

POSITION ADJUSTMENT REQUEST

C.37

NO. 22322
DATE 7/9/2018

Department Public Works

Department No./
Budget Unit No. 0650 Org No. ** Agency No. 65

Action Requested: Transfer two Geographic Information Systems Technicians (LD7A) (pos17528 & 17529) from Public Works (0650/4542 & 0650/4525) to the Department of Information Technology (0147/1063)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$210,000.00

Net County Cost _____

Total this FY \$210,000.00

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Road and Flood Control Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

B.Balbas

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

7/9/28

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/12/2018

Transfer two (2) vacant Geographic Information Systems Technician (LD7A) positions numbers 17528 and 17529 from the Public Works Department (0650) to the Department of Information Technology (0147)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Gladys Scott Reid

7/12/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

DATE _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE July 24 2018

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: