

FAMILY AND HUMAN SERVICES COMMITTEE

RECORD OF ACTION FOR
JULY 23, 2018

Supervisor Candace Andersen, Chair
Supervisor John Gioia, Vice Chair

Present: Candace Andersen, Chair
John Gioia, Vice Chair

Staff Present: Julie DiMaggio Enea, Senior Deputy County Administrator

Attendees: Susan Smith, County Administrator's Office
Don Graves, EHSD
Kathy Gallagher, EHS Director
Kathy Marsh, EHSD
Susan Jeong, CCC Office of Education

1. Introductions

Chair Andersen called the meeting to order at 1:30 p.m. and self introductions were made around the room.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one requested to speak during the public comment period.

3. RECEIVE and APPROVE the draft Record of Action for the June 25, 2018 Family & Human Services Committee meeting.

The Committee approved the Record of Action for the June 25, 2018 meeting as presented.

AYE: Chair Candace Andersen, Vice Chair John Gioia
Passed

4. RECOMMEND to the Board of Supervisors the appointment of Michelle Hernandez to Consumer Seat of Any Age – Seat 3 on the In-Home Supportive Services Public Authority Advisory Committee to complete the current term ending on March 7, 2022, as recommended by the Committee.

The Committee approved the nomination of Michelle Hernandez to the Consumer Seat of Any Age – Seat 3 on the In-Home Supportive Services Public Authority Advisory Committee to complete the current term ending on March 7, 2022, and directed staff to forward the recommendation to the Board of Supervisors.

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

5. RECOMMEND to the Board of Supervisors the appointment of Carolyn Foudy to the Employment and Human Services Department Representative seat on the Contra Costa Council on Homelessness to complete the unexpired term ending on December 31, 2018 and to a new two-year term ending on December 31, 2020.

The Committee approved the nomination of Carolyn Foudy to the Employment and Human Services Department Representative seat on the Contra Costa Council on Homelessness to complete the unexpired term ending on December 31, 2018 and to a new two-year term ending on December 31, 2020, and directed staff to forward the recommendation to the Board of Supervisors.

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

6. RECOMMEND to the Board of Supervisors the re-appointment of Elizabeth Anne Sutherland, M.D., to the At Large 2 seat to a term ending on June 30, 2021; and the appointment of Jonathan Ciampi to the At Large 1 seat to complete the current term ending on June 30, 2020, on the Alcohol and Other Drugs Advisory Board.

The Committee approved the nominations of Elizabeth Anne Sutherland, M.D., to the At Large 2 seat to a term ending on June 30, 2021; and Jonathan Ciampi to the At Large 1 seat to complete the current term ending on June 30, 2020, on the Alcohol and Other Drugs Advisory Board, and directed staff to forward the recommendation to the Board of Supervisors.

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

7. ACCEPT report on the FY 2016/17 activities and key accomplishments of the Local Planning Council as they relate to membership and funding of local child care and development planning in Contra Costa County.

Susan Jeong presented the report, noting that the report covered the 2017/18 fiscal year. She advised that a needs assessment is completed every five years and the current needs assessment is not quite complete. She highlighted that the current needs assessment will include a facilities survey to help demonstrate in State grant applications the unmet facilities needs in Contra Costa County. She estimated that there is a need for 10,000 more infant/toddler slots and 2,700 more preschool slots.

She noted the upcoming annual forum and the struggle to expend \$134,000 in preschool teacher tuition funding, which can be used to reimburse tuition paid

upfront by preschool teachers.

The Committee accepted the report on the FY 2017/18 activities and key accomplishments of the Local Planning Council as they relate to membership and funding of local child care and development planning in Contra Costa County, and directed staff to forward the report to the Board of Supervisors for their information.

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

8. Accept this report from the Employment and Human Services Department on youth services and the Independent Living Skills Program; and continue to support the Children and Family Services Bureau and its efforts to serve foster youth in the ILSP program.

Kathy Gallagher introduced the staff report. Don Graves presented the staff report, elaborating on the attached slideshow report. He noted that the ILSP program is now 30 years old and receives excellent community support through the network of partners developed over the years. The program raises about \$70,000 annually for youth scholarships. Program alumni return year after year to coach and inspire current program participants.

The Committee accepted the report from the Employment and Human Services Department on youth services and the Independent Living Skills Program; and continue to support the Children and Family Services Bureau and its efforts to serve foster youth in the ILSP program.

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

9. The next meeting is currently scheduled for September 24, 2018.
10. Adjourn

Chair Andersen adjourned the meeting at 11:22 a.m.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

3.

Meeting Date: 07/23/2018
Subject: RECORD OF ACTION FOR THE JUNE 25, 2018 F&HS MEETING
Submitted For: David Twa, County Administrator
Department: County Administrator
Referral No.: N/A
Referral Name: N/A
Presenter: Julie DiMaggio Enea **Contact:** Julie DiMaggio Enea (925)
335-1077

Referral History:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

Referral Update:

Attached is the draft Record of Action for the June 25, 2018 Family & Human Services Committee meeting.

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE the draft Record of Action for the June 25, 2018 Family & Human Services Committee meeting.

Fiscal Impact (if any):

None.

Attachments

DRAFT F&HS Record of Action 6-25-18

Minutes Attachments

No file(s) attached.

DRAFT



FAMILY AND HUMAN SERVICES COMMITTEE

RECORD OF ACTION FOR
June 25, 2018

Supervisor Candace Andersen, Chair
Supervisor John Gioia, Vice Chair

Present: Candace Andersen, Chair
Absent: John Gioia, Vice Chair
Staff Present: Julie DiMaggio Enea, Sr. Deputy County Administrator
Attendees: Brenda Brown
Cindy Molander
Susan Jeong
Judy Waggoner
Kathy Gallagher, EHS Director
Nelly Ige
Denise Clarke
Nathan Johnson, Veterans Services Officer
Ron Lowe
Joe Partansky
Crystal Goirdine
Devorah Levine
Juliana Mondragon

1. Introductions

Chair Andersen called the meeting to order at 10:35 a.m. in Room 108 and announced that Supervisor Gioia would be late to the protracted Public Protection Committee meeting. Self introductions were made around the room. Chair Andersen announced that she would take Items 6 and 7 last to accommodate Supervisor Gioia, who hoped to arrive in time to participate in the discussion of those items.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

None of the attendees asked to speak during the public comment period.

3. RECEIVE and APPROVE the draft Record of Action for the May 30, 2018 Family & Human Services Committee meeting.

Supervisor Andersen approved the Record of Action for the May 30, 2018 meeting as presented.

AYE: Chair Candace Andersen
Other: Vice Chair John Gioia (ABSENT)
Passed

4. RECOMMEND to the Board of Supervisors the appointment of Mujdah Rahim to the At Large 2 seat on the Family and Children's Trust Committee to complete the current term ending on September 30, 2018 and to a new term that will expire on September 30, 2020.

Supervisor Andersen approved the recommendation to appoint Mujdah Rahim to the At Large 2 seat on the Family and Children's Trust Committee to complete the current term ending on September 30, 2018 and to a new term that will expire on September 30, 2020, and directed staff to forward the recommendation to the Board of Supervisors.

AYE: Chair Candace Andersen
Other: Vice Chair John Gioia (ABSENT)
Passed

5. RECOMMEND to the Board of Supervisors the appointment of Blanca Crovetto-Avancena to the Member At-Large 8 seat on the Managed Care Commission, as recommended by the Commission.

Supervisor Andersen approved the recommendation to appoint Blanca Crovetto-Avancena to the Member At-Large 8 seat on the Managed Care Commission to complete the unexpired term ending on August 31, 2019, and directed staff to forward the recommendation to the Board of Supervisors.

AYE: Chair Candace Andersen
Other: Vice Chair John Gioia (ABSENT)
Passed

6. RECEIVE report on the Contra Costa County Individualized Child Care Subsidy Pilot Plan and CONSIDER recommending approval of the Plan to the Board of Supervisors for submission to the California Department of Education.

Susan Jeong presented the staff report. She commented that the duration of the pilot plan is five years and that a post-evaluation would be done. She is hoping that a permanent statewide plan will be established. Upon Board of Supervisors approval, the pilot plan will be submitted for consideration by California Department of Education. With approval, the program could commence as early as October this year.

Several meeting attendees spoke in support of the pilot plan.

Supervisor Andersen approved submission of the plan to the California Department of Education and directed staff to forward the recommendation to the Board of Supervisors.

AYE: Chair Candace Andersen
Other: Vice Chair John Gioia (ABSENT)
Passed

7. ACCEPT the attached report on the Employment and Human Services Department's Innovative Community Partnerships.

Kathy Gallagher introduced the staff recommendation and expressed, on behalf of the Employment and Human Services Department, her continuing commitment and support to this program and also towards rebuilding the elder abuse prevention program.

Devorah Levine presented the staff report and thanked the board of supervisors for its investment in the health and well-being of families, which has avoided other costs. She commented on EHSD's role in adding expertise in areas of whole person care, the social determinants of health, federal policy, and elder abuse prevention. She advised that Innovative Community Partnerships is grant funded for 18 more months and the challenge is to find ways to sustain services beyond that timeframe.

Kathy Gallagher commented that they have access to grant writers and are also able to assist community based organizations to access grant funds for which government agencies are not eligible.

Supervisor Andersen stressed the value of networking among local foundations. Additional discussion pertained to the 2-1-1 resource and referral service.

Joe Partanski commented that the Contra Costa Bar Association also offered resource and referral services.

Supervisor Andersen accepted the report and directed staff to forward the report to the Board of Supervisors for information.

AYE: Chair Candace Andersen
Other: Vice Chair John Gioia (ABSENT)
Passed

8. ENDORSE and SUPPORT the East Bay Stand Down to be held September 13 - 16, 2018 at the Alameda County Fairgrounds in Pleasanton.

Nathan Johnson presented the staff report and recommendation. Ron Lowe advised that the stand down is alternated annually between the Alameda County Fairgrounds and the Contra Costa Delta location. Buses pick up veterans from pick-up points throughout the county. He described the various morale-boosting services provided at the stand down including meals, musical entertainment, volunteer legal counsel, and health care.

Supervisor Andersen expressed her support of the East Bay Stand Down to be held September 13 - 16, 2018 at the Alameda County Fairgrounds in Pleasanton and directed staff to forward a recommendation of support to the Board of Supervisors.

AYE: Chair Candace Andersen
Other: Vice Chair John Gioia (ABSENT)
Passed

9. The next meeting is currently scheduled for July 23, 2018.
10. Adjourn

Chair Andersen adjourned the meeting at 11:30 a.m.

For Additional Information Contact:

Enid Mendoza, Committee Staff
Phone (925) 335-1039, Fax (925) 646-1353
enid.mendoza@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4.

Meeting Date: 07/23/2018

Subject: RECOMMENDATION FOR APPOINTMENT TO THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY ADVISORY BODY

Submitted For: Kathy Gallagher, Employment & Human Services Director

Department: Employment & Human Services

Referral No.:

Referral Name: Appointments to Advisory Bodies

Presenter: Julie Enea, County Administrator's Office

Contact: Beatriz Salgado 925-363-6670

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by the Board of Supervisors sub-committee.

The Board established the In-Home Supportive Services (IHSS) Public Authority Advisory Committee in March 1998. In April 1999, the Board of Supervisors accepted and approved the IHSS Public Authority Implementation Team Findings and Recommendations, including recommendations regarding Advisory Committee membership criteria.

In March 2001, the Board approved amendments to the membership criteria. As amended, the Advisory Committee consists of 11 members: 4 Consumers aged 60 or older, 2 Consumers aged under 60, and one member from each Supervisorial District. Under Board policy, the F&HS would typically review only general membership or "At-Large" seats, and would not review appointments to supervisorial district seats. However, when the Advisory Committee was originally established, the Board of Supervisors directed that the F&HS review and coordinate supervisorial district appointments to ensure that none of the following categories has more than one representative: senior advocate, advocate for younger disabled, representative from the developmental disability community, IHSS individual provider, IHSS family provider, social worker, nurse, community-based organization, home health agency.

Terms of appointment are four years.

Referral Update:

There are currently 8 seats filled in the Advisory Committee, 1 pending appointment, and 2 vacant seats without applicants. These vacant seats include: Consumer 60 or Older – Seats 1 and 2. The current membership is as follows:

Seat Title	Term Expiration Date	Current Incumbent	Incumbent Supervisor District	No. of Meetings Attended Since Appointment Date*	Total No. of Meetings Held Since Appointment*	Total No. of Absences Allowable in Bylaws
Consumer 60 or Older - Seat 1	3/6/2018	VACANT				
Consumer 60 or Older - Seat 2	3/6/2020	VACANT				
Consumer Seat of Any Age - Seat 3	3/6/2018	VACANT				
Consumer Seat of Any Age - Seat 4	3/6/2022	Keegan Duncan	IV	1	1	4
Consumer Under 60 - Seat 1	3/6/2020	Wilson Cheng	I	15	15	4
Consumer Under 60 - Seat 2	3/7/2022	Joe Juarez, Jr.	IV	1	1	4
District I	6/13/2021	Mustafa Alsalihi	I	7	10	4
District II	3/6/2022	John Roe	II	3	4	4
District III	3/6/2020	Sydney Anderson	III	14	15	4
District IV	3/6/2020	Wendell Snyder	IV	10	10	4
District V	6/30/2021	Chantana Vornvilaipan	V	5	8	4

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Michelle Hernandez to Consumer Seat of Any Age – Seat 3 on the In-Home Supportive Services Public Authority Advisory Committee to complete the current term ending on March 7, 2022, as recommended by the Committee.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

IHSS Nomination Memo

Candidate Application_Michelle Hernandez_IHSS

Minutes Attachments

No file(s) attached.

Contra Costa County
IHSS Public Authority



500 Ellinwood Way. • Suite 110 • Pleasant Hill, CA 94523

Date: May 22, 2018

To: Family and Human Services Committee

From: Elizabeth Dondi, Executive Director

Subject: IHSS Public Authority Advisory Committee Recommendation for Appointment
Michelle Hernandez – IHSS Consumer of Any Age – Seat 3

The IHSS Public Authority Advisory Committee is pleased to recommend IHSS recipient Michelle Hernandez for appointment to Seat 3 for IHSS Consumer of Any Age. As an IHSS consumer, Ms. Hernandez is knowledgeable about and interested in improving the IHSS Program. Ms. Hernandez is a representative for Contra Costa on the Metropolitan Transportation Commission. She also services as a Board Member for Easy Does It an agency that provides emergency attendant services to the disable population in Berkeley.

Ms. Hernandez lives in Concord. One other IHSS consumer member lives in El Cerrito; one resides in Pleasant Hill and the third lives in Pittsburg. There are currently three vacant consumer seats.

If appointed, Ms. Hernandez term would expire in March 2022. Her application is attached. Ms. Hernandez was the only applicant for this seat.

Thank you for your consideration in this matter.



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

WSS Public Authority Advisory Committee

Consumer Any Age Seat 3

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Hernandez, Dr. Michelle Rene

(Last Name)

(First Name)

(Middle Name)

2. Address:

(No.)

(Street)

(Apt.)

(City)

(State)

(Zip Code)

3. Phones:

(Home No.)

(Work No.)

(Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

PhD

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Alliant University	Clinical Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	152		PhD	2011
B) John F Kennedy University	Counseling Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	92		MA	2002
C) CSU Hayward	Criminal Justice	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	120		BS	1998
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
UC Berkeley	Loss and Grief	30	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>2014</div> <div>Current</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>3</div> <div>8</div> <p>Hrs. per week <div>5</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Contra Costa Representative</div> <p>Employer's Name and Address <div>Metropolitan Transportation Commission 375 Beale St San Francisco, CA</div> </p> </p>	<p>Duties Performed <div>Public Policy Advisory Council: Appointed Position Monthly Meetings Oversee transportation planning, financing and coordinating agency for the nine-county San Francisco Bay Area.</div> </p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>2013</div> <div>Current</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>4</div> <div>6</div> <p>Hrs. per week <div>10</div> . Volunteer <input checked="" type="checkbox"/></p> </p></p>	<p>Title <div>Board of Directors</div> <p>Employer's Name and Address <div>Easy Does It 3017 Telegraph Ave #210 Berkeley, CA 94705</div> </p> </p>	<p>Duties Performed <div>Elected Position Assess budget, complete audits, apply for grants, continue our mission of providing emergency attendant services to the disabled population in Berkeley.</div> </p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>2012</div> <div>2013</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>1</div> <div>0</div> <p>Hrs. per week <div>20</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Outreach Coordinator</div> <p>Employer's Name and Address <div>Psychological Services Center 1440 Broadway #610 Oakland, CA 94612</div> </p> </p>	<p>Duties Performed <div>Promote awareness of mental health issues in Alameda County. Worked directly with the community to educate people regarding the importance of mental health within the elderly, disabled, and unrepresented minority groups.</div> </p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div></div> <div></div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div></div> <div></div> <p>Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div></div> <p>Employer's Name and Address <div></div> </p> </p>	<p>Duties Performed <div></div> </p>

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-in ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Susan Rotchy

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☒

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:



Date:

3/13/18

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

5.

Meeting Date: 07/23/2018
Subject: NOMINATION TO THE COUNCIL ON HOMELESSNESS EHSD SEAT
Submitted For: Anna Roth, Health Services Director
Department: Health Services
Referral No.:
Referral Name: Appointments to Advisory Bodies
Presenter: Julie Enea, County Administrator's Office **Contact:** Jaime Jenett (925) 608-6700

Referral History:

On December 13, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by the Board of Supervisors committee.

The Council on Homelessness provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness, to educate the community on homeless issues, and advocates on federal, state and local policy issues affecting people who are homeless or at-risk of homelessness.

The Council on Homelessness consists of 17 seats representing homeless or formerly homeless persons, community members, educational/vocational services, health care, housing providers, law enforcement, local government, the faith community, and homeless service providers including the Veterans Administration. Each seat has a two-year term expiring in alternating years on December 31.

Referral Update:

There are currently sixteen seats filled on the Council and one pending appointment. The current membership is as follows:

Seat Title	Term Expiration Date	Current Incumbent	Incumbent Supervisor District	No. of Meetings Attended Since Appointment Date	Total No. of Meetings Held Since Appointment	Total No. of Absences Allowable* in Bylaws
Affordable Housing Director	12/31/20	Dan Sawislak	N/A	3	4	2
Behavioral Health Representative	12/31/20	Miguel Hidalgo-Barnes	N/A	4	4	2
City Government Seat	12/31/20	Teri House	N/A	3	4	2
CoC/EST Program Grantee	12/31/18	John Eckstrom	II	12	13	2
Community Member Seat	12/31/18	Cecelia McCloy	II	12	13	2
Consumer/ Consumer Advocate	12/31/20	Candace Collier	N/A	4	4	2

Educational and Vocational Services Representative	12/31/20	Alejandra Chamberlain	N/A	13	16	2
Emergency Solutions Grants Representative	12/31/20	Gabriel Lemus	N/A	4	4	2
Employment and Human Services	12/31/18	VACANT				2
Faith Community Representative	12/31/18	Doug Leich	II	12	13	2
Health Care Representative	12/31/18	John Barclay	IV	11	13	2
Homeless Service Provider	12/31/20	Deanne Pearn	N/A	4	47	2
Public Housing Authority	12/31/18	Joseph Villarreal	IV	7	13	2
Public Safety Representative #1	12/31/20	Manjit Sappal	N/A	3	4	2
Public Safety Representative #2	12/31/19	Bradley Lindblom	N/A	4	4	2
Reentry Services Representative	12/31/19	Patrice Guillory	N/A	3	4	2
Veterans Services Representative	12/31/20	Tracy Pullar	N/A	2	4	2

* Per 12-month period

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Carolyn Foudy to the Employment and Human Services Department Representative seat on the Contra Costa Council on Homelessness to complete the unexpired term ending on December 31, 2018 and to a new two-year term ending on December 31, 2020.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

HSD Memo

Candidate Application Carolyn Foudy CC Council on Homelessness

Minutes Attachments

No file(s) attached.



Date: July 2, 2018
To: Family and Human Services Committee
Supervisor John Gioia, District I, Chair
Supervisor Candace Anderson, District II, Co-Chair
From: Lavonna Martin, Director, Health, Housing and Homeless Services Division
CC: Anna Roth, RN, MS, MPH Health Services Director
Subject: Council on Homelessness EHSD Seat Membership Recommendation

The Director of Health, Housing and Homeless Services, Lavonna Martin, respectfully requests that the Family and Human Services Committee accepts the recommendation to appoint Carolyn Foudy for the open Employment and Human Services Division representative seat on the Contra Costa Council on Homelessness (aka the Homelessness Advisory Board).

PURPOSE OF COUNCIL ON HOMELESSNESS

The Contra Costa Continuum of Care is governed by the Contra Costa Council on Homelessness (hereinafter referred to as the Council). The Council is appointed by the Contra Costa County Board of Supervisors to assist and provide guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County.

The Contra Costa Council on Homelessness provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness, educate the community on homeless issues, and advocate on federal, state and local policy issues affecting people who are homeless or at-risk of homelessness.

Governance

The Council on Homelessness is appointed by the Board of Supervisors and consists of 17 seats representing homeless or formerly homeless persons, community members, educational/vocational services, health care, housing providers, law enforcement, local government, the faith community, and homeless service providers including the Veterans Administration. All Council members reside in or are employed in Contra Costa County, demonstrate a professional interest in or personal commitment to addressing and alleviating the impact of homelessness, and be able to contribute unique expertise, opinions and viewpoints on homeless issues. Candidates will serve two-year terms.

SUMMARY OF RECRUITMENT EFFORTS/NOMINEES FOR MEMBERSHIP

The Council on Homelessness continues to make every effort to fill its vacant seats. These efforts include sending a targeted email solicitation via the Continuum of Care mailing list (800+ contacts that include each Supervisor's office), announcing vacancies at public Council on Homelessness meetings and posting information about the vacancies and application materials on the Council on Homelessness website.



The Employment and Human Services Division Seat is designed to facilitate better communication, planning and cooperation between the Contra Costa Employment and Human Services Division and the homeless Continuum of Care and is intended to be filled by an EHSD employee.

A nominating committee consisting of three seated Council on Homelessness members reviewed applications for the seat and considered input from the Director of Employment and Human Services regarding which of the applicants might be best positioned to accomplish the desired goals of the seat.

Following a close review of applications, on June 7, 2018, the Council on Homelessness voted to recommend appointing the following nominee:

Employment and Human Services (EHSD) Representative

Carolyn Foudy

Division Manager of General Assistance and SSI Advocacy for the Aging and Adult

Contra Costa Employment and Human Services

Martinez, CA

The candidate has expressed a sincere interest in serving on the Council and are dedicated to fulfilling the mission and goals as outlines in the Council on Homelessness by-laws.

Based on the above information, the Director of Health, Housing and Homeless Services Division, on behalf of the Council on Homelessness respectfully recommends that the FHS Committee appoint the above listed person to the Council on Homelessness.



Application Form

Profile

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Employment and Human Services
Department

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I am currently the Division Manager of General Assistance and SSI Advocacy for the Aging and Adult Bureau for EHSD. I am facilitating the current Housing Disability Advocacy Program, HDAP in coordination with Health Services, H3 and Contra Costa Interfaith Housing. In our work with General Assistance, we work with many homeless individuals and try to provide various resources for these individuals. Being a member of this advisory would benefit me professionally to learn more about the community I serve.

This application is used for all boards and commissions

Carolyn

First Name

Foudy

Last Name

Middle Initial


Email Address


Home Address

Suite or Apt

Benicia

City

CA

State

94510

Postal Code


Primary Phone

Contra Costa County

Employer

Division Manager

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

College

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Cal State Monterey Bay

Name of College Attended

Behaviorial Science

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☒ Yes ☐ No

BS

Degree Type

06/1997

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

02/1999-present

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Division Manager

Position Title

Employer's Name and Address

Contra Costa County Employment and Human Services 40 Douglas Martinez

Duties Performed

Manage GA, SSI Advocacy, CAPI staff and policy.

2nd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

☐ Yes ☐ No

Position Title

Employer's Name and Address

Duties Performed

3rd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

☐ Yes ☐ No

Position Title

Employer's Name and Address

Duties Performed

Upload a Resume

Final Questions

How did you learn about this vacancy?

☒ Other

my employer

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

I am an employee for EHSD



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

6.

Meeting Date: 07/23/2018
Subject: NOMINATION TO THE ALCOHOL AND OTHER DRUGS
ADVISORY BOARD
Submitted For: Anna Roth, Health Services Director
Department: Health Services
Referral No.:
Referral Name: Appointment to Advisory Bodies
Presenter: Fatima Matal Sol **Contact:** Fatima Matal Sol

Referral History:

On December 6, 2011, the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisor's committee.

Referral Update:

The Chair of the Alcohol and Other Drugs Advisory Body has submitted two recommendations appointments to be considered by the Family and Human Services Committee. Please see the attached memos.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the re-appointment of Elizabeth Anne Sutherland, M.D., to the At Large 2 seat to a term ending on June 30, 2021; and the appointment of Jonathan Ciampi to the At Large 1 seat to complete the current term ending on June 30, 2020, on the Alcohol and Other Drugs Advisory Board.

Fiscal Impact (if any):

There is no fiscal impact.

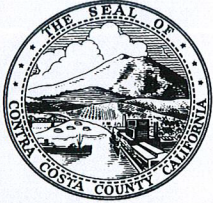
Attachments

HSD Transmittal Letter and Candidate Application Jonathan Ciampi AODAB

HSD Transmittal Letter and Candidate Application Anne Sutherland AODAB

Minutes Attachments

No file(s) attached.



Contra Costa County Alcohol and Other Drugs Advisory Board
1220 Morello Avenue, Suite 101
Martinez, CA 94553
(925) 335-3307; fax (925) 335-3318

"The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems. Resultant findings and recommendations are forwarded to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve."

Date: July 2, 2018
To: Family and Human Services Committee, Contra Costa Board of Supervisors
Susan Smith, County Administrator's Office

From: Fatima Matal Sol, Staff contact for the Alcohol and Other Drugs Advisory Board

RE: Alcohol and Other Drugs Advisory Board – At Large Appointment

District 1

Talia Moore E.D.
Courtney Cummings
Antwon Clourd

District 2

Sienna Cowing
Guita Bahramipour
Catherine Taughinbaugh

District 3

Cynthia Chavez
Anthony Segovia
Michael Collins

District 4

Victor Lecha
Victor Ortiz
Tom Aswad

District 5

Sunita Frey
Vacant
Vacant

At- Large Member

Vacant
Anne Sutherland M.D.
Vacant

The Alcohol and Other Drugs Advisory Board (AODAB), in its continued efforts to recommend board members that are able to articulate the Board's mission as well as represent the diverse community in our county, hereby makes the following recommendation for appointment to the AODAB.

NOMINEE	SEAT	TERM EXPIRATION
Jonathan Ciampi	Member-at-Large A	Seat Term expire
[REDACTED]		6/30/2021
San Ramon, CA, 94583		Three years

Our other at-large AODAB members reside:

Member-at-Large B Danville

There were no other applications received for open AODAB member at large seats at this time.

Jonathan's application is attached.

The Alcohol and Other Drugs Advisory Board's Executive Committee supports this recommendation with a unanimous vote at the May 14, 2018 meeting. Should you have any questions, please contact me at:

Phone: 925-335-3307

Email: Fatima.MatalSol@hsd.cccounty.us

Thank you in advance for your kind consideration in this matter.

CCCAODS will provide reasonable accommodations for persons with disabilities planning to attend the meetings who should contact staff at least 24 hours before the meeting at (925) 335-3307.

The Contra Costa County Alcohol and Other Drugs Advisory Board welcomes and encourages public participation at each meeting. Public comments on the agenda or any item of interest within the jurisdiction of the Contra Costa County Alcohol and Other Drugs Advisory Board are restricted to a maximum of three minutes per speaker. Topics not posted on the agenda may be addressed by the general public, however, California Law prohibits a Board or Commission from taking action on matters which are not on the agenda, unless in specific instances as stated under the Brown Act. Any person wishing to address this Board on matters not posted on the agenda should bring their request to the attention of the Chair, Vice Chair or Staff of the Board. Thank you. For more information, contact Fatima Matal Sol (925) 335-3307.



Contra
Costa
County

RECEIVED

APR 19 2018

CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

AOD Advisory Board

At Large

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Ciampi, Jonathan Stuart

(Last Name)

(First Name)

(Middle Name)

2. **Address:** [REDACTED] San Ramon, CA 94583

(No.)

(Street)

(Apt.)

(City)

(State)

(Zip Code)

3. **Phones:** [REDACTED]

(Home No.)

(Work No.)

(Cell No.)

4. **Email Address:** [REDACTED]

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

BA

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes No <input type="checkbox"/> <input type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) University of the Pacific	Business Administration	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	8		BA	May 1995
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>3/2015</div> <div>present</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>3</div> <div>1</div> </p> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>CEO</div> </p> <p>Employer's Name and Address Bright Heart Health, Inc. 2603 Camino Ramon, Suite 200 San Ramon, CA 94583 </p>	<p>Duties Performed Governance Admissions Compliance Community Support/Partnership Clinical Programming Quality Assurance </p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>2/2011</div> <div>10/2014</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>3</div> <div>8</div> </p> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Chief Marketing Officer</div> </p> <p>Employer's Name and Address CRC Health 20400 Stevens Creek Blvd Suite 600 Cupertino, CA 95014 </p>	<p>Duties Performed Marketing Outreach Admissions Business Development Corporate Development Strategic Accounts </p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>10/2009</div> <div>1/2011</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>1</div> <div>10</div> </p> <p>Hrs. per week <div>20</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Founder</div> </p> <p>Employer's Name and Address Preptel Corporation 4115 Blackhawk Plaza Circle, Suite 100 Danville, CA 94506 </p>	<p>Duties Performed Governance Raising Capital HR Software Development </p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>10/2001</div> <div>9/2009</div> </p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>7</div> <div>11</div> </p> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Chief Marketing Office</div> </p> <p>Employer's Name and Address 1808 Shoreline Blvd Mountain View, CA 94043 </p>	<p>Duties Performed Marketing Product Management Business Development </p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Dose of Awareness

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

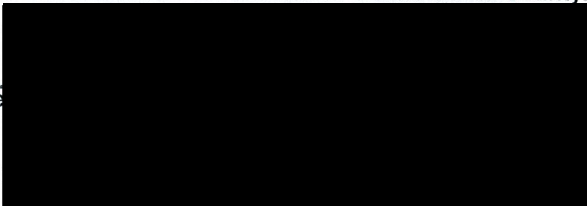
If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☐ Yes ☒

If Yes, please identify the nature of the relationship: Spoke to H&SS to BAART Antioch

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name



Date: April 9, 2018

Important Information

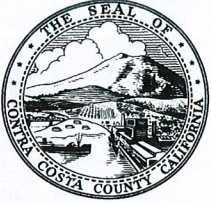
1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra Costa County Alcohol and Other Drugs Advisory Board
1220 Morello Avenue, Suite 101
Martinez, CA 94553
(925) 335-3307; fax (925) 335-3318

"The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems. Resultant findings and recommendations are forwarded to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve."

Date: July 2, 2018
To: Family and Human Services Committee, Contra Costa Board of Supervisors
Susan Smith, County Administrator's Office
From: Fatima Matal Sol, Staff contact for the Alcohol and Other Drugs Advisory Board

District 1
Talia Moore E.D.
Courtney Cummings
Antwon Cloird

District 2
Sienna Cowing
Guita Bahramipour
Catherine Taughinbaugh

District 3
Cynthia Chavez
Anthony Segovia
Michael Collins

District 4
Victor Lecha
Victor Ortiz
Tom Aswad

District 5
Sunita Frey
Vacant
Vacant

At- Large Member
Vacant
Anne Sutherland M.D.
Vacant

RE: Alcohol and Other Drugs Advisory Board – At Large Appointment

The Alcohol and Other Drugs Advisory Board (AODAB), in its continued efforts to recommend board members that are able to articulate the Board's mission as well as represent the diverse community in our county, hereby makes the following appointment recommendation for reappointment to the AODAB.

NOMINEE	SEAT	TERM EXPIRATION
Elizabeth Anne Sutherland M.D.	Member-at-Large B	Seat Term expire
[REDACTED]		6/30/2021
Danville, CA, 94526		Three years

There were no other applications received for open AODAB member at large seats at this time.

Elizabeth Anne Sutherland M.D.'s original application and email documentation requesting reappointment is attached.

Should you have any questions, please contact me at:

Phone: 925-335-3307
Email: Fatima.MatalSol@hsd.cccounty.us

Thank you in advance for your kind consideration in this matter.

CCCAODS will provide reasonable accommodations for persons with disabilities planning to attend the meetings who should contact staff at least 24 hours before the meeting at (925) 335-3307.

The Contra Costa County Alcohol and Other Drugs Advisory Board welcomes and encourages public participation at each meeting. Public comments on the agenda or any item of interest within the jurisdiction of the Contra Costa County Alcohol and Other Drugs Advisory Board are restricted to a maximum of three minutes per speaker. Topics not posted on the agenda may be addressed by the general public, however, California Law prohibits a Board or Commission from taking action on matters which are not on the agenda, unless in specific instances as stated under the Brown Act. Any person wishing to address this Board on matters not posted on the agenda should bring their request to the attention of the Chair, Vice Chair or Staff of the Board. Thank you. For more information, contact Fatima Matal Sol (925) 335-3307.



Contra
Costa
County

RECEIVED

AUG 2 2015

For Office Use Only
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

Print Form

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1282
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Alcohol and other Drugs

At-large

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Sutherland MD Elizabeth Anne
(Last Name) (First Name) (Middle Name)

2. Address: [Redacted] Danville CA 94526
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [Redacted]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved: Medical school / residency / Masters Deg

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) UC Davis	Anesthesiology	Yes No <input checked="" type="checkbox"/>		12	See below	8/15
B) UC San Diego	Medicine	Yes No <input checked="" type="checkbox"/>		16	MD	
C) Stanford	Human Biology	Yes No <input checked="" type="checkbox"/>		16	AB	
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/>			
*						

* Board certified in Anesthesiology and Urgent Care

THIS FORM IS A PUBLIC DOCUMENT

* Masters degree from Tulane School of Public Health & Health Systems Management

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 6/1/15 present Total: Yrs. Mos. 3 Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title staff physician Employer's Name and Address US Healthworks 1717 main ST Milpitas, CA 95035</p>	<p>Duties Performed direct patient care</p>
<p>B) Dates (Month, Day, Year) From To 3/6/15 present Total: Yrs. Mos. 6 Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title staff physician Employer's Name and Address Trinity Urgent Care 10200 Trinity Parkway #202 Stockton, CA 95219</p>	<p>Duties Performed direct patient care</p>
<p>C) Dates (Month, Day, Year) From To 4/2015 8/2015 Total: Yrs. Mos. 4 Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title staff physician Employer's Name and Address FastMed Urgent Care 890 W. Elliot Rd #103 Gilbert, AZ 85233</p>	<p>Duties Performed direct patient care</p>
<p>D) Dates (Month, Day, Year) From To 9/2009 4/2015 Total: Yrs. Mos. 6 Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title staff physician Employer's Name and Address Advanced Urgent Care dba FastMed Urgent Care</p>	<p>Duties Performed direct patient care</p>

Rotacare Women's
 Mobile Clinic Jan-March
 volunteer 2015
 4hrs/week

Salvation Army
 3950 clayton
 Concord, CA

direct patient
 care

THIS FORM IS A PUBLIC DOCUMENT

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☒ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: [REDACTED]

Date: 8-17-2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §8250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT

CURRICULUM VITAE
for
ELIZABETH ANNE (HETHERINGTON) SUTHERLAND, MD

PERSONAL INFORMATION

Home Address:

[REDACTED]
Danville, CA 94526
[REDACTED]

E-mail:

[REDACTED]

EDUCATION

- 09/1970 - 06/1974 **Stanford University**
Office of Student Affairs, Room M-105
Stanford, CA 94305-5121
A. B. - Human Biology
- 09/1974 - 06/1978 **University of California at San Diego School of Medicine**
9500 Gilman Drive - Mail Code 0606
La Jolla, CA 92093-0606
M.D. degree
- 07/1978 - 06/1979 **University of California at Davis Medical Center**
4860 Y Street #2320
Sacramento, CA 95817
Internship - Family Practice
- 07/1979 - 06/1981 **University of California at Davis Medical Center**
4150 V Street #1200.
Sacramento, CA 95817
Residency - Anesthesiology
- 10/1996 - 05/1998 **Tulane University Medical Center**
Department of Health Systems Management
1440 Canal Street #1929
New Orleans, LA 70112
Master of Medical Management

ELIZABETH ANNE SUTHERLAND, MD

WORK EXPERIENCE

06/2015 - present	Occupational and Urgent Care locum tenens US Healthworks 1717 Main Street Milpitas, CA 95035
03/2015 - present	Urgent Care Practice Trinity Urgent Care 10200 Trinity Parkway # 202 Stockton, CA 95219
01/2015 - 04/2015	Rotacare Mobile Clinic physician volunteer Concord, CA
04/2014 - 08/2014	Urgent Care Practice FastMed Urgent Care 890 West Elliot Road #103 Gilbert, AZ 85233
11/2009 - 04/2014	Urgent Care Practice Advanced Urgent Care (now dba FastMed Urgent Care) 5201 N. 19 th Avenue Phoenix, AZ 85015
05/2006 - 08/2009	Urgent Care Practice and Site Director NextCare Urgent Care 2550 N. Thunderbird Circle #303 Mesa, AZ 85215
06/2004 - 05/2006 surgical suites	on disability to get migraines under control; had been triggered by conditions in
10/2003 - 06/2004	Independent Anesthesia Practice at Banner Bay Area Heart Hospital, Union Hills Surgicenter, and Physicians Surgicenter of Tempe
07/2000 - 10/2003	Full-time Anesthesia Practice, Partner and Shareholder Valley Anesthesiology Consultants 2901 N. Central Ave., 5 th floor Phoenix, AZ 85012-2725 (602) 262-8901
04/1987 - 07/2000	Full-time Anesthesia Practice, Partner and Shareholder Medical Anesthesia Consultants M.G., Inc. 1600 Riviera Ave. Suite 420 Walnut Creek, CA 94596 (925)975-3353

ELIZABETH ANNE SUTHERLAND, MD

ACADEMIC AND PROFESSIONAL APPOINTMENTS

06/2006 - 08/2009	Preceptor for Midwestern University PA students
02/1997 - 02/1999	Associate Medical Director for Surgery John Muir Health Network Walnut Creek, CA 94598
12/1995 - 12/1996	Chairman, Department of Anesthesiology John Muir Medical Center Walnut Creek, CA 94598
01/1993 - 01/1995	Vice-Chair and Quality Assurance Chairman Department of Anesthesiology John Muir Medical Center Walnut Creek, CA 94598
01/1993 - 01/1995	Scheduling Coordinator Department of Anesthesiology John Muir Medical Center Walnut Creek, CA 94598
1994 - 1999	Chairman, Clinical Risk Management Committee John Muir Medical Center Walnut Creek, CA 94598
1987 - 1988 & 1995 - 1997	Member of the Board Medical Anesthesia Consultants M.G., Inc. (formerly Anesthesiology Consultants of Contra Costa M.G., Inc.) Walnut Creek, CA 94598
1993 - 1996 & 2000	Anesthesia Representative Patient Advisory Committee John Muir Medical Center Walnut Creek, CA 94598
1995 - 2000	Medical Advisory Committee United Healthcare San Francisco, CA
1990 - 1991	Medical Director Walnut Creek Ambulatory Surgery Center Walnut Creek, CA 94598

ELIZABETH ANNE SUTHERLAND, MD

ACADEMIC AND PROFESSIONAL APPOINTMENTS (continued)

1884 - 1987	Director of Anesthesia Los Medanos Community Hospital Pittsburg, CA 94565
07/1981 - 09/1983	Assistant Clinical Professor and Director, Post-Anesthesia Care Unit University of California at Davis Medical Center Sacramento, CA 95817

ACCREDITATION

09/30/1983	Diplomate, American Board of Anesthesiology
06/2015	Board-certified in Urgent Care Medicine
current	Board-eligible, Occupational and Environmental Medicine
03/10/2000 - present	Arizona Medical License # 28165
08/07/2014	California Medical License # G40463
05/21/2014	FMCSA accreditation NRCME # 7675055042
kept current	ACLS and BLS certified

PROFESSIONAL MEMBERSHIPS

American College of Occupational Preventive Medicine
American College of Physician Executives
Urgent Care Association of America

PUBLICATIONS

Phillips, Hetherington (maiden name), Dement: "Content Analysis of Aggressive Interactions in Dreams," Sleep Research (2) (abstract), 1972.

Hetherington, Rosenblatt: "Ketamine and Paralysis Agitans," Anesthesiology 52 (6):572, 1982.

Rosenblatt, Hetherington, "Failure of Transcutaneous Electrical Stimulation to Alleviate Experimental Tourniquet Pain," Anesthesia and Analgesia 60 (10):720-722.

NONPROFESSIONAL INTERESTS

Fluent in Spanish, computer literate, Reading Buddy program through Oasis Volunteers,
Odyssey of the Mind coach (a national competition in creative problem-solving for children), skiing, music.

ELIZABETH ANNE SUTHERLAND, MD



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

7.

Meeting Date: 07/23/2018
Subject: Local Child Care & Development Planning Council Activities Update
Submitted For: Kathy Gallagher, Employment & Human Services Director
Department: Employment & Human Services
Referral No.: #81
Referral Name: Local Child Care & Development Planning - Council Activities
Presenter: Susan Jeong **Contact:** Susan Jeong (925) 942-3413

Referral History:

The Board of Supervisors referred updates on the activities of the Local Planning and Advisory Council for Early Care and Education (LPC) (formerly known as the Local Planning Council for Child Care and Development) to the Family and Human Services Committee (F&HS) on January 17, 2006.

The last report was provided to the Family and Human Services Committee on June 13, 2016.

Referral Update:

Please see the attached report for an update on the FY 2017/18 activities and key accomplishments of the Local Planning Council as they relate to membership and funding of local child care and development planning in Contra Costa County.

Recommendation(s)/Next Step(s):

ACCEPT report on the FY 2016/17 activities and key accomplishments of the Local Planning Council as they relate to membership and funding of local child care and development planning in Contra Costa County.

Fiscal Impact (if any):

No fiscal impact.

Attachments

FY 2016/17 Local Planning Council for Early Child Care and Education Report

Minutes Attachments

No file(s) attached.

MEMORANDUM

DATE: July 23, 2018

TO: Supervisor Candace Andersen, District II, Vice Chair Supervisor
John Gioia, District I, Chair

FROM: Susan K. Jeong, LPC Coordinator/Manager, Educational Services

SUBJECT: Local Planning and Advisory Council for Early Care and Education (LPC) **Council Activities-Referral #81**

CC: Karen Sakata, Contra Costa County Superintendent of Schools
Lynn Mackey, Deputy Superintendent of Schools
LPC Chair and Vice Chairs

RECOMMENDATION(S):

1) **ACCEPT** the activities report and key accomplishments during fiscal year 2016-2017 for the LPC as they relate to Education Code - *Section 8499.3 – 8499.7*.

REASON/S FOR RECOMMENDATION:

Projects and activities of the Contra Costa LPC align with legislative intent for Local Planning Councils to *serve as a forum to address the child care needs of all families and all child care programs, both subsidized and non-subsidized in Contra Costa County* (Ed code Sections 8499.3 and 8499.5).

BACKGROUND:

The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three year term.

On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats. On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

I. SUMMARY OF ACTIVITIES

- a. **New LPC Coordinator.** A new LPC Coordinator was hired in January 2018.
- b. **Hosted the 14th Annual Young Children's Issues Forum – *Speak Out for Children: Educate and Advocate* on Saturday, March 17, 2018.** Over 150 teachers, school administrators, college faculty, community advocates, local government officials, parents, business leaders, and state legislators attended the Forum held at the Pleasant Hill Community Center, in Pleasant Hill, CA. This event continues to be a catalyst to ongoing and active community engagement and advocacy in the early care and education community.
- c. **Initiated the 2017 - 2020 Countywide Child Care Needs Assessment and Child Care Facility Development Study for Contra Costa County.**
The LPC is currently coordinating their 2017 Needs Assessment and Child Care Facility Study. The child care needs assessment is conducted every five years and aims to determine the child care needs as mandated by California Education Code for all LPCs across the State. Based on recommendations made by the LPC's Ad Hoc Child Care Facilities Committee the LPC commissioned a comprehensive countywide needs assessment study for child care for children ages 0 to 12 that includes current conditions of existing facilities, interest in expansion from current providers, potential financing models, and roles for various stakeholders.
The Study is expected for public release in September/October 2018. Early data shared at the First 5 Contra Costa Coffee & Kids event held in May 2018 indicated a shortage of child care for children in Contra Costa. There is a shortage of nearly 10,000 infant/toddler spaces and 2,700 spaces for preschool-aged children.
- d. **Coordinated and Facilitated Quarterly State Funded Program Administrators Network (SFPAN) meetings held at the CCCOE and facilitated by the LPC Coordinator.** The State Funded Administrators Network (SFPAN) convenes 14 agencies that contract with the California Department of Education to provide General Child Care Services for children ages 0-12 years and State Preschool services for high need families and children throughout Contra Costa. The SFPAN includes the county's Head Start and Early Head Start providers and the CalWORKs child care voucher program known as the Alternative Payment Program which includes stage 1, stage 2 and stage 3 families.
- e. **Coordinated planning for the Contra Costa County Child Care Subsidy Pilot Plan.** In October 2017, Governor Brown approved AB 435, authorizing an individualized child care subsidy plan for the County of Contra Costa. Authored by Assemblymember Tony Thurmond, the legislation allows Contra Costa County to develop and implement a plan through January 1, 2023. Upon approval of the Contra Costa County Plan (to be sent to the California State Department of Education in July 2018) by the state, the planning for implementation will begin. To date nine state-funded contractors have signed on to participate in the Pilot.
- f. **Support and Fiscal Consultation/Coaching Services for Administrators of State Funded Programs** - Title 5 contractors with the California Department of Education, Early Education and Support Division (CDE-EESD) continue to struggle to fully earn their contract allocation due to low state reimbursement rates, unrealistic family income eligibility guidelines and staff turn-over. Providers cannot cover their operational costs, and therefore, are unable to utilize their full allocation of state

and federal child care and child development funds. Over the past four years, the amount of unearned state child care and development funds in Contra Costa County has steadily increased. The LPC also gathered local data from state-funded program administrators that indicated a need for additional training, coaching and technical assistance (TA) for Program Administrators and Directors.

During 2016 – 2017, the LPC decided to allocate AB 212 funds to “pilot” consultations services to administrators with the goal of improving efficient contract management for full earning of allocation. Over the past two years, three Title 5 programs experienced changes in administration and leadership which impacted the stability of the programs greatly. Other local challenges among Title 5 contractors include: lack of available child care facilities and low enrollment.

g. **LPC Coordinator is CCCOE’s administrator for the California State Preschool Program QRIS Block Grant and Infant and Toddler QRIS Block Grant contracts for Contra Costa County.**

The LPC is actively involved in the local planning, coordination and implementation of quality improvement services, professional development and growth activities and incentives, and countywide efforts to increase public awareness of “quality indicators” through the *Contra Costa Quality Matters* program.

II. ACCOMPLISHMENTS

Nurture and Retain a Qualified Early Care and Education Workforce

As in previous years, the LPC has offered multiple professional growth and development services and incentives in Contra Costa County. The LPC was approved by the California Department of Education (CDE) in 2017 -2018 to support teaching staff by providing stipends for participation at various levels and through multiple commitments to participation paid with AB 212 funds. Total stipends issued from AB 212 of \$91,200.00 were paid to 84 AB 212 eligible staff. The LPC chose to implement the following activities under the sponsorship of AB 212 funding:

- **Professional Development Program (PDP) Services and Incentives:** During fiscal year (FY) 2017-2018, the Contra Costa LPC continued the partnership with First 5 Contra Costa for Professional Development Program funding. During the application period, 123 applications were received from AB 212 educators. After completing approved PDP activities, a total of 84 AB 212 staff received incentives in one or more components or incentive categories, including 12 participants who exceeded the maximum number of college units approved in PDP, but were able to be awarded additionally through remaining AB 212 funds.
- **Foreign Transcript Evaluation Services continued to be funded and provided through AB 212 allocations and were offered in PDP –** Assistance was provided by AB 212 staff to one (1) PDP participant who was not funded for a stipend through AB 212 but who required the staff assistance to meet PDP program requirements and to meet agreements in the MOU with partners in the 2017-2018. Education completed from higher education institutions from outside the United States supports PDP participants with applying for or advancing on the Child Development Permit or degree completion. Contracted services with Educational Records and Evaluation Services has been provided by the LPC for over ten years.
- **Additional AB 212 Support Services:** 112 applications were received from AB 212 educators for participation in the Professional Development Program by advisors at each of the three colleges in

the Contra Costa Community College District or by AB 212 Staff. The college advisors provided Information Sessions, education advising towards degrees, regular individual advising sessions, and documentation acceptance from July 2016 through January 2017. AB 212 staff continued to provide the same services at state-funded employment sites, through advising appointments, Child Development Permit application processing and related professional growth advising sessions, and training, as needed, for understanding of renewal requirements for the Child Development Permit and for successful participation in PDP. PDP stipend details follow in Table 1 - the number of participants completing each type of professional development and the stipend amounts by category is represented in the next page.

- Permit Applications:** AB 212 staff continued to assist early childhood educators to apply for new, renewal and upgrade Child Development Permit applications. A total of 101 permit applications were processed to date with 19 from AB 212 Professional Development Program (PDP) participants who submitted Permit applications. In the past several years, AB 212 staff have seen an increase in online renewals by Contra Costa County early childhood professionals. There seems to be a better understanding of the process for online renewals and many have become more aware of the services which can be provided online. Recent history has shown that fewer individuals are needing assistance with accessing their Permit information online and may contact AB 212 staff for guidance in making payment, submitting the application for renewal, or editing personal information due to marital status, address changes, or incorrect information. Professional Growth Advising and the development of awareness of that may have also increased this online engagement with the Commission on Teacher Credentialing (CTC).

**2017-2018 Professional Development Program (PDP) Incentive
Summary - Table 1**

Stipend Type and amount	Number per Stipend Type	Total per Stipend Type
Course Completion Stipend = \$600 for 6 units completed	80	\$48,000
Professional Training Hours = \$150 (for completion of 12 or more hours	2	\$ 300
Coursework Bonus for completing additional units after first 6 units. \$100 per unit with MAX \$1200	56	\$23,900
Reflective Practice Seminar = \$300 required concurrent enrollment in one three-unit course.	28	\$8,400
Education Milestone M1 - completion of 24 ECE/CD and 16 GE for Teacher Permit = \$300, M2 - completion of AA/AS degree = \$300 M3 -completion of BA/BS =\$300	10 M1 = 7 M2 = 3 M3 = 0	M1 = \$2,100 M2 = \$ 900 M3 =\$0
Lost Wages - Completion of lab or community-based supervised field experience which required absence from employment, based on hours completed MAXIMUM \$1250	2	\$2,500
Additional Course Completion Stipend for exceeding the 12 units max in PDP	10	\$5,100.00
Total stipend types paid to 79 approved and eligible participants	188	\$91,200

Permit Applications Processed During 2016 - 2017 for State-Funded Programs

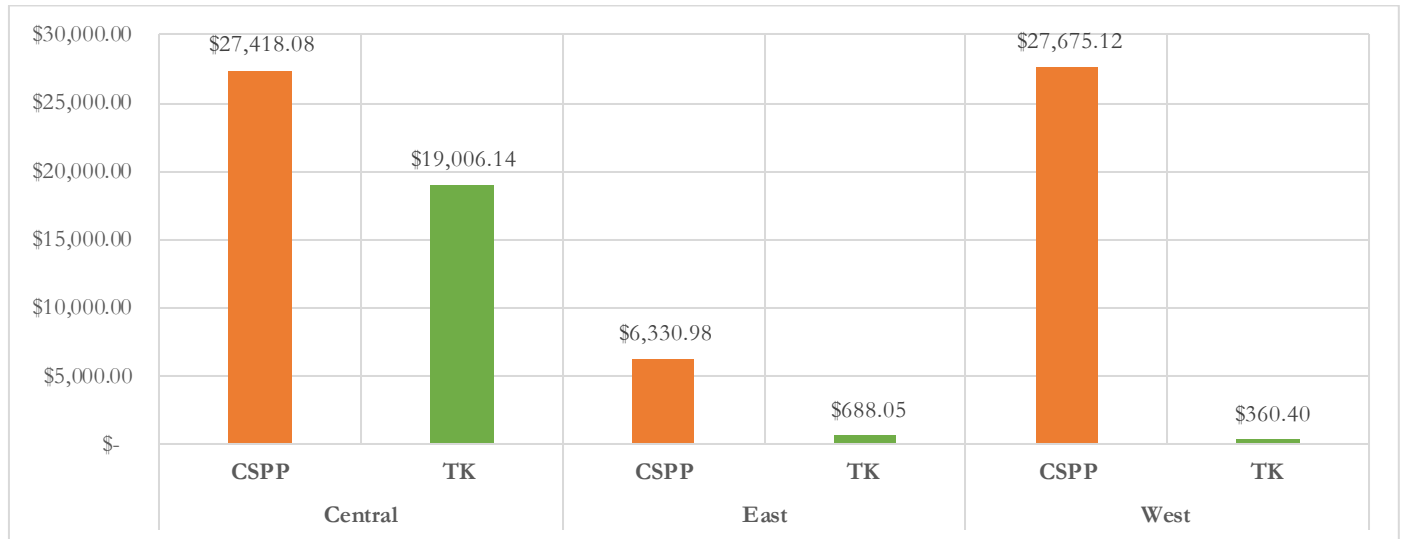
Permit Level by Job Title								
Job Title	No Permit Yet	Assistant	Associate Teacher	Teacher	Master Teacher	Site Supervisor	Program Director	Total
TAT or Assistant	31	1	3	-	-	-	-	35
Associate Teacher	10	-	16	2			-	28
Teacher	2	-	2	5	1	1	-	11
Master/Lead Teacher	1	-	1	1	1	2	1	7
Site Supervisor	-1	-	-	-	-			1
Program Director	-1	-	-	-	-	-	1	2
Total	46	1	22	8	2	3	2	84

Retention by Job Title

Job Title and Years of Employment						
Years of Employment						Totals
Job Titles	Not provided	< 3 years	3-5 years	5-10 years	More than 10 years	
Assistant	4	23	4	2	2	35
Associate Teacher	2	13	6	3	4	28
Teacher	2	2	3	1	3	11
Master Teacher	-	2	1		5	8
Site Supervisor	-	-			1	1
Program Director		-	-	-	1	1
Total - Central	8	40	14	6	16	84

In addition to the AB 212 funds, the LPC's oversight and implementation of the state funded California Transitional Kindergarten Stipend (CTKS) program continues to support the professional development of transitional kindergarten and California State Preschool Program (CSPP) teachers. The program functions as a reimbursement program – reimbursing teachers for the cost of tuition and other education-related expenses, for higher education and training in early care and education/child development coursework and training. Below is a chart that shows the total amounts reimbursed by site type and county regions.

2017-2018 CTKS Reimbursements Amount Summary by County and Program Type



III. PROPOSED WORK PLAN/OBJECTIVES FOR 2018 - 2019

The LPC will continue to oversee the design and implementation of the following projects and priority activities:

- **Plan, Coordinate and Host the 15th Annual Young Children's Issues Forum** – Speak Out for Children: Educate and Advocate scheduled for Saturday, March 16th, 2019.
- **Complete the new Countywide Child Care Needs Assessment and Facility Development Study 2017-2020**

The Early Learning Facilities Needs Assessment would update the prior Child Care Needs Assessment for 2017 (a statutory mandate for the LPC) and would provide key analysis and data on an implementation effort to increase the supply of child care facilities in the County. The study is expected to be completed by September/October 2018.

- **Convene Annual LPC Member Retreat** in October/November 2018 to begin strategic planning process for Contra Costa County Comprehensive Countywide Early Care and Education Plan 2017-2020.
- **Participate, support and align funding** goals to support countywide efforts to improve the quality of all Early Care and Education programs through the *Quality Matters (QRIS) Project*.
- **Co-sponsor teacher incentives and professional development services** offered through Contra Costa County PDP utilizing AB 212 funding and in partnership with First 5 Contra Costa.

- **Continue implementation** of the California Transitional Kindergarten Stipend Project (CTKS) by continuing to build and maintain relationships with TK Coordinators, State Preschool (CSPP) Administrators and TK/CSPP teachers in Contra Costa County.
- **Quality Matters Site Supervisor and Director Professional Learning Communities (PLC) /Community of Practice (COP)** – The LPC in partnership with Quality Matters will pilot a leadership cohort of state-funded Quality Matters participating site program directors and/or site supervisors for one program year beginning August 2018. The goals of the pilot are to build leadership and coaching capacity of state-funded sites that have reached top Tier ratings.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

8.

Meeting Date: 07/23/2018
Subject: Youth Services - Independent Living Skills Program Update
Submitted For: Kathy Gallagher, Employment & Human Services Director
Department: Employment & Human Services
Referral No.: 93
Referral Name: Youth Services - Independent Living Skills Program Update
Presenter: Kathy Marsh **Contact:** Kathy Marsh

Referral History:

An annual update of the Independent Living Schools Program administered by the Employment and Human Services Department (EHSD) was first referred to the Family and Human Services Committee by the Board of Supervisors on October 17, 2006.

On June 7, 2016, EHSD requested, and the Board approved, expanding Referral #93 – Independent Living Skills Program to include additional youth services updates and retitling the referral to “Youth Services Report”, so that the department can include reports on all youth services offered in the community through EHSD, including Workforce Investment and Opportunity Act (WIOA) and CalWorks youth services.

The last annual report on this referral was received by the Committee on July 31, 2017.

Referral Update:

The Omnibus Budget Reconciliation Act of 1993 permanently authorized the Independent Living Program (ILP) which offers training, services and programs to assist current and former foster youth achieve self-sufficiency prior to and after leaving the foster care system. The Chafee Foster Care Independence Program (CFCIP) Act of 1999 (Public Law 106-169), amended Section 477 of the Social Security Act providing more flexibility in the use of ILP funding (see 42 USC 677).

In California, County Welfare Departments have the flexibility to design services to meet a wide range of individual needs and circumstances for current and former foster youth. Every California County operates an ILP. Youth participation is voluntary. Overwhelming evidence supports the fact that youth leaving foster care are in need of greater support as they transition into adulthood. Foster youth nationwide are found to have an increased likelihood of early parenting, instability in relationships, not graduating from high school, lower school performance, increased health and mental health concerns, homelessness, incarceration, substance abuse, and a higher rate of unemployment.

In September 2010, Governor Schwarzenegger signed into law Assembly Bill 12, the California Fostering Connections to Success Act. AB12 took effect on January 1, 2012 and allows young adults to be provided transitional support to age 21 and ensure that they are given the necessary skills to survive on their own. A young adult must be in a high school or a GED program, enrolled in a college or vocational program, employed at least 80 hours per month, participating in a program designed to remove barriers to employment, or unable to work/attend school because of a medical condition. The young adult must also live in an approved placement and sign a mutual agreement with their case worker, Supervised Independent Living Placement (SILP). With this legislation, young adults will receive the support of the foster care system to age 21, extending the time to work with young adults in foster care with more parity in assistance provided to children from intact families.

For the past twenty nine years, the Children and Family Services Bureau of the Employment and Human Services Department has provided services through the Independent Living Skills Program (ILSP). This program educates and supports youth in a wide variety of areas designed to inspire a successful transition to adulthood, and empowers foster youth to become responsible adults. Staff working in the program are Contra Costa County employees. Under the direction of a Program Coordinator and an Assistant Coordinator, the five program specialists continue to provide services to Contra Costa County foster youth, out of county youth and probation youth, while embracing the CCC CFS ILSP Vision statement:

“Our vision is to move every youth from stagnation to motivation, from limitations to possibilities; from dependency to self-sufficiency; from the past to the future.”

As a result of their successful approach and accomplishments, Contra Costa County CFS Independent Living Skills Program has received recognition throughout the State of California and nation for its performance and youth services. The program continues to emphasize and promote positive youth development to support young people in developing a sense of competence, usefulness, belonging and empowerment. ILSP is funded by the federal Title IV-E and state dollars.

ILSP offers a variety of skill building trainings and youth engagement activities to promote self-sufficiency in foster youth. Development activities and programs include, but are not limited to, employment preparation, vocational training support, education resources, financial literacy and housing assistance. ILSP spotlights four core areas called the Four Pillars when providing hands-on, experiential learning experiences. The Four Pillars consist of Education, Employment, Housing and Well Being. Workshops and events are provided in the East, West, and Central parts of the county to attract more youth participation and to provide a shorter travel distance for care providers and youth attending weekly workshops and events.

This past fiscal year, six hundred and forty (640) current and former foster youth were served both individually and in group settings (i.e. workshops, classes, etc.), one hundred and fifty nine (159) of these youth are deemed “Non-Minor Dependents,” and have chosen to remain in foster care under Assembly Bill 12.

ILSP Pillar - Housing

ILSP provide workshops to youth in all areas of housing. The workshops cover topics such as:

- How to look for affordable safe housing

- Options for housing, including transitional housing programs
- Tenant rights and responsibilities
- How to get along with roommates
- Completing rental applications and securing deposits
- Differences between renting, leasing and owning
- Transitional Housing Programs and options
- Avoiding scams, starting up utilities

Housing continues to be a significant challenge for young adults as they emancipate. There is an increase in need for housing to serve those young adults opting out of extended foster care and for those youth who have their AB12 services terminated due to non-compliance prior to age 21.

ILSP maintains its efforts to develop alternative to THP housing options in the community through collaborations with community based organizations, faith based organizations and individual citizens whom are willing to offer support (i.e. room for rent). The constant goal in this area is to develop more permanent housing options for foster youth. ILSP has established connections with the Housing Authority and receives Section 8 lists when they become available so that ILSP participants can apply. ILSP staff assists youth in applying for these opportunities. Housing opportunities and Section 8 Openings are posted on the ILSP website and Facebook pages and sent to youth and social workers via email.

Contra Costa County continues to coordinate services from multiple transitional housing programs and resources. ILSP has established specialized relationships and collaborations with the following agencies to provide a seamless transition upon emancipation from foster care:

- **East County Faith-Based Resources.** ECFBR offers full kitchen kits to youth moving into their own apartments. Each youth receives a pot and pan set, kitchen utensils, kitchen towels, pot holders, knife block, silverware, 20 piece dish set.
- **Interfaith Coalition.** This program provides gently used furniture to young adults within ILSP who are moving into their own house or apartment. Youth apply through ILSP and ILSP helps deliver the furniture to the youth.
- **Safe Time (Host Home NMDs).** This program has host homes that have provided temporary housing to ILSPs non-minor dependents (NMD) and emancipated youth who are at risk of homelessness or are experiencing homelessness. NMDs/emancipated youth must be sober and able to pass a background check. They guest with a family at no cost for a small number of months until a more permanent housing solution is established.
- **Uplift Family Services (THPP, THP+FC).** Uplift is a scattered-site housing program with over 50 furnished apartments that house THPP program (16-17.9 yrs.) and THP+FC (18-21) participants. They have 5 on-site monitors who meet with youth weekly (THPP, THP+FC, THP Plus) and check in on them daily (only THPP). Youth are assisted in learning life skills necessary to live independently in an apartment setting. They learn money management, cooking, shopping smart and bill paying techniques. They also assist youth in learning how to resolve roommate problems. They are unique in that they have a Tier 2 in their THP+FC program with a flexible roommate option and one bedroom unit option.
- **First Place for Youth (THP+FC, THP Plus).** FPFY is a scattered-site housing program that has a THPP program as well as a THP+FC and a limited THP Plus program (24 month program for emancipated youth over 18). They employ youth advocates who work with

youth weekly in the areas of employment, education, housing and healthy living while they are residing within their program. They conduct roommate meetings to discuss any issues between participants.

- **Lutheran Social Services (THP+FC, THP Plus).** LSS has a single-site housing program located in Concord, CA. They have a single-site THP Plus home that houses 6 emancipated foster youth (18-24 yrs.) They have an on-site monitor at the home who meets with youth regularly. They assist youth in meeting their goals in employment, education, and housing.
- **EA Family Services (formerly Environmental Alternatives) (THP+FC).** For youth to be referred to this program they must have the highest level of independence. Youth find their own apartments with assistance from EA that meet with the EA standards. The youth's name is on the lease so that they can take over the apartment fully upon attaining the age of 21 if they so desire. The youth has a social worker who meets with them weekly or bi-weekly depending on the youth's schedule and need. Youth are responsible to pay their own rent and utilities with the stipend provided by the program. Youth learn to budget and save money, how to handle landlord/tenant issues, how to apply for apartments, how to search for resources. Youth can live with another eligible youth or with a roommate of their choosing providing they can pass the mandatory background check and provide verification of their ability to share equally in maintenance of the rent, utilities, etc.
- **Pomona Apartments (THP Plus Program).** Pomona Apartments in Crockett is a 24 month transitional living program for homeless youth ages 18-24, including those exiting foster care, who need mental health services and support as they transition into adulthood. Pomona Apartments is on a large property with small bungalows. Up to 8 residents receive guidance and support from a personal service coordination team that prepares each youth in their movement towards wellness and greater self-sufficiency.
- **Appian House (THP Plus Program).** Appian House is a 6 bed transitional living program for foster youth who have emancipated from the foster care system. Youth ages 18 through 21 are eligible for entry into the program and may stay 18 to 24 months. Staffed 24 hours a day, residents are provided guidance and support to develop life skills, to address their health needs, and sustain long-term housing. They team with BH Mental Health, Eastbay Works, and Richmond Works.

ILSP pillar- Employment

ILSP has provided support and training to all eligible foster youth in the following areas: Where and how to find employment, on-line application processes, resume and cover letter writing, soft skill mastery, understanding employment terms and laws, how to ace the interview, dress for success, how to leave your job on a positive note. We assist youth one on one in creating resumes and cover letters or updating current resumes. ILSP has been partnering with the Workforce Development Board of Contra Costa County to deliver employment services to eligible foster youth through the Workforce Innovation and Opportunity Act. ILSP refers youth to participate in the Earn and Learn Summer Employment Program.

ILSP has established specialized relationships and collaborations with the following agencies to provide a seamless transition upon emancipation from foster care:

- **Community Health Care District.** The East County Youth in Transition Committee comprised of Uplift Family Services, The Contra Costa County Office of Education Foster

Youth Services and The Contra Costa County Children and Family Services' Independent Living Skills Program has been partnering with the Los Medanos Community Healthcare District since 2011 to provide summer internships for youth transitioning out of the foster care system. The Internship is designed to provide valuable employment skills to the youth participants. Youth work in groups and learn public speaking skills and they conduct research on health care issues identified by the Los Medanos Community Healthcare District. This summer will be the seventh year of this award winning internship.

- **WIOA (Workforce Innovation and Opportunity Act).** WIOA operates 2 programs designed to provide employment support to youth. One is the In-School program for youth who are currently enrolled in school and their Out-of-School program for those who are not. Twenty percent of the caseloads of the WIOA programs are slated for foster youth. ILSP makes direct referrals and WIOA case managers attend ILSP workshops to recruit eligible youth.
- **Opportunity Junction.** This program provides computer skills training, employability skills, case management, employment placement assistance and paid work experience. ILSP directly refers youth to this program that provides 12 weeks of full-time training and job placement assistance.

ILSP Pillar- Education

It is well documented that foster youth are under-educated, lack basic educational skills and often drop out of high school. ILSP supports and encourages foster youth to stay in school through curriculum that motivates youth to strive towards graduation, pursue a higher education and embrace learning as a lifelong process. ILSP maintains collaboration with the County Office of Education and Mt. Diablo Foster Youth Services to create resources and support to youth in need. In addition, we are embarking on a partnership with FosterEd, West Contra Costa Unified School District and the Contra Costa County Office of Education to create a demonstration site that serves youth in the foster care system. FosterEd is a National Center for Youth Law initiative aimed at improving the educational outcomes of system-involved youth. This past year, one hundred and twelve participants graduated from high school and eleven graduated from college. All of the graduates were honored at the 30th Annual ILSP Recognition Event where fifty-three scholarships totaling over seventy thousand dollars, were awarded.

ILSP provides the following trainings and events to foster youth with a concentration on Senior Youth, to better prepare them for post-secondary education:

- Scholarship Workshop
- Financial Aid Workshop
- Preparing Personal Statements
- Navigating the Community College System
- College Campus Tours
- Understanding the FAFSA, Chafee Grant and Board of Governor's Fee Waiver
- Senior Night Workshop
- College Luncheon
- Understanding the UC and the CSU system

ILSP has established specialized relationships and collaborations with the following agencies and

colleges to provide a seamless transition upon emancipation from foster care:

- **Discovery ChalleNGe Academy.** This program is run by the National Guard. They provide residential educational credit recovery. Youth live on site at their facility in Lathrop, CA. It is a highly structured program for youth between the ages of 16-18. Youth cannot turn 19 before the start of the program). They serve youth that are at risk of dropping out and are credit deficient. They enhance life skills, education levels and employment potential. They are a 5 month program that assists youth in attaining their HS Diploma or GED or assist in returning to high school to complete with their graduating class. Youth must want to attend.
- **Youth Development Services.** YDS collaborates with ILSP to provide services to ILSP youth who are experiencing barriers and need support to finish high school or pursue employment. They are grant funded by the Contra Costa County Office of Education.
- **Los Medanos Community College.** A “Student Connection Team” was developed to provide youth with a direct contact person within each department on campus, giving them a person to connect with while navigating the community college system. ILSP East County Life Skills trainings are held on campus once per week, exposing youth to the college environment. Tours and information about the various programs and areas of study at Los Medanos Community College are included as a part of the Life Skills Curriculum. Presentations from departments are held as often as possible.
- **Job Corps – Treasure Island.** ILSP continues to maintain a relationship with Job Corps, one of the largest career technical training and education programs in the nation for students ages 16 through 24. Job Corps provides hands on training in careers such as the Culinary Arts, Construction, Healthcare, Security and Protective Services. Housing, meals and basic medical care are afforded to our youth through the course of the program. ILSP is offered site visits for youth who are interested in enrolling at Job Corps and priority opportunities have also been made available to ILSP youth. Under AB12, this is an approved Supervised Independent Living Placement (SILP) for our young adults.
- **Sierra College.** The Sierra College provides foster youth various programs, inclusive of an on-campus housing option. Programs such as the TRiO program, Umoja, Puente, First Year Experience, EOPS and CARE have proven to benefit ILSP youth. Our continued relationship has nurtured a priority enrollment and registration into these programs. Several times per year, ILSP takes appropriate youth to the campus for tours, assessments and introductions of the services available to them. College Counselors are on site during these presentations and financial relationships are in place to assist our youth with securing housing/dorm deposits should they choose to attend Sierra College. Under AB12, this is also an approved Supervised Independent Living Placement (SILP) for our youth.

ILSP has developed relationships with the following agencies and organizations to better serve our foster youth and to support programs and events:

- **The Assistance League of Diablo Valley.** ILSP has collaborated with the Assistance League of Diablo Valley to develop a Senior Sponsorship Program as well as various scholarships for our youth. The Senior Sponsorship Program is designed to financially assist graduating seniors with the expenses for typical events during their Senior Year in High School. The program funds such things as senior pictures, yearbooks, prom tickets, cap/gown expenses, graduation announcements, as well as laptop/tablet purchases. This past year, 25 ILSP participants were sponsored \$400.00 each totaling \$10,000.00. In addition, the Assistance League provides each emancipating youth with an “On Your Way” Duffle

bag filled with various household products and basic necessities to assist them as they progress into adulthood.

- **Volunteer Emergency Services Team In Action, Inc. (VESTIA).** VESTIA has served as a fiduciary agent for ILSP donations. In addition, this past year, the VESTIA Board sponsored a part of the expenses for the 30th Annual Recognition Event held to honor graduating seniors. The VESTIA scholarship committee awarded eleven (11) scholarships totaling \$11,000.00 that evening. We receive items for our onsite Food Pantry, donated clothing for our onsite clothes closet and school supplies for our youth as often as needed.
- **The Orinda Woman's Club.** The Orinda Woman's Club has provided scholarships annually to our graduating seniors. This past year, 8 youth benefited from a total of \$8,000.00 in scholarships towards their college education.
- **Honorable Judge Lois Haight Foster Youth Foundation.** In 2001, Honorable Judge Lois Haight established a foundation specifically to serve our population of youth and has since provided hundreds of scholarships to our youth in excess of \$440,000.00. This past June, she presented twenty (25) scholarships totaling \$25,000.00 to seniors of the class of 2018.
- **The Wilhelmina Johnson ILSP Youth Award.** Wilhelmina Johnson was an avid youth advocate, social worker and program analyst who dedicated 24 years to Contra Costa County youth and was instrumental in the establishment of Contra Costa County's Independent Living Skills Program. She believed that every youth deserved a chance regardless of their background. ILSP honors youth who have demonstrated the ability to overcome significant barriers and achieved personal growth with this scholarship each year.
- **Foster A Dream.** ILSP collaborates with Foster A Dream to host the annual Holiday Network Event as part of the Well-Being Pillar. In addition, Foster a Dream has provided our youth with backpacks containing school supplies during our Fall Retreat Kick-off Event. Foster A Dream also provides scholarships to graduating seniors each year.
- **Free Senior Portraits by Suzy Todd Photography.** Suzy Todd approached ILSP several years ago and offered her professional services to ILSP seniors. She wanted to give back and does so by providing seniors with free senior portrait packages valued at \$300 each.
- **The Secret Elves.** During the Holiday season, ILSP hosts a Holiday Social event for our youth to provide them with donated gifts from the Secret Elves. The Secret Elves have provided gifts that teens are able to enjoy during the holiday season. This past year, The Secret Elves provided each youth a ukulele and lessons on how to play one. In addition, youth were given gift cards to purchase a personal item of their choice.
- **Friends of ILSP.** "Friends of ILSP" is an informal group of ten members of the Philanthropic and Educational Organization that provides scholarships and financial assistance to ILSP graduates. This organization is providing scholarship monies to upcoming or former graduates of the Independent Living Skills Program that wish to or are pursuing higher education or certification from a trade school. Applications are accepted throughout the school year and contact by this organization is ongoing. They provide birthday and holiday cards and frequent contact throughout the year to let our young adults know that they are cared for.

ILSP Well-Being

Youth in foster care often do not experience childhood in the way most children who live with

their families of origin do. They have suffered child abuse and neglect, been removed from their families and many older youth spend the remainder of their childhood moving from home to home. The foster care system is designed to fund board and care and basic needs, but not necessarily extra-curricular activities such as participating in sports, arts, birthday parties, spending the night at friend's homes, etc. They are in turn exposed to the sub-culture of foster care. They learn the survival skills needed to cope with placement changes, rejection from resource parents, and the grief of not being with their families. Instead of developing positive social skills, for instance, some are learning to cope with living in a group setting with other foster youth who are struggling with their own issues. ILSP provides activities and supportive services to help encourage positive social development and exposure to typical child hood activities. Through a variety of excursions such as outings to baseball and football games, field trips to beaches, bike riding, ski trips and water rafting, foster youth are able to experience fun activities that a typical teenager might, but are also mentored in developing positive social skills and are further engaged in the ILS program. The State of California Department of Social Services has emphasized the importance of supporting the well-being of foster youth and ILSP is the perfect mechanism to provide this intervention. The ILSP staff is trained in an approach called Positive Youth Development. This approach enables them to engage youth and motivate them to strive to improve their lives and grow into happy and healthy adults.

Some of the events and excursions provided to youth:

- Yosemite Exploration Excursion - Youth learn conservation and appreciation of nature and its resources. Youth go on hikes, swimming and park ranger led tours. The youth learn to cook, clean and plan for daily trips. They make snacks, take pictures and create memories.
- Sea Kayaking - Youth go to Tomales Bay and kayak in pairs with staff. They prepare snacks and learn water safety and conservation. They learn teamwork and problem solving.
- Local sporting events - Youth attend local sports team events as a group when ILSP receives donated tickets. They learn to take public transportation out of their area and how to plan to arrive and depart on time.
- Monterey Bay Aquarium - Youth learned about conservation of the earth's resources. They learn about local wildlife and fauna.

ILSP has established specialized relationships and collaborations with the following agencies to provide a seamless transition upon emancipation from foster care:

- **First Hope Early Identification and Intervention to Prevent Psychosis Program.** This is a Mental Health Services Act Prevention and Early Intervention Program of Contra Costa County Behavioral Health Services. The mission of the First Hope program is to reduce the incidence and disability of psychotic illnesses through early identification of young people between ages 12 and 25 living in Contra Costa County, who are at risk for or showing early signs of psychosis. They engage and rapidly treat youth identified as "at-risk," while maintaining progress in school, work and in social relationships.
- **ARM of Care.** Arm of Care uses the Creative Arts to restore and empower individuals who have been exploited through human trafficking. Arm of Care has been providing creativity workshops and events to ILSP youth to help them express themselves and promote healing.
- **Contra Costa County CASA Organization Sexual Reproductive Health Care Initiative.** The goal of this collaboration is to provide education to both our foster youth as well as the

many adults who play a key supporting role in their lives on topics related to sexual and reproductive health care in order to prevent unintended pregnancies among foster youth (separate trainings will be provided for adults and foster youth). Adults will learn how to communicate with youth about these topics. After completing the trainings youth are invited to schedule an appointment at a Planned Parenthood center in Contra Costa County and receive individual private counseling. At the completion of their visit, they will each receive a \$50 gift certificate just for attending the appointment.

- **VESTIA Clothing Closet.** Volunteers Emergency Services Team in Action provides on-going donations of hygiene kits and age appropriate donated clothing, accessories and shoes for the ILSP Clothing Closet.
- **One Closet.** This youth run organization collects and donates clothes from teens, for teens. ILSP puts in requests for types of clothing needed and One Closet delivers boxes of clothing meeting those requests.
- **Project Linus.** This program provides blankets to foster youth within our program. They have customized their donations in regards to the size of the blankets. Blankets for our program are more appropriate in size and design for teen and young adult youth.
- **Community Violence Solutions.** CVS provides support and services to youth who have experienced abuse or assault. They have been providing support to foster youth who have experienced Commercial Sexual Exploitation or abuse at the hands of a significant other.

ILSP - Aftercare

Each year, 100-150 foster youth are eligible to age out of foster care at age 18 or 19 years old. If they choose to emancipate out of foster care, then at that point, they are on their own to support themselves. Some foster youth are fortunate to remain with their resource parents or relatives; other youth are able to participate in a Transitional Housing Program, but most of them will struggle once they leave the system. The funds provide supportive services to emancipated foster youth up to age 21 years old. The needs of emancipated youth are severe. They often call in crisis, homeless and in need of basic necessities such as transportation, food and shelter. The Aftercare program provides emancipated foster youth as well as Non Minor Dependent young adults living under AB12 regulations supportive housing, employment, educational, and crisis services.

ILSP has established specialized relationships and collaborations with the following agencies to provide a seamless transition upon emancipation from foster care:

- **Calli House.** A shelter/program that is available 24 hours/day and the program is a safe haven off the streets. During the day, food, clothing, showers, crisis intervention, counseling, life skills education, peer-led support groups, and case management is provided. In the evening, there are currently 15 beds for youth ages 18-21. Calli House also partners with: Mental Health, HCH, WCCUSD, and Community Violence Solutions. Emancipated youth who are eligible for re-entry into extended foster care will automatically be referred to an attorney that can assist with Re-Entry. AB12 eligible youth will also be paired with a case manager who will assist with identifying possible future housing options.

Some of the ILSP resources for after care include:

- **ILSP Pantry.** The ILSP office provides a food pantry for youth who are homeless or

struggling financially by providing non-perishable food as well as listings for local food pantries. Staff meets with youth to discuss strategies for managing finances to budget for food.

- **ILSP Shower.** The ILSP office has a shower installed to assist those youth who have chosen not to participate in extended foster care or have had their cases closed due to non-compliance with AB12 requirements. They are able to shower in the ILSP facility and choose clothing from the ILSP Clothing Closet.
- **ILSP Clothing Closet.** ILSP provides a clothes closet for in-care and emancipated foster youth. All items are donated by other organizations and are free to youth. The closet has both casual and business attire and accessories.

Leadership Development

ILSP promotes the development of leadership in foster youth. Whenever possible, emancipated foster youth are invited to share their experiences with ILSP youth and to facilitate workshops or trainings. In addition, ILSP promotes participation and support of the Contra Costa County California Youth Connection (CYC) chapter. CYC is a statewide advocacy organization specifically geared towards developing leadership in and advocacy skills to engage foster youth with policy makers to improve the foster care system. CYC is mainly responsible for all of the positive legislative changes impacting the child welfare system. Additionally, each year ILSP prepares foster youth to participate in a leadership group called the Speaker's Bureau. These youth are trained in public speaking and work with ILSP to speak to community groups, advocate for legislation at the State Capitol and be the Youth voice in the child welfare system. This past year, our local chapter of CYC received the Local Issue Award for bringing healthy eating awareness to our local group homes and for hosting the Iron Chef Challenge, which paired our participants with care providers who prepared a nutritious meal under the training and supervision provided by Chef Cindy Gershen's team at Mt. Diablo High School's Sustainable Hospitality Program.

Summary/Conclusion

Youth who emancipate from foster care are expected to become self-sufficient by age of twenty-one. This entails the ability to maintain stable housing, maintain employment, and maintain one's physical and mental health. Research on the outcomes of emancipated foster youth indicates that this task is difficult for this population. Rates of homelessness for emancipated foster youth have been found to be as high as 42% and housing moves are generally related to poverty and lack of stable family relationships. Foster youth also have high rates of incarceration, especially when they have experienced multiple placements and time in the foster care system.

ILS programs have been implemented by Child Welfare programs in order to help prevent these negative outcomes. The Contra Costa County CFS ILSP has upwards of 800 eligible youth each year and endeavors to provide resources in collaboration with the foster care system. Much of the work of the ILSP Coordinators and staff is spent cultivating collaborative partnerships with community based organizations and other foster youth serving groups. Their expertise in engaging youth and motivating them to stay in school, graduate, and obtain life sustaining employment is critical.

Recommendation(s)/Next Step(s):

Accept this report from the Employment and Human Services Department on youth services and the Independent Living Skills Program; and continue to support the Children and Family Services Bureau and its efforts to serve foster youth in the ILSP program.

Fiscal Impact (if any):

None. This is an informational report.

Attachments

ILSP Powerpoint 7-23-18

Minutes Attachments

No file(s) attached.

Children & Family Services

Moving the agency in a positive direction with regards to helping families become stronger so they can care for their children, helping family be able to care for children when their parents cannot, and to create and maintain a workforce committed to excellence.



**2017/2018
PROGRAM REPORT
FAMILY AND HUMAN SERVICES' COMMITTEE**

July 23, 2018

The Forward Movement of Children & Family Services

Service Delivery to strengthen families in the community

- Prioritizing Staffing
- Ombudsman specific for CFS
- Caregiver Liaison
- Mental Health Navigator
- Safety Organized Practice (SOP)
- Children's Leadership Team (CLT)
- The County Culture Workgroup
- Intensive Family Services (IFS)
- Structured Decision Making (SDM)
- Resource Family Approval (RFA)
- Continuum of Care Reform (CCR)
- Continuous Quality Improvement (CQI)



What is ILSP?

- Programming to support foster youth age 16 to 21 years old to become self-sufficient through skill building, supportive services and positive youth development.
- Funding and services expanded to State and Federal government via the John H. Chafee Foster Care Independence Act in 1999.
- Assembly Bill 12, the California Fostering Connections to Success Act allows young adults to be provided transitional support to age 21 to ensure the necessary skills to survive on their own.



The Independent Living Skills Program

“Our vision is to move every youth
from stagnation to motivation,
from limitations to possibilities;
from dependency to self-sufficiency;
from the past to the FUTURE.”

Who are the Foster Youth Served by ILSP?

- Children who have been removed from their family's custody due to neglect and abuse.
- Children who have not reunified with their family nor have they found a permanent home (i.e. adoption)
- Children who may have grown up in foster care or just entered as adolescents.
- Youth who have a Placement Order through the Juvenile Probation Department at the age of 16.



What is the Need?

Children who emancipate from the foster care system face higher rates of:

- Unemployment
- Lower Educational Attainment
- Incarceration
- Dependence on public assistance
- Substance abuse
- Early parenting
- Homelessness
- Increased Health and Mental Health problems
- Other high-risk behaviors



About The Program

- **Staff consists of an ILSP Coordinator, Assistant Coordinator and 5 Program Specialists**
- **Serves all foster youth from Contra Costa County, including youth from other counties placed in Contra Costa County**
- **ILSP Youth Center opened in 2001**
- **Collaborative Partners include:**
 - CCC Office of Education**
 - The Assistance League of Diablo Valley**
 - CCC Community College District**
 - The Orinda Woman's Club**
 - Wellness City Challenge**
 - Bay Area Community Resources**
 - Job Corps – Treasure Island**
 - The Secret Elves**
 - Suzy Todd Photography**
 - Arm of Care, Inc.**
 - Friends of ILSP Organization**
 - Foster A Dream**
 - The Los Medanos Community Healthcare District**
 - Honorable Judge Lois Haight Foster Youth Foundation**
 - CCC Workforce Development Board Youth Council – WIOA**
 - Volunteer Emergency Services Team In Action (VESTIA)**
 - iFoster Jobs Program**
 - Discovery ChalleNGe Academy**
 - Sierra Community College**



Programming and Services

- ILSP spotlights four core areas called “The Four Pillars” when providing hands-on, experiential learning experiences for participants. The Four Pillars consist of Education, Employment, Housing and Well-Being. Workshops are offered in all three regions of the county (East, Central & West) to increase participation.
- Aftercare program for emancipated youth/AB12 youth
- Leadership Development through California Youth Connection (CYC)



2017/2018 Summary

- This past fiscal year, 640 current and former foster youth were served both individually and in group settings (i.e. workshops, classes, etc.)
- 159 of these youth were Non-Minor Dependents
- THP+ has the capacity for 44 emancipated youth and THPP has the capacity for 24 in care youth
- THP+FC is expanding as new providers are becoming certified to offer housing services to our Non Minor Dependent Population. We currently work with six licensed agencies.
- 112 ILSP youth graduated High School in 2018
- 10 graduated college

A Glimpse of ILSP Life Skills Workshops & Events ...



ARM of Care – CSEC



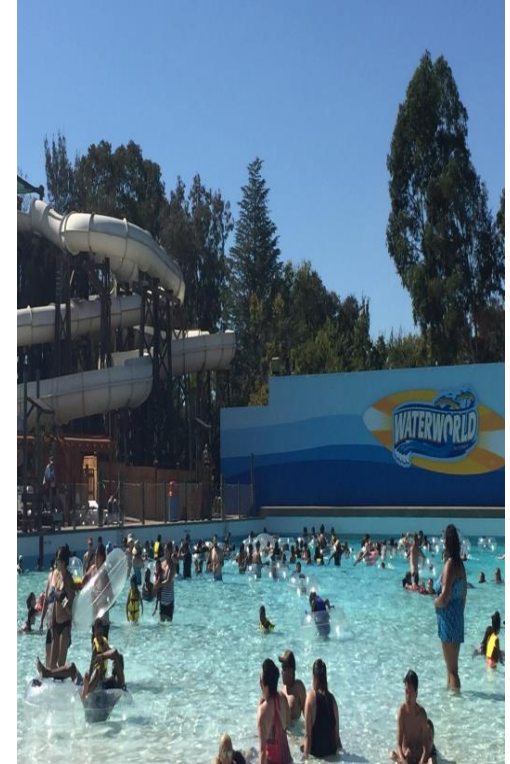
Annual Fall Retreat Event



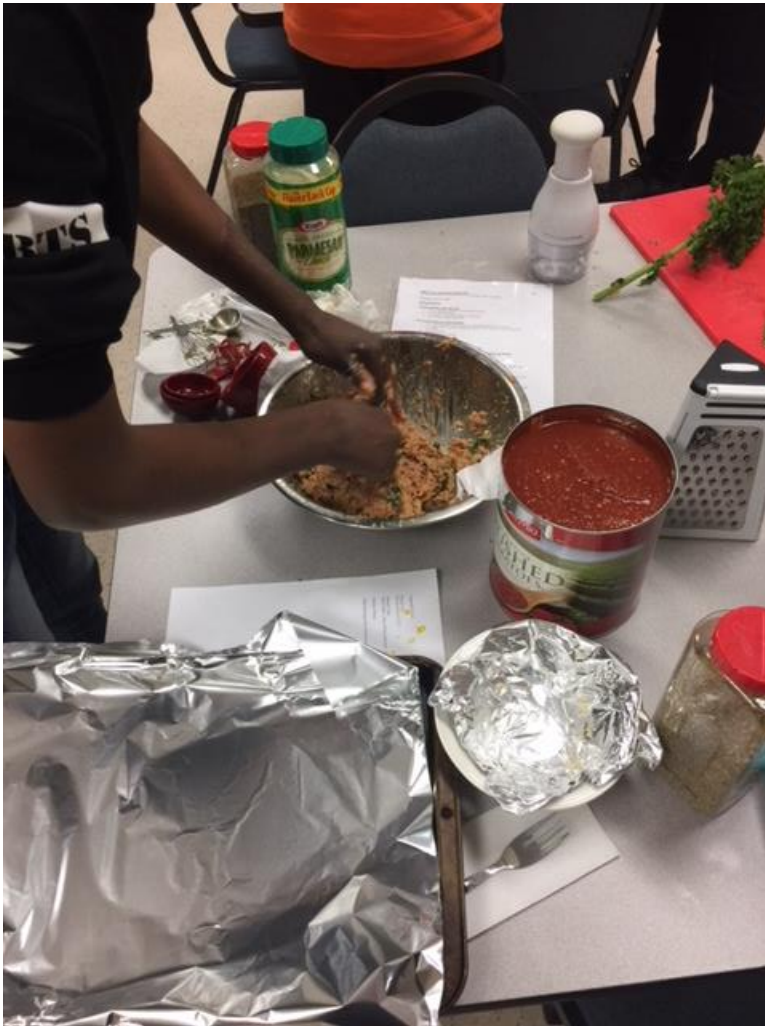
California Youth Connection Day at the Capitol Conference



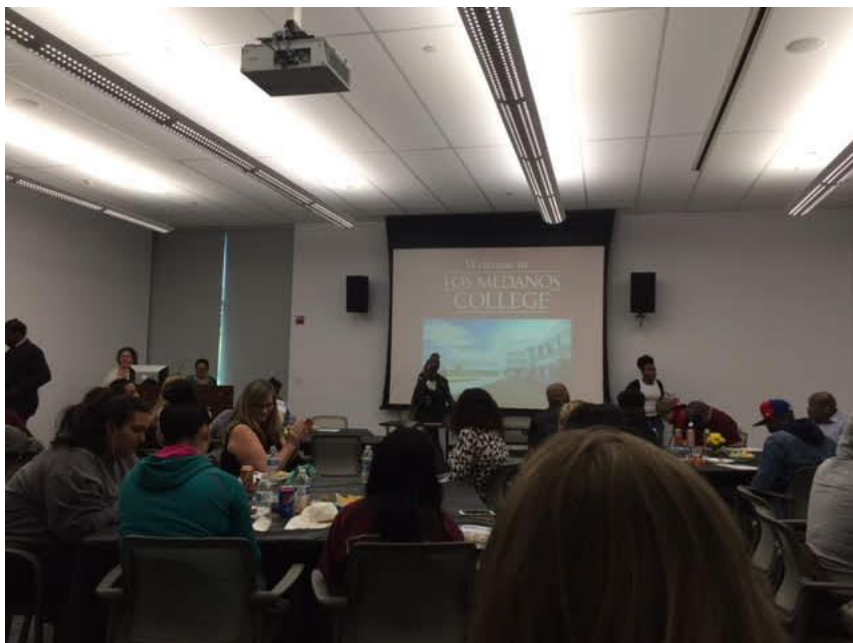
Summer Network Event – WaterWorld



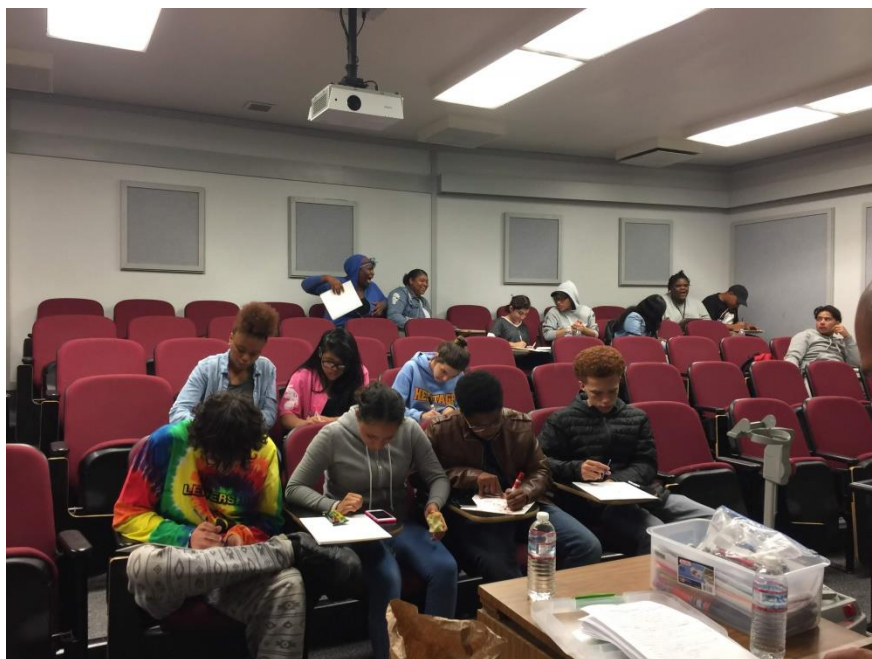
Cooking and Nutrition Workshops



Los Medanos Community College - Foster Youth Education Summit



Transitional Housing Workshop



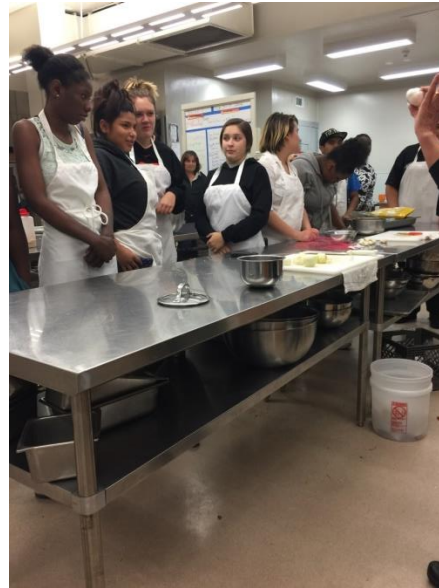
Banking & Credit Repair



2018 Road to the Future: Foster Care Youth Conference



Iron Chef Youth Challenge Event



White Water Rafting South Fork American River



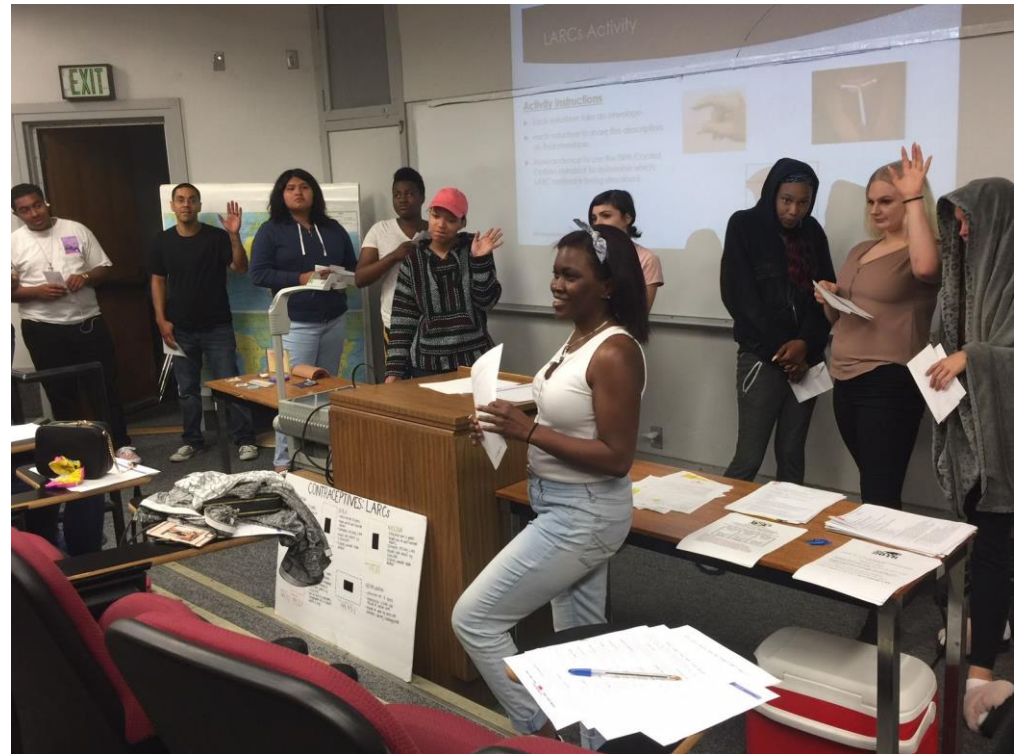
Money Management Workshop



College Luncheon Event & Writing a Personal Statement Workshop



Healthy Relationships, Sexual & Reproductive Health Workshops

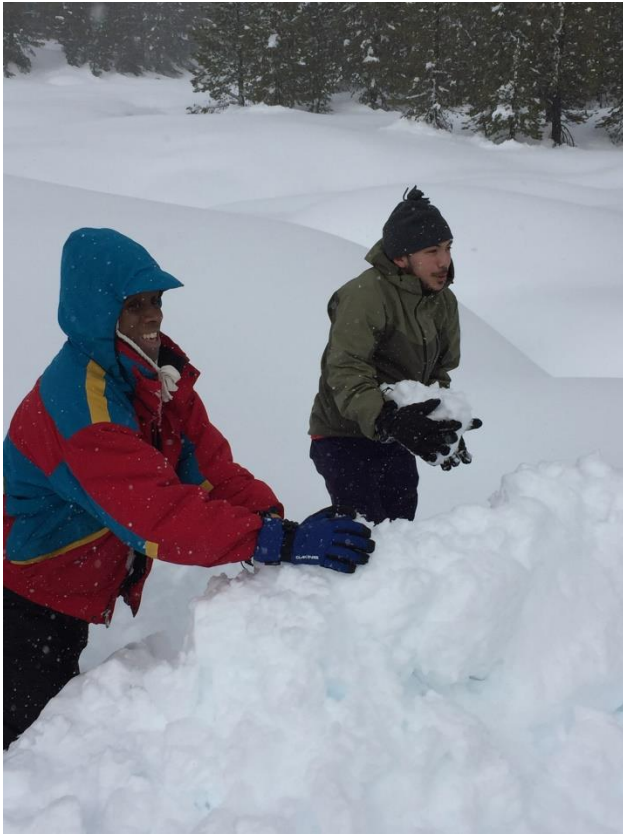


Annual Holiday Network Event



© Jezreal Media Graphics

Bear Valley Overnight Ski Trip



ILSP Senior Kick Off Event





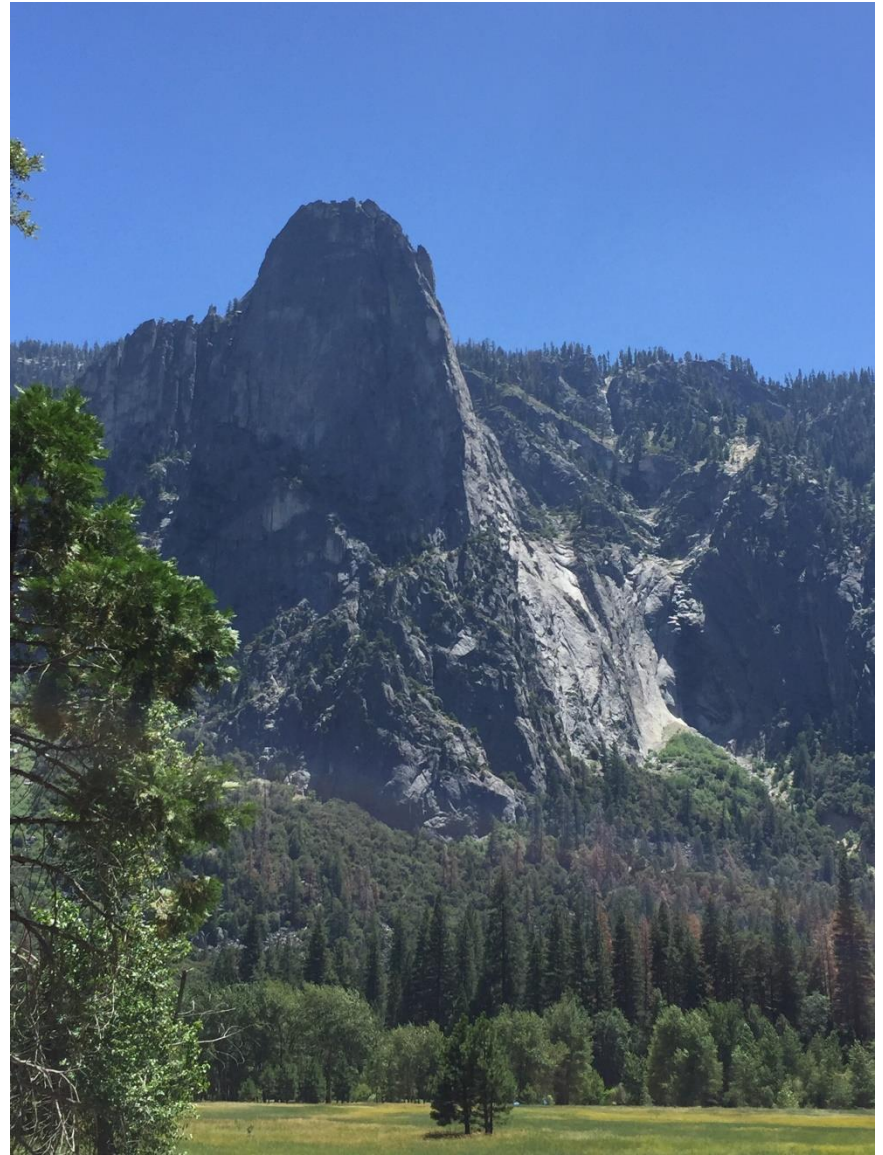
Sea Kayak Trip Sausalito to Angel Island



Yosemite Lakes Camping Trip







30th Annual ILSP Recognition Event



Summary



- In the current economic climate, ILSP plays an even greater role in the lives of foster youth.
- For some emancipated youth, ILSP is the only support they have in times of crisis.
- For youth opting to remain in foster care under AB12, ILSP will continue to provide support, direct services and resources.
- ILSP addresses the social and well-being aspects of foster youth.