

POSITION ADJUSTMENT REQUEST

C.17

NO. 22356
DATE 9/24/2018

Department Health Services Department
Department No./ Budget Unit No. 0467 Org No. 5983 Agency No. A18
Action Requested: Transition two Mental Health Clinical Specialist-Project (VQS2) positions #14718 and #14637 and incumbents into the Merit System in the Health Services Department

Proposed Effective Date: 11/1/2018

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$154,517.00 Net County Cost \$0.00
Total this FY \$19,314.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Funded by Mental Health Realignment

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sabrina Pearson

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/9/2018

Transition two Mental Health Clinical Specialist-Project (VQS2) positions #14718 and #14637 at salary plan and grade level TC2-1384 (\$4,980-\$7,394) and incumbents into the Merit System's Mental Health Clinical Specialist (VQSB) classification at salary plan and grade level TC2-1384 (\$4,980-\$7,394) in the Health Services Department. (Represented)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] _____(Date)

Barbara Vargen-Kotchevar

10/9/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/9/2018

[x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE October 16 2018

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: