

C.41

POSITION ADJUSTMENT REQUEST

NO. 22418
DATE 1/9/2019

Department No./
Budget Unit No. 0503 Org No. 5330 Agency No. A19

Department Employment and Human Services

Action Requested: Reassign four positions and incumbents (Position #4435, 13136, 13132, 4005) (represented) from Department 0503 (Aging and Adult Services Bureau) Org 5330, to Department 0501 (Administrative Services Bureau) Org 5101

Proposed Effective Date: 1/1/2019

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost <u>\$0.00</u>	Net County Cost <u>\$0.00</u>
Total this FY <u>\$0.00</u>	N.C.C. this FY <u>\$0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Bao Tran 608-5027

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Julia Taylor

1/15/2019

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/16/2019

Reassign four positions and incumbents (represented) from Department 0503 (Aging and Adult Services Bureau) Org 5330, to Department 0501 (Administrative Services Bureau) Org 5101 in the Employment and Human Services Department effective March 1, 2019.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 3/1/2019(Date)

Amanda Monson

1/16/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 02/06/2019

Approve Recommendation of Director of Human Resources
 Disapprove Recommendation of Director of Human Resources
 Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE 2/2/19

BY Jami Napier

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: