

**BROWNFIELDS ASSESSMENT COALITION**  
**MEMORANDUM OF AGREEMENT**  
**BETWEEN THE FOLLOWING PARTIES:**  
**ASSOCIATION OF BAY AREA GOVERNMENTS, CITY OF EL CERRITO,**  
**CITY OF RICHMOND AND CONTRA COSTA COUNTY**

This Memorandum of Agreement documents the roles and responsibilities of the various parties involved in the Assessment Coalition with regard to EPA Cooperative Agreement No: BF-99T61501-0.

1. In 2015, the Association of Bay Area Governments (ABAG) in partnership with fifteen member jurisdictions (Participants) entered into a Memorandum of Understanding to form the East Bay Corridor Initiative (EBCI). EBCI is an implementation strategy for realizing sustainable, resilient, equitable growth and development in communities between Pinole and Fremont, with a focus on Priority Development Areas (PDAs). The MOU defines and formalized the working relationship among the Participants.

The proposed activities of the EBCI participants include 1) Continue to coordinate with Planning and Community Development Directors the development of multi-jurisdictional strategies to create a network of thriving neighborhoods and downtowns in Corridor Priority Development Areas, 2) Identify and develop funding sources to implement agreed upon strategies, and 3) Endorse joint applications by Participants for grants and other funding that support agreed upon multi-jurisdictional strategies.

2. To advance the activities of the EBCI as described in the MOU, executed December 2015 with ABAG as the Lead Coalition Member, City of El Cerrito, City of Richmond and Contra Costa County applied for a Brownfields Community Wide Assessment grant to conduct Phase I and Phase II environmental assessments on a network of transit corridors, greenways, and adjacent industrial areas identified as PDAs.
3. On June 6, 2017 EPA awarded the Cooperative Agreement to the Lead Coalition Member the Association of Bay Area Governments (ABAG). The grant period (term) is October 1, 2017 through September 30, 2019. ABAG is responsible to EPA for management of the cooperative agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all members of the coalition are in compliance with the terms and conditions.
4. It is the responsibility of ABAG to provide timely information to the Coalition Partners regarding the management of the cooperative agreement and any changes that may be made to the cooperative agreement over the period of performance.
5. The Coalition Partners are the City of El Cerrito, City of Richmond and Contra Costa County. The contact information is as follows:

City of El Cerrito  
Melanie Mintz  
10890 San Pablo Avenue  
El Cerrito, CA 94530  
510 315-4339  
mmintz@ci.el-cerrito.ca.us

City of Richmond  
Lina Velasco  
450 Civic Center Plaza  
Richmond, CA 94804  
510 620-6706  
Lina\_Velasco@ci.richmond.ca.us

Contra Costa County  
Maureen Toms  
30 Muir Road  
Martinez, CA 94553  
855 323-2626  
Maureen.Toms@dcd.cccounty.us

6. Activities funded through the cooperative agreement may include inventory preparation, site selection criteria development, assessments, planning (including cleanup planning) relating to brownfield sites, outreach material and implementation, and other eligible activities. ABAG may retain consultant(s) and contractors under 40 CFR 30.36 to undertake various activities funded through the cooperative agreement and may award subgrants to other coalition members under 40 CFR 33.37 for assessment projects in their geographic areas. Subgrantees are accountable to ABAG for proper expenditure of funds.
7. ABAG will procure the consultant(s) in compliance with 40 CFR 31.36 requirements. ABAG will issue the Request for Proposals or Request for Qualification and will be the entity responsible for receipt of the submitted proposals and selection and award of contracts. ABAG will consult with other coalition members in making selection of consultants and contractors and negotiating the terms of agreements.
8. ABAG, in consultation with the Coalition Partners, will work to develop a site selection process based on agreed upon factors and will ensure that a minimum of five sites (including a minimum of at least one site per coalition member) are assessed over the term of the cooperative agreement. ABAG will submit selected sites to the EPA for approval to ensure eligibility.

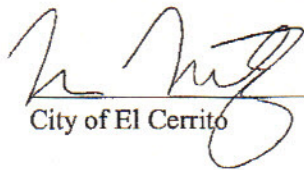


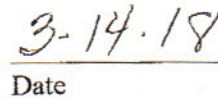
9. Upon designation of the specific sites, it will be the responsibility of ABAG to work with the coalition member in whose geographic area the site is located to finalize the scope of work for the consultant or contractor. It will be the responsibility of this coalition member to obtain all required permits, easements, and/or access agreements as may be necessary to undertake assessments for the selected site(s). If this coalition member does not have the capacity to perform these activities, ABAG may assist in securing necessary site access agreements and permits.
10. ABAG is responsible for ensuring that other activities as negotiated in the workplan, such as community outreach and involvement, are implemented in accordance with a schedule agreed upon by ABAG and the coalition member in whose geographic area the site to be assessed is located.

Agreed:

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Association of Bay Area Governments

\_\_\_\_\_  
Date

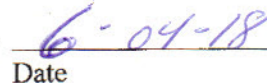
  
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City of El Cerrito

  
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Date

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City of Richmond

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Date

  
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County of Contra Costa

  
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