

POSITION ADJUSTMENT REQUEST

NO. DATE: 10/12/2018

Department Health Services Alcohol and Other Drugs Department No./ Budget Unit No. 0466 Org No. 5921 Agency No. A18
Action Requested: Add three permanent full-time Substance Abuse Counselor (VHVC) at salary level TC5-1436 (\$5,090.10- \$6,187.05) in the Health Services Department.

Proposed Effective Date: 10/12/2018

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No [x]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost: \$396,444 Net County Cost:
Total this FY \$264,296 N.C.C. this FY:

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: One (1) SAMHWorks, one (1) Family Dependency Court, AB109

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Mary Dunn

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/30/18

[] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[x] Other: Approve as recommended by the department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [x] DISAPPROVED [x]

DATE November 6 2018

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: