

POSITION ADJUSTMENT REQUEST

C.17

NO. 22276
DATE 5/1/2018Department Office of the County Counsel

Department No./

Budget Unit No. 0030 Org No. 1735 Agency No. 17

Action Requested: ADOPT Position Adjustment Resolution No. 22276 to ADD one (1) full-time Deputy County Counsel - Advanced Exempt (2ET3) (unrepresented) position at salary level B8B 2297 (\$12,354.27-\$14,685.34) and CANCEL one (1) full-time Deputy County Counsel Advanced (2ETK) (unrepresented) vacant position No. 14021 at salary level B8B 2297 (\$12,354-\$13,977; \$14,685 max with performance pay) in the Office of the County Counsel.

Proposed Effective Date: 5/2/2018Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00Net County Cost \$0.00Total this FY \$0.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT No fiscal impact - cost neutral

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sharon L. Anderson

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

4/23/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/14/2018

Add one (1) full-time Deputy County Counsel-Advanced- Exempt (2ET3) (unrepresented) position at salary level B8B 2297 (\$12,354 - \$14,685) and cancel one (1) full-time Deputy County Counsel-Advanced (2ETK) (unrepresented) vacant position No 14021 at salary level B8B 2297 (\$12,354 - \$13,977; \$14,685 max with performance pay)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____(Date)

Lauren Ludwig

4/24/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

DATE _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒David J. Twa, Clerk of the Board of Supervisors
and County AdministratorDATE May 1 2018BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: