,117.86	
025816BV0	AXP 0 05/17/21	A	A3	05/17/2021	0.1	1,660,000.00	99.5499	\$1,652,527.58	
02582JGN4	AMXCA 2014-1 A	AAA	NR	12/15/2021	0.0	5,395,000.00	100.0647	\$5,398,488.41	
02665WBJ9	HNDA 0 09/09/21		A2	09/09/2021	0.2	6,500,000.00	99.8971	\$6,493,308.58	
02665WBS9	HNDA 0 07/20/20		A2	07/20/2020	0.1	6,000,000.00	99.5711	\$5,974,265.16	
03065HAB4	AMCAR 2017-3 A2A		Aaa	12/18/2020	2.0	1,462,977.30	99.6564	\$1,457,949.78	
03065TAD4	AMCAR 2016-4 A3	AAA		07/08/2021	2.5	7,090,650.05	99.4801	\$7,053,782.92	
03066HAB3	AMCAR 2018-1 A2A	AAA		07/19/2021	2.6	5,655,610.02	99.8256	\$5,645,746.64	
05253JAT8	ANZ 2 1/4 11/09/20	AA-	Aa3	11/09/2020	1.9	1,630,000.00	98.4238	\$1,604,307.70	
05531FAT0	BBT 0 01/15/20	A+	A2	01/15/2020	0.0	2,459,000.00	100.1927	\$2,463,739.08	
05574LXH6	BNP 2.45 03/17/19	A+	Aa3	03/17/2019	0.2	3,000,000.00	99.8843	\$2,996,527.80	
05586FEE3	BNP FLOAT 04/18/19			04/18/2019	0.0	10,000,000.00	99.9430	\$9,994,300.00	
06051GGN3	BAC 0 07/21/21	A+	A3	07/21/2021	0.1	12,500,000.00	99.5808	\$12,447,593.88	
06367T4X5	BMO 0 04/13/21	AA-	Aa2	04/13/2021	0.0	10,000,000.00	99.4011	\$9,940,106.00	
06367TYM6	BMO 0 06/15/20	AA-	Aa2	06/15/2020	0.2	4,000,000.00	99.8105	\$3,992,421.76	
06370RLN7	BANK OF MONTREAL CASH/CD			02/01/2019	0.1	11,000,000.00	99.9937	\$10,999,305.90	
06405LAA9	BANK OF NEW YORK MELLON	AA	Aa2	12/04/2020	0.2	8,000,000.00	99.8320	\$7,986,560.00	
064159LH7	BNS 0 04/20/21	AA-	Aa2	04/20/2021	0.1	7,000,000.00	99.4408	\$6,960,853.90	
06417GK98	BANK OF NOVA SCOTIA			02/15/2019	0.1	4,000,000.00	100.0000	\$4,000,000.00	
06739FJK8	BACR 0 01/11/21	A+	A2	01/11/2021	0.0	5,000,000.00	98.5490	\$4,927,450.00	
06742TJK3	BARCLAYS BANK PLC NEW YOR			09/19/2019	0.7	10,000,000.00	99.9538	\$9,995,383.80	
06744CFV8	BACR 0 08/07/20	A+	A2	08/07/2020	0.1	5,000,000.00	99.7700	\$4,988,500.80	
06744CFY2	BACR 0 08/07/19	A+	A2	08/07/2019	0.1	4,304,000.00	99.9746	\$4,302,908.08	
07330NAM7	BBT 0 05/01/19	A+	A1	05/01/2019	0.1	8,000,000.00	100.0470	\$8,003,758.96	
07330NAP0	BBT 0 01/15/20	A+	A1	01/15/2020	0.0	2,000,000.00	99.9435	\$1,998,870.56	
09248U700	BLACKROCK LIQ FDS FEDFUND				0	0.0	29,894,322.81	100.0000	\$29,894,322.81
130179KN3	CHAPMAN UNIVERSITY		A2	04/01/2019	0.2	2,000,000.00	99.6890	\$1,993,780.00	

CUSIP	Description	Fitch Rating 12/31/2018	Moodys 12/31/2018	Mat. Date	Years	Shares	Price	Value
13063A7G3	CALIFORNIA ST	AA-	Aa3	10/01/2019	0.8	2,900,000.00	102.5050	\$2,972,645.00
13606BVN3	CANADIAN IMPERIAL BANK OF			04/16/2019	0.3	8,000,000.00	99.9383	\$7,995,064.00
14314RAH5	CARMX 2017-4 A2A	AAA		04/15/2021	2.3	3,760,890.87	99.5774	\$3,744,997.72
14314XAB5	CARMX 2018-2 A2	AAA		08/16/2021	2.6	5,995,895.19	99.7806	\$5,982,741.40
14913Q2P3	CAT 0 09/07/21	A	A3	09/07/2021	0.2	2,225,000.00	99.3191	\$2,209,850.55
161571HC1	CHAIT 2016-A2	AAA	NR	06/15/2021	2.5	4,916,000.00	99.2480	\$4,879,032.66
161571HJ6	CHAIT 2017-A1 A	AAA	NR	01/18/2022	0.0	6,000,000.00	100.0485	\$6,002,910.60
161571HN7	CHAIT 2018-A1 A1	AAA		04/17/2023	0.0	8,230,000.00	99.6921	\$8,204,661.48
172967KT7	C 0 06/07/19	A	Baa1	06/07/2019	0.2	2,000,000.00	100.2354	\$2,004,707.06
17305EFW0	CCCIT 2016-A1 A1	AAA	Aaa	11/19/2021	2.9	7,425,000.00	98.9389	\$7,346,211.10
17305EGB5	CCCIT 2017-A3 A3	AAA	NR	04/07/2022	3.3	5,875,000.00	98.7245	\$5,800,066.73
17305EGK5	CCCIT 2018-A1 A1	AAA	Aaa	01/20/2023	4.1	5,400,000.00	99.1936	\$5,356,454.94
17325FAK4	C 0 10/20/20	A+	A1	10/20/2020	0.1	9,500,000.00	99.2940	\$9,432,930.00
17325FAM0	C 0 02/12/21	A+	A1	02/12/2021	0.1	7,000,000.00	98.9396	\$6,925,772.84
20271ENGO	CBAAU FLOAT 03/18/19			03/18/2019	0.2	8,500,000.00	100.0699	\$8,505,941.50
21684B5J9	RABOBK FLOAT 04/05/19			04/05/2019	0.0	8,000,000.00	100.0329	\$8,002,633.20
21688AAP7	RABOBK 0 04/26/21		Aa3	04/26/2021	0.1	6,000,000.00	99.4990	\$5,969,942.10
22546QAN7	CS 2.3 05/28/19	A	A1	05/28/2019	0.4	7,500,000.00	99.7040	\$7,477,800.83
22549LLF0	CS FLOAT 02/01/19			02/01/2019	0.0	12,000,000.00	99.9580	\$11,994,960.00
24422ETY5	DE 0 01/08/21	A	A2	01/08/2021	0.0	1,355,000.00	99.4290	\$1,347,262.90
24422EUF4	DE 0 01/07/20	A	A2	01/07/2020	0.0	10,000,000.00	99.9792	\$9,997,924.80
254683BK0	DCENT 2014-A4 A4	AAA	Aaa	12/15/2021	3.0	6,815,000.00	99.6272	\$6,789,594.36
26209BAB5	DRIVE 2018-4 A2A		Aaa	10/15/2020	1.8	7,550,000.00	99.8928	\$7,541,903.38
263534CM9	DD 0 05/01/20	A	A3	05/01/2020	0.1	5,800,000.00	100.0505	\$5,802,931.73
29270CYM1	ENERGY N W WA ELEC REVENU	AA	Aa1	07/01/2019	0.5	7,510,000.00	99.7550	\$7,491,600.50
3130AAM88	FHLB 1 5/8 01/18/19		Aaa	01/18/2019	0.0	20,000,000.00	99.9613	\$19,992,260.00
34528FAB4	FORDO 2018-A A2A	AAA		02/15/2021	2.1	6,407,519.01	99.8139	\$6,395,591.41
369550BA5	GD 2 7/8 05/11/20	WD	A2	05/11/2020	1.4	10,385,000.00	100.0687	\$10,392,131.69
369550BF4	GD 0 05/11/21	WD	A2	05/11/2021	0.1	2,750,000.00	99.6615	\$2,740,690.48
375558BB8	GILD 2.55 09/01/20		A3	09/01/2020	1.7	20,000,000.00	99.1912	\$19,838,249.80
38141GVV3	GS 0 04/25/19	A	A3	04/25/2019	0.1	11,293,000.00	100.1664	\$11,311,796.75
40434CAC9	HSBC 2 1/4 06/23/19	AA-	A2	06/23/2019	0.5	2,500,000.00	99.6004	\$2,490,010.05
419792WZ5	HAWAII ST TXBL - SER FU	AA	Aa1	01/01/2019	0.0	1,200,000.00	100.0000	\$1,200,000.00
438124AD1	HAROT 2016-3 A4		Aaa	11/18/2022	3.9	5,105,000.00	98.6396	\$5,035,550.05
43814PAC4	HAROT 2017-3 A3	AAA		09/20/2021	2.7	1,875,000.00	98.7754	\$1,852,039.13
43814UAF6	HAROT 2018-2 A2	AAA		12/18/2020	2.0	9,792,349.07	99.7710	\$9,769,924.59
44932HAE3	IBM 0 01/20/21	A	A1	01/20/2021	0.1	3,000,000.00	99.2255	\$2,976,766.05
459058GK3	IBRD FLOAT 08/21/20		Aaa	08/21/2020	0.0	11,000,000.00	99.9670	\$10,996,369.78
45950VHC3	IFC 0 01/09/19		Aaa	01/09/2019	0.0	10,000,000.00	100.0010	\$10,000,100.00
46625HHL7	JPM 6.3 04/23/19	AA-	A2	04/23/2019	0.3	8,000,000.00	100.9776	\$8,078,206.64
46625HHS2	JPM 4.4 07/22/20	AA-	A2	07/22/2020	1.6	10,000,000.00	101.8085	\$10,180,847.90
46625HQV5	JPM 0 03/22/19	AA-	A2	03/22/2019	0.1	5,000,000.00	100.0410	\$5,002,052.20

CUSIP	Description	Fitch Rating 12/31/2018	Moodys 12/31/2018	Mat. Date	Years	Shares	Price	Value
46647PAC0	JPM 0 03/09/21	AA-	A2	03/09/2021	0.2	5,000,000.00	99.5190	\$4,975,951.25
46647PAT3	JPM 0 06/18/22	AA-	A2	06/18/2022	0.2	2,290,000.00	98.9010	\$2,264,832.44
47788BAB0	JOHN DEERE OWNER TRUST	AAA	Aaa	04/15/2020	1.3	1,505,473.47	99.8090	\$1,502,598.32
48125LRM6	JPM 0 02/13/20	AA	Aa2	02/13/2020	0.1	11,275,000.00	99.8676	\$11,260,066.94
55279HAG5	MTB 2 1/4 07/25/19	A	A3	07/25/2019	0.5	550,000.00	99.6474	\$548,060.68
606822AX2	MUFG 0 07/26/21	A	A1	07/26/2021	0.1	3,000,000.00	99.6260	\$2,988,778.80
60700A3L6	MIZUHO BANK LTD CD			03/14/2019	0.2	12,000,000.00	100.0210	\$12,002,521.92
61746BDY9	MS 0 02/01/19	A	A3	02/01/2019	0.1	3,500,000.00	100.0802	\$3,502,806.97
61746BEH5	MS 0 02/14/20	A	A3	02/14/2020	0.1	20,000,000.00	100.0026	\$20,000,520.00
61747YDX0	MS 0 01/27/20	A	A3	01/27/2020	0.1	5,095,000.00	100.4108	\$5,115,931.48
646139B53	NEW JERSEY ST TURNPIKE AU	A	A2	01/01/2019	0.0	12,500,000.00	100.0000	\$12,500,000.00
65474VAM3	NMOTR 2017-A A	AAA	Aaa	04/15/2021	0.0	4,370,000.00	100.0328	\$4,371,434.23
65474VAN1	NMOTR 2017-B A	AAA	Aaa	04/18/2022	0.0	10,260,000.00	99.9710	\$10,257,026.65
65474VAP6	NMOTR 2017-C A	AAA	Aaa	10/17/2022	0.0	9,210,000.00	99.8608	\$9,197,176.00
65478DAB3	NAROT 2018-A A2A		Aaa	12/15/2020	2.0	5,182,197.02	99.7447	\$5,168,967.39
65478GAB6	NAROT 2017-B A2A	AAA	Aaa	05/15/2020	1.4	5,712,076.72	99.7057	\$5,695,264.36
65478VAD9	NAROT 2016-B A3	AAA	Aaa	01/15/2021	2.0	2,106,999.54	99.2006	\$2,090,157.03
65590AUR5	NDASS FLOAT 04/05/19			04/05/2019	0.0	8,000,000.00	100.0278	\$8,002,227.12
68389XAG0	ORCL 5 07/08/19	A	A1	07/08/2019	0.5	3,000,000.00	101.0654	\$3,031,960.71
69033MCC9	OVERSEA CHINESE BKG LTD			01/03/2019	0.0	11,000,000.00	99.9998	\$10,999,972.72
69353RCH9	PNC 2.2 01/28/19	A+	A2	01/28/2019	0.1	1,755,000.00	99.9492	\$1,754,108.27
69353RFD5	PNC 0 05/19/20	A+	A2	05/19/2020	0.1	2,025,000.00	99.7854	\$2,020,654.63
69353RFK9	PNC 0 01/22/21	A+	A2	01/22/2021	0.1	5,280,000.00	98.7904	\$5,216,133.12
69371RP34	PCAR 0 05/10/21		A1	05/10/2021	0.1	4,135,000.00	100.0279	\$4,136,155.36
73358WT53	PORT AUTH OF NEW YORK & N	AA-	Aa3	09/15/2019	0.7	5,000,000.00	99.6850	\$4,984,250.00
735389MT2	PORT OF SEATTLE WA REVENU	AA	Aa2	05/01/2036*	0.3	6,000,000.00	101.3850	\$6,083,100.00
78012KC62	RY 2 1/8 03/02/20	AA	Aa2	03/02/2020	1.2	10,000,000.00	98.9682	\$9,896,816.30
78012UBX2	RY FLOAT 03/22/19			03/22/2019	0.2	8,000,000.00	100.0447	\$8,003,574.96
80283LAQ6	SANUK 0 11/03/20	A	Aa3	11/03/2020	0.1	8,340,000.00	99.2842	\$8,280,301.36
80284YAD6	SDART 2017-3 A3	AAA		06/15/2021	2.5	6,932,702.13	99.7774	\$6,917,271.32
80285FAB0	SDART 2018-2 A2A MTGE	AAA	Aaa	10/15/2020	1.8	5,746,401.41	99.8896	\$5,740,059.68
80285GAB8	SDART 2018-3 A2A		Aaa	03/15/2021	2.2	6,174,757.50	99.8607	\$6,166,157.30
83369YW36	SOCIETE GENERALE NY			07/24/2019	0.6	12,000,000.00	100.0293	\$12,003,521.28
85325TC86	STANDARD CHARTERED BANK N			04/17/2019	0.3	8,000,000.00	99.9338	\$7,994,705.52
85325TS71	STANLN FLOAT 04/24/19			04/24/2019	0.1	11,000,000.00	99.9995	\$10,999,940.16
86563YWP4	SUMIBK FLOAT 05/15/19			05/15/2019	0.1	3,000,000.00	100.1127	\$3,003,380.19
86564FGY3	SUMITR FLOAT 08/16/19			08/16/2019	0.1	7,000,000.00	99.9992	\$6,999,941.55
86564FKJ1	SUMITR FLOAT 04/05/19			04/05/2019	0.0	8,500,000.00	99.9949	\$8,499,563.19
86958J2S7				12/19/2019	0.2	10,000,000.00	99.9996	\$9,999,960.70

*The underlying security is defeased by U.S. Treasuries with a prerefunded maturity date of 5/1/19.

CUSIP	Description	Fitch Rating 12/31/2018	Moodys 12/31/2018	Mat. Date	Years	Shares	Price	Value
	SHBASS FLOAT 12/19/19							
86960BAS1	SHBASS 0 09/08/20	AA	Aa2	09/08/2020	0.2	2,310,000.00	99.9303	\$2,308,390.30
	TORONTO							
89114MJW8	DOMINION BK NY B			05/21/2019	0.4	10,500,000.00	99.9858	\$10,498,503.75
89190BAC2	TAOT 2017-B A2B		Aaa	01/15/2020	0.0	287,545.96	99.9999	\$287,545.67
89237KAD5	TAOT 2016-A A3		Aaa	03/16/2020	1.2	568,794.07	99.6866	\$567,011.58
89238KAD4	TAOT 2017-D A3		Aaa	01/18/2022	3.1	10,905,000.00	98.6067	\$10,753,065.00
89238TAC7	TAOT 2018-B A2B		Aaa	03/15/2021	0.0	13,500,000.00	100.0127	\$13,501,719.90
90261XHF2	UBS 0 08/14/19	AA-	Aa3	08/14/2019	0.1	15,000,000.00	100.2269	\$15,034,035.00
90331HMK5	USB 0 01/17/20	AA-	A1	01/17/2020	0.0	5,000,000.00	99.7209	\$4,986,043.15
90331HNU3	USB 3.05 07/24/20	AA-	A1	07/24/2020	1.5	10,000,000.00	99.8816	\$9,988,158.00
90333VZN3	U.S. BANK NATIONAL ASSOCI			07/23/2019	0.6	11,000,000.00	99.9674	\$10,996,415.65
911312BH8	UPS 0 04/01/21		A1	04/01/2021	0.0	8,415,000.00	99.5650	\$8,378,394.75
912796QM4	B 0 06/20/19	F1+		06/20/2019	0.5	14,500,000.00	98.8534	\$14,333,740.39
912796QR3	B 07/18/19	F1+		07/18/2019	0.5	105,000,000.00	98.6463	\$103,578,624.45
912796QV4	B 0 08/15/19	F1+		08/15/2019	0.6	30,000,000.00	98.4273	\$29,528,203.20
912796RV3	B 0 06/27/19	F1+		06/27/2019	0.5	40,000,000.00	98.8077	\$39,523,088.80
912828K5	US TREASURY N/B	AAA	Aaa	07/31/2019	0.6	35,000,000.00	99.3164	\$34,760,742.10
912828C24	T 1 1/2 02/28/19	AAA	Aaa	02/28/2019	0.2	15,000,000.00	99.8569	\$14,978,532.90
912828R85	T 0 7/8 06/15/19	AAA	Aaa	06/15/2019	0.5	20,000,000.00	99.2695	\$19,853,906.20
912828S43	US TREASURY BILL	AAA	Aaa	07/15/2019	0.5	24,000,000.00	99.0430	\$23,770,312.56
912828SX9	T 1 1/8 05/31/19	AAA	Aaa	05/31/2019	0.4	39,000,000.00	99.4375	\$38,780,625.00
912828TC4	T 1 06/30/19	AAA	Aaa	06/30/2019	0.5	50,000,000.00	99.2500	\$49,625,000.00
912828TH3	T 0 7/8 07/31/19	AAA	Aaa	07/31/2019	0.6	13,000,000.00	99.0391	\$12,875,078.06
91324PCM2	UNH 2.7 07/15/20	A-	A3	07/15/2020	1.5	7,394,000.00	99.6426	\$7,367,572.81
91324PDB5	UNH 0 10/15/20	A-	A3	10/15/2020	0.0	4,790,000.00	99.2302	\$4,753,126.58
91476PQM3	UNIVERSITY OF OKLAHOMA/TH	AA-		07/01/2019	0.5	1,500,000.00	99.2900	\$1,489,350.00
931142EH2	WMT 0 06/23/21	AA	Aa2	06/23/2021	0.2	5,330,000.00	99.7030	\$5,314,169.74
94974BFU9	WFC 2 1/8 04/22/19	A+	A2	04/22/2019	0.3	1,850,000.00	99.7048	\$1,844,538.13
94974BGN4	WFC 0 07/22/20	A+	A2	07/22/2020	0.1	1,150,000.00	100.1619	\$1,151,861.91
94988J5N3	WFC 2.6 01/15/21	AA-	Aa2	01/15/2021	2.0	6,105,000.00	98.7579	\$6,029,170.77
94989RD70	WFC FLOAT 04/05/19			04/05/2019	0.0	8,000,000.00	100.0405	\$8,003,242.24
94989RF94	WFC FLOAT 04/23/19			04/23/2019	0.1	7,800,000.00	100.0207	\$7,801,615.30
94989RY69	WFC FLOAT 04/15/19			04/15/2019	0.0	10,000,000.00	99.9884	\$9,998,843.90
96130AAC2	WESTPAC BANKING CORPORATI			06/21/2019	0.5	11,500,000.00	99.9057	\$11,489,149.98
TRADEADJ	TRADE ADJUSTMENTS- STOCK				0	0.00	0.0000	\$0.00
USD	US DOLLARS				0	0.00	1.0000	\$0.00

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Account Name: CONTRA COSTA COUNTY

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Options

Holdings

CUSIP	Description	Fitch Rating 12/31/2018	Moody's 12/31/2018	Mat. Date	Years	Shares	Price	Value
02665WCK5	HNDA 0 06/24/19		A2	06/24/2019	0.2	910,000.00	100.0000	\$910,000.00
04821UN24	ATLANTIC ASSET SECURIT CP			01/02/2019	0.0	4,000,000.00	99.9933	\$3,999,733.34
05253JAN1	ANZ 1.6 07/15/19	AA-	Aa3	07/15/2019	0.5	2,500,000.00	99.2945	\$2,482,363.25
05586FDA2	BNP FLOAT 04/04/19			04/04/2019	0.0	2,500,000.00	100.0000	\$2,500,000.00
06370RJA8	BANK OF MONTREAL			03/12/2019	0.0	3,000,000.00	100.0000	\$3,000,000.00
06370RLN7	BANK OF MONTREAL CASH/CD			02/01/2019	0.1	1,500,000.00	100.0000	\$1,500,000.00
06370RQX0	BANK OF MONTREAL CHICAGO			12/10/2019	0.0	2,000,000.00	100.0000	\$2,000,000.00
06370RRR2	BMO FLOAT 01/17/20			01/17/2020	0.0	1,500,000.00	100.0000	\$1,500,000.00
06371EYK7	BANK MONTREAL CHC CD FLT			06/13/2019	0.0	300,000.00	99.9958	\$299,987.38
06417G3B2	BNS FLOAT 05/16/19			05/16/2019	0.0	2,000,000.00	100.0000	\$2,000,000.00
06417G3C0	BNS FLOAT 09/20/19			09/20/2019	0.2	3,000,000.00	100.0000	\$3,000,000.00
06417GTS7	BNS FLOAT 02/28/19			02/28/2019	0.2	1,150,000.00	100.0475	\$1,150,545.73
06417GU97	BANK NOVA SCOTIA			03/12/2019	0.2	1,000,000.00	100.0059	\$1,000,059.26
07644DGY8	BEDFDG 0 08/02/19			08/02/2019	0.0	2,500,000.00	100.0000	\$2,500,000.00
07646KDN7	BEDFDG 0 06/19/19			06/19/2019	0.2	2,500,000.00	100.0000	\$2,500,000.00
09248U700	BLACKROCK LIQ FDS FEDFUND			0	0.0	8,368,150.36	100.0000	\$8,368,150.36
12619UNH0	CRC FDG LLC 0% CP			01/17/2019	0.0	2,451,000.00	99.8876	\$2,448,243.99
13606BH58	CM FLOAT 07/25/19			07/25/2019	0.1	600,000.00	100.0000	\$600,000.00
13606BLU8	CM FLOAT 02/04/19			02/04/2019	0.1	3,300,000.00	100.0148	\$3,300,489.72
13606BZL3	CM FLOAT 07/16/19			07/16/2019	0.0	800,000.00	100.0000	\$800,000.00
15963URW8	CHARIOT FDG LLC 0% CP			04/30/2019	0.3	2,500,000.00	99.0678	\$2,476,695.83
15963UTB2				06/11/2019	0.4	4,000,000.00	98.6673	\$3,946,691.11

CUSIP	Description	Fitch Rating 12/31/2018	Moody's 12/31/2018	Mat. Date	Years	Shares	Price	Value
	CHARIOT FDG LLC 0% CP							
16115WPF8	CHARTA LLC CP 02/15/2019			02/15/2019	0.1	3,000,000.00	99.6663	\$2,989,987.50
16115WS65	CHARTA LLC CP 02/15/2019			02/06/2019	0.1	1,850,000.00	99.3875	\$1,838,669.57
17305TA36	CITIBANK NA			01/03/2019	0.0	1,500,000.00	100.0000	\$1,500,000.00
19422GQ49	COLLATERALIZED COML PAPER			03/04/2019	0.2	2,000,000.00	99.5660	\$1,991,320.00
20271ENG0	CBAU FLOAT 03/18/19			03/18/2019	0.2	887,000.00	100.0289	\$887,255.96
21684B4T8	COOPERATIEVE CENTRALERAIF			02/08/2019	0.0	845,000.00	99.9986	\$844,988.19
21688AAA0	RABOBK 2 1/4 01/14/19	AA-	Aa3	01/14/2019	0.0	3,000,000.00	99.9732	\$2,999,196.37
22536UTL4	CICFP FLOAT 05/08/19			05/08/2019	0.0	2,500,000.00	100.0000	\$2,500,000.00
22845AFG0	CROWN POINT CAPITAL LLC			01/18/2019	0.0	1,500,000.00	100.0000	\$1,500,000.00
22845AFM7	CP SERA 2.72 02/07/19			02/07/2019	0.0	1,500,000.00	100.0000	\$1,500,000.00
22845AFT2	CP SERA 2.77 02/21/19			02/21/2019	0.1	2,000,000.00	100.0000	\$2,000,000.00
44988KFR5	ING (US) FUNDING LLC			03/06/2019	0.0	800,000.00	100.0000	\$800,000.00
44988KFW4	ING (US) FUNDING LLC			04/12/2019	0.0	500,000.00	100.0000	\$500,000.00
44988KGN3	ING (US) FUNDING LLC			05/21/2019	0.1	3,000,000.00	100.0000	\$3,000,000.00
4820P3SU8	JUPITER SECURITIZATION			05/28/2019	0.4	2,500,000.00	98.7954	\$2,469,885.42
60683BNF6	MUFG FLOAT 06/04/19			06/04/2019	0.0	2,600,000.00	100.0000	\$2,600,000.00
60689GNW2	MIZUHO CORP BK 0% CP			01/30/2019	0.1	1,300,000.00	99.8030	\$1,297,439.54
60700AS62	MIZUHO FLOAT 01/07/19			01/07/2019	0.0	1,500,000.00	100.0000	\$1,500,000.00
60700AY99	MIZUHO FLOAT 04/18/19			04/18/2019	0.0	6,000,000.00	99.9833	\$5,998,998.63
63254AAQ1	NAB 1 3/8 07/12/19		Aa3	07/12/2019	0.5	2,000,000.00	99.1950	\$1,983,899.26
63763QQT7	NATL SEC CLEARING CORP CP			03/27/2019	0.2	2,000,000.00	99.4097	\$1,988,194.45
63763QTC1	NATL SEC CLEARING CORP 0%			06/12/2019	0.4	3,000,000.00	98.6977	\$2,960,930.85
65590ASH0	NORDEA BANK AB NEW YORK			02/08/2019	0.0	4,000,000.00	100.0040	\$4,000,161.18
69033MBS5	OCBCSP FLOAT 01/18/19			01/18/2019	0.0	1,500,000.00	99.9998	\$1,499,996.73
76582CQ69	RIDGEFIELD FUNDING CO LLC			03/06/2019	0.2	4,630,000.00	99.4844	\$4,606,129.78
76582CQJ1	RIDGEFIELD FUNDING COMPAN			03/18/2019	0.2	2,500,000.00	99.3836	\$2,484,588.89
76582KS77	RIDGEFIELD FDG CO LLC			05/07/2019	0.3	2,000,000.00	98.9850	\$1,979,700.00
76582KTB7	RIDGEFIELD FDG CO LLC IAM			06/11/2019	0.4	3,000,000.00	98.6583	\$2,959,750.00
78012UFB6	RY FLOAT 08/16/19			08/16/2019	0.0	700,000.00	100.0000	\$700,000.00
83050FS77	SKANDINAVISKA ENSKILDA			05/03/2019	0.1	800,000.00	99.9979	\$799,982.85

CUSIP	Description	Fitch Rating 12/31/2018	Moody's 12/31/2018	Mat. Date	Years	Shares	Price	Value
83369YR24	SOCIETE GENERALE			02/08/2019	0.1	1,500,000.00	100.0000	\$1,500,000.00
83369YX76	SOCGEN FLOAT 06/12/19			06/12/2019	0.2	2,000,000.00	100.0000	\$2,000,000.00
85325TQ24	STANLN FLOAT 03/25/19			03/25/2019	0.2	2,000,000.00	100.0000	\$2,000,000.00
86563YWP4	SUMIBK FLOAT 05/15/19			05/15/2019	0.1	3,400,000.00	100.1030	\$3,403,501.13
86564FGR8	SUMITOMO MITSUI TR BK LTD			02/08/2019	0.0	3,000,000.00	100.0003	\$3,000,008.95
86564FKJ1	SUMITR FLOAT 04/05/19			04/05/2019	0.0	1,000,000.00	100.0000	\$1,000,000.00
86565BPF2	SUMIBK FLOAT 04/18/19			04/18/2019	0.0	1,000,000.00	99.9993	\$999,992.87
86565BQD6	SUMITOMO MITSUI BANKING C			03/04/2019	0.2	2,000,000.00	100.0000	\$2,000,000.00
86958J2S7	SHBASS FLOAT 12/19/19			12/19/2019	0.2	3,000,000.00	100.0000	\$3,000,000.00
86958JF20	SVENSKA HANDELSBANKEN			05/07/2019	0.1	501,000.00	100.0057	\$501,028.41
86958JPR4	SVENSKA HANDELSBANKEN CD			06/07/2019	0.2	1,100,000.00	100.0422	\$1,100,464.59
86958JX61	SVENSKA HANDELSBANKEN AB			05/07/2019	0.0	1,500,000.00	100.0000	\$1,500,000.00
86958JZW2	SHBASS FLOAT 03/13/19			03/13/2019	0.2	500,000.00	100.0277	\$500,138.32
87019VTQ0	SWEDBANK (NEW YORK)			05/21/2019	0.1	1,500,000.00	100.0000	\$1,500,000.00
88602UT34	THUNDER BAY FDG LLC 0% CP			06/03/2019	0.4	3,500,000.00	98.7633	\$3,456,713.75
89113X6Y5	TORONTO- DOMINION BANK			04/22/2019	0.3	500,000.00	100.0000	\$500,000.00
89114MAF4	TORONTO- DOMINION BANK CD			08/07/2019	0.6	1,500,000.00	100.0000	\$1,500,000.00
89114MBE6	TORONTO DOMINION BANK NY			06/14/2019	0.5	2,000,000.00	100.0000	\$2,000,000.00
89114MLL9	TORONTO DOMINION BANK NY			06/09/2019	0.0	2,200,000.00	100.0000	\$2,200,000.00
912796UG2	TREASURY BILL 01/02/19	F1+		01/02/2019	0.0	10,000,000.00	99.9936	\$9,999,359.44
912796UJ6	B 0 01/15/19	F1+		01/15/2019	0.0	40,000,000.00	99.9103	\$39,964,106.53
912796UK3	B 0 01/22/19	F1+		01/22/2019	0.1	15,000,000.00	99.8647	\$14,979,700.00
CITREP114 12/31/2018	CGI 2.47 31-DEC- 2018			12/31/2018	0.0	0.00	0.0000	\$0.00
CITREP115 01/02/2019	CGI 2.95 02-JAN- 2019			01/02/2019	0.0	20,000,000.00	100.0000	\$20,000,000.00
MERREP114 12/31/2018	MER 2.47 31-DEC- 2018			12/31/2018	0.0	0.00	0.0000	\$0.00
MERREP115 01/02/2019	MER 3.00 02-JAN- 2019			01/02/2019	0.0	20,000,000.00	100.0000	\$20,000,000.00
MIZREP114 12/31/2018	MIZ 2.46 31-DEC- 2018			12/31/2018	0.0	0.00	0.0000	\$0.00
MIZREP115 01/02/2019	MIZ 2.95 02-JAN- 2019			01/02/2019	0.0	20,000,000.00	100.0000	\$20,000,000.00
USD	US DOLLARS			0	0.0	0.00	1.0000	\$0.00

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

B. 6. EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY (EBRCS)

EBRCS TRANSACTIONS*

For the Quarter Ending

December 31, 2018**FY 2018-2019**

FUND	BALANCE @	TJ/Date	TJ/Date	TJ/Date	TJ/Date	TJ/Date	TJ/Date	BALANCE @
NUMBER	09/30/18							12/31/18
100300	1,769,666.58							1,769,666.58
TOTALS	1,769,666.58	0.00	0.00	0.00	0.00	0.00	0.00	1,769,666.58

* East Bay Regional Communications System Authority

EXHIBITS

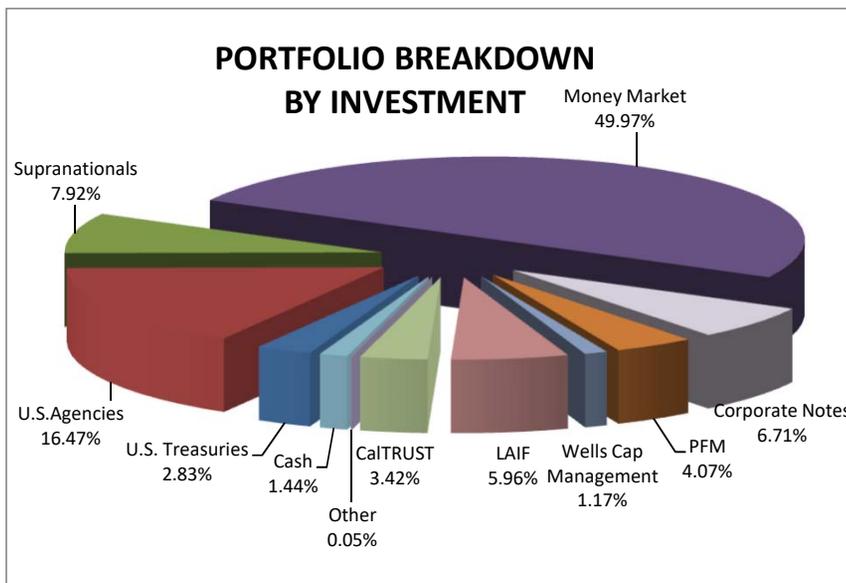
CONTRA COSTA COUNTY
Portfolio Summary Report
AS OF DECEMBER 31, 2018

Portfolio Characteristics

<i>Par</i>	\$3,818,124,976.16
<i>Cost</i>	\$3,801,309,776.69
<i>Market Value</i>	\$3,802,582,237.96
<i>Weighted Yield to Maturity</i>	2.45%
<i>Weighted Average Days to Maturity</i>	190
<i>Weighted Duration</i>	0.50 yr

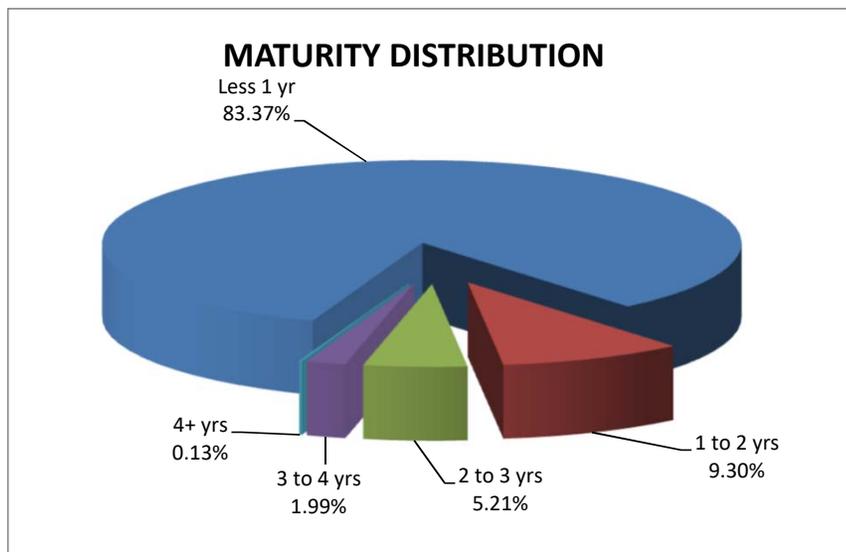
Portfolio Breakdown by Investment

Investments	Par Value	Percent of Total
<i>U.S. Treasuries</i>	\$108,130,000.00	2.83%
<i>U.S.Agencies</i>	628,849,000.00	16.47%
<i>Supranationals</i>	302,479,000.00	7.92%
<i>Money Market</i>	1,907,793,397.22	49.97%
<i>Corporate Notes</i>	256,023,000.00	6.71%
<i>PFM</i>	155,417,644.68	4.07%
<i>Wells Cap Management</i>	44,568,630.10	1.17%
<i>LAIF</i>	227,748,174.98	5.96%
<i>CalTRUST</i>	130,501,949.99	3.42%
<i>Other</i>	1,769,666.58	0.05%
<i>Cash</i>	54,844,512.61	1.44%
TOTAL*	\$3,818,124,976.16	100.00%



Maturity Distribution

Time	Par Value	Percent of Total
<i>Less 1 yr</i>	\$3,183,180,058.66	83.37%
<i>1 to 2 yrs</i>	355,108,127.97	9.30%
<i>2 to 3 yrs</i>	198,975,122.95	5.21%
<i>3 to 4 yrs</i>	75,817,000.00	1.99%
<i>4+ yrs</i>	5,044,666.58	0.13%
TOTAL*	\$3,818,124,976.16	100.00%



* Does not include the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

** May or may not total to 100% due to rounding

**CONTRA COSTA COUNTY INVESTMENT POOL
PERFORMANCE SUMMARY
AS OF DECEMBER 31, 2018**

	<u>PAR</u> (\$)	³ <u>PERCENT OF</u> <u>PORTFOLIO</u> (%)	<u>YTM</u> (%)	<u>WEIGHTED</u> <u>AVERAGE DAYS TO</u> <u>MATURITY AT</u> <u>END-OF-QUARTER</u> (day)	<u>DURATION</u> (year)	
A. Investments Managed by Treasurer's Office¹	\$3,203,274,397.22	83.94%	2.4912%	200	0.54	²
B. Investments Managed by Outside Contractors³						
1. PFM	\$155,417,644.68	4.07%	1.8892%	481	1.13	²
2. Local Agency Investment Fund	\$227,748,174.98	5.97%	2.2100%	1	N/A	
3. Wells Capital Management	\$44,568,630.10	1.17%	2.7400%	248	0.45	⁴
4. CalTRUST Short-Term Fund	\$45,494,700.70	1.19%	2.5400%	⁵ 1	N/A	
5. CalTRUST Liquidity Fund	\$85,007,249.29	2.23%	2.4000%	⁵ 0	0.00	
C. Cash	\$54,844,512.61	1.44%	2.25%	⁶ 0	0.00	

³Yield to Maturity on Portfolio at End-of-Quarter = 2.45%
³Weighted Average Days to Maturity on Portfolio at End-of-Quarter = 190
³ Weighted Duration (yr) at End-of-Quarter = 0.50

1. Excludes the funds managed by PFM.
2. Data is provided by FIS.
3. Excludes: Section B.6.a (EBRCS Bond) of the Investment Pool summary report and Futuris Public Entity Trust.
4. Data provided by Wells Capital Management.
5. 30 day SEC Yield.
6. Wells Fargo Bank Average Earnings Credit Rate on Investable Balance for the quarter ending in Dec 2018.
LAIF and CalTRUST Short Term Fund are subject to a one day call of principal provision. CalTRUST Liquidity Fund provides a same day liquidity provision.

CONTRA COSTA COUNTY INVESTMENT POOL

TYPE	As of December 31, 2018	As of September 30, 2018	CHANGE IN VALUE	
	PAR VALUE	PAR VALUE	FROM PREV. QTR.	% CHANGE
A. Investments Managed by Treasurer's Office				
1. U.S. Treasuries (STRIPS, Bills, Notes)	\$108,130,000.00	\$48,130,000.00	\$60,000,000.00	124.66%
2. U.S. Agencies				
Federal Home Loan Banks	248,060,000.00	257,215,000.00	(9,155,000.00)	-3.56%
Federal National Mortgage Association	59,135,000.00	65,145,000.00	(6,010,000.00)	-9.23%
Federal Farm Credit Banks	168,622,000.00	195,622,000.00	(27,000,000.00)	-13.80%
Federal Home Loan Mortgage Corporation	153,032,000.00	139,206,000.00	13,826,000.00	9.93%
Municipal Bonds	0.00	390,000.00	(390,000.00)	-100.00%
Subtotal	628,849,000.00	657,578,000.00	(28,729,000.00)	-4.37%
3. Supranationals	302,479,000.00	221,323,000.00	81,156,000.00	26.83%
4. Money Market Instruments				
Commercial Paper	1,027,150,000.00	652,267,000.00	374,883,000.00	57.47%
Negotiable Certificates of Deposit	880,640,000.00	491,640,000.00	389,000,000.00	79.12%
Medium Term Certificates of Deposit	0.00	0.00	0.00	0.00%
Money Market Accounts	0.00	565,318.32	(565,318.32)	-100.00%
Time Deposit	3,397.22	3,397.22	0.00	0.00%
Subtotal	1,907,793,397.22	1,144,475,715.54	763,317,681.68	66.70%
5. Corporate Notes	256,023,000.00	194,789,000.00	61,234,000.00	31.44%
TOTAL (Section A)	3,203,274,397.22	2,266,295,715.54	936,978,681.68	41.34%
B. Investments Managed by Outside Contractors				
1. PFM	155,417,644.68	158,404,456.78	(2,986,812.10)	-1.89%
2. Local Agency Investment Fund	227,748,174.98	203,613,002.79	24,135,172.19	11.85%
3. Wells Capital Management	44,568,630.10	44,493,747.50	74,882.60	0.17%
4. CalTRUST (Short Term Fund)	45,494,700.70	55,550,195.40	(10,055,494.70)	-18.10%
5. CalTRUST (Liquidity Fund)	85,007,249.29	55,007,249.29	30,000,000.00	54.54%
6. Other				
a. EBRCS Bond	1,769,666.58	1,769,666.58	0.00	0.00%
TOTAL (Section B)	560,006,066.33	518,838,318.34	41,167,747.99	7.93%
C. Cash	54,844,512.61	123,712,191.53	(68,867,678.92)	-55.67%
* GRAND TOTAL (FOR A , B , & C)	\$3,818,124,976.16	\$2,908,846,225.41	\$909,278,750.75	31.26%

* Excludes the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

CONTRA COSTA INVESTMENT POOL

Exhibit IV

INVESTMENTS MANAGED BY TREASURER'S OFFICE

QUARTERLY COUPON RATES, YIELD TO MATURITY

Fiscal Year		Quarter Ending			
		September	December	March	June
2018/2019	Coupon Rate	2.0195%	2.4143%		
	Yield to Maturity	2.0983%	2.4912%		
2017/18	Coupon Rate	1.3142%	1.3991%	1.6907%	1.9356%
	Yield to Maturity	1.3307%	1.4333%	1.7091%	1.9758%
2016/17	Coupon Rate	1.0063%	1.0436%	1.1392%	1.2330%
	Yield to Maturity	0.9760%	1.0418%	1.1420%	1.2552%
2015/16	Coupon Rate	0.6433%	0.7270%	0.8556%	0.9341%
	Yield to Maturity	0.5859%	0.6955%	0.8251%	0.9043%
2014/15	Coupon Rate	0.5437%	0.4624%	0.4912%	0.5309%
	Yield to Maturity	0.4605%	0.4185%	0.4379%	0.4894%
2013/14	Coupon Rate	0.6331%	0.4843%	0.4686%	0.4802%
	Yield to Maturity	0.4645%	0.3709%	0.3680%	0.3877%
2012/13	Coupon Rate	0.8304%	0.5568%	0.5829%	0.5838%
	Yield to Maturity	0.6012%	0.3947%	0.4243%	0.4229%
2011/12	Coupon Rate	0.8769%	0.8385%	0.8122%	0.7426%
	Yield to Maturity	0.6842%	0.6658%	0.6739%	0.6130%
2010/11	Coupon Rate	0.9802%	0.7132%	0.7326%	0.6982%
	Yield to Maturity	0.7494%	0.5866%	0.6133%	0.5612%
2009/10	Coupon Rate	1.2464%	0.8931%	0.8610%	0.8212%
	Yield to Maturity	1.1095%	0.7840%	0.7373%	0.6993%
2008/09	Coupon Rate	4.4019%	1.7623%	1.2918%	1.2418%
	Yield to Maturity	4.2819%	1.6574%	1.1808%	1.1231%

Source: All data is calculated by Sungard.
Excludes funds managed by PFM beginning 9/2018

CONTRA COSTA INVESTMENT POOL

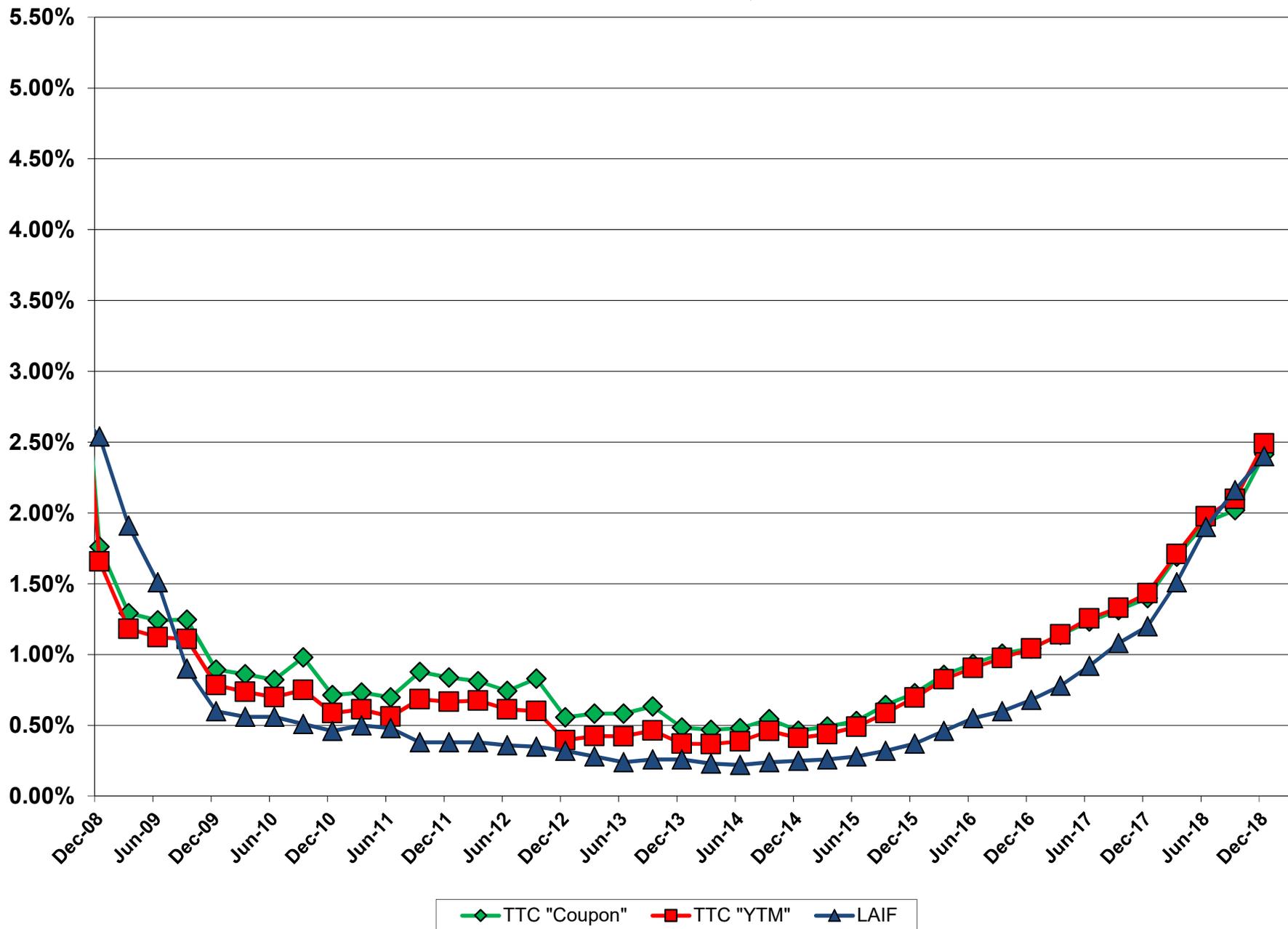
Exhibit IV (a)

INVESTMENTS MANAGED BY OUTSIDE CONTRACTOR

LAIF QUARTERLY APPORTIONMENT RATES

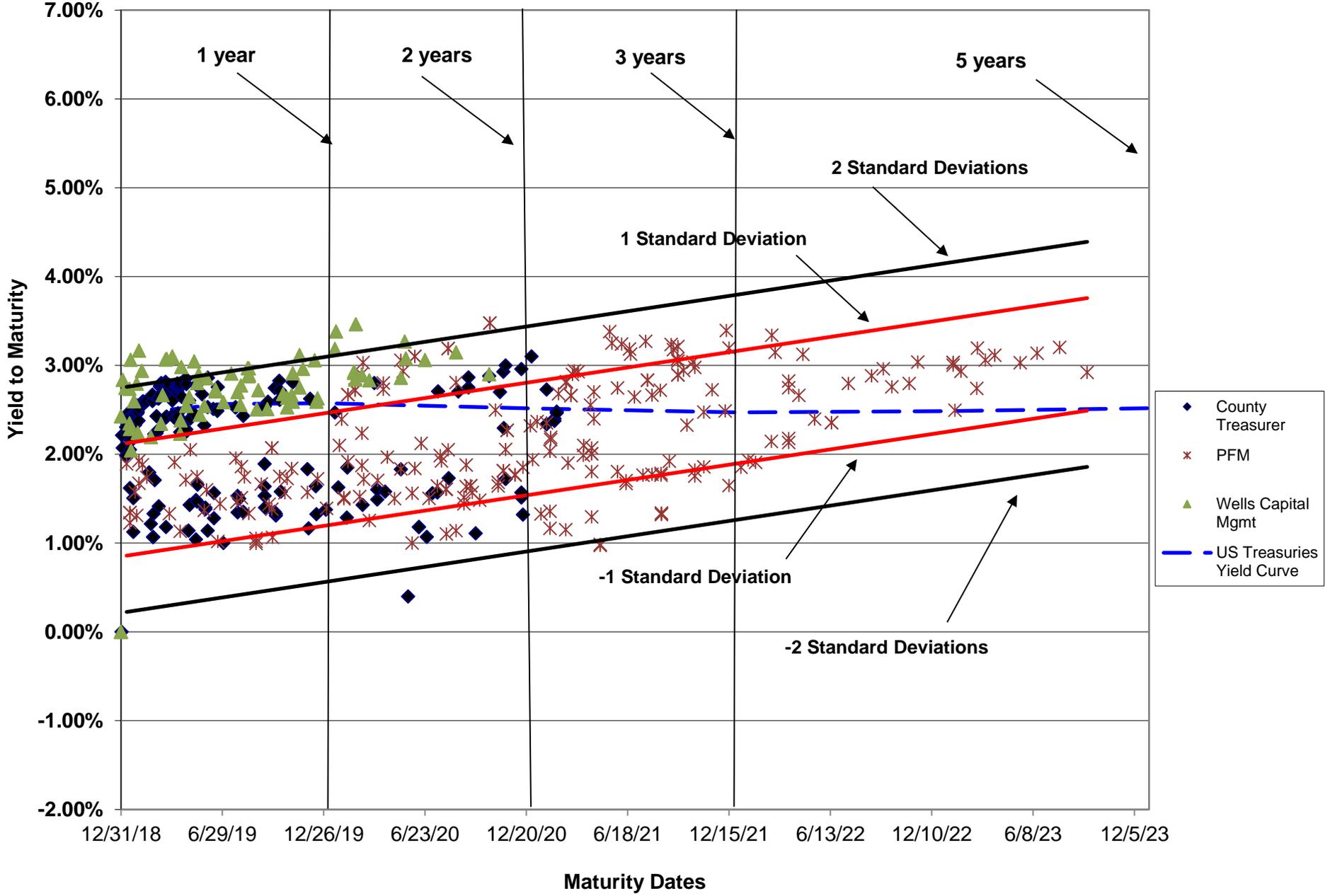
Fiscal Year		Quarter Ending			
		September	December	March	June
2018/19	Apportionment Rate	2.16%	2.40%		
2017/18	Apportionment Rate	1.08%	1.20%	1.51%	1.90%
2016/17	Apportionment Rate	0.60%	0.68%	0.78%	0.92%
2015/16	Apportionment Rate	0.32%	0.37%	0.46%	0.55%
2014/15	Apportionment Rate	0.24%	0.25%	0.26%	0.28%
2013/14	Apportionment Rate	0.26%	0.26%	0.23%	0.22%
2012/13	Apportionment Rate	0.35%	0.32%	0.28%	0.24%
2011/12	Apportionment Rate	0.38%	0.38%	0.38%	0.36%
2010/11	Apportionment Rate	0.51%	0.46%	0.50%	0.48%
2009/10	Apportionment Rate	0.90%	0.60%	0.56%	0.56%
2008/09	Apportionment Rate	2.77%	2.54%	1.91%	1.51%

Contra Costa County Investment Pool as of December 31, 2018



Risk Assessment

as of December 31, 2018



Risk Assessment

(Securities Greater Than or Less Than Two Standard Deviations)

As of December 31, 2018

<u>CUSIP</u>	<u>DESCRIPTION</u>	<u>PAR</u>	<u>COST</u>	<u>MARKET</u>	<u>COUPON (%)</u>	<u>MATURITY DATE</u>	<u>YTM (%)</u>
63763QN37	National Securities Clearing Corporation	500,000.00	498,413.33	499,902.50	0.00	1/3/2019	2.84%
88602UN89	Thunder Bay Funding, LLC	800,000.00	795,736.00	799,558.40	0.00	1/8/2019	2.74%
30231GAD4	EXXON MOBIL CORP	475,000.00	472,962.25	476,669.12	1.82	3/15/2019	2.67%
17325FAB4	CITIBANK NA	750,000.00	750,000.00	750,965.25	3.13	3/20/2019	3.07%
24422ERR2	JOHN DEERE CAPITAL CORP	700,000.00	698,278.00	701,664.60	2.25	4/17/2019	2.98%
459058FC2	IBRD	500,000.00	497,440.00	499,003.47	1.25	4/26/2019	2.55%
79766DKL2	SF CITY & CNTY ARPTS COMMN INTL A	750,000.00	750,000.00	749,758.75	1.72	5/1/2019	2.64%
07330NAL9	BRANCH BANKING AND TRUST CO	450,000.00	445,333.50	448,313.48	1.45	5/10/2019	3.05%
40428HPN6	HSBC USA INC (NEW)	500,000.00	496,565.00	498,400.33	2.38	11/13/2019	3.12%
05531FAS2	BB&T CORP	250,000.00	248,092.50	251,079.56	2.45	1/15/2020	3.18%
90331HNK5	US BANK NA	700,000.00	700,000.00	701,849.82	2.57	1/17/2020	3.38%
02665WCL3	AMERICAN HONDA FINANCE CORP	700,000.00	700,686.00	699,502.38	2.80	2/21/2020	3.47%
86565BPC9	CCCSIG YCD SUMITOMO	750,000.00	748,980.00	748,980.00	3.39	10/16/2020	3.48%
86565BPC9	CCCCD YCD SUMITOMO B	110,000.00	109,850.40	109,850.40	3.39	10/16/2020	3.48%
121101042	CCCCD BERTA KAMM	3,397.22	3,397.22	3,397.22	0.40	5/24/2020	0.04%

CONTRA COSTA COUNTY INVESTMENT POOL

AVERAGE INFORMATION
October 1, 2018 through December 31, 2018

	AVERAGE DAILY BALANCE (PAR)	PERCENT OF PORTFOLIO	AVERAGE YTM	AVERAGE DAYS TO MATURITY AS A PERCENT OF PORTFOLIO	AVERAGE DAYS TO MATURITY FOR THE QUARTER
A. Investments Managed by Treasurer's Office¹	\$2,637,804,696.53	81.19%	2.3193%	170.50	210
B. Investments Managed by Outside Contractors²					
1. PFM	\$155,940,573.18	4.80%	1.8230%	23.84	497
2. Local Agency Investment Fund ³	\$198,813,331.50	6.12%	2.2143%	0.06	1
3. Wells Capital Management	\$44,440,516.37	1.37%	2.6833%	3.51	257
4. CalTRUST Short Term Fund ³	\$54,885,919.27	1.69%	2.4733%	0.02	1
5. CalTRUST Liquidity Fund ⁴	\$68,896,138.18	2.12%	2.2667%	0.00	0
C. Cash⁵	\$88,087,018.87	2.71%	0.4364%	0.00	0
Total	<u>\$3,248,868,193.90</u>	100.00%			
			* Weighted Average YTM of Portfolio =	<u>2.24%</u>	<u>198</u>

Notes:

1. Excludes the funds managed by PFM.
2. Excludes: Section B.6.a (EBRCS Bond) of the Investment Pool Summary and Futuris Public Entity Trust.
3. LAIF and CalTRUST Short Term Fund are subject to a one day call of principal provision
4. CalTRUST Liquidity Fund provides a same day liquidity provision.
5. The average of Investable Balances and the average of Earnings Allowance Rates of all three banks, WFB, BofA, and Mechanics.

**CONTRA COSTA COUNTY INVESTMENT POOL
SUMMARY OF POOL RATES AND BENCHMARKS
AS OF DECEMBER 31, 2018**

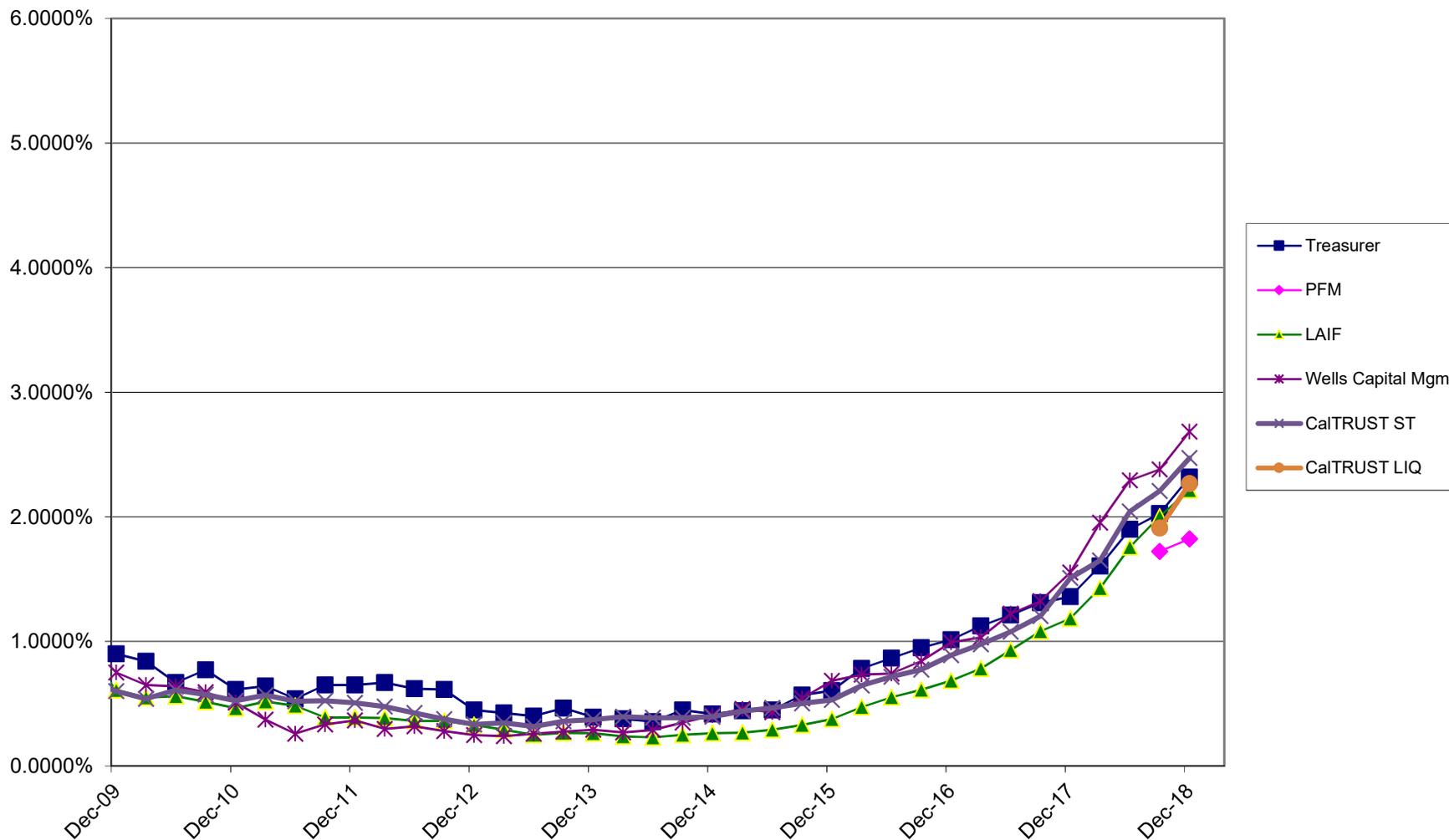
<u>Pool Rates:</u>	<u>YTM as of 12/31/18</u>	<u>Quarterly Ave.</u>	<u>Average Days to Maturity</u>	
Total County Portfolio (w/ Cash)	2.45%	2.24%	216	*1
Investments Managed by Treasurer's Office	2.49%	2.32%	210	
PFM	1.89%	1.82%	497	
Wells Capital Management	2.74%	2.68%	257	
CalTRUST Short Term Fund	2.54%	2.47%	320	*2
CalTRUST Liquidity Fund	2.40%	2.27%	43	*3
	<u>Quarterly Apportionment Rate</u>	<u>PMIA Ave. Effective Yield</u>		
Local Agency Investment Fund (LAIF)	2.40%	2.21%	192	*2
		10/1/18 - 12/31/18		
	<u>12/31/18</u>	<u>High</u>	<u>Ave.</u>	<u>Low</u>
<u>Benchmarks:</u>				
Federal Fund Rates Index	2.4000%	2.4000%	2.2037%	2.1600%
Six Month Treasury Bill	2.3988%	2.4088%	2.3740%	2.3359%
Six Month LIBOR	2.8756%	2.9079%	2.8080%	2.6063%
Vanguard Prime Money Mkt Fund	0.5700%			

*1. Cash is included in the calculation.

*2. Average days to maturity with a one day call of principal provision.

*3. Average days to maturity with a same day liquidity provision.

Contra Costa County Investment Pool Average Quarterly YTM as of December 31, 2018



**CONTRA COSTA COUNTY
TREASURER'S INVESTMENT PORTFOLIO
STRUCTURED SECURITIES
December 31, 2018**

Exhibit VI

<u>Description</u>	<u>CUSIP</u>	<u>Maturity Date</u>	<u>Coupon Rate</u>	<u>Par (\$)</u>	<u>Market (\$)</u>	<u>Cost (\$)</u>	<u>Provisions</u>	<u>Fund #</u>
CCCCD CORP BB&T CALL	05531FAQ6	2/1/2019	2.25%	1,960,000.00	1,958,804.40	1,980,325.20	Call anytime on and after 1/2/19	7944
CCCCD CORP CISCO SYS	17275RAE2	2/15/2019	4.95%	1,795,000.00	1,798,805.40	1,983,187.80	Make-whole call +30 bps	7944
GOV FFCB CALLABLE NO	3133EFYS0	2/22/2019	1.15%	10,000,000.00	9,984,100.00	9,980,400.00	Call on and anytime after 2/22/17	8177
CORP EXXON MOBIL COR	30231GAP7	3/1/2019	1.71%	3,500,000.00	3,493,770.00	3,500,000.00	Make-whole call +12.5 bps	8177
CCCCD CORP US BANCOR	91159HHH6	4/25/2019	2.20%	1,950,000.00	1,945,729.50	1,982,935.50	Call on and anytime after 3/25/19	7944
CORP CHEVRON	166764BH2	5/16/2019	1.56%	5,000,000.00	4,973,000.00	4,986,000.00	Make-whole call +12.5 bps	8177
CCCSIG CORP GOLDMAN	38141GWP5	7/23/2019	1.95%	315,000.00	312,902.10	314,962.20	Make-whole call +10 bps	6911
CCCSIG CORP BERKSHIR	084664CK5	8/15/2019	1.30%	375,000.00	371,062.50	374,636.25	Make-whole call +10 bps	6911
CCCSIG CORP IBM CRED	44932HAA1	9/6/2019	1.63%	700,000.00	693,203.00	699,468.00	Make-whole call +7 bps	6911
CCCSIG CORP CISCO SY	17275RBG6	9/20/2019	1.40%	795,000.00	787,868.85	794,117.55	Make-whole call +10 bps	6911
CCCCD CORP PFIZER IN	717081DL4	5/15/2019	2.10%	1,960,000.00	1,954,864.80	1,984,068.80	Make-whole call +7 bps	7944
CCCSIG CORP WALMART	931142DY6	10/9/2019	1.75%	350,000.00	347,543.00	349,993.00	Make-whole call +5 bps	6911
CCCSIG CORP HONEYWEL	438516BQ8	10/30/2019	1.80%	240,000.00	237,648.00	239,812.80	Make-whole call +5 bps	6911
CCCSIG CORP PFIZER	717081EB5	12/15/2019	1.70%	845,000.00	836,845.75	844,391.60	Make-whole call +10 bps	6911
CCCSIG CORP JPMORGAN	46625HKA7	1/23/2020	2.25%	400,000.00	396,016.00	401,508.00	Call on and anytime after 12/23/19	6911
CORP MICROSOFT CORP	594918BV5	2/6/2020	1.85%	10,000,000.00	9,927,400.00	10,000,000.00	Make-whole call +10 bps	8177
CCCSIG CORP APPLE IN	037833CK4	2/7/2020	1.90%	600,000.00	594,792.00	599,706.00	Make-whole call +7.5 bps	6911
CCCSIG CORP CHEVRON	166764BP4	3/3/2020	1.99%	1,075,000.00	1,065,432.50	1,078,569.00	Make-whole call +10 bps	6911
CCCCD CORP AMERICAN	0258M0EE5	3/3/2020	2.20%	170,000.00	168,172.50	169,823.20	Call on and anytime after 2/1/20	7903
CCCSIG CORP EXXON MO	30231GAG7	3/6/2020	1.91%	400,000.00	396,404.00	401,916.00	Make-whole call +5 bps	6911
CORP APPLE INC	037833CS7	5/11/2020	1.80%	10,000,000.00	9,874,000.00	9,991,300.00	Make-whole call +10 bps	8177
CCCSIG CORP APPLE IN	037833CS7	5/11/2020	1.80%	530,000.00	523,322.00	529,459.40	Make-whole call +10 bps	6911
CCCSIG CORP WALT DIS	25468PDU7	6/5/2020	1.80%	850,000.00	837,539.00	849,014.00	Make-whole call +6 bps	6911
CCCSIG CORP AMERI HO	02665WBT7	7/20/2020	1.95%	505,000.00	497,015.95	504,489.95	Make-whole call +10 bps	6911
CCCSIG CORP CATERPIL	14913Q2A6	9/4/2020	1.85%	635,000.00	622,636.55	634,466.60	Make-whole call +10 bps	6911
CCCSIG CORP VISA INC	92826CAB8	12/14/2020	2.20%	210,000.00	207,719.40	212,310.00	Make-whole call +10 bps	6911
CCCCD CORP GOLDMAN S	38141GWWG5	12/27/2020	2.60%	225,000.00	220,788.00	227,045.25	Make-whole call +20 bps	7903
CCCSIG CORP BB&T MTN	05531FAZ6	2/1/2021	2.15%	215,000.00	210,476.40	214,901.10	Call on and anytime after 1/1/2021	6911
CCCCD CORP BB T MTN	05531FAZ6	2/1/2021	2.15%	110,000.00	107,685.60	109,864.70	Call on and anytime after 1/1/2021	7903
CCCSIG CORP UNITED P	911312BP0	4/1/2021	2.05%	475,000.00	466,701.75	474,249.50	Make-whole call +10 bps	6911
CCCCD CORP BANK OF N	06406FAA1	4/15/2021	2.50%	125,000.00	123,461.25	126,846.25	Call on and anytime after 3/15/21	7903
CCCSIG CORP PEPISCO	713448DX3	4/15/2021	2.00%	375,000.00	367,530.00	374,925.00	Make-whole call +10 bps	6911
CCCCD CORP PEPISCO I	713448DX3	4/15/2021	2.00%	70,000.00	68,605.60	69,986.00	Make-whole call +10 bps	7903
CCCSIG ABS CARMAX 20	14314RAH5	4/15/2021	1.80%	137,722.77	137,712.66	137,712.66	10% collateral call	6911
CCCCD CORP BANK OF A	06051GFW4	4/19/2021	2.63%	110,000.00	108,504.00	110,823.90	Make-whole call +25 bps	7903
CORP MICROSOFT CORP	594918BP8	8/8/2021	1.55%	8,549,000.00	8,305,097.03	8,389,048.21	Make-whole call +10 bps	8177
CCCSIG CORP BOFA CAL	06051GGS2	10/1/2021	2.33%	545,000.00	534,361.60	545,000.00	Make-whole call +15 bps	6911
CCCSIG ABS JOHN DEER	47788BAD6	10/15/2021	1.82%	225,000.00	224,983.53	224,983.53	10% collateral call	6911
CCCSIG ABS NAROT 201	65478GAD2	10/15/2021	1.75%	500,000.00	499,972.05	499,972.05	5% collateral call	6911
CCCCD CORP CITIGRP I	172967LC3	12/8/2021	2.90%	250,000.00	245,957.50	254,137.50	Make-whole call +20 bps	7903
CCCSIG ABS TAOT 2017	89238KAD4	1/18/2022	1.93%	225,000.00	224,979.26	224,979.26	5% collateral call	6911
GOV FHLMC NOTES	3134GBW81	11/22/2022	2.35%	10,000,000.00	9,867,700.00	10,000,000.00	Quarterly; First 2/22/18; Last 11/22/20	8177
CCCSIG ABS CCCIT 201	17305EGK5	1/20/2023	2.49%	350,000.00	349,951.56	349,951.56	5% cleanup call	6911
CCCCD ABS ALLYA 2018	02007MAE0	6/15/2022	2.35%	110,000.00	109,987.28	109,987.28	10% collateral call	7903
CCCSIG ABS ALLYA 201	02007MAE0	6/15/2022	2.35%	265,000.00	264,969.37	264,969.37	10% collateral call	6911
CCCCD ABS TAOT 2018	89238BAD4	5/16/2022	2.35%	100,000.00	99,998.85	99,998.85	5% collateral call	8177
CORP JOHNSON & JOHNS	478160CH5	11/10/2020	1.95%	16,850,000.00	16,603,147.50	16,695,991.00	Make-whole call +7.5bps	8177
CCCSIG BANK OF NY ME	06406HDD8	8/17/2020	2.60%	500,000.00	496,710.00	497,545.00	Callable on and anytime after 7/17/20	6911

**CONTRA COSTA COUNTY
TREASURER'S INVESTMENT PORTFOLIO
STRUCTURED SECURITIES
December 31, 2018**

Exhibit VI

<u>Description</u>	<u>CUSIP</u>	<u>Maturity Date</u>	<u>Coupon Rate</u>	<u>Par (\$)</u>	<u>Market (\$)</u>	<u>Cost (\$)</u>	<u>Provisions</u>	<u>Fund #</u>
CCCCD CORP BB&T CALL	05531FAQ6	2/1/2019	2.25%	1,960,000.00	1,958,804.40	1,980,325.20	Call anytime on and after 1/2/19	7944
CCCSIG JDOT 2018 COR	47788CAC6	4/18/2022	2.66%	190,000.00	189,986.34	189,986.34	10% collateral call	6911
CCCCD CORP CICO SYS	17275RBD3	2/28/2021	2.20%	130,000.00	128,277.50	127,758.80	Make-whole call +15bps	7903
CCCSIG CORP UNILEVER	904764AZ0	3/22/2021	2.75%	650,000.00	646,873.50	646,678.50	Make-whole call +10bps	6911
CCCCD ABS ALLYA 2018	02007JAC1	1/17/2023	3.00%	110,000.00	109,992.48	109,992.48	10% collateral call	7903
CCCSIG CORP AMERICAN	025816BU2	5/17/2021	3.38%	785,000.00	786,248.15	784,866.55	Callable on and anytime after 4/17/21	6911
CORP APPLE INC	037833BS8	2/23/2021	2.25%	20,000,000.00	19,765,600.00	19,679,400.00	Make-whole call +15 bps	8801
CCCSIG CORP BBT CORP	05531FBD4	9/3/2021	3.20%	150,000.00	149,853.00	149,821.50	Callable on and anytime after 8/3/21	6911
CCCCD MBS FHMS K721	3137BM6P6	8/25/2022	3.09%	100,000.00	100,851.56	100,851.56	1% cleanup call	6911
CCCSIG ABS FORDO 201	34528FAD0	11/15/2022	3.03%	225,000.00	224,963.62	224,963.62	10% collateral call	6911
CCCSIG CORP GENERAL	369550BA5	5/11/2020	2.88%	460,000.00	460,317.40	458,371.60	Make-whole call +10 bps	6911
CCCSIG CORP HERSHEY	427866AY4	5/15/2020	2.90%	350,000.00	349,814.50	349,769.00	Make-whole call +10 bps	6911
CCCCD CORP HOME DEPO	437076AZ5	4/1/2023	2.70%	100,000.00	98,966.00	98,100.00	Make-whole call +15 bps	7903
CCCSIG ABS HART 2018	44891KAD7	7/15/2022	2.79%	130,000.00	129,980.42	129,980.42	5% collateral call	6911
MICROSOFT CORP	594918BA1	2/12/2022	2.38%	10,000,000.00	9,878,800.00	9,748,700.00	Make-whole call +10 bps	8177
MICROSOFT CORP	594918BG8	11/3/2020	2.00%	8,000,000.00	7,910,880.00	7,865,520.00	Make-whole call +7.5 bps	8177
CORP WALMART INC	931142DY6	10/9/2019	1.75%	15,000,000.00	14,894,700.00	14,835,345.00	Make-whole call +5 bps	8177
CORP WALMART INC	931142DY6	10/9/2019	1.75%	5,000,000.00	4,964,900.00	4,945,460.00	Make-whole call +5 bps	8177
CCCSIG CORP WALMART	931142EJ8	6/23/2021	3.13%	595,000.00	599,230.45	594,970.25	Make-whole call +10 bps	6911
CCCSIG ABS CARMX 201	14313FAD1	6/15/2023	3.13%	200,000.00	199,972.74	199,972.74	10% collateral call	6911
CCCSIG ABS MBART 201	58772RAD6	1/17/2023	3.03%	410,000.00	409,984.26	409,984.26	5% collateral call	6911
CCCCD ABS NAROT 201	65479GAD1	3/15/2023	3.06%	65,000.00	64,997.89	64,997.89	5% collateral call	7903
CCCCD ABS MBART 2018	58772RAD6	1/17/2023	3.03%	70,000.00	69,997.31	69,997.31	5% collateral call	7903
CORP JOHNSON AND JOH	478160CD4	3/3/2022	2.25%	10,284,000.00	10,031,733.48	10,083,719.10	Make-whole call +7.5 bps	8177
CCCSIG CORP CATERPIL	14913Q2N8	9/7/2021	3.15%	100,000.00	100,264.00	99,923.00	Make-whole call +10 bps	6911
CCCSIG CORP UNILEVER	904764BF3	3/7/2022	3.00%	100,000.00	99,264.00	99,516.00	Make-whole call +10 bps	6911
CCCSIG CORP PFIZER I	717081EM1	9/15/2021	3.00%	250,000.00	251,492.50	249,662.50	Make-whole call +5 bps	6911
CORP JOHNSON AND JOH	478160CD4	3/3/2022	2.25%	10,000,000.00	9,754,700.00	9,799,000.00	Make-whole call +7.5 bps	8177
CCCSIG CORP 3M COMPA	88579YBA8	9/14/2021	3.00%	185,000.00	186,494.80	184,620.75	Make-whole call +5 bps	6911
CORP APPLE INC	037833BS8	2/23/2021	2.25%	10,000,000.00	9,882,800.00	9,847,195.00	Make-whole call +15 bps	8177
CCCSIG ABS FORDL 201	34531LAD2	12/15/2021	3.19%	240,000.00	239,979.72	239,979.72	5% deal call	6911
CCCSIG ABS BMWLT 201	05586CAC8	7/20/2021	3.26%	150,000.00	149,979.15	149,979.15	5% deal call	6911
CCCSIG ABS MBALT 201	58769LAC6	9/15/2021	3.21%	500,000.00	499,988.80	499,988.80	5% deal call	6911
CCCSIG CORP AMERICAN	02665WCP4	12/10/2021	3.38%	300,000.00	301,473.00	299,856.00	Make-whole call	6911
CCCSIG CORP HOME DEP	437076BV3	3/1/2022	3.25%	225,000.00	227,335.50	224,383.50	Make-whole call +10 bps	6911
CCCSIG MBS FHMS KP05	3137FKK39	7/25/2023	3.20%	225,000.00	224,999.33	225,319.63	1% cleanup call	6911
CORP APPLE INC	037833AR1	5/6/2021	2.85%	15,000,000.00	15,018,300.00	14,938,365.00	Make-whole call +10 bps	8177
CORP EXXON MOBIL COR	30231GAV4	3/1/2021	2.22%	12,640,000.00	12,457,984.00	12,405,392.36	Make-whole call +15 bps	8177
CORP ORACLE CORP	68389XAX3	10/8/2019	2.25%	20,000,000.00	19,905,600.00	19,922,910.00	Make-whole call +10 bps	8177
CORP WALMART INC	931142DY6	10/9/2019	1.75%	20,000,000.00	19,859,600.00	19,810,100.00	Make-whole call +5 bps	8177
				258,390,722.77	255,773,053.39	256,255,177.15		

Notes:

6911 - Contra Costa County School Insurance Group managed by PFM
7903, 7943, 7944 - Contra Costa Community College District managed by PFM
8177 - County Pool managed by the Treasurer's Office

**CONTRA COSTA COUNTY
WELLS CAP MANAGEMENT
STRUCTURED SECURITIES
December 31, 2018**

<u>DESCRIPTION</u>	<u>CUSIP</u>	<u>MATURITY DATE</u>	<u>PAR</u> (\$)	<u>MARKET</u> (\$)	<u>COST</u> (\$)	<u>PROVISIONS</u>
AMXCA 171 A	02587AAJ3	2/18/2020	500,000.00	494,515.39	492,539.06	5% collateral call
AMERICAN HONDA FINANCE CORP	02665WCL3	2/21/2020	700,000.00	699,502.38	700,686.00	Float quarterly: LIBOR +15bps
APPLE INC	037833DH0	11/13/2019	500,000.00	497,115.00	494,665.00	Make-whole call +5bps
BANK OF NEW YORK MELLON CORP	06406HCU1	5/15/2019	250,000.00	250,124.03	250,047.50	Callable on and anytime after 4/15/19
BANK OF NEW YORK MELLON CORP	06406HCP2	1/15/2019	600,000.00	605,633.60	599,046.00	Callable on and anytime after 12/15/18
BERKSHIRE HATHAWAY INC	084670BL1	8/14/2019	700,000.00	702,214.57	696,311.00	Make-whole call +10bps
BLACKROCK INC	09247XAE1	12/10/2019	700,000.00	714,594.77	722,435.00	Make-whole call +25bps
BB&T CORP	05531FAS2	1/15/2020	250,000.00	251,079.56	248,092.50	Callable on and anytime after 12/15/19
BMWLT 171 A3	055657AC4	5/20/2020	374,366.26	373,189.29	372,055.72	5% deal call
BMWLT 172 A2A	05584PAB3	2/20/2020	170,221.13	169,898.31	170,206.26	5% deal call
BANK OF AMERICA CORP	06051GFE4	4/1/2019	740,000.00	747,266.39	741,376.40	Float quarterly: LIBOR +87bps
BRANCH BANKING AND TRUST CO	07330NAL9	5/10/2019	450,000.00	448,313.48	445,333.50	Callable on and anytime after 4/10/19
CATERPILLAR FINANCIAL SERVICES CORP	14912L6R7	5/18/2019	700,000.00	696,973.55	690,984.00	Make-whole call +10bps
CHEVRON CORP	166764AR1	3/3/2020	200,000.00	199,277.54	197,310.00	Make-whole call +7.5bps
CCCIT 14A6 A6	17305EFS9	7/15/2019	400,000.00	402,318.48	397,562.50	5% collateral call
CCCIT 16A1 A1	17305EFW0	11/19/2019	450,000.00	446,143.67	443,056.64	5% collateral call
CHAIT 124 A	161571FK5	8/15/2019	475,000.00	471,466.58	468,283.20	10% collateral call
CHAIT 162 A	161571HC1	6/17/2019	300,000.00	297,926.73	296,671.88	10% clean up call
CITIBANK NA	17325FAB4	3/20/2019	750,000.00	750,965.25	750,000.00	Float quarterly: LIBOR +34bps
COMET 161 A	14041NFC0	4/15/2019	600,000.00	601,269.10	603,398.44	Float monthly: LIBOR +45bps; 5% clean up call
COMET 163 A	14041NFE6	6/17/2019	250,000.00	248,224.19	246,474.61	5% clean up call
EXXON MOBIL CORP	30231GAD4	3/15/2019	475,000.00	476,669.12	472,962.25	Make-whole call +5bps
FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EFC70	2/22/2019	750,000.00	751,785.25	746,857.50	Callable on and anytime after 2/22/17
FEDERAL HOME LOAN BANKS	3130ACLX0	10/30/2019	500,000.00	497,124.74	494,187.00	One time call on 10/30/18
FEDERAL HOME LOAN MORTGAGE CORP	3134G92B2	1/30/2019	500,000.00	501,456.86	494,966.50	Callable on and anytime after 7/30/18
FEDERAL HOME LOAN MORTGAGE CORP	3134G92B2	1/30/2019	500,000.00	501,456.86	494,966.50	Callable on and anytime after 7/30/18
FEDERAL HOME LOAN MORTGAGE CORP	3134G9Q75	7/26/2019	500,000.00	498,637.47	493,250.00	Quarterly; First 10/26/16, Last 4/26/19
FITAT 151 A3	31680GAD8	3/16/2020	10,228.54	10,228.58	10,218.15	10% collateral call
GENERAL DYNAMICS CORP	369550BA5	5/11/2020	250,000.00	251,170.01	249,620.00	Make-whole call +10bps
HAROT 163 A3	438124AC3	5/18/2020	132,669.74	131,960.12	131,830.19	10% collateral call
JDOT 2018 A2	47788CAB8	10/15/2020	140,860.66	140,745.43	140,854.51	10% collateral call
JPMORGAN CHASE & CO	46625HQU7	3/22/2019	700,000.00	701,549.45	699,958.00	Callable on and anytime after 2/22/19
MASTERCARD INC	57636QAA2	4/1/2019	500,000.00	501,071.50	497,920.00	Make-whole call +10bps
MBALT 17A A2A	58769DAB6	8/15/2019	13,007.54	13,008.60	13,007.53	5% collateral call
NAROT 17B A3	65478GAD2	10/15/2021	450,000.00	445,121.59	442,212.89	5% collateral call
NATIONAL RURAL UTILITIES COOP FINANCE CORP	637432MX0	2/1/2019	450,000.00	453,609.60	448,204.50	Make-whole call +10bps
PNC BANK NA	69353RCH9	1/28/2019	750,000.00	756,631.50	750,345.00	Callable on and anytime after 12/29/18
SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	797669XS2	7/1/2019	750,000.00	755,291.25	750,000.00	Make-whole call +5bps
SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	79766DKL2	5/1/2019	750,000.00	749,758.75	750,000.00	Make-whole call
TAOT 16C A3	89237WAD9	8/17/2020	166,859.14	165,848.63	166,155.20	5% collateral call
US BANK NA	90331HMK5	1/17/2020	700,000.00	701,849.82	700,000.00	Float quarterly: LIBOR +12.5bps
USAOT 171 A2	90290AAB3	2/18/2020	19,398.96	19,400.17	19,398.60	10% collateral call
VZOT 18A A1B	92348XAB1	4/20/2023	800,000.00	800,199.34	800,000.00	10% collateral call
			<u>\$19,867,611.97</u>	<u>\$19,892,586.49</u>	<u>\$19,793,449.52</u>	

**CONTRA COSTA COUNTY
CALTRUST SHORT TERM FUND
STRUCTURED SECURITIES
December 31, 2018**

Exhibit VI (b)

<u>DESCRIPTION</u>	<u>CUSIP</u>	<u>MATURITY DATE</u>	<u>PAR</u> (\$)	<u>MARKET</u> (\$)	<u>PROVISIONS</u>
ALLYA 2018-3 A2	02007JAB3	5/17/2021	4,900,000.00	4,892,117.86	10% collateral call
AXP 0 05/17/21	025816BV0	5/17/2021	1,660,000.00	1,652,527.58	Float quarterly: LIBOR +52.5 bps
AMXCA 2014-1 A	02582JGN4	12/15/2021	5,395,000.00	5,398,488.41	Float monthly: LIBOR +37 bps; 5% clean up call
HNDA 0 09/09/21	02665WBJ9	9/9/2021	6,500,000.00	6,493,308.58	Float quarterly: LIBOR +61 bps
HNDA 0 07/20/20	02665WBS9	7/20/2020	6,000,000.00	5,974,265.16	Float quarterly: LIBOR +27 bps
AMCAR 2017-3 A2A	03065HAB4	12/18/2020	1,462,977.30	1,457,949.78	10% collateral call
AMCAR 2016-4 A3	03065TAD4	7/8/2021	7,090,650.05	7,053,782.92	10% collateral call
AMCAR 2018-1 A2A	03066HAB3	7/19/2021	5,655,610.02	5,645,746.64	10% collateral call
BBT 0 01/15/20	05531FAT0	1/15/2020	2,459,000.00	2,463,739.08	Float quarterly: LIBOR +71.5 bps; Call on and after 12/15/19
BNP FLOAT 04/18/19	05586FEE3	4/18/2019	10,000,000.00	9,994,300.00	Float quarterly: LIBOR +15 bps
BAC 0 07/21/21	06051GGN3	7/21/2021	12,500,000.00	12,447,593.88	Float quarterly: LIBOR +66 bps; Call on 7/21/20 only
BMO 0 04/13/21	06367T4X5	4/13/2021	10,000,000.00	9,940,106.00	Float quarterly: LIBOR +46 bps
BMO 0 06/15/20	06367TYM6	6/15/2020	4,000,000.00	3,992,421.76	Float quarterly: LIBOR +44 bps
BANK OF NEW YORK MELLON	06405LAA9	12/4/2020	8,000,000.00	7,986,560.00	Float quarterly: LIBOR +30 bps
BNS 0 04/20/21	064159LH7	4/20/2021	7,000,000.00	6,960,853.90	Float quarterly: LIBOR +44 bps
BACR 0 01/11/21	06739FJK8	1/11/2021	5,000,000.00	4,927,450.00	Float quarterly: LIBOR +46 bps; call on and after 12/11/20
BACR 0 08/07/20	06744CFV8	8/7/2020	5,000,000.00	4,988,500.80	Float quarterly: LIBOR +65 bps
BACR 0 08/07/19	06744CFY2	8/7/2019	4,304,000.00	4,302,908.08	Float quarterly: LIBOR +55bps
BBT 0 05/01/19	07330NAM7	5/1/2019	8,000,000.00	8,003,758.96	Float quarterly: LIBOR +53 bps; Call on and after 4/10/19
BBT 0 01/15/20	07330NAP0	1/15/2020	2,000,000.00	1,998,870.56	Float quarterly: LIBOR +45 bps
CHAPMAN UNIVERSITY	130179KN3	4/1/2019	2,000,000.00	1,993,780.00	Make-whole call +25bps
CALIFORNIA ST	13063A7G3	10/1/2019	2,900,000.00	2,972,645.00	Make-whole call +45 bps
CARMX 2017-4 A2A	14314RAH5	4/15/2021	3,760,890.87	3,744,997.72	10% collateral call
CARMX 2018-2 A2	14314XAB5	8/16/2021	5,995,895.19	5,982,741.40	10% collateral call
CAT 0 09/07/21	14913Q2P3	9/7/2021	2,225,000.00	2,209,850.55	Float quarterly: LIBOR +28 bps
CHAIT 2016-A2	161571HC1	6/15/2021	4,916,000.00	4,879,032.66	10% collateral call
CHAIT 2017-A1 A	161571HJ6	1/18/2022	6,000,000.00	6,002,910.60	Float monthly: LIBOR +30 bps; 10% clean up call
CHAIT 2018-A1 A1	161571HN7	4/17/2023	8,230,000.00	8,204,661.48	10% collateral call
C 0 06/07/19	172967KT7	6/7/2019	2,000,000.00	2,004,707.06	Float quarterly: LIBOR +93 bps
CCCIT 2016-A1 A1	17305EFW0	11/19/2021	7,425,000.00	7,346,211.10	5% collateral call
CCCIT 2017-A3 A3	17305EGB5	4/7/2022	5,875,000.00	5,800,066.73	5% collateral call
CCCIT 2018-A1 A1	17305EGK5	1/20/2023	5,400,000.00	5,356,454.94	5% clean up call
C 0 10/20/20	17325FAK4	10/20/2020	9,500,000.00	9,432,930.00	Float quarterly: LIBOR +30bps
C 0 02/12/21	17325FAM0	2/12/2021	7,000,000.00	6,925,772.84	Float quarterly: LIBOR +35 bps; call on and after 1/12/21
CBAAU FLOAT 03/18/19	20271ENG0	3/18/2019	8,500,000.00	8,505,941.50	Float quarterly: LIBOR +20 bps
RABOBK FLOAT 04/05/19	21684B5J9	4/5/2019	8,000,000.00	8,002,633.20	Float quarterly: LIBOR +20 bps
RABOBK 0 04/26/21	21688AAP7	4/26/2021	6,000,000.00	5,969,942.10	Float quarterly: LIBOR +43 bps
CS FLOAT 02/01/19	22549LLF0	2/1/2019	12,000,000.00	11,994,960.00	Float monthly: LIBOR +35 bps
DE 0 01/08/21	24422ETY5	1/8/2021	1,355,000.00	1,347,262.90	Float quarterly: LIBOR +16 bps
DE 0 01/07/20	24422EUF4	1/7/2020	10,000,000.00	9,997,924.80	Float quarterly: LIBOR +18 bps
DCENT 2014-A4 A4	254683BK0	12/15/2021	6,815,000.00	6,789,594.36	5% collateral call
DRIVE 2018-4 A2A	26209BAB5	10/15/2020	7,550,000.00	7,541,903.38	10% collateral call
DD 0 05/01/20	263534CM9	5/1/2020	5,800,000.00	5,802,931.73	Float quarterly: LIBOR +53 bps
ENERGY N W WA ELEC REVENU	29270CYM1	7/1/2019	7,510,000.00	7,491,600.50	Make-whole call +20 bps
FORDO 2018-A A2A	34528FAB4	2/15/2021	6,407,519.01	6,395,591.41	10% collateral call

**CONTRA COSTA COUNTY
CALTRUST SHORT TERM FUND
STRUCTURED SECURITIES
December 31, 2018**

Exhibit VI (b)

<u>DESCRIPTION</u>	<u>CUSIP</u>	<u>MATURITY DATE</u>	<u>PAR</u> (\$)	<u>MARKET</u> (\$)	<u>PROVISIONS</u>
GD 2 7/8 05/11/20	369550BA5	5/11/2020	10,385,000.00	10,392,131.69	Make-whole call +10 bps
GD 0 05/11/21	369550BF4	5/11/2021	2,750,000.00	2,740,690.48	Float quarterly: LIBOR +38 bps
GILD 2.55 09/01/20	375558BB8	9/1/2020	20,000,000.00	19,838,249.80	Make-whole call +15 bps
GS 0 04/25/19	38141GUVV3	4/25/2019	11,293,000.00	11,311,796.75	Float quarterly: LIBOR +104 bps
HAWAII ST TXBL - SER FU	419792WZ5	1/1/2019	1,200,000.00	1,200,000.00	Make-whole call +10 bps
HAROT 2016-3 A4	438124AD1	11/18/2022	5,105,000.00	5,035,550.05	10% collateral call
HAROT 2017-3 A3	43814PAC4	9/20/2021	1,875,000.00	1,852,039.13	10% collateral call
HAROT 2018-2 A2	43814UAF6	12/18/2020	9,792,349.07	9,769,924.59	10% collateral call
IBM 0 01/20/21	44932HAE3	1/20/2021	3,000,000.00	2,976,766.05	Float quarterly: LIBOR +26 bps
IBRD FLOAT 08/21/20	459058GK3	8/21/2020	11,000,000.00	10,996,369.78	Float daily: SOFR +22 bps
IFC 0 01/09/19	45950VHC3	1/9/2019	10,000,000.00	10,000,100.00	Float quarterly: LIBOR +6 bps
JPM 0 03/22/19	46625HQV5	3/22/2019	5,000,000.00	5,002,052.20	Float quarterly: LIBOR +84 bps
JPM 0 03/09/21	46647PAC0	3/9/2021	5,000,000.00	4,975,951.25	Float quarterly: LIBOR +55 bps
JPM 0 06/18/22	46647PAT3	6/18/2022	2,290,000.00	2,264,832.44	Float quarterly: LIBOR +61 bps
JOHN DEERE OWNER TRUST	47788BAB0	4/15/2020	1,505,473.47	1,502,598.32	10% collateral call
JPM 0 02/13/20	48125LRM6	2/13/2020	11,275,000.00	11,260,066.94	Float quarterly: LIBOR +25 bps; call on 2/13/19 and 1/13/20
MTB 2 1/4 07/25/19	55279HAG5	7/25/2019	550,000.00	548,060.68	Call on and anytime after 6/25/19
MUGF 0 07/26/21	606822AX2	7/26/2021	3,000,000.00	2,988,778.80	Float quarterly: LIBOR +65 bps
MS 0 02/01/19	61746BDY9	2/1/2019	3,500,000.00	3,502,806.97	Float quarterly: LIBOR +137.5 bps
MS 0 02/14/20	61746BEH5	2/14/2020	20,000,000.00	20,000,520.00	Float quarterly: LIBOR +80 bps
MS 0 01/27/20	61747YDX0	1/27/2020	5,095,000.00	5,115,931.48	Float quarterly: LIBOR +114 bps
NMOTR 2017-A A	65474VAM3	4/15/2021	4,370,000.00	4,371,434.23	Float monthly: LIBOR +31 bps; 10% clean up call
NMOTR 2017-B A	65474VAN1	4/18/2022	10,260,000.00	10,257,026.65	Float monthly: LIBOR +43 bps; 10% clean up call
NMOTR 2017-C A	65474VAP6	10/17/2022	9,210,000.00	9,197,176.00	Float monthly: LIBOR +32 bps; 10% clean up call
NAROT 2018-A A2A	65478DAB3	12/15/2020	5,182,197.02	5,168,967.39	5% collateral call
NAROT 2016-B A3	65478VAD9	1/15/2021	2,106,999.54	2,090,157.03	5% collateral call
NDASS FLOAT 04/05/19	65590AUR5	4/5/2019	8,000,000.00	8,002,227.12	Float quarterly: LIBOR +20 bps
ORCL 5 07/08/19	68389XAG0	7/8/2019	3,000,000.00	3,031,960.71	Make-whole call +25 bps
PNC 2.2 01/28/19	69353RCH9	1/28/2019	1,755,000.00	1,754,108.27	Callable on and anytime after 12/29/18
PNC 0 05/19/20	69353RFD5	5/19/2020	2,025,000.00	2,020,654.63	Float quarterly: LIBOR +36 bps
PNC 0 01/22/21	69353RFK9	1/22/2021	5,280,000.00	5,216,133.12	Float quarterly: LIBOR +25 bps
PCAR 0 05/10/21	69371RP34	5/10/2021	4,135,000.00	4,136,155.36	Float quarterly: LIBOR +26 bps
PORT AUTH OF NEW YORK & N	73358WTS3	9/15/2019	5,000,000.00	4,984,250.00	Make-whole call +10 bps
PORT OF SEATTLE WA REVENU*	735389MT2	5/1/2036	6,000,000.00	6,083,100.00	Make-whole call +30 bps; Call on and anytime after 5/1/19
RY FLOAT 03/22/19	78012UBX2	3/22/2019	8,000,000.00	8,003,574.96	Float quarterly: LIBOR +28 bps
SANUK 0 11/03/20	80283LAQ6	11/3/2020	8,340,000.00	8,280,301.36	Float quarterly: LIBOR +30bps
SDART 2017-3 A3	80284YAD6	6/15/2021	6,932,702.13	6,917,271.32	10% collateral call
SDART 2018-2 A2A MTGE	80285FAB0	10/15/2020	5,746,401.41	5,740,059.68	10% collateral call
SDART 2018-3 A2A	80285GAB8	3/15/2021	6,174,757.50	6,166,157.30	10% collateral call
STANLN FLOAT 04/24/19	85325TS71	4/24/2019	11,000,000.00	10,999,940.16	Float quarterly: LIBOR +23 bps
SUMIBK FLOAT 05/15/19	86563YWP4	5/15/2019	3,000,000.00	3,003,380.19	Float quarterly: LIBOR +46 bps
SUMITR FLOAT 08/16/19	86564FGY3	8/16/2019	7,000,000.00	6,999,941.55	Float quarterly: LIBOR +20 bps

**CONTRA COSTA COUNTY
CALTRUST SHORT TERM FUND
STRUCTURED SECURITIES
December 31, 2018**

<u>DESCRIPTION</u>	<u>CUSIP</u>	<u>MATURITY DATE</u>	<u>PAR</u> (\$)	<u>MARKET</u> (\$)	<u>PROVISIONS</u>
SUMITR FLOAT 04/05/19	86564FKJ1	4/5/2019	8,500,000.00	8,499,563.19	Float quarterly: LIBOR +10 bps
SHBASS FLOAT 12/19/19	86958J2S7	12/19/2019	10,000,000.00	9,999,960.70	Float quarterly: LIBOR +21 bps
SHBASS 0 09/08/20	86960BAS1	9/8/2020	2,310,000.00	2,308,390.30	Float quarterly: LIBOR +36 bps
TORONTO DOMINION BK N Y B	89114MJW8	5/21/2019	10,500,000.00	10,498,503.75	One time call: 2/22/19
TAOT 2017-B A2B	89190BAC2	1/15/2020	287,545.96	287,545.67	5% collateral call
TAOT 2016-A A3	89237KAD5	3/16/2020	568,794.07	567,011.58	5% collateral call
TAOT 2017-D A3	89238KAD4	1/18/2022	10,905,000.00	10,753,065.00	5% collateral call
TAOT 2018-B A2B	89238TAC7	3/15/2021	13,500,000.00	13,501,719.90	5% collateral call
UBS 0 08/14/19	90261XHF2	8/14/2019	15,000,000.00	15,034,035.00	Float quarterly: LIBOR +64 bps
USB 0 01/17/20	90331HNK5	1/17/2020	5,000,000.00	4,986,043.15	Float quarterly: LIBOR +12.5 bps
USB 3.05 07/24/20	90331HNU3	7/24/2020	10,000,000.00	9,988,158.00	Callable on and anytime after 6/24/20
UPS 0 04/01/21	911312BH8	4/1/2021	8,415,000.00	8,378,394.75	Float quarterly: LIBOR +15bps
UNH 2.7 07/15/20	91324PCM2	7/15/2020	7,394,000.00	7,367,572.81	Make-whole call +15 bps
UNH 0 10/15/20	91324PDB5	10/15/2020	4,790,000.00	4,753,126.58	Float quarterly: LIBOR +7 bps
WMT 0 06/23/21	931142EH2	6/23/2021	5,330,000.00	5,314,169.74	Float quarterly: LIBOR +23 bps
WFC 0 07/22/20	94974BGN4	7/22/2020	1,150,000.00	1,151,861.91	Float quarterly: LIBOR +88 bps
WFC FLOAT 04/05/19	94989RD70	4/5/2019	8,000,000.00	8,003,242.24	Float quarterly: LIBOR +25 bps
WFC FLOAT 04/23/19	94989RF94	4/23/2019	7,800,000.00	7,801,615.30	Float quarterly: LIBOR +21 bps
WFC FLOAT 04/15/19	94989RY69	4/15/2019	10,000,000.00	9,998,843.90	Float quarterly: LIBOR +10 bps
			<u>675,676,762.61</u>	<u>674,164,315.81</u>	

Contra Costa County invests approximately \$45.5 million in the CalTRUST Short Term Fund which had assets of \$1.27 billion as of 12/31/18. The above data represents the information at the Short Term Fund level, not at the Contra Costa County account level.

*The underlying security is defeased by US treasuries with a prerefunded maturity date of 5/1/19.

**CONTRA COSTA COUNTY
CALTRUST LIQUIDITY FUND
STRUCTURED SECURITIES
December 31, 2018**

Exhibit VI (c)

<u>DESCRIPTION</u>	<u>CUSIP</u>	<u>MATURITY DATE</u>	<u>PAR</u> (\$)	<u>MARKET</u> (\$)	<u>PROVISIONS</u>
HNDA 0 06/24/19	02665WCK5	6/24/2019	910,000.00	910,000.00	Float Quarterly: LIBOR +5bps
BNP FLOAT 04/04/19	05586FDA2	4/4/2019	2,500,000.00	2,500,000.00	Float Quarterly: LIBOR +8bps
BANK OF MONTREAL	06370RJA8	3/12/2019	3,000,000.00	3,000,000.00	Float Monthly: LIBOR +15bps
BANK OF MONTREAL CHICAGO	06370RQX0	12/10/2019	2,000,000.00	2,000,000.00	Float Monthly: LIBOR +40bps
BMO FLOAT 01/17/20	06370RRR2	1/17/2020	1,500,000.00	1,500,000.00	Float Monthly: LIBOR +42bps
BANK MONTREAL CHC CD FLT	06371EYK7	6/13/2019	300,000.00	299,987.38	Float Monthly: LIBOR +30bps
BNS FLOAT 05/16/19	06417G3B2	5/16/2019	2,000,000.00	2,000,000.00	Float O/N: SOFR +43bps
BNS FLOAT 09/20/19	06417G3C0	9/20/2019	3,000,000.00	3,000,000.00	Float Quarterly: LIBOR +20bps
BNS FLOAT 02/28/19	06417GTS7	2/28/2019	1,150,000.00	1,150,545.73	Float Quarterly: LIBOR +38bps
BANK NOVA SCOTIA	06417GU97	3/12/2019	1,000,000.00	1,000,059.26	Float Quarterly: LIBOR +8bps
BEDFDG 0 08/02/19	07644DGY8	8/2/2019	2,500,000.00	2,500,000.00	Float Monthly: LIBOR +34bps
BEDFDG 0 06/19/19	07646KDN7	6/19/2019	2,500,000.00	2,500,000.00	Float Quarterly: LIBOR +14bps
CM FLOAT 07/25/19	13606BH58	7/25/2019	600,000.00	600,000.00	Float Monthly: LIBOR +30bps
CM FLOAT 02/04/19	13606BLU8	2/4/2019	3,300,000.00	3,300,489.72	Float Quarterly: LIBOR +23bps
CM FLOAT 07/16/19	13606BZL3	7/16/2019	800,000.00	800,000.00	Float Monthly: LIBOR +31bps
CBAAU FLOAT 03/18/19	20271ENG0	3/18/2019	887,000.00	887,255.96	Float Quarterly: LIBOR +20bps
COOPERATIVE CENTRALERAIF	21684B4T8	2/8/2019	845,000.00	844,988.19	Float Monthly: LIBOR +23bps
CICFP FLOAT 05/08/19	22536UTL4	5/8/2019	2,500,000.00	2,500,000.00	Float Monthly: LIBOR +27bps
CROWN POINT CAPITAL LLC	22845AFG0	1/18/2019	1,500,000.00	1,500,000.00	Callable from 12/14/18 - 1/16/19
CPSERA 2.72 02/07/19	22845AFM7	2/7/2019	1,500,000.00	1,500,000.00	Callable from 1/13/19 - 2/6/19
CPSERA 2.77 02/21/19	22845AFT2	2/21/2019	2,000,000.00	2,000,000.00	Callable from 1/17/19-2/19/19
ING (US) FUNDING LLC	44988KGN3	5/21/2019	3,000,000.00	3,000,000.00	Float Monthly: LIBOR +31bps
ING (US) FUNDING LLC	44988KFR5	3/6/2019	800,000.00	800,000.00	Float Monthly: LIBOR +27bps
ING (US) FUNDING LLC	44988KFW4	4/12/2019	500,000.00	500,000.00	Float Quarterly: LIBOR +10bps
MUFG FLOAT 06/04/19	60683BNF6	6/4/2019	2,600,000.00	2,600,000.00	Float Monthly: LIBOR +32bps
MIZUHO FLOAT 04/18/19	60700AY99	4/18/2019	6,000,000.00	5,998,998.63	Float Quarterly: LIBOR +15bps
MIZUHO FLOAT 01/07/19	60700AS62	1/7/2019	1,500,000.00	1,500,000.00	Float Monthly: LIBOR +16bps
NORDEA BANK AB NEW YORK	65590ASH0	2/8/2019	4,000,000.00	4,000,161.18	Float Monthly: LIBOR +22bps
OCBCSP FLOAT 01/18/19	69033MBS5	1/18/2019	1,500,000.00	1,499,996.73	Float Monthly: LIBOR +14bps
RY FLOAT 08/16/19	78012UFB6	8/16/2019	700,000.00	700,000.00	Float Monthly: LIBOR +31bps
SKANDINAVISKA ENSKILDA	83050FS77	5/3/2019	800,000.00	799,982.85	Float Quarterly: LIBOR +8bps
SOCGEN FLOAT 06/12/19	83369YX76	6/12/2019	2,000,000.00	2,000,000.00	Float Quarterly: LIBOR +20bps
STANLN FLOAT 03/25/19	85325TQ24	3/25/2019	2,000,000.00	2,000,000.00	Float Quarterly: LIBOR +10bps
SUMIBK FLOAT 05/15/19	86563YWP4	5/15/2019	3,400,000.00	3,403,501.13	Float Quarterly: LIBOR +46bps
SUMITOMO MITSUI TR BK LTD	86564FGR8	2/8/2019	3,000,000.00	3,000,008.95	Float Monthly: LIBOR +18bps
SUMITR FLOAT 04/05/19	86564FKJ1	4/5/2019	1,000,000.00	1,000,000.00	Float Quarterly: LIBOR +10bps
SUMIBK FLOAT 04/18/19	86565BPF2	4/18/2019	1,000,000.00	999,992.87	Float Quarterly: LIBOR +15bps
SHBASS FLOAT 12/19/19	86958J2S7	12/19/2019	3,000,000.00	3,000,000.00	Float Quarterly: LIBOR +21bps
SVENSKA HANDELSBANKEN	86958JF20	5/7/2019	501,000.00	501,028.41	Float Quarterly: LIBOR +10bps
SVENSKA HANDELSBANKEN CD	86958JPR4	6/7/2019	1,100,000.00	1,100,464.59	Float Quarterly: LIBOR +28bps
SHBASS FLOAT 03/13/19	86958JZW2	3/13/2019	500,000.00	500,138.32	Float Quarterly: LIBOR +20bps
SWEDBANK (NEW YORK)	87019VTQ0	5/21/2019	1,500,000.00	1,500,000.00	Float Monthly: LIBOR +26bps
TORONTO DOMINION BANK NY	89114MLL9	6/9/2019	2,200,000.00	2,200,000.00	Float Monthly: LIBOR +30bps
			78,893,000.00	78,897,599.90	

Contra Costa County invests approximately \$85.0 million in the CalTRUST Liquidity Fund which had assets of \$276.0 million as of 12/31/18. The above data represents the information at the Liquidity Fund level, not at the Contra Costa County account level.



Exhibit VII
 State of California
 Pooled Money Investment Account

Portfolio as of 12-31-18

PAR VALUES MATURING BY DATE AND TYPE

Maturities in Millions of Dollars

ITEM	1 day to 30 days	31 days to 60 days	61 days to 90 days	91 days to 120 days	121 days to 150 days	151 days to 180 days	181 days to 210 days	211 days to 270 days	271 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 year/out
TREASURY	\$ 1,500	\$ 6,500	\$ 3,850	\$ 1,650	\$ 3,000	\$ 3,750	\$ 2,500	\$ 3,850	\$ 5,900	\$ 9,750	\$ 700		
REPO													
TDs	\$ 1,418	\$ 936	\$ 830	\$ 564	\$ 481	\$ 419							
AGENCY	\$ 2,383	\$ 2,425	\$ 1,250	\$ 1,150	\$ 2,300	\$ 1,150	\$ 1,500	\$ 635	\$ 677	\$ 2,233	\$ 748		
CP	\$ 2,450	\$ 1,350	\$ 600	\$ 500	\$ 200	\$ 450	\$ 100	\$ 150					
CDs + BNs	\$ 4,600	\$ 3,100	\$ 1,750	\$ 1,550	\$ 950	\$ 625	\$ 100	\$ 400	\$ 1,200				
CORP BND													
TOTAL													
\$ 84,125	\$ 12,351	\$ 14,311	\$ 8,280	\$ 5,414	\$ 6,931	\$ 6,394	\$ 4,200	\$ 5,035	\$ 7,777	\$ 11,983	\$ 1,448	\$ -	\$ -
PERCENT	14.7%	17.0%	9.8%	6.4%	8.2%	7.6%	5.0%	6.0%	9.2%	14.2%	1.7%	0.0%	0.0%

Notes:

1. SBA Floating Rate Securities are represented at coupon change date.
2. Mortgages are represented at current book value.
3. Figures are rounded to the nearest million.
4. Does not include AB55 and General Fund loans.



State of California
Pooled Money Investment Account
Market Valuation
12/31/2018

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch. Amortized Cost		
1* United States Treasury:				
Bills	\$ 16,494,774,781.04	\$ 16,650,272,651.45	\$ 16,646,254,000.00	NA
Notes	\$ 26,084,822,813.35	\$ 26,080,601,689.42	\$ 26,027,720,500.00	\$ 95,204,336.00
1* Federal Agency:				
SBA	\$ 733,319,305.60	\$ 733,319,305.60	\$ 725,337,181.24	\$ 1,533,321.99
MBS-REMICs	\$ 25,252,637.32	\$ 25,252,637.32	\$ 25,738,470.69	\$ 117,951.22
Debentures	\$ 2,067,679,296.33	\$ 2,067,564,886.61	\$ 2,060,749,900.00	\$ 9,201,096.20
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 100,000,000.00	\$ 100,000,000.00	\$ 99,761,500.00	\$ 594,375.00
Discount Notes	\$ 11,645,482,250.14	\$ 11,720,182,916.69	\$ 11,717,455,500.00	NA
1* Supranational Debentures	\$ 489,261,978.98	\$ 489,261,978.98	\$ 489,012,600.00	\$ 2,258,474.00
1* Supranational Debentures FR	\$ 150,312,991.24	\$ 150,312,991.24	\$ 150,570,884.05	\$ 793,633.61
2* CDs and YCDs FR	\$ 525,000,000.00	\$ 525,000,000.00	\$ 525,074,250.00	\$ 1,941,077.42
2* Bank Notes	\$ 850,000,000.00	\$ 850,000,000.00	\$ 849,554,819.14	\$ 8,304,430.54
2* CDs and YCDs	\$ 12,900,000,000.00	\$ 12,900,000,000.00	\$ 12,895,987,828.73	\$ 77,810,611.13
2* Commercial Paper	\$ 5,751,563,722.24	\$ 5,773,027,569.44	\$ 5,772,338,388.88	NA
1* Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ -	\$ -	\$ -	\$ -
1* Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
1* Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 4,647,740,000.00	\$ 4,647,740,000.00	\$ 4,647,740,000.00	NA
AB 55 & GF Loans	\$ 797,898,000.00	\$ 797,898,000.00	\$ 797,898,000.00	NA
TOTAL	\$ 83,263,107,776.24	\$ 83,510,434,626.75	\$ 83,431,193,822.73	\$ 197,759,307.11

Fair Value Including Accrued Interest \$ 83,628,953,129.84

* Governmental Accounting Standards Board (GASB) Statement #72

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (**0.999051127**).
As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at **\$19,981,022.54** or \$20,000,000.00 x **0.999051127**.

*All investments are in U.S. Dollars according to State of California.



DISCLOSURE STATEMENT

Portfolio Holdings: Structured Notes and Asset-Backed Securities

The Treasury Investment Division has received a number of inquiries concerning our various portfolio holdings. Questions involving structured notes, derivative products*, and asset-backed securities are the most notable.

In an effort to clarify the information provided in our monthly statements, we would like to share with you our investment positions in structured notes and asset-backed securities.

Following are the State of California Treasurer's holdings in each category as of December 31, 2018:

* ***The Pooled Money Investment Account Portfolio has not invested in, nor will it invest in, Derivative Products as defined in FASB 133.***

1. Structured Notes

Structured notes are debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options. They are issued by corporations and by government-sponsored enterprises such as the Federal National Mortgage Association and the Federal Home Loan Bank System or an international agency such as the World Bank.

Securities Accountability

Structured Notes

a. Callable Agency	\$	100.000 million
b. LIBOR Agency Floater	\$	150.000 million
c. 3 month LIBOR Corporate Floater	\$	0.000 million
d. 3 month LIBOR Bank Floater	\$	525.000 million
e. 2 year CMT Corporate Floater	\$	0.000 million
f. 3 month T-Bill Agency Floater	\$	0.000 million
g. 3 month T-Bill Corporate Floater	\$	0.000 million

U.S. \$775.000 million As of: 12/31/18

2. Asset-Backed Securities

Asset-backed securities entitle the purchaser to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as CMOs), small business loans, or credit card receivables (such as ABCP).

Asset-Backed Securities

a. Small Business Administration Pools	\$	733.319 million
b. Agency MBS-REMIC'S	\$	<u>25.253 million</u>
(Medium term sub-total)	\$	758.572 million
c. Commercial Paper (Short term sub-total)	\$	694.850 million

U.S. \$1,453.422 million As of: 12/31/18

Total Portfolio As of: 12/31/18 \$83,263,107,776.24

Structured notes and Medium-term Asset-backed securities as a percent of portfolio: 1.84%

Short-term Asset-Backed Commercial Paper (ABCP) as a percent of portfolio: 0.83% *

Total Medium-term and Short-term Structured notes and Asset-backed securities
as a percent of portfolio: 2.67%

**** ABCP purchased by the Pooled Money Investment Account (PMIA) does not include Structured Investment Vehicles (SIVs) nor do any of the approved ABCP programs include SIVs as underlying assets.***

Portfolio Stress Test¹

as of December 31, 2018

Par Value	3,203,274,397.22	Book Price	99.473
Book Value	3,186,390,476.30	Average Days to Maturity	200
Market Value	3,189,017,758.45	Coupon	2.4143%
Market Price	99.555	YTM	2.4912%

Yield Change	Market Value	Market Price	Gain/Loss ²
(bps)	(\$)	(\$)	(bps)
-50	3,197,613,367.03	99.823	26.93
-25	3,193,305,480.42	99.689	13.47
-10	3,190,730,437.12	99.608	5.33
0	3,189,017,758.43	99.555	0.00
10	3,187,308,282.01	99.502	-5.32
25	3,184,750,050.74	99.422	-13.35
50	3,180,502,208.43	99.289	-26.71

Note: Stress Testing is a form of testing that is used to determine the stability of a given system or entity. It reveals how well a portfolio is positioned in the event the forecasts prove true. The stress test conducted on the portfolio managed by the Treasurer's Office identifies the sensitivity of our portfolio to the change in interest rate. The test result shows if the yield were to go down by 50 bps, the market value of the portfolio would increase by 26.93 bps. If the yield were to go up by 50 bps, the market value of the portfolio would decrease by 26.71 bps.

1. The stress test is conducted on the portfolio managed by the Treasurer's Office. Portfolios managed by external investment managers are excluded. All data is provided by FIS.

2. Gain/Loss is calculated based on the market value/price.



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: Delegation of authority to the Executive Director of the Contra Costa County Mayors' Conference City Selection Committee to act as secretary

RECOMMENDATION(S):

ACKNOWLEDGE, RATIFY and APPROVE the delegation of authority to the Executive Director of the Contra Costa County Mayors' Conference to act as permanent secretary and recording officer of the City Selection Committee under Government Code section 50270, et seq., and carry out all other functions of the Clerk to the Selection Committee.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

For administrative convenience, the function of permanent secretary and recording officer of the Mayors' Conference and City Selection Committee, which include noticing meetings and the preparation of minutes, has been performed by the Mayors' Conference for many years. The Contra Costa County Mayors' Conference has its own web site where information about their meetings are posted.

<http://www.ccmayors.org/> The purpose of this action is to acknowledge this longstanding practice and formalize the transfer of these ministerial functions to the Executive Director of Mayors' Conference, who currently handles these matters.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III Supervisor

By: June McHuen, Deputy

Contact: Jami Napier, (925)
335-1908

cc: