

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 02/26/2019 by the following vote:

|                 |                                     |                          |
|-----------------|-------------------------------------|--------------------------|
|                 |                                     | <b>John Gioia</b>        |
| <b>AYE:</b>     | <input type="checkbox"/> 4          | <b>Candace Andersen</b>  |
|                 |                                     | <b>Karen Mitchoff</b>    |
|                 |                                     | <b>Federal D. Glover</b> |
| <b>NO:</b>      | <input checked="" type="checkbox"/> |                          |
| <b>ABSENT:</b>  | <input type="checkbox"/> 1          | <b>Diane Burgis</b>      |
| <b>ABSTAIN:</b> | <input checked="" type="checkbox"/> |                          |
| <b>RECUSE:</b>  | <input checked="" type="checkbox"/> |                          |



**Resolution No. 2019/58**

**MODIFYING THE MEMBERSHIP OF THE KNIGHTSEN TOWN ADVISORY COUNCIL**

WHEREAS, pursuant to Resolution No. 94/153, the Knightsen Town Advisory Council (TAC) was created to advise the Board of Supervisors on specified matters relating to the community of Knightsen; and WHEREAS, the members of the Knightsen Community Services District (CSD) Board of Directors served as the Knightsen TAC during the period of January 1, 2011 through December 31, 2012; and WHEREAS, the Knightsen CSD Board of Directors agreed that its members would also serve as the members of the Knightsen TAC for an additional four years, to be coterminous with the District 3 Supervisor's term, ending December 31, 2016; and WHEREAS, as of June 14, 2018, the members of the Knightsen CSD voted to separate the membership of the Knightsen CSD from the membership of the Knightsen TAC, and the members of the CSD will no longer serve as members of the TAC;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS, in its capacity as governing Board of the County of Contra Costa, that:

1. Establishment of the Knightsen Town Advisory Council pursuant to the authority granted by Section 31010 of the California Government Code, the Knightsen Town Advisory Council ("Council") is re-affirmed.
2. Territorial Area: The area for which the Council will serve and discharge the following duties and powers is that area contained within the boundaries indicated on the attached map marked exhibit A, and approved August 4, 2009 (hereafter referred to as the "Knightsen Community.")
3. Membership: The Council shall consist of five (5) members, each of whom shall be residents of the Knightsen Community and who shall be appointed by the Board of Supervisors, upon nomination of the District 3 Supervisor.
4. Term of Office: The Council Members shall serve a four (4) year term which shall be coterminous to the term of the office of the District Supervisor nominating the member. The Board shall fill vacancies on the Council by appointment.
5. Removal from Office: Each appointed member of the Council serves at the pleasure of the Board of Supervisors and may be removed, at will, by a majority vote of the Board of Supervisors.
6. Council Duties and Powers: The Council shall advise the Board of Supervisors on land-use planning matters affecting the Knightsen Community and may represent the Knightsen Community before the Board of Supervisors, the County Planning Commission and the Zoning Administrator on such issues as land-use, planning and zoning. The Council may also represent the Knightsen Community before the Local Agency Formation Commission (LAFCO) on proposed boundary changes affecting the community.

The Council may advise the Board of Supervisors on services which are or may be provided to the Knightsen Community by Contra Costa County or other local government agencies. Such services include, but are not limited to, public health, safety, welfare, public works, and planning. The Council may also provide input and reports to the Board of Supervisors, County staff or any County hearing body on issues of concern to the community. It is understood that the Board of Supervisors is the final decision making authority with respect to issues concerning the Knightsen Community and that the Council shall serve solely in an advisory capacity. Except as specified above, the Council and its individual members acting on behalf of the Council may not represent the Knightsen Community to any state, other county, city, special district or school district, agency or commission, or

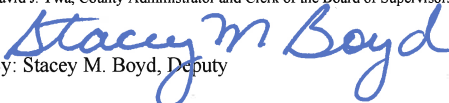
any other organization on any matter concerning the community. In addition, the Council may not, as a body, take positions on candidates for any public office.

7. Quorum and Vote Necessary for Action: A quorum shall be a majority of the total number of authorized positions on the Council, not a majority of the total number of filled positions. The Council may only take action by a majority vote of the total number of authorized positions, not by a majority vote of the quorum. (With five authorized positions, a quorum is three members; three affirmative votes are necessary for action.)
8. Compensation: The Council Members shall serve without compensation of any kind, and the Board shall not provide funds for the payment of Council meeting stipends or reimbursement of Council members' expenses.
9. Staff and Financial Support: (a.) Until such time that the Board determines there is sufficient budgetary capacity, the Board shall provide no ongoing professional or clerical staff support to the Council or funds to pay for any Council's operating costs. (b.) County staff will provide the Council in a timely manner with information and reports on planning matters (proposed General Plan and zoning changes, land-use permits, variance and subdivision applicants, etc.) transportation issues or projects, or any such matters which take place in, or will effect on, the Knightsen Community. LAFCO staff will notify the Council of any boundary or sphere changes which may affect the Knightsen Community.
10. Council Funds: Any funds transferred to or received by the County for the Council shall be accepted pursuant Resolution No. 2005/628 and only used for benefit of the Council and its area.
11. Council Establishment: Not Subject to Vote. The issue of establishment of the Council shall not be an election item submitted to the voters of the Knightsen Community.
12. Council Operations and Procedural Rules Within the parameters of this Resolution, the Council may organize itself and operate as it determined but shall hold regular meetings at least monthly at an established time and place. The Council may develop bylaws for operation of the Council, but such bylaws must be approved by the Board of Supervisors to be effective. The Council meetings shall be conducted in accordance with the provisions of the "Brown Act" (Government Code 54950 ff.) including the pre-meeting posting of meeting calendar notices. In addition, the Council shall fully comply with the Board of Supervisors' policy concerning conflict of interest and open meetings (Resolution No. 2002/376), the Board's policy governing appointments to boards, committees, and commissions (Resolution No. 2002/377), the Board's policies for Municipal Advisory Councils (approved December 16, 2008), and the Political Reform Act (Government Code sections 81000 ff.) as applicable.
13. This resolution supersedes and replaces Resolution No. 2013/13.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: February 26, 2019**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

  
By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry 925-252-4500

cc: