

POSITION ADJUSTMENT REQUEST

C.37

NO. 22293
DATE 5/9/2018Department Health Services DepartmentDepartment No./
Budget Unit No. 0467 Org No. 5727 Agency No. A18

Action Requested: Add one MH Program Supervisor position (VQHP) at salary plan and grade ZA5-1749 (\$6,737 - \$8,189), five MH Clinical Specialist positions (VQSB) at salary plan and grade TC2-1384 (\$4,835 - \$7,178), one MH Employment Placement Specialist position (VQSG) at salary plan and grade TC5-1261 (\$4,155 - \$5,051), one Occupational Therapist II position (V5VH) at salary plan and grade TC5-1746 (\$6,717 - \$8,164) and one MH Community Support Worker II position (VQVB) at salary plan and grade TC5-0968 (\$3,109 - \$3,779) in the Health Services Department. (Represented)

Proposed Effective Date: 6/1/2018Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$1,289,195.00Net County Cost \$0.00Total this FY \$214,865.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT 78% MHSA and 22% Mental Health Realignment funding

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

5/21/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18☐ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources

/s/ Julie DiMaggio Enea

☒ Other: Approve as recommended by the Dept.

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE July 10 2018BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: