POSITION ADJUSTMENT REQUEST

NO. <u>22346</u> DATE <u>9/14/2018</u>

Action Requested: Position adjustment to establish add a Chief of Police-Contract Agency-Exempt (6XF1) (unrepresented) in Department 277 (Custody Services Bureau-Contract Agency) in the Office of the Sheriff Proposed Effective Date: 10/1/2018 Proposed Recommendation of Director of Human Resources Date Date: 10/1/2018 Proposed Recommendation of Director of Human Resources Date Other: 10/1/2018 Proposed Effective David J. Twa, Clerk of the Board of Supervisors and County Administrator		tment No./ et Unit No. 0277 Oi	g No. <u>2591</u> Agency	No. 25	
Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No	Action Requested: Position adjustment to establish add a Chie	f of Police-Contract	Agency-Exempt (6)		
Total One-Time Costs (non-salary) associated with request: Estimated total cost adjustment (salary / benefits / one time): Total annual cost \$0.00		Proposed	Effective Date: 10/	<u>/1/2018</u>	
Total annual cost \$0.00 Total this FY \$0.00 N.C.C. this FY \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT N/A Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Mary Jane Robb (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT Paul Reyes 9/21/2019 Deputy County Administrator Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS Add one Chief of Police-Contract Agency-Exempt (6XF1) poisition in Department 277 (Custody Services Bureau-Contract Agency) in the Office of the Sheriff Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. Effective: Day following Board Action. Tanya Williams 9/27/2018 (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources D	Total One-Time Costs (non-salary) associated with request: _	is within Departmen 	t's budget: Yes 🛛	No 🗆	
Total this FY \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT N/A Department must initiate necessaryadjustment and submit to CAO. Use additional sheet for further explanations or comments. Mary Jane Robb (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT Paul Reyes 9/21/2019 Deputy County Administrator Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS Add one Chief of Police-Contract Agency-Exempt (6XF1) poisition in Department 277 (Custody Services Bureau-Contract Agency) in the Office of the Sheriff Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic/Exempt salary schedule. Effective: Day following Board Action. (for) Director of Human Resources Disapprove Recommendation of Director of Human Resources Disapprove Recommendation Director Disapprove Reco		Net County Cost	\$0.00		
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Paul Reyes Deputy County Administrator Date			(for) Departr	ment Head	
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Tanya Williams 10/1/2018(Date) Tanya Williams 9/27/2018		sic / Exempt salary schedu	le.		
COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources Other: BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED DISAPPROVED DATE DATE DATE 10/4/2018 Paul Reyes (for) County Administrator David J. Twa, Clerk of the Board of Supervisors and County Administrator BY BY BY BY BY BY BY BY BY B		Tanya Williar	ms	9/27/2018	
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The state of the s	BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED DISAPPROVED	David			
APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT	DATE October 9 2018	BY	Jue My		
	APPROVAL OF THIS ADJUSTMENT CONSTITUTES A	PERSONNEL / SA	LARY RESOLUTION	AMENDMENT	

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01