

POSITION ADJUSTMENT REQUEST

C.32

NO. 22334
DATE 8/3/2018

Department No./
Budget Unit No. 0243 Org No. 2909 Agency No. 043

Department Public Defender

Action Requested: ADOPT Position Adjustment Resolution No. 22334 to decrease the hours of one (1) Deputy Public Defender III(25TB) (represented) position no. 3847 from full-time (40/40) to part-time (32/40), in the Public Defender's Office.

Proposed Effective Date: 9/4/2017

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [ ] No [x]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$36,000.00) Net County Cost (\$0.00)
Total this FY (\$36,000.00) N.C.C. this FY (\$0.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Joanne Sanchez-Rosa for Robin Lipetzky
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Hang Nguyen for Paul Reyes 8/6/2018
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/7/2018

Decrease the hours of one (1) Deputy Public Defender III (25TB) (represented) position no. 3847 at salary plan and grade JD5 2146 (\$10,326 - \$13,186) from full-time (40/40) to part-time (32/40) effective September 4, 2017 in the Public Defender's Office. (Cost Savings)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic/ Exempt salary schedule.

Effective: [ ] Day following Board Action.
[x] 9/4/2017 (Date)

Amanda Monson 8/7/2018
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 9/5/2018

- [x] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

Paul Reyes
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [ ]

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE September 11 2018

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: