

POSITION ADJUSTMENT REQUEST

C.33

NO. 22348
DATE 9/12/2018

Department Department of Information Technology
Department No./ Budget Unit No. 0147 Org No. 1070 Agency No. 03
Action Requested: ADD one Network Technician I (LNWA) (represented) position (\$5,402-\$6,566) and CANCEL one vacant Network Administrator I (LNSA) (represented) position #55 (\$6,572-\$7,988) in the Network Services division of the Department of Information Technology

Proposed Effective Date: 11/1/2018

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$31,572.00) Net County Cost \$0.00
Total this FY (\$21,048.00) N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Offset by fees to user departments

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Marc Shorr

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie DiMaggio Enea

9/19/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/18/2018

ADOPT Position Adjustment Resolution No. 22348 to add one (1) Network Technician I (LNWA) (represented) position at salary plan and grade ZB5 1496 (\$5,402-\$6,566) and cancel one (1) vacant Network Administrator I (LNSA) (represented) position #55 at salary plan and grade ZA5 1694 (\$6,572-\$7,988) in the County Administrator's Office, Information Technology Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.

[] (Date)

Marta Goc

10/18/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/1/18

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [x]

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE November 6 2018

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: