

## POSITION ADJUSTMENT REQUEST

NO. 35522  
DATE 10/1/2018

Department No./

Budget Unit No. 0285 Org No. 0285 Agency No. 38Department Conservation & Development

Action Requested: ADOPT Position Adjustment Resolution #35522 to reassign position #11615 and incumbent Planner III (5ATA) (represented), from Department 0280 (Conservation and Development) to Department 0285 (Energy Upgrade) in the Department of Conservation and Development.

Proposed Effective Date: 10/1/2018Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$150,000.00Net County Cost 0.00Total this FY \$112,500.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT NA

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

John Kopchik

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/28/2018

Reassign position #11615 and incumbent, Planner III (5ATA) (represented), from Department 0280 (Conservation and Development) to 0285 (Energy Upgrade) in the Department of Conservation and Development effective October 1, 2018.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.☒ 10/1/2018 (Date)

Eva V. Barrios

12/28/2018

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 1/9/2019

- ☒ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

/s/ Julie DiMaggio Enea

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE 1/15/19BY Jami Napier

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
 Adjust class(es) / position(s) as follows: