

POSITION ADJUSTMENT REQUEST

C.43

NO. 22145DATE 8/4/17Department Animal Services

Department No./

Budget Unit No. 0366 Org No. 3334 Agency No. 36

Action Requested: ADOPT Position Adjustment Resolution No. 22145 to establish the classification of Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) at salary plan and grade B85-1957 (\$8,283 - \$10,068), add one Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) position, and cancel position no. 16728, Animal Clinic Veterinarian-Exempt, in the Animal Services Department.

Proposed Effective Date: 9/1/2017Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00Net County Cost \$0.00Total this FY \$0.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost neutral

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Arturo Castillo

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

4/27/18

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/3/2018

ADOPT Position Adjustment Resolution No. 22145 to establish the classification of Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) at salary plan and grade B85-1957 (\$8,531 - \$10,370) and reclassify Animal Clinic Veterinarian-Exempt position no. 16728 and incumbent to the Chief of Shelter Medicine-Exempt classification, effective August 24, 2018, in the Animal Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ ____ (Date)

Lauren Ludwig

7/3/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

☐ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

DATE _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒ xxxxxDATE July 10 2018David J. Twa, Clerk of the Board of Supervisors
and County AdministratorBY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: