

POSITION ADJUSTMENT REQUEST

C.32

NO. 22377
DATE

Department Health Services

Department No./
Budget Unit No. 0466 Org No. 5921 Agency No. A18

Action Requested: Add two (2) Community Health Worker I (VKWC) (represented) at salary level and grade plan TC5-0933 and add one (1) Community Health Worker II (VKVB) (represented) at salary level and grade plan TC5-1043 in Health Services Department.

Proposed Effective Date: 12/1/2018

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	\$239,051	Net County Cost
Total this FY	<u>\$139,446</u>	N.C.C. this FY

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% Driving Under the Influence (DUI), SAMHWorks, Substance Abuse Block

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sabrina Pearson

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/30/18

Approve Recommendation of Director of Human Resources
 Disapprove Recommendation of Director of Human Resources
 Other: Approve as recommended by the department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ~~DISAPPROVED~~

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE November 6 2018

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: