

POSITION ADJUSTMENT REQUEST

C.29

NO. 22270
DATE 2/1/2018

Department HEALTH SERVICES
Department No./ Budget Unit No. 0540 Org No. 6555 Agency No. A18

Action Requested: Add three permanent Systems Software Analyst I (LWWA) positions and cancel vacant permanent Information Systems Technician II (LTVB) position #9725; Network Manager (LBHA) position #7052; and Secretary-Advanced Level position #14575 in the Health Services Department. (Represented)

Proposed Effective Date: 02/01/18

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [] No [X]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$113,887.81 Net County Cost \$0.00
Total this FY \$18,981.30 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Mary Dunn

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie DiMaggio Enea

7/3/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/27/2018

Add three Systems Software Analyst I (LWWA) (represented) positions at salary plan and grade ZB5 1787 (\$7,205 - \$9,655) and cancel one Information Systems Technician II (LTVB) (represented) position #9725, one Network Manager (represented) position #7052, and one Secretary-Advanced Level (represented) position #14575

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Gladys Scott Reid

7/27/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

8/7/2018

- [X] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED [X] XXX

DATE August 14 2018

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: