

POSITION ADJUSTMENT REQUEST

C.31

NO. 22335
DATE 7/17/2018

Department CCC Fire Protection District
Department No./ Budget Unit No. 7300 Org No. 7300 Agency No. 70

Action Requested: Add one (1) Fire Inspector I (RJWJ) (represented) position and cancel one (1) vacant Fire Inspector II (RJVB) (represented) position 5281 in the Contra Costa County Fire Protection District.

Proposed Effective Date: 8/1/2018

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT NA - Projected Cost Savings

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Jackie Lorrekovich, Chief, Admin Svcs

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Paul Reyes

7/31/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/9/2018

Add one (1) Fire Inspector I (RJWJ) (represented) position at salary plan and grade 4N5 1528 (\$5,975-\$8,007) and cancel one (1) Fire Inspector II (RJVB) (represented) position 5281 at salary plan and grade 4N5 1793 (\$7,771-\$10,414)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.

[ ] (Date)

Gladys Scott Reid

8/9/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/5/2018

- [x] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [x] DISAPPROVED [x]

BY [Signature]

DATE September 11 2018

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: