NO. <u>22347</u> DATE <u>11/26/2017</u>

	tment No./ et Unit No. <u>0035</u> Org No. <u>Multi</u> Agend d positions in the Human Resources D	
Classification Questionnaire attached: Yes ☐ No ☒ / Cost Total One-Time Costs (non-salary) associated with request: Estimated total cost adjustment (salary / benefits / one time):		
Total annual cost \$72,535.00 Total this FY \$16,818.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT 83% Use	Net County Cost \$19,085.00 N.C.C. this FY \$6,367.00 er Department Fee Offset, 17% NCC	
Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.		Pruett
	(for) Depa	artment Head
REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCE	CES DEPARTMENT	
	Lisa Driscoll	1/7/2019
	Deputy County Administrator	Date
HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS See attached.	DA DA	TE <u>1/9/2019</u>
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Ba Effective: Day following Board Action. 2/1/2019(Date)	asic / Exempt salary schedule. Tina Pruett	1/10/2019
	for) Director of Human Resources	Date
COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources Other:		<u>1/10/2019</u> Driscoll
	(for) Cou	inty Administrator
BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED DISAPPROVED DATE 1/15/19		the Board of Supervisors ty Administrator
APPROVAL OF THIS ADJUSTMENT CONSTITUTES A	PERSONNEL / SALARY RESOLUTION	ON AMENDMENT
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN	RESOURCES DEPARTMENT FOLLOW	ING BOARD ACTION

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

NO. <u>22400</u> DATE <u>12/20/2018</u>

Department No./
Budget Unit No. <u>0010</u> Org No. <u>Multi</u> Agency No. <u>10</u>

Action Requested: Cancel, add, and reallocate specified posit specified in Attachment.	ions in the Auditor-	Controller's Office a	accounting series as	
	Propose	d Effective Date: 1	/15/2019	
Classification Questionnaire attached: Yes \(\text{No } \text{No } \text{ / Cost} \) Total One-Time Costs (non-salary) associated with request: \(\text{Estimated total cost adjustment (salary / benefits / one time):} \) Total annual cost \(\frac{\\$36,000.00}{\\$000.00} \) Total this FY \(\frac{\\$15,000.00}{\\$15,000.00} \) SOURCE OF FUNDING TO OFFSET ADJUSTMENT \(\text{The adjustment} \)	Net County Cost N.C.C. this FY	nt's budget: Yes 🔀 (\$36,000.00) (\$15,000.00)	No 🗌	
Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.		Robert	Campbell	
		(for) Depa	artment Head	
REVIEWED BY CAO AND RELEASED TO HUMAN RESOUR	CES DEPARTMEN	Т		
	Lisa Dris	scoll	12/20/2018	
	Deputy County Ad	lministrator	Date	
HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS See attached.	5	DA	TE <u>12/20/2018</u>	
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the B Effective: Day following Board Action.	asic / Exempt salary sched	ule.		
	Tina Pruit	t	12/20/2018	
	(for) Director of Hui	man Resources	Date	
COUNTY ADMINISTRATOR RECOMMENDATION:		DATE	1/7/2019	
 ☑ Approve Recommendation of Director of Human Resource ☑ Disapprove Recommendation of Director of Human Resou ☐ Other: 		Lisa	Lisa Driscoll	
		(for) Cou	inty Administrator	
BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED ☑ DISAPPROVED ☐	Dav	David J. Twa, Clerk of the Board of Supervisors and County Administrator		
DATE 1/15/19	ВУ	Jami Nay	مال	
APPROVAL OF THIS ADJUSTMENT CONSTITUTES A	PERSONNEL / SA	ALARY RESOLUTI	ON AMENDMENT	
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN	N RESOURCES DEP	ARTMENT FOLLOW	ING BOARD ACTION	

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

Department Auditor-Controller

NO. <u>22404</u> DATE <u>1/8/2019</u>

Department No./
Budget Unit No. <u>Multi</u> Org No. <u>Multi</u> Agency No. <u>03</u>

Action Requested: Reallocate specified classifications in the Contract Attachment.	ounty Administrator's	Office analyst s	series as specified in		
	Proposed	Effective Date:	1/15/2019		
Classification Questionnaire attached: Yes \(\text{No } \text{No } \text{No } \text{/ Cost is Total One-Time Costs (non-salary) associated with request: \(\text{Lost images of the Estimated total cost adjustment (salary / benefits / one time): \) Total annual cost \(\frac{\$65,342.00}{\$10,055.00} \) Total this FY \(\frac{\$10,055.00}{\$10,055.00} \) SOURCE OF FUNDING TO OFFSET ADJUSTMENT \(Exisiting of the Existing	Net County Cost N.C.C. this FY	s budget: Yes \$65,342.00 \$10,055.00			
Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.		Lisa	Driscoll		
		(for) Dep	artment Head		
REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCE	ES DEPARTMENT				
	Lisa Drisco	oll .	1/10/2019		
	Deputy County Adm	ninistrator	Date		
HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS See attached.		D/	ATE <u>1/10/2019</u>		
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Batelifective: Day following Board Action. 2/11/2019(Date)	sic / Exempt salary schedule Tina Pruitt		1/10/2019		
	for) Director of Huma	an Resources	Date		
COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources Other:		DATE Lisa	<u>1/10/2019</u> Driscoll		
		(for) Co	unty Administrator		
BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED DISAPPROVED DATE 1/15 19	David	David J. Twa, Clerk of the Board of Supervisors and County Administrator BY MAPE			
APPROVAL OF THIS ADJUSTMENT CONSTITUTES A	PERSONNEL / SAL	ARY RESOLUT	ION AMENDMENT		
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN Adjust class(es) / position(s) as follows:	RESOURCES DEPAR	RTMENT FOLLOV	VING BOARD ACTION		

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Department County Administrator

NO. <u>22409</u> DATE <u>1/9/2019</u>

	Departmei		a No. 0570	Agonov No. ().E
Department <u>Veterans Services</u> Action Requested: Reallocate classification of County Vet	-	nit No. <u>0579</u> Or Prijogs Officer (-		
adding three steps to top of range (5% each). Place encur					Tour-step class by
	· ·		•	ate: 2/1/2019	9
Classification Questionnaire attached: Yes ☐ No ☒ / O	Cost is wi	thin Departmer	it's budget: Y	∕es⊠ No[
Total One-Time Costs (non-salary) associated with reques	st:				
Estimated total cost adjustment (salary / benefits / one time	ie):				
Total annual cost \$8,234.00	Ne	et County Cost	\$8,234.00		
Total this FY <u>\$3,431.00</u>	N.	C.C. this FY	\$3,431.00		
SOURCE OF FUNDING TO OFFSET ADJUSTMENT Exis	sitng depa	artmental appro	priations.	S (6)	
Department must initiate necessary adjustment and submit to CA	4 O.				
Use additional sheet for further explanations or comments.					<u>a</u>
				Lisa Driscoll	
	_	(for)	Department	Head	
REVIEWED BY CAO AND RELEASED TO HUMAN RESC	OURCES	DEPARTMENT	Γ		
		Lies Drie	a a II		1/0/2010
		Lisa Dris	COII		1/9/2019
	Dep	outy County Ad	ministrator		Date
HUMAN RESOURCES DEPARTMENT RECOMMENDATI REALLOCATE the classification of County Veterans' Service 2069 (\$9,529.93) to salary plan and grade BD5-2069 (\$9,5 New Step 2.	ices Office				n and grade BD5-
Amend Resolution 71/17 establishing positions and resolutions allocating classes to	o the Basic / E	xempt salary schedu	e.		
Effective: Day following Board Action. 2/1/2019(Date)		Tina Pruitt			1/10/2019
_	(for)	(for) Director of Human Resources		es —	Date
COUNTY ADMINISTRATOR RECOMMENDATION:		at a second	DATE	1/1	0/2019
Approve Recommendation of Director of Human Resou					
☐ Disapprove Recommendation of Director of Human Re☐ Other:	esources			Lisa Driscoll	
U Ouiei.	ri fiyayadan masan yarab sayir ilgaran baği ilganadı dabi yaşili	_	(fo	r) County Adr	ninistrator
BOARD OF SUPERVISORS ACTION:	19	David			rd of Supervisors
Adjustment is APPROVED DISAPPROVED		· · · · ·	and	County Admi	nistrator
DATE 1/15/19		BY_	Jami 1	apre	
APPROVAL OF THIS ADJUSTMENT CONSTITUTE	ES A PEF	RSONNEL / SA	LARY RESC	DLUTION AM	ENDMENT
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HU Adjust class(es) / position(s) as follows:	JMAN RES	SOURCES DEPA	RTMENT FO	LLOWING BO	ARD ACTION

P300 (M347) Rev 3/15/01