

**CALENDAR FOR THE BOARD OF SUPERVISORS  
CONTRA COSTA COUNTY  
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD  
BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET  
MARTINEZ, CALIFORNIA 94553-1229**

**FEDERAL D. GLOVER, CHAIR, 5TH DISTRICT**  
**KAREN MITCHOFF, VICE CHAIR, 4TH DISTRICT**  
**JOHN GIOIA, 1ST DISTRICT**  
**CANDACE ANDERSEN, 2ND DISTRICT**  
**DIANE BURGIS, 3RD DISTRICT**

**DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900**

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA,  
MAY BE LIMITED TO TWO (2) MINUTES.

A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR.

The Board of Supervisors respects your time, and every attempt is made to accurately estimate when an item may be heard by the Board. All times specified for items on the Board of Supervisors agenda are approximate. Items may be heard later than indicated depending on the business of the day. Your patience is appreciated.

**ANNOTATED AGENDA & MINUTES  
April 17, 2018**

**9:00 A.M. Convene and announce adjournment to closed session in Room 101.**

**Closed Session**

**A. CONFERENCE WITH LABOR NEGOTIATORS**

1. Agency Negotiators: David Twa and Richard Bolanos.

Employee Organizations: Contra Costa County Employees' Assn., Local No. 1; Am. Fed., State, County, & Mun. Empl., Locals 512 and 2700; Calif. Nurses Assn.; Service Empl. Int'l Union, Local 1021; District Attorney's Investigators Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters, Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Service Employees International Union Local 2015; Contra Costa County Defenders Assn.; Probation Peace Officers Assn. of Contra Costa County; Contra Costa County Deputy District Attorneys' Assn.; and Prof. & Tech. Engineers, Local 21, AFL-CIO; Teamsters Local 856.

2. Agency Negotiators: David Twa.

Unrepresented Employees: All unrepresented employees.

**B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION** (Gov. Code, § 54956.9(d)(1))

1. *In re Fox Ortega Enterprises, Inc., dba Premier Cru*, United States Bankruptcy Court, Northern District of California, Case No. 16-40050-WJL
2. *Paul Cruciani and Peter Billeci v. County of Contra Costa, et al.*, Contra Costa County Superior Court Case No. MSN17-2091

**9:30 A.M. Call to order and opening ceremonies.**

Inspirational Thought- *"With the new day comes new strength and new thoughts."* ~ Eleanor Roosevelt

Present: John Gioia, District I Supervisor; Candace Andersen, District II Supervisor; Diane Burgis, District III Supervisor; Karen Mitchoff, District IV Supervisor; Federal D. Glover, District V Supervisor

Staff Present: David Twa, County Administrator  
Sharon Anderson, County Counsel

*There were no announcements from closed session.*

**CONSIDER CONSENT ITEMS** (Items listed as C.1 through C.58 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

**DISCUSSION ITEMS**

**D.1** CONSIDER waiving the 180-day sit-out period for Mary J. Buscaglia, Health Services Administrator - Level C in the Health Services Department's Finance Division; find that the appointment of this retiree is necessary to fill a critically needed position in the Health Services Department; and approve and authorize the hiring of Ms. Buscaglia as a temporary employee for the period April 23, 2018 through March 31, 2019. (Anna Roth, Health Services Director)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.2** HEARING on the Fiscal Year 2018/19 Recommended County and Special District Budgets. (David Twa, County Administrator)

*CLOSED the hearing; and adopted all recommendations as presented.*

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D. 3** CONSIDER Consent Items previously removed.

*There were no items removed from consent for discussion.*

**D. 4** PUBLIC COMMENT (2 Minutes/Speaker)

*There were no requests to speak at public comment.*

**D. 5** CONSIDER reports of Board members.

*There were no items reported today.*

**Closed Session**

ADJOURN in memory of

***Tique Lee Caul***  
realtor and activist

and

***Sanford "Sandy" Hoffman,***  
retired Administrative Services Officer for the Office of the Public Defender



and  
**Ed Haynes**  
***Commissioner, Contra Costa Fire Protection District***

**CONSENT ITEMS**

**Road and Transportation**

**C.1** ADOPT Resolution No. 2018/145 accepting as complete the contracted work performed by Granite Rock Company for the Canal Road Bridge Replacement Project, as recommended by the Public Works Director, Bay Point area. (96% Federal Highway Bridge Program Funds, 2% Delta Diablo Sewer Funds, 2% local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**Engineering Services**

**C.2** ADOPT Resolution No. 2018/121 accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for road acceptance RA04-01168 (cross-reference subdivision SD04-08856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.3** ADOPT Resolution No. 2018/128 accepting completion of private improvements and approving the Parcel Map for minor subdivision MS15-00005 for a project developed by Ken Gardner, as recommended by the Public Works Director, Byron area. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.4** ADOPT Resolution No. 2018/131 approving and authorizing the Public Works Director, or designee, to fully close a portion of 5th Street between Market Avenue and Silver Avenue, on May 11, 2018, from 12:00 PM through 7:00 PM, for the purpose of the Rancho Market Block Party & Mural Ribbon-Cutting Celebration, North Richmond area. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**Special Districts & County Airports**

**C.5** Acting as the Governing Board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the Federal Emergency Management Agency, U.S. Department of Homeland Security, Urban Area Security Initiative Grants Program in an amount not to exceed \$160,000 for the purchase of two stakeside Urban Search and Rescue/Hazardous Materials support vehicles. (100% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.6** Acting as the Governing Board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the Federal Emergency Management Agency, U.S. Department of Homeland Security, Urban Area Security Initiative Grants Program in an amount not to exceed \$100,000 for the purchase of a towable emergency power generator. (100% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Claims, Collections & Litigation**

**C.7** DENY claims filed by Darvin Comier, Maria Del Lourdes Martinez Correa, Esmeralda Datoon, Gary Greenberg, MD, Michael Hill, Rowena Ortega, La'Shauntay Rushing, and Mario Torres.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Honors & Proclamations**

**C.8** ADOPT Resolution No. 2018/114 recognizing the 60th Anniversary of Las Trampas School, Inc, as recommended by Supervisor Andersen.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.9** ADOPT Resolution No. 2018/141 recognizing May as Apraxia Awareness Month in Contra Costa County, as recommended by Supervisor Andersen.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.10** ADOPT Resolution No. 2018/149 recognizing the Rotary Club of San Ramon, as recommended by Supervisor Andersen.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Appointments & Resignations**

**C.11** APPOINT Julie Bautista to the County School Districts and Community College District seat on the Treasury Oversight Committee to complete the unexpired term ending on April 30, 2020, as recommended by the Treasurer-Tax Collector.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.12** ACCEPT the resignation of Maggie Carrillo, DECLARE a vacancy in Business 4 seat on the Workforce Development Board, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Department Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.13** ACCEPT the resignation of Toya Thomas-Cruz from the Managed Care Commission, DECLARE the At Large #2 seat vacant, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Health Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.14** APPOINT Jack Weir to the Public Member seat; CREATE an Alternate to the Public Member seat and APPOINT William Swenson to the Alternate member seat on the Countywide Redevelopment Successor Oversight Board, as recommended by the Internal Operations Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.15** RE-APPOINT Jannel George-Oden of San Pablo to the Tenant seat on the Contra Costa County Housing Authority Board of Commissioners, as requested by the Housing Authority Executive Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.16** APPOINT Dennis Reigle to the Public 1 seat and REAPPOINT Edgar Grubb to the Public 2 seat on the Treasury Oversight Committee, as recommended by the Internal Operations Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.17** APPOINT Victoria Robinson Smith to the Public Member seat on the Local Enforcement Agency Independent Hearing Panel, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Intergovernmental Relations**

**C.18** ADOPT a position of "Support" on AB 1795 (Gibson): Emergency Medical Services: Community Care Facilities, a bill that would authorize a local emergency medical services agency to submit, as part of its emergency services plan, a plan to transport specified patients to a behavioral health facility or sobering center in lieu of transportation to a general acute care hospital, as recommended by the Legislation Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Personnel Actions**

**C.19** ADOPT Position Adjustment Resolution No. 22213 to establish the classification of Chief of Administrative Services (unrepresented) and add one full-time position in the Department of Child Support Services. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.20** ADOPT Position Adjustment Resolution No. 22253 to reclassify the EHS Personnel Officer (XAGB) (unrepresented) to Departmental Personnel Officer-Exempt (unrepresented), reallocate the classification salary level, re-assign position and incumbent and abolish the classification of EHS Personnel Officer. (42% Federal, 48% State, and 10% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.21** ADOPT Position Adjustment Resolution No. 22254 to reclassify the Health Services Personnel Officer (unrepresented) to Departmental Personnel Officer-Exempt (unrepresented), re-assign position and incumbent, and abolish the classification of Health Services Personnel Officer-Exempt. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.22** ADOPT Position Adjustment Resolution No. 22269 to retitle and change the job code of the Health and Human Services Research and Evaluation Manager (unrepresented) to Research and Evaluation Manager (unrepresented); and add one position to the Office of Reentry and Justice in the County Administrator's Office. (100% AB 109 Public Safety Realignment Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

## **Leases**

**C.23** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an amendment to the license agreement with American Tower, L.P., for a communications tower located within the boundary of the town of Danville, at an initial annual rent of \$70,500 for the first year with annual increases, for a term of five years with three five-year renewal options, under terms and conditions set forth in the agreement, as recommended by the Department of Information Technology, Danville area. (100% Department User Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

## **Grants & Contracts**

**APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:**

**C.24** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the Contra Costa Community College District, to pay the County an amount not to exceed \$497,250, to provide educational course instruction at the Law Enforcement Training Center for the period July 1, 2018 through June 30, 2019. (100% Contra Costa Community College District funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.25** APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to execute a contract amendment with the California Department of Education to accept additional payments in an amount not to exceed \$292,951 for Alternative Payment Childcare programs operated by the County, with no change to term of July 1, 2017 through June 30, 2018. (No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:**

**C.26** APPROVE the West County Health Center Expansion Project, 13585 San Pablo Avenue, San Pablo and take related actions under California Environmental Quality Act, and AWARD the Design-Build Contract for the Project to C. Overaa & Co., in the amount of \$12,455,000, San Pablo area. (100% Hospital Enterprise Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.27** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with East Bay Tire Company, to increase the payment limit by \$70,000 to a new payment limit of \$280,000, with no change to the original term of September 1, 2015 through August 31, 2018, for tires and tire supplies, Countywide. (100% Fleet Internal Service Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.28** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with the Joint Commission on Accreditation of Healthcare Organizations in an amount not to exceed \$25,000 each year to provide accreditation and certification services for Contra Costa Regional Medical Center and Health Centers for the period April 10 through December 31, 2018, with automatic renewal each calendar year thereafter. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.29** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Lutheran Social Services of Northern California, in an amount not to exceed \$282,409, to provide transitional housing assistance for emancipated youth for the period of July 1, 2018 through June 30, 2019. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.30** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Modesto Residential Living Center, LLC, effective May 1, 2018, to increase the payment limit by \$23,895 to a new payment limit of \$166,245 to provide additional augmented board and care services to eligible mentally disordered clients for the period September 1, 2017 through August 31, 2018. (86% Mental Health Services Act, 14% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.31 APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Chief Information Officer, a blanket purchase order with Medtel Services LLC, in an amount no to exceed \$250,000 and an amendment to the Medtel Customer Support Agreement for the renewal of telecommunications software and equipment maintenance, for the period April 20, 2018 through April 19, 2019. (100% User Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.32 APPROVE and AUTHORIZE the County Administrator, or designee, to execute a Memorandum of Understanding and accept grant funding in an amount not to exceed \$3,370 from California Lawyers for the Arts for the provision of the Arts in Correction-County Jails Demonstration Project for the period May 1, 2018 through July 31, 2018. (100% Grant Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.33 APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the County of Sonoma, for the placement of Contra Costa County juvenile wards at the Sonoma County Juvenile Hall in amount not to exceed \$194,740 for the period February 19, 2018 through June 30, 2019. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.34 APPROVE and AUTHORIZE the Auditor-Controller to pay the Food Bank of Contra Costa and Solano County the amount of \$6,243 for food and nutrition services that were provided to County residents diagnosed with HIV during the period January 1 through February 28, 2018, as recommended by the Health Services Director. (100% Ryan White HIV Treatment Extension Act)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.35 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Margaret L. Miller, M.D., in an amount not to exceed \$174,720 to provide outpatient psychiatric services to patients in Central County for the period May 1, 2018 through April 30, 2019. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.36 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Medic Shuttle, LLC, effective April 1, 2018, to increase the payment limit by \$300,000 to a new payment limit of \$400,000 for additional non-emergency medical transportation services to Contra Costa Health Plan members for the period April 1, 2017 through March 31, 2019. (100% Contra Costa Health Plan Fund III)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.37 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing mutual indemnification language with John Muir Health, Inc. (dba Community Health Improvement) in an amount not to exceed \$3,000 for the County's use of a mobile van to provide healthcare services to low-income families and individuals in the county for the period January 1 through December 31, 2018. (100% Federal Healthcare for the Homeless Grant funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.38 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment effective April 1, 2018 with Dialysis Access Center, a medical corporation (dba Dialysis Access Center, Inc.), to increase the payment limit by \$500,000 to a new payment limit of \$900,000 to provide ambulatory surgical center services including dialysis for Contra Costa Health Plan members for the period April 1, 2017 through March 31, 2019. (100% Contra Costa Health Plan Enterprise Fund III)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.39 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Brain Health Professional Services, P.C., in an amount not to exceed \$266,240 to provide outpatient psychiatric services to patients in Central County for the period May 1, 2018 through April 30, 2019. (100% Mental Health Services Act)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.40 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Mark Van Handel, M.D., in an amount not to exceed \$1,440,000 to provide neurology services at Contra Costa Regional Medical and Health Centers for the period June 1, 2018 through May 31, 2021. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.41 APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Werfen USA, LLC, in an amount not to exceed \$150,000 for supplies and reagents for Contra Costa Regional Medical Center and Health Centers for the period May 1, 2018 through April 30, 2019. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C.42 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment effective March 1, 2018 with Greater Richmond Inter-Faith Program to increase the payment limit by \$193,750 to a new payment limit of \$268,750, and extend the term from June 30, 2018 through September 30, 2018 to maintain and operate the West County CARE Center for the Homeless Coordinated Entry System of Care. (29% Housing and Urban Development, 35% General Fund, 36% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 43 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Paul S. Chard, M.D., in an amount not to exceed \$132,000 to provide gastroenterology services at Contra Costa Regional Medical and Health Centers for the period June 1, 2018 through May 31, 2020. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 44 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Lumetra Healthcare Solutions in an amount not to exceed \$161,000 to provide consultation and technical assistance on electronic health record technology in order to qualify for Centers for Medicare and Medicaid Services Incentive Programs for the period April 1, 2018 through March 31, 2019. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 45 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Overmiller Inc, d/b/a Roto-Rooter Plumbers, to increase the payment limit from \$1,850,000 to a new payment limit of \$2,350,000 and to extend the term from March 31, 2018 to August 31, 2018 for plumbing services, Countywide. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 46 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Contra Costa ARC, d/b/a Commercial Support Services, in an amount not to exceed \$280,000, to provide car washing and janitorial services, for the period April 1, 2018 through March 31, 2021, Countywide. (25% Internal Service Funds and 75% General Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Other Actions**

C. 47 ADOPT the County's 2018/19 State Controller's Recommended Budget Schedules for Countywide Funds and Special Districts, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 48 APPROVE election consolidation requests from each jurisdiction that has filed resolutions with the County Clerk-Recorder, Elections Division, and placement of measures on the June 5, 2018 Primary Election ballot, and AUTHORIZE the County Clerk-Recorder, Elections Division, to conduct elections for those jurisdictions. (Costs are reimbursable through affected jurisdictions)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 49 ACCEPT the Canvass of Votes for the March 27, 2018 Special Election showing that the measure passed for Police Services in County Service Area P-6, Zone 2607, Supervisorial District 5 - Unincorporated Area of Martinez, as recommended by the Clerk-Recorder. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover



**C.50** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment effective April 1, 2018 with University of the Pacific, for its Department of Physical Therapy, to permit speech therapy students to receive field instruction at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2018 through December 31, 2019. (Non-financial agreement)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.51** ACCEPT the Treasurer's Quarterly Investment Report as of December 31, 2017, as recommended by the County Treasurer-Tax Collector.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.52** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract cancellation agreement with Pittsburg Unified School District, effective close of business on June 30, 2018, for the Teenage Pregnancy Project. (100% U.S. Department of Health and Human Services Teenage Pregnancy Project Grant funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.53** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract cancellation agreement with West Contra Costa Unified School District, effective close of business on June 30, 2018, for Teenage Pregnancy Project services. (100% U.S. Department of Health and Human Services Teenage Pregnancy Project Grant funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.54** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment effective January 1, 2018 with Kaiser Foundation Hospitals, (dba Kaiser Permanente – Richmond), to incorporate Contractor's HIPAA Business Associate Agreement, with no change in the payment limit for the period January 1, 2018 through December 31, 2020. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.55** ACCEPT and APPROVE the revised Mental Health Commission Bylaws, as recommended by the Health Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.56** APPROVE the allocation of 2018 Fish and Wildlife Propagation Fund grant funds to ten projects totaling \$101,355, as recommended by the Internal Operations Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.57** ACCEPT the Small Business Enterprise, Outreach and Local Bid Preference Programs Report, reflecting departmental program data for the period July 1 through December 31, 2017, as recommended by the Internal Operations Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 58** Acting as the Governing Board of the Contra Costa County Fire Protection District, ADOPT Resolution No. 2018/144 approving the Side Letter between District and IAFF, Local 1230 regarding redefining "Transfer", as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

## **GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Applications for personal subscriptions to the weekly Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The weekly agenda may also be viewed on the County's Internet Web Page: [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us)

## **STANDING COMMITTEES**

The **Airport Committee** (Supervisors Diane Burgis and Karen Mitchoff) meets quarterly on the second Wednesday of the month at 11:00 a.m. at Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Candace Andersen and John Gioia) meets on the fourth Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors Karen Mitchoff and John Gioia) meets on the fourth Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Candace Andersen and Federal D. Glover) meets on the first Monday of every other month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets on the second Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Public Protection Committee** (Supervisors John Gioia and Federal D. Glover) meets on the first Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Karen Mitchoff and Candace Andersen) meets on the second Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

Airports Committee	June 13, 2018	11:00 a.m.	See above
Family & Human Services Committee	April 23, 2018	10:30 a.m.	See above
Finance Committee	April 23, 2018 Canceled Next meeting TBD	9:00 a.m.	See above
Hiring Outreach Oversight Committee	June 4, 2018	1:00 p.m.	See above
Internal Operations Committee	May 14, 2018 Canceled Next Meeting June 11, 2018	1:00 p.m.	See above
Legislation Committee	May 14, 2018	10:30 a.m.	See above
Public Protection Committee	May 7, 2018	9:00 a.m.	See above
Transportation, Water & Infrastructure Committee	May 14, 2018	9:00 a.m.	See above

**PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES**

**A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR**

**AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.**

### **Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):**

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

**AB** Assembly Bill

**ABAG** Association of Bay Area Governments

**ACA** Assembly Constitutional Amendment

**ADA** Americans with Disabilities Act of 1990  
**AFSCME** American Federation of State County and Municipal Employees  
**AICP** American Institute of Certified Planners  
**AIDS** Acquired Immunodeficiency Syndrome  
**ALUC** Airport Land Use Commission  
**AOD** Alcohol and Other Drugs  
**ARRA** American Recovery & Reinvestment Act of 2009  
**BAAQMD** Bay Area Air Quality Management District  
**BART** Bay Area Rapid Transit District  
**BayRICS** Bay Area Regional Interoperable Communications System  
**BCDC** Bay Conservation & Development Commission  
**BGO** Better Government Ordinance  
**BOS** Board of Supervisors  
**CALTRANS** California Department of Transportation  
**CalWIN** California Works Information Network  
**CalWORKS** California Work Opportunity and Responsibility to Kids  
**CAER** Community Awareness Emergency Response  
**CAO** County Administrative Officer or Office  
**CCCFPD (ConFire)** Contra Costa County Fire Protection District  
**CCHP** Contra Costa Health Plan  
**CCTA** Contra Costa Transportation Authority  
**CCRMC** Contra Costa Regional Medical Center  
**CCWD** Contra Costa Water District  
**CDBG** Community Development Block Grant  
**CFDA** Catalog of Federal Domestic Assistance  
**CEQA** California Environmental Quality Act  
**CIO** Chief Information Officer  
**COLA** Cost of living adjustment  
**ConFire (CCCFPD)** Contra Costa County Fire Protection District  
**CPA** Certified Public Accountant  
**CPI** Consumer Price Index  
**CSA** County Service Area  
**CSAC** California State Association of Counties  
**CTC** California Transportation Commission  
**dba** doing business as  
**DSRIP** Delivery System Reform Incentive Program  
**EBMUD** East Bay Municipal Utility District  
**ECCFPD** East Contra Costa Fire Protection District  
**EIR** Environmental Impact Report  
**EIS** Environmental Impact Statement  
**EMCC** Emergency Medical Care Committee  
**EMS** Emergency Medical Services  
**EPSDT** Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)  
**et al. et alii** (and others)  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**F&HS** Family and Human Services Committee  
**First 5** First Five Children and Families Commission (Proposition 10)  
**FTE** Full Time Equivalent  
**FY** Fiscal Year  
**GHAD** Geologic Hazard Abatement District  
**GIS** Geographic Information System  
**HCD** (State Dept of) Housing & Community Development  
**HHS** (State Dept of) Health and Human Services  
**HIPAA** Health Insurance Portability and Accountability Act

**HIV** Human Immunodeficiency Syndrome  
**HOV** High Occupancy Vehicle  
**HR** Human Resources  
**HUD** United States Department of Housing and Urban Development  
**IHSS** In-Home Supportive Services  
**Inc.** Incorporated  
**IOC** Internal Operations Committee  
**ISO** Industrial Safety Ordinance  
**JPA** Joint (exercise of) Powers Authority or Agreement  
**Lamorinda** Lafayette-Moraga-Orinda Area  
**LAFCo** Local Agency Formation Commission  
**LLC** Limited Liability Company  
**LLP** Limited Liability Partnership  
**Local 1** Public Employees Union Local 1  
**LVN** Licensed Vocational Nurse  
**MAC** Municipal Advisory Council  
**MBE** Minority Business Enterprise  
**M.D.** Medical Doctor  
**M.F.T.** Marriage and Family Therapist  
**MIS** Management Information System  
**MOE** Maintenance of Effort  
**MOU** Memorandum of Understanding  
**MTC** Metropolitan Transportation Commission  
**NACo** National Association of Counties  
**NEPA** National Environmental Policy Act  
**OB-GYN** Obstetrics and Gynecology  
**O.D.** Doctor of Optometry  
**OES-EOC** Office of Emergency Services-Emergency Operations Center  
**OPEB** Other Post Employment Benefits  
**OSHA** Occupational Safety and Health Administration  
**PARS** Public Agencies Retirement Services  
**PEPRA** Public Employees Pension Reform Act  
**Psy.D.** Doctor of Psychology  
**RDA** Redevelopment Agency  
**RFI** Request For Information  
**RFP** Request For Proposal  
**RFQ** Request For Qualifications  
**RN** Registered Nurse  
**SB** Senate Bill  
**SBE** Small Business Enterprise  
**SEIU** Service Employees International Union  
**SUASI** Super Urban Area Security Initiative  
**SWAT** Southwest Area Transportation Committee  
**TRANSPAC** Transportation Partnership & Cooperation (Central)  
**TRANSPLAN** Transportation Planning Committee (East County)  
**TRE** or **TTE** Trustee  
**TWIC** Transportation, Water and Infrastructure Committee  
**UASI** Urban Area Security Initiative  
**VA** Department of Veterans Affairs  
**vs.** versus (against)  
**WAN** Wide Area Network  
**WBE** Women Business Enterprise  
**WCCTAC** West Contra Costa Transportation Advisory Committee





Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Temporary Hire of County Retiree Waiver of 180-day Sit-out Period

---

**RECOMMENDATION(S):**

1. Consider waiving the 180 day 'sit out period' for Mary J. Buscaglia, Health Services Administrator - Level C in the Health Services Department;
2. Find that the appointment of Ms. Buscaglia is necessary to fill a critically needed position; and
3. Approve and authorize the hiring of retiree Ms. Buscaglia as a temporary employee effective April 23, 2018 through March 31, 2019.

**FISCAL IMPACT:**

Upon approval, this action has an annual cost of approximately \$47,961 which is 100% funded by Hospital Enterprise Fund I.

**BACKGROUND:**

Mary Buscaglia retired from County service on March 30, 2018. Ms. Buscaglia worked at Health Services Department's Finance Division supporting the Contra Costa Health Plan for approximately five years. The health industry's state and federal mandates and reporting requirements are complex, and expertise in this industry is developed over time.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares, (925)  
957-5240

cc:

#### BACKGROUND: (CONT'D)

Ms. Buscaglia handled the Health Plan's annual commercial (including employee) health premium rate setting and associated required state and federal reports. Due to the complexity of the process, it takes time and hands-on experience to acquire the necessary knowledge and skills to ensure tasks are accomplished accurately and timely. As we approach the annual commercial health premium rate setting period (May-July) for the 2019 rate premiums and reporting requirements (SB 546 and SB17) due in October, the department is requesting the hiring of Ms. Buscaglia as a temporary employee to manage and complete this process. In addition, Ms. Buscaglia will oversee a smooth transition while we recruit, hire, and train a permanent appointment for her position.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the accuracy and timeliness of the 2019 health premium rates and the state and federal reports will be compromised. Moreover, the department will spend additional funds on actuarials or other consultants who have the expertise to complete the tasks.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: Recommended County and Special District Budgets FY 2018/19

---

**RECOMMENDATION(S):**

1. OPEN and CONDUCT a public hearing to receive input on the FY 2018-19 Recommended Budget;
2. ACKNOWLEDGE that significant economic issues will continue to challenge the Board of Supervisors in its effort to finance services and programs which Contra Costa County residents need, or expect will be provided to them;
3. ACKNOWLEDGE that wage and benefit increases when coupled with the lack of increased funding from the State and Federal Governments will challenge the County's ability to deliver essential services to our residents;
4. DIRECT the County Administrator to continue to meet with the County's union representatives and employees to explain the size, scope and anticipated length of the County's fiscal challenges and to gain their input/suggestions;
5. DIRECT the County Administrator to continue to make this information readily available to the residents of the County;

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County Finance  
Director, 335-1023

By: , Deputy

cc: Robert Campbell, County Auditor-Controller, All County Departments (via County Administration)

## RECOMMENDATION(S): (CONT'D)

>

6. ACKNOWLEDGE that the Recommended Budget does not include any funding changes that may occur in the State of California's 2018-19 fiscal year budget or in the manner in which the Medi-Cal Waiver is implemented and these two events may have an unknown impact on the drawdown of federal funds for services and facilities;
7. RE-AFFIRM the Board of Supervisors' policy prohibiting the use of County General Purpose Revenue to back-fill State revenue cuts;
8. ACKNOWLEDGE that retirement expenses are expected to decrease in the short run, but are likely to increase in future years should market returns not meet or exceed the Assumed Rate of Return;
9. ACKNOWLEDGE that the Recommended Budget balances annual estimated expenditures with estimated revenues in FY 2018-19, and is both technically and structurally balanced;
10. ACKNOWLEDGE that the Recommended Budget includes a specific appropriation for contingency, and that the Board also maintains its ability to manage General Fund contingencies during the fiscal year by use of reserve funds set aside for that purpose;
11. ACKNOWLEDGE that any restoration of any recommended program reductions will require an equivalent reduction in funds from other County priorities in order to adhere to our balanced budget policy;
12. ACKNOWLEDGE that continuing to build the County's reserves, maintaining an improved credit rating, and maintenance of the County's physical assets remain a priority of the Board of Supervisors over the long term;
13. DIRECT the County Administrator to prepare for Board adoption on May 08, 2018, the FY 2018-19 County and Special District Budgets, as modified, to incorporate any changes directed by the Board during these public hearings; and
14. DIRECT the County Administrator to prepare for consideration by the Board of Supervisors on May 8, 2018, position additions and eliminations necessary to carry out Board action on the Recommended Budget.

## FISCAL IMPACT:

See attached FY 2018/19 Recommended Budget document, which includes the Budget Message and Overview. The document can also be found at this link:

<http://www.cccounty.us/770/Budget-Documents>

### BACKGROUND:

Explanation of the reasons behind the County Administrator's recommendations is presented in the attached FY 2018/19 Recommended Budget. Material from departments invited to make a presentation is also attached: Health Services, Employment and Human Services, Sheriff-Coroner, District Attorney, Public Defender, and Public Works.

### MEET AND CONFER/LAY-OFF RESOLUTIONS

For the last several years at this point in the budget cycle, County Departments, in cooperation with Labor Relations, have begun the meet and confer process with employee representatives regarding the impact of program reductions on the terms and conditions of employment for affected employees. As noted in the Recommended Budget, County lay-offs are not expected due to budget recommendations. Pending Final Budget adoption on May 8, Position Addition and Elimination lists may be presented to the Board for adoption on that day.

### CONSEQUENCE OF NEGATIVE ACTION:

Adoption of the County budget may be delayed.

### CLERK'S ADDENDUM

***CLOSED the hearing; and adopted all recommendations as presented.***

### ATTACHMENTS

FY 2018-19 Recommended Budget Book

FY 2018-19 Recommended Budget PowerPoint

Health Services PowerPoint

EHSD PowerPoint

Sheriff-Coroner PowerPoint

District Attorney PowerPoint

Public Defender PowerPoint

Public Works PowerPoint



# Fiscal Year 2018 – 2019 Recommended Budget



County of  
Contra Costa  
California

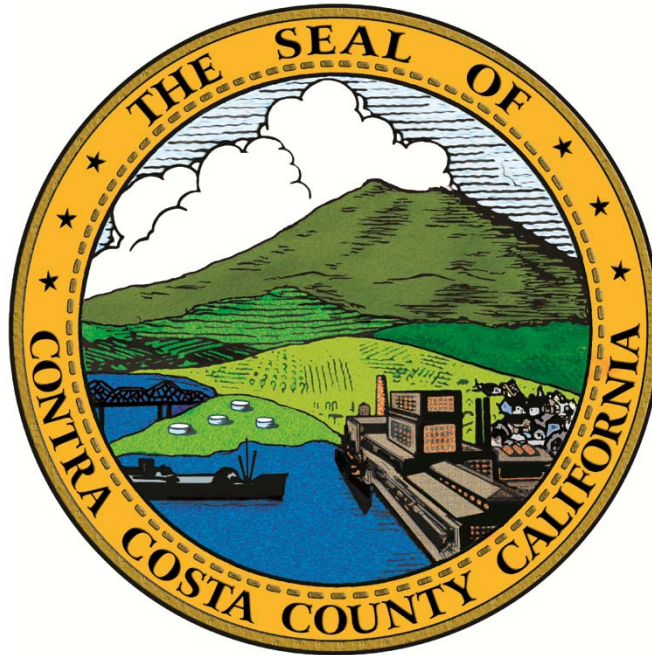


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# COUNTY OF CONTRA COSTA

## RECOMMENDED BUDGET 2018-2019



Presented to the Board of Supervisors

**KAREN MITCHOFF**

Chair

Supervisor, District IV

**JOHN M. GIOIA**

Supervisor, District I

**DIANE BURGIS**

Supervisor, District III

**CANDACE ANDERSEN**

Supervisor, District II

**FEDERAL D. GLOVER**

Supervisor, District V

**By David Twa**

County Administrator



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**County of Contra Costa  
California**

Fiscal Years Beginning

July 1, 2011  
July 1, 2012  
July 1, 2013  
July 1, 2014  
July 1, 2015  
July 1, 2016  
July 1, 2017

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# County Administrator

County Administration Building  
651 Pine Street, 10th Floor  
Martinez, California 94553-1229  
(925) 335-1080

**David J. Twa**  
County Administrator

# Contra Costa County



## Board of Supervisors

**John M. Gioia**  
1<sup>st</sup> District

**Candace Andersen**  
2<sup>nd</sup> District

**Diane Burgis**  
3<sup>rd</sup> District

**Karen Mitchoff**  
4<sup>th</sup> District

**Federal D. Glover**  
5<sup>th</sup> District

April 1, 2018

Board of Supervisors  
Contra Costa County  
Martinez, CA 94553

Dear Board Members:

We continue to adjust our County Budgets to meet the challenges due to the uncertainty in direction from the Federal Administration in Washington. There continues to be attempts to reduce funding to the many Health and Employment & Human Services programs that we administer on behalf of the Federal and State governments. While it remains to be seen how all the proposals circulating from Congress, the President, and the Federal Departments will ultimately impact Contra Costa County, it is clear that we can expect reduced funding for the foreseeable future.

In spite of this uncertainty, our goal is to continue to be fiscally conservative and avoid future fiscal ups and downs. The Board, Department Heads, and the entire County workforce will continue to work together to retain the balance in this budget that includes recommendations for appropriation of \$3.5 billion (\$1.6 billion General Fund) for FY 2018-19 and beyond.

In addition to a structurally balanced budget for the seventh consecutive year, there were a number of key accomplishments this past year to be justifiably proud of:

- Hired a new District Attorney, Health Services Director, Public Works Director, Chief Assistant County Administrator, and Chief Information Officer. These positions will continue the County's efforts to provide quality leadership to County Departments and to ensure succession planning.
- Maintained our AAA bond rating from Standard & Poor's, Contra Costa County is "fundamentally sound, and had a stable outlook for the future" and received an upgrade on the County's Pension Obligation Bonds to "AAA".
- Implemented a new countywide budgeting system, SHERPA, that was used successfully for the development of the \$3.5 billion FY 2017-18 budget. The state-of-the-art application includes a robust budget preparation application that includes

operating and capital budgeting, in-year budget management, smart database design, and the most comprehensive personnel forecasting engine on the market. Approximately 120 users from county departments were trained on the system.

- Issued lease revenue bonds for hospital and clinic system projects (\$10 million); new County Administration facility, including a structure for additional parking (\$60 million); new Emergency Operations Center (\$40 million); refinanced existing debt (\$90 million) at historically low interest rates (2.33%, saving more than \$9 million in today's dollars); received a \$70 million grant from the state to replace beds in the Martinez Detention Facility with a new high-security, 416-bed facility on the campus of the West County Detention Facility. The Detention facility will include seven high-security housing units, a reentry services complex, a child/parent contact visitation center and a medical/psychiatric services clinic, with all of the resources available to both men and women.
- Implemented a new voting system in February 2018 to replace the aging system that has been in place since 2004. The system will be paid for with dedicated Elections Capital Replacement funds that have been reserved for this purpose over the last few years to make the fiscal impact of system replacement more manageable.
- Recognized by California State Association of Counties (CSAC), the Children and Family Services' Parent Partner Program received a 2017 Merit Award. The Parent Partner Program was one of three programs in Contra Costa County honored with a CSAC Challenge Award. CSAC recognized the Program for its innovation in matching parents in the foster care system with Parent Partners who successfully overcame their own struggles and reunified with their children.
- Worked in partnership with the California Community College Foundation and the CalFresh Employment and Training Program to implement the Fresh Success program working with two well-established community partners, Rubicon and Opportunity Junction. This voluntary program allows CalFresh recipients to acquire the skills and work experience they need to obtain and retain quality employment thereby increasing their earnings and reducing reliance on CalFresh benefits. As of the end of September 2017, we have enrolled 77 CalFresh participants in this training program.
- Staffed a new project in 2016 and 2017 in the Department of Conservation and Development to evaluate options for the County's participation in Community Choice Energy. The Board and eight cities ultimately decided to join an existing program known as Marin Clean Energy (MCE) to which five other CCC cities already belong). Residents will enjoy the benefits of choice in electrical service beginning in 2018. Advantages include competitive pricing of electricity, the ability to choose renewable energy sources and combat climate change, and greater local control of electrical power investments.
- Received the Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation awards.

The County's long-term, strategic goal continues to be the provision of public services that improve the quality of life of our residents and the economic viability of our businesses. Our goal provides the context for decisions regarding the recommendations in this Recommended Budget.

The FY 2018-19 Recommended Budget continues to provide for essential community services to our residents and minimizes adverse impacts to the community. However, as per the norm, once the State Budget is adopted, we likely will need to consider budget adjustments and will provide the Board with options at that time.

The County Board, Department Heads, and Employees all worked together to address the budget issues facing the County. I particularly want to thank Department Heads and all of our employees for their dedication, as well as their valuable and thoughtful input throughout the process. Our goal has been to ensure a fair and transparent budget process and to produce a user-friendly budget document. A great deal of effort has been put into developing and producing this budget.

The Recommended Budget represents a work plan to achieve our mission, priorities and goals in the coming year. Beginning on page 25 is a discussion of a number of Key Issues affecting the County. Below are the three principal issues facing the County that have particularly informed or impacted the development of our budget for the next year.

### **Labor**

With our employees' help, we have implemented a long-term rebalancing plan to reduce our expenditures and restructure our service delivery to provide the most effective services within annual available resources.

Currently, two key labor contracts are in active negotiations: Physicians and Dentists Organization and the California Nurses Association. These bargaining units represent employees in Health and Human Services mainly at the Contra Costa Regional Medical Center and Clinics. Additionally, on July 1, contracts with the CCC Defenders Association, the CCC Deputy District Attorneys' Association, and the In-Home Supportive Services workers will expire. The County will be challenged to meet all of the likely requests for increased wages and benefits from these groups. Successful contract negotiation is key to maintaining fiscal stability. The majority of the County's labor contracts extend through June 30, 2019.

### **Capital Projects**

The County Board of Supervisors has authorized moving forward with replacement of the County's Emergency Operations Center and the County Administration Building. These two projects are expected to be completed by the first part of 2020. The financing for these facilities requires debt service, which was budgeted beginning in fiscal year 2017-18, of \$8.0 million per year for the fifteen-year life of the bonds.

In addition, the Board discussed policies for the next five-year plan to help reduce the County's backlog of deferred maintenance by setting priorities for reducing the County inventory of owned facilities. The Chief Assistant County Administrator will lead efforts in the next year to introduce a more centralized management structure to improve strategic decision making regarding leasing, construction and rehabilitation of County facilities, improve the information systems to support that strategic management effort, and produce an initial list of properties to remove from the inventory. More information of this subject can be found in the Capital Improvement Plan section of this document on page 519.

### **Economic Projection**

The economy in Contra Costa County and the Bay Area continues to improve. However, major uncertainty exists as to the direction and funding from both the State and Federal Governments as we move into the next few years. County Departments will need to balance our needs with our limited resources to insure that we can deliver quality programs to the people we serve.

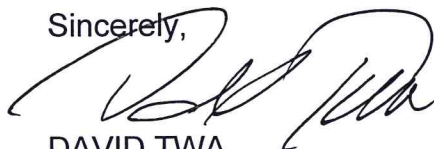
Each department was asked to submit a budget that balanced its requirements to provide services with the County's goals of adopting a FY 2018-19 budget that balances annual expenses and revenues, addresses revenue constraints and pension cost increases, and includes an appropriation for partially pre-funding the County's OPEB liability, capital replacement, and debt service payments. Thus, the budget is balanced and reflects sound financial practices.

This budget continues to reflect years of careful, comprehensive and continuing review and refinement of County operations to cope with economic challenges. In our assessment of County operations – and at every opportunity – we continue to make changes to deliver services in ways that are more efficient and less costly. These changes, which could not have been accomplished without financial sacrifices from our employees, have allowed us to protect the services that residents need and expect from County government.

The County has and will continue to adapt to changing circumstances. Our strategy over the last several years has been to harness our organizational discipline and innovation to reduce our spending and continue our Mission: “to provide public services that improve the quality of life of our residents and the economic viability of our businesses.” Our success depends upon a sound financial footing and the continuation of that strategy.

The following proposed budget is recommended to the Contra Costa County Board of Supervisors.

Sincerely,

A handwritten signature in black ink, appearing to read 'David TWA', written over a horizontal line.

DAVID TWA  
County Administrator





## COUNTY PROFILE

Contra Costa County was incorporated in 1850 as one of the original 27 counties of California. A five-member Board of Supervisors, each elected to four-year terms, serves as the legislative body of the County, which has a general law form of government. Also elected are the County Assessor, Auditor-Controller (the 'County Auditor-Controller'), Clerk-Recorder, District Attorney, Sheriff-Coroner and Treasurer-Tax Collector (the 'County Treasurer'). The County Administrator, David Twa, is appointed by the Board and is responsible for running the day-to-day business of the County. The County Administrator is also responsible for presenting the Board with a Recommended Budget for consideration of adoption as the Final (Adopted) Budget, which will serve as the foundation of the County's financial planning and control.

### Contra Costa County Elected Offices

Name	Office	Expiration of Current Term
John M. Gioia	Supervisor, District I	January 7, 2019
Candace Andersen	Supervisor, District II	January 4, 2021
Diane Burgis	Supervisor, District III	January 4, 2021
Karen Mitchoff	Supervisor, District IV	January 7, 2019
Federal D. Glover	Supervisor, District V	January 4, 2021
Gus S. Kramer	Assessor	January 7, 2019
Robert R. Campbell	Auditor-Controller	January 7, 2019
Joseph E. Canciamilla	Clerk-Recorder	January 7, 2019
Diana Becton	District Attorney	January 7, 2019
David O. Livingston	Sheriff-Coroner	January 7, 2019
Russell V. Watts	Treasurer-Tax Collector	January 7, 2019

## Overview

Contra Costa is one of nine counties in the San Francisco-Oakland Bay Area and the ninth most populous county in California with an estimated population of 1,139,513 as of January 1, 2017. The County covers about 733 square miles and extends from the northeastern shore of the San Francisco Bay easterly about 50 miles to San Joaquin County. The County is bordered on the south and west by Alameda County and on the north by the Suisun and San Pablo Bays. The western and northern shorelines are highly industrialized, while the interior sections are suburban/residential, commercial and light industrial. The County contains 19 cities, including Richmond in the west; Antioch in the northeast; and Concord in the center. Population growth in the County during the past several years has been strongest in unincorporated areas as well as in the cities of Antioch, Brentwood, Hercules, Oakley, Pittsburg and San Ramon.



**Five-Year Population Distribution <sup>(1)</sup>  
(as of January 1 of each year)**

	<b>2013 <sup>(2)</sup></b>	<b>2014 <sup>(2)</sup></b>	<b>2015 <sup>(2)</sup></b>	<b>2016 <sup>(2)</sup></b>	<b>2017</b>
Antioch	108,224	110,028	111,973	113,495	114,241
Brentwood	53,785	55,353	57,072	59,058	61,055
Clayton	10,995	11,096	11,159	11,262	11,284
Concord	125,704	126,851	128,063	128,280	128,370
Danville	41,814	42,145	42,491	43,287	43,355
El Cerrito	23,803	23,980	24,132	24,490	24,600
Hercules	24,264	24,430	24,578	24,909	25,675
Lafayette	24,001	24,321	24,732	25,041	25,199
Martinez	36,254	36,497	36,931	37,224	37,658
Moraga	16,222	16,337	16,434	16,581	16,676
Oakley	37,926	38,864	39,609	40,327	41,199
Orinda	17,911	18,083	18,578	18,838	18,935
Pinole	18,447	18,560	18,660	18,827	18,975
Pittsburg	65,030	66,053	67,119	68,133	69,818
Pleasant Hill	33,472	33,708	33,918	34,232	34,657
Richmond	107,563	108,447	109,568	110,886	111,785
San Pablo	29,903	30,196	30,498	30,972	31,053
San Ramon	75,575	76,472	77,470	78,729	80,550
Walnut Creek	67,225	67,954	68,652	70,340	70,974
<b>Subtotal</b>	<b>918,118</b>	<b>929,375</b>	<b>941,637</b>	<b>954,911</b>	<b>966,059</b>
Unincorporated	165,222	167,797	169,506	171,913	173,454
<b>Total</b>	<b>1,083,340</b>	<b>1,097,172</b>	<b>1,111,143</b>	<b>1,126,824</b>	<b>1,139,513</b>

<sup>(1)</sup> Columns may not total due to independent rounding

<sup>(2)</sup> Revised

Source: California Department of Finance

Educational attainment of a Bachelor's Degree or higher, according to the U.S. Census Bureau, 2016 American Community Survey 1-Year Estimates, was 39.6% of the County population up from 37.6% in 2009.

## Population Demographics

Gender		Race and Hispanic Origin*	
Male	48.90%	<u>One Race</u>	92.70%
Female	51.10%	White	58.00%
		Black or African American	8.60%
		American Indian and Alaska Native	0.30%
		Asian	16.20%
		Native Hawaiian and Other Pacific Islander	0.40%
		Some other race	9.20%
		<u>Two or More Races</u>	7.30%
Age			
0 - 5 years	5.80%		
5 - 19 years	19.60%		
20 - 64 years	59.70%		
65+ years	15.00%		

\*Hispanics may be of any race and are included in applicable race categories (25.4%)

Source: US Census Bureau, 2016 American Community Survey 1-Year Estimates, Contra Costa County

The County's employment economy is very diverse: major industries include health care, petroleum refining, telecommunications, financial and retail services, steel manufacturing, prefabricated metals, chemicals, electronic equipment, paper products and food processing. Most of the County's heavy manufacturing is located along the County's northern boundary fronting the Suisun Bay and San Pablo Bay leading to San Francisco Bay and the Pacific Ocean. The table below highlights the principal, non-government, employers in the County.

Principal Employers: Current and Eight Years Ago  
(Excluding Government Employers)

Employer	2017 <sup>(1)</sup>			2009 <sup>(2)</sup>		
	Estimated Employees	Rank	% of Total County Employment	Estimated Employees	Rank	% of Total County Employment
Chevron Corporation	10,000+	1	1.89 %	4,700+	1	0.99 %
Bay Alarm Co.	1,000 - 4,999	T-2	0.56			
St. Mary's College	1,000 - 4,999	T-2	0.56			
Bio-Rad Laboratories, Inc.	1,000 - 4,999	T-2	0.56	1,700	4	0.36
Job Connections	1,000 - 4,999	T-2	0.56			
John Muir Medical Center	1,000 - 4,999	T-2	0.56	1,900	3	0.40
Kaiser Permanente	1,000 - 4,999	T-2	0.56			
La Raza Market	1,000 - 4,999	T-2	0.56			
Martinez Medical Offices	1,000 - 4,999	T-2	0.56			
USS-POSCO Industries	1,000 - 4,999	T-2	0.56	975	8	0.20
Kaiser Foundation Hospital				2,300	2	0.49
John Muir/Mt. Diablo Medical Center				1,500	5	0.32
24-Hour Fitness				1,300	6	0.27
Doctors Medical Center				1,000	7	0.21
Contra Costa Newspapers, Inc.				900	9	0.19
Bank of the West				800	10	0.17
All Others	495,400		93.07	456,725		96.40
<b>Total</b>	<b>532,400</b>		<b>100.00 %</b>	<b>473,800</b>		<b>100.00 %</b>

Note: Percentage of total county employment and number of estimated employees for all other employers are based on the midpoints in the ranges given.

<sup>(1)</sup> Source: State of California Employment Development Department, June 2016

<sup>(2)</sup> Source: Rich's Everyday Sales, Prospecting Directory (2009) - Contra Costa County



**Employment by Industry  
Annual Averages - Ranked for 2016**

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<b>Wage &amp; Salary Employment</b>					
Farm	800	800	800	700	800
Goods Producing	37,200	37,100	37,100	37,800	40,200
Trade, Transportation & Utilities	57,400	58,700	60,400	62,500	64,900
Information	8,400	8,600	8,300	8,300	8,100
Financial Activities	25,300	25,300	25,000	26,300	27,000
Professional & Business Services	48,100	52,100	53,200	50,900	52,100
Educational & Health Services	56,400	59,500	61,500	64,100	67,300
Leisure & Hospitality	33,500	35,400	36,300	38,300	40,500
Other Services	12,400	12,100	12,500	12,700	13,000
Government	47,900	48,200	49,200	49,300	50,400

Source: *State of California, Employment Development Department, Labor Market Information Division, March 2016  
Benchmark, 9/15/2017*

Between 2014 and 2016 the County's jobless rate decreased from 6.2% to 4.4%, below the statewide averages of 7.5% and 5.4%, respectively (not seasonally adjusted). As reflected on the following table, the County has achieved a lower unemployment rate than that of the State in each of the prior five calendar years for which official information is published.

**Employment and Unemployment of Labor Force  
by Annual Average (in thousands)**

	<u>2012*</u>	<u>2013*</u>	<u>2014*</u>	<u>2015*</u>	<u>2016*</u>
<b>County Civilian Labor Force</b>	535.5	538	540.6	547.4	556.5
Employment	487.9	497.7	507.3	520.1	531.8
Unemployment	47.9	40.3	33.3	27.4	24.6
<b>Unemployment Rate</b>					
County	8.90%	7.50%	6.20%	5.00%	4.40%
State of California	10.40%	8.90%	7.50%	6.20%	5.40%

\* Revised

Source: *State of California, Employment Development Department, Local Area Unemployment Statistics*

Contra Costa County traditionally has higher per capita income levels than those of the State. The following information is the latest available total personal income and per capita personal income for the County, the State and the nation for calendar years 2012 through 2016.

**Personal Income  
Calendar Years 2012 through 2016**

**Personal Income (thousands of dollars)**

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016<sup>†</sup></b>
County	66,344	66,608	69,819	76,518	80,412
California	1,838,567	1,861,957	1,986,026	2,133,664	2,212,691
United States	12,949,905	13,729,063	14,151,427	15,552,950	15,928,700

**Per Capita Income (dollars)**

County	61,530	60,883	62,957	68,123	70,840
California	48,369	48,570	51,344	54,718	56,374
United States	42,298	43,735	44,462	42,371	43,157

<sup>†</sup> Most recent year for which annual data is available

Source: United States Department of Commerce, Bureau of Economic Analysis

A primary source of revenue for the County is generated from property taxes. The following table contains information on the current top ten principal taxpayers in the County compared to nine years ago.

**Principal Property Taxpayers - Ranked by Assessed Value<sup>1</sup>  
Current Year and Nine Years Ago (in Thousands)**

<b>Taxpayer</b>	<b>FY Ended June 30, 2017</b>			<b>FY Ended June 30, 2008</b>		
	<b>Taxable Assessed Value Secured and Unitary</b>	<b>Rank</b>	<b>Percentage of Taxable Assessed Value</b>	<b>Taxable Assessed Value Secured and Unitary</b>	<b>Rank</b>	<b>Percentage of Taxable Assessed Value</b>
Chevron USA	\$3,486,482	1	1.94%	6,843,072	1	4.49%
Equilon Enterprises LLC	1,629,822	2	0.91	4,002,788	2	2.63
Tesoro Refining Marketing	1,240,969	3	0.69	2,092,737	3	1.37
Tosco Corporation	981,274	4	0.55	1,648,867	4	1.08
NRG Delta LLC	705,675	5	0.39			
First Walnut Creek Mutual	638,743	6	0.36			
BRE Properties, Inc.	558,919	7	0.31			
Sierra Pacific Properties, Inc.	487,758	8	0.27			
Tishman Speyer Archstone-Smith	381,259	9	0.21			
Macerich Northwest Associates	334,416	10	0.19			
Pacific Gas & Electric				1,113,308	5	0.73
Sunset Land Company				727,775	6	0.48
Seeno Construction Co.				558,770	7	0.37
AT&T/Pacific Bell				538,855	8	0.35
Mirant Delta/Delta Energy Ctr				523,866	9	0.34
USS Posco Industries				488,414	10	0.32
<b>Total</b>	<b>\$10,445,317</b>		<b>5.82%</b>	<b>\$18,538,452</b>		<b>12.16%</b>

<sup>1</sup>Beginning in FY 2003-2004, a refined methodology was used to determine the principal taxpayers. The assessed value of the property of all of a listed taxpayer's component entities are included. Also, ranking is based on assessed valuation which may be different from taxes paid due to special purpose levies paid by some taxpayers.

Source: Office of the Treasurer-Tax Collector, Contra Costa County, California

## LONG-TERM FINANCIAL PLANNING & POLICIES

Contra Costa County has adopted the following Mission, Vision and Values to assist in its decision-making process to provide a full array of services to its residents:

### Mission

*Contra Costa County is dedicated to providing public services which improve the **quality of life** of our residents and the economic vitality of our business*

### Vision

*Contra Costa County is recognized as a **world-class** service **organization** where innovation and partnerships merge to enable our residents to enjoy a safe, healthy and prosperous life*

### Values

*Contra Costa County **serves people**, businesses and communities. Our organization and each of our employees value:*

- Clients and Communities
- Partnerships
- Quality Service
- Accountability
- Fiscal prudence
- Organizational excellence

The County is committed to prudent fiscal management and engages in targeted long-term financial planning when possible and appropriate. Some examples of the County's current long-term financial planning include:

- Reduce the County's Other Post-Employment Benefits (OPEB) Long-term Liability. In 2007 the Board of Supervisors set the following specific goals to address the OPEB liability:
  - to fully comply with GASB Statement 45;
  - to adopt and follow an OPEB financing plan, which balances the County's requirement to provide public services with its desire to provide competitive health care benefits to our employees;
  - to minimize collateral detrimental impact to the provision of services to indigents, including indigent health care in the County; and
  - to pursue and support Federal and State Legislation.

The OPEB financing plan includes an annual allocation of resources for pre-funding the OPEB liability. The County has included this allocation in each adopted annual budget since FY 2008-09. Health plan changes, caps on County contributions and labor concessions, in addition to annual pre-funding contributions, have assisted in reducing the County's Unfunded Actuarial Accrued Liability (UAAL) by 70.3% since 2006: from \$2.57 billion to \$764.3 million. Further, the Annual Required Contribution (ARC) has declined by 58.8% since 2006: from \$216.3 million to \$89.2 million. With a Market Value in the trust as of December 31, 2017 in excess of \$254 million, the County has pre-funded

in excess of 25% of its OPEB obligation. The County implemented GASB 75 for the June 30, 2017 Comprehensive Annual Financial Report (CAFR). A new Actuarial Valuation is scheduled to be performed as of January 1, 2018.

- In 2007, the Board of Supervisors also established a Real Asset Management Program (RAMP). The objective of RAMP is to maximize the value of unused and vacant County-owned office space by avoiding and terminating leases. With the adoption of the FY 2012-13 Recommended Budget, the Board established a dedicated funding stream for the County's Capital Improvement Plan. Capital Improvement Plan information is on Pages 69-70 and 519-524.
- In 2012, the State of California enacted the Public Employees' Pension Reform Act of 2013 (PEPRA). PEPRA established new pension tiers of 2.5% at 67 for County General employees and 2.7% at 57 for Safety employees. PEPRA did not define the pension cost of living adjustment (COLA). By default, the pension COLA for the majority of new County employees in the PEPRA tier was 3%. Negotiations to achieve a 2% pension COLA for this tier have been successfully completed for all of the County's 18 labor groups. These new tiers are expected to achieve savings over time. (see Budget Message - Pension Benefits).

To further assist with long-term financial planning, the Board of Supervisors has adopted a comprehensive set of financial management policies to provide for: (1) the adoption and maintenance of an annual balanced budget; (2) the annual adoption of a policy for the prudent investment of County funds; (3) establishment and maintenance of a General Fund reserve; (4) establishment of parameters for issuing and managing debt; and (5) establishment of a Workers' Compensation confidence level.

Each of the financial management policies is included or summarized below and available by contacting the County Administrator's Office at (925) 335-1023 and on the County's website under Financial Information at: <http://ca-contracostacounty.civicplus.com/2142/Financial-Policies>.

**Budget Policy** Recognizing that the establishment and maintenance of a budget policy is a key element in enhancing the management of the County's finances and management of the County's credit quality, the Board of Supervisors established a County Budget Policy in November of 2006, revised in December 2013 and reviewed in November 2016, which states:

1. Contra Costa County shall annually adopt a budget that balances on-going expenditures with on-going revenue.
2. Contra Costa County shall adopt a budget each year early enough (and no later than May 31) to allow all impacts on programs and/or revenues to be in effect by July 1.
3. Contra Costa County shall prepare multi-year (3-5 year) financial projections as part of the annual budget planning process.
4. Contra Costa County shall at a minimum prepare formal mid-year budget reports to the Board of Supervisors detailing actual expenditures and projections through the remainder of the fiscal year. This report will include through December 31 of each year:
  - a. actual net County cost by department by fund
  - b. actual and budgeted expenditure by major object by department
  - c. actual and budgeted revenue by major object by department
  - d. If a particular cost center is projected to be over-budget, a report clearly indicating planned corrective action will be presented to the Board of Supervisors within 30 days of the mid-year report. If necessary, this report will include appropriation and revenue adjustments.

5. The County will not directly allocate a specific General Purpose Revenue source to specific programs/communities. The policy would not apply to mitigation revenue that is derived from a project and intended to offset the environmental impacts from the project on the “host” community.
6. Short-term funding sources shall be used for short-term requirements, one-time uses, or contingencies.
7. Revenue windfalls not included in the budget plan will not be expended during the year unless such spending is required in order to receive the funding.
8. Fee-for-service and federal/state revenue offsets will be sought at every opportunity.
9. As part of the annual budget process, each department shall analyze its fee structure in order to maintain maximum offset for services.
10. The Board of Supervisors shall make reserve funding available for venture capital to be used to increase efficiencies and economies in departments that do not have resources available within their normal operating budgets for such expense. Requests for these funds will be included as part of the annual budget process.
11. The year-end practice of “use it or lose it” shall be changed to “save it and keep it”. The County Administrator’s Office will continue to refine the concept of fund balance sharing as an incentive to departments to maximize resources. Some portion of fund balance credit may be used by operating departments for one-time expenditure. These one-time expenditures shall be used to maximize economy/service delivery/efficiencies/employee satisfaction. Unless specific arrangements are made with the County Administrator’s Office, fund balance credit will be spent/encumbered within the following fiscal year.
12. The annual budget process will include funding decisions for maintaining the County’s facility assets, allowing the Board of Supervisors to weigh competing funding decisions using credible information.
13. The annual budget process will include a strategic planning and financing process for facilities renewal and new construction projects (short and long term capital budgets) and establishment of a comprehensive management program for the County’s general government real estate assets relative to acquisition, use, disposition, and maintenance. This capital improvement plan should be updated every five years and will integrate operating cost of new facilities and capital life-cycle costs.
14. Each fall, Contra Costa County shall prepare and make a formal budget report to the Board’s Finance Committee detailing earned revenues and expenditures for all mitigation and community benefit fees, trust and special revenue funds, and special Board appropriations during the prior fiscal year. The report shall identify amounts that were diverted from General-Purpose revenue in order to satisfy a special Board appropriation or other special revenue program. The Finance Committee shall review prior-year expenditures for consistency with the approved purpose of the fees, funds or special Board appropriations, and will forward recommendations for the subsequent budget year to the Board of Supervisors for consideration in the annual budget process.
15. Adopt the following definitions to be used in County policies with regard to special revenues:
  - a. Mitigation fee: A monetary exaction other than a tax or special assessment, whether established for a broad class of projects by legislation of general applicability, such as Area of Benefit mitigation fees (County Ordinance Code §913-2.404)<sup>1</sup>, Drainage fees, and Park Dedication fees, or imposed on a specific

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<sup>1</sup> Area of Benefit mitigation fees are to be used specifically to improve the capacity and safety of the arterial road network within a defined boundary area as development occurs in order to mitigate traffic impacts generated by new development projects.

project on an ad hoc basis, that is charged by a local agency to the applicant in connection with approval of a development project for the purpose of mitigating the impacts of the project on the affected community. Such fees are not intended to be a general-purpose revenue measure for the host community.

- b. Trust Fund: Funds held in trust for any beneficiary or for any purpose, in a separate fund and not commingled with any public funds, earning interest, and to be paid to the beneficiary of such trust upon the termination thereof, including moneys held as trustee, agent or bailee by the state, any county, city or town, or other political subdivision of the state, or any commission, committee, board or office thereof or any court of the state, when deposited in any qualified public depository. Trust funds are limited to the following purposes as defined by Governmental Accounting, Auditing, and Financial Reporting: Pension, Investment, Private-Purpose and OPEB Irrevocable funds.
- c. Special Revenue Fund: Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specified purposes. Examples of special revenue funds are those established for the purpose of financing schools, parks, or libraries.
- d. Community Benefit Fee: Voluntary payment(s) made by a developer or project sponsor that benefit a defined community, either through capital or community program improvements. These funds, typically, have been intended for uses that will benefit the quality of life for the communities in which a project is approved. In the past, these funds have been identified for such uses as economic development, health care, education, infrastructure, transportation, etc.
- e. Special Board Appropriation: A designation by the Board of Supervisors dedicating a portion of one or more General-Purpose Revenue sources to a specific program or activity, and/or to benefit a specific geographic area.
- f. Special Revenues: Collectively, all of the preceding revenues.

16. Authorization for Mitigation and Community Benefit Fees and Their Allocation:

- a. Affirm that revenues from existing fees are to be administered by the Supervisor serving in the district for which the fee was created, unless specified otherwise when the fee was established or as an action of the Board of Supervisors, and may require Board of Supervisors approval prior to expenditure.
- b. Affirm that revenues from existing fees are to be used with the support and authorization (to be signified by sponsorship or co-sponsorship of a Board Order/Proposal) of the current Supervisor serving in the district where the fee originated, unless specified otherwise when the fee was created or as an action of the Board of Supervisors.
- c. Affirm that when fees are created in the future, the authorizing Board Order or Resolution must specify:
  - the type of fee (mitigation or community benefit)
  - in what geographic area the funds are to be used, e.g., countywide or limited to one or more supervisorial districts or areas within a supervisorial district;
  - the specific purpose of the fee;
  - the recommended process for allocating the funds; and
  - the department that will be responsible for administration of the funds;
  - measurable performance outcomes that demonstrate how the fee revenue has mitigated the project impacts and otherwise benefited the affected community.

## Overview

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- d. Affirm that no new fees are to be negotiated or created without input or consultation with the current Supervisor serving in the district where the land development project is located.
  - e. Affirm that fees developed for Countywide use will be administered by the full Board of Supervisors, with the goal of spending the money equally among supervisorial districts, unless specified otherwise when the fee is established. These fees will be assigned to and administered by a particular County department.
17. Pursue opportunities to secure new mitigation and community benefit fees, where appropriate.

**Venture Capital Resources** Item 10. of the Budget Policy discussed earlier created a resource to improve departmental operations. Beginning in FY 2012-13 approximately \$1 million in reserve funding was available for technology projects to be used to increase efficiencies and economies in departments that did not have resources available within their normal operating budgets for such expense. In the first year of the program, approximately \$600,000 was allocated for projects that ranged from electronic appointment scheduling software to procurement system hardware and licenses. Since that time, an additional \$5 million was allocated for a wide variety of projects including programming tools to develop workflow processes to automate repetitive tasks, replacement of an electronic deposit permit system, and high resolution monitors, software, and cameras for crime scene analysis.

The Venture Capital program is very popular with departments and has met the County's goal of allowing funding for many technological improvements that have saved significant staff time, thus allowing for more hands to be available for customer service and better overall service to the County as a whole.

In FY 2018-19, departments requested over \$3.3 million and the County Administrator is recommending \$2.0 million for projects that include:

- Customer service enhancements in the Employment and Human Services Department (EHSD), waiting area guest Wi-Fi in the County's Hospital and Clinics, and electronic case management tools suitable for field use for both EHSD and the Probation Department; and
- Technology improvements/upgrades in ten departments.

**Investment Policy** California Government Code statutes and the County Investment Policy govern the County's investment pool activity. Those statutes and the Investment Policy authorize the County Treasurer to invest in securities issued by the U.S. Treasury, federal agency or U.S. government-sponsored enterprise obligations, certain corporate bonds and notes, bankers' acceptances, certificates of deposit, commercial paper, repurchase agreements, the State of California Local Agency Investment Fund (LAIF) and securities lending transactions. The Board of Supervisors (Board) approved its first Investment Policy in 1994 and the most recent update to the Investment Policy was on June 6, 2017. The complete Investment Policy, consisting of 38 pages, and which may be accessed at <http://ca-contracostacounty.civicplus.com/560/Treasurer-Information>, is summarized below:

The County Investment Policy is reviewed and approved annually by the Treasury Oversight Committee and the Board of Supervisors; all amendments to the Investment Policy must be approved by the Board. The Board has established a seven-member Treasury Oversight Committee pursuant to State Law. The Treasury Oversight Committee is responsible for conducting a quarterly review of the County investment portfolio, which is presented to the Board of Supervisors, and annually updating the Investment Policy. Members of the Treasury Oversight Committee are: the County Superintendent of Schools or his/her designee; a representative and one alternate selected by a majority of the presiding officers of the governing bodies of the school districts and community college districts in the County; a representative and one alternate

selected by a majority of the presiding officers of the legislative bodies of the special districts in the County that are required or authorized to deposit funds in the County Treasury; a representative and one alternate appointed by the Board of Supervisors; and three members of the public nominated by the County Treasurer-Tax Collector.

The Contra Costa County Investment Pool rating was affirmed by Standard & Poor's (S & P) on December 13, 2017. The Investment Pool was assigned a fund credit quality rating of "AAAf" and a fund volatility rating of "S1+." The "AAAf" rating is S & P's highest fund credit quality rating with the "S1+" volatility rating reflecting low sensitivity to changing market conditions. The Investment Pool has maintained its AAAf and S1+ ratings since first rated in November 2007.

**General Fund Reserve Policy** Acknowledging the importance of building reserves during periods of financial strength so that such reserves can be drawn upon during economic downturns, the Board of Supervisors established a General Fund Reserve Policy in December 2005, that was revised in June 2011 to comply with implementation of GASB 54, which states:

1. Contra Costa County will strive to achieve a minimum unassigned General Fund balance of 5% of budgeted General Fund revenues and a minimum total General Fund balance of 10% of budgeted General Fund revenues;
2. Until such time as the County has an unreserved General Fund balance equal to at least 5% of budgeted General Fund revenues, no less than \$2 million of year-end fund balance in any fiscal year shall be added to the appropriation for Contingency Reserve;
3. In the event the County realizes reserves above the minimum levels defined by this policy, the first use shall be to annually deposit the funds into an account designated for capital projects and other one-time uses, up to an amount equal to 1% of General Fund revenues per year;
4. Reserves may be drawn below the minimum level in order to address an unforeseen emergency, to fund a non-recurring expense, or to fund a one-time capital cost; but only following the adoption, by at least a four-fifths vote, of a resolution of the Board of Supervisors specifying the circumstances that justify the invasion of the minimum reserve level; and
5. Should reserves fall below the established minimum levels, a request to utilize reserve funds must be accompanied by recommendations for restoring, within three years, minimum reserve levels (fiscal stabilization plan).

The County's audited financial report for fiscal year 2016-17 confirms compliance with the Reserves Policy.

**Debt Management Policy** In December 2006, the Board of Supervisors established a Debt Management Policy, which was last updated March 20, 2018, to update multi-family bonds policies and procedures.

***I. PURPOSE:*** The County recognizes the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy sets forth the parameters for issuing debt and managing outstanding debt and provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated. The debt policy should recognize a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. Adherence to a debt policy helps to ensure that a government maintains a sound debt position and that credit quality is protected. Advantages of a debt policy are as follows:

- enhances the quality of decisions by imposing order and discipline, and promoting consistency and continuity in decision making,
- provides rationality in the decision-making process,
- identifies objectives for staff to implement,



- demonstrates a commitment to long-term financial planning objectives, and
- is regarded positively by the rating agencies in reviewing credit quality.

### **II. DEBT AFFORDABILITY ADVISORY COMMITTEE**

- A. Purpose.** By adoption of this Debt Policy, the Debt Affordability Advisory Committee is established. Its purpose is to annually review and evaluate existing and proposed new County debt and other findings and/or issues the committee considers appropriate.

It is the task of this committee to assess the County's ability to generate and repay debt. The committee will issue an annual report to the County Administrator defining debt capacity of the County. This review will be an important element of the budget process and will include recommendations made by the committee regarding how much new debt can be authorized by the County without overburdening itself with debt service payments.

- B. Members.** The committee shall be composed of the Auditor-Controller, Treasurer-Tax Collector, Director/Conservation and Development Department, and County Finance Director.

- C. Debt Affordability Measures.** The committee shall examine specific statistical measures to determine debt capacity and relative debt position and compare these ratios to other counties, rating agency standards and Contra Costa County's historical ratios to determine debt affordability. From Moody's Investors Service, the committee will evaluate the County against the following debt ratios from the most recent available national medians for counties in the "Aa" rating tier with populations of at least 1 million:

1. Direct net debt as a percentage of Assessed Valuation;
2. Overall net debt as a percentage of Assessed Valuation;
3. Assessed Valuation per-capita;
4. Available general fund balance as a percentage of revenues; and
5. General fund balance as a percentage of revenues.

From Standard and Poor's, the committee will evaluate the County against the following debt ratios from the most recent available national medians for counties in the "AAA" rating tier:

1. Assessed valuation per-capita;
2. Direct debt as percentage of governmental funds revenue;
3. Total government available cash as a percentage of debt service;
4. Total government available cash as a percentage of expenditures; and
5. Total debt service as a percentage of general fund expenditures.

The Advisory Committee also evaluates the County against a group of cohort counties, namely, other large, urban counties in California. The Advisory Committee utilizes each respective cohort county's most recently available CAFR to measure the County's comparative performance on the various debt measures calculated by Moody's and S&P as noted above, and also against the additional ratios below:

1. Direct debt per capita; and
2. Debt payments as a percentage of general fund revenues.

### **III. COMPREHENSIVE CAPITAL PLANNING**

- A. Planning.** The County Administrator's Office shall prepare a multi-year capital program for consideration and adoption by the Board of Supervisors as part of the County's budget process. Annually, the capital budget shall identify revenue sources and expenditures for the coming current year and the next succeeding three fiscal years. The plan shall be updated annually.

- B. Funding of the Capital Improvement Program.** Whenever possible, the County will first attempt to fund capital projects with grants or state/federal funding, as part of its broader capital improvement plan. When such funds are insufficient, the County will use dedicated

revenues to fund projects. If these are not available, the County will use excess surplus from the reserve and debt financing, general revenues. The County shall be guided by three principles in selecting a funding source for capital improvements: equity, effectiveness and efficiency.

1. **Equity:** Whenever appropriate, the beneficiaries of a project or service will pay for it. For example, if a project is a general function of government that benefits the entire community, such as an Office of Emergency Services, the project will be paid for with general purpose revenues or financed with debt. If, however, the project benefits specific users, such as a building permit facility, the revenues will be derived through user fees or charges, and assessments.
  2. **Effectiveness:** In selecting a source or sources for financing projects, the County will select one or more that effectively funds the total cost of the project. For example, funding a capital project, or the debt service on a project, with a user fee that does not provide sufficient funds to pay for the project is not an effective means of funding the project.
  3. **Efficiency:** If grants or current revenues are not available to fund a project, the County will generally select a financing technique that provides for the lowest total cost consistent with acceptable risk factors and principals of equity and effectiveness. These methods currently consist of County issued debt, special funding programs funded by state or federal agencies, or special pool financing. Examples include funding pools like the Association of Bay Area Governments Participation Certificates.
- C. Maintenance, Replacement and Renewal/FLIP.** The County intends to set aside sufficient current revenues to finance ongoing maintenance needs and to provide periodic replacement and renewal consistent with its philosophy of keeping its capital facilities and infrastructure systems in good repair and to maximize a capital asset's useful life.
- D. Debt Authorization.** No County debt issued for the purpose of funding capital projects may be authorized by the Board of Supervisors unless an appropriation has been included in the capital budget (Some forms of debt such as Private Activity Bonds for housing, Mello-Roos for infrastructure, and redevelopment bonds for infrastructure/facilities may not be appropriate for inclusion in the County capital improvement program. The policies for such forms of debt are included as Appendixes 4, 5, and 6).

#### **IV. PLANNING AND STRUCTURE OF COUNTY INDEBTEDNESS**

- A. Overview.** The County shall plan long- and short-term debt issuance to finance its capital program based on its cash flow needs, sources of revenue, capital construction periods, available financing instruments and market conditions. The County Finance Director shall oversee and coordinate the timing, issuance process and marketing of the County's borrowing and capital funding activities required in support of the capital improvement plan. The County shall finance its capital needs on a regular basis dictated by its capital spending pattern. Over the long-term this policy should result in a consistently low average interest rate. When market conditions in any one-year result in higher than average interest rates, the County shall seek refinancing opportunities in subsequent years to bring such interest rates closer to the average. The Debt Affordability Advisory Committee shall use the Government Financial Officers Association checklist set forth in Appendix 1 hereto in planning and structuring any debt issuances.
- B. Financing Team.** The County employs outside financial specialists to assist it in developing a debt issuance strategy, preparing bond documents and marketing bonds to investors. The key team members in the County's financing transactions include its financial advisor and outside bond and disclosure counsel, the underwriter and County representatives (the County Auditor-Controller, Treasurer-Tax Collector, and the County Finance Director, among others). Other outside firms, such as those providing paying agent/registrar, trustee, credit enhancement, verification, escrow, auditing, or printing services, are retained as required. The County will issue Requests for Qualifications (RFQs) for financial advisor, bond and Tax counsel, disclosure counsel and underwriters every three years. The financing

team shall meet at least semi-annually to review the overall financing strategy of the County and make recommendations to the County Administrator.

**C. Term of Debt Repayment.** Borrowings by the County shall mature over a term that does not exceed the economic life of the improvements that they finance and usually no longer than 20 years, unless special structuring elements require a specific maximum term to maturity, as is the case with pension obligation bonds. The County shall finance improvements with a probable useful life less than five years using pay-go funding for such needs. Bonds sold for the purchase of equipment with a probable useful life exceeding five years are repaid over a term that does not exceed such useful life.

**D. Legal Borrowing Limitations/Bonds and other indebtedness.** California Government Code Section 29909 limits General Obligation Bond indebtedness to five percent of the total assessed valuation of all taxable real and personal property within the County, excluding Public Financing Authority lease revenue bonds, Public Facility Corporation certificates of participation, Private Activity Bond, Mello-Roos special tax, and Assessment District Debt for which no legal limitations are currently in effect.

**E. Debt Features**

**1. Original issue discount or premium.** The County's bonds may be sold at a discount or premium, in order to achieve effective marketing, achieve interest cost savings or meet other financing objectives. The maximum permitted discount is stated in the Notice of Sale accompanying the County's preliminary official statement on the Bond Purchase Agreement, as applicable.

**2. Debt service structure/Level Debt Service.** The County shall primarily finance its long-lived municipal improvements over a 20-year term or less, on a level debt service basis. This policy minimizes long-run impact on a funding department's budget. The County will seek to continue this practice, unless general fund revenues are projected to be insufficient to provide adequately for this debt service structure.

**3. Call provisions.** The County shall seek to minimize the protection from optional redemption given to bondholders, consistent with its desire to obtain the lowest possible interest rates on its bonds. The County's tax-exempt bonds are generally subject to optional redemption. The County seeks early calls at low or no premiums because such features will allow it to refinance debt more easily for debt service savings when interest rates drop. The County and its financial advisor shall evaluate optional redemption provisions for each issue to assure that the County does not pay unacceptably higher interest rates to obtain such advantageous calls. The County shall not sell derivative call options.

**4. Interest rates.** The County shall first consider the use of fixed-rate debt to finance its capital needs, except for short-term needs (such as short-lived assets) that will be repaid or refinanced in the near term; and may consider variable rate debt under favorable conditions.

**F. Other Obligations Classified as Debt/Other Post-Employment Benefits (OPEB)/Vested Vacation Benefits.** OPEBs and vacation benefits are earned by County employees based on time in service. The County records these vacation benefits as earned in accordance with generally accepted accounting principles as established by the Governmental Accounting Board (GASB). The liability for the benefit is recorded on the Fund level financial statements. The expense is recorded during the conversion to the Government Wide financial statements in accordance with GASB standards. For Enterprise funds the expense and liability are accrued in the respective funds. In this initial policy, the amount of OPEB and vacation benefits will not be in measures used to evaluate the County's debt affordability. However, the County's net OPEB obligation is posted to the County's balance sheet.

**V. METHOD OF SALE.** The County will select a method of sale that is the most appropriate in light of financial, market, transaction-specific and County-related conditions, and explain the rationale for its decision.

**A. Competitive Sales.** Debt obligations are generally issued through a competitive sale. The County and its financial advisor will set the terms of the sale to encourage as many bidders as possible. By maximizing bidding, the County seeks to obtain the lowest possible interest rates on its bonds. Some of the conditions that generally favor a competitive sale include:

1. the market is familiar with the County;
2. the County is a stable and regular borrower in the public market;
3. there is an active secondary market with a broad investor base for the County's bonds;
4. the issue has a non-enhanced credit rating of A or above or can obtain credit enhancement prior to the competitive sale;
5. the debt structure is backed by the County's full faith and credit or a strong, known or historically performing revenue stream;
6. the issue is neither too large to be easily absorbed by the market nor too small to attract investors without a concerted sale effort;
7. the issue does not include complex or innovative features or require explanation as to the bonds' security;
8. the issue can be sold and closed on a schedule that does not need to be accelerated or shortened for market or policy reasons; and
9. interest rates are stable, market demand is strong, and the market is able to absorb a reasonable amount of buying or selling at reasonable price changes.

**B. Negotiated Sales.** When certain conditions favorable for a competitive sale do not exist and when a negotiated sale will provide significant benefits to the County that would not be achieved through a competitive sale, the County may elect to sell its debt obligations through a private placement or negotiated sale, upon approval by the County Board of Supervisors. Such determination shall be made on an issue-by-issue basis, for a series of issues, or for part or all of a specific financing program. The following practices are recommended to be observed in the event of a negotiated sale:

1. ensure fairness by using a competitive underwriter selection process through a request for proposals distributed to the established underwriter pool so that multiple proposals are considered;
2. remain actively involved in each step of the negotiation and sale processes to uphold the public trust;
3. ensure that either an employee of the County, or an outside professional other than the issue underwriter, who is familiar with and abreast of the condition of the municipal market, is available to assist in structuring the issue, pricing, and monitoring sales activities;
4. require that the financial advisor used for a particular bond issue not act as underwriter of the same bond issue;
5. require that financial professionals disclose the name or names of any person or firm, including attorneys, lobbyists and public relations professionals compensated in connection with a specific bond issue;
6. request all financial professionals submitting joint proposals or intending to enter into joint accounts or any fee-splitting arrangements in connection with a bond issue to fully disclose to the County any plan or arrangements to share tasks, responsibilities and fees earned, and disclose the financial professionals with whom the sharing is proposed, the method used to calculate the fees to be earned, and any changes thereto; and
7. review the "Agreement among Underwriters" and insure that it is filed with the County and that it governs all transactions during the underwriting period.

**VI. REFINANCING OF OUTSTANDING DEBT.** The County may undertake refinancings of outstanding debt under the following circumstances:

**A. Debt Service Savings.** The County may refinance outstanding long-term debt when such refinancing allows the County to realize significant debt service savings (2% minimum by maturity and a minimum 4% savings overall) without lengthening the term of refinanced debt and without increasing debt service in any subsequent fiscal year. The County may also

consider debt refinancing when a primary objective would be the elimination of restrictive covenants that limit County operations.

- B. Defeasance.** The County may refinance outstanding debt, either by advance refunding to the first call or by defeasance to maturity, when the public policy benefits of replacing such debt outweigh the costs associated with new issuance as well as any increase in annual debt service.

### **VII. CREDIT RATINGS**

- A. Rating Agency Relationships.** The County Finance Director, or designee, is responsible for maintaining relationships with the rating agencies that assign ratings to the County's various debt obligations. This effort includes providing periodic updates on the County's general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.
- B. Quality of Ratings.** The County shall request ratings prior to the sale of securities from at least two major rating agencies for public issuances of municipal bonds. Currently, there are three major rating agencies providing ratings to municipal issuers, including Moody's Investors Service ("Moody's"), Standard & Poor's Global Ratings (S&P) and Fitch Ratings. The County is currently rated by Moody's and S&P. The County shall provide a written and/or oral presentation to the rating agencies to help each credit analyst make an informed evaluation of the County's financial condition and to present details of the proposed issuance. The County shall make every reasonable effort to maintain its implied general obligation bond credit ratings. The County may, on a case by case basis, decide to obtain one or no ratings prior to a bond issuance if, after consulting with its financial advisor, bond counsel and disclosure counsel, it is determined that this is in the best interest of the County.

**VIII. MANAGEMENT PRACTICES.** The County has instituted sound management practices and will continue to follow practices that will reflect positively on it in the rating process. Among these are the County development of and adherence to long-term financial and capital improvement plans, management of expense growth in line with revenues and maintenance of an adequate level of operating reserves.

- A. Formal Fiscal Policies.** The County shall continue to establish, refine, and follow formal fiscal policies such as: Investment Policy, General Fund Reserve Policy, Budget Policy, and this Debt Management Policy.
- B. Rebate Reporting and Continuing Covenant Compliance.** The County Finance Director, or designee, is responsible for maintaining a system of record keeping and reporting to meet the arbitrage rebate compliance requirements of the federal tax code and/or contracting for such service. This effort includes tracking investment earnings on debt proceeds, calculating rebate payments in compliance with tax law, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax- exempt status of the County's outstanding debt issues. Additionally, general financial reporting and certification requirements embodied in bond covenants are monitored to ensure that all covenants are complied with.
- C. Reporting Practices.** The County will comply with the standards and best practices of the Government Finance Officers Association for financial reporting and budget presentation and the disclosure requirements of federal regulatory agencies including the Securities and Exchange Commission and Internal Revenue Service; state agencies charged with the regulation of municipal securities, including the State Treasurer's Office; and self-regulatory organizations such as the Municipal Standards Rulemaking Board.
- D. Post-Issuance Tax Compliance Procedures.** To assure it manages its debt obligations in accordance with all federal tax requirements, the County will comply with the Post-Issuance Compliance Tax Procedures set forth in the policy appendix.
- E. Continuing Disclosure Policies and Procedures.** To assure it manages its debt obligations in accordance with the terms of Continuing Disclosure Agreements included in individual

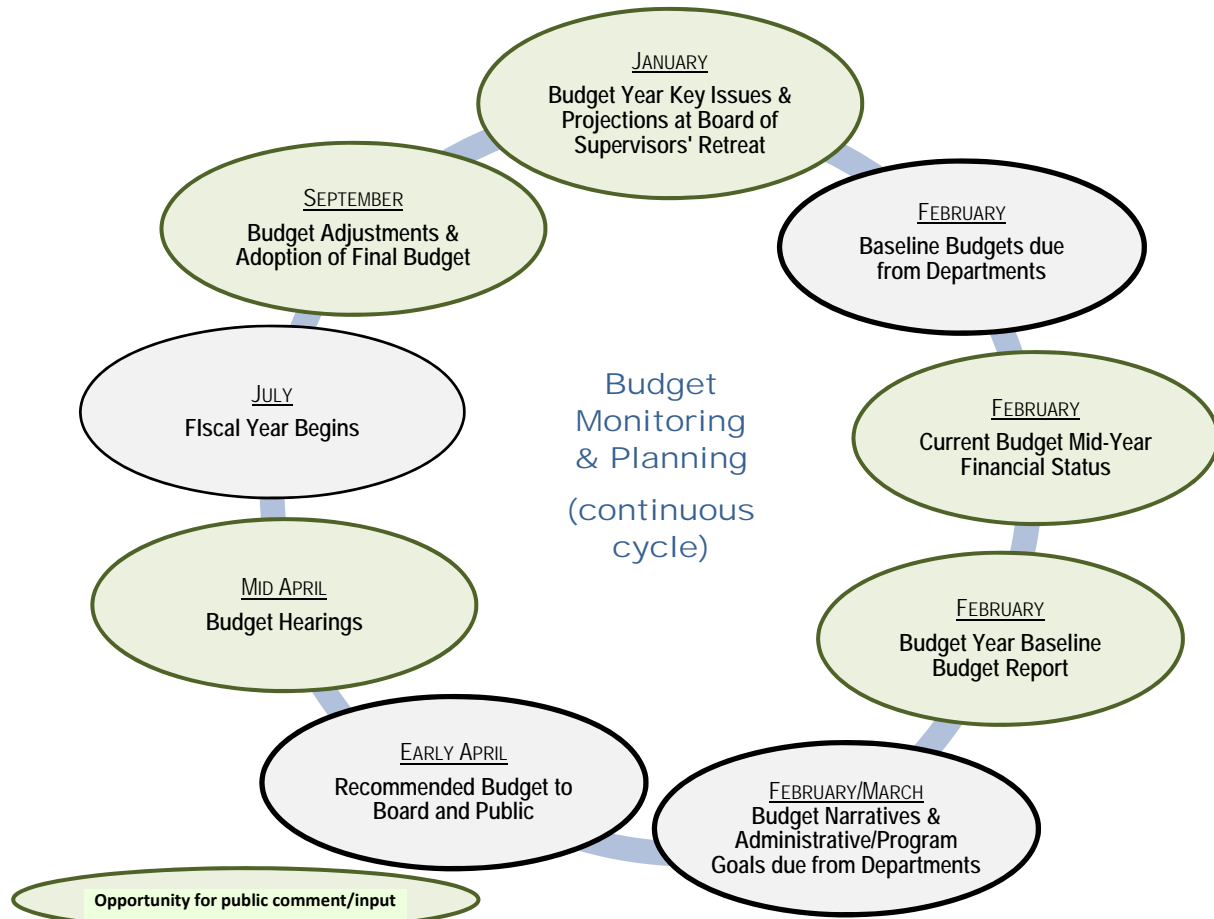
bond issuances and federal and state regulations, the County has adopted policies and procedures set forth in the policy appendix.

**Workers' Compensation Confidence Level Policy** In September of 2007 the Board of Supervisors established a Workers' Compensation funding policy that targeted a minimum confidence level 80% ('confidence level' is a measure of the probability that the Workers' Compensation Internal Services Fund will have enough money to cover all benefits and claims that have been incurred). The 80% confidence level objective was exceeded in fiscal year 2016-17 and was in excess of 91%. Presently, the County pays approximately \$25.4 million annually to the Workers' Compensation Internal Services Fund, down from a high of \$37.0 million in FY 2006-07. The decrease can be attributed to changes in State law, changes in employee contracts, most particularly to the County's return-to-work program, and adherence to the funding policy. The annual payments, along with a slow growth in loss experience and relatively flat payments, has resulted in a high confidence level of the Workers' Compensation Internal Service Fund. The County Administrator will continue to recommend gradually reduced transfers to the fund, which will eventually result in reaching the targeted confidence level and freeing up these funds for other purposes.

**Employee Compensation**. Employee compensation is governed by a variety of ordinances, policies and Memoranda of Understanding. Each of these documents are available for review at <https://ca-contracostacounty2.civicplus.com/1340/Labor-Relations>

## BUDGET PROCESS

The County budget process is a continuous cycle of developing, monitoring and planning, with specific steps each year to achieve adoption of the Final Budget.



The County's fiscal year spans from July 1 to June 30; however, the budget development process begins as early as December with the Board of Supervisors setting a Preliminary Budget Schedule for preparation of the ensuing budget. The County Administrator presents the Board, Department Heads and the public with an analysis of key issues and budget projections in January; followed by budget instructions, which include direction for departments to work with their respective advisory committees and community-based organizations; departmental budget submissions; meetings with Departments in February and March; and presentation of the State Controller's Office required Recommended Budget Schedules for Board consideration in April. Absent the adoption of the County's Recommended Budget by June 30, the State Controller's Office Recommended Budget Schedules are passed into the new fiscal year as the spending authority until a Final Budget is adopted. Unlike the State Controller's Office Recommended and Final Budget schedules, which are solely publications of financial State Schedules required by State Statutes collectively referred to as the *County Budget Act*, the County Recommended Budget includes detailed information and narrative regarding the County, including its current and projected financial situation; the programs/services and administrative/program goals of individual Departments; and the County Administrator's budgetary recommendations for the upcoming budget year.

After public hearings and budget deliberations, the Board adopts the Recommended Budget no later May 31 (pursuant to the Budget Policy). After the State budget is passed (legally due by June 15) and County fiscal year-end closing activities are completed in August, a Final Budget is

prepared for Board consideration. (Pursuant to the County Budget Act, the deadline for adopting a Final Budget is October 2 each year. This allows incorporation of any needed adjustments resulting from the State budget.)

### FY 2018-2019 Budget Development Calendar

2018 Dates	Key Budget Meetings/Activities/Deliverables
December 4, 2017 and February 12	Department Head meeting discussing 2018-19 budget preparation
January 2	Budget preparation instructions to Departments
January 3	Personnel Cost Forecasting staff training
January 2 – 12	Departmental fiscal staff review Personnel Cost Forecasts
January 12	Personnel position count, salary & benefits cost projections due from Departments
January 16	Board of Supervisors set Budget Schedule (Board Chambers*)
January 16 – February 9	Department staff discuss budgets with respective advisory committees and solicit written suggestions (as necessary/appropriate)
	Department fiscal staff meet with CAO analysts (as necessary/appropriate)
January 17 – 19	Budget system training sessions for Departmental fiscal staff
January 30	Board of Supervisor's retreat (District IV*): The Economic Outlook: Focus on the Contra Costa Economy; Budget & Key Issues for 2017-18 and Beyond (including Mid-Year Current Budget Status; and Capital Projects)
February 9	Baseline Budgets due from Departments
February 22	Venture Capital Project Requests (optional) due from Departments
February 22	Program/Recommended Budget Narrative and Administrative and Program Goals due from Departments
March 2	County Performance Reports due from Departments
April 6	Formal Public Notice of Hearing Recommended Budget to Board of Supervisors and posted on County website
April 17	State Controller's Office Recommended Budget Adopted by Board of Supervisors (Board Chambers*)
April 17	Budget Hearings on County Recommended Budget (Board Chambers*)
May 3	Budget Adoption Board Order to Board of Supervisors
May 8	Budget Adoption Board Order presentation (Board Chambers*)
August	Fiscal year-end closing activities, including final adjustments to fund balance
September	Final Budget presentation based upon fiscal year-end closing activities, including final adjustments to fund balance, and passage of State budget (Board Chambers*) <sup>1</sup>

\* All activities noted as (Board Chambers\*) are open to the public and opportunities for public comment.

<sup>1</sup> If significant changes to programs or revenues are required based upon the State budget and/or closing activities, Budget Hearings may be scheduled prior to the Board adopting the Final Budget.



The County Administrator monitors actual expenditures and revenue receipts each month and mid-year adjustments may be made so that the County's Budget remains in balance throughout the fiscal year. On an annual basis, the County Administrator's staff prepares and presents a report to the Board of Supervisors that details the activity within each budget category and provides summary information on the status of the County's Budget. The County Administrator also recommends any actions that are necessary to ensure a healthy budget status at the end of the fiscal year.

Supplemental appropriations, which are normally financed by unanticipated revenues during the year, and any amendments or transfers of appropriations between summary accounts or departments, require approval by the Board of Supervisors. Pursuant to a Board of Supervisor's Resolution, the County Administrator is authorized to approve transfers of appropriations among summary accounts within a department as deemed necessary and appropriate. Accordingly, the legal level of budgetary control by the Board of Supervisors is at the department level.

### **BUDGETARY BASIS FOR ACCOUNTING**

The term "basis of accounting" refers to the timing of recognition of assets, liabilities, revenues and expenditures. The basis of accounting used for financial reporting in accordance with generally accepting accounting principles (GAAP) is not necessarily the same as used in preparing the budget ("basis of budgeting"). Some of the differences include:

- Under GAAP, revenues are recognized as soon as they are both "measurable" and "available", however revenue recognition under the basis of budgeting may be deferred until the amounts are received in cash.
- Encumbrances are treated as expenditures in the budget but not under GAAP.
- Budgeted revenues and expenditures may include items classified as "other financing sources" and "other financing uses" under GAAP.
- The receipt of long-term debt proceeds, capital outlays and debt service payments on principal are reported in the budget, but under GAAP for proprietary funds, these are not reported under operations and instead are recorded as allocations for depreciation and amortization expense.
- Under the GAAP basis of accounting, changes in the fair value of investments are treated as adjustments to revenue, which is not the case under the budgetary basis of accounting.

The County uses an encumbrance system as an extension of normal budgetary accounting for the general, special revenue, and certain debt service and capital project funds to assist in controlling expenditures. Under this system, purchase orders, contracts, and commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations. Encumbrances outstanding at year-end are recorded as obligated fund balance since they do not constitute expenditures or liabilities, and are re-established, along with their encumbered appropriations as part of the following year's budget. Any appropriations remaining in the departments at the end of the fiscal year automatically lapse and are transferred to fund balance. The year-end fund balance, along with projected revenues, becomes available for appropriation the following year.

The Final Budget adopted by the Board of Supervisors for the General Fund includes budgeted expenditures and reimbursements for amounts disbursed to or received from other County funds. Revenues received from other County funds for reimbursement of services are generally budgeted in Interfund Revenues, such as facilities maintenance. Transfers to and from other

County funds to provide reimbursements of costs are generally budgeted in Charges for Services, Miscellaneous Revenue and Expenditure Transfers.

The budget for governmental funds, such as the General Fund, may include a sub-object level known as 'intrafund transfers' in the charges to appropriations. This sub-object level is an accounting mechanism used by the County to show reimbursements between operations within the same fund. An example of an intrafund transfer would be a General Fund department, such as the Sheriff's Office, reimbursing another General Fund department, such as the Facilities Maintenance Section of Public Works – this would represent a transfer between General Fund budget units for services performed.

Budgets are adopted on the modified accrual basis. Accounting policies used in preparation of the County's audited financial statements conform to generally accepted accounting principles applicable to counties. The County's governmental funds use the modified accrual basis of accounting. This system recognizes revenues when they become available and measurable. Expenditures, with the exception of unmatured interest on general long term debt, are recognized when the fund liability is incurred. Proprietary funds use the accrual basis of accounting, whereby revenues are recognized when they are earned and become measurable, while expenses are recognized when they are incurred.

## FY 2018-19 KEY BUDGET ISSUES

The Recommended Budget represents a work plan to achieve our mission and priorities in the coming year. Below are a number of key issues that have informed or impacted the development of our budget for next year.

- **Property Tax Recovery/Revenue:** Low growth in the housing market in the recent past has significantly impacted the County budget as 84.8% of General Purpose revenues and 23.5% of total General Fund revenues come from property taxes. As a result, the previous slowdown in the housing market continues to have an impact on our County greater than most other Bay Area Counties.

Year-over-year for the three-year period between FY 2009-10 and 2011-12 total actual assessed value declined by 9.5%. For FY 2015-16, the County's total assessed valuation base was \$181.1 billion and the growth rate of total assessed valuation in the County was 7.3%, the fourth fiscal year increase since FY 2008-09. The local portion of total assessed valuation can grow up to the maximum annual rate of 2% allowed under Proposition 13 for existing property plus additional growth from new construction and the sale and exchange of property. The annual growth rate in assessed valuation averaged 5.2% over the last 20 years and a year-over-year growth of 5.3% over the past 5 years. Assessed valuation fell by a cumulative 9.46% from its peak in FY 2008-09 to its trough in FY 2011-12 as a result of the impacts of foreclosures and the recession on the County's economy. This reflects the slow economic recovery in Contra Costa County; however, for at least the near term, property tax revenues are looking up. Home prices and sales indicate strong demand on the residential side of the market, and the latest trends in construction-permitting activity point towards new structures coming on line to support ad valorem (AV) growth in the coming fiscal year. Moreover, inflation is picking up slightly in the state, which will help put upward pressure on AV growth for properties not changing ownership. The FY 2017-18 total assessed value growth was 5.78%. The current forecast is projected upon continued property tax recovery. The County is projecting growth of 5% for FY 2018-19 and beyond.

- **Employee Benefits and Retiree Health Care/Other Post-Employment Benefits (OPEB):** Another key issue is the continued financial pressure related to the cost of benefits, including health care, for employees and retirees. Over the last few years, the County reached

agreement with the majority of our employee groups to reduce the County's cost for current employees and to eliminate retiree health care subsidies for employees hired after specified dates. This action substantially reduced our long-term liability relating to the provision of retiree health care. This action, in combination with pre-funding, significantly reduced growth in the County's OPEB liability. The FY 2018-19 budget continues the \$20 million annual set-aside, which began in FY 2008-09, to reduce our unfunded liability for retiree health care. While we would prefer a greater level of pre-funding, the absence of any new resources makes this impossible without further service cuts. Nevertheless, \$20 million in annual contributions will continue to have a positive impact on the County's OPEB liability. The County has significantly reduced its OPEB liability and Annual Required Contribution (ARC). As of the January 1, 2016 valuation, the current Other Post-Employment Benefits liability fell from \$2.6 billion in 2006 to \$764 million and the ARC fell from \$216.3 million in 2006 to \$89.2 million. The County's OPEB liability and annual required contribution will continue to decline over time. None of these reductions could have been achieved without the support and cooperation of our employees.

On February 24, 2012, the Retiree Support Group of Contra Costa County ("RSG") filed a lawsuit in federal court challenging the County's ability to make changes to health care for retirees. Following mediation, RSG and the County reached a settlement of the case. On March 15, 2016, the Board of Supervisors adopted Resolution No. 2016/124, approving the proposed settlement agreement. On November 1, 2016, the court gave final approval to the class action settlement, and the lawsuit was dismissed with prejudice. The settlement was fully implemented for the 2017 plan year, creating a \$676,000 increase in the Annual Required Contribution and an \$8,593,000 increase in the total Actuarial Accrued Liability. The settlement class is entirely made up of retirees, there is no Normal Cost.

Continued negotiations towards Countywide health care cost containment strategies and the redirection of designated future resources remain key to resolving the OPEB challenge for the County. The challenge of offering health care options to our employees that are affordable and competitive remains an important focus in negotiations. The Board of Supervisors and our employees continue to make significant progress towards a solution for one of the biggest fiscal challenges the County has faced to date. The next valuation is scheduled for Summer 2018.

- **Long-Term Rebalancing:** One of the most important challenges faced over the last few years was to rebalance and restructure the County's budget. A long-term solution including a targeted negotiation strategy was developed and implemented. The County Administrator's Office continues to work with the Board and Departments to review historical trends, identify service priorities, and develop strategies to address any budget imbalance that exists between annual expenditure needs and annual revenues. The goal is to continue to provide the most effective and efficient community services within available resources, while building reserves to preserve programs during times of economic downturn.
- **State Budget:** The Governor's \$190 billion budget proposal for FY 2018-19 continues with similar themes of paying down existing debts, funding "rainy day" reserves and limiting spending commitments in anticipation of a future economic slowdown. The State anticipates current year, General Fund revenues to surpass estimates by \$6.1 billion, which has been programmed into the FY 2018-19 Proposed Budget to fully fund the State's Rainy Day Fund, including an additional \$3.5 billion over the constitutionally required amount. The State has also forecasted that an impending economic downturn could result in annual revenue declines of up to \$20 billion. For this reason, the Governor continues to caution the legislature against increasing ongoing expenditures.

The Governor has included \$300 million in one-time infrastructure and support funding primarily for the State's public safety infrastructure, including prisons and courthouses. The

Proposed Budget also anticipates the continuation of SB 1 transportation funding, in the amount of \$4.6 billion. The Governor has said that a repeal of SB 1 would be devastating to the California economy.

An unknown variable in the State Proposed Budget is future impacts from the “Tax Cuts and Jobs Act” signed into law by President Trump in December 2017. Ultimately, the impact to the state will likely remain unknown until tax returns are filed in 2019 for the 2018 tax year. Any negative impacts to state revenue are certain to have impacts to counties, but would not be known until FY 2019-20 or FY 2020-21.

Finally, the Proposed Budget includes several county specific funding solutions, including 1) \$134 million for county elections systems; 2) \$117.3 million for “Incompetent to Stand Trial (IST) placement options; and 3) \$27.8 million for county In-Home Supportive Services (IHSS) administrative costs.

- **Capital Improvement Plan:** The County continues to manage its inventory of facilities to provide high quality and accessible services to our residents. This budget continues the \$16.5 million funding allocated to lowering the level of deferred maintenance and making improvements to extend the useful life of County facilities and promote the health and safety of employees and the public who utilize our facilities. The County is moving forward with two major capital projects to construct a new administration building and a new emergency operations center and administration building for the Sheriff. The County is also working with an expert on automating our Facility Condition Assessment process and integrating those reports with our database of facilities. This will improve our budgeting of needed and deferred maintenance in order to help develop a more accurate five-year capital improvement plan. For detailed information on the County's capital program and progress, see the Capital Improvements Departmental Budget Summary, Page 69, and the Capital Improvement Plan, Page 519.
- **Bonded Debt Limitation and Assessed Valuation Growth:** The statutory debt limitation for counties is 5% of assessed valuation (Government Code Section 29909), but it is actually 1.25% of assessed valuation pursuant to the California Constitution which requires taxable property to be assessed at full cash value rather than  $\frac{1}{4}$  of that value. The California Constitution limit applies to all County-controlled agencies, including the County General and Enterprise Funds, Successor Redevelopment Agencies, Housing Authority and Special Districts. For technical auditing purposes, only pension obligation bonds and tax allocation bonds are counted as “general obligation bonded debt” even though neither form of debt requires voter approval; lease revenue bonded debt and assessment district debt are not required to be included. As of June 30, 2017 the County's outstanding bonded debt was \$271.9 million leaving a statutory margin of \$9.03 billion and a Constitutional margin of \$2.05 billion. (See Current Debt Position, Page 525 for details.)
- **State Realignment:** In October 2011, the Governor began implementing massive changes to the relationship between State funding and management of County operated programs. The realignment of public safety programs has transferred to counties the fiscal and programmatic responsibility for many criminal justice and health and human service programs previously administered by the State. Public Safety Realignment transferred oversight of certain nonviolent, non-serious and non-sex crimes felony offenders from the State to counties as a means of reducing overcrowding that has long plagued the State prison system.

Subsequently, in November 2012 voters approved Proposition 30, which, among other things, secured a constitutional guarantee that local community corrections funding would continue to counties. Although the funding has been guaranteed it is important to understand that (1) funding comes from a portion of the Vehicle License Fee (VLF) and sales tax, both of which

are subject to the ups and downs of the economy, and (2) that the funding guarantee does not extend to local jurisdictions.

Since 2011, Contra Costa County has built a comprehensive program infrastructure to provide services to offenders who became the responsibility of the County following Realignment. In October 2014, the Realignment Allocation Committee, a committee composed of representatives of the County Administrators' Association of California (CAOAC) recommended a new three-year funding formula that significantly reduced the annual allocation of 2011 Realignment fund to the County for community corrections services. Over the past several years, and again in the FY 2018-19 Recommended Budget, the prudent use of funds by the Board of Supervisors and the Community Corrections Partnership (CCP) continues to allow us to weather this financial storm in the short term; however, continued restraint will be necessary into the future to maintain critical programs that have been implemented over the last seven years.

On February 5, 2018, the Public Protection Committee approved a \$27.9 million budget package to continue funding critical program infrastructure put in place following 2011 Realignment. The budget includes recommendations approved by the CCP-Executive Committee on December 1, 2017, which includes a minimum increase of 4% to public agencies and community programs. In addition, the FY 2018-19 Recommended Budget adds four (4) positions to the Public Defender's Office, including one (1) position specifically to assist with the Pre-Trial program, and includes new funding to the Contra Costa County Police Chief's Association to continue deploying Mental Health Evaluation Teams (MHET) throughout the County. Funding allocations approved by the Public Protection Committee have been integrated into departmental budgets reflected in the FY 2018-19 Recommended Budget.

- **Pension Benefits:** A major issue for Fiscal Year 2018-19 continues to be the impact of the Actuarial Accrued Unfunded Liability (UAAL) on the employees' and employers' contribution rates. As of December 31, 2000, the Contra Costa County Employees Retirement Association (CCCERA) reported a UAAL of \$288 million and a funded ratio of 89.1%. The average employer rate has decreased due to an investment return on actuarial value (after smoothing) greater than the 7.00% assumed rate, actual contributions greater than expected, a mortality gain on retirees and beneficiaries, amortizing the prior year's UAAL over a greater than expected projected total payroll and a retirement gain on activities. All of these helped to offset higher than expected individual salary increases and higher than expected COLA increases for retirees and beneficiaries. As of December 31, 2016, the UAAL decreased to \$1.187 billion from \$1.311 billion and the funded ratio decreased to 84.5%. At the end of 2016, the County's portion of the UAAL was \$776.3 million (\$919.5 million including the Contra Costa County Fire Protection District). Those figures do not include \$261.3 million in outstanding pension obligation bonds as of June 30, 2017 (\$185.83 million in County bonds and \$75.5 million in CCC Fire Protection District bonds). Although a significant pension obligation bond was paid off in FY 2013-14, the projected relief was eliminated by the pension board's reduction of the assumed investment rate from 7.75% to 7.25% and a further reduction to 7.00% in April of 2016 (see the Retirement/Pension Costs – Future Year Projection/Budgets section, below, for more information on pension). On a positive note, the County has begun to benefit from new lower-cost PEPPA pension plans and has negotiated a 2% cost of living adjustment to the PEPPA plans with all of its bargaining units.
- **Retirement/Pension Costs - Future Year Projections/Budgets:** The costs of pension benefits remain a fiscal challenge in Contra Costa. In the 2009 Budget Message, a graph was included that projected the impact of the 2008 Contra Costa County Employees' Retirement Association (CCCERA) market losses (26.5%) in combination with an unachieved earnings assumption (then 7.80%) which resulted in a negative impact of over 34%. Even

using a five-year smoothing model, County costs were expected to begin to rise in FY 2010-11 and virtually double by FY 2015-16. Since that time, market experience has fluctuated greatly and the assumed investment rate has been reduced three times. The chart below summarizes the net impact of market experience and the assumed investment rate since the 2008 market crash:

Calendar Year	Gross Market Value Investment Returns	Assumed Investment Rate	Net Impact
2008	-26.50%	7.80%	-34.30%
2009	21.90%	7.80%	14.10%
2010	14.00%	7.75%	6.25%
2011	2.70%	7.75%	-5.05%
2012	14.10%	7.75%	6.35%
2013	16.50%	7.25%	9.25%
2014	8.40%	7.25%	1.15%
2015	2.40%	7.25%	-4.85%
2016	7.40%	7.00%	0.40%
2017	14.20%	7.00%	7.20%

In a letter dated March 8, 2018, CCCERA's actuary issued a report which projected employer contribution rate changes based on an estimated 13.9% net market value investment return for 2017 and other changes in economic assumptions. The projection is derived from the December 31, 2016 actuarial valuation results, which are the most current available. A new five-year projection will be available in the Fall using December 31, 2017 valuation figures. The projections do not reflect any changes in the employer contribution rates that could result from future changes in the demographics of active members or decreases in the employer contribution rates that might result from new hires going into the PEPRA tiers. These modeled projections are intended to serve as illustrations of future financial outcomes that are based on the information available to us at this time. Emerging results may differ significantly if the actual experience proves to be different from these assumptions. The four most significant variables are demographic experience, local and regional economy, stock market performance, and the regulatory environment.

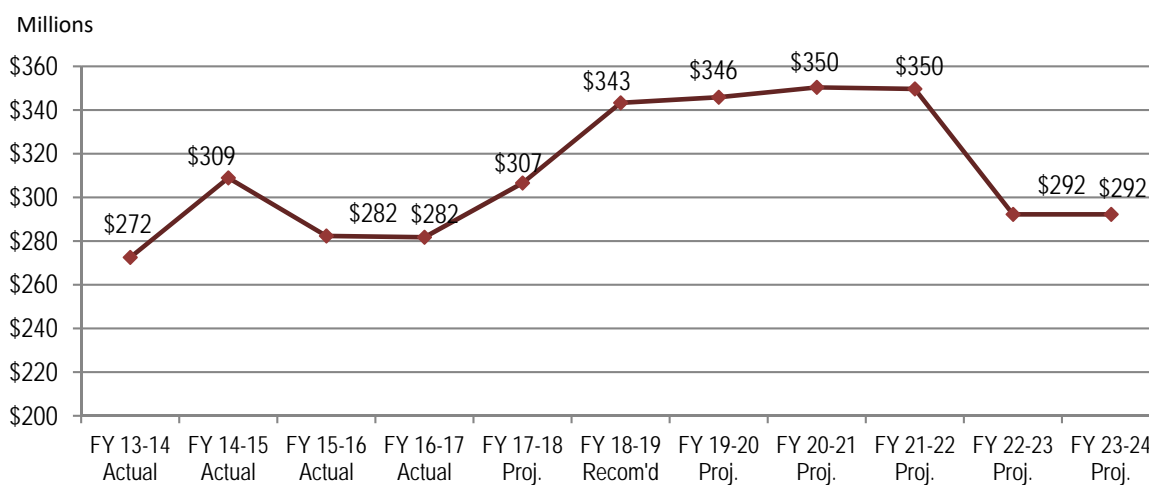
As can be seen in the chart below, the cumulative impact of smoothing gains and losses for the aggregate plan is projected to be a decrease of 3.44% (as of December 31, 2021). These projected rate changes are implemented 18 months after the actuarial date. Therefore, the projected decrease of 0.83% in the chart below for 2017 will be implemented on July 1, 2019.

Note that because the actuary estimated the allocation of the rate changes across the cost groups, the actual rate changes by group will differ from those shown in the exhibit, even if the plan-wide rate changes are close to those shown below. For instance, the cost of a General Tier III employee is projected to decrease by 0.62% for 2017 (rate decrease date of July 1, 2019), a County Safety employee by 1.54%, and a Contra Costa County Fire District Safety employee by 2.07%. The total impact to the County, all things considered, is expected to be very close to these figures.

Rate Change Component	Valuation Date (12/31)				
	2017	2018	2019	2020	2021
Deferred (Gains)/Losses	-0.84%	-0.45%	-0.04%	-0.55%	-0.81%
Loss of Investment Income on (Gain)/Loss of Investment Income on Difference Between AVA and MVA	0.12%	-0.15%	-0.12%	-0.11%	-0.07%
18 Month Rate Delay	-0.11%	-0.11%	-0.09%	-0.05%	-0.06%
Incremental Rate Change	-0.83%	-0.71%	-0.25%	-0.71%	-0.94%
Cumulative Rate Change	-0.83%	-1.54%	-1.79%	-2.50%	-3.44%

The following chart, which County Administration staff and the Auditor prepared together, uses all of the latest information available for a new five-year projection of total County pension costs, including Fire. The cumulative effect of the market rate improvements is dramatic. Presented in the chart are four years' of actual data, a projection of the current year (straight-lining seven months of actual data), the Recommended Budget for FY 2018-19, and a projection based on the Recommended Budget of FY 2018-19 and beyond (no increases in FTE or wages for FY 2019-20 and beyond). A significant drop in projected expenses in FY 2014-15 was due to the retirement of one of the County's pension obligation bonds that was netted against increases in FY 2014-15. Note that the Board changed its OPEB funding policy and redirected all the savings achieved (\$33 million annually) towards funding the additional retirement expense due primarily from the reduction in the assumed rate. The five-year projection uses the 7.00% assumed investment rate of return, all pension obligations bonds and 2017 market impacts. A significant note is that the chart includes two years after the final year of debt service for the County and Fire pension obligations bonds, which pay-off in FY 2021-22 and FY 2022-23 respectively. The effect of the Fire District bonds pay-off is shown in FY 2021-22 because the final payment will be transferred to the debt service fund in FY 2021-22.

**Actual and Projected Retirement Expenses**



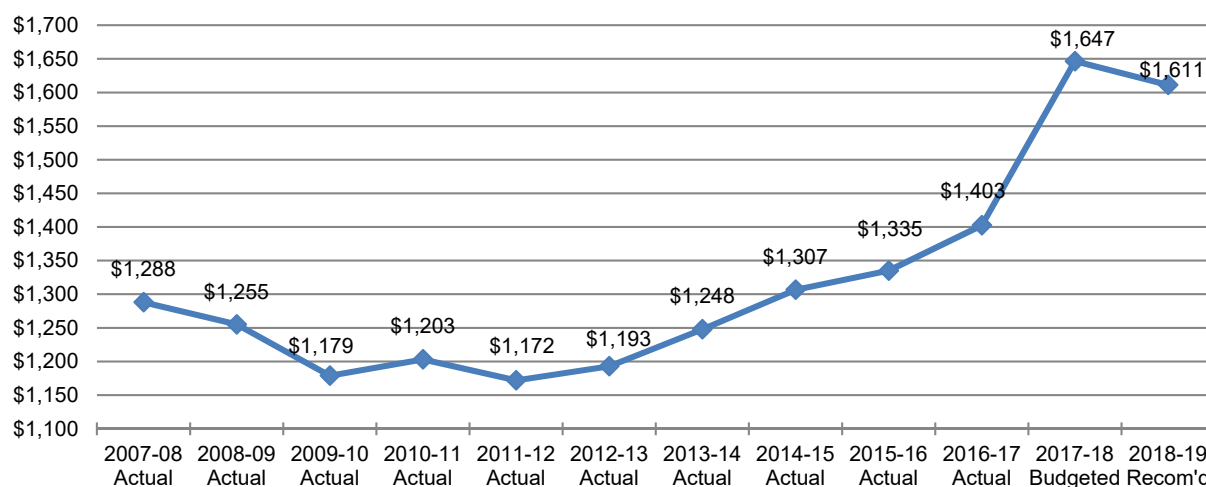


## HISTORICAL PERSPECTIVE

### General Fund

Between FY 2005-06 and FY 2007-08, total expenditures for the General Fund grew by an average of 3.4%. Expenditures then declined by 2.6% in FY 2008-09 and another 6.1% in FY 2009-10. Although they were budgeted to grow by approximately 4.3% in FY 2010-11, actual growth was within 2% and was funded with one-time resources. The one-time resources were not available in FY 2011-12 and expenditures dropped by 2.6% to below FY 2009-10 expenditures. Growth has been slow, but steady since FY 2011-12. The current year budget shown in the graph below displays more growth in expenditures than expenditure projections indicate. This is due to the number of vacant positions and reserve funding. The FY 2017-18 appropriations include \$22.5 million in fund balance budgeted for the West County jail construction match. The Recommended Budget is projecting flat expenditures growth for FY 2018-19.

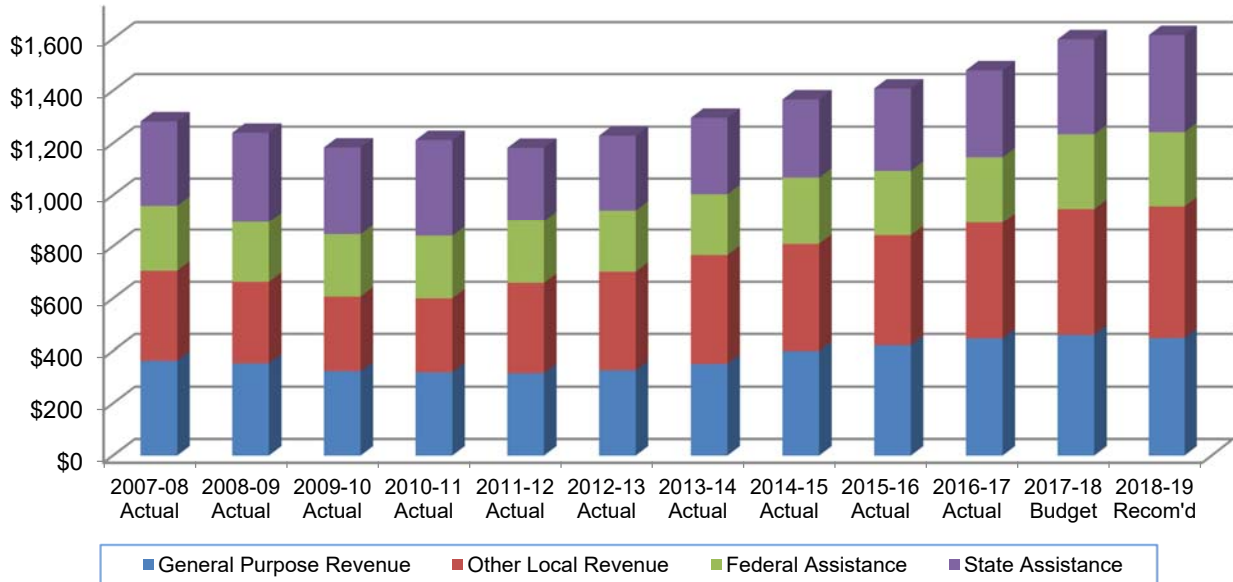
**10 Year Actual Expenditure History (in millions)**



As depicted in the following chart, total revenues began a two-year decline in FY 2008-09 and were relatively flat until FY 2012-13 when they began to steadily increase. Revenue is expected to be flat in the Recommended Budget. It should be noted that the \$460.0 million budgeted general purpose revenue in FY 2017-18 includes \$22,500,000 in fund balance for construction match to the West County Jail project described in the Budget Message. These Other Local Revenue monies were appropriated from reserves as part of the FY 2016-17 close-out process and are not an on-going source of revenue. If the fund balance were not included in that figure, the FY 2017-18 budgeted amount would be \$437,535,000 and the total general fund revenue figure would be \$1.575.2 million.

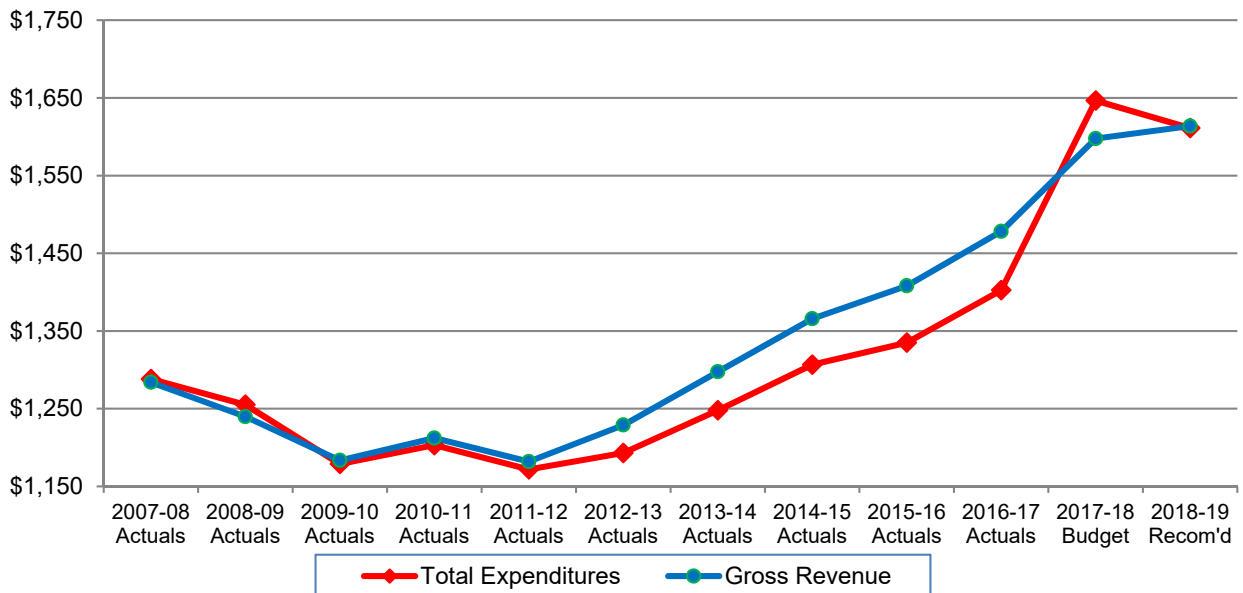
These revenues are projected based on historical trends, which have been impacted by property tax and general economic recovery.

### 10 Year Revenue Generation (in millions)



As shown below, the County struggled with maintaining a structurally balanced budget in the past; however, all Recommended Budgets since FY 2012-13 have been structurally balanced. The 2017-18 Budget figures reflect capital carryover funding and fund balance use. State impacts on FY 2018-19 are currently unknown. Appropriations for Contingency have been budgeted to address mid-year unanticipated issues.

### Change in General Fund Actual Status (in millions)

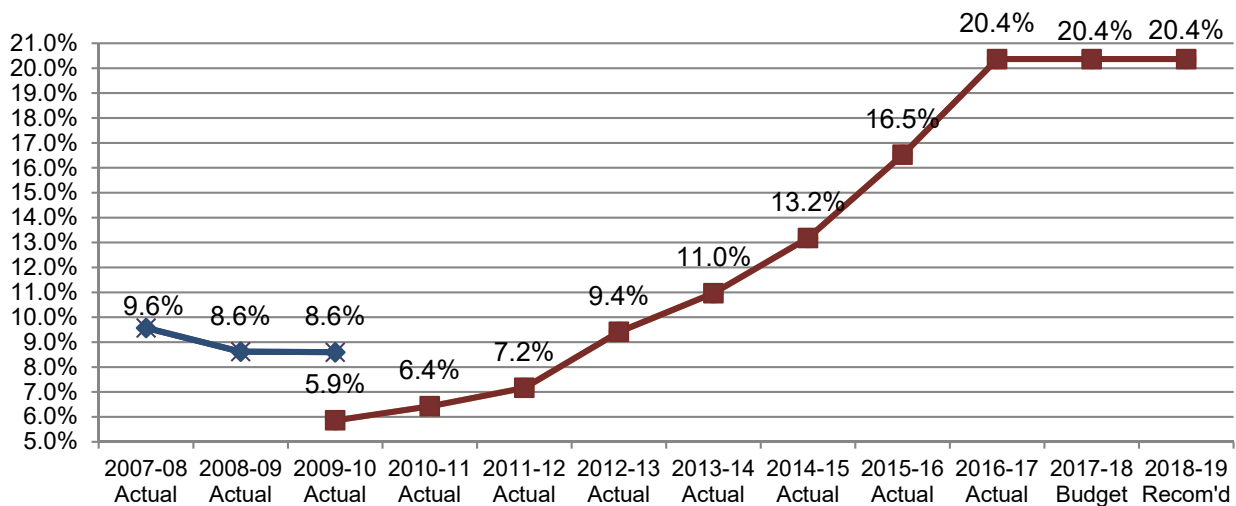


Prior to the housing market collapse, the County had reversed the declining reserves trend experienced in the last decade and achieved a balanced General Fund budget in fiscal year 2006-07. However, as is their purpose, reserves were spent in FY 2007-08 and FY 2008-09 to alleviate two fiscally difficult years. In FY 2009-10 and FY 2010-11, due to Federal Stimulus funding and negotiated compensation concessions, the budgets were balanced. Since FY 2012-13 Budgets did not anticipate reserve spending for on-going program expenses and in fact projected a \$2.5 to \$3 million repayment of reserves from reallocation of property tax revenues with the West Contra Costa Healthcare District (Doctor's Hospital). The reallocation of \$2.5 million is included in the FY 2018-19 Recommended Budget as a revenue.

Fiscal year-end 2010-11 marked a change in the calculation of the County's General Fund Reserve to comply with terminology revisions required by the Governmental Accounting Standards Board (GASB) Statement No. 54-Fund Balance Reporting and Governmental Fund Type Definitions. GASB issued Statement No. 54 in an effort to improve consistency in reporting fund balance components, enhance fund balance presentation, and improve the usefulness of fund balance information reported annually. The Statement required a revision to the County's 2005 Reserve Policy – unreserved was changed to unassigned. The impact was that \$32.5 million of previously categorized unreserved balance is now considered either assigned or committed. In the following chart, the ten-year history of unreserved balance has been over-laid with year-end 2009-10 figures calculated using both definitions and the following years calculated pursuant to the revised policy. There was no change in the total fund balance. The County is exceeding the minimum 5% target (Unassigned Fund Balance was 20.4% of total General Fund Revenues on June 30, 2017).

Although the graph below depicts no budgeted growth in reserves, it should be noted that actuals will likely be higher than shown due to a high number of vacant positions, budget for contingency (\$10 million) and budgeted reallocation of property tax revenue (\$2.5 million). Fund balance is shown as a percentage of total General Fund revenues, which are projected to increase in the current and budget year. Although it is anticipated that unassigned fund balance will increase as an absolute dollar amount, growth in the ratio to revenues is not expected as revenue will grow as well.

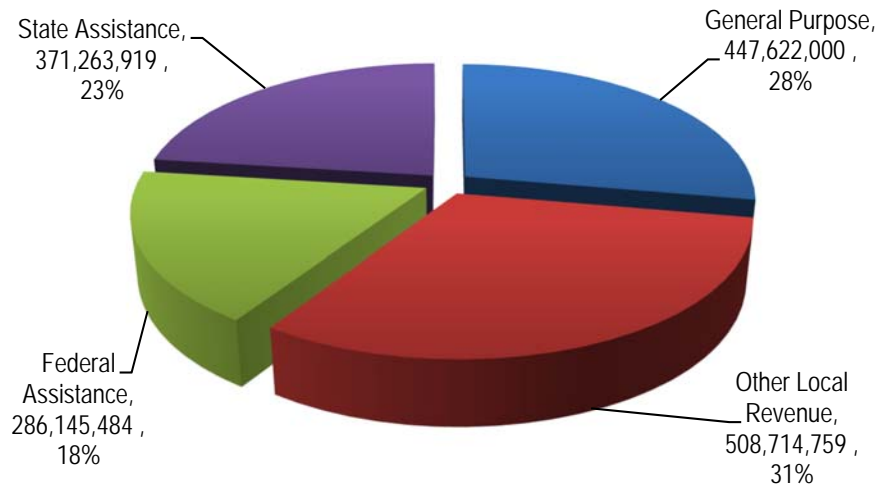
### Unreserved/Unassigned Fund Balance (as of June 30)



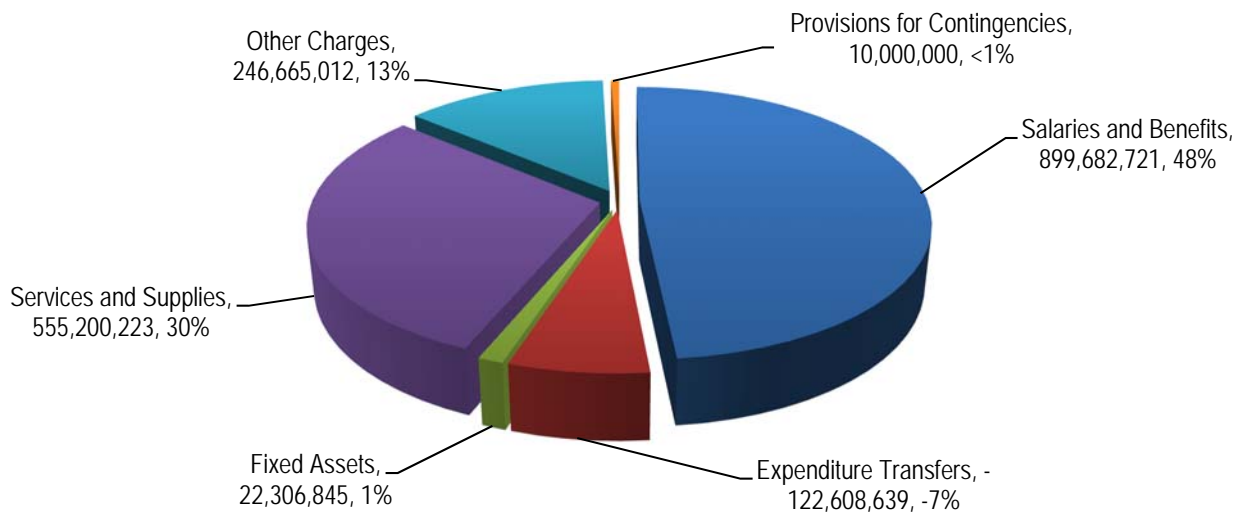
### General Fund Revenue and Appropriations

The County Summary Information available beginning on page 465 depicts history and recommendations for all revenue sources and uses for all County funds. The recommended General Fund budget of \$1.61 billion is supported by local, federal, and State resources. A large portion of the revenue, \$657.4 million, or 40.7%, is dependent upon State and federal allocations (very close to the 43.5% of last year). General Purpose revenue available from sources such as property tax and interest income is \$447.6 million, all but \$1.7 million (State revenue) is categorized as Other Local revenue. The remaining 'Other Local' revenue is generated primarily by fees, fines, and licenses. In the two fiscal years prior to 2007-08, the assessed valuations of the County's tax rolls had increased by double digits due to the strong housing market. The economic downturn slowed growth in assessed valuation and had reduced most revenue sources. This trend has turned around and the County is experiencing modest, yet consistent, revenue growth.

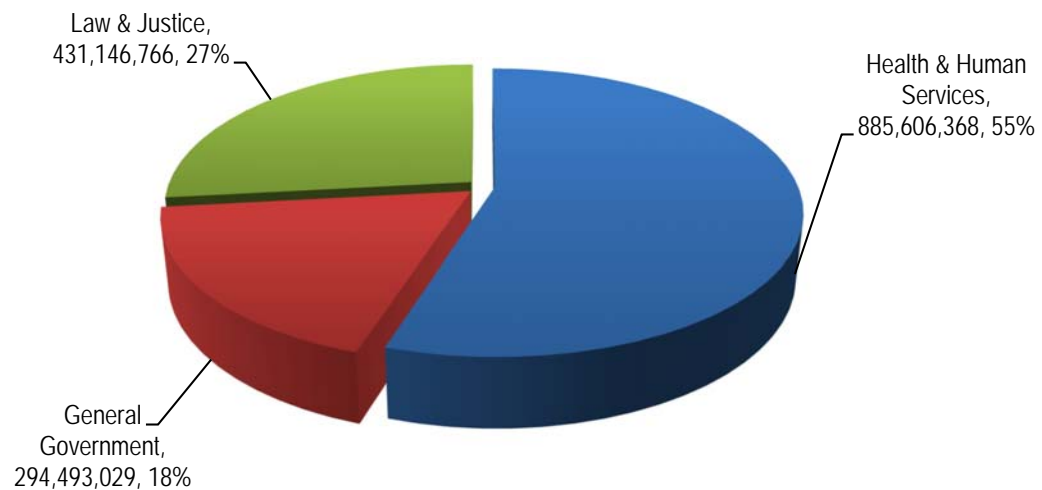
#### **Total Revenues: \$1.613 Billion**



These revenue sources are used to fund programs throughout the County. All categories below are self-explanatory, except 'Other Charges', which includes contributions to other funds such as the Enterprise Funds and interest expense on bonds and other debt. The pie chart is used to show the size of the expenditures in relation to each other (ideally, pie charts are not used with negative numbers). The following chart breaks out recommended expenditures between the major expense areas. The reallocation of \$2.5 million to the West Contra Costa Healthcare District (Doctor's Hospital), mentioned earlier causes the difference between the total revenues and total expenditures.

**Total Expenditures: \$1.611 Billion**

Our General Fund resources fund three functional areas: General Government, Health and Human Services, and Law and Justice. The following chart shows the distribution of resources in these three areas in the FY 2018-19 Recommended Budget. Distribution of resources has tracked very closely to these ratios for many years.

**Distribution of Expenditures: \$1.611 Billion****Other County Funds**

The County Summary Information beginning on page 465 depicts history and recommendations for all revenue sources and uses for all County funds. Of the \$3.57 billion represented, \$1.61 billion is within the General Fund and \$1.96 billion is from other funds. There are five County Enterprise funds, which make-up \$1.41 billion of the \$1.96 billion in non-general funds.

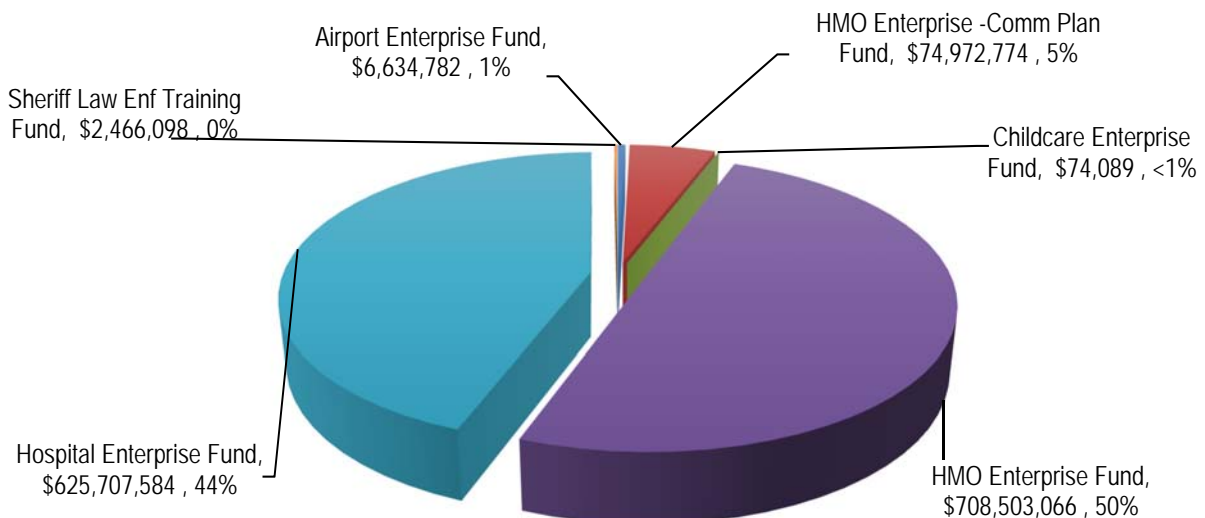
### **Enterprise Funds**

The County operates seven Enterprise Funds (listed below). These funds were established for operations that are financed and operated in a manner similar to private business enterprise (e.g. water, gas and electric utilities, parking garages; or transit systems). The County Summary Information depicting history and recommendations for all revenue sources and uses for these funds is available on the page numbers indicated.

- 1) Hospital Enterprise, Page 264
- 2) HMO Enterprise, Page 270
- 3) HMO Enterprise-Community Plan, Page 274
- 4) Major Risk Medical Insurance (no appropriations in FY 2018-19), Page 277
- 5) Airport Enterprise, Page 180
- 6) Sheriff Law Enforcement Training Center, Page 439
- 7) Childcare Enterprise, Page 244

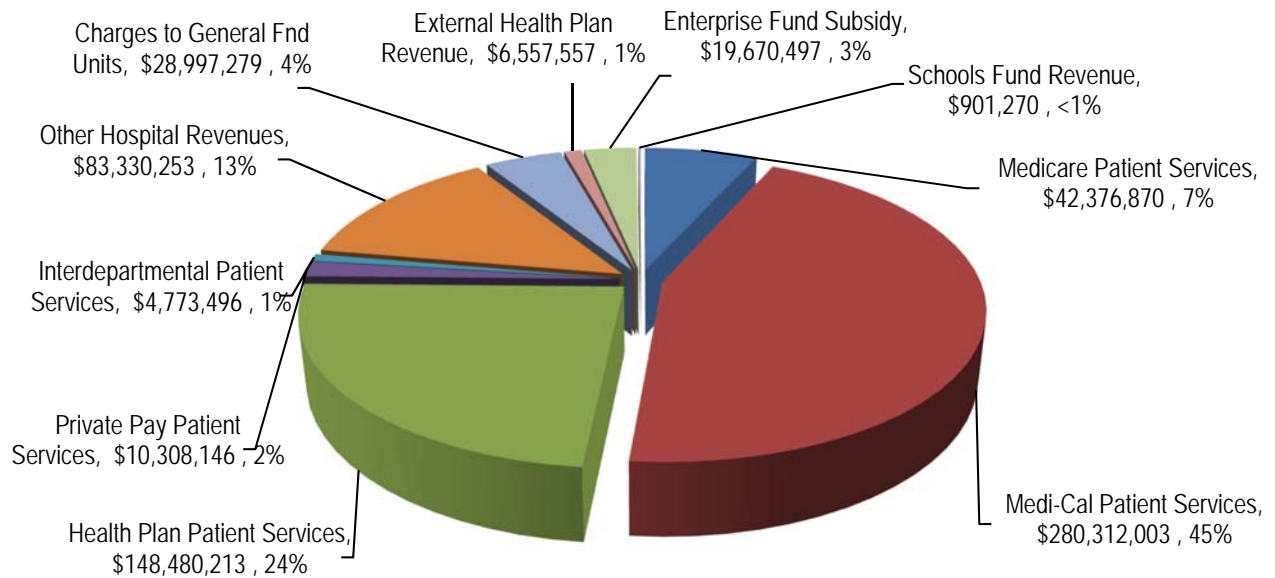
The total Recommended Budget for Enterprise Funds is \$1.418 billion.

### **Enterprise Fund Appropriations: \$1.418 Billion**



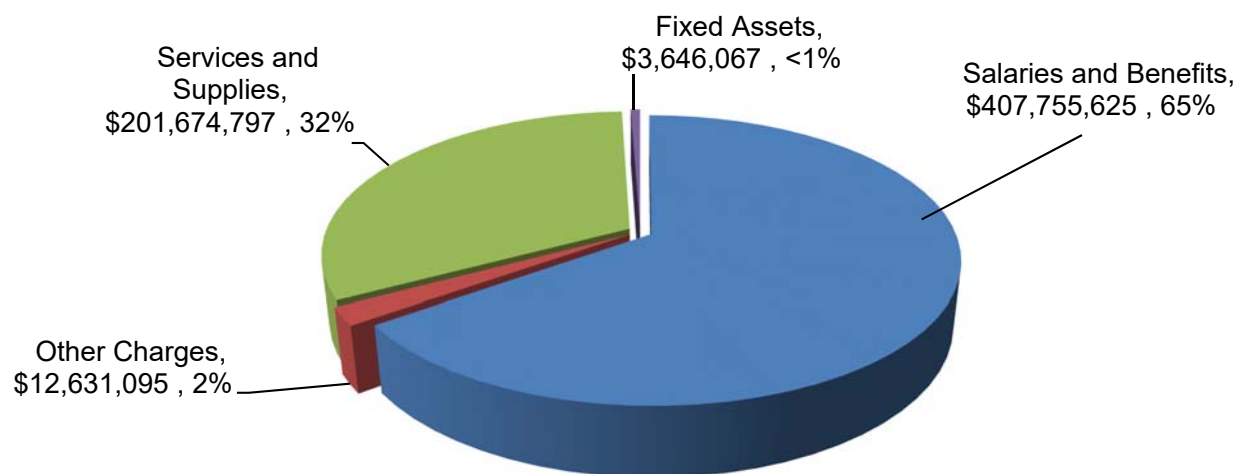
The largest of the Enterprise funds are the HMO Enterprise and Hospital Enterprise Funds. The HMO fund is used to account for all the premiums and expenditures related to Medi-Cal enrollees. The fund includes the Contra Costa Health Plan and Medi-Cal products. The Contra Costa Health Plan is a County-operated, prepaid health plan. The Hospital Enterprise fund includes the operations of the Contra Costa Regional Medical Center and emergency care services, ambulatory care centers, physician services, emergency medical services, department-wide administration, and fixed assets. The following chart is of Hospital Enterprise Fund revenue.

**Total Revenues: \$625.7 Million**



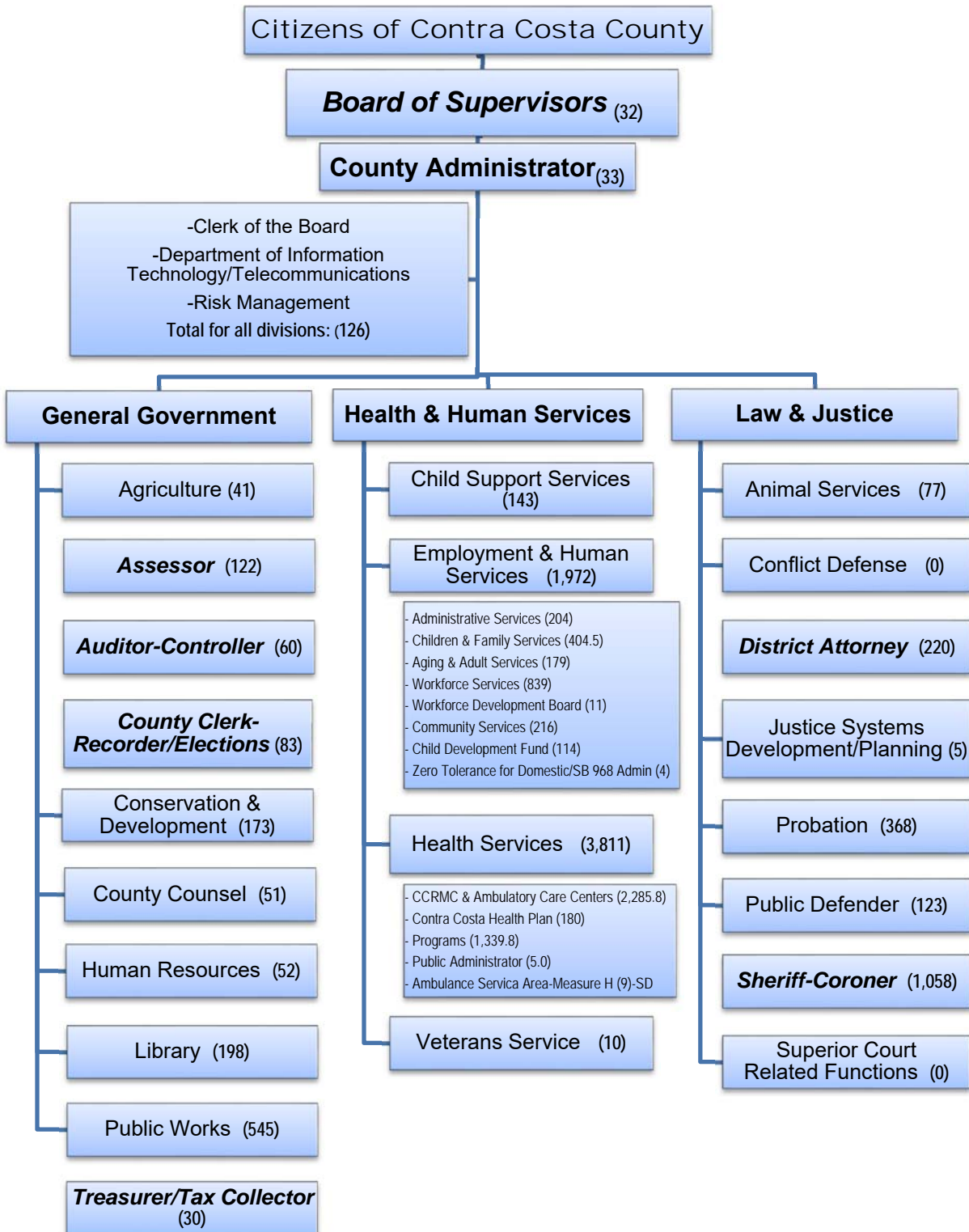
The majority of the expense in this Fund, 65%, is for salaries and benefits costs to operate the hospitals and clinics.

**Total Expenditures: \$625.7 Million**





## ORGANIZATIONAL CHART OF CONTRA COSTA COUNTY

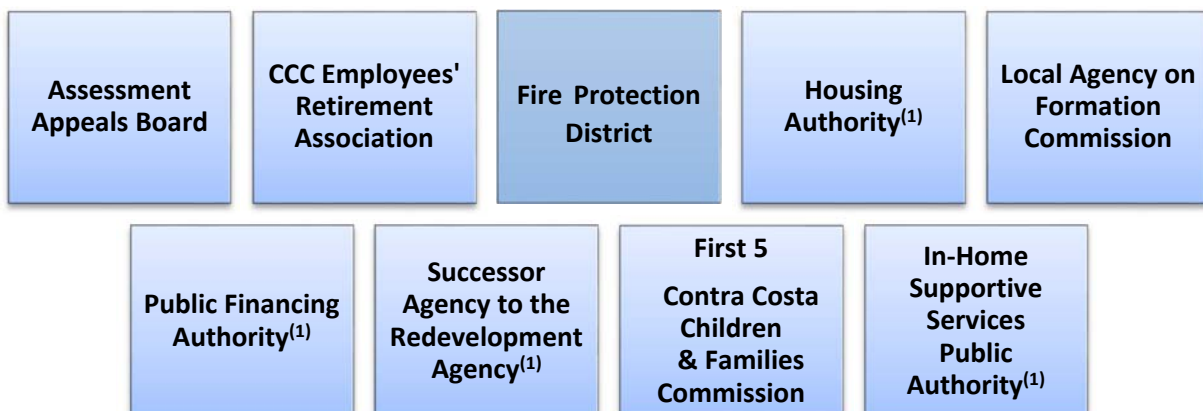


= Elected Officials (shown in functional area)  
= (Total FTE) per Recommended Budget

## Standing Committees of the Board of Supervisors With Currently-Designated Supervisors



## Affiliated Organizations



<sup>(1)</sup>Authority/Agency Board is the Board of Supervisors

## Board of Supervisors Advisory Bodies\*

Affordable Housing Finance Committee	Agricultural Advisory Task Force	Airport Land Use Commission	Alamo-Lafayette Cemetery District	Alamo Municipal Advisory Council**	Alamo Police Services Advisory Committee (CSA P-2B)
Alcohol and Other Drugs Advisory Board	Area Agency on Aging (Advisory Council)	Arts & Cultures Commission	Aviation Advisory Committee	Bay Point Municipal Advisory Council**	Bethel Island Municipal Advisory Council**
Bicycle Advisory Committee	Byron-Brentwood-Knightsen Union Cemetery District	Byron Municipal Advisory Council**	Central Contra Costa (County Connection) Transit Authority	Commission for Women	Community Corrections Partnership
CSA M-16 Citizens Advisory Committee	CSA P-2A (Blackhawk) Citizens Advisory Committee	CSA P-5 (Roundhill) Citizens Advisory Committee	CSA P-6 Committee for Discovery Bay Zones	CCC Council on Homelessness	CCC Fish & Wildlife
CCC Merit Board	CCC Treasury Oversight Commission	Contra Costa Centre Municipal Advisory Council**	Contra Costa Fire Protection District	Contra Costa Mosquito & Vector Control District	Contra Costa Resource Conservation District
County Planning Commission	Contra Costa Transit Authority	CC Transportation Authority - Bicycle & Pedestrian Adv. Committee	Countywide Bicycle Advisory Committee	Crockett-Carquinez Fire Protection Commission	Developmental Disabilities Area Board
Diablo Municipal Advisory Council**	East Contra Costa Fire Protection District	East Contra Costa (Tri Delta Transit) Transit Authority	East Richmond Heights Municipal Advisory Council	Economic Opportunity Council	El Sobrante Municipal Advisory Council**
Emergency Medical Care Committee	Equal Employment Opportunity Advisory Council	Family & Children's Trust Committee	Hazardous Materials Commission	Historical Landmarks Advisory Committee	Integrated Pest Management Advisory Commission
Iron Horse Corridor Management Commission	Juvenile Justice & Delinquency Commission	Keller Canyon Mitigation Fund Review Commission	Kensington Municipal Advisory Council**	Knightsen Town Advisory Council**	Library Commission
Local Enforcement Agency Independent Hearing Panel	Local Planning & Advisory Council for Early Care & Education	Managed Care Commission	Mental Health Commission	North Richmond Municipal Advisory Council**	North Richmond Waste & Recovery Mitigation Fee Commission
Oversight Board for Successor Agencies	Pacheco Municipal Advisory Council**	Public Law Library	Racial Justice Task Force	Rodeo R-10 Citizens Advisory Commission	Rodeo Municipal Advisory Council**
	Sustainability Commission	Western Contra Costa (WestCAT) Transit Authority	Workforce Development Board		

\*The State Legislature adopted the *Maddy Local Appointments Act of 1975* in order to provide citizens equal access to current information concerning all local regulating and advisory Boards, Commissions, and Committees. It also provides citizens with the equal opportunity to be informed of vacancies, which shall occur, so that they may pursue the opportunity to participate and contribute to the operations of local government by serving on such Boards, Commissions, and Committees. Information on each of these bodies may be found at <https://ca-contracostacounty2.civicplus.com/6408/Boards-and-Commissions-Database>.

\*\*Municipal Advisory Councils advise the Board of Supervisors on matters that relate to their respective unincorporated areas. Further discussion and appropriation information may be found in the Board of Supervisors' Departmental Budget Summary on Page 65.

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## ORGANIZATION OF THE RECOMMENDED BUDGET BOOK

This Fiscal Year 2018-19 Recommended Budget book is designed to be both informative and easy-to-use and is divided into the sections described below:

### BUDGET MESSAGE

The opening pages of the FY 2018-19 Recommended Budget book is the official transmittal document for the Recommended Budget to the Board of Supervisors and citizens of Contra Costa County from the County Administrator, David Twa.

### OVERVIEW

Information contained in this section includes a general profile of Contra Costa County, (size, population, employment and income, etc.); long-term financial planning and policies adopted to manage County operations; the process used for developing and adopting the Recommended Budget, key budget issues, historical perspective and the County's organizational chart.

### DEPARTMENTAL BUDGET SUMMARIES BY FUNCTIONAL GROUP

In this section, County Departments are divided into three Functional Groups: General Government, Health and Human Services and Law and Justice. The *General Government* Functional Group includes those Departments or Funds that provide general governmental services to residents and/or support services to other County Departments and/or are not included in the other two Functional Groups. The *Health and Human Services* Functional Group includes those Departments that provide health and family, individual and child supportive services. The *Law and Justice* Functional Group includes those departments that provide public protection and/or provide services to the criminal justice system.

Each Departmental Summary provides a variety of information about each Department including: expenditure and revenue information; narrative explanation of Department's programs and its administrative and program goals; number of allocated positions; a summary of County Administrator's recommendations; and summary of recommended service modifications by program, if applicable. (See *Navigation Information for Department Budget Summary* below for further information.)

The Departmental Summaries include financial information for All County Funds; unless otherwise noted, the summaries do not include financial information of component units. Component units are legally separate organizations for which the elected officials of a primary government are financing accountable. Component units are blended (i.e. treated as if they are funds of the County) or discretely presented (i.e. reported in a separate column in the County's financial statements.) Blended component units include the Successor Agency to the County Redevelopment Agency, the County Public Financing Authority, the In-Home Supportive Services Public Authority, Special Districts and Service Areas whose Board is the County Board of Supervisors. The only blended component units reported on in the Recommended Budget document are the Contra Costa County Fire Protection District, the Crockett-Carquinez Fire Protection District and the In-Home Supportive Services Public Authority.

### ROUNDING

All figures are shown in whole numbers; therefore, due to independent rounding, figures shown may not sum to subtotals and totals.

### FIRE DISTRICTS

Similar to the Departmental Budget Summaries, this section includes a variety of information about each of the two Fire Districts governed by the Board of Supervisors, including: expenditure and revenue information; narrative explanation of Department's programs and its administrative and program goals; number of allocated positions; summary of County Administrator's recommendations; and summary of recommended service reductions by program, if applicable.

### COUNTY SUMMARY INFORMATION









This section presents numerical data in a variety of forms on revenues, expenditures and fund balances for the all funds and the major funds.

### APPENDIX

A variety of supplemental information is located in this section to assist in understanding the Recommended Budget, including: detailed compilation, by Department, of all Program Reductions for the current budget and detailed listings of Mandatory/Discretionary programs by Department and by Service and Level; definition of Funds used for budgeting; and a glossary of terms.

### NAVIGATION INFORMATION FOR DEPARTMENTAL BUDGET SUMMARIES

The following is an abstract of the information provided within each Departmental Budget Summary, and a number indicating where it can be found on the sample summary which follows.

-  This area lists the department name, functional group in which the department is assigned, and the department head's name.
-  This area summarizes the budget by fund and major account, shows the number of full-time budgeted positions, the change from the current year's budget at the recommended level, and a comparison of key financial indicators. Requirements, as well as the means of financing them, are shown in this section. Expenditure Transfers and Total Expenditures are shown as net figures. In the header row of each major function box, the term General Fund is used if the function is entirely funded by the General Fund. The term General Fund Only is used if the function is funded by more than one fund (the box, however, will depict only the General Fund portion).
-  This area provides summary compensation information.
-  This area summarizes the program descriptions, providing a narrative explanation of the department's programs.
-  This area provides details of service requirements and financing sources. Gross expenditures are displayed. The Funding Sources lists both revenues and transfers.
-  This area summarizes the County Administrator's recommended funding level, the reasons for the recommendation and the expected impact on services if the recommended level is approved.
-  This area summarizes FY 2018-19 Administrative and Program Goals.
-  This area summarizes recommended service additions and/or reductions by program.

1

## Agriculture General Government

2

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expenditures</b>					
Salaries and Benefits	4,283,736	4,347,702	4,416,137	4,350,051	(66,086)
Services and Supplies	656,686	1,455,127	1,364,625	1,314,610	(50,015)
Other Charges	0	13,616	0	0	0
Fixed Assets	35,305	99,292	0	0	0
Expenditure Transfers	451,390	464,355	575,227	575,227	0
<b>Expense Total</b>	<b>5,427,117</b>	<b>6,380,092</b>	<b>6,355,988</b>	<b>6,239,887</b>	<b>(116,100)</b>
<b>Revenue</b>					
Other Local Revenue	1,377,205	1,094,762	1,084,459	1,084,459	0
State Assistance	2,825,352	2,679,330	2,624,429	2,624,429	0
<b>Total Revenue</b>	<b>4,202,556</b>	<b>3,774,091</b>	<b>3,708,887</b>	<b>3,708,887</b>	<b>0</b>
<b>Net County Cost (NCC)</b>	<b>1,224,561</b>	<b>2,606,000</b>	<b>2,647,101</b>	<b>2,531,000</b>	<b>(116,101)</b>
<b>Allocated Positions (FTE)</b>	<b>40.6</b>	<b>44.2</b>	<b>41.6</b>	<b>40.6</b>	<b>(1.0)</b>
<b>FINANCIAL INDICATORS</b>					
Salaries as % of Total Exp	79%	68%	69%	70%	
% Change in Total Exp		18%	(0%)	(2%)	
% Change in Total Rev		(10%)	(2%)	0%	
% Change in NCC		113%	2%	(4%)	
<b>Compensation Information</b>					
Permanent Salaries	2,719,396	2,641,698	2,800,616	2,753,126	(47,490)
Temporary Salaries	0	31,000	0	0	0
Permanent Overtime	8,498	0	0	0	0
Deferred Comp	28,283	30,319	32,880	32,880	0
Comp & SDI Recoveries	202,392	209,685	243,976	243,976	0
FICA/Medicare	7,483	9,350	9,350	9,350	0
Ret Exp-Pre 97 Retirees	664,476	723,619	717,315	704,494	(12,821)
Retirement Expense	225,577	278,056	278,183	276,383	(1,800)
Employee Group Insurance	210,929	208,104	204,931	204,931	0
Retiree Health Insurance	104,588	104,588	104,588	104,588	0
OPEB Pre-Pay	7,363	6,029	1,420	1,420	0
Unemployment Insurance	104,752	105,254	22,878	18,903	(3,975)
Workers Comp Insurance	2,719,396	2,641,698	2,800,616	2,753,126	(47,490)

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### Department Description

The preceding table is a summary of expenditures, revenues and net County costs for five budget units administered by the Agriculture/Weights and Measures Department. Included is data for the following cost centers:

3300 – Agriculture/Weights & Measures Admin  
 3305 – Agriculture Division  
 3311 – Agriculture Division (Pest Management)  
 3315 – Weights and Measures  
 3320 – Cooperative Extension

4

### Major Department Responsibilities

The Agriculture/Weights and Measures Department promotes and protects the County's agricultural interests while protecting the public health and environment; protects the public interest in the commercial exchange of goods where value is determined by weights and measures; provides education to the public and targeted clientele, including other County departments, in commercial agriculture, urban agriculture/horticulture, youth development, nutrition, and natural resources; and directs service programs including 4-H Youth Development, Master Gardeners, and two federally-funded nutrition education programs.

### Administration

**Description:** Provides direction and financial control, develop and implement policies and procedures in support of the operations of the department.

The County contracts with Alameda County to provide professional oversight and ensure continued funding from the state. Day-to-day operations management is provided by the Assistant Agricultural Commissioner/Sealer of Weights and Measures.

**Adjustment:** Due to an office move scheduled for Spring 2018, building occupancy costs increased in FY 2017-18. In order to offset the increase, the Department instituted cost savings measures such as holding vacant positions and decreasing office expenditures across the divisions. In FY 2018-19, the building costs continue to increase, as well as new increases to insurance and fleet costs. The Department will continue these cost savings measures in FY 2018-19.

**Impact:** The Department has maintained current service levels with the cost savings measures. The recommended net County cost will provide the level of funds necessary to meet the Department's increased costs.

## Overview

Administration Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>	5	Discretionary
<b>Expenditures:</b>		\$1,976,935
<b>Financing:</b>		0
<b>Net County Cost:</b>		1,973,935
<b>Funding Sources:</b>		
General Fund	100%	1,973,935
<b>FTE:</b>	3.0	

### Sample Division

**Description:** Provides enforcement of pesticide use and worker safety regulations; enforcement of quarantine regulations; Certified Farmer's Market and organic program regulatory oversight; and performs pest detection, pest management, and pest eradication activities. Provides quality assurance programs involving fruits, nuts, vegetables, eggs, nursery stock and seed; and assists the public with pest identification and control techniques using environmentally safe integrated pest management practices.

**Adjustment:** The Department is reducing agricultural expenses and various services and supplies costs totaling \$50,015 in order to balance their budget.

**Impact:** The Department will be able to maintain current service levels with the amount of agricultural supplies they have on hand and decreased maintenance costs in a newly renovated building.

Sample Division Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$3,013,935
<b>Financing:</b>		2,791,631
<b>Net County Cost:</b>		222,304
<b>Funding Sources:</b>		
State	86.5%	\$2,606,759
Fees	5.2%	156,051
Interfund Revenue	0.7%	24,822
Forf/Penalties	0.1%	4,000
General Fund	7.4%	222,304
<b>FTE:</b>	28.6	

### CAO's Recommendation

The FY 2016-17 Recommended Budget for the Department of Agriculture is balanced while maintaining current service levels. Any reductions in the County's General Fund commitment may limit the department's ability to fulfill the maintenance of effort requirement; and potentially jeopardize future unclaimed gas tax revenue. California Food and Agricultural Code (FAC) Section 224 (g) states that counties must maintain a certain level of County General Fund support or risk the loss of unclaimed gas tax revenue.

### Performance Measurement

The Department inspects nurseries, farms, and other areas to monitor for the Light Brown Apple Moth to ensure it does not spread out of Contra Costa County, while keeping the lines of commerce open for our local businesses.

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### Administrative and Program Goals

- Improve the effectiveness and efficiency of our department by adopting new technologies that are available to assist and improve the quality of our work.

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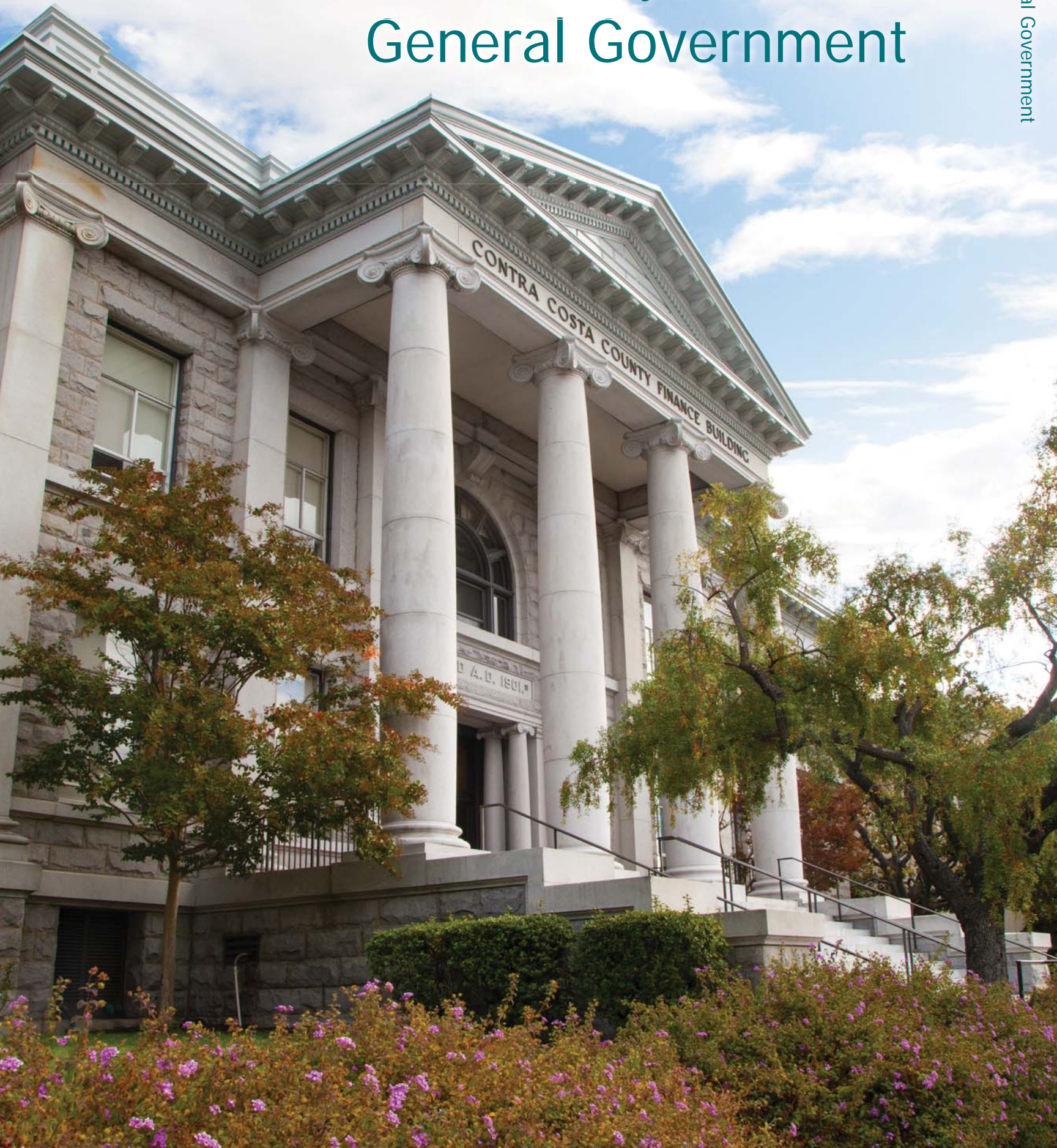
## FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Programs/ Budget Units	Services	FTE	Net County Cost Impact	Impact
1	1	Administration	Services and Supplies	0	(\$50,015)	Reductions in agricultural expenses and various services and supplies.
2	3	Weights and Measures	Salaries and Benefits	(1.0)	(\$66,086)	Eliminate one Aide position vacated in 2018 due to promotion.
			<b>Total</b>	<b>(1.0)</b>	<b>(\$116,101)</b>	



# County of Contra Costa General Government

General Government





# Functional Group Summary

## General Government

### Table Description

This table presents information in aggregate format summarizing specifically General Fund expenditures, revenues, and Net County Cost for the **General Government Functional Group**. Included is data for the following departments: Agriculture/Weights and Measures, Assessor, Auditor-Controller, Board of Supervisors, Capital Improvements, Central Support Services, Clerk-Recorder-Elections, Conservation and Development, Contingency Reserve, County

Administrator, County Counsel, Crockett/Rodeo Revenues, Debt Service, Department of Information Technology, Employee/ Retiree Benefits, General Purpose Revenue, Human Resources, Public Works, and Treasurer-Tax Collector. (Some of departments may have non-General Fund activity as well.) The Recommended Net County Cost figure includes \$447.6 million in General Purpose Revenue.

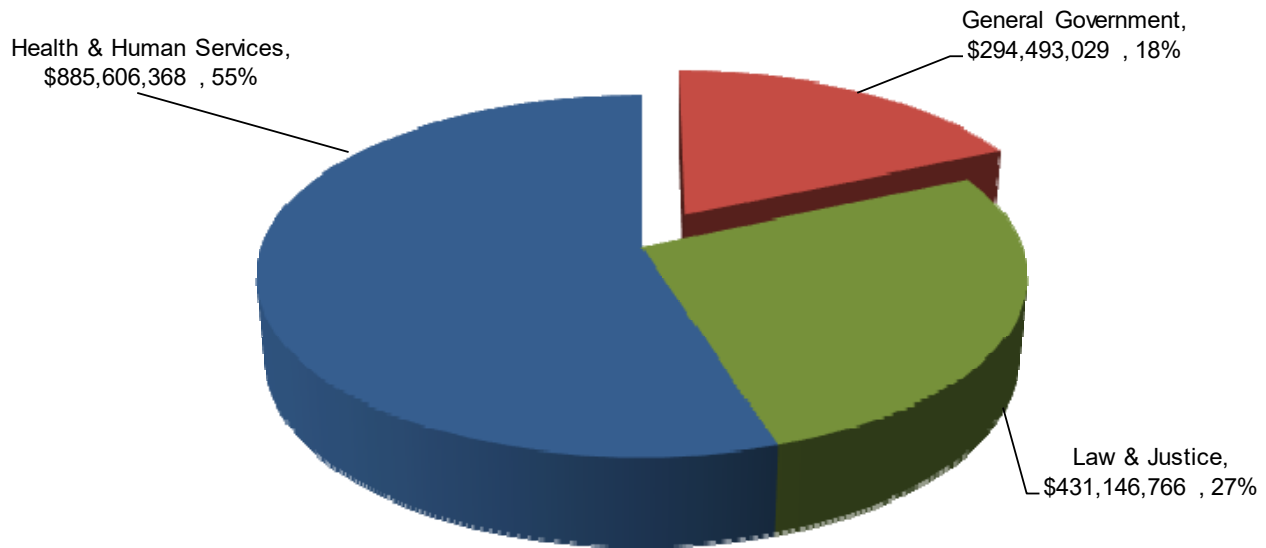
General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	309,716,000	341,298,255	354,376,679	349,853,395	(4,523,284)
Services And Supplies	50,289,715	61,247,600	50,751,247	50,751,247	0
Other Charges	22,411,609	25,622,634	25,346,486	25,346,486	0
Fixed Assets	5,908,091	3,206,675	2,553,784	2,553,784	0
Expenditure Transfers	723,728	450,062	1,425,524	2,641,854	1,216,330
<b>Expense Total</b>	<b>389,049,143</b>	<b>431,825,226</b>	<b>434,453,720</b>	<b>431,146,766</b>	<b>(3,306,954)</b>
<b>Revenue</b>					
Other Local Revenue	112,692,763	114,847,501	112,775,170	113,759,273	984,103
Federal Assistance	9,012,030	10,596,858	9,836,026	9,836,026	0
State Assistance	96,887,451	96,565,358	102,698,467	102,698,467	0
<b>Revenue Total</b>	<b>218,592,243</b>	<b>222,009,717</b>	<b>225,309,663</b>	<b>226,293,766</b>	<b>984,103</b>
<b>Net County Cost (NCC):</b>	<b>170,456,900</b>	<b>209,815,509</b>	<b>209,144,057</b>	<b>204,853,000</b>	<b>(4,291,057)</b>
<b>Allocated Positions (FTE)</b>	<b>1,800.4</b>	<b>1,819.8</b>	<b>1,807.8</b>	<b>1,826.8</b>	<b>19.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	80%	79%	82%	81%	
% Change in Total Exp		11%	1%	(1%)	
% Change in Total Rev		2%	1%	0%	
% Change in NCC		23%	0%	(2%)	
<b>Compensation Information</b>					
Permanent Salaries	144,696,791	165,279,783	173,894,113	171,956,366	(1,937,747)
Temporary Salaries	7,095,490	4,870,308	4,785,827	4,785,827	0
Permanent Overtime	17,927,735	12,555,437	12,536,608	12,536,608	0
Deferred Comp	584,486	911,004	940,277	924,677	(15,600)
Comp & SDI Recoveries	(817,624)	(515,549)	(515,549)	(515,549)	0
FICA/Medicare	6,323,894	6,668,329	6,576,745	6,661,087	84,342
Ret Exp-Pre 97 Retirees	978,890	1,033,000	1,032,197	1,032,197	0
Retirement Expense	86,872,988	101,268,953	106,001,406	103,675,941	(2,325,465)
Excess Retirement	143,658	170,705	170,705	170,705	0
Employee Group Insurance	20,149,335	23,332,277	23,858,565	23,584,779	(273,786)
Retiree Health Insurance	12,968,430	13,247,045	13,392,375	13,392,375	0
OPEB Pre-Pay	4,920,566	4,920,566	4,920,566	4,920,566	0
Unemployment Insurance	450,089	350,576	86,996	113,513	26,517
Workers Comp Insurance	7,299,366	7,083,916	6,573,942	6,492,397	(81,545)
Labor Received/Provided	121,905	121,905	121,905	121,905	0

## Functional Group Summary

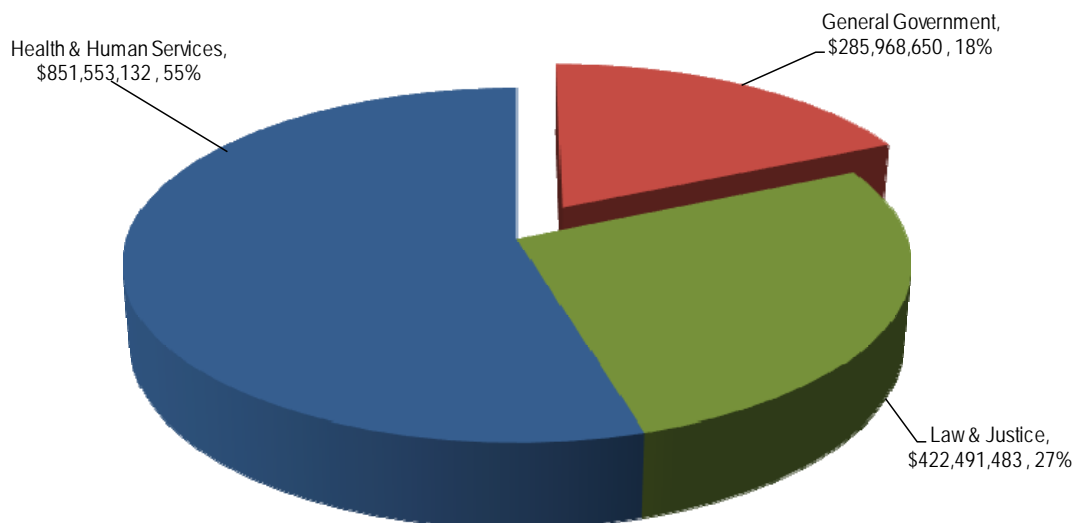
### *General Government*

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**FY 2018-19**  
**Recommended General Fund Expenditures**



**FY 2017-18**  
**Recommended General Fund Expenditures**



## Agriculture/Weights and Measures General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	4,283,736	4,347,702	4,416,137	4,350,051	(66,086)
Services And Supplies	656,686	1,455,127	1,364,625	1,314,610	(50,015)
Other Charges	0	13,616	0	0	0
Fixed Assets	35,305	99,292	0	0	0
Expenditure Transfers	451,390	464,355	575,227	575,227	0
<b>Expense Total</b>	<b>5,427,117</b>	<b>6,380,092</b>	<b>6,355,988</b>	<b>6,239,887</b>	<b>(116,100)</b>
<b>Revenue</b>					
Other Local Revenue	1,377,205	1,094,762	1,084,459	1,084,459	0
State Assistance	2,825,352	2,679,330	2,624,429	2,624,429	0
<b>Revenue Total</b>	<b>4,202,556</b>	<b>3,774,091</b>	<b>3,708,887</b>	<b>3,708,887</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,224,561</b>	<b>2,606,000</b>	<b>2,647,101</b>	<b>2,531,000</b>	<b>(116,101)</b>
<b>Allocated Positions (FTE)</b>	<b>40.6</b>	<b>44.2</b>	<b>41.6</b>	<b>40.6</b>	<b>(1.0)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	79%	68%	69%	70%	
% Change in Total Exp		18%	0%	(2%)	
% Change in Total Rev		(10%)	(2%)	0%	
% Change in NCC		113%	2%	(4%)	
<b>Compensation Information</b>					
Permanent Salaries	2,719,396	2,641,698	2,800,616	2,753,126	(47,490)
Temporary Salaries	0	31,000	0	0	0
Permanent Overtime	8,498	0	0	0	0
Deferred Comp	28,283	30,319	32,880	32,880	0
FICA/Medicare	202,392	209,685	243,976	243,976	0
Ret Exp-Pre 97 Retirees	7,483	9,350	9,350	9,350	0
Retirement Expense	664,476	723,619	717,315	704,494	(12,821)
Employee Group Insurance	225,577	278,056	278,183	276,383	(1,800)
Retiree Health Insurance	210,929	208,104	204,931	204,931	0
OPEB Pre-Pay	104,588	104,588	104,588	104,588	0
Unemployment Insurance	7,363	6,029	1,420	1,420	0
Workers Comp Insurance	104,752	105,254	22,878	18,903	(3,975)

### Department Description

The preceding table is a summary of expenditures, revenues and net County costs for five budget units administered by the Agriculture/Weights and Measures Department. Included is data for the following cost centers:

3300 – Agriculture/Weights & Measures Admin  
3305/3311–Agriculture & Pest Management  
3315 – Weights & Measures  
3320 – Cooperative Extension

# Agriculture/Weights and Measures

## General Government

### Major Department Responsibilities

The Agriculture/Weights and Measures Department promotes and protects the County's agricultural interests while protecting the public health and environment; protects the public interest in the commercial exchange of goods where value is determined by weights and measures; provides education to the public and targeted clientele, including other County departments, in commercial agriculture, urban agriculture/horticulture, youth development, nutrition, and natural resources; and directs service programs including 4-H Youth Development, Master Gardeners, and two federally-funded nutrition education programs.

### Administration

**Description:** Provides direction and financial control, develop and implement policies and procedures in support of the operations of the department.

The County contracts with Alameda County to provide professional oversight and ensure continued funding from the state. Day-to-day operations management is provided by the Assistant Agricultural Commissioner/Sealer of Weights and Measures.

**Adjustment:** Due to an office move scheduled for Spring 2018, building occupancy costs increased in FY 2017-18. In order to offset the increase, the Department instituted cost savings measures such as holding vacant positions and decreasing office expenditures across the divisions. In FY 2018-19, the building costs continue to increase, as well as new increases to insurance and fleet costs. The Department will continue these cost savings measures in FY 2018-19.

**Impact:** The Department has maintained current service levels with the cost savings measures. The recommended net County cost will provide the level of funds necessary to meet the Department's increased costs.

### Administration Summary

<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$1,973,935
<b>Financing:</b>		0
<b>Net County Cost:</b>		1,973,935
<b>Funding Sources:</b>		
General Fund	100.0%	1,973,935
<b>FTE:</b>	3.0	

### Agriculture Division

**Description:** Provides enforcement of pesticide use and worker safety regulations; enforcement of quarantine regulations; Certified Farmer's Market and organic program regulatory oversight; and performs pest detection, pest management, and pest eradication activities. Provides quality assurance programs involving fruits, nuts, vegetables, eggs, nursery stock, and seed; and assists the public with pest identification and control techniques using environmentally safe integrated pest management practices.

**Adjustment:** The Department is reducing agricultural expenses and various services and supplies costs totaling \$50,015 in order to balance their budget.

**Impact:** The Department will be able to maintain current service levels with the amount of agricultural supplies they have on hand and decreased maintenance costs in a newly renovated building.

# Agriculture/Weights and Measures

## General Government

Agriculture Division Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$3,013,935	
<b>Financing:</b>	2,791,631	
<b>Net County Cost:</b>	222,304	
<b>Funding Sources:</b>		
State	86.5%	\$2,606,759
Fees	5.2%	156,051
Interfund Revenue	0.8%	24,822
Forfeitures/Penalties	0.1%	4,000
General Fund	7.4%	222,304
<b>FTE:</b>	28.6	

Weights and Measures Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$1,056,510	
<b>Financing:</b>	917,256	
<b>Net County Cost:</b>	139,254	
<b>Funding Sources:</b>		
State	1.7%	\$17,670
Fees	82.3%	869,586
Forfeitures/Penalties	2.8%	30,000
General Fund	13.2%	139,254
<b>FTE:</b>	8.0	

### Weights and Measures

**Description:** Provides assurance of fair business practices by performing routine inspection of all weighing and measuring devices used in commercial transactions. Provides regulatory services to ensure commercial sales are made in compliance with state laws. This unit enforces laws designed to prevent deceptive packaging and ensuring accurate units of measure and accurate charging on electronic transactions.

**Adjustment:** Elimination of one vacant Aide position (\$66,086) in order to balance the Department budget.

**Impact:** The Department will be able to reassign workloads to maintain current service level.

### Cooperative Extension

**Description:** Cooperative Extension is a public outreach arm of the University of California (UC) that extends research-based information and resources to professionals working in agricultural and natural resource industries as well as to County residents via a wide variety of extension methods. Through UC funding, extramural grants/gifts and volunteer hours, the match for every \$1 contributed by Contra Costa County has increased to an estimated 14:1 ratio.

The program works with County farmers to assure a sustainable food system that is safe, productive, environmentally friendly and economically viable; educates landscape managers, pest control operators, and other urban pest management professionals about the principals of integrated pest management (IPM), reducing negative impacts to the environment and community; works with 4-H volunteers to create opportunities where youth and their families build citizenship, leadership, and life skill competencies necessary for successful adolescent and adult life. Provides research and education on critical nutrition issues including food security, childhood obesity and chronic disease prevention, and provides urban agricultural education focused on urban soil quality, technical assistance technical assistance on land use policies related to urban food growing, and site governance.

# Agriculture/Weights and Measures

## General Government

Cooperative Extension Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$195,508	
<b>Financing:</b>	0	
<b>Net County Cost:</b>	195,508	
<b>Funding Sources:</b>		
General Fund	100.0%	\$195,508
<b>FTE:</b>	1.0	

### CAO's Recommendation

The Department of Agriculture has a number of Standard Agreements and other revenue distributions from the California Department of Food & Agriculture (CDFA) and the Department of Pesticide Regulation (DPR) as well as pass – through money from the United States Department of Agriculture (USDA). These revenue streams continue to be unstable, and the Department is projected to incur significant expenditure increases in FY 2018-19. In order to prevent layoffs, the Department will delete one vacant Aide position and continue cost saving measures initiated in FY 2017-18, including holding vacant 9 positions and curtailing operating expenses. The Department will continue these practices until revenue streams stabilize.

The closure of the Pleasant Hill Library necessitated the relocation of the University of California Cooperative Extension. To consolidate operations, the entire department is relocating in Spring 2018. The annual occupancy cost of the new location is approximately \$525,000 higher than the department's historical expenditure for building costs. Additionally, in FY 2018-19, the Department will experience cost increases in personnel (due to cost-of-living, health care and merit step increases), insurance and fleet services. As indicated above, the department is mitigating the increases through personnel and operating expenditure savings.

The FY 2018-19 Recommended Budget for the Department of Agriculture is balanced while maintaining current service levels. California Food and Agricultural Code (FAC) Section 224 (g) states that counties must maintain a specific level of County General Fund support of its Agriculture Department. Any additional staff reductions may result in reduced unclaimed gas tax revenue.

### Performance Measurements

- The Department inspects nurseries, farms, and other areas to monitor for the Light Brown Apple Moth to ensure it does not spread out of Contra Costa County, while keeping the lines of commerce open for our local businesses.
- Although Contra Costa County is generally infested with the plant pathogen responsible for Sudden Oak Death (Phytophthora ramorum), Contra Costa's program, after intensive sampling, found all shipping nurseries in compliance and completely free of this pathogen. The pest free certification allows these nurseries to ship to un-infested areas within California and other States and Countries.
- The Department works to ensure that the Pest Detection program is in line with the state's protocols and is ready for the new technology by bringing in the state to conduct training with staff, checking the work of staff to ensure they are keeping their work up to the standards set by the state, and getting all of our data into the new statewide electronic database. The Department places and services 10 different types of exotic insect traps with a total of 5,733 individual traps. Staff detected 2 Oriental Fruit Flies in traps during 2017. 59 additional traps were placed to monitor for the pest. CDFA conducted treatments and we have had no finds after treatments begun.
- The Glassy-Winged Sharpshooter / Pierce's Disease Control Program continues to be a very successful program in Contra Costa County. Two pests were found at nurseries

## Agriculture/Weights and Measures

### *General Government*

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in 2017. Though there was some reduction in this state contract, increased efficiencies in our program have resulted in retaining the efficacy of the program.

- The Department continues to work closely with the Integrated Pest Management Coordinator to improve the Department and County's pest management programs.
- There were reductions to the pest management program in 2017. We surveyed and/or treated 48 historically invasive noxious weed infested sites for the 2 target species of the program.
- For the third year in a row, the department received a CDFA contract to conduct a trapping program for Asian Citrus Psyllid (ACP). This relatively new insect pest of citrus already infests much of Southern California. It was detected in two locations within Contra Costa County. CDFA conducted treatments and increased trapping with no new finds since then.
- The Pesticide Use Enforcement Program involves inspections of operations by growers, pest control operators, agencies and others that use and store pesticides. In 2017, the program involved 458 inspections and 41 investigations of alleged misuse or exposure. Education is another component of the program. The department reached 552 individuals through 29 training sessions, some of which were given in Spanish. The department also began the use of ipads in the field to increase efficiencies.
- The Weights and Measures Division conducted 78 investigations last year and filed 16 administrative actions to correct problems found. These actions protect consumers and businesses in the County.
- The department worked with California Department of Food and Agriculture and other county agriculture departments to help improve the compliance at farmer's markets to support local farmers and direct marketing to the public. Last year, 99 market inspections were conducted with 16 violations issued.
- The Department currently has 2 Weights and Measures staff members in the areas of Heavy Capacity and Industrial Scales Inspection and has others who are being trained to assist in these programs. All Weights and Measures staff attend training for different aspects of Weights and Measures programs, including hearing and investigations.
- Staff performed 372 point-of-sale (Price Verification) inspections in 2017. 94 violation notices and 5 administrative actions were issued involving \$10,200 in proposed fines.
- The Canine Program continues to be a success. One canine team continues to work regionally in 12 Greater Bay Area counties at FedEx and UPS. A new handler and dog are being trained to begin inspections in 2018. The program continues work in two U.S. Post Office facilities and will be expanding. The canine team intercepted packages that could have had severe economic impacts to California's agriculture and environment.
- UCCE provides services of an Agricultural Crops Farm Advisor and a Delta Farm Advisor that provide technical assistance to Contra Costa's farming/agricultural sector. The advisors conduct on-site visits, education, research and publications. After 28 years of service, the UCCE Farm Advisor retired in 2017. UC has approved refilling this position and expects to have the position filled before the end of 2018.
- The UC Master Gardener Program (UCMGP) trains and manages 255 Master Gardener volunteers who contributed 22,128 hours (valued by the Independent Sector at \$629,750), educating over 11,000 local County residents, answering questions on horticultural topics promoting healthy and sustainable homes and communities. The program continues to increase its volunteer base and outreach into West and East County. This year sees the opening of a new UCMGP demonstration garden in Antioch at the Contra Costa Fairgrounds. Additionally, the program will steward management of a garden showcasing



# Agriculture/Weights and Measures

## General Government

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climate-appropriate plants in Richmond and plan bilingual presentations on container gardening. This Spring, the Growing Gardeners program will be piloted. It is a four-part educational series aimed at the beginner home vegetable gardener.

- The UC Agriculture and Natural Resources Cooperative Extension 2016-2017 4-H Youth Development Program (4-H) in Contra Costa grew by 10%. 4-H trained and managed 222 adult volunteers who contributed an estimated 16,650 hours (valued at approximately \$401,931). 4-H enrolled and engaged 646 youth in the yearlong program, with 4-H youth being 1.8 times more likely to go to college and 3 times more likely to contribute to their communities. 4-H engaged/educated future farmers and consumers on the importance of agriculture and where food comes from, especially at the annual Contra Costa County Fair. 4-H's various educational presentations and exhibits reached over 5,000 individuals.
- UCCE Agriculture Program spearheaded an aggressive program which successfully eradicated Cherry Buckskin Disease from the County and received a 2017 IPM Achievement Award from the CA Dept. of Pesticide Regulation in recognition of this significant accomplishment. UCCE also developed a comprehensive management and grower education program for controlling another new cherry pest, the Spotted Wing Drosophila, preventing millions of dollars in loss to the County's \$2.6 million cherry industry. This year, the program conducted 3 workshops for County residents.
- UCCE Expanded Food and Nutrition Education Program provided 1,704 low-income students, an average of 6 hours of nutrition education. 72% showed improvement in their diet quality. In addition, 288 low-income parents with children were taught how to eat healthy food on a limited budget. Evaluations showed that 89% of parents improved their nutrition habits and

82% improved their food budgeting practices.

- The UCCE Urban Integrated Pest Management (IPM) Program trained 2,313 clients in Contra Costa County about specific IPM principals, strategies and tactics, invasive pest species awareness and urban surface water concerns related to pest management, resulting in the reduction of negative impacts to the environment and community associated with pests and pest management.

### **Administrative and Program Goals**

- Improve the effectiveness and efficiency of our department by adopting new technologies that are available to assist and improve the quality of our work.
- Enforce regulations preventing the movement of the Asian Citrus Psyllid and Sudden Oak Death to new locations in the County and state.
- Find efficiencies and new sources of funding for our noxious weed management program.
- Work with California Department of Food and Agriculture and other county agriculture departments to help improve the compliance at farmer's markets to support local farmers and direct marketing to the public.
- Inform and help train growers and pest control professionals on the changes in laws and regulations that will affect how they conduct their businesses within the county.
- Ensure staff is trained on changing weights and measures devices and inspection procedures.
- Continue emphasis on gaining compliance with price verification within the County.
- Improve farming efficiencies by educating farmers on how to reduce costs and improve operations.
- Improve efficacy and ensure sustainability of professional pest management services

## Agriculture/Weights and Measures General Government

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provided in Contra Costa County, while minimizing negative impacts to local communities and the environment.

- Increase the number of youth prepared to enter into adulthood and the number prepared to enter science careers by gaining leadership, healthy living and financial literacy skills.
- Improve the dietary habits, nutritional understanding and food security of low-income residents.
- Provide Urban Agriculture educational and technical advice to urban food growers, and other County residents through urban agriculture educational presentations, workshops, tours, radio commentaries and client inquiries.

### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Programs/ Budget Units	Services	FTE	Net County Cost Impact	Impact
1	1	Administration	Services and Supplies	0	(\$50,015)	Reductions in agricultural expenses and various services and supplies.
2	3	Weights and Measures	Salaries and Benefits	(1.0)	(\$66,086)	Eliminate one Aide position vacated in 2018 due to promotion.
			<b>Total</b>	<b>(1.0)</b>	<b>(\$116,101)</b>	

**Agriculture/Weights and Measures**  
***General Government***

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General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	12,847,304	15,348,642	16,369,726	15,344,524	(1,025,202)
Services And Supplies	3,123,551	2,354,828	2,351,322	2,351,322	0
Other Charges	1,280	4,900	4,900	4,900	0
Fixed Assets	7,394	10,000	10,000	10,000	0
Expenditure Transfers	(190,229)	(248,270)	(248,651)	(248,651)	0
<b>Expense Total</b>	<b>15,789,300</b>	<b>17,470,100</b>	<b>18,487,297</b>	<b>17,462,095</b>	<b>(1,025,202)</b>
<b>Revenue</b>					
Other Local Revenue	1,128,011	1,470,100	1,462,095	1,462,095	0
<b>Revenue Total</b>	<b>1,128,011</b>	<b>1,470,100</b>	<b>1,462,095</b>	<b>1,462,095</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>14,661,289</b>	<b>16,000,000</b>	<b>17,025,202</b>	<b>16,000,000</b>	<b>(1,025,202)</b>
<b>Allocated Positions (FTE)</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	81%	88%	89%	88%	
% Change in Total Exp		11%	6%	(6%)	
% Change in Total Rev		30%	(1%)	0%	
% Change in NCC		9%	6%	(6%)	
<b>Compensation Information</b>					
Permanent Salaries	7,062,045	8,447,159	9,485,240	8,460,038	(1,025,202)
Temporary Salaries	360,182	142,259	142,259	142,259	0
Permanent Overtime	1,300	15,000	15,000	15,000	0
Deferred Comp	84,062	120,540	118,200	118,200	0
Comp & SDI Recoveries	(1,954)	(9,120)	(9,120)	(9,120)	0
FICA/Medicare	537,084	707,318	711,436	711,436	0
Ret Exp-Pre 97 Retirees	25,494	41,027	41,027	41,027	0
Retirement Expense	2,261,422	2,934,692	2,985,806	2,985,806	0
Employee Group Insurance	1,045,415	1,435,024	1,351,508	1,351,508	0
Retiree Health Insurance	912,846	929,819	872,110	872,110	0
OPEB Pre-Pay	436,063	436,063	436,063	436,063	0
Unemployment Insurance	19,395	20,341	4,746	4,746	0
Workers Comp Insurance	103,950	128,519	215,451	215,451	0

**Department Description**

This table represents information in aggregate format summarizing expenditures, revenues and net County costs for four budget units.

Included is data for the following budgets: Appraisal, Business, Support Services, and Administrative Services.

# Assessor

## General Government

### Major Department Responsibilities

The Assessor's Office is responsible for discovering and assessing all property within the County; producing and delivering an assessment roll by July 1 of each year; valuing all real property; auditing all entities doing business in the County and valuing all taxable personal property; establishing and maintaining a set of 11,000 maps for assessment purposes, delineating every parcel of land in the County; and providing public information to assist taxpayers with questions about property ownership and assessment.

### Appraisal

**Description:** Ensure that all secured real and personal property within the county has been accurately valued and entered on the regular and supplemental assessment rolls.

Appraisal Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$6,818,637	
<b>Financing:</b>	658,637	
<b>Net County Cost:</b>	6,160,000	
<b>Funding Sources:</b>		
Transfers	1.4%	\$95,731
Fees	4.2%	281,856
Prop. Tax Admin.	4.1%	281,050
General Fund	90.3%	6,160,000
<b>FTE:</b>	47.0	

### Business

**Description:** Ensure that all business personal property within the county has been accurately reported and valued and entered on the regular and supplemental assessment rolls.

Business Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$1,735,653	
<b>Financing:</b>	167,653	
<b>Net County Cost:</b>	1,568,000	
<b>Funding Sources:</b>		
Transfers	1.4%	\$24,368
Fees	4.2%	71,745
Prop. Tax Admin.	4.1%	71,540
General Fund	90.3%	1,568,000
<b>FTE:</b>	12.0	

### Support Services

**Description:** Enroll all valid exemptions on the annual and supplemental local assessment rolls; provide data entry and drafting services to the department; review policies and procedures, and make changes where necessary; and provide public service to agencies, private organizations and to the public.

Support Services Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$8,146,943	
<b>Financing:</b>	786,943	
<b>Net County Cost:</b>	7,360,000	
<b>Funding Sources:</b>		
Transfers	1.4%	\$114,379
Fees	4.2%	336,764
Prop. Tax Admin.	4.1%	335,800
General Fund	90.3%	7,360,000
<b>FTE:</b>	56.0	

## **Administrative Services**

**Description:** Establish and administer policies relative to department operations and provide administrative guidelines for carrying out these policies.

<b>Administrative Summary</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$1,009,513	
<b>Financing:</b>	97,513	
<b>Net County Cost:</b>	912,000	
<b>Funding Sources:</b>		
Transfers	1.4%	\$14,173
Fees	4.1%	41,730
Prop. Tax Admin.	4.1%	41,610
General Fund	90.4%	912,000
<b>FTE:</b>	7.0	

## **Property Tax Administration Program (Fund 115100)**

**Description:** Provides funding from the State-County Property Tax Administration Program to be used to improve operations and enhance computer applications and systems.

<b>Property Tax Administration Program</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$2,974,865	
<b>Financing:</b>	0	
<b>Net Fund Cost:</b>	2,974,865	
<b>Funding Sources:</b>		
Fund Balance	100.0%	\$2,974,865
<b>Fund:</b>	115100	

## **CAO's Recommendation**

The baseline net County cost reflects a \$1,025,202 increase from the fiscal year 2017-18 budget. This increase is due in large part to estimated salary and benefit increases, information technology and courier cost increases, and a reduction in charges for services and miscellaneous revenue.

The recommended net County cost reflects a decrease of \$1,025,202, which represents anticipated savings from vacant positions in fiscal year 2018-19.

The Assessor's Office has experienced a high level of turnover in the past few years resulting from resignations and retirements. The Department currently has 23 vacant positions out of 122 authorized positions, which represents a 19% reduction in workforce. Reduced staffing levels make it extremely difficult for the Department to close the regular and supplemental assessment rolls in a timely manner, and make it difficult to meet the statutory program obligations of the office.

## **Performance Measurement**

- Partnered with The Sidwell Company to implement custom tools to create Assessor parcel map pages within the County's Geographical Information System (GIS) environment. This project included moving all data into a modern Parcel Fabric format, streamlining business process workflows, and has resulted in eliminating the duplication of effort in drawing Assessor parcel maps in both Computer Aided Drafting (CAD) and GIS software applications.
- Modified the County's Land Information System (LIS) database and related computer programs to allow for improvement value totals greater than \$99 Billion. This was a collaborative effort with participation from staff in the Assessor's Office, the Auditor-Controller's Office, the Treasurer-Tax Collector's Office and the Department of Information Technology (DOIT).

## Assessor General Government

- Completed the State Department of Motor Vehicles (DMV) Information Security Agreement, and received approval for online DMV access to verify ownership and transfer date information to assess the value of boats in Contra Costa County for tax assessment purposes. This process involved working closely with DMV Information Security staff and DOIT, and included a review of our computer program, computer network and workspace/office space security policies and procedures.
- Restructured the appraisal workflow process and the user interface in the Parent/Child Exclusion (Prop 58) database, and created new reports to assist managers in monitoring assigned work and improving productivity within the Standard's Division of the Assessor's Office.
- Streamlined the Parent/Child Exclusion (Prop 58) clerical process to improve the timeliness of the exclusion determination to the taxpayer.
- Cross-trained clerical staff for improved succession planning.
- Automated the creation of the Direct Enrollment review files which has saved staff time and reduced the potential for errors.
- Automated the assessment process of the Marine Division, which reduced the amount of manual input of data by staff.

### **Administrative and Program Goals**

- Automate the processing of supplemental property assessments resulting from the sale or transfer of property.
- Complete the implementation of the iNovah cashing system. This new system will: replace a manual hand-written process; include check scanning and receipt printing; assist in further automating the deposit process; and provide improved tracking and reporting of cash received in the Assessor's Office.
- Continue to develop information security skills with on-site staff, develop a comprehensive security plan, and refine a response plan for information security incidents or events.
- Reformat street addresses in the County's Land Information System (LIS) database to match the United States Postal Service (USPS) format. Once this format has been changed, commercial software can then be used to electronically validate and maintain addresses in the LIS.
- Complete the final phase of the Assessor's Office remodel (Suites 100 and 130) of the Summit Centre Building. This remodel will include improving telecommunications cabling for higher speed and more efficient use of computer and network systems, and will provide workstations that improve ergonomics and job functionality.

### **FY 2018-19 Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	1	Appraisal, Business and Support Services	Salaries and Benefits	0	(\$1,025,202)	Vacancy Factor - will require the department to manage the filling of unplanned staff vacancies in a manner that achieves the savings.
			<b>Total</b>	<b>0.0</b>	<b>(\$1,025,202)</b>	

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	6,855,278	8,165,613	8,425,553	8,425,553	0
Services And Supplies	2,063,373	2,224,748	2,310,230	2,310,230	0
Fixed Assets	63,149	0	0	0	0
Expenditure Transfers	(526,740)	(420,143)	(432,750)	(432,750)	0
<b>Expense Total</b>	<b>8,455,061</b>	<b>9,970,218</b>	<b>10,303,033</b>	<b>10,303,033</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	5,472,221	5,867,218	6,145,033	6,145,033	0
<b>Revenue Total</b>	<b>5,472,221</b>	<b>5,867,218</b>	<b>6,145,033</b>	<b>6,145,033</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>2,982,840</b>	<b>4,103,000</b>	<b>4,158,000</b>	<b>4,158,000</b>	<b>(0)</b>
<b>Allocated Positions (FTE)</b>	<b>57</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	81%	82%	82%	82%	
% Change in Total Exp		18%	3%	0%	
% Change in Total Rev		7%	5%	0%	
% Change in NCC		38%	1%	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,991,086	4,790,954	5,053,076	5,053,076	0
Temporary Salaries	13,411	125,000	62,500	62,500	0
Permanent Overtime	96,977	0	0	0	0
Deferred Comp	65,938	76,860	72,600	72,600	0
Comp & SDI Recoveries	0	(5,000)	(5,000)	(5,000)	0
FICA/Medicare	295,130	358,696	375,315	375,315	0
Ret Exp-Pre 97 Retirees	14,033	19,616	19,616	19,616	0
Retirement Expense	1,245,842	1,521,338	1,566,691	1,566,691	0
Excess Retirement	7,069	0	0	0	0
Employee Group Insurance	583,974	727,746	752,047	752,047	0
Retiree Health Insurance	267,783	257,178	254,579	254,579	0
OPEB Pre-Pay	232,184	232,184	232,184	232,184	0
Unemployment Insurance	10,559	11,083	2,483	2,483	0
Workers Comp Insurance	31,292	49,958	39,461	39,461	0

**Department Description**

This table represents information in aggregate format summarizing expenditures, revenues, and net county costs for program areas within the Office of the Auditor-Controller.

Included is data for the following program area budgets: Property Tax, Special Accounting, Payroll, General Accounting Accounts Payable, Internal Audit, Administration/ Systems, and Automated Systems.



# Auditor-Controller

## General Government

### Major Department Responsibilities

The Auditor-Controller is the Chief Accounting Officer for the County. The mandate is to ensure the required Auditor-Controller functions specified in the California Constitution, under various California codes, and by the Board of Supervisors are performed. The duties are performed under the legal authority primarily set forth in the Government Code beginning with Sections 26880 and 26900. The Office of the Auditor-Controller's primary mission is to ensure the fiscal integrity of the County's financial records and to provide service, assistance and information to the public, Board of Supervisors, County Administrator's Office, County departments and employees, special districts, and some regional non-county agencies.

### Property Tax

**Description:** To build the countywide tax roll and allocate and account for property tax apportionments and assessments for all jurisdictions in the County.

Property Tax Summary			
<b>Level of Discretion:</b>			Mandatory
<b>Level of Service:</b>			Discretionary
<b>Expenditures:</b>			\$1,514,627
<b>Financing:</b>			1,538,635
<b>Net County Cost:</b>			(24,008)
<b>Funding Sources:</b>			
Fees	101.5%		\$1,538,635
General Fund	(1.5%)		(24,008)
<b>FTE:</b>			8.0

### Payroll

**Description:** To process payroll for all County departments, most fire districts, some special districts, and some non-county regional agencies.

Payroll Summary			
<b>Level of Discretion:</b>			Mandatory
<b>Level of Service:</b>			Discretionary
<b>Expenditures:</b>			\$2,626,940
<b>Financing:</b>			1,458,962
<b>Net County Cost:</b>			1,167,978
<b>Funding Sources:</b>			
Fees	41.8%		\$1,096,971
Transfers	13.8%		361,991
General Fund	44.4 %		1,167,978
<b>FTE:</b>			16.0

### General Accounting/Accounts Payable

**Description:** To manage the countywide Financial System and process various types of fiscal information for County departments, special districts, and other non-county agencies. To maintain the general ledger. To enforce accounting policies, procedures, and processes. To ensure financial reporting in accordance with County policies and state and federal guidelines. To reconcile fixed asset activity to County inventory. To process demands, purchase orders, and contracts.

# Auditor-Controller General Government

## General Accounting & Accounts Payable Summary

<b>Level of Discretion:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$2,648,379
<b>Financing:</b>		2,902,121
<b>Net County Cost:</b>		(253,742)
<b>Funding Sources:</b>		
Fees	107.7%	\$2,853,400
Transfers	1.8%	48,721
General Fund	(9.5)%	(253,742)
<b>FTE:</b>	18.0	

reports. To assist in the issuance and administration of County and school bonds.

## Special Accounting Summary

<b>Level of Discretion:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$587,883
<b>Financing:</b>		379,934
<b>Net County Cost:</b>		207,949
<b>Funding Sources:</b>		
Fees	63.7%	\$374,682
Transfers	0.9%	5,252
General Fund	35.4%	207,949
<b>FTE:</b>	4.0	

## Internal Audit

**Description:** To develop and execute audit programs for the examination, verification, and analysis of financial records, procedures, and internal controls of the County departments. To produce the Comprehensive Annual Financial Report.

## Internal Audit Summary

<b>Level of Discretion:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$868,297
<b>Financing:</b>		38,131
<b>Net County Cost:</b>		830,166
<b>Funding Sources:</b>		
Fees	2.5%	\$21,345
Transfers	1.9%	16,786
General Fund	95.6%	830,166
<b>FTE:</b>	6.0	

## Administration/Systems

**Description:** To provide general management of the financial information and accounts of all departments, districts, and other agencies governed by the Board of Supervisors. To provide employee development, personnel, payroll, and fiscal administration. To provide systems development and support. To provide secretarial support.

## Administration & Systems Summary

<b>Level of Discretion:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$2,489,657
<b>Financing:</b>		260,000
<b>Net County Cost:</b>		2,229,657
<b>Funding Sources:</b>		
Fees	10.4%	\$260,000
General Fund	89.6%	2,229,657
<b>FTE:</b>	8.0	

## Special Accounting

**Description:** To assist in preparing the budget documents for the County and special districts, including monitoring expenditures for budget compliance. To prepare the countywide Cost Allocation Plan. To prepare various fiscal

## Automated Systems Development (Non-General Fund)

The following budget units are included:

# Auditor-Controller

## General Government

Automated Systems Development Revenue,  
Automated Systems Development

**Description:** To accumulate interest earnings from the Teeter Plan borrowing program and other funding sources to finance maintenance and enhancement for countywide financial systems. (Non-General Fund)

Automated Systems Development			
Level of Discretion:		Discretionary	
Level of Service:		Discretionary	
Expenditures:		\$200,000	
Financing:		25,000	
Net Fund Cost:		175,000	
Funding Sources:			
Interest Earnings	12.5%	\$25,000	
Fund Balance	87.5%	175,000	
FTE: 0			

### CAO's Recommendation

#### Baseline Budget

The baseline net County cost represents a \$55,000 net increase over the FY 2017-18 Adjusted Budget.

Salary and benefit costs increased by \$259,939 and includes a 3% negotiated cost of living increase. Services and Supplies increased by \$85,482 primarily due to increased support for Information Technology.

Expenditure transfers and revenues will increase overall by \$290,421. The increase will be generated from audit fees from the A-87 cost plan.

#### Recommended Budget

The recommended net County cost of \$4,158,000 will provide funding necessary to maintain services in fiscal year 2018-19.

### Performance Measurement

**Facilitate, as required by California law, the staffing of the single countywide oversight board to oversee the Successor Agencies in Contra Costa as they wind-down redevelopment activity.**

Government Code Section 34719(j) requires the Office of the Auditor-Controller to staff the one countywide oversight board or appoint another entity from within the County. The Department of Conservation and Development was selected as the staff to the countywide oversight board.

**Prepare a CAFR that is in compliance with new GASB statement(s) requirements. There are five (5) statements to be implemented; most notably No. 74-Financial Reporting for Postemployment Benefit Plans Other than Pension Plans and No. 77-Tax Abatement Disclosures.**

The Office of the Auditor-Controller completed the June 30, 2017, Comprehensive Annual Financial Report (CAFR) in compliance with all required GASB standards. New standards implemented during the fiscal year ending June 30, 2017, included GASB Statement No. 74-*Financial Reporting for Postemployment Benefit Plans Other than Pension Plans* and GASB Statement No. 77-*Tax Postemployment Benefits Other than Pensions*.

**Complete the mandated audit of the Clerk Recorder for modernization, as required by state law.**

In accordance with Government Code Section 27361(d) (4), the Office of the Auditor-Controller completed the required Agreed upon Procedures of the Clerk-Recorder-Elections Department's social security number truncation program. The Office of the Auditor-Controller performed procedures as follows: (1) to determine if the funds generated by the Social Security Number Truncation Program were still being used only for the purpose of the Program; (2) to determine if the Clerk-Recorder-Elections Department is continuing to truncate recorded documents pursuant to California Government Code Section 27301; and (3) to estimate the ongoing costs to the Clerk-Recorder-Election Department to comply with the requirements of

California Government Code Section 27301 subdivisions (a) and (b). No exceptions were found in relation to the listed objectives.

**Provide training to County departments on preparing accounts payable documents.**

Not completed. Presently documenting Accounts Payable procedures and training internal staff. Departments were informed of changes in sales tax and how to verify the correct sales tax rate.

**Administrative and Program Goals**

- Work with the Department of Information Technology staff to upgrade the KRONOS Timekeeping System.
- Start the process of implementing a new countywide Finance System.
- Continue the process of documenting business procedures and of improving efficiencies throughout the Office.
- Provide training to County departments on preparing accounts payable documents.



# Board of Supervisors

## General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	4,099,537	4,609,557	4,758,427	4,792,733	34,306
Services And Supplies	1,911,781	4,584,337	2,631,888	2,631,888	0
Other Charges	222,490	531,817	411,817	411,817	0
Expenditure Transfers	1,481	(12,725)	(38,900)	(38,900)	0
<b>Expense Total</b>	<b>6,235,289</b>	<b>9,712,986</b>	<b>7,763,232</b>	<b>7,797,538</b>	<b>34,306</b>
<b>Revenue</b>					
Other Local Revenue	544,511	502,538	527,538	527,538	0
<b>Revenue Total</b>	<b>544,511</b>	<b>502,538</b>	<b>527,538</b>	<b>527,538</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>5,690,778</b>	<b>9,210,448</b>	<b>7,235,694</b>	<b>7,270,000</b>	<b>34,306</b>
<b>Allocated Positions (FTE)</b>	<b>31.5</b>	<b>31.5</b>	<b>31.9</b>	<b>32.25</b>	<b>0.35</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	66%	47%	61%	61%	
% Change in Total Exp		56%	(20%)	0%	
% Change in Total Rev		(8%)	5%	0%	
% Change in NCC		62%	(21%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	2,483,486	2,713,042	2,841,392	2,867,236	25,844
Temporary Salaries	16,809	86,000	86,000	86,000	0
Deferred Comp	106,104	101,370	118,770	119,400	630
FICA/Medicare	194,420	210,302	220,143	221,731	1,588
Ret Exp-Pre 97 Retirees	8,548	12,867	12,867	12,867	0
Retirement Expense	760,865	879,074	891,307	897,096	5,789
Employee Group Insurance	328,720	402,695	448,625	448,931	306
Retiree Health Insurance	78,787	76,341	60,162	60,162	0
OPEB Pre-Pay	58,213	58,213	58,213	58,213	0
Unemployment Insurance	5,256	6,048	1,439	1,449	10
Workers Comp Insurance	58,329	63,605	19,509	19,648	139

### Department Description

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for ten budget units. Included is data for the following budgets: Board Administration, District I Operations,

District II Operations, District III Operations, District IV Operations, District V Operations, twelve Municipal Advisory Councils, Unfunded Mandates, the Transfer Station Mitigation Fee and the North Richmond Waste & Recovery Mitigation Program.

# Board of Supervisors

## General Government

### Major Department Responsibilities

As defined by general law, the duties of the Board of Supervisors include: appointing most County department heads, except elected officials, and providing for the appointment of all other County employees; providing for the compensation of all County officials and employees; creating offices, boards and commissions as needed, appointing members and fixing the terms of office; awarding all contracts for Public Works and all other contracts exceeding \$100,000; adopting an annual budget; sponsoring an annual audit of all County accounts, books, and records; supervising the operations of departments and exercising executive and administrative authority through the County government and County Administrator; serving as the appellate body for Planning and Zoning issues; and serving as the County Board of Equalization (the Board has created an Assessment Appeals Board to perform this function).

### Legislative and Policy Direction

**Description:** Enforce statutes and enact legislation to serve and protect County residents, establish general operating policies and plans, adopt annual budgets and levy taxes, determine land use, and appoint County officials.

This budget unit includes administrative, staffing and operational expenses of the Board of Supervisors District Offices. Salary and benefit costs for each district office include five full-time equivalent staff positions and one board member position, with the exception of the District V Office, which has six full-time equivalent staff positions.

### Legislative and Policy Direction Summary

<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$7,517,579
<b>Financing:</b>		346,579
<b>Net County Cost:</b>		7,171,000
<b>Funding Sources:</b>		
Intergovernmental	3.0%	\$235,000
Property Tax Admin	1.4%	108,579
Miscellaneous	0.1%	3,000
General Fund	95.5%	7,171,000
<b>FTE:</b>	31.75	

### Municipal Advisory Councils

**Description:** Advise the Board on matters that relate to their respective unincorporated areas, as designated by the Board, concerning services, which are or may be provided to the area by the County or other local government agencies, including but not limited to advise on matters of public health, safety, welfare, public works, and planning.

Each of the thirteen Municipal Advisory Councils (MAC) will be appropriated \$3,000 for FY 2018-19. In addition to County funds, MACs may seek and apply for funding from other non-County sources to supplement their budget. District Offices administer MAC budgets within their district boundaries.

### Municipal Advisory Councils Summary

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$39,000
<b>Financing:</b>		0
<b>Net County Cost:</b>		39,000
<b>Funding Sources:</b>		
General Fund	100.0%	\$39,000
<b>FTE:</b>	0.0	

# Board of Supervisors General Government

## Merit Board

**Description:** To hear and make determinations on appeals of employees and oversee the merit system to ensure that merit principles are upheld.

**Adjustment:** No change.

**Impact:** The recommended net County cost will provide a minimum level of general fund resources needed to maintain mandated services in fiscal year 2018-19.

Merit Board Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>			\$90,959
<b>Financing:</b>			30,959
<b>Net County Cost:</b>			60,000
<b>Funding Sources:</b>			
Charges	34.0%	\$30,959	
General Fund	66.0%	60,000	
<b>FTE: 0.5</b>			

## Board Mitigation Programs

**Description:** Provide funding from solid waste transfer facility host community mitigation fees from the West Contra Costa Sanitary Landfill Inc. for the benefit of the incorporated and unincorporated North Richmond area. Funding is currently used to support a resident deputy in North Richmond.

Board Mitigation Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>			\$150,000
<b>Financing:</b>			150,000
<b>Net County Cost:</b>			0
<b>Funding Sources:</b>			
Transfer Station Mitg	100.0%	\$150,000	

## Board Mitigation Program (Non-General Fund)

**Description:** Provide funding for programs through the North Richmond Waste & Recovery Mitigation Program, which has been established to mitigate the impacts of illegally dumped waste and associated impacts in North Richmond and adjacent areas.

North Richmond Waste & Recovery Mitigation Fund			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>			\$550,000
<b>Financing:</b>			550,000
<b>Net County Cost:</b>			0
<b>Funding Sources:</b>			
No. Richmond Waste & Recovery Mitigation	100.0%	\$316,058	

## CAO's Recommendation

This Budget covers the administrative requirements of the Board's operations. Services and Supplies include the costs of memberships in the California State Association of Counties (CSAC), Association of Bay Area Governments (ABAG), Urban County Caucus (UCC) and National Association of Counties (NACO). Services and Supplies also include electronic support of the County Code as well as funding for the Countywide Single Audit.

The County Administrator is recommending a net County increase by \$34,306, which reflects the increase of one General Secretary Position hours. The increase in hours will allow the District Office to meet their growing staffing needs. The difference in appropriations between prior year and current year is due to fund balance in Board Mitigation Programs. These funds will be added to FY 2018-19 at the end of the current fiscal year when amounts are known.



# Board of Supervisors

## General Government

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Salary and benefit costs are budgeted \$330,031 higher than the current year adjusted budget to account for anticipated cost-of-living increases, and increases in employee group insurance.

As has been budgeted in prior years, an expenditure transfer of CC Futures monies will offset costs of \$67,500 in the District IV Office. These funds are from deposits of Transient Occupancy Tax received from the Renaissance Club Sport and Embassy Suites properties that were directed to the CC Futures budget unit. By the end of the fiscal year 2019-20, it is anticipated that these monies will be depleted. Therefore, general purpose revenues will be needed starting in fiscal year 2019-20 to supplant these funds so that the District IV Office can maintain staffing parity amongst the other district offices.

The projected salary and benefit costs assume that the District V Office will continue to receive \$100,000 of Keller Canyon Mitigation Funding to support staffing needs and offset the additional 1.0 FTE budgeted for their office.

Annual allocations of \$39,000 will continue to support the operations of the thirteen Municipal Advisory Councils, which the Board of Supervisors' district offices oversee.

### **FY 2018/19**

### **Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	1	Legislative and Policy Direction	Salary & Benefits	0.35	34,306	Increase hours for 1 General Secretary Position
			<b>Total</b>	<b>0.35</b>	<b>34,306</b>	

## Capital Improvements General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	1,404,268	2,001,008	1,500,000	1,500,000	0
Fixed Assets	19,013,477	47,336,578	17,550,000	17,550,000	0
Expenditure Transfers	20,000	(2,550,000)	(2,550,000)	(2,550,000)	0
<b>Expense Total</b>	<b>20,437,744</b>	<b>46,787,586</b>	<b>16,500,000</b>	<b>16,500,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,184,834	100,000	0	0	0
<b>Revenue Total</b>	<b>1,184,834</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>19,252,911</b>	<b>46,687,586</b>	<b>16,500,000</b>	<b>16,500,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		129%	(65%)	0%	
% Change in Total Rev		(92%)	(100%)	0%	
% Change in NCC		142%	(65%)	0%	

### Department Description

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for the following three budget units within the County general fund:

0080 – Minor non-Capital Improvement  
0085 – Facilities Lifecycle Investment Program  
0111 – Capital Projects

### Minor non-Capital Improvement

**Description:** Conduct various minor repairs and improvements to County facilities using in-house staff, consultants, and contractors.

Minor non-Capital Improvement Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,500,000		
<b>Financing:</b>	0		
<b>Net County Cost:</b>	1,500,000		
<b>Funding Sources:</b>			
General Fund	100.0%	\$1,500,000	

# Capital Improvements

## General Government

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### Facilities Lifecycle Improvement

**Description:** To address deferred facilities maintenance and capital renewal in accordance with the County's comprehensive management program for real estate assets relative to acquisition, use, disposition, and maintenance.

#### **Facilities Lifecycle Improvement Summary**

<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$12,550,000		
<b>Financing:</b>	2,550,000		
<b>Net County Cost:</b>	10,000,000		
<b>Funding Sources:</b>			
Interdept Charges	20.3%	\$2,550,000	
General Fund	79.7%	\$10,000,000	

### Plant Acquisition

**Description:** Plan, design and construct various repair, improvement, and construction projects for County facilities using in-house staff, consultants, and contractors.

#### **Plant Acquisition Summary**

<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$5,000,000		
<b>Financing:</b>	0		
<b>Net County Cost:</b>	5,000,000		
<b>Funding Sources:</b>			
General Fund	100.0%	\$5,000,000	

### CAO's Recommendation

The fiscal year 2018-19 baseline net County cost decreased by \$30,187,586 from the 2017-18 budget due to the elimination of restricted prior year fund balance that had been carried over at year-end for various capital projects as well as the elimination of funds encumbered for projects in the current year. Fund balance will be determined for various projects at fiscal year-end, not as part of the annual budget process.

The budget for Minor Capital Improvements totals \$1,500,000, which is available on an emergency basis for minor improvements when there is no other funding available.

The budget for the Facilities Lifecycle Improvement Program includes transfers and revenue totaling \$2,550,000 on a building cost-per-foot basis for future projects along with \$10,000,000 General Fund.

The budget for Plant Acquisition reflects funding in the amount of \$5,000,000, intended as an on-going resource for construction and repair of County facilities. The monies can be used for capital projects and/or debt service for a future infrastructure borrowing program.

The recommended net County cost of \$16,500,000 will provide the funding necessary to maintain capital improvement efforts in fiscal year 2018-19.

For more detailed information on current County capital projects, please see page 519.

# Central Support Services

## General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	4,252,145	5,370,933	5,693,723	5,570,857	(122,866)
Services And Supplies	2,412,537	4,240,088	2,601,669	2,601,669	0
Other Charges	5,389,129	5,261,230	5,204,230	5,204,230	0
Fixed Assets	155,985	75,442	20,000	20,000	0
Expenditure Transfers	(279,072)	295,769	(271,297)	(271,297)	0
<b>Expense Total</b>	<b>11,930,724</b>	<b>15,243,462</b>	<b>13,248,325</b>	<b>13,125,459</b>	<b>(122,866)</b>
<b>Revenue</b>					
Other Local Revenue	5,056,532	6,021,753	6,200,267	6,200,267	0
State Assistance	43,649	43,200	34,192	34,192	0
<b>Revenue Total</b>	<b>5,100,180</b>	<b>6,064,953</b>	<b>6,234,459</b>	<b>6,234,459</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>6,830,544</b>	<b>9,178,509</b>	<b>7,013,866</b>	<b>6,891,000</b>	<b>(122,866)</b>
<b>Allocated Positions (FTE)</b>	<b>43.0</b>	<b>43.0</b>	<b>45.0</b>	<b>44.0</b>	<b>(1.0)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	36%	35%	43%	42%	
% Change in Total Exp		28%	(13%)	(1%)	
% Change in Total Rev		19%	3%	0%	
% Change in NCC		34%	(24%)	(2%)	
<b>Compensation Information</b>					
Permanent Salaries	2,466,842	3,172,748	3,386,040	3,307,963	(78,077)
Temporary Salaries	81,403	62,714	62,714	62,714	0
Deferred Comp	32,729	46,440	61,860	60,060	(1,800)
FICA/Medicare	187,327	242,739	257,384	251,411	(5,973)
Ret Exp-Pre 97 Retirees	8,712	10,557	10,557	10,557	0
Retirement Expense	773,313	1,019,620	1,049,469	1,027,714	(21,755)
Employee Group Insurance	344,969	445,827	490,881	476,182	(14,699)
Retiree Health Insurance	232,514	235,964	251,071	251,071	0
OPEB Pre-Pay	99,361	99,361	99,361	99,361	0
Unemployment Insurance	6,879	7,867	1,693	1,654	(39)
Workers Comp Insurance	18,097	27,096	22,694	22,171	(523)

# Central Support Services

## General Government

### Department Description

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for six budget units, including for the following:

0002 – Clerk of the Board  
 0356 – Local Agency Formation Commission (LAFCO)  
 0025 – Management Information Systems  
 0150 – Insurance/Risk Management  
 0135 – Economic Promotion

### Clerk of the Board of Supervisors

**Description:** To provide staff support to the Board of Supervisors by recording and compiling the actions of the Board taken in open session; maintaining the official records; preparing the weekly agenda and summary; and maintaining a roster of various Boards and Committees.

**Adjustment:** The baseline budget increased by a net of \$141,806. A one- time allocation of FY 2017-18 Venture Capital money of \$46,060 was eliminated from the baseline. Salary and benefit costs increased by \$159,602 and services and supplies, including information technology and public works charges, increased by \$28,264. The department eliminated one vacant Senior Management Analyst (\$122,866) to meet the recommended net County cost target for fiscal year 2018-19.

**Impact:** The recommended net County cost of \$1,058,000 will provide a minimum level of general fund resources needed to maintain mandated services in fiscal year 2018-19.

### Clerk of the Board Summary

<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$1,151,575
<b>Financing:</b>		93,575
<b>Net County Cost:</b>		1,058,000
<b>Funding Sources:</b>		
Intergovernmental	2.3%	\$27,000
Property Tax Adm	1.9%	22,000
Assmnt Appeals	3.9%	44,575
General Fund	91.9%	1,058,000

FTE: 7.0

### Local Agency Formation Commission

**Description:** Encourage orderly formation and development of local government agencies and approve, amend, or disapprove applications to create new cities or special districts, and modify boundaries of existing agencies.

**Adjustment:** Appropriations increased by \$43,000 to reflect the anticipated County's share of LAFCO activity for fiscal year 2018-19. These activities include: Municipal Service Reviews; Sphere of Influence applications; and Annexation applications.

**Impact:** The general fund contributes an amount equal to one-third of the total estimated operating costs for LAFCO (less fee revenues) for FY 2018-19. The Cortese-Knox-Hertzberg LAFCO Reorganization Act of 2000 requires that LAFCO's operating costs be shared equally among the cities, County and special districts. The LAFCO operating budget is not reflected in a County fund, instead it is treated as an outside agency with only the County's one-third contribution in the County General Fund.

# Central Support Services General Government

## LAFCO Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$261,000
<b>Financing:</b>	0
<b>Net County Cost:</b>	261,000
<b>Funding Sources:</b>	
General Fund	100.0% \$261,000

## Management Information System

**Description:** Provides funding for the most critical and cost beneficial automation projects which have no other funding source, including the Geographic Information System Program (GIS) and the Countywide Budget System.

**Adjustment:** The baseline net County cost decreased by \$1,709,448 from fiscal year 2017-18 due to the elimination of prior year fund balance from the Venture Capital, Geographic Information Systems (GIS) and Agenda Automation projects.

**Impact:** The recommended net County cost of \$607,000 will provide needed resources to fund various technology projects Countywide.

## Management Information System Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,057,000
<b>Financing:</b>	450,000
<b>Net County Cost:</b>	607,000
<b>Funding Sources:</b>	
Charges	42.6% \$450,000
General Fund	57.4% 607,000

## Risk Management

**Description:** To provide for the administration of workers' compensation claims, liability and medical malpractice claims, insurance and self-insurance programs, and loss prevention services; to fund the County general liability program.

**Adjustment:** Salaries and benefits increased by \$163,189 and included a 3% cost of living increase. Interdepartmental charges increased by further \$7,775. These costs were offset by an increase in revenue transfers of \$170,964. The baseline net County cost reflected no change.

**Impact:** The recommended net County cost of \$4,500,000 reflects the General Fund subsidy of the County Self-Insurance Funds for fiscal year 2018-19. All operating costs are reimbursed by revenue transfers from the County Self-Insurance Internal Service Funds.

## Risk Management Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$10,446,692
<b>Financing:</b>	5,946,692
<b>Net County Cost:</b>	4,500,000
<b>Funding Sources:</b>	
Liability & Benefit	
Fees	56.9% \$5,946,692
General Fund	43.1% 4,500,000

**FTE:** 37.0

## Economic Promotion

**Description:** To promote the arts throughout the County via support of the Arts Commission and to support the Northeast Antioch Joint powers Agreement (JPA).

**Adjustment:** The baseline net County cost decreased by \$640,000 from the current year, reflecting the elimination of one-time appropriations that had been appropriated for the Northeast Antioch JPA.

# Central Support Services

## General Government

**Impact:** The recommended net County cost of \$465,000 will fund the Arts Commission and also meet the County's obligations under the Reorganization and Tax Revenue Allocation Agreement and JPA with the City of Antioch to implement the annexation of areas located near Northeast Antioch.

### CAO's Recommendation

The recommended budget for Central Support Services reflects a net County cost of \$6,891,000. This amount will fund the aforementioned departments, enabling them to provide services into fiscal year 2018-19.

Economic Promotion Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$509,192	
<b>Financing:</b>	44,192	
<b>Net County Cost:</b>	465,000	
<b>Funding Sources:</b>		
Grants	8.7%	\$44,192
General Fund	91.3%	465,000

### **FY 2018-19**

### **Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	1	Clerk of the Board	Salary & Benefits	(1.0)	(\$122,866)	Eliminate 1 Sr Management Analyst position
			<b>Total</b>	(1.0)	(\$122,866)	

**Clerk-Recorder-Elections Budget Summary**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	6,984,764	7,806,409	8,305,115	8,305,115	0
Services And Supplies	5,725,417	7,200,549	6,497,748	6,497,748	0
Other Charges	0	1,200	1,200	1,200	0
Fixed Assets	8,486	1,813,110	675,000	675,000	0
Expenditure Transfers	(4,046)	(2,511)	2,099	2,099	0
<b>Expense Total</b>	<b>12,714,621</b>	<b>16,818,757</b>	<b>15,481,162</b>	<b>15,481,162</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	11,186,843	7,689,816	10,481,162	10,481,162	0
<b>Revenue Total</b>	<b>11,186,843</b>	<b>7,689,816</b>	<b>10,481,162</b>	<b>10,481,162</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,527,778</b>	<b>9,128,941</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>71.5</b>	<b>71.5</b>	<b>71.5</b>	<b>71.5</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	55%	46%	54%	54%	
% Change in Total Exp		32%	(8%)	0%	
% Change in Total Rev		(31%)	36%	0%	
% Change in NCC		498%	(45%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,729,403	4,335,323	4,712,495	4,712,495	0
Temporary Salaries	654,731	300,287	423,741	423,741	0
Permanent Overtime	51,158	46,000	46,000	46,000	0
Deferred Comp	44,271	75,330	82,080	82,080	0
Comp & SDI Recoveries	(6,106)	(23,500)	(23,500)	(23,500)	0
FICA/Medicare	322,070	351,256	352,015	352,015	0
Ret Exp-Pre 97 Retirees	12,935	13,486	13,486	13,486	0
Retirement Expense	1,147,945	1,435,356	1,440,987	1,440,987	0
Employee Group Insurance	601,636	831,518	826,365	826,365	0
Retiree Health Insurance	240,358	254,808	238,622	238,622	0
OPEB Pre-Pay	130,068	130,068	130,068	130,068	0
Unemployment Insurance	11,394	10,101	2,359	2,359	0
Workers Comp Insurance	44,902	46,375	60,397	60,397	0



# Clerk-Recorder-Elections

## General Government

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### **Department Description**

The table above represents information in an aggregate format, summarizing expenditures and revenues for the following General Fund Budget units administered by the Clerk-Recorder-Elections Department:

#### 0043 – Elections

2350 Clerk-Recorder Administration  
2351 Elections Capital Replacement  
2353 Election Services  
2354 HAVA (Help America Vote Act)  
/Prop 41

#### 0355 – Recorder

Recorder Modernization (budget unit 0353) is a non-General Fund budget unit that includes several statutorily restricted funds, and is defined in a separate table on the following pages.

### **Major Department Responsibilities**

The primary responsibilities of the Clerk-Recorder-Elections Department are to:

- Conduct elections in a fair, accurate, and timely manner;
- Conduct outreach to maximize voter registration and ensure that all eligible citizens of Contra Costa County are able to exercise their right to vote, according to federal and State requirements;
- Receive, process, verify state and local initiative, referendum, and recall petitions;
- Accurately maintain, protect and preserve all official records and indices relating to real property and vital records in Contra Costa County. Provide capability, equipment, staff and facilities to digitize documents and preserve them in perpetuity; and
- Explore innovative ways to provide public access to documents, while preserving the confidential and/or restricted components of such documents.

# Clerk-Recorder-Elections

## General Government

### Elections

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	4,147,404	4,144,845	4,284,875	4,284,875	0
Services And Supplies	5,275,914	6,672,155	5,672,701	5,672,701	0
Fixed Assets	8,486	1,656,797	675,000	675,000	0
Expenditure Transfers	7,001	5,986	10,596	10,596	0
<b>Expense Total</b>	<b>9,438,805</b>	<b>12,479,783</b>	<b>10,643,172</b>	<b>10,643,172</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	5,356,175	2,022,615	4,413,961	4,413,961	0
<b>Revenue Total</b>	<b>5,356,175</b>	<b>2,022,615</b>	<b>4,413,961</b>	<b>4,413,961</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>4,082,630</b>	<b>10,457,168</b>	<b>6,229,211</b>	<b>6,229,211</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>33.5</b>	<b>32.5</b>	<b>32.5</b>	<b>32.5</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	43.94%	33.21%	40.26%	40.26%	
% Change in Total Exp		32.22%	-14.72%	0.00%	
% Change in Total Rev		-62.24%	118.23%	0.00%	
% Change in NCC		156.14%	-40.43%	0.00%	
<b>Compensation Information</b>					
Permanent Salaries	2,124,220	2,300,687	2,392,778	2,392,778	0
Temporary Salaries	532,332	200,287	300,000	300,000	0
Permanent Overtime	48,533	42,000	42,000	42,000	0
Deferred Comp	30,197	38,130	44,580	44,580	0
Comp & SDI Recoveries	(6,021)	(15,000)	(15,000)	(15,000)	0
FICA/Medicare	195,670	184,131	175,658	175,658	0
Ret Exp-Pre 97 Retirees	7,468	5,782	5,782	5,782	0
Retirement Expense	662,331	762,516	740,462	740,462	0
Employee Group Insurance	315,048	382,446	374,389	374,389	0
Retiree Health Insurance	123,957	134,766	112,827	112,827	0
OPEB Pre-Pay	79,496	79,496	79,496	79,496	0
Unemployment Insurance	6,746	5,295	1,199	1,199	0
Workers Comp Insurance	27,427	24,310	30,704	30,704	0

**Description:** The primary responsibilities of the Elections Division are to:

- Conduct federal, state, county, local and district elections in an accurate and timely manner, according to State and federal law;

# Clerk-Recorder-Elections

## General Government

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- Maximize opportunities for voter registration;
- Maintain voter registration records and provide accurate voter rolls, through timely and continual voter file maintenance;
- Conduct voter outreach programs with civic organizations, political groups, schools, and increase attention for under-represented groups;
- Process and verify initiative, referendum, and recall petitions;
- Issue and process returned vote-by-mail and provisional ballots, including signature verification;
- Prepare and mail sample ballot material for each election;
- Recruit and train election officers to staff polling places;
- Locate and inspect polling places, mitigate issues to meet Americans with Disabilities Act requirements; and
- Maintain precinct and district file databases.

Elections Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$10,645,080	
<b>Financing:</b>	4,415,869	
<b>Net County Cost:</b>	6,229,211	
<b>Funding Sources:</b>		
General Fund	58.5%	\$6,229,211
Candidate Fees	0.9%	100,000
Election Svc	34.3%	3,650,000
Misc. Svc	0.3%	30,000
Document Sales	0.2%	20,000
Interfund Rev	5.8%	615,869
<b>FTE:</b>	32.5	

# Clerk-Recorder-Elections

## General Government

### Clerk-Recorder

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	2,837,360	3,661,564	4,020,240	4,020,240	0
Services And Supplies	449,503	528,394	825,047	825,047	0
Other Charges	0	1,200	1,200	1,200	0
Fixed Assets	0	156,313	0	0	0
Expenditure Transfers	(11,047)	(8,497)	(8,497)	(8,497)	0
<b>Expense Total</b>	<b>3,275,816</b>	<b>4,338,974</b>	<b>4,837,990</b>	<b>4,837,990</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	5,830,669	5,667,201	6,067,201	6,067,201	0
<b>Revenue Total</b>	<b>5,830,669</b>	<b>5,667,201</b>	<b>6,067,201</b>	<b>6,067,201</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(2,554,852)</b>	<b>(1,328,227)</b>	<b>(1,229,211)</b>	<b>(1,229,211)</b>	<b>(0)</b>
<b>Allocated Positions (FTE)</b>	<b>38.0</b>	<b>39.0</b>	<b>39.0</b>	<b>39.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	87%	84%	83%	83%	
% Change in Total Exp		32%	12%	0%	
% Change in Total Rev		(3%)	7%	0%	
% Change in NCC		(48%)	(7%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,605,183	2,034,637	2,319,716	2,319,716	0
Temporary Salaries	122,399	100,000	123,741	123,741	0
Permanent Overtime	2,625	4,000	4,000	4,000	0
Deferred Comp	14,074	37,200	37,500	37,500	0
Comp & SDI Recoveries	(86)	(8,500)	(8,500)	(8,500)	0
FICA/Medicare	126,400	167,125	176,358	176,358	0
Ret Exp-Pre 97 Retirees	5,467	7,704	7,704	7,704	0
Retirement Expense	485,614	672,840	700,525	700,525	0
Employee Group Insurance	286,588	449,073	451,976	451,976	0
Retiree Health Insurance	116,401	120,042	125,795	125,795	0
OPEB Pre-Pay	50,572	50,572	50,572	50,572	0
Unemployment Insurance	4,649	4,806	1,160	1,160	0
Workers Comp Insurance	17,475	22,065	29,692	29,692	0

# Clerk-Recorder-Elections

## General Government

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**Description:** The primary responsibilities of the Clerk-Recorder Division are to:

- Examine, record, file, image, index, archive, maintain, and preserve all official records; including vital records and those relating to real property, subdivision maps, assessment districts, and records of surveys;
- Provide the public with constructive notice of private acts;
- Issue marriage licenses, conduct civil marriage ceremonies, register notary public commissions/oaths, accept fictitious business name filings, and register Process Servers, Legal Document Assistants, Unlawful Detainer Assistants, and other responsibilities as designated by code; and
- Produce, preserve, and maintain indices of all records held by the County Clerk-Recorder.

Clerk-Recorder Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$4,837,989	
<b>Financing:</b>	6,067,201	
<b>Net County Cost:</b>	(1,229,212)	
<b>Funding Sources:</b>		
Fees	125.4%	\$6,062,354
Expenditure Trans	0.1%	4,847
General Fund	(25.5%)	(1,229,212)
<b>FTE:</b>	39.0	

## Clerk-Recorder-Elections General Government

### Recorder Micrographics, Modernization, Vital Records Improvement Program (VRIP), Social Security Truncation Program (Redaction), Electronic Recording Delivery System (ERDS)

Recorder Modernization Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	872,443	1,209,563	1,173,078	1,173,078	0
Services And Supplies	567,144	8,998,153	9,229,106	9,229,106	0
Other Charges	333,178	470,066	477,328	477,328	0
Fixed Assets	19,700	250,000	250,000	250,000	0
<b>Expense Total</b>	<b>1,792,465</b>	<b>10,927,782</b>	<b>11,129,511</b>	<b>11,129,511</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	2,102,060	1,755,000	1,755,000	1,755,000	0
<b>Revenue Total</b>	<b>2,102,060</b>	<b>1,755,000</b>	<b>1,755,000</b>	<b>1,755,000</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(309,595)</b>	<b>9,172,782</b>	<b>9,374,511</b>	<b>9,374,511</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	49%	11%	11%	11%	
% Change in Total Exp		510%	2%	0%	
% Change in Total Rev		(17%)	0%	0%	
% Change in NCC		(3,063%)	2%	0%	
<b>Compensation Information</b>					
Permanent Salaries	517,253	649,450	646,134	646,134	0
Temporary Salaries	0	77,000	77,000	77,000	0
Permanent Overtime	0	1,000	1,000	1,000	0
Deferred Comp	7,014	14,880	11,820	11,820	0
FICA/Medicare	39,408	49,683	49,429	49,429	0
Ret Exp-Pre 97 Retirees	1,792	2,000	2,000	2,000	0
Retirement Expense	158,816	206,178	201,489	201,489	0
Employee Group Insurance	81,622	139,721	113,949	113,949	0
Retiree Health Insurance	45,477	47,225	47,225	47,225	0
OPEB Pre-Pay	14,438	14,438	14,438	14,438	0
Unemployment Insurance	1,398	1,429	323	323	0
Workers Comp Insurance	5,224	6,559	8,271	8,271	0

**Description:** The primary responsibilities of the Clerk-Recorder dedicated funds are to:

- Provide support, improvement, and operation of a modernized recording system; including infrastructure, technology, equipment, and staff to efficiently process, organize, maintain, preserve, and have official documents and records in the Clerk-Recorder Division readily available to the public;
- Improve vital records and recordkeeping;
- Redact a portion of Social Security numbers from public documents; and
- Establish and maintain an electronic recording program.

# Clerk-Recorder-Elections

## General Government

Recorder Modernization, includes several restricted funds.

### 0353 - Recorder Modernization

- 2450 – Micrographics
- 2451 – Recorder Modernization
- 2452 – Vital Records Improvement Program
- 2453 – Recorder Redaction Program
- 2454 – Recorder Electronic Recording Program

The department appropriates fund balance each year, resulting in budgeted expenditures that appear higher than actual annual expenditures. Fund balance is restricted to future Recorder modernization projects.

Recorder Micrographics/Modernization/VRIP/ Redaction/Electronic Recording Summary			
Service:		Discretionary	
Level of Service:		Mandatory	
Expenditures:		\$11,129,511	
Financing:		1,755,000	
Net Fund Cost:		9,374,511	
Funding Sources:			
Fees	15.9%	\$1,755,000	
Fund Balance	84.1%	9,374,511	
FTE: 11.0			
Fund 110000			

### CAO's Recommendation

The Clerk-Recorder-Elections Department provides a variety of services to the constituents of Contra Costa County, including issuing marriage licenses and performing civil marriage ceremonies, processing fictitious business name filings, qualifying and registering notaries, process servers and miscellaneous statutory oaths and other filings, recording real property and vital documents, registering voters, and conducting elections.

To provide these services, the Department relies on a staff of 71.5 full time equivalent positions supplemented by seasonal election and poll workers. The services are funded through a combination of County general funds, charges for services, and special-purpose revenues.

Baseline expenditures are decreased from the FY 2017/18 budgeted level by a net of \$1,337,595 primarily due to the department reducing elections processing costs. Modernized and streamlined election processes have reduced both expenditures and agency reimbursements for election services.

Salaries and benefit costs are increased by \$498,706, primarily due to cost of living increases. Baseline revenues are increased from prior year estimates by \$2,791,345 in anticipation of cost recovery for the November 2018 Gubernatorial General Election.

The department continues to collect and accumulate the Elections Capital Replacement surcharge. These funds are designated for major capital expenditures such as the new voting system, purchased in February 2018. This long-term financial strategy is expected to minimize the impact of large capital expenditures on the General Fund and on cities and districts that use elections services. The Elections Division carries forward and re-budgets the balance of these funds each year.

The department will be conducting the November 2018 Gubernatorial General Election, which will include all County Executive offices, half of the Superior Court Judges, and two offices for members of the Board of Supervisors.

Jurisdictions that consolidate their elections with countywide elections pay their proportional share of the cost of their elections. The County must cover the remaining cost of County, State, and federal office elections, for which the department receives no reimbursement revenue.

The department strives to identify new revenue sources and minimize election and department costs wherever possible.

### **Performance Measurements**

- The leadership team reviewed policies and procedures to implement efficiencies, and explore opportunities to improve services to the public.
  - The Clerk-Recorder Division extended County Clerk service hours until 7:30 p.m. every Thursday during the months July and August 2017. The division served 175 customers and completed 226 transactions during this time. This was a 24% increase in the number transactions over the summer of 2016.
  - The Elections Division successfully prepared for and conducted the June 2018 Gubernatorial Primary Election as well as several small special elections.
  - The Clerk-Recorder Division initiated a quarterly "Destination Wedding" program by conducting its first destination wedding ceremonies at the Historic John Muir House in Martinez on Valentine's Day. Fourteen couples were married at the John Muir House.
  - The Elections Division created "voter registration drive in-a-box" supply kits last September to assist high school and local groups with their voter registration efforts. On September 18, 2017 Contra Costa high schools used the kits to register and pre-register 744 students on National Voter Registration Day.
  - Since 2014, vote-by-mail ballots are mailed directly from the printer on a daily basis, reducing the time to get ballots to the Post Office and ultimately to the voters. Historically this task had been done in-house with overtime and temporary workers. The Department now holds a single-day (or two-day) extraction event, when staff and volunteers come in to complete the extraction process.
  - The Elections Division secured permanent polling places to be available for all major elections through the next census in 2020.
- This provides continuity from election to election and avoids sending voters to unfamiliar locations.
- Staff reviewed all 278 polling place locations to ensure they are as accessible as they can be for all voters.
  - The Elections Division recruited poll workers who assist with multiple elections. This resulted in a more competent group of poll workers, reduced training needs, and reduced the time staff and temporary workers spend recruiting for each election. The Department retained more than 90% of its volunteers between the June Primary and November General Elections.
  - Our "Vote-n-Go" program continues to be very successful. The Civic Engagement team developed and introduced this program in 2014. All City Clerk offices in the county and several County libraries provided secure ballot drop-off locations. Voters dropped off over 53,722 ballots at Vote-n-Go sites for November 2016. This was a 629% increase over June 2016.
  - The Civic Engagement team applied for and was selected for a Keller Grant award, for their program to bring election and other department information to East County residents, some of whom find it difficult to come to Martinez. This program is still in development and early implementation stages.
  - The Clerk-Recorder Division continues to collaborate with the District Attorney and Assessor in the Real Estate Fraud Notification Program to decrease real estate fraud.
  - The Clerk-Recorder Division pursues opportunities to offer its services to the public, outside the office. In 2017, the Division participated in Operation Documentation and recorded 60 Veterans' DD-214 honorable discharge documents. Veterans Services and other County Departments participated in the event.



# Clerk-Recorder-Elections

## General Government

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- The Department solicited, reviewed alternatives, selected purchased a new voting system in February 2018 to replace the aging system that has been in place since 2004. The system will be paid for with dedicated Elections Capital Replacement funds that have been reserved for this purpose over the last few years to make the fiscal impact of system replacement more manageable.
- The Civic Engagement team and the Elections Division are collaborating with the Ambrose Recreation and Park District and community partners to bring the Ambrose Community Center in Bay Point into accessibility compliance.
- The Civic Engagement team worked with both the Elections and Clerk-Recorder Divisions to create and host a “one-stop shop” event for residents to receive a variety of county services. The August 10, 2017 “Block Party” event included 22 county departments and was attended by over 200 residents.
- The Clerk-Recorder Division institutionalized its cross-training program to increase personnel skills and enhance efficiencies. Staff have embraced the program from its inception, and continue to be enthusiastic. The Department is working to bring the same cross-training components to the Elections Division. The department has begun to share staff across Division lines during peak periods.
- The Department continues to work at the State and federal level on legislation and policies to benefit California and Contra Costa County, including potential reimbursement for State Election costs. The Department actively participates in Statewide, national, and international associations, including the California Association of Clerks and Election Officials (CACEO), County Recorder’s Association of California (CRAC), the national Elections Center, and (International Association of Government Officials (IGO), and National

Association of County, Recorders, Assessors, and Clerks (NACRAC)

- The State has now suspended virtually all reimbursements for mandated election costs. (For Contra Costa, this could be more than \$500,000 per large election.) The Department continues to pursue reimbursement for services it provides, while performing some prior mandates (permanent vote-by-mail) without State reimbursement. The Department made a business and economic decision to continue the service without State reimbursement, as the alternative is more expensive and reduces public service.
- The department website experienced a 30% increase in total page views for 2016, compared to the last Presidential Election in 2012.
- The department has over 1,250 Facebook followers on its “Engage Contra Costa” Facebook page, with 457 followers on its “Contra Costa Elections” Facebook page and 155 followers on its “Contra Costa County Clerk-Recorder” Facebook page. The Department also has over 600 original views on its YouTube page in 2017. The “Elections Division” Twitter page has 678 followers, while the “Engage Contra Costa” page has 261 followers. All of the Clerk Recorder-Elections social media platforms have gained followers in the past year. The Department also had over 1,300 original views on YouTube in 2016 for its videos about poll worker recruitment and the steps it takes to process an election after Election Day.

### **Administrative and Program Goals**

- Continue to implement policies and procedures to enhance customer service and offer additional opportunities to serve the public.
- Prepare for and conduct the November 2018 Gubernatorial General Election.

## Clerk-Recorder-Elections

### *General Government*

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- Continue to develop and implement the Voter Education and Engagement Outreach Program, which was approved by the Board of Supervisors in 2013. The objective is to reach out to the constituents of Contra Costa to engage and encourage citizens to actively participate in their government, including voting and running for office, etc. The program includes a focus on underrepresented demographics, such as young citizens, minorities, and/or localities that have historically been less likely to participate.
- Decrease the number of, and opportunities to, fraudulently record documents by collaborating with the District Attorney and the Assessor on the Real Estate Fraud Notification Program in the Clerk-Recorder Division.
- Provide training opportunities for department personnel to acquire advanced skills and technical proficiency to enhance customer service, increase contributions to the department, and adequately prepare personnel to bid for higher positions.
- Continue to collect and accumulate the Elections Capital Replacement surcharge for future replacement of the voting system and equipment.
- Actively participate in the County Clerk, Recorder, and Elections associations at the regional and State levels to advance proposals that benefit California and Contra Costa County.
- Continue to pursue reimbursement for mandated election services. State suspension of mandate reimbursements for services provided has placed a burden on the Elections Division.
- The Department continues to seek new sources of revenue and areas of potential savings in the operations of both divisions.
- Improve and broaden the department's electronic and social media presence, to reach Contra Costa citizens with easy to use, accessible information on the Department's website and via social media venues such as Facebook, Twitter, etc. The focus will be on providing ongoing information throughout the year, not just during peak election time.
- Continue with the search for a warehouse and records archive facility. The current location is not adequate for the new voting system and is not able to be temperature or climate controlled, which is damaging the County's historic records.
- Complete the inventory and analysis of the department's historic records, many of which the County Clerk-Recorder is responsible to preserve in perpetuity. Develop a long-range plan over the next several years to prioritize and preserve these records.

**Clerk-Recorder-Elections**  
***General Government***

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### Land Development Fund Summary

Conservation & Development Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	18,802,554	22,925,224	23,794,075	23,794,075	0
Services And Supplies	6,842,774	12,295,654	9,949,321	9,949,321	0
Other Charges	2,035,224	3,171,902	3,100,236	3,100,236	0
Fixed Assets	121,685	600,000	1,550,000	1,550,000	0
Expenditure Transfers	(3,800,727)	(5,785,465)	(5,033,419)	(5,033,419)	0
<b>Expense Total</b>	<b>24,001,510</b>	<b>33,207,315</b>	<b>33,360,213</b>	<b>33,360,213</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	27,771,823	33,207,315	32,360,213	32,360,213	0
<b>Revenue Total</b>	<b>27,771,823</b>	<b>33,207,315</b>	<b>32,360,213</b>	<b>32,360,213</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(3,770,313)</b>	<b>(0)</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>168.0</b>	<b>171.0</b>	<b>171.0</b>	<b>171.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	78%	69%	71%	71%	
% Change in Total Exp		38%	0%	0%	
% Change in Total Rev		20%	(3%)	0%	
% Change in NCC		(100%)	100%	0%	
<b>Compensation Information</b>					
Permanent Salaries	11,223,193	13,755,613	14,398,726	14,398,726	0
Temporary Salaries	112,127	0	0	0	0
Permanent Overtime	4,447	0	0	0	0
Deferred Comp	115,040	170,460	187,200	187,200	0
Comp & SDI Recoveries	(2,213)	0	0	0	0
FICA/Medicare	835,202	1,052,451	1,088,053	1,088,053	0
Ret Exp-Pre 97 Retirees	40,171	45,066	45,066	45,066	0
Retirement Expense	3,560,559	4,393,398	4,498,851	4,498,851	0
Excess Retirement	4,419	0	0	0	0
Employee Group Insurance	1,455,535	1,971,617	2,115,387	2,115,387	0
Retiree Health Insurance	769,640	793,371	786,619	786,619	0
OPEB Pre-Pay	376,120	376,120	376,120	376,120	0
Unemployment Insurance	30,519	30,267	7,199	7,199	0
Workers Comp Insurance	277,794	336,861	290,854	290,854	0

# Conservation and Development

## General Government

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### **Department Description**

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net fund costs for the operating budget of the Department of Conservation and Development (DCD), which includes three major components of the Land Development Fund (112000)

0280 – Land Development Operations  
0285 – Energy Upgrade California  
0286 – Measure WW Grant Projects

Immediately below is a description of the programs included in Land Development Operations. Tables on the following pages present budget information for DCD's two other budget units: General Fund Grant Programs and Other Special Revenue Programs.

### **Major Department Responsibilities**

The department's mission is to serve the public through the formulation and implementation of the County General Plan for land use, the administration of the Building Code and coordination of planning, building, special housing, economic development, infrastructure, solid waste and habitat conservation programs. The Department will continue to provide support to the Contra Costa Redevelopment Successor Agency as it continues to implement the Dissolution Act, which eliminated redevelopment agencies in California.

### **Land Development Fund**

Most expenditure related to DCD's operations is budgeted in the Land Development Fund. This fund also receives specific revenues generated through departmental activities, including fees for residential and industrial building and construction inspection services; building permit and application fees, solid waste franchise fees, etc.

0280 – Land Development Operations includes:

2600 – Administration  
2605 – Current Planning  
2610 – Advance Planning  
2615 – Water Planning  
2620 – Conservation & Solid Waste  
2631 – Transportation Planning  
2636 – Community Development Block Grant/Housing and Economic Development  
2650 – Business Admin/Information Services  
2660 – Building Inspection Services  
2670 – Code Enforcement  
2675 – Weatherization  
2680 – Permit Center  
2685 – Clean Water  
2690 – Residential Rental Inspection Program  
2695 – Vehicle Abatement Program  
2700 – Service Contracts/Remote Locations  
2725 – Multi-Year Special Projects  
0285 – Energy Upgrade CA  
0286 – Measure WW Grant  
0114 – Plant Acquisition

# Conservation and Development

## General Government

### Administration

**Description:** Provide policy and procedure guidance to all divisions and manage all department operations. The budget includes debt service, occupancy costs and department-wide retiree benefit costs.

Administration Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,479,739		
<b>Financing:</b>	1,479,739		
<b>Net Fund Cost:</b>	\$0		
<b>Funding Sources:</b>			
Expenditure Transfers	85.5%	\$1,264,739	
Misc. Revenue	14.5%	215,000	
<b>FTE:</b>	2.0		

### Current Planning

**Description:** Facilitate the regulation of land use and development to preserve and enhance community identity in keeping with the County General Plan and other adopted goals and policies. Administer performance standards for establishments that sell alcohol, and review sites that are the focus of local nuisance complaints. Manage the monitoring programs for projects under construction and development.

Current Planning Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$6,544,836		
<b>Financing:</b>	6,544,836		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Planning Services	100.0%	\$6,544,836	
<b>FTE:</b>	27.0		

### Advance Planning

**Description:** Develop and maintain long-range policy planning process through the County General Plan to anticipate and respond to changes in legal mandates and local priorities.

Advance Planning Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$219,341		
<b>Financing:</b>	219,341		
<b>Net Fund Cost:</b>	\$0		
<b>Funding Sources:</b>			
Licenses/Permits	100.0%	\$219,341	
<b>FTE:</b>	1.0		

# Conservation and Development

## General Government

### Water Planning/Habitat Conservancy

**Description:** Develop County's water policy and administer the County Water Agency, which includes administration of the Coastal Impact Assistance Program and the East Contra Costa County Habitat Conservancy. The Water Agency is a County special district whose operating budget is included within the budget for County special districts.

HPC/Water Planning Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$955,680		
<b>Financing:</b>	955,860		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Charges for Services	77.6%	\$741,858	
Misc. Revenue	22.4%	213,822	
<b>FTE:</b>	5.0		

### Conservation/Solid Waste

**Description:** Administer curbside collection franchises and implement waste reduction and recycling programs in unincorporated areas of the county. Manage rate reviews for curbside collection in the unincorporated areas of the county and develop the curbside collection rate review methodology and related manuals.

Conservation/Solid Waste Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,412,436		
<b>Financing:</b>	1,412,436		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Licenses/Permits	70.8%	\$1,000,000	
Charges for Services	22.7%	320,000	
Misc. Revenue	6.5%	92,436	
<b>FTE:</b>	6.0		

### Transportation Planning

**Description:** Develop an effective transportation network throughout the county by planning for roads and other types of transportation systems on countywide corridors and within local and neighborhood areas. Administer programs related to growth management, congestion management, and trip reduction.

Transportation Planning Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,394,688		
<b>Financing:</b>	1,394,688		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Charges for Services	64.5%	\$900,000	
Misc. Revenue	35.5%	494,688	
<b>FTE:</b>	4.0		

## Conservation and Development General Government

### **Federal Programs, CDBG, Housing, Successor Agency**

**Description:** Administer the County's \$5M in Community Development Block Grant and various federal/housing programs that promote safe and affordable housing, a suitable living environment and expanded economic opportunities, principally for persons of very low- and low-income. Oversee activities related to the dissolution of the former Redevelopment Agency, provide staffing to the Oversight Board, and implement the activities of the Housing Successor. The budget presented below represents operational costs to manage the programs.

#### **Federal Programs, CDBG, Successor Agency Summary**

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$2,244,253
<b>Financing:</b>	2,244,253
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Misc. Revenue	90.0% \$2,019,253
Charges for Services	10.0% 225,000
<b>FTE: 10.0</b>	

### **Business and Information Services**

**Description:** Manage the department's cost recovery efforts to ensure program revenues cover operating costs, and other fiscal and budget services. Provide purchasing, contract administration, and personnel services for the department. Provide Geographic Information System support and development, including mapping services. Manage countywide demographic and census data. Manage land use application and permit tracking, electronic data and department computer services. Provide administrative policy and procedure guidance for the department. Respond to requests for public documents and demographic data.

#### **Business and Information Services Summary**

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$5,132,486
<b>Financing:</b>	5,132,486
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Expenditure Transfers	94.0% \$4,822,286
Charges for Services	0.7% 35,000
Misc. Revenue	5.3% 275,200
<b>FTE: 29.0</b>	

### **Building Inspection Services**

**Description:** Review plans, issue building permits, and inspect the construction of buildings to ensure construction of structurally sound buildings.

#### **Building Inspection Services**

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$8,350,166
<b>Financing:</b>	8,350,166
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Expenditure Transfers	30.0% \$2,504,805
Licenses/Permits	66.4% 5,543,931
Misc. Revenue	3.6% 301,430
<b>FTE: 28.0</b>	



# Conservation and Development

## General Government

### Code Enforcement

**Description:** Respond to building and zoning complaints, perform on-site investigations of potential violations, abate hazardous structures, and inspect private property.

Code Enforcement Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,460,039		
<b>Financing:</b>	1,460,039		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Expenditure Transfers	6.6%	\$96,039	
Licenses/Permits	65.7%	960,000	
Charges for Services	27.7%	404,000	
<b>FTE:</b>	9.0		

### Application and Permit Center

**Description:** Manage, review and process permits for land development /construction applications. Provide plan check and engineering services.

Application and Permit Center Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$4,667,202		
<b>Financing:</b>	4,667,202		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Expenditure Transfers	46.4%	\$2,164,202	
Licenses/Permits	53.6%	2,503,000	
<b>FTE:</b>	34.0		

### Weatherization

**Description:** Provide free home weatherization services to low-income homeowners or tenants of single-family homes, apartments and mobile homes.

Weatherization Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,116,446		
<b>Financing:</b>	1,116,446		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Misc. Revenue	100.0%	\$1,116,446	
<b>FTE:</b>	12.0		

### Clean Water

**Description:** Provide plan review and inspection services for development projects requiring compliance with clean water regulations.

Clean Water Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$15,000		
<b>Financing:</b>	15,000		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Licenses/Permits	100.0%	\$15,000	

## Conservation and Development General Government

### Residential Rental Inspection Program

**Description:** Provide inspection services for all rental units in the unincorporated portions of the county.

Residential Rental Inspection Program Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$11,531
<b>Financing:</b>		11,531
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Expenditure Transfers	100.0%	\$11,531

### Service Contracts/Satellite Locations

**Description:** Provide inspection services to various contract cities and remote locations within the unincorporated county.

Service Contract/Satellite Locations Program Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$5,523,500
<b>Financing:</b>		5,523,500
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Expenditure Transfers	99.2%	\$5,480,000
Misc. Revenue	0.8%	43,000
<b>FTE:</b>	4.0	

### Vehicle Abatement Program

**Description:** Provide inspection services and arrange for removal of abandoned vehicles that pose a hazard or public nuisance.

Vehicle Abatement Program Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$140,000
<b>Financing:</b>		140,000
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
State DMV Fees	100.0%	\$140,000

# Conservation and Development

## General Government

### Plant Acquisition

**Description:** Provide rehabilitation and repair of the first floor of 40 Muir Rd., Martinez, a capital asset in the Land Development Fund that will be utilized as office space for the Conservation and Development Department.

Plant Acquisition Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$1,000,000		
<b>Financing:</b>	0		
<b>Net Fund Cost:</b>	\$1,000,000		
<b>Funding Sources:</b>			
Fund Balance	100.0%	\$1,000,000	

### Energy Upgrade CA

**Description:** Provide residential retrofit programs to eligible local governments for cost-effective energy efficiency projects with funding from the Bay Area Regional Network State Energy Program Grant, with the Association of Bay Area Governments as the fiscal agent.

ABAG/SEP Grant Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$173,593		
<b>Financing:</b>	173,593		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Charges for Services	100.0%	\$173,593	

### Measure WW Grant Project (East Bay Regional Park District Regional Open Space, Wildlife, Shoreline and Parks Bond Extension)

**Description:** Provide for funding allocation, through general obligation bonds, for local parks as approved by voters of Alameda and Contra Costa Counties.

Measure WW			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$2,382,879		
<b>Financing:</b>	2,382,879		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Intergov. Rev	100.0%	\$2,382,879	

## Conservation and Development General Government

### General Fund Summary – Federal and Other Specific Grant Programs

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	281,245	395,141	306,433	306,433	0
Services And Supplies	9,414,302	13,334,994	13,385,870	13,385,870	0
Other Charges	179,424	184,000	186,100	186,100	0
Expenditure Transfers	1,599,356	1,644,084	1,573,900	1,573,900	0
<b>Expense Total</b>	<b>11,474,327</b>	<b>15,558,219</b>	<b>15,452,303</b>	<b>15,452,303</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,857,925	1,571,228	1,703,075	1,703,075	0
Federal Assistance	9,078,096	12,448,220	12,964,228	12,964,228	0
<b>Revenue Total</b>	<b>10,936,022</b>	<b>14,019,448</b>	<b>14,667,303</b>	<b>14,667,303</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>538,305</b>	<b>1,538,771</b>	<b>785,000</b>	<b>785,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	2%	3%	2%	2%	
% Change in Total Exp		36%	(1%)	0%	
% Change in Total Rev		28%	5%	0%	
% Change in NCC		186%	(49%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	190,422	269,714	207,148	207,148	0
Deferred Comp	2,500	2,820	2,820	2,820	0
FICA/Medicare	14,316	20,686	15,847	15,847	0
Ret Exp-Pre 97 Retirees	645	0	0	0	0
Retirement Expense	56,987	83,002	63,563	63,563	0
Employee Group Insurance	11,194	12,574	12,768	12,768	0
Unemployment Insurance	516	726	104	104	0
Workers Comp Insurance	4,665	5,619	4,184	4,184	0

### General Fund Grant Programs

The preceding table presents information in aggregate format summarizing costs for a variety of grant programs that DCD administers through the County General Fund. DCD's General Fund budget includes the following budget units:

#### Non-Federal Grant Programs:

0580 – Keller Canyon Mitigation  
0591 – Housing Rehabilitation

# Conservation and Development

## General Government

### Federal Grant Programs:

0590 – HOPWA Grant  
 0592 – HUD Block Grant  
 0593 – HUD Emergency Shelter Grant  
 0594 – HUD HOME Block Grant

CDBG-R Community Development Block Grant  
 EECBG Energy Efficiency & Conservation Block Grant  
 HOME Home Investment Partnership  
 HOPWA Housing Opportunities for People with AIDS  
 HPRP Homelessness Prevention and Rapid Re-Housing  
 HUD U.S. Dept. of Housing & Urban Development

Funding for the Housing Rehabilitation Program comes from dedicated grant funding for new housing, preservation of existing housing, economic development, infrastructure improvements, and neighborhood facilities and programs.

The remaining DCD programs budgeted in the General Fund are community benefit programs funded by land use agreements, and grant programs that rely extensively on federal sources of revenue. The level of federal funding for these programs is based on a federal allocation formula.

**Description:** Provide financial assistance to low- and moderate-income families who are performing housing rehabilitation in order to ensure building code compliance of existing structures. In FY 2016-17, DCD receive a General Fund subsidy to develop organizational capacity in Sustainability Programs, including establishing and filling the function of a county sustainability coordinator. The subsidy will continue in FY 2017-18, with an additional subsidy to expand economic development in the County.

### Housing Rehabilitation & Sustainability Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,032,175
<b>Financing:</b>	247,175
<b>Net County Cost:</b>	785,000
<b>Funding Sources:</b>	
Charges for Svcs	23.9% \$247,175
General Fund	76.1% 785,000
<b>FTE: 2.0</b>	

### 1. Keller Canyon Mitigation Fee

**Description:** Provide funding for community benefit programs within the East County community.

### Keller Canyon Mitigation Fee Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,439,000
<b>Financing:</b>	1,439,000
<b>Net County Cost:</b>	0
<b>Funding Sources:</b>	
Charges for Svcs	100.0% \$1,439,000

### 3. HOPWA Grant

**Description:** Provide housing opportunities for people with HIV/AIDS.

### HOPWA Grant Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,137,410
<b>Financing:</b>	1,137,410
<b>Net County Cost:</b>	0
<b>Funding Sources:</b>	
Federal	100.0% \$1,137,410

### 2. Housing Rehabilitation & Sustainability

### 4. HUD Block Grant

## Conservation and Development General Government

**Description:** Provide annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

HUD Block Grant Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$6,122,051		
<b>Financing:</b>	6,122,051		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Federal	100.0%	\$6,122,051	

### 5. HUD Emergency Shelter Grant

**Description:** Provide homeless persons with basic shelter and essential supportive services.

HUD Emergency Shelter Grant Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$636,050		
<b>Financing:</b>	636,050		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Federal	100.0%	\$636,050	

### 6. HUD HOME Block Grant

**Description:** Provide grants for acquisition, rehabilitation or new construction of housing for rent or ownership, tenant-based rental assistance, and assistance to homebuyers. Funds may also be used for other necessary and reasonable costs related to the development of non-luxury housing, such as site acquisition, site improvements, demolition, and relocation.

HUD Home Block Grant Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$5,085,617		
<b>Financing:</b>	5,085,617		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Federal	99.7%	\$5,068,717	
Misc. Rev	0.3%	16,900	

### Other Special Revenue Programs

The budget units included are:

- AVA Service Authority (Trust 814000)
- 0351 – Used Oil Recycling Grant
- 0367 – Fish and Game Protection
- 0370 – Livable Communities
- 0380 – HUD Neighborhood Stabilization Program
- 0479 – Housing Successor Agency
- 0561 – HOME Investment Partnership ACT
- 0595 – Private Activity Bond
- 0596 – Affordable Housing
- 0597 – HUD Neighborhood Preservation Summary
- 0663 – Transportation Improvement- Measure J
- 0664 – PH BART Greenspace Maintenance

- AVA Abandoned Vehicle Abatement
- CDBG Community Development Block Grant
- EECBG Energy Efficiency & Conservation Block Grant
- HOME Home Investment Partnerships
- HOPWA Housing Opportunities for People with AIDS
- HPRP Homelessness Prevention and Rapid Re-Housing
- HUD U.S. Dept. of Housing & Urban Development

### 1. Abandoned Vehicle Abatement Service Authority (AVA)

**Description:** Provide for the collection and disbursement of State funds to the cities and County for reimbursement of costs related to the abatement of abandoned vehicles in Contra Costa County. Funds are provided by the State

# Conservation and Development

## General Government

Department of Motor Vehicle fee of \$1 per vehicle registered in Contra Costa County. The AVA Special Revenue Fund was reclassified by the Auditor's Office to a Trust Fund. As such, funds are no longer appropriated in the County Budget.

### 2. Used Oil Recycling Grant

**Description:** Provide assistance to local government to establish or enhance permanent, sustainable used oil recycling programs through funding provided by the Department of Resources Recycling and Recovery (CalRecycle) Used Oil Recycling Block Grants.

Used Oil Recycling Grant Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$150,000		
<b>Financing:</b>	150,000		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Intergovernmental Rev	100.0%	\$150,000	
Fund 111900			

### 3. Fish and Game Protection

**Description:** Provide programs promoting the propagation and conservation of fish and game in the county with funding from fines levied for violation of the California Fish and Game Code.

Fish and Game Protection Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$158,400	
<b>Financing:</b>	158,400	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Fines	100.0%	\$158,400
Fund 110200		

### 4. Livable Communities

**Description:** Aid in the implementation of the Smart Growth Action Plan as directed by the Board of Supervisors through funding from Developer Fees in the Camino Tassajara Combined General Plan Area.

Livable Communities Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$2,132,830	
<b>Financing:</b>	506,000	
<b>Net Fund Cost:</b>	1,626,830	
<b>Funding Sources:</b>		
Developer Fees	23.7%	\$506,000
Livable Com Fund	76.3%	1,626,830
Fund 133700		

### 5. HUD Neighborhood Stabilization Program

**Description:** Provide assistance to the County to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within the community.

## Conservation and Development General Government

HUD Neighborhood Stabilization Program Summary			
Service:		Discretionary	
Level of Service:		Discretionary	
Expenditures:		\$1,011,000	
Financing:		1,011,000	
Net Fund Cost:		0	
Funding Sources:			
Federal	100.0%	\$1,011,000	
Fund 111800			

HOME Investment Partnership Act		
Service:	Discretionary	
Level of Service:	Mandatory	
Expenditures:	\$300,000	
Financing:	300,000	
Net Fund Cost:	0	
Funding Sources:		
Other Revenue	100.0%	\$300,000
Fund 116100		

### 6. Housing Successor Agency

**Description:** Provide funding for all Successor Agency-related obligations and activities pursuant to the terms of the Dissolution Act.

Housing Successor Agency			
Service:	Discretionary		
Level of Service:	Mandatory		
Expenditures:	\$11,255,150		
Financing:	11,255,150		
Net Fund Cost:	0		
Funding Sources:			
Other Revenue	100.0%	\$11,255,150	
Fund 115900			

### 8. Private Activity Bond

**Description:** Provide funding for program staff costs and to finance property acquisition related to affordable housing and economic development projects with bond revenue received from single and multiple-family housing program.

Private Activity Bond Summary		
Service:	Discretionary	
Level of Service:	Mandatory	
Expenditures:	\$1, 225,000	
Financing:	1, 225,000	
Net Fund Cost:	0	
Funding Sources:		
Other Revenue	100.0%	\$1,225,000
Fund 111100		

### 7. HOME Investment Partnership Act

**Description:** Provide funding from HOME Program loan repayments for the development and rehabilitation of affordable housing.



# Conservation and Development

## General Government

### 9. Affordable Housing

**Description:** Provide financial assistance for additional affordable housing and economic development through reimbursement to the affordable housing program of mortgage payments on loans made from federal affordable housing program funds. These projects include the North Richmond Senior Housing Project and commercial center and land acquisition in the Pleasant Hill BART Redevelopment Area.

Affordable Housing Summary			
Service:			Discretionary
Level of Service:			Mandatory
Expenditures:			\$325,000
Financing:			325,000
Net Fund Cost:			0
Funding Sources:			
Use of Money	100.0%		\$325,000
Fund 111300			

### 10. HUD Neighborhood Preservation

**Description:** Provide funding for the Building Inspection Division's Housing Rehabilitation and Neighborhood Preservation Program loans and program administration with grants from HUD's Community Development Block Grant program.

HUD Neighborhood Preservation Summary			
Service:		Discretionary	
Level of Service:		Mandatory	
Expenditures:		\$805,700	
Financing:		805,700	
Net Fund Cost:		0	
Funding Sources:			
Federal		100.0%	\$805,700
Fund 134900			

### 11. Transportation Improvement-Measure J

**Description:** Provide funding for specific transportation projects with Measure J monies, which are allocated based upon a 7-year Capital Improvement Program approved by the Board of Supervisors and other agencies.

Transportation Improvement-Measure J Summary			
Service:		Discretionary	
Level of Service:		Discretionary	
Expenditures:		\$3,698,500	
Financing:		3,698,500	
Net Fund Cost:		0	
Funding Sources:			
Measure J		100.0%	\$3,698,500
Fund 110900			

# Conservation and Development

## General Government

### 12. PH BART Greenspace Maintenance

**Description:** Provide for construction/development of a greenspace/respice on the Iron Horse Corridor between Coggins and Treat Blvd., including the south portion of former Del Hombre Lane. Fund transferred to the Public Works Department for FY 2018-19.

PH BART Greenspace Maint Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>			\$0
<b>Financing:</b>			0
<b>Net Fund Cost:</b>			0
<b>Funding Sources:</b>			
Misc. Revenue	0.0%		\$0
Fund 113200			

### CAO's Recommendation

The Department of Conservation and Development manages programs to connect resources and services to local residents through the formulation and implementation of the County General Plan for land use, the administration of the Building Code and coordination of planning, building, special housing, economic development, infrastructure, solid waste and habitat conservation programs.

#### **Land Development Fund**

DCD's operations are funded primarily through the Land Development Fund (programs funded in the General Fund are discussed separately below.)

DCD's Baseline and Recommended Budget of \$33,360,213 reflects an increase of \$152,899 over the current year budget. Salaries and benefits total \$23,794,075, an increase of \$868,852 over the current year. The increase can be primarily attributed retirement costs, anticipated negotiated salary increases, and the addition of three positions: an Economic Development Manager, a Structural Engineer,

and a Supervising Structural Engineer in FY 2017-18, for a new full-time equivalent total of 171 positions in the Land Development programs. The Baseline/Recommended amount for Service and Supplies is reduced from the current year by \$2,346,333, reflecting anticipated reductions in outside professional specialized services, minor furniture and equipment, and computer software costs. Other Charges are decreased by \$752,046 primarily in general building maintenance costs. The Baseline amount for Fixed Assets is increased by \$950,000 for the remodel of the 40 Muir Rd. facility as well as the upgrade to the department's computer servers and other computer equipment. Expenditure Transfers and Revenues for land development are reduced from prior year levels. Revenues for FY 2018-19 reflect a reduction in energy upgrade grants and Measure WW grants. These grant funds were included in FY 2016-17 budget; however, delayed implementation of the projects that are supported by these two grants pushed the fiscal activity to FY 2017-18, during which several of the Measure WW projects have been approved and are now underway. Also included is approximately \$29.8 million in a variety of land use projects and permitting activities.

The \$1,000,000 balance in the Plant Acquisition budget supports the corresponding net Land Development Fund cost of \$1,000,000.

#### **General Fund Programs**

DCD administers numerous programs that are budgeted in the General Fund, including Keller Canyon Landfill Mitigation and Housing Rehabilitation, which are local discretionary programs, and a variety of federal grant programs.

DCD's Baseline and Recommended General Fund budgets are \$15,452,303, a decrease of \$105,916 from the current year budget. The decrease is primarily due to a decrease in salaries and benefits. Revenue projections increased by \$647,855 due to an expected increase in federal HUD grants. The General Fund subsidy to the Department of \$785,000 comprises \$285,000 for the County Sustainability Program and \$500,000 for economic development activities. The General

# Conservation and Development

## General Government

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Fund programs include a total of 2 full-time equivalent positions.

### Other Special Revenue Programs

DCD administers several special revenue funds, one of which is the Abandoned Vehicle Abatement Service Authority. DCD is responsible for the collection and disbursement of State funds to the cities and County for reimbursement of costs related to the abatement of abandoned vehicles. Another special revenue fund is the Housing Successor Agency trust fund. This fund provides funding for all housing-related obligations and functions of the former Redevelopment Agency, now the Successor Agency.

### Performance Measurements

The following is a progress report of the goals identified in FY 2017-18:

- **Seek ways to use technology to enhance customer service and improve the building permitting process.**

*DCD is upgrading its information technology systems and is implementing a new version of Accela Automation, the permit tracking software used by the Building Inspection, Current Planning, Code Enforcement, Neighborhood Preservation ("NPP") and Weatherization Divisions.*

- **Review building permit fees to ensure they are consistent with the cost of services provided.**

*DCD has a project underway to review building permit fees and other fees in the Land Development Fee schedule.*

- **Provide the Board of Supervisors analysis and support to assist the Board in evaluating its options relating to Community Choice Energy.**

*In 2016 and 2017, DCD staffed a project to evaluate options for the County's participation in Community Choice Energy (CCE). This included hiring a consultant to*

*conduct a technical study of CCE in partnership with 14 cities within the County. At the conclusion of this project, the Board of Supervisors and 8 of the 14 cities that participated in the technical study decided to join the CCE program known as MCE.*

- **Continue efforts to implement the County's Climate Action Plan and other energy and sustainability programs.**

*DCD filled the newly-created position of County Sustainability Coordinator in June 2016. This has enabled the Department to accelerate efforts to implement the County's Climate Action Plan and other energy and sustainability programs. In particular, DCD secured a State grant to evaluate the potential to develop renewable energy generating facilities within the County, and is partnering with MCE to coordinate energy efficiency programs for County residents and businesses. In addition, DCD continues to provide staff support to the Board of Supervisor's Ad Hoc Committee on Sustainability, and provides staff support to the Board-appointed County Sustainability Commission.*

- **Work on the new Accessory Dwelling Unit Ordinance to comply with Government Code 65852.2, which requires ordinances to provide more flexibility for the establishment of accessory dwelling units, specifically regarding setbacks and off-street parking.**

*This work was completed and the Accessory Dwelling Unit Ordinance was adopted by the Board of Supervisors in October 2017.*

- **Present to the Board results of the study of allowing small farm animals on smaller residential parcels in the unincorporated County in spring 2017, including information relevant to preparing a County ordinance on small urban farm animals and recommendations for how these farm animals could be regulated; possibly prepare the ordinance for consideration by the Board in 2017.**

## Conservation and Development

### General Government

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*Staff presented the findings of the study to the Board of Supervisors in May 2017. In November 2017, the County Planning Commission recommended approval of the small farm animals. Staff will be taking this ordinance to the Board of Supervisors for final adoption in early 2018.*

- **Work with other County departments in preparing and adopting permanent land use regulations addressing the cultivation, distribution, delivery and manufacturing of marijuana and marijuana products within the unincorporated areas of the County.** According to the recently approved Adult Use of Marijuana Act or AUMA (Proposition 64), permanent regulations have to be adopted prior to the issuance of commercial marijuana licenses by the State, which is expected to start by the beginning of 2018.

*DCD Staff continue to work with other County departments regarding a potential cannabis ordinance for unincorporated Contra Costa County. The Board approved a Preliminary Framework for potential future regulations that could allow certain commercial uses while also approving a prohibition that would remain in effect unless and until new regulations are adopted to replace it.*

- **Review and implement new changes to the Surface Mining and Reclamation Act of 1975 (SMARA).**

*DCD staff have initiated this process and expect to go the Board for final adoption in late 2018 or early 2019.*

- **Continue the promotion of the Northern Waterfront Economic Development Initiative as a national, regional and local effort and work towards drafting and implementation of a Draft Strategic Action Plan to bring diversified cluster-based economic development to Contra Costa County and its partner Cities to enable both the businesses and residents to prosper through employment growth. Phase 2 of the**

**Initiative includes but is not limited to additional awareness by staff, community engagement, and partner collaboration meetings, targeting viable clusters and industries by networking and building relationships.**

*Received Board approval and \$500,000 to implement Phase 2 of the Initiative.*

*Retained professional firms to develop a Strategic Action Plan and a conceptual framework to define interlocking roles of existing parties and opportunities for enhanced collaboration.*

- **Assist with the initiation of a Countywide Accessible Transit Study in cooperation with the Transportation, Water, and Infrastructure Committee and the Contra Costa Transportation Authority.**

*Partnered with the Contra Costa Transportation Authority in developing and submitting a grant to Caltrans to conduct the Accessible Transportation Strategic Plan. The application was unsuccessful but the effort will continue in to 2018 with a second grant submission.*

- **Finalize the Complete Streets Policy implementation plan.**

*Initiated development of "Contra Costa County Safety Action Plan", the County's vision zero/complete streets plan.*

- **Update the Airport Land Use Compatibility Plan.**

*Staff have initiated the work required to update the Byron Airport Land Use Compatibility Plan. Staffed the Airport Land Use Commission and implemented an application fee program to free up airport funds.*

- **Seek funding and/or initiate active transportation corridor studies for the Iron Horse and Marsh Creek corridors.**

*The Department was awarded a \$300,000 Measure J Transportation for Livable*

# Conservation and Development

## General Government

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*Communities ("TLC") grant for an Iron Horse Corridor Study that will be initiated in February 2018.*

- **Work with the Contra Costa Transportation Authority on the Countywide Transportation Plan Update, Action Plan Update, and Transportation Expenditure Plan development in the event that a new sales tax is sought for the 2018 ballot.**

*This goal is ongoing, and will continue in FY 2018-19.*

- **Finalize and adopt I-680/Treat Blvd Bicycle & Pedestrian Improvement Study.**

*This goal is ongoing, and will continue in FY 2018-19.*

- **Continue implementing the dissolution of the former County Redevelopment Agency with the goal of winding down the affairs of the former RDA and increasing the distribution of property taxes to other taxing entities, including the County, special districts and school districts.**

*The County Successor Agency refinanced \$75 million of bonds issued by the former redevelopment agency. The bond issue was insured by Build America Mutual with an underlying S&P rating of A+. The results were:*

- *Refunding Savings of \$27.7M over the next 19 years (exceeding our \$25M projection presented to the Board of Supervisors)*
- *Net present value Savings of 21% (exceeding 14% projection presented to the Board of Supervisors)*
- **Continue to position housing assets, formerly owned by the Redevelopment Agency, for development of residential and/or mixed-use development. Designate developers for Bay Point and Rodeo sites based on responses from "Request for Qualifications/ Proposals" issued in December 2016.**

*Continued to pursue development opportunities on former Redevelopment properties in Rodeo, Bay Point, Contra Costa Centre and North Richmond. Conveyed Heritage Point development site to Community Housing Development Corporation and entered into Exclusive Negotiating Agreements for Rodeo Senior Housing Expansion and Orbisonia Heights (Bay Point).*

*Completed sublease with AvalonBay for the development of Block C at the Contra Costa Centre Transit Village.*

- **VMT vs LOS: As a result of the passage of SB 743 (2013), the State initiated the conversion of vehicle miles traveled (VMT) from level of service (LOS) as the primary metric by which traffic impacts are determined. The Contra Costa Transportation Authority is working on substantial revision to their policies and the County will engage in that process. The County and most of the cities maintain LOS in their guiding policies. Once the state releases final SB743 guidelines, staff needs to determine if subjecting applicants to both VMT and LOS impact analysis would present any problems. Final guidelines were expected in 2016 but were not released. Staff will continue with this activity in 2017.**

*This goal is ongoing, and will continue in FY 2018-19.*

- **Coordinate with other County Departments on identifying financing opportunities for projects and programs to further the Climate Action Plan.**

*Successfully coordinated the Department's efforts to provide CPUC-funded rebates for energy conservation projects, leading Bay Area Counties in the amount of rebates in the single-family category.*

- **Complete General Plan Amendment and rezoning of Byron Airport to support increased economic activity there.**

## Conservation and Development

### General Government

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*Completed four General Plan Amendments, including updating the Land Use Element Map to reflect land acquisitions by public agencies over the last decade, and updating the General Plan and Zoning Ordinance to allow commercial-scale solar energy projects in certain zoning districts.*

- **Review proposed options and budget for updating the County General Plan.**

*Began the process of comprehensively updating the County General Plan.*

- **Implement programs and services to reduce solid waste disposal and promote reuse and recycling as required by the Integrated Waste Management Act (AB 939), including dedicating resources to assist with enhancing the recycling of materials generated at County facilities and enforcing mandatory commercial recycling and organics requirements.**

*Solid waste and recycling staff provided proactive oversight to help ensure timely implementation of operational changes needed to comply with the new direct haul restrictions that took effect in spring 2017.*

*Completed amendment needed to extend the one remaining county solid waste and recycling collection Franchise Agreement, which covers Crockett, Port Costa & Tormey, to coincide with the County administered franchise term ending in 2025 for the adjoining area.*

- **Secure outside funding and co-lead local participation in the San Francisco-to-Stockton Ship Channel Deepening Project, to provide the Army Corps of Engineers with the necessary local contribution as they move forward with deepening the ship channel.**

*Successfully secured funding for the preparation of the SF to Stockton Navigation Project to study the effects of deepening the ship channel from Richmond to Avon to increase transportation efficiencies within the Federal channel.*

- **Work with the Delta counties to prevent damage to the county's water quality, ecosystem and economy from state plans to build new Delta water conveyance systems for southern California and the Central Valley.**

*Managed the County's appeal of the water rights for the Delta Tunnels project and advocated for a comprehensive Delta Solution with the Delta Counties Coalition in Washington DC.*

- **Continue to participate in the development of the Groundwater Sustainability Agency and the future Groundwater Sustainability Plan for the Tracy Sub-basin. The County is the land use authority for all unincorporated lands in this basin.**

*Established Contra Costa County as a Groundwater Sustainability Agency and successfully executed a memorandum of understanding with east county cities and agencies to fund and prepare a Groundwater Sustainability Plan that will sustainably manage the portion of the Tracy sub-basin within the County.*

- **Continue to pursue County safe school goals by engaging the State on the reform of school siting and school speed zone policies.**

*This goal is ongoing, and will continue in FY 2018-19.*

- **Continue to improve outreach to low-income communities with information on how to apply for and receive assistance through Weatherization and Neighborhood Preservation programs to improve the comfort, safety and habitability of their homes.**

*DCD Weatherization staff served 374 clients to date for FY 2016-17 to improve the comfort, safety and habitability of their homes.*

# Conservation and Development

## General Government

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- **Continue to provide homebuyer assistance by providing Mortgage Credit Certificates, which give homebuyers personal income tax reductions.**

*During FY 2016-17, DCD staff provided 26 homebuyers with Mortgage Credit Certificates.*

- **Continue to assist in the production and preservation of affordable housing by providing conduit issuer services for multi-family tax-exempt bonds, and low interest deferred development loans.**

*\$149 million in tax-exempt bonds to support the development of 427 units of affordable housing were issued by County staff.*

- **Continue to support local non-profit service agencies by providing grants through the Community Development Block Grant, Keller Canyon Mitigation Fund, and North Richmond Mitigation Fund.**

*Keller Canyon mitigation funds supported 86 projects through contracts with public and nonprofit agencies. Additionally, the Community Development Block Grant supported the following:*

- *Over 35,000 lower income persons/families were served through public service programs.*
- *29 lower income people were placed in jobs through Economic Development programs.*
- *188 businesses were assisted through Economic Development programs.*
- *8 Infrastructure/Public Facilities projects were completed.*
- *21 rental housing units for families were constructed or rehabilitated, of which 17 of the units are for low income households.*
- *11 owner-occupied homes were rehabilitated.*
- *14 homeowners received minor home improvement grants.*

- *91 homeowners received foreclosure prevention counseling.*
- *319 low income renters received financial assistance to prevent them from becoming homeless or to quickly regain housing following an episode of being homeless.*

- **Work with Public Works on accepting and implementing recommendations of a third-party consultant on ways to improve functionality of Joint Billing System to achieve efficiency and greater usability.**

*The Public Works Department continues to work on upgrading the Joint Billing System to allow DCD to tie into their system, creating a web-interface for the public, in an effort to improve customer service for both departments.*

- **Continue to support staff by offering in-house training and staff development courses.**

*Various training opportunities and staff development courses were offered to staff throughout the course of the year. Many DCD staff members took advantage of the opportunities.*

- **Increase in-house scanning and indexing work and reduce reliance on contract services as a step towards better records management.**

*Since 2016, the Department has hired three permanent full time Information Systems Assistant IIs to perform scanning and indexing into our document imaging system. By hiring three employees, the Department has reduced our reliance on outside contractors.*

### OTHER ACCOMPLISHMENTS:

- *Created over 700 maps and analysis projects to support DCD policy development,*

## Conservation and Development General Government

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*planning review, and program implementation.*

- *Provided \$1.35 million toward the development and rehabilitation of parks through Park Dedication/Impact Fees and Measure WW Bond funds to improve park facilities for residents in unincorporated areas of the County.*
- *Coordinated a Countywide stakeholder group in preparation for the 2020 Census Operations.*
- *Worked with Emergency Operations Center staff to fill a gap in their access and functions needs response capabilities.*
- *Executed the second amendment of the Joint Defense agreement between the County, NRDC and The Bay Institute to continue to influence the outcome of the San Luis Drainage Settlement between Reclamation and Westlands Irrigation District. The settlement has the potential to negatively affect Delta water quality.*

### **Administrative and Program Goals**

DCD has identified the following administrative and program goals for FY 2018-19:

- *Complete the implementation of an upgrade to the Department's permit tracking software, Accela Automation.*
- *Work with the Public Works Department to increase integration of computer software systems to enhance information and access to the public and expand online services.*
- *Continue to seek opportunities to enhance the County's energy and sustainability programs and to implement the goals of the County's Climate Action Plan.*
- *Review and revise the County's Planned Unit District (P-1) ordinance to eliminate*

*the minimum acreage requirement for proposed P-1 development.*

- *Review and implement new changes to the Surface Mining and Reclamation Act of 1975*
- *Revise the County's Tree Preservation and Protection Ordinance to streamline the ordinance.*
- *Continue work on the small farm animal ordinance and bring it to the Board for adoption in 2018.*
- *The Current Planning Division will evaluate and prepare a short-term rental ordinance. Currently, staff is seeking community input and we expect the ordinance to go to the Board for final adoption in late 2018.*
- *Continue to work with other County departments and the Community to prepare a permanent land use regulation addressing cultivation, distribution, delivery and manufacturing of cannabis and cannabis products within unincorporated Contra Costa County.*
- *Continue efforts to expedite review of land development and planning applications.*
- *In cooperation with the Contra Costa Transportation Authority, assist with securing grants and conducting a Countywide Accessible Transit Study.*
- *Develop new funding streams to fund the operations of the improvement of accessible transportation services.*
- *Assist the Sheriff's Office of Emergency Services in developing a transit / transportation response protocol for the Disability/Access and Functional Needs population.*
- *Collaborate with the Public Works Department to finalize the County's*



# Conservation and Development

## General Government

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*Vision Zero and Complete Streets implementation strategy.*

- *Update the Airport Land Use Compatibility Plan.*
- *Initiate active transportation corridor studies for the Iron Horse and Marsh Creek corridors.*
- *Finalize and adopt I-680/Treat Blvd. Bicycle and Pedestrian Improvement Study and seek implementation funds (grants).*
- *Assist in development of Contra Costa Transportation Authority Electric Vehicle (EV) readiness plan; continue to seek funding for County EV Infrastructure at County facilities.*
- *Submit grant application and otherwise seek funding for short-line railroad feasibility study in the Northern Waterfront area. Assist with conducting the feasibility study.*
- *Complete and submit Complete Measure J Growth Management Program Compliance Checklist to secure Measure J return-to-source funds.*
- *Work with the County Auditor-Controller to combine the Oversight Boards in 17 jurisdictions in the County into a single countywide Successor Agency Oversight Board, effective July 1, 2018, as required by the Redevelopment Dissolution Act, Section 34179(11)(j) of the Government Code.*
- *Continue to position housing assets, formerly owned by the Redevelopment Agency, for development of residential and/or /mixed-use development.*
- *Designate developers for sites and work toward a Disposition and Development Agreement with the designated developer for the Bay Point Orbisonia Heights project.*
- *Continue to update the 2020-2040 General Plan.*
- *Continue to participate with the Delta counties to prevent damage to the county's water quality, ecosystem and economy from State plans to build new Delta water conveyance systems for Southern California and the Central Valley.*
- *Manage the Contra Costa County Groundwater Sustainability Agency and continue to participate in the development of the Groundwater Sustainability Plan for the portion of the Tracy sub-basin within the County, as described in the Board adopted Memorandum of Understanding. The County is the land use authority for all unincorporated lands in this basin.*
- *Continue to pursue County safe school goals by engaging the State on the reform of school siting and school speed zone policies and consider the need for a local ordinance.*
- *Continue to lead implementation of the East Contra Costa County Habitat Conservation Plan/Natural Community Conservation Plan (HCP/NCCP) and in the process, conserve and acquire 1,000 acres of land; design one or more large wetland restoration projects; construct one large restoration project and one small restoration project; streamline permitting for public infrastructure and other projects; and collaborate with California State Water Resources Control Board to develop a streamlined permitting process similar to the approach offered by the HCP/NCCP.*
- *Coordinate with other County Department and City staff to prepare for the 2020 US Census, including geographic updates and community outreach strategy.*

## Conservation and Development

### General Government

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- *Continue to support development and expansion of unincorporated area parks through Park Impact, Park Dedication and Measure WW funding.*
- *Continue to improve outreach to low-income communities with information on how to apply for and receive assistance through Weatherization and Neighborhood Preservation programs to improve the comfort, safety and habitability of their homes.*
- *Continue to provide homebuyer assistance by providing Mortgage Credit Certificates, which give homebuyers personal income tax reductions.*
- *Continue to assist in the production and preservation of affordable housing by providing conduit issuer services for multi-family tax-exempt bonds, and low interest deferred development loans.*
- *Continue to support local non-profit service agencies by providing grants through the Community Development Block Grant, Keller Canyon Mitigation Fund, and North Richmond Mitigation Fund.*

**Conservation and Development**  
***General Government***

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## Contingency Reserve General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Provisions For Contingencies	0	7,929,245	10,000,000	10,000,000	0
<b>Expense Total</b>	<b>0</b>	<b>7,929,245</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>0</b>	<b>7,929,245</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0</b>
<b>Financial Indicators</b>					
% Change in Total Exp		0%	26%	0%	
% Change in NCC		0%	26%	0%	

### Contingency Reserve

**Description:** To provide funding for unforeseen emergencies or unanticipated new expenditures occurring during the fiscal year, which have no other funding sources.

Contingency Reserve Summary			
<b>Service:</b>	Discretionary		
<b>Level of Discretion:</b>	Discretionary		
<b>Expenditures:</b>	\$10,000,000		
<b>Financing:</b>	0		
<b>Net County Cost:</b>	10,000,000		
<b>Funding Sources:</b>			
General Fund	100.0%	\$10,000,000	

### CAO's Recommendation

The \$10 million contingency reserve was eliminated in FY 2006-07 after remaining basically unchanged for 16 years. The County Administrator's Office recommended that the practice of appropriating \$10 million for contingency be discontinued and that the funds be designated for Contingency on the General Ledger. The recommendation was implemented

to offset a portion of the County's \$45 million budget reduction in that year. The anticipated impact of that recommendation was that appropriations would no longer be inflated and annually generated scarce resources would not be required to balance them.

The County Administrator reinstated the contingency reserve in FY 2012-13. General Fund contingencies include funding necessary to provide continued County operations despite economic uncertainties. As a general rule a contingency fund should be maintained at a level sufficient to finance all issues/items which may occur during the fiscal year, but were unforeseen during the budget process. Failure to appropriate a reasonable level of funding for contingencies is not prudent and could likely result in a "midyear budget crisis". The County Administrator recommends that the Contingency for General Fund be budgeted at \$10.0 million for FY 2018-19. The appropriation will allow funding for: 1) any unforeseen emergency that the Board may need to fund during the fiscal year; 2) appropriations without a dedicated earmark to help to rebuild and grow the County's fund balance; and 3) appropriations for technology projects to increase efficiencies and economies.

**Contingency Reserve**  
***General Government***

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<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	5,206,405	6,264,753	6,484,893	6,484,893	0
Services And Supplies	7,763,599	17,220,515	10,637,977	10,637,977	0
Other Charges	358	0	0	0	0
Fixed Assets	190,297	46,000	46,000	46,000	0
Expenditure Transfers	(293,982)	(293,950)	2,719	2,719	0
<b>Expense Total</b>	<b>12,866,677</b>	<b>23,237,318</b>	<b>17,171,589</b>	<b>17,171,589</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	7,171,148	8,655,724	9,911,589	9,911,589	0
State Assistance	200,000	631,615	200,000	200,000	0
<b>Revenue Total</b>	<b>7,371,148</b>	<b>9,287,339</b>	<b>10,111,589</b>	<b>10,111,589</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>5,495,529</b>	<b>13,949,979</b>	<b>7,060,000</b>	<b>7,060,000</b>	<b>(0)</b>
<b>Allocated Positions (FTE)</b>	<b>33.5</b>	<b>34.0</b>	<b>33.0</b>	<b>33.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	40%	27%	38%	38%	
% Change in Total Exp		81%	(26%)	0%	
% Change in Total Rev		26%	9%	0%	
% Change in NCC		154%	(49%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,229,939	3,931,819	4,082,646	4,082,646	0
Temporary Salaries	40,764	21,000	21,000	21,000	0
Deferred Comp	41,805	67,087	45,057	45,057	0
FICA/Medicare	223,060	283,578	273,591	273,591	0
Ret Exp-Pre 97 Retirees	11,218	7,500	7,500	7,500	0
Retirement Expense	998,068	1,210,547	1,327,543	1,327,543	0
Employee Group Insurance	362,020	433,487	439,223	439,223	0
Retiree Health Insurance	162,784	170,232	154,308	154,308	0
OPEB Pre-Pay	103,872	103,872	103,872	103,872	0
Unemployment Insurance	8,855	6,579	2,008	2,008	0
Workers Comp Insurance	24,020	29,051	28,145	28,145	0

### **County Administrator**

**Description:** Acts as the principal staff advisor to the Board of Supervisors and administers County operations. The duties of the County Administrator and staff include furnishing reports

to the Board, providing information and advice, implementing policy directives and orders adopted by the Board, coordinating the work performed by County departments and County

## County Administrator General Government

special districts, and with the assistance of the County Auditor-Controller, preparing and monitoring the annual County budget. Provides funding, supported by franchise fee payments from cable companies, for the operation of Contra Costa Television and the enforcement of Cable TV franchise agreements.

County Administrator Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$6,633,566	
<b>Financing:</b>	1,643,772	
<b>Net County Cost:</b>	4,989,794	
<b>Funding Sources:</b>		
Charges -	1.0%	\$66,274
Divisions & Depts		
Cable TV Frnchs	15.8%	1,045,737
Property Tax Adm	3.3%	219,225
PEG fees/Misc	4.7%	312,536
General Fund	75.2%	4,989,794
<b>FTE:</b>	23.8	

### AB 109 – Program/Administration

**Description:** In 2011, Assembly Bill 109 transferred responsibility for supervising individuals convicted of specific low-level felony offenses from the California Department of Corrections and Rehabilitation to counties. This Act tasked local government at the county level with developing a new approach to reducing recidivism among this population. The County Administrator's Office, through the Office of Reentry and Justice (ORJ), established in January 2017, provides program evaluation, system planning and administrative support including staff to facilitate the Countywide program. The Office of Reentry and Justice (ORJ) oversees the AB 109-funded Community Programs (which provide housing, job training, mentoring, civil legal services and family reunification services for returning residents and launched the Reentry Success Center and the Reentry Network of Services), the development of a countywide Ceasefire Program, the update

of the County's Reentry Strategic Plan, the implementation of the County's Youth Justice Initiative, and the facilitation and data analysis services for the Racial Justice Task Force. Appropriations shown here include only those allocated to the ORJ and Community Programs provided throughout the County through various contracts; additional allocations are distributed among other County Departments, including: District Attorney, Health Services, Probation, Public Defender, and Sheriff.

AB 109 Program/Administration		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$8,640,986	
<b>Financing:</b>	7,690,986	
<b>Net County Cost:</b>	950,000	
<b>Funding Sources:</b>		
State Realignment		
(AB-109)	89.0%	\$7,690,986
General Fund	11.0%	950,000
<b>FTE:</b>	3.2	

### Labor Relations

**Description:** Administers the County's labor management relations programs including managing the collective bargaining process, grievance investigation, providing training and counseling to managers and employees, as well as problem resolution.

# County Administrator General Government

## Labor Relations Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,897,037
<b>Financing:</b>	776,831
<b>Net County Cost:</b>	1,120,206
<b>Funding Sources:</b>	
Charges -	40.9% \$776,831
Divisions & Depts	
General Fund	59.1% 1,120,206
<b>FTE:</b>	6.0

## CAO's Recommendation

The fiscal year 2018-19 baseline net County cost decreased by \$6,889,979 from fiscal year 2017-18. The reduction reflects the elimination of restricted prior year fund balance of \$6,905,902 primarily from CATV franchise fees and AB-109 restricted revenue. Baseline costs for salaries and benefits increased by \$220,140 and includes a 3% cost of living increase as of July 1, 2018. Operating costs, including interdepartmental charges, non-county professional services increased by a further \$307,440. Cost offsets from expenditure transfers decreased by \$296,669 and revenue increased by \$824,250. The adjustment in revenue primarily reflects an increased share of A-87 cost plan revenue and increased revenue from the AB 109 – Office of Reentry and Justice,

The recommended net County cost of \$7,060,000 will provide the funding necessary to maintain services in fiscal year 2018-19.

## Performance Measurements

County Administrator accomplishments during fiscal year 2017-18 include:

- As part of the project to build a new Administration Building this year the County restored 1236 Escobar Street also known as the Morrow House. The County had previously used the building for office space but the building had been vacant for many years. The County restored the building to use for the Offices of Reentry and Justice and to serve as offices for the Vanir Construction Management during the building of the new Administration Building project. The extensive work include a new roof, new heating and cooling systems, complete painting interior and exterior, fixing all the wood windows and upgrades to the plumbing and heating. The exterior features were not altered and the interior woodwork and built ins were preserved.
- Initiated the Prop. 47 grant application process, which resulted in the County being awarded a \$5,984,000 state grant to implement "CoCo LEAD Plus," an innovative program intended to break the cycle of repeated incarceration for people with mental illness or substance use disorders in Antioch
- The County Budget has been structurally balanced for seven years in a row. The County received the Government Finance Officers Association Distinguished Budget Presentation Award for each of those seven years.
- The CAO's office successfully migrated to a new County budget system. The Budget Formulation and Management Application (BFM) has been in place since January 2017 and was used to develop both the FY 2017-18 and 2018-19 County budgets. Additionally, two webinars were developed to train county staff on using the BFM system.



# County Administrator

## General Government

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### **Administrative and Program Goals**

Increase effectiveness of organizational sector budget oversight and promote service delivery improvements and interdepartmental coordination:

- Annual budget and program goal development/reviews and recommendations
- Quarterly financial reviews
- Monthly service delivery monitoring
- As-needed support and consultation
- Conduct departmental site visits

Provide Board of Supervisors with high quality support:

- Staff Ad Hoc and standing Board of Supervisor Committees
- Manage Board of Supervisors agenda development process, including automation of agenda process
- Provide research, information and recommendations on issues as requested by Board members

- Keep all Board members uniformly informed of new policies/practices
- Manage Advisory committee tasks, in compliance with Maddy Act requirements and Board of Supervisors' policies.
- Provide county-wide record keeping and document management through Clerk of the Board's Office.

Provide leadership for Contra Costa County to progress on the primary focus areas of: Fiscal Health, Service Delivery Efficiency/ Effectiveness, Public Education, Teamwork/ Organizational Development:

- Continue to work with the Board of Supervisors, unions, and Departments to address Pension Liability.
- Regularly promote and set expectations for focus area accomplishment
- Evaluate Countywide progress
- Share information on progress with County staff and general public
- Continue to refine and implement the County's other Post Employment Benefit Strategic Plan.
- Continue to protect and advance the County's interests through the federal and state legislative program.
- Develop and provide county-wide public information through use of all forms of media, including print, CCTV and WEB content.

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	9,663,663	10,897,681	10,991,116	10,991,116	0
Services And Supplies	615,847	1,351,481	1,367,026	1,344,973	(22,053)
Fixed Assets	0	57,109	57,109	57,109	0
Expenditure Transfers	(4,567,401)	(4,576,373)	(4,672,473)	(4,672,473)	0
<b>Expense Total</b>	<b>5,712,109</b>	<b>7,729,898</b>	<b>7,742,779</b>	<b>7,720,726</b>	<b>(22,053)</b>
<b>Revenue</b>					
Other Local Revenue	4,630,324	4,684,898	4,720,726	4,720,726	0
<b>Revenue Total</b>	<b>4,630,324</b>	<b>4,684,898</b>	<b>4,720,726</b>	<b>4,720,726</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,081,786</b>	<b>3,045,000</b>	<b>3,022,053</b>	<b>3,000,000</b>	<b>(22,053)</b>
<b>Allocated Positions (FTE)</b>	<b>50.0</b>	<b>50.0</b>	<b>51.0</b>	<b>51.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	169%	141%	142%	142%	
% Change in Total Exp		35%	0%	0%	
% Change in Total Rev		1%	1%	0%	
% Change in NCC		181%	(1%)	(1%)	
<b>Compensation Information</b>					
Permanent Salaries	6,178,028	6,823,895	7,006,391	7,006,391	0
Temporary Salaries	66,755	215,795	215,795	215,795	0
Permanent Overtime	93	0	0	0	0
Deferred Comp	46,585	50,400	52,980	52,980	0
Comp & SDI Recoveries	(1,576)	0	0	0	0
FICA/Medicare	403,461	521,825	439,642	439,642	0
Ret Exp-Pre 97 Retirees	22,149	24,616	24,616	24,616	0
Retirement Expense	1,959,906	2,230,082	2,260,531	2,260,531	0
Employee Group Insurance	598,496	629,741	664,835	664,835	0
Retiree Health Insurance	166,619	168,991	188,958	188,958	0
OPEB Pre-Pay	76,360	76,360	76,360	76,360	0
Unemployment Insurance	16,744	15,026	3,506	3,506	0
Workers Comp Insurance	130,044	140,949	57,502	57,502	0

# County Counsel

## General Government

### Department Description

Legal advisor for County officers, departments, boards and commissions, school and other districts in the County. County Counsel's duties include litigating civil cases and providing a wide range of legal services to the Board of Supervisors, County departments, special districts, and Board-governed authorities and agencies.

### General Law

**Description:** Provides legal services necessary for the continued operation of the County departments and special districts. Additionally, provides legal services to outside clients and some independent special districts upon request.

General Law Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$6,953,809		
<b>Financing:</b>	3,953,809		
<b>Net County Cost:</b>	3,000,000		
<b>Funding Sources:</b>			
Charges for Svc	53.3%	\$3,703,809	
Property Tax Admin	3.6%	250,000	
General Fund	43.1%	3,000,000	
<b>FTE:</b>	24.0		

### Child Protective Services and Probate

**Description:** Provides mandatory legal services for Employment & Human Services Department activities (adoptions, dependent children, etc.) and Health Services Department activities (conservatorships, Laura's Law, etc.)

Child Protective Services-Probate Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$3,265,550		
<b>Financing:</b>	3,265,550		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Charges for Svc	100%	\$3,265,550	
<b>FTE:</b>	17.0		

### Risk Management /Civil Litigation

**Description:** Defends the County in tort, employment and civil rights actions in State and Federal court and monitors outside tort and civil rights litigation counsel.

Risk Management /Civil Litigation Unit Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$2,173,841		
<b>Financing:</b>	2,173,841		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Liability Trust Fund	100%	\$2,173,841	
<b>FTE:</b>	10.0		

# County Counsel

## General Government

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### **CAO's Recommendation**

The baseline net County cost decreased by \$22,947 from fiscal year 2017-18. Prior year one-time appropriations of \$45,000 to fund start-up costs for a juvenile court satellite office in Walnut Creek were eliminated from the baseline budget. Salary and benefit costs increased by \$93,435, reflecting a 3% cost of living increase for July, 2018. Operating costs, including interdepartmental charges for requested maintenance, information technology and telecommunications increased by \$60,545. Revenue offsets and expenditure transfers increased by \$131,928.

The recommended budget was reduced further by a \$22,053 cut to miscellaneous services and supplies in order to meet the general fund target for fiscal year 2018-19.

The recommended net County cost of \$3,000,000 will provide the funding necessary to maintain services in fiscal year 2018-19.

### **Performance Measurement**

#### **Address Legal Issues Associated with the Repeal of the Affordable Care Act**

Congress and the President repealed the Affordable Care Act. Changes to this federal law are likely to have a continuing impact on the County's ability to provide medical services to indigent County residents, including children. The County Counsel's Office expects to continue to provide legal services to the Health Services Department and the County Administrator's Office associated with the County's state mandated obligations to provide medical care to indigent individuals.

#### **Continue to Address Productivity, Safety and Space Issues Associated with Obsolete Physical Plant**

This department occupies three floors of the County Administration Building in downtown Martinez. As the physical plant continues to deteriorate (inoperable elevators and doors, doors and inadequate heating, cooling and electrical systems), our ongoing goal is to find

ways to avoid unnecessary impacts on staff productivity, maximize the usable space of this aging facility, and enhance office-wide emergency preparedness and evacuation planning. In 2017, this office scheduled quarterly radio equipment checks, applied for a safety supply grant, purchased backpacks to store needed evacuation equipment and to allow for a hands-free descent, and coordinated with Risk Management an Active Shooter training for all occupants of 651 Pine St.

#### **Continue to Support the Health Services Department through Refining and Expanding Legal Services for Assisted Out Patient Treatment/Laura's Law**

In the second year of this program, the County Counsel's Office continued refining its strategies, procedures, and advocacy to further assist the Health Services Department with referrals, investigation practices, and court filings, including ongoing attorney training and acting as liaison between the Department and the County.

### **Administrative and Program Goals**

#### **Records Management**

The County Counsel's Office currently relies on separate, incompatible electronic calendaring, timekeeping/billing platforms. In addition, the office's three divisions (General Law, Tort, and Civil Rights Litigation, and Juvenile Dependency/Conservatorship) utilize separate litigation and assignment intake systems. A departmental goal is to modernize the office's records management system. By implementing and utilizing up-to-date records management technologies, the office will streamline procedures and reduce storage costs by decreasing the amount of paper records this office handles.

#### **Records Retention**

It has been the practice of the County Counsel's Office to retain hard copies of many of the pleadings and other legal documents we

## County Counsel

### General Government

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generate and receive on behalf of our clients, for a period of seven years after a file is closed. Courts are increasingly converting to electronic document management and we anticipate that the need to retain hard copies of certain documents will diminish over time. We also have been advised that we no longer will have the ability to store documents at the new County Administration building. To address these changing circumstances, we recently obtained authorization from the Board of Supervisors to reduce our record retention period to two years after a file is closed. Over the next two years we plan to review current practices, determine which documents may be destroyed, which should be kept in hard copy and for what period of time, and discard records that are no longer needed. This project is anticipated to involve significant staff resources.

#### Recruitment and Retention

Thirty-percent of our attorney staff of 34 full time employee positions has been employed with the County Counsel's Office more than fifteen years. These experienced County lawyers are well-versed in the complexities of the law and the practices of this County, and have a demonstrated interest in public service. It is important to ensure that the next generation of County attorneys will be equally proficient in this unique, public law practice. However, attracting and keeping qualified Deputy County Counsels has become a serious, ongoing challenge. In the past four years we lost one attorney to retirement and five to other employment (four went to other, public sector jobs, and one left to work in the private sector). We want to look for new ways to attract and keep County Counsel attorneys, such as seeking an increase in the Law School Loan Reimbursement Program and highlighting this in our recruitment efforts.

#### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	1	General Law	Services and Supplies	0	(\$22,053)	Reduction in miscellaneous services and supplies
			<b>Total</b>	<b>0</b>	<b>(\$22,053)</b>	

## Crockett/Rodeo Revenues

### General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	199,873	516,000	276,000	276,000	0
Other Charges	264,947	284,000	284,000	284,000	0
<b>Expense Total</b>	<b>464,820</b>	<b>800,000</b>	<b>560,000</b>	<b>560,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>464,820</b>	<b>800,000</b>	<b>560,000</b>	<b>560,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		72%	(30%)	0%	
% Change in Total Rev		0%	0%	0%	
% Change in NCC		72%	(30%)	0%	

### Crockett/Rodeo Revenues

**Description:** To budget appropriations attributable to the property tax increment from the co-generation facility in Crockett and the UNOCAL Reformulated Gasoline Project at the Rodeo facility, for both capital and program uses.

### CAO's Recommendation

The Baseline budget decreased by \$240,000 from FY 2017-18, reflecting the elimination of prior year fund balance. Any unspent appropriations at year-end are carried over to the following year.

The budget is estimated based on prior year trends of assessed valuations. The actual return-to-source shares are determined each year in the Fall.

**Crockett/Rodeo Revenues**  
***General Government***

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## Debt Service General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	2,740	0	0	0	0
<b>Expense Total</b>	<b>2,740</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	2,954,751	2,500,000	2,500,000	2,500,000	0
State Assistance	32,294	0	0	0	0
<b>Revenue Total</b>	<b>2,987,046</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(2,984,306)</b>	<b>(2,500,000)</b>	<b>(2,500,000)</b>	<b>(2,500,000)</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		(100%)	0%	0%	
% Change in Total Rev		(16%)	0%	0%	
% Change in NCC		(16%)	0%	0%	

### Debt Service/General Fund

#### County/State West Contra Costa Healthcare District (WCCHCD)

**Description:** To account for the West Contra Costa Healthcare District's reallocation of property tax revenue through an exchange agreement. This exchange agreement is not an on-going source of revenue and replaces reserves transferred to the District as bridge funding prior to the medical center closing in 2015. It will appear as a negative net County cost in our schedules.

#### Notes and Warrants Interest

**Description:** The California Government Code contains a legal provision, which allows a local agency to issue notes, permitting it to borrow money in order to meet short-term cash flow deficiencies, pending receipt of taxes and revenues. The borrowed funds may be expended for things such as current expenses, capital expenditures, and debts and obligations. This is a General Fund unit.

County/State WCCHCD IGT Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$	0
<b>Financing:</b>		2,500,000
<b>Net County Cost:</b>		(2,500,000)
<b>Funding Sources:</b>		
Property Taxes	100.0%	\$2,500,000

Notes and Warrants Interest		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$0
<b>Financing:</b>		0
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>	N/A	



# Debt Service

## General Government

### Debt Service/Special Revenue Retirement UAAL Bond Fund

**Description:** To accumulate and payout the principal and interest costs for the Pension Obligation bond for employee retirement liabilities, covering the general County group of funds including the General, Library and Land Development Funds. The bond obligation rate is adjusted each year to take into account the prior year's variances in operational costs and recovery.

Retirement UAAL Bond Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$41,823,136		
<b>Financing:</b>	41,823,136		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Use of Money	0.0%	\$1,500	
Transfers	100.0%	41,821,636	

### Notes and Warrants Interest

**Description:** To budget for the interest and administrative costs associated with Teeter Plan borrowing program and other funding sources in the Automated Systems Development Fund.

Notes and Warrants Interest Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$0		
<b>Financing:</b>	0		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>	N/A		

### Retirement Litigation Settlement Debt Service

**Description:** To provide funding for the Retirement Litigation Settlement Debt Services repayment schedule that resulted from a court case requiring the County to pay \$28.1 million over a period of approximately 20 years. The period ends in February 2024.

Retirement Litigation Settlement Expense Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$2,759,911		
<b>Financing:</b>	2,759,911		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Transfers	100.0%	\$2,759,911	

### CAO's Recommendation

The FY 2015-16 budget did not include ad valorem property tax revenues to the County from the West Contra Costa Healthcare District due to the timing of a transfer agreement for a three-year funding bridge to Doctors Medical Center (DMC). The West Contra Costa Healthcare District Tax Allocation Waiver temporarily suspended the exchange agreement's allocation of ad valorem property tax exchange agreement revenues to the County in FY 2014-15; however, the strategy was ultimately unsuccessful and DMC closed in 2015. Although unbudgeted, the County actually received \$2.7 million in FY 2015-16 per the terms of a revised exchange agreement. Pursuant to County policy, the funds were transferred to the general fund reserve at year-end. The County received \$2.9 million ad valorem property tax in FY 2016-17 and is expected to receive approximately \$2.5 to \$3.5 million in FY 2017-18 from this source and each year thereafter until the agreement is fulfilled approximately FY 2023-24. Each year's property tax exchange will appear as a negative net County cost in our schedules.

Transfers for the Retirement UAAL Bond and Retirement Litigation Settlement Debt service expenses are budgeted in each department as a compensation expense. Expenditures in this fund were \$68.4 million in FY 2013-14 and dropped to \$35.4 million in FY 2014-15 as a result of paying off the 2002 pension obligation bonds. UAAL Bond fund expenses have grown according to the debt services schedule since FY 2014-15. The total payment will increase by approximately 4.2% each year until the bonds are fully paid in 2022. The FY 2021-22 principal and interest payment will be \$47.4 million.

We do not anticipate issuing Tax Revenue Anticipation Notes (TRANs) in FY 2018-19.

For detailed information of the County's overall current debt position, please see page 525.

**Debt Service**  
***General Government***

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**Department of Information Technology Summary**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	10,331,605	12,344,939	13,120,118	13,120,118	0
Services And Supplies	11,260,479	12,562,741	14,048,143	14,048,143	0
Other Charges	1,606,353	1,945,444	1,992,793	1,992,793	0
Fixed Assets	283,256	114,600	0	0	0
Expenditure Transfers	(15,451,767)	(17,675,500)	(19,439,374)	(19,439,374)	0
<b>Expense Total</b>	<b>8,029,926</b>	<b>9,292,224</b>	<b>9,721,680</b>	<b>9,721,680</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	8,472,236	9,147,225	9,626,680	9,626,680	0
<b>Revenue Total</b>	<b>8,472,236</b>	<b>9,147,225</b>	<b>9,626,680</b>	<b>9,626,680</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(442,310)</b>	<b>144,999</b>	<b>95,000</b>	<b>95,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>79.0</b>	<b>82.0</b>	<b>82.0</b>	<b>82.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	129%	133%	135%	135%	
% Change in Total Exp		16%	5%	0%	
% Change in Total Rev		8%	5%	0%	
% Change in NCC		(133%)	(34%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	5,844,774	7,144,047	7,734,841	7,734,841	0
Temporary Salaries	230,526	70,000	70,000	70,000	0
Permanent Overtime	140,278	112,000	112,000	112,000	0
Deferred Comp	65,690	91,560	110,820	110,820	0
Comp & SDI Recoveries	(3,040)	0	0	0	0
FICA/Medicare	455,168	546,504	584,334	584,334	0
Ret Exp-Pre 97 Retirees	20,129	20,949	20,949	20,949	0
Retirement Expense	1,785,240	2,286,979	2,412,512	2,412,512	0
Excess Retirement	19,454	0	0	0	0
Employee Group Insurance	851,085	1,114,237	1,121,416	1,121,416	0
Retiree Health Insurance	533,476	561,883	561,883	561,883	0
OPEB Pre-Pay	313,440	313,440	313,440	313,440	0
Unemployment Insurance	16,747	15,733	3,867	3,867	0
Workers Comp Insurance	58,637	67,608	74,056	74,056	0

# Department of Information Technology

## *General Government*

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### **Department Description**

This table represents information in aggregate format summarizing expenditures, revenues, and net County costs for two budget units administered by the Department of Information Technology. Included are data for the following budget units:

0147 – Information Technology

0060 – Telecommunications

# Department of Information Technology

## General Government

### Information Technology Budget

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	7,865,484	9,354,870	9,921,868	9,921,868	0
Services And Supplies	4,288,364	6,613,227	6,760,563	6,760,563	0
Other Charges	1,084,118	1,287,475	1,323,414	1,323,414	0
Fixed Assets	259,975	0	0	0	0
Expenditure Transfers	(10,349,063)	(12,479,710)	(12,991,145)	(12,991,145)	0
<b>Expense Total</b>	<b>3,148,879</b>	<b>4,775,862</b>	<b>5,014,700</b>	<b>5,014,700</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	3,294,619	4,725,862	5,014,700	5,014,700	0
<b>Revenue Total</b>	<b>3,294,619</b>	<b>4,725,862</b>	<b>5,014,700</b>	<b>5,014,700</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(145,740)</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>58.3</b>	<b>60.3</b>	<b>60.3</b>	<b>60.3</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	250%	196%	198%	198%	
% Change in Total Exp		52%	5%	0%	
% Change in Total Rev		43%	6%	0%	
% Change in NCC		(134%)	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	4,415,409	5,428,575	5,881,031	5,881,031	0
Temporary Salaries	230,526	70,000	70,000	70,000	0
Permanent Overtime	38,364	0	0	0	0
Deferred Comp	53,870	76,140	88,980	88,980	0
FICA/Medicare	342,864	415,274	442,518	442,518	0
Ret Exp-Pre 97 Retirees	15,316	15,869	15,869	15,869	0
Retirement Expense	1,364,503	1,728,277	1,821,024	1,821,024	0
Excess Retirement	19,454	0	0	0	0
Employee Group Insurance	628,907	841,360	826,164	826,164	0
Retiree Health Insurance	438,910	455,387	455,387	455,387	0
OPEB Pre-Pay	257,248	257,248	257,248	257,248	0
Unemployment Insurance	12,653	11,955	2,941	2,941	0
Workers Comp Insurance	47,459	54,785	60,706	60,706	0

# Department of Information Technology

## General Government

### Information Technology

**Description:** Provides computer system analysis, system development, evaluation, support, administration, and implementation of data processing services to County departments as well as certain other governmental agencies. Manages and maintains the County's Wide Area Network (WAN) supporting data communication systems. Operates County's data center supporting countywide applications. Administers County's Information Security systems and best practices. Ensures high speed, reliable and secure internet, virtual private network, and email system access.

#### Dept of Information Technology Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$18,005,845
<b>Financing:</b>	18,005,845
<b>Net County Cost:</b>	0
<b>Funding Sources:</b>	
User Fees	100.0%      \$18,005,845
<b>FTE:</b>	60.3

### Major Department Responsibilities

The Department of Information Technology provides a full range of computer data management, countywide public safety radio and telephone systems support to the entire Contra Costa County government. The Department manages the central enterprise computing system, a wide area network, numerous local area networks and communication systems, and provides business and technical consulting services to neighboring agencies, county departments and managers throughout the organization.

### Administration

**Description:** Provides department accounting and administrative services. Provides a Customer Service Center and an Electronic Government Liaison to coordinate countywide internet efforts.

#### Administration Summary

<b>Level of Discretion:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$772,148
<b>Financing:</b>	772,148
<b>Net County Cost:</b>	0
<b>Funding Sources:</b>	
Charges for Svcs	100.0%      \$772,148
<b>FTE:</b>	11.0

### Information Security

**Description:** Maintains information security including the Information Security Awareness, Risk Assessment, and Business Resumption Programs.

#### Information Security Summary

<b>Level of Discretion:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$982,974
<b>Financing:</b>	982,974
<b>Net County Cost:</b>	0
<b>Funding Sources:</b>	
Charges for Svcs	38.6%      \$379,240
Transfers	61.4%      603,734
<b>FTE:</b>	1.0

# Department of Information Technology

## General Government

### Network Services

**Description:** Provides business and technical assistance, including overall information technology infrastructure design, implementation, project management, system integration, storage services, e-mail, and internet access.

Network Services Summary			
<b>Level of Discretion:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$2,025,372		
<b>Financing:</b>	2,075,372		
<b>Net County Cost:</b>	(50,000)		
<b>Funding Sources:</b>			
Charges for Svcs	4.7%	\$	99,270
Transfers	95.3%		1,976,102
<b>FTE:</b>	8.0		

### Geographic Information System (GIS) Support

**Description:** Manages the central GIS data repository and facilitates the sharing and integration of geographically referenced information among multiple agencies or users.

GIS Support Summary			
<b>Level of Discretion:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$649,195		
<b>Financing:</b>	599,195		
<b>Net County Cost:</b>	50,000		
<b>Funding Sources:</b>			
Charges for Svcs	21.6%		140,000
Transfers	70.7%		459,195
General Fund	7.7%		50,000
<b>FTE:</b>	3.1		

### Operations

**Description:** Responsible for the County's Central Data Center that houses the IBM mainframe, AS/400s, and IBM UNIX servers and customer-owned servers. Performs database administration duties in support of Oracle, Informix, and IDMS data management systems. Manages the Department's off-site disaster recovery resources.

Operations Summary			
<b>Level of Discretion:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$4,092,762		
<b>Financing:</b>	4,092,762		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Charges for Svcs	44.5%	\$	1,822,572
Transfers	55.5%		2,270,190
<b>FTE:</b>	9.6		

### Systems and Programming

**Description:** Provides information application services to departments via consultation; proposes solutions to meet business goals and incorporates technology solutions by designing, implementing and maintaining departmental systems.

Systems and Programming Summary			
<b>Level of Discretion:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$5,361,575		
<b>Financing:</b>	5,361,575		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Charges for Svcs	20.0%	\$	1,069,534
Transfers	80.0%		4,292,041
<b>FTE:</b>	22.6		



# Department of Information Technology

## General Government

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### Wide Area Network

**Description:** Insures on-going support and maintenance of the County's Wide-Area Network (WAN) infrastructure.

Wide Area Network Summary		
<b>Level of Discretion:</b>		
Discretionary		
<b>Level of Service:</b>		
Discretionary		
<b>Expenditures:</b>		
\$4,121,818		
<b>Financing:</b>		
4,121,818		
<b>Net County Cost:</b>		
0		
<b>Funding Sources:</b>		
Charges for Svcs	36.5%	\$1,504,083
Transfers	63.5%	2,617,735
<b>FTE: 5.0</b>		

# Department of Information Technology

## General Government

### Telecommunications Budget

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	2,466,121	2,990,068	3,198,250	3,198,250	0
Services And Supplies	6,972,115	5,949,514	7,287,580	7,287,580	0
Other Charges	522,234	657,969	669,379	669,379	0
Fixed Assets	23,281	114,600	0	0	0
Expenditure Transfers	(5,102,704)	(5,195,790)	(6,448,229)	(6,448,229)	0
<b>Expense Total</b>	<b>4,881,047</b>	<b>4,516,361</b>	<b>4,706,980</b>	<b>4,706,980</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	5,177,617	4,421,363	4,611,980	4,611,980	0
<b>Revenue Total</b>	<b>5,177,617</b>	<b>4,421,363</b>	<b>4,611,980</b>	<b>4,611,980</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(296,570)</b>	<b>94,998</b>	<b>95,000</b>	<b>95,000</b>	<b>(0)</b>
<b>Allocated Positions (FTE)</b>	<b>20.8</b>	<b>21.8</b>	<b>21.8</b>	<b>21.8</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	51%	66%	68%	68%	
% Change in Total Exp		(7%)	4%	0%	
% Change in Total Rev		(15%)	4%	0%	
% Change in NCC		(132%)	0%	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,429,365	1,715,473	1,853,809	1,853,809	0
Permanent Overtime	101,915	112,000	112,000	112,000	0
Deferred Comp	11,820	15,420	21,840	21,840	0
Comp & SDI Recoveries	(3,040)	0	0	0	0
FICA/Medicare	112,304	131,230	141,816	141,816	0
Ret Exp-Pre 97 Retirees	4,813	5,080	5,080	5,080	0
Retirement Expense	420,737	558,701	591,487	591,487	0
Employee Group Insurance	222,178	272,876	295,251	295,251	0
Retiree Health Insurance	94,565	106,496	106,496	106,496	0
OPEB Pre-Pay	56,192	56,192	56,192	56,192	0
Unemployment Insurance	4,094	3,778	927	927	0
Workers Comp Insurance	11,178	12,823	13,351	13,351	0

# Department of Information Technology

## General Government

### Telecommunications

**Description:** Operates, maintains and manages the County's communications systems including telephone, voice mail, microwave and the two-county East Bay Regional Communications (public safety radio) P25 System. Provides installation and maintenance of radio systems for police agencies, special districts, medical facilities and cities.

Telecommunications Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$11,155,209		
<b>Financing:</b>	11,060,209		
<b>Net County Cost:</b>	95,000		
<b>Funding Sources:</b>			
User Fees	99.1%	\$11,060,209	
General Fund	0.9%	95,000	
<b>FTE:</b>	21.8		

### CAO's Recommendation

The 2018-19 Recommended Budget for the Department of Information Technology is equivalent to the Baseline Budget and reflects no increase in net County cost because all operating cost increases are charged out to service recipients. Baseline expenditures are increased by \$2,193,330 from the 2017-18 Budget, reflecting the following adjustments:

- \$861,357 towards the Countywide conversion of the PBX to a VOIP (Voice Over Internet Protocol) telephone system, which will provide the County with a full redundant network and advanced 9-1-1 system. This phased conversion is expected to be completed in FY 2020-21;
- salaries and benefits increase of \$775,179 for cost-of-living and the annualized cost of three positions (Assistant Chief Information Officer,

Information Systems Project Manager, and Geographic Information Systems Technician) that were added in 2017;

- increased computer software costs of \$226,804;
- increased costs of sole source computer hardware of \$159,227;
- increased building maintenance costs of \$85,000;
- increased costs for specialized services and support of \$76,701;
- increased costs for replacement of obsolete equipment of \$47,349; and
- miscellaneous adjustments resulting in a net increase of \$9,062.

Wide Area Network (WAN) and telephone line/port billing rates are increased by 4.9% from the current year rates to offset the recommended expenditure increases.

The General Fund allocation shows a decrease of \$50,000 from the current year budget, reflecting the removal of one-time venture capital funding. The General Fund allocation of \$95,000 is recommended to be maintained to offset unreimbursed costs related to the implementation of the East Bay Regional Communications System.

### Performance Measurement

- Developed Countywide IT systems to improve staff and operational efficiencies.
- Improved the County's computer Wide Area Network speed and reliability by upgrading the remote office connections to AT&T ASE (switched Ethernet) fiber optic service.
- Maintained or improved performance in the following business processes measures:
  - Percentage of time the County's radio communication system is available

## Department of Information Technology

### General Government

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The County's P25 radio communication system was available 99.9% of the time. County Microwave system was also available 99.9% of the time.

- Percentage of time the County's Wide Area Network (WAN) is available

The County's Wide Area Network (WAN) was available 99.9% of the time. The 1% unavailable period was from 1:30 a.m. to 4:00 a.m. when our internet service performs maintenance.

- Percentage of time the County's voice mail communication system is available

The County's voice mail system was available 99.9% of time. A project continues to migrate all voice mail subscribers to the AT&T EMS (enterprise management system) voice mail or ATT Unified Communications (UC).

- Percentage of email addresses in the Countywide address book

The percentage of email addresses in the Countywide address book was 93% in FY 2017-18.

systems such as Email, Internal Web Sites, and Payroll Systems.

- Percentage of time the County's voice mail system is available by leveraging "Cloud Based" solutions and implementing redundant core service facilities.
- Percentage of email addresses in the Countywide address book.
- Design and incorporate wireless network for additional specific County locations to further reduce the need for cabling and provide high-speed service for mobile devices.
- Implementing a Countywide alternative provider for high-speed internet access connection with the goal of increasing our disaster recovery process.

### **Administrative and Program Goals**

- Develop a Countywide IT strategic and tactical plan providing a road map for IT services in the County that aligns with the County Mission, Vision and Values Statement.
- Improve performance in the following business measures:
  - Percentage of time the County's radio communication system is available and the service outage repair times by adding fail over redundancy.
  - Percentage of time the County's Wide Area Network (WAN) is available for



## Employee/Retiree Benefits General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	610,969	1,008,751	962,164	962,164	0
Services And Supplies	6,374,212	21,274,751	4,587,836	4,587,836	0
Other Charges	18,783	0	0	0	0
Expenditure Transfers	(140,413)	(50,000)	(50,000)	(50,000)	0
<b>Expense Total</b>	<b>6,863,550</b>	<b>22,233,502</b>	<b>5,500,000</b>	<b>5,500,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,541,719	0	0	0	0
<b>Revenue Total</b>	<b>1,541,719</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>5,321,832</b>	<b>22,233,502</b>	<b>5,500,000</b>	<b>5,500,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	9%	5%	17%	17%	
% Change in Total Exp		224%	(75%)	0%	
% Change in Total Rev		(100%)	0%	0%	
% Change in NCC		318%	(75%)	0%	
<b>Compensation Information</b>					
Retirement Expense	(384,188)	0	0	0	0
Retiree Health Insurance	495,669	509,263	462,676	462,676	0
OPEB Pre-Pay	499,488	499,488	499,488	499,488	0

### Program Description

The preceding table represents a summary of expenditures, revenues and net County costs for Employee and Retiree Benefits. The Department represents a centralized budget unit established to capture the costs of maintaining the County payroll and benefits system and retiree health costs for certain court retirees and retirees from County departments which no longer exist.

### Employee Benefits

**Description:** To fund the costs associated with maintaining the County payroll and benefits system.

Employee Benefits Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$4,537,836	
<b>Financing:</b>	0	
<b>Net County Cost:</b>	4,537,836	
<b>Funding Sources:</b>		
General Fund	100.0%	\$4,537,836

# Employee/Retiree Benefits

## General Government

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### Retiree Health Benefits

**Description:** To fund the costs of the health plan program for retirees from the Courts and retirees from County departments which no longer exist, a component of the total employee benefits package established by the Board of Supervisors.

Retiree Health Benefits Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$1,012,164	
<b>Financing:</b>	50,000	
<b>Net County Cost:</b>	962,164	
<b>Funding Sources:</b>		
General Fund	95.1%	\$962,164
Interdept Charges	4.9%	50,000

### CAO's Recommendation

The FY 2018-19 Baseline budget decreased by \$16,733,502 from FY 2017-18. The adjustment reflects the elimination of prior year fund balance that was rebudgeted from prior year for retiree health benefits and the PeopleSoft system upgrade. PeopleSoft system costs are expected to remain steady in FY 2018-19.

The FY 2018-19 Recommended net County cost of \$5,500,000 reflects sufficient funding to maintain the County payroll and benefits system as well as funding for retiree health benefits for Court employees and other retirees that cannot be attributed, and therefore charged, to current departments.

## General Purpose Revenue General Government

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Revenue</b>					
Other Local Revenue	444,198,322	458,305,000	445,972,000	445,972,000	0
Federal Assistance	6,061	0	0	0	0
State Assistance	2,178,789	1,730,000	1,650,000	1,650,000	0
<b>Revenue Total</b>	<b>446,383,173</b>	<b>460,035,000</b>	<b>447,622,000</b>	<b>447,622,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(446,383,173)</b>	<b>(460,035,000)</b>	<b>(447,622,000)</b>	<b>(447,622,000)</b>	<b>0</b>
<b>Financial Indicators</b>					
% Change in Total Rev		3%	(3%)	0%	
% Change in NCC		3%	(3%)	0%	

### General County Revenues

**Description:** To receive revenues which are not attributable to a specific County service and which are available for County General Fund expenditures. Types of revenues included are property taxes, sales taxes, interest earnings and franchises. Revenues from this budget unit offset the net County costs of General Fund departments.

General County Revenues Summary		
<b>Service:</b>	Mandatory	
<b>Level of Discretion:</b>	Discretionary	
<b>Expenditures:</b>	\$	0
<b>Financing:</b>		447,622,000
<b>Net County Cost:</b>		(447,622,000)
<b>Funding Sources:</b>		
Property Taxes	84.8%	\$379,800,000
Other Taxes	6.1%	27,480,000
License Franchise	1.7%	7,500,000
Fines Penalties	2.3%	10,100,000
Use of Money	1.2%	5,560,000
Intergovernmental	1.8%	8,000,000
Charges for Service	2.0%	9,032,000
Miscellaneous Rev	0.1%	150,000

### CAO's Recommendation

The Recommended Budget for General Fund departments relies on increases in General Purpose Revenue to offset increases in the cost of doing business. The most significant increases in general purpose revenues from year-to-year are due to increased assessed valuation on current secured property tax. During the economic downturn, growth in assessed valuation, interest rates, and Supplemental Property Tax revenues was almost non-existent; since then assessed values have grown slowly. The State Board of Equalization has announced an inflation factor of two percent (1.02) for FY 2018-19 and the County Administrator's Office is projecting that assessed value growth will be at least 5% (The inflation factor increase in base year value is limited to 2% by California Constitution, Article XIII A, section 2(b)). The 5% figure compares to current year growth of 5.78%, FY 2016-17 growth of 6.01%, FY 2015-16 growth of 7.53%, FY 2014-15 growth of 9.09%, FY 2013-14 growth of 3.45%, and FY 2012-13 growth of 0.86%.

It should be noted that the \$460,035,000 budgeted general purpose revenue in FY 2017-18 includes \$22,500,000 in fund balance for construction match to the West County Jail project described in the Budget Message. These Other Local Revenue monies were appropriated from reserves as part of the FY



## **General Purpose Revenue**

### ***General Government***

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2016-17 close-out process and are not an on-going source of revenue. If the fund balance were not included in that figure, the FY 2017-18 budgeted amount would be \$437,535,000.

Additionally, the FY 2017-18 budget includes \$20,000,000 in Other Local Revenue from the Tax Losses Reserve Fund. The FY 2018-19 Recommended General Purpose Revenues include \$10 million in transfers from the Tax Losses Reserve Fund for deferred facility maintenance projects. This \$10 million is not a permanent source of funding.

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	5,342,007	6,544,719	6,846,851	6,846,851	0
Services And Supplies	3,982,734	5,953,549	6,218,312	6,218,312	0
Fixed Assets	13,043	57,994	0	0	0
Expenditure Transfers	(785,673)	(623,017)	(688,517)	(688,517)	0
<b>Expense Total</b>	<b>8,552,111</b>	<b>11,933,245</b>	<b>12,376,646</b>	<b>12,376,646</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	6,523,542	8,421,668	8,865,646	8,865,646	0
<b>Revenue Total</b>	<b>6,523,542</b>	<b>8,421,668</b>	<b>8,865,646</b>	<b>8,865,646</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>2,028,569</b>	<b>3,511,577</b>	<b>3,511,000</b>	<b>3,511,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>48.0</b>	<b>52.0</b>	<b>52.0</b>	<b>52.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	62%	55%	55%	55%	
% Change in Total Exp		40%	4%	0%	
% Change in Total Rev		29%	5%	0%	
% Change in NCC		73%	0%	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,209,480	3,958,106	4,178,800	4,178,800	0
Temporary Salaries	23,554	12,800	12,800	12,800	0
Permanent Overtime	9,959	4,500	4,500	4,500	0
Deferred Comp	60,684	66,960	79,020	79,020	0
Comp & SDI Recoveries	(3,507)	0	0	0	0
FICA/Medicare	244,962	302,790	313,992	313,992	0
Ret Exp-Pre 97 Retirees	10,707	13,321	13,321	13,321	0
Retirement Expense	957,051	1,218,273	1,282,920	1,282,920	0
Employee Group Insurance	411,988	526,788	576,671	576,671	0
Retiree Health Insurance	211,437	216,515	199,872	199,872	0
OPEB Pre-Pay	103,468	103,468	103,468	103,468	0
Unemployment Insurance	8,793	8,719	2,089	2,089	0
Workers Comp Insurance	93,431	112,480	79,397	79,397	0

# Human Resources

## General Government

### Department Description

This table represents information in aggregate summarizing expenditures and revenue for the following two budget units administered by Human Resources:

0035 – Human Resources  
0038 – Child Care

### Human Resources

Develops, administers and maintains merit and exempt employment systems, which include salary administration, pay equity, benefit and insurance programs, recruitment, test and referral procedures, job classification, employee and organizational development, and employee assistance.

Administration Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,741,245		
<b>Financing:</b>	2,294,145		
<b>Net County Cost:</b>	(552,900)		
<b>Funding Sources:</b>			
Charges	105.4%	\$1,835,044	
Transfers	26.3%	457,101	
Miscellaneous	0.1%	2,000	
General Fund	(31.8%)	(552,900)	
<b>FTE:</b>	5.0		

### Employee Benefits

**Description:** Formulates and implements policies for the administration of benefit programs and services that assist the County in maintaining a competitive compensation package and that contribute to the health and well-being of County employees and retirees. Specific programs include State Disability Insurance; Deferred Compensation; Health Plan Administration; Health Care Spending Account;

Supplemental Life Insurance; Unemployment Insurance; Long-Term Disability Insurance; Delta Dental; Dependent Care Assistance Program; CVC Eye Screening Program; Catastrophic Leave; and the Employee Assistance Program. The programs represent a mix of insured and self-insured programs.

Employee Benefits Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$7,013,432		
<b>Financing:</b>	7,013,432		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Charges	100.0%	\$7,013,432	
<b>FTE:</b>	21.0		

### Personnel Services

**Description:** Develops and administers programs and policies to help ensure that the County recruits and selects a highly skilled and diversified workforce that is properly classified and is fairly and equitably compensated. Activities include affirmative action outreach, approval of all personnel actions, management of the lay-off processes and outplacement activities, as well as the maintenance of all personnel history files and records.

## Human Resources General Government

Personnel Services Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$4,263,900	
<b>Financing:</b>	200,000	
<b>Net County Cost:</b>	4,063,900	
<b>Funding Sources:</b>		
Transfers	4.7%	\$200,000
General Fund	95.3%	4,063,900
<b>FTE:</b>	26.0	

### Employee Child Care

**Description:** Provides for the funding and development of child care programs for County employees. Funded by forfeited Dependent Care Assistance Program (DCAP) monies received from employees.

Employee Child Care		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$46,586	
<b>Financing:</b>	46,586	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Forfeitures	100.0%	\$46,586

### CAO's Recommendation

The fiscal year 2018-19 Baseline net County cost was basically unchanged (a net decrease of \$577) from fiscal year 2017-18. Salary and benefits increased by \$302,132 and include a 3% negotiated cost of living increase as of July, 2018. Services and supplies increased by \$264,763 due to increased interdepartmental charges and increased technology costs associated with the enhancement of NeoGov which includes the implementation of the electronic onboarding module. Fixed Assets

decreased by \$57,994 and Expenditure Transfers increased by \$65,500 to account for charges to User Departments for the ongoing costs of the online reference-checking tool SkillSurvey. Revenue increased by \$443,978 to cover increased costs of benefits administration.

The recommended net County cost of \$3,511,000 will provide the funding necessary to provide services in fiscal year 2018-19.

### Performance Measurement

Conducted executive recruitments for the following key positions:

Director of Health Services  
Director of Public Works  
Chief Information Officer  
Assistant Chief Information Officer  
Economic Development Manager

Other high-level recruitments included Public Works Chief of Financial Services, Departmental Communication and Media Relations Coordinator, Storm Water Program Manager, Human Resources Manager and Director, Office of Communications and Media.

Administered several large recruitments and processed the following applications:

Deputy Sheriff – Recruit	2,156
Clerk-Experienced Level	1,824
Juvenile Institutional Officer	1,407
Sheriff's Dispatcher I	894
Firefighter – Recruit	931
Child Support Specialist I	497
Social Worker II	478
Account Clerk-Experienced Level	420
Executive Secretary – Exempt	392
Maintenance Worker I	289

Processed 175 Personnel Adjustment Resolutions (P300's)

Completed the PeopleSoft 9.2 Upgrade and trained employees on the functionality of Employee Self Service and managers on Manager Self Service.

# Human Resources

## *General Government*

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Implemented the Benefits Administration Module of PeopleSoft 9.2 and conducted the first active employee paperless, online Open Enrollment. Implemented the Online Reference Tool SkillSurvey, a confidential, online reference tool that uses job-specific surveys developed by industrial and organizational psychologists to evaluate a candidate's behavioral competencies to help hiring managers predict whether finalist candidates will be successful in the positions for which they are being considered.

Negotiated contract with Magellan Healthcare, Inc. and rolled out new Employee Assistance Program with expanded services, including counseling, therapy and referral services, work/life services, legal and financial consultation services, management consultation, critical incident stress management services, wellness seminars and training

Conducted comprehensive review of pre-employment screening with all County departments in accordance with newly established Administrative Bulletin 437, Pre-Employment Screening.

Began the process of fingerprinting of new County employees through the California Department of Justice as well as the FBI, as appropriate.

Entered into contract with TALX Corporation to complete the U.S. Citizenship and Immigration Services Form I-9 electronically utilizing the federal e-Verify Program to verify the work authorization of all finalist candidates prior to their first day of employment. The TALX contract also includes a one-time conversion of existing paper/electronic Form I-9's on file in the Human Resources Department to electronic images, auditing for compliance and reporting any necessary remediation issues.

Issued a Request for Qualifications (RFQ) to firms that offer investigative services to establish a list of qualified vendors that County departments may contract with to provide specialized investigative services for sensitive or high-level personnel matters. Developed a training program for managers, supervisors and departmental personnel staff on Leave of Absences (LOA's) and ADA

accommodation policies and procedures. Leave and ACA Administrator and ADA Manager have provided training on request.

Implemented third-party services for benefit programs in the areas of Health Care Spending and Dependent Care Assistance reimbursement services and a commuter benefit program.

Issued a Request for Proposals for Health and Welfare Broker, and transitioned to new vendor, Segal.

Continued to meet with the departmental representatives of the Great Minds Think Together (GMT2) Committee to improve communication, provide valuable updates, receive feedback and solicit suggestions with the goal of consistent practices and policies across all departments.

Graduated the second CSAC Institute Academy for over 40 key County workforce executives focusing on topics such as Leadership and Change, Communication, Conflict Management, etc. Graduation ceremony held in the Board of Supervisors Chambers on December.

Continued to meet with the Joint Labor/Management Benefits Committee.

### **Administrative and Program Goals**

Establish standards and procedures for implementation of the requirements of Administrative Bulletin 437, Pre-Employment Screening and train departments on those standards and procedures.

Update the Personnel Management Regulations and Salary Regulations to align with modern recruitment and assessment strategies, including attention to diversity and inclusion.

Implement the NeoGov Onboarding Module to enhance candidate experience and streamline the hiring process by enabling employees to complete their onboarding documents electronically before their first day of work. Partner with departments to create departmental onboarding portals to enhance onboarding experience.

Integrate NeoGov Applicant Tracking and Onboarding with PeopleSoft to reduce errors and duplicative data entry.

Implement innovative recruitment and assessment techniques in place of resource-heavy methodologies.

Implement online, unproctored testing to provide an improved applicant experience and reduce staff time associated with in-person testing.

Develop tools to simplify and guide employees and departments through the policies and processes for leaves of absences including a one-page informational fact sheet for State Disability, Paid Family Leave, Family Medical Leave Act, California Family Rights Acts and Paid Disability Leave.

Expand training program for managers, supervisors and departmental personnel staff on Leave of Absences (LOA's) and ADA accommodation policies and procedures to all departments.

Monitor government actions related to the Affordable Care Act and take action as needed

Continue to develop effective working relationships with departmental personnel staff of operating departments by soliciting input and engaging in collaborative discussions in order to improve efficiencies and consistency across all departments.

Promote and educate employees about the Deferred Compensation 457 Plan to increase the number of employees that are participating in the program.

Develop data analytics capability and meaningful metrics to support strategic decision-making and improved service.



## Library Budget Summary

County Library Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	18,621,055	23,880,476	24,128,412	24,128,412	0
Services And Supplies	5,937,020	10,574,050	5,271,609	5,271,609	0
Other Charges	3,164,935	3,531,623	2,920,220	2,920,220	0
Fixed Assets	422,516	484,000	200,000	200,000	0
Expenditure Transfers	47,770	59,479	47,443	47,443	0
<b>Expense Total</b>	<b>28,193,295</b>	<b>38,529,628</b>	<b>32,567,684</b>	<b>32,567,684</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	31,269,793	30,939,340	32,491,684	32,491,684	0
State Assistance	322,210	274,114	76,000	76,000	0
<b>Revenue Total</b>	<b>31,592,003</b>	<b>31,213,454</b>	<b>32,567,684</b>	<b>32,567,684</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(3,398,708)</b>	<b>7,316,174</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>194.4</b>	<b>197.8</b>	<b>197.8</b>	<b>197.8</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	66%	62%	74%	74%	
% Change in Total Exp		37%	(15%)	0%	
% Change in Total Rev		(1%)	4%	0%	
% Change in NCC		(315%)	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	10,466,702	13,603,830	13,697,089	13,697,089	0
Temporary Salaries	1,152,132	1,606,774	1,646,291	1,646,291	0
Permanent Overtime	114,275	50,702	52,300	52,300	0
Deferred Comp	86,409	155,052	166,476	166,476	0
Comp & SDI Recoveries	(10,624)	0	0	0	0
FICA/Medicare	866,511	1,144,253	1,189,909	1,189,909	0
Ret Exp-Pre 97 Retirees	32,166	34,305	36,063	36,063	0
Retirement Expense	2,861,240	3,747,698	3,843,695	3,843,695	0
Employee Group Insurance	1,425,831	1,915,222	1,885,050	1,885,050	0
Retiree Health Insurance	793,893	810,980	793,649	793,649	0
OPEB Pre-Pay	461,930	461,930	461,930	461,930	0
Unemployment Insurance	31,461	25,787	6,158	6,158	0
Workers Comp Insurance	339,128	323,942	349,801	349,801	0



# Library

## General Government

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### Department Description

The preceding table represents information in aggregate summarizing expenditures and revenue for the following four budget units administered by the Library:

0620 – Admin and Support Services  
0621 – Library Community Services  
0008 – Revenue - County Library Taxes  
0113 – Plant Acquisition – Library Fund

### Major Department Responsibilities

The Contra Costa County Library brings people and ideas together. The Library's primary goal is to provide access to high quality services for children, teens, and adults, and to provide collections that meet the variety of educational, recreational, and cultural information needs of the community.

Countywide Library Services Summary		
Service:		Discretionary
Level of Service:		Discretionary
Expenditures:		\$32,567,684
Financing:		32,567,684
Net Fund Cost:		0
Funding Sources:		
Property Taxes	88.9%	\$28,941,914
Intergovernmental	9.1%	2,942,165
State	1.5%	501,873
Fees	0.2%	76,000
Other	0.3%	105,732
FTE: 197.8		

**Library Administration and Support Services Budget**

<b>County Library Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	7,121,645	8,633,177	8,908,413	8,908,413	0
Services And Supplies	4,310,382	5,598,404	2,035,142	2,035,142	0
Other Charges	2,052,847	1,932,016	1,668,149	1,668,149	0
Fixed Assets	422,516	484,000	200,000	200,000	0
Expenditure Transfers	47,770	59,479	47,443	47,443	0
<b>Expense Total</b>	<b>13,955,159</b>	<b>16,707,076</b>	<b>12,859,147</b>	<b>12,859,147</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	499,040	396,415	349,335	349,335	0
State Assistance	125,266	70,000	76,000	76,000	0
<b>Revenue Total</b>	<b>624,306</b>	<b>466,415</b>	<b>425,335</b>	<b>425,335</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>13,330,854</b>	<b>16,240,661</b>	<b>12,433,812</b>	<b>12,433,812</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>59.1</b>	<b>60.4</b>	<b>60.4</b>	<b>60.4</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	51%	52%	69%	69%	
% Change in Total Exp		20%	(23%)	0%	
% Change in Total Rev		(25%)	(9%)	0%	
% Change in NCC		22%	(23%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,736,817	4,804,100	4,941,861	4,941,861	0
Temporary Salaries	79,916	85,454	112,531	112,531	0
Permanent Overtime	20,770	14,070	14,200	14,200	0
Deferred Comp	32,157	42,600	52,800	52,800	0
Comp & SDI Recoveries	(2,123)	0	0	0	0
FICA/Medicare	283,173	352,150	362,274	362,274	0
Ret Exp-Pre 97 Retirees	12,465	12,181	12,181	12,181	0
Retirement Expense	1,108,236	1,328,618	1,402,417	1,402,417	0
Employee Group Insurance	473,195	592,600	629,689	629,689	0
Retiree Health Insurance	793,893	810,980	793,649	793,649	0
OPEB Pre-Pay	461,930	461,930	461,930	461,930	0
Unemployment Insurance	10,309	9,090	2,161	2,161	0
Workers Comp Insurance	110,907	119,404	122,720	122,720	0

# Library

## General Government

Library-Admin & Support Services Summary			
<b>Service:</b>	Discretionary		
<b>Level of Services:</b>	Discretionary		
<b>Expenditures:</b>	\$12,859,147		
<b>Financing:</b>	425,335		
<b>Net Fund Cost:</b>	12,433,812		
<b>Funding Sources:</b>			
Property Taxes	96.7%	\$12,433,812	
Intergovernmental	0.8%	97,200	
State	0.6%	76,000	
Fees	1.2%	164,908	
Other	0.7%	87,227	
<b>FTE:</b>	60.4		

### 1. Library Administration

**Description:** Includes Library Administration, Shipping, and Volunteer Program coordination. Library Administration plans, organizes and directs the operation of the County Library; provides leadership and management in budgetary, personnel, operational, and policy matters; plans for the future of the library with the Library Commission, City Councils, representatives of library communities, and staff; has responsibility for planning administration with communities for new buildings and facilities. Shipping receives all resources, furniture, and equipment delivered to the library and provides daily delivery of library resources to all library facilities. Volunteer services provide coordination for recruitment, training, and retention to meet community interest in public service.

Library Administration			
<b>Service:</b>	Discretionary		
<b>Level of Services:</b>	Discretionary		
<b>Expenditures:</b>	\$6,429,071		
<b>Financing:</b>	70,747		
<b>Net Fund Cost:</b>	6,358,324		
<b>Funding Sources:</b>			
Property Taxes	98.9%	\$6,358,324	
Other	1.1%	70,747	
<b>FTE:</b>	23.2		

### 2. Support Services

**Description:** Includes Automation, Virtual Library Services, Circulation Services, Technical Services and Collection Management. Automation provides planning and operations for the Integrated Library System, all information technology, hardware, software, and desktop support, new technologies, Internet services and the Wide Area Network linking all local library locations. The Virtual Library is responsible for the library's web presence and Intranet; creates and maintains online services through the library website, and centralized reference services, including toll-free telephone and online reference service, *Live Chat* (live interactive chat reference help with librarians for government information), government documents, and periodicals; develops and implements new technologies in support of library strategic goals and initiatives. Circulation Services provides management support for the lending of library materials, patron accounts, and inter-library loan of library materials. Technical Services provides for catalog and database maintenance, and processing of materials. Collection Management provides for selection, acquisition, and fund accounting of library materials.

Support Services		
<b>Service:</b>	Discretionary	
<b>Level of Services:</b>	Discretionary	
<b>Expenditures:</b>	\$4,589,512	
<b>Financing:</b>	29,645	
<b>Net Fund Cost:</b>	4,559,867	
<b>Funding Sources:</b>		
Property Taxes	99.4%	\$4,559,867
Intergovernmental	0.5%	23,000
Fees	0.1%	6,645
<b>FTE: 26.2</b>		

Countywide Services		
<b>Service:</b>	Discretionary	
<b>Level of Services:</b>	Discretionary	
<b>Expenditures:</b>	\$1,840,564	
<b>Financing:</b>	324,943	
<b>Net Fund Cost:</b>	1,515,621	
<b>Funding Sources:</b>		
Property Taxes	82.3%	\$1,515,621
Intergovernmental	4.1%	74,200
State	4.1%	76,000
Fees	8.6%	158,263
Other	0.9%	16,480
<b>FTE: 11.0</b>		

### 3. Countywide Services

**Description:** Includes Public Services Administration, Centralized County Library Services, Literacy Services, the Wilruss Children's Library Fund, and services to children and teens currently in the custody of County Probation Department Juvenile Facilities. These services either provide direct customer services countywide or provide support to the community libraries, including program support in adult, young adult, and youth areas. Public Services Administration provides overall leadership, management, and support for the community library operations. Centralized County Library Services are those services that directly serve library customers countywide or that support community library services and operations. Literacy Services administers the library's literacy program Project Second Chance. The Wilruss Children's Library Trust Fund provides for the design and maintenance of programs that promote literacy and a lifelong love of books and reading in socially and economically disadvantaged areas of Contra Costa County. Library services are provided at the Betty Fransden Library at Juvenile Hall and the Leshner Library at Orin Allen Youth Rehabilitation Facility to provide access to reading materials and computers for the young people housed there.

# Library

## General Government

### Library-Community Services

County Library Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	11,499,410	15,247,299	15,219,999	15,219,999	0
Services And Supplies	1,626,638	4,975,646	3,236,467	3,236,467	0
Other Charges	1,112,088	1,599,607	1,252,071	1,252,071	0
<b>Expense Total</b>	<b>14,238,136</b>	<b>21,822,552</b>	<b>19,708,537</b>	<b>19,708,537</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	3,489,203	3,028,916	3,200,435	3,200,435	0
<b>Revenue Total</b>	<b>3,489,203</b>	<b>3,028,916</b>	<b>3,200,435</b>	<b>3,200,435</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>10,748,932</b>	<b>18,793,636</b>	<b>16,508,102</b>	<b>16,508,102</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>135.3</b>	<b>137.4</b>	<b>137.4</b>	<b>137.4</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	81%	70%	77%	77%	
% Change in Total Exp		53%	(10%)	0%	
% Change in Total Rev		(13%)	6%	0%	
% Change in NCC		75%	(12%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	6,729,886	8,799,729	8,755,228	8,755,228	0
Temporary Salaries	1,072,216	1,521,320	1,533,760	1,533,760	0
Permanent Overtime	93,506	36,632	38,100	38,100	0
Deferred Comp	54,253	112,452	113,676	113,676	0
Comp & SDI Recoveries	(8,502)	0	0	0	0
FICA/Medicare	583,338	792,104	827,635	827,635	0
Ret Exp-Pre 97 Retirees	19,701	22,124	23,882	23,882	0
Retirement Expense	1,753,004	2,419,080	2,441,278	2,441,278	0
Employee Group Insurance	952,636	1,322,623	1,255,361	1,255,361	0
Unemployment Insurance	21,151	16,698	3,998	3,998	0
Workers Comp Insurance	228,221	204,538	227,082	227,082	0

**Description:** Includes the provision of community library services through 26 County Library facilities in five regions. These community library services include public services, materials collections, and programs that are tailored specifically for each community.

Library-Community Services Summary		
<b>Service:</b>		
Discretionary		
<b>Level of Services:</b>		
Discretionary		
<b>Expenditures:</b>		
\$19,708,537		
<b>Financing:</b>		
3,200,435		
<b>Net Fund Cost:</b>		
16,508,102		
<b>Funding Sources:</b>		
Property Taxes	83.8%	\$16,508,102
Intergovernmental	14.4%	2,844,965
Fees	1.7%	336,965
Other	0.1%	18,505
<b>FTE: 137.4</b>		

# Library

## General Government

### Revenue – County Library Taxes

County Library Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Revenue</b>					
Other Local Revenue	27,281,550	27,514,009	28,941,914	28,941,914	0
State Assistance	196,944	204,114	0	0	0
<b>Revenue Total</b>	<b>27,478,494</b>	<b>27,718,123</b>	<b>28,941,914</b>	<b>28,941,914</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(27,478,494)</b>	<b>(27,718,123)</b>	<b>(28,941,914)</b>	<b>(28,941,914)</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp					
% Change in Total Rev		1%	4%	0%	
% Change in NCC		1%	4%	0%	

**Description:** The Library Fund receives an apportionment, in accordance with State law, of approximately 1.5% of the countywide 1% property tax revenue.

Revenue – County Library Taxes			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$	0	
<b>Financing:</b>		28,941,914	
<b>Net Fund Cost:</b>		(28,941,914)	
<b>Funding Sources:</b>			
Property Taxes	100.0%	\$28,941,914	

## **Other Funds**

### **Casey Library Gift**

**Description:** The Casey Library Gift Trust was established from proceeds from the estate of Nellie Casey. Funds are restricted for use in the Ygnacio Valley Library, also known as the Thurman G. Casey Memorial Library.

Casey Library Gift		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$500
<b>Financing:</b>		500
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Other	100.0%	\$500
Fund 120700		

2017-18 of equipment, computers, and materials. Baseline costs for other charges are reduced due to the elimination of one-time charges for building maintenance and the relocation of Library Administration.

The Library relies primarily on property tax revenue to fund services. The Baseline Budget assumes an increase of 5% in property tax revenue which, along with city contributions and grant funding, will enable the Library to absorb increases to salaries and benefits costs and achieve a structurally balanced budget.

The 2018-19 budget is recommended at the Baseline level, which will permit the Library to continue current operations, and innovate new programs to promote public service.

## **CAO's Recommendation**

The Contra Costa County Library serves communities through 26 libraries located across the county. The County provides a base service level of 35 hours per week at most branches. Cities have the option of funding additional operating hours over the base level provided by the County. Library services include rich collections to meet reading and research needs, knowledgeable and welcoming staff, vibrant programs such as children's storytimes, wireless access to high-speed internet for personal computing devices, public computers with a variety of personal computing programs, and quiet study space or meeting rooms.

Baseline costs for salaries and benefits are increased over the current year budget by \$247,936 due to cost of living increases. In FY 2017-18, full-time equivalent (FTE) staffing was increased by 3.4 for a total of 197.8 FTEs to stabilize library staffing and improve customer service, with no change to the maximum hours of library operation. Baseline services and supplies are reduced due to the elimination of appropriations for one-time purchases in FY



# Library

## General Government

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### Performance Measurement

- *Library Visits:*  
Library visits have decreased an average of 4.5% annually, from 3,959,344 visits in FY 2011-12 to 3,235,783 visits in FY 2016-17.
- *Items Circulated*  
The number of items circulated has decreased an average of 5.1% annually, from 7,483,487 in FY 2011-12 to 5,748,869 in FY 2016-17.
- *Annual Hours Open:*  
The Library's annual open hours have increased from 54,113 in FY 2011-12 to 54,730 in FY 2016-17.
- *Facility Improvements:*
  - The San Ramon Library remodel was completed with a reopening date of April 15, 2017;
  - The groundbreaking ceremony for a new San Pablo Library was on September 19, 2016 with a reopening date of August 19, 2017;
  - The Brentwood Library has been under construction since late 2017, the new Library has a planned opening date of September 2018;
  - The El Sobrante Library, in partnership with the District I Supervisor's office, completed work in August 2017 on a new parking lot and landscaping improvements;
  - The Pleasant Hill Library in partnership with the city of Pleasant Hill continue to plan and design the future library building.
  - The Oakley Library worked with the city and the Oakley School District to complete carpet replacement.
- Library staff worked on the implementation of the Library 2014-2017 Strategic Plan through individual library branch and division Community Service Plans.
- The department continues to negotiate with the cities regarding approval of Library Lease Agreements.
- The 2017 Summer Reading Program featured a wide variety of STEAM (Science, Technology, Engineering, Arts, and Math) programs, information and entertainment for all ages and offered for the first time a way for all ages to participate entirely online earning badges and completing online challenges.
- The department continues to review library staffing to maximize services during open hours for the public.
- The department continues to develop a facility assessment document for all Contra Costa County Libraries in alignment with the goals set in the Strategic Plan.
- The department continues to draft a library system marketing and communication plan.
- The Library received an Innovation Grant from the Pacific Library Partnership in the amount of \$25,000 for system enhancements for the *Discover & Go*, Museum Pass Reservation System. These enhancements to the *Discover & Go* platform bring the software up-to-date with current mobile platforms and improve the administrative interface of the software. Contra Costa County Library, in partnership with the San Francisco Public Library, is testing and developing new enhancements to the software. As a result of the project, *Discover & Go* will include more mobile friendly enhancements such as text messaging notification, wireless printing, and geolocation service. A Spanish-language interface is also being added to the *Discover & Go* website.
- In response to library user needs, the Library has continued to update its online database resources. The Library purchased a database subscriptions for Lynda.com, SkillSoft and Brainfuse homework help.
- The library began a laptop lending pilot program at the Lafayette, Hercules, Concord, and Antioch Community Libraries. Laptops are available for in-house use via the Library Anytime Kiosk at the Concord and Antioch Community Libraries, and may be requested at the main service desks of the Lafayette and Hercules Community Libraries. Each location has six laptops for in-

house use only, and has a loan period of one hour, with session extension dependent upon availability.

- The 2017 Lunch at the Library program was very successful, the library served 5,273 lunches and snacks to children during the summer at nine library locations.

### **Administrative and Program Goals**

- Continue the transfer of ownership and fiscal responsibility for facilities to the cities, contributing to the County's goal of fiscal health.
- Prepare and execute remaining library operating agreements.
- Create a facility assessment document and a technology assessment document for all Contra Costa County Libraries in alignment with the goal set in the Strategic Plan.
- Work with the cities of Brentwood, El Cerrito, and Pleasant Hill to plan, design and construct new library facilities.
- Expand the popular Lunch at the Library program, providing lunch and snacks to children during the summer. In collaboration with state sponsors and local school districts, this community asset allows children to have food security during non-school sessions while also incorporating Library programming and reading activities.



## Public Works General Fund Summary

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	51,371,399	64,573,320	64,256,984	66,095,374	1,838,390
Services And Supplies	85,069,068	85,693,932	97,795,093	97,795,093	0
Other Charges	33,780,090	42,879,128	42,176,000	42,176,000	0
Fixed Assets	358,025	1,019,000	320,000	320,000	0
Expenditure Transfers	(67,586,639)	(73,492,857)	(84,940,655)	(85,811,655)	(871,000)
<b>Expense Total</b>	<b>102,991,943</b>	<b>120,672,523</b>	<b>119,607,422</b>	<b>120,574,812</b>	<b>967,390</b>
<b>Revenue</b>					
Other Local Revenue	85,519,028	91,728,472	92,231,422	93,142,812	911,390
Federal Assistance	258,593	794,000	459,000	459,000	0
<b>Revenue Total</b>	<b>85,777,621</b>	<b>92,522,472</b>	<b>92,690,422</b>	<b>93,601,812</b>	<b>911,390</b>
<b>Net County Cost (NCC):</b>	<b>17,214,322</b>	<b>28,150,051</b>	<b>26,917,000</b>	<b>26,973,000</b>	<b>56,000</b>
<b>Allocated Positions (FTE)</b>	<b>472.8</b>	<b>489.8</b>	<b>489.8</b>	<b>506.8</b>	<b>17</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	50%	54%	54%	55%	
% Change in Total Exp		17%	(1%)	1%	
% Change in Total Rev		8%	0%	1%	
% Change in NCC		64%	(4%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	28,007,193	35,893,028	36,879,138	38,110,366	1,231,228
Temporary Salaries	668,518	692,808	912,808	912,808	0
Permanent Overtime	1,312,547	951,023	1,276,023	1,276,023	0
Deferred Comp	231,810	396,780	437,940	439,740	1,800
Perm Physicians Salaries	84	0	0	0	0
Comp & SDI Recoveries	(199,735)	(247,610)	(247,610)	(247,610)	0
FICA/Medicare	2,189,752	2,746,430	2,794,749	2,887,544	92,795
Ret Exp-Pre 97 Retirees	97,669	121,951	121,951	121,951	0
Retirement Expense	8,668,516	11,289,519	11,341,017	11,713,913	372,896
Excess Retirement	3,657	0	0	0	0
Employee Group Insurance	4,315,029	6,344,654	6,203,115	6,334,616	131,501
Retiree Health Insurance	2,692,941	2,684,568	2,766,696	2,766,696	0
OPEB Pre-Pay	1,503,422	1,505,682	1,505,682	1,505,682	0
Unemployment Insurance	79,969	79,029	18,436	18,684	248
Workers Comp Insurance	1,800,028	2,115,457	247,039	254,961	7,922

# Public Works

## *General Government*

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### **General Fund Description**

The table on the previous page represents information in aggregate summarizing expenditures, revenues, and net County cost for 10 General Fund budget units administered by the Public Works Department. Included are data for the following budget units:

0650 – Public Works  
0330 – Co. Drainage Maintenance  
0079 – Facilities Maintenance  
0063 – Fleet Services  
0077 – General County Building Occupancy  
0078 – GSD – Outside Agencies Services  
0473 – Keller Surcharge/Mitigation Program  
0148 – Print & Mail Services  
0020 – Purchasing  
0661 – Road Construction

The tables that follow will present budget information for the General Fund, Road Fund, Airport Enterprise Fund, and various Special Revenue funds including Area of Benefit and Road Development Fees. The budgets for Special Districts managed by Public Works and the Flood Control District are in a separate document.

### **Major Department Responsibilities**

The mission of the Public Works Department is to plan, design, construct and maintain safe, effective, and efficient transportation systems, drainage systems and recreational facilities in the County as well as provide high quality, responsive and cost effective services pertaining to facilities, fleet services, print and mail, and purchasing to County departments, other agencies, and the public.

**Public Works**  
**General Government**

**Public Works**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	30,303,195	38,182,827	37,340,468	38,474,468	1,134,000
Services And Supplies	11,897,981	9,158,736	9,597,099	9,597,099	0
Other Charges	5,651	9,450	9,450	9,450	0
Fixed Assets	73,528	80,000	80,000	80,000	0
Expenditure Transfers	(4,173,282)	(6,139,232)	(7,139,417)	(7,389,417)	(250,000)
<b>Expense Total</b>	<b>38,107,073</b>	<b>41,291,781</b>	<b>39,887,600</b>	<b>40,771,600</b>	<b>884,000</b>
<b>Revenue</b>					
Other Local Revenue	35,044,381	40,116,385	38,712,202	39,596,202	884,000
<b>Revenue Total</b>	<b>35,044,381</b>	<b>40,116,385</b>	<b>38,712,202</b>	<b>39,596,202</b>	<b>884,000</b>
<b>Net County Cost (NCC):</b>	<b>3,062,692</b>	<b>1,175,396</b>	<b>1,175,398</b>	<b>1,175,398</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>269.8</b>	<b>270.8</b>	<b>270.8</b>	<b>279.8</b>	<b>9.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	80%	92%	94%	94%	
% Change in Total Exp		8%	(3%)	2%	
% Change in Total Rev		14%	(4%)	2%	
% Change in NCC		(62%)	0%	(0%)	
<b>Compensation Information</b>					
Permanent Salaries	17,199,407	21,665,448	22,048,557	22,784,057	735,500
Temporary Salaries	105,194	322,500	322,500	322,500	0
Permanent Overtime	167,687	148,000	148,000	148,000	0
Deferred Comp	154,020	251,880	268,620	268,620	0
Comp & SDI Recoveries	(148,951)	(175,000)	(175,000)	(175,000)	0
FICA/Medicare	1,269,783	1,657,123	1,660,180	1,715,080	54,900
Ret Exp-Pre 97 Retirees	61,227	85,000	85,000	85,000	0
Retirement Expense	5,427,440	6,901,031	6,871,779	7,096,779	225,000
Excess Retirement	3,657	0	0	0	0
Employee Group Insurance	2,534,028	3,559,326	3,455,814	3,569,814	114,000
Retiree Health Insurance	1,437,477	1,453,392	1,514,807	1,514,807	0
OPEB Pre-Pay	979,351	947,410	981,611	981,611	0
Unemployment Insurance	46,548	47,658	11,014	11,014	0
Workers Comp Insurance	1,066,328	1,319,060	147,585	152,185	4,600

**Description:** Public Works (budget unit 0650) contains the salary and benefit costs for all

Public Works positions (except Airport positions), which are recovered through charge-

## Public Works

### *General Government*

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outs to operating divisions. It also includes all overhead expenses for the department, including services and supplies.

Public Works Summary		
Service:		Mandatory
Level of Service:		Discretionary
Expenditures:		\$48,161,017
Financing:		46,985,619
Net County Cost:		1,175,398
Funding Sources:		
Reimb Gov/Gov	79.4%	38,241,202
Transfers	15.3%	7,389,417
Charges for Svc	2.2%	1,059,000
Miscellaneous	0.6%	296,000
General Fund	2.5%	1,175,398
FTE:	279.8	

**County Drainage Maintenance**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Services And Supplies	503,321	671,968	686,468	686,468	0
Other Charges	(1)	32	32	32	0
Expenditure Transfers	167,750	58,000	33,500	33,500	0
<b>Expense Total</b>	<b>671,070</b>	<b>730,000</b>	<b>720,000</b>	<b>720,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	18,477	30,000	20,000	20,000	0
<b>Revenue Total</b>	<b>18,477</b>	<b>30,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>652,593</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		9%	(1%)	0%	
% Change in Total Rev		62%	(33%)	0%	
% Change in NCC		7%	0%	0%	

**Description:** County Drainage Maintenance (budget unit 0330) provides drainage maintenance for County owned drainage facilities in the unincorporated areas.

<b>County Drainage Maintenance Summary</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$720,000	
<b>Financing:</b>	20,000	
<b>Net County Cost:</b>	700,000	
<b>Funding Sources:</b>		
Reimbursement		
Gov/Gov	2.8%	\$20,000
General Fund	97.2%	700,000



# Public Works

## General Government

### Facilities Maintenance

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	18,564,710	23,454,949	24,038,083	24,659,083	621,000
Services And Supplies	53,018,220	52,939,374	56,860,767	56,860,767	0
Other Charges	33,556,666	34,144,801	40,626,518	40,626,518	0
Fixed Assets	279,387	389,000	240,000	240,000	0
Expenditure Transfers	(59,563,074)	(63,825,101)	(74,057,875)	(74,678,875)	(621,000)
<b>Expense Total</b>	<b>45,855,909</b>	<b>47,103,023</b>	<b>47,707,493</b>	<b>47,707,493</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	46,629,431	46,959,023	47,707,493	47,707,493	0
<b>Revenue Total</b>	<b>46,629,431</b>	<b>46,959,023</b>	<b>47,707,493</b>	<b>47,707,493</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(773,523)</b>	<b>144,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>177.0</b>	<b>192.0</b>	<b>192.0</b>	<b>199.0</b>	<b>7.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	40%	50%	50%	52%	
% Change in Total Exp		3%	1%	0%	
% Change in Total Rev		1%	2%	0%	
% Change in NCC		(119%)	(100%)	(0%)	
<b>Compensation Information</b>					
Permanent Salaries	9,449,855	12,676,270	13,206,771	13,655,351	448,580
Temporary Salaries	509,992	278,724	498,724	498,724	0
Permanent Overtime	1,137,822	800,173	1,125,173	1,125,173	0
Deferred Comp	54,460	118,980	140,580	140,580	0
Comp & SDI Recoveries	(48,163)	(72,610)	(72,610)	(72,610)	0
FICA/Medicare	814,518	970,633	1,010,348	1,044,666	34,318
Ret Exp-Pre 97 Retirees	31,828	33,178	33,178	33,178	0
Retirement Expense	2,828,037	3,907,111	3,970,672	4,105,540	134,868
Employee Group Insurance	1,509,609	2,459,955	2,433,512	2,433,512	0
Retiree Health Insurance	1,138,914	1,064,790	1,138,915	1,138,915	0
OPEB Pre-Pay	457,635	482,825	457,635	457,635	0
Unemployment Insurance	29,589	27,956	6,610	6,835	225
Workers Comp Insurance	650,613	706,965	88,574	91,583	3,009

## Public Works

### General Government

**Description:** Facilities Maintenance (budget unit 0079) provides capital project management, real estate services, and maintenance and repairs for County owned and leased buildings (including 24-hour services at Contra Costa Regional Medical Center and Sheriff Detention facilities). Services include custodial, stationary engineers, skilled crafts, project and property management, and related equipment and supplies, including traffic signal maintenance for the County, 14 contract cities and the California Department of Transportation

Facilities Maintenance Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$122,386,367	
<b>Financing:</b>	122,386,367	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Fees	39.0%	\$47,707,492
Transfers	61.0%	74,678,875
<b>FTE:</b>	199.0	

# Public Works

## General Government

### Fleet Services

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Other Charges	0	482,794	540,000	540,000	0
<b>Expense Total</b>	<b>0</b>	<b>482,794</b>	<b>540,000</b>	<b>540,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	504,270	482,794	540,000	540,000	0
<b>Revenue Total</b>	<b>504,270</b>	<b>482,794</b>	<b>540,000</b>	<b>540,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(504,270)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		100%	12%	0%	
% Change in Total Rev		(4%)	12%	0%	
% Change in NCC		(100%)	0%	0%	

**Description:** Fleet Services (budget unit 0063) contains the General Fund depreciation expenses for Fleet operations. All salary and benefit costs, vehicle replacement, maintenance and repair costs are budgeted in the Fleet Services-Internal Service Fund, budget unit 0064 (Fund 150100).

Fleet Services Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$540,000	
<b>Financing:</b>	540,000	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Fees Transfers	100.0%	\$540,000

**General County Building Occupancy**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Services And Supplies	14,072,739	15,634,748	23,622,619	23,622,619	0
Other Charges	0	8,037,051	0	0	0
Fixed Assets	0	400,000	0	0	0
Expenditure Transfers	90,162	1,284,683	657,639	657,639	0
<b>Expense Total</b>	<b>14,162,902</b>	<b>25,356,482</b>	<b>24,280,258</b>	<b>24,280,258</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	256,795	143,374	156,200	156,200	0
<b>Revenue Total</b>	<b>256,795</b>	<b>143,374</b>	<b>156,200</b>	<b>156,200</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>13,906,107</b>	<b>25,213,108</b>	<b>24,124,058</b>	<b>24,124,058</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		79%	(4%)	0%	
% Change in Total Rev		(44%)	9%	0%	
% Change in NCC		81%	(4%)	0%	

**Description:** General County Building Maintenance (budget unit 0077) funds general funded buildings maintenance, utilities, insurance and leases for County properties, departments and debt services.

<b>General County Building Occupancy Summary</b>		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$24,280,258	
<b>Financing:</b>	156,200	
<b>Net County Cost:</b>	24,124,058	
<b>Funding Sources:</b>		
Fees	0.6%	\$156,200
General Fund	99.4%	24,124,058

# Public Works

## General Government

### Outside Agency Services

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	536,685	626,551	557,752	557,752	0
Expenditure Transfers	162,045	139,699	164,512	164,512	0
<b>Expense Total</b>	<b>698,730</b>	<b>766,250</b>	<b>722,264</b>	<b>722,264</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	699,085	766,250	722,264	722,264	0
<b>Revenue Total</b>	<b>699,085</b>	<b>766,250</b>	<b>722,264</b>	<b>722,264</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(355)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		10%	(6%)	0%	
% Change in Total Rev		10%	(6%)	0%	
% Change in NCC		(100%)	0%	0%	

**Description:** Outside Agency Services (budget unit 0078) reflects costs to provide services to outside agencies (including Superior Court) plus offsetting revenue. These costs include occupancy costs, print and mail services, and fleet services.

Outside Agency Services		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$722,264	
<b>Financing:</b>	722,264	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Fees	100.0%	\$722,264

**Keller Surcharge/Mitigation Program**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Services And Supplies	681,159	407,546	397,546	397,546	0
Expenditure Transfers	(296,098)	(40,000)	(25,000)	(25,000)	0
<b>Expense Total</b>	<b>385,061</b>	<b>367,546</b>	<b>372,546</b>	<b>372,546</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	80,721	75,000	80,000	80,000	0
<b>Revenue Total</b>	<b>80,721</b>	<b>75,000</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>304,340</b>	<b>292,546</b>	<b>292,546</b>	<b>292,546</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		(5%)	1%	0%	
% Change in Total Rev		(7%)	7%	0%	
% Change in NCC		(4%)	0%	0%	

**Description:** The Keller Surcharge/Mitigation Program (budget unit 0473) was established to implement Board of Supervisors policy on reducing solid waste from sanitary landfills through resource recovery, materials management and recycling services.

<b>Keller Surcharge/Mitigation Program Summary</b>		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$397,546
<b>Financing:</b>		105,000
<b>Net County Cost:</b>		292,546
<b>Funding Sources:</b>		
Fees Charged	20.1%	\$80,000
Transfers	6.3%	25,000
General Fund	73.6%	292,546

# Public Works

## General Government

### Print and Mail Services

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	1,783,746	2,103,378	2,064,374	2,064,374	0
Services And Supplies	3,100,160	3,371,014	3,234,810	3,234,810	0
Fixed Assets	0	150,000	0	0	0
Expenditure Transfers	(3,853,604)	(4,789,542)	(4,386,434)	(4,386,434)	0
<b>Expense Total</b>	<b>1,030,302</b>	<b>834,850</b>	<b>912,750</b>	<b>912,750</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	877,531	834,850	912,750	912,750	0
<b>Revenue Total</b>	<b>877,531</b>	<b>834,850</b>	<b>912,750</b>	<b>912,750</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>152,771</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>20.0</b>	<b>21.0</b>	<b>21.0</b>	<b>21.0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	173%	252%	226%	226%	
% Change in Total Exp		(19%)	9%	0%	
% Change in Total Rev		(5%)	9%	0%	
% Change in NCC		(100%)	9%	(0%)	
<b>Compensation Information</b>					
Permanent Salaries	951,499	1,083,343	1,132,167	1,132,167	0
Temporary Salaries	36,001	91,584	91,584	91,584	0
Permanent Overtime	7,038	2,850	2,850	2,850	0
Deferred Comp	17,910	19,260	19,260	19,260	0
Perm Physicians Salaries	84	0	0	0	0
Comp & SDI Recoveries	(2,621)	0	0	0	0
FICA/Medicare	73,873	82,875	86,611	86,611	0
Ret Exp-Pre 97 Retirees	3,228	3,773	3,773	3,773	0
Retirement Expense	289,594	334,257	345,708	345,708	0
Employee Group Insurance	198,241	233,108	229,674	229,674	0
Retiree Health Insurance	98,337	129,302	94,974	94,974	0
OPEB Pre-Pay	49,621	58,632	49,621	49,621	0
Unemployment Insurance	2,688	2,385	566	566	0
Workers Comp Insurance	58,253	62,009	7,586	7,586	0

**Description:** Print and Mail Services (budget unit 0148) provides copy, printing, graphic design, bindery and duplicating services, U.S.

Mail processing and interoffice mail delivery, and supplies, business forms, and documents to

County departments and other governmental agencies.

Print & Mail Services Summary		
<b>Service:</b>		
Discretionary		
<b>Level of Service:</b>		
Discretionary		
<b>Expenditures:</b>		
\$5,299,184		
<b>Financing:</b>		
5,299,184		
<b>Net County Cost:</b>		
0		
<b>Funding Sources:</b>		
Fees Charged	17.2%	\$912,750
Transfers	82.8%	4,386,434
<b>FTE: 21.0</b>		



# Public Works

## General Government

### Purchasing

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	719,747	832,165	814,061	897,451	83,390
Services And Supplies	191,208	290,995	336,032	336,032	0
Fixed Assets	5,110	0	0	0	0
Expenditure Transfers	(171,246)	(186,364)	(187,580)	(187,580)	0
<b>Expense Total</b>	<b>744,819</b>	<b>936,796</b>	<b>962,513</b>	<b>1,045,903</b>	<b>83,390</b>
<b>Revenue</b>					
Other Local Revenue	330,852	311,796	337,513	364,903	27,390
<b>Revenue Total</b>	<b>330,852</b>	<b>311,796</b>	<b>337,513</b>	<b>364,903</b>	<b>27,390</b>
<b>Net County Cost (NCC):</b>	<b>413,967</b>	<b>625,000</b>	<b>625,000</b>	<b>681,000</b>	<b>56,000</b>
<b>Allocated Positions (FTE)</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>7.0</b>	<b>1.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	97%	89%	85%	86%	
% Change in Total Exp		26%	3%	9%	
% Change in Total Rev		(6%)	8%	8%	
% Change in NCC		51%	(0%)	9%	
<b>Compensation Information</b>					
Permanent Salaries	406,432	467,968	491,643	538,791	47,148
Temporary Salaries	17,331	0	0	0	0
Deferred Comp	5,420	6,660	9,480	11,280	1,800
FICA/Medicare	31,578	35,800	37,611	41,188	3,577
Ret Exp-Pre 97 Retirees	1,386	0	0	0	0
Retirement Expense	123,443	147,121	152,858	165,886	13,028
Employee Group Insurance	73,151	92,266	84,114	101,615	17,501
Retiree Health Insurance	18,213	37,084	18,000	18,000	0
OPEB Pre-Pay	16,815	16,815	16,815	16,815	0
Unemployment Insurance	1,145	1,030	246	269	23
Workers Comp Insurance	24,833	27,423	3,294	3,607	313

**Description:** Purchasing (budget unit 0020) provides a program of centralized purchasing of goods, equipment and services for the County and other local agencies.

Purchasing & Materials Mgmt Summary		
Service:	Mandatory	
Level of Service:	Discretionary	
Expenditures:	\$1,233,483	
Financing:	552,483	
Net County Cost:	681,000	
Funding Sources:		
Fees Charged	21.4%	\$264,430
Rebates	8.2%	100,473
Transfers	15.2%	187,580
General Fund	55.2%	681,000
FTE:	7.0	

# Public Works

## General Government

### Road Construction

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	1,067,595	2,593,000	2,502,000	2,502,000	0
Other Charges	217,776	205,000	1,000,000	1,000,000	0
Expenditure Transfers	50,707	5,000	0	0	0
<b>Expense Total</b>	<b>1,336,078</b>	<b>2,803,000</b>	<b>3,502,000</b>	<b>3,502,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,077,485	2,009,000	3,043,000	3,043,000	0
Federal Assistance	258,593	794,000	459,000	459,000	0
<b>Revenue Total</b>	<b>1,336,078</b>	<b>2,803,000</b>	<b>3,502,000</b>	<b>3,502,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		110%	25%	0%	
% Change in Total Rev		110%	25%	0%	
% Change in NCC		(100%)	0%	0%	

**Description:** Road Construction (budget unit 0661) includes road construction projects funded by other governmental agencies including Contra Costa Transportation Authority for Highway 4 and the State Route 4 Bypass Authority.

Road Construction Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$3,502,000	
<b>Financing:</b>	3,502,000	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Federal	13.1%	\$459,000
Local Revenue	86.9%	3,043,000

**Fleet Services Internal Service Fund Summary**

<b>Internal Service Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	2,002,658	2,678,182	2,595,927	2,595,927	0
Services And Supplies	7,581,107	7,150,055	7,463,989	7,463,989	0
Other Charges	3,374,216	3,163,921	3,546,206	3,546,206	0
Fixed Assets	0	2,817,215	3,375,000	3,375,000	0
Expenditure Transfers	(1,104,512)	(1,252,999)	(1,443,878)	(1,443,878)	0
<b>Expense Total</b>	<b>11,853,469</b>	<b>14,556,374</b>	<b>15,537,244</b>	<b>15,537,244</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	13,131,527	14,556,374	15,537,244	15,537,244	0
<b>Revenue Total</b>	<b>13,131,527</b>	<b>14,556,374</b>	<b>15,537,244</b>	<b>15,537,244</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(1,278,058)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>18.0</b>	<b>21.0</b>	<b>21.0</b>	<b>21.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	17%	18%	17%	17%	
% Change in Total Exp		23%	7%	0%	
% Change in Total Rev		11%	7%	0%	
% Change in NCC		(100%)	(96%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	943,278	1,424,653	1,475,158	1,475,158	0
Temporary Salaries	195,073	0	10,000	10,000	0
Permanent Overtime	88,824	60,000	60,000	60,000	0
Deferred Comp	16,020	19,020	28,020	28,020	0
Comp & SDI Recoveries	(56,736)	0	0	0	0
Vacation/Sick Leave Accrual	12,632	0	0	0	0
FICA/Medicare	87,785	108,981	112,850	112,850	0
Ret Exp-Pre 97 Retirees	3,146	4,525	4,525	4,525	0
Retirement Expense	279,873	428,313	439,297	439,297	0
Employee Group Insurance	174,120	309,462	281,650	281,650	0
Retiree Health Insurance	107,300	168,000	97,535	97,535	0
OPEB Pre-Pay	76,272	76,272	76,272	76,272	0
Unemployment Insurance	3,159	3,143	738	738	0
Workers Comp Insurance	71,912	75,814	9,884	9,884	0

## Public Works

### General Government

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**Description:** Fleet Services (budget unit 0064) provides maintenance, repair, acquisition, and management of the County's fleet of vehicles and equipment.

Fleet Services ISF Summary		
<b>Service:</b>		
Discretionary		
<b>Level of Service:</b>		
Discretionary		
<b>Expenditures:</b>		
\$16,981,122		
<b>Financing:</b>		
16,981,122		
<b>Net Fund Cost:</b>		
0		
<b>Funding Sources:</b>		
Fees Charged	91.5%	\$15,537,244
Transfers	8.5%	1,443,878
<b>FTE: 21.0</b>		

## Road Fund Summary

Road Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	15,052,667	28,963,555	25,972,678	25,972,678	0
Other Charges	2,461,152	2,302,894	2,810,241	2,810,241	0
Fixed Assets	598,854	800,000	1,000,000	1,000,000	0
Expenditure Transfers	25,092,220	22,507,000	26,015,000	26,015,000	0
<b>Expense Total</b>	<b>43,204,893</b>	<b>54,573,449</b>	<b>55,797,919</b>	<b>55,797,919</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	14,032,389	19,557,736	13,021,702	13,021,702	0
Federal Assistance	11,948,716	7,617,800	7,248,258	7,248,258	0
State Assistance	18,862,844	26,608,592	35,527,959	35,527,959	0
<b>Revenue Total</b>	<b>44,843,948</b>	<b>53,784,128</b>	<b>55,797,919</b>	<b>55,797,919</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(1,639,056)</b>	<b>789,321</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		26%	2%	0%	
% Change in Total Rev		20%	4%	0%	
% Change in NCC		(148%)	(100%)	0%	

## Road Fund Description

This table represents information in aggregate format summarizing expenditures, revenues, and Net Fund Cost for five Road Fund budget units (fund 110800) administered by the Public Works Department.

The following budget units are included:

0006 – General Road Fund Revenue  
0662 – Road Construction  
0672 – Road Maintenance  
0674 – Miscellaneous Property  
0676 – General Road Plan/Admin.

### Road Fund – Construction & General Road Planning/Administration

**Description:** Develop plans for specific road projects, obtain financing and construct new roads or improve existing roads to facilitate safe,

properly regulated traffic and pedestrian movements. This fund includes administration costs for various projects.

Road Fund - Construction Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$30,508,919
<b>Financing:</b>		19,161,960
<b>Net Fund Cost:</b>		11,346,959
<b>Funding Sources:</b>		
Federal Funding	22.0%	\$6,702,258
Misc Govt	21.1%	6,446,000
Misc. Road Svcs	18.4%	5,609,264
Charges for Svc	1.2%	385,438
Miscellaneous	0.1%	19,000
Net Fund Cost	37.2%	11,346,959

# Public Works

## General Government

### Miscellaneous Property & Maintenance

**Description:** Provide road maintenance for public roads, bridges, and road drainage facilities in the unincorporated County area. Preserve and maintain existing travel ways. Typical maintenance work includes sealing pavement, re-grading shoulders and traffic striping and signing.

Road Fund - Maintenance Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$25,289,000		
<b>Financing:</b>	1,083,000		
<b>Net Fund Cost:</b>	24,206,000		
<b>Funding Sources:</b>			
Charges for Svc	0.1%	\$20,000	
Miscellaneous	4.2%	1,063,000	
Net Fund Cost	95.7%	24,206,000	

### Road Fund Revenue

**Description:** Receives Highway Users Tax funding from State and other revenues to support road construction and maintenance.

Road Fund Revenue Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$0		
<b>Financing:</b>	35,552,959		
<b>Net Fund Cost:</b>	(35,552,959)		
<b>Funding Sources:</b>			
Interest Earnings	0.1%	\$25,000	
Hwy Taxes	42.6%	15,128,968	
Other State Rev.	57.3%	20,398,991	

**Public Works Land Development**

<b>Land Development Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Services And Supplies	249,140	221,500	301,100	301,100	0
Other Charges	31,764	36,000	35,000	35,000	0
Expenditure Transfers	2,767,267	2,607,750	2,800,000	2,800,000	0
<b>Expense Total</b>	<b>3,048,171</b>	<b>2,865,250</b>	<b>3,136,100</b>	<b>3,136,100</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	3,055,921	2,857,500	3,136,100	3,136,100	0
<b>Revenue Total</b>	<b>3,055,921</b>	<b>2,857,500</b>	<b>3,136,100</b>	<b>3,136,100</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(7,750)</b>	<b>7,750</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		(6%)	9%	0%	
% Change in Total Rev		(6%)	10%	0%	
% Change in NCC		(200%)	(100%)	0%	

**Description:** This budget unit provides engineering services and regulation of land development. Fees are received for encroachment permits, plan review and application review.

<b>Public Works Land Development Summary</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$3,136,100	
<b>Financing:</b>	3,136,100	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Development Fees	100.0%	\$3,136,100



# Public Works

## General Government

### Airport Enterprise Fund Summary

Airport Enterprise Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	1,993,569	2,430,550	2,648,477	2,648,477	0
Services And Supplies	1,351,753	1,555,905	1,595,137	1,595,137	0
Other Charges	1,494,312	298,867	463,968	463,968	0
Fixed Assets	0	1,153,312	1,747,500	1,747,500	0
Expenditure Transfers	206,801	271,500	179,700	179,700	0
<b>Expense Total</b>	<b>5,046,434</b>	<b>5,710,134</b>	<b>6,634,782</b>	<b>6,634,782</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	5,241,249	4,379,884	5,002,153	5,002,153	0
Federal Assistance	1,468,450	810,000	509,375	509,375	0
State Assistance	100,622	20,250	12,734	12,734	0
<b>Revenue Total</b>	<b>6,810,321</b>	<b>5,210,134</b>	<b>5,524,262</b>	<b>5,524,262</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(1,763,887)</b>	<b>500,000</b>	<b>1,110,520</b>	<b>1,110,520</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	40%	43%	40%	40%	
% Change in Total Exp		13%	16%	0%	
% Change in Total Rev		(23%)	6%	0%	
% Change in NCC		(128%)	122%	0%	
<b>Compensation Information</b>					
Permanent Salaries	972,820	1,216,948	1,350,038	1,350,038	0
Temporary Salaries	2,017	0	0	0	0
Permanent Overtime	98,649	58,000	48,000	48,000	0
Deferred Comp	11,715	17,460	18,480	18,480	0
Vacation/Sick Leave Accrual	9,555	25,000	25,000	25,000	0
FICA/Medicare	41,803	56,256	100,992	100,992	0
Ret Exp-Pre 97 Retirees	5,934	6,200	6,225	6,225	0
Retirement Expense	528,017	644,855	723,319	723,319	0
Employee Group Insurance	119,162	185,421	224,152	224,152	0
Retiree Health Insurance	122,025	130,000	129,051	129,051	0
OPEB Pre-Pay	13,500	13,500	13,500	13,500	0
Unemployment Insurance	2,889	2,677	675	675	0
Workers Comp Insurance	65,483	74,234	9,045	9,045	0

**Description:** Operation and capital development of Buchanan and Byron Airports. The previous table represents data for the following budget units:

0841 – Airport Operations  
0843 – Airport Fixed Assets  
0844 – Mariposa Project Community Benefit

Airports Summary		
<b>Service:</b>		
Discretionary		
<b>Level of Service:</b>		
Mandatory		
<b>Expenditures:</b>		
\$6,634,782		
<b>Financing:</b>		
5,524,262		
<b>Net Fund Cost:</b>		
1,110,520		
<b>Funding Sources:</b>		
Interest Earnings	0.1%	\$9,500
Aviation Ops.	83.1%	5,514,762
Fund Balance	16.8%	1,110,520
<b>FTE: 17.0</b>		

# Public Works

## General Government

### Other Special Revenue Fund Summary

**Description:** This program area includes four special revenue funds. Expenditures are offset by fees, rents collected, franchise fees and funds from the sale of property. Funding is generally restricted to use based on agreements.

The budget units included are:

0120 – Plant Acquisition/Sans Crainte Drainage  
0161 – Survey Monument Preservation  
0660 – Bailey Rd Maintenance Surcharge  
0664 – Walden Green Maintenance  
0699 – Tosco/Solano Transportation Mitigation

#### Other Special Revenue Fund Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$3,924,729
<b>Financing:</b>	555,000
<b>Net Fund Cost:</b>	3,369,729
<b>Funding Sources:</b>	
Licenses, Permits,	
Franchises	10.3% \$404,000
Earnings on Invest.	1.8% 71,000
Charges for Svc	2.0% 80,000
Fund Balance	85.9% 3,369,729

### Development Funds

**Description:** This program area includes four special revenue funds that receive fees from permits and developers for construction and Conditions of Approval (COA). The funds are used in development and improvement projects within their same geographical area from which they were collected.

The budget units included are:

0350 – CDD/PWD Joint Review Fee  
0648 – Drainage Deficiency  
0649 – Public Works/Land Development

0682 – Road Improvement Fee

#### Development Funds Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$7,972,990
<b>Financing:</b>	5,702,300
<b>Net Fund Cost:</b>	2,270,690
<b>Funding Sources:</b>	
Licenses, Permits,	
Franchises	2.5% \$200,000
Earnings on Invest.	4.8% 380,000
Charges for Svc	26.6% 2,122,300
Misc Revenue	37.6% 3,000,000
Fund Balance	28.5% 2,270,690

### Southern Pacific Railway (SPRW)

**Description:** The Iron Horse Corridor, formerly known as the Southern Pacific right of way is 18.5 miles long, traversing north-south in Central Contra Costa County. The northern terminus is Mayette Avenue in Concord and the southern terminus is the Alameda County line in San Ramon. The corridor varies in width from 30 to 100 feet and currently has a 10-foot wide, paved multi-use trail managed by the East Bay Regional Park District. Funds come from the sale of easements and license agreements and are used for maintenance of the corridor (i.e. mowing, tree trimming, and drainage).

## Public Works General Government

SPRW Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$4,345,174		
<b>Financing:</b>	473,964		
<b>Net Fund Cost:</b>	3,871,210		
<b>Funding Sources:</b>			
Investment earnings			
& real estate rental 10.2%		\$440,964	
Misc Revenue 0.8%		33,000	
Fund Balance 89.0%		3,871,210	

AOB/Development Fee Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$1,643,000		
<b>Financing:</b>	2,534,100		
<b>Net Fund Cost:</b>	(891,100)		
<b>Funding Sources:</b>			
Earnings on Invest 8.8%		\$144,700	
Developer Fees 139.3%		2,289,400	
Miscellaneous 6.1%		100,000	
Fund Balance (54.2%)		(891,100)	

### Navy Transportation Mitigation

**Description:** This program was established for the proceeds from the Navy for the sale of a portion of Port Chicago Hwy. Money is expended per the Expenditure Plan adopted by the Board of Supervisors in June, 2008.

Navy Transportation Mitigation			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$5,656,034		
<b>Financing:</b>	120,000		
<b>Net Fund Cost:</b>	5,536,034		
<b>Funding Sources:</b>			
Earnings on Invest. 2.1%		\$120,000	
Fund Balance 97.9%		5,536,034	

### Area of Benefit Fees/Road Development Fees

**Description:** This program area includes 16 special revenue funds that were established to assess fees on development so that future road projects would be funded in the geographical Area of Benefit.

### CAO's Recommendation

#### General Fund

The fiscal year 2018-19 baseline budget decreased by a general fund net of (\$1,233,051).

A total of \$1,233,051 in one-time money was eliminated from the baseline budget from the following current year projects: \$252,000 for 4<sup>th</sup> quarter billings from the Joint Occupancy Agreement for County managed Court facilities; \$37,051 for an adjustment on the debt service for EOC and new Administration building; \$400,000 for new office space for the County Supervisor of District V; \$400,000 for work on the Antioch Memorial Building roof; and \$144,000 for new vehicles for alarms maintenance staff.

Personnel costs decreased overall by \$318,596 mainly due to a 5.4% decrease in workers compensation charges. The total salary and benefit costs for FY 2018-19 includes an across-the-board 3% cost of living increase along with increases for costs of temporary salaries and permanent overtime. Services and Supplies increased by approximately \$486,546 to reflect anticipated costs for utilities and building maintenance. These costs are recovered primarily through a combination of charges for services and intergovernmental revenue. Revenue increased by \$167,950.

## Public Works

### General Government

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The fiscal year 2018-19 recommended budget increased by a general fund net of \$56,000. The increase reflects the general fund portion of 15 additional positions recommended to address staffing needs in the coming year.

The Department requested 9 positions for the general Public Works division: 1 Personnel Services Assistant to meet staffing needs; 1 Accountant to meet the increased number and scope of special projects and grants; 2 Engineering Technicians for the planning and development of road, capital, flood control and airport projects; 1 Traffic Safety Investigator to proactively inspect the 663 miles of County roads; 1 Sr Watershed Management Planning Specialist to address the needs of the watershed program and Regional Board deadlines; 1 Engineering Records Technician for record maintenance and public record requests; 2 Geographic Information Systems technicians for tracking and reporting for the Clean Water Municipal Regional Permit; and the cancelation of 1 Computer Aided Drafting Operator which was determined to be an outdated classification lacking in the skillsets needed to deliver capital, road, flood control and airport projects.

The Facilities Maintenance division requested 5 additional positions: 1 Assistant Capital Facilities Manager to meet the increased needs of building facilities and tenant improvements; 2 Roofers to perform regular preventative maintenance on nearly 200 buildings as well as coordination of roof replacement projects; and 2 Painters to do preventative maintenance work and assist with the nearly 300 open work orders for painting services. Additionally, 2 facilities workers will be added to augment staffing for work on the Hospital and Clinics.

The Purchasing division requested 1 additional Buyer position to handle increased workload from County departments. This will allow the division to assist County departments with RFPs and RFQs as well as implement additional cost savings with countywide contracts.

The additional recommended positions are to be funded by a combination of charges to Special Revenue and Special District funds, overhead, and charges to customers for requested projects. The Buyer is the only position to result

in an increased General Fund contribution of \$56,000.

The County Administrator recommends the additional positions to meet the needs of capital, road, flood control and airport projects as well as the needs of County departments in fiscal year 2018-19 and beyond.

#### Fleet Internal Service Fund

The baseline budget for Fleet Services (Internal Service Fund) increased by \$980,870, reflecting estimated vehicle purchases and repairs in fiscal year 2018-19. Departments with vehicles assigned to the Fleet Internal Service fund are charged a monthly base fee, a per-mile fee and actual fuel costs. The monthly base fee represents the costs of insurance, management, depreciation, and vehicle replacement. The mileage charge consist of maintenance and repair costs (parts and labor).

#### Road Fund

The baseline expenditures for the Road Fund increased by \$1,224,470 and revenue increased by \$2,013,791 (a net decrease of \$789,321) due to Road Maintenance and Rehabilitation (RMRA) funding from SB 1 revenue and unanticipated FEMA storm charges. The additional revenues from SB1 will be used to address years of unfunded road maintenance, rehabilitation, and critical safety projects as well as to invest in "Complete Streets" projects uniquely tailored to the need, preferences and functions of the people of Contra Costa County. Funds will be used for general road maintenance, road capital improvement, traffic program, road engineering, and road information and services.

#### Land Development Fund

The Land Development Fund, which supports engineering functions, increased revenues and expenditures by \$278,600 and \$270,850, respectively, (a net decrease of \$7,750) to reflect anticipated revenues generated from land development permits.

#### Airport Enterprise Fund

The Airport Enterprise fund, which supports airport operations and capital development at the Buchanan and Byron Airports increased expenditures by \$924,648 and revenue by

\$314,128 for a net increase of \$610,520. The budget reflects increased salaries and benefits, including a 3% cost of living increase, as well as increase in appropriations for planned capital improvement projects. Revenue increased from aviation operations (rent and concessions) as well as fund balance carried over from prior years.

Public Works continues to respond to the growing challenges by proactively identifying areas in its operations that can be modified, streamlined, and/or restructured for better service and cost efficiency, as well as maintaining operations within their baseline budget.

### **Performance Measurements**

- **Transportation Program:** In 2017 we identified several opportunities for transportation grants and were successful in generating approximately \$8 million in additional funding. Our efforts resulted in receiving almost \$31 for every \$1 of staff time. This exceeded our strategic goal of receiving a minimum of \$4 for every \$1 in staff time to prepare the applications.
- **Watershed Program:** Continued to work on meeting permit compliance from the Regional Water Quality Control Board in an attempt to address pollutants entering receiving waters such as creeks. On June 30, 2017, we just met our trash reduction goal of 70%. The next trash goal will be a theoretical reduction of 80% by June 2019.
- **Continued participation in the National Flood Insurance Program Community Rating System (CRS)** and based on 2016 and 2017 Department efforts, achieved a greater CRS rating of Class 5. This improvement increases discounts on flood insurance premiums for residents in Special Flood Hazard Areas from 20% to 25%, effective May 1, 2018.
- **Completed approximately 30 county capital building projects in 2017.** These projects included deferred maintenance projects

such as roofing, paving, utility line/infrastructure upgrade, landscaping, fire life & safety, ADA upgrade, mechanical upgrade, tenant improvement and demolition projects and other projects such as the Health Clinic.

- **Completed Emergency and Imaging Department Expansion and Reconfiguration on the Third Floor at Contra Costa Regional Medical Center.**
- **Completed Family Practice Clinic Expansion at Pittsburg Health Center.**
- **Completed Renovation and Remodeling at the Finance Building.**
- **Completed Multiple Security Upgrade projects at the West County Detention Facility.**
- **Completed Bridging Documents for new Emergency Operations Center/Public Safety Building and New County Administration Building** which are now being used for the RFQ/RFP and DBE procurement.
- **Completed grant application for West County Reentry, Treatment and Housing Facility under SB 844.** Application was successful and BSCC awarded grant in the amount of \$70 million. County has allocated \$25 million towards the project. Detailed programming has been completed. Project is now in design.
- **Capital Projects Management** has a total of 81 funded projects valued at approximately \$306 million.
- **Continued work on the Asset Management Facility Inventory.** Strategic Planning and facility management/maintenance plan will continue throughout the year. Work on this asset data has improved County facility operation and maintenance by helping to identify underutilized facilities, as well as facilities most in need of deferred maintenance attention.

## Public Works

### General Government

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- Completed and celebrated the construction of 4 East Bay Regional Park District Measure WW park projects with the unincorporated communities of Alamo, El Sobrante, San Pablo and one in the Iron Horse Corridor. The one remaining Measure WW project will be completed in 2018 upon receipt of utility service (PG&E power), anticipated in Spring 2018.
- Airport Safety: General aviation users have quality airport facilities and services to safely operate their aircraft. The goal is to prevent airport safety deviations which indicate a situation that is considered unusual from normal operations that could pose a safety threat. In 2017 there were zero safety deviations that were not aviation or pilot related. This is down from three (3) the previous year. This reduction can be attributed to the new security fencing, security signage, and video surveillance system installed in 2017. Staff will continue to evaluate and implement additional security features and protocols as appropriate.
- Fleet Services: Continuing demonstration project to evaluate a web based pool vehicle check out and reservation system in an effort to better utilize vehicles. Continue to purchase and put into service electric, compressed natural gas and hybrid vehicles in our effort to “green” our fleet and reduce greenhouse gas emissions.
- Emergency Response: The department responded to the emergencies created by three federally declared emergencies in January and February 2017. As part of the response the Department successfully cleared localized mudslides and flooding in various locations throughout the county. In addition the Department completed two large repair projects on Morgan Territory Road and Alhambra Valley Road with construction costs of approximately \$6 million dollars combined. We continue to work with FHWA and FEMA to receive reimbursement for a considerable portion of our costs. The Department also responded to isolated storm damage issues within our

County buildings, responding to flooding damage and repair work orders, keeping facilities operational for our fellow county departments and the public.

- Health Services: CCRMC and Clinic repairs: Our Department worked with Health Services to address issues identified by state inspectors in response to facility issues at the hospital and clinics throughout the County. Facilities Services staff worked to address a multitude of items in a relatively short period of time. Health Services received notice from by the Center of Medicare and Medicaid Services (CMS) that CCRMC successfully passed the CMS validation survey in January 2018.

### **Administrative and Program Goals**

- **Recruitment/Retention and Succession Planning:** With the improved economy, increased requests from county departments for work and additional gas taxes (SB1), we are seeing more competition in attracting and retaining qualified staff in many classifications throughout the Department. We are looking at ways to better recruit, retain, and prepare staff to meet the Department’s goals and deliver our mission. We continue to review Department initiatives to include and improve work/life balance, employee morale and “fun in the workplace.” Staff workload has increased and we look to ways to improve the intangible benefits we can provide to increase retention for our staff. We will develop a training program that looks at Department needs and employees’ needs for professional development. We also anticipate a large number of senior level staff retirements in the next 2-7 years and succession planning is a priority to ensure we have staff ready to move into leadership positions. There are multiple challenges related to succession planning including our ability to hire qualified staff, train them, and provide appropriate levels of experience given workload demands and recruiting sufficiently to provide the experience level to succeed years of experience.

- **Clean Water (Municipal Regional Permit 2.0):** To comply with the Municipal Regional Permit related to stormwater regulations, the Department will be working with other County Departments and Public Works Divisions to determine how to fund and implement the permit requirements. Some highlight features of the permit include a Green Infrastructure Plan, Mercury and PCB clean-up requirements, and Trash Reduction requirements. We will be implementing a trash capture program on our drainage facilities and developing a green infrastructure plan for County facilities, roads and parks to comply with the permit requirements.
- **Stormwater/Flood Control Funding:** We continue to work closely with our Board of Supervisors, the California State Association of Counties, the County Engineers Association of California and the Bay Area Flood Protection Agencies on a funding mechanism for stormwater to resolve the historically-fixed revenue stream that is not adequate to perform maintenance on our facilities or the eventual replacement of our facilities. This past year the state successfully passed the SB 231 that is the first step in making stormwater a utility. Any stormwater utility will be challenged in court, so it is anticipated this will be a very slow process statewide to develop a reliable funding stream. Our Flood Control District is continuing with the Facility Condition Assessment of our drainage facilities. Once complete, this will allow us to better understand long term maintenance needs for these facilities and identify future needs in greater detail.
- **Cost Recovery:** There are several programs that are funded with restricted funds or through fees for services that need review. For example road encroachment permits are not 100% cost recovery and the Road Fund has to provide revenue to the program. Public Works and the Department of Conservation and Development contracted with a company to evaluate and update our fee schedule. As part of this effort, we are also looking at ways to improve fee collection and upgrade our joint billing system used by Public Works and Conservation and Development. Many of our Special Districts are underfunded for the level of service desired by the communities. We continue to work with our constituents and Board members to explain our funding constraints and define fiscally responsible levels of service that are acceptable to all.
- **Project Delivery Efficiency:** Efficient use of public funds to deliver projects is critical to delivering our capital program. We are mandated to comply with many laws and regulations that impact project delivery with regard to permitting and contracting. To measure the efficiency, we are looking at the way we capture our project delivery costs to make sure we are getting useful information that can help us make improvement decisions in the future.
- **Communication:** We will continue looking at better ways to communicate with staff, customers and the public in our work and during the service delivery process by challenging ourselves, using technology available and promoting open honest communications as cited in our Department Values. Communication in the Department is sometimes difficult with our large staff, multiple job sites and field personnel. We are looking at how we can ensure that all Public Works employees are informed of Department priorities, goals, issues and events. Given the breadth of our customer base, clear communication with our customers can also be challenging. By providing avenues to communicate with staff, customers, elected officials and the public and using various communication conduits such as social media, staff meetings, public meetings, written communication and technology our Department is committed to clear open communication. We will continue to pursue best management practices in communicating with all of our partners and customers.
- **Countywide Real Estate Asset Management Plan:** The County's building portfolio is substantial with hundreds of County owned and leased buildings. Over



## Public Works

### General Government

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the last several years our Department has made considerable improvements in regards to overall asset management of these facilities. However, additional work is necessary to have all of the tools required to make strategic long term decisions for our facilities in the most efficient, sustainable and reliable manner. Public Works will work with the County Administrator's Office on a Capital Improvement Program and also develop an asset management dashboard to help guide the County in managing all County building assets.

- **Creating a Better Built Environment:** With the public wanting a more diverse transportation network, and the need to implement Climate Action Plan goals with County buildings and facilities, we need to review our services and funding sources to better serve the public's expectations. With the implementation of the new Municipal Regional Permit and a condition to develop a Green Infrastructure Plan, we will be looking at our infrastructure standards to determine how we can make infrastructure in Contra Costa more "green" and sustainable. We will work with County partners, including the Department of Conservation and Development and County Administrators Office to implement the Climate Action Plan (CAP) adopted by the Board of Supervisors in 2016.
- **Transportation and Building Infrastructure Funding:** Contra Costa County Public Works is responsible for our County's road network and our job continues to be difficult with the limited funding resources. This is a statewide problem and there has been a legislative effort in Sacramento to address it. Our role is to stay engaged and provide information to the policy makers on the condition of our roads

and the need for funding to adequately maintain a safe, efficient transportation network that serves vehicles, bicycles and pedestrians. Senate Bill 1 (SB1) provides additional funding to repair our failing roadway infrastructure but it is facing a recall effort which will have a devastating effect on our ability to maintain an aging road system. On the County building side, the County has allocated \$10 million a year for facility deferred maintenance work over the last 4 years. While this allocation is a good step in addressing the overall poor condition of the County building portfolio, it is not sufficient to address the \$300 million deferred maintenance needs of the buildings. Our Department will be working with the County Administrators Office to focus on an asset management and capital improvement program. Sufficient funding to operate and maintain our County buildings will be a challenge for our Department in 2018.

- **Traffic Safety:** The Department is looking at ways of reducing fatal and major injury collisions on unincorporated County roads. There had been a steady decline during the recent economic recession with less people driving. However, with the economy improving, we have seen an increase in vehicle fatalities and major collisions. The Department is putting together an action plan that uses the 4 E's as guidance: Engineering, Enforcement, Education, and Emergency Response. We are looking at collision data for hot-spots and systemic issues on our transportation network and determining which approach would best help reduce collisions.

## Public Works General Government

### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Programs/ Budget Units	Services	FTE	Net County Cost Impact	Impact
1	1	Public Works	Salaries and Benefits	9.0	\$884,000	Add 1 Personnel Svcs Asst III, 1 Accountant, 2 Engineering Tech, 1 Traffic Safety Investigator, 1 Sr Watershed Mgmt Planning Spec, 1 Engineering Records Tech, 2 GIS Tech, 1 Engineer, -1 CAD Operator to meet the increased staffing needs of the Department.
2	1	Public Works	Revenue	0.0	(\$884,000)	Increased charges to Road and Flood Control Funds to offset staffing costs.
3	13	Purchasing	Salaries and Benefits	1.0	\$83,390	Add 1 Buyer to handle increased requests from County Departments.
4	13	Purchasing	Charge-outs	0.0	(\$27,390)	Charges to non-General Fund Departments (33% of total cost) to fund the increase in staff.
5	18	Facilities Maintenance	Salaries and Benefits	7.0	\$621,000	Add 1 Asst Capital Facilities Project Mgr, 2 Roofers, 2 Painters, 2 facilities workers to meet the increased need for facilities maintenance.
6	18	Facilities Maintenance	Charge-outs	0.0	(\$621,000)	Increased charges anticipated from requested projects to fund additional staff.
			<b>Total</b>	<b>17.0</b>	<b>\$56,000</b>	

**Public Works**  
***General Government***

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**Treasurer –Tax Collector**  
**General Government**

**Russell V. Watts, Treasurer**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	3,427,568	3,877,129	3,958,471	3,958,471	0
Services And Supplies	1,491,396	1,567,511	1,544,299	1,544,299	0
Other Charges	5,928	6,500	6,500	6,500	0
Fixed Assets	24,119	120,000	0	0	0
Expenditure Transfers	(1,577)	840	2,595	2,595	0
<b>Expense Total</b>	<b>4,947,434</b>	<b>5,571,980</b>	<b>5,511,865</b>	<b>5,511,865</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	3,102,351	2,988,980	3,108,865	3,108,865	0
<b>Revenue Total</b>	<b>3,102,351</b>	<b>2,988,980</b>	<b>3,108,865</b>	<b>3,108,865</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,845,083</b>	<b>2,583,000</b>	<b>2,403,000</b>	<b>2,403,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>29.5</b>	<b>29.5</b>	<b>29.5</b>	<b>29.5</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	69%	70%	72%	72%	
% Change in Total Exp		13%	(1%)	0%	
% Change in Total Rev		(4%)	4%	0%	
% Change in NCC		40%	(7%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,917,289	2,156,092	2,217,663	2,217,663	0
Temporary Salaries	16,579	9,501	9,501	9,501	0
Permanent Overtime	731	1,000	1,000	1,000	0
Deferred Comp	40,170	39,060	36,840	36,840	0
FICA/Medicare	137,825	165,420	162,574	162,574	0
Ret Exp-Pre 97 Retirees	6,709	7,000	7,000	7,000	0
Retirement Expense	594,644	700,196	711,101	711,101	0
Employee Group Insurance	281,489	356,300	338,576	338,576	0
Retiree Health Insurance	230,286	234,610	240,206	240,206	0
OPEB Pre-Pay	143,729	143,729	143,729	143,729	0
Unemployment Insurance	4,718	4,757	1,112	1,112	0
Workers Comp Insurance	53,399	59,465	89,169	89,169	0

**Department Description**

This table represents information in aggregate format summarizing expenditures, revenues, and net County costs for three divisions.

Included is data for the following divisions:  
Treasurer, Tax Collection and Business  
Licenses.

# Treasurer –Tax Collector

## General Government

### Major Department Responsibilities

The Treasurer-Tax Collector's Office is responsible for providing financial services to County departments, Schools and Special Districts; to safe keep all funds entrusted to the Office and make available such funds when needed; to earn a fair return on funds not immediately needed by the participants in the County's investment pool; to efficiently and accurately collect taxes and other debts owed to the County, Schools and Special Districts; and to apply all applicable laws equitably and consistently to all taxpayers.

### Treasurer

**Description:** Provides for the safekeeping of funds for the County, 18 School Districts, a Community College District, a Board of Education, and 21 Voluntary Special Districts. Administers a comprehensive investment program for the County and districts to ensure the safety of principle, meet liquidity needs, and maximize yield on investments. Manages the County's cash flow and short-term borrowings and is an active participant in all long and short-term borrowings for County agencies, School Districts and the Community College District. As of January 31, 2018, the Treasury managed over \$3.79 billion in its investment pool.

Treasurer Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,499,227		
<b>Financing:</b>	233,900		
<b>Net County Cost:</b>	1,265,327		
<b>Funding Sources:</b>			
Investment Fees	15.6%	\$233,900	
General Fund	84.4%	1,265,327	
<b>FTE:</b>	8.4		

### Tax Collection

**Description:** Mandated by state law to collect all property taxes and special levies for cities, school districts, special districts, and County government.

Tax Collection Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$3,847,282		
<b>Financing:</b>	2,751,400		
<b>Net County Cost:</b>	1,095,882		
<b>Funding Sources:</b>			
Property Svc Cost	14.0%	\$537,400	
Tax Admin. Fees	41.1%	1,583,000	
Other Admin Fees	7.0%	268,000	
State	9.4%	363,000	
General Fund	28.5%	1,095,882	
<b>FTE:</b>	19.8		

### Business License

**Description:** The Business License Ordinance requires the Tax Collector to levy and collect a business license tax from entities engaged in any business activity in an unincorporated area.

Business License Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$165,356		
<b>Financing:</b>	123,565		
<b>Net County Cost:</b>	41,791		
<b>Funding Sources:</b>			
Administrative Fees	70.7%	\$117,000	
License Fees	4.0%	6,565	
General Fund	25.3%	41,791	
<b>FTE:</b>	1.3		

### **CAO's Recommendation**

#### **Baseline Budget**

The baseline net County cost decreased by \$180,000 from the FY 2017-18 Adjusted Budget. The decrease of appropriations reflects the elimination of restricted prior year fund balance and Venture Capital money received in FY 2017-18. These appropriations are considered one-time in nature and are removed from the baseline for budget development.

Salary and benefits costs increased by \$81,342 and are mainly due to increases in negotiated Cost-of-Living-Adjustments, retirement benefits, and workers compensation. Other operating costs increased by \$38,543 mainly due to an increase of interdepartmental charges for data processing services.

Revenues are estimated to increase by \$119,885 mainly due to an increase to investment service fees.

#### **Recommended Budget**

The recommended net County cost of \$2,403,000 will provide the funding necessary to maintain mandated services in FY 2018-19.

### **Performance Measurement**

The Treasurer-Tax Collector's Office issued 371,191 Secured and 43,433 Unsecured tax bills through February 16, 2018. Collections through February 16, 2018 were 66.20% of secured taxes and 97.26% of unsecured taxes, which is 6.23% and 0.14% greater than the same timeframe last year respectively. The collaboration with the California Franchise Tax Board Personal Income Tax Intercept program resulted in \$76,308.88 of tax revenues that otherwise may have been uncollectible. The department completed \$53.5 billion in banking transactions, processed \$7.5 billion deposits and funded \$7.11 billion warrants during the FY 2016-2017. Despite another volatile year for the financial markets, the Treasurer received affirmation for its rating of AAf/S1+ which is assigned for the highest level of credit quality and lowest level of volatility of securities in the Treasurer's Investment Pool.

The Treasurer-Tax Collector's efforts to promote paperless billing and online payment processing continues to exceed the prior years' adoption levels. With minimal advertising, there were 105,037 electronic transactions resulting in more than \$423 million in property tax payments for FY 2016-2017. Through February 20, 2018 there were 83,365 transactions for over \$377 million which is a 31.3% increase in transactions and nearly \$123 million in property tax revenues from the same period ending on February 20, 2017. The Electronic Billing service subscriptions increased by 2,296 subscribers from the same time last year resulting in approximately \$6,000 savings from not having to generate and mail paper tax bills. The Electronic Reminder service sends an email reminder two weeks before each delinquent date on secured bills and serves 20,449 subscribers or 5.5% of all secured tax bills contributing to more timely payments of property taxes. The Treasurer-Tax Collector's office, in collaboration with the Department of Information Technology is in the process of replacing aged web servers that the public accesses for electronic property tax payments as well as a variety of information regarding secured and unsecured property taxes. Implementation is scheduled for early March 2018 and will increase performance and reliability for the Treasurer-Tax Collector's website and property tax payment portal.

Although Contra Costa County exceeds the State average proportion of property taxes paid, defaulted property taxes still tend to run about 1% of the secured tax roll. There has been a significant decrease in defaulted taxes since FY 2011-2012. The Treasurer-Tax Collector has increased the public's awareness of their defaulted taxes through proactive measures in the early years of default. Nonetheless, many properties do reach the statutory timeframe for default and become eligible for sale of the property at public auction. Prior to FY 2013-2014, the Tax Collector held public auctions in person which would result in the sale of only a few parcels at best. In July 2013, the Tax Collector contracted with an online auction company and has held eight online auctions resulting in 139 parcels sold generating nearly

## **Treasurer –Tax Collector**

### ***General Government***

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\$3.7 million in revenues that may have been otherwise uncollected. The Treasurer-Tax Collector's office will issue a Request for Proposal in the near future to retain the current vendor or move to a more cost effective vendor for online auctions of tax defaulted properties.

The Treasurer-Tax Collector's office has implemented a software application for the development of Standard Operating Procedures (SOP) detailing job tasks and duties. While the SOP will be a dynamic application, evolving as job tasks and duties change, it will also serve as a useful tool for the onboarding of new employees as well as a valuable reference for administrative staff. Included in job tasks and duties of the Treasurer-Tax Collector's staff, annual training for effective customer service and ergonomics is required of all staff. Quarterly, staff participates in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) training as well as emergency evacuation training when scheduled by the Building Warden.

### **Administrative and Program Goals**

Carry out the mission of the Treasurer-Tax Collector, which is to administer all of its duties and responsibilities in a professional, efficient and cost-effective way that instills sound management practices and serves the best interests of the public.

Improve client and taxpayer service through in-house staff training and improved/enhanced tax collections and treasury programs.

Explore cost saving and cost recovery opportunities in the operation and the delivery of service.

Review vendor software and services and explore/determine need for enhancement and/or replacement.





# County of Contra Costa Health & Human Services

Health &  
Human Services



# Functional Group Summary

## Health and Human Services

### Table Description

This table presents information in aggregated format summarizing General Fund expenditures, revenues, and net County costs for the **Health and Human Services Functional Group**. Included are data for the following departments: Child Support Services, Employment and Human Services, Health Services

Department, and Veterans Services. These data do not include expenditures, revenues, or FTEs for the Contra Costa Regional Medical Center and Clinics Enterprise Fund (EF1), the Contra Costa Health Plan Enterprise Funds (EF2/EF3) nor any other fund other than the General Fund.

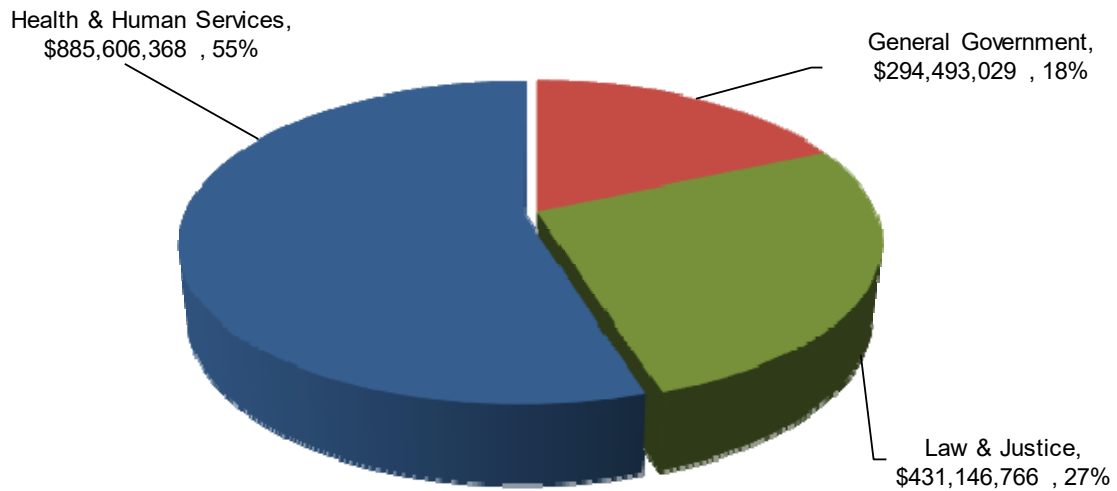
General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	327,128,704	381,155,778	397,519,159	394,275,073	(3,244,086)
Services And Supplies	284,763,189	329,837,361	331,518,564	332,768,564	1,250,000
Other Charges	160,640,108	169,247,802	171,050,986	171,050,986	0
Fixed Assets	1,940,884	1,470,000	1,074,952	1,074,952	0
Expenditure Transfers	(7,328,827)	(16,903,296)	(13,563,208)	(13,563,208)	0
<b>Expense Total</b>	<b>767,144,057</b>	<b>864,807,646</b>	<b>887,600,454</b>	<b>885,606,368</b>	<b>(1,994,086)</b>
<b>Revenue</b>					
Other Local Revenue	185,220,984	218,691,706	235,475,540	235,475,540	0
Federal Assistance	233,401,155	263,404,906	261,735,480	261,735,480	0
State Assistance	232,673,661	263,579,061	265,706,832	265,706,832	0
<b>Revenue Total</b>	<b>651,295,800</b>	<b>745,675,673</b>	<b>762,917,852</b>	<b>762,917,852</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>115,848,257</b>	<b>119,131,973</b>	<b>124,682,602</b>	<b>122,688,516</b>	<b>(1,994,086)</b>
<b>Allocated Positions (FTE)</b>	<b>3,230.7</b>	<b>3,243.6</b>	<b>3,245.0</b>	<b>3,207.8</b>	<b>(37.1)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	43%	44%	45%	45%	
% Change in Total Exp		13%	3%	0%	
% Change in Total Rev		14%	2%	0%	
% Change in NCC		3%	5%	(2%)	
<b>Compensation Information</b>					
Permanent Salaries	186,002,875	221,738,287	231,047,997	229,103,295	(1,944,702)
Temporary Salaries	9,938,051	3,447,717	2,626,271	2,626,271	0
Permanent Overtime	2,060,783	1,187,529	1,639,112	1,639,112	0
Deferred Comp	1,850,935	2,623,307	2,909,186	2,858,552	(50,634)
Hrly Physician Salaries	168,842	159,586	158,954	158,954	0
Perm Physicians Salaries	2,537,932	3,280,750	4,581,940	4,581,940	0
Perm Phys Addnl Duty Pay	21,189	25,953	16,934	16,934	0
Comp & SDI Recoveries	(1,001,506)	(611,446)	(1,020,021)	(1,020,021)	0
FICA/Medicare	14,506,658	17,389,751	18,095,922	17,951,319	(144,603)
Ret Exp-Pre 97 Retirees	671,550	739,700	743,252	743,252	0
Retirement Expense	59,189,525	71,165,154	74,429,900	73,847,838	(582,062)
Employee Group Insurance	27,530,151	35,206,134	36,797,757	36,375,629	(422,128)
Retiree Health Insurance	10,720,275	11,019,059	10,860,743	10,860,743	0
OPEB Pre-Pay	5,041,375	5,080,903	5,080,903	5,080,903	0
Unemployment Insurance	533,654	475,935	141,876	140,904	(972)
Workers Comp Insurance	7,472,907	8,349,364	9,530,339	9,431,353	(98,986)
Labor Received/Provided	(116,492)	(121,905)	(121,906)	(121,905)	1

## Functional Group Summary

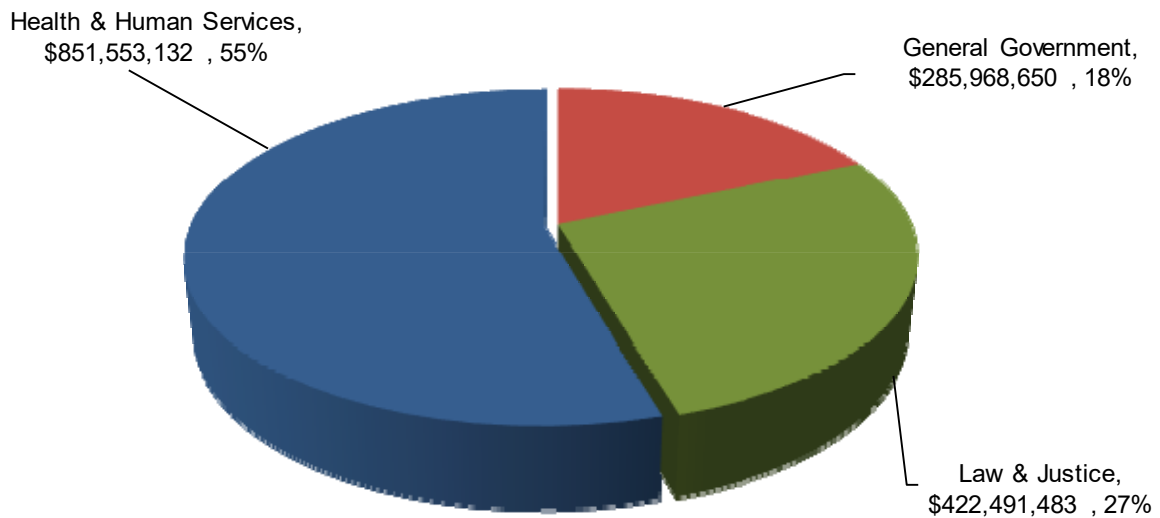
### *Health and Human Services*

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**FY 2018-19**  
**Recommended General Fund Expenditures**



**FY 2017-18**  
**Recommended General Fund Expenditures**



Department of Child Support Services Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	15,954,795	16,478,612	17,015,904	17,015,904	0
Services And Supplies	1,442,951	854,747	707,767	707,767	0
Other Charges	1,024,086	852,024	796,074	796,074	0
Fixed Assets	0	41,901	0	0	0
Expenditure Transfers	74,118	378,360	249,348	249,348	0
<b>Expense Total</b>	<b>18,495,951</b>	<b>18,605,644</b>	<b>18,769,093</b>	<b>18,769,093</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	(8,604)	45,569	0	0	0
Federal Assistance	18,509,187	18,769,093	18,769,093	18,769,093	0
<b>Revenue Total</b>	<b>18,500,584</b>	<b>18,814,662</b>	<b>18,769,093</b>	<b>18,769,093</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(4,633)</b>	<b>(209,018)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>171.0</b>	<b>171.0</b>	<b>143.0</b>	<b>143.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	86%	89%	91%	91%	
% Change in Total Exp		1%	1%	0%	
% Change in Total Rev		2%	0%	0%	
% Change in NCC		4,412%	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	9,187,896	9,642,273	9,935,614	9,935,614	0
Temporary Salaries	136,715	97,840	48,529	48,529	0
Permanent Overtime	74,968	0	14,864	14,864	0
Deferred Comp	78,622	94,590	124,759	124,759	0
Comp & SDI Recoveries	(116,378)	0	0	0	0
FICA/Medicare	669,929	751,973	730,971	730,971	0
Ret Exp-Pre 97 Retirees	32,980	55,818	55,818	55,818	0
Retirement Expense	2,924,211	3,181,084	3,163,274	3,163,274	0
Employee Group Insurance	1,363,097	1,528,942	1,547,519	1,547,519	0
Retiree Health Insurance	637,428	649,271	679,170	679,170	0
OPEB Pre-Pay	725,097	230,097	230,097	230,097	0
Unemployment Insurance	24,944	21,589	6,082	6,082	0
Workers Comp Insurance	215,288	225,136	479,207	479,207	0

# Child Support Services

## Health and Human Services

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### Department Description

As the Contra Costa County agency responsible for establishing, collecting, and distributing child and medical support for minors, the Department of Child Support Services (DCSS) is an important part of California's effort to nurture and protect children and to help them and their families achieve self-sufficiency.

### Major Department Responsibilities

The Child Support Enforcement Program is authorized under Title IV-D of the Social Security Act to provide services assisting parents to meet their mutual obligation to support their children.

No-cost services to Contra Costa County residents with physical custody of a minor child include:

- Locating non-custodial parents,
- Establishing court orders for paternity, child, and medical support,
- Enforcing court orders for child, family, and medical support,
- Collecting and distributing support payments,
- Maintaining accounts of payments paid and payment due, and
- Modifying court orders when appropriate.

Operations are controlled by the regulations of the State Department of Child Support Services.

Child Support Services Summary			
Service:			Mandatory
Level of Service:			Mandatory
Expenditures:			\$18,769,093
Financing:			18,769,093
Net Fund Cost:			0
Funding Sources:			
Federal	100.0%		\$18,769,093
FTE:	143.0		

### CAO's Recommendation

FY 2018-19 Baseline Budget appropriations increased from the FY 2017-18 Budget primarily due to increased Salaries and Benefits expenses related to cost-of-living adjustments and merit step increases. With FY 2018-19 revenues expected to remain flat, expenditure reductions are necessary to offset the increases. The necessary reductions will be met by cancelling four long-time vacant positions in baseline, decreasing the budgeted amount for temporary employees, and decreasing maintenance and equipment expenditures due to a new phone system installed this year. In addition, the department will cancel the contract for the on-site Family Law Facilitator. This was a pilot program to provide the convenience of a Family Law Facilitator in the lobby of the department. With changes at the Superior Court, documents now must be filed at the courthouse. The Superior Court will continue to provide Family Law Facilitators at the courthouse.

Historically, the department has maintained 24 vacant positions to expedite the hiring process when there was an expected vacancy. The expense associated with the positions were decreased from the department's budget annually. In order to accurately represent the department's staffing needs, these vacant positions will be deleted, and the FTE change is shown at the Baseline level.

The Recommended Budget makes no changes to FY 2018-19 Baseline. DCSS recently hired eleven employees. The new staffing level is expected to maintain current service levels.

# Child Support Services Health and Human Services

## Performance Measurements

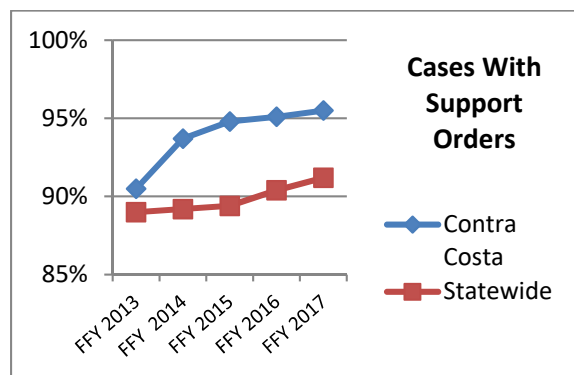
### Federal Performance Measurements:

The effectiveness of the Department of Child Support Services (DCSS) is evaluated by measurements in five critical areas:

#### 1. Child Support Orders

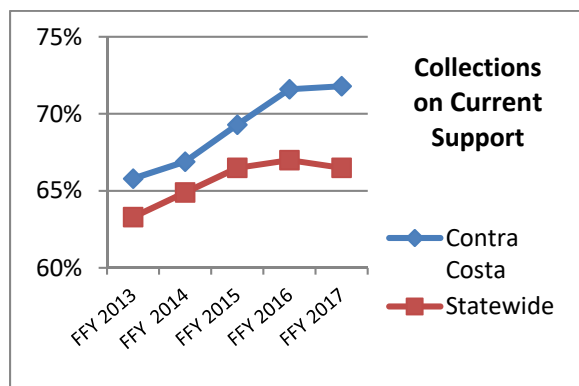
**Status of FY 2017 Goals:** Achieved 95.5% of cases with a child support order, an increase of .4% over last year.

With a focus on establishing child support orders that are fair, accurate, and consistent with a parent's ability to pay, the overall percentage of cases with support orders reached an all-time high.



#### 2. Current Child Support Collections

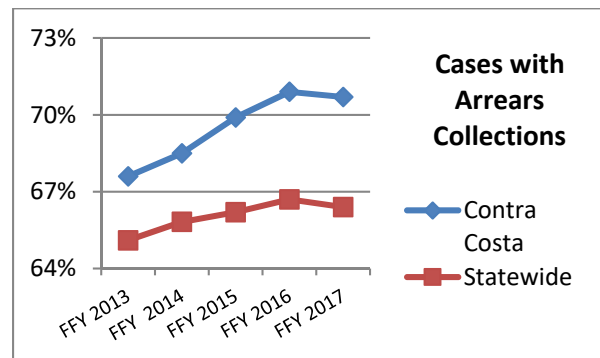
**Status of FY 2017 Goals:** Achieved 71.8% of cases with current support collected, an increase of 0.3% over last year.



#### 3. Arrears Collections

**Status of FY 2017 Goals:** Achieved 70.7% of cases with arrearage collections, a slight decrease of 0.3% from last year's performance.

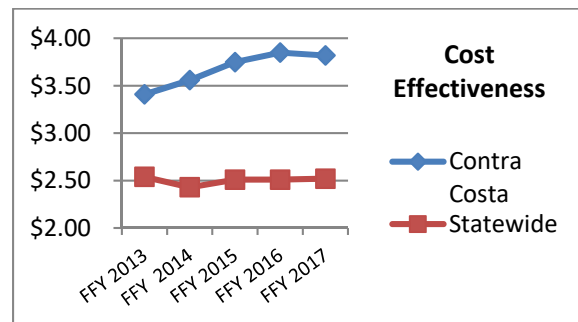
DCSS is focused on engaging parents with delinquent accounts to make child support payments. The statewide average of cases paying on arrears is 66.4%. DCSS has consistently maintained participation above the statewide average.



#### 4. Operational Cost-effectiveness

**Status of FY 2017 Goals:** Achieved \$3.82 in cost effectiveness, a slight decrease of \$0.03 compared to last year.

The cost effectiveness of a program may be measured by how much money is collected for each dollar spent on Child Support operations. In FFY 2017, the California State average was \$2.52 collected for each dollar expended. Contra Costa DCSS is 51.5% more effective than the State average, collecting \$3.82 for each dollar spent on operations.



# Child Support Services

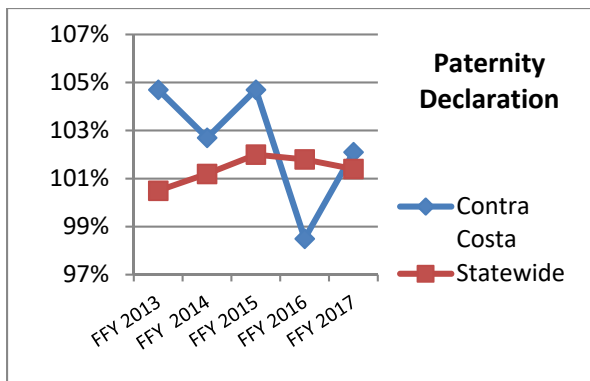
## Health and Human Services

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### 5. Statewide Paternity Establishment Percentage (PEP)

**Status of FY 2017 Goals:** Achieved 102.1% in Statewide PEP.

Paternity is the establishment of fatherhood for a child, either by court determination, administrative process or voluntary acknowledgement. Statewide PEP is calculated as the total number of children born out of wedlock for which paternity was acknowledged or established in the current federal fiscal year, compared to the total number of children in the state born out of wedlock during the preceding calendar year, expressed as a percentage.



### Achieve Local Level Performance Goals

Contra Costa County Department of Child Support Services have developed the following local performance goals for FFY 2018:

1. Increase distributed collections by 2% and achieve at least \$3.85 in cost effectiveness;
2. Increase the percentage of current support collected to 72.5%;
3. Increase percentage of cases with arrearages collection to 71.5%;
4. Increase the percentage of cases with child support orders to 96%; and
5. Maintain statewide PEP at 100% or above

### Administrative and Program Goals

**Achieve Federal Performance Measurements** levels established by the State Department of Child Support Services by:

1. Establishing paternity,
2. Increasing the number of cases with established child support orders,
3. Increasing collections on current child support,
4. Increasing collections on cases with arrears, and
5. Improving cost effectiveness.

# Employment and Human Services

## Health and Human Services

Kathy Gallagher, Director

### Employment and Human Services All Funds Summary

All Funds	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	198,989,748	215,298,256	220,416,008	217,171,922	(3,244,086)
Services And Supplies	106,031,693	114,007,844	119,321,661	120,571,661	1,250,000
Other Charges	134,052,013	143,784,984	147,855,981	147,855,981	0
Fixed Assets	1,167,643	765,000	388,652	388,652	0
Expenditure Transfers	16,838,143	9,125,840	14,796,893	14,796,893	0
<b>Expense Total</b>	<b>457,079,240</b>	<b>482,981,924</b>	<b>502,779,195</b>	<b>500,785,109</b>	<b>(1,994,086)</b>
<b>Revenue</b>					
Other Local Revenue	82,872,599	97,598,720	111,750,453	111,750,453	0
Federal Assistance	158,632,121	161,657,886	160,601,315	160,601,315	0
State Assistance	193,663,218	199,841,161	201,523,341	201,523,341	0
<b>Revenue Total</b>	<b>435,167,938</b>	<b>459,097,767</b>	<b>473,875,109</b>	<b>473,875,109</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>21,911,302</b>	<b>23,884,157</b>	<b>28,904,086</b>	<b>26,910,000</b>	<b>(1,994,086)</b>
<b>Allocated Positions (FTE)</b>	<b>2,234.0</b>	<b>2,009.0</b>	<b>2,008.6</b>	<b>1,971.5</b>	<b>(37.1)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	44%	45%	44%	43%	
% Change in Total Exp		6%	4%	0%	
% Change in Total Rev		5%	3%	0%	
% Change in NCC		9%	21%	(7%)	
<b>Compensation Information</b>					
Permanent Salaries	111,497,572	124,816,132	128,543,351	126,598,649	(1,944,702)
Temporary Salaries	7,948,718	1,574,907	1,133,091	1,133,091	0
Permanent Overtime	1,062,061	369,362	819,908	819,908	0
Deferred Comp	1,282,327	1,551,097	1,700,184	1,649,550	(50,634)
Comp & SDI Recoveries	(876,156)	(401,262)	(852,285)	(852,285)	0
FICA/Medicare	8,840,877	9,577,811	9,823,857	9,679,254	(144,603)
Ret Exp-Pre 97 Retirees	386,011	440,890	440,995	440,995	0
Retirement Expense	34,610,039	39,664,859	40,189,563	39,607,501	(582,062)
Employee Group Insurance	17,834,539	20,925,448	21,339,448	20,917,320	(422,128)
Retiree Health Insurance	7,118,485	7,276,022	7,158,931	7,158,931	0
OPEB Pre-Pay	3,559,057	3,559,051	3,559,051	3,559,051	0
Unemployment Insurance	319,110	300,441	65,721	64,749	(972)
Workers Comp Insurance	5,407,108	5,643,497	6,494,194	6,395,208	(98,986)

# Employment and Human Services

## *Health and Human Services*

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### **Table Description**

The table above summarizes expenditures and revenues in all budget units administered by the Employment and Human Services Department regardless of the funding source.

Programs included are listed below:

0501 – Administration  
0502 – Children and Family Services  
0503 – Aging and Adult Services  
0504 – Workforce Services  
0505 – County Children’s Trust Fund  
0507 – Ann Adler Children and Family Trust  
0508 – IHSS Public Authority  
0578 – Child Care Enterprise Fund  
0583 – Workforce Development Board  
0588 – Community Services  
0589 – Child Development Fund  
0581 – Contra Costa Alliance to End Abuse \*  
0585 – Contra Costa Alliance to End Abuse \*  
0586 – Contra Costa Alliance to End Abuse \*  
(\* formerly Zero Tolerance for Domestic Violence)

### **Special Note to the Reader**

Federal, state and state-funded local revenues finance over 95% of the Employment and Human Services Department (EHSD) programs. These revenues come to the County as program-specific allocations from the State, which are determined by the State Legislature. Because EHSD does not currently have the allocations for FY 2018-19, the Department has included revenue based on the Governor’s FY 2018-19 Proposed Budget and historical allocation information. Given the need to analyze the impact of changes in the FY 2018-19 State budget, the Department has used the best information currently available to project its revenue. Should the funding picture change, the Department will return to the Board with information and seek appropriate adjustments to appropriations.



# Employment and Human Services

## Health and Human Services

### Employment and Human Services General Fund Summary

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	189,557,958	204,917,335	209,681,817	206,437,731	(3,244,086)
Services And Supplies	102,105,473	108,633,307	114,711,178	115,961,178	1,250,000
Other Charges	128,035,515	137,313,617	141,818,569	141,818,569	0
Fixed Assets	1,167,643	565,000	188,652	188,652	0
Expenditure Transfers	7,433,569	(478,948)	3,772,640	3,772,640	0
<b>Expense Total</b>	<b>428,300,157</b>	<b>450,950,311</b>	<b>470,172,856</b>	<b>468,178,770</b>	<b>(1,994,086)</b>
<b>Revenue</b>					
Other Local Revenue	74,273,279	88,281,650	102,103,387	102,103,387	0
Federal Assistance	157,592,195	160,469,248	159,420,087	159,420,087	0
State Assistance	174,459,668	179,361,413	179,745,296	179,745,296	0
<b>Revenue Total</b>	<b>406,325,142</b>	<b>428,112,311</b>	<b>441,268,770</b>	<b>441,268,770</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>21,975,015</b>	<b>22,838,000</b>	<b>28,904,086</b>	<b>26,910,000</b>	<b>(1,994,086)</b>
<b>Allocated Positions (FTE)</b>	<b>2,112.0</b>	<b>1,888.0</b>	<b>1,890.6</b>	<b>1,853.5</b>	<b>(37.1)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	44%	45%	45%	44%	
% Change in Total Exp		5%	4%	0%	
% Change in Total Rev		5%	3%	0%	
% Change in NCC		4%	27%	(7%)	
<b>Compensation Information</b>					
Permanent Salaries	106,604,218	119,105,991	122,575,845	120,631,143	(1,944,702)
Temporary Salaries	7,018,131	1,286,947	845,131	845,131	0
Permanent Overtime	1,043,002	367,252	817,798	817,798	0
Deferred Comp	1,249,713	1,497,217	1,633,404	1,582,770	(50,634)
Comp & SDI Recoveries	(866,403)	(371,933)	(822,956)	(822,956)	0
FICA/Medicare	8,414,864	9,143,235	9,374,994	9,230,391	(144,603)
Ret Exp-Pre 97 Retirees	371,794	417,193	417,298	417,298	0
Retirement Expense	33,050,926	37,805,807	38,307,982	37,725,920	(582,062)
Employee Group Insurance	16,765,925	19,427,330	19,875,436	19,453,308	(422,128)
Retiree Health Insurance	6,836,448	6,946,069	6,797,437	6,797,437	0
OPEB Pre-Pay	3,559,057	3,559,051	3,559,051	3,559,051	0
Unemployment Insurance	303,456	287,419	61,288	60,316	(972)
Workers Comp Insurance	5,203,069	5,445,757	6,239,110	6,140,124	(98,986)

# Employment and Human Services

## *Health and Human Services*

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### **Table Description**

The preceding table represents all Employment and Human Services Department General Fund expenditures, revenues, and net County costs. The programs included are listed below:

0501 – Administration  
0502 – Children and Family Services  
0503 – Aging and Adult Services  
0504 – Workforce Services  
0507 – Ann Adler Children and Family Trust  
0583 – Workforce Development Board  
0588 – Community Services  
0581 – Contra Costa Alliance to End Abuse  
(formerly Zero Tolerance for Domestic Violence)

### **Major Department Responsibilities**

The Employment and Human Services Department, in partnership with the community, provides services that support and protect families, individuals, and children in need, and promotes personal responsibility, independence, and self-sufficiency.

Employment and Human Services is the second largest Department in Contra Costa County. It brings together under a single administrative umbrella: Aging and Adult Services, Children and Family Services, Community Services, Workforce Services, Workforce Development Board, and Contra Costa Alliance to End Abuse (formerly Zero Tolerance for Domestic Violence).

The Department provides more than 60 programs which serve over 200,000 citizens in need of basic protection or support services each year. The majority of the services the Department provides are to children and families; the elderly; persons with certain disabilities; those who are eligible for financial, medical, or food assistance; and to persons who are attempting to enter or move up in the workforce.

The Department offers its programs at over 39 locations throughout the county. Approximately 95% of the Department's program funding comes from federal, state and state-funded local revenue sources. The remaining 5% is the net County cost funded with County General Fund. The majority of the 5% county general fund is required as matching funds per federal and state laws for many of the Department's programs.

The Department is continually seeking new ways to improve the coordination of its client services and to maximize non-county fund sources.

# Employment and Human Services

## Health and Human Services

### Administrative Services

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	30,948,203	36,178,990	34,296,809	34,116,976	(179,833)
Services And Supplies	21,925,831	20,301,842	20,128,306	20,128,306	0
Other Charges	274,761	314,382	483,355	483,355	0
Fixed Assets	1,167,643	20,000	55,019	55,019	0
Expenditure Transfers	(48,123,074)	(50,504,735)	(48,467,451)	(48,467,451)	0
<b>Expense Total</b>	<b>6,193,363</b>	<b>6,310,479</b>	<b>6,496,038</b>	<b>6,316,205</b>	<b>(179,833)</b>
<b>Revenue</b>					
Other Local Revenue	201,051	0	0	0	0
State Assistance	5,297,951	6,030,132	6,049,215	6,049,215	0
<b>Revenue Total</b>	<b>5,499,001</b>	<b>6,030,132</b>	<b>6,049,215</b>	<b>6,049,215</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>694,362</b>	<b>280,347</b>	<b>446,823</b>	<b>266,990</b>	<b>(179,833)</b>
<b>Allocated Positions (FTE)</b>	<b>214.0</b>	<b>210.0</b>	<b>206.0</b>	<b>204.0</b>	<b>(2.0)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	500%	573%	528%	540%	
% Change in Total Exp		2%	3%	(3%)	
% Change in Total Rev		10%	0%	0%	
% Change in NCC		(60%)	59%	(40%)	
<b>Compensation Information</b>					
Permanent Salaries	14,771,515	18,455,646	17,404,571	17,296,508	(108,063)
Temporary Salaries	955,474	0	0	0	0
Permanent Overtime	72,925	60,582	42,171	42,171	0
Deferred Comp	163,853	217,326	219,000	215,400	(3,600)
Comp & SDI Recoveries	(50,884)	(45,005)	(42,171)	(42,171)	0
FICA/Medicare	1,145,581	1,388,402	1,289,386	1,285,285	(4,101)
Ret Exp-Pre 97 Retirees	54,283	75,732	73,888	73,888	0
Retirement Expense	4,826,864	6,079,723	5,704,407	5,674,297	(30,110)
Employee Group Insurance	1,981,185	2,635,998	2,433,375	2,404,971	(28,404)
Retiree Health Insurance	6,286,553	6,415,847	6,277,587	6,277,587	0
Unemployment Insurance	42,466	41,030	8,702	8,648	(54)
Workers Comp Insurance	733,235	853,710	885,893	880,392	(5,501)
Labor Received/Provided	(34,849)	0	0	0	0

# Employment and Human Services

## *Health and Human Services*

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**Description:** EHSD's Administrative Services Bureau provides support services to all Departmental programs. Costs include contracts, budgets, claims, policy and planning, appeals, quality control, welfare fraud management, appeals, fiscal compliance, facilities, information technology, CalWIN program administration, fixed assets, vehicles, safety and disaster preparedness and readiness, and building occupancy.

The FY 2018-19 Recommended Budget includes an overall increase in expenditures of \$5,726 compared to FY 2017-18.

The FY 2018-19 Recommended Budget includes a \$179,833 reduction in salaries and benefits from the Baseline Budget due to the cancellation of two vacant administrative positions.

### **Administrative Services Summary**

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Gross Expenditures:</b>	\$54,783,656	
<b>Financing:</b>	54,516,666	
<b>Net County Cost:</b>	266,990	
<b>Funding Sources:</b>		
Transfers	88.5%	\$48,467,451
State	11.0%	\$6,049,215
General Fund	0.5%	266,990
<b>FTE:</b>	204.0	

# Employment and Human Services

## Health and Human Services

### Children and Family Services Bureau

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	36,587,320	43,906,198	46,607,369	49,715,855	3,108,486
Services And Supplies	19,357,293	22,168,404	26,881,742	26,881,742	0
Other Charges	48,088,626	51,037,058	52,115,644	52,115,644	0
Expenditure Transfers	(496,345)	5,180,507	6,210,146	6,210,146	0
<b>Expense Total</b>	<b>103,536,894</b>	<b>122,292,167</b>	<b>131,814,901</b>	<b>134,923,387</b>	<b>3,108,486</b>
<b>Revenue</b>					
Other Local Revenue	40,217,601	54,456,894	63,252,688	63,252,688	0
Federal Assistance	37,002,684	40,127,846	40,661,574	40,661,574	0
State Assistance	25,087,320	24,646,640	27,112,076	27,112,076	0
<b>Revenue Total</b>	<b>102,307,605</b>	<b>119,231,380</b>	<b>131,026,338</b>	<b>131,026,338</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,229,288</b>	<b>3,060,787</b>	<b>788,563</b>	<b>3,897,049</b>	<b>3,108,486</b>
<b>Allocated Positions (FTE)</b>	<b>352.5</b>	<b>365.5</b>	<b>372.5</b>	<b>404.5</b>	<b>32.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	35%	36%	35%	37%	
% Change in Total Exp		18%	8%	2%	
% Change in Total Rev		17%	10%	0%	
% Change in NCC		149%	(74%)	394%	
<b>Compensation Information</b>					
Permanent Salaries	22,215,471	26,728,564	28,562,952	30,465,015	1,902,063
Temporary Salaries	498,020	0	0	0	0
Permanent Overtime	183,006	32,500	207,016	207,016	0
Deferred Comp	186,384	306,180	333,300	384,600	51,300
Comp & SDI Recoveries	(223,283)	0	(206,914)	(206,914)	0
FICA/Medicare	1,679,911	2,044,492	2,184,023	2,329,531	145,508
Ret Exp-Pre 97 Retirees	75,739	4,606	4,493	4,493	0
Retirement Expense	6,728,814	8,357,543	8,775,756	9,319,334	543,578
Employee Group Insurance	3,175,387	4,062,725	4,205,582	4,573,853	368,271
OPEB Pre-Pay	946,860	1,073,027	1,073,027	1,073,027	0
Unemployment Insurance	60,926	58,877	14,281	15,232	951
Workers Comp Insurance	1,060,083	1,237,686	1,453,854	1,550,669	96,815

# Employment and Human Services

## ***Health and Human Services***

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**Description:** The primary responsibility of Children & Family Services is intervention to assure the safety of children and prevent further abuse and/or neglect. Once safe, ongoing services are provided to reunify the child with the family and/or find a permanent, supportive living environment that promotes the well-being of the child and supports permanency and lifelong connections.

The Children and Family Services Bureau is also responsible for administration of recruitment, approval and financial support for placement homes when children cannot remain in the family home. Programs, practice and strategy locate safe, stable environments for children and promote stability and lifelong connections. For these programs, the budget includes Adoption and Foster Care Administration and Adoption Foster Care Payments.

Some funds are specifically designated for child abuse prevention. Decisions regarding use of these funds are made in collaboration with the state Office of Child Abuse Prevention (OCAP). Services are generally provided through contracts with Community Based Organizations. The array of services, funded under Child Abuse Prevention and Family Preservation programs, include services such as parenting classes, substance abuse treatment programs, addressing domestic violence issues and providing after school programs for children and youth.

The FY 2018-19 Recommended Budget includes an overall increase of approximately \$11.8 million compared to FY 2017-18 for additional staff, services and supplies, contracted services and direct assistance.

The FY 2018-19 Recommended Budget over the Baseline Budget includes the addition of 32 positions in Children and Family Services to respond more timely to reports of abuse and to be fully compliant with state mandates.

### **1. Child Welfare Services**

**Description:** The core child welfare services programs are described below. These programs support safety, permanency in living environment and well-being of children.

Service delivery for these programs includes 24/7 response and coverage for addressing reports of abuse and neglect; development and oversight of service plans for parents seeking reunification and/or continued care of their children; case management for families as issues impeding safety and well-being of children are being resolved; monthly visits that assure ongoing safety and well-being of children; enhanced family engagement that provides oversight and support for parents in meeting case plan objectives; and initial and ongoing reports to the Juvenile Court regarding parent's and children's progress.

Under the umbrella of funding for Child Welfare Services, various strategies and models support the family and/or Resource Home in resolving issues of concern and in nurturing children. Many of these are provided in collaboration with other county agencies and/or community based organizations. These include: Assessing and addressing children's health needs including behavioral and mental health; Supporting families in addressing requirements for reunification; Services to extended families who are resource families when children have been removed from their primary home; and Intervention and services for children who are victims of commercial sexual exploitation.

*In FY 2016-17, there were approximately 1,950 children who, along with their families, received intervention services from Children & Family Services under one or more service components. Statistics of number of children served in individual service components are provided below.*

- a. Emergency Response** - Emergency Response (ER) provides 24-hour, 365 days per year response to allegations of child abuse and neglect. Social Workers assess and determine the level of response. Assessments of potential safety risk to children are investigated and interventions

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are initiated as deemed necessary. In FY 2016-17, there were approximately 36,000 calls to the Child Abuse Hotline resulting in approximately 7,300 referrals of suspected abuse. Approximately half of those required further investigation to assure the safety of children resulting in approximately 540 new cases opened.

- b. Family Maintenance** - Family Maintenance (FM) Services are provided to maintain children in their homes while risk of abuse and neglect are addressed and issues that brought the family to the attention of Child Welfare services are addressed. In FY 2016-17, there were approximately 550 children who received Family Maintenance services for periods up to 12 months. The average monthly count of children served in Family Maintenance was 200.
- c. Family Reunification** - When a child is removed from a parent's care due to abuse or neglect, Family Reunification (FR) services are provided to remedy the conditions that led to the removal. The family is engaged and a reunification plan is developed to resolve those issues. In FY 2016-17, there were approximately 1,025 children who received Family Reunification services for up to one year. The average monthly count of children served in the Family Reunification programs was 425.
- d. Permanency Planning** – When reunification is not feasible, Permanency Planning (PP) services assist children in establishing a permanent family with a relative caregiver; an adoptive family or guardian and provides ongoing services until permanency is achieved. In FY 2016-17, approximately 929 children in out-of-home care received ongoing permanency planning services. The average monthly count of children served was 600.
- e. Extended Foster Care (Supported Transition)** – Foster youth ages 18-21 years old can choose to be served through extended foster care. These young adults, referred to as Non-minor Dependents (NMDs) are provided transition planning support, case management and foster care

placement until age 21. The Juvenile Court continues court oversight of these cases. In FY 2016-17, there were approximately 308 youth receiving services under Extended Foster Care program. The average monthly count of youth served was 150.

### Child Welfare Services Summary

<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Mandatory
<b>Gross Expenditures:</b>		\$68,563,013
<b>Financing:</b>		67,774,047
<b>Net County Cost:</b>		788,966
<b>Funding Sources:</b>		
Local	54.1%	\$37,107,972
State	18.9%	12,931,620
Federal	25.9%	17,734,455
General Fund	1.2%	788,966
<b>FTE:</b>	353.0	

### Adoption/Foster Care Administration

**Description:** These budget categories provide costs for administration of recruitment, retention and support for stable, safe homes for children who are no longer residing in their family homes.

#### 2. Adoption Services

**Description:** The County's adoption agency exclusively provides services for abused and neglected children when the child is unable to return to the care of their parent. The agency looks to find families that can best meet the specific needs of these children. The agency also provides post adoption support services to the families and children. In FY 2016-17, approximately 145 children had Adoptions finalized.

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Adoption Services Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$2,864,013		
<b>Financing:</b>	2,853,228		
<b>Net County Cost:</b>	10,785		
<b>Funding Sources:</b>			
Local	60.8%	\$1,740,892	
Federal	38.8%	1,112,336	
General Fund	0.4%	10,785	
<b>FTE:</b>	16.1		

### 3. Foster Care/Adoption Assistance Eligibility

**Description:** This program provides administrative costs for eligibility determination for cash assistance for the care of children placed in foster, relative, guardianship or adoptive homes and institutions. This funding also supports ongoing maintenance and eligibility determination for monthly payments. Programs supported are described below in the Adoption/Foster Care payment portion of this report. In FY 2016-17, a monthly average of approximately 1,700 cases received ongoing financial support for care of children placed in their homes.

Foster Care/Adoption Assistance Eligibility Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$5,470,724		
<b>Financing:</b>	4,885,715		
<b>Net County Cost:</b>	585,009		
<b>Funding Sources:</b>			
Local	50.0%	\$2,736,639	
Federal	39.3%	2,149,076	
General Fund	10.7%	585,009	
<b>FTE:</b>	25.0		

### 4. Resource Family Home Approval (formerly Foster Home Licensing)

**Description:** The County administers the approval of Resource Family Homes (foster and relative placement homes) in Contra Costa County under a Memorandum of Understanding with the California Department of Social Services. This program processes applications and provides support services to approved Resource Family Homes. With the implementation of Continuum of Care Reform in 2017, changes in policy and procedure include the streamlining of the approval for all types of Resource Family Homes (Kin/Relative Placement, Licensed Foster Home, Guardianship, and Adoption). In FY 2016-17, a monthly average of approximately 1,025 children resided in various types of out of home care family homes or facilities that required approval, review and ongoing support. An average of 170 new placements are approved each month.

Resource Family Home Approval Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$1,589,272		
<b>Financing:</b>	1,374,135		
<b>Net County Cost:</b>	215,137		
<b>Funding Sources:</b>			
Local	56.0%	\$889,283	
State	8.5%	135,207	
Federal	22.0%	349,645	
General Fund	13.5%	215,137	
<b>FTE:</b>	2.7		

### Adoption/Foster Care Payments

The following payment programs provide financial support to homes and facilities for children's shelter, care and well-being when children cannot remain in their family homes.



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#### 5. Aid to Adoptions Program

**Description:** The Aid to Adoptions Program (AAP) provides payments to families in the adoption process or who have adopted children into their care. In FY 2016-17, there were approximately 1,700 families per month that received Aid to Adoptions payments.

Aid to Adoptions Program Summary			
<b>Service:</b>		Mandatory	
<b>Level of Service:</b>		Mandatory	
<b>Gross Expenditures:</b>		\$19,472,962	
<b>Financing:</b>		19,084,623	
<b>Net County Cost:</b>		388,339	
<b>Funding Sources:</b>			
Local	45.4%	\$8,842,537	
State	13.1%	2,559,173	
Federal	39.5%	7,682,913	
General Fund	2.0%	388,339	
<b>FTE: 0.0</b>			

#### 6. Foster Care and other Out of Home Care Payments

**Description:** This funding stream provides monthly financial compensation to Resource Family Homes and other placement facilities for children in their care.

- a. County Board and Care** – County Board and Care (CBC) provides for children not eligible for federal or state foster care. In FY 2016-17, funding from County Board and Care was paid for approximately 20 children.
- b. Kin Guardianship Assistance Payment Program** – Kin Guardianship Assistance Payment (Kin-GAP) program provides payments to relative caregivers who have established a guardianship through the Juvenile Dependency Court. In 2015, the definition of “relative” was expanded to include certain eligible non-related extended family. In addition, the Kinship/Foster Care Emergency Fund removes barriers that may impede successful placements in foster family homes or with caregivers who are

relatives. The Kinship Guardianship Assistance (Kin-GAP) program enhances family preservation and stability by recognizing many foster children are in long-term, stable placements with relatives. In FY 2016-17, approximately 320 families per month received funding for related children in their care through the Kin-GAP program.

- c. Foster Care Payments** - A federal, state, and county funded program that provides payment for the care of foster children who are legal dependents of the County. These payments are for children residing in all levels of foster care including residential treatment, relative or non-relative foster care or Foster Family Agency homes. In FY 2016-17, approximately 831 children per month received foster care funding and approximately 120 children per month were approved for emergency foster care funding for new foster care placements.
- d. Approved Relative Caregiver Funding Option** – The Approved Relative Caregiver Funding Option provides funding equal to the basic foster care rate to an approved relative caregiver with whom a non-federally eligible child is placed. In FY 2016-17, an average of 3 children per month received ARC funding.

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Foster Care and Other Out of Home Care Payments Summary			
Service:		Mandatory	
Level of Service:		Mandatory	
Gross Expenditures:		\$33,494,291	
Financing:		32,061,066	
Net County Cost:		1,433,225	
Funding Sources:			
Local	29.8%	\$9,974,067	
State	34.3%	11,486,076	
Federal	31.6%	10,600,923	
General Fund	4.3%	1,433,225	
FTE: 0.0			

### Additional Child Welfare and Supportive Services

These funds specifically support Child Abuse prevention and early intervention as well as support for youth transitioning out of Foster Care.

### 7. Child Abuse Prevention, Intervention, and Treatment Contracts

**Description:** State and Federal funds provide allocations for prevention, early intervention, intervention and/or treatment of child abuse and neglect. Priorities and coordination and maintenance of contracts with Community Based Organizations are managed by the Family and Children's Trust committee (FACT). Services include education services for pregnant and parenting teens, substance abuse counseling, education programs advocacy, consultation and outreach for special need youth, multi-lingual support groups for new refugees and immigrants. Eight CBO providers offered a variety of services to children, youth and families under approved programs for Child Abuse prevention, intervention and treatment.

Child Abuse Prevention Contracts Summary			
Service:		Discretionary	
Level of Service:		Mandatory	
Gross Expenditures:		\$303,000	
Financing:		272,700	
Net County Cost:		30,300	
Funding Sources:			
Local	90.0%	\$272,700	
General Fund	10.0%	30,300	
FTE: 0.0			

### 8. Family Preservation Program Promoting Safe and Stable Families (PSSF)

**Description:** Promoting Safe and Stable Families supports coordinated child and family services to prevent the unnecessary separation of children from their families, to improve the quality of care and services to children and their families and ensure permanency for children. The Promoting Safe and Stable Families program was established under the federal Omnibus Budget Reconciliation Act of 1993 (now the Adoption and Safe Families Act). Promoting Safe and Stable Families has four components; expenditures must be balanced between these four components: Family Preservation, Community-based family support, Time-limited family reunification and Adoption promotion and support.

Contracts with seven CBO's provided services to children, youth and families under approved programs that meet the PSSF criteria; PSSF funded programs include information and referral, crisis intervention, case management, family support, parenting groups, after school and summer activities for youth, employment training, community development and teen services.

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### *Health and Human Services*

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#### Family Preservation Program Promoting Safe and Stable Families Summary

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Gross Expenditures:</b>		\$2,069,149
<b>Financing:</b>		1,623,861
<b>Net County Cost:</b>		445,288
<b>Funding Sources:</b>		
Local	45.5%	\$941,073
Federal	33.0%	682,788
General Fund	21.5%	445,288
<b>FTE:</b>	0.0	

when transitioning out of the foster care system. This program assists participants to function as self-sufficient adults; the program provides outreach and offers services to over 431 youth between the ages of 16 and 18 and 436 non-minor dependents between the ages of 18 and 21 years.

#### Independent Living Skills Program Summary

<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Gross Expenditures:</b>		\$1,096,963
<b>Financing:</b>		1,096,963
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Local	68.1%	\$747,525
Federal	31.9%	349,438
<b>FTE:</b>	7.7	

### 9. Independent Living Skills Program

**Description:** Independent Living Skills Program (ILSP) provides individual and group support services, including practical skill building for foster youth eligible for federal foster care funds

# Employment and Human Services

## Health and Human Services

### Aging and Adult Services Bureau

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	15,856,478	18,707,915	21,748,329	21,975,751	227,422
Services And Supplies	18,476,400	20,967,286	22,981,346	22,981,346	0
Other Charges	24,712,219	28,983,685	31,987,450	31,987,450	0
Expenditure Transfers	(3,107,849)	(1,379,684)	(3,236,196)	(3,236,196)	0
<b>Expense Total</b>	<b>55,937,249</b>	<b>67,279,202</b>	<b>73,480,929</b>	<b>73,708,351</b>	<b>227,422</b>
<b>Revenue</b>					
Other Local Revenue	3,152,365	3,848,454	5,772,555	5,772,555	0
Federal Assistance	10,619,723	9,761,365	12,005,315	12,005,315	0
State Assistance	31,263,123	39,879,529	39,520,312	39,520,312	0
<b>Revenue Total</b>	<b>45,035,211</b>	<b>53,489,348</b>	<b>57,298,182</b>	<b>57,298,182</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>10,902,037</b>	<b>13,789,854</b>	<b>16,182,747</b>	<b>16,410,169</b>	<b>227,422</b>
<b>Allocated Positions (FTE)</b>	<b>161.5</b>	<b>154.5</b>	<b>175.5</b>	<b>179.0</b>	<b>3.5</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	28%	28%	30%	30%	
% Change in Total Exp		20%	9%	0%	
% Change in Total Rev		19%	7%	0%	
% Change in NCC		26%	17%	1%	
<b>Compensation Information</b>					
Permanent Salaries	8,920,708	10,569,547	12,628,168	12,785,791	157,623
Temporary Salaries	573,255	430,771	0	0	0
Permanent Overtime	35,293	45,000	25,833	25,833	0
Deferred Comp	75,502	130,530	160,500	165,000	4,500
Comp & SDI Recoveries	(56,516)	(39,241)	(25,833)	(25,833)	0
FICA/Medicare	697,403	857,483	964,675	976,733	12,058
Ret Exp-Pre 97 Retirees	31,895	27,256	206,616	206,616	0
Retirement Expense	2,828,962	3,338,402	3,913,689	3,958,600	44,911
Employee Group Insurance	1,284,556	1,637,622	2,026,030	2,026,257	227
OPEB Pre-Pay	1,013,436	1,199,565	1,199,565	1,199,565	0
Unemployment Insurance	24,471	23,777	6,314	6,393	79
Workers Comp Insurance	427,514	487,203	642,773	650,797	8,024
Labor Received/Provided	0	0	0	0	0

# Employment and Human Services

## *Health and Human Services*

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**Description:** The Aging and Adult Services Bureau (AAS) provides protective and supportive services to disabled adults and seniors, including In-Home Supportive Services (IHSS); Adult Protective Services (APS); Area Agency on Aging (AAA) services; General Assistance (GA); Senior Community Services Employment Program (SCSEP), and other supportive services. This Bureau also manages the Volunteer and Emergency Services Program.

The FY 2018-19 Recommended Budget includes an overall increase of \$6,429,149 million compared to FY 2017-18 for salaries and benefits increases due to additional positions, increased In-Home Supportive Services provider costs, and increased direct assistance.

The FY 2018-19 Recommended Budget compared to the Baseline includes additional Adult Protective Services positions supported by increased revenues in that program and a reduction in IHSS positions due to decreased program revenues.

### **1. Adult Protective Services**

**Description:** Adult Protective Services (APS) receives, screens and investigates reports of physical, emotional or sexual abuse, financial or material exploitation, neglect, isolation or abandonment of individuals 65+ and dependent adults age 18 or over who are unable to protect their own interests, have been harmed or are threatened with harm. APS includes County Services Block Grant (CSBG) funding that supports the Supplemental Security Income (SSI) Advocacy. APS includes grants from the Office of Emergency Services that will allow for the provision of additional services in preventing elder financial abuse, adding an elder death protocol review, and a multidisciplinary team. In FY 2016-17, APS received over 3,500 calls, a 9% increase from the previous year.

#### **a. Supplemental Security Income Advocacy**

**Description:** The SSI Advocacy program assists disabled individuals to apply for Supplemental Security Income/State Supplemental Program (SSI/SSP) public assistance benefits from the Social Security

Administration. This program serves CalWORKs, GA, and Cash Assistance Payments for Immigrant (CAPI) recipients who have been identified as possessing permanent, long-term mental, physical and/or learning disabilities rendering them inappropriate for long-term, gainful employment. In FY 2016-17, there were 282 SSI applications and an average monthly caseload of 217 individuals.

#### **b. Cal-OES Grant**

**Description:** California Office of Emergency Services provided two grants to improve elder abuse prevention and intervention services within our Adult Protective Services Program. Partner agencies have networked to provide community based case management and participate in the newly formed Multi-Disciplinary Team Meetings, Financial Abuse Strike Team and the Elder Death Review. The two grants are funded for a total of four years each.

#### **c. Whole Person Care**

**Description:** Whole Person Care (WPC) is a statewide waiver pilot program for vulnerable Medi-Cal recipients to improve health outcomes and reduce utilization of high-cost services. Contra Costa County Health Services is one of 19 counties participating in the program. The WPC, called CommunityConnect in Contra Costa County, strives to provide client-centered social services coordination and benefit counseling/assistance to high-risk Medi-Cal patients. EHSD has entered into an Interagency Agreement with Health Services to co-locate Social Work Staff (17 total) within the pilot to provide coordinated health care from a social services perspective.

# Employment and Human Services

## Health and Human Services

Adult Protective Services Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary/Mandatory	
<b>Gross Expenditures:</b>	\$17,223,325	
<b>Financing:</b>	16,311,217	
<b>Net County Cost:</b>	912,108	
<b>Funding Sources:</b>		
Transfers	43.0%	\$7,395,906
Local	31.1%	5,367,623
State	15.2%	2,618,667
Federal	5.4%	929,021
General Fund	5.3%	912,108
<b>FTE:</b>	88.1	

### 2. Area Agency on Aging

**Description:** The Area Agency on Aging (AAA) supports senior independence and access to community-based services through service contracts and direct staff involvement. Planning and advocacy services are provided for County residents age 60 and over.

- a. Health Insurance Counseling and Advocacy Program** – Health Insurance Counseling and Advocacy Program (HICAP) provides Medicare related health insurance counseling and community education services to seniors and adults with disabilities through a corps of trained volunteers. In FY 2016-17, approximately 7,650 were reached through counseling, outreach, and other informational sessions.
- b. Information and Assistance** – Information and Assistance (I&A) provides objective information and counseling to help seniors and caregivers locate appropriate resources. The program assisted approximately 8,200 callers during FY 2016-2017. The top ten needs were: housing (33% of calls), home care (16% of calls), insurance (15% of calls), abuse/neglect/crime (8% of calls), legal (7% of calls), health/medical (6% of calls), case management (5% of calls), mental health (4% of calls), transportation (3% of calls), and financial/tax support (3% of calls).

- c. Older Americans Act Grants for Community Programs on Aging** – Older Americans Act and Older Californians Act provides grants for Community Programs on Aging. These grants provide information and assistance, supportive social services, congregate meals, home delivered meals, family caregiver support, and elder abuse prevention services to seniors. The Supplemental Nutrition Assistance Program (SNAP)-Education grant was awarded with the goal of improving the likelihood that persons eligible for SNAP will make healthy choices within a limited budget and choose active lifestyles consistent with the current Dietary Guidelines for Americans and MyPlate. AAA has 16 grants for services ranging from senior nutrition (Meals on Wheels), friendly visiting, caregiving, adult day health care and transportation. AAA also works with approximately 2,200 volunteers to provide support to seniors.

- d. Tax Aid Program Materials** – AAA provides space and materials for AARP Tax Aid program. This partnership provides free assistance to low and moderate income households to file tax returns and claim eligible deductions. FY 2016-17, over 200 volunteers prepared approximately 6,000 free tax returns for seniors in Contra Costa County.

Area Agency on Aging Summary		
<b>Service:</b>	Discretionary/Mandatory	
<b>Level of Service:</b>	Discretionary/Mandatory	
<b>Gross Expenditures:</b>	\$4,584,578	
<b>Financing:</b>	4,497,215	
<b>Net County Cost:</b>	87,363	
<b>Funding Sources:</b>		
Local	8.4%	\$386,544
State	16.9%	772,735
Federal	72.8%	3,337,936
General Fund	1.9%	87,363
<b>FTE:</b>	8.4	

# Employment and Human Services

## Health and Human Services

### 3. General Assistance Eligibility

**Description:** Determines the GA eligibility for primarily single, unemployed adults who are not eligible for federal or state-funded cash assistance programs (e.g. CalWORKs). The program is designed to meet the minimum needs of county residents who are unemployed or disabled.

General Assistance Eligibility Summary			
Service:			Mandatory
Level of Service:			Mandatory
Gross Expenditures:			\$4,288,024
Financing:			413,561
Net County Cost:			3,874,463
Funding Sources:			
State	9.6%		\$413,561
General Fund	90.4%		3,874,463
FTE:	21.2		

### 4. General Assistance Cash Assistance

**Description:** The General Assistance (GA) program provides cash assistance to primarily single, unemployed adults who are not eligible for federal or state-funded cash assistance programs (e.g. CalWORKs). The program is designed to meet the minimum needs of county residents who are unemployed or disabled. In FY 2016-17 the program determined GA benefits for approximately 11,000 individuals, also reviewing and granting eligibility for the CalFresh and Medi-Cal program for GA clients. As of October 31, 2017 there were 735 individuals receiving GA benefits. General Assistance is at 99 % compliance rate for determining applications within 30 days.

General Assistance Cash Assistance Summary			
Service:	Mandatory		
Level of Service:	Discretionary		
Gross Expenditures:	\$2,781,389		
Financing:	0		
Net County Cost:	2,781,389		
Funding Sources:			
General Fund	100%	\$2,781,389	
FTE:	0.0		

### 5. Indigent Interment

**Description:** The County Interment program authorizes payment for the interment of those deceased county residents who do not have resources or whose next of kin are unable to assume this responsibility. For the FY 2016-17, there have been 50 requested interments of indigent individuals; of which 15 were approved, three (3) were referred to either the Veteran's office or the Public Administrators office (PAO) and 32 denied. The majority of the denials for Interment of indigent individuals were due to the next of kin being over income.

Indigent Interment Summary		
Service:	Mandatory	
Level of Service:	Mandatory	
Gross Expenditures:	\$106,922	
Financing:	18,388	
Net County Cost:	88,534	
Funding Sources:		
Local	17.2%	\$18,388
General Fund	82.8%	88,534
FTE:	0.0	

# Employment and Human Services

## Health and Human Services

### 6. In-Home Supportive Services

**Description:** Provides administration of the In-Home Supportive Services (IHSS) program and determines eligibility for services. Assesses the need for in-home services and processes payments to those who provide services to over 9,200 aged, blind and disabled recipients, allowing them to safely remain in their own homes and avoid institutionalization.

In-Home Supportive Services Administration Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Gross Expenditures:</b>	\$10,406,146	
<b>Financing:</b>	7,994,686	
<b>Net County Cost:</b>	2,411,460	
<b>Funding Sources:</b>		
State	76.8%	\$7,994,686
General Fund	23.2%	2,411,460
<b>FTE:</b>	60.8	

### 7. In-Home Supportive Services Payments

**Description:** Funds county share of wages, health and retirement benefits for providers of In-Home Supportive Services (IHSS).

In-Home Supportive Services Payments Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Gross Expenditures:</b>	\$42,983,152	
<b>Financing:</b>	36,728,300	
<b>Net County Cost:</b>	6,254,852	
<b>Funding Sources:</b>		
Transfers	3.1%	\$1,341,729
State	64.5%	27,720,663
Federal	17.8%	7,665,908
General Fund	14.6%	6,254,852
<b>FTE:</b>	0.0	

### 8. Senior Community Services Employment Program

**Description:** Senior Community Services Employment Program (SCSEP) provides employment services to 48 low income individuals age 55 and older including employment training in Host Agencies (non-profit and government agencies), career counseling and skills assessments as well as unsubsidized job placement. Participants have barriers to employment such as disability, homeless or at risk, low literary, limited English, frail and 75 or older. This program is a four-year Department of Labor program funded by Title V of the federal Older American Act (OAA) through National Asian Pacific Center on Aging.

Senior Community Services Employment Program Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Gross Expenditures:</b>	\$72,450	
<b>Financing:</b>	72,450	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Federal	100%	\$72,450
<b>FTE:</b>	0.5	



# Employment and Human Services

## Health and Human Services

### Workforce Services Bureau

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	87,081,837	86,039,230	86,147,549	79,457,934	(6,689,615)
Services And Supplies	22,864,347	25,956,775	25,086,977	25,086,977	0
Other Charges	54,838,475	56,779,882	56,535,924	56,535,924	0
Expenditure Transfers	49,564,281	34,542,277	37,411,575	39,766,668	2,355,093
<b>Expense Total</b>	<b>214,348,940</b>	<b>203,318,164</b>	<b>205,182,025</b>	<b>200,847,503</b>	<b>(4,334,522)</b>
<b>Revenue</b>					
Other Local Revenue	20,619,382	19,757,488	21,080,305	21,080,305	0
Federal Assistance	77,489,074	71,065,587	68,586,981	68,586,981	0
State Assistance	108,959,246	108,805,112	106,846,698	106,846,698	0
<b>Revenue Total</b>	<b>207,067,702</b>	<b>199,628,187</b>	<b>196,513,984</b>	<b>196,513,984</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>7,281,238</b>	<b>3,689,977</b>	<b>8,668,041</b>	<b>4,333,519</b>	<b>(4,334,522)</b>
<b>Allocated Positions (FTE)</b>	<b>1,023.4</b>	<b>959.0</b>	<b>911.6</b>	<b>839.0</b>	<b>(72.6)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	41%	42%	42%	40%	
% Change in Total Exp		(5%)	1%	(2%)	
% Change in Total Rev		(4%)	(2%)	0%	
% Change in NCC		(49%)	135%	(50%)	
<b>Compensation Information</b>					
Permanent Salaries	50,548,465	51,924,978	52,088,581	48,023,841	(4,064,740)
Temporary Salaries	3,231,158	656,520	656,520	656,520	0
Permanent Overtime	742,802	204,077	517,685	517,685	0
Deferred Comp	722,661	712,051	742,134	634,680	(107,454)
Comp & SDI Recoveries	(491,280)	(257,334)	(517,685)	(517,685)	0
FICA/Medicare	4,018,962	3,970,311	4,029,057	3,718,105	(310,952)
Ret Exp-Pre 97 Retirees	175,637	274,768	91,442	91,442	0
Retirement Expense	15,626,702	16,444,801	16,241,232	15,044,789	(1,196,443)
Employee Group Insurance	8,531,471	8,574,797	8,605,820	7,804,722	(801,098)
OPEB Pre-Pay	1,327,705	1,015,409	1,015,409	1,015,409	0
Unemployment Insurance	144,017	114,686	26,045	24,013	(2,032)
Workers Comp Insurance	2,493,552	2,404,165	2,651,309	2,444,413	(206,896)
Labor Received/Provided	9,986	0	0	0	0

# Employment and Human Services

## Health and Human Services

**Description:** The Workforce Services Bureau (WFS) provides financial support and services to low-income individuals, including supportive services, necessary for heads of families and single adults to obtain and retain employment.

The FY 2018-19 Recommended Budget reflects a decrease of \$2,470,660 compared to FY 2017-18. The reduction is due to declining CalWORKs and CalFresh caseloads, reduced funding and unfunded cost of doing business increases.

The change from the FY 2018-19 Baseline Budget to the Recommended Budget includes the cancellation of 72.6 FTE from the CalWORKs, CalFresh, and Medi-Cal programs.

Due to declining caseloads, less training classes are necessary. Therefore, thirty-two unfunded vacant training positions are being cancelled. There will be no change in service level due to the cancellation of these positions.

The FY 2018-19 Recommended Budget includes an operational vacancy factor of 3.9% which equates to 78 positions and another 1.5% for 40 Eligibility Worker Training Unit positions.

### 1. CalWORKs Programs

**Description:** The California Work Opportunity and Responsibility to Kids (CalWORKs) Program implements the Federal Temporary Assistance to Needy Families (TANF) program.

- a. CalWORKs Eligibility** - Provides eligibility determination for CalWORKs cash aid, supportive services, and includes ongoing case management. In FY 2016-17 there were 9,380 applications received, a 3% decrease from the prior year. There was a decrease in caseload during this same period. This program component also includes funding for staff development and welfare fraud investigation.

#### CalWORKs Eligibility

<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Gross Expenditures:</b>		\$17,698,474
<b>Financing:</b>		17,567,729
<b>Net County Cost:</b>		130,745
<b>Funding Sources:</b>		
Local	0.3%	\$45,060
Federal	80.3%	14,210,217
State	18.7%	3,312,452
General Fund	0.7%	130,745
<b>FTE:</b>	154.0	

- b. CalWORKs Employment Services** - Provides case management of CalWORKs recipients who have a Welfare-to-Work (WTW) requirement. WTW activities are intended to help participants obtain and retain employment, and include supportive services such as housing, transportation, childcare, and referrals for substance abuse, mental health and domestic abuse. Subsidized employment and special support programs are also included. In FY 2016-17, there were 5,010 registered WTW recipients. Approximately 1,300 of those individuals entered employment, 743 exited CalWORKs due to employment and 744 exempt individuals volunteered into receiving WTW services.

#### CalWORKs Employment Services

<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Gross Expenditures:</b>		\$22,403,608
<b>Financing:</b>		22,403,608
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Federal	81.1%	\$18,168,472
State	18.9%	4,235,136
<b>FTE:</b>	102.2	

## Employment and Human Services

### Health and Human Services

- c. **CalWORKs Cal-Learn** Provides eligibility determination and related service costs of providing intensive case management, supportive services and fiscal incentives/disincentives to eligible teen recipients who are pregnant or parenting and participating in the Cal-Learn Program.

CalWORKs Cal-Learn			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Discretionary
<b>Gross Expenditures:</b>		\$194,833	
<b>Financing:</b>		194,833	
<b>Net County Cost:</b>		0	
<b>Funding Sources:</b>			
Federal	81.1%	\$158,002	
State	18.9%	36,831	
<b>FTE:</b>	1.1		

- d. **CalWORKs Child Care** – Provides eligibility determination for subsidized childcare. This program is responsible for State-required reporting and documentation, and making payments to childcare providers. The California Department of Social Services provides Stage One childcare funding for CalWORKs recipients. *Stage One* supports childcare services to CalWORKs participants who receive aid, stabilizing their current situation with work and/or educational activities. In FY 2016 -17, there were 838 childcare subsidy cases. Once CalWORKs recipients have stabilized, they are referred to the Community Services Bureau for *Stage Two* childcare services. *Stage Two* childcare is funded through the California Department of Education.

CalWORKs Child Care			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>		\$6,470,171	
<b>Financing:</b>		6,470,171	
<b>Net County Cost:</b>		0	
<b>Funding Sources:</b>			
Federal	81.1%	\$5,247,062	
State	18.9%	1,223,109	
<b>FTE:</b>	19.4		

- e. **CalWORKs – Mental Health/ Substance Abuse** Provides CalWORKs case management and treatment services for mental health and substance abuse.

CalWORKs Mental Health/ Substance Abuse			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Discretionary
<b>Gross Expenditures:</b>		\$2,178,000	
<b>Financing:</b>		2,178,000	
<b>Funding Sources:</b>			
State	100.0%	\$2,178,000	
<b>FTE:</b>	0.0		

# Employment and Human Services

## Health and Human Services

- f. **CalWORKs SB 1569** – Provides case management of CalWORKs recipients who are victims of trafficking or crime.

CalWORKs SB 1569			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>			\$57,825
<b>Financing:</b>			57,825
<b>Funding Sources:</b>			
Federal	81.1%		\$46,894
State	18.9%		10,931
<b>FTE: 0.4</b>			

individuals, pregnant and parenting teens, those with a criminal or arrest record/history, and those participants completing the new family stabilization component of the Welfare-to-Work program. In FY 2016-17, there were 140 individuals placed in subsidized employment positions.

CalWORKs Expanded Subsidized Employment			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Discretionary
<b>Gross Expenditures:</b>			\$3,479,613
<b>Financing:</b>			3,479,613
<b>Funding Sources:</b>			
State	100.0%		\$3,479,613
<b>FTE: 12.4</b>			

- g. **CalWORKs Family Stabilization** – Provides comprehensive evaluations and wraparound services to Welfare-to-Work families who are experiencing identified situations and/or crises. In FY 2016-17, there were 53 Family Stabilization cases.

CalWORKs Family Stabilization			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>			\$868,160
<b>Financing:</b>			868,160
<b>Funding Sources:</b>			
Federal	81.1%		\$704,045
State	18.9%		164,115
<b>FTE: 5.0</b>			

- h. **Expanded Subsidized Employment** – The Expanded Subsidized Employment program (Expanded CCWORKS) provides work opportunities in the public, private and nonprofit sectors and the wage is subsidized for six (6) months. The program focuses on serving participants who have limited English proficiency, veterans, those challenged by domestic violence, disabled

# Employment and Human Services

## Health and Human Services

- i. CalWORKs Housing Support** - The CalWORKs Housing Support (HousingWORKs) program provides eligible homeless CalWORKs families assistance in locating a residence and provides a rent subsidy for up to six (6) months. The Employment and Human Services Department (EHSD), in partnership with the Contra Costa County Health Services Behavioral Health Division Office of Homeless Programs (CCHP), oversees the *HousingWORKs!* Program. In FY 2016-17, 81 participants received Housing Support assistance.

CalWORKs Housing Support Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Gross Expenditures:</b>	\$1,380,441		
<b>Financing:</b>	1,380,441		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Federal	81.1%	\$1,119,485	
State	18.9%	260,956	
<b>FTE:</b>	0.0		

### 2. CalWORKs Cash Assistance

**Description:** Cash assistance to eligible families based on income levels. As of January 1, 2013, a 24-month Welfare-to-Work clock was implemented requiring participants to meet specific work participation requirements in order to continue eligibility for the remaining 24-month period. The average monthly caseload for FY 2016-17 was 8,795, an 11% decrease in the average monthly caseload from the previous year.

CalWORKs Cash Assistance Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$50,528,358		
<b>Financing:</b>	49,601,305		
<b>Net County Cost:</b>	927,053		
<b>Funding Sources:</b>			
Local	41.5%	\$20,992,985	
Federal	19.9%	10,034,998	
State	36.8%	18,573,322	
General Fund	1.8%	927,053	
<b>FTE:</b>	0.0		

### 3. CalFresh Eligibility

**Description:** Provides application processing and eligibility determination for both cash and non-cash assisted families. During FY 2016-17, 33,781 CalFresh applications were received. There are approximately 63,000 individuals enrolled in the program.

CalFresh Eligibility Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$35,691,420		
<b>Financing:</b>	32,475,699		
<b>Net County Cost:</b>	3,215,721		
<b>Funding Sources:</b>			
Federal	52.6%	\$18,767,822	
State	38.4%	13,707,877	
General Fund	9.0%	3,215,721	
<b>FTE:</b>	164.1		

# Employment and Human Services

## Health and Human Services

### 4. Medi-Cal Eligibility

**Description:** Provides application processing, eligibility determination and ongoing case management for more than 50 Medi-Cal programs and the implementation of new programs due to the Affordable Care Act. These major Medi-Cal programs provide comprehensive medical services to children and adults in low-income families. In FY 2016-17, there were approximately 46,695 Medi-Cal applications received, a 7% decrease from the previous year. Throughout the fiscal year, there were an average of 128,865 Medi-Cal cases per month.

Medi-Cal Eligibility Summary			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>		\$59,631,004	
<b>Financing:</b>		59,631,004	
<b>Net County Cost:</b>		0	
<b>Funding Sources:</b>			
State	100%	\$59,631,004	
<b>FTE: 380.1</b>			

### 5. Refugee Programs Eligibility

**Description:** Provides eligibility determination and grant maintenance activities for the Refugee Cash Assistance (RCA) and the Cash Assistance Program for Immigrants (CAPI). CAPI is a state-funded program that provides cash assistance for aged, blind and disabled legal immigrants who do not qualify for federal Supplemental Security Income/State Supplemental Program (SSI/SSP) because of welfare reform changes. For FY 2016-17, General Assistance staff have taken 331 CAPI applications.

Refugee Programs Eligibility Summary			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>		\$48,349	
<b>Financing:</b>		48,349	
<b>Net County Cost:</b>		0	
<b>Funding Sources:</b>			
Federal	31.0%	\$14,997	
State	69.0%	33,352	
<b>FTE: 0.3</b>			

### 6. Refugee Programs Cash Assistance

**Description:** Provides payments for the Refugee Cash Assistance (RCA). In FY 2016-17, there were 81 cases, serving 94 adults and 2 children.

Refugee Programs Cash Assistance Summary			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>		\$114,987	
<b>Financing:</b>		114,987	
<b>Net County Cost:</b>		0	
<b>Funding Sources:</b>			
Federal	100%	\$114,987	
<b>FTE: 0.0</b>			

## Employment and Human Services

### Health and Human Services

#### 7. Service Integration Team / SparkPoint

##### Description:

- a. **SIT:** Social Service Program Assistants (SSPA) continue to provide intensive case management to eligible families, averaging 16 families assisted annually, using an assessment tool (FAR) to determine the client's employment needs and any barriers. SSPAs co-locate 1/5 of their workweek at the One Stop Career Center in West Contra Costa County. They have assisted in educating 40% of their San Pablo families on job opportunities by familiarizing clients with the employment/training resources provided at the San Pablo One Stop. Via our continual collaboration with the nonprofit Diablo Women's League, we helped to provide 120 families with additional food supplies throughout the year.

For economic-related programs, the North Richmond Service Integration Team (SIT) provided fax, typing and other business related services on site to 375 individuals. The SIT SSPAs continue to complete the entire County's CalFresh certifications for cases transitioning off CalWORKs due to obtaining employment.

SIT continues to be the beacon for assisting Welfare-to-Work participants through the CCWORKS program. Last year 12 participants earned wages to terminate their CalWORKs grant. Over 50% of the participants took their training from their SIT employment and went on to secure continuous employment.

- b. **SparkPoint:** SparkPoint Contra Costa provides a partnership of public and private community based organizations to provide more integrated services for clients through a continuum of care from public benefits to SparkPoint financial services to workforce development to resource giveaways (e.g. turkeys, bikes, toys, clothing, etc.) In the past year, 65% of SparkPoint clients were

using public benefits (Medi-Cal, SSI/SSDI, WIC, CalWORKs, etc.).

Over the past six years, approximately 975 individuals per year entered SparkPoint Contra Costa. SparkPoint services move people toward self-sufficiency goals measured by four components: income of \$63,027 for a family of four with two school-age children, no revolving debt, a credit score of 700 or above, and/or three months liquid savings. 32% of SparkPoint clients achieved at least one of the four components of financial stability in the past year. In the past year, SparkPoint clients looking for employment were placed in jobs, earning an average of \$16.09 well above minimum wage.

##### Service Integration Team Summary

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Gross Expenditures:</b>		\$102,260
<b>Financing:</b>		42,260
<b>Net County Cost:</b>		60,000
<b>Funding Sources:</b>		
Local	41.3%	\$42,260
General Fund	58.7%	60,000
<b>FTE:</b>	0.0	

# Employment and Human Services

## Health and Human Services

### Covered California Call Center

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	2,782,040	0	0	0	0
Services And Supplies	839,259	0	0	0	0
Other Charges	11,938	0	0	0	0
<b>Expense Total</b>	<b>3,633,237</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue</b>					
Federal Assistance	0	0	0	0	0
State Assistance	3,630,589	0	0	0	0
<b>Revenue Total</b>	<b>3,630,589</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>2,648</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>167.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	77%	0%	0%	0%	
% Change in Total Exp		(100%)	0%	0%	
% Change in Total Rev		(100%)	0%	0%	
% Change in NCC		(100%)	0%	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,588,049	0	0	0	0
Temporary Salaries	258,222	0	0	0	0
Permanent Overtime	122	0	0	0	0
Deferred Comp	39,585	0	0	0	0
Comp & SDI Recoveries	(11,741)	0	0	0	0
FICA/Medicare	138,943	0	0	0	0
Ret Exp-Pre 97 Retirees	4,622	0	0	0	0
Retirement Expense	421,610	0	0	0	0
Employee Group Insurance	218,454	0	0	0	0
Unemployment Insurance	5,059	0	0	0	0
Workers Comp Insurance	85,462	0	0	0	0
Labor Received/Provided	33,654	0	0	0	0



## Employment and Human Services

### *Health and Human Services*

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**Description:** In 2013, Contra Costa County Employment and Human Services Department entered into a contractual agreement with the State of California to run the only county-operated statewide Call Center which provides healthcare enrollment services under the Affordable Care Act to California residents.

The Contra Costa County Covered California Call Center (also known as 7C's) launched the third open enrollment services on October 1, 2015. From October 1, 2015 through February 2016, the 7C's handled approximately 142,140 calls based on data provided by Covered California. From January 1, 2016 through November 30, 2016, 276,581 calls were handled based on data provided by Covered California. Contra Costa County's contract with Covered California to run this call center ended on December 31, 2016. No calls were taken after November 30, 2016, and all positions were eliminated.

Covered California Call Center			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>			\$0
<b>Financing:</b>			0
<b>Net County Cost:</b>			0
<b>Funding Sources:</b>			
Federal	100%		\$0
<b>FTE:</b>	0.0		

# Employment and Human Services

## Health and Human Services

### Ann Adler Children and Family Trust

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	80,456	80,000	80,000	80,000	0
<b>Expense Total</b>	<b>80,456</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	73,516	80,000	80,000	80,000	0
<b>Revenue Total</b>	<b>73,516</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>6,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		(1%)	0%	0%	
% Change in Total Rev		9%	0%	0%	
% Change in NCC		(100%)	0%	0%	

**Description:** In 1991, the Board of Supervisors created the Ann Adler Children and Family program with oversight from the Family and Children's Trust Committee. Donations received from individuals, public, private and other agencies are allocated through contracts to support programs for the care of abused, neglected and at risk children.

The FY 2018-19 Budget maintains the current level of services.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

Ann Adler Children and Family Trust		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Gross Expenditures:</b>		\$80,000
<b>Financing:</b>		80,000
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Local	100%	\$80,000
<b>FTE:</b>	0.0	

# Employment and Human Services

## Health and Human Services

### Workforce Development Board

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	1,226,831	1,292,620	1,303,430	1,592,884	289,454
Services And Supplies	3,906,707	3,430,589	2,775,921	4,025,921	1,250,000
Other Charges	75,108	146,241	657,697	657,697	0
Expenditure Transfers	1,698,703	2,526,304	2,349,557	(5,536)	(2,355,093)
<b>Expense Total</b>	<b>6,907,349</b>	<b>7,395,754</b>	<b>7,086,605</b>	<b>6,270,966</b>	<b>(815,639)</b>
<b>Revenue</b>					
Other Local Revenue	536,729	409,500	573,640	573,640	0
Federal Assistance	6,336,890	6,986,254	5,697,326	5,697,326	0
<b>Revenue Total</b>	<b>6,873,619</b>	<b>7,395,754</b>	<b>6,270,966</b>	<b>6,270,966</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>33,730</b>	<b>0</b>	<b>815,639</b>	<b>0</b>	<b>(815,639)</b>
<b>Allocated Positions (FTE)</b>	<b>10.0</b>	<b>9.0</b>	<b>9.0</b>	<b>11.0</b>	<b>2.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	18%	17%	18%	25%	
% Change in Total Exp		7%	(4%)	(12%)	
% Change in Total Rev		8%	(15%)	0%	
% Change in NCC		(100%)	0%	(100%)	
<b>Compensation Information</b>					
Permanent Salaries	633,282	802,791	821,513	989,928	168,415
Temporary Salaries	233,822	11,045	0	0	0
Deferred Comp	14,766	17,700	18,720	23,340	4,620
FICA/Medicare	65,605	69,775	62,846	75,730	12,884
Ret Exp-Pre 97 Retirees	2,184	0	6,028	6,028	0
Retirement Expense	190,205	242,379	249,375	305,377	56,002
Employee Group Insurance	53,534	85,622	74,323	113,199	38,876
OPEB Pre-Pay	28,406	28,400	28,400	28,400	0
Unemployment Insurance	2,102	1,775	411	495	84
Workers Comp Insurance	31,868	33,133	41,815	50,387	8,572
Labor Received/Provided	(28,943)	0	(1)	0	1

**Description:** The Workforce Development Board (WDB) is a 25-member, business-led body whose members are appointed by the Contra Costa County Board of Supervisors to shape and strengthen local and regional workforce development efforts. The WDB brings together leaders from business, economic

development, education, labor, community-based organizations, and public agencies to align a variety of resources and organizations to enhance the competitiveness of the local workforce and support economic vitality in our region.

# Employment and Human Services

## *Health and Human Services*

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The WDB promotes a workforce development system that meets the needs of businesses, job seekers, and workers, to support a strong and vibrant economy in Contra Costa County

The FY 2018-19 Recommended Budget compared to FY 2017-18 is reduced by \$1,124,788. This reflects lower revenue allocations and lower prior year carryover funds.

The change from the Baseline Budget to the Recommended Budget includes the addition of two positions along with the contracting out of One Stop Services. The One Stop Operations will no longer be operated by EHSD staff.

### **1. Workforce Innovation & Opportunity Act (WIOA)**

**Description:** The Workforce Innovation and Opportunity Act (WIOA) of 2014 supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.

WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

WIOA brings together, in strategic coordination, the core programs of Federal investment in skill development:

- Employment and training services for adults, dislocated workers, and youth and Wagner-Peyser employment services administered by the Department of Labor through formula grants to states; and
- Adult education and literacy programs and Vocational Rehabilitation state grant programs that assist individuals with disabilities in obtaining employment administered by the Department of Education

WIOA's three hallmarks of excellence:

- The needs of businesses and workers drive workforce solutions and local

boards are accountable to communities in which they are located.

- American Job Centers provide excellent customer service to jobseekers and employers and focus on continuous improvement.
- The workforce system supports strong regional economies and plays an active role in community and workforce development.

Programs overseen by the WDB serve more than 18,500 individuals and 1,000 businesses annually. The Workforce Development Board staff includes additional direct service staff working in four EASTBAY Works America Job Centers of California.

The WDB currently operates four America's Job Centers of California through Contra Costa County in San Pablo, Concord, Antioch, and Brentwood. The WDB administers and coordinates the following:

- a. Adult Program** - Through the local network of EASTBAY Works America Job Center of California (AJCC) sites, this program provided basic and individualized career services to over 18,500 people in FY 2016-17. Basic career services are universally accessible and must be made available to all individuals seeking employment and training services in at least one comprehensive AJCC per local area. Basic Career Services include: initial skill assessment, labor exchange services, provision of information on programs and program referrals, and eligibility determination. Individualized Career Services include specialized assessments, developing an individual employment plan, career counselling, job search and placement assistance, and may include Training Services and Supportive Services. Training Services may include: career technical education, on-the-job training, and other training programs that combine work-based learning with related instructional activities and services. Supportive Services may include: child care assistance, transportation assistance, educational books/supplies, work related needs, cost of industry recognized certifications, etc.

# Employment and Human Services

## Health and Human Services

**b. Dislocated Worker Program** - Provides the same services as the Adult Program except that Dislocated Worker funding may only be used for recently unemployed participants identified as eligible "dislocated workers" as defined in Federal and State regulations. Approximately 285 individuals were served through the program in FY 2016-17. Rapid Response funding augments this program by providing outplacement services to individuals being displaced from employment due to a layoff or business closure.

**c. Youth Program** - Provides services for low-income youth and young adults between the ages of 14-24 years old (in-school and out-of-school) beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with a good job along a career pathway or enrollment in post-secondary education. Approximately 399 youth participated in FY 2016-17. Services include paid and unpaid work experience, occupational skills training, tutoring, study skills training, alternative secondary school services, mentoring and comprehensive guidance, career training, and counseling. WIOA requires a minimum of 75% of State and Local youth funding be used for out-of-school youth and 20% must be used for work based learning opportunities.

**d. Grant-Funded Programs** – The WDB administers grant-funded programs of varying duration and scope. Grant funds are often WIOA funds obtained through competitive processes, but may include other federal, state, local, and private sources as well. Currently the WDB administers AB109 and AB2060 (Forward Focus), totaling \$600,000 in funding to work with the reentry population. WBD also received SlingShot/Accelerator funding (\$134,000) to support regional partnerships in identified priority sectors, and Contra Costa is the lead WDB receiving funding (\$286,000) to support the development of the East Bay Regional Planning Unit as

designated under the California Workforce Development Board.

Workforce Innovation & Opportunity Act Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Gross Expenditures:</b>		\$5,866,502
<b>Financing:</b>		5,866,502
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Transfers	0.1%	\$5,536
Local	6.4%	373,640
Federal	93.5%	5,487,326
<b>FTE:</b>	10.0	

### 2. Small Business Development Center

**Description:** Partially funded by the Small Business Administration (SBA), the Contra Costa Small Business Development Center (SBDC) is hosted by the WDB and delivers individualized advising and training in collaboration with community partners to business owners, self-employed, and emerging entrepreneurs seeking assistance in starting, growing or managing their operations. All services are no cost and offered throughout the County. In FY 2016-17, the SBDC delivered 137 trainings to 760 participants.

Types of assistance may include:

- Financing/small business loans
- Government contracting
- Corporate procurement
- Exporting
- Action, business and strategic planning
- Financial projections, analysis and cash flow management
- Operations
- Sales, marketing and promotion

# Employment and Human Services

## *Health and Human Services*

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Small Business Development Center Summary		
Service:		Discretionary
Level of Service:		Mandatory
Gross Expenditures:		\$410,000
Financing:		410,000
Net County Cost:		0
Funding Sources:		
Local	48.8%	\$200,000
Federal	51.2%	210,000
FTE:	1.0	

# Employment and Human Services

## Health and Human Services

### Community Services Bureau

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	14,996,250	18,792,382	19,578,330	19,578,330	0
Services And Supplies	11,325,380	13,114,186	14,142,443	14,142,443	0
Other Charges	34,388	52,369	38,499	38,499	0
Fixed Assets	0	545,000	133,633	133,633	0
Expenditure Transfers	7,804,687	9,101,808	9,145,218	9,145,218	0
<b>Expense Total</b>	<b>34,160,705</b>	<b>41,605,745</b>	<b>43,038,123</b>	<b>43,038,123</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	9,448,703	9,729,314	11,344,199	11,344,199	0
Federal Assistance	24,326,088	31,537,643	31,318,141	31,318,141	0
State Assistance	221,440	0	216,995	216,995	0
<b>Revenue Total</b>	<b>33,996,232</b>	<b>41,266,957</b>	<b>42,879,335</b>	<b>42,879,335</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>164,474</b>	<b>338,788</b>	<b>158,788</b>	<b>158,788</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>183.5</b>	<b>190.0</b>	<b>216.0</b>	<b>216.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	44%	45%	45%	45%	
% Change in Total Exp		22%	3%	0%	
% Change in Total Rev		21%	4%	0%	
% Change in NCC		106%	(53%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	7,926,727	10,624,465	11,070,060	11,070,060	0
Temporary Salaries	1,196,521	188,611	188,611	188,611	0
Permanent Overtime	8,853	25,093	25,093	25,093	0
Deferred Comp	46,963	113,430	159,750	159,750	0
Comp & SDI Recoveries	(32,699)	(30,353)	(30,353)	(30,353)	0
FICA/Medicare	662,977	812,772	845,007	845,007	0
Ret Exp-Pre 97 Retirees	27,433	34,831	34,831	34,831	0
Retirement Expense	2,427,769	3,342,960	3,423,522	3,423,522	0
Employee Group Insurance	1,521,339	2,430,566	2,530,307	2,530,307	0
Retiree Health Insurance	549,895	530,222	519,850	519,850	0
OPEB Pre-Pay	242,650	242,650	242,650	242,650	0
Unemployment Insurance	24,222	47,274	5,535	5,535	0
Workers Comp Insurance	368,037	429,861	563,466	563,466	0
Labor Received/Provided	25,565	0	0	0	0

# Employment and Human Services

## Health and Human Services

**Description:** Community Services Bureau (CSB) has provided services to Contra Costa County residents since 1965. As the Community Action designee for Contra Costa County, CSB offers comprehensive Head Start and state funded childcare programs for families and children, ages 0-5; energy assistance and weatherization and CalWORKs childcare vouchers for welfare-to-work recipients. CSB has partnerships with dozens of non-profit community organizations that provide an array of family services. CSB utilizes a comprehensive approach to childcare, providing high quality educational care to children and their families, physical health, nutritional, mental health, disabilities and school readiness services to the families.

The FY 2018-19 Baseline Budget reflects a net increase in operating expenses of \$1,432,378 from the FY 2017-18 Budget. Baseline revenues are projected to increase by \$1,612,378 from the current year's funding level due to additional Early Head Start grant funding over a 4-year period.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

### Early Care and Education Programs

#### 1. Head Start

**Description:** Head Start provides part-day and full-day educational and comprehensive services to 1,351 income-eligible children three to five years old and their families. Approximately \$5.9 million in Head Start revenue is transferred to the Child Development Fund to support staff costs for services provided to 577 children in full-day childcare. Head Start revenue also funds enhancement services to three partnering childcare agencies and home visitation services to 12 children and their families.

Head Start Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$18,906,476		
<b>Financing:</b>	18,906,476		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Federal	98.9%	\$18,689,481	
State	1.1%	216,995	
<b>FTE:</b>	72.0		

#### 2. Comprehensive Funding Model (formerly known as Child Start)

**Description:** The Comprehensive funding model combines Head Start, Early Head Start and Child Development funds to provide year-round childcare 10.5 hours per day for about 787 children of low-income working parents. This program also funds family development services including employment assistance, health access, food referrals and housing support. Services are available at 15 centers with 51 classrooms in or close to neighborhoods where the children live.

Comprehensive Funding Model Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Gross Expenditures:</b>	\$8,120,938		
<b>Financing:</b>	8,120,938		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
Local	100.0%	\$8,120,938	
<b>FTE:</b>	75.0		



# Employment and Human Services

## Health and Human Services

### 3. Early Head Start

**Description:** Early Head Start provides infant, toddler and family comprehensive services to 573 eligible children and their families. Approximately \$2.2 million in Early Head Start revenue is transferred to the Child Development Fund to support staff costs for services provided to 204 children in full-day childcare. Services are provided at sites located in Richmond, Bay Point, Rodeo, San Pablo, Oakley, Concord, and Brentwood, as well as through partner agencies in Richmond, Concord, El Cerrito, Martinez, Pittsburg, Antioch and multiple community partnerships with Contra Costa Child Care Council (via 16 Family Child Care Homes), Crossroads, Martinez ECC, First Baptist Church, KinderCare, Tiny Toes, YMCA, and Baby Yale Academy.

Early Head Start Summary			
Service:	Discretionary		
Level of Service:	Mandatory		
Gross Expenditures:	\$9,206,992		
Financing:	9,206,992		
Net County Cost:	0		
Funding Sources:			
Federal	100%	\$9,206,992	
FTE: 31.0			

### 4. Child Nutrition

**Description:** Child Nutrition prepares and delivers approximately 454,475 meals (breakfast, snacks, and lunch) to more than 1,075 children enrolled in Head Start and Child Development childcare centers throughout the County.

Child Nutrition Summary			
Service:	Discretionary		
Level of Service:	Mandatory		
Gross Expenditures:	\$1,276,439		
Financing:	1,276,439		
Net County Cost:	0		
Funding Sources:			
Local	100%	\$1,276,439	
FTE:	13.0		

### Anti-Poverty Programs

### 5. Community Action Programs

**Description:** Community Action Programs (CAP) provides assistance to low-income families and individuals to remove obstacles and solve problems that block the achievement of self-sufficiency. Utilizing Federal Community Services Block Grants (CSBG) and other local funds, the program supports activities that can achieve measurable outcomes in educational capability, literacy skills, housing attainment, income enhancement, disaster preparedness, and nutritional needs. The program is also used to support the developmental needs of at-risk youth in low-income communities. The CAP's advisory body, the Economic Opportunity Council (EOC) has declared the follow priority areas for ameliorating poverty in Contra Costa County: Housing/Shelter, Food/Nutrition, Employment/Job Training, and Comprehensive Health Services. CSB operates an in-house job-training program funded by CSBG and subcontracts with 10 community-based agencies to support work in these priority areas.

# Employment and Human Services

## *Health and Human Services*

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### Community Action Programs Summary

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Gross Expenditures:</b>	\$3,031,718	
<b>Financing:</b>	2,872,930	
<b>Net County Cost:</b>	158,788	
<b>Funding Sources:</b>		
Local	64.2%	\$1,946,822
Federal	30.6%	\$926,108
General Fund	5.2%	158,788
<b>FTE:</b>	20.0	

## 6. Housing & Energy

**Description:** The Housing & Energy program combines funding from the U.S. Department of Energy and the U.S. Health and Human Services Department to provide utility bill payment assistance, energy education and weatherization services to approximately 4,471 low-income residents of the County. The average grant for energy assistance in Contra Costa County is \$336.00 per household per year.

### Housing & Energy Summary

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Gross Expenditures:</b>	\$2,495,560	
<b>Financing:</b>	2,495,560	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Federal	100%	\$2,495,560
<b>FTE:</b>	5.0	

## Employment and Human Services Health and Human Services

### Contra Costa Alliance to End Abuse (formerly Zero Tolerance for Domestic Violence)

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	78,999	0	0	0	0
Services And Supplies	3,329,800	2,614,225	2,634,443	2,634,443	0
Expenditure Transfers	93,167	54,575	359,791	359,791	0
<b>Expense Total</b>	<b>3,501,965</b>	<b>2,668,800</b>	<b>2,994,234</b>	<b>2,994,234</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	23,932	0	0	0	0
Federal Assistance	1,817,735	990,553	1,150,750	1,150,750	0
<b>Revenue Total</b>	<b>1,841,667</b>	<b>990,553</b>	<b>1,150,750</b>	<b>1,150,750</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,660,298</b>	<b>1,678,247</b>	<b>1,843,484</b>	<b>1,843,484</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	2%	0%	0%	0%	
% Change in Total Exp		(24%)	12%	0%	
% Change in Total Rev		(46%)	16%	0%	
% Change in NCC		1%	10%	0%	
<b>Compensation Information</b>					
Temporary Salaries	71,660	0	0	0	0
FICA/Medicare	5,482	0	0	0	0
Unemployment Insurance	193	0	0	0	0
Workers Comp Insurance	3,318	0	0	0	0
Labor Received/Provided	(1,655)	0	0	0	0

**Description:** The Contra Costa Alliance to End Abuse (formerly the Zero Tolerance for Domestic Violence initiative), founded by the Board of Supervisors in 2001, works to reduce interpersonal violence (domestic violence, sexual assault, elder abuse, child abuse, and human trafficking) by linking the County and the community, aligning policies, practices and protocols and fostering the development and implementation of collaborative, coordinated, integrated services, interventions and prevention activities. The initiative supports three of Contra Costa's community outcomes: "Children and

Youth are Healthy and Preparing for Productive Adulthood", "Families that are Safe, Stable and Nurturing" and "Communities that are Safe and Provide a High Quality of Life".

The FY 2018-19 Baseline Budget increased in both expenditures and revenues compared to the FY 2017-18 budget.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

## Employment and Human Services

### *Health and Human Services*

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Contra Costa Alliance to End Abuse Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Gross Expenditures:</b>	\$2,994,234	
<b>Financing:</b>	1,150,750	
<b>Net County Cost:</b>	1,843,484	
<b>Funding Sources:</b>		
Federal Aid	38.4%	\$1,150,750
General Fund	61.6%	1,843,484
<b>FTE:</b>	0.0	

# Employment and Human Services

## Health and Human Services

### County Children's Trust

County Children's Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	159,328	178,000	185,000	185,000	0
Other Charges	0	267,737	0	0	0
<b>Expense Total</b>	<b>159,328</b>	<b>445,737</b>	<b>185,000</b>	<b>185,000</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	201,392	185,000	185,000	185,000	0
<b>Revenue Total</b>	<b>201,392</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(42,064)</b>	<b>260,737</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		180%	(58%)	0%	
% Change in Total Rev		(8%)	0%	0%	
% Change in NCC		(720%)	(100%)	0%	

**Description:** In 1982, AB 2994 allowed counties to establish funding through birth certificate fees. The Family and Children's Trust Committee makes recommendations regarding funding for various contracts to provide child abuse prevention services. Fees are deposited in a special fund separate from the General Fund.

The FY 2018-19 Baseline Budget maintains the current level of services.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

County Children's Trust Summary Fund 132800		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Gross Expenditures:</b>		\$185,000
<b>Financing:</b>		185,000
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Local	100.0%	\$185,000
<b>FTE:</b>	0.0	

# Employment and Human Services

## Health and Human Services

### In-Home Supportive Services (IHSS) Public Authority

IHSS Public Authority Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	1,338,481	1,358,361	1,589,282	1,589,282	0
Services And Supplies	147,911	201,016	155,609	155,609	0
Other Charges	673,882	466,589	520,813	520,813	0
Expenditure Transfers	167,961	289,577	0	0	0
<b>Expense Total</b>	<b>2,328,236</b>	<b>2,315,543</b>	<b>2,265,704</b>	<b>2,265,704</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	215,181	356,403	460,328	460,328	0
Federal Assistance	1,039,926	1,188,638	1,181,228	1,181,228	0
State Assistance	1,073,128	670,618	624,148	624,148	0
<b>Revenue Total</b>	<b>2,328,236</b>	<b>2,215,659</b>	<b>2,265,704</b>	<b>2,265,704</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>0</b>	<b>99,884</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	57%	59%	70%	70%	
% Change in Total Exp		(1%)	(2%)	0%	
% Change in Total Rev		(5%)	2%	0%	
% Change in NCC		0%	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	814,687	827,669	956,035	956,035	0
Deferred Comp	14,680	13,020	15,900	15,900	0
FICA/Medicare	60,455	61,067	65,486	65,486	0
Retirement Expense	301,461	311,010	323,558	323,558	0
Employee Group Insurance	144,470	143,228	225,855	225,855	0
Retiree Health Insurance	520	87	520	520	0
Unemployment Insurance	2,209	2,280	1,928	1,928	0

**Description:** The In-Home Supportive Services Public Authority (IHSS Public Authority) is associated with the Aging and Adult Services Bureau and provides registry and referral service, screens registry applicants, assists IHSS recipients with hiring IHSS providers, and provides provider orientations. The Public Authority also serves as the employer of record

(for purposes of collective bargaining) for IHSS providers, provides staff support to the IHSS Advisory Committee and performs other Board-approved functions related to the delivery of In-Home Supportive Services. In FY 2016-17, the Public Authority received 385 applications and added 125 new providers to the registry.

## Employment and Human Services

### *Health and Human Services*

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The FY 2018-19 Recommended Budget reflects an overall decrease of \$49,839 compared to FY 2017-18.

There is no change from the Baseline Budget to the Recommended Budget for FY 2018-19.

IHSS Public Authority Summary Fund 115500		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Gross Expenditures:</b>		\$2,265,704
<b>Financing:</b>		2,265,704
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Local	20.3%	\$460,328
Federal	52.1%	1,181,228
State	27.6%	624,148

\* The Public Authority has 16.0 FTE's that are not employees of the County.

# Employment and Human Services

## Health and Human Services

### Child Development Fund

Child Development Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	7,806,133	8,563,768	8,647,792	8,647,792	0
Services And Supplies	3,314,572	4,461,478	3,995,441	3,995,441	0
Other Charges	5,319,740	5,719,479	5,499,038	5,499,038	0
Fixed Assets	0	200,000	200,000	200,000	0
Expenditure Transfers	9,196,864	9,243,122	10,952,164	10,952,164	0
<b>Expense Total</b>	<b>25,637,309</b>	<b>28,187,847</b>	<b>29,294,435</b>	<b>29,294,435</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	7,572,274	8,016,926	8,140,538	8,140,538	0
State Assistance	18,130,422	19,809,130	21,153,897	21,153,897	0
<b>Revenue Total</b>	<b>25,702,695</b>	<b>27,826,056</b>	<b>29,294,435</b>	<b>29,294,435</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(65,387)</b>	<b>361,791</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>118.0</b>	<b>117.0</b>	<b>114.0</b>	<b>114.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	30%	30%	30%	30%	
% Change in Total Exp		10%	4%	0%	
% Change in Total Rev		8%	5%	0%	
% Change in NCC		(653%)	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,897,518	4,591,781	4,688,432	4,688,432	0
Temporary Salaries	916,808	287,960	287,960	287,960	0
Permanent Overtime	19,060	2,110	2,110	2,110	0
Deferred Comp	13,383	31,620	45,240	45,240	0
Comp & SDI Recoveries	(9,752)	(29,329)	(29,329)	(29,329)	0
FICA/Medicare	350,632	351,271	358,665	358,665	0
Ret Exp-Pre 97 Retirees	13,676	23,096	23,096	23,096	0
Retirement Expense	1,208,834	1,465,431	1,461,932	1,461,932	0
Employee Group Insurance	909,508	1,313,893	1,207,728	1,207,728	0
Retiree Health Insurance	281,516	329,866	360,974	360,974	0
Unemployment Insurance	12,918	10,103	2,343	2,343	0
Workers Comp Insurance	195,789	185,967	238,641	238,641	0
Labor Received/Provided	(3,758)	0	0	0	0



## Employment and Human Services

### Health and Human Services

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**Description:** The Child Development Fund provides funding for the California State Preschool Program (CSPP) and General Child Care & Development Program (CCTR) that serves about 1,808 children of low- and middle-income families in 16 centers with 65 classrooms and six partner agencies throughout the County. In addition, the Child Development Fund provides funding to CalWORKs Stage 2 and CAPP programs that serve children of families transitioning from TANF to work. Participation in CalWORKs Stage 2 and CAPP enables parents to remain stable in their new job environment. State funding also provides childcare services to six partnering childcare agencies.

During FY 2014-15, Contra Costa Community College relinquished its California State Preschool (CSPP) contract from the State. The Bureau operated this program for the Community College as subcontractor. Consequently, the State announced a funding opportunity to redistribute the relinquished funds. After a competitive process and review conducted by the State California Department of Education, the Bureau was awarded \$1.1 million to administer directly the program previously managed by Contra Costa Community College. In prior years, revenues and expenditures from this contract were reported under Community College Child Development Fund. They are now included under Child Development Fund in FY 2016-17.

FY 2018-19 Child Development Fund Baseline Budget reflects an increase in operating expenses of \$1,106,588 from FY 2017-18 Budget. Baseline revenues are projected to increase by \$1,468,379 from FY 2017-18 Budget. The increases are due to an increase in the shared cost for Child Care Center operations.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

Child Development Fund Summary Fund 111600			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$29,294,435		
<b>Financing:</b>	29,294,435		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Local	27.8%	\$8,140,538	
State	72.2%	21,153,897	
<b>FTE:</b>	114.0		

# Employment and Human Services

## Health and Human Services

### Childcare Enterprise Fund

Childcare Enterprise Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	0	1,000	1,000	1,000	0
Other Charges	0	1,000	1,000	1,000	0
Expenditure Transfers	0	72,089	72,089	72,089	0
<b>Expense Total</b>	<b>0</b>	<b>74,089</b>	<b>74,089</b>	<b>74,089</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	0	74,089	74,089	74,089	0
<b>Revenue Total</b>	<b>0</b>	<b>74,089</b>	<b>74,089</b>	<b>74,089</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		0%	0%	0%	
% Change in Total Rev		0%	0%	0%	
% Change in NCC		0%	0%	0%	

**Description:** The Childcare Enterprise program was approved by the Board of Supervisors on September 18, 2007. This tuition-based program offers child day care at below market rates to families who cannot otherwise afford the cost of childcare in order to stay in the workforce and remain self-sufficient. Childcare Enterprise Fund services are integrated in classrooms at several of the centers throughout the county. The number of tuition-based slots in each classroom depends upon the number of lower-income families that demonstrate the need for affordable childcare in each of those areas. These tuition-based slots are commingled with Head Start and State Child Development slots.

The FY 2018-19 Baseline Budget maintains the current level of services.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

Childcare Enterprise Summary Fund 142500		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$74,089	
<b>Financing:</b>	74,089	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Local	100%	\$74,089
<b>FTE:</b>	0.0	

## Employment and Human Services Health and Human Services

### Contra Costa Alliance to End Abuse (formerly Zero Tolerance for Domestic Violence) - Special Revenue Fund

Domestic Violence Victim Asst Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	129,300	169,317	152,664	152,664	0
<b>Expense Total</b>	<b>129,300</b>	<b>169,317</b>	<b>152,664</b>	<b>152,664</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	152,664	120,000	152,664	152,664	0
<b>Revenue Total</b>	<b>152,664</b>	<b>120,000</b>	<b>152,664</b>	<b>152,664</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(23,364)</b>	<b>49,317</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		31%	(10%)	0%	
% Change in Total Rev		(21%)	27%	0%	
% Change in NCC		(311%)	(100%)	0%	

**Description:** Provides funding for emergency shelter, counseling, health and social welfare services to victims of domestic violence as mandated by Welfare and Institutions Code §18290-18308. Twenty-three dollars of each marriage license fee has been dedicated to fund these services. Additional funds are also provided through court fines under Penal Code §1203.097. Monies are used to pay for a portion of the STAND! for Families Free of Violence program.

The FY 2018-19 Baseline Budget includes a revenue increase of \$32,664 from the FY 2017-18 Budget.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

Contra Costa Alliance To End Abuse – Special Revenue Fund Summary Fund 112500			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Mandatory
<b>Gross Expenditures:</b>			\$152,664
<b>Financing:</b>			152,664
<b>Net County Cost:</b>			0
<b>Funding Sources:</b>			
Local	100%		\$152,664
<b>FTE:</b>	0.0		

# Employment and Human Services

## Health and Human Services

### Contra Costa Alliance to End Abuse (formerly Zero Tolerance for Domestic Violence) SB 968 Administration

Zero Tolerance- Domestic Violence Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	287,176	458,792	497,117	497,117	0
Services And Supplies	175,109	363,726	120,769	120,769	0
Other Charges	22,875	16,562	16,561	16,561	0
Expenditure Transfers	39,750	0	0	0	0
<b>Expense Total</b>	<b>524,910</b>	<b>839,080</b>	<b>634,447</b>	<b>634,447</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	457,809	564,652	634,447	634,447	0
<b>Revenue Total</b>	<b>457,809</b>	<b>564,652</b>	<b>634,447</b>	<b>634,447</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>67,101</b>	<b>274,428</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	55%	55%	78%	78%	
% Change in Total Exp		60%	(24%)	0%	
% Change in Total Rev		23%	12%	0%	
% Change in NCC		309%	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	181,149	290,691	323,040	323,040	0
Temporary Salaries	13,779	0	0	0	0
Deferred Comp	4,550	9,240	5,640	5,640	0
FICA/Medicare	14,927	22,238	24,713	24,713	0
Ret Exp-Pre 97 Retirees	541	601	601	601	0
Retirement Expense	48,819	82,612	96,092	96,092	0
Employee Group Insurance	14,636	40,998	30,428	30,428	0
Unemployment Insurance	527	640	162	162	0
Workers Comp Insurance	8,250	11,773	16,443	16,443	0

**Description:** Provides oversight and coordination of interpersonal violence response system. This budget unit is supported by recording fees authorized by State law (SB 968). The Baseline Budget includes an expenditure decrease and an increase in revenue.

No adjustment from Baseline to Recommended Budget for FY 2018-19 is required.

#### Contra Costa Alliance to End Abuse - SB 968 Administration Summary – Fund 112700

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Gross Expenditures:</b>	\$634,447
<b>Financing:</b>	634,447
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Local	100% \$634,447
<b>FTE: 4.0</b>	

# Employment and Human Services

## *Health and Human Services*

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### **CAO's Recommendation**

During FY 2017-18, the Employment and Human Services Department (EHSD) experienced substantial State and federal revenue reductions in its Workforce Services Bureau and the In-Home Supportive Services program, while programs within the Children and Family Services, Adult and Aging Services and the Community Services Bureau expanded due to enhanced revenues. These trends are expected to continue in FY 2018-19. Overall, the FY 2018-19 recommended budget includes increased appropriations in excess of \$17 million, and increased revenues of \$13 million. To balance this budget gap, the recommendation is to reduce salary and benefits costs by \$3.2 million and increase the allocation of General Purpose Revenue to approximately \$26.9 million. The net change in FTEs is a reduction of 37 positions, primarily in CalFresh, CalWORKs, and Medi-Cal programs.

EHSD revenues involve a complex relationship between the direct expenses to provide services, the overhead expenses to support direct service providers, and the funding agencies determination of eligible services. The Department projects anticipated revenue from the various funding streams based on a projection of the costs of services provided to eligible clients. The FY 2018-19 revenue project a \$13.8 million increase from local sources; a \$1 million reduction from federally sourced revenue, a \$383,883 reduction from State revenues, and a \$4 million increase in general purpose revenue support.

Due to a stronger economy and improved employment levels in Contra Costa County, the Workforce Services Bureau caseload is expected to continue decreasing, as well as the corresponding State and federal revenue reimbursement for the provision of those services. In addition to reducing positions through bureau transfers and attrition, the department will use a contractor to provide the same delivery levels of One-Stop Career Center services with the reduced FY 2018-19 revenues. Without the ability to contract this service, several sites will be closed. The recommended budget includes the reduction of 72.6 FTE's in

this bureau. Additionally, 32 unfunded vacant training positions will be cancelled.

The demand for services provided by the Children and Family Services Bureau continues to grow. In order to meet the community's needs, the recommended budget includes an additional 32 FTE's. The State reimburses the department for services provided, and commensurate with the increase, the recommended budget projects revenues to increase by approximately \$11.8 million.

As the community ages, the demand for services provided by Aging and Adult Services continues to grow. Therefore, the FY 2018-19 recommended budget includes 5 additional Eligibility Workers in Adult Protective Services that will be transferred from Workforce Services to meet the increased caseload. As a result of these changes, revenue is projected to increase by approximately \$3.8 million.

The revenue structure of the In-Home Supportive Services program continues to evolve, ultimately this has resulted in decreased revenue from the State. The CAO recommends an additional allocation of approximately \$2 million of general purpose revenue support to offset the reduction, and the elimination of 1.5 vacant positions.

The Community Services Bureau Early Head Start Program was successful in procuring \$4 million in additional revenue during FY 2017-18 for additional childcare slots and enhanced services resulting in an additional 20 new positions. The recommended budget maintains staffing and contracts at this new level.

As per the norm, EHSD does not yet have a State funding allocation for FY 2018-19. The Department has included estimated revenue based on the Governor's FY 2018-19 Proposed Budget and historical allocation information. EHSD will return to the Board of Supervisors in the fall with a request for adjustments to the appropriations should they be necessary once the final allocations are received.

The FY 2018-19 Recommended Budget for Employment and Human Services is balanced.

# Employment and Human Services

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### **Performance Measurements**

The Employment and Human Services Department (EHSD) identified six administrative and program goals in 2017. An update of our progress is described below:

#### **1. Enhance Business Intelligence –**

Leverage technology across the department with emphasis on (1) customer-facing automated solutions that improve service delivery and increase efficiencies; (2) ensuring full utilization of our business intelligence systems and capacity; (3) developing and implementing data capture and reporting through the use of regular data dashboards and data snapshots.

In order to gather feedback directly from customers, we administered a technology survey throughout the year that provided us with data related to customers' computer and cell phone ownership, as well as user preferences in communicating with EHSD and accessing services. The results from this survey were instrumental in building out a text message program for appointment reminders and expanding the availability of phone charging stations in our buildings. We launched a marketing campaign for My Benefits CalWIN, an online system that allows customers to complete many registration steps online instead of visiting an office. This campaign will extend into 2018.

We also endeavored to close the digital divide among our customers by expanding our PC donation program. As of December 2017, more than 900 surplus PCs were refurbished, and more than 230 were distributed to eligible EHSD customers.

We continued to collaborate with Santa Clara County on the Business Intelligence (BI) dashboard and won an Innovation Award from the California State Association of Counties (CSAC) for this initiative.

Within the Department, we used the BI systems for a variety of analysis

applications, such as: identifying the demographic makeup of our customer base and demographic trends; reporting on historical trends in caseloads and forecasting future caseload levels; and measuring internal performance against goals. We also used this system to respond to inquiries from the County Board of Supervisors and various state and federal agencies. In addition, we used the data to model internal program administration for greater efficiency and effectiveness.

As a foundation for future innovation, we created a five-year Technology Strategic Plan and a first-year implementation matrix. One project from this plan, a new document imaging system, was completed in the fall. Further implementation will continue in 2018.

#### **2. Exemplary Customer Service –** EHSD will cultivate an agency culture that emphasizes exemplary customer service and improves the customer experience. More than 200,000 Contra Costa residents interface with EHSD staff each year and our goal is for each of them to have a positive experience with EHSD.

Over the course of 2017, a strategic work group reviewed employee training, data collection, media, and recognition programs related to customer service. In 2017, we rolled out a series of department-wide customer service trainings, and revised the orientation sessions for new employees. More than 300 staff members were engaged in these sessions throughout the year. In addition, the department expanded its Leadership Academy series, with close to 100 managers and supervisors participating. Additional trainings, with a focus on Internal Customer Service, are being developed for 2018.

To improve data collection on customer service measures, we revised the Customer Satisfaction Survey (paper and electronic) to capture four key elements of customer satisfaction from a statewide pilot. We also added an online survey component that will be live in April 2018.

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### **3. Enhance and Support Multi-Disciplinary Family Services Models – EHSD, in**

collaboration with stakeholders, continues to develop a plan to provide an integrated, holistic, wrap-around model of family services targeted to disadvantaged and at-risk families. This multi-disciplinary model integrates and incorporates intra-department services (CalWORKs, Welfare-to-Work, Workforce Development Board programs, CalFresh, Head Start, Children & Family Services, Adult Protective Services), Service Integration Sites (SIT), SparkPoint Centers, First 5 Resource Centers, Family Justice Centers, other county departments such as Child Support, Health and Behavioral Health, and community partners such as the Human Services Alliance members.

In 2017, EHSD developed an integrated cross-bureau pilot program, including identifying service sites for the pilot and creating a robust evaluation plan. The pilot program uses four “navigators” to engage clients with multiple unmet needs and connect them to both EHSD and community resources. The program design is complete, bids for the navigator positions have been circulated, and a draft evaluation plan is complete.

### **4. Establish Aging & Adult Services as a Community Partner – AAS is the primary county service in the county for low-income seniors. We will focus our efforts this year on re-establishing our presence in the community, and elevating attention to senior issues.**

Aging and Adult Services (AAS) successfully secured funding from the California Office of Emergency Services (Cal OES) to enhance services in Adult Protection. In addition, AAS strengthened its community partnerships through multiple arenas including the Elder Abuse Prevention Project. This project established a network of partners across the elder abuse service community to work together in a coordinated fashion to assure that seniors receive needed community services to help stabilize their lives. The program also establishes community based trainings on recognizing and intervening in elder abuse.

AAS successfully established three additional community partnerships to address elder abuse. A Multidisciplinary Team addresses complex cases of elder abuse with partnerships from law enforcement, District Attorney, community agencies, Ombudsman Services, Public Guardians Office and Adult Protective Services. The Elder Death Review Team, convenes with law enforcement, the coroner’s office and Ombudsman Services to review suspicious elder deaths and identify systems issues that may have contributed to the elder’s death. Finally, we established the Financial Abuse Strike Team to quickly address the financial abuse of elders.

### **5. Increased Partnership with Contra Costa County Health Services - The Health and Human Services systems share many common goals for families, children and seniors in our county. Collaboration and coordination between EHSD and Health Services will continue to be a high priority in a number of areas.**

We collaborated with Health Services on three major projects in 2017: CommunityConnect Whole Person Care, Homeless Disability Advocacy Program, and Continuum of Care Reform (CCR).

The goal of the CommunityConnect Whole Person Care (WPC) pilot is to increase coordination of health, behavioral health, and social services for vulnerable Medi-Cal recipients in order to reduce utilization of high cost services and improve health outcomes. Often low income and vulnerable residents disproportionately suffer from poor health due to unmet social and behavioral needs (called “social determinants of health”) – including food, housing, employment, transportation, childcare and education. In CommunityConnect, collaborative interdisciplinary teams brought together services and programs from EHSD, Contra Costa Health Services and a wide range of community partners, serving these unmet needs. EHSD staff, comprised of social workers, eligibility workers, first line supervision and management, formally joined CommunityConnect in 2017. A joint team of staff and analysts from EHSD and Health Services are also collaborating on a robust data sharing agreement and evaluation plan.

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The Homeless Disability Advocacy Program (HDAP) application was submitted in mid-2017 and EHSD was awarded \$746,546. HDAP is a three-year program (through June 30<sup>th</sup>, 2020) intended to provide housing to individuals who are homeless and appear to be eligible for Supplemental Security Income (SSI/SSDI), veteran's benefits, or the Cash Assistance Program for Immigrants (CAPI). Implementation is in process, and EHSD is working closely with the HSD Health, Housing and Homelessness bureau. Implementation will begin in May 2018.

For the Continuum of Care Reform (CCR), legislation that comprehensively reforms placement and treatment options for youth in foster care, EHSD continued to collaborate with Behavioral Health. An Interagency Agreement to transfer realignment funds to Behavioral Health was established. This allowed us to draw down additional Early and Periodic Screening, Diagnostic, and Treatment funds to enhance specialty mental health services for foster children. We worked with Mental Health to identify and close the service gaps for foster children, including co-trained staff on the needs of this population. In addition, we created a joint Presumptive Transfer process for children coming into Contra Costa County and those being placed outside of the county. Finally, we jointly reviewed and made recommendations for programs working to convert to Short-Term Residential Therapeutic Programs, facilities that provide specialized treatment for youth with mental health needs. These facilities help us meet the behavioral and mental health domains identified as priorities in the CCR legislation.

- 6. Invest in Our Staff** – A successful organization must cultivate and maintain a departmental culture that is respectful of all staff, embraces differences and diversity, values and rewards dedication and commitment to service excellence, and promotes personal wellness within a work-life balance.

We started exit interviews with departing employees to learn what made them seek employment elsewhere, as well as what they enjoyed about working at EHSD. We held appreciation and recognition programs for exemplar employees so everyone feels their

contributions are valued. To recognize employees delivering outstanding customer service, we developed a Customer Service Champions section in our internal newsletter, Headlines. We plan to continue this recognition program in 2018, as well as encourage recognition of outstanding internal customer service.

### **Administrative and Program Goals**

For 2018, the Employment and Human Services Department (EHSD) has identified four "strategic priorities" that encompass shared goals across our bureaus. Each priority is described below:

- 1. Improve efficiencies – EHSD aims to embrace and maximize up-to-date and innovative technology, permitting both customers and staff to utilize technology in conducting business with the department.**

Improving efficiencies involves developing a variety of portals for customer and public access, and building systems and data sources that improve processes. We will continue to implement our technology strategic plan, improving business processes for both customers and employees.

We also strive to close the digital divide among our customers by expanding our PC donation program. A promotional mailing is scheduled for 2018; it will target EHSD customers in the Richmond area, where computer ownership is lower than in the other regions we serve.

- 2. Recruitment and Retention– EHSD cultivates an agency culture that promotes retention of current employees and recruits top talent for our programs.**

As a department, we are taking steps to address employee recruitment and retention issues in all bureaus. New recruitment materials, including a video specific to Social Worker recruitment, will launch in 2018. To enhance retention, we have drafted a tuition reimbursement plan for employees to



## Employment and Human Services

### *Health and Human Services*

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continue their education and training that we plan to implement in 2018. We will also expand existing employee recognition programs, such as Customer Service Champions, to encompass outstanding employees in all roles and bureaus. Finally, we plan to conduct a workplace satisfaction survey to identify target areas that could be improved through new programs. We will also focus on strategies to promote a healthy workplace, and inspire staff to share an optimistic vision for our future

**3. Exemplary Customer Service – EHSD cultivates an agency culture that emphasizes exemplary customer service, both internally and externally, and improves the customer experience.**

More than 200,000 Contra Costa residents interface with EHSD staff each year and our goal is for each of them to have a positive experience with EHSD. We also aim to recognize and reward employees who provide quality customer service.

In the coming year we will launch an EHSD-specific Customer Service training video in partnership with Feel Good Video. The

concept of Internal Customer Service will be fostered in training by Staff Development and in internal communications and staff recognitions.

Based on a newly redesigned lobby card, EHSD will publish reports related to internal and external customer experience

**4. Service Integration- EHSD aims to develop a holistic approach to helping families thrive by incorporating coordinated and integrated services for our most vulnerable, isolated and/or disadvantaged customers.**

The concept of holistic, wrap around and whole person services is a focus for California with two statewide initiatives - CommunityConnect and CalWORKs 2.0. We plan to ultimately provide a new level of support with “wrap around services” for individuals and families. We intend to leverage technology, centralized data sharing and co-located staff to provide increased access, a better and faster service delivery experience and improved utilization rates of our comprehensive suite of services.

# Employment and Human Services

## *Health and Human Services*

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### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Programs/ Budget units	Services	FTE	Net County Cost Impact	Impact
1	1	Administrative Services	Provides IT support to all areas of the Department and fraud investigation.	(2.0)	(179,833)	Due to reduced program funding in CalWORKs, CalFresh, and WIOA, one vacant Information Technology (IT) position and one vacant Social Services Welfare Fraud Investigator position will be canceled. Due to the steady decline in CalFresh and CalWORKs cases in recent years, one less Welfare Fraud Investigator position is needed.
2	2	Adult Protective Services	Provides social worker response to investigate reports that older or dependent adults are exploited, neglected or physically abused.	5.0	380,476	Additional APS casework support staff will allow APS staff to respond more timely to reports of elder and dependent adult abuse and be fully compliant with state mandates for providing services. These additional positions will be supported with additional federal and state revenue.

## Employment and Human Services

### *Health and Human Services*

Order	Reference to Mand/Disc List	Programs/ Budget units	Services	FTE	Net County Cost Impact	Impact
3	7	IHSS Administration	Provides administration of the In-Home Supportive Services (IHSS) program and determines eligibility for services. Assesses the need for in-home services and processes payments to those who provide services to aged, blind and disabled recipients, allowing them to safely remain in their own homes and avoid institutionalization.	(1.5)	(153,054)	Reduction of 1.5 vacant FTE is due to an anticipated reduction in the IHSS State General Fund allocation compared to the FY 17-18 budgeted allocation. The program is currently under a corrective action plan for failure to meet timelines for assessment and reassessment.
4	11	Child Welfare Services	Provides 24-hour response to allegations of child abuse; services to maintain children in their own homes; services to remedy conditions which caused the Juvenile Court to order a child removed from home due to abuse or neglect; and planning services to assist children in establishing permanency through adoption, legal guardianship, or a permanent living arrangement.	31.0	2,975,316	Additional Child Welfare Services (CWS) social work supervisors, clerical support staff, and support workers will allow the bureau to respond more timely to reports of abuse and be fully compliant with state mandates. The positions will be supported with additional federal and state revenue.

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Order	Reference to Mand/Disc List	Programs/ Budget units	Services	FTE	Net County Cost Impact	Impact
5	12	Adoption Services	Provides adoption services to children who are free for adoption under the Civil Code and Welfare & Institutions Code. It also provides services, on a fee basis, for stepparent adoptions.	1.0	133,170	An additional supervisor position will allow the adoptions unit to better provide services to children in need of a permanent placement and support reunification efforts. This additional position will be supported with additional federal and state revenue.
6	22	CalWORKs Eligibility and Ongoing Case Management Services	Provides eligibility determination for CalWORKs cash aid, supportive services, and includes ongoing case management.	(27.3)	(2,250,586)	CalWORKs and CalFresh caseloads have steadily declined in recent years. As a result, CalWORKs and CalFresh funding allocations declined, and are projected to be further reduced in FY 18-19. A combination of reduced funding and unfunded cost increases requires a reduction in positions. Of the 52.63 FTE position modifications, 35.63 FTEs are being canceled and 17 are being transferred to programs with available funding. The cancellation of positions may result in delays in CalWORKs and Medi-Cal eligibility determination services and the issuance of CalFresh benefits. Not cancelling these positions would result in a significant net county cost.
	32	CalFresh Eligibility and Ongoing Case Management Services	Provides eligibility determination and ongoing case management for CalFresh benefits for eligible low-income individuals and families.	(19.5)	(1,606,257)	
	36	Medi-Cal Eligibility and Ongoing Case Management	Provides Medi-Cal eligibility determination and ongoing case management for eligible for individuals and families	(5.8)	(477,679)	

## Employment and Human Services Health and Human Services

Order	Reference to Mand/Disc List	Programs/ Budget units	Services	FTE	Net County Cost Impact	Impact
7	39	Workforce Innovation & Opportunity Act (WIOA)/ Workforce Services Bureau	Provides employment services, career counseling, access to job training, adult education and literacy, and employment services to individuals seeking to find new or better employment opportunities.	(20.0)	Fiscal and program impacts included in Line 8 below	In FY 17-18, the Workforce Development Board's (WDB) One-Stop operations, including staff positions, were located within the Workforce Services Bureau and the costs transferred to WDB. Six positions will be canceled directly due to reduced WIOA funding and fourteen will be canceled or transferred to programs with available funding. See fiscal/program impact in Line #8 below.
8	40	Workforce Innovation & Opportunity Act (WIOA)/Workforce Development Board	Provides direct services to businesses, jobseekers and workers. Services include: job matching and access to wage reimbursements for employers; career counseling, assessments, job training, support services, adult education, and employment services to primarily low-income individuals with barriers to employment.	2.0	(815,639)	In FY 18-19, One-Stop operations will be contracted out for \$1,250,000. In addition to the position adjustments above, two of the impacted positions will be transferred to the WDB. The net fiscal impact of these actions is a reduction of \$815,639. Contracting operations will provide the most services with the limited funds projected to be available in FY 2018-19. Without the contract, several sites would be closed. Customers may experience a reduction in services.
			Total:	(37.1)	(1,994,086)	

## **Employment and Human Services**

### ***Health and Human Services***

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**General Fund Summary**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	136,711,635	175,170,360	186,707,516	186,707,516	0
Services And Supplies	185,806,606	223,481,921	219,170,464	219,170,464	0
Other Charges	32,604,594	31,934,185	29,232,417	29,232,417	0
Fixed Assets	773,241	905,000	886,300	886,300	0
Expenditure Transfers	(14,677,346)	(16,377,375)	(16,984,909)	(16,984,909)	0
<b>Expense Total</b>	<b>341,218,730</b>	<b>415,114,092</b>	<b>419,011,789</b>	<b>419,011,789</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	110,890,387	130,313,056	133,267,153	133,267,153	0
Federal Assistance	77,626,695	103,926,211	103,466,143	103,466,143	0
State Assistance	57,980,847	84,029,605	85,773,493	85,773,493	0
<b>Revenue Total</b>	<b>246,497,929</b>	<b>318,268,872</b>	<b>322,506,789</b>	<b>322,506,789</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>94,720,801</b>	<b>96,845,220</b>	<b>96,505,000</b>	<b>96,505,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>					
	<b>1109.3</b>	<b>1346.1</b>	<b>1344.8</b>	<b>1344.8</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	40%	42%	45%	45%	
% Change in Total Exp		22%	1%	0%	
% Change in Total Rev		29%	1%	0%	
% Change in NCC		2%	0%	0%	
<b>Compensation Information</b>					
Permanent Salaries	78,814,826	101,993,262	107,806,912	107,806,912	0
Temporary Salaries	2,991,580	2,134,270	1,724,640	1,724,640	0
Permanent Overtime	1,017,781	820,277	821,314	821,314	0
Deferred Comp	588,921	1,108,900	1,262,192	1,262,192	0
Hrly Physician Salaries	168,842	159,586	158,954	158,954	0
Perm Physicians Salaries	2,537,932	3,280,750	4,581,940	4,581,940	0
Perm Phys Addnl Duty Pay	21,189	25,953	16,934	16,934	0
Comp & SDI Recoveries	(135,102)	(239,513)	(197,065)	(197,065)	0
FICA/Medicare	6,052,460	8,197,630	8,670,038	8,670,038	0
Ret Exp-Pre 97 Retirees	297,750	320,140	323,587	323,587	0
Retirement Expense	25,959,801	33,159,340	35,915,862	35,915,862	0
Employee Group Insurance	10,693,493	15,690,956	16,830,450	16,830,450	0
Retiree Health Insurance	3,853,289	4,042,189	4,032,502	4,032,502	0
OPEB Pre-Pay	1,474,600	1,514,134	1,514,134	1,514,134	0
Unemployment Insurance	228,802	187,111	80,255	80,255	0
Workers Comp Insurance	2,267,377	2,897,280	3,286,771	3,286,771	0
Labor Received/Provided	(121,905)	(121,905)	(121,905)	(121,905)	0

# Health Services

## *Health and Human Services*

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### **Table Description**

The table above provides information in aggregate format summarizing expenditures and revenues in the General Fund budget units administered by the Health Services Department. This table includes the General Fund subsidy provided to the Contra Costa Regional Medical Center and Health Centers and the Contra Costa Health Plan, but does not include the expenditures or other revenue for these functions. This information can be found in the individual tables for the enterprise funds, including the sections for the Contra Costa Regional Medical Center and Health Centers, the Contra Costa Health Plan, and the Contra Costa Community Health Plan.

Included in the table above are data for the following budget units:

- 0301 – Detention Facilities Programs
- 0450 – Public Health
- 0451 – Conservatorship/Guardianship
- 0452 – Environmental Health
- 0454 – Public Administrator
- 0460 – California Children’s Services
- 0463 – Health, Housing and Homeless
- 0465 – Enterprise Fund Subsidy
- 0466 – Alcohol and Other Drugs Program
- 0467 – Mental Health

The table following this section summarizes the expenditures and revenue in aggregate for the bulk of the services provided by the department, including enterprise funds. Please refer to that table for aggregate information.



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## Health and Human Services

2018-19 Baseline to 2018-19 Recommended							
2018-19 Baseline Service Level				2018-19 Recommended Service Level			
Budget Unit Description	Expenditure Authority	Less Revenue Collections	Required General Fund Contribution	Expenditure Authority	Less Revenue Collections	Required General Fund Contribution	GF Change – FY 17/18 Adopted to Rec'd (Col 6 minus Col 3)
	(1)	(2)	(3)	(4)	(5)	(6)	
Enterprise Funds:							
Hospital & Clinics – EF I	\$625,707,584	\$606,012,616	\$19,107,752	\$625,707,584	\$606,012,616	\$19,670,497	\$0
EF-2 M-Cal Plan	708,503,066	708,503,066	0	708,503,066	708,503,066	0	0
EF-3 Comm Plan	74,972,774	70,986,486	3,986,288	74,972,774	70,986,486	3,986,288	0
Major Risk Ins. Program	0	0	0	0	0	0	0
Sub-Total Enterprise Funds <sup>(A)</sup>	\$1,409,183,424	\$1,385,502,168	\$23,656,785	\$1,409,183,424	\$1,385,502,168	\$23,656,785	\$0
General Fund Units:							
Behavioral Health:							
Mental Health	\$225,913,169	\$208,608,312	\$17,304,857	\$225,913,169	\$208,608,312	\$17,304,857	\$0
Alcohol & Other Drugs	24,579,648	22,644,341	1,935,307	24,579,648	22,644,341	1,935,307	0
Homeless Programs	8,380,456	5,690,897	2,689,559	8,380,456	5,690,897	2,689,559	0
Public Health	72,901,458	51,720,607	21,180,851	72,901,458	51,720,607	21,180,851	0
Environmental Health	22,143,837	22,468,762	(324,925)	22,143,837	22,468,762	(324,925)	0
Detention	25,600,010	1,558,301	24,041,709	25,600,010	1,558,301	24,041,709	0
Conservatorship	4,064,733	877,001	3,187,732	4,064,733	877,001	3,187,732	0
California Children's Services	11,082,920	8,644,664	2,438,256	11,082,920	8,644,664	2,438,256	0
Public Administrator	688,773	293,904	394,869	688,773	293,904	394,869	0
Sub-Total General Fund	\$395,355,004	\$322,506,789	\$72,848,215	\$395,355,004	\$322,506,789	\$72,848,215	\$0
Total General & Enterprise Funds	\$1,804,538,428	\$1,708,008,957	\$96,505,000	\$1,804,538,428	\$1,708,008,957	\$96,505,000	\$0
Other Special Revenue Fund Units:							
	Expenditures	Revenue	Net Fund Cost	Expenditures	Revenue	Net Fund Cost	Change
Emergency Medical Services	\$1,571,549	\$1,571,549	\$0	\$1,571,549	\$1,571,549	\$0	\$0
Ambulance Service Area	5,199,913	5,199,913	0	5,199,913	5,199,913	0	0
Total Special Funds:	\$6,771,462	\$6,771,462	\$0	\$6,771,462	\$6,771,462	\$0	\$0
Grand Total All Funds:							
	\$1,811,309,890	\$1,714,780,419	\$96,505,000	\$1,811,309,890	\$1,811,309,890	\$96,505,000	\$0

- A. General Fund contribution to the Enterprise Funds is provided through General Fund unit 0465.  
 B. Baseline and Recommended budget are equal.

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## Health and Human Services

### 2017-18 Adopted to 2018-19 Recommended

2017-18 Adopted Budget				2018-19 Recommended Service Level			
Budget Unit Description	Expenditure Authority	Less Revenue Collections	Required General Fund Contribution	Expenditure Authority	Less Revenue Collections	Required General Fund Contribution	GF Change – FY 17/18 Adopted to Rec'd (Col 6 minus Col 3)
	(1)	(2)	(3)	(4)	(5)	(6)	
Enterprise Funds:							
Hospital & Clinics – EF I	\$621,250,524	\$598,875,762	\$22,374,762	\$625,707,584	\$606,012,616	\$19,670,497	(\$2,704,265)
EF-2 M-Cal Plan	680,094,504	680,094,504	0	708,503,066	708,503,066	0	0
EF-3 Comm Plan	71,203,642	67,467,354	3,986,288	74,972,774	70,986,486	3,986,288	0
Major Risk Ins. Program	100,000	100,000	0	0	0	0	0
Sub-Total Enterprise Funds <sup>(A)</sup>	\$1,372,648,670	\$1,346,537,620	\$26,361,050	\$1,409,183,424	\$1,385,502,168	\$23,656,785	(\$2,704,265)
General Fund Units:							
Behavioral Health:							
Mental Health	\$211,700,874	\$194,409,686	\$17,291,188	\$225,913,169	\$208,608,312	\$17,304,857	\$13,669
Alcohol & Other Drugs	33,957,534	33,172,351	785,183	24,579,648	22,644,341	1,935,307	\$1,150,124
Homeless Programs	6,903,915	4,707,061	2,196,854	8,380,456	5,690,897	2,689,559	\$492,705
Public Health	74,673,785	54,258,815	20,414,970	72,901,458	51,720,607	21,180,851	\$765,881
Environmental Health	22,004,070	21,484,275	519,795	22,143,837	22,468,762	(324,925)	(\$844,720)
Detention	24,739,774	1,549,282	23,190,492	25,600,010	1,558,301	24,041,709	\$851,217
Conservatorship	3,700,765	613,034	3,087,731	4,064,733	877,001	3,187,732	\$100,001
California Children's Services	10,443,472	7,780,727	2,662,745	11,082,920	8,644,664	2,438,256	(224,489)
Public Administrator	628,853	293,641	335,212	688,773	293,904	394,869	59,657
Sub-Total General Fund	\$388,753,042	\$318,268,872	\$70,484,170	\$395,355,004	\$322,506,789	\$72,848,215	\$2,364,045
Total General & Enterprise Funds	\$1,761,401,712	1664806492	\$96,845,220	\$1,804,538,428	\$1,708,008,957	\$96,505,000	(\$340,220)
Other Special Revenue Fund Units:							
	Expenditures	Revenue	Net Fund Cost	Expenditures	Revenue	Net Fund Cost	Change
Emergency Medical Services	\$2,493,588	\$1,692,403	\$801,185	\$1,571,549	\$1,571,549	\$0	(\$801,185)
Ambulance Service Area	9,335,364	5,000,676	4,334,688	5,199,913	5,199,913	0	(4,334,688)
Total Special Funds:	\$11,828,952	\$6,693,079	\$5,135,873	\$6,771,462	\$6,771,462	\$0	(\$5,135,873)
Grand Total All Funds:							
	\$1,773,230,664	\$1,671,499,571	\$101,981,093	\$1,811,309,890	\$1,811,309,890	\$96,505,000	(\$5,476,093)

A. General Fund subsidy contribution to the Enterprise funds is provided through General Fund unit 0465.

### **Detailed Budget Table Description**

The table above provides information by budget unit summarizing expenditures, revenues, and net County costs for each of the budget units administered by the Health Services Department and compares the 2017-18 Adopted Budget service level with the 2018-19 recommended service level.

Included are data for the following budget units:

- 0301 – Detention Facilities Programs
- 0450 – Public Health
- 0451 – Conservatorship/Guardianship
- 0452 – Environmental Health
- 0454 – Public Administrator
- 0460 – California Children's Services
- 0463 – Health, Housing and Homeless
- 0466 – Alcohol and Other Drugs Program
- 0467 – Mental Health
- 0540 – Hospital and Clinics
- 0853 – Hospital Fixed Assets
- 0860 – Contra Costa Health Plan
- 0861 – Contra Costa Community Health Plan
- 0862 – Major Risk Insurance Program
- 0863 – Health Plan Fixed Assets
- 0471 – Emergency Medical Services
- 7405 – Ambulance Service Area Zone A (Measure H)
- 7406 – Ambulance Service Area Zone B (Measure H)

### **Major Department Responsibilities**

Contra Costa County is one of the few counties in the nation to offer the full spectrum of health-related services under one organizational structure. Doing business as Contra Costa Health Services (CCHS), it represents the largest department of this County government, employing approximately 4,400 individuals and 3,910 FTE's (Full-Time Equivalents). Approximately 5.4% of the CCHS budget is from General purpose revenue. The balance is supported by federal and state funding programs, such as Medicare and Medi-Cal, as well as program grants and fees.

The mission of Contra Costa Health Services is to care for and improve the health of all people in the County, with special attention to those who are most vulnerable to health problems. For low-income and uninsured residents of Contra Costa, CCHS is the safety net, providing medical services not available to them elsewhere.

CCHS has a long history of working in partnership with a broad range of stakeholders, including private hospitals, private physicians, community clinics, community-based organizations, schools, advisory boards and the media. Through the use of technology, including its extensive website and social media, CCHS is able to reach County residents with critical health care information on a daily basis.

CCHS is an integrated system of health care services, comprised of several divisions that work in concert to cover health at every level: the individual, the family, and the community.

The **Contra Costa Regional Medical Center and Health Centers** are the training ground for our family practice residency program. The Contra Costa Regional Medical Center (CCRMC) is a 167-bed general acute care hospital that provides a full range of services that include emergency care, psychiatric care, newborn labor and delivery, medicine, and surgery. Eleven ambulatory care health centers throughout Contra Costa provide comprehensive, personalized, patient-centered health care with a full range of specialty services.

The **Contra Costa Health Plan (CCHP)** was the first federally qualified, state-licensed, county-sponsored Health Maintenance Organization (HMO) in the United States, and the first county-sponsored health plan in California to offer Medi-Cal Managed Care coverage. CCHP was also the first county-run HMO to serve Medicare beneficiaries. It subsequently expanded its programs to include County employees, businesses, individuals, and families, although CCHP exited the individual and family markets at the beginning of 2015. Currently CCHP has programs for Medi-Cal recipients, employees of

# Health Services

## *Health and Human Services*

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participating employers, In Home Support Services, and a Medicare Cost Plan.

With the implementation of the Affordable Care Act (ACA) in January 2014, Medi-Cal coverage was expanded to cover individuals with incomes below 138% of the Federal Poverty Level. The ACA ensures all Medi-Cal health plans offer a comprehensive package of items and services, known as essential health benefits. Coverage includes a core set of services including doctor visits, hospital care, pregnancy-related services, skilled nursing facility care (SNF), home health and hospice care, as well as low-to-moderate mental health care, autism care, and some substance use disorder care.

As one of the State's Medi-Cal managed care health plans, CCHP has added 90,000 Medi-Cal members since the implementation of the ACA, and now provides comprehensive, quality health coverage to approximately 191,000 people in Contra Costa County. To meet this additional demand for services, CCHP has expanded its provider network by credentialing and contracting with needed specialty providers in the community. CCHP also provides 24/7 advice nurse services for patients, as well as case management and care coordination for high-risk patients.

**Behavioral Health** combines what was formerly the Mental Health and Alcohol and Other Drugs programs into a single system of care that supports independence, hope, and healthy lives by making services more accessible. This integration is an opportunity to respond to our culturally diverse residents who have complex behavioral needs through a systems approach that emphasizes "any door is the right door". By partnering with consumers, families, and community-based agencies, Behavioral Health staff is able to provide enhanced coordination and collaboration when caring for the whole individual; an approach that recognizes the increasing challenges in serving complex populations with multiple disorders.

For budgetary purposes the Mental Health and Alcohol and Other Drugs programs will be reported separately.

The **Health, Housing and Homeless Services** Division integrates housing and homeless services across our health system; coordinates health and homeless services across County government and in the community; and works with key partners such as the Employment and Human Services Department, the Housing Authority, school districts, housing providers, law enforcement and cities to develop innovative strategies to address the community's health and social needs.

This new division was established in 2016 to meet the requirements of the Medi-Cal 2020 Waiver, which recognizes the nexus between improving population health and providing safe housing. Medi-Cal 2020 has new requirements for meeting the needs of our highest risk patients, many of whom are homeless. We have learned that we will never be able to end homelessness without addressing the upstream social determinants of health. Access to basic needs such as nutritious food, housing, and safe places to exercise and play have been found to impact the health of those whom we serve. The Medi-Cal 2020 Waiver requires that health systems like ours address these social needs, and funding is linked to our ability to do this successfully.

**Contra Costa Public Health** promotes and protects the health and well-being of the individual, family, and community in Contra Costa County, with special attention to communities and populations that are most at risk for poor health outcomes and those most affected by environmental inequities. Health is defined as the state of complete physical, mental, and social well-being and not merely the absence of disease or infirmity.

As part of the integrated health system, Public Health uses a broad spectrum of strategies and offers an array of programs that focus on public health issues such as communicable disease and sexually transmitted disease; immunization; nutrition; and family, maternal, infant, and child health, including children's oral health. Services include public health nursing and the public health laboratory, along with wellness, prevention, and education activities aimed at negative health conditions such as obesity, smoking, and lead poisoning. The Public Health

Division is also responsible for the CCHS health emergency preparedness programs, data collection, and program evaluation.

The **Environmental Health** Division is a regulatory agency that provides oversight for businesses and property owners to protect and promote the health of the people of Contra Costa County. Environmental Health uses up-to-date standards, state laws, and ordinances to regulate programs for safe food, safe water for drinking and recreation, and the sanitary management of wastes.

The **Hazardous Materials** Division serves area residents by monitoring local industry and responding to emergencies to protect the public from exposure to hazardous materials. Hazardous Materials strives to maintain a clean, healthy, and safe environment by promoting pollution prevention, increasing process safety knowledge and environmental awareness, responding to incidents, and implementing consistent regulatory compliance and enforcement programs.

The **Emergency Medical Services (EMS)** Division serves Contra Costa communities by ensuring that quality emergency medical response and services are available for all people in the County. The EMS Agency is the local governmental agency responsible for providing regulatory and medical oversight of medical dispatch, fire and law first responders, emergency and non-emergency ambulance services. The EMS Division in its capacity as the Local Emergency Medical Services Authority establishes and regulates coordinated EMS Systems of Care known to improve patient care outcomes in trauma, stroke, high-risk heart attack, cardiac arrest and emergency services for children. Public and private EMS System partners function under Local EMS Agency policies and procedures that assure coordinated response and prompt medical transportation to community hospital emergency departments and specialty centers for definitive care. The EMS Agency sets standards to assure that prehospital personnel involved in an emergency response are properly trained and equipped so that medical care in the field is provided in a timely, efficient and professional manner.

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## Health and Human Services

### Contra Costa Regional Medical Center & Ambulatory Care Centers

Hospital Enterprise Fund (Enterprise Fund I)	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	362,101,641	374,314,697	407,755,625	407,755,625	0
Services And Supplies	207,892,467	194,692,378	201,674,797	201,674,797	0
Other Charges	278,570	12,429,289	12,631,095	12,631,095	0
Fixed Assets	0	39,814,160	3,646,067	3,646,067	0
<b>Expense Total</b>	<b>570,272,679</b>	<b>621,250,524</b>	<b>625,707,584</b>	<b>625,707,584</b>	<b>0</b>
<b>Revenue</b>					
General Fund Subsidy	23,699,778	22,374,762	19,670,497	19,670,497	0
Other Local Revenue	271,690,842	291,412,511	221,426,669	221,426,669	0
Federal Assistance	41,861,975	41,949,648	52,216,342	52,216,342	0
State Assistance	252,792,266	262,513,603	332,394,076	332,394,076	0
<b>Revenue Total</b>	<b>590,044,860</b>	<b>621,250,524</b>	<b>625,707,584</b>	<b>625,707,584</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(19,772,181)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>2474.8</b>	<b>2284.8</b>	<b>2284.8</b>	<b>2285.8</b>	<b>1.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	63%	60%	65%	65%	
% Change in Total Exp		9%	1%	0%	
% Change in Total Rev		5%	1%	0%	
% Change in NFC		(100%)	35%	0%	
<b>Compensation Information</b>					
Permanent Salaries	158,431,409	160,959,438	180,283,310	180,283,310	0
Temporary Salaries	21,908,324	21,797,001	25,071,930	25,071,930	0
Permanent Overtime	6,993,596	6,336,190	9,114,744	9,114,744	0
Deferred Comp	717,977	665,158	908,454	908,454	0
Hrly Physician Salaries	2,095,085	2,093,826	2,425,822	2,425,822	0
Perm Physicians Salaries	45,166,712	48,989,992	47,288,662	47,288,662	0
Perm Phys Addnl Duty Pay	2,848,843	2,805,682	3,084,332	3,084,332	0
Comp & SDI Recoveries	(687,942)	(562,172)	(562,172)	(562,172)	0
Vacation/Sick Leave Accrual	1,982,754	0	0	0	0
FICA/Medicare	16,077,079	17,972,042	18,044,556	18,044,556	0
Ret Exp-Pre 97 Retirees	680,599	679,694	690,996	690,996	0
Retirement Expense	60,386,096	67,592,976	72,363,415	72,363,415	0
Excess Retirement	117,586	315,332	315,332	315,332	0
Employee Group Insurance	27,708,966	28,738,683	31,112,513	31,112,513	0
Retiree Health Insurance	7,795,100	8,040,133	8,040,133	8,040,133	0
OPEB Pre-Pay	2,954,198	2,954,198	2,954,198	2,954,198	0
Unemployment Insurance	632,083	539,600	129,395	129,395	0
Workers Comp Insurance	6,293,177	4,396,924	6,490,005	6,490,005	0

\* Capital assets expenditures are fully funded budgetarily in the year of acquisition; for Enterprise Fund Financial reporting depreciation rather than acquisition cost is recognized as a current year expense.

**Description:** Includes the operations of the Contra Costa Regional Medical Center (CCRMC), ambulatory care centers, physician services, emergency medical services, charges from other County departments, department-wide administration, and fixed assets.

**Workload Indicator:** The recommended FY 2018-2019 budget is based on an average daily inpatient census of 126 patients, and 485,153 annual outpatient visits.

**Impact:** The recommended budget maintains the current level of services. The budget includes ongoing funding for a renewed Medi-Cal Waiver and includes cost estimates for labor agreements currently under negotiation.

### **1. Contra Costa Regional Medical Center**

**Description:** A general acute care teaching facility, the 167-licensed bed Contra Costa Regional Medical Center (CCRMC) provides a full range of diagnostic and therapeutic services including medical/surgical, intensive care, emergency, prenatal/obstetrical, and psychiatric services. Ancillary services include pharmacy, rehabilitation, medical social work, laboratory, diagnostic imaging, cardiopulmonary therapy and ambulatory care surgery service. The licensed basic emergency room provides medical and psychiatric evaluation and treatment of urgent cases.

CCRMC provides care to individuals with a variety of insurance coverage including Medicare, Medi-Cal and private insurance. The cost of care provided to these individuals is offset by the fees collected.

CCRMC provides services to individuals who cannot pay because the County has a general duty to provide care for indigents. That duty is specified by the State of California in the Welfare and Institutions Code section 17000. The County Board of Supervisors is authorized to adopt standards of aid and care for the indigent and has done so. The County provides indigent health care through various programs based on the Federal Poverty Level (FPL) guidelines.

Under the Basic Health Care Program (BHC) individuals with income less than 300 percent of the FPL who are not eligible for insurance through the Covered California Program, are eligible for medical services at Contra Costa Regional Medical Center (including referred care to non-County facilities as medically required). There is no age restriction for the BHC Program. Adults must be US citizens and residents of Contra Costa County. Children under the age of 19 are eligible regardless of immigration status.

In November 2010, the federal Centers for Medicare and Medicaid Services (CMS) approved California's Section 1115 "California Bridge to Health Reform" Waiver. A key component of the State's section 1115 Waiver was the Low Income Health Program (LIHP) that expanded coverage for individuals between 19 and 64 years of age, who were US Citizens or legal permanent residents. LIHP consisted of two programs, the Medical Coverage Expansion Program (MCE) and the Health Care Coverage Initiative Program (HCCI). The LIHP program, which ended December 31, 2013, was designed to bridge the care of these individuals from an episodic care approach to comprehensive healthcare coverage.

On January 1, 2014, with the implementation of the Federal Patient Protection and Affordable Care Act (ACA), California expanded Medi-Cal eligibility to include adults with incomes up to 138 percent of the federal poverty level. This was known as the optional expansion. For three years the federal government paid 100 percent of the costs of health care services provided to the newly eligible population. Actively enrolled LIHP/MCE individuals were automatically transitioned to Medi-Cal. LIHP/HCCI members became eligible for coverage through the State's health care exchange.

California's 2010 Medi-Cal Section 1115 waiver "Bridge to Reform" expired in October 2015. Under the Bridge to Reform Waiver, the California Delivery System Reform Incentive Program (DSRIP) has supported the initial steps of transforming and stabilizing the public safety net hospital system. In 2015 California received approval from the Centers for Medicare and Medicaid Services (CMS) to implement a new

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waiver program known as the Medi-Cal 2020 Waiver.

The Public Hospital Redesign and Incentives in Medi-Cal (PRIME) builds on the success of the Delivery System Reform Incentive Payment (DSRIP) program under the previous Waiver, which helped us improve care and safety in our hospital and health centers and make great strides toward improving access to care using a variety of innovative tools. With PRIME, the Hospital and Health Centers will be compensated for showing improvements in ambulatory care, targeting high-risk populations and using resources more efficiently. PRIME challenges us to meet certain agreed-upon benchmarks or risk substantial loss of funding that cannot be recovered.

The second component of the Waiver is the "Global Payment Program," which retools the way the Hospital and Health Centers are compensated for treating the uninsured. The program provides financial incentives for cost-effective primary and specialty care by shifting the focus away from hospital-based inpatient care toward primary and preventive care. It includes changes in reimbursement structures that are based on health outcomes and not on process or solely on the number of visits.

The third component of Medi-Cal 2020 is what's known as "Whole Person Care," offered to selected counties as a pilot to better coordinate physical and behavioral health care, and providing social services and other supports to help meet needs such as housing or food in a patient-centered manner.

Fourth and final is the dental transformation initiative aimed at helping children and young adults consistently and easily access high-quality dental services and maintaining good oral health.

Under this new Waiver, the Health Services Department is addressing all aspects of health, including disparities and inequities. The new Waiver places a great deal of importance on addressing issues that affect health in our communities - not just those affecting the patients we serve. Because the Health Services Department is an integrated health system, we

are ideally structured to meet these expectations. The Contra Costa Regional Medical Center and Health Centers will be working with the Contra Costa Health Plan, Behavioral Health, Public Health, and Emergency Medical Services (EMS) to fulfill the healthcare and community health obligations under the Medi-Cal 2020 Waiver.

Hospital and Emergency Care Services Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Mandatory
<b>Expenditures:</b>		\$296,833,349
<b>Financing:</b>		296,833,349
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
State	56.9%	\$168,997,257
Misc	35.1%	104,123,508
Federal	7.5%	22,284,090
General Fund (Subsidy)	0.5%	1,428,494
<b>FTE:</b>	963.2	

## 2. Ambulatory Care Centers

**Description:** Eleven ambulatory care centers in East, West and Central Contra Costa County provide family practice oriented primary care, geriatrics, dental, rehabilitation, prenatal, pediatric and adult medical services, as well as specialty clinic services. Specialty clinics include: podiatry, infectious disease, eye, dermatology, orthopedics, urology, ENT, gynecology, and other services.



<b>Ambulatory Care Centers Summary</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$148,749,884
<b>Financing:</b>		148,749,884
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
State	66.7%	\$99,212,485
Misc	18.9%	28,097,019
Federal	14.1%	21,006,533
General Fund (Subsidy)	0.3%	433,847
<b>FTE:</b>	741.3	

### 3. Physician Services

**Description:** The interdisciplinary medical staff at Contra Costa Regional Medical Center and Health Centers includes 138 family medicine physicians, as well as family nurse practitioners, pediatricians, internists, dentists, psychiatrists, psychologists and 335 specialty physicians.

The Family Practice Residency Program provides clinical experience for 42 residents who rotate through all inpatient acute services, the emergency department and ambulatory care centers.

CCRMC recognized and emphasized the need for operational management of physician clinical practices. In response to this we are in the process of creating operational service line leadership. We previously created new Ambulatory Care Medical Director, Specialty Care Medical Director, and Hospital Medical Director positions to lead the growth and redesign of our services in response to the expanding patient base under the ACA. We have expanded patient access (additional provider hours, improved access metrics) in both primary care, specialty care and short notice capacity. We have integrated over 30 psychologists into the care of patients in our system and created processes for universal

screening and treatment for substance abuse (SBIRT) and depression (PHQ9) including creating medication-assisted programs for patients with opioid addiction. Additionally, we are improving coordination and information sharing through the Electronic Medical Record (EMR) with other institutions and providers both within and outside of our County to improve access to more medical and support services.

<b>Physician Services Summary</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$118,894,293
<b>Financing:</b>		118,894,293
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
State	49.7%	\$59,041,318
Misc	42.5%	50,580,487
Federal	7.5%	8,925,719
General Fund (Subsidy)	0.3%	346,769
<b>FTE:</b>	272.4	

### 4. Emergency Medical Services

**Description:** This program provides overall coordination of Contra Costa's Emergency Medical System. It regulates emergency ambulance services and the County's trauma, EMS for Children, STEMI (high-risk heart attack) and stroke systems, establishes pre-hospital treatment protocols and certifies pre-hospital personnel, approves and provides medical control and oversight for medical dispatch, paramedic programs and first-responder defibrillation programs, plans and coordinates medical disaster response, and reviews inter-facility patient transfers.

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Emergency Medical Services Summary		
Service:	Mandatory	
Level of Service:	Mandatory	
Expenditures:	\$2,023,656	
Financing:	2,023,656	
Net Fund Cost:	0	
Funding Sources:		
Misc	100.0%	\$2,023,656
FTE: 6.0		

Charges From Other County Departments			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$17,461,387		
<b>Financing:</b>	17,461,387		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
General Fund (Subsidy)	100.0%	\$17,461,387	

### 5. Support Services

#### a. Administrative Services

**Description:** This section includes costs of the Office of the Director, Health Services Personnel, Payroll, General Accounting, Information Technology, Purchasing, and Contracts and Grants.

Administrative Services Summary		
Service:	Discretionary	
Level of Service:	Discretionary	
Expenditures:	\$25,467,853	
Financing:	25,467,853	
Net Fund Cost:	0	
Funding Sources:		
Misc	100.0%	\$25,467,853
FTE:	302.9	

Charges from other County departments include:

Auditor	\$1,038,849
Purchasing	\$199,186
County Counsel	\$1,100,000
Human Resources	\$1,933,463
Telecommunication	\$5,270,855
Courier Service (PW-GSD)	\$25,689
Sheriff's Office	\$4,417,356
DoIT	\$1,169,455
Occupancy-owned	\$2,101,401
Occupancy-rented	\$11,492
Travel-Co equip	\$193,641
<b>Total</b>	<b>\$17,461,387</b>

#### b. Charges from Other County Departments

**Description:** This section includes non-distributed costs charged to the Health Services Department by other County departments for various services.

## 6. Hospital Capital Cost

**Description:** During the first half of FY 2018-19, we expect to complete the Martinez Inpatient and Martinez Outpatient Pharmacy renovation (this is to comply with the Board of Pharmacy requirements). We also plan to complete the Sterile Processing Sterilizer Replacement project. The expansion of telemetry beds from eight to 30 is expected to be completed by second quarter of FY 2018-19. By the fourth quarter of FY 2018-19, we expect to complete the project to secure the Postpartum and Labor and Delivery units.

During FY 2018-19 we plan to begin construction of the West County Health Center expansion. This will be an 18,000 square feet, two-story, integrated Health Center that offers Behavioral Health and medical services adjacent to the existing West County Health Center.

Capital expenditures for FY 2018-19 are projected to be \$3.0 million for purchases of medical equipment, \$12.6 million for lease payments, and \$600,000 for projects.

Note: Assets are capitalized and depreciation is adjusted at year-end.

Hospital Capital Cost		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$16,277,162
<b>Financing:</b>		16,277,162
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Misc	68.4%	\$11,134,146
State	31.6%	5,143,016

# Health Services

## Health and Human Services

### Contra Costa Health Plan

CCHP Medi-Cal (Enterprise Fund II) <sup>A</sup>	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	23,087,975	27,748,363	26,796,529	26,796,529	0
Services And Supplies	614,999,843	572,431,903	597,091,462	597,091,462	0
Other Charges	149,214,879	79,914,238	84,615,075	84,615,075	0
<b>Expense Total</b>	<b>787,302,697</b>	<b>680,094,504</b>	<b>708,503,066</b>	<b>708,503,066</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	792,172,322	680,094,504	708,503,066	708,503,066	0
<b>Revenue Total</b>	<b>792,172,322</b>	<b>680,094,504</b>	<b>708,503,066</b>	<b>708,503,066</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(4,869,625)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)<sup>B</sup></b>	<b>194.0</b>	<b>194.0</b>	<b>180.0</b>	<b>180.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	3%	4%	4%	4%	
% Change in Total Exp		(14%)	4%	0%	
% Change in Total Rev		(14%)	4%	0%	
% Change in NFC		(100%)	(190%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	12,079,576	14,938,106	14,423,874	14,423,874	0
Temporary Salaries	2,141,574	1,923,504	2,048,696	2,048,696	0
Permanent Overtime	684,189	681,480	821,786	821,786	0
Deferred Comp	105,006	101,400	134,964	134,964	0
Hrly Physician Salaries	86,638	0	0	0	0
Perm Physicians Salaries	189,649	373,232	385,542	385,542	0
Perm Phys Addnl Duty Pay	4,236	42,804	4,284	4,284	0
Comp & SDI Recoveries	(31,393)	(51,823)	0	0	0
Vacation/Sick Leave Accrual	191,893	0	0	0	0
FICA/Medicare	1,107,849	1,373,873	1,363,165	1,363,165	0
Ret Exp-Pre 97 Retirees	40,295	40,320	42,576	42,576	0
Retirement Expense	3,623,168	4,771,207	4,550,393	4,550,393	0
Employee Group Insurance	1,914,655	2,540,874	1,989,957	1,989,957	0
Retiree Health Insurance	359,702	351,336	419,916	419,916	0
OPEB Pre-Pay	147,959	147,959	147,959	147,959	0
Unemployment Insurance	40,531	48,264	38,856	38,856	0
Workers Comp Insurance	402,450	465,826	424,561	424,561	0

A. This table reflects figures for the Contra Costa Health Plan Medi-Cal product line only.

B. Number of Full Time Equivalent positions (FTE) shown serves Enterprise II and III of the Contra Costa Health Plan.

**Description:** The Contra Costa Health Plan (CCHP) is a County-operated prepaid health plan. Enterprise Fund II is used to account for the premiums and expenditures related to Medi-Cal enrollees. Enterprise Fund III is used to account for the premiums and expenditures related to Medicare recipients and employees of participating employers. The Health Plan also acts as the Third Party Administrator for the Contra Costa CARES program.

Medi-Cal: Includes Aid to Families with Dependent Children members, Low Income Child Program, Medi-Cal Expansion (MCE) that transferred into Medi-Cal on January 1, 2014 from the Low Income Health Program, Seniors and Persons with Disabilities and Other Medi-Cal (non-crossover) members. Our Medi-Cal members are served by three contracting networks of providers: 1) Contra Costa Regional Medical Center (CCRMC) and Health Centers, 2) CCHP's Community Provider Network (CPN), and 3) Kaiser.

**Workload Indicator:** The recommended FY 2018/2019 budget is based on an average monthly enrollment of 182,000 Medi-Cal enrollees. Our FY 2018/2019 Medi-Cal enrollment budget increased 1.1% over our FY 2017/2018 Medi-Cal enrollment budget.

**Impact:** The recommended budget maintains the current level of services.

#### 1. AFDC/CalWORKS and Other Medi-Cal (excludes Seniors and Persons with Disabilities)

**Description:** The Aid to Families with Dependent Children (AFDC) product line serves Contra Costa residents who qualify for Medi-Cal through the Public Assistance and Medically Needy Only categories of the Aid to Families with Dependent Children Program (subsequently replaced with the CalWORKs program). Instead of Medi-Cal cards and stickers, the Medi-Cal Managed Care member receives a CCHP member identification card and CCHP provides or arranges for all his or her covered health needs with the exception of some benefits that remain carved out of Medi-Cal Managed Care

and become the responsibility of Fee for Service Medi-Cal.

The Other Medi-Cal (non-crossover) members include all Contra Costa Medi-Cal eligible individuals other than AFDC/CalWORKs.

There are new or expanded benefits and services added to Medi-Cal Managed Care Plans in 2018 and 2019.

- The Case Management Unit continues to manage the non-medical transportation benefit for the entire Medi-Cal population. Transportation services for our members were expanded to include health type services such as pharmacy, dental and mental health.
- Starting on January 1, 2018, CCHP and other Medi-Cal managed care providers began offering a new palliative care benefit for seriously ill members who need assistance with decision-making when their advanced illness continues to decline and they are not yet eligible for hospice.

Palliative care consists of patient and family centered care that optimizes quality of life by anticipating, preventing and treating suffering. The new benefit provides eligible members visits with palliative care physicians, nurses and social workers for symptom control, advanced care planning and care coordination.

In order to qualify for the benefit, members must have a chronic, advanced, life-limiting, illness with either congestive heart failure, chronic obstructive pulmonary disease, cancer or liver disease, to a level of severity that death within a year is plausible.

CCHP has contracted with two community palliative care providers, as well as CCRMC's outpatient palliative care clinic, to ensure our members have access to these services.

- The CCHP Case Management department will utilize the Health Risk Assessment (HRA) for Seniors and Persons with Disabilities (SPDs) to meet the Department

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of Health Care Services (DHCS) requirement of a health assessment for all new Medi-Cal members. The expanded Health Information Form and other health information forms (HIF/MET) will be mailed to all new members. The Health Plan is also required to make three follow-up attempts to secure this information within 45 days of enrollment. Information from the return of the forms will be shared with the member's Primary Care Provider (PCP). CCHP will mail all appropriate resource materials to members based on Social Determinants of Health needs as expressed in the forms completed by new members.

- In 2018, the Department of Health Care Services (DHCS) is requiring all Managed Care Plans to credential all existing and any new provider or vendor that is not already enrolled with DHCS in order for the provider or vendor to participate in our network. This is specific to CCHP's Medi-Cal product line only.
- CCHP is building a new Population Health Management program according to National Committee for Quality Assurance (NCQA) standards, to provide better health for members and lower costs for the Health Plan. This will be accomplished by analyzing our membership and determining interventions to provide in four areas:
  - Keeping members healthy
  - Addressing members with emerging risk in order to lessen future disease burden
  - Improving member safety, including during transition of care
  - Managing multiple chronic illnesses

Interventions with member subgroups in both the Contra Costa Regional Medical Center and Community Provider Network networks needs to begin by July 1, 2018. The program will be evaluated by measures of clinical outcomes, cost/utilization, and member experience, and will be refined annually.

The recommended FY 2018/2019 budget is based on an average monthly enrollment of 158,000 AFDC/CalWORKS and Other Medi-Cal enrollees, excluding SPD's.

Medi-Cal Members Summary (Excluding SPD)		
<b>Service:</b>	Mandatory per DHCS And DMHC Standards	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$517,084,780
<b>Financing:</b>		517,084,780
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Local (Premiums)	100.0%	\$517,084,780
<b>FTE:</b>	180.0	

## 2. Seniors and Persons with Disabilities (SPD's)

**Description:** Medi-Cal SPD categories include Old Age Security (OAS; persons aged 65 and older), Aid to the Totally Disabled, and Aid to the Blind. The member receives a CCHP identification card and CCHP provides or arranges for all his or her covered health needs.

Welfare and Institutions Code - WIC § 14182(b)-(c), requires CCHP to develop a process to identify the relative health risk of each SPD member. CCHP must use this process to develop individualized care management plans for their SPD members who have been determined to be at higher risk of requiring complex health care services. CCHP must use the Health Risk Assessment tool to comprehensively assess each newly enrolled SPD member's current health risk. The Health Plan is also required to make three follow-up attempts to secure this information within 45 days of enrollment. In addition to the initial Health Risk Assessment for new SPD members, annual reassessments must be completed for all SPD members.

The recommended FY 2018/2019 budget is based on an average monthly enrollment of 24,000 SPD enrollees.

<b>Medi-Cal SPD Members Summary</b>		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$187,658,381	
<b>Financing:</b>	187,658,381	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Local (Premiums)	100.0%	\$187,658,381

### 3. Charges from Other County Departments

**Description:** This section includes non-distributed costs charged to the Health Plan by other County departments for various services.

<b>Charges From Other County Departments</b>		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$3,759,905	
<b>Financing:</b>	3,759,905	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Local (Premiums)	100.0%	\$3,759,905

Charges from other County departments include:

Public Works	\$511,631
Auditor-Controller	\$2,957,422
Information Technology	\$290,852
<b>Total</b>	<b>\$3,759,905</b>

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### Contra Costa Community Health Plan (Enterprise Fund III)

CCHP Community Plan (Enterprise Fund III)	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	73,713,875	69,495,079	73,162,447	73,162,447	0
Other Charges	1,745,256	1,708,563	1,810,327	1,810,327	0
<b>Expense Total</b>	<b>75,459,132</b>	<b>71,203,642</b>	<b>74,972,774</b>	<b>74,972,774</b>	<b>0</b>
<b>Revenue</b>					
General Fund Subsidy	3,986,288	3,986,288	3,986,288	3,986,288	0
Other Local Revenue	77,381,737	71,203,642	74,972,774	74,972,774	0
<b>Revenue Total</b>	<b>77,381,737</b>	<b>71,203,642</b>	<b>74,972,774</b>	<b>74,972,774</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(1,922,606)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		(6%)	5%	0%	
% Change in Total Rev		(8%)	5%	0%	
% Change in NFC		(100%)	0%	0%	

**Description:** The Contra Costa Community Health Plan is a County-operated prepaid health plan available to certain Medicare recipients, In-Home Support Service providers, and employees of participating employers. This budget unit also reflects the costs for the Basic Health Care program which consists mainly of undocumented children who reside in the County and receive care from Contra Costa Health Services. Children in this program as well as others in the County with income under 200% of FPL were transitioned into regular Medi-Cal starting September 2016.

Beginning December 2015 CCHP established a pilot program, Contra Costa CARES, for the purpose of providing primary healthcare services to adults not covered by the Affordable Care Act (ACA).

Beginning July 1, 2016 a Managed Care Organization provider tax is being assessed on many of our CCHP commercial products. This

was a new tax for our commercial business. In FY 2016/2017 the tax was \$7.50 per member

per month, in FY 2017/2018 the tax was \$8.00 per member per month. In FY 2018/2019 the tax will be \$8.50 per member per month.

**Workload Indicator:** The recommended FY 2018/2019 budget is based on an average monthly enrollment of 9,000 enrollees.

**Impact:** The recommended budget maintains the current level of services.

### 1. Commercial Coverage

**Description:** Provides coordinated comprehensive health benefits from physical check-ups to treatment of major health problems. There is an array of benefits, premiums and co-payments depending on the plan chosen. Premiums are paid by the members or their employers.



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The County Employee Plans serve full time, part time and temporary employees and retirees of Contra Costa County, and some plans cover their eligible dependents in the Contra Costa Health Plan. In addition, coverage is available to the state sponsored In-Home Supportive Services (IHSS) providers in Contra Costa County. IHSS providers who join CCHP receive coordinated comprehensive health care services ranging from physical check-ups to treatment of major health problems. Monthly premium costs are shared by the County and the IHSS providers.

Commercial Members Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$58,030,156	
<b>Financing:</b>	58,030,156	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Local (Premiums)	100.0%	\$58,030,156

In-Home Supportive Services and Contra Costa CARES		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$16,942,618	
<b>Financing:</b>	16,942,618	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Local (Premiums)	76.5%	\$12,956,330
General Fund (Subsidy)	23.5%	3,986,288

### 2. Medicare Senior Health Plans

**Description:** This product line serves Contra Costa senior residents who are covered under Medicare and who choose CCHP as their medical gap insurer. In addition to the basic Medicare coverage under this program, there

are various benefits covered by member premiums that reduce the member's medical expenses for Medicare co-payments and deductibles. On the Senior Health Plus Plan, the premium helps to pay for those services not covered by Medicare, such as eye and hearing exams as well as glasses, hearing aids, and some drugs not covered by Medicare Part D.

### 3. Basic Health Care (BHC)

**Description:** This program is designed to provide needed medical care to the formerly state-sponsored medically indigent children and at-risk adult residents of Contra Costa County with incomes less than or equal to 300% of the federal poverty level. It offers limited health benefits compared to other groups. Services are primarily provided at the Contra Costa Regional Medical Center (CCRM) and Health Centers.

### 4. Contra Costa CARES

**Description:** Beginning December 2015 CCHP established a pilot program, Contra Costa CARES, for the purpose of providing primary care services to adults not covered by the ACA. CCHP coordinates the program for primary care services via three providers: La Clinica de la Raza, Lifelong, and Brighter Beginnings. The providers receive a capitated payment on a per member per month basis.

Contra Costa CARES was initially approved and funded with a \$500,000 contribution from the Board of Supervisors which was matched with an additional \$500,000 from Kaiser, John Muir, and the Sutter hospitals. The pilot program was structured and sized to run for approximately 12 months (dependent on enrollment ramp up) or until the funding was fully utilized.

The results of the pilot indicated a positive trend with increased primary care visits to a medical home; medication compliance for chronic care conditions such as diabetes; preventive care such as mammograms; and a decrease in avoidable ER visits. Accordingly, the program has been continued for the past two years through a combination of funding from the County and matching funds from the private

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hospitals.

The FY 2018-19 budget anticipates a case load of 4,400 members per month. Funding for the program will continue as a matching partnership between the County and the private hospitals. A County contribution of \$250,000 is included in the FY 2018-19 budget.

## Health Services Health and Human Services

### Major Risk Medical Insurance Program (Enterprise Fund IV)

AIM/MRMIP (Enterprise Fund IV)	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	0	100,000	0	0	0
<b>Expense Total</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	44,276	100,000	0	0	0
<b>Revenue Total</b>	<b>44,276</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(44,276)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		0%	(100%)	0%	
% Change in Total Rev		126%	(100%)	0%	
% Change in NFC		(100%)	0%	0%	

**Description:** This product served Contra Costa residents who qualified for the Access for Infants and Mothers (AIM) program and the Major Risk Medical Insurance Program (MRMIP). Contra Costa Health Plan was a contracted health plan carrier for these programs, which were administered by the State's Managed Risk Medical Insurance Board (MRMIB). Both programs were impacted by the Affordable Care Act.

CCHP's participation in the AIM program ended June 30, 2015.

CCHP's participation in the MRMIP was terminated on December 31, 2014.

The FY 2017-18 budget represented a reserve for any potential state reconciliation of the MRMIP program.

Beginning with FY 2018-19, CCHP will no longer budget for these programs.

Major Risk Medical Insurance Program		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Mandatory
<b>Expenditures:</b>		\$0
<b>Financing:</b>		0
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Local (Premiums)	0.0%	\$0

# Health Services

## Health and Human Services

### Behavioral Health Division - Mental Health

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	51,851,978	61,602,358	68,599,887	68,599,887	0
Services And Supplies	133,887,198	149,515,268	154,729,918	154,729,918	0
Other Charges	5,165,614	5,572,464	5,571,645	5,571,645	0
Fixed Assets	(8,199)	28,700	0	0	0
Expenditure Transfers	(3,831,345)	(5,017,916)	(2,988,281)	(2,988,281)	0
<b>Expense Total</b>	<b>187,065,246</b>	<b>211,700,874</b>	<b>225,913,169</b>	<b>225,913,169</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	78,524,001	90,813,435	96,901,492	96,901,492	0
Federal Assistance	57,936,083	73,723,857	78,554,691	78,554,691	0
State Assistance	32,775,353	29,872,394	33,152,129	33,152,129	0
<b>Revenue Total</b>	<b>169,235,437</b>	<b>194,409,686</b>	<b>208,608,312</b>	<b>208,608,312</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>17,829,809</b>	<b>17,291,188</b>	<b>17,304,857</b>	<b>17,304,857</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>458.7</b>	<b>517.9</b>	<b>517.9</b>	<b>517.9</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	28%	29%	30%	30%	
% Change in Total Exp		13%	7%	0%	
% Change in Total Rev		15%	7%	0%	
% Change in NCC		(3%)	0%	0%	
<b>Compensation Information</b>					
Permanent Salaries	29,838,425	35,111,416	38,560,109	38,560,109	0
Temporary Salaries	1,178,641	1,089,655	711,012	711,012	0
Permanent Overtime	158,828	226,631	186,000	186,000	0
Deferred Comp	254,329	377,640	490,728	490,728	0
Hrly Physician Salaries	75,964	73,845	72,780	72,780	0
Perm Physicians Salaries	1,439,810	1,688,976	3,037,037	3,037,037	0
Perm Phys Addnl Duty Pay	5,656	172	8,136	8,136	0
Comp & SDI Recoveries	(35,139)	(114,768)	(114,768)	(114,768)	0
FICA/Medicare	2,397,315	2,953,424	3,277,809	3,277,809	0
Ret Exp-Pre 97 Retirees	107,903	125,596	118,716	118,716	0
Retirement Expense	9,599,298	11,762,778	13,106,562	13,106,562	0
Employee Group Insurance	4,276,569	5,502,087	6,208,192	6,208,192	0
Retiree Health Insurance	1,311,160	1,374,490	1,422,152	1,422,152	0
OPEB Pre-Pay	410,737	410,737	410,736	410,736	0
Unemployment Insurance	87,662	102,201	21,471	21,471	0
Workers Comp Insurance	866,724	1,039,383	1,205,120	1,205,120	0
Labor Received/Provided	(121,905)	(121,905)	(121,905)	(121,905)	0

**Description:** To serve serious and persistent mentally disabled adults and seriously emotionally disabled children and youth.

**Workload Indicator:** The recommended FY 2018-19 budget is based on 406,356 visits; an inpatient psychiatric average daily census of 17.0 patients; 204 inpatient clinic visits; 15,074 days in Institute for Mental Disease (IMD); 77,808 days in Board and Cares; and 275 days in State Hospitals.

**Impact:** The recommended budget maintains the current level of services. The budget includes:

- A three percent cost of living adjustment for the Mental Health Community Based Organization (CBO) Adult, Children, and MHSA contract providers.
- Continuation of funding for the Children and Adult Mobile Crisis program. The children's expanded mobile crisis program details are included under Mobile Response Team. The Adult program details are included under Forensic Mental Health Services.
- Continuation of Health Services funding for Continuum of Care Reform (CCR). The budget also includes \$2,000,000 in Realignment funding from the Employment and Human Services Department (EHSD). Funding from EHSD will be used to enhance existing mental health services to children receiving services from EHSD. Detailed program information for the CCR program is included under Child and Adolescent Services.
- New funding for the CoCo LEAD Plus program. Program details are included under Forensic Mental Health Services.
- Eighteen bed expansion of augmented housing to Older Adult Mental Health consumers. Detailed program description is included under Augmented Board and Cares for Older Adult Mental Health Consumers.

### 1. Child and Adolescent Services

**Description:** Provides services to children under age 18, and up to age 21 for emotionally disturbed individuals.

**a. Local Institutional/Hospital Care:** Acute psychiatric inpatient treatment for children and adolescents is provided in private hospitals in order to avoid placing minors in the same psychiatric unit as adults at the Contra Costa Regional Medical Center. Case management services are provided by the Children's Intensive Treatment Services Case Management Team.

**b. Out-of-Home Residential Care/Treatment Service Programs:** Mental Health works in collaboration with Probation and Social Services to support these placements and their mental health component. Structured Short-Term Residential Treatment Program services (STRTP) for seriously emotionally disturbed (SED) children and adolescents provides individual, group, family therapy and wrap-around teams. Case management services are provided at various STRTPs in California and the nation.

**c. Intensive Day Treatment Services:** Therapeutic treatment and activity programs (less than 8 hours per day) for children and adolescents who have behavioral and/or emotional disorders or who are SED, psychosocially delayed or "at high risk." All of these services are attached to residential treatment.

**d. Outpatient Clinic Treatment and Outreach Services:** Outpatient clinic, school-site and in-home services; including psychiatric diagnostic assessment, medication, therapy, wraparound, collateral support, Family Partnership, and crisis intervention services for SED children and adolescents and their families.

**e. Child/Adolescent Case Management Services:** Case managers provide screening, assessment, evaluation, advocacy, placement and linkage services to assist children and adolescents in obtaining continuity of care within the mental health, Juvenile Probation Health Care, and Social Services systems. Community and school-based prevention and advocacy

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programs provide community education, resource development, parent training, workshops, and development of ongoing support/advocacy/action groups. Services are provided to enhance the child's or adolescent's ability to benefit from their education, stay out of trouble, and remain at home.

**f. *Early and Periodic Screening Diagnosis and Treatment (EPSDT) Program:*** Provides comprehensive mental health services to Medi-Cal eligible severely emotionally disturbed persons under age 21 and their families. Services include assessment; individual, group and family therapy; crisis intervention; medication; day treatment; and other services as needed.

**g. *Therapeutic Behavior Services (TBS):*** Provides one-on-one behaviorally focused shadowing of children and adolescents on a short-term basis to prevent high-level residential care or hospitalization, and to ameliorate targeted behaviors preventing success.

**h. *Mobile Response Team:*** The Mobile Crisis Response Team, comprised of a Masters-level therapist and a family support partner, provides short-term triage and emergency services to SED children and adolescents and their families in order to prevent acute psychiatric crises and subsequent hospitalization. The Behavioral Health Division is expanding this program in January 2018. With expanding the hours of operation, the team will be better able to respond to the entire County population. The new hours of operation will be from 7 a.m. to 11 p.m.

**i. *Mental Health Services for Children 0-5 Years of Age:*** Several contract agencies provide a wide array of outpatient and in-home services to SED children, children in foster care, or children at risk of significant developmental delays and out-of-home placement.

**j. *Special Education Services – Educationally Related Mental Health Services (ERMHS).*** Mental Health Services are provided as part of a child's or adolescent's Individualized Education Plan (IEP) to fulfill a mandate under federal law to provide a free and appropriate public education to students with special needs

in the least restrictive educational environment. We have seen an increase of referrals for ERMHS services this past year. As a result of our improved outreach efforts, school counselors are much more aware of ERMHS services and identifying students who may need services at an earlier stage. Services include: individual, group, or family psychotherapy; day treatment services; collateral support; and case management.

In Contra Costa County there are approximately 166,000 public school students. Over 33,000 of these students, or approximately 20%, are enrolled in Special Education. Prior to FY 2010/2011, funding for these mandated services had been federal IDEA funds, State Mandated Claims (SB 90), Medi-Cal and State General Funds. This mandate was suspended in the Budget Act of 2010-2011, and the responsibility to fund these services was transferred from County Mental Health to the local school districts and Special Education Local Plan Areas (SELPA's). An MOU was developed and signed by County Mental Health and the SELPA's, with supporting contracts going before the Board of Supervisors for approval. This budget assumes that the responsibility for funding continued ERMHS Non-Medi-Cal services will remain with the local school districts and SELPA's.

**k. *Olivera:*** A first step alternative to, as well as a step down from, residential placements that provide a non-public school with Intensive Day Treatment and wrap-around services. The program includes five classrooms – three for the Mt. Diablo Unified School District and two for other SELPA's within Contra Costa.

**l. *Katie A. Programming:*** Children's Mental Health, in partnership with Child and Family Services, is in its fifth year of development of a new legally mandated service delivery system to serve Katie A. youngsters in the foster care system. These youngsters meet specific criteria to be included in the Katie A. subclass and receive augmented services as defined in the legal settlement. These new services are identified as Intensive Care Coordination (ICC) and In-Home Behavioral Services (IHBS). All youngsters in the subclass will receive ICC services, and the need for IHBS will be determined by the Child and Family Teams.

**m. Mentally Ill Offender Crime Reduction Grant (MIOCR):** The MIOCR 2003 Act was passed to address the following:

- Create mental health courts;
- Offer specialized training to criminal justice staff in identifying symptoms in order to respond appropriately to people with mental illness;
- Develop programs to promote public safety;
- Develop programs to support intergovernmental cooperation between state and local government agencies with respect to the mentally ill offenders.

The County Probation Department applied for and was awarded the MIOCR Grant. The amount is approximately \$1,000,000 for a 3-year period. An RFP went out, and Community Options for Families and Youth (COFY) was selected as the vendor who will work closely with the County Probation Department to prevent recidivism. The Behavioral Health Division will provide technical assistance and support. As we are now in the final year of the grant, the agencies will be developing an alternative funding model that will sustain the program for future years.

**n. Continuum of Care Reform (CCR):** In 2018, Continuum of Care Reform will serve to expand Katie A. services and provide needed treatment to all children in foster care. CCR effectively eliminates the Rate Classification Level (RCL) system and implements the Short-Term Residential Treatment Program (STRTP) model while requiring interagency development of child-serving partnerships. It is currently in development, and Residential Treatment Centers are transitioning to STRTP status while Foster Family Agencies are converting to Resource Family Agencies, providing vitally needed services to our most at-risk youth. Through the Health Services budget, the initial County staff have been hired, and additional staff will be added over the year to bring the County staff level to approximately 22 FTEs for this initiative.

Through an interagency agreement and the reallocation of \$2,000,000 in Realignment funds from Employment and Human Services Department (EHSD) Protective Services, Behavioral Health will receive EHSD dollars as Medi-Cal match funding, and will be able to enhance existing Mental Health Services for children receiving services from EHSD - Children and Family Services (CFS) to support step down in placement care levels and/or to sustain children in family-based care. These funds can only be used for children who are receiving foster care and/or in-home services from EHSD-CFS or for children whose families are involved with Emergency Response and are referred for Mental Health Services by EHSD-CFS. EHSD funding will primarily support services that will be delivered through substantial contracting with provider agencies.

**o. Presumptive Transfer:** The State passed AB 1299, enacting an initiative to attempt to correct the issue of foster children who were placed out of their county of jurisdiction and were not receiving behavioral health services in a timely manner. AB 1299 allows the county of jurisdiction to transfer the responsibility for the provision of specialty mental health services to the county of residence. Policy and procedures are in development both at the state and local level.

**p. Evidenced Based Practices:** Children's Mental Health has instituted system wide training in several evidence-based practices (EBPs), including Cognitive Behavioral Therapy, Trauma-Focused Behavioral Therapy, Cognitive Therapy for Depression, Dialectic Behavioral Therapy, and Wraparound Services. Additionally, we have added an EBP for an eating disorders program and are in the early stages of development for that initiative. EBPs are being supported by placing EBP team leaders in each of the regional clinics with centralized training and ongoing supervision groups. Additionally, these teams are part of a Bay Area collaborative to promote trauma-focused care regionally.

**q. First Hope:** Continues to serve prodromal adolescents and young adults showing early signs of psychosis. Also referred to as the Clinical High Risk (CHR) program, the CHR

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program works with young individuals at risk for or experiencing very early symptoms of psychosis prior to a first psychotic episode. First Hope staff perform an extensive initial assessment to determine whether a young person is eligible for services whether in the CHR or First Break program.

**r. First Break:** Program works with young adults who have had a first psychotic episode within the past 18 months. The budget for the First Break Program has been finalized and it, along with First Hope, will be relocating to a new site. First Break has an approved list of positions and has located a new site pending approval of the transition.

Child & Adolescent Services Summary			
Service:		Mandatory	
Level of Service:		Discretionary	
Expenditures:		\$67,117,426	
Financing:		66,308,498	
Net County Cost:		808,928	
Funding Sources:			
Federal	50.4%	\$33,840,608	
Local	46.6%	31,275,734	
Transfer	1.8%	1,192,156	
General Fund	1.2%	808,928	
FTE: 99.0			
Note: Excludes Support Services costs included under the Administrative component of the budget.			

## 2. Adult Services

**Description:** Provides services to consumers over 18 years old.

### a. Crisis/Transitional/Supervised

**Residential Care:** Short-term crisis residential treatment for clients who can be managed in an unlocked, therapeutic group living setting and who need 24-hour supervision and structural treatment for up to 30 days to recover from an acute psychotic episode. This service can be used as a short-term hospital diversion program to reduce the length of hospital stays. This

service also includes 24-hour supervised residential care and semi-supervised independent living services to increase each client's ability to learn independent living skills and to transition ("graduate") from more restrictive levels of residential supervision to less restrictive (i.e., more independent) living arrangements, including board and care facilities.

**b. Outpatient Clinic Treatment and Outreach Services:** Provides scheduled outpatient clinic services, including psychiatric diagnostic assessment, medication, short-term individual and group therapy, rehabilitation, and collateral support services for seriously and persistently mentally ill (SPMI) clients and their families with acute and/or severe mental disorders. Also includes community outreach services not related to a registered clinic client.

**c. Case Management Services:** Case managers provide screening, assessment, evaluation, advocacy, placement and linkage services in a community support model. Case management is also provided through supportive housing services, as well as the clinics in West, East and Central County. County clinics include peer providers on case management teams.

**d. Mental Health Homeless Outreach/ Advocacy Services:** The homeless shelter in Antioch assists the homeless mentally ill to secure counseling, transportation, clothing, vocational training, financial/benefit counseling, and housing. Case management can be arranged through this program, if determined necessary.

**e. Vocational Services:** The Mental Health Division contracts with the California Department of Rehabilitation under a cooperative agreement with the State Department of Health Care Services to provide comprehensive vocational preparation and job placement assistance. Services include job search preparation, job referral, job coaching, benefits management, and employer relations. This is one of the only mental health collaborations providing services to individuals with co-occurring disorders in the state.



**f. Consumer-Run Community Centers:**

Centers in Pittsburg, Concord and San Pablo provide empowering self-help services based on the Recovery Vision, a concept that individuals can recover from severe mental disorders with peer support. The centers, which are consumer operated, provide one-to-one peer support, social and recreational activities, stress management, money management, and training and education in the Recovery Vision.

**g. Substance Abuse and Mental Health for CalWORKs (SAMHWORKs):**

Mental health and substance use disorder specialty services provided for CalWORKs participants who are referred by the Employment and Human Services Department to reduce barriers to employment. Services include outpatient services for mental health and substance use disorders plus supportive services for participants and their immediate family members.

**h. The Behavioral Health Access Line:** A call center serving as the entry point for mental health and substance use services across the county. The Access Line, staffed with licensed mental health clinicians and Alcohol and Drug counselors, operates 24 hours a day, seven days a week. The Access Line provides phone screenings, risk assessments, referrals, and resources to consumers seeking mental health or substance use services.

**i. Forensics Mental Health Services:** This unit is comprised of three areas of service delivery through Adult Felony Probation involvement (AB 109 and General Supervision), Court Ordered services, and co-responding with local law enforcement agencies (Mental Health Evaluation Team). Forensics clinicians are co-located at the Probation Department and Law Enforcement agencies for field-based outreach, mental health screening and linkage to the adult mental health system of care. The court-involved services include restoration for Incompetent to Stand Trial (IST) misdemeanor cases and the implementation of Assisted Outpatient Treatment (AOT), also known as Laura's Law. Forensics clinicians receive referrals to AOT from qualified requestors, complete an investigation to determine eligibility for AOT, make appropriate referrals to AOT

services for those who meet criteria and refer to other services for those who do not meet criteria. AOT has just completed its second year of implementation.

This unit is currently implementing two new programs:

1) The management and supervision of **CoCo LEAD Plus**, an innovative program funded by Proposition 47 intended to break the cycle of criminalization and repeated incarceration for people with co-occurring disorders in Antioch, CA. This three-year program will partner with the Antioch Police Department, the County Probation Department, the Health, Housing, and Homeless Services Division, and community based organizations.

2) The **Mobile Crisis Intervention Team** will go live in 2018 and provide 24/7 crisis intervention response to consumers experiencing mental health crisis. Mobile crisis teams will be interdisciplinary and will consist of a mental health clinician, a community support worker, and a family nurse practitioner who will provide assessment, brief crisis response, short-term triage, and emergency services to prevent acute psychiatric crises and subsequent hospitalization. The team will coordinate crisis response and 5150s with law enforcement, emergency services, and the fire department. The goal is to decrease 5150s, reduce PES visits, and refer consumers to appropriate services in their communities.

**j. Rapid Access:** Provide drop-in services at the mental health clinics to clients who have recently been admitted to and subsequently discharged from Psychiatric Inpatient Hospital Services, the CCRMC Crisis Stabilization Unit, or Detention. Provides needs assessments, short-term case management/therapy, referrals and linkage to appropriate services including medication assessments, individual therapy, group therapy, case management, Alcohol and Other Drugs (AOD) services, homeless services and financial counseling.

**k. Older Adult Program:** Provides mental health services to Contra Costa's seniors who are 60 years of age or older, including preventive care, linkage and outreach to under-

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served and/or at-risk communities. The Senior Peer Counseling Program reaches out to isolated and mildly depressed older adults (age 55-plus) in their home environments and refers them to appropriate community resources, as well as provides lay counseling in a culturally competent manner. The IMPACT Program uses an evidence-based practice that provides problem-solving short-term therapy for depression (moderate to severe) treatment to individuals aged 55 plus in a primary care setting. The Intensive Case Management Program provides mental health services to severely mentally ill older adults aged 60 plus in their home, the community, and within a clinical setting. There are three multi-disciplinary teams, one for each region of the county. Services include screening and assessment, medication management, and case management services including advocacy, placement, linkage and referral.

***l. Transition Team:*** Provides short-term intensive case management services and linkage to ongoing services for severely and persistently mentally ill adults ages 18-59 who are in need of mental health services. Transition Team referrals come primarily from inpatient psychiatric hospitals, Psychiatric Emergency Services, homeless services, and occasionally from law enforcement. The consumers range from individuals who are experiencing their first psychiatric symptoms to those who have had long-term psychiatric disabilities, but have been unable or unwilling to accept mental health treatment on their own. The Transition Team provides these consumers with the additional support and guidance to successfully access these services and to stay in treatment. Once consumers are stable enough, Transition Team refers them to one of our Outpatient Mental Health Clinics for ongoing treatment and support.

***m. Evidence Based Practice (EBPs):*** In 2017, the adult system of care implemented two EBP Models across all three regions of the Division. After a careful data-driven process examining who we serve and the appropriate effective evidence based treatment models that could serve our consumers, we chose ***Cognitive Behavioral Social Skills Training (CBSST)***, and ***Cognitive Behavioral***

***Treatment for Psychosis (CBTP).*** EBP trainings included training for therapists, Alcohol and Other Drugs (AOD) staff, and peer providers, and were open to Homeless Services staff as well. Planning is underway to identify leadership to support the trainings and implement ongoing supervision of the practice of EBPs. Successful implementation of EBPs requires ongoing consultation and support to the staff putting the model into practice, and is best supported by EBP team leaders in each of the regional clinics with centralized training and ongoing supervision groups. The goal is to develop “train the trainer capacity” within the Adult System of Care, build a community of practice that supports professional growth and development, and provides quality ongoing training in best practices with an overall goal to improve outcomes. After careful studying and planning, several outcome measures were identified to use with EBP implementation: the Patient Health Questionnaire (PHQ9), the General Anxiety Disorder (GAD7), the Independent Living Skills Survey (ILSS) and the Recovery Assessment Scale (RAS). The use of these outcome measures will be implemented in 2018.

***n. Augmented Board and Cares for Older Adult Mental Health Consumers:*** The Behavioral Health Division's Adult System of Care has experienced an increase in older adult mental health consumers needing augmented housing that also provides special supports for activities of daily living and medical care as well as supports for their mental health needs. We plan to increase our bed capacity to add eighteen additional beds for older adult Behavioral Health consumers and are looking at expanding existing contracts and developing contracts with several local facilities that could provide the specialized care our older adults require as well as the support their mental health needs. Case management services would be provided by Older Adult Mental Health.

***o. Trauma Informed Systems of Care:*** Behavioral Health's strategic plan identifies trauma informed care as a priority. Behavioral Health (BH) strives to deliver trauma informed care through the adoption of a strengths based framework for service provision, grounded in an understanding of and responsiveness to the

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impact of trauma on consumer behavioral health and recovery. BH Adult System of Care convenes a monthly "Trauma Informed Collaborative" to coordinate with system partners - Public Health, Employment and Human Services, primary care, and homeless services - on trauma-informed trainings and activities in their respective domains. BH will begin division-wide training for all staff in 2018 in the basics of stress and trauma and its impact on health and well-being.

Adult Services Summary		
Service:	Mandatory	
Level of Service:	Discretionary	
Expenditures:	\$60,450,532	
Financing:	57,515,959	
Net County Cost:	2,934,573	
Funding Sources:		
State	49.4%	\$29,861,874
Federal	34.2%	20,648,240
Local	9.8%	5,944,978
Transfer	1.8%	1,060,867
General Fund	4.9%	2,934,573
FTE: 142.0		
Note: Excludes Support Services costs included under the Administrative component of the budget.		

### 3. Support Services

**Description:** Functions include personnel administration, staff development training, procuring services and supplies, physical plant operations, contract negotiations and administration, program planning, development of policies and procedures, preparation of grant applications and requests for proposals, monitoring service delivery and client complaints, utilization review and utilization management, quality assurance and quality management, quality improvement, computer system management, and interagency coordination.

Support Services Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$14,838,108	
<b>Financing:</b>	4,032,460	
<b>Net County Cost:</b>	10,805,648	
<b>Funding Sources:</b>		
State	18.5%	\$2,747,467
Federal	5.0%	742,124
Transfer	3.7%	542,869
General Fund	72.8%	10,805,648
<b>FTE:</b>	83.9	

### 4. Local Hospital Inpatient Psychiatric Services

**Description:** Provides acute inpatient psychiatric care at Contra Costa Regional Medical Center, involuntary evaluation and crisis stabilization for seriously and persistently mentally ill clients who may be a danger to themselves or others.

Local Hospital Inpatient Psychiatric Services Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$13,219,859	
<b>Financing:</b>	12,240,265	
<b>Net County Cost:</b>	979,594	
<b>Funding Sources:</b>		
Federal	80.6%	\$10,660,273
State	3.3%	438,444
Transfer	1.5%	192,389
Local	7.2%	949,159
General Fund	7.4%	979,594

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### 5. Outpatient Mental Health Crisis Service

**Description:** The outpatient clinic provides crisis intervention and stabilization, psychiatric diagnostic assessment, medication, emergency treatment, screening for hospitalization and intake, disposition planning, and placement/referral services. Services are provided at the CCRMC Crisis Stabilization Unit.

Outpatient Mental Health Crisis Service Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$13,893,611		
<b>Financing:</b>	13,025,443		
<b>Net County Cost:</b>	868,168		
<b>Funding Sources:</b>			
Federal	67.9%	\$9,430,973	
Local	25.1%	3,490,126	
State	0.8%	104,344	
General Fund	6.2%	868,168	

### 6. Medi-Cal Psychiatric Inpatient/Outpatient Specialty Services (Managed Care)

**Description:** The Behavioral Health Division operates the County Mental Health Plan, a Managed Care Organization (MCO). The Behavioral Health Division provides Medi-Cal Psychiatric Inpatient and Outpatient Specialty Services through a network of providers. The Behavioral Health Division maintains a network of inpatient psychiatric care providers within Contra Costa County and throughout the Bay Area in order to meet the needs of our patients. The Behavioral Health Division also maintains a network of over 240 contracted outpatient providers who provide services to Medi-Cal beneficiaries. These outpatient services include individual therapy, group therapy, and medication management services for both children and adults who require Specialty Mental Health Services.

Medi-Cal Managed Care Services Summary			
<b>Service:</b>		Mandatory	
<b>Level of Service:</b>		Mandatory	
<b>Expenditures:</b>		\$8,868,520	
<b>Financing:</b>		7,960,574	
<b>Net County Cost:</b>		907,946	
<b>Funding Sources:</b>			
Local	53.3%	\$4,728,101	
Federal	36.4%	3,232,473	
General Fund	10.3%	907,946	
<b>FTE: 21.0</b>			

### 7. Mental Health Services Act/ Proposition 63

**Description:** Approved by California voters in November 2004, Proposition 63 imposes a 1% tax on incomes in excess of \$1 million and directs those collections to the provision of mental health services. The Mental Health Services Act (MHSA) has expanded mental health care programs for children, transition age youth, adults, and older adults. Services are client and family driven and include culturally and linguistically appropriate approaches to address the needs of underserved populations. They must include prevention and early intervention as well as innovative approaches to increasing access, improving outcomes and promoting integrated service delivery. The MHSA added Section 5891 to the Welfare & Institutions Code, which reads in part, "The funding established pursuant to this Act shall be utilized to expand mental health services. These funds shall not be used to supplant existing state or county funds utilized to provide mental health services".

The first yearly MHSA Program and Expenditure Plan for Community Services and Supports was approved by the Board of Supervisors and submitted to the State Department of Mental Health on December 22, 2005. The Prevention and Early Intervention component was added in 2009, and the remaining components of Innovation, Workforce Education and Training,

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and Capital Facilities/Information Technology were added in FY 2010-11. Each subsequent year an annual update was approved, which included program refinements, program changes when indicated, and the development of new programs identified by a local stakeholder-driven community program planning process. Contra Costa integrated the five components into the MHSA Three Year Program and Expenditure Plan for FYs 2014-17, and provided an annual plan update in FY 2015-16 and 2016-17.

The MHSA Three Year Program and Expenditure Plan for FYs 2017-20 was approved and published in June 2017. FY 2018-19 is the first yearly plan update to this three-year plan, and proposes no new significant program additions or deletions for FY 2018-19. For the MHSA Three Year Program and Expenditure Plan Update for FY 2018-19 (Three Year Plan Update), the required Community Program Planning process concludes with a 30-day public comment period and public hearing in May 2018. Responses to substantive stakeholder input will be incorporated in the final Three Year Plan Update that will be submitted for Board of Supervisors consideration on or after May 2018.

The projected FY 2018-19 MHSA expenditures are described below.

<u>Program Type</u>	<u>\$ in Millions</u>
Community Support System	\$36.8
Prevention and Early Intervention	8.9
Work Force Education & Training	2.6
Capital Facilities	0.1
Innovation	2.1
<b>Total MHSA Allocation</b>	<b>\$50.5</b>

<b>Mental Health Services Act</b>		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$50,513,394	
<b>Financing:</b>	50,513,394	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Local	100.0%	\$50,513,394
(Transfers from the MHSA Fund)		
<b>FTE:</b>	172.0	

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### Behavioral Health – Alcohol and Other Drugs

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	3,196,898	5,729,428	5,947,419	5,947,419	0
Services And Supplies	13,831,659	29,879,642	20,671,478	20,671,478	0
Other Charges	403	0	0	0	0
Fixed Assets	0	13,500	13,500	13,500	0
Expenditure Transfers	(1,516,694)	(1,665,036)	(2,052,749)	(2,052,749)	0
<b>Expense Total</b>	<b>15,512,267</b>	<b>33,957,534</b>	<b>24,579,648</b>	<b>24,579,648</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	4,689,075	8,087,917	4,949,192	4,949,192	0
Federal Assistance	4,987,239	14,144,689	8,579,134	8,579,134	0
State Assistance	5,104,989	10,939,745	9,116,015	9,116,015	0
<b>Revenue Total</b>	<b>14,781,303</b>	<b>33,172,351</b>	<b>22,644,341</b>	<b>22,644,341</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>730,964</b>	<b>785,183</b>	<b>1,935,307</b>	<b>1,935,307</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>34.0</b>	<b>53.0</b>	<b>52.0</b>	<b>52.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	21%	17%	24%	24%	
% Change in Total Exp		119%	(28%)	0%	
% Change in Total Rev		124%	(32%)	0%	
% Change in NCC		7%	146%	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,706,247	3,291,488	3,506,162	3,506,162	0
Temporary Salaries	97,796	88,347	0	0	0
Permanent Overtime	58,473	65,912	0	0	0
Deferred Comp	26,077	36,439	58,620	58,620	0
Comp & SDI Recoveries	(22,984)	0	0	0	0
FICA/Medicare	138,046	239,994	266,369	266,369	0
Ret Exp-Pre 97 Retirees	5,448	2,173	2,173	2,173	0
Retirement Expense	486,071	870,066	1,011,058	1,011,058	0
Employee Group Insurance	279,343	533,846	584,943	584,943	0
Retiree Health Insurance	265,790	367,147	274,956	274,956	0
OPEB Pre-Pay	102,277	141,811	141,811	141,811	0
Unemployment Insurance	4,956	8,060	1,753	1,753	0
Workers Comp Insurance	49,357	84,145	99,575	99,575	0

**Description:** To reduce the incidence and prevalence of Substance Use Disorders (SUD) through prevention, intervention, diversion, treatment and recovery services. The Alcohol and Other Drugs service delivery model is based on a network of community based organizations and one county operated program which provide SUD prevention, diversion and treatment programs throughout Contra Costa County. On June 30, 2017, Alcohol and Other Drugs Services (AODS) received a contract from the Federal Centers for Medicare and Medicaid Services (CMS) for the implementation of the Drug Medi-Cal Organized Delivery System (DMC-ODS) Waiver Plan to provide a continuum of care for SUD treatment services to Medi-Cal beneficiaries modeled after the American Society of Addiction Medicine.

At the beginning of the FY 2017-18, Contra Costa County became the 5<sup>th</sup> county in the State that opted into the Waiver. To participate in the DMC-ODS Waiver the County was required to submit an implementation plan and a fiscal plan that were subsequently approved by the State Department of Health Care Services (DHCS) and CMS on November 2016. The DMC-ODS Waiver operates as a Prepaid Inpatient Hospital Plan requiring counties to provide greater administrative oversight, and implement utilization controls to improve care and maximize efficiency.

With only six months of operation, the DMC-ODS Waiver is a unique opportunity for counties to expand service capacity and the type and quality of available benefits for Medi-Cal beneficiaries who meet medical necessity for SUD. In Contra Costa, AODS is responsible for the implementation and management of the Organized Delivery System which is a comprehensive System of Care approach for providing SUD prevention, diversion, outpatient, intensive outpatient and residential treatment, case management, recovery support services as well as withdrawal management, and Medication Assisted Treatment (MAT) which includes Narcotic Treatment Programs (NTP). A vital function of the DMC-ODS is to provide timely access to a wide range of SUD treatment options to Contra Costa residents who are Medi-Cal eligible in different locations in Contra Costa.

**Workload Indicator:** The recommended FY 2018-2019 budget is based on an average caseload of 5,092 unduplicated clients served in treatment and 4,834 prevention participants.

**Impact:** Since the FY 2017-18 was year one of the DMC Waiver, the recommended budget maintains the current level of services relative to the start-up; however, we anticipate a continued expansion of service delivery during FY 2018-19. To that end, based on the assumption that services to Medi-Cal beneficiaries will increase, a gradual and slow increase in staffing levels is expected to occur, proportionate to the expansion of services in FY 2018-19. A key feature of Contra Costa's DMC Waiver is the expansion of services within existing Behavioral Health structures to further integration and leverage resources.

#### 1. Prevention Services

**Description:** Prevention programs provide alcohol and other drugs education, drug-free activities, community-based initiatives, problem identification, and referrals for youth and adults. In partnership with community based providers, programs engage youth and community residents to reduce alcohol, marijuana and other drug availability and accessibility, and focus on changing the local conditions and social norms that contribute to AOD use, including unused and non-prescribed medications.

Prevention services are directed at individuals who have not been determined to require treatment of substance use disorders and incorporate Evidence Based Practices (EBP) across service delivery. In order to support and ensure model integrity, AODS Administration is able to access free technical assistance through the DHCS Substance Use Disorders Prevention branch. Ongoing training and monitoring ensure that programs maintain fidelity.

The DHCS require counties to develop a Prevention Strategic Plan for the implementation of SUD prevention services. In 2013, AODS engaged community residents throughout Contra Costa in a Stakeholder Community Needs Assessment to update the County's Five-Year AOD Prevention Strategic Plan, which formulated goals and objectives. The five-year

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period will sunset on June 30, 2018. Accordingly, the Strategic Plan update process started last October 2017, and is expected to culminate in April 2018 with a newly developed Prevention Strategic Plan that will cover the period of 2018-2023. Particular anticipated challenges for prevention services include the legalization of marijuana for recreational purposes in California as well as the impact of the opioid epidemic in Contra Costa, for which a few initiatives are currently in progress.

Prevention Services Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,499,595		
<b>Financing:</b>	1,499,595		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
State	94.1%	\$1,410,555	
Local	5.9%	89,040	
<b>FTE:</b>	2.6		

### 2. Access to Information, Screening and Referral to SUD Treatment

**Description:** Effective July 1, 2017 following the implementation of the DMC-ODS Waiver, the Behavioral Health Access Line became the single point of entry to access SUD services. Substance Abuse Counselors co-located at the Behavioral Health Access Line provide information, ASAM screening and referral to individuals in need of prevention, treatment and recovery services. Prior to admission into any SUD program, beneficiaries receive a face to face ASAM placement assessment to determine medical necessity and to ensure placement at the most appropriate level of care.

Information, Screening and Referral into SUD Services Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$700,616		
<b>Financing:</b>	700,616		
<b>Net County Cost:</b>	0		
<b>Funding Sources:</b>			
State	100.0%	\$700,616	
<b>FTE:</b>	7.0		

### 3. Outpatient and Intensive Outpatient Treatment

**Description:** Provides Outpatient Drug Free (ODF) or Level 1 and Intensive Outpatient Treatment (IOT) or Level 2 services for adults, youth/adolescents, pregnant women and family members with SUD. Structured programming services consisting primarily of ASAM placement assessment, individual and group counseling and education, case management, and recovery support services. Programs operate on a six-month treatment model and implement evidence based practices including: Matrix, Motivational Interviewing, Cognitive Behavioral Therapy, and Trauma Informed curriculum. The services provided through ODF and IOT are the same, the key difference consists of the number of hours a beneficiary must attend treatment. At the present time, all Outpatient service modalities are provided by community based organizations through a contract with AODS.



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Outpatient and Intensive Outpatient Program Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$6,585,470	
<b>Financing:</b>	5,973,481	
<b>Net County Cost:</b>	611,989	
<b>Funding Sources:</b>		
State	43.7%	\$2,879,861
Federal	33.9%	2,229,671
Local	13.1%	863,949
General Fund	9.3%	611,989
<b>FTE:</b>	6.0	

Residential Services Program Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$6,267,691	
<b>Financing:</b>	4,944,373	
<b>Net County Cost:</b>	1,323,318	
<b>Funding Sources:</b>		
State	52.4%	\$3,284,743
Federal	25.8%	1,616,401
Local	0.7%	43,230
General Fund	21.1%	1,323,318
<b>FTE:</b>	19.2	

#### 4. Residential Treatment and Withdrawal Management Services

**Description:** Residential Treatment or Level 3.1 means a non-institutional, 24-hour non-medical, short-term (up to 90-days with two non-continuous 90 days admissions within 365 calendar days), provides support for youth, men, women, women with their children (perinatal), and detoxification for adults. Beneficiaries receive ASAM placement assessment and structured, individual and group counseling, and education, case management and linkages to recovery support services. Withdrawal Management (WM 3.2) means social model, non-medical detoxification services that includes a set of interventions aimed at managing acute intoxication and withdrawal. As with other covered benefits under the Waiver, placement in residential treatment or is based on medical necessity.

Behavioral Health's AODS contracts for L3.1 and L3.2 services for men and women, and directly operates Discovery House, a 40-bed residential facility for men.

#### 5. Narcotic Treatment Program

**Description:** Contracted Narcotic Treatment Programs (NTP) includes outpatient methadone maintenance for the treatment of opioid disorders for adults, including pregnant women and persons at risk of HIV infection through injection drug use.

Narcotic Treatment Program Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$6,883,955	
<b>Financing:</b>	6,883,955	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Federal	50.0%	\$3,441,978
Local	50.0%	3,441,977

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### 6. Special Services – Non-DMC Waiver

**Description:** Alcohol and Other Drugs Services administers several time-limited federal and state special initiatives and demonstration programs. Towards the end of 2016, DHCS ended a special contract provision that redirected discretionary funds to provide HIV testing and education to SUD beneficiaries. Since then, AODS collaborates with the County's HIV/AIDS program to maintain services through existing available resources. Some of the programs include:

- a) **Adolescent Treatment:** Through limited discretionary funding, DHCS supports the development of culturally competent SUD treatment for young people.
- b) **SAMHWorks (CalWorks):** The program is a partnership between the Health Services Department and Employment and Human Services Department (EHSD) to provide an array of behavioral health services to CalWorks eligible participants with SUD to reduce barriers to employment. The clients are referred by EHSD.
- c) **Criminal Justice (AB 109) & County Diversion Programs (Driving Under the Influence (DUI) and PC1000):**  
With AB 109 designed to largely reduce prison overcrowding, California transferred the responsibility for custody and supervision of certain convicted individuals with lower level offenses to counties.

Although DUI programming is self-paid through client fees, AODS is responsible for monitoring service delivery and performing ongoing audits to ensure adherence to DHCS regulations of all Diversion Programs which include Driving Under the Influence (DUI) and PC1000. AODS offers intakes and referrals in all County courts to all DUI programs.

Special Programs		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$2,330,933
<b>Financing:</b>		2,330,933
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Transfer	88.5%	\$2,063,116
Local	11.5%	267,817
<b>FTE:</b>	5.9	

### 7. Drug Medi-Cal Waiver System Support

**Description:** The AODS Administration has a state-mandated responsibility to provide oversight and management of all SUD Waiver treatment and recovery services and Non-Waiver SUD services including primary prevention. Functions include bi-annual on-site program monitoring, personnel administration, program planning and development, contract development and budget negotiation, development of policies and procedures, grant preparation, evaluation, interdivisional and system of care coordination.

FY 2017-18 will be the first year of the Waiver. Drug Medi-Cal operations require a higher level of accountability and oversight regulated by managed care standards. Service expansion for SUD covered benefits for counties that opted into the Waiver, is supported by federal and state funding requiring a 50% non-federal match. Revenues to support the program comprise of Realignment and Substance Abuse Prevention and Treatment Block Grant (SAPT-BG) funds.

As a new program, the Waiver is contingent to evaluation and External Quality Review Organization requirements to demonstrate the effectiveness and efficiency of this historical paradigm change. This category includes a conservative approach to the expansion of highly specialized functions within specific

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Behavioral Health structures to maximize resources. For example: addition of staff to Utilization Review and Utilization Management; Quality Improvement, planning and evaluation, data management and information systems, etc.

Drug Medi-Cal Waiver		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$2,386,813
<b>Financing:</b>		2,386,813
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Federal	54.1%	\$1,291,084
State	35.2%	840,240
Transfer	0.5%	12,309
Local	10.2%	243,179
<b>FTE:</b>	11.3	

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### Health, Housing, and Homeless Services

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	941,941	1,267,601	1,461,869	1,461,869	0
Services And Supplies	8,308,883	10,105,444	13,642,372	13,642,372	0
Fixed Assets	0	64,800	64,800	64,800	0
Expenditure Transfers	(3,734,247)	(4,533,930)	(6,788,585)	(6,788,585)	0
<b>Expense Total</b>	<b>5,516,577</b>	<b>6,903,915</b>	<b>8,380,456</b>	<b>8,380,456</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	480,645	625,546	598,662	598,662	0
Federal Assistance	2,436,973	3,331,757	4,292,235	4,292,235	0
State Assistance	429,774	749,758	800,000	800,000	0
<b>Revenue Total</b>	<b>3,347,393</b>	<b>4,707,061</b>	<b>5,690,897</b>	<b>5,690,897</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>2,169,185</b>	<b>2,196,854</b>	<b>2,689,559</b>	<b>2,689,559</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>10.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	17%	18%	17%	17%	
% Change in Total Exp		25%	21%	0%	
% Change in Total Rev		41%	21%	0%	
% Change in NCC		1%	22%	0%	
<b>Compensation Information</b>					
Permanent Salaries	592,854	788,637	927,869	927,869	0
Deferred Comp	6,574	13,620	15,660	15,660	0
FICA/Medicare	43,558	58,693	70,982	70,982	0
Ret Exp-Pre 97 Retirees	1,865	1,786	0	0	0
Retirement Expense	179,257	234,484	281,590	281,590	0
Employee Group Insurance	91,956	138,903	135,950	135,950	0
Retiree Health Insurance	5,211	5,211	0	0	0
OPEB Pre-Pay	3,365	3,365	3,003	3,003	0
Unemployment Insurance	1,591	2,003	464	464	0
Workers Comp Insurance	15,710	20,899	26,351	26,351	0

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**Description:** The Health Housing and Homeless Program (H3) has created a coordinated system of care that includes information and referral, multi-service centers that provide case management and support services, outreach to encampments, emergency shelter, transitional housing, and permanent supportive housing for adults, youth, and families. While the County program does not assume funding and management for all aspects of the continuum, it is the primary provider of emergency shelter for single adults, and the only shelter and transitional housing for transition-age youth. H3 administers the Supportive Housing Programs, including the Shelter Plus Care Program, and provides guidance and staff to the Contra Costa Council on Homelessness.

**Workload Indicator:** The requested FY 2018-19 budget is based on the provision of 80,665 annual shelter bed-days.

**Impact:** The recommended budget maintains the current level of services.

### 1. Administration

**Description:** Administration includes staffing, occupancy costs, costs incurred for the homeless advisory board activities, and costs associated with grant writing and consultation.

- a. Contra Costa Council on Homelessness:**  
The Council is staffed by H3 and is appointed by the Contra Costa County Board of Supervisors to assist and provide guidance in the development and implementation of long range planning and policy formulation of homeless issues in Contra Costa County.

Administration Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$1,465,065
<b>Financing:</b>		1,270,985
<b>Net County Cost:</b>		194,080
<b>Funding Sources:</b>		
State	54.6%	\$800,000
Federal	20.7%	303,602
Transfer	10.7%	156,583
Local	0.7%	10,800
General Fund	13.3%	194,080
<b>FTE:</b>	8.0	

### 2. Coordinated Entry System

**Description:** Coordinated Entry streamlines access to housing and services while addressing barriers, and getting the right resources to the right people at the right time. Coordinated entry focuses on three points of entry that are aimed to quickly identify, assess, and prioritize homeless individuals, youth, and families for appropriate housing and services.

**a. Homeless Services Information Line:** In partnership with the Contra Costa Crisis Center, the 211 information line connects homeless individuals to services throughout the coordinated entry system. Services include prevention/diversion screening and triage, referrals to CARE Centers, and linkages to the CORE outreach teams.

**b. Care Centers:** One of three entry points for the coordination entry system, where clients can access an array of services, including showers, food, case management, housing assessment and navigation services, substance use disorder services and benefits assistance. Coordinated Assessment Resource (CARE) Centers operated by local non-profit agencies, in partnership with the County, are located in West, Central, and East County.

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**c. Coordinated Outreach Referral and Engagement (CORE):** Serves as an entry point into the coordinated entry system for unsheltered homeless persons. CORE outreach teams engage and stabilize homeless individuals living outside, and help facilitate connection to health and social services, as well as provide direct shelter placement and linkages to CARE Centers.

Coordinated Entry System Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>		\$2,783,455	
<b>Financing:</b>		2,091,904	
<b>Net County Cost:</b>		691,551	
<b>Funding Sources:</b>			
Federal	62.7%	\$1,745,171	
Transfer	12.5%	346,733	
General Fund	24.8%	691,551	

### 3. Interim Housing and Support Services

**Description:** Interim Housing and Support Services offers short-term shelter and support services, including referral and preparation for permanent housing and/or mental health and AOD detox and treatment services that allow for stabilization.

**a. Adult Interim Housing Program:** Consists of 24-hour shelter facilities in Richmond and Concord that focus on housing search assistance with case management and other wrap-around services including meals, laundry facilities, mail, and telephone services. The program has the combined capacity to serve 164 men and women, including specialized services for veterans.

**b. Philip Dorn Respite Center:** A twenty-six (26) bed shelter for homeless adults who are leaving the hospital and would otherwise be appropriate for discharge to their home, and have health care needs that cannot be met in the emergency shelter environment. This is a

collaborative project with Health Care for the Homeless and local hospitals.

Interim Housing and Support Services Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>		\$4,980,398	
<b>Financing:</b>		3,745,118	
<b>Net County Cost:</b>		1,235,280	
<b>Funding Sources:</b>			
Transfer	45.1%	\$2,244,966	
Federal	30.1%	1,500,152	
General Fund	24.8%	1,235,280	
<b>FTE:</b>	1.0		

### 4. Supportive Housing Programs

**Description:** Provides a variety of permanent housing options for homeless adults, families, and transition age youth with disabilities. All housing options come with supportive services aimed at assisting the resident in maintaining their housing.

**a. Rental Assistance Program (formerly Shelter Plus Care):** Provides housing subsidies to homeless persons with disabilities and provides support services. A collaborative effort with the Housing Authority of Contra Costa County, this program has the capacity to serve over 500 households.

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**b. Destination Home:** Provides 12 units of permanent supportive housing for chronically homeless, disabled individuals. Participants of the project receive a safe, permanent place to live as well as wrap-around services to help stabilize their lives. Case management assistance in enrolling in mainstream benefits and services, and access to peer support groups are all part of a larger continuum of services that allow individuals to work through many of the issues that led to their homelessness while simultaneously moving toward a more sustainable future.

**c. Permanent Connections:** Provides subsidized permanent housing linked to services for homeless youth with chronic mental illness, HIV/AIDS, or developmental or physical disabilities. Youth over the age of 18 receive wrap-around support services that assist them to not only maintain, but also thrive in their housing.

Supportive Housing Program Summary		
Service:		Discretionary
Level of Service:		Discretionary
Expenditures:		\$5,099,922
Financing:		4,724,449
Net County Cost:		375,473
Funding Sources:		
Transfer	72.1%	\$3,675,466
Federal	10.7%	548,214
Local	9.8%	500,769
General Fund	7.4%	375,473

### 5. Contra Costa Youth Continuum of Services (CCYCS) for Runaway and Homeless Youth

**Description:** Contra Costa's Youth Continuum of Services provides shelter, transitional and permanent housing, and services to youth ages 18-24.

**a. Calli House:** A fifteen bed emergency shelter and service program located in Richmond that serves transition-age youth

18-24. Youth-specific case management, vocational and educational services, health care, and substance abuse support services are provided at the center during the day.

**b. Appian House - Transitional Housing for Youth:** Provides longer-term housing and services for 18-24 year old homeless and/or emancipating foster care youth. This program provides transition-age youth with the support, guidance, and skill development over an 18 to 21-month period that will lead youth to viable employment and permanent housing options.

**c. Pomona Apartments Independent Living Program:** Provides longer-term housing and services for 18-24 year old youth experiencing homelessness and/or emancipating foster care. This program provides transition-age youth with the support, guidance, and skill development over a two-year period that will support them in their wellness and recovery and lead them to permanent housing.

Contra Costa Youth Continuum of Services Summary		
Service:		Discretionary
Level of Service:		Discretionary
Expenditures:		\$636,061
Financing:		501,418
Net County Cost:		134,643
Funding Sources:		
Transfer	75.8%	\$481,918
Federal	3.1%	19,500
General Fund	21.1%	134,643
FTE: 1.0		

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### 6. Homeless Management Information System

**Description:** The Homeless Management Information System (HMIS) is a federally required, shared homeless service and housing database system administered by the County Homeless Program, with support from Contra Costa Health Services Information Technology, and utilized by community-based homeless service providers, Public Health, and Behavioral Health programs. HMIS enables service providers to collect and share uniform client information.

Homeless Management Information System		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$321,221
<b>Financing:</b>		262,689
<b>Net County Cost:</b>		58,532
<b>Funding Sources:</b>		
Federal	54.7%	\$175,596
Local	27.1%	87,093
General Fund	18.2%	58,532
<b>FTE:</b>	1.0	



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### Public Health

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	39,168,666	60,684,062	61,319,054	61,319,054	0
Services And Supplies	13,572,999	16,332,346	13,987,623	13,987,623	0
Other Charges	58	0	0	0	0
Fixed Assets	657,388	548,000	548,000	548,000	0
Expenditure Transfers	(3,143,096)	(2,890,623)	(2,953,219)	(2,953,219)	0
<b>Expense Total</b>	<b>50,256,015</b>	<b>74,673,785</b>	<b>72,901,458</b>	<b>72,901,458</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	6,759,657	7,510,944	6,556,059	6,556,059	0
Federal Assistance	12,266,400	12,375,908	11,690,083	11,690,083	0
State Assistance	11,199,028	34,371,963	33,474,465	33,474,465	0
<b>Revenue Total</b>	<b>30,225,084</b>	<b>54,258,815</b>	<b>51,720,607</b>	<b>51,720,607</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>20,030,931</b>	<b>20,414,970</b>	<b>21,180,851</b>	<b>21,180,851</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>330.1</b>	<b>474.4</b>	<b>474.4</b>	<b>474.4</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	78%	81%	84%	84%	
% Change in Total Exp		49%	(2%)	0%	
% Change in Total Rev		80%	(5%)	0%	
% Change in NCC		2%	4%	0%	
<b>Compensation Information</b>					
Permanent Salaries	22,949,261	36,517,224	35,934,051	35,934,051	0
Temporary Salaries	855,491	503,732	808,668	808,668	0
Permanent Overtime	42,184	42,650	84,485	84,485	0
Deferred Comp	178,987	512,751	501,349	501,349	0
Perm Physicians Salaries	406,319	826,383	692,607	692,607	0
Perm Phys Addnl Duty Pay	6,232	11,000	6,950	6,950	0
Comp & SDI Recoveries	(60,546)	(90,000)	(60,546)	(60,546)	0
FICA/Medicare	1,783,570	2,937,142	2,895,704	2,895,704	0
Ret Exp-Pre 97 Retirees	86,881	87,900	99,096	99,096	0
Retirement Expense	7,203,661	10,410,475	11,133,720	11,133,720	0
Employee Group Insurance	3,130,346	6,042,506	6,204,445	6,204,445	0
Retiree Health Insurance	1,248,120	1,262,736	1,270,092	1,270,092	0
OPEB Pre-Pay	630,564	630,564	630,564	630,564	0
Unemployment Insurance	64,755	0	20,030	20,030	0
Workers Comp Insurance	642,840	989,000	1,097,839	1,097,839	0

# Health Services

## *Health and Human Services*

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**Description:** To promote, improve and protect the health of the residents of Contra Costa County with special attention to those who are most vulnerable to health problems and their consequences.

**Workload Indicator:** The recommended budget for the upcoming fiscal year is based on: reducing the rate of illegal tobacco sales to minors; over 27,000 clinic visits; pregnancy prevention education to over 8,000 teenagers, approximately 18,600 public health nursing visits to newborn babies and mothers, children and adults; outreach and education to over 13,000 residents and 600 community groups and businesses; over 582,000 meals served or delivered to seniors; approximately 8,000 childhood and adult immunizations and 1,000 flu vaccines to the community; 6,500 oral health assessments, and 1,200 sealants and fluoride varnish applications for children; 15,000 food vouchers monthly to low-income women and children; management and control of 77 active cases of tuberculosis in the community and 340 contacts in the community; investigating 7,400 reports of communicable disease received from health care providers and labs, including 45 outbreaks; receiving 200 animal bite reports; over 150,000 environmental and clinical tests performed; 1,536 case management appointments and home visits with high-risk pregnant women and babies, and 910 referrals and resources were provided to high-risk pregnant women and babies; support services for over 750 low-income HIV positive individuals, the provision of health screenings and follow-up care for over 200 refugees, asylees or victims of trafficking; and translation and interpreting services to all of CCHS, including over 108,000 medical interpretation encounters per year.

**Impact:** The recommended budget maintains the current level of services.

### 1. Public Health Support Services

**Description:** The Public Health Administration and Financial Management unit includes the Director, Administrator, and support staff. Specific functions are divided into budgeting, billing, accounting, purchasing, and contract management.

- a. **Developmental Disabilities Council of Contra Costa County:** The official planning, coordinating and advisory body to the Contra Costa County Board of Supervisors for individuals with developmental disabilities and their families. The 21-member Council works to develop and improve needed community services, while providing information about resources and taking a leadership role in planning, training and advocacy. In addition, the Council has been very active in responding to the increasing prevalence of autism and the importance of early detection/intervention, and developing strategies to increase access to health care for individuals with development disabilities. There are over 500 individuals, agencies, and organizations that make up the organizational membership of the Council. Represents a population of over 5,000 disabled individuals and their families from different economic, ethnic, cultural and linguistic backgrounds in Contra Costa County. The Council has served the citizens of the County for over 40 years and is staffed part-time.
- b. **Vital Registrations:** The Office of the Local Registrar (OLR) of Vital Registrations is a state-mandated function of local health departments. In 2017 the OLR was responsible for certifying and registering approximately 10,484 births, including 94 out of hospital births, 7,230 deaths and 51 fetal deaths occurring in the County; issuing 8,528 permits for the disposition of human remains; and providing 49,952 certified copies of birth and death certificates. The OLR also manages an automated electronic birth registration network system with terminals located in every birthing hospital in the County. Data obtained and compiled electronically from recent birth and death registrations is provided to department biostatisticians for epidemiological research, which is used by various County and community agencies for service planning. In addition, the office assisted with 44 Declaration of Paternity forms, and issued 105 Medical Marijuana ID cards. (Note the statistics for birth, death and fetal are for those records registered as of December 12,

2017, which is not the grand total for 2017 as some are not yet registered).

- c. ***Epidemiology, Planning and Evaluation (EPE)***: Provides health assessment and evaluation support to Public Health, the Contra Costa Health Plan, the Office of the Director, and other projects of Contra Costa Health Services. It identifies and statistically analyzes useable versions of standardized databases, including birth, death, hospitalizations, and demographic data; summarizes this data in presentations, reports, tables, graphs and maps; works with the managers to collect and analyze information for their use in the development of federal, state, and foundation grant applications, program plans and required evaluations; and responds to hundreds of requests each year for health information about the County.

#### Communicable Diseases, STD, and HIV

- Support surveillance activities, including: active surveillance for HIV programs, partner notification for HIV, data entry, and TB surveillance.
- Regular and special analysis to calculate prevalence, rates, and demographic and geographic factors associated with disease.
- Support of clinical services including TB patient monitoring, HIV testing and linkage to care.
- Synthesis of data for reporting and analysis for trends over time.
- Support emergency preparedness drills and trainings.

#### Population Health Data

- Regular analysis of birth data, including: teen birth rates, infant mortality, prenatal care, demographic and geographic factors.
- Regular analysis of death data, including: leading causes of death, life expectancy, mortality rates, and demographic and geographic factors.
- Regular analysis of hospitalization and emergency department data (OSHPD), including: calculation of rates, Prevention Quality Indicators, disease

specific rates (in particular, asthma and diabetes), demographic and geographic factors.

#### Social Determinants of Health and Health Equity

- Regular analysis of demographic factors in the County at subgeographies and trend analysis (primarily from American Community Survey, US Census, and ESRI modeled data).
- Identification of vulnerable populations in the County using local demographic and environmental data.
- Maintain knowledge of and ability to use diverse data sets including Census, California Department of Education, Uniformed Crime Statistics, the Statewide Integrated Traffic Records System (SWITRS), and OSHPD data to identify needs and support health programs.

#### Program Planning and Evaluation for Health Programs

- Support health programs in developing logic models and program plans.
- Support grant writing, including data and help designing program structure.
- Create evaluation plans, tools, and training staff on evaluation activities.
- Design and implement qualitative evaluation tools, such as focus groups and interviews.
- Develop surveys using scannable software and support data collection activities.
- Support data sharing and adherence to funder requirements.
- Design and execution of evaluation reports for funders and other stakeholders.

#### Quality Improvement Work - Supports required Quality Improvement work in clinical settings for Public Health Clinic Services, Contra Costa EMS, Contra Costa Health Plan, and the Contra Costa Regional Medical Center, including:

- Design data collection tools implemented in the clinic setting.

## Health Services

### *Health and Human Services*

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- Support program activities in existing clinical quality programs by providing analysis of encounter data.
  - Support in the design of evaluations and participation on improvement teams.
  - Facilitation of quality meetings, design of plans, workflows, tracking of data, and design of reporting analytics.
  - Analyze data to support program design and dissemination of information to partners.
- d. **The Reducing Health Disparities Unit:** Works in partnership with internal and external stakeholders to eliminate health disparities and build health equity for populations which have traditionally faced systemic barriers to achieving optimal health. Our programs include:
- **The African American Health Conductor and Promotoras Navigation Program:** In FY 2016-17 staff conducted: community and health center based outreach to 8,092 community residents to inform them about program services and to promote Medi-Cal and Food stamp enrollment; assisted 709 households with Medi-Cal enrollment, assisted over 2,504 households with linkage to community resource and hands on application assistance to other health and social benefit programs.
  - **The Reentry Health Program:** Provides assistance to the formerly incarcerated through three main program components which include: medical treatment through the Transition Medical Clinic (based at both the West County and Pittsburg Health Centers), the REMEDY support groups (at both the West County and Pittsburg Health Centers), and health navigation, resource linkage and health and social benefit application assistance. In FY 2016-17, 544 West and East County formerly incarcerated persons were provided health navigation support. The Transition Medical Clinics (West County and Pittsburg) provided 248 persons with medical treatment. Three hundred and nineteen persons attended the West County REMEDY and 183 persons attended the East County REMEDY support group sessions.
- **The Oncology Navigation Program:** Provides health navigation, resource linkage, health and social benefit application assistance, emotional and medical visit support to cancer patients. In FY 2016-17, 478 persons benefitted from these services.
  - **The Ambulatory Care Group Medical Visit Program:** Provides culturally relevant and appropriate diabetes, prenatal and pediatric obesity medical group visits. In 2016-17, the African American Health Conductors, Promotoras and Navigators co-facilitated 56 medical group visit series serving approximately 450 CCRMC health center patients. On average, the Diabetes Management patients who attended three or more sessions were successful in lowering their HBA1c levels by .75A1C point. Seventy percent of the We Can patients who attended three or more sessions either lowered or maintained their BMI percentile numbers.
  - **Program Enhancement:** In 2016-2017 all West County Promotoras and African American Conductors and Reentry Staff were trained on the Health Leads REACH software tool. The tool enables the user to screen clients for social needs, to track all actions taken on behalf of the patient, to utilize the tool resource database to link patients to appropriate resources and to track linkage success. A total of 1,092 West County patients were assisted with the Health Leads REACH tool with a 90% linkage success rate.
- e. **Violence Prevention Re-entry Efforts Program:** Staff work with CCHS divisions to monitor and respond to community violence and create a seamless pathway for individuals released from prison to a medical home. CCHS Reducing Health Disparities staff and Behavioral Health staff continue to work with the City of Richmond, County Emergency Medical Services, John Muir Hospital, Supervisors Gioia and Glover's

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Offices, and several key Community Based Organization (CBO) initiatives to make CCHS resources and expertise available to support these community-led efforts.

- f. **Linguistic Access Services Program:** Provides medical interpretation and translation services to patients and clients of Contra Costa Health Services. The program includes the Refugee Health program and the Medical Interpreters who staff the Health Care Interpreter Network (HCIN). This language service is mandated by both state and federal law. The program currently has 24 qualified medical interpreters who speak more than 13 different languages and assist with interpretation for the more than 16,000 encounters that are initiated at CCRMC and Health Centers every month. This program also assists with interpretation for the CCHP network providers and the nation-wide Health Care Interpreter Network as well.
- g. **Refugee Health Program:** Serves people coming into the County from other countries who are refugees, asylees, and victims of trafficking. Refugee Health Program staff members are specifically trained to provide assistance to refugees and asylees in obtaining the required health care screening and follow up care at our hospital and health centers. The program works closely with Jewish Family and Children Services, the International Rescue Committee, and Catholic Charities in coordinating health, housing and social services for newly arriving residents. There are more than 300 refugees who settle in Contra Costa each year who qualify for this program.
- h. **Health Care Interpreter Network (HCIN):** Provides language assistance throughout Health Services for patients who prefer a language other than English or who are deaf or hearing impaired. This service incorporates network partners from throughout the state and nationally to ensure that meaningful communication between the patient and the health care provider is available at all times. Qualified medical interpreters provide interpretation through a telephone and video network directly into the

provider examination room or wherever patients access our health system.

Public Health Support Services		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$7,909,943	
<b>Financing:</b>	1,504,845	
<b>Net County Cost:</b>	6,405,098	
<b>Funding Sources:</b>		
Local	10.4%	\$820,000
State	8.7%	684,845
General Fund	80.9%	6,405,098
<b>FTE:</b>	37.5	

### 2. Senior Nutrition Program

**Description:** The Senior Nutrition Program provides hot nutritious daily meals to the elderly population in the County. Meals are provided in both the congregate (Senior Center) and home delivery (Meals on Wheels) models utilizing over 800 volunteers annually to deliver services. The program currently serves approximately 158,000 meals in a congregate setting and over 416,000 meals delivered to homebound elders annually. The primary funding source for the program comes from Federal Title IIIC-1 and Title IIIC-2 of the Older Americans Act. Program participant contributions and private sector fundraising also provide significant funding sources. In addition to elderly participants, approximately 2,700 meals are delivered to homebound AIDS/HIV clients annually through separate funding. The program also supplies over 10,200 meals annually to one adult day care provider.

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Senior Nutrition Program			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$4,086,098		
<b>Financing:</b>	4,054,960		
<b>Net County Cost:</b>	31,138		
<b>Funding Sources:</b>			
Transfer	44.0%	\$1,796,849	
Local	55.3%	2,258,111	
General Fund	0.7%	31,138	
<b>FTE:</b>	4.3		

### 3. Communicable Disease Prevention and Control/Health Emergency Response Unit

**Description:** These programs work to prevent and control the spread of communicable diseases through health education, vaccination, epidemiological surveillance and investigation, case management and laboratory testing. These programs also respond to media inquiries around communicable disease issues. Isolation and quarantine of persons with communicable disease, when necessary to protect the public, and assurance that persons in contact with a communicable disease receive prophylactic treatment are integral components of these programs. This unit responds to the public on issues of rabies control, working closely with the County Animal Services Department, and also investigates food-borne illnesses, collaborating with the Environmental Health Division. Consultation is provided to physicians, hospital infection control practitioners, residential facilities, workplaces, schools, child care centers, shelters and other community partners on the prevention and control of communicable diseases. Emphasis is placed on early identification and investigation of a communicable disease outbreak or trend, the prevention of transmission, identification of the source, and elimination of that source of disease to reduce the incidence of all communicable disease.

- a. **Disease Investigation and Control Unit:** Responds to lab and provider reports of 84 reportable diseases by investigating the reports, confirming the information, educating the person, providing prophylactic treatment so that the disease does not spread, and providing consultation to medical facilities and providers. As of December 1, 2017, the Disease Investigation and Control Unit received over 6,000 reports of communicable diseases. In addition, staff assisted with over 700 requests for Zika testing. Staff also investigated 42 outbreaks which occurred in a variety of settings including health care facilities, adult residential communities, public pools, restaurants, and schools. One of these outbreak investigations included a high-profile Thanksgiving meal that resulted in 3 deaths. Staff also handled 240 reports of animal bites, some of which needed investigation to ascertain rabies risk. Seventy-five rabies vaccination exemption requests were reviewed and replied to. Finally, staff responded to 46 reports of first responder occupational exposure to communicable diseases, providing consultation, and recommendations for appropriate post-exposure prophylaxis.
- b. **Health Emergency Response Unit:** Develops plans and procedures to respond to the health impacts of naturally occurring disasters such as earthquakes, communicable disease outbreaks such as Pandemic Flu, and bioterrorism caused by human action. Public information, risk communication, and internal and external communication with employees, the community, and the media are integrated into all aspects of response. This unit works closely with all areas of the Communicable Disease Control Program, the Public Health Lab, Environmental Health, Emergency Medical Services, the Office of Emergency Services, and the Hazardous Materials Program, as well as many other County departments and community partners. In addition, this unit provides staff support to the Department's Emergency Management Team, coordinates the annual revision of the Department's Emergency Operations Plan,

and represents CCHS in regional health emergency response planning activities.

- c. **Immunization Program:** Provides immunization clinics for children and adults, consultation to health care providers, and technical assistance to schools, day care centers, and preschool programs to ensure compliance with California immunization laws. For example, recent legislation removed the personal belief exemption for students entering child care, kindergarten, and seventh grade in public and private schools. Only medical exemptions from a physician are permitted.

Additionally, the Immunization Program provides ongoing education and training for parents, providers, and the community about new vaccines and the importance of immunizations. Staff also encourages providers to participate in the California Immunization Registry (CAIR), a community-wide database of immunization records, and provides training and technical support to users of the registry. This program also conducts disease investigation into the occurrence of vaccine-preventable diseases (VPD), and conducts the perinatal hepatitis B program to prevent the development of chronic hepatitis B in infants. In 2017 (as of November 28, 2017), a total of 6,237 immunizations were given at Public Health clinics, including 475 flu vaccines and 925 Tdap (whooping cough booster) vaccines.

- d. **Tuberculosis (TB) Control Program:** Provides Public Health Nurse (PHN) case management for people with active TB, their contacts, and others with TB infection but at high-risk for progression to TB disease. As of December 11, 2017, Contra Costa identified 56 newly diagnosed TB cases, and provided case management services to 95 people with active TB over the year. The PHNs provide home visits to monitor the health status of the patient and to assure proper and complete compliance with the medical regimen. Disease investigators work in concert with PHNs to assure compliance and deliver the TB medication to the patient on a daily or twice weekly basis, and made approximately 2,509 home

medication visits. In addition, contacts of an active case are interviewed, examined and placed on preventive therapy as necessary. Sometimes this is at large worksites, necessitating large clinics. As of December 11, 2017, 395 contacts were identified and investigated. Contra Costa continues to have TB cases, which requires careful monitoring and response to reported cases and prevention of further disease through contact investigation and treatment. TB patients frequently have chronic conditions such as diabetes, HIV, kidney failure requiring dialysis, or organ transplantation which complicates TB care.

- e. **Public Health Laboratory:** Provides testing in the areas of bacteriology, parasitology, mycobacteriology, mycology, immunology and virology throughout the hospital, clinics and public health to support the health care system. Microbiological examinations of food and water are also provided in support of the Environmental Health and Communicable Disease programs. The lab also tests potential agents of bioterrorism such as white powders in coordination with the Hazardous Materials Program. The lab is both state and federally certified and is required to do certain testing as a reference laboratory in support of public health, such as testing for salmonella, TB, botulism, and is heavily involved in communicable disease outbreaks including the Norovirus. The lab takes part in the State's Respiratory Lab Network, and partners with the state's California Emerging Infection Program (CEIP) program for surveillance of the influenza virus by testing samples from clinics and hospitals in Contra Costa County. The Public Health Lab is one of the national labs participating in the FoodNet Retail Meats study. As of November 30, 2017, the Public Health Lab performed 145,080 clinical and environmental tests.

# Health Services

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### Communicable Disease Control Summary

<b>Service:</b>	Mandatory/Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$8,898,401
<b>Financing:</b>		5,745,772
<b>Net County Cost:</b>		3,152,629
<b>Funding Sources:</b>		
Local	32.8%	\$2,923,000
State	24.8%	2,207,579
Federal	4.1%	368,664
Transfer	2.9%	246,529
General Fund	35.4%	3,152,629
<b>FTE:</b>	47.7	

#### 4. HIV/AIDS and STD Program

**Description:** The HIV/AIDS and Sexually Transmitted Disease (STD) Programs work to reduce the transmission of HIV and STDs by identifying cases and their sexual contacts, providing access to care, conducting monitoring and surveillance activities, and ensuring treatment of reported cases. Mobile HIV rapid testing is offered at fixed sites throughout the community, and technical assistance is provided to clinicians on methods to increase opt-out testing, a process to improve the number of individuals aware of their HIV status.

The HIV component also improves health outcomes for HIV positive individuals in Contra Costa through the provision of individual and community education and prevention services, home and clinic-based case management, clinic navigation support, and agency capacity building. Medical social workers assigned to the Positive Health Clinics provide medication adherence support, assist with appointments and financial coverage issues, offer referrals to community services, and certify eligibility for enrollment in the State AIDS Drug Assistance Program. Community planning services open to all interested parties provide an opportunity for consumers, providers, and others to offer recommendations for service delivery system improvements. A quality management program

reviews clinical records for consistency with national guidelines.

- a. **Sexually Transmitted Disease Program** works to reduce Sexually Transmitted Diseases (STDs) by identifying new cases of STDs and their sexual contacts and ensuring appropriate treatment of reported cases. In addition to supporting bi-weekly STD clinic operations, this program provides health education and risk reduction services as well as STD testing services in various venues throughout the County. The rate of chlamydia increased from 422.2/100,000 residents in 2015 to 462.5/100,000 in 2016. The rate of gonorrhea increased from 118.0/100,000 in 2015 to 139.8/100,000 in 2016. These diseases can cause serious health problems in young men and women, as well as in the newborn of an infected and untreated mother. In addition to chlamydia and gonorrhea, the STD program also follows people with syphilis and provides prevention education on 32 other STDs. The rate of primary syphilis remained 7.6/100,000 in 2016. The rate of primary and secondary syphilis among females was 2.1/100,000 in Contra Costa County in 2016. Although lower than the statewide female rate of 3.7, female syphilis cases remain a priority for follow-up and investigation since syphilis during pregnancy can lead to congenital syphilis among newborns if not properly treated. In addition to providing partner notification and follow-up, the STD team works closely with the HIV surveillance and prevention team to conduct targeted education and risk reduction calls to individuals at high risk for HIV, including linking them to PrEP, a daily pill that helps HIV negative people remain negative.
- b. **HIV/AIDS Program** reduces the transmission of HIV and improves health outcomes for HIV positive individuals in Contra Costa through the provision of individual and community education and prevention services, home and clinic-based case management, clinic navigation services, and clinical quality assurance activities and agency capacity building.



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Targeted rapid HIV test services support healthier behaviors by encouraging people of all ages and orientations to know their HIV status. HIV and Hepatitis C testing services are confidential and quick (results in about 20 minutes). Anonymous HIV testing is also offered every first Tuesday of the month at Todos Santos Park in Concord. The program also provides confidential and quick HIV and Hepatitis C testing in non-traditional sites such as soup kitchens, shelters, substance abuse agencies and parks, and reaches over 1,000 people per year who are not routinely seen in traditional medical venues. Partner services are available to assist with anonymous notification of partners of individuals who have tested positive for HIV or other STDs and encourage follow-up testing and linkage to care and treatment. The Program also offers help with Pre-Exposure Prophylaxis navigation services.

In calendar year 2016, the HIV/AIDS and STD program served 784 people with HIV or AIDS. Approximately 91 percent of those served were at or below 300% of the federal poverty level. One hundred and three individuals were newly enrolled in the program during the year. Services include nurse and community-based case management and clinic-based social work, benefits counseling and support for accessing health care coverage, outreach to individuals newly infected with HIV and those lost to care, medication adherence counseling and education, and enrollment in the AIDS Drug Assistance Program. Referrals are provided for food, medical nutrition therapy, transportation assistance, substance use and mental health counseling, home care services, oral healthcare, housing assistance and other emergency assistance. These services allow people to remain in their homes longer, reduce the utilization of emergency medical care, and decrease hospitalizations, thereby reducing health care costs by improving health status. The clinical quality management program monitors approximately 250 individuals at risk for poor health outcomes and provides support to

clinicians and patients through case conferencing and outreach support services.

Local planning efforts through the HIV/AIDS Consortium and other venues help identify highest risk populations for prevention and resources for services for people with HIV and AIDS. These efforts have expanded the community's ability and competency to serve people with HIV or at-risk for HIV.

Community and provider trainings include: an annual HIV and AIDS update for clinicians, cultural competency skills training, Partner Counseling and Referral Services, initiation of Rapid Anti-retroviral Therapy as a means to reduce community viral load, Hepatitis C among people with HIV, and other risk reduction seminars. The program collaborates with the Homeless System of Care, Alcohol and Other Drugs Services, and Public Health Clinic Services, as well as provides support to various Health Department programs to strengthen divisions serving similar populations.

#### HIV/AIDS and STD Program Summary

<b>Service:</b>	Mandatory/Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$4,571,557
<b>Financing:</b>		3,678,195
<b>Net County Cost:</b>		893,362
<b>Funding Sources:</b>		
Federal	55.2%	\$2,522,652
State	21.0%	962,495
Transfer	3.1%	143,048
Local	1.1%	50,000
General Fund	19.6%	893,362
<b>FTE:</b>	33.5	

### 5. Family, Maternal and Child Health Programs

**Description:** The Family, Maternal and Child Health (FMCH) Programs work in partnership and collaboratively with community members,

## Health Services

### *Health and Human Services*

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County programs, and community organizations to provide support, resources, and services to eliminate health inequities and improve the quality of life for all children, youth, and families in Contra Costa County. Program staff focus their efforts on home visiting and case management with low-income, at-risk pregnant and parenting women, outreach and education for a range of County services; implementing community-based and community-driven projects; providing training and technical assistance to individuals, health care providers, and community groups on maternal and child health data, practice and policy issues; interfacing with other counties, local and national MCH programs, and policy makers; and data collection and analysis.

The following programs are part of the extensive network of safety-net services offered by the FMCH programs:

- a. ***Black Infant Health Program (BIH):*** Aims to improve African American infant and maternal health and decrease Black-White health disparities in perinatal outcomes. BIH provides group-based interventions designed to encourage empowerment and social support in the context of a life course perspective. Social service case management links clients with needed community and health-related services. BIH recognizes that women's health and health-related behaviors are shaped by medical and non-medical factors. The goal of the program is to address social determinants of health by providing services and information in a culturally relevant manner that respects client's beliefs and cultural values; while promoting overall health and wellness. Services are provided in West and East County.
- b. ***Children's Oral Health Program:*** Provides an array of oral health services including assessments, oral health education, fluoride varnish and dental sealants to over 12,000 children (ages 3-19 years) each year throughout the County. The Children's Oral Health Program reaches underserved and uninsured children and their parents, and provides necessary oral health screenings, assessments, treatment and referrals.

Services are provided at elementary schools, community centers, and homeless shelters. The program aims to educate pregnant and parenting women on oral health by collaborating with perinatal providers and home visitors.

- c. ***Comprehensive Perinatal Services Program (CPSP):*** Recruits and approves medical providers to participate in this prenatal care services program. CPSP performs quality assurance reviews, offers technical assistance, and provides education to providers to assist them in providing quality prenatal care services to low-income, at-risk pregnant women in the County. CPSP works closely with the managed care plans to assure a consistent standard of care among services delivered to low-income women.
- d. ***Fetal Infant Mortality Review (FIMR) Program:*** Links women and their families to bereavement support and inter-conception care services, including linkages to other social and health services. An interdisciplinary Case Review Team reviews fetal and infant deaths to identify contributing factors and make recommendations to address these factors.
- e. ***Lift Every Voice (LEV):*** Provides outreach and case management services to incarcerated pregnant women and teens prior to release from the County detention facility and juvenile hall to assure that newborns have a safe environment in which to live after delivery and are not placed in foster care. At the time of their release, LEV assists women with accessing Medi-Cal eligibility, prenatal care, and case management services, and links women with community resources and other home visiting programs for ongoing support. LEV is a unique public health approach to reaching hard-to-reach populations requiring a complex array of services and strategies to ensure that they are successful parents and make healthy and positive choices.
- f. ***Nurse-Family Partnership (NFP) Program:*** Evidence-based home visiting program in which ongoing services are

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provided by a team of Public Health Nurses to low-income first time mothers during pregnancy through two years post-partum. Contra Costa is one of 17 counties receiving federal funding from the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Program, and is part of the California Home Visiting Program. The NFP Program has several goals, including achieving better pregnancy outcomes, improving the child's health and development, and helping the families become economically self-sufficient by working with parents to develop a vision for their future, plan subsequent pregnancies, continue their education, and find employment. Federal funding is expected through June 2019.

- g. Prenatal Care Guidance (PCG) Program:** Provides short-term home-based education and support services to over 150 Medi-Cal eligible women throughout Contra Costa County each year to promote early entry into prenatal care, ensure healthy birth outcomes, and reduce infant mortality and morbidity. Community Health Worker Specialists make appropriate and essential interventions and referrals.

- h. Healthy Families America (HFA) Program:** National evidence-based home visiting model designed to work with overburdened families who are at-risk for adverse childhood experiences with a focus on child abuse prevention. Community Health Worker Specialists trained in the core model element cultivate and strengthen nurturing parent-child relationships, promote healthy childhood growth and development, and enhance family functioning.

- i. Sudden Infant Death Syndrome (SIDS) Program:** State-mandated program that provides grief support services to families and caregivers who have had an infant die of SIDS. Services include crisis intervention, bereavement support, and education aimed toward alleviating the tragedy caused by SIDS. The SIDS program also conducts outreach and education to expand awareness about SIDS and promote risk reduction measures.

- j. Women, Infants, and Children (WIC) Special Supplemental Food Program:** Federally funded health and nutrition program for women who are pregnant, breastfeeding, or just had a baby, and children under 5 years old (including foster children) and infants in families with low to medium income (working families may qualify). The County's WIC Program currently serves more than 17,000 participants every month providing special checks to buy healthy foods from WIC-authorized vendors. WIC provides nutrition education and health information, breastfeeding support, and referrals to other community services to help families eat well and be healthy. The specific foods and nutrition provided to enrolled women and children result in longer pregnancies, fewer low birth weight babies, fewer fetal and infant deaths, and improved nutrition. This translates into enormous savings in healthcare dollars. The WIC Program has earned the reputation of being one of the most successful federally funded nutrition programs in the United States.

#### Family, Maternal & Child Health Summary

<b>Service:</b>	Mandatory/Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$10,192,290
<b>Financing:</b>		8,740,996
<b>Net County Cost:</b>		1,451,294
<b>Funding Sources:</b>		
Federal	76.6%	\$7,809,428
State	8.2%	838,341
Transfer	0.9%	93,227
General Fund	14.3%	1,451,294

**FTE:** 82.8

#### 6. Public Health Clinic Services (PHCS)

**Description:** Provides staffing, administration and management for all clinical services provided under the Public Health Division. These clinics include Women's Health Clinics,

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Pediatric Clinics, Immunization Clinics, Sexually Transmitted Diseases Clinics, the Employee Occupational Health Program, and school-based clinics. Additionally, Health Care for the Homeless provides mobile clinics at 14 sites where homeless people congregate, and a respite clinic. A number of these clinic services are jointly operated with the Ambulatory Care Division. These programs are able to provide services to a large patient base as demonstrated below:

- Women's Health clinics – over 9,500 appointments available/year
- Pediatrics clinics – over 14,000 appointments available/year
- Immunizations and TB clinics – over 5,200 appointments available/year
- School-based clinics at 43 schools – over 16,300 medical appointments and 2,150 dental appointments available/year
- Employee Occupational Health Program – approximately 4,100 appointments available/year
- Sexually Transmitted Diseases Clinics – approximated 800 appointments available/year
- Health Care for the Homeless/Respite Clinic – over 20,000 visits annually (includes Respite clinic visits)
- Total clinic visits approximately 72,050.

This division also provides staffing and management for the Public Health Nursing program, (PHN).

- a. Public Health Nursing Program:** Provides services to populations of all ages in all areas of Contra Costa County. Public Health nurses visit clients in their homes and in their community. They provide direct nursing care, health education, comprehensive case management and supportive services to pregnant women, new moms and babies, children, and adults. Working with all entities in Contra Costa Health Services and with partners in the community, Public Health Nurses address the changing needs of the client on an ongoing basis, referring and linking individuals to the widest array of options for meeting the needs of the client to promote health, prevent disease disability

and premature death, and to assure clients gain access to needed medical, social, educational and other services. Over 19,000 home visits are made to clients annually.

- b. Child Health and Disability Prevention (CHDP) Program:** Provides the oversight and coordination of services for Medi-Cal eligible children 0-21 years of age, including foster children, to receive complete health assessments for the early detection and prevention of disease and disabilities. CHDP conducts provider recruitment, development, and quality assurance; outreach and education on how to acquire health coverage and how to access needed health services; and health education to schools, community residents, foster care facilities, other County programs serving children, and community-based organizations.
- c. Whole Person Care Pilot Program:** Community Connect will target Medi-Cal patients who are high-risk, high-utilizers of medical services and/or services across multiple delivery systems. This is an opportunity for CCHS to bring to scale efforts to implement large system change and redirect resources to address significant unmet needs of our patients through appropriate, streamlined, non-duplicative, and coordinated care that is prioritized to each patient. The program delivers services to address the social determinants of health that are leading to poor health outcomes. Services provided cannot be duplicative of services currently provided by the Medi-Cal program.

The program provides coordination of services through a three-pronged approach that includes integrated data systems, enhanced and coordinated case management touching 14,400 people in FY18-19, and a sobering center.

Public Health Clinic Services Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$36,935,171	
<b>Financing:</b>	27,762,004	
<b>Net County Cost:</b>	9,173,167	
<b>Funding Sources:</b>		
State	73.6%	\$27,191,431
Local	1.0%	358,269
Transfer	0.6%	212,304
General Fund	24.8%	9,173,167
<b>FTE:</b>	243.1	

## 7. The Community Wellness and Prevention Program

**Description:** The primary goals of the Community Wellness and Prevention Program (CW&PP) are to examine the root causes of poor health, to support factors that promote community health, and to reduce risk factors that contribute to chronic diseases and injuries, the leading causes of death and disability in the United States.

CW&PP works in collaboration with cities, other County agencies and a diverse array of community and health system partners and stakeholders. CW&PP uses a spectrum of prevention strategies from education to organizational policy and system change to accomplish its goals.

- a. Tobacco Prevention Program (TPP):** Works with community partners to reduce health disparities through tobacco prevention policy adoption and implementation. Specific issues of focus include reducing youth access to tobacco, tobacco influences in the community, and exposure to secondhand smoke among residents, workers and visitors. TPP works with Contra Costa cities to adopt and implement tobacco prevention policies to change community norms in order to facilitate behavior change and reduce

tobacco use and exposure to tobacco influences. This work has led to adoption of laws that protect residents from tobacco influences and secondhand smoke exposure in both outside areas and inside multi-unit housing, and has led to a decrease in the County smoking rate by more than 31% since 1990.

- b. Nutrition & Physical Activity Promotion Program (NuPACT):** Partners with federal, state, and community partners to promote healthy eating, physical activity, and food security, with an emphasis and focus on communities with the greatest health disparities.

The prevention portfolios (Live, Learn, Shop, Work) enables the program to partner and subcontract with local community based organizations to promote synergistic interventions through a variety of settings such as schools, youth-serving organizations, seniors, retailers, and food distribution pantry outlets.

The program also partners with community organizations to offer nutrition education through a variety of settings such as schools, faith-based organizations, community events, farm stand/farmers markets, and other food retail outlets. Program staff provides nutrition education to approximately 12,000 adults and children every year.

The program supports policies and programs that reduces the overconsumption of unhealthy foods and beverages, increases opportunities for physical activity and enhances the built environment.

The program provides over \$250,000 in subcontracts to local school districts and community organizations to provide nutrition and physical activity education; assess opportunities for and implement organizational changes to improve the nutrition and physical activity environment and to develop leadership skills among youth to promote community conditions that support access to healthy food and physical activity. The program chairs and staffs the

## Health Services

### *Health and Human Services*

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Families Coalition for Activity and Nutrition, provides leadership to the Healthy and Active Before 5 Initiative, Afterschool 4 All Collaborative, African American Health Collaborative, and serves on the Leadership Council of the Bay Area Nutrition and Physical Activity Coalition.

**c. *Lead Poisoning Prevention Program***

**(LPPP):** Provides tiered intervention services to children with elevated blood lead levels and their families, as well as outreach and education to County residents, community-based organizations, agencies, and health care providers. Through its services, the number of children with elevated blood lead levels in the County has been steadily decreasing. The LPPP serves hundreds of children yearly, with approximately 200 children on its service list at any one time. LPPP services include: providing culturally and linguistically appropriate education to parents/caretakers about household and occupational sources of lead and making the home lead-safe; making referrals to connect the child and family to needed health services; providing public health nurse case management and home environmental investigation services, as indicated; educating and collaborating with health care providers; and providing lead education to County residents, individually and through collaboration with agencies and organizations.

**d. *Injury Prevention and Physical Activity Promotional Projects (IPPP)***: Works with other County departments, cities, community groups and schools to reduce injuries and promote opportunities for everyday physical activity. The project focuses on educating children and adults about traffic, pedestrian and bicycle safety, and promoting best practices to create communities that are safer for walking and bicycling. Annual educational activities include: providing traffic and neighborhood safety presentations to over 2,000 youth and their parents, distributing bicycle helmets that are available to low-income children annually, and conducting over 100 elementary walking school buses and bike rodeos in neighborhoods. IPPP is currently

implementing a Safe Routes to School program in collaboration with school districts and the Public Works Department in communities throughout Contra Costa.

**e. *The Healthy Communities Program:***

Works with a variety of partners including elected officials, County staff, city staff, community organizations, schools and residents. The program collaborates with these partners to improve health and quality of life for residents by reducing traffic injuries, improving access to nutritious foods, and improving park conditions. In the last five years, the program has helped cities bring in over \$1 million in transportation planning grants and over \$30 million in infrastructure grants to build bicycle lanes, fill sidewalk gaps, and improve pedestrian crossings. The program has also worked with cities and community groups to fund over \$1 million in park improvements. The program also provides assistance in promoting physical activity and access to healthy food. Program staff participate in the Planning and Integration Team for Community Health (PITCH), an interdepartmental collaboration between the Public Works Department, the Department of Conservation and Development, and the Health Services Department. Program staff also provide support to the Healthy and Livable Pittsburg Collaborative.

**f. *Public Health Solutions Project:*** Offers training and experiential learning opportunities to introduce the concept of health equity and the field of public health to students at high schools in West Contra Costa, with a special emphasis on underrepresented minority students. The program also provides youth with internships in public health and community health settings. Annual project activities include: facilitating the Public Health Solutions curriculum, with at least 200 West Contra Costa Unified School District high school juniors across four high school health academies, to increase their knowledge of public health concepts and non-traditional health careers; and coordinating summer internships for a minimum of 35 select

students to gain valuable work experience in public and community health settings.

Community Wellness & Prevention Program Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$3,261,217
<b>Financing:</b>		3,187,054
<b>Net County Cost:</b>		74,163
<b>Funding Sources:</b>		
State	48.8%	\$1,589,774
Federal	30.3%	989,339
Local	18.6%	607,941
General Fund	2.3%	74,163
<b>FTE:</b>	25.5	

# Health Services

## Health and Human Services

### Environmental Health

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	15,191,289	17,208,900	17,942,853	17,942,853	0
Services And Supplies	3,137,279	4,435,660	3,771,693	3,771,693	0
Other Charges	2,273	0	1,500	1,500	0
Fixed Assets	124,052	200,000	210,000	210,000	0
Expenditure Transfers	(51,976)	159,510	217,791	217,791	0
<b>Expense Total</b>	<b>18,402,917</b>	<b>22,004,070</b>	<b>22,143,837</b>	<b>22,143,837</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	18,583,469	21,308,275	22,291,877	22,291,877	0
State Assistance	69,525	176,000	176,885	176,885	0
<b>Revenue Total</b>	<b>18,652,995</b>	<b>21,484,275</b>	<b>22,468,762</b>	<b>22,468,762</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(250,078)</b>	<b>519,795</b>	<b>(324,925)</b>	<b>(324,925)</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>96.0</b>	<b>98.0</b>	<b>98.0</b>	<b>98.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	83%	78%	81%	81%	
% Change in Total Exp		20%	1%	0%	
% Change in Total Rev		15%	5%	0%	
% Change in NCC		(308%)	(163%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	9,000,483	9,795,094	10,311,510	10,311,510	0
Temporary Salaries	33,374	150,000	75,000	75,000	0
Permanent Overtime	131,662	159,975	225,001	225,001	0
Deferred Comp	61,509	75,000	86,820	86,820	0
Comp & SDI Recoveries	0	(13,747)	(13,747)	(13,747)	0
FICA/Medicare	495,488	592,034	606,312	606,312	0
Ret Exp-Pre 97 Retirees	42,047	47,317	47,317	47,317	0
Retirement Expense	3,727,474	4,506,107	4,610,658	4,610,658	0
Employee Group Insurance	920,038	1,077,104	1,155,947	1,155,947	0
Retiree Health Insurance	411,502	423,354	431,130	431,130	0
OPEB Pre-Pay	100,235	100,235	100,235	100,235	0
Unemployment Insurance	24,555	27,419	5,306	5,306	0
Workers Comp Insurance	242,923	269,008	301,365	301,365	0

A. As a result of a settlement with Chevron, the County was granted \$500,000 to be used in the Underground Storage Tank Program. These funds are kept in a separate account in the General Fund for future use. In addition, \$34,092 is set aside in General Fund each year to be used for the purchase of a new vehicle by the Richmond Fire Department. This fund now totals \$375,012.



**Description:** Includes programs to minimize or eliminate disease transmission in a variety of consumer protection areas, to preserve the environmental quality of Contra Costa County, to preserve the health and safety of Contra Costa County residents, and to clean up toxic waste spills and identify responsible parties.

**Workload Indicators:** The recommended FY 2018-2019 budget is based on a monthly average of 336 hazardous material inspections and 1,323 consumer protection inspections.

**Impact:** The recommended budget maintains the current level of services.

### **1. Hazardous Materials Program**

#### **Description:**

- a. Emergency Response Program:** Provides an emergency response unit under the control of a Hazardous Materials Specialist 24 hours per day, seven days per week, for the identification and characterization of unknown substances and for risk assessment and oversight of hazardous materials spills and releases, mitigating releases and spills, and disposing of small quantities of hazardous wastes.
- b. Hazardous Waste Generator Program:** Provides enforcement, education and consultation to over 2,420 hazardous waste generators for compliance with federal and state laws and regulations. Inspection activities assure a safe environment for Contra Costa workers and residents.
- c. Hazardous Materials AB 2185 Program:** Performs review and dissemination of hazardous materials management plans and hazardous materials inventories for approximately 2,636 businesses, and inspection of businesses to ensure their compliance with their hazardous materials management plans and state and federal laws and regulations. The hazardous materials business plan information is made available to all of the fire departments and districts in Contra Costa County via the County's GIS maps.

- d. Underground Tanks Program:** Performs inspection and permitting of approximately 1,006 underground tanks at 379 tank facilities in Contra Costa County to protect soil and groundwater from contamination by hazardous materials.
- e. Above Ground Storage Tanks Program:** Ensures that facilities that have above ground storage of petroleum products follow their spill prevention containment and countermeasures plan by inspecting approximately 335 facilities that have this storage. This program protects the waters of the state.
- f. Accidental Release Prevention (ARP):** Implements the California Accidental Release Prevention Program and the County's and Richmond's Industrial Safety Ordinances that requires regulated facilities to develop and implement a prevention program. Requires businesses to have an emergency response plan to respond to an incident and notify emergency responders and the public on protective actions to take.
- g. Green Business Program:** Recognizes businesses that have good compliance and environmental practices by designating the business as a Green Business. The Green Business Program works with businesses in pollution prevention.
- h. Clean Water Program:** Implements Public Works' clean water program for industrial sites in the unincorporated parts of the County. Selected sites are inspected to determine that these sites have good programs to ensure storm water runoff from the site is free of oil and other hazardous materials.

# Health Services

## Health and Human Services

Hazardous Materials Program Summary			
Service:			Mandatory
Level of Service:			Mandatory
Expenditures:			\$10,847,414
Financing:			11,009,878
Net County Cost:			(162,464)
Funding Sources:			
Local Fees	101.5%		\$11,009,878
FTE:	37.0		

## 2. Environmental Health

### Description:

- a. **Food Programs:** Performs permitting and inspection of retail food facilities including restaurants, bars, retail food markets, mobile food vehicles and temporary food facilities; inspection of institutional and school food service facilities; permits (includes an annual inspection) and registers cottage food businesses; and conducts investigations of food-borne illness outbreaks. Reviews and approves plans for compliance with local, state, and federal requirements, for retail food facilities.
- b. **Recreational Health Programs:** Performs permitting and inspection of public pools, spas and recreational beaches; posts State mercury advisories for fish and annual spring domoic acid mussel warnings at beaches and other bay access points; permitting and inspecting of organized camps; conducts investigations of waterborne disease outbreaks; and leads efforts in the County to understand and protect the public from hazards of blue green algae. Reviews and approves plans for compliance with local, state, and federal requirements, for public and spa facilities.
- c. **Solid Waste Program:** Performs permitting and inspection of landfills, composting facilities and transfer stations; inspections of closed or abandoned landfills; notification

review and inspection of smaller facilities such as those for compost and construction waste; code enforcement for abatement of exterior garbage, refuse and cast-off materials; and disposal of waste tires.

- d. **Medical Waste Program:** Performs registration, inspection and permitting of specified medical waste generators, treatment facilities, and storage and transfer facilities and haulers.
- e. **Land Use Programs:** Performs permitting and inspection of individual on-site wastewater treatment systems; permitting and inspection of water wells, soil borings and monitoring wells; and evaluation of properties for compliance with environmental health criteria.
- f. **Body Art Program:** Performs registration of body artists, permitting including plan check and inspection of tattoo, body piercing and other body art establishments, and inspecting and permitting of temporary body art events.
- g. **Small Water System Program:** Performs plan review, inspecting and permitting of county, state and federally defined small water systems.

Environmental Health Summary			
Service:			Mandatory
Level of Service:			Mandatory
Expenditures:			\$11,086,423
Financing:			11,248,884
Net County Cost:			(162,461)
Funding Sources:			
Local Fees	99.9%		\$11,071,999
State	1.6%		176,885
FTE:	61.0		

## 3. Fixed Assets

## Health Services

### *Health and Human Services*

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**Description:** To provide for acquisition of capital equipment for needed capital improvement projects.

Fixed Assets Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$210,000
<b>Financing:</b>		210,000
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Local Fees	100.0%	\$210,000

# Health Services

## Health and Human Services

### Detention Facility Programs

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	15,488,280	16,206,072	18,268,148	18,268,148	0
Services And Supplies	10,456,013	10,929,912	9,722,833	9,722,833	0
Other Charges	179	71	1,887	1,887	0
Fixed Assets	0	50,000	50,000	50,000	0
Expenditure Transfers	(2,445,656)	(2,446,281)	(2,442,858)	(2,442,858)	0
<b>Expense Total</b>	<b>23,498,816</b>	<b>24,739,774</b>	<b>25,600,010</b>	<b>25,600,010</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,056,422	1,140,962	1,142,731	1,142,731	0
Federal Assistance	0	350,000	350,000	350,000	0
State Assistance	75,115	58,320	65,570	65,570	0
<b>Revenue Total</b>	<b>1,131,536</b>	<b>1,549,282</b>	<b>1,558,301</b>	<b>1,558,301</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>22,367,279</b>	<b>23,190,492</b>	<b>24,041,709</b>	<b>24,041,709</b>	<b>0</b>
<b>Allocated Positions (FTE)<sup>A</sup></b>	<b>91.0</b>	<b>98.9</b>	<b>98.9</b>	<b>98.9</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	66%	66%	71%	71%	
% Change in Total Exp		5%	3%	0%	
% Change in Total Rev		37%	1%	0%	
% Change in NCC		4%	4%	0%	
<b>Compensation Information</b>					
Permanent Salaries	8,470,336	9,397,364	10,888,153	10,888,153	0
Temporary Salaries	612,035	0	0	0	0
Permanent Overtime	621,401	319,528	319,526	319,526	0
Deferred Comp	19,060	37,200	43,020	43,020	0
Hrly Physician Salaries	21,872	0	86,174	86,174	0
Perm Physicians Salaries	563,614	621,755	587,012	587,012	0
Perm Phys Addnl Duty Pay	9,300	14,781	1,848	1,848	0
Comp & SDI Recoveries	(8,597)	(9,952)	0	0	0
FICA/Medicare	704,831	845,538	955,451	955,451	0
Ret Exp-Pre 97 Retirees	31,294	31,187	31,668	31,668	0
Retirement Expense	2,742,132	3,032,274	3,308,849	3,308,849	0
Employee Group Insurance	1,135,397	1,339,815	1,415,806	1,415,806	0
Retiree Health Insurance	230,374	212,909	235,572	235,572	0
OPEB Pre-Pay	34,880	34,880	34,880	34,880	0
Unemployment Insurance	27,438	30,049	26,763	26,763	0
Workers Comp Insurance	272,912	298,745	333,425	333,425	0

A. Does not include temporary or registry employees.

## Health Services

### Health and Human Services

**Description:** To provide health services, including medical and behavioral health, to patient-inmates of the County adult and juvenile detention facilities.

**Workload Indicators:** The recommended FY 2018-19 budget is based on an average detention facilities census of approximately 1,500/day. The recommended budget maintains the current level of services.

**Impact:** The recommended budget maintains the current level of services.

#### 1. Detention Facility Mental Health Services

**Description:** Provides assistance to the Sheriff's Department in the identification and management of patient-inmates needing mental health services located in the County's main detention facility in Martinez and the West County Detention Facility. Services include screening and assessment at intake of all patients, and medication management, behavior management, crisis counseling, group education, and brief therapy for appropriate patient-inmates. Program staff is available to Sheriff's staff for consultation and training.

Detention Facility Mental Health Services Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$4,647,923		
<b>Financing:</b>	65,570		
<b>Net County Cost:</b>	4,582,353		
<b>Funding Sources:</b>			
State	1.4%	\$65,570	
General Fund	98.6%	4,582,353	
<b>FTE:</b>	16.0		

#### 2. Detention Facility Medical Services

**Description:** Provides all primary care medical services for patient-inmates in the County's detention facilities, including diagnostic testing,

treatment, nursing care, pharmacy, obstetrical, dental and other services. When more complicated medical services are required, they are provided at the Contra Costa Regional Medical Center and Health Centers. Due to the overcrowding in state prisons, AB 109 funding was made available to Counties to offset medical services provided to detained AB 109 inmates housed in the Contra Costa County Adult Detention Facilities.

Detention Facility Medical Services Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$20,821,644		
<b>Financing:</b>	1,492,731		
<b>Net County Cost:</b>	19,328,913		
<b>Funding Sources:</b>			
Local	5.5%	\$1,142,731	
Federal	1.7%	350,000	
General Fund	92.8%	19,328,913	
<b>FTE:</b>	72.5		

#### 3. Juvenile Hall Medical Services

**Description:** Provides primary care medical services to inmates at the Juvenile Hall, including diagnostic testing, treatment, pharmacy, nursing care and physician care.

Juvenile Hall Medical Services Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,872,584		
<b>Financing:</b>	1,742,141		
<b>Net County Cost:</b>	130,443		
<b>Funding Sources:</b>			
Transfer (Probation)	93.0%	\$1,742,141	
General Fund	7.0%	130,443	
<b>FTE:</b>	10.4		

## Health Services

### *Health and Human Services*

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#### 4. Juvenile Justice Facilities (Youth Institutional Mental Health Services)

**Description:** Provides funding for crisis intervention, medication evaluation and critical consultation by Mental Health Department staff to inmates held at the Orin Allen Youth Rehabilitation Facility and Juvenile Hall.

Juvenile Justice Facilities Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$711,394
<b>Financing:</b>		711,394
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Transfer (Probation)	100.0%	\$711,394

# Health Services

## Health and Human Services

### Conservatorship/Guardianship

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	2,441,300	2,685,860	2,911,832	2,911,832	0
Services And Supplies	1,095,676	998,003	1,129,908	1,129,908	0
Expenditure Transfers	45,668	16,902	22,993	22,993	0
<b>Expense Total</b>	<b>3,582,644</b>	<b>3,700,765</b>	<b>4,064,733</b>	<b>4,064,733</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	101,182	127,636	127,636	127,636	0
State Assistance	375,808	485,398	749,365	749,365	0
<b>Revenue Total</b>	<b>476,990</b>	<b>613,034</b>	<b>877,001</b>	<b>877,001</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>3,105,654</b>	<b>3,087,731</b>	<b>3,187,732</b>	<b>3,187,732</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>22.0</b>	<b>23.0</b>	<b>23.0</b>	<b>23.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	68%	73%	72%	72%	
% Change in Total Exp		3%	10%	0%	
% Change in Total Rev		29%	43%	0%	
% Change in NCC		(1%)	3%	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,383,253	1,462,663	1,708,282	1,708,282	0
Temporary Salaries	59,998	90,844	0	0	0
Permanent Overtime	4,697	181	0	0	0
Deferred Comp	12,099	18,240	25,440	25,440	0
Comp & SDI Recoveries	0	(3,042)	0	0	0
FICA/Medicare	109,191	127,276	130,684	130,684	0
Ret Exp-Pre 97 Retirees	4,871	4,907	5,112	5,112	0
Retirement Expense	433,643	495,643	508,509	508,509	0
Employee Group Insurance	212,822	263,055	310,668	310,668	0
Retiree Health Insurance	120,889	120,349	116,196	116,196	0
OPEB Pre-Pay	57,572	57,572	57,572	57,572	0
Unemployment Insurance	3,894	4,493	854	854	0
Workers Comp Insurance	38,371	43,680	48,515	48,515	0

## Health Services

### Health and Human Services

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**Description:** This program has responsibility for managing the financial affairs and daily support coordination of clients who are mentally ill, frail, elderly or otherwise deemed to be incapable of caring for themselves in these areas. It also acts as rep-payee for conserved clients whose cases are managed by the MH system. The Public Conservator is mandated by state law and the Public Guardian is responsible to the Board of Supervisors in the performance of these duties. Additionally, the program collects court-ordered conservatorship-related fees on behalf of other County departments.

The Conservator's Office operates under the Behavioral Health Division, and has three distinct core functions:

**Probate Conservatorship:** Generally initiated when a patient has no one else who is qualified and willing to act on his/her behalf to make medical/treatment decisions. Probate Conservators assist to ensure the patient's basic needs are met. These include: physical health, food, clothing, and shelter/housing. If a patient has an estate, the Probate Conservator helps to manage his/her financial resources and resist fraud or undue influence.

**LPS Conservatorship:** Specifically designed for a mentally ill patient who is deemed gravely disabled as a result of his/her mental illness. The LPS Conservatorship process starts while a patient is in an inpatient psychiatric unit and the patient's psychiatric treatment is required beyond the short term acute setting. Generally the attending psychiatrist at an acute in-patient unit files a temporary conservatorship (T-Con) before the expiration of a 5250. The Conservator's Office assigns a staff to process a T-Con investigation which includes gathering the patient's history/medical records, as well as a face-to-face interview. The assigned deputy conservator makes a final recommendation to the court after reviewing all records and completing his/her interview with the patient and family if there is identified family involvement.

**Payee Services:** As a Public Guardian entity recognized by the Social Security Administration, the Conservator's Office offers payee services to their conserved patients. The following are required duties:

- Determine the patient's needs and use his/her financial resources to meet those needs.
- Save any money left over in an interest bearing account.
- Report any changes or events which could affect the patient's eligibility for benefit.
- Keep all records of payments received and how a patient's funds were spent.
- Help the patient get medical/psychiatric treatment when needed.
- Assist a patient to access social services programs specific to the patient's needs.

**Workload Indicators:** The recommended FY 2018-19 budget is based on an average caseload of 900 clients per month.

**Impact:** The recommended budget maintains the current level of services.

Conservatorship/Guardianship Summary		
Service:		Mandatory
Level of Service:		Mandatory
Expenditures:		\$4,064,733
Financing:		877,001
Net County Cost:		3,187,732
Funding Sources:		
State	18.4%	\$749,365
Local	3.1%	127,636
General Fund	78.5%	3,187,732
FTE:	23.0	



# Health Services

## Health and Human Services

### California Children's Services

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	8,069,552	9,221,922	9,637,467	9,637,467	0
Services And Supplies	1,475,409	1,220,950	1,444,853	1,444,853	0
Other Charges	0	600	600	600	0
<b>Expense Total</b>	<b>9,544,961</b>	<b>10,443,472</b>	<b>11,082,920</b>	<b>11,082,920</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	493,303	404,700	405,600	405,600	0
State Assistance	7,951,255	7,376,027	8,239,064	8,239,064	0
<b>Revenue Total</b>	<b>8,444,557</b>	<b>7,780,727</b>	<b>8,644,664</b>	<b>8,644,664</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>1,100,404</b>	<b>2,662,745</b>	<b>2,438,256</b>	<b>2,438,256</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>62.9</b>	<b>64.9</b>	<b>64.7</b>	<b>64.7</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	85%	88%	87%	87%	
% Change in Total Exp		9%	6%	0%	
% Change in Total Rev		(8%)	11%	0%	
% Change in NCC		142%	(8%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	4,672,433	5,294,402	5,604,372	5,604,372	0
Temporary Salaries	135,963	211,692	129,960	129,960	0
Permanent Overtime	536	5,400	5,400	5,400	0
Deferred Comp	28,501	34,170	34,800	34,800	0
Hrly Physician Salaries	71,005	85,741	0	0	0
Perm Physicians Salaries	128,188	143,636	265,284	265,284	0
Comp & SDI Recoveries	(7,837)	(8,004)	(8,004)	(8,004)	0
FICA/Medicare	364,226	418,944	440,194	440,194	0
Ret Exp-Pre 97 Retirees	16,752	18,552	18,504	18,504	0
Retirement Expense	1,527,269	1,741,688	1,841,063	1,841,063	0
Employee Group Insurance	616,072	733,272	751,376	751,376	0
Retiree Health Insurance	247,488	264,000	264,000	264,000	0
OPEB Pre-Pay	122,880	122,880	122,880	122,880	0
Unemployment Insurance	13,360	12,004	2,904	2,904	0
Workers Comp Insurance	132,715	143,545	164,733	164,733	0

# Health Services

## *Health and Human Services*

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**Description:** The California Children's Services (CCS) Program arranges, directs, authorizes and pays for medical care, equipment and rehabilitation for children and young adults under 21 years of age with CCS eligible conditions whose families are unable to pay for all or part of their care. CCS currently provides case management and occupational and physical therapy for 4,163 Contra Costa children and youth with serious health care conditions. Twelve percent of these clients are covered by "Straight CCS", 12% by Medi-Cal TLICP, and 76% by Medi-Cal Title XIX. Case management staff helps assure clients receive the appropriate pediatric specialty care. In collaboration with community physicians, Medical Therapy Program staff provides direct rehabilitation services at five public school sites in Contra Costa County.

**Workload Indicators:** The recommended budget for FY 2018-19 is based on a monthly average of 4,163 active cases, 864 of whom are in the MTU, and 198 new referrals each month.

**Impact:** The recommended budget maintains the current level of services.

CCS Program Services Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Mandatory
<b>Expenditures:</b>		\$11,082,920
<b>Financing:</b>		8,644,664
<b>Net County Cost:</b>		2,438,256
<b>Funding Sources:</b>		
State	74.3%	\$8,239,064
Local	3.7%	405,600
General Fund	22.0%	2,438,256
<b>FTE:</b>	64.7	

# Health Services

## Health and Human Services

### Public Administrator

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	361,731	564,157	618,987	618,987	0
Services And Supplies	41,489	64,696	69,786	69,786	0
<b>Expense Total</b>	<b>403,220</b>	<b>628,853</b>	<b>688,773</b>	<b>688,773</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	202,633	293,641	293,904	293,904	0
<b>Revenue Total</b>	<b>202,633</b>	<b>293,641</b>	<b>293,904</b>	<b>293,904</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>200,587</b>	<b>335,212</b>	<b>394,869</b>	<b>394,869</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>4.5</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	90%	90%	90%	90%	
% Change in Total Exp		56%	10%	0%	
% Change in Total Rev		45%	0%	0%	
% Change in NCC		67%	18%	0%	
<b>Compensation Information</b>					
Permanent Salaries	201,533	334,975	366,404	366,404	0
Temporary Salaries	18,282	0	0	0	0
Permanent Overtime	0	0	902	902	0
Deferred Comp	1,785	3,840	5,755	5,755	0
FICA/Medicare	16,235	24,585	26,531	26,531	0
Ret Exp-Pre 97 Retirees	690	722	1,001	1,001	0
Retirement Expense	60,996	105,826	113,854	113,854	0
Employee Group Insurance	30,950	60,368	63,123	63,123	0
Retiree Health Insurance	12,754	11,993	18,404	18,404	0
OPEB Pre-Pay	12,090	12,090	12,453	12,453	0
Unemployment Insurance	591	882	711	711	0
Workers Comp Insurance	5,825	8,877	9,848	9,848	0

**Description:** The Public Administrator protects and manages the estates of decedents and at-risk individuals who are unable to make decisions.

Within the Health Service Department, the Public Administrator program sits in the Health, Housing and Homeless Services Division and has duties distinct from the Public Guardian/Conservator program that sits within the Behavioral Health Division.

## Health Services

### *Health and Human Services*

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The Public Administrator investigates and may administer the estates of persons who are residents of Contra Costa County at the time of death and have no will or appropriate person willing or able to administer their estate. Duties of the Public Administrator may include any or all of the following:

- Make appropriate arrangements for the interment of the deceased person
- Protect the decedent's property from waste, loss, or theft
- Conduct thorough investigations to discover all assets and debts
- Search for next-of-kin, or locate all persons entitled to inherit from the estate
- When appropriate, petition the court for appointment as administrator of the estate and follow through with all of the duties of probate as set forth in the California Probate Code
- Under some circumstances, the Public Administrator may also arrange for the interment of indigents.

The Public Administrator receives revenue from probate case fees paid by the estates they manage. The amount of these fees is established by the Probate Code and based on the value of each estate, pursuant to Cal. Prob. Code § 10800. In addition to statutory fees, the Court, upon request, may award the Public Administrator extraordinary fees for such extra work as selling real and personal property, petitioning for determination of heirship, litigation to collect assets, and defending actions against the estate and other similar matters (Cal. Prob. Code § 10801).

**Workload Indicator:** The recommended budget for FY 2018-19 is based on an average active caseload of 140 cases.

**Impact:** The recommended budget increases the current level of services and anticipates that the Public Administrator's office will generate about \$293,904 in estate fee revenue during FY 2018-19.

Public Administrator Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$688,773
<b>Financing:</b>		293,904
<b>Net County Cost:</b>		394,869
<b>Funding Sources:</b>		
Estate Fees	42.7%	\$293,904
General Fund	57.3%	394,869
<b>FTE:</b>	5.0	

**Emergency Medical Services (SB12)**

<b>Emergency Medical Services Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Services And Supplies	1,486,246	2,493,588	1,571,549	1,571,549	0
<b>Expense Total</b>	<b>1,486,246</b>	<b>2,493,588</b>	<b>1,571,549</b>	<b>1,571,549</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,864,586	1,692,403	1,571,549	1,571,549	0
<b>Revenue Total</b>	<b>1,864,586</b>	<b>1,692,403</b>	<b>1,571,549</b>	<b>1,571,549</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(378,340)</b>	<b>801,185</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		68%	(37%)	0%	
% Change in Total Rev		(9%)	(7%)	0%	
% Change in NFC		(312%)	(100%)	0%	

**Description:** The Emergency Medical Services fund also known as SB 12 or "Maddy Emergency Medical Services Fund" is used to reimburse physicians and hospitals for a percentage of the losses they incur in providing uncompensated emergency services. The fund is financed from court imposed motor vehicle fines assessed for moving violations.

**Impact:** The recommended budget maintains the current level of services.

**1. Administration**

**Description:** Reimbursement for County incurred cost related to Emergency Medical Services program collections and disbursements.

<b>Administration Summary</b>		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$152,916
<b>Financing:</b>		152,916
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Court Fines	100.0%	\$152,916

# Health Services

## Health and Human Services

### 2. Emergency Medical Services

**Description:** Reimbursement for the County operated Emergency Medical Services Program.

Emergency Medical Services Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$229,690
<b>Financing:</b>		229,690
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Court Fines	100.0%	\$229,690

### 4. Hospitals

**Description:** Payments to hospitals for emergency room care provided to indigents.

Hospitals Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$337,779
<b>Financing:</b>		337,779
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Court Fines	100.0%	\$337,779

### 3. Physicians

**Description:** Payments to physicians for emergency services provided to indigents.

Physicians Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$784,799
<b>Financing:</b>		784,799
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Court Fines	100.0%	\$784,799

### 5. Pediatric Trauma Centers (Richie's Fund)

**Description:** Reimbursement to physicians and hospitals for uncompensated services provided at pediatric trauma centers.

Pediatric Trauma Centers Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>		\$66,365
<b>Financing:</b>		66,365
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Court Fines	100.0%	\$66,365

# Health Services

## Health and Human Services

### Ambulance Service Area- Measure H

(Administered by the Health Services Department and included here for informational purposes. The cost center is part of the Special District Budget.)

Ambulance Service Area EMA (Zones A and B)	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	1,369,817	1,011,858	1,678,659	1,678,659	0
Services And Supplies	1,420,612	6,118,781	1,414,221	1,414,221	0
Other Charges	2,138,459	2,204,725	2,107,033	2,107,033	0
<b>Expense Total</b>	<b>4,928,889</b>	<b>9,335,364</b>	<b>5,199,913</b>	<b>5,199,913</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	4,714,429	5,000,676	5,199,913	5,199,913	0
<b>Revenue Total</b>	<b>4,714,429</b>	<b>5,000,676</b>	<b>5,199,913</b>	<b>5,199,913</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>214,460</b>	<b>4,334,688</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	28%	11%	32%	32%	
% Change in Total Exp		89%	(44%)	0%	
% Change in Total Rev		6%	4%	0%	
% Change in NFC		1,921%	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	915,728	684,253	860,821	860,821	0
Permanent Overtime	39	0	0	0	0
Deferred Comp	10,205	10,728	17,213	17,213	0
FICA/Medicare	68,162	46,529	120,902	120,902	0
Ret Exp-Pre 97 Retirees	2,744	2,327	4,777	4,777	0
Retirement Expense	244,969	177,905	454,590	454,590	0
Employee Group Insurance	101,235	70,479	158,741	158,741	0
Unemployment Insurance	2,468	1,847	3,612	3,612	0
Workers Comp Insurance	24,268	17,790	58,002	58,002	0

**Description:** Reduces deaths and complications resulting from medical emergencies in Contra Costa by providing regulatory oversight and coordination of the Emergency Medical Services (EMS) System. Includes funding for emergency medical dispatch, first responder and paramedic service,

equipment and technology; EMS disaster and mass casualty communications; pre-hospital electronic records, Public Access Defibrillation; specified positions in the Health Services EMS Division support local and state requirements for EMS System coordination, quality improvement, pre-hospital continuing education certification,

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## Health and Human Services

pre-hospital training, medical oversight; and administrative and levy collection costs funded by Measure H parcel levies collected with property taxes.

**Impact:** The recommended budget maintains the current level of services.

### 1. Zone A

**Description:** Includes support for enhancements in first responder service, equipment and technology; EMS and disaster communications; community CPR, Public Access Defibrillation; specified positions in the Health Services EMS Division to provide program coordination, training, and medical oversight; cardiac arrest, STEMI, stroke, EMS for Children, Trauma Programs, and administrative and levy collection costs. The geographic area encompasses the territory of the San Ramon Valley Fire Protection District (San Ramon, Danville, and surrounding unincorporated areas).

Zone A Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$232,863	
<b>Financing:</b>	232,863	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Measure H	100.0%	\$232,863

### 2. Zone B

**Description:** Includes support for enhancements in first responder and paramedic service, equipment and technology; EMS and disaster communications; community CPR, Public Access Defibrillation; specified positions in the Health Services EMS Division to provide program coordination, training, and medical oversight; cardiac arrest, STEMI, stroke, EMS for Children and Trauma Programs, and administrative and levy collection costs. Funded by Measure H parcel levies collected with the

property taxes. The geographic area encompasses all the remaining incorporated and unincorporated territory of the County not included in Zone A.

Zone B Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$4,967,050	
<b>Financing:</b>	4,967,050	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Measure H	100.0%	\$4,967,050
<b>FTE:</b>	9.0	



### **CAO's Recommendation**

The 2018-19 Recommended Budget funds the General Fund programs within the Health Services Department at the baseline level.

The Health Services' Baseline request for General Fund departments includes an additional \$3.9 million in expenditures as compared to the FY 2017-18 adjusted budget, which is entirely offset by an anticipated \$4.2 million increase in revenues.

The 2018-19 Recommended budget for all programs and funding sources in the Health Services Department totals approximately \$1.8 billion. Of this amount, \$96.5 million, or 5.3% is County General Fund. The balance is funded by outside revenue, primarily state and federal revenue sources. The County General Fund contribution maintains a subsidy to the Contra Costa Community Health Plan Enterprise Fund III of approximately \$3.9 million and a reduced subsidy in FY 2018-19 to the medical center and clinics of approximately \$23.7 million. The CCHP community health plan FY 2018-19 budget includes a General Fund contribution of \$250,000 for the continuation of the CC CARES program.

For FY 2018-19, the Public Works and Health Services Departments have committed to improving the delivery of maintenance and constructions services for the facilities in the County's hospital and clinics. In order to improve management and communication between the departments, especially in the area of prioritization of work, Health Services is adding a Chief of Plant Operations (Exempt) position. Both departments are also conducting ongoing discussions about the structure and staffing required to maintain the Health Services facilities at the needed levels for certification from the appropriate authorities. These interdepartmental discussions may lead to recommendations for structural or staffing changes in one, or both, departments in the future.

The Department budget includes continued partnerships with the Employment and Human Services Department for Continuum of Care

behavioral health services and Whole Person Care Pilot eligibility support services.

The Mental Health services FY 2018-19 budget includes a 3% cost of living for mental health community based organization contract providers. Additionally, the Department has budgeted the expansion of the West County Health Center in the FY 2018-19 budget.

Potential policy and fiscal changes as proposed by the federal administration, pose vast uncertainty for the Department; however, any significant impacts to the FY 2018-19 budget are unknown at this time. Should state and federal allocations impact the FY 2018-19 budget, the Department will return to the Board of Supervisors in the fall with a request for adjustments to the appropriations, as necessary.

The 2018-19 Recommended Budget maintains the current, baseline spending levels. Service levels may be adjusted depending on final budget actions at the state and federal levels.

### **Performance Measurement**

The following outcomes represent a mid-year report of the progress made toward reaching the goals identified in the FY 2017-18 budget.

### **Hospital and Ambulatory Care Centers**

**Goal:** Improve quality and safety measures as outlined in the PRIME, regulatory measures, and accreditation requirements.

**Outcome:** Successful in meeting all pay for performance PRIME targets and all potential funding for Demonstration Year 12 (2016-2017). The hospital continues to be fully accredited under the Joint Commission Hospital Accreditation program. Two CMS surveys (full and partial) were conducted during 2017. We were successful in submitting the Plans of Correction and we are currently awaiting CMS' response.

**Goal:** Continue to fully realize the 2015-2020 Strategic Plan with the ambitious goal of creating optimal health for all by working

## Health Services

### *Health and Human Services*

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together with patients, staff, and the community. In the coming year we continue to work with staff to support the implementation of the Strategic Plan including the alignment of all improvement work with the strategy and building our improvement capability.

**Outcome:** Supported team and individual learning and skill acquisition through a variety of mechanisms, such as our internally developed Improvement Academy, fellowship program, and collaborative learning experiences as well as other avenues to meet community needs.

**Goal:** Continued advancement of Ambulatory Care Redesign (ACR) work which includes supporting ambulatory care improvement teams in meeting PRIME and other improvement targets in addition to the Advanced Access Model, the Patient Centered Health Home with expansion of alternative models of care.

**Outcome:** Patient Centered Health Home (PCHH) Model successfully spread to all health centers. Outcome measures for PCHH model continually monitored by ACR team to ensure greater patient access and to leverage appropriate organizational resources. All ambulatory care improvement teams met PRIME project targets in 2017.

#### **Contra Costa Health Plan**

**Goal:** CCHP Claims Unit will continue to reduce interest paid on late claims. We intend to reach this goal by training permanent staff positions that have been recently filled and by scheduling staff after hours as needed based on claim volume. Our Unit goal is to not only reduce interest, but reduce the use of overtime. This goal may be affected by an unforeseen increase in claim volume, claim unit projects, or the unplanned loss of trained existing staff.

**Outcome:** Our overall goal was met by reducing the total annual interest by approximately \$82k. Calendar year 2016 and 2017 total interest paid was \$514k and \$432k respectively. To meet the goal overtime is still used.

**Goal:** Provider Relations will increase the Community Network Primary Care Provider's by 5% to meet the increasing membership needs. This will be done by working collaboratively with three major medical groups that are now exclusive, to contract with CCHP to recruit PCP's new to the area.

**Outcome:** Goal met. Through recruiting and contracting with community primary care providers (PCP's), in addition to existing contracted groups who have hired new PCP's to provide care to our members, Provider Relations increased the number of community provider network PCP's by 8.9%.

**Goal:** Quality Management will put in place a workable structure for the department to include a medical data analyst, expand Disease Management and add personnel to manage the population health requirements.

**Outcome:** CCHP put into place a data analyst as well as creating and filling a position to build on disease management to create a population health management program in compliance with The National Committee for Quality Assurance (NCQA) standards.

**Goal:** Quality Management will clear up any deficiencies noted from NCQA Reaccreditation.

**Outcome:** Our accreditation level was raised to Commendable.

**Goal:** Quality Management will improve asthma care through introduction of an Asthma Action Plan in ccLink and the possible expansion of Disease Management to cover asthma diagnoses.

**Outcome:** CCHP's Quality unit completed our Asthma Performance Improvement Plan, but the provider tool and action plan are still not yet built due to limited availability of physician builders and other Contra Costa Regional Medical Center (CCRMC) priorities. This should be completed by the end of the 2017-18 fiscal year in cooperation with CCRMC.

**Goal:** Implement the DHCS All Patient Refined (APR) Diagnosis Related Groups (DRG) and Centers for Medicare and Medicaid Services

(CMS) DRG Fee Schedule. Acquire fee schedule pricing from 3M™ software that houses the APR DRG pricer. This complex pricing system currently is manually priced by outside vendor, DocuStream Inc. We will also purchase the 3M™ software for the vendor. This impact will reduce the amount we pay the vendor, and also give us control of APR DRG pricing of claims. In addition, we also will be able to do CMS DRG pricing.

**Outcome:** The DHCS All Patient Refined Diagnosis Related Groups (DRG) and Centers for Medicare and Medicaid Services (CMS) DRG Fee Schedule were implemented and currently 80% of the process is outsourced to our claims adjudicator vendor DocuStream.

The 3M™ fee schedule pricing software was purchased by our vendor, DocuStream, Inc., on our behalf. We intend to incorporate the software inside our electronic health record system (EPIC). In-sourcing will ensure improved control over the claims adjudication process and savings in vendor fees. In-sourcing will also strengthen our auditing program which will support the avoidance of potential regulatory findings from federal and state audits. Our in-sourcing effort is currently at 20% and we expect our end to end CCHP workflow for the APR/DRG pricing to be at 100% by the end of fourth quarter in 2018.

We have developed the training module for our claims examiners and will train 100% of our claims examiners by third quarter 2018, and continue with quarterly training, resulting in a more skilled team. Quarterly training will be our standard practice of ensuring top notch professional claims examiners.

**Goal:** Fill all vacant Permanent Advice Nurse and LVN positions. Add additional positions in order to meet the URAC call time standard. Hopefully the two additional contracted pay raises for RN's will assist in recruiting new nurses.

**Outcome:** The Advice Nurse unit filled two of the four permanent positions as well as adding and filling an additional full time LVN position. Recruitment remains ongoing.

**Goal:** Member Services and Advice Nurse Services will implement a new member call center phone system with changes to the workflow in order to decrease the abandonment rate and call answer time.

**Outcome:** Due to numerous implementation challenges with the new phone system, our abandonment and answer rate have not been reduced. However, most of the problems were resolved by January 2018 and Advice Nurse and Member Services will continue to monitor the outcomes.

**Goal:** CCHP Case Management division will clarify and focus definitions/criteria for our Case Management programs to ensure member needs are met with increased departmental efficiency.

**Outcome:** This goal has been partially met. The Case Management intake/triage pilot was finalized and is now operational. California Children's Services transitions pilot program was finalized. Roll out and training for additional Case Management programs will be complete by the end of first quarter 2018.

**Goal:** CCHP Case Management department will implement the expanded Non-Medical Transportation Benefit for all Medi-Cal members beginning July 2017.

**Outcome:** Program expansion and implementation has occurred. Program continues to outpace growth expectations and volume limits.

**Goal:** CCHP will advocate for continued coverage for our Medi-Cal Expansion population given our new federal administration threats.

**Outcome:** CCHP collaborated with data preparation by Local Health Plans of California on the improved health outcomes and decreases in avoidable emergency room visits with the ACA Medi-Cal Expansion members enrolled with CCHP and other non-profit Medi-Cal Health Plans in California. This data was shared with California legislature as well as Congressman DeSaulnier and other congressional representatives who assisted in the Democratic vote to prevent both the House

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### *Health and Human Services*

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and Senate repeal and replace bills during 2017. Therefore, this population of 56,000 CCHP members has retained their Medi-Cal coverage to date.

**Goal:** CCHP Pharmacy Unit will increase personnel, with the end goal of taking over all prior authorization (PA) business from the prescription benefits manager. Every attempt will be made to make the change fiscally neutral, while improving the effectiveness, accuracy, and workflow of the pharmacy PA process.

**Outcome:** CCHP Pharmacy Unit was able to recruit and hire an experienced clinical pharmacist during fourth quarter 2017. After fully training the new staff member and working through the logistics of transferring prior authorization function from our prescription benefits manager to the health plan, the operational change was implemented in December 2017. CCHP is now managing 100% of the clinical PA function for all members, which we anticipate will improve the timeliness and accuracy of all clinical decisions. Additionally, a preliminary cost analysis shows that this operational change has completely offset the cost of our new pharmacist, meaning that the personnel addition was cost neutral as planned.

**Goal:** In conjunction with all network providers and community coalition partners, CCHP pharmacy unit will substantially expand upon the CCHP opioid program. Expansion will be defined as improvements in community/member outreach, modification of PBM coding relative to drug limitations, increased involvement in community coalitions, and the creation of other outreach modalities or policies that promote a healthier understanding of the dangers of improper opiate utilization.

**Outcome:** Improvements to the CCHP opiate program during 2017 primarily came in the form of new or improved reporting tools. CCHP pharmacy unit has worked with IT to create new reports that improve our ability to spot aberrant opiate behavior (both from the member and provider level). Reports that were substantially improved or created in 2017 include the following: top 25 opiate prescriber report (a report that outlines the top 25 opiate prescribers in the CCHP network by total volume, number of

tablets, and number of total opiate prescriptions - this report is shared with clinical leadership, and is used to educate outlier providers) and improvements to all claims reports so that every report will now calculate a total morphine milligram equivalent (MME) dose if a member is on an opiate (to be used in the future to isolate members on high MME doses and trigger outreach). Coordination with the Case Management Unit has occurred to assist opiate users. Other improvements include preliminary steps to create an opiate/benzodiazepine co-prescribing report as well as improvements to the polypharmacy reporting program. This goal will be continued in 2018.

### **Mental Health**

**Goal:** Increase access to community-based behavioral health services and primary care, and connect consumers to appropriate services.

**Outcome:** This goal is in progress. The implementation of the Electronic Health Record (ccLink) on September 26, 2017 helped to improve coordination of care between primary care and behavioral health providers. Phase II of ccLink Implementation in 2018 will include community-based providers. The timeline and scope for Phase II is yet to be determined. Additionally, the Mental Health ACCESS line became integrated with Alcohol and Other Drugs services in Summer 2017. The ACCESS line is now an integrated line, serving callers with both mental health and substance use needs. Callers are connected with appropriate mental health and substance use resources within the existing county-operated clinics as well as with community-based resources.

**Goal:** Increase coordination of care between system partners: behavioral health services, police department, primary care, public health, and homeless services.

**Outcome:** Goal is partially met and is an ongoing effort. Comprehensive Coordinated Care is priority number one in the BHS Strategic Plan 2017-2022. To support this priority, Adult System of Care continues to improve coordination of care between system partners; our Mental Health Evaluation Team (MHET)

teams partner with law enforcement; we are developing a Mobile Crisis Response Team which partners with law enforcement, homeless services, and emergency medical services; CoCo Lead Plus, our implementation of Proposition 47 is a collaborative partnership including law enforcement, homeless services, CBOs, and vocational services. Our Transition Team continues to provide intensive services to coordinate care for consumers exiting our hospitals with homeless services, primary care, and public health. The Adult System of Care has been coordinating with public health program "Community Connect" to support our complex needs consumers.

**Goal:** Decrease PES visits and hospital admissions by ensuring children and their family gain better access to comprehensive outpatient services in a least restrictive setting of treatment.

**Outcome:** Better access to comprehensive outpatient services resulted in a reduction of Children's hospitalizations last year.

**Goal:** Decrease hospital visits.

**Outcome:** Adult system of care will begin to implement a Mobile Crisis Response Team in an effort to support consumers experiencing mental health crises in the community, help them maintain in the community, and prevent 5150s.

**Goal:** Decrease police contacts.

**Outcome:** The MHET teams work to support consumers and families who have experienced an acute MH crisis and connect them to appropriate services in the community, thus, reducing emergencies and need for police contact. The Mobile Crisis Response Team of Adult System of Care intends to reduce police contacts and increase access to community services for consumers in need.

**Goal:** Reduce time to direct services.

**Outcome:** This is an ongoing goal. The Quality Management Program Coordinator works closely and in collaboration with the Business Intelligence Analytics Team to discuss current, future, and required data elements and how to facilitate the handling of additional requests.

With the transition to ccLink, the Division set out to inventory all data and reporting, prioritize according to those necessary to meet mandates, support day to day operations, and create optional and/or wish list of reports. Several outcome measures have been added to ccLink that the Division is currently using (e.g., LOCUS) or plans on using in the near future (e.g., PHQ-9, CANS) to better enable tracking of outcomes.

**Goal:** Move Medi-Cal consumers into the System of Care that was previously unknown to us to reduce hospitalization.

**Outcome:** Goal partially met. The Transition Team coordinates care for consumers needing intensive services who are entering our system for the first time in a variety of settings. Access coordinates with primary care to make appropriate referrals to Adult System of care for services.

**Goal:** Improve stability of foster home placements by reducing serial placement.

**Outcome:** Greater success is hoped for with the Continuum of Care framework to support stability and improved behavioral outcomes.

**Goal:** Reduce the use of Short-Term Residential Programs (STRTPs) to short-term treatment options.

**Outcome:** This remains a goal and is unchanged from last year.

**Goal:** Increase the care for foster children in family, home-like, settings.

**Outcome:** Continuum of Care Reform increases the use of Resource Family Homes which will provide the child with a less institutional and more family-like home.

**Goal:** The MHSA Community Program Planning Process in FY 2017-18 will focus on bringing opportunities for stakeholder participation to County communities and sub-populations determined to be underserved by the MHSA Three Year Plan quantitative needs assessment.

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**Outcome:** The MHSA Community Program Planning Process was conducted in the communities of Richmond, Martinez and Brentwood during the time period September through December 2017. Approximately 300 stakeholders attended, discussed relevant mental health issues, prioritized needs, and suggested strategies to meet those needs. MHSA-funded programs designed to serve communities and sub-populations determined to be underserved presented their services and networked with consumers, family members and other interested individuals.

**Goal:** Develop two new innovation component concepts into project proposals for Mental Health Services Oversight and Accountability Commission approval.

**Outcome:** Two new innovative project proposals: Cognitive Behavioral Social Skills Training (CBSST), and Center for Recovery and Empowerment (CORE), were developed with stakeholder participation and approved for implementation by the Mental Health Services Oversight and Accountability Commission in August of 2017.

**Goal:** Expand the Workforce Education and Training Component to address identified workforce staffing shortages in psychiatry and support of families of individuals experiencing serious mental illness (adults and older adults) or serious emotional disturbance (children and youth).

**Outcome:** A County-operated Loan Repayment Program was developed with stakeholder participation that will address workforce staffing shortages in psychiatry. A Volunteer Family Support Network Program was developed, also with stakeholder participation, that will provide support to family members and loved ones of consumers of Contra Costa Behavioral Health Services. These two new programs were approved for implementation in June 2017.

**Goal:** Better communication and coordination of care among health care providers.

**Outcome:** Goal met. The implementation of the Electronic Health Record (ccLink) on September 26, 2017 helped to improve

coordination of care between all providers within Contra Costa Health Services. Through the implementation of ccLink, we met one of the primary objectives of the projects, "One Patient, One Chart."

**Goal:** Reduce medication prescribing errors.

**Outcome:** Goal partially met. We have worked within the Division to improve our system. External pharmacies who serve our Division and their district managers have also come up with strategies to reduce the prescription errors.

As we started County-wide E-prescription in 2016-17, hand-writing and reading errors have reduced significantly.

We have also added a Dosing Alert / Interaction Alert as an additional feature to the E-Prescription system.

As we move toward an EHR, we have added a Clozapine button/tab for patients on Clozapine who require weekly/biweekly/monthly labs to give us access to the Risk Evaluation and Mitigation Strategy (REMS) site to check absolute neutrophil counts (ANC) and lab results. All doctors and nurses are registered on the REMS website as required by State law.

**Goal:** Improve data and tracking of outcomes.

**Outcome:** This is an ongoing goal. The Quality Management Program Coordinator works closely and in collaboration with the Business Intelligence Analytics Team to discuss current, future, and required data elements and how to facilitate the handling of additional requests. With the transition to ccLink, the Division set out to inventory all data and reporting, prioritize according to those necessary to meet mandates, support day to day operations, and create optional and/or wish list of reports. Several outcome measures have been added to ccLink that the Division is currently using (e.g., LOCUS) or plans on using in the near future (e.g., PHQ-9, CANS) to better enable tracking of outcomes.

**Goal:** Improve system efficiency over time.

**Outcome:** Goal fully met. Implementation of Electronic Health Record in September 2017 will

serve to improve coordination of care and overall system efficiency.

**Goal:** To return the child to stability and to the community as soon as possible with appropriate supports. As part of a STRTP, these programs are intended to provide a high level of structure and predictability in the child consumer's day.

**Outcome:** This goal will continue as we move forward with the development of the Continuum of Care. This would include the use of Resource Family Homes and Therapeutic Foster Care in development for 2018.

**Goal:** To provide a wide array of outpatient Specialty Mental Health Services to consumers to restore functioning and return the child to greater success in the community, school and home. This service also assists in preventing the hospitalization of children and keeping kids in their community and home.

**Outcome:** Goal met. Children's hospitalizations are reduced this past year as well as youngsters being involved with the juvenile justice system overall and as first time offenders.

**Goal:** To provide short-term very intensive mental health services to children whose maladaptive behavior has been intractable in an outpatient Mental Health setting. Services are provided to enhance the child's ability to benefit from their education, stay out of trouble, and remain at home by monitoring and providing consultation and support to the mental health provider.

**Outcome:** There will be an expansion of service via Continuum of Care Reform in 2018 which should help to ameliorate this problem.

**Goal:** EPSDT is intended to provide a wide array of Specialty Mental Health Services to beneficiaries ages 0 to 21 years old who meet medical necessity criteria for service.

**Outcome:** Goal met.

**Goal:** Therapeutic Behavioral Services (TBS) provide intensive, time-limited, mental health service that focus on two or three targeted

behaviors that are preventing the child from progressing and placing the child's placement in jeopardy.

**Outcome:** Goal met.

**Goal:** To increase the utilization and penetration of Specialty Mental Health Services to children in foster care thereby providing greater stability in foster care.

**Outcome:** Goal met. Services to this target population have increased.

**Goal:** Mentally Ill Offender Crime Reduction (MIOCR) is designed to reduce recidivism in the juvenile justice population by ameliorating complex emotional and behavioral issues. It strives to provide needed services to maintain these youngsters in the community.

**Outcome:** This has been a successful intervention with the implementation of MST, FFT and MDFT best practices.

**Goal:** To use methods of treatment that can be standardized and thereby evaluated for efficacy and impact on the child's presenting issues. All are designed to improve specific functioning.

**Outcome:** We have implemented a number of best practices and are in the early stages of the development of an eating disorders program. Each best EBP has its own evaluation and outcomes measures which are then applied.

**Goal:** Regarding Evidence Based Practices, EBPs. The Adult System of Care will continue working on implementing two evidence based practices, Cognitive Behavioral Social Skills Training (CBSST) and Cognitive Behavioral Therapy for Psychosis (CBTp) across the adult system, in the three regional clinics, as well as specialty programs. Training will be provided to mental health clinical specialists, community support workers, mental health, substance use disorder, and homeless services staff. Following the two-day trainings, staff will participate in ongoing monthly consultation calls with the trainers and learn to implement these models to fidelity. Champions identified in the regional clinics will help with implementation and on-going consultation with staff. Identify possible

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leadership in the clinics to help build training infrastructure. Explore the possible implementation of an EBP case management model to implement in the adult system in 2017-18.

**Outcome:** Training goal fully met. The Adult System of Care implemented two EBPs: CBSST and CBTp. Both trainings included two-day trainings with regular follow-up consultation with the trainers; one year follow up with CBSST; six-month follow-up with CBTp. One hundred staff members, including MHCS and CSWs were trained in CBSST. Fifty MHCS were trained in CBTp. As a result, CBSST groups are being held in all the clinics across the Division and clinicians are providing evidence based treatment using the principles of CBTp with individual clients.

Leadership goal partially met. Champions have been identified in each program. One EBP Team Leader has been appointed. Exploring possibility of an EBP case management model to implement has been postponed. The decision has been to focus on getting these two models well established and staff practicing to fidelity.

**Goal:** Identify and pilot system-wide outcomes measures. This includes adopting system-wide standard outcome measures such as the Patient Health Questionnaire (PHQ) 9 and Generalized Anxiety Disorder (GAD) 7 as well as identifying and implementing the use of specific outcome measures in relation to the two Evidence Based Practice treatment models being implemented in the adult system.

**Outcome:** Goal fully met.

1. Pilot of PHQ9 and GAD7 to use as a standard system-wide outcome measure has started at East County Adult and Discovery House.
2. Two outcome measures to use as part of the implementation of the EBPs CBSST and CBTp were identified. They are: Independent Living Skills Survey for use with CBSST participants with pre-and post-scores; and the Recovery Assessment Scale to be used with consumers receiving CBTp Positive Practices treatment.

**Goal:** Expand the current Suicide Prevention treatment program that is located at Concord Adult Clinic to serve consumers in the East County Adult Clinic and at El Portal Regional Clinic. Currently this service is provided in the Concord Adult Clinic only. The goal is to have this offered to consumers in all three regional clinics. By increasing access to this service in the other two clinics, we hope to decrease use of crisis services, decrease suicide attempts, and decrease suicide.

**Outcome:** Goal fully met. A clinician has been identified who will provide a County-wide suicide prevention program in all three adult regional clinics.

**Goal:** Forensic Mental Health Services is a County-wide outreach team that engages criminal justice involved clients who are challenged by behavioral health issues. The goal is to continue engaging and linking clients to outpatient services to increase access and decrease utilization of crisis services.

**Outcome:** Goal fully met. Forensic Mental Health Services continues to serve criminal justice involved clients with behavioral health issues in a variety of programs: MHET, AOT, AB 109 referrals, and competency evaluations. The forensics team is also expanding service delivery to include two new programs: Mobile Response Team and COCO Lead Plus, Proposition 47 implementation.

**Goal:** Coordinating Levels of Care. An integrated behavioral health system supports consumers to navigate through higher and lower levels of care as their needs change over time. Mental health and substance use disorder staff are working to increase coordination of care in the adult system, in particular, coordinating levels of care. Adult system will conduct mapping of service levels and try to identify step down options for clients with improved outcomes.

**Outcome:** Goal partially met.

1. Behavioral Health Adult system conducted a mapping of service levels as well as studied LOCUS data in attempt to determine value



of use of LOCUS in identifying step down options for clients with improved outcomes.

2. Behavioral Health Adult system has also continued to work on improving the coordination of care between our consumers receiving services in our in-patient unit (4C) and connecting them to vital services in the community. This is a work in progress.

**Goal:** The Transition Team provides short-term intensive case management services to individuals needing extra support and linkages to multiple services. The goal with the Transition Team is to continue to coordinate and provide innovative care for these consumers as they make contact with many service entry points.

**Outcome:** Goal fully met. A clinician has been identified who will provide a County-wide suicide prevention program in all three adult regional clinics. The Transition Team continues to provide valuable necessary intensive case management services to individuals needing extra support and linkages to multiple services. They continue to coordinate and provide innovative care for consumers at multiple service entry points.

### **Alcohol and Other Drugs (AOD)**

#### **Goal: Prevention**

1. Update the SUD County Strategic Prevention Plan scheduled to sunset in 2018. We will start the community stakeholder engagement process in early spring 2017 and complete the plan by December 2017.
2. Support local prevention initiatives aimed at raising awareness about prescription drug abuse misuse.
3. AOD will implement strategies to reduce access and the availability of marijuana among youth, particularly following the passage of Proposition 64.

#### **Outcome:**

1. The update of the Strategic Prevention Plan started in late spring 2017 with the community engagement process. At the end of June 2017, the Department of Health Care Services (DHCS) issued new guidelines for the development of Prevention Strategic Plans requiring counties to complete each of the six phases of the Substance Abuse and Mental Health Services Administration (SAMHSA) Strategic Prevention Framework (SPF).

In order to comply with the new guidelines our timelines had to be adjusted. We are currently on the fourth phase of the SPF and we anticipate that we will complete the last two phases by the end of March 2018. It is projected that the completion of the Prevention Strategic Plan will be by the middle of May 2018.

2. This goal will continue through FY 2018-19. We have made significant progress this year, but since opioid related overdoses continue in Contra Costa, a comprehensive approach is critical and necessary. Last year, we continued to support the work of the Medication Education and Disposal Safety (MEDS) coalition by dedicating prevention resources and attending all of the health fairs and activities intended to inform the community about the dangers of Prescription Drug Abuse & Misuse (PDAM). In March, the Board of Supervisors (BOS) declared March as Prescription Drug Abuse & Misuse Prevention month.
3. With the passage of Proposition 64, the County Board of Supervisors asked the Department of Conservation and Development (DCD) to prepare recommendations for the regulation of cannabis in unincorporated Contra Costa. Since then, DCD has convened several interdepartmental workgroups to obtain the input from other County departments that could be impacted by the legalization of recreational marijuana. AODS committed prevention resources for community engagement and mobilization throughout this process.

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Likewise, AODS has also worked closely with the Public Health Division to support the development of a health-related ordinance. At the end of 2017, the BOS requested that DCD conduct town hall meetings to obtain community input regarding the regulatory framework. AODS advocated for the implementation of a youth-specific town hall to ensure that young people have a voice pertaining the potential impact of the regulations or the implications of the legalization of marijuana. All of our school-based programs strengthened the curriculum to include marijuana prevention information for youth and parents. This goal will continue through FY 2018-19.

#### **Goal: Organized Delivery System (ODS) Drug Medi-Cal (DMC) Waiver County Implementation Plan**

1. Continue outreach efforts to increase DMC provider network capacity. In early 2017, we will conduct an RFI which will require existing providers to become DMC certified.
2. Support interdepartmental partnerships that seek to address the opioid crisis by increasing access to treatment, reducing unmet treatment need, reducing opioid overdose related deaths through the provision of prevention, treatment and recovery activities for opioid use disorders, including prescribed opioids as well as heroin.
3. Promote the Operation Standards for Recovery Residences also known as Sober Living to 1) Increase the safety of the community, 2) Support the integrity of properly operated houses, and 3) Further reduce stigma associated with individuals who suffer from SUD issues.

#### **Outcome:**

1. Goal met. We conducted an RFI in April 2017, which added three additional providers to the system of care. Up to the development of this report, 70% of providers are already Drug Medi-Cal certified.
2. This goal will continue through FY 2018-19. We have actively participated in the

interdivisional workgroup with the goal of developing a comprehensive strategy to address several key indicators including the number of prescriptions, number of overdoses, and access to treatment. In December 2017, we supported the submission of the Accelerator Grant application to request one VISTA volunteer who would support the MEDS coalition work. The grant award was received. Furthermore, last January, AOD took advantage of new DHCS regulations that allowed AOD programs to utilize Naloxone, also known as Narcan®, and provided training to all AOD program staff on the utilization of Narcan® to prevent overdoses. Through a partnership with the Public Health's AIDS program, we received 60 Narcan® spray kits, which were distributed following the training. We will continue to monitor data and to advocate for easy access to treatment through the implementation of the Drug Medi-Cal Waiver and the Hub & Spoke Grant that was received by the County's Narcotic Treatment Program (NTP). The Hub & Spoke Grant will provide additional buprenorphine treatment for individuals who are not Medi-Cal eligible, and who have a high co-pay that prevents access to treatment for opioid disorders.

3. This goal will continue through FY 2018-19. Advocacy for the implementation of Recovery Residences has become a goal of the Alcohol and Other Drugs Advisory Board. AOD will continue to monitor funding opportunities to ensure that clients who successfully complete treatment or who are actively involved in outpatient treatment benefit from the safety of properly operated sober living environments.

### **Health Housing and Homeless Programs**

#### **Housing and Services**

**Goal:** Add more permanent supportive housing through various resources that provide rental vouchers and other support services.

**Outcome:** An additional 12 units of housing was funded in the homeless continuum of care for chronically homeless veterans. Units are

currently leasing, with full occupancy anticipated by March 2018.

**Goal:** Increase outreach and engagement efforts through the expansion of Coordinated Outreach Referral and Engagement (CORE) outreach teams.

**Outcome:** There were three CORE teams funded as Coordinated Entry beginning February 2017. To date, there are six CORE teams operational throughout Contra Costa County with a seventh team coming on-line by April 2018.

**Goal:** Add a Coordinated Assessment Resource (CARE) center in East Contra Costa County to increase homeless services in that area.

**Outcome:** A location has been identified in the City of Antioch and funding for tenant improvements has been secured. The project is expected to be completed August 2018.

#### **Data/Evaluation**

**Goal:** Launch the new Clarity homeless management information system (HMIS) in compliance with HUD's data and technical standards and 1115 waiver (Whole Person Care) data integration/warehouse needs by December 2017.

**Outcome:** Clarity was successfully brought on-line December 2017.

**Goal:** Develop Coordinated Entry system-wide metrics.

**Outcome:** Baseline data is currently being gathered for the first operating year of Coordinated Entry. Metrics will be set by July 2018 based on data gathered.

#### **Policy/Planning/Systems Development**

**Goal:** Fulfill our commitment as a Community Solutions Built for Zero participating community to end homelessness for veterans and chronically homeless in Contra Costa.

**Outcome:** Contra Costa continues to engage in the Built for Zero campaign. Staff have attended national trainings and participated in the learning communities offered by Community Solutions. To date, Contra Costa has decreased veteran homelessness by 47%.

**Goal:** Conduct a homeless Point in Time count (homeless census) to enumerate the number of men, women, and children living outside in encampment or in shelters and other temporary housing.

**Outcome:** A full count of persons sheltered and unsheltered in Contra Costa was conducted January 23-26, 2018.

**Goal:** By 2018, implement Phase II and III of the Coordinated Entry system that includes system-wide coordinated assessment and assignment of short and long-term housing for individuals experiencing homelessness.

**Outcome:** Phase II of Coordinated Entry that includes diversion services will launch February 2018.

**Goal:** Continue long-range planning efforts for the development of permanent supportive housing units located on the former Concord Naval Weapons Station base.

**Outcome:** Health Housing and Homeless Program, as a CNWS Homelessness Collaborative member, has participated in four meetings this program year to bring housing for individuals experiencing homelessness to the former Navy base.

**Goal:** Recruit to fill our vacant Council on Homelessness Advisory board seats by end of 2017.

**Outcome:** Candidates for open seats are being considered by the Council on Homelessness nominating committee January 2018. Selected candidates will be recommended to the Board of Supervisors for appointment to the Council on Homelessness by March 2018.

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### **Public Health**

#### **Goal: EPE Unit**

Lay out a timeline for initiation of a comprehensive Community Health Assessment.

**Outcome:** A timeline for initiation of Comprehensive Community Health Assessment has been completed. Working in partnership with local hospitals and their Community Health Needs Assessment initiative we anticipate initiation of the community wide assessment to begin in the spring of 2018 and be completed in the spring of 2019.

#### **Goal: Clinic Services**

Initiate the delivery of services associated with the Whole Person Care Program.

**Outcome:** The Whole Person Care Program referred to as "Community Connect" has been fully implemented with 14,400 clients enrolled.

#### **Goal: Clinic Services**

Expand mobile dental clinic services at School Based Health Centers by bringing on line two new dental vans by the Fall of 2017.

**Outcome:** The two new dental vans were delivered in the fall of 2017 and are currently in the process of being licensed. Once the licensing process is completed, the vans will begin to provide dental services at designated sites throughout Contra Costa County.

#### **Goal: MCAH**

Work with CCRMC to outline a training curriculum on SIDS and associated Bereavement and Palliative Care.

**Outcome:** Collaborative work between MCAH and CCRMC staff resulted in training for perinatal staff in bereavement support for families suffering perinatal loss. Training was held in May 2017 and the goal will continue in next fiscal year with additional training offered to perinatal providers in March 2018.

#### **Goal: MCAH/CWPP**

Develop a 3-year violence prevention plan focused on youth ages 13-19.

**Outcome:** Due to limited capacity, the 3-year plan has yet to be developed. MCAH and CWPP, together with the Public Health EPE unit, will schedule a meeting in the spring of 2018 to identify the priority focus of work for this age group, and to assess organizational capacity to address the needs. Areas of focus to be considered include youth violence related to racism and discrimination, issues of boundaries associated with teen dating, and community concern with gang violence. Partnerships with EHSD and Juvenile Justice to be invited to encourage their participation in the needs assessment and plan development.

#### **Goal: CWPP**

Seek adoption of a revised tobacco control ordinance at the County level and two cities, including consideration control measures for multi-resident facilities.

**Outcome:** Responding to direction from the Board of Supervisors, CWPP's Tobacco Prevention Program worked with other county departments to develop ordinances to protect youth from tobacco influences in the retail environment through regulating sale of flavored tobacco products, requiring a minimum pack size for sale of cigars, and regulating the location of new tobacco retailers. Staff are currently providing two cities in the County with technical assistance on adoption of similar policies. The Department has also responded to direction from the Family and Human Services Committee of the Board of Supervisors to develop an ordinance to create 100% smokefree multi-unit housing which is expected to go to the full Board in early 2018 for consideration.

#### **Goal: HIV/STD**

Leverage "data to care" process to decrease re-transmission of HIV among high-risk groups by 10% by 2019.

**Outcome:** The new process resulted in a decrease of re-transmission of HIV from 14.4% to 6.8% in 2017.

#### **Goal: Senior Nutrition**

Provide 582,000 nutritious daily meals through the County Senior Nutrition Program Congregate Cafes and Meals on Wheels Program to 6,800 Contra Costa County Seniors.

**Outcome:** The Senior Nutrition Program provided 574,828 meals to 6,674 seniors during FY 2017-18.

### **California Children's Services**

**Goal:** Work with the Contra Costa Health Plan to complete a work-flow map to improve the transition of youth who are aging out of CCS Services and transitioning in to Managed Care.

**Outcome:** CCS and CCHP convened and had two meetings with a joint Transition Taskforce. This goal will continue into next fiscal year.

### **Public Administrator**

The Office of the Public Administrator closed 66 cases in FY 2016-17 and has closed 143 cases YTD (July 1, 2017 – January 22, 2018).

### **Environmental Health**

**Goal:** Protect the waterways and groundwater of the County while incorporating new technology and new state requirements. Share draft of on-site wastewater treatment system (OWTS) ordinance and regulations with the public, take to the Board of Supervisors for approval and submit to the Regional Water Quality Control Boards. Incorporate new OWTS ordinance and regulations into current work practice including training staff.

**Outcome:**

- With County Counsel assistance, drafted OWTS ordinance and regulations which was presented to the Board of Supervisors in the spring of 2018.
- In calendar year 2017, processed, reviewed and inspected the construction of ten drinking water wells, nine irrigation wells, one piezometer with casing, nine cathodic protection, six dewatering, and 78 monitoring wells.

- In calendar year 2017, processed, reviewed and inspected the destruction of soil borings, cone penetration test (cpt) boreholes, and soil vapor probes at approximately 435 parcels, and 239 well destructions.
- In calendar year 2017, approved the plans and oversaw the construction of four conventional OWTS, four conventional replacement OWTS, 13 alternative OWTS, seven alternative system replacement OWTS, 31 septic tanks replacements, and 55 septic tank abandonments.
- Inspected and permitted 76 sewage pumper trucks that work for 22 permitted sewage pumper companies.
- Investigated 15 sewage leaks from lateral sewer lines and two OWTS reported leaks.
- Conducted 46 routine inspections of food facilities, dog kennels and horse stables in the unincorporated areas of the County, looking for adequacy of stormwater runoff control
- Followed up on 28 complaints of stormwater runoff in the unincorporated areas of the County.

**Goal:** Ensure that solid waste is properly treated and disposed. Obtain Board of Supervisor approval for a revised illegal hauler ordinance which is needed to reduce illegal dumping. Implement a permitting program for closed and abandoned landfills, recycling centers, and facilities operating under Enforcement Notification procedures as defined by the state oversight agency. Adjust tonnage fee and permit fees to cover costs of the program.

**Outcome:**

- Investigated 21 illegal transfer stations.
- Conducted monthly inspections at the permitted solid waste facilities in the LEA purview: two active landfills, five transfer stations, and one compost facility.

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- In 2017, investigated 138 complaints associated with one of the landfills and 26 complaints associated with the compost facility.
- Conducted quarterly inspections at the five closed landfills and eight active Enforcement Agency Notification sites in the LEA jurisdiction.
- Conducted annual inspections at four closed solid waste sites.
- In 2017, investigated 76 garbage complaints, 94 no garbage service complaints, 64 illegal dumpster complaints, and nine animal waste complaints.
- Conducted 455 routine inspections and 39 re-inspections of waste tire generators, and 10 routine inspections of waste tire facilities.
- Commented twice on the Report of Facility Information for the permitted composting facility in West County.
- Conducted 5-year permit reviews for the Acme Landfill and El Cerrito Recycling.
- Reviewed and rejected application for a registration site submitted by Georgia Pacific Gypsum LLC.
- Reviewed amendments to the Report of Facility Information for the Contra Costa Transfer Processing Station and the permit for the Central Processing Facility.
- Conducted required 12 annual inspections of large quantity medical generators. Conducted 156 inspections at small quantity medical waste generators.

**Goal:** Food Program - Improve food safety. Provide consistent and user-friendly information about retail food establishment inspection results. Field standardized new Food Team staff and non-Food Team staff to incorporate Federal Food Program Standardization. Inspect all food facilities one to three times per year based on risk. Obtain Board of Supervisor approval to begin a placard program at all food

facilities that reflects a risk-based inspection score.

#### **Outcome:**

- Conducted 5,793 unannounced, routine inspections, 365 re-inspections, 681 re-placard inspections, and 548 complaint inspections of retail fixed food facilities in 2017.
- Conducted inspections and permitted the cafeterias of 30 skilled nursing facilities, 6 hospitals, and 3-day adult health centers in 2017.
- Conducted 351 permitting inspections and 138 routine inspections of mobile food facilities and investigated complaints of 40 unpermitted food vendors in 2017.
- Conducted 82 inspections of food stands and farmers markets in 2017.
- Reviewed and approved the plans and inspected the construction of 142 new fixed food facilities and 71 food facility remodels in 2017.
- Permitted and inspected 17 cottage food operations Class B and registered 48 cottage food operations Class A in 2017.
- Conducted follow-up action to 50 state notifications of voluntary food recalls affecting 370 food facilities in the county in 2017.
- Reviewed and approved organizer applications for 372 special events with 2,066 temporary food facilities in 2017. Conducted inspections at 244 special events.
- Inspected and permitted 125 vending machines owned and operated by seven vending companies. (Applies only to those vending machines that sell food that is considered potentially hazardous because if not kept cold or hot it is a good host for the growth of pathogens).

## Health Services

### Health and Human Services

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- Conducted 52 Food Safety Refresher Trainings for food employees of facilities that get two consecutive yellow placards. Training is conducted weekly, alternating English, Spanish, English, Chinese, and providing simultaneous interpretation in Thai and Korean when needed. Periodically, a training is taught in Vietnamese. Japanese, Mongolian, Portuguese, and Tagalog learners are provided the translated PowerPoint presentation and may attend any of the other language classes. Most training sessions were taught to the maximum number of 30 trainees.
- Compliance conferences are being conducted with Consumer Protection managers and operators receiving a third consecutive yellow placard. The outcome of the compliance is a signed agreement outlining measurable steps that the food facility operator needs to implement aimed at improved food handling practices.
- Conducted five food borne illness outbreak investigations (when a food borne illness from the same facility is reported from two separate households).
- Developed Food Donation web pages within the health services website.

**Goal:** Outreach - Improve EH enforcement outcomes and promote EH services via an effective and comprehensive outreach effort. Carry out all annual activities as defined in the EH Outreach Plan, carry out all one-time activities as defined in the calendar year outreach plan, develop and implement a tracking system of the outreach efforts, review content on website annually to ensure the most up-to-date material and valid links are available.

#### **Outcome:**

- Wrote and sent the annual letter to city managers and chambers of commerce and emphasized that any event that is advertised to the public requires the organizer to get a temporary food facility permit.
- Sent a letter to more than 600 faith-based organizations informing them about the

importance of food safety when serving food at a public event, and the need to get a temporary food facility permit.

- Recreational health website was revamped to make much more user friendly.
- Participated in career fairs at four state universities.
- Taught classes about environmental health and food safety in culinary art classes in high schools.
- Provided food safety training at the adult schools in Richmond, Concord, Martinez and Pittsburg.

**Goal:** Collaboration - Improve programs locally via active participation and leadership of environmental health collaborations in venues including the California Conference of Directors of Environmental Health regional and policy committees and associated Technical Advisory committees, roundtables, and workshops bringing local jurisdictions together to create cross collaboration.

#### **Outcome:**

- All the managers except one are members of the CCCDEH and participate on policy committees.
- The Director of EH is currently serving as the president-elect of CCDEH. A manager currently serves on the California Retail Food Safety Coalition.
- One of our veteran staff is serving on the Bay Area Food Technical Advisory Committee.
- The manager who started a greater Bay Area roundtable for plan review continues to co-lead this very active group.
- The Solid Waste Team continues to participate in the CalRecycle Roundtables.
- A manager and staff participate on the Body Art Technical Advisory Committee.

## Health Services

### *Health and Human Services*

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**Goal:** Efficiently process, with primary concern for public safety, new plans for food facilities and public pools. Evaluate new tracking mechanism to see if less denials occur, lessening the amount of time between initial submittal and approval of the plans. Evaluate adequacy of new fees to cover the costs of the program.

**Outcome:**

- Reviewed and approved the plans and inspected the construction of 142 new fixed food facilities and 71 food facility remodels in 2017.
- Reviewed and approved the plans and inspected the construction of nine new public pools/spas and 53 pool/spa remodels or equipment changes in 2017.

**Goal:** Increase health and safety for users of pools, including spray grounds and water features. Train staff on and incorporate new pool operation state regulations contained within Title 22. Input routine inspection results into revised report on tablet either in the field or in the office.

**Outcome:**

- Conducted 1,318 routine inspections of seasonal pools, 354 routine inspections of year round pools, 108 re-inspections, and 326 re-openings of pools closed for major violations in 2017.
- Reviewed and approved the plans and inspected the construction of nine new public pools/spas and 53 pool/spa remodels or equipment changes in 2017.
- Provided four pool operator trainings for 90 attendees.
- Conducted seven rounds of sampling of Discovery Bay water starting in June due to blue green algae concerns. Also responded to 34 complaints of blue green algae in Discovery Bay water. Based on cyanotoxin testing results, posted no entry notices for humans or pets at Discovery Bay and conducted extensive outreach about the public health concerns.

**Goal:** Increase knowledge of small water system owners/operators about critical issues of

regulatory oversight, and increase the number of small water system owners who can provide system information directly to the state through a web interface.

**Outcome:**

- Issued updated one permit, conducted 10-year reviews of four systems, and amended the permit for three small water systems in FY 2017-18.
- Issued enforcement actions to a small water system which had water quality violations in 2017-2018.
- Conducted 27 sanitary surveys of small water systems.

**Goal:** Increase safety for customers of tattoo and body artists. Inspect fixed facilities at a minimum once a year, and if necessary, inspect any temporary events with tattoo and body artists. Actively pursue and bring into compliance any illegally operating body art facilities and artists.

**Outcome:**

- Thirty-one body art facilities were inspected, and 245 body artist registrations were active in 2017.
- Permitted and inspected one temporary body art facility in 2017.
- Processed 30 new body art facility applications in 2017.

**Goal:** Increase efficiency of office processes. Continue process of scanning historic documents to move from paper to paperless, move from paper inspection and desktop to tablet based field operations, incorporate web-based payment for services, conduct efficiency studies of work practices especially related to customer service and EH interface with the Finance Division.

**Outcome:**

- Finished scanning and inputting into the electronic storage database the Code Enforcement, Mobile Food, Temp Food Events, Cottage Food Operations Jails and



Detention Facilities, Farmers Markets, Waste Tire, Medical Waste and Public Pool historical files, and keeping current with new files.

- Tablets are used for routine inspection of fixed food facilities, pools and spas, waste tire, storm water, and complaint investigations.
- Complaint and food and pool facility evaluations are processed from the front desk, to the supervisor, to the inspection, back to the supervisor, and then to clerical staff and Finance without the use of paper.
- Processing of catering permits and inspections are now tracked electronically, and inspected using an electronic official inspection report.
- Plan reviews for food, pool, and body art facilities are now electronically tracked, inspections are conducted using an electronic inspection checklist, allowing the issuance of the permit to operate within five working days after the approval of the construction inspections. Website also provides information for applicants so they know where their project is in the plan review process.
- Time off requests and overtime approvals are now completed and tracked electronically.
- Massage parlor inspections are tracked and completed through EC.
- Food and pool facility evaluation processes needed when there is a change of ownership have been streamlined to provide the official permit to operate when the client comes in five days after the approval of the facility evaluation. It used to take a maximum of 30 days for the applicant to receive their official permit to operate.
- Special events processing and inspector assignments are now tracked electronically.

**Goal:** Optimize the organizational structure of the division. Complete several personnel actions

and job classification expansions so as to meet the current and future program management, field and office staffing, and supervision needs.

**Outcome:** Goal is in progress. Department revisions to job classification proposals are under review.

**Goal:** Be prepared to provide excellent EH emergency response, provide two trainings for on-call response, evaluate responsiveness of on-call inspectors, actively participate in County and departmental emergency preparedness teams and training, and actively participate in at least one disaster drill.

**Outcome:**

- Conducted quarterly drills with EH staff.
- Actively participated in the department's Emergency Management Team quarterly meetings and the planning group for that team.
- Two division managers are part of the Emergency Operations Center Medical Health Branch.
- Director serves as one of three Operations Chiefs for the Departments Operation Center.
- Division was activated, management and staff participated in the department and County operations centers as part of the response to the Sonoma, Napa and Lake County fires.
- Three EH staff volunteered to spend three weeks assisting with the debris removal and recovery efforts by Sonoma County.

Additional outcomes in other program areas:

- Inspect and approve for business 15 massage parlors in the cities of San Ramon and Walnut Creek.
- Inspected and submitted required reports to the state at four Superior Court holding cells and four county detention facilities.
- Inspected one organized camp.

# Health Services

## *Health and Human Services*

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- Implemented the pharmaceutical takeback ordinance development.
- Reviewed and commented on 92 land use documents from the 19 cities and unincorporated area planning departments.

### **Hazardous Materials**

**Goal:** California Accidental Release Prevention Program: Complete 12 California Accidental Release Prevention Program audits for FY 2017-18.

**Outcome:** Eight inspections have been performed for FY 2017-18.

**Goal:** Unannounced Inspections: Perform 10 unannounced inspections during FY 2017-18.

**Outcome:** Five unannounced inspections have been performed in FY 2017-18.

**Goal:** Aboveground Petroleum Storage Act Program: Inspect approximately 112 facilities that are covered by this program during FY 2017-18.

**Outcome:** 102 Aboveground Petroleum Storage Act Program inspections were performed in FY 2017-18.

**Goal:** Incident Response Program: Our goal is to improve the response time to an average of half an hour or less. The programs are buying vehicles that will be used to respond directly to an incident using Code 3. This will allow at least three people on call to be able to respond from their home with some equipment without having to go to the office. This will allow the team to determine the severity of the incident and relay any additional needs to the team.

**Outcome:** All incidents were responded to within one hour and all were mitigated without incident to date.

**Goal:** Hazardous Materials Business Plan Program: Complete approximately 37.5% of all of the facility inspections during FY 2017-18 that are subject to the program, or approximately 952

facility inspections. The goal is to ensure that all Hazardous Materials Businesses will have been inspected within the last three years.

**Outcome:** 703 Hazardous Materials Business Plan Program inspections were performed in FY 2017-18.

**Goal:** Hazardous Waste Generator Program: Complete 37.5% of all of the facility inspections during FY 2017-18 that are subject to the program, or approximately 838 facility inspections. The goal is to ensure that all facilities that generate hazardous materials will have been inspected within the last three years.

**Outcome:** 681 Hazardous Waste Generator inspections were performed in FY 2017-18.

**Goal:** Underground Storage Tank Program: Complete an inspection of all underground storage tank facilities in FY 2017-18. Approximately 383 facilities are subject to the underground storage tank regulations.

**Outcome:** 356 Underground Storage Tank Program inspections were performed in FY 2017-18.

### **Detention Facilities Programs**

**Goal:** Enhance and develop new ccLink reporting functions.

**Outcome:** Critical operational reports identified and created.

**Goal:** Develop and formalize a process for identifying "Incompetent to Stand Trial" (IST) patients that are incarcerated in the County's adult detention facilities.

**Outcome:** Process developed to identify IST patients that are incarcerated in the County's adult detention facilities. Information distributed weekly to Detention Health and Custody leadership.

**Goal:** Review current Detention Health Services operational workflows using the Lean Management Principles and Model for Improvement to develop standard work to

provide better patient-centered care and outcomes.

**Outcome:** Current state and future vision for care provided in Detention facilities was developed during Value Stream Mapping event in August 2017. Five additional week-long rapid improvement events have addressed key areas for improvement including intake, emergent mental health, and specialty care.

**Goal:** Develop educational standards and training curriculum for Detention Health Services staff. Systematically evaluate the quality and effectiveness of professional nursing, mental health and ancillary health care staff practices. Identify, design, and develop training activities for Detention Health Services staff.

**Outcome:** Nursing education program/training curriculum was developed for 2017, which outlined training courses given at Detention to address key learning improvement areas for staff. Courses were given and nursing and other staff attended from all the facilities.

### **EMS**

**Goal:** Update the County ambulance ordinance.

**Outcome:** The Ordinance continues to be reviewed at the County Counsel level and is anticipated to go to the Board of Supervisors for approval by the end of 2018.

**Goal:** Alliance Emergency Ambulance contract performance management.

**Outcome:** This requires ongoing active management and with staged deliverables throughout the term of the contract. The management includes ongoing initiatives that are designed to benefit the EMS System as a whole. This requires continuing to assure clinical and operational area performance requirements.

**Goal:** Pursue the prehospital electronic patient care health care information exchange.

**Outcome:** The EMS Agency intends to apply for the Centers for MediCare (CMS) prehospital

electronic patient care health care exchange grant. The EMS Agency is in the process of upgrading and enhancing the EMS System prehospital data systems to be capable of supporting bi-directional information with hospitals.

**Goal:** Support health care coalition medical health partner emergency preparedness and MHOAC (Medical Health Operating Area Coordinator) programs associated with the CMS Emergency Preparedness Rule and Assistant Secretary for Preparedness and Response Hospital Preparedness and Public Health Emergency Preparedness Program.

**Outcome:** The EMS Agency is responsible for coordinating the medical health operating area resources in event of any emergency impacts the EMS or medical health care system.

**Goal:** Implement a new program of paramedic intra-facility transport.

**Outcome:** The Alliance Advance Life Support (ALS) paramedic intra-facility transport program is going through the approval process and is anticipated to be available by March 2018.

**Goal:** Expand first medical response skills with law and fire-EMS partners.

**Outcome:** The EMS Agency is working with local fire, law enforcement, behavioral health, public health and homeless programs to support the mobile crisis team activities and new restoration center.

**Goal:** Update of the County EMS multi-casualty incident plan.

**Outcome:** The EMS Agency has been working with EMS System stakeholders, Fire, Dispatch, Hospitals, Senior Nursing Facilities and Non-emergency ambulance providers evaluating current capabilities prior to a formal update of the MCI plan. The MCI plan is a living document and has been initially updated to reflect current processes and procedures as part of our Emergency Preparedness Program. This is an ongoing initiative to enhance emergency response and preparedness in the EMS System between stakeholders. Stakeholders will be

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trained on the updated plan prior to the end of 2018.

**Goal:** Establish Emergency Department Approved for Pediatrics program as part of the County EMS for Children Program.

**Outcome:** State regulation approval delays have impacted the update of our local EMSA for Children Program activities.

### **Administrative and Program Goals**

#### **Hospital and Ambulatory Care Centers**

- Development and tracking of quality and safety measures as outlined in PRIME, regulatory measures and accreditation requirements.
- Meet or exceed California Federal Medicaid requirements for PRIME which will improve the health of the population, the patient experience and customer satisfaction, and reduce per capita costs.
- Initiation of specialty care redesign to improve access for patients and meet benchmark and outcome metrics consistent with PRIME Medicaid waiver.
- Integration of Behavioral Health and Primary Care. This will improve physical and behavioral health outcomes, care delivery efficiency, and patient experience by establishing or expanding fully integrated care, culturally and linguistically appropriate teams – with expertise in primary care, substance use disorder conditions and mental health conditions.
- Redesign of ambulatory care. Primary Care patients will experience timely access to high quality, efficient, and equitable primary care, designed to work collaboratively with patients and other care providers in achieving and maintaining optimal patient health, and avoiding unplanned interventions.

- Focus on care transitions, integration of post-acute care. To ensure the coordination and continuity of health care as high-risk patients, with chronic health conditions, behavioral health conditions and/or housing instability, move from the hospital to the ambulatory care setting.
- Complex care management for high-risk medical populations. To implement, and/or improve upon, a complex care management model for targeted high-risk patient populations, that facilitates the appropriate coordinated delivery of health care services, and is better able to meet the patient's needs and preferences and improves patients' health outcomes.

#### **Contra Costa Health Plan**

- The CCHP Pharmacy Unit will collaborate with the medical director to meet with major clinical partners in the Community Provider Network and Contra Costa Regional Medical Center providers, community-based network providers, local and regional pain specialists, regional safe prescribing coalitions, public health, and others to expand upon the established opiate program. Expansion of the opiate program will include convening a focused pharmacy and therapeutics committee meeting dedicated to discussing pain management objectives, and establishing utilization controls regarding quantity limits for initial fills of immediate release opiates, establishing a methodology to spot members above an established morphine milligram equivalent (MME) dose, and placing limits on opiate/benzodiazepine co-prescribing.
- CCHP's Authorization Unit will continue to reduce referral turnaround time for the Community Network Providers (CPN) to less than five days.
- CCHP's low to moderate mental health benefit will include additional mentoring and assisting the behavioral health program to

meet the Department of Health Care Services (DHCS) delegation requirements.

- Develop and implement an educational program for the case managers to increase and enhance their knowledge and documentation skills to meet new National Committee for Quality Assurance best practice guidelines and develop and implement standardized revised orientation process for new hires during the fiscal year.
- Home and community-based services will implement and operate the new Palliative Care benefit with contracted palliative care providers and the Contra Costa Regional Health Center outpatient palliative care clinic.
- Case Management will operationalize the new expanded Health Information and Risk Assessment process for all Medi-Cal enrollees.
- CCHP is building a new Population Health Management program, according to National Committee for Quality Assurance standards to provide better health for the members and lower costs for the Health Plan. This will be accomplished by analyzing our membership and determining interventions to provide in four areas:
  - Keeping members healthy.
  - Addressing members with emerging risk in order to lessen future disease burden.
  - Improving member safety, including during transitions of care.
  - Managing multiple chronic illnesses.

Interventions with clinical leaders in the Contra Costa Regional Medical Center and Community Provider Network should begin no later than July 1, 2018. The program will be evaluated by measures of clinical outcomes, cost/utilization, and member experience, and will be refined annually.

- CCHP Quality Unit will improve the rate of hypertension control in African American members with a performance improvement project following the Department of Health Care Services (DHCS) mandated methodology and in collaboration with the Contra Costa Regional Medical Center and Public Health.
- CCHP Quality Unit will increase the rate of nephropathy screening or treatment for diabetics with a performance improvement project following the Department of Health Care Services (DHCS) mandated methodology.
- Implement a daily audit workflow that measures the productivity of each claims examiner based on an average of 85,000 claims monthly.
- Develop production standards and measures to prepare for timeliness and accuracy standards for claims examiners.
- Engage in provider joint operations meetings to provide feedback on top claim errors to ensure clean claim rates are high, and education on how to submit claims that must have prior authorization or are in need of a medical review.
- Implement a CCHP oversight process for provider appeals and payment disputes to ensure we meet the required 15-day response time period. On a quarterly basis, measure our results in meeting the 15-day time period.
- Decrease the provider appeals and payment disputes by 3%. Design and share quarterly metrics with providers that have high appeals or payment dispute inquiries. Target these providers for education.
- Ensure that provider appeals are captured in the utilization management workflow and provider payment disputes are captured in the claims management workflows.
- Implement a technological solution for reducing the volume of rejected encounters

## Health Services

### *Health and Human Services*

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due to incorrect/missing National Provider Identifier (NPI) numbers to ensure that claims are paid timely to meet 95% criteria or higher.

- Develop medical information reports for network providers that identify members that have not received annual appointments to ensure preventive care measures are taken by a visit to their physician. Post quarterly reports to give primary care providers feedback on their members who have not received annual health care.

Regarding the screening and enrollment of network providers, the Department of Managed Health Care's (DHCS) All Plan Letter (APL) 17-019 mandates that Managed Care Plans (MCPs) "CCHP" network providers must enroll in the Medi-Cal program either via DHCS or via CCHP's internal process that meets APL 17-019 requirements.

CCHP has approximately 1,380 providers that need to be screened and enrolled via DHCS or CCHP. CCHP will notify these providers in January of their options and send applications to those who choose to enroll through CCHP. Follow-up will occur to make sure each current and future provider enrolls via DHCS or CCHP.

#### **Mental Health**

- The use of Evidence Based Practices EBPs in the Adult System of Care. Behavioral Health plans to continue implementation of EBPs, CBSST and CBTp. A monthly EBP/Outcomes workgroup meets to monitor system wide implementation and the use of outcome measures to support implementation. Monthly consultation for providers with the trainers will continue. Behavioral Health plans to have "refresher" trainings in CBSST and CBTp as well as trainings for new staff. EBP team leaders will be identified in Adult programs. The goal here is to develop "train the trainer" capacity and maintain a community of practice that supports professional growth and development and provides quality on-going training in best practices.

- Implement system-wide outcome measures, the Patient Health Questionnaire (PHQ9) and Generalized Anxiety Disorder (GAD7).

A current pilot at East County Adult and Discovery House will provide valuable learning as to viability of these instruments and subsequent implementation system-wide throughout the adult system of care. The goal will be to implement by the end of 2018 throughout the entire adult system. Also, we will be implementing two specific outcome measures as part of our EBP implementation: the Independent Living Skills Survey-ILSS for consumers participating in CBSST groups and the Recovery Assessment Scale-RAS for consumers receiving CBTp.

- Expand services for BH consumers with criminal justice involvement. The Forensic Mental Health Services will be implementing two new programs in 2018: the Mobile Crisis Intervention Team and CoCo Lead Plus, Proposition 47. The goal will be to develop and implement these programs to provide deeply needed services to BH consumers.
- Implement Suicide Prevention Treatment County-wide in all three regional adult clinics. A clinician has been hired to provide this much needed service that we hope will decrease use of crisis services, decrease suicide attempts and decrease suicide.
- Coordinating levels of care. An integrated behavioral health system supports consumers to navigate through higher and lower levels of care as their needs change over time. Mental health and substance use disorder staff are working to increase coordination of care in the adult system, in particular, coordinating levels of care. The Adult system will continue to convene "coordinating levels of care" – CLOC - workgroup to map service levels and identify step down options for clients with improved outcomes.
- Coordination of care between 4C in-patient and system of care. BH continues to

improve coordination of care for consumers discharging from CCRMC 4C/inpatient and linking them as smoothly as possible with vital services in the community. BH hosts a weekly multi-disciplinary Bed Review committee which reviews consumers who have been hospitalized to develop discharge plans to community resources. BH also meets for "mini Bed Review" later that same week on the 4C-inpatient unit to help support discharge plans for clients admitted after the large Bed Review meeting. The goal is to improve and support linkage to vital services in the community.

- Coordination of Care between Adult System of Care and long term residential care facilities. When long term psychiatric care is needed, our consumers have access to these vital services. When treatment is successfully completed and consumers are ready to return to the community, careful planning and coordination is needed to assure as smooth a transition to services in the community. This includes the appropriate residential level of care, as well as mental health services, and vocational supports.
- The Transition Team provides short-term intensive case management services to individuals needing extra support and linkages to multiple services. The goal with the Transition Team is to continue to coordinate and provide innovative care for these consumers as they make contact with many service entry points.
- Increase bed capacity for older adult mental health consumers. The Adult system of care has experienced a marked increase in Older Adult MH consumers needing augmented housing that also provides special supports for activities of daily living (ADLs) and medical care. We would like to increase our bed capacity for these Older Adult consumers. This will decrease long wait lists for much needed services and assure that our consumers are getting linked to appropriate levels of care.
- Trauma informed system of care training. Conduct division-wide trainings in "Trauma

101: the basics of trauma and stress, and their impact on health and wellbeing". Trauma impacts all of us. Research reveals a correlation between trauma and increased health risks. It is a growing public health concern. Increased awareness of the processes of trauma and how we can manage stress in the workforce will hopefully increase overall work satisfaction and, thus, increase overall service delivery to consumers. A trauma informed system is a compassionate system that is responsive to all its members and supports mental health and wellbeing.

- Implement the Innovative Project, Cognitive Behavioral Social Skills Training (CBSST). This project will establish a clinical team to deliver CBSST to mental health consumers residing in augmented board and care facilities.
- Implement the Innovative Project, Center for Recovery and Empowerment (CORE). This project will establish a community based program of intensive clinical intervention for youth experiencing both mental health issues and substance use disorders.
- Implement a County-operated Loan Repayment Program that will address identified workforce staffing shortages in psychiatry.
- Implement a Volunteer Family Support Network Program that will provide support to family members and loved ones of consumers of Contra Costa Behavioral Health Services.
- Improve timely access to care to network providers for outpatient mental health services, and reduce barriers to accessing care (continue to monitor/strive for low abandoned calls rates on Access Line, continue outreach follow up calls to ensure connection to provider, address barriers with providers).
- Improve timely access to care for Substance Use Services (increase SUD calls handled on Access Line).

# Health Services

## *Health and Human Services*

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### **Alcohol and Other Drugs (AOD)**

- Complete the County's SUD Prevention Strategic Plan for the period 2018-2023 by May 2018.
- In partnership with other divisions, develop a response to the opioid epidemic in Contra Costa County.
- Continue efforts to support successful implementation of the Organized Delivery System (ODS) Drug Medi-Cal (DMC) Waiver.
- Increase SUD system capacity for services for youth and Spanish speaking clients.
- Implement Electronic Health Records (EHR) in AODS in compliance with the requirements of 42 CFR Part2.
- Promote the Operation Standards for Recovery Residences also known as Sober Living.
- Develop and submit a grant proposal for the implementation of a Driving Under the Influence (DUI) Court with support from the superior court.

### **Health Housing and Homeless Programs**

#### *Housing and Services*

- Secure a suitable site to build 50 units of micro-housing and services for single adults experiencing homelessness and utilizing multiple programs at high rates within our healthcare system.
- Increase outreach and engagement efforts through the expansion of Coordinated Outreach Referral and Engagement (CORE) outreach teams.
- Add a Coordinated Assessment Resource (CARE) center in East Contra Costa County to increase homeless services in that area.

- Launch a marketing and fundraising campaign targeting individual and corporate donations to create a flexible pool of funding (Housing Security Fund) that can support persons experiencing homelessness regain housing throughout Contra Costa County

#### *Data/Evaluation*

- Conduct a comprehensive, first-year evaluation of the Coordinated Entry system.
- Develop Coordinated Entry system-wide metrics.

#### *Policy/Planning/Systems Development*

- Conduct a homeless Point in Time count (homeless census) to enumerate the number of men, women, and children living outside in encampment or in shelters and other temporary housing.
- By 2019 implement Phase III of the Coordinated Entry system that includes system-wide coordinated assessment and assignment of emergency shelter and transitional housing for individuals experiencing homelessness.
- Continue long-range planning efforts for the development of permanent supportive housing units located on the former Concord Naval Weapons Station base.

### **Public Health**

#### *Epidemiology Planning and Evaluation Unit*

- Work collaboratively with each of the three non-profit hospital systems to complete a comprehensive community health assessment by the early spring of 2019.
- In partnership with all Divisions of CCHS, the Alameda-Contra Costa Medical Society and local advocacy groups, deliver a Blueprint for addressing the Opioid Epidemic in Contra Costa County.



### *Communicable Disease Program*

- Create and disseminate a periodic communicable disease newsletter to community partners. Topics may include local disease data, emerging issues, changes in disease reporting, etc.

### *Community Wellness and Prevention Program (CWPP)*

- Tobacco Prevention Project: Provide technical assistance to at least three cities within Contra Costa County to develop and implement community policies aimed at reducing youth tobacco influences and decreasing youth smoking.
- Nutrition and Physical Activity Promotion: Work collaboratively with community and local government agencies to improve the nutrition and physical activity environment for SNAP-Ed eligible populations by developing and implementing policy, systems, and environmental changes that make the healthy choice the easy choice.
- Public Health Solutions Project: Work collaboratively within CCHS, and with students, teachers, and community-based agencies to develop a health career pathway program based on national best practice models.

Family Maternal and child Health Program (FMCH): Work collaboratively with CCHS Facilities Services and the City of San Pablo on the development of a new WIC Clinic.

- Clinic Services: (1) Maintain enrollment in the Community Connect program at 14,400 Medi-Cal beneficiaries; and (2) expand mobile dental services in Central and East County as new dental vans are equipped and staffed.
- HIV/STD: Develop and implement a peer-based mentorship and resource navigation program for our HIV+ medical case management clients by August 2018.

### **California Children's Services**

- Work collaboratively with Contra Costa Health Plan as youth transition (age) out of CCS and over to commercial health insurance coverage.

### **Public Administrator**

- Close 90% of cases within one year after the date of issuance of letters.
- In an effort to reduce inappropriate or incomplete referrals, provide at least 3 trainings at hospitals, nursing homes and/or mortuaries educating individuals on when the Public Administrator should be notified and how to submit a complete referral.
- Research options and recommend a comprehensive, web-based case management system that will allow the Office of the Public Administrator to manage cases more efficiently.
- Redesign the Public Administrator's website to provide increased functionality.
- Increase the amount of the Public Administrator's revolving fund so that the office is able to meet necessary expenses and fees prior to collecting money in an estate.

### **Environmental Health**

- Protect the waterways and groundwater of the County while incorporating new technology and new state requirements. Share draft of on-site wastewater treatment system (OWTS) ordinance and regulations with the public, take to the Board of Supervisors for approval and submit to the Regional Water Quality Control Boards. Incorporate new OWTS ordinance and regulations into current work practice including training staff.
- Ensure that solid waste is properly treated and disposed. Obtain Board of Supervisor

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approval for a revised illegal hauler ordinance which is needed to reduce illegal dumping. Implement a permitting program for closed and abandoned landfills, recycling centers, and facilities operating under Enforcement Notification procedures as defined by the state oversight agency. Adjust tonnage fee and permit fees to cover costs of the program.

- Food Program - Improve food safety. Provide consistent and user-friendly information about retail food establishment inspection results. Efficiently process, with primary concern for public safety, new plans for food facilities. Field standardized new food team staff and non-food team staff to incorporate federal food program standardization. Inspect all food facilities one to three times per year based on risk. Obtain Board of Supervisor approval to begin a placard program at all food facilities that reflects a risk-based inspection score.
- Outreach - Improve EH enforcement outcomes and promote EH services via an effective and comprehensive outreach effort. Carry out all annual activities as defined in the EH Outreach Plan, carry out all one-time activities as defined in the calendar year outreach plan, develop and implement a tracking system of the outreach efforts, review content on website annually to ensure the most up to date material and valid links are available.
- Collaboration - Improve programs locally via active participation and leadership of environmental health collaborations in venues including the California Conference of Directors of Environmental Health regional and policy committees and associated technical advisory committees, roundtables, and workshops bringing local jurisdictions together to create cross collaboration.
- Increase health and safety for users of pools, including spray grounds and water features. Efficiently process, with primary concern for public safety, new plans for public pools. Train staff on and incorporate

new pool operation state regulations contained within Titles 22 and 24. Input routine inspection results into revised report on tablet either in the field or in the office.

- Increase knowledge of small water system owners/operators about critical issues of regulatory oversight, and increase the number of small water system owners who can provide system information directly to the state through a web interface.
- Increase safety for customers of tattoo and body artists. Inspect fixed facilities at a minimum once a year, and if necessary, inspect any temporary events with tattoo and body artists. Actively pursue and bring into compliance any illegally operating body art facilities and artists.
- Increase efficiency of office processes. Continue process of scanning historic documents to move from paper to paperless, move from paper inspection and desktop to tablet based field operations, incorporate web-based payment for services, conduct efficiency studies of work practices especially related to customer service and EH interface with the Finance Division.
- Optimize the organizational structure of the division. Complete several personnel actions and job classification expansions so as to meet the current and future program management, field and office staffing, and supervision needs.
- Be prepared to provide excellent EH emergency response, provide two trainings for on-call response, evaluate responsiveness of on-call inspectors, actively participate in County and departmental emergency preparedness teams and training, and actively participate in at least one disaster drill.
- Oversee the implementation of the Safe Drug Disposal Takeback Ordinance, including beginning an inspection program.

- Pass a health ordinance for cannabis retail and edible manufacturing, and begin implementation.

### **Hazardous Materials**

- As of January 1, 2018, the Hazardous Materials Specialists are conducting all of their field inspections electronically by using tablets and statewide checklists for each of the programs. The goal is for all of the Specialists to use the tablets to assist them in their inspections.
- New CalARP Program regulations for refineries became effective on October 1, 2017. These regulations are modeled after the County's Industrial Safety Ordinance. The goal is to determine the differences, develop guidance and implement the new audit questions for these new regulations.
- Perform 10 unannounced inspections during FY 2018-19.
- Aboveground Petroleum Storage Act Program: New requirements for tanks in underground areas are now effective. The goal is to implement these changes into the inspections.
- Update the Inspection and Enforcement Plan for all of the programs. This is now being done with the assistance of County Counsel. The end product will be a model for all Certified Unified Program Agencies in the state.
- This year the Hazardous Materials Programs are being evaluated by CalEPA and the other Boards, Departments and Offices that have oversight of the programs. The ultimate goal is to have no deficiencies, and for this evaluation to have less than ten deficiencies.

### **Detention Facilities Programs**

- Redesign Detention Health Services to provide community-level standard of care for

patients based on changes developed and tested in rapid improvement events.

- Optimize ccLink functionality for detention environment.
- Develop and implement expanded quality and safety program tailored for Detention Health.
- Develop ongoing mechanism for patient/family feedback about care experience.

### **Conservatorship**

- The Public Guardian shall initiate an investigation within two business days of receiving a Probate referral.
- The Public Guardian will try to visit conserved individuals monthly, consistent with the Judicial Counsel best practices recommendation.
- Public Guardian staff shall maintain requisite training certification.

### **EMS**

- Develop and implement EMS operational, clinical performance and utilization data reporting systems supporting stakeholder improvement initiatives.
- Continue to monitor East County and West County emergency ambulance service delivery areas for disparities associated with fire station closures (East County) and hospital closures (West County).
- Re-establish Contra Costa Critical Care Paramedic (CCTP) intra-facility transport (IFT) program. The Contra Costa County CCTP program sunset several years ago with limited oversight transferred to Alameda County EMS. This program will be re-established within Contra Costa to assure no conflicts arise associated with Alliance ALS IFT service line exclusivity rights.

## Health Services

### *Health and Human Services*

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- Increase medical health partner emergency preparedness capability. The EMS Agency continues to be responsible for coordinating the medical health operating area resources in the event any emergency impacts the EMS or the medical health care system.
- Implement a new program of paramedic intra-facility transport. This new service line for paramedic intra-facility transport was delayed by a year due to the demands and changes associated with the Alliance contract. The new program is currently being developed and we hope to facilitate the development of the new intra-facility ambulance.
- Expand first medical response skills with law and fire-EMS partners. The EMS Agency has partnered with local law enforcement to update their AED programs and support programs that support control of bleeding. We are also collaborating with both law and fire-EMS providers to support SWAT medics programs that are in the early stages of development. This is an ongoing initiative.
- Update the County EMS multi-casualty incident plan. The EMS Agency has been working with EMS System stakeholders, fire, dispatch, hospitals, senior nursing facilities and non-emergency ambulance providers evaluating current capabilities prior to a formal update of the MCI plan. The MCI plan is a living document and has been initially updated to reflect current processes and procedures as part of our Emergency Preparedness Program. This is an ongoing initiative to enhance emergency response and preparedness in the EMS System between stakeholders.
- Update the County EMS for Children Program. The California EMS Authority is finalizing the regulations for EMS for Children Systems of Care. The EMS Agency elected to delay the update of the County EMS for Children Program until those regulations were officially approved. The plan is to update the County EMS for Children program in compliance with the new state regulations when finalized.
- Complete and conduct the RFP process for the San Ramon Valley exclusive emergency ambulance operating area.

#### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	5	Administrative Services Summary	Facilities Maintenance	1.0	\$0	Add one new Chief of Plant Operations position. Funding will be appropriated in the future as structural and staffing plans emerge.

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	938,109	1,068,083	1,129,826	1,129,826	0
Services And Supplies	180,910	336,358	271,365	271,365	0
Expenditure Transfers	8,116	7,602	8,852	8,852	0
<b>Expense Total</b>	<b>1,127,135</b>	<b>1,412,043</b>	<b>1,410,043</b>	<b>1,410,043</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	81,250	97,000	105,000	105,000	0
State Assistance	233,146	188,043	188,043	188,043	0
<b>Revenue Total</b>	<b>314,396</b>	<b>285,043</b>	<b>293,043</b>	<b>293,043</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>812,739</b>	<b>1,127,000</b>	<b>1,117,000</b>	<b>1,117,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	83%	76%	80%	80%	
% Change in Total Exp		25%	0%	0%	
% Change in Total Rev		(9%)	3%	0%	
% Change in NCC		39%	(1%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	583,831	639,033	665,240	665,240	0
Temporary Salaries	0	26,500	56,500	56,500	0
Deferred Comp	12,300	17,190	13,590	13,590	0
FICA/Medicare	44,816	48,886	50,891	50,891	0
Ret Exp-Pre 97 Retirees	2,006	2,367	2,367	2,367	0
Retirement Expense	178,798	200,008	206,056	206,056	0
Employee Group Insurance	70,733	87,848	91,871	91,871	0
Retiree Health Insurance	30,538	30,801	30,804	30,804	0
OPEB Pre-Pay	7,718	7,718	7,718	7,718	0
Unemployment Insurance	1,590	1,406	333	333	0
Workers Comp Insurance	5,780	6,326	4,457	4,457	0

### **Department Description**

The Veterans Service Department provides assistance to those who served in the Armed Forces of America, their dependents and survivors in obtaining Veterans benefits and services from the U.S. Department of Veterans Affairs (VA), Department of

Defense (DOD), California Department of Veterans Affairs (CDVA), as well as other state and local programs for Veterans and their families.

# Veterans Service

## Health and Human Services

### Major Department Responsibilities

There are three components to Veterans Service.

- 1. Program Assistance:** Provide information, referral and assistance to Veterans and their families in obtaining disability compensation and pension benefits, medical benefits, education and vocational rehabilitation benefits, home loans, life insurance and burial benefits, and DMV Veterans designations. Services include comprehensive benefit counseling, claim preparation, case management, advocacy, initiation and development of appeals and networking with federal, state and local agencies. Outreach includes a monthly live television program on CCTV, annual standdowns, and ongoing participation at Veterans Service Organization monthly meetings.
- 2. Welfare Referral:** Review of Veteran welfare applicants referred by the Employment and Human Services Department for review of receipt and assistance in applying for Veterans benefits.
- 3. Medi-Cal Cost Avoidance:** Review of Veteran Medi-Cal applicants to determine those who may be eligible for Veterans benefits, including health care.

Veterans Service Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,294,042		
<b>Financing:</b>	293,043		
<b>Net County Cost:</b>	1,000,999		
<b>Funding Sources:</b>			
State	14.5%	\$188,043	
Misc. Current Svc	8.1%	105,000	
General Fund	77.4%	1,000,999	
<b>FTE: 9.5</b>			

### Veterans Memorial Buildings (Building Lifecycle Expenses)

**Description:** To provide and maintain County owned veteran memorial hall buildings in Martinez, Richmond, El Cerrito, Concord, Antioch, Brentwood, Pittsburg, and Lafayette. The Veterans Service Department does not operate these memorial hall buildings; however, general funds are allocated within the department's budget. These funds are transferred to the Facilities Lifecycle Improvement Program, which includes a County-wide strategic plan to address deferred facilities maintenance and capital renewal projects.

Veterans Memorial Building Lifecycle Costs			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$116,001		
<b>Financing:</b>	0		
<b>Net County Cost:</b>	116,001		
<b>Funding Sources:</b>			
General Fund	100.0%	\$116,001	

### CAO's Recommendation

The department's baseline budget fully funds on-going services for FY 2018-19. Total expenditures have increased by \$2,000. Baseline costs for services and supplies have been reduced by \$64,993 and are mainly due to utilizing a web-based claims submittal system and eliminating appropriations for one-time purchases in FY 2017-18. Revenues are anticipated to increase by \$8,000 and will support the continued production of "Veterans' Voices", a televised outreach program for Veterans. The additional funding comes from grant funds made available by Proposition 63 (Mental Health Services Act).

The County Administrator is recommending no reduction to the Veterans Service Department baseline budget, which will allow the department to maintain services in FY 2018-19.

# Veterans Service Health and Human Services

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## **Performance Measurements**

During the 2016-17 fiscal year, the Veterans Service Department processed \$7,798,011 in retroactive and lump sum monetary benefits for Veterans. New recurrent benefits totaled \$781,456. These figures show a slight decrease in new recurrent benefits as compared to FY 2015-16 and is due to a decrease in the number of Veterans applying for benefits.

College Tuition Fee Waivers remain a static benefit that is afforded to dependents of Veterans with a service connected disability rating. In 2016-2017 our office processed 471 tuition fee waivers. These applications represented \$2,442,828 in additional benefits to Veteran dependents.

The department conducted 7,818 interviews, 67 field visits and participated in 51 outreach events which resulted in 2,738 claims being filed. Interviews conducted represent a 7.5% increase over last year's reported data. Expanding its hours of operation has resulted in increased service levels to Veterans: 22.5% increase for East County and 40% increase in West County. The Tri-Valley area also experienced a 32.5% increase due to growing public awareness.

Department staff continue to attend 10 Veterans Treatment Courts per year and provide information and referral sources for Veterans participating in the treatment court.

Claims are now being received by the VA on the same day versus an average of five days in prior fiscal years. The implementation of the digital-to-digital process has made the claims submittal process more efficient and as a result, the department anticipates an estimated \$40,000 reduction in the cost of services and supplies for FY 2017-18.

With the implementation of AB 935 (Driver's Licenses: Veteran Designation) in November 2015, the department completed 882 DMV Veterans Status Verification Forms in FY 2016-17. These verifications resulted in an additional 228 claims being filed and 98 awards for VA benefits.

For the fifth year, the Veterans Service Department received a perfect score from the

California Department of Veterans Affairs audit thereby preserving subvention funding.

## **Administrative and Program Goals**

Increase delivery of our service to a growing number of Veterans and an increasing level of complexity regarding physical and mental disabilities, including:

1. Support the aging Veteran population which deals with profound geriatric issues such as dementia, Alzheimer's and post-stroke recovery, chronic diseases affecting the Vietnam Veteran population, as well as the need for skilled nursing and long-term care.
2. Continue to improve upon our participation and support of the Veterans Treatment Court and Mentor programs. The goal of these programs are to enable Veterans to receive proper treatment to include behavioral health versus incarceration. The mentor program helps Veterans reintegrate into society through non-clinical peer-to-peer interaction.
3. Implement guidelines established in FY 2016-17 for outreach and field interviews to seniors, housebound Veterans and those Veterans who are participating in VA rehabilitation programs and community living centers.
4. Continue to support ongoing clients with recurring needs that include, updating disability evaluations, filing of new disability and death claims based upon presumptive disabilities, and service-related deaths respectively.
5. Continue to refine our strategic plan and veteran service representative, executive secretary and clerical work manuals to ensure that the office staff has the most current resources available to them. The manuals include guidelines for system usage, claims tracking, monitoring outreach, and report utilization.

## **Veterans Service**

### ***Health and Human Services***

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6. Improve upon clear and concise procedures as they relate to the digital device-to-device claim submittal, case management, and awards receiving system through the California Department of Veterans Affairs and the federal government's web-based system, VetPro.



# County of Contra Costa Law & Justice



# Functional Group Summary

## Law and Justice

### Table Description

This table presents information in aggregate format summarizing General Fund expenditures, revenues, and net County costs for the **Law and Justice Functional Group**. Included is data for the following departments: Animal Services, Conflict Defense,

District Attorney, Justice Systems Development/ Planning, Probation, Public Defender, Public Safety Realignment, Sheriff-Coroner, and Superior Court Related Functions.

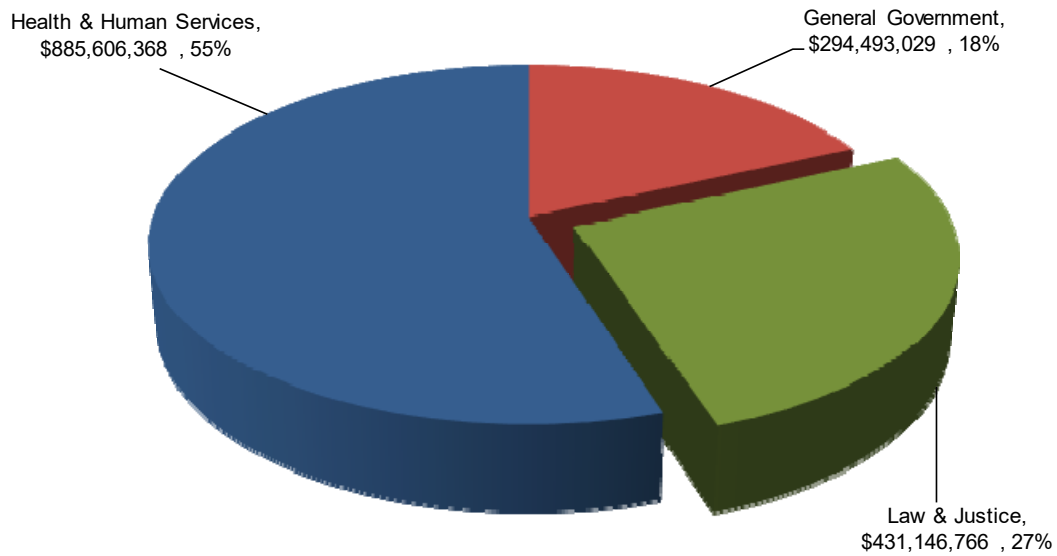
General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	309,716,000	341,298,255	354,376,679	349,853,395	(4,523,284)
Services And Supplies	50,289,715	61,247,600	50,751,247	50,751,247	0
Other Charges	22,411,609	25,622,634	25,346,486	25,346,486	0
Fixed Assets	5,908,091	3,206,675	2,553,784	2,553,784	0
Expenditure Transfers	723,728	450,062	1,425,524	2,641,854	1,216,330
<b>Expense Total</b>	<b>389,049,143</b>	<b>431,825,226</b>	<b>434,453,720</b>	<b>431,146,766</b>	<b>(3,306,954)</b>
<b>Revenue</b>					
Other Local Revenue	112,692,763	114,847,501	112,775,170	113,759,273	984,103
Federal Assistance	9,012,030	10,596,858	9,836,026	9,836,026	0
State Assistance	96,887,451	96,565,358	102,698,467	102,698,467	0
<b>Revenue Total</b>	<b>218,592,243</b>	<b>222,009,717</b>	<b>225,309,663</b>	<b>226,293,766</b>	<b>984,103</b>
<b>Net County Cost (NCC):</b>	<b>170,456,900</b>	<b>209,815,509</b>	<b>209,144,057</b>	<b>204,853,000</b>	<b>(4,291,057)</b>
<b>Allocated Positions (FTE)</b>	<b>1,800.4</b>	<b>1,819.8</b>	<b>1,807.8</b>	<b>1,826.8</b>	<b>19.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	80%	79%	82%	81%	
% Change in Total Exp		11%	1%	(1%)	
% Change in Total Rev		2%	1%	0%	
% Change in NCC		23%	0%	(2%)	
<b>Compensation Information</b>					
Permanent Salaries	144,696,791	165,279,783	173,894,113	171,956,366	(1,937,747)
Temporary Salaries	7,095,490	4,870,308	4,785,827	4,785,827	0
Permanent Overtime	17,927,735	12,555,437	12,536,608	12,536,608	0
Deferred Comp	584,486	911,004	940,277	924,677	(15,600)
Comp & SDI Recoveries	(817,624)	(515,549)	(515,549)	(515,549)	0
FICA/Medicare	6,323,894	6,668,329	6,576,745	6,661,087	84,342
Ret Exp-Pre 97 Retirees	978,890	1,033,000	1,032,197	1,032,197	0
Retirement Expense	86,872,988	101,268,953	106,001,406	103,675,941	(2,325,465)
Excess Retirement	143,658	170,705	170,705	170,705	0
Employee Group Insurance	20,149,335	23,332,277	23,858,565	23,584,779	(273,786)
Retiree Health Insurance	12,968,430	13,247,045	13,392,375	13,392,375	0
OPEB Pre-Pay	4,920,566	4,920,566	4,920,566	4,920,566	0
Unemployment Insurance	450,089	350,576	86,996	113,513	26,517
Workers Comp Insurance	7,299,366	7,083,916	6,573,942	6,492,397	(81,545)
Labor Received/Provided	121,905	121,905	121,905	121,905	0

# Functional Group Summary

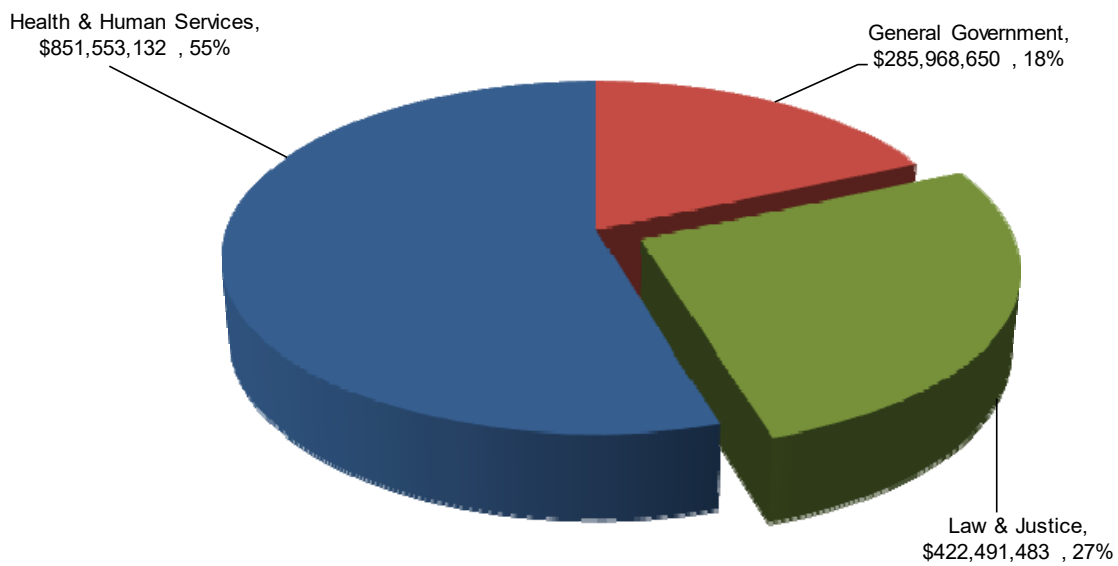
## *Law and Justice*

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**FY 2018-19  
Recommended General Fund Expenditures**



**FY 2017-18  
Recommended General Fund Expenditures**





**Beth Ward, Director**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	7,096,075	9,193,300	9,138,155	9,138,155	0
Services And Supplies	3,850,930	2,933,742	2,571,406	2,571,406	0
Other Charges	9,984	47,015	10,000	10,000	0
Fixed Assets	126,186	5,500	0	0	0
Expenditure Transfers	311,438	428,293	574,046	574,046	0
<b>Expense Total</b>	<b>11,394,613</b>	<b>12,607,850</b>	<b>12,293,607</b>	<b>12,293,607</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	7,475,904	7,817,364	7,594,607	7,594,607	0
<b>Revenue Total</b>	<b>7,475,904</b>	<b>7,817,364</b>	<b>7,594,607</b>	<b>7,594,607</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>3,918,709</b>	<b>4,790,486</b>	<b>4,699,000</b>	<b>4,699,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>84.0</b>	<b>89.0</b>	<b>77.0</b>	<b>77.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	62%	73%	74%	74%	
% Change in Total Exp		11%	(2%)	0%	
% Change in Total Rev		5%	(3%)	0%	
% Change in NCC		22%	(2%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	3,571,749	4,985,514	4,782,791	4,782,791	0
Temporary Salaries	548,259	139,584	139,584	139,584	0
Permanent Overtime	121,948	50,000	50,000	50,000	0
Deferred Comp	19,029	63,480	56,280	56,280	0
Comp & SDI Recoveries	(79,651)	(4,549)	(4,549)	(4,549)	0
FICA/Medicare	305,023	382,582	365,092	365,092	0
Ret Exp-Pre 97 Retirees	11,916	17,733	17,733	17,733	0
Retirement Expense	1,055,057	1,520,585	1,442,289	1,442,289	0
Employee Group Insurance	541,738	965,263	945,542	945,542	0
Retiree Health Insurance	379,293	379,775	415,966	415,966	0
OPEB Pre-Pay	203,727	203,727	203,727	203,727	0
Unemployment Insurance	11,144	11,002	2,402	2,402	0
Workers Comp Insurance	406,844	478,603	721,298	721,298	0

# Animal Services

## Law and Justice

### Department Description

The preceding table presents information in aggregate format summarizing expenditures, revenues, and net County costs for four General Fund budget units administered by the Animal Services Department. Included are data for the following cost centers:

3333 – Animal Services Field Services  
 3334 – Animal Services Center Operations  
 3338 – Animal Services Administration  
 3344 – Animal Services Community Services

For FY 2018-19, the Animal Services Department restructured both its cost center structure and department divisions to better assess and manage expenditures, revenues and net County cost.

### Major Department Responsibilities

The Contra Costa County Animal Services Department is committed to protecting the health, safety and well-being of all people and animals in our community through enforcement of state and local laws, providing compassionate care for every animal regardless of its temperament or condition, and reducing the number of animals that enter the County's shelters.

The department will prioritize lifesaving as its guiding principal. It will shelter homeless, abandoned and lost animals, work to keep and place animals in safe, caring homes, and provide education and services to enhance the lives of people, their animal companions, and to strengthen the human-animal bond.

### Field Services

**Description:** Enforce state laws and County ordinances in the unincorporated area of the County and the cities that have agreements with the County to address emergency service calls through the 911-dispatch function, as well as provide non-emergency service calls, and provide daily animal services to 18 contract cities, including unincorporated areas of the County, as listed:

- Assist police or fire and public citizen emergencies to handle animal-related concerns.
- Assist on search warrants to subdue animals safely.
- Enforce and educate the public on state laws and County ordinances regarding animal welfare.
- Investigate allegations of inhumane treatment towards animals. These investigations may result in criminal charges, but often, result in owner education and veterinary care.
- Investigate animal bites and state mandated quarantine of the biting animal.
- Investigate potentially dangerous or dangerous animal incidents.
- Rescue trapped or injured animals.
- Impound strays from the field. These include sick and injured animals that require emergency care.
- Respond to calls to contain loose livestock and transport them to a safe enclosure.
- Remove dead animals. This is a non-mandated service and one of the most widely asked for among the jurisdictions. Dead animals (domestic and wild) are picked up from public roadways and private property.

Field Services			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditure:</b>	\$4,406,384		
<b>Financing:</b>	3,231,634		
<b>Net County Cost:</b>	1,174,750		
<b>Funding Sources:</b>			
City Contract	59.0%	\$2,602,304	
Other Revenue	14.3%	629,330	
General Fund	26.7%	1,174,750	
<b>FTE:</b>	24.0		

## Center Operations

**Description:** Provide compassionate, temporary husbandry and veterinary care to homeless, abandoned, and lost animals during their stay at the Martinez and Pinole shelters. Strive to enhance the lives of these pets while they await placement into caring homes.

### 1. Shelter Services

**Description:** Provide appropriate, compassionate care for the community's animals by meeting the standards outlined in the Five Freedoms for the duration of their stay.

- Sanitize and disinfect as appropriate for a shelter environment to control disease and provide a healthy living environment.
- Provide enrichment, as appropriate based on each species' needs.
- Conduct intake processing for the health and safety of the animal and the rest of the shelter population.
- Maintain a rabies control program.
- Humanely euthanize animals, by injection.
- Provide owner requested euthanasia, as appropriate or alternative resources
- Support other County departments as appropriate for the transportation or transfer of animals from one facility to another.

### 2. Medical Services

**Description:** Provide medical, surgical, emergency, and post-surgical care to animals during their stay, within the reasonable bounds of financial and resource limitations of a municipal, open admission shelter.

- Facilitate inter/intrastate transfers for placement.
- Offer low-cost vaccination clinics, including at cost rabies vaccines.
- Provide emergency/urgent care to stray, abandoned, or lost animals from the community.
- Provide foster services as appropriate until the resident animal can be re-homed.
- Provide rechecks for adopted animals to support the transition before adopters find their own regular veterinarian.

### 3. Spay/Neuter Clinic

**Description:** Provide low-cost pet spay/neuter services to the public, as well as fulfill the mandate to have all adopted animals spayed and neutered prior to adoption.

Center Operations			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$3,686,698		
<b>Financing:</b>	1,827,304		
<b>Net County Cost:</b>	1,859,394		
<b>Funding Sources:</b>			
City Contract	43.5%	\$1,602,304	
Other Revenue	6.1%	225,000	
General Fund	50.4%	1,859,394	
<b>FTE:</b>	30.0		

## Administration Services

**Description:** Provide the support required for the ongoing operations of the department. This includes human resource functions, fiscal management, data management, contract management, and general business operations including providing customer services for members of the public.

### 1. Personnel

**Description:** Manage and maintain personnel files and compliance with County policies to ensure the department utilizes best practices for equal opportunity employment and other personnel actions.

### 2. Finance

**Description:** Provide general management of the department's financial information and accounts by creating and maintaining internal controls.

# Animal Services

## Law and Justice

### 3. Customer Services

**Description:** Manage and maintain licensing program for dogs. Licensing is a registration process to assist in the identification of lost animals and is a locally mandated program to support the registration of rabies vaccinations and rabies control throughout the County. The department uses a computerized system to identify owners who have vaccinated their dogs and cats against rabies but who have not obtained a license. To streamline the process, the department recently began utilizing a scanning software to upload rabies certificates from veterinary offices.

This area also provides customer service to members of the public through the department's phone system, online or in-person at each of the Animal Service shelters.

Administration Services			
Service:	Mandatory		
Level of Service:	Discretionary		
Expenditures:	\$3,853,267		
Financing:	2,535,669		
Net County Cost:	1,317,598		
Funding Sources:			
City Contract	26.0%	\$1,000,000	
Other Revenue	39.8%	1,535,669	
General Fund	34.2%	1,317,598	
FTE:	20.0		

### Community Services

**Description:** Provide public information, media relations, and community education. The team also provides department, specific program, individual animal marketing support, and manages the admissions and adoptions program. The Community Services Division is also responsible for recruiting, training and managing the department's volunteers through its volunteer program.

### 1. Volunteer Program

Provide volunteer recruitment, animal/owner reunification, and animal enrichment, along with supporting other department divisions with volunteer services, as requested.

### 2. Admissions and Adoptions

Manage the department's adoption and transfer programs to ensure positive outcomes for the animals in its care. The Admissions and Adoptions Division also oversees the department's Pet Retention Program, which is focused on keeping pets in their loving homes.

### 3. Community Education

Provide public information and humane education on animal welfare and services. The Community Education Division develops educational content, leads public presentations, and oversees the dissemination of departmental information.

### 4. Marketing

Markets and promotes the department's services. The Marketing Division also manages the department's online and external presence through written materials.

Community Services			
<b>Service:</b>		Mandatory	
<b>Level of Service:</b>		Discretionary	
<b>Expenditures:</b>		\$347,258	
<b>Financing:</b>		0	
<b>Net County Cost:</b>		347,258	
<b>Funding Sources:</b>			
General Fund		100.0%	\$347,258
<b>FTE:</b> 3.0			

### Miscellaneous Program (Non-General Fund)

#### **Animal Benefit Fund**

**Description:** In 1988, the Animal Services Department created the Animal Benefit Fund. The purpose of the Animal Benefit Fund was originally to allow the department to receive donations from individuals, animal welfare organizations and businesses, to support animal health and welfare projects that are not funded by departmental or general County revenue.

Since the creation of the Animal Benefit Fund, monetary contributions and donations for services and supplies for animal welfare have provided for unfunded needs of the impounded animals. These donations have come in the form of grants and donors, along with over-the-counter donations.

Animal Benefit Fund Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$510,000		
<b>Financing:</b>	300,000		
<b>Net Fund Cost:</b>	210,000		
<b>Funding Sources:</b>			
Non-restricted Donations	58.8%	\$300,000	
Fund Balance	41.2%	210,000	

#### CAO's Recommendation

The Recommended Budget funds Baseline expenditures for FY 2018-19. Additionally, an appropriation of \$210,000 from the Animal Benefit Fund will support animal welfare programs, including a new Dog Walking Program.

Historically, the department has absorbed projected increases to operating expenses by relying on significant increases to the allocation of general purpose revenue, slight increases from contract city and other revenue, salary savings from holding positions vacant, and

support from the Animal Benefit Fund and the department's community partners.

Over the last five years, the Animal Services Department's allocation of general purpose revenue grew by over 43%. This growth has been supplemented by allocations of one-time appropriations. However, these increases cannot be maintained. The department anticipates an additional \$218,934 in city contract revenue in FY 2018-19. City contract revenues are determined on a per capita basis. A slight increase in the County's population, as determined by the California State Department of Finance, in concert with a fee increase of \$0.17 per capita will provide an increase in city contract revenue. This alone will not be sufficient to offset the department's operating expenses.

Instead of eliminating the unfunded positions in the budget, the department projected unrealistic revenues to balance. Therefore, for several years' salaries and benefits, staffing levels, and revenues were overstated. The department has carried at least 11 vacant positions from year to year since 2013. This practice has led to an inaccurate view of the department's service delivery costs and as a result, has negatively impacted its ability to sustain current operations while the County's population and service demands continue to grow.

As part of the development of the recommendation for the FY 2018-19 budget, staff performed a detailed review of the department's prior year budgets and rebuilt the operating budget to a level that supports mandated service requirements.

The department will complete its current revenue study and provide recommendations to the County Administrator on how it may address its funding gaps. The department's priority is to continue to readjust its business model to ensure it maintains required service delivery levels while supporting its mission of protecting the health, safety and well-being of all people and animals in the community.



# Animal Services

## *Law and Justice*

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### Performance Measurement

**Goal:** Promote animal adoptions and transfers to increase live releases. The department plans to continue to promote pet adoption events through social media and other marketing platforms. These marketing efforts will assist the department to promote transfers to local rescues to save animals that need additional support and services, while seeking a new home.

**Measurement:** In June 2017, the department created a comprehensive performance report that accurately measured its key metrics, including the rate of adoptions and transfers to transfer partners. The report shows significant improvement in the areas of Live Release Rate (up 18% since 2014), adoptions (up 19% since 2014) and reduced euthanasia rate (down 71% since 2014). This data highlights the increase in positive outcomes to promote and identify new homes for sheltered animals impounded into the department's care.

**Goal:** Prioritize creating more low-cost vaccine and spay/neuter resources in the community while improving our internal processes for shelter animals and public animals from Contra Costa County.

**Measure:** The department increased public surgery resources by working closely with Tony LaRussa's Animal Rescue Foundation, Fix Our Ferals, PAWsitively Safe, SNIP and PawFund. The department also increased the volume of shelter animals who were spayed/neutered by evaluating and improving current processes for altering adopted animals. These improvements in turn expedited adoption processing by allowing animals to go home the same day they are adopted. This also helps to reduce costs by decreasing the overall length of stay for adopted animals. These efforts were accomplished while maintaining surgery and vaccine services to the public.

**Goal:** Evaluate and enhance our current policies and procedures to ensure we are providing a standard of care to meet the Five Freedom standards and using best practices for care in shelter and the field. Make certain we have clear, documented policies and procedures.

**Measurement:** The department has educated its staff on the Five Freedoms model. The department has also improved its standards of care by replacing 95% of cat housing enclosures to meet the needs of our cat population within the Veterinary Association best practices for feline husbandry. At the Pinole shelter, care standards are being created to reduce the animal's length of stay and to provide adequate living spaces/exercise for impounded dogs, cats and rabbits.

**Goal:** Focus on building "people power" to sustain and grow our organizational capabilities through our community partners, employees and volunteers. Emphasize excellent customer service for internal and external customers.

**Measurement:** In January 2018, the department hosted a customer service training with SkillPath® for staff. The training focused on emotional intelligence and motivational interviewing skills for staff to utilize when engaging with the public and our non-profit partners. Additional training will be offered to staff to continue to support its strong and welcoming customer service model to clients.

### Administrative and Program Goals

#### **Enhance department's employee training by utilizing the County's Target Solutions (TS) training system**

The TS training system provides federal and state mandated training requirements and can also be utilized to increase both department staff knowledge and skills around animal welfare best practices and professional development opportunities for staff.

#### **Improve on Field Service targeted response times and call dispositions**

The department will review and update its Field Services call prioritization process.

## Animal Services *Law and Justice*

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### **Promote animal adoptions and transfers to increase live releases**

The department plans to continue to promote pet adoption events through social media and other marketing platforms. These marketing efforts will assist the department to promote transfers to local rescues to save animals who need additional support and services, while seeking a new home.

### **Network with community partners to provide options for low-cost animal welfare services for County residents.**

The County lacks spay and neuter service options, in addition to low-cost veterinarian and other animal care services for County residents. The department will prioritize its efforts in collaborating with veterinarians, behaviorists, feral cat colonies and others to identify low-cost option.

### **FY 2018-19 Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	5	Animal Benefit Fund (ABF)	Services & Supplies	0.0	\$210,000	Appropriation to support Animal Benefit Fund welfare programs, including the new Dog Walking Program that was established in FY 2017-18.
			<b>Totals</b>	<b>0.0</b>	<b>\$210,000</b>	



## Conflict Defense

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	0	1,488	1,271	1,271	0
Services And Supplies	4,891,360	4,816,512	5,005,729	5,005,729	0
<b>Expense Total</b>	<b>4,891,360</b>	<b>4,818,000</b>	<b>5,007,000</b>	<b>5,007,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>4,891,360</b>	<b>4,818,000</b>	<b>5,007,000</b>	<b>5,007,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	0%	0%	0%	0%	
% Change in Total Exp		(1%)	4%	0%	
% Change in NCC		(1%)	4%	0%	
<b>Compensation Information</b>					
Temporary Salaries	0	1,488	1,271	1,271	0

**Description:** Provides Court-ordered legal representation of accused indigents where the Public Defender or Alternate Defender has a legal conflict of interest or is otherwise unavailable or is relieved for other reasons. Reasons the Public or Alternate Defender may be relieved include: motions of defendants for reasons other than "Conflict of Interest" (e.g., Marsden); representation of a witness; acting as a standby, advisory or co-counsel in a criminal case.

Conflict Defense Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$5,007,000	
<b>Financing:</b>	0	
<b>Net County Cost:</b>	5,007,000	
<b>Funding Sources:</b>		
General Fund	100.0%	\$5,007,000

## CAO's Recommendation

The County currently, and has for many years, contracted with the Contra Costa County Bar Association to provide conflict legal defense services through a network of independent attorneys to defendants that are unable to be represented by the County Public Defender. Costs have been trending upward due to an increase in the number of cases that the Public Defender has been referring to the Bar Association. In FY 2017-18, that upward trend has begun to stabilize following the Public Defender's decision to no longer refer certain felony case clients to the Bar Association for representation.

The Recommended Budget provides for the continuation of services with the Bar Association in FY 2018-19 and sufficient appropriations to fund the terms of the Bar Association's contract with the County.

The level of service for this program is mandated pursuant to constitutional requirements. Should the recommended expenditure appropriations prove insufficient to fund the requisite level of defense services, it will be necessary to shift resources to this budget center from other programs or County reserve.

**Conflict Defense**  
**Law and Justice**

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## District Attorney Summary

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	35,787,937	38,274,873	38,766,563	40,293,459	1,526,896
Services And Supplies	5,187,752	4,435,990	4,498,085	4,498,085	0
Other Charges	35,147	40,152	35,270	35,270	0
Fixed Assets	36,374	0	5,000	5,000	0
Expenditure Transfers	(773,187)	(976,839)	(1,004,523)	(1,004,523)	0
<b>Expense Total</b>	<b>40,274,023</b>	<b>41,774,176</b>	<b>42,300,395</b>	<b>43,827,291</b>	<b>1,526,896</b>
<b>Revenue</b>					
Other Local Revenue	6,585,777	4,811,040	5,116,105	5,636,309	520,204
Federal Assistance	627,634	178,974	178,974	178,974	0
State Assistance	17,062,692	17,161,662	17,462,008	17,462,008	0
<b>Revenue Total</b>	<b>24,276,103</b>	<b>22,151,676</b>	<b>22,757,087</b>	<b>23,277,291</b>	<b>520,204</b>
<b>Net County Cost (NCC):</b>	<b>15,997,919</b>	<b>19,622,500</b>	<b>19,543,308</b>	<b>20,550,000</b>	<b>1,006,692</b>
<b>Allocated Positions (FTE)</b>	<b>205.5</b>	<b>205.5</b>	<b>205.5</b>	<b>219.5</b>	<b>14.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	89%	92%	92%	92%	
% Change in Total Exp		4%	1%	4%	
% Change in Total Rev		(9%)	3%	2%	
% Change in NCC		23%	0%	5%	
<b>Compensation Information</b>					
Permanent Salaries	20,187,036	22,761,443	23,496,766	24,387,502	890,736
Temporary Salaries	2,201,784	488,136	488,136	488,136	0
Permanent Overtime	390,669	273,299	272,870	272,870	0
Deferred Comp	176,783	226,008	209,261	209,261	0
Comp & SDI Recoveries	(30,025)	0	0	0	0
FICA/Medicare	1,368,914	1,551,611	1,373,778	1,461,979	88,201
Ret Exp-Pre 97 Retirees	84,940	83,218	82,415	82,415	0
Retirement Expense	7,552,495	8,634,775	8,810,838	9,059,023	248,185
Excess Retirement	10,073	0	0	0	0
Employee Group Insurance	2,109,431	2,507,070	2,390,812	2,646,074	255,262
Retiree Health Insurance	1,011,349	1,034,903	1,000,803	1,000,803	0
OPEB Pre-Pay	379,186	379,186	379,186	379,186	0
Unemployment Insurance	60,384	49,969	11,579	40,077	28,498
Workers Comp Insurance	284,918	285,254	250,119	266,133	16,014

# **District Attorney**

## ***Law and Justice***

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### **Office Description**

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for two budget units administered by the District Attorney. Included are data for the following budget units:

0242 – District Attorney  
0245 – Public Assistance Fraud

### **Major Office Responsibilities**

The mission of the Contra Costa District Attorney's Office is to seek justice and to enhance public safety for all county residents through the fair, ethical, aggressive, and efficient prosecution of those who violate the law and by working to prevent crime.

# District Attorney Law and Justice

## District Attorney Budget

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	35,466,437	37,861,328	38,346,136	39,873,032	1,526,896
Services And Supplies	5,168,438	4,430,300	4,489,375	4,489,375	0
Other Charges	35,147	40,152	35,270	35,270	0
Fixed Assets	36,374	0	5,000	5,000	0
Expenditure Transfers	(432,373)	(677,853)	(709,604)	(709,604)	0
<b>Expense Total</b>	<b>40,274,023</b>	<b>41,653,927</b>	<b>42,166,177</b>	<b>43,693,073</b>	<b>1,526,896</b>
<b>Revenue</b>					
Other Local Revenue	6,585,777	4,811,040	5,116,105	5,636,309	520,204
Federal Assistance	627,634	178,974	178,974	178,974	0
State Assistance	17,062,692	17,161,662	17,462,008	17,462,008	0
<b>Revenue Total</b>	<b>24,276,103</b>	<b>22,151,676</b>	<b>22,757,087</b>	<b>23,277,291</b>	<b>520,204</b>
<b>Net County Cost (NCC):</b>	<b>15,997,919</b>	<b>19,502,251</b>	<b>19,409,090</b>	<b>20,415,782</b>	<b>1,006,692</b>
<b>Allocated Positions (FTE)</b>	<b>204.0</b>	<b>204.0</b>	<b>204.0</b>	<b>218.0</b>	<b>14.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	88%	91%	91%	91%	
% Change in Total Exp		3%	1%	4%	
% Change in Total Rev		(9%)	3%	2%	
% Change in NCC		22%	0%	5%	
<b>Compensation Information</b>					
Permanent Salaries	20,059,824	22,538,943	23,266,183	24,156,919	890,736
Temporary Salaries	2,140,942	488,136	488,136	488,136	0
Permanent Overtime	390,669	273,299	272,870	272,870	0
Deferred Comp	175,923	224,088	207,341	207,341	0
Comp & SDI Recoveries	(30,025)	0	0	0	0
FICA/Medicare	1,354,598	1,534,485	1,358,418	1,446,619	88,201
Ret Exp-Pre 97 Retirees	84,451	80,658	79,855	79,855	0
Retirement Expense	7,509,376	8,562,618	8,737,197	8,985,382	248,185
Excess Retirement	10,073	0	0	0	0
Employee Group Insurance	2,085,616	2,471,111	2,351,055	2,606,317	255,262
Retiree Health Insurance	978,006	994,185	964,116	964,116	0
OPEB Pre-Pay	364,590	361,873	361,873	361,873	0
Unemployment Insurance	59,871	49,476	11,464	39,962	28,498
Workers Comp Insurance	282,523	282,456	247,628	263,642	16,014



# District Attorney

## Law and Justice

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### 1. Mainline Prosecution

**Description:** Attends the courts and conducts, on behalf of the people, all prosecutions for public offenses occurring in Contra Costa County. Mainline Prosecution includes homicide, gang crimes, sexual assault, juvenile, general felony, misdemeanor and investigative units.

Mainline Prosecution Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$26,483,250
<b>Financing:</b>	16,399,317
<b>Net County Cost:</b>	10,083,933
<b>FTE:</b>	139.0

### 2. Special Prosecution

**Description:** Addresses specific areas of criminal activity. Funding for many of the units comes state or federal grants and special revenue funds. The units within Special Prosecution are:

**a. Auto Insurance Fraud –** Works with public and private sector agencies to investigate and prosecute individuals who fraudulently enhance or file fictitious auto insurance claims in the county.

**b. Consumer Protection Unit –** Investigates and prosecutes unfair and unlawful business practices in violation of Business and Professions Code Sections 17200 and 17500. The Consumer Protection Unit receives and reviews consumer complaints from the general public and other governmental agencies and seeks to redress violations of consumer protection laws.

**c. Environmental Crimes –** Prosecutes violations of state environmental laws including regulations pertaining to hazardous waste and materials, water and air pollution, and provisions of the Fish and Game Code.

**d. Real Estate Fraud –** Investigates and prosecutes common real estate fraud crimes such as forging deeds or loan documents, instances of foreclosure fraud, filing false real property documents and committing securities fraud violations.

**e. Workers' Compensation Fraud –** Investigates and prosecutes individuals who submit false claims for workers' compensation insurance as well as employers who submit false documentation for workers' compensation insurance.

**f. Family Violence Unit –** Incorporates several distinct vertical prosecution units: Sexual Assault, which prosecutes all felony sexual assaults against adults and children and all child abuse cases, Elder Abuse, which prosecutes both financial and physical elder abuse cases and Domestic Violence.

**g. Vertical Prosecution Units –** For Vertical Prosecution cases, a prosecutor is assigned to the case from the initial point of referral to the completion of the prosecution. This method results in continuity and improved prosecution success. The following specialized vertical prosecution areas are currently part of the operations of the office: Homicide, Gangs, Family Violence Unit and Special Operations Units as mentioned previously.

Special Prosecution Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$4,465,868
<b>Financing:</b>	4,161,411
<b>Net County Cost:</b>	304,457
<b>FTE:</b>	21.0

### 3. Investigations

**Description:** Investigates all types of crime under the District Attorney's jurisdiction, locates and interviews suspects and witnesses, assists in grand jury investigations, writes search warrant affidavits, serves search warrants, conducts searches for fugitives, conducts surveillance, makes arrests and appears and testifies as witnesses in criminal and civil cases.

Investigations Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$5,261,077
<b>Financing:</b>	434,275
<b>Net County Cost:</b>	4,826,802
<b>FTE: 19.0</b>	

### 4. Victim/Witness Advocacy

**Description:** The Victim/Witness Assistance Program provides constitutionally and statutorily mandated services to empower victims of crime through advocacy and support. Advocates give a voice to victims in the criminal justice system at all stages of the court proceedings. They provide crisis intervention, orientation to the criminal justice system and pursue restitution on behalf of victims and the Victims Compensation Fund.

Victim/Witness Advocacy Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,448,544
<b>Financing:</b>	1,191,986
<b>Net County Cost:</b>	256,558
<b>FTE: 14.0</b>	

### 5. Administration

**Description:** Responsible for operations, fiscal, personnel, procurement, facilities management, and resource development related to the department.

Administration Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$4,962,232
<b>Financing:</b>	18,200
<b>Net County Cost:</b>	4,944,032
<b>FTE: 13.0</b>	

### 6. AB 109 Program

**Description:** Public Safety Realignment Act transfers responsibility for supervising specific low-level inmates and parolees from CDCR to counties, including parole revocation proceedings. Funding provides a Realignment Coordinator, victim advocates and support staff who work collaboratively with other criminal justice partners to prevent crime and support victims in its aftermath.

AB 109 Program Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$2,104,792
<b>Financing:</b>	2,104,792
<b>Net County Cost:</b>	0
<b>FTE: 12.0</b>	

## District Attorney

### *Law and Justice*

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District Attorney Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$44,402,677	
<b>Financing:</b>	23,986,895	
<b>Net County Cost:</b>	20,415,782	
<b>Funding Sources:</b>		
Sales Tax	32.0%	\$14,229,641
Intergov Rev	12.6%	5,599,109
Misc State Aid	6.9%	3,051,367
Transfers	1.6%	709,604
State Aid Realignmt	0.4%	181,000
Fed Aid Crime Ctrl	0.4%	178,974
Miscellaneous Rev	0.1%	37,200
General Fund	46.0%	20,415,782
<b>FTE:</b>	218.0	

**Public Assistance Fraud Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	321,500	413,544	420,427	420,427	0
Services And Supplies	19,314	5,690	8,710	8,710	0
Expenditure Transfers	(340,814)	(298,986)	(294,919)	(294,919)	0
<b>Expense Total</b>	<b>0</b>	<b>120,248</b>	<b>134,218</b>	<b>134,218</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>0</b>	<b>120,248</b>	<b>134,218</b>	<b>134,218</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	0%	344%	313%	313%	
% Change in Total Exp		0%	12%	0%	
% Change in Total Rev		0%	0%	0%	
% Change in NCC		0%	12%	0%	
<b>Compensation Information</b>					
Permanent Salaries	127,212	222,500	230,583	230,583	0
Temporary Salaries	60,842	0	0	0	0
Deferred Comp	860	1,920	1,920	1,920	0
FICA/Medicare	14,316	17,126	15,361	15,361	0
Ret Exp-Pre 97 Retirees	489	2,560	2,560	2,560	0
Retirement Expense	43,119	72,158	73,641	73,641	0
Employee Group Insurance	23,816	35,959	39,757	39,757	0
Retiree Health Insurance	33,343	40,718	36,687	36,687	0
OPEB Pre-Pay	14,596	17,313	17,313	17,313	0
Unemployment Insurance	513	493	115	115	0
Workers Comp Insurance	2,395	2,798	2,490	2,490	0

# District Attorney

## Law and Justice

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### Public Assistance Fraud

**Description:** Works with personnel from various social service agencies to detect, investigate and successfully prosecute individuals who attempt to defraud various public assistance programs.

Public Assistance Fraud Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$429,137
<b>Financing:</b>		294,919
<b>Net County Cost:</b>		134,218
<b>Funding Sources:</b>		
Transfers	68.7%	\$294,919
General Fund	31.3%	134,218
<b>FTE:</b>	1.5	

## **Miscellaneous Programs (Non-General Fund)**

### **1. Consumer Protection**

**Description:** Receives *Cy pres* restitution funds from court-ordered settlements for District Attorney Consumer protection projects, when individual restitution in a particular case cannot be determined or is not feasible.

<b>Consumer Protection Summary</b>		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$737,137
<b>Financing:</b>		500,000
<b>Net Fund Cost:</b>		237,137
<b>Funding Sources:</b>		
Fines/Forfeitures	67.8%	\$500,000
Fund Balance	32.2%	237,137

### **3. Environmental/OSHA**

**Description:** Funds the investigation and prosecution of environmental/occupational health and safety violations. In addition, this fund supports staff professional development on subjects of environmental law.

<b>Environmental/OSHA Summary</b>		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$433,067
<b>Financing:</b>		313,012
<b>Net Fund Cost:</b>		120,055
<b>Funding Sources:</b>		
General Fines	72.3%	\$313,012
Fund Balance	27.7%	120,055

### **2. Narcotics Forfeiture**

**Description:** State law requires that the District Attorney Office's use the portion of distributed forfeited narcotics assets for enhancement of prosecution.

<b>Narcotics Forfeiture Summary</b>		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$122,000
<b>Financing:</b>		122,000
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Seizures	100.0%	122,000

### **4. DA Federal Forfeiture – Dept of Justice**

**Description:** Federal law requires that the District Attorney Office's use the portion of distributed forfeited narcotics assets for enhancement of prosecution.

<b>Federal Forfeiture-Dept of Justice Summary</b>		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$16,800
<b>Financing:</b>		16,800
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
General Fines	100.0%	16,800

# District Attorney

## Law and Justice

### 5. Real Estate Fraud Prosecution

**Description:** Pursuant to State law, pays for District Attorney cost of deterring, investigating, and prosecuting real estate fraud crimes, using fees from recording real estate instruments.

Real Estate Fraud Prosecution Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$560,000		
<b>Financing:</b>	560,000		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Recording Fees	100.0%	\$560,000	

### 6. Supplemental Law Enforcement Services Fund (SLESF) – Criminal Prosecution

**Description:** As provided by AB 3229 (Chapter 134, Statutes of 1996), the State supplements otherwise available funding for local public safety services ("COPS"). These funds are used locally to enhance prosecution of domestic violence cases. Under AB 109 Public Safety Realignment, SLESF allocations are now subsumed under the County's Local Revenue Fund for Public Safety Realignment.

SLESF – Criminal Prosecution Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$483,326		
<b>Financing:</b>	483,326		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Public Safety Realign	100.0%	\$483,326	

### 6. Local Revenue Fund (AB 109) for District Attorney

**Description:** Special fund to provide legal representation at parole revocation hearings for State parolees transferring to county jurisdiction under public safety realignment (AB 109).

Public Safety Realignment Local Revenue Fund (AB 109) District Attorney Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$316,058		
<b>Financing:</b>	316,058		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Public Safety Realign	100.0%	\$316,058	

### CAO's Recommendation

The District Attorney's Office FY 2018-19 Recommended Budget increases expenditure appropriations by \$2,053,115, or 4.9% and increases estimated revenue by \$1,125,615, or 5.1%, resulting in an increase in net County cost of \$927,500, or 4.7% over the FY 2017/18 Budget.

The increases to expenditure appropriations are due to projected salary and benefit increases for existing employees and the addition of fourteen (14) new positions. A listing of positions is included in the Program Modification List at the end of this section.

The increases in estimated revenue are concentrated in three primary areas; \$520,204 in Consumer Fraud and OSHA/Environmental special fund revenue to fund three (3) of the fourteen (14) new positions identified above, a \$300,346 increase to estimated Proposition 172 sales tax revenue and \$171,739 in increased Public Safety Realignment revenue related to AB 109 and Post-Release Community Supervision (PRCS) operations.

In summary, the Recommended Budget funds all increases to the Baseline Budget, adds fourteen (14) additional positions in the department and is balanced with no vacancy factor.

**Note:** *The County Administrator has developed recommendations based on service level impacts communicated by the District Attorney's Office. It is acknowledged that the District Attorney is an elected official and has ultimate discretion on how to best deploy resources within her Office using appropriations allocated by the Board of Supervisors.*

## **Performance Measurement**

With 1.1 million residents and 25 law enforcement agencies within the 19 cities of Contra Costa County, the District Attorney's Office reviews every police report submitted in its jurisdiction. In 2016, the Office prosecuted over 3,000 felony cases and 8,000 misdemeanor cases, including 92 felony trials and 204 misdemeanor jury trials. Despite the high numbers of cases and heavy workload, the Office managed to maintain an overall felony conviction rate of 85% - one of the highest in the Bay Area. The District Attorney's Office also investigates and prosecutes public corruption as well as enforces environmental and consumer protection laws, both civilly and criminally.

## **Administrative and Program Goals**

### **1. Crime Prevention Programs**

The District Attorney's Office continues to implement new crime prevention initiatives. The most significant of these is an emphasis on focused deterrence. This approach to crime prevention requires identifying the relatively few criminals who are responsible for the majority of crimes in a community. We focus resources on them to try to stop the criminal behavior. This may entail prosecution, or offering services, or a combination of both. The goal is to focus on the real problem people, not attacking the perceived problem with an inaccurate, and counter-productive "broad brush" approach. The

following programs are part of the District Attorney's focused deterrence efforts

### **(A) West County Anti-Violence Coalition**

The Office holds quarterly meetings jointly with Richmond Police Department, the Sheriff's Office, the Probation Department, San Pablo Police Department, Bay Area Rapid Transit (BART) police and federal agencies to strategize regarding new and on-going anti-violence efforts.

### **(B) East County Anti-Violence Coalition**

The District Attorney's Office holds quarterly meetings jointly with the Pittsburg, Antioch, Brentwood, and Oakley Police Departments, the Sheriff's Office, the Probation Department, and several federal agencies to strategize regarding new and on-going anti-violence efforts.

### **(C) Ceasefire**

#### **Richmond**

The District Attorney's Office continues to be very involved with the anti-gang initiative known as "Ceasefire" in the city of Richmond in an attempt to stem gang violence at its source, before it erupts into shootings and before the taking of innocent lives. The Office holds "call-ins" where gang members are called into meetings and told of an impending crackdown if the violence continues. Ceasefire is a partnership between law enforcement, community members, clergy, and service providers.

The District Attorney's Office continues to work closely with the West County community to keep this momentum going in a positive direction. From a high of 47 murders in 2009, the number of homicides in the city of Richmond dropped to 22 in 2016. This is one of the lowest homicide rates in three decades and is a remarkable improvement for that community. In addition, the total number of reported shootings within the City of Richmond has decreased dramatically.



# District Attorney

## Law and Justice

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### **(D) Safe Streets Task Force**

In collaboration with the FBI, the Office has formulated a countywide task force to fight violent crime on a countywide basis. The task force includes several FBI agents, investigators from the District Attorney's Office, and officers from the Pittsburg, Antioch, and Richmond Police Departments, and the Sheriff's Office. This task force will operate throughout the county in innovative ways to reduce violent crime.

### **(E) Anti-Truancy Initiative**

Since January 2011, the District Attorney's Office has focused on preventing crime by trying to help kids stay in school. This program focuses on increasing school attendance by sending letters to truant students, and their parents, and meeting with those individuals. A 0.5 FTE Deputy District Attorney is responsible for working with schools in the county to teach classes on bullying, gun violence, drug abuse, and gang intervention. Over the last several years, the Deputy District Attorney has taught this curriculum to over 1,000 middle school students in East County and is expanding the program to West County.

Additionally, the Deputy District Attorney is an active participant on Student Attendance Review Board (SARB) panels in several districts including San Ramon, Acalanes, Pittsburg, Mount Diablo and the newly formed County "SARB" panel, which serves the charter schools. The Office also collaborates with community-based organizations such as the Jr. Achievement Group (the largest national organization dedicated to helping students plan for academic and economic success), the Youth Intervention Network in Antioch, and Kops for Kids, to serve Contra Costa County's youth. In a coordinated effort with Jr. Achievement, over 20 prosecutors from the District Attorney's Office have participated in Law Enforcement Career Days at Pinole Valley and Deer Valley High Schools, and several middle schools in Antioch.

In 2015, the Office launched the first Parent Truancy Calendar, in partnership with the Superior Court and school districts, to combat chronic absenteeism among elementary and middle school students. The new court

proceedings place great emphasis on the parents' legal obligation to ensure that their young children attend school on a daily basis. After reviewing the information from the school attendance review board in cases of elementary and middle school chronically absent students (students who have been absent from school for 10% or more of the school days in one school year) the District Attorney charges parents with an infraction. The court places parents on a twelve-month grant of probation, during which they may be required to attend parenting classes, family counseling and/or other wrap around service programs. This holistic approach educates parents about the importance of school attendance for their children's future and addresses the barriers that have led to their children's chronic absenteeism. The collaborative court monitors parents' progress. If, after twelve months, the children are attending school, the charges are dismissed. This collaboration between the schools and the courts allows families to benefit from resources available through both systems.

### **(F) Human Trafficking**

Plans are underway to establish a Human Trafficking Unit. The Human Trafficking unit's mission is to develop an effective and comprehensive approach to every type of human trafficking. We will work collaboratively to support victims and hold offenders accountable, using education, community involvement, and legal tools.

The Office has sponsored a Human-Trafficking Awareness campaign in 2014 through January 2018. This included addressing the Board of Supervisors on the issue and conducting training for law enforcement. The Office also placed public notices in busses, bus shelters, BART stations and on billboards throughout the County in its 2<sup>nd</sup> annual Day of Action.

### **(G) Alternatives to Prosecution**

Working in collaboration with law enforcement and criminal justice partners, we will explore and develop alternatives to the prosecution of misdemeanor offenses, and low-level, non-violent crimes. We will also explore alternatives for mental illness and homelessness.

**(H) Realignment (AB 109)**

In October 2011, the Legislature drastically changed the sentencing and punishment structure in California. Most individuals convicted of felonies are in county jail, instead of state prison. This caused a significant impact on county public safety services, including the Probation Department, the Sheriff's Office and the District Attorney's Office. The Office continues to work closely with our Community Corrections Partnership to meet these challenges, entailing a great deal of time and effort in discussions and meetings.

Significant resources have been required to address these changes, including more victim witness personnel to work with victims and to determine restitution; more prosecutors to handle parole revocations; additional prosecutions because of these individuals now serving less custody time; and training of prosecutors regarding sentencing alternatives.

**(I) Proposition 47**

The recently enacted Proposition 47 changed all drug possession cases from felonies to misdemeanors. Inmates became eligible for resentencing, which requires a thorough review of criminal history and risk assessment, to assess dangerousness to the public.

**(J) Bail Reform**

In January, the *Humphrey* decision ordered judges in the state to stop relying on the conventional bail schedule for criminal offenses, especially in cases where a defendant does not pose a substantial safety. The ruling also compels judges to consider bail alternatives like electronic monitoring with ankle bracelets. *Humphrey* requires an inquiry about ability to pay, and consideration of nonmonetary alternatives to money bail. The District Attorney's office anticipates a significant increase in workload in order to prepare for and attend hearings, as well as an increase in victim witness support services associated with the hearings.

**(K) Proposition 64**

In November 2016, the voters passed Proposition 64, the Medicinal and Adult-Use Cannabis Regulation and Safety Act. The Act

legalizes use of cannabis, and includes the ability for individual to have prior marijuana convictions dismissed and the records sealed. There will be a significant increase in workload as the District Attorney's office establishes a protocol with the court and the defense bar for review, filing and granting of petitions.

**2. Administrative Goals**

**(A) Case Management System**

The Office went "live" with the new case management system in October 2015. As with any case management system, there continue to be challenges associated with implementation. Office staff has needed to learn how to operate under the new system, which has taken a great deal of time and effort. Additionally, there is a great deal more data entry/scanning work, with the end goal of working more efficiently and electronically.

**(B) Staffing**

The District Attorney will continue to need adequate staffing to maintain the ability to prosecute the full spectrum of criminal offenses and work on crime prevention initiatives. Over 90% of the Office budget is allocated to salaries and benefits, therefore, reductions to the budget result in reductions to services and programs. The Case Management System implementation has been very labor intensive, especially on clerical staff. In FY 2016-17, the Board of Supervisors authorized 5.0 FTE new clerical positions to assist with the new system.

**(C) Training**

The District Attorney's office engaged in an office wide "strategic planning conversation." We learned that there is a significant need for increased training for all employees (clerical, attorney, victim witness, and management). We are establishing a training oversight committee that will coordinate a comprehensive training program for the entire office.

**District Attorney**  
**Law and Justice**

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**FY 2018-19**  
**Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Service	FTE	Net Fund Cost Impact	Impact
1	1	Mainline Prosecution	Adds five (5) Case Preparation Assistant positions	5.0	\$457,492	Creation of a Discovery Compliance unit to ensure compliance with <i>Brady v. Maryland</i> obligations
2	1	Mainline Prosecution	Adds five (5) Clerk Experienced Level positions	5.0	\$315,440	Increased clerical staffing due to requirements of new case management system implementation
3	1	Mainline Prosecution	Adds one (1) Deputy District Attorney-Basic position	1.0	\$233,760	Additional staff assigned to Mainline Prosecution
4	2	Special Prosecution	Adds one (1) DA Senior Inspector position	1.0	\$0	Additional staff assigned to Special Operations unit and funded by Consumer Protection Fraud special fund
5	2	Special Prosecution	Adds one (1) DA Senior Inspector position	1.0	\$0	Additional staff assigned to Special Operations unit and funded by Environmental/ OSHA special fund
6	2	Special Prosecution	Adds one (1) Forensic Accountant	1.0	\$0	Additional staff assigned to Special Operations unit and funded by Consumer Protection Fraud special fund Environmental/ OSHA special fund
			<b>Total General Fund</b>	<b>14.0</b>	<b>\$1,006,692</b>	

# Justice Systems Development/Planning

## Law and Justice

### Summary Law and Justice Budgets

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	352,214	550,345	783,494	783,494	0
Services And Supplies	1,574,640	13,205,642	2,401,226	2,401,226	0
Expenditure Transfers	(295,721)	(97,881)	(43,227)	(43,227)	0
<b>Expense Total</b>	<b>1,631,132</b>	<b>13,658,106</b>	<b>3,141,493</b>	<b>3,141,493</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	138,340	361,118	351,493	351,493	0
State Assistance	1,077,398	980,000	1,000,000	1,000,000	0
<b>Revenue Total</b>	<b>1,215,738</b>	<b>1,341,118</b>	<b>1,351,493</b>	<b>1,351,493</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>415,394</b>	<b>12,316,988</b>	<b>1,790,000</b>	<b>1,790,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>3.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	22%	4%	25%	25%	
% Change in Total Exp		737%	(77%)	0%	
% Change in Total Rev		10%	1%	0%	
% Change in NCC		2,865%	(85%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	209,417	301,383	482,951	482,951	0
Temporary Salaries	0	51,264	0	0	0
Deferred Comp	2,820	4,620	6,420	6,420	0
FICA/Medicare	14,772	23,056	36,246	36,246	0
Ret Exp-Pre 97 Retirees	780	973	973	973	0
Retirement Expense	68,782	97,259	147,477	147,477	0
Employee Group Insurance	36,283	51,480	88,502	88,502	0
Retiree Health Insurance	10,034	10,232	10,173	10,173	0
OPEB Pre-Pay	7,275	7,275	7,275	7,275	0
Unemployment Insurance	565	663	241	241	0
Workers Comp Insurance	1,487	2,140	3,236	3,236	0

### Department Description

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for two budget

units administered by the County Administrator's Office:

0235 – Law and Justice System Development  
0265 – Vehicle Theft

# **Justice Systems Development/Planning**

## ***Law and Justice***

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### **Major Department Responsibilities**

The mission of Justice System Programs is to provide administration and coordination of data systems that affect and support the entire County justice system. Besides Law & Justice Systems Development, the County Administrator's Office oversees the several special funds, which are summarized on the following pages: Automated Identification (ID) and Warrant; Courthouse Construction; Criminal Justice Facilities' DNA Fingerprint Identification; Supplemental Law Enforcement Services (SLESF) funds; Local Revenue Fund-Supplemental Law Enforcement Services (SLESA); and the Local Revenue Fund-Community Corrections Program.

# Justice Systems Development/Planning

## Law and Justice

### Law & Justice Systems Development

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	352,214	550,345	783,494	783,494	0
Services And Supplies	667,505	11,093,529	1,401,226	1,401,226	0
Expenditure Transfers	(295,721)	(97,881)	(43,227)	(43,227)	0
<b>Expense Total</b>	<b>723,997</b>	<b>11,545,993</b>	<b>2,141,493</b>	<b>2,141,493</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	138,340	361,118	351,493	351,493	0
<b>Revenue Total</b>	<b>138,340</b>	<b>361,118</b>	<b>351,493</b>	<b>351,493</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>585,658</b>	<b>11,184,875</b>	<b>1,790,000</b>	<b>1,790,000</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>3.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	49%	5%	37%	37%	
% Change in Total Exp		1,495%	(81%)	0%	
% Change in Total Rev		161%	(3%)	0%	
% Change in NCC		1,810%	(84%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	209,417	301,383	482,951	482,951	0
Temporary Salaries	0	51,264	0	0	0
Deferred Comp	2,820	4,620	6,420	6,420	0
FICA/Medicare	14,772	23,056	36,246	36,246	0
Ret Exp-Pre 97 Retirees	780	973	973	973	0
Retirement Expense	68,782	97,259	147,477	147,477	0
Employee Group Insurance	36,283	51,480	88,502	88,502	0
Retiree Health Insurance	10,034	10,232	10,173	10,173	0
OPEB Pre-Pay	7,275	7,275	7,275	7,275	0
Unemployment Insurance	565	663	241	241	0
Workers Comp Insurance	1,487	2,140	3,236	3,236	0

**Description:** Develops, coordinates, and installs automated information systems for justice departments including project management, training and technical assistance. Plans and manages the implementation of the case management information system for the District Attorney, Public Defender and Probation

departments. Coordinates regularly with the Superior Court and local law enforcement agencies on system upgrades, testing, and troubleshooting. Plans, maintains and coordinates countywide justice systems and interfaces – currently, the All County Criminal Justice Information Network (ACCJIN), the

# Justice Systems Development/Planning

## *Law and Justice*

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Justice Automated Warrant System (JAWS), and the Law & Justice Information System (LJIS).

Law & Justice Systems Development Summary		
<b>Service:</b>		Discretionary
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$ 2,184,720
<b>Financing:</b>		394,720
<b>Net County Cost:</b>		1,790,000
<b>Funding Sources:</b>		
Charges for Serv	9.0%	197,273
Misc Revenue	9.0%	197,447
General Fund	82.0%	1,790,000
<b>FTE: 5.0</b>		

# Justice Systems Development/Planning

## Law and Justice

### Vehicle Theft Program

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	907,135	2,112,113	1,000,000	1,000,000	0
<b>Expense Total</b>	<b>907,135</b>	<b>2,112,113</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>
<b>Revenue</b>					
State Assistance	1,077,398	980,000	1,000,000	1,000,000	0
<b>Revenue Total</b>	<b>1,077,398</b>	<b>980,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(170,264)</b>	<b>1,132,113</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		133%	(53%)	0%	
% Change in Total Rev		(9%)	2%	0%	
% Change in NCC		(765%)	(100%)	0%	

**Description:** Special budget unit created pursuant to California Vehicle Code section 9250.14; provides local funding for programs relating to vehicle theft crimes.

Vehicle Theft Program Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$ 1,000,000	
<b>Financing:</b>	1,000,000	
<b>Net County Cost:</b>	0	
<b>Funding Sources:</b>		
Vehicle License Fees	100.0%	\$ 1,000,000



# Justice Systems Development/Planning

## Law and Justice

### Miscellaneous Programs (Non-General Fund)

#### 1. Automated ID & Warrant

**Description:** Special fund to finance a countywide warrant system and to replace and enhance the automated fingerprint identification (CAL-ID) equipment. Also provides funding for the Automated Regional Information Exchange System (ARIES).

Automated ID & Warrant Summary			
Service:		Discretionary	
Level of Service:		Mandatory	
Expenditures:		\$1,508,560	
Financing:		1,177,250	
Net Fund Cost:		331,310	
Funding Sources:			
Fines & Forfeits	22.5%	\$	340,000
Participant Fees	55.5%		837,250
Fund Balance	22.0%		331,310
Fund 114000			

#### 2. DNA Identification Fund

**Description:** As provided by Government Code section 76104.6, adds \$1 penalty for every ten dollars upon every fine, penalty, or forfeiture imposed and collected by the courts for criminal offenses, including Vehicle Code violations, except parking offenses. These funds are deposited into a separate DNA Identification Fund in the County Treasury. After required transfers to the State, remaining funds may be used to reimburse the Sheriff or other law enforcement agencies to collect DNA specimens, samples, and print impressions.

DNA Identification Fund Summary			
Service:		Discretionary	
Level of Service:		Mandatory	
Expenditures:		\$270,000	
Financing:		270,000	
Net Fund Cost:		0	
Funding Sources:			
Penalty Assessments		100.0%	\$270,000
Fund 115600			

#### 3. Local Community Corrections (AB 109) Public Safety Realignment

**Description:** Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the State funding allocation for Community Corrections Grant. The local Community Corrections Partnership, as defined by statute, develops plans for utilization of these funds solely to enhance the capacity of County probation, mental health, sheriff and other County departments to provide appropriate rehabilitative, housing and supervision services to adult criminal offenders who have been realigned from State to County jurisdiction. The plans are deemed approved by the Board of Supervisors unless rejected by a super-majority vote of the Board.

Local Community Corrections (AB 109)			
<b>Service:</b>		Mandatory	
<b>Level of Service:</b>		Discretionary	
<b>Expenditures:</b>		\$27,885,959	
<b>Financing:</b>		26,195,608	
<b>Net Fund Cost:</b>		1,690,351	
<b>Funding Sources:</b>			
Public Safety Realign	94.0%	\$	26,195,608
Fund Balance	6.0%		1,690,351
Fund 115300 (2982)			

# Justice Systems Development/Planning

## Law and Justice

### 4. SLESF - Front Line Law Enforcement-City

**Description:** Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the pass-through of State Supplemental Law Enforcement funding to Contra Costa cities.

SLESF - Front Line Law Enforcement-City		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Mandatory	
<b>Expenditures:</b>	\$483,326	
<b>Financing:</b>	483,326	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Misc Revenue	100.0%	\$ 483,326
Fund 114300		

### 5. Supplemental Law Enforcement Services Account (SLESA) - (AB 109) Public Safety Realignment

**Description:** Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the State Supplemental Law Enforcement funding for the Sheriff and Contra Costa cities.

Supplemental Law Enforcement Services (AB 109)		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$9,528,633	
<b>Financing:</b>	9,528,633	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Public Safety Realign	100.0%	\$9,528,633
Fund 115300 (2981)		

### 6. Obscene Matter-Minors

**Description:** As provided by Section 311.12 of the Penal Code, fines collected from persons convicted certain offenses relating to obscene matter involving minors, in which the violation is committed on or via a government-owned computer or via a government-owned computer network, are to be allocated for sexual assault investigator training, high technology crime task forces, public agencies and nonprofit corporations that provide shelter, counseling, or other direct services for victims of human trafficking and for multidisciplinary teams involved in the prosecution of child abuse cases.

Obscene Matter-Minors		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$400	
<b>Financing:</b>	400	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Fines & Forfeitures	100.0%	\$400
Fund 115400		

# Justice Systems Development/Planning

## *Law and Justice*

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### **CAO's Recommendation**

The County Administrator's Office (CAO) is in the process of replacing the integrated legacy mainframe justice system that serves the Justice Partners (District Attorney, Public Defender, and Probation) and the Superior Court. The Superior Court is likewise in the early stages of a project to replace the County's legacy mainframe court management and calendaring system, beginning with its traffic case management system.

In addition to the project to replace the County's justice case management systems, the CAO has made it a top priority to replace the County's nearly obsolete warrant management system, a system upon which the Sheriff, the Superior Court and all local law enforcement agencies rely on a daily basis.

Migrating mainframe systems to modern case management systems are complex projects that involve coordination among not only the County's justice partners but also with multiple vendors, the Superior Court, the California Department of Justice, Office of the Sheriff, and the 20+ local law enforcement agencies that file cases with the District Attorney's office and rely on the County's automated warrant system and justice data network. Each project is multifaceted, labor-intensive, and spans many months and, sometimes, years. As the duration of these projects lengthens, the continued availability of key department subject matter experts diminishes, as only so much of their time can be devoted to automation projects and they, at some point, will get diverted onto primary mission duties. Likewise, if an automation project is allowed to languish, the County also risks losing vendor support, as vendors are generally paid only as progress is made. For these reasons, staff strive to accomplish automation projects as rapidly as possible and avoid delays and loss of momentum.

To implement and support these projects, the County Administrator's Office draws from several resources:

- Law & Justice Information Systems (LJIS) Division of the County Administrator's Office.

- Department of Information Technology (DoIT)
- Contract project management consultants
- System Vendors
- Subject matter experts from the operating departments

Until last year, the County's LJIS Division comprised only three staff. Due to the emergent need for more resources, the Board of Supervisors, in 2017, authorized two additional positions for the Division.

DoIT provides programming and other technical support to the CAO LJIS Division and the Superior Court on the County's legacy mainframe justice system and with the export of legacy data destined for the new systems.

Due to the complexities of managing multiple projects, and due to the age and condition of the County's legacy system data, it was imperative that the individual systems configuration and roll-out be executed in planned and coordinated phases that make the most efficient use of the County's limited staff resources and also ensure that the systems will perform and exchange data as necessary. The absolute necessity for high-level coordination of these systems is why the LJIS Unit exists, and under the auspices of the County Administrator's Office, in lieu of having each Justice Partner implement its own system. The LJIS Manager, under the direction of the County Administrator and working with the Justice Partners, determines the priorities and sequencing of the projects.

The Baseline Budget is reduced from the current year budget by \$10,516,613 due primarily to the removal of prior-year fund balance in the amount of \$8,394,875 from Law & Justice Systems Development and \$1,132,113 from the Vehicle Theft program. All year-end balances for the law and justice networks and projects are carried forward to the new budget year to finance the continuing development and maintenance of these coordinated multi-department and regional systems.

# Justice Systems Development/Planning

## *Law and Justice*

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The balance of the reduction results from a combination of adjustments:

- a decrease of \$1.3 million in outside professional services;
- an increase to salaries of \$284,472 for cost-of-living increases and full-year funding of staff positions that were added in 2017; and
- miscellaneous other adjustments that resulted in a net expense increase of \$25,903.

The Recommended Budget is equivalent to the Baseline Budget.

### **Performance Measurement**

#### **Warrant Management System**

- Completed competitive bidding process and selected new system provider to replace obsolete system.
- Completed contract negotiations and executed contract.

#### **District Attorney and Probation Department Case Management Systems**

- Analyzed, researched, and resolved production issues; maintained system tables; supported interfaces; defined, designed, and tested bug fixes, enhancements, and reports for justice partners.

#### **Maintain and modernize other justice data systems**

- ***Law and Justice Information System (LJIS) Mainframe*** - Analyzed, researched, and resolved production issues; maintained system tables; supported interfaces; defined, designed, and tested bug fixes, enhancements, and reports for justice partners.

- ***Legacy warrant management system*** - Analyzed, researched, and resolved production issues; maintained system tables; supported interfaces; defined, designed, and tested bug fixes, enhancements, and reports for law enforcement partners.
- ***Disposition Reporting*** - Analyzed and produced juvenile disposition reports.

### **Administrative and Program Goals**

- Maintain business partner satisfaction through system support, consulting, and recommendations.
- Foster justice partner collaboration through technology.
- Complete move to new office facility.
- Complete hiring and training of programmer and QA analyst.
- Maintain a safe work environment.

#### **Warrant Management System**

- Finalize and roll out business resumption plan for legacy warrant management system.
- Enhance daily activity reports (ARIES) for law enforcement agencies.
- Implement phase 1: core functionality design, development, data conversion, testing, training, and roll out.
- Implement phase 2: advisements, jail management system interface, and miscellaneous features.
- Begin phase 3: geocoding agency beats.

#### **District Attorney and Probation Department Case Management Systems**

- Test and upgrade District Attorney case management system to version 6.2.

# Justice Systems Development/Planning

## *Law and Justice*

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- Implement phase 1 of the Adult Probation case management system: core functionality design, development, legacy data conversion, testing, training, and roll out.
- Begin conversion and implementation of Juvenile District Attorney and Probation case management systems.

### **Maintain and modernize other justice data systems**

- Define, design, select, and begin implementation of an application monitoring system.
- Formalize data-sharing agreements and start requirements analysis for the justice system message broker.

**Probation Department Summary**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	53,771,428	61,045,495	62,965,749	62,054,616	(911,133)
Services And Supplies	7,789,859	9,159,673	9,226,117	9,226,117	0
Other Charges	6,214,322	8,659,805	8,534,805	8,534,805	0
Fixed Assets	85,887	0	0	0	0
Expenditure Transfers	(427,922)	(420,915)	(218,123)	(218,123)	0
<b>Expense Total</b>	<b>67,433,574</b>	<b>78,444,057</b>	<b>80,508,548</b>	<b>79,597,415</b>	<b>(911,133)</b>
<b>Revenue</b>					
Other Local Revenue	18,206,397	20,322,290	18,535,880	18,664,437	128,557
Federal Assistance	1,228,474	2,200,000	1,432,762	1,432,762	0
State Assistance	10,537,967	9,469,731	13,200,216	13,200,216	0
<b>Revenue Total</b>	<b>29,972,838</b>	<b>31,992,021</b>	<b>33,168,858</b>	<b>33,297,415</b>	<b>128,557</b>
<b>Net County Cost (NCC):</b>	<b>37,460,736</b>	<b>46,452,036</b>	<b>47,339,690</b>	<b>46,300,000</b>	<b>(1,039,690)</b>
<b>Allocated Positions (FTE)</b>	<b>356.5</b>	<b>366.5</b>	<b>366.5</b>	<b>367.5</b>	<b>1</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	80%	78%	78%	78%	
% Change in Total Exp		16%	3%	(1%)	
% Change in Total Rev		7%	4%	0%	
% Change in NCC		24%	2%	(2%)	
<b>Compensation Information</b>					
Permanent Salaries	23,373,447	27,437,257	29,210,910	28,786,969	(423,941)
Temporary Salaries	1,443,898	1,315,000	1,315,000	1,315,000	0
Permanent Overtime	2,128,829	811,000	811,000	811,000	0
Deferred Comp	138,690	212,760	273,180	257,580	(15,600)
Comp & SDI Recoveries	(151,896)	(47,000)	(47,000)	(47,000)	0
FICA/Medicare	662,981	594,681	640,418	656,648	16,230
Ret Exp-Pre 97 Retirees	198,824	180,717	180,717	180,717	0
Retirement Expense	17,597,567	21,201,291	22,221,372	21,873,499	(347,873)
Excess Retirement	69,694	147,028	147,028	147,028	0
Employee Group Insurance	3,554,222	4,377,482	4,735,351	4,599,510	(135,841)
Retiree Health Insurance	2,392,118	2,469,617	2,463,091	2,463,091	0
OPEB Pre-Pay	1,294,036	1,294,036	1,294,036	1,294,036	0
Unemployment Insurance	71,458	47,077	14,587	13,763	(824)
Workers Comp Insurance	1,545,926	1,586,290	315,083	311,799	(3,284)
Labor Received/Provided	(548,365)	(581,742)	(609,023)	(609,023)	0

# **Probation**

## ***Law and Justice***

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### **Department Description**

This table represents information in aggregate format summarizing expenditures, revenues, and net County costs for three budget units administered by the Probation Department. Included are data for the following budget units.

0308 – Probation Programs  
0309 – Probation Facilities  
0310 – Care of Court Wards

### **Major Department Responsibilities**

The mission of the Probation Department is to serve and support, in collaboration with the justice partners, our communities, courts and crime victims. The Department is committed to the preservation of public safety by providing evidence-based prevention, investigation and supervision services, as well as a safe environment for staff and those placed in its custodial care.

The Probation Department operates to ensure that offenders are held accountable for criminal law violations by completing their court-ordered sentences. Probation is the lynchpin that ensures compliance as well as the opportunity of services that include but are not limited to mental health services, cognitive behavioral treatment, substance abuse treatment, community services, victim restitution, home supervision, intensive supervision, and detention and/or treatment at a County juvenile institution or in a group home placement.

The County Probation Officer is the statutorily designated Chair of the Community Corrections Partnership (CCP). The CCP is the advisory board involved in the planning, implementation and oversight of the County Plan for the realignment of State prisoners to County jurisdiction under Public Safety Realignment (AB 109).

**Probation Programs Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	27,692,151	30,952,773	32,648,833	32,506,992	(141,841)
Services And Supplies	2,719,254	3,979,841	3,815,066	3,815,066	0
Other Charges	19,627	34,805	(40,195)	(40,195)	0
Fixed Assets	85,887	0	0	0	0
Expenditure Transfers	(509,537)	(481,603)	(365,125)	(365,125)	0
<b>Expense Total</b>	<b>30,007,381</b>	<b>34,485,816</b>	<b>36,058,578</b>	<b>35,916,737</b>	<b>(141,841)</b>
<b>Revenue</b>					
Other Local Revenue	11,421,065	12,191,866	11,212,671	11,341,228	128,557
Federal Assistance	612,843	1,200,000	432,762	432,762	0
State Assistance	806,052	1,173,599	1,252,398	1,252,398	0
<b>Revenue Total</b>	<b>12,839,960</b>	<b>14,565,465</b>	<b>12,897,831</b>	<b>13,026,388</b>	<b>128,557</b>
<b>Net County Cost (NCC):</b>	<b>17,167,421</b>	<b>19,920,351</b>	<b>23,160,747</b>	<b>22,890,349</b>	<b>(270,398)</b>
<b>Allocated Positions (FTE)</b>	<b>187.0</b>	<b>182.0</b>	<b>182.0</b>	<b>183.0</b>	<b>1.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	92%	90%	91%	91%	
% Change in Total Exp		15%	5%	0%	
% Change in Total Rev		13%	(11%)	1%	
% Change in NCC		16%	16%	(1%)	
<b>Compensation Information</b>					
Permanent Salaries	12,151,196	13,841,640	15,124,017	15,066,527	(57,490)
Temporary Salaries	236,510	0	0	0	0
Permanent Overtime	184,819	75,000	75,000	75,000	0
Deferred Comp	58,177	107,400	118,320	116,520	(1,800)
Comp & SDI Recoveries	(2,796)	0	0	0	0
FICA/Medicare	320,915	342,082	360,446	379,975	19,529
Ret Exp-Pre 97 Retirees	102,153	92,717	92,717	92,717	0
Retirement Expense	9,018,134	10,479,195	11,404,093	11,327,876	(76,217)
Excess Retirement	26,170	0	0	0	0
Employee Group Insurance	1,825,749	2,153,740	2,277,553	2,249,868	(27,685)
Retiree Health Insurance	2,392,118	2,469,617	2,463,091	2,463,091	0
OPEB Pre-Pay	1,294,036	1,294,036	1,294,036	1,294,036	0
Unemployment Insurance	33,624	13,925	7,544	7,520	(24)
Workers Comp Insurance	721,617	787,067	162,944	164,790	1,846
Labor Received/Provided	(670,270)	(703,647)	(730,928)	(730,928)	0



# Probation

## Law and Justice

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### 1. Adult Field Services

**Description:** Investigates and supervises criminal offenders referred by the Courts.

- a. **Investigations** – Prepares more than 3,000 felony investigative reports annually for the Superior Court. These include pre-plea reports for plea and bail considerations, Change of Plea reports, Restitution reports and assessment and recommendation reports for sentencing.  
**FTE: 20.0**
- b. **Superior Court Probation Officers** – Provides information on probation cases to the judges and represents the Probation Department in the Superior Court to assist in arriving at the appropriate disposition. Positions are funded through Court Revenues.  
**FTE: 4.0**
- c. **Active Felony Supervision** - Probation staff supervise a daily average of 2,200 felons convicted of violent and serious crimes, and monitors the specific and general conditions of probation, ordered by the court as well as provides the opportunity for services directly related to the clients identified needs.  
**FTE: 22.0**
- d. **Sex Offender** - Probation supervises registered sex offenders that have been placed on formal probation. The primary focus of sex offender supervision is to enhance community safety, protect victims and prevent further sexual offending behavior by the offender.  
**FTE: 2.0**
- e. **Public Safety Realignment (AB 109)** - The Community Corrections Partnership (chaired by the County Probation Officer) completed the county-wide plan and budget that was approved by the Board of Supervisors. The elements of the plan include the Post Release Community Supervision clients who are released from prison and under the supervision of the Probation Department. Those sentenced to local commitments for crimes that would have resulted in prior prison sentences are also released from jail

and placed on probation supervision. Those clients released from prison and jail after completing a term for violation their parole are also place on probation supervision. The need to coordinate and ensure services are available has been developed and continues to be refined. The goal is to ensure the client has the best possible chance to avoid further negative contact with the justice system. This could not occur without proper staffing and effective interventions developed in the community with enhanced partnerships. The State's AB109 Public Safety Realignment funds this program.

**FTE: 14.0**

- f. **Pre-Trial** – The Pretrial Program utilizes an evidence based risk assessment tool on an average of 900 pretrial defendants to inform release decisions for adult defendants and provides for presentence supervision in the community. The Pretrial unit works collaboratively with the Office of Reentry & Justice, the Public Defender, the District Attorney, and the Sheriff's Office to provide information for Own Recognizance Pretrial release for Defendants at arraignment. If released the Pretrial program also provides community supervision for approximately 300 pretrial defendants per year. The Pretrial program is funded through AB109, Public Safety Realignment.  
**FTE: 4.0**
- g. **Vehicle Theft** – Vehicle theft is a collaborative program including the California Highway Patrol, Sheriff, District Attorney, and Probation Departments that enhances the capacity of local police and prosecutors to deter, investigate and prosecute vehicle theft crimes. A Deputy Probation Officer assigned to the program provides close supervision to a caseload of offenders convicted of auto theft. This program is funded by State vehicle license fees.  
**FTE: 1.0**

**h. Domestic Violence** – Provides intensive supervision of high-risk offenders who have been convicted of domestic violence and court-ordered to complete a mandated 52-week batterer's treatment program. The DPOs also work with the victims of domestic violence and facilitate the collection of restitution and restraining orders when necessary. They also assist the court by reporting progress and making recommendations for violations of terms and conditions.

**FTE: 6.0**

**i. DUI Enhanced Supervision Program** – Collaboration with the California Office of Traffic Safety that provides for intensified supervision of felony drunk drivers. The Deputy Probation Officers also work collaboratively with Mothers Against Drunk Driving (MADD).

**FTE: 2.0**

**j. Banked Caseload** – The Deputy Probation Officer provides, as needed, supervision and monitoring of probation violations. The daily average population of this caseload is approximately 600 felons.

**FTE: 1.0**

**k. Drug Enforcement** – Intensive monitoring of drug usage and supervisors of 75 offenders annually.

**FTE: 2.0**

## **2. Juvenile Field Services**

**Description:** Provides juvenile delinquency investigations and reports to the Juvenile Court on approximately 3,000 matters annually. Supervises a daily average of 1,300 juveniles on probation, providing individualized controls, counseling, supervision, placement, and referral services to youths and their parents. Regular Deputy Probation Officer caseloads average approximately 40 juveniles per officer. Services are provided for detained youths and as they prepare to transition back into the community. It also includes clients in the community, and in out of home residential treatment programs.

**a. Intake** – Probation staff conducts initial investigation into alleged offenses,

processes petitions (charges) for court consideration as well as provide recommendation for the Court to consider detention or release from custody.

**FTE: 5.0**

**b. Investigation** – Probation staff conduct investigations that include the nature of the offense, family and school background and other related issues for the court consideration during the dispositional process. The Department performs over 3,000 intake and court investigations annually.

**FTE: 10.0**

**c. Court Probation Officers** – Deputy Probation Officers represent Probation in court hearings and provides appropriately related information on probation cases to the judges to assist in arriving at the appropriate disposition.

**FTE: 4.0**

**d. Supervision** – Probation staff supervise youths placed on probation or made wards of the Court. The probation officer has the responsibility to protect the community and to help youths and their families to recognize the problems that contributed to the delinquent behavior and to make the necessary adjustments to prevent further delinquency.

**FTE: 11.0**

**e. Placement** – Probation staff formulate alternative living plans for approximately 220+ youth, who cannot remain at home or attend local schools because of serious delinquency or behavioral problems. Staff provide case management to aid in daily living and treatment for youth above the age of 18 who have been deemed Nonminor Dependents as a result of AB-12. Probation staff also actively participate in and plan for changes to the Continuum of Care Reform in collaboration with Children and Family Services and the Department of Social Services.

**FTE: 9.0**

# Probation

## Law and Justice

- f. **School Probation Officers** – Probation staff provide case management services for juveniles referred by school districts as well as those on active probation. This program is funded through the Juvenile Justice Crime Prevention Act (JJCPA), and increases the presence of probation officers on school campuses throughout the County.  
**FTE: 10.0**

- g. **Community Probation** – Deputy probation officers join with various police jurisdictions to provide intensive supervision to high-risk youth and provide referral opportunities for the youth and their family. Funding is provided by the JJCPA.  
**FTE: 5.0**

- h. **Youthful Offender Treatment Program (YOTP)/Girls in Motion (GIM)** – DPOs provide in custody transition services and out of custody monitoring for those youth in the treatment programs. Intense supervision and service opportunities are provided to ensure compliance and provide for meaningful interventions in the community.  
**FTE: 5.0 YOTP; 1.0 GIM**

### 3. Other Services

- a. **Training** – Probation staff ensure state mandated Standards and Training for Corrections (STC) training requirements. Staff also establish and coordinate approved training for Probation staff.  
**FTE: 3.0**
- b. **Field Support Services** – Probation staff provide clerical support to the Probation Department.  
**FTE: 24.0**

### 4. Administration

**Description:** Provides fiscal management, central records, automated systems, contract management, employee and facility safety, purchasing and payroll, facility and office management, and resource development services. Staff also serves on many local and state-wide agencies/boards to not only represent Contra Costa County but learn the best practices that could be considered for local implementation.

**FTE: 18.0**

Probation Programs Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$36,281,862	
<b>Financing:</b>	13,391,513	
<b>Net County Cost:</b>	22,890,349	
<b>Funding Sources:</b>		
State	22.2%	\$8,066,455
AB109 Realignment	10.3%	3,736,116
Title IV-E	1.4%	500,000
Federal	1.2%	432,762
Transfers	1.0%	365,125
Charges for Service	0.8%	291,055
General Fund	63.1%	22,890,349
<b>FTE:</b>	183.0	

## Juvenile Facilities Budget

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	26,079,278	30,092,721	30,316,917	29,547,625	(769,292)
Services And Supplies	2,616,571	2,377,817	2,519,359	2,519,359	0
Other Charges	21,186	0	0	0	0
Expenditure Transfers	81,615	60,688	147,002	147,002	0
<b>Expense Total</b>	<b>28,798,650</b>	<b>32,531,226</b>	<b>32,983,278</b>	<b>32,213,986</b>	<b>(769,292)</b>
<b>Revenue</b>					
Other Local Revenue	4,949,291	5,830,424	5,023,209	5,023,209	0
State Assistance	9,359,920	8,019,132	11,542,818	11,542,818	0
<b>Revenue Total</b>	<b>14,309,211</b>	<b>13,849,556</b>	<b>16,566,027</b>	<b>16,566,027</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>14,489,438</b>	<b>18,681,670</b>	<b>16,417,251</b>	<b>15,647,959</b>	<b>(769,292)</b>
<b>Allocated Positions (FTE)</b>	<b>169.5</b>	<b>184.5</b>	<b>184.5</b>	<b>184.5</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	91%	93%	92%	92%	
% Change in Total Exp		13%	1%	(2%)	
% Change in Total Rev		(3%)	20%	0%	
% Change in NCC		29%	(12%)	(5%)	
<b>Compensation Information</b>					
Permanent Salaries	11,222,251	13,595,617	14,086,893	13,720,442	(366,451)
Temporary Salaries	1,207,388	1,315,000	1,315,000	1,315,000	0
Permanent Overtime	1,944,010	736,000	736,000	736,000	0
Deferred Comp	80,513	105,360	154,860	141,060	(13,800)
Comp & SDI Recoveries	(149,101)	(47,000)	(47,000)	(47,000)	0
FICA/Medicare	342,066	252,599	279,972	276,673	(3,299)
Ret Exp-Pre 97 Retirees	96,671	88,000	88,000	88,000	0
Retirement Expense	8,579,433	10,722,096	10,817,279	10,545,623	(271,656)
Excess Retirement	43,525	147,028	147,028	147,028	0
Employee Group Insurance	1,728,474	2,223,742	2,457,798	2,349,642	(108,156)
Unemployment Insurance	37,834	33,152	7,043	6,243	(800)
Workers Comp Insurance	824,309	799,223	152,138	147,008	(5,130)
Labor Received/Provided	121,905	121,905	121,905	121,905	0

# Probation

## Law and Justice

### 1. Probation Facilities

**Description:** Probation Facilities offer a continuum of court-ordered custodial care and treatment services for juveniles ordered into custody by the court.

- a. **Juvenile Hall** – The John A. Davis Juvenile Hall is a maximum security facility is designed for the mandated detention of youths before and after court hearings. Approximately 1,000 juveniles are booked annually. The Juvenile Hall contains two treatment units.

**FTE: 138.5**

1. Girls in Motion (GIM) - GIM is a gender-specific countywide effort for girls that provide local programming services in a safe and controlled environment. Both cognitive and trauma-based treatment enrich the secure program. Referrals to local resources and collaborative supervision methodology are utilized upon transition from custody.

2. Youthful Offender Treatment Program (YOTP) – Specific commitment treatment program for male youthful offenders utilizing cognitive / evidence-based practices. The program encompasses a specialized living unit for participants who are in custody and provide appropriate referrals to community-based services and intensive supervision for participants who are returning to the community.

- b. **Orin Allen Youth Rehabilitation Facility (OAYRF) (Byron Boys' Ranch)** – Rehabilitation facility that provides 100 beds for seriously delinquent boys committed by the courts. Approximately 150 youths are admitted annually for an average stay of six months.

**FTE: 41.0**

- c. **Home Supervision (HS)** – The HS program is an alternative to detention for youth who could otherwise be in custody pre or post disposition. Probation staff use electronic monitoring/GPS as a tool to provide intensive supervision to youth released to the community.

**FTE: 1.0**

- d. **School Lunch Program** – The National School Lunch Program (NSLP) is a federally assisted meal program. It provides nutritionally balanced, low-cost or free lunches to children each school day. The program was established under the National School Lunch Act, signed by President Harry Truman in 1946.

**FTE: 4.0**

#### Juvenile Facilities Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$32,213,986
<b>Financing:</b>	16,566,027
<b>Net County Cost:</b>	15,647,959
<b>Funding Sources:</b>	
State	50.6% \$16,300,027
Federal	0.8% 264,000
Misc Revenue	0.1% 2,000
General Fund	48.5% 15,647,959

**FTE: 184.5**

### Care of Court Wards Budget

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	2,454,034	2,802,015	2,891,692	2,891,692	0
Other Charges	6,173,509	8,625,000	8,575,000	8,575,000	0
<b>Expense Total</b>	<b>8,627,543</b>	<b>11,427,015</b>	<b>11,466,692</b>	<b>11,466,692</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,836,041	2,300,000	2,300,000	2,300,000	0
Federal Assistance	615,631	1,000,000	1,000,000	1,000,000	0
State Assistance	371,995	277,000	405,000	405,000	0
<b>Revenue Total</b>	<b>2,823,667</b>	<b>3,577,000</b>	<b>3,705,000</b>	<b>3,705,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>5,803,877</b>	<b>7,850,015</b>	<b>7,761,692</b>	<b>7,761,692</b>	<b>0</b>
<b>Financial Indicators</b>					
% Change in Total Exp		32%	0%	0%	
% Change in Total Rev		27%	4%	0%	
% Change in NCC		35%	(1%)	0%	

**Description:** Probation provides court-ordered custodial care outside of County facilities and medical care for juvenile residents within County facilities.

- a. **Out-of-Home Placement** – Probation manages federal, State and County funding for the board and care costs of minors placed in private residential care by the Juvenile Court.
- b. **Division of Juvenile Justice (DJJ) Fees** – Probation pays fees to the DJJ for the incarceration cost of juveniles placed under the care and control of the state.
- c. **Medical Services in Juvenile Facilities** – Probation pays fees to the Health Services Department for rendering medical service to the residents of Juvenile Hall and the Orin Allen Youth Rehabilitation Facility.

Care of Court Wards Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Mandatory
<b>Expenditures:</b>		\$11,466,692
<b>Financing:</b>		3,705,000
<b>Net County Cost:</b>		7,761,692
<b>Funding Sources:</b>		
Reimbursements	20.1%	\$2,300,000
Federal	8.7%	1,000,000
State	3.5%	405,000
General Fund	67.7%	7,761,692

# Probation

## Law and Justice

### Miscellaneous Programs (Non-General Fund)

#### 1. Juvenile Justice Crime Prevention Act (JJCPA) - SLESF – Probation

**Description:** This Special Revenue Fund provides State resources from the Juvenile Justice Crime Prevention Act of 2000 (JJCPA) to support juvenile prevention initiatives.

The State funds are used to support 21 FTE positions in the School and Community Probation Programs. Deputy Probation Officers are stationed at high schools throughout the county, as well as various police departments. In addition to juvenile prevention and diversion activities, Probation personnel provide investigation and supervision services to juvenile offenders and other at-risk youth as well as provide referral services that directly relate to the needs identified in the risk needs assessment completed.

SLESF – Probation Summary		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary (Limited to Juvenile Prevention Services)	
<b>Expenditures:</b>	\$4,692,483	
<b>Financing:</b>	4,692,483	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
State	100.0%	\$4,692,483

#### 2. Probation Ward Welfare Fund

**Description:** Pursuant to Welfare and Institutions Code 873, provides for the revenues associated with the detention commissary and commission from detention pay telephones. These revenues are used to fund essential clothing and transportation for emancipating youth and educational opportunities for detained youth.

Probation Ward Welfare		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$111,900	
<b>Financing:</b>	73,578	
<b>Net Fund Cost:</b>	38,322	
<b>Funding Sources:</b>		
Misc Revenue	65.8%	\$73,578
Fund Balance	34.2%	38,322

#### 3. Community Corrections Performance Incentives Fund

**Description:** SB 678, known as the California Community Corrections Act of 2009, established the Community Corrections Performance Incentives Fund (CCPIF). The State transfers a portion of the cost savings realized by the California Department of Corrections and Rehabilitation (CDCR) from reduced referrals of certain probationers to State Prison. CCPIF revenue is to be used for evidence-based probation supervision activities with the ultimate goal of reducing recidivism among adult probationers between the ages of 18 and 25.

CCPIF		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$4,584,144	
<b>Financing:</b>	4,584,144	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
State	100.0%	\$4,584,144

### **CAO's Recommendation**

The Probation Department's FY 2018-19 Recommended Budget increases expenditure appropriations by \$1,153,358, or 1.4%. This includes salary and benefit costs. Additionally, the Department is anticipating continued increases to estimated revenue by \$1,305,394, or 4.1%, resulting in a decrease in net County cost of \$152,036, or 0.3%.

The Department is anticipating increased cooperating costs attributable a recent bail Court decision (In re Humphrey) and Proposition 63. The Department will need additional resources to meet the increased workload. The Department plans to utilize previously unfilled positions to address the anticipated changes.

The Community Corrections Partnership has recommended funding increases for the AB109 programs operated by the Probation Department at the FY 2017-18 staffing levels.

The Recommended Budget funds the increased costs in the Baseline Budget and services with minimal impact to the Department. There is no impact to the department's continued vacancy factor of \$911,133.

### **Performance Measurement**

#### **Complete the implementation of a case management system (CMS).**

Probation continues to work with cFive, formerly Capita Technologies, as their case management system vendor. Probation expects to go live with the Adult side of the CMS by spring/summer 2018. Development continues on the Juvenile side of the CMS system with the anticipated roll out of the entire system by 2019/2020.

#### **Continue to develop State-recognized evidence-based programming (EBP) in facilities and field probation.**

The Department has continued to keep this Performance Measurement in the forefront of its mission. The Department continues to work

closely with the University of Cincinnati Corrections Institute (UCCI) to implement Core Correctional Practices (CCP) in the Juvenile Hall. The Orin Allen Youth Rehabilitation Facility has implemented CCP and a new Behavior Management System (BMS). The Field Services division has undergone an extensive and thorough evaluation of adherence to EBP and a five year strategic plan for implementation is currently being developed with the guidance and coaching of UCCI. The Department continues to strive to provide quality assurance for current and future EBP practices.

#### **Improve collaborative efforts among departments to improve service delivery to clients.**

The rapid implementation of AB 109 and creation of the mandatory Community Corrections Partnership defined partnerships and facilitated healthy communication to provide supportive services to adults re-entering the community from prison as well as providing improved services to the probation population now serving time in jail. The Department continues to work on enhancing collaborative opportunities with local law enforcement as well as local community-based organizations. Partnerships are further fostered through collaborative grants and other funding projects. The Probation Department is expanding the successful efforts of the AB 109 collaboration to the Adult General Supervision and Specialized services population.

#### **Implementation of a Peer Support Program**

The Contra Costa County Probation Department implemented a Peer Support Program. Peer Support Programs are designed to assist employees involved in or affected by a critical or traumatic incident. Critical incidents can occur on duty and off duty, as well as, in the field, in the offices, or in our facilities. When a critical incident occurs it is important to assure for an employee's well-being and that their basic needs are being met, including their emotional health. Peer Support Teams (PST) have become a standard of care in the law enforcement work place. The Peer Support Program is not an element of the Employee Assistance Program (EAP), nor is it a substitute for professional



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help. The purpose of the Peer Support program is to aid an employee during times of both professional and personal crises through the use of specially-trained volunteers from within the Department.

Through a contract with Psychological Services Group, the PST members continue to receive ongoing training and support in their role as Peer Supporters. Staff demonstrating service needs beyond the training and scope of the PST can be referred to Psychological Services Group to receive individual counseling and/or group counseling services as needed. The Department can call upon Psychological Services Group for guidance and support during critical incidents. Currently the Department has trained ten peer support staff and anticipates more training in 2018 to enhance the program.

#### **Enhanced Services**

The Probation Department has provided enhanced services to the Superior Court by collaborating in and assigning Deputy Probation Officer staff to the Mandatory Domestic Violence Court and the newly created Veterans' Court. Staff in both courts provide specialized supervision and service referrals to both populations who have specific individualized needs.

**Administrative and Program Goals**

**Implement Continuum of Care Reform (CCR)**

Implementation efforts for CCR will occur in stages beginning January 2017 through 2021 in Child Welfare Services, and in succeeding years in Probation foster care. CCR will necessitate significant and ongoing training for Placement Unit staff on utilizing the new processes and service requirements. CCR further necessitates increased coordination and cooperation between Probation, EHSD / CFS, and other county Departments including Public Health and Children's Mental Health.

Short-Term Residential Treatment Programs (STRTPs) will replace traditional group care. STRTPs provide highly intensive 24-hour supervision and treatment for youth, and will be designed to quickly transition youth back to their own or another permanent family. Facilities seeking licensure as an STRTP will need to meet higher standards of care, be accredited, and be able to deliver or arrange for a set of core services including the mental health services the youth needs.

The Resource Family Approval (RFA) process will improve selection, training and support of families (including relative and non-relative resource families) seeking to care for a youth in foster care, whether on an emergency, temporary or permanent basis.

Children and Family Teams (CFTs) is defined as group of individuals who are convened by the placing agency and who are engaged through a variety of team-based processes to identify the strengths and needs of the youth and his or her family, and to help achieve positive outcomes for safety, permanency, and well-being. CFT meetings are mandated to convene on a regular and re-occurring basis to ensuring their perspectives are incorporated throughout the duration of the case and is primary vehicle for collaboration on the assessment, case planning, and placement decisions.

**Complete the implementation of a computerized case management system.**

**Analyze all programs for enhancement opportunities presented by new technology.**

In FY 18-19, the Probation Department plans to hire a Data Analyst. As the new case management system is rolled out, the Data Analyst will monitor and review probation programs in relation to department data. The Data Analyst will work collaboratively with Probation management to identify strategies to improve future services for Probation clients.

**Continue to develop best practices and, as a standardized case management system comes on line, use it to measure and validate programming.**

**Develop a new and enhanced Juvenile Justice Crime Prevention Act and Youthful Offender Block Grant Consolidated Annual Plan.**

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## **FY 2018/19** **Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	13	Juvenile Investigation/ Supervision/ Special Services	Increase Vacancy Factor	0.0	(265,135)	Establish a vacancy factor equivalent to two Deputy Probation Officer positions within the department budget. This will have a minimal impact on department operations.
2	4	Juvenile Hall	Establish Vacancy Factor	0.0	(769,292)	Establish a vacancy factor equivalent to eight Juvenile Institution Officer positions within the department budget. This will have a minimal impact on department operations.
3	8	Adult Investigations & Supervision	Decrease staff	0.0	(128,557)	Decrease 66% of staff time dedicated to SB 678 due to the addition of two FTE in Administration/Personnel/Info Tech.
4	14	Field Support Services	Decrease staff	(1.0)	(71,489)	Eliminating one vacant Clerical position will have minimal impact on the department.
5	19	Administration/ Personnel/Info Tech	Increase staff	2.0	194,783	Adding a Data Analyst and an Accounting position will enhance the department's data collection and evaluation activities.
			<b>Total</b>	<b>1.0</b>	<b>1,039,690</b>	

## Public Defender Summary

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	21,067,231	23,040,778	24,296,440	25,098,188	801,748
Services And Supplies	2,744,933	3,295,426	3,001,400	3,001,400	0
Fixed Assets	88,060	0	0	0	0
Expenditure Transfers	(431,197)	(387,230)	(435,854)	(435,854)	0
<b>Expense Total</b>	<b>23,469,028</b>	<b>25,948,974</b>	<b>26,861,986</b>	<b>27,663,734</b>	<b>801,748</b>
<b>Revenue</b>					
Other Local Revenue	2,043,222	2,663,083	3,163,001	3,498,343	335,342
Federal Assistance	73,497	180,412	180,412	180,412	0
State Assistance	49,603	48,479	52,979	52,979	0
<b>Revenue Total</b>	<b>2,166,322</b>	<b>2,891,974</b>	<b>3,396,392</b>	<b>3,731,734</b>	<b>335,342</b>
<b>Net County Cost (NCC):</b>	<b>21,302,706</b>	<b>23,057,000</b>	<b>23,465,594</b>	<b>23,932,000</b>	<b>466,406</b>
<b>Allocated Positions (FTE)</b>	<b>109.3</b>	<b>115.3</b>	<b>115.3</b>	<b>123.3</b>	<b>8</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	90%	89%	90%	91%	
% Change in Total Exp		11%	4%	3%	
% Change in Total Rev		33%	17%	10%	
% Change in NCC		8%	2%	2%	
<b>Compensation Information</b>					
Permanent Salaries	12,802,800	14,088,505	14,803,957	15,279,978	476,021
Temporary Salaries	1,103,479	1,181,775	1,126,775	1,126,775	0
Permanent Overtime	3,733	0	0	0	0
Deferred Comp	126,670	134,736	132,096	132,096	0
Comp & SDI Recoveries	(5,921)	0	0	0	0
FICA/Medicare	934,675	1,044,382	973,120	1,018,275	45,155
Ret Exp-Pre 97 Retirees	44,375	52,543	52,543	52,543	0
Retirement Expense	3,930,983	4,403,755	4,698,516	4,825,578	127,062
Excess Retirement	28,854	23,677	23,677	23,677	0
Employee Group Insurance	1,161,615	1,176,072	1,610,890	1,741,575	130,685
Retiree Health Insurance	560,146	565,994	550,416	550,416	0
OPEB Pre-Pay	217,825	217,825	217,825	217,825	0
Unemployment Insurance	36,970	30,135	7,404	21,994	14,590
Workers Comp Insurance	121,027	121,380	99,219	107,454	8,235

# Public Defender

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### Department Description

#### 1. Administration

**Description:** Provides management, administrative support, and oversight of all Departmental functions.

**FTE:** 10.0

Administration Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$4,215,517
<b>Financing:</b>	0
<b>Net Fund Cost:</b>	4,215,517
<b>FTE:</b> 10.0	

#### 2. Investigations

**Description:** Conducts defense investigations of adult criminal and juvenile cases as needed to ensure effective representation of all clients.

**FTE:** 13.0

Investigations Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,879,723
<b>Financing:</b>	0
<b>Net Fund Cost:</b>	1,879,723
<b>FTE:</b> 13.0	

#### 3. Criminal Defense

**Description:** Provides management, administrative support, and oversight of all Departmental functions.

**FTE:** 66.8

Criminal Defense Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$14,619,915
<b>Financing:</b>	1,178,173
<b>Net Fund Cost:</b>	13,441,742
<b>FTE:</b> 66.8	

#### 4. Alternate Defender Office

**Description:** Provides mandated legal representation, advice and investigative services to indigent adults and juveniles charged with criminal offenses in cases in which the main office has declared a conflict of interest.

**FTE:** 17.0

Alternate Defender Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$4,395,018
<b>Financing:</b>	0
<b>Net Fund Cost:</b>	4,395,018
<b>FTE:</b> 17.0	

#### 5. Public Safety Realignment (AB 109) Programs

**Description:** The Office of the Public Defender has several positions and programs that are specifically funded through AB 109 public safety realignment monies.

**FTE:** 16.5

- a. **Clean Slate program** – Provides consultation and files petitions for expungement on behalf of persons seeking to clear their criminal records.
- b. **AB 109 Social Worker** – Social worker dedicated to preparing social histories and

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needs assessments on behalf of the low-level felony population.

- c. **Pretrial Services Program** – Two legal assistants dedicated to a collaborative County program designed to more appropriately assess, supervise and manage the pretrial jail population.
- d. **ACER program (Arraignment Court Early Representation)** – Provides representation for all in-custody clients at the first court appearance.
- e. **Reentry Resource Coordinator** – Coordinates and collaborates with county departments regarding reentry programs and resources; works directly with the community and organizations providing services to the reentry population to ensure continuity of services for clients
- f. **Proposition 47 Assistance**—Prepares and files petitions for persons eligible for relief under Proposition 47
- g. **Failure to Appear (FTA) Reduction Program**—A program, in partnership with Law Enforcement, to reduce the numbers of arraignment court failures-to-appear.
- h. **Stand Together Contra Costa** – A rapid response and community education pilot project to support safety and justice for immigrant families in Contra Costa County.

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<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$28,099,588
<b>Financing:</b>	4,167,588
<b>Net County Cost:</b>	23,932,000
<b>Funding Sources:</b>	
Public Safety Realignmt	8.6% \$3,128,443
Transfers	1.5% 435,854
Intergov Revenue	0.9% 603,291
General Fund	89.0% 23,932,000
<b>FTE:</b>	123.3

### AB 109 Program Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$3,128,443
<b>Financing:</b>	3,128,443
<b>Net Fund Cost:</b>	0
<b>FTE:</b>	16.5

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### Miscellaneous Programs (Non-General Fund)

#### Public Safety Realignment Local Revenue Fund-Public Defender

**Description:** Special fund to provide legal representation at parole revocation hearings for State parolees transferring to County jurisdiction under Public Safety Realignment (AB 109).

Public Safety Realignment Local Revenue Fund (AB 109) Public Defender Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$316,058
<b>Financing:</b>		316,058
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Intergov Revenue	100.0%	\$316,058

#### CAO's Recommendation

The Public Defender's FY 2018-19 Recommended Budget increases net County cost by \$875,000, or 3.8%, which reflects the addition of four positions. The Office of the Public Defender has seen substantial growth as there has been a steady increase of mandated services as the result of new legislation and recent court rulings. These new statutory and constitutionally mandated obligations include evidentiary bail hearings in the wake of *In re Humphrey*, Youthful Offender Parole Hearings and juvenile transfer hearings. The following additions to the management and support staff will oversee and facilitate the expanded programs and additional responsibilities: Reclassification of a Deputy Public Defender IV to Assistant Public Defender in the Administration unit; Investigator I in the Investigations unit; and two Deputy Public Defenders II and one Clerical, Experienced Level in the Adult and Criminal unit. The Community Corrections Partnership (CCP) has recommended funding an additional

temporary Special Assignment Deputy Public Defender and full-time Legal Assistant for the Failure to Appear (FTA) Reduction program. The CCP also funded one full-time Legal Assistant, for the Pre-trial project in the Pittsburg Court and one full-time Clerk-Experience Level position for the Reentry Program Support, which enables the expansion of their outreach to the greater community. In addition, the Recommended Budget includes additional revenue authorized by the CCP for existing positions authorized in the Public Defender's Office.

At a total cost of \$335,759, these activities are entirely offset by public safety realignment revenue and therefore have zero net county cost associated with them.

The budget is balanced with no vacancy factor.

#### Performance Measurements

##### **Managed Representation for Juvenile Transfer Hearings Mandated by Proposition 57**

Proposition 57, passed by voter initiative, provides for a specialized hearing for juvenile cases for which the District Attorney requests a transfer to adult court. Previously, the District Attorney was permitted to file these cases directly in adult court without need of a hearing. The hearing provided by Proposition 57 allows a judge to find that the juvenile's case should remain in juvenile court, which significantly changes the length of time that the young person may be incarcerated.

The Office of the Public Defender has thus far been able to manage these cases without need of additional resources by spreading the cases out among existing staff. Currently we have concluded one hearing, and have ten hearings pending which we hope to conclude in the coming year. We will continue to monitor the number of new transfer hearing requests filed by the District Attorney to see if we can manage the cases within our existing staffing level.

##### **Developed Protocols for Youthful Offender**

### **Hearings (YOPH)**

The Department was able to develop protocols to begin fulfilling new obligations for Youthful Offender Parole Hearings. Under the new statutory scheme, clients who were under the age of 25 at the time they committed their offense are eligible for a specialized parole hearing based on a new, accelerated timeline. At these hearings, the parole board must consider evidence about the young person that will assist them in assessing the young person's growth and maturity subsequent to the offense date.

We have assigned a senior attorney to oversee our YOPH obligations to our former clients. To date we have identified approximately 325 former clients who have future YOPH hearing dates, and have identified the clients whose cases need immediate attention. We anticipate an average of 12 hearings per year going forward.

### **Continued Efforts to Divert the Mentally Ill out of County Jail**

The Department continues to focus attention on the need to divert mentally ill and incompetent persons out of the criminal justice system and into treatment. We have had preliminary discussions with the District Attorney about expanding diversion efforts for this population. In addition, we were successful in working with the court to assign a dedicated judge to handle mental health caseloads, including hearings for clients who are incompetent to stand trial and those who are referred to mental health court. As a result, we have seen a more cohesive and comprehensive approach to behavioral health calendars and cases.

### **Worked with the Courts and District Attorney's Office to bring down Misdemeanor Caseloads**

Over the past year, in part through the expansion of our early representation program, we have been able to identify and address some systemic problems with the processing of misdemeanor cases through the court system. By identifying these issues, such as unnecessary delays between citation and case-filing, we have been able to identify solutions for streamlining and

improving the flow of cases. While misdemeanor caseloads remain high, requiring the referral of overload cases to the conflicts panel, we are hopeful that we will see these caseloads go down as we continue to discuss alternatives with our justice partners.

### **Realigned Management Duties to Improve and Streamline Staff Supervision**

The Department has successfully facilitated a realignment of management functions so as to provide better supervision and oversight of line staff and department functions. This process is ongoing and will continue into the coming year.

### **Improved Digital File Storage System and Develop timeline for Introduction of Case Management System**

This effort is still underway. Our Department is waiting for development of the case management system to be completed for the District Attorney and the Probation Department before we can begin work on our system.

### **Expanded use of Text-Message Court Reminders to Improve Court Appearance Rates**

This year, the Office of the Public Defender expanded the use of text message court notification reminders through our partnership with Uptrust. The SMS reminder services provided by Uptrust allow data to be managed via an encrypted and authenticated website accessed by the Department. The Uptrust system sends automated court date reminders at regular intervals before a court date, in line with best practices and in an effort to increase court appearance rates and avoid unnecessary incarceration for our clients. Through this system, attorneys are able to message their clients confidentially and the system provides text message alerts to attorneys when clients text back into the Uptrust system. In the last year, we piloted the use of text reminders with our Richmond Office clients, our Early Representation Program clients in Pittsburg and Richmond, and with the Office's Pretrial Services clients.

For each of these groups, we were able to increase court appearance rates for those



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enrolled in text message reminders. This year we completed the back-end integration between LJIS and Uptrust so that court dates are now automatically updated on a daily basis by LJIS after a client is enrolled in the Uptrust system. We worked on troubleshooting any system errors as we launched this integration. The completion of this integration will allow us to expand the use of Uptrust to enroll all out of custody Public Defender clients for text notification reminders and attorney communication in the next year.

- Launch Stand Together Contra Costa
- Begin YOPH hearings; investigate and collect mitigation evidence for upcoming hearings
- Manage new, expanded bail hearings required by the *Humphrey* decision
- Oversee the design and launch of the juvenile office at the Walnut Creek courthouse

### Administrative and Program Goals

#### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
1	1	Administration	Salaries and Benefits	0.0	\$20,000	Reclassify one Deputy Public Defender IV Position to Assistant Public Defender
2	2	Investigations	Salaries and Benefits	1.0	\$119,751	Addition of one full-time Investigator I for the Holistic Defender/Recidivism Reduction program
3	3	Criminal Defense	Salaries and Benefits	1.0	\$62,137	Addition of one full-time Clerk-Experience Level position
4	3	Criminal Defense	Salaries and Benefits	2.0	\$264,518	Addition of two full-time Deputy Public Defender II positions for the Evidentiary Bail Hearings
5	4	AB 109 Public Safety Realignment	Salaries and Benefits	4.0	\$0	Addition of one temporary Deputy Public Defender- Special Assignment position for the Failure to Appear (FTA) Program, two full-time Legal Assistants positions for the FTA and Pre-trial programs and one full-time Clerk-Experience Level position for the Reentry Program Support as recommended by the Community Corrections Partnership and the Public Protection Committee.
			<b>Total</b>	<b>8.0</b>	<b>\$466,406</b>	

# Public Safety Realignment

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### Public Safety Realignment Summary

2011 Local Revenue Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Expenditure Transfers	155,785,496	168,365,457	174,785,496	174,785,496	0
<b>Expense Total</b>	<b>155,785,496</b>	<b>168,365,457</b>	<b>174,785,496</b>	<b>174,785,496</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	26,207	3,160,604	0	0	0
State Assistance	161,041,532	165,204,853	173,095,145	173,095,145	0
<b>Revenue Total</b>	<b>161,067,739</b>	<b>168,365,457</b>	<b>173,095,145</b>	<b>173,095,145</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(5,282,242)</b>	<b>0</b>	<b>1,690,351</b>	<b>1,690,351</b>	<b>0</b>
<b>Financial Indicators</b>					
% Change in Total Exp		8%	4%	0%	
% Change in Total Rev		5%	3%	0%	
% Change in NFC		(100%)	100%	0%	

### Program Description

As part of the FY 2011–12 State Budget, the Legislature enacted a major shift of state program responsibilities and revenues to local governments. “2011 Realignment” funds various criminal justice, mental health, and social services programs annually through the 2011 Local Revenue Fund established in each County pursuant to statute. The 2011 Local Revenue Fund is composed of two departments:

0295 – Law Enforcement Services  
0296 – Support Services

### Law Enforcement Services

**Description:** This department includes dedicated funding streams for critical public safety activities, including:

- Trial Court Security, to fund costs of the Sheriff providing security to the local Superior Court.
- Law Enforcement Services, for front line law enforcement activities.
- Community Corrections, for allocation proposed by the Community Corrections Partnership and authorized by the Board of Supervisors.
- District Attorney/Public Defender, to fund the costs of Post Release Community Supervision prosecution and defense.
- Juvenile Justice, to fund the Youthful Offender Block Grant (YOBG) and Juvenile Re-entry programs.

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Law Enforcement Services Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$58,823,286		
<b>Financing:</b>	57,132,935		
<b>Net Fund Cost:</b>	1,690,351		
<b>Funding Sources:</b>			
State Aid			
Realignment	97.1%	\$57,132,935	
Fund Balance	2.9%	1,690,351	

Support Services Summary			
<b>Service:</b>	Mandatory		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$115,962,210		
<b>Financing:</b>	115,962,210		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
State Aid			
Realignment	100.0%	\$115,962,210	

### Support Services

**Description:** This department includes dedicated funding streams for critical health and social service programs, including:

#### Protective Services:

- Adoptions
- Adult Protective Services
- Child Abuse Prevention, Intervention and Treatment
- Child Welfare services
- Foster Care

#### Behavioral Health:

- Early and Periodic Screening, Diagnostic and Treatment (EPSDT)
- Drug Court
- Drug Medi-Cal
- Medi-Cal Managed Care
- Non-drug Medi-Cal services
- Perinatal Drug Services

### CAO's Recommendation

The FY 2018-19 Recommended Budget projects a countywide allocation of \$173,095,145 from the State based on the Governor's January Proposed Budget. This figure is based on allocation factors used by various State agencies for the funding streams identified above.

The Recommended Budget represents a \$4,729,688, or 2.8%, increase from the FY 2017-18 Budget. The Governor's projections will likely change in the State's May Revised Budget. The County Administrator will continue to monitor impacts to the County from such changes during the State budget process.

In addition, the Recommended Budget does not include \$3,160,604 in one-time fund balance appropriated in FY 2017-18 for previously authorized capital projects.

The 2011 Local Revenue Fund is a fund within the County Treasury mandated by statute to facilitate the transfer of sales tax and vehicle license fee revenue from the State to the County in public safety and health & human services departments as authorized by the 2011 Realignment legislation.

The vast majority of revenue received in this fund is also budgeted in multiple County departments as a revenue reimbursement. For this reason, it may seem as though these funds are "double-counted"; however, this is not the case. These revenue reimbursements serve as a pass-through to support the operating budgets of those departments performing mandated functions required by 2011 Realignment.

**Sheriff-Coroner Summary**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	190,814,140	208,327,330	217,546,078	211,605,283	(5,940,795)
Services And Supplies	22,825,795	21,962,957	22,147,088	22,147,088	0
Other Charges	464,024	711,219	1,220,469	1,220,469	0
Fixed Assets	5,571,584	3,201,175	2,548,784	2,548,784	0
Expenditure Transfers	2,327,376	1,884,634	2,533,205	3,749,535	1,216,330
<b>Expense Total</b>	<b>222,002,918</b>	<b>236,087,314</b>	<b>245,995,625</b>	<b>241,271,160</b>	<b>(4,724,465)</b>
<b>Revenue</b>					
Other Local Revenue	71,406,504	71,704,357	72,071,018	72,071,018	0
Federal Assistance	7,082,424	8,037,472	8,043,878	8,043,878	0
State Assistance	68,090,495	68,870,486	70,806,264	70,806,264	0
<b>Revenue Total</b>	<b>146,579,423</b>	<b>148,612,315</b>	<b>150,921,160</b>	<b>150,921,160</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>75,423,496</b>	<b>87,475,000</b>	<b>95,074,465</b>	<b>90,350,000</b>	<b>(4,724,465)</b>
<b>Allocated Positions (FTE)</b>					
	<b>1042.1</b>	<b>1038.5</b>	<b>1038.5</b>	<b>1034.5</b>	<b>-4.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	86%	88%	88%	88%	
% Change in Total Exp		6%	4%	(2%)	
% Change in Total Rev		1%	2%	0%	
% Change in NCC		16%	9%	(5%)	
<b>Compensation Information</b>					
Permanent Salaries	84,552,343	95,705,681	101,116,738	98,236,175	(2,880,563)
Temporary Salaries	1,654,037	1,545,061	1,567,061	1,567,061	0
Permanent Overtime	15,282,557	11,421,138	11,402,738	11,402,738	0
Deferred Comp	120,494	269,400	263,040	263,040	0
Comp & SDI Recoveries	(550,130)	(464,000)	(464,000)	(464,000)	0
FICA/Medicare	3,026,510	3,060,717	3,188,090	3,122,846	(65,244)
Ret Exp-Pre 97 Retirees	638,055	697,816	697,816	697,816	0
Retirement Expense	56,668,103	65,411,287	68,680,913	66,328,074	(2,352,839)
Excess Retirement	35,037	0	0	0	0
Employee Group Insurance	12,746,045	14,254,910	14,087,469	13,563,577	(523,892)
Retiree Health Insurance	8,615,490	8,786,524	8,951,926	8,951,926	0
OPEB Pre-Pay	2,818,517	2,818,517	2,818,517	2,818,517	0
Unemployment Insurance	269,184	211,330	50,782	35,035	(15,747)
Workers Comp Insurance	4,937,897	4,608,949	5,184,987	5,082,477	(102,510)

# Sheriff-Coroner

## *Law and Justice*

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### **Department Description**

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for five budget units administered by the Sheriff-Coroner. Included are data for the following budget units:

0255 – Field Enforcement  
0277 – Sheriff Contract Services  
0300 – Custody Services Bureau (Detention)  
0359 – Coroner  
0362 – Office of Emergency Services

### **Major Department Responsibilities**

The mission of the Sheriff is to provide the most efficient and effective law enforcement services possible. The department shall provide administrative, investigative, technical, forensic, coroner, emergency, detention, and court security services.

**Field Enforcement Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	101,162,849	105,877,259	114,636,729	108,855,055	(5,781,674)
Services And Supplies	11,639,448	11,209,156	11,211,878	11,211,878	0
Other Charges	439,874	445,767	955,017	955,017	0
Fixed Assets	1,346,424	1,328,065	1,268,410	1,268,410	0
Expenditure Transfers	2,137,154	1,457,750	2,035,253	3,251,583	1,216,330
<b>Expense Total</b>	<b>116,725,750</b>	<b>120,317,997</b>	<b>130,107,287</b>	<b>125,541,943</b>	<b>(4,565,344)</b>
<b>Revenue</b>					
Other Local Revenue	39,032,151	38,636,840	39,108,802	39,108,802	0
Federal Assistance	592,700	1,970,192	1,976,598	1,976,598	0
State Assistance	37,871,578	38,487,974	39,537,169	39,537,169	0
<b>Revenue Total</b>	<b>77,496,429</b>	<b>79,095,006</b>	<b>80,622,569</b>	<b>80,622,569</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>39,229,321</b>	<b>41,222,992</b>	<b>49,484,719</b>	<b>44,919,375</b>	<b>(4,565,344)</b>
<b>Allocated Positions (FTE)</b>	<b>510.1</b>	<b>503.5</b>	<b>503.5</b>	<b>500.5</b>	<b>-3.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	87%	88%	88%	87%	
% Change in Total Exp		3%	8%	(4%)	
% Change in Total Rev		2%	2%	0%	
% Change in NCC		5%	20%	(9%)	
<b>Compensation Information</b>					
Permanent Salaries	43,549,286	46,884,156	51,725,934	48,938,192	(2,787,742)
Temporary Salaries	986,306	1,023,187	1,045,187	1,045,187	0
Permanent Overtime	6,413,600	4,921,114	4,902,714	4,902,714	0
Deferred Comp	85,068	172,140	154,980	154,980	0
Comp & SDI Recoveries	(248,745)	(457,000)	(457,000)	(457,000)	0
FICA/Medicare	1,692,486	1,729,311	1,858,632	1,802,579	(56,053)
Ret Exp-Pre 97 Retirees	322,479	376,090	376,090	376,090	0
Retirement Expense	28,101,897	30,573,462	33,691,153	31,364,177	(2,326,976)
Excess Retirement	35,037	0	0	0	0
Employee Group Insurance	6,267,306	6,774,236	7,001,302	6,504,010	(497,292)
Retiree Health Insurance	8,615,490	8,786,524	8,951,926	8,951,926	0
OPEB Pre-Pay	2,818,517	2,818,517	2,818,517	2,818,517	0
Unemployment Insurance	135,001	100,530	25,935	13,158	(12,777)
Workers Comp Insurance	2,389,120	2,174,993	2,541,358	2,440,524	(100,834)

# Sheriff-Coroner

## Law and Justice

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**Description:** Supports the basic law enforcement functions of the Sheriff's Office: patrol, investigations, criminalistics, communications, support services and administrative control.

### 1. Administrative Services Bureau

**Description:** Provides leadership and management of the department, including general administration, personnel matters, budgetary control, enforcement of operational standards, training and internal affairs.

**FTE:** 56.0

#### Administrative Services Bureau Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$26,476,170
<b>Financing:</b>	1,697,980
<b>Net County Cost:</b>	24,778,190

**FTE:** 56.0

### 2. Field Operations Bureau

- a. **Patrol Services Division** - Provides 24-hour per day law enforcement services to the unincorporated area of the county and contract agencies. Officers on patrol respond to emergency calls for service through the 911-dispatch function, as well as provide law enforcement services through self-initiated activity. The Patrol Services Division includes estimated revenue of \$37,863,930 related to Proposition 172 sales tax revenue for use in the Field Operations Bureau.

**FTE:** 224.0

(1) In the unincorporated area, law enforcement services are coordinated through four station houses (Bay Station, Delta Station, Valley Station, and Muir Station) that provide a community-based policing model. Each station house is commanded by a Lieutenant, who reports to the Division Commander (Captain). In

addition to officers patrolling established areas, or "beats", the division staffs a special enforcement "J" team, which is able to provide a mobile, flexible response to increasing crime patterns or other special enforcement needs throughout the county.

(2) Contract Police services provides 24-hour per day law enforcement services to the contract agencies including the cities of Danville, Lafayette, and Orinda; and other entities such as AC Transit. Officers on patrol respond to emergency calls for service through the 911-dispatch function, as well as provide law enforcement services through self-initiated activity.

(3) The Marine Patrol division remains responsible for patrol of the navigable waterways within the County and enforcement of all applicable laws.

(4) The Sheriff's Helicopter Program serves as a force multiplier, assisting law enforcement teams on the ground with investigations and search & rescue operations.

#### Patrol Services Division

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$52,387,464
<b>Financing:</b>	66,010,320
<b>Net County Cost:</b>	(13,622,855)

**FTE:** 224.0

- b. **Investigation Division** – Conducts follow-up investigation of all reported serious crimes that occur in the unincorporated area of Contra Costa County, as well as in the cities and districts that contract for investigative services. The objectives of such investigations are the identification and prosecution of persons responsible for and the recovery of stolen property.

**FTE:** 55.0

(1) General Criminal Investigations is the largest unit in the division and is responsible for the investigation and preparation of evidence for the prosecution of offenders involved in both felony crimes and cases involving juveniles. The Juvenile Assault/Sexual Assault Unit is responsible for follow-up investigations of child abuse cases and all sexual abuse cases.

(2) The DA Investigations Unit provides investigator positions to the District Attorney's Office under contract.

(3) *Civil Unit*: Carries out the legal mandates of the Government Code and Code of Civil Procedure to serve all process of the courts that are delivered to the Sheriff. The Sheriff is legally obligated to exercise reasonable diligence in attempting to effect service of process and may face severe liability with regard to this function.

Investigation Division	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$13,397,895
<b>Financing:</b>	1,319,292
<b>Net County Cost:</b>	12,078,603
<b>FTE: 55.0</b>	

of crime scenes for the collection and reservation of evidence in criminal cases.

(2) The Controlled Substance Analysis/Drug, Alcohol and Toxicology Unit has three major functions: the analysis of controlled substances seized by law enforcement officers; the analysis of blood, breath, and urine samples for the presence of alcohol and other controlled substances; and the analysis of physical evidence using highly sophisticated scientific equipment.

(3) The CAL-ID Unit operates a computerized system for the identification of fingerprints. The Automated Latent Print System provides the same search capabilities for crime scene latent prints for the purpose of criminal identification. CAL-ID is a joint cities/County program in which the cities pay their share of expenses.

(4) The Property Unit is responsible for the storage, disposition, and record keeping of all property and evidence related to pending cases.

Forensic Services Division	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$14,766,393
<b>Financing:</b>	7,401,301
<b>Net County Cost:</b>	7,365,092
<b>FTE: 64.5</b>	

### 3. Support Services Bureau

- a. **Forensic Services Division** – Provides the objective examination, evaluation, and comparison and interpretation of physical evidence related to the investigation of crimes. The Lab provides physical evidence examination to all government agencies in the County. These functions are offset by fees paid either contractually or on a fee-for-service basis.

**FTE: 64.5**

(1) The General Criminalistics Unit is responsible for the analysis of diverse types of physical evidence and for the examination

- b. **Technical Services Division** – Responds to citizens' requests for police, ambulance, and other emergency services (such calls for service are dispatched to patrol units, ambulance companies, and other service providers); indexes, stores, and retrieves all department records; processes arrest warrants and permits required by County Ordinance or state law; maintains crime statistics; and oversees the Automated Regional Information Exchange System (ARIES).



# Sheriff-Coroner

## Law and Justice

**FTE: 101.0**

In addition to providing technical support to the Sheriff's Office for all automated systems, this division provides services through the following units:

(1) *Communications Unit*: Represents the basic means for the public to contact and request public safety services. The Dispatch unit provides the essential communications link to the operational units of the department. The personnel also dispatch for other agencies, such as Emergency Medical Services and Animal Control, as well as several police departments through contractual agreements.

(2) *Records Unit*: Receives and files all police reports, and maintains statistics regarding crimes for local, state, and federal reports; maintains booking records, compiles criminal histories, and issues permits and licenses in accordance with County Ordinance; processes warrants of arrest from the court, maintains, files, responds to inquiries from law enforcement agencies, and updates various automated databases at local, state, and federal levels.

### Field Enforcement Summary

**Service:** Mandatory  
**Level of Service:** Discretionary

**Expenditures:** \$125,541,944  
**Financing:** 80,622,569  
**Net County Cost:** 44,919,375

#### Funding Sources:

Sales Tax	30.2%	\$37,863,930
Charges for Serv	21.5%	26,954,866
Reimbursements	9.0%	11,277,795
Federal Aid	1.6%	1,976,598
State Aid	1.3%	1,673,239
Misc. Revenue	0.6%	694,641
Fines/Forfeitures	0.1%	150,000
Licenses & Permits	0.0%	31,500
General Fund	35.7%	44,919,375

**FTE: 500.5**

### Technical Services Division

**Service:** Mandatory  
**Level of Service:** Discretionary

**Expenditures:** \$18,738,275  
**Financing:** 4,417,930  
**Net County Cost:** 14,320,345

**FTE: 101.0**

**Sheriff Contract Services Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	18,182,637	20,631,072	20,653,914	20,653,914	0
Services And Supplies	212,919	166,801	169,845	169,845	0
Other Charges	535	0	0	0	0
Fixed Assets	0	29,162	29,162	29,162	0
Expenditure Transfers	(634,103)	(509,295)	(521,952)	(521,952)	0
<b>Expense Total</b>	<b>17,761,987</b>	<b>20,317,741</b>	<b>20,330,969</b>	<b>20,330,969</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	18,940,670	20,317,741	20,330,969	20,330,969	0
<b>Revenue Total</b>	<b>18,940,670</b>	<b>20,317,741</b>	<b>20,330,969</b>	<b>20,330,969</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>(1,178,683)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>118.0</b>	<b>119.0</b>	<b>119.0</b>	<b>119.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	102%	102%	102%	102%	
% Change in Total Exp		14%	0%	0%	
% Change in Total Rev		7%	0%	0%	
% Change in NCC		(100%)	(224%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	8,525,842	9,986,843	10,060,632	10,060,632	0
Temporary Salaries	405,075	230,000	230,000	230,000	0
Permanent Overtime	1,042,797	828,527	828,527	828,527	0
Deferred Comp	1,366	23,100	24,900	24,900	0
Comp & SDI Recoveries	(84,598)	(7,000)	(7,000)	(7,000)	0
FICA/Medicare	260,249	260,279	255,005	255,005	0
Ret Exp-Pre 97 Retirees	68,461	56,500	56,500	56,500	0
Retirement Expense	6,071,820	7,128,265	7,158,281	7,158,281	0
Employee Group Insurance	1,355,595	1,595,327	1,494,914	1,494,914	0
Unemployment Insurance	26,575	22,173	5,074	5,074	0
Workers Comp Insurance	509,457	507,058	547,080	547,080	0

# Sheriff-Coroner

## Law and Justice

**Description:** Provides police protection services to the Superior Court in courthouses located across the County as well as certain County departments, including the Employment and Human Services and the Health Services departments.

### 1. Court Security Services

**Description:** Provides bailiff and court security services for the Superior Court. This division is responsible for all security in and around court buildings, and must provide officers for additional security at all court appearances of high-risk cases. This division's budget is significantly offset by Court revenue for services provided to the Court under AB 109 Public Safety Realignment and pursuant to the Trial Court Funding Act. All costs eligible under Rule 10.810 of the California Rules of Court are reimbursed by the State.

**FTE:** 85.0

Court Security Services	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$15,496,773
<b>Financing:</b>	15,496,773
<b>Net County Cost:</b>	0
<b>FTE:</b> 85.0	

Facility Security Contracts	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$4,834,196
<b>Financing:</b>	4,834,196
<b>Net County Cost:</b>	0
<b>FTE:</b> 34.0	

Sheriff Contract Services Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Discretionary
<b>Expenditures:</b>		\$20,852,921
<b>Financing:</b>		20,852,921
<b>Net County Cost:</b>		0
<b>Funding Sources:</b>		
Reimbursements	74.3%	\$15,496,773
Charges for Serv	23.2%	4,834,196
Transfers	2.5%	521,952
<b>FTE:</b> 119.0		

### 2. Facility Security Contracts

**Description:** Contract facility security services for the Health Services Department and the Employment and Human Services Department.

**FTE:** 34.0

**Custody Services Bureau Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	65,855,539	75,670,531	76,154,969	75,995,848	(159,121)
Services And Supplies	7,518,578	7,698,736	7,669,240	7,669,240	0
Other Charges	20,494	166,415	166,415	166,415	0
Fixed Assets	3,374,083	1,003,783	411,047	411,047	0
Expenditure Transfers	464,405	568,750	625,712	625,712	0
<b>Expense Total</b>	<b>77,233,099</b>	<b>85,108,215</b>	<b>85,027,383</b>	<b>84,868,262</b>	<b>(159,121)</b>
<b>Revenue</b>					
Other Local Revenue	11,854,280	10,947,595	10,789,982	10,789,982	0
Federal Assistance	6,416,630	6,017,280	6,017,280	6,017,280	0
State Assistance	28,406,811	29,343,007	29,969,590	29,969,590	0
<b>Revenue Total</b>	<b>46,677,721</b>	<b>46,307,882</b>	<b>46,776,852</b>	<b>46,776,852</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>30,555,378</b>	<b>38,800,333</b>	<b>38,250,531</b>	<b>38,091,410</b>	<b>(159,121)</b>
<b>Allocated Positions (FTE)</b>	<b>386.0</b>	<b>391.0</b>	<b>391.0</b>	<b>390.0</b>	<b>-1.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	85%	89%	90%	90%	
% Change in Total Exp		10%	0%	0%	
% Change in Total Rev		(1%)	1%	0%	
% Change in NCC		27%	(1%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	29,900,542	35,985,286	36,460,004	36,367,183	(92,821)
Temporary Salaries	186,591	236,500	236,500	236,500	0
Permanent Overtime	7,327,663	5,193,373	5,193,373	5,193,373	0
Deferred Comp	24,004	60,180	70,980	70,980	0
Comp & SDI Recoveries	(216,787)	0	0	0	0
FICA/Medicare	979,019	969,878	985,625	976,434	(9,191)
Ret Exp-Pre 97 Retirees	227,578	238,150	238,150	238,150	0
Retirement Expense	20,669,856	25,614,280	25,774,191	25,748,328	(25,863)
Employee Group Insurance	4,766,734	5,499,562	5,221,166	5,194,566	(26,600)
Unemployment Insurance	99,154	82,119	18,332	15,362	(2,970)
Workers Comp Insurance	1,891,185	1,791,203	1,956,649	1,954,973	(1,676)

# Sheriff-Coroner

## Law and Justice

**Description:** Provides for the care and custody of sentenced and unsentenced inmates who are incarcerated in the County's three adult detention facilities or who are deemed eligible for an alternative to custody. This function includes the intake process and transportation to designated courts and other jurisdictions. The three detention facilities, alternatives to detention, AB 09 Public Safety Realignment programming and court services divisions are described as follows:

### 1. Martinez Detention Facility (MDF)

**Description:** Maximum-security institution, located in Martinez housing many of the County's unsentenced inmates awaiting trial. It also serves as the booking and intake center for all law enforcement agencies within the county.

**FTE:** 143.0

Martinez Detention Facility Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$30,982,091
<b>Financing:</b>	121,013
<b>Net County Cost:</b>	30,861,078
<b>FTE:</b>	143.0

### 2. West County Detention Facility (WCDF)

**Description:** WCDF is a program-oriented facility located in Richmond housing medium-security prisoners. Inmates who present behavioral problems are returned to the MDF in Martinez.

**FTE:** 136.0

West County Detention Facility Summary	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$27,424,831
<b>Financing:</b>	39,144
<b>Net County Cost:</b>	27,385,687
<b>FTE:</b>	136.0

### 3. Marsh Creek Detention Facility (MCDF)

**Description:** Located in Clayton, this facility is primarily responsible for the care, custody, and control of sentenced, minimum-security male inmates; however, unsentenced inmates may also be held at this facility.

**FTE:** 21.0

Marsh Creek Detention Facility Summary	
<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$4,491,873
<b>Financing:</b>	1,500
<b>Net County Cost:</b>	4,490,373
<b>FTE:</b>	21.0

### 4. Custody Alternative Facility (CAF)

**Description:** The CAF program diverts persons who would be incarcerated into non-residential programs such as the Work Alternative Program. Work Alternative is operated for those inmates sentenced to jail for 30 days or less. Inmates accepted into the program provide public service labor at no cost to the County, while relieving housing costs associated with incarceration. Home Detention and County Parole are also included in this division. The cost of this division is partially offset by user fees; cost savings is also realized through a decrease in the detention population.

**FTE:** 21.0

<b>Custody Alternative Facility Summary</b>	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$3,999,019
<b>Financing:</b>	1,300,000
<b>Net County Cost:</b>	2,699,019
<b>FTE: 21.0</b>	

<b>AB 109 Program Summary</b>	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$8,643,656
<b>Financing:</b>	8,643,656
<b>Net County Cost:</b>	0
<b>FTE: 30.0</b>	

## 5. Custody Services Administration

**Description:** Provides inmate classification and other detention management services. The Custody Services Administration budget includes estimated revenue of \$29,685,975 related to Proposition 172 sales tax revenue for use in the Custody Services Bureau, including all adult detention facilities.

**FTE: 16.0**

<b>Custody Services Administration Summary</b>	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$3,733,958
<b>Financing:</b>	36,716,696
<b>Net County Cost:</b>	(32,982,738)
<b>FTE: 16.0</b>	

## 7. Detention Transportation

**Description:** Provides inmate transportation between detention facilities and the Courts.

**FTE: 23.0**

<b>Detention Transportation Summary</b>	
<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$5,641,491
<b>Financing:</b>	3,500
<b>Net County Cost:</b>	5,637,991
<b>FTE: 23.0</b>	

## 6. Public Safety Realignment (AB 109 Program)

**Description:** Programming primarily at the West County Detention and Marsh Creek Detention Facilities including supervision and operating costs related to non-serious, non-violent, non-sexual offenders in county custody pursuant to AB 109.

**FTE: 30.0**

## Sheriff-Coroner

### *Law and Justice*

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#### **Custody Services Bureau Summary**

**Service:** Mandatory  
**Level of Service:** Mandatory

**Expenditures:** \$84,868,262  
**Financing:** 46,776,852  
**Net County Cost:** 38,091,410

**Funding Sources:**

Sales Tax	35.0%	\$29,685,975
Reimbursements	10.8%	9,126,982
Federal Revenue	7.1%	6,017,280
Charges for Serv	1.9%	1,657,000
State Aid	0.3%	283,615
Misc. Revenue	0.0%	6,000
General Fund	44.9%	38,091,410

**FTE:** 390.0

**Coroner Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	1,998,174	2,472,091	2,250,189	2,250,189	0
Services And Supplies	845,491	794,763	995,476	995,476	0
Other Charges	96	0	0	0	0
Expenditure Transfers	63,842	62,719	52,832	52,832	0
<b>Expense Total</b>	<b>2,907,604</b>	<b>3,329,573</b>	<b>3,298,496</b>	<b>3,298,496</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	157,545	185,000	185,000	185,000	0
<b>Revenue Total</b>	<b>157,545</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>2,750,059</b>	<b>3,144,573</b>	<b>3,113,496</b>	<b>3,113,496</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>11.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	69%	74%	68%	68%	
% Change in Total Exp		15%	(1%)	0%	
% Change in Total Rev		17%	0%	0%	
% Change in NCC		14%	(1%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	885,533	1,141,727	1,035,578	1,035,578	0
Temporary Salaries	55,277	27,374	27,374	27,374	0
Permanent Overtime	153,850	94,500	94,500	94,500	0
Deferred Comp	1,540	4,080	480	480	0
FICA/Medicare	23,815	30,452	18,751	18,751	0
Ret Exp-Pre 97 Retirees	8,179	6,200	6,200	6,200	0
Retirement Expense	665,293	923,876	853,767	853,767	0
Employee Group Insurance	144,200	183,251	157,630	157,630	0
Unemployment Insurance	2,926	2,523	521	521	0
Workers Comp Insurance	57,560	58,109	55,389	55,389	0



## Sheriff-Coroner

### *Law and Justice*

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**Description:** Determines the cause of death, specifically in the area of homicide, suicide, accidental and unexplained natural deaths. Coroner's deputies are on duty 24 hours a day, 7 days a week, and remove the deceased from place of death. A fee is in effect for the removal of deceased persons. This division has very little flexibility in reducing personnel expenditures and maintaining an around-the-clock presence. The Coroner is responsible for the operation of the County Morgue, the functions of which are mandated by state law.

**FTE:** 9.0

Coroner Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$3,298,496	
<b>Financing:</b>	185,000	
<b>Net County Cost:</b>	3,113,496	
<b>Funding Sources:</b>		
Removal Fee/Reports	4.7%	\$155,000
Misc. Revenue	0.9%	30,000
General Fund	94.4%	3,113,496
<b>FTE:</b>	9.0	

**Office of Emergency Services Budget**

<b>General Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	3,614,940	3,676,377	3,850,278	3,850,278	0
Services And Supplies	2,609,358	2,093,500	2,100,648	2,100,648	0
Other Charges	3,025	99,037	99,037	99,037	0
Fixed Assets	851,076	840,165	840,165	840,165	0
Expenditure Transfers	296,078	304,710	341,360	341,360	0
<b>Expense Total</b>	<b>7,374,478</b>	<b>7,013,789</b>	<b>7,231,489</b>	<b>7,231,489</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	1,421,858	1,617,181	1,656,265	1,656,265	0
Federal Assistance	73,094	50,000	50,000	50,000	0
State Assistance	1,812,105	1,039,505	1,299,505	1,299,505	0
<b>Revenue Total</b>	<b>3,307,057</b>	<b>2,706,686</b>	<b>3,005,770</b>	<b>3,005,770</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>4,067,420</b>	<b>4,307,103</b>	<b>4,225,719</b>	<b>4,225,719</b>	<b>0</b>
<b>Allocated Positions (FTE)</b>	<b>17.0</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>0.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	49%	52%	53%	53%	
% Change in Total Exp		(5%)	3%	0%	
% Change in Total Rev		(18%)	11%	0%	
% Change in NCC		6%	(2%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	1,691,140	1,707,670	1,834,589	1,834,589	0
Temporary Salaries	20,789	28,000	28,000	28,000	0
Permanent Overtime	344,648	383,624	383,624	383,624	0
Deferred Comp	8,517	9,900	11,700	11,700	0
FICA/Medicare	70,941	70,798	70,078	70,078	0
Ret Exp-Pre 97 Retirees	11,358	20,876	20,876	20,876	0
Retirement Expense	1,159,236	1,171,404	1,203,522	1,203,522	0
Employee Group Insurance	212,209	202,533	212,458	212,458	0
Unemployment Insurance	5,527	3,985	920	920	0
Workers Comp Insurance	90,575	77,587	84,511	84,511	0

**Description:** Provides planning, training, and support services to help citizens and agencies prepare for and manage disaster, including simulation exercise drills. This Division also manages the Sheriff's Homeland Security Unit, which has responsibility for crime prevention, crime analysis, intelligence, and management of the Countywide Community Warning System.

**FTE:** 16.0

# Sheriff-Coroner

## Law and Justice

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### 1. Emergency Services Support

**Description:** Provides management oversight 24-hours a day for response to critical incidents, major crimes, or other significant events and provides direction at the command level. Operates the Volunteer Services Unit and Search and Rescue (SAR) response teams.  
**FTE:** 3.0

Emergency Services Support Summary	
<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,276,917
<b>Financing:</b>	32,500
<b>Net County Cost:</b>	1,244,417
<b>FTE:</b> 3.0	

### 2. Emergency Services

**Description:** Provides emergency preparedness planning and coordination along with vulnerability assessment; manages the homeland security grant funds for the operational area; gathers and disseminates crime analysis and intelligence data.  
**FTE:** 10.0

Emergency Services Summary	
<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$2,837,043
<b>Financing:</b>	215,000
<b>Net County Cost:</b>	2,622,043
<b>FTE:</b> 10.0	

### 3. Community Warning System

**Description:** Manages the countywide all hazard Community Warning System. The CWS is funded entirely from private industry funds and/or fines.  
**FTE:** 3.0

Community Warning System Summary	
<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,388,765
<b>Financing:</b>	1,388,765
<b>Net County Cost:</b>	0
<b>FTE:</b> 3.0	

### 4. Homeland Security Grants

**Description:** Homeland Security grant management and centralization.

Homeland Security Grants Summary	
<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$1,349,505
<b>Financing:</b>	1,349,505
<b>Net County Cost:</b>	0

### 5. Special Weapons and Tactics (SWAT) Team

**Description:** The Special Weapons and Tactics team is used in situations involving hostage taking, armed barricaded subjects, snipers, or other situations that present a high degree of danger to life or property.

<b>Special Weapons and Tactics (SWAT) Team Summary</b>
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<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$379,259
<b>Financing:</b>	20,000
<b>Net County Cost:</b>	359,259

<b>Office of Emergency Services Summary</b>
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<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$7,231,489	
<b>Financing:</b>	3,005,770	
<b>Net County Cost:</b>	4,225,719	
<b>Funding Sources:</b>		
Intergovernmental	21.6%	\$1,565,505
Charges for Serv	19.6%	1,408,765
Misc. Revenue	0.4%	31,500
General Fund	58.4%	4,225,719
<b>FTE: 16.0</b>		

# Sheriff-Coroner

## Law and Justice

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### Miscellaneous Programs (Non-General Fund)

#### 1. Central Identification Bureau

**Description:** Provides for operation of the statewide Automated Fingerprint Identification System (AFIS) for all law enforcement agencies in the County. Monies budgeted in this fund will be spent pursuant to direction of the Random Access Network Board.

Central Identification Bureau Summary			
<b>Service:</b>		Discretionary	
<b>Level of Service:</b>		Mandatory	
<b>Expenditures:</b>		\$1,437,000	
<b>Financing:</b>		1,437,000	
<b>Net Fund Cost:</b>		0	
<b>Funding Sources:</b>			
Intergovernmental	83.5%	\$1,200,000	
Misc. Revenue	14.0%	201,000	
Use of Money	2.5%	36,000	

#### 3. Countywide Gang & Drug Trust

**Description:** Provides for expenditures and revenues for preventing, enforcing and prosecuting illegal gang and/or drug activity. Expenditures must be approved by a panel consisting of the Sheriff, District Attorney, Chief Probation Officer, and a representative from the County Police Chiefs' Association.

Countywide Gang & Drug Trust Summary			
<b>Service:</b>		Discretionary	
<b>Level of Service:</b>		Discretionary	
<b>Expenditures:</b>		\$76,300	
<b>Financing:</b>		76,300	
<b>Net Fund Cost:</b>		0	
<b>Funding Sources:</b>			
Intergovernmental	94.4%	\$72,000	
Use of Money	5.6%	4,300	

#### 2. Controlled Substance Analysis

**Description:** Provides criminalistics laboratory analysis of controlled substances in a timely fashion and in order to increase the effectiveness of criminal investigation and prosecution.

Controlled Substance Analysis Summary			
<b>Service:</b>		Discretionary	
<b>Level of Service:</b>		Mandatory	
<b>Expenditures:</b>		\$22,500	
<b>Financing:</b>		22,500	
<b>Net Fund Cost:</b>		0	
<b>Funding Sources:</b>			
General Fines	95.6%	\$21,500	
Use of Money	4.4%	750	

#### 4. Law Enforcement Capital Projects

**Description:** Provides for the replacement and enhancement of a countywide law enforcement communication and helicopter major parts replacement.

County Law Enforcement Computer/Communication Capital Projects Summary			
<b>Service:</b>		Discretionary	
<b>Level of Service:</b>		Discretionary	
<b>Expenditures:</b>		\$172,500	
<b>Financing:</b>		172,500	
<b>Net Fund Cost:</b>		0	
<b>Funding Sources:</b>			
Transfers	92.8%	\$160,000	
Use of Money	7.0%	12,000	
Charges for Serv	0.2%	500	

## 5. Law Enforcement Training Center

**Description:** Established as a cost-neutral enterprise fund, the Sheriff's Office, with the Contra Costa College District at Los Medanos Community College, provides specialized training to law enforcement personnel.

**FTE:** 17.0

Law Enforcement Training Center Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$2,466,098		
<b>Financing:</b>	2,466,098		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Misc. Revenue	54.8%	\$1,351,700	
Charges for Serv	37.9%	934,398	
Intergovernmental	7.3%	180,000	
<b>FTE:</b>	17.0		

## 7. Prisoners Welfare Fund

**Description:** Pursuant to Penal Code Section 4025, provides for the revenues associated with the detention commissary and commission from detention pay telephones. These revenues are used to fund educational opportunities for inmates.

**FTE:** 6.0

Prisoners Welfare Fund Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Discretionary		
<b>Expenditures:</b>	\$1,585,235		
<b>Financing:</b>	1,341,000		
<b>Net Fund Cost:</b>	244,235		
<b>Funding Sources:</b>			
Miscellaneous	82.4%	\$1,306,000	
Charges for Svc	2.1%	34,000	
Use of Money	0.1%	1,000	
Fund Balance	15.4%	244,235	
<b>FTE:</b>	6.0		

## 6. Narcotic Forfeiture

**Description:** Provides support for tracking the assets of persons involved in narcotics crimes and for ongoing narcotics enforcement efforts; maximizes forfeited assets and augments traditional law enforcement programs. The budget is divided into federal, state and local, and Department of the Treasury forfeited assets.

Narcotic Forfeiture Summary			
<b>Service:</b>	Discretionary		
<b>Level of Service:</b>	Mandatory		
<b>Expenditures:</b>	\$107,250		
<b>Financing:</b>	107,250		
<b>Net Fund Cost:</b>	0		
<b>Funding Sources:</b>			
Seizures	94.6%	\$101,500	
Use of Money	5.4%	5,750	

## 8. Supplemental Law Enforcement Services Funds (SLESF) – Front Line Enforcement and Jail Operations

**Description:** As provided by AB 3229 (Chapter 134, Statutes of 1996), the State supplements otherwise available funding for local public safety services (COPS). These funds are used for jail operations and enhancement of Patrol Division services including the Air Support Unit. SLESF is now subsumed under the County's Local Revenue Fund pursuant to AB 109 Public Safety Realignment.

# Sheriff-Coroner

## Law and Justice

### SLESF-Front Line Enforcement and Jail Operations Summary

<b>Service:</b>	Discretionary
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$886,626
<b>Financing:</b>	886,626
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Public Safety	
Realignment	100.0% \$886,626

## 9. Traffic Safety

**Description:** Provides for the cost of official traffic control devices, the maintenance thereof; equipment and supplies for traffic law enforcement and traffic accident prevention; the maintenance, improvement or construction of public streets, bridges and culverts; and in some cases, school crossing guards within a Board-governed police services area.

### Traffic Safety Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Mandatory
<b>Expenditures:</b>	\$15,455
<b>Financing:</b>	15,455
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Fines	75.1% \$11,600
Charges for Svc	19.6% 3,025
Use of Money	5.3% 830

## 10. Trial Court Security

**Description:** Provides AB 109 Public Safety Realignment (State) funding for bailiff and court security services for the Superior Court.

### Trial Court Security Summary

<b>Service:</b>	Mandatory
<b>Level of Service:</b>	Discretionary
<b>Expenditures:</b>	\$15,697,584
<b>Financing:</b>	15,697,584
<b>Net Fund Cost:</b>	0
<b>Funding Sources:</b>	
Public Safety	
Realignment	100.0% \$15,697,584

## CAO's Recommendation

The Recommended Budget includes a net county cost of \$90,350,000, which partially funds the Baseline Budget and provides new funding for fifteen (15) existing Deputy Sheriff-Recruit positions, but ultimately requires the imposition of a vacancy factor to balance.

Specifically, the Recommended Budget balances by using a \$5.6 million vacancy factor. A vacancy factor accounts for cost savings related to vacancies occurring within the department during the fiscal year. In addition, the department will eliminate four (4) vacant positions identified below in the "Program Modification List".

The Recommended Budget also includes an estimated increase to Proposition 172 sales tax revenue of \$1,425,778, from \$66.1 million to \$67.5 million. Proposition 172 revenue funds core patrol and custody services within the Sheriff's Office budget.

A summary of recommendations can be found on the "Program Modification List" at the end of this section. Note that the "Program Modification List" itemizes the vacancy factor mentioned above and indicates that reduction occurring in County Patrol. The County Administrator

acknowledges that the Sheriff's Office has been asked to manage this vacancy factor and the Sheriff can choose where best to allocate expenditure savings throughout his department (not just in County Patrol). For this reason, it is important to note that for budget tracking purposes, the reduction has been placed in County Patrol, but will likely be redirected throughout the department at the Sheriff's discretion.

**Note:** *The County Administrator has developed recommendations based on service level impacts communicated by the Office of the Sheriff-Coroner. It is acknowledged that the Sheriff-Coroner is an elected official and has ultimate discretion on how to best deploy resources within his department using appropriations allocated by the Board of Supervisors.*

### **Performance Measurement**

The Sheriff's Office is committed to providing high quality police services throughout the unincorporated communities and contract cities in the County. The Office remains committed to the mission of recruiting, hiring and training the most qualified candidates and recently has enjoyed a significant reduction Deputy Sheriff attrition, which is likely due to a current competitive sworn labor contract. The department anticipates this welcome trend will continue into this fiscal year.

The Sheriff has implemented two important progressive training initiatives that will continue into FY 2018-19 - Implicit Bias and Crisis Intervention De-escalation training. Implicit Bias training will be given to all Sheriff's Office personnel, both sworn and civilian professional staff. This training was first rolled out to executive managers last fiscal year – including the Sheriff and Executive Staff. The Office will also continue with its certified Crisis Intervention and De-escalation Training with the goal to train all Sheriff's Office personnel.

In the Custody Services Bureau, the Sheriff is looking for new ways to bring job readiness skills to our inmate population through building a partnership with the Contra Costa County

Building and Construction Trades Council. The first step of this partnership is to have representatives from all the trades come to the West County Detention Facility (WCDF) to explain what is required to gain employment in the trades, including this will include holding a job fair inside the facility. Ultimately, the goal is to provide as many pathways possible for reentering offenders to have gainful employment opportunities upon release from custody.

The Emergency Services Division (ESD) will participate in multiple training exercises this fiscal year to enhance our capabilities in response to natural and man-made disasters. ESD will host the California Specialized Training Institute, Emergency Operations Center Exercise and Operations Training Exercise in 2018. Likewise, the Community Warning System will enhance outreach efforts to all community members through increased, targeted multi-media and public meetings with the goal of increasing community engagement and understanding of the system.

In July 2017, the Office of the Sheriff was awarded \$70 million in State funding to replace 416 outdated and overcrowded jail beds at the Martinez Detention Facility. The new facility will be constructed within the existing perimeter of the WCDF. The new facility will dedicate over 22,000 square feet exclusively for programs & services and will include a 96-bed Behavioral Health Unit, Child Visiting Center, Vocational Services Unit, and Reentry Services Unit. An additional 16,000 square feet will be dedicated to outdoor recreation space. The Behavioral Health and Reentry Services Units will provide an integrated array of trauma-informed, evidence-based, gender-responsive rehabilitation, reentry, and vocational services, carefully matched to client need. These approaches reflect national best-practices for jail improvement initiatives.

The Office continues to seek out opportunities to collaborate with other agencies and community partners to align forces to meet better the needs of the community we serve. Currently, patrol staffing levels are not at the level needed to facilitate new programs. However, the Office remains committed to taking an active role in these partnerships as staffing levels improve.

### **Administrative and Programs Goals**



# Sheriff-Coroner

## *Law and Justice*

The Office of the Sheriff is committed to the following goals for FY 2018-19:

- Continue to manage the County's new Office of Emergency Services (OES) and Sheriff's Administration building project to ensure the County is adequately prepared to respond to major
- Provide unincorporated Contra Costa County with the highest level of law enforcement services possible while remaining within budgetary constraints.

unplanned disasters affecting the citizens of Contra Costa County and surrounding areas.

### **FY 2018-19**

### **Program Modification List**

Order	Reference to Mand/Disc List	Program Name	Service	FTE	Net County Cost Impact	Impact
1	1	Central Administration	Increase funding for (15) Deputy Sheriff-Recruit positions	0.0	1,216,330	Increase appropriations in Sheriff's Administrator to transfer to the Law Enforcement Training Center for the projected cost of fifteen (15) Deputy Sheriff-Recruit positions previously authorized, but not funded
2	29	Records	Abolish (1) Clerk-Senior Level position	(1.0)	(\$62,674)	Reduce administrative support position in the Sheriff's Records Unit
3	2	Custody Services Administration	Abolish (1) Clerk-Senior Level position	(1.0)	(\$62,674)	Reduce support position in Custody Services Administration Unit
4	12	Investigations	Abolish (1) Clerk-Senior Level position and (1) Sheriff's Specialist position	(2.0)	(\$159,121)	Reduce support positions in the Investigations Unit
5	17	Unincorporated Patrol	County Patrol Operations	0.0	(\$5,656,326)	Establish vacancy factor to balance the budget. The County Administrator acknowledges that the Sheriff may allocate this reduction throughout his department at his discretion.
			<b>Total</b>	<b>(4.0)</b>	<b>(\$4,724,465)</b>	

# Superior Court Related Functions

## *Law and Justice*

### Summary Superior Court Related Functions

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	826,975	864,647	878,928	878,928	0
Services And Supplies	1,424,446	1,437,659	1,900,196	1,900,196	0
Other Charges	15,688,132	16,164,443	15,545,942	15,545,942	0
Expenditure Transfers	12,942	20,000	20,000	20,000	0
<b>Expense Total</b>	<b>17,952,495</b>	<b>18,486,749</b>	<b>18,345,066</b>	<b>18,345,066</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	6,836,619	7,168,249	5,943,066	5,943,066	0
State Assistance	69,296	35,000	177,000	177,000	0
<b>Revenue Total</b>	<b>6,905,915</b>	<b>7,203,249</b>	<b>6,120,066</b>	<b>6,120,066</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>11,046,580</b>	<b>11,283,500</b>	<b>12,225,000</b>	<b>12,225,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	5%	5%	5%	5%	
% Change in Total Exp		3%	(1%)	0%	
% Change in Total Rev		4%	(15%)	0%	
% Change in NCC		2%	8%	0%	
<b>Compensation Information</b>					
Temporary Salaries	144,034	148,000	148,000	148,000	0
FICA/Medicare	11,019	11,300	0	0	0
Unemployment Insurance	385	400	0	0	0
Workers Comp Insurance	1,267	1,300	0	0	0
Labor Received/Provided	670,270	703,647	730,928	730,928	0

### Department Description

The preceding table represents information in aggregate format summarizing expenditures, revenues, and net County costs for three budget units administered by the County Administrator's Office. Included are data for the following budget units:

0202 – Trial Court Programs  
0238 – Civil Grand Jury  
0239 – Criminal Grand Jury

### Major Department Responsibilities

The mission of Superior Court-related functions is to provide for all court services not eligible for state funding under the California Rule of Court 810, and includes the County's subsidy to the State in the case of Trial Court Programs; to examine management, operations and procedures of the County, cities and other local public agencies in the case of the Civil Grand Jury; to examine evidence presented by the District Attorney in the case of the Criminal

## **Superior Court Related Functions**

### ***Law and Justice***

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Grand Jury; and to provide funding for local dispute resolution as an alternative to formal court proceedings in the case of the Dispute Resolution Program; and to provide debt service payments for the Family Law Center on behalf of the Superior Court.

# Superior Court Related Functions

## Law and Justice

### Trial Court Programs

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	826,975	864,647	878,928	878,928	0
Services And Supplies	1,188,614	1,194,159	1,674,696	1,674,696	0
Other Charges	15,688,132	16,164,443	15,545,942	15,545,942	0
Expenditure Transfers	12,942	20,000	20,000	20,000	0
<b>Expense Total</b>	<b>17,716,663</b>	<b>18,243,249</b>	<b>18,119,566</b>	<b>18,119,566</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	6,836,619	7,168,249	5,943,066	5,943,066	0
State Assistance	69,296	35,000	177,000	177,000	0
<b>Revenue Total</b>	<b>6,905,915</b>	<b>7,203,249</b>	<b>6,120,066</b>	<b>6,120,066</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>10,810,748</b>	<b>11,040,000</b>	<b>11,999,500</b>	<b>11,999,500</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	5%	5%	5%	5%	
% Change in Total Exp		3%	(1%)	0%	
% Change in Total Rev		4%	(15%)	0%	
% Change in NCC		2%	9%	0%	
<b>Compensation Information</b>					
Temporary Salaries	144,034	148,000	148,000	148,000	0
FICA/Medicare	11,019	11,300	0	0	0
Unemployment Insurance	385	400	0	0	0
Workers Comp Insurance	1,267	1,300	0	0	0
Labor Received/Provided	670,270	703,647	730,928	730,928	0

**Description:** Provide for the General Fund subsidy for Court operations to the State of California, and all court services not eligible for State funding under California Rule of Court 810 including capital case costs, certain homicide case costs, and collections of court-ordered fees and fines.

## Superior Court Related Functions

### *Law and Justice*

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Trial Court Programs Summary		
<b>Service:</b>		Mandatory
<b>Level of Service:</b>		Mandatory
<b>Expenditures:</b>		\$18,119,566
<b>Financing:</b>		6,120,066
<b>Net County Cost:</b>		11,999,500
<b>Funding Sources:</b>		
Charges for Serv	20.0%	\$ 3,623,244
Fine/Forfs/Penalties	12.6%	2,294,432
Intergov Revenue	1.0%	177,000
Lics/Perm/Franchises	0.2%	25,390
General Fund	66.2%	11,999,500

# Superior Court Related Functions

## *Law and Justice*

### Civil Grand Jury

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	148,617	155,500	155,500	155,500	0
<b>Expense Total</b>	<b>148,617</b>	<b>155,500</b>	<b>155,500</b>	<b>155,500</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>148,617</b>	<b>155,500</b>	<b>155,500</b>	<b>155,500</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		5%	0%	0%	
% Change in Total Rev		0%	0%	0%	
% Change in NCC		5%	0%	0%	

**Description:** Examine accounts of County, cities and other local public agencies, review management of County departments, and publish its findings and recommendations in an annual report. The Grand Jury may order special audits or investigations.

Civil Grand Jury Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$155,500	
<b>Financing:</b>	0	
<b>Net County Cost:</b>	155,500	
<b>Funding Sources:</b>		
General Fund	100.0%	\$155,500

# Superior Court Related Functions

## Law and Justice

### Criminal Grand Jury

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Services And Supplies	87,215	88,000	70,000	70,000	0
<b>Expense Total</b>	<b>87,215</b>	<b>88,000</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>
<b>Net County Cost (NCC):</b>	<b>87,215</b>	<b>88,000</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp					
% Change in Total Exp		1%	(20%)	0%	
% Change in Total Rev		5%	5%	5%	
% Change in NCC		1%	(20%)	0%	

**Description:** Examine evidence presented by the District Attorney and return criminal indictments directly to the Superior Court.

Criminal Grand Jury Summary		
<b>Service:</b>	Mandatory	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$70,000	
<b>Financing:</b>	0	
<b>Net County Cost:</b>	70,000	
<b>Funding Sources:</b>		
General Fund	100.0%	\$70,000

# Superior Court Related Functions

## Law and Justice

### Miscellaneous Programs (Non-General Fund)

#### 1. Dispute Resolution Program

**Description:** Provides for the establishment and funding, at County option, of local dispute resolution services including small claims, guardianship, and unlawful detainer / civil harassment mediation, as an alternative to formal court proceedings. This program is funded from an \$8 portion of court civil filing fees. Services are provided by professional contractors.

Dispute Resolution Program Summary			
<b>Service:</b>			Mandatory
<b>Level of Service:</b>			Discretionary
<b>Expenditures:</b>			\$180,000
<b>Financing:</b>			180,000
<b>Net Fund Cost:</b>			0
<b>Funding Sources:</b>			
Court Filing Fees	98.6%		\$177,500
Investment Earnings	1.4%		2,500
Fund 112600			

#### 2. Criminal Justice Facility Construction

**Description:** Fund established pursuant to Government Code 76100 to assist the county in the construction, reconstruction, expansion, improvement, operation, or maintenance of county criminal justice and court facilities and for improvement of criminal justice automated information systems. The fund accumulates deposits of surcharges on every fine, penalty, or forfeiture imposed and collected by the courts for criminal offenses. The Criminal Justice Facility Construction Fund is used to pay the debt on the District Attorney Office facility in Martinez.

Criminal Justice Facility Construction			
<b>Service:</b>			Discretionary
<b>Level of Service:</b>			Mandatory
<b>Expenditures:</b>			\$ 870,000
<b>Financing:</b>			870,000
<b>Net Fund Cost:</b>			0
<b>Funding Sources:</b>			
Fines & Forfeit	99.3%		\$864,000
Investment Earnings	0.7%		6,000
Fund 110600			

#### 3. Courthouse Construction

**Description:** Fund established pursuant to Government Code 76100 to assist the County in the acquisition, rehabilitation, construction, and financing of courtrooms, a courtroom building or buildings that contain facilities necessary or incidental to the operation of the justice system, or court facilities. The fund accumulates deposits of surcharges on every fine, penalty, or forfeiture imposed and collected by the courts for criminal offenses. Pursuant to the Trial Court Facilities Act of 2002, counties are required to transfer any fund balances to the State unless there remains bonded indebtedness for local court facilities. The County's Courthouse Construction Fund is used to pay the debt on the Family Law Center facility in Martinez.



# Superior Court Related Functions

## Law and Justice

Courthouse Construction			
<b>Service:</b>		Discretionary	
<b>Level of Service:</b>		Mandatory	
<b>Expenditures:</b>		\$	753,000
<b>Financing:</b>			753,000
<b>Net Fund Cost:</b>			0
<b>Funding Sources:</b>			
Fines & Forfeit	98.8%	\$744,000	
Investment Earnings	1.2%	9,000	
Fund 110700			

### 4. Family Law Center - Debt Service

**Description:** Provided for the Superior Court's share of the annual debt service payment obligations for the Family Law Center. These funds were transferred to the County pursuant to a settlement agreement between the County and the Contra Costa County Superior Court dated December 1, 2009 and were escheated to the County General Fund in FY 2017-18.

Family Law Center – Debt Service			
<b>Service:</b>		Discretionary	
<b>Level of Service:</b>		Mandatory	
<b>Expenditures:</b>		\$0	
<b>Financing:</b>		0	
<b>Net Fund Cost:</b>		0	
<b>Funding Sources:</b>			
Fund Balance	0.0%	\$0	
Fund 135400			

### CAO's Recommendation

The Trial Court Funding Act of 1997 consolidated all court funding at the State level, capped counties' financial responsibility at the 1994 level, required the State to fund all future growth in the cost of court operations, and raised a number of civil court fees to generate more revenue for the trial courts.

Under the Act, counties remain fiscally responsible for an annual maintenance of effort payment to the State, annual payments for shared facilities, criminal defense and prosecution costs, the criminal and civil grand juries, judicial benefits for current judges who were serving as judicial officers in 1997, and the collection of court-ordered fines and fees. The budget for Superior Court Related Functions accounts for these fiscal responsibilities.

The Baseline expenditures are decreased from the current year budget by a net amount of \$141,683, reflecting:

- a decrease of \$505,000 in the transfer to the State of 50% of the estimated excess fines and forfeitures revenue above the statutory base, as required by the Trial Court Funding Act. The decrease in this provision results directly from a projected sharp decrease in fines and forfeiture revenue.
- an increase of \$125,000 in the provision for court-appointed counsel in homicide cases.
- an increase of \$370,605 for outside attorney and witness expense to provide support for additional capital cases.
- the elimination of the \$113,500 balance of the one-time provision approved by the Board of Supervisors on February 3, 2015 to subsidize the Superior Court's start-up costs to implement Laura's Law, a court-ordered assisted outpatient mental health treatment program.
- an increase of \$27,281 in compensation costs for four deputy probation officers assigned to the Superior Court under the 1992 Court Probation Officer Program.
- a decrease of \$18,000 in the provision for the criminal grand jury.
- miscellaneous other adjustments comprising a net decrease of \$28,069.

Court revenues are reduced by \$1,083,182 due, in part, to the traffic amnesty program, which took effect in October 2015 and continued

# Superior Court Related Functions

## *Law and Justice*

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through March 31, 2017. Changes in judicial policies on the ordering of certain fines and fees have also contributed to a decline in revenues.

The Recommended Budget is equivalent to the Baseline budget, and includes General Fund appropriations in the amount of \$15.1 million for transfer to the State to subsidize the cost of the local Superior Court, and \$3.2 million for other court functions for which the County is financially responsible under the Trial Court Funding and Public Safety Realignment (AB 109)\* Acts.

Superior Court Related Functions also include four non-General Fund programs that provide for local dispute resolution services and funding for debt service payments on the District Attorney Office facility and the Peter L. Spinetta Family Law Center in Martinez.

Note that Superior Court programs are mandated and should the recommended budget prove to be insufficient, mid-year augmentations will be required from the County's reserves or through mid-year reductions in other County programs.

*\*Note that the Sheriff's Department earns revenue in consideration for providing bailiff and security services to the Court. These costs and revenues are reported in the County Local Revenue Fund and the Sheriff's Department budget.*

### **Performance Measurement**

The County and the Superior Court continued to work diligently to minimize the County General Fund impact for capital cases through the application of new policies including presumptive rates and fees.

The County also negotiated and executed new Memoranda of Understanding covering enhanced collection of court-ordered fines and fees and court security services.

### **Administrative and Program Goals**

In fiscal year 2018-19, the County Administrator will continue to work with the Superior Court to:

- Implement, in a coordinated fashion, the County's new criminal justice case management systems and automated warrant system to maintain a seamless interface between County and Court systems;
- Maximize revenue recovery and minimize the cost of revenue collection; and
- Identify additional opportunities to collaborate to improve criminal justice program policies and procedures.

## **Superior Court Related Functions**

### ***Law and Justice***

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# County of Contra Costa Fire Districts

# Contra Costa County FPD

## Special District

Jeff Carman, Fire Chief

### Contra Costa County Fire Protection District – Fire Protection Summary

CCCFPD Operating Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	88,010,281	94,028,953	101,325,932	101,962,809	636,877
Services And Supplies	9,188,456	10,455,037	9,594,860	9,594,860	0
Other Charges	4,701,792	4,631,583	6,083,935	6,083,935	0
Fixed Assets	2,211,206	537,800	327,500	327,500	0
Expenditure Transfers	16,673,114	17,382,941	18,128,118	18,128,118	0
<b>Expense Total</b>	<b>120,784,849</b>	<b>127,036,314</b>	<b>135,460,345</b>	<b>136,097,222</b>	<b>636,877</b>
<b>Revenue</b>					
Other Local Revenue	125,825,058	126,154,862	135,207,222	135,207,222	0
Federal Assistance	3,306,955	0	0	0	0
State Assistance	861,109	881,452	890,000	890,000	0
<b>Revenue Total</b>	<b>129,993,122</b>	<b>127,036,314</b>	<b>136,097,222</b>	<b>136,097,222</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(9,208,273)</b>	<b>0</b>	<b>(636,877)</b>	<b>0</b>	<b>636,877</b>
<b>Allocated Positions (FTE)</b>	<b>352.6</b>	<b>360.6</b>	<b>360.6</b>	<b>370.6</b>	<b>10.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	73%	74%	75%	75%	
% Change in Total Exp		5%	7%	0%	
% Change in Total Rev		(2%)	7%	0%	
% Change in NFC		(100%)	(326,160,344%)	(100%)	
<b>Compensation Information</b>					
Permanent Salaries	35,775,502	38,943,585	43,793,428	44,255,551	462,123
Temporary Salaries	402,725	275,000	300,000	300,000	0
Permanent Overtime	11,074,593	10,815,395	10,856,620	10,856,620	0
Deferred Comp	25,188	25,000	60,660	65,460	4,800
Comp & SDI Recoveries	(489,085)	0	0	0	0
FICA/Medicare	690,953	718,322	837,382	844,083	6,701
Retirement Expense	23,162,973	26,267,568	27,917,914	27,979,168	61,254
Excess Retirement	79,877	80,000	90,000	90,000	0
Employee Group Insurance	5,357,553	5,877,626	5,877,876	5,936,341	58,465
Retiree Health Insurance	5,226,771	5,365,000	5,252,000	5,252,000	0
OPEB Pre-Pay	1,959,289	1,959,289	1,959,289	1,959,289	0
Unemployment Insurance	0	0	0	0	0
Workers Comp Insurance	4,743,943	3,702,169	4,380,762	4,424,296	43,534

### Department Description

section, emergency medical services office, and administration functions section.

The preceding table represents information in aggregate summarizing expenditures and revenue for the fire suppression/emergency medical response crews, fire prevention bureau, communications center, apparatus shop, training

# Contra Costa County FPD

## *Special District*

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### **Major Department Responsibilities**

The Contra Costa County Fire Protection District (CCCFPD) is responsible for providing fire suppression responses to both structure and wildland fires; emergency medical services including paramedic responses, rescue responses, hazardous materials responses; plan review, code enforcement, fire/arson investigation, weed abatement, public education, permits issuance required by Fire Code; and ensuring water supply needed for fire flow, compliance-based inspections, and training.

CCCFPD Operating Fund Summary		
Service:		Mandatory
Level of Service:		Discretionary
Expenditures:		\$136,097,222
Financing:		136,097,222
Net Fund Cost:		0
Funding Sources:		
Property Taxes	88.9%	\$121,019,400
Charges for Svcs	6.4%	8,648,722
Intergovernmental	2.6%	3,547,500
Misc. Revenue	2.1%	2,881,600
FTE: 370.6		



**Contra Costa County Fire Protection District – EMS Transport Summary**

CCCFPD EMS Transport Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	0	1,910,854	1,364,044	2,450,572	1,086,528
Services And Supplies	35,683,610	52,011,318	39,043,024	39,043,024	0
Other Charges	0	200,000	887	887	0
Fixed Assets	0	0	420,000	420,000	0
Expenditure Transfers	1,322,054	1,500,000	2,756,600	2,756,600	0
<b>Expense Total</b>	<b>37,005,664</b>	<b>55,622,172</b>	<b>43,584,555</b>	<b>44,671,083</b>	<b>1,086,528</b>
<b>Revenue</b>					
Other Local Revenue	47,290,891	45,050,000	44,671,083	47,500,000	2,828,917
<b>Revenue Total</b>	<b>47,290,891</b>	<b>45,050,000</b>	<b>44,671,083</b>	<b>47,500,000</b>	<b>2,828,917</b>
<b>Net Fund Cost (NFC):</b>	<b>(10,285,228)</b>	<b>10,572,172</b>	<b>(1,086,528)</b>	<b>(2,828,917)</b>	<b>(1,742,389)</b>
<b>Allocated Positions (FTE)</b>	<b>0.0</b>	<b>7.0</b>	<b>7.0</b>	<b>11.0</b>	<b>4.0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	0%	3%	3%	5%	
% Change in Total Exp		50%	(22%)	2%	
% Change in Total Rev		(5%)	(1%)	6%	
% Change in NFC		(203%)	(110%)	160%	
<b>Compensation Information</b>					
Permanent Salaries	0	1,077,364	828,856	1,400,367	571,511
Permanent Overtime	0	100,000	55,000	85,000	30,000
Deferred Comp	0	4,000	0	3,840	3,840
FICA/Medicare	0	15,190	11,893	20,615	8,722
Retirement Expense	0	445,300	283,351	632,315	348,964
Employee Group Insurance	0	162,000	102,922	169,269	66,347
Unemployment Insurance	0	0	0	0	0
Workers Comp Insurance	0	107,000	82,021	139,165	57,144

**Description:** The EMS Transport Fund was created in 2015 following the award of a contract to the District by the County EMS Agency to provide emergency medical services throughout the County. The Fund allows the District to track reimbursement revenue from governmental, commercial and private payers for EMS services rendered along with expenditures associated with the provision of those services.

# Contra Costa County FPD

## *Special District*

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CCCFPD EMS Transport Fund		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$44,671,083	
<b>Financing:</b>	47,500,000	
<b>Net Fund Cost:</b>	(2,828,917)	
<b>Funding Sources:</b>		
Cost Recovery	100.0%	\$47,500,000
<b>FTE:</b>	11.0	



# Contra Costa County FPD

## Special District

### Non-Operating Funds

Non-operating fund budget units include developer fee accounts that are restricted to capital needs necessitated by growth, Pension Obligation Bond (POB) Debt Service and Stabilization fund budget units that were created pursuant to the issuance of pension obligation bonds in July 2005, and the EMS Transport Fund (reported on the previous page) created in 2015 to track expenditures and reimbursement revenue associated with the provision of ambulance service.

Pittsburg Special Fund		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$863,094
<b>Financing:</b>		100
<b>Net Fund Cost:</b>		862,994
<b>Funding Sources:</b>		
Fund Balance	99.9%	\$862,994
Use of Money	0.1%	100

### CCCFPD Capital Outlay Fund

The Capital Outlay Fund includes funds collected during the building permit process and is intended to ameliorate the impact of new construction service demands on District capital needs. This fund is primarily intended for major capital outlay projects such as new fire stations.

CCCFPD Capital Outlay Fund		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$2,343,120
<b>Financing:</b>		40,100
<b>Net Fund Cost:</b>		2,303,020
<b>Funding Sources:</b>		
Fund Balance	98.3%	\$2,303,020
Developer Fees	1.7%	40,000
Use of Money	0.0%	100

### CCCFPD New Development Fee Fund

The CCCFPD New Development Fee Fund, established in August 2006, replaces both the CCCFPD and Riverview Fire Developer Fee Funds. This fund includes monies collected during the building permit process in all of the unincorporated areas of the District and is intended to mitigate the impact of new construction service demands on District capital needs.

CCCFPD New Development Fee Fund		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$418,002
<b>Financing:</b>		70,000
<b>Net Fund Cost:</b>		348,002
<b>Funding Sources:</b>		
Fund Balance	83.3%	\$348,002
Developer Fees	16.7%	70,000

### Pittsburg Special Fund

The Pittsburg Special Fund is comprised of fees collected in the Pittsburg area and by agreement with the City of Pittsburg for capital purchases.

### CCCFPD POB Debt Service Fund

The Pension Obligation Bond Debt Service Fund was created due to the issuance of Pension Obligation Bonds in July 2005 to refinance the District's Unfunded Actuarial Accrued Liability (UAAL) as of December 2004 with the Contra Costa County Employees' Retirement Association. The refinancing resulted in savings

# Contra Costa County FPD

## Special District

in excess of \$50 million over 18 years as the POB interest rate paid to the bondholders was significantly lower than the interest rate charged by the Retirement Association. This fund is created to pay the bondholders via the trustee.

CCCFPD POB Debt Service Fund		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$15,526,415	
<b>Financing:</b>	15,526,415	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Reimbursements	100.0%	\$15,526,415

### CCCFPD Stabilization Fund

The Pension Obligation Stabilization Fund was created pursuant to the issuance of Pension Obligation Bonds in July 2005. The savings realized from the lower interest rates are set-aside in the Stabilization Fund to extinguish new Retirement System Unfunded Actuarial Accrued Liabilities (UAAL); replenish reserves; and, upon a unanimous vote of the full Board, for any other lawful purpose of the District.

CCCFPD Stabilization Fund		
<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>	\$2,601,703	
<b>Financing:</b>	2,601,703	
<b>Net Fund Cost:</b>	0	
<b>Funding Sources:</b>		
Transfers	100.0%	\$2,601,703

### CAO's Recommendation

The FY 2018-19 Recommended Budget provides for the funding of 26 fire stations, 28 fully functional engine/truck companies, one

limited functionality squad, 370.6 FTEs in the District's General Operating Fund, and 11 FTEs in the District's EMS Transport Fund.

The budget includes funding for negotiated wage adjustments, benefit cost increases, building and grounds maintenance and repair projects, capital and non-capital equipment replacement (including heavy fire apparatus), increased interagency charges, restaffing Engine 1 in the City of Walnut Creek in 2018, and reopening Fire Station 16 in the City of Lafayette in 2019.

The District is primarily funded by property tax revenues. In FY 2017-18, the District experienced a 6.05% growth in secured property assessed valuation and a 5.53% growth in total assessed valuation. This represents the fifth consecutive year of growth in assessed valuation after several years of declines. The District received additional property tax distributions during the course of the fiscal year due to the dissolution of redevelopment agencies. Additionally, the City of Pittsburg resumed making RDA Successor Agency pass-through payments and repaid arrearages from the suspension of prior year payments.

The FY 2018-19 Recommended Budget anticipates a 5% growth in secured property assessed valuation and revenue from the continuing unwinding of the redevelopment areas. The budget also anticipates the continuation of some new sources of revenue, such as fire-based emergency medical services (EMS) first responder fees and sales tax for enhanced EMS services in the City of San Pablo. Additionally, the budget anticipates increased revenue from updated service fee schedules.

These increases in revenue are allowing the District to continue to restaff/reopen some of the operational resources that were taken out of service during the Great Recession.

In FY 2018-19 the employer Tier A Safety base rate decreases from 77.88% to 73.66%. Offsetting that decrease is the elimination of the employee subvention of the employer cost towards retirement.

Additionally, while the employer base contribution rates for both Safety Tier A and General Tier 1 decrease in 2018-19, the actual employer contribution increases by about \$1.7 million due primarily to the increase in retirement compensable pay.

The FY 2018-19 Recommended Budget for the Contra Costa Fire Protection District Operating Fund is balanced and requires no use of fund balance. The District continues to meet its Board adopted policy to maintain a minimum reserve of 10% of general operating fund budgeted expenditures.

In addition, the FY 2018-19 Recommended Budget for the EMS Transport Fund plans for a \$2.8 million contribution to fund balance at year-end. This is consistent with the County Administrator's recommendation to the Board during the January 2018 Board Retreat and begins a cycle of planned contributions to fund balance in the EMS Transport Fund.

On January 1, 2016, the District became the County's exclusive operator of emergency ambulance service (not including the areas covered by the Moraga-Orinda Fire Protection District and the San Ramon Valley Fire Protection District). Thus far, the cost of providing the new service has been fully offset by the collection of ambulance service fees.

### **Performance Measurement**

During FY 2017-18 the District:

- Responded to approximately 73,700 incidents in calendar year (CY) 2017. This represents a 12.5% increase in call volume compared to CY 2016.
- Conducted 12,750 life safety inspections and plan reviews of new and existing buildings and fire/life safety systems for compliance with state and local fire and building codes during CY 2017. This represents a 28% decrease compared to CY 2016.

- Relocated several District divisions into one centralized Administrative Office.
- Continued to reposition and add internal resources to effectively manage, both operationally and financially, the emergency ambulance program.
- Entered into a contract with the City of El Cerrito to provide dispatch services through the District's Contra Costa Regional Fire Communications Center.
- Added new dispatcher positions to increase efficiency with single point call processing, dispatching, and resource tracking.
- Completed District-wide energy infrastructure upgrade, including the installation of solar photovoltaic panels at four different sites.
- Restaffed Engine 1 at Fire Station 1 in the City of Walnut Creek.
- Completed demolition work and began construction on the new Fire Station 16 in the City of Lafayette.
- Completed architectural drawings and submitted for a building permit on the new Fire Station 70 in the City of San Pablo.
- Continued to develop long term funding plan for fire station construction projects, to include Fire Station 9 in Pacheco and Fire Station 86 in Bay Point.
- Began deploying fire personnel as first responders at the specialist level to hazardous materials incidents.
- Continued periodic replacement of capital equipment, such as heavy fire apparatus and support equipment.

# Contra Costa County FPD

## *Special District*

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- Continued much needed facility and grounds maintenance projects, such as painting, roofing, and asphalt repair.
- Hired and conducted Firefighter Recruit Academy 51.
- Continued to develop our relationship with AMR in an effort to maximize our operational efficiency and deliver exemplary services to the citizens of Contra Costa County.
- Filed first report (for FY 2016-17) for Ground Emergency Medical Transportation (GEMT) reimbursement for emergency ambulance service provided to Medi-Cal fee for service recipients.
- Successful in receiving several grant awards.
- Continue to develop long term funding plan for fire station construction projects.
- Update fee schedule for dispatcher service subscribers.
- Update Fire Prevention Bureau fee schedule.
- Continue periodic replacement of capital equipment, such as heavy fire apparatus and support equipment.
- Continue much needed facility and grounds maintenance projects, such as painting, roofing, and asphalt repair.
- Pursue new funding mechanisms such as development impact fees and creation of Community Facilities Districts in areas of new development.
- Hire and conduct Firefighter Recruit Academy 52.

### **Administrative and Program Goals**

During FY 2018-19, the District will:

- Continue to reposition and add internal resources to effectively manage, both operationally and financially, the emergency ambulance program.
- Complete the rebuilding of Fire Station 16 in the City of Lafayette. Open and staff Fire Station 16.
- Initiate construction work on a new Fire Station 70 in the City of San Pablo.
- Continue to develop our relationship with AMR in an effort to maximize our operational efficiency and deliver exemplary services to the citizens of Contra Costa County.
- Pursue federal supplemental reimbursement for ambulance services provided to individuals with government payer plans.
- Continue to pursue grant funding opportunities as they become available.

# Contra Costa County FPD

## Special District

### FY 2018-19 Program Modification List

Order	Reference to Mand/Disc List	Program Name	Service	FTE	Net Fund Cost Impact	Impact
1	N/A	Operations	Fire Suppression	9.0	757,481	Adds nine (9) Firefighter-Recruit positions for a partial year.
2	N/A	Operations	EMS	(1.0)	(372,620)	Transfers one (1) EMS Chief to the EMS Transport Fund.
3	N/A	Operations	Administration	1.0	140,696	Adds one (1) Departmental Fiscal Officer position.
4	N/A	Operations	Administration	1.0	112,375	Adds one (1) Departmental Human Resources Analyst I position.
5	N/A	Operations	Administration	(1.0)	(92,600)	Cancels one (1) Administrative Analyst position.
6	N/A	Operations	Operations and Support Services	1.0	91,545	Adds one (1) Secretary-Advanced Level position
			<b>Total General Operating Fund</b>	<b>10.0</b>	<b>\$636,877</b>	
7	N/A	EMS Transport Fund	Communications	1.0	333,938	Adds one (1) Assistant Fire Chief-Exempt position.
8	N/A	EMS Transport Fund	EMS	1.0	372,620	Transfers one (1) EMS Chief to the EMS Transport Fund.
9	N/A	EMS Transport Fund	Helicopter/EMS Rescue	1.0	304,400	Adds one (1) Fire Captain-40 Hour position.
10	N/A	EMS Transport Fund	Administration	1.0	75,570	Adds one (1) Account Clerk-Experienced Level position.
			<b>Total EMS Transport Fund</b>	<b>4.0</b>	<b>\$1,086,528</b>	



**Crockett-Carquinez FPD**  
***Special District***

**Jerry Littleton, Jr., Fire Chief**

<b>Crockett-Carquinez FPD Operating Fund</b>	<b>2016-17 Actuals</b>	<b>2017-18 Budget</b>	<b>2018-19 Baseline</b>	<b>2018-19 Recommended</b>	<b>Change</b>
<b>Expense</b>					
Salaries And Benefits	165,844	252,601	255,701	255,701	0
Services And Supplies	166,387	874,907	233,939	233,939	0
Other Charges	131,667	131,420	122,536	122,536	0
Fixed Assets	40,780	0	0	0	0
<b>Expense Total</b>	<b>504,678</b>	<b>1,258,928</b>	<b>612,176</b>	<b>612,176</b>	<b>0</b>
<b>Revenue</b>					
Other Local Revenue	624,919	592,471	608,676	608,676	0
Federal Assistance	19,274	0	0	0	0
State Assistance	54,805	3,500	3,500	3,500	0
<b>Revenue Total</b>	<b>698,998</b>	<b>595,971</b>	<b>612,176</b>	<b>612,176</b>	<b>0</b>
<b>Net Fund Cost (NFC):</b>	<b>(194,320)</b>	<b>662,957</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	33%	20%	42%	42%	
% Change in Total Exp		149%	(51%)	0%	
% Change in Total Rev		(15%)	3%	0%	
% Change in NFC		(441%)	(100%)	0%	
<b>Compensation Information</b>					
Permanent Salaries	34,842	40,000	38,000	38,000	0
Temporary Salaries	112,488	193,451	193,451	193,451	0
Deferred Comp	23	0	0	0	0
FICA/Medicare	13,226	13,500	18,500	18,500	0
Retirement Expense	329	350	350	350	0
Employee Group Insurance	3,239	3,300	3,300	3,300	0
Unemployment Insurance	431	650	700	700	0
Workers Comp Insurance	1,267	1,350	1,400	1,400	0

**Department Description**

The preceding table represents information in aggregate summarizing expenditures and revenue for the fire suppression, emergency medical response, training, and administration functions.

**Major Department Responsibilities**

The Crockett-Carquinez Fire Protection District is a Paid-on-Call district responsible for providing fire suppression, emergency, and non-emergency services to the community including incidents requiring medical assistance, rescue, hazard management, weed abatement, and public education.

# Crockett-Carquinez FPD

## *Special District*

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### **Crockett-Carquinez FPD Summary**

<b>Service:</b>	Discretionary	
<b>Level of Service:</b>	Discretionary	
<b>Expenditures:</b>		\$612,176
<b>Financing:</b>		612,176
<b>Net Fund Cost:</b>		0
<b>Funding Sources:</b>		
Property Taxes	89.8%	\$549,836
Other Revenues	7.7%	47,415
Charges for Svcs	2.5%	14,925

### **CAO's Recommendation**

The FY 2018-19 Recommended Budget reflects a decrease of \$646,752 in expenditures, which is primarily composed of fund balance appropriated in FY 2017-18. Recommended revenue reflects a net increase of \$16,205.

The Recommended Budget does not include the use of fund balance to balance the budget.

### **Performance Measurement**

- Crockett-Carquinez FPD has continued to recruit Paid-on-Call firefighters during FY 2017-18. The District added nine (9) and removed three (3) from the personnel roster.
- The District received a \$30,000 donation from Phillips 66 to replace the inventory of Automated External Defibrillators (AEDs) in FY 2017-18.
- The District provided mutual aid services to fight wildfires throughout the State, including Sonoma, Napa, Solano Los Angeles and San Diego in FY 2017-18.

### **Administrative and Program Goals**

- Continue recruiting Paid-on-Call personnel.
- Continue pursuing donations and grants to help supplement funding for apparatus and equipment needs.
- Upgrade technical rescue capabilities and place a rescue truck in service.



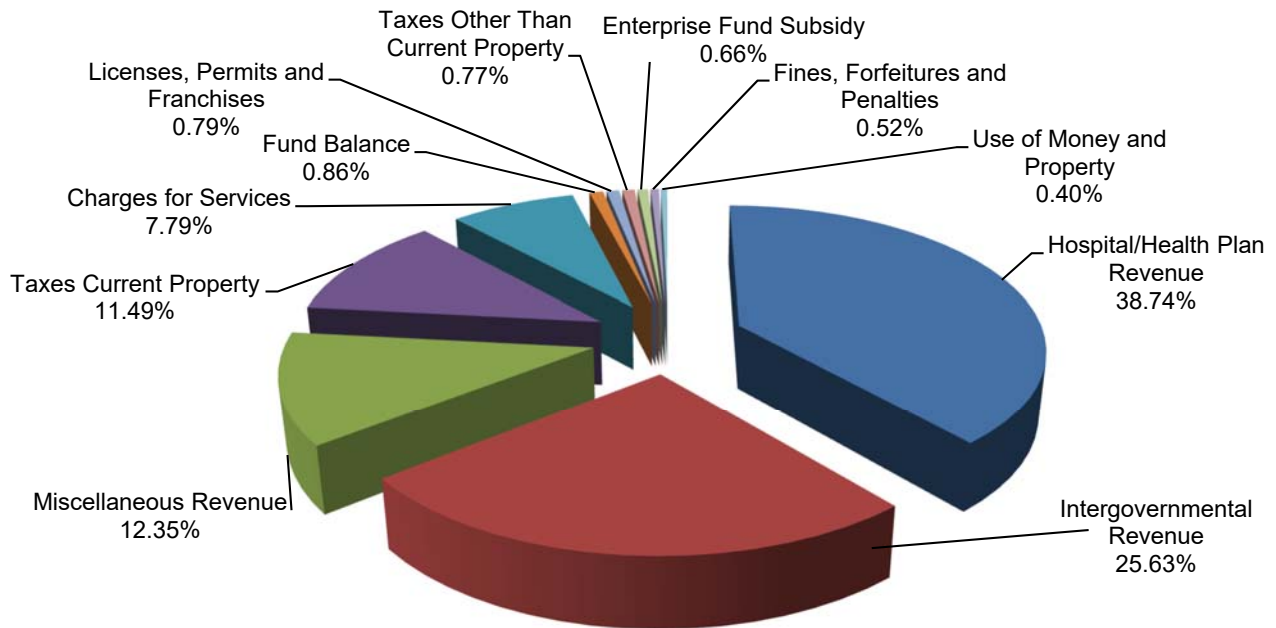
The background of the cover is a photograph of the Contra Costa County Finance Building. The building is a large, classical-style structure with a prominent portico supported by tall, white columns. The pediment above the columns is inscribed with "CONTRA COSTA COUNTY FINANCE BUILDING". The building is surrounded by lush greenery, including trees with autumn-colored leaves and a large bush of purple flowers in the foreground. The sky is blue with scattered white clouds.

# County of Contra Costa Summary Information



## ALL COUNTY FUNDS

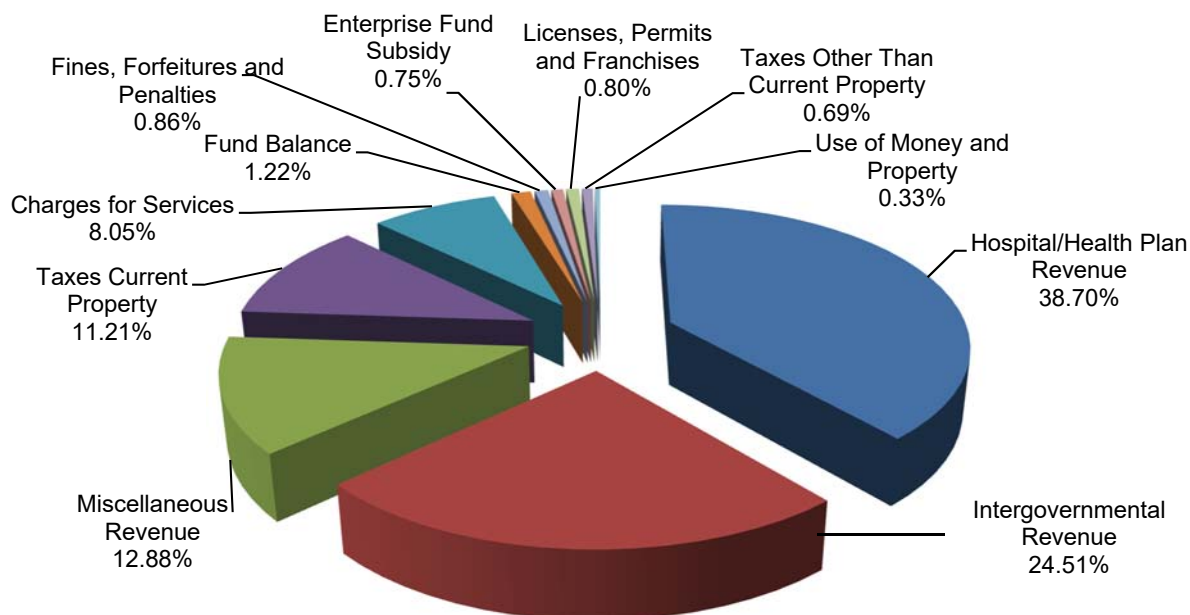
### FY 2018-2019 Recommended Sources



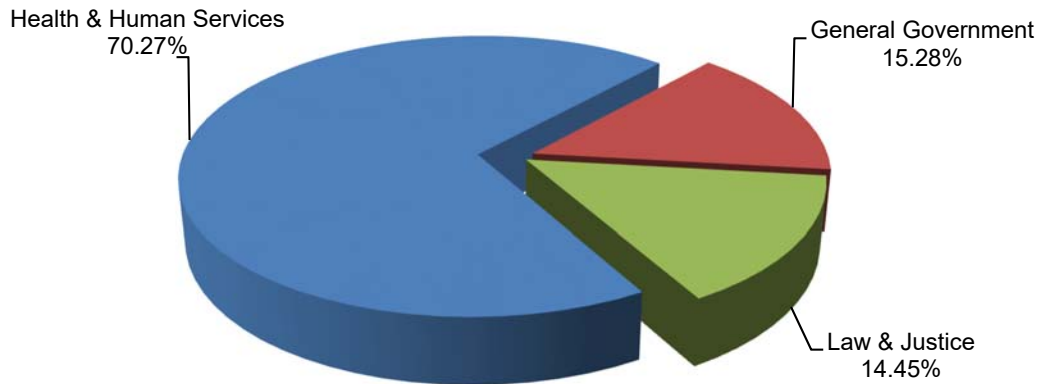
Source of Funds	Recommended FY 2018-19	Percent of Total
Hospital/Health Plan Revenue	\$1,385,526,639	38.74%
Intergovernmental Revenue	916,564,998	25.63%
Miscellaneous Revenue	441,848,560	12.35%
Taxes Current Property	410,973,351	11.49%
Charges for Services	278,723,272	7.79%
Fund Balance (net)	30,909,778	0.86%
Licenses, Permits and Franchises	28,412,712	0.79%
Taxes Other Than Current Property	27,404,882	0.77%
Enterprise Fund Subsidy	23,656,785	0.66%
Fines, Forfeitures and Penalties	18,664,074	0.52%
Use of Money and Property	14,183,582	0.40%
<b>TOTAL RECOMMENDED SOURCES</b>	<b>\$3,576,868,633</b>	<b>100.00%</b>

ALL COUNTY FUNDS

**FY 2017-2018  
Recommended Sources**



Source of Funds	Recommended FY 2017-18	Percent of Total
Hospital/Health Plan Revenue	\$1,346,287,620	38.70%
Intergovernmental Revenue	852,710,558	24.51%
Miscellaneous Revenue	448,145,547	12.88%
Taxes Current Property	389,961,012	11.21%
Charges for Services	279,972,106	8.05%
Fund Balance (net)	42,517,973	1.22%
Fines, Forfeitures and Penalties	29,993,267	0.86%
Enterprise Fund Subsidy	26,111,050	0.75%
Licenses, Permits and Franchises	27,954,629	0.80%
Taxes Other Than Current Property	23,934,396	0.69%
Use of Money and Property	11,590,563	0.33%
<b>TOTAL RECOMMENDED SOURCES</b>	<b>\$3,479,178,721</b>	<b>100.00%</b>

**ALL COUNTY FUNDS****FY 2018-2019  
Recommended Requirements**

Use of Funds	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	Recommended FY 2018-19	Percent of Total
Health and Human Services	386,117,058	394,386,687	2,390,087,041	2,451,573,420	2,513,425,266	70.27%
General Government	2,073,229,822	2,174,954,651	418,537,995	605,050,629	546,405,513	15.28%
Law and Justice	439,367,080	440,829,538	465,874,059	534,840,197	517,037,854	14.45%
<b>Total Requirements</b>	<b>2,898,713,960</b>	<b>3,010,170,876</b>	<b>3,274,499,095</b>	<b>3,591,464,245</b>	<b>3,576,868,633</b>	<b>100.00%</b>

**ALL COUNTY FUNDS**

All County Funds include the County's Enterprise Funds (i.e. Airport, Sheriff Law Enforcement Training Center Fund, Child Care Enterprise Fund, Hospital, Health Plan Funds, and Major Risk Medical Insurance Fund). Please refer to the Table of Funds for more detailed fund descriptions.

Internal Service fund balances are not included in All County Funds; however, County impacts are reflected in the individual Departmental Budget Summaries. These funds include the Fleet Services Fund and the County's Self-Insurance Funds. The Fleet Services Fund is used to account for the rental of motor vehicles and other related costs to other departments. The County's Self-Insurance Funds are used to account for administrative costs and payments of claims under various insurance programs. Revenues are primarily premiums paid by other operating funds (reflected in departmental expense) and interest on investments. The insurance programs include Employee Dental, Long-Term Disability, Workers' Compensation, Automotive Liability, Public (General) Liability, State Unemployment, Medical Liability, and Special District Property.

## County Summary Information

### ALL COUNTY FUNDS

#### Total Requirements Summary By Fund

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
General Government	224,878,679	246,397,459	350,010,154	294,493,029	(55,517,125)
Health and Human Services	736,546,003	767,144,057	864,807,646	885,606,368	20,798,722
Law and Justice	373,668,995	389,049,143	431,825,226	431,146,766	(678,460)
<b>Subtotal General Fund</b>	<b>1,335,093,678</b>	<b>1,402,590,660</b>	<b>1,646,643,026</b>	<b>1,611,246,163</b>	<b>(35,396,863)</b>
County Law Enfrmnt-Cap Proj Fund	336	312	4,008,504	172,500	(3,836,004)
Recorder Modernization Fund	1,937,382	1,792,465	10,927,782	11,129,511	201,730
Court/Clerk Automation Fund	0	0	78	78	0
Fish and Game Fund	51,794	64,871	537,697	158,400	(379,297)
Land Development Fund	2,862,290	3,048,171	2,865,250	3,136,100	270,850
Criminalistics Lab Fund	4	4	163,466	22,250	(141,216)
Survey Monument Preservation Fund	68,893	65,814	729,347	771,584	42,237
Crim Justice Facility Construct Fund	1,320,651	601,972	1,786,008	870,000	(916,008)
Courthouse Construct Fund	1,266,862	364,230	1,623,057	753,000	(870,057)
Road Fund	47,222,586	43,204,893	54,573,449	55,797,919	1,224,470
Transportation Improvement Fund	2,273,272	2,696,744	2,846,865	3,698,500	851,635
Drainage Area 9 Fund	172	848	265,945	271,675	5,730
Private Activity Bond Fund	1,345,860	578,648	1,112,682	1,225,000	112,318
Affordable Housing Spec Rev Fund	(215,110)	4	650,000	325,000	(325,000)
Navy Trans Mitigation Fund	175,006	83,095	5,565,517	5,656,034	90,517
Tosco/Solano Trns Mitig Fund	36,315	229	50,000	60,000	10,000
Child Development Fund	23,475,991	25,637,309	28,187,847	29,294,435	1,106,588
HUD NSP Fund	1,969	550,000	1,028,441	1,011,000	(17,441)
Used Oil Recycling Grant Fund	24,822	26,835	150,000	150,000	0
Conservation & Development Fund	22,736,210	24,001,510	33,207,315	33,360,213	152,899
CDD/PWD Joint Review Fee Fund	387,261	367,932	1,308,292	520,000	(788,292)
Drainage Deficiency Fund	90	112	2,324,690	2,350,690	26,000
Public Works Fund	856,164	1,600,551	6,245,300	1,502,300	(4,743,000)
DA Consumer Protection Fund	342,560	1,480,280	3,320,085	737,137	(2,582,948)
Domestic Violence Victim Asst Fund	125,000	129,300	169,317	152,664	(16,653)
Dispute Resolution Program Fund	241,920	246,921	180,000	180,000	0
Zero Tolerance- Domestic Violence Fund	427,943	524,910	839,080	634,447	(204,633)
DA Revenue Narcotics Fund	68,791	47,546	574,968	122,000	(452,968)
DA Environment/OSHA Fund	262,997	1,057,216	1,637,820	433,067	(1,204,753)
DA Forfeiture-Fed-DOJ Fund	49,010	25,457	225,450	16,800	(208,650)
Walden Green Maintenance Fund	51,631	60,261	632,150	211,078	(421,072)
R/Estate Fraud Prosecution Fund	836,155	1,091,574	620,593	560,000	(60,593)

# ALL COUNTY FUNDS

## Total Requirements Summary By Fund

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
CCC Dept Child Support Svcs Fund	18,483,654	18,495,951	18,605,644	18,769,093	163,449
Emergency Med Svcs Fund	2,230,070	1,486,246	2,493,588	1,571,549	(922,039)
AB75 Tobacco Tax Fund	0	0	51	0	(51)
Traffic Safety Fund	35,357	9,005	365,647	15,455	(350,192)
Public Protection-Spec Rev Fund	1,248,810	920,006	3,809,272	1,508,560	(2,300,712)
Sheriff Nar Forfeit-ST/Local Fund	324	94,831	206,470	100,000	(106,470)
Sheriff Forfeit-Fed-DoJ Fund	4	4	524,395	5,500	(518,895)
Sup Law Enforcement Svcs Fund	7,174,840	8,049,738	9,591,820	9,528,628	(63,192)
Sheriff Forfeit-Fed Treasury Fund	4	4	251,900	1,750	(250,150)
PROP 63 MH Svcs Fund	39,602,717	38,221,901	51,574,743	50,513,394	(1,061,349)
Prisoners Welfare Fund	1,413,438	1,442,651	3,466,554	1,585,235	(1,881,319)
Comm Coll Child Dev Fund	37,471	0	0	0	0
Probation Officers Special Fund	68,666	128,873	228,111	111,900	(116,211)
Automated Sys Development Fund	200,000	200,000	200,000	200,000	0
Property Tax Admin Fund	0	0	2,974,865	2,974,865	0
County Local Rev Fund	139,323,158	155,785,496	168,365,457	174,785,496	6,420,039
Obscene Matter-Minors Fund	0	0	400	400	0
IHSS Public Authority Fund	2,199,617	2,328,236	2,315,543	2,265,704	(49,839)
DNA Identification Fund	259,461	300,000	538,258	270,000	(268,258)
Comm Corr Performance Inctv Fund	2,553,910	3,452,823	4,584,144	4,584,144	0
NO Rich Wst&Rcvy Mitigation Fee Fund	1,146,301	463,167	1,097,909	600,000	(497,909)
L/M HSG Asset Fd-LMI Fund	251,973	376,120	10,702,000	11,255,150	553,150
Bailey Rd Mntc Surcharge Fund	187,833	187,357	2,387,924	2,610,392	222,468
Home Invstmt Ptnrshp Act Fund	424,068	2,562	392,876	300,000	(92,876)
County Library Fund	25,686,306	28,193,295	38,529,628	32,567,684	(5,961,944)
Casey Library Gift Fund	103	845	253,786	500	(253,286)
Hercules/Rodeo Crock Area of Benefit	7,253	0	25,100	5,000	(20,100)
West County Area of Benefit	54,540	34,176	30,100	5,000	(25,100)
North Richmond Area of Benefit	59,608	86,742	600,500	105,500	(495,000)
Martinez Area of Benefit	229,808	231,216	70,000	117,500	47,500
Briones Area of Benefit	79	24	5,100	76,100	71,000
Central Co Area of Benefit	557,467	(3,725)	170,000	21,000	(149,000)
So Walnut Creek Area of Benefit	2,647	1,020	30,100	5,100	(25,000)
Alamo Area of Benefit	(112,642)	25,296	210,000	50,200	(159,800)
South Co Area of Benefit	258,842	607,112	367,700	40,600	(327,100)
East County Area of Benefit	1,932,390	815,433	1,245,825	1,000,200	(245,625)
Bethel Island Area of Benefit	53,419	22,531	9,000	10,000	1,000

## County Summary Information

### ALL COUNTY FUNDS

#### Total Requirements Summary By Fund

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
County Childrens Fund	146,897	159,328	445,737	185,000	(260,737)
Animal Benefit Fund	195,700	176,259	998,697	510,000	(488,697)
CO-Wide Gang and Drug Fund	150,831	382,904	964,875	76,300	(888,575)
Livable Communities Fund	0	49,427	1,158,363	2,132,830	974,467
ARRA HUD Bldg Insp NPP Fund	671,921	759,165	1,136,126	805,700	(330,426)
Retirement UAAL Bond Fund	36,914,526	38,484,360	34,328,861	41,823,136	7,494,275
Ret Litgtn Stlmnt Dbt Svc Fund	2,759,911	2,759,911	2,759,911	2,759,911	0
Family Law Ctr-Debt Svc Fund	177,053	0	2,129,142	0	(2,129,142)
Central Identify Bureau Fund	2,145,247	3,431,573	4,117,481	2,437,000	(1,680,481)
SPRW Fund	597,004	691,235	4,252,031	4,345,174	93,143
RD Dvlpmnt Discovery Bay Fund	206,772	61,219	250,500	130,300	(120,200)
Road Imprvmnt Fee Fund	968,294	1,898,339	3,201,000	3,600,000	399,000
RD DEVLPMNT RICH/EL SOBRT	73,026	38,995	160,500	50,300	(110,200)
ROAD DEVELOPMENT BAY POINT	216,244	444,756	54,000	20,800	(33,200)
RD DEVLPMNT PACHECO AREA	33,932	12,861	12,000	5,400	(6,600)
Airport Enterprise Fund	4,516,248	5,046,434	5,710,134	6,634,782	924,647
Sheriff Law Enf Training Fund	1,559,241	1,314,742	1,281,323	2,466,098	1,184,775
Childcare Enterprise Fund	0	0	74,089	74,089	0
Hospital Enterprise Fund	530,668,055	570,272,679	621,250,524	625,707,584	4,457,060
HMO Enterprise Fund	644,148,971	787,302,697	680,094,504	708,503,066	28,408,563
HMO Enterprise -Comm Plan Fund	84,057,318	75,459,132	71,203,642	74,972,774	3,769,132
Major Risk Med Insurance Fund	150	0	100,000	0	(100,000)
Fleet Internal Service Fund	11,063,530	11,853,469	14,556,374	15,537,244	980,870
Subtotal Non-General Fund	1,675,077,198	1,871,908,435	1,944,821,220	1,965,622,470	20,801,250
<b>Total Requirements - All County Funds</b>	<b>3,010,170,876</b>	<b>3,274,499,095</b>	<b>3,591,464,245</b>	<b>3,576,868,633</b>	<b>(14,595,613)</b>

**ALL COUNTY FUNDS****Summary**

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
Taxes Current Property	359,627,607	382,178,273	389,961,012	410,973,351	21,012,339
Taxes Other Than Cur Prop	29,128,303	29,353,178	23,934,396	27,404,882	3,470,486
License/Permit/Franchises	29,604,318	30,516,189	27,954,629	28,412,712	458,083
Fines/Forfeits/Penalties	33,583,042	33,208,340	29,993,267	18,664,074	(11,329,193)
Use Of Money & Property	11,196,391	18,245,584	11,590,563	14,183,582	2,593,019
Intergovernmental Revenue	780,169,632	836,366,684	890,716,687	916,564,998	25,848,311
Charges For Services	241,038,161	243,117,354	279,972,106	278,723,272	(1,248,834)
Miscellaneous Revenue	338,796,787	367,985,406	429,126,570	441,848,560	12,721,990
Hospital/Hlth Plan Enterprise Funds	1,262,863,238	1,432,207,130	1,346,287,620	1,385,526,639	39,239,019
Enterprise Fund Subsidy	27,308,055	27,436,066	26,361,050	23,656,785	(2,704,265)
<b>Total Revenue</b>	<b>3,113,315,534</b>	<b>3,400,614,204</b>	<b>3,455,897,900</b>	<b>3,545,958,855</b>	<b>90,060,955</b>
Fund Balance (net)	(103,144,659)	(126,115,109)	135,566,346	30,909,777	(104,656,568)
<b>TOTAL SOURCES</b>	<b>3,010,170,876</b>	<b>3,274,499,095</b>	<b>3,591,464,245</b>	<b>3,576,868,633</b>	<b>(14,595,613)</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	1,161,216,160	1,216,782,690	1,357,673,048	1,419,238,255	61,565,207
Services And Supplies	1,373,715,422	1,426,230,946	1,528,036,403	1,519,665,015	(8,371,388)
Other Charges	325,381,533	441,527,564	412,304,528	421,460,897	9,156,369
Fixed Assets	15,528,914	29,535,790	101,989,388	34,300,412	(67,688,976)
Expenditure Transfers	134,328,846	160,422,105	183,531,634	172,204,054	(11,327,581)
Provisions For Contingencies	0	0	7,929,245	10,000,000	2,070,755
<b>TOTAL REQUIREMENTS</b>	<b>3,010,170,876</b>	<b>3,274,499,095</b>	<b>3,591,464,245</b>	<b>3,576,868,633</b>	<b>(14,595,613)</b>
Allocated Positions (FTE)	9,415	9,490	9,387	9,329	(58)



## County Summary Information

### ALL COUNTY AND DISTRICTS MAJOR FUNDS

#### Major Fund: CONTRA COSTA FIRE

#### Summary

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
Taxes Current Property	103,177,488	110,596,574	113,325,530	121,019,400	7,693,870
Taxes Other Than Cur Prop	(608,284)	(313,116)	0	0	0
License/Permit/Franchises	0	0	0	0	0
Fines/Forfeits/Penalties	0	0	0	0	0
Use Of Money & Property	1,589	1,508	1,000	200	(800)
Intergovernmental Revenue	6,650,002	10,324,763	3,779,562	3,547,500	(232,062)
Charges For Services	22,155,795	55,372,588	53,001,222	56,258,722	3,257,500
Miscellaneous Revenue	19,241,468	18,155,677	18,016,589	21,009,718	2,993,129
<b>Total Revenue</b>	<b>150,618,058</b>	<b>194,137,994</b>	<b>188,123,903</b>	<b>201,835,540</b>	<b>13,711,637</b>
Fund Balance	(5,321,302)	(22,764,108)	38,623,370	685,099	(37,938,271)
<b>TOTAL SOURCES</b>	<b>145,296,756</b>	<b>171,373,886</b>	<b>226,747,273</b>	<b>202,520,639</b>	<b>(24,226,634)</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	83,603,910	88,010,281	110,305,526	104,413,381	(5,892,145)
Services And Supplies	25,151,865	44,918,244	63,339,359	48,765,876	(14,573,483)
Other Charges	16,920,095	17,868,566	30,848,293	24,218,050	(6,630,243)
Fixed Assets	456,884	2,581,626	3,371,154	4,238,614	867,460
Expenditure Transfers	19,164,002	17,995,168	18,882,941	20,884,718	2,001,777
Provisions For Contingencies	0	0	0	0	0
<b>TOTAL REQUIREMENTS</b>	<b>145,296,756</b>	<b>171,373,886</b>	<b>226,747,273</b>	<b>202,520,639</b>	<b>(24,226,634)</b>
Allocated Positions (FTE)	339	353	368	382	14

**ALL COUNTY AND DISTRICTS MAJOR FUNDS****Major Fund: HMO ENTERPRISE FUND****Summary**

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
External Health Plan Revenue	660,635,586	792,172,322	680,094,504	708,503,066	28,408,562
<b>Total Revenue</b>	<b>660,635,586</b>	<b>792,172,322</b>	<b>680,094,504</b>	<b>708,503,066</b>	<b>28,408,562</b>
Fund Balance	(16,486,615)	(4,869,625)	0	0	0
<b>TOTAL SOURCES</b>	<b>644,148,971</b>	<b>787,302,697</b>	<b>680,094,504</b>	<b>708,503,066</b>	<b>28,408,562</b>
<b>REQUIREMENTS</b>					
Salaries and Benefits	20,455,022	23,087,975	27,748,363	26,796,529	(951,833)
Services and Supplies	593,040,325	614,999,843	572,431,903	597,091,462	24,659,559
Other Charges	30,653,624	149,214,879	79,914,238	84,615,075	4,700,837
<b>TOTAL REQUIREMENTS</b>	<b>644,148,971</b>	<b>787,302,697</b>	<b>680,094,504</b>	<b>708,503,066</b>	<b>28,408,563</b>
 Allocated Positions (FTE)	 185	 194	 194	 180	 (14)

## ALL COUNTY AND DISTRICT MAJOR FUNDS

### Major Fund: HOSPITAL ENTERPRISE FUND

#### Summary

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
Medicare Patient Services	37,794,007	41,861,975	41,949,648	42,376,870	427,222
Medi-Cal Patient Services	237,144,915	238,186,661	254,476,993	280,312,003	25,835,010
Hlth Plan Patient Svcs	147,123,200	164,810,672	160,491,853	148,480,213	(12,011,640)
Private Pay Patient Svcs	10,812,657	9,920,628	10,224,190	10,308,146	83,956
Interdept Patient Svcs	6,194,582	6,189,168	6,747,385	4,773,496	(1,973,889)
Other Hospital Revenues	51,257,846	67,722,717	89,642,045	83,330,253	(6,311,792)
Charges To Gen Fund Units	27,729,425	27,957,707	26,442,008	28,997,279	2,555,271
External Health Plan Revenue	6,437,774	8,794,285	6,356,386	6,557,557	201,171
Enterprise Fund Subsidy	23,071,767	23,699,778	22,374,762	19,670,497	(2,704,265)
Schools Funds Revenue	2,545,254	901,270	2,545,254	901,270	(1,643,984)
<b>Total Revenue</b>	<b>550,111,427</b>	<b>590,044,861</b>	<b>621,250,524</b>	<b>625,707,584</b>	<b>4,457,060</b>
Fund Balance	(19,443,371)	(19,772,182)	0	0	0
<b>TOTAL SOURCES</b>	<b>530,668,056</b>	<b>570,272,679</b>	<b>621,250,524</b>	<b>625,707,584</b>	<b>4,457,060</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	341,857,787	362,101,641	374,314,697	407,755,625	33,440,928
Services And Supplies	188,470,257	207,892,467	194,692,378	201,674,797	6,982,419
Other Charges	340,011	278,570	12,429,289	12,631,095	201,806
Fixed Assets	(0)	(0)	39,814,160	3,646,067	(36,168,093)
<b>TOTAL REQUIREMENTS</b>	<b>530,668,055</b>	<b>570,272,679</b>	<b>621,250,524</b>	<b>625,707,584</b>	<b>4,457,060</b>
 <b>Allocated Positions (FTE)</b>	 2,494	 2,475	 2,285	 2,286	 1

**ALL COUNTY AND DISTRICT MAJOR FUNDS****ALL NON-MAJOR FUNDS****Summary**

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
Other Hospital Revenues	2,389,272	1,916,816	2,387,583	1,916,804	(470,779)
External Health Plan Revenue	72,798,790	71,728,633	64,829,771	69,069,682	4,239,911
Enterprise Fund Subsidy	4,236,288	3,736,288	3,986,288	3,986,288	0
Major Risk Med Ins Revenue	(69)	44,276	100,000	0	(100,000)
Taxes Current Property	24,874,766	26,445,675	27,106,012	28,673,351	1,567,339
Taxes Other Than Cur Prop	(138,671)	(71,541)	(145,604)	(75,118)	70,486
License/Permit/Franchises	16,461,871	17,737,015	17,135,162	17,894,124	758,962
Fines/Forfeits/Penalties	5,976,433	5,400,889	5,350,088	4,824,364	(525,724)
Use Of Money & Property	5,423,569	8,242,545	6,307,918	7,105,032	797,114
Intergovernmental Revenue	264,424,578	294,149,555	311,854,360	330,606,523	18,752,163
Charges For Services	20,926,536	18,811,914	26,574,914	21,274,911	(5,300,003)
Miscellaneous Revenue	77,006,038	91,980,910	113,814,691	112,726,081	(1,088,610)
<b>Total Revenue</b>	<b>494,379,401</b>	<b>540,122,975</b>	<b>579,301,183</b>	<b>598,002,042</b>	<b>18,700,859</b>
Fund Balance (net)	5,880,771	(25,789,916)	64,175,008	33,409,777	(30,765,231)
<b>TOTAL SOURCES</b>	<b>500,260,171</b>	<b>514,333,059</b>	<b>643,476,192</b>	<b>631,411,819</b>	<b>(12,064,372)</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	67,480,102	69,111,744	81,600,665	85,003,379	3,402,714
Services And Supplies	137,354,510	121,484,069	183,676,779	165,698,533	(17,978,246)
Other Charges	66,567,797	67,513,617	73,978,729	77,549,715	3,570,985
Fixed Assets	1,058,400	1,534,278	6,749,428	8,347,500	1,598,072
Expenditure Transfers	227,799,363	254,689,352	297,470,590	294,812,693	(2,657,898)
<b>TOTAL REQUIREMENTS</b>	<b>500,260,171</b>	<b>514,333,059</b>	<b>643,476,192</b>	<b>631,411,819</b>	<b>(12,064,372)</b>
 Allocated Positions (FTE)	 695	 709	 733	 702	 (31)

## ALL COUNTY AND DISTRICTS MAJOR FUNDS

### Major Fund: GENERAL FUND - All Functional Groups

#### Summary

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
Taxes Current Property	334,752,841	355,732,598	362,855,000	382,300,000	19,445,000
Taxes Other Than Cur Prop	29,266,974	29,424,719	24,080,000	27,480,000	3,400,000
License/Permit/Franchises	13,142,447	12,779,175	10,819,467	10,518,588	(300,879)
Fines/Forfeits/Penalties	27,606,609	27,807,452	24,643,179	13,839,710	(10,803,469)
Use Of Money & Property	5,772,823	10,003,039	5,282,645	7,078,550	1,795,905
Intergovernmental Revenue	515,745,054	542,217,129	578,862,326	585,958,474	7,096,148
Charges For Services	220,111,624	224,305,439	253,397,192	257,448,361	4,051,169
Miscellaneous Revenue	261,790,749	276,004,496	315,311,879	329,122,479	13,810,600
<b>Total Revenue</b>	<b>1,408,189,121</b>	<b>1,478,274,047</b>	<b>1,575,251,688</b>	<b>1,613,746,163</b>	<b>38,494,474</b>
Fund Balance	(73,095,444)	(75,683,387)	71,391,337	(2,500,000)	(73,891,337)
<b>TOTAL SOURCES</b>	<b>1,335,093,678</b>	<b>1,402,590,660</b>	<b>1,646,643,026</b>	<b>1,611,246,163</b>	<b>(35,396,863)</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	731,423,249	762,481,329	874,009,322	899,682,721	25,673,399
Services And Supplies	454,850,330	481,854,567	577,235,343	555,200,223	(22,035,120)
Other Charges	227,820,101	224,520,499	245,982,271	246,665,012	682,741
Fixed Assets	14,470,514	28,001,512	55,425,800	22,306,845	(33,118,955)
Expenditure Transfers	(93,470,517)	(94,267,247)	(113,938,956)	(122,608,639)	(8,669,683)
Provisions For Contingencies	0	0	7,929,245	10,000,000	2,070,755
<b>TOTAL REQUIREMENTS</b>	<b>1,335,093,678</b>	<b>1,402,590,660</b>	<b>1,646,643,026</b>	<b>1,611,246,163</b>	<b>(35,396,863)</b>
 Allocated Positions (FTE)	 6,041	 6,112	 6,175	 6,161	 (14)

**ALL COUNTY AND DISTRICTS MAJOR FUNDS****Major Fund: GENERAL FUND - *General Government Functional Group*****Summary**

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
Taxes Current Property	334,752,841	355,732,598	362,855,000	382,300,000	19,445,000
Taxes Other Than Cur Prop	29,266,974	29,424,719	24,080,000	27,480,000	3,400,000
License/Permit/Franchises	10,879,071	10,859,842	8,988,967	8,705,952	(283,015)
Fines/Forfeits/Penalties	23,592,655	23,907,324	21,030,850	10,619,000	(10,411,850)
Use Of Money & Property	5,298,228	9,539,281	4,982,261	6,627,799	1,645,538
Intergovernmental Revenue	21,292,951	28,613,576	28,051,193	28,346,874	295,681
Charges For Services	87,905,181	95,556,667	94,394,532	98,732,230	4,337,698
Miscellaneous Revenue	61,218,976	54,751,995	63,183,497	61,722,691	(1,460,806)
<b>Total Revenue</b>	<b>574,206,878</b>	<b>608,386,004</b>	<b>607,566,299</b>	<b>624,534,545</b>	<b>16,968,246</b>
Fund Balance	(349,328,198)	(361,988,544)	(257,556,145)	(330,041,516)	(72,485,371)
<b>TOTAL SOURCES</b>	<b>224,878,679</b>	<b>246,397,459</b>	<b>350,010,154</b>	<b>294,493,029</b>	<b>(55,517,125)</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	120,553,309	125,636,626	151,555,289	155,554,254	3,998,964
Services And Supplies	136,343,722	146,801,663	186,150,383	171,680,412	(14,469,970)
Other Charges	43,190,232	41,468,782	51,111,835	50,267,540	(844,295)
Fixed Assets	11,785,759	20,152,537	50,749,125	18,678,109	(32,071,016)
Expenditure Transfers	(86,994,342)	(87,662,148)	(97,485,723)	(111,687,286)	(14,201,563)
Provisions For Contingencies	0	0	7,929,245	10,000,000	2,070,755
<b>TOTAL REQUIREMENTS</b>	<b>224,878,679</b>	<b>246,397,459</b>	<b>350,010,154</b>	<b>294,493,029</b>	<b>(55,517,125)</b>
 <b>Allocated Positions (FTE)</b>	 <b>1,067</b>	 <b>1,080</b>	 <b>1,112</b>	 <b>1,127</b>	 <b>15</b>

# ALL COUNTY AND DISTRICTS MAJOR FUNDS

## Major Fund: GENERAL FUND - *Health and Human Services Functional Group*

### Summary

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
License/Permit/Franchises	401,274	191,575	171,000	155,746	(15,254)
Fines/Forfeits/Penalties	788,928	910,135	1,093,377	753,078	(340,299)
Use Of Money & Property	474,594	463,758	300,384	450,751	150,367
Intergovernmental Revenue	393,806,131	407,067,419	442,874,157	444,302,347	1,428,190
Charges For Services	86,866,811	85,850,548	113,206,087	113,666,353	460,266
Miscellaneous Revenue	148,505,630	156,812,366	188,030,668	203,589,577	15,558,909
<b>Total Revenue</b>	<b>630,843,368</b>	<b>651,295,800</b>	<b>745,675,673</b>	<b>762,917,852</b>	<b>17,242,179</b>
Fund Balance	105,702,635	115,848,257	119,131,973	122,688,516	3,283,716
<b>TOTAL SOURCES</b>	<b>736,546,003</b>	<b>767,144,057</b>	<b>864,807,646</b>	<b>885,606,368</b>	<b>97,663,588</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	312,614,795	327,128,704	381,155,778	394,275,073	13,119,295
Services And Supplies	270,573,636	284,763,189	329,837,361	332,768,564	2,931,203
Other Charges	159,077,973	160,640,108	169,247,802	171,050,986	1,803,184
Fixed Assets	1,018,308	1,940,884	1,470,000	1,074,952	(395,048)
Expenditure Transfers	(6,738,710)	(7,328,827)	(16,903,296)	(13,563,208)	3,340,088
<b>TOTAL REQUIREMENTS</b>	<b>736,546,003</b>	<b>767,144,057</b>	<b>864,807,646</b>	<b>885,606,368</b>	<b>20,798,722</b>
 Allocated Positions (FTE)	 3,209	 3,231	 3,244	 3,208	 (36)

**ALL COUNTY AND DISTRICTS MAJOR FUNDS****Major Fund: GENERAL FUND - *Law and Justice Functional Group*****Summary**

	2015-16 Actual	2016-17 Actual	2017-18 Budget	2018-19 Recommended	2018-19 Change
<b>SOURCES</b>					
License/Permit/Franchises	1,862,102	1,727,758	1,659,500	1,656,890	(2,610)
Fines/Forfeits/Penalties	3,225,026	2,989,992	2,518,952	2,467,632	(51,320)
Intergovernmental Revenue	100,645,972	106,536,135	107,936,977	113,309,254	5,372,277
Charges For Services	45,339,633	42,898,224	45,796,574	45,049,779	(746,795)
Miscellaneous Revenue	52,066,144	64,440,135	64,097,714	63,810,211	(287,503)
<b>Total Revenue</b>	<b>203,138,876</b>	<b>218,592,243</b>	<b>222,009,717</b>	<b>226,293,766</b>	<b>4,284,049</b>
Fund Balance	170,530,120	170,456,900	209,815,509	204,853,000	(4,962,509)
<b>TOTAL SOURCES</b>	<b>373,668,995</b>	<b>389,049,143</b>	<b>431,825,226</b>	<b>431,146,766</b>	<b>(678,460)</b>
<b>REQUIREMENTS</b>					
Salaries And Benefits	298,255,146	309,716,000	341,298,255	349,853,395	8,555,140
Services And Supplies	47,932,972	50,289,715	61,247,600	50,751,247	(10,496,353)
Other Charges	25,551,896	22,411,609	25,622,634	25,346,486	(276,148)
Fixed Assets	1,666,446	5,908,091	3,206,675	2,553,784	(652,891)
Expenditure Transfers	262,536	723,728	450,062	2,641,854	2,191,792
<b>TOTAL REQUIREMENTS</b>	<b>373,668,995</b>	<b>389,049,143</b>	<b>431,825,226</b>	<b>431,146,766</b>	<b>(678,460)</b>
 Allocated Positions (FTE)	 1,766	 1,800	 1,820	 1,827	 7



## County Summary Information

### GENERAL FUND

#### Summary of Expenditures and Revenues with Compensation Information

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	762,481,329	874,009,322	906,791,549	899,682,721	(7,108,828)
Services And Supplies	481,854,567	577,235,343	554,022,291	555,200,223	1,177,932
Other Charges	224,520,499	245,982,271	246,665,012	246,665,012	0
Fixed Assets	28,001,512	55,425,800	22,306,845	22,306,845	0
Provisions For Contingencies	0	7,929,245	10,000,000	10,000,000	0
Expenditure Transfers	(94,267,247)	(113,938,956)	(122,953,969)	(122,608,639)	345,330
<b>Expense Total</b>	<b>1,402,590,660</b>	<b>1,646,643,026</b>	<b>1,616,831,729</b>	<b>1,611,246,163</b>	<b>(5,585,566)</b>
<b>Revenue</b>					
Other Local Revenue	889,859,181	944,288,588	952,791,266	954,686,759	1,895,493
Federal Assistance	253,573,670	288,234,537	286,145,484	286,145,484	0
State Assistance	334,841,196	365,228,563	372,913,919	372,913,919	0
<b>Revenue Total</b>	<b>1,478,274,047</b>	<b>1,597,751,688</b>	<b>1,611,850,670</b>	<b>1,613,746,163</b>	<b>1,895,493</b>
<b>Net County Cost (NCC):</b>	<b>(75,683,387)</b>	<b>48,891,337</b>	<b>4,981,059</b>	<b>(2,500,000)</b>	<b>(7,481,059)</b>
<b>Allocated Positions (FTE)</b>	<b>6,111.5</b>	<b>6,174.9</b>	<b>6,164.1</b>	<b>6,161.3</b>	<b>(2.8)</b>
<b>Financial Indicators</b>					
Salaries as % of Total Exp	54%	53%	56%	56%	
% Change in Total Exp		17%	(2%)	0%	
% Change in Total Rev		8%	1%	0%	
% Change in NCC		(165%)	(90%)	(150%)	
<b>Compensation Information</b>					
Permanent Salaries	401,729,049	473,295,697	495,527,595	491,751,449	(3,776,146)
Temporary Salaries	19,278,432	10,087,190	9,431,216	9,431,216	0
Permanent Overtime	21,610,059	14,872,489	15,630,243	15,630,243	0
Deferred Comp	3,286,053	4,699,837	5,101,330	5,035,726	(65,604)
Hrly Physician Salaries	168,842	159,586	158,954	158,954	0
Perm Physicians Salaries	2,538,016	3,280,750	4,581,940	4,581,940	0
Perm Phys Addnl Duty Pay	21,189	25,953	16,934	16,934	0
Comp & SDI Recoveries	(2,035,047)	(1,412,225)	(1,820,800)	(1,820,800)	0
FICA/Medicare	26,243,001	30,725,309	31,417,666	31,445,815	28,149
Ret Exp-Pre 97 Retirees	1,896,872	2,074,940	2,077,689	2,077,689	0
Retirement Expense	167,552,598	199,966,403	208,482,068	205,918,650	(2,563,418)
Excess Retirement	173,838	170,705	170,705	170,705	0
Employee Group Insurance	57,641,077	72,077,059	74,160,536	73,579,930	(580,606)
Retiree Health Insurance	30,125,134	30,774,380	30,709,192	30,709,192	0
OPEB Pre-Pay	13,766,197	13,807,986	13,807,986	13,807,986	0
Unemployment Insurance	1,181,125	1,018,550	274,134	299,898	25,764
Workers Comp Insurance	17,301,136	18,384,715	17,064,163	16,887,195	(176,968)
Labor Received/Provided	3,758	0	(1)	0	1

## GENERAL PURPOSE REVENUE DISTRIBUTION

General Purpose Revenue is derived from sources not specific to any program or service delivery, available from sources such as property tax and interest income, and may be used for any purpose that is a legal expenditure of County funds. The estimated General Purpose Revenue for FY 2018-19 is \$447,622,000 or 28% of the County's total General Fund estimated revenue. The following table compares the recommendation for distribution of General Purpose Revenue among Departments to the previous year's recommendation.

### Changes in Overall Share of General Purpose Revenue

	2017-18 Recommended	Share of Total	2018-19 Recommended	Share of Total
Agriculture-Weights/Measures	2,206,000	0.5%	2,531,000	0.6%
Animal Services	4,249,000	1.0%	4,699,000	1.0%
Assessor	16,000,000	3.7%	16,000,000	3.6%
Auditor-Controller	4,028,000	0.9%	4,158,000	0.9%
Board Of Supervisors	7,000,000	1.6%	7,270,000	1.6%
Capital Improvements	16,500,000	3.8%	16,500,000	3.7%
Central Support Services:	6,843,000	1.6%	6,891,000	1.5%
Clerk-Recorder Elections	5,000,000	1.1%	5,000,000	1.1%
Conflict Defense Services	5,250,000	1.2%	5,007,000	1.1%
Conservation & Development	785,000	0.2%	785,000	0.2%
Contingency Reserve	10,000,000	2.3%	10,000,000	2.2%
County Administrator	7,060,000	1.6%	7,060,000	1.6%
County Counsel	3,000,000	0.7%	3,000,000	0.7%
Crockett-Rodeo Revenues	560,000	0.1%	560,000	0.1%
Dept Of Information Technology:	95,000	<0.1%	95,000	<0.1%
District Attorney	19,550,000	4.5%	20,550,000	4.6%
Employee/Retiree Benefits	5,500,000	1.3%	5,500,000	1.2%
Employment and Human Services	22,658,000	5.2%	26,910,000	6.0%
Health Services	95,000,000	21.8%	96,505,000	21.6%
Human Resources	3,204,000	0.7%	3,511,000	0.8%
Justice System Development/Planning	2,790,000	0.6%	1,790,000	0.4%
Probation	46,300,000	10.6%	46,300,000	10.3%
Public Defender	22,500,000	5.2%	23,932,000	5.3%
Public Works	26,917,000	6.2%	26,973,000	6.0%
Sheriff-Coroner	87,350,000	20.1%	90,350,000	20.2%
Superior Court Related Functions	11,170,000	2.6%	12,225,000	2.7%
Treasurer-Tax Collector	2,403,000	0.6%	2,403,000	0.5%
Veterans Service	1,117,000	0.3%	1,117,000	0.2%
	<b>435,035,000</b>	<b>100.0%</b>	<b>447,622,000</b>	<b>100.0%</b>

## **GENERAL PURPOSE REVENUE DISTRIBUTION**

The following table compares the Recommended Budget's share of General Purpose Revenue between Agencies to the Baseline Budget. The Baseline Budget identifies the funding gap, if any, by projecting the level of appropriations and resources that would be required to provide in the budget year the same level of service provided in the prior year. Growth in General Purpose Revenue and other revenue was not sufficient to fund all Baseline requests, including a net of \$7.5 million in the FY 2018-19 Baseline Budget. Detailed recommendations are identified within each departmental write-up and summarized in the Countywide Program Modification List found in the Appendix on page 531.

### **Comparison of Share between Recommended Budget and Baseline Request**

	2018-19 Baseline	Share of Total	2018-19 Recommended	Share of Total
Agriculture-Weights/Measures	2,647,101	0.6%	2,531,000	0.6%
Animal Services	4,699,000	1.0%	4,699,000	1.0%
Assessor	17,025,202	3.7%	16,000,000	3.6%
Auditor-Controller	4,158,000	0.9%	4,158,000	0.9%
Board Of Supervisors	7,235,694	1.6%	7,270,000	1.6%
Capital Improvements	16,500,000	3.6%	16,500,000	3.7%
Central Support Services	7,013,866	1.5%	6,891,000	1.5%
Clerk-Recorder Elections	5,000,000	1.1%	5,000,000	1.1%
Conflict Defense Services	5,007,000	1.1%	5,007,000	1.1%
Conservation & Development	785,000	0.2%	785,000	0.2%
Contingency Reserve	10,000,000	2.2%	10,000,000	2.2%
County Administrator	7,060,000	1.6%	7,060,000	1.6%
County Counsel	3,022,053	0.7%	3,000,000	0.7%
Crockett-Rodeo Revenues	560,000	0.1%	560,000	0.1%
Department Of Information Technology	95,000	<0.1%	95,000	<0.1%
District Attorney	19,543,308	4.3%	20,550,000	4.6%
Employee/Retiree Benefits	5,500,000	1.2%	5,500,000	1.2%
Employment and Human Services	28,904,086	6.4%	26,910,000	6.0%
Health Services	96,505,000	21.2%	96,505,000	21.6%
Human Resources	3,511,000	0.8%	3,511,000	0.8%
Justice System Development/Planning	1,790,000	0.4%	1,790,000	0.4%
Probation	47,339,690	10.4%	46,300,000	10.3%
Public Defender	23,465,594	5.2%	23,932,000	5.3%
Public Works	26,917,000	5.9%	26,973,000	6.0%
Sheriff-Coroner	95,074,465	20.9%	90,350,000	20.2%
Superior Court Related Functions	12,225,000	2.7%	12,225,000	2.7%
Treasurer-Tax Collector	2,403,000	0.5%	2,403,000	0.5%
Veterans Service	1,117,000	0.2%	1,117,000	0.2%
	<b>455,103,059</b> <sup>1</sup>	<b>100.0%</b>	<b>447,622,000</b>	<b>100.0%</b>

<sup>1</sup> The difference between the total Baseline Request and total General Purpose Revenue is the funding augmentation/program reductions described in the individual Department narratives beginning on page 47.

## REVENUE DISTRIBUTION

As shown below, the majority of General Purpose Revenue is allocated to a handful of County Departments/Program areas; in fact, 81.3% of our General Purpose Revenue is spent in just nine departments. The table below also shows the ranking of Department /Program share (including Appropriations for Contingencies) of General Purpose Revenue.

### Ranking of Department Share of General Purpose Revenue

	2018-19 Baseline	Share of Total	2018-19 Recommended	Share of Total	
Health Services	96,505,000	21.2%	96,505,000	21.6%	81.3%
Sheriff-Coroner	95,074,465	20.9%	90,350,000	20.2%	
Probation	47,339,690	10.4%	46,300,000	10.3%	
Public Works	26,917,000	5.9%	26,973,000	6.0%	
Employment and Human Services	28,904,086	6.4%	26,910,000	6.0%	
Public Defender	23,465,594	5.2%	23,932,000	5.3%	
District Attorney	19,543,308	4.3%	20,550,000	4.6%	
Capital Improvements	16,500,000	3.6%	16,500,000	3.7%	
Assessor	17,025,202	3.7%	16,000,000	3.6%	
Superior Court Related Functions	12,225,000	2.7%	12,225,000	2.7%	18.7%
Contingency Reserve	10,000,000	2.2%	10,000,000	2.2%	
Board Of Supervisors	7,235,694	1.6%	7,270,000	1.6%	
County Administrator	7,060,000	1.6%	7,060,000	1.6%	
Central Support Services:	7,013,866	1.5%	6,891,000	1.5%	
Employee/Retiree Benefits	5,500,000	1.2%	5,500,000	1.2%	
Conflict Defense Services	5,007,000	1.1%	5,007,000	1.1%	
Clerk-Recorder Elections	5,000,000	1.1%	5,000,000	1.1%	
Animal Services	4,699,000	1.0%	4,699,000	1.0%	
Auditor-Controller	4,158,000	0.9%	4,158,000	0.9%	
Human Resources	3,511,000	0.8%	3,511,000	0.8%	
County Counsel	3,022,053	0.7%	3,000,000	0.7%	
Agriculture-Weights/Measures	2,647,101	0.6%	2,531,000	0.6%	
Treasurer-Tax Collector	2,403,000	0.5%	2,403,000	0.5%	
Justice System Development/Planning	1,790,000	0.4%	1,790,000	0.4%	
Veterans Service	1,117,000	0.2%	1,117,000	0.2%	
Conservation & Development	785,000	0.2%	785,000	0.2%	
Crockett-Rodeo Revenues	560,000	0.1%	560,000	0.1%	
Dept Of Information Technology:	95,000	<0.1%	95,000	<0.1%	
	455,103,059 <sup>1</sup>	100.0%	447,622,000	100.0%	

<sup>1</sup> The difference between the total Baseline Request and total General Purpose Revenue is the funding augmentation described in the individual Department narratives beginning on page 47.

## County Summary Information

### ALL FUNDS

#### Appropriations By Department

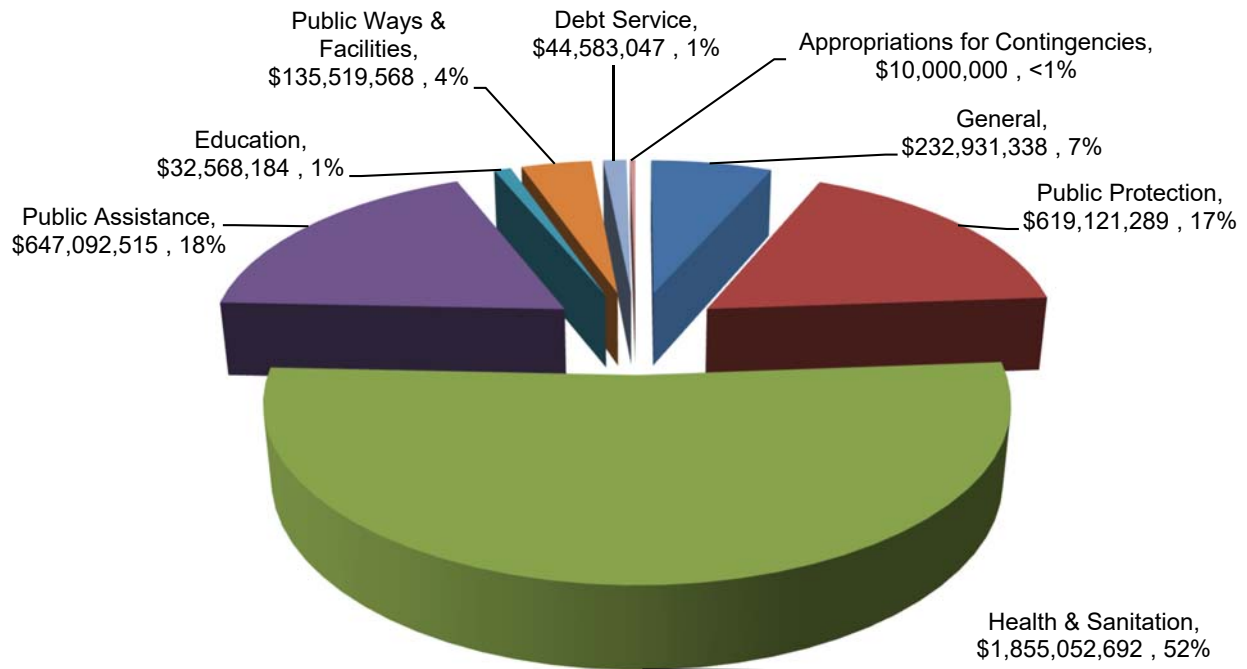
The following table shows total appropriations by Department regardless of the funding source. Please note that several Departments – such as the Library and Child Support Services – do not appear in the preceding charts because they do not receive any General Purpose Revenue.

	2018-19 Baseline	2018-19 Recommended	Difference
<b>County Departments</b>			
Agriculture-Weights/Measures	6,355,988	6,239,887	(116,101)
Animal Services	12,803,607	12,803,607	0
Assessor	21,462,162	20,436,960	(1,025,202)
Auditor-Controller	10,503,033	10,503,033	0
Board Of Supervisors	8,272,273	8,306,579	34,306
Capital Improvements	18,123,000	18,123,000	0
Central Support Services:	13,339,284	13,216,418	(122,866)
Child Support Services	18,769,093	18,769,093	0
Clerk-Recorder Elections	26,610,673	26,610,673	0
Conservation & Development	69,874,097	69,874,097	0
Contingency Reserve	10,000,000	10,000,000	0
County Administrator	17,171,589	17,171,589	0
County Counsel	7,742,779	7,720,726	(22,053)
Conflict Defense Services	5,007,000	5,007,000	0
Crockett-Rodeo Revenues	560,000	560,000	0
Department Of Information Technology	9,721,680	9,721,680	0
District Attorney	44,132,521	46,179,621	2,047,100
Debt Services	44,583,047	44,583,047	0
Employee/Retiree Benefits	5,500,000	5,500,000	0
Employment and Human Services	502,779,195	500,785,109	(1,994,086)
Health Services	1,880,280,156	1,880,280,156	0
Human Resources	12,376,646	12,376,646	0
Justice System Development/Planning	8,566,646	8,566,646	0
Library	32,568,184	32,568,184	0
Probation	89,897,075	88,985,942	(911,133)
Public Defender	26,861,986	27,663,734	801,748
Public Safety Realignment	174,785,496	174,785,496	0
Public Works	224,255,394	225,222,784	967,390
Sheriff-Coroner	253,764,339	249,039,874	(4,724,465)
Superior Court Related Functions	18,345,144	18,345,144	0
Treasurer-Tax Collector	5,511,865	5,511,865	0
Veterans Service	1,410,043	1,410,043	0
<b>Total County</b>	<b>3,581,933,995</b>	<b>3,576,868,633</b>	<b>(5,065,362)</b>
<b>Special Districts</b>			
Ccc Fire Protection District	157,212,679	157,849,556	636,877
CCCFPD EMS Transport Fund	43,584,555	44,671,083	1,086,528
Crockett/Carquinez Fire	612,176	612,176	0
Special Districts (Other Than Fire)	174,649,719	174,649,719	0
<b>Appropriations Grand Total</b>	<b>3,957,993,124</b>	<b>3,954,651,167</b>	<b>(3,341,957)</b>

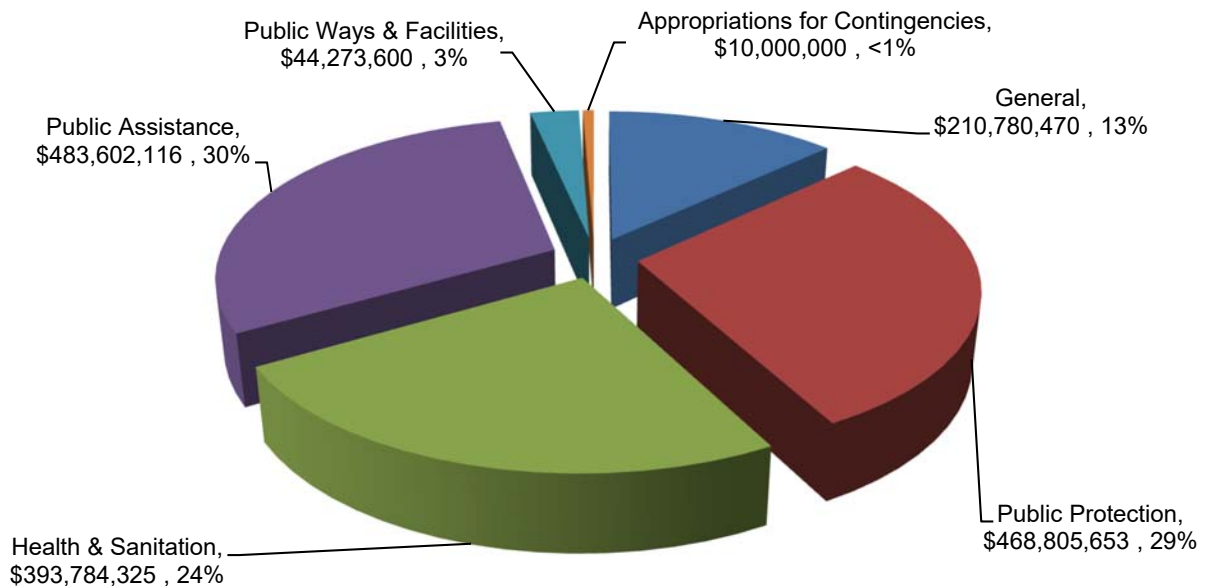
## APPROPRIATIONS BY STATE FUNCTION CODE

Many Departments provide more than one area of service. The charts below categorize total County Appropriations by State Function Code.

### ALL FUNDS: \$3.57 Billion



### GENERAL FUND: \$1.61 Billion



## County Summary Information

### ALL COUNTY FUNDS

#### Position Summary

The table below provides FTE positions for all funds for two prior years (2015-16 and 2016-17 Actuals), current year (2017-18 Budget), Projected Year (2018-19 Baseline), and for the 2018-19 Recommended Budget. Current year figures reflect total estimated net position counts for all Departments, as of the beginning of budget production. Please note that these numbers represent rounded/funded FTEs. Agriculture-Weights/Measures and Central Support Services have a decrease of 1 FTE each, District Attorney has an increase of 14 FTE, Employment and Human Services has a net decrease of 37 (increase of 11 social work and support positions, elimination of 39 vacant/unfunded positions, and elimination of 9 filled positions), Health Services and Probation have an increase of 1 FTE each, Public Defender increase of 8 FTEs, Public Works 17 FTEs, Sheriff-Coroner a decrease of 4 FTEs, Contra Costa County Fire Protection District increase of 10, CCC Fire Protection District Transport increase of 4 FTEs.

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Net Change
<b>County Departments</b>						
Agriculture-Weights/Measures	41	41	44	42	41	(1)
Animal Services	84	84	89	77	77	0
Assessor	122	122	122	122	122	0
Auditor-Controller	57	57	60	60	60	0
Board Of Supervisors	31	32	32	32	32	0
Central Support Services	43	43	43	45	44	(1)
Child Support Services	171	171	171	143	143	0
Clerk-Recorder Elections	84	83	83	83	83	0
Conservation & Development	167	170	173	173	173	0
County Administrator	33	34	34	33	33	0
County Counsel	50	50	50	51	51	0
Dpt of Information Technology	78	79	82	82	82	0
District Attorney	201	206	206	206	220	14
Employ't and Human Services	2,234	2,234	2,009	2,009	1,972	(37)
Health Services	3,767	3,778	3,825	3,810	3,811	1
Human Resources	47	48	52	52	52	0
Justice System Dev/Planning	3	3	5	5	5	0
Library	180	194	198	198	198	0
Probation	351	357	367	367	368	1
Public Defender	106	109	115	115	123	8
Public Works	500	508	528	528	545	17
Sheriff-Coroner	1,032	1,050	1,062	1,062	1,058	(4)
Treasurer-Tax Collector	28	30	30	30	30	0
Veterans Service	9	10	10	10	10	0
<b>Total County FTE</b>	<b>9,415</b>	<b>9,490</b>	<b>9,387</b>	<b>9,331</b>	<b>9,329</b>	<b>(2)</b>
<b>Special Districts</b>						
CCC Fire District-Consolidated	339	353	361	361	371	10
CCCFPD Ems Transport Fund	0	0	7	7	11	4
Special Districts (Not Fire)	18	18	16	17	17	0
<b>All Funds FTE</b>	<b>9,772</b>	<b>9,860</b>	<b>9,770</b>	<b>9,715</b>	<b>9,728</b>	<b>12</b>

## GENERAL FUND

### Position Summary

The table below provides FTE positions for the General Fund for two prior years (2015-16 and 2016-17 Actuals), current year (2017-18 Budget), Projected Year (2018-19 Baseline), and for the 2018-19 Recommended Budget. These figures are independently rounded by Department.

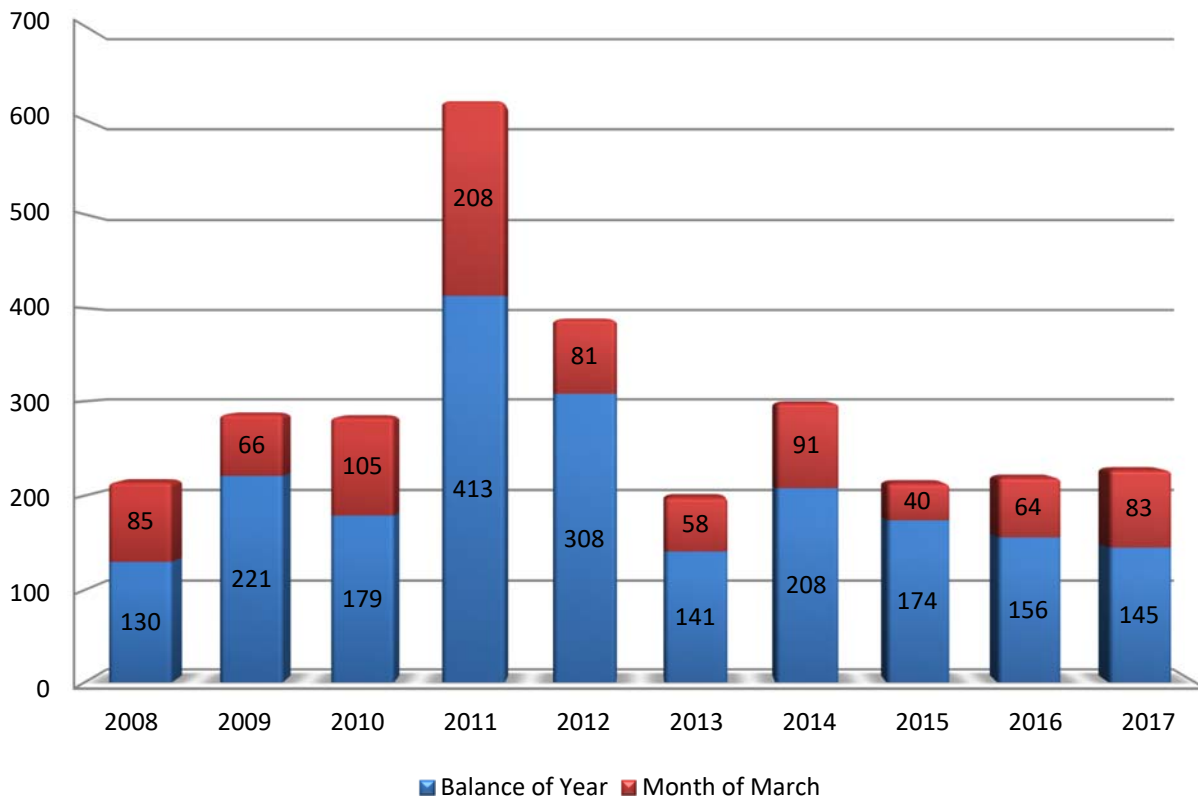
	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Net Change
<b>General Fund Departments</b>						
Agriculture-Weights/Measures	41	41	44	42	41	(1)
Animal Services	84	84	89	77	77	0
Assessor	122	122	122	122	122	0
Auditor-Controller	57	57	60	60	60	0
Board Of Supervisors	32	32	32	32	32	0
Central Support Services	42	43	43	45	44	(1)
Clerk-Recorder Elections	73	72	72	72	72	0
Conservation & Development	1	2	2	2	2	0
County Administrator	33	34	34	33	33	0
County Counsel	50	50	50	51	51	0
Dept Of Information Techn	78	79	82	82	82	0
District Attorney	201	206	206	206	220	14
Employment and Human Svc	2,112	2,112	1,888	1,891	1,854	(37)
Health Services	1,088	1,109	1,346	1,345	1,345	0
Human Resources	47	48	52	52	52	0
Justice System Dev/Planning	3	3	5	5	5	0
Probation	351	357	367	367	368	1
Public Defender	106	109	115	115	123	8
Public Works	465	473	490	490	507	17
Sheriff-Coroner	1022	1042	1039	1039	1035	(4)
Treasurer-Tax Collector	28	30	30	30	30	0
Veterans Service	9	10	10	10	10	0
<b>Total General Fund FTEs</b>	<b>6,041</b>	<b>6,112</b>	<b>6,175</b>	<b>6,164</b>	<b>6,161</b>	<b>(3)</b>



## EMPLOYEE RETIREMENT RATE INFORMATION

The County continues to carry a number of vacant positions due, in part, to unprecedented numbers of retirements during calendar year 2011 and 2012, which was exacerbated by the Great Recession. The chart below provides the last ten years of retirement history by year and for the month of March. Historically March retirements are the highest because retirees must be retired by April 1 in order to receive a cost-of-living adjustment from the Contra Costa County Employees' Retirement Association.

Retirements 2008-2017

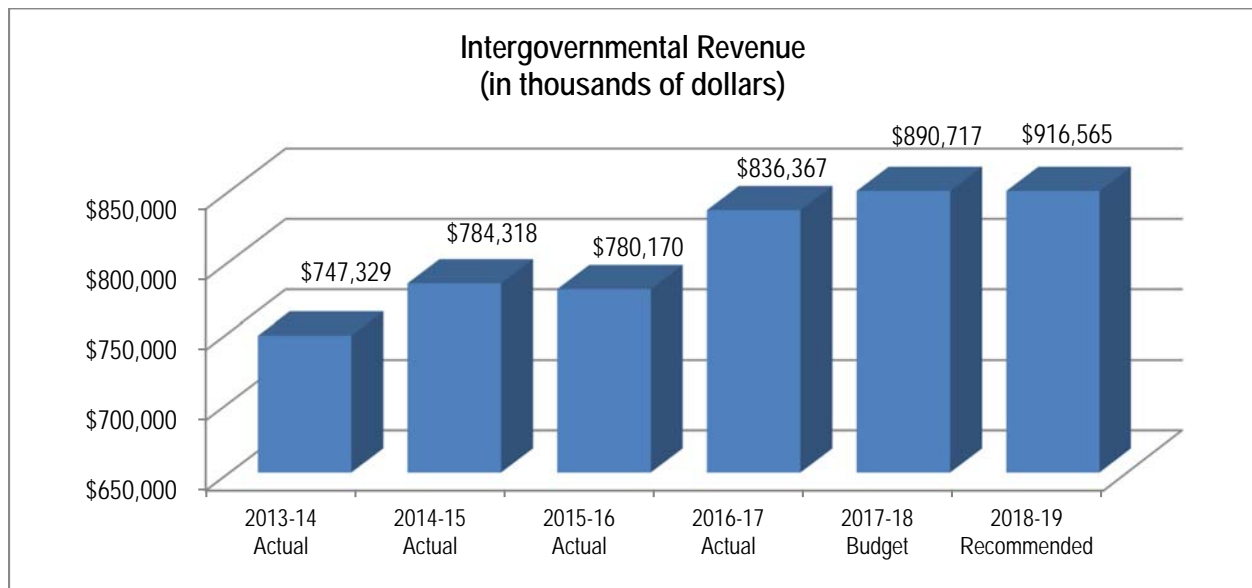


## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources:

#### **Intergovernmental Revenue: \$916.5 Million/25.8% of Total Sources**

This major revenue source includes allocations from other government entities, primarily Federal and State, a large portion of which is various State Realignment revenue streams and Public Safety Services (commonly referred to as Prop 172) revenue. The State has achieved significant policy improvements several times over the past 20 years by reviewing state and local government programs and realigning responsibilities to a level of government more likely to achieve good outcomes. During years of fiscal difficulty, realignment proposals by the legislature or administration often included additional revenues earmarked for the transferred programs, such as health, mental health and various social service programs.



**State Aid Realignment-Sales Tax (\$227.9 million):** Contra Costa's total Realignment-Sales Tax revenue is budgeted at \$227.9 million, 76% of which is comprised of 2011 Realignment Fund revenues. The 2011 realignment plan shifted the responsibility and funding for a series of major programs from the state to local level. In total, the realignment plan provides \$7.7 billion to local governments to fund various criminal justice, mental health and social services programs in the current year and \$8.01 billion is estimated in the FY 2018-19. In FY 2018-19, Contra Costa County's share of community corrections base allocation will be increased; however, while our "Base" is increasing in FY 2018-19 over FY 2017-18, the percentage share that our County receives of the statewide allocation remains fixed. Realignment revenue is dependent on a statewide pool of funds, which is derived from Vehicle License Fees and a portion of the State sales tax. It is projected to increase in FY 2018-19, based on current estimates in the Governor's January Proposed Budget.

### ALL COUNTY FUNDS

#### Discussion of Major Revenue Sources

##### Intergovernmental Revenue *(continued)*

**Federal Aid (\$212.7 million):** The County is projecting to receive federal aid for a variety of programs in FY 2018-19. The largest source provides support for CalWorks and CalFresh in the Employment and Human Services Department (\$81.0 million), which is distributed based in part on caseload, program allocation and time studies. Some of the other programs are: adoptions (\$7.6 million), child boarding homes (\$11.6 million), community services administration (\$31.3 million), other Federal Aid (\$16.9 million), employment and training (\$6.8 million), family maintenance (\$10.0 million), highway construction monies (\$7.1 million), and HUD Block Grants (\$13.8 million).

**State Aid Public Safety Services (\$81.7 million):** The half-cent public safety tax was approved by the voters in 1993 to permanently extend a temporary state tax that had been enacted to offset the state's fiscal crisis. The state controller forwards the revenue to each county on the basis of that county's share of statewide taxable sales. The county auditor then distributes to its local agencies via a formula based on the amount of property tax lost to previous state expropriations by ERAF (Educational Revenue Augmentation Funding). Revenues can only be used for specified public safety purposes. In Contra Costa they are allocated to the departments of the Sheriff and District Attorney. The County's sales tax consultants project that these revenues will increase in FY 2018-19 due to an increase in the County's pro-rata share of Proposition 172 statewide sales tax receipts. The increase over the current year budgeted figures is \$1.7 million.

**State Aid Realignment-Mental Health (\$27.6 million):** The 2011 realignment plan shifted the responsibility and funding for a series of major programs from the state to local level. In total, the realignment plan provides \$7.7 billion to local governments to fund various criminal justice, mental health and social services programs in the current year and \$8.01 billion is estimated in the FY 2018-19. Contra Costa's total Realignment – Mental Health is budgeted at \$27.6 million for FY 2018-19. All of these monies are budgeted within Health Services and are used to provide mental health services to both children and adults, including probationers. This funding is generated through sales tax, including the AB109 sales tax allocation, and is projected by the Health Services Department based on prior year receipts and anticipated sales tax growth.

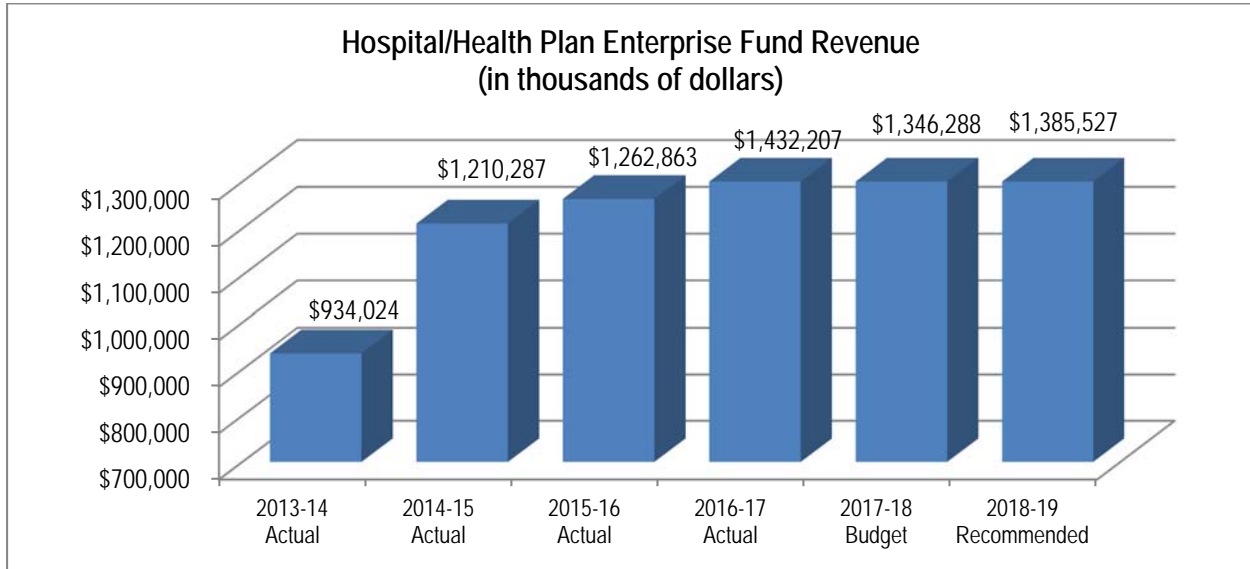
**Title IV-D Revenues (\$18.7 million):** Child Support Services is projecting to receive just under \$19 million in federal funds in FY 2018-19. This is a federal funding source and is projected by the Child Support Services Department based upon performance and current year expenses, due mainly to flat expenditures; projected revenue growth is flat as well.

## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources

#### **Hospital/Health Plan Revenue: \$1.385 Billion/39.07% of Total Sources**

Operation of the Contra Costa Regional Medical Center (CCRMC) is financially administered primarily with Hospital/Health Plan revenues. This major revenue source includes revenue from charges for patient services (including Medicare, Medi-Cal and Health plan reimbursements).



**PHP/Medi-Cal Premiums (\$708.5 million):** The budgeted revenue anticipates enrollment of the State of California Medi-Cal recipients into the County Managed Care two plan model. The member month and market share projections are developed based upon statewide data and modified based upon historical trends. The anticipated monthly capitated payment amount is based on State contracted rates. The projected member months multiplied by the State contract rate produce the budgeted revenue.

**Medi-Cal Reimbursement (\$280.3 million):** Fee for Service Medi-Cal inpatient hospital services are reimbursed on a per day basis (adjusted at year end per the terms of the State Medi-Cal waiver). The days have been projected based on historical patterns and adjusted for known service staffing levels. The per day rate is then multiplied by the number of projected patient days to arrive at the budget.

Medi-Cal outpatient services are reimbursed on a Prospective Payment System (PPS), all-inclusive rate, which includes physician reimbursement. The visits are projected based on historical patterns and then adjusted for new medical service additions and deletions. The resultant visit volume is then multiplied by the estimated revenue per visit to arrive at the budgeted amount.

## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources

#### Hospital/Health Plan Revenue *(continued)*

**Health Plan Reimbursement (\$148.4 million):** The revenue is for Inpatient and Outpatient managed care services reimbursed on a capitated basis. The revenue forecast is based on anticipated enrollment consistent with State wide trends coupled with utilization rates per thousand (for both days and visits). The member projection and volume estimates are then combined with the anticipated payment rate to arrive at the budget amount.

**Miscellaneous Hospital Revenue (\$66.5 million):** The County Hospital and Clinics is expected to receive in excess of \$66.5 million in miscellaneous revenues in FY 2018-19. This revenue source varies drastically from year to year. In FY 2016-17 actual revenues from these sources were \$37.1 million. The largest source of these revenues is from Public Hospital Redesign and Incentive in Medi-Cal (PRIME). Total miscellaneous revenues are projected to be approximately \$69.4 million in the current year, with a decrease in FY 2018-19. The revenues are projected from a variety of sources within the Health Services Finance unit.

**Contra Costa Health Plan Premiums (\$61.5 million):** The budgeted revenue anticipates enrollment of the Commercial members into the County managed care plan. The member months are based upon historical trends and adjusted for product additions or deletions. The resultant number of months is multiplied by the average prior period rate per month to produce the budgeted revenue.

**Medicare Reimbursement (\$42.3 million):** Medicare Inpatient services (Regular Health) are paid on a per discharge basis. A DRG (Diagnostic Related Group) code is assigned to each inpatient stay and the corresponding weight is multiplied by the federal rate (published in the federal register) adjusted by locality. The DRG is intended to identify the 'products' the hospital provides to a patient. Outlier payments are made for costs that exceed the threshold as established in the federal register. The budgeted revenue anticipates inpatient discharges with a DRG case mix consistent with prior periods trended forward based upon the last six months of actual data.

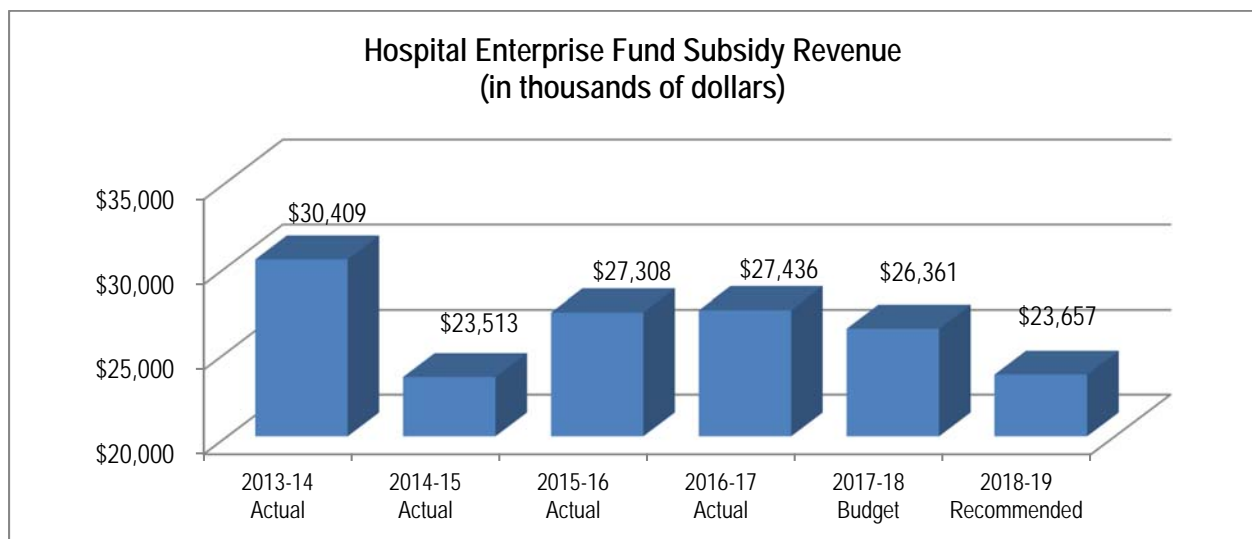
Medicare Outpatient services are paid by APC (Ambulatory Payment Classification) codes. Each code is assigned a value by CMS (Centers for Medicare and Medicaid Services) and these codes are adjusted by locality. The APC codes are determined by the CPT (Current Procedural Terminology) code billed for the facility portion of the medical services and procedures rendered to the patient. The budgeted revenue anticipates a patient volume and APC mix consistent with the prior period activity.

## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources

#### Enterprise Fund Subsidy: \$23.6 Million/0.7% of Total Sources

Operation of the Contra Costa Regional Medical Center (CCRMC) is financially administered primarily with Hospital/Health Plan revenues. This major revenue source includes revenue from charges for patient services (including Medicare, Medi-Cal and Health plan reimbursements). The County General Fund is also used as a source of Enterprise Fund subsidy. Dramatic changes occurred with the Hospital/Health Plan based on full implementation of the Affordable Care Act (ACA). These changes had a significant impact on County operations and how these functions are financed.



**Hospital Subsidy (\$19.6 million):** Historically, the County General Fund has provided a general fund subsidy to the Hospital and Clinics (Enterprise Fund I). These revenues are allocated from projected property tax revenues and are set as a fixed dollar amount. The allocation has been reduced significantly over the last five years and is expected to be reduced further in FY 2019-20. The temporary subsidy reduction in FY 2014-15 was due to the recognition of start-up revenues related to the Affordable Care Act.

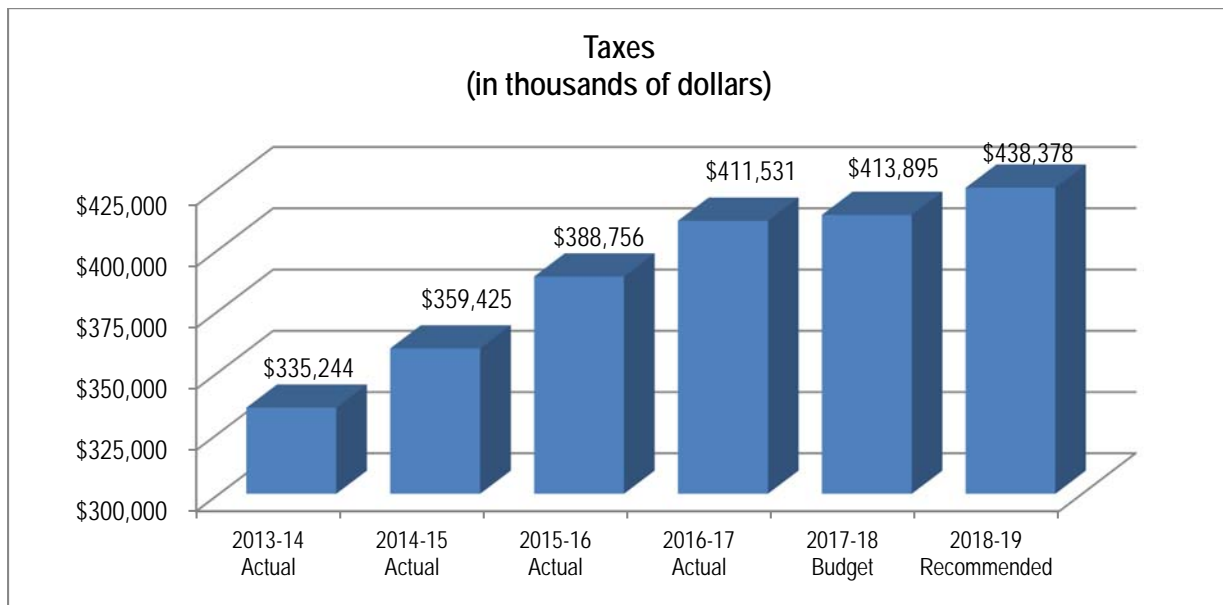
**Health Plan Subsidy (\$3.9 million):** Historically, the County General Fund has provided a general fund subsidy to the County health plan (Enterprise Fund III). These revenues are allocated from projected property tax revenues and are set as a fixed dollar amount. The allocation was reduced significantly in FY 2010-11, but has been relatively stable since.

### ALL COUNTY FUNDS

#### Discussion of Major Revenue Sources

##### Taxes: \$438.3 Million/12.36% of Total Sources

Contra Costa's largest General Fund revenue source is from Taxes. This major revenue source includes primarily Property Taxes, including Property Tax In-Lieu of Vehicle License Fees, that are levied on taxable real and personal property which is situated in the County as of the preceding January 1. Another major tax source is Sales and Use Tax.



**Property Taxes-Current Secured (\$259.4 million):** Property Taxes, which are regulated by the State and locally administered and distributed by the County, are based on one percent of taxable property value. Property taxes can increase, or decrease, annually based upon the California Consumer Price Index (CCPI), but are limited to a two percent increase per year unless the property is sold or new construction occurs, in which case the property value for taxation purposes is adjusted by the County Assessor. Property values may also be temporarily reduced due to declines in the market value of the property below the current assessed value, as was the case during the recession. Contra Costa relies on a consulting firm to project Property Tax growth. The County Administrator's Office analyzed this information and is recommending budgeting 5.0% growth over current year projections from this revenue source.

## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources

#### Taxes Revenue *(continued)*

**Property Tax In-Lieu of Vehicle License Fees (\$129.5 million):** A portion of Property Tax revenue is Property Tax In-Lieu of Vehicle License Fees (VLF). The VLF is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. By law, all revenues from the VLF fund city and County services, but the State legislature controls the tax rate and the allocation among local governments. In 2004, the legislature permanently reduced the VLF tax rate and eliminated state general fund backfill to cities and counties. Instead, cities and counties now receive additional transfers of property tax revenues in lieu of VLF. The County Administrator's Office is projecting 5.0% growth in VLF for FY 2018-19 based on property tax projections.

**Sales and Use Tax/In-Lieu Sales and Use Tax (\$15.0 million):** Sales tax is the responsibility of the seller, and the local portion is generally allocated to the jurisdiction where the seller's sales office, order desk or cash register is located. Use tax is levied upon the purchaser; and normally applies either when title to the merchandise has passed at a point outside of California, or when the item(s) sold are affixed to real property as part of a construction contract. Because these transactions are not tied to a permanent, in-state place of business the use tax is normally distributed via the county allocation pools and shared among all jurisdictions in that county. In-Lieu Sales and Use Tax are those taxes transferred to a county or a city from a Sales and Use Tax Compensation Fund or an Educational Revenue Augmentation Fund. These revenues replaced the 0.25% of the Bradley-Burns sales and use tax that were previously credited to the general funds of all cities and counties but are now being used for debt service payment of State Economic recovery bonds. This funding mechanism became known as the "Triple Flip".

The Governor's FY 2014-15 state budget included a supplemental payment of \$1.6 billion to allow the 2004 Economic Recovery Bonds to be paid off earlier than originally planned. Based on our review of historical annual Triple Flip reconciliations, all past takeaways have been properly trued up and no additional amounts are due to local/county agencies. Starting with monthly advances in March 2016 (representing sales activity starting January 1, 2016) and thereafter, Bradley-Burns allocations reverted to the original 1% amount. Due to the increase in monthly cash flow, many agencies experienced a one-time bump in recorded accrued revenues for the 2015-16 fiscal year when compared to the 2014-15 fiscal year. Contra Costa relies on a consulting firm to project Sales and Use Tax. The FY 2018-19 Recommended Budget includes a \$1.0 million growth over the current budget in net sales taxes.

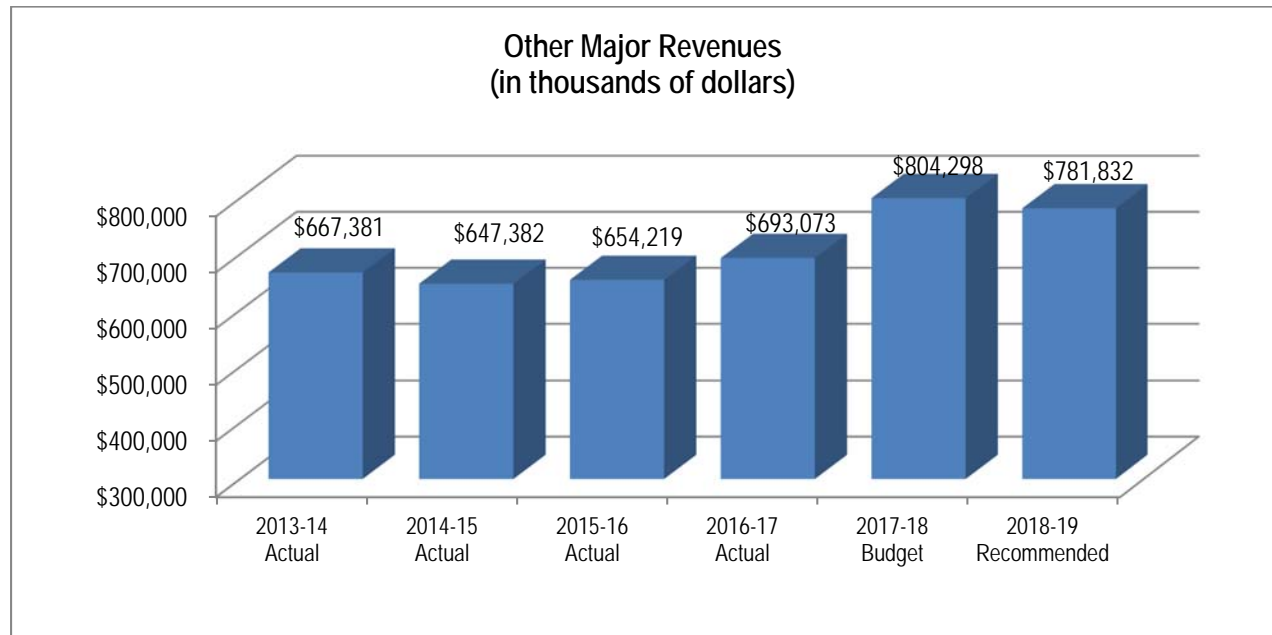


## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources

#### Other Major Revenues: \$781.8 Million/22.05% of Total Sources

Other Major revenues and financing sources include License/Permits/Franchises, Fines/Forfeits/Penalties, Use of Money and Property, Charges for Services, and Miscellaneous Revenue.



**License/Permits/Franchises (\$28.4 million):** The majority of the County's revenues in this category come from construction permits (\$14.6 million), franchises (\$8.2 million), landfill surcharges (\$1.8 million), and animal licenses (\$1.6 million). All of these revenue projections are based upon very recent trend analysis as historic figures tend to project higher than can reasonably be anticipated.

**Fines/Forfeits/Penalties (\$18.6 million):** The majority of the County's fines are from general fines (\$3.5 million), miscellaneous penalties (\$2.4 million), and vehicle code fines (\$1.0 million). Projections for these revenues are based upon recent experience and cases recently settled or in-the-pipeline. An additional source of general purpose revenue is generated from a transfer from the Tax Losses Reserve Fund (\$10 million). Allocations from the Tax Losses Reserve fund to the General fund are based upon total funds available over the statutory minimum and level transfer sustainability.

## ALL COUNTY FUNDS

### Discussion of Major Revenue Sources

#### Other Major Revenues *(continued)*

**Use of Money and Property (\$14.1 million):** These revenues are generated from monies earned on cash deposits, bonds and other investments. They include amortization of premiums and discounts on debt securities and interest income on leases. Investment earnings on bank deposits and other forms of investment include interest, dividends and change in the fair value of investments. The largest revenues in this category are \$7.1 million from earnings on investments, \$4.2 million from aviation operations/rent and concessions from the Buchanan Airport, and \$2.5 million from rent on real estate and office space. Earnings from use of money and property are relatively flat and are not expected to grow significantly in the short term, due mainly to very low interest rates.

**Charges for Services (\$278.7 million):** Eleven of the 81 revenue sources in this category account for over 75% of the revenue. The largest is Medi-Cal for mental health services (\$80.6 million), which is projected based upon trend as well as State contract. Contract law enforcement services accounts for \$24.9 million and are based upon current contracts to cover projected actual expenditures. Building maintenance services costs account for \$39.4 million, \$5.2 for city contracts for animal services, and \$8.9 million for reciprocal transactions between governmental funds (contracts and interfund loans). For the most part, these revenues are projected based upon existing contracts. The County also expects to receive \$16.3 million from health inspection fees, \$8.6 million in recording fees, \$7.7 million in assessment collections, \$7.5 million from planning and engineering services, \$6.5 for communication services, and \$4.7 million for miscellaneous current services in FY 2018-19. These revenue projections are based upon recent County trends.

**Miscellaneous Revenue (\$441.8 million):** Over \$352.5 million in miscellaneous revenues are government to government reimbursements for recovery of shared and/or actual costs of raw materials and/or raw labor. Included in this category, and the most common in Contra Costa County, are non-arms-length transactions such as the Public Works Department charging the Road or Flood Control Funds. Other large sources of miscellaneous revenues are government to government transfers (\$11.3 million) and contributions from other funds. These are one-way transactions where assets are transferred from one fund to another fund without anything in return (e.g. Subsidy). These miscellaneous revenues are projected to increase in FY 2018-19 and are based upon planned future projects. The second largest miscellaneous revenues at \$47.1 million are contributions from other funds. Of this amount, \$44.5 million is budgeted for the principal and interest costs for the Pension Obligation Bonds for employee retirement liabilities (\$41.8 million) and to fund the Retirement Litigation debt services repayment (\$2.7 million). Note that the FY 2017-18 Budget includes \$22.5 million in general fund balance allocated for the West County Reentry Treatment and Health facility grant match and \$3.1 million in AB109 related capital projects (see Public Safety Realignment, page 420). Projected funds are calculated per the established debt schedules and allocated across projected employee payroll based upon recent experience (see Debt Service, page 123).

## County Summary Information

### ALL COUNTY FUNDS

#### Revenues by Type

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Medicare Contr Allowance	(119,725,786)	(134,258,742)	0	0	0
Medicare RHS/IP	157,519,793	176,120,717	41,949,648	42,376,870	427,222
<b>Medicare Patient Services</b>	<b>37,794,007</b>	<b>41,861,975</b>	<b>41,949,648</b>	<b>42,376,870</b>	<b>427,222</b>
Medi-Cal Contr Allowance	86,956,218	92,470,316	0	0	0
Medi-Cal RHS/IP	150,188,697	145,716,345	254,476,993	280,312,003	25,835,010
<b>Medi-Cal Patient Services</b>	<b>237,144,915</b>	<b>238,186,661</b>	<b>254,476,993</b>	<b>280,312,003</b>	<b>25,835,010</b>
Health Plan Contr Allowance	(227,941,361)	(248,053,250)	0	0	0
Health Plan RHS/IP	375,064,561	412,863,922	160,491,853	148,480,213	(12,011,640)
<b>Hlth Plan Patient Svcs</b>	<b>147,123,200</b>	<b>164,810,672</b>	<b>160,491,853</b>	<b>148,480,213</b>	<b>(12,011,640)</b>
Bad Debt Allowance	(34,258,468)	(34,145,214)	0	0	0
Commercial RHS/IP	36,345,178	35,090,068	10,224,190	10,308,146	83,956
Individual RHS/IP	8,725,947	8,975,775	0	0	0
<b>Private Pay Patient Svcs</b>	<b>10,812,657</b>	<b>9,920,628</b>	<b>10,224,190</b>	<b>10,308,146</b>	<b>83,956</b>
Interdept Contr Allowance	(1,358,050)	(1,302,041)	0	0	0
Interdept RHS/IP	7,552,632	7,491,209	6,747,385	4,773,496	(1,973,889)
<b>Interdept Patient Svcs</b>	<b>6,194,582</b>	<b>6,189,168</b>	<b>6,747,385</b>	<b>4,773,496</b>	<b>(1,973,889)</b>
Other Contr Allowance	(515,558)	(1,033,311)	0	0	0
Other RHS/IP	515,558	1,033,311	0	0	0
<b>Other Patient Svcs</b>	<b>(0)</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cafeteria Receipts	253,860	114,284	109,530	129,958	20,428
Education & Training Chgs	12,383	21,043	16,744	15,768	(976)
Gain on Dsp SI-Fxd Assets	10,295	2,200	0	0	0
Grants & Donations	10,237,855	11,383,793	14,437,649	11,047,703	(3,389,946)
Interfund Trans-PFA/Hosp	0	11,407,292	0	0	0
Medical Records Charges	149,937	193,297	182,611	177,439	(5,172)
Miscel Hospital Revenue	36,081,733	37,188,837	69,442,480	66,566,023	(2,876,457)
Occupancy & Rental Charges	59,860	62,084	64,567	80,666	16,099
Other External Hosp Rev	2,595,823	2,086,484	2,595,823	2,086,484	(509,339)
SB 1732-MCAL CRRP Reimbursement	4,245,371	7,180,219	5,180,224	5,143,016	(37,208)
<b>Other Hospital Revenues</b>	<b>53,647,117</b>	<b>69,639,533</b>	<b>92,029,628</b>	<b>85,247,057</b>	<b>(6,782,571)</b>
Charges to A/DA/Mental Health	24,717,258	25,584,481	24,671,561	27,113,469	2,441,908
Charges to Environmental Health	675,772	675,772	675,772	675,772	0
Charges to Public Health	1,295,000	527,000	0	0	0
Chg to Other County Depts	1,041,395	1,170,454	1,094,675	1,208,038	113,363
<b>Charges To Gen Fund Units</b>	<b>27,729,425</b>	<b>27,957,707</b>	<b>26,442,008</b>	<b>28,997,279</b>	<b>2,555,271</b>
CC Health Plan Premiums	65,431,561	62,497,379	59,885,589	61,539,424	1,653,835
Interest Earnings	1,482,933	3,501,726	1,664,550	2,164,550	500,000

**ALL COUNTY FUNDS****Revenues by Type**

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Medi-Care Fed Premiums	2,762,255	2,971,198	2,738,990	2,732,592	(6,398)
Other External Plan Rev	3,568,407	4,127,229	1,040,642	3,633,116	2,592,474
PHP/Medi-Cal Premiums	660,635,586	792,172,322	680,094,504	708,503,066	28,408,562
Realignment VLF Revenue	4,327,686	7,123,013	3,975,123	4,063,128	88,005
St Aid Realignment-Health-Ent	1,663,722	302,373	1,881,263	1,494,429	(386,834)
<b>External Health Plan Revenue</b>	<b>739,872,150</b>	<b>872,695,240</b>	<b>751,280,661</b>	<b>784,130,305</b>	<b>32,849,644</b>
Health Plan Subsidy	4,236,288	3,736,288	3,986,288	3,986,288	0
Hospital Subsidy	23,071,767	23,699,778	22,374,762	19,670,497	(2,704,265)
<b>Enterprise Fund Subsidy</b>	<b>27,308,055</b>	<b>27,436,066</b>	<b>26,361,050</b>	<b>23,656,785</b>	<b>(2,704,265)</b>
AIM-Mothers	955	0	0	0	0
Interest Income	(1,024)	287	0	0	0
Subscriber Premiums	0	0	100,000	0	(100,000)
Supplemntl State Payments	0	43,989	0	0	0
<b>Major Risk Med Ins Revenue</b>	<b>(69)</b>	<b>44,276</b>	<b>100,000</b>	<b>0</b>	<b>(100,000)</b>
Bond Interest	14,931	24,324	14,931	24,324	9,393
Rentals and Leases	2,530,323	876,946	2,530,323	876,946	(1,653,377)
<b>Schools Funds Revenue</b>	<b>2,545,254</b>	<b>901,270</b>	<b>2,545,254</b>	<b>901,270</b>	<b>(1,643,984)</b>
Fund Balance Available	0	0	25,660,604	0	(25,660,604)
<b>Fund Balance</b>	<b>0</b>	<b>0</b>	<b>25,660,604</b>	<b>0</b>	<b>(25,660,604)</b>
Prop Taxes-Curr Secured	225,617,678	242,924,300	244,087,970	259,443,795	15,355,825
Prop Taxes-Curr Unsecured	7,745,235	7,669,460	7,551,747	7,210,926	(340,821)
Prop Tax-In Lieu of VLF	110,235,631	116,815,583	122,655,000	129,550,000	6,895,000
Prop Tax-Supplemental	7,167,085	6,574,627	6,755,877	6,232,890	(522,987)
Prop Tax-Unitary	8,861,978	8,194,303	8,910,418	8,535,740	(374,678)
<b>Taxes Current Property</b>	<b>359,627,607</b>	<b>382,178,273</b>	<b>389,961,012</b>	<b>410,973,351</b>	<b>21,012,339</b>
Aircraft Tax	747,589	436,466	440,000	380,000	(60,000)
In Lieu Sales and Use Tax	2,945,719	0	0	0	0
Prop Taxes-Prior-Secured	(786,251)	(593,711)	(781,738)	(661,923)	119,815
Prop Taxes-Prior-Unsecured	(287,536)	248,746	(289,871)	25,949	315,820
Prop Tax-Prior Supplemntl	(327,003)	(375,309)	(433,995)	(439,144)	(5,149)
Real Property Transfer Tax	9,510,166	10,117,454	8,000,000	10,000,000	2,000,000
Sales and Use Tax	14,178,088	16,146,859	14,000,000	15,000,000	1,000,000
Transient Occupancy Tax	3,147,533	3,372,674	3,000,000	3,100,000	100,000
<b>Taxes Other Than Cur Prop</b>	<b>29,128,303</b>	<b>29,353,178</b>	<b>23,934,396</b>	<b>27,404,882</b>	<b>3,470,486</b>
Animal Licenses	1,803,805	1,665,135	1,600,000	1,600,000	0
Business Licenses	670,161	755,868	428,730	545,715	116,985
Construction Permits	13,021,088	13,914,710	13,663,044	14,613,931	950,887
Franchise	1,640,087	1,972,418	700,000	1,000,000	300,000

## County Summary Information

### ALL COUNTY FUNDS

#### Revenues by Type

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Franchises	5,553,482	5,303,187	5,805,000	4,993,000	(812,000)
Franchises - Cable TV	2,393,604	2,465,008	2,445,737	2,245,737	(200,000)
Franchises - Landfill Srchg	2,747,739	2,497,166	1,772,000	1,800,000	28,000
Other Licenses & Permits	352,794	492,125	404,000	543,988	139,988
Road Privlges & Permits	606,724	566,612	650,000	590,000	(60,000)
Specific Plan Fees	385,838	453,180	216,118	210,341	(5,777)
Zoning Permits	428,995	430,780	270,000	270,000	0
<b>License/Permit/Franchises</b>	<b>29,604,318</b>	<b>30,516,189</b>	<b>27,954,629</b>	<b>28,412,712</b>	<b>458,083</b>
Consumer Fraud Damages	350,105	227,050	210,000	510,000	300,000
Crime Prevention Fines	180	20	200	400	200
Drinking Driver-AB 2086	43,279	48,807	36,756	35,463	(1,293)
Failure to Appear Fines	927	363	60	240	180
Failure to File Penalty	104,424	40,648	0	0	0
Fish and Game Fines	210,607	92,966	175,000	158,400	(16,600)
General Fines	4,805,523	4,321,495	4,309,894	3,575,945	(733,949)
Misc Forfeits & Penalties	2,574,824	2,631,697	2,724,367	2,434,289	(290,078)
Parking Fines	556,326	535,230	390,000	288,000	(102,000)
Penalty & Costs - Dlnqt Tax	1,427,553	1,871,833	1,044,000	585,000	(459,000)
Restricted Litter Fines	662	474	0	0	0
St Pnlty Fd POC VC 40611	44,439	35,114	35,000	34,700	(300)
Tax Losses Reserve Refund	22,000,000	22,000,000	20,000,000	10,000,000	(10,000,000)
Unrestricted Litter Fines	4,670	3,239	500	400	(100)
Vehicle Code Fines	1,417,918	1,373,812	1,052,340	1,028,487	(23,853)
Vehicle Code Priors	41,607	25,593	15,150	12,750	(2,400)
<b>Fines/Forfeits/Penalties</b>	<b>33,583,042</b>	<b>33,208,340</b>	<b>29,993,267</b>	<b>18,664,074</b>	<b>(11,329,193)</b>
Aircraft Storage Fees	75,177	73,433	88,700	81,106	(7,594)
Aviatn Ops-Rent & Cncessn	4,024,030	4,135,567	3,700,370	4,223,297	522,927
Earnings on Investment	5,285,225	10,320,160	5,222,619	7,104,478	1,881,859
Gain on Sale of Investments	301	1,651,524	0	0	0
Interest on Bond Deposits	1,404	8,582	50,000	50,000	0
Int on Loans & Receivables	58,971	20,707	159,000	159,000	0
Other Rents	963,897	998,007	1,486,447	1,544,381	57,934
Rent of Office Space	457,585	444,864	254,086	449,570	195,484
Rent on Real Estate	329,801	592,739	629,341	571,750	(57,591)
<b>Use Of Money &amp; Property</b>	<b>11,196,391</b>	<b>18,245,584</b>	<b>11,590,563</b>	<b>14,183,582</b>	<b>2,593,019</b>
Admin-Fed Adoptions	(6,693)	0	0	0	0
Admin Federal - Other	95,464,922	86,947,757	82,843,015	81,014,734	(1,828,281)
Admin-State Health Misc	14,007,415	14,861,805	42,118,909	39,517,612	(2,601,297)

**ALL COUNTY FUNDS****Revenues by Type**

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Admin State Mcal Health Care	51,327,914	60,118,118	58,148,930	59,631,001	1,482,071
Admin State - Other	34,200,788	38,281,178	35,153,188	36,129,530	976,342
Admin State Other Soc Svcs- OCSS	0	0	500,000	500,000	0
Admin State Out of Home Care	5,437,843	5,952,668	7,532,554	7,219,976	(312,578)
CCS Medical Cases Mgmt	3,347,686	3,710,340	3,601,916	3,882,542	280,626
Fed Aid Adoptions	6,561,119	6,943,511	7,316,563	7,682,913	366,350
Fed Aid Airport Construction	855,580	1,468,745	810,000	509,375	(300,625)
Fed Aid Child Brding Home	10,342,003	11,414,622	12,172,759	11,600,923	(571,836)
Fed Aid Comm Svcs Admin	21,736,551	24,326,088	31,537,643	31,318,141	(219,502)
Fed Aid Crime Control	2,139,810	3,381,121	4,404,131	3,784,496	(619,635)
Fed Aid Disaster-Rd Damage	0	0	0	546,000	546,000
Fed Aid Employ & Training	8,666,108	7,765,501	8,623,956	6,811,349	(1,812,607)
Fed Aid Family Inc Mtce	10,145,383	9,750,609	9,959,287	10,034,998	75,711
Fed Aid Family Support	18,460,313	18,509,187	18,769,093	18,769,093	0
Fed Aid Hud Block Grant	6,638,162	8,830,082	13,148,810	13,887,818	739,008
Fed Aid Hwy Construction	5,091,546	12,207,309	8,411,800	7,161,258	(1,250,542)
Fed Aid NIMH Grant	1,796,176	2,270,739	2,132,928	2,306,216	173,288
Fed Aid Refugees	136,723	113,150	101,809	114,987	13,178
Federal in Lieu Taxes	6,385	6,061	0	0	0
Fed Hlth Admin (MCH&3140)	2,770,001	2,680,857	2,787,852	3,059,428	271,576
Fed Immunization Assist	345,000	536,539	428,662	318,664	(109,998)
Fed Nutrition Elderly	1,393,612	4,290,709	1,733,284	3,337,936	1,604,652
Fed W.I.C. Program	3,888,549	4,214,683	4,502,060	4,750,000	247,940
Highway Users Tax Admin	18,337	20,004	20,004	20,004	0
Highway Users Tax Select	770,189	871,844	1,130,079	885,238	(244,841)
H/O Prop Tax Relief	2,011,898	1,982,296	1,934,114	1,650,000	(284,114)
Hway Users Tax Strm Drnge	48,469	52,875	52,875	52,875	0
Hway Users Tax Unrestricted	9,038,222	10,678,463	13,936,270	8,913,202	(5,023,068)
Hway User Tax 5/9APPT2105	4,407,027	4,920,213	6,748,853	5,257,649	(1,491,204)
Miscellaneous State Aid	37,999,536	49,871,494	56,258,926	57,160,330	901,404
Misc Fed Health Projects	6,175,253	7,271,294	7,989,091	7,854,226	(134,865)
Misc Government Agencies	9,515,250	8,870,486	14,589,444	18,663,963	4,074,519
Misc State Aid for Health	1,251,494	1,353,573	1,394,883	2,306,551	911,668
Other Federal Aid	12,805,823	15,072,734	15,998,280	16,930,847	932,567
Other in Lieu Taxes	10,911	11,072	0	0	0
Other State in Lieu Tax	71,331	69,521	70,000	70,000	0
RDA Nonprop-Tax Pass Through	6,356,661	12,097,636	7,468,601	6,693,681	(774,920)
Realloc/PY Adj Admn Fed	(384,653)	343,082	0	0	0

## County Summary Information

### ALL COUNTY FUNDS

#### Revenues by Type

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Realloc/PY Adj Admn State	1,224,759	1,520,548	0	0	0
St Aid-Public Safety Svcs	74,141,898	77,499,977	80,053,422	81,779,546	1,726,124
St Aid Trfc Cngstn Mgmt	3,297,725	2,249,924	4,650,511	20,328,991	15,678,480
State Adoption Assistance	(153)	155,072	0	0	0
State Aid Area Agency on Aging	1,678,381	(166,989)	1,904,925	442,603	(1,462,322)
State Aid Child Day Care	5,812,883	6,128,618	6,667,406	6,523,596	(143,810)
State Aid Children Brding Home	560,299	713,557	3,235	213,757	210,522
State Aid Drg AB Short-Doyle	0	30,126	1,720,712	2,386,413	665,701
State Aid Family Inc Mtce	5,502,399	2,456,026	5,390,982	2,503,072	(2,887,910)
State Aid Food/Milk Subvent	1,294,524	1,050,877	1,058,562	1,176,495	117,933
State Aid for Agriculture	2,612,124	2,807,773	2,661,660	2,606,759	(54,901)
State Aid for Aviation	0	100,622	20,250	12,734	(7,516)
State Aid for Civil Defense	2,376,042	2,059,535	1,039,505	1,549,505	510,000
State Aid for Crime Control	13,470,486	18,260,157	13,930,116	16,955,325	3,025,209
State Aid for Crippled Child	2,422,537	2,327,645	1,860,842	2,226,607	365,765
State Aid for Disaster-Other	986,185	1,077,172	1,000,000	1,000,000	0
State Aid Hwy Maint-SB300	6,850	0	0	0	0
State Aid Library -CLSA	198,737	125,266	70,000	76,000	6,000
State Aid Mandated Expenditures	644,599	93,257	0	0	0
State Aid M/H Short-Doyle	786,053	(30,414)	647,467	647,467	0
State Aid MH - SSI/SSP	219,989	386,073	232,278	386,074	153,796
State Aid Peace Off Training	405,340	548,586	589,476	557,454	(32,022)
State Aid Realignment-M/H	28,228,897	27,944,297	27,694,953	27,694,953	0
State Aid Realignment-Sales Tax	201,739,213	206,839,321	219,389,942	227,966,706	8,576,764
State Aid Realignment-VLF	10,427,665	12,223,491	4,705,918	7,919,198	3,213,280
State Aid Realignment-VLF-MH	2,193,674	3,702,705	1,297,696	2,383,750	1,086,054
State Aid Refugees	0	3,711	0	0	0
State Aid SEOO Programs	10,523,204	11,108,673	12,253,737	13,849,071	1,595,334
State Aid Transportation Proj	200,000	0	100,000	0	(100,000)
State Aid Veterans Affairs	154,359	225,041	188,043	188,043	0
State Auto Welfare System	5,548,225	5,297,951	6,030,132	6,049,215	19,083
State C.H.D.P. Program	1,216,160	1,401,046	1,385,736	1,427,846	42,110
State Child Abuse Prevention	40,551	39,415	42,000	42,000	0
St Motor Veh In Lieu Tax	370,785	420,086	0	0	0
Substance Abuse Grants	6,050,136	4,622,176	8,816,612	6,324,262	(2,492,350)
Vehicle Theft - VLF	986,463	1,077,398	980,000	1,000,000	20,000
<b>Intergovernmental Revenue</b>	<b>780,169,632</b>	<b>836,366,684</b>	<b>890,716,687</b>	<b>916,564,998</b>	<b>25,848,311</b>

**ALL COUNTY FUNDS****Revenues by Type**

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Administrative Services	1,170,105	1,210,737	475,972	915,658	439,686
Agricultural Services	118,271	86,077	163,780	124,050	(39,730)
ARRA/Charges for Svcs	201,601	231,243	388,550	128,593	(259,957)
Auditing & Accounting Fees	3,076,138	3,341,093	3,673,423	3,970,013	296,590
Autopsies & Medical Reports	15,410	15,518	20,100	20,100	0
Bldg Mtce Services	37,272,454	38,213,957	39,015,122	39,468,342	453,220
Blood Withdrawal Fees	156,476	131,985	220,000	220,000	0
Cafeteria Receipts	120,344	125,106	108,900	108,500	(400)
Candidates Filing Fees	82,011	84,728	80,000	100,000	20,000
Care of Prisoners	221,966	311,395	250,000	250,000	0
Charges/Cost of Probation	302,486	527,994	300,000	175,000	(125,000)
Civil Processing Fee	75,243	444,481	89,780	125,334	35,554
Civil Process Service	462,307	262,849	808,153	808,153	0
Client Fees	58,883	46,791	34,193	(0)	(34,193)
Comm For Tax & Assess Coll	7,560,988	7,420,594	7,491,880	7,749,039	257,159
Communication Services	6,338,030	5,997,663	5,319,509	6,528,265	1,208,756
Contract Humane Services-City	4,343,225	4,928,185	4,985,592	5,204,607	219,015
Contract Law Enforcement Svcs	24,683,424	23,152,519	24,544,312	24,995,575	451,263
Court Administration Cost	651,003	562,264	428,362	405,362	(23,000)
Court Filing Fees	202,173	188,466	197,000	182,100	(14,900)
Data Processing Services	2,597,521	2,591,112	3,791,256	3,202,319	(588,937)
DoIT Data Proc Supply	6,508	3,134	0	887	887
DoIT Data Proc Svcs	645,781	648,908	1,335,090	1,499,888	164,798
DoIT Mntn Radio Equipment	11,537	31,599	82,342	82,737	395
DoIT Other Telcom Charges	118,952	230,103	594,134	117,456	(476,678)
DoIT Phone Exchange	239,329	269,484	117,807	175,581	57,774
Drinking Driver Program Fees	142,979	152,164	71,932	150,000	78,068
Driver Education Fees	2,587,807	2,291,657	2,361,040	2,291,512	(69,528)
Election Service-Other	335,572	5,204,932	1,307,537	3,648,092	2,340,555
Equipment Use Charges	519,892	497,529	1,213,432	638,013	(575,419)
ERDS fee	259,688	286,101	235,000	235,000	0
Estate Fees	351,885	303,816	421,277	421,540	263
Fees Assessor	118,839	130,819	225,000	216,995	(8,005)
Fingerprint & Crim Report	17,158	17,439	40,000	40,000	0
Gen Svc-Bldg Lifecycle	80,592	83,496	79,285	79,285	0
Gen Svc-Bldg Ocpncy Costs	5,663,619	4,173,749	3,926,524	4,122,637	196,113
Gen Svc-Other G S Charges	679,318	1,464,196	1,343,041	1,338,510	(4,531)
Gen Svc-Requested Mntce	2,094,503	2,124,401	2,138,171	2,222,671	84,500



## County Summary Information

### ALL COUNTY FUNDS

#### Revenues by Type

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Gen Svc-Use of Co Equipment	420	874	0	0	0
Health Inspection Fees	12,875,312	14,153,958	16,456,044	16,388,682	(67,362)
Info Security Chg	66,117	59,788	0	0	0
Interfund Rev - Ent/Ent	18,110	17,340	4,000	0	(4,000)
Interfund Rev - Gov/Ent	724,655	889,323	724,879	739,335	14,456
Interfund Rev - Gov/Gov	9,645,567	7,982,946	11,243,651	8,952,643	(2,291,008)
Jail Booking Fees	2,956,835	2,870,225	2,457,000	2,369,000	(88,000)
Laboratory Services	2,805,033	2,803,442	2,800,000	2,800,000	0
Library Services	637,748	578,254	601,656	501,873	(99,783)
Marriage Ceremony Fees	116,700	132,600	113,000	113,000	0
M/H Svcs-Medi-Cal	59,324,158	56,667,874	82,258,692	80,665,711	(1,592,981)
M/H Svcs-Medicare	2,879,248	2,966,709	2,785,353	3,470,325	684,972
M/H Svcs-Other HMO Pat	65,103	64,646	37,320	42,564	5,244
M/H Svcs-Pvt Pay/Insur	2,447,369	2,639,944	2,498,354	3,366,764	868,410
Microfilm & Reproduction Services	580,146	656,863	586,000	666,000	80,000
Misc Current Services	4,106,952	4,861,849	4,386,912	4,757,228	370,316
Misc Health Fees	3,384,762	3,557,754	3,827,133	4,385,000	557,867
Misc Humane Services	650,897	504,745	668,147	540,000	(128,147)
Misc Law Enforcement Svcs	4,693,904	3,857,821	3,372,500	4,094,535	722,035
Misc Legal Services	1,364,262	1,603,771	1,476,883	1,512,385	35,502
Misc Road Services	238,456	298,037	656,000	269,750	(386,250)
Misc Sanitation Service	1,553,565	1,750,746	1,621,891	1,700,000	78,109
Nuisance Abate	31,717	26,174	90,000	250,000	160,000
Nutrition Services	210,706	244,205	356,591	386,544	29,953
Patient Fees	154,477	62,387	75,924	55,500	(20,424)
Patient Fees-Immunization	69,737	41,806	70,000	45,000	(25,000)
Patient Fees-T.B. Testing	73,082	74,252	55,000	45,000	(10,000)
Personnel Services	1,741,874	1,981,387	2,461,939	2,386,356	(75,583)
Planning & Engineer Services	5,362,673	5,383,853	7,869,005	7,595,336	(273,669)
Processing/Inspection Fee	1,687,232	1,162,278	5,271,860	1,972,300	(3,299,560)
Prop Characteristic Info	0	100	0	0	0
Purchasing Fees	185,405	188,256	182,966	206,103	23,137
Recorders Modernizing Fee	1,329,305	1,423,689	1,210,000	1,210,000	0
Recording Fees	8,184,888	8,767,613	9,234,949	8,623,139	(611,810)
Redacting Fees	277,546	293,284	240,000	240,000	0
Refunds Indigent Burials	17,464	18,388	17,464	18,388	924
Returned Check Charges	44,082	60,171	45,000	45,000	0
Road Development Fees	2,681,377	2,348,659	1,832,700	2,439,400	606,700

**ALL COUNTY FUNDS****Revenues by Type**

	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Spay Clinic Fees	283,538	177,695	225,000	225,000	0
Supplemental Roll Charges	3,209,270	3,337,388	3,563,000	2,963,000	(600,000)
Survey Monument Fees	77,169	78,554	77,000	80,000	3,000
Third Party Svcs Fee	2,375	2,050	2,400	2,200	(200)
Training Services	694,906	737,369	638,398	638,398	0
<b>Charges For Services</b>	<b>241,038,161</b>	<b>243,117,354</b>	<b>279,972,106</b>	<b>278,723,272</b>	<b>(1,248,834)</b>
Contrib From Other Funds	33,377,432	37,949,141	45,906,812	47,113,547	1,206,735
Indemnifying Proceeds	480,344	1,125,459	1,171,260	360,260	(811,000)
Misc Grants & Donations	98,309	244,973	5,000	786,220	781,220
Misc Non-Taxable Revenue	20,466,861	15,086,023	22,636,999	25,365,532	2,728,533
Reimbursements-Gov/Ent	339,250	263,642	403,978	403,978	0
Reimbursements-Gov/Gov	271,903,275	301,667,929	343,004,031	352,552,127	9,548,096
Restricted Donations	1,247,979	1,166,724	541,700	661,047	119,347
Sale of Animals	28,730	20,253	38,000	25,000	(13,000)
Sale of Equipment	1,154,096	623,082	431,500	420,000	(11,500)
Sale of Maps & Documents	76,172	46,839	61,025	59,045	(1,980)
Sale of Real Estate	0	0	1,052,000	1,000,000	(52,000)
Sale of Rodent Poison	13,868	26,198	13,378	24,822	11,444
Seizures	189,529	221,224	240,000	253,500	13,500
Sundry Non-Taxable Sales	41,456	107,213	75,625	80,000	4,375
Sundry Taxable Sale	32,519	28,986	50,260	26,400	(23,860)
Transfers-Gov/Ent	405,505	4,607	153,425	1,337,524	1,184,099
Transfers-Gov/Gov	8,941,501	9,405,149	13,341,577	11,379,558	(1,962,019)
Unrestricted Donations	(40)	(2,036)	0	0	0
<b>Miscellaneous Revenue</b>	<b>338,796,787</b>	<b>367,985,406</b>	<b>429,126,570</b>	<b>441,848,560</b>	<b>12,721,990</b>
<b>GROSS REVENUE</b>	<b>3,113,315,534</b>	<b>3,400,614,204</b>	<b>3,481,558,504</b>	<b>3,545,958,855</b>	<b>64,400,351</b>

## County Summary Information

### ALL COUNTY FUNDS

#### Expenditures by Type

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Permanent Salaries	568,185,041	610,920,559	695,794,437	735,405,258	39,610,821
Temporary Salaries	46,935,843	46,195,937	36,275,269	38,972,122	2,696,854
Permanent Overtime	28,198,741	29,905,948	22,242,971	25,966,047	3,723,076
Deferred Comp	3,581,303	4,463,617	6,000,977	6,694,699	693,722
Hourly Physician Salaries	2,208,584	2,350,565	2,253,412	2,584,776	331,364
Perm Physicians Salaries	45,156,548	47,894,376	52,643,974	52,256,144	(387,830)
Perm Phys Addnl Duty Pay	2,736,514	2,874,268	2,874,439	3,105,550	231,111
Comp & SDI Recoveries	(2,710,735)	(2,950,087)	(2,055,549)	(2,412,301)	(356,752)
Vacation/Sick Leave Accrual	1,779,895	2,195,382	25,000	25,000	0
FICA/Medicare	43,547,531	46,459,252	53,754,829	54,722,977	968,148
Ret Exp-Pre 97 Retirees	2,751,518	2,749,876	2,969,203	2,987,293	18,090
Retirement Expense	245,948,554	243,621,672	286,966,523	297,983,420	11,016,896
Excess Retirement	311,261	295,844	486,037	486,037	0
Employee Group Insurance	87,238,925	93,047,706	111,013,935	114,525,623	3,511,688
Retiree Health Insurance	41,102,570	41,037,736	42,094,649	42,063,984	(30,665)
OPEB Pre-Pay	18,140,710	18,535,711	18,082,500	18,082,499	(0)
Unemployment Insurance	2,057,508	1,966,532	1,727,280	516,503	(1,210,777)
Workers Comp Insurance	24,049,849	25,217,796	24,523,163	25,272,624	749,461
Labor Received/Provided	(3,999)	0	0	0	0
<b>Salaries And Benefits</b>	<b>1,161,216,160</b>	<b>1,216,782,690</b>	<b>1,357,673,048</b>	<b>1,419,238,255</b>	<b>61,565,207</b>
Office Expense	6,153,820	6,119,099	6,751,709	6,418,921	(332,788)
Books-Periodicals-Subscriptions	489,542	595,816	607,147	644,359	37,212
Postage	2,296,349	2,309,922	2,019,858	2,465,653	445,795
Communications	8,695,214	9,316,181	8,641,559	11,835,833	3,194,274
Telephone Exchange Service	2,457,400	2,499,386	3,966,207	3,056,952	(909,255)
Utilities	11,327,986	12,705,894	11,741,886	12,756,311	1,014,425
Small Tools and Instruments	231,249	301,280	358,899	318,678	(40,221)
Minor Furniture/Equipment	2,994,458	3,649,831	2,114,172	2,251,453	137,281
Minor Computer Equipment	3,646,164	4,802,933	3,573,983	4,020,109	446,126
Medical & Lab Supplies	3,033,502	2,966,026	2,805,295	2,804,090	(1,205)
Pharmaceutical Supplies	1,550,093	1,500,085	1,771,156	1,807,792	36,636
Food	4,391,418	4,034,565	4,101,181	4,076,093	(25,088)
Clothing & Personal Supplies	1,741,173	1,525,153	1,677,598	1,635,697	(41,901)
Household Expense	4,361,545	4,622,510	4,554,792	4,285,692	(269,100)
Agricultural Expense	27,047	49,063	30,475	5,617	(24,858)
Publications & Legal Notices	228,844	311,301	261,197	330,542	69,345
Memberships	1,165,252	1,437,851	1,430,551	1,617,824	187,273
Rents and Leases-Equipment	2,582,636	2,630,854	2,893,391	3,018,341	124,950

**ALL COUNTY FUNDS****Expenditures by Type**

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Computer Software Cost	8,294,291	8,523,826	9,222,554	9,285,201	62,647
Rents & Leases - Property	11,652,543	12,510,528	12,990,517	15,226,053	2,235,536
Building Occupancy Costs	48,669,866	49,592,859	52,832,337	62,108,215	9,275,878
Building Lifecycle Costs	1,408,908	1,414,563	3,087,673	3,023,821	(63,852)
Maintenance - Equipment	4,948,895	4,054,401	4,539,868	4,522,869	(16,999)
Vehicle Repairs	4,284,849	4,602,425	4,211,658	4,507,551	295,893
Vehicle Fuel/Oil	2,216,192	2,541,158	2,615,998	2,598,180	(17,818)
Repairs - Accidents/Vandalism	10	0	1,500	0	(1,500)
Mntn Radio-Electronic Equipment	1,285,733	531,574	493,777	442,461	(51,316)
Maintenance of Buildings	11,583,044	11,297,524	12,114,175	12,115,383	1,208
Grounds Maintenance	1,663,730	1,131,785	1,275,722	1,250,286	(25,436)
Requested Maintenance	7,710,128	7,560,808	5,658,829	6,806,102	1,147,273
Runway & Taxiway Maintenance	189,121	128,323	194,984	76,000	(118,984)
Non-Cap Imps - Mtce	143,460	12,081	10,781	10,681	(100)
Non-Cap Imps-Renov/Alts	45,102	193,710	1,500,000	500,000	(1,000,000)
Non-Cap Imps-Betterments	332,030	(28,815)	(94,191)	0	94,191
Transportation and Travel	646,331	627,857	784,512	791,839	7,327
Auto Mileage Employees	1,690,162	1,599,782	2,012,498	1,851,997	(160,501)
Use of Co Vehicle/Equipment	1,886,379	1,857,334	2,052,691	2,043,680	(9,011)
Other Travel Employees	1,868,855	1,859,063	2,100,977	2,045,672	(55,305)
Judicial Auto Allowance	108	584	150	150	0
Freight Drayage Express	1,217,111	1,989,358	1,476,162	2,075,803	599,641
Non Cnty Prof/Spclzd Svcs	113,237,736	119,879,176	160,314,918	155,487,635	(4,827,283)
Third Party Coll Svcs	4,050	3,132	0	0	0
Outside Attorney Fees	5,080,163	6,230,136	6,142,052	6,286,884	144,832
Contracted Temporary Help	2,554,434	2,419,152	1,843,683	1,854,408	10,725
Data Processing Services	8,885,096	9,600,964	10,338,855	11,478,984	1,140,129
Data Processing Supplies	77,065	54,168	26,807	29,518	2,711
Court Reporter Transcript	167,069	171,525	158,946	161,760	2,814
Public Works Contracts	15,602,500	8,397,984	16,365,107	18,656,034	2,290,927
Outside Medical Services	92,759,985	100,342,200	123,867,086	111,536,246	(12,330,840)
County Hospital Services	30,911,841	31,773,651	31,418,946	31,886,965	468,019
Electronic Database Svcs	281,212	397,429	517,625	463,662	(53,963)
Microfilm Services-Gen	48,653	44,147	78,059	79,382	1,323
Information Security Charges	356,199	326,017	565,464	603,732	38,267
Administrative Service	11,194,452	10,775,314	13,441,814	12,335,403	(1,106,411)
Other Gen Svcs Charges	2,296,009	2,686,723	1,280,397	1,179,590	(100,807)
GSD Courier Svc	377,174	377,711	413,161	482,287	69,126

## County Summary Information

### ALL COUNTY FUNDS

#### Expenditures by Type

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Other Telecom Charges	3,137,652	3,407,151	2,485,580	2,315,785	(169,795)
Other Intrdptmntl Charges	34,514,955	37,724,101	41,437,348	53,498,729	12,061,381
Juror Fees	58,398	71,412	69,000	48,000	(21,000)
Witness Fees & Expenses	376,839	577,585	474,000	868,505	394,505
Juror Mileage	266,482	0	0	0	0
Insurance	2,233,712	2,286,470	2,982,856	3,019,092	36,236
Adult Materials - Library	1,684,702	1,965,817	2,047,186	2,149,115	101,929
Audio-Visual Supplies	1,142	304	300	0	(300)
Youth Materials - Library	931,269	874,961	530,256	556,771	26,515
Election Officers	253,525	429,234	260,000	400,000	140,000
Training & Registrations	1,196,058	991,428	1,466,664	1,248,374	(218,290)
Road/Construction Materials	1,143,192	996,965	1,535,852	1,054,009	(481,843)
Criminal Investigation	394,574	530,768	433,539	436,987	3,448
Specialized Printing	1,409,707	2,746,644	1,347,032	2,290,527	943,495
Fire Fighting Supplies	9,325	1,602	7,575	10,075	2,500
Recreation	54,355	45,863	44,234	39,742	(4,492)
Ed Supplies and Courses	484,432	913,591	895,687	879,870	(15,817)
Fees - Non Agricul Animal	90,377	155,344	96,000	157,500	61,500
Other Special Departmental Exp	7,034,138	8,647,892	86,591,588	30,217,374	(56,374,215)
Loss on Dsp Sl-Fxd Assets	47,539	119,762	0	0	0
Misc Services & Supplies	274,403	279,047	3,453,428	1,887,728	(1,565,701)
Cash Shortage Reimbursement	3,721	913	1,620	1,454	(166)
Contract Expense-Kaiser	81,944,813	74,285,975	83,892,050	89,013,509	5,121,459
Registry	9,167,544	10,612,935	9,852,940	8,032,616	(1,820,324)
Public Health-Medical Svcs	51,140	26,117	51,140	26,117	(25,023)
Other Specialty Care	1,545,318	1,964,021	1,625,598	1,921,419	295,821
OP Visits-Specialist Phys	7,163,080	11,567,689	8,224,385	11,578,795	3,354,410
Laundry Contract	850,652	836,276	850,652	850,652	0
Computer Software Cost	6,671,574	7,981,962	10,943,687	11,391,827	448,140
Outpatient Mental Health	1,427,448	2,276,521	1,507,208	2,306,679	799,471
Other ER Chrges (Lab- Xray)	10,249,951	11,418,716	10,347,351	11,414,130	1,066,779
ER Physician Fees	11,503,672	12,726,321	11,082,193	12,502,996	1,420,803
ER Facility Fees	3,635,830	4,061,188	3,717,055	3,895,878	178,823
IP Mental Health	12,621	15,732	12,009	13,225	1,216
IP Radiology (Profee)	997,130	1,401,535	1,155,109	1,405,960	250,851
IP Surgery	40,026,779	38,320,113	41,004,488	39,208,032	(1,796,456)
IP Physician Visits	4,545,927	5,462,473	4,707,772	5,556,691	848,919
IP Fac Chrges (Incl OBDAY)	93,157,497	113,312,728	101,121,577	111,750,922	10,629,345
Obstetrics (Profee)	799,170	933,151	861,591	878,059	16,468

**ALL COUNTY FUNDS****Expenditures by Type**

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Inpatient Lab (Profee)	898,540	910,871	907,644	879,572	(28,072)
Med Fees-Therapist & Other	9,073,685	11,565,978	9,564,173	9,267,336	(296,837)
Consulting & Management Fees	9,296,591	13,528,764	9,791,662	13,370,283	3,578,621
Other Non-Medical Fees	45,128	46,464	64,539	112,045	47,506
Med Fees-Physician-Clinic Svc	25,799,998	27,510,132	26,786,274	27,259,824	473,550
IBNR Expense Accrual	26,123,116	(19,704,502)	0	0	0
OP Lab/Pathology	11,141,445	13,684,381	11,739,491	13,517,981	1,778,490
Medi-CAL Exp Reimb Receipt	(3,005)	(356)	(3,005)	(356)	2,649
IP Anes (Profee)	2,262,895	2,862,647	2,334,737	2,787,431	452,694
Prosthesis	1,721,237	2,732,043	1,820,003	2,732,042	912,039
Sutures & Surgical Needles	53,508	178,461	86,003	178,461	92,458
Surgical Packs & Sheets	0	0	1,000	1,000	0
Surgical Supplies - General	373,733	1,709,956	423,647	1,709,956	1,286,309
Anesthetic Materials	5,010	11,496	10,000	10,000	0
Oxygen and Other Med Gas	98,997	109,565	118,085	118,085	0
IV Solutions	4,155,467	4,706,906	4,326,375	4,648,534	322,159
Pharmaceuticals	85,176,425	79,990,130	81,553,781	80,803,276	(750,505)
Radioactive Materials	12,229,347	11,893,008	11,033,780	9,390,904	(1,642,876)
Radiology Films	6,538,895	8,181,483	7,146,772	8,054,288	907,516
Other Med Care Mtl & Supp	28,926,498	32,243,727	29,950,783	31,897,513	1,946,730
Other IP Anc Svcs	6,640,517	7,759,995	7,134,054	7,593,365	459,311
Food-Other	1,353,640	1,651,077	1,726,415	1,726,160	(255)
Linen and Bedding	11,586	13,017	32,327	32,327	0
Cleaning Supplies	461,467	573,964	461,814	573,963	112,149
Office & Admin Supplies	2,819,269	3,201,362	2,660,063	3,315,281	655,218
Employee Wearing Apparel	813,089	895,994	813,112	895,993	82,881
Instruments & Minor Med Equip	311,087	1,274,612	408,303	1,274,613	866,310
Other Minor Equipment	4,459,605	5,158,240	4,880,132	6,682,922	1,802,790
Other Non-Med Supplies	1,576,618	1,235,286	1,515,500	1,327,709	(187,791)
Other Purch Svc-Auditor	3,125,419	3,397,400	3,708,066	4,023,028	314,962
Other Purch Svc-Co Counsel	788,000	1,100,000	1,300,000	1,100,000	(200,000)
Other Purch Svc-Personnel	1,191,661	1,427,406	1,920,972	2,084,631	163,659
Ambulance/Medical Transp	3,092,482	3,879,989	2,605,358	3,178,964	573,606
Other	17,476,491	25,679,863	19,944,426	26,114,289	6,169,863
OP Surgery-Facility	2,257,421	2,633,755	2,344,788	2,557,464	212,676
OP Surgery-Professional	9,470,087	13,892,238	10,469,168	14,040,795	3,571,627
CPSP (Perinatal)	784,949	717,717	788,603	676,424	(112,179)

## County Summary Information

### ALL COUNTY FUNDS

#### Expenditures by Type

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
CHDP	1,169,171	1,709,041	1,478,309	1,854,326	376,017
Microfilm Services	0	0	1,000	1,000	0
Medical-Purchased Service	222,019,417	236,375,931	197,207,912	185,491,105	(11,716,807)
Repairs & Mtce-Equipment	3,686,598	3,666,798	4,068,606	3,756,776	(311,830)
Management Services	480,953	337,289	483,908	680,598	196,690
Collection Agencies	308,551	(1,609,273)	24,741	(447,659)	(472,400)
Other Purchased Services	23,576,820	25,878,990	23,801,463	25,825,834	2,024,371
Transportation Services	563,468	621,171	597,220	328,930	(268,290)
Data Processing - County	871,324	908,243	1,127,205	1,195,723	68,518
Requested Maint - Gen Services	4,174,227	3,964,165	4,142,640	4,215,249	72,609
Sub Acute Facility (SNC)	7,485,734	10,591,037	8,400,288	10,299,634	1,899,346
Deprec & Amort - Bldg & Improve	6,333,662	6,287,570	0	0	0
Deprec & Amort - Lshd Improve	1,629	4,162	0	0	0
Deprec & Amort - Equipment	3,421,017	3,788,882	50,067	111,166	61,099
Bld Occupancy Cost - Co	7,678,439	8,232,346	9,163,182	9,451,136	287,954
Rental/Lse Costs - Equipment	2,481,816	2,164,707	2,861,659	2,565,844	(295,815)
Bld Occupancy - Non Co	2,905,635	3,078,644	3,444,421	3,875,440	431,019
Utilities - Electric & Gas	1,463,877	1,911,562	2,040,629	2,254,406	213,777
Utilities - Water	164,071	156,223	177,462	197,235	19,773
Utilities - Other	(147)	0	0	0	0
Insurance - Professional Liab	1,800,000	2,300,000	3,300,000	3,300,000	0
Insurance - Other	1,519,633	1,455,479	1,351,453	1,680,044	328,591
Licenses	235,487	330,620	428,211	455,390	27,179
Interest Expense	9,174,248	6,661,276	8,354,057	6,448,154	(1,905,903)
Telephone/Telegraph	5,054,255	5,546,195	5,106,101	5,600,467	494,366
Dues and Subscriptions	1,950,225	2,459,686	2,120,620	2,742,778	622,158
Outside Training Supplies	527,953	484,563	535,363	627,839	92,476
Travel - Employee Mileage	515,482	559,049	470,844	544,708	73,864
Other Expenses	2,229,790	635,126	3,451,943	1,659,975	(1,791,968)
Travel - CAD Approved	342,683	353,462	442,836	465,332	22,496
Travel - County Equipment	205,968	205,506	128,294	198,742	70,448
Bldg Lifecycle Costs-Co	6,705	0	6,705	6,705	0
Dental Services	141,122	175,722	127,908	193,481	65,573
Freight Expense Inv Items	49,682	72,901	59,552	72,902	13,350
Loss on Dsp SI-Fxd Assets	26,920	94,119	439,111	94,119	(344,992)
Interfund Trans-PFA/Hosp	(1,696,713)	3,348,473	0	0	0
<b>Services And Supplies</b>	<b>1,373,715,422</b>	<b>1,426,230,946</b>	<b>1,528,036,253</b>	<b>1,519,665,015</b>	<b>(8,371,238)</b>

**ALL COUNTY FUNDS****Expenditures by Type**

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Support & Care of Persons	7,051,363	6,109,934	7,870,212	6,388,761	(1,481,451)
Federal Aid	27,144,608	27,836,099	29,550,418	29,228,064	(322,354)
State Aid 2011 Realign	37,889,405	37,481,106	19,806,925	20,835,279	1,028,354
County Aid Basic	39,609,539	42,772,032	46,717,462	51,840,910	5,123,448
State Aid	17,480,000	13,556,196	36,559,754	34,255,344	(2,304,410)
Service Connected Aid	2,377,221	2,050,788	2,631,773	2,959,828	328,055
Child Day Care Aid	8,455,030	8,709,938	8,411,467	8,825,821	414,354
Composite Aid	352	(439)	0	0	0
AB85 State Map Aid	4,941,412	5,815,320	4,757,754	5,815,320	1,057,566
Principal Pmt on Bonds	24,155,000	26,935,000	29,950,000	33,295,000	3,345,000
Retire Oth Long Term Debt/Lease Pur	27,645,902	25,816,693	46,970,326	46,716,032	(254,294)
Interest on Bonds	12,759,526	11,549,360	4,377,361	8,526,636	4,149,275
Interest on Oth Long Term Debt	13,184,438	12,602,889	12,427,709	11,461,580	(966,129)
Int on Notes & Warrants	20,477	264	454,634	400	(454,234)
Taxes & Assessments	171,522	175,118	253,649	286,182	32,533
Rights of Way & Easements	548,146	600,789	700,275	1,201,000	500,725
Judgements & Damages	20,820	121,621	3,000	0	(3,000)
Depreciation	3,224,388	3,690,637	3,695,158	4,063,691	368,533
Contrib to Other Funds	217,243	241,244	218,000	261,000	43,000
Contribution to Enterprise Funds	27,308,055	27,436,066	26,361,050	23,656,785	(2,704,265)
Contribution to Other Agencies	51,088,584	170,538,264	102,841,561	107,264,692	4,423,131
Interfund Exp - Gov/Gov	11,375,803	9,347,938	18,360,996	16,445,626	(1,915,370)
Interfund Exp - Gov/Ent	724,655	889,323	616,112	774,948	158,836
Interfund Exp - Ent/Ent	18,110	17,340	25,910	25,910	0
DoIT Phone Exchange	171,880	200,318	216,589	390,187	173,598
DoIT Data Proc Svcs	484,816	490,434	635,468	644,871	9,403
DoIT Data Proc Supply	2,289	489	100	72	(28)
DoIT Mntn Radio Eqmt	360	880	47,450	500	(46,950)
DoIT Other Telecom Charges	100,395	221,199	44,180	46,772	2,592
Gen Svc-Bldg Ocpncy Costs	5,599,320	4,095,226	4,953,043	4,466,023	(487,020)
Gen Svc-Requested Mntce	1,200,773	1,216,178	2,208,384	1,094,525	(1,113,859)
Gen Svc-Use of Co Equipment	420	874	3,300	1,184	(2,116)
Gen Svc-Other G S Charges	289,078	888,646	357,100	374,901	17,801
Gen Svc-Bldg Lifecycle	79,280	82,168	213,028	244,458	31,430
DoIT Info Security Charge	41,323	37,635	64,380	68,595	4,215
Other Charges	325,381,533	441,527,564	412,304,528	421,460,897	9,156,369



## County Summary Information

### ALL COUNTY FUNDS

#### Expenditures by Type

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
561-1420 WPass Rd-Lse Imp	1,176	0	0	0	0
WCDF Infrared System IPID	120,088	852,101	0	0	0
245 Chiller Replacement	288,030	0	0	0	0
273-Upgrade HVAC to DDC	35,451	770,344	0	0	0
564-Renovate Suite 400	1,832	1,253,628	0	0	0
273-DOIT Recnf Data&Phone	6,831	0	0	0	0
273-DOIT Instll New Cat-6	15,626	0	0	0	0
244-DoIT Recble Data Clst	20,190	0	0	0	0
277-DoIT ReCable Facility	3,448	162	0	0	0
003-Old Jail Demolition	1,934	15,964	0	0	0
044-J.Hall Roof Seal/Rpr	1,003,558	0	0	0	0
275-10 Douglas Roof Rpr	103,356	(20,671)	0	0	0
173-Bixler Roof Repair	332,855	0	0	0	0
564-Summit Ctr Roof Rpr	903,500	(120,608)	0	0	0
227-Repair Parking Lot	224,304	12,074	0	0	0
010-FLIP ADA & Life Sfty	5,838	40,799	0	0	0
173-FLIP RF EQ& ADA& Sfty	56,529	255,015	0	0	0
272-FLIP RF EQ& ADA& Sfty	35,957	76,176	0	0	0
564-FLIP RF EQ& ADA& Sfty	58,355	1,448,516	0	0	0
365-FLIP Replace Rood	54	120,490	0	0	0
010-Repair Sewer System	45,592	810,901	0	0	0
676 Reno Add Office Space	6,866	406,968	0	0	0
015 FLIP Repair Roof	0	128,936	0	0	0
048 FLIP Repair Rppf	0	97,238	0	0	0
129 FLIP Repair Roof	0	365,793	0	0	0
130 FLIP Repair Roof	0	235,017	0	0	0
000-Repair Drvway & Parkg	6,512	738,882	0	0	0
273-Reno 2nd Fl Restrooms	121,359	17,282	0	0	0
000-Replace Mods With New	3,868	116,943	0	0	0
Boys Ranch Expansion	0	35,128	0	0	0
Lions Gate Remodel	2,664	34,573	0	0	0
10 Douglas Dr D A Proj	931	72,603	0	0	0
MDF Cent Control Sys Repl	0	96,505	0	0	0
By Pt Slide Structure Acq	1,266	1,478,240	0	0	0
Acq 920 Mellus/1114 Court	0	137,171	0	0	0
Acq 1034 Oak Grove Rd	6,869	198,659	0	0	0
Acq 303-41st St-Richmond	273,315	0	0	0	0
273-Rennovate 1st Restroom	0	130,390	0	0	0
015-2nd Flr Vanilla Shell	0	2,567	0	0	0

**ALL COUNTY FUNDS****Expenditures by Type**

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
632-FLIP ADA Roof Equip	0	1,514	0	0	0
044-FLIP Rooftop Equip	0	1,526	0	0	0
390-FLIP ADA Safety Roof	0	1,367,487	0	0	0
273-Replace Roof Parapet	0	82,451	0	0	0
561-Reno 1420 Willow Pass	0	415	0	0	0
755-MV MHPUR to Ste D1	0	4,433	0	0	0
755-MV HMLS Admn to Ste D	0	4,136	0	0	0
273-Replace 3 Chillers	0	23,042	0	0	0
010-Reno M Module	0	1,175	1,500,000	0	(1,500,000)
244-Roof Repair	0	388,881	0	0	0
390-WCDF Jail Expansion	0	1,239	25,000,000	0	(25,000,000)
Remodel 651 Pine 7th/11th	6,342	1,760	0	0	0
004 Ext Renov 625 Court	4,118,547	3,299,378	0	0	0
010-1000 Ward-Rplc Boiler	80,455	910,981	0	0	0
614-1275A Hall Ave T/I	2,595	0	0	0	0
Cap Facilities Masterplan	38,669	58,779	0	0	0
Various Alterations	0	331,668	0	0	0
010-MDF Intk Cntr Redesgn	38,323	0	0	0	0
DA Civic Center	15,677	0	0	0	0
Human Resources Remodel	334,125	1,440	0	0	0
004-625 Court-DolT Rewire	112,119	90	0	0	0
Various Improvements	55,523	54,464	0	0	0
244-151 L.Pauling-Solar	4,418	0	0	0	0
R-Rep Solar Proj-7 Sites	2,447,332	29,734	0	0	0
390 WCDF Upgr Elctrnc Sys	226,789	4,330,228	0	0	0
390-WCDF-Rmdl Visit Ctr	31,375	291,769	43,424	0	(43,424)
FLIP-03300930 Ward St-AC0	119,006	0	0	0	0
FLIP-270-3811 Bissel-FS01	28,505	0	0	0	0
FLIP-158-2099 Arnold-FS02	422,569	10,257	0	0	0
FLIP-093-968 23rd St-ES02	85	0	0	0	0
FLIP-095-6401 Stcktn-AC03	52,665	0	0	0	0
FLIP-115-2290 WPass-FS03	30,344	0	0	0	0
FLIP-163-406-6th St-FS0	28,822	0	0	0	0
FLIP-171-757 1st St-FS02	28,347	0	0	0	0
FLIP-390-5555 Giant-IS05	27,507	246,641	0	0	0
182FS01-12000 Marsh Creek	64,383	342,957	0	0	0
FLIP-093-968 23rd St-IS01	42	0	0	0	0
40 Muir-Bldg Rmdl/Occpnncy	84,443	174	0	1,000,000	1,000,000

## County Summary Information

### ALL COUNTY FUNDS

#### Expenditures by Type

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
230 Hookston-Landscaping	26,432	371,524	25,000	25,000	0
564 Mv Records to Summit	21,151	360	0	0	0
Sheriff's Facilities Imps	0	1,080,956	100,000	0	(100,000)
Sher Pub Sfty Comm Imps	46,980	0	0	0	0
Undesignated Cap Projects	0	0	18,187,170	17,550,000	(637,170)
564-2530 Arnold-Rmdl #300	0	700	0	0	0
555-2500 Alh-Cnvt Ed Rms	399,167	2,149,147	300,000	0	(300,000)
564-Remodel Suite #350 HSD	552,368	4,603	0	0	0
201 Replace Kit Drainage	62,269	107,540	0	0	0
555-Redesign Pharmacy	3,314	152,620	0	646,067	646,067
LMCH Ambulatory Care Clinic	40	66,555	0	0	0
Hosp-I and J Ward A/C	257,648	2,435,160	0	0	0
Fees Study - Remodel HS Clinic	0	418,965	0	0	0
Pathology Lab Remodel	0	465,534	0	0	0
RHC - Carpet	108,296	823,138	4,630,568	0	(4,630,568)
3505 Lonetree Ste 1 Imps	0	168,987	0	0	0
201-Joint Comms Repairs	0	217,273	0	0	0
663-Remdl Add Clinic Space	0	204,329	0	0	0
550-TI Move Him & Parking	0	179,250	0	0	0
Fab/Inst Modular Clinic	25,000	(0)	0	0	0
Replace Boiler	41,060	0	1,429,032	0	(1,429,032)
SB1953 Seismic Retrofit	651	0	0	0	0
BFA Painting/Ead Abate	0	0	0	1,185,000	1,185,000
BFA Mster Pln Stdy Prj#13	0	0	500,000	562,500	62,500
Miscellaneous Equipment	305,212	670,883	1,426,835	1,398,577	(28,258)
Office Equip & Furniture	2,891,866	3,972,559	29,853,122	2,062,261	(27,790,861)
Institutional Equip & Furniture	130,115	151,399	167,955	154,955	(13,000)
Autos and Trucks	1,405,201	1,502,276	4,810,525	5,194,310	383,785
Medical & Lab Equipment	3,386,425	3,629,389	7,763,870	3,361,830	(4,402,040)
Radio & Communication Equip	371,906	594,410	889,167	724,912	(164,255)
Tools & Sundry Equipment	60,408	144,714	470,312	92,000	(378,312)
Heavy Construction Equipment	27,094	20,064	0	0	0
Capitalized Software	290,141	282,321	343,000	343,000	0
Fixed Asset Adjusted Year-End	(6,970,990)	(11,873,272)	0	0	0
Fixed Assets	15,528,914	29,535,790	97,439,980	34,300,412	(63,139,568)

## ALL COUNTY FUNDS

### Expenditures by Type

Account Name	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2018-19 Recommended	2018-19 Change
Reimbursements-Gov/Gov	247,684,190	277,144,158	324,711,007	324,290,136	(420,871)
Reimbursements-Gov/Ent	339,250	263,642	412,065	312,487	(99,578)
Reimbursements-Ent/Ent	0	0	2,000	2,000	0
Intrafund-Trans-Gov/Gov	9,296,971	11,593,411	8,231,642	5,703,705	(2,527,937)
Transfers-Gov/Ent	405,505	4,607	300,086	1,516,330	1,216,244
Intrafund-Trans-Salaries	(276,550)	(269,490)	(2,562,970)	(2,554,958)	8,012
Intrafund-Trans-Services	(122,530,218)	(127,259,050)	(146,228,109)	(155,822,606)	(9,594,497)
Intrafund-Trans-FX Assets	(590,479)	(1,055,174)	(1,334,087)	(1,243,041)	91,046
Work Auth Transfer Adjustment	177	(0)	0	0	0
Expenditure Transfers	134,328,846	160,422,105	183,531,634	172,204,054	(11,327,581)
Appropriation For Contingencies	0	0	7,929,245	10,000,000	2,070,755
Provisions For Contingencies	0	0	7,929,245	10,000,000	2,070,755
<b>TOTAL EXPENDITURES</b>	<b>3,010,170,876</b>	<b>3,274,499,095</b>	<b>3,586,914,687</b>	<b>3,576,868,633</b>	<b>(10,046,055)</b>

## County Summary Information

### MAJOR GOVERNMENTAL FUNDS Changes In Projected Fund Balance (in thousands)

	Ending Fund Balance June 30, 2014	Ending Fund Balance June 30, 2015	Ending Fund Balance June 30, 2016	Ending Fund Balance June 30, 2017	% Change	Projected Fund Balance June 30, 2018	% Change
<b>GENERAL FUND (Major Fund)</b>							
Nonspendable	7,946	10,764	9,807	7,501	-23.5%	7,501	0.0%
Restricted	7,254	9,013	9,869	8,233	-16.6%	8,233	0.0%
Committed	1,575	1,508	1,440	1,440	0.0%	1,440	0.0%
Assigned	78,136	94,169	116,089	123,302	6.2%	123,302	0.0%
Unassigned	142,293	179,883	232,953	299,837	28.7%	312,337	4.2%
Total	237,204	295,337	370,158	440,313	19.0%	452,813	2.8%
<b>CCC Fire Protection District Special Revenue</b>							
Nonspendable	1,614	1,863	1,920	843	-56.1%	843	0.0%
Restricted	10,623	661	5,285	6,592	24.7%	6,592	0.0%
Committed	-	-	-	-	0.0%	-	0.0%
Assigned	18,263	31,923	31,725	53,348	68.2%	53,348	0.0%
Unassigned	-	-	-	-	0.0%	-	0.0%
Total	30,500	34,447	38,930	60,783	56.1%	60,783	0.0%
<b>All Other Non-Major Governmental Funds in the Aggregate</b>							
Nonspendable	2,550	3,085	3,823	4,111	7.5%	4,111	0.0%
Restricted	380,946	395,188	389,353	502,496	29.1%	502,496	0.0%
Committed	342	342	341	342	0.3%	342	0.0%
Assigned	23,009	33,340	40,026	56,144	40.3%	56,144	0.0%
Unassigned	(776)	-	-	(5,788)	0.0%	(5,788)	0.0%
Total	406,071	431,955	433,543	557,305	28.5%	557,305	0.0%
<b>Total Governmental Funds</b>							
Nonspendable	12,110	15,712	15,550	12,455	-19.9%	12,455	0.0%
Restricted	398,823	404,862	404,507	517,321	27.9%	517,321	0.0%
Committed	1,917	1,850	1,781	1,782	0.1%	1,782	0.0%
Assigned	119,408	159,432	187,840	232,794	23.9%	232,794	0.0%
Unassigned	141,517	179,883	232,953	294,049	26.2%	306,549	4.3%
Total	673,775	761,739	842,631	1,058,401	25.6%	1,070,901	1.2%

**Fund balance** represents unconstrained resources or other liquid/cash convertible assets in excess of fund liabilities. For budgetary purposes, this represents the sum of over-realized or unanticipated revenues and unspent appropriations or reserves at the end of each fiscal year. The County Administrator's Office reviews variances in projected fund balances each year over or under 10%. Presented in the table above are the County's Major Governmental Funds individually (General Fund and CCC Fire Protection District Special Revenue Fund), all other Non-Major Funds in the aggregate, and the total Governmental Fund balance.

The County's General Fund had a fiscal year 2017-18 beginning fund balance of \$440.3 million, which represented 19.0% growth over the previous year. Revenues rebounded strongly recently especially due to property taxes and taxes in lieu of sales and use tax. Intergovernmental revenue increased due to increases in state aid for mandated expenses, realignment taxes, and public safety services. Charges for services increased as well, due to an increase in candidate filing fees, building maintenance fees, fees, Mental Health Medi-Cal claims, and contracted law enforcement services. During this same time, expenditures increased as well, but not as much as revenues, due in part to

## Changes in Projected Fund Balance (continued)

a high number of vacant positions that continued to produce significant expenditure savings. Fund balance is expected to remain relatively flat in FY 2017-18 as Labor negotiations are likely to produce higher salaries and benefits, which in turn will allow the County to attract and retain a larger skilled labor force. The projected increase in Unassigned balance of 4.2% is due to the \$2.5 million from the West Contra Costa Healthcare District's reallocation of property tax revenue through an exchange agreement and monies budgeted for contingency reserve; and, \$10 million in budgeted contingency reserves. It is anticipated that the FY 2018-19 year will have similar growth in reserves.

The CCC Fire Protection District's Special Revenue Fund provides fire and emergency medical services to nine cities and certain unincorporated areas in the County. The District's fund balance increased by \$21.8 million during fiscal year 2016-17 and had a Budget Year beginning fund balance of \$60.7 million, which represented 56.1% growth over the previous year. An increase in tax revenues from continued slight improvement in the housing market allowed a rise in assessed valuations of real property resulting in an increase in property tax. Fund balance is expected to grow slightly in FY 2018-19 for the same reasons. It should be noted that our computation of restricted/committed /assigned for special revenue funds is revenue based. The level of constraint for the use of the revenue determines into which category of fund balance the revenue is categorized. Since the District does not have a formal spending plan, the expenditures are allocated in the following order: restricted, committed, assigned, unassigned.

The composition of funds included in the Non-Major governmental funds changed in the recent past due to the reclassification of the Health and Sanitation Special Revenue Fund from major to non-major. Of the \$557.3 million in Non-Major fund balance, \$440.8 is in Special Revenue Funds, \$113.9 million in Debt Service Funds, \$746,000 in Capital Project Funds, and \$1.8 million in the Permanent Fund. Non-Major Governmental Funds in the aggregate grew by 28.5% in the last year due to significant growth in debt service funds (\$83.1 million); however, they are not anticipated to increase or decline by more than 10% in the Budget Year nor for the 2018-19 fiscal year.

Components of Fund Balance	
<b>Nonspendable (inherently nonspendable)</b>	
-	Portion of net resources that cannot be spent because of their form
-	Portion of net resources that cannot be spent because they must be maintained intact
<b>Restricted (externally enforceable limitations on use)</b>	
-	Limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments
-	Limitations imposed by law through constitutional provisions or enabling legislations
<b>Committed (self-imposed limitations set in place prior to the end of the period)</b>	
-	Limitations imposed at highest level of decision making that requires formal action at the same level to remove
<b>Assigned (limitation resulting from intended use)</b>	
-	Intended use established by highest level of decision making
-	Intended use established by body designated for that purpose
<b>Unassigned (residual net resources)</b>	
-	Total fund balance in excess of nonspendable, restricted, committed, and assigned fund balance
-	Excess of nonspendable, restricted, and committed fund balance over total fund balance

## County Summary Information

### PROPRIETARY FUNDS Changes in Net Position (in thousands)

	Ending Position June 30, 2015	Ending Position June 30, 2016	Ending Position June 30, 2017	% Change	Projected Position June 30, 2018	% Change
County Hospital						
Net Investment in Capital Assets	31,974	42,044	58,557	39.3%	58,557	0.0%
Unrestricted	(183,196)	(159,806)	(168,713)	5.6%	(168,713)	0.0%
Total	(151,222)	(117,762)	(110,156)	-6.5%	(110,156)	0.0%
HMO Medi-Cal						
Net Investment in Capital Assets	-	-	-	-	-	0.0%
Unrestricted	25,604	42,301	45,132	6.7%	45,132	0.0%
Total	25,604	42,301	45,132	6.7%	45,132	0.0%
Nonmajor						
Net Investment in Capital Assets	16,591	18,451	19,296	4.6%	19,296	0.0%
Unrestricted	11,028	5,715	8,809	54.1%	8,809	0.0%
Total	27,619	24,166	28,105	16.3%	28,105	0.0%
Total						
Net Investment in Capital Assets	48,565	60,495	77,853	28.7%	77,853	0.0%
Unrestricted	(146,564)	(111,790)	(114,772)	2.7%	(114,772)	0.0%
Total	(97,999)	(51,295)	(36,919)	-28.0%	(36,919)	0.0%
Internal Service						
Net Investment in Capital Assets	7,859	8,273	8,681	4.9%	8,681	0.0%
Unrestricted	(15,602)	(11,619)	(1,433)	-87.7%	(1,433)	0.0%
Total	(7,743)	(3,346)	7,248	-316.6%	7,248	0.0%
Grand Total	(105,742)	(54,641)	(29,671)	-45.7%	(29,671)	0.0%

**Propriety Funds:** For reporting purposes propriety funds utilize “net position” instead of fund balance. Net position is broken down into the following categories: Net Investment in Capital Assets; Restricted; and Unrestricted. Currently, there is no restricted net position in the propriety funds.

**Major Propriety Funds:** The County’s major propriety funds are the County Hospital and HMO Enterprise Funds.

**Non-Major Propriety Funds:** The County’s non-major propriety funds are the Airport; Sheriff Law Enforcement Training Center; Child Care Enterprise; HMO Commercial Plan; and Major Risk Medical Insurance Enterprise Funds.

**Internal Service Funds:** Fleet Services; Employee Dental Insurance; Long-Term Disability Insurance; Workers’ Compensation Insurance County General; Workers’ Compensation Insurance Fire Protection; Automotive Liability Insurance; Public Liability Insurance; State Unemployment Insurance; Medical Liability Insurance; and Special District Property Insurance.

## CAPITAL IMPROVEMENT PLAN

The County policy for capital asset accounting and budgeting conforms to State definitions and regulations as set forth in the manual of Accounting Procedures for Counties and reflects current values. The policy establishes the basis for financial classification.

Capital assets are assets of significant value having a utility that extends beyond the current year. An improvement is replacement of a component part of a capital asset by an improved or superior part, an addition of new parts, or an alteration or a structural change to a capital asset that results in a functional improvement over its original state that materially adds to the value of the asset or appreciably extends its life.

Land improvements enhance the value of land itself (such as grading or ditching for drainage). Ground improvements add other items to the basic land. Examples of grounds improvements are lawns, trees and shrubs, sprinkler systems, and paving.

The following capital assets are to be capitalized and individually budgeted and controlled:

Land. All land acquisitions and land improvements, without regard to cost.

Structures and Improvements. Permanent structures costing \$100,000 or more; additions, structural betterments and ground improvements that cost \$100,000 or more.

Equipment. Equipment includes movable personal property with a unit cost of \$5,000 or more, including sales tax, and delivery and installation charges; additions to capitalized equipment costing \$5,000 or more per item.

Infrastructure. Infrastructure assets are long-lived assets that normally are stationary in nature and can be preserved for a significantly greater number of years than other capital assets; infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

Intangibles. Intangible assets lack physical substance, have a non-financial nature, and have a useful life that extends beyond a single reporting period; examples of intangible assets include: easements, water rights, timber rights, patents, trademarks, and computer software, including internally generated software. Capitalization thresholds for intangible assets are as follows:

\$100,000 for all intangible assets acquired after June 30, 2009 – excluding internally developed or modified software and other internally developed intangibles.

\$1,000,000 for all internally developed intangible assets acquired after June 30, 2009.

\$1,000,000 for retroactive reported intangible assets.



### CAPITAL IMPROVEMENT PLAN

Per Budget Policy, the FY 2018-19 budget process again includes strategic planning and financing elements for facilities renewal and new construction projects (short and long term capital budgets) and a comprehensive management program for the County's general government real estate relative to acquisition, use, disposition and maintenance. This element includes funding decisions for maintaining the County's facility assets, allowing the Board of Supervisors to weigh competing funding decisions using credible information.

The Capital Improvement budget narrative can be found beginning on page 69 in the Departmental Budget Summary section of this document. It includes a recommended budget for Minor Capital Improvements of \$1.5 million, which is available for minor improvements and deferred maintenance when there is no other funding available; \$12.55 million for Facilities Lifecycle Improvements, which reflects the amount allocated to deferred facilities maintenance (\$2.55 million) and capital renewal from the County's Tax Losses Reserve (\$10.0 million); and also includes funding for the Plant Acquisition cost center, an allocation of general purpose revenue in the amount of \$5 million, intended as an on-going resource for construction and repair of County facilities. The monies are intended for capital projects and/or debt service on the borrowing for the new Administration Building and new Emergency Operations Center (EOC)/Public Safety building program.

The County is currently in contract for the development of a comprehensive Capital Improvement Plan (CIP). As work is performed on the CIP and the multi-year capital plan is established, the County will develop a more sophisticated/improved method to implement and monitor the capital budget. The focus will be:

- Capital Planning Policies
- Master Plans and Capital Improvement Planning
- Multi-Year Capital Planning
- Capital Asset Management
- Communicating Capital Improvement Strategies
- Capital Project Monitoring and Reporting
- Presenting the Capital Budget in the Operating Budget Document

## CAPITAL IMPROVEMENT PLAN

In FY 2018-19 the County will begin construction of two significant capital projects, a new 72,000 square foot administration building to replace the existing 651 Pine Street facility and a new 38,000 square foot EOC and administration building for the Sheriff.



Figure 1 New Admin Building

On January 30, 2018, the County Board of Supervisors received a capital improvement plan with recommendations to replace the County's emergency operation center and the County administration building.



Figure 2 New EOC and Sheriff's Admin Building

### CAPITAL IMPROVEMENT PLAN

At the March 20, 2018 meeting the Board awarded a design/build contract to begin construction of the two buildings. Construction is expected to finish in April of 2020. Active construction will begin in FY 2018-19. The funding for these facilities is identified in the General County Building Occupancy write up on page 167.

In addition to these two major projects, the County will continue the design and planning for another capital project the West County Re-Entry, Treatment and Replacement Housing Project (WRTH). This project will partially replace space in the older Martinez Detention Facility while increasing the capacity to treat detainees with mental health issues in a more appropriate setting. No expansion of the total number of detainee beds is planned. This will reduce the number of detainees at the Martinez facility allowing that facility to prolong its useful life. The total project is budgeted at \$95 million dollars made up of a grant from the State of California for \$70 million and a \$25 million match from the County (appropriated in FY 2017-18). Design, programming and approval will be the main project activities during FY 2018-19.



Figure 3 New Admin Building Southwest Corner

The County's investment in capital assets for its governmental and business-type activities as of June 30, 2017, was \$1,053,554,000 (net of accumulated depreciation). The investment in capital assets includes land, buildings and systems, improvements, machinery and equipment, software, park facilities, roads, highways, drainage systems, and bridges. The County's total investment in net capital assets for fiscal year 2017-2018 increased by 2.3% (a 2.5% increase for governmental activities and a 1.4% increase for business-type activities).

The County's capital acquisitions exceeded retirement of capital assets and depreciation expense. The major activity of capital assets for governmental activities was: Equipment \$16.576 million; Building and building construction in progress \$29.84 million. The major activity of capital assets for business-type activities (construction in progress-buildings) was \$5.483 million.

## CAPITAL IMPROVEMENT PLAN

It should be noted that the County currently has over \$200 million in deferred maintenance projects. The projects are addressed on the basis of need. As buildings are repaired, replaced or sold, significant maintenance is eliminated. Replacement of the administration building at 651 Pine Street, for instance, will eliminate almost \$25 million in deferred maintenance. The following table identifies planned significant non-recurring General Fund capital expenditures for FY 2018-19. The difference between the total of \$9.49 million listed below and the \$12.55 million budgeted under Facilities Lifecycle Improvement (page 70) is for contingency/unanticipated projects.

Address	Department	Electrical / Plumbing	Roof & Exterior Water Proofing	HVAC / Mechanical	Grand Total
1000 Ward Street, Martinez	Sheriff (Detention Facility)	\$1,726,000	\$1,380,884	\$750,000	\$3,856,884
1111 Ward Street, Martinez	DA/Courts/Conservatorship		\$199,541		\$199,541
12000 Marsh Creek Rd, Clayton	Sheriff (Detention Facility)	\$238,086		\$185,000	\$423,086
202 Glacier Dr, Martinez	Probation	\$154,560			\$154,560
30 Glacier Dr, Martinez	Sheriff	\$53,760			\$53,760
40 Glacier Dr, Martinez	Sheriff	\$453,760		\$44,000	\$497,760
4800 Imhoff, Martinez	Animal Services			\$250,000	\$250,000
50 Glacier, Martinez	Sheriff	\$64,512			\$64,512
555 Escobar Street, Martinez	Clerk Recorder		\$261,735		\$261,735
5555 Giant Highway, Richmond	Sheriff (Detention Facility)	\$1,151,902			\$1,151,902
910 San Pablo Ave, Pinole	Animal Services		\$140,810		\$140,810
Juvenile Hall, Martinez	Probation		\$95,537		\$95,537
930 Ward Street, Martinez	Veterans		\$39,676		\$39,676
6401 Stockton Ave, El Cerrito	Veterans		\$90,721		\$90,721
2290 Willow Pass Rd, Concord	Veterans		\$13,878		\$13,878
757 1st Street, Brentwood	Veterans		\$95,723		\$95,723
186 East Leland, Pittsburg	Veterans		\$18,840		\$18,840
3780 Mt Diablo, Lafayette	Veterans		\$21,348		\$21,348
1960 Muir Rd, Martinez	Sheriff	\$400,000			\$400,000
1980 Muir Rd, Martinez	Sheriff	\$400,000			\$400,000
4491 Bixler Road, Byron	Probation	\$667,500	\$199,286	\$156,000	\$1,022,786
100 Glacier, Martinez	Probation	\$53,760	\$115,262	\$68,000	\$237,022
<b>Grand Total</b>		<b>\$5,363,840</b>	<b>\$2,673,241</b>	<b>\$1,453,000</b>	<b>\$9,490,081</b>

### CAPITAL IMPROVEMENT PLAN

The Public Works Department has been developing a reliable, comprehensive facility asset management database and strategic plan for managing the County facility inventory over the last two years. These efforts have provided reliable usable data that we are using to recommend strategies for the operation, maintenance and administration of County facilities. The following summary of the strategy and objectives includes the current status and goals of this on-going effort

1. Strategy. Support the County's Real Estate Asset Management Plan and develop a Strategic Facilities Asset Management Plan. Integrate divisions involved in Asset Management (Real Estate, Capital Projects, Facilities Services and Finance). While refinement and additions continue to take place to the asset data, Public Works has used the updated, standardized data to assist in making modifications, updates and recommendations for capital project work on County facilities.
2. Reporting. Improved and refined quarterly reporting of capital projects to the Finance Committee to include data on the status of Facility Lifecycle Investment Program (FLIP) projects and potential underutilized (surplus) property. Data is now readily available that previously required considerable research. Cross functional teams have been established to ensure this information is kept current, reliable and manageable for use by all staff involved in facility asset management. The accuracy and details of this data is critical in making decisions and in developing strategic plans for facility infrastructure. These improvements allow decision makers to see a more complete picture on data related to County facilities.
3. Objectives. Four primary business objectives for asset information management were identified and the first two have been achieved (converting paper based information into digital format and standardizing data for consistency). The focus is now on establishing asset management metrics, and developing an interface for use by staff so the data can be used to make recommendations and set strategic planning efforts.

In 2007 the County completed an assessment of County owned buildings to determine the general condition of the buildings. This assessment served as the basis for the Facility Lifecycle Improvement Program. Deferred maintenance and capital renewal needs were analyzed and a proposed project list was developed. Given significant funding constraints as a result of the economic downturn, no deferred maintenance was funded until FY 2012-13. An updated assessment of buildings was completed in 2015.

The County anticipates there will be continued progress in FY 2018-19 on the implementation of the Facilities Asset Management Plan. The County is developing software to bring fiscal, personnel and facilities information together in a graphical interface to help improve decision making on budgeting and targeting appropriate maintenance strategies for improving the County's assets.

## CURRENT DEBT POSITION

The most recent Debt Report was issued by the Debt Affordability Advisory Committee on March 20, 2018. Information on the current Debt Position of the County follows:

**Outstanding Debt.** As of June 30, 2017, the County had a total of \$506.98 million of outstanding Pension Obligation Bonds (POBs) and Lease Revenue Bonds (LRBs)/Lease Revenue Obligations (together the LRBs). As of June 30 for each year the total amount of County outstanding POBs and LRBs was \$456.8 million (2016); \$489.4 million (2015); \$532.7 million (2014); \$606.1 million (2013); \$634.3 million (2012); \$717.9 million (2011); and \$729.6 million (2010). The County's entire debt portfolio is comprised of fixed-rate debt issues. The County Debt Management Policy permits variable rate financial products such as variable rate demand obligations only under special circumstances and does not presently permit derivatives such as swaps. Even prior to the implementation of its formal Debt Management Policy, the County had issued only fixed rate debt. This approach shields the County from the risks associated with swaps and variable rate debt. It should be noted that POBs are taxable securities whereas the majority of the County's Lease Revenue Bonds are tax-exempt securities. The exceptions are the 2010 Series A-2 and A-3 bonds, which are Build America Bonds (BABs) and Recovery Zone Economic Development Bonds (RZEDBs), and are taxable, but receive a federal subsidy to offset the taxable interest on the bonds. Thus, the True Interest Costs (TIC) for the taxable POBs and LRBs are generally higher than those for tax-exempt LRBs. A detailed, audited list of outstanding lease revenue and pension obligation bonds as of June 30, 2017 is shown below.

**County of Contra Costa (County Only)**  
**Outstanding Lease Revenue and Pension Obligation Bonds and True Interest Cost**  
**(as of June 30, 2017)**  
**(\$ in thousands)**

<u>Bond Issues</u>	<u>Date of Issue</u>	<u>Final Maturity Date</u>	<u>Principal Amount Issued</u>	<u>Outstanding Principal</u>	<u>True Interest Cost (%)</u>
<u>Lease Revenue Bond and Obligation Issues (LRBs and LROs):</u>					
2010 Series A-1 (Capital Project I – Tax Exempt)	11/16/10	06/01/20	6,790	3,120	4.15% <sup>1</sup>
2010 Series A-2 (Capital Project I – Taxable BABs)	11/16/10	06/01/30	13,130	13,130	4.15% <sup>1</sup>
2010 Series A-3 (Capital Project I – Taxable RZBs)	11/16/10	06/01/40	20,700	20,700	4.15% <sup>1</sup>
2010 Series B (Refunding)	11/16/10	06/01/25	17,435	11,170	3.84%
2012 Lease Revenue Obligations	11/11/12	06/01/27	13,102	9,840	2.68%
2015 Series A (Refunding and Capital Projects)	08/25/15	06/01/35	19,055	17,985	3.18%
2015 Series B (Refunding and Capital Projects)	08/25/15	06/01/28	52,060	45,105	2.40%
2017 Series A (Refunding and Capital Projects)	03/03/17	06/01/27	99,810	99,810	2.33%
2017 Series B (Capital Projects)	05/26/17	06/01/32	100,285	100,285	2.39%
<b>Total LRBs and LROs</b>			<b><u>\$342,367</u></b>	<b><u>\$321,145</u></b>	
<u>Pension Obligation Bond Issues (POBs):</u>					
Series 2003 A (Taxable)	05/01/03	06/01/22	322,710	185,830	5.36%
<b>Total POBs</b>			<b><u>\$322,710</u></b>	<b><u>\$185,830</u></b>	
<b>Grand Total</b>			<b><u>\$665,077</u></b>	<b><u>\$506,975</u></b>	

1. The yield shown is the blended TIC for all three indicated series, net of the receipt of federal subsidies of interest cost.

**CURRENT DEBT POSITION**

**Bonded Debt Limitation and Assessed Valuation Growth.** The statutory debt limitation for counties is 5% of assessed valuation (pursuant to Government Code Section 29909), but it is actually 1.25% of assessed valuation pursuant to the California Constitution, which requires taxable property to be assessed at full cash value rather than ¼ of that value prior to the implementation of Proposition 13.

For FY 2016-17, the County's total assessed valuation base was \$191.7 billion and the growth rate of total assessed valuation in the County was 5.9%, the fifth fiscal year increase since FY 2008-09. The local portion of total assessed valuation can grow up to the maximum annual rate of 2% allowed under Proposition 13 for existing property plus additional growth from new construction and the sale and exchange of property. The annual growth rate in assessed valuation averaged 9.1% over the last 25 years and averaged 5.9% over the past 5 years. Assessed valuation fell by a cumulative 9.3% from its peak in FY 2008-09 to its trough in FY 2011-12 as a result of the impacts from the Great Recession on the County's economy. Assessed valuation appears to have stabilized and continues to grow. Subsequent to the reporting period of June 30, 2017, total assessed valuation grew by 5.6% for FY 2017-18.

The net assessed value of taxable property was \$185.96 billion (\$191.7 billion gross), resulting in a statutory bonded debt limitation of \$9.3 billion (calculated by taking 5% of the assessed value of taxable property) and a California Constitution limit of \$2.32 billion. This limit applies to all County-controlled agencies, including the County General and Enterprise Funds, Successor Agency, Housing Authority and Special Districts. For technical auditing purposes, only Pension Obligation Bonds and Tax Allocation Bonds (TABs) are counted as "general obligation bonded debt" even though neither form of debt requires voter approval; lease revenue bonded debt and assessment district debt are not required to be included. As of June 30, 2017, the County's outstanding bonded debt was \$271.9 million leaving a statutory margin of \$9.0 billion and a Constitutional margin of \$2.05 billion. Subsequent to this reporting period, taxable property grew to \$202.4 billion for the current fiscal year, resulting in an increased bonded debt limit.

**Debt Service Requirement.** The County has debt service requirements for outstanding lease revenue and pension obligation bonds that must be provisioned in each fiscal year budget. The following obligations are current as of June 30, 2017. Note that these are County obligations and do not include Special Districts or Successor Agency obligations (also excluded are capital leases).

Debt Service Requirements for Outstanding Lease Revenue and Pension Obligation Bonds  
(As of June 30, 2017)

<u>Fiscal Year Ending 6/30</u>	<u>Total Lease Debt Service (1)</u>	<u>Total POB Debt Service</u>	<u>Total Debt Service</u>
2018	39,397,485	40,114,901	79,512,386
2019	39,008,141	41,821,636	80,829,777
2020	37,582,605	43,600,400	81,183,005
2021	37,577,704	45,452,243	83,029,947
2022	35,067,292	47,382,398	82,449,690
2023	35,045,074		35,045,074



**CURRENT DEBT POSITION**

Fiscal Year Ending 6/30	Total Lease Debt Service (1)	Total POB Debt Service	Total Debt Service
2024	25,031,119		25,031,119
2025	22,824,201		22,824,201
2026	20,446,724		20,446,724
2027	19,244,912		19,244,912
2028	12,863,233		12,863,233
2029	11,551,472		11,551,472
2030	11,553,281		11,553,281
2031	11,558,786		11,558,786
2032	11,555,508		11,555,508
2033-2040	22,927,947		22,927,947
TOTAL	\$ 393,235,484	\$ 218,371,578	\$ 611,607,062

(1) Excludes capital leases; includes federal subsidy receipts for certain lease revenue bonds (Build America Bonds and Recovery Zone Bonds).

**Refundings.** The County Finance Director monitors market conditions for refunding opportunities that, pursuant to the Debt Management Policy, will produce at least 2% net present value savings for each maturity of bonds refunded and a minimum of 4% overall present value savings. The table below sets forth the amount of savings achieved on refundings undertaken since 2002. A total of \$23.3 million of net present value savings were achieved over the remaining terms of bonds refunded since 2002. The County's largest refunding occurred in FY 2006-07 when \$200.9 million in Certificates of Participation (COPs) and LRBs were refunded as part of the plan of finance for the County's 2007 Series A and Series B lease revenue bonds. To the extent that Federal and/or State programs offset debt service cost for projects funded with LRBs, the County must share the refunding savings attributable to such projects with the Federal and/or State program. It should be noted that the Tax Cuts and Jobs Act of 2017, which became law in December 2017, has eliminated the ability of municipalities to advance refund bonds on a tax-exempt basis. However, prior to passage of the Act, the County had refunded the vast majority of its debt portfolio at historically low interest rates.

Lease Revenue Bond Refunding Savings Since 2002  
(as of June 30, 2017)

Refunding Lease Revenue Bond Issue	Amount Refunded (\$ millions)	Term of the Refunding Bonds	Savings (\$ millions)	Average Annual Savings
2002 Series B	\$ 25.870	18 years	\$ 0.85	\$ 49,906
2007 Series A (advance refunding)	61.220	21 years	3.83	182,380
2007 Series A (current refunding)	26.815	14 years	0.90	64,286
2007 Series B	112.845	15 years	2.93	195,333
2010 Series B (current refunding)	17.400	15 years	1.10	73,330
2015 Series B (advance & current)	55.995	13 years	4.58	416,893
2017 Series A	117.030	10 years	9.10	1,105,113
Total	<u>\$417.175</u>		<u>\$23.29</u>	<u>\$2,087,241</u>



### CURRENT DEBT POSITION

**Pension Obligation Bonds.** In addition to the traditional refundings described above, the County issued POBs in 1994, 2001 and 2003 to refinance its then-unfunded actuarial accrued liability (UAAL) with the Contra Costa County Employees' Retirement Association (CCCERA). When issuing POBs, the County's objective is to pay a lower interest cost on the POBs than the actuarial interest cost (i.e. the assumed investment rate) charged by CCCERA, thereby producing savings for the County. Unlike traditional refundings where the prior debt service is fixed, the debt service on a UAAL is not necessarily fixed over the term of its amortization; rather, CCCERA's investment performance and/or a number of actuarial assumptions could change from year to year, which would result in the UAAL changing as well. For purposes of determining debt service "savings" from issuance of POBs, it is typically assumed that the respective UAAL will not change over the term of the bonds so that the debt service savings are calculated as the difference between the amortization of the respective UAAL at the time of issuance of POBs and the debt service on said POBs.

For example, in the 2003 POBs, total savings were estimated to be \$113.8 million (\$73 million on a present value basis) over 19 years for average annual savings of about \$6.0 million. The estimated savings reflected the lower interest cost on the bonds (5.36%) versus the 8.35% actuarial interest rate charged by CCCERA at the time, but also assumed CCCERA would earn 8.35% each year over the term of the bonds. The assumed actuarial interest rate has since been lowered (several times) to 7.00% meaning that long-term savings from POBs are also reduced. CCCERA's net return on market value of assets for the last five calendar years is summarized presented below:

Year Ending December 31	Net Return on Market Value of Assets
2013	15.7%
2014	7.7%
2015	1.9%
2016	6.9%
2017	13.9%

Unless CCCERA's future performance produces investment returns above the assumed actuarial rate in some years to offset negative or low investment returns in others, the actual savings from POBs may be zero or negative.

To the extent that Federal and/or State programs offset debt service costs for any UAAL, the County shares the savings from the reduced debt service attributable to funding the UAAL with POBs with such Federal and/or State program through reduced pension cost claims.

**Long Term Credit Rating.** Long-term credit ratings provided by a rating agency are an independent assessment of the relative credit risk associated with purchasing and holding a particular bond through its scheduled term of repayment. Long-term credit ratings serve as unbiased opinions of a borrower's financial strength and ability to repay its debt on a timely basis. Long-term credit ratings are one of the most important indicators of creditworthiness readily available to the investment community and have a direct impact on the borrowing rates paid by the County.

## CURRENT DEBT POSITION

More than ten years ago, in December 2005, Moody's downgraded the County's ratings for each type of bond issue by one notch and assigned a Negative outlook to the rating. Standard & Poor's (S&P) assigned a Negative outlook in November 2005, but did not downgrade the ratings. These rating actions were largely attributable to a four-year trend of reduced fund balances in the General Fund. As of June 30, 2007, both Moody's and S&P had removed their respective Negative outlooks on the County's ratings. Citing the County's improved financial flexibility and reserves, each of the two agencies assigned an outlook of "Stable" to the County's ratings. A table showing the history of the County's credit ratings is listed below:

History of Underlying Long-Term Ratings Since 1995  
All Rating Outlooks are "Stable" Unless Otherwise Noted in Footnotes 4 and 5

Notes	FY Ending June 30	Implied General Obligation Bond/Issuer Rating		Pension Obligation Bond		Lease Revenue Bond/Certificates of Participation	
		Moody's	S&P	Moody's	S&P	Moody's	S&P
1	1995	Aa2	AA	A1	AA-	A1	A+
2	1996	Aa2	AA	Aa3	AA-	A1	A+
3	2001	Aa2	AA	Aa3	AA-	A1	AA-
4	2006	Aa3	AA	A1	AA-	A2	AA-
5	2007	Aa3	AA	A1	AA-	A2	AA-
6	2010	Aa2	AA	Aa3	AA-	A1	AA-
7	2013	Aa2	AA	A1	AA-	A1	AA-
8	2014	Aa2	AAA	A1	AA+	A1	AA+
9	2017	Aa2	AAA	A1	AA+	Aa3 <sup>9</sup>	AA+
10	2018	Aa2	AAA	A1	AAA	Aa3	AA+

1. Municipal bond insurance policies were purchased to allow the ratings to be increased to Aaa (Moody's) and AAA (S&P) on all or portions of all Lease Revenue Bond/COPs issues since FY 1987-88 and on all or portions of all Pension Obligation Bonds since FY 2000-01.
2. Beginning in 1996, Moody's began to rate pension obligation bonds one notch (rather than the previous two notches) lower than the issuer's general obligation bond rating. In addition, Moody's replaced their two-notch per tier system (e.g. Aa1, Aa2) with a three notch per tier system (e.g. Aa1, Aa2, Aa3).
3. Beginning in 2001, S&P began to rate lease obligations one notch (rather than the previous two notches) lower than the issuer's general obligation bond rating.
4. S&P assigned an outlook of "Negative" to the County in November 2005. On December 1, 2005, Moody's downgraded the County one notch and changed the outlook to "Negative".
5. Moody's assigned an outlook of "Stable" to the County in November 2006. In February 2007, S&P changed the outlook to "Stable".
6. The changes in Moody's ratings reflect the recalibration of ratings completed by Moody's in April 2010.
7. February 20, 2013 Moody's downgraded the County's Pension Obligation Bonds to A1 with a "Stable" outlook.
8. December 19, 2013, S&P upgraded the County's ratings for each type of debt.
9. October 6, 2016, Moody's upgraded the County's LRB rating to Aa3.
10. February 23, 2018, Standard & Poor's Global upgraded the County's Pension Obligation Bonds from AA+ to AAA.

### PERFORMANCE MEASUREMENT PROGRAM

As part of its long-term planning strategy, Contra Costa County began including its performance measurement program in the annual budget process in FY 2011-12. As a component of the annual budget preparation, each department updates its Performance Report that includes the following sections:

- Department Mission, Mandate or Goal
- Major Program Descriptions
- Accomplishments
- Challenges
- Performance Indicators

Performance report information is included in departmental summaries in the Recommended Budget. Additionally, all department Performance Reports are posted on the County's website.

To further develop its performance measurement program, Contra Costa County became involved with the Bay Area Regional Benchmarking Project (Project BARB). Project participants included nine San Francisco Bay Area counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano and Sonoma.

The intent of Project BARB was to provide regional data that can be used by participating jurisdictions to learn from each other, evaluate performance, improve management practices and inform goal-setting. For several years, Contra Costa County staff actively participated in Project BARB work until the Project ceased operating.

We continue to research and evaluate performance measures/management programs, including best practices offered by the Government Finance Officer Association, to more fully integrate our Performance Measurement Program into the budget process.



# County of Contra Costa Appendix

Appendix



## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
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### Agriculture

1	1	Administration	Services and Supplies	0.0	(50,015)	Reductions in agricultural expenses and various services and supplies.
2	2	Weights & Measures	Salaries and Benefits	(1.0)	(66,086)	Eliminate one Aide position vacated in 2018 due to promotion.
			<b>Total</b>	<b>(1.0)</b>	<b>(116,101)</b>	

### Assessor

1	1	Appraisal	Salaries & Benefits	0.0	(1,025,202)	Vacancy Factor-will require the department to manage the filling of unplanned staff vacancies in a manner that achieves the savings.
			<b>Total</b>	<b>0.0</b>	<b>(1,025,202)</b>	

### Board of Supervisors

1	1	Legislative and Policy Direction	Salary & Benefits	0.4	34,306	Increase hours for 1 General Secretary position
			<b>Total</b>	<b>0.4</b>	<b>34,306</b>	

### Central Support Services

1	1	Clerk of the Board	Salary & Benefits	(1.0)	(122,866)	Eliminate 1 Senior Management Analyst Position
			<b>Total</b>	<b>(1.0)</b>	<b>(122,866)</b>	

### County Counsel

1	1	General Law	Services and Supplies	0.0	(22,053)	Reduction in miscellaneous services and supplies
			<b>Total</b>	<b>0.0</b>	<b>(22,053)</b>	

### District Attorney

1	1	Mainline Prosecution	Adds five (5) Case Preparation Assistant positions	5.0	457,492	Creation of a Discovery Compliance unit to ensure compliance with <i>Brady v. Maryland</i> obligations
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## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
2	1	Mainline Prosecution	Adds five (5) Clerk Experienced Level positions	5.0	315,440	Increased clerical staffing due to requirements of new case management system implementation
3	1	Mainline Prosecution	Adds one (1) Deputy District Attorney-Basic position	1.0	233,760	Additional staff assigned to Mainline Prosecution
4	2	Special Prosecution	Adds one (1) DA Senior Inspector position	1.0	0	Additional staff assigned to Special Operations unit and funded by Consumer Protection Fraud special fund
5	2	Special Prosecution	Adds one (1) DA Senior Inspector position	1.0	0	Additional staff assigned to Special Operations unit and funded by Environmental/OSHA special fund
6	2	Special Prosecution	Adds one (1) Forensic Accountant	1.0	0	Additional staff assigned to Special Operations unit and funded by Consumer Protection Fraud special fund Environmental/
			<b>Total</b>	<b>14.0</b>	<b>1,006,692</b>	

### Employment and Human Services

1	1	Administrative Services	Provides IT support to all areas of the Department and fraud investigation.	(2.0)	(179,833)	Due to reduced program funding in CalWORKs, CalFresh, and WIOA, one vacant Information Technology (IT) position and one vacant Social Services Welfare Fraud Investigator position will be canceled. Due to the steady decline in CalFresh and CalWORKs cases in recent years, one less Welfare Fraud Investigator position is needed.
2	2	Adult Protective Services (APS)	Provides social worker response to investigate reports of physical, emotional or sexual abuse, financial or material exploitation, neglect, isolation or abandonment of individuals 65+ and dependent adults age 18 or over who are unable to protect their own interests, have been harmed or are threatened with harm.	5.0	380,476	Additional APS casework support staff will allow APS staff to respond more timely to reports of elder and dependent adult abuse and be fully compliant with state mandates for providing services. These additional positions will be supported with additional federal and state revenue.

## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
3	7	IHSS Administration	Provides administration of the In-Home Supportive Services (IHSS) program and determines eligibility for services.	(1.5)	(153,054)	Reduction of 1.5 vacant FTE is due to an anticipated reduction in the IHSS State General Fund allocation compared to the FY 17-18 budgeted allocation. The program is currently under a corrective action plan for failure to meet timelines for assessment and reassessment.
4	11	Child Welfare Services	Provides 24-hour response to allegations of child abuse; services to maintain children in their own homes; services to remedy conditions which caused the Juvenile Court to order a child removed from home due to abuse or neglect; and planning services to assist children in establishing permanency through adoption, legal guardianship, or a permanent living arrangement.	31.0	2,975,316	Additional Child Welfare Services (CWS) social work supervisors, clerical support staff, and support workers will allow the bureau to respond more timely to reports of abuse and be fully compliant with state mandates. The positions will be supported with additional federal and state revenue.
5	12	Adoption Services	Provides adoption services to children who are free for adoption under the Civil Code and Welfare & Institutions Code and for stepparent adoptions.	1.0	133,170	An additional supervisor position will allow the adoptions unit to better provide services to children in need of a permanent placement and support reunification efforts. This additional position will be supported with additional federal and state revenue.
6	22, 32, and 36	CalWORKs, CalFresh, and Medi-Cal Eligibility and Ongoing Case Management Services	Provides eligibility determination and ongoing case management for CalWORKs, CalFresh, and Medi-Cal programs.	(52.6)	(4,334,522)	CalWORKs and CalFresh caseloads have steadily declined in recent years. As a result, CalWORKs and Cal Fresh funding allocations declined, and are projected to be further reduced in FY 18-19. A combination of reduced funding and unfunded cost increases requires a reduction in positions. Of the 52.63 FTE position modifications, 35.63 FTEs are being canceled and 17 are being transferred to programs with available funding. The cancellation of positions may result in delays in CalWORKs and Medi-Cal eligibility determination services and the issuance of CalFresh benefits. Not cancelling these positions would result in a significant net county cost.



## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
7	39	Workforce Innovation & Opportunity Act (WIOA)/ Workforce Services Bureau	Provides employment services, career counseling, access to job training, adult education and literacy, and employment services to individuals seeking to find new or better employment opportunities.	(20.0)	Fiscal and program impacts included in Line 8 below	In FY 17-18, the Workforce Development Board's (WDB) One-Stop operations, including staff positions, were located within the Workforce Services Bureau and the costs transferred to WDB. Six positions will be canceled directly due to reduced WIOA funding and fourteen will be canceled or transferred to programs with available funding. See fiscal/program impact in Line #8 below.
8	40	Workforce Innovation & Opportunity Act (WIOA)/ Workforce Development Board	Provides direct services to businesses, jobseekers and workers. Services include: job matching and access to wage reimbursements for employers; career counseling, skill assessments, assistance with resume writing and job interviewing, access to job training and support services, adult education and literacy, and employment services to primarily low-income individuals with barriers to employment, seeking to find new or better employment opportunities.	2.0	(815,639)	In FY 18-19, One-Stop operations will be contracted out for \$1,250,000. In addition to the position adjustments above, two of the impacted positions will be transferred to the WDB. The net fiscal impact of these actions is a reduction of \$815,639. Contracting operations will provide the most services with the limited funds projected to be available in FY 2018-19. Without the contract, several sites would be closed. Customers may experience a reduction in services.
				(37.1)	(1,994,086)	

### Health Services

1	5	Administrative Services Summary	Facilities Maintenance	1.0	0	Add one new Chief of Plant Operations position. Funding will be appropriated in the future as structural and staffing plans emerge.
				1.0	0	

### Probation Department

1	13	Juvenile Investigation/ Supervision/ Special Services	Salaries & Benefits	0.0	(265,135)	Establish a vacancy factor equivalent to two Deputy Probation Officer positions within the department budget. This will have a minimal impact on department operations.
2	4	Juvenile Hall	Salaries & Benefits	0.0	(769,292)	Establish a vacancy factor equivalent to eight Juvenile Institution Officer positions within the department budget. This will have a minimal impact on department operations.



## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
3	8	Adult Investigations & Supervision	Salaries & Benefits	0.0	(128,557)	Decrease 66% of staff time dedicated to SB 678 due to the addition of two FTE in Administration/Personnel/Info Tech.
4	14	Field Support Services	Salaries & Benefits	(1.0)	(71,489)	Eliminating one vacant Clerical position will have minimal impact on the department.
5	19	Administration/Personnel/Info Tech	Salaries & Benefits	2.0	194,783	Adding a Data Analyst and an Accounting position will enhance the department's data collection and evaluation activities.
			<b>Total</b>	<b>1.0</b>	<b>(1,039,690)</b>	

### Public Defender

1	1	Administration	Salaries and Benefits	0.0	20,000	Reclassify Deputy Public Defender IV Position to Assistant Public Defender
2	2	Investigations	Salaries and Benefits	1.0	119,751	Addition of one full-time Investigator I for the Holistic Defender/Recidivism Reduction program
3	3	Criminal Defense	Salaries and Benefits	1.0	62,137	Addition of one full-time Clerk-Experience Level position
4	3	Criminal Defense	Salaries and Benefits	2.0	264,518	Addition of two full-time Deputy Public Defender II positions in the Evidentiary Bail Hearings
5	4	AB 109 Public Safety Realignment	Salaries and Benefits	4.0	0	Addition of one temporary Deputy Public Defender- Special Assignment position for the Failure to Appear (FTA) Program, two full-time Legal Assistants positions for the FTA and Pre-trial programs and one full-time Clerk-Experience Level position for the Reentry Program Support as recommended by the Community Corrections Partnership and the Public Protection Committee.
			<b>Total</b>	<b>8.0</b>	<b>466,406</b>	

### Public Works

1	1	Public Works	Salaries & Benefits	9.0	884,000	Add various personnel (detailed on Page 189) to meet the increased staffing needs of the Department.
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## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
2	1	Public Works	Revenue	0.0	(884,000)	Increased charges to Road and Flood Control Funds to offset staffing costs.
3	13	Purchasing	Salaries & Benefits	1.0	83,390	Add 1 Buyer to handle increased requests from County Departments.
4	13	Purchasing	Charge-outs	0.0	(27,390)	Charges to non-General Fund Departments (33% of total cost) to fund the increase in staff.
5	18	Facilities Maintenance	Salaries & Benefits	7.0	621,000	Add 1 Asst Capital Facilities Project Mgr, 2 Roofers, 2 Painters, 2 facilities workers to meet the increased need for facilities maintenance.
6	18	Facilities Maintenance	Charge-outs	0.0	(621,000)	Increased charges anticipated from requested projects to fund additional staff.
			<b>Total</b>	<b>17.0</b>	<b>56,000</b>	

### Sheriff-Coroner

1	1	Central Administration	Increase funding for (15) Deputy Sheriff-Recruit positions	0.0	1,216,330	Increase appropriations in Sheriff's Administrator to transfer to the Law Enforcement Training Center for the projected cost of fifteen (15) Deputy Sheriff-Recruit positions previously authorized, but not funded
2	29	Records	Abolish (1) Clerk-Senior Level position	(1.0)	(62,674)	Reduce administrative support position in the Sheriff's Records Unit
3	2	Custody Services Administration	Abolish (1) Clerk-Senior Level position	(1.0)	(62,674)	Reduce support position in Custody Services Administration Unit
4	12	Investigations	Abolish (1) Clerk-Senior Level position and (1) Sheriff's Specialist position	(2.0)	(159,121)	Reduce support positions in the Investigations Unit
5	17	Unincorporated Patrol	County Patrol Operations	0.0	(5,656,326)	Establish vacancy factor to balance the budget. The County Administrator acknowledges that the Sheriff may allocate this reduction throughout his department at his discretion.
			<b>Total</b>	<b>(4.0)</b>	<b>(4,724,465)</b>	

## Countywide Program Modification List

Order	Reference to Mand/Disc List	Program Name	Services	FTE	Net County Cost Impact	Impact
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### NON-COUNTY GENERAL FUND PROGRAM MODIFICATIONS

#### Animal Benefit Fund

1	5	Animal Benefit Fund (ABF)	Services & Supplies	0.0	210,000	Appropriation to support Animal Benefit Fund welfare programs, including the new Dog Walking Program that was established in FY 2017-18.
			<b>Total</b>	<b>0.0</b>	<b>210,000</b>	

#### Contra Costa County Fire Protection District

1	N/A	Operations	Fire Suppression	9.0	757,481	Adds nine (9) Firefighter-Recruit positions for a partial year.
2	N/A	Operations	EMS	(1.0)	(372,620)	Transfers one (1) EMS Chief to the EMS Transport Fund.
3	N/A	Operations	Administration	1.0	140,696	Adds one (1) Departmental Fiscal Officer position.
4	N/A	Operations	Administration	1.0	112,375	Adds one (1) Departmental Human Resources Analyst I position.
5	N/A	Operations	Administration	(1.0)	(92,600)	Cancels one (1) Administrative Analyst position.
6	N/A	Operations	Operations and Support Services	1.0	91,545	Adds one (1) Secretary-Advanced Level position
			<b>Total General Operating Fund</b>	<b>10.0</b>	<b>636,877</b>	
7	N/A	EMS Transport Fund	Communications	1.0	333,938	Adds one (1) Assistant Fire Chief-Exempt position.
8	N/A	EMS Transport Fund	EMS	1.0	372,620	Transfers one (1) EMS Chief to the EMS Transport Fund.
9	N/A	EMS Transport Fund	Helicopter/EMS Rescue	1.0	304,400	Adds one (1) Fire Captain-40 Hour position.
10	N/A	EMS Transport Fund	Administration	1.0	75,570	Adds one (1) Account Clerk-Experienced Level position.
			<b>Total EMS Transport Fund</b>	<b>4.0</b>	<b>1,086,528</b>	

## **Countywide Program Modification List**

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## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Agriculture/Weights and Measures

1	Administration	M	D	1,973,935	0	1,973,935	3.0	No	Provides direction and financial control, develop and implement policies and procedures in support of the operations of the department.
2	Agricultural Division	M	D	3,013,935	2,791,631	222,304	28.6	No	Provides enforcement of pesticide use and worker safety regulations; enforcement of quarantine regulations; Certified Farmer's Market and organic program regulatory oversight; and performs pest detection, pest management, and pest eradication activities. Provides quality assurance programs involving fruits, nuts, vegetables, eggs, nursery stock, and seed; and assists the public with pest identification and control techniques using environmentally safe integrated pest management practices.
3	Weights and Measures	M	D	1,056,510	917,256	139,254	8.0	No	Provide assurance of fair business practices by performing inspection of all point-of-sale systems (scanners) used in commercial transactions. Provide regulatory services to ensure commercial sales are made in compliance with State laws. Provide protection for consumers by enforcing State laws designed to prevent deceptive packaging and ensure accurate units of measure. Inspect Weighmasters for compliance with State law. Administer exams to for licensing of device service agents.
4	Cooperative Extension	D	D	195,508	0	195,508	1.0	No	Program works with County farmers to assure a sustainable safe, productive, environmentally friendly and economically viable food system; provides educational programs for youth-serving professionals; administers the 4-H Youth Development Program; and provides research and education on critical nutrition issues.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Animal Services

1	Field Services	M	D	4,406,384	3,231,634	1,174,750	24.0	No	Enforces state laws and County ordinances in the unincorporated area of the County and the cities that have agreements with the County.
2	Center Operations	M	M	3,686,698	1,827,304	1,859,394	30.0	No	Provide temporary husbandry and veterinary care to animals impounded at the County's shelters.
3	Administration Services	M	D	3,853,267	2,535,669	1,317,598	20.0	No	Provides operational support for the department and includes human resource functions, fiscal management, data management, contract management, and general business operations.
4	Community Services	M	D	347,258	0	347,258	3.0	No	Provides public information, media relations, community education, and managing all aspect of the department's volunteer program.
5	Animal Benefit Fund	D	D	510,000	510,000	0	0.0	No	Provides monetary support for animal health and welfare projects that are not funded by departmental or general County revenue.

### Assessor

1	Appraisal	M	D	6,818,637	658,637	6,160,000	47.0	No	Secured property appraisal mandated by R&T Code Sections 50-93, 101-2125.
2	Business	M	D	1,735,653	167,653	1,568,000	12.0	No	Unsecured property appraisal mandated by R&T Code Sections 2901-2928.1.
3	Support Services	M	D	8,146,943	786,943	7,360,000	56.0	Yes	Provides clerical support for appraisal and business divisions; exemption processing; drafting and GIS mapping (R&T Code 75.230); public service; and information systems support.
4	Administrative Services	M	D	1,009,513	97,513	912,000	7.0	No	Functions of Assessor are mandated. Duties of Assessor's Office, however, may be consolidated with Treasurer, or Recorder, or Clerk and Recorder.
5	Property Tax Administration Program	M	D	2,974,865	2,974,865	0	0.0	No	Provides funding from the State-County Property Tax Administration Program to be used to improve operations and enhance computer applications and systems.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Auditor-Controller

1	Property Tax	M	D	1,514,627	1,538,635	(24,008)	8.0	Yes	Builds the countywide tax roll and allocates and accounts for property tax apportionment and assessments. Assists in preparing the budget documents for the County and special districts, including monitoring expenditures for budget compliance. Assists in administering the Tax and Revenue Anticipation Notes and other bond programs that greatly enhance the County's financial status. The Division also is responsible for a variety of governmental fiscal reports.
2	Payroll	M	D	2,626,940	1,458,962	1,167,978	16.0	Yes	Processes timely and accurate payroll for all County departments, most fire districts, some special districts, and some non-county regional agencies. Processes demands, purchase orders, and contracts.
3	General Accounting/Ac counts Payable	M	D	2,648,379	2,902,121	(253,742)	18.0	Yes	Manages the countywide Financial System and processes various types of fiscal information for County departments, special districts, and other non-county agencies. Maintains the general ledger. Enforces accounting policies, procedures, and processes and ensures financial reporting in accordance with County policies and state, and federal guidelines. Reconciles fixed asset activity to County inventory.
4	Internal Audit	M	D	868,297	38,131	830,166	6.0	No	Develops and executes audit programs for the examination, verification, and analysis of financial records, procedures, and internal controls of the County departments. Produces the Comprehensive Annual Financial Report.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
5	Special Accounting	M	D	587,883	379,934	207,949	4.0	Yes	Assist in preparing the budget documents for the county and special districts, including monitoring expenditures for budget compliance. Prepares the countywide Cost Allocation plan. Prepares the State Controller and other governmental fiscal reports.
6	Administration / Systems	M	D	2,489,657	260,000	2,229,657	8.0	Yes	Provides general management of financial information and accounts of all departments, districts, and other agencies governed by the Board of Supervisors. Provides employee development, personnel, payroll, and fiscal administration. Provides systems development and support and secretarial support.
7	Automated Systems Development	D	D	200,000	200,000	0	0.0	No	Non General-Fund. Accumulates interest earnings from the Teeter Plan borrowing program and other funding sources to finance maintenance and enhancement for countywide financial systems.

### Board of Supervisors

1	Legislation & Policy Direction	M	D	7,517,579	346,579	7,171,000	31.8	No	Enforces statutes and enacts legislation, establishes general operating policies and plans, adopts annual budgets and levies taxes, determines land use, and appoints County officials.
2	Municipal Advisory Councils	D	D	39,000	0	39,000	0.0	No	Advises the Board of Supervisors on matters that relate to their respective unincorporated areas, as designated by the Board, concerning services which are or may be provided to the area by the County or other local government agencies, including but not limited to, advising on matters of public health, safety, welfare, public works, and planning.



## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
3	Board Mitigation Programs	D	D	150,000	150,000	0	0.0	No	Provides funding for mitigation programs out of the North Richmond Waste and Recovery Fee and the Solid Waste Transfer Facility Host Community Mitigation Fee.
4	North Richmond Waste & Recovery Mitigation Fund	D	D	550,000	550,000	0	0.0	No	Defrays annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond and adjacent areas.
5	Merit Board	M	D	90,959	30,959	60,000	0.5	Yes	Hears and makes determinations on appeals of employees and oversees merit system to ensure that merit principles are upheld.

### Capital Improvements

1	Minor non-Capital Improvements	D	D	1,500,000	0	1,500,000	0.0	Yes	Minor repairs and improvements to County facilities using in-house staff, consultants, and contractors.
2	Facilities Lifecycle Improvement Summary	D	D	12,550,000	2,550,000	10,000,000	0.0	Yes	Addresses deferred facilities maintenance and capital renewal in accordance with the Real Estate Asset Management program (RAMP).
3	Plant Acquisition	D	D	5,000,000	0	5,000,000	0.0	Yes	Majority of projects appropriated by mid-year adjustments. Used to plan, design and construct various repair, improvement and construction projects for County facilities using in-house staff, consultants and contractors.

### Central Support

1	Clerk of the Board	M	D	1,151,575	93,575	1,058,000	7.0	Yes	Provides staff support to the Board of Supervisors by recording and compiling the actions of the Board taken in open session; maintaining the official records; preparing the weekly agenda and summary; and maintaining a roster of various Boards and Committees.
2	Economic Development/ Arts Commission	D	D	509,192	44,192	465,000	0.0	No	Provides funding to the Arts Commission to promote the arts throughout the County.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
3	LAFCO	M	M	261,000	0	261,000	0.0	No	Encourages orderly formation and development of local government agencies and approves, amends, or disapproves applications to create new cities or special districts, and modifies boundaries of existing agencies.
4	Management Information System	D	D	1,057,000	450,000	607,000	0.0	Yes	Computer support to small departments, Productivity Investment Fund, Geographic Information System Program.
5	Risk Management	M	D	10,446,692	5,946,692	4,500,000	37.0	Yes	Net cost represents GF premiums paid to Insurance Trust Funds. Risk Management program is responsible for the administration of workers' compensation claims, liability and medical malpractice claims, insurance and self-insurance programs, and loss prevention services.

### Child Support Services

1	Child Support Enforcement Program	M	M	18,769,093	18,769,093	0	143.0	No	Mandated services assisting parents to meet their mutual obligation to support their children. Operations of this Department are currently controlled by the regulations of the State Department of Child Support Services.
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### Clerk – Recorder - Elections

1	Elections	M	M	10,643,172	4,413,961	6,229,211	32.5	No	Conducts Federal, State, local and district elections in an accurate and timely manner.
2	Recorder	M	M	4,837,990	6,067,201	(1,229,211)	39.0	No	Maintains and preserves all official records relating to real property, subdivision maps, assessment districts, and records of surveys offered for recording; records of all births, deaths and marriages occurring within Contra Costa County. Produces and maintains indices of all records held by the County Clerk-Recorder.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
3	Recorder Micro/ Mod/ VRIP/ Redaction/ ERDS (Dedicated funds)	D	M	11,129,511	11,129,511	0	11.0	No	Provides support, improvement and full operation of a modernized recording system to efficiently process, organize, and maintain official documents and records in the Clerk-Recorder Division for easy location and retrieval by public and other County users. Maintains and improves vital records, redacts Social Security Numbers from public documents.

### Conflict Defense

1	Conflict Defense	M	D	5,007,000	0	5,007,000	0.0	No	Mandated legal representation provided to indigents by appointed private attorneys on criminal cases in which the Public Defender has a conflict of interest in representation.
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### Conservation and Development

1	Administration	M	D	1,479,739	1,479,739	0	2.0	No	The legislative body shall by ordinance assign the functions of the planning agency to a planning department, one or more planning commissions, administrative bodies or hearing officers, the legislative body itself, or any combination thereof, as it deems appropriate and necessary.
2	Current Planning	M	D	6,544,836	6,544,836	0	27.0	No	Facilitate the regulation of the land use and development to preserve and enhance community identity in keeping with the County General Plan and other adopted goals and policies. At least 5 public hearings on land use applications must be supported for 2 Regional Planning Commissions, the County Planning Commission and the Zoning Administrator.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
3	Advance Planning	M	D	219,341	219,341	0	1.0	No	Develop and maintain long-range policy planning processes through the County General Plan to anticipate and respond to changes in new legal mandates and local priorities.
4	Water Planning/ Habitat Conservancy	D	D	955,680	955,680	0	5.0	No	Develop County's water policy and administration of the County Water Agency, which includes administration of the Coastal Impact Assistance Program, the Open Space Funding Measure and the East Contra Costa Habitat Conservation Plan Association. The Water Agency is a County special district whose operating budget is included with the County Special Districts.
5	Conservation/ Solid Waste	M	D	1,412,436	1,412,436	0	6.0	No	Administer the Solid Waste Management and Waste Recycling programs and provide technical services related to sanitary landfills, and other environmental issues. Participation in 2 solid waste partnerships and other solid waste, recycling programs must be supported.
6	Transportation Planning	M	D	1,394,688	1,394,688	0	4.0	No	Develop an effective transportation network throughout the county by planning for roads and other types of transportation systems on countywide corridors and with local and neighborhood areas. Administer programs related to Growth Management, Congestion Management and trip reduction. Provide staff support for other County efforts requiring transportation planning resources. Staff support or participation in over 10 committees including the Board's Transportation, Infrastructure and Water Committee is required.
7	Federal Programs, CDBG, Successor Agency	D	D	2,244,253	2,244,253	0	10.0	No	Responsible for administration of Community Development Block Grant and various housing programs that promote safe and affordable housing, a suitable living environment and expanded economic opportunities, principally for persons of very low- and low-

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
									income. Successor Agency oversees dissolution of the former Redevelopment Agency and staffs Oversight Board.
8	Business and Information Services	D	D	5,132,486	5,132,486	0	29.0	No	Manage the department's cost recovery efforts to ensure program revenues cover operating costs and other fiscal and budget services. Provide purchasing and personnel services. Provide Geographic Information System support and development, including mapping services. Manage countywide demographic and Census data. Manage land use application and permit tracking electronic data and department computer services. Provide administrative policy and procedure guidance for the department. Respond to data requests for demographic information and public records act.
9	Building Inspection Services	M	M	8,350,166	8,350,166	0	28.0	No	Review plans, issue building permits, and inspect the construction of buildings.
10	Code Enforcement	M	D	1,460,039	1,460,039	0	9.0	No	Respond to building and zoning complaints, perform on-site investigations, abate hazards, and perform inspections.
11	Weatherization	D	D	1,116,446	1,116,446	0	12.0	No	Free home weatherization services to low income residents.
12	Application & Permit Center (includes Engineering Services)	M	D	4,667,202	4,667,202	0	34.0	No	Manage and help process applications and permits.
13	Clean Water	M	D	15,000	15,000	0	0.0	No	Inspection services for development projects requiring compliance with Clean Water regulations.
14	Residential Rental Inspection	D	D	11,531	11,531	0	0.0	No	Inspection services for all rental units in unincorporated portions of the County
15	Vehicle Abatement Program	D	D	140,000	140,000	0	0.0	No	Inspection services to remove abandoned vehicles that possess a hazard or public nuisance.
16	Service Contracts/ Satellite Locations	D	D	5,523,500	5,523,500	0	4.0	No	Inspection services to various contract cities and remote locations within the unincorporated county.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
17	Plant Acquisition	D	D	1,000,000	1,000,000	0	0.0	No	Funding for the acquisition and rehabilitation of a department financed central operations office
18	Energy Upgrade CA	D	D	173,593	173,593	0	0.0	No	This is the new BayRen grant State Energy Program Grant, with the Association of Bay Area Governments as the fiscal agent which provides residential retrofit programs to eligible local governments for cost-effective energy efficiency projects.
19	Measure WW Grant Project	D	M	2,382,879	2,382,879	0	0.0	No	Funding through general obligation bonds, for local parks as approved by voters of Alameda and Contra Costa.
20	Keller Canyon Mitigation Fee	D	D	1,439,000	1,439,000	0	0.0	No	Funding for mitigation programs within East County community.
21	Housing Rehabilitation & Sustainability Program	D	D	1,032,175	247,175	785,000	2.0	No	Financial assistance to low and moderate-income families performing housing rehabilitation. Develop organizational capacity in Sustainability Programs to include expanding economic development in the County.
22	HOPWA Grant	D	D	1,137,410	1,137,410	0	0.0	No	Provide housing opportunities for people with HIV/AIDS.
23	HUD Block Grant	D	M	6,122,051	6,122,051	0	0.0	No	CDBG provides annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
24	HUD Emergency Shelter	D	D	636,050	636,050	0	0.0	No	Emergency Shelter Grant program provides homeless persons with basic shelter and essential supportive services.
25	HUD Home Block Grants	D	D	5,085,617	5,085,617	0	0.0	No	Grants for the acquisition, rehabilitation or new construction of housing for rent or ownership, tenant-based rental assistance, and assistance to homebuyers. Funds may also be used for the development of non-luxury housing, such as site acquisition, site improvements, demolition and relocation.
26	Used Oil Recycling Grant	D	M	150,000	150,000	0	0.0	No	Used Oil Block Grant funds to help establish or enhance permanent, sustainable used oil recycling programs.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
27	Fish and Game Protection	M	D	158,400	158,400	0	0.0	No	Provide programs from fines levied for violation of the California Fish and Game Code. Funds are restricted to the propagation and conservation of fish and game in the County.
28	Livable Communities	D	D	2,132,830	2,132,830	0	0.0	No	Collection of Developer Fees in the Camino Tassajara Combined General Plan Area, to aid in the implementation of the Smart Growth Action Plan.
29	HUD Neighborhood Stabilization	D	D	1,011,000	1,011,000	0	0.0	No	Provide assistance to the County to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within the community.
30	Housing Successor Agency	D	M	11,255,150	11,255,150	0	0.0	No	Provide funding for all Successor Agency-related obligations and activities pursuant to the terms of the Dissolution Act.
31	HOME Investment Partnership Act	D	M	300,000	300,000	0	0.0	No	Provide funding from HOME Program loan repayments for the development and rehabilitation of affordable housing.
32	Private Activity Bond	D	M	1,225,000	1,225,000	0	0.0	No	Bond revenue received from single and multiple family housing programs that is used primarily to fund program staff costs and finance property acquisition related to affordable housing and economic development projects.
33	Affordable Housing	D	M	325,000	325,000	0	0.0	No	Mortgage payments on loans made from federal affordable housing program. Funds are reimbursed to the affordable housing program and used to provide financial assistance for additional affordable housing and economic development. These projects include the North Richmond Senior Housing Project and commercial center and land acquisition in the Pleasant Hill BART Redevelopment Area.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
34	HUD Neighborhood Preservation	D	M	805,700	805,700	0	0.0	No	Grants from HUD's Community Development Block Grant program, expended for the purpose of funding the Housing Rehabilitation and Neighborhood Preservation Program loans and program administration.
35	Transportation Improvement - Measure J	D	D	3,698,500	3,698,500	0	0.0	No	Measure J monies are allocated based upon a 7-year Capital Improvement Program approved by the Board of Supervisors and other agencies for specific transportation projects.

### Contingency Reserve

1	Contingency Reserve	D	D	10,000,000	0	10,000,000	0.0	Yes	Provide funding for unforeseen emergencies or unanticipated new expenditures occurring during the fiscal year, which have no other funding source.
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### County Administrator

1	Affirmative Action	D	D	281,760	10,000	271,760	2.0	No	Coordinates various state, federal and locally approved affirmative action programs.
2	Board Support & Gen Administration	M	D	5,003,533	285,499	4,718,034	14.8	Yes	Coordinates and provides policy support for the Board of Supervisors; administers County budget; administers special programs; provides administrative support and oversight to departments in carrying out their missions by providing policy guidance, inform
3	CCTV & Public Info	D	D	1,358,273	1,358,273	0	7.0	No	Administers cable franchises and community access (CCTV). Supported by cable TV franchise fees.
4	AB109	D	D	8,640,986	7,690,986	950,000	3.2	No	Administers the AB 109 State Realignment allocation from the State to provide for the reentry and reintegration of the formerly incarcerated, including administrative oversight and data evaluation.



## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
5	Labor Relations	M	D	1,897,037	776,831	1,120,206	6.0	Yes	Administers County's labor management relations programs including the collective bargaining process, grievance investigation, training and counseling.

### County Counsel

1	General Law	M	D	6,953,809	3,953,809	3,000,000	24.0	Yes	Provides legal services necessary for the continued operation of the County departments and special districts. Provides legal services to outside clients and independent special districts upon request.
2	Child Protective Services- Probate	M	M	3,265,550	3,265,550	0	17.0	No	Provides mandatory legal services for Employment and Human Services Department activities (adoptions, dependent children, etc.) and Health Services Department activities (conservatorships, etc.)
3	Risk Mgt/ Civil Litigation Unit	M	D	2,173,841	2,173,841	0	10.0	Yes	Defends the County in tort, employment and civil rights actions in State and Federal court and monitors outside litigation counsel. Services are reimbursed by General Liability Trust Fund.

### Crockett/Rodeo Revenues

1	Crockett/Rodeo	D	D	560,000	0	560,000	0.0	No	Appropriations attributable to the property tax increment from the co-generation facility in Crockett and the UNOCAL Reformulated Gasoline Project at the Rodeo facility for both capital and program uses.
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### Debt Service

1	Debt Service	D	M	0	0	0	0.0	Yes	Allows County to issue notes, permitting it to borrow money in order to meet short term cash flow deficiencies, pending receipt of taxes and revenues.
2	County/State West Contra Costa Healthcare District (WCCHCD)	D	M	0	2,500,000	(2,500,000)	0.0	Yes	To account for the West Contra Costa Healthcare District's allocation of property tax revenue.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
3	Retirement/ UAAL Bond Fund	D	M	41,823,136	41,823,136	0	0.0	Yes	To accumulate and payout the principal and interest costs for the Pension Obligation bond for employee retirement liabilities, covering the general County group of funds including the General, Library and Land Development Funds. The bond obligation rate is adjusted each year to take into account the prior year's variances in operational costs and recovery.
4	Notes and Warrants Interest	D	M	0	0	0	0.0	Yes	To budget for the interest and administrative costs associated with Teeter Plan borrowing program and other funding sources.
5	Retirement Litigation Settlement Debt Service	D	M	2,759,911	2,759,911	0	0.0	Yes	To provide funding for the Retirement Litigation debt services repayment schedule, which resulted from a court case requiring the County to pay \$28.1 million over a period of approximately 20 years (ending February 2024).

### Department of Information Technology

1	Administration	D	D	772,148	772,148	0	11.0	Yes	Provides accounting and administrative services to Dept. Provides a Customer Service Center and an Electronic Government Liaison to coordinate Countywide Internet Efforts.
2	Information Security	D	D	982,974	982,974	0	1.0	Yes	Maintains the Countywide Information Security Program including Information Security Awareness, Risk Assessment and Business Resumption programs.
3	Network Services	D	D	2,025,372	2,075,372	(50,000)	8.0	Yes	Provides business and technical assistance, including overall IT infrastructure design, implementation, project management, system integration, storage services, e-mail & internet access.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
4	Operations	D	D	4,092,762	4,092,762	0	9.6	Yes	Responsible for County's Central Data Center that houses the IBM mainframe, AS/400's, RS/6000's, Sun and IBM UNIX servers and customer owned servers. Performs database administration duties in support of Oracle, Informix, and IDMS data management systems. Manages County's off-site disaster recovery resources.
5	GIS Support	D	D	649,195	599,195	50,000	3.1	Yes	Manages the central GIS data repository and facilitates the sharing and integration of geographically referenced information among multiple agencies or users.
6	Systems and Programming	D	D	5,361,575	5,361,575	0	22.6	Yes	Provides information application services to Depts via consultation; proposes solutions to meet business goals and incorporating technology solutions by designing, implementing and maintaining departmental systems.
7	Telecommunications	D	D	11,155,209	11,060,209	95,000	21.8	Yes	Responsible for planning, operating, maintaining, and managing the County's communication systems including radio, telephone, voice mail and microwave.
8	Wide-Area-Network Services	D	D	4,121,818	4,121,818	0	5.0	Yes	Insures on-going support and maintenance of the County's Wide-Area-Network (WAN) Infrastructure.

### District Attorney

1	Mainline Prosecution	M	D	26,483,250	16,399,317	10,083,933	139.0	No	Attends the courts and conducts on behalf of the people all prosecutions for public offenses occurring in Contra Costa County, including homicide, gang crimes, sexual assault, juvenile, general felony, and misdemeanor crimes
2	Special Prosecution	M	D	4,465,868	4,161,411	304,457	21.0	No	Attends the courts and conducts on behalf of the people all special prosecutions, including auto, real estate, and worker's compensation fraud; environmental crimes, high-tech crimes, and family violence crimes

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
3	Investigation	M	D	5,261,077	434,275	4,826,802	19.0	No	Investigates all types of crime under the District Attorney's jurisdiction, locates and interviews suspects and witnesses, assists in grand jury investigations, writes search warrant affidavits, serves search warrants, conducts searches for fugitives, conducts surveillance, makes arrests and appears and testifies as witnesses in criminal and civil cases.
4	Victim/Witness Advocacy	M	D	1,448,544	1,191,986	256,558	14.0	No	Victim liaison providing assistance in obtaining protective orders and restitution, advice to the Bench on bail levels, and victim advocacy
5	Public Assistance Fraud	M	D	429,137	294,919	134,218	1.5	No	Works with personnel from various social service agencies to detect, investigate and successfully prosecute individuals who attempt to defraud various public assistance programs.
6	Administration	M	D	4,962,232	18,200	4,944,032	13.0	No	Operations, fiscal, personnel, procurement, and facilities management, and resource development
7	AB 109	M	D	2,104,792	2,104,792	0	12.0	No	Public Safety Realignment Act which transfers responsibility for supervising specific low-level inmates and parolees from CDCR to counties, including parole revocation proceedings.
<b>Special Funds</b>									
8	Consumer Protection	D	D	737,137	500,000	0	0.0	No	Receives <i>Cy pres</i> restitution funds from court-ordered settlements for District Attorney consumer protection projects, when individual restitution in a particular case cannot be determined or is not feasible.
9	Narcotics Forfeiture	D	D	122,000	122,000	0	0.0	No	State law requires that the District Attorney Office's portion of distributed forfeited narcotics assets be used for enhancement of prosecution.
10	Environmental/ OSHA	D	D	433,067	313,012	0	0.0	No	Funds the investigation and prosecution of environmental/occupational health and safety violations. In addition, this fund supports staff professional development on subjects of environmental law.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
11	DA Federal Forfeiture-DOJ	D	D	16,800	16,800	0	0.0	No	Federal law requires that the District Attorney Office's portion of distributed forfeited narcotics assets be used for enhancement of prosecution.
12	Real Estate Fraud Prosecution	D	D	560,000	560,000	0	0.0	No	Pursuant to State law, pays for District Attorney cost of deterring, investigating, and prosecuting real estate fraud crimes, using fees from recording real estate instruments.
13	Supplemental Law Enforcement Services Fund - DA	M	M	483,326	483,326	0	0.0	No	As provided by AB 3229 (Chapter 134, Statutes of 1996), the State supplements otherwise available funding for local public safety services ("COPS"). These funds are used locally to enhance prosecution of domestic violence cases. Under AB 109 Public Safety Realignment, SLESF allocations are now subsumed under the County's Local Revenue Fund for Public Safety Realignment.
14	AB109-District Attorney	M	M	316,058	316,058	0	0.0	No	Special fund to provide legal representation at parole revocation hearings for State parolees transferring to county jurisdiction under public safety realignment (AB 109).

### **Employee/Retiree Benefits**

1	Employee Benefits	M	D	4,537,836	0	4,537,836	0.0	Yes	Funds PeopleSoft Project (Payroll).
2	Retiree Health Benefits	M	D	1,012,164	50,000	962,164	0.0	Yes	Retiree health costs for Court employees not paid for by the State as well as for former employees retired from defunct departments.

### **Employment and Human Services**

<b>Administration</b>									
1	Administrative Services	D	D	54,783,656	54,516,666	266,990	204.0	Yes	Provides administrative support to all areas of the Department

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
<b><i>Aging and Adult Services Bureau</i></b>									
2	Adult Protective Services	M	D/M	17,223,325	16,311,217	912,108	88.1	No	Provides social worker response to investigate reports that older or dependent adults are exploited, neglected or physically abused. Includes allocated clerical and administrative staff.
3	Area Agency on Aging	D/M	D/M	4,584,578	4,497,215	87,363	8.4	No	Provides supportive social services, congregate meals, home delivered meals, in-home services and elder abuse prevention to over 24,000 seniors annually.
4	General Assistance Eligibility	M	M	4,288,024	413,561	3,874,463	21.2	No	Provides eligibility determination for General Assistance (GA). GA is cash assistance for indigent adults not currently eligible for state or federally funded assistance programs. Included are other services required to maintain eligibility (or full cash assistance) such as mental health, substance abuse treatment and shelter beds. On-going case management is also included.
5	General Assistance Cash Assistance	M	D	2,781,389	0	2,781,389	0.0	No	Provides cash assistance to adults not eligible for state or federal assistance.
6	Indigent Interment	M	M	106,922	18,388	88,534	0.0	No	Provides cremation and burial, in cemetery lots or niches, of indigent decedents.
7	In-Home Supportive Services Administration	M	D	10,406,146	7,994,686	2,411,460	60.8	No	Funds for administration to determine eligibility for recipients who are unable to care for themselves at home.
8	In-Home Supportive Services Payments	M	M	42,983,152	36,728,300	6,254,852	0.0	No	Provides funds for wages, health and retirement benefits for individuals who provide in-home supportive services to eligible individuals.
9	Senior Community Services Employment Program	D	M	72,450	72,450	0	0.5	No	Provides Seniors with low employment prospects subsidized employment with Community Service Agencies, non-profits or Government Agencies. Enrollment priority for those Most in Need: Veterans, 65 or older, the disabled, seniors with limited English proficiency or low literacy skills and those at risk of homelessness.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
10	IHSS Public Authority	M	D	2,265,704	2,265,704	0	0.0	No	Provides registry and referral services, screens registry applicants, assists IHSS recipients with hiring IHSS providers. The program also trains providers and recipients and serves as employer of record for providers. NCC for this special fund is provided through In Home Supportive Services.
<b>Children and Family Services Bureau</b>									
11	Child Welfare Services	M	M	68,563,013	67,774,047	788,966	353.0	No	Provides 24-hour response to allegations of child abuse; services to maintain children in their own homes; services to remedy conditions which caused the Juvenile Court to order a child removed from home due to abuse or neglect; and planning services to assist children in establishing permanency through adoption, legal guardianship, or a permanent living arrangement.
12	Adoption Services	D	M	2,864,013	2,853,228	10,785	16.1	No	Provides adoption services to children who are free for adoption under the Civil Code and Welfare & Institutions Code. It also provides services, on a fee basis, for stepparent adoptions.
13	Foster Care/Adoption Assistance Eligibility	M	M	5,470,724	4,885,715	585,009	25.0	No	Provides eligibility determination for cash assistance for care of children placed in out of home care.
14	Resource Family Home Approval (formerly Foster Care Licensing)	D	M	1,589,272	1,374,135	215,137	2.7	No	Processes applications and provides support services to approved Resource Family Homes.
15	Aid to Adoptions Program	M	M	19,472,962	19,084,623	388,339	0.0	No	Provides payments to families in the adoption process or who have adopted children .
16	Foster Care and Other Out of Home Care Payments	M	M	33,494,291	32,061,066	1,433,225	0.0	No	Federal, state and county funded program that provides payment for care of foster children in the custody of the county.
17	Child Abuse Prevention Contracts	D	M	303,000	272,700	30,300	0.0	No	Provides child abuse prevention services authorized by AB 1733; supports the Zero Tolerance for Domestic Violence implementation plan.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
18	Family Preservation Program Promoting Safe and Stable Families	D	M	2,069,149	1,623,861	445,288	0.0	No	Provides intensive social work services to children and families when the child is at risk of out-of-home placement.
19	Independent Living Skills Program	M	D	1,096,963	1,096,963	0	7.7	No	Provides individual and group support services, including practical skill building for current and former foster youth that are eligible for federal foster care funds when transitioning out of the foster care system.
20	County Children's Trust Fund	D	D	185,000	185,000	0	0.0	No	Provides child abuse prevention services.
21	Ann Adler Children and Family Trust	D	D	80,000	80,000	0	0.0	No	Provides support programs for care of abused, neglected and at risk children.
<b>Workforce Services Bureau</b>									
22	CalWORKs Eligibility Services	M	M	17,698,475	17,567,730	130,745	154.0	No	Provides eligibility determination for CalWORKs cash aid, supportive services, and includes ongoing case management. Eligibility is limited to a maximum of 48 months.
23	CalWORKs Employment Services	M	D	22,403,608	22,403,608	0	102.2	No	Provides case management of CalWORKs recipients who have a Welfare-to-Work requirement and includes supportive services including special employment and training services/programs. Eligibility is limited to 48 months with the last 24 months being contingent on specific work-related activity engagement.
24	CalWORKs Cal-Learn	M	D	194,833	194,833	0	1.1	No	Provides eligibility determination and related service costs of providing intensive case management, supportive services and fiscal incentives/disincentives to eligible teen recipients who are pregnant or parenting and participating in the Cal-Learn Program.
25	CalWORKs Child Care	M	M	6,470,171	6,470,171	0	19.4	No	Eligibility and ongoing case management under Stage One subsidized child care.
26	CalWORKs Mental Health/Substance Abuse	M	D	2,178,000	2,178,000	0	0.0	No	Provides CalWORKs case management and treatment services for mental health and substance abuse.



## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
27	CalWORKs SB 1569	M	M	57,825	57,825	0	0.4	No	Provides case management of CalWORKs recipients who are victims of trafficking or crime.
28	CalWORKs Family Stabilization	M	M	868,160	868,160	0	5.0	No	Provides comprehensive evaluations and wraparound services to Welfare-to-Work families who are experiencing identified situations and/or crises.
29	CalWORKs Expanded Subsidized Employment	M	D	3,479,613	3,479,613	0	12.4	No	Provides funds for wage, non-wage and operational costs for six-month job placements for Welfare-to-Work clients.
30	CalWORKs Housing Support	D	D	1,380,441	1,380,441	0	0.0	No	Provides funds for support services and administrative activities for homeless CalWORKs families.
31	CalWORKs Cash Assistance	M	M	50,528,358	49,601,305	927,053	0.0	No	Provides cash assistance to eligible families based on income levels. Eligibility limited to a maximum of 24 months.
32	CalFresh Eligibility	M	M	35,088,011	31,872,289	3,215,721	163.6	No	Provides eligibility determination and ongoing case management for CalFresh benefits for eligible low-income individuals and families.
33	CalFresh Eligibility - Work Incentive Nutritional Supplement Program	M	M	334,029	334,029	0	0.0	No	Provides a \$10 per month additional food supplement for eligible CalFresh and California Food Assistance Program households.
34	CalFresh Eligibility - Standard Utility Assistance Subsidy Program	M	M	170,324	170,324	0	0.0	No	Provides an annual \$20.01 utility assistance benefit to eligible CalFresh households.
35	CalFresh Eligibility - Work Incentive Nutritional Supplement Eligibility	M	M	99,056	99,056	0	0.5	No	Provides eligibility determination for eligible CalFresh and California Food Assistance Program households.
36	Medi-Cal Eligibility	M	M	59,631,004	59,631,004	0	380.1	No	Provides eligibility determination for Medi-Cal programs including determinations for the new MAGI Medi-Cal Program implemented as an expansion of the Medi-Cal Program mandated by Health Care Reform.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
37	Refugee Programs Eligibility	M	M	48,349	48,349	0	0.3	No	Provides eligibility determination and grant maintenance activities for the Refugee Cash Assistance (RCA) and Cash Assistance Program for Immigrants (CAPI) programs.
38	Refugee Programs Cash Assistance	M	M	114,987	114,987	0	0.0	No	Provides funds for cash assistance payments for immigrants.
39	Service Integration Team / Sparkpoint	D	D	102,260	42,260	60,000	0.0	No	Provides integrated delivery of human services provided by various county departments.
40	Covered California Call Center (Under Contract)	M	M	0	0	0	0.0	No	Formerly the only county-operated statewide Call Center which provides healthcare enrollment services under the Affordable Care Act to California residents. The program ended on December 31, 2016.
<b>Workforce Development Board</b>									
41	Workforce Innovation & Opportunity Act (WIOA)	M	D	5,866,502	5,866,502	0	10.0	No	Provides employment services (such as job search and placement assistance, and initial assessment of skills), career counseling, access to job training, adult education and literacy, and employment services to individuals seeking to find new or better employment opportunities.
42	Small Business Development Center	D	M	410,000	410,000	0	1.0	No	Provides training, counseling, and technical assistance to small businesses and startups to support economic development and stimulate job growth in Contra Costa County and the region.
<b>Community Services Bureau</b>									
43	Head Start	D	M	18,906,476	18,906,476	0	72.0	No	Federally-funded childcare services that provide part-day and full-day educational and comprehensive services for children ages 3-5, serving 1,351 income eligible and disabled children and families.
44	Comprehensive Funding Model (formerly known as Child Start)	D	M	8,120,938	8,120,938	0	75.0	No	Combines Head Start, Early Head Start, and Child Development funds to provide full-day, full-year childcare for 787 children of low-income working parents.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
45	Early Head Start	D	M	9,206,992	9,206,992	0	31.0	No	Federally-funded childcare program for infants and toddlers ages 0-3, serving 573 income eligible and disabled infants and toddlers and their families.
46	Child Nutrition	D	M	1,276,439	1,276,439	0	13.0	No	Nutritional counseling for families and meal services for low-income and disabled children serving approximately 1,075 children and families and delivers approximately 454,475 meals.
47	Community Action Programs	D	M	3,031,718	2,872,930	158,788	20.0	No	Community Action programs help low-income families achieve self-sufficiency and support activities that can achieve measurable outcomes in improving educational capability, literacy skills, housing attainment, income enhancement, and disaster preparedness.
48	Housing & Energy	D	M	2,495,560	2,495,560	0	5.0	No	Federally-funded program that provides utility bill payment assistance, energy education, and weatherization services to approximately 4,471 low-income residents of the County.
49	Child Development Fund	D	M	29,294,435	29,294,435	0	114.0	No	State-funded Preschool and General Child Care program serving 1,808 children in 16 centers with 65 classrooms and six partner agencies throughout the County. Include childcare services to families who receive Child Protective Services, children at risk of abuse and neglect, children with special needs, low-income families, and current and former CalWORKs participants.
50	Childcare Enterprise Fund	D	M	74,089	74,089	0	0.0	No	Childcare enterprise provides childcare at below market rates to families who do not qualify for subsidized Head Start or Child Development programs due to higher family income.
<b>Contra Costa Alliance to End Abuse</b>									
51	Contra Costa Alliance to End Abuse	D	D	2,994,234	1,150,750	1,843,484	0.0	No	Coordinated Services designed to reduce domestic and family violence and elder abuse.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
52	Contra Costa Alliance to End Abuse - Special Revenue Fund	M	M	152,664	152,664	0	0.0	No	Provides funding for emergency shelter, counseling, health and social welfare services to victims of domestic violence. Supported by marriage license fees as authorized in SB 91, the Domestic Violence Center Act and codified under Welfare & Institutions Code 18290-18307.
53	Contra Costa Alliance to End Abuse - SB 968 Administration	M	D	634,447	634,447	0	4.0	No	Provides oversight and coordination of domestic violence programs. Supported by recording fees authorized by State law (SB 968)

### General Purpose Revenue

1	General County Revenues	M	D	0	447,622,000	(447,622,000)	0.0	No	Receives revenues which are not attributable to a specific County services and which are available for County General Fund expenditures.
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### Health Services

<i>Hospital &amp; Ambulatory Care Centers</i>									
1	Hospital and Emergency Care	M	M	296,833,349	295,404,855	1,428,494	963.2	No	Provides for operation of the 167 beds at Contra Costa Regional Medical Center and the medical and psychiatric emergency rooms.
2	Ambulatory Care Centers	M	M	148,749,884	148,316,037	433,847	741.3	No	Provides for operation of the 11 medical ambulatory care centers located throughout the County.
3	Physician Services	M	M	118,894,293	118,547,524	346,769	272.4	No	Provides for operation of medical staff at the Contra Costa Regional Medical Center, the 11 ambulatory care clinics, and the Family Practice Residency Program.
4	Emergency Medical Services	M	M	2,023,656	2,023,656	0	6.0	Yes	Provides overall coordination of the emergency ambulance services throughout the County, and coordination of medical disaster response efforts.
5	Administrative Services	D	D	25,467,853	25,467,853	0	302.9	Yes	Provides centralized Department-wide administrative support to all Health Services divisions, e.g. IT, Payroll, Personnel.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
6	Charges from Other County Departments	M	D	17,461,387	0	17,461,387	0.0	Yes	Provides centralized charges to Health Services Department from other County departments, e.g. GSD.
7	Hospital Capital Project	D	D	16,277,162	16,277,162	0	0.0	No	Debt services principal payments, and acquisition of new and replacement capital equipment.
<b>Contra Costa Health Plan - Enterprise Fund II</b>									
8	Medi-Cal Members	M	M	517,084,780	517,084,780	0	180.0	No	Serves County residents enrolled in Contra Costa Health Plan who qualify for Medi-Cal and are not seniors or persons with a disability.
9	Medi-Cal Seniors and Persons with Disabilities Members	D	M	187,658,381	187,658,381	0	0.0	No	Serves County residents enrolled in Contra Costa Health Plan who are seniors or persons with a disability who qualify for Medi-Cal.
10	Charges from Other County Depts	D	D	3,759,905	3,759,905	0	0.0	No	Provides centralized charges to Health Services Department from other County departments, e.g. GSD.
<b>Contra Costa Community Health Plan - Enterprise Fund III</b>									
11	Commercial Groups, including Basic Health Care (Excludes IHSS)	D	M	58,030,156	58,030,156	0	0.0	No	Serves County residents enrolled in Contra Costa Health Plan (CCHP) whose premiums are paid by themselves or by their employers. Includes those who qualify for Medicare coverage. Basic Health Care serves medically indigent County residents where household income is less than or equal to 300% of the federal poverty level, whose medical care is managed by CCHP. Includes Health Care for Indigent eligibles and primary care services to adults not covered by the Affordable Care Act.
12	In-Home Supportive Services	D	M	16,942,618	12,956,330	3,986,288	0.0	No	Serves state sponsored In-Home Supportive Services (IHSS) providers in Contra Costa County. IHSS providers who join CCHP receive coordinated comprehensive health care services ranging from physical check-ups to treatment of major health problems. Monthly premium costs are shared by the County and the IHSS providers.
<b>Behavioral Health Division - Mental Health</b>									

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
13	Child & Adolescent Services	M	D	67,117,426	66,308,498	808,928	99.0	No	Provides comprehensive mental health services to seriously emotionally disabled youth (up to age 21) and children (under age 18) and their families, including hospitalization, intensive day treatment, outpatient, outreach, case management and wraparound services.
14	Adult Services	M	D	60,450,532	57,515,959	2,934,573	142.0	No	Provides comprehensive mental health services to seriously and persistently mentally disabled adults including hospitalization, residential care, intensive day treatment, outpatient, outreach and case management.
15	Support Services	D	D	14,838,108	4,032,460	10,805,648	83.9	No	Provides personnel administration, contract negotiation, program planning and development, monitoring service delivery and quality assurance, and interagency coordination.
16	Local Hosp Inpatient Psychiatric	M	M	13,219,859	12,240,265	979,594	0.0	No	Provides acute inpatient psychiatric care at Contra Costa Regional Medical Center, involuntary evaluation and short-term treatment for seriously and persistently mentally ill clients who may be a danger to themselves or others.
17	Outpatient Mental Health Crisis	M	M	13,893,611	13,025,443	868,168	0.0	No	Provides crisis intervention and stabilization, psychiatric diagnostic assessment, medication, emergency treatment, screening for hospitalization and intake, disposition planning and placement/referral services.
18	Medi-Cal Managed Care	M	M	8,868,520	7,960,574	907,946	21.0	No	Provides community-based acute psychiatric inpatient hospital services and outpatient specialty mental health services for Medi-Cal eligible adults and children.
19	Mental Health Services Act	M	D	50,513,394	50,513,394	0	172.0	No	Expands mental health care programs for children, transition age youth, adults and older adults. (Proposition 63)

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
<b>Behavioral Health Division - Alcohol and Other Drugs</b>									
20	Prevention Services	D	D	1,499,595	1,499,595	0	2.6	No	Provides alcohol and other drugs education, drug-free activities, community-based initiatives, problem identification and referral for youth and adults.
21	Information, Screening and Referral into SUD	D	D	700,616	700,616	0	7.0	No	Provides information, American Society of Addiction Medicine (ASAM) screening and referral to individuals in need of prevention, treatment and recovery services.
22	Outpatient and Intensive Outpatient Program	D	D	6,585,470	5,973,481	611,989	6.0	No	Provides outpatient substance abuse recovery services for adults, youth/adolescents and family members who have substance use disorders.
23	Residential Services Program	D	D	6,267,691	4,944,373	1,323,318	19.2	No	Provides recovery services for men, women, women and their children (perinatal), and adolescents, and detoxification for adults.
24	Narcotic Treatment Program	D	D	6,883,955	6,883,955	0	0.0	No	Provides outpatient methadone maintenance for opiate dependent adults, especially those persons at risk of HIV infection through injection drug use.
25	Special Programs	D	D	2,330,933	2,330,933	0	5.9	No	Time-limited federal and state special initiatives and demonstration programs.
26	Drug Medi-Cal Waiver	D	D	2,386,813	2,386,813	0	11.3	No	Provides an opportunity for counties to expand service capacity and the range of available benefits for Medi-Cal beneficiaries who meet medical necessity criteria and reside in the County.
<b>Behavioral Health Division - Health, Housing and Homeless Services</b>									
27	Administration	D	D	1,465,065	1,270,985	194,080	8.0	Yes	Includes staffing, occupancy costs, costs incurred for the homeless advisory board activities, and costs associated with grant writing and consultation.
28	Coordinated Entry System	D	D	2,783,455	2,091,904	691,551	0.0	No	Streamlines access to housing and other homeless services through prevention/diversion screening and triage; referral to CARE centers where clients can access shelter, food, case management, housing assessment and navigation, substance use disorders and benefit assistance; and coordinate outreach referral and engagement to facilitate shelter, health and social svc.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
29	Interim Housing and Support Services	D	D	4,980,398	3,745,118	1,235,280	1.0	No	Offers short-term shelter and support services that allow for stabilization, referral and preparation for permanent housing and/or mental health and treatment services.
30	Supportive Housing Program	D	D	5,099,922	4,724,449	375,473	0.0	No	Provides a variety of permanent housing options for homeless adults, families, and transition age youth with disabilities. All housing options come with supportive services aimed at assisting the resident in maintaining their housing.
31	Contra Costa Youth Continuum of Services	D	D	636,061	501,418	134,643	1.0	No	Provides outreach, shelter, transitional, and permanent housing and services to youth ages 18-24.
32	Homeless Management Information System	D	D	321,221	262,689	58,532	1.0	No	A shared homeless service and housing database system administered by the County Homeless Program and includes community based homeless service providers. System enables the collection and sharing of uniform client data information.
<b>Public Health</b>									
33	Public Health Support Services	D	D	7,909,943	1,504,845	6,405,098	37.5	Yes	Provides program oversight, including management and administrative support staff.
34	Senior Nutrition Program	D	D	4,086,098	4,054,960	31,138	4.3	No	Provides over 550,000 meals per year to the elderly population in the County through a congregate (Senior Center) or home delivery (Meals on Wheels) model. In addition to elderly clients, approximately 2,700 meals are delivered to homebound AIDS/HIV clients.
35	Communicable Disease Control	M/D	D	8,898,401	5,745,772	3,152,629	47.7	No	Identification, investigation and treatment of persons who have communicable disease or who have been exposed or are at risk for a communicable disease.
36	HIV/AIDS and STD Program	M/D	D	4,571,557	3,678,195	893,362	33.5	No	Provides access to care, monitoring and surveillance, community education and prevention services.
37	Family, Maternal & Child Health	M/D	D	10,192,290	8,740,996	1,451,294	82.8	No	Promotes health and welfare of families and children.



## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
38	Public Health Clinical Services	D	D	36,935,171	27,762,004	9,173,167	243.1	No	Provides full scope pediatric clinics, women's health and family planning, sexually transmitted disease clinics, immunization clinics, the employee occupational health program, and school-based clinics. In addition, provides public health nursing visits to new babies and mothers, and health care for the homeless.
39	Community Wellness & Prevention Program	D	D	3,261,217	3,187,054	74,163	25.5	No	Provides for prevention of chronic disease and injuries.
<b>Environmental Health</b>									
40	Hazardous Materials Program	M	M	10,847,414	11,009,878	(162,464)	37.0	No	Provides emergency response, hazardous waste, hazardous material, underground tank and accidental release programs.
41	Environmental Health	M	M	11,086,423	11,248,884	(162,461)	61.0	No	Provides retail food programs, consumer protection programs, solid waste program, medical waste program and land use programs.
42	Fixed Assets	D	D	210,000	210,000	0	0.0	No	Provides for acquisition of capital equipment and for needed capital improvement projects.
<b>Detention Facility Program</b>									
43	Detention Facility MH Services	M	D	4,647,923	65,570	4,582,353	16.0	No	Provides assistance to Sheriff's Department in identification and management of mentally ill in the main County detention facility.
44	Detention Facility Med Services	M	D	20,821,644	1,492,731	19,328,913	72.5	No	Provides primary care medical services for inmates in County detention facilities.
45	Juvenile Hall Medical Services	M	D	1,872,584	1,742,141	130,443	10.4	No	Provides primary care medical services to inmates at Juvenile Hall. Expenditures are transferred to the Probation Department.
46	Juvenile Justice Facilities	D	D	711,394	711,394	0	0.0	No	Provides crisis intervention, medication evaluation and consultation.
<b>Conservatorship/Guardianship</b>									
47	Conservatorship/Guardianship	M	M	4,064,733	877,001	3,187,732	23.0	No	Controls the financial affairs and daily support coordination of clients who are mentally ill, frail elderly or otherwise deemed to be incapable of caring for themselves in these areas.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
<b>California Children's Services Program</b>									
48	California Children's Services Program	M	M	11,082,920	8,644,664	2,438,256	64.7	No	Provides medical care, equipment and rehabilitation for youth under 21 years of age with CCS eligible conditions whose families are unable to pay for all or part of their care.
<b>Public Administrator</b>									
49	Public Administrator	M	D	688,773	293,904	394,869	5.0	No	Investigates and administers the estates of persons who are County residents at the time of death and have no will or appropriate person willing or able to administer their estate.
<b>Emergency Medical Services SB-12</b>									
50	Administration	D	D	152,916	152,916	0	0.0	No	Reimbursement for County incurred costs related to Emergency Medical Services program collections and disbursements.
51	Emergency Medical Services	D	M	229,690	229,690	0	0.0	No	Reimbursement for County operated Emergency Medical Services program.
52	Physicians	D	M	784,799	784,799	0	0.0	No	Payments to physicians for emergency services to indigents.
53	Hospitals	D	M	337,779	337,779	0	0.0	No	Payments to hospitals for emergency room care provided to indigents.
54	Pediatric Trauma Centers	D	M	66,365	66,365	0	0.0	No	Reimbursement to physicians and hospitals for uncompensated services provided at pediatric trauma centers.
<b>Ambulance Services Areas (Measure H)</b>									
55	Zone A	D	M	232,863	232,863	0	0.0	No	Funds EMS first responder medical and communication equipment, supplies, and training of medical dispatchers.
56	Zone B	D	M	4,967,050	4,967,050	0	9.0	No	Provides funds for pre-hospital care coordinators, EMS data analyst, EMS first responder equipment, communications equipment, hazardous materials charges and ambulance services.

### Human Resources

1	Administration	M	D	1,741,245	2,294,145	(552,900)	5.0	Yes	Develops, administers and maintains merit and exempt employment systems.
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## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
2	Employee Benefits Administration	M	D	7,013,432	7,013,432	0	21.0	Yes	Formulates & implements policies for administration of benefit programs and services that assist the County in maintaining a competitive compensation package and that contribute to the well-being of employees and retirees.
3	Personnel Services	M	D	4,263,900	200,000	4,063,900	26.0	Yes	Develops and administers programs and policies to help ensure that the County recruits and selects a highly skilled and diversified workforce that is properly classified and compensated. Maintains all personnel history files and records.
4	Employee Child Care	D	M	46,586	46,586	0	0.0	No	Board mandate & must follow IRS regs. Provides for the funding and development of child care programs for employees. Funded by benefit admin fee and forfeited Dependent Care Assistance Program monies.

### Justice System Development/Planning

1	Law and Justice System Dev	D	D	2,184,720	394,720	1,790,000	5.0	Yes	Develops, implements and maintains automated info systems for justice departments.
2	Automated ID & Warrant	D	M	1,508,560	1,508,560	0	0.0	No	Special fund to finance a Countywide warrant system and to replace and enhance the automated fingerprint identification equipment.
3	Vehicle Theft Program	D	M	1,000,000	1,000,000	0	0.0	No	Provides local funding programs relating to vehicle theft crimes.
4	SLESF - Front Line Law Enforcement-City	M	M	483,326	483,326	0	0.0	No	Provides for the pass-through of State Supplemental Law Enforcement funding to Contra Costa cities.
5	DNA Identification	D	M	270,000	270,000	0	0.0	No	Provides for the collection of DNA specimens, samples and print impressions.
6	Local Community Corrections	M	D	27,885,959	27,885,959	0	0.0	No	Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the State funding allocation for Community Corrections Grant.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
7	SLESA - AB109	M	M	9,528,633	9,528,633	0	0.0	No	Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the State Supplemental Law Enforcement funding for the Sheriff and Contra Costa cities.
8	Obscene Matter-Minors	M	D	400	400	0	0.0	No	Provides supplemental funding for sexual assault investigator training, high technology crime task forces, public agencies and nonprofit corporations that provide shelter, counseling, or other direct services for victims of human trafficking and for multidisciplinary teams involved in the prosecution of child abuse cases.

### Library

1	Administration	D	D	6,429,071	70,747	0	23.2	No	Provides administrative, shipping, and volunteer services management while organizing and directing the operation of the County Library.
2	Countywide Services	D	D	1,840,564	324,943	0	11.0	No	Directly provides library service to patrons countywide and supports community library services and operations, including telephone reference service, periodicals, and program support in adult, young adult, and youth services.
3	Lib-Community Services	D	D	19,708,537	3,200,435	0	137.4	No	Includes the provision of community library services through 26 County Library facilities. These services include materials collections, public services, and programs that are tailored for each community.
4	Support Services	D	D	4,589,512	29,645	0	26.2	No	Support Services includes automation, Virtual Library, circulation, technical services, and collection management.
5	County Library Taxes	M	M	0	28,941,914	0	0.0	No	County Library Tax Revenues.
6	Casey Library Gift	D	D	500	500	0	0.0	No	Established from proceeds from the estate of Nellie Casey. Funds are restricted for use in the Ygnacio Valley Library.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Probation

<b>Care of Court Wards</b>									
1	Out-of-Home Placement	M	M	7,750,480	3,308,000	4,442,480	0.0	No	Court-ordered board and care costs for minors placed outside of County facilities by the Juvenile Court.
2	California Dept. of Juv. Justice Fees	M	M	825,000	0	825,000	0.0	No	Fees paid to the California Division of Juvenile Justice for incarceration costs of juveniles.
3	Medical Services in Juvenile Facilities	M	M	2,891,212	397,000	2,494,212	0.0	No	Fees paid to Health Services for medical care of juvenile residents in County facilities.
<b>Juvenile Facilities</b>									
4	Juvenile Hall	M	M	23,042,295	5,331,970	17,710,325	138.5	No	Maximum security facility designed for the mandated detention of minors before and after Court hearings. Approximately 1,600 juveniles are booked annually. (W&I 850)
5	Orin Allen Youth Rehabilitation	D	M	8,129,750	10,564,671	(2,434,921)	41.0	No	Correctional facility providing 100 beds for seriously delinquent boys committed by the courts. Approximately 225 juveniles are committed annually for an average stay of six months. (W&I 880)
6	Home Supervision	M	M	331,941	403,386	(71,445)	1.0	No	Provides electronic monitoring / GPS support to juvenile probation deputies and intensive supervision to minors released to the community prior to sentencing.
7	School Lunch Program	D	D	710,000	266,000	444,000	4.0	No	Federally assisted meal program. Provides nutritionally balanced, low-cost or free lunches to children each school day.
<b>Probation Programs</b>									
8	Adult Investigations & Supervision	M	D	12,900,940	8,344,320	4,556,620	67.0	No	Over 3,500 felony investigative reports are prepared annually for the Coordinated Trial Courts. These include pre-plea reports for plea and bail considerations and assessment and recommendation reports for sentencing. (PC 1191). Includes AB109, SB678 and Smart Probation funded positions.
9	Drug Enforcement	D	M	378,984	0	378,984	2.0	No	Intensive monitoring of drug usage and supervision of 75 offenders annually.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
10	Vehicle Theft (Adult)	D	M	193,178	193,178	0	1.0	No	Cooperative program among the California Highway Patrol, Sheriff, District Attorney and Probation depts. Provides close supervision to a caseload of auto thieves placed on felony probation. This program is partially funded by the State via vehicle license fees.
11	Domestic Violence	D	M	1,088,690	453,575	635,115	6.0	No	Intensive supervision of felony/misdemeanor cases that may involve court-ordered participation in a 52-week batterer's program. All batterer's programs are mandated to be certified by the Probation Department. (PC 1203.097)
12	Office of Traffic Safety DUI Program	D	M	327,997	362,821	(34,824)	2.0	No	California Office of Traffic Safety provides grant funding for intensified supervision of felony drunk drivers. The grant does not cover indirect costs.
13	Juvenile Investigation/Supervision/ Special Services	M	D	6,594,143	986,555	5,607,588	39.0	No	Further investigation into alleged offenses, including recommendations regarding the continuing disposition of the minor offender. The department performs over 3,500 intake and court investigations annually.
14	Field Services Support	D	D	2,173,512	0	2,173,512	24.0	No	Provides support services to Deputy Probation Office staff in adult and juvenile programs.
15	School Probation Officers	D	M	1,863,431	1,863,501	(70)	10.0	No	Case management services for juveniles referred by school districts as well as those on active probation.
16	Community Probation	D	M	902,336	720,548	181,788	5.0	No	Partners deputy probation officers with eight police jurisdictions to provide intensive supervision to high-risk youth.
17	Youthful Offender Treatment Program	D	M	879,984	611,361	268,623	6.0	No	Aftercare supervision for institution commitment treatment program for male youthful offenders.
18	Training	M	D	133,384	117,339	16,045	3.0	Yes	State required and approved training for Probation staff. (PC 6035)
19	Administration / Personnel / Info Tech	M	D	9,517,590	410,621	9,106,969	18.0	Yes	Services include fiscal and personnel management, central records, automated systems, contract management, employee and facility safety, purchasing and payroll, facility and office management, and resource development.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
<b><i>Special Funds</i></b>									
20	Supplemental Law Enforcement Services Fund	D	D	4,692,483	4,692,483	0	0.0	No	Provides state resources from the Juvenile Justice Crime Prevention Act of 2000 to support juvenile prevention initiatives.
21	Probation Ward Welfare	D	D	111,900	73,578	0	0.0	No	Provides for the revenues associated with the detention commissary and commission from detention pay telephones. Revenues used to fund essential clothing and transportation for emancipating youth and educational opportunities for detained youth.
22	Community Corrections Performance Incentives Fund	D	D	4,584,144	4,584,144	0	0.0	No	Provides revenue realized by the California Department of Corrections and Rehabilitation to be used for evidence-based probation supervision activities.

### **Public Defender**

1	Administration	M	D	4,215,517	0	4,215,517	10.0	No	Provides management, administrative support, and oversight of all Departmental functions.
2	Investigations	M	D	1,879,723	0	1,879,723	13.0	No	Conducts defense investigations of adult criminal and juvenile cases as needed to ensure effective representation of all clients.
3	Criminal Defense	M	M	14,619,915	1,178,173	13,441,742	66.8	No	Provides effective assistance of counsel for all qualifying adults and juveniles charged with criminal offenses.
4	AB 109	M	D	3,128,443	3,128,443	0	16.5	No	Provides support and services to reduce recidivism for low level felony offenders; furthers the goals of AB109.
5	Alternate Defender Office	M	D	4,395,018	0	4,395,018	17.0	No	Provides effective assistance of counsel for qualifying adults and juvenile clients for whom the main office has declared a conflict of interest.
<b><i>Special Fund</i></b>									
6	AB109-Public Defender	M	D	316,058	316,058	0	0.0	No	Special fund to provide legal representation at parole revocation hearings for State parolees transferring to county jurisdiction under public safety realignment (AB 109).

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Public Safety Realignment

1	Law Enforcement Services	M	D	58,823,286	57,132,935	0	0.0	No	This department includes dedicated funding streams for critical public safety activities, including: trial court security, front line law enforcement, community corrections for allocation proposed by the Community Corrections Partnership, costs of Post Release Community Supervision prosecution and defense, the Youthful Offender Block Grant and juvenile re-entry programming.
2	Support Services	M	D	115,962,210	115,962,210	0	0.0	No	This department includes dedicated funding streams for critical health and social service programs, including: adoptions, adult protective services, child abuse prevention, intervention & treatment, child welfare services, foster care, EPSDT activities, drug courts, various Medi-Cal services and perinatal drug services.

### Public Works

1	Public Works Services /Administration	M	D	48,161,017	46,985,621	1,175,396	279.8	No	Administrative support to the department to ensure completion of projects. This support includes personnel, clerical, finance/budget and surveyor functions. The budget for all Public Works personnel are in this program.
2	Non-County Funded Road Construction	M	D	3,502,000	3,502,000	0	0.0	No	Non-county road construction projects funded by other governmental agencies.
3	County Drainage Maintenance	M	D	720,000	20,000	700,000	0.0	No	Drainage maintenance for County owned drainage facilities.
4	Rd Fund-Construction & Road Planning/Admin/Revenues	M	D	30,508,919	30,508,919	0	0.0	No	Road construction projects for county roads. Includes administration and planning costs.
5	Rd Fund Maintenance & Misc. Property	M	D	25,289,000	25,289,000	0	0.0	No	Maintenance for county streets and roads.



## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
6	PW Land Development	M	D	3,136,100	3,136,100	0	0.0	No	Engineering services and regulation of land development.
7	Airport Enterprise Fund	D	M	6,634,782	6,634,782	0	17.0	No	Operation and capital development of airports.
8	Other Special Rev. Funds	D	M	3,924,729	3,924,729	0	0.0	No	Use based on special revenue agreements.
9	Development Funds	D	M	7,972,990	7,972,990	0	0.0	No	Revenue from permits & developers for construction and Conditions of Approval.
10	Southern Pacific Railway	D	M	4,345,174	4,345,174	0	0.0	No	Sale of easements & license agreements used for maintenance of Iron Horse Corridor.
11	Navy Transportation Mitigation	D	M	5,656,034	5,656,034	0	0.0	No	Proceeds from the Navy for the sale of a portion of Port Chicago Hwy.
12	Area of Benefit Fees	D	M	1,643,000	1,643,000	0	0.0	No	Fees on development for future road projects.
13	Purchasing	M	D	1,233,483	552,483	681,000	7.0	Yes	Purchasing services for all County departments.
14	Fleet Services	D	D	540,000	540,000	0	0.0	Yes	Maintenance, repair, and vehicle acquisition for County departments & fire district.
15	Fleet Services ISF	D	D	16,981,122	16,981,122	0	21.0	Yes	Internal Services Fund for Fleet
16	General County Building Occupancy	D	D	24,280,258	156,200	24,124,058	0.0	Yes	General funded building and grounds maintenance. This program area includes fixed costs for expenses related to utilities, taxes, debt service, building insurance, custodial contracts, common area maintenance, rents, and elevator maintenance.
17	Outside Agency Services	D	D	722,264	722,264	0	0.0	Yes	Outside Agency services. This program area includes occupancy costs, print & mail services, and fleet services.
18	Facilities Maintenance	D	D	122,386,367	122,386,367	0	199.0	Yes	General maintenance and repairs of County buildings & facilities.
19	Print and Mail Services	D	D	5,299,184	5,299,184	0	21.0	Yes	Copy, printing, and mail services for County departments.
20	Keller Surcharge/Mitigation	M	D	397,546	105,000	292,546	0.0	Yes	Recycling services for County departments.

### Sheriff-Coroner

<b>Administrative Services Bureau</b>									
1	Central Administration	D	D	20,320,063	1,371,480	18,948,583	34.0	No	Comprised of the Sheriff's executive, fiscal, and personnel units which provide centralized administrative oversight of the Office of the Sheriff.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
<b>Custody Services Bureau</b>									
2	Custody Services Admin	M	D	3,733,958	36,716,696	(32,982,738)	16.0	No	Provides inmate classification, training, and other detention management services.
3	Martinez Detention Facility	M	M	30,982,091	121,013	30,861,078	143.0	No	Maximum-security institution, located in Martinez that houses many of the County's unsentenced inmates while they are awaiting trial. It also serves as the booking and intake center for all law enforcement agencies within the County.
4	West County Detention Facility	M	M	27,424,831	39,144	27,385,687	136.0	No	WCDF is a program-oriented facility for medium security prisoners, located in Richmond. Inmates who present behavioral problems are returned to the MDF in Martinez.
5	Marsh Creek Detention Facility	D	D	4,491,873	1,500	4,490,373	21.0	No	Located in Clayton, this facility is primarily responsible for the care, custody, and control of sentenced minimum-security male inmates, but unsentenced inmates may also be held at this facility.
6	Custody Alternative/ County Parole Program	M	D	3,999,019	1,300,000	2,699,019	21.0	No	Diverts persons who would be incarcerated into programs such as Work Alternative Program. Work Alternative is operated for those inmates sentenced to jail for 30 days or less. Inmates accepted into the program provide public service labor.
7	Detention Transportation	M	D	5,641,491	3,500	5,637,991	23.0	No	Provides inmate transportation between detention facilities and the Courts.
8	AB109 Program	M	M	8,643,656	8,643,656	0	30.0	No	Programming primarily at the West County Detention and Marsh Creek Detention Facilities including supervision and operating costs related to non-serious, non-violent, non-sexual offenders in county custody pursuant to AB109 Public Safety Realignment.
<b>Field Operations Bureau</b>									
9	Cities/Districts Contracts	D	M	17,883,599	17,883,599	0	70.0	No	Contract city law enforcement services provided in the cities of Danville, Lafayette, and Orinda; and to AC transit and Diablo.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
10	Coroner	M	D	3,298,496	185,000	3,113,496	9.0	No	Determine the cause of death, specifically in the area of homicide, suicide, accidental and unexplained natural deaths. Coroner's deputies are on duty 24 hours a day, 7 days per week, and remove the deceased from place of death.
11	Special Investigations	D	M	2,000	230,000	(228,000)	0.0	No	Provides Investigation services to the District Attorney's Office.
12	Investigations	M	D	10,245,052	365,805	9,879,247	40.0	No	This division conducts narcotics enforcement and follow-up investigation of all reported serious crimes that occur in the unincorporated area of Contra Costa County, as well as in the cities and districts that contract for investigative services.
13	Property and Evidence Services	M	M	722,118	94,000	628,118	4.0	No	Provides storage, security and disposition of items of evidence, seized contraband, safekeeping weapons and found property for the Sheriff's Office, its 5 contract cities, West Narcotics Enforcement Team and the Superior Court.
14	Marine Patrol	D	D	4,240,992	1,210,239	3,030,753	12.0	No	Responsible for patrol of the navigable waterways within the County and enforcement of all applicable laws.
15	Avoid the 25	D	M	157,915	120,000	37,915	0.0	No	Avoid the 25 is a grant sponsored by the State of California to fight DUIs on County roadways.
16	Sheriff's Helicopter Program	D	D	596,575	596,575	0	0.0	No	Provides air support throughout the County and through contract with the City of Vallejo.
17	Unincorporated Patrol	M	D	30,037,899	46,258,762	(16,220,863)	142.0	No	Provides patrol services throughout the unincorporated area of the County using a community based policing model.
<b>Contract Services Budget</b>									
18	Facility Security Contracts	M	D	4,834,196	4,834,196	0	34.0	No	Contract facility security services for the Health Services Department and the Employment and Human Services Department.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
19	Court Security	M	D	15,496,773	15,496,773	0	85.0	No	Provides bailiff and court security services for the Superior Court. This division is responsible for all security in and around court buildings, and must provide officers for additional security at all court appearances of high-risk cases.
<b>Support Services Bureau</b>									
20	Sheriff's Recruiting	M	D	2,451,306	8,000	2,443,306	12.0	No	Responsible for employment services including recruiting, background investigations, and hiring, examining the status of operations and procedures within the office as a whole, changes to the Policies and Procedure Manual, providing background information.
21	Resources/ Plans/ Standards	D	D	3,704,801	318,500	3,386,301	10.0	No	Inspection and Control is instrumental in organizational development by surveying current law enforcement management theory and practice to compare department procedures and systems against those in other jurisdictions. Professional Standards is responsible for formulating policies and procedures, Internal Affairs and risk management litigation.
22	Civil	M	M	2,847,356	420,000	2,427,356	15.0	No	Serves protective orders when protected person has fee waiver, performs postings, evictions, levies, civil processes. Civil unit also completes the extradition function for this agency and numerous other agencies on a contract basis.
23	AB 1109 Vehicle Program	M	M	125,334	125,334	0	0.0	No	Restricted funding for vehicle usage by the Civil unit.
24	AB 709 Automated Program	M	M	408,153	408,153	0	0.0	No	Restricted funding for automation services by the Civil unit.
25	Communications/ Dispatch	M	M	8,350,434	3,486,402	4,864,032	58.0	No	Provides a basic emergency telephone answering system as provided in articles 53100-53120 of the Calif. Govt Code. Shall provide public safety answering point system for telecommunications from the public for reporting, police, fire, ambulance, and medical related incidents.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
26	Automated Regional Information Exchange Systems (ARIES)	D	D	761,476	761,476	0	2.0	No	The ARIES database has been established to collect data from several California jurisdictions to share information to support increased monitoring and enforcement of the law.
27	Criminalistics	M	M	10,652,571	3,915,598	6,736,973	42.0	No	Conducts firearms, forensic biology and trace evidence examinations. Conducts DNA profiling on evidence materials; submits DNA profiles to the Calif. Dept of Justice database of unsolved crimes. Responds to crime scenes to document and collect evidence. Also includes federal grants for Criminalistics supplies and equipment.
28	Information Services	D	D	7,056,441	69,200	6,987,241	18.0	No	Provides communication and programming for networks, jail management, communication system and ARIES.
29	Records	M	M	2,453,353	211,000	2,242,353	23.0	No	Provides for the release, inspection and production of law enforcement records, and fingerprint identification.
30	CAL-ID	D	D	3,391,703	3,391,703	0	18.5	No	Operates a computerized system for the identification of fingerprints.
31	Technical Services Administration	D	D	226,719	0	226,719	0.0	No	Provides administrative oversight for the Technical Services Division and administration of federal grants.
32	Vehicle Anti-Theft Program	D	D	3,840	474,500	(470,660)	0.0	No	Investigates and gathers evidence on stolen vehicles throughout Contra Costa County.
<b>Office of Emergency Services</b>									
33	Emergency Services Support	D	D	1,276,917	32,500	1,244,417	3.0	No	Provides management oversight 24-hours a day for response to critical incidents, major crimes, or other significant events and provides direction at the command level. Operates the Volunteer Services Unit and Search and Rescue (SAR) response teams.
34	Emergency Services	D	D	2,837,043	215,000	2,622,043	10.0	No	Provides emergency preparedness planning and coordination along with vulnerability assessment; manages the homeland security grant funds for the operational area; gathers and disseminates crime analysis and intelligence data.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
35	Community Warning System	D	D	1,388,765	1,388,765	0	3.0	No	Manages the countywide all hazard Community Warning System. The CWS is funded entirely from private industry funds and/or fines.
36	Homeland Security Grants	D	D	1,349,505	1,349,505	0	0.0	No	Homeland Security grant management and centralization.
37	Special Weapons and Tactics (SWAT) Team	D	D	379,259	20,000	359,259	0.0	No	The Special Weapons and Tactics team is used in situations involving hostage taking, armed barricaded subjects, snipers, or other situations that present a high degree of danger to life or property.
<b>Special Funds</b>									
38	Central ID Bureau	D	M	1,437,000	1,437,000	0	0.0	No	Provides for operation of the Alameda-Contra Costa fingerprint database (which is a component of the state-wide database) Automated Fingerprint Identification System (AFIS) and Livescans in place in county law enforcement agencies.
39	County Law Enforcement Capital Projects	D	D	172,500	172,500	0	0.0	No	Supports replacement and enhancement of a Countywide law enforcement message switching computer; accumulates funds to partially finance Sheriff's communication equipment replacement; and accumulates funds to finance major equipment replacement for the Helicopter Program.
40	Controlled Substance Analysis	D	M	22,500	22,500	0	0.0	No	Provides criminalistics laboratory analysis of controlled substances, in order to increase the effectiveness of criminal investigation and prosecution.
41	Law Enforcement Training Center	D	D	2,466,098	2,466,098	0	17.0	No	Established as an enterprise fund, this Division of the Sheriff with the Contra Costa College District at Los Medanos Community College provides specialized training to law enforcement personnel.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
42	Narcotic Forfeiture	D	M	107,250	107,250	0	0.0	No	Within the Investigation Division, Asset Forfeiture provides the necessary support for tracking the assets of persons involved in narcotics crimes in addition to ongoing narcotics enforcement efforts, to maximize forfeited assets, and to augment traditional investigations.
43	Prisoners Welfare Summary	D	M	1,585,235	1,341,000	0	6.0	No	Provides for the revenues associated primarily with detention commissary and commission from detention pay telephones. Funds are restricted to funding educational opportunities for inmates and enhancing inmate welfare.
44	Supplemental Law Enforcement Services Funds	D	M	886,626	886,626	0	0.0	No	Pursuant to Government Code 30061-30063, the State supplements otherwise available funding for local public safety services. These funds are used for jail operations and enhancement of Patrol Division services.
45	Traffic Safety	M	M	15,455	15,455	0	0.0	No	Provides for the cost of official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, the maintenance, improvement or construction of public streets, bridges and culverts.
46	Trial Court Security	M	D	15,697,584	15,697,584	0	0.0	No	Provides AB 109 Public Safety Realignment (State) funding for bailiff and court security services for the Superior Court.
47	Countywide Gang and Drug Trust	D	D	76,300	76,300	0	0.0	No	Provides expenditures and revenues for preventing, enforcing and prosecuting illegal gang and/or drug activity. Expenditures must be approved by a panel consisting of the Sheriff, District Attorney, Chief Probation Officer, and a representative from the County Police Chiefs' Association.

## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Superior Court Programs

1	Civil Grand Jury	M	D	155,500	0	155,500	0.0	No	An investigative body which examines County accounts, and inquiries into any alleged misconduct in office or public officials. It may also inquire into all public offenses committed within the county, conduct confidential investigations, and bring indictments when deemed appropriate.
2	Criminal Grand Jury	M	D	70,000	0	70,000	0.0	No	Examine evidence presented by the District Attorney and return criminal indictments directly to the Superior Court.
3	Trial Court Programs	M	M	18,119,566	6,120,066	11,999,500	0.0	No	Provide for all court services not eligible under California Rule of Court 810 (e.g., capital case costs) and fund the General Fund subsidy for Court operations to the State of California.
4	Dispute Resolution	M	D	180,000	180,000	0	0.0	No	Provides for local dispute resolution services including small claims, guardianship, and unlawful detainer/civil harassment mediation, as an alternative to formal court proceedings.
5	Courthouse Construction	D	M	753,000	753,000	0	0.0	Yes	Special fund created for penalty assessments levied on court fines for the purpose of courthouse construction and maintenance.
6	Criminal Justice Facility Construction	D	M	870,000	870,000	0	0.0	Yes	Special fund created for penalty assessments levied on court fines for the purpose of criminal justice facility construction, systems development and operations.
7	Family Law Center - Debt Service	D	M	0	0	0	0.0	Yes	Provides for the Superior Court's share of the annual debt service payment obligations for the Family Law Center.



## Mandatory/Discretionary Program Listing – By Department

	Program	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
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### Treasurer-Tax Collector

1	Treasurer	M	D	1,499,227	233,900	1,265,327	8.4	No	Provides for the safekeeping of funds for the County, 18 School Districts, a Community College District, a Board of Education, and 21 Voluntary Special Districts. Administers a comprehensive investment program for the County and districts to ensure maximum yield on investments.
2	Tax Collection	M	M	3,847,282	2,751,400	1,095,882	19.8	No	Collects property taxes and special levies for all cities, school districts, special districts and County government.
3	Business License	M	D	165,356	123,565	41,791	1.3	No	Chapter 64-14.202 Purpose and authority: The purpose of this chapter is to effectuate Revenue and Taxation Code Section 7284 (CH 466, Stats. 1990; Cal. Const. Art. IV, § 8(c)(2)) in order to levy a business license tax in the unincorporated area of the county. (Ord. 91-35 § 1). State law permits the levy of such tax.

### Veterans Service

1	Veterans Service	D	D	1,294,042	293,043	1,000,999	9.5	No	Provides assistance to veterans, their dependents and survivors in obtaining veteran's benefits.
2	Veterans Memorial Building Lifecycle Costs	D	D	116,001	0	116,001	0.0	No	Provides funds to support the County's Facilities Lifecycle Improvement Program that addresses deferred facilities maintenance and capital renewal projects, for County owned veteran memorial hall buildings in Martinez, Richmond, El Cerrito, Concord, Antioch, Brentwood, Pittsburg, and Lafayette.

#### Service Key:

M = Mandated by law (must be legal mandate NOT a Board mandate)

D = Discretionary

#### Level Key:

M = Mandated by law

D = Discretionary

## **Mandatory/Discretionary Program Listing – By Department**

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## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
1	HSD - Contra Costa Health Plan - EF II	Medi-Cal Members	M	M	517,084,780	517,084,780	0	180.0	No	Serves County residents enrolled in Contra Costa Health Plan who qualify for Medi-Cal and are not seniors or persons with a disability.
2	HSD - Hospital & Ambulatory Care Centers	Hospital and Emergency Care	M	M	296,833,349	295,404,855	1,428,494	963.2	No	Provides for operation of the 167 beds at Contra Costa Regional Medical Center and the medical and psychiatric emergency rooms.
3	HSD - Hospital & Ambulatory Care Centers	Ambulatory Care Centers	M	M	148,749,884	148,316,037	433,847	741.3	No	Provides for operation of the 11 medical ambulatory care centers located throughout the County.
4	HSD - Hospital & Ambulatory Care Centers	Physician Services	M	M	118,894,293	118,547,524	346,769	272.4	No	Provides for operation of medical staff at the Contra Costa Regional Medical Center, the 11 ambulatory care clinics, and the Family Practice Residency Program.
5	EHSD - Children and Family Services Bureau	Child Welfare Services	M	M	68,563,013	67,774,047	788,966	353.0	No	Provides 24-hour response to allegations of child abuse; services to maintain children in their own homes; services to remedy conditions which caused the Juvenile Court to order a child removed from home due to abuse or neglect; and planning services to assist children in establishing permanency through adoption, legal guardianship, or a permanent living arrangement.
6	EHSD - Workforce Services Bureau	Medi-Cal Eligibility	M	M	59,631,004	59,631,004	0	380.1	No	Provides eligibility determination for Medi-Cal programs including determinations for the new MAGI Medi-Cal Program implemented as an expansion of the Medi-Cal Program mandated by Health Care Reform.
7	EHSD - Workforce Services Bureau	CalWORKs Cash Assistance	M	M	50,528,358	49,601,305	927,053	0.0	No	Provides cash assistance to eligible families based on income levels. Eligibility limited to a maximum of 24 months.
8	EHSD - Aging and Adult Services Bureau	In-Home Supportive Services Payments	M	M	42,983,152	36,728,300	6,254,852	0.0	No	Provides funds for wages, health and retirement benefits for individuals who provide in-home supportive services to eligible individuals who are unable to care for themselves.
9	EHSD - Workforce Services Bureau	CalFresh Eligibility	M	M	35,088,011	31,872,289	3,215,721	163.6	No	Provides eligibility determination and ongoing case management for CalFresh benefits for eligible low-income individuals and families.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
10	EHSD - Children and Family Services Bureau	Foster Care and Other Out of Home Care Payments	M	M	33,494,291	32,061,066	1,433,225	0.0	No	Federal, state and county funded program that provides payment for care of foster children in the custody of the county.
11	Sheriff - Custody Services Bureau	Martinez Detention Facility	M	M	30,982,091	121,013	30,861,078	143.0	No	Maximum-security institution, located in Martinez that houses many of the County's unsentenced inmates while they are awaiting trial. It also serves as the booking and intake center for all law enforcement agencies within the County.
12	Sheriff - Custody Services Bureau	West County Detention Facility	M	M	27,424,831	39,144	27,385,687	136.0	No	WCDF is a program-oriented facility for medium security prisoners, located in Richmond. Inmates who present behavioral problems are returned to the MDF in Martinez.
13	Probation - Juvenile Facilities	Juvenile Hall	M	M	23,042,295	5,331,970	17,710,325	138.5	No	Maximum security facility designed for the mandated detention of minors before and after Court hearings. Approximately 1,600 juveniles are booked annually. (W&I 850)
14	EHSD - Children and Family Services Bureau	Aid to Adoptions Program	M	M	19,472,962	19,084,623	388,339	0.0	No	Provides payments to families in the adoption process or who have adopted children .
15	Child Support Enforcement Program	Child Support Enforcement Program	M	M	18,769,093	18,769,093	0	143.0	No	Mandated services assisting parents to meet their mutual obligation to support their children. Operations of this Department are currently controlled by the regulations of the State Department of Child Support Services.
16	Superior Court Programs	Trial Court Programs	M	M	18,119,566	6,120,066	11,999,500	0.0	No	Provide for all court services not eligible under California Rule of Court 810 (e.g., capital case costs) and fund the General Fund subsidy for Court operations to the State of California.
17	EHSD - Workforce Services Bureau	CalWORKs Eligibility Services	M	M	17,698,475	17,567,730	130,745	154.0	No	Provides eligibility determination for CalWORKs cash aid, supportive services, and includes ongoing case management. Eligibility is limited to a maximum of 48 months.
18	Public Defender	Criminal Defense	M	M	14,619,915	1,178,173	13,441,742	66.8	No	Provides effective assistance of counsel for all qualifying adults and juveniles charged with criminal offenses.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
19	HSD - Behavioral Health Division - Mental Health	Outpatient Mental Health Crisis	M	M	13,893,611	13,025,443	868,168	0.0	No	Provides crisis intervention and stabilization, psychiatric diagnostic assessment, medication, emergency treatment, screening for hospitalization and intake, disposition planning and placement/referral services.
20	HSD - Behavioral Health Division - Mental Health	Local Hosp Inpatient Psychiatric	M	M	13,219,859	12,240,265	979,594	0.0	No	Provides acute inpatient psychiatric care at Contra Costa Regional Medical Center, involuntary evaluation and short-term treatment for seriously and persistently mentally ill clients who may be a danger to themselves or others.
21	HSD - Environmental Health	Environmental Health	M	M	11,086,423	11,248,884	(162,461)	61.0	No	Provides retail food programs, consumer protection programs, solid waste program, medical waste program and land use programs.
22	HSD - California Children's Services Program	California Children's Services Program	M	M	11,082,920	8,644,664	2,438,256	64.7	No	Provides medical care, equipment and rehabilitation for youth under 21 years of age with CCS eligible conditions whose families are unable to pay for all or part of their care.
23	HSD - Environmental Health	Hazardous Materials Program	M	M	10,847,414	11,009,878	(162,464)	37.0	No	Provides emergency response, hazardous waste, hazardous material, underground tank and accidental release programs.
24	Sheriff - Support Services Bureau	Criminalistics	M	M	10,652,571	3,915,598	6,736,973	42.0	No	Conducts firearms, forensic biology and trace evidence examinations. Conducts DNA profiling on evidence materials; submits DNA profiles to the Calif. Dept of Justice database of unsolved crimes. Responds to crime scenes to document and collect evidence. Also includes federal grants for Criminalistics supplies and equipment.
25	Clerk – Recorder - Elections	Elections	M	M	10,643,172	4,413,961	6,229,211	32.5	No	Conducts Federal, State, local and district elections in an accurate and timely manner and according to State and Federal law.
26	Justice System Development/ Planning	SLESA - AB109	M	M	9,528,633	9,528,633	0	0.0	No	Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the State Supplemental Law Enforcement funding for the Sheriff and Contra Costa cities.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
27	HSD - Behavioral Health Division - Mental Health	Medi-Cal Managed Care	M	M	8,868,520	7,960,574	907,946	21.0	No	Provides community-based acute psychiatric inpatient hospital services and outpatient specialty mental health services for Medi-Cal eligible adults and children.
28	Sheriff - Custody Services Bureau	AB109 Program	M	M	8,643,656	8,643,656	0	30.0	No	Programming primarily at the West County Detention and Marsh Creek Detention Facilities including supervision and operating costs related to non-serious, non-violent, non-sexual offenders in county custody pursuant to AB109 Public Safety Realignment.
29	Sheriff - Support Services Bureau	Communication s/ Dispatch	M	M	8,350,434	3,486,402	4,864,032	58.0	No	Provides a basic emergency telephone answering system as provided in articles 53100-53120 of the Calif. Govt Code. Shall provide public safety answering point system for telecommunications from the public for reporting, police, fire, ambulance, and medical related incidents.
30	Conservation and Development	Building Inspection Services	M	M	8,350,166	8,350,166	0	28.0	No	Review plans, issue building permits, and inspect the construction of buildings.
31	Probation - Care of Court Wards	Out-of-Home Placement	M	M	7,750,480	3,308,000	4,442,480	0.0	No	Court-ordered board and care costs for minors placed outside of County facilities by the Juvenile Court.
32	EHSD - Workforce Services Bureau	CalWORKs Child Care	M	M	6,470,171	6,470,171	0	19.4	No	Eligibility and ongoing case management under Stage One subsidized child care.
33	EHSD - Children and Family Services Bureau	Foster Care/Adoption Assistance Eligibility	M	M	5,470,724	4,885,715	585,009	25.0	No	Provides eligibility determination for cash assistance for care of children placed in out of home care.
34	Clerk – Recorder - Elections	Recorder	M	M	4,837,990	6,067,201	(1,229,211)	39.0	No	Maintains and preserves all official records relating to real property, subdivision maps, assessment districts, and records of surveys offered for recording; records of all births, deaths and marriages occurring within Contra Costa County. Produces and maintains indices of all records held by the County Clerk-Recorder.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
35	EHSD - Aging and Adult Services Bureau	General Assistance Eligibility	M	M	4,288,024	413,561	3,874,463	21.2	No	Provides eligibility determination for General Assistance (GA). GA is cash assistance for indigent adults not currently eligible for state or federally funded assistance programs. Included are other services required to maintain eligibility (or full cash assistance) such as mental health, substance abuse treatment and shelter beds. On-going case management is also included.
36	HSD - Conservatorship/ Guardianship	Conservatorship/ Guardianship	M	M	4,064,733	877,001	3,187,732	23.0	No	Controls the financial affairs and daily support coordination of clients who are mentally ill, frail elderly or otherwise deemed to be incapable of caring for themselves in these areas.
37	Treasurer-Tax Collector	Tax Collection	M	M	3,847,282	2,751,400	1,095,882	19.8	No	Collects property taxes and special levies for all cities, school districts, special districts and County government.
38	Animal Services	Center Operations	M	M	3,686,698	1,827,304	1,859,394	30.0	No	Provide temporary husbandry and veterinary care to animals impounded at the County's shelters.
39	County Counsel	Child Protective Services- Probate	M	M	3,265,550	3,265,550	0	17.0	No	Provides mandatory legal services for Employment and Human Services Department activities (adoptions, dependent children, etc.) and Health Services Department activities (conservatorships, etc.)
40	Probation - Care of Court Wards	Medical Services in Juvenile Facilities	M	M	2,891,212	397,000	2,494,212	0.0	No	Fees paid to Health Services for medical care of juvenile residents in County facilities.
41	Sheriff - Support Services Bureau	Civil	M	M	2,847,356	420,000	2,427,356	15.0	No	Serves protective orders when protected person has fee waiver, performs postings, evictions, levies, civil processes. Civil unit also completes the extradition function for this agency and numerous other agencies on a contract basis.
42	Sheriff - Support Services Bureau	Records	M	M	2,453,353	211,000	2,242,353	23.0	No	Provides for the release, inspection and production of law enforcement records, and fingerprint identification.
43	HSD - Hospital & Ambulatory Care Centers	Emergency Medical Services	M	M	2,023,656	2,023,656	0	6.0	Yes	Provides overall coordination of the emergency ambulance services throughout the County, and coordination of medical disaster response efforts.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
44	EHSD - Workforce Services Bureau	CalWORKs Family Stabilization	M	M	868,160	868,160	0	5.0	No	Provides comprehensive evaluations and wraparound services to Welfare-to-Work families who are experiencing identified situations and/or crises.
45	Probation - Care of Court Wards	California Dept. of Juv. Justice Fees	M	M	825,000	0	825,000	0.0	No	Fees paid to the California Division of Juvenile Justice for incarceration costs of juveniles.
46	Sheriff - Field Operations Bureau	Property and Evidence Services	M	M	722,118	94,000	628,118	4.0	No	Provides storage, security and disposition of items of evidence, seized contraband, safekeeping weapons and found property for the Sheriff's Office, its 5 contract cities, West Narcotics Enforcement Team and the Superior Court.
47	District Attorney - Special Funds	Supplemental Law Enforcement Services Fund - DA	M	M	483,326	483,326	0	0.0	No	As provided by AB 3229 (Chapter 134, Statutes of 1996), the State supplements otherwise available funding for local public safety services ("COPS"). These funds are used locally to enhance prosecution of domestic violence cases. Under AB 109 Public Safety Realignment, SLESF allocations are now subsumed under the County's Local Revenue Fund for Public Safety Realignment.
48	Justice System Development/ Planning	SLESF - Front Line Law Enforcement- City	M	M	483,326	483,326	0	0.0	No	Provides for the pass-through of State Supplemental Law Enforcement funding to Contra Costa cities.
49	Sheriff - Support Services Bureau	AB 709 Automated Program	M	M	408,153	408,153	0	0.0	No	Restricted funding for automation services by the Civil unit.
50	EHSD - Workforce Services Bureau	CalFresh Eligibility - Work Incentive Nutritional Supplement Program	M	M	334,029	334,029	0	0.0	No	Provides a \$10 per month additional food supplement for eligible CalFresh and California Food Assistance Program households.
51	Probation - Juvenile Facilities	Home Supervision	M	M	331,941	403,386	(71,445)	1.0	No	Provides electronic monitoring / GPS support to juvenile probation deputies and intensive supervision to minors released to the community prior to sentencing.
52	District Attorney - Special Funds	AB109-District Attorney	M	M	316,058	316,058	0	0.0	No	Special fund to provide legal representation at parole revocation hearings for State parolees transferring to county jurisdiction under public safety realignment (AB 109).



## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
53	Central Support	LAFCO	M	M	261,000	0	261,000	0.0	No	Encourages orderly formation and development of local government agencies and approves, amends, or disapproves applications to create new cities or special districts, and modifies boundaries of existing agencies.
54	EHSD - Workforce Services Bureau	CalFresh Eligibility - Standard Utility Assistance Subsidy Prg	M	M	170,324	170,324	0	0.0	No	Provides an annual \$20.01 utility assistance benefit to eligible CalFresh households.
55	EHSD - Contra Costa Alliance to End Abuse	Contra Costa Alliance to End Abuse - Special Revenue Fund	M	M	152,664	152,664	0	0.0	No	Provides funding for emergency shelter, counseling, health and social welfare services to victims of domestic violence. Supported by marriage license fees as authorized in SB 91, the Domestic Violence Center Act and codified under Welfare & Institutions Code 18290-18307.
56	Sheriff - Support Services Bureau	AB 1109 Vehicle Program	M	M	125,334	125,334	0	0.0	No	Restricted funding for vehicle usage by the Civil unit.
57	EHSD - Workforce Services Bureau	Refugee Programs Cash Assistance	M	M	114,987	114,987	0	0.0	No	Provides funds for cash assistance payments for immigrants.
58	EHSD - Aging and Adult Services Bureau	Indigent Interment	M	M	106,922	18,388	88,534	0.0	No	Provides cremation and burial, in cemetery lots or niches, of indigent decedents.
59	EHSD - Workforce Services Bureau	CalFresh Eligibility - Work Incentive Nutritional Supplement Eligibility	M	M	99,056	99,056	0	0.5	No	Provides eligibility determination for eligible CalFresh and California Food Assistance Program households.
60	EHSD - Workforce Services Bureau	CalWORKs SB 1569	M	M	57,825	57,825	0	0.4	No	Provides case management of CalWORKs recipients who are victims of trafficking or crime.
61	EHSD - Workforce Services Bureau	Refugee Programs Eligibility	M	M	48,349	48,349	0	0.3	No	Provides eligibility determination and grant maintenance activities for the Refugee Cash Assistance (RCA) and Cash Assistance Program for Immigrants (CAPI) programs.
62	Sheriff - Special Funds	Traffic Safety	M	M	15,455	15,455	0	0.0	No	Provides for the cost of official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, the maintenance, improvement or construction of public streets, bridges and

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
										culverts.
63	Library	County Library Taxes	M	M	0	28,941,914	0	0.0	No	County Library Tax Revenues.
64	EHSD - Aging and Adult Services Bureau	Adult Protective Services	M	D/M	17,223,325	16,311,217	912,108	88.1	No	Provides social worker response to investigate reports that older or dependent adults are exploited, neglected or physically abused. Includes allocated clerical and administrative staff.
65	Public Safety Realignment	Support Services	M	D	115,962,210	115,962,210	0	0.0	No	This department includes dedicated funding streams for critical health and social service programs, including: adoptions, adult protective services, child abuse prevention, intervention & treatment, child welfare services, foster care, EPSDT activities, drug courts, various Medi-Cal services and perinatal drug services.
66	HSD - Behavioral Health Division - Mental Health	Child & Adolescent Services	M	D	67,117,426	66,308,498	808,928	99.0	No	Provides comprehensive mental health services to seriously emotionally disabled youth (up to age 21) and children (under age 18) and their families, including hospitalization, intensive day treatment, outpatient, outreach, case management and wraparound services.
67	HSD - Behavioral Health Division - Mental Health	Adult Services	M	D	60,450,532	57,515,959	2,934,573	142.0	No	Provides comprehensive mental health services to seriously and persistently mentally disabled adults including hospitalization, residential care, intensive day treatment, outpatient, outreach and case management.
68	Public Safety Realignment	Law Enforcement Services	M	D	58,823,286	57,132,935	0	0.0	No	This department includes dedicated funding streams for critical public safety activities, including: trial court security, front line law enforcement, community corrections for allocation proposed by the Community Corrections Partnership, costs of Post Release Community Supervision prosecution and defense, the Youthful Offender Block Grant and juvenile re-entry

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
										programming.
69	HSD - Behavioral Health Division - Mental Health	Mental Health Services Act	M	D	50,513,394	50,513,394	0	172.0	No	Expands mental health care programs for children, transition age youth, adults and older adults. (Proposition 63)
70	Public Works	Public Works Services /Administration	M	D	48,161,017	46,985,621	1,175,396	279.8	No	Administrative support to the department to ensure completion of projects. This support includes personnel, clerical, finance/budget and surveyor functions. The budget for all Public Works personnel are in this program.
71	Public Works	Rd Fund- Construction & Road Planning/ Admin /Revenues	M	D	30,508,919	30,508,919	0	0.0	No	Road construction projects for county roads. Includes administration and planning costs.
72	Sheriff - Field Operations Bureau	Unincorporated Patrol	M	D	30,037,899	46,258,762	(16,220,863)	142.0	No	Provides patrol services throughout the unincorporated area of the County using a community based policing model.
73	Justice System Development/ Planning	Local Community Corrections	M	D	27,885,959	27,885,959	0	0.0	No	Within the County's Local Revenue Fund pursuant to AB 109 and AB 118, this account provides the State funding allocation for Community Corrections Grant.
74	District Attorney	Mainline Prosecution	M	D	26,483,250	16,399,317	10,083,933	139.0	No	Attends the courts and conducts on behalf of the people all prosecutions for public offenses occurring in Contra Costa County, including homicide, gang crimes, sexual assault, juvenile, general felony, and misdemeanor crimes
75	Public Works	Rd Fund Maintenance & Misc. Property	M	D	25,289,000	25,289,000	0	0.0	No	Maintenance for county streets and roads.
76	EHSD - Workforce Services Bureau	CalWORKs Employment Services	M	D	22,403,608	22,403,608	0	102.2	No	Provides case management of CalWORKs recipients who have a Welfare-to-Work requirement and includes supportive services including special employment and training services/programs. Eligibility is limited to 48 months with the last 24 months being contingent on specific work-related activity engagement.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
77	HSD - Detention Facility Program	Detention Facility Med Services	M	D	20,821,644	1,492,731	19,328,913	72.5	No	Provides primary care medical services for inmates in County detention facilities.
78	HSD - Hospital & Ambulatory Care Centers	Charges from Other County Depts	M	D	17,461,387	0	17,461,387	0.0	Yes	Provides centralized charges to Health Services Department from other County departments, e.g. GSD.
79	Sheriff - Special Funds	Trial Court Security	M	D	15,697,584	15,697,584	0	0.0	No	Provides AB 109 Public Safety Realignment (State) funding for bailiff and court security services for the Superior Court.
80	Sheriff - Contract Services Budget	Court Security	M	D	15,496,773	15,496,773	0	85.0	No	Provides bailiff and court security services for the Superior Court. This division is responsible for all security in and around court buildings, and must provide officers for additional security at all court appearances of high-risk cases.
81	Probation Programs	Adult Investigations & Supervision	M	D	12,900,940	8,344,320	4,556,620	67.0	No	Over 3,500 felony investigative reports are prepared annually for the Coordinated Trial Courts. These include pre-plea reports for plea and bail considerations and assessment and recommendation reports for sentencing. (PC 1191). Includes AB109, SB678 and Smart Probation funded positions.
82	Central Support	Risk Management	M	D	10,446,692	5,946,692	4,500,000	37.0	Yes	Net cost represents GF premiums paid to Insurance Trust Funds. Risk Management program is responsible for the administration of workers' compensation claims, liability and medical malpractice claims, insurance and self-insurance programs, and loss prevention services.
83	EHSD - Aging and Adult Services Bureau	In-Home Supportive Services Administration	M	D	10,406,146	7,994,686	2,411,460	60.8	No	Funds for administration to determine eligibility for recipients who are unable to care for themselves at home.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
84	Sheriff - Field Operations Bureau	Investigations	M	D	10,245,052	365,805	9,879,247	40.0	No	This division conducts narcotics enforcement and follow-up investigation of all reported serious crimes that occur in the unincorporated area of Contra Costa County, as well as in the cities and districts that contract for investigative services.
85	Probation Programs	Administration/ Personnel / Info Tech	M	D	9,517,590	410,621	9,106,969	18.0	Yes	Services include fiscal and personnel management, central records, automated systems, contract management, employee and facility safety, purchasing and payroll, facility and office management, and resource development.
86	Assessor	Support Services	M	D	8,146,943	786,943	7,360,000	56.0	Yes	Provides clerical support for appraisal and business divisions; exemption processing; drafting and GIS mapping; public service; and information systems support. The GIS function is a countywide system that the office provides support for. R&T Code 75.20,
87	Legislation & Policy Direction	Legislation & Policy Direction	M	D	7,517,579	346,579	7,171,000	31.8	No	Enforces statutes and enacts legislation, establishes general operating policies and plans, adopts annual budgets and levies taxes, determines land use, and appoints County officials.
88	Human Resources	Employee Benefits Administration	M	D	7,013,432	7,013,432	0	21.0	Yes	Formulates & implements policies for administration of benefit programs and services that assist the County in maintaining a competitive compensation package and that contribute to the well-being of employees and retirees.
89	County Counsel	General Law	M	D	6,953,809	3,953,809	3,000,000	24.0	Yes	Provides legal services necessary for the continued operation of the County departments and special districts. Provides legal services to outside clients and independent special districts upon request.
90	Assessor	Appraisal	M	D	6,818,637	658,637	6,160,000	47.0	No	Secured property appraisal mandated by R&T Code Sections 50-93, 101-2125.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
91	Probation Programs	Juvenile Investigation/Supervision/Special Services	M	D	6,594,143	986,555	5,607,588	39.0	No	Further investigation into alleged offenses, including recommendations regarding the continuing disposition of the minor offender. The department performs over 3,500 intake and court investigations annually.
92	Conservation and Development	Current Planning	M	D	6,544,836	6,544,836	0	27.0	No	Facilitate the regulation of the land use and development to preserve and enhance community identity in keeping with the County General Plan and other adopted goals and policies. At least 5 public hearings on land use applications must be supported for 2 Regional Planning Commissions, the County Planning Commission and the Zoning Administrator.
93	EHSD - Workforce Development Board	Workforce Innovation & Opportunity Act (WIOA)	M	D	5,866,502	5,866,502	0	10.0	No	Provides employment services (such as job search and placement assistance, and initial assessment of skills), career counseling, access to job training, adult education and literacy, and employment services to individuals seeking to find new or better employment opportunities.
94	Sheriff - Custody Services Bureau	Detention Transportation	M	D	5,641,491	3,500	5,637,991	23.0	No	Provides inmate transportation between detention facilities and the Courts.
95	District Attorney	Investigation	M	D	5,261,077	434,275	4,826,802	19.0	No	Investigates all types of crime under the District Attorney's jurisdiction, locates and interviews suspects and witnesses, assists in grand jury investigations, writes search warrant affidavits, serves search warrants, conducts searches for fugitives, conducts surveillance, makes arrests and appears and testifies as witnesses in criminal and civil cases.
96	Conflict Defense	Conflict Defense	M	D	5,007,000	0	5,007,000	0.0	No	Mandated legal representation provided to indigents by appointed private attorneys on criminal cases in which the Public Defender has a conflict of interest in representation.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
97	County Administrator	Board Support & Gen Administration	M	D	5,003,533	285,499	4,718,034	14.8	Yes	Coordinates and provides policy support for the Board of Supervisors; administers County budget; administers special programs; provides administrative support and oversight to departments in carrying out their missions by providing policy guidance, inform
98	District Attorney	Administration	M	D	4,962,232	18,200	4,944,032	13.0	No	Operations, fiscal, personnel, procurement, and facilities management, and resource development
99	Sheriff - Contract Services Budget	Facility Security Contracts	M	D	4,834,196	4,834,196	0	34.0	No	Contract facility security services for the Health Services Department and the Employment and Human Services Department.
100	Conservation and Development	Application & Permit Center (includes Engineering Services)	M	D	4,667,202	4,667,202	0	34.0	No	Manage and help process applications and permits.
101	HSD - Detention Facility Program	Detention Facility MH Services	M	D	4,647,923	65,570	4,582,353	16.0	No	Provides assistance to Sheriff's Department in identification and management of mentally ill in the main County detention facility.
102	Employee/ Retiree Benefits	Employee Benefits	M	D	4,537,836	0	4,537,836	0.0	Yes	Funds PeopleSoft Project (Payroll).
103	District Attorney	Special Prosecution	M	D	4,465,868	4,161,411	304,457	21.0	No	Attends the courts and conducts on behalf of the people all special prosecutions, including auto, real estate, and worker's compensation fraud; environmental crimes, high-tech crimes, and family violence crimes
104	Animal Services	Field Services	M	D	4,406,384	3,231,634	1,174,750	24.0	No	Enforces state laws and County ordinances in the unincorporated area of the County and the cities that have agreements with the County.
105	Public Defender	Alternate Defender Office	M	D	4,395,018	0	4,395,018	17.0	No	Provides effective assistance of counsel for qualifying adults and juvenile clients for whom the main office has declared a conflict of interest.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
106	Human Resources	Personnel Services	M	D	4,263,900	200,000	4,063,900	26.0	Yes	Develops and administers programs and policies to help ensure that the County recruits and selects a highly skilled and diversified workforce that is properly classified and compensated. Maintains all personnel history files and records.
107	Public Defender	Administration	M	D	4,215,517	0	4,215,517	10.0	No	Provides management, administrative support, and oversight of all Departmental functions.
108	Sheriff - Custody Services Bureau	Custody Alternative/ County Parole Program	M	D	3,999,019	1,300,000	2,699,019	21.0	No	Diverts persons who would be incarcerated into programs such as Work Alternative Program. Work Alternative is operated for those inmates sentenced to jail for 30 days or less. Inmates accepted into the program provide public service labor.
109	Animal Services	Administration Services	M	D	3,853,267	2,535,669	1,317,598	20.0	No	Provides operational support for the department and includes human resource functions, fiscal management, data management, contract management, and general business operations.
110	Sheriff - Custody Services Bureau	Custody Services Admin	M	D	3,733,958	36,716,696	(32,982,738)	16.0	No	Provides inmate classification, training, and other detention management services.
111	Public Works	Non-County Funded Road Construction	M	D	3,502,000	3,502,000	0	0.0	No	Non-county road construction projects funded by other governmental agencies.
112	EHSD - Workforce Services Bureau	CalWORKs Expanded Subsidized Employment	M	D	3,479,613	3,479,613	0	12.4	No	Provides funds for wage, non-wage and operational costs for six-month job placements for Welfare-to-Work clients.
113	Sheriff-Coroner	Coroner	M	D	3,298,496	185,000	3,113,496	9.0	No	Determine the cause of death, specifically in the area of homicide, suicide, accidental and unexplained natural deaths. Coroner's deputies are on duty 24 hours a day, 7 days per week, and remove the deceased from place of death.
114	Public Works	PW Land Development	M	D	3,136,100	3,136,100	0	0.0	No	Engineering services and regulation of land development.
115	Public Defender	AB 109	M	D	3,128,443	3,128,443	0	16.5	No	Provides support and services to reduce recidivism for low level felony offenders; furthers the goals of AB109.



## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
116	Agriculture/Weights and Measures	Agricultural Division	M	D	3,013,935	2,791,631	222,304	28.6	No	Provides enforcement of pesticide use and worker safety regulations; enforcement of quarantine regulations; Certified Farmer's Market and organic program regulatory oversight; and performs pest detection, pest management, and pest eradication activities. Provides quality assurance programs involving fruits, nuts, vegetables, eggs, nursery stock, and seed; and assists the public with pest identification and control techniques using environmentally safe integrated pest management practices.
117	Assessor	Property Tax Administration Program	M	D	2,974,865	2,974,865	0	0.0	No	Provides funding from the State-County Property Tax Administration Program to be used to improve operations and enhance computer applications and systems.
118	EHSD - Aging and Adult Services Bureau	General Assistance Cash Assistance	M	D	2,781,389	0	2,781,389	0.0	No	Provides cash assistance to adults not eligible for state or federal assistance.
119	Auditor-Controller	General Accounting/Accounts Payable	M	D	2,648,379	2,902,121	(253,742)	18.0	Yes	Manages the countywide Financial System and processes various types of fiscal information for County departments, special districts, and other non-county agencies. Maintains the general ledger. Enforces accounting policies, procedures, and processes and ensures financial reporting in accordance with County policies and state, and federal guidelines. Reconciles fixed asset activity to County inventory.
120	Auditor-Controller	Payroll	M	D	2,626,940	1,458,962	1,167,978	16.0	Yes	Processes timely and accurate payroll for all County departments, most fire districts, some special districts, and some non-county regional agencies. Processes demands, purchase orders, and contracts.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
121	Auditor-Controller	Administration/Systems	M	D	2,489,657	260,000	2,229,657	8.0	Yes	Provides general management of financial information and accounts of all departments, districts, and other agencies governed by the Board of Supervisors. Provides employee development, personnel, payroll, and fiscal administration. Provides systems development and support and secretarial support.
122	Sheriff - Support Services Bureau	Sheriff's Recruiting	M	D	2,451,306	8,000	2,443,306	12.0	No	Responsible for employment services including recruiting, background investigations, and hiring, examining the status of operations and procedures within the office as a whole, changes to the Policies and Procedure Manual, providing background information.
123	EHSD - Aging and Adult Services Bureau	IHSS Public Authority	M	D	2,265,704	2,265,704	0	0.0	No	Provides registry and referral services, screens registry applicants, assists IHSS recipients with hiring IHSS providers. The program also trains providers and recipients and serves as employer of record for providers. NCC for this special fund is provided through In Home Supportive Services.
124	EHSD - Workforce Services Bureau	CalWORKS Mental Health/Substance Abuse	M	D	2,178,000	2,178,000	0	0.0	No	Provides CalWORKS case management and treatment services for mental health and substance abuse.
125	County Counsel	Risk Mgt/ Civil Litigation Unit	M	D	2,173,841	2,173,841	0	10.0	Yes	Defends the County in tort, employment and civil rights actions in State and Federal court and monitors outside litigation counsel. Services are reimbursed by General Liability Trust Fund.
126	District Attorney	AB 109	M	D	2,104,792	2,104,792	0	12.0	No	Public Safety Realignment Act which transfers responsibility for supervising specific low-level inmates and parolees from CDCR to counties, including parole revocation proceedings.
127	Agriculture/Weights and Measures	Administration	M	D	1,973,935	0	1,973,935	3.0	No	Provides direction and financial control, develop and implement policies and procedures in support of the operations of the department.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
128	County Administrator	Labor Relations	M	D	1,897,037	776,831	1,120,206	6.0	Yes	Administers County's labor management relations programs including the collective bargaining process, grievance investigation, training and counseling.
129	Public Defender	Investigations	M	D	1,879,723	0	1,879,723	13.0	No	Conducts defense investigations of adult criminal and juvenile cases as needed to ensure effective representation of all clients.
130	HSD - Detention Facility Program	Juvenile Hall Medical Services	M	D	1,872,584	1,742,141	130,443	10.4	No	Provides primary care medical services to inmates at Juvenile Hall. Expenditures are transferred to the Probation Department.
131	Human Resources	Administration	M	D	1,741,245	2,294,145	(552,900)	5.0	Yes	Develops, administers and maintains merit and exempt employment systems.
132	Assessor	Business	M	D	1,735,653	167,653	1,568,000	12.0	No	Unsecured property appraisal mandated by R&T Code Sections 2901-2928.1.
133	Auditor-Controller	Property Tax	M	D	1,514,627	1,538,635	(24,008)	8.0	Yes	Builds the countywide tax roll and allocates and accounts for property tax apportionment and assessments. Assists in preparing the budget documents for the County and special districts, including monitoring expenditures for budget compliance. Assists in administering the Tax and Revenue Anticipation Notes and other bond programs that greatly enhance the County's financial status. The Division also is responsible for a variety of governmental fiscal reports.
134	Treasurer-Tax Collector	Treasurer	M	D	1,499,227	233,900	1,265,327	8.4	No	Provides for the safekeeping of funds for the County, 18 School Districts, a Community College District, a Board of Education, and 21 Voluntary Special Districts. Administers a comprehensive investment program for the County and districts to ensure maximum yield on investments.
135	Conservation and Development	Administration	M	D	1,479,739	1,479,739	0	2.0	No	The legislative body shall by ordinance assign the functions of the planning agency to a planning department, one or more planning commissions, administrative bodies or hearing officers, the legislative body itself, or any combination thereof, as it deems appropriate and necessary.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
136	Conservation and Development	Code Enforcement	M	D	1,460,039	1,460,039	0	9.0	No	Respond to building and zoning complaints, perform on-site investigations, abate hazards, and perform inspections.
137	District Attorney	Victim/Witness Advocacy	M	D	1,448,544	1,191,986	256,558	14.0	No	Victim liaison providing assistance in obtaining protective orders and restitution, advice to the Bench on bail levels, and victim advocacy
138	Conservation and Development	Conservation/ Solid Waste	M	D	1,412,436	1,412,436	0	6.0	No	Administer the Solid Waste Management and Waste Recycling programs and provide technical services related to sanitary landfills, and other environmental issues. Participation in 2 solid waste partnerships and other solid waste, recycling programs must be supported.
139	Conservation and Development	Transportation Planning	M	D	1,394,688	1,394,688	0	4.0	No	Develop an effective transportation network throughout the county by planning for roads and other types of transportation systems on countywide corridors and with local and neighborhood areas. Administer programs related to Growth Management, Congestion Management and trip reduction. Provide staff support for other County efforts requiring transportation planning resources. Staff support or participation in over 10 committees including the Board's Transportation, Infrastructure and Water Committee is required.
140	Public Works	Purchasing	M	D	1,233,483	552,483	681,000	7.0	Yes	Purchasing services for all County departments.
141	Central Support	Clerk of the Board	M	D	1,151,575	93,575	1,058,000	7.0	Yes	Provides staff support to the Board of Supervisors by recording and compiling the actions of the Board taken in open session; maintaining the official records; preparing the weekly agenda and summary; and maintaining a roster of various Boards and Commit
142	EHSD - Children and Family Services Bureau	Independent Living Skills Program	M	D	1,096,963	1,096,963	0	7.7	No	Provides individual and group support services, including practical skill building for current and former foster youth that are eligible for federal foster care funds when transitioning out of the foster care system.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
143	Agriculture/Weights and Measures	Weights and Measures	M	D	1,056,510	917,256	139,254	8.0	No	Provide assurance of fair business practices by performing inspection of all point-of-sale systems (scanners) used in commercial transactions. Provide regulatory services to ensure commercial sales are made in compliance with State laws. Provide protection for consumers by enforcing State laws designed to prevent deceptive packaging and ensure accurate units of measure. Inspect Weighmasters for compliance with State law. Administer exams to for licensing of device service agents.
144	Employee/Retiree Benefits	Retiree Health Benefits	M	D	1,012,164	50,000	962,164	0.0	Yes	Retiree health costs for Court employees not paid for by the State as well as for former employees retired from defunct departments.
145	Assessor	Administrative Services	M	D	1,009,513	97,513	912,000	7.0	No	Functions of Assessor are mandated. Duties of Assessor's Office, however, may be consolidated with Treasurer, or Recorder, or Clerk and Recorder.
146	Auditor-Controller	Internal Audit	M	D	868,297	38,131	830,166	6.0	No	Develops and executes audit programs for the examination, verification, and analysis of financial records, procedures, and internal controls of the County departments. Produces the Comprehensive Annual Financial Report.
147	Public Works	County Drainage Maintenance	M	D	720,000	20,000	700,000	0.0	No	Drainage maintenance for County owned drainage facilities.
148	HSD - Public Administrator	Public Administrator	M	D	688,773	293,904	394,869	5.0	No	Investigates and administers the estates of persons who are County residents at the time of death and have no will or appropriate person willing or able to administer their estate.
149	EHSD - Contra Costa Alliance to End Abuse	Contra Costa Alliance to End Abuse - SB 968 Administration	M	D	634,447	634,447	0	4.0	No	Provides oversight and coordination of domestic violence programs. Supported by recording fees authorized by State law (SB 968)

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
150	Auditor-Controller	Special Accounting	M	D	587,883	379,934	207,949	4.0	Yes	Assist in preparing the budget documents for the county and special districts, including monitoring expenditures for budget compliance. Prepares the countywide Cost Allocation plan. Prepares the State Controller and other governmental fiscal reports.
151	District Attorney	Public Assistance Fraud	M	D	429,137	294,919	134,218	1.5	No	Works with personnel from various social service agencies to detect, investigate and successfully prosecute individuals who attempt to defraud various public assistance programs.
152	Public Works	Keller Surcharge/Mitigation	M	D	397,546	105,000	292,546	0.0	Yes	Recycling services for County departments.
153	Animal Services	Community Services	M	D	347,258	0	347,258	3.0	No	Provides public information, media relations, community education, and managing all aspect of the department's volunteer program.
154	Public Defender - Special Fund	AB109-Public Defender	M	D	316,058	316,058	0	0.0	No	Special fund to provide legal representation at parole revocation hearings for State parolees transferring to county jurisdiction under public safety realignment (AB 109).
155	Conservation and Development	Advance Planning	M	D	219,341	219,341	0	1.0	No	Develop and maintain long-range policy planning processes through the County General Plan to anticipate and respond to changes in new legal mandates and local priorities.
156	EHSD - Workforce Services Bureau	CalWORKs Cal-Learn	M	D	194,833	194,833	0	1.1	No	Provides eligibility determination and related service costs of providing intensive case management, supportive services and fiscal incentives/disincentives to eligible teen recipients who are pregnant or parenting and participating in the Cal-Learn Program.
157	Superior Court Programs	Dispute Resolution	M	D	180,000	180,000	0	0.0	No	Provides for local dispute resolution services including small claims, guardianship, and unlawful detainer/civil harassment mediation, as an alternative to formal court proceedings.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
158	Treasurer-Tax Collector	Business License	M	D	165,356	123,565	41,791	1.3	No	Chapter 64-14.202 Purpose and authority: The purpose of this chapter is to effectuate Revenue and Taxation Code Section 7284 (CH 466, Stats. 1990; Cal. Const. Art. IV, § 8(c)(2)) in order to levy a business license tax in the unincorporated area of the county. (Ord. 91-35 § 1). State law permits the levy of such tax.
159	Conservation and Development	Fish and Game Protection	M	D	158,400	158,400	0	0.0	No	Provide programs from fines levied for violation of the California Fish and Game Code. Funds are restricted to the propagation and conservation of fish and game in the County.
160	Superior Court Programs	Civil Grand Jury	M	D	155,500	0	155,500	0.0	No	An investigative body which examines County accounts, and inquiries into any alleged misconduct in office or public officials. It may also inquire into all public offenses committed within the county, conduct confidential investigations, and bring indictments when deemed appropriate.
161	Probation Programs	Training	M	D	133,384	117,339	16,045	3.0	Yes	State required and approved training for Probation staff. (PC 6035)
162	Merit Board	Merit Board	M	D	90,959	30,959	60,000	0.5	Yes	Hears and makes determinations on appeals of employees and oversees merit system to ensure that merit principles are upheld.
163	Superior Court Programs	Criminal Grand Jury	M	D	70,000	0	70,000	0.0	No	Examine evidence presented by the District Attorney and return criminal indictments directly to the Superior Court.
164	Conservation and Development	Clean Water	M	D	15,000	15,000	0	0.0	No	Inspection services for development projects requiring compliance with Clean Water regulations.
165	Justice System Development/ Planning	Obscene Matter-Minors	M	D	400	400	0	0.0	No	Provides supplemental funding for sexual assault investigator training, high technology crime task forces, public agencies and nonprofit corporations that provide shelter, counseling, or other direct services for victims of human trafficking and for multidisciplinary teams involved in the prosecution of child abuse cases.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
166	General County Revenues	General County Revenues	M	D	0	447,622,000	(447,622,000)	0.0	No	Receives revenues which are not attributable to a specific County services and which are available for County General Fund expenditures.
167	HSD - Public Health	Family, Maternal & Child Health	M/D	D	10,192,290	8,740,996	1,451,294	82.8	No	Promotes health and welfare of families and children.
168	HSD - Public Health	Communicable Disease Control	M/D	D	8,898,401	5,745,772	3,152,629	47.7	No	Identification, investigation and treatment of persons who have communicable disease or who have been exposed or are at risk for a communicable disease.
169	HSD - Public Health	HIV/AIDS and STD Program	M/D	D	4,571,557	3,678,195	893,362	33.5	No	Provides access to care, monitoring and surveillance, community education and prevention services.
170	EHSD - Aging and Adult Services Bureau	Area Agency on Aging	D/M	D/M	4,584,578	4,497,215	87,363	8.4	No	Provides supportive social services, congregate meals, home delivered meals, in-home services and elder abuse prevention to over 24,000 seniors annually.
171	HSD - Contra Costa Health Plan - EF II	Medi-Cal Seniors and Persons with Disabilities Members	D	M	187,658,381	187,658,381	0	0.0	No	Serves County residents enrolled in Contra Costa Health Plan who are seniors or persons with a disability who qualify for Medi-Cal.
172	HSD - CC Community Health Plan - EF III	Commercial Groups, including Basic Health Care (Excludes IHSS)	D	M	58,030,156	58,030,156	0	0.0	No	Serves County residents enrolled in Contra Costa Health Plan (CCHP) whose premiums are paid by themselves or by their employers. Includes those who qualify for Medicare coverage. Basic Health Care serves medically indigent County residents where household income is less than or equal to 300% of the federal poverty level, whose medical care is managed by CCHP. Includes Health Care for Indigent eligibles and primary care services to adults not covered by the Affordable Care Act.
173	Debt Service	Retirement/ UAAL Bond Fund	D	M	41,823,136	41,823,136	0	0.0	Yes	Accumulate and payout the principal and interest costs for the Pension Obligation bond for employee retirement liabilities, covering the general County group of funds including the General, Library and Land Development Funds. The bond obligation rate is adjusted each year to take into account the prior year's variances in operational costs and recovery.



## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
174	EHSD - Community Services Bureau	Child Development Fund	D	M	29,294,435	29,294,435	0	114.0	No	State-funded Preschool and General Child Care program serving 1,808 children in 16 centers with 65 classrooms and six partner agencies throughout the County. Include childcare services to families who receive Child Protective Services, children at risk of abuse and neglect, children with special needs, low-income families, and current and former CalWORKs participants.
175	EHSD - Community Services Bureau	Head Start	D	M	18,906,476	18,906,476	0	72.0	No	Federally-funded childcare services that provide part-day and full-day educational and comprehensive services for children ages 3-5, serving 1,351 income eligible and disabled children and families.
176	Sheriff - Field Operations Bureau	Cities/Districts Contracts	D	M	17,883,599	17,883,599	0	70.0	No	Contract city law enforcement services provided in the cities of Danville, Lafayette, and Orinda; and to AC transit and Diablo.
177	HSD - CC Community Health Plan - EF III	In-Home Supportive Services	D	M	16,942,618	12,956,330	3,986,288	0.0	No	Serves state sponsored In-Home Supportive Services (IHSS) providers in Contra Costa County. IHSS providers who join CCHP receive coordinated comprehensive health care services ranging from physical check-ups to treatment of major health problems. Monthly premium costs are shared by the County and the IHSS providers.
178	Conservation and Development	Housing Successor Agency	D	M	11,255,150	11,255,150	0	0.0	No	Provide funding for all Successor Agency-related obligations and activities pursuant to the terms of the Dissolution Act.
179	Clerk – Recorder - Elections	Recorder Micro/ Mod/ VRIP/ Redaction/ ERDS (Dedicated funds)	D	M	11,129,511	11,129,511	0	11.0	No	Provides support, improvement and full operation of a modernized recording system including infrastructure, technology, equipment and staff to efficiently process, organize, and maintain official documents and records in the Clerk-Recorder Division for easy location and retrieval by public and other County

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
										users. Maintains and improves vital records, redacts Social Security Numbers from public documents and sets up and maintains an electronic recording program.
180	EHSD - Community Services Bureau	Early Head Start	D	M	9,206,992	9,206,992	0	31.0	No	Federally-funded childcare program for infants and toddlers ages 0-3, serving 573 income eligible and disabled infants and toddlers and their families.
181	Probation - Juvenile Facilities	Orin Allen Youth Rehabilitation	D	M	8,129,750	10,564,671	(2,434,921)	41.0	No	Correctional facility providing 100 beds for seriously delinquent boys committed by the courts. Approximately 225 juveniles are committed annually for an average stay of six months. (W&I 880)
182	EHSD - Community Services Bureau	Comprehensive Funding Model (formerly known as Child Start)	D	M	8,120,938	8,120,938	0	75.0	No	Combines Head Start, Early Head Start, and Child Development funds to provide full-day, full-year childcare for 787 children of low-income working parents.
183	Public Works	Development Funds	D	M	7,972,990	7,972,990	0	0.0	No	Revenue from permits & developers for construction and Conditions of Approval.
184	Public Works	Airport Enterprise Fund	D	M	6,634,782	6,634,782	0	17.0	No	Operation and capital development of airports.
185	Conservation and Development	HUD Block Grant	D	M	6,122,051	6,122,051	0	0.0	No	CDBG provides annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
186	Public Works	Navy Transportation Mitigation	D	M	5,656,034	5,656,034	0	0.0	No	Proceeds from the Navy for the sale of a portion of Port Chicago Hwy.
187	HSD - Ambulance Services Areas (Measure H)	Zone B	D	M	4,967,050	4,967,050	0	9.0	No	Provides funds for pre-hospital care coordinators, EMS data analyst, EMS first responder equipment, communications equipment, hazardous materials charges and ambulance services.
188	Public Works	Southern Pacific Railway	D	M	4,345,174	4,345,174	0	0.0	No	Sale of easements & license agreements used for maintenance of Iron Horse Corridor.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
189	Public Works	Other Special Rev. Funds	D	M	3,924,729	3,924,729	0	0.0	No	Use based on special revenue agreements.
190	EHSD - Community Services Bureau	Community Action Programs	D	M	3,031,718	2,872,930	158,788	20.0	No	Community Action programs help low-income families achieve self-sufficiency and support activities that can achieve measurable outcomes in improving educational capability, literacy skills, housing attainment, income enhancement, and disaster preparedness.
191	EHSD - Children and Family Services Bureau	Adoption Services	D	M	2,864,013	2,853,228	10,785	16.1	No	Provides adoption services to children who are free for adoption under the Civil Code and Welfare & Institutions Code. It also provides services, on a fee basis, for stepparent adoptions.
192	Debt Service	Retirement Litigation Settlement Debt Service	D	M	2,759,911	2,759,911	0	0.0	Yes	To provide funding for the Retirement Litigation debt services repayment schedule, which resulted from a court case requiring the County to pay \$28.1 million over a period of approximately 20 years (ending February 2024).
193	EHSD - Community Services Bureau	Housing & Energy	D	M	2,495,560	2,495,560	0	5.0	No	Federally-funded program that provides utility bill payment assistance, energy education, and weatherization services to approximately 4,471 low-income residents of the County.
194	Conservation and Development	Measure WW Grant Project	D	M	2,382,879	2,382,879	0	0.0	No	Funding through general obligation bonds, for local parks as approved by voters of Alameda and Contra Costa.
195	EHSD - Children and Family Services Bureau	Family Preservation Program Promoting Safe and Stable Families	D	M	2,069,149	1,623,861	445,288	0.0	No	Provides intensive social work services to children and families when the child is at risk of out-of-home placement.
196	Probation Programs	School Probation Officers	D	M	1,863,431	1,863,501	(70)	10.0	No	Case management services for juveniles referred by school districts as well as those on active probation.
197	Public Works	Area of Benefit Fees	D	M	1,643,000	1,643,000	0	0.0	No	Fees on development for future road projects.
198	EHSD - Children and Family Services Bureau	Resource Family Home Approval (formerly Foster Care Licensing)	D	M	1,589,272	1,374,135	215,137	2.7	No	Processes applications and provides support services to approved Resource Family Homes.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
199	Sheriff - Special Funds	Prisoners Welfare Summary	D	M	1,585,235	1,341,000	0	6.0	No	Provides for the revenues associated primarily with detention commissary and commission from detention pay telephones. Funds are restricted to funding educational opportunities for inmates and enhancing inmate welfare.
200	Justice System Development/ Planning	Automated ID & Warrant	D	M	1,508,560	1,508,560	0	0.0	No	Special fund to finance a Countywide warrant system and to replace and enhance the automated fingerprint identification equipment.
201	Sheriff - Special Funds	Central ID Bureau	D	M	1,437,000	1,437,000	0	0.0	No	Provides for operation of the Alameda-Contra Costa fingerprint database (which is a component of the state-wide database) Automated Fingerprint Identification System (AFIS) and Livescans in place in county law enforcement agencies.
202	EHSD - Community Services Bureau	Child Nutrition	D	M	1,276,439	1,276,439	0	13.0	No	Nutritional counseling for families and meal services for low-income and disabled children serving approximately 1,075 children and families and delivers approximately 454,475 meals.
203	Conservation and Development	Private Activity Bond	D	M	1,225,000	1,225,000	0	0.0	No	Bond revenue received from single and multiple family housing programs that is used primarily to fund program staff costs and finance property acquisition related to affordable housing and economic development projects.
204	Probation Programs	Domestic Violence	D	M	1,088,690	453,575	635,115	6.0	No	Intensive supervision of felony/misdemeanor cases that may involve court-ordered participation in a 52-week batterer's program. All batterer's programs are mandated to be certified by the Probation Department. (PC 1203.097)
205	Justice System Development/ Planning	Vehicle Theft Program	D	M	1,000,000	1,000,000	0	0.0	No	Provides local funding programs relating to vehicle theft crimes.
206	Probation Programs	Community Probation	D	M	902,336	720,548	181,788	5.0	No	Partners deputy probation officers with eight police jurisdictions to provide intensive supervision to high-risk youth.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
207	Sheriff - Special Funds	Supplemental Law Enforcement Services Funds	D	M	886,626	886,626	0	0.0	No	Pursuant to Government Code 30061-30063, the State supplements otherwise available funding for local public safety services. These funds are used for jail operations and enhancement of Patrol Division services.
208	Probation Programs	Youthful Offender Treatment Program	D	M	879,984	611,361	268,623	6.0	No	Aftercare supervision for institution commitment treatment program for male youthful offenders.
209	Superior Court Programs	Criminal Justice Facility Construction	D	M	870,000	870,000	0	0.0	Yes	Special fund created for penalty assessments levied on court fines for the purpose of criminal justice facility construction, systems development and operations.
210	Conservation and Development	HUD Neighborhood Preservation	D	M	805,700	805,700	0	0.0	No	Grants from HUD's Community Development Block Grant program, expended for the purpose of funding the Housing Rehabilitation and Neighborhood Preservation Program loans and program administration.
211	HSD - Emergency Medical Services SB-14	Physicians	D	M	784,799	784,799	0	0.0	No	Payments to physicians for emergency services to indigents.
212	Superior Court Programs	Courthouse Construction	D	M	753,000	753,000	0	0.0	Yes	Special fund created for penalty assessments levied on court fines for the purpose of courthouse construction and maintenance.
213	EHSD - Workforce Development Board	Small Business Development Center	D	M	410,000	410,000	0	1.0	No	Provides training, counseling, and technical assistance to small businesses and startups to support economic development and stimulate job growth in Contra Costa County and the region.
214	Probation Programs	Drug Enforcement	D	M	378,984	0	378,984	2.0	No	Intensive monitoring of drug usage and supervision of 75 offenders annually.
215	HSD - Emergency Medical Services SB-15	Hospitals	D	M	337,779	337,779	0	0.0	No	Payments to hospitals for emergency room care provided to indigents.
216	Probation Programs	Office of Traffic Safety DUI Program	D	M	327,997	362,821	(34,824)	2.0	No	California Office of Traffic Safety provides grant funding for intensified supervision of felony drunk drivers. The grant does not cover indirect costs.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
217	Conservation and Development	Affordable Housing	D	M	325,000	325,000	0	0.0	No	Mortgage payments on loans made from federal affordable housing program. Funds are reimbursed to the affordable housing program and used to provide financial assistance for additional affordable housing and economic development. These projects include the North Richmond Senior Housing Project and commercial center and land acquisition in the Pleasant Hill BART Redevelopment Area.
218	EHSD - Children and Family Services Bureau	Child Abuse Prevention Contracts	D	M	303,000	272,700	30,300	0.0	No	Provides child abuse prevention services authorized by AB 1733; supports the Zero Tolerance for Domestic Violence implementation plan.
219	Conservation and Development	HOME Investment Partnership Act	D	M	300,000	300,000	0	0.0	No	Provide funding from HOME Program loan repayments for the development and rehabilitation of affordable housing.
220	Justice System Development/ Planning	DNA Identification	D	M	270,000	270,000	0	0.0	No	Provides for the collection of DNA specimens, samples and print impressions.
221	HSD - Ambulance Services Areas (Measure H)	Zone A	D	M	232,863	232,863	0	0.0	No	Funds EMS first responder medical and communication equipment, supplies, and training of medical dispatchers.
222	HSD - Emergency Medical Services SB-13	Emergency Medical Services	D	M	229,690	229,690	0	0.0	No	Reimbursement for County operated Emergency Medical Services program.
223	Probation Programs	Vehicle Theft (Adult)	D	M	193,178	193,178	0	1.0	No	Cooperative program among the California Highway Patrol, Sheriff, District Attorney and Probation depts. Provides close supervision to a caseload of auto thieves placed on felony probation. This program is partially funded by the State via vehicle license fees.
224	Sheriff - Field Operations Bureau	Avoid the 25	D	M	157,915	120,000	37,915	0.0	No	Avoid the 25 is a grant sponsored by the State of California to fight DUIs on County roadways.
225	Conservation and Development	Used Oil Recycling Grant	D	M	150,000	150,000	0	0.0	No	Used Oil Block Grant funds to help establish or enhance permanent, sustainable used oil recycling programs.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
226	Sheriff - Special Funds	Narcotic Forfeiture	D	M	107,250	107,250	0	0.0	No	Within the Investigation Division, Asset Forfeiture provides the necessary support for tracking the assets of persons involved in narcotics crimes in addition to ongoing narcotics enforcement efforts, to maximize forfeited assets, and to augment traditional investigations.
227	EHSD - Community Services Bureau	Childcare Enterprise Fund	D	M	74,089	74,089	0	0.0	No	Childcare enterprise provides childcare at below market rates to families who do not qualify for subsidized Head Start or Child Development programs due to higher family income.
228	EHSD - Aging and Adult Services Bureau	Senior Community Services Employment Program	D	M	72,450	72,450	0	0.5	No	Provides Seniors with low employment prospects subsidized employment with Community Service Agencies, non-profits or Government Agencies. Enrollment priority for those Most in Need: Veterans, 65 or older, the disabled, seniors with limited English proficiency or low literacy skills and those at risk of homelessness.
229	HSD - Emergency Medical Services SB-16	Pediatric Trauma Centers	D	M	66,365	66,365	0	0.0	No	Reimbursement to physicians and hospitals for uncompensated services provided at pediatric trauma centers.
230	Human Resources	Employee Child Care	D	M	46,586	46,586	0	0.0	No	Board mandate & must follow IRS regs. Provides for the funding and development of child care programs for employees. Funded by benefit admin fee and forfeited Dependent Care Assistance Program monies.
231	Sheriff - Special Funds	Controlled Substance Analysis	D	M	22,500	22,500	0	0.0	No	Provides criminalistics laboratory analysis of controlled substances, in order to increase the effectiveness of criminal investigation and prosecution.
232	Sheriff - Field Operations Bureau	Special Investigations	D	M	2,000	230,000	(228,000)	0.0	No	Provides Investigation services to the District Attorney's Office.
233	Debt Service	County/ State West Contra Costa Healthcare District (WCCHCD)	D	M	0	2,500,000	(2,500,000)	0.0	Yes	To account for the West Contra Costa Healthcare District's allocation of property tax revenue.
234	Public Works	Facilities Maintenance	D	D	122,386,367	122,386,367	0	199.0	Yes	General maintenance and repairs of County buildings & facilities.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
235	EHSD - Administrative Services	Administrative Services	D	D	54,783,656	54,516,666	266,990	204.0	Yes	Provides administrative support to all areas of the Department
236	HSD - Public Health	Public Health Clinical Services	D	D	36,935,171	27,762,004	9,173,167	243.1	No	Provides full scope pediatric clinics, women's health and family planning, sexually transmitted disease clinics, immunization clinics, the employee occupational health program, and school-based clinics. In addition, provides public health nursing visits to new babies and mothers, and health care for the homeless.
237	HSD - Hospital & Ambulatory Care Centers	Administrative Services	D	D	25,467,853	25,467,853	0	302.9	Yes	Provides centralized Department-wide administrative support to all Health Services divisions, e.g. IT, Payroll, Personnel.
238	Public Works	General County Building Occupancy	D	D	24,280,258	156,200	24,124,058	0.0	Yes	General funded building and grounds maintenance. This program area includes fixed costs for expenses related to utilities, taxes, debt service, building insurance, custodial contracts, common area maintenance, rents, and elevator maintenance.
239	Sheriff - Administrative Services Bureau	Central Administration	D	D	20,320,063	1,371,480	18,948,583	34.0	No	Comprised of the Sheriff's executive, fiscal, and personnel units which provide centralized administrative oversight of the Office of the Sheriff.
240	Library	Lib-Community Services	D	D	19,708,537	3,200,435	0	137.4	No	Includes the provision of community library services through 26 County Library facilities. These services include materials collections, public services, and programs that are tailored for each community.
241	Public Works	Fleet Services ISF	D	D	16,981,122	16,981,122	0	21.0	Yes	Internal Services Fund for Fleet
242	HSD - Hospital & Ambulatory Care Centers	Hospital Capital Project	D	D	16,277,162	16,277,162	0	0.0	No	Debt services principal payments, and acquisition of new and replacement capital equipment.
243	HSD - Behavioral Health Division - Mental Health	Support Services	D	D	14,838,108	4,032,460	10,805,648	83.9	No	Provides personnel administration, contract negotiation, program planning and development, monitoring service delivery and quality assurance, and interagency coordination.
244	Capital Improvements	Facilities Lifecycle Improvement Summary	D	D	12,550,000	2,550,000	10,000,000	0.0	Yes	Addresses deferred facilities maintenance and capital renewal in accordance with the Real Estate Asset Management program (RAMP).



## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
245	Department of Information Technology	Telecommunications	D	D	11,155,209	11,060,209	95,000	21.8	Yes	Responsible for planning, operating, maintaining, and managing the County's communication systems including radio, telephone, voice mail and microwave.
246	Contingency Reserve	Contingency Reserve	D	D	10,000,000	0	10,000,000	0.0	Yes	Provide funding for unforeseen emergencies or unanticipated new expenditures occurring during the fiscal year, which have no other funding source.
247	County Administrator	AB109	D	D	8,640,986	7,690,986	950,000	3.2	No	Administers the AB 109 State Realignment allocation from the State to provide for the reentry and reintegration of the formerly incarcerated, including administrative oversight and data evaluation.
248	HSD - Public Health	Public Health Support Services	D	D	7,909,943	1,504,845	6,405,098	37.5	Yes	Provides program oversight, including management and administrative support staff.
249	Sheriff - Support Services Bureau	Information Services	D	D	7,056,441	69,200	6,987,241	18.0	No	Provides communication and programming for networks, jail management, communication system and ARIES.
250	HSD - Behavioral Health Division - Alcohol and Other Drugs	Narcotic Treatment Program	D	D	6,883,955	6,883,955	0	0.0	No	Provides outpatient methadone maintenance for opiate dependent adults, especially those persons at risk of HIV infection through injection drug use.
251	HSD - Behavioral Health Division - Alcohol and Other Drugs	Outpatient and Intensive Outpatient Program	D	D	6,585,470	5,973,481	611,989	6.0	No	Provides outpatient substance abuse recovery services for adults, youth/adolescents and family members who have substance use disorders.
252	Library	Administration	D	D	6,429,071	70,747	0	23.2	No	Provides administrative, shipping, and volunteer services management while organizing and directing the operation of the County Library.
253	HSD - Behavioral Health Division - Alcohol and Other Drugs	Residential Services Program	D	D	6,267,691	4,944,373	1,323,318	19.2	No	Provides recovery services for men, women, women and their children (perinatal), and adolescents, and detoxification for adults.
254	Conservation and Development	Service Contracts/ Satellite Locations	D	D	5,523,500	5,523,500	0	4.0	No	Inspection services to various contract cities and remote locations within the unincorporated county.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
255	Department of Information Technology	Systems and Programming	D	D	5,361,575	5,361,575	0	22.6	Yes	Provides information application services to Depts via consultation; proposes solutions to meet business goals and incorporating technology solutions by designing, implementing and maintaining departmental systems.
256	Public Works	Print and Mail Services	D	D	5,299,184	5,299,184	0	21.0	Yes	Copy, printing, and mail services for County departments.
257	Conservation and Development	Business and Information Services	D	D	5,132,486	5,132,486	0	29.0	No	Manage the department's cost recovery efforts to ensure program revenues cover operating costs and other fiscal and budget services. Provide purchasing and personnel services. Provide Geographic Information System support and development, including mapping services. Manage countywide demographic and Census data. Manage land use application and permit tracking electronic data and department computer services. Provide administrative policy and procedure guidance for the department. Respond to data requests for demographic information and public records act.
258	HSD - Behavioral Health Division - Health, Housing and Homeless Services	Supportive Housing Program	D	D	5,099,922	4,724,449	375,473	0.0	No	Provides a variety of permanent housing options for homeless adults, families, and transition age youth with disabilities. All housing options come with supportive services aimed at assisting the resident in maintaining their housing.
259	Conservation and Development	HUD Home Block Grants	D	D	5,085,617	5,085,617	0	0.0	No	Grants for the acquisition, rehabilitation or new construction of housing for rent or ownership, tenant-based rental assistance, and assistance to homebuyers. Funds may also be used for the development of non-luxury housing, such as site acquisition, site improvements, demolition and relocation.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
260	Capital Improvements	Plant Acquisition	D	D	5,000,000	0	5,000,000	0.0	Yes	Majority of projects appropriated by mid-year adjustments. Used to plan, design and construct various repair, improvement and construction projects for County facilities using in-house staff, consultants and contractors.
261	HSD - Behavioral Health Division - Health, Housing and Homeless Services	Interim Housing and Support Services	D	D	4,980,398	3,745,118	1,235,280	1.0	No	Offers short-term shelter and support services that allow for stabilization, referral and preparation for permanent housing and/or mental health and treatment services.
262	Probation - Special Funds	Supplemental Law Enforcement Services Fund	D	D	4,692,483	4,692,483	0	0.0	No	Provides state resources from the Juvenile Justice Crime Prevention Act of 2000 to support juvenile prevention initiatives.
263	Library	Support Services	D	D	4,589,512	29,645	0	26.2	No	Support Services includes automation, Virtual Library, circulation, technical services, and collection management.
264	Probation - Special Funds	Community Corrections Performance Incentives Fund	D	D	4,584,144	4,584,144	0	0.0	No	Provides revenue realized by the California Department of Corrections and Rehabilitation to be used for evidence-based probation supervision activities.
265	Sheriff - Custody Services Bureau	Marsh Creek Detention Facility	D	D	4,491,873	1,500	4,490,373	21.0	No	Located in Clayton, this facility is primarily responsible for the care, custody, and control of sentenced minimum-security male inmates, but unsentenced inmates may also be held at this facility.
266	Sheriff - Field Operations Bureau	Marine Patrol	D	D	4,240,992	1,210,239	3,030,753	12.0	No	Responsible for patrol of the navigable waterways within the County and enforcement of all applicable laws.
267	Department of Information Technology	Wide-Area-Network Services	D	D	4,121,818	4,121,818	0	5.0	Yes	Insures on-going support and maintenance of the County's Wide-Area-Network (WAN) Infrastructure.
268	Department of Information Technology	Operations	D	D	4,092,762	4,092,762	0	9.6	Yes	Responsible for County's Central Data Center that houses the IBM mainframe, AS/400's, RS/6000's, Sun and IBM UNIX servers and customer owned servers. Performs database administration duties in support of Oracle, Informix, and IDMS data management systems. Manages County's off-site disaster recovery resources.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
269	HSD - Public Health	Senior Nutrition Program	D	D	4,086,098	4,054,960	31,138	4.3	No	Provides over 550,000 meals per year to the elderly population in the County through a congregate (Senior Center) or home delivery (Meals on Wheels) model. In addition to elderly clients, approximately 2,700 meals are delivered to homebound AIDS/HIV clients.
270	HSD - Contra Costa Health Plan - EF II	Charges from Other County Depts	D	D	3,759,905	3,759,905	0	0.0	No	Provides centralized charges to Health Services Department from other County departments, e.g. GSD.
271	Sheriff - Support Services Bureau	Resources/ Plans/ Standards	D	D	3,704,801	318,500	3,386,301	10.0	No	Inspection and Control is instrumental in organizational development by surveying current law enforcement management theory and practice to compare department procedures and systems against those in other jurisdictions. Professional Standards is responsible for formulating policies and procedures, Internal Affairs and risk management litigation.
272	Conservation and Development	Transportation Improvement - Measure J	D	D	3,698,500	3,698,500	0	0.0	No	Measure J monies are allocated based upon a 7-year Capital Improvement Program approved by the Board of Supervisors and other agencies for specific transportation projects.
273	Sheriff - Support Services Bureau	CAL-ID	D	D	3,391,703	3,391,703	0	18.5	No	Operates a computerized system for the identification of fingerprints.
274	HSD - Public Health	Community Wellness & Prevention Program	D	D	3,261,217	3,187,054	74,163	25.5	No	Provides for prevention of chronic disease and injuries.
275	EHSD - Contra Costa Alliance to End Abuse	Contra Costa Alliance to End Abuse	D	D	2,994,234	1,150,750	1,843,484	0.0	No	Coordinated Services designed to reduce domestic and family violence and elder abuse.
276	Sheriff - Office of Emergency Services	Emergency Services	D	D	2,837,043	215,000	2,622,043	10.0	No	Provides emergency preparedness planning and coordination along with vulnerability assessment; manages the homeland security grant funds for the operational area; gathers and disseminates crime analysis and intelligence data.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
277	HSD - Behavioral Health Division - Health, Housing and Homeless Services	Coordinated Entry System	D	D	2,783,455	2,091,904	691,551	0.0	No	Streamlines access to housing and other homeless services through prevention/diversion screening and triage; referral to CARE centers where clients can access shelter, food, case management, housing assessment and navigation, substance use disorders and benefit assistance; and coordinate outreach referral and engagement to facilitate shelter, health and social services.
278	Sheriff - Special Funds	Law Enforcement Training Center	D	D	2,466,098	2,466,098	0	17.0	No	Established as an enterprise fund, this Division of the Sheriff with the Contra Costa College District at Los Medanos Community College provides specialized training to law enforcement personnel.
279	HSD - Behavioral Health Division - Alcohol and Other Drugs	Drug Medi-Cal Waiver	D	D	2,386,813	2,386,813	0	11.3	No	Provides an opportunity for counties to expand service capacity and the range of available benefits for Medi-Cal beneficiaries who meet medical necessity criteria and reside in the County.
280	HSD - Behavioral Health Division - Alcohol and Other Drugs	Special Programs	D	D	2,330,933	2,330,933	0	5.9	No	Time-limited federal and state special initiatives and demonstration programs.
281	Conservation and Development	Federal Programs, CDBG, Successor Agency	D	D	2,244,253	2,244,253	0	10.0	No	Responsible for administration of Community Development Block Grant and various housing programs that promote safe and affordable housing, a suitable living environment and expanded economic opportunities, principally for persons of very low- and low-income. Successor Agency oversees dissolution of the former Redevelopment Agency and staffs Oversight Board.
282	Justice System Development/ Planning	Law and Justice System Dev	D	D	2,184,720	394,720	1,790,000	5.0	Yes	Develops, implements and maintains automated info systems for justice departments.
283	Probation Programs	Field Services Support	D	D	2,173,512	0	2,173,512	24.0	No	Provides support services to Deputy Probation Office staff in adult and juvenile programs.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
284	Conservation and Development	Livable Communities	D	D	2,132,830	2,132,830	0	0.0	No	Collection of Developer Fees in the Camino Tassajara Combined General Plan Area, to aid in the implementation of the Smart Growth Action Plan.
285	Department of Information Technology	Network Services	D	D	2,025,372	2,075,372	(50,000)	8.0	Yes	Provides business and technical assistance, including overall IT infrastructure design, implementation, project mgmt, system integration, storage services, e-mail & internet access.
286	Library	Countywide Services	D	D	1,840,564	324,943	0	11.0	No	Directly provides library service to patrons countywide and supports community library services and operations, including telephone reference service, periodicals, and program support in adult, young adult, and youth services.
287	Capital Improvements	Minor non-Capital Improvements	D	D	1,500,000	0	1,500,000	0.0	Yes	Minor repairs and improvements to County facilities using in-house staff, consultants, and contractors.
288	HSD - Behavioral Health Division - Alcohol and Other Drugs	Prevention Services	D	D	1,499,595	1,499,595	0	2.6	No	Provides alcohol and other drugs education, drug-free activities, community-based initiatives, problem identification and referral for youth and adults.
289	HSD - Behavioral Health Division - Health, Housing and Homeless Services	Administration	D	D	1,465,065	1,270,985	194,080	8.0	Yes	Includes staffing, occupancy costs, costs incurred for the homeless advisory board activities, and costs associated with grant writing and consultation.
290	Conservation and Development	Keller Canyon Mitigation Fee	D	D	1,439,000	1,439,000	0	0.0	No	Funding for mitigation programs within East County community.
291	Sheriff - Office of Emergency Services	Community Warning System	D	D	1,388,765	1,388,765	0	3.0	No	Manages the countywide all hazard Community Warning System. The CWS is funded entirely from private industry funds and/or fines.
292	EHSD - Workforce Services Bureau	CalWORKs Housing Support	D	D	1,380,441	1,380,441	0	0.0	No	Provides funds for support services and administrative activities for homeless CalWORKs families.
293	County Administrator	CCTV & Public Info	D	D	1,358,273	1,358,273	0	7.0	No	Administers cable franchises and community access (CCTV). Supported by cable TV franchise fees.
294	Sheriff - Office of Emergency Services	Homeland Security Grants	D	D	1,349,505	1,349,505	0	0.0	No	Homeland Security grant management and centralization.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
295	Veterans Service	Veterans Service	D	D	1,294,042	293,043	1,000,999	9.5	No	Provides assistance to veterans, their dependents and survivors in obtaining veteran's benefits.
296	Sheriff - Office of Emergency Services	Emergency Services Support	D	D	1,276,917	32,500	1,244,417	3.0	No	Provides management oversight 24-hours a day for response to critical incidents, major crimes, or other significant events and provides direction at the command level. Operates the Volunteer Services Unit and Search and Rescue (SAR) response teams.
297	Conservation and Development	HOPWA Grant	D	D	1,137,410	1,137,410	0	0.0	No	Provide housing opportunities for people with HIV/AIDS.
298	Conservation and Development	Weatherization	D	D	1,116,446	1,116,446	0	12.0	No	Free home weatherization services to low income residents.
299	Central Support	Management Information System	D	D	1,057,000	450,000	607,000	0.0	Yes	Computer support to small depts, Productivity Investment Fund, Geographic Information System Program.
300	Conservation and Development	Housing Rehabilitation & Sustainability Program	D	D	1,032,175	247,175	785,000	2.0	No	Financial assistance to low and moderate-income families performing housing rehabilitation. Develop organizational capacity in Sustainability Programs to include expanding economic development in the County.
301	Conservation and Development	HUD Neighborhood Stabilization	D	D	1,011,000	1,011,000	0	0.0	No	Provide assistance to the County to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within the community.
302	Conservation and Development	Plant Acquisition	D	D	1,000,000	1,000,000	0	0.0	No	Funding for the acquisition and rehabilitation of a department financed central operations office
303	Department of Information Technology	Information Security	D	D	982,974	982,974	0	1.0	Yes	Maintains the Countywide Information Security Program including Information Security Awareness, Risk Assessment and Business Resumption programs.
304	Conservation and Development	Water Planning/Habitat Conservancy	D	D	955,680	955,680	0	5.0	No	Develop County's water policy and administration of the County Water Agency, which includes administration of the Coastal Impact Assistance Program, the Open Space Funding Measure and the East Contra Costa Habitat Conservation Plan Association. The Water Agency is a County special district the budget is included in County Special Districts.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
305	Department of Information Technology	Administration	D	D	772,148	772,148	0	11.0	Yes	Provides accounting and administrative services to Dept. Provides a Customer Service Center and an Electronic Government Liaison to coordinate Countywide Internet Efforts.
306	Sheriff - Support Services Bureau	Automated Regional Information Exchange Systems (ARIES)	D	D	761,476	761,476	0	2.0	No	The ARIES database has been established to collect data from several California jurisdictions to share information to support increased monitoring and enforcement of the law.
307	District Attorney - Special Funds	Consumer Protection	D	D	737,137	500,000	0	0.0	No	Receives <i>Cy pres</i> restitution funds from court-ordered settlements for District Attorney consumer protection projects, when individual restitution in a particular case cannot be determined or is not feasible.
308	Public Works	Outside Agency Services	D	D	722,264	722,264	0	0.0	Yes	Outside Agency services. This program area includes occupancy costs, print & mail services, and fleet services.
309	HSD - Detention Facility Program	Juvenile Justice Facilities	D	D	711,394	711,394	0	0.0	No	Provides crisis intervention, medication evaluation and consultation.
310	Probation - Juvenile Facilities	School Lunch Program	D	D	710,000	266,000	444,000	4.0	No	Federally assisted meal program. Provides nutritionally balanced, low-cost or free lunches to children each school day.
311	HSD - Behavioral Health Division - Alcohol and Other Drugs	Information, Screening and Referral into SUD	D	D	700,616	700,616	0	7.0	No	Provides information, American Society of Addiction Medicine (ASAM) screening and referral to individuals in need of prevention, treatment and recovery services.
312	Department of Information Technology	GIS Support	D	D	649,195	599,195	50,000	3.1	Yes	Manages the central GIS data repository and facilitates the sharing and integration of geographically referenced information among multiple agencies or users.
313	HSD - Behavioral Health Division - Health, Housing and Homeless Services	Contra Costa Youth Continuum of Services	D	D	636,061	501,418	134,643	1.0	No	Provides outreach, shelter, transitional, and permanent housing and services to youth ages 18-24.
314	Conservation and Development	HUD Emergency Shelter	D	D	636,050	636,050	0	0.0	No	Emergency Shelter Grant program provides homeless persons with basic shelter and essential supportive services.



## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
315	Sheriff - Field Operations Bureau	Sheriff's Helicopter Program	D	D	596,575	596,575	0	0.0	No	Provides air support throughout the County and through contract with the City of Vallejo.
316	Crockett/Rodeo Revenues	Crockett/Rodeo	D	D	560,000	0	560,000	0.0	No	Appropriations attributable to the property tax increment from the co-generation facility in Crockett and the UNOCAL Reformulated Gasoline Project at the Rodeo facility for both capital and program uses.
317	District Attorney - Special Funds	Real Estate Fraud Prosecution	D	D	560,000	560,000	0	0.0	No	Pursuant to State law, pays for District Attorney cost of deterring, investigating, and prosecuting real estate fraud crimes, using fees from recording real estate instruments.
318	North Richmond Waste & Recovery Mitigation Fund	North Richmond Waste & Recovery Mitigation Fund	D	D	550,000	550,000	0	0.0	No	Defrays annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond and adjacent areas.
319	Public Works	Fleet Services	D	D	540,000	540,000	0	0.0	Yes	Maintenance, repair, and vehicle acquisition for County departments & fire district.
320	Animal Services	Animal Benefit Fund	D	D	510,000	510,000	0	0.0	No	Provides monetary support for animal health and welfare projects that are not funded by departmental or general County revenue.
321	Central Support	Economic Development/ Arts Commission	D	D	509,192	44,192	465,000	0.0	No	Provides funding to the Arts Commission to promote the arts throughout the County.
322	District Attorney - Special Funds	Environmental/ OSHA	D	D	433,067	313,012	0	0.0	No	Funds the investigation and prosecution of environmental/occupational health and safety violations. In addition, this fund supports staff professional development on subjects of environmental law.
323	Sheriff - Office of Emergency Services	Special Weapons and Tactics (SWAT) Team	D	D	379,259	20,000	359,259	0.0	No	Special Weapons and Tactics team is used in situations involving hostage taking, armed barricaded subjects, snipers, or other situations that present a high degree of danger to life or property.
324	HSD - Behavioral Health Division - Health, Housing and Homeless Services	Homeless Management Information System	D	D	321,221	262,689	58,532	1.0	No	A shared homeless service and housing database system administered by the County Homeless Program and includes community based homeless service providers. System enables the collection and sharing of uniform client data information.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
325	County Administrator	Affirmative Action	D	D	281,760	10,000	271,760	2.0	No	Coordinates various state, federal and locally approved affirmative action programs.
326	Sheriff - Support Services Bureau	Technical Services Administration	D	D	226,719	0	226,719	0.0	No	Provides administrative oversight for the Technical Services Division and administration of federal grants.
327	HSD - Environmental Health	Fixed Assets	D	D	210,000	210,000	0	0.0	No	Provides for acquisition of capital equipment and for needed capital improvement projects.
328	Auditor-Controller	Automated Systems Development	D	D	200,000	200,000	0	0.0	No	Non General-Fund. Accumulates interest earnings from the Teeter Plan borrowing program and other funding sources to finance maintenance and enhancement for countywide financial systems.
329	Agriculture/Weights and Measures	Cooperative Extension	D	D	195,508	0	195,508	1.0	No	Program works with County farmers to assure a sustainable safe, productive, environmentally friendly and economically viable food system; provides educational programs for youth-serving professionals in topics such as positive youth development, civic engagement, and adolescent development; administers the 4-H Youth Development Program, which focuses on science, life skill acquisition and citizenship; and provides research and education on critical nutrition issues including childhood obesity and anemia, especially for low-income families with young children.
330	EHSD - Children and Family Services Bureau	County Children's Trust Fund	D	D	185,000	185,000	0	0.0	No	Provides child abuse prevention services.
331	Conservation and Development	Energy Upgrade CA	D	D	173,593	173,593	0	0.0	No	This is the new BayRen grant State Energy Program Grant, with the Association of Bay Area Governments as the fiscal agent which provides residential retrofit programs to eligible local governments for cost-effective energy efficiency projects.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
332	Sheriff - Special Funds	County Law Enforcement Capital Projects	D	D	172,500	172,500	0	0.0	No	Supports replacement and enhancement of a Countywide law enforcement message switching computer; accumulates funds to partially finance Sheriff's communication equipment replacement; and accumulates funds to finance major equipment replacement for the Helicopter Program.
333	HSD - Emergency Medical Services SB-12	Administration	D	D	152,916	152,916	0	0.0	No	Reimbursement for County incurred costs related to Emergency Medical Services program collections and disbursements.
334	Board Mitigation Programs	Board Mitigation Programs	D	D	150,000	150,000	0	0.0	No	Provides funding for mitigation programs out of the North Richmond Waste and Recovery Fee and the Solid Waste Transfer Facility Host Community Mitigation Fee.
335	Conservation and Development	Vehicle Abatement Program	D	D	140,000	140,000	0	0.0	No	Inspection services to remove abandoned vehicles that possess a hazard or public nuisance.
336	District Attorney - Special Funds	Narcotics Forfeiture	D	D	122,000	122,000	0	0.0	No	State law requires that the District Attorney Office's portion of distributed forfeited narcotics assets be used for enhancement of prosecution.
337	Veterans Service - Veterans Memorial Building Lifecycle Costs	Veterans Memorial Building Lifecycle Costs	D	D	116,001	0	116,001	0.0	No	Provides funds to support the County's Facilities Lifecycle Improvement Program that addresses deferred facilities maintenance and capital renewal projects, for County owned veteran memorial hall buildings in Martinez, Richmond, El Cerrito, Concord, Antioch, Brentwood, Pittsburg, and Lafayette.
338	Probation - Special Funds	Probation Ward Welfare	D	D	111,900	73,578	0	0.0	No	Provides for the revenues associated with the detention commissary and commission from detention pay telephones. Revenues used to fund essential clothing and transportation for emancipating youth and educational opportunities for detained youth.
339	EHSD - Workforce Services Bureau	Service Integration Team / Sparkpoint	D	D	102,260	42,260	60,000	0.0	No	Provides integrated delivery of human services provided by various county departments.

## Mandatory/Discretionary Program Listing – By Service and Level

	Program	Service	Service	Level	Expenditures	Funding Source	General Fund NCC	FTE	Support	Explanation
340	EHSD - Children and Family Services Bureau	Ann Adler Children and Family Trust	D	D	80,000	80,000	0	0.0	No	Provides support programs for care of abused, neglected and at risk children.
341	Sheriff - Special Funds	Countywide Gang and Drug Trust	D	D	76,300	76,300	0	0.0	No	Provides expenditures and revenues for preventing, enforcing and prosecuting illegal gang and/or drug activity. Expenditures must be approved by a panel consisting of the Sheriff, District Attorney, Chief Probation Officer, and a representative from the County Police Chiefs' Association.
342	Municipal Advisory Councils	Municipal Advisory Councils	D	D	39,000	0	39,000	0.0	No	Advises the Board of Supervisors on matters that relate to their respective unincorporated areas, as designated by the Board, concerning services which are or may be provided to the area by the County or other local government agencies, including but not limited to, advising on matters of public health, safety, welfare, public works, and planning.
343	District Attorney - Special Funds	DA Federal Forfeiture-DOJ	D	D	16,800	16,800	0	0.0	No	Federal law requires that the District Attorney Office's portion of distributed forfeited narcotics assets be used for enhancement of prosecution.
344	Conservation and Development	Residential Rental Inspection	D	D	11,531	11,531	0	0.0	No	Inspection services for all rental units in unincorporated portions of the County
345	Sheriff - Support Services Bureau	Vehicle Anti-Theft Program	D	D	3,840	474,500	(470,660)	0.0	No	Investigates and gathers evidence on stolen vehicles throughout Contra Costa County.
346	Library	Casey Library Gift	D	D	500	500	0	0.0	No	Established from proceeds from the estate of Nellie Casey. Funds are restricted for use in the Ygnacio Valley Library.

### Service Key:

M = Mandated by law (must be legal mandate NOT a Board mandate)

D = Discretionary

### Level Key:

M = Mandated by law

D = Discretionary

**Fund:** a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Governmental Funds** are generally used to account for tax supported activities; it accounts for the majority of funds; except for those categorized as proprietary or fiduciary funds.

Types of Governmental funds include:

**General Fund** is used to account for the general operations of government and any activity not accounted for in another fund.

**Special Revenue Funds** are used to account for resources legally designated for specific purposes and separately reported.

**Debt Service Funds** are used to account for resources dedicated to pay principal and interest on general obligation debt.

**Capital Project Funds** are used to account for resources dedicated to acquiring or constructing major capital facilities.

**Permanent Funds** are used to account for resources legally restricted so only earnings (and not principal) may be used to support governmental programs.

**Proprietary Funds** are used by governmental activities that operate in a manner similar to that of private sector businesses in that they charge fees for services. Proprietary Funds rely on the full accrual basis of accounting where revenues are recognized when earned and expenditures are recorded when incurred.

Types of Proprietary funds include: Enterprise and Internal Service Funds

**Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to private business enterprises (e.g. water, gas and electric utilities; airports; parking garages; or transit systems). The governmental body intends that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Internal Service Funds** are proprietary funds used to account for the financing of goods or services provided by one department to other departments of the County or other governmental units, on a cost reimbursement basis.

## County Fund Definitions

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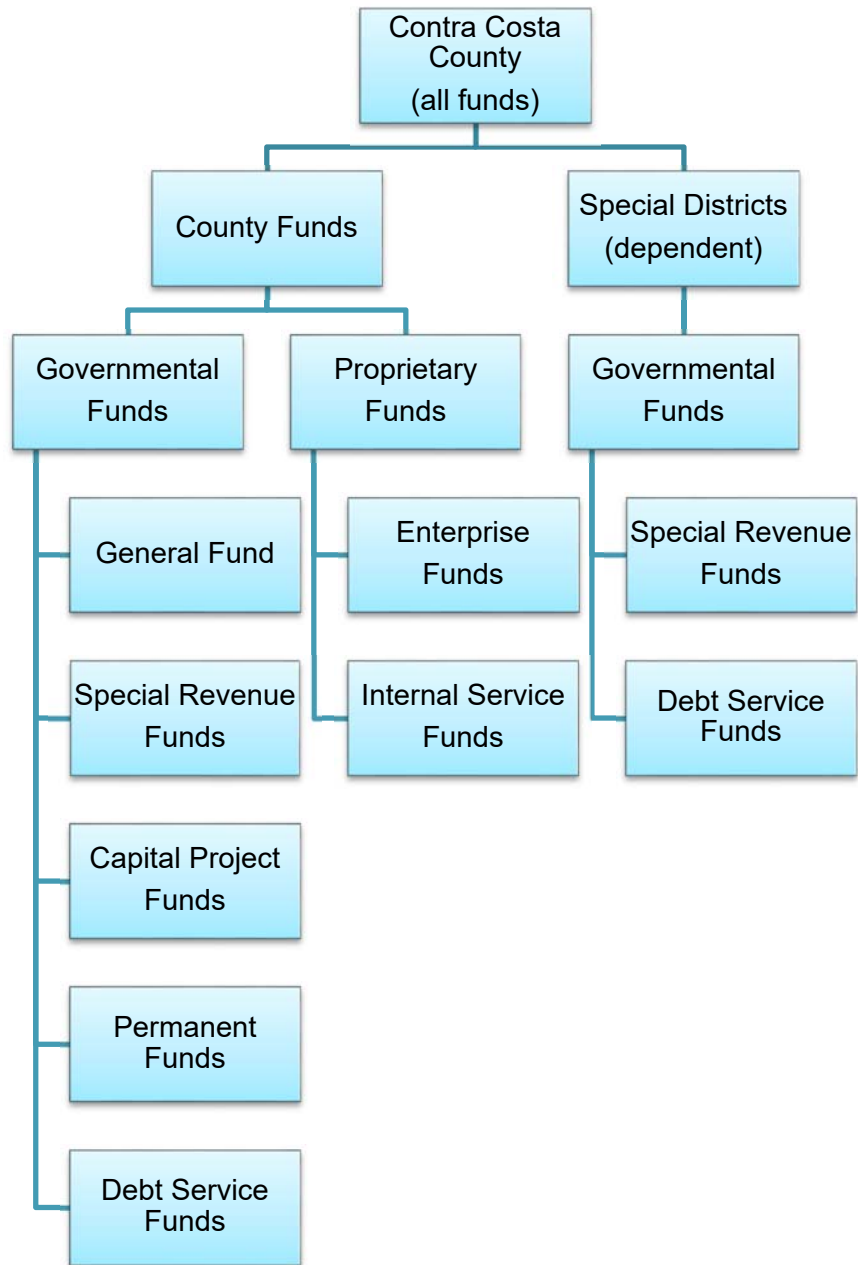
**Fiduciary-Type Funds** are funds used to account for assets held by the County in a trust of agency capacity for others. These funds include Pension (and Other Employee Benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds (used to account for resources held by the County in a purely custodial capacity). These resources cannot be used by the County to support its own programs and, therefore, are not reflected in the budget.

**Component Units** are legally separate organizations for which the Board of Supervisors is financially accountable. These include: the Successor Agency to the Contra Costa County Redevelopment Agency; the Contra Costa County Public Financing Authority; the Contra Costa County Employees' Retirement Association; the In-Home Supportive Services Public Authority; Special Districts and Service Areas; First 5 Contra Costa Children and Families Commission, and the Housing Authority of Contra Costa County.

**Major Funds** are funds whose revenues, expenditures, assets or liabilities are at least 10 percent of the totals for all governmental or enterprise funds and at least 5 percent of the combined amount for all governmental and enterprise funds. The Major Funds for Contra Costa County include Contra Costa County Fire Protection District; the Contra Costa Health Plan Enterprise Fund; the Contra Costa Regional Medical Center and Clinics Enterprise Fund; and the County General Fund.

## Budgetary Fund Structure

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## Budgetary Fund Structure

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## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

General	100300	GENERAL	To account for resources traditionally associated with governments, which are not required legally to be accounted for in another fund. The General Fund is the primary operating fund of the County.
Special Revenue	105600	COUNTY LAW ENFORCEMENT - CAPITAL PROJECT	To account for expenditures and revenues for the replacement and enhancement of a Countywide law enforcement message switching computer and Sheriff's communications equipment replacement.
Capital Project	105800	JUVENILE HALL - CAPITAL PROJECT	To account for expenditures and revenues for planning the replacement of the County Juvenile Hall.
Capital Project	105900	ELLINWOOD CAPITAL – PROJECT	To account for expenditures and revenues for the Ellinwood - EHS capital project.
Special Revenue	110000	RECORDER MODERNIZATION	To account for the process converting records and modernizing computerized systems in the County Recorder's Office.
Special Revenue	110100	COURT / CLERK AUTOMATION	To account for the cost of automating the Court's recordkeeping system.
Special Revenue	110200	FISH AND GAME	To account for expenditures and fines levied for violation of the California Fish and Game Code. Fund is restricted to the propagation and conservation of fish and game in the County, and education and youth activities related to fish and game.
Special Revenue	110300	LAND DEVELOPMENT FUND	To account for funding related to land development and to regulate subdivision and public improvement development in compliance with Subdivision Map Act and other state and local laws.
Special Revenue	110400	CRIMINALISTICS LABORATORY	To account for revenue generated from fines levied for various controlled substance violations to be used for laboratory analysis.
Special Revenue	110500	SURVEY MONUMENT PRESERVATION	To account for funding used to retrace major historical land division lines upon which later surveys are based.
Special Revenue	110600	CRIMINAL JUSTICE FACILITY CONSTRUCTION	To account for the expenditures and revenues for projects funded with penalty assessments levied on court fines for criminal justice facility construction, systems development and operations.
Special Revenue	110700	COURTHOUSE CONSTRUCTION	To account for the expenditures and revenues from penalty assessments levied on court fines for the purpose of courthouse construction.
Special Revenue	110800	ROAD	To account for funding for road construction and improvement projects to provide the public with a safe, cost effective, and environmentally acceptable road system. Funding from state highway taxes and other revenues.
Special Revenue	110900	TRANSPORTATION IMPROVEMENT	To account for the development, implementation and maintenance of a County Growth Management Program.
Capital Project	111000	SANS CRAINTE DRAINAGE	To fund design and construction of drainage improvements for the Sans Crainte Drainage area.

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	111100	PRIVATE ACTIVITY BOND	To account for County Private Activity Bond fees received from single and multiple-family housing programs that are used to fund program costs and finance property acquisition related to affordable housing and economic development projects.
Special Revenue	111300	AFFORDABLE HOUSING SPECIAL REVENUE	To account for funding received from the federal affordable housing program used to provide financial assistance for affordable housing projects and economic development.
Special Revenue	111400	NAVY TRANSPORTATION MITIGATION	To account for the implementation of various transportation improvement projects near the Concord Naval Weapons Station.
Special Revenue	111500	TOSCO/SOLANO TRANSPORTATION MITIGATION	To account for financing from TOSCO used to implement various transportation improvement projects near Solano Avenue.
Special Revenue	111600	CHILD DEVELOPMENT FUND	To account for the funding from the State to provide low-income residents by providing childcare and related services.
Special Revenue	111800	HUD NEIGHBORHOOD STABILIZATION PROGRAM	To account for funding for the HUD Neighborhood Stabilization Program grants.
Special Revenue	111900	USED OIL RECYCLING GRANT	To account for the revenues and expenditures related to the "Used Oil Recycling Block Grant" awarded by the State of California Environmental Protection Agency.
Special Revenue	112000	CONSERVATION AND DEVELOPMENT	To account for the funding for community development and building inspection functions in the County.
Special Revenue	112100	CONSERVATION & DEVELOPMENT/ PUBLIC WORKS JOINT REVIEW FEE	To account for developer fees used to finance joint application review services for all land development functions throughout unincorporated portions of the County between the Conservation & Development and Public Works Departments.
Special Revenue	112200	DRAINAGE DEFICIENCY	To account for project specific developer fees generally levied through conditions of approval where no formed drainage area exists to finance drainage improvements in the unincorporated County area (enacted pursuant to the Contra Costa County Flood Control and Water Conservation District Act).
Special Revenue	112300	PUBLIC WORKS	To account for developer fees to finance plan review and inspection services of all Land Development functions throughout the unincorporated portions of the County.
Special Revenue	112400	DISTRICT ATTORNEY CONSUMER PROTECTION	To account for funding from court ordered settlements for District Attorney consumer protection projects when individual restitution cannot be determined or is not feasible.
Special Revenue	112500	DOMESTIC VIOLENCE VICTIM ASSISTANCE	To account for the funding for emergency shelter, counseling, health and social welfare services to victims of domestic violence as mandated by the Welfare and Institutions Code §18290-18308. Fees generated through marriage licenses and court fines (Penal Code §1203.097).

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	112600	DISPUTE RESOLUTION PROGRAM	To account for the costs of supporting dispute resolution services, funded by revenue generated from court filing fees.
Special Revenue	112700	ZERO TOLERANCE-DOMESTIC VIOLENCE	To account for the funding for oversight and coordination of domestic violence programs. Supported by recording fees authorized by State law (SB 968).
Special Revenue	112900	DISTRICT ATTORNEY - REVENUE NARCOTICS	To account for a portion of the distributed forfeited narcotics assets that are used for enhancement of prosecution.
Special Revenue	113000	DISTRICT ATTORNEY ENVIRONMENTAL-OSHA	To account for the costs associated with environmental and occupational safety and health investigations, prosecutions, and employee training pursuant to Court Order.
Special Revenue	113100	DISTRICT ATTORNEY FORFEITURE-FEDERAL-DEPARTMENT OF JUSTICE	To comply with the non-supplantation requirement of the H&S Code §11488 delineating the use of federal forfeited narcotics assets from the Department of Justice.
Special Revenue	113200	PLEASANT HILL BART GREENSPACE MAINTENANCE	To account for development of a greenspace respite on the Iron Horse Corridor between Coggins to Treat Blvd, including the south portion of former Del Hombre Lane.
Special Revenue	113300	REAL ESTATE FRAUD PROSECUTION	To account for the costs of deterring, investigating and prosecuting real estate fraud crimes, funded by fees from recording real estate instruments.
Special Revenue	113400	CCC DEPARTMENT OF CHILD SUPPORT SERVICES	To account for the costs of locating absent parents, adjudicating paternity and establishing and enforcing support orders in accordance with regulations of the State Department of Child Support Services.
Special Revenue	113500	EMERGENCY MEDICAL SERVICES FUND	To account for the reimbursement to physicians and hospitals for a percentage of the losses they incur in providing uncompensated emergency services.
Special Revenue	113600	PROP 36 - SUBSTANCE ABUSE CRIME PREVENTION ACT	To account for the receipt and disbursement of State revenues under Proposition 36, the Substance Abuse and Crime Prevention Act of 2000.
Special Revenue	113700	AB75 SPECIAL REVENUE FUND	To account for the receipt and disbursement of Cigarette and Tobacco Product Surtax fund allocations and Emergency Medical Services Appropriations fund allocations received in odd numbered years.
Special Revenue	113900	TRAFFIC SAFETY FUND	To account for the cost of official traffic control devices, the maintenance of equipment and supplies for traffic law enforcement and traffic accident prevention, the maintenance, improvement or construction of public streets, bridges and culverts, and in some cases, school crossing guards with a Board-governed policy services area.
Special Revenue	114000	PUBLIC PROTECTION - SPECIAL REVENUE FUND	To account for the funding of a Countywide warrant system for replacement and enhancement of automated fingerprint identification (CAL-ID) equipment.

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	114100	SHERIFF NARCOTIC FORFEITURE - STATE/LOCAL	To account for seized money related to criminal activity, held until distribution is authorized by Court Order. Funds to be used for law enforcement efforts of prevention, enforcement and prosecution of illegal drug activity.
Special Revenue	114200	SHERIFF FORFEITURE-FEDERAL-DEPARTMENT OF JUSTICE	To account for the non-supplantation requirement of the H&S Code (§11488) delineating the use of federal forfeited narcotics assets from the Department of Justice within Sheriff's departments.
Special Revenue	114300	SUPPLEMENTAL LAW ENFORCEMENT SERVICES	To account for the provisions of Assembly Bill 3229 where the state supplements otherwise available funding for local public safety services (Citizen Option for Public Safety "COPS").
Special Revenue	114500	SHERIFF FORFEITURE-FEDERAL TREASURY	To account for the non-supplantation requirement of the H&S Code (§11488) delineating the use of federal forfeited narcotics assets from the Department of the Treasury within Sheriff's departments.
Special Revenue	114600	PROPOSITION 36 MENTAL HEALTHSERVICES ACT	To account for monies generated from the Proposition 63 Mental Health Services Act to be used for community planning, community services and supports, capital information and technology, education and training, prevention and early intervention, and innovation.
Special Revenue	114700	PRISONERS WELFARE FUND	To account for commissions from inmate telephone calls and commissary purchases that are used for service contracts that benefit inmates (penal code §4025, 4026).
Special Revenue	114800	COMMUNITY COLLEGE CHILD DEVELOPMENT FUND	To account for monies for childcare services to children of low- and middle-income families administered by the Contra Costa Community College.
Special Revenue	114900	PROBATION OFFICERS SPECIAL FUND	Revolving fund used to account for General Fund monies used for postage, petty cash.
Special Revenue	115000	AUTOMATED SYSTEMS DEVELOPMENT	To account for the interest and administrative costs associated with the Teeter Plan borrowing program and other funding sources to finance maintenance and enhancements for countywide financial systems.
Special Revenue	115100	PROPERTY TAX ADMINISTRATIVE PROGRAM	To account for financing from AB 719 used to fund operation improvements in the Assessor's Office.
Special Revenue	115400	OBSCENE MATTERS-MINORS	To account for the deposit of fines collected on violations of offenses relating to obscene matter involving minors, in which the violation is committed on or via government property or equipment (C.A. Penal Code §311.12).
Special Revenue	115500	IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY	A public authority established to account for the funding for services to both providers and recipients of in-home care delivered through the In-Home Supportive Services program.
Special Revenue	115600	DNA IDENTIFICATION FUND	To account for \$1 of every \$10 fine, penalty, forfeiture imposed and collected by the courts for criminal offenses to be used to collect DNA specimens, samples and print impressions (Government Code §76104.6).

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	115900	L/M HSG ASSET FD-LMIHAF	To account for winding down of the County's former redevelopment activities in accordance with Assembly Bill 1484 and as codified in the State of California's Health and Safety Code.
Special Revenue	116000	BAILEY ROAD MAINTENANCE	Used for surcharge to be imposed at Keller Canyon Landfill for the maintenance of Bailey Road between Highway 4 interchange and the landfill entrance pursuant to Land Use Permit Conditions of Approval.
Special Revenue	116100	HOME INVESTMENT PARTNERSHIP ACT	Interest bearing account for any HOME funds paid to the County from program recipients as required by HOME program. HOME Investment Partnership ACT (HOME) funds are granted to Contra Costa County by the US Department of Housing and Urban Development (HUD). Use of HOME funds is regulated through the Code of Federal Regulations 24 CFR Part 92 (the HOME Rule).
Special Revenue	116200	CASP CERT & TRAINING FUND	To account for moneys used for increased certified access specialist (CASP) training and certification within that local jurisdiction and to facilitate compliance with construction-related accessibility requirements (AB1379 - Jan 2018)
Special Revenue	120600	COUNTY LIBRARY	To account for the funding of operations for the County library.
Permanent	120700	CASEY LIBRARY GIFT	To account for monies bequeathed by the Casey family to the library that is restricted to Ygancio Valley library branch expenditures.
Special Revenue	123100	HERCULES/RODEO/CROCKETT AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Hercules/Rodeo Crockett County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	123200	WEST COUNTY AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the West County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	123400	NORTH RICHMOND AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the North Richmond County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	124000	MARTINEZ AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Martinez unincorporated County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	124100	BRIONES AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Briones County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	124200	CENTRAL COUNTY AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Central County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	124300	SOUTH WALNUT CREEK AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the South Walnut Creek County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	126000	ALAMO AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Alamo County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	127000	SOUTH COUNTY AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the South County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	128000	PITTSBURG/ANTIOCH AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Pittsburg/Antioch County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	128100	MARSH CREEK AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Marsh Creek County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	128200	EAST COUNTY AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the East County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	129000	BETHEL ISLAND AREA OF BENEFIT	To account for developer fees to finance improvements of bridges and major thoroughfares in the Bethel Island County area (Government Code 66484, Div 913, Title 9 of Contra Costa County Ordinance).
Special Revenue	132800	COUNTY CHILDRENS	To account for monies supporting prevention/intervention services to abused and neglected children/children at risk. Funding generated through birth certificate fees (AB2994).
Special Revenue	133200	ANIMAL BENEFIT	To account for donations limited to items that directly benefit animals.
Special Revenue	133400	COUNTYWIDE GANG AND DRUG	To account for seized money related to criminal activity, held until distributed as authorized by Court Order. Funds must be used for law enforcement efforts aimed at prevention, enforcement, and prosecution of illegal drug and/or gang activity.
Special Revenue	133700	LIVABLE COMMUNITIES FUND	To account for the collection of developer fees in the Camino Tassajara Combined General Plan Area to aid in the implementation of the Smart Growth Action Plan.
Special Revenue	134000	ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY	To account for \$1/vehicle registration to use for abandoned vehicle abatement activities (County 20%/Cities 80%) (CVC 9250.7) (County Resolution 91/628).

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	134700	COMMUNITY DEVELOPMENT BLOCK GRANT SMALL BUSINESS & MICROENT LOAN	To account for loans to small businesses within the urban county, limited to a maximum of \$15,000 for businesses with five or fewer employees (revolving loan program).
Special Revenue	134800	COMMUNITY DEVELOPMENT BLOCK GRANT 1ST-TIME HOMEBUYER LOAN	To account for assistance provided to first-time homeowners through a revolving loan process.
Special Revenue	134900	HUD BUILDING INSPECTION NEIGHBORHOOD PRESERVATION PROGRAM	To account for funding from HUD's Community Development Block Grant program, expended to fund the Housing Rehabilitation and Neighborhood Preservation program rehabilitation loans and program administration.
Debt Service	135000	RETIREMENT UAAL BOND FUND	To accumulate and payout the principle and interest costs for Pension Obligation bonds for employee retirement liabilities.
Debt Service	135200	RETIREMENT LITIGATION SETTLEMENT DEBT SERVICE	To account for funding for the Retirement Litigation debt services repayment schedule, which resulted from a court case requiring the County to pay \$28.1 million over a period of approximately 20 years.
Special Revenue	136000	CENTRAL IDENTIFICATION BUREAU	To account for funds received from cities and other participants in the Automated Fingerprint Identification System (B.O. 12/7/93).
Special Revenue	138800	SOUTHERN PACIFIC RIGHT-OF-WAY FUND	(Southern Pacific Right of Way fund) To Account for the planning of possible future uses, maintenance, and administration of the former Southern Pacific Railroad right of way. (Res 91-813)
Special Revenue	138900	EAST/CENTRAL TRAVEL CORRIDOR	To account for developer fees used to finance improvements of bridges and major thoroughfares in the East/Central Travel Corridor area, mitigating adverse traffic and infrastructure impacts (GC 66484, Div 913; CCC Ord Title 9).
Special Revenue	139000	ROAD DEVELOPMENT DISCOVERY BAY	To account for developer fees used to finance improvements of bridges and major thoroughfares in the Discovery Bay area, mitigating adverse traffic and infrastructure impacts (GC 66484, Div 913; CCC Ord Title 9).
Special Revenue	139200	ROAD IMPROVEMENT FEE	To account for developer fees levied through conditions of approval to finance road improvements in the unincorporated County area in order to mitigate adverse traffic and infrastructure impacts.
Special Revenue	139400	ROAD DEVELOPMENT RICHMOND/ EL SOBRANTE	To account for developer fees used to finance improvements of bridges and major thoroughfares in the Richmond/El Sobrante area, mitigating adverse traffic and infrastructure impacts (GC 66484, Div 913; CCC Ord Title 9).

## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### COUNTY - Governmental

Special Revenue	139900	ROAD DEVELOPMENT PACHECO AREA	To account for developer fees used to finance improvements of bridges and major thoroughfares in the Pacheco area, mitigating adverse traffic and infrastructure impacts (GC 66484, Div 913; CCC Ord Title 9).
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### COUNTY - Proprietary

Enterprise	140100	AIRPORT ENTERPRISE	To account for the operation and capital development of Buchanan and Byron Airports.
Enterprise	142000	SHERIFF LAW ENFORCEMENT TRAINING CENTER	To account for expenditures and revenues relating to specialized training for law enforcement personnel, offered in conjunction with the Contra Costa College District at Los Medanos Community College.
Enterprise	142500	CHILDCARE ENTERPRISE	To account for the operations of a fee-for-services program to meet the needs of families who do not qualify for Head Start or Child Development programs due to income restrictions.
Enterprise	145000	HOSPITAL ENTERPRISE	To account for the operations of the Contra Costa Regional Medical Center (CCRMC).
Enterprise	146000	HMO ENTERPRISE	To account for the County-operated prepaid health plan available to Medi-Cal and Medicare recipients, employees of participating private and governmental employers and individual members of the general public.
Enterprise	146100	HMO ENTERPRISE-COMMUNITY PLAN	To account for the costs of the Basic Health Care and the Health Care Initiative individuals that have their care case managed by the Community Plan.
Enterprise	146200	MAJOR RISK MEDICAL INSURANCE ENTERPRISE	To account for health care provided to County residents who qualify for the Access for Infants and Mothers (AIM) program and the Major Risk Medical Insurance Program (MRMIP) which are administered by the State's Managed Risk Medical Insurance Board.
Internal Service	150100	FLEET INTERNAL SERVICE FUND	To account for funding and facilitate regular scheduled replacement of County vehicles.

### SPECIAL DISTRICT - Governmental

Various	Various	FIRE PROTECTION DISTRICTS	To account for fire protection services in the County. Services include fire suppression responses, emergency medical services, rescue responses, hazardous condition responses, plan review, code enforcement, fire/arson investigation, weed abatement, public education, and permits issuance required by Fire Code. Primarily funded by property taxes.
Various	Various	FLOOD CONTROL DISTRICTS	To account for activities related to regional drainage facility planning, collection and analysis of rainfall data, and project. Funded by drainage fees, property tax assessments and interest earnings.



## Table of Funds – Financial Fund Order

### FUND CATEGORY

Fund Type	Fund Number	Fund Title	Fund Description
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### SPECIAL DISTRICT - Governmental

Various	Various	STORM DRAINAGE DISTRICTS	To account for accumulated monies for payment of storm drainage bonds. Financed provided by specific property tax levies.
Various	Various	STORMWATER UTILITY DISTRICTS	To account for activities related to: new development and construction controls; public education and industrial outreach; municipal maintenance; inspection activities; and illicit discharge control activities in order to comply with the National Pollutant Discharge Elimination System permit (Clean Water Act). Activities are funded by Stormwater Utility parcel assessments.
Various	Various	SERVICE AREA - POLICE	To account for police protection services in specific areas in the county. Revenues received from property taxes and user charges.
Various	Various	SERVICE AREA - DRAINAGE	To account for the correction of drainage problems and provision of drainage services in unincorporated Walnut Creek. Funding provided by drainage fees, permits and interest earnings.
Various	Various	MISCELLANEOUS DISTRICTS	To account primarily for development of the County's water policy and oversight ship channel navigation projects. Funding provided by property tax assessments and some interagency agreements. Additionally, there are funds to support a park and ride program in Discovery Bay which is funded by property tax assessments and interest earnings.
Various	Various	SERVICE AREA - ROAD MAINTENANCE	To account for the maintenance of Dutch Slough Road, Jersey Island Road to Bethel Island Road in Bethel Island. Funding provided by property tax assessments.
Various	Various	SERVICE AREA - RECREATION	To account for recreation facility maintenance by special districts to specific areas in the county. Revenues received from property taxes assessments, facility rental fees and interest earnings.
Various	Various	EMERGENCY MEDICAL SERVICES	To provide support for expanded first responder and paramedic service; EMS communications; Public Access Defibrillation; Hazardous Materials Program charges and administrative and levy collection costs. Funded by Measure H parcel levies collected with property taxes.
Various	Various	SANITATION DISTRICTS	To account for sewage collection, treatment, and disposal for the unincorporated areas of the County. Funded by user fees.
Various	Various	SERVICE AREA - LIBRARY	To account for library services in El Sobrante, Pinole, Moraga, Walnut Creek/Concord (Ygnacio). Funding provided by property tax assessments.
Various	Various	SERVICE AREA - LIGHTING	To account for the flow of funds for ongoing operation, maintenance, and servicing of street lighting in the public right-of-way through the unincorporated areas of the County. Funded by property tax assessments.



## Fund – Department Relationship

Fund	Department
<b>100300 - General Fund</b>	Agriculture Animal Services Assessor Auditor-Controller Board of Supervisors Capital Improvements Central Support Services Clerk-Recorder/Elections Conflict Defense Conservation & Development Contingency Reserve County Administrator County Counsel Crocket/Rodeo Revenues Debt Service Dept. of Information Technology District Attorney Employee/Retiree Benefits Employment & Human Services General Purpose Revenues Health Services Human Resources Justice System Develop/Planning Probation Public Defender Public Works Sheriff-Coroner Superior Court Related Functions Treasurer-Tax Collector Veterans Service
<b>105600 - County Law Enfrgmt-Cap Proj Fund</b>	Sheriff-Coroner
<b>105700 - Justice Facility Construction Fund</b>	Capital Improvements
<b>105800 - Juvenile Hall - Capital Project Fund</b>	Capital Improvements
<b>105900 - Ellinwood Cap Proj Fund</b>	Capital Improvements
<b>110000 - Recorder Modernization Fund</b>	Clerk-Recorder Elections
<b>110100 - Court/Clerk Automation Fund</b>	Clerk-Recorder Elections
<b>110100 - Court/Clerk Automation Fund</b>	Superior Court Related Functions
<b>110200 - Fish and Game Fund</b>	Conservation & Development
<b>110300 - Land Development Fund</b>	Conservation & Development
	Public Works
<b>110400 - Criminalistics Lab Fund</b>	Sheriff-Coroner
<b>110500 - Survey Monument Preservation Fund</b>	Public Works
<b>110600 - Crim Justice Facility Construct Fund</b>	Capital Improvements
<b>110700 - Courthouse Construct Fund</b>	Capital Improvements

## Fund – Department Relationship

Fund	Department
110800 - Road Fund	Public Works
110900 - Transportation Improvement Fund	Conservation & Development
111000 - Drainage Area 9 Fund	Public Works
111100 - Private Activity Bond Fund	Conservation & Development
111200 - PH-BART Transit Planning Fund	Conservation & Development
111300 - Affordable Housing Spec Rev Fund	Conservation & Development
111400 - Navy Trans Mitigation Fund	Public Works
111500 - Tosco/Solano Trns Mitig Fund	Public Works
111600 - Child Development Fund	Employment & Human Services
111700 - Trans Imprvmnt-Rodeo/Crockett Fund	Public Works
111800 - HUD NSP Fund	Conservation & Development
111900 - Used Oil Recycling Grant Fund	Conservation & Development
112000 - Conservation & Development Fund	Conservation & Development
112100 - CDD/PWD Joint Review Fee Fund	Public Works
112200 - Drainage Deficiency Fund	Public Works
112300 - Public Works Fund	Public Works
112400 - DA Consumer Protection Fund	District Attorney
112500 - Domestic Violence Victim Asst Fund	Employment & Human Services
112600 - Dispute Resolution Program Fund	Justice System Develop/Planning
112700 - Zero Tolerance- Domestic Violence	Employment & Human Services
112800 - DA Revenue SEIF Fund	District Attorney
112900 - DA Revenue Narcotics Fund	District Attorney
113000 - DA Environment/OSHA Fund	District Attorney
113100 - DA Forfeiture-Fed-DOJ Fund	District Attorney
113200 - Walden Green Maintenance Fund	Conservation & Development
113300 - R/Estate Fraud Prosecution Fund	District Attorney
113400 - CCC Dept Child Support Svcs Fund	Child Support Services
113500 - Emergency Med Svcs Fund	Health Services
113600 - PROP 36-Sub Abuse Cp Fund	Health Services
113700 - AB75 Tobacco Tax Fund	Health Services
113800 - Prop 10-CSAS Special Rev Fund	Health Services
113900 - Traffic Safety Fund	Sheriff-Coroner
114000 - Public Protection-Spec Rev Fund	Justice System Develop/Planning
114100 - Sheriff Nar Forfeit-ST/Local Fund	Sheriff-Coroner
114200 - Sheriff Forfeit-Fed-DoJ Fund	Sheriff-Coroner
114300 - Sup Law Enforcement Svcs Fund	District Attorney Justice System Develop/Planning Probation Sheriff-Coroner
114400 - Local Law Enforcement BJP Fund	Justice System Develop/Planning

## Fund – Department Relationship

Fund	Department
114500 - Sheriff Forfeit-Fed Treasury Fund	Sheriff-Coroner
114600 - PROP 63 MH Svcs Fund	Health Services
114700 - Prisoners Welfare Fund	Sheriff-Coroner
114800 - Comm Coll Child Dev Fund	Employment & Human Services
114900 - Probation Officers Special Fund	Probation
115000 - Automated Sys Development Fund	Auditor-Controller General County Services
115100 - Property Tax Admin Fund	Assessor
115200 - VLF Securitization Fund	Auditor-Controller
115300 - Cnty Local Rev Fund	District Attorney Employment & Human Services Health Services Justice System Develop/Planning Probation Public Defender Public Safety Realignment Sheriff-Coroner
115400 - Obscene Matter-Minors Fund	Justice System Develop/Planning
115500 - IHSS Public Authority Fund	Employment & Human Services
115600 - DNA Identification Fund	Justice System Develop/Planning
115700 - Comm Corr Performance Inctv Fund	Probation
115800 - NO Rich Wst&Rcvy Mitigation Fee Fund	Board Of Supervisors
115900 - L/M HSG Asset Fd-LMI Fund	Conservation & Development
116000 - Bailey Rd Mntc Surcharge Fund	Public Works
116100 - Home Invstmt Prtnrshp Act Fund	Conservation & Development
116200 - CASP Cert & Training Fund	Conservation & Development
120600 - County Library Fund	Library
120700 - Casey Library Gift Fund	Library
123100 - Hercul/Rodeo Crock Area of Benefit	Public Works
123200 - West County Area Of Benefit	Public Works
123300 - Kensington Area Of Benefit	Public Works
123400 - North Richmond Area of Benefit	Public Works
124000 - Martinez Area Of Benefit	Public Works
124100 - Briones Area Of Benefit	Public Works
124200 - Central Co Area/Benefit	Public Works
124300 - So Wal Crk Area Of Benefit	Public Works
124400 - Bogue Ranch Area Of Benefit	Public Works
125000 - Lamorinda Area Of Benefit	Public Works
126000 - Alamo Area Of Benefit	Public Works
127000 - South Co Area Of Benefit	Public Works

## **Fund – Department Relationship**

<b>Fund</b>	<b>Department</b>
<b>128000 - Pitts/Antioch Area/Benefit</b>	Public Works
<b>128100 - Marsh Crk Area Of Benefit</b>	Public Works
<b>128200 - East County Area Of Benefit</b>	Public Works
<b>128300 - Brentwood Area Of Benefit</b>	Public Works
<b>128400 - Delta Expressway Dev Fees</b>	Public Works
<b>129000 - Bethel Isl Area Of Benefit</b>	Public Works
<b>131800 - Crim Justice Automation</b>	Justice System Develop/Planning
<b>132800 - County Children's Fund</b>	Employment & Human Services
<b>133200 - Animal Benefit Fund</b>	Animal Services
<b>133400 - CO-Wide Gang and Drug Fund</b>	Sheriff-Coroner
<b>133700 - Livable Communities Fund</b>	Conservation & Development
<b>134000 - AVA Service Authority Fund</b>	Conservation & Development
<b>134700 - CDBG Small Bus&amp;Microent Loan Fund</b>	Conservation & Development
<b>134800 - CDB 1st Time Homebuyer fund</b>	Conservation & Development
<b>134900 - ARRA HUD Bldg Insp NPP Fund</b>	Conservation & Development
<b>135000 - Retirement UAAL Bond Fund</b>	General County Services
<b>135200 - Ret Litgtn Stlmnt Dbt Svc Fund</b>	General County Services
<b>135400 - Family Law Ctr-Debt Svc Fund</b>	General County Services
<b>136000 - Central Identify Bureau Fund</b>	Sheriff-Coroner
<b>138800 - SPRW Fund</b>	Public Works
<b>138900 - East/Central Travel Corridor Fund</b>	Public Works
<b>139000 - RD Dvlpmnt Discovery Bay Fund</b>	Public Works
<b>139100 - Rd Development Bishop Ranch</b>	Public Works
<b>139200 - Road Imprvmnt Fee Fund</b>	Public Works
<b>139300 - Rd Development Oakley</b>	Public Works
<b>139400 - Rd Devlpmnt Rich/El Sobrt</b>	Public Works
<b>139500 - Road Development Bay Point</b>	Public Works
<b>139900 - Rd Devlpmnt Pacheco Area</b>	Public Works
<b>140100 - Airport Enterprise Fund</b>	Public Works
<b>142000 - Sheriff Law Enf Training Fund</b>	Sheriff-Coroner
<b>142500 - Childcare Enterprise Fund</b>	Employment & Human Services
<b>145000 - Hospital Enterprise Fund</b>	Health Services
<b>146000 - HMO Enterprise Fund</b>	Health Services
<b>146100 - HMO Enterprise -Comm Plan Fund</b>	Health Services
<b>146200 - Major Risk Med Insurance Fund</b>	Health Services
<b>150100 - Fleet Internal Service Fund</b>	Public Works

**AAS** – Adult and Aging Services. Within the Employment and Human Services Department assists older adults and people with disabilities to maximize self-sufficiency, safety and independence.

**AB** – Assembly Bill

**ACA** – Affordable Care Act. The short name for the Patient Protection and Affordable Care Act, a federal overhaul of the U.S. healthcare system.

**Accrual** - an accounting adjustment that recognizes revenues and expenses in the period earned or spent, regardless of the timing of related cash flows.

**ACER** – Arraignment Court Early Representation

**Actuarial Accrued Liability (AAL)** - as assessed by an actuary, relating to benefits, represents the present value of fully projected benefits attributable to service credit that has been earned (or accrued) as of the valuation date. The portion attributed to future employee service is excluded. For retirees, this is equal to the present value of benefits. For active employees, this is equal to the present value of benefits prorated by service to date over service at the expected retirement age.

**Ad Valorem Tax (AV)** - An ad valorem tax is a tax based on the assessed value of real estate or personal property. Ad valorem taxes can be property tax or even duty on imported items. Property ad valorem taxes are the major source of revenue for state and municipal governments.

**Adjusted Budget** - the spending authority for a fiscal year, adjusted pursuant to State statute and/or County policy, to reflect actual expenditures and/or revenue realized to ensure the budget remains in balance.

**Agreed-upon Temporary Absences (ATA)** – temporary absence program bargained with the majority of the County’s employee groups. The program runs from July 1, 2009 through June 30, 2011 and reduces the hours worked and compensation received by 48 hours in each of the two fiscal years.

**AIR** – Assumed Investment Rate

**Annual Required Contribution (ARC)** - an employer’s periodic required contribution, which is the sum of two parts: (1) Normal Cost, which is the cost for the benefit attributable to the current period of services, and (2) an amortization payment, which is a catch-up payment for past services costs.

**APC** – Ambulatory Payment Classification

**Appropriation** - a legal authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. Appropriation authority is granted at the object level: Salaries & Benefits; Services & Supplies; Other Charges; Fixed Assets; Other Financing Uses; and Intrafund Transfers.

**ARC** – Annual Required Contribution. The ARC is the employer's periodic required contribution to a defined benefit OPEB plan to keep the plan fully funded.

**ARRA** - American Recovery and Reinvestment Act of 2009. Federal stimulus funds available to State and local governments to modernize our nation's infrastructure,

## Glossary of Acronyms & Terms

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enhance energy independence, expand educational opportunities, preserve and improve affordable health care, provide tax relief, and protect those in greatest need.

**Authorized Positions** - the number of permanent full-time or permanent part-time positions authorized by the Board of Supervisors; the maximum number of permanent positions which may be filled at any one time.

**AVA** – Actuarial Value of Assets

**Balanced Budget** - a budget where Total Sources, including Fund Balances, equal Total Requirements, including Reserves and Contingencies, for each appropriated fund. A balanced annual budget is required by the California Government Code.

**BARB** – Bay Area Regional Benchmarking project

**Baseline Budget** - a step in the annual budget development process. The Baseline Budget identifies the projected funding gap by determining the level of resources required to provide in the budget year the same level of service provided in the prior year, adjusting for anticipated salary and benefit increases and one-time costs.

**Basis of Accounting** - a term used to refer to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the financial statements.

**Budget** - a plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them; a financial plan for a single fiscal year.

**CAOAC** - California Administrative Officers Association of California

**CAFR** - Comprehensive Annual Financial Report (CAFR) is a set of government financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).

**CalSTRS** – California State Teachers' Retirement System

**Capital Assets** – long-lived tangible and intangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land.

**Capital Expenditures** - incurred for the improvement to or acquisition of land, facilities and infrastructure.

**Capital Project** - a major one-time outlay of funds for land and/or building acquisition or construction, structural improvements or non-structural renovations to County facilities. Large-scale projects may extend over more than one fiscal year.

**Capital Project Fund** - a Governmental Fund used to account for resources dedicated to acquiring or constructing major capital facilities.

**CCCERA** - Contra Costa County Employees' Retirement Association

**CCCFPD** - Contra Costa County Fire Protection District

**CCP** – Community Corrections Partnership



**CCPI** - California Consumer Price Index

**CCRMC** – Contra Costa Regional Medical Center

**Charges for Services** – revenues received as a result of fees charged for certain services provided to residents or other public agencies. These revenues are generally exempt from sales tax.

**CMS** - Centers for Medicare and Medicaid Services

**Component Unit** - legally separate organizations for which the elected officials of the primary government are financially accountable.

**Contingency Reserve** (same as **Reserves**) - appropriations set aside to meet unforeseen economic and/or operational circumstances. Level/amount governed by General Fund Reserve Policy.

**COLA** - Cost of Living Adjustment

**CPOC** - Chief Probation Officer's Association of California

**CPT** - Current Procedural Terminology

**Credit Rating** - score determined by a credit rating agency that indicates the agency's opinion of the likelihood that a borrower such as the County will be able to repay its debt. Rating agencies include Standards & Poor's, Fitch, and Moody's.

**CSAC** - California State Association of Counties

**Debt Service Fund** - a Governmental Fund used to account for accumulation of resources dedicated to pay principal and interest on general obligation debt.

**Discretionary Services** - services not required by local, State or Federal mandates; services that are mandated but without specified service levels; and services that are provided at levels higher than mandated or in excess of maintenance-of-effort (MOE) requirements.

**DOF** - Department of Finance

**DRG** - Diagnostic Related Group

**DSRIP** - Delivery System Reform Incentive Pool

**EHSD** - Employment and Human Services Department

**Encumbrance** - an obligation in the form of a purchase order, contract, or other commitment related to unperformed contracts for goods or services.

**Enterprise Fund** - a fund established to account for operations that are financed and operated in a manner similar to private business enterprises (e.g. water, gas and electric utilities; airports; parking garages; or transit systems). The governmental body intends that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**ERAF** - Educational Revenue Augmentation Funding

## Glossary of Acronyms & Terms

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**Expenditure** - decreases in net financial resources; includes current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

**FICA** - Federal Insurance Contributions Act tax

**Fiduciary Funds** - used to account for resources held by the government in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

**Final Budget (Adopted Budget)** - adopted by the Board of Supervisors, normally after prior year closing activities are complete and the State budget has passed, as the legal spending authority for a fiscal year; and (b) a publication of financial schedules required by a variety of State statutes (commonly referred to as the County Budget Act)

**Fines, Forfeitures & Penalties** - a Revenue class that includes vehicle code fines, other court fines, forfeitures and penalties, and penalties and costs on delinquent taxes.

**Fixed Assets** – A major object for budgeting purposes. Previously used for tangible items of long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$5,000. With implementation of GASB Statement No. 34, the term fixed asset became capital asset.

**FLIP** - Facilities Life-Cycle Investment Program

**FMAP** - Federal Matching Percentage

**FTE** - Full Time Equivalent

**Fund** - a fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** - the difference between fund assets and fund liabilities remaining at year-end. For budgetary purposes, this represents the sum of over-realized or unanticipated revenues and unspent appropriations or reserves at the end of each fiscal year.

**FY** - Fiscal Year, a 12-month accounting period to which the operating budget applies. In Contra Costa County, the fiscal year is July 1 through June 30.

**GAAP** - Generally Accepted Accounting Principles, a common set of accounting principles, standards and procedures that companies use to compile their financial statements.

**GASB** - Governmental Accounting Standards Board

**General Fund** - a Governmental Fund used to account for the general operations of government and any activity not accounted for in another fund.

**General Obligation Bond** - a municipal bond backed by the credit and "taxing power" of the issuing jurisdiction rather than the revenue from a given project.

**General Purpose Revenues** - derived from sources not specific to any program or service delivery. General Purpose Revenues may be used for any purpose that is a legal expenditure of County funds.

**GFOA** - Government Finance Officers Association, founded in 1906, represents public finance officials throughout the United States and Canada. The GFOA's mission is to enhance and promote the professional management of governmental financial resources by identifying, developing, and advancing fiscal strategies, policies, and practices for the public benefit.

**Governmental Fund** - are generally used to account for tax supported activities; it accounts for the majority of funds; except for those categorized as proprietary or fiduciary funds.

**Grant** - a sum of money given by an organization, especially a government, for a particular purpose.

**ICMA** - International City/County Management Association

**Intergovernmental Revenue** - a Revenue class that includes revenue from other governmental jurisdictions in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Internal Service Fund** - a proprietary fund used to account for the financing of goods or services provided by one department to other departments of the County or other governmental units, on a cost reimbursement basis.

**Intrafund Transfers** - accounting mechanism to show expenditure transfers or reimbursements between operations *within the same fund*.

**LAIF** – Local Agency Investment Fund

**LAO** - Legislative Analyst's Office

**Liability** - a claim against the assets, of legal obligations of a person or organization, arising out of past or current transactions or actions, which require a mandatory transfer of assets, or provision of services, at specified dates or in determinable future.

**Licenses, Permits and Franchises** - a Revenue class that includes animal licenses, business licenses, permits and franchises.

**LIHP** - Low Income Health Plan

**LRB** - Lease Revenue Bonds

**LRO** - Lease Revenue Obligations

**Major Fund** - funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

**Mandate** - is a requirement from the State or federal government that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard.

## Glossary of Acronyms & Terms

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**Mission Statement** - a formal summary of the aims and values of a company, organization, or individual.

**Modified Accrual Basis of Accounting** - (a) recognizes revenues in the accounting period in which they become available and measureable; and (b) recognizes expenditures in the accounting period in which the fund liability is incurred, if measureable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**MVA** – Market Value of Assets

**NCC** - Net County Cost. The difference between budgeted appropriations and departmental revenues for General Fund budgets and is financed by General Purpose Revenues.

**Normal Cost** - The Normal Cost is that portion of the County provided benefit attributable to employee service in the current year. Employees are assumed to have an equal portion of the present value of benefits attributed to each year of service from date of hire to expected retirement age.

**Object Level (of Appropriations/Expenditures)** - major classification category of proposed or actual expenditures as defined by State regulations. Object Levels include: Salaries & Benefits; Services & Supplies; Other Charges; Fixed Assets; Intrafund Transfers; and Other Financing Uses. Appropriations are legally adopted at the Object Level within the County budget.

**Other Charges** - an Object Level of appropriations for payment to an agency, institution or person outside the County government and includes principal and interest payments for debt service.

**Other Financing Sources** - a category of revenues which include long-term debt proceeds, proceeds from the sale of general fixed assets and operating transfers in.

**Other Financing Uses** - an Object Level of appropriations which reflects transfers from one Fund to another for purposes such as capital projects and debt service.

**Other Post-Employment Benefits (OPEB)** - benefits that an employee will begin to receive upon retirement, such as health insurance; does not include pension benefits paid to the employee.

**Performance Measures** - ongoing monitoring and reporting of program accomplishments, particularly progress towards pre-established goals.

**Permanent Fund** - a Governmental Fund used to account for resources legally restricted so only earnings (and not principal) may be used to support governmental programs.

**POBs** – Pension Obligation Bonds

**PPS** - Prospective Payment System

**Proprietary Funds** - used by governmental activities that operate in a manner similar to that of private sector businesses in that they charge fees for services. Proprietary Funds rely on the full accrual basis of accounting where revenues are recognized when earned and expenditures are recorded when incurred.

**Real Estate and Asset Management Program (RAMP)** – a working policy and management guide for managing the life cycle of County real estate assets including the acquisition, leasing, design, construction, maintenance, renewal, and disposition of real property used to support County operations.

**Recommended Budget** - a financial plan for a single fiscal year presented to the Board of Supervisors by the County Administrator, in accordance with policies established by the Board, after consultation and input from County Departments and incorporating expected expenses (requirements) and projected revenues (sources). The Recommended Budget includes not only financial data, but also detailed information and narrative regarding the County, including its current and projected financial status; the programs/services and administrative/program goals of individual Departments; and the County Administrator's budgetary recommendations for the budget year

**Revenue** - source of income to an operation from any funding source other than Fund Balance.

**Revenue Class** - similar to Object Level for appropriations/expenditures, the descriptive classes for budgetary classification of Revenue. Major classes include: Taxes; Licenses, Permits and Franchises; Fines, Forfeitures and Penalties; Use of Money and Property; Intergovernmental Revenues; Charges for Services; Interfund Revenues; Miscellaneous Revenue; Other Financing Sources.

**S&P** - Standard & Poor's

**Salaries & Benefits** - an Object Level of appropriations for all expenditures for employee-related costs.

**SB1** - Senate Bill 1, also known as the Road Repair and Accountability Act of 2017.

**SDI** - State Disability Insurance

**Services & Supplies** - an Object Level of appropriations for expenditures related to the purchase of goods and services.

**Special District** - an independent unit of local government generally organized and funded through assessments to the beneficiaries of the district to perform specific function(s) for a specific area. Examples include street lighting and fire services.

**Special Revenue Fund** - a Governmental Fund used to account for resources legally designated for specific purposes and separately reported.

**Sustainability** – a simple principle: Everything that we need for our survival and well-being depends, either directly or indirectly, on our natural environment. To pursue sustainability is to create and maintain the conditions under which humans and nature can exist in productive harmony to support present and future generations.

**Total Sources** - all revenues and fund balance utilized to finance expenditure needs (requirements).

**Unassigned Fund Balance** - the residual classification for the government's general fund, including all spendable amounts not contained in the other classifications.

## Glossary of Acronyms & Terms

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**Unfunded Accrued Actuarial Liability (UAAL)**- as relating to pension costs/benefits, the present value of benefits earned to date that are not covered by plan assets

**Unincorporated** - a region of land that is not governed by its own local municipal corporation, but rather is administered as part of larger administrative divisions, such as a township, parish, borough, county, city, canton, state, province, or country.

**Use of Money and Property** - a Revenue class that contains funds received from interest, rent payments or proceeds from the sale of property.

**Vision Statement** - an aspirational description of what an organization would like to achieve or accomplish in the mid-term or long-term future and is intended to serve as a guide for choosing current and future courses of action.

**VLF** - Vehicle License Fees

**WCDF** - West County Detention Facility

**WFS** – Workforce Services

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## NOTES

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# Fiscal Year 2018-2019 Recommended Budget



# Budget Hearing Agenda

1. County Administrator Presentation
2. Department Head Presentations
  - Health Services Director, Anna Roth
  - Employment and Human Services Director, Kathy Gallagher
  - Sheriff, David Livingston
  - District Attorney, Diana Becton
  - Public Defender, Robin Lipetzky
  - Public Works Director, Brian Balbas
3. Open Public Hearing - Public Comment
4. Board Discussion/Action

# 2017/2018 Achievements

- Hired New Department Heads and Key Staff
  - District Attorney, Diana Becton
  - Public Works Director – Brian Balbas
  - Health Services Director – Anna Roth
  - Chief Assistant County Administrator – Tim Ewell
  - Economic Development Manager – Amalia Cunningham
  - Chief Information Officer (DoIT) – Marc Shorr
- Budget structurally balanced for 7<sup>th</sup> year in a row, built on assumption of 5% increase in assessed valuations, actual AV was 5.7%
- Maintained our AAA bond rating from Standard & Poor's, Contra Costa County “fundamentally sound, and had a stable outlook for the future”

# 2017/2018 Achievements

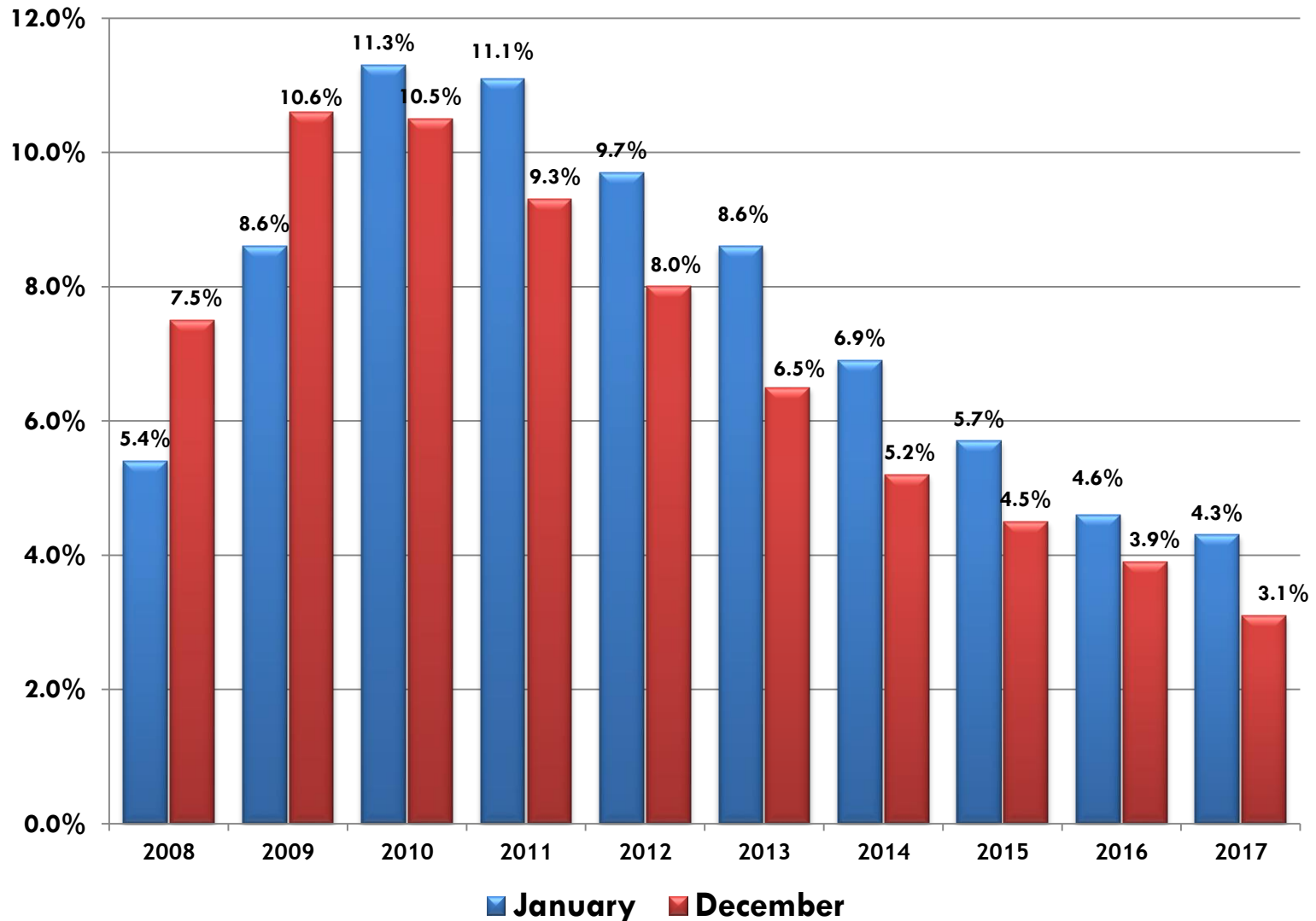
- \$100 million lease revenue bond
  - \$10 million for hospital and clinic system projects.
  - \$90 million to refinance existing debt at historically low interest rates (2.33%, saving more than \$9 million in today's dollars)
- \$100 million lease revenue bond (15 year term at 2.387% interest rate)
  - \$60 million for new County Administration facility, including a structure for additional parking
  - \$40 million for new Emergency Operations Center
- \$70 million grant from the state to replace beds in the Martinez Detention Facility with a new high-security, 416-bed facility on the campus of the West County Detention Facility.
  - Facility will include seven high-security housing units, a reentry services complex, a child/parent contact visitation center and a medical/psychiatric services clinic
  - All of the resources will be available to both men and women

# 2017/18 Achievements

- Implemented a new voting system in February 2018 to replace the aging system that has been in place since 2004.
- Worked in partnership with the California Community College Foundation and the CalFresh Employment and Training Program to implement the Fresh Success program working with two well-established community partners, Rubicon and Opportunity Junction.
- Contra Costa County and 12 Cities in the County joined the Marin Clean Energy group to provide residents the choice of moving to 50% or 100% renewable energy products. Residents also have the choice to remain with PG & E

# State of the Economy

## Unemployment 10 Year Comparison





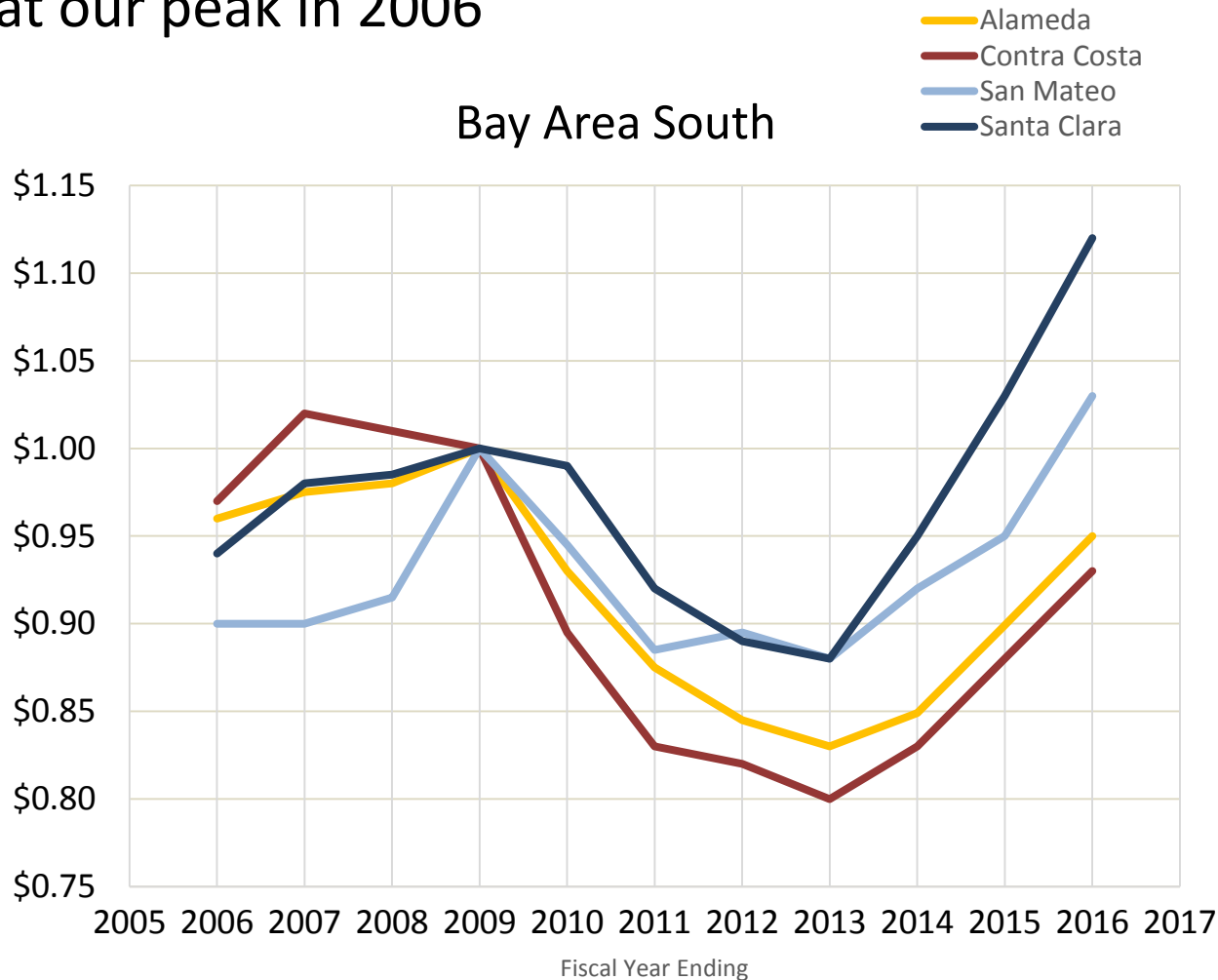
# Contra Costa County

- Year-over-year for the three year period between 2009/10 and 2011/12 total Assessed Value declined by a total of 9.5%.
- Over the last six years from 2012/13 to 2017/18 the average increase was 5.34%.
- Shown below is the actual Contra Costa County experience and projected\* increase of 5% for FY 2018-19:

Fiscal Year	Total Value (000s)	Increase/ Decline
FY 2008-09	\$163,540,300	0.61%
FY 2009-10	\$152,750,587	-6.60%
FY 2010-11	\$148,639,614	-2.69%
FY 2011-12	\$148,378,852	-0.18%
FY 2012-13	\$149,725,374	0.91%
FY 2013-14	\$155,211,605	3.66%
FY 2014-15	\$168,757,363	8.73%
FY 2015-16	\$181,078,591	7.30%
FY 2016-17	\$191,705,970	5.87%
FY 2017-18	\$202,421,745	5.59%
FY 2018-19*	\$212,542,832	5.00%

# Property Taxes

- In spite of the recovering property tax values, after adjusting for population and inflation, we still have less total tax revenue now than at our peak in 2006



# Departmental Budgeted Cost of Doing Business Increases for Contractors

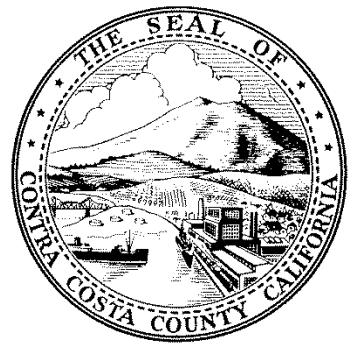
- EHSD – As part of the contract renewal process, the department anticipates a number of contractors will be submitting increase requests. Granting a Cost of Doing Business increase may require that a service level be adjusted downward if funding is not available. Each contract is evaluated independently. Appropriation adjustments may be made when allocations are confirmed in Sept/Oct to accommodate increased requests.
- Health Services – 3% across the Board for all Mental Health community based organization contracts

# Contra Costa County Spending on Services Related to Homeless/Mental Health/Housing

Contra Costa County will spend almost \$2.4 Billion on Health and Employment & Human Services in FY 2018/19. That number includes almost \$127 million from the General Fund. It also includes over \$325 million for services related to homeless; mental health; and housing.

Service	Expenditures	Federal/State/ Grants	General Fund	FTE
Homeless	\$49,329,836	\$38,702,390	\$10,627,446	254
Mental Health	\$247,559,743	\$218,610,338	\$28,949,405	591
Homeless/Mental Health	\$4,980,398	\$3,745,118	\$1,235,280	1
Housing	\$23,804,484	\$22,860,696	\$943,788	37

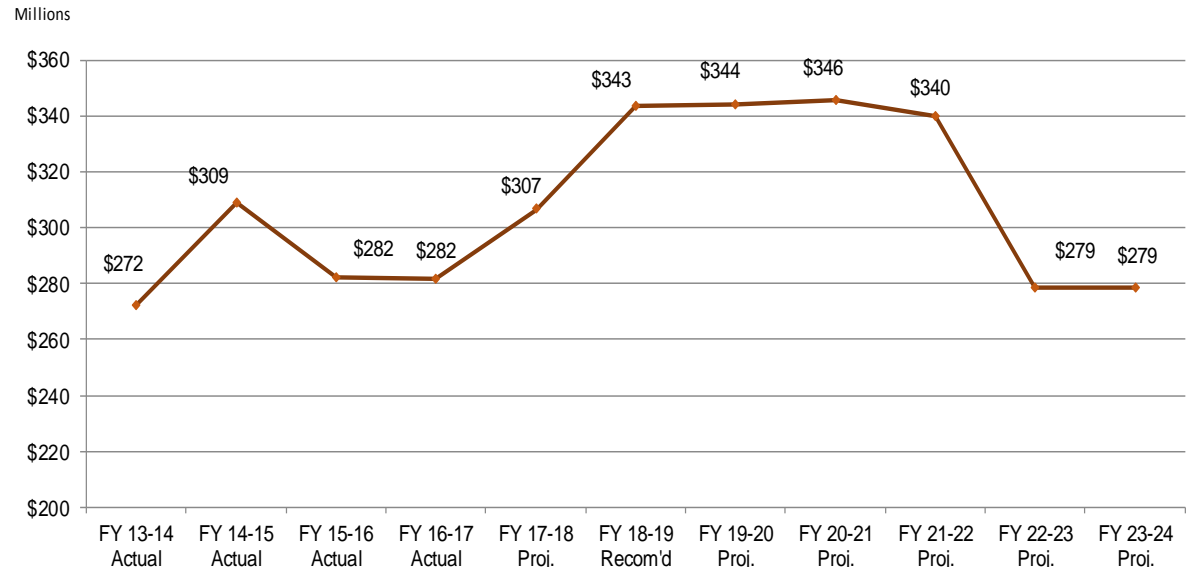
# Benefits



# Pension Cost Management

- Following carefully
- Monitoring changes by State and CCCERA Board
  - New PEPRA Tiers as of 1/1/2013
  - No extension of amortization
  - No change in 5-year smoothing
  - No change in pooling
  - Assumed rate of return change (7.00%)
- Updates:
  - Negotiated 2% PEPRA COLAs with all bargaining groups
  - FY 2018-19 Recommended Budget - \$343 M
  - FY 2019-20 onward based on Segal data
  - Chart now includes the years after debt service for the County and Fire pension obligation bonds are paid off (June 2022)

## Actual and Projected\* Retirement Expense



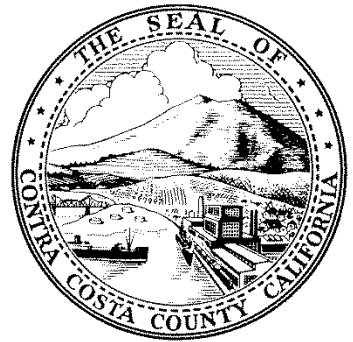
The chart includes four years of actual data, straight-line projection of current year (based on seven months of actual data), Recommended Budget for FY 2018-19, and projection of future years based upon actuarial data provided by CCCERA's actuary (letter dated March 8, 2018).

**Assumes we meet the Assumed Rate of Return each year.**

# OPEB Liability Significantly Reduced due to Board Actions and Collective Bargaining

- The OPEB financing plan includes a \$20 million annual allocation of resources for pre-funding the OPEB liability.
  - The County has included this allocation in each adopted annual budget since FY 2008-2009.
- Health plan changes, caps on County contributions and labor concessions, in addition to annual pre-funding contributions, have assisted in reducing the County's
  - Unfunded Actuarial Accrued Liability (UAAL) by 70.3% since 2006: from \$2.57 billion to \$764.3 million, and
  - the annual required contribution has declined by 58.8% since 2006: from \$216.3 million to \$89.2 million.
- With a Market Value in the trust as of December 31, 2017 in excess of \$254 million, the County has pre-funded approximately 25% of its OPEB obligation.
- The Board's actions have made it possible for the County to continue to provide much needed services, including health services, to County residents including the indigent.

# General Fund Reserves





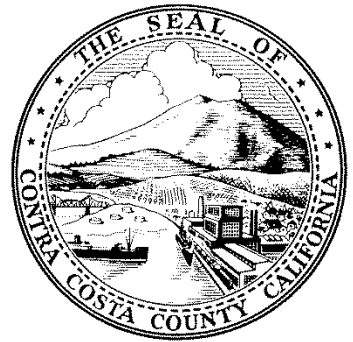
# General Fund Reserve Assumptions

- June 30, 2017:
  - Total general fund revenues were \$1,472,133,000 and total fund balance including reserves were \$440,313,000.
  - Total fund balance is 29.91% of total revenue
  - Of the \$440.31 million in reserves
    - \$299.8 million was unassigned
    - \$140.5 million was assigned, committed, restricted or nonspendable
  - Minimum fund balances of 5% and 10% would be \$73.6 million and \$147.2 million respectively. There was \$293.09 million available over the 10% reserve minimum.
- June 30, 2018:
  - It is planned and anticipated that Total General Fund Balance including Reserves will remain stable.
- June 30, 2019:
  - No fund balance use is recommended in FY 2018-19.

# Importance of Reserves for Cash Flow

- Although revenues are volatile, expenses (majority for salaries) are quite smooth.
- General Fund Reserve of \$440.3 Million, (\$299.8 Million Unassigned) has eliminated General Fund negative cash flow during the year.
- The General Fund cash balance no longer begins the year with a negative cash balance. The large disbursements for advances, pension pre-pay costs, and accrued expenses are now covered with reserves.
- Historically, cash flow were not positive until the second installment of property tax receipts are received in late spring.

# Debt Position/Ratings



**County of Contra Costa (County Only)**  
**Outstanding Lease Revenue and Pension Obligation Bonds and True Interest Cost**  
**(as of June 30, 2017)**  
**(\$ in thousands)**

<b><u>Bond Issues</u></b>	<b><u>Date of Issue</u></b>	<b><u>Final Maturity Date</u></b>	<b><u>Principal Amount Issued</u></b>	<b><u>Outstanding Principal</u></b>	<b><u>True Interest Cost (%)</u></b>
<b><u>Lease Revenue Bond and Obligation Issues (LRBs and LROs):</u></b>					
2010 Series A-1 (Capital Project I – Tax Exempt)	11/16/10	06/01/20	6,790	3,120	4.15% <sup>1</sup>
2010 Series A-2 (Capital Project I – Taxable BABs)	11/16/10	06/01/30	13,130	13,130	4.15% <sup>1</sup>
2010 Series A-3 (Capital Project I – Taxable RZBs)	11/16/10	06/01/40	20,700	20,700	4.15% <sup>1</sup>
2010 Series B (Refunding)	11/16/10	06/01/25	17,435	11,170	3.84%
2012 Lease Revenue Obligations	11/11/12	06/01/27	13,102	9,840	2.68%
2015 Series A (Refunding and Capital Projects)	08/25/15	06/01/35	19,055	17,985	3.18%
2015 Series B (Refunding and Capital Projects)	08/25/15	06/01/28	52,060	45,105	2.40%
2017 Series A (Refunding and Capital Projects)	03/03/17	06/01/27	99,810	99,810	2.33%
2017 Series B (Capital Projects)	05/26/17	06/01/32	100,285	100,285	2.39%
	<b><i>Total LRBs and LROs</i></b>		<b><u>\$342,367</u></b>	<b><u>\$321,145</u></b>	
<b><u>Pension Obligation Bond Issues (POBs):</u></b>					
Series 2003 A (Taxable)	05/01/03	06/01/22	322,710	185,830	5.36%
	<b><i>Total POBs</i></b>		<b><u>\$322,710</u></b>	<b><u>\$185,830</u></b>	
	<b><i>Grand Total</i></b>		<b><u>\$665,077</u></b>	<b><u>\$506,975</u></b>	

1. The yield shown is the blended TIC for all three indicated series, net of the receipt of federal subsidies of interest cost.

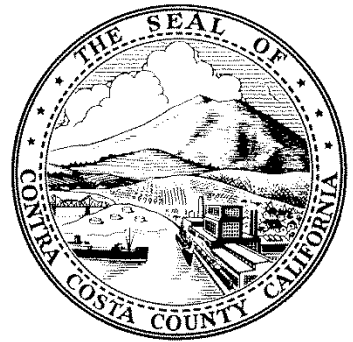
# History of Underlying Long-Term Ratings Since 1995

## All Ratings are “Stable” Unless Otherwise Noted in Footnotes 4 and 5

Notes	FY Ending June 30	Implied General Obligation Bond/Issuer Rating		Pension Obligation Bond		Lease Revenue Bond/Certificates of Participation	
		Moody's	S&P	Moody's	S&P	Moody's	S&P
1	1995	Aa2	AA	A1	AA-	A1	A+
2	1996	Aa2	AA	Aa3	AA-	A1	A+
3	2001	Aa2	AA	Aa3	AA-	A1	AA-
4	2006	Aa3	AA	A1	AA-	A2	AA-
5	2007	Aa3	AA	A1	AA-	A2	AA-
6	2010	Aa2	AA	Aa3	AA-	A1	AA-
7	2013	Aa2	AA	A1	AA-	A1	AA-
8	2014	Aa2	AAA	A1	AA+	A1	AA+
9	2017	Aa2	AAA	A1	AA+	Aa3 <sup>9</sup>	AA+
10	2018	Aa2	AAA	A1	AAA	Aa3	AA+

1. Municipal bond insurance policies were purchased to allow the ratings to be increased to Aaa (Moody's) and AAA (S&P) on all or portions of all Lease Revenue Bond/COPs issues since FY 1987-88 and on all or portions of all Pension Obligation Bonds since FY 2000-01.
2. Beginning in 1996, Moody's began to rate pension obligation bonds one notch (rather than the previous two notches) lower than the issuer's general obligation bond rating. In addition, Moody's replaced their two-notch per tier system (e.g. Aa1, Aa2) with a three notch per tier system (e.g. Aa1, Aa2, Aa3).
3. Beginning in 2001, S&P began to rate lease obligations one notch (rather than the previous two notches) lower than the issuer's general obligation bond rating.
4. S&P assigned an outlook of "Negative" to the County in November 2005. On December 1, 2005, Moody's downgraded the County one notch and changed the outlook to "Negative".
5. Moody's assigned an outlook of "Stable" to the County in November 2006. In February 2007, S&P changed the outlook to "Stable".
6. The changes in Moody's ratings reflect the recalibration of ratings completed by Moody's in April 2010.
7. February 20, 2013 Moody's downgraded the County's Pension Obligation Bonds to A1 with a "Stable" outlook.
8. December 19, 2013, S&P upgraded the County's ratings for each type of debt.
9. October 6, 2016, Moody's upgraded the County's LRB rating to Aa3.
10. February 23, 2018, Standard & Poor's Global upgraded the County's Pension Obligation Bonds from AA+ to AAA.

# **Capital/Facility Maintenance Needs**



# Capital Maintenance Costs

- On March 31, 2015 the Board of Supervisors received an updated comprehensive building condition assessment which identified a total of \$272.2 million in deferred facilities maintenance needs and capital renewal requirements
- The 2007 report had identified \$270.2 Million
- \$5 Million was budgeted in FY 2012/13,
- \$10 Million in each year of FY 2013/14 through FY 2017/18;
- Recommended Budget for FY 2018/19 includes:
  - \$10 million for major capital improvements (one-time monies)
  - \$5 million for plant acquisition, construction and repair
  - \$1.5 million for minor improvements and deferred maintenance when no other funds are available
  - \$2,550,000 to continue to fund facility lifecycle on a by-building cost-per-square foot basis

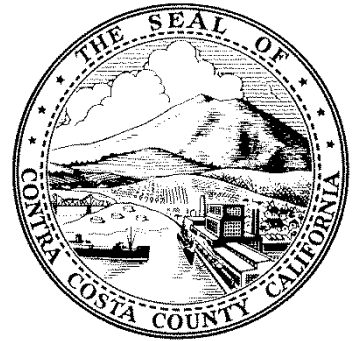
# Capital Improvement Plan

- The budget process includes strategic planning and financing elements for facilities renewal and new construction projects and a comprehensive management program for general government real estate relative to acquisition, use, disposition and maintenance. This element includes funding decisions for maintaining the County's facility assets, allowing the Board of Supervisors to weigh competing funding decisions using credible information.
- In FY 2018-19 the County will begin construction of two significant capital projects, a new 72,000 square foot administration building to replace the existing 651 Pine Street facility and a new 38,000 square foot EOC and administration building for the Sheriff.
- In addition to these two major projects, the County will continue the design and planning for another capital project the West County Re-Entry, Treatment and Replacement Housing Project (WRTTH). This project will partially replace space in the older Martinez Detention Facility while increasing the capacity to treat detainees with mental health issues in a more appropriate setting



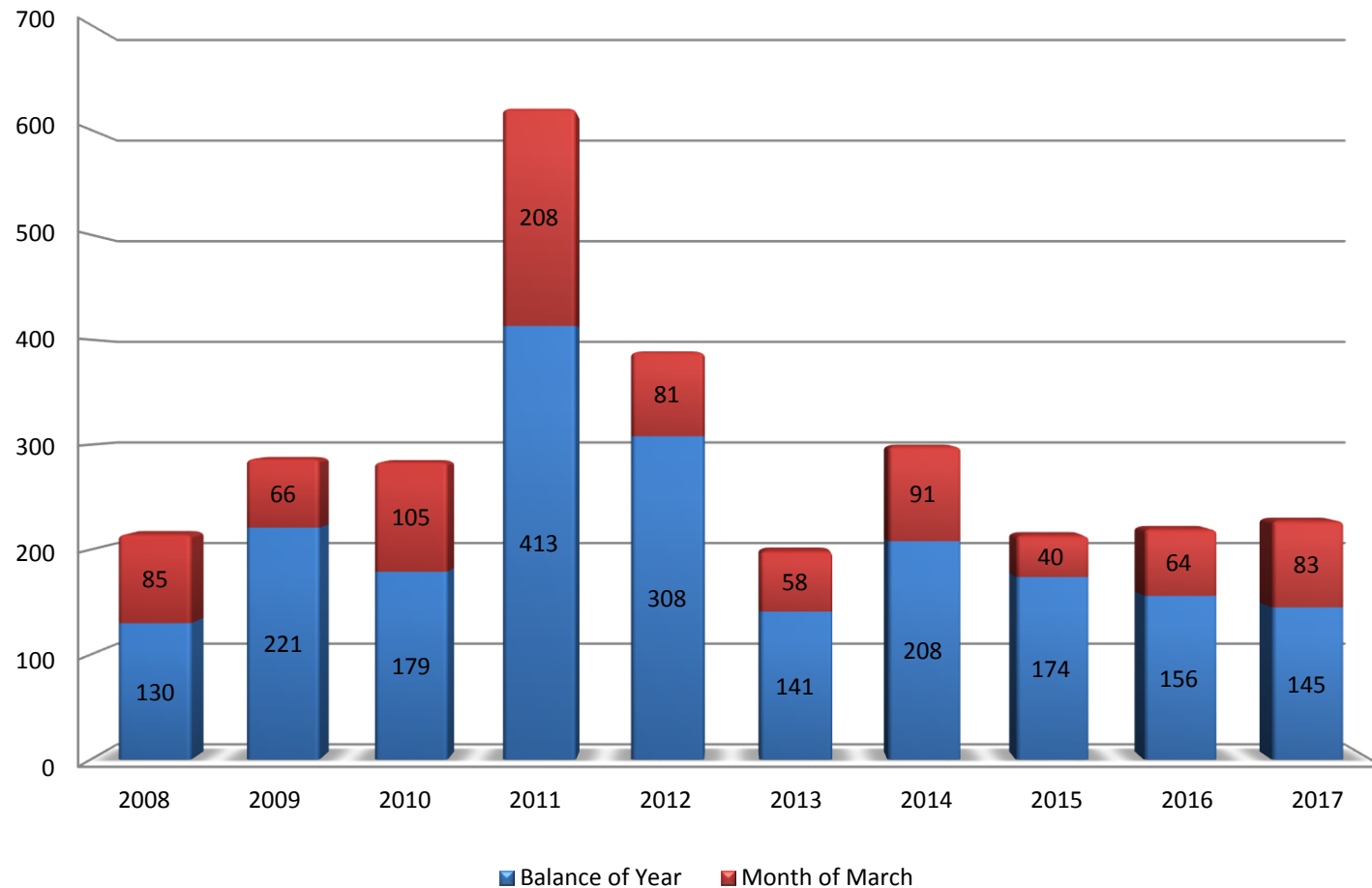


# Labor



# Retirements

The County continues to carry a number of vacant positions due, in part, to unprecedented numbers of retirements during calendar year 2011 and 2012. The chart below provides the last ten years of retirement history by year and for the month of March. Historically March retirements are the highest because retirees must be retired by April 1 in order to receive a cost-of-living adjustment from the Contra Costa County Employees' Retirement Association.



# Net of 12 Additional FTEs Recommended

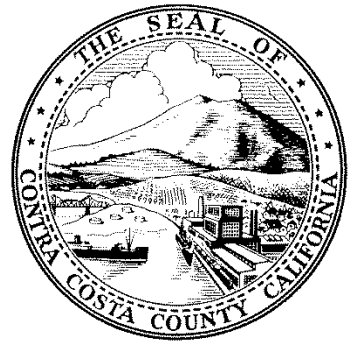
- Agriculture has a decrease of 1 FTE,
- Central Support has a decrease of 1 FTE,
- District Attorney has an increase of 14 FTEs,
- Employment & Human Services decrease of 37 FTEs,
- Health Services increase of 1 FTE,
- Probation increase of 1 FTE,
- Public Defender increase of 8 FTEs,
- Public Works increase of 17 FTEs,
- Sheriff-Coroner decrease of 4 FTEs,
- CCC Fire Protection District and EMS Transport increase of 14 FTEs

Recommended Budget FTEs Net Add/Delete History									
	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
County	-111	-138	-12	2	4	28	36	58	-2
CCC Fire	<u>-8</u>	<u>0</u>	<u>0</u>	<u>-18</u>	<u>0</u>	<u>7</u>	<u>14</u>	<u>5</u>	<u>14</u>
All County	-119	-138	-12	-16	4	35	50	63	12

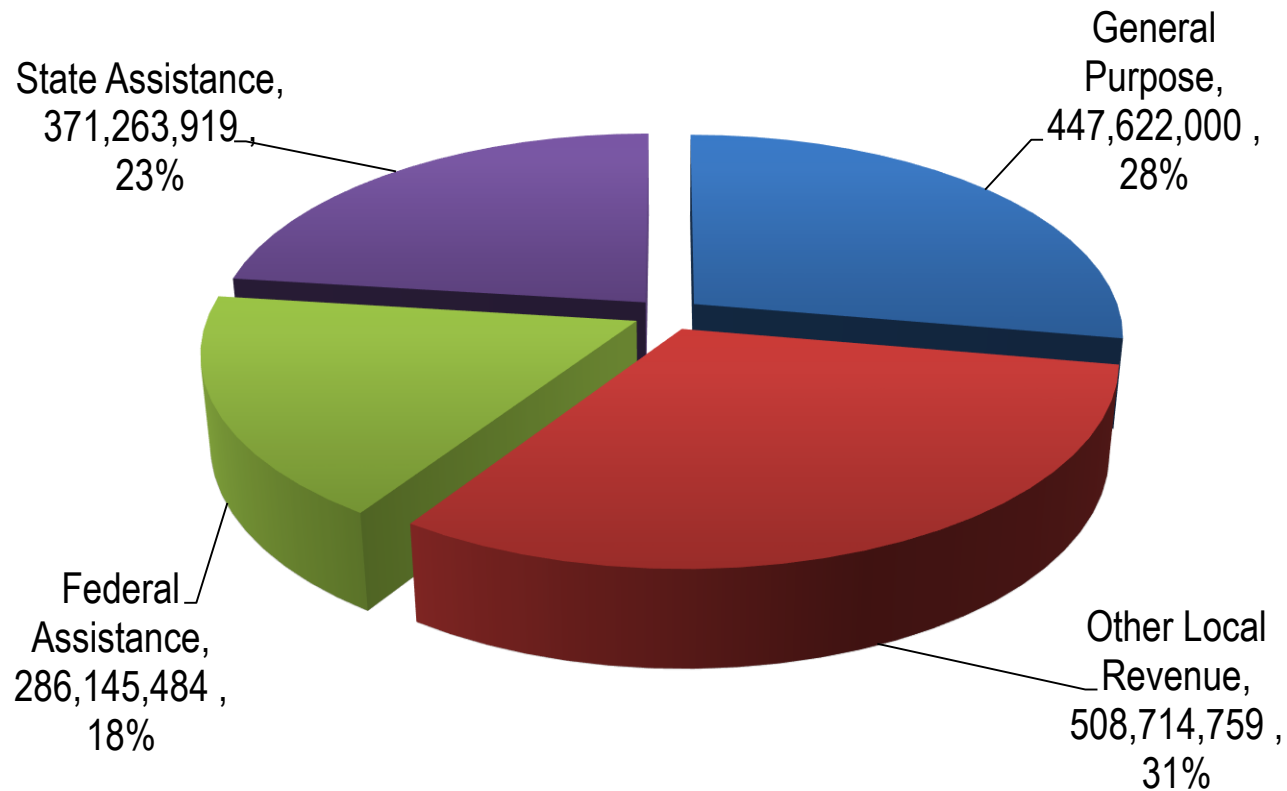
# Labor Contracts

	Total Number		Contract
	<u>of Permanent Employees</u>		<u>Expiration Date</u>
<b><u>Open or Opening in Fiscal Year 2018/19</u></b>			
California Nurses Association	1,067		5/31/2018
Physicians and Dentists of Contra Costa	275		5/31/2018
CCC Defenders Association	73		6/30/2018
CCC Deputy District Attorneys' Association	91		6/30/2018
IHSS SEIU - 2015			6/30/2018
<b>Open or Opening in Fiscal Year 2018/19</b>	<b>1,506</b>	<b>16%</b>	
<b><u>Settled</u></b>			
AFSCME Local 2700, United Clerical, Technical and Specialized Employees	1,590		6/30/2019
AFSCME Local 512, Professional and Technical Employees	241		6/30/2019
Deputy Sheriff's Association, Mgmt Unit and Rank and File Unit	839		6/30/2019
Deputy Sheriff's Association, Probation Peace Officers Association	243		6/30/2019
District Attorney Investigator's Association	16		6/30/2019
IAFF Local 1230	300		6/30/2020
Professional & Technical Engineers – Local 21, AFL-CIO	1,065		6/30/2019
Public Employees Union, Local One & FACS Site Supervisor Unit	556		6/30/2019
SEIU Local 1021, Rank and File and Service Line Supervisors Units	886		6/30/2019
Teamsters, Local 856	1,707		6/30/2019
United Chief Officers' Association	12		6/30/2020
Western Council of Engineers	26		6/30/2019
Management Classified & Exempt & Management Project	421		n/a
<b>Total</b>	<b>7,902</b>	<b>84%</b>	

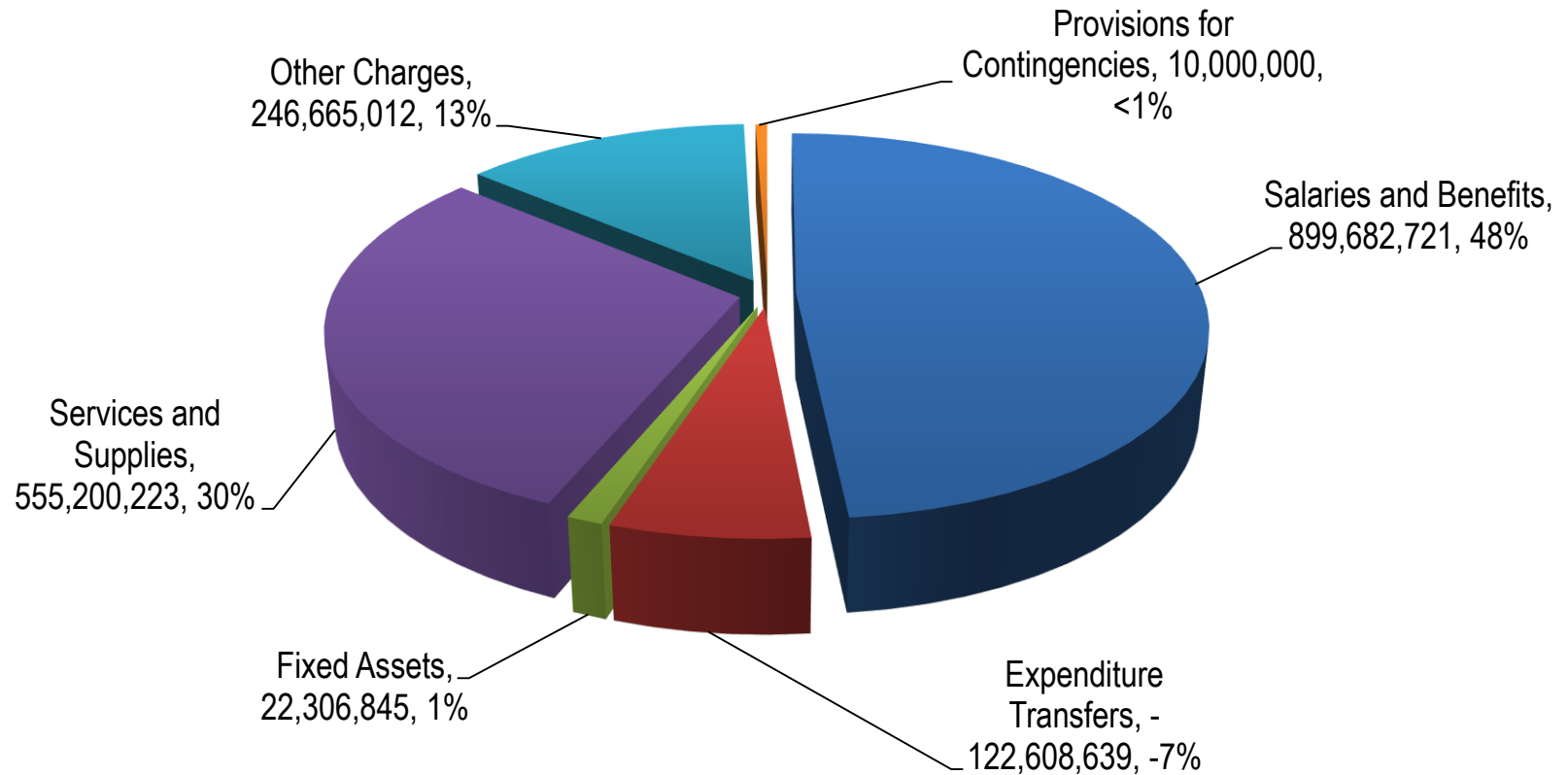
# Budget and Financial Performance



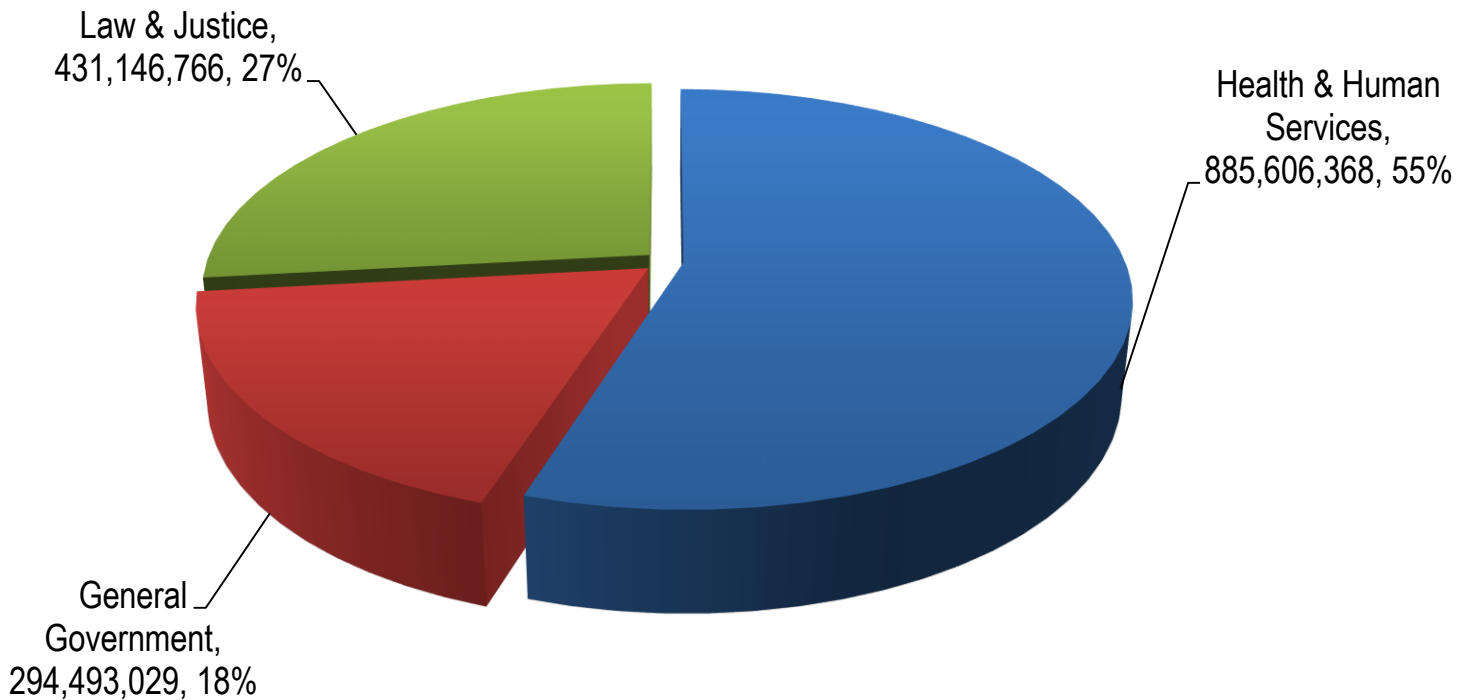
# Total General Fund Revenue \$1.613 Billion



# Total General Fund Expenditures \$1.611 Billion



# Distribution of General Fund Expenditures





# Ranking of Department Share of General Purpose Revenue

	2018-19 Baseline	Share of Total	2018-19 Recommended	Share of Total	
Health Services	96,505,000	21.2%	96,505,000	21.6%	81
Sheriff-Coroner	95,074,465	20.9%	90,350,000	20.2%	
Probation	47,339,690	10.4%	46,300,000	10.3%	
Public Works	26,917,000	5.9%	26,973,000	6.0%	
Employment and Human Services	28,904,086	6.4%	26,910,000	6.0%	
Public Defender	23,465,594	5.2%	23,932,000	5.3%	
District Attorney	19,543,308	4.3%	20,550,000	4.6%	
Capital Improvements	16,500,000	3.6%	16,500,000	3.7%	
Assessor	17,025,202	3.7%	16,000,000	3.6%	
Superior Court Related Functions	12,225,000	2.7%	12,225,000	2.7%	16
Contingency Reserve	10,000,000	2.2%	10,000,000	2.2%	
Board Of Supervisors	7,235,694	1.6%	7,270,000	1.6%	
County Administrator	7,060,000	1.6%	7,060,000	1.6%	
Central Support Services:	7,013,866	1.5%	6,891,000	1.5%	
Employee/Retiree Benefits	5,500,000	1.2%	5,500,000	1.2%	
Conflict Defense Services	5,007,000	1.1%	5,007,000	1.1%	
Clerk-Recorder Elections	5,000,000	1.1%	5,000,000	1.1%	
Animal Services	4,699,000	1.0%	4,699,000	1.0%	
Auditor-Controller	4,158,000	0.9%	4,158,000	0.9%	
Human Resources	3,511,000	0.8%	3,511,000	0.8%	
County Counsel	3,022,053	0.7%	3,000,000	0.7%	
Agriculture-Weights/Measures	2,647,101	0.6%	2,531,000	0.6%	
Treasurer-Tax Collector	2,403,000	0.5%	2,403,000	0.5%	
Justice System Development/Planning	1,790,000	0.4%	1,790,000	0.4%	
Veterans Service	1,117,000	0.2%	1,117,000	0.2%	
Conservation & Development	785,000	0.2%	785,000	0.2%	
Crockett-Rodeo Revenues	560,000	0.1%	560,000	0.1%	
Dept Of Information Technology:	95,000	<0.1%	95,000	<0.1%	
	<b>455,103,059</b>	<b>100.0%</b>	<b>447,622,000</b>	<b>100.0%</b>	

# Reasons for Optimism

## **Positive Economic Outlook**

- State revenues up
- State Budget reasonably stable
- Affordable Care Act intact for now
- AV revenue up 5.78% for FY 2017/18
- Projecting 5.0% growth in AV revenue in 2018/19

## **Positive County Results**

- Budget structurally balanced for seventh year in a row
- OPEB managed
- Have begun pre-funding infrastructure needs
- Standard & Poor's Rating Increase to AAA in 2013 (reaffirmed 2015)
- Moody's Rating increased for Lease Revenue Bonds to Aa3 (from A1) in 2016
- Final Pension Obligation Bond Matures 6/1/2022 (\$47,382,000)

# Reasons for Concern/Potential Costs

- Current Administration in Washington likely to reduce funding to States and Counties
- Cumulative effect of wage increases will exceed projected revenues and will stress future year budgets
- Finance & Tax Systems Replacement - \$12-15 M (each)
- Additional funding requests from Departments and the public in the next few years are likely to be more than can be provided from current and projected revenue sources
- In-Home Supportive Services - Maintenance of Effort scheduled to increase by \$5.3 M over the next 4 years
- SB 1 Repeal Effort likely to make it to the November Ballot

# Issues for Further Consideration

## **HEALTH DEPARTMENT**

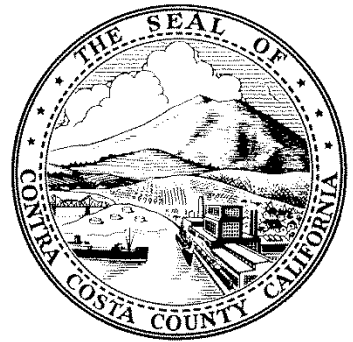
- Contra Costa Cares provides primary care services to adults not covered by the Affordable Care Act (ACA)
- The Department's Budget includes \$750,000 for Contra Costa Cares that will be matched by area hospitals or Community Organizations

# Reasons for Concern/Potential Costs

## Health Department:

- The Current Federal Administration continues to propose to replace the Affordable Care Act (ACA) but has not been able to present a workable plan
- Governor's Budget does not propose any reduction in Affordable Care Act (ACA) Funding
- The Health Department projects that total repeal could impact 72,000 people currently enrolled in our Medi-Cal expansion and negatively impact the Department's budget by \$90 M

# **Contra Costa County Fire Protection**



# CCC Fire Protection District

- **Reasons for optimism**

- Settled with Local 1230 and UCOA through 2021
- Employer share of pension costs stable
- “Alliance” Transport program stable. Revenue exceeding projections
- Station 16 (Lafayette) and 70 (san Pablo) Projects close to breaking ground following years of planning

- **Reasons for concern**

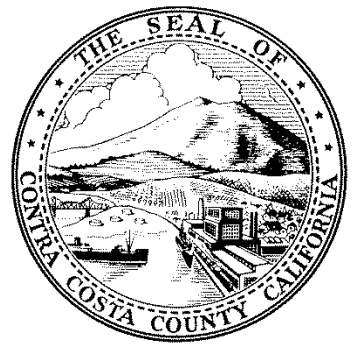
- Property tax revenue increases slowing
- Cost of labor contracts
  - \$8.7 million in 18/19 (total three year cost of \$23.3 million)
- Continued financial strains and unknowns on
  - Debt service payments increasing approx. \$700k/year through 2022
  - Pension Obligation Bonds paid off 2022/23
  - Additional staffing for Station 1 (Walnut Creek) and future staffing of Station 16 (Lafayette) once constructed

# CCC Fire Protection District

- **FY 2018-19 Recommended Budget Summary**
  - Balanced assuming 5% increase in property tax revenue
  - Begins funding goal of 50% reserve for Alliance program with \$2.8 million reserve contribution
  - Increases staffing in the Fire Suppression and EMS Transport operations
    - **Net increase of 10 FTEs to ConFire**, including nine (9) Firefighter-Recruits in early 2019 in anticipation of opening Station 16
    - **Net Increase of 4 FTEs to EMS Transport Fund**, including one (1) Assistant Fire Chief to supervise dispatch and one (1) Fire Captain to staff Helicopter Operations in partnership with the Sheriff's Office



# Recommendations



# Recommended Budget Actions

1. OPEN and CONDUCT a public hearing to receive input on the FY 2018-19 Recommended Budget;
2. ACKNOWLEDGE that significant economic issues will continue to challenge the Board of Supervisors in its effort to finance services and programs which Contra Costa County residents need, or expect will be provided to them;
3. ACKNOWLEDGE that wage and benefit increases when coupled with the lack of increased funding from the State and Federal Governments will challenge the County's ability to deliver essential services to our residents;
4. DIRECT the County Administrator to continue to meet with the County's union representatives and employees to explain the size, scope and anticipated length of the County's fiscal challenges and to gain their input/suggestions;
5. DIRECT the County Administrator to continue to make this information readily available to the residents of the County;
6. ACKNOWLEDGE that the Recommended Budget does not include any funding changes that may occur in the State of California's 2018-19 fiscal year budget or in the manner in which the Medi-Cal Waiver is implemented and these two events may have an unknown impact on the drawdown of federal funds for services and facilities;
7. RE-AFFIRM the Board of Supervisors' policy prohibiting the use of County General Purpose Revenue to back-fill State revenue cuts;

# Recommended Budget Actions

8. ACKNOWLEDGE that retirement expenses are expected to decrease in the short run, but are likely to increase in future years should market returns not meet or exceed the Assumed Rate of Return;
9. ACKNOWLEDGE that the Recommended Budget balances annual estimated expenditures with estimated revenues in FY 2018-19, and is both technically and structurally balanced;
10. ACKNOWLEDGE that the Recommended Budget includes a specific appropriation for contingency, and that the Board also maintains its ability to manage General Fund contingencies during the fiscal year by use of reserve funds set aside for that purpose;
11. ACKNOWLEDGE that any restoration of any recommended program reductions will require an equivalent reduction in funds from other County priorities in order to adhere to our balanced budget policy;
12. ACKNOWLEDGE that continuing to build the County's reserves, maintaining an improved credit rating, and maintenance of the County's physical assets remain a priority of the Board of Supervisors over the long term;
13. DIRECT the County Administrator to prepare for Board adoption on May 08, 2018, the FY 2018-19 County and Special District Budgets, as modified, to incorporate any changes directed by the Board during these public hearings; and
14. DIRECT the County Administrator to prepare for consideration by the Board of Supervisors on May 8, 2018, position additions and eliminations necessary to carry out Board action on the Recommended Budget.

# Budget Hearing Agenda

1. County Administrator Presentation
2. Department Head Presentations
  - Health Services Director, Anna Roth
  - Employment and Human Services Director, Kathy Gallagher
  - Sheriff, David Livingston
  - District Attorney, Diana Becton
  - Public Defender, Robin Lipetzky
  - Public Works Director, Brian Balbas
3. Open Public Hearing - Public Comment
4. Board Discussion/Action

“The next Governor is going to be on the cliff .... What’s out there is darkness, uncertainty, decline, and recession. So, good luck, baby!”

(Governor Brown as quoted in the New Yorker, March 26, 2018)



# Contra Costa County

## Mission

Contra Costa County is dedicated to providing public services which improve the **quality of life** of our residents and the economic viability of our businesses.

## Vision

Contra Costa County is recognized as a **world-class service organization** where innovation and partnerships merge to enable our residents to enjoy a safe, healthy and prosperous life.

## Values

Contra Costa County **serves people,**

businesses and communities. Our organization and each one of our employees value:

- Clients and communities
- Partnerships
- Quality Services
- Accountability
- Fiscal prudence
- Organizational excellence



Board of Supervisors Budget Presentation

# **Contra Costa Health Services**

## **2018/19 Budget**

Anna M. Roth  
Director of Health Services  
April 17, 2018

# The Health Services Department:

- Regional Medical Center and Clinics
- Contra Costa Health Plan
- Behavioral Health
- Public Health
- Environmental Health
- Detention Medical/Psychiatric Services
- Health, Housing and Homeless Services
- Hazardous Materials
- California Children's Services
- Emergency Medical Services



# The 2018/19 Recommended Budget for the Department is:

Expense: \$1.8 billion

Revenue: \$1.7 billion

County  
General  
Purpose  
Revenue: \$100 million

# Funding for all existing programs and several new and continuing initiatives like:

- Mental Health Community Based Organizations 3% COLA
- Expansion of the Children's Mobile Crisis Program
- Full Implementation of the Continuum of Care Reform Program (foster children) in partnership with EHSD
- Eighteen bed expansion of Mental Health Augmented Board and Care

# Funding for all existing programs and several new and continuing initiatives like:

- Increased enrollment slots in the CARES program (primary care provided to non ACA eligible adults)
- Full Implementation of the Department-wide integrated Electronic Medical Record inclusive of mental health and substance abuse
- Full Implementation of the Drug Medi-Cal Waiver

# Challenges/Areas of Focus:

- 340 B Pharmacy Discount Program
- Opioid Crisis
- Behavioral Health Transition
- Hospital Financing Pay for Performance
  - Performance and Quality Improvement
  - Public Works Integration
- Social Determinants of Health (Whole Person Care)
- Homelessness/Population Health
- Federal Uncertainty

Someone is sitting in the  
shade today because someone  
planted a tree a long time ago.

~Warren Buffett





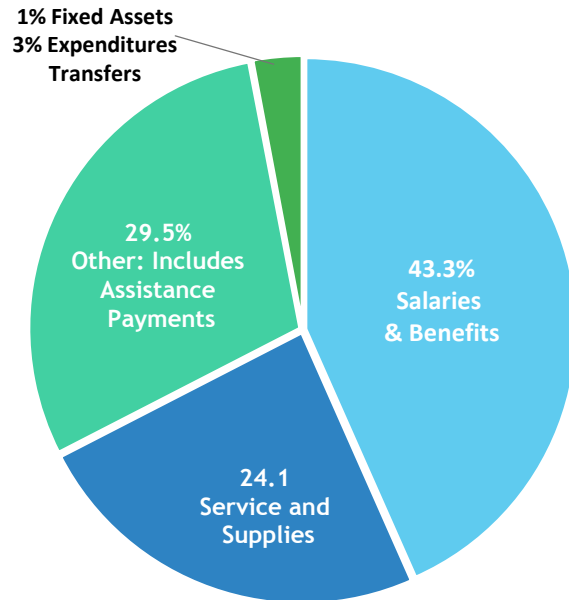
# **Budget Presentation**

April 17, 2018

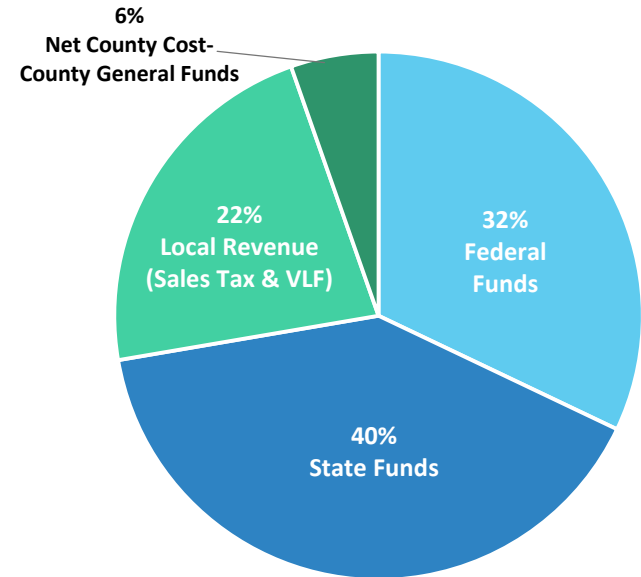
**Highlights for Fiscal Year 2018/19**

# FY 2018/19 EHSD Budget

FY 2018/19 Budgeted Expenditures



FY 2018/19 Budgeted Revenues



	FY 2018/19 Budget
Expenditures	500,785,109
Revenues	473,875,109
Net County Cost	26,910,000

	FY 2018/19 Budget
Allocated Positions (FTEs)	1,971.5

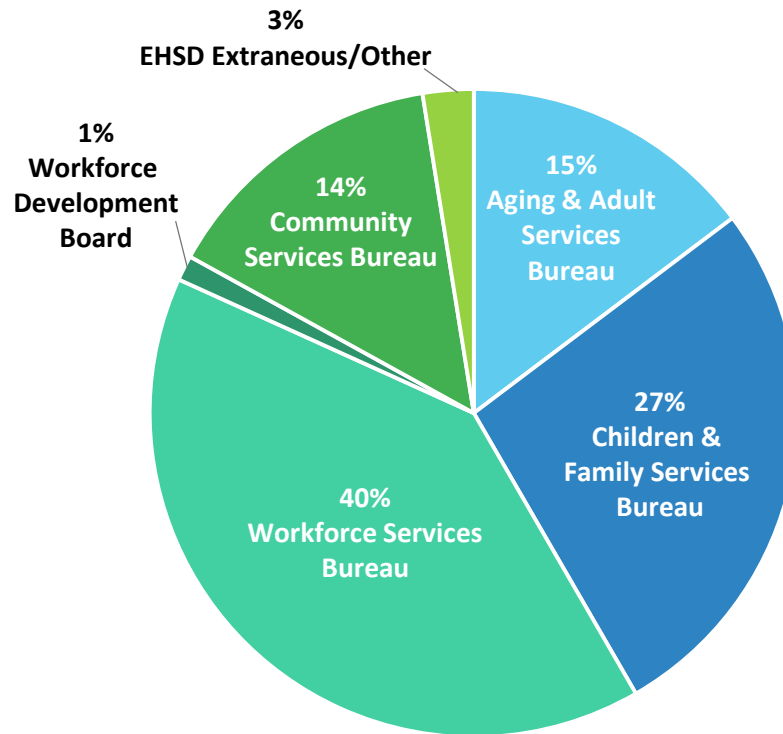
# FY 2018/19 EHSD Budget

<b><u>EXPENDITURES:</u></b>		
Salaries and Benefits	\$ 217,171,922	43.37%
Services and Supplies	\$ 120,571,661	24.08%
Other - Includes Assistance Payments*	\$ 147,855,981	29.52%
Fixed Assets	\$ 388,652	0.08%
Expenditures Transfers	\$ 14,796,893	2.95%
<b>TOTAL EXPENDITURES</b>	<b>\$ 500,785,109</b>	<b>100.00%</b>
<b><u>REVENUES:</u></b>		
Federal Funds	\$ 160,601,315	32.07%
State Funds	\$ 201,523,341	40.24%
Local Revenue (State Sales Tax & VLF \$)	\$ 111,750,453	22.32%
<b>TOTAL FEDERAL/STATE REVENUES</b>	<b>\$ 473,875,109</b>	<b>94.63%</b>
Net County Cost - County General Funds	\$ 26,910,000	5.37%
<b>TOTAL FINANCING</b>	<b>\$ 500,785,109</b>	<b>100.00%</b>
<b>Allocated Positions (FTEs)</b>	<b>1,971.5</b>	

\*Does not include CalFresh benefits issued and the Federal and State portion of IHSS caregiver payments.



# FY 2018/19 EHSD Budgeted Expenditures by Bureau



Category	Budget	%
Aging & Adult Services Bureau	73,708,351	15%
Children & Family Services Bureau	134,923,387	27%
Workforce Services Bureau	200,847,503	40%
Workforce Development Board	6,270,966	1%
Community Services Bureau	72,332,558	14%
EHSD Extraneous/Other	12,702,344	3%
<b>Total</b>	<b>500,785,109</b>	<b>100%</b>

# **EHSD Provides Aid to Low-Income Families and Individuals**

- ▶ **16,600 adults and children receive cash aid through CalWORKs each month**
  - *Down 4% from previous year. Forecast is level*
  - *EHSD processes about 730 applications each month*
- ▶ **65,000 people receive nutritious food through CalFresh (formerly Food Stamps) each month**
  - *Down 4% from previous year. Forecast is level*
  - *EHSD processes about 2,300 applications each month*
- ▶ **750 residents receive help through General Assistance each month**
  - *Participation is down 7% from previous year. Forecast is level*
  - *EHSD processes about 650 applications each month*
  - *General Assistance is a leading indicator of the health of the economy*

# Medi-Cal & Medi-Cal Expansion from Health Care Reform

- ▶ **250,000 residents receive health coverage through Medi-Cal (i.e., Medicaid) each month**
  - *Down 8% from previous year. Forecast is level.*
  - *EHSD processes about 3,900 applications each month.*
  - *Prior to Health Care Reform 113,300 residents were covered by Medi-Cal (October 2013)*

# **EHSD Protects & Serves Elderly and Disabled**

- ▶ **9,200 households with seniors and disabled residents receive in-home care through IHSS each month**
  - *Over 10.2M hours of in-home care are provided annually to seniors and disabled residents.*
  - *Hours up 6% from previous year. Forecast is another 6% increase.*
  - *Over 7,800 IHSS caregivers provide services to seniors and disabled residents each month.*
- ▶ **3,500 elderly and disabled adults served by Adult Protective Services each year**
  - *Up 13% from previous year. Forecast is an increase for the upcoming year.*

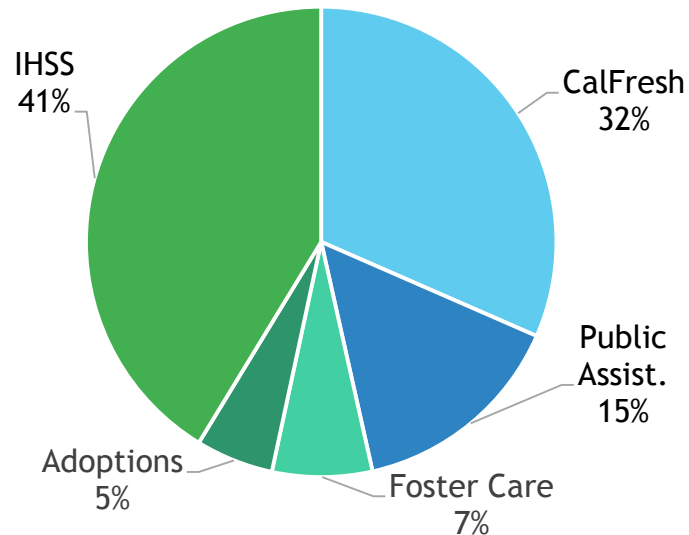
# EHSD Protects and Serves Children and Families

- ▶ **7,300 child abuse referrals each year**
  - *Down 5% from previous year. Forecast is level*
- ▶ **Over 2,000 children/families served by the Child Welfare System each month**
  - *Steady from previous year. Forecast is level*
- ▶ **The number of children remaining in group homes has been reduced by 30% to 71**
- ▶ **Over 145 children adopted into loving families last year**
  - *Up 20% from previous year. Forecast is level*

# **EHSD Educates and Trains**

- ▶ **4,000 children participating in Head Start programs each month**
  - *Up 21% from previous year. Forecast is to increase due to additional childcare slots to community-based organizations*
- ▶ **Over 23,700 individuals receive services from Workforce Development Board each year**
  - *Decrease of 3% from previous year. Forecast is a continuing decline due to revenue reduction*
- ▶ **2,100 businesses receive assistance from Small Business Development Center each year**
  - *Decrease of 7% from previous year. Forecast is a decrease in the numbers served and funding*
- ▶ **457 professional development instructor led trainings were offered to EHSD staff and 211 online trainings were available through our SMART learning management system**

# Annual Economic Impact of Benefits to Contra Costa County Residents



Program	Annual Assistance
CalFresh*	\$ 107,081,855
Public Assistance	\$ 50,699,492
Foster Care	\$ 23,331,667
Adoptions	\$ 18,127,970
IHSS*	\$ 140,120,819
<b>Total Local Economic Impact</b>	<b>\$ 339,361,803</b>

\*EHSD budget does not include CalFresh benefits issued and the Federal and State portion of IHSS caregiver payments.

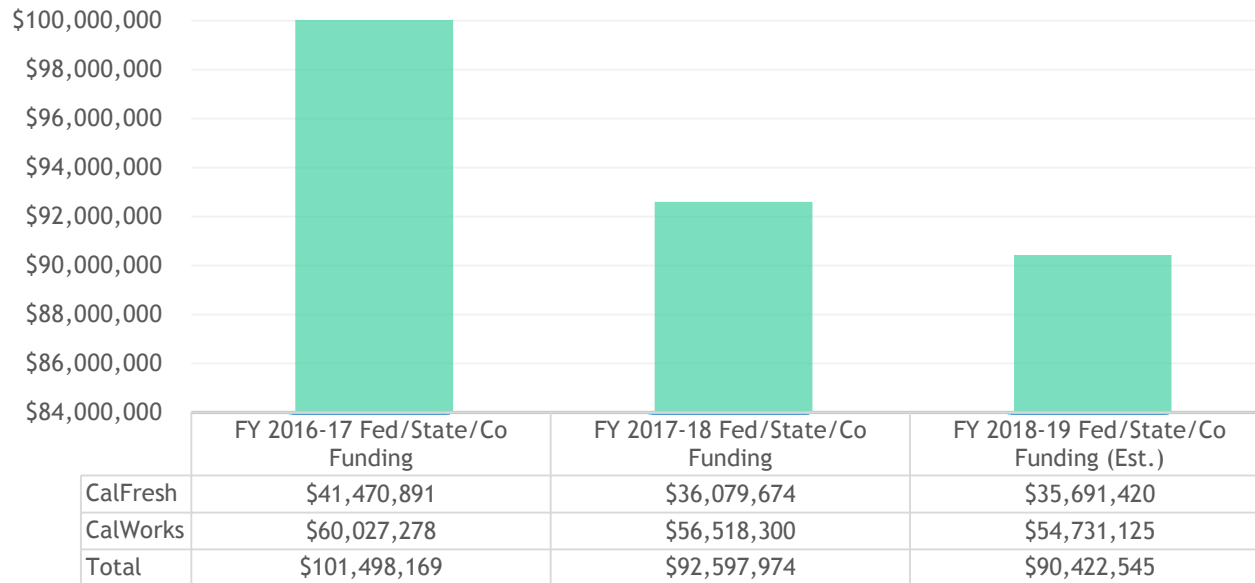
# Some Accomplishments of Note

- ▶ Early Head Start is serving 190 additional infants and toddlers thanks to a \$4.5 million grant
- ▶ The innovative and highly successful Parent Partner program in Children & Family Services was honored by the County Supervisors Association of California (CSAC) with an annual merit award
- ▶ 350 surplus personal computers were distributed to low-income families as part of our program to help bridge the digital divide
- ▶ The multi-disciplinary teams to investigate elder abuse deaths and financial abuse, funded by a special \$1.5 million grant, have been established and implemented



# Challenges Ahead

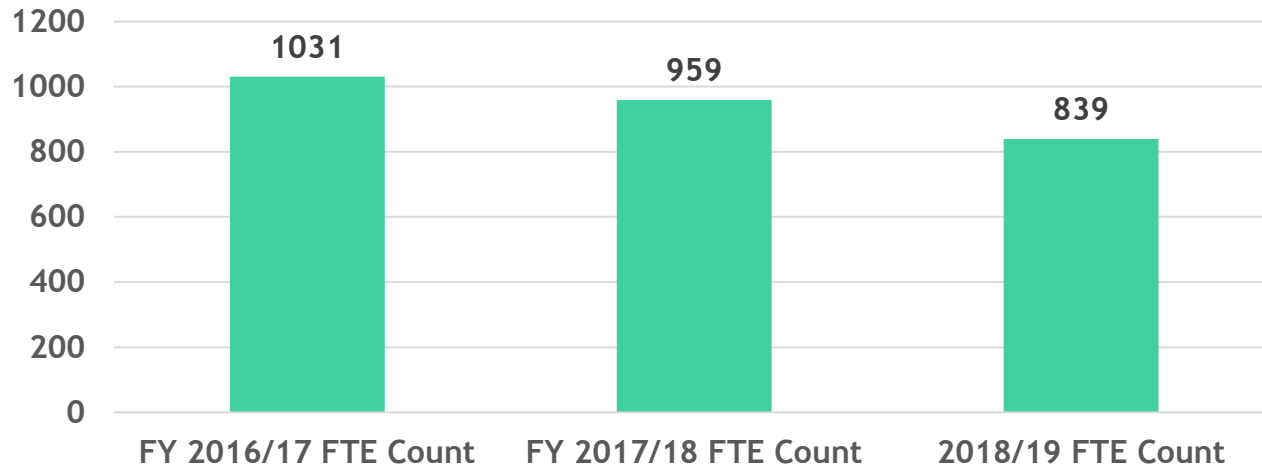
## Declining CalFresh and CalWORKs Administrative Funding Allocations



- ▶ **Administrative funding for these programs is being significantly reduced, leading to a major reduction in staffing**

# Challenges Ahead

Budgeted FTEs In All Public Assistance Programs

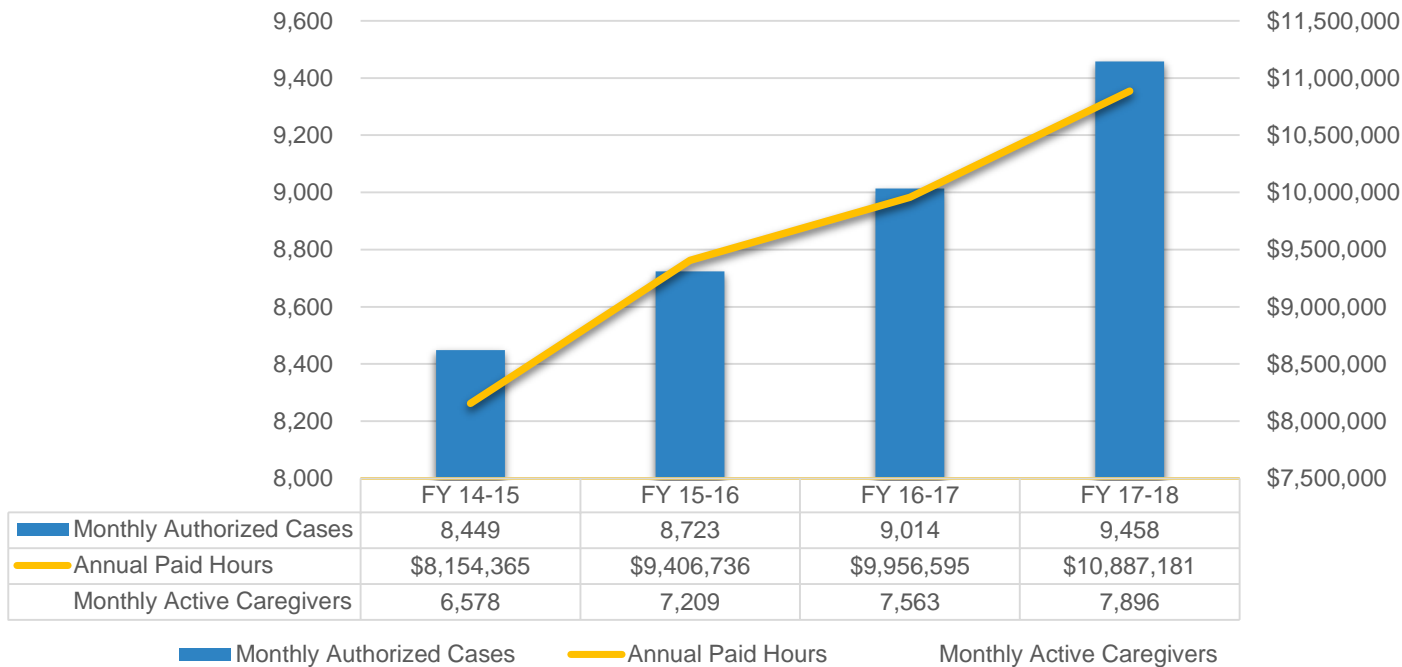


- ▶ **Estimated reduction in Revenue Allocation (11%) is greater than projected decline in workload (8%)**
- ▶ **At the same time, State mandates have increased with the implementation of new CalWORKs and CalFresh program requirements that are not fully funded**
  - CalWORKs Outcomes, Accountability and Reporting; CalWORKs 2.0
  - CalFresh Employment & Training
  - CalFresh Able-Bodied Adults Without Dependents (ABAWDS)
- ▶ **Implementing these new programs while maintaining performance and compliance in work participation rates and federal error rates will be a challenge**

# Challenges Ahead

## IHSS is the Fastest Growing Program

IHSS Historical Caseload & Hours Paid



- ▶ **IHSS is a challenge because of our limited ability to contain growth and costs**
- ▶ **Caregiver wage negotiations are coming up in the next few months**

# Challenges Ahead

## Workforce Innovation and Opportunity Act: Transition to a New Model

- ▶ **The Workforce Development Board and WIOA are establishing a new and innovative service delivery model that will challenge our department to quickly implement and communicate to all stakeholders and customers**
- ▶ **The new model will be operated by a consortium of community providers through a much greater set of access points for customers, in all regions of the county**
- ▶ **Reorganization, transition and change are always difficult. Federal funding reductions have occurred creating staffing and resource challenges**
- ▶ **The first year of operation will warrant tight oversight, monitoring and compliance management**

# Challenges Ahead

## Child Welfare Continuum of Care Reform (Foster Care System)

- ▶ **Uncertainty about the reasonableness of the December 31 deadline to carry out major system changes amidst a significant culture change**
- ▶ **Inadequate State funding to create newly defined types of placements to replace traditional group home placements**
- ▶ **Insufficient mental health services to meet CCR requirements for children to step-down from group homes to home-based settings**
- ▶ **Risk of increased county cost if adequate placements are not available for children forced out of group homes**

# Opportunities Ahead

- ▶ **The well-being of children in our county is the focus of a new community collaborative being supported by First 5, EHSD and including many other agencies that value children. Working together, we aim to promote targeted efforts to improve outcomes for our children.**
- ▶ **In collaboration with key community partners, an Age-Friendly Initiative campaign has begun countywide that will promote equity, accessibility to the physical environment, and inclusiveness in the social environment. This effort is intergenerational in its focus, and will include targeted efforts to bridge the gap between children and older adults.**
- ▶ **The community benefits from the expansion of our business model to bring a broader focus to the health and social well-being of our families, both within our mandated programs through our new initiative “4 Our Families”, and through our collaboration with Public Health in the Community Connect program that centers on “whole person care”.**
- ▶ **Technology plays an increasing role in service delivery and efficient administrative systems. EHSD has developed a three-year Strategic Plan to focus on opportunities for increased automation and electronic access to our services.**

# EHSD Federal Watch List

Many proposals have been put forward in the past year that if enacted could have serious impacts on our programs and funding

- ▶ **ACA revision or rewrite as it impacts Medicaid**
- ▶ **Medicaid block grant and/or financing changes**
- ▶ **Medicaid Expansion work requirements for recipients**
- ▶ **Medicaid funding for IHSS**
- ▶ **Immigration/documentation changes including expansion of “public charge” regulations**
- ▶ **LIHEAP program reductions**
- ▶ **Community Services Block Grant (CSBG) elimination threats**
- ▶ **Community Development Block Grant (CDBG) elimination threats**
- ▶ **SNAP (CalFresh) block grant and/or financing changes and possible work requirements**
- ▶ **Child Welfare Services (Title IVB and IVE) financing proposals**
- ▶ **Older Americans Act funding reductions, including Meals on Wheels**
- ▶ **Senior Community Service Employment Program (SCSEP) eliminations threats**
- ▶ **Workforce Development Board funding reductions and changes to WIOA law**
- ▶ **Threats to withdraw Dept. of Justice federal grants**
- ▶ **Cancellation of prior administration waivers of California penalties in CalWORKs and CalFresh programs**
- ▶ **Technology funding and regulation changes affecting human services automated systems**

# Contra Costa County Office of the Sheriff



*Honor    Courage    Commitment    Leadership    Teamwork*



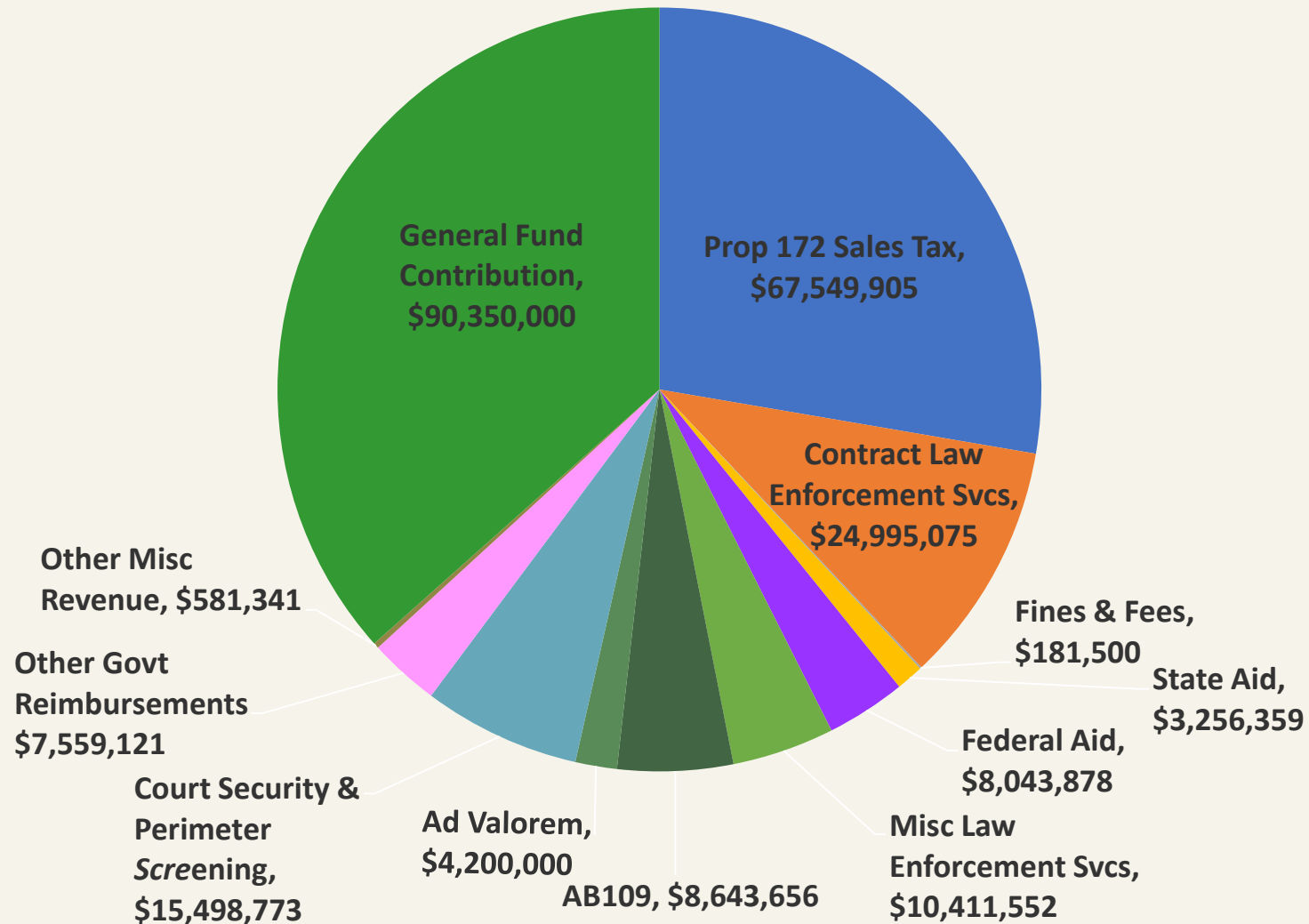
# 2018-2019 Recommended General Fund Budget

## \$241,271,160

<b>Salary and Benefits</b>	<b>\$211,605,283</b>	<b>Proposition 172</b>	<b>\$67,549,905</b>
<b>Net Services and Supplies</b>	<b>\$22,147,088</b>	<b>Contract Services</b>	<b>\$24,995,075</b>
<b>Other Charges</b>	<b>\$1,220,469</b>	<b>Other</b>	<b>\$58,376,180</b>
<b>Fixed Assets</b>	<b>\$2,548,784</b>	<b>Sub Total</b>	<b>\$150,921,160</b>
<b>Expenditure Transfers</b>	<b>\$3,749,536</b>	<b>General Fund</b>	<b>\$90,350,000</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$241,271,160</b>	<b>TOTAL REVENUE</b>	<b>\$241,271,160</b>

# 2018-2019 Recommended Budget Revenue

## \$241,271,160



	2016-17	2017-18	2018-19	2018-19	
General Fund	Budget	Budget	Baseline	Recommended	Change
EXPENDITURES					
Salaries and Benefits	194,176,377	208,327,330	217,546,078	211,605,283	(5,940,795)
Services and Supplies	22,823,831	21,602,430	22,147,088	22,147,088	0
Other Charges	687,928	711,219	1,220,469	1,220,469	0
Fixed Assets	8,062,573	6,258,945	2,548,785	2,548,784	0
Expenditure Transfers	1,131,031	1,890,158	2,533,205	3,749,536	1,216,330
TOTAL EXPENDITURES	226,881,740	238,790,082	245,995,625	241,271,160	(4,724,465)
REVENUE					
Other Local Revenue	71,265,131	74,532,124	72,071,018	72,071,018	0
Federal Assistance	4,909,776	8,037,472	8,043,878	8,043,878	0
State Assistance	69,706,833	68,870,486	70,806,264	70,806,264	0
GROSS REVENUE	145,881,740	151,440,082	150,921,160	150,921,160	0
					0
NET COUNTY COST (NCC)	81,000,000	87,350,000	95,074,465	90,350,000	(4,724,465)
Allocated Positions (FTE)	1,037	1,040	1,039	1,035	(4)

## What we requested in the 2018-19 Budget

- 10 Deputy Sheriffs \$2.6 M – Not Funded
  - 3 Mental Health Evaluation Team  
(MHET) Deputies \$781K - Not Funded
  - 7 Patrol Deputies \$1.82 M – Not Funded
- 6 Sergeants \$1.77 M – Not Funded
- 15 Recruit Positions \$1.21 M - Funded

# Impacts 2018-19 Proposed Budget

\$5.6 million vacancy factor. Very difficult task.

Abolished 4 Non-Sworn FTE. Gone.

- 3 Clerical Positions; 1 Sheriff Specialist

# Goals

Continue Principled Policing; Procedural Justice and Implicit Bias Training for all 684 sworn and 350 professional staff. Managers and Supervisors have been trained.

*This training is the first of its kind in the country, based on “President Obama’s Task Force on 21<sup>st</sup> Century Policing” and is a result of collaborative partnerships between California DOJ, Commission on Peace Officers Standards and Training, Oakland Police Department, Stanford University, and the California Partnership for Safe Communities.*

# Goals

The Office remains committed to our mission to recruit, hire, and train the most qualified candidates. We have recently experienced a significant reduction in Deputy Sheriff attrition, which is likely due to a current competitive sworn labor contract. We anticipate this welcomed trend will continue into this fiscal year.

## Goals

In Custody Services, the Sheriff is looking for new ways to bring job readiness skills to our incarcerated population through building a partnership with the Contra Costa County Building Trades. Ultimately, the goal is to provide as many pathways as possible for offenders reentering the community so that they can compete for gainful employment opportunities upon release.



# Contra Costa County Office of the Sheriff



*Honor    Courage    Commitment    Leadership    Teamwork*

# Contra Costa County District Attorney Budget 2018/2019

1

DIANA BECTON

# The Mission of the District Attorney's Office

2

- To seek justice and enhance public safety for all our residents.
- By fairly, ethically, aggressively and efficiently prosecuting those who violate the law, and by working to prevent crime.

# Vision

3

- Seek Justice
- Serve Justice
- Do Justice

# “A New Day...Fresh New Approach”

4

- SWOT “*listening conversations*” with entire office.
- *Top to bottom evaluation* of the District Attorney operation.
- *Redistribution of appropriations* by evaluating expenditure trends to develop a more accurate operational budget.

# “A Fresh New Approach”

5

- More *efficient monitoring* in order to make expenditure adjustment to end the fiscal year on point with the budget.
- Discovered *underutilized resources*.
- *Reducing temporary salary* expenditures.

# “A Fresh New Approach”

6

- Using appropriate budget ORGs to allow *real time tracking* of Special Operations funds *reducing misunderstandings* regarding expenditures and leading to increased *transparency*.
- Established *new budget ORGs Stolen Vehicle* program eliminating disparate treatment of funds.
- Seek *reimbursement* for *child abduction program*.

# District Attorney Staff

7

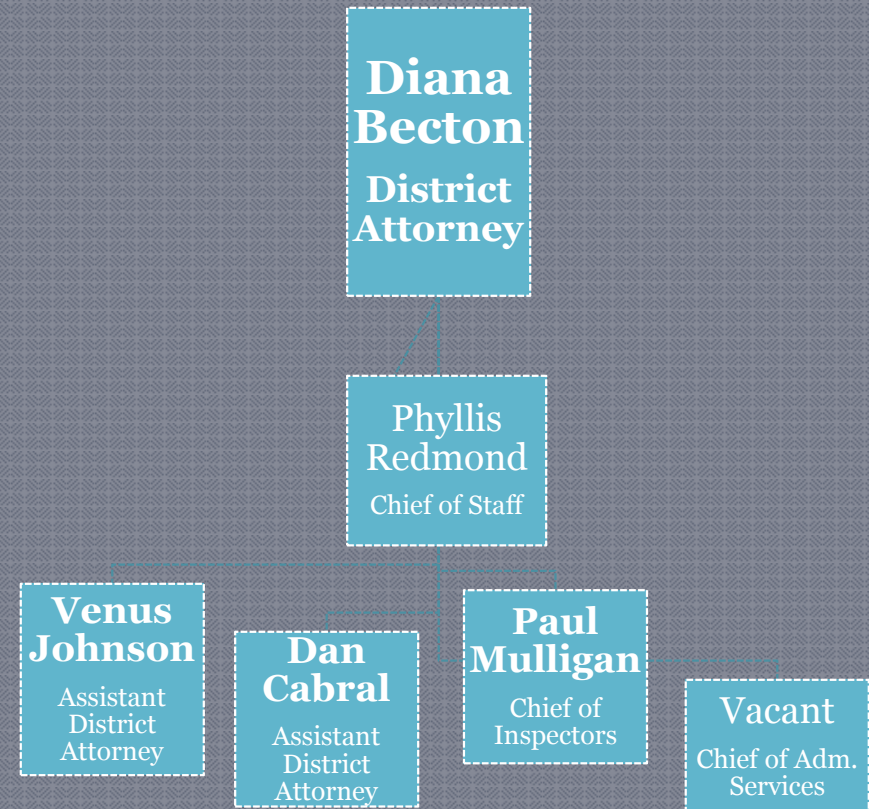




# DA STAFF

8

- ***Diana Becton***, District Attorney
- ***Phyllis Redmond***, Chief of Staff
- ***Dan Cabral***, Assistant District Attorney
- ***Venus Johnson***, Assistant District Attorney
- ***Paul Mulligan***, Chief of Inspectors
- ***Vacant***, Chief of Administrative Services



# DA Authorized Staff Positions

9

- 101.5 Attorneys
- 26 Investigative Staff
- 17 Victim/Witness
- 61 Support Staff Services
- **205.5 Total Staff**

# Our DA Divisions and Units

10

- **Western Operations**
  - Felony and misdemeanor cases occurring in West Contra Costa County.
- **Central Eastern Area Operations**
  - Misdemeanor cases in the Delta, Mount Diablo, and Walnut Creek judicial districts.

# Our DA Divisions and Units cont'd

11

## • Superior Court Operations

- Day to day operations of all felony matters in the courtrooms in Martinez, California.
- Comprised of several units:
  - ✦ Trial Team
  - ✦ Law & Motion
  - ✦ Calendar
  - ✦ Preliminary Hearings
  - ✦ Criminal Grand Jury
  - ✦ Mental Health Litigation

# Our DA Divisions and Units cont'd

12

- **Special Operations Unit**

- Specialized areas of prosecution, with seven vertical prosecution units:
  - ✦ Auto Insurance Fraud
  - ✦ Consumer Protection
  - ✦ Real Estate Fraud
  - ✦ Public Assistance Fraud
  - ✦ Workers Compensation Fraud
  - ✦ Government Corruptions
  - ✦ High Tech/Identity Theft

# Our DA Divisions and Units cont'd

13

- **Community Violence Reduction/Gangs**
- Reduce violent crime in our communities caused by guns, gangs, drugs, and human trafficking through intervention, prevention and education.
- Safe Street Task Force

# Our DA Divisions and Units cont'd

14

- **Homicide Unit**

- The Contra Costa District Attorney's Office is committed to the vigorous prosecution of persons who kill.

- **Ceasefire**

- **Realignment/CCP**

# Our DA Divisions and Units cont'd

15

- **Family Violence Unit**

- Prosecution of all felony sexual assaults by adults, against adults and minors. It is comprised of three Units:
  - ✦ Sexual Assault Unit
  - ✦ Domestic Violence Unit
  - ✦ Child Abuse Unit



# Our DA Divisions and Units cont'd

16

- **Juvenile Unit**

- The Juvenile Division consists of attorneys and support staff who are responsible for prosecuting most criminal matters in which the suspect is under the age of 18.
- Anti-Truancy Initiative

- **Victim/Witness**

- The intent of the program is to reduce the trauma and insensitivity that victims and witnesses sometimes suffer following a crime. Advocates guide victims through the legal system and direct them to agencies and organizations that offer assistance and emergency services.

# Our DA Divisions and Units cont'd

17

- **Bureau of Investigations**

- Provides investigative support in the prosecution of criminal cases.

- **Professional Administrative & Support Staff**

- Administrative
- Clerical
- IT

# 2017 Performance Measurement

18

- 1.1 million residents.
- 25 law enforcement agencies within 19 cities Contra Costa County.
- In 2017 we prosecuted approximately 3,489 felony cases and 4510 misdemeanors.
- We conducted 110 felony jury trials and 168 misdemeanor jury trials.
- We also investigate and prosecute public corruption, various types of complex fraud, and enforce environmental and consumer protection laws both civil and criminal.

# Key Focus Areas

19

- Victim Witness Assistance Program
- Crime Prevention – Focused Deterrence.
- West County Anti-Violence Coalition
- East County Anti-Violence Coalition
- Ceasefire
- Safe Streets Task Force
- Anti-Truancy initiative

# Challenges & Opportunities

20

- Human Trafficking.
- Alternatives to prosecution of misdemeanors and low level nonviolent crimes.
- Alternatives for those who suffer from mental illness.

# Challenges & Opportunities cont'd

21

- Alternatives for those who are homeless.
- Proposition 47
- Bail Reform

# Challenges & Opportunities cont'd

22

- Brady
- Discovery Compliance Unit
- Insufficient Clerical support
- Insufficient mainline prosecutors

# Challenges & Opportunities cont'd

23

- Proposition 64
- Case Management System
- Realignment
- Victim/Witness Assistant Supervisor position, and pay parity.



# Key Spending Areas

24

General Fund	2016-17 Actuals	2017-18 Budget	2018-19 Baseline	2018-19 Recommended	Change
<b>Expense</b>					
Salaries And Benefits	35,466,437	37,861,328	38,346,136	39,873,032	1,526,896
Services And Supplies	5,168,438	4,430,300	4,489,375	4,489,375	0
Other Charges	35,147	40,152	35,270	35,270	0
Fixed Assets	36,374	0	5,000	5,000	0
Expenditure Transfers	(432,373)	(677,853)	(709,604)	(709,604)	0
Expense Total	40,274,023	41,653,927	42,166,177	43,693,073	1,526,896
<b>Revenue</b>					
Other Local Revenue	6,585,777	4,811,040	5,116,105	5,636,309	520,204
Federal Assistance	627,634	178,974	178,974	178,974	0
State Assistance	17,062,692	17,161,662	17,462,008	17,462,008	0
Revenue Total	24,276,103	22,151,676	22,757,087	23,277,291	520,204
Net County Cost (NCC):	15,997,919	19,502,251	19,409,090	20,415,782	1,006,692

# Where will recommended increases go?

25

Program Name	Service	FTE	Net Fund Cost Impact	Impact
Mainline Prosecution	Adds five (5) Case Preparation Assistant positions	5.0	\$457,565	Creation of a Discovery Compliance unit to ensure compliance with <i>Brady v. Maryland</i> obligations
Mainline Prosecution	Adds five (5) Clerk Experienced Level positions	5.0	\$315,440	Increased clerical staffing due to requirements of new case management system implementation
Mainline Prosecution	Adds one (1) Deputy District Attorney-Basic position	1.0	\$233,760	Additional staff assigned to Mainline Prosecution
Special Prosecution	Adds one (1) DA Senior Inspector position	1.0	\$0	Additional staff assigned to Special Operations unit and funded by Consumer Protection Fraud special fund
Special Prosecution	Adds one (1) DA Senior Inspector position	1.0	\$0	Additional staff assigned to Special Operations unit and funded by Environmental special fund
Special Prosecution	Adds one (1) Forensic Accountant	1.0	\$0	Additional staff assigned to Special Operations unit and funded Consumer
	<b>Total General Operating Fund</b>	<b>14.0</b>	<b>\$1,006,765</b>	

# Summary

26

- Summarize key successes/challenges
- Reiterate key goals
- Thanks

# **BUDGET PRESENTATION**

**CONTRA COSTA COUNTY BOARD OF  
SUPERVISORS  
APRIL 17, 2018**

**ROBIN LIPETZKY  
PUBLIC DEFENDER**

# WHAT WE DO

- ADULT FELONY CASES
- ADULT MISDEMEANOR CASES
- DEATH PENALTY CASES
- JUVENILE CASES
- SUPERVISION VIOLATIONS
- MENTAL HEALTH and CIVIL COMMITMENTS
- CLEAN SLATE
- SPECIALTY COURTS
- IMMIGRATION CONSULTATION & Stand Together CC
- FAMILY LAW CONTEMPT

# ATTORNEY STAFFING (MAIN & ADO)

MANAGEMENT	7	
ADULT FELONY	37.3	
ADULT MISDO	12	(10 TEMPORARY POSITIONS)
JUVENILE	8	
MENTAL HEALTH	4	(NGI/IST/SVP/LPS/AOT)
ACER	2	
EARLY REP	2	(TEMPORARY POSITIONS)
PROBATION	1	
PAROLE/PRCS	1	
YOPH	1	
FORENSICS	1	
IMMIGRATION	1	
REENTRY/CLEAN SLATE	2	
RESEARCH/WRITS	1	

# NON-ATTORNEY STAFFING

CLERICAL SUPPORT	15	
LEGAL ASSISTANTS	13	
INVESTIGATORS	12	
IT SUPPORT	2	
ADMIN STAFF	3	
SOCIAL WORKER	1	
CLIENT SERVICES	1	
POST-BAR LAW CLERKS	5	(TEMPORARY POSITIONS)

## DEPARTMENT ACCOMPLISHMENTS BY THE NUMBERS: NEW CASES OPENED IN 2017

MISDEMEANORS	4900	(408 per year/5 hours per case) 1878 Overloaded (27%)
FELONIES	3545	(98 per year/20 hours per case) 137 Overloaded (pre-July 2017)
JUVENILE VIOLATIONS	501	(71 per year)
LPS	313	
CLEAN SLATE	2365	



# OTHER DEPARTMENT ACCOMPLISHMENTS

## SECURED GRANTS AND OUTSIDE FUNDING TO EXPAND AND ENHANCE SERVICES TO CONTRA COSTA COUNTY RESIDENTS

- STAND TOGETHER CONTRA COSTA
- YOUTH ADVOCATES
- JUVENILE REENTRY FELLOW
- FAILURE TO APPEAR REDUCTION
- CLEAN SLATE SERVICES

# MORE DEPARTMENT ACCOMPLISHMENTS

## EXPANDED SERVICES THROUGH ABI 09 FUNDING

- ARRAIGNMENT COURT REPRESENTATION
- CLEAN SLATE SERVICES
- SOCIAL WORK SUPPORT
- REENTRY COORDINATION AND COMMUNITY OUTREACH
- MISDEMEANOR EARLY REPRESENTATION

# STILL MORE DEPARTMENT ACCOMPLISHMENTS

## MET THE CHALLENGES OF NEW STATUTORY OBLIGATIONS

- YOUTHFUL OFFENDER PAROLE HEARINGS
- JUVENILE TRANSFER HEARINGS
- JUVENILE MIRANDA RIGHT ADVISEMENTS
- BAIL HEARINGS – THE HUMPHREY CASE
- CLEAN SLATE EXPANSION: PROP 64

# **NEW POSITIONS RECOMMENDED FOR FY 2018/19**

## **GENERAL FUND POSITIONS – 4**

INVESTIGATOR FOR MITIGATION WORK FOR YOPH

TWO ATTORNEYS FOR BAIL HEARINGS

CLERICAL SUPPORT POSITION FOR ADMINISTRATION SUPPORT

## **ABI09 FUNDED POSITIONS – 4**

LEGAL ASSISTANT FOR PRETRIAL SERVICES EAST

LEGAL ASSISTANT and TEMP ATTORNEY FOR EARLY REP CENTRAL

CLERICAL SUPPORT POSITION FOR REENTRY/CLEAN SLATE

# CHALLENGES AHEAD

- MISDEMEANOR CASELOADS
- ADULT & JUVENILE CLIENT SUPPORT
- CHANGES IN BAIL PROCEEDINGS
- LAUNCH OF NEW JUVENILE OFFICE
- DATA COLLECTION AND CASE MANAGEMENT SYSTEM

**THE END**



Contra Costa County  
Public Works  
Department

# Budget Presentation

## April 17, 2018

# Public Works Mission:



Public Works employees deliver cost effective, safe, reliable and sustainable projects, programs and quality services with a focus on our communities and provide support services that are competitive, attentive, responsive, efficient and safe to enable County Departments to provide high quality services to the public.

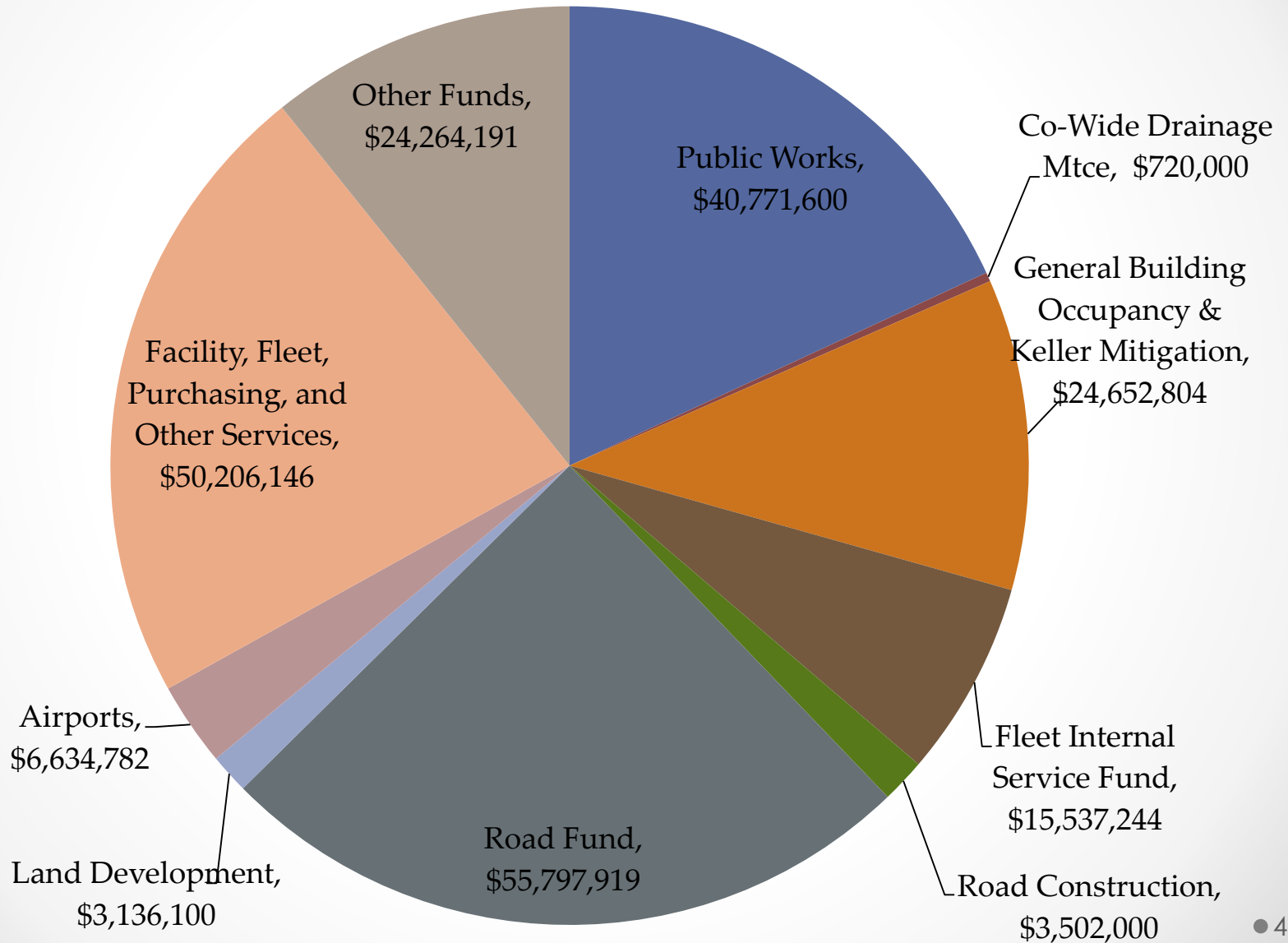


# Core Service Areas – What we do...

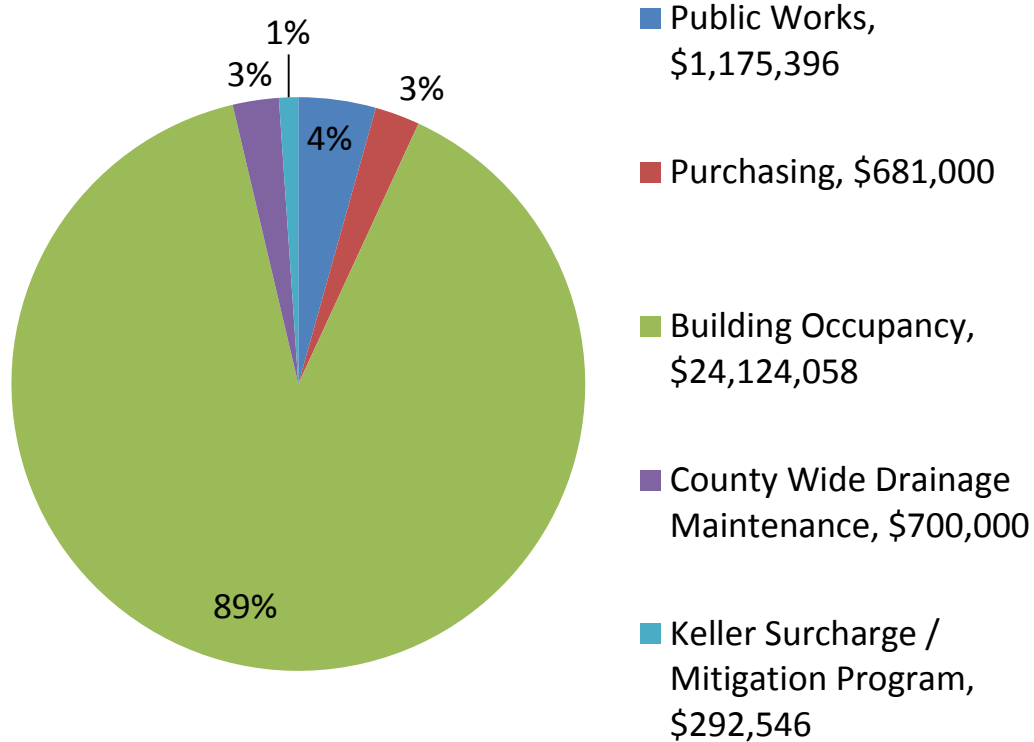


# Public Works FY 18-19 Requested Budget, \$225,222,786

## General Fund \$26.9 million



# Public Works General Fund, Net County Cost \$26,973,000



## **Building Occupancy Funding:**

General fund building occupancy includes: services and supplies for routine maintenance, insurance, taxes and fees, utilities, and debt.

# Highlights for PW Budget

- 15 additional positions funded primarily by special revenues or chargeouts – General Fund only increased by \$56,000 to fund a portion of one position
- Senate Bill 1 revenue increased, however storm damage expenditures impacted for net decrease
- Exceeded our goal of \$4/1 for grant funding by receiving \$31/1 for Transportation Program in 2017 – We will continue our aggressive efforts in this area
- \$10 million allocation to building deferred maintenance costs is important to continue work

# Focus Areas for 2018/19

- Recruitment/Retention and Succession Planning
- Communication
- Storm water facility funding and Clean Water compliance
- Transportation funding and Gas Tax – Senate Bill 1
- Administration building and EOC/Sheriff Admin building
- Facility Asset Management and services
- Capital Improvement Planning

# Measured success, future work to do...

- 2017 – Met the 70% trash reduction for Municipal Regional Permit, next goal is 80% by June 2019
- Completed Emergency Projects from 2017 Storms, working with FHWA/FEMA/Cal-OES on reimbursement for large portion of costs.
- Completed or underway on \$52 million for FLIP projects 2017, identified \$9.5 million for 2018/19 projects
- Continued Asset Management Inventory improvement to compliment work on CIP
- Improve internal operations for service delivery



Contra Costa County  
Public Works  
Department



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: Notice of Completion of Contract for the Canal Road Bridge Replacement Project, Bay Point area.

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2018/145 accepting as complete the contracted work performed by Granite Rock Company, for the Canal Road Bridge Replacement Project, as recommended by the Public Works Director, Bay Point area. County Project No. 0662-6R4080, Federal Project No. BRLO 5928(108) (District V)

**FISCAL IMPACT:**

Project was funded by 96% Federal Highway Bridge Program Funds, 2% Delta Diablo Sewer Funds, 2% local Road Funds.

**BACKGROUND:**

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of March 27, 2018.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh, (925)  
313-2233

cc:



CONSEQUENCE OF NEGATIVE ACTION:

The contractor will not be paid and acceptance notification will not be recorded.

AGENDA ATTACHMENTS

Resolution No. 2018/145

MINUTES ATTACHMENTS

Signed: Resolution No. 2018/145

Recorded at the request of: Clerk of the Board

Return To: PW department, Design/Construction Division

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board**

**Adopted this Resolution on 04/17/2018 by the following vote:**

**AYE:** John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

**NO:** ☐

**ABSENT:** ☐

**ABSTAIN:** ☐

**RECUSE:** ☐

Resolution No. 2018/145

In the Matter of Accepting and Giving Notice of Completion of Contract for the Canal Road Bridge Replacement Project, Bay Point area. County Project No. 0662-6R4080, Federal Project No. BRLO 5928(108) (District V)

WHEREAS the Board of Supervisors RESOLVES that on June 20, 2017, the County contracted with Granite Rock Company for the work generally consisting of removing an existing concrete slab bridge and pedestrian bridge, constructing a new concrete precast/pre-stressed concrete slab bridge, pavement reconstruction, temporary waterline, drainage improvements, utility adjustments, erosion control, signing and striping in the Bay Point area, with Western Insurance Company as surety, for work performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of March 27, 2018.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

**Contact: Kevin Emigh, (925) 313-2233**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: April 17, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

**cc:**

Recorded at the request of: Clerk of the Board

Return To: PW department, Design/Construction Division

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
and for Special Districts, Agencies and Authorities Governed by the Board

**Adopted this Resolution on 04/17/2018 by the following vote:**

**AYE:** John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

**NO:** ☒

**ABSENT:** ☒

**ABSTAIN:** ☒

**RECUSE:** ☒

Resolution No. 2018/145

In the Matter of Accepting and Giving Notice of Completion of Contract for the Canal Road Bridge Replacement Project, Bay Point area. County Project No. 0662-6R4080, Federal Project No. BRLO 5928(108) (District V)

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The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of March 27, 2018.

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Contact: Kevin Emigh, (925) 313-2233

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

cc:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: Accept completion of warranty period & release of cash deposit for performance Subdivision Agreement (ROWL), RA04-01168, San Ramon (Dougherty) area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2018/121 accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for road acceptance RA04-01168 (cross-reference subdivision SD04-08856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

100% Developer Fees. The funds to be released are developer fees that have been held on deposit.

**BACKGROUND:**

The landscape improvements have met the guarantee performance standards for the warranty period following completion and acceptance of the improvements.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lori Leontini  
(925)313-2352

By: Stacey M. Boyd, Deputy

**CONSEQUENCE OF NEGATIVE ACTION:**

The developer will not receive a refund of the cash deposit, the Subdivision Agreement (Right-of-Way Landscaping) and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

AGENDA ATTACHMENTS

Resolution No. 2018/121

MINUTES ATTACHMENTS

Signed: Resolution No.  
2018/121

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 04/17/2018 by the following vote:

**John Gioia**  
**Candace Andersen**  
**AYE:**     ☒ **Diane Burgis**  
                 ☒ **Karen Mitchoff**  
                 ☒ **Federal D. Glover**

**NO:**        ☐

**ABSENT:**   ☐

**ABSTAIN:**   ☐

**RECUSE:**   ☐



**Resolution No. 2018/121**

IN THE MATTER OF: Accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for road acceptance RA04-01168 (cross-reference subdivision SD04-08856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on April 12, 2016, this Board resolved that the landscape improvements in RA04-01168 (cross-reference subdivision SD04-08856) were completed as provided in the Subdivision Agreement (Right-of-Way Landscaping) with Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$2,200.00 cash deposit (Auditor's Deposit Permit No. 522781, dated April 23, 2009) plus interest to Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 944.406, and the Subdivision Agreement (Right-of-Way Landscaping).

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the landscape improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement (Right-of-Way Landscaping) and surety bond, Bond No. 929 474 609 dated April 13, 2009, issued by The Continental Insurance Company, are EXONERATED

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Lori Leontini (925)313-2352**

**ATTESTED: April 17, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

**cc:** Jocelyn LaRocque, Dante Morabe, Design/Construction, Lori Leontini, Chris Hallford, Mapping, Ruben Hernandez - DCD, C. Low, City of San Ramon, Shapell Homes, The Continental Insurance Company

C.2

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 04/17/2018 by the following vote:

**AYE:** ☐ 5 **John Gioia**  
**Candace Andersen**  
**Diane Burgis**  
**Karen Mitchoff**  
**Federal D. Glover**

**NO:** ☒

**ABSENT:** ☒

**ABSTAIN:** ☒

**RECUSE:** ☒



**Resolution No. 2018/121**

IN THE MATTER OF: Accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for road acceptance RA04-01168 (cross-reference subdivision SD04-08856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on April 12, 2016, this Board resolved that the landscape improvements in RA04-01168 (cross-reference subdivision SD04-08856) were completed as provided in the Subdivision Agreement (Right-of-Way Landscaping) with Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

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Contact: Lori Leontini (925)313-2352

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

*Stacey M. Boyd*  
By: Stacey M. Boyd, Deputy

cc: Jocelyn LaRocque, Dante Morabe, Design/Construction, Lori Leontini, Chris Hallford, Mapping, Ruben Hernandez - DCD, C. Low, City of San Ramon, Shapell Homes, The Continental Insurance Company





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: Accept completion of private improvements and approving the Parcel Map for minor subdivision MS15-00005, Byron area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2018/128 accepting completion of private improvements and approving the Parcel Map for minor subdivision MS15-00005 for a project developed by Ken Gardner, as recommended by the Public Works Director, Byron area. (District III)

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The Public Works Department has reviewed the conditions of approval for minor subdivision MS15-00005 and has determined that all conditions of approval for Parcel Map approval have been satisfied. In addition, the developer has completed the private improvements in accordance with Title 9 of the County Ordinance Code.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lori Leontini (925)  
313-2352

By: Stacey M. Boyd, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

The completion of private improvements will not be accepted and the Parcel Map will not be approved and recorded.

AGENDA ATTACHMENTS

Resolution No. 2018/128

Parcel Map

Tax Letter

MINUTES ATTACHMENTS

Signed: Resolution No. 2018/128

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 04/17/2018 by the following vote:

	<b>John Gioia</b>
	<b>Candace Andersen</b>
<b>AYE:</b>	<input checked="checked" type="checkbox"/> <b>5</b> <b>Diane Burgis</b>
	<b>Karen Mitchoff</b>
	<b>Federal D. Glover</b>
<b>NO:</b>	<input type="checkbox"/>
<b>ABSENT:</b>	<input type="checkbox"/>
<b>ABSTAIN:</b>	<input type="checkbox"/>
<b>RECUSE:</b>	<input type="checkbox"/>



**Resolution No. 2018/128**

IN THE MATTER OF: Accepting completion of private improvements and approving the Parcel Map for minor subdivision MS15-00005 for a project developed by Ken Gardner, as recommended by the Public Works Director, Byron area. (District III)

The Public Works Director has notified this Board that the improvements for minor subdivision MS15-00005 have been completed without the need of a subdivision agreement.

WHEREAS, these improvements are approximately located on Byer Road.

NOW, THEREFORE, BE IT RESOLVED that the improvements have been COMPLETED as of April 17, 2018.

The following document was presented for Board approval this date:

The parcel map of minor subdivision MS15-00005, property located in the Byron area, Supervisorial District III, said map having been certified by the proper officials;

Said documents were accompanied by:

1. Letter from the County Tax Collector stating that there are no unpaid County taxes heretofore levied on the property included in said map and that the 2017-2018 tax lien has been paid in full and that the 2018-2019 tax lien is estimated to be \$29,070.00.
2. Security to guarantee the payment of taxes, as required by Title 9 of the County Ordinance Code, in the form of a cash deposit, (Auditor's Deposit Permit No. DP757761, dated March 14, 2018) made by Ken Gardner, in the amount of \$29,070.00, guaranteeing the payment of the estimated tax.

NOW, THEREFORE, THE FOLLOWING IS RESOLVED:

1. That said subdivision, together with the provisions for its design and improvement, is DETERMINED to be consistent with the County's general and specific plans.
2. That said Parcel Map is APPROVED and this Board does accept subject to installation and acceptance of improvements on behalf of the public all of the streets, roads, avenues or easements shown thereon as dedicated for public use.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Lori Leontini (925) 313-2352**

**ATTESTED: April 17, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy


**cc:** Jocelyn LaRocque, Dante Morabe- Design & Construction, Ken Dahl- Engineering Services, Renee Hutchins, Records, Chris Lau, Maintenance, Chris Hallford, Mapping, Michael Mann, Finance, CHP, c/o AI, C. Low, City of San Ramon, Ken Gardner- Developer, John Polimeno- Developer

# OWNER'S STATEMENT


THE UNDERSIGNED, BEING THE PARTY HAVING A RECORD TITLE INTEREST IN THE LANDS DELINEATED AND SHOWN BY THE BLACK LINES UPON THIS MAP, DOES HEREBY CONSENT TO THE MAPPING AND RECORDED MAP OF THE SAME.

THE AREA DESIGNATED AS "10' IRRIGATION EASEMENT" IS NOT DEDICATED FOR USE BY THE GENERAL PUBLIC BUT IS FOR THE USE OF THE OWNERS OF PARCEL A FOR IRRIGATION PURPOSES.

THE AREA DESIGNATED AS "AGRICULTURAL CORNER AREA" IS DESIGNATED AS SUCH BY CONTRA COSTA ZONING REGULATIONS AND CONTRA COSTA GENERAL PLAN DATED JANUARY 18TH 2008, SECOND REPRINT JULY 2010 PARCEL B IS A "RESTRICTED DEVELOPMENT AREA". A GRANT DEED OF DEVELOPMENT RIGHTS TO CONTRA COSTA COUNTY IS RECORDED AS DOCUMENT # 20120917. THE SAID GRANT DEED SHALL INCLUDE AS A CONDITION OF THE GRANT THAT THE LAND WITHIN THE RESTRICTED DEVELOPMENT AREA SHALL BE USED FOR AGRICULTURAL PURPOSES. THERE IS NO RESIDENTIAL DEVELOPMENT ALLOWED IN THE "RESTRICTED DEVELOPMENT AREA".

WE DO FURTHER RELINQUISH ALL ADJUTER'S RIGHTS OF ACCESS ALONG BYRON ROAD AS SHOWN ON THE MAP BY THE SYMBOL .

THIS MAP SHOWS ALL THE EASEMENTS ON THE PREMISES, OR OF RECORD.

KEN GARDNER  DATE 2-14-17

## OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF California SS.

COUNTY OF Contra Costa

ON 2/14/2017 BEFORE ME, Elizabeth J. Stoops, A NOTARY PUBLIC, PERSONALLY APPEARED KEN GARDNER, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/HE/HY EXECUTED THE SAME IN HIS/HER/HER AUTHORIZED CAPACITIES, AND THAT BY HIS/HER/HER SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND 

SIGNATURE: Elizabeth J. Stoops

NAME (PRINT): Elizabeth J. Stoops

PRINCIPAL COUNTY OF BUSINESS: Contra Costa

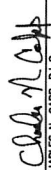
MY COMMISSION NUMBER: 2129411

MY COMMISSION EXPIRES: 10/8/2019

## SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF KEN GARDNER AND JOHN PULMONO IN JULY 2015; THAT THE SURVEY IS TRUE AND COMPLETE AND THAT THE FIELD NOTES AND MEASUREMENTS WERE MADE IN ACCORDANCE WITH THE PROVISIONS INDICATED, OR THAT THEY WILL BE SET IN THESE POSITIONS ON OR BEFORE DECEMBER 2017; AND THAT THE MEASUREMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

DATE 1-23-2017

  
CHARLES N. CAPP, P.L.S.  
L.S. NO. 6825



# PARCEL MAP

## SUBDIVISION MS 15-0005

BEING A SUBDIVISION OF PARCEL "A" AS SHOWN ON THE PARCEL MAP OF SUBDIVISION MS 04-0021 AS FILED IN BOOK 196 OF PARCEL MAPS AT PAGE 16, CONTRA COSTA COUNTY RECORDS

CONTRA COSTA COUNTY, CALIFORNIA

JANUARY 2017

BELLECCI & ASSOCIATES, INC.

CONCORD

## COUNTY SURVEYOR'S STATEMENT

I, JAMES A. STEIN, COUNTY SURVEYOR OF THE COUNTY OF CONTRA COSTA, DO HEREBY STATE THAT I HAVE EXAMINED THIS MAP ENTITLED "SUBDIVISION MS 15-0005" AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

DATE

JAMES A. STEIN  
COUNTY SURVEYOR  
L.S. 6571

## CLERK OF THE BOARD OF SUPERVISORS STATEMENT

STATE OF CALIFORNIA SS.  
COUNTY OF CONTRA COSTA

I, DAVID TWA, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING PARCEL MAP ENTITLED "SUBDIVISION MS 05-0005" WAS PRESENTED TO SAID BOARD OF SUPERVISORS, AS PROVIDED BY LAW AT A MEETING THEREOF HELD ON THE 14 DAY OF JANUARY, 2017, AND THAT SAID BOARD OF SUPERVISORS, BY RESOLUTION, HAS APPROVED AND ADOPTED THE SAID MAP, AND THAT SAID MAP AND DO ACCEPT SUBJECT TO INSTALLATION AND ACCEPTANCE OF IMPROVEMENTS ON BEHALF OF THE PUBLIC ALL OF THE STREETS, ROADS, AVENUES, OR EASEMENTS SHOWN THEREON AS DEDICATED TO PUBLIC USE.

I FURTHER CERTIFY THAT ALL TAX LENS HAVE BEEN SATISFIED AND THAT ALL BONDS AS REQUIRED BY LAW TO ACCEPT SAID MAP HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, AND FILED IN MY OFFICE.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS 20 DAY OF JANUARY, 2017.

DAVID TWA  
CLERK OF THE BOARD OF SUPERVISORS  
AND COUNTY ADMINISTRATOR

DEPUTY CLERK

BY:

## COUNTY RECORDER'S STATEMENT

THIS MAP, ENTITLED "SUBDIVISION MS 15-0005", IS HEREBY ACCEPTED FOR RECORDATION, SHOWING A CLEAR TITLE AS PER LETTER OF TITLE COMPANY, DATED THE 14 DAY OF JANUARY, 2017, AND AFTER EXAMINING THE SAME, I DEEM THAT SAID MAP COMPLY WITH THE PROVISIONS OF STATE LAWS AND LOCAL ORDINANCES GOVERNING THE FILING OF PARCEL MAPS.

RECORDED AT THE REQUEST OF FREEDY NATIONAL TITLE COMPANY, AT 14 IN BOOK 20 OF MAPS, ON THE 20 DAY OF JANUARY, 2017, IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA.

JOSEPH E. CANCHAMILLA  
COUNTY RECORDER  
CONTRA COSTA COUNTY  
STATE OF CALIFORNIA

BY: DEPUTY COUNTY RECORDER



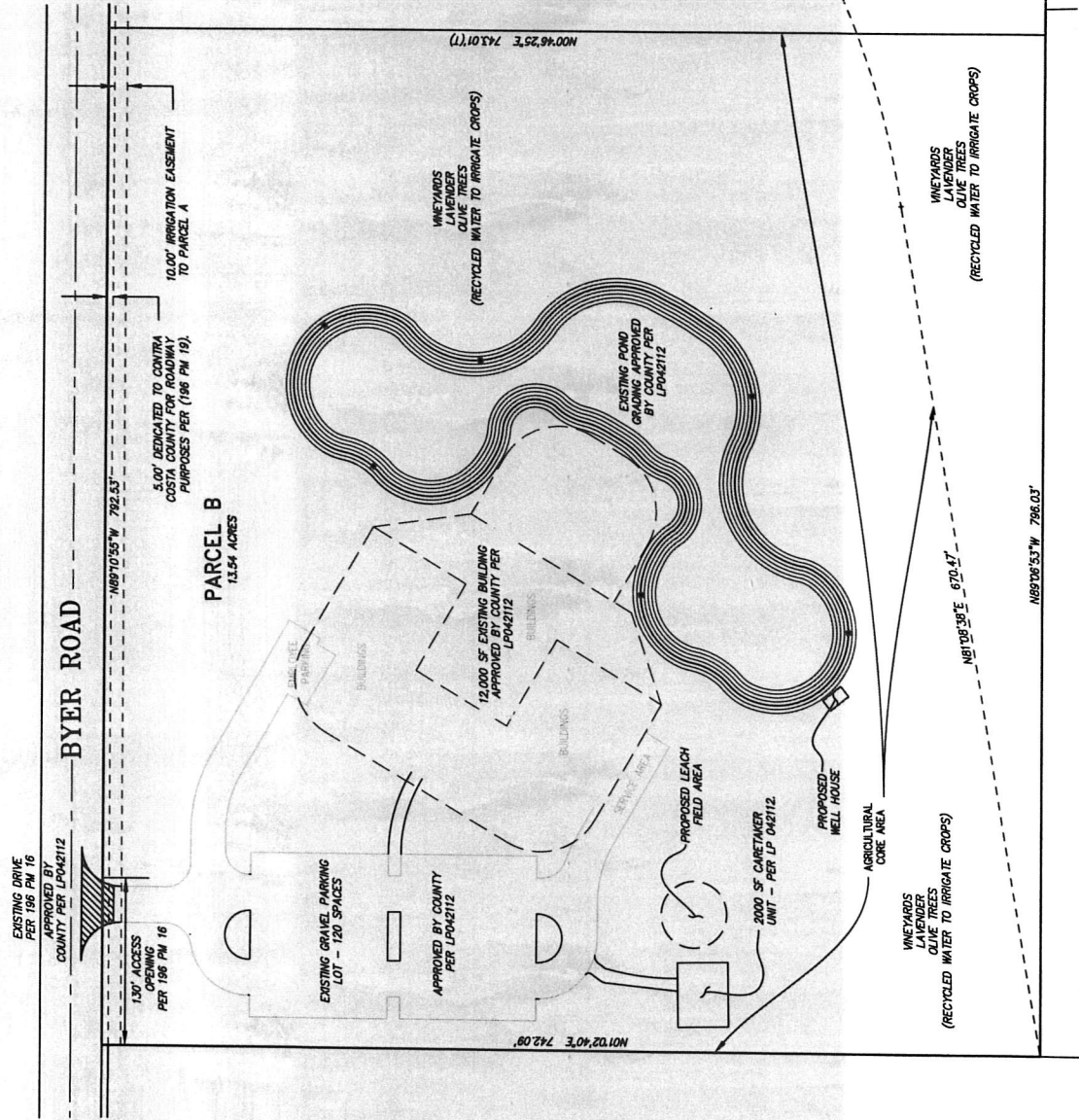
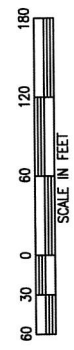
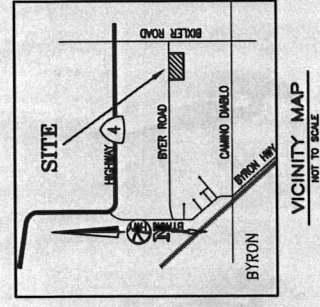


# PARCEL MAP SUBDIVISION MS 15-0005

BEING A SUBDIVISION OF PARCEL "A" AS SHOWN ON THE  
PARCEL MAP OF SUBDIVISION MS 04-0021 AS FILED IN  
BOOK 196 OF PARCEL MAPS AT PAGE 16  
CONTRA COSTA COUNTY RECORDS.

"FOR INFORMATIONAL PURPOSES ONLY"

SCALE: 1"=60'  
JANUARY 2017  
BELLECCI & ASSOCIATES, INC.  
CONCORD



4/28/18

\$ 47.00

**Tax Collector's Office**

625 Court Street  
Finance Building, Room 100  
P. O. Box 631  
Martinez, California 94553-0063  
(925) 957-5280  
(925) 957-2898 (FAX)

**Contra  
Costa  
County**

**Russell V. Watts**

County Treasurer-Tax Collector

**Brice B. Bins**

Chief Deputy Treasurer-Tax Collector

**Lulis Lopez**

Assistant Tax Collector



Date: 3/14/2018

IF THIS TRACT IS NOT FILED PRIOR TO THE DATE TAXES ARE OPEN FOR COLLECTION (R&T CODE 2608) ***THIS LETTER IS VOID.***

This will certify that I have examined the map of the proposed subdivision entitled:

<u>Tract / MS #</u>	<u>City</u>	<u>T.R.A.</u>
15-00005	BYRON	60006
Parcel #:	002-040-064-4	

and have determined from the official tax records that there are no unpaid County taxes heretofore levied on the property included in the map.

The 2017-2018 tax lien has been paid in full. Our estimate of the 2018-2019 tax lien, which became a Lien on the 1st day of January, 2018 is :

**\$29,070.00**

This tract is not subject to a 1915 Act Bond.

The amount calculated is **void** 45 days from the date of this letter, unless this letter is accompanied with security approved by the Contra Costa County Tax Collector  
**Subdivision bond must be presented to the County Tax Collector for review and approval of adequacy of security prior to filing with the Clerk of the Board of Supervisors.**

RUSSEL V. WATTS  
Treasurer-Tax Collector

By: 

**COUNTY OF CONTRA COSTA**  
**ELECTRONIC DEPOSIT PERMIT**  
OFFICE OF COUNTY AUDITOR-CONTROLLER  
MARTINEZ, CALIFORNIA

DEPARTMENT NAME  
**TREASURER-TAX COLLECTOR**

FISCAL YEAR  
**2017 - 2018**

ORGANIZATION NUMBER **15**

DESCRIPTION OF DEPOSIT	FUND/ORG NO.	SUB ACCT	TASK	OPT	ACTIVITY	AMOUNT	FUND TOTAL
CLERK OF THE BOARD SUB. clerk of the board - com for tax & assess coll	000002	9607				\$12.00	\$12.00
TC SUBDIVISION treasurer-tax collector - com for tax & assess coll	000015	9607				\$35.00	\$35.00
SUBDIVISION GUARANTEE tax collector special - subdivision guarantee	831400	0803				\$29,070.00	\$29,070.00

TOTAL DEPOSIT: **\$29,117.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT:** TTC **ACCOUNT DEPOSITED:** Wells Fargo Bank - Tax Collector

**CASH:** \$9.00 **CHECKS:** \$29,108.00 **DIRECT DEPOSIT:** \$0.00

**Bank Receipt:** Date: **NOTES:** SUB-DIVISION TRACT 15-0005 APN 002-040-064

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A  
TRUE AND CORRECT RECORD OF THE TOTAL  
AMOUNT OF MONEY AS DESCRIBED ABOVE  
FOR DEPOSIT INTO THE COUNTY TREASURY

THE A-C OF CCC, HEREBY CERTIFIES  
THAT THE AMOUNT DUE THE TREASURER  
OF SAID COUNTY FOR MONIES COLLECTED  
BY **TREASURER-TAX COLLECTOR**  
**-WELLS FARGO BANK - TAX COLLECTOR**  
IN SETTLEMENT OF THE ABOVE DESCRIBED  
ACCOUNTS IS THE SUM OF **\$29,117.00**

RECEIPT OF ABOVE AMOUNT  
IS HEREBY ACKNOWLEDGED.

**Mar 14, 2018 02:07:44PM**

**NOT PROCESSED**

**Mar 14, 2018 02:10:40PM**

leodegario olazo  
USER VALIDATION

NOT SIGNED  
AUDITOR'S VALIDATION

editha c. isidro  
TTC VALIDATION

USER PHONE NO.  
**9259572837**

USER NAME  
**leodegario olazo**

SUBMIT DATE  
**Mar 14, 2018 02:07:44PM**

EDP NO  
**DP757761**

TEMPORARY RECEIPT NO  
**TR184978**



C.3

# THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 04/17/2018 by the following vote:

AYE: ☒ 5  
John Gioia  
Candace Andersen  
Diane Burgis  
Karen Mitchoff  
Federal D. Glover

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



## Resolution No. 2018/128

IN THE MATTER OF: Accepting completion of private improvements and approving the Parcel Map for minor subdivision MS15-00005 for a project developed by Ken Gardner, as recommended by the Public Works Director, Byron area. (District III)

The Public Works Director has notified this Board that the improvements for minor subdivision MS15-00005 have been completed without the need of a subdivision agreement.

WHEREAS, these improvements are approximately located on Byer Road.

NOW, THEREFORE, BE IT RESOLVED that the improvements have been COMPLETED as of April 17, 2018.

The following document was presented for Board approval this date:

The parcel map of minor subdivision MS15-00005, property located in the Byron area, Supervisorial District III, said map having been certified by the proper officials;

Said documents were accompanied by:

1. Letter from the County Tax Collector stating that there are no unpaid County taxes heretofore levied on the property included in said map and that the 2017-2018 tax lien has been paid in full and that the 2018-2019 tax lien is estimated to be \$29,070.00.
2. Security to guarantee the payment of taxes, as required by Title 9 of the County Ordinance Code, in the form of a cash deposit, (Auditor's Deposit Permit No. DP757761, dated March 14, 2018) made by Ken Gardner, in the amount of \$29,070.00, guaranteeing the payment of the estimated tax.

NOW, THEREFORE, THE FOLLOWING IS RESOLVED:

1. That said subdivision, together with the provisions for its design and improvement, is DETERMINED to be consistent with the County's general and specific plans.
2. That said Parcel Map is APPROVED and this Board does accept subject to installation and acceptance of improvements on behalf of the public all of the streets, roads, avenues or easements shown thereon as dedicated for public use.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lori Leontini (925) 313-2352

cc: Jocelyn LaRocque, Dante Morabe- Design & Construction, Ken Dahl- Engineering Services, Renee Hutchins, Records, Chris Lau, Maintenance, Chris Hallford, Mapping, Michael Mann, Finance, CHP, c/o AI, C. Low, City of San Ramon, Ken Gardner- Developer, John Polimeno- Developer



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: Close a portion of 5th St., between Market Ave., and Silver Ave., on May 11, 2018, from 12:00 PM through 7:00 PM, North Richmond area.

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2018/131 approving and authorizing the Public Works Director, or designee, to fully close a portion of 5th Street between Market Avenue and Silver Avenue, on May 11, 2018, from 12:00 PM through 7:00 PM, for the purpose of Rancho Market Block Party & Mural Ribbon-Cutting Celebration, North Richmond area. (District I)

**FISCAL IMPACT:**

No fiscal impact

**BACKGROUND:**

Applicant shall follow guidelines set forth by the Public Works Department.

**CONSEQUENCE OF NEGATIVE ACTION:**

Applicant will be unable to close the road for planned activities.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Bob Hendry (925)  
674-7744

AGENDA ATTACHMENTS

Resolution No. 2018/131

MINUTES ATTACHMENTS

Signed: Resolution No.

2018/131

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 04/17/2018 by the following vote:

**AYE:**            **John Gioia**  
                     **Candace Andersen**  
                     **Diane Burgis**  
                     **Karen Mitchoff**  
                     **Federal D. Glover**

**NO:**           

**ABSENT:**     

**ABSTAIN:**   

**RECUSE:**    



**Resolution No. 2018/131**

IN THE MATTER OF approving and authorizing the Public Works Director, or designee, to fully close a portion of 5th Street between Market Avenue and Silver Avenue, on May 11, 2018, from 12:00 PM through 7:00 PM, for the purpose of Rancho Market Block Party & Mural Ribbon-Cutting Celebration, North Richmond area. (District I)

RC18-5

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Robert Rogers, (BOS District I), to fully close 5th Street between Market Avenue and Silver Avenue, except for emergency traffic, on May 11, 2018, for the period of 12:00 PM through 7:00 PM, subject to the following conditions:

1. Traffic will be detoured via per traffic control plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Robert Rogers (BOS District I) shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Bob Hendry (925) 674-7744**

**ATTESTED: April 17, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

**cc:** Jocelyn LaRocque, Bob Hendry, CHP, Sheriff - Patrol Div. Commander

C.4

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 04/17/2018 by the following vote:

**AYE:** ☐ 5 **John Gioia**  
**Candace Andersen**  
**Diane Burgis**  
**Karen Mitchoff**  
**Federal D. Glover**

**NO:** ☒

**ABSENT:** ☒

**ABSTAIN:** ☒

**RECUSE:** ☒



**Resolution No. 2018/131**

IN THE MATTER OF approving and authorizing the Public Works Director, or designee, to fully close a portion of 5th Street between Market Avenue and Silver Avenue, on May 11, 2018, from 12:00 PM through 7:00 PM, for the purpose of Rancho Market Block Party & Mural Ribbon-Cutting Celebration, North Richmond area. (District I)

RC18-5

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Robert Rogers, (BOS District I), to fully close 5th Street between Market Avenue and Silver Avenue, except for emergency traffic, on May 11, 2018, for the period of 12:00 PM through 7:00 PM, subject to the following conditions:

1. Traffic will be detoured via per traffic control plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Robert Rogers (BOS District I) shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Bob Hendry (925) 674-7744

**ATTESTED: April 17, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

cc: Jocelyn LaRocque, Bob Hendry, CHP, Sheriff - Patrol Div. Commander



Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
From: Jeff Carman, Chief, Contra Costa County Fire Protection District  
Date: April 17, 2018

Subject: 2017 Urban Area Security Initiative (UASI) Grant - USAR/HazMat Vehicles

---

**RECOMMENDATION(S):**

Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the Federal Emergency Management Agency, U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grants Program in an amount not to exceed \$160,000 for the purchase of two stakeside Urban Search and Rescue (USAR)/Hazardous Materials support vehicles.

**FISCAL IMPACT:**

The Contra Costa County Fire Protection District (District) could receive up to \$160,000 in federal funds if awarded. There is no local agency cost sharing requirement. The grant award may be lower than the amount requested and will be for a period of one year from the effective date of award.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis Broschard, Deputy Chief  
925-941-1300 ext 1101

By: Stacey M. Boyd, Deputy

cc:

### BACKGROUND:

The District received approval to apply for and accept funding from the UASI Grants Program for two separate items, a generator and two vehicles, on the December 6, 2016 meeting, agenda item C.5. The program requires a separate board approval for each item for record keeping purposes. This request is for the second item:

The purchase of two (2) Ford F-450 flatbed stakeside vehicles for USAR and Hazardous Materials support. These vehicles are capable of towing heavy trailers as well as carrying large amounts of equipment and supplies to support emergency operations at long duration major incidents.

### CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County is home to major industry, railroads, local and state roadways, and dense population and commercial centers. It is imperative that the District has logistical support equipment available at all times to provide emergency response and support in the event of a terrorist incident or natural disaster where supply chains or normal utilities are out of service. Failure to approve this grant request would cause the District to forego the purchase of the much needed logistical and support equipment.



Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
From: Jeff Carman, Chief, Contra Costa County Fire Protection District  
Date: April 17, 2018

Subject: 2017 Urban Area Security Initiative (UASI) Grant - Generator

---

**RECOMMENDATION(S):**

Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the Federal Emergency Management Agency, U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grants Program in an amount not to exceed \$100,000 for the purchase of a towable emergency power generator.

**FISCAL IMPACT:**

The Contra Costa County Fire Protection District (District) could receive up to \$100,000 in federal funds if awarded. There is no local agency cost sharing requirement. The grant award may be lower than the amount requested and will be for a period of one year from the effective date of award.

**BACKGROUND:**

The District received approval to apply for and accept funding from the UASI Grants Program for two separate items, a generator and two vehicles, on the December 6, 2016 meeting, agenda item C.5. The program requires a separate board approval for each item for record keeping purposes. This request is for the first item:

The purchase of a towable 150 kilowatt emergency power generator.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis Broschard, Deputy Fire Chief (925) 941-3501

By: Stacey M. Boyd, Deputy

cc:



BACKGROUND: (CONT'D)

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County is home to major industry, railroads, local and state roadways, and dense population and commercial centers. It is imperative that the District has logistical support equipment available at all times to provide emergency response and support in the event of a terrorist incident or natural disaster where supply chains or normal utilities are out of service. Failure to approve this grant request would cause the District to forego the purchase of the much needed logistical and support equipment.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: Claims

---

**RECOMMENDATION(S):**

DENY claims filed by Darvin Comier, Maria Del Lourdes Martinez Correa, Esmeralda Datoon, Gary Greenberg, MD, Michael Hill, Rowena Ortega, La'Shauntay Rushing, and Mario Torres.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

Darvin Comier: Personal injury claim from collision in undisclosed amount.  
Maria Del Lourdes Martinez Correa: Personal injury claim from collision in undisclosed amount.  
Esmeralda Datoon: Personal injury claim from collision in the amount of \$25,000.  
Gary Greenberg, MD: Personal injury claim for breach of contract and negligence in undisclosed amount.  
Michael Hill: Personal injury claim from collision in undisclosed amount.  
Rowena Ortega: Personal injury claim from collision in the amount of \$25,000.  
La'Shauntay Rushing: Unknown type of claim in the amount of \$700.00  
Mario

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Scott Selby  
925.335.1400

cc:

BACKGROUND: (CONT'D)

Torres: Personal injury claim for denial of access to the courts in the amount of \$1,000,000.



Contra  
Costa  
County

To: Board of Supervisors  
From: Candace Andersen, District II Supervisor  
Date: April 17, 2018

Subject: Resolution recognizing the 60th Anniversary of Las Trampas School, Inc.

---

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lauri Byers, (925)  
957-8860

cc:

AGENDA ATTACHMENTS

Resolution No. 2018/114

MINUTES ATTACHMENTS

Signed: Resolution No.  
2018/114

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:  
recognizing the 60th anniversary of Las Trampas School, Inc.

**Resolution No. 2018/114**

**Whereas**, sixty years ago, a group of committed parents and neighbors founded the Las Trampas School in Lafayette, California to provide a safe and nurturing place for their children with developmental disabilities to learn and thrive; and

**Whereas**, intellectual and developmental disabilities currently impact more than 3,500 adults in Contra Costa County; and

**Whereas**, Las Trampas School, Inc. now partners with adults with developmental disabilities in Contra Costa County and their families through supported and independent living services, community-based residences, and an adult development day program; and

**Whereas**, individuals with developmental disabilities encounter challenges to their ability to participate in their communities, from both the impacts of their disabilities and of widespread misunderstanding by society; and

**Whereas**, communities are stronger when everyone participates; and

**Whereas**, opportunities for individuals with developmental disabilities to live as independently and fully as possible should be fostered in our community; and

**Whereas**, Las Trampas School, Inc. supports people with developmental disabilities to discover their capabilities and to lead full lives in their homes, in work, and in the community.

**Now, Therefore, Be It Resolved** that the Board of Supervisors of Contra Costa County does hereby honor and congratulate Las Trampas School, Inc. on their 60<sup>th</sup> anniversary.

---

**KAREN MITCHOFF**  
Chair, District IV Supervisor

---

**JOHN GIOIA**  
District I Supervisor

---

**CANDACE ANDERSEN**  
District II Supervisor

---

**DIANE BURGIS**  
District III Supervisor

---

**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an  
action taken  
and entered on the minutes of the Board of Supervisors on  
the date  
shown.

ATTESTED: April 17, 2018

David J. Twa,

By: \_\_\_\_\_, Deputy



# *The Board of Supervisors of Contra Costa County, California*

In the matter of recognizing the 60<sup>th</sup> anniversary of Las Trampas School, Inc.

Resolution No. 2018/114

WHEREAS, sixty years ago, a group of committed parents and neighbors founded the Las Trampas School in Lafayette, California

to provide a safe and nurturing place for their children with developmental disabilities to learn and thrive; and

WHEREAS, intellectual and developmental disabilities currently impact more than 3,500 adults in Contra Costa County; and

WHEREAS, Las Trampas School, Inc. now partners with adults with developmental disabilities in Contra Costa County and their families through supported and independent living services, community-based residences, and an adult development day program; and

WHEREAS, individuals with developmental disabilities encounter challenges to their ability to participate in their communities, from both the impacts of their disabilities and of widespread misunderstanding by society; and

WHEREAS, communities are stronger when everyone participates; and

WHEREAS, opportunities for individuals with developmental disabilities to live as independently and fully as possible should be fostered in our community; and

WHEREAS, Las Trampas School, Inc. supports people with developmental disabilities to discover their capabilities and to lead full lives in their homes, in work, and in the community.

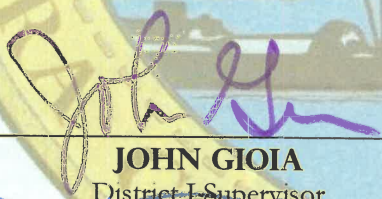
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby honor and congratulate Las Trampas School, Inc. on their 60<sup>th</sup> anniversary.

*PASSED by a unanimous vote of the Board of Supervisors members present this 17th day of April, 2018.*



**KAREN MITCHOFF**

Chair,  
District IV Supervisor



**JOHN GIOIA**

District I Supervisor



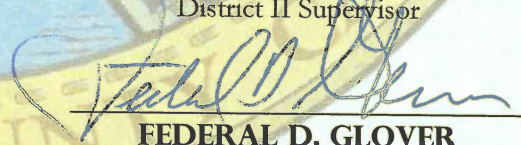
**CANDACE ANDERSEN**

District II Supervisor



**DIANE BURGIS**

District III Supervisor



**FEDERAL D. GLOVER**

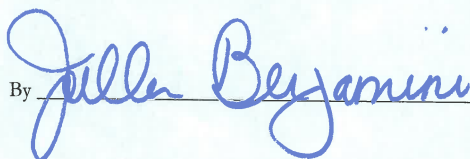
District V Supervisor



I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: April 17, 2018

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By , Deputy



# Contra Costa County

To: Board of Supervisors  
 From: Candace Andersen, District II Supervisor  
 Date: April 17, 2018

Subject: Resolution recognizing May as Apraxia Awareness Month in Contra Costa County.

---



---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lauri Byers, (925)  
 957-8860

cc:



AGENDA ATTACHMENTS

Resolution No. 2018/141

MINUTES ATTACHMENTS

Signed: Resolution No.

2018/141

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2018/141**

recognizing May as Apraxia Awareness Month in Contra Costa County.

Whereas, Childhood Apraxia of Speech is a very misunderstood and very challenging speech disorder; and

Whereas, children with Apraxia of Speech have great difficulty planning and producing the precise, highly refined and specific series of movements of the tongue, lips, jaw and palate that are necessary for intelligible speech; and

Whereas, the challenge and difficulty that children with apraxia have in creating speech can seem very perplexing to parents, especially when they observe the skill of learning to speak developing seemingly without effort in other children; and

Whereas, Apraxia is one of the most severe of childhood speech and communication disorders.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County does hereby honor and recognize May, 2018 as Apraxia Awareness Month in Contra Costa County.

\_\_\_\_\_  
**KAREN MITCHOFF**  
Chair, District IV Supervisor

\_\_\_\_\_  
**JOHN GIOIA**  
District I Supervisor

\_\_\_\_\_  
**CANDACE ANDERSEN**  
District II Supervisor

\_\_\_\_\_  
**DIANE BURGIS**  
District III Supervisor

\_\_\_\_\_  
**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an  
action taken  
and entered on the minutes of the Board of Supervisors on  
the date  
shown.

ATTESTED: April 17, 2018

David J. Twa,

By: \_\_\_\_\_, Deputy

# *The Board of Supervisors of Contra Costa County, California*

In the matter of recognizing May 2018 as Apraxia  
Awareness Month in Contra Costa County

Resolution No. 2018/141

WHEREAS, Childhood Apraxia of Speech is a very misunderstood and very challenging speech disorder; and

WHEREAS, children with Apraxia of Speech have great difficulty planning and producing the precise, highly refined and specific series of movements of the tongue, lips, jaw and palate that are necessary for intelligible speech; and

WHEREAS, the challenge and difficulty that children with apraxia have in creating speech can seem very perplexing to parents, especially when they observe the skill of learning to speak developing seemingly without effort in other children; and

WHEREAS, Apraxia is one of the most severe of childhood speech and communication disorders.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby honor and recognize May 2018 as Apraxia Awareness Month in Contra Costa County.

*PASSED by a unanimous vote of the Board of Supervisors members present this 17th day of April, 2018.*




**KAREN MITCHOFF**  
Chair,  
District IV Supervisor

  
**JOHN GIOIA**  
District I Supervisor

  
**CANDACE ANDERSEN**  
District II Supervisor

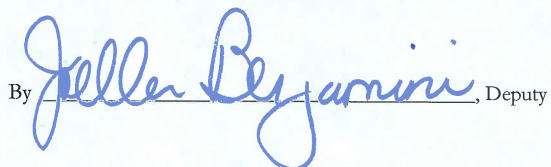
  
**DIANE BURGIS**  
District III Supervisor

  
**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: April 17, 2018

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By , Deputy





Contra  
Costa  
County

To: Board of Supervisors  
From: Candace Andersen, District II Supervisor  
Date: April 17, 2018

Subject: Resolution recognizing the Rotary Club of San Ramon

---

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lauri Byers, (925)  
957-8860

cc:

AGENDA ATTACHMENTS

Resolution No. 2018/149

MINUTES ATTACHMENTS

Signed: Resolution No.

2018/149

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:  
recognizing the Rotary Club of San Ramon.

**Resolution No. 2018/149**

Whereas, the San Ramon Valley Education Foundation Major Gifts and Endowment Fund celebrates the Rotary Club of San Ramon as the 2018 honoree; and

Whereas, the Club's commitment to education in the San Ramon Valley runs deep; and

Whereas, from Camp Royal, Camp Venture, and the Christmas Tree Lot to generous student scholarships, student and educator recognition programs, and the student Interact Club at California High School, the Rotary Club of San Ramon is outwardly focused on the future of the San Ramon Valley; and

Whereas, over the past 25 years, the Rotary Club of San Ramon has been one of SRVEF's most valuable partners. Beginning with the Run for Education Carbo Load, and now the Online Auction for Education, the Rotary Club has generously donated almost \$300,000 in the past six years.

Whereas, Rotary's motto of "service above self" is alive and well in the San Ramon Valley, and because of their long and ongoing commitment to the San Ramon Valley Education Foundation, it is an honor to recognize all of the members, past and present, of the Rotary Club of San Ramon.

Now. Therefore, Be It Resolved that that the Board of Supervisors of Contra Costa County does hereby honor Rotary Club of San Ramon for their long-standing dedication to the education and future of the San Ramon Valley.

\_\_\_\_\_  
**KAREN MITCHOFF**  
Chair, District IV Supervisor

\_\_\_\_\_  
**JOHN GIOIA**  
District I Supervisor

\_\_\_\_\_  
**CANDACE ANDERSEN**  
District II Supervisor

\_\_\_\_\_  
**DIANE BURGIS**  
District III Supervisor

\_\_\_\_\_  
**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa,

By: \_\_\_\_\_, Deputy



# *The Board of Supervisors of Contra Costa County, California*

Resolution No. 2018/149

In the matter of recognizing the Rotary Club of San Ramon

WHEREAS, the San Ramon Valley Education Foundation Major Gifts and Endowment Fund celebrates the Rotary Club of San Ramon as the 2018 honoree; and

WHEREAS, the Club's commitment to education in the San Ramon Valley runs deep; and

WHEREAS, from Camp Royal, Camp Venture, and the Christmas Tree Lot to generous student scholarships, student and educator recognition programs, and the student Interact Club at California High School, the Rotary Club of San Ramon is outwardly focused on the future of the San Ramon Valley; and

WHEREAS, over the past 25 years, the Rotary Club of San Ramon has been one of SRVEF's most valuable partners. Beginning with the Run for Education Carbo Load, and now the Online Auction for Education, the Rotary Club has generously donated almost \$300,000 in the past six years.


WHEREAS, Rotary's motto of "service above self" is alive and well in the San Ramon Valley, and because of their long and ongoing commitment to the San Ramon Valley Education Foundation, it is an honor to recognize all of the members, past and present, of the Rotary Club of San Ramon.


NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby honor the Rotary Club of San Ramon for their long-standing dedication to the education and future of the San Ramon Valley.


*PASSED by a unanimous vote of the Board of Supervisors members present this 17th day of April, 2018.*

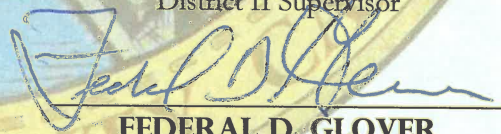
  
KAREN MITCHOFF

Chair,  
District IV Supervisor

  
JOHN GIOIA  
District I Supervisor

  
CANDACE ANDERSEN  
District II Supervisor

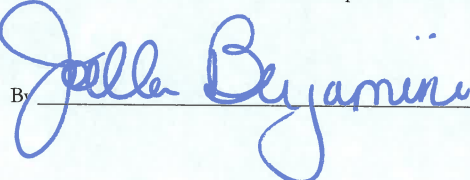
  
DIANE BURGIS  
District III Supervisor

  
FEDERAL D. GLOVER  
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: April 17, 2018

DAVID TWA, Clerk of the Board of Supervisors and County Administrator

By , Deputy







**Contra  
Costa  
County**

To: Board of Supervisors  
From: Russell Watts, Treasurer-Tax Collector  
Date: April 17, 2018

Subject: APPOINTMENT TO THE TREASURY OVERSIGHT COMMITTEE

---

**RECOMMENDATION(S):**

APPOINT Julie Bautista to the County School Districts and Community College District seat on the Treasury Oversight Committee to complete the unexpired term ending on April 30, 2020.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The purpose of the Treasury Oversight Committee (TOC) is to review the County's investment policy; regularly monitor the County Investment Pool's performance; and report on the pool's performance to the Board of Supervisors.

The TOC is composed of seven members and three alternates; one representative and an alternate appointed by the Board of Supervisors; the County Superintendent of Schools or designee; one representative and an alternate selected by a majority of the presiding officers of the governing bodies of the school districts and the community college district in the county; one representative and an alternate selected by a majority of the presiding officers of the legislative bodies of the special districts in the county that are required or authorized to deposit funds

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Ronda Boler (925)  
957-2806

cc:

### BACKGROUND: (CONT'D)

in the County Treasury; three members of the public nominated by the County Treasurer, a majority of whom shall have expertise in, or an academic background in, public finance and who shall be economically diverse and bipartisan in political registration. The updated Bylaws were adopted by the Treasury Oversight Committee on August 15, 2017.

Julie Bautista, who would represent the County School Districts and Community College District, will replace Scott Anderson, former Chief Business Officer at the San Ramon Valley Unified School District, whose term ends April 30, 2020. The Board of Supervisors accepted Scott Anderson's resignation on June 6, 2017.

Julie has been in school finance for over 23 years. She launched her career as Senior Food Service Clerk at West Contra Costa Unified School District (WCCUSD). She was promoted to the position of Accounting and Budget Supervisor, overseeing budget development and managing multi-million categorical programs. After eight years with WCCUSD, she made her move to the Acalanes Union High School District (AUHSD) where she is now serving as the Chief Business Official. Julie oversees the Business Services Division at AUHSD, providing services that are an integral part of the high quality education students receive there.

### CONSEQUENCE OF NEGATIVE ACTION:

No continuous representation by County School Districts and Community College District on the Treasury Oversight Committee as required by California Government Code section 27132 and the November 6, 1995, County Board Order (I.O.-4) regarding Composition of a County Treasury Oversight Committee.

### ATTACHMENTS

J. Bautista Application

J Bautista Recommendation



Contra  
Costa  
County

For Office Use Only  
Date Received:

For Reviewers Use Only:  
Accepted Rejected

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

**MAIL OR DELIVER TO:**

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Treasury Oversight Committee

Member

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name:     
(Last Name) (First Name) (Middle Name)

2. Address:      
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones:     
(Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	Golden Gate University	Business Administration	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	BA	2005
B)	Diablo Valley College	General Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>		
C)	San Francisco State	General Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>		
D)	Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
	CBO Training	School Finance	100+	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <div>7/2015</div>    <div>Present</div>  Total: <u>Yrs.</u>    <u>Mos.</u>  <div>2</div>        <div>7</div>  Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title  <div>Chief Business Official</div>  Employer's Name and Address  <div>Acalanes Union High School District  1212 Pleasant Hill Road  Lafayette, CA 94549</div></p>	<p>Duties Performed  <div>Oversees budget and financial health of District. Manages custodial, maintenance, food services, transportation, payroll and accounts receivable departments.</div></p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <div>3/2003</div>    <div>7/2015</div>  Total: <u>Yrs.</u>    <u>Mos.</u>  <div>12</div>        <div>4</div>  Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title  <div>Director Fiscal Services</div>  Employer's Name and Address  <div>Acalanes Union High School District  1212 Pleasant Hill Road  Lafayette, CA 94549</div></p>	<p>Duties Performed  <div>Develop District budgets. Supervise payroll, benefits and accounts receivable/payables.</div></p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <div>2/1995</div>    <div>3/2003</div>  Total: <u>Yrs.</u>    <u>Mos.</u>  <div>8</div>        <div>1</div>  Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title  <div>Principal Accountant</div>  Employer's Name and Address  <div>West Contra Costa County School District  1108 Bissell Ave.  Richmond, CA 94801</div></p>	<p>Duties Performed  <div>Develop budgets and oversee District financials.</div></p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <div></div>        <div></div>  Total: <u>Yrs.</u>    <u>Mos.</u>  <div></div>        <div></div>  Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p>	<p>Title  <div></div>  Employer's Name and Address  <div></div></p>	<p>Duties Performed  <div></div></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Peer

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Jake Paulth Date: 3/13/18

**Important Information**

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for  
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution  
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. **SCOPE:** This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. **POLICY:** A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
  1. Mother, father, son, and daughter;
  2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
  4. First cousin;
  5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
  7. Registered domestic partner, pursuant to California Family Code-section 297.
  8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
  9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



## Contra Costa County Office of Education

77 Santa Barbara Road, Pleasant Hill, CA 94523 • (925) 942-3388  
Karen Sakata, Superintendent of Schools

May 17, 2017

Russell Watts  
Treasurer-Tax Collector  
Contra Costa County  
625 Court Street, Room 102  
Martinez, CA 94553-1231

Dear Mr. Watts,

I am pleased to nominate Julie Bautista, Chief Business Official of Acalanes Union High School District, to serve as the County School Districts and Community College District representative on the Treasury Oversight Committee (TOC).

Bill Clark, Associate Superintendent, Business Services will follow-up with Julie regarding the application process.

Thank you for taking my nomination before the County Board of Supervisors for approval of this appointment.

Sincerely

Karen Sakata  
Superintendent of Schools  
Contra Costa County

BC:rfl

cc: John Nickerson, Ed.D., Superintendent, Acalanes Union High School District  
Bill Clark, Associate Superintendent, Business Services, Contra Costa Office of Education  
Julie Bautista, Chief Business Official, Acalanes, Union High School District



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: April 17, 2018

Subject: Resignation from the Workforce Development Board

---

**RECOMMENDATION(S):**

ACCEPT the resignation of Maggie Carrillo, DECLARE a vacancy in Business 4 seat on the Workforce Development Board, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Department Director.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Maggie Carrillo was appointed to the Workforce Development Board, Business 4 seat on March 29, 2016. The seat expires June 30, 2020.

The Workforce Development Board (WDB) is a business-led body with the mission to shape and strengthen local and regional workforce development efforts. The WDB brings together leaders from business, economic development, education, labor, community-based organizations, and public agencies to align a variety of resources and organizations to enhance the competitiveness of the local workforce and support economic vitality in Contra Costa County.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Workforce Development Board would be unable to conduct routine business.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Elaine Burres,  
608-4960

cc:







Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Declare Vacancy on Managed Care Commission

---

**RECOMMENDATION(S):**

ACCEPT the resignation of Toya Thomas-Cruz from the Managed Care Commission, DECLARE the At Large #2 seat vacant, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Health Services Director.

**FISCAL IMPACT:**

Not applicable.

**BACKGROUND:**

On January 14, 2017, Toya Cruz resigned from the Managed Care Commission (see attached). Due to an oversight, Ms. Thomas-Cruz's resignation was not submitted to the Board in a timely manner and the Member At-Large 2 Seat continued to appear as being filled. The Member At-Large 2 Seat will expire on August 31, 2018. It is appropriate for the Board of Supervisors to declare and post notice of the seat's vacancy.

The Managed Care Commission (MCC) was established in May 1995 and replaced the Contra Costa Health Plan Advisory Board and the Medi-Cal Advisory Planning Commission. The purpose of the Commission is to make recommendations to the Board of Supervisors, Health Services Director

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Patricia Tanquary,  
925-313-6004

**BACKGROUND: (CONT'D)**

and Chief Executive Officer of the Contra Costa Health Plan (CCHP) on operational objectives, policies and procedures as well as revised service, product development, marketing, and data-gathering priorities. Additionally, the MCC assures effectiveness, quality, efficiency, access, acceptability of CCHP services by ongoing as well as periodic formal reviews of Management Information System data.

**CONSEQUENCE OF NEGATIVE ACTION:**

This seat will remain vacant on the Managed Care Commission.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: April 17, 2018

Subject: RECOMMENDATIONS FOR APPOINTMENTS TO THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD

**RECOMMENDATION(S):**

APPOINT Jack Weir to the Public Member seat; CREATE an Alternate to the Public Member seat and APPOINT William Swenson to the Alternate member seat on the Countywide Redevelopment Successor Oversight Board to four-year terms effective July 1, 2018 through June 30, 2022.

**FISCAL IMPACT:**

The Countywide Oversight Board has no direct impact on the General Fund. Members of the Oversight Board do not receive compensation.

**BACKGROUND:**

On February 6, 2018, the Board of Supervisors referred to the Internal Operations Committee the public member application process for the Countywide Redevelopment Successor Oversight Board. The California state legislature enacted Assembly Bill x1 26 to dissolve redevelopment agencies formed under the Community Redevelopment Law (Health and Safety Code Section 33000 et seq.); and on February 1, 2012, the redevelopment agencies in 17 jurisdictions in Contra Costa County were dissolved. Each of these jurisdictions declared that they would act as successor agency for their dissolved Redevelopment Agencies. Oversight Boards for each of these 17 Successor Agencies were established in accordance with the Dissolution Act.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Maureen Toms (925)  
674-7878

cc:

## BACKGROUND: (CONT'D)

Beginning July 1, 2018, there will be only one oversight board in Contra Costa County. The purpose of this County Oversight Board is to oversee all redevelopment successor agencies in the County. This new oversight board will be staffed by the County Auditor-Controller with assistance from the Contra Costa County Department of Conservation (DCD). The Countywide oversight board is appointed as follows:

- (1) One member may be appointed by the county board of supervisors.
- (2) One member may be appointed by the city selection committee established pursuant to Section 50270 of the Government Code. In a city and county, the mayor may appoint one member.
- (3) One member may be appointed by the independent special district selection committee established pursuant to Section 56332 of the Government Code, for the types of special districts that are eligible to receive property tax revenues pursuant to Health and Safety Code Section 34188.
- (4) One member may be appointed by the county superintendent of education to represent schools if the superintendent is elected. If the county superintendent of education is appointed, then the appointment made pursuant to this paragraph shall be made by the county board of education.
- (5) One member may be appointed by the Chancellor of the California Community Colleges to represent community college districts in the county.
- (6) One member of the public may be appointed by the county board of supervisors.
- (7) One member may be appointed by the recognized employee organization representing the largest number of successor agency employees in the county.

In the coming months, the Board of Supervisors will need to make the appointment for Seat 1 on the oversight board. Seat 1 may be filled by a member of the Board of Supervisors or another representative of the County selected by the Board. Staff anticipates the Board Chair will make a nomination for Seat 1. The appointment can be a board member, other elected official, staff member, or member of the public. DCD staff and the auditor controller made a presentation to the Mayors Conference on March 1 regarding the countywide oversight board. The Mayor's Conference appointed an individual for Seat 2 at their April 5, 2018 Mayor's Conference meeting. The auditor controller met with the special districts selection committee in January and their appointment for Seat 3 is forthcoming. Staff will be outreaching to the superintendent of schools for the appointment of seat 4 and on January 24, 2018, the governing board of the community college district appointed Vicki Gordon to Seat 5. Seat 6 is designated for a member of the public to be appointed by the Board of Supervisors. Seat 7 will be appointed by the recognized employee organization representing the largest number of successor agency employees in the county. The auditor controller has sent out surveys to all of the successor agencies that include a question of the number of Successor agency employees and their representation. Once the determination is made, staff will reach out to the appropriate organization for the appointment to Seat 7.

If any Oversight Board member position has not been filled by July 15, 2018, the Governor may appoint people to those positions.

In anticipation of the need for the Board of Supervisors to appoint a member of the public for Seat 6, the Internal Operations Committee conducted a recruitment for applicants. The IOC considered qualifications for the public member (Seat 6) appointment, as follows:

- All appointees must be electors of this County;
- If any eligibility requirement is not maintained, the Board shall immediately terminate the appointment upon notification by the advisory body chair; or
- An interest in complex business agreements and financial transactions.

Staff opened a recruitment on February 13 that was scheduled to close on March 23 but was extended through March 30. Jack Weir (Pleasant Hill) and William Swenson (Oakley) submitted applications, which are attached. The Internal Operations Committee interviewed both candidates on April 9, on which today's recommendations are based.

The statute does not specify a term of office for the Public Member seat. The Board's practice is to set the seat term for four years unless otherwise specified.

#### ATTACHMENTS

RDA Successor Oversight Board Press Publication

Candidate Application\_Jack Weir\_RDA Successor Oversight Bd

Candidate Application\_William Swenson\_RDA Successor Oversight Board



## Contra Costa County

County Administrator's Office • 651 Pine Street • Martinez, CA 94553 • [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us)

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### Media Release

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**FOR IMMEDIATE RELEASE**

Tuesday, February 13, 2018

Contact: Julie DiMaggio Enea  
Phone: (925) 335-1077  
Email: [julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

### **Contra Costa County is Seeking a Member for the Redevelopment Successor Agency Oversight Board**

County residents who have an interest in public policy and complex business agreements and financial transactions are encouraged to apply. The Redevelopment Successor Agency Oversight Board is designated to administer existing enforceable obligations and to wind down the operations of the former Contra Costa County redevelopment agencies, subject to the review and approval of the Oversight Board and certain government entities, including the County Auditor-Controller, the State Controller and the State Department of Finance. The appointee must be eligible to vote in Contra Costa County. The term of office will begin on July 1, 2018.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 335-1900 or by visiting the County webpage at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us). Applications should be returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553 no later than 5:00 p.m. on Friday, March 23, 2018. Applicants should plan to be available for public interviews in Martinez on Monday, April 9, 2018.

For more information about the Redevelopment Successor Agency Oversight Board, contact Maureen Toms, Contra Costa County Department of Conservation and Development, at (925) 674-7878 or [Maureen.Toms@dcd.cccounty.us](mailto:Maureen.Toms@dcd.cccounty.us).

###

## Application Form

---

### Profile

#### Which Boards would you like to apply for?

---

Countywide Redevelopment Successor Agency Oversight Board (Pending--To begin July 1, 2018):  
Submitted

#### Public Member

Seat Name (if applicable)

#### Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

---

I served as the chair of the Pleasant Hill Redevelopment agency. I am familiar with the importance of redevelopment in the community, and can lend my knowledge and experience to a successful successor agency's work.

#### This application is used for all boards and commissions

Jack	E	Weir
First Name	Middle Initial	Last Name
Email Address		
Home Address	Suite or Apt	
Pleasant Hill	CA	94523
City	State	Postal Code
Primary Phone		
Contra Costa Taxpayers Association	President	Taxpayer Advocate
Employer	Job Title	Occupation

---

#### Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

---

☐ Yes ☒ No



Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

---

## Education History

Select the highest level of education you have received:

☒ High School Diploma

If "Other" was Selected Give Highest Grade or  
Educational Level Achieved

---

## College/ University A

Univrsity of San Francisco

Name of College Attended

Business

Course of Study / Major

130

Units Completed

---

## Type of Units Completed

☒ Semester

---

## Degree Awarded?

☒ Yes ☐ No

BS

Degree Type

1994

Date Degree Awarded

---

## College/ University B

JFK University

Name of College Attended

Business

Course of Study / Major

90

Units Completed

Type of Units Completed

☒ Quarter

Degree Awarded?

☒ Yes ☐ No

MA

Degree Type

1996

Date Degree Awarded

College/ University C

Professional School of Psych

Name of College Attended

Organizational Psychology

Course of Study / Major

60

Units Completed

Type of Units Completed

☒ Quarter

Degree Awarded?

☐ Yes ☒ No

Degree Type

---

Date Degree Awarded

---

## Other schools / training completed:

Data Processing Proferssional

---

Course Studied

---

Hours Completed

## Certificate Awarded?

☒ Yes ☐ No

---

## Work History

Please provide information on your last three positions, including your current one if you are working.

### 1st (Most Recent)

2/1/2014

---

Dates (Month, Day, Year) From - To

30

---

Hours per Week Worked?

### Volunteer Work?

☐ Yes ☒ No

Executive Director

---

Position Title

### Employer's Name and Address

---

Contra Costa Taxpayers Association 1661 Botelho Drive Walnut Creek, CA 94596

## Duties Performed

---

Manage CoCoTax public outreach programs, ballot measure evaluation and position stands, supervise Business Manager and executive team

---

2nd

1/1/1996

---

Dates (Month, Day, Year) From - To

40

---

Hours per Week Worked?

## Volunteer Work?

---

☐ Yes ☒ No

Principal

---

Position Title

## Employer's Name and Address

---

Change for the Better 31 Banbridge Place Pleasant Hill, CA 94523

## Duties Performed

---

Owner, principal consultant

---

3rd

Pacific Telesis Group

---

Dates (Month, Day, Year) From - To

40

---

Hours per Week Worked?

## Volunteer Work?

---

☐ Yes ☒ No

Director of Information Systems

---

Position Title

## Employer's Name and Address

---

Pacific Telesis Group (Holding Company) 130 Kearney Street San Francisco, CA 94510

## Duties Performed

---

Executive level management of computer systems and information systems

[Jack Weir Mini-Bio CCTA.doc](#)

Upload a Resume

---

## Final Questions

### How did you learn about this vacancy?

---

☒ Other

BART Director Debbie Allen

If "Other" was selected please explain

### . Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

### Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

## **Jack Weir**

### **Professional Experience**

- Retired after 33 years in 1996, Director of Data Systems, Pacific Telesis Group
- Founded Toward Better Systems, Inc., 1996, retired 2005; clients:
  - Pac Bell
  - SBC
  - AirTouch Communications
  - West Coast Marketing, Inc.
  - Rocky Mountain Methodist Diocese
  - Et al
- Chief Technical Officer, SASCO Electric, Inc., 2003-2004, retired
- Principal, Change for the Better, a professional consultancy, 1996-present

### **Education and Professional Certifications**

- BS Organizational Behavior, University of San Francisco
- MA Organizational Transformation, John F Kennedy University
- Certified Data Processing Professional
- Certified Future Search Consultant
- Certified Alternative Board (TAB) Consultant

### **Civic and Pro Bono Experience**

- Former Director, Alameda County Mediation Services Agency
- Former COB, New Directions Counseling Center, Concord
- Member Contra Costa Community College Bond Oversight Committee
- President, Pleasant Hill Taxpayers Association
- Member, Pleasant Hill Citizens for Responsible Growth
- Certified NRA Instructor – Rifle, Pistol, Range Safety Officer
- Co-founder, California Musketeers Youth Shooting Club, 1998
- US Army, 1957-1963, Germany, Korea, CONUS – Army Commendation Medal

## Application Form

---

### Profile

#### Which Boards would you like to apply for?

---

Countywide Redevelopment Successor Agency Oversight Board (Pending--To begin July 1, 2018):  
Submitted

---

Seat Name (if applicable)

**Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).**

---

#### This application is used for all boards and commissions

William

First Name

V

Middle Initial

Swenson

Last Name

Email Address

---

Home Address

---

Suite or Apt

Oakley

City

CA

State

94561

Postal Code

Primary Phone

---

Employer

---

Job Title

---

Occupation

---

---

**Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?**

---

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

---

## Education History

Select the highest level of education you have received:

☒ High School Diploma

If "Other" was Selected Give Highest Grade or  
Educational Level Achieved

---

## College/ University A

Name of College Attended

Course of Study / Major

Units Completed

## Type of Units Completed

None Selected

## Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

---

## College/ University B



---

Name of College Attended

---

Course of Study / Major

---

Units Completed

## Type of Units Completed

---

None Selected

## Degree Awarded?

---

☐ Yes ☐ No

---

Degree Type

---

Date Degree Awarded

---

## College/ University C

---

Name of College Attended

---

Course of Study / Major

---

Units Completed

## Type of Units Completed

---

None Selected

## Degree Awarded?

---

☐ Yes ☐ No

---

Degree Type

---

Date Degree Awarded

---

## Other schools / training completed:

Machinist apprenticeship

Course Studied

8320

Hours Completed

## Certificate Awarded?

☐ Yes ☒ No

---

## Work History

Please provide information on your last three positions, including your current one if you are working.

### 1st (Most Recent)

4/15/1968-1/31/2015

Dates (Month, Day, Year) From - To

50

Hours per Week Worked?

### Volunteer Work?

☐ Yes ☒ No

Machinist

Position Title

### Employer's Name and Address

USS/POSCO 900 Ioveridge Road Pittsburg, Ca 94565

### Duties Performed

---

---

## 2nd

---

Dates (Month, Day, Year) From - To

---

Hours per Week Worked?

### Volunteer Work?

---

☐ Yes ☐ No

---

Position Title

### Employer's Name and Address

---

### Duties Performed

---

---

## 3rd

---

Dates (Month, Day, Year) From - To

---

Hours per Week Worked?

### Volunteer Work?

---

☐ Yes ☐ No

---

Position Title

### Employer's Name and Address

---

## Duties Performed

---

---

Upload a Resume

---

## Final Questions

How did you learn about this vacancy?

---

☒ Other

Oakley city manager

---

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

---

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

---



Contra  
Costa  
County

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: NOMINATION TO THE CONTRA COSTA COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS

---

### **RECOMMENDATION(S):**

RE-APPOINT Jannel George-Oden of San Pablo to the Tenant seat on the Contra Costa County Housing Authority Board of Commissioners, to a new two-year term ending on March 31, 2020, as requested by the Housing Authority Executive Director.

### **FISCAL IMPACT:**

Commissioners may receive compensation for attendance at up to four meetings of the Authority per month. Compensation is fixed at a rate of \$50 per day. Commissioners may receive necessary traveling and subsistence expenses incurred in the discharge of their duties. All compensation is paid from the Housing Authority budget. There is no impact to the County General Fund.

### **BACKGROUND:**

The Housing Authority needs to fill one vacant tenant position on its Board of Commissioners. Housing Commissioners should have the following characteristics for the effective functioning of the Board of Commissioners:

---

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018  
, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julie DiMaggio Enea  
925.335.1077

### BACKGROUND: (CONT'D)

1. Must have an earnest interest in the affordable housing needs of low-income families throughout Contra Costa County.
2. Must be dedicated to the mission of the Housing Authority, which is to provide high-quality affordable housing solutions and promote self-sufficiency for low-income persons of Contra Costa County
3. Must be willing and able to attend and participate in the following key activities:
  - Affordable housing solutions
  - Monthly Board of Commissioner meetings
  - Periodic commissioner training seminars as needed to assist the commissioners in performing their oversight duties.
4. Must be willing to become knowledgeable about the activities, policies, and practices of the Housing Authority and be able to effectively deliberate on matters brought before the Board of Commissioners.
5. Must be able to work cooperatively with other Board members, the Executive Director, and Housing Authority staff.

In early 2014, the Housing Authority solicited applicants from its Resident Advisory Board, active resident councils, Section 8 Family Self-sufficiency clients and at its senior properties to fill two vacancies on the Board of Commissioners. A total of 23 applications were received. A first round of screening removed any persons not in good standing with the Housing Authority or any applicants who had moved from the Housing Authority's jurisdiction. Pursuant to then-Chair Mitchoff's instructions, a panel was convened in March 2014 to interview all remaining applicants. The panel was composed of Joseph Villarreal, the Housing Authority's Executive Director, Keiko Kobayashi, the Housing Authority's primary Counsel, and Julie DiMaggio Enea, a Senior Deputy with the County Administrator's Office.

Ms. George-Oden of San Pablo (formerly of Antioch) was selected from the 2014 recruitment for appointment to the Tenant seat and has served continuously through March 2018. The Housing Authority Executive Director recommends Ms. George-Oden for reappointment to a new two year term, to expire on March 31, 2020.

### CONSEQUENCE OF NEGATIVE ACTION:

Disapproval of the nomination would prolong the vacancy in a Tenant seat and not provide representation of Housing Authority clients on the Board of Commissioners as required by law.

### CHILDREN'S IMPACT STATEMENT:

Not applicable.

### ATTACHMENTS

Candidate Application\_HACCC\_Jannel George-Oden

HOUSING AUTHORITY  
OF THE  
COUNTY OF CONTRA COSTA



Application  
**Housing Commissioner**  
To the Board of Supervisors sitting as the Housing Authority  
Board of Commissioners  
(Please print or type)

**Name of Applicant:** Jannel George-Oden

**Home Address:**

[Redacted]

(Street)

Antioch

(City)

Ca

(State)

94531

(Zip)

[Redacted]  
(Home Phone including area code)

**Business Name and Address:**

Brighter-Beginnings

(Name of Company)

2727 Macdonald Ave

(Street)

Richmond

(City)

Ca

(State)

9480

(Zip)

[Redacted]  
(Work Phone including area code)

**Occupation:** Parent Child Educator II

Why are you interested in serving on the Board of Commissioners?

I am interested in serving on the Board of Commissioners, because I believe that individuals who benefit from public housing, deserve representation through the voice of a participant who has a passion for advocacy.

Please list any Community Activities you are involved in: I am currently involved in

the program development of the Redemption Project which is a economic & personal empowerment initiative of The Redemption Center, (NOW-PROFIT ORGANIZATION)

Please list any Special Interest and Accomplishments: I recently became

legal guardian of my 4 year old niece, rescuing her from the possible negative impact of the foster care system.

Continued on 2<sup>nd</sup> Page

Education/Background: I have a B.A. in Human Development (2010) with  
objective of early childhood & adolescent development (CSUEB).  
Currently enrolled at CSUEB, pursuing MPA: Public Management &  
Policy Analysis (Summer, 2014)  
Please list any Community Boards or Commissions you serve on: N/A

Other comments: I am a Case manager and many of my clients  
reside in shelters due to lack of housing. I am grateful to have housing  
& am working on self-sufficiency daily. I would be honored to have the  
opportunity to serve on your board.  
Thank you.

1. Are you now a resident at a public housing development operated by the Housing Authority of the County of Contra Costa? Yes ☐ No ☒

2. Do you now receive housing assistance under the Housing Authority's Housing Choice Voucher (Section 8) Program? Yes ☒ No ☐

3. Are you 62 years of age or older? Yes ☐ No ☒

4. Will you be able to regularly attend monthly meetings and other related meetings or sessions? Yes ☒ No ☐

Note: Yes answers are not necessarily required to be eligible. Questions 2 & 3 are asked because some Advisory Housing Commission seats must be filled by a person receiving assistance under one of the Housing Authority's programs. Further, one seat must be filled by a person receiving assistance under one of the Housing Authority's programs and be over 62 years of age. 5 of the 7 Commission seats are "at-large" and applicants are not required to be a recipient of assistance and there is no age restriction.

Signature of applicant

Date: 11/04/13

Note: Housing Commissioners are required to submit annual Conflict of Interest statements.

Please return to:  
Joseph Villarreal, Executive Director  
Housing Authority of the County of  
Contra Costa  
P.O. Box 2759  
Martinez, CA 94553





**Contra  
Costa  
County**

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: April 17, 2018

Subject: RECOMMENDATION FOR APPOINTMENTS TO THE TREASURY OVERSIGHT COMMITTEE

---

**RECOMMENDATION(S):**

APPOINT Dennis Reigle to the Public 1 seat and REAPPOINT Edgar Grubb to the Public 2 seat on the Treasury Oversight Committee to four-year terms effective May 1, 2018 through April 30, 2022.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

In 2013, the Internal Operations Committee reviewed Board Resolution Nos. 2011/497 and 2011/498, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board Committee. The IOC made a determination that it would conduct interviews for At Large seats on the following bodies: Retirement Board, Fire Advisory Commission, Integrated Pest Management Advisory Committee, Planning Commission, Treasury Oversight Committee (TOC), Airport Land Use Commission, Aviation Advisory Committee and the Fish & Wildlife Committee; and that screening and nomination fill At Large seats on all other eligible bodies would be delegated each body or a subcommittee thereof.

The purpose of the TOC is to review the County's investment policy; regularly monitor the County Investment Pool's performance; and report on the pool's performance to the Board of Supervisors.

---

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julie DiMaggio Enea  
(925) 335-1077

## BACKGROUND: (CONT'D)

The TOC is composed of two ex-officio and seven appointed members: the County Treasurer; the Auditor-Controller; one representative appointed by the Board of Supervisors; the County Superintendent of Schools or designee; one representative selected by a majority of the presiding officers of the governing bodies of the school districts and the community college district in the county; one representative selected by a majority of the presiding officers of the legislative bodies of the special districts in the county that are required or authorized to deposit funds in the County Treasury; three members of the public, a majority of whom shall have expertise in, or an academic background in, public finance and who shall be economically diverse and bipartisan in political registration.

The IOC conducts the application and interview process for the three public member seats and the BOS representative seat.

On April 30, 2018, the terms of the Public Member #1 and #2 seats will expire. A recruitment was conducted by the Treasurer-Tax Collector's Office and the following individuals submitted applications, which are attached.

- Makalia Aga (El Cerrito)
- Edgar Grubb (incumbent; Walnut Creek)
- Dennis Reigle (Danville)
- Parm Sandhu (Danville)
- Laura Sarapochillo (El Sobrante)

The IOC interviewed all of the candidates on April 9 and concurred with the recommendation of the Treasurer-Tax Collector (attached) that candidates Edgar Grubb and Dennis Reigle should be appointed.

## ATTACHMENTS

Recommendation of the Treasurer-Tax Collector on Appointments

Treasury Oversight Committee Roster April 2018

Candidate Application\_Makalia Aga\_TOC

Candidate Application\_Edgar Grubb\_TOC

Candidate Application\_Dennis Reigle\_TOC

Candidate Application\_Parm Sandhu\_TOC

Candidate Application\_Laura Sarapochillo\_TOC

**From:** [Russell Watts](#)  
**To:** [Ronda Boler](#)  
**Cc:** [Julie Enea](#); [Belinda Zhu](#); [Brice Bins](#)  
**Subject:** Re: TOC Applications 2018  
**Date:** Monday, April 2, 2018 6:13:27 PM

---

Julie,

Per Government Code Section 27131(a), I nominate Mr. Ed Grubb for reappointment and Mr. Dennis Reigle for appointment as the newest member to the TOC.

Mr. Grubb has been an invaluable member to the committee bringing insight and balance. He seldom misses a meeting and works well with all the other members.

Mr. Reigle probably has the most knowledge and experience of all new applicants. I anticipate he will do well on the TOC and offer a unique perspective to the discussions.

Please thank the IOC for their consideration.

Best regards,

Russell Watts, Treasurer-Tax Collector  
Contra Costa County (925) 957-5280

Sent from my iPad

On Apr 2, 2018, at 5:45 PM, Ronda Boler <[Ronda.Boler@tax.cccounty.us](mailto:Ronda.Boler@tax.cccounty.us)> wrote:

Hi Julie Enea:

Attached are the TOC Applications we received prior to 3/23/18 5 PM cut off. As discussed, each of them will be invited to attend IOC Interview on April 9th, 1:00 PM to 2:00 PM at 651 Pine Street, Room 101, Martinez, CA 94553. Thank you for advising me Edgar Grubb\*, because he currently holds a public seat, along with the other four candidates should be invited to attend the interview to discuss their candidacy with the board.

We have received TOC applications from the following:

1. Makalia Aga
2. Dennis Reigle
3. Parm Sandhu
4. Laura Sarapochillo

The following Renewal Applications were received:

1. Stanley Caldwell (Elected member/interview not necessary)
2. Edgar Grubb\*

Thank you.

Ronda Boler, Executive Secretary, Treasurer-Tax Collector  
625 Court Street, Room 100, Martinez CA 94553  
County of Contra Costa--Website: [www.cctax.us](http://www.cctax.us)<<http://www.cctax.us>>  
925-957-2806  
[Ronda.Boler@tax.cccounty.us](mailto:Ronda.Boler@tax.cccounty.us)<<mailto:Ronda.Boler@tax.cccounty.us>>

<Reigle, Dennis (TOC App) 03-23-2018.pdf>

<Sandhu, Parm (TOC App) 03-16-2018.pdf>

<Sarapochillo Laura (TOC App) 03-22-2018.pdf>







<Aga Makalia (TOC App)\_3.26.18.pdf>

<Caldwell, Stanley (TOC App) 01-23-2018.pdf>

<Grubb Ed (TOC App)\_2018.pdf>

# TREASURY OVERSIGHT COMMITTEE ROSTER

## APRIL 2018

	<b>Stanley Caldwell</b>	<b>1st Term:</b> May 09, 2017 to Apr 30, 2018	<b>Position:</b> Special Districts
	<b>Edgar Grubb</b>	<b>1st Term:</b> Apr 22, 2014 to Apr 30, 2018	<b>Position:</b> Public 2
	<b>Jerome Hatfield</b>	<b>1st Term:</b> Apr 22, 2014 to Apr 30, 2018	<b>Position:</b> Public 1
	<b>Dan Heinrich</b>	<b>2nd Term:</b> May 10, 2016 to Apr 30, 2020	<b>Position:</b> Public 3
	<b>Donald Bouchet</b>	<b>2nd Term:</b> May 10, 2016 to Apr 30, 2020	<b>Position:</b> Member of Board of Supervisors Representative
	<b>Bill Clark</b>	<b>2nd Term:</b> May 10, 2016 to Apr 30, 2020	<b>Position:</b> County Superintendent of Schools



Contra  
Costa  
County

For Office Use Only  
Date Received:  
RECEIVED MAR 23 2018

For Reviewers Use Only:  
Accepted    Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Treasury Oversight CommitteePublic Seat

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSIONPRINT EXACT SEAT NAME (if applicable)

1. Name: 

AgaMakaliaFrancis

(Last Name)(First Name)(Middle Name)

2. Address: 

El CerritoCalifornia94530

(No.)(Street)(Apt.)(City)(State)(Zip Code)

3. Phones: 

(Home No.)(Work No.)(Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved 

Masters in Psychology

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <div>John F Kennedy University</div>	<div>Integral Psychology</div>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<div></div>	<div>12</div>	<div>MA</div>	<div>6-2012</div>
B) <div>Healds Business College</div>	<div>Accounting</div>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<div></div>	<div>6</div>	<div>AA</div>	<div>06-1994</div>
C) <div></div>	<div></div>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<div></div>	<div></div>	<div></div>	<div></div>
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
<div></div>	<div></div>	<div></div>				



6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<div>A) Dates (Month, Day, Year) From To 07-2015 Present Total: Yrs. Mos. 2 8 Hrs. per week 32 . Volunteer <input type="checkbox"/></div>	<div>Title Vendor Specialist/Auditor/A/P Employer's Name and Address Institute On Aging</div>	<div>Duties Performed • Forecast and prepare monthly budget for MSSP program Case Managers &amp; Nurses. • In charge of credit card use and purchases made. • Month end reconciliation of credit card and bank statement. • In charge of vendor contracts and ma</div>
<div>B) Dates (Month, Day, Year) From To 04-15-2013 02-28-2014 Total: Yrs. Mos.  10 Hrs. per week 20 . Volunteer <input type="checkbox"/></div>	<div>Title Financial Services Analyst II Employer's Name and Address University of California Berkeley</div>	<div>Duties Performed • An expert and responsible for all BFS entries • Identify new vendors, set up/modify and obtain all needed documentation • Works closely with the traveler and/or host • Ensures the integrity of all financial transactions entered into BFS • Excellent language skills to succinctly convey a problem and propose solutio</div>
<div>C) Dates (Month, Day, Year) From To 6-01-2008 07-31-2009 Total: Yrs. Mos. 1 1 Hrs. per week 40 . Volunteer <input type="checkbox"/></div>	<div>Title HR Generalist Employer's Name and Address University of California Berkeley</div>	<div>Duties Performed • Researched and developed best practices to create the billing process for Employment Services to operate as a recharge revenue income unit. • Evaluate the financial status of a revenue/recharge activity. • Provided services in the area of routing and requisition approval. • Respond to recruitment process inquiries and questions, and provide c</div>
<div>D) Dates (Month, Day, Year) From To 2-1-2007 5-31-2008 Total: Yrs. Mos. 1 3 Hrs. per week 40 . Volunteer <input type="checkbox"/></div>	<div>Title Financial Analyst Employer's Name and Address University of California Berkeley</div>	<div>Duties Performed • Prepare monthly financial reporting, forecasting and planning for 10 units in the human resources department, covering the position of budget analyst for a year (2006-07) and continuing to act as back up. Trained incoming budget analyst in the Berkeley system. • Monitor department budget expenses and personnel transactions f</div>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☒ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: \_\_\_\_\_ Date: March 22, 2018

Important Information

- 1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
- 2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
- 3. A résumé or other relevant information may be submitted with this application.
- 4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
- 5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
- 7. Meeting dates and times are subject to change and may occur up to two days per month.
- 8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



Makalia F. Aga

• El Cerrito, CA 94530 •

PROFILE

- A highly motivated financial specialist with over 20 years of experience in human resources and banking environments, strong statistical and analytical skills.
- Adept at financial forecasting, budget planning and reporting; a record of streamlining systems and processes for maximum efficiency and providing direction on data integrity.
- Exceptionally well-organized and detail-oriented; a problem solver who sees projects to completion and thrives on challenge; dependable in high pressure situations.
- An articulate, concise communicator, both oral and in writing, with a talent for relating with people of all cultures and organizational levels. A passion for learning.
- Proficient in MS Access, Excel, Word and PowerPoint & File maker Pro.
- Fluent in French and Amharic.

CAREER HISTORY

Institute On Aging

Contracts Specialist/A/P/Auditor– July 2015 – Present

- Forecast and prepare monthly budget for MSSP program Case Managers & Nurses.
- Monitor monthly expenses not to exceed the given budget.
- In charge of credit card use and purchases made.
- Month end reconciliation of credit card and bank statement.
- In charge of vendor contracts and make sure that all procedures and policies are followed.
- Primary contact with vendors and any issues that arises in regards to invoices.
- Investigate any discrepancies with invoices and services rendered to IOA clients.
- Ensure the integrity of all financial activities and purchases.
- Point person in regards to any expense related inquiries.
- Auditor- Clients file.

UNIVERSITY OF CALIFORNIA, BERKELEY, Berkeley, CA

Financial Services Analyst II, Music/Statistics Department, April 2013- February 2014

- An expert and responsible for all BFS entries
- Identify new vendors, set up/modify and obtain all needed documentation
- Works closely with the traveler and/or host
- Ensures the integrity of all financial transactions entered into BFS

- Excellent language skills to succinctly convey a problem and propose solutions within policy or applicable laws
- Excellent analytical skills in interpreting and applying policies, processes and procedures originating from a variety of sources
- Applies extensive knowledge of University Travel and Entertainment reimbursement procedures and guidelines to resolve routine and unusual problems

UNIVERSITY OF CALIFORNIA, BERKELEY, Berkeley, CA 2001-2009

**HR Generalist, Employment Unit - Human Resources, 2008 – 2009**

- Researched and developed best practices to create the billing process for Employment Services to operate as a recharge revenue income unit.
- Evaluate the financial status of a revenue/recharge activity.
- Provided services in the area of routing and requisition approval.
- Respond to recruitment process inquiries and questions, and provide customer service to the campus.
- Proficient in the Human Capital Management system (HCM 9.0).

**Financial Analyst, Human Resources, 2007-2008**

- Prepare monthly financial reporting, forecasting and planning for 10 units in the human resources department, covering the position of budget analyst for a year (2006-07) and continuing to act as back up. Trained incoming budget analyst in the Berkeley system.
- Monitor department budget expenses and personnel transactions for budget impact.
- Research and pull complex ad hoc financial reports for budget analyst.
- Oversee accuracy of the entire business contract process, collaborating with units, outside contractors and consultants on contractual agreements.
- Administer campus-wide reduced fee program for all UC campuses, acting as primary liaison with Office of the President.
- Manage service award and retirement program for UC Berkeley employees, solve problems and ensure accuracy and timeliness.

**Administrative Specialist, Employee Development & Training, 2001-07**

- Managed accounts payable, reconciliation, budget and purchasing, quickly adapting to the complex Berkeley financial system; acted as point person for all departmental inquiries and coordinated new employee orientation.
- Managed day-to-day application and monetary award process for Career Development Opportunity Program (CDOP), and approved applications and employee payments.

- Led process mapping to reorganize all administrative functions in response to budget deficits; streamlined preparation of training materials to increase efficiency.
- JOHN F. KENNEDY UNIVERSITY, Orinda, CA

1998-01
- Full-time Student
- BANK OF AMERICA, NT&SA, San Francisco, CA

1993-97
- Financial Analyst, Corporate Treasury, San Francisco, CA, 1995-97
- Helped design a mechanism for a settlement unit that worked with the Federal Reserve, to ensure exact daily settlements for newly approved interstate activity between nationwide Bank of America bank branches and affiliates.
- Senior Customer Service Representative, Grand Lake Branch, Oakland, CA,

1993-95
- HEALD BUSINESS COLLEGE, Oakland, CA

1992-94
- Fulltime Student

EDUCATION & CERTIFICATION

- John F. Kennedy University, Pleasant Hill, CA

Master of Integral Psychology

2012
- University of California, Berkeley, Berkeley, CA

Financial Management Certification Program

2009
- American Management Association

Certificate in Fundamentals of Finance and Accounting

2004
- John F. Kennedy University, Orinda, CA

B.A. in Liberal Arts with emphasis in Psychology

2002
- Heald Business College, Oakland, CA

A.A. in Accounting

1994





Contra  
Costa  
County

For Office Use Only  
Date Received:

RECEIVED MAR 23 2013

For Reviewers Use Only:  
Accepted Rejected

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

TREASURER'S OVERSIGHT COMMITTEE

Public Member

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: GRUBB EDGAR HAROLD  
(Last Name) (First Name) (Middle Name)

2. Address: WALNUT CREEK, CA 94598  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones:   
(Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved MBA, CPA

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>Penn State</u>	<u>BS ACCTG</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>B.S.</u>	<u>6/1961</u>
B) <u>CAL STATE FULLERTON</u>	<u>MBA</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>MBA</u>	<u>2/1967</u>
C) <u></u>	<u></u>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			
<u></u>	<u>CPA EXAM</u>	<input type="checkbox"/>				

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)          From <u>1/2000</u> To <u>CURRENT</u>          Total: Yrs. <u>18</u> Mos. <u>  </u>          Hrs. per week <u>16</u> . Volunteer <input type="checkbox"/></p>	<p>Title  <u>DIRECTOR</u>          Employer's Name and Address  <u>E+J GALLO WINERY</u></p>	<p>Duties Performed  <u>BOARD MEMBER</u>  <u>CHAIR, AUDIT COMMITTEE</u>  <u>CONSULTANT, FINANCE</u></p>
<p>B) Dates (Month, Day, Year)          From <u>1/2000</u> To <u>12/2016</u>          Total: Yrs. <u>17</u> Mos. <u>0</u>          Hrs. per week <u>8</u> . Volunteer <input type="checkbox"/></p>	<p>Title  <u>DIRECTOR, FINANCE COMMITTEE</u>  <u>BOND CHAIR</u>          Employer's Name and Address  <u>-CSAA, OAK RD,</u>  <u>WALNUT CREEK</u>  <u>- AAA CLUB</u></p>	<p>Duties Performed  <u>OVERSIGHT of</u>  <u>LARGE INVESTMENT</u>  <u>PORTFOLIO (\$5 bn +)</u>  <u>of INSURANCE CO</u>  <u>AND CLUB INVESTMENT</u>  <u>(\$1 bn +)</u></p>
<p>C) Dates (Month, Day, Year)          From <u>1/2009</u> To <u>CURRENT</u>          Total: Yrs. <u>  </u> Mos. <u>  </u>          Hrs. per week <u>2</u> . Volunteer <input type="checkbox"/></p>	<p>Title  <u>DIRECTOR,</u>          Employer's Name and Address  <u>CARMAX</u>  <u>RICHMOND, VA</u></p>	<p>Duties Performed  <u>Member Audit, P&amp;G</u>  <u>Committee</u></p>
<p>D) Dates (Month, Day, Year)          From <u>9/1986</u> To <u>1/2000</u>          Total: Yrs. <u>13<del>4</del></u> Mos. <u>3</u>          Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/>  <u>FULLTIME</u></p>	<p>Title  <u>EVP, CFO</u>          Employer's Name and Address  <u>TRANS AMERICA, INC</u>  <u>SAN FRANCISCO, CA</u></p>	<p>Duties Performed  <u>FINANCIAL &amp; ADMIN</u>  <u>OVERSIGHT</u></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other PAST SERVICE

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: \_\_\_\_\_

Date: 3/23/2018

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.





Contra  
Costa  
County



For Office Use Only  
Date Received:

For Reviewers Use Only:  
Accepted Rejected

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

TREASURY OVERSIGHT COMMITTEE

MEMBER

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: REIGLE (Last Name) DENNIS (First Name) RUSSELL (Middle Name)

2. Address: (No.) (Street) (Apt.) DANVILLE (City) CA (State) 94504 (Zip Code)

3. Phones: (Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved: MASTERS DEGREE

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) UNIV. OF CINCINNATI	PSYCHOLOGY	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	120		BA	1967
B) HARVARD G.S. BUS.	BUSINESS	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	40		MBA	1969
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  1/2007      4/2014</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  7      3</p> <p>Hrs. per week <u>40<sup>+</sup></u> Volunteer <input type="checkbox"/></p>	<p>Title  DIRECTOR, ACADEMIC  + CAREER DEVELOPMENT</p> <p>Employer's Name and Address  AMERICAN INSTITUTE OF  CPA'S  220 LEIGH FARM RD.  DURHAM, N.C.  27707</p>	<p>Duties Performed  MANAGE:  • ACADEMIC PROGRAMS  • DIVERSITY ACTIVITIES  • CAREER DEVELOPMENT PROGRAMS  • AICPA FOUNDATION OPERATIONS</p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  9/1977      9/2001</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  24</p> <p>Hrs. per week <u>50<sup>+</sup></u> Volunteer <input type="checkbox"/></p>	<p>Title  PARTNER</p> <p>Employer's Name and Address  ARTHUR ANDERSEN LLP  33 W. MONROE  CHICAGO, IL. 60611</p>	<p>Duties Performed  MANAGE:  • INVESTMENT COMMITTEE  FOR PENSION + PROFIT SHARING  • PARTNER MATTERS  • HUMAN RESOURCES  • AA FOUNDATION  • RECRUITING + UNIV. RELATIONS</p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  1/75      8/1977</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  2      7</p> <p>Hrs. per week <u>40<sup>+</sup></u> Volunteer <input type="checkbox"/></p>	<p>Title  DEPUTY DIRECTOR</p> <p>Employer's Name and Address  N.J. COMMISSION ON  FINANCING POSTSECONDARY  EDUCATION  20 NASSAU ST.  SUITE 250  PRINCETON, N.J. 08540</p>	<p>Duties Performed  MANAGE:  • STAFF  • RESEARCH  • PUBLIC MEETINGS</p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  8/1971      8/1974</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  3</p> <p>Hrs. per week <u>40<sup>+</sup></u> Volunteer <input type="checkbox"/></p>	<p>Title  PROGRAM OFFICER</p> <p>Employer's Name and Address  WOODROW WILSON NAT'L  FELLOWSHIP FOUNDATION  32 NASSAU ST.  PRINCETON, N.J.  08540</p>	<p>Duties Performed  • RAISE + DISBURSE FUNDS  FOR SELECTING +  SUBSIDIZING  PHILADELPHIA TO  WORK IN HISTORICALLY  BLACK COLLEGES +  UNIVERSITIES</p>



7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☒ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:

Date:

3/20/2018

**Important Information**

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

## Application Form

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### Profile

#### Which Boards would you like to apply for?

---

Treasury Oversight Committee: Submitted

---

Seat Name (if applicable)

#### Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

---

I am a professional Civil Engineer with two master's degrees, Public Administration and Civil Engineering, and am currently working as Port Associate Engineer for the Port of Oakland. I would greatly appreciate the chance to give back by utilizing my public budgeting and finance skills to review the County's investment policy and monitor the performance of County's investments. During FY18 at the Port of Oakland, I helped develop \$42 million capital improvement and \$8 million major maintenance budget for the Maritime Engineering Division. Currently, I responsible for managing and delivering various multi-million dollar public construction projects. During my graduate coursework for the Public Administration's degree, I took advance courses in public policy development and implementation. I would be thrilled to have the opportunity to serve on the Treasury Oversight Committee and put my in-depth knowledge of public finance to use. I am confident you will find me a good fit to review public investment policies and provide recommendations to the Board of Supervisors. I look forward to hearing from you and thank you for your time and consideration.

#### This application is used for all boards and commissions

Parm

First Name

Sandhu

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Danville

City

CA

State

94506

Postal Code

Mobile:

Primary Phone

Port of Oakland

Employer

Port Associate Engineer

Job Title

Civil Engineering

Occupation

---

**Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?**

☐ Yes ☒ No

**Is a member of your family (or step-family) employed by Contra Costa Co.?**

☐ Yes ☒ No

---

## Education History

**Select the highest level of education you have received:**

☒ Other

Master's Degree

If "Other" was Selected Give Highest Grade or  
Educational Level Achieved

---

## College/ University A

University of San Francisco

Name of College Attended

Master's in Public Administration

Course of Study / Major

140

Units Completed

---

## Type of Units Completed

☒ Semester

**Degree Awarded?**

☒ Yes ☐ No

**MPA**

Degree Type

**April 2017**

Date Degree Awarded

---

**College/ University B**

**San Jose State University**

Name of College Attended

**Master's of Science in Civil  
Engineering**

Course of Study / Major

**140**

Units Completed

**Type of Units Completed**

☒ Semester

**Degree Awarded?**

☒ Yes ☐ No

**M.S. - Civil Engineering**

Degree Type

**Dec 2013**

Date Degree Awarded

---

**College/ University C**

**San Jose State University**

Name of College Attended

**Bachelors in Civil Engineering**

Course of Study / Major

Units Completed

## Type of Units Completed

---

☒ Semester

## Degree Awarded?

---

☒ Yes ☐ No

B.S. - Civil Engineering

---

Degree Type

May 2012

---

Date Degree Awarded

---

## Other schools / training completed:

Course Studied

---

Hours Completed

---

## Certificate Awarded?

---

☐ Yes ☐ No

---

## Work History

Please provide information on your last three positions, including your current one if you are working.

### 1st (Most Recent)

06/2016 - Present

---

Dates (Month, Day, Year) From - To

40

---

Hours per Week Worked?

## Volunteer Work?

---

☐ Yes ☒ No

## Port Associate Engineer

Position Title

## Employer's Name and Address

Port of Oakland 530 Water Street Oakland, CA.

## Duties Performed

Manage design projects and consultant contracts. Supervise extended Port staff. Develop design and construction contract documents. Conduct construction plan review for new/re-development projects. Co-develop the Port's standards and processes. Develop scope for capital improvement projects. Perform cost estimation and life cycle cost analysis for both, the expense and capital improvement projects. Provide engineering support and act as consultant to revenue divisions during planning and lease negotiations

---

2nd

10/2014 - 6/2016

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

## Volunteer Work?

☐ Yes ☒ No

## Port Assistant Engineer

Position Title

## Employer's Name and Address

Port of Oakland 530 Water Street Oakland, CA.

## Duties Performed

Produced design plans and specifications for civil engineering projects. Supervised engineering summer interns and trained new associate engineers. Managed project budget and schedule. Performed engineer's estimates for civil works projects. Conducted field inspections to guide design and to support construction. Evaluated site conditions for the Port's facilities.

---

3rd

07/2013 - 10/2014

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

## Volunteer Work?

☐ Yes ☒ No

Transportation Engineer

Position Title

## Employer's Name and Address

Fehr and Peers 100 Pringle Ave Walnut Creek, CA.

## Duties Performed

Evaluated and analyzed traffic impacts for new and re-development projects, and recommended mitigations solutions. Designed multiple traffic and pedestrian signals. Designed Complete Street concepts to enhance the safety for all users, including pedestrians, bicyclists, motorists and transit users. Performed freeway and ramp capacity analysis to study traffic impacts.

[Parm\\_Resume\\_2018\\_Public.pdf](#)

Upload a Resume

## Final Questions

### How did you learn about this vacancy?

☒ Contra Costa County Homepage

If "Other" was selected please explain

### . Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

---

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

---



# Parm Sandhu

## SUMMARY

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As a registered Civil Engineer with two master's degrees, Public Administration and Civil Engineering, I utilize my knowledge, skills, and experience to help build safe and sustainable public infrastructure; while exploring new strategies to streamline internal organizational procedures and processes.

## EDUCATION

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UNIVERSITY OF SAN FRANCISCO 2014 – 2017  
Masters of Public Administration

SAN JOSE STATE UNIVERSITY 2012 – 2014  
Masters of Science - Civil Engineering/Transportation Engineering

SAN JOSE STATE UNIVERSITY 2009 – 2012  
Bachelors of Science - Civil Engineering

## WORK EXPERIENCE

---

PORT ASSOCIATE ENGINEER, PORT OF OAKLAND, CA June '16 – Present

During FY18, I helped develop \$42 million capital improvement and \$8 million major maintenance budget for the Maritime Engineering Division. During this same year, I also assumed responsibility for managing and delivering various multi-million dollar construction projects. Currently, I manage major development projects, supervise extended Port staff, and am developing a workload plan for the engineering staff for the FY19 budget year.

- Manage design projects and consultant contracts.
- Supervise extended Port staff.
- Develop design and construction contract documents.
- Conduct construction plan review for new/re-development projects.
- Co-develop the Port's standards and processes.
- Develop scope for capital improvement projects.
- Perform cost estimation and life cycle cost analysis for both, the expense and capital improvement projects.
- Provide engineering support and act as consultant to revenue divisions during planning and lease negotiations

PORT ASSISTANT ENGINEER (LEAD ENGINEER), PORT OF OAKLAND, CA October '14 – June '16

During FY16, as a lead engineer in charge, I managed and delivered multiple major capital improvement projects including the Firewater infrastructure improvement project at Berth 33-34 and the port-wide LED replacement project.

- Produced design plans and specifications for civil engineering projects.
- Supervised engineering summer interns and trained new associate engineers.
- Managed project budget and schedule.
- Performed engineer's estimates for civil works projects.
- Conducted field inspections to guide design and to support construction.
- Evaluated site conditions for the Port's facilities.

TRANSPORTATION ENGINEER, FEHR AND PEERS, WALNUT CREEK. July '13 – October '14

As the appointed project design engineer, I assisted the City of Albany in designing and implementing a citywide Active Transportation Plan; and led several other hospital expansion projects in the City of Oakland to study traffic impacts.

- ➔ Evaluated and analyzed traffic impacts for new and re-development projects, and recommended mitigations solutions.
- ➔ Designed multiple traffic and pedestrian signals.
- ➔ Designed Complete Street concepts to enhance the safety for all users, including pedestrians, bicyclists, motorists and transit users.
- ➔ Performed freeway and ramp capacity analysis to study traffic impacts.

#### ENGINEERING INTERN, CITY OF OAKLAND, CA.

Sept. '11 – July '13

**I guided the City of Oakland in developing its citywide crosswalk policy protocol, and a project for the Highway Safety Improvement Program, Cycle 5; which was later funded by CALTRANS.**

- ➔ Evaluated, drafted and executed engineering related citizen requests.
- ➔ Designed traffic control measures for school zones.
- ➔ Utilized and implemented CA-MUTCD on a daily basis.
- ➔ Developed the City of Oakland's Pedestrian Safety Project-2012.
- ➔ Assisted the Transportation Engineer with managing civil improvement projects.

#### ENGINEERING INTERN, CITY OF LIVERMORE, CA.

July '10 – Sept. '11

**During my time at the City of Livermore, I conducted and processed critical speed surveys as required by California Vehicle Code for local municipalities to update speed limits on city streets.**

- ➔ Presented the 2010 Bay Area Regional Water Control Board Storm Water Permit update to the engineering staff.
- ➔ Corrected FEMA flood maps for the city of Livermore.
- ➔ Designed a traffic signal battery backup project (CIP).
- ➔ Assisted engineers in laying out a new angular parking throughout the downtown area.
- ➔ Processed collision reports for future accident studies.

## CERTIFICATION

#### PROFESSIONAL CIVIL ENGINEER (PE), CA.

License # 86106

Exp. Date: 09/30/2018

## PROFESSIONAL ACTIVITIES

#### VICE PRESIDENT, WESTERN COUNCIL OF ENGINEERS (WCE) -PORT OF OAKLAND, CA January '16 – Present

**Currently, I sit on a three-member WCE 2018 Contract Negotiations Committee; responsible for negotiating a multi-year labor union contract with the Port of Oakland.**

- ➔ Lead the contract negotiations committee with bargaining and union contract negotiations
- ➔ Facilitate feedback to the HR department for changes to administrative policies.
- ➔ Supported members in addressing personal and grievances issues.

#### ACTIVE MEMBER OF FOLLOWING PROFESSIONAL SOCIETIES:

- ➔ American Society of Civil Engineers
- ➔ American Public Works Association
- ➔ American Society of Public Administration





**Contra  
Costa  
County**

**For Office Use Only**

Date Received:

**For Reviewers Use Only:**

Accepted Rejected

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

**MAIL OR DELIVER TO:**

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292

**PLEASE TYPE OR PRINT IN INK**

(Each Position Requires a Separate Application)

**BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:**

Treasury Oversight Committee

Public Member At-Large

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name:	Sarapochillo	Laura	Ambrose Nasca
	(Last Name)	(First Name)	(Middle Name)
2. Address:	El Sobrante, CA 94803		
	(No.)	(Street)	(Apt.) (City) (State) (Zip Code)
3. Phones:			
	(Home No.)	(Work No.)	(Cell No.)
4. Email Address:			

**5. EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) University of California, Santa Cruz	Psychology Major Politics Minor	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	May 2004
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

**THIS FORM IS A PUBLIC DOCUMENT**



6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)</p> <p>From <u>03/24/13</u> To <u>3/31/17</u></p> <p>Total: Yrs. <u>4</u> Mos. <u>0</u></p> <p>Hrs. per week <u>40-50</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Project Manager</p> <p>Employer's Name and Address</p> <p>California Capital &amp; Investment Group Attn: Phil Tagami 300 Frank H. Ogawa Plaza, Suite 340 Oakland, CA 94612</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> <li>- Budget &amp; cash flow management of public &amp; private industrial construction projects totalling over \$200M.</li> <li>- Audit oversight of public project &amp; of project's private contractor as needed</li> <li>- ACTC \$41M grant reporting</li> <li>- Class III short line railroad financial modeling</li> <li>- Implan modeling for estimated \$1.6B proposed LA Veteran Affairs Campus</li> </ul>
<p>B) Dates (Month, Day, Year)</p> <p>From <u>3/23/2011</u> To <u>3/23/2013</u></p> <p>Total: Yrs. <u>2</u> Mos. <u></u></p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Executive Coordinator</p> <p>Employer's Name and Address</p> <p>California Capital &amp; Investment Group Attn: Phil Tagami 300 Frank H. Ogawa Plaza, Suite 340 Oakland, CA 94612</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> <li>- Executive Assistant to CEO and Vice President</li> <li>- Gained direct insight into public-private partnerships, project funding mechanisms, commercial development &amp; construction, property management, commercial &amp; residential refinancing, philanthropy and public service</li> </ul>
<p>C) Dates (Month, Day, Year)</p> <p>From <u>2014</u> To <u>2016</u></p> <p>Total: Yrs. <u>2</u> Mos. <u></u></p> <p>Hrs. per week <u>~10</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Director</p> <p>Employer's Name and Address</p> <p>Oakland Builders Alliance Attn: Mark McClure 300 Frank H. Ogawa Plaza, Suite 340 Oakland, CA 94612</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> <li>- Board management</li> <li>- Accounts payable &amp; receivable</li> <li>- Tax preparation</li> <li>- Strategic planning</li> <li>- Public relations</li> <li>- Event production</li> </ul>
<p>D) Dates (Month, Day, Year)</p> <p>From <u>2009</u> To <u>2011</u></p> <p>Total: Yrs. <u>2</u> Mos. <u></u></p> <p>Hrs. per week <u>~20</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Finance Assistant</p> <p>Employer's Name and Address</p> <p>Ella Baker Center for Human Rights Attn: Zachary Norris 1970 Broadway, Suite 1125 Oakland, CA 94612</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> <li>- Accounts payable &amp; receivable</li> <li>- Tax preparation assistance</li> <li>- Account reconciliation</li> <li>- Audit reconciliation</li> </ul>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☒ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Nam

Date:

3/22/18

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT





**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: RECOMMENDATION FOR APPOINTMENT TO THE LOCAL ENFORCEMENT AGENCY INDEPENDENT HEARING PANEL

**RECOMMENDATION(S):**

APPOINT Victoria Robinson Smith to the Public Member seat on the Local Enforcement Agency Independent Hearing Panel to a four-year term ending on March 31, 2022.

**BACKGROUND:**

In 1992, the Board of Supervisors, in its capacity as the governing body of the County Local Enforcement Agency, adopted Resolution No. 92/153, which, among other things, appointed the full Board to serve as the hearing panel, a body that implements enforcement and permitting activities at local solid waste facilities, pursuant to a statute that was later repealed. Under current law, hearings regarding the above matters may be conducted by either a hearing officer or by a hearing panel, which may be either (1) a panel of three members of the LEA governing body or (2) an independent three-member panel appointed. (Pub. Resources Code, § 44308.)

The California Code of Regulations requires the appointment of either an independent hearing panel or hearing officer when in the jurisdiction of the LEA there exists a publicly owned or operated solid waste facility or disposal site. In Contra Costa County, the following jurisdictions own solid waste facilities: City of El Cerrito (Registration Tier Permit Transfer Station), City of Brentwood (Brentwood Transfer Station), City of Martinez (Martinez City Rubbish-closed landfill), City of Richmond (Naval Fuel Depot Pt. Molate-closed landfill), the City of Antioch (Antioch City Landfill-closed landfill), and the California

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julie DiMaggio Enea  
(925) 335-1077

## BACKGROUND: (CONT'D)

Department of Water Resources (Banks Delta Pumping-closed dump site in Byron). For this reason, CalRecycle recommended that an independent hearing panel be established. CalRecycle also advised that there can be only one LEA hearing panel.

On November 5, 2013, the Board of Supervisors adopted Resolution No. 2013/423, establishing the Contra Costa County Local Enforcement Agency Independent Hearing Panel. The Board, at that time, decided that it would not appoint one of its members to the LEA Hearing Panel and subsequently referred to the IOC the recruitment of three County resident nominees, for BOS consideration, to serve on the panel. As a result of the 2013 recruitment, the Board of Supervisors appointed the first Independent LEA Hearing Panel, composed by Daryl Young, Larry Sweetser (technical expert), and Ana Cortez. The terms of those appointments expired on March 31, 2018.

Among the specific duties of the County LEA are the permitting of solid waste facilities. Solid waste facilities include solid waste transfer or processing stations, composting facilities, transformation facilities and disposal facilities. The permitting process includes the issuance of solid waste facilities permits as well as the denial, revision, modification, suspension and revocation of permits. The County LEA also performs regular inspections of solid waste facilities. A solid waste facility is required to comply with applicable laws and regulations and the terms and conditions of any solid waste facilities permit issued by the County LEA to the facility. Compliance is usually achieved through inspection reports and compliance schedules. Where violations are found, the County LEA works with affected parties on corrective measures as long as those parties make a good faith effort to comply with the requirements.

Public Resources Code section 44308 governs appointments to the Hearing Panel as follows:

1. No more than one member of the Board of Supervisors shall serve on the Hearing Panel.
2. Members of the Hearing Panel shall be selected for their legal, administrative, or technical abilities in areas relating to solid waste management.
3. At least one member shall be a technical expert with knowledge of solid waste management methods and technology.
4. At least one member shall be a representative of the public at large.
5. A member shall serve for a term of four years and may not serve more than two consecutive terms.

Since its establishment in 2014, the Hearing Panel has met twice in Concord (one hearing, split into two evening sessions).

On February 12, 2018, the IOC approved a recruitment plan and schedule prepared by the County Administrator's Office in consultation with Environmental Health, calling for interviews to be held by the Internal Operations Committee on March 12, 2018. In response to the call for applications, the County received two applications, from incumbents Larry Sweetser and Darryl Young, who were eligible to serve second terms. The Board of Supervisors, on March 12, reappointed Larry Sweetser and Darryl Young, and the search for a third panelist continued.

We are recommending the appointment of Victoria Robinson Smith to the Public Member seat to complete the panel. Ms. Smith serves as the Chair of the Contra Costa County Mayor's Conference, was a former Mayor, Council Member, and Planning Commissioner for the City of Orinda, and is a former RecycleSmart Board Chair and Member. Attached is Ms. Smith's resume.

## CONSEQUENCE OF NEGATIVE ACTION:

If the Board elects not to approve the recommendation, additional recruitment will need to be conducted to secure a third panelist, and the panel will remain incomplete until an appointment is made.

#### ATTACHMENTS

Victoria Smith\_Resume\_LEA Independent Hearing Panel



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**Education**

University of California, Berkeley, CA	A.B., 1978
Hastings College of the Law, San Francisco, CA	J.D., 1981

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**Public Service**

**Mayor, City of Orinda (2008, 2010, 2016), City Council Member, City of Orinda--2004-2016**

Orinda Infrastructure Committee

Public Works Aesthetic Review Committee

Liaison to the Moraga-Orinda Fire District

Liaison to the East Bay Regional Park District

Liaison to the Friends of the Creeks

Liaison to the Orinda Unified School District

Liaison to the Acalanes Unified High School District

Alternate Member: School Bus Committee Liaison, Southwest Region Planning Committee (CCTA),

Lamorinda Project Management Committee, Lamorinda Fee & Financing Authority

Planning Commissioner, City of Orinda, 2003-2004

**Board Member/Chair, Central Contra Costa Solid Waste Authority -2005-2016**

**Chair, Contra Costa Mayor's Conference - 2014**

**Chair, Contra Costa County Sustainability Commission – 2017 – current**

**Board Member, Strive for Change Foundation - 2015-current**

**Board Member, Orinda Senior Village – 2017 - current**

**Board Member, Contra Costa County Family and Children's Trust Committee – 2000-2004**

**Registered Adult Leader, Boy Scouts of America -1992-current**

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**Professional Experience - Law Practice**

1995 - present - Law Office of Victoria Robinson Smith, Orinda, CA

Practice areas: Real property, contracts, business and commercial matters.

1987-1995 - Partner, Alborg & Dictor, Oakland and Walnut Creek, CA

Practice areas: Real property, professional negligence defense and financial services litigation.

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**Professional Memberships**

Contra Costa County Bar Association - Board Member/President, Women's Section (1997-2003)

Licensed California Real Estate Broker

Orinda Chamber of Commerce

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**Contra  
Costa  
County**

To: Board of Supervisors  
From: LEGISLATION COMMITTEE  
Date: April 17, 2018

Subject: Support for AB 1795 (Gibson): Emergency Medical Services: Community Care Facilities

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**RECOMMENDATION(S):**

ADOPT a position of "Support" on AB 1795 (Gibson): Emergency Medical Services: Community Care Facilities, a bill that would authorize a local emergency medical services agency to submit, as part of its emergency services plan, a plan to transport specified patients to a behavioral health facility or sobering center in lieu of transportation to a general acute care hospital, as recommended by the Legislation Committee. <w:LatentStyles DefLockedState="false" DefUnhideWhenUsed="false" DefSemiHidden="false" DefQFormat="false" DefPriority="99" LatentStyleCount="371"> </td></tr> </tbody> </table> <table class="formtable tableCollapsed"> <tbody> </tbody> </table>

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☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR ☒ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: L. DeLaney,  
925-335-1097

cc:

RECOMMENDATION(S): (CONT'D)

FISCAL IMPACT:

Unknown impact on County revenues and expenditures.

BACKGROUND:

Current law requires paramedics responding to emergency 911 calls to transport all patients who show signs of a non-emergent mental health condition and/or inebriation to an acute care emergency department, even though there may be more appropriate levels of care. While mental health urgent care and sobering centers can accept walk-ins and referrals made from law enforcement, hospitals, and other health care providers, paramedic ambulances are not allowed to transport patients to these alternative community care centers. However, mental health urgent care and sobering centers can offer inebriated patients or those experiencing a non-emergent mental health condition with more timely access to specialized care and to connect them with supportive services.

According to Fire Chief Carman and EMS Director Pat Frost, there is a need for a legislative solution so that paramedics and Emergency Medical Technicians (EMT's) can expand their scope of practice to provide services such as transporting patients to alternative destinations such as sobering centers, psychiatric facilities, etc.) and not just to emergency departments of acute care hospitals. Other states besides California have created such successful programs and regulations. Both Chief Carman and Director Frost recommend the support of AB 1795 (Gipson). At its February 12, 2018 meeting, the Legislation Committee considered the bill and voted to recommend its support to the Board of Supervisors.

AB 1795 is sponsored by Los Angeles County and is currently supported by the EMS Agency State Administrators, California Hospital Association and the California Ambulance Association. The bill was facing opposition from the California Nurses Association (CNA) and California ACEP (American College of Emergency Physicians), though it had been amended on April 2, 2018. No bill analysis has been prepared as yet.

<b>Author:</b>	<a href="#">Mike A. Gipson (D-064)</a>
<b>Title:</b>	Emergency Medical Services: Community Care Facilities
<b>Fiscal Committee:</b>	yes
<b>Urgency Clause:</b>	no
<b>Introduced:</b>	01/09/2018
<b>Last Amend:</b>	04/02/2018
<b>Disposition:</b>	Pending
<b>Committee:</b>	<a href="#">Assembly Health Committee</a>
<b>Hearing:</b>	<a href="#">04/17/2018 1:30 pm, State Capitol, Room 4202</a>

A copy of the bill as amended on April 2, 2018 is available at:  
[http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=201720180AB1795](http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1795).

Attachment A include letters supporting and opposing the introduced bill.

## LEGISLATIVE COUNSEL'S DIGEST

AB 1795, as amended, Gipson. Emergency medical services: ~~community care facilities~~, *behavioral health facilities and sobering centers*.

Existing law, the Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act, establishes the Emergency Medical Services Authority, which is responsible for the coordination and integration of all state agencies concerning emergency medical services. Among other duties, the authority is required to develop planning and implementation guidelines for emergency medical services systems, provide technical assistance to existing agencies, counties, and cities for the purpose of developing the components of emergency medical services systems, and receive plans for the implementation of emergency medical services and trauma care systems from local EMS agencies.

The act also authorizes each county to develop an emergency medical services program and requires local EMS agencies to plan, implement, and evaluate an emergency medical services system. Existing law requires local EMS agencies to be responsible for the implementation of advanced life support systems, limited advanced life support systems, and for the monitoring of specified training programs for emergency personnel. Existing law defines advanced life support as special services designed to provide definitive prehospital emergency medical care, as specified, at the scene of an emergency, during transport to an acute care hospital, during interfacility transfer, and while in the emergency department of an acute care hospital until responsibility is assumed by that hospital. *Existing law makes it a crime to violate the act, or the rules or regulations adopted under the act.*

This bill would authorize a local emergency medical services agency to submit, as part of its emergency *medical* services plan, a plan to transport specified patients *who meet triage criteria* to a ~~community care facility, behavioral health facility or a sobering center~~, as ~~defined, in lieu of transportation to a general acute care hospital~~. *defined*. The bill would make conforming changes to the definition of advanced life support to include prehospital emergency care provided before and during, transport to a ~~community care facility, as specified. The bill would also direct the Emergency Medical Services Authority to authorize a local EMS agency to add to its scope of practice for specified emergency personnel those activities necessary for the assessment, treatment, and transport of a patient to a community care facility, behavioral health facility or a sobering center. The bill would authorize a city, county, or city and county to designate, and contract with, a sobering center to receive patients, and would establish sobering center standards.~~

*This bill would require the authority to adopt guidelines for the triage criteria and assessment procedures by July 1, 2020, and would require the authority to annually analyze administration of local plans and to report, as specified.*

*By expanding an existing crime, this bill would impose a state-mandated local program.*

*The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.*

*This bill would provide that no reimbursement is required by this act for a specified reason.*

Vote: MAJORITY Appropriation: NO Fiscal Committee: YES Local Program: ~~NO~~YES

## ATTACHMENTS

Attachment A



## COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CALIFORNIA 90012

### MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

JANICE HAHN

KATHRYN BARGER

January 18, 2018

The Honorable Edmund G. Brown, Jr.  
Governor, State of California  
State Capitol  
Sacramento, CA 95814

Dear Governor Brown:

We are writing to respectfully urge you to support AB 1795 by Assembly Member Mike Gipson, which would allow local Emergency Medical Services agencies to submit a plan to the California Emergency Medical Services Authority to allow for the transport of patients to a community care facility based on a determination that there is no need for emergency medical treatment. This important bill is sponsored by Los Angeles County and co-sponsored by the California Hospital Association.

Current law requires paramedics responding to emergency 911 calls to transport all patients who show signs of a non-emergent mental health condition and/or inebriation to an acute care emergency department (ED), even though there might be more appropriate levels of care. While mental health urgent care and sobering centers can accept walk-ins and referrals made from law enforcement, hospitals, and other health care providers, paramedic ambulances are not allowed to transport patients to these alternative community care facilities.

This measure would help reduce the transport of patients who could be better served in a community care facility to EDs, which often results in overcrowding and strains on medical staff and financial resources, and may prevent EDs from treating patients in critical need in a timely manner or at the appropriate level of care. Mental health urgent care and sobering centers can offer inebriated patients or those experiencing a non-emergent mental health condition with more timely access to specialized care, and to connect them with supportive services.

The Honorable Edmund G. Brown, Jr.  
January 18, 2018  
Page 2

We respectfully urge you to sign AB 1795 measure when it reaches your desk. Thank you for your consideration of this important matter.

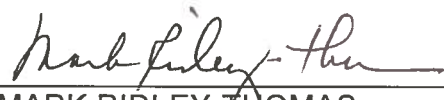
Sincerely,



SHEILA KUEHL  
Chair of the Board  
Supervisor, Third District



HILDA L. SOLIS  
Supervisor, First District



MARK RIDLEY-THOMAS  
Supervisor, Second District



JANICE HAHN  
Supervisor, Fourth District



KATHRYN BARGER  
Supervisor, Fifth District



2520 Venture Oaks Way, Suite 150  
Sacramento, CA 95833  
(877) 276-1410 / (916) 239-4095 / Fax - (916) 924-7323  
[www.the-caa.org](http://www.the-caa.org) / [info@the-caa.org](mailto:info@the-caa.org)

The Honorable Mike A. Gipson, Assembly Member  
Capitol Office, Room 3173  
Sacramento, CA 94249

February 5, 2018

AB 1795 (Gipson) – SUPPORT, IF AMENDED

Dear Assembly Member Gipson:

The California Ambulance Association (CAA) represents providers of emergency and non-emergency medically necessary transportation services throughout the State of California. Since its founding in 1948, the objectives of the CAA have been to promote better patient care, develop the highest level of ambulance services, cooperate with organizations providing medical care to the citizens of California, seek to improve standards for personnel and equipment, and encourage the highest standards of ethics and conduct. It is with these values in mind that we support AB 1795, if amended. Several of our members' companies are directly involved in the delivery of community paramedic services through the pilot projects.

The concept of transporting a patient by ambulance to a psychiatric facility or sobering center that is best capable of meeting his/her medical needs, the first time, instead of always transporting to an acute care hospital emergency department is an important principle. Under strict and appropriate protocols, with destination decisions made by highly trained and skilled paramedics, in a program overseen with proper medical control by the local EMS medical director, the concept proposed by AB 1795 is worthy and sound. Medical care can be improved and simultaneously provided at less cost with the implementation of this bill, as confirmed by OSHPD's studies. However, the concept and implementation is not viable nor sustainable unless the bill addresses and specifically authorizes reimbursement for the paramedic and ambulance services being provided.

The CAA supports the programs to be authorized by this proposed law, but we can only support this bill if it is amended to include provisions for reimbursement of the services. Under existing law and regulations, ambulances must transport patients to acute care hospitals to qualify for payment for ambulance service. Transports to alternate destinations such as psychiatric facilities or sobering centers are typically not eligible for reimbursement. These transports being conducted as part of the pilot programs are generally conducted for free. This is not sustainable.

Therefore, the CAA supports AB 1795 contingent upon its amendment to address compensation for the services provided. In order to make the concept of alternate destinations viable and sustainable for the long-term, it must be made clear in this bill that ambulance transports to psychiatric facilities or sobering centers will be paid by State programs (i.e. Medi-Cal, workers compensation, prison contracts, etc.) and all insurance plans and managed care plans at the same rate paid for ambulance transport to an acute care hospital.

Sincerely,

  
Ross Elliott,  
Executive Director

cc: Chris Micheli, Aprea & Micheli





1121 L Street, Ste 407  
Sacramento, CA 95814

**PH** 916.325.5455  
**FX** 916.325.5459  
**TF** 800.735.2237  
**E-Mail** [info@californiaacep.org](mailto:info@californiaacep.org)

[www.californiaacep.org](http://www.californiaacep.org)

January 24, 2018

The Honorable Mike Gipson  
California State Assembly  
State Capitol Building, Room 3173  
Sacramento, CA 95814

**RE: AB 1795 (Gipson) – Oppose Unless Amended – Introduced January 9, 2018**

Dear Assembly Member Gipson:

The California Chapter of the American College of Emergency Physicians (California ACEP), representing emergency physicians treating California's patients in more than 14.5 million emergency department visits annually, **must respectfully oppose your AB 1795, unless it is amended.**

The Health Workforce Pilot Projects Program was enacted by the Legislature to test, demonstrate, and evaluate new or expanded roles for healthcare professionals, or new healthcare delivery alternatives, before changes in licensing laws are made by the Legislature. Specifically, Health and Safety Code Section 128125 states, "The Legislature also finds that large sums of public and private funds are being spent to finance health workforce innovation projects, and that the activities of some of these projects exceed the limitations of state law. These projects may jeopardize the public safety and the careers of persons who are trained in them. It is the intent of the Legislature to establish the accountability of health workforce innovation projects to the requirements of the public health, safety, and welfare, and the career viability of persons trained in these programs."

In 2014 EMSA submitted Health Workforce Pilot Project Application #173 to the Office of Statewide Health Planning and Development (OSPHD) in order to test expansion of scope of practice for EMTs in a variety of settings. The application, which sought to test 13 different pilots, was approved and programs began implementation in late 2015. AB 1795 seeks to permanently expand EMT scope of practice to authorize the transport of patients directly to a mental health urgent care center or to a sobering center, rather than to an emergency department (ED) as currently required by law. As currently drafted, we must oppose the bill unless it is amended to protect patient safety.

**Scope Expansion Authorization Must Replicate Pilots Shown to be Safe for Patients**

We have significant concern about EMTs' ability to safely triage patients in the field and appropriately determine their medical condition. A 2013 study in *JAMA* found a nearly 90% overlap between symptoms of emergencies and non-emergencies.<sup>1</sup> As reported in *Annals of Emergency Medicine* in 2014<sup>2</sup> "Nearly all

<sup>1</sup> Raven MC, Lowe RA, Maselli J, Hsia RY. Comparison of presenting complaint vs discharge diagnosis for identifying "nonemergency" emergency department visits. *JAMA* 2013 309(11):1145-53.

<sup>2</sup> Morganti KG, Alpert A, Margolis G, Wasserman J, Kellermann AL. Should payment policy be changed to allow a wider range of EMS transport options? *Annals of Emergency Medicine* 2014 May; 63(5):615-626.e5.



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the studies published to date have found significant rates of under triage by EMS Personnel..." These investigators identified 13 research studies examining the ability of paramedics and EMTs to determine the need for transport to an ED. Included among these studies was one describing a cohort of under triaged patients, whom EMS professionals felt did not require transport to EDs for care, who subsequently required admission to the hospital (18%), including a subset requiring admission to the Intensive Care Unit (6%). The safety-net for this high level of severe under-triage is the ED.

This under-triage concern is exacerbated in patients with mental illness. Patients with mental illness have a higher rate of other chronic conditions than the rest of the population.

- Patients treated for schizophrenia or bipolar disorder were 3x more likely to have 3 or more chronic medical conditions than the rest of the population<sup>3</sup>
- More than half of Medicaid enrollees with mental health conditions also had diabetes, cardiovascular disease, or pulmonary disease.<sup>4</sup>
- According to Medicare and Medicaid data, 75% of patients with mental health conditions also had a heart condition, 42% had a musculoskeletal disorder, and 36% had diabetes.<sup>4</sup> (CMS)

A recent pilot in Stanislaus County indicates the potential for safe transport of patients to an Acute Psychiatric Hospital rather than an ED. That pilot appears to protect patient safety because of the 140 hours of additional training required of the Community Paramedics, the protocols as revised during study, the agreements entered into with law enforcement, the agreements entered into with the destination, and a variety of other components. None of these components are required by AB 1795. Instead, AB 1795 allows each LEMSA to establish their own protocols, training, processes, and destinations. This bill authorizes 58 different, untested, permanent pilot programs.

In contrast, the concept of diverting patients away from the ED to a sobering center has only been added to Health Workforce Pilot Project #173 in February 2017. There has been little data collected to date, yet a preliminary review of the data indicates they are not collecting the number of people turned away by the center and sent to the ED – an important data point for determining the ability of EMTs to safely screen patients in the field.

### **Destinations must be Defined and Licensed**

A critical component of ensuring a patient can safely be transported to an alternate destination, is to ensure that the destination itself is safe. However, there is no definition in California law for a sobering center. There are no staffing standards, no facility regulations, and no licensing or inspection requirements. Patient safety cannot be assured without standards. A recent series of articles in the OC Register has exposed high death rates at regulated, non-medical (no

<sup>3</sup> Druss, B. G., & Reisinger Walker, E. (2011). Mental disorders and medical comorbidity. Robert Wood Johnson Foundation.

<sup>4</sup> (2014). *Physical and Mental Health Condition Prevalence and Comorbidity Among Fee-for-Service Medicare-Medicaid Enrollees*. Centers for Medicare and Medicaid Services.



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physician) rehab facilities: <https://www.ocregister.com/2017/12/17/detox-can-end-in-death-at-some-non-medical-southern-california-rehabs/>, <https://www.ocregister.com/2017/05/21/how-some-southern-california-drug-rehab-centers-exploit-addiction/>. AB 1795 must contain licensing and regulatory standards for sobering centers.

Patients with mental illness who participated in Health Workforce Pilot Project #173 were transported to an Acute Psychiatric Hospital, as defined in Health and Safety Code Section 1250(b). AB 1795 instead allows EMTs to transport patients to a mental health urgent care center. Again, there is no definition of “mental health urgent care center” in law. AB 1795 should not allow transport of patients to a destination which is unregulated and unlicensed. Similarly, there is no data to indicate whether patients can safely be transported by EMTs to “mental health urgent care centers.” The Health Workforce Pilot Projects Program was enacted by the Legislature to test the safety of scope expansion before it was embarked upon statewide, yet the concept in AB 1795 has not been tested. This bill should be amended to specify that patients will only be transported to Acute Psychiatric Hospitals, as tested in the Stanislaus County Pilot.

#### **EMTALA Non-Discrimination Protections Must be Included**

As required by Health and Safety Code Section 1317, EDs may not discriminate against patients in the provision of care: “In no event shall the provision of emergency services and care be based upon, or affected by, the person’s ethnicity, citizenship, age, preexisting medical condition, insurance status, economic status, ability to pay for medical services, or any other characteristic listed or defined in subdivision (b) or (e) of Section 51 of the Civil Code, except to the extent that a circumstance such as age, sex, preexisting medical condition, or physical or mental disability is medically significant to the provision of appropriate medical care to the patient.”

A similar protection must be included in AB 1795 to ensure that the decision of who to transport to an alternate destination is not based on discriminatory reasons. The decision to transport a patient to a sobering center or psychiatric hospital should be based exclusively on the patient’s medical condition, not on race, insurance status, economic status, or any other protected class.

#### **Bill Should Require Data Collection and Contain A Two-Year Sunset**

While it is critical that whatever is authorized by AB 1795 replicate the components piloted in Stanislaus County, no other program can be exactly the same. The individuals, both patients and paramedics, distances to facilities, availability of bed space, etc., will all vary by jurisdiction. LEMSAs should be required to collect and report the data to evaluate safety of all programs.

For example, the project must assess the following for those patients transported to an alternate destination:

1. How many patients could be seen in a timely fashion at an alternate destination?
2. How many patients were referred to an ED or other specialty from the alternate destination?
3. How many patients were referred emergently by 911 ambulances?



4. How many patients deteriorated and required further health care 3 days, 7 days, and 30 days post intervention?
5. Was the overall care provided, including all follow-up and complications, non-inferior (in terms of safety and patient outcomes) compared to standard care that begins with EMS transport to EDs?

Additionally, the implementing LEMSAs should assess the impact on other patients currently being treated by EMS that are not in the intervention group. Because it may take more time per call for the patients in the intervention group, the paramedics and ambulances may have less availability to respond to emergencies. The proposal has no evaluation mechanism to assess unintended, adverse consequences on patients requiring EMS services whose care is delayed due to increased duties and additional time per call required of community paramedics.

This data should be reported to the Legislature and AB 1795 should sunset in two years to allow for evaluation of these reports.

For these reasons, California ACEP must oppose AB 1795 unless it is amended to address our concerns. If you have any questions, please contact our office at (916) 325-5455.

Respectfully,

ELENA LOPEZ-GUSMAN  
Executive Director

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**Contra  
Costa  
County**

To: Board of Supervisors  
From: Melinda Self, Child Support Services Director  
Date: April 17, 2018

Subject: Establish Chief of Administrative Services Classification and Add One Position in the Department of Child Support Services

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22213 to establish the County-wide classification of Chief of Administrative Services (unrepresented) at salary plan and grade B85 1003 (\$8,441 - \$10,260) and add one (1) full-time position in the Department of Child Support Services.

**FISCAL IMPACT:**

The approval of this transaction will result in an increase in annual personnel cost to the department of \$175,519, with pension costs accounting for \$40,362 of the increase. However, the addition of this position is one component of a department re-organization that is expected to result in a net salary savings of \$117,639. The Department of Child Support Services is 100% funded by the State. There is no County cost associated with this action.

**BACKGROUND:**

This action is one component of a department reorganization. With the cancellation of one Child Support Services Manager position and the Child Support Services Information Analyst position, the Department of Child Support Services will need a high management-level position that will manage the performance and compliance duties that were previously conducted by the Child Support Services Information Systems Analyst.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Melinda Self, (925)  
957-2380

cc: Melinda Self

#### BACKGROUND: (CONT'D)

The Chief of Administrative Services will be responsible for all of the administrative activities of the department, including fiscal, personnel, payroll, training, and performance. The position also includes gathering and analyzing statistics and data to monitor performance and compliance, and recommendations for performance improvement. This position will supervise a team comprised of a Child Support Supervisor, one Child Support Specialist III, two Child Support Specialist II positions, one Administrative Services Assistant III, and one Account Clerk Advanced.

The Human Resources Department analyzed the existing department-specific chief of administrative services classifications currently created and designated to various departments. Given the commonality of the duties across departments, Human Resources recommends consolidating, when appropriate, and establishing a county-wide classification rather than creating additional department-specific classifications. The Chief of Administrative Services will provide County departments a single high level administrative management position that has overall responsibility for the operation of the personnel, fiscal, and administrative functions. Incumbents will report to the department head and serve as a member of the department's executive team.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, DCSS would be limited in its ability to effectively monitor and analyze its performance and its compliance with State and Federal program regulations and performance measures.

#### AGENDA ATTACHMENTS

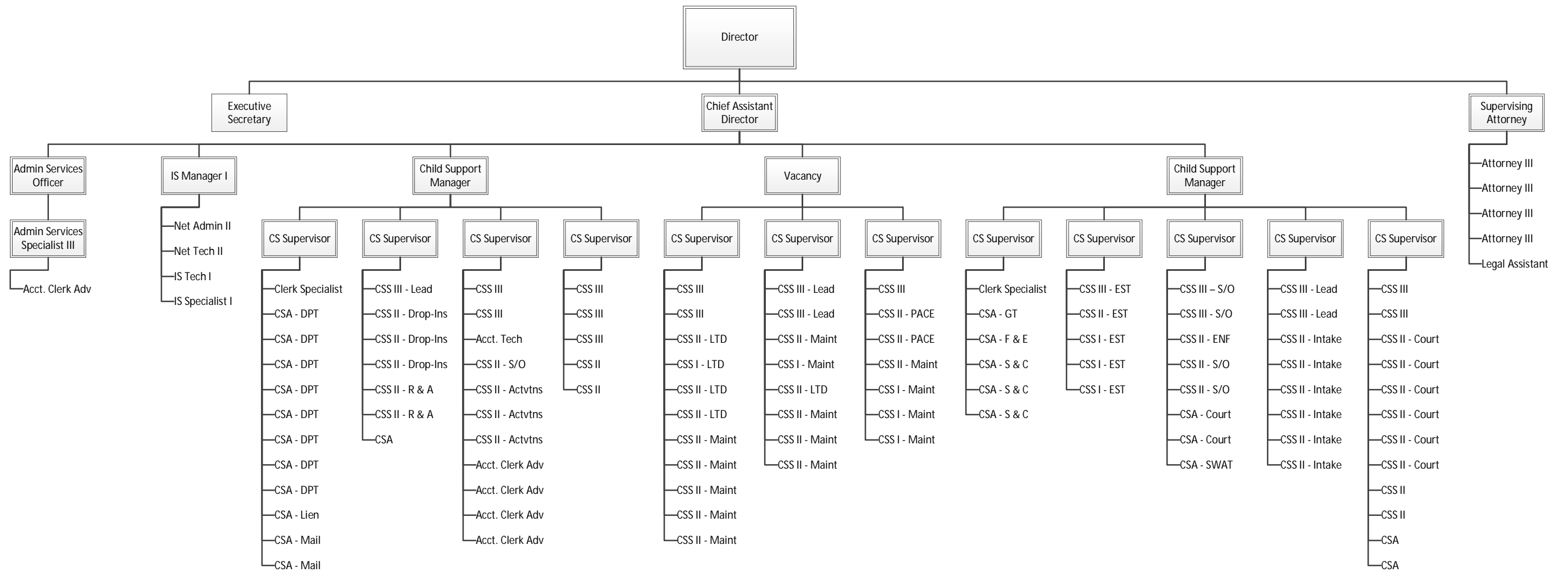
Current Org Chart

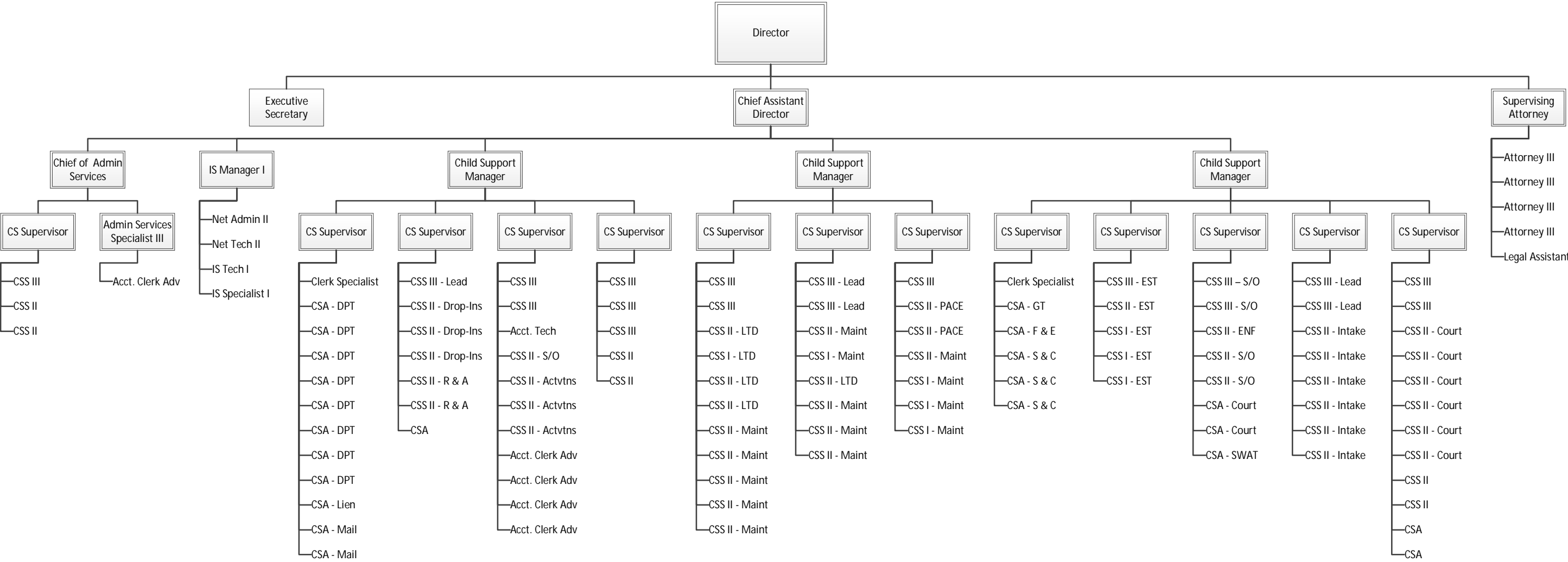
Proposed Org Chart

P300 #22213 DCSS

#### MINUTES ATTACHMENTS

Signed P300 22213







# POSITION ADJUSTMENT REQUEST

NO. 22213  
DATE 12/20/2017

Department Child Support Services

Department No./  
Budget Unit No. 0249 Org No. 1780 Agency No. A40

Action Requested: Establish the classification of Chief of Administrative Services (APDK) (unrepresented) at salary plan and grade B85 1003 (\$8,441-\$10,260) and add one (1) position in the Department of Child Support Services.

Proposed Effective Date: 4/25/2018

Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$175,519.00

Net County Cost \$0.00

Total this FY \$29,253.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Salary and benefits offset. 100% State

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Melinda Self

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kristen Lackey

12/21/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/10/2018

ADOPT Position Adjustment Resolution No. 22213 to establish the County-wide classification of Chief of Administrative Services (APDK) (unrepresented) at salary plan and grade B85 1003 (\$8,441-\$10,260) and add one full-time position in Department of Child Support Services.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

LaShonda Smith, HR Consultant

4/10/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: \_\_\_\_\_

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 4/12/2018

No. \_\_\_\_\_

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
  - ☐ a. Competitive examination(s)
  - ☐ b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - ☐ c. Direct appointment of:
    - ☐ 1. Merit System employee who will be placed on leave from current job
    - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

# POSITION ADJUSTMENT REQUEST

C.19

NO. 22213  
DATE 12/20/2017Department Child Support ServicesDepartment No./  
Budget Unit No. 0249 Org No. 1780 Agency No. A40

Action Requested: Establish the classification of Chief of Administrative Services (APDK) (unrepresented) at salary plan and grade B85 1003 (\$8,441-\$10,260) and add one (1) position in the Department of Child Support Services.

Proposed Effective Date: 4/25/2018Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$175,519.00Net County Cost \$0.00Total this FY \$29,253.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Salary and benefits offset. 100% StateDepartment must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Melinda Self

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kristen Lackey

12/21/2017

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/10/2018

ADOPT Position Adjustment Resolution No. 22213 to establish the County-wide classification of Chief of Administrative Services (APDK) (unrepresented) at salary plan and grade B85 1003 (\$8,441-\$10,260) and add one full-time position in Department of Child Support Services.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.  
☐ \_\_\_\_ (Date)

LaShonda Smith, HR Consultant

4/10/2018

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐
- Approve Recommendation of Director of Human Resources
- 
- ☐
- Disapprove Recommendation of Director of Human Resources
- 
- ☐
- Other: \_\_\_\_\_

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE April 17, 2018BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: April 17, 2018

Subject: Reclassify EHS Personnel Officer to Departmental Personnel Officer-Exempt

---

**RECOMMENDATION(S):**

Adopt Position Adjustment Resolution No. 22253 to reclassify the EHS Personnel Officer (XAGB) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented), reallocate the classification from salary level B82 1841 (\$7605 -\$9267; \$9736 max with performance pay) to salary level B85 1876 (\$8017- \$9745), re-assign position #12068, place employee #83910 at Step 4 on the new salary range, and acknowledge that the incumbent will be eligible for review for within range step adjustment on the next anniversary date. Abolish the classification of EHS Personnel Officer (XAGB) effective the day following Board action.

**FISCAL IMPACT:**

Cost neutral.

**BACKGROUND:**

On February 6, 2018 the Board of Supervisors approved Position Adjustment Request #22227 to establish the countywide classification of Departmental Personnel Officer-Exempt, and on February 13, 2018 approved Ordinance 2018-03 to exempt the class from the merit system. This action reclassifies the current EHS Personnel Officer and modifies the funded position to the new countywide Departmental Personnel Officer-Exempt class. The increased cost associated with this action will be absorbed within the Employment and Human Services existing FY 2017/18 budget. In addition, upon approval, the EHS Personnel Officer class will no longer be needed in the department and will be abolished.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: D. Dinsmore (925)  
335-1776



CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the current incumbent will remain in a single position classification rather than a countywide classification

AGENDA ATTACHMENTS

P300 22253

MINUTES ATTACHMENTS

Signed P300 22253

# POSITION ADJUSTMENT REQUEST

NO. 22253  
DATE 3/1/2018

Department Employment and Human Services

Department No./

Budget Unit No. 0504 Org No. 5450 Agency No. A19

Action Requested:

Proposed Effective Date: 3/14/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$264.00

Net County Cost \$26.00

Total this FY \$55.00

N.C.C. this FY \$5.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT \_\_\_\_\_

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

3/14/2018

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/23/2018

Adopt Position Adjustment Resolution No. 22253 to reclassify the EHS Personnel Officer (XAGB) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented), reallocate the classification from salary level B82 1841 (\$7605 -\$9267; \$9736 max with performance pay) to salary level B85 1876 (\$8017- \$9745), re-assign position #12068, place employee #83910 at Step 4 on the new salary range, and acknowledge that the incumbent will

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

OPARRA

3/22/2018

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 4/11/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project:      Start Date \_\_\_\_\_      End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
  - ☐ a. Competitive examination(s)
  - ☐ b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - ☐ c. Direct appointment of:
    - ☐ 1. Merit System employee who will be placed on leave from current job
    - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



# POSITION ADJUSTMENT REQUEST

C.20

NO. 22253  
DATE 3/1/2018Department Employment and Human Services

Department No./

Budget Unit No. 0504 Org No. 5450 Agency No. A19

Action Requested:

Proposed Effective Date: 3/14/2018Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$264.00Net County Cost \$26.00Total this FY \$55.00N.C.C. this FY \$5.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT \_\_\_\_\_

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

3/14/2018

\_\_\_\_\_  
Deputy County Administrator\_\_\_\_\_  
Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/23/2018

Adopt Position Adjustment Resolution No. 22253 to reclassify the EHS Personnel Officer (XAGB) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented), reallocate the classification from salary level B82 1841 (\$7605 - \$9267; \$9736 max with performance pay) to salary level B85 1876 (\$8017 - \$9745), re-assign position #12068, place employee #83910 at Step 4 on the new salary range, and acknowledge that the incumbent will

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.  
☐ \_\_\_\_\_ (Date)

OPARRA

3/22/2018

\_\_\_\_\_  
(for) Director of Human Resources\_\_\_\_\_  
Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE April 17, 2018BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: April 17, 2018

Subject: Reclassify Health Services Personnel Officer-Exempt to Departmental Personnel Officer-Exempt

---

**RECOMMENDATION(S):**

Adopt Position Adjustment Resolution No. 22254 to reclassify the Health Services Personnel Officer-Exempt (VCN2)) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented) at salary level B85 1876 (\$8017 - \$9745), re-assign position #7937, place employee #71303 at Step 5 on the salary range. Abolish the classification of Health Services Personnel Officer-Exempt and amend Ordinance 33-5.313 to remove classification.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

On February 6, 2018 the Board of Supervisors approved P300 #22227 to establish the countywide Departmental Personnel Officer-Exempt classification, and on February 13, 2018 the Board of Supervisors approved Ordinance 2018-03 to exempt the class from the merit system. This action reclassifies the current Health Services Personnel Officer-Exempt classification to Department Personnel Officer-Exempt and re-assigns the funded position #7937 and the incumbent. Upon the approval of this action, the Health Services Personnel Officer-Exempt classification will no longer be used in Health Services and will be abolished and Ordinance Section 33.5.313(4) will be amended to remove the classification.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: D. Dinsmore (925)  
335-1776

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the current incumbent will remain in a single position classification rather than a countywide classification

AGENDA ATTACHMENTS

P300 22254 (Health Services)

MINUTES ATTACHMENTS

Signed P300 22254

# POSITION ADJUSTMENT REQUEST

NO. 22254  
DATE 3/1/2018

Department Health Services  
Action Requested: Reclassify

Department No./  
Budget Unit No. 0540 Org No. 6547 Agency No. A18

Proposed Effective Date: 3/14/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT N/A

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/22/2018

Adopt Position Adjustment Resolution No. 22254 to reclassify the Health Services Personnel Officer-Exempt (VCN2) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented) at salary level B85 1876 (\$8017 - \$9745), re-assign position #7937, place employee #71303 at Step 5 on the salary range. Abolish the classification of Health Services Personnel Officer-Exempt and amend Ordinance 33-5.313 to remove classification.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

OPARRA

3/22/2018

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 4/11/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
  - ☐ a. Competitive examination(s)
  - ☐ b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - ☐ c. Direct appointment of:
    - ☐ 1. Merit System employee who will be placed on leave from current job
    - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

# POSITION ADJUSTMENT REQUEST

C.21

NO. 22254  
DATE 3/1/2018Department No./  
Budget Unit No. 0540 Org No. 6547 Agency No. A18Department Health Services  
Action Requested: ReclassifyProposed Effective Date: 3/14/2018Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00Net County Cost \$0.00Total this FY \$0.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT N/ADepartment must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

\_\_\_\_\_  
Deputy County Administrator\_\_\_\_\_  
Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/22/2018

Adopt Position Adjustment Resolution No. 22254 to reclassify the Health Services Personnel Officer-Exempt (VCN2)) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented) at salary level B85 1876 (\$8017 - \$9745), re-assign position #7937, place employee #71303 at Step 5 on the salary range. Abolish the classification of Health Services Personnel Officer-Exempt and amend Ordinance 33-5.313 to remove classification.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.  
☐ \_\_\_\_\_(Date)

OPARRA

3/22/2018

\_\_\_\_\_  
(for) Director of Human Resources\_\_\_\_\_  
Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE April 17, 2018BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: Retitle and Change Class Code of Health and Human Services Research and Evaluation Manager; Add 1 Position to the Office of Reentry and Justice.

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22269 to retitle and change the job code of the Health and Human Services Research and Evaluation Manager (VQHA) (unrepresented) class to Research and Evaluation Manager (APHB) (unrepresented); and add one (1) position to the Office of Reentry and Justice in the County Administrator's Office.

**FISCAL IMPACT:**

This action will have an annual costs of \$165,320, which includes benefits and \$25,500 in retirement costs. This position will be funded 100% by AB 109 Public Safety Realignment Funds.

**BACKGROUND:**

On October 18, 2016, the Board of Supervisors approved the proposal from the Public Protection Committee to establish an Office of Reentry and Justice (ORJ) within the County Administrator's Office (CAO) as a pilot project. The CAO's office consulted with the Community Advisory Board (CAB) in the development of a proposal, which built on the work of the CAB and provides for a 2.5 year pilot project during which

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Jane DeJesus-Saepharn  
(925) 335-1717

By: June McHuen, Deputy

cc:

### BACKGROUND: (CONT'D)

the ORJ will be established and implemented. The ORJ formally commenced on January 1, 2017 with budgeted funding approved through the end of fiscal year 2018-19. As per the approved October 18, 2016 Board Order (item C.117), in the third year of the project, the ORJ would recruit and hire a Research and Evaluation Manager

The mission of the ORJ is to build on, align and formalize a cohesive structure for the work currently being provided by the CAO and the contracted Reentry Coordinator in advancement of reentry, public safety realignment and justice initiatives.

In January 2018, the ORJ began working in conjunction with County Human Resources to begin recruitment efforts for the Research and Evaluation Manager. The classification of Health and Human Services Research and Evaluation Manager (VQHA) was identified as the most comparable of the County's existing job classes. Historically, and as reflected in the current job specification, the Health and Human Services Research and Evaluation Manager (VQHA) class was only assigned to the Health Services Department and the Employment and Human Services Department. To expand this classification for its needed use in the ORJ, and for any other County departments that may need human/social services program analysts and evaluators in the future, Human Resources recommends expanding the class to a County-wide classification. The Health Services Department and Employment and Human Services Departments are aware of proposed specification revisions and Human Resources' recommendation to expand the class to a County-wide classification.

It is recommended that:

1. The Health and Human Services Research and Evaluation Manager be retitled to Research and Evaluation Manager, and
2. The class code be changed from VQHA to APHB.

### CONSEQUENCE OF NEGATIVE ACTION:

Without approval, the Office of Reentry and Justice will not be able to recruit for and hire a Research and Evaluation Manager, and therefore will be unable to meet their FY 18-19 staffing levels as set forth in the approved board order from October 18, 2016 (C.117).

### CHILDREN'S IMPACT STATEMENT:

### AGENDA ATTACHMENTS

P300 22269

### MINUTES ATTACHMENTS

Signed P300 22269



# POSITION ADJUSTMENT REQUEST

NO. 22269  
DATE 4/3/2018

Department Office of Reentry and Justice- CAO Department No./  
Budget Unit No. 1210 Org No. 1216 Agency No. A03

Action Requested: Retitle and Change Class Code of Health and Human Services Research and Evaluation Manager; Add 1 Position to the Office of Reentry and Justice.

Proposed Effective Date: 4/17/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$165,320.00

Net County Cost \$0.00

Total this FY \$165,320.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT \_\_\_\_\_

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Mary Jane De Jesus-Saepharn

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara Delaney

4/4/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/6/2018

Retitle and change the job code of the Health and Human Services Research and Evaluation Manager (VQHA) (unrepresented) class to Research and Evaluation Manager (APHB) (unrepresented); and add one (1) position to the Office of Reentry and Justice in the County Administrator's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

Mary Jane De Jesus-Saepharn

4/4/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

4/6/2018

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: \_\_\_\_\_

L.Strobel

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 4/6/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project:      Start Date \_\_\_\_\_      End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
  - ☐ a. Competitive examination(s)
  - ☐ b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - ☐ c. Direct appointment of:
    - ☐ 1. Merit System employee who will be placed on leave from current job
    - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

# POSITION ADJUSTMENT REQUEST

C.22

NO. 22269  
DATE 4/3/2018

Department Office of Reentry and Justice- CAO Department No./  
Budget Unit No. 1210 Org No. 1216 Agency No. A03  
Action Requested: Retitle and Change Class Code of Health and Human Services Research and Evaluation Manager; Add 1  
Position to the Office of Reentry and Justice.

Proposed Effective Date: 4/17/2018Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$165,320.00Net County Cost \$0.00Total this FY \$165,320.00N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT \_\_\_\_\_

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Mary Jane De Jesus-Saepharn

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara Delaney

4/4/2018

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/6/2018

Retitle and change the job code of the Health and Human Services Research and Evaluation Manager (VQHA)  
(unrepresented) class to Research and Evaluation Manager (APHB) (unrepresented); and add one (1) position to the Office of  
Reentry and Justice in the County Administrator's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ \_\_\_\_\_(Date)

Mary Jane De Jesus-Saepharn

4/4/2018

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 4/6/2018☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: \_\_\_\_\_

L.Strobel

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE April 17, 2018BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: APPROVE an amendment to the license agreement with American Tower, L.P., for communications tower space at Rocky Ridge Rebuild, Danville area.

**RECOMMENDATION(S):**

APPROVE the Second Amendment to License Agreement with American Tower, L.P., for a communications tower located within the boundary of the Town of Danville. The term commences January 1, 2018 to December 31, 2022, with three five-year renewal options. The Annual rental payment for the first year is \$70,500 with annual increases thereafter. The site is occupied by the Department of Information Technology.

AUTHORIZE the Public Works Director, or designee, to execute, on behalf of the County, the Second Amendment to License Agreement and to exercise any options to extend the lease term.

**FISCAL IMPACT:**

The Second Amendment to License Agreement will obligate the County to pay rent in excess of approximately \$352,500 over the 5-year term of the License. The first-year amount was anticipated and budgeted in the Department of Information Technology approved FY 2017/2018 budget. (100% dept user fees)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dave Silva, 925.  
313-2132

cc:

#### BACKGROUND:

This communications site is a primary and necessary link in the communications network for Contra Costa County. The County has occupied this site since 1978. The Second Amendment will allow the County the option to continuously occupy this site through 2038.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this license agreement is not renewed it would create a relocation of the communications network which has been in existence for 40 years, and at a much higher cost to the County in the relocation process.

#### ATTACHMENTS

Amended License Agreement

## **SECOND AMENDMENT TO LICENSE AGREEMENT**

This Second Amendment (the “**Second Amendment**”) to that certain License Agreement dated January 1, 1999 by and between Watson Communication Systems, Inc. and Contra Costa County (the “**License**”), as amended by that certain First Amendment to License Agreement dated April 30, 2010 (collectively, the “**Agreement**”) is made and entered into as of the latter signature date hereof, by and between American Tower, L.P., a Delaware limited partnership, as successor-in-interest to the Agreement (the “**Licensor**”) and Contra Costa County, a political subdivision of the State of California (the “**Licensee**”) (collectively, the “**Parties**”).

### **RECITALS**

WHEREAS, Licensor owns a certain communications tower and leases a certain parcel of land located at Off of Bollinger Canyon Road, Castro Valley, CA 94552-9523 more commonly known to Licensor as the ROCKY RIDGE REBUILD CA tower site (the “**Tower Site**”); and

WHEREAS, the Parties entered into the Agreement for the use of a certain portion of the Tower Site; and

WHEREAS, Licensee desires to modify its equipment at the Tower Site; and

WHEREAS, the Parties agree to extend the term of the Agreement, among other things, all on the terms and conditions as set forth herein.

NOW THEREFORE, in consideration of the foregoing promises and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

- 1) The Parties agree and acknowledge that Licensee shall modify its equipment for a final installed configuration pursuant to Exhibit C-2, (such configuration the “**Modified Equipment**”).
- 2) The Parties agree and acknowledge that Exhibit C-1 to the Agreement is hereby deleted in its entirety as of the date this Second Amendment is fully executed and is replaced with Exhibit C-2 attached hereto and incorporated by this reference. In the event of inconsistency or discrepancy between the Exhibit C-2 and Licensee’s equipment information set forth in the Agreement, the Exhibit C-2 shall control.
- 3) The term of the Agreement shall be extended until December 31, 2022 (“**Extension Term**”).
- 4) Effective upon January 1, 2018, the **Monthly License Fee** shall be Five Thousand

Eight Hundred Seventy-Five and 00/100 Dollars (\$5,875.00) per month, and adjusted pursuant to the Annual Escalator, as set forth in section 6 of this Second Amendment. The Increased Fee for any fractional month at the beginning or end of the period shall be appropriately prorated.

- 5) Immediately following the expiration of the Extension Term, there shall be three (3) additional periods of five (5) years each (each, a **"Renewal Term"**). The Agreement shall automatically renew for each successive Renewal Term unless either Party notifies the other in writing of its intention not to renew this Agreement at least one hundred twenty (120) days prior to the end of the then existing term.
- 6) Effective upon January 1, 2019, and each anniversary thereafter during the term, the Monthly License Fee shall be increased by three percent (3%) (**"Annual Escalator"**).
- 7) Capitalized terms contained herein, unless otherwise defined, are intended to have the same meaning and effect as that set forth in the Agreement.
- 8) All other terms and provisions of the Agreement remain in full force and effect.

[SIGNATURES APPEAR ON THE NEXT PAGE]

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

**IN WITNESS WHEREOF**, the Parties hereto have set their hands to this Second Amendment to that certain License Agreement as of the day and year written below:

**LICENSOR:**

American Tower, L.P., a Delaware limited partnership

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSEE:**

Contra Costa County, a political subdivision of the State of California

By: \_\_\_\_\_

Name: Brian A. Balbas

Title: Director of Public Works


Date: \_\_\_\_\_

**RECOMMENDED FOR APPROVAL:**

By: \_\_\_\_\_

  
Karen A. Laws  
Principal Real Property Agent

By: \_\_\_\_\_

  
David L. Silva  
Supervisory Real Property Agent



Licensor Site Name/Number: ROCKY RIDGE REBUILD CA/281733  
Licensor Contract Number: WE823906  
Licensee Site Name/Number: N/A/N/A

## **EXHIBIT C-2**

## Exhibit C-2

Customer Name:  
CONTRA COSTA COUNTY

ATC Asset Name:  
ROCKY RIDGE REBUILD CA

ATC Asset #:  
281733

Customer Site Name:  
N/A

Customer Site #:  
N/A

### GROUND SPACE REQUIREMENTS

Total Lease Area	Sq. Ft: 24.00'	Primary Contiguous Lease Area	L: 2.00'	W: 12.00'	H: 8.00'	Sq. Ft: 24.00
		Outside Primary Lease Area	N/A	N/A	N/A	Sq. Ft: N/A

### BACKUP POWER REQUIREMENTS

Generator: N/A      Capacity(KW): N/A      Fuel Tank Size(gal): N/A      Fuel Type: N/A      Fuel Tank Setback(radius): N/A

### UTILITY REQUIREMENTS

Power Provided By: Utility Company Direct

Telco/Interconnect: N/A

### TRANSMITTER & RECEIVER SPECIFICATIONS

Type: N/A      Quantity: N/A      TX Power(watts): N/A      ERP(watts): N/A

### ANTENNA EQUIPMENT SPECIFICATIONS

Type	DISH-HP	DIPOLE	OMNI	OMNI	OMNI	OMNI
Manufacturer	Generic	Generic	Generic	Generic	Generic	Generic
Model #	4' HP Dish	8' Dipole	4' Omni	11' Omni	4' Omni	11' Omni
Dimensions HxWxD	4.00' x 4.00' x .1	96" x 3" x 3"	48" x 3" x 3"	132" x 3" x 3"	48" x 3" x 3"	132" x 3" x 3"
Weight(lbs.)	170.0	25.0	10.0	40.0	10.0	40.0
Location	Tower	Tower	Tower	Tower	Tower	Tower
RAD Center AGL	186.0'	180.0'	180.0'	180.0'	180.0'	120.0'
Antenna Tip Height	188.0'	184.0'	182.0'	185.5'	182.0'	125.5'
Antenna Base Height	184.0'	176.0'	178.0'	174.5'	178.0'	114.5'
Mount Type	Leg	Leg	Leg	Leg	Leg	Leg
Quantity	1	1	1	1	1	2
Azimuths/Dir. of Radiation	N/A	N/A	N/A	N/A	N/A	N/A
Quant. Per Azimuth/Sector	N/A	N/A	N/A	N/A	N/A	N/A
TX/RX Frequency Units	GHz	MHz	MHz	MHz	MHz	MHz
TX Frequency	11	N/A	N/A	N/A	N/A	42-54
RX Frequency	11	138-174	406-512	42-54	763-869	N/A
Using Unlicensed Frequencies?	No	No	No	No	No	No
Antenna Gain	39	N/A	.1	8	.1	8
Total # of Lines	1	1	1	1	1	1
Line Quant. Per Azimuth/Sector	N/A	N/A	N/A	N/A	N/A	N/A
Line Type	Elliptical	Coax	Coax	Coax	Coax	Coax
Line Diameter Size	EW63	7/8" Coax	7/8" Coax	7/8" Coax	7/8" Coax	7/8" Coax
Line Configuration	N/A	N/A	N/A	N/A	N/A	N/A

ANTENNA EQUIPMENT SPECIFICATIONS						
Type	DIPOLE	OMNI	OMNI	DISH-HP	DISH-HP	N/A
Manufacturer	Generic	Generic	Generic	Generic	Generic	N/A
Model #	8' Dipole	4' Omni	4' Omni	6' HP Dish	6' HP Dish	N/A
Dimensions HxWxD	96" x 3" x 3"	48" x 3" x 3"	48" x 3" x 3"	6.00' x 6.00' x -'	6.00' x 6.00' x -'	N/A
Weight(lbs.)	25.0	10.0	10.0	281.0	281.0	N/A
Location	Tower	Tower	Tower	Tower	Tower	N/A
RAD Center AGL	60.0'	60.0'	60.0'	36.0'	25.0'	N/A
Antenna Tip Height	64.0'	62.0'	62.0'	39.0'	28.0'	N/A
Antenna Base Height	56.0'	58.0'	58.0'	33.0'	22.0'	N/A
Mount Type	Leg	Leg	Leg	Leg	Leg	N/A
Quantity	2	1	1	1	1	N/A
Azimuths/Dir. of Radiation	N/A	N/A	N/A	N/A	N/A	N/A
Quant. Per Azimuth/Sector	N/A	N/A	N/A	N/A	N/A	N/A
TX/RX Frequency Units	MHz	MHz	MHz	GHz	GHz	N/A
TX Frequency	138-174	406-512	763-869	6	6	N/A
RX Frequency	N/A	N/A	N/A	6	6	N/A
Using Unlicensed Frequencies?	No	No	No	No	No	N/A
Antenna Gain	N/A	.1	.1	41	41	N/A
Total # of Lines	1	1	1	1	1	N/A
Line Quant. Per Azimuth/Sector	N/A	N/A	N/A	N/A	N/A	N/A
Line Type	Coax	Coax	Coax	Elliptical	Elliptical	N/A
Line Diameter Size	7/8" Coax	7/8" Coax	7/8" Coax	EW90	EW90	N/A
Line Configuration	N/A	N/A	N/A	N/A	N/A	N/A

OAA717089



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: April 17, 2018

Subject: Educational Courses for the Law Enforcement Training Center

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the Contra Costa Community College District in an amount not to exceed \$497,250 to provide educational courses at the Law Enforcement Training Center for the period July 1, 2018 through June 30, 2019.

**FISCAL IMPACT:**

No County costs. \$497,250 revenue. The College District will pay the Office of the Sheriff \$3.75 per student instructional hour that is eligible for state general apportionment less guest lecturer costs and standard student enrollment fees.

**BACKGROUND:**

The Contra Costa Community College District provides educational courses through its various programs to meet the needs of the Office of the Sheriff's Training Program. The Contra Costa Community College District will transcript all acceptable coursework for the Office of the Sheriff's Law Enforcement Training Center students.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Office of the Sheriff will not be able to transcript certain classes taken by students of the Law Enforcement Training Center (LETC). In addition, \$3.75 per student instructional hour will not be claimable, resulting in a budget shortfall of \$497,250 in the LETC Enterprise Fund for fiscal year 2018/19.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sandra Brown,  
335-1553

cc:



CHILDREN'S IMPACT STATEMENT:

None.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: April 17, 2018

Subject: 2017-18 California Department of Education Alternative Payment Childcare Services Contract Amendment 2

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to execute a revenue agreement amendment and accept additional payment in the amount of \$292,951 from the California Department of Education for Alternative Payment Childcare Services Programs operated by Contra Costa County with no change to term July 1, 2017 through June 30, 2018.

**FISCAL IMPACT:**

With this amendment, the Employment and Human Services Department will receive \$292,951 in Child Development funds passed through the State Department of Education. Including this amendment, the total contract amount is \$1,809,211. No County match.

47% Federal /CFDA # 93.596 (\$854,445)  
53% State (\$954,766)

State: CAPP 7010 / Amend 2  
County: 29-212-30

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6304

cc: Nelly Ige, Haydee Ilan

**BACKGROUND:**

The Employment and Human Services Department was notified by the California Department of Education on June 13, 2017 of the County's 2017-18 allocation for the Alternative Payment Childcare Services Program. The Alternative Payment Childcare Services Program provides funding for program eligible families to receive services. Priority is given to families who interface with Child Protective Services; families with children at-risk of abuse and neglect; low-income families; and families with children who have special needs. The Board of Supervisors approved receipt of 2017-18 funding at its July 11, 2017 (C.53) meeting. The Board approved an amendment to accept an additional award from the State on October 17, 2017 (C.71). This amendment is to further increase the payment limit as additional funds were awarded by the State on March 21, 2018.

**CONSEQUENCE OF NEGATIVE ACTION:**

If not approved, County will not receive additional funding to operate this childcare program.

**CHILDREN'S IMPACT STATEMENT:**

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: WCHC Exp Project, 13585 San Pablo Avenue, San Pablo (WH518B) and take related actions under CEQA

**RECOMMENDATION(S):**

1. AWARD a design-build contract to C. Overaa & Co., a California corporation, in the amount of \$12,455,000 for the design and construction of the West County Health Center expansion project, 13585 San Pablo Avenue, San Pablo for the Health Services Department ("HSD").
2. APPROVE and AUTHORIZE the County Administrator, or designee, to execute the design-build contract after the Public Works Director has received the required insurance and bonds from C. Overaa & Co.
3. APPROVE the project and take related actions under the California Environmental Quality Act.
4. DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 32 Categorical Exemption, pursuant to Article 19, Section 15332 of the CEQA Guidelines.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ramesh Kanzaria, (925)  
313-2000

cc:

RECOMMENDATION(S): (CONT'D)

> 5. DIRECT the Director of Conservation and Development to file a Notice of Exemption with the County Clerk.

6. AUTHORIZE the Public Works Director or designee to arrange for payment of a \$25 fee to Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

7. AUTHORIZE the Public Works Director, or designee, to approve final plans, specifications, and design documents necessary to implement and construct the West County Health Center Expansion Project described in Project Document 01 1100 (Summary of Work), Project Document Division A (Request for Proposals), and the Project Bridging Manual.

8. DETERMINE that the proposal submitted by C. Overaa & Co. ("Overaa"), for the above project, offers the best value to the County and the public, and that Overaa has complied with the requirements of the County's Outreach Program and DECLARE that this board order constitutes public announcement of the contract award.

9. ORDER that the Public Works Director, or designee, is authorized to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code section 22300.

10. AUTHORIZE the Public Works Director, or designee, to order changes or additions to the construction work and to execute written change orders pursuant to Public Contract Code section 20142.

11. DELEGATE, pursuant to Public Contract Code section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code section 4107 and 4110.

12. DELEGATE, pursuant to Public Contract Code section 6705, to the Public Works Director or to any registered civil or structural engineer employed by the County, the authority to accept detailed plans showing the design of shoring, bracing, sloping or other provisions to be made for worker protection during trench excavation covered by Public Contract Code section 6705.

FISCAL IMPACT:

The total cost of the project will be \$12,455,000 and funding was obtained as part of the 2015 Series A&B Lease Revenue Bonds (100% Hospital Enterprise Fund).

BACKGROUND:

The proposed new two-story building will comply with the California Office of Statewide Health Planning and Development primary care clinic requirements and will encompass approximately 20,700 square feet gross building area with a drop-off area and parking stalls. The site is located at the vacant parcel known as "Block A" between San Pablo Avenue and the existing West County Health Center (WCHC) on approximately 1 acre. Improvements include a standalone structure with pedestrian link to the existing WCHC, shared outdoor courtyard with the WCHC and a new service yard for trash/recycling containers and mechanical equipment. The facility will house Behavioral Health, which is being relocated from a leased and County owned facilities, and will provide much needed space for Behavior Health Services in West Contra Costa County. The County intends that the new building will qualify for a LEED Silver rating from the Green Building Council.

The County Design Consultant, Hawley Peterson Snyder Architects prepared the conceptual design level documents for the WCHC Expansion Project. The Public Works Department undertook a two-step Request for Qualifications (RFQ) and Request for Proposals (RFP) process to solicit design-build contractors to design and build the WCHC Expansion project.

### **Request for Qualifications (RFQ):**

The Public Works Department released the RFQ for design-build services on January 30, 2017. The RFQ release was communicated to known contractors, including those in the Local Vendor Database, advertised in the Daily Builder and published in the Contra Costa Times. It was posted to the PWD Plan Room which is accessed via link on the Contra Costa County website under the Contracting Opportunities page. A Pre-RFQ conference for all interested vendors was held on February 15, 2017.

The RFQ required that a design-build team describe their outreach efforts to include minority business enterprises, woman-owned enterprises and small, local, disabled veterans and other business enterprises as part of their subcontractors. The RFQ also required the design-build teams to provide references from past projects.

Public Works received six statements of qualifications by the March 2, 2017 deadline from Design-Build Entities: Overaa & Co., Vila Construction, Boldt Company, W.E. Lyons Construction Company, Polytech Associates, and Blach Construction. A selection committee comprised of County staff and Kitchell CEM, the County's construction management consultant, reviewed the information submitted and determined that four firms met or exceeded the RFQ qualifications requirement.

### **Request for Proposal (RFP)/Selection Process:**

The Request for Proposals was issued to the four teams in March 24, 2017 and on May 4, 2017, the Public Works Department received three proposals from Overaa & Co., Boldt Company and Vila Construction. A four person selection committee consisting of the Health Services Department's Director for Planning and Evaluation Steve Harris, the Capital Projects Division Manager Ramesh Kanzaria, Kitchell CEM Director George Dykes, and the County's bridging document design firm Hawley Peterson & Snyder President Henry Mahlstedt. The selection committee conducted interviews of the three teams on May 16, 2017.

The best value proposal evaluation process included two categories of factors: (1) the Evaluation Factor Categories evaluated on a "pass/fail" basis as follows:

1. Skilled Labor Force Availability
2. Acceptable Safety Record

and Evaluation Factor Categories with points assigned as follows:

3. Project Approach, Organization, and Qualifications - (20 available points)
4. Project Schedule - (12.5 available points)
5. Conformance with Bridging Documents - (12.5 available points)
6. Life Cycle Costing and LEED approach - (5 available points)
7. Price Proposal - (35 available points)
8. Value Engineering - (5 available points)
9. Interview/Presentation - (10 available points)

The results of the scoring process were Overaa & Co. with the highest rated proposal (322 points) followed by Vila Construction (212 points) and Boldt Company (199 points).

The proposal submitted by Overaa & Co. offers the best value to the County and the public and is the

most advantageous to the County because of a combination of factors, including price, project schedule, value engineering approach, experience, and qualifications. The basis of the contract award to Overaa & Co. is that Overaa & Co. is best value.

The contractor will be required to enter into a Project Labor Agreement in connection with the services to be performed under the contract.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, are on file with the Clerk of the Board, and copies are available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

If the design-build contract is not awarded at this time, the project work would not proceed and would be delayed, with adverse impacts to the community in West County.

ATTACHMENTS

CEQA

PUBLIC WORKS DEPARTMENT  
INITIAL STUDY OF  
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: WO518B  
CP# 17-22

PROJECT NAME: West County Health Center Expansion Project

PREPARED BY: Hillary Heard *HC*

DATE: May 30, 2017

APPROVED BY: *Luella P. Co*

DATE: 6-15-17

**RECOMMENDATIONS:**

☒ Categorical Exemption: 15332 [Class 32]

☐ Negative Declaration

☐ Environmental Impact Report Required

☐ Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of in-fill development meeting the conditions described within section 15332 of the CEQA guidelines: (a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations; (b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses; (c) The project site has no value as habitat for endangered, rare or threatened species; (d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality; (e) The site can be adequately served by all required utilities and public services.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Richmond</u>	Base Map Sheet #: <u>J-5</u>	Parcel #: <u>APN#417-310-008</u>
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**GENERAL CONSIDERATIONS:**

1. **Location:** The project is located at 13585 San Pablo Avenue, within the City of San Pablo, CA. [Figures 1-2].
2. **Project Description:** The purpose of the project is to expand the existing 53,000-square-foot (sf), two-story West County Health Center (WCHC; proposed project).

The proposed project would add a Leadership in Energy and Environmental Design (LEED) certified 18,000-sf standalone two-story building with an enclosed 230-sf pedestrian link to the existing WCHC, a shared courtyard with the existing WCHC, and a new 4,110-sf service yard for trash/recycling containers and mechanical equipment. The current medical facility provides outpatient services for about 30 medical specialties in 60 medical exam rooms. The new facility is expected to serve an additional 80 to 100 patients per day. All services provided would be outpatient ambulatory services; no inpatient services would be provided as part of the expansion.

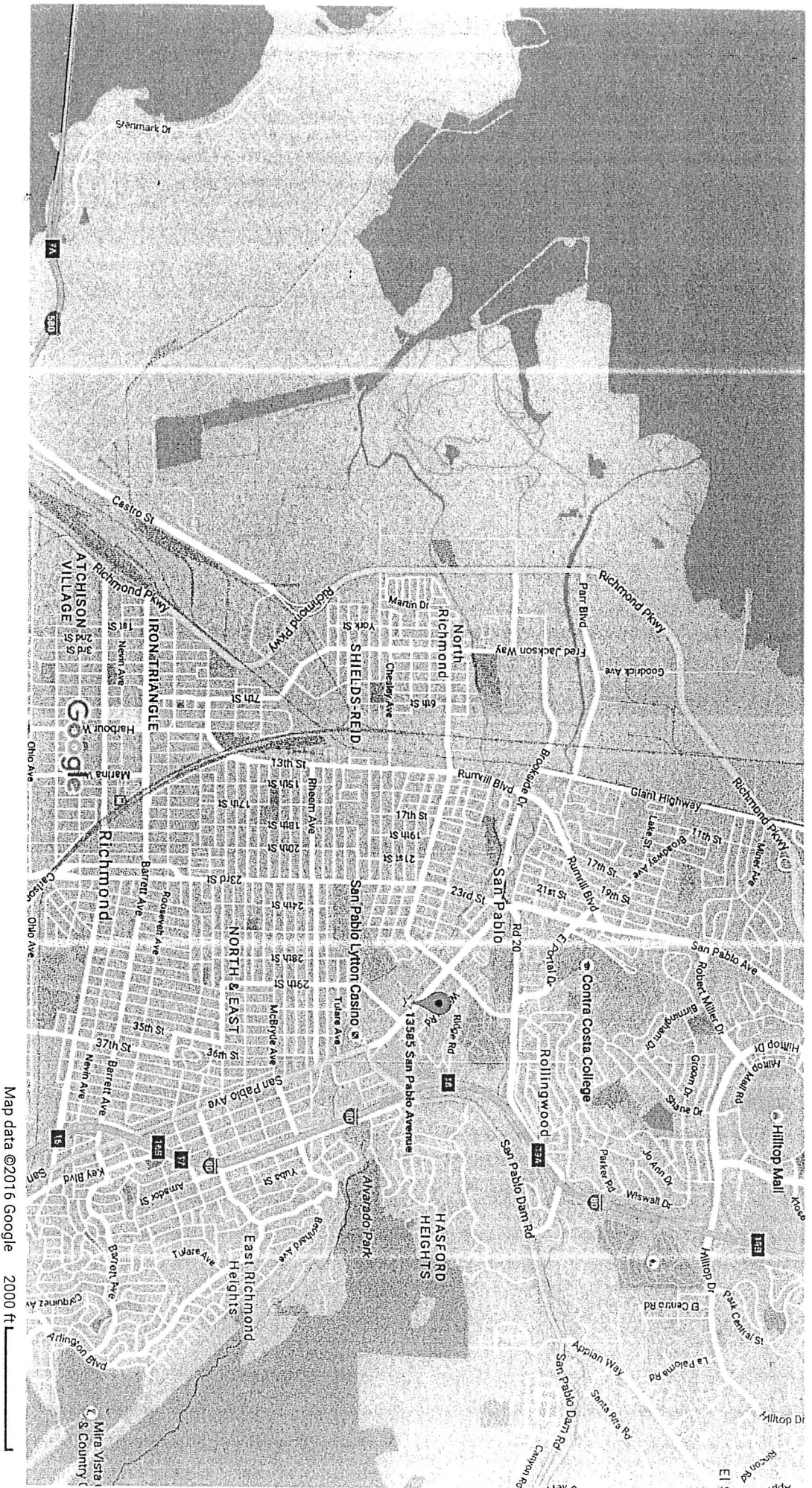
In accordance with Section 15332, the proposed project meets the following conditions:

- (a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations. The proposed project is consistent with all applicable General Plan designations, as follows:
  - City of San Pablo General Plan: Mixed Use, Special District (Alvarado District)
  - Contra Costa County General Plan: Mixed Use
  - City of San Pablo Zoning: High-Density Multi-Family, Special District (Alvarado District)

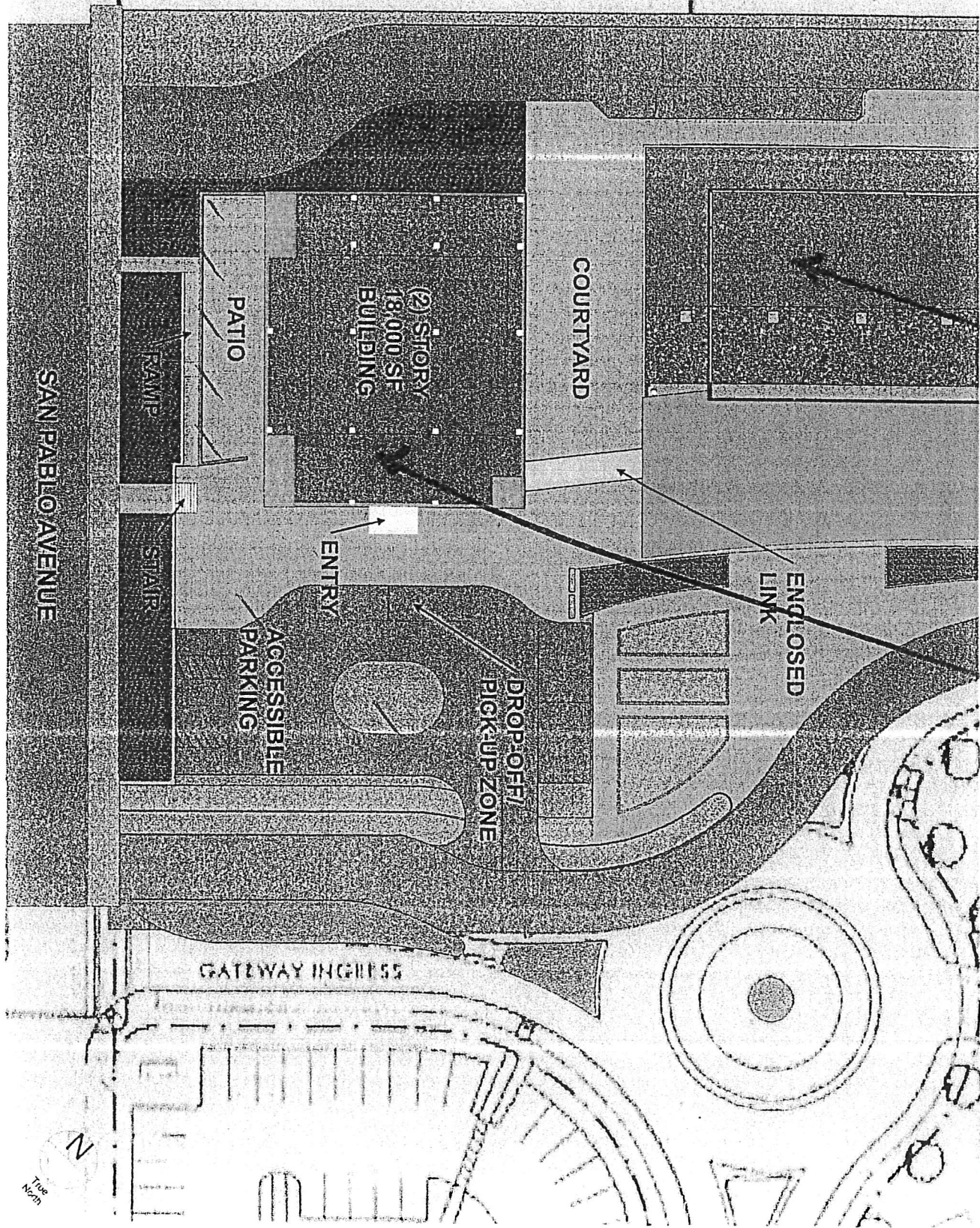
- (b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses: The 2.7-acre project site is located in the City of San Pablo (the City) and is surrounded by a mix of urban uses.
- c) The project site has no value as habitat for endangered, rare or threatened species: The project site is an unimproved vacant urban lot. There is no landscaping on the project site, nor does it contain any habitat, riparian area, trees, wetlands, or areas designated as waters of the United States. Due to its developed condition, urbanized surroundings, and lack of on-site natural habitats, no special status plant or wildlife species are expected to occur on the project site. Furthermore, there are no existing trees that could provide nesting habitat for birds.
- d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality: The County has conducted construction and operation analysis and prepared supporting technical studies that confirm there will be no significant impacts to traffic, noise, air quality and water quality. Specifically the following analysis was performed: a traffic screen analysis was conducted; a noise study was completed for both construction and operation; and an air quality analysis for construction was performed. In order to avoid and minimize impacts to these impact categories the proposed project would include several Project Conditions to ensure that any potential environmental impact is minimized. These measures include construction equipment standards, a Transportation Demand Management (TDM) Plan, and noise best management practices (BMPs).
- e) The site can be adequately served by all required utilities and public services: The project site is served by existing utilities (West County Wastewater District, East Bay Municipal Utilities District, Pacific Gas and Electric, and Richmond Sanitary Service). All existing utility providers can meet the demand of the proposed project. In addition, the proposed building would meet LEED Silver certification, which would reduce energy and water needs.
3. Does it appear that any feature of the project will generate significant public concern?  
☐ Yes ☒ No ☐ maybe (Nature of concern):
4. Will the project require approval or permits by other than a County agency?  
☐ Yes ☒ No
5. Is the project within the Sphere of Influence of any city? Yes, the City of San Pablo.



FIGURE 1



APN 417-140-26  
0.222 ACRES



EQUAL FLOOR PLATES - SITE PLAN

FIGURE 2

6/17/16



CALIFORNIA ENVIRONMENTAL QUALITY ACT  
**Notice of Exemption**

To: ☐ Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

☒ County Clerk  
County of: Contra Costa

From: Contra Costa County  
Dept. of Conservation & Development  
30 Muir Road  
Martinez, CA 94553

Project Title: **West County Health Center Expansion**  
**Project No. W0518B, CP# 17-22**

Project Applicant: **Contra Costa County Public Works Department**

Project Location – 13585 San Pablo Avenue, City of San Pablo, CA.

Project Location: San Pablo, CA

Project Location – County: **Contra Costa**

**Description of Nature, Purpose and Beneficiaries of Project:** The purpose of the project is to expand the existing 53,000-square-foot (sf), two-story West County Health Center (WCHC; proposed project).

The proposed project would add a Leadership in Energy and Environmental Design (LEED) certified 18,000-sf standalone two-story building with an enclosed 230-sf pedestrian link to the existing WCHC, a shared courtyard with the existing WCHC, and a new 4,110-sf service yard for trash/recycling containers and mechanical equipment. The current medical facility provides outpatient services for about 30 medical specialties in 60 medical exam rooms. The new facility is expected to serve an additional 80 to 100 patients per day. All services provided would be outpatient ambulatory services; no inpatient services would be provided as part of the expansion.

In accordance with Section 15332, the proposed project meets the following conditions:

- (a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations. The proposed project is consistent with all applicable General Plan designations, as follows:
  - City of San Pablo General Plan: Mixed Use, Special District (Alvarado District)
  - Contra Costa County General Plan: Mixed Use
  - City of San Pablo Zoning: High-Density Multi-Family, Special District (Alvarado District)
- (b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses: The 2.7-acre project site is located in the City of San Pablo (the City) and is surrounded by a mix of urban uses.
- (c) The project site has no value as habitat for endangered, rare or threatened species: The project site is an unimproved vacant urban lot. There is no landscaping on the project site, nor does it contain any habitat, riparian area, trees, wetlands, or areas designated as waters of the United States. There is no landscaping on the project site, nor does it contain any habitat, riparian area, trees, wetlands, or areas designated as waters of the United States. Due to its developed condition, urbanized surroundings, and lack of on-site natural habitats, no special status plant or wildlife species are expected to occur on the project site. Furthermore, there are no existing trees that could provide nesting habitat for birds.
- (d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality: The County has conducted construction and operation analysis and prepared supporting technical studies that confirm there will be no significant impacts to traffic, noise, air quality and water quality. Specifically the following analysis was performed: a traffic screen analysis was conducted; a noise study was completed for both construction and operation; and an air quality analysis for construction was performed. In order to avoid and minimize impacts to these impact categories the proposed project would include several Project Conditions to ensure that any potential environmental impact is minimized. These measures include construction equipment standards, a Transportation Demand Management (TDM) Plan, and noise best management practices (BMPs).
- (e) The site can be adequately served by all required utilities and public services: The project site is served by existing utilities (West County Wastewater District, East Bay Municipal Utilities District, Pacific Gas and Electric, and Richmond Sanitary Service). All existing utility providers can meet the demand of the proposed project. In addition, the proposed building would meet LEED Silver certification, which would reduce energy and water needs.

Name of Public Agency Approving Project: **Contra Costa County**  
Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

**Exempt Status:**

- ☐ Ministerial Project (Sec. 21080(b) (1); 15268);  
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));  
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ **Categorical Exemption: 15332/Class 32**  
☐ Other Statutory Exemption, Code No.: \_\_\_\_\_  
☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of in-fill development meeting the conditions described within section 15332 of the CEQA guidelines: (a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations; (b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses; (c) The project site has no value as habitat for endangered, rare or threatened species; (d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality; (e) The site can be adequately served by all required utilities and public services.

Lead Agency Contact Person: **Avé Brown - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2311**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

☐ Signed by Lead Agency ☐ Signed by Applicant

**AFFIDAVIT OF FILING AND POSTING**

I declare that on \_\_\_\_\_ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Applicant:**

Public Works Department  
255 Glacier Drive  
Martinez, CA 94553  
**Attn: Avé Brown**  
Environmental Services Division  
Phone: (925) 313-2311

**Department of Fish and Game Fees Due**

- ☐ EIR - \$3,168.<sup>00</sup>  
☐ Neg. Dec. - \$2,280.<sup>75</sup>  
☐ DeMinimis Findings - \$0  
☒ **County Clerk - \$50**  
☒ **Conservation & Development - \$25**

**Total Due: \$ 75.<sup>00</sup>**

Total Paid \$ \_\_\_\_\_

Receipt #: \_\_\_\_\_



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: Approve a purchase order amendment with East Bay Tire Company

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with East Bay Tire Company, to increase the payment limit by \$70,000 to a new payment limit of \$280,000, with no change to the original term of September 1, 2015 through August 31, 2018, for tires and tire supplies, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through the Fleet Services Internal Service Fund

**BACKGROUND:**

Fleet Services is responsible for vehicle maintenance. Tires are an important commodity for this maintenance. Goodyear tires have been established as the County's standard. Goodyear Tires can be purchased through any Goodyear dealer at government prices. Goodyear Tire & Rubber in Benicia is Fleet's primary vendor. In addition to them, Fleet Services uses East Bay Tire Company as an alternate Goodyear Tire dealer. East Bay Tire Company's location

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton  
925-313-7077

cc:

BACKGROUND: (CONT'D)

in Pittsburg establishes them as a local business enterprise. The funds for East Bay Tire Company's purchase order have been exhausted and are in need of an increase.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order amendment is not approved, tires and tire supplies will not be purchased at government pricing.





Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Approval of Contract #76-612 with the Joint Commission on Accreditation of Healthcare Organizations

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #76-612 with the Joint Commission on Accreditation of Healthcare Organizations (dba Joint Commission), a non-profit corporation, in an amount not to exceed \$25,000 each year, including agreeing to indemnify the Joint Commission, to provide accreditation and certification services for Contra Costa Regional Medical Center (CCRMC) and Health Centers, for the period from April 10, 2018 through December 31, 2018 and renewing each calendar year thereafter unless terminated by either party.

**FISCAL IMPACT:**

Funded 100% by Hospital Enterprise Fund I.

**BACKGROUND:**

The Joint Commission has been surveying CCRMC and Health Centers for many years as required by the Center for Medicare and Medicaid Services. This organization is integral to ensuring that CCRMC and Health Centers receives its certification to provide patient services to our Medicare and Medi-Cal population.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

cc: Tasha Scott, Marcy Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract #76-615 will allow the Joint Commission to continue providing to provide accreditation and certification services for CCRMC and Health Centers, through December 31, 2018 and renewing each calendar year thereafter unless terminated by either party.

CONSEQUENCE OF NEGATIVE ACTION:

Without the survey and evaluation services provided by the Joint Commission, the Center for Medicare and Medicaid services would withdraw CCRMC's certification to provide services to our Medicare and Medi-Cal population.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: April 17, 2018

Subject: Contract with Lutheran Social Services of Northern California for Transitional Housing Assistance for Emancipated Youth

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Lutheran Social Services of Northern California, in an amount not to exceed \$282,409, to provide transitional housing assistance for emancipated youth for the period of July 1, 2018 through June 30, 2019.

**FISCAL IMPACT:**

This contract is funded with 100% State 2011 Realignment revenue and is included in the FY 2018/19 department budget.

**BACKGROUND:**

AB427 authorized THP - Plus funds to counties who are interested in providing transitional housing services to emancipating foster youth. The State THP - Plus program funding provides for cost reimbursement for providing transitional housing services. The County has contracted with Lutheran Social Services of Northern California since 2007 to provide Transitional Housing Program (THP) - Plus support services to emancipated foster youth up to age 21 who have been referred by the Independent Living Skills Program (ILSP) staff.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)  
608-4963

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Housing and support services will not be available to assist youth transitioning from foster care to independent living.

CHILDREN'S IMPACT STATEMENT:

This contract supports all of the community outcomes established in the Children's Report Card: (1) Children Ready for and Succeeding in School; (2) Children and Youth Healthy and Preparing for Productive Adulthood; (3) Families that are Economically Self Sufficient; (4) Families that are Safe, Stable and Nurturing; and (5) Communities that are Safe and Provide a High Quality of Life for Children and Families, by providing safe housing and support to assist youth while transitioning from foster care to independent living.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment Agreement #24-681-82(11) with Modesto Residential Living Center, LLC

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #24-681-82(11) with Modesto Residential Living Center, LLC, a limited liability company, effective May 1, 2018, to amend Contract #24-681-82(10), to increase the payment limit by \$23,895, from \$142,350 to a new payment limit of \$166,245, with no change in the original term of September 1, 2017 through August 31, 2018, to provide augmented board and care for County-referred mentally disordered clients.

**FISCAL IMPACT:**

This contract is funded by 86% Mental Health Services Act and 14% Mental Health Realignment. (No rate increase)

**BACKGROUND:**

This contract meets the social needs of the County's population by augmenting room and board and providing twenty-four hour emergency residential care and supervision to eligible mentally disordered clients, who are specifically referred by the Mental Health Program Staff and who are served by County Mental Health Services.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Cynthia Belon,  
925-957-5201

BACKGROUND: (CONT'D)

On September 12, 2017, the Board of Supervisors approved Contract #24-681-82(10) with Modesto Residential Living Center, LLC, for the provision of augmented board and care services for County-referred mentally disordered clients for the period from September 1, 2017 through August 31, 2018.

Approval of Contract Amendment Agreement #24-681-82(11) will allow the contractor to provide additional augmented board and care services through August 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County residents will not receive services provided by this contractor.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: April 17, 2018

Subject: Medtel Equipment and Software Maintenance Renewal

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Chief Information Officer, (1) a blanket purchase order with MedTel Services, LLC, in an amount not to exceed 250,000 and (2) an amendment to the Medtel Customer Support Agreement for the renewal of telecommunications software and equipment maintenance, for the period April 20, 2018 through April 19, 2019.

**FISCAL IMPACT:**

\$250,000 (100% User Fees); \$161,607 of the cost is included in Department of Information Technology's (DoIT) Fiscal Year 2018/19 budget and reimbursed by user departments via DoIT's billing process. The remaining \$88,300 would be billed out to user departments via DoIT's billing process, on an as-needed basis.

**BACKGROUND:**

The DoIT initiates the renewal of the OMNIWorks, Netpath, IRISnGEN and Private Branch Exchange (PBX) maintenance each year. This equipment and software maintenance is essential for the ongoing operation of several of the County's telephone systems including those used by Child Protective Services, Elections, and the Tax Collector's Office.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joanne Buenger (925)  
313-1202

cc:

**BACKGROUND: (CONT'D)**

These products are all manufactured and sole-sourced directly from MedTel Services, LLC, and the ongoing maintenance is required to maintain compliance and support.

This renewal is Amendment number eleven to Customer Support Agreement dated April 20, 2007.

In accordance with Administrative Bulletin No 611.0, County Departments are required to obtain Board approval for costs \$100,000. The County Administrator's Office has reviewed this request and recommends approval.

**CONSEQUENCE OF NEGATIVE ACTION:**

This support is a critical component to maintaining several of the County's telephone systems. Without it, DoIT may be unable to resolve issues that arise during the normal course of County business.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: Arts in Correction - County Jails Demonstration Project

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a Memorandum of Understanding and accept grant funding from California Lawyers for the Arts in an amount not to exceed \$3,370 for the provision of the Arts in Correction-County Jails Demonstration Project for the period May 1, 2018 through July 31, 2018.

**FISCAL IMPACT:**

If approved, California Lawyers for the Arts will pay the County \$750 for administrative costs associated with the program, and reimburse the County for up to \$2,620 for the cost of artist teaching hours and supplies.

**BACKGROUND:**

California Lawyers for the Arts (CLA) is a nonprofit corporation offering an Arts in Correction Initiative, which received funding from the National Endowment for the Arts and other funders. The initiative is expected to bring a new level of awareness for the value of effective arts programming in correction facilities. The goal of this multi-year study is to measure the behavioral and attitudinal changes experienced by residents in county jails throughout California and the impact on their lives.

CLA, Contra Costa County, through its Arts and Culture Commission (AC5), and the Office of the Sheriff,

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kristen Lackey,  
925-335-1043

### BACKGROUND: (CONT'D)

as the host agency, will collaborate in order to provide arts programming for inmates at the Marsh Creek Detention Facility, under the auspices of CLA's Arts in Corrections County Jails Demonstration Project. This project is planned for the period May 1, 2018 through July 31, 2018. AC5 will place high quality teaching artists in the Marsh Creek Detention Facility to teach drawing classes to inmates. The teaching artists will provide oversight and support to the participants and survey the participants as part of a statewide evaluation of arts programs in county jails. Contra Costa County will disseminate results of the project to CLA.

CLA will pay Contra Costa County for administrative services in the amount of \$750. CLA will also reimburse the County up to \$2,260 for the cost of artist teaching fees and supplies. Teaching artists will be paid \$45/hour for eighteen 2-hour sessions (including travel, class and preparation time).

The AC5 reviewed and approved the Memorandum of Understanding at its April 9, 2018 meeting.

### CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not be able to provide arts programming for inmates at the Marsh Creek Detention Facility.

### ATTACHMENTS

AC5 April Minutes

**ARTS AND CULTURE COMMISSION OF CONTRA COSTA COUNTY**

10 Douglas Street, Suite 250, Martinez, CA 94553

925-646-2278 (office); [STAFF@AC5.cccounty.us](mailto:STAFF@AC5.cccounty.us)

925-646-2279

**MINUTES for Monday, April 9, 2018, 1:10 PM – 3:12 PM**

Concord Police Department, 1350 Galindo Street, Concord, CA 94521

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**Commissioners Present:** Silvia Ledezma, District I; Marija Bleier, District II; Elizabeth Wood, District IV; Teresa Snook O’Riva District V; Y’Anad Burrell, At-Large; LaMar Anderson, at Large

**Commissioners Absent:** PJ Shelton, District III

**Staff Present:** Roger Renn, AC5 Managing Director

**Guests/Visitors Present:** Jonathan San-Juan, Office for Consumer Empowerment – Photo Voice Project  
Patty Grant and Jody Sicheneder, Office of the Sheriff  
Alma Robinson and Ariel Heinicke, CA Lawyers for the Arts

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**Call to Order:**

Commission Chairperson O’Riva called the meeting to order at 1:10 PM

**Public Comment:**

Jonathan San-Juan Office for Consumer Empowerment introduced the Photo Voice Project. Patty Grant & Jody Sicheneder, Office of the Sheriff introduced themselves. Alma Robinson & Ariel Heinicke, CA Lawyers for the Arts introduced themselves.

**Approval of the March 5<sup>th</sup>, 2018 Minutes**

Minutes for the March 5<sup>th</sup> Commission meeting were approved as submitted.

- MOTION MADE: Commissioner Wood moved that the AC5 March 5<sup>th</sup>, 2018 Commission meeting minutes be approved.  
MOTION SECONDED: Commissioner Anderson  
ABSTAINED: none  
IN FAVOR: All
- ✓ MOTION PASSED

**Arts in Corrections: County Jails Project**

Mr. Renn presented information regarding a new Arts in Corrections: County Jail Project and asked if the Commissioners wanted to request the Board of Supervisors to sign onto the MOU from the California Lawyers for the Arts. Patty Grant and Jody Sicheneder, Office of the Sheriff, and Alma Robinson and Ariel Heinicke, CA Lawyers for the Arts were present to give further details on the project.

Ms. Robinson gave us a background on the project in California and invited Contra Costa to participate in this pilot program. Ms. Grant explained that the Office of the Sheriff is interested and willing to participate. They are working with an artist to finalize a 12-week lesson plan.

The Commissions reviewed a Memorandum of Understanding between the County and the CA Lawyers for the Arts. After questions and discussions, the Commissioners recommended that the Board of Supervisors accept and sign the Memorandum of Understanding.

MOTION MADE: Commissioner Wood moved that the Board of Supervisors accept and sign the Memorandum of Understanding.

- MOTION SECONDED: Commissioner Anderson
- ABSTAINED: none
- IN FAVOR: All
- ✓ MOTION PASSED

### **Election of Officers**

Commissioner Burrell explained that the slate was not ready to be presented at today's meeting. The three-member nominating committee had met and agreed on how to develop a slate of officers. The committee members will make telephone calls to learn whether or not a Commissioner is interested. If so, their name will be added to the slate. A written ballot will be presented at the May meeting to privately vote for officers to serve July 1, 2018 through June 30<sup>th</sup> 2019.

### **Veterans Initiative in the Arts program - ABOUTFACE**

Mr. Renn reported that the ABOUTFACE workshops had started Saturday, April 7<sup>th</sup>. After an initial twelve registration, the enrollment grew to twenty-one participants. The teaching team got off to a good start. The second workshop will take place April 14.

Commissioners were asked to help increase enrollment in the other five workshops.

### **Next Step: Review of action-items from the Retreat**

Commissioner Snook O'Riva shared with the other Commissioners her two project plans. Reviewing the *2018 Draft Community Engagement Project Plan*, Commissioner Snook O'Riva pointed out how the plan broke down the due date, what, who and the status of the project. These plans are meaningful to keep the project on schedule and to articulate the need tasks.

Commissioners will bring the other project plans to the May meeting for review.

### **Commission Reports**

*Commissioner Wood:* Reported that she had attended several art function within her district.

*Commissioner Ledezma:* Again reported that the Richmond Commission awarded community grants for 2018. She reported that the Richmond Art Commission is sponsoring their annual Poetry writing program.

*Commissioner Anderson:* Reported he was working on the ABOUTFACE program to get the workshops underway for April 2018.

*Commissioner Snook O'Riva:* Reported that this was festival season and lots was going on.

More will be reported at the May meeting. Time was cut short due to the extensive discussions of the Jail project.



**Request for Agenda items for May meeting**

- Review and Accept slate of officers for 2018-19.
- Veterans Initiative in the Arts program - ABOUTFACE
- Arts Recognition Awards – present every other year.
- Next Steps: review of action-items from the February Retreat

**Meeting Adjournment**

Chair Snook O'Riva adjourned the meeting at 3:12 PM.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Todd Billeci, County Probation Officer  
Date: April 17, 2018

Subject: Inter-County Placement Agreement with Sonoma County

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the County of Sonoma, for the placement of wards at their Juvenile Hall in amount not to exceed \$194,740 for the period February 19, 2018 through June 30, 2019.

**FISCAL IMPACT:**

100% General Fund.

**BACKGROUND:**

There are times when there is a conflict of interest between a youth and our staff and it's in the best interest of all parties to house the youth in a neighboring County. For example, a Probation Juvenile Institution Officer may be a relative or close family friend of the youth. The Probation Department is seeking to contract with Sonoma County to house our youths when these conflicts occur.

**CONSEQUENCE OF NEGATIVE ACTION:**

We will have no place to house youths when a conflict of interest occurs.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Danielle Fokkema,  
925-313-4195

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Payments for Services #22-939-30 with Food Bank of Contra Costa and Solano County

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay Food Bank of Contra Costa and Solano in an amount not to exceed \$6,243 for County residents diagnosed with HIV and their families for services rendered to Contra Costa County residents during the period January 1, 2018 through February 28, 2018.

**FISCAL IMPACT:**

This contract is funded 100% by funds from the Ryan White HIV Treatment Extension Act.

**BACKGROUND:**

On July 18, 2017, the Board of Supervisors approved Contract #22-939-29 with Food Bank of Contra Costa and Solano County who provides coordination of food services for County residents diagnosed with HIV and their families. On November 28, 2017, the HIV/AIDS and STD Program requested a reallocation of \$6,243 from Medical Transportation Services to Food and Medical Nutrition Therapy services at the Oakland TGA Planning Council.

The contractor is entitled to payment for the reasonable value of its services under the equitable relief theory of quantum meruit. That theory provides that where a contractor has been asked to provide services without a valid contract, and the contractor does so to the benefit of the County, the contractor is entitled

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dan Peddycord,  
925-313-6712

BACKGROUND: (CONT'D)

to recover the reasonable value of those services. The contractor has provided services at the request of the County after the original contract payment limit had been reached. The department cannot pay contractor for services rendered that exceed the contract limits. As such, the department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed \$6,243 to Food Bank of Contra Costa and Solano County.

CONSEQUENCE OF NEGATIVE ACTION:

If the board order is not approved, the contractor will not be paid for services requested by County staff and provided by the contractor.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Contract #74-489-3 with Margaret L. Miller, M.D.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-489-3 with Margaret L. Miller, M.D., an individual, in an amount not to exceed \$174,720, to provide outpatient psychiatric care services to patients in Central County for the period from May 1, 2018 through April 30, 2019.

**FISCAL IMPACT:**

This contract is funded 100% by Mental Health Realignment. (No rate increase)

**BACKGROUND:**

On February 14, 2017, the Board of Supervisors approved Contract #74-489-2 with Margaret L. Miller, M.D., for the provision of outpatient psychiatric care services including diagnosing, counseling, evaluating, and providing medical and therapeutic treatment to Central Contra Costa County patients, for the period from May 1, 2017 through April 30, 2018. Approval of Contract #74-489-3 will allow the contractor to continue providing outpatient psychiatric services through April 30, 2019.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, County clients will not have access to the contractor's psychiatric care services.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Cynthia Belon,  
925-957-5201



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment #77-062-2 with Medic Shuttle, LLC

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #77-062-2 with Medic Shuttle, LLC, a limited liability company, effective April 1, 2018, to amend Contract #77-062, to increase the payment limit by \$300,000, from \$100,000 to a new payment limit of \$400,000, with no change in the original term of April 1, 2017 through March 31, 2019, to provide additional non-emergency medical transportation services.

**FISCAL IMPACT:**

This amendment is funded 100% by Hospital Enterprise Fund III. (No rate increase)

**BACKGROUND:**

In April 2017, County Administrator approved and Purchasing Services manager executed Contract #77-062 (as amended by Contract Amendment Agreement #77-062-1) with Medic Shuttle, LLC to provide non-emergency medical transportation services to Contra Costa Health Plan members, for the period from April 1, 2017 through March 31, 2019.

Approval of Contract Amendment Agreement #77-062-2 will allow the contractor to provide additional non-emergency medical transportation services through March 31, 2019.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patricia Tanquary,  
925-313-6004

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the contractor will not be able to provide additional non-emergency transportation services and Contra Costa Health Plan members will have limited services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Contract #22-780-17 with John Muir Health, Inc., (dba Community Health Improvement)

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #22-780-17 with John Muir Health, Inc., (dba Community Health Improvement) a non-profit corporation, in an amount not to exceed \$3,000, for County's use of a mobile van to provide healthcare services to low-income families and individuals, in Central, East and West Contra Costa County, for the period from January 1, 2018 through December 31, 2018.

**FISCAL IMPACT:**

This contract is funded 100% by the Federal Healthcare for the Homeless Grant. (No rate increase)

**BACKGROUND:**

On April 5, 2017, the Board of Supervisors approved Contract #22-780-16 with John Muir Health, Inc., (dba Community Health Improvement) for the County's use of a mobile van to conduct regularly scheduled clinics which offer much needed health care services to low-income families and disadvantaged individuals in Central, East and West Contra Costa County, for the period from January 1, 2017 through December 31, 2017.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dan Peddycord,  
925-313-6712



**BACKGROUND: (CONT'D)**

Approval of Contract #22-780-17 will allow the County continuous use of John Muir Health, Inc., (dba Community Health Improvement) mobile van, through December 31, 2018. This contract includes mutual indemnification.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, many low-income families and disadvantaged individuals in Contra Costa County will not receive much needed health services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment #27-578-10 with Dialysis Access Center, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #27-578-10 with Dialysis Access Center, A Medical Corporation (dba Dialysis Access Center, Inc.), effective April 1, 2018, to amend Contract #27-578-9, to add ambulatory surgical center services and to increase the payment limit by \$500,000, from \$400,000 to a new payment limit of \$900,000, with no change in the original term of April 1, 2017 through March 31, 2019.

**FISCAL IMPACT:**

This amendment is funded 100% by Contra Costa Health Plan Enterprise Fund III. (No rate increase)

**BACKGROUND:**

On March 28, 2017, the Board of Supervisors approved Contract #27-578-9 with Dialysis Access Center, Inc. to provide dialysis services for Contra Costa Health Plan (CCHP) members, for the period from April 1, 2017 through March 31, 2019.

Approval of Contract Amendment Agreement #27-578-10 will allow the contractor to provide ambulatory surgical center services, in addition to dialysis services for CCHP members through March 31, 2019.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patricia Tanquary,  
925-313-6004

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, CCHP members will not have access to the contractor's services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Contract #74-462-5 with Brain Health Professional Services, P.C.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-462-5 with Brain Health Professional Services, P.C., a corporation, in an amount not to exceed \$266,240, to provide outpatient psychiatric services to County patients in Central Contra Costa County, for the period from May 1, 2018 through April 30, 2019.

**FISCAL IMPACT:**

This contract is funded 100% by Mental Health Services Act. (No rate increase)

**BACKGROUND:**

On April 25, 2017, the Board of Supervisors approved Contract #74-462-4 with Brain Health Professional Services, P.C., formerly Indra Singh, M.D., for the period from May 1, 2017 through April 30, 2018, to provide outpatient psychiatric services: including counseling, evaluating, and providing medical and therapeutic treatment to County patients at the Central County Adult Mental Health Clinic.

Approval of Contract #74-462-5 will allow the contractor to continue providing outpatient psychiatric services to patients in Central Contra Costa County through April 30, 2019.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Cynthia Belon,  
925-957-5201

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring outpatient psychiatric services in Central County will not have access to the contractor's services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Contract #26-975-13 with Mark Van Handel, M.D.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #26-975-13 with Mark Van Handel, M.D., an individual, in an amount not to exceed \$1,440,000, to provide neurology services at Contra Costa Regional Medical Center (CCRMC) and Health Centers for the period June 1, 2018 through May 31, 2021.

**FISCAL IMPACT:**

This contract is funded 100% by Hospital Enterprise Fund I. (No rate increase)

**BACKGROUND:**

On July 7, 2015, the Board of Supervisors approved Contract #26-975-12 with Mark Van Handel, M.D., to provide neurology services including, clinic coverage, consultation, training, on-call and medical and/or surgical procedures, at CCRMC and Health Centers, for the period June 1, 2015 through May 31, 2018.

Approval of Contract #26-975-13 will allow the contractor to continue provide neurology services at CCRMC and Health Centers through May 31, 2021.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Samir Shah, M.D.,  
925-370-5525

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring neurology services will not have access to the contractor's services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Purchase Order with Werfen USA LLC

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Werfen USA, LLC, in an amount not to exceed \$150,000 for supplies and reagents for Contra Costa Regional Medical Center (CCRMC) and Health Centers for the period May 1, 2018 to April 30, 2019.

**FISCAL IMPACT:**

100% funding is included in the Hospital Enterprise Fund I budget.

**BACKGROUND:**

The Clinical Laboratory at CCRMC needs to purchase supplies and reagents for the current ACL TOP 500 (hemostasis) analyzers. The Health Services Department uses the analyzer to perform various tests for patients at CCRMC and no other reagents and supplies may be used.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this purchase order is not approved, the CCRMC Clinical Laboratory will not be able to perform the tests requested by the physicians of patients who are prescribed Coumadin®.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal, (925)  
370-5100





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment #25-042-24 with Greater Richmond Inter-Faith Program

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #25-042-24 with Greater Richmond Inter-Faith Program, a non-profit corporation, effective March 1, 2018, to amend Contract #25-042-23, to increase the payment limit by \$193,750, from \$75,000 to a new to a new payment limit of \$268,750, and extend the termination date from June 30, 2018 to September 30, 2018, to operate the West County CARE Center for the Homeless Coordinated Entry System of Care.

**FISCAL IMPACT:**

This contract is funded by 29% Housing and Urban Development, 35% General Fund, and 36% Mental Health Realignment. (Rate increase)

**BACKGROUND:**

This contract meets the social needs of County's population by providing emergency shelter services, twenty-four hours per day, seven days per week, to homeless adults in Central and West County, and respite services to homeless adults in Central County. Contractor is taking over services to operate the West County CARE Center for the Homeless Coordinated Entry System of Care providing support services to Contra Costa County families who are homeless, including case management, day shelter services, transportation needs, mental health assessment and crisis intervention.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lavonna Martin,  
925-608-6701

**BACKGROUND: (CONT'D)**

In June 2017, County Administrator approved and Purchasing Service Manager executed Contract #25-042-23 with Greater Richmond Inter-Faith Program for the period from July 1, 2017 through June 30, 2018, for the provision of emergency shelter and respite services for homeless individuals discharging from hospitals and in need of medical stabilization.

Approval of Amendment Agreement #25-042-24 will allow the contractor to provide additional services for homeless individuals through September 30, 2018.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, the County's homeless clients will not receive supportive services from care centers.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Contract #26-664-4 with Paul S. Chard, M.D.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #26-664-4 with Paul S. Chard, M.D., an individual, in an amount not to exceed \$132,000, to provide gastroenterology services at Contra Costa Regional Medical Center (CCRMC), and Health Centers for the period from June 1, 2018 through May 31, 2020.

**FISCAL IMPACT:**

This contract is funded 100% by Hospital Enterprise Fund I. (No rate increase)

**BACKGROUND:**

On May 24, 2016, the Board of Supervisors approved Contract #26-664-3 with Paul S. Chard, M.D., to provide gastroenterology services including consultation, clinic coverage, training, on-call services, medical and/or surgical procedures at CCRMC and Health Centers, for the period from June 1, 2016 through May 31, 2018.

Approval of Contract #26-664-4 will allow the contractor to continue to provide gastroenterology services, through May 31, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Samir Shah, M.D.,  
925-370-5525

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring gastroenterology services at CCRMC and Health Centers will not have access to the contractor's services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Contract #76-609 with Lumetra Healthcare Solutions

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #76-609 with Lumetra Healthcare Solutions, a corporation, in an amount not to exceed \$161,000, to provide consultation and technical assistance on electronic health record technology to meet meaningful use objectives for Centers for Medicare and Medicaid Services (CMS) Incentive Programs for the period April 1, 2018 through March 31, 2019.

**FISCAL IMPACT:**

This contract is funded 100% by Hospital Enterprise Fund I.

**BACKGROUND:**

Under Contract #76-609, the contractor will provide consultation and technical assistance on electronic health record technology to improve quality and safety, reduce health disparities, improve care coordination, increase transparency and efficiency, and increase attestation rates for qualification for Centers for Medicare and Medicaid Services (CMS) Incentive Programs for the period April 1, 2018 through March 31, 2019.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5741

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not have access to the contractor's services and may not increase attestation rates.



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: Approve a Contract Amendment with Overmiller Inc, d/b/a Roto-Rooter Plumbers

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Overmiller Inc, d/b/a Roto-Rooter Plumbers, to increase the payment limit from \$1,850,000 to a new payment limit of \$2,350,000, and to extend the term from March 31, 2018 to August 31, 2018 for plumbing services, Countywide. (100% General Fund)

**FISCAL IMPACT:**

This cost is to be funded through Facilities Services budgets. (100% General Fund)

**BACKGROUND:**

The Public Works Facilities Services Division is responsible for plumbing maintenance and repair for all County buildings and facilities. If Facilities Services - Maintenance staff are unavailable to perform plumbing work, contracted professionals are used. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County buildings. This contract was originally solicited and awarded in 2015 through Bidsync #1501-114. Overmiller Inc,

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton  
925-313-7077

cc:

**BACKGROUND: (CONT'D)**

d/b/a Roto-Rooter Plumbers is the awarded vendor for this work. The Facilities Services Division is requesting a six month extension for this Contract and a \$500,000 increase in the payment limit, in which time a new plumbing services solicitation will be conducted.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract amendment is not approved, sublet emergency plumbing services will not be performed.





Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 17, 2018

Subject: APPROVE a contract with Contra Costa ARC

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Contra Costa ARC, d/b/a Commercial Support Services, in an amount not to exceed \$280,000 to provide car washing and janitorial services, for the period April 1, 2018 through March 31, 2021, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Fleet Services and Facilities Services budget. (25% Internal Service Funds and 75% General Funds)

**BACKGROUND:**

California Welfare and Institute Code section 19404 ("Section 19404") gives the County the authority to purchase services from non-profit corporations who operate community rehabilitation programs and meet the criteria of Section 19404 without advertising or calling for bids, provided that the services meet the specifications and needs of the County and are purchased at a

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton  
925-313-7077

cc:

BACKGROUND: (CONT'D)

fair market price, as determined by the County.

Contra Costa ARC (CCARC) is a California 501(c)(3) non-profit corporation, doing business as Community Support Services. CCARC meets the requirements of Section 19404 in that: (1) the work to be performed under the contract will primarily (at least 75% of it) be performed by a labor force comprised of persons with disabilities; (2) CCARC makes elections under the federal Insurance Contributions Act to provide social security and unemployment benefits to its employees; (3) maintains Articles of Incorporation requiring that at least two directors on its Board of Directors are persons with disabilities or the parents, guardians, or conservators of persons with disabilities; and (4) provides disabled employees substantially equally benefits that are provided to CCARC's organized employees.

CCARC has a client in training/contractor relationship with its workers and provides sick time and vacation. CCARC does not commit unfair labor practices and abides by the provisions of the Federal Fair Labor Standards Act, the Walsh-Healy Public Contract Act, the Wagner O'Day Act, and the regulations of the State Division of Industrial Welfare. Work performed by CCARC includes car washing and minor custodial work. Fleet Management has hired Commercial Support Services to deliver several car washers with supervision to the Waterbird Service Center daily to conduct county vehicle washing. Vehicles coming in for repair are chosen for washing first, so customers pick up a clean well running car. Facilities Services has several remote building sites which the Board of Supervisors has approved to receive sublet custodial services. Two of these sites are the Antioch and Walnut Creek libraries. Facilities Services has hired Commercial Support Services to provide minor custodial services to these buildings.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, car washing and janitorial services with CCARC will be discontinued.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: April 17, 2018

Subject: ADOPT the County and Special District FY 2018-19 State Controller's Office Recommended Budget Schedules

---

**RECOMMENDATION(S):**

ADOPT the County's 2018-2019 State Controller's Office Recommended Budget Schedules for Countywide Funds and Special Districts.

**FISCAL IMPACT:**

These schedules meet the requirements of State law. Specific program recommendations will be presented to the Board during Budget Hearings on April 17, 2018 with final adoption scheduled for May 8, 2018.

**BACKGROUND:**

State law requires that local government adopt a 2018-2019 Recommended Budget for Countywide funds and Special Districts prior to June 30, 2018 in order to spend monies for the coming fiscal year. State law also requires that the Recommended Budget be adopted prior to holding Budget Hearings. Attached for your consideration are the Recommended Budget schedules as required by state law and regulation, which will serve as a placeholder until the Board approves a Final budget. These schedules are in a state required "line item" format as opposed to the program budget format used by the Board during budget hearings. The schedules incorporate the same total net County cost level as will be presented in the County Administrator's Recommended Budget.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County Finance  
Director, 335-1023

By: June McHuen, Deputy

cc: Robert Campbell, County Auditor-Controller

BACKGROUND: (CONT'D)

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During the public hearing on the Budget, the Board may make additional adjustments to the schedules presented herein. This recommended action will ensure that your Board will meet the requirements of State law and will in no way constrain your discretion with respect to the FY 2018-19 budget.

CONSEQUENCE OF NEGATIVE ACTION:

Absent a Board-approved budget, County expenditures are not authorized in the coming fiscal year.

ATTACHMENTS

FY 2018-19 Recommended State Schedules

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 1</b>
County Budget Act	All Funds Summary	
January 2010 Edition, revision #1	Fiscal Year 2018-2019	

	Total Financing Sources				Total Financing Uses		
Fund Name	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

<b>Governmental Funds</b>							
General Fund	(\$2,500,000)	\$0	\$1,613,746,163	\$1,611,246,163	\$1,611,246,163	\$0	\$1,611,246,163
Capital Project Funds	264,675	0	7,000	271,675	271,675	0	271,675
Debt Service Funds	0	0	44,583,047	44,583,047	44,583,047	0	44,583,047
Special Revenue Funds	32,034,583	0	454,837,528	486,872,111	486,872,111	0	486,872,111
<b>Total Governmental Funds</b>	<b>\$29,799,258</b>	<b>\$0</b>	<b>\$2,113,173,738</b>	<b>\$2,142,972,996</b>	<b>\$2,142,972,996</b>	<b>\$0</b>	<b>\$2,142,972,996</b>

<b>Other Funds</b>							
Enterprise Funds	\$1,110,520	\$0	\$1,417,247,873	\$1,418,358,393	\$1,418,358,393	\$0	\$1,418,358,393
Internal Service Funds	0	0	15,537,244	15,537,244	15,537,244	0	15,537,244
Special Districts	98,789,679	0	278,992,856	377,782,534	377,782,534	0	377,782,534
<b>Total Other Funds</b>	<b>\$99,900,198</b>	<b>\$0</b>	<b>\$1,711,777,973</b>	<b>\$1,811,678,171</b>	<b>\$1,811,678,171</b>	<b>\$0</b>	<b>\$1,811,678,171</b>

<b>Total All Funds</b>	<b>\$129,699,456</b>	<b>\$0</b>	<b>\$3,824,951,711</b>	<b>\$3,954,651,167</b>	<b>\$3,954,651,167</b>	<b>\$0</b>	<b>\$3,954,651,167</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 2</b>
County Budget Act	Governmental Funds Summary	
January 2010 Edition, revision #1	Fiscal Year 2018-2019	

	Total Financing Sources				Total Financing Uses		
Fund Name	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

<b>General Fund</b>							
General Fund	(\$2,500,000)	\$0	\$1,613,746,163	\$1,611,246,163	\$1,611,246,163	\$0	\$1,611,246,163
<b>Total General Fund</b>	<b>(\$2,500,000)</b>	<b>\$0</b>	<b>\$1,613,746,163</b>	<b>\$1,611,246,163</b>	<b>\$1,611,246,163</b>	<b>\$0</b>	<b>\$1,611,246,163</b>

<b>Special Revenue Fund</b>							
County Law Enfrmnt-Cap Proj Fund	\$0	\$0	\$172,500	\$172,500	\$172,500	\$0	\$172,500
Recorder Modernization Fund	9,374,511	0	1,755,000	11,129,511	11,129,511	0	11,129,511
Court/Clerk Automation Fund	78	0	0	78	78	0	78
Fish and Game Fund	0	0	158,400	158,400	158,400	0	158,400
Land Development Fund	0	0	3,136,100	3,136,100	3,136,100	0	3,136,100
Criminalistics Lab Fund	0	0	22,250	22,250	22,250	0	22,250
Survey Monument Preservation Fund	685,584	0	86,000	771,584	771,584	0	771,584
Crim Justice Facility Construct Fund	0	0	870,000	870,000	870,000	0	870,000
Courthouse Construct Fund	0	0	753,000	753,000	753,000	0	753,000
Road Fund	0	0	55,797,919	55,797,919	55,797,919	0	55,797,919
Transportation Improvement Fund	0	0	3,698,500	3,698,500	3,698,500	0	3,698,500
Private Activity Bond Fund	0	0	1,225,000	1,225,000	1,225,000	0	1,225,000
Affordable Housing Spec Rev Fund	0	0	325,000	325,000	325,000	0	325,000
Navy Trans Mitigation Fund	5,536,034	0	120,000	5,656,034	5,656,034	0	5,656,034
Tosco/Solano Trns Mitig Fund	0	0	60,000	60,000	60,000	0	60,000
Child Development Fund	0	0	29,294,435	29,294,435	29,294,435	0	29,294,435
HUD NSP Fund	0	0	1,011,000	1,011,000	1,011,000	0	1,011,000
Used Oil Recycling Grant Fund	0	0	150,000	150,000	150,000	0	150,000
Conservation & Development Fund	1,000,000	0	32,360,213	33,360,213	33,360,213	0	33,360,213
CDD/PWD Joint Review Fee Fund	0	0	520,000	520,000	520,000	0	520,000
Drainage Deficiency Fund	2,270,690	0	80,000	2,350,690	2,350,690	0	2,350,690

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 2</b>
County Budget Act	Governmental Funds Summary	
January 2010 Edition, revision #1	Fiscal Year 2018-2019	

Fund Name	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

**Special Revenue Fund (continued)**

Public Works Fund	\$0	\$0	\$1,502,300	\$1,502,300	\$1,502,300	\$0	\$1,502,300
DA Consumer Protection Fund	237,137	0	500,000	737,137	737,137	0	737,137
Domestic Violence Victim Asst Fund	0	0	152,664	152,664	152,664	0	152,664
Dispute Resolution Program Fund	0	0	180,000	180,000	180,000	0	180,000
Zero Tolerance- Domestic Violence Fund	0	0	634,447	634,447	634,447	0	634,447
DA Revenue Narcotics Fund	0	0	122,000	122,000	122,000	0	122,000
DA Environment/OSHA Fund	120,055	0	313,012	433,067	433,067	0	433,067
DA Forfeiture-Fed-DOJ Fund	0	0	16,800	16,800	16,800	0	16,800
Walden Green Maintenance Fund	209,078	0	2,000	211,078	211,078	0	211,078
R/Estate Fraud Prosecution Fund	0	0	560,000	560,000	560,000	0	560,000
CCC Dept Child Support Svcs Fund	(0)	0	18,769,093	18,769,093	18,769,093	0	18,769,093
Emergency Med Svcs Fund	0	0	1,571,549	1,571,549	1,571,549	0	1,571,549
AB75 Tobacco Tax Fund	0	0	0	0	0	0	0
Traffic Safety Fund	0	0	15,455	15,455	15,455	0	15,455
Public Protection-Spec Rev Fund	331,310	0	1,177,250	1,508,560	1,508,560	0	1,508,560
Sheriff Nar Forfeit-ST/Local Fund	0	0	100,000	100,000	100,000	0	100,000
Sheriff Forfeit-Fed-DoJ Fund	0	0	5,500	5,500	5,500	0	5,500
Sup Law Enforcement Svcs Fund	0	0	9,528,628	9,528,628	9,528,628	0	9,528,628
Sheriff Forfeit-Fed Treasury Fund	0	0	1,750	1,750	1,750	0	1,750
PROP 63 MH Svcs Fund	0	0	50,513,394	50,513,394	50,513,394	0	50,513,394
Prisoners Welfare Fund	244,235	0	1,341,000	1,585,235	1,585,235	0	1,585,235
Probation Officers Special Fund	38,322	0	73,578	111,900	111,900	0	111,900
Automated Sys Development Fund	175,000	0	25,000	200,000	200,000	0	200,000
Property Tax Admin Fund	2,974,865	0	0	2,974,865	2,974,865	0	2,974,865
Cnty Local Rev Fund	1,690,351	0	173,095,145	174,785,496	174,785,496	0	174,785,496

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 2</b>
County Budget Act	Governmental Funds Summary	
January 2010 Edition, revision #1	Fiscal Year 2018-2019	

	Total Financing Sources				Total Financing Uses		
Fund Name	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

**Special Revenue Fund (continued)**

Obscene Matter-Minors Fund	\$0	\$0	\$400	\$400	\$400	\$0	\$400
IHSS Public Authority Fund	(0)	0	2,265,704	2,265,704	2,265,704	0	2,265,704
DNA Identification Fund	0	0	270,000	270,000	270,000	0	270,000
Comm Corr Performance Inctv Fund	0	0	4,584,144	4,584,144	4,584,144	0	4,584,144
NO Rich Wst&Rcvy Mitigation Fee Fund	0	0	600,000	600,000	600,000	0	600,000
L/M HSG Asset Fd-LMI Fund	0	0	11,255,150	11,255,150	11,255,150	0	11,255,150
Bailey Rd Mntc Surcharge Fund	2,210,392	0	400,000	2,610,392	2,610,392	0	2,610,392
Home Invstmt Prtnrshp Act Fund	0	0	300,000	300,000	300,000	0	300,000
County Library Fund	0	0	32,567,684	32,567,684	32,567,684	0	32,567,684
HERCUL/RODEO CROCK A OF B	0	0	5,000	5,000	5,000	0	5,000
WEST COUNTY AREA OF BENEF	0	0	5,000	5,000	5,000	0	5,000
NORTH RICHMOND AOB	85,500	0	20,000	105,500	105,500	0	105,500
MARTINEZ AREA OF BENEFIT	47,500	0	70,000	117,500	117,500	0	117,500
BRIONES AREA OF BENEFIT	70,100	0	6,000	76,100	76,100	0	76,100
CENTRAL CO AREA/BENEFIT	(259,000)	0	280,000	21,000	21,000	0	21,000
SO WAL CRK AREA OF BENEFIT	(25,000)	0	30,100	5,100	5,100	0	5,100
ALAMO AREA OF BENEFIT	(200,800)	0	251,000	50,200	50,200	0	50,200
SOUTH CO AREA OF BENEFIT	(239,400)	0	280,000	40,600	40,600	0	40,600
EAST COUNTY AREA OF BENEF	370,200	0	630,000	1,000,200	1,000,200	0	1,000,200
BETHEL ISL AREA OF BENEFIT	0	0	10,000	10,000	10,000	0	10,000
County Childrens Fund	0	0	185,000	185,000	185,000	0	185,000
Animal Benefit Fund	330,000	0	180,000	510,000	510,000	0	510,000
CO-Wide Gang and Drug Fund	0	0	76,300	76,300	76,300	0	76,300
Livable Communities Fund	1,626,830	0	506,000	2,132,830	2,132,830	0	2,132,830
ARRA HUD Bldg Insp NPP Fund	0	0	805,700	805,700	805,700	0	805,700



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 2</b>
County Budget Act	Governmental Funds Summary	
January 2010 Edition, revision #1	Fiscal Year 2018-2019	

Fund Name	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

#### Special Revenue Fund (continued)

Central Identify Bureau Fund	\$0	\$0	\$2,437,000	\$2,437,000	\$2,437,000	\$0	\$2,437,000
SPRW Fund	3,871,210	0	473,964	4,345,174	4,345,174	0	4,345,174
RD Dvlpmnt Discovery Bay Fund	(570,700)	0	701,000	130,300	130,300	0	130,300
Road Imprvmnt Fee Fund	0	0	3,600,000	3,600,000	3,600,000	0	3,600,000
RD DEVLPMNT RICH/EL SOBRT	(30,700)	0	81,000	50,300	50,300	0	50,300
ROAD DEVELOPMENT BAY POINT	(134,200)	0	155,000	20,800	20,800	0	20,800
RD DEVLPMNT PACHECO AREA	(4,600)	0	10,000	5,400	5,400	0	5,400
<b>Total Special Revenue Fund</b>	<b>\$32,034,583</b>	<b>\$0</b>	<b>\$454,837,028</b>	<b>\$486,871,611</b>	<b>\$486,871,611</b>	<b>\$0</b>	<b>\$486,871,611</b>

#### Debt Service Fund

Retirement UAAL Bond Fund	\$0	\$0	\$41,823,136	\$41,823,136	\$41,823,136	\$0	\$41,823,136
Ret Litgtn Stlmnt Dbt Svc Fund	0	0	2,759,911	2,759,911	2,759,911	0	2,759,911
Family Law Ctr-Debt Svc Fund	0	0	0	0	0	0	0
<b>Total Debt Service Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,583,047</b>	<b>\$44,583,047</b>	<b>\$44,583,047</b>	<b>\$0</b>	<b>\$44,583,047</b>

#### Capital Projects Fund

Drainage Area 9 Fund	\$264,675	\$0	\$7,000	\$271,675	\$271,675	\$0	\$271,675
<b>Total Capital Projects Fund</b>	<b>\$264,675</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$271,675</b>	<b>\$271,675</b>	<b>\$0</b>	<b>\$271,675</b>

#### Permanent Fund

Casey Library Gift Fund	\$0	\$0	\$500	\$500	\$500	\$0	\$500
<b>Total Permanent Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>

<b>Total Governmental Funds</b>	<b>\$29,799,258</b>	<b>\$0</b>	<b>\$2,113,173,738</b>	<b>\$2,142,972,996</b>	<b>\$2,142,972,996</b>	<b>\$0</b>	<b>\$2,142,972,996</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 5</b>
County Budget Act	Summary of Additional Financing Sources by Source and Fund	
January 2010 Edition, revision #1	Governmental Funds	
	Fiscal Year 2018-2019	

Description	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5

**Summarization by Source**

Fund Balance	\$0	\$25,660,604	\$0	\$0
<b>Taxes</b>				
Taxes Current Property	\$382,178,273	\$389,961,012	\$410,973,351	\$410,973,351
Taxes Other Than Cur Prop	29,353,178	23,934,396	27,404,882	27,404,882
<b>Total Taxes</b>	<b>\$411,531,451</b>	<b>\$413,895,408</b>	<b>\$438,378,233</b>	<b>\$438,378,233</b>
License/Permit/Franchises	\$30,516,189	\$27,954,629	\$28,412,712	\$28,412,712
Fines/Forfeits/Penalties	33,208,340	29,993,267	18,501,062	18,664,074
Use Of Money & Property	13,965,826	7,771,993	9,849,679	9,849,679
Intergovernmental Revenue	834,578,345	889,706,437	915,862,889	915,862,889
Charges For Services	241,844,871	278,863,190	277,563,957	277,570,874
Miscellaneous Revenue	354,127,526	413,942,386	422,546,701	424,435,277
<b>Total Summarization by Source</b>	<b>\$1,919,772,550</b>	<b>\$2,087,787,914</b>	<b>\$2,111,115,233</b>	<b>\$2,113,173,738</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 5</b>
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1	2	3	4	5

#### Summarization by Fund

General Fund	\$1,478,274,047	\$1,597,751,688	\$1,611,850,670	\$1,613,746,163
County Law Enfrmnt-Cap Proj Fund	827,217	850,000	172,500	172,500
Recorder Modernization Fund	2,102,060	1,755,000	1,755,000	1,755,000
Fish and Game Fund	92,966	175,000	158,400	158,400
Land Development Fund	3,055,921	2,857,500	3,136,100	3,136,100
Criminalistics Lab Fund	21,728	12,400	22,250	22,250
Survey Monument Preservation Fund	82,072	80,000	86,000	86,000
Crim Justice Facility Construct Fund	1,171,981	1,216,000	870,000	870,000
Courthouse Construct Fund	972,987	1,014,300	753,000	753,000
Road Fund	44,843,948	53,784,128	55,797,919	55,797,919
Transportation Improvement Fund	2,696,744	2,843,500	3,698,500	3,698,500
Drainage Area 9 Fund	2,202	4,750	7,000	7,000
Private Activity Bond Fund	919,819	1,112,682	1,225,000	1,225,000
Affordable Housing Spec Rev Fund	119,959	650,000	325,000	325,000
Navy Trans Mitigation Fund	53,349	40,000	120,000	120,000
Tosco/Solano Trns Mitig Fund	40,192	50,000	60,000	60,000
Child Development Fund	25,702,695	27,826,056	29,294,435	29,294,435
HUD NSP Fund	393,400	1,011,000	1,011,000	1,011,000
Used Oil Recycling Grant Fund	26,835	150,000	150,000	150,000
Conservation & Development Fund	27,771,823	33,207,315	32,360,213	32,360,213
CDD/PWD Joint Review Fee Fund	381,554	640,000	520,000	520,000
Drainage Deficiency Fund	1,786	54,000	80,000	80,000
Public Works Fund	800,395	4,826,860	1,502,300	1,502,300
DA Consumer Protection Fund	222,000	200,000	400,000	500,000
Domestic Violence Victim Asst Fund	152,664	120,000	152,664	152,664
Dispute Resolution Program Fund	179,693	180,000	180,000	180,000

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**Summarization by Fund (continued)**

Zero Tolerance- Domestic Violence Fund	\$457,809	\$564,652	\$634,447	\$634,447
DA Revenue Narcotics Fund	123,128	115,000	122,000	122,000
DA Environment/OSHA Fund	313,012	200,000	250,000	313,012
DA Forfeiture-Fed-DOJ Fund	2,071	35,300	16,800	16,800
Walden Green Maintenance Fund	3,347	350,000	2,000	2,000
R/Estate Fraud Prosecution Fund	561,533	620,000	560,000	560,000
CCC Dept Child Support Svcs Fund	18,500,584	18,814,662	18,769,093	18,769,093
Emergency Med Svcs Fund	1,864,586	1,692,403	1,571,549	1,571,549
AB75 Tobacco Tax Fund	1	0	0	0
Traffic Safety Fund	14,785	14,050	15,455	15,455
Public Protection-Spec Rev Fund	1,094,629	1,208,001	1,177,250	1,177,250
Sheriff Nar Forfeit-ST/Local Fund	69,269	50,000	100,000	100,000
Sheriff Forfeit-Fed-DoJ Fund	5,192	22,800	5,500	5,500
Sup Law Enforcement Svcs Fund	8,094,946	8,825,020	9,528,628	9,528,628
Sheriff Forfeit-Fed Treasury Fund	744	28,500	1,750	1,750
PROP 63 MH Svcs Fund	44,207,996	51,574,743	50,513,394	50,513,394
Prisoners Welfare Fund	1,784,446	1,474,160	1,341,000	1,341,000
Probation Officers Special Fund	63,795	73,578	73,578	73,578
Automated Sys Development Fund	36,757	25,000	25,000	25,000
Property Tax Admin Fund	29,853	0	0	0
Cnty Local Rev Fund	161,067,739	168,365,457	173,095,145	173,095,145
Obscene Matter-Minors Fund	20	200	400	400
IHSS Public Authority Fund	2,328,236	2,215,659	2,265,704	2,265,704
DNA Identification Fund	269,327	300,000	270,000	270,000
Comm Corr Performance Inctv Fund	7,835,970	4,584,144	4,584,144	4,584,144
NO Rich Wst&Rcvy Mitigation Fee Fund	713,206	550,000	600,000	600,000

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**Summarization by Fund (continued)**

L/M HSG Asset Fd-LMI Fund	\$1,846,854	\$10,702,000	\$11,255,150	\$11,255,150
Bailey Rd Mntc Surcharge Fund	382,453	372,000	400,000	400,000
Home Invstmt Prtnrshp Act Fund	95,323	300,000	300,000	300,000
County Library Fund	31,592,003	31,213,454	32,567,684	32,567,684
Casey Library Gift Fund	334	500	500	500
HERCUL/RODEO CROCK A OF B	1,319	5,000	5,000	5,000
WEST COUNTY AREA OF BENEF	3,794	15,100	5,000	5,000
NORTH RICHMOND AOB	12,199	25,000	20,000	20,000
MARTINEZ AREA OF BENEFIT	47,638	70,000	70,000	70,000
BRIONES AREA OF BENEFIT	2,584	5,100	6,000	6,000
CENTRAL CO AREA/BENEFIT	362,942	170,000	280,000	280,000
SO WAL CRK AREA OF BENEFIT	21,618	30,100	30,100	30,100
ALAMO AREA OF BENEFIT	232,190	210,000	251,000	251,000
SOUTH CO AREA OF BENEFIT	215,631	210,000	280,000	280,000
EAST COUNTY AREA OF BENEF	560,472	520,000	630,000	630,000
BETHEL ISL AREA OF BENEFIT	3,347	9,000	10,000	10,000
County Childrens Fund	201,392	185,000	185,000	185,000
Animal Benefit Fund	90,529	180,000	180,000	180,000
CO-Wide Gang and Drug Fund	75,911	63,600	76,300	76,300
Livable Communities Fund	507,790	700,000	506,000	506,000
ARRA HUD Bldg Insp NPP Fund	966,115	805,700	805,700	805,700
Retirement UAAL Bond Fund	29,612,698	40,116,401	41,823,136	41,823,136
Ret Litgtn Stlmnt Dbt Svc Fund	2,759,911	2,759,911	2,759,911	2,759,911
Central Identify Bureau Fund	2,427,424	2,421,000	2,437,000	2,437,000
SPRW Fund	785,944	476,539	473,964	473,964
RD Dvlpmnt Discovery Bay Fund	681,629	250,500	701,000	701,000

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Summarization by Fund (continued)				
Road Imprvmt Fee Fund	\$5,488,975	\$1,750,000	\$3,600,000	\$3,600,000
RD DEVLPMNT RICH/EL SOBRT	67,475	40,500	81,000	81,000
ROAD DEVELOPMENT BAY POINT	367,730	54,000	155,000	155,000
RD DEVLPMNT PACHECO AREA	5,315	12,000	10,000	10,000
<b>Total Summarization by Fund</b>	<b>\$1,919,772,550</b>	<b>\$2,087,787,914</b>	<b>\$2,111,115,233</b>	<b>\$2,113,173,738</b>

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### General Fund

#### 100300 - General Fund

##### Fund Balance

Fund Balance Available	\$0	\$22,500,000	\$0	\$0
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<b>Total Fund Balance</b>	<b>\$0</b>	<b>\$22,500,000</b>	<b>\$0</b>	<b>\$0</b>
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##### Taxes Current Property

Error Clearing	\$0	\$0	\$0	\$0
Prop Taxes-Curr Secured	218,424,557	219,000,000	232,800,000	232,800,000
Prop Tax-Supplemental	5,876,636	6,000,000	5,500,000	5,500,000
Prop Tax-Unitary	7,708,191	8,400,000	8,000,000	8,000,000
Prop Tax-In Lieu of VLF	116,815,583	122,655,000	129,550,000	129,550,000
Prop Taxes-Curr Unsecured	6,907,631	6,800,000	6,450,000	6,450,000

<b>Total Taxes Current Property</b>	<b>\$355,732,598</b>	<b>\$362,855,000</b>	<b>\$382,300,000</b>	<b>\$382,300,000</b>
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##### Taxes Other Than Cur Prop

Prop Taxes-Prior-Secured	(\$534,737)	(\$700,000)	(\$600,000)	(\$600,000)
Prop Tax-Prior Supplemntl	(338,029)	(400,000)	(400,000)	(400,000)
Prop Taxes-Prior-Unsecured	224,032	(260,000)	0	0
Sales and Use Tax	16,146,859	14,000,000	15,000,000	15,000,000
Aircraft Tax	436,466	440,000	380,000	380,000
Transient Occupancy Tax	3,372,674	3,000,000	3,100,000	3,100,000
Real Property Transfer Tax	10,117,454	8,000,000	10,000,000	10,000,000

<b>Total Taxes Other Than Cur Prop</b>	<b>\$29,424,719</b>	<b>\$24,080,000</b>	<b>\$27,480,000</b>	<b>\$27,480,000</b>
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##### License/Permit/Franchises

Animal Licenses	\$1,665,135	\$1,600,000	\$1,600,000	\$1,600,000
Business Licenses	752,260	425,730	542,715	542,715
Construction Permits	650	0	0	0

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**General Fund (continued)**

**100300 - General Fund (continued)**

**License/Permit/Franchises (continued)**

Franchises	\$3,580,383	\$4,043,000	\$3,543,000	\$3,543,000
Franchises - Cable TV	2,465,008	2,445,737	2,245,737	2,245,737
Franchises - Landfill Srchg	2,114,713	1,400,000	1,400,000	1,400,000
Franchise	1,972,418	700,000	1,000,000	1,000,000
Other Licenses & Permits	228,608	205,000	187,136	187,136

<b>Total License/Permit/Franchises</b>	<b>\$12,779,175</b>	<b>\$10,819,467</b>	<b>\$10,518,588</b>	<b>\$10,518,588</b>
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**Fines/Forfeits/Penalties**

Vehicle Code Fines	\$1,362,616	\$1,044,540	\$1,016,887	\$1,016,887
Parking Fines	214,092	0	0	0
Vehicle Code Priors	25,593	15,150	12,750	12,750
Drinking Driver-AB 2086	48,807	36,756	35,463	35,463
General Fines	381,282	505,806	467,993	467,993
Restricted Litter Fines	474	0	0	0
Unrestricted Litter Fines	3,239	500	400	400
Failure to Appear Fines	363	60	240	240
Consumer Fraud Damages	5,050	10,000	10,000	10,000
St Pnlty Fd POC VC 40611	35,114	35,000	34,700	34,700
Penalty & Costs - Dlnqt Tax	1,839,884	979,000	585,000	585,000
Misc Forfeits & Penalties	1,850,289	2,016,367	1,676,277	1,676,277
Tax Losses Reserve Refund	22,000,000	20,000,000	10,000,000	10,000,000
Failure to File Penalty	40,648	0	0	0



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**General Fund (continued)**

**100300 - General Fund (continued)**

<b>Total Fines/Forfeits/Penalties</b>	<b>\$27,807,452</b>	<b>\$24,643,179</b>	<b>\$13,839,710</b>	<b>\$13,839,710</b>
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**Use Of Money & Property**

Earnings on Investment	\$8,537,672	\$4,000,000	\$5,560,000	\$5,560,000
Rent on Real Estate	143,104	166,077	133,786	133,786
Rent of Office Space	422,844	232,126	427,610	427,610
Other Rents	899,419	884,442	957,154	957,154

<b>Total Use Of Money &amp; Property</b>	<b>\$10,003,039</b>	<b>\$5,282,645</b>	<b>\$7,078,550</b>	<b>\$7,078,550</b>
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**Intergovernmental Revenue**

**State Assistance**

St Motor Veh In Lieu Tax	\$420,086	\$0	\$0	\$0
Admin State Mcal Health Care	60,118,118	58,148,930	59,631,001	59,631,001
Realloc/PY Adj Admn State	1,520,548	0	0	0
Admin State Out of Home Care	4,879,539	6,861,936	6,595,828	6,595,828
Admin State Other Soc Svcs-OCSS	0	500,000	500,000	500,000
State Child Abuse Prevention	39,415	42,000	42,000	42,000
Admin State - Other	38,281,178	35,153,188	36,129,530	36,129,530
State Aid Realignment-VLF	5,586,591	4,705,918	7,919,198	7,919,198
State Aid Family Inc Mtce	2,456,026	5,390,982	2,503,072	2,503,072
State Aid Children Brding Home	713,557	3,235	213,757	213,757
State Aid Realignment-Sales Tax	52,434,688	54,185,089	54,871,561	54,871,561
State Adoption Assistance	155,072	0	0	0
State Aid Refugees	3,711	0	0	0
State Auto Welfare System	5,297,951	6,030,132	6,049,215	6,049,215
Admin-State Health Misc	14,861,805	42,118,909	39,517,612	39,517,612

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1	2	3	4	5	6	7

**General Fund (continued)**

**100300 - General Fund (continued)**

**Intergovernmental Revenue (continued)**

**State Assistance (continued)**

State C.H.D.P. Program	\$1,401,046	\$1,385,736	\$1,427,846	\$1,427,846
State Aid for Crippled Child	2,327,645	1,860,842	2,226,607	2,226,607
CCS Medical Cases Mgmt	3,710,340	3,601,916	3,882,542	3,882,542
State Aid M/H Short-Doyle	(30,414)	647,467	647,467	647,467
State Aid MH - SSI/SSP	386,073	232,278	386,074	386,074
State Aid Drg AB Short-Doyle	30,126	1,720,712	2,386,413	2,386,413
State Aid Realignment-M/H	27,944,297	27,694,953	27,694,953	27,694,953
State Aid Realignment-VLF-MH	3,702,705	1,297,696	2,383,750	2,383,750
Substance Abuse Grants	4,622,176	8,816,612	6,324,262	6,324,262
Misc State Aid for Health	1,353,573	1,394,883	2,306,551	2,306,551
State Aid for Agriculture	2,807,773	2,661,660	2,606,759	2,606,759
State Aid for Civil Defense	2,059,535	1,039,505	1,549,505	1,549,505
State Aid for Crime Control	10,424,187	9,345,972	12,371,181	12,371,181
State Aid Veterans Affairs	225,041	188,043	188,043	188,043
H/O Prop Tax Relief	1,785,351	1,730,000	1,650,000	1,650,000
State Aid Area Agency on Aging	(166,989)	1,904,925	442,603	442,603
State Aid Peace Off Training	548,586	589,476	557,454	557,454
State Aid Mandated Expenditures	93,257	0	0	0
State Aid Food/Milk Subvent	311,044	325,000	480,995	480,995
Miscellaneous State Aid	5,960,184	4,617,147	6,648,595	6,648,595
Vehicle Theft - VLF	1,077,398	980,000	1,000,000	1,000,000
St Aid-Public Safety Svcs	77,499,977	80,053,422	81,779,546	81,779,546

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**General Fund (continued)**

**100300 - General Fund (continued)**

**Intergovernmental Revenue (continued)**

<b>Total State Assistance</b>	<b>\$334,841,196</b>	<b>\$365,228,563</b>	<b>\$372,913,919</b>	<b>\$372,913,919</b>
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**Federal Assistance**

Admin-Fed Adoptions	\$0	\$0	\$0	\$0
Admin Federal - Other	86,947,757	82,843,015	81,014,734	81,014,734
Realloc/PY Adj Admn Fed	343,082	0	0	0
Fed Aid Family Inc Mtce	9,750,609	9,959,287	10,034,998	10,034,998
Fed Aid Child Brding Home	11,414,622	12,172,759	11,600,923	11,600,923
Fed Aid Refugees	113,150	101,809	114,987	114,987
Fed Aid Adoptions	6,943,511	7,316,563	7,682,913	7,682,913
Fed Hlth Admin (MCH&3140)	2,680,857	2,787,852	3,059,428	3,059,428
Fed Immunization Assist	536,539	428,662	318,664	318,664
Fed Nutrition Elderly	4,290,709	1,733,284	3,337,936	3,337,936
Fed W.I.C. Program	4,214,683	4,502,060	4,750,000	4,750,000
Misc Fed Health Projects	7,271,294	7,989,091	7,854,226	7,854,226
Fed Aid Hwy Construction	258,593	794,000	459,000	459,000
Federal in Lieu Taxes	6,061	0	0	0
Fed Aid Crime Control	3,381,121	4,370,131	3,769,496	3,769,496
Fed Aid Comm Svcs Admin	24,326,088	31,537,643	31,318,141	31,318,141
Fed Aid Employ & Training	7,765,501	8,623,956	6,811,349	6,811,349
Fed Aid NIMH Grant	2,270,739	2,132,928	2,306,216	2,306,216
Fed Aid Hud Block Grant	7,391,067	11,087,810	11,826,818	11,826,818
Other Federal Aid	14,033,103	14,809,642	15,749,619	15,749,619

<b>Total Federal Assistance</b>	<b>\$193,939,087</b>	<b>\$203,190,492</b>	<b>\$202,009,448</b>	<b>\$202,009,448</b>
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**General Fund (continued)**

**100300 - General Fund (continued)**

**Intergovernmental Revenue (continued)**

**Other Local Revenue**

Other in Lieu Taxes	\$9,894	\$0	\$0	\$0
RDA Nonprop-Tax Pass Through	11,191,397	6,915,000	6,350,000	6,350,000
Misc Government Agencies	2,235,555	3,528,271	4,685,107	4,685,107

<b>Total Other Local Revenue</b>	<b>\$13,436,847</b>	<b>\$10,443,271</b>	<b>\$11,035,107</b>	<b>\$11,035,107</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$542,217,129</b>	<b>\$578,862,326</b>	<b>\$585,958,474</b>	<b>\$585,958,474</b>
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**Charges For Services**

M/H Svcs-Medicare	\$2,966,709	\$2,785,353	\$3,470,325	\$3,470,325
M/H Svcs-Medi-Cal	56,667,874	82,258,692	80,665,711	80,665,711
Fees Assessor	130,819	225,000	216,995	216,995
Comm For Tax & Assess Coll	7,420,594	7,491,880	7,749,039	7,749,039
Supplemental Roll Charges	3,337,388	3,563,000	2,963,000	2,963,000
Prop Characteristic Info	100	0	0	0
Auditing & Accounting Fees	3,341,093	3,673,423	3,970,013	3,970,013
Communication Services	5,997,663	5,319,509	6,528,265	6,528,265
Candidates Filing Fees	84,728	80,000	100,000	100,000
Election Service-Other	5,204,932	1,307,537	3,648,092	3,648,092
Misc Legal Services	1,603,771	1,476,883	1,512,385	1,512,385
Personnel Services	1,569,643	2,061,939	2,186,356	2,186,356
Planning & Engineer Services	6,917	10,000	10,000	10,000
Purchasing Fees	188,256	182,966	199,186	206,103
Civil Process Service	262,849	808,153	808,153	808,153
Civil Processing Fee	444,481	89,780	125,334	125,334

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1	2	3	4	5	6	7

**General Fund (continued)**

**100300 - General Fund (continued)**

**Charges For Services (continued)**

Court Filing Fees	\$11,580	\$17,000	\$4,600	\$4,600
Driver Education Fees	2,288,812	2,355,540	2,288,487	2,288,487
Returned Check Charges	59,471	45,000	45,000	45,000
Court Administration Cost	562,264	428,362	405,362	405,362
Estate Fees	303,816	421,277	421,540	421,540
Agricultural Services	86,077	163,780	124,050	124,050
Spay Clinic Fees	177,695	225,000	225,000	225,000
Contract Humane Services-City	4,928,185	4,985,592	5,204,607	5,204,607
Misc Humane Services	504,745	668,147	540,000	540,000
Fingerprint & Crim Report	17,439	40,000	40,000	40,000
Contract Law Enforcement Svcs	23,152,198	24,540,312	24,995,075	24,995,075
Blood Withdrawal Fees	131,985	220,000	220,000	220,000
Jail Booking Fees	2,870,225	2,457,000	2,369,000	2,369,000
Charges/Cost of Probation	527,994	300,000	175,000	175,000
Misc Law Enforcement Svcs	3,274,491	3,372,500	3,362,500	3,362,500
Recording Fees	7,543,472	8,050,449	7,445,649	7,445,649
Misc Road Services	189,744	391,000	250,000	250,000
Health Inspection Fees	14,153,958	16,456,044	16,388,682	16,388,682
Patient Fees	62,387	75,924	55,500	55,500
Drinking Driver Program Fees	152,164	71,932	150,000	150,000
Client Fees	46,791	34,193	(0)	(0)
Patient Fees-Immunization	41,806	70,000	45,000	45,000
Patient Fees-T.B. Testing	74,252	55,000	45,000	45,000

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1	2	3	4	5	6	7

**General Fund (continued)**

**100300 - General Fund (continued)**

**Charges For Services (continued)**

Misc Health Fees	\$3,557,754	\$3,827,133	\$4,385,000	\$4,385,000
Laboratory Services	2,803,442	2,800,000	2,800,000	2,800,000
Nutrition Services	244,205	356,591	386,544	386,544
M/H Svcs-Pvt Pay/Insur	2,639,944	2,498,354	3,366,764	3,366,764
M/H Svcs-Other HMO Pat	64,646	37,320	42,564	42,564
Crippled Childrens Svcs	0	0	0	0
Misc Sanitation Service	1,042,556	1,071,891	1,100,000	1,100,000
Care of Prisoners	311,395	250,000	250,000	250,000
Interfund Rev - Gov/Gov	6,793,978	7,577,424	7,861,005	7,861,005
Interfund Rev - Gov/Ent	458,696	399,879	409,335	409,335
DoIT Phone Exchange	269,484	117,807	175,581	175,581
DoIT Data Proc Svcs	648,908	1,335,090	1,499,888	1,499,888
DoIT Data Proc Supply	3,134	0	887	887
DoIT Mntn Radio Equipment	31,599	82,342	82,737	82,737
DoIT Other Telcom Charges	230,103	594,134	117,456	117,456
Gen Svc-Bldg Ocpncy Costs	4,173,749	3,926,524	4,122,637	4,122,637
Gen Svc-Requested Mntce	2,124,401	2,138,171	2,222,671	2,222,671
Gen Svc-Use of Co Equipment	874	0	0	0
Gen Svc-Other G S Charges	1,464,196	1,343,041	1,338,510	1,338,510
Gen Svc-Bldg Lifecycle	83,496	79,285	79,285	79,285
Info Security Chg	59,788	0	0	0
Refunds Indigent Burials	18,388	17,464	18,388	18,388
Cafeteria Receipts	125,106	108,900	108,500	108,500

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**General Fund (continued)**

**100300 - General Fund (continued)**

**Charges For Services (continued)**

Autopsies & Medical Reports	\$15,518	\$20,100	\$20,100	\$20,100
Data Processing Services	2,590,787	3,791,256	3,202,319	3,202,319
Training Services	20,130	4,000	4,000	4,000
Administrative Services	152,384	140,972	89,800	89,800
Bldg Mtce Services	38,213,957	39,015,122	39,468,342	39,468,342
Microfilm & Reproduction Services	656,863	586,000	666,000	666,000
Marriage Ceremony Fees	132,600	113,000	113,000	113,000
Equipment Use Charges	365,630	292,914	314,798	314,798
Third Party Svcs Fee	2,050	2,400	2,200	2,200
Misc Current Services	4,616,309	4,091,912	4,240,228	4,240,228

<b>Total Charges For Services</b>	<b>\$224,305,439</b>	<b>\$253,397,192</b>	<b>\$257,441,444</b>	<b>\$257,448,361</b>
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**Miscellaneous Revenue**

Sale of Equipment	\$317,948	\$131,500	\$150,000	\$150,000
Sale of Maps & Documents	30,562	43,000	42,500	42,500
Sale of Rodent Poison	26,198	13,378	24,822	24,822
Sale of Animals	20,253	38,000	25,000	25,000
Sundry Taxable Sale	3,837	0	0	0
Sundry Non-Taxable Sales	81,791	75,625	80,000	80,000
Reimbursements-Gov/Gov	263,034,940	299,212,261	312,888,318	314,756,421
Reimbursements-Gov/Ent	83,427	234,589	234,589	234,589
Transfers-Gov/Gov	355,796	2,792,441	192,441	192,441
Transfers-Gov/Ent	98,091	0	0	0
Unrestricted Donations	(2,036)	0	0	0

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1	2	3	4	5	6	7

**General Fund (continued)**

**100300 - General Fund (continued)**

**Miscellaneous Revenue (continued)**

Restricted Donations	\$223,497	\$349,200	\$467,871	\$467,871
Misc Grants & Donations	244,973	5,000	786,220	786,220
Seizures	39,807	42,000	42,000	42,000
Indemnifying Proceeds	189,922	10,000	10,000	10,000
Misc Non-Taxable Revenue	11,255,491	12,364,885	12,290,142	12,310,615

<b>Total Miscellaneous Revenue</b>	<b>\$276,004,496</b>	<b>\$315,311,879</b>	<b>\$327,233,903</b>	<b>\$329,122,479</b>
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<b>Total 100300 - General Fund</b>	<b>\$1,478,274,047</b>	<b>\$1,597,751,688</b>	<b>\$1,611,850,670</b>	<b>\$1,613,746,163</b>
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<b>Total General Fund</b>	<b>\$1,478,274,047</b>	<b>\$1,597,751,688</b>	<b>\$1,611,850,670</b>	<b>\$1,613,746,163</b>
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<b>Capital Project Funds</b>						
<b>111000 - Drainage Area 9 Fund</b>						
<b>Fund Balance</b>						
		Fund Balance Available	\$0	\$0	\$0	\$0
		<b>Total Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>License/Permit/Franchises</b>						
		Other Licenses & Permits	\$2,073	\$4,000	\$4,000	\$4,000
		<b>Total License/Permit/Franchises</b>	<b>\$2,073</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>Use Of Money &amp; Property</b>						
		Earnings on Investment	\$128	\$750	\$3,000	\$3,000
		<b>Total Use Of Money &amp; Property</b>	<b>\$128</b>	<b>\$750</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Total 111000 - Drainage Area 9 Fund</b>			<b>\$2,202</b>	<b>\$4,750</b>	<b>\$7,000</b>	<b>\$7,000</b>
<b>Total Capital Project Funds</b>			<b>\$2,202</b>	<b>\$4,750</b>	<b>\$7,000</b>	<b>\$7,000</b>

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#### Debt Service Funds

##### 135000 - Retirement UAAL Bond Fund

###### Use Of Money & Property

Earnings on Investment	\$30,978	\$1,500	\$1,500	\$1,500
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<b>Total Use Of Money &amp; Property</b>	<b>\$30,978</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
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###### Miscellaneous Revenue

Contrib From Other Funds	\$29,581,719	\$40,114,901	\$41,821,636	\$41,821,636
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<b>Total Miscellaneous Revenue</b>	<b>\$29,581,719</b>	<b>\$40,114,901</b>	<b>\$41,821,636</b>	<b>\$41,821,636</b>
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<b>Total 135000 - Retirement UAAL Bond Fund</b>	<b>\$29,612,698</b>	<b>\$40,116,401</b>	<b>\$41,823,136</b>	<b>\$41,823,136</b>
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##### 135200 - Ret Litgtn Stlmnt Dbt Svc Fund

###### Miscellaneous Revenue

Contrib From Other Funds	\$2,759,911	\$2,759,911	\$2,759,911	\$2,759,911
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<b>Total Miscellaneous Revenue</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>
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<b>Total 135200 - Ret Litgtn Stlmnt Dbt Svc Fund</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>
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<b>Total Debt Service Funds</b>	<b>\$32,372,609</b>	<b>\$42,876,312</b>	<b>\$44,583,047</b>	<b>\$44,583,047</b>
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#### Special Revenue Funds

##### 105600 - County Law Enfrmt-Cap Proj Fund

###### Use Of Money & Property

Earnings on Investment	\$11,146	\$5,000	\$12,000	\$12,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$11,146</b>	<b>\$5,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
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###### Charges For Services

Contract Law Enforcement Svcs	\$321	\$4,000	\$500	\$500
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<b>Total Charges For Services</b>	<b>\$321</b>	<b>\$4,000</b>	<b>\$500</b>	<b>\$500</b>
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###### Miscellaneous Revenue

Transfers-Gov/Gov	\$135,592	\$160,000	\$160,000	\$160,000
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Indemnifying Proceeds	680,157	681,000	0	0
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<b>Total Miscellaneous Revenue</b>	<b>\$815,750</b>	<b>\$841,000</b>	<b>\$160,000</b>	<b>\$160,000</b>
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<b>Total 105600 - County Law Enfrmt-Cap Proj Fund</b>	<b>\$827,217</b>	<b>\$850,000</b>	<b>\$172,500</b>	<b>\$172,500</b>
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##### 110000 - Recorder Modernization Fund

###### Charges For Services

Recording Fees	\$98,986	\$70,000	\$70,000	\$70,000
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Recorders Modernizing Fee	1,423,689	1,210,000	1,210,000	1,210,000
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Redacting Fees	293,284	240,000	240,000	240,000
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ERDS fee	286,101	235,000	235,000	235,000
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<b>Total Charges For Services</b>	<b>\$2,102,060</b>	<b>\$1,755,000</b>	<b>\$1,755,000</b>	<b>\$1,755,000</b>
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<b>Total 110000 - Recorder Modernization Fund</b>	<b>\$2,102,060</b>	<b>\$1,755,000</b>	<b>\$1,755,000</b>	<b>\$1,755,000</b>
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#### Special Revenue Funds (continued)

##### 110200 - Fish and Game Fund

###### Fines/Forfeits/Penalties

Fish and Game Fines	\$92,966	\$175,000	\$158,400	\$158,400
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<b>Total Fines/Forfeits/Penalties</b>	<b>\$92,966</b>	<b>\$175,000</b>	<b>\$158,400</b>	<b>\$158,400</b>
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<b>Total 110200 - Fish and Game Fund</b>	<b>\$92,966</b>	<b>\$175,000</b>	<b>\$158,400</b>	<b>\$158,400</b>
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##### 110300 - Land Development Fund

###### License/Permit/Franchises

Road Privlges & Permits	\$566,612	\$650,000	\$590,000	\$590,000
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<b>Total License/Permit/Franchises</b>	<b>\$566,612</b>	<b>\$650,000</b>	<b>\$590,000</b>	<b>\$590,000</b>
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###### Use Of Money & Property

Earnings on Investment	(\$1,285)	\$0	\$0	\$0
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<b>Total Use Of Money &amp; Property</b>	<b>(\$1,285)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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###### Charges For Services

Planning & Engineer Services	\$812,360	\$1,000,000	\$900,000	\$900,000
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Interfund Rev - Gov/Gov	0	0	0	0
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Misc Current Services	0	0	0	0
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<b>Total Charges For Services</b>	<b>\$812,360</b>	<b>\$1,000,000</b>	<b>\$900,000</b>	<b>\$900,000</b>
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###### Miscellaneous Revenue

Reimbursements-Gov/Gov	\$1,678,099	\$1,187,500	\$1,636,100	\$1,636,100
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Transfers-Gov/Gov	0	10,000	0	0
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Misc Non-Taxable Revenue	134	10,000	10,000	10,000
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<b>Special Revenue Funds (continued)</b>						
		Total Miscellaneous Revenue	\$1,678,233	\$1,207,500	\$1,646,100	\$1,646,100
		Total 110300 - Land Development Fund	\$3,055,921	\$2,857,500	\$3,136,100	\$3,136,100

<b>110400 - Criminalistics Lab Fund</b>						
	<b>Fines/Forfeits/Penalties</b>					
		General Fines	\$21,021	\$12,000	\$21,500	\$21,500
		Total Fines/Forfeits/Penalties	\$21,021	\$12,000	\$21,500	\$21,500
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$707	\$400	\$750	\$750
		Total Use Of Money & Property	\$707	\$400	\$750	\$750
		Total 110400 - Criminalistics Lab Fund	\$21,728	\$12,400	\$22,250	\$22,250

<b>110500 - Survey Monument Preservation Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$3,502	\$3,000	\$6,000	\$6,000
		Total Use Of Money & Property	\$3,502	\$3,000	\$6,000	\$6,000
	<b>Charges For Services</b>					
		Survey Monument Fees	\$78,570	\$77,000	\$80,000	\$80,000
		Total Charges For Services	\$78,570	\$77,000	\$80,000	\$80,000
		Total 110500 - Survey Monument Preservation Fund	\$82,072	\$80,000	\$86,000	\$86,000

<b>110600 - Crim Justice Facility Construct Fund</b>						
	<b>Fines/Forfeits/Penalties</b>					
		Parking Fines	\$160,569	\$195,000	\$144,000	\$144,000
		General Fines	1,008,657	1,020,000	720,000	720,000

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#### Special Revenue Funds (continued)

<b>110600 - Crim Justice Facility Construct Fund (continued)</b>						
		<b>Total Fines/Forfeits/Penalties</b>	<b>\$1,169,226</b>	<b>\$1,215,000</b>	<b>\$864,000</b>	<b>\$864,000</b>
	<b>Use Of Money &amp; Property</b>					
	Earnings on Investment		\$2,755	\$1,000	\$6,000	\$6,000
	<b>Total Use Of Money &amp; Property</b>		<b>\$2,755</b>	<b>\$1,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
<b>Total 110600 - Crim Justice Facility Construct Fund</b>			<b>\$1,171,981</b>	<b>\$1,216,000</b>	<b>\$870,000</b>	<b>\$870,000</b>

<b>110700 - Courthouse Construct Fund</b>						
	<b>Fines/Forfeits/Penalties</b>					
	Parking Fines		\$160,569	\$195,000	\$144,000	\$144,000
	General Fines		810,545	820,000	600,000	600,000
	<b>Total Fines/Forfeits/Penalties</b>		<b>\$971,114</b>	<b>\$1,015,000</b>	<b>\$744,000</b>	<b>\$744,000</b>
	<b>Use Of Money &amp; Property</b>					
	Earnings on Investment		\$1,873	(\$700)	\$9,000	\$9,000
	<b>Total Use Of Money &amp; Property</b>		<b>\$1,873</b>	<b>(\$700)</b>	<b>\$9,000</b>	<b>\$9,000</b>
<b>Total 110700 - Courthouse Construct Fund</b>			<b>\$972,987</b>	<b>\$1,014,300</b>	<b>\$753,000</b>	<b>\$753,000</b>

<b>110800 - Road Fund</b>						
	<b>Use Of Money &amp; Property</b>					
	Earnings on Investment		\$11,306	\$35,350	\$29,000	\$29,000
	Rent on Real Estate		29,110	57,000	32,000	32,000
	<b>Total Use Of Money &amp; Property</b>		<b>\$40,416</b>	<b>\$92,350</b>	<b>\$61,000</b>	<b>\$61,000</b>
	<b>Intergovernmental Revenue</b>					
	<b>State Assistance</b>					
	Highway Users Tax Admin		\$20,004	\$20,004	\$20,004	\$20,004

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#### Special Revenue Funds (continued)

##### 110800 - Road Fund (continued)

##### Intergovernmental Revenue (continued)

##### State Assistance (continued)

Hwy Users Tax Strm Drnge	\$52,875	\$52,875	\$52,875	\$52,875
Hwy Users Tax Unrestricted	10,678,463	13,936,270	8,913,202	8,913,202
Highway Users Tax Select	871,844	1,130,079	885,238	885,238
Hwy User Tax 5/9APPT2105	4,920,213	6,748,853	5,257,649	5,257,649
Other State in Lieu Tax	69,521	70,000	70,000	70,000
St Aid Trfc Cngstn Mgmt	2,249,924	4,650,511	20,328,991	20,328,991

<b>Total State Assistance</b>	<b>\$18,862,844</b>	<b>\$26,608,592</b>	<b>\$35,527,959</b>	<b>\$35,527,959</b>
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##### Federal Assistance

Fed Aid Hwy Construction	\$11,948,716	\$7,617,800	\$6,702,258	\$6,702,258
Fed Aid Disaster-Rd Damage	0	0	546,000	546,000

<b>Total Federal Assistance</b>	<b>\$11,948,716</b>	<b>\$7,617,800</b>	<b>\$7,248,258</b>	<b>\$7,248,258</b>
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##### Other Local Revenue

Misc Government Agencies	\$926,963	\$1,565,334	\$6,446,000	\$6,446,000
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<b>Total Other Local Revenue</b>	<b>\$926,963</b>	<b>\$1,565,334</b>	<b>\$6,446,000</b>	<b>\$6,446,000</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$31,738,523</b>	<b>\$35,791,726</b>	<b>\$49,222,217</b>	<b>\$49,222,217</b>
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##### Charges For Services

Misc Road Services	\$108,294	\$115,000	\$19,750	\$19,750
Interfund Rev - Gov/Gov	73,312	2,595,565	140,438	140,438
Misc Current Services	0	10,000	265,000	265,000

<b>Total Charges For Services</b>	<b>\$181,606</b>	<b>\$2,720,565</b>	<b>\$425,188</b>	<b>\$425,188</b>
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#### Special Revenue Funds (continued)

##### 110800 - Road Fund (continued)

###### Miscellaneous Revenue

Sale of Equipment	\$75,084	\$20,000	\$0	\$0
Reimbursements-Gov/Gov	8,567,177	15,059,487	6,089,514	6,089,514
Contrib From Other Funds	4,164,295	0	0	0
Misc Non-Taxable Revenue	76,848	100,000	0	0

<b>Total Miscellaneous Revenue</b>	<b>\$12,883,404</b>	<b>\$15,179,487</b>	<b>\$6,089,514</b>	<b>\$6,089,514</b>
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<b>Total 110800 - Road Fund</b>	<b>\$44,843,948</b>	<b>\$53,784,128</b>	<b>\$55,797,919</b>	<b>\$55,797,919</b>
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##### 110900 - Transportation Improvement Fund

###### Use Of Money & Property

Earnings on Investment	\$47,166	\$20,000	\$25,000	\$25,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$47,166</b>	<b>\$20,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
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###### Intergovernmental Revenue

###### Other Local Revenue

Misc Government Agencies	\$2,649,577	\$2,823,500	\$3,673,500	\$3,673,500
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<b>Total Other Local Revenue</b>	<b>\$2,649,577</b>	<b>\$2,823,500</b>	<b>\$3,673,500</b>	<b>\$3,673,500</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$2,649,577</b>	<b>\$2,823,500</b>	<b>\$3,673,500</b>	<b>\$3,673,500</b>
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<b>Total 110900 - Transportation Improvement Fund</b>	<b>\$2,696,744</b>	<b>\$2,843,500</b>	<b>\$3,698,500</b>	<b>\$3,698,500</b>
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##### 111100 - Private Activity Bond Fund

###### Use Of Money & Property

Earnings on Investment	\$8	\$0	\$0	\$0
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#### Special Revenue Funds (continued)

##### 111100 - Private Activity Bond Fund (continued)

<b>Total Use Of Money &amp; Property</b>			<b>\$8</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Charges For Services</b>						
	Planning & Engineer Services		\$886,111	\$1,000,000	\$1,200,000	\$1,200,000
	Data Processing Services		300	0	0	0
	Misc Current Services		30,900	40,000	20,000	20,000
<b>Total Charges For Services</b>			<b>\$917,311</b>	<b>\$1,040,000</b>	<b>\$1,220,000</b>	<b>\$1,220,000</b>
<b>Miscellaneous Revenue</b>						
	Reimbursements-Gov/Gov		\$2,500	\$20,000	\$0	\$0
	Misc Non-Taxable Revenue		0	52,682	5,000	5,000
<b>Total Miscellaneous Revenue</b>			<b>\$2,500</b>	<b>\$72,682</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Total 111100 - Private Activity Bond Fund</b>			<b>\$919,819</b>	<b>\$1,112,682</b>	<b>\$1,225,000</b>	<b>\$1,225,000</b>

##### 111300 - Affordable Housing Spec Rev Fund

<b>Use Of Money &amp; Property</b>						
	Earnings on Investment		\$96,710	\$30,000	\$50,000	\$50,000
<b>Total Use Of Money &amp; Property</b>			<b>\$96,710</b>	<b>\$30,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Charges For Services</b>						
	Planning & Engineer Services		\$23,249	\$275,000	\$275,000	\$275,000
<b>Total Charges For Services</b>			<b>\$23,249</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>
<b>Miscellaneous Revenue</b>						
	Misc Non-Taxable Revenue		\$0	\$345,000	\$0	\$0

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Special Revenue Funds (continued)						
	Total Miscellaneous Revenue		\$0	\$345,000	\$0	\$0
Total 111300 - Affordable Housing Spec Rev Fund			\$119,959	\$650,000	\$325,000	\$325,000

111400 - Navy Trans Mitigation Fund					
Use Of Money & Property					
Earnings on Investment		\$53,349	\$40,000	\$120,000	\$120,000
Total Use Of Money & Property		\$53,349	\$40,000	\$120,000	\$120,000
Total 111400 - Navy Trans Mitigation Fund		\$53,349	\$40,000	\$120,000	\$120,000

111500 - Tosco/Solano Trns Mitig Fund					
Use Of Money & Property					
Earnings on Investment		\$40,192	\$50,000	\$60,000	\$60,000
Total Use Of Money & Property		\$40,192	\$50,000	\$60,000	\$60,000
Total 111500 - Tosco/Solano Trns Mitig Fund		\$40,192	\$50,000	\$60,000	\$60,000

111600 - Child Development Fund					
Use Of Money & Property					
Earnings on Investment		\$16,433	\$2,065	\$0	\$0
Total Use Of Money & Property		\$16,433	\$2,065	\$0	\$0
Intergovernmental Revenue					
State Assistance					

State Aid Child Day Care	\$6,128,618	\$6,667,406	\$6,523,596	\$6,523,596
State Aid Food/Milk Subvent	739,833	733,562	695,500	695,500
State Aid SEOO Programs	11,108,673	12,253,737	13,849,071	13,849,071
Miscellaneous State Aid	153,297	154,425	85,730	85,730

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#### Special Revenue Funds (continued)

<b>111600 - Child Development Fund (continued)</b>						
		<b>Total State Assistance</b>	<b>\$18,130,422</b>	<b>\$19,809,130</b>	<b>\$21,153,897</b>	<b>\$21,153,897</b>
		<b>Total Intergovernmental Revenue</b>	<b>\$18,130,422</b>	<b>\$19,809,130</b>	<b>\$21,153,897</b>	<b>\$21,153,897</b>
	<b>Miscellaneous Revenue</b>					
		Reimbursements-Gov/Gov	\$7,188,219	\$7,762,606	\$7,968,038	\$7,968,038
		Misc Non-Taxable Revenue	367,622	252,255	172,500	172,500
		<b>Total Miscellaneous Revenue</b>	<b>\$7,555,841</b>	<b>\$8,014,861</b>	<b>\$8,140,538</b>	<b>\$8,140,538</b>
		<b>Total 111600 - Child Development Fund</b>	<b>\$25,702,695</b>	<b>\$27,826,056</b>	<b>\$29,294,435</b>	<b>\$29,294,435</b>

<b>111800 - HUD NSP Fund</b>						
	<b>Intergovernmental Revenue</b>					
	<b>Federal Assistance</b>					
		Fed Aid Hud Block Grant	\$393,400	\$1,011,000	\$1,011,000	\$1,011,000
		<b>Total Federal Assistance</b>	<b>\$393,400</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>
		<b>Total Intergovernmental Revenue</b>	<b>\$393,400</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>
		<b>Total 111800 - HUD NSP Fund</b>	<b>\$393,400</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>

<b>111900 - Used Oil Recycling Grant Fund</b>						
	<b>Intergovernmental Revenue</b>					
	<b>State Assistance</b>					
		Miscellaneous State Aid	\$26,835	\$150,000	\$150,000	\$150,000
		<b>Total State Assistance</b>	<b>\$26,835</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
		<b>Total Intergovernmental Revenue</b>	<b>\$26,835</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
		<b>Total 111900 - Used Oil Recycling Grant Fund</b>	<b>\$26,835</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>

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#### Special Revenue Funds (continued)

##### 112000 - Conservation & Development Fund

##### License/Permit/Franchises

Business Licenses	\$3,608	\$3,000	\$3,000	\$3,000
Construction Permits	13,914,059	13,663,044	14,613,931	14,613,931
Specific Plan Fees	453,180	216,118	210,341	210,341
Zoning Permits	430,780	270,000	270,000	270,000
Franchises	1,717,804	1,762,000	1,450,000	1,450,000
Other Licenses & Permits	28,260	35,000	35,000	35,000

<b>Total License/Permit/Franchises</b>	<b>\$16,547,691</b>	<b>\$15,949,162</b>	<b>\$16,582,272</b>	<b>\$16,582,272</b>
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##### Fines/Forfeits/Penalties

Penalty & Costs - Dlnqt Tax	\$31,948	\$65,000	\$0	\$0
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<b>Total Fines/Forfeits/Penalties</b>	<b>\$31,948</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>
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##### Use Of Money & Property

Earnings on Investment	\$181,771	\$100,000	\$100,000	\$100,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$181,771</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
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##### Intergovernmental Revenue

##### Other Local Revenue

Misc Government Agencies	\$0	\$3,046,374	\$0	\$0
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<b>Total Other Local Revenue</b>	<b>\$0</b>	<b>\$3,046,374</b>	<b>\$0</b>	<b>\$0</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$0</b>	<b>\$3,046,374</b>	<b>\$0</b>	<b>\$0</b>
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##### Charges For Services

ARRA/Charges for Svcs	\$231,243	\$388,550	\$128,593	\$128,593
Personnel Services	411,744	400,000	200,000	200,000
Planning & Engineer Services	3,223,216	4,934,005	4,754,336	4,754,336
Processing/Inspection Fee	90	0	0	0

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### Special Revenue Funds (continued)

#### 112000 - Conservation & Development Fund (continued)

##### Charges For Services (continued)

Returned Check Charges	\$700	\$0	\$0	\$0
Recording Fees	225	500	500	500
Interfund Rev - Gov/Gov	892,948	993,962	875,000	875,000
Interfund Rev - Gov/Ent	24,607	25,000	30,000	30,000
Data Processing Services	25	0	0	0
Administrative Services	1,058,353	335,000	825,858	825,858
Nuisance Abate	26,174	90,000	250,000	250,000
Misc Current Services	195,216	230,000	220,000	220,000

<b>Total Charges For Services</b>	<b>\$6,064,542</b>	<b>\$7,397,017</b>	<b>\$7,284,287</b>	<b>\$7,284,287</b>
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##### Miscellaneous Revenue

Sale of Equipment	\$24,853	\$30,000	\$20,000	\$20,000
Sale of Maps & Documents	148	1,500	0	0
Sundry Taxable Sale	0	0	2,000	2,000
Sundry Non-Taxable Sales	25,422	0	0	0
Reimbursements-Gov/Gov	4,303,071	5,095,695	4,508,415	4,508,415
Reimbursements-Gov/Ent	46,749	0	0	0
Transfers-Gov/Gov	40,476	508,547	498,489	498,489
Indemnifying Proceeds	0	5,000	0	0
Misc Non-Taxable Revenue	505,152	1,009,020	3,364,750	3,364,750

<b>Total Miscellaneous Revenue</b>	<b>\$4,945,870</b>	<b>\$6,649,762</b>	<b>\$8,393,654</b>	<b>\$8,393,654</b>
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<b>Total 112000 - Conservation &amp; Development Fund</b>	<b>\$27,771,823</b>	<b>\$33,207,315</b>	<b>\$32,360,213</b>	<b>\$32,360,213</b>
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#### Special Revenue Funds (continued)

##### 112100 - CDD/PWD Joint Review Fee Fund

###### Use Of Money & Property

Earnings on Investment	\$4,149	\$30,000	\$20,000	\$20,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$4,149</b>	<b>\$30,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
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###### Charges For Services

Processing/Inspection Fee	\$377,405	\$610,000	\$500,000	\$500,000
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<b>Total Charges For Services</b>	<b>\$377,405</b>	<b>\$610,000</b>	<b>\$500,000</b>	<b>\$500,000</b>
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<b>Total 112100 - CDD/PWD Joint Review Fee Fund</b>	<b>\$381,554</b>	<b>\$640,000</b>	<b>\$520,000</b>	<b>\$520,000</b>
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##### 112200 - Drainage Deficiency Fund

###### Fund Balance

Fund Balance Available	\$0	\$0	\$0	\$0
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<b>Total Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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###### License/Permit/Franchises

Other Licenses & Permits	\$1,548	\$50,000	\$50,000	\$50,000
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<b>Total License/Permit/Franchises</b>	<b>\$1,548</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
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###### Use Of Money & Property

Earnings on Investment	\$238	\$4,000	\$30,000	\$30,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$238</b>	<b>\$4,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
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<b>Total 112200 - Drainage Deficiency Fund</b>	<b>\$1,786</b>	<b>\$54,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
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##### 112300 - Public Works Fund

###### Use Of Money & Property

Earnings on Investment	\$15,612	\$165,000	\$30,000	\$30,000
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#### Special Revenue Funds (continued)

##### 112300 - Public Works Fund (continued)

Total Use Of Money & Property			\$15,612	\$165,000	\$30,000	\$30,000
Charges For Services						
	Processing/Inspection Fee		\$784,783	\$4,661,860	\$1,472,300	\$1,472,300
Total Charges For Services			\$784,783	\$4,661,860	\$1,472,300	\$1,472,300
Total 112300 - Public Works Fund			\$800,395	\$4,826,860	\$1,502,300	\$1,502,300

##### 112400 - DA Consumer Protection Fund

Fines/Forfeits/Penalties						
	Consumer Fraud Damages		\$222,000	\$200,000	\$400,000	\$500,000
Total Fines/Forfeits/Penalties			\$222,000	\$200,000	\$400,000	\$500,000
Total 112400 - DA Consumer Protection Fund			\$222,000	\$200,000	\$400,000	\$500,000

##### 112500 - Domestic Violence Victim Asst Fund

License/Permit/Franchises						
	Other Licenses & Permits		\$117,852	\$110,000	\$117,852	\$117,852
Total License/Permit/Franchises			\$117,852	\$110,000	\$117,852	\$117,852
Fines/Forfeits/Penalties						
	General Fines		\$34,812	\$10,000	\$34,812	\$34,812
Total Fines/Forfeits/Penalties			\$34,812	\$10,000	\$34,812	\$34,812
Total 112500 - Domestic Violence Victim Asst Fund			\$152,664	\$120,000	\$152,664	\$152,664

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1	2	3	4	5	6	7

#### Special Revenue Funds (continued)

##### 112600 - Dispute Resolution Program Fund

###### Use Of Money & Property

Earnings on Investment	\$2,807	\$0	\$2,500	\$2,500
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<b>Total Use Of Money &amp; Property</b>	<b>\$2,807</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,500</b>
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###### Charges For Services

Court Filing Fees	\$176,886	\$180,000	\$177,500	\$177,500
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<b>Total Charges For Services</b>	<b>\$176,886</b>	<b>\$180,000</b>	<b>\$177,500</b>	<b>\$177,500</b>
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<b>Total 112600 - Dispute Resolution Program Fund</b>	<b>\$179,693</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>
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##### 112700 - Zero Tolerance- Domestic Violence Fund

###### Use Of Money & Property

Earnings on Investment	\$3,350	\$1,800	\$3,350	\$3,350
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<b>Total Use Of Money &amp; Property</b>	<b>\$3,350</b>	<b>\$1,800</b>	<b>\$3,350</b>	<b>\$3,350</b>
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###### Intergovernmental Revenue

###### Federal Assistance

Fed Aid Crime Control	\$0	\$0	\$0	\$0
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<b>Total Federal Assistance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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###### Charges For Services

Recording Fees	\$361,990	\$309,000	\$361,990	\$361,990
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<b>Total Charges For Services</b>	<b>\$361,990</b>	<b>\$309,000</b>	<b>\$361,990</b>	<b>\$361,990</b>
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###### Miscellaneous Revenue

Reimbursements-Gov/Gov	\$90,076	\$253,852	\$269,107	\$269,107
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Transfers-Gov/Gov	2,393	0	0	0
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Misc Non-Taxable Revenue	0	0	0	0
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1	2	3	4	5	6	7

<b>Special Revenue Funds (continued)</b>						
		<b>Total Miscellaneous Revenue</b>	<b>\$92,469</b>	<b>\$253,852</b>	<b>\$269,107</b>	<b>\$269,107</b>
		<b>Total 112700 - Zero Tolerance- Domestic Violence Fund</b>	<b>\$457,809</b>	<b>\$564,652</b>	<b>\$634,447</b>	<b>\$634,447</b>

<b>112900 - DA Revenue Narcotics Fund</b>						
	<b>Charges For Services</b>					
		Misc Current Services	\$11,405	\$15,000	\$12,000	\$12,000
		<b>Total Charges For Services</b>	<b>\$11,405</b>	<b>\$15,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
	<b>Miscellaneous Revenue</b>					
		Seizures	\$111,723	\$100,000	\$110,000	\$110,000
		<b>Total Miscellaneous Revenue</b>	<b>\$111,723</b>	<b>\$100,000</b>	<b>\$110,000</b>	<b>\$110,000</b>
		<b>Total 112900 - DA Revenue Narcotics Fund</b>	<b>\$123,128</b>	<b>\$115,000</b>	<b>\$122,000</b>	<b>\$122,000</b>

<b>113000 - DA Environment/OSHA Fund</b>						
	<b>Fines/Forfeits/Penalties</b>					
		Misc Forfeits & Penalties	\$313,012	\$200,000	\$250,000	\$313,012
		<b>Total Fines/Forfeits/Penalties</b>	<b>\$313,012</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$313,012</b>
		<b>Total 113000 - DA Environment/OSHA Fund</b>	<b>\$313,012</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$313,012</b>

<b>113100 - DA Forfeiture-Fed-DOJ Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$2,071	\$1,300	\$1,800	\$1,800
		<b>Total Use Of Money &amp; Property</b>	<b>\$2,071</b>	<b>\$1,300</b>	<b>\$1,800</b>	<b>\$1,800</b>
	<b>Intergovernmental Revenue</b>					
	<b>Federal Assistance</b>					
		Fed Aid Crime Control	\$0	\$34,000	\$15,000	\$15,000

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<b>Special Revenue Funds (continued)</b>						
		<b>Total Federal Assistance</b>	<b>\$0</b>	<b>\$34,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
		<b>Total Intergovernmental Revenue</b>	<b>\$0</b>	<b>\$34,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
		<b>Total 113100 - DA Forfeiture-Fed-DOJ Fund</b>	<b>\$2,071</b>	<b>\$35,300</b>	<b>\$16,800</b>	<b>\$16,800</b>

<b>113200 - Walden Green Maintenance Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$3,347	\$1,500	\$2,000	\$2,000
		<b>Total Use Of Money &amp; Property</b>	<b>\$3,347</b>	<b>\$1,500</b>	<b>\$2,000</b>	<b>\$2,000</b>
	<b>Miscellaneous Revenue</b>					
		Misc Non-Taxable Revenue	\$0	\$348,500	\$0	\$0
		<b>Total Miscellaneous Revenue</b>	<b>\$0</b>	<b>\$348,500</b>	<b>\$0</b>	<b>\$0</b>
		<b>Total 113200 - Walden Green Maintenance Fund</b>	<b>\$3,347</b>	<b>\$350,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

<b>113300 - R/Estate Fraud Prosecution Fund</b>						
	<b>Charges For Services</b>					
		Recording Fees	\$561,549	\$620,000	\$560,000	\$560,000
		Survey Monument Fees	(16)	0	0	0
		<b>Total Charges For Services</b>	<b>\$561,533</b>	<b>\$620,000</b>	<b>\$560,000</b>	<b>\$560,000</b>
		<b>Total 113300 - R/Estate Fraud Prosecution Fund</b>	<b>\$561,533</b>	<b>\$620,000</b>	<b>\$560,000</b>	<b>\$560,000</b>

<b>113400 - CCC Dept Child Support Svcs Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	(\$10,717)	\$0	\$0	\$0

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#### Special Revenue Funds (continued)

##### 113400 - CCC Dept Child Support Svcs Fund (continued)

<b>Total Use Of Money &amp; Property</b>			<b>(\$10,717)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Intergovernmental Revenue</b>						
<b>Federal Assistance</b>						
		Fed Aid Family Support	\$18,509,187	\$18,769,093	\$18,769,093	\$18,769,093
<b>Total Federal Assistance</b>			<b>\$18,509,187</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>
<b>Total Intergovernmental Revenue</b>			<b>\$18,509,187</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>
<b>Miscellaneous Revenue</b>						
		Transfers-Gov/Gov	\$0	\$45,569	\$0	\$0
		Misc Non-Taxable Revenue	2,113	0	0	0
<b>Total Miscellaneous Revenue</b>			<b>\$2,113</b>	<b>\$45,569</b>	<b>\$0</b>	<b>\$0</b>
<b>Total 113400 - CCC Dept Child Support Svcs Fund</b>			<b>\$18,500,584</b>	<b>\$18,814,662</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>

##### 113500 - Emergency Med Svcs Fund

<b>Fines/Forfeits/Penalties</b>						
		General Fines	\$1,858,164	\$1,692,088	\$1,566,640	\$1,566,640
<b>Total Fines/Forfeits/Penalties</b>			<b>\$1,858,164</b>	<b>\$1,692,088</b>	<b>\$1,566,640</b>	<b>\$1,566,640</b>
<b>Use Of Money &amp; Property</b>						
		Earnings on Investment	\$6,422	\$315	\$4,909	\$4,909
<b>Total Use Of Money &amp; Property</b>			<b>\$6,422</b>	<b>\$315</b>	<b>\$4,909</b>	<b>\$4,909</b>
<b>Total 113500 - Emergency Med Svcs Fund</b>			<b>\$1,864,586</b>	<b>\$1,692,403</b>	<b>\$1,571,549</b>	<b>\$1,571,549</b>

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#### Special Revenue Funds (continued)

##### 113700 - AB75 Tobacco Tax Fund

###### Use Of Money & Property

Earnings on Investment	\$1	\$0	\$0	\$0
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<b>Total Use Of Money &amp; Property</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>Total 113700 - AB75 Tobacco Tax Fund</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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##### 113900 - Traffic Safety Fund

###### Fines/Forfeits/Penalties

Vehicle Code Fines	\$11,196	\$7,800	\$11,600	\$11,600
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<b>Total Fines/Forfeits/Penalties</b>	<b>\$11,196</b>	<b>\$7,800</b>	<b>\$11,600</b>	<b>\$11,600</b>
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###### Use Of Money & Property

Earnings on Investment	\$744	\$750	\$830	\$830
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<b>Total Use Of Money &amp; Property</b>	<b>\$744</b>	<b>\$750</b>	<b>\$830</b>	<b>\$830</b>
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###### Charges For Services

Driver Education Fees	\$2,845	\$5,500	\$3,025	\$3,025
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<b>Total Charges For Services</b>	<b>\$2,845</b>	<b>\$5,500</b>	<b>\$3,025</b>	<b>\$3,025</b>
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<b>Total 113900 - Traffic Safety Fund</b>	<b>\$14,785</b>	<b>\$14,050</b>	<b>\$15,455</b>	<b>\$15,455</b>
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##### 114000 - Public Protection-Spec Rev Fund

###### Fines/Forfeits/Penalties

General Fines	\$207,014	\$250,000	\$165,000	\$165,000
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Misc Forfeits & Penalties	199,069	208,000	175,000	175,000
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<b>Total Fines/Forfeits/Penalties</b>	<b>\$406,084</b>	<b>\$458,000</b>	<b>\$340,000</b>	<b>\$340,000</b>
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#### Special Revenue Funds (continued)

##### 114000 - Public Protection-Spec Rev Fund (continued)

###### Charges For Services

Misc Law Enforcement Svcs	\$583,330	\$0	\$732,035	\$732,035
Interfund Rev - Gov/Gov	105,215	0	0	0
Equipment Use Charges	0	750,000	105,215	105,215

<b>Total Charges For Services</b>	<b>\$688,545</b>	<b>\$750,000</b>	<b>\$837,250</b>	<b>\$837,250</b>
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###### Miscellaneous Revenue

Misc Non-Taxable Revenue	\$0	\$1	\$0	\$0
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<b>Total Miscellaneous Revenue</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>
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<b>Total 114000 - Public Protection-Spec Rev Fund</b>	<b>\$1,094,629</b>	<b>\$1,208,001</b>	<b>\$1,177,250</b>	<b>\$1,177,250</b>
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##### 114100 - Sheriff Nar Forfeit-ST/Local Fund

###### Miscellaneous Revenue

Seizures	\$69,269	\$50,000	\$100,000	\$100,000
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<b>Total Miscellaneous Revenue</b>	<b>\$69,269</b>	<b>\$50,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
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<b>Total 114100 - Sheriff Nar Forfeit-ST/Local Fund</b>	<b>\$69,269</b>	<b>\$50,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
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##### 114200 - Sheriff Forfeit-Fed-DoJ Fund

###### Use Of Money & Property

Earnings on Investment	\$4,766	\$2,800	\$5,000	\$5,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$4,766</b>	<b>\$2,800</b>	<b>\$5,000</b>	<b>\$5,000</b>
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###### Miscellaneous Revenue

Seizures	\$426	\$20,000	\$500	\$500
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<b>Special Revenue Funds (continued)</b>						
		<b>Total Miscellaneous Revenue</b>	<b>\$426</b>	<b>\$20,000</b>	<b>\$500</b>	<b>\$500</b>
		<b>Total 114200 - Sheriff Forfeit-Fed-DoJ Fund</b>	<b>\$5,192</b>	<b>\$22,800</b>	<b>\$5,500</b>	<b>\$5,500</b>

<b>114300 - Sup Law Enforcement Svcs Fund</b>						
	<b>Miscellaneous Revenue</b>					
		Transfers-Gov/Gov	\$8,094,946	\$8,825,020	\$9,528,628	\$9,528,628
		<b>Total Miscellaneous Revenue</b>	<b>\$8,094,946</b>	<b>\$8,825,020</b>	<b>\$9,528,628</b>	<b>\$9,528,628</b>
		<b>Total 114300 - Sup Law Enforcement Svcs Fund</b>	<b>\$8,094,946</b>	<b>\$8,825,020</b>	<b>\$9,528,628</b>	<b>\$9,528,628</b>

<b>114500 - Sheriff Forfeit-Fed Treasury Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$744	\$500	\$750	\$750
		<b>Total Use Of Money &amp; Property</b>	<b>\$744</b>	<b>\$500</b>	<b>\$750</b>	<b>\$750</b>
	<b>Miscellaneous Revenue</b>					
		Seizures	\$0	\$28,000	\$1,000	\$1,000
		<b>Total Miscellaneous Revenue</b>	<b>\$0</b>	<b>\$28,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
		<b>Total 114500 - Sheriff Forfeit-Fed Treasury Fund</b>	<b>\$744</b>	<b>\$28,500</b>	<b>\$1,750</b>	<b>\$1,750</b>

<b>114600 - PROP 63 MH Svcs Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$696,085	\$417,389	\$417,389	\$417,389
		<b>Total Use Of Money &amp; Property</b>	<b>\$696,085</b>	<b>\$417,389</b>	<b>\$417,389</b>	<b>\$417,389</b>
	<b>Intergovernmental Revenue</b>					
	<b>State Assistance</b>					
		Miscellaneous State Aid	\$43,511,911	\$51,157,354	\$50,096,005	\$50,096,005

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<b>Special Revenue Funds (continued)</b>						
		<b>Total State Assistance</b>	<b>\$43,511,911</b>	<b>\$51,157,354</b>	<b>\$50,096,005</b>	<b>\$50,096,005</b>
		<b>Total Intergovernmental Revenue</b>	<b>\$43,511,911</b>	<b>\$51,157,354</b>	<b>\$50,096,005</b>	<b>\$50,096,005</b>
		<b>Total 114600 - PROP 63 MH Svcs Fund</b>	<b>\$44,207,996</b>	<b>\$51,574,743</b>	<b>\$50,513,394</b>	<b>\$50,513,394</b>

<b>114700 - Prisoners Welfare Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$7,232	\$1,000	\$1,000	\$1,000
		<b>Total Use Of Money &amp; Property</b>	<b>\$7,232</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
	<b>Charges For Services</b>					
		Interfund Rev - Gov/Gov	\$37,093	\$34,500	\$34,000	\$34,000
		Interfund Rev - Gov/Ent	215	0	0	0
		<b>Total Charges For Services</b>	<b>\$37,308</b>	<b>\$34,500</b>	<b>\$34,000</b>	<b>\$34,000</b>
	<b>Miscellaneous Revenue</b>					
		Sundry Taxable Sale	\$25,150	\$50,260	\$24,400	\$24,400
		Reimbursements-Gov/Gov	12,942	0	0	0
		Misc Non-Taxable Revenue	1,701,814	1,388,400	1,281,600	1,281,600
		<b>Total Miscellaneous Revenue</b>	<b>\$1,739,906</b>	<b>\$1,438,660</b>	<b>\$1,306,000</b>	<b>\$1,306,000</b>
		<b>Total 114700 - Prisoners Welfare Fund</b>	<b>\$1,784,446</b>	<b>\$1,474,160</b>	<b>\$1,341,000</b>	<b>\$1,341,000</b>

<b>114900 - Probation Officers Special Fund</b>						
	<b>Miscellaneous Revenue</b>					
		Restricted Donations	\$0	\$0	\$0	\$0
		Misc Non-Taxable Revenue	63,795	73,578	73,578	73,578

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<b>Special Revenue Funds (continued)</b>						
		Total Miscellaneous Revenue	\$63,795	\$73,578	\$73,578	\$73,578
		Total 114900 - Probation Officers Special Fund	\$63,795	\$73,578	\$73,578	\$73,578

<b>115000 - Automated Sys Development Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$36,757	\$25,000	\$25,000	\$25,000
		Total Use Of Money & Property	\$36,757	\$25,000	\$25,000	\$25,000
		Total 115000 - Automated Sys Development Fund	\$36,757	\$25,000	\$25,000	\$25,000

<b>115100 - Property Tax Admin Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$29,853	\$0	\$0	\$0
		Total Use Of Money & Property	\$29,853	\$0	\$0	\$0
		Total 115100 - Property Tax Admin Fund	\$29,853	\$0	\$0	\$0

<b>115300 - Cnty Local Rev Fund</b>						
	<b>Fund Balance</b>					
		Fund Balance Available	\$0	\$3,160,604	\$0	\$0
		Total Fund Balance	\$0	\$3,160,604	\$0	\$0
	<b>Intergovernmental Revenue</b>					
	<b>State Assistance</b>					

State Aid Realignment-VLF	\$6,636,900	\$0	\$0	\$0
State Aid Realignment-Sales Tax	154,404,632	165,204,853	173,095,145	173,095,145



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#### Special Revenue Funds (continued)

##### 115300 - Cnty Local Rev Fund (continued)

Total State Assistance	\$161,041,532	\$165,204,853	\$173,095,145	\$173,095,145
Total Intergovernmental Revenue	\$161,041,532	\$165,204,853	\$173,095,145	\$173,095,145
<b>Miscellaneous Revenue</b>				
Reimbursements-Gov/Gov	\$26,197	\$0	\$0	\$0
Misc Non-Taxable Revenue	10	0	0	0
Total Miscellaneous Revenue	\$26,207	\$0	\$0	\$0
Total 115300 - Cnty Local Rev Fund	\$161,067,739	\$168,365,457	\$173,095,145	\$173,095,145

##### 115400 - Obscene Matter-Minors Fund

<b>Fines/Forfeits/Penalties</b>				
Crime Prevention Fines	\$20	\$200	\$400	\$400
Total Fines/Forfeits/Penalties	\$20	\$200	\$400	\$400
Total 115400 - Obscene Matter-Minors Fund	\$20	\$200	\$400	\$400

##### 115500 - IHSS Public Authority Fund

<b>Intergovernmental Revenue</b>				
<b>State Assistance</b>				
Admin State Out of Home Care	\$1,073,128	\$670,618	\$624,148	\$624,148
Total State Assistance	\$1,073,128	\$670,618	\$624,148	\$624,148
<b>Federal Assistance</b>				
Other Federal Aid	\$1,039,926	\$1,188,638	\$1,181,228	\$1,181,228
Total Federal Assistance	\$1,039,926	\$1,188,638	\$1,181,228	\$1,181,228
Total Intergovernmental Revenue	\$2,113,054	\$1,859,256	\$1,805,376	\$1,805,376

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#### Special Revenue Funds (continued)

##### 115500 - IHSS Public Authority Fund (continued)

###### Miscellaneous Revenue

Reimbursements-Gov/Gov	\$228,044	\$356,403	\$460,328	\$460,328
Misc Non-Taxable Revenue	(12,862)	0	0	0

<b>Total Miscellaneous Revenue</b>	<b>\$215,181</b>	<b>\$356,403</b>	<b>\$460,328</b>	<b>\$460,328</b>
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<b>Total 115500 - IHSS Public Authority Fund</b>	<b>\$2,328,236</b>	<b>\$2,215,659</b>	<b>\$2,265,704</b>	<b>\$2,265,704</b>
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##### 115600 - DNA Identification Fund

###### Fines/Forfeits/Penalties

Misc Forfeits & Penalties	\$269,327	\$300,000	\$270,000	\$270,000
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<b>Total Fines/Forfeits/Penalties</b>	<b>\$269,327</b>	<b>\$300,000</b>	<b>\$270,000</b>	<b>\$270,000</b>
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<b>Total 115600 - DNA Identification Fund</b>	<b>\$269,327</b>	<b>\$300,000</b>	<b>\$270,000</b>	<b>\$270,000</b>
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##### 115700 - Comm Corr Performance Inctv Fund

###### Intergovernmental Revenue

###### State Assistance

State Aid for Crime Control	\$7,835,970	\$4,584,144	\$4,584,144	\$4,584,144
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<b>Total State Assistance</b>	<b>\$7,835,970</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$7,835,970</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>
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<b>Total 115700 - Comm Corr Performance Inctv Fund</b>	<b>\$7,835,970</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>
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##### 115800 - NO Rich Wst&Rcvy Mitigation Fee Fund

###### Use Of Money & Property

Earnings on Investment	\$5,016	\$0	\$0	\$0
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#### Special Revenue Funds (continued)

##### 115800 - NO Rich Wst&Rcvy Mitigation Fee Fund (continued)

<b>Total Use Of Money &amp; Property</b>	<b>\$5,016</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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##### Charges For Services

Misc Sanitation Service	\$708,190	\$550,000	\$600,000	\$600,000
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<b>Total Charges For Services</b>	<b>\$708,190</b>	<b>\$550,000</b>	<b>\$600,000</b>	<b>\$600,000</b>
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<b>Total 115800 - NO Rich Wst&amp;Rcvy Mitigation Fee Fund</b>	<b>\$713,206</b>	<b>\$550,000</b>	<b>\$600,000</b>	<b>\$600,000</b>
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##### 115900 - L/M HSG Asset Fd-LMI Fund

##### Use Of Money & Property

Earnings on Investment	\$0	\$0	\$1,000	\$1,000
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Gain on Sale of Investments	1,651,524	0	0	0
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Int on Loans & Receivables	6,612	100,000	100,000	100,000
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Interest on Bond Deposits	8,582	50,000	50,000	50,000
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Other Rents	22,568	500,000	500,000	500,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$1,689,286</b>	<b>\$650,000</b>	<b>\$651,000</b>	<b>\$651,000</b>
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##### Miscellaneous Revenue

Sale of Real Estate	\$0	\$1,052,000	\$1,000,000	\$1,000,000
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Reimbursements-Gov/Gov	0	0	200,000	200,000
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Contrib From Other Funds	0	3,000,000	2,000,000	2,000,000
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Misc Non-Taxable Revenue	157,567	6,000,000	7,404,150	7,404,150
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<b>Total Miscellaneous Revenue</b>	<b>\$157,567</b>	<b>\$10,052,000</b>	<b>\$10,604,150</b>	<b>\$10,604,150</b>
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<b>Total 115900 - L/M HSG Asset Fd-LMI Fund</b>	<b>\$1,846,854</b>	<b>\$10,702,000</b>	<b>\$11,255,150</b>	<b>\$11,255,150</b>
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#### Special Revenue Funds (continued)

##### 116000 - Bailey Rd Mntc Surcharge Fund

###### License/Permit/Franchises

Franchises - Landfill Srchg	\$382,453	\$372,000	\$400,000	\$400,000
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<b>Total License/Permit/Franchises</b>	<b>\$382,453</b>	<b>\$372,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
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<b>Total 116000 - Bailey Rd Mntc Surcharge Fund</b>	<b>\$382,453</b>	<b>\$372,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
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##### 116100 - Home Invstmt Prtnrshp Act Fund

###### Use Of Money & Property

Earnings on Investment	\$565	\$0	\$0	\$0
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<b>Total Use Of Money &amp; Property</b>	<b>\$565</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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###### Intergovernmental Revenue

###### Federal Assistance

Fed Aid Hud Block Grant	\$92,195	\$300,000	\$300,000	\$300,000
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<b>Total Federal Assistance</b>	<b>\$92,195</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$92,195</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
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###### Miscellaneous Revenue

Misc Non-Taxable Revenue	\$2,562	\$0	\$0	\$0
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<b>Total Miscellaneous Revenue</b>	<b>\$2,562</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>Total 116100 - Home Invstmt Prtnrshp Act Fund</b>	<b>\$95,323</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
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##### 120600 - County Library Fund

###### Taxes Current Property

Prop Taxes-Curr Secured	\$24,499,743	\$25,087,970	\$26,643,795	\$26,643,795
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Prop Tax-Supplemental	697,991	755,877	732,890	732,890
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Prop Tax-Unitary	486,112	510,418	535,740	535,740
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#### Special Revenue Funds (continued)

##### 120600 - County Library Fund (continued)

##### Taxes Current Property (continued)

Prop Taxes-Curr Unsecured	\$761,829	\$751,747	\$760,926	\$760,926
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<b>Total Taxes Current Property</b>	<b>\$26,445,675</b>	<b>\$27,106,012</b>	<b>\$28,673,351</b>	<b>\$28,673,351</b>
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##### Taxes Other Than Cur Prop

Prop Taxes-Prior-Secured	(\$58,974)	(\$81,738)	(\$61,923)	(\$61,923)
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Prop Tax-Prior Supplemntl	(37,280)	(33,995)	(39,144)	(39,144)
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Prop Taxes-Prior-Unsecured	24,713	(29,871)	25,949	25,949
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<b>Total Taxes Other Than Cur Prop</b>	<b>(\$71,541)</b>	<b>(\$145,604)</b>	<b>(\$75,118)</b>	<b>(\$75,118)</b>
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##### Use Of Money & Property

Rent of Office Space	\$2,020	\$1,960	\$1,960	\$1,960
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Other Rents	76,020	102,005	87,227	87,227
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<b>Total Use Of Money &amp; Property</b>	<b>\$78,040</b>	<b>\$103,965</b>	<b>\$89,187</b>	<b>\$89,187</b>
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##### Intergovernmental Revenue

##### State Assistance

H/O Prop Tax Relief	\$196,944	\$204,114	\$0	\$0
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State Aid Library -CLSA	125,266	70,000	76,000	76,000
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<b>Total State Assistance</b>	<b>\$322,210</b>	<b>\$274,114</b>	<b>\$76,000</b>	<b>\$76,000</b>
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##### Other Local Revenue

Other in Lieu Taxes	\$1,178	\$0	\$0	\$0
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RDA Nonprop-Tax Pass Through	906,238	553,601	343,681	343,681
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Misc Government Agencies	1,871,930	2,364,965	2,587,356	2,587,356
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<b>Total Other Local Revenue</b>	<b>\$2,779,346</b>	<b>\$2,918,566</b>	<b>\$2,931,037</b>	<b>\$2,931,037</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$3,101,557</b>	<b>\$3,192,680</b>	<b>\$3,007,037</b>	<b>\$3,007,037</b>
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#### Special Revenue Funds (continued)

##### 120600 - County Library Fund (continued)

###### Charges For Services

Library Services	\$578,254	\$601,656	\$501,873	\$501,873
Interfund Rev - Gov/Gov	80,400	42,200	42,200	42,200

<b>Total Charges For Services</b>	<b>\$658,654</b>	<b>\$643,856</b>	<b>\$544,073</b>	<b>\$544,073</b>
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###### Miscellaneous Revenue

Sale of Maps & Documents	\$16,129	\$16,525	\$16,545	\$16,545
Reimbursements-Gov/Gov	494,293	264,020	280,609	280,609
Restricted Donations	834,279	0	0	0
Contrib From Other Funds	22,810	32,000	32,000	32,000
Misc Non-Taxable Revenue	12,109	0	0	0
District Revenue	0	0	0	0

<b>Total Miscellaneous Revenue</b>	<b>\$1,379,619</b>	<b>\$312,545</b>	<b>\$329,154</b>	<b>\$329,154</b>
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<b>Total 120600 - County Library Fund</b>	<b>\$31,592,003</b>	<b>\$31,213,454</b>	<b>\$32,567,684</b>	<b>\$32,567,684</b>
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##### 120700 - Casey Library Gift Fund

###### Use Of Money & Property

Earnings on Investment	\$334	\$500	\$500	\$500
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<b>Total Use Of Money &amp; Property</b>	<b>\$334</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
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<b>Total 120700 - Casey Library Gift Fund</b>	<b>\$334</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
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##### 123100 - Hercul/Rodeo Crock A of B

###### Charges For Services

Road Development Fees	\$1,319	\$5,000	\$5,000	\$5,000
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1	2	3	4	5	6	7

<b>Special Revenue Funds (continued)</b>						
		<b>Total Charges For Services</b>	<b>\$1,319</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
		<b>Total 123100 - Hercul/Rodeo Crock A of B</b>	<b>\$1,319</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>

<b>123200 - West County Area of Benefit</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$37	\$100	\$100	\$100
		<b>Total Use Of Money &amp; Property</b>	<b>\$37</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
	<b>Charges For Services</b>					
		Road Development Fees	\$3,757	\$15,000	\$4,900	\$4,900
		<b>Total Charges For Services</b>	<b>\$3,757</b>	<b>\$15,000</b>	<b>\$4,900</b>	<b>\$4,900</b>
		<b>Total 123200 - West County Area of Benefit</b>	<b>\$3,794</b>	<b>\$15,100</b>	<b>\$5,000</b>	<b>\$5,000</b>

<b>123400 - North Richmond AOB</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$8,617	\$5,000	\$10,000	\$10,000
		<b>Total Use Of Money &amp; Property</b>	<b>\$8,617</b>	<b>\$5,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<b>Charges For Services</b>					
		Road Development Fees	\$3,582	\$20,000	\$10,000	\$10,000
		<b>Total Charges For Services</b>	<b>\$3,582</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
		<b>Total 123400 - North Richmond AOB</b>	<b>\$12,199</b>	<b>\$25,000</b>	<b>\$20,000</b>	<b>\$20,000</b>

<b>124000 - Martinez Area of Benefit</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$17,495	\$20,000	\$30,000	\$30,000

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#### Special Revenue Funds (continued)

##### 124000 - Martinez Area of Benefit (continued)

<b>Total Use Of Money &amp; Property</b>			<b>\$17,495</b>	<b>\$20,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Charges For Services</b>						
	Road Development Fees		\$30,142	\$50,000	\$40,000	\$40,000
<b>Total Charges For Services</b>			<b>\$30,142</b>	<b>\$50,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Total 124000 - Martinez Area of Benefit</b>			<b>\$47,638</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>

##### 124100 - Briones Area of Benefit

<b>Use Of Money &amp; Property</b>						
	Earnings on Investment		\$744	\$400	\$1,000	\$1,000
<b>Total Use Of Money &amp; Property</b>			<b>\$744</b>	<b>\$400</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Charges For Services</b>						
	Road Development Fees		\$1,840	\$4,700	\$5,000	\$5,000
<b>Total Charges For Services</b>			<b>\$1,840</b>	<b>\$4,700</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Total 124100 - Briones Area of Benefit</b>			<b>\$2,584</b>	<b>\$5,100</b>	<b>\$6,000</b>	<b>\$6,000</b>

##### 124200 - Central Co Area/Benefit

<b>Use Of Money &amp; Property</b>						
	Earnings on Investment		\$19,943	\$20,000	\$30,000	\$30,000
<b>Total Use Of Money &amp; Property</b>			<b>\$19,943</b>	<b>\$20,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Charges For Services</b>						
	Road Development Fees		\$103,447	\$150,000	\$150,000	\$150,000
<b>Total Charges For Services</b>			<b>\$103,447</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>



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#### Special Revenue Funds (continued)

##### 124200 - Central Co Area/Benefit (continued)

###### Miscellaneous Revenue

Reimbursements-Gov/Gov	\$239,553	\$0	\$100,000	\$100,000
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<b>Total Miscellaneous Revenue</b>	<b>\$239,553</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>
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<b>Total 124200 - Central Co Area/Benefit</b>	<b>\$362,942</b>	<b>\$170,000</b>	<b>\$280,000</b>	<b>\$280,000</b>
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##### 124300 - So Wal Crk Area of Benefit

###### Use Of Money & Property

Earnings on Investment	\$15	\$100	\$100	\$100
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<b>Total Use Of Money &amp; Property</b>	<b>\$15</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
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###### Charges For Services

Road Development Fees	\$21,603	\$30,000	\$30,000	\$30,000
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<b>Total Charges For Services</b>	<b>\$21,603</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
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<b>Total 124300 - So Wal Crk Area of Benefit</b>	<b>\$21,618</b>	<b>\$30,100</b>	<b>\$30,100</b>	<b>\$30,100</b>
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##### 126000 - Alamo Area of Benefit

###### Use Of Money & Property

Earnings on Investment	\$335	\$10,000	\$1,000	\$1,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$335</b>	<b>\$10,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
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###### Charges For Services

Road Development Fees	\$231,855	\$200,000	\$250,000	\$250,000
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<b>Total Charges For Services</b>	<b>\$231,855</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
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<b>Total 126000 - Alamo Area of Benefit</b>	<b>\$232,190</b>	<b>\$210,000</b>	<b>\$251,000</b>	<b>\$251,000</b>
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#### Special Revenue Funds (continued)

##### 127000 - South Co Area of Benefit

###### Use Of Money & Property

Earnings on Investment	\$24,669	\$10,000	\$30,000	\$30,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$24,669</b>	<b>\$10,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
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###### Charges For Services

Road Development Fees	\$190,962	\$200,000	\$250,000	\$250,000
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<b>Total Charges For Services</b>	<b>\$190,962</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
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<b>Total 127000 - South Co Area of Benefit</b>	<b>\$215,631</b>	<b>\$210,000</b>	<b>\$280,000</b>	<b>\$280,000</b>
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##### 128200 - East County Area of Benefit

###### Use Of Money & Property

Earnings on Investment	\$24,072	\$20,000	\$30,000	\$30,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$24,072</b>	<b>\$20,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
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###### Charges For Services

Road Development Fees	\$536,400	\$500,000	\$600,000	\$600,000
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<b>Total Charges For Services</b>	<b>\$536,400</b>	<b>\$500,000</b>	<b>\$600,000</b>	<b>\$600,000</b>
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<b>Total 128200 - East County Area of Benefit</b>	<b>\$560,472</b>	<b>\$520,000</b>	<b>\$630,000</b>	<b>\$630,000</b>
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##### 129000 - Bethel Isl Area of Benefit

###### Use Of Money & Property

Earnings on Investment	\$0	\$1,000	\$500	\$500
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<b>Total Use Of Money &amp; Property</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$500</b>	<b>\$500</b>
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###### Charges For Services

Road Development Fees	\$3,347	\$8,000	\$9,500	\$9,500
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<b>Special Revenue Funds (continued)</b>						
		<b>Total Charges For Services</b>	<b>\$3,347</b>	<b>\$8,000</b>	<b>\$9,500</b>	<b>\$9,500</b>
		<b>Total 129000 - Bethel Isl Area of Benefit</b>	<b>\$3,347</b>	<b>\$9,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

<b>132800 - County Childrens Fund</b>						
	<b>Charges For Services</b>					
		Recording Fees	\$201,392	\$185,000	\$185,000	\$185,000
		<b>Total Charges For Services</b>	<b>\$201,392</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>
	<b>Miscellaneous Revenue</b>					
		Misc Non-Taxable Revenue	\$0	\$0	\$0	\$0
		<b>Total Miscellaneous Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		<b>Total 132800 - County Childrens Fund</b>	<b>\$201,392</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>

<b>133200 - Animal Benefit Fund</b>						
	<b>Use Of Money &amp; Property</b>					
		Earnings on Investment	\$9,044	\$0	\$0	\$0
		<b>Total Use Of Money &amp; Property</b>	<b>\$9,044</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Miscellaneous Revenue</b>					
		Reimbursements-Gov/Gov	(\$31,941)	\$0	\$0	\$0
		Transfers-Gov/Gov	0	0	0	0
		Restricted Donations	113,426	180,000	180,000	180,000
		<b>Total Miscellaneous Revenue</b>	<b>\$81,485</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>
		<b>Total 133200 - Animal Benefit Fund</b>	<b>\$90,529</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>

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#### Special Revenue Funds (continued)

##### 133400 - CO-Wide Gang and Drug Fund

###### Use Of Money & Property

Earnings on Investment	\$4,263	\$2,600	\$4,300	\$4,300
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<b>Total Use Of Money &amp; Property</b>	<b>\$4,263</b>	<b>\$2,600</b>	<b>\$4,300</b>	<b>\$4,300</b>
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###### Intergovernmental Revenue

###### Other Local Revenue

Misc Government Agencies	\$71,648	\$61,000	\$72,000	\$72,000
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<b>Total Other Local Revenue</b>	<b>\$71,648</b>	<b>\$61,000</b>	<b>\$72,000</b>	<b>\$72,000</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$71,648</b>	<b>\$61,000</b>	<b>\$72,000</b>	<b>\$72,000</b>
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<b>Total 133400 - CO-Wide Gang and Drug Fund</b>	<b>\$75,911</b>	<b>\$63,600</b>	<b>\$76,300</b>	<b>\$76,300</b>
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##### 133700 - Livable Communities Fund

###### Use Of Money & Property

Earnings on Investment	\$75,790	\$50,000	\$50,000	\$50,000
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<b>Total Use Of Money &amp; Property</b>	<b>\$75,790</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
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###### Charges For Services

Planning & Engineer Services	\$432,000	\$650,000	\$456,000	\$456,000
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<b>Total Charges For Services</b>	<b>\$432,000</b>	<b>\$650,000</b>	<b>\$456,000</b>	<b>\$456,000</b>
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<b>Total 133700 - Livable Communities Fund</b>	<b>\$507,790</b>	<b>\$700,000</b>	<b>\$506,000</b>	<b>\$506,000</b>
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##### 134900 - ARRA HUD Bldg Insp NPP Fund

###### Use Of Money & Property

Earnings on Investment	\$3,949	\$700	\$700	\$700
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Int on Loans & Receivables	8,746	55,000	55,000	55,000
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#### Special Revenue Funds (continued)

##### 134900 - ARRA HUD Bldg Insp NPP Fund (continued)

<b>Total Use Of Money &amp; Property</b>			<b>\$12,696</b>	<b>\$55,700</b>	<b>\$55,700</b>	<b>\$55,700</b>
<b>Intergovernmental Revenue</b>						
<b>Federal Assistance</b>						
Fed Aid Hud Block Grant			\$953,420	\$750,000	\$750,000	\$750,000
<b>Total Federal Assistance</b>			<b>\$953,420</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>
<b>Total Intergovernmental Revenue</b>			<b>\$953,420</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>
<b>Total 134900 - ARRA HUD Bldg Insp NPP Fund</b>			<b>\$966,115</b>	<b>\$805,700</b>	<b>\$805,700</b>	<b>\$805,700</b>

##### 136000 - Central Identify Bureau Fund

#### Use Of Money & Property

Earnings on Investment	\$35,244	\$20,000	\$36,000	\$36,000
<b>Total Use Of Money &amp; Property</b>	<b>\$35,244</b>	<b>\$20,000</b>	<b>\$36,000</b>	<b>\$36,000</b>

#### Intergovernmental Revenue

##### State Assistance

State Aid for Disaster-Other	\$1,077,172	\$1,000,000	\$1,000,000	\$1,000,000
<b>Total State Assistance</b>	<b>\$1,077,172</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>

##### Other Local Revenue

Misc Government Agencies	\$1,114,813	\$1,200,000	\$1,200,000	\$1,200,000
<b>Total Other Local Revenue</b>	<b>\$1,114,813</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>
<b>Total Intergovernmental Revenue</b>	<b>\$2,191,985</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>

#### Miscellaneous Revenue

Reimbursements-Gov/Gov	\$200,195	\$201,000	\$201,000	\$201,000
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<b>Special Revenue Funds (continued)</b>						
		<b>Total Miscellaneous Revenue</b>	<b>\$200,195</b>	<b>\$201,000</b>	<b>\$201,000</b>	<b>\$201,000</b>
		<b>Total 136000 - Central Identify Bureau Fund</b>	<b>\$2,427,424</b>	<b>\$2,421,000</b>	<b>\$2,437,000</b>	<b>\$2,437,000</b>

<b>138800 - SPRW Fund</b>						
<b>Use Of Money &amp; Property</b>						
		Earnings on Investment	\$23,810	\$10,000	\$35,000	\$35,000
		Rent on Real Estate	420,025	406,264	405,964	405,964
		<b>Total Use Of Money &amp; Property</b>	<b>\$443,835</b>	<b>\$416,264</b>	<b>\$440,964</b>	<b>\$440,964</b>
<b>Charges For Services</b>						
		Misc Current Services	\$0	\$0	\$0	\$0
		<b>Total Charges For Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Miscellaneous Revenue</b>						
		Reimbursements-Gov/Gov	\$332,890	\$0	\$33,000	\$33,000
		Misc Non-Taxable Revenue	9,220	60,275	0	0
		<b>Total Miscellaneous Revenue</b>	<b>\$342,109</b>	<b>\$60,275</b>	<b>\$33,000</b>	<b>\$33,000</b>
		<b>Total 138800 - SPRW Fund</b>	<b>\$785,944</b>	<b>\$476,539</b>	<b>\$473,964</b>	<b>\$473,964</b>

<b>139000 - RD Dvlpmnt Discovery Bay Fund</b>						
<b>Use Of Money &amp; Property</b>						
		Earnings on Investment	\$744	\$500	\$1,000	\$1,000
		<b>Total Use Of Money &amp; Property</b>	<b>\$744</b>	<b>\$500</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Charges For Services</b>						
		Road Development Fees	\$680,885	\$250,000	\$700,000	\$700,000

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1	2	3	4	5	6	7

#### Special Revenue Funds (continued)

	<b>Total Charges For Services</b>	<b>\$680,885</b>	<b>\$250,000</b>	<b>\$700,000</b>	<b>\$700,000</b>
<b>Total 139000 - RD Dvlpmnt Discovery Bay Fund</b>		<b>\$681,629</b>	<b>\$250,500</b>	<b>\$701,000</b>	<b>\$701,000</b>

#### 139200 - Road Imprvmnt Fee Fund

##### License/Permit/Franchises

Franchises	\$5,000	\$0	\$0	\$0
Other Licenses & Permits	113,784	0	150,000	150,000

<b>Total License/Permit/Franchises</b>	<b>\$118,784</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$150,000</b>
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##### Use Of Money & Property

Earnings on Investment	\$174,203	\$100,000	\$300,000	\$300,000
Rent on Real Estate	500	0	0	0

<b>Total Use Of Money &amp; Property</b>	<b>\$174,703</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
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##### Intergovernmental Revenue

##### State Assistance

State Aid Transportation Proj	\$0	\$100,000	\$0	\$0
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<b>Total State Assistance</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>
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##### Other Local Revenue

Misc Government Agencies	\$0	\$0	\$0	\$0
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<b>Total Other Local Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>Total Intergovernmental Revenue</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>
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##### Charges For Services

Road Development Fees	\$106,992	\$300,000	\$150,000	\$150,000
Misc Road Services	0	150,000	0	0
Misc Current Services	7,820	0	0	0

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1	2	3	4	5	6	7

#### Special Revenue Funds (continued)

##### 139200 - Road Imprvmnt Fee Fund (continued)

<b>Total Charges For Services</b>			<b>\$114,812</b>	<b>\$450,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
<b>Miscellaneous Revenue</b>						
	Reimbursements-Gov/Gov		\$3,306,057	\$100,000	\$1,500,000	\$1,500,000
	Transfers-Gov/Gov		774,620	1,000,000	1,000,000	1,000,000
	Contrib From Other Funds		1,000,000	0	500,000	500,000
<b>Total Miscellaneous Revenue</b>			<b>\$5,080,677</b>	<b>\$1,100,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>
<b>Total 139200 - Road Imprvmnt Fee Fund</b>			<b>\$5,488,975</b>	<b>\$1,750,000</b>	<b>\$3,600,000</b>	<b>\$3,600,000</b>

##### 139400 - Rd Devlpmnt Rich/EI Sobrt

<b>Use Of Money &amp; Property</b>						
	Earnings on Investment		\$737	\$500	\$1,000	\$1,000
<b>Total Use Of Money &amp; Property</b>			<b>\$737</b>	<b>\$500</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Charges For Services</b>						
	Road Development Fees		\$66,738	\$40,000	\$80,000	\$80,000
<b>Total Charges For Services</b>			<b>\$66,738</b>	<b>\$40,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
<b>Total 139400 - Rd Devlpmnt Rich/EI Sobrt</b>			<b>\$67,475</b>	<b>\$40,500</b>	<b>\$81,000</b>	<b>\$81,000</b>

##### 139500 - Road Development Bay Point

<b>Use Of Money &amp; Property</b>						
	Earnings on Investment		\$3,920	\$4,000	\$5,000	\$5,000
<b>Total Use Of Money &amp; Property</b>			<b>\$3,920</b>	<b>\$4,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Charges For Services</b>						
	Road Development Fees		\$363,810	\$50,000	\$150,000	\$150,000



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Special Revenue Funds (continued)					
	Total Charges For Services	\$363,810	\$50,000	\$150,000	\$150,000
Total 139500 - Road Development Bay Point		\$367,730	\$54,000	\$155,000	\$155,000

139900 - Rd Devlpmnt Pacheco Area					
	Use Of Money & Property				
	Earnings on Investment	\$3,335	\$2,000	\$5,000	\$5,000
	Total Use Of Money & Property	\$3,335	\$2,000	\$5,000	\$5,000
	Charges For Services				
	Road Development Fees	\$1,980	\$10,000	\$5,000	\$5,000
	Total Charges For Services	\$1,980	\$10,000	\$5,000	\$5,000
Total 139900 - Rd Devlpmnt Pacheco Area		\$5,315	\$12,000	\$10,000	\$10,000
Total Special Revenue Funds		\$409,123,692	\$447,155,163	\$454,674,516	\$454,837,528

<b>Total All Funds</b>			<b>\$1,919,772,550</b>	<b>\$2,087,787,914</b>	<b>\$2,111,115,233</b>	<b>\$2,113,173,738</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 7</b>
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1	2	3	4	5

**Summarization by Function**

General	\$185,108,781	\$282,309,463	\$218,446,519	\$217,394,094
Public Protection	541,505,858	628,443,237	619,558,042	616,655,191
Health And Sanitation	357,813,121	444,810,246	445,869,268	445,869,268
Public Assistance	574,091,978	623,420,754	649,012,512	647,018,426
Education	28,194,140	38,783,414	32,568,184	32,568,184
Public Ways & Facilities	95,291,792	132,279,382	128,000,787	128,884,787
Debt Service	41,244,271	39,217,914	44,583,047	44,583,047
<b>Total Summarization by Function</b>	<b>\$1,823,249,942</b>	<b>\$2,189,264,410</b>	<b>\$2,138,038,358</b>	<b>\$2,132,972,996</b>

**Appropriations for Contingencies**

General Fund	\$0	\$7,929,245	\$10,000,000	\$10,000,000
<b>Total Appropriations for Contingencies</b>	<b>\$0</b>	<b>\$7,929,245</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>

<b>Subtotal Financing Uses</b>	<b>\$1,823,249,942</b>	<b>\$2,197,193,655</b>	<b>\$2,148,038,358</b>	<b>\$2,142,972,996</b>
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1	2	3	4	5

#### Summarization by Fund

General Fund	\$1,402,590,660	\$1,646,643,026	\$1,616,831,729	\$1,611,246,163
County Law Enfrmnt-Cap Proj Fund	312	4,008,504	172,500	172,500
Recorder Modernization Fund	1,792,465	10,927,782	11,129,511	11,129,511
Court/Clerk Automation Fund	0	78	78	78
Fish and Game Fund	64,871	537,697	158,400	158,400
Land Development Fund	3,048,171	2,865,250	3,136,100	3,136,100
Criminalistics Lab Fund	4	163,466	22,250	22,250
Survey Monument Preservation Fund	65,814	729,347	771,584	771,584
Crim Justice Facility Construct Fund	601,972	1,786,008	870,000	870,000
Courthouse Construct Fund	364,230	1,623,057	753,000	753,000
Road Fund	43,204,893	54,573,449	55,797,919	55,797,919
Transportation Improvement Fund	2,696,744	2,846,865	3,698,500	3,698,500
Drainage Area 9 Fund	848	265,945	271,675	271,675
Private Activity Bond Fund	578,648	1,112,682	1,225,000	1,225,000
Affordable Housing Spec Rev Fund	4	650,000	325,000	325,000
Navy Trans Mitigation Fund	83,095	5,565,517	5,656,034	5,656,034
Tosco/Solano Trns Mitig Fund	229	50,000	60,000	60,000
Child Development Fund	25,637,309	28,187,847	29,294,435	29,294,435
HUD NSP Fund	550,000	1,028,441	1,011,000	1,011,000
Used Oil Recycling Grant Fund	26,835	150,000	150,000	150,000
Conservation & Development Fund	24,001,510	33,207,315	33,360,213	33,360,213
CDD/PWD Joint Review Fee Fund	367,932	1,308,292	520,000	520,000
Drainage Deficiency Fund	112	2,324,690	2,350,690	2,350,690
Public Works Fund	1,600,551	6,245,300	1,502,300	1,502,300
DA Consumer Protection Fund	1,480,280	3,320,085	400,000	737,137
Domestic Violence Victim Asst Fund	129,300	169,317	152,664	152,664

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**Summarization by Fund (continued)**

Dispute Resolution Program Fund	\$246,921	\$180,000	\$180,000	\$180,000
Zero Tolerance- Domestic Violence Fund	524,910	839,080	634,447	634,447
DA Revenue Narcotics Fund	47,546	574,968	122,000	122,000
DA Environment/OSHA Fund	1,057,216	1,637,820	250,000	433,067
DA Forfeiture-Fed-DOJ Fund	25,457	225,450	16,800	16,800
Walden Green Maintenance Fund	60,261	632,150	211,078	211,078
R/Estate Fraud Prosecution Fund	1,091,574	620,593	560,000	560,000
CCC Dept Child Support Svcs Fund	18,495,951	18,605,644	18,769,093	18,769,093
Emergency Med Svcs Fund	1,486,246	2,493,588	1,571,549	1,571,549
AB75 Tobacco Tax Fund	0	51	0	0
Traffic Safety Fund	9,005	365,647	15,455	15,455
Public Protection-Spec Rev Fund	920,006	3,809,272	1,508,560	1,508,560
Sheriff Nar Forfeit-ST/Local Fund	94,831	206,470	100,000	100,000
Sheriff Forfeit-Fed-DoJ Fund	4	524,395	5,500	5,500
Sup Law Enforcement Svcs Fund	8,049,738	9,591,820	9,528,628	9,528,628
Sheriff Forfeit-Fed Treasury Fund	4	251,900	1,750	1,750
PROP 63 MH Svcs Fund	38,221,901	51,574,743	50,513,394	50,513,394
Prisoners Welfare Fund	1,442,651	3,466,554	1,585,235	1,585,235
Probation Officers Special Fund	128,873	228,111	111,900	111,900
Automated Sys Development Fund	200,000	200,000	200,000	200,000
Property Tax Admin Fund	0	2,974,865	2,974,865	2,974,865
Cnty Local Rev Fund	155,785,496	168,365,457	174,785,496	174,785,496
Obscene Matter-Minors Fund	0	400	400	400
IHSS Public Authority Fund	2,328,236	2,315,543	2,265,704	2,265,704
DNA Identification Fund	300,000	538,258	270,000	270,000
Comm Corr Performance Inctv Fund	3,452,823	4,584,144	4,584,144	4,584,144

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1	2	3	4	5

**Summarization by Fund (continued)**

NO Rich Wst&Rcvy Mitigation Fee Fund	\$463,167	\$1,097,909	\$600,000	\$600,000
L/M HSG Asset Fd-LMI Fund	376,120	10,702,000	11,255,150	11,255,150
Bailey Rd Mntc Surcharge Fund	187,357	2,387,924	2,610,392	2,610,392
Home Invstmt Prtnrshp Act Fund	2,562	392,876	300,000	300,000
County Library Fund	28,193,295	38,529,628	32,567,684	32,567,684
Casey Library Gift Fund	845	253,786	500	500
HERCUL/RODEO CROCK A OF B	0	25,100	5,000	5,000
WEST COUNTY AREA OF BENEF	34,176	30,100	5,000	5,000
NORTH RICHMOND AOB	86,742	600,500	105,500	105,500
MARTINEZ AREA OF BENEFIT	231,216	70,000	117,500	117,500
BRIONES AREA OF BENEFIT	24	5,100	76,100	76,100
CENTRAL CO AREA/BENEFIT	(3,725)	170,000	21,000	21,000
SO WAL CRK AREA OF BENEFIT	1,020	30,100	5,100	5,100
ALAMO AREA OF BENEFIT	25,296	210,000	50,200	50,200
SOUTH CO AREA OF BENEFIT	607,112	367,700	40,600	40,600
EAST COUNTY AREA OF BENEF	815,433	1,245,825	1,000,200	1,000,200
BETHEL ISL AREA OF BENEFIT	22,531	9,000	10,000	10,000
County Childrens Fund	159,328	445,737	185,000	185,000
Animal Benefit Fund	176,259	998,697	510,000	510,000
CO-Wide Gang and Drug Fund	382,904	964,875	76,300	76,300
Livable Communities Fund	49,427	1,158,363	2,132,830	2,132,830
ARRA HUD Bldg Insp NPP Fund	759,165	1,136,126	805,700	805,700
Retirement UAAL Bond Fund	38,484,360	34,328,861	41,823,136	41,823,136
Ret Litgtn Stlmnt Dbt Svc Fund	2,759,911	2,759,911	2,759,911	2,759,911
Family Law Ctr-Debt Svc Fund	0	2,129,142	0	0
Central Identify Bureau Fund	3,431,573	4,117,481	2,437,000	2,437,000

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 7</b>
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Description	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
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**Summarization by Fund (continued)**

SPRW Fund	\$691,235	\$4,252,031	\$4,345,174	\$4,345,174
RD Dvlpmnt Discovery Bay Fund	61,219	250,500	130,300	130,300
Road Imprvmnt Fee Fund	1,898,339	3,201,000	3,600,000	3,600,000
RD DEVLPMNT RICH/EL SOBRT	38,995	160,500	50,300	50,300
ROAD DEVELOPMENT BAY POINT	444,756	54,000	20,800	20,800
RD DEVLPMNT PACHECO AREA	12,861	12,000	5,400	5,400
<b>Total Financing Uses</b>	<b>\$1,823,249,942</b>	<b>\$2,197,193,655</b>	<b>\$2,148,038,358</b>	<b>\$2,142,972,996</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 8</b>
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Function, Activity, and Budget Unit	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5

#### General

##### Legislative & Administrative

0001 - DEPARTMENT OF SUPERVISORS	\$6,010,398	\$7,546,605	\$7,522,273	\$7,556,579
0002 - CLERK OF THE BOARD	873,553	1,132,635	1,274,441	1,151,575
0003 - COUNTY ADMINISTRATOR	12,866,677	23,237,318	17,171,589	17,171,589

<b>Total Legislative &amp; Administrative</b>	<b>\$19,750,628</b>	<b>\$31,916,559</b>	<b>\$25,968,303</b>	<b>\$25,879,743</b>
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#### Finance

0010 - AUDITOR - CONTROLLER	\$8,455,061	\$9,970,218	\$10,303,033	\$10,303,033
0011 - AUTOMATED SYSTEMS DVLPMNT	200,000	200,000	200,000	200,000
0015 - TREASURER-TAX COLLECTOR	4,947,434	5,571,980	5,511,865	5,511,865
0016 - ASSESSOR	15,302,418	17,470,100	18,487,297	17,462,095
0017 - PROPERTY TAX ADMIN	0	2,974,865	2,974,865	2,974,865
0019 - ASSMT LITIGATION SVCS	486,882	0	0	0
0020 - PURCHASING	744,819	936,796	962,513	1,045,903
0025 - MANAGEMENT INFO SYSTEMS	892,499	2,466,448	757,000	757,000

<b>Total Finance</b>	<b>\$31,029,113</b>	<b>\$39,590,407</b>	<b>\$39,196,573</b>	<b>\$38,254,761</b>
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#### Counsel

0030 - COUNTY COUNSEL	\$5,712,109	\$7,729,898	\$7,742,779	\$7,720,726
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<b>Total Counsel</b>	<b>\$5,712,109</b>	<b>\$7,729,898</b>	<b>\$7,742,779</b>	<b>\$7,720,726</b>
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#### Personnel

0035 - HUMAN RESOURCES	\$8,586,119	\$11,750,498	\$12,361,476	\$12,361,476
0036 - PERSONNEL MERIT BOARD	54,959	90,959	90,959	90,959

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 8</b>
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#### General (continued)

##### Personnel (continued)

0038 - CHILD CARE	(\$34,008)	\$182,747	\$15,170	\$15,170
<b>Total Personnel</b>	<b>\$8,607,070</b>	<b>\$12,024,204</b>	<b>\$12,467,605</b>	<b>\$12,467,605</b>

##### Elections

0043 - ELECTIONS	\$9,438,805	\$12,479,783	\$10,643,172	\$10,643,172
<b>Total Elections</b>	<b>\$9,438,805</b>	<b>\$12,479,783</b>	<b>\$10,643,172</b>	<b>\$10,643,172</b>

##### Communications

0060 - TELECOMMUNICATIONS	\$4,881,047	\$4,516,361	\$4,706,980	\$4,706,980
<b>Total Communications</b>	<b>\$4,881,047</b>	<b>\$4,516,361</b>	<b>\$4,706,980</b>	<b>\$4,706,980</b>

##### Property Management

0063 - FLEET SERVICES	\$0	\$482,794	\$540,000	\$540,000
0077 - GEN CO BLG OCCUPANCY COST	14,162,902	25,356,482	24,280,258	24,280,258
0078 - GSD OUTSIDE AGENCY SVC	698,730	766,250	722,264	722,264
0079 - BUILDING MAINTENANCE	45,855,909	47,103,023	47,707,492	47,707,492
0080 - MINOR CAP IMPROVEMENTS	1,285,348	1,704,558	1,500,000	1,500,000
0085 - FACILITY LIFECYCLE IMPROV	9,299,155	10,137,170	10,000,000	10,000,000
<b>Total Property Management</b>	<b>\$71,302,044</b>	<b>\$85,550,277</b>	<b>\$84,750,014</b>	<b>\$84,750,014</b>

##### Plant Acquisition

0111 - PLANT ACQUIS-GENERAL FUND	\$9,853,241	\$34,945,858	\$5,000,000	\$5,000,000
0119 - CRIM JUST FACILITY CNSTRN	601,972	1,786,008	870,000	870,000



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 8</b>
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#### General (continued)

##### Plant Acquisition (continued)

0120 - PLANT ACQ - DA 9	\$848	\$265,945	\$271,675	\$271,675
0122 - COURTHOUSE CONSTRUCTION	364,230	1,623,057	753,000	753,000
0126 - CO LAW ENF COMPTR CAP-PRJ	312	337,392	12,000	12,000
0129 - CO LAW ENF COMM CAP-PROJ	0	1,257,596	500	500
0131 - CO LAW ENF HLCPTR CAP PRJ	0	2,413,516	160,000	160,000
<b>Total Plant Acquisition</b>	<b>\$10,820,603</b>	<b>\$42,629,372</b>	<b>\$7,067,175</b>	<b>\$7,067,175</b>

##### Promotion

0135 - ECONOMIC PROMOTION	\$615,917	\$1,150,650	\$509,192	\$509,192
<b>Total Promotion</b>	<b>\$615,917</b>	<b>\$1,150,650</b>	<b>\$509,192</b>	<b>\$509,192</b>

##### Other General

0004 - CROCKETT-RODEO REVENUES	\$464,820	\$800,000	\$560,000	\$560,000
0007 - BOARD MITIGATION PROGRAMS	169,933	2,075,422	150,000	150,000
0018 - COUNTY-STATE-WCCHCD IGT	2,740	0	0	0
0145 - EMPLOYEE/RETIREE BENEFITS	6,863,550	22,233,502	5,500,000	5,500,000
0147 - INFORMATION TECHNOLOGY	3,148,879	4,775,862	5,014,700	5,014,700
0148 - PRINT & MAIL SERVICES	1,030,302	834,850	912,750	912,750
0150 - INSURANCE AND RISK MGMT	9,307,511	10,275,728	10,446,692	10,446,692
0161 - SURVEY MONUMENT PRESERVTN	65,814	729,347	771,584	771,584
0478 - NO RICH WST&RCVY MTGN FEE	463,167	1,097,909	600,000	600,000
0580 - KELLER CNYN MTIGATN FUND	1,434,730	1,899,330	1,439,000	1,439,000
<b>Total Other General</b>	<b>\$22,951,446</b>	<b>\$44,721,950</b>	<b>\$25,394,726</b>	<b>\$25,394,726</b>

<b>Total General</b>	<b>\$185,108,781</b>	<b>\$282,309,463</b>	<b>\$218,446,519</b>	<b>\$217,394,094</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 8</b>
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#### Public Protection

##### Judicial

0202 - TRIAL COURT PROGRAMS	\$17,716,663	\$18,243,249	\$18,119,566	\$18,119,566
0233 - R/ESTATE FRAUD PROSECUTE	1,091,574	620,593	560,000	560,000
0234 - DA FORFEITURE-FED-DOJ	25,457	225,450	16,800	16,800
0235 - LAW & JUSTICE SYSTEMS DEV	723,997	11,545,993	2,141,493	2,141,493
0236 - COURT RECORDS AUTOMATION	0	78	78	78
0238 - CIVIL GRAND JURY	148,617	155,500	155,500	155,500
0239 - CRIMINAL GRAND JURY	87,215	88,000	70,000	70,000
0241 - SLESF-CRIM PROSECUTION	404,677	449,445	483,326	483,326
0242 - DISTRICT ATTORNEY	40,274,023	41,653,927	42,166,177	43,693,073
0243 - PUBLIC DEFENDER	23,469,028	25,948,974	26,861,986	27,663,734
0244 - D A REVENUE NARCOTICS	47,546	574,968	122,000	122,000
0245 - D A WELFARE FRAUD	0	120,248	134,218	134,218
0246 - DISPUTE RESOLUTION PROGRAM	246,921	180,000	180,000	180,000
0247 - DA CONSUMER PROTECTION	1,480,280	3,320,085	400,000	737,137
0248 - CONFLICT DEFENSE SERVICES	4,891,360	4,818,000	5,007,000	5,007,000
0251 - DA ENVIRON/OSHA	1,057,216	1,637,820	250,000	433,067
0254 - OBSCENE MATTER-MINORS	0	400	400	400

<b>Total Judicial</b>	<b>\$91,664,574</b>	<b>\$109,582,731</b>	<b>\$96,668,544</b>	<b>\$99,517,392</b>
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##### Police Protection

0252 - SHER FORFEIT-FED-DOJ	\$4	\$524,395	\$5,500	\$5,500
0253 - SHER NARC FRFEIT-ST/LOCAL	94,831	206,470	100,000	100,000
0255 - SHERIFF	116,725,750	120,317,997	130,107,287	125,541,944

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**Public Protection (continued)**

**Police Protection (continued)**

0256 - CRIMINALISTIC LAB FUND	\$4	\$163,466	\$22,250	\$22,250
0260 - AUTOMATED ID & WARRANT	920,006	3,809,272	1,508,560	1,508,560
0263 - SLESF-FRONT LINE ENF-CO	283,446	373,583	403,300	403,300
0264 - SLESF-FRONT LINE ENF-CITY	3,014,997	3,221,581	3,466,193	3,466,193
0265 - VEHICLE THEFT PROGRAM	907,135	2,112,113	1,000,000	1,000,000
0268 - SHER FORFEIT-FED TREASURY	4	251,900	1,750	1,750
0270 - CENTRAL IDENTIFY BUREAU	1,941,210	2,842,481	1,437,000	1,437,000
0271 - CO-WIDE GANG AND DRUG	382,904	964,875	76,300	76,300
0274 - AB 879	1,490,363	1,275,000	1,000,000	1,000,000
0275 - DNA IDENTIFICATION FUND	300,000	538,258	270,000	270,000
0277 - SHERIFF CONTRACT SVCS	17,761,987	20,317,741	20,330,969	20,330,969

<b>Total Police Protection</b>	<b>\$143,822,642</b>	<b>\$156,919,132</b>	<b>\$159,729,110</b>	<b>\$155,163,766</b>
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**Detention & Correction**

0262 - SLESF-JAIL CONSTR & OPS	\$376,827	\$449,591	\$483,326	\$483,326
0273 - PRISONERS WELFARE	1,442,651	3,466,554	1,585,235	1,585,235
0300 - CUSTODY SERVICES BUREAU	77,233,099	85,108,215	85,027,383	84,868,262
0301 - HLTH SVCS-DETENTION INMATES	23,498,816	24,739,774	25,600,010	25,600,010
0308 - PROBATION PROGRAMS	30,007,381	34,485,816	36,058,578	35,916,737
0309 - PROBATION FACILITIES	28,798,650	32,531,226	32,983,278	32,213,986
0310 - PROB CARE OF COURT WARDS	8,627,543	11,427,015	11,466,692	11,466,692
0311 - SLESF-PROBATION	3,969,791	5,097,620	4,692,483	4,692,483
0313 - PROBATION OFFICERS SPECIAL FUND	128,873	228,111	111,900	111,900

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#### Public Protection (continued)

##### Detention & Correction (continued)

0477 - CCPIF	\$3,452,823	\$4,584,144	\$4,584,144	\$4,584,144
<b>Total Detention &amp; Correction</b>	<b>\$177,536,454</b>	<b>\$202,118,066</b>	<b>\$202,593,030</b>	<b>\$201,522,776</b>

##### Flood Control & Soil Cnsv

0330 - CO DRAINAGE MAINTENANCE	\$671,070	\$730,000	\$720,000	\$720,000
<b>Total Flood Control &amp; Soil Cnsv</b>	<b>\$671,070</b>	<b>\$730,000</b>	<b>\$720,000</b>	<b>\$720,000</b>

##### Protective Inspection

0335 - AGRICULTURE-WEIGHTS/MEAS	\$5,427,117	\$6,380,092	\$6,355,988	\$6,239,887
<b>Total Protective Inspection</b>	<b>\$5,427,117</b>	<b>\$6,380,092</b>	<b>\$6,355,988</b>	<b>\$6,239,887</b>

##### Other Protection

0114 - PLANT ACQ CONSERV & DEV	\$174	\$0	\$1,000,000	\$1,000,000
0249 - CCC DEPT CHILD SPRT SVCS	18,495,951	18,605,644	18,769,093	18,769,093
0280 - CONSERVATION & DEVELOPMENT	23,167,493	29,772,391	29,803,741	29,803,741
0285 - ENERGY UPGRADE CA	170,327	388,550	173,593	173,593
0286 - MSR WW GRANT	663,516	3,046,374	2,382,879	2,382,879
0295 - LAW ENFORCEMENT SVCS ACCT	52,205,990	57,945,595	58,823,286	58,823,286
0350 - CDD/PWD JOINT REVIEW FEE	367,932	1,308,292	520,000	520,000
0351 - USED OIL RECYCLING GRANT	26,835	150,000	150,000	150,000
0353 - RECORDER MICRO/MOD	1,792,465	10,927,782	11,129,511	11,129,511
0355 - RECORDER	3,275,816	4,338,974	4,837,990	4,837,990
0356 - LOCAL AGENCY FORMATION	241,244	218,000	261,000	261,000

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**Public Protection (continued)**

**Other Protection (continued)**

0359 - CORONER	\$2,907,604	\$3,329,573	\$3,298,496	\$3,298,496
0362 - EMERGENCY SERVICES	7,374,478	7,013,789	7,231,489	7,231,489
0364 - PUBLIC ADMINISTRATOR	0	0	0	0
0366 - ANIMAL SERVICES	11,394,613	12,607,850	12,293,607	12,293,607
0367 - GAME PROTECTION	64,871	537,697	158,400	158,400
0368 - TRAFFIC SAFETY	9,005	365,647	15,455	15,455
0369 - ANIMAL BENEFIT ADMIN	173,841	998,697	0	0
0370 - LIVABLE COMMUNITIES	49,427	1,158,363	2,132,830	2,132,830
0375 - ANIMAL BENEFIT	2,418	0	510,000	510,000
<b>Total Other Protection</b>	<b>\$122,384,000</b>	<b>\$152,713,217</b>	<b>\$153,491,370</b>	<b>\$153,491,370</b>

<b>Total Public Protection</b>	<b>\$541,505,858</b>	<b>\$628,443,237</b>	<b>\$619,558,042</b>	<b>\$616,655,191</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 8</b>
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#### Health And Sanitation

<b>Health</b>				
0450 - HEALTH SVCS-PUBLIC HEALTH	\$50,256,015	\$74,673,785	\$72,901,458	\$72,901,458
0451 - CONSERVATOR/GUARDIANSHIP	3,582,644	3,700,765	4,064,733	4,064,733
0452 - HEALTH SVCS-ENVIRON HLTH	18,402,917	22,004,070	22,143,837	22,143,837
0454 - PUBLIC ADMINISTRATOR	403,220	628,853	688,773	688,773
0463 - HEALTH, HOUSING & HOMELESS	5,516,577	6,903,915	8,380,456	8,380,456
<b>Total Health</b>	<b>\$78,161,374</b>	<b>\$107,911,388</b>	<b>\$108,179,256</b>	<b>\$108,179,256</b>

<b>California Children Svcs</b>				
0460 - HLTH SVC-CALIF CHILD SVCS	\$9,544,961	\$10,443,472	\$11,082,920	\$11,082,920
<b>Total California Children Svcs</b>	<b>\$9,544,961</b>	<b>\$10,443,472</b>	<b>\$11,082,920</b>	<b>\$11,082,920</b>

<b>Hospital Care</b>				
0465 - HLTH SVS-HOSPITAL SUBSIDY	\$27,436,066	\$26,361,050	\$23,656,785	\$23,656,785
0466 - ALCOHOL & OTHER DRUGS SVC	15,512,267	33,957,534	24,579,648	24,579,648
0467 - HLTH SERVICES-MNTL HLTH	187,065,246	211,700,874	225,913,169	225,913,169
0468 - HLTH SVCS-CHIP AB75 TOBACCO	0	51	0	0
0471 - EMERGENCY MEDICAL SVCS	1,486,246	2,493,588	1,571,549	1,571,549
0475 - PROP 63 MH SVCS ACCT	38,221,901	51,574,743	50,513,394	50,513,394
<b>Total Hospital Care</b>	<b>\$269,721,726</b>	<b>\$326,087,839</b>	<b>\$326,234,545</b>	<b>\$326,234,545</b>

<b>Sanitation</b>				
0473 - KELLER SRCHRGE/MITGN PROG	\$385,061	\$367,546	\$372,546	\$372,546
<b>Total Sanitation</b>	<b>\$385,061</b>	<b>\$367,546</b>	<b>\$372,546</b>	<b>\$372,546</b>

<b>Total Health And Sanitation</b>	<b>\$357,813,121</b>	<b>\$444,810,246</b>	<b>\$445,869,268</b>	<b>\$445,869,268</b>
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#### Public Assistance

##### Assistance Administration

0501 - EHSD ADMINISTRATIVE SVCS	\$6,193,363	\$6,310,479	\$6,496,038	\$6,316,205
<b>Total Assistance Administration</b>	<b>\$6,193,363</b>	<b>\$6,310,479</b>	<b>\$6,496,038</b>	<b>\$6,316,205</b>

##### Aid Programs

0296 - SUPPORT SERVICES	\$103,579,506	\$110,419,862	\$115,962,210	\$115,962,210
0502 - EHSD CHILDREN & FAMILY SVCS	103,536,894	122,292,167	131,814,901	134,923,387
0503 - EHSD AGING & ADULT SVCS	55,937,249	67,279,202	73,480,929	73,708,351
0504 - EHSD WORKFORCE SVCS	214,348,940	203,318,164	205,182,025	200,847,503
0505 - COUNTY CHILDRENS	159,328	445,737	185,000	185,000
0507 - EHS - ANN ADLER CHILD & FMLY	80,456	80,000	80,000	80,000
0508 - IHSS PUBLIC AUTHORITY	2,328,236	2,315,543	2,265,704	2,265,704
<b>Total Aid Programs</b>	<b>\$479,970,607</b>	<b>\$506,150,675</b>	<b>\$528,970,770</b>	<b>\$527,972,156</b>

##### Veterans Services

0579 - VETERANS SERVICE OFFICE	\$1,127,135	\$1,412,043	\$1,410,043	\$1,410,043
<b>Total Veterans Services</b>	<b>\$1,127,135</b>	<b>\$1,412,043</b>	<b>\$1,410,043</b>	<b>\$1,410,043</b>

##### Other Assistance

0380 - HUD NSP	\$550,000	\$1,028,441	\$1,011,000	\$1,011,000
0479 - L/M HSG ASSET FD-LMIHAF	376,120	10,702,000	11,255,150	11,255,150
0506 - CAL HLTH BNFT MARKETPLACE	3,633,237	0	0	0
0535 - EHS SERVICE INTEGRATION	0	0	0	0
0561 - HOME INVSTMT PRTNRSH ACT	2,562	392,876	300,000	300,000

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**Public Assistance (continued)**

**Other Assistance (continued)**

0581 - ZERO TLRNCE DOM VIOL INIT	\$3,501,965	\$2,668,800	\$2,994,234	\$2,994,234
0583 - EHSD WFRC INVESTMENT BRD	6,907,349	7,395,754	7,086,605	6,270,966
0585 - DOM VIOLENCE VICTIM ASIST	129,300	169,317	152,664	152,664
0586 - ZERO TOLRNCE-DOM VIOLENCE	524,910	839,080	634,447	634,447
0588 - COMMUNITY SERVICES	34,160,705	41,605,745	43,038,123	43,038,123
0589 - CHILD DEV-DEPT	25,637,309	28,187,847	29,294,435	29,294,435
0590 - HOPWA GRANT	1,687,029	1,614,217	1,137,410	1,137,410
0591 - NPP	902,914	939,962	1,032,175	1,032,175
0592 - HUD BLOCK GRANT	2,970,705	6,766,422	6,122,051	6,122,051
0593 - HUD EMERGENCY SOLUTIONS GRT	414,275	586,000	636,050	636,050
0594 - HUD HOME BLOCK GRANT	4,064,674	3,752,288	5,085,617	5,085,617
0595 - PRIVATE ACTIVITY BOND	578,648	1,112,682	1,225,000	1,225,000
0596 - AFFORDABLE HOUSING	4	650,000	325,000	325,000
0597 - ARRA HUD BLDG INSP NPP	759,165	1,136,126	805,700	805,700

<b>Total Other Assistance</b>	<b>\$86,800,872</b>	<b>\$109,547,557</b>	<b>\$112,135,661</b>	<b>\$111,320,022</b>
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<b>Total Public Assistance</b>	<b>\$574,091,978</b>	<b>\$623,420,754</b>	<b>\$649,012,512</b>	<b>\$647,018,426</b>
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1	2	3	4	5

<b>Education</b>
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<b>Library Services</b>				
0620 - LIBRARY-ADMIN & SUPPORT SVCS	\$13,955,159	\$16,707,076	\$12,859,147	\$12,859,147
0621 - LIBRARY-COMMUNITY SERVICES	14,238,136	21,822,552	19,708,537	19,708,537
0622 - CASEY LIBRARY GIFT	845	253,786	500	500
<b>Total Library Services</b>	<b>\$28,194,140</b>	<b>\$38,783,414</b>	<b>\$32,568,184</b>	<b>\$32,568,184</b>

<b>Total Education</b>	<b>\$28,194,140</b>	<b>\$38,783,414</b>	<b>\$32,568,184</b>	<b>\$32,568,184</b>
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1	2	3	4	5

#### Public Ways & Facilities

##### Flood Control & Soil Cnsv

0648 - DRAINAGE DEFICIENCY	\$112	\$2,324,690	\$2,350,690	\$2,350,690
<b>Total Flood Control &amp; Soil Cnsv</b>	<b>\$112</b>	<b>\$2,324,690</b>	<b>\$2,350,690</b>	<b>\$2,350,690</b>

##### Public Ways

0631 - HERCUL/RODEO/CROCK A OF B	\$0	\$25,100	\$5,000	\$5,000
0632 - WEST COUNTY AREA OF BENEF	34,176	30,100	5,000	5,000
0634 - NORTH RICHMOND AOB	86,742	600,500	105,500	105,500
0635 - MARTINEZ AREA OF BENEFIT	231,216	70,000	117,500	117,500
0636 - BRIONES AREA OF BENEFIT	24	5,100	76,100	76,100
0637 - CENTRAL CO AREA/BENEFIT	(3,725)	170,000	21,000	21,000
0638 - SO WAL CRK AREA OF BENEFIT	1,020	30,100	5,100	5,100
0641 - ALAMO AREA OF BENEFIT	25,296	210,000	50,200	50,200
0642 - SOUTH CO AREA OF BENEFIT	607,112	367,700	40,600	40,600
0645 - EAST COUNTY AREA OF BENEF	815,433	1,245,825	1,000,200	1,000,200
0649 - PUBLIC WORKS	1,600,551	6,245,300	1,502,300	1,502,300
0650 - PUBLIC WORKS	38,107,073	41,291,781	39,887,600	40,771,600
0651 - PUB WKS-LAND DEVELOPMENT	3,048,171	2,865,250	3,136,100	3,136,100
0653 - BETHEL ISLAND AREA OF BENEFIT	22,531	9,000	10,000	10,000
0660 - BAILEY RD MNTC SURCHARGE	187,357	2,387,924	2,610,392	2,610,392
0661 - ROAD CONSTRUCTION	1,336,078	2,803,000	3,502,000	3,502,000
0662 - ROAD CONSTRUCTION-RD FUND	19,452,724	32,076,765	23,255,344	23,255,344
0663 - TRANSPRTATN IMPV MEASURE C	2,696,744	2,846,865	3,698,500	3,698,500
0664 - WALDEN GREEN MAINTENANCE	60,261	632,150	211,078	211,078

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1	2	3	4	5

**Public Ways & Facilities (continued)**

<b>Public Ways (continued)</b>				
0672 - ROAD MAINTENANCE-RD FUND	\$18,115,262	\$17,581,684	\$25,272,000	\$25,272,000
0674 - MISCEL PROPERTY-ROAD FUND	14,967	17,000	17,000	17,000
0676 - GEN ROAD PLAN/ADM-RD FUND	5,621,940	4,898,000	7,253,575	7,253,575
0678 - SPRW FUND	691,235	4,252,031	4,345,174	4,345,174
0680 - RD DVLPMNT DISCOVERY BAY	61,219	250,500	130,300	130,300
0682 - ROAD IMPRVMNT FEE	1,898,339	3,201,000	3,600,000	3,600,000
0684 - RD DEVLPMNT RICH/EL SOBRT	38,995	160,500	50,300	50,300
0685 - RD DEVLPMNT BAY POINT AREA	444,756	54,000	20,800	20,800
0687 - RD DEVLPMNT PACHECO AREA	12,861	12,000	5,400	5,400
<b>Total Public Ways</b>	<b>\$95,208,356</b>	<b>\$124,339,175</b>	<b>\$119,934,063</b>	<b>\$120,818,063</b>

<b>Transportation Systems</b>				
0697 - NAVY TRANS MITIGATION	\$83,095	\$5,565,517	\$5,656,034	\$5,656,034
0699 - TOSCO/SOLANO TRANS MTGTN	229	50,000	60,000	60,000
<b>Total Transportation Systems</b>	<b>\$83,324</b>	<b>\$5,615,517</b>	<b>\$5,716,034</b>	<b>\$5,716,034</b>

<b>Total Public Ways &amp; Facilities</b>	<b>\$95,291,792</b>	<b>\$132,279,382</b>	<b>\$128,000,787</b>	<b>\$128,884,787</b>
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Function, Activity, and Budget Unit	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5

**Debt Service**

<b>Retirement-Long Term Debt</b>				
0791 - RETIREMENT UAAL BOND FUND	\$38,484,360	\$34,328,861	\$41,823,136	\$41,823,136
0793 - RET LITGTN STLMNT DBT SVC	2,759,911	2,759,911	2,759,911	2,759,911
0794 - FAMILY LAW CTR-DEBT SVC	0	2,129,142	0	0
<b>Total Retirement-Long Term Debt</b>	<b>\$41,244,271</b>	<b>\$39,217,914</b>	<b>\$44,583,047</b>	<b>\$44,583,047</b>

<b>Total Debt Service</b>	<b>\$41,244,271</b>	<b>\$39,217,914</b>	<b>\$44,583,047</b>	<b>\$44,583,047</b>
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<b>Grand Total Financing Uses by Function</b>	<b>\$1,823,249,942</b>	<b>\$2,189,264,410</b>	<b>\$2,138,038,358</b>	<b>\$2,132,972,996</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 9</b>
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Group: **100300 - General Fund**  
 Budget Unit: **0001 - DEPARTMENT OF SUPERVISORS**

Function: **General**  
 Activity: **Legislative & Administrative**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$3,449	\$0	\$0	\$0
Charges For Services	314,799	318,579	343,579	343,579
Miscellaneous Revenue	0	3,000	3,000	3,000
<b>Total Revenue</b>	<b>\$318,248</b>	<b>\$321,579</b>	<b>\$346,579</b>	<b>\$346,579</b>
Salaries And Benefits	\$4,095,574	\$4,565,995	\$4,714,240	\$4,748,546
Services And Supplies	1,666,608	2,461,518	2,434,466	2,434,466
Other Charges	222,490	531,817	411,817	411,817
Expenditure Transfers	25,725	(12,725)	(38,250)	(38,250)
<b>Total Expenditures/Appropriations</b>	<b>\$6,010,398</b>	<b>\$7,546,605</b>	<b>\$7,522,273</b>	<b>\$7,556,579</b>
<b>Net Cost</b>	<b>\$5,692,149</b>	<b>\$7,225,026</b>	<b>\$7,175,694</b>	<b>\$7,210,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0007 - BOARD MITIGATION PROGRAMS**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$215,903	\$150,000	\$150,000	\$150,000
Total Revenue	<b>\$215,903</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
Services And Supplies	\$169,933	\$2,075,422	\$150,000	\$150,000
Total Expenditures/Appropriations	<b>\$169,933</b>	<b>\$2,075,422</b>	<b>\$150,000</b>	<b>\$150,000</b>
Net Cost	<b>(\$45,970)</b>	<b>\$1,925,422</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0036 - PERSONNEL MERIT BOARD**

Function: **General**  
Activity: **Personnel**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$10,359	\$30,959	\$30,959	\$30,959
Total Revenue	<b>\$10,359</b>	<b>\$30,959</b>	<b>\$30,959</b>	<b>\$30,959</b>
Salaries And Benefits	\$3,963	\$43,563	\$44,187	\$44,187
Services And Supplies	75,239	47,396	47,421	47,421
Expenditure Transfers	(24,244)	0	(650)	(650)
Total Expenditures/Appropriations	<b>\$54,959</b>	<b>\$90,959</b>	<b>\$90,959</b>	<b>\$90,959</b>
Net Cost	<b>\$44,599</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0025 - MANAGEMENT INFO SYSTEMS**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$150,000	\$150,000	\$150,000	\$150,000
Total Revenue	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
Services And Supplies	\$1,037,214	\$2,140,237	\$1,057,000	\$1,057,000
Fixed Assets	155,285	55,442	0	0
Expenditure Transfers	(300,000)	270,769	(300,000)	(300,000)
Total Expenditures/Appropriations	<b>\$892,499</b>	<b>\$2,466,448</b>	<b>\$757,000</b>	<b>\$757,000</b>
Net Cost	<b>\$742,499</b>	<b>\$2,316,448</b>	<b>\$607,000</b>	<b>\$607,000</b>



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Group: **100300 - General Fund**  
Budget Unit: **0135 - ECONOMIC PROMOTION**

Function: **General**  
Activity: **Promotion**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$43,649	\$43,200	\$34,192	\$34,192
Miscellaneous Revenue	440	2,450	10,000	10,000
Total Revenue	<b>\$44,089</b>	<b>\$45,650</b>	<b>\$44,192</b>	<b>\$44,192</b>
Services And Supplies	\$66,089	\$610,650	\$69,192	\$69,192
Other Charges	549,828	540,000	440,000	440,000
Total Expenditures/Appropriations	<b>\$615,917</b>	<b>\$1,150,650</b>	<b>\$509,192</b>	<b>\$509,192</b>
Net Cost	<b>\$571,828</b>	<b>\$1,105,000</b>	<b>\$465,000</b>	<b>\$465,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0145 - EMPLOYEE/RETIREE BENEFITS**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$32,679	\$0	\$0	\$0
Miscellaneous Revenue	1,509,040	0	0	0
Total Revenue	<b>\$1,541,719</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Salaries And Benefits	\$610,969	\$1,008,751	\$962,164	\$962,164
Services And Supplies	6,374,212	21,274,751	4,587,836	4,587,836
Other Charges	18,783	0	0	0
Expenditure Transfers	(140,413)	(50,000)	(50,000)	(50,000)
Total Expenditures/Appropriations	<b>\$6,863,550</b>	<b>\$22,233,502</b>	<b>\$5,500,000</b>	<b>\$5,500,000</b>
Net Cost	<b>\$5,321,832</b>	<b>\$22,233,502</b>	<b>\$5,500,000</b>	<b>\$5,500,000</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0150 - INSURANCE AND RISK MGMT**

Function: **General**  
 Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$4,824,407	\$5,775,728	\$5,946,692	\$5,946,692
Total Revenue	<b>\$4,824,407</b>	<b>\$5,775,728</b>	<b>\$5,946,692</b>	<b>\$5,946,692</b>
Salaries And Benefits	\$3,595,156	\$4,480,363	\$4,643,552	\$4,643,552
Services And Supplies	1,090,505	1,247,135	1,251,207	1,251,207
Other Charges	4,597,838	4,503,230	4,503,230	4,503,230
Fixed Assets	700	20,000	20,000	20,000
Expenditure Transfers	23,311	25,000	28,703	28,703
Total Expenditures/Appropriations	<b>\$9,307,511</b>	<b>\$10,275,728</b>	<b>\$10,446,692</b>	<b>\$10,446,692</b>
Net Cost	<b>\$4,483,104</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>	<b>\$4,500,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0002 - CLERK OF THE BOARD**

Function: **General**  
Activity: **Legislative & Administrative**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$22,774	\$41,275	\$41,275	\$41,275
Charges For Services	58,839	52,300	52,300	52,300
Miscellaneous Revenue	72	0	0	0
<b>Total Revenue</b>	<b>\$81,685</b>	<b>\$93,575</b>	<b>\$93,575</b>	<b>\$93,575</b>
Salaries And Benefits	\$656,989	\$890,569	\$1,050,171	\$927,305
Services And Supplies	218,729	242,066	224,270	224,270
Other Charges	218	0	0	0
Expenditure Transfers	(2,383)	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$873,553</b>	<b>\$1,132,635</b>	<b>\$1,274,441</b>	<b>\$1,151,575</b>
<b>Net Cost</b>	<b>\$791,868</b>	<b>\$1,039,060</b>	<b>\$1,180,866</b>	<b>\$1,058,000</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0003 - COUNTY ADMINISTRATOR**

Function: **General**  
 Activity: **Legislative & Administrative**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$986,003	\$1,045,737	\$1,045,737	\$1,045,737
Intergovernmental Revenue	200,000	631,615	200,000	200,000
Charges For Services	732,090	766,411	1,090,313	1,090,313
Miscellaneous Revenue	5,453,055	6,843,576	7,775,539	7,775,539
<b>Total Revenue</b>	<b>\$7,371,148</b>	<b>\$9,287,339</b>	<b>\$10,111,589</b>	<b>\$10,111,589</b>
Salaries And Benefits	\$5,206,405	\$6,264,753	\$6,484,893	\$6,484,893
Services And Supplies	7,763,599	17,220,515	10,637,977	10,637,977
Other Charges	358	0	0	0
Fixed Assets	190,297	46,000	46,000	46,000
Expenditure Transfers	(293,982)	(293,950)	2,719	2,719
<b>Total Expenditures/Appropriations</b>	<b>\$12,866,677</b>	<b>\$23,237,318</b>	<b>\$17,171,589</b>	<b>\$17,171,589</b>
<b>Net Cost</b>	<b>\$5,495,529</b>	<b>\$13,949,979</b>	<b>\$7,060,000</b>	<b>\$7,060,000</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0004 - CROCKETT-RODEO REVENUES**

Function: **General**  
 Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$199,873	\$516,000	\$276,000	\$276,000
Other Charges	264,947	284,000	284,000	284,000
Total Expenditures/Appropriations	<b>\$464,820</b>	<b>\$800,000</b>	<b>\$560,000</b>	<b>\$560,000</b>
Net Cost	<b>\$464,820</b>	<b>\$800,000</b>	<b>\$560,000</b>	<b>\$560,000</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0018 - COUNTY-STATE-WCCHCD IGT**

Function: **General**  
 Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Current Property	\$2,993,718	\$2,500,000	\$2,500,000	\$2,500,000
Taxes Other Than Cur Prop	(11,763)	0	0	0
Intergovernmental Revenue	32,488	0	0	0
Charges For Services	(27,397)	0	0	0
Total Revenue	<b>\$2,987,046</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
Services And Supplies	\$2,740	\$0	\$0	\$0
Total Expenditures/Appropriations	<b>\$2,740</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>(\$2,984,306)</b>	<b>(\$2,500,000)</b>	<b>(\$2,500,000)</b>	<b>(\$2,500,000)</b>

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Group: **100300 - General Fund**  
Budget Unit: **0147 - INFORMATION TECHNOLOGY**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$3,294,619	\$4,725,862	\$5,014,700	\$5,014,700
Total Revenue	<b>\$3,294,619</b>	<b>\$4,725,862</b>	<b>\$5,014,700</b>	<b>\$5,014,700</b>
Salaries And Benefits	\$7,865,484	\$9,354,870	\$9,921,868	\$9,921,868
Services And Supplies	4,288,364	6,613,227	6,760,563	6,760,563
Other Charges	1,084,118	1,287,475	1,323,414	1,323,414
Fixed Assets	259,975	0	0	0
Expenditure Transfers	(10,349,063)	(12,479,710)	(12,991,145)	(12,991,145)
Total Expenditures/Appropriations	<b>\$3,148,879</b>	<b>\$4,775,862</b>	<b>\$5,014,700</b>	<b>\$5,014,700</b>
Net Cost	<b>(\$145,740)</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>



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Group: **100300 - General Fund**  
Budget Unit: **0060 - TELECOMMUNICATIONS**

Function: **General**  
Activity: **Communications**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$887,007	\$880,441	\$953,153	\$953,153
Charges For Services	4,207,372	3,540,922	3,658,827	3,658,827
Miscellaneous Revenue	83,238	0	0	0
<b>Total Revenue</b>	<b>\$5,177,617</b>	<b>\$4,421,363</b>	<b>\$4,611,980</b>	<b>\$4,611,980</b>
Salaries And Benefits	\$2,466,121	\$2,990,068	\$3,198,250	\$3,198,250
Services And Supplies	6,972,115	5,949,514	7,287,580	7,287,580
Other Charges	522,234	657,969	669,379	669,379
Fixed Assets	23,281	114,600	0	0
Expenditure Transfers	(5,102,704)	(5,195,790)	(6,448,229)	(6,448,229)
<b>Total Expenditures/Appropriations</b>	<b>\$4,881,047</b>	<b>\$4,516,361</b>	<b>\$4,706,980</b>	<b>\$4,706,980</b>
<b>Net Cost</b>	<b>(\$296,570)</b>	<b>\$94,998</b>	<b>\$95,000</b>	<b>\$95,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0235 - LAW & JUSTICE SYSTEMS DEV**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$138,340	\$156,215	\$154,046	\$154,046
Miscellaneous Revenue	0	204,903	197,447	197,447
Total Revenue	<b>\$138,340</b>	<b>\$361,118</b>	<b>\$351,493</b>	<b>\$351,493</b>
Salaries And Benefits	\$352,214	\$550,345	\$783,494	\$783,494
Services And Supplies	667,505	11,093,529	1,401,226	1,401,226
Expenditure Transfers	(295,721)	(97,881)	(43,227)	(43,227)
Total Expenditures/Appropriations	<b>\$723,997</b>	<b>\$11,545,993</b>	<b>\$2,141,493</b>	<b>\$2,141,493</b>
Net Cost	<b>\$585,658</b>	<b>\$11,184,875</b>	<b>\$1,790,000</b>	<b>\$1,790,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0356 - LOCAL AGENCY FORMATION**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Other Charges	\$241,244	\$218,000	\$261,000	\$261,000
Total Expenditures/Appropriations	<b>\$241,244</b>	<b>\$218,000</b>	<b>\$261,000</b>	<b>\$261,000</b>
Net Cost	<b>\$241,244</b>	<b>\$218,000</b>	<b>\$261,000</b>	<b>\$261,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0005 - REVENUE - GENERAL COUNTY**

Function: **General County Revenue**  
Activity: **General County Revenue**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fund Balance	\$0	\$22,500,000	\$0	\$0
Taxes Current Property	352,738,881	360,355,000	379,800,000	379,800,000
Taxes Other Than Cur Prop	29,436,482	24,080,000	27,480,000	27,480,000
License/Permit/Franchises	9,740,317	7,900,000	7,500,000	7,500,000
Fines/Forfeits/Penalties	23,347,823	20,500,000	10,100,000	10,100,000
Use Of Money & Property	8,540,199	4,000,000	5,560,000	5,560,000
Intergovernmental Revenue	13,385,949	8,645,000	8,000,000	8,000,000
Charges For Services	9,522,496	9,405,000	9,032,000	9,032,000
Miscellaneous Revenue	(328,973)	2,650,000	150,000	150,000
Total Revenue	<b>\$446,383,173</b>	<b>\$460,035,000</b>	<b>\$447,622,000</b>	<b>\$447,622,000</b>
Net Cost	<b>(\$446,383,173)</b>	<b>(\$460,035,000)</b>	<b>(\$447,622,000)</b>	<b>(\$447,622,000)</b>

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Group: **100300 - General Fund**  
Budget Unit: **0035 - HUMAN RESOURCES**

Function: **General**  
Activity: **Personnel**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$1,391,672	\$1,924,781	\$1,835,044	\$1,835,044
Miscellaneous Revenue	5,108,409	6,481,717	7,015,432	7,015,432
Total Revenue	<b>\$6,500,081</b>	<b>\$8,406,498</b>	<b>\$8,850,476</b>	<b>\$8,850,476</b>
Salaries And Benefits	\$5,342,007	\$6,544,719	\$6,846,851	\$6,846,851
Services And Supplies	3,982,734	5,739,386	6,171,726	6,171,726
Fixed Assets	13,043	57,994	0	0
Expenditure Transfers	(751,665)	(591,601)	(657,101)	(657,101)
Total Expenditures/Appropriations	<b>\$8,586,119</b>	<b>\$11,750,498</b>	<b>\$12,361,476</b>	<b>\$12,361,476</b>
Net Cost	<b>\$2,086,038</b>	<b>\$3,344,000</b>	<b>\$3,511,000</b>	<b>\$3,511,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0038 - CHILD CARE**

Function: **General**  
Activity: **Personnel**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$23,461	\$15,170	\$15,170	\$15,170
Total Revenue	<b>\$23,461</b>	<b>\$15,170</b>	<b>\$15,170</b>	<b>\$15,170</b>
Services And Supplies	\$0	\$214,163	\$46,586	\$46,586
Expenditure Transfers	(34,008)	(31,416)	(31,416)	(31,416)
Total Expenditures/Appropriations	<b>(\$34,008)</b>	<b>\$182,747</b>	<b>\$15,170</b>	<b>\$15,170</b>
Net Cost	<b>(\$57,469)</b>	<b>\$167,577</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0010 - AUDITOR - CONTROLLER**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$5,245,977	\$5,667,218	\$5,945,033	\$5,945,033
Miscellaneous Revenue	226,244	200,000	200,000	200,000
Total Revenue	<b>\$5,472,221</b>	<b>\$5,867,218</b>	<b>\$6,145,033</b>	<b>\$6,145,033</b>
Salaries And Benefits	\$6,855,278	\$8,165,613	\$8,425,553	\$8,425,553
Services And Supplies	2,063,373	2,224,748	2,310,230	2,310,230
Fixed Assets	63,149	0	0	0
Expenditure Transfers	(526,740)	(420,143)	(432,750)	(432,750)
Total Expenditures/Appropriations	<b>\$8,455,061</b>	<b>\$9,970,218</b>	<b>\$10,303,033</b>	<b>\$10,303,033</b>
Net Cost	<b>\$2,982,840</b>	<b>\$4,103,000</b>	<b>\$4,158,000</b>	<b>\$4,158,000</b>

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Budget Unit: **0080 - MINOR CAP IMPROVEMENTS**Function: **General**  
Activity: **Property Management**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$81,242	\$0	\$0	\$0
Total Revenue	<b>\$81,242</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$1,285,348	\$1,704,558	\$1,500,000	\$1,500,000
Total Expenditures/Appropriations	<b>\$1,285,348</b>	<b>\$1,704,558</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>
Net Cost	<b>\$1,204,107</b>	<b>\$1,704,558</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>



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Group: **100300 - General Fund**  
Budget Unit: **0085 - FACILITY LIFECYCLE IMPROV**

Function: **General**  
Activity: **Property Management**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$0	\$0	\$0	\$0
Total Revenue	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$118,919	\$0	\$0	\$0
Fixed Assets	9,930,236	12,687,170	12,550,000	12,550,000
Expenditure Transfers	(750,000)	(2,550,000)	(2,550,000)	(2,550,000)
Total Expenditures/Appropriations	<b>\$9,299,155</b>	<b>\$10,137,170</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>
Net Cost	<b>\$9,299,155</b>	<b>\$10,137,170</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0111 - PLANT ACQUIS-GENERAL FUND**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$1,103,592	\$100,000	\$0	\$0
Total Revenue	<b>\$1,103,592</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$0	\$296,450	\$0	\$0
Fixed Assets	9,083,241	34,649,408	5,000,000	5,000,000
Expenditure Transfers	770,000	0	0	0
Total Expenditures/Appropriations	<b>\$9,853,241</b>	<b>\$34,945,858</b>	<b>\$5,000,000</b>	<b>\$5,000,000</b>
Net Cost	<b>\$8,749,649</b>	<b>\$34,845,858</b>	<b>\$5,000,000</b>	<b>\$5,000,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0015 - TREASURER-TAX COLLECTOR**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$117,200	\$230	\$117,215	\$117,215
Fines/Forfeits/Penalties	538,508	479,000	485,000	485,000
Charges For Services	2,380,593	2,330,700	2,447,100	2,447,100
Miscellaneous Revenue	66,051	179,050	59,550	59,550
<b>Total Revenue</b>	<b>\$3,102,351</b>	<b>\$2,988,980</b>	<b>\$3,108,865</b>	<b>\$3,108,865</b>
Salaries And Benefits	\$3,427,568	\$3,877,129	\$3,958,471	\$3,958,471
Services And Supplies	1,491,396	1,567,511	1,544,299	1,544,299
Other Charges	5,928	6,500	6,500	6,500
Fixed Assets	24,119	120,000	0	0
Expenditure Transfers	(1,577)	840	2,595	2,595
<b>Total Expenditures/Appropriations</b>	<b>\$4,947,434</b>	<b>\$5,571,980</b>	<b>\$5,511,865</b>	<b>\$5,511,865</b>
<b>Net Cost</b>	<b>\$1,845,083</b>	<b>\$2,583,000</b>	<b>\$2,403,000</b>	<b>\$2,403,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0016 - ASSESSOR**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$1,107,662	\$1,141,100	\$1,133,095	\$1,133,095
Miscellaneous Revenue	20,349	329,000	329,000	329,000
Total Revenue	<b>\$1,128,011</b>	<b>\$1,470,100</b>	<b>\$1,462,095</b>	<b>\$1,462,095</b>
Salaries And Benefits	\$12,847,304	\$15,348,642	\$16,369,726	\$15,344,524
Services And Supplies	2,636,669	2,354,828	2,351,322	2,351,322
Other Charges	1,280	4,900	4,900	4,900
Fixed Assets	7,394	10,000	10,000	10,000
Expenditure Transfers	(190,229)	(248,270)	(248,651)	(248,651)
Total Expenditures/Appropriations	<b>\$15,302,418</b>	<b>\$17,470,100</b>	<b>\$18,487,297</b>	<b>\$17,462,095</b>
Net Cost	<b>\$14,174,407</b>	<b>\$16,000,000</b>	<b>\$17,025,202</b>	<b>\$16,000,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0019 - ASSMT LITIGATION SVCS**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$486,882	\$0	\$0	\$0
Total Expenditures/Appropriations	<b>\$486,882</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$486,882</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0030 - COUNTY COUNSEL**

Function: **General**  
Activity: **Counsel**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$4,613,523	\$4,684,898	\$4,720,726	\$4,720,726
Miscellaneous Revenue	16,800	0	0	0
Total Revenue	<b>\$4,630,324</b>	<b>\$4,684,898</b>	<b>\$4,720,726</b>	<b>\$4,720,726</b>
Salaries And Benefits	\$9,663,663	\$10,897,681	\$10,991,116	\$10,991,116
Services And Supplies	615,847	1,351,481	1,367,026	1,344,973
Fixed Assets	0	57,109	57,109	57,109
Expenditure Transfers	(4,567,401)	(4,576,373)	(4,672,473)	(4,672,473)
Total Expenditures/Appropriations	<b>\$5,712,109</b>	<b>\$7,729,898</b>	<b>\$7,742,779</b>	<b>\$7,720,726</b>
Net Cost	<b>\$1,081,786</b>	<b>\$3,045,000</b>	<b>\$3,022,053</b>	<b>\$3,000,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0301 - HLTH SVCS-DETENTION INMATES**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$75,115	\$58,320	\$65,570	\$65,570
Charges For Services	0	350,000	350,000	350,000
Miscellaneous Revenue	1,056,422	1,140,962	1,142,731	1,142,731
<b>Total Revenue</b>	<b>\$1,131,536</b>	<b>\$1,549,282</b>	<b>\$1,558,301</b>	<b>\$1,558,301</b>
Salaries And Benefits	\$15,488,280	\$16,206,072	\$18,268,148	\$18,268,148
Services And Supplies	10,456,013	10,929,912	9,722,833	9,722,833
Other Charges	179	71	1,887	1,887
Fixed Assets	0	50,000	50,000	50,000
Expenditure Transfers	(2,445,656)	(2,446,281)	(2,442,858)	(2,442,858)
<b>Total Expenditures/Appropriations</b>	<b>\$23,498,816</b>	<b>\$24,739,774</b>	<b>\$25,600,010</b>	<b>\$25,600,010</b>
<b>Net Cost</b>	<b>\$22,367,279</b>	<b>\$23,190,492</b>	<b>\$24,041,709</b>	<b>\$24,041,709</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0450 - HEALTH SVCS-PUBLIC HEALTH**

Function: **Health And Sanitation**  
 Activity: **Health**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$44,469	\$46,000	\$44,746	\$44,746
Fines/Forfeits/Penalties	8,524	10,000	10,000	10,000
Intergovernmental Revenue	23,762,123	47,208,610	45,659,850	45,659,850
Charges For Services	4,234,800	4,181,924	4,089,000	4,089,000
Miscellaneous Revenue	2,175,168	2,812,281	1,917,011	1,917,011
<b>Total Revenue</b>	<b>\$30,225,084</b>	<b>\$54,258,815</b>	<b>\$51,720,607</b>	<b>\$51,720,607</b>
Salaries And Benefits	\$39,168,666	\$60,684,062	\$61,319,054	\$61,319,054
Services And Supplies	13,572,999	16,332,346	13,987,623	13,987,623
Other Charges	58	0	0	0
Fixed Assets	657,388	548,000	548,000	548,000
Expenditure Transfers	(3,143,096)	(2,890,623)	(2,953,219)	(2,953,219)
<b>Total Expenditures/Appropriations</b>	<b>\$50,256,015</b>	<b>\$74,673,785</b>	<b>\$72,901,458</b>	<b>\$72,901,458</b>
<b>Net Cost</b>	<b>\$20,030,931</b>	<b>\$20,414,970</b>	<b>\$21,180,851</b>	<b>\$21,180,851</b>



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Group: **100300 - General Fund**  
Budget Unit: **0451 - CONSERVATOR/GUARDIANSHIP**

Function: **Health And Sanitation**  
Activity: **Health**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$375,808	\$485,398	\$749,365	\$749,365
Charges For Services	101,182	127,636	127,636	127,636
Miscellaneous Revenue	0	0	0	0
<b>Total Revenue</b>	<b>\$476,990</b>	<b>\$613,034</b>	<b>\$877,001</b>	<b>\$877,001</b>
Salaries And Benefits	\$2,441,300	\$2,685,860	\$2,911,832	\$2,911,832
Services And Supplies	1,095,676	998,003	1,129,908	1,129,908
Fixed Assets	0	0	0	0
Expenditure Transfers	45,668	16,902	22,993	22,993
<b>Total Expenditures/Appropriations</b>	<b>\$3,582,644</b>	<b>\$3,700,765</b>	<b>\$4,064,733</b>	<b>\$4,064,733</b>
<b>Net Cost</b>	<b>\$3,105,654</b>	<b>\$3,087,731</b>	<b>\$3,187,732</b>	<b>\$3,187,732</b>

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Group: **100300 - General Fund**  
Budget Unit: **0452 - HEALTH SVCS-ENVIRON HLTH**

Function: **Health And Sanitation**  
Activity: **Health**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$147,106	\$125,000	\$111,000	\$111,000
Fines/Forfeits/Penalties	524,164	798,200	475,960	475,960
Intergovernmental Revenue	69,525	176,000	176,885	176,885
Charges For Services	17,822,395	20,063,287	20,569,917	20,569,917
Miscellaneous Revenue	89,805	321,788	1,135,000	1,135,000
<b>Total Revenue</b>	<b>\$18,652,995</b>	<b>\$21,484,275</b>	<b>\$22,468,762</b>	<b>\$22,468,762</b>
Salaries And Benefits	\$15,191,289	\$17,208,900	\$17,942,853	\$17,942,853
Services And Supplies	3,137,279	4,435,660	3,771,693	3,771,693
Other Charges	2,273	0	1,500	1,500
Fixed Assets	124,052	200,000	210,000	210,000
Expenditure Transfers	(51,976)	159,510	217,791	217,791
<b>Total Expenditures/Appropriations</b>	<b>\$18,402,917</b>	<b>\$22,004,070</b>	<b>\$22,143,837</b>	<b>\$22,143,837</b>
<b>Net Cost</b>	<b>(\$250,078)</b>	<b>\$519,795</b>	<b>(\$324,925)</b>	<b>(\$324,925)</b>

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Group: **100300 - General Fund**  
Budget Unit: **0454 - PUBLIC ADMINISTRATOR**

Function: **Health And Sanitation**  
Activity: **Health**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$202,633	\$293,641	\$293,904	\$293,904
Total Revenue	<b>\$202,633</b>	<b>\$293,641</b>	<b>\$293,904</b>	<b>\$293,904</b>
Salaries And Benefits	\$361,731	\$564,157	\$618,987	\$618,987
Services And Supplies	41,489	64,696	69,786	69,786
Total Expenditures/Appropriations	<b>\$403,220</b>	<b>\$628,853</b>	<b>\$688,773</b>	<b>\$688,773</b>
Net Cost	<b>\$200,587</b>	<b>\$335,212</b>	<b>\$394,869</b>	<b>\$394,869</b>

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Group: **100300 - General Fund**  
Budget Unit: **0460 - HLTH SVC-CALIF CHILD SVCS**

Function: **Health And Sanitation**  
Activity: **California Children Svcs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$7,951,255	\$7,376,027	\$8,239,064	\$8,239,064
Charges For Services	454,699	404,700	405,600	405,600
Miscellaneous Revenue	38,604	0	0	0
<b>Total Revenue</b>	<b>\$8,444,557</b>	<b>\$7,780,727</b>	<b>\$8,644,664</b>	<b>\$8,644,664</b>
Salaries And Benefits	\$8,069,552	\$9,221,922	\$9,637,467	\$9,637,467
Services And Supplies	1,475,409	1,220,950	1,444,853	1,444,853
Other Charges	0	600	600	600
<b>Total Expenditures/Appropriations</b>	<b>\$9,544,961</b>	<b>\$10,443,472</b>	<b>\$11,082,920</b>	<b>\$11,082,920</b>
<b>Net Cost</b>	<b>\$1,100,404</b>	<b>\$2,662,745</b>	<b>\$2,438,256</b>	<b>\$2,438,256</b>

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Group: **100300 - General Fund**  
Budget Unit: **0463 - HEALTH, HOUSING & HOMELESS**

Function: **Health And Sanitation**  
Activity: **Health**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$39,539	\$67,960	\$10,800	\$10,800
Intergovernmental Revenue	3,197,238	4,555,011	5,593,004	5,593,004
Miscellaneous Revenue	110,616	84,090	87,093	87,093
<b>Total Revenue</b>	<b>\$3,347,393</b>	<b>\$4,707,061</b>	<b>\$5,690,897</b>	<b>\$5,690,897</b>
Salaries And Benefits	\$941,941	\$1,267,601	\$1,461,869	\$1,461,869
Services And Supplies	8,308,883	10,105,444	13,642,372	13,642,372
Fixed Assets	0	64,800	64,800	64,800
Expenditure Transfers	(3,734,247)	(4,533,930)	(6,788,585)	(6,788,585)
<b>Total Expenditures/Appropriations</b>	<b>\$5,516,577</b>	<b>\$6,903,915</b>	<b>\$8,380,456</b>	<b>\$8,380,456</b>
<b>Net Cost</b>	<b>\$2,169,185</b>	<b>\$2,196,854</b>	<b>\$2,689,559</b>	<b>\$2,689,559</b>

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Group: **100300 - General Fund**  
Budget Unit: **0465 - HLTH SVS-HOSPITAL SUBSIDY**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Other Charges	\$27,436,066	\$26,361,050	\$23,656,785	\$23,656,785
Total Expenditures/Appropriations	<b>\$27,436,066</b>	<b>\$26,361,050</b>	<b>\$23,656,785</b>	<b>\$23,656,785</b>
Net Cost	<b>\$27,436,066</b>	<b>\$26,361,050</b>	<b>\$23,656,785</b>	<b>\$23,656,785</b>

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Group: **100300 - General Fund**  
Budget Unit: **0466 - ALCOHOL & OTHER DRUGS SVC**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$377,448	\$285,177	\$267,118	\$267,118
Use Of Money & Property	157,728	155,528	182,918	182,918
Intergovernmental Revenue	5,104,989	10,939,745	9,116,015	9,116,015
Charges For Services	5,186,194	14,250,814	8,729,134	8,729,134
Miscellaneous Revenue	3,954,944	7,541,087	4,349,156	4,349,156
<b>Total Revenue</b>	<b>\$14,781,303</b>	<b>\$33,172,351</b>	<b>\$22,644,341</b>	<b>\$22,644,341</b>
Salaries And Benefits	\$3,196,898	\$5,729,428	\$5,947,419	\$5,947,419
Services And Supplies	13,831,659	29,879,642	20,671,478	20,671,478
Other Charges	403	0	0	0
Fixed Assets	0	13,500	13,500	13,500
Expenditure Transfers	(1,516,694)	(1,665,036)	(2,052,749)	(2,052,749)
<b>Total Expenditures/Appropriations</b>	<b>\$15,512,267</b>	<b>\$33,957,534</b>	<b>\$24,579,648</b>	<b>\$24,579,648</b>
<b>Net Cost</b>	<b>\$730,964</b>	<b>\$785,183</b>	<b>\$1,935,307</b>	<b>\$1,935,307</b>

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Group: **100300 - General Fund**  
Budget Unit: **0467 - HLTH SERVICES-MNTL HLTH**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$19,375	\$15,900	\$15,900	\$15,900
Intergovernmental Revenue	36,064,092	33,046,895	36,499,918	36,499,918
Charges For Services	57,351,935	73,085,030	78,616,230	78,616,230
Miscellaneous Revenue	75,800,036	88,261,861	93,476,264	93,476,264
Total Revenue	<b>\$169,235,437</b>	<b>\$194,409,686</b>	<b>\$208,608,312</b>	<b>\$208,608,312</b>
Salaries And Benefits	\$51,851,978	\$61,602,358	\$68,599,887	\$68,599,887
Services And Supplies	133,887,198	149,515,268	154,729,918	154,729,918
Other Charges	5,165,614	5,572,464	5,571,645	5,571,645
Fixed Assets	(8,199)	28,700	0	0
Expenditure Transfers	(3,831,345)	(5,017,916)	(2,988,281)	(2,988,281)
Total Expenditures/Appropriations	<b>\$187,065,246</b>	<b>\$211,700,874</b>	<b>\$225,913,169</b>	<b>\$225,913,169</b>
Net Cost	<b>\$17,829,809</b>	<b>\$17,291,188</b>	<b>\$17,304,857</b>	<b>\$17,304,857</b>



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Group: **100300 - General Fund**  
Budget Unit: **0581 - ZERO TLRNCE DOM VIOL INIT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$1,817,735	\$990,553	\$1,150,750	\$1,150,750
Miscellaneous Revenue	23,932	0	0	0
Total Revenue	<b>\$1,841,667</b>	<b>\$990,553</b>	<b>\$1,150,750</b>	<b>\$1,150,750</b>
Salaries And Benefits	\$78,999	\$0	\$0	\$0
Services And Supplies	3,329,800	2,614,225	2,634,443	2,634,443
Expenditure Transfers	93,167	54,575	359,791	359,791
Total Expenditures/Appropriations	<b>\$3,501,965</b>	<b>\$2,668,800</b>	<b>\$2,994,234</b>	<b>\$2,994,234</b>
Net Cost	<b>\$1,660,298</b>	<b>\$1,678,247</b>	<b>\$1,843,484</b>	<b>\$1,843,484</b>

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Group: **100300 - General Fund**  
Budget Unit: **0501 - EHSD ADMINISTRATIVE SVCS**

Function: **Public Assistance**  
Activity: **Assistance Administration**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$5,297,951	\$6,030,132	\$6,049,215	\$6,049,215
Charges For Services	159,117	0	0	0
Miscellaneous Revenue	41,934	0	0	0
<b>Total Revenue</b>	<b>\$5,499,001</b>	<b>\$6,030,132</b>	<b>\$6,049,215</b>	<b>\$6,049,215</b>
Salaries And Benefits	\$30,948,203	\$36,178,990	\$34,296,809	\$34,116,976
Services And Supplies	21,925,831	20,301,842	20,128,306	20,128,306
Other Charges	274,761	314,382	483,355	483,355
Fixed Assets	1,167,643	20,000	55,019	55,019
Expenditure Transfers	(48,123,074)	(50,504,735)	(48,467,451)	(48,467,451)
<b>Total Expenditures/Appropriations</b>	<b>\$6,193,363</b>	<b>\$6,310,479</b>	<b>\$6,496,038</b>	<b>\$6,316,205</b>
<b>Net Cost</b>	<b>\$694,362</b>	<b>\$280,347</b>	<b>\$446,823</b>	<b>\$266,990</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0502 - EHSD CHILDREN & FAMILY SVCS**

Function: **Public Assistance**  
 Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$28,800	\$0	\$22,817	\$22,817
Intergovernmental Revenue	62,090,004	64,774,486	67,773,650	67,773,650
Miscellaneous Revenue	40,188,801	54,456,894	63,229,871	63,229,871
<b>Total Revenue</b>	<b>\$102,307,605</b>	<b>\$119,231,380</b>	<b>\$131,026,338</b>	<b>\$131,026,338</b>
Salaries And Benefits	\$36,587,320	\$43,906,198	\$46,607,369	\$49,715,855
Services And Supplies	19,357,293	22,168,404	26,881,742	26,881,742
Other Charges	48,088,626	51,037,058	52,115,644	52,115,644
Expenditure Transfers	(496,345)	5,180,507	6,210,146	6,210,146
<b>Total Expenditures/Appropriations</b>	<b>\$103,536,894</b>	<b>\$122,292,167</b>	<b>\$131,814,901</b>	<b>\$134,923,387</b>
<b>Net Cost</b>	<b>\$1,229,288</b>	<b>\$3,060,787</b>	<b>\$788,563</b>	<b>\$3,897,049</b>

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Group: **100300 - General Fund**  
Budget Unit: **0503 - EHSD AGING & ADULT SVCS**

Function: **Public Assistance**  
Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$41,882,846	\$49,640,894	\$51,525,627	\$51,525,627
Charges For Services	262,593	374,055	404,932	404,932
Miscellaneous Revenue	2,889,772	3,474,399	5,367,623	5,367,623
<b>Total Revenue</b>	<b>\$45,035,211</b>	<b>\$53,489,348</b>	<b>\$57,298,182</b>	<b>\$57,298,182</b>
Salaries And Benefits	\$15,856,478	\$18,707,915	\$21,748,329	\$21,975,751
Services And Supplies	18,476,400	20,967,286	22,981,346	22,981,346
Other Charges	24,712,219	28,983,685	31,987,450	31,987,450
Expenditure Transfers	(3,107,849)	(1,379,684)	(3,236,196)	(3,236,196)
<b>Total Expenditures/Appropriations</b>	<b>\$55,937,249</b>	<b>\$67,279,202</b>	<b>\$73,480,929</b>	<b>\$73,708,351</b>
<b>Net Cost</b>	<b>\$10,902,037</b>	<b>\$13,789,854</b>	<b>\$16,182,747</b>	<b>\$16,410,169</b>

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Group: **100300 - General Fund**  
Budget Unit: **0504 - EHSD WORKFORCE SVCS**

Function: **Public Assistance**  
Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$157,320	\$0	\$0	\$0
Intergovernmental Revenue	186,448,320	179,870,699	175,433,679	175,433,679
Miscellaneous Revenue	20,462,062	19,757,488	21,080,305	21,080,305
Total Revenue	<b>\$207,067,702</b>	<b>\$199,628,187</b>	<b>\$196,513,984</b>	<b>\$196,513,984</b>
Salaries And Benefits	\$87,081,837	\$86,039,230	\$86,147,549	\$79,457,934
Services And Supplies	22,864,347	25,956,775	25,086,977	25,086,977
Other Charges	54,838,475	56,779,882	56,535,924	56,535,924
Expenditure Transfers	49,564,281	34,542,277	37,411,575	39,766,668
Total Expenditures/Appropriations	<b>\$214,348,940</b>	<b>\$203,318,164</b>	<b>\$205,182,025</b>	<b>\$200,847,503</b>
Net Cost	<b>\$7,281,238</b>	<b>\$3,689,977</b>	<b>\$8,668,041</b>	<b>\$4,333,519</b>

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Group: **100300 - General Fund**  
Budget Unit: **0506 - CAL HLTH BNFT MARKETPLACE**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$3,630,589	\$0	\$0	\$0
Total Revenue	<b>\$3,630,589</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Salaries And Benefits	\$2,782,040	\$0	\$0	\$0
Services And Supplies	839,259	0	0	0
Other Charges	11,938	0	0	0
Expenditure Transfers	0	0	0	0
Total Expenditures/Appropriations	<b>\$3,633,237</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$2,648</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0507 - EHS - ANN ADLER CHILD & FMLY**

Function: **Public Assistance**  
Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$0	\$0	\$5,000	\$5,000
Miscellaneous Revenue	73,516	80,000	75,000	75,000
Total Revenue	<b>\$73,516</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
Services And Supplies	\$80,456	\$80,000	\$80,000	\$80,000
Total Expenditures/Appropriations	<b>\$80,456</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
Net Cost	<b>\$6,940</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0535 - EHS SERVICE INTEGRATION**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$0	\$0	\$0	\$0
Total Revenue	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$0	\$0	\$0	\$0
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Group: **100300 - General Fund**  
Budget Unit: **0583 - EHSD WFRC INVESTMENT BRD**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$0	\$0	\$157,320	\$157,320
Intergovernmental Revenue	6,336,890	6,986,254	5,697,326	5,697,326
Miscellaneous Revenue	536,729	409,500	416,320	416,320
<b>Total Revenue</b>	<b>\$6,873,619</b>	<b>\$7,395,754</b>	<b>\$6,270,966</b>	<b>\$6,270,966</b>
Salaries And Benefits	\$1,226,831	\$1,292,620	\$1,303,430	\$1,592,884
Services And Supplies	3,906,707	3,430,589	2,775,921	4,025,921
Other Charges	75,108	146,241	657,697	657,697
Expenditure Transfers	1,698,703	2,526,304	2,349,557	(5,536)
<b>Total Expenditures/Appropriations</b>	<b>\$6,907,349</b>	<b>\$7,395,754</b>	<b>\$7,086,605</b>	<b>\$6,270,966</b>
<b>Net Cost</b>	<b>\$33,730</b>	<b>\$0</b>	<b>\$815,639</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0588 - COMMUNITY SERVICES**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$60,996	\$60,996	\$60,996	\$60,996
Intergovernmental Revenue	24,547,528	31,537,643	31,535,136	31,535,136
Miscellaneous Revenue	9,387,707	9,668,318	11,283,203	11,283,203
Total Revenue	<b>\$33,996,232</b>	<b>\$41,266,957</b>	<b>\$42,879,335</b>	<b>\$42,879,335</b>
Salaries And Benefits	\$14,996,250	\$18,792,382	\$19,578,330	\$19,578,330
Services And Supplies	11,325,380	13,114,186	14,142,443	14,142,443
Other Charges	34,388	52,369	38,499	38,499
Fixed Assets	0	545,000	133,633	133,633
Expenditure Transfers	7,804,687	9,101,808	9,145,218	9,145,218
Total Expenditures/Appropriations	<b>\$34,160,705</b>	<b>\$41,605,745</b>	<b>\$43,038,123</b>	<b>\$43,038,123</b>
Net Cost	<b>\$164,474</b>	<b>\$338,788</b>	<b>\$158,788</b>	<b>\$158,788</b>

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Group: **100300 - General Fund**  
Budget Unit: **0202 - TRIAL COURT PROGRAMS**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$25,620	\$28,000	\$25,390	\$25,390
Fines/Forfeits/Penalties	2,619,075	2,345,752	2,294,432	2,294,432
Intergovernmental Revenue	69,296	35,000	177,000	177,000
Charges For Services	4,191,709	4,794,497	3,623,244	3,623,244
Miscellaneous Revenue	214	0	0	0
<b>Total Revenue</b>	<b>\$6,905,915</b>	<b>\$7,203,249</b>	<b>\$6,120,066</b>	<b>\$6,120,066</b>
Salaries And Benefits	\$826,975	\$864,647	\$878,928	\$878,928
Services And Supplies	1,188,614	1,194,159	1,674,696	1,674,696
Other Charges	15,688,132	16,164,443	15,545,942	15,545,942
Expenditure Transfers	12,942	20,000	20,000	20,000
<b>Total Expenditures/Appropriations</b>	<b>\$17,716,663</b>	<b>\$18,243,249</b>	<b>\$18,119,566</b>	<b>\$18,119,566</b>
<b>Net Cost</b>	<b>\$10,810,748</b>	<b>\$11,040,000</b>	<b>\$11,999,500</b>	<b>\$11,999,500</b>

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Group: **100300 - General Fund**  
Budget Unit: **0238 - CIVIL GRAND JURY**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$148,617	\$155,500	\$155,500	\$155,500
Total Expenditures/Appropriations	<b>\$148,617</b>	<b>\$155,500</b>	<b>\$155,500</b>	<b>\$155,500</b>
Net Cost	<b>\$148,617</b>	<b>\$155,500</b>	<b>\$155,500</b>	<b>\$155,500</b>

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Group: **100300 - General Fund**  
Budget Unit: **0239 - CRIMINAL GRAND JURY**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$87,215	\$88,000	\$70,000	\$70,000
Total Expenditures/Appropriations	<b>\$87,215</b>	<b>\$88,000</b>	<b>\$70,000</b>	<b>\$70,000</b>
Net Cost	<b>\$87,215</b>	<b>\$88,000</b>	<b>\$70,000</b>	<b>\$70,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0248 - CONFLICT DEFENSE SERVICES**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Salaries And Benefits	\$0	\$1,488	\$1,271	\$1,271
Services And Supplies	4,891,360	4,816,512	5,005,729	5,005,729
Total Expenditures/Appropriations	<b>\$4,891,360</b>	<b>\$4,818,000</b>	<b>\$5,007,000</b>	<b>\$5,007,000</b>
Net Cost	<b>\$4,891,360</b>	<b>\$4,818,000</b>	<b>\$5,007,000</b>	<b>\$5,007,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0265 - VEHICLE THEFT PROGRAM**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$1,077,398	\$980,000	\$1,000,000	\$1,000,000
Total Revenue	<b>\$1,077,398</b>	<b>\$980,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
Services And Supplies	\$907,135	\$2,112,113	\$1,000,000	\$1,000,000
Total Expenditures/Appropriations	<b>\$907,135</b>	<b>\$2,112,113</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
Net Cost	<b>(\$170,264)</b>	<b>\$1,132,113</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0043 - ELECTIONS**

Function: **General**  
Activity: **Elections**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$5,339,134	\$2,002,615	\$4,393,961	\$4,393,961
Miscellaneous Revenue	17,040	20,000	20,000	20,000
Total Revenue	<b>\$5,356,175</b>	<b>\$2,022,615</b>	<b>\$4,413,961</b>	<b>\$4,413,961</b>
Salaries And Benefits	\$4,147,404	\$4,144,845	\$4,284,875	\$4,284,875
Services And Supplies	5,275,914	6,672,155	5,672,701	5,672,701
Fixed Assets	8,486	1,656,797	675,000	675,000
Expenditure Transfers	7,001	5,986	10,596	10,596
Total Expenditures/Appropriations	<b>\$9,438,805</b>	<b>\$12,479,783</b>	<b>\$10,643,172</b>	<b>\$10,643,172</b>
Net Cost	<b>\$4,082,630</b>	<b>\$10,457,168</b>	<b>\$6,229,211</b>	<b>\$6,229,211</b>



Group: **100300 - General Fund**  
Budget Unit: **0355 - RECORDER**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$5,829,292	\$5,667,201	\$6,067,201	\$6,067,201
Miscellaneous Revenue	1,377	0	0	0
<b>Total Revenue</b>	<b>\$5,830,669</b>	<b>\$5,667,201</b>	<b>\$6,067,201</b>	<b>\$6,067,201</b>
Salaries And Benefits	\$2,837,360	\$3,661,564	\$4,020,240	\$4,020,240
Services And Supplies	449,503	528,394	825,047	825,047
Other Charges	0	1,200	1,200	1,200
Fixed Assets	0	156,313	0	0
Expenditure Transfers	(11,047)	(8,497)	(8,497)	(8,497)
<b>Total Expenditures/Appropriations</b>	<b>\$3,275,816</b>	<b>\$4,338,974</b>	<b>\$4,837,990</b>	<b>\$4,837,990</b>
<b>Net Cost</b>	<b>(\$2,554,852)</b>	<b>(\$1,328,227)</b>	<b>(\$1,229,211)</b>	<b>(\$1,229,211)</b>

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Group: **100300 - General Fund**  
Budget Unit: **0255 - SHERIFF**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$37,003	\$31,500	\$31,500	\$31,500
Fines/Forfeits/Penalties	243,456	150,000	150,000	150,000
Intergovernmental Revenue	38,585,415	40,638,966	41,694,567	41,694,567
Charges For Services	24,808,870	26,890,227	26,954,866	26,954,866
Miscellaneous Revenue	13,821,685	11,384,313	11,791,636	11,791,636
<b>Total Revenue</b>	<b>\$77,496,429</b>	<b>\$79,095,006</b>	<b>\$80,622,569</b>	<b>\$80,622,569</b>
Salaries And Benefits	\$101,162,849	\$105,877,259	\$114,636,729	\$108,855,055
Services And Supplies	11,639,448	11,209,156	11,211,878	11,211,878
Other Charges	439,874	445,767	955,017	955,017
Fixed Assets	1,346,424	1,328,065	1,268,410	1,268,410
Expenditure Transfers	2,137,154	1,457,750	2,035,253	3,251,583
<b>Total Expenditures/Appropriations</b>	<b>\$116,725,750</b>	<b>\$120,317,997</b>	<b>\$130,107,287</b>	<b>\$125,541,944</b>
<b>Net Cost</b>	<b>\$39,229,321</b>	<b>\$41,222,992</b>	<b>\$49,484,719</b>	<b>\$44,919,375</b>

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Group: **100300 - General Fund**  
Budget Unit: **0277 - SHERIFF CONTRACT SVCS**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$43	\$0	\$0	\$0
Charges For Services	3,907,878	4,408,518	4,834,196	4,834,196
Miscellaneous Revenue	15,032,749	15,909,223	15,496,773	15,496,773
Total Revenue	<b>\$18,940,670</b>	<b>\$20,317,741</b>	<b>\$20,330,969</b>	<b>\$20,330,969</b>
Salaries And Benefits	\$18,182,637	\$20,631,072	\$20,653,914	\$20,653,914
Services And Supplies	212,919	166,801	169,845	169,845
Other Charges	535	0	0	0
Fixed Assets	0	29,162	29,162	29,162
Expenditure Transfers	(634,103)	(509,295)	(521,952)	(521,952)
Total Expenditures/Appropriations	<b>\$17,761,987</b>	<b>\$20,317,741</b>	<b>\$20,330,969</b>	<b>\$20,330,969</b>
Net Cost	<b>(\$1,178,683)</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0300 - CUSTODY SERVICES BUREAU**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$34,823,441	\$35,360,287	\$35,986,870	\$35,986,870
Charges For Services	1,735,925	1,657,000	1,657,000	1,657,000
Miscellaneous Revenue	10,118,355	9,290,595	9,132,982	9,132,982
<b>Total Revenue</b>	<b>\$46,677,721</b>	<b>\$46,307,882</b>	<b>\$46,776,852</b>	<b>\$46,776,852</b>
Salaries And Benefits	\$65,855,539	\$75,670,531	\$76,154,969	\$75,995,848
Services And Supplies	7,518,578	7,698,736	7,669,240	7,669,240
Other Charges	20,494	166,415	166,415	166,415
Fixed Assets	3,374,083	1,003,783	411,047	411,047
Expenditure Transfers	464,405	568,750	625,712	625,712
<b>Total Expenditures/Appropriations</b>	<b>\$77,233,099</b>	<b>\$85,108,215</b>	<b>\$85,027,383</b>	<b>\$84,868,262</b>
<b>Net Cost</b>	<b>\$30,555,378</b>	<b>\$38,800,333</b>	<b>\$38,250,531</b>	<b>\$38,091,410</b>

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Group: **100300 - General Fund**  
Budget Unit: **0359 - CORONER**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$135,285	\$155,000	\$155,000	\$155,000
Miscellaneous Revenue	22,260	30,000	30,000	30,000
Total Revenue	<b>\$157,545</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>
Salaries And Benefits	\$1,998,174	\$2,472,091	\$2,250,189	\$2,250,189
Services And Supplies	845,491	794,763	995,476	995,476
Other Charges	96	0	0	0
Expenditure Transfers	63,842	62,719	52,832	52,832
Total Expenditures/Appropriations	<b>\$2,907,604</b>	<b>\$3,329,573</b>	<b>\$3,298,496</b>	<b>\$3,298,496</b>
Net Cost	<b>\$2,750,059</b>	<b>\$3,144,573</b>	<b>\$3,113,496</b>	<b>\$3,113,496</b>

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Group: **100300 - General Fund**  
Budget Unit: **0362 - EMERGENCY SERVICES**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$2,017,538	\$1,305,505	\$1,565,505	\$1,565,505
Charges For Services	1,198,272	1,369,681	1,408,765	1,408,765
Miscellaneous Revenue	91,247	31,500	31,500	31,500
<b>Total Revenue</b>	<b>\$3,307,057</b>	<b>\$2,706,686</b>	<b>\$3,005,770</b>	<b>\$3,005,770</b>
Salaries And Benefits	\$3,614,940	\$3,676,377	\$3,850,278	\$3,850,278
Services And Supplies	2,609,358	2,093,500	2,100,648	2,100,648
Other Charges	3,025	99,037	99,037	99,037
Fixed Assets	851,076	840,165	840,165	840,165
Expenditure Transfers	296,078	304,710	341,360	341,360
<b>Total Expenditures/Appropriations</b>	<b>\$7,374,478</b>	<b>\$7,013,789</b>	<b>\$7,231,489</b>	<b>\$7,231,489</b>
<b>Net Cost</b>	<b>\$4,067,420</b>	<b>\$4,307,103</b>	<b>\$4,225,719</b>	<b>\$4,225,719</b>

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Group: **100300 - General Fund**  
Budget Unit: **0308 - PROBATION PROGRAMS**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$1,418,895	\$2,373,599	\$1,685,160	\$1,685,160
Charges For Services	1,168,620	484,297	291,055	291,055
Miscellaneous Revenue	10,252,445	11,707,569	10,921,616	11,050,173
<b>Total Revenue</b>	<b>\$12,839,960</b>	<b>\$14,565,465</b>	<b>\$12,897,831</b>	<b>\$13,026,388</b>
Salaries And Benefits	\$27,692,151	\$30,952,773	\$32,648,833	\$32,506,992
Services And Supplies	2,719,254	3,979,841	3,815,066	3,815,066
Other Charges	19,627	34,805	(40,195)	(40,195)
Fixed Assets	85,887	0	0	0
Expenditure Transfers	(509,537)	(481,603)	(365,125)	(365,125)
<b>Total Expenditures/Appropriations</b>	<b>\$30,007,381</b>	<b>\$34,485,816</b>	<b>\$36,058,578</b>	<b>\$35,916,737</b>
<b>Net Cost</b>	<b>\$17,167,421</b>	<b>\$19,920,351</b>	<b>\$23,160,747</b>	<b>\$22,890,349</b>

Group: **100300 - General Fund**  
Budget Unit: **0309 - PROBATION FACILITIES**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$9,359,920	\$8,019,132	\$11,542,818	\$11,542,818
Charges For Services	2,698	2,400	2,000	2,000
Miscellaneous Revenue	4,946,593	5,828,024	5,021,209	5,021,209
<b>Total Revenue</b>	<b>\$14,309,211</b>	<b>\$13,849,556</b>	<b>\$16,566,027</b>	<b>\$16,566,027</b>
Salaries And Benefits	\$26,079,278	\$30,092,721	\$30,316,917	\$29,547,625
Services And Supplies	2,616,571	2,377,817	2,519,359	2,519,359
Other Charges	21,186	0	0	0
Expenditure Transfers	81,615	60,688	147,002	147,002
<b>Total Expenditures/Appropriations</b>	<b>\$28,798,650</b>	<b>\$32,531,226</b>	<b>\$32,983,278</b>	<b>\$32,213,986</b>
<b>Net Cost</b>	<b>\$14,489,438</b>	<b>\$18,681,670</b>	<b>\$16,417,251</b>	<b>\$15,647,959</b>



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Group: **100300 - General Fund**  
Budget Unit: **0310 - PROB CARE OF COURT WARDS**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$987,626	\$1,277,000	\$1,405,000	\$1,405,000
Miscellaneous Revenue	1,836,041	2,300,000	2,300,000	2,300,000
<b>Total Revenue</b>	<b>\$2,823,667</b>	<b>\$3,577,000</b>	<b>\$3,705,000</b>	<b>\$3,705,000</b>
Services And Supplies	\$2,454,034	\$2,802,015	\$2,891,692	\$2,891,692
Other Charges	6,173,509	8,625,000	8,575,000	8,575,000
<b>Total Expenditures/Appropriations</b>	<b>\$8,627,543</b>	<b>\$11,427,015</b>	<b>\$11,466,692</b>	<b>\$11,466,692</b>
<b>Net Cost</b>	<b>\$5,803,877</b>	<b>\$7,850,015</b>	<b>\$7,761,692</b>	<b>\$7,761,692</b>

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Group: **100300 - General Fund**  
Budget Unit: **0335 - AGRICULTURE-WEIGHTS/MEAS**

Function: **Public Protection**  
Activity: **Protective Inspection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$20,993	\$51,850	\$34,000	\$34,000
Intergovernmental Revenue	2,825,352	2,679,330	2,624,429	2,624,429
Charges For Services	1,329,574	1,029,534	1,025,637	1,025,637
Miscellaneous Revenue	26,637	13,378	24,822	24,822
<b>Total Revenue</b>	<b>\$4,202,556</b>	<b>\$3,774,091</b>	<b>\$3,708,887</b>	<b>\$3,708,887</b>
Salaries And Benefits	\$4,283,736	\$4,347,702	\$4,416,137	\$4,350,051
Services And Supplies	656,686	1,455,127	1,364,625	1,314,610
Other Charges	0	13,616	0	0
Fixed Assets	35,305	99,292	0	0
Expenditure Transfers	451,390	464,355	575,227	575,227
<b>Total Expenditures/Appropriations</b>	<b>\$5,427,117</b>	<b>\$6,380,092</b>	<b>\$6,355,988</b>	<b>\$6,239,887</b>
<b>Net Cost</b>	<b>\$1,224,561</b>	<b>\$2,606,000</b>	<b>\$2,647,101</b>	<b>\$2,531,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0366 - ANIMAL SERVICES**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$1,665,135	\$1,600,000	\$1,600,000	\$1,600,000
Charges For Services	5,610,626	5,878,739	5,969,607	5,969,607
Miscellaneous Revenue	200,144	338,625	25,000	25,000
<b>Total Revenue</b>	<b>\$7,475,904</b>	<b>\$7,817,364</b>	<b>\$7,594,607</b>	<b>\$7,594,607</b>
Salaries And Benefits	\$7,096,075	\$9,193,300	\$9,138,155	\$9,138,155
Services And Supplies	3,850,930	2,933,742	2,571,406	2,571,406
Other Charges	9,984	47,015	10,000	10,000
Fixed Assets	126,186	5,500	0	0
Expenditure Transfers	311,438	428,293	574,046	574,046
<b>Total Expenditures/Appropriations</b>	<b>\$11,394,613</b>	<b>\$12,607,850</b>	<b>\$12,293,607</b>	<b>\$12,293,607</b>
<b>Net Cost</b>	<b>\$3,918,709</b>	<b>\$4,790,486</b>	<b>\$4,699,000</b>	<b>\$4,699,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0580 - KELLER CNYN MTIGATN FUND**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$1,339,377	\$1,400,000	\$1,439,000	\$1,439,000
Total Revenue	<b>\$1,339,377</b>	<b>\$1,400,000</b>	<b>\$1,439,000</b>	<b>\$1,439,000</b>
Salaries And Benefits	\$0	\$100,000	\$0	\$0
Services And Supplies	1,201,363	1,559,330	1,191,800	1,191,800
Other Charges	173,312	170,000	175,100	175,100
Expenditure Transfers	60,054	70,000	72,100	72,100
Total Expenditures/Appropriations	<b>\$1,434,730</b>	<b>\$1,899,330</b>	<b>\$1,439,000</b>	<b>\$1,439,000</b>
Net Cost	<b>\$95,353</b>	<b>\$499,330</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0591 - NPP**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$650	\$0	\$0	\$0
Charges For Services	0	154,328	247,175	247,175
Miscellaneous Revenue	517,898	0	0	0
<b>Total Revenue</b>	<b>\$518,548</b>	<b>\$154,328</b>	<b>\$247,175</b>	<b>\$247,175</b>
Salaries And Benefits	\$281,245	\$295,141	\$306,433	\$306,433
Services And Supplies	250,148	274,237	525,742	525,742
Expenditure Transfers	371,520	370,584	200,000	200,000
<b>Total Expenditures/Appropriations</b>	<b>\$902,914</b>	<b>\$939,962</b>	<b>\$1,032,175</b>	<b>\$1,032,175</b>
<b>Net Cost</b>	<b>\$384,365</b>	<b>\$785,634</b>	<b>\$785,000</b>	<b>\$785,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0590 - HOPWA GRANT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$1,687,029	\$1,360,410	\$1,137,410	\$1,137,410
Total Revenue	<b>\$1,687,029</b>	<b>\$1,360,410</b>	<b>\$1,137,410</b>	<b>\$1,137,410</b>
Services And Supplies	\$1,645,760	\$1,551,217	\$1,087,410	\$1,087,410
Expenditure Transfers	41,269	63,000	50,000	50,000
Total Expenditures/Appropriations	<b>\$1,687,029</b>	<b>\$1,614,217</b>	<b>\$1,137,410</b>	<b>\$1,137,410</b>
Net Cost	<b>\$0</b>	<b>\$253,807</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0592 - HUD BLOCK GRANT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$2,970,705	\$6,766,422	\$6,122,051	\$6,122,051
Total Revenue	<b>\$2,970,705</b>	<b>\$6,766,422</b>	<b>\$6,122,051</b>	<b>\$6,122,051</b>
Services And Supplies	\$1,981,026	\$5,964,722	\$5,209,051	\$5,209,051
Other Charges	2,737	10,000	10,000	10,000
Expenditure Transfers	986,942	791,700	903,000	903,000
Total Expenditures/Appropriations	<b>\$2,970,705</b>	<b>\$6,766,422</b>	<b>\$6,122,051</b>	<b>\$6,122,051</b>
Net Cost	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0593 - HUD EMERGENCY SOLUTIONS GRT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$355,688	\$586,000	\$636,050	\$636,050
Total Revenue	<b>\$355,688</b>	<b>\$586,000</b>	<b>\$636,050</b>	<b>\$636,050</b>
Services And Supplies	\$389,678	\$546,000	\$596,050	\$596,050
Expenditure Transfers	24,598	40,000	40,000	40,000
Total Expenditures/Appropriations	<b>\$414,275</b>	<b>\$586,000</b>	<b>\$636,050</b>	<b>\$636,050</b>
Net Cost	<b>\$58,587</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Group: **100300 - General Fund**  
Budget Unit: **0594 - HUD HOME BLOCK GRANT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$4,064,674	\$3,735,388	\$5,068,717	\$5,068,717
Miscellaneous Revenue	0	16,900	16,900	16,900
<b>Total Revenue</b>	<b>\$4,064,674</b>	<b>\$3,752,288</b>	<b>\$5,085,617</b>	<b>\$5,085,617</b>
Services And Supplies	\$3,946,326	\$3,439,488	\$4,775,817	\$4,775,817
Other Charges	3,375	4,000	1,000	1,000
Expenditure Transfers	114,973	308,800	308,800	308,800
<b>Total Expenditures/Appropriations</b>	<b>\$4,064,674</b>	<b>\$3,752,288</b>	<b>\$5,085,617</b>	<b>\$5,085,617</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0242 - DISTRICT ATTORNEY**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$127,417	\$23,200	\$23,200	\$23,200
Intergovernmental Revenue	18,073,505	17,718,597	18,018,943	18,018,943
Miscellaneous Revenue	6,075,181	4,409,879	4,714,944	5,235,148
<b>Total Revenue</b>	<b>\$24,276,103</b>	<b>\$22,151,676</b>	<b>\$22,757,087</b>	<b>\$23,277,291</b>
Salaries And Benefits	\$35,466,437	\$37,861,328	\$38,346,136	\$39,873,032
Services And Supplies	5,168,438	4,430,300	4,489,375	4,489,375
Other Charges	35,147	40,152	35,270	35,270
Fixed Assets	36,374	0	5,000	5,000
Expenditure Transfers	(432,373)	(677,853)	(709,604)	(709,604)
<b>Total Expenditures/Appropriations</b>	<b>\$40,274,023</b>	<b>\$41,653,927</b>	<b>\$42,166,177</b>	<b>\$43,693,073</b>
<b>Net Cost</b>	<b>\$15,997,919</b>	<b>\$19,502,251</b>	<b>\$19,409,090</b>	<b>\$20,415,782</b>

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Group: **100300 - General Fund**  
Budget Unit: **0245 - D A WELFARE FRAUD**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Salaries And Benefits	\$321,500	\$413,544	\$420,427	\$420,427
Services And Supplies	19,314	5,690	8,710	8,710
Expenditure Transfers	(340,814)	(298,986)	(294,919)	(294,919)
Total Expenditures/Appropriations	\$0	\$120,248	\$134,218	\$134,218
Net Cost	\$0	\$120,248	\$134,218	\$134,218

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Group: **100300 - General Fund**  
Budget Unit: **0364 - PUBLIC ADMINISTRATOR**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$0	\$0	\$0	\$0
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
 Budget Unit: **0243 - PUBLIC DEFENDER**

Function: **Public Protection**  
 Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$123,100	\$228,891	\$233,391	\$233,391
Miscellaneous Revenue	2,043,222	2,663,083	3,163,001	3,498,343
<b>Total Revenue</b>	<b>\$2,166,322</b>	<b>\$2,891,974</b>	<b>\$3,396,392</b>	<b>\$3,731,734</b>
Salaries And Benefits	\$21,067,231	\$23,040,778	\$24,296,440	\$25,098,188
Services And Supplies	2,744,933	3,295,426	3,001,400	3,001,400
Fixed Assets	88,060	0	0	0
Expenditure Transfers	(431,197)	(387,230)	(435,854)	(435,854)
<b>Total Expenditures/Appropriations</b>	<b>\$23,469,028</b>	<b>\$25,948,974</b>	<b>\$26,861,986</b>	<b>\$27,663,734</b>
<b>Net Cost</b>	<b>\$21,302,706</b>	<b>\$23,057,000</b>	<b>\$23,465,594</b>	<b>\$23,932,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0020 - PURCHASING**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$248,674	\$241,796	\$257,513	\$264,430
Miscellaneous Revenue	82,178	70,000	80,000	100,473
Total Revenue	<b>\$330,852</b>	<b>\$311,796</b>	<b>\$337,513</b>	<b>\$364,903</b>
Salaries And Benefits	\$719,747	\$832,165	\$814,061	\$897,451
Services And Supplies	191,208	290,995	336,032	336,032
Fixed Assets	5,110	0	0	0
Expenditure Transfers	(171,246)	(186,364)	(187,580)	(187,580)
Total Expenditures/Appropriations	<b>\$744,819</b>	<b>\$936,796</b>	<b>\$962,513</b>	<b>\$1,045,903</b>
Net Cost	<b>\$413,967</b>	<b>\$625,000</b>	<b>\$625,000</b>	<b>\$681,000</b>

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Budget Unit: **0063 - FLEET SERVICES**Function: **General**  
Activity: **Property Management**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$504,270	\$482,794	\$540,000	\$540,000
Total Revenue	<b>\$504,270</b>	<b>\$482,794</b>	<b>\$540,000</b>	<b>\$540,000</b>
Other Charges	\$0	\$482,794	\$540,000	\$540,000
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$482,794</b>	<b>\$540,000</b>	<b>\$540,000</b>
Net Cost	<b>(\$504,270)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0077 - GEN CO BLG OCCUPANCY COST**

Function: **General**  
Activity: **Property Management**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$106,075	\$91,820	\$104,646	\$104,646
Charges For Services	37,932	49,048	49,048	49,048
Miscellaneous Revenue	112,787	2,506	2,506	2,506
Total Revenue	<b>\$256,795</b>	<b>\$143,374</b>	<b>\$156,200</b>	<b>\$156,200</b>
Services And Supplies	\$14,072,739	\$15,634,748	\$23,622,619	\$23,622,619
Other Charges	0	8,037,051	0	0
Fixed Assets	0	400,000	0	0
Expenditure Transfers	90,162	1,284,683	657,639	657,639
Total Expenditures/Appropriations	<b>\$14,162,902</b>	<b>\$25,356,482</b>	<b>\$24,280,258</b>	<b>\$24,280,258</b>
Net Cost	<b>\$13,906,107</b>	<b>\$25,213,108</b>	<b>\$24,124,058</b>	<b>\$24,124,058</b>



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Group: **100300 - General Fund**  
Budget Unit: **0078 - GSD OUTSIDE AGENCY SVC**

Function: **General**  
Activity: **Property Management**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$217,300	\$164,699	\$169,512	\$169,512
Miscellaneous Revenue	481,785	601,551	552,752	552,752
Total Revenue	<b>\$699,085</b>	<b>\$766,250</b>	<b>\$722,264</b>	<b>\$722,264</b>
Services And Supplies	\$536,685	\$626,551	\$557,752	\$557,752
Expenditure Transfers	162,045	139,699	164,512	164,512
Total Expenditures/Appropriations	<b>\$698,730</b>	<b>\$766,250</b>	<b>\$722,264</b>	<b>\$722,264</b>
Net Cost	<b>(\$355)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0079 - BUILDING MAINTENANCE**

Function: **General**  
Activity: **Property Management**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$46,039,213	\$46,463,561	\$47,212,670	\$47,212,670
Miscellaneous Revenue	590,218	495,462	494,823	494,823
Total Revenue	<b>\$46,629,431</b>	<b>\$46,959,023</b>	<b>\$47,707,493</b>	<b>\$47,707,493</b>
Salaries And Benefits	\$18,564,710	\$23,454,949	\$24,038,082	\$24,659,082
Services And Supplies	53,018,220	52,939,374	56,860,767	56,860,767
Other Charges	33,556,666	34,144,801	40,626,518	40,626,518
Fixed Assets	279,387	389,000	240,000	240,000
Expenditure Transfers	(59,563,074)	(63,825,101)	(74,057,875)	(74,678,875)
Total Expenditures/Appropriations	<b>\$45,855,909</b>	<b>\$47,103,023</b>	<b>\$47,707,492</b>	<b>\$47,707,492</b>
Net Cost	<b>(\$773,523)</b>	<b>\$144,000</b>	<b>(\$1)</b>	<b>(\$1)</b>

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Group: **100300 - General Fund**  
Budget Unit: **0148 - PRINT & MAIL SERVICES**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$877,531	\$834,850	\$912,750	\$912,750
Total Revenue	<b>\$877,531</b>	<b>\$834,850</b>	<b>\$912,750</b>	<b>\$912,750</b>
Salaries And Benefits	\$1,783,746	\$2,103,378	\$2,064,374	\$2,064,374
Services And Supplies	3,100,160	3,371,014	3,234,810	3,234,810
Fixed Assets	0	150,000	0	0
Expenditure Transfers	(3,853,604)	(4,789,542)	(4,386,434)	(4,386,434)
Total Expenditures/Appropriations	<b>\$1,030,302</b>	<b>\$834,850</b>	<b>\$912,750</b>	<b>\$912,750</b>
Net Cost	<b>\$152,771</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

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Group: **100300 - General Fund**  
Budget Unit: **0330 - CO DRAINAGE MAINTENANCE**

Function: **Public Protection**  
Activity: **Flood Control & Soil Cnsv**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$18,477	\$30,000	\$20,000	\$20,000
Total Revenue	<b>\$18,477</b>	<b>\$30,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
Services And Supplies	\$503,321	\$671,968	\$686,468	\$686,468
Other Charges	(1)	32	32	32
Expenditure Transfers	167,750	58,000	33,500	33,500
Provisions For Contingencies	0	0	0	0
Total Expenditures/Appropriations	<b>\$671,070</b>	<b>\$730,000</b>	<b>\$720,000</b>	<b>\$720,000</b>
Net Cost	<b>\$652,593</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>

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Group: **100300 - General Fund**  
Budget Unit: **0473 - KELLER SRCHRG/ MITGN PROG**

Function: **Health And Sanitation**  
Activity: **Sanitation**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$80,721	\$75,000	\$80,000	\$80,000
Total Revenue	<b>\$80,721</b>	<b>\$75,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
Services And Supplies	\$681,159	\$407,546	\$397,546	\$397,546
Expenditure Transfers	(296,098)	(40,000)	(25,000)	(25,000)
Total Expenditures/Appropriations	<b>\$385,061</b>	<b>\$367,546</b>	<b>\$372,546</b>	<b>\$372,546</b>
Net Cost	<b>\$304,340</b>	<b>\$292,546</b>	<b>\$292,546</b>	<b>\$292,546</b>

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Group: **100300 - General Fund**  
Budget Unit: **0650 - PUBLIC WORKS**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$15,672	\$43,000	\$43,000	\$43,000
Use Of Money & Property	6,000	10,000	10,000	10,000
Intergovernmental Revenue	105,712	243,000	243,000	243,000
Charges For Services	815,772	1,059,000	1,059,000	1,059,000
Miscellaneous Revenue	34,101,226	38,761,385	37,357,202	38,241,202
<b>Total Revenue</b>	<b>\$35,044,381</b>	<b>\$40,116,385</b>	<b>\$38,712,202</b>	<b>\$39,596,202</b>
Salaries And Benefits	\$30,303,195	\$38,182,827	\$37,340,468	\$38,474,468
Services And Supplies	11,897,981	9,158,736	9,597,099	9,597,099
Other Charges	5,651	9,450	9,450	9,450
Fixed Assets	73,528	80,000	80,000	80,000
Expenditure Transfers	(4,173,282)	(6,139,232)	(7,139,417)	(7,389,417)
<b>Total Expenditures/Appropriations</b>	<b>\$38,107,073</b>	<b>\$41,291,781</b>	<b>\$39,887,600</b>	<b>\$40,771,600</b>
<b>Net Cost</b>	<b>\$3,062,692</b>	<b>\$1,175,396</b>	<b>\$1,175,398</b>	<b>\$1,175,398</b>

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Group: **100300 - General Fund**  
Budget Unit: **0661 - ROAD CONSTRUCTION**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$1,098,372	\$2,329,000	\$3,089,000	\$3,089,000
Charges For Services	189,744	394,000	253,000	253,000
Miscellaneous Revenue	47,962	80,000	160,000	160,000
<b>Total Revenue</b>	<b>\$1,336,078</b>	<b>\$2,803,000</b>	<b>\$3,502,000</b>	<b>\$3,502,000</b>
Services And Supplies	\$1,067,595	\$2,593,000	\$2,502,000	\$2,502,000
Other Charges	217,776	205,000	1,000,000	1,000,000
Expenditure Transfers	50,707	5,000	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$1,336,078</b>	<b>\$2,803,000</b>	<b>\$3,502,000</b>	<b>\$3,502,000</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **100300 - General Fund**  
Budget Unit: **0579 - VETERANS SERVICE OFFICE**

Function: **Public Assistance**  
Activity: **Veterans Services**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$233,146	\$188,043	\$188,043	\$188,043
Charges For Services	75,000	75,000	75,000	75,000
Miscellaneous Revenue	6,250	22,000	30,000	30,000
<b>Total Revenue</b>	<b>\$314,396</b>	<b>\$285,043</b>	<b>\$293,043</b>	<b>\$293,043</b>
Salaries And Benefits	\$938,109	\$1,068,083	\$1,129,826	\$1,129,826
Services And Supplies	180,910	336,358	271,365	271,365
Expenditure Transfers	8,116	7,602	8,852	8,852
<b>Total Expenditures/Appropriations</b>	<b>\$1,127,135</b>	<b>\$1,412,043</b>	<b>\$1,410,043</b>	<b>\$1,410,043</b>
<b>Net Cost</b>	<b>\$812,739</b>	<b>\$1,127,000</b>	<b>\$1,117,000</b>	<b>\$1,117,000</b>



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Group: **100300 - General Fund**  
Budget Unit: **0990 - CONTINGNCY APPROP-GENERAL**

Function: **Approp For Contingencies**  
Activity: **Approp For Contingencies**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Provisions For Contingencies	\$0	\$7,929,245	\$10,000,000	\$10,000,000
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$7,929,245</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>
Net Cost	<b>\$0</b>	<b>\$7,929,245</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>

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Group: **105600 - County Law Enfrmt-Cap Proj Fund**  
Budget Unit: **0126 - CO LAW ENF COMPTR CAP-PRJ**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$11,146	\$5,000	\$12,000	\$12,000
Total Revenue	<b>\$11,146</b>	<b>\$5,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
Other Charges	\$312	\$1,000	\$1,000	\$1,000
Expenditure Transfers	0	336,392	11,000	11,000
Total Expenditures/Appropriations	<b>\$312</b>	<b>\$337,392</b>	<b>\$12,000</b>	<b>\$12,000</b>
Net Cost	<b>(\$10,834)</b>	<b>\$332,392</b>	<b>\$0</b>	<b>\$0</b>

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Group: **105600 - County Law Enfrmt-Cap Proj Fund**  
Budget Unit: **0129 - CO LAW ENF COMM CAP-PROJ**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$321	\$4,000	\$500	\$500
Total Revenue	<b>\$321</b>	<b>\$4,000</b>	<b>\$500</b>	<b>\$500</b>
Services And Supplies	\$0	\$50,000	\$0	\$0
Other Charges	0	10,000	500	500
Expenditure Transfers	0	1,197,596	0	0
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$1,257,596</b>	<b>\$500</b>	<b>\$500</b>
Net Cost	<b>(\$321)</b>	<b>\$1,253,596</b>	<b>\$0</b>	<b>\$0</b>

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Group: **105600 - County Law Enfrgmt-Cap Proj Fund**  
Budget Unit: **0131 - CO LAW ENF HLCPTR CAP PRJ**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$815,750	\$841,000	\$160,000	\$160,000
Total Revenue	<b>\$815,750</b>	<b>\$841,000</b>	<b>\$160,000</b>	<b>\$160,000</b>
Services And Supplies	\$0	\$197,320	\$160,000	\$160,000
Expenditure Transfers	0	2,216,196	0	0
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$2,413,516</b>	<b>\$160,000</b>	<b>\$160,000</b>
Net Cost	<b>(\$815,750)</b>	<b>\$1,572,516</b>	<b>\$0</b>	<b>\$0</b>

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Group: **110000 - Recorder Modernization Fund**  
Budget Unit: **0353 - RECORDER MICRO/MOD**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$2,102,060	\$1,755,000	\$1,755,000	\$1,755,000
Total Revenue	<b>\$2,102,060</b>	<b>\$1,755,000</b>	<b>\$1,755,000</b>	<b>\$1,755,000</b>
Salaries And Benefits	\$872,443	\$1,209,563	\$1,173,078	\$1,173,078
Services And Supplies	567,144	8,998,153	9,229,106	9,229,106
Other Charges	333,178	470,066	477,328	477,328
Fixed Assets	19,700	250,000	250,000	250,000
Total Expenditures/Appropriations	<b>\$1,792,465</b>	<b>\$10,927,782</b>	<b>\$11,129,511</b>	<b>\$11,129,511</b>
Net Cost	<b>(\$309,595)</b>	<b>\$9,172,782</b>	<b>\$9,374,511</b>	<b>\$9,374,511</b>

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Group: **110100 - Court/Clerk Automation Fund**  
Budget Unit: **0236 - COURT RECORDS AUTOMATION**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$0	\$78	\$78	\$78
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$78</b>	<b>\$78</b>	<b>\$78</b>
Net Cost	<b>\$0</b>	<b>\$78</b>	<b>\$78</b>	<b>\$78</b>

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Group: **110200 - Fish and Game Fund**  
Budget Unit: **0367 - GAME PROTECTION**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$92,966	\$175,000	\$158,400	\$158,400
Total Revenue	<b>\$92,966</b>	<b>\$175,000</b>	<b>\$158,400</b>	<b>\$158,400</b>
Services And Supplies	\$57,911	\$524,697	\$151,400	\$151,400
Other Charges	756	1,000	1,000	1,000
Expenditure Transfers	6,204	12,000	6,000	6,000
Total Expenditures/Appropriations	<b>\$64,871</b>	<b>\$537,697</b>	<b>\$158,400</b>	<b>\$158,400</b>
Net Cost	<b>(\$28,095)</b>	<b>\$362,697</b>	<b>\$0</b>	<b>\$0</b>

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Group: **110300 - Land Development Fund**  
Budget Unit: **0651 - PUB WKS-LAND DEVELOPMENT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$566,612	\$650,000	\$590,000	\$590,000
Use Of Money & Property	(1,285)	0	0	0
Charges For Services	812,360	1,000,000	900,000	900,000
Miscellaneous Revenue	1,678,233	1,207,500	1,646,100	1,646,100
Total Revenue	<b>\$3,055,921</b>	<b>\$2,857,500</b>	<b>\$3,136,100</b>	<b>\$3,136,100</b>
Services And Supplies	\$249,140	\$221,500	\$301,100	\$301,100
Other Charges	31,764	36,000	35,000	35,000
Expenditure Transfers	2,767,267	2,607,750	2,800,000	2,800,000
Provisions For Contingencies	0	0	0	0
Total Expenditures/Appropriations	<b>\$3,048,171</b>	<b>\$2,865,250</b>	<b>\$3,136,100</b>	<b>\$3,136,100</b>
Net Cost	<b>(\$7,750)</b>	<b>\$7,750</b>	<b>\$0</b>	<b>\$0</b>



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Group: **110400 - Criminalistics Lab Fund**  
Budget Unit: **0256 - CRIMINALISTIC LAB FUND**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$21,021	\$12,000	\$21,500	\$21,500
Use Of Money & Property	707	400	750	750
Total Revenue	<b>\$21,728</b>	<b>\$12,400</b>	<b>\$22,250</b>	<b>\$22,250</b>
Services And Supplies	\$0	\$162,966	\$22,150	\$22,150
Other Charges	4	500	100	100
Total Expenditures/Appropriations	<b>\$4</b>	<b>\$163,466</b>	<b>\$22,250</b>	<b>\$22,250</b>
Net Cost	<b>(\$21,724)</b>	<b>\$151,066</b>	<b>\$0</b>	<b>\$0</b>

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Group: **110500 - Survey Monument Preservation Fund**  
Budget Unit: **0161 - SURVEY MONUMENT PRESERVTN**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$3,502	\$3,000	\$6,000	\$6,000
Charges For Services	78,570	77,000	80,000	80,000
Total Revenue	<b>\$82,072</b>	<b>\$80,000</b>	<b>\$86,000</b>	<b>\$86,000</b>
Services And Supplies	\$0	\$529,122	\$571,359	\$571,359
Other Charges	100	225	225	225
Expenditure Transfers	65,714	200,000	200,000	200,000
Total Expenditures/Appropriations	<b>\$65,814</b>	<b>\$729,347</b>	<b>\$771,584</b>	<b>\$771,584</b>
Net Cost	<b>(\$16,258)</b>	<b>\$649,347</b>	<b>\$685,584</b>	<b>\$685,584</b>

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Group: **110600 - Crim Justice Facility Construct Fund**  
Budget Unit: **0119 - CRIM JUST FACILITY CNSTRN**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$1,169,226	\$1,215,000	\$864,000	\$864,000
Use Of Money & Property	2,755	1,000	6,000	6,000
Total Revenue	<b>\$1,171,981</b>	<b>\$1,216,000</b>	<b>\$870,000</b>	<b>\$870,000</b>
Other Charges	\$601,972	\$1,216,000	\$870,000	\$870,000
Expenditure Transfers	0	570,008	0	0
Total Expenditures/Appropriations	<b>\$601,972</b>	<b>\$1,786,008</b>	<b>\$870,000</b>	<b>\$870,000</b>
Net Cost	<b>(\$570,008)</b>	<b>\$570,008</b>	<b>\$0</b>	<b>\$0</b>

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Group: **110700 - Courthouse Construct Fund**  
Budget Unit: **0122 - COURTHOUSE CONSTRUCTION**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$971,114	\$1,015,000	\$744,000	\$744,000
Use Of Money & Property	1,873	(700)	9,000	9,000
Total Revenue	<b>\$972,987</b>	<b>\$1,014,300</b>	<b>\$753,000</b>	<b>\$753,000</b>
Other Charges	\$252,367	\$1,623,057	\$753,000	\$753,000
Expenditure Transfers	111,862	0	0	0
Total Expenditures/Appropriations	<b>\$364,230</b>	<b>\$1,623,057</b>	<b>\$753,000</b>	<b>\$753,000</b>
Net Cost	<b>(\$608,757)</b>	<b>\$608,757</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 9**

Group: **110800 - Road Fund**  
Budget Unit: **0006 - GENERAL ROAD FUND REVENUE**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$8,461	\$35,000	\$25,000	\$25,000
Intergovernmental Revenue	18,862,844	26,608,592	35,527,959	35,527,959
Total Revenue	<b>\$18,871,305</b>	<b>\$26,643,592</b>	<b>\$35,552,959</b>	<b>\$35,552,959</b>
Net Cost	<b>(\$18,871,305)</b>	<b>(\$26,643,592)</b>	<b>(\$35,552,959)</b>	<b>(\$35,552,959)</b>

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Group: **110800 - Road Fund**  
Budget Unit: **0662 - ROAD CONSTRUCTION-RD FUND**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$14,794	\$35,350	\$19,000	\$19,000
Intergovernmental Revenue	12,874,749	9,130,134	12,666,507	12,666,507
Charges For Services	120,216	998,565	265,000	265,000
Miscellaneous Revenue	7,321,783	13,354,803	5,194,040	5,194,040
<b>Total Revenue</b>	<b>\$20,331,542</b>	<b>\$23,518,852</b>	<b>\$18,144,547</b>	<b>\$18,144,547</b>
Services And Supplies	\$10,801,029	\$25,552,816	\$16,119,603	\$16,119,603
Other Charges	636,145	523,949	635,741	635,741
Fixed Assets	0	0	0	0
Expenditure Transfers	8,015,550	6,000,000	6,500,000	6,500,000
<b>Total Expenditures/Appropriations</b>	<b>\$19,452,724</b>	<b>\$32,076,765</b>	<b>\$23,255,344</b>	<b>\$23,255,344</b>
<b>Net Cost</b>	<b>(\$878,819)</b>	<b>\$8,557,913</b>	<b>\$5,110,797</b>	<b>\$5,110,797</b>

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Group: **110800 - Road Fund**  
Budget Unit: **0672 - ROAD MAINTENANCE-RD FUND**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$0	\$50,000	\$546,000	\$546,000
Charges For Services	8,881	1,650,000	20,000	20,000
Miscellaneous Revenue	4,462,498	1,501,684	500,000	500,000
<b>Total Revenue</b>	<b>\$4,471,379</b>	<b>\$3,201,684</b>	<b>\$1,066,000</b>	<b>\$1,066,000</b>
Services And Supplies	\$3,745,650	\$3,150,739	\$8,621,500	\$8,621,500
Other Charges	598,102	1,130,945	1,150,500	1,150,500
Fixed Assets	598,854	800,000	1,000,000	1,000,000
Expenditure Transfers	13,172,657	12,500,000	14,500,000	14,500,000
<b>Total Expenditures/Appropriations</b>	<b>\$18,115,262</b>	<b>\$17,581,684</b>	<b>\$25,272,000</b>	<b>\$25,272,000</b>
<b>Net Cost</b>	<b>\$13,643,883</b>	<b>\$14,380,000</b>	<b>\$24,206,000</b>	<b>\$24,206,000</b>

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**Schedule 9**

Group: **110800 - Road Fund**

Budget Unit: **0674 - MISCEL PROPERTY-ROAD FUND**

Function: **Public Ways & Facilities**

Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$10,200	\$17,000	\$17,000	\$17,000
Total Revenue	<b>\$10,200</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>
Other Charges	\$834	\$10,000	\$2,000	\$2,000
Expenditure Transfers	14,133	7,000	15,000	15,000
Total Expenditures/Appropriations	<b>\$14,967</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>
Net Cost	<b>\$4,767</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Group: **110800 - Road Fund**

Function: **Public Ways & Facilities**

Budget Unit: **0676 - GEN ROAD PLAN/ADM-RD FUND**

Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$6,960	\$5,000	\$0	\$0
Intergovernmental Revenue	931	3,000	481,751	481,751
Charges For Services	52,509	72,000	140,188	140,188
Miscellaneous Revenue	1,099,123	323,000	395,474	395,474
<b>Total Revenue</b>	<b>\$1,159,522</b>	<b>\$403,000</b>	<b>\$1,017,413</b>	<b>\$1,017,413</b>
Services And Supplies	\$505,988	\$260,000	\$1,231,575	\$1,231,575
Other Charges	1,226,072	638,000	1,022,000	1,022,000
Expenditure Transfers	3,889,880	4,000,000	5,000,000	5,000,000
<b>Total Expenditures/Appropriations</b>	<b>\$5,621,940</b>	<b>\$4,898,000</b>	<b>\$7,253,575</b>	<b>\$7,253,575</b>
<b>Net Cost</b>	<b>\$4,462,418</b>	<b>\$4,495,000</b>	<b>\$6,236,162</b>	<b>\$6,236,162</b>

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Group: **110900 - Transportation Improvement Fund**  
Budget Unit: **0663 - TRANSPRTATN IMPV MEASURE C**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$47,166	\$20,000	\$25,000	\$25,000
Intergovernmental Revenue	2,649,577	2,823,500	3,673,500	3,673,500
Total Revenue	<b>\$2,696,744</b>	<b>\$2,843,500</b>	<b>\$3,698,500</b>	<b>\$3,698,500</b>
Services And Supplies	\$56,963	\$43,500	\$48,500	\$48,500
Other Charges	0	2,003,365	0	0
Expenditure Transfers	2,639,781	800,000	3,650,000	3,650,000
Total Expenditures/Appropriations	<b>\$2,696,744</b>	<b>\$2,846,865</b>	<b>\$3,698,500</b>	<b>\$3,698,500</b>
Net Cost	<b>\$0</b>	<b>\$3,365</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 9**

Group: **111000 - Drainage Area 9 Fund**  
Budget Unit: **0120 - PLANT ACQ - DA 9**

Function: **General**  
Activity: **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fund Balance	\$0	\$0	\$0	\$0
License/Permit/Franchises	2,073	4,000	4,000	4,000
Use Of Money & Property	128	750	3,000	3,000
<b>Total Revenue</b>	<b>\$2,202</b>	<b>\$4,750</b>	<b>\$7,000</b>	<b>\$7,000</b>
Services And Supplies	\$0	\$262,091	\$270,175	\$270,175
Other Charges	84	0	100	100
Expenditure Transfers	764	3,854	1,400	1,400
<b>Total Expenditures/Appropriations</b>	<b>\$848</b>	<b>\$265,945</b>	<b>\$271,675</b>	<b>\$271,675</b>
<b>Net Cost</b>	<b>(\$1,354)</b>	<b>\$261,195</b>	<b>\$264,675</b>	<b>\$264,675</b>

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Group: **111100 - Private Activity Bond Fund**  
Budget Unit: **0595 - PRIVATE ACTIVITY BOND**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$8	\$0	\$0	\$0
Charges For Services	917,311	1,040,000	1,220,000	1,220,000
Miscellaneous Revenue	2,500	72,682	5,000	5,000
Total Revenue	<b>\$919,819</b>	<b>\$1,112,682</b>	<b>\$1,225,000</b>	<b>\$1,225,000</b>
Services And Supplies	\$90,766	\$239,450	\$351,274	\$351,274
Other Charges	19,709	23,232	23,726	23,726
Expenditure Transfers	468,173	850,000	850,000	850,000
Total Expenditures/Appropriations	<b>\$578,648</b>	<b>\$1,112,682</b>	<b>\$1,225,000</b>	<b>\$1,225,000</b>
Net Cost	<b>(\$341,171)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 9**

Group: **111300 - Affordable Housing Spec Rev Fund**  
Budget Unit: **0596 - AFFORDABLE HOUSING**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$96,710	\$30,000	\$50,000	\$50,000
Charges For Services	23,249	275,000	275,000	275,000
Miscellaneous Revenue	0	345,000	0	0
Total Revenue	<b>\$119,959</b>	<b>\$650,000</b>	<b>\$325,000</b>	<b>\$325,000</b>
Other Charges	\$4	\$0	\$0	\$0
Expenditure Transfers	0	650,000	325,000	325,000
Total Expenditures/Appropriations	<b>\$4</b>	<b>\$650,000</b>	<b>\$325,000</b>	<b>\$325,000</b>
Net Cost	<b>(\$119,955)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **111400 - Navy Trans Mitigation Fund**  
Budget Unit: **0697 - NAVY TRANS MITIGATION**

Function: **Public Ways & Facilities**  
Activity: **Transportation Systems**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$53,349	\$40,000	\$120,000	\$120,000
Total Revenue	<b>\$53,349</b>	<b>\$40,000</b>	<b>\$120,000</b>	<b>\$120,000</b>
Services And Supplies	\$17,382	\$5,143,138	\$5,361,034	\$5,361,034
Other Charges	236	75,000	75,000	75,000
Expenditure Transfers	65,477	347,379	220,000	220,000
Total Expenditures/Appropriations	<b>\$83,095</b>	<b>\$5,565,517</b>	<b>\$5,656,034</b>	<b>\$5,656,034</b>
Net Cost	<b>\$29,747</b>	<b>\$5,525,517</b>	<b>\$5,536,034</b>	<b>\$5,536,034</b>

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**Schedule 9**

Group: **111500 - Tosco/Solano Trns Mitig Fund**  
Budget Unit: **0699 - TOSCO/SOLANO TRANS MTGTN**

Function: **Public Ways & Facilities**  
Activity: **Transportation Systems**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$40,192	\$50,000	\$60,000	\$60,000
Total Revenue	<b>\$40,192</b>	<b>\$50,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
Services And Supplies	\$0	\$1,000	\$1,000	\$1,000
Other Charges	229	1,000	1,000	1,000
Expenditure Transfers	0	48,000	58,000	58,000
Total Expenditures/Appropriations	<b>\$229</b>	<b>\$50,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
Net Cost	<b>(\$39,963)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **111600 - Child Development Fund**  
Budget Unit: **0589 - CHILD DEV-DEPT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$16,433	\$2,065	\$0	\$0
Intergovernmental Revenue	18,130,422	19,809,130	21,153,897	21,153,897
Miscellaneous Revenue	7,555,841	8,014,861	8,140,538	8,140,538
<b>Total Revenue</b>	<b>\$25,702,695</b>	<b>\$27,826,056</b>	<b>\$29,294,435</b>	<b>\$29,294,435</b>
Salaries And Benefits	\$7,806,133	\$8,563,768	\$8,647,792	\$8,647,792
Services And Supplies	3,314,572	4,461,478	3,995,441	3,995,441
Other Charges	5,319,740	5,719,479	5,499,038	5,499,038
Fixed Assets	0	200,000	200,000	200,000
Expenditure Transfers	9,196,864	9,243,122	10,952,164	10,952,164
<b>Total Expenditures/Appropriations</b>	<b>\$25,637,309</b>	<b>\$28,187,847</b>	<b>\$29,294,435</b>	<b>\$29,294,435</b>
<b>Net Cost</b>	<b>(\$65,387)</b>	<b>\$361,791</b>	<b>\$0</b>	<b>\$0</b>



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Group: **111800 - HUD NSP Fund**  
Budget Unit: **0380 - HUD NSP**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$393,400	\$1,011,000	\$1,011,000	\$1,011,000
<b>Total Revenue</b>	<b>\$393,400</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>
Services And Supplies	\$550,000	\$1,018,441	\$1,001,000	\$1,001,000
Other Charges	0	10,000	10,000	10,000
Expenditure Transfers	0	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$550,000</b>	<b>\$1,028,441</b>	<b>\$1,011,000</b>	<b>\$1,011,000</b>
<b>Net Cost</b>	<b>\$156,600</b>	<b>\$17,441</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 9**

Group: **111900 - Used Oil Recycling Grant Fund**  
Budget Unit: **0351 - USED OIL RECYCLING GRANT**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$26,835	\$150,000	\$150,000	\$150,000
Total Revenue	<b>\$26,835</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
Services And Supplies	\$10,689	\$71,000	\$71,000	\$71,000
Expenditure Transfers	16,147	79,000	79,000	79,000
Total Expenditures/Appropriations	<b>\$26,835</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
Net Cost	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112000 - Conservation & Development Fund**  
Budget Unit: **0280 - CONSERVATION & DEVELOPMENT**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$16,547,691	\$15,949,162	\$16,582,272	\$16,582,272
Fines/Forfeits/Penalties	31,948	65,000	0	0
Use Of Money & Property	181,771	100,000	100,000	100,000
Charges For Services	5,833,299	7,008,467	7,110,694	7,110,694
Miscellaneous Revenue	4,897,763	6,649,762	6,010,775	6,010,775
<b>Total Revenue</b>	<b>\$27,492,473</b>	<b>\$29,772,391</b>	<b>\$29,803,741</b>	<b>\$29,803,741</b>
Salaries And Benefits	\$18,733,647	\$22,925,224	\$23,794,075	\$23,794,075
Services And Supplies	6,606,768	10,377,104	9,280,213	9,280,213
Other Charges	1,957,627	1,805,528	2,064,206	2,064,206
Fixed Assets	121,511	600,000	550,000	550,000
Expenditure Transfers	(4,252,059)	(5,935,465)	(5,884,753)	(5,884,753)
<b>Total Expenditures/Appropriations</b>	<b>\$23,167,493</b>	<b>\$29,772,391</b>	<b>\$29,803,741</b>	<b>\$29,803,741</b>
<b>Net Cost</b>	<b>(\$4,324,980)</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112000 - Conservation & Development Fund**  
Budget Unit: **0285 - ENERGY UPGRADE CA**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$231,243	\$388,550	\$173,593	\$173,593
Total Revenue	<b>\$231,243</b>	<b>\$388,550</b>	<b>\$173,593</b>	<b>\$173,593</b>
Salaries And Benefits	\$68,908	\$0	\$0	\$0
Services And Supplies	73,822	228,550	158,593	158,593
Other Charges	27,597	10,000	15,000	15,000
Expenditure Transfers	0	150,000	0	0
Total Expenditures/Appropriations	<b>\$170,327</b>	<b>\$388,550</b>	<b>\$173,593</b>	<b>\$173,593</b>
Net Cost	<b>(\$60,916)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112000 - Conservation & Development Fund**  
Budget Unit: **0286 - MSR WW GRANT**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$0	\$3,046,374	\$0	\$0
Miscellaneous Revenue	48,107	0	2,382,879	2,382,879
<b>Total Revenue</b>	<b>\$48,107</b>	<b>\$3,046,374</b>	<b>\$2,382,879</b>	<b>\$2,382,879</b>
Services And Supplies	\$162,184	\$1,690,000	\$510,515	\$510,515
Other Charges	50,000	1,356,374	1,021,030	1,021,030
Expenditure Transfers	451,332	0	851,334	851,334
<b>Total Expenditures/Appropriations</b>	<b>\$663,516</b>	<b>\$3,046,374</b>	<b>\$2,382,879</b>	<b>\$2,382,879</b>
<b>Net Cost</b>	<b>\$615,409</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112000 - Conservation & Development Fund**  
Budget Unit: **0114 - PLANT ACQ CONSERV & DEV**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fixed Assets	\$174	\$0	\$1,000,000	\$1,000,000
Total Expenditures/Appropriations	<b>\$174</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
Net Cost	<b>\$174</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>

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**Schedule 9**

Group: **112100 - CDD/PWD Joint Review Fee Fund**  
Budget Unit: **0350 - CDD/PWD JOINT REVIEW FEE**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$4,149	\$30,000	\$20,000	\$20,000
Charges For Services	377,405	610,000	500,000	500,000
Total Revenue	<b>\$381,554</b>	<b>\$640,000</b>	<b>\$520,000</b>	<b>\$520,000</b>
Other Charges	\$151	\$4,784	\$1,000	\$1,000
Expenditure Transfers	367,781	1,303,508	519,000	519,000
Total Expenditures/Appropriations	<b>\$367,932</b>	<b>\$1,308,292</b>	<b>\$520,000</b>	<b>\$520,000</b>
Net Cost	<b>(\$13,622)</b>	<b>\$668,292</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112200 - Drainage Deficiency Fund**  
Budget Unit: **0648 - DRAINAGE DEFICIENCY**

Function: **Public Ways & Facilities**  
Activity: **Flood Control & Soil Cnsv**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fund Balance	\$0	\$0	\$0	\$0
License/Permit/Franchises	1,548	50,000	50,000	50,000
Use Of Money & Property	238	4,000	30,000	30,000
Total Revenue	<b>\$1,786</b>	<b>\$54,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
Services And Supplies	\$0	\$2,325,904	\$2,350,690	\$2,350,690
Other Charges	112	(1,214)	0	0
Total Expenditures/Appropriations	<b>\$112</b>	<b>\$2,324,690</b>	<b>\$2,350,690</b>	<b>\$2,350,690</b>
Net Cost	<b>(\$1,674)</b>	<b>\$2,270,690</b>	<b>\$2,270,690</b>	<b>\$2,270,690</b>



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Group: **112300 - Public Works Fund**  
Budget Unit: **0649 - PUBLIC WORKS**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$15,612	\$165,000	\$30,000	\$30,000
Charges For Services	784,783	4,661,860	1,472,300	1,472,300
Total Revenue	<b>\$800,395</b>	<b>\$4,826,860</b>	<b>\$1,502,300</b>	<b>\$1,502,300</b>
Services And Supplies	\$1,100	\$0	\$0	\$0
Other Charges	180	452,300	2,300	2,300
Expenditure Transfers	1,599,271	5,793,000	1,500,000	1,500,000
Total Expenditures/Appropriations	<b>\$1,600,551</b>	<b>\$6,245,300</b>	<b>\$1,502,300</b>	<b>\$1,502,300</b>
Net Cost	<b>\$800,156</b>	<b>\$1,418,440</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112400 - DA Consumer Protection Fund**  
Budget Unit: **0247 - DA CONSUMER PROTECTION**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$222,000	\$200,000	\$400,000	\$500,000
Total Revenue	<b>\$222,000</b>	<b>\$200,000</b>	<b>\$400,000</b>	<b>\$500,000</b>
Salaries And Benefits	\$0	\$0	(\$0)	(\$0)
Services And Supplies	6,529	2,920,085	0	0
Expenditure Transfers	1,473,751	400,000	400,000	737,137
Total Expenditures/Appropriations	<b>\$1,480,280</b>	<b>\$3,320,085</b>	<b>\$400,000</b>	<b>\$737,137</b>
Net Cost	<b>\$1,258,280</b>	<b>\$3,120,085</b>	<b>(\$0)</b>	<b>\$237,137</b>

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Group: **112500 - Domestic Violence Victim Asst Fund**  
Budget Unit: **0585 - DOM VIOLENCE VICTIM ASIST**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$117,852	\$110,000	\$117,852	\$117,852
Fines/Forfeits/Penalties	34,812	10,000	34,812	34,812
Total Revenue	<b>\$152,664</b>	<b>\$120,000</b>	<b>\$152,664</b>	<b>\$152,664</b>
Services And Supplies	\$129,300	\$169,317	\$152,664	\$152,664
Total Expenditures/Appropriations	<b>\$129,300</b>	<b>\$169,317</b>	<b>\$152,664</b>	<b>\$152,664</b>
Net Cost	<b>(\$23,364)</b>	<b>\$49,317</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112600 - Dispute Resolution Program Fund**  
Budget Unit: **0246 - DISPUTE RESOLUTION PROGRAM**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$2,807	\$0	\$2,500	\$2,500
Charges For Services	176,886	180,000	177,500	177,500
Total Revenue	<b>\$179,693</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>
Services And Supplies	\$236,222	\$172,000	\$169,000	\$169,000
Other Charges	10,699	8,000	11,000	11,000
Total Expenditures/Appropriations	<b>\$246,921</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>
Net Cost	<b>\$67,228</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112700 - Zero Tolerance- Domestic Violence Fund**  
Budget Unit: **0586 - ZERO TOLRNC- DOM VIOLENCE**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$3,350	\$1,800	\$3,350	\$3,350
Intergovernmental Revenue	0	0	0	0
Charges For Services	361,990	309,000	361,990	361,990
Miscellaneous Revenue	92,469	253,852	269,107	269,107
<b>Total Revenue</b>	<b>\$457,809</b>	<b>\$564,652</b>	<b>\$634,447</b>	<b>\$634,447</b>
Salaries And Benefits	\$287,176	\$458,792	\$497,117	\$497,117
Services And Supplies	175,109	363,726	120,769	120,769
Other Charges	22,875	16,562	16,561	16,561
Expenditure Transfers	39,750	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$524,910</b>	<b>\$839,080</b>	<b>\$634,447</b>	<b>\$634,447</b>
<b>Net Cost</b>	<b>\$67,101</b>	<b>\$274,428</b>	<b>\$0</b>	<b>\$0</b>

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Group: **112900 - DA Revenue Narcotics Fund**  
Budget Unit: **0244 - D A REVENUE NARCOTICS**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$11,405	\$15,000	\$12,000	\$12,000
Miscellaneous Revenue	111,723	100,000	110,000	110,000
Total Revenue	<b>\$123,128</b>	<b>\$115,000</b>	<b>\$122,000</b>	<b>\$122,000</b>
Services And Supplies	\$47,546	\$574,968	\$122,000	\$122,000
Other Charges	0	0	0	0
Total Expenditures/Appropriations	<b>\$47,546</b>	<b>\$574,968</b>	<b>\$122,000</b>	<b>\$122,000</b>
Net Cost	<b>(\$75,582)</b>	<b>\$459,968</b>	<b>\$0</b>	<b>\$0</b>

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Group: **113000 - DA Environment/OSHA Fund**  
Budget Unit: **0251 - DA ENVIRON/OSHA**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$313,012	\$200,000	\$250,000	\$313,012
Total Revenue	<b>\$313,012</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$313,012</b>
Salaries And Benefits	\$0	\$0	\$0	\$0
Services And Supplies	4,665	1,375,114	0	0
Expenditure Transfers	1,052,551	262,706	250,000	433,067
Total Expenditures/Appropriations	<b>\$1,057,216</b>	<b>\$1,637,820</b>	<b>\$250,000</b>	<b>\$433,067</b>
Net Cost	<b>\$744,204</b>	<b>\$1,437,820</b>	<b>\$0</b>	<b>\$120,055</b>

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Group: **113100 - DA Forfeiture-Fed-DOJ Fund**  
Budget Unit: **0234 - DA FORFEITURE-FED-DOJ**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$2,071	\$1,300	\$1,800	\$1,800
Intergovernmental Revenue	0	34,000	15,000	15,000
<b>Total Revenue</b>	<b>\$2,071</b>	<b>\$35,300</b>	<b>\$16,800</b>	<b>\$16,800</b>
Services And Supplies	\$11,471	\$110,450	\$16,800	\$16,800
Fixed Assets	0	115,000	0	0
Expenditure Transfers	13,987	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$25,457</b>	<b>\$225,450</b>	<b>\$16,800</b>	<b>\$16,800</b>
<b>Net Cost</b>	<b>\$23,386</b>	<b>\$190,150</b>	<b>\$0</b>	<b>\$0</b>



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Group: **113200 - Walden Green Maintenance Fund**  
Budget Unit: **0664 - WALDEN GREEN MAINTENANCE**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$3,347	\$1,500	\$2,000	\$2,000
Miscellaneous Revenue	0	348,500	0	0
Total Revenue	<b>\$3,347</b>	<b>\$350,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
Expenditure Transfers	\$60,261	\$632,150	\$211,078	\$211,078
Total Expenditures/Appropriations	<b>\$60,261</b>	<b>\$632,150</b>	<b>\$211,078</b>	<b>\$211,078</b>
Net Cost	<b>\$56,913</b>	<b>\$282,150</b>	<b>\$209,078</b>	<b>\$209,078</b>

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Group: **113300 - R/Estate Fraud Prosecution Fund**  
Budget Unit: **0233 - R/ESTATE FRAUD PROSECUTE**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$561,533	\$620,000	\$560,000	\$560,000
Total Revenue	<b>\$561,533</b>	<b>\$620,000</b>	<b>\$560,000</b>	<b>\$560,000</b>
Expenditure Transfers	\$1,091,574	\$620,593	\$560,000	\$560,000
Total Expenditures/Appropriations	<b>\$1,091,574</b>	<b>\$620,593</b>	<b>\$560,000</b>	<b>\$560,000</b>
Net Cost	<b>\$530,041</b>	<b>\$593</b>	<b>\$0</b>	<b>\$0</b>

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Group: **113400 - CCC Dept Child Support Svcs Fund**  
Budget Unit: **0249 - CCC DEPT CHILD SPPRT SVCS**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	(\$10,717)	\$0	\$0	\$0
Intergovernmental Revenue	18,509,187	18,769,093	18,769,093	18,769,093
Miscellaneous Revenue	2,113	45,569	0	0
<b>Total Revenue</b>	<b>\$18,500,584</b>	<b>\$18,814,662</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>
Salaries And Benefits	\$15,954,795	\$16,478,612	\$17,015,904	\$17,015,904
Services And Supplies	1,442,951	854,747	707,767	707,767
Other Charges	1,024,086	852,024	796,074	796,074
Fixed Assets	0	41,901	0	0
Expenditure Transfers	74,118	378,360	249,348	249,348
<b>Total Expenditures/Appropriations</b>	<b>\$18,495,951</b>	<b>\$18,605,644</b>	<b>\$18,769,093</b>	<b>\$18,769,093</b>
<b>Net Cost</b>	<b>(\$4,633)</b>	<b>(\$209,018)</b>	<b>(\$0)</b>	<b>(\$0)</b>

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Group: **113500 - Emergency Med Svcs Fund**  
Budget Unit: **0471 - EMERGENCY MEDICAL SVCS**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$1,858,164	\$1,692,088	\$1,566,640	\$1,566,640
Use Of Money & Property	6,422	315	4,909	4,909
Total Revenue	<b>\$1,864,586</b>	<b>\$1,692,403</b>	<b>\$1,571,549</b>	<b>\$1,571,549</b>
Services And Supplies	\$1,486,246	\$2,493,588	\$1,571,549	\$1,571,549
Other Charges	0	0	0	0
Total Expenditures/Appropriations	<b>\$1,486,246</b>	<b>\$2,493,588</b>	<b>\$1,571,549</b>	<b>\$1,571,549</b>
Net Cost	<b>(\$378,340)</b>	<b>\$801,185</b>	<b>\$0</b>	<b>\$0</b>

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Group: **113700 - AB75 Tobacco Tax Fund**  
Budget Unit: **0468 - HLTH SVCS-CHIP AB75 TOBACCO**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$0	\$51	\$0	\$0
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$51</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$0</b>	<b>\$51</b>	<b>\$0</b>	<b>\$0</b>

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Group: **113700 - AB75 Tobacco Tax Fund**  
Budget Unit: **0469 - HLTH-CHIP/AB75 TOBACCO**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$1	\$0	\$0	\$0
Total Revenue	\$1	\$0	\$0	\$0
Net Cost	(\$1)	\$0	\$0	\$0

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Group: **113900 - Traffic Safety Fund**  
Budget Unit: **0368 - TRAFFIC SAFETY**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$11,196	\$7,800	\$11,600	\$11,600
Use Of Money & Property	744	750	830	830
Charges For Services	2,845	5,500	3,025	3,025
<b>Total Revenue</b>	<b>\$14,785</b>	<b>\$14,050</b>	<b>\$15,455</b>	<b>\$15,455</b>
Services And Supplies	\$501	\$340,847	\$724	\$724
Other Charges	4	300	50	50
Expenditure Transfers	8,500	24,500	14,681	14,681
<b>Total Expenditures/Appropriations</b>	<b>\$9,005</b>	<b>\$365,647</b>	<b>\$15,455</b>	<b>\$15,455</b>
<b>Net Cost</b>	<b>(\$5,780)</b>	<b>\$351,597</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114000 - Public Protection-Spec Rev Fund**  
Budget Unit: **0260 - AUTOMATED ID & WARRANT**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$406,084	\$458,000	\$340,000	\$340,000
Charges For Services	688,545	750,000	837,250	837,250
Miscellaneous Revenue	0	1	0	0
<b>Total Revenue</b>	<b>\$1,094,629</b>	<b>\$1,208,001</b>	<b>\$1,177,250</b>	<b>\$1,177,250</b>
Services And Supplies	\$103,313	\$1,357,671	\$313,930	\$313,930
Other Charges	152,647	265,198	294,630	294,630
Fixed Assets	0	250,000	0	0
Expenditure Transfers	664,046	1,936,403	900,000	900,000
<b>Total Expenditures/Appropriations</b>	<b>\$920,006</b>	<b>\$3,809,272</b>	<b>\$1,508,560</b>	<b>\$1,508,560</b>
<b>Net Cost</b>	<b>(\$174,623)</b>	<b>\$2,601,271</b>	<b>\$331,310</b>	<b>\$331,310</b>



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Group: **114100 - Sheriff Nar Forfeit-ST/Local Fund**  
Budget Unit: **0253 - SHER NARC FRFEIT-ST/LOCAL**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$69,269	\$50,000	\$100,000	\$100,000
Total Revenue	<b>\$69,269</b>	<b>\$50,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
Services And Supplies	\$0	\$500	\$4,580	\$4,580
Other Charges	331	407	420	420
Expenditure Transfers	94,500	205,563	95,000	95,000
Total Expenditures/Appropriations	<b>\$94,831</b>	<b>\$206,470</b>	<b>\$100,000</b>	<b>\$100,000</b>
Net Cost	<b>\$25,562</b>	<b>\$156,470</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114200 - Sheriff Forfeit-Fed-DoJ Fund**  
Budget Unit: **0252 - SHER FORFEIT-FED-DOJ**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$4,766	\$2,800	\$5,000	\$5,000
Miscellaneous Revenue	426	20,000	500	500
<b>Total Revenue</b>	<b>\$5,192</b>	<b>\$22,800</b>	<b>\$5,500</b>	<b>\$5,500</b>
Services And Supplies	\$0	\$0	\$5,490	\$5,490
Other Charges	4	10	10	10
Expenditure Transfers	0	524,385	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$4</b>	<b>\$524,395</b>	<b>\$5,500</b>	<b>\$5,500</b>
<b>Net Cost</b>	<b>(\$5,188)</b>	<b>\$501,595</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114300 - Sup Law Enforcement Svcs Fund**  
Budget Unit: **0264 - SLESF-FRONT LINE ENF-CITY**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$3,014,997	\$3,221,581	\$3,466,193	\$3,466,193
Total Revenue	<b>\$3,014,997</b>	<b>\$3,221,581</b>	<b>\$3,466,193</b>	<b>\$3,466,193</b>
Other Charges	\$3,014,997	\$3,221,581	\$3,466,193	\$3,466,193
Total Expenditures/Appropriations	<b>\$3,014,997</b>	<b>\$3,221,581</b>	<b>\$3,466,193</b>	<b>\$3,466,193</b>
Net Cost	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114300 - Sup Law Enforcement Svcs Fund**  
Budget Unit: **0262 - SLESF-JAIL CONSTR & OPS**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$409,739	\$446,720	\$483,326	\$483,326
Total Revenue	<b>\$409,739</b>	<b>\$446,720</b>	<b>\$483,326</b>	<b>\$483,326</b>
Other Charges	\$1,588	\$0	\$1,600	\$1,600
Expenditure Transfers	375,239	449,591	481,726	481,726
Total Expenditures/Appropriations	<b>\$376,827</b>	<b>\$449,591</b>	<b>\$483,326</b>	<b>\$483,326</b>
Net Cost	<b>(\$32,912)</b>	<b>\$2,871</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114300 - Sup Law Enforcement Svcs Fund**  
Budget Unit: **0263 - SLESF-FRONT LINE ENF-CO**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$282,420	\$372,914	\$403,300	\$403,300
Total Revenue	<b>\$282,420</b>	<b>\$372,914</b>	<b>\$403,300</b>	<b>\$403,300</b>
Other Charges	\$1,026	\$0	\$1,200	\$1,200
Expenditure Transfers	282,420	373,583	402,100	402,100
Total Expenditures/Appropriations	<b>\$283,446</b>	<b>\$373,583</b>	<b>\$403,300</b>	<b>\$403,300</b>
Net Cost	<b>\$1,027</b>	<b>\$669</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114300 - Sup Law Enforcement Svcs Fund**  
Budget Unit: **0311 - SLESF-PROBATION**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$3,978,051	\$4,337,085	\$4,692,483	\$4,692,483
Total Revenue	<b>\$3,978,051</b>	<b>\$4,337,085</b>	<b>\$4,692,483</b>	<b>\$4,692,483</b>
Expenditure Transfers	\$3,969,791	\$5,097,620	\$4,692,483	\$4,692,483
Total Expenditures/Appropriations	<b>\$3,969,791</b>	<b>\$5,097,620</b>	<b>\$4,692,483</b>	<b>\$4,692,483</b>
Net Cost	<b>(\$8,260)</b>	<b>\$760,535</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114300 - Sup Law Enforcement Svcs Fund**  
Budget Unit: **0241 - SLESF-CRIM PROSECUTION**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$409,739	\$446,720	\$483,326	\$483,326
Total Revenue	<b>\$409,739</b>	<b>\$446,720</b>	<b>\$483,326</b>	<b>\$483,326</b>
Other Charges	\$1,588	\$0	\$1,600	\$1,600
Expenditure Transfers	403,089	449,445	481,726	481,726
Total Expenditures/Appropriations	<b>\$404,677</b>	<b>\$449,445</b>	<b>\$483,326</b>	<b>\$483,326</b>
Net Cost	<b>(\$5,062)</b>	<b>\$2,725</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114500 - Sheriff Forfeit-Fed Treasury Fund**  
Budget Unit: **0268 - SHER FORFEIT-FED TREASURY**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$744	\$500	\$750	\$750
Miscellaneous Revenue	0	28,000	1,000	1,000
<b>Total Revenue</b>	<b>\$744</b>	<b>\$28,500</b>	<b>\$1,750</b>	<b>\$1,750</b>
Other Charges	\$4	\$100	\$100	\$100
Expenditure Transfers	0	251,800	1,650	1,650
<b>Total Expenditures/Appropriations</b>	<b>\$4</b>	<b>\$251,900</b>	<b>\$1,750</b>	<b>\$1,750</b>
<b>Net Cost</b>	<b>(\$740)</b>	<b>\$223,400</b>	<b>\$0</b>	<b>\$0</b>



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Group: **114600 - PROP 63 MH Svcs Fund**  
Budget Unit: **0475 - PROP 63 MH SVCS ACCT**

Function: **Health And Sanitation**  
Activity: **Hospital Care**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$696,085	\$417,389	\$417,389	\$417,389
Intergovernmental Revenue	43,511,911	51,157,354	50,096,005	50,096,005
Total Revenue	<b>\$44,207,996</b>	<b>\$51,574,743</b>	<b>\$50,513,394</b>	<b>\$50,513,394</b>
Expenditure Transfers	\$38,221,901	\$51,574,743	\$50,513,394	\$50,513,394
Total Expenditures/Appropriations	<b>\$38,221,901</b>	<b>\$51,574,743</b>	<b>\$50,513,394</b>	<b>\$50,513,394</b>
Net Cost	<b>(\$5,986,095)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **114700 - Prisoners Welfare Fund**  
Budget Unit: **0273 - PRISONERS WELFARE**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$7,232	\$1,000	\$1,000	\$1,000
Charges For Services	37,308	34,500	34,000	34,000
Miscellaneous Revenue	1,739,906	1,438,660	1,306,000	1,306,000
<b>Total Revenue</b>	<b>\$1,784,446</b>	<b>\$1,474,160</b>	<b>\$1,341,000</b>	<b>\$1,341,000</b>
Salaries And Benefits	\$655,297	\$907,103	\$993,876	\$993,876
Services And Supplies	783,723	2,537,710	588,367	588,367
Other Charges	3,650	8,741	2,992	2,992
Fixed Assets	0	13,000	0	0
Expenditure Transfers	(18)	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$1,442,651</b>	<b>\$3,466,554</b>	<b>\$1,585,235</b>	<b>\$1,585,235</b>
<b>Net Cost</b>	<b>(\$341,795)</b>	<b>\$1,992,394</b>	<b>\$244,235</b>	<b>\$244,235</b>

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Group: **114900 - Probation Officers Special Fund**  
Budget Unit: **0313 - PROBATION OFFICERS SPECIAL FUND**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$63,795	\$73,578	\$73,578	\$73,578
Total Revenue	<b>\$63,795</b>	<b>\$73,578</b>	<b>\$73,578</b>	<b>\$73,578</b>
Services And Supplies	\$68,873	\$196,111	\$79,900	\$79,900
Other Charges	60,000	32,000	32,000	32,000
Total Expenditures/Appropriations	<b>\$128,873</b>	<b>\$228,111</b>	<b>\$111,900</b>	<b>\$111,900</b>
Net Cost	<b>\$65,078</b>	<b>\$154,533</b>	<b>\$38,322</b>	<b>\$38,322</b>

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Group: **115000 - Automated Sys Development Fund**  
Budget Unit: **0009 - REVENUE-AUTOMATED SYS DEV**

Function: **General County Revenue**  
Activity: **General County Revenue**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$36,757	\$25,000	\$25,000	\$25,000
Total Revenue	<b>\$36,757</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Net Cost	<b>(\$36,757)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>

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Group: **115000 - Automated Sys Development Fund**  
Budget Unit: **0011 - AUTOMATED SYSTEMS DVLPMNT**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Expenditure Transfers	\$200,000	\$200,000	\$200,000	\$200,000
Total Expenditures/Appropriations	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Net Cost	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>

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Group: **115100 - Property Tax Admin Fund**  
Budget Unit: **0017 - PROPERTY TAX ADMIN**

Function: **General**  
Activity: **Finance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$29,853	\$0	\$0	\$0
Total Revenue	<b>\$29,853</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Expenditure Transfers	\$0	\$2,974,865	\$2,974,865	\$2,974,865
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$2,974,865</b>	<b>\$2,974,865</b>	<b>\$2,974,865</b>
Net Cost	<b>(\$29,853)</b>	<b>\$2,974,865</b>	<b>\$2,974,865</b>	<b>\$2,974,865</b>

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Group: **115300 - Cnty Local Rev Fund**  
Budget Unit: **0295 - LAW ENFORCEMENT SVCS ACCT**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fund Balance	\$0	\$3,160,604	\$0	\$0
Intergovernmental Revenue	51,506,950	54,784,991	57,132,935	57,132,935
Miscellaneous Revenue	26,207	0	0	0
<b>Total Revenue</b>	<b>\$51,533,157</b>	<b>\$57,945,595</b>	<b>\$57,132,935</b>	<b>\$57,132,935</b>
Expenditure Transfers	\$52,205,990	\$57,945,595	\$58,823,286	\$58,823,286
<b>Total Expenditures/Appropriations</b>	<b>\$52,205,990</b>	<b>\$57,945,595</b>	<b>\$58,823,286</b>	<b>\$58,823,286</b>
<b>Net Cost</b>	<b>\$672,834</b>	<b>\$0</b>	<b>\$1,690,351</b>	<b>\$1,690,351</b>

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Group: **115300 - Cnty Local Rev Fund**  
Budget Unit: **0296 - SUPPORT SERVICES**

Function: **Public Assistance**  
Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$109,534,582	\$110,419,862	\$115,962,210	\$115,962,210
Total Revenue	<b>\$109,534,582</b>	<b>\$110,419,862</b>	<b>\$115,962,210</b>	<b>\$115,962,210</b>
Expenditure Transfers	\$103,579,506	\$110,419,862	\$115,962,210	\$115,962,210
Total Expenditures/Appropriations	<b>\$103,579,506</b>	<b>\$110,419,862</b>	<b>\$115,962,210</b>	<b>\$115,962,210</b>
Net Cost	<b>(\$5,955,076)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Group: **115400 - Obscene Matter-Minors Fund**  
Budget Unit: **0254 - OBSCENE MATTER-MINORS**

Function: **Public Protection**  
Activity: **Judicial**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$20	\$200	\$400	\$400
Total Revenue	<b>\$20</b>	<b>\$200</b>	<b>\$400</b>	<b>\$400</b>
Expenditure Transfers	\$0	\$400	\$400	\$400
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>
Net Cost	<b>(\$20)</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>

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Group: **115500 - IHSS Public Authority Fund**  
Budget Unit: **0508 - IHSS PUBLIC AUTHORITY**

Function: **Public Assistance**  
Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$2,113,054	\$1,859,256	\$1,805,376	\$1,805,376
Miscellaneous Revenue	215,181	356,403	460,328	460,328
<b>Total Revenue</b>	<b>\$2,328,236</b>	<b>\$2,215,659</b>	<b>\$2,265,704</b>	<b>\$2,265,704</b>
Salaries And Benefits	\$1,338,481	\$1,358,361	\$1,589,282	\$1,589,282
Services And Supplies	147,911	201,016	155,609	155,609
Other Charges	673,882	466,589	520,813	520,813
Expenditure Transfers	167,961	289,577	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$2,328,236</b>	<b>\$2,315,543</b>	<b>\$2,265,704</b>	<b>\$2,265,704</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$99,884</b>	<b>(\$0)</b>	<b>(\$0)</b>

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Group: **115600 - DNA Identification Fund**  
Budget Unit: **0275 - DNA IDENTIFICATION FUND**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Fines/Forfeits/Penalties	\$269,327	\$300,000	\$270,000	\$270,000
Total Revenue	<b>\$269,327</b>	<b>\$300,000</b>	<b>\$270,000</b>	<b>\$270,000</b>
Expenditure Transfers	\$300,000	\$538,258	\$270,000	\$270,000
Total Expenditures/Appropriations	<b>\$300,000</b>	<b>\$538,258</b>	<b>\$270,000</b>	<b>\$270,000</b>
Net Cost	<b>\$30,673</b>	<b>\$238,258</b>	<b>\$0</b>	<b>\$0</b>

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Group: **115700 - Comm Corr Performance Inctv Fund**  
Budget Unit: **0477 - CCPIF**

Function: **Public Protection**  
Activity: **Detention & Correction**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Intergovernmental Revenue	\$7,835,970	\$4,584,144	\$4,584,144	\$4,584,144
Total Revenue	<b>\$7,835,970</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>
Expenditure Transfers	\$3,452,823	\$4,584,144	\$4,584,144	\$4,584,144
Total Expenditures/Appropriations	<b>\$3,452,823</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>	<b>\$4,584,144</b>
Net Cost	<b>(\$4,383,147)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **115800 - NO Rich Wst&Rcvy Mitigation Fee Fund**  
Budget Unit: **0478 - NO RICH WST&RCVY MTGN FEE**

Function: **General**  
Activity: **Other General**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$5,016	\$0	\$0	\$0
Charges For Services	708,190	550,000	600,000	600,000
Total Revenue	<b>\$713,206</b>	<b>\$550,000</b>	<b>\$600,000</b>	<b>\$600,000</b>
Services And Supplies	\$99,785	\$244,915	\$0	\$0
Other Charges	12,150	305,085	0	0
Expenditure Transfers	351,233	547,909	600,000	600,000
Total Expenditures/Appropriations	<b>\$463,167</b>	<b>\$1,097,909</b>	<b>\$600,000</b>	<b>\$600,000</b>
Net Cost	<b>(\$250,038)</b>	<b>\$547,909</b>	<b>\$0</b>	<b>\$0</b>

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Group: **115900 - L/M HSG Asset Fd-LMI Fund**  
Budget Unit: **0479 - L/M HSG ASSET FD-LMIHAF**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$1,689,286	\$650,000	\$651,000	\$651,000
Miscellaneous Revenue	157,567	10,052,000	10,604,150	10,604,150
Total Revenue	<b>\$1,846,854</b>	<b>\$10,702,000</b>	<b>\$11,255,150</b>	<b>\$11,255,150</b>
Services And Supplies	\$318,581	\$4,602,000	\$5,155,150	\$5,155,150
Other Charges	22,624	3,100,000	3,100,000	3,100,000
Expenditure Transfers	34,915	3,000,000	3,000,000	3,000,000
Total Expenditures/Appropriations	<b>\$376,120</b>	<b>\$10,702,000</b>	<b>\$11,255,150</b>	<b>\$11,255,150</b>
Net Cost	<b>(\$1,470,734)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **116000 - Bailey Rd Mntc Surcharge Fund**  
Budget Unit: **0660 - BAILEY RD MNTC SURCHARGE**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$382,453	\$372,000	\$400,000	\$400,000
Total Revenue	<b>\$382,453</b>	<b>\$372,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
Services And Supplies	\$0	\$2,032,143	\$2,310,392	\$2,310,392
Other Charges	139,411	355,781	200,000	200,000
Expenditure Transfers	47,947	0	100,000	100,000
Total Expenditures/Appropriations	<b>\$187,357</b>	<b>\$2,387,924</b>	<b>\$2,610,392</b>	<b>\$2,610,392</b>
Net Cost	<b>(\$195,096)</b>	<b>\$2,015,924</b>	<b>\$2,210,392</b>	<b>\$2,210,392</b>

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Group: **116100 - Home Invstmt Prtnrshp Act Fund**  
Budget Unit: **0561 - HOME INVSTMT PRTNRSHP ACT**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$565	\$0	\$0	\$0
Intergovernmental Revenue	92,195	300,000	300,000	300,000
Miscellaneous Revenue	2,562	0	0	0
Total Revenue	<b>\$95,323</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
Services And Supplies	\$2,562	\$392,876	\$300,000	\$300,000
Total Expenditures/Appropriations	<b>\$2,562</b>	<b>\$392,876</b>	<b>\$300,000</b>	<b>\$300,000</b>
Net Cost	<b>(\$92,761)</b>	<b>\$92,876</b>	<b>\$0</b>	<b>\$0</b>



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Group: **120600 - County Library Fund**  
Budget Unit: **0008 - REVENUE CO LIBRARY TAXES**

Function: **Education**  
Activity: **Library Services**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Current Property	\$26,445,675	\$27,106,012	\$28,673,351	\$28,673,351
Taxes Other Than Cur Prop	(71,541)	(145,604)	(75,118)	(75,118)
Intergovernmental Revenue	1,104,361	757,715	343,681	343,681
Miscellaneous Revenue	0	0	0	0
Total Revenue	<b>\$27,478,494</b>	<b>\$27,718,123</b>	<b>\$28,941,914</b>	<b>\$28,941,914</b>
Net Cost	<b>(\$27,478,494)</b>	<b>(\$27,718,123)</b>	<b>(\$28,941,914)</b>	<b>(\$28,941,914)</b>

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Group: **120600 - County Library Fund**  
Budget Unit: **0620 - LIBRARY-ADMIN & SUPPORT SVCS**

Function: **Education**  
Activity: **Library Services**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$76,020	\$102,005	\$87,227	\$87,227
Intergovernmental Revenue	143,266	89,800	99,000	99,000
Charges For Services	277,335	242,610	207,108	207,108
Miscellaneous Revenue	127,685	32,000	32,000	32,000
<b>Total Revenue</b>	<b>\$624,306</b>	<b>\$466,415</b>	<b>\$425,335</b>	<b>\$425,335</b>
Salaries And Benefits	\$7,121,645	\$8,633,177	\$8,908,413	\$8,908,413
Services And Supplies	4,310,382	5,598,404	2,035,142	2,035,142
Other Charges	2,052,847	1,932,016	1,668,149	1,668,149
Fixed Assets	422,516	484,000	200,000	200,000
Expenditure Transfers	47,770	59,479	47,443	47,443
<b>Total Expenditures/Appropriations</b>	<b>\$13,955,159</b>	<b>\$16,707,076</b>	<b>\$12,859,147</b>	<b>\$12,859,147</b>
<b>Net Cost</b>	<b>\$13,330,854</b>	<b>\$16,240,661</b>	<b>\$12,433,812</b>	<b>\$12,433,812</b>

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Group: **120600 - County Library Fund**  
Budget Unit: **0621 - LIBRARY-COMMUNITY SERVICES**

Function: **Education**  
Activity: **Library Services**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$2,020	\$1,960	\$1,960	\$1,960
Intergovernmental Revenue	1,853,930	2,345,165	2,564,356	2,564,356
Charges For Services	381,319	401,246	336,965	336,965
Miscellaneous Revenue	1,251,934	280,545	297,154	297,154
Total Revenue	<b>\$3,489,203</b>	<b>\$3,028,916</b>	<b>\$3,200,435</b>	<b>\$3,200,435</b>
Salaries And Benefits	\$11,499,410	\$15,247,299	\$15,219,999	\$15,219,999
Services And Supplies	1,626,638	4,975,646	3,236,467	3,236,467
Other Charges	1,112,088	1,599,607	1,252,071	1,252,071
Fixed Assets	0	0	0	0
Total Expenditures/Appropriations	<b>\$14,238,136</b>	<b>\$21,822,552</b>	<b>\$19,708,537</b>	<b>\$19,708,537</b>
Net Cost	<b>\$10,748,932</b>	<b>\$18,793,636</b>	<b>\$16,508,102</b>	<b>\$16,508,102</b>

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Group: **120700 - Casey Library Gift Fund**  
Budget Unit: **0622 - CASEY LIBRARY GIFT**

Function: **Education**  
Activity: **Library Services**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$334	\$500	\$500	\$500
Total Revenue	<b>\$334</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
Services And Supplies	\$800	\$0	\$0	\$0
Other Charges	45	253,786	500	500
Total Expenditures/Appropriations	<b>\$845</b>	<b>\$253,786</b>	<b>\$500</b>	<b>\$500</b>
Net Cost	<b>\$511</b>	<b>\$253,286</b>	<b>\$0</b>	<b>\$0</b>

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Group: **123100 - HERCUL/RODEO CROCK A OF B**  
Budget Unit: **0631 - HERCUL/RODEO/CROCK A OF B**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$1,319	\$5,000	\$5,000	\$5,000
Total Revenue	<b>\$1,319</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
Other Charges	\$0	\$100	\$0	\$0
Expenditure Transfers	0	25,000	5,000	5,000
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$25,100</b>	<b>\$5,000</b>	<b>\$5,000</b>
Net Cost	<b>(\$1,319)</b>	<b>\$20,100</b>	<b>\$0</b>	<b>\$0</b>

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Group: **123200 - WEST COUNTY AREA OF BENEF**  
Budget Unit: **0632 - WEST COUNTY AREA OF BENEF**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$37	\$100	\$100	\$100
Charges For Services	3,757	15,000	4,900	4,900
Total Revenue	<b>\$3,794</b>	<b>\$15,100</b>	<b>\$5,000</b>	<b>\$5,000</b>
Other Charges	\$4	\$100	\$0	\$0
Expenditure Transfers	34,172	30,000	5,000	5,000
Total Expenditures/Appropriations	<b>\$34,176</b>	<b>\$30,100</b>	<b>\$5,000</b>	<b>\$5,000</b>
Net Cost	<b>\$30,382</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>

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Group: **123400 - NORTH RICHMOND AOB**

Function: **Public Ways & Facilities**

Budget Unit: **0634 - NORTH RICHMOND AOB**

Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$8,617	\$5,000	\$10,000	\$10,000
Charges For Services	3,582	20,000	10,000	10,000
Total Revenue	<b>\$12,199</b>	<b>\$25,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
Other Charges	\$161	\$500	\$500	\$500
Expenditure Transfers	86,581	600,000	105,000	105,000
Total Expenditures/Appropriations	<b>\$86,742</b>	<b>\$600,500</b>	<b>\$105,500</b>	<b>\$105,500</b>
Net Cost	<b>\$74,542</b>	<b>\$575,500</b>	<b>\$85,500</b>	<b>\$85,500</b>

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Group: **124000 - MARTINEZ AREA OF BENEFIT**  
Budget Unit: **0635 - MARTINEZ AREA OF BENEFIT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$17,495	\$20,000	\$30,000	\$30,000
Charges For Services	30,142	50,000	40,000	40,000
Total Revenue	<b>\$47,638</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>
Other Charges	\$181	\$500	\$500	\$500
Expenditure Transfers	231,035	69,500	117,000	117,000
Total Expenditures/Appropriations	<b>\$231,216</b>	<b>\$70,000</b>	<b>\$117,500</b>	<b>\$117,500</b>
Net Cost	<b>\$183,579</b>	<b>\$0</b>	<b>\$47,500</b>	<b>\$47,500</b>



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Group: **124100 - BRIONES AREA OF BENEFIT**  
Budget Unit: **0636 - BRIONES AREA OF BENEFIT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$744	\$400	\$1,000	\$1,000
Charges For Services	1,840	4,700	5,000	5,000
Total Revenue	<b>\$2,584</b>	<b>\$5,100</b>	<b>\$6,000</b>	<b>\$6,000</b>
Other Charges	\$24	\$100	\$100	\$100
Expenditure Transfers	0	5,000	76,000	76,000
Total Expenditures/Appropriations	<b>\$24</b>	<b>\$5,100</b>	<b>\$76,100</b>	<b>\$76,100</b>
Net Cost	<b>(\$2,560)</b>	<b>\$0</b>	<b>\$70,100</b>	<b>\$70,100</b>

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Group: **124200 - CENTRAL CO AREA/BENEFIT**  
 Budget Unit: **0637 - CENTRAL CO AREA/BENEFIT**

Function: **Public Ways & Facilities**  
 Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$19,943	\$20,000	\$30,000	\$30,000
Charges For Services	103,447	150,000	150,000	150,000
Miscellaneous Revenue	239,553	0	100,000	100,000
Total Revenue	<b>\$362,942</b>	<b>\$170,000</b>	<b>\$280,000</b>	<b>\$280,000</b>
Other Charges	\$186	\$1,000	\$1,000	\$1,000
Expenditure Transfers	(3,911)	169,000	20,000	20,000
Total Expenditures/Appropriations	<b>(\$3,725)</b>	<b>\$170,000</b>	<b>\$21,000</b>	<b>\$21,000</b>
Net Cost	<b>(\$366,668)</b>	<b>\$0</b>	<b>(\$259,000)</b>	<b>(\$259,000)</b>

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Group: **124300 - SO WAL CRK AREA OF BENEFIT**  
Budget Unit: **0638 - SO WAL CRK AREA OF BENEFIT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$15	\$100	\$100	\$100
Charges For Services	21,603	30,000	30,000	30,000
Total Revenue	<b>\$21,618</b>	<b>\$30,100</b>	<b>\$30,100</b>	<b>\$30,100</b>
Other Charges	\$4	\$100	\$100	\$100
Expenditure Transfers	1,016	30,000	5,000	5,000
Total Expenditures/Appropriations	<b>\$1,020</b>	<b>\$30,100</b>	<b>\$5,100</b>	<b>\$5,100</b>
Net Cost	<b>(\$20,598)</b>	<b>\$0</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>

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Group: **126000 - ALAMO AREA OF BENEFIT**  
Budget Unit: **0641 - ALAMO AREA OF BENEFIT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$335	\$10,000	\$1,000	\$1,000
Charges For Services	231,855	200,000	250,000	250,000
Total Revenue	<b>\$232,190</b>	<b>\$210,000</b>	<b>\$251,000</b>	<b>\$251,000</b>
Services And Supplies	\$9	\$0	\$0	\$0
Other Charges	24	200	200	200
Expenditure Transfers	25,263	209,800	50,000	50,000
Total Expenditures/Appropriations	<b>\$25,296</b>	<b>\$210,000</b>	<b>\$50,200</b>	<b>\$50,200</b>
Net Cost	<b>(\$206,894)</b>	<b>\$0</b>	<b>(\$200,800)</b>	<b>(\$200,800)</b>

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Group: **127000 - SOUTH CO AREA OF BENEFIT**  
Budget Unit: **0642 - SOUTH CO AREA OF BENEFIT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$24,669	\$10,000	\$30,000	\$30,000
Charges For Services	190,962	200,000	250,000	250,000
Total Revenue	<b>\$215,631</b>	<b>\$210,000</b>	<b>\$280,000</b>	<b>\$280,000</b>
Other Charges	\$197	\$500	\$500	\$500
Expenditure Transfers	606,915	367,200	40,100	40,100
Total Expenditures/Appropriations	<b>\$607,112</b>	<b>\$367,700</b>	<b>\$40,600</b>	<b>\$40,600</b>
Net Cost	<b>\$391,481</b>	<b>\$157,700</b>	<b>(\$239,400)</b>	<b>(\$239,400)</b>

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Group: **128200 - EAST COUNTY AREA OF BENEF**  
Budget Unit: **0645 - EAST COUNTY AREA OF BENEF**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$24,072	\$20,000	\$30,000	\$30,000
Charges For Services	536,400	500,000	600,000	600,000
Total Revenue	<b>\$560,472</b>	<b>\$520,000</b>	<b>\$630,000</b>	<b>\$630,000</b>
Other Charges	\$195	\$1,000	\$200	\$200
Expenditure Transfers	815,238	1,244,825	1,000,000	1,000,000
Total Expenditures/Appropriations	<b>\$815,433</b>	<b>\$1,245,825</b>	<b>\$1,000,200</b>	<b>\$1,000,200</b>
Net Cost	<b>\$254,962</b>	<b>\$725,825</b>	<b>\$370,200</b>	<b>\$370,200</b>

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Group: **129000 - BETHEL ISL AREA OF BENEFIT**  
Budget Unit: **0653 - BETHEL ISLAND AREA OF BENEFIT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$0	\$1,000	\$500	\$500
Charges For Services	3,347	8,000	9,500	9,500
Total Revenue	<b>\$3,347</b>	<b>\$9,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
Other Charges	\$0	\$500	\$0	\$0
Expenditure Transfers	22,531	8,500	10,000	10,000
Total Expenditures/Appropriations	<b>\$22,531</b>	<b>\$9,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
Net Cost	<b>\$19,184</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **132800 - County Childrens Fund**  
Budget Unit: **0505 - COUNTY CHILDRENS**

Function: **Public Assistance**  
Activity: **Aid Programs**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$201,392	\$185,000	\$185,000	\$185,000
Miscellaneous Revenue	0	0	0	0
<b>Total Revenue</b>	<b>\$201,392</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>
Services And Supplies	\$159,328	\$178,000	\$185,000	\$185,000
Other Charges	0	267,737	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$159,328</b>	<b>\$445,737</b>	<b>\$185,000</b>	<b>\$185,000</b>
<b>Net Cost</b>	<b>(\$42,064)</b>	<b>\$260,737</b>	<b>\$0</b>	<b>\$0</b>



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Group: **133200 - Animal Benefit Fund**  
Budget Unit: **0369 - ANIMAL BENEFIT ADMIN**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$9,044	\$0	\$0	\$0
Miscellaneous Revenue	81,485	180,000	180,000	180,000
Total Revenue	<b>\$90,529</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>
Services And Supplies	\$0	\$300,000	\$0	\$0
Expenditure Transfers	173,841	698,697	0	0
Total Expenditures/Appropriations	<b>\$173,841</b>	<b>\$998,697</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$83,312</b>	<b>\$818,697</b>	<b>(\$180,000)</b>	<b>(\$180,000)</b>

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**Schedule 9**

Group: **133200 - Animal Benefit Fund**  
Budget Unit: **0375 - ANIMAL BENEFIT**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$0	\$0	\$0	\$0
Total Revenue	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$2,418	\$0	\$510,000	\$510,000
Total Expenditures/Appropriations	<b>\$2,418</b>	<b>\$0</b>	<b>\$510,000</b>	<b>\$510,000</b>
Net Cost	<b>\$2,418</b>	<b>\$0</b>	<b>\$510,000</b>	<b>\$510,000</b>

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Group: **133400 - CO-Wide Gang and Drug Fund**  
Budget Unit: **0271 - CO-WIDE GANG AND DRUG**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$4,263	\$2,600	\$4,300	\$4,300
Intergovernmental Revenue	71,648	61,000	72,000	72,000
Total Revenue	<b>\$75,911</b>	<b>\$63,600</b>	<b>\$76,300</b>	<b>\$76,300</b>
Services And Supplies	\$186,000	\$812,875	\$0	\$0
Other Charges	294	1,000	300	300
Expenditure Transfers	196,610	151,000	76,000	76,000
Total Expenditures/Appropriations	<b>\$382,904</b>	<b>\$964,875</b>	<b>\$76,300</b>	<b>\$76,300</b>
Net Cost	<b>\$306,993</b>	<b>\$901,275</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 9**

Group: **133700 - Livable Communities Fund**  
Budget Unit: **0370 - LIVABLE COMMUNITIES**

Function: **Public Protection**  
Activity: **Other Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$75,790	\$50,000	\$50,000	\$50,000
Charges For Services	432,000	650,000	456,000	456,000
Total Revenue	<b>\$507,790</b>	<b>\$700,000</b>	<b>\$506,000</b>	<b>\$506,000</b>
Services And Supplies	\$49,427	\$0	\$300,000	\$300,000
Other Charges	0	1,158,363	1,832,830	1,832,830
Total Expenditures/Appropriations	<b>\$49,427</b>	<b>\$1,158,363</b>	<b>\$2,132,830</b>	<b>\$2,132,830</b>
Net Cost	<b>(\$458,363)</b>	<b>\$458,363</b>	<b>\$1,626,830</b>	<b>\$1,626,830</b>

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**Schedule 9**

Group: **134900 - ARRA HUD Bldg Insp NPP Fund**  
Budget Unit: **0597 - ARRA HUD BLDG INSP NPP**

Function: **Public Assistance**  
Activity: **Other Assistance**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$12,696	\$55,700	\$55,700	\$55,700
Intergovernmental Revenue	953,420	750,000	750,000	750,000
Total Revenue	<b>\$966,115</b>	<b>\$805,700</b>	<b>\$805,700</b>	<b>\$805,700</b>
Services And Supplies	\$345,065	\$704,700	\$704,700	\$704,700
Other Charges	1,030	331,426	1,000	1,000
Expenditure Transfers	413,070	100,000	100,000	100,000
Total Expenditures/Appropriations	<b>\$759,165</b>	<b>\$1,136,126</b>	<b>\$805,700</b>	<b>\$805,700</b>
Net Cost	<b>(\$206,950)</b>	<b>\$330,426</b>	<b>\$0</b>	<b>\$0</b>

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Group: **135000 - Retirement UAAL Bond Fund**  
Budget Unit: **0791 - RETIREMENT UAAL BOND FUND**

Function: **Debt Service**  
Activity: **Retirement-Long Term Debt**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$30,978	\$1,500	\$1,500	\$1,500
Miscellaneous Revenue	29,581,719	40,114,901	41,821,636	41,821,636
Total Revenue	<b>\$29,612,698</b>	<b>\$40,116,401</b>	<b>\$41,823,136</b>	<b>\$41,823,136</b>
Services And Supplies	\$0	\$1,500	\$1,500	\$1,500
Other Charges	38,484,360	34,327,361	41,821,636	41,821,636
Total Expenditures/Appropriations	<b>\$38,484,360</b>	<b>\$34,328,861</b>	<b>\$41,823,136</b>	<b>\$41,823,136</b>
Net Cost	<b>\$8,871,662</b>	<b>(\$5,787,540)</b>	<b>\$0</b>	<b>\$0</b>

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Group: **135200 - Ret Litgtn Stlmnt Dbt Svc Fund**  
Budget Unit: **0793 - RET LITGTN STLMNT DBT SVC**

Function: **Debt Service**  
Activity: **Retirement-Long Term Debt**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$2,759,911	\$2,759,911	\$2,759,911	\$2,759,911
Total Revenue	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>
Other Charges	\$2,759,911	\$2,759,911	\$2,759,911	\$2,759,911
Total Expenditures/Appropriations	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>	<b>\$2,759,911</b>
Net Cost	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Group: **135400 - Family Law Ctr-Debt Svc Fund**  
Budget Unit: **0794 - FAMILY LAW CTR-DEBT SVC**

Function: **Debt Service**  
Activity: **Retirement-Long Term Debt**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Services And Supplies	\$0	\$2,129,142	\$0	\$0
Total Expenditures/Appropriations	<b>\$0</b>	<b>\$2,129,142</b>	<b>\$0</b>	<b>\$0</b>
Net Cost	<b>\$0</b>	<b>\$2,129,142</b>	<b>\$0</b>	<b>\$0</b>



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Group: **136000 - Central Identify Bureau Fund**  
Budget Unit: **0270 - CENTRAL IDENTIFY BUREAU**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$35,244	\$20,000	\$36,000	\$36,000
Intergovernmental Revenue	1,114,813	1,200,000	1,200,000	1,200,000
Miscellaneous Revenue	200,195	201,000	201,000	201,000
Total Revenue	<b>\$1,350,252</b>	<b>\$1,421,000</b>	<b>\$1,437,000</b>	<b>\$1,437,000</b>
Services And Supplies	\$0	\$0	\$50,000	\$50,000
Other Charges	336	1,000	400	400
Expenditure Transfers	1,940,874	2,841,481	1,386,600	1,386,600
Total Expenditures/Appropriations	<b>\$1,941,210</b>	<b>\$2,842,481</b>	<b>\$1,437,000</b>	<b>\$1,437,000</b>
Net Cost	<b>\$590,958</b>	<b>\$1,421,481</b>	<b>\$0</b>	<b>\$0</b>

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Group: **136000 - Central Identify Bureau Fund**  
Budget Unit: **0274 - AB 879**

Function: **Public Protection**  
Activity: **Police Protection**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$0	\$0	\$0	\$0
Intergovernmental Revenue	1,077,172	1,000,000	1,000,000	1,000,000
Total Revenue	<b>\$1,077,172</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
Expenditure Transfers	\$1,490,363	\$1,275,000	\$1,000,000	\$1,000,000
Total Expenditures/Appropriations	<b>\$1,490,363</b>	<b>\$1,275,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
Net Cost	<b>\$413,192</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>

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Group: **138800 - SPRW Fund**  
Budget Unit: **0678 - SPRW FUND**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$443,835	\$416,264	\$440,964	\$440,964
Charges For Services	0	0	0	0
Miscellaneous Revenue	342,109	60,275	33,000	33,000
<b>Total Revenue</b>	<b>\$785,944</b>	<b>\$476,539</b>	<b>\$473,964</b>	<b>\$473,964</b>
Services And Supplies	\$109,349	\$3,830,581	\$3,974,974	\$3,974,974
Other Charges	60,322	98,200	82,700	82,700
Fixed Assets	371,524	25,000	25,000	25,000
Expenditure Transfers	150,041	298,250	262,500	262,500
<b>Total Expenditures/Appropriations</b>	<b>\$691,235</b>	<b>\$4,252,031</b>	<b>\$4,345,174</b>	<b>\$4,345,174</b>
<b>Net Cost</b>	<b>(\$94,709)</b>	<b>\$3,775,492</b>	<b>\$3,871,210</b>	<b>\$3,871,210</b>

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Group: **139000 - RD Dvlpmnt Discovery Bay Fund**  
Budget Unit: **0680 - RD DVLPMNT DISCOVERY BAY**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$744	\$500	\$1,000	\$1,000
Charges For Services	680,885	250,000	700,000	700,000
Total Revenue	<b>\$681,629</b>	<b>\$250,500</b>	<b>\$701,000</b>	<b>\$701,000</b>
Other Charges	\$24	\$300	\$300	\$300
Expenditure Transfers	61,195	250,200	130,000	130,000
Total Expenditures/Appropriations	<b>\$61,219</b>	<b>\$250,500</b>	<b>\$130,300</b>	<b>\$130,300</b>
Net Cost	<b>(\$620,410)</b>	<b>\$0</b>	<b>(\$570,700)</b>	<b>(\$570,700)</b>

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**Schedule 9**

Group: **139200 - Road Imprvmnt Fee Fund**  
Budget Unit: **0682 - ROAD IMPRVMNT FEE**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$118,784	\$0	\$150,000	\$150,000
Use Of Money & Property	174,703	100,000	300,000	300,000
Intergovernmental Revenue	0	100,000	0	0
Charges For Services	114,812	450,000	150,000	150,000
Miscellaneous Revenue	5,080,677	1,100,000	3,000,000	3,000,000
<b>Total Revenue</b>	<b>\$5,488,975</b>	<b>\$1,750,000</b>	<b>\$3,600,000</b>	<b>\$3,600,000</b>
Services And Supplies	\$0	\$100,000	\$600,000	\$600,000
Other Charges	519	101,000	0	0
Expenditure Transfers	1,897,820	3,000,000	3,000,000	3,000,000
<b>Total Expenditures/Appropriations</b>	<b>\$1,898,339</b>	<b>\$3,201,000</b>	<b>\$3,600,000</b>	<b>\$3,600,000</b>
<b>Net Cost</b>	<b>(\$3,590,636)</b>	<b>\$1,451,000</b>	<b>\$0</b>	<b>\$0</b>

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Group: **139400 - RD DEVLPMNT RICH/EL SOBRT**  
Budget Unit: **0684 - RD DEVLPMNT RICH/EL SOBRT**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$737	\$500	\$1,000	\$1,000
Charges For Services	66,738	40,000	80,000	80,000
Total Revenue	<b>\$67,475</b>	<b>\$40,500</b>	<b>\$81,000</b>	<b>\$81,000</b>
Other Charges	\$4	\$500	\$300	\$300
Expenditure Transfers	38,991	160,000	50,000	50,000
Total Expenditures/Appropriations	<b>\$38,995</b>	<b>\$160,500</b>	<b>\$50,300</b>	<b>\$50,300</b>
Net Cost	<b>(\$28,480)</b>	<b>\$120,000</b>	<b>(\$30,700)</b>	<b>(\$30,700)</b>

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**Schedule 9**

Group: **139500 - ROAD DEVELOPMENT BAY POINT**  
Budget Unit: **0685 - RD DEVLPMT BAY POINT AREA**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$3,920	\$4,000	\$5,000	\$5,000
Charges For Services	363,810	50,000	150,000	150,000
Total Revenue	<b>\$367,730</b>	<b>\$54,000</b>	<b>\$155,000</b>	<b>\$155,000</b>
Other Charges	\$399	\$400	\$800	\$800
Expenditure Transfers	444,357	53,600	20,000	20,000
Total Expenditures/Appropriations	<b>\$444,756</b>	<b>\$54,000</b>	<b>\$20,800</b>	<b>\$20,800</b>
Net Cost	<b>\$77,027</b>	<b>\$0</b>	<b>(\$134,200)</b>	<b>(\$134,200)</b>

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**Schedule 9**

Group: **139900 - RD DEVLPMNT PACHECO AREA**  
Budget Unit: **0687 - RD DEVLPMNT PACHECO AREA**

Function: **Public Ways & Facilities**  
Activity: **Public Ways**

Detail by Revenue Category and Expenditure Object	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$3,335	\$2,000	\$5,000	\$5,000
Charges For Services	1,980	10,000	5,000	5,000
Total Revenue	<b>\$5,315</b>	<b>\$12,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
Other Charges	\$150	\$400	\$400	\$400
Expenditure Transfers	12,711	11,600	5,000	5,000
Total Expenditures/Appropriations	<b>\$12,861</b>	<b>\$12,000</b>	<b>\$5,400</b>	<b>\$5,400</b>
Net Cost	<b>\$7,546</b>	<b>\$0</b>	<b>(\$4,600)</b>	<b>(\$4,600)</b>



State Controller Schedules		Contra Costa County			Schedule 10
County Budget Act January 2010 Edition, revision #1		Operation of Internal Service Fund Fiscal Year 2018-2019			
		Fund Title: Fleet ISF Service Activity: Property Management Fund Number: 150100			
Operating Detail	2016-2017 Actuals	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended	
1	2	3	4	5	
Operating Revenues					
Charges for Service	131,899	170,518	218,000	218,000	
Miscellaneous Revenue	12,805,016	14,135,856	15,069,244	15,069,244	
Total Operating Revenues	12,936,915	14,306,374	15,287,244	15,287,244	
Operating Expenses					
Salaries and Employee Benefits	2,002,659	2,678,182	2,595,927	2,595,927	
Services and Supplies	7,461,345	7,150,055	7,463,989	7,463,989	
Other Charges	894,966	1,031,709	1,046,206	1,046,206	
Depreciation	2,479,249	2,132,212	2,500,000	2,500,000	
Expenditure Transfers	(1,104,512)	(1,252,999)	(1,443,878)	(1,443,878)	
Total Operating Expenses	11,733,707	11,739,159	12,162,244	12,162,244	
Operating Income (Loss)	1,203,208	2,567,215	3,125,000	3,125,000	
Non Operating Revenues (Expenses)					
Gain or Loss on Sale of Capital Assets	(119,762)	-	-	-	
Miscellaneous Revenue	194,612	250,000	250,000	250,000	
Total Non-Operating Revenue (Expenses)	74,850	250,000	250,000	250,000	
Income before Capital Contributions and Transfers	1,278,058	2,817,215	3,375,000	3,375,000	
Capital Contributions - Grant, extraordinary items, etc Transfers In (Out)					
Change in Net Assets	1,278,058	2,817,215	3,375,000	3,375,000	
Net Assets - Beginning Balance	12,002,754	13,280,812	16,098,027	16,098,027	
Net Assets - Ending Balance	13,280,812	16,098,027	19,473,027	19,473,027	

\*\*\*\*\*Do not print info below\*\*\*\*\*

MEMO ONLY:

Fixed Asset Acquisitions	0	2,817,215	3,375,000	3,375,000
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State Controller Schedules		Contra Costa County		Schedule 11
County Budget Act January 2010 Edition, revision #1		Operation of Enterprise Fund Fiscal Year 2018-2019		
		Fund Title: Airport Enterprise Service Activity: Transportation Terminals Fund Number: 140100		
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
<b>Operating Revenues</b>				
Use of Money & Property	4,229,000	3,809,070	4,324,403	4,324,403
Charges for Service	199	-	-	-
Miscellaneous Revenue	943,953	557,314	668,250	668,250
<b>Total Operating Revenues</b>	<b>5,173,152</b>	<b>4,366,384</b>	<b>4,992,653</b>	<b>4,992,653</b>
<b>Operating Expenses</b>				
Salaries and Employee Benefits	1,993,568	2,430,550	2,648,477	2,648,477
Services and Supplies	1,351,753	1,555,905	1,595,137	1,595,137
Other Charges	370,843	280,667	445,268	445,268
Depreciation	1,114,033	11,000	10,000	10,000
Expenditure Transfers	206,801	271,500	179,700	179,700
<b>Total Operating Expenses</b>	<b>5,036,998</b>	<b>4,549,622</b>	<b>4,878,582</b>	<b>4,878,582</b>
<b>Operating Income (Loss)</b>	<b>136,154</b>	<b>(183,238)</b>	<b>114,071</b>	<b>114,071</b>
<b>Non Operating Revenues (Expenses)</b>				
Interest/Investment Income and/or Gain	50,757	9,500	9,500	9,500
Intergovernmental Revenue	1,569,072	830,250	522,109	522,109
Miscellaneous Revenue	17,340	4,000	-	-
Other Charges	(9,436)	(7,200)	(8,700)	(8,700)
<b>Total Non-Operating Revenue (Expenses)</b>	<b>1,627,733</b>	<b>836,550</b>	<b>522,909</b>	<b>522,909</b>
<b>Income before Capital Contributions and Transfers</b>	<b>1,763,887</b>	<b>653,312</b>	<b>636,980</b>	<b>636,980</b>
<b>Change in Net Assets</b>	<b>1,763,887</b>	<b>653,312</b>	<b>636,980</b>	<b>636,980</b>
Net Assets - Beginning Balance	21,827,421	23,591,308	24,244,620	24,244,620
Net Assets - Ending Balance	23,591,308	24,244,620	24,881,600	24,881,600

State Controller Schedules		Contra Costa County		Schedule 11	
County Budget Act		Operation of Enterprise Fund			
January 2010 Edition, revision #1		Fiscal Year 2018-2019			
				Fund Title: Sheriff Law Enf Trng Cntr	
				Service Activity: Police Protection	
				Fund Number: 142000	
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended	
1	2	3	4	5	
Operating Revenues					
Intergovernmental Revenue	219,267	180,000	180,000	180,000	
Charges for Service	1,123,044	934,398	934,398	934,398	
Miscellaneous Revenue	(4,478)	12,500	13,176	13,176	
Total Operating Revenues	1,337,833	1,126,898	1,127,574	1,127,574	
Operating Expenses					
Salaries and Employee Benefits	777,583	710,034	1,919,441	1,919,440	
Services and Supplies	171,521	295,010	296,180	296,181	
Other Charges	130,332	146,007	153,191	153,191	
Depreciation	97,354	69,796	44,588	44,588	
Expenditure Transfers	137,952	60,476	52,698	52,698	
Total Operating Expenses	1,314,742	1,281,323	2,466,098	2,466,098	
Operating Income (Loss)	23,091	(154,425)	(1,338,524)	(1,338,524)	
Non Operating Revenues (Expenses)					
Miscellaneous Revenue	12,261	1,000	1,000	1,000	
Total Non-Operating Revenue (Expenses)	12,261	1,000	1,000	1,000	
Income before Capital Contributions and Transfers	35,352	(153,425)	(1,337,524)	(1,337,524)	
Transfers In (Out)	(93,484)	153,425	121,194	1,337,524	
Change in Net Assets	(58,132)	-	(1,216,330)	-	
Net Assets - Beginning Balance	836,749	778,617	778,617	778,617	
Net Assets - Ending Balance	778,617	778,617	(437,713)	778,617	

State Controller Schedules		Contra Costa County		Schedule 11
County Budget Act		Operation of Enterprise Fund		
January 2010 Edition, revision #1		Fiscal Year 2018-2019		
		Fund Title: Childcare Enterprise		
		Service Activity: Other Assistance		
		Fund Number: 142500		
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
<b>Operating Revenues</b>				
Miscellaneous Revenue	-	74,089	74,089	74,089
Total Operating Revenues	-	74,089	74,089	74,089
<b>Operating Expenses</b>				
Services and Supplies	-	1,000	1,000	1,000
Other Charges	-	1,000	1,000	1,000
Expenditure Transfers	-	72,089	72,089	72,089
Total Operating Expenses	-	74,089	74,089	74,089
Operating Income (Loss)	-	-	-	-
<b>Non Operating Revenues (Expenses)</b>				
Interest/Investment Income and/or Gain				
Interest/Investment (Expense) and/or (Loss)				
Total Non-Operating Revenue (Expenses)	-	-	-	-
Income before Capital Contributions and Transfers	-	-	-	-
Capital Contributions - Grant, extraordinary items, etc				
Transfers In (Out)				
Change in Net Assets	-	-	-	-
Net Assets - Beginning Balance	15,590	15,590	15,590	15,590
Net Assets - Ending Balance	15,590	15,590	15,590	15,590

State Controller Schedules		County of Contra Costa		Schedule 11
County Budget Act		Operation of Enterprise Fund		
January 2010 Edition, revision #1		Fiscal Year 2018-2019		
		Fund Title: Hospital Enterprise		
		Service Activity: Hospital Care		
		Fund Number: 145000		
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
<b>Operating Revenues</b>				
Medicare Patient Services	41,861,975	41,949,648	42,376,870	42,376,870
Medical Patient Services	238,186,661	254,476,993	280,312,003	280,312,003
Health Plan Patient Services	164,810,672	160,491,853	148,480,213	148,480,213
Private Pay Patient Services	9,920,628	10,224,190	10,308,146	10,308,146
Interdepartment Patient Services	6,189,168	6,747,385	4,773,496	4,773,496
Other Hospital Revenues	67,720,517	89,642,045	83,330,253	83,330,253
Charges to Gen Fund Units	27,957,707	26,442,008	28,997,279	28,997,279
External Health Plan Revenues	7,425,386	5,856,386	5,557,557	5,557,557
School Funds Revenue	901,270	2,545,254	901,270	901,270
<b>Total Operating Revenues</b>	<b>564,973,984</b>	<b>598,375,762</b>	<b>605,037,087</b>	<b>605,037,087</b>
<b>Operating Expenses</b>				
Salaries and Employee Benefits	362,115,804	374,314,697	407,755,625	407,755,625
Services and Supplies	191,683,997	186,653,100	195,621,087	195,621,087
Depreciation	10,052,804	50,067	111,166	111,166
<b>Total Operating Expenses</b>	<b>563,852,605</b>	<b>561,017,864</b>	<b>603,487,878</b>	<b>603,487,878</b>
<b>Operating Income (Loss)</b>	<b>1,121,379</b>	<b>37,357,898</b>	<b>1,549,209</b>	<b>1,549,209</b>
<b>Non Operating Revenues (Expenses)</b>				
Interest/Investment Income and/or Gain	1,368,899	500,000	1,000,000	1,000,000
Interest/Investment (Expense) and/or (Loss)	(6,155,666)	(7,989,211)	(5,942,544)	(5,942,544)
Gain or Loss on Sale of Capital Assets	2,200	-	-	-
Other Charges	(278,570)	(12,429,289)	(12,631,095)	(12,631,095)
<b>Total Non-Operating Revenue (Expenses)</b>	<b>(5,063,137)</b>	<b>(19,918,500)</b>	<b>(17,573,639)</b>	<b>(17,573,639)</b>
<b>Income before Capital Contributions and Transfers</b>	<b>(3,941,758)</b>	<b>17,439,398</b>	<b>(16,024,430)</b>	<b>(16,024,430)</b>
Transfers In (Out) Subsidy	23,699,778	22,374,762	19,670,497	19,670,497
<b>Change in Net Assets</b>	<b>19,758,020</b>	<b>39,814,160</b>	<b>3,646,067</b>	<b>3,646,067</b>
Net Assets - Beginning Balance	102,320,057	122,078,077	161,892,237	161,892,237
Net Assets - Ending Balance	122,078,077	161,892,237	165,538,304	165,538,304

State Controller Schedules		Contra Costa County			Schedule 11
County Budget Act		Operation of Enterprise Fund			
January 2010 Edition, revision #1		Fiscal Year 2018-2019			
		Fund Title: HMO Enterprise Service Activity: Hospital Care Fund Number: 1460000			
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended	
1	2	3	4	5	
<b>Operating Revenues</b>					
External Health Plan Revenues	792,172,322	680,094,504	708,503,066	708,503,066	
Total Operating Revenues	792,172,322	680,094,504	708,503,066	708,503,066	
<b>Operating Expenses</b>					
Salaries and Employee Benefits	23,088,600	27,748,363	26,796,529	26,796,529	
Services and Supplies	614,999,843	572,431,903	597,091,462	597,091,462	
Other Charges	5,000	-	-	-	
Total Operating Expenses	638,093,443	600,180,266	623,887,991	623,887,991	
Operating Income (Loss)	154,078,879	79,914,238	84,615,075	84,615,075	
<b>Non Operating Revenues (Expenses)</b>					
Other Charges	(149,209,879)	(79,914,238)	(84,615,075)	(84,615,075)	
Total Non-Operating Revenue (Expenses)	(149,209,879)	(79,914,238)	(84,615,075)	(84,615,075)	
Income before Capital Contributions and Transfers	4,869,000	-	-	-	
Capital Contributions - Grant, extraordinary items, etc					
Transfers In (Out) Subsidy	-	-	-	-	
Change in Net Assets	4,869,000	-	-	-	
Net Assets - Beginning Balance	54,268,831	59,137,831	59,137,831	59,137,831	
Net Assets - Ending Balance	59,137,831	59,137,831	59,137,831	59,137,831	

State Controller Schedules		Contra Costa County		Schedule 11
County Budget Act		Operation of Enterprise Fund		
January 2010 Edition, revision #1		Fiscal Year 2018-2019		
		Fund Title: HMO Enterprise - Comm		
		Service Activity: Hospital Care		
		Fund Number: 146100		
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
<b>Operating Revenues</b>				
Other Hospital Revenues	1,916,816	2,387,583	1,916,804	1,916,804
External Health Plan Revenues	69,595,806	63,665,221	67,905,132	67,905,132
Total Operating Revenues	71,512,622	66,052,804	69,821,936	69,821,936
<b>Operating Expenses</b>				
Services and Supplies	73,625,114	69,449,740	73,101,496	73,101,496
Depreciation	27,810	-	-	-
Total Operating Expenses	73,652,924	69,449,740	73,101,496	73,101,496
Operating Income (Loss)	(2,140,302)	(3,396,936)	(3,279,560)	(3,279,560)
<b>Non Operating Revenues (Expenses)</b>				
Interest/Investment Income and/or Gain	2,132,827	1,164,550	1,164,550	1,164,550
Interest/Investment (Expense) and/or (Loss)	(60,951)	(45,339)	(60,951)	(60,951)
Other Charges	(1,745,256)	(1,708,563)	(1,810,327)	(1,810,327)
Total Non-Operating Revenue (Expenses)	326,620	(589,352)	(706,728)	(706,728)
Income before Capital Contributions and Transfers	(1,813,682)	(3,986,288)	(3,986,288)	(3,986,288)
Transfers In (Out) Subsidy	3,736,288	3,986,288	3,986,288	3,986,288
Change in Net Assets	1,922,606	-	-	-
Net Assets - Beginning Balance	3,040,703	4,963,309	4,963,309	4,963,309
Net Assets - Ending Balance	4,963,309	4,963,309	4,963,309	4,963,309

State Controller Schedules		Contra Costa County			Schedule 11
County Budget Act		Operation of Enterprise Fund			
January 2010 Edition, revision #1		Fiscal Year 2018-2019			
		Fund Title:		Major Risk Med Ins Ent	
		Service Activity:		Hospital Care	
		Fund Number:		146200	
Operating Detail	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended	
1	2	3	4	5	
Operating Revenues					
Major Risk Med Ins Revenue	43,990	100,000	-	-	
Total Operating Revenues	43,990	100,000	-	-	
Operating Expenses					
Services and Supplies	-	100,000	-	-	
Total Operating Expenses	-	100,000	-	-	
Operating Income (Loss)	43,990	-	-	-	
Non Operating Revenues (Expenses)					
Interest/Investment Income and/or Gain	287	-	-	-	
Interest/Investment (Expense) and/or (Loss)	-	-	-	-	
Total Non-Operating Revenue (Expenses)	287	-	-	-	
Income before Capital Contributions and Transfers	44,277	-	-	-	
Capital Contributions - Grant, extraordinary items, etc					
Transfers In (Out) Subsidy	-	-	-	-	
Change in Net Assets	44,277	-	-	-	
Net Assets - Beginning Balance	1,277	45,554	45,554	45,554	
Net Assets - Ending Balance	45,554	45,554	45,554	45,554	



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 12</b>
County Budget Act	Special Districts and Other Agencies Summary - Non Enterprise	
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District/Agency Name	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increase to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

#### Fire Protection

CCC FIRE PROTECT-CONSOLID	\$0	\$0	\$136,097,222	\$136,097,222	\$136,097,222	\$0	\$136,097,222
CCCYPD POB DEBT SVC FUND	0	0	15,526,415	15,526,415	15,526,415	0	15,526,415
CCCYPD POB STABILZTN FUND	0	0	2,601,703	2,601,703	2,601,703	0	2,601,703
CROCKETT CAR FIRE PROTECTION	0	0	612,176	612,176	612,176	0	612,176
CCCYPD CAP OUTLAY-CONSOLID	2,303,020	0	40,100	2,343,120	2,343,120	0	2,343,120
CONTRA CSTA FRE DEVL P FEE	0	0	0	0	0	0	0
RIVRVW FIRE DEVL P FEE	0	0	0	0	0	0	0
CCCYPD FIRE PREV FEES -CONS	0	0	0	0	0	0	0
CCCYPD NEW DEVL P FEE FD	348,002	0	70,000	418,002	418,002	0	418,002
CCCYPD PITTSBURG SPECIAL FUND	862,994	0	100	863,094	863,094	0	863,094
CCCYPD EMS TRANSPORT FUND	(2,828,917)	0	47,500,000	44,671,083	44,671,083	0	44,671,083
<b>Total Fire Protection</b>	<b>\$685,099</b>	<b>\$0</b>	<b>\$202,447,716</b>	<b>\$203,132,815</b>	<b>\$203,132,815</b>	<b>\$0</b>	<b>\$203,132,815</b>

#### Flood Control

FLOOD CTL & WTR CONS DIST	\$5,861,111	\$0	\$4,494,700	\$10,355,811	\$10,355,811	\$0	\$10,355,811
FCZ 3B- WALNUT CREEK	26,776,864	0	6,597,250	33,374,114	33,374,114	0	33,374,114
FCZ 1 - MARSH CRK	2,857,025	0	2,263,300	5,120,325	5,120,325	0	5,120,325
FCZ 2 - KELLOG CREEK	564	0	14,000	14,564	14,564	0	14,564
FCZ 6A - SAN PABLO CREEK	17,904	0	86,600	104,504	104,504	0	104,504
FCZ 7 - WILDCAT CREEK	256,520	0	113,160	369,680	369,680	0	369,680
FCZ 8 - RODEO CREEK	53,757	0	22,497	76,254	76,254	0	76,254
FCZ 8A - LWR RODEO CREEK	323,230	0	31,512	354,742	354,742	0	354,742
FCZ 9 - PINOLE CREEK	37,988	0	0	37,988	37,988	0	37,988
DRAINAGE AREA 37A	8,827	0	0	8,827	8,827	0	8,827
DRAINAGE AREA 33A	198,077	0	1,500	199,577	199,577	0	199,577

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 12</b>
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District/Agency Name	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increase to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

**Flood Control (continued)**

DRN AREA BNFT ASSESS 75A	\$296,292	\$0	\$150,000	\$446,292	\$446,292	\$0	\$446,292
DRAINAGE AREA 128	81,237	0	5,000	86,237	86,237	0	86,237
DRAINAGE AREA 57	7,219	0	7,000	14,219	14,219	0	14,219
DRAINAGE AREA 67	177,848	0	20,000	197,848	197,848	0	197,848
DRAINAGE AREA 19A	126,176	0	20,000	146,176	146,176	0	146,176
DRAINAGE AREA 33B	10,239	0	6,000	16,239	16,239	0	16,239
DRAINAGE AREA 76	290,058	0	13,000	303,058	303,058	0	303,058
DRAINAGE AREA 62	113,651	0	10,000	123,651	123,651	0	123,651
DRAINAGE AREA 72	26,339	0	2,000	28,339	28,339	0	28,339
DRAINAGE AREA 78	12,418	0	1,000	13,418	13,418	0	13,418
DRAINAGE AREA 30B	478,300	0	54,500	532,800	532,800	0	532,800
DRAINAGE AREA 44B	349,419	0	13,000	362,419	362,419	0	362,419
DRAINAGE AREA 29E	42,407	0	15,000	57,407	57,407	0	57,407
DRAINAGE AREA 52B	36,090	0	6,000	42,090	42,090	0	42,090
DRAINAGE AREA 290	23,290	0	2,198	25,488	25,488	0	25,488
DRAINAGE AREA 300	74,555	0	5,481	80,036	80,036	0	80,036
DRAINAGE AREA 13	4,280,028	0	434,690	4,714,718	4,714,718	0	4,714,718
DRAINAGE AREA 52A	466,899	0	16,000	482,899	482,899	0	482,899
DRAINAGE AREA 10	4,386,815	0	454,915	4,841,730	4,841,730	0	4,841,730
DRAINAGE AREA 29C	205,414	0	8,250	213,664	213,664	0	213,664
DRAINAGE AREA 29D	325,930	0	18,000	343,930	343,930	0	343,930
DRAINAGE AREA 30A	336,317	0	5,000	341,317	341,317	0	341,317
DRAINAGE AREA 30C	2,265,447	0	222,500	2,487,947	2,487,947	0	2,487,947
DRAINAGE AREA 15A	142,040	0	500	142,540	142,540	0	142,540
DRN AREA BNFT ASSESS 910	219,394	0	51,500	270,894	270,894	0	270,894

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 12</b>
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District/Agency Name	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increase to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

<b>Flood Control (continued)</b>							
DRAINAGE AREA 33C	\$474	\$0	\$0	\$474	\$474	\$0	\$474
DRAINAGE AREA 130	2,474,008	0	1,012,000	3,486,008	3,486,008	0	3,486,008
DRAINAGE AREA 127	15,256	0	19,661	34,917	34,917	0	34,917
DRAINAGE AREA 40A	360,405	0	1,000	361,405	361,405	0	361,405
DRAINAGE AREA 56	7,539,382	0	125,000	7,664,382	7,664,382	0	7,664,382
DRAINAGE AREA 73	222,209	0	3,250	225,459	225,459	0	225,459
DRAINAGE AREA 29G	48,428	0	1,000	49,428	49,428	0	49,428
DRAINAGE AREA 29H	260,519	0	50,000	310,519	310,519	0	310,519
DRAINAGE AREA 29J	851	0	5,500	6,351	6,351	0	6,351
DRAINAGE AREA 52C	1,244,847	0	107,500	1,352,347	1,352,347	0	1,352,347
DRAINAGE AREA 48C	626,373	0	10,000	636,373	636,373	0	636,373
DRAINAGE AREA 48D	4,517	0	4,000	8,517	8,517	0	8,517
DRAINAGE AREA 48B	984,437	0	207,500	1,191,937	1,191,937	0	1,191,937
DRN AREA BNFT ASSESS 67A	407,915	0	102,250	510,165	510,165	0	510,165
DRN AREA BNFT ASSESS 76A	359,320	0	151,500	510,820	510,820	0	510,820
DRN AREA BNFT ASSESS 520	124,590	0	50,000	174,590	174,590	0	174,590
DRAINAGE AREA 46	1,235,506	0	55,000	1,290,506	1,290,506	0	1,290,506
DRAINAGE AREA 55	1,244,732	0	9,500	1,254,232	1,254,232	0	1,254,232
DRN AREA BNFT ASSESS 1010	1,202,400	0	309,000	1,511,400	1,511,400	0	1,511,400
DRAINAGE AREA 101A	904,490	0	12,000	916,490	916,490	0	916,490
DRN AREA BNF ASSESS 1010A	287,542	0	101,500	389,042	389,042	0	389,042
DRAINAGE AREA 16	1,269,187	0	105,340	1,374,527	1,374,527	0	1,374,527
DRAINAGE AREA 52D	45,934	0	0	45,934	45,934	0	45,934
DRAINAGE AREA 87	34,924	0	2,000	36,924	36,924	0	36,924
DRAINAGE AREA 88	20,639	0	500	21,139	21,139	0	21,139

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 12</b>
County Budget Act	Special Districts and Other Agencies Summary - Non Enterprise	
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District/Agency Name	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increase to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8

<b>Flood Control (continued)</b>							
DRAINAGE AREA 89	\$15,533	\$0	\$3,000	\$18,533	\$18,533	\$0	\$18,533
DRAINAGE AREA 22	112,285	0	0	112,285	112,285	0	112,285
DRAINAGE AREA 109	4,695	0	3,000	7,695	7,695	0	7,695
FLOOD CNTRL DRAINAGE AREA 47	152,001	0	5,500	157,501	157,501	0	157,501
<b>Total Flood Control</b>	<b>\$72,369,088</b>	<b>\$0</b>	<b>\$17,622,554</b>	<b>\$89,991,642</b>	<b>\$89,991,642</b>	<b>\$0</b>	<b>\$89,991,642</b>

<b>Storm Drainage Districts</b>							
STORM DRAINAGE ZONE 19	\$1,859	\$0	\$0	\$1,859	\$1,859	\$0	\$1,859
<b>Total Storm Drainage Districts</b>	<b>\$1,859</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,859</b>	<b>\$1,859</b>	<b>\$0</b>	<b>\$1,859</b>

<b>Stormwater Utility Districts</b>							
CCC CFD 2007-1 STORMWATER	\$15,175	\$0	\$30,000	\$45,175	\$45,175	\$0	\$45,175
STORMWATER UTIL A-1 ANT	152,043	0	1,174,000	1,326,043	1,326,043	0	1,326,043
STORMWATER UTIL A-2 CLAYTON	13,296	0	126,000	139,296	139,296	0	139,296
STORMWATER UTIL A-3 CONCORD	172,906	0	2,050,000	2,222,906	2,222,906	0	2,222,906
STORMWATER UTIL A-4 DANVILLE	56,498	0	565,000	621,498	621,498	0	621,498
STORMWATER UTIL A-7 LAFAYETTE	64,093	0	460,000	524,093	524,093	0	524,093
STORMWATER UTIL A-8 MARTINEZ	70,470	0	626,000	696,470	696,470	0	696,470
STORMWATER UTIL A-9 MORAGA	20,300	0	287,000	307,300	307,300	0	307,300
STORMWATER UTIL A-10 ORINDA	52,556	0	381,000	433,556	433,556	0	433,556
STORMWATER UTIL A-11 PINOLE	28,984	0	316,000	344,984	344,984	0	344,984
STORMWATER UTIL A-12 PITTSBURG	132,396	0	1,061,000	1,193,396	1,193,396	0	1,193,396
STORMWATER UTIL A-13 PLEASANT HILL	55,116	0	492,000	547,116	547,116	0	547,116
STORMWATER UTIL A-14 SAN PABLO	57,483	0	421,000	478,483	478,483	0	478,483
STORMWATER UTIL A-15 SAN RAMON	164,555	0	1,190,000	1,354,555	1,354,555	0	1,354,555

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#### Stormwater Utility Districts (continued)

STORMWATER UTIL A-16 WALNUT CREEK	\$128,227	\$0	\$1,188,000	\$1,316,227	\$1,316,227	\$0	\$1,316,227
STORMWATER UTIL A-17 COUNTY	1,492,647	0	4,125,000	5,617,647	5,617,647	0	5,617,647
STORMWATER UTIL A-18 OAKLY	58,484	0	500,000	558,484	558,484	0	558,484
STORMWTR UTIL ADMIN	3,017,929	0	3,075,000	6,092,929	6,092,929	0	6,092,929
STORMWTR UTIL A-19 RICH	47,865	0	285,000	332,865	332,865	0	332,865
STORMWATER UTIL A-6 HERCULES	31,596	0	330,000	361,596	361,596	0	361,596
STORMWATER UTIL A-5 EL CERRITO	39,286	0	400,000	439,286	439,286	0	439,286
STORMWTR UTIL A-20 BRNT	46,686	0	130,000	176,686	176,686	0	176,686
<b>Total Stormwater Utility Districts</b>	<b>\$5,918,591</b>	<b>\$0</b>	<b>\$19,212,000</b>	<b>\$25,130,591</b>	<b>\$25,130,591</b>	<b>\$0</b>	<b>\$25,130,591</b>

#### Service Area-Police

SVC AREA P6 ZONE 0502	\$0	\$0	\$121,637	\$121,637	\$121,637	\$0	\$121,637
SVC AREA P6 ZONE 1508	0	0	0	0	0	0	0
SVC AREA P6 ZONE 1614	0	0	1,990	1,990	1,990	0	1,990
SVC AREA P6 ZONE 1804	0	0	1,137	1,137	1,137	0	1,137
SVC AREA P6 ZONE 2201	0	0	32,429	32,429	32,429	0	32,429
SVC AREA P6 ZONE 0501	0	0	74,808	74,808	74,808	0	74,808
SVC AREA P6 ZONE 1613	0	0	1,154	1,154	1,154	0	1,154
SVC AREA P6 ZONE 2200	0	0	3,316	3,316	3,316	0	3,316
SVC AREA P6 ZONE 2502	0	0	2,274	2,274	2,274	0	2,274
SVC AREA P6 ZONE 2801	0	0	14,557	14,557	14,557	0	14,557
SVC AREA P6 ZONE 1609	0	0	2,975	2,975	2,975	0	2,975
SVC AREA P6 ZONE 1610	0	0	2,897	2,897	2,897	0	2,897
SVC AREA P6 ZONE 1611	0	0	15,709	15,709	15,709	0	15,709
SVC AREA P6 ZONE 1612	0	0	1,372	1,372	1,372	0	1,372

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**Service Area-Police (continued)**

SVC AREA P6 ZONE 2501	\$0	\$0	\$16,471	\$16,471	\$16,471	\$0	\$16,471
SVC AREA P6 ZONE 2800	0	0	1,372	1,372	1,372	0	1,372
SVC AREA P6 ZONE 1514	0	0	0	0	0	0	0
SVC AREA P6 ZONE 1101	0	0	1,829	1,829	1,829	0	1,829
SVC AREA P-6 ZONE 1803	0	0	3,957	3,957	3,957	0	3,957
SVC AREA P6 ZONE 1700	0	0	123,609	123,609	123,609	0	123,609
SVC AREA P6 ZONE 2000	0	0	633	633	633	0	633
SVC AREA P6 ZONE 2903	0	0	1,140	1,140	1,140	0	1,140
SVC AREA P6 ZONE 1505	0	0	1,424	1,424	1,424	0	1,424
SVC AREA P6 ZONE 1506	0	0	3,007	3,007	3,007	0	3,007
SVC AREA P6 ZONE 1001	0	0	7,947	7,947	7,947	0	7,947
SVC AREA P6 CNTRL ADMIN BASE	0	0	1,900,000	1,900,000	1,900,000	0	1,900,000
SVC AREA P6 ZONE 1607	0	0	1,424	1,424	1,424	0	1,424
SVC AREA P6 ZONE 1504	0	0	2,216	2,216	2,216	0	2,216
SVC AREA P6 ZONE 2702	0	0	0	0	0	0	0
SVC AREA P6 ZONE 1606	0	0	662	662	662	0	662
SVC AREA P6 ZONE 1605	0	0	5,796	5,796	5,796	0	5,796
SVC AREA P6 ZONE 1503	0	0	662	662	662	0	662
SVC AREA P6 ZONE 0400	0	0	683	683	683	0	683
SVC AREA P6 ZONE 0702	0	0	2,818	2,818	2,818	0	2,818
SVC AREA P6 ZONE 1502	0	0	513	513	513	0	513
SVC AREA P6 ZONE 3100	0	0	24,792	24,792	24,792	0	24,792
SVC AREA P6 ZONE 2500	0	0	683	683	683	0	683
SVC AREA P6 ZONE 0701	0	0	683	683	683	0	683
SVC AREA P6 ZONE 0202	0	0	14,875	14,875	14,875	0	14,875

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**Service Area-Police (continued)**

SVC AREA P6 ZONE 1501	\$0	\$0	\$1,949	\$1,949	\$1,949	\$0	\$1,949
SVC AREA P6 ZONE 1604	0	0	531	531	531	0	531
SVC AREA P6 ZONE 1801	0	0	709	709	709	0	709
SVC AREA P6 ZONE 2901	0	0	683	683	683	0	683
SVC AREA P6 ZONE 1603	0	0	5,667	5,667	5,667	0	5,667
SVC AREA P6 ZONE 1200	0	0	683	683	683	0	683
POLICE SVC-CROCKETT COGEN	0	0	317,719	317,719	317,719	0	317,719
SERVICE AREA PL2 DANVILLE	0	0	498	498	498	0	498
SERVICE AREA P-2 ZONE A	66,555	0	878,878	945,433	945,433	0	945,433
SVC AREA P6 ZONE 2902	0	0	1,706	1,706	1,706	0	1,706
SVC AREA PL5 ROUND HILL	73,689	0	524,353	598,042	598,042	0	598,042
SERVICE AREA PL6	0	0	5,609,700	5,609,700	5,609,700	0	5,609,700
SERVICE AREA P-2 ZONE B	73,419	0	280,100	353,519	353,519	0	353,519
SVC AREA P6 ZONE 0206	0	0	10,340	10,340	10,340	0	10,340
SVC AREA P6 ZONE 0207	0	0	2,018	2,018	2,018	0	2,018
SERVICE AREA P6 ZONE 0200	0	0	14,597	14,597	14,597	0	14,597
SVC AREA P6 ZONE 0209	0	0	5,674	5,674	5,674	0	5,674
SERVICE AREA P6 ZONE 211	0	0	2,173	2,173	2,173	0	2,173
SVC AREA P6 ZONE 1005	0	0	41,236	41,236	41,236	0	41,236
SVC AREA P6 ZONE 0201	0	0	106,803	106,803	106,803	0	106,803
SVC AREA P6 ZONE 2700	0	0	736	736	736	0	736
SVC AREA P6 ZONE 0700	0	0	720	720	720	0	720
SVC AREA P6 ZONE 1100	0	0	4,677	4,677	4,677	0	4,677
SVC AREA P6 ZONE 1600	0	0	553	553	553	0	553
SVC AREA P6 ZONE 2601	0	0	540	540	540	0	540

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**Service Area-Police (continued)**

SVC AREA P6 ZONE 0500	\$0	\$0	\$130,959	\$130,959	\$130,959	\$0	\$130,959
SVC AREA P6 ZONE 1000	0	0	24,859	24,859	24,859	0	24,859
SVC AREA P6 ZONE 2900	0	0	4,318	4,318	4,318	0	4,318
SVC AREA P6 ZONE 1006	0	0	2,522	2,522	2,522	0	2,522
SVC AREA P6 ZONE 1601	0	0	720	720	720	0	720
SVC AREA P6 ZONE 2300	0	0	720	720	720	0	720
SVC AREA P6 ZONE 1602	0	0	19,658	19,658	19,658	0	19,658
SVC AREA P6 ZONE 1800	0	0	10,434	10,434	10,434	0	10,434
SVC AREA P6 ZONE 2600	0	0	1,079	1,079	1,079	0	1,079
SVC AREA P6 ZONE 2701	0	0	1,417	1,417	1,417	0	1,417
SVC AREA P6 ZONE 1500	0	0	359	359	359	0	359
SVC AREA P6 ZONE 3000	0	0	29,573	29,573	29,573	0	29,573
SVC AREA P6 ZONE 1512	0	0	2,775	2,775	2,775	0	2,775
SVC AREA P6 ZONE 1608	0	0	0	0	0	0	0
SVC AREA P6 ZONE 1616	0	0	11,349	11,349	11,349	0	11,349
SVC AREA P6 ZONE 1802	0	0	0	0	0	0	0
SVC AREA P-6 ZONE 0503	0	0	281,870	281,870	281,870	0	281,870
SVC AREA P-6 ZONE 3103	0	0	5,942	5,942	5,942	0	5,942
SVC AREA P6 ZONE 0900	0	0	1,395	1,395	1,395	0	1,395
SVC AREA P6 ZONE 1509	0	0	2,510	2,510	2,510	0	2,510
SVC AREA P6 ZONE 3101	0	0	2,929	2,929	2,929	0	2,929
SVC AREA P6 ZONE 1615	0	0	2,092	2,092	2,092	0	2,092
SVC AREA P6 ZONE 1511	0	0	1,395	1,395	1,395	0	1,395
SVC AREA P6 ZONE 1510	0	0	4,324	4,324	4,324	0	4,324
SVC AREA P6 ZONE 0203	0	0	18,934	18,934	18,934	0	18,934



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**Service Area-Police (continued)**

SVC AREA P6 ZONE 1002	\$0	\$0	\$8,431	\$8,431	\$8,431	\$0	\$8,431
SVC AREA P6 ZONE 2602	0	0	829	829	829	0	829
SVC AREA P6 ZONE 0204	0	0	2,487	2,487	2,487	0	2,487
SVC AREA P6 ZONE 1003	0	0	2,556	2,556	2,556	0	2,556
SVC AREA P6 ZONE 1201	0	0	1,481	1,481	1,481	0	1,481
SVC AREA P6 ZONE 2203	0	0	189,097	189,097	189,097	0	189,097
SVC AREA P6 ZONE 3001	0	0	45,087	45,087	45,087	0	45,087
SVC AREA P6 ZONE 0504	0	0	51,280	51,280	51,280	0	51,280
SVC AREA P6 ZONE 3102	0	0	278	278	278	0	278
SVC AREA P6 ZONE 3104	0	0	5,519	5,519	5,519	0	5,519
SVC AREA P6 ZONE 2202	0	0	95,154	95,154	95,154	0	95,154
SVC AREA P6 ZONE 0205	0	0	391	391	391	0	391
SVC AREA P6 ZONE 0301	0	0	123,167	123,167	123,167	0	123,167
SVC AREA P6 ZONE 1004	0	0	4,285	4,285	4,285	0	4,285
SVC AREA P6 ZONE 2603	0	0	2,086	2,086	2,086	0	2,086
SVC AREA P6 ZONE 3002	0	0	2,396	2,396	2,396	0	2,396
SVC AREA P6 ZONE 3105	0	0	0	0	0	0	0
SVC AREA P6 ZONE 3106	0	0	0	0	0	0	0
SVC AREA P6 ZONE 3107	0	0	505	505	505	0	505
SVC AREA P6 ZONE 0210	0	0	1,452	1,452	1,452	0	1,452
SVC AREA P6 ZONE 1513	0	0	3,752	3,752	3,752	0	3,752
SVC AREA P6 ZONE 2604	0	0	606	606	606	0	606
SVC AREA P6 ZONE 2605	0	0	25,536	25,536	25,536	0	25,536
SVC AREA P6 ZONE 3003	0	0	1,694	1,694	1,694	0	1,694
SVC AREA P6 ZONE 3108	0	0	606	606	606	0	606

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#### Service Area-Police (continued)

SVC AREA P6 ZONE 3109	\$0	\$0	\$726	\$726	\$726	\$0	\$726
SVC AREA P6 ZONE 3110	0	0	181	181	181	0	181
SVC AREA P6 ZONE 3112	0	0	5,018	5,018	5,018	0	5,018
<b>Total Service Area-Police</b>	<b>\$213,663</b>	<b>\$0</b>	<b>\$11,343,427</b>	<b>\$11,557,090</b>	<b>\$11,557,090</b>	<b>\$0</b>	<b>\$11,557,090</b>

#### Service Area-Drainage

SERVICE AREA D-2 W C	\$354,423	\$0	\$13,750	\$368,173	\$368,173	\$0	\$368,173
<b>Total Service Area-Drainage</b>	<b>\$354,423</b>	<b>\$0</b>	<b>\$13,750</b>	<b>\$368,173</b>	<b>\$368,173</b>	<b>\$0</b>	<b>\$368,173</b>

#### Miscellaneous Districts

DISC BAY WEST PARKING	\$24,179	\$0	\$100	\$24,279	\$24,279	\$0	\$24,279
C C C WATER AGENCY	0	0	635,000	635,000	635,000	0	635,000
<b>Total Miscellaneous Districts</b>	<b>\$24,179</b>	<b>\$0</b>	<b>\$635,100</b>	<b>\$659,279</b>	<b>\$659,279</b>	<b>\$0</b>	<b>\$659,279</b>

#### Emergency Medical Services

SERVICE AREA EM-1 ZONE A	\$0	\$0	\$232,863	\$232,863	\$232,863	\$0	\$232,863
SERVICE AREA EM-1 ZONE B	37,735	0	4,929,315	4,967,050	4,967,050	0	4,967,050
<b>Total Emergency Medical Services</b>	<b>\$37,735</b>	<b>\$0</b>	<b>\$5,162,178</b>	<b>\$5,199,913</b>	<b>\$5,199,913</b>	<b>\$0</b>	<b>\$5,199,913</b>

#### Sanitation Districts

SANITATION DIST 6 MTZ AREA	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Sanitation Districts</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Service Area-Library

SVC AREA LIB-2 EL SOBRANTE	\$0	\$0	\$117,487	\$117,487	\$117,487	\$0	\$117,487
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#### Service Area-Library (continued)

SVC AREA LIBRARY-10 PINOLE	\$0	\$0	\$1,268	\$1,268	\$1,268	\$0	\$1,268
SVC AREA LIBRARY-12 MORAGA	0	0	11,110	11,110	11,110	0	11,110
SVC AREA LIBRARY-13 YGNACIO	0	0	150,744	150,744	150,744	0	150,744
<b>Total Service Area-Library</b>	<b>\$0</b>	<b>\$0</b>	<b>\$280,609</b>	<b>\$280,609</b>	<b>\$280,609</b>	<b>\$0</b>	<b>\$280,609</b>

#### Service Area-Lighting

SERVICE AREA L-100	\$5,561,055	\$0	\$1,783,473	\$7,344,528	\$7,344,528	\$0	\$7,344,528
CCC CFD 2010-1 ST LIGHTNG	55,534	0	17,501	73,035	73,035	0	73,035
<b>Total Service Area-Lighting</b>	<b>\$5,616,589</b>	<b>\$0</b>	<b>\$1,800,974</b>	<b>\$7,417,563</b>	<b>\$7,417,563</b>	<b>\$0</b>	<b>\$7,417,563</b>

#### Service Area-Miscellaneous

SERVICE AREA M-1	\$5,876	\$0	\$28,150	\$34,026	\$34,026	\$0	\$34,026
CSA M-28	721,908	0	100,748	822,656	822,656	0	822,656
CSA M-29	6,437,960	0	15,793,875	22,231,835	22,231,835	0	22,231,835
CSA M-31 PH BART	32,311	0	309,000	341,311	341,311	0	341,311
CSA T-1 DANVILLE	2,626,178	0	549,319	3,175,497	3,175,497	0	3,175,497
NO RCHMD MTCE CFD 2006-1	135,670	0	38,000	173,670	173,670	0	173,670
BART TRANSIT VLG CFD2008-1	231,976	0	49,752	281,728	281,728	0	281,728
SERVICE AREA M-16 CLYDE AREA	46,004	0	27,120	73,124	73,124	0	73,124
SERVICE AREA M-17 MONTALVIN	183,184	0	183,713	366,897	366,897	0	366,897
SERVICE AREA M-20 RODEO	24,815	0	11,050	35,865	35,865	0	35,865
SERVICE AREA M-23 BLACKHAWK	390,856	0	2,140,100	2,530,956	2,530,956	0	2,530,956
SERVICE AREA M-30 DANVILLE	20,092	0	47,056	67,148	67,148	0	67,148
<b>Total Service Area-Miscellaneous</b>	<b>\$10,856,830</b>	<b>\$0</b>	<b>\$19,277,883</b>	<b>\$30,134,713</b>	<b>\$30,134,713</b>	<b>\$0</b>	<b>\$30,134,713</b>

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#### Service Area-Road Maintenance

SERVICE AREA RD-4 BETHEL ISLE	\$112,212	\$0	\$7,145	\$119,357	\$119,357	\$0	\$119,357
<b>Total Service Area-Road Maintenance</b>	<b>\$112,212</b>	<b>\$0</b>	<b>\$7,145</b>	<b>\$119,357</b>	<b>\$119,357</b>	<b>\$0</b>	<b>\$119,357</b>

#### Service Area-Recreation

SERVICE AREA R-4 MORAGA	\$0	\$0	\$31,000	\$31,000	\$31,000	\$0	\$31,000
SERVICE AREA R-9 EL SOBRANTE	21,528	0	8,532	30,060	30,060	0	30,060
SERVICE AREA R-7 ZONE A	2,551,800	0	1,122,300	3,674,100	3,674,100	0	3,674,100
SERVICE AREA R-10 RODEO	26,083	0	27,688	53,771	53,771	0	53,771
<b>Total Service Area-Recreation</b>	<b>\$2,599,411</b>	<b>\$0</b>	<b>\$1,189,520</b>	<b>\$3,788,931</b>	<b>\$3,788,931</b>	<b>\$0</b>	<b>\$3,788,931</b>

<b>Total Special Districts and Other Agencies</b>	<b>\$98,789,679</b>	<b>\$0</b>	<b>\$278,992,856</b>	<b>\$377,782,534</b>	<b>\$377,782,534</b>	<b>\$0</b>	<b>\$377,782,534</b>
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<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CCC FIRE PROTECT-CONSOLID (202000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taxes Current Property	\$110,596,574	\$113,325,530	\$121,019,400	\$121,019,400
Taxes Other Than Cur Prop	(313,116)	0	0	0
Intergovernmental Revenue	10,324,763	3,779,562	3,547,500	3,547,500
Charges For Services	7,928,778	7,881,222	8,648,722	8,648,722
Miscellaneous Revenue	1,456,239	1,600,000	2,881,600	2,881,600
<b>Total Revenue</b>	<b>\$129,993,237</b>	<b>\$126,586,314</b>	<b>\$136,097,222</b>	<b>\$136,097,222</b>
Salaries And Benefits	\$88,010,281	\$94,028,953	\$101,325,932	\$101,962,809
Services And Supplies	9,188,456	10,455,037	9,594,860	9,594,860
Other Charges	4,701,792	4,631,583	6,083,935	6,083,935
<b>Capital Assets</b>				
Fixed Assets	\$2,211,206	\$537,800	\$327,500	\$327,500
<b>Total Capital Assets</b>	<b>\$2,211,206</b>	<b>\$537,800</b>	<b>\$327,500</b>	<b>\$327,500</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$16,673,114	\$17,382,941	\$18,128,118	\$18,128,118
Provisions For Contingencies	0	0	0	0
<b>Total Other Financing Uses</b>	<b>\$16,673,114</b>	<b>\$17,382,941</b>	<b>\$18,128,118</b>	<b>\$18,128,118</b>
<b>Total Expenditures/Appropriations</b>	<b>\$120,784,849</b>	<b>\$127,036,314</b>	<b>\$135,460,345</b>	<b>\$136,097,222</b>
<b>Net Cost</b>	<b>(\$9,208,388)</b>	<b>\$450,000</b>	<b>(\$636,877)</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CCCFPD POB DEBT SVC FUND (202200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$20	\$0	\$0	\$0
Miscellaneous Revenue	14,069,608	13,815,959	15,526,415	15,526,415
<b>Total Revenue</b>	<b>\$14,069,627</b>	<b>\$13,815,959</b>	<b>\$15,526,415</b>	<b>\$15,526,415</b>
Other Charges	\$13,158,905	\$25,996,710	\$15,526,415	\$15,526,415
<b>Total Expenditures/Appropriations</b>	<b>\$13,158,905</b>	<b>\$25,996,710</b>	<b>\$15,526,415</b>	<b>\$15,526,415</b>
<b>Net Cost</b>	<b>(\$910,722)</b>	<b>\$12,180,751</b>	<b>\$0</b>	<b>\$0</b>

**CCCFPD POB STABILZTN FUND (202400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$2,603,495	\$2,600,630	\$2,601,703	\$2,601,703
<b>Total Revenue</b>	<b>\$2,603,495</b>	<b>\$2,600,630</b>	<b>\$2,601,703</b>	<b>\$2,601,703</b>
Salaries And Benefits	\$0	\$14,365,719	\$0	\$0
Other Charges	0	0	2,601,703	2,601,703
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$14,365,719</b>	<b>\$2,601,703</b>	<b>\$2,601,703</b>
<b>Net Cost</b>	<b>(\$2,603,495)</b>	<b>\$11,765,089</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CROCKETT CAR FIRE PROTECTION (202800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$505,572	\$517,771	\$548,536	\$548,536
Taxes Other Than Cur Prop	(1,281)	(2,200)	(2,200)	(2,200)
Intergovernmental Revenue	74,100	3,500	3,500	3,500
Charges For Services	14,308	14,400	14,925	14,925
Miscellaneous Revenue	106,299	62,500	47,415	47,415
<b>Total Revenue</b>	<b>\$698,998</b>	<b>\$595,971</b>	<b>\$612,176</b>	<b>\$612,176</b>
Salaries And Benefits	\$165,844	\$252,601	\$255,701	\$255,701
Services And Supplies	166,387	874,907	233,939	233,939
Other Charges	131,667	131,420	122,536	122,536
<b>Capital Assets</b>				
Fixed Assets	\$40,780	\$0	\$0	\$0
<b>Total Capital Assets</b>	<b>\$40,780</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$504,678</b>	<b>\$1,258,928</b>	<b>\$612,176</b>	<b>\$612,176</b>
<b>Net Cost</b>	<b>(\$194,320)</b>	<b>\$662,957</b>	<b>\$0</b>	<b>\$0</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CCCFPD CAP OUTLAY-CONSOLID (203100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Use Of Money & Property	\$744	\$400	\$100	\$100
Charges For Services	103,531	60,000	40,000	40,000
<b>Total Revenue</b>	<b>\$104,275</b>	<b>\$60,400</b>	<b>\$40,100</b>	<b>\$40,100</b>
Services And Supplies	\$0	\$0	\$0	\$0
Other Charges	6,964	10,000	5,000	5,000
<b>Capital Assets</b>				
Fixed Assets	\$362,954	\$2,557,098	\$2,338,120	\$2,338,120
<b>Total Capital Assets</b>	<b>\$362,954</b>	<b>\$2,557,098</b>	<b>\$2,338,120</b>	<b>\$2,338,120</b>
<b>Total Expenditures/Appropriations</b>	<b>\$369,917</b>	<b>\$2,567,098</b>	<b>\$2,343,120</b>	<b>\$2,343,120</b>
<b>Net Cost</b>	<b>\$265,642</b>	<b>\$2,506,698</b>	<b>\$2,303,020</b>	<b>\$2,303,020</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CONTRA CSTA FRE DEVL P FEE (203300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Services And Supplies	\$0	\$894	\$0	\$0
Other Charges	0	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$894</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$894</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**RIVRVW FIRE DEVL P FEE (203400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Other Charges	\$0	\$0	\$0	\$0
<b>Capital Assets</b>				
Fixed Assets	\$7,467	\$26,256	\$0	\$0
<b>Total Capital Assets</b>	<b>\$7,467</b>	<b>\$26,256</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,467</b>	<b>\$26,256</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$7,467</b>	<b>\$26,256</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CCCFPD FIRE PREV FEES -CONS (203500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Services And Supplies	\$0	\$214	\$0	\$0
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$214</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$214</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CCCFPD NEW DEVLPMT FEE FD (203600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Use Of Money & Property	\$0	\$0	\$0	\$0
Charges For Services	75,839	60,000	70,000	70,000
<b>Total Revenue</b>	<b>\$75,839</b>	<b>\$60,000</b>	<b>\$70,000</b>	<b>\$70,000</b>
Services And Supplies	\$46,179	\$88,002	\$127,992	\$127,992
Other Charges	0	0	10	10
<b>Capital Assets</b>				
Fixed Assets	\$0	\$180,000	\$290,000	\$290,000
<b>Total Capital Assets</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$290,000</b>	<b>\$290,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$46,179</b>	<b>\$268,002</b>	<b>\$418,002</b>	<b>\$418,002</b>
<b>Net Cost</b>	<b>(\$29,661)</b>	<b>\$208,002</b>	<b>\$348,002</b>	<b>\$348,002</b>

**CCCFPD PITTSBURG SPECIAL FUND (203800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$744	\$600	\$100	\$100
<b>Total Revenue</b>	<b>\$744</b>	<b>\$600</b>	<b>\$100</b>	<b>\$100</b>
Services And Supplies	\$0	\$783,894	\$0	\$0
Other Charges	906	10,000	100	100
<b>Capital Assets</b>				
Fixed Assets	\$0	\$70,000	\$862,994	\$862,994
<b>Total Capital Assets</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$862,994</b>	<b>\$862,994</b>
<b>Total Expenditures/Appropriations</b>	<b>\$906</b>	<b>\$863,894</b>	<b>\$863,094</b>	<b>\$863,094</b>
<b>Net Cost</b>	<b>\$162</b>	<b>\$863,294</b>	<b>\$862,994</b>	<b>\$862,994</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CCCFPD EMS TRANSPORT FUND (204000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Charges For Services	\$47,264,441	\$45,000,000	\$47,500,000	\$47,500,000
Miscellaneous Revenue	26,451	0	0	0
<b>Total Revenue</b>	<b>\$47,290,891</b>	<b>\$45,000,000</b>	<b>\$47,500,000</b>	<b>\$47,500,000</b>
Salaries And Benefits	\$0	\$1,910,854	\$1,364,044	\$2,450,572
Services And Supplies	35,683,610	52,011,318	39,043,024	39,043,024
Other Charges	0	200,000	887	887
<b>Capital Assets</b>				
Fixed Assets	\$0	\$0	\$420,000	\$420,000
<b>Total Capital Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,000</b>	<b>\$420,000</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,322,054	\$1,500,000	\$2,756,600	\$2,756,600
<b>Total Other Financing Uses</b>	<b>\$1,322,054</b>	<b>\$1,500,000</b>	<b>\$2,756,600</b>	<b>\$2,756,600</b>
<b>Total Expenditures/Appropriations</b>	<b>\$37,005,664</b>	<b>\$55,622,172</b>	<b>\$43,584,555</b>	<b>\$44,671,083</b>
<b>Net Cost</b>	<b>(\$10,285,228)</b>	<b>\$10,622,172</b>	<b>(\$3,915,445)</b>	<b>(\$2,828,917)</b>

**State Controller Schedules**

County Budget Act

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**Contra Costa County**

Special Districts and Other Agencies - Non Enterprise

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**Schedule 15****SANITATION DIST 6 MTZ AREA (236500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Miscellaneous Revenue	\$7,844	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$7,844</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$0	\$0	\$0	\$0
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>(\$7,844)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA L-100 (240100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taxes Current Property	\$900,155	\$856,000	\$1,116,000	\$1,116,000
Taxes Other Than Cur Prop	(2,500)	(6,000)	(5,000)	(5,000)
Use Of Money & Property	47,740	50,000	50,000	50,000
Intergovernmental Revenue	7,189	5,040	7,085	7,085
Charges For Services	619,499	609,228	615,388	615,388
<b>Total Revenue</b>	<b>\$1,572,082</b>	<b>\$1,514,268</b>	<b>\$1,783,473</b>	<b>\$1,783,473</b>
Services And Supplies	\$936,369	\$6,539,887	\$6,744,228	\$6,744,228
Other Charges	177,571	188,200	255,300	255,300
<b>Other Financing Uses</b>				
Expenditure Transfers	\$353,257	\$285,000	\$345,000	\$345,000
<b>Total Other Financing Uses</b>	<b>\$353,257</b>	<b>\$285,000</b>	<b>\$345,000</b>	<b>\$345,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,467,197</b>	<b>\$7,013,087</b>	<b>\$7,344,528</b>	<b>\$7,344,528</b>
<b>Net Cost</b>	<b>(\$104,886)</b>	<b>\$5,498,819</b>	<b>\$5,561,055</b>	<b>\$5,561,055</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA EM-1 ZONE A (240500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$230,573	\$230,611	\$232,863	\$232,863
<b>Total Revenue</b>	<b>\$230,573</b>	<b>\$230,611</b>	<b>\$232,863</b>	<b>\$232,863</b>
Salaries And Benefits	\$95,862	\$56,631	\$78,904	\$78,904
Services And Supplies	81,944	135,550	107,275	107,275
Other Charges	45,276	45,920	46,684	46,684
<b>Total Expenditures/Appropriations</b>	<b>\$223,083</b>	<b>\$238,101</b>	<b>\$232,863</b>	<b>\$232,863</b>
<b>Net Cost</b>	<b>(\$7,490)</b>	<b>\$7,490</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA EM-1 ZONE B (240600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$4,483,856	\$4,483,571	\$4,629,315	\$4,629,315
Charges For Services	0	100,000	70,000	70,000
Miscellaneous Revenue	0	0	230,000	230,000
<b>Total Revenue</b>	<b>\$4,483,856</b>	<b>\$4,583,571</b>	<b>\$4,929,315</b>	<b>\$4,929,315</b>
Salaries And Benefits	\$1,273,955	\$955,227	\$1,599,755	\$1,599,755
Services And Supplies	1,338,668	5,983,231	1,306,946	1,306,946
Other Charges	2,093,183	2,158,805	2,060,349	2,060,349
<b>Total Expenditures/Appropriations</b>	<b>\$4,705,806</b>	<b>\$9,097,263</b>	<b>\$4,967,050</b>	<b>\$4,967,050</b>
<b>Net Cost</b>	<b>\$221,950</b>	<b>\$4,513,692</b>	<b>\$37,735</b>	<b>\$37,735</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA M-1 (247000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$28,037	\$27,400	\$28,100	\$28,100
Taxes Other Than Cur Prop	(70)	(400)	(100)	(100)
Intergovernmental Revenue	191	150	150	150
<b>Total Revenue</b>	<b>\$28,157</b>	<b>\$27,150</b>	<b>\$28,150</b>	<b>\$28,150</b>
Services And Supplies	\$0	\$4,826	\$6,726	\$6,726
Other Charges	26,315	27,350	27,300	27,300
<b>Total Expenditures/Appropriations</b>	<b>\$26,315</b>	<b>\$32,176</b>	<b>\$34,026</b>	<b>\$34,026</b>
<b>Net Cost</b>	<b>(\$1,842)</b>	<b>\$5,026</b>	<b>\$5,876</b>	<b>\$5,876</b>

**CSA M-28 (247300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$97,109	\$99,502	\$100,748	\$100,748
Miscellaneous Revenue	770,000	0	0	0
<b>Total Revenue</b>	<b>\$867,109</b>	<b>\$99,502</b>	<b>\$100,748</b>	<b>\$100,748</b>
Services And Supplies	\$69,580	\$812,537	\$792,161	\$792,161
Other Charges	2,510	5,575	5,495	5,495
<b>Other Financing Uses</b>				
Expenditure Transfers	\$36,409	\$40,000	\$25,000	\$25,000
<b>Total Other Financing Uses</b>	<b>\$36,409</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$108,499</b>	<b>\$858,112</b>	<b>\$822,656</b>	<b>\$822,656</b>
<b>Net Cost</b>	<b>(\$758,610)</b>	<b>\$758,610</b>	<b>\$721,908</b>	<b>\$721,908</b>

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**CSA M-29 (247500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$3,010,319	\$2,500,000	\$2,800,000	\$2,800,000
Taxes Other Than Cur Prop	(7,760)	(15,000)	(10,000)	(10,000)
Use Of Money & Property	744	500	750	750
Intergovernmental Revenue	21,482	20,125	20,125	20,125
Charges For Services	12,105,159	11,987,000	12,983,000	12,983,000
<b>Total Revenue</b>	<b>\$15,129,945</b>	<b>\$14,492,625</b>	<b>\$15,793,875</b>	<b>\$15,793,875</b>
Services And Supplies	\$13,459,274	\$20,952,841	\$22,217,831	\$22,217,831
Other Charges	7,541	7,804	9,004	9,004
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,805	\$5,000	\$5,000	\$5,000
<b>Total Other Financing Uses</b>	<b>\$3,805</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$13,470,620</b>	<b>\$20,965,645</b>	<b>\$22,231,835</b>	<b>\$22,231,835</b>
<b>Net Cost</b>	<b>(\$1,659,325)</b>	<b>\$6,473,020</b>	<b>\$6,437,960</b>	<b>\$6,437,960</b>

**CSA M-31 PH BART (247600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$289,139	\$296,367	\$309,000	\$309,000
<b>Total Revenue</b>	<b>\$289,139</b>	<b>\$296,367</b>	<b>\$309,000</b>	<b>\$309,000</b>
Services And Supplies	\$305,605	\$327,892	\$337,761	\$337,761
Other Charges	264	550	550	550
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,623	\$3,000	\$3,000	\$3,000
<b>Total Other Financing Uses</b>	<b>\$2,623</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$308,491</b>	<b>\$331,442</b>	<b>\$341,311</b>	<b>\$341,311</b>
<b>Net Cost</b>	<b>\$19,353</b>	<b>\$35,075</b>	<b>\$32,311</b>	<b>\$32,311</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**CSA T-1 DANVILLE (248000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$12,212	\$13,000	\$20,000	\$20,000
Charges For Services	474,335	486,193	529,319	529,319
<b>Total Revenue</b>	<b>\$486,547</b>	<b>\$499,193</b>	<b>\$549,319</b>	<b>\$549,319</b>
Services And Supplies	\$201,517	\$2,924,508	\$3,148,377	\$3,148,377
Other Charges	1,235	7,100	7,120	7,120
<b>Other Financing Uses</b>				
Expenditure Transfers	\$20,631	\$50,000	\$20,000	\$20,000
<b>Total Other Financing Uses</b>	<b>\$20,631</b>	<b>\$50,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$223,383</b>	<b>\$2,981,608</b>	<b>\$3,175,497</b>	<b>\$3,175,497</b>
<b>Net Cost</b>	<b>(\$263,164)</b>	<b>\$2,482,415</b>	<b>\$2,626,178</b>	<b>\$2,626,178</b>



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**Schedule 15****CCC CFD 2007-1 STORMWATER (248400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$18,249	\$20,000	\$30,000	\$30,000
<b>Total Revenue</b>	<b>\$18,249</b>	<b>\$20,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
Services And Supplies	\$17,945	\$14,295	\$36,850	\$36,850
Other Charges	298	0	325	325
<b>Other Financing Uses</b>				
Expenditure Transfers	\$10,094	\$20,500	\$8,000	\$8,000
<b>Total Other Financing Uses</b>	<b>\$10,094</b>	<b>\$20,500</b>	<b>\$8,000</b>	<b>\$8,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$28,336</b>	<b>\$34,795</b>	<b>\$45,175</b>	<b>\$45,175</b>
<b>Net Cost</b>	<b>\$10,087</b>	<b>\$14,795</b>	<b>\$15,175</b>	<b>\$15,175</b>

**NO RCHMD MTCE CFD 2006-1 (248500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$37,269	\$37,000	\$38,000	\$38,000
<b>Total Revenue</b>	<b>\$37,269</b>	<b>\$37,000</b>	<b>\$38,000</b>	<b>\$38,000</b>
Services And Supplies	\$3,910	\$122,075	\$143,230	\$143,230
Other Charges	23,906	25,410	25,410	25,410
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,170	\$5,000	\$5,030	\$5,030
<b>Total Other Financing Uses</b>	<b>\$5,170</b>	<b>\$5,000</b>	<b>\$5,030</b>	<b>\$5,030</b>
<b>Total Expenditures/Appropriations</b>	<b>\$32,986</b>	<b>\$152,485</b>	<b>\$173,670</b>	<b>\$173,670</b>
<b>Net Cost</b>	<b>(\$4,283)</b>	<b>\$115,485</b>	<b>\$135,670</b>	<b>\$135,670</b>

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**BART TRNSIT VLG CFD2008-1 (248600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	(\$253)	(\$253)	(\$253)	(\$253)
Miscellaneous Revenue	50,004	50,005	50,005	50,005
<b>Total Revenue</b>	<b>\$49,752</b>	<b>\$49,752</b>	<b>\$49,752</b>	<b>\$49,752</b>
Services And Supplies	\$16,990	\$278,276	\$258,528	\$258,528
Other Charges	0	2,700	6,200	6,200
<b>Other Financing Uses</b>				
Expenditure Transfers	\$12,546	\$8,500	\$17,000	\$17,000
<b>Total Other Financing Uses</b>	<b>\$12,546</b>	<b>\$8,500</b>	<b>\$17,000</b>	<b>\$17,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$29,536</b>	<b>\$289,476</b>	<b>\$281,728</b>	<b>\$281,728</b>
<b>Net Cost</b>	<b>(\$20,216)</b>	<b>\$239,724</b>	<b>\$231,976</b>	<b>\$231,976</b>

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**Schedule 15****CCC CFD 2010-1 ST LIGHTNG (248700)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$14,668	\$15,035	\$17,501	\$17,501
<b>Total Revenue</b>	<b>\$14,668</b>	<b>\$15,035</b>	<b>\$17,501</b>	<b>\$17,501</b>
Services And Supplies	\$855	\$47,454	\$66,835	\$66,835
Other Charges	313	3,200	3,200	3,200
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,257	\$9,393	\$3,000	\$3,000
<b>Total Other Financing Uses</b>	<b>\$1,257</b>	<b>\$9,393</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,425</b>	<b>\$60,047</b>	<b>\$73,035</b>	<b>\$73,035</b>
<b>Net Cost</b>	<b>(\$12,243)</b>	<b>\$45,012</b>	<b>\$55,534</b>	<b>\$55,534</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA M-16 CLYDE AREA (248800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$27,334	\$26,000	\$27,000	\$27,000
Taxes Other Than Cur Prop	(72)	(200)	(80)	(80)
Intergovernmental Revenue	194	200	200	200
<b>Total Revenue</b>	<b>\$27,456</b>	<b>\$26,000</b>	<b>\$27,120</b>	<b>\$27,120</b>
Services And Supplies	\$0	\$50,589	\$60,799	\$60,799
Other Charges	1,256	2,225	7,325	7,325
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,431	\$7,033	\$5,000	\$5,000
<b>Total Other Financing Uses</b>	<b>\$2,431</b>	<b>\$7,033</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,687</b>	<b>\$59,847</b>	<b>\$73,124</b>	<b>\$73,124</b>
<b>Net Cost</b>	<b>(\$23,769)</b>	<b>\$33,847</b>	<b>\$46,004</b>	<b>\$46,004</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA M-17 MONTALVIN (248900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$177,552	\$167,000	\$172,000	\$172,000
Taxes Other Than Cur Prop	(467)	(1,000)	(600)	(600)
Use Of Money & Property	8,400	22,000	10,000	10,000
Intergovernmental Revenue	158,199	1,296	1,313	1,313
Miscellaneous Revenue	176,466	1,000	1,000	1,000
<b>Total Revenue</b>	<b>\$520,150</b>	<b>\$190,296</b>	<b>\$183,713</b>	<b>\$183,713</b>
Services And Supplies	\$252,593	\$412,624	\$210,753	\$210,753
Other Charges	40,539	47,450	45,150	45,150
<b>Capital Assets</b>				
Fixed Assets	\$0	\$47,494	\$47,494	\$47,494
<b>Total Capital Assets</b>	<b>\$0</b>	<b>\$47,494</b>	<b>\$47,494</b>	<b>\$47,494</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$64,648	\$30,450	\$63,500	\$63,500
<b>Total Other Financing Uses</b>	<b>\$64,648</b>	<b>\$30,450</b>	<b>\$63,500</b>	<b>\$63,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$357,779</b>	<b>\$538,018</b>	<b>\$366,897</b>	<b>\$366,897</b>
<b>Net Cost</b>	<b>(\$162,371)</b>	<b>\$347,722</b>	<b>\$183,184</b>	<b>\$183,184</b>

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**SERVICE AREA M-20 RODEO (249200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$11,396	\$11,000	\$11,000	\$11,000
Taxes Other Than Cur Prop	(30)	(100)	(30)	(30)
Intergovernmental Revenue	81	80	80	80
<b>Total Revenue</b>	<b>\$11,447</b>	<b>\$10,980</b>	<b>\$11,050</b>	<b>\$11,050</b>
Services And Supplies	\$0	\$37,177	\$29,390	\$29,390
Other Charges	1,797	5,100	5,475	5,475
<b>Other Financing Uses</b>				
Expenditure Transfers	\$415	\$1,000	\$1,000	\$1,000
<b>Total Other Financing Uses</b>	<b>\$415</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,212</b>	<b>\$43,277</b>	<b>\$35,865</b>	<b>\$35,865</b>
<b>Net Cost</b>	<b>(\$9,235)</b>	<b>\$32,297</b>	<b>\$24,815</b>	<b>\$24,815</b>

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**SERVICE AREA RD-4 BETHEL ISLE (249400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$6,776	\$6,800	\$6,800	\$6,800
Taxes Other Than Cur Prop	(19)	(100)	(100)	(100)
Use Of Money & Property	372	200	400	400
Intergovernmental Revenue	45	50	45	45
<b>Total Revenue</b>	<b>\$7,175</b>	<b>\$6,950</b>	<b>\$7,145</b>	<b>\$7,145</b>
Services And Supplies	\$0	\$102,017	\$109,283	\$109,283
Other Charges	56	74	74	74
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$10,000	\$10,000	\$10,000
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$56</b>	<b>\$112,091</b>	<b>\$119,357</b>	<b>\$119,357</b>
<b>Net Cost</b>	<b>(\$7,119)</b>	<b>\$105,141</b>	<b>\$112,212</b>	<b>\$112,212</b>



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**SERVICE AREA M-23 BLACKHAWK (249600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taxes Current Property	\$2,154,169	\$2,120,000	\$2,135,000	\$2,135,000
Taxes Other Than Cur Prop	(5,647)	(10,000)	(10,000)	(10,000)
Intergovernmental Revenue	15,276	15,100	15,100	15,100
<b>Total Revenue</b>	<b>\$2,163,798</b>	<b>\$2,125,100</b>	<b>\$2,140,100</b>	<b>\$2,140,100</b>
Services And Supplies	\$5,375	\$97,869	\$426,056	\$426,056
Other Charges	1,944,535	2,207,387	2,018,000	2,018,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$46,700	\$131,600	\$86,900	\$86,900
<b>Total Other Financing Uses</b>	<b>\$46,700</b>	<b>\$131,600</b>	<b>\$86,900</b>	<b>\$86,900</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,996,610</b>	<b>\$2,436,856</b>	<b>\$2,530,956</b>	<b>\$2,530,956</b>
<b>Net Cost</b>	<b>(\$167,187)</b>	<b>\$311,756</b>	<b>\$390,856</b>	<b>\$390,856</b>

**SERVICE AREA M-30 DANVILLE (249900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$44,790	\$45,910	\$47,056	\$47,056
<b>Total Revenue</b>	<b>\$44,790</b>	<b>\$45,910</b>	<b>\$47,056</b>	<b>\$47,056</b>
Services And Supplies	\$29,894	\$49,363	\$63,448	\$63,448
Other Charges	284	300	700	700
<b>Other Financing Uses</b>				
Expenditure Transfers	\$14,012	\$4,000	\$3,000	\$3,000
<b>Total Other Financing Uses</b>	<b>\$14,012</b>	<b>\$4,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$44,190</b>	<b>\$53,663</b>	<b>\$67,148</b>	<b>\$67,148</b>
<b>Net Cost</b>	<b>(\$599)</b>	<b>\$7,753</b>	<b>\$20,092</b>	<b>\$20,092</b>

**STORMWATER UTIL A-1 ANT (250100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$1,174,827	\$1,174,000	\$1,174,000	\$1,174,000
<b>Total Revenue</b>	<b>\$1,174,827</b>	<b>\$1,174,000</b>	<b>\$1,174,000</b>	<b>\$1,174,000</b>
Services And Supplies	\$825,367	\$1,033,655	\$1,013,043	\$1,013,043
Other Charges	290,978	313,000	313,000	313,000
<b>Total Expenditures/Appropriations</b>	<b>\$1,116,345</b>	<b>\$1,346,655</b>	<b>\$1,326,043</b>	<b>\$1,326,043</b>
<b>Net Cost</b>	<b>(\$58,482)</b>	<b>\$172,655</b>	<b>\$152,043</b>	<b>\$152,043</b>

**STORMWATER UTIL A-2 CLAYTON (250200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$126,328	\$126,000	\$126,000	\$126,000
<b>Total Revenue</b>	<b>\$126,328</b>	<b>\$126,000</b>	<b>\$126,000</b>	<b>\$126,000</b>
Services And Supplies	\$86,025	\$111,263	\$101,496	\$101,496
Other Charges	31,385	32,800	37,800	37,800
<b>Total Expenditures/Appropriations</b>	<b>\$117,410</b>	<b>\$144,063</b>	<b>\$139,296</b>	<b>\$139,296</b>
<b>Net Cost</b>	<b>(\$8,918)</b>	<b>\$18,063</b>	<b>\$13,296</b>	<b>\$13,296</b>

**STORMWATER UTIL A-3 CONCORD (250300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$2,046,895	\$2,046,000	\$2,050,000	\$2,050,000
<b>Total Revenue</b>	<b>\$2,046,895</b>	<b>\$2,046,000</b>	<b>\$2,050,000</b>	<b>\$2,050,000</b>
Services And Supplies	\$1,546,200	\$1,929,381	\$1,840,906	\$1,840,906
Other Charges	339,027	352,000	382,000	382,000
<b>Total Expenditures/Appropriations</b>	<b>\$1,885,227</b>	<b>\$2,281,381</b>	<b>\$2,222,906</b>	<b>\$2,222,906</b>
<b>Net Cost</b>	<b>(\$161,669)</b>	<b>\$235,381</b>	<b>\$172,906</b>	<b>\$172,906</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-4 DANVILLE (250400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$564,287	\$562,000	\$565,000	\$565,000
<b>Total Revenue</b>	<b>\$564,287</b>	<b>\$562,000</b>	<b>\$565,000</b>	<b>\$565,000</b>
Services And Supplies	\$394,176	\$516,353	\$487,898	\$487,898
Other Charges	120,570	118,400	133,600	133,600
<b>Total Expenditures/Appropriations</b>	<b>\$514,746</b>	<b>\$634,753</b>	<b>\$621,498</b>	<b>\$621,498</b>
<b>Net Cost</b>	<b>(\$49,541)</b>	<b>\$72,753</b>	<b>\$56,498</b>	<b>\$56,498</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**FLOOD CTL & WTR CONS DIST (250500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$3,305,945	\$3,248,000	\$3,796,000	\$3,796,000
Taxes Other Than Cur Prop	(8,973)	(18,500)	(8,000)	(8,000)
Use Of Money & Property	3,241	0	0	0
Intergovernmental Revenue	92,535	41,000	106,700	106,700
Charges For Services	1,106,359	0	0	0
Miscellaneous Revenue	501,845	0	600,000	600,000
<b>Total Revenue</b>	<b>\$5,000,953</b>	<b>\$3,270,500</b>	<b>\$4,494,700</b>	<b>\$4,494,700</b>
Services And Supplies	\$411,659	\$5,168,220	\$7,235,961	\$7,235,961
Other Charges	951,442	150,500	99,000	99,000
<b>Capital Assets</b>				
Fixed Assets	\$183,167	\$400,000	\$250,000	\$250,000
<b>Total Capital Assets</b>	<b>\$183,167</b>	<b>\$400,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,565,445	\$2,683,600	\$2,770,850	\$2,770,850
<b>Total Other Financing Uses</b>	<b>\$2,565,445</b>	<b>\$2,683,600</b>	<b>\$2,770,850</b>	<b>\$2,770,850</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,111,712</b>	<b>\$8,402,320</b>	<b>\$10,355,811</b>	<b>\$10,355,811</b>
<b>Net Cost</b>	<b>(\$889,240)</b>	<b>\$5,131,820</b>	<b>\$5,861,111</b>	<b>\$5,861,111</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-7 LAFAYETTE (250700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$456,215	\$457,900	\$460,000	\$460,000
<b>Total Revenue</b>	<b>\$456,215</b>	<b>\$457,900</b>	<b>\$460,000</b>	<b>\$460,000</b>
Services And Supplies	\$337,751	\$458,550	\$441,693	\$441,693
Other Charges	68,909	69,400	82,400	82,400
<b>Total Expenditures/Appropriations</b>	<b>\$406,660</b>	<b>\$527,950</b>	<b>\$524,093</b>	<b>\$524,093</b>
<b>Net Cost</b>	<b>(\$49,555)</b>	<b>\$70,050</b>	<b>\$64,093</b>	<b>\$64,093</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-8 MARTINEZ (250800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$625,067	\$625,000	\$626,000	\$626,000
<b>Total Revenue</b>	<b>\$625,067</b>	<b>\$625,000</b>	<b>\$626,000</b>	<b>\$626,000</b>
Services And Supplies	\$484,542	\$584,544	\$584,470	\$584,470
Other Charges	102,495	104,000	112,000	112,000
<b>Total Expenditures/Appropriations</b>	<b>\$587,037</b>	<b>\$688,544</b>	<b>\$696,470</b>	<b>\$696,470</b>
<b>Net Cost</b>	<b>(\$38,030)</b>	<b>\$63,544</b>	<b>\$70,470</b>	<b>\$70,470</b>

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Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$287,367	\$287,000	\$287,000	\$287,000
<b>Total Revenue</b>	<b>\$287,367</b>	<b>\$287,000</b>	<b>\$287,000</b>	<b>\$287,000</b>
Services And Supplies	\$225,085	\$280,582	\$256,300	\$256,300
Other Charges	45,252	49,000	51,000	51,000
<b>Total Expenditures/Appropriations</b>	<b>\$270,338</b>	<b>\$329,582</b>	<b>\$307,300</b>	<b>\$307,300</b>
<b>Net Cost</b>	<b>(\$17,029)</b>	<b>\$42,582</b>	<b>\$20,300</b>	<b>\$20,300</b>

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**STORMWATER UTIL A-10 ORINDA (251000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$381,466	\$381,000	\$381,000	\$381,000
<b>Total Revenue</b>	<b>\$381,466</b>	<b>\$381,000</b>	<b>\$381,000</b>	<b>\$381,000</b>
Services And Supplies	\$293,666	\$389,591	\$372,356	\$372,356
Other Charges	51,747	51,700	61,200	61,200
<b>Total Expenditures/Appropriations</b>	<b>\$345,413</b>	<b>\$441,291</b>	<b>\$433,556</b>	<b>\$433,556</b>
<b>Net Cost</b>	<b>(\$36,053)</b>	<b>\$60,291</b>	<b>\$52,556</b>	<b>\$52,556</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-11 PINOLE (251100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$318,127	\$316,000	\$316,000	\$316,000
<b>Total Revenue</b>	<b>\$318,127</b>	<b>\$316,000</b>	<b>\$316,000</b>	<b>\$316,000</b>
Services And Supplies	\$239,692	\$280,854	\$284,284	\$284,284
Other Charges	82,985	68,800	60,700	60,700
<b>Total Expenditures/Appropriations</b>	<b>\$322,677</b>	<b>\$349,654</b>	<b>\$344,984</b>	<b>\$344,984</b>
<b>Net Cost</b>	<b>\$4,550</b>	<b>\$33,654</b>	<b>\$28,984</b>	<b>\$28,984</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-12 PITTSBURG (251200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$1,061,512	\$1,061,000	\$1,061,000	\$1,061,000
<b>Total Revenue</b>	<b>\$1,061,512</b>	<b>\$1,061,000</b>	<b>\$1,061,000</b>	<b>\$1,061,000</b>
Services And Supplies	\$835,454	\$1,000,332	\$997,396	\$997,396
Other Charges	180,020	196,000	196,000	196,000
<b>Total Expenditures/Appropriations</b>	<b>\$1,015,473</b>	<b>\$1,196,332</b>	<b>\$1,193,396</b>	<b>\$1,193,396</b>
<b>Net Cost</b>	<b>(\$46,039)</b>	<b>\$135,332</b>	<b>\$132,396</b>	<b>\$132,396</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-13 PLEASANT HILL (251300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$491,951	\$492,000	\$492,000	\$492,000
<b>Total Revenue</b>	<b>\$491,951</b>	<b>\$492,000</b>	<b>\$492,000</b>	<b>\$492,000</b>
Services And Supplies	\$355,144	\$465,221	\$437,166	\$437,166
Other Charges	93,455	91,950	109,950	109,950
<b>Total Expenditures/Appropriations</b>	<b>\$448,599</b>	<b>\$557,171</b>	<b>\$547,116</b>	<b>\$547,116</b>
<b>Net Cost</b>	<b>(\$43,352)</b>	<b>\$65,171</b>	<b>\$55,116</b>	<b>\$55,116</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-14 SAN PABLO (251400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$421,046	\$421,000	\$421,000	\$421,000
<b>Total Revenue</b>	<b>\$421,046</b>	<b>\$421,000</b>	<b>\$421,000</b>	<b>\$421,000</b>
Services And Supplies	\$302,299	\$416,516	\$382,633	\$382,633
Other Charges	77,919	85,850	95,850	95,850
<b>Total Expenditures/Appropriations</b>	<b>\$380,218</b>	<b>\$502,366</b>	<b>\$478,483</b>	<b>\$478,483</b>
<b>Net Cost</b>	<b>(\$40,828)</b>	<b>\$81,366</b>	<b>\$57,483</b>	<b>\$57,483</b>

**STORMWATER UTIL A-15 SAN RAMON (251500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$1,184,945	\$1,184,000	\$1,190,000	\$1,190,000
<b>Total Revenue</b>	<b>\$1,184,945</b>	<b>\$1,184,000</b>	<b>\$1,190,000</b>	<b>\$1,190,000</b>
Services And Supplies	\$816,484	\$1,166,291	\$1,133,055	\$1,133,055
Other Charges	211,824	210,500	221,500	221,500
<b>Total Expenditures/Appropriations</b>	<b>\$1,028,308</b>	<b>\$1,376,791</b>	<b>\$1,354,555</b>	<b>\$1,354,555</b>
<b>Net Cost</b>	<b>(\$156,636)</b>	<b>\$192,791</b>	<b>\$164,555</b>	<b>\$164,555</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-16 WALNUT CREEK (251600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$1,188,562	\$1,188,000	\$1,188,000	\$1,188,000
<b>Total Revenue</b>	<b>\$1,188,562</b>	<b>\$1,188,000</b>	<b>\$1,188,000</b>	<b>\$1,188,000</b>
Services And Supplies	\$906,611	\$1,121,354	\$1,119,727	\$1,119,727
Other Charges	184,704	185,500	196,500	196,500
<b>Total Expenditures/Appropriations</b>	<b>\$1,091,315</b>	<b>\$1,306,854</b>	<b>\$1,316,227</b>	<b>\$1,316,227</b>
<b>Net Cost</b>	<b>(\$97,248)</b>	<b>\$118,854</b>	<b>\$128,227</b>	<b>\$128,227</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-17 COUNTY (251700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Use Of Money & Property	\$0	\$0	\$0	\$0
Charges For Services	3,762,429	3,900,000	4,100,000	4,100,000
Miscellaneous Revenue	196,896	25,000	25,000	25,000
<b>Total Revenue</b>	<b>\$3,959,325</b>	<b>\$3,925,000</b>	<b>\$4,125,000</b>	<b>\$4,125,000</b>
Services And Supplies	\$1,410,165	\$2,245,263	\$3,432,547	\$3,432,547
Other Charges	697,468	133,000	331,500	331,500
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,605,612	\$2,086,300	\$1,853,600	\$1,853,600
<b>Total Other Financing Uses</b>	<b>\$1,605,612</b>	<b>\$2,086,300</b>	<b>\$1,853,600</b>	<b>\$1,853,600</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,713,245</b>	<b>\$4,464,563</b>	<b>\$5,617,647</b>	<b>\$5,617,647</b>
<b>Net Cost</b>	<b>(\$246,079)</b>	<b>\$539,563</b>	<b>\$1,492,647</b>	<b>\$1,492,647</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-18 OAKLY (251800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$496,958	\$496,000	\$500,000	\$500,000
<b>Total Revenue</b>	<b>\$496,958</b>	<b>\$496,000</b>	<b>\$500,000</b>	<b>\$500,000</b>
Services And Supplies	\$332,806	\$465,641	\$438,384	\$438,384
Other Charges	104,399	116,000	120,100	120,100
<b>Total Expenditures/Appropriations</b>	<b>\$437,205</b>	<b>\$581,641</b>	<b>\$558,484</b>	<b>\$558,484</b>
<b>Net Cost</b>	<b>(\$59,753)</b>	<b>\$85,641</b>	<b>\$58,484</b>	<b>\$58,484</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWTR UTIL ADMIN (251900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Use Of Money & Property	\$15,376	\$14,000	\$14,000	\$14,000
Intergovernmental Revenue	74,939	74,000	74,000	74,000
Charges For Services	2,730,235	2,876,261	2,987,000	2,987,000
Miscellaneous Revenue	0	0	0	0
<b>Total Revenue</b>	<b>\$2,820,550</b>	<b>\$2,964,261</b>	<b>\$3,075,000</b>	<b>\$3,075,000</b>
Services And Supplies	\$1,343,087	\$5,256,083	\$4,965,579	\$4,965,579
Other Charges	12,931	34,350	23,850	23,850
<b>Other Financing Uses</b>				
Expenditure Transfers	\$932,140	\$1,273,750	\$1,103,500	\$1,103,500
<b>Total Other Financing Uses</b>	<b>\$932,140</b>	<b>\$1,273,750</b>	<b>\$1,103,500</b>	<b>\$1,103,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,288,158</b>	<b>\$6,564,183</b>	<b>\$6,092,929</b>	<b>\$6,092,929</b>
<b>Net Cost</b>	<b>(\$532,392)</b>	<b>\$3,599,922</b>	<b>\$3,017,929</b>	<b>\$3,017,929</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**FCZ 3B- WALNUT CREEK (252000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$5,410,372	\$5,373,000	\$6,235,000	\$6,235,000
Taxes Other Than Cur Prop	(14,336)	(28,500)	(13,000)	(13,000)
Use Of Money & Property	75,654	84,000	305,000	305,000
Intergovernmental Revenue	48,061	49,250	45,250	45,250
Charges For Services	5,315	0	0	0
Miscellaneous Revenue	139,772	0	25,000	25,000
<b>Total Revenue</b>	<b>\$5,664,838</b>	<b>\$5,477,750</b>	<b>\$6,597,250</b>	<b>\$6,597,250</b>
Services And Supplies	\$1,082,284	\$26,596,342	\$30,337,314	\$30,337,314
Other Charges	52,464	15,825	9,876	9,876
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,677,643	\$3,602,575	\$3,026,924	\$3,026,924
Provisions For Contingencies	0	0	0	0
<b>Total Other Financing Uses</b>	<b>\$2,677,643</b>	<b>\$3,602,575</b>	<b>\$3,026,924</b>	<b>\$3,026,924</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,812,392</b>	<b>\$30,214,742</b>	<b>\$33,374,114</b>	<b>\$33,374,114</b>
<b>Net Cost</b>	<b>(\$1,852,447)</b>	<b>\$24,736,992</b>	<b>\$26,776,864</b>	<b>\$26,776,864</b>

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**FCZ 1 - MARSH CRK (252100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Current Property	\$1,941,820	\$2,122,000	\$2,250,000	\$2,250,000
Taxes Other Than Cur Prop	(4,939)	(9,500)	(3,800)	(3,800)
Use Of Money & Property	1,131	1,000	1,000	1,000
Intergovernmental Revenue	16,209	15,600	16,100	16,100
Charges For Services	0	0	0	0
<b>Total Revenue</b>	<b>\$1,954,220</b>	<b>\$2,129,100</b>	<b>\$2,263,300</b>	<b>\$2,263,300</b>
Services And Supplies	\$115,036	\$3,306,612	\$3,968,825	\$3,968,825
Other Charges	21,883	7,500	22,500	22,500
<b>Capital Assets</b>				
Fixed Assets	\$0	\$0	\$0	\$0
<b>Total Capital Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$527,761	\$1,042,000	\$1,129,000	\$1,129,000
Provisions For Contingencies	0	0	0	0
<b>Total Other Financing Uses</b>	<b>\$527,761</b>	<b>\$1,042,000</b>	<b>\$1,129,000</b>	<b>\$1,129,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$664,680</b>	<b>\$4,356,112</b>	<b>\$5,120,325</b>	<b>\$5,120,325</b>
<b>Net Cost</b>	<b>(\$1,289,540)</b>	<b>\$2,227,012</b>	<b>\$2,857,025</b>	<b>\$2,857,025</b>

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**Schedule 15****FCZ 2 - KELLOG CREEK (252200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Miscellaneous Revenue	\$0	\$0	\$14,000	\$14,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,000</b>	<b>\$14,000</b>
Services And Supplies	\$0	\$0	\$564	\$564
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$564	\$14,000	\$14,000
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$564</b>	<b>\$14,000</b>	<b>\$14,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$564</b>	<b>\$14,564</b>	<b>\$14,564</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$564</b>	<b>\$564</b>	<b>\$564</b>

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**STORMWTR UTIL A-19 RICH (252300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Intergovernmental Revenue	\$284,434	\$290,000	\$285,000	\$285,000
<b>Total Revenue</b>	<b>\$284,434</b>	<b>\$290,000</b>	<b>\$285,000</b>	<b>\$285,000</b>
Services And Supplies	\$20,900	\$19,861	\$57,865	\$57,865
Other Charges	265,446	348,600	275,000	275,000
<b>Total Expenditures/Appropriations</b>	<b>\$286,346</b>	<b>\$368,461</b>	<b>\$332,865</b>	<b>\$332,865</b>
<b>Net Cost</b>	<b>\$1,912</b>	<b>\$78,461</b>	<b>\$47,865</b>	<b>\$47,865</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-6 HERCULES (252400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$324,223	\$325,000	\$330,000	\$330,000
<b>Total Revenue</b>	<b>\$324,223</b>	<b>\$325,000</b>	<b>\$330,000</b>	<b>\$330,000</b>
Services And Supplies	\$247,879	\$290,322	\$279,096	\$279,096
Other Charges	67,915	82,500	82,500	82,500
<b>Total Expenditures/Appropriations</b>	<b>\$315,793</b>	<b>\$372,822</b>	<b>\$361,596</b>	<b>\$361,596</b>
<b>Net Cost</b>	<b>(\$8,429)</b>	<b>\$47,822</b>	<b>\$31,596</b>	<b>\$31,596</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORMWATER UTIL A-5 EL CERRITO (252500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Charges For Services	\$400,832	\$400,000	\$400,000	\$400,000
<b>Total Revenue</b>	<b>\$400,832</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
Services And Supplies	\$301,756	\$372,549	\$361,786	\$361,786
Other Charges	106,738	67,425	77,500	77,500
<b>Total Expenditures/Appropriations</b>	<b>\$408,494</b>	<b>\$439,974</b>	<b>\$439,286</b>	<b>\$439,286</b>
<b>Net Cost</b>	<b>\$7,662</b>	<b>\$39,974</b>	<b>\$39,286</b>	<b>\$39,286</b>

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**Schedule 15****FCZ 6A - SAN PABLO CREEK (252600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$17	\$0	\$0	\$0
Miscellaneous Revenue	0	0	86,600	86,600
<b>Total Revenue</b>	<b>\$17</b>	<b>\$0</b>	<b>\$86,600</b>	<b>\$86,600</b>
Services And Supplies	\$0	\$17,912	\$17,904	\$17,904
Other Charges	22	(8)	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$0	\$86,600	\$86,600
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,600</b>	<b>\$86,600</b>
<b>Total Expenditures/Appropriations</b>	<b>\$22</b>	<b>\$17,904</b>	<b>\$104,504</b>	<b>\$104,504</b>
<b>Net Cost</b>	<b>\$5</b>	<b>\$17,904</b>	<b>\$17,904</b>	<b>\$17,904</b>

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**FCZ 7 - WILDCAT CREEK (252700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$82,092	\$78,500	\$99,800	\$99,800
Taxes Other Than Cur Prop	(327)	(800)	(250)	(250)
Use Of Money & Property	1,159	0	0	0
Intergovernmental Revenue	457,944	519,500	13,610	13,610
Charges For Services	894,109	0	0	0
Miscellaneous Revenue	990,000	720,000	0	0
<b>Total Revenue</b>	<b>\$2,424,977</b>	<b>\$1,317,200</b>	<b>\$113,160</b>	<b>\$113,160</b>
Services And Supplies	\$12,256	\$29,722	\$241,080	\$241,080
Other Charges	1,925,719	1,110,195	1,000	1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$147,807	\$1,316,000	\$127,600	\$127,600
<b>Total Other Financing Uses</b>	<b>\$147,807</b>	<b>\$1,316,000</b>	<b>\$127,600</b>	<b>\$127,600</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,085,782</b>	<b>\$2,455,917</b>	<b>\$369,680</b>	<b>\$369,680</b>
<b>Net Cost</b>	<b>(\$339,195)</b>	<b>\$1,138,717</b>	<b>\$256,520</b>	<b>\$256,520</b>

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**FCZ 8 - RODEO CREEK (253000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$20,430	\$22,025	\$22,350	\$22,350
Taxes Other Than Cur Prop	(69)	(175)	(55)	(55)
Intergovernmental Revenue	187	200	202	202
<b>Total Revenue</b>	<b>\$20,548</b>	<b>\$22,050</b>	<b>\$22,497</b>	<b>\$22,497</b>
Services And Supplies	\$0	\$56,703	\$38,854	\$38,854
Other Charges	100,164	0	36,400	36,400
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$500	\$1,000	\$1,000
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$500</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$100,164</b>	<b>\$57,203</b>	<b>\$76,254</b>	<b>\$76,254</b>
<b>Net Cost</b>	<b>\$79,616</b>	<b>\$35,153</b>	<b>\$53,757</b>	<b>\$53,757</b>

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**FCZ 8A - LWR RODEO CREEK (253100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$27,029	\$27,400	\$31,375	\$31,375
Taxes Other Than Cur Prop	(96)	(250)	(115)	(115)
Use Of Money & Property	0	0	0	0
Intergovernmental Revenue	263	300	252	252
<b>Total Revenue</b>	<b>\$27,196</b>	<b>\$27,450</b>	<b>\$31,512</b>	<b>\$31,512</b>
Services And Supplies	\$0	\$396,625	\$252,542	\$252,542
Other Charges	209	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$1,983	\$102,200	\$102,200
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$1,983</b>	<b>\$102,200</b>	<b>\$102,200</b>
<b>Total Expenditures/Appropriations</b>	<b>\$209</b>	<b>\$398,608</b>	<b>\$354,742</b>	<b>\$354,742</b>
<b>Net Cost</b>	<b>(\$26,987)</b>	<b>\$371,158</b>	<b>\$323,230</b>	<b>\$323,230</b>

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**FCZ 9 - PINOLE CREEK (253200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Services And Supplies	\$6,633	\$41,882	\$16,388	\$16,388
Other Charges	21	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$42,141	\$22,250	\$21,600	\$21,600
<b>Total Other Financing Uses</b>	<b>\$42,141</b>	<b>\$22,250</b>	<b>\$21,600</b>	<b>\$21,600</b>
<b>Total Expenditures/Appropriations</b>	<b>\$48,796</b>	<b>\$64,132</b>	<b>\$37,988</b>	<b>\$37,988</b>
<b>Net Cost</b>	<b>\$48,796</b>	<b>\$64,132</b>	<b>\$37,988</b>	<b>\$37,988</b>

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**Schedule 15****STORMWTR UTIL A-20 BRNT (253300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$154	\$0	\$0	\$0
Intergovernmental Revenue	48,359	125,000	130,000	130,000
<b>Total Revenue</b>	<b>\$48,513</b>	<b>\$125,000</b>	<b>\$130,000</b>	<b>\$130,000</b>
Services And Supplies	\$2,505	\$9,736	\$48,686	\$48,686
Other Charges	137,862	162,001	128,000	128,000
<b>Total Expenditures/Appropriations</b>	<b>\$140,367</b>	<b>\$171,737</b>	<b>\$176,686</b>	<b>\$176,686</b>
<b>Net Cost</b>	<b>\$91,854</b>	<b>\$46,737</b>	<b>\$46,686</b>	<b>\$46,686</b>



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**Schedule 15****DRAINAGE AREA 37A (253400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$0	\$1,000	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$0	\$9,827	\$7,827	\$7,827
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$236	\$1,000	\$1,000
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$236</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$764</b>	<b>\$10,063</b>	<b>\$8,827</b>	<b>\$8,827</b>
<b>Net Cost</b>	<b>\$764</b>	<b>\$9,063</b>	<b>\$8,827</b>	<b>\$8,827</b>

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**DRAINAGE AREA 33A (253500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$2,551	\$500	\$0	\$0
Use Of Money & Property	128	150	1,500	1,500
<b>Total Revenue</b>	<b>\$2,679</b>	<b>\$650</b>	<b>\$1,500</b>	<b>\$1,500</b>
Services And Supplies	\$0	\$196,466	\$193,077	\$193,077
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$7,500	\$6,500	\$6,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$7,500</b>	<b>\$6,500</b>	<b>\$6,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$786</b>	<b>\$203,966</b>	<b>\$199,577</b>	<b>\$199,577</b>
<b>Net Cost</b>	<b>(\$1,893)</b>	<b>\$203,316</b>	<b>\$198,077</b>	<b>\$198,077</b>

**DRN AREA BNFT ASSESS 75A (253600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$63	\$0	\$0	\$0
Miscellaneous Revenue	115,016	120,000	150,000	150,000
<b>Total Revenue</b>	<b>\$115,079</b>	<b>\$120,000</b>	<b>\$150,000</b>	<b>\$150,000</b>
Services And Supplies	\$1,181	\$266,788	\$352,392	\$352,392
Other Charges	2,944	2,500	2,500	2,500
<b>Other Financing Uses</b>				
Expenditure Transfers	\$74,772	\$212,400	\$91,400	\$91,400
<b>Total Other Financing Uses</b>	<b>\$74,772</b>	<b>\$212,400</b>	<b>\$91,400</b>	<b>\$91,400</b>
<b>Total Expenditures/Appropriations</b>	<b>\$78,897</b>	<b>\$481,688</b>	<b>\$446,292</b>	<b>\$446,292</b>
<b>Net Cost</b>	<b>(\$36,182)</b>	<b>\$361,688</b>	<b>\$296,292</b>	<b>\$296,292</b>

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**DRAINAGE AREA 128 (253700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$34,541	\$5,000	\$5,000	\$5,000
Use Of Money & Property	0	0	0	0
<b>Total Revenue</b>	<b>\$34,541</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
Services And Supplies	\$606	\$82,625	\$60,787	\$60,787
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$66,035	\$42,200	\$25,450	\$25,450
<b>Total Other Financing Uses</b>	<b>\$66,035</b>	<b>\$42,200</b>	<b>\$25,450</b>	<b>\$25,450</b>
<b>Total Expenditures/Appropriations</b>	<b>\$66,664</b>	<b>\$124,825</b>	<b>\$86,237</b>	<b>\$86,237</b>
<b>Net Cost</b>	<b>\$32,123</b>	<b>\$119,825</b>	<b>\$81,237</b>	<b>\$81,237</b>

**DRAINAGE AREA 57 (253800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$2,653	\$7,000	\$7,000	\$7,000
Use Of Money & Property	26	0	0	0
<b>Total Revenue</b>	<b>\$2,679</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
Services And Supplies	\$0	\$3,613	\$9,219	\$9,219
Other Charges	21	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$40,000	\$10,500	\$5,000	\$5,000
<b>Total Other Financing Uses</b>	<b>\$40,000</b>	<b>\$10,500</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$40,021</b>	<b>\$14,113</b>	<b>\$14,219</b>	<b>\$14,219</b>
<b>Net Cost</b>	<b>\$37,342</b>	<b>\$7,113</b>	<b>\$7,219</b>	<b>\$7,219</b>

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**DRAINAGE AREA 67 (253900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$79,038	\$11,000	\$20,000	\$20,000
Use Of Money & Property	34	0	0	0
<b>Total Revenue</b>	<b>\$79,072</b>	<b>\$11,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
Services And Supplies	\$0	\$176,412	\$95,348	\$95,348
Other Charges	22	0	100,000	100,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$8,175	\$2,500	\$2,500	\$2,500
<b>Total Other Financing Uses</b>	<b>\$8,175</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$8,197</b>	<b>\$178,912</b>	<b>\$197,848</b>	<b>\$197,848</b>
<b>Net Cost</b>	<b>(\$70,876)</b>	<b>\$167,912</b>	<b>\$177,848</b>	<b>\$177,848</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 19A (254000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$20,000	\$20,000	\$20,000
Use Of Money & Property	34	0	0	0
<b>Total Revenue</b>	<b>\$34</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
Services And Supplies	\$0	\$48,508	\$143,676	\$143,676
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$4,484	\$2,500	\$2,500	\$2,500
<b>Total Other Financing Uses</b>	<b>\$4,484</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,506</b>	<b>\$51,008</b>	<b>\$146,176</b>	<b>\$146,176</b>
<b>Net Cost</b>	<b>\$4,472</b>	<b>\$31,008</b>	<b>\$126,176</b>	<b>\$126,176</b>

**DRAINAGE AREA 33B (254100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$0	\$6,000	\$6,000	\$6,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
Services And Supplies	\$0	\$9,221	\$13,739	\$13,739
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,826	\$2,500	\$2,500	\$2,500
<b>Total Other Financing Uses</b>	<b>\$2,826</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,826</b>	<b>\$11,721</b>	<b>\$16,239</b>	<b>\$16,239</b>
<b>Net Cost</b>	<b>\$2,826</b>	<b>\$5,721</b>	<b>\$10,239</b>	<b>\$10,239</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 76 (254200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$3,700	\$14,000	\$10,000	\$10,000
Use Of Money & Property	63	0	3,000	3,000
<b>Total Revenue</b>	<b>\$3,763</b>	<b>\$14,000</b>	<b>\$13,000</b>	<b>\$13,000</b>
Services And Supplies	\$0	\$289,294	\$301,558	\$301,558
Other Charges	84	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,469	\$5,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$3,469</b>	<b>\$5,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,553</b>	<b>\$294,794</b>	<b>\$303,058</b>	<b>\$303,058</b>
<b>Net Cost</b>	<b>(\$210)</b>	<b>\$280,794</b>	<b>\$290,058</b>	<b>\$290,058</b>

**DRAINAGE AREA 62 (254300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$5,079	\$10,000	\$10,000	\$10,000
Use Of Money & Property	0	0	0	0
<b>Total Revenue</b>	<b>\$5,079</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
Services And Supplies	\$0	\$116,826	\$120,651	\$120,651
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,000	\$3,000	\$3,000
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$786</b>	<b>\$118,826</b>	<b>\$123,651</b>	<b>\$123,651</b>
<b>Net Cost</b>	<b>(\$4,294)</b>	<b>\$108,826</b>	<b>\$113,651</b>	<b>\$113,651</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 72 (254400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$954	\$2,000	\$2,000	\$2,000
Use Of Money & Property	34	0	0	0
<b>Total Revenue</b>	<b>\$988</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
Services And Supplies	\$0	\$26,033	\$27,339	\$27,339
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,000	\$1,000	\$1,000
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$786</b>	<b>\$28,033</b>	<b>\$28,339</b>	<b>\$28,339</b>
<b>Net Cost</b>	<b>(\$202)</b>	<b>\$26,033</b>	<b>\$26,339</b>	<b>\$26,339</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 78 (254500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$3,933	\$1,000	\$1,000	\$1,000
<b>Total Revenue</b>	<b>\$3,933</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
Services And Supplies	\$0	\$13,230	\$12,418	\$12,418
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$170	\$1,000	\$1,000
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$170</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$764</b>	<b>\$13,400</b>	<b>\$13,418</b>	<b>\$13,418</b>
<b>Net Cost</b>	<b>(\$3,170)</b>	<b>\$12,400</b>	<b>\$12,418</b>	<b>\$12,418</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 30B (254600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$85,833	\$50,000	\$50,000	\$50,000
Use Of Money & Property	517	0	4,500	4,500
<b>Total Revenue</b>	<b>\$86,351</b>	<b>\$50,000</b>	<b>\$54,500</b>	<b>\$54,500</b>
Services And Supplies	\$0	\$476,357	\$525,800	\$525,800
Other Charges	104	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$6,682	\$6,000	\$7,000	\$7,000
<b>Total Other Financing Uses</b>	<b>\$6,682</b>	<b>\$6,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$6,786</b>	<b>\$482,357</b>	<b>\$532,800</b>	<b>\$532,800</b>
<b>Net Cost</b>	<b>(\$79,565)</b>	<b>\$432,357</b>	<b>\$478,300</b>	<b>\$478,300</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 44B (254700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$33,275	\$10,000	\$10,000	\$10,000
Use Of Money & Property	63	250	3,000	3,000
<b>Total Revenue</b>	<b>\$33,338</b>	<b>\$10,250</b>	<b>\$13,000</b>	<b>\$13,000</b>
Services And Supplies	\$0	\$348,655	\$358,919	\$358,919
Other Charges	84	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$10,275	\$7,500	\$3,500	\$3,500
<b>Total Other Financing Uses</b>	<b>\$10,275</b>	<b>\$7,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,359</b>	<b>\$356,155</b>	<b>\$362,419</b>	<b>\$362,419</b>
<b>Net Cost</b>	<b>(\$22,979)</b>	<b>\$345,905</b>	<b>\$349,419</b>	<b>\$349,419</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 29E (254800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$12,078	\$15,000	\$15,000	\$15,000
Use Of Money & Property	17	0	0	0
<b>Total Revenue</b>	<b>\$12,095</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
Services And Supplies	\$0	\$40,691	\$51,907	\$51,907
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$8,908	\$5,500	\$5,500	\$5,500
<b>Total Other Financing Uses</b>	<b>\$8,908</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$8,930</b>	<b>\$46,191</b>	<b>\$57,407</b>	<b>\$57,407</b>
<b>Net Cost</b>	<b>(\$3,165)</b>	<b>\$31,191</b>	<b>\$42,407</b>	<b>\$42,407</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 52B (254900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$6,000	\$6,000	\$6,000
Use Of Money & Property	43	0	0	0
<b>Total Revenue</b>	<b>\$43</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
Services And Supplies	\$0	\$35,326	\$39,590	\$39,590
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,869	\$2,500	\$2,500	\$2,500
<b>Total Other Financing Uses</b>	<b>\$1,869</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,891</b>	<b>\$37,826</b>	<b>\$42,090</b>	<b>\$42,090</b>
<b>Net Cost</b>	<b>\$1,848</b>	<b>\$31,826</b>	<b>\$36,090</b>	<b>\$36,090</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 290 (255000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$1,971	\$2,140	\$2,185	\$2,185
Taxes Other Than Cur Prop	(5)	(20)	(3)	(3)
Use Of Money & Property	26	0	0	0
Intergovernmental Revenue	14	15	16	16
<b>Total Revenue</b>	<b>\$2,006</b>	<b>\$2,135</b>	<b>\$2,198</b>	<b>\$2,198</b>
Services And Supplies	\$0	\$23,309	\$25,488	\$25,488
Other Charges	37	34	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$37</b>	<b>\$23,343</b>	<b>\$25,488</b>	<b>\$25,488</b>
<b>Net Cost</b>	<b>(\$1,969)</b>	<b>\$21,208</b>	<b>\$23,290</b>	<b>\$23,290</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 300 (255100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$4,663	\$5,400	\$5,460	\$5,460
Taxes Other Than Cur Prop	(12)	(30)	(10)	(10)
Use Of Money & Property	51	0	0	0
Intergovernmental Revenue	33	40	31	31
<b>Total Revenue</b>	<b>\$4,735</b>	<b>\$5,410</b>	<b>\$5,481</b>	<b>\$5,481</b>
Services And Supplies	\$0	\$74,603	\$80,036	\$80,036
Other Charges	58	49	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$58</b>	<b>\$74,652</b>	<b>\$80,036</b>	<b>\$80,036</b>
<b>Net Cost</b>	<b>(\$4,677)</b>	<b>\$69,242</b>	<b>\$74,555</b>	<b>\$74,555</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 13 (255200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$324,492	\$345,700	\$374,500	\$374,500
Taxes Other Than Cur Prop	(789)	(1,800)	(925)	(925)
License/Permit/Franchises	5,420	4,000	5,000	5,000
Use Of Money & Property	7,642	0	54,000	54,000
Intergovernmental Revenue	2,305	2,500	2,115	2,115
<b>Total Revenue</b>	<b>\$339,069</b>	<b>\$350,400</b>	<b>\$434,690</b>	<b>\$434,690</b>
Services And Supplies	\$0	\$4,197,916	\$4,525,718	\$4,525,718
Other Charges	2,718	64,054	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$21,843	\$86,500	\$189,000	\$189,000
<b>Total Other Financing Uses</b>	<b>\$21,843</b>	<b>\$86,500</b>	<b>\$189,000</b>	<b>\$189,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$24,561</b>	<b>\$4,348,470</b>	<b>\$4,714,718</b>	<b>\$4,714,718</b>
<b>Net Cost</b>	<b>(\$314,508)</b>	<b>\$3,998,070</b>	<b>\$4,280,028</b>	<b>\$4,280,028</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 52A (255300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
License/Permit/Franchises	\$0	\$10,000	\$10,000	\$10,000
Use Of Money & Property	0	500	6,000	6,000
Charges For Services	1,848	0	0	0
<b>Total Revenue</b>	<b>\$1,848</b>	<b>\$10,500</b>	<b>\$16,000</b>	<b>\$16,000</b>
Services And Supplies	\$0	\$465,367	\$480,399	\$480,399
Other Charges	45	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,637	\$2,500	\$2,500	\$2,500
<b>Total Other Financing Uses</b>	<b>\$2,637</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,682</b>	<b>\$467,867</b>	<b>\$482,899</b>	<b>\$482,899</b>
<b>Net Cost</b>	<b>\$834</b>	<b>\$457,367</b>	<b>\$466,899</b>	<b>\$466,899</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 10 (255400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$367,937	\$373,800	\$381,100	\$381,100
Taxes Other Than Cur Prop	(980)	(1,750)	(1,900)	(1,900)
License/Permit/Franchises	0	7,000	0	0
Use Of Money & Property	7,246	15,000	57,000	57,000
Intergovernmental Revenue	18,440	18,025	18,715	18,715
<b>Total Revenue</b>	<b>\$392,643</b>	<b>\$412,075</b>	<b>\$454,915</b>	<b>\$454,915</b>
Services And Supplies	\$0	\$4,346,274	\$4,833,730	\$4,833,730
Other Charges	2,892	44,032	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,246	\$19,000	\$8,000	\$8,000
<b>Total Other Financing Uses</b>	<b>\$1,246</b>	<b>\$19,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,138</b>	<b>\$4,409,306</b>	<b>\$4,841,730</b>	<b>\$4,841,730</b>
<b>Net Cost</b>	<b>(\$388,505)</b>	<b>\$3,997,231</b>	<b>\$4,386,815</b>	<b>\$4,386,815</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 29C (255500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$27,305	\$6,000	\$6,000	\$6,000
Use Of Money & Property	63	300	2,250	2,250
<b>Total Revenue</b>	<b>\$27,368</b>	<b>\$6,300</b>	<b>\$8,250</b>	<b>\$8,250</b>
Services And Supplies	\$0	\$202,625	\$209,164	\$209,164
Other Charges	83	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$16,106	\$5,500	\$4,500	\$4,500
<b>Total Other Financing Uses</b>	<b>\$16,106</b>	<b>\$5,500</b>	<b>\$4,500</b>	<b>\$4,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$16,189</b>	<b>\$208,125</b>	<b>\$213,664</b>	<b>\$213,664</b>
<b>Net Cost</b>	<b>(\$11,179)</b>	<b>\$201,825</b>	<b>\$205,414</b>	<b>\$205,414</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 29D (255600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$112,219	\$15,000	\$15,000	\$15,000
Use Of Money & Property	24	200	3,000	3,000
<b>Total Revenue</b>	<b>\$112,243</b>	<b>\$15,200</b>	<b>\$18,000</b>	<b>\$18,000</b>
Services And Supplies	\$0	\$323,256	\$300,930	\$300,930
Other Charges	84	0	39,000	39,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$13,927	\$7,500	\$4,000	\$4,000
<b>Total Other Financing Uses</b>	<b>\$13,927</b>	<b>\$7,500</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$14,011</b>	<b>\$330,756</b>	<b>\$343,930</b>	<b>\$343,930</b>
<b>Net Cost</b>	<b>(\$98,232)</b>	<b>\$315,556</b>	<b>\$325,930</b>	<b>\$325,930</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 30A (255700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$287,357	\$5,000	\$5,000	\$5,000
Use Of Money & Property	136	0	0	0
<b>Total Revenue</b>	<b>\$287,493</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
Services And Supplies	\$0	\$136,275	\$64,817	\$64,817
Other Charges	25,022	194,948	266,000	266,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$17,855	\$11,000	\$10,500	\$10,500
<b>Total Other Financing Uses</b>	<b>\$17,855</b>	<b>\$11,000</b>	<b>\$10,500</b>	<b>\$10,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$42,877</b>	<b>\$342,223</b>	<b>\$341,317</b>	<b>\$341,317</b>
<b>Net Cost</b>	<b>(\$244,616)</b>	<b>\$337,223</b>	<b>\$336,317</b>	<b>\$336,317</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 30C (255800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$159,955	\$200,000	\$200,000	\$200,000
Use Of Money & Property	3,682	4,000	22,500	22,500
<b>Total Revenue</b>	<b>\$163,638</b>	<b>\$204,000</b>	<b>\$222,500</b>	<b>\$222,500</b>
Services And Supplies	\$0	\$2,264,848	\$2,475,447	\$2,475,447
Other Charges	188	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$9,855	\$15,500	\$12,500	\$12,500
<b>Total Other Financing Uses</b>	<b>\$9,855</b>	<b>\$15,500</b>	<b>\$12,500</b>	<b>\$12,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,043</b>	<b>\$2,280,348</b>	<b>\$2,487,947</b>	<b>\$2,487,947</b>
<b>Net Cost</b>	<b>(\$153,595)</b>	<b>\$2,076,348</b>	<b>\$2,265,447</b>	<b>\$2,265,447</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 15A (255900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$1,010	\$500	\$500	\$500
Use Of Money & Property	2	0	0	0
<b>Total Revenue</b>	<b>\$1,012</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
Services And Supplies	\$0	\$138,510	\$140,040	\$140,040
Other Charges	22	3,023	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,166	\$2,500	\$2,500	\$2,500
<b>Total Other Financing Uses</b>	<b>\$2,166</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,188</b>	<b>\$144,033</b>	<b>\$142,540</b>	<b>\$142,540</b>
<b>Net Cost</b>	<b>\$1,176</b>	<b>\$143,533</b>	<b>\$142,040</b>	<b>\$142,040</b>

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**Schedule 15****DRN AREA BNFT ASSESS 910 (256000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$24	\$300	\$1,500	\$1,500
Miscellaneous Revenue	46,000	50,000	50,000	50,000
<b>Total Revenue</b>	<b>\$46,023</b>	<b>\$50,300</b>	<b>\$51,500</b>	<b>\$51,500</b>
Services And Supplies	\$2,798	\$152,657	\$223,394	\$223,394
Other Charges	1,344	634	435	435
<b>Other Financing Uses</b>				
Expenditure Transfers	\$22,921	\$138,926	\$47,065	\$47,065
<b>Total Other Financing Uses</b>	<b>\$22,921</b>	<b>\$138,926</b>	<b>\$47,065</b>	<b>\$47,065</b>
<b>Total Expenditures/Appropriations</b>	<b>\$27,063</b>	<b>\$292,217</b>	<b>\$270,894</b>	<b>\$270,894</b>
<b>Net Cost</b>	<b>(\$18,961)</b>	<b>\$241,917</b>	<b>\$219,394</b>	<b>\$219,394</b>

**DRAINAGE AREA 33C (256100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$0	\$500	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$0	\$0	\$474	\$474
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$974	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$974</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$974</b>	<b>\$474</b>	<b>\$474</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$474</b>	<b>\$474</b>	<b>\$474</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 130 (256200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
License/Permit/Franchises	\$1,576,444	\$1,000,000	\$1,000,000	\$1,000,000
Use Of Money & Property	0	1,000	12,000	12,000
<b>Total Revenue</b>	<b>\$1,576,444</b>	<b>\$1,001,000</b>	<b>\$1,012,000</b>	<b>\$1,012,000</b>
Services And Supplies	\$115,802	\$2,056,391	\$3,230,508	\$3,230,508
Other Charges	346	396,906	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$154,390	\$480,500	\$255,500	\$255,500
<b>Total Other Financing Uses</b>	<b>\$154,390</b>	<b>\$480,500</b>	<b>\$255,500</b>	<b>\$255,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$270,538</b>	<b>\$2,933,797</b>	<b>\$3,486,008</b>	<b>\$3,486,008</b>
<b>Net Cost</b>	<b>(\$1,305,905)</b>	<b>\$1,932,797</b>	<b>\$2,474,008</b>	<b>\$2,474,008</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 127 (256300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$16,413	\$15,350	\$19,025	\$19,025
Taxes Other Than Cur Prop	(57)	(85)	(65)	(65)
Intergovernmental Revenue	687	735	701	701
<b>Total Revenue</b>	<b>\$17,043</b>	<b>\$16,000</b>	<b>\$19,661</b>	<b>\$19,661</b>
Services And Supplies	\$2,851	\$500	\$13,817	\$13,817
Other Charges	103	571	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$18,672	\$15,500	\$21,100	\$21,100
<b>Total Other Financing Uses</b>	<b>\$18,672</b>	<b>\$15,500</b>	<b>\$21,100</b>	<b>\$21,100</b>
<b>Total Expenditures/Appropriations</b>	<b>\$21,626</b>	<b>\$16,571</b>	<b>\$34,917</b>	<b>\$34,917</b>
<b>Net Cost</b>	<b>\$4,583</b>	<b>\$571</b>	<b>\$15,256</b>	<b>\$15,256</b>

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**Schedule 15****DRAINAGE AREA 40A (256500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
License/Permit/Franchises	\$374	\$1,000	\$1,000	\$1,000
Use Of Money & Property	63	300	0	0
<b>Total Revenue</b>	<b>\$436</b>	<b>\$1,300</b>	<b>\$1,000</b>	<b>\$1,000</b>
Services And Supplies	\$0	\$359,801	\$359,905	\$359,905
Other Charges	64	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,090	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$1,090</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,154</b>	<b>\$362,301</b>	<b>\$361,405</b>	<b>\$361,405</b>
<b>Net Cost</b>	<b>\$718</b>	<b>\$361,001</b>	<b>\$360,405</b>	<b>\$360,405</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 56 (256600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
License/Permit/Franchises	\$632,428	\$20,000	\$20,000	\$20,000
Use Of Money & Property	19,158	20,000	105,000	105,000
Charges For Services	70,000	0	0	0
<b>Total Revenue</b>	<b>\$721,586</b>	<b>\$40,000</b>	<b>\$125,000</b>	<b>\$125,000</b>
Services And Supplies	\$23,029	\$7,493,744	\$7,347,382	\$7,347,382
Other Charges	2,569	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$191,683	\$390,000	\$317,000	\$317,000
<b>Total Other Financing Uses</b>	<b>\$191,683</b>	<b>\$390,000</b>	<b>\$317,000</b>	<b>\$317,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$217,282</b>	<b>\$7,883,744</b>	<b>\$7,664,382</b>	<b>\$7,664,382</b>
<b>Net Cost</b>	<b>(\$504,304)</b>	<b>\$7,843,744</b>	<b>\$7,539,382</b>	<b>\$7,539,382</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 73 (256700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
License/Permit/Franchises	\$0	\$4,000	\$1,000	\$1,000
Use Of Money & Property	24	250	2,250	2,250
<b>Total Revenue</b>	<b>\$24</b>	<b>\$4,250</b>	<b>\$3,250</b>	<b>\$3,250</b>
Services And Supplies	\$0	\$221,446	\$223,959	\$223,959
Other Charges	84	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,088	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$3,088</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,172</b>	<b>\$223,946</b>	<b>\$225,459</b>	<b>\$225,459</b>
<b>Net Cost</b>	<b>\$3,149</b>	<b>\$219,696</b>	<b>\$222,209</b>	<b>\$222,209</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 29G (256800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$2,000	\$1,000	\$1,000
Use Of Money & Property	76	0	0	0
<b>Total Revenue</b>	<b>\$76</b>	<b>\$2,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
Services And Supplies	\$0	\$45,753	\$40,428	\$40,428
Other Charges	21	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$17,253	\$10,500	\$9,000	\$9,000
<b>Total Other Financing Uses</b>	<b>\$17,253</b>	<b>\$10,500</b>	<b>\$9,000</b>	<b>\$9,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$17,274</b>	<b>\$56,253</b>	<b>\$49,428</b>	<b>\$49,428</b>
<b>Net Cost</b>	<b>\$17,198</b>	<b>\$54,253</b>	<b>\$48,428</b>	<b>\$48,428</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 29H (256900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$142,485	\$50,000	\$50,000	\$50,000
Use Of Money & Property	15	0	0	0
<b>Total Revenue</b>	<b>\$142,500</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
Services And Supplies	\$0	\$173,353	\$228,019	\$228,019
Other Charges	21	4,674	70,000	70,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$20,488	\$13,500	\$12,500	\$12,500
<b>Total Other Financing Uses</b>	<b>\$20,488</b>	<b>\$13,500</b>	<b>\$12,500</b>	<b>\$12,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$20,509</b>	<b>\$191,527</b>	<b>\$310,519</b>	<b>\$310,519</b>
<b>Net Cost</b>	<b>(\$121,991)</b>	<b>\$141,527</b>	<b>\$260,519</b>	<b>\$260,519</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 29J (257000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$1,230	\$5,500	\$5,500	\$5,500
<b>Total Revenue</b>	<b>\$1,230</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>
Services And Supplies	\$0	\$851	\$1,851	\$1,851
<b>Other Financing Uses</b>				
Expenditure Transfers	\$8,516	\$5,500	\$4,500	\$4,500
<b>Total Other Financing Uses</b>	<b>\$8,516</b>	<b>\$5,500</b>	<b>\$4,500</b>	<b>\$4,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$8,516</b>	<b>\$6,351</b>	<b>\$6,351</b>	<b>\$6,351</b>
<b>Net Cost</b>	<b>\$7,286</b>	<b>\$851</b>	<b>\$851</b>	<b>\$851</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 52C (257100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$191,073	\$100,000	\$100,000	\$100,000
Use Of Money & Property	4,014	2,500	7,500	7,500
<b>Total Revenue</b>	<b>\$195,087</b>	<b>\$102,500</b>	<b>\$107,500</b>	<b>\$107,500</b>
Services And Supplies	\$958,475	\$702,468	\$1,228,347	\$1,228,347
Other Charges	470	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$112,385	\$524,000	\$124,000	\$124,000
<b>Total Other Financing Uses</b>	<b>\$112,385</b>	<b>\$524,000</b>	<b>\$124,000</b>	<b>\$124,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,071,330</b>	<b>\$1,226,468</b>	<b>\$1,352,347</b>	<b>\$1,352,347</b>
<b>Net Cost</b>	<b>\$876,243</b>	<b>\$1,123,968</b>	<b>\$1,244,847</b>	<b>\$1,244,847</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 48C (257200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$95,455	\$4,000	\$4,000	\$4,000
Use Of Money & Property	655	700	6,000	6,000
<b>Total Revenue</b>	<b>\$96,110</b>	<b>\$4,700</b>	<b>\$10,000</b>	<b>\$10,000</b>
Services And Supplies	\$0	\$623,162	\$632,873	\$632,873
Other Charges	148	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$12,991	\$5,500	\$3,500	\$3,500
<b>Total Other Financing Uses</b>	<b>\$12,991</b>	<b>\$5,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$13,139</b>	<b>\$628,662</b>	<b>\$636,373</b>	<b>\$636,373</b>
<b>Net Cost</b>	<b>(\$82,971)</b>	<b>\$623,962</b>	<b>\$626,373</b>	<b>\$626,373</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 48D (257300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$4,000	\$4,000	\$4,000
Use Of Money & Property	17	0	0	0
<b>Total Revenue</b>	<b>\$17</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
Services And Supplies	\$0	\$2,454	\$5,017	\$5,017
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$12,532	\$5,500	\$3,500	\$3,500
<b>Total Other Financing Uses</b>	<b>\$12,532</b>	<b>\$5,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$12,554</b>	<b>\$7,954</b>	<b>\$8,517</b>	<b>\$8,517</b>
<b>Net Cost</b>	<b>\$12,537</b>	<b>\$3,954</b>	<b>\$4,517</b>	<b>\$4,517</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 48B (257400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$351,534	\$200,000	\$200,000	\$200,000
Use Of Money & Property	47	0	7,500	7,500
<b>Total Revenue</b>	<b>\$351,581</b>	<b>\$200,000</b>	<b>\$207,500</b>	<b>\$207,500</b>
Services And Supplies	\$0	\$827,747	\$1,183,437	\$1,183,437
Other Charges	87	153,791	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$20,203	\$9,500	\$8,500	\$8,500
<b>Total Other Financing Uses</b>	<b>\$20,203</b>	<b>\$9,500</b>	<b>\$8,500</b>	<b>\$8,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$20,290</b>	<b>\$991,038</b>	<b>\$1,191,937</b>	<b>\$1,191,937</b>
<b>Net Cost</b>	<b>(\$331,291)</b>	<b>\$791,038</b>	<b>\$984,437</b>	<b>\$984,437</b>



**State Controller Schedules**

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**Contra Costa County**

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**Schedule 15****DRN AREA BNFT ASSESS 67A (257500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$128	\$1,000	\$2,250	\$2,250
Miscellaneous Revenue	78,002	100,000	100,000	100,000
<b>Total Revenue</b>	<b>\$78,130</b>	<b>\$101,000</b>	<b>\$102,250</b>	<b>\$102,250</b>
Services And Supplies	\$20,272	\$360,948	\$451,465	\$451,465
Other Charges	1,205	1,125	1,500	1,500
<b>Other Financing Uses</b>				
Expenditure Transfers	\$14,646	\$79,475	\$57,200	\$57,200
<b>Total Other Financing Uses</b>	<b>\$14,646</b>	<b>\$79,475</b>	<b>\$57,200</b>	<b>\$57,200</b>
<b>Total Expenditures/Appropriations</b>	<b>\$36,123</b>	<b>\$441,548</b>	<b>\$510,165</b>	<b>\$510,165</b>
<b>Net Cost</b>	<b>(\$42,007)</b>	<b>\$340,548</b>	<b>\$407,915</b>	<b>\$407,915</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRN AREA BNFT ASSESS 76A (257600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Use Of Money & Property	\$65	\$0	\$1,500	\$1,500
Miscellaneous Revenue	116,002	125,000	150,000	150,000
<b>Total Revenue</b>	<b>\$116,068</b>	<b>\$125,000</b>	<b>\$151,500</b>	<b>\$151,500</b>
Services And Supplies	\$25,482	\$287,984	\$460,520	\$460,520
Other Charges	567	485	500	500
<b>Other Financing Uses</b>				
Expenditure Transfers	\$18,572	\$102,215	\$49,800	\$49,800
<b>Total Other Financing Uses</b>	<b>\$18,572</b>	<b>\$102,215</b>	<b>\$49,800</b>	<b>\$49,800</b>
<b>Total Expenditures/Appropriations</b>	<b>\$44,620</b>	<b>\$390,684</b>	<b>\$510,820</b>	<b>\$510,820</b>
<b>Net Cost</b>	<b>(\$71,448)</b>	<b>\$265,684</b>	<b>\$359,320</b>	<b>\$359,320</b>

**State Controller Schedules**

County Budget Act

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Special Districts and Other Agencies - Non Enterprise

Financing Sources and Uses by Budget Unit by Object

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**Schedule 15****DRN AREA BNFT ASSESS 520 (257700)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$102	\$200	\$0	\$0
Miscellaneous Revenue	37,997	45,000	50,000	50,000
<b>Total Revenue</b>	<b>\$38,099</b>	<b>\$45,200</b>	<b>\$50,000</b>	<b>\$50,000</b>
Services And Supplies	\$82	\$115,930	\$133,890	\$133,890
Other Charges	900	618	620	620
<b>Other Financing Uses</b>				
Expenditure Transfers	\$17,489	\$46,382	\$40,080	\$40,080
<b>Total Other Financing Uses</b>	<b>\$17,489</b>	<b>\$46,382</b>	<b>\$40,080</b>	<b>\$40,080</b>
<b>Total Expenditures/Appropriations</b>	<b>\$18,472</b>	<b>\$162,930</b>	<b>\$174,590</b>	<b>\$174,590</b>
<b>Net Cost</b>	<b>(\$19,628)</b>	<b>\$117,730</b>	<b>\$124,590</b>	<b>\$124,590</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 46 (257800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$28,006	\$40,000	\$40,000	\$40,000
Use Of Money & Property	2,718	4,000	15,000	15,000
<b>Total Revenue</b>	<b>\$30,724</b>	<b>\$44,000</b>	<b>\$55,000</b>	<b>\$55,000</b>
Services And Supplies	\$0	\$1,220,882	\$1,259,506	\$1,259,506
Other Charges	179	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$24,450	\$31,000	\$31,000	\$31,000
<b>Total Other Financing Uses</b>	<b>\$24,450</b>	<b>\$31,000</b>	<b>\$31,000</b>	<b>\$31,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$24,629</b>	<b>\$1,251,882</b>	<b>\$1,290,506</b>	<b>\$1,290,506</b>
<b>Net Cost</b>	<b>(\$6,094)</b>	<b>\$1,207,882</b>	<b>\$1,235,506</b>	<b>\$1,235,506</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
County Budget Act	Special Districts and Other Agencies - Non Enterprise	
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**DRAINAGE AREA 55 (257900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$6,425	\$5,000	\$5,000	\$5,000
Use Of Money & Property	9,077	11,800	4,500	4,500
<b>Total Revenue</b>	<b>\$15,502</b>	<b>\$16,800</b>	<b>\$9,500</b>	<b>\$9,500</b>
Services And Supplies	\$90,490	\$702,172	\$1,071,232	\$1,071,232
Other Charges	26,686	11,000	14,000	14,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$51,457	\$589,669	\$169,000	\$169,000
<b>Total Other Financing Uses</b>	<b>\$51,457</b>	<b>\$589,669</b>	<b>\$169,000</b>	<b>\$169,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$168,632</b>	<b>\$1,302,841</b>	<b>\$1,254,232</b>	<b>\$1,254,232</b>
<b>Net Cost</b>	<b>\$153,131</b>	<b>\$1,286,041</b>	<b>\$1,244,732</b>	<b>\$1,244,732</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRN AREA BNFT ASSESS 1010 (258000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$58	\$1,000	\$9,000	\$9,000
Miscellaneous Revenue	257,995	270,000	300,000	300,000
<b>Total Revenue</b>	<b>\$258,053</b>	<b>\$271,000</b>	<b>\$309,000</b>	<b>\$309,000</b>
Services And Supplies	\$23,930	\$1,136,261	\$1,326,400	\$1,326,400
Other Charges	2,947	2,350	2,340	2,340
<b>Other Financing Uses</b>				
Expenditure Transfers	\$57,377	\$205,100	\$182,660	\$182,660
<b>Total Other Financing Uses</b>	<b>\$57,377</b>	<b>\$205,100</b>	<b>\$182,660</b>	<b>\$182,660</b>
<b>Total Expenditures/Appropriations</b>	<b>\$84,253</b>	<b>\$1,343,711</b>	<b>\$1,511,400</b>	<b>\$1,511,400</b>
<b>Net Cost</b>	<b>(\$173,800)</b>	<b>\$1,072,711</b>	<b>\$1,202,400</b>	<b>\$1,202,400</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 101A (258100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$1,000	\$0	\$0
Use Of Money & Property	786	1,000	12,000	12,000
<b>Total Revenue</b>	<b>\$786</b>	<b>\$2,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
Services And Supplies	\$0	\$897,474	\$914,990	\$914,990
Other Charges	153	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$917</b>	<b>\$899,974</b>	<b>\$916,490</b>	<b>\$916,490</b>
<b>Net Cost</b>	<b>\$131</b>	<b>\$897,974</b>	<b>\$904,490</b>	<b>\$904,490</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRN AREA BNF ASSESS 1010A (258200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Use Of Money & Property	\$65	\$250	\$1,500	\$1,500
Miscellaneous Revenue	79,999	100,000	100,000	100,000
<b>Total Revenue</b>	<b>\$80,065</b>	<b>\$100,250</b>	<b>\$101,500</b>	<b>\$101,500</b>
Services And Supplies	\$14,930	\$288,509	\$318,042	\$318,042
Other Charges	1,207	425	425	425
<b>Other Financing Uses</b>				
Expenditure Transfers	\$13,283	\$117,675	\$70,575	\$70,575
<b>Total Other Financing Uses</b>	<b>\$13,283</b>	<b>\$117,675</b>	<b>\$70,575</b>	<b>\$70,575</b>
<b>Total Expenditures/Appropriations</b>	<b>\$29,419</b>	<b>\$406,609</b>	<b>\$389,042</b>	<b>\$389,042</b>
<b>Net Cost</b>	<b>(\$50,645)</b>	<b>\$306,359</b>	<b>\$287,542</b>	<b>\$287,542</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 16 (258300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$79,010	\$80,500	\$87,000	\$87,000
Taxes Other Than Cur Prop	(205)	(475)	(215)	(215)
License/Permit/Franchises	13,484	3,000	3,000	3,000
Use Of Money & Property	917	1,200	15,000	15,000
Intergovernmental Revenue	560	603	555	555
<b>Total Revenue</b>	<b>\$93,766</b>	<b>\$84,828</b>	<b>\$105,340</b>	<b>\$105,340</b>
Services And Supplies	\$0	\$1,273,377	\$1,371,027	\$1,371,027
Other Charges	765	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,108	\$2,500	\$3,500	\$3,500
<b>Total Other Financing Uses</b>	<b>\$2,108</b>	<b>\$2,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,873</b>	<b>\$1,275,877</b>	<b>\$1,374,527</b>	<b>\$1,374,527</b>
<b>Net Cost</b>	<b>(\$90,893)</b>	<b>\$1,191,049</b>	<b>\$1,269,187</b>	<b>\$1,269,187</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 52D (258400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$30,000	\$0	\$0
Use Of Money & Property	17	0	0	0
<b>Total Revenue</b>	<b>\$17</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$0	\$45,171	\$44,434	\$44,434
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$786</b>	<b>\$47,671</b>	<b>\$45,934</b>	<b>\$45,934</b>
<b>Net Cost</b>	<b>\$769</b>	<b>\$17,671</b>	<b>\$45,934</b>	<b>\$45,934</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 87 (258500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$3,173	\$2,000	\$2,000	\$2,000
Use Of Money & Property	43	0	0	0
<b>Total Revenue</b>	<b>\$3,215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
Services And Supplies	\$0	\$34,856	\$35,424	\$35,424
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$786</b>	<b>\$37,356</b>	<b>\$36,924</b>	<b>\$36,924</b>
<b>Net Cost</b>	<b>(\$2,430)</b>	<b>\$35,356</b>	<b>\$34,924</b>	<b>\$34,924</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**DRAINAGE AREA 88 (258600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$0	\$500	\$500	\$500
Use Of Money & Property	26	0	0	0
<b>Total Revenue</b>	<b>\$26</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
Services And Supplies	\$0	\$19,876	\$19,139	\$19,139
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,000	\$2,000	\$2,000
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$786</b>	<b>\$21,876</b>	<b>\$21,139</b>	<b>\$21,139</b>
<b>Net Cost</b>	<b>\$760</b>	<b>\$21,376</b>	<b>\$20,639</b>	<b>\$20,639</b>

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**DRAINAGE AREA 89 (258700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$3,705	\$3,000	\$3,000	\$3,000
Use Of Money & Property	17	0	0	0
<b>Total Revenue</b>	<b>\$3,722</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
Services And Supplies	\$0	\$11,241	\$16,533	\$16,533
Other Charges	22	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,200	\$10,000	\$2,000	\$2,000
<b>Total Other Financing Uses</b>	<b>\$5,200</b>	<b>\$10,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,222</b>	<b>\$21,241</b>	<b>\$18,533</b>	<b>\$18,533</b>
<b>Net Cost</b>	<b>\$1,499</b>	<b>\$18,241</b>	<b>\$15,533</b>	<b>\$15,533</b>

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**DRAINAGE AREA 22 (258800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$66	\$100	\$0	\$0
Use Of Money & Property	16	0	0	0
<b>Total Revenue</b>	<b>\$82</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>
Services And Supplies	\$50	\$111,571	\$110,785	\$110,785
Other Charges	62	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$876</b>	<b>\$114,071</b>	<b>\$112,285</b>	<b>\$112,285</b>
<b>Net Cost</b>	<b>\$794</b>	<b>\$113,971</b>	<b>\$112,285</b>	<b>\$112,285</b>

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**DRAINAGE AREA 104 (258900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Services And Supplies	\$0	\$0	\$0	\$0
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**STORM DRAINAGE ZONE 19 (259400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Services And Supplies	\$0	\$1,859	\$1,859	\$1,859
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$1,859</b>	<b>\$1,859</b>	<b>\$1,859</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$1,859</b>	<b>\$1,859</b>	<b>\$1,859</b>



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**DRAINAGE AREA 109 (259500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$473	\$3,000	\$3,000	\$3,000
<b>Total Revenue</b>	<b>\$473</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
Services And Supplies	\$0	\$3,932	\$6,195	\$6,195
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,405	\$3,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$2,405</b>	<b>\$3,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,405</b>	<b>\$7,432</b>	<b>\$7,695</b>	<b>\$7,695</b>
<b>Net Cost</b>	<b>\$1,933</b>	<b>\$4,432</b>	<b>\$4,695</b>	<b>\$4,695</b>

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**FLOOD CNTRL DRAINAGE AREA 47 (259700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$2,680	\$4,000	\$4,000	\$4,000
Use Of Money & Property	65	300	1,500	1,500
<b>Total Revenue</b>	<b>\$2,745</b>	<b>\$4,300</b>	<b>\$5,500</b>	<b>\$5,500</b>
Services And Supplies	\$0	\$149,400	\$156,001	\$156,001
Other Charges	82	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$846</b>	<b>\$151,900</b>	<b>\$157,501</b>	<b>\$157,501</b>
<b>Net Cost</b>	<b>(\$1,899)</b>	<b>\$147,600</b>	<b>\$152,001</b>	<b>\$152,001</b>

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**SERVICE AREA D-2 W C (260200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
License/Permit/Franchises	\$12,255	\$10,000	\$10,000	\$10,000
Use Of Money & Property	457	500	3,750	3,750
<b>Total Revenue</b>	<b>\$12,712</b>	<b>\$10,500</b>	<b>\$13,750</b>	<b>\$13,750</b>
Services And Supplies	\$0	\$349,614	\$366,673	\$366,673
Other Charges	64	0	0	0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$764	\$2,500	\$1,500	\$1,500
<b>Total Other Financing Uses</b>	<b>\$764</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Total Expenditures/Appropriations</b>	<b>\$828</b>	<b>\$352,114</b>	<b>\$368,173</b>	<b>\$368,173</b>
<b>Net Cost</b>	<b>(\$11,885)</b>	<b>\$341,614</b>	<b>\$354,423</b>	<b>\$354,423</b>

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**Schedule 15****SVC AREA P6 ZONE 0502 (260300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$128,027	\$133,082	\$121,637	\$121,637
<b>Total Revenue</b>	<b>\$128,027</b>	<b>\$133,082</b>	<b>\$121,637</b>	<b>\$121,637</b>
Other Charges	\$640	\$19,049	\$1,049	\$1,049
<b>Other Financing Uses</b>				
Expenditure Transfers	\$116,454	\$125,966	\$120,588	\$120,588
<b>Total Other Financing Uses</b>	<b>\$116,454</b>	<b>\$125,966</b>	<b>\$120,588</b>	<b>\$120,588</b>
<b>Total Expenditures/Appropriations</b>	<b>\$117,094</b>	<b>\$145,015</b>	<b>\$121,637</b>	<b>\$121,637</b>
<b>Net Cost</b>	<b>(\$10,933)</b>	<b>\$11,933</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1508 (260500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	(\$1,343)	\$276	\$0	\$0
<b>Total Revenue</b>	<b>(\$1,343)</b>	<b>\$276</b>	<b>\$0</b>	<b>\$0</b>
Other Charges	\$60	\$4,625	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$48	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$48</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$60</b>	<b>\$4,673</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$1,404</b>	<b>\$4,397</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1614 (260600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,931	\$2,213	\$1,990	\$1,990
<b>Total Revenue</b>	<b>\$1,931</b>	<b>\$2,213</b>	<b>\$1,990</b>	<b>\$1,990</b>
Other Charges	\$256	\$1,934	\$1,011	\$1,011
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,482	\$979	\$979	\$979
<b>Total Other Financing Uses</b>	<b>\$2,482</b>	<b>\$979</b>	<b>\$979</b>	<b>\$979</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,738</b>	<b>\$2,913</b>	<b>\$1,990</b>	<b>\$1,990</b>
<b>Net Cost</b>	<b>\$807</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1804 (260700)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,380	\$968	\$1,137	\$1,137
<b>Total Revenue</b>	<b>\$1,380</b>	<b>\$968</b>	<b>\$1,137</b>	<b>\$1,137</b>
Other Charges	\$254	\$2,288	\$632	\$632
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$505	\$505	\$505
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$505</b>	<b>\$505</b>	<b>\$505</b>
<b>Total Expenditures/Appropriations</b>	<b>\$254</b>	<b>\$2,793</b>	<b>\$1,137</b>	<b>\$1,137</b>
<b>Net Cost</b>	<b>(\$1,125)</b>	<b>\$1,825</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 2201 (260800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$34,983	\$37,882	\$32,429	\$32,429
<b>Total Revenue</b>	<b>\$34,983</b>	<b>\$37,882</b>	<b>\$32,429</b>	<b>\$32,429</b>
Other Charges	\$356	\$7,766	\$1,000	\$1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$30,828	\$34,614	\$31,429	\$31,429
<b>Total Other Financing Uses</b>	<b>\$30,828</b>	<b>\$34,614</b>	<b>\$31,429</b>	<b>\$31,429</b>
<b>Total Expenditures/Appropriations</b>	<b>\$31,184</b>	<b>\$42,380</b>	<b>\$32,429</b>	<b>\$32,429</b>
<b>Net Cost</b>	<b>(\$3,798)</b>	<b>\$4,498</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA P6 ZONE 0501 (260900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$78,625	\$81,810	\$74,808	\$74,808
<b>Total Revenue</b>	<b>\$78,625</b>	<b>\$81,810</b>	<b>\$74,808</b>	<b>\$74,808</b>
Other Charges	\$475	\$12,116	\$1,116	\$1,116
<b>Other Financing Uses</b>				
Expenditure Transfers	\$72,153	\$76,691	\$73,692	\$73,692
<b>Total Other Financing Uses</b>	<b>\$72,153</b>	<b>\$76,691</b>	<b>\$73,692</b>	<b>\$73,692</b>
<b>Total Expenditures/Appropriations</b>	<b>\$72,628</b>	<b>\$88,807</b>	<b>\$74,808</b>	<b>\$74,808</b>
<b>Net Cost</b>	<b>(\$5,997)</b>	<b>\$6,997</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 1613 (261000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,399	\$1,684	\$1,154	\$1,154
<b>Total Revenue</b>	<b>\$1,399</b>	<b>\$1,684</b>	<b>\$1,154</b>	<b>\$1,154</b>
Other Charges	\$254	\$2,714	\$714	\$714
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$815	\$440	\$440
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$815</b>	<b>\$440</b>	<b>\$440</b>
<b>Total Expenditures/Appropriations</b>	<b>\$254</b>	<b>\$3,529</b>	<b>\$1,154</b>	<b>\$1,154</b>
<b>Net Cost</b>	<b>(\$1,145)</b>	<b>\$1,845</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 2200 (261100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$3,638	\$3,648	\$3,316	\$3,316
<b>Total Revenue</b>	<b>\$3,638</b>	<b>\$3,648</b>	<b>\$3,316</b>	<b>\$3,316</b>
Services And Supplies	\$60	\$0	\$0	\$0
Other Charges	261	1,832	832	832
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,957	\$2,876	\$2,484	\$2,484
<b>Total Other Financing Uses</b>	<b>\$2,957</b>	<b>\$2,876</b>	<b>\$2,484</b>	<b>\$2,484</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,278</b>	<b>\$4,708</b>	<b>\$3,316</b>	<b>\$3,316</b>
<b>Net Cost</b>	<b>(\$360)</b>	<b>\$1,060</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 2502 (261200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,207	\$2,767	\$2,274	\$2,274
<b>Total Revenue</b>	<b>\$2,207</b>	<b>\$2,767</b>	<b>\$2,274</b>	<b>\$2,274</b>
Other Charges	\$256	\$1,754	\$754	\$754
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,757	\$1,713	\$1,520	\$1,520
<b>Total Other Financing Uses</b>	<b>\$2,757</b>	<b>\$1,713</b>	<b>\$1,520</b>	<b>\$1,520</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,013</b>	<b>\$3,467</b>	<b>\$2,274</b>	<b>\$2,274</b>
<b>Net Cost</b>	<b>\$806</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2801 (261300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$16,792	\$18,521	\$14,557	\$14,557
<b>Total Revenue</b>	<b>\$16,792</b>	<b>\$18,521</b>	<b>\$14,557</b>	<b>\$14,557</b>
Other Charges	\$298	\$4,457	\$1,134	\$1,134
<b>Other Financing Uses</b>				
Expenditure Transfers	\$13,835	\$17,423	\$13,423	\$13,423
<b>Total Other Financing Uses</b>	<b>\$13,835</b>	<b>\$17,423</b>	<b>\$13,423</b>	<b>\$13,423</b>
<b>Total Expenditures/Appropriations</b>	<b>\$14,133</b>	<b>\$21,880</b>	<b>\$14,557</b>	<b>\$14,557</b>
<b>Net Cost</b>	<b>(\$2,659)</b>	<b>\$3,359</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1609 (261400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$3,702	\$3,712	\$2,975	\$2,975
<b>Total Revenue</b>	<b>\$3,702</b>	<b>\$3,712</b>	<b>\$2,975</b>	<b>\$2,975</b>
Other Charges	\$261	\$2,385	\$385	\$385
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,627	\$2,841	\$2,590	\$2,590
<b>Total Other Financing Uses</b>	<b>\$2,627</b>	<b>\$2,841</b>	<b>\$2,590</b>	<b>\$2,590</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,888</b>	<b>\$5,226</b>	<b>\$2,975</b>	<b>\$2,975</b>
<b>Net Cost</b>	<b>(\$814)</b>	<b>\$1,514</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1610 (261500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,961	\$3,860	\$2,897	\$2,897
<b>Total Revenue</b>	<b>\$2,961</b>	<b>\$3,860</b>	<b>\$2,897</b>	<b>\$2,897</b>
Other Charges	\$262	\$2,761	\$950	\$950
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,416	\$1,947	\$1,947	\$1,947
<b>Total Other Financing Uses</b>	<b>\$3,416</b>	<b>\$1,947</b>	<b>\$1,947</b>	<b>\$1,947</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,678</b>	<b>\$4,708</b>	<b>\$2,897</b>	<b>\$2,897</b>
<b>Net Cost</b>	<b>\$717</b>	<b>\$848</b>	<b>\$0</b>	<b>\$0</b>

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Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$16,288	\$18,114	\$15,709	\$15,709
<b>Total Revenue</b>	<b>\$16,288</b>	<b>\$18,114</b>	<b>\$15,709</b>	<b>\$15,709</b>
Other Charges	\$293	\$3,900	\$758	\$758
<b>Other Financing Uses</b>				
Expenditure Transfers	\$14,958	\$15,951	\$14,951	\$14,951
<b>Total Other Financing Uses</b>	<b>\$14,958</b>	<b>\$15,951</b>	<b>\$14,951</b>	<b>\$14,951</b>
<b>Total Expenditures/Appropriations</b>	<b>\$15,251</b>	<b>\$19,851</b>	<b>\$15,709</b>	<b>\$15,709</b>
<b>Net Cost</b>	<b>(\$1,036)</b>	<b>\$1,737</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA P6 ZONE 1612 (261700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,481	\$1,782	\$1,372	\$1,372
<b>Total Revenue</b>	<b>\$1,481</b>	<b>\$1,782</b>	<b>\$1,372</b>	<b>\$1,372</b>
Services And Supplies	\$483	\$0	\$0	\$0
Other Charges	254	2,423	1,023	1,023
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$802	\$349	\$349
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$802</b>	<b>\$349</b>	<b>\$349</b>
<b>Total Expenditures/Appropriations</b>	<b>\$737</b>	<b>\$3,225</b>	<b>\$1,372</b>	<b>\$1,372</b>
<b>Net Cost</b>	<b>(\$744)</b>	<b>\$1,443</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2501 (261800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$18,361	\$18,410	\$16,471	\$16,471
<b>Total Revenue</b>	<b>\$18,361</b>	<b>\$18,410</b>	<b>\$16,471</b>	<b>\$16,471</b>
Other Charges	\$301	\$4,263	\$763	\$763
<b>Other Financing Uses</b>				
Expenditure Transfers	\$15,690	\$17,216	\$15,708	\$15,708
<b>Total Other Financing Uses</b>	<b>\$15,690</b>	<b>\$17,216</b>	<b>\$15,708</b>	<b>\$15,708</b>
<b>Total Expenditures/Appropriations</b>	<b>\$15,991</b>	<b>\$21,479</b>	<b>\$16,471</b>	<b>\$16,471</b>
<b>Net Cost</b>	<b>(\$2,370)</b>	<b>\$3,069</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2800 (261900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,481	\$1,485	\$1,372	\$1,372
<b>Total Revenue</b>	<b>\$1,481</b>	<b>\$1,485</b>	<b>\$1,372</b>	<b>\$1,372</b>
Services And Supplies	\$0	\$0	\$0	\$0
Other Charges	254	2,268	1,268	1,268
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$1,143	\$104	\$104
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$1,143</b>	<b>\$104</b>	<b>\$104</b>
<b>Total Expenditures/Appropriations</b>	<b>\$254</b>	<b>\$3,411</b>	<b>\$1,372</b>	<b>\$1,372</b>
<b>Net Cost</b>	<b>(\$1,226)</b>	<b>\$1,926</b>	<b>\$0</b>	<b>\$0</b>

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Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$0	\$422	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$422</b>	<b>\$0</b>	<b>\$0</b>
Other Charges	\$0	\$580	\$0	\$0
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$580</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$158</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 1101 (262100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,777	\$2,079	\$1,829	\$1,829
<b>Total Revenue</b>	<b>\$1,777</b>	<b>\$2,079</b>	<b>\$1,829</b>	<b>\$1,829</b>
Other Charges	\$255	\$1,355	\$755	\$755
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,522	\$1,424	\$1,074	\$1,074
<b>Total Other Financing Uses</b>	<b>\$1,522</b>	<b>\$1,424</b>	<b>\$1,074</b>	<b>\$1,074</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,777</b>	<b>\$2,779</b>	<b>\$1,829</b>	<b>\$1,829</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P-6 ZONE 1803 (262200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$4,610	\$4,623	\$3,957	\$3,957
<b>Total Revenue</b>	<b>\$4,610</b>	<b>\$4,623</b>	<b>\$3,957</b>	<b>\$3,957</b>
Other Charges	\$263	\$2,202	\$402	\$402
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,578	\$3,890	\$3,555	\$3,555
<b>Total Other Financing Uses</b>	<b>\$3,578</b>	<b>\$3,890</b>	<b>\$3,555</b>	<b>\$3,555</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,841</b>	<b>\$6,092</b>	<b>\$3,957</b>	<b>\$3,957</b>
<b>Net Cost</b>	<b>(\$769)</b>	<b>\$1,469</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1700 (262300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$131,840	\$158,070	\$123,609	\$123,609
<b>Total Revenue</b>	<b>\$131,840</b>	<b>\$158,070</b>	<b>\$123,609</b>	<b>\$123,609</b>
Other Charges	\$590	\$18,340	\$1,047	\$1,047
<b>Other Financing Uses</b>				
Expenditure Transfers	\$118,418	\$153,562	\$122,562	\$122,562
<b>Total Other Financing Uses</b>	<b>\$118,418</b>	<b>\$153,562</b>	<b>\$122,562</b>	<b>\$122,562</b>
<b>Total Expenditures/Appropriations</b>	<b>\$119,008</b>	<b>\$171,902</b>	<b>\$123,609</b>	<b>\$123,609</b>
<b>Net Cost</b>	<b>(\$12,832)</b>	<b>\$13,832</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2000 (262400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$615	\$308	\$633	\$633
<b>Total Revenue</b>	<b>\$615</b>	<b>\$308</b>	<b>\$633</b>	<b>\$633</b>
Other Charges	\$252	\$1,314	\$478	\$478
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,303	\$155	\$155	\$155
<b>Total Other Financing Uses</b>	<b>\$1,303</b>	<b>\$155</b>	<b>\$155</b>	<b>\$155</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,555</b>	<b>\$1,469</b>	<b>\$633</b>	<b>\$633</b>
<b>Net Cost</b>	<b>\$940</b>	<b>\$1,161</b>	<b>\$0</b>	<b>\$0</b>



**SVC AREA P6 ZONE 2903 (262500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,329	\$229	\$1,140	\$1,140
<b>Total Revenue</b>	<b>\$1,329</b>	<b>\$229</b>	<b>\$1,140</b>	<b>\$1,140</b>
Other Charges	\$258	\$1,151	\$1,140	\$1,140
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,078	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,078</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,336</b>	<b>\$1,151</b>	<b>\$1,140</b>	<b>\$1,140</b>
<b>Net Cost</b>	<b>\$7</b>	<b>\$922</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1505 (262600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,537	\$770	\$1,424	\$1,424
<b>Total Revenue</b>	<b>\$1,537</b>	<b>\$770</b>	<b>\$1,424</b>	<b>\$1,424</b>
Other Charges	\$254	\$1,717	\$903	\$903
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,756	\$521	\$521	\$521
<b>Total Other Financing Uses</b>	<b>\$1,756</b>	<b>\$521</b>	<b>\$521</b>	<b>\$521</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,010</b>	<b>\$2,238</b>	<b>\$1,424</b>	<b>\$1,424</b>
<b>Net Cost</b>	<b>\$474</b>	<b>\$1,468</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 1506 (262700)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$3,073	\$3,390	\$3,007	\$3,007
<b>Total Revenue</b>	<b>\$3,073</b>	<b>\$3,390</b>	<b>\$3,007</b>	<b>\$3,007</b>
Other Charges	\$259	\$1,596	\$596	\$596
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,661	\$2,648	\$2,411	\$2,411
<b>Total Other Financing Uses</b>	<b>\$2,661</b>	<b>\$2,648</b>	<b>\$2,411</b>	<b>\$2,411</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,920</b>	<b>\$4,244</b>	<b>\$3,007</b>	<b>\$3,007</b>
<b>Net Cost</b>	<b>(\$154)</b>	<b>\$854</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1001 (262800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$8,359	\$9,994	\$7,947	\$7,947
<b>Total Revenue</b>	<b>\$8,359</b>	<b>\$9,994</b>	<b>\$7,947</b>	<b>\$7,947</b>
Other Charges	\$272	\$2,694	\$694	\$694
<b>Other Financing Uses</b>				
Expenditure Transfers	\$7,444	\$8,643	\$7,253	\$7,253
<b>Total Other Financing Uses</b>	<b>\$7,444</b>	<b>\$8,643</b>	<b>\$7,253</b>	<b>\$7,253</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,716</b>	<b>\$11,337</b>	<b>\$7,947</b>	<b>\$7,947</b>
<b>Net Cost</b>	<b>(\$643)</b>	<b>\$1,343</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 CNTRL ADMIN BASE (262900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$40,233	\$16,000	\$50,000	\$50,000
Miscellaneous Revenue	1,762,862	1,850,000	1,850,000	1,850,000
<b>Total Revenue</b>	<b>\$1,803,095</b>	<b>\$1,866,000</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>
Services And Supplies	\$1,776	\$9,465,931	\$6,000	\$6,000
Other Charges	393	12,982	12,982	12,982
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,166,670	\$1,847,018	\$1,881,018	\$1,881,018
<b>Total Other Financing Uses</b>	<b>\$1,166,670</b>	<b>\$1,847,018</b>	<b>\$1,881,018</b>	<b>\$1,881,018</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,168,840</b>	<b>\$11,325,931</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>
<b>Net Cost</b>	<b>(\$634,255)</b>	<b>\$9,459,931</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1607 (263000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,537	\$1,850	\$1,424	\$1,424
<b>Total Revenue</b>	<b>\$1,537</b>	<b>\$1,850</b>	<b>\$1,424</b>	<b>\$1,424</b>
Other Charges	\$254	\$2,704	\$1,424	\$1,424
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,370	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$2,370</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,624</b>	<b>\$2,704</b>	<b>\$1,424</b>	<b>\$1,424</b>
<b>Net Cost</b>	<b>\$1,088</b>	<b>\$854</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1504 (263100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,766	\$2,774	\$2,216	\$2,216
<b>Total Revenue</b>	<b>\$2,766</b>	<b>\$2,774</b>	<b>\$2,216</b>	<b>\$2,216</b>
Other Charges	\$258	\$1,726	\$726	\$726
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,894	\$2,362	\$1,490	\$1,490
<b>Total Other Financing Uses</b>	<b>\$1,894</b>	<b>\$2,362</b>	<b>\$1,490</b>	<b>\$1,490</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,152</b>	<b>\$4,088</b>	<b>\$2,216</b>	<b>\$2,216</b>
<b>Net Cost</b>	<b>(\$614)</b>	<b>\$1,314</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2702 (263200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$615	\$616	\$0	\$0
<b>Total Revenue</b>	<b>\$615</b>	<b>\$616</b>	<b>\$0</b>	<b>\$0</b>
Other Charges	\$252	\$1,733	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,139	\$198	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,139</b>	<b>\$198</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,391</b>	<b>\$1,931</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$776</b>	<b>\$1,315</b>	<b>\$0</b>	<b>\$0</b>



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**SVC AREA P6 ZONE 1606 (263300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$643	\$967	\$662	\$662
<b>Total Revenue</b>	<b>\$643</b>	<b>\$967</b>	<b>\$662</b>	<b>\$662</b>
Other Charges	\$252	\$1,667	\$662	\$662
<b>Other Financing Uses</b>				
Expenditure Transfers	\$919	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$919</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,171</b>	<b>\$1,667</b>	<b>\$662</b>	<b>\$662</b>
<b>Net Cost</b>	<b>\$528</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1605 (263400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$6,109	\$7,737	\$5,796	\$5,796
<b>Total Revenue</b>	<b>\$6,109</b>	<b>\$7,737</b>	<b>\$5,796</b>	<b>\$5,796</b>
Other Charges	\$264	\$2,833	\$709	\$709
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,361	\$6,087	\$5,087	\$5,087
<b>Total Other Financing Uses</b>	<b>\$5,361</b>	<b>\$6,087</b>	<b>\$5,087</b>	<b>\$5,087</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,625</b>	<b>\$8,920</b>	<b>\$5,796</b>	<b>\$5,796</b>
<b>Net Cost</b>	<b>(\$483)</b>	<b>\$1,183</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1503 (263600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$643	\$645	\$662	\$662
<b>Total Revenue</b>	<b>\$643</b>	<b>\$645</b>	<b>\$662</b>	<b>\$662</b>
Other Charges	\$252	\$1,936	\$662	\$662
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$55	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$55</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$1,991</b>	<b>\$662</b>	<b>\$662</b>
<b>Net Cost</b>	<b>(\$391)</b>	<b>\$1,346</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0400 (263700)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$663	\$665	\$683	\$683
<b>Total Revenue</b>	<b>\$663</b>	<b>\$665</b>	<b>\$683</b>	<b>\$683</b>
Other Charges	\$252	\$2,098	\$452	\$452
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$231	\$231	\$231
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$231</b>	<b>\$231</b>	<b>\$231</b>
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$2,329</b>	<b>\$683</b>	<b>\$683</b>
<b>Net Cost</b>	<b>(\$411)</b>	<b>\$1,664</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 0702 (263800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$3,150	\$3,823	\$2,818	\$2,818
<b>Total Revenue</b>	<b>\$3,150</b>	<b>\$3,823</b>	<b>\$2,818</b>	<b>\$2,818</b>
Other Charges	\$259	\$2,212	\$1,000	\$1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,476	\$2,726	\$1,818	\$1,818
<b>Total Other Financing Uses</b>	<b>\$2,476</b>	<b>\$2,726</b>	<b>\$1,818</b>	<b>\$1,818</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,735</b>	<b>\$4,938</b>	<b>\$2,818</b>	<b>\$2,818</b>
<b>Net Cost</b>	<b>(\$416)</b>	<b>\$1,115</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1502 (263900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$663	\$665	\$513	\$513
<b>Total Revenue</b>	<b>\$663</b>	<b>\$665</b>	<b>\$513</b>	<b>\$513</b>
Other Charges	\$252	\$2,118	\$513	\$513
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$368	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$368</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$2,486</b>	<b>\$513</b>	<b>\$513</b>
<b>Net Cost</b>	<b>(\$411)</b>	<b>\$1,821</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 3100 (264000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$27,853	\$28,274	\$24,792	\$24,792
<b>Total Revenue</b>	<b>\$27,853</b>	<b>\$28,274</b>	<b>\$24,792</b>	<b>\$24,792</b>
Other Charges	\$313	\$6,437	\$1,473	\$1,473
<b>Other Financing Uses</b>				
Expenditure Transfers	\$23,758	\$26,319	\$23,319	\$23,319
<b>Total Other Financing Uses</b>	<b>\$23,758</b>	<b>\$26,319</b>	<b>\$23,319</b>	<b>\$23,319</b>
<b>Total Expenditures/Appropriations</b>	<b>\$24,071</b>	<b>\$32,756</b>	<b>\$24,792</b>	<b>\$24,792</b>
<b>Net Cost</b>	<b>(\$3,782)</b>	<b>\$4,482</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2500 (264100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$663	\$997	\$683	\$683
<b>Total Revenue</b>	<b>\$663</b>	<b>\$997</b>	<b>\$683</b>	<b>\$683</b>
Other Charges	\$252	\$2,029	\$683	\$683
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,696	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,696</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,948</b>	<b>\$2,029</b>	<b>\$683</b>	<b>\$683</b>
<b>Net Cost</b>	<b>\$1,285</b>	<b>\$1,032</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA P6 ZONE 0701 (264200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$663	\$665	\$683	\$683
<b>Total Revenue</b>	<b>\$663</b>	<b>\$665</b>	<b>\$683</b>	<b>\$683</b>
Other Charges	\$252	\$2,171	\$683	\$683
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$2,171</b>	<b>\$683</b>	<b>\$683</b>
<b>Net Cost</b>	<b>(\$411)</b>	<b>\$1,506</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0202 (264300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$16,505	\$16,205	\$14,875	\$14,875
<b>Total Revenue</b>	<b>\$16,505</b>	<b>\$16,205</b>	<b>\$14,875</b>	<b>\$14,875</b>
Other Charges	\$291	\$3,964	\$964	\$964
<b>Other Financing Uses</b>				
Expenditure Transfers	\$14,152	\$15,004	\$13,911	\$13,911
<b>Total Other Financing Uses</b>	<b>\$14,152</b>	<b>\$15,004</b>	<b>\$13,911</b>	<b>\$13,911</b>
<b>Total Expenditures/Appropriations</b>	<b>\$14,443</b>	<b>\$18,968</b>	<b>\$14,875</b>	<b>\$14,875</b>
<b>Net Cost</b>	<b>(\$2,062)</b>	<b>\$2,763</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1501 (264400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,751	\$2,758	\$1,949	\$1,949
<b>Total Revenue</b>	<b>\$2,751</b>	<b>\$2,758</b>	<b>\$1,949</b>	<b>\$1,949</b>
Other Charges	\$257	\$2,485	\$685	\$685
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,634	\$1,833	\$1,264	\$1,264
<b>Total Other Financing Uses</b>	<b>\$1,634</b>	<b>\$1,833</b>	<b>\$1,264</b>	<b>\$1,264</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,891</b>	<b>\$4,318</b>	<b>\$1,949</b>	<b>\$1,949</b>
<b>Net Cost</b>	<b>(\$860)</b>	<b>\$1,560</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1604 (264500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$688	\$690	\$531	\$531
<b>Total Revenue</b>	<b>\$688</b>	<b>\$690</b>	<b>\$531</b>	<b>\$531</b>
Other Charges	\$252	\$1,562	\$531	\$531
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,010	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,010</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,262</b>	<b>\$1,562</b>	<b>\$531</b>	<b>\$531</b>
<b>Net Cost</b>	<b>\$574</b>	<b>\$872</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1801 (264600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$688	\$690	\$709	\$709
<b>Total Revenue</b>	<b>\$688</b>	<b>\$690</b>	<b>\$709</b>	<b>\$709</b>
Other Charges	\$252	\$1,122	\$441	\$441
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,182	\$268	\$268	\$268
<b>Total Other Financing Uses</b>	<b>\$1,182</b>	<b>\$268</b>	<b>\$268</b>	<b>\$268</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,434</b>	<b>\$1,390</b>	<b>\$709</b>	<b>\$709</b>
<b>Net Cost</b>	<b>\$746</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$663	\$997	\$683	\$683
<b>Total Revenue</b>	<b>\$663</b>	<b>\$997</b>	<b>\$683</b>	<b>\$683</b>
Other Charges	\$252	\$2,109	\$683	\$683
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$2,109</b>	<b>\$683</b>	<b>\$683</b>
<b>Net Cost</b>	<b>(\$411)</b>	<b>\$1,112</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1603 (264800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$6,189	\$6,551	\$5,667	\$5,667
<b>Total Revenue</b>	<b>\$6,189</b>	<b>\$6,551</b>	<b>\$5,667</b>	<b>\$5,667</b>
Other Charges	\$265	\$2,446	\$446	\$446
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,236	\$5,493	\$5,221	\$5,221
<b>Total Other Financing Uses</b>	<b>\$5,236</b>	<b>\$5,493</b>	<b>\$5,221</b>	<b>\$5,221</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,501</b>	<b>\$7,939</b>	<b>\$5,667</b>	<b>\$5,667</b>
<b>Net Cost</b>	<b>(\$688)</b>	<b>\$1,388</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 1200 (264900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,326	\$1,330	\$683	\$683
<b>Total Revenue</b>	<b>\$1,326</b>	<b>\$1,330</b>	<b>\$683</b>	<b>\$683</b>
Other Charges	\$253	\$2,435	\$435	\$435
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$668	\$248	\$248
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$668</b>	<b>\$248</b>	<b>\$248</b>
<b>Total Expenditures/Appropriations</b>	<b>\$253</b>	<b>\$3,103</b>	<b>\$683</b>	<b>\$683</b>
<b>Net Cost</b>	<b>(\$1,073)</b>	<b>\$1,773</b>	<b>\$0</b>	<b>\$0</b>



**POLICE SVC-CROCKETT COGEN (265000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Charges For Services	\$264,947	\$317,719	\$317,719	\$317,719
<b>Total Revenue</b>	<b>\$264,947</b>	<b>\$317,719</b>	<b>\$317,719</b>	<b>\$317,719</b>
Salaries And Benefits	\$245,454	\$219,719	\$301,795	\$301,795
Services And Supplies	1,628	922,578	2,383	2,383
Other Charges	701	535	551	551
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,478	\$12,990	\$12,990	\$12,990
<b>Total Other Financing Uses</b>	<b>\$5,478</b>	<b>\$12,990</b>	<b>\$12,990</b>	<b>\$12,990</b>
<b>Total Expenditures/Appropriations</b>	<b>\$253,261</b>	<b>\$1,155,822</b>	<b>\$317,719</b>	<b>\$317,719</b>
<b>Net Cost</b>	<b>(\$11,686)</b>	<b>\$838,103</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SERVICE AREA PL2 DANVILLE (265200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Current Property	\$496	\$0	\$497	\$497
Taxes Other Than Cur Prop	(1)	0	(2)	(2)
Intergovernmental Revenue	3	0	3	3
<b>Total Revenue</b>	<b>\$498</b>	<b>\$0</b>	<b>\$498</b>	<b>\$498</b>
Services And Supplies	\$0	\$7,318	\$498	\$498
Other Charges	4	0	0	0
<b>Total Expenditures/Appropriations</b>	<b>\$4</b>	<b>\$7,318</b>	<b>\$498</b>	<b>\$498</b>
<b>Net Cost</b>	<b>(\$494)</b>	<b>\$7,318</b>	<b>\$0</b>	<b>\$0</b>

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**SERVICE AREA P-2 ZONE A (265300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taxes Current Property	\$144,384	\$133,650	\$133,650	\$133,650
Taxes Other Than Cur Prop	720,621	719,800	719,800	719,800
Fines/Forfeits/Penalties	3,568	1,000	1,000	1,000
Intergovernmental Revenue	1,024	1,500	1,500	1,500
Charges For Services	0	10,000	10,000	10,000
Miscellaneous Revenue	1,837	12,928	12,928	12,928
<b>Total Revenue</b>	<b>\$871,435</b>	<b>\$878,878</b>	<b>\$878,878</b>	<b>\$878,878</b>
Salaries And Benefits	\$820,955	\$786,253	\$793,478	\$793,478
Services And Supplies	7,976	558,861	18,645	18,645
Other Charges	72,802	104,194	102,823	102,823
<b>Other Financing Uses</b>				
Expenditure Transfers	\$37,410	\$36,341	\$30,487	\$30,487
<b>Total Other Financing Uses</b>	<b>\$37,410</b>	<b>\$36,341</b>	<b>\$30,487</b>	<b>\$30,487</b>
<b>Total Expenditures/Appropriations</b>	<b>\$939,143</b>	<b>\$1,485,649</b>	<b>\$945,433</b>	<b>\$945,433</b>
<b>Net Cost</b>	<b>\$67,709</b>	<b>\$606,771</b>	<b>\$66,555</b>	<b>\$66,555</b>

**SVC AREA P6 ZONE 2902 (265400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,069	\$2,351	\$1,706	\$1,706
<b>Total Revenue</b>	<b>\$2,069</b>	<b>\$2,351</b>	<b>\$1,706</b>	<b>\$1,706</b>
Other Charges	\$257	\$2,767	\$767	\$767
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,651	\$1,319	\$939	\$939
<b>Total Other Financing Uses</b>	<b>\$1,651</b>	<b>\$1,319</b>	<b>\$939</b>	<b>\$939</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,908</b>	<b>\$4,086</b>	<b>\$1,706</b>	<b>\$1,706</b>
<b>Net Cost</b>	<b>(\$162)</b>	<b>\$1,735</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA PL5 ROUND HILL (265500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taxes Current Property	\$249,419	\$237,000	\$274,000	\$274,000
Taxes Other Than Cur Prop	242,200	261,221	241,125	241,125
Fines/Forfeits/Penalties	3	500	500	500
Use Of Money & Property	744	500	1,000	1,000
Intergovernmental Revenue	1,767	7,728	7,728	7,728
<b>Total Revenue</b>	<b>\$494,134</b>	<b>\$506,949</b>	<b>\$524,353</b>	<b>\$524,353</b>
Salaries And Benefits	\$447,826	\$488,976	\$510,979	\$510,979
Services And Supplies	5,356	11,300	11,300	11,300
Other Charges	53,133	25,652	63,253	63,253
<b>Other Financing Uses</b>				
Expenditure Transfers	\$11,198	\$12,498	\$12,510	\$12,510
<b>Total Other Financing Uses</b>	<b>\$11,198</b>	<b>\$12,498</b>	<b>\$12,510</b>	<b>\$12,510</b>
<b>Total Expenditures/Appropriations</b>	<b>\$517,512</b>	<b>\$538,426</b>	<b>\$598,042</b>	<b>\$598,042</b>
<b>Net Cost</b>	<b>\$23,379</b>	<b>\$31,477</b>	<b>\$73,689</b>	<b>\$73,689</b>

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**SERVICE AREA PL6 (265600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$5,392,306	\$5,275,000	\$5,575,000	\$5,575,000
Taxes Other Than Cur Prop	(10,991)	(26,000)	(26,000)	(26,000)
Fines/Forfeits/Penalties	8,551	12,200	12,200	12,200
Use Of Money & Property	20,874	10,000	10,000	10,000
Intergovernmental Revenue	32,730	38,500	38,500	38,500
<b>Total Revenue</b>	<b>\$5,443,470</b>	<b>\$5,309,700</b>	<b>\$5,609,700</b>	<b>\$5,609,700</b>
Services And Supplies	\$0	\$57,700	\$57,700	\$57,700
Other Charges	39,617	51,000	50,383	50,383
<b>Other Financing Uses</b>				
Expenditure Transfers	\$7,423,718	\$5,501,617	\$5,501,617	\$5,501,617
<b>Total Other Financing Uses</b>	<b>\$7,423,718</b>	<b>\$5,501,617</b>	<b>\$5,501,617</b>	<b>\$5,501,617</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,463,335</b>	<b>\$5,610,317</b>	<b>\$5,609,700</b>	<b>\$5,609,700</b>
<b>Net Cost</b>	<b>\$2,019,865</b>	<b>\$300,617</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SERVICE AREA P-2 ZONE B (265700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taxes Current Property	\$190,664	\$174,000	\$210,000	\$210,000
Taxes Other Than Cur Prop	67,867	64,017	68,100	68,100
Fines/Forfeits/Penalties	993	500	1,000	1,000
Intergovernmental Revenue	1,350	1,000	1,000	1,000
Miscellaneous Revenue	52,300	0	0	0
<b>Total Revenue</b>	<b>\$313,174</b>	<b>\$239,517</b>	<b>\$280,100</b>	<b>\$280,100</b>
Salaries And Benefits	\$248,052	\$172,672	\$281,077	\$281,077
Services And Supplies	11,765	10,798	18,290	18,290
Other Charges	36,398	35,571	35,574	35,574
<b>Other Financing Uses</b>				
Expenditure Transfers	\$12,159	\$7,029	\$18,578	\$18,578
<b>Total Other Financing Uses</b>	<b>\$12,159</b>	<b>\$7,029</b>	<b>\$18,578</b>	<b>\$18,578</b>
<b>Total Expenditures/Appropriations</b>	<b>\$308,375</b>	<b>\$226,070</b>	<b>\$353,519</b>	<b>\$353,519</b>
<b>Net Cost</b>	<b>(\$4,800)</b>	<b>(\$13,447)</b>	<b>\$73,419</b>	<b>\$73,419</b>

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**Schedule 15****SVC AREA P6 ZONE 0206 (265800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$12,855	\$11,909	\$10,340	\$10,340
<b>Total Revenue</b>	<b>\$12,855</b>	<b>\$11,909</b>	<b>\$10,340</b>	<b>\$10,340</b>
Other Charges	\$278	\$5,082	\$997	\$997
<b>Other Financing Uses</b>				
Expenditure Transfers	\$9,761	\$10,343	\$9,343	\$9,343
<b>Total Other Financing Uses</b>	<b>\$9,761</b>	<b>\$10,343</b>	<b>\$9,343</b>	<b>\$9,343</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,039</b>	<b>\$15,425</b>	<b>\$10,340</b>	<b>\$10,340</b>
<b>Net Cost</b>	<b>(\$2,816)</b>	<b>\$3,516</b>	<b>\$0</b>	<b>\$0</b>



**SVC AREA P6 ZONE 0207 (265900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,959	\$1,964	\$2,018	\$2,018
<b>Total Revenue</b>	<b>\$1,959</b>	<b>\$1,964</b>	<b>\$2,018</b>	<b>\$2,018</b>
Other Charges	\$257	\$2,358	\$1,712	\$1,712
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,702	\$306	\$306	\$306
<b>Total Other Financing Uses</b>	<b>\$1,702</b>	<b>\$306</b>	<b>\$306</b>	<b>\$306</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,959</b>	<b>\$2,664</b>	<b>\$2,018</b>	<b>\$2,018</b>
<b>Net Cost</b>	<b>(\$0)</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SERVICE AREA P6 ZONE 0200 (266100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$15,791	\$16,850	\$14,597	\$14,597
<b>Total Revenue</b>	<b>\$15,791</b>	<b>\$16,850</b>	<b>\$14,597</b>	<b>\$14,597</b>
Other Charges	\$281	\$4,017	\$1,017	\$1,017
<b>Other Financing Uses</b>				
Expenditure Transfers	\$13,891	\$15,153	\$13,580	\$13,580
<b>Total Other Financing Uses</b>	<b>\$13,891</b>	<b>\$15,153</b>	<b>\$13,580</b>	<b>\$13,580</b>
<b>Total Expenditures/Appropriations</b>	<b>\$14,172</b>	<b>\$19,170</b>	<b>\$14,597</b>	<b>\$14,597</b>
<b>Net Cost</b>	<b>(\$1,620)</b>	<b>\$2,320</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0209 (267100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$5,632	\$8,103	\$5,674	\$5,674
<b>Total Revenue</b>	<b>\$5,632</b>	<b>\$8,103</b>	<b>\$5,674</b>	<b>\$5,674</b>
Services And Supplies	\$0	\$7,268	\$4,016	\$4,016
Other Charges	267	267	267	267
<b>Other Financing Uses</b>				
Expenditure Transfers	\$6,792	\$1,391	\$1,391	\$1,391
<b>Total Other Financing Uses</b>	<b>\$6,792</b>	<b>\$1,391</b>	<b>\$1,391</b>	<b>\$1,391</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,059</b>	<b>\$8,926</b>	<b>\$5,674</b>	<b>\$5,674</b>
<b>Net Cost</b>	<b>\$1,427</b>	<b>\$823</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SERVICE AREA P6 ZONE 211 (267200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,110	\$2,116	\$2,173	\$2,173
<b>Total Revenue</b>	<b>\$2,110</b>	<b>\$2,116</b>	<b>\$2,173</b>	<b>\$2,173</b>
Other Charges	\$258	\$5,847	\$1,554	\$1,554
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$619	\$619	\$619
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$619</b>	<b>\$619</b>	<b>\$619</b>
<b>Total Expenditures/Appropriations</b>	<b>\$258</b>	<b>\$6,466</b>	<b>\$2,173</b>	<b>\$2,173</b>
<b>Net Cost</b>	<b>(\$1,853)</b>	<b>\$4,350</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1005 (267300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$40,647	\$50,824	\$41,236	\$41,236
<b>Total Revenue</b>	<b>\$40,647</b>	<b>\$50,824</b>	<b>\$41,236</b>	<b>\$41,236</b>
Other Charges	\$375	\$6,713	\$713	\$713
<b>Other Financing Uses</b>				
Expenditure Transfers	\$39,359	\$45,723	\$40,523	\$40,523
<b>Total Other Financing Uses</b>	<b>\$39,359</b>	<b>\$45,723</b>	<b>\$40,523</b>	<b>\$40,523</b>
<b>Total Expenditures/Appropriations</b>	<b>\$39,734</b>	<b>\$52,436</b>	<b>\$41,236</b>	<b>\$41,236</b>
<b>Net Cost</b>	<b>(\$913)</b>	<b>\$1,612</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 0201 (267400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$109,771	\$115,630	\$106,803	\$106,803
<b>Total Revenue</b>	<b>\$109,771</b>	<b>\$115,630</b>	<b>\$106,803</b>	<b>\$106,803</b>
Other Charges	\$508	\$6,630	\$1,000	\$1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$102,185	\$117,078	\$105,803	\$105,803
<b>Total Other Financing Uses</b>	<b>\$102,185</b>	<b>\$117,078</b>	<b>\$105,803</b>	<b>\$105,803</b>
<b>Total Expenditures/Appropriations</b>	<b>\$102,693</b>	<b>\$123,708</b>	<b>\$106,803</b>	<b>\$106,803</b>
<b>Net Cost</b>	<b>(\$7,078)</b>	<b>\$8,078</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2700 (267500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$715	\$717	\$736	\$736
<b>Total Revenue</b>	<b>\$715</b>	<b>\$717</b>	<b>\$736</b>	<b>\$736</b>
Other Charges	\$252	\$1,105	\$424	\$424
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,236	\$312	\$312	\$312
<b>Total Other Financing Uses</b>	<b>\$1,236</b>	<b>\$312</b>	<b>\$312</b>	<b>\$312</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,488</b>	<b>\$1,417</b>	<b>\$736</b>	<b>\$736</b>
<b>Net Cost</b>	<b>\$773</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0700 (268000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$699	\$1,401	\$720	\$720
<b>Total Revenue</b>	<b>\$699</b>	<b>\$1,401</b>	<b>\$720</b>	<b>\$720</b>
Other Charges	\$252	\$2,977	\$720	\$720
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$2,977</b>	<b>\$720</b>	<b>\$720</b>
<b>Net Cost</b>	<b>(\$447)</b>	<b>\$1,576</b>	<b>\$0</b>	<b>\$0</b>



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**SVC AREA P6 ZONE 1100 (268100)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$4,541	\$5,604	\$4,677	\$4,677
<b>Total Revenue</b>	<b>\$4,541</b>	<b>\$5,604</b>	<b>\$4,677</b>	<b>\$4,677</b>
Other Charges	\$260	\$1,935	\$935	\$935
<b>Other Financing Uses</b>				
Expenditure Transfers	\$4,281	\$4,369	\$3,742	\$3,742
<b>Total Other Financing Uses</b>	<b>\$4,281</b>	<b>\$4,369</b>	<b>\$3,742</b>	<b>\$3,742</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,541</b>	<b>\$6,304</b>	<b>\$4,677</b>	<b>\$4,677</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1600 (268200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$715	\$717	\$553	\$553
<b>Total Revenue</b>	<b>\$715</b>	<b>\$717</b>	<b>\$553</b>	<b>\$553</b>
Other Charges	\$252	\$1,596	\$553	\$553
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,057	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,057</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,309</b>	<b>\$1,596</b>	<b>\$553</b>	<b>\$553</b>
<b>Net Cost</b>	<b>\$594</b>	<b>\$879</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2601 (268300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$699	\$700	\$540	\$540
<b>Total Revenue</b>	<b>\$699</b>	<b>\$700</b>	<b>\$540</b>	<b>\$540</b>
Other Charges	\$252	\$2,451	\$540	\$540
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$157	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$157</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$2,608</b>	<b>\$540</b>	<b>\$540</b>
<b>Net Cost</b>	<b>(\$447)</b>	<b>\$1,908</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0500 (268400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$132,559	\$134,500	\$130,959	\$130,959
<b>Total Revenue</b>	<b>\$132,559</b>	<b>\$134,500</b>	<b>\$130,959</b>	<b>\$130,959</b>
Other Charges	\$573	\$13,694	\$2,739	\$2,739
<b>Other Financing Uses</b>				
Expenditure Transfers	\$125,572	\$128,220	\$128,220	\$128,220
<b>Total Other Financing Uses</b>	<b>\$125,572</b>	<b>\$128,220</b>	<b>\$128,220</b>	<b>\$128,220</b>
<b>Total Expenditures/Appropriations</b>	<b>\$126,145</b>	<b>\$141,914</b>	<b>\$130,959</b>	<b>\$130,959</b>
<b>Net Cost</b>	<b>(\$6,414)</b>	<b>\$7,414</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1000 (268500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$25,387	\$28,325	\$24,859	\$24,859
<b>Total Revenue</b>	<b>\$25,387</b>	<b>\$28,325</b>	<b>\$24,859</b>	<b>\$24,859</b>
Other Charges	\$310	\$4,255	\$1,255	\$1,255
<b>Other Financing Uses</b>				
Expenditure Transfers	\$23,525	\$26,321	\$23,604	\$23,604
<b>Total Other Financing Uses</b>	<b>\$23,525</b>	<b>\$26,321</b>	<b>\$23,604</b>	<b>\$23,604</b>
<b>Total Expenditures/Appropriations</b>	<b>\$23,835</b>	<b>\$30,576</b>	<b>\$24,859</b>	<b>\$24,859</b>
<b>Net Cost</b>	<b>(\$1,551)</b>	<b>\$2,251</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 2900 (268700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$5,240	\$6,304	\$4,318	\$4,318
<b>Total Revenue</b>	<b>\$5,240</b>	<b>\$6,304</b>	<b>\$4,318</b>	<b>\$4,318</b>
Other Charges	\$263	\$3,070	\$1,070	\$1,070
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,928	\$4,982	\$3,248	\$3,248
<b>Total Other Financing Uses</b>	<b>\$3,928</b>	<b>\$4,982</b>	<b>\$3,248</b>	<b>\$3,248</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,191</b>	<b>\$8,052</b>	<b>\$4,318</b>	<b>\$4,318</b>
<b>Net Cost</b>	<b>(\$1,049)</b>	<b>\$1,748</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 1006 (268800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,693	\$2,701	\$2,522	\$2,522
<b>Total Revenue</b>	<b>\$2,693</b>	<b>\$2,701</b>	<b>\$2,522</b>	<b>\$2,522</b>
Other Charges	\$259	\$1,358	\$834	\$834
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,190	\$2,288	\$1,688	\$1,688
<b>Total Other Financing Uses</b>	<b>\$2,190</b>	<b>\$2,288</b>	<b>\$1,688</b>	<b>\$1,688</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,449</b>	<b>\$3,646</b>	<b>\$2,522</b>	<b>\$2,522</b>
<b>Net Cost</b>	<b>(\$245)</b>	<b>\$945</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1601 (268900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$699	\$700	\$720	\$720
<b>Total Revenue</b>	<b>\$699</b>	<b>\$700</b>	<b>\$720</b>	<b>\$720</b>
Other Charges	\$252	\$1,400	\$720	\$720
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,249	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,249</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,501</b>	<b>\$1,400</b>	<b>\$720</b>	<b>\$720</b>
<b>Net Cost</b>	<b>\$802</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA P6 ZONE 2300 (269000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$699	\$700	\$720	\$720
<b>Total Revenue</b>	<b>\$699</b>	<b>\$700</b>	<b>\$720</b>	<b>\$720</b>
Other Charges	\$252	\$1,243	\$563	\$563
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,208	\$157	\$157	\$157
<b>Total Other Financing Uses</b>	<b>\$1,208</b>	<b>\$157</b>	<b>\$157</b>	<b>\$157</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,460</b>	<b>\$1,400</b>	<b>\$720</b>	<b>\$720</b>
<b>Net Cost</b>	<b>\$761</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1602 (269300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$20,632	\$20,689	\$19,658	\$19,658
<b>Total Revenue</b>	<b>\$20,632</b>	<b>\$20,689</b>	<b>\$19,658</b>	<b>\$19,658</b>
Other Charges	\$298	\$3,645	\$1,145	\$1,145
<b>Other Financing Uses</b>				
Expenditure Transfers	\$18,787	\$19,291	\$18,513	\$18,513
<b>Total Other Financing Uses</b>	<b>\$18,787</b>	<b>\$19,291</b>	<b>\$18,513</b>	<b>\$18,513</b>
<b>Total Expenditures/Appropriations</b>	<b>\$19,085</b>	<b>\$22,936</b>	<b>\$19,658</b>	<b>\$19,658</b>
<b>Net Cost</b>	<b>(\$1,547)</b>	<b>\$2,247</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 1800 (269400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$14,496	\$15,762	\$10,434	\$10,434
<b>Total Revenue</b>	<b>\$14,496</b>	<b>\$15,762</b>	<b>\$10,434</b>	<b>\$10,434</b>
Other Charges	\$283	\$6,680	\$680	\$680
<b>Other Financing Uses</b>				
Expenditure Transfers	\$9,847	\$14,148	\$9,754	\$9,754
<b>Total Other Financing Uses</b>	<b>\$9,847</b>	<b>\$14,148</b>	<b>\$9,754</b>	<b>\$9,754</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,130</b>	<b>\$20,828</b>	<b>\$10,434</b>	<b>\$10,434</b>
<b>Net Cost</b>	<b>(\$4,366)</b>	<b>\$5,066</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 2600 (269500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,048	\$1,051	\$1,079	\$1,079
<b>Total Revenue</b>	<b>\$1,048</b>	<b>\$1,051</b>	<b>\$1,079</b>	<b>\$1,079</b>
Other Charges	\$253	\$1,461	\$789	\$789
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,563	\$290	\$290	\$290
<b>Total Other Financing Uses</b>	<b>\$1,563</b>	<b>\$290</b>	<b>\$290</b>	<b>\$290</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,816</b>	<b>\$1,751</b>	<b>\$1,079</b>	<b>\$1,079</b>
<b>Net Cost</b>	<b>\$768</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 2701 (269600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,063	\$2,758	\$1,417	\$1,417
<b>Total Revenue</b>	<b>\$2,063</b>	<b>\$2,758</b>	<b>\$1,417</b>	<b>\$1,417</b>
Other Charges	\$255	\$2,794	\$794	\$794
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,446	\$1,696	\$623	\$623
<b>Total Other Financing Uses</b>	<b>\$1,446</b>	<b>\$1,696</b>	<b>\$623</b>	<b>\$623</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,701</b>	<b>\$4,490</b>	<b>\$1,417</b>	<b>\$1,417</b>
<b>Net Cost</b>	<b>(\$362)</b>	<b>\$1,732</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1500 (269700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$349	\$350	\$359	\$359
<b>Total Revenue</b>	<b>\$349</b>	<b>\$350</b>	<b>\$359</b>	<b>\$359</b>
Other Charges	\$251	\$756	\$359	\$359
<b>Total Expenditures/Appropriations</b>	<b>\$251</b>	<b>\$756</b>	<b>\$359</b>	<b>\$359</b>
<b>Net Cost</b>	<b>(\$98)</b>	<b>\$406</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 3000 (269900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$29,916	\$29,653	\$29,573	\$29,573
<b>Total Revenue</b>	<b>\$29,916</b>	<b>\$29,653</b>	<b>\$29,573</b>	<b>\$29,573</b>
Other Charges	\$324	\$3,550	\$1,267	\$1,267
<b>Other Financing Uses</b>				
Expenditure Transfers	\$28,089	\$28,306	\$28,306	\$28,306
<b>Total Other Financing Uses</b>	<b>\$28,089</b>	<b>\$28,306</b>	<b>\$28,306</b>	<b>\$28,306</b>
<b>Total Expenditures/Appropriations</b>	<b>\$28,413</b>	<b>\$31,856</b>	<b>\$29,573</b>	<b>\$29,573</b>
<b>Net Cost</b>	<b>(\$1,503)</b>	<b>\$2,203</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA LIB-2 EL SOBRANTE (270200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$107,605	\$110,607	\$117,808	\$117,808
Taxes Other Than Cur Prop	(270)	(313)	(321)	(321)
Intergovernmental Revenue	754	388	0	0
<b>Total Revenue</b>	<b>\$108,089</b>	<b>\$110,682</b>	<b>\$117,487</b>	<b>\$117,487</b>
Other Charges	\$829	\$0	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$206,388	\$169,004	\$117,487	\$117,487
<b>Total Other Financing Uses</b>	<b>\$206,388</b>	<b>\$169,004</b>	<b>\$117,487</b>	<b>\$117,487</b>
<b>Total Expenditures/Appropriations</b>	<b>\$207,217</b>	<b>\$169,004</b>	<b>\$117,487</b>	<b>\$117,487</b>
<b>Net Cost</b>	<b>\$99,129</b>	<b>\$58,322</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA LIBRARY-10 PINOLE (271000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Current Property	\$1,179	\$1,213	\$1,271	\$1,271
Taxes Other Than Cur Prop	(3)	(4)	(3)	(3)
Intergovernmental Revenue	8	4	0	0
<b>Total Revenue</b>	<b>\$1,184</b>	<b>\$1,213</b>	<b>\$1,268</b>	<b>\$1,268</b>
Other Charges	\$9	\$0	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,305	\$2,791	\$1,268	\$1,268
<b>Total Other Financing Uses</b>	<b>\$2,305</b>	<b>\$2,791</b>	<b>\$1,268</b>	<b>\$1,268</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,314</b>	<b>\$2,791</b>	<b>\$1,268</b>	<b>\$1,268</b>
<b>Net Cost</b>	<b>\$1,130</b>	<b>\$1,578</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA LIBRARY-12 MORAGA (271200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$10,503	\$10,799	\$11,140	\$11,140
Taxes Other Than Cur Prop	(28)	(32)	(30)	(30)
Intergovernmental Revenue	73	37	0	0
<b>Total Revenue</b>	<b>\$10,548</b>	<b>\$10,804</b>	<b>\$11,110</b>	<b>\$11,110</b>
Other Charges	\$81	\$0	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$20,555	\$21,270	\$11,110	\$11,110
<b>Total Other Financing Uses</b>	<b>\$20,555</b>	<b>\$21,270</b>	<b>\$11,110</b>	<b>\$11,110</b>
<b>Total Expenditures/Appropriations</b>	<b>\$20,636</b>	<b>\$21,270</b>	<b>\$11,110</b>	<b>\$11,110</b>
<b>Net Cost</b>	<b>\$10,089</b>	<b>\$10,466</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA LIBRARY-13 YGNACIO (271300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$137,427	\$141,230	\$151,157	\$151,157
Taxes Other Than Cur Prop	(355)	(410)	(413)	(413)
Intergovernmental Revenue	972	501	0	0
<b>Total Revenue</b>	<b>\$138,044</b>	<b>\$141,321</b>	<b>\$150,744</b>	<b>\$150,744</b>
Other Charges	\$1,060	\$0	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$265,044	\$225,384	\$150,744	\$150,744
<b>Total Other Financing Uses</b>	<b>\$265,044</b>	<b>\$225,384</b>	<b>\$150,744</b>	<b>\$150,744</b>
<b>Total Expenditures/Appropriations</b>	<b>\$266,104</b>	<b>\$225,384</b>	<b>\$150,744</b>	<b>\$150,744</b>
<b>Net Cost</b>	<b>\$128,060</b>	<b>\$84,063</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 1512 (271500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,694	\$2,701	\$2,775	\$2,775
<b>Total Revenue</b>	<b>\$2,694</b>	<b>\$2,701</b>	<b>\$2,775</b>	<b>\$2,775</b>
Other Charges	\$263	\$1,118	\$492	\$492
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,431	\$2,283	\$2,283	\$2,283
<b>Total Other Financing Uses</b>	<b>\$2,431</b>	<b>\$2,283</b>	<b>\$2,283</b>	<b>\$2,283</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,694</b>	<b>\$3,401</b>	<b>\$2,775</b>	<b>\$2,775</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 1608 (271600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Other Charges	\$0	\$741	\$0	\$0
<b>Total Expenditures/Appropriations</b>	<b>\$0</b>	<b>\$741</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$741</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 1616 (271700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$11,998	\$15,960	\$11,349	\$11,349
<b>Total Revenue</b>	<b>\$11,998</b>	<b>\$15,960</b>	<b>\$11,349</b>	<b>\$11,349</b>
Other Charges	\$287	\$4,655	\$655	\$655
<b>Other Financing Uses</b>				
Expenditure Transfers	\$10,731	\$12,984	\$10,694	\$10,694
<b>Total Other Financing Uses</b>	<b>\$10,731</b>	<b>\$12,984</b>	<b>\$10,694</b>	<b>\$10,694</b>
<b>Total Expenditures/Appropriations</b>	<b>\$11,018</b>	<b>\$17,639</b>	<b>\$11,349</b>	<b>\$11,349</b>
<b>Net Cost</b>	<b>(\$980)</b>	<b>\$1,679</b>	<b>\$0</b>	<b>\$0</b>

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Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	(\$3,895)	\$0	\$0	\$0
<b>Total Revenue</b>	<b>(\$3,895)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Other Charges	\$1,494	\$20,967	\$0	\$0
<b>Total Expenditures/Appropriations</b>	<b>\$1,494</b>	<b>\$20,967</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$5,389</b>	<b>\$20,967</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P-6 ZONE 0503 (272000)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$302,844	\$322,241	\$281,870	\$281,870
<b>Total Revenue</b>	<b>\$302,844</b>	<b>\$322,241</b>	<b>\$281,870</b>	<b>\$281,870</b>
Other Charges	\$1,313	\$32,184	\$2,184	\$2,184
<b>Other Financing Uses</b>				
Expenditure Transfers	\$272,347	\$320,241	\$279,686	\$279,686
<b>Total Other Financing Uses</b>	<b>\$272,347</b>	<b>\$320,241</b>	<b>\$279,686</b>	<b>\$279,686</b>
<b>Total Expenditures/Appropriations</b>	<b>\$273,660</b>	<b>\$352,425</b>	<b>\$281,870</b>	<b>\$281,870</b>
<b>Net Cost</b>	<b>(\$29,185)</b>	<b>\$30,184</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA P-6 ZONE 3103 (272100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$5,904	\$6,458	\$5,942	\$5,942
<b>Total Revenue</b>	<b>\$5,904</b>	<b>\$6,458</b>	<b>\$5,942</b>	<b>\$5,942</b>
Other Charges	\$269	\$1,965	\$965	\$965
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,501	\$5,327	\$4,977	\$4,977
<b>Total Other Financing Uses</b>	<b>\$5,501</b>	<b>\$5,327</b>	<b>\$4,977</b>	<b>\$4,977</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,770</b>	<b>\$7,292</b>	<b>\$5,942</b>	<b>\$5,942</b>
<b>Net Cost</b>	<b>(\$134)</b>	<b>\$834</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0900 (272200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,625	\$1,629	\$1,395	\$1,395
<b>Total Revenue</b>	<b>\$1,625</b>	<b>\$1,629</b>	<b>\$1,395</b>	<b>\$1,395</b>
Other Charges	\$255	\$2,979	\$1,097	\$1,097
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,749	\$298	\$298	\$298
<b>Total Other Financing Uses</b>	<b>\$1,749</b>	<b>\$298</b>	<b>\$298</b>	<b>\$298</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,004</b>	<b>\$3,277</b>	<b>\$1,395</b>	<b>\$1,395</b>
<b>Net Cost</b>	<b>\$379</b>	<b>\$1,648</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1509 (272300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,708	\$3,263	\$2,510	\$2,510
<b>Total Revenue</b>	<b>\$2,708</b>	<b>\$3,263</b>	<b>\$2,510</b>	<b>\$2,510</b>
Other Charges	\$259	\$1,931	\$931	\$931
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,233	\$2,303	\$1,579	\$1,579
<b>Total Other Financing Uses</b>	<b>\$3,233</b>	<b>\$2,303</b>	<b>\$1,579</b>	<b>\$1,579</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,492</b>	<b>\$4,234</b>	<b>\$2,510</b>	<b>\$2,510</b>
<b>Net Cost</b>	<b>\$783</b>	<b>\$971</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 3101 (272400)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$3,114	\$3,530	\$2,929	\$2,929
<b>Total Revenue</b>	<b>\$3,114</b>	<b>\$3,530</b>	<b>\$2,929</b>	<b>\$2,929</b>
Other Charges	\$260	\$2,517	\$945	\$945
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,902	\$1,984	\$1,984	\$1,984
<b>Total Other Financing Uses</b>	<b>\$3,902</b>	<b>\$1,984</b>	<b>\$1,984</b>	<b>\$1,984</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,162</b>	<b>\$4,501</b>	<b>\$2,929</b>	<b>\$2,929</b>
<b>Net Cost</b>	<b>\$1,048</b>	<b>\$971</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1615 (272500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,167	\$2,716	\$2,092	\$2,092
<b>Total Revenue</b>	<b>\$2,167</b>	<b>\$2,716</b>	<b>\$2,092</b>	<b>\$2,092</b>
Other Charges	\$257	\$2,206	\$746	\$746
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,565	\$1,346	\$1,346	\$1,346
<b>Total Other Financing Uses</b>	<b>\$2,565</b>	<b>\$1,346</b>	<b>\$1,346</b>	<b>\$1,346</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,822</b>	<b>\$3,552</b>	<b>\$2,092</b>	<b>\$2,092</b>
<b>Net Cost</b>	<b>\$655</b>	<b>\$836</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1511 (272600)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,354	\$1,086	\$1,395	\$1,395
<b>Total Revenue</b>	<b>\$1,354</b>	<b>\$1,086</b>	<b>\$1,395</b>	<b>\$1,395</b>
Other Charges	\$254	\$1,824	\$891	\$891
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,137	\$504	\$504	\$504
<b>Total Other Financing Uses</b>	<b>\$2,137</b>	<b>\$504</b>	<b>\$504</b>	<b>\$504</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,391</b>	<b>\$2,328</b>	<b>\$1,395</b>	<b>\$1,395</b>
<b>Net Cost</b>	<b>\$1,037</b>	<b>\$1,242</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1510 (272700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$4,875	\$6,518	\$4,324	\$4,324
<b>Total Revenue</b>	<b>\$4,875</b>	<b>\$6,518</b>	<b>\$4,324</b>	<b>\$4,324</b>
Other Charges	\$264	\$2,362	\$791	\$791
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,933	\$5,533	\$3,533	\$3,533
<b>Total Other Financing Uses</b>	<b>\$3,933</b>	<b>\$5,533</b>	<b>\$3,533</b>	<b>\$3,533</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,197</b>	<b>\$7,895</b>	<b>\$4,324</b>	<b>\$4,324</b>
<b>Net Cost</b>	<b>(\$677)</b>	<b>\$1,377</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0203 (272800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$19,322	\$22,603	\$18,934	\$18,934
<b>Total Revenue</b>	<b>\$19,322</b>	<b>\$22,603</b>	<b>\$18,934</b>	<b>\$18,934</b>
Other Charges	\$310	\$6,241	\$1,000	\$1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$18,073	\$18,001	\$17,934	\$17,934
<b>Total Other Financing Uses</b>	<b>\$18,073</b>	<b>\$18,001</b>	<b>\$17,934</b>	<b>\$17,934</b>
<b>Total Expenditures/Appropriations</b>	<b>\$18,383</b>	<b>\$24,242</b>	<b>\$18,934</b>	<b>\$18,934</b>
<b>Net Cost</b>	<b>(\$939)</b>	<b>\$1,639</b>	<b>\$0</b>	<b>\$0</b>



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**SVC AREA P6 ZONE 1002 (273000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$8,588	\$8,611	\$8,431	\$8,431
<b>Total Revenue</b>	<b>\$8,588</b>	<b>\$8,611</b>	<b>\$8,431</b>	<b>\$8,431</b>
Other Charges	\$277	\$1,858	\$858	\$858
<b>Other Financing Uses</b>				
Expenditure Transfers	\$7,907	\$7,856	\$7,573	\$7,573
<b>Total Other Financing Uses</b>	<b>\$7,907</b>	<b>\$7,856</b>	<b>\$7,573</b>	<b>\$7,573</b>
<b>Total Expenditures/Appropriations</b>	<b>\$8,184</b>	<b>\$9,714</b>	<b>\$8,431</b>	<b>\$8,431</b>
<b>Net Cost</b>	<b>(\$403)</b>	<b>\$1,103</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 2602 (273100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$939	\$941	\$829	\$829
<b>Total Revenue</b>	<b>\$939</b>	<b>\$941</b>	<b>\$829</b>	<b>\$829</b>
Other Charges	\$256	\$1,995	\$580	\$580
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,275	\$249	\$249	\$249
<b>Total Other Financing Uses</b>	<b>\$1,275</b>	<b>\$249</b>	<b>\$249</b>	<b>\$249</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,531</b>	<b>\$2,244</b>	<b>\$829</b>	<b>\$829</b>
<b>Net Cost</b>	<b>\$592</b>	<b>\$1,303</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0204 (273200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,415	\$2,422	\$2,487	\$2,487
<b>Total Revenue</b>	<b>\$2,415</b>	<b>\$2,422</b>	<b>\$2,487</b>	<b>\$2,487</b>
Other Charges	\$258	\$2,462	\$1,827	\$1,827
<b>Other Financing Uses</b>				
Expenditure Transfers	\$4,252	\$660	\$660	\$660
<b>Total Other Financing Uses</b>	<b>\$4,252</b>	<b>\$660</b>	<b>\$660</b>	<b>\$660</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,510</b>	<b>\$3,122</b>	<b>\$2,487</b>	<b>\$2,487</b>
<b>Net Cost</b>	<b>\$2,094</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 1003 (273300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,875	\$1,441	\$2,556	\$2,556
<b>Total Revenue</b>	<b>\$2,875</b>	<b>\$1,441</b>	<b>\$2,556</b>	<b>\$2,556</b>
Other Charges	\$259	\$1,574	\$1,574	\$1,574
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,224	\$959	\$982	\$982
<b>Total Other Financing Uses</b>	<b>\$2,224</b>	<b>\$959</b>	<b>\$982</b>	<b>\$982</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,483</b>	<b>\$2,533</b>	<b>\$2,556</b>	<b>\$2,556</b>
<b>Net Cost</b>	<b>(\$391)</b>	<b>\$1,092</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 1201 (273400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,829	\$1,834	\$1,481	\$1,481
<b>Total Revenue</b>	<b>\$1,829</b>	<b>\$1,834</b>	<b>\$1,481</b>	<b>\$1,481</b>
Other Charges	\$256	\$3,066	\$1,098	\$1,098
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,184	\$383	\$383	\$383
<b>Total Other Financing Uses</b>	<b>\$2,184</b>	<b>\$383</b>	<b>\$383</b>	<b>\$383</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,440</b>	<b>\$3,449</b>	<b>\$1,481</b>	<b>\$1,481</b>
<b>Net Cost</b>	<b>\$611</b>	<b>\$1,615</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 2203 (273500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$200,837	\$193,262	\$189,097	\$189,097
<b>Total Revenue</b>	<b>\$200,837</b>	<b>\$193,262</b>	<b>\$189,097</b>	<b>\$189,097</b>
Other Charges	\$954	\$33,150	\$12,150	\$12,150
<b>Other Financing Uses</b>				
Expenditure Transfers	\$181,635	\$179,360	\$176,947	\$176,947
<b>Total Other Financing Uses</b>	<b>\$181,635</b>	<b>\$179,360</b>	<b>\$176,947</b>	<b>\$176,947</b>
<b>Total Expenditures/Appropriations</b>	<b>\$182,589</b>	<b>\$212,510</b>	<b>\$189,097</b>	<b>\$189,097</b>
<b>Net Cost</b>	<b>(\$18,248)</b>	<b>\$19,248</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 3001 (273600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$45,212	\$48,217	\$45,087	\$45,087
<b>Total Revenue</b>	<b>\$45,212</b>	<b>\$48,217</b>	<b>\$45,087</b>	<b>\$45,087</b>
Other Charges	\$397	\$6,988	\$988	\$988
<b>Other Financing Uses</b>				
Expenditure Transfers	\$42,378	\$44,666	\$44,099	\$44,099
<b>Total Other Financing Uses</b>	<b>\$42,378</b>	<b>\$44,666</b>	<b>\$44,099</b>	<b>\$44,099</b>
<b>Total Expenditures/Appropriations</b>	<b>\$42,775</b>	<b>\$51,654</b>	<b>\$45,087</b>	<b>\$45,087</b>
<b>Net Cost</b>	<b>(\$2,437)</b>	<b>\$3,437</b>	<b>\$0</b>	<b>\$0</b>

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Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$53,052	\$54,507	\$51,280	\$51,280
<b>Total Revenue</b>	<b>\$53,052</b>	<b>\$54,507</b>	<b>\$51,280</b>	<b>\$51,280</b>
Other Charges	\$423	\$7,428	\$1,028	\$1,028
<b>Other Financing Uses</b>				
Expenditure Transfers	\$49,363	\$51,346	\$50,252	\$50,252
<b>Total Other Financing Uses</b>	<b>\$49,363</b>	<b>\$51,346</b>	<b>\$50,252</b>	<b>\$50,252</b>
<b>Total Expenditures/Appropriations</b>	<b>\$49,786</b>	<b>\$58,774</b>	<b>\$51,280</b>	<b>\$51,280</b>
<b>Net Cost</b>	<b>(\$3,266)</b>	<b>\$4,267</b>	<b>\$0</b>	<b>\$0</b>



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**SVC AREA P6 ZONE 3102 (273800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$813	\$815	\$278	\$278
<b>Total Revenue</b>	<b>\$813</b>	<b>\$815</b>	<b>\$278</b>	<b>\$278</b>
Other Charges	\$254	\$2,572	\$278	\$278
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$168	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$168</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$254</b>	<b>\$2,740</b>	<b>\$278</b>	<b>\$278</b>
<b>Net Cost</b>	<b>(\$558)</b>	<b>\$1,925</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 3104 (273900)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$5,488	\$7,599	\$5,519	\$5,519
<b>Total Revenue</b>	<b>\$5,488</b>	<b>\$7,599</b>	<b>\$5,519</b>	<b>\$5,519</b>
Other Charges	\$265	\$2,639	\$729	\$729
<b>Other Financing Uses</b>				
Expenditure Transfers	\$5,093	\$5,790	\$4,790	\$4,790
<b>Total Other Financing Uses</b>	<b>\$5,093</b>	<b>\$5,790</b>	<b>\$4,790</b>	<b>\$4,790</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,358</b>	<b>\$8,429</b>	<b>\$5,519</b>	<b>\$5,519</b>
<b>Net Cost</b>	<b>(\$130)</b>	<b>\$830</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 2202 (274000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$101,400	\$96,584	\$95,154	\$95,154
<b>Total Revenue</b>	<b>\$101,400</b>	<b>\$96,584</b>	<b>\$95,154</b>	<b>\$95,154</b>
Other Charges	\$575	\$12,564	\$1,000	\$1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$90,809	\$95,036	\$94,154	\$94,154
<b>Total Other Financing Uses</b>	<b>\$90,809</b>	<b>\$95,036</b>	<b>\$94,154</b>	<b>\$94,154</b>
<b>Total Expenditures/Appropriations</b>	<b>\$91,384</b>	<b>\$107,600</b>	<b>\$95,154</b>	<b>\$95,154</b>
<b>Net Cost</b>	<b>(\$10,016)</b>	<b>\$11,016</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 0205 (274100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$506	\$508	\$391	\$391
<b>Total Revenue</b>	<b>\$506</b>	<b>\$508</b>	<b>\$391</b>	<b>\$391</b>
Other Charges	\$252	\$1,430	\$166	\$166
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$225	\$225	\$225
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$1,655</b>	<b>\$391</b>	<b>\$391</b>
<b>Net Cost</b>	<b>(\$254)</b>	<b>\$1,147</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 0301 (274200)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$119,580	\$119,908	\$123,167	\$123,167
<b>Total Revenue</b>	<b>\$119,580</b>	<b>\$119,908</b>	<b>\$123,167</b>	<b>\$123,167</b>
Other Charges	\$682	\$6,302	\$6,302	\$6,302
<b>Other Financing Uses</b>				
Expenditure Transfers	\$117,898	\$115,606	\$116,865	\$116,865
<b>Total Other Financing Uses</b>	<b>\$117,898</b>	<b>\$115,606</b>	<b>\$116,865</b>	<b>\$116,865</b>
<b>Total Expenditures/Appropriations</b>	<b>\$118,580</b>	<b>\$121,908</b>	<b>\$123,167</b>	<b>\$123,167</b>
<b>Net Cost</b>	<b>(\$1,001)</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>

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**SVC AREA P6 ZONE 1004 (274300)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$4,294	\$4,170	\$4,285	\$4,285
<b>Total Revenue</b>	<b>\$4,294</b>	<b>\$4,170</b>	<b>\$4,285</b>	<b>\$4,285</b>
Other Charges	\$264	\$1,331	\$612	\$612
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,896	\$3,673	\$3,673	\$3,673
<b>Total Other Financing Uses</b>	<b>\$3,896</b>	<b>\$3,673</b>	<b>\$3,673</b>	<b>\$3,673</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,160</b>	<b>\$5,004</b>	<b>\$4,285</b>	<b>\$4,285</b>
<b>Net Cost</b>	<b>(\$134)</b>	<b>\$834</b>	<b>\$0</b>	<b>\$0</b>

**SVC AREA P6 ZONE 2603 (274400)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,025	\$2,030	\$2,086	\$2,086
<b>Total Revenue</b>	<b>\$2,025</b>	<b>\$2,030</b>	<b>\$2,086</b>	<b>\$2,086</b>
Other Charges	\$257	\$2,071	\$1,427	\$1,427
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,482	\$659	\$659	\$659
<b>Total Other Financing Uses</b>	<b>\$3,482</b>	<b>\$659</b>	<b>\$659</b>	<b>\$659</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,739</b>	<b>\$2,730</b>	<b>\$2,086</b>	<b>\$2,086</b>
<b>Net Cost</b>	<b>\$1,714</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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**SVC AREA P6 ZONE 3002 (274600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,938	\$2,701	\$2,396	\$2,396
<b>Total Revenue</b>	<b>\$2,938</b>	<b>\$2,701</b>	<b>\$2,396</b>	<b>\$2,396</b>
Other Charges	\$257	\$2,486	\$869	\$869
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,070	\$1,527	\$1,527	\$1,527
<b>Total Other Financing Uses</b>	<b>\$2,070</b>	<b>\$1,527</b>	<b>\$1,527</b>	<b>\$1,527</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,327</b>	<b>\$4,013</b>	<b>\$2,396</b>	<b>\$2,396</b>
<b>Net Cost</b>	<b>(\$612)</b>	<b>\$1,312</b>	<b>\$0</b>	<b>\$0</b>



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**Schedule 15****SVC AREA P6 ZONE 3105 (274700)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$0	\$3,531	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,531</b>	<b>\$0</b>	<b>\$0</b>
Other Charges	\$2	\$2,229	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$2,000	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2</b>	<b>\$4,229</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$2</b>	<b>\$698</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 3106 (274800)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$0	\$859	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$859</b>	<b>\$0</b>	<b>\$0</b>
Other Charges	\$0	\$1,560	\$0	\$0
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,478	\$0	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$1,478</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,478</b>	<b>\$1,560</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Cost</b>	<b>\$1,478</b>	<b>\$701</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SVC AREA P6 ZONE 3107 (274900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$490	\$245	\$505	\$505
<b>Total Revenue</b>	<b>\$490</b>	<b>\$245</b>	<b>\$505</b>	<b>\$505</b>
Other Charges	\$252	\$1,683	\$420	\$420
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$85	\$85	\$85
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$85</b>	<b>\$85</b>	<b>\$85</b>
<b>Total Expenditures/Appropriations</b>	<b>\$252</b>	<b>\$1,768</b>	<b>\$505</b>	<b>\$505</b>
<b>Net Cost</b>	<b>(\$238)</b>	<b>\$1,523</b>	<b>\$0</b>	<b>\$0</b>

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**Schedule 15****SERVICE AREA R-4 MORAGA (275100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Current Property	\$30,754	\$30,000	\$31,000	\$31,000
Taxes Other Than Cur Prop	(81)	(230)	(200)	(200)
Intergovernmental Revenue	212	250	200	200
<b>Total Revenue</b>	<b>\$30,885</b>	<b>\$30,020</b>	<b>\$31,000</b>	<b>\$31,000</b>
Other Charges	\$30,884	\$30,021	\$31,000	\$31,000
<b>Total Expenditures/Appropriations</b>	<b>\$30,884</b>	<b>\$30,021</b>	<b>\$31,000</b>	<b>\$31,000</b>
<b>Net Cost</b>	<b>(\$1)</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>

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**SERVICE AREA R-9 EL SOBRANTE (275700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Intergovernmental Revenue	\$452,269	\$0	\$0	\$0
Miscellaneous Revenue	433,882	8,532	8,532	8,532
<b>Total Revenue</b>	<b>\$886,152</b>	<b>\$8,532</b>	<b>\$8,532</b>	<b>\$8,532</b>
Services And Supplies	\$773,716	\$114,901	\$2,500	\$2,500
Other Charges	5,462	5,032	5,032	5,032
<b>Capital Assets</b>				
Fixed Assets	\$0	\$21,528	\$21,528	\$21,528
<b>Total Capital Assets</b>	<b>\$0</b>	<b>\$21,528</b>	<b>\$21,528</b>	<b>\$21,528</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$154	\$1,000	\$1,000	\$1,000
<b>Total Other Financing Uses</b>	<b>\$154</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$779,332</b>	<b>\$142,461</b>	<b>\$30,060</b>	<b>\$30,060</b>
<b>Net Cost</b>	<b>(\$106,819)</b>	<b>\$133,929</b>	<b>\$21,528</b>	<b>\$21,528</b>

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**SERVICE AREA R-7 ZONE A (275800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$1,100,849	\$1,079,400	\$1,096,400	\$1,096,400
Taxes Other Than Cur Prop	(2,772)	(8,000)	(5,000)	(5,000)
Use Of Money & Property	11,102	12,000	15,000	15,000
Intergovernmental Revenue	216,575	363,306	8,600	8,600
Charges For Services	7,263	7,300	7,300	7,300
<b>Total Revenue</b>	<b>\$1,333,018</b>	<b>\$1,454,006</b>	<b>\$1,122,300</b>	<b>\$1,122,300</b>
Services And Supplies	\$260,270	\$279,086	\$555,701	\$555,701
Other Charges	209,646	304,800	294,800	294,800
<b>Capital Assets</b>				
Fixed Assets	\$1,744,056	\$3,174,685	\$2,674,699	\$2,674,699
<b>Total Capital Assets</b>	<b>\$1,744,056</b>	<b>\$3,174,685</b>	<b>\$2,674,699</b>	<b>\$2,674,699</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$85,378	\$148,900	\$148,900	\$148,900
<b>Total Other Financing Uses</b>	<b>\$85,378</b>	<b>\$148,900</b>	<b>\$148,900</b>	<b>\$148,900</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,299,350</b>	<b>\$3,907,471</b>	<b>\$3,674,100</b>	<b>\$3,674,100</b>
<b>Net Cost</b>	<b>\$966,333</b>	<b>\$2,453,465</b>	<b>\$2,551,800</b>	<b>\$2,551,800</b>

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**SERVICE AREA R-10 RODEO (276000)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Use Of Money & Property	\$25,421	\$34,000	\$27,688	\$27,688
Intergovernmental Revenue	274,590	0	0	0
Charges For Services	678	4,200	0	0
Miscellaneous Revenue	472,366	27,217	0	0
<b>Total Revenue</b>	<b>\$773,055</b>	<b>\$65,417</b>	<b>\$27,688</b>	<b>\$27,688</b>
Services And Supplies	\$34,433	\$185,075	\$17,304	\$17,304
Other Charges	38,606	5,345	5,250	5,250
<b>Capital Assets</b>				
Fixed Assets	\$542,660	\$21,217	\$21,217	\$21,217
<b>Total Capital Assets</b>	<b>\$542,660</b>	<b>\$21,217</b>	<b>\$21,217</b>	<b>\$21,217</b>
<b>Other Financing Uses</b>				
Expenditure Transfers	\$20,574	\$15,000	\$10,000	\$10,000
<b>Total Other Financing Uses</b>	<b>\$20,574</b>	<b>\$15,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$636,273</b>	<b>\$226,637</b>	<b>\$53,771</b>	<b>\$53,771</b>
<b>Net Cost</b>	<b>(\$136,782)</b>	<b>\$161,220</b>	<b>\$26,083</b>	<b>\$26,083</b>

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**Schedule 15****DISC BAY WEST PARKING (277100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Use Of Money & Property	\$112	\$75	\$100	\$100
<b>Total Revenue</b>	<b>\$112</b>	<b>\$75</b>	<b>\$100</b>	<b>\$100</b>
Services And Supplies	\$0	\$4,154	\$5,275	\$5,275
Other Charges	4	10,004	10,004	10,004
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$10,000	\$9,000	\$9,000
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$9,000</b>	<b>\$9,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4</b>	<b>\$24,158</b>	<b>\$24,279</b>	<b>\$24,279</b>
<b>Net Cost</b>	<b>(\$108)</b>	<b>\$24,083</b>	<b>\$24,179</b>	<b>\$24,179</b>



**SVC AREA P6 ZONE 0210 (277500)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,820	\$2,827	\$1,452	\$1,452
<b>Total Revenue</b>	<b>\$2,820</b>	<b>\$2,827</b>	<b>\$1,452</b>	<b>\$1,452</b>
Other Charges	\$259	\$3,929	\$1,000	\$1,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,637	\$1,008	\$452	\$452
<b>Total Other Financing Uses</b>	<b>\$3,637</b>	<b>\$1,008</b>	<b>\$452</b>	<b>\$452</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,896</b>	<b>\$4,937</b>	<b>\$1,452</b>	<b>\$1,452</b>
<b>Net Cost</b>	<b>\$1,076</b>	<b>\$2,110</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
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	Fiscal Year 2018-2019	

**SVC AREA P6 ZONE 1513 (277600)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$3,760	\$4,242	\$3,752	\$3,752
<b>Total Revenue</b>	<b>\$3,760</b>	<b>\$4,242</b>	<b>\$3,752</b>	<b>\$3,752</b>
Other Charges	\$264	\$1,565	\$565	\$565
<b>Other Financing Uses</b>				
Expenditure Transfers	\$3,579	\$3,294	\$3,187	\$3,187
<b>Total Other Financing Uses</b>	<b>\$3,579</b>	<b>\$3,294</b>	<b>\$3,187</b>	<b>\$3,187</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,843</b>	<b>\$4,859</b>	<b>\$3,752</b>	<b>\$3,752</b>
<b>Net Cost</b>	<b>\$83</b>	<b>\$617</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
County Budget Act	Special Districts and Other Agencies - Non Enterprise	
January 2010 Edition, revision #1	Financing Sources and Uses by Budget Unit by Object	
	Fiscal Year 2018-2019	

**SVC AREA P6 ZONE 2604 (277700)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$1,175	\$1,529	\$606	\$606
<b>Total Revenue</b>	<b>\$1,175</b>	<b>\$1,529</b>	<b>\$606</b>	<b>\$606</b>
Other Charges	\$259	\$2,467	\$467	\$467
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,773	\$349	\$139	\$139
<b>Total Other Financing Uses</b>	<b>\$1,773</b>	<b>\$349</b>	<b>\$139</b>	<b>\$139</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,032</b>	<b>\$2,816</b>	<b>\$606</b>	<b>\$606</b>
<b>Net Cost</b>	<b>\$857</b>	<b>\$1,287</b>	<b>\$0</b>	<b>\$0</b>

**State Controller Schedules**

County Budget Act

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**Contra Costa County**

Special Districts and Other Agencies - Non Enterprise

Financing Sources and Uses by Budget Unit by Object

Fiscal Year 2018-2019

**Schedule 15****SVC AREA P6 ZONE 2605 (277800)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$30,315	\$35,934	\$25,536	\$25,536
<b>Total Revenue</b>	<b>\$30,315</b>	<b>\$35,934</b>	<b>\$25,536</b>	<b>\$25,536</b>
Other Charges	\$343	\$12,456	\$1,456	\$1,456
<b>Other Financing Uses</b>				
Expenditure Transfers	\$24,450	\$30,000	\$24,080	\$24,080
<b>Total Other Financing Uses</b>	<b>\$24,450</b>	<b>\$30,000</b>	<b>\$24,080</b>	<b>\$24,080</b>
<b>Total Expenditures/Appropriations</b>	<b>\$24,793</b>	<b>\$42,456</b>	<b>\$25,536</b>	<b>\$25,536</b>
<b>Net Cost</b>	<b>(\$5,522)</b>	<b>\$6,522</b>	<b>\$0</b>	<b>\$0</b>

**State Controller Schedules**

County Budget Act

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**Contra Costa County**

Special Districts and Other Agencies - Non Enterprise

Financing Sources and Uses by Budget Unit by Object

Fiscal Year 2018-2019

**Schedule 15****SVC AREA P6 ZONE 3003 (277900)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$2,115	\$2,593	\$1,694	\$1,694
<b>Total Revenue</b>	<b>\$2,115</b>	<b>\$2,593</b>	<b>\$1,694</b>	<b>\$1,694</b>
Other Charges	\$257	\$3,765	\$1,109	\$1,109
<b>Other Financing Uses</b>				
Expenditure Transfers	\$2,826	\$585	\$585	\$585
<b>Total Other Financing Uses</b>	<b>\$2,826</b>	<b>\$585</b>	<b>\$585</b>	<b>\$585</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,083</b>	<b>\$4,350</b>	<b>\$1,694</b>	<b>\$1,694</b>
<b>Net Cost</b>	<b>\$968</b>	<b>\$1,757</b>	<b>\$0</b>	<b>\$0</b>

**State Controller Schedules**

County Budget Act

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**Contra Costa County**

Special Districts and Other Agencies - Non Enterprise

Financing Sources and Uses by Budget Unit by Object

Fiscal Year 2018-2019

**Schedule 15****SVC AREA P6 ZONE 3108 (278100)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$588	\$589	\$606	\$606
<b>Total Revenue</b>	<b>\$588</b>	<b>\$589</b>	<b>\$606</b>	<b>\$606</b>
Other Charges	\$254	\$1,747	\$606	\$606
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$193	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$193</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$254</b>	<b>\$1,940</b>	<b>\$606</b>	<b>\$606</b>
<b>Net Cost</b>	<b>(\$333)</b>	<b>\$1,351</b>	<b>\$0</b>	<b>\$0</b>

**State Controller Schedules**

County Budget Act

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**Contra Costa County**

Special Districts and Other Agencies - Non Enterprise

Financing Sources and Uses by Budget Unit by Object

Fiscal Year 2018-2019

**Schedule 15****SVC AREA P6 ZONE 3109 (278200)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$705	\$707	\$726	\$726
<b>Total Revenue</b>	<b>\$705</b>	<b>\$707</b>	<b>\$726</b>	<b>\$726</b>
Other Charges	\$251	\$1,322	\$641	\$641
<b>Other Financing Uses</b>				
Expenditure Transfers	\$1,396	\$85	\$85	\$85
<b>Total Other Financing Uses</b>	<b>\$1,396</b>	<b>\$85</b>	<b>\$85</b>	<b>\$85</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,647</b>	<b>\$1,407</b>	<b>\$726</b>	<b>\$726</b>
<b>Net Cost</b>	<b>\$942</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

**State Controller Schedules**

County Budget Act

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**Contra Costa County**

Special Districts and Other Agencies - Non Enterprise

Financing Sources and Uses by Budget Unit by Object

Fiscal Year 2018-2019

**Schedule 15****SVC AREA P6 ZONE 3110 (278300)**

Detail by Revenue Category and Expenditure Object	2016-2017 Actual	2017-2018 Adjusted	2018-2019 Requested	2018-2019 Recommended
1	2	3	4	5
Taxes Other Than Cur Prop	\$588	\$589	\$181	\$181
<b>Total Revenue</b>	<b>\$588</b>	<b>\$589</b>	<b>\$181</b>	<b>\$181</b>
Other Charges	\$254	\$1,856	\$181	\$181
<b>Other Financing Uses</b>				
Expenditure Transfers	\$0	\$189	\$0	\$0
<b>Total Other Financing Uses</b>	<b>\$0</b>	<b>\$189</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures/Appropriations</b>	<b>\$254</b>	<b>\$2,045</b>	<b>\$181</b>	<b>\$181</b>
<b>Net Cost</b>	<b>(\$333)</b>	<b>\$1,456</b>	<b>\$0</b>	<b>\$0</b>



<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
County Budget Act	Special Districts and Other Agencies - Non Enterprise	
January 2010 Edition, revision #1	Financing Sources and Uses by Budget Unit by Object	
	Fiscal Year 2018-2019	

**SVC AREA P6 ZONE 3112 (278500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Other Than Cur Prop	\$4,872	\$4,884	\$5,018	\$5,018
<b>Total Revenue</b>	<b>\$4,872</b>	<b>\$4,884</b>	<b>\$5,018</b>	<b>\$5,018</b>
Other Charges	\$280	\$1,400	\$834	\$834
<b>Other Financing Uses</b>				
Expenditure Transfers	\$4,592	\$4,184	\$4,184	\$4,184
<b>Total Other Financing Uses</b>	<b>\$4,592</b>	<b>\$4,184</b>	<b>\$4,184</b>	<b>\$4,184</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,872</b>	<b>\$5,584</b>	<b>\$5,018</b>	<b>\$5,018</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>

<b>State Controller Schedules</b>	<b>Contra Costa County</b>	<b>Schedule 15</b>
County Budget Act	Special Districts and Other Agencies - Non Enterprise	
January 2010 Edition, revision #1	Financing Sources and Uses by Budget Unit by Object	
	Fiscal Year 2018-2019	

**C C C WATER AGENCY (282500)**

<b>Detail by Revenue Category and Expenditure Object</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Adjusted</b>	<b>2018-2019 Requested</b>	<b>2018-2019 Recommended</b>
1	2	3	4	5
Taxes Current Property	\$637,979	\$779,456	\$635,000	\$635,000
Taxes Other Than Cur Prop	(1,712)	1,500	0	0
Intergovernmental Revenue	5,063	5,600	0	0
Charges For Services	0	100,000	0	0
<b>Total Revenue</b>	<b>\$641,330</b>	<b>\$886,556</b>	<b>\$635,000</b>	<b>\$635,000</b>
Services And Supplies	\$57,384	\$1,710,827	\$150,000	\$150,000
Other Charges	4,731	10,000	10,000	10,000
<b>Other Financing Uses</b>				
Expenditure Transfers	\$297,352	\$475,000	\$475,000	\$475,000
<b>Total Other Financing Uses</b>	<b>\$297,352</b>	<b>\$475,000</b>	<b>\$475,000</b>	<b>\$475,000</b>
<b>Total Expenditures/Appropriations</b>	<b>\$359,467</b>	<b>\$2,195,827</b>	<b>\$635,000</b>	<b>\$635,000</b>
<b>Net Cost</b>	<b>(\$281,863)</b>	<b>\$1,309,271</b>	<b>\$0</b>	<b>\$0</b>



# Contra Costa County

To: Board of Supervisors  
From: Joseph E. Canciamilla, Clerk-Recorder  
Date: April 17, 2018

Subject: Consolidation Requests for the June 5, 2018 Primary Election

---

## **RECOMMENDATION(S):**

APPROVE election consolidation requests from jurisdictions that have filed resolutions with the County-Clerk Recorder, Elections Division, to place measures on the June 5, 2018 Primary Election ballot, and AUTHORIZE the County Clerk-Recorder to conduct elections for: City of Lafayette, City of Martinez, City of Orinda, City of Pinole, City of Richmond, and County Service Area P-5.

## **FISCAL IMPACT:**

There is no direct cost to the County. Any additional cost incurred by the Elections Division will be recovered from each City and Special District.

## **BACKGROUND:**

Election Code 10400 et seq. requires jurisdictions wishing to consolidate an election with a statewide election to submit a resolution to the Board of Supervisors requesting the consolidation. The Board may approve or not approve the request. By granting these requests, the Board authorizes the County Elections Division to consolidate and conduct the election on behalf of the jurisdictions in conjunction with the June 5th Primary Election. Records indicate that the entities requesting consolidation have each filed the required resolution with the Clerk of the Board of Supervisors.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Rosa Mena,  
925.335.7806

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Not approving the requests will require each entity to conduct its own election.

CHILDREN'S IMPACT STATEMENT:

None



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Joseph E. Canciamilla, Clerk-Recorder  
Date: April 17, 2018

Subject: ACCEPT CANVASS OF VOTES FOR POLICE SERVICE AREA, ZONE 2607

---

**RECOMMENDATION(S):**

Accept the Canvass of Votes for the March 27, 2018 Special Election showing that the measure for Police Services in County Service Area P-6, Zone 2607, Supervisorial District 5 - Unincorporated Area of Martinez passed as follows:

Total Landowners - 1  
Voted - 1  
Yes - 2  
No - 0

**FISCAL IMPACT:**

None

**BACKGROUND:**

See attached Certificate of the County Clerk, providing the results of the March 27, 2018 Special Election for County Service Area P-6, Zone 2607, where each landowner of the affected area was allowed one vote for each acre



APPROVE



OTHER



RECOMMENDATION OF CNTY ADMINISTRATOR



RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Rosa Mena,  
925.335.7806

cc:

BACKGROUND: (CONT'D)

or portion thereof on Resolution No. 2017/435, so as to authorize a special tax on said property, located in Unincorporated Area in Martinez, to maintain present level of police protection services and provide additional funding for increased police protection services.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not accept the Canvass of Votes, Zone 2607 will not be formed.

CHILDREN'S IMPACT STATEMENT:

None

ATTACHMENTS

Certificate of County Clerk

**CERTIFICATE OF COUNTY CLERK AS TO THE RESULTS OF THE CANVASS OF  
THE POLICE SERVICE AREA P-6, ZONE 2607, SUBDIVISION 9065 SPECIAL  
ELECTION.**

State of California        }  
                                      }  
County of Contra Costa    }       ss.

I, JOSEPH CANCIAMILLA, County Clerk of Contra Costa County, State of California, do hereby certify that I did canvass the returns of the votes cast on March 27, 2018 Special Election. I further certify that the statement of the votes cast, to which this certificate is attached, shows the whole number of votes cast in said County, and the whole number of votes cast for and against the measure in said County and in each respective precinct therein, and that the totals of the respective columns and the totals as shown for and against the measure are full, true and correct.

WITNESS my hand and Official Seal this 3rd day of April, 2018.

JOSEPH CANCIAMILLA, County Clerk

By RdDa Meng



**CONTRA COSTA POLICE SERVICE AREA P-6,  
ZONE 2607, SUBDIVISION 9065**

**OFFICIAL CANVASS**

**The Election was conducted on March 27, 2018, by Landowners of the effected area. Each Landowner was allowed one vote for each acre or portion thereof.**

<u><b>Total Landowners</b></u>	<u><b>Voted</b></u>	<u><b>Yes</b></u>	<u><b>No</b></u>
<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>





# Contra Costa County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment #26-209-10 with University of the Pacific for its Department of Physical Therapy

---

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #26-209-10 with University of the Pacific for its Department of Physical Therapy, an educational institution, effective April 1, 2018, to amend Contract #26-209-9, to include speech therapy students to receive field instruction experience at Contra Costa Regional Medical Center (CCRMC) and Health Centers with no change in the original term for the period January 1, 2018 through December 31, 2019.

## **FISCAL IMPACT:**

No fiscal impact.

## **BACKGROUND:**

On January 9, 2018, the Board of Supervisors approved Contract #26-209-9 with University of the Pacific for its Department of Physical Therapy for the provision of providing supervised field instruction experience to provide physical therapy students at Contra Costa Health Services, for the period from January 1, 2018 through December 31, 2019. Approval of Contract Amendment Agreement #26-209-10 will allow the addition of speech therapy students to receive field instruction at CCRMC and Health Centers through December 31, 2019.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the contractor's students will not receive speech therapy supervised fieldwork instruction experience at CCRMC and Health Centers.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Russell Watts, Treasurer-Tax Collector  
Date: April 17, 2018

Subject: Treasurer's Quarterly Investment Report as of December 31, 2017

---

**RECOMMENDATION(S):**

ACCEPT the Treasurer's Quarterly Investment Report as of December 31, 2017, as recommended by the County Treasurer-Tax Collector.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

Government Code Section 53646 requires the County Treasurer to prepare quarterly reports to the Board of Supervisors describing County investments including type, par value, cost, and market value. Attached please find the report covering the period October 1, 2017 through December 31, 2017.

As of December 31, 2017, the par value, cost, and market value of Contra Costa County Investment Pool were \$3,772,874,549.44, \$3,766,998,862.48, and \$3,763,948,978.72, respectively. The weighted yield to maturity was 1.41% and the weighted average days to maturity were 162 days.

As of December 31, 2017, The Treasurer's investment portfolio was in compliance with Government Code 53600 et. seq. and with the Treasurer's current investment policy. Historical activities combined with future cash flow projections indicate that the

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ronda Boler, (925)  
957-2806

cc:

BACKGROUND: (CONT'D)

County has sufficient liquidity to meet its obligations for the next six months.

ATTACHMENTS

Treasurer's Quarterly Investment Report 12.31.17

# **COUNTY OF CONTRA COSTA**

## **TREASURY OVERSIGHT COMMITTEE MEETING**

---

**Tuesday, February 20, 2018**  
**3:00 P.M.**

625 Court Street, Room 103B  
Martinez, CA 94553

Donald Bouchet, Chair, Appointed Member  
Bill Clark, Vice Chair, Appointed Member  
Julie Bautista, Elected Member  
Stanley Caldwell, Elected Member  
Edgar Grubb, Public Member  
Jerome Hatfield, Public Member  
Dan Heinrich, Public Member

### **A G E N D A**

#### **Public Comments**

#### **Action Items**

1. Approve November 21, 2017 Treasury Oversight Committee Meeting Minutes
2. Approve December 31, 2017 Quarterly Investment Report
3. Approve Annual Audit for Calendar Year 2017

#### **Information Items**

1. Overview of General Economy and Capital Market Conditions
2. Delegation of Investment Authority
3. Form 700

#### **Miscellaneous**

1. Staff Report
2. Committee Member Comments

#### **Establishment of Next Meeting Date**

May 15, 2018

## **TREASURY OVERSIGHT COMMITTEE MEETING**

November 21, 2017

### **MINUTES**

**Members Present:** Donald Bouchet, Stanley Caldwell, Julie Bautista, Edgar Grubb, Jerome Hatfield and Dan Heinrich.

**Also Present:** Belinda Zhu, Assistant County Treasurer and Ronda Boler, Executive Secretary.

**Members Absent:** Bill Clark.

Donald Bouchet called the Treasury Oversight Committee meeting to order at 3:00 p.m.

### **PUBLIC COMMENT**

None.

### **ACTION ITEMS**

#### **1. APPROVE AUGUST 15, 2017 TREASURY OVERSIGHT COMMITTEE**

##### **MEETING MINUTES**

Mr. Bouchet called a motion for approval of the minutes. Mr. Caldwell moved, seconded by Mr. Grubb to approve the August 15, 2017 Treasury Oversight Committee meeting minutes. The motion passed unanimously with ayes from Mr. Bouchet, Ms. Bautista, Mr. Caldwell, Mr. Grubb, Mr. Hatfield, and Mr. Heinrich.

#### **2. APPROVE SEPTEMBER 30, 2017 QUARTERLY INVESTMENT REPORT**

Ms. Zhu presented September 30, 2017 Quarterly Investment Report (the Report) to the Committee. The Treasurer's investment portfolio is in compliance with Government Code 53600 et. seq. The Treasurer's investment portfolio is in compliance with the Treasurer's current investment policy. The Treasurer's investment portfolio has no securities lending, reverse repurchase agreements, or derivatives.

As of September 30, 2017, the total par value of the investment pool was \$2,997,862,126.88. The total cost was \$2,991,832,551.16. The market value was \$2,992,929,050.07 which was 100.04% of the cost. More than \$2.33 billion representing about 77% of the portfolio will mature in less than a year. The weighted yield to maturity was 1.30% with the weighted average days to maturity of 204 days. The weighted duration was 0.54 year.

Historical activities combined with future cash flow projections indicate that the County is able to meet its cash flow needs for the next six months.

Ms. Zhu presented Contra Costa County Investment Pool summary report as of September 30, 2017. The market value of the investment pool was down by \$692.5 million compared to the previous quarter end, and was up by \$322.8 million compared to the same quarter end of the previous year. Approximately 86.9% of the portfolio was managed by the Treasurer's Office while the remaining portion was managed by the external managers.

Ms. Zhu stated that no exceptions have been noted in the supporting statements and exhibits to the Report.

Mr. Hatfield pointed out that three structured securities on Page 21 of the Report were not included in Exhibit VI, Treasurer's Investment Portfolio Structured Securities. Ms. Zhu responded that she will check and report back in the next meeting.

Mr. Bouchet called a motion for approval of the investment report. Mr. Grubb moved, seconded by Mr. Heinrich to approve September 30, 2017 Quarterly Investment Report. The motion passed unanimously with ayes from Mr. Bouchet, Ms. Bautista, Mr. Caldwell, Mr. Grubb, Mr. Hatfield, and Mr. Heinrich.

## **INFORMATION ITEMS**

### **1. Standard & Poor's Rating**

Ms. Zhu informed the Committee that Standard & Poors rated Contra Costa County investment portfolio (as of September 29, 2017) AAAf/S1+ signifying the highest credit quality with the lowest volatility. Ms. Zhu stated that the County Treasury Pool investment portfolio is still under criteria observation (UCO) by S&P Global. Following the onsite due diligence meeting conducted by S&P Global, we are in constant communications providing all information S&P requested promptly. As we have informed the Committee, the Treasury Pool's rating might be negatively impacted by the criteria revisions made by S&P. The final confirmation of our rating status will be released before the end of 2017.

Mr. Heinrich suggested that Mr. Watts inform the County Board of Supervisors and the Pool participants of the rating criteria changes made by S&P Global and its potential impact on the Treasury Pool ratings prior to the release of the final ratings. Mr. Grubb agreed and suggested a proactive approach to educate the Pool participants and the constituents. Ms. Zhu agreed to relay the Committee's message to Mr. Watts.

### **2. Committee Meeting Dates for Calendar Year 2018**

Contra Costa County Treasury Oversight Committee will hold its quarterly meetings on the following dates during the calendar year of 2018:

February 20, 2018  
May 15, 2018  
August 21, 2018  
November 20, 2018

**MISCELLANEOUS**

1. Staff Report

None.

2. Committee Member Comments

Mr. Hatfield informed the Committee that his last TOC meeting will be February 20, 2018 due to health reasons. Ms. Boler will find out when Mr. Hatfield's term is up. Ms. Boler will also find out if Mr. Hatfield still needs to take the required trainings prior to his last Committee meeting.

Mr. Grubb expressed his willingness to continue to serve on the Committee if his term expires next year.

**ESTABLISHMENT OF NEXT MEETING DATE:**

Tuesday, February 20, 2018.

Donald Bouchet adjourned the meeting at 4:00 p.m.

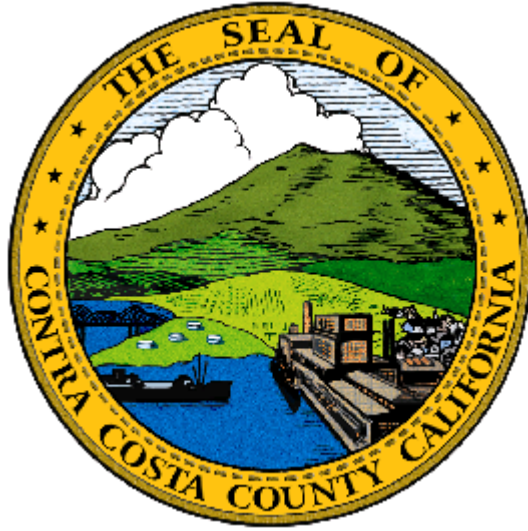
Respectfully submitted,



Ronda Boler  
Executive Secretary

112117 TOC Minutes\_rb





CONTRA COSTA COUNTY  
TREASURER'S QUARTERLY INVESTMENT REPORT  
AS OF DECEMBER 31, 2017

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## **EXECUTIVE SUMMARY**

- The Treasurer's investment portfolio is in compliance with Government Code 53600 et. seq..
- The Treasurer's investment portfolio is in compliance with the Treasurer's current investment policy.
- The Treasurer's investment portfolio has no securities lending, reverse repurchase agreements or derivatives.
- As of 12/31/17, the fair value of the Treasurer's investment portfolio was 99.92% of the cost. More than 84 percent of the portfolio or over \$3.19 billion will mature in less than a year. Historical activities combined with future cash flow projections indicate that the County is able to meet its cash flow needs for the next six months.
- Treasurer's Investment Portfolio Characteristics

Par	\$3,772,874,549.44
Cost	\$3,766,998,862.48
Market Value	\$3,763,948,978.72
Weighted Yield to Maturity	1.41%
Weighted Average Days to Maturity	162 days
Weighted Duration	0.43 year

**CONTRA COSTA COUNTY INVESTMENT POOL**  
**As of December 31, 2017**

<u>TYPE</u>	<u>PAR VALUE</u>	<u>COST</u>	<u>FAIR VALUE</u>	<u>PERCENT OF TOTAL COST</u>
<b>A. Investments Managed by Treasurer's Office</b>				
1. U.S. Treasuries (STRIPS, Bills, Notes)	\$72,114,000.00	\$71,902,099.98	\$71,521,667.23	1.91%
2. U.S. Agencies				
Federal Home Loan Banks	283,440,000.00	282,983,169.78	282,232,757.06	7.51%
Federal National Mortgage Association	85,274,000.00	85,371,011.98	84,563,566.93	2.27%
Federal Farm Credit Banks	206,576,000.00	206,268,735.12	205,125,945.25	5.48%
Federal Home Loan Mortgage Corporation	122,757,000.00	122,814,296.40	121,982,754.56	3.26%
Municipal Bonds	2,465,000.00	2,601,919.98 <sup>1</sup>	2,601,919.98 <sup>1</sup>	0.07%
Subtotal	700,512,000.00	700,039,133.26	696,506,943.78	18.58%
3. Supranationals - International Government	209,633,000.00	208,799,871.60	208,157,262.18	5.54%
4. Money Market Instruments				
Commercial Paper	1,153,097,000.00	1,148,569,924.80	1,150,894,921.14	30.49%
Negotiable Certificates of Deposit	953,190,000.00	953,188,032.45	953,358,599.41	25.30%
Medium Term Certificates of Deposit	1,460,000.00	1,460,000.00	1,460,000.00	0.04%
Money Market Accounts	565,318.32	565,318.32	565,318.32	0.02%
Time Deposit	3,397.22	3,397.22	3,397.22	0.00%
Subtotal	2,108,315,715.54	2,103,786,672.79	2,106,282,236.09	55.85%
5. Asset Backed Securities/Mortgage Backed Securities	7,812,116.15	7,818,355.76 <sup>1</sup>	7,818,355.76 <sup>1</sup>	0.21%
6. Corporate Notes	133,080,000.00	133,267,573.86	132,631,761.58	3.54%
<b>TOTAL (Section A.)<sup>2</sup></b>	<b>3,231,466,831.69</b>	<b>3,225,613,707.25</b>	<b>3,222,918,226.62</b>	<b>85.63%</b>
<b>B. Investments Managed by Outside Contractors</b>				
1. Local Agency Investment Fund	213,773,178.80	213,773,178.80	213,365,626.43 <sup>3</sup>	5.67%
2. Other				
a. EBRCS Bond	1,930,461.83	1,930,461.83	1,930,461.83	0.05%
b. Wells Capital Management	44,333,321.04	44,310,758.52	44,363,907.76 <sup>4</sup>	1.18%
c. CalTRUST (Short-Term Fund)	145,490,315.16	145,490,315.16	145,490,315.16	3.86%
Subtotal	191,754,098.03	191,731,535.51	191,784,684.75	5.09%
<b>TOTAL (Section B.)</b>	<b>405,527,276.83</b>	<b>405,504,714.31</b>	<b>405,150,311.18</b>	<b>10.76%</b>
<b>C. Cash</b>	<b>135,880,440.92</b>	<b>135,880,440.92</b>	<b>135,880,440.92</b>	<b>3.61%</b>
<b><sup>5</sup>GRAND TOTAL (FOR A , B, &amp; C)</b>	<b>\$3,772,874,549.44</b>	<b>\$3,766,998,862.48</b>	<b>\$3,763,948,978.72</b>	<b>100.00%</b>

## Notes:

1. Fair Value equals Cost less purchase interest

2. Includes funds managed by PFM retained by Contra Costa School Insurance Group and Community College District

3. Estimated Fair Value

4. Base Market Value plus Accrued Interest

5. Does not include the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

**CONTRA COSTA COUNTY INVESTMENT POOL**  
**As of December 31, 2017**

---

**CONTRA COSTA COUNTY INVESTMENT POOL - EARNING STATISTICS**

	Fiscal Year To Date	Quarter ending 12/31/2017
Average Daily Balance (\$)	3,057,356,160.07	3,113,300,040.06
Net Earnings (\$)	20,234,722.72	10,536,238.91
Earned Income Yield	1.29%	1.32%

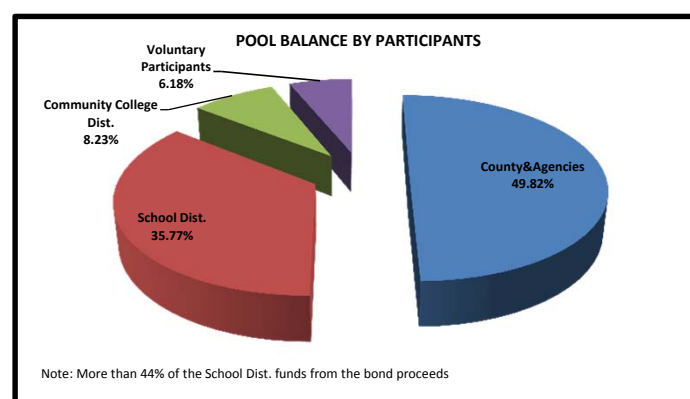
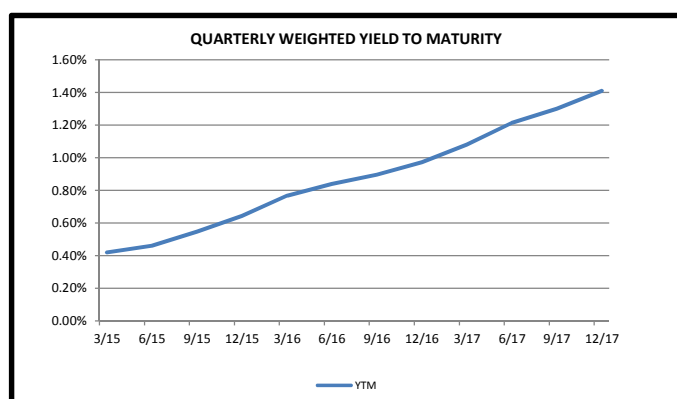
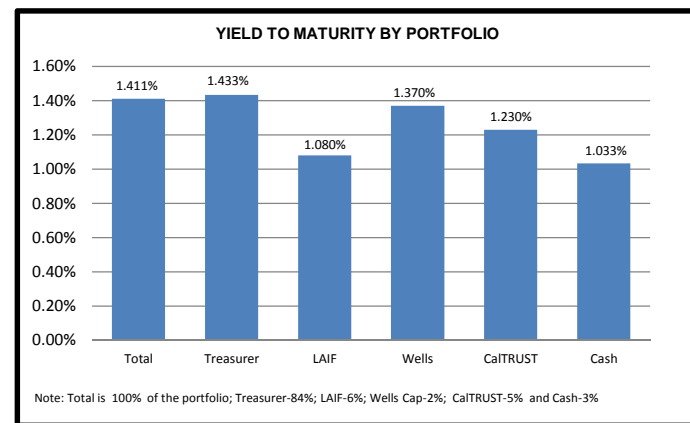
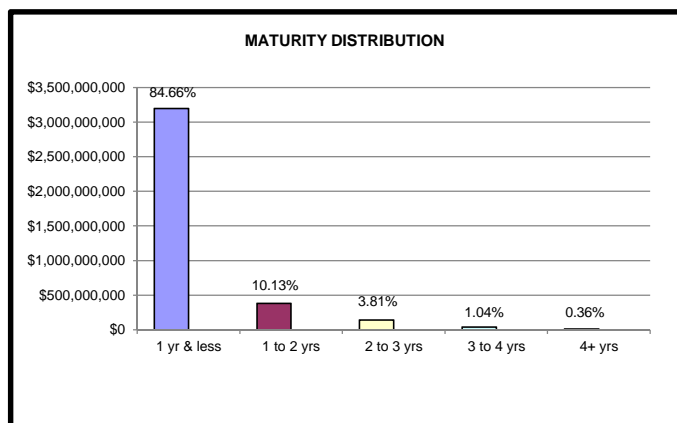
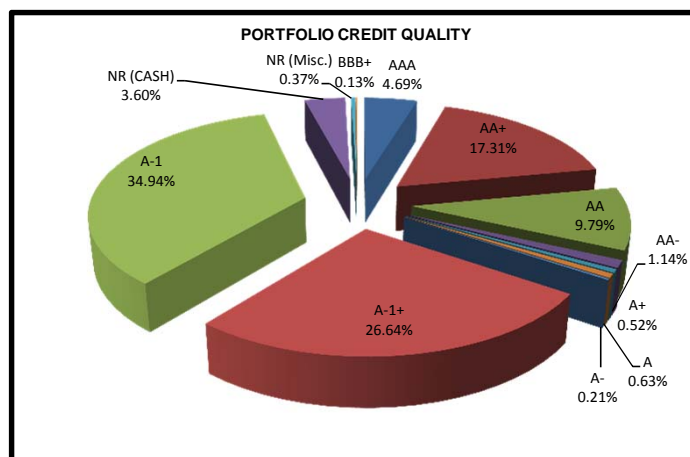
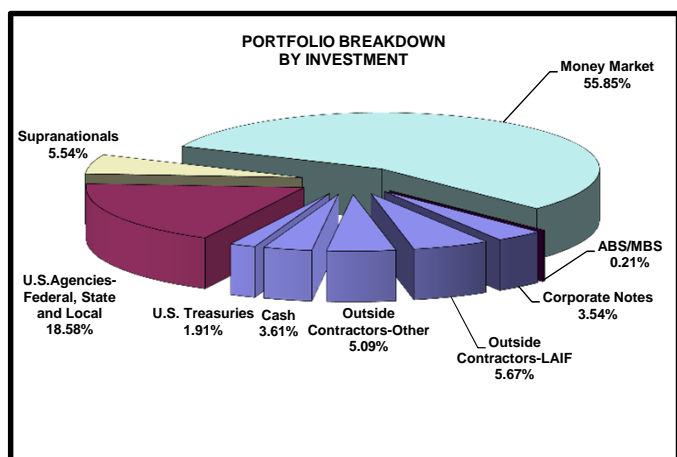
**CONTRA COSTA COUNTY INVESTMENT POOL - PORTFOLIO STATISTICS**

Investment Type	Par Value (\$)	Fair Value (\$)	YTM  (%)	WAM  (days)	Percentage of Portfolio
U.S. Treasury	72,114,000.00	71,521,667.23	1.45	549	1.90%
Agencies	698,047,000.00	693,905,023.80	1.28	395	18.43%
Municipals	2,465,000.00	2,601,919.98	1.27	177	0.07%
Commercial Paper	1,153,097,000.00	1,150,894,921.14	1.44	45	30.57%
NCD/YCD	954,650,000.00	954,818,599.41	1.52	90	25.37%
Corporate Notes	133,080,000.00	132,631,761.58	1.71	504	3.52%
ABS/MBS	7,812,116.15	7,818,355.76	1.59	1103	0.21%
Time Deposit	3,397.22	3,397.22	0.40	875	0.00%
Money Market Fund	565,318.32	565,318.32	0.00	1	0.02%
Supranationals	209,633,000.00	208,157,262.18	1.34	345	5.53%
LAIF	213,773,178.80	213,365,626.43	1.24	1	5.67%
CalTRUST	145,490,315.16	145,490,315.16	1.43	1	3.87%
Wells Cap	44,333,321.04	44,363,907.76	1.67	223	1.18%
Misc. <sup>1</sup>	1,930,461.83	1,930,461.83	0.00	N/A	0.05%
Cash	135,880,440.92	135,880,440.92	1.25	0	3.61%
<b>Total Fund<sup>2</sup></b>	<b><u>3,772,874,549.44</u></b>	<b><u>3,763,948,978.72</u></b>	<b><u>1.41</u></b>	<b><u>162</u></b>	<b><u>100.00%</u></b>

1. East Bay Regional Communications System Authority

2. Total Fund includes funds managed by PFM.

**CONTRA COSTA COUNTY  
INVESTMENT POOL  
AT A GLANCE**  
*AS OF DECEMBER 31, 2017*

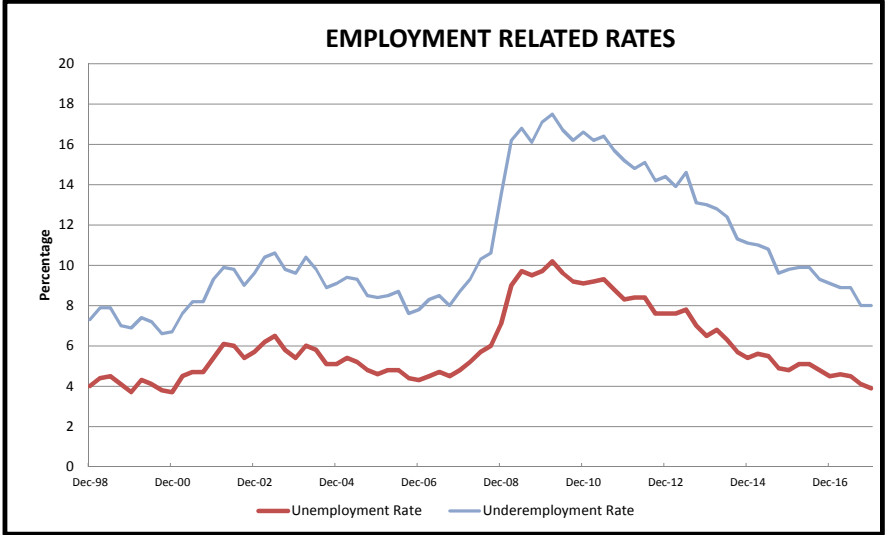
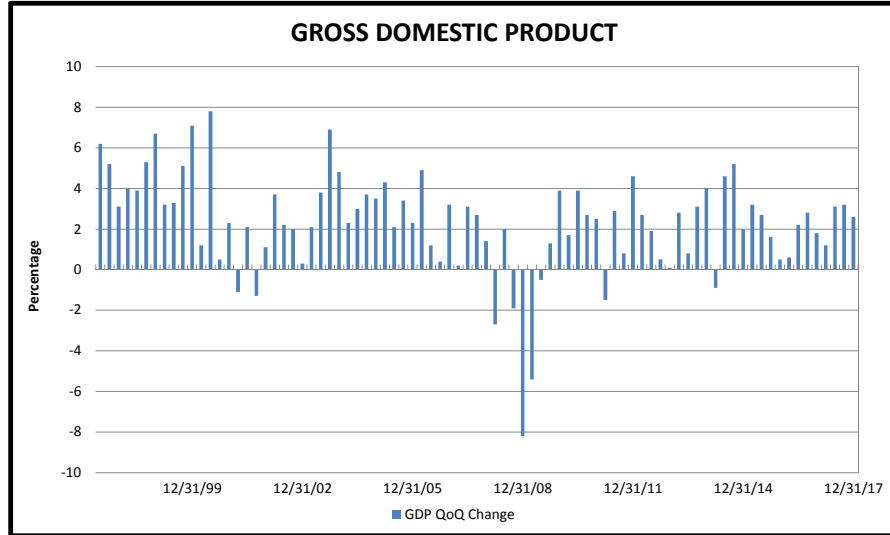
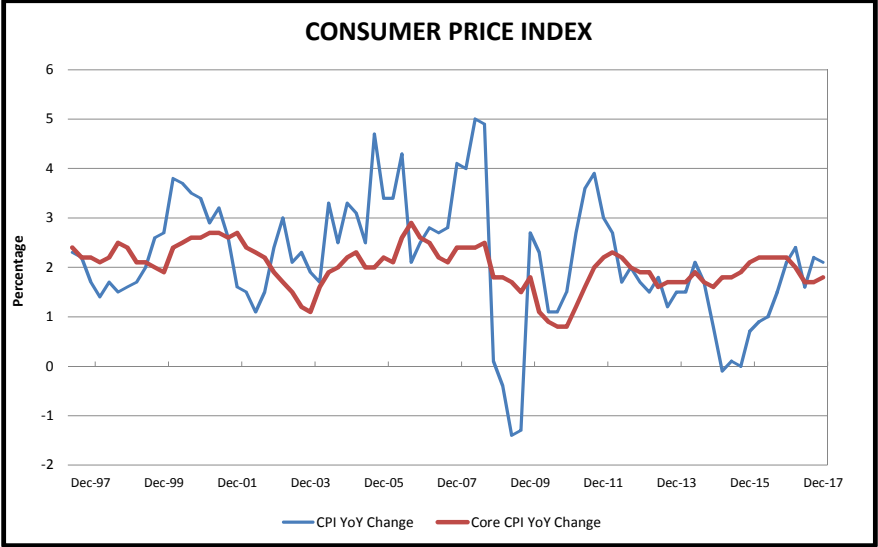
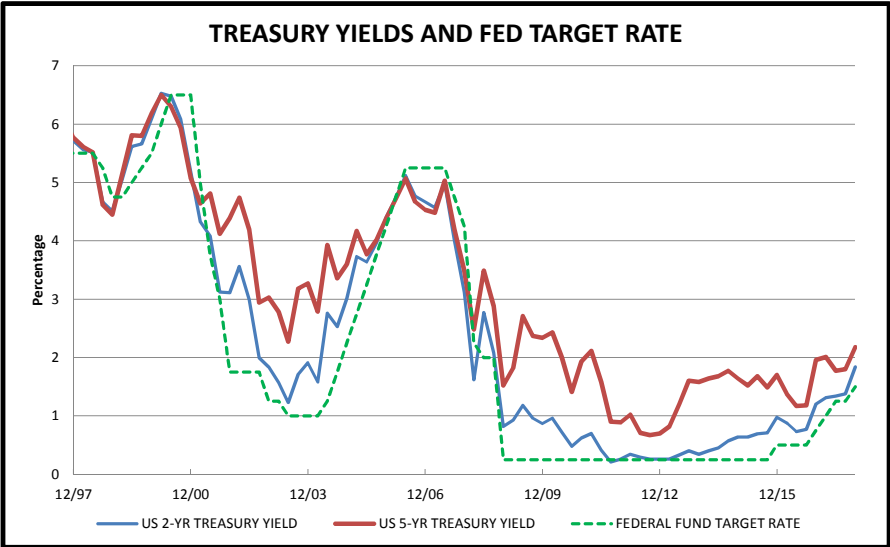


**NOTES TO INVESTMENT PORTFOLIO SUMMARY AND AT A GLANCE AS OF DECEMBER 31, 2017**

1. All report information is unaudited but due diligence was utilized in its preparation.
2. There may be slight differences between the portfolio summary page and the attached exhibits and statements for investments managed by outside contractors or trustees. The variance is due to the timing difference in recording transactions associated with outside contracted parties during interim periods and later transmitted to the appropriate county agency and/or the Treasurer's Office. In general, the Treasurer's records reflect booked costs at the beginning of a period.
3. All securities and amounts included in the portfolio are denominated in United States Dollars.
4. The Contra Costa County investment portfolio maintains Standard & Poor's highest credit quality rating of AAAf and lowest volatility of S1+. The portfolio consists of a large portion of short-term investments with credit rating of A-1/P-1 or better. The majority of the long-term investments in the portfolio are rated AA or better.
5. In accordance with Contra Costa County's Investment Policy, the Treasurer's Office has constructed a portfolio that safeguards the principal, meets the liquidity needs and achieves a return. As a result, more than 84% of the portfolio will mature in less than a year with a weighted average maturity of 162 days.

MAJOR MARKET AND ECONOMIC DATA

AS OF DECEMBER 31, 2017



Note:  
All data provided by Bloomberg

## **SECTION III**

### **APPENDIX**

#### **A. INVESTMENT PORTFOLIO DETAIL - MANAGED BY TREASURER'S OFFICE**





# Inventory by Market Value

Page 6

As Of Date: 12/31/2017

Date Basis: Settlement

Run: 01/08/2018 04:18:29 PM

Reporting Currency: Local

## Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
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### Inv Type: 1 SUPRANATIONALS

<b>Subtotal</b>	1.164235	149,633,000.00	148,180,962.18	492,664.99	9,900.00
	1.381823	148,875,104.94	99.029601		-694,355.26

### Inv Type: 5 SUPRANATIONALS DISC

<b>Subtotal</b>	.000000	60,000,000.00	59,976,300.00	50,833.34	700.00
	1.221531	59,924,766.66	99.960500		0.00

### Inv Type: 11 TREASURY BILLS

<b>Subtotal</b>	1.430000	30,000,000.00	29,811,600.00	29,791.67	0.00
	1.440413	29,783,116.67	99.372000		-1,308.34

### Inv Type: 12 TREASURY NOTES

<b>Subtotal</b>	1.439010	42,114,000.00	41,710,067.23	134,712.47	3,758.22
	1.458369	42,118,983.31	99.040859		-410,802.23

### Inv Type: 22 FEDERAL HOME LOAN BANKS

<b>Subtotal</b>	1.287768	143,440,000.00	142,507,612.60	318,592.56	37,907.45
	1.307398	143,365,923.94	99.349981		-895,687.96

### Inv Type: 23 FEDERAL NATIONAL MORTGAGE ASSO

<b>Subtotal</b>	1.288660	85,274,000.00	84,563,566.93	344,659.98	11,490.00
	1.276236	85,371,011.98	99.166882		-818,935.05

### Inv Type: 26 AGENCY MBS FXD-M 30/360

<b>Subtotal</b>	1.723122	691,023.38	697,932.80	992.26	0.00
	1.388137	697,932.80	100.999882		0.00



# Inventory by Market Value

Page 7

As Of Date: 12/31/2017

Date Basis: Settlement

Run: 01/08/2018 04:18:29 PM

Reporting Currency: Local

## Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
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### Inv Type: 27 FEDERAL FARM CREDIT BANKS

<b>Subtotal</b>	1.220845	206,576,000.00	205,125,945.25	513,781.44	45,667.50
	1.279785	206,268,735.12	99.298053		-1,188,457.37

### Inv Type: 28 FHLMC DISCOUNT NOTES

<b>Subtotal</b>	.997082	1,670,000.00	1,662,119.15	10,018.14	0.00
	1.007530	1,653,598.96	99.528093		-1,497.95

### Inv Type: 29 FHLMC NOTES

<b>Subtotal</b>	1.288839	121,087,000.00	120,320,635.41	301,051.15	98,780.00
	1.252835	121,160,697.44	99.367096		-938,842.03

### Inv Type: 31 MUNICIPAL BONDS

<b>Subtotal</b>	2.610484	2,465,000.00	2,601,919.98	21,968.40	0.00
	1.266115	2,601,919.98	105.554563		0.00

### Inv Type: 43 FHLB DISCOUNT NOTES

<b>Subtotal</b>	1.275950	140,000,000.00	139,725,144.46	109,541.66	1,425.00
	1.279570	139,617,245.84	99.803675		-3,068.04

### Inv Type: 49 CORP ABS FXD-M 30/360

<b>Subtotal</b>	1.591052	1,179,622.87	1,179,523.87	834.16	0.00
	1.595291	1,179,523.87	99.991607		0.00

### Inv Type: 50 AUTO ABS FXD-M 30/360

<b>Subtotal</b>	1.595400	5,196,469.90	5,196,041.76	3,684.67	0.00
	1.599267	5,196,041.76	99.991761		0.00



# Inventory by Market Value

Page 8

As Of Date: 12/31/2017

Date Basis: Settlement

Run: 01/08/2018 04:18:29 PM

Reporting Currency: Local

## Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
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### Inv Type: 53 CREDIT ABS FXD-SA 30/360

<b>Subtotal</b>	1.740000	745,000.00	744,857.33	5,905.37	0.00
	1.748687	744,857.33	99.980850		0.00

### Inv Type: 71 COMMERCIAL PAPER DISCOUNT

<b>Subtotal</b>	1.433335	1,153,097,000.00	1,150,894,921.14	2,396,586.85	34,187.98
	1.437965	1,148,569,924.80	99.809029		-105,778.49

### Inv Type: 72 NEGOTIABLE CERT OF DEPOSIT

<b>Subtotal</b>	1.518879	947,550,000.00	947,752,077.20	1,288,771.33	219,292.81
	1.518913	947,549,366.25	100.021326		-16,581.86

### Inv Type: 74 CERT OF DEPOSIT MEDIUM TERM

<b>Subtotal</b>	2.050000	1,460,000.00	1,460,000.00	12,221.42	0.00
	2.050000	1,460,000.00	100.000000		0.00

### Inv Type: 75 CORPORATE NOTES

<b>Subtotal</b>	1.769780	133,080,000.00	132,631,761.58	698,321.48	152,920.26
	1.709732	133,267,573.86	99.663181		-786,567.06

### Inv Type: 78 NEGOTIABLE CD 30/360 EUR

<b>Subtotal</b>	1.832687	4,335,000.00	4,304,946.75	22,331.61	0.00
	1.848541	4,333,666.20	99.306730		-28,719.45

### Inv Type: 79 YCD/NCD 30/360

<b>Subtotal</b>	1.700000	1,305,000.00	1,301,575.46	6,902.00	0.00
	1.700000	1,305,000.00	99.737583		-3,424.54



## Inventory by Market Value

Page 9

As Of Date: 12/31/2017

Date Basis: Settlement

Run: 01/08/2018 04:18:29 PM

Reporting Currency: Local

### Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
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#### Inv Type: 99 MONEY MARKET ACCOUNTS

<b>Subtotal</b>	.000000	565,318.32	565,318.32	0.00	0.00
	.000000	565,318.32	100.000000		0.00

#### Inv Type: 1000 TD WITH CALC CODE OF CSC-00

<b>Subtotal</b>	.400000	3,397.22	3,397.22	8.38	0.00
	.400000	3,397.22	100.000000		0.00

Grand Total	Count 457	1.399082	3,231,466,831.69	3,222,918,226.62	6,764,175.33	616,029.22
		1.433341	3,225,613,707.25	99.735457		-5,894,025.63



## Inventory by Market Value

Page 10

As Of Date: 12/31/2017

Date Basis: Settlement

Run: 01/17/2018 04:10:54 PM

Reporting Currency: Local

### Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
<b>Inv Type: 1 SUPRANATIONALS</b>								
82880	SUP INTL BK RECON &	45905UUM4	01/06/2016	1.060000	10,000,000.00	9,999,900.00	50,055.56	9,900.00
			01/11/2018	1.110364	9,990,000.00	99.999000	IDC-FIS	0.00
82978	SUP INTL BK RECON &	459058EV1	03/10/2016	1.250000	5,000,000.00	4,944,500.00	26,912.50	0.00
			07/26/2019	1.345903	4,984,200.00	98.890000	IDC-FIS	-39,700.00
83079	SUPRA INTL BK RECON	459058FE8	04/20/2016	.876000	10,000,000.00	9,950,700.00	39,420.00	0.00
			07/19/2018	.926580	9,990,000.00	99.507000	IDC-FIS	-39,300.00
83184	SUP INTER-AMERICAN	458182DX7	06/28/2016	1.000000	10,000,000.00	9,873,300.00	13,333.33	0.00
			05/13/2019	1.040147	9,988,600.00	98.733000	IDC-FIS	-115,300.00
83421	SUP INTL BK RECON &	459058ER0	11/21/2016	1.000000	10,000,000.00	9,937,300.00	23,888.89	0.00
			10/05/2018	1.155252	9,971,300.00	99.373000	IDC-FIS	-34,000.00
83435	SUPRA INTL BK RECON	459058FS7	11/29/2016	1.125000	10,000,000.00	9,833,100.00	10,625.56	0.00
			11/27/2019	1.599150	9,861,900.00	98.331000	IDC-FIS	-28,800.00
83473	GOV SUPRA INTER-AME	4581X0BY3	12/07/2016	1.125000	10,000,000.00	9,855,400.00	34,062.50	0.00
			09/12/2019	1.530191	9,890,700.00	98.554000	IDC-FIS	-35,300.00
83504	GOV SUPRA INTL BK R	45905UVL5	12/16/2016	1.260000	6,500,000.00	6,467,175.00	36,172.50	0.00
			01/22/2019	1.505016	6,467,175.00	99.495000	BOOK	0.00
83562	SUPRA INTL FIN CORP	45950KCC2	01/17/2017	1.250000	10,000,000.00	9,971,300.00	57,291.67	0.00
			07/16/2018	1.275020	9,996,300.00	99.713000	IDC-FIS	-25,000.00
83585	SUPRA INTL BK RECON	459058EV1	01/31/2017	1.250000	10,000,000.00	9,889,000.00	53,819.44	0.00
			07/26/2019	1.530185	9,931,900.00	98.890000	IDC-FIS	-42,900.00
83686	SUP INTL BK RECON &	459058FA6	04/07/2017	1.376000	20,000,000.00	19,705,200.00	69,564.44	0.00
			03/30/2020	1.602582	19,868,600.00	98.526000	IDC-FIS	-163,400.00
83740	SUPRA INTER-AMERICA	458182DX7	05/12/2017	1.000000	10,000,000.00	9,873,300.00	13,333.33	0.00
			05/13/2019	1.485219	9,904,600.00	98.733000	IDC-FIS	-31,300.00
83768	SUPRA INTL FINANCE	45950VHE9	05/30/2017	1.250000	14,823,000.00	14,734,210.23	17,499.38	0.00
			11/27/2018	1.340332	14,803,285.41	99.401000	IDC-FIS	-69,075.18
83859	CCCSIG SUPRA INTL B	459058GA5	08/29/2017	1.625000	750,000.00	740,572.50	4,130.21	0.00
			09/04/2020	1.632137	749,842.50	98.743000	IDC-FIS	-9,270.00
83862	CCCSIG SUPRA INTL B	459058FS7	08/30/2017	1.125000	450,000.00	442,489.50	479.30	0.00
			11/27/2019	1.523279	446,062.50	98.331000	IDC-FIS	-3,573.00
83895	CCCCD SUPRA INTL BK	45905UP32	09/19/2017	1.561000	225,000.00	224,460.00	995.14	0.00
			09/12/2020	1.643882	224,460.00	99.760000	BOOK	0.00
83896	CCCSIG SUPRA INTL B	45905UP32	09/19/2017	1.561000	800,000.00	798,080.00	3,538.27	0.00
			09/12/2020	1.643882	798,080.00	99.760000	BOOK	0.00
83910	CCCCD SUPRA INTL BK	459058DW0	09/29/2017	1.875000	115,000.00	114,750.45	503.11	0.00



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			10/07/2019	1.602468	115,621.00	99.783000	IDC-FIS	-870.55
83918	CCCCD SUPRA INTL AM	4581X0CD8	10/10/2017	2.125000	750,000.00	750,637.50	2,302.08	0.00
			11/09/2020	1.814044	756,951.83	100.085000	IDC-FIS	-6,314.33
83919	CCCCD SUPRA INTL AM	4581X0CD8	10/10/2017	2.125000	220,000.00	220,187.00	675.28	0.00
			11/09/2020	1.814044	222,039.20	100.085000	IDC-FIS	-1,852.20
83927	SUPRA INTL BK RECON	4581X0BY3	10/13/2017	1.125000	10,000,000.00	9,855,400.00	34,062.50	0.00
			09/12/2019	1.637439	9,913,487.50	98.554000	IDC-FIS	-48,400.00
			<b>Subtotal</b>	1.164235	149,633,000.00	148,180,962.18	492,664.99	9,900.00
				1.381823	148,875,104.94	99.029601		-694,355.26

#### Inv Type: 5 SUPRANATIONALS DISC

84092	SUPRA IBRD DISCOUNT	459053RQ9	12/07/2017	.000000	30,000,000.00	29,991,300.00	25,416.67	450.00
			01/10/2018	1.221407	29,965,433.33	99.971000	IDC-FIS	0.00
84093	SUPRA IADB DISCOUNT	45818LRW2	12/07/2017	.000000	30,000,000.00	29,985,000.00	25,416.67	250.00
			01/16/2018	1.221656	29,959,333.33	99.950000	IDC-FIS	0.00
			<b>Subtotal</b>	.000000	60,000,000.00	59,976,300.00	50,833.34	700.00
				1.221531	59,924,766.66	99.960500		0.00

#### Inv Type: 11 TREASURY BILLS

84047	GOV US TREASURY BIL	912796PJ2	12/07/2017	1.430000	30,000,000.00	29,811,600.00	29,791.67	0.00
			06/07/2018	1.440413	29,783,116.67	99.372000	IDC-FIS	-1,308.34
			<b>Subtotal</b>	1.430000	30,000,000.00	29,811,600.00	29,791.67	0.00
				1.440413	29,783,116.67	99.372000		-1,308.34

#### Inv Type: 12 TREASURY NOTES

82512	RM GOV US TREASURY	912828ST8	04/15/2015	1.250000	5,000,000.00	4,960,350.00	10,704.42	0.00
			04/30/2019	1.138894	5,021,875.00	99.207000	IDC-FIS	-61,525.00
82577	CCCCD GOV US TREAS	912828ND8	05/29/2015	3.500000	100,000.00	103,656.00	454.42	0.00
			05/15/2020	1.503393	105,896.95	103.656000	IDC-FIS	-2,240.95
82710	CCCCD GOV US TREASU	912828UU2	09/29/2015	.750000	1,700,000.00	1,697,365.00	3,257.54	2,013.44
			03/31/2018	.860670	1,695,351.56	99.845000	IDC-FIS	0.00
82786	CCCCD GOV US TREAS	912828UQ1	11/09/2015	1.250000	15,000.00	14,795.55	63.71	0.00
			02/29/2020	1.550966	14,869.36	98.637000	IDC-FIS	-73.81
82820	CCCCD GOV US TREASU	912828VF4	12/04/2015	1.375000	195,000.00	192,502.05	235.70	0.00



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			05/31/2020	1.560386	193,438.48	98.719000	IDC-FIS	-936.43
82901	CCCCD GOV US TREASU	912828WC0	01/11/2016	1.750000	150,000.00	149,151.00	449.59	0.00
			10/31/2020	1.682647	150,462.89	99.434000	IDC-FIS	-1,311.89
82933	CCCCD GOV US TREASU	912828K58	02/03/2016	1.375000	205,000.00	202,462.10	482.76	0.00
			04/30/2020	1.246765	206,081.05	98.762000	IDC-FIS	-3,618.95
83152	CCCSIG GOV US TREAS	912828Q52	05/27/2016	.875000	155,000.00	153,081.10	290.62	0.00
			04/15/2019	1.023692	154,350.44	98.762000	IDC-FIS	-1,269.34
83153	CCCCD GOV US TREASU	912828N89	05/27/2016	1.375000	100,000.00	98,094.00	575.41	0.00
			01/31/2021	1.357590	100,078.13	98.094000	IDC-FIS	-1,984.13
83187	CCCCD GOV US TREASU	912828Q78	06/29/2016	1.375000	35,000.00	34,242.60	82.43	0.00
			04/30/2021	.983665	35,626.68	97.836000	IDC-FIS	-1,384.08
83209	CCCCD GOV US TREASU	912828Q78	07/08/2016	1.375000	25,000.00	24,459.00	58.88	0.00
			04/30/2021	.971848	25,349.18	97.836000	IDC-FIS	-890.18
83301	CCCCD GOV US TREASU	912828B58	08/31/2016	2.125000	300,000.00	301,056.00	2,667.80	0.00
			01/31/2021	1.166490	312,339.84	100.352000	IDC-FIS	-11,283.84
83302	CCCCD GOV US TREASU	912828XM7	08/31/2016	1.625000	70,000.00	69,461.70	476.02	0.00
			07/31/2020	1.102671	71,022.06	99.231000	IDC-FIS	-1,560.36
83303	CCCCD GOV US TREASU	912828ND8	08/31/2016	3.500000	300,000.00	310,968.00	1,363.26	0.00
			05/15/2020	1.066340	326,460.94	103.656000	IDC-FIS	-15,492.94
83343	CCCCD GOV US TREASU	912828VF4	09/28/2016	1.375000	1,790,000.00	1,767,070.10	2,163.74	0.00
			05/31/2020	1.001277	1,814,053.13	98.719000	IDC-FIS	-46,983.03
83366	CCCCD GOV US TREASU	912828B90	10/05/2016	2.000000	370,000.00	369,781.70	2,514.36	0.00
			02/28/2021	1.149627	383,470.31	99.941000	IDC-FIS	-13,688.61
83407	CCCSIG GOV US TREAS	912828WL0	11/14/2016	1.500000	230,000.00	228,850.00	303.30	0.00
			05/31/2019	1.062974	231,523.47	99.500000	IDC-FIS	-2,673.47
83425	CCCCD GOV US TREAS	912828WY2	11/23/2016	2.250000	185,000.00	186,076.70	1,741.92	0.00
			07/31/2021	1.775275	188,931.25	100.582000	IDC-FIS	-2,854.55
83468	CCCSIG GOV US TREAS	912828H52	12/05/2016	1.250000	3,095,000.00	3,054,022.20	16,190.30	0.00
			01/31/2020	1.497931	3,076,602.35	98.676000	IDC-FIS	-22,580.15
83469	CCCCD GOV US TREAS	912828D72	12/05/2016	2.000000	470,000.00	468,458.40	3,193.92	0.00
			08/31/2021	1.921700	471,652.34	99.672000	IDC-FIS	-3,193.94
83479	CCCCD GOV US TREASU	912828K58	12/09/2016	1.375000	5,000,000.00	4,938,100.00	11,774.86	0.00
			04/30/2020	1.500519	4,979,296.88	98.762000	IDC-FIS	-41,196.88
83480	CCCCD GOV US TREASU	912828G95	12/09/2016	1.625000	3,275,000.00	3,257,871.75	147.01	0.00
			12/31/2019	1.391995	3,297,771.48	99.477000	IDC-FIS	-39,899.73
83531	CCCSIG GOV US TREAS	912828H52	01/05/2017	1.250000	3,625,000.00	3,577,005.00	19,002.30	0.00
			01/31/2020	1.513863	3,604,383.02	98.676000	IDC-FIS	-27,378.02



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83639	CCCSIG GOV US TREAS	912828J84	03/17/2017	1.375000	1,975,000.00	1,951,853.00	6,938.26	0.00
			03/31/2020	1.704769	1,955,790.04	98.828000	IDC-FIS	-3,937.04
83640	CCCCD GOV US TREASU	912828Q37	03/17/2017	1.250000	190,000.00	185,308.90	606.80	726.87
			03/31/2021	1.988274	184,582.03	97.531000	IDC-FIS	0.00
83641	CCCCD GOV US TREASU	912828J43	03/17/2017	1.750000	195,000.00	192,014.55	1,159.50	609.86
			02/28/2022	2.144211	191,404.69	98.469000	IDC-FIS	0.00
83669	CCCCD GOV US TREASU	912828F96	04/05/2017	2.000000	365,000.00	363,430.50	1,250.28	0.00
			10/31/2021	1.857459	367,266.99	99.570000	IDC-FIS	-3,836.49
83721	RM GOV US TREASURY	912828UZ1	04/20/2017	.625000	249,000.00	248,357.58	266.53	408.05
			04/30/2018	1.038753	247,949.53	99.742000	IDC-FIS	0.00
83736	CCCSIG GOV US TREAS	912828XE5	05/09/2017	1.500000	1,285,000.00	1,272,355.60	1,694.51	0.00
			05/31/2020	1.560250	1,282,909.93	99.016000	IDC-FIS	-10,554.33
83808	CCCSIG GOV US TREAS	912828XH8	06/28/2017	1.625000	75,000.00	74,446.50	3.36	0.00
			06/30/2020	1.502249	75,249.40	99.262000	IDC-FIS	-802.90
83814	CCCSIG GOV US TREAS	912828XM7	07/07/2017	1.625000	3,170,000.00	3,145,622.70	21,556.86	0.00
			07/31/2020	1.606525	3,171,733.59	99.231000	IDC-FIS	-26,110.89
83815	CCCCD GOV US TREASU	912828R77	07/07/2017	1.375000	295,000.00	288,362.50	356.59	0.00
			05/31/2021	1.805242	290,240.82	97.750000	IDC-FIS	-1,878.32
83820	CCCCD GOV US TREASU	912828V72	07/12/2017	1.875000	220,000.00	217,714.20	1,726.22	0.00
			01/31/2022	1.908201	219,682.03	98.961000	IDC-FIS	-1,967.83
83840	CCCSIG GOV US TREAS	912828L32	08/03/2017	1.375000	650,000.00	640,503.50	3,036.77	0.00
			08/31/2020	1.514468	647,283.20	98.539000	IDC-FIS	-6,779.70
83884	CCCSIG GOV US TREAS	912828L32	09/01/2017	1.375000	2,100,000.00	2,069,319.00	9,811.12	0.00
			08/31/2020	1.441812	2,095,978.21	98.539000	IDC-FIS	-26,579.44
83893	WT GOV US TREASURY	9128282S8	09/11/2017	1.625000	170,000.00	165,795.90	938.64	0.00
			08/31/2022	1.670000	169,720.24	97.527000	IDC-FIS	-3,840.40
83912	CCCSIG GOV US TREAS	912828L99	10/05/2017	1.375000	800,000.00	787,096.00	1,883.98	0.00
			10/31/2020	1.643376	793,593.75	98.387000	IDC-FIS	-6,497.75
83954	CCCSIG GOV US TREAS	912828M98	11/03/2017	1.625000	990,000.00	980,060.40	1,414.29	0.00
			11/30/2020	1.762521	985,939.45	98.996000	IDC-FIS	-5,879.05
83962	CCCSIG GOV US TREAS	912828M98	11/06/2017	1.625000	1,000,000.00	989,960.00	1,430.67	0.00
			11/30/2020	1.773455	995,585.94	98.996000	IDC-FIS	-5,625.94
84046	CCCCD GOV US TREASU	912828W89	12/06/2017	1.875000	495,000.00	489,411.45	2,371.31	0.00
			03/31/2022	2.130845	491,506.99	98.871000	IDC-FIS	-387.18
84088	CCCSIG GOV US TREAS	912828N48	12/11/2017	1.750000	1,500,000.00	1,489,575.00	72.51	0.00
			12/31/2020	1.937773	1,491,679.69	99.305000	IDC-FIS	-2,104.69
<b>Subtotal</b>				1.439010	42,114,000.00	41,710,067.23	134,712.47	3,758.22





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				1.458369	42,118,983.31	99.040859		-410,802.23

#### Inv Type: 22 FEDERAL HOME LOAN BANKS

82038	RM GOV FHLB NOTES	313379DT3	07/15/2014	1.250000	6,205,000.00	6,196,250.95	4,955.38	24,137.45
			06/08/2018	1.390090	6,172,113.50	99.859000	IDC-FIS	0.00
82053	RM GOV FHLB NOTES	313379DT3	07/28/2014	1.250000	3,000,000.00	2,995,770.00	2,395.83	13,770.00
			06/08/2018	1.410094	2,982,000.00	99.859000	IDC-FIS	0.00
82400	RM GOV FHLB NOTES	3133782M2	02/25/2015	1.500000	5,000,000.00	4,979,450.00	23,541.67	0.00
			03/08/2019	1.415035	5,016,600.00	99.589000	IDC-FIS	-37,150.00
82408	GOV FHLB NOTES	3130A4GJ5	03/04/2015	1.125000	10,000,000.00	9,989,300.00	20,625.00	0.00
			04/25/2018	1.155323	9,990,700.00	99.893000	IDC-FIS	-1,400.00
82550	GOV FHLB NOTES	3130A57K9	05/04/2015	1.000000	10,000,000.00	9,983,600.00	15,833.33	0.00
			05/04/2018	1.050244	9,985,200.00	99.836000	IDC-FIS	-1,600.00
82582	RM GOV FHLB NOTES	313379EE5	06/08/2015	1.625000	2,500,000.00	2,490,050.00	1,918.40	0.00
			06/14/2019	1.563094	2,506,000.00	99.602000	IDC-FIS	-15,950.00
82583	GOV FHLB NOTES	3130A5NC9	06/11/2015	1.300000	5,000,000.00	4,978,200.00	11,013.91	0.00
			10/30/2018	1.300000	5,000,000.00	99.564000	IDC-FIS	-21,800.00
82590	GOV FHLB NOTES	3130A5JD2	06/29/2015	1.100000	10,000,000.00	9,974,100.00	611.11	0.00
			06/29/2018	1.100000	10,000,000.00	99.741000	IDC-FIS	-25,900.00
82664	GOV FHLB NOTES	3130A6B63	08/14/2015	1.200000	10,000,000.00	9,967,400.00	45,666.67	0.00
			08/14/2018	1.200000	10,000,000.00	99.674000	IDC-FIS	-32,600.00
82694	RM GOV FHLB NOTES	313380FB8	09/21/2015	1.375000	2,500,000.00	2,476,825.00	10,312.50	0.00
			09/13/2019	1.400130	2,497,575.00	99.073000	IDC-FIS	-20,750.00
82781	GOV FHLB NOTES	3130A6RC3	11/04/2015	1.150000	5,000,000.00	4,971,850.00	9,423.62	0.00
			11/02/2018	1.150000	5,000,000.00	99.437000	IDC-FIS	-28,150.00
82928	KFPD GOV FHLB NOTES	3130A6UJ4	01/26/2016	1.250000	250,000.00	248,652.50	269.10	0.00
			11/30/2018	1.100214	251,045.00	99.461000	IDC-FIS	-2,392.50
82929	KFPD GOV FHLB NOTES	313381CA1	01/27/2016	1.375000	250,000.00	245,015.00	190.97	0.00
			12/11/2020	1.513574	248,377.50	98.006000	IDC-FIS	-3,362.50
82930	KFPD GOV FHLB NOTES	313381C94	01/27/2016	1.250000	250,000.00	246,467.50	156.25	0.00
			12/13/2019	1.326075	249,282.50	98.587000	IDC-FIS	-2,815.00
82931	KFPD GOV FHLB NOTES	3130A3UQ5	01/25/2016	1.875000	250,000.00	248,962.50	260.42	0.00
			12/11/2020	1.570027	253,565.00	99.585000	IDC-FIS	-4,602.50
83161	CCCSIG GOV FHLB	3130A8DB6	06/03/2016	1.125000	1,850,000.00	1,830,131.00	578.13	0.00
			06/21/2019	1.139098	1,849,299.09	98.926000	IDC-FIS	-19,168.09
83166	CCCCD GOV FHLB	3130A8DB6	06/09/2016	1.125000	2,365,000.00	2,339,599.90	739.07	0.00



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			06/21/2019	1.017963	2,372,544.35	98.926000	IDC-FIS	-32,944.45
83167	RM GOV FHLB NOTES	3133834H1	06/10/2016	1.375000	1,865,000.00	1,831,989.50	1,353.42	0.00
			06/12/2020	1.180179	1,879,174.00	98.230000	IDC-FIS	-47,184.50
83168	RM GOV FHLB NOTES	3133834H1	06/10/2016	1.375000	5,265,000.00	5,171,809.50	3,820.82	0.00
			06/12/2020	1.180179	5,305,014.00	98.230000	IDC-FIS	-133,204.50
83178	CCCCD GOV FHLB NOTE	3130A8BD4	06/17/2016	.875000	555,000.00	552,946.50	26.98	0.00
			06/29/2018	.783628	555,375.72	99.630000	IDC-FIS	-2,429.22
83277	CCCCD GOV FHLB	3130A8Y72	08/04/2016	.875000	170,000.00	167,235.80	603.26	0.00
			08/05/2019	.939996	169,818.93	98.374000	IDC-FIS	-2,583.13
83332	CCCCD GOV FHLB	3130A9EP2	09/21/2016	1.000000	1,900,000.00	1,870,892.00	5,013.89	0.00
			09/26/2019	1.062882	1,896,466.00	98.468000	IDC-FIS	-25,574.00
83411	CCCCD GOV FHLB NOTE	3130AA3R7	11/17/2016	1.375000	90,000.00	89,097.30	158.14	0.00
			11/15/2019	1.382876	89,979.30	98.997000	IDC-FIS	-882.00
83434	GOV FHLB NOTES	3130AA2H0	11/29/2016	1.125000	20,000,000.00	19,675,200.00	20,000.00	0.00
			11/29/2019	1.165139	19,976,400.00	98.376000	IDC-FIS	-301,200.00
83481	CCCCD GOV FHLB	3130AAE46	12/09/2016	1.250000	2,650,000.00	2,633,358.00	15,182.32	0.00
			01/16/2019	1.225506	2,651,291.67	99.372000	IDC-FIS	-17,933.67
83514	CCCCD GOV FHLB NOTE	3130AAE46	12/20/2016	1.250000	2,025,000.00	2,012,283.00	11,601.56	0.00
			01/16/2019	1.344369	2,021,112.00	99.372000	IDC-FIS	-8,829.00
83629	WT GOV FHLB NOTES	3130AABG2	03/08/2017	1.875000	170,000.00	168,580.50	283.33	0.00
			11/29/2021	2.050128	168,663.80	99.165000	IDC-FIS	-83.30
83631	CCCCD GOV FHLB NOTE	3130AAE46	03/07/2017	1.250000	2,415,000.00	2,399,833.80	13,835.94	0.00
			01/16/2019	1.343248	2,410,870.35	99.372000	IDC-FIS	-11,036.55
83728	RM GOV FHLB NOTES	3130AB5A0	04/27/2017	1.750000	5,000,000.00	4,943,250.00	20,416.67	0.00
			04/07/2021	1.723000	5,005,108.25	98.865000	IDC-FIS	-61,858.25
83772	CCCCD GOV FHLB NOTE	3130ABF92	05/31/2017	1.375000	2,000,000.00	1,986,400.00	2,520.83	0.00
			05/28/2019	1.369154	2,000,220.00	99.320000	IDC-FIS	-13,820.00
83892	CCCCD GOV FHLB NOTE	3130ACE26	09/08/2017	1.375000	175,000.00	171,949.75	621.61	0.00
			09/28/2020	1.482926	174,438.25	98.257000	IDC-FIS	-2,488.50
83924	GOV FHLB NOTES	3130ACLS1	10/11/2017	1.550000	20,000,000.00	19,989,200.00	68,888.89	0.00
			10/11/2019	1.577535	19,989,200.00	99.946000	BOOK	0.00
83963	CCCCD GOV FHLB NOTE	3130A8Y72	11/06/2017	.875000	240,000.00	236,097.60	851.66	0.00
			08/05/2019	1.643641	237,365.23	98.374000	IDC-FIS	-736.80
84066	RM GOV FHLB NOTES	3130AAB49	12/08/2017	1.875000	4,500,000.00	4,445,865.00	4,921.88	0.00
			12/10/2021	2.100994	4,461,124.50	98.797000	IDC-FIS	-15,259.50
<b>Subtotal</b>				1.287768	143,440,000.00	142,507,612.60	318,592.56	37,907.45
				1.307398	143,365,923.94	99.349981		-895,687.96



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### Inv Type: 23 FEDERAL NATIONAL MORTGAGE ASSO

81230	WT GOV FNMA NOTES	3135G0TG8	02/21/2013	.875000	165,000.00	164,920.80	573.49	678.78
			02/08/2018	.970000	164,242.02	99.952000	IDC-FIS	0.00
81478	AUHSD GOV FNMA NOTE	3135G0WJ8	06/07/2013	.875000	200,000.00	199,476.00	194.44	2,500.00
			05/21/2018	1.190082	196,976.00	99.738000	IDC-FIS	0.00
81538	WT GOV FNMA NOTES	3135G0WJ8	07/17/2013	.875000	164,000.00	163,570.32	159.44	4,040.96
			05/21/2018	1.459815	159,529.36	99.738000	IDC-FIS	0.00
81889	AUHSD GOV FNMA NOTE	3135G0ZA4	04/01/2014	1.875000	377,000.00	377,098.02	2,591.88	0.00
			02/19/2019	1.795148	378,398.67	100.026000	IDC-FIS	-1,300.65
81890	AUHSD GOV FNMA NOTE	3135G0ZA4	04/01/2014	1.875000	6,959,000.00	6,960,809.34	47,843.19	0.00
			02/19/2019	1.795148	6,984,817.89	100.026000	IDC-FIS	-24,008.55
82119	WT GOV FNMA NOTES	3135G0ZG1	09/12/2014	1.750000	166,000.00	165,530.22	879.57	632.46
			09/12/2019	1.889799	164,897.76	99.717000	IDC-FIS	0.00
82236	CCCCD GOV FNMA BENC	3135G0ZY2	12/03/2014	1.750000	100,000.00	99,662.00	170.14	0.00
			11/26/2019	1.612998	100,653.00	99.662000	IDC-FIS	-991.00
82257	RM GOV FNMA NOTES	3135G0YT4	12/12/2014	1.625000	6,010,000.00	6,000,504.20	9,223.70	0.00
			11/27/2018	1.380107	6,066,494.00	99.842000	IDC-FIS	-65,989.80
82381	RM GOV FNMA NOTES	3136FTS67	02/09/2015	1.700000	6,000,000.00	5,990,580.00	35,133.33	0.00
			02/27/2019	1.329281	6,087,180.00	99.843000	IDC-FIS	-96,600.00
82436	WT GOV FNMA NOTES	3135G0A78	03/16/2015	1.625000	170,000.00	168,886.50	1,227.78	0.00
			01/21/2020	1.627650	169,977.90	99.345000	IDC-FIS	-1,091.40
82909	CCCCD GOV FNMA BENC	3135G0H63	01/13/2016	1.375000	6,660,000.00	6,630,229.80	38,919.37	0.00
			01/28/2019	1.309114	6,673,053.60	99.553000	IDC-FIS	-42,823.80
82951	CCCSIG GOV FNMA BEN	3135G0J53	02/23/2016	1.000000	260,000.00	257,543.00	902.79	0.00
			02/26/2019	1.079949	259,739.26	99.055000	IDC-FIS	-2,196.26
82997	GOV FNMA NOTES	3135G0J53	03/22/2016	1.000000	10,000,000.00	9,905,500.00	34,722.22	0.00
			02/26/2019	1.067074	9,980,700.00	99.055000	IDC-FIS	-75,200.00
83000	RM GOV FNMA NOTES	3136G1C98	03/28/2016	1.420000	4,000,000.00	3,956,600.00	23,035.56	0.00
			02/05/2020	1.286438	4,020,000.00	98.915000	IDC-FIS	-63,400.00
83081	GOV FNMA NOTES	3135G0J53	04/22/2016	1.000000	10,000,000.00	9,905,500.00	34,722.22	0.00
			02/26/2019	1.070042	9,980,400.00	99.055000	IDC-FIS	-74,900.00
83099	CCCSIG GOV FNMA BEN	3135G0J53	05/06/2016	1.000000	1,945,000.00	1,926,619.75	6,753.47	0.00
			02/26/2019	.966540	1,945,771.77	99.055000	IDC-FIS	-19,152.02
83185	CCCSIG GOV FNMA BEN	3135G0J53	06/29/2016	1.000000	3,525,000.00	3,491,688.75	12,239.58	0.00
			02/26/2019	.784359	3,544,951.50	99.055000	IDC-FIS	-53,262.75
83210	RM GOV FNMA NOTES	3136G16D6	07/12/2016	1.350000	2,465,000.00	2,426,915.75	462.19	0.00



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			06/26/2020	1.070378	2,491,622.00	98.455000	IDC-FIS	-64,706.25
83274	CCCSIG GOV FNMA BEN	3135G0N33	08/02/2016	.875000	1,920,000.00	1,889,222.40	6,953.33	0.00
			08/02/2019	.931917	1,916,774.40	98.397000	IDC-FIS	-27,552.00
83289	CCCCD GOV FNMA NOTE	3135G0N82	08/19/2016	1.250000	140,000.00	135,664.20	651.39	0.00
			08/17/2021	1.334096	139,433.00	96.903000	IDC-FIS	-3,768.80
83290	CCCCD GOV FNMA NOTE	3135G0N82	08/19/2016	1.250000	45,000.00	43,606.35	209.38	0.00
			08/17/2021	1.321009	44,846.06	96.903000	IDC-FIS	-1,239.71
83295	CCCCD GOV FNMA NOTE	3135G0N82	08/31/2016	1.250000	260,000.00	251,947.80	1,209.72	0.00
			08/17/2021	1.337550	258,910.60	96.903000	IDC-FIS	-6,962.80
83305	CCCSIG GOV FNMA NOT	3135G0P49	09/02/2016	1.000000	1,725,000.00	1,699,556.25	5,893.75	0.00
			08/28/2019	1.053166	1,722,506.50	98.525000	IDC-FIS	-22,950.25
83306	CCCCD GOV FNMA NOTE	3135G0P49	09/02/2016	1.000000	450,000.00	443,362.50	1,537.50	0.00
			08/28/2019	1.053166	449,298.00	98.525000	IDC-FIS	-5,935.50
83335	CCCCD GOV FNMA NOTE	3135G0P49	09/23/2016	1.000000	1,995,000.00	1,965,573.75	6,816.24	0.00
			08/28/2019	1.020798	1,993,803.00	98.525000	IDC-FIS	-28,229.25
83340	CCCCD GOV FNMA NOTE	3135G0P49	09/28/2016	1.000000	1,820,000.00	1,793,155.00	6,218.32	0.00
			08/28/2019	.994725	1,820,273.00	98.525000	IDC-FIS	-27,118.00
83474	RM GOV FNMA NOTES	3136G04H1	12/07/2016	1.700000	4,998,000.00	4,950,069.18	11,328.80	0.00
			11/13/2020	1.720219	4,994,151.54	99.041000	IDC-FIS	-44,082.36
83618	CCCSIG GOV FNMA NOT	3135G0T29	02/28/2017	1.500000	850,000.00	841,177.00	4,356.25	0.00
			02/28/2020	1.521905	849,456.00	98.962000	IDC-FIS	-8,279.00
83619	CCCCD GOV FNMA NOTE	3135G0T29	02/28/2017	1.500000	140,000.00	138,546.80	717.50	0.00
			02/28/2020	1.521905	139,910.40	98.962000	IDC-FIS	-1,363.60
83630	RM GOV FNMA NOTES	3135G0TG8	03/08/2017	.875000	3,870,000.00	3,868,142.40	13,450.95	3,637.80
			02/08/2018	1.030869	3,864,504.60	99.952000	IDC-FIS	0.00
83647	CCCCD GOV FNMA NOTE	3135G0N33	03/21/2017	.875000	3,400,000.00	3,345,498.00	12,313.19	0.00
			08/02/2019	1.509791	3,350,054.00	98.397000	IDC-FIS	-4,556.00
83810	RM GOV FNMA NOTES	3135G0J20	06/29/2017	1.375000	4,000,000.00	3,915,800.00	19,097.22	0.00
			02/26/2021	1.648008	3,961,360.00	97.895000	IDC-FIS	-45,560.00
83812	CCCCD GOV FNMA NOTE	3135G0S38	06/29/2017	2.000000	300,000.00	298,023.00	2,933.33	0.00
			01/05/2022	1.851838	301,917.00	99.341000	IDC-FIS	-3,894.00
83837	CCCCD GOV FNMA NOTE	3135G0T60	08/01/2017	1.500000	195,000.00	192,587.85	1,218.75	0.00
			07/30/2020	1.603953	194,409.15	98.763000	IDC-FIS	-1,821.30
<b>Subtotal</b>				1.288660	85,274,000.00	84,563,566.93	344,659.98	11,490.00
				1.276236	85,371,011.98	99.166882		-818,935.05



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<b>Inv Type: 26 AGENCY MBS FXD-M 30/360</b>								
82344	CCCSIG MBS FNMA ACE	3136AMKW8	01/30/2015	1.626000	26,727.90	26,994.98	36.22	0.00
			02/25/2018	1.293773	26,994.98	100.999255	BOOK	0.00
82545	CCCSIG MBS FNMA ACE	3136ANJY4	04/30/2015	1.550000	140,655.93	142,061.98	181.68	0.00
			04/01/2018	1.201381	142,061.98	100.999638	BOOK	0.00
82778	CCCCD MBS FNMA SRS	3136AQDQ0	10/30/2015	1.646000	57,260.17	57,833.57	78.54	0.00
			09/25/2019	1.382287	57,833.57	101.001394	BOOK	0.00
82814	CCCCD MBS FNMA SRS	3136AQSW1	11/30/2015	1.898080	23,432.09	23,666.40	37.06	0.00
			01/25/2019	1.572772	23,666.40	100.999953	BOOK	0.00
83093	CCCCD MBS FHLMC SRS	3137BNN26	04/28/2016	1.780000	29,204.83	29,496.18	43.32	0.00
			07/25/2019	1.464707	29,496.18	100.997609	BOOK	0.00
83189	CCCSIG MBS FNMA SRS	3136ASPX8	06/30/2016	1.785000	413,742.46	417,879.69	615.44	0.00
			06/25/2019	1.442671	417,879.69	100.999953	BOOK	0.00
			<b>Subtotal</b>	1.723122	691,023.38	697,932.80	992.26	0.00
				1.388137	697,932.80	100.999882		0.00

## Inv Type: 27 FEDERAL FARM CREDIT BANKS

82185	RM GOV FFCB NOTES	3133EDYB2	11/04/2014	1.500000	2,000,000.00	1,993,280.00	13,750.00	2,980.00
			01/16/2019	1.620035	1,990,300.00	99.664000	IDC-FIS	0.00
82380	GOV FFCB NOTES	3133EEKB5	02/09/2015	1.000000	10,000,000.00	9,998,200.00	44,166.67	26,300.00
			01/22/2018	1.096935	9,971,900.00	99.982000	IDC-FIS	0.00
82382	RM GOV FFCB NOTES	3133EELZ1	02/09/2015	1.000000	5,000,000.00	4,995,350.00	12,777.76	15,350.00
			03/29/2018	1.130145	4,980,000.00	99.907000	IDC-FIS	0.00
82472	GOV FFCB NOTES	3133EEWH9	04/02/2015	1.000000	10,000,000.00	9,989,600.00	24,722.22	0.00
			04/02/2018	1.000000	10,000,000.00	99.896000	IDC-FIS	-10,400.00
82671	RM GOV FFCB NOTES	3133EE5S5	08/25/2015	1.500000	1,000,000.00	995,140.00	6,083.33	0.00
			08/05/2019	1.350014	1,005,740.00	99.514000	IDC-FIS	-10,600.00
82672	RM GOV FFCB NOTES	3133EE5S5	08/25/2015	1.500000	3,000,000.00	2,985,420.00	18,250.00	0.00
			08/05/2019	1.350014	3,017,220.00	99.514000	IDC-FIS	-31,800.00
82683	WT GOV FFCB NOTES	3133EE5Z9	09/11/2015	1.750000	170,000.00	168,752.20	1,214.79	0.00
			08/04/2020	1.730194	170,156.40	99.266000	IDC-FIS	-1,404.20
82785	GOV FFCB NOTES	3133EFNF0	11/06/2015	1.080000	5,000,000.00	4,970,550.00	8,250.00	0.00
			11/06/2018	1.104126	4,996,450.00	99.411000	IDC-FIS	-25,900.00
82817	GOV FFCB NOTES	3133EFRQ2	12/03/2015	1.300000	10,000,000.00	9,960,600.00	10,111.11	0.00
			12/03/2018	1.300000	10,000,000.00	99.606000	IDC-FIS	-39,400.00



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82818	GOV FFCB NOTES	3133EFRQ2	12/03/2015	1.300000	10,000,000.00	9,960,600.00	10,111.11	0.00
			12/03/2018	1.305115	9,998,500.00	99.606000	IDC-FIS	-37,900.00
82846	GOV FFCB NOTES	3133EFSJ7	12/18/2015	1.300000	20,000,000.00	19,897,600.00	12,277.78	0.00
			12/14/2018	1.415191	19,932,800.00	99.488000	IDC-FIS	-35,200.00
82847	GOV FFCB NOTES	3133EFSH1	12/18/2015	1.170000	10,000,000.00	9,980,000.00	5,525.00	800.00
			06/14/2018	1.255129	9,979,200.00	99.800000	IDC-FIS	0.00
82926	KFPD GOV FFCB NOTES	3133EFVQ7	01/27/2016	1.250000	250,000.00	248,537.50	1,380.21	0.00
			01/22/2019	1.126024	250,907.50	99.415000	IDC-FIS	-2,370.00
82946	WT GOV FFCB NOTES	3133EC6Z2	02/12/2016	1.400000	155,000.00	151,932.55	102.47	0.00
			12/14/2020	1.320066	155,578.15	98.021000	IDC-FIS	-3,645.60
82963	GOV FFCB CALLABLE N	3133EFYS0	03/02/2016	1.150000	10,000,000.00	9,895,500.00	41,208.33	0.00
			02/22/2019	1.217313	9,980,400.00	98.955000	IDC-FIS	-84,900.00
82986	RM GOV FFCB NOTES	3133EFK63	03/15/2016	1.250000	4,061,000.00	3,987,495.90	16,497.81	0.00
			03/04/2020	1.430176	4,032,857.27	98.190000	IDC-FIS	-45,361.37
82992	GOV FFCB NOTES	3133EFQ67	03/21/2016	1.160000	10,000,000.00	9,919,500.00	32,222.22	0.00
			03/21/2019	1.180075	9,994,100.00	99.195000	IDC-FIS	-74,600.00
83007	RM GOV FFCB NOTES	3133EFV20	03/30/2016	1.490000	4,000,000.00	3,944,920.00	15,065.56	0.00
			03/30/2020	1.490000	4,000,000.00	98.623000	IDC-FIS	-55,080.00
83149	GOV FFCB NOTES	3133EGCD5	05/25/2016	.900000	10,000,000.00	9,977,600.00	9,000.00	0.00
			05/25/2018	.975411	9,985,100.00	99.776000	IDC-FIS	-7,500.00
83160	GOV FFCB NOTES	3133EGCA1	06/03/2016	1.060000	10,000,000.00	9,887,200.00	8,244.44	0.00
			06/03/2019	1.140244	9,976,400.00	98.872000	IDC-FIS	-89,200.00
83190	GOV FFCB NOTES	3133EGJC0	07/01/2016	.950000	10,000,000.00	9,855,800.00	47,500.00	0.00
			07/01/2019	1.000200	9,985,200.00	98.558000	IDC-FIS	-129,400.00
83344	RM GOV FFCB NOTES	3133EGUT0	09/28/2016	1.170000	4,690,000.00	4,581,379.60	15,242.51	0.00
			09/21/2020	1.110242	4,700,880.80	97.684000	IDC-FIS	-119,501.20
83505	RM GOV FFCB NOTES	3133EGT88	12/16/2016	1.450000	2,000,000.00	1,980,700.00	1,530.56	0.00
			12/12/2019	1.640327	1,988,940.00	99.035000	IDC-FIS	-8,240.00
83506	RM GOV FFCB NOTES	3133EGM69	12/16/2016	1.100000	2,000,000.00	1,988,340.00	1,588.89	0.00
			12/05/2018	1.360167	1,989,920.00	99.417000	IDC-FIS	-1,580.00
83725	GOV FFCB NOTES	3133EHFL2	04/26/2017	1.550000	10,000,000.00	9,901,600.00	33,583.33	0.00
			04/13/2020	1.578010	9,991,900.00	99.016000	IDC-FIS	-90,300.00
83741	GOV FFCB NOTES	3133EHHN6	05/12/2017	1.350000	10,000,000.00	9,934,300.00	22,125.00	0.00
			05/02/2019	1.430437	9,984,400.00	99.343000	IDC-FIS	-50,100.00
83767	GOV FFCB NOTES	3133EHLG6	05/30/2017	1.320000	20,000,000.00	19,848,600.00	22,733.33	0.00
			05/30/2019	1.400388	19,968,400.00	99.243000	IDC-FIS	-119,800.00
83797	CLT GOV FFCB NOTES	3133ECBY9	06/15/2017	.930000	250,000.00	249,587.50	419.79	237.50



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			04/26/2018	1.233167	249,350.00	99.835000	IDC-FIS	0.00
83800	RM GOV FFCB NOTES	3133EEP95	06/19/2017	1.100000	3,000,000.00	2,994,660.00	2,750.00	0.00
			06/01/2018	1.265021	2,995,335.00	99.822000	IDC-FIS	-675.00
83813	GOV FFCB NOTES	3133EHQB2	07/06/2017	1.550000	10,000,000.00	9,883,200.00	75,347.22	0.00
			07/06/2020	1.560960	9,996,800.00	98.832000	IDC-FIS	-113,600.00
			<b>Subtotal</b>	1.220845	206,576,000.00	205,125,945.25	513,781.44	45,667.50
				1.279785	206,268,735.12	99.298053		-1,188,457.37

### Inv Type: 28 FHLMC DISCOUNT NOTES

83560	RM GOV FHLMC DISC N	313397RK9	01/17/2017	.810000	1,000,000.00	999,857.78	7,852.50	0.00
			01/05/2018	.816485	992,057.50	99.985778	IDC-FIS	-52.22
83856	RM GOV FREDDIE MAC	313397D57	08/28/2017	1.180000	296,000.00	293,123.37	1,222.48	0.00
			08/27/2018	1.194249	292,468.39	99.028167	IDC-FIS	-567.50
83945	RM GOV FHLMC DISC	313397K26	10/26/2017	1.355000	374,000.00	369,138.00	943.16	0.00
			10/11/2018	1.373088	369,073.07	98.700000	IDC-FIS	-878.23
			<b>Subtotal</b>	.997082	1,670,000.00	1,662,119.15	10,018.14	0.00
				1.007530	1,653,598.96	99.528093		-1,497.95

### Inv Type: 29 FHLMC NOTES

81869	RM GOV FEDERAL HOME	3137EADP1	03/14/2014	.875000	7,061,000.00	7,054,927.54	19,564.90	96,453.26
			03/07/2018	1.250049	6,958,474.28	99.914000	IDC-FIS	0.00
81870	WT GOV FEDERAL HOME	3137EADP1	03/12/2014	.875000	157,000.00	156,864.98	435.02	2,326.74
			03/07/2018	1.279731	154,538.24	99.914000	IDC-FIS	0.00
82312	AUHS D GOV FHLMC NOT	3134G3ZW3	01/21/2015	1.200000	2,486,000.00	2,478,840.32	11,849.93	0.00
			08/08/2018	1.200000	2,486,000.00	99.712000	IDC-FIS	-7,159.68
82313	AUHS D GOV FHLMC NOT	3134G3ZW3	01/21/2015	1.200000	110,000.00	109,683.20	524.33	0.00
			08/08/2018	1.200000	110,000.00	99.712000	IDC-FIS	-316.80
82571	RM GOV FHLMC NOTES	3137EADG1	05/27/2015	1.750000	3,000,000.00	2,995,590.00	4,520.83	0.00
			05/30/2019	1.379985	3,043,140.00	99.853000	IDC-FIS	-47,550.00
82762	RM GOV FHLMC NOTES	3137EADM8	10/26/2015	1.250000	6,000,000.00	5,928,540.00	18,541.67	0.00
			10/02/2019	1.310124	5,986,200.00	98.809000	IDC-FIS	-57,660.00
82927	KFPD GOV FHLMC NOTE	3137EADM8	01/25/2016	1.250000	250,000.00	247,022.50	772.57	0.00
			10/02/2019	1.330187	249,280.00	98.809000	IDC-FIS	-2,257.50
82965	CCCSIG GOV FHLMC NO	3137EACA5	03/04/2016	3.750000	1,275,000.00	1,304,809.50	12,484.38	0.00
			03/27/2019	1.146745	1,374,641.25	102.338000	IDC-FIS	-69,831.75



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82996	CCCCD GOV FHLMC NOT	3137EADZ9	03/22/2016	1.125000	6,000,000.00	5,945,100.00	14,250.00	0.00
			04/15/2019	1.131578	5,998,800.00	99.085000	IDC-FIS	-53,700.00
83006	GOV FHLMC NOTES	3134G8PD5	03/30/2016	1.350000	10,000,000.00	9,898,700.00	34,125.00	0.00
			09/30/2019	1.350000	10,000,000.00	98.987000	IDC-FIS	-101,300.00
83018	GOV FHLMC NOTES	3137EAEA3	04/07/2016	.750000	10,000,000.00	9,981,600.00	17,083.31	0.00
			04/09/2018	.829093	9,984,300.00	99.816000	IDC-FIS	-2,700.00
83039	GOV FHLMC NOTES	3134G8W21	04/08/2016	1.375000	5,000,000.00	4,942,150.00	190.99	0.00
			12/30/2019	1.375000	5,000,000.00	98.843000	IDC-FIS	-57,850.00
83084	GOV FHLMC NOTES	3134G8YU7	04/26/2016	1.050000	10,000,000.00	9,945,400.00	18,958.33	0.00
			10/26/2018	1.050000	10,000,000.00	99.454000	IDC-FIS	-54,600.00
83085	GOV FHLMC NOTES	3134G8YU7	04/26/2016	1.050000	10,000,000.00	9,945,400.00	18,958.33	0.00
			10/26/2018	1.061785	9,997,100.00	99.454000	IDC-FIS	-51,700.00
83086	GOV FHLMC NOTES	3134G8YU7	04/26/2016	1.050000	10,000,000.00	9,945,400.00	18,958.33	0.00
			10/26/2018	1.073168	9,994,300.00	99.454000	IDC-FIS	-48,900.00
83150	GOV FHLMC NOTES	3134G9HC4	05/25/2016	1.000000	5,000,000.00	4,989,050.00	5,000.00	0.00
			05/25/2018	1.000000	5,000,000.00	99.781000	IDC-FIS	-10,950.00
83172	GOV FHLMC NOTES	3134G9QW0	06/14/2016	1.280000	10,000,000.00	9,916,000.00	6,044.44	0.00
			06/14/2019	1.280000	10,000,000.00	99.160000	IDC-FIS	-84,000.00
83217	CCCSIG GOV FHLMC RE	3137EAEB1	07/20/2016	.875000	1,890,000.00	1,860,440.40	7,441.89	0.00
			07/19/2019	.957100	1,887,240.67	98.436000	IDC-FIS	-26,800.27
83324	CCCCD GOV FHLMC REF	3137EAD7	09/19/2016	.875000	1,950,000.00	1,936,506.00	3,744.28	0.00
			10/12/2018	.904812	1,948,810.50	99.308000	IDC-FIS	-12,304.50
83341	CCCCD GOV FHLMC REF	3137EAD7	09/28/2016	.875000	1,825,000.00	1,812,371.00	3,504.26	0.00
			10/12/2018	.868436	1,825,219.00	99.308000	IDC-FIS	-12,848.00
83345	WLT GOV FHLMC NOTES	3137EAC9	09/28/2016	1.125000	173,000.00	166,995.17	751.47	0.00
			08/12/2021	1.250127	171,979.30	96.529000	IDC-FIS	-4,984.13
83365	CCCSIG FHLMC REFERE	3137EAEB1	10/05/2016	.875000	3,050,000.00	3,002,298.00	12,009.40	0.00
			07/19/2019	.993716	3,040,057.00	98.436000	IDC-FIS	-37,759.00
83529	CCCCD GOV FHLMC NOT	3137EACA5	01/04/2017	3.750000	1,860,000.00	1,903,486.80	18,212.50	0.00
			03/27/2019	1.329015	1,958,617.20	102.338000	IDC-FIS	-55,130.40
83809	RM GOV FHLMC NOTES	3134GBTQ5	06/29/2017	1.500000	4,000,000.00	3,948,560.00	27,666.66	0.00
			07/15/2020	1.567587	3,992,000.00	98.714000	IDC-FIS	-43,440.00
83979	GOV FHLMC NOTES	3134GBW81	11/22/2017	2.350000	10,000,000.00	9,904,900.00	25,458.33	0.00
			11/22/2022	2.350000	10,000,000.00	99.049000	IDC-FIS	-95,100.00
Subtotal				1.288839	121,087,000.00	120,320,635.41	301,051.15	98,780.00
				1.252835	121,160,697.44	99.367096		-938,842.03





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<b>Inv Type: 31 MUNICIPAL BONDS</b>								
81510	AUHS D MUNI WASHINGT	93974B3K6	06/27/2013	5.000000	600,000.00	696,925.06	15,000.00	0.00
			01/01/2018	1.301222	696,925.06	116.154177	BOOK	0.00
81514	AUHS D MUNI WICOMICO	967545R89	06/27/2013	3.500000	390,000.00	427,550.12	1,137.50	0.00
			12/01/2018	1.638640	427,550.12	109.628236	BOOK	0.00
81633	CCCCD MUNI UNIV OF	91412GSZ9	10/02/2013	2.054000	195,000.00	195,000.00	511.79	0.00
			05/15/2018	2.054000	195,000.00	100.000000	BOOK	0.00
83288	CCCSIG MUNI CT ST T	20772J3C4	08/17/2016	1.100000	1,280,000.00	1,282,444.80	5,319.11	0.00
			08/15/2018	1.003041	1,282,444.80	100.191000	BOOK	0.00
			<b>Subtotal</b>	2.610484	2,465,000.00	2,601,919.98	21,968.40	0.00
				1.266115	2,601,919.98	105.554563		0.00

### Inv Type: 43 FHLB DISCOUNT NOTES

83995	GOV FHLB DISC	313385RY4	11/30/2017	1.225000	30,000,000.00	29,981,866.67	32,666.66	0.00
			01/18/2018	1.227046	29,949,979.17	99.939556	IDC-FIS	-779.16
84048	GOV FHLB DISC	313385RP3	12/07/2017	1.200000	30,000,000.00	29,991,466.67	25,000.00	0.00
			01/09/2018	1.201321	29,967,000.00	99.971556	IDC-FIS	-533.33
84049	GOV FHLB DISC	313385TS5	12/07/2017	1.290000	30,000,000.00	29,937,066.67	26,875.00	491.67
			03/01/2018	1.293895	29,909,700.00	99.790222	IDC-FIS	0.00
84050	CCCS D GOV FHLB DISC	313385XV3	12/07/2017	1.410000	20,000,000.00	19,874,477.78	19,583.33	0.00
			06/08/2018	1.420179	19,856,650.00	99.372389	IDC-FIS	-1,755.55
84097	GOV FHLB DISC	313385TP1	12/27/2017	1.300000	30,000,000.00	29,940,266.67	5,416.67	933.33
			02/26/2018	1.302870	29,933,916.67	99.800889	IDC-FIS	0.00
			<b>Subtotal</b>	1.275950	140,000,000.00	139,725,144.46	109,541.66	1,425.00
				1.279570	139,617,245.84	99.803675		-3,068.04

### Inv Type: 49 CORP ABS FXD-M 30/360

83334	CCCSIG ABS CNH 2016	12635YAB9	09/21/2016	1.260000	258,529.76	258,506.23	144.78	0.00
			02/18/2020	1.265286	258,506.23	99.990899	BOOK	0.00
83650	CCCSIG ABS CORP CNH	12636WAB2	03/22/2017	1.640000	431,093.11	431,076.56	314.22	0.00
			07/15/2020	1.642287	431,076.56	99.996161	BOOK	0.00
83769	CCCSIG ABS AMEX CRE	02582JHG8	05/30/2017	1.640000	265,000.00	264,957.55	193.16	0.00
			12/15/2021	1.647074	264,957.55	99.983981	BOOK	0.00
83825	CCCSIG ABS JOHN DEE	47788BAD6	07/18/2017	1.820000	225,000.00	224,983.53	182.00	0.00



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			10/15/2021	1.823435	224,983.53	99.992680	BOOK	0.00
			<b>Subtotal</b>	1.591052	1,179,622.87	1,179,523.87	834.16	0.00
				1.595291	1,179,523.87	99.991607		0.00

### Inv Type: 50 AUTO ABS FXD-M 30/360

82964	CCCSIG ABS TOYOTA C	89237KAD5	03/02/2016	1.250000	515,343.42	515,314.20	286.30	0.00
			03/16/2020	1.252803	515,314.20	99.994330	BOOK	0.00
83008	CCCSIG ABS HYUNDAI	44930UAD8	03/30/2016	1.560000	260,000.00	259,949.56	180.27	0.00
			09/15/2020	1.568722	259,949.56	99.980600	BOOK	0.00
83091	CCCSIG ABS CORP NIS	65478VAD9	04/27/2016	1.320000	195,000.00	194,969.76	114.40	0.00
			01/15/2021	1.326574	194,969.76	99.984492	BOOK	0.00
83218	CCCSIG ABS CARMAX A	14314EAB7	07/20/2016	1.170000	146,126.48	146,114.55	75.99	0.00
			08/15/2019	1.175230	146,114.55	99.991836	BOOK	0.00
83281	CCCSIG ABS TOYOTA A	89237WAD9	08/10/2016	1.140000	260,000.00	259,993.03	131.73	0.00
			08/17/2020	1.141339	259,993.03	99.997319	BOOK	0.00
83333	CCCSIG ABS HYUNDAI	44891EAC3	09/21/2016	1.290000	440,000.00	439,940.78	252.27	0.00
			04/15/2021	1.295868	439,940.78	99.986541	BOOK	0.00
83571	CCCSIG ABS FORDO 20	34531EAD8	01/25/2017	1.670000	575,000.00	574,997.87	426.78	0.00
			06/15/2021	1.670159	574,997.87	99.999630	BOOK	0.00
83586	CCCSIG ABS ALLY AUT	02007PAC7	01/31/2017	1.700000	100,000.00	99,991.25	75.56	0.00
			06/15/2021	1.704009	99,991.25	99.991250	BOOK	0.00
83658	CCCSIG ABS ALLY AUT	02007HAC5	03/29/2017	1.780000	680,000.00	679,919.83	537.96	0.00
			08/16/2021	1.785395	679,919.83	99.988210	BOOK	0.00
83659	CCCSIG ABS HYUNDAI	44931PAD8	03/29/2017	1.760000	365,000.00	364,970.47	285.51	0.00
			08/16/2021	1.763698	364,970.47	99.991910	BOOK	0.00
83750	CCCSIG ABS TOTOTA A	89190BAD0	05/17/2017	1.760000	675,000.00	674,948.23	528.00	0.00
			07/15/2021	1.763665	674,948.23	99.992330	BOOK	0.00
83855	CCCSIG ABS NAROT 20	65478GAD2	08/23/2017	1.750000	500,000.00	499,972.05	388.89	0.00
			10/15/2021	1.752684	499,972.05	99.994410	BOOK	0.00
83939	CCCSIG ABS CARMAX 2	14314RAH5	10/25/2017	1.800000	260,000.00	259,980.92	208.00	0.00
			04/15/2021	1.804194	259,980.92	99.992662	BOOK	0.00
83973	CCCSIG ABS TAOT 201	89238KAD4	11/15/2017	1.930000	225,000.00	224,979.26	193.01	0.00
			01/18/2022	1.934403	224,979.26	99.990782	BOOK	0.00
			<b>Subtotal</b>	1.595400	5,196,469.90	5,196,041.76	3,684.67	0.00
				1.599267	5,196,041.76	99.991761		0.00



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<b>Inv Type: 53 CREDIT ABS FXD-SA 30/360</b>								
83573	CCCSIG ABS CITIBANK	17305EGA7	01/26/2017	1.740000	745,000.00	744,857.33	5,905.37	0.00
			01/19/2021	1.748687	744,857.33	99.980850	BOOK	0.00
			<b>Subtotal</b>	1.740000	745,000.00	744,857.33	5,905.37	0.00
				1.748687	744,857.33	99.980850		0.00

## Inv Type: 71 COMMERCIAL PAPER DISCOUNT

83823	CCCCD CP BANK OF TO	06538CA92	07/13/2017	1.400000	220,000.00	219,925.20	1,471.56	0.00
			01/09/2018	1.409869	218,460.00	99.966000	IDC-FIS	-6.36
83838	CCCCD CP CREDIT AGR	22533UB28	08/02/2017	1.370000	2,000,000.00	1,997,280.00	11,568.89	0.00
			02/02/2018	1.379660	1,985,995.56	99.864000	IDC-FIS	-284.45
83843	CP BNP PARIBAS NY	09659CAA6	08/07/2017	1.400000	30,000,000.00	29,988,525.00	171,500.00	0.00
			01/10/2018	1.408545	29,818,000.00	99.961750	IDC-FIS	-975.00
83845	CP CREDIT AGRICOLE	22533UAB9	08/10/2017	1.340000	30,000,000.00	29,987,250.00	160,800.00	0.00
			01/11/2018	1.347725	29,828,033.33	99.957500	IDC-FIS	-1,583.33
83846	CP ABBEY NATIONAL T	00280PAC9	08/11/2017	1.350000	30,000,000.00	29,985,975.00	160,875.00	0.00
			01/12/2018	1.357842	29,826,750.00	99.953250	IDC-FIS	-1,650.00
83848	CP TORONTO DOMINION	89119BAC0	08/15/2017	1.320000	30,000,000.00	29,985,975.00	152,900.00	0.00
			01/12/2018	1.327300	29,835,000.00	99.953250	IDC-FIS	-1,925.00
83850	CP TORONTO DOMINION	89119BAR7	08/16/2017	1.330000	30,000,000.00	29,969,400.00	152,950.00	0.00
			01/25/2018	1.338008	29,820,450.00	99.898000	IDC-FIS	-4,000.00
83853	LUHSD CP BNP PARIBA	09659CEJ3	08/22/2017	1.510000	30,000,000.00	29,817,333.33	166,100.00	0.00
			05/18/2018	1.527232	29,661,508.33	99.391111	IDC-FIS	-10,275.00
83857	CP CREDIT SUISSE NY	2254EBAV3	08/28/2017	1.360000	30,000,000.00	29,964,300.00	142,800.00	0.00
			01/29/2018	1.367958	29,825,466.67	99.881000	IDC-FIS	-3,966.67
83858	CP ABBEY NATIONAL T	00280PAV7	08/28/2017	1.320000	30,000,000.00	29,964,300.00	138,600.00	0.00
			01/29/2018	1.327496	29,830,600.00	99.881000	IDC-FIS	-4,900.00
83860	CP SOCIETE GENERALE	83369CAX2	08/30/2017	1.430000	30,000,000.00	29,961,750.00	147,766.67	0.00
			01/31/2018	1.438801	29,816,483.33	99.872500	IDC-FIS	-2,500.00
83897	PW CP BNP PARIBAS N	09659CCL0	09/20/2017	1.420000	700,000.00	697,649.17	2,843.94	0.00
			03/20/2018	1.430211	695,002.39	99.664167	IDC-FIS	-197.16
83903	CP CREDIT AGRICOLE	22533UAV5	09/27/2017	1.300000	25,000,000.00	24,970,250.00	86,666.66	0.00
			01/29/2018	1.305847	24,888,055.56	99.881000	IDC-FIS	-4,472.22
83909	CCCCD CP BK OF TOKY	06538CFR7	09/29/2017	1.600000	2,700,000.00	2,679,000.00	11,280.00	0.00
			06/25/2018	1.619360	2,667,720.00	99.222222	IDC-FIS	0.00



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83937	CP BANK OF TOKYO-MI	06538CAP6	10/25/2017	1.350000	30,000,000.00	29,971,950.00	76,500.00	0.00
			01/23/2018	1.354572	29,898,750.00	99.906500	IDC-FIS	-3,300.00
83946	CP STANDARD CHARTER	85324UAR4	10/27/2017	1.360000	30,000,000.00	29,969,400.00	74,800.00	0.00
			01/25/2018	1.364640	29,898,000.00	99.898000	IDC-FIS	-3,400.00
83966	CP EXXON MOBIL CORP	30229BA80	11/08/2017	1.210000	30,000,000.00	29,991,075.00	54,450.06	0.00
			01/08/2018	1.212487	29,938,491.60	99.970250	IDC-FIS	-1,866.66
83983	HR CP TOYOTA MOTOR	89233HAK0	11/21/2017	1.310000	3,001,000.00	2,998,704.24	4,477.32	0.00
			01/19/2018	1.312816	2,994,557.03	99.923500	IDC-FIS	-330.11
83984	HR CP TOYOTA MOTOR	89233HAK0	11/21/2017	1.310000	1,444,000.00	1,442,895.34	2,154.37	0.00
			01/19/2018	1.312819	1,440,899.81	99.923500	IDC-FIS	-158.84
83985	HR CP TOYOTA MOTOR	89233HAK0	11/21/2017	1.310000	7,401,000.00	7,395,338.24	11,041.88	0.00
			01/19/2018	1.312819	7,385,110.46	99.923500	IDC-FIS	-814.10
83996	CP NORDEA BANK AB	65558GBU6	11/30/2017	1.410000	30,000,000.00	29,926,050.00	37,600.00	0.00
			02/28/2018	1.414988	29,894,250.00	99.753500	IDC-FIS	-5,800.00
84053	CP UNION BANK OF CA	62478YB15	12/07/2017	1.450000	30,000,000.00	29,960,475.00	30,208.33	0.00
			02/01/2018	1.453278	29,932,333.33	99.868250	IDC-FIS	-2,066.66
84055	CCCSD CP TOYOTA MOT	89233HC69	12/06/2017	1.420000	3,000,000.00	2,991,733.33	3,076.67	0.00
			03/06/2018	1.425059	2,989,350.00	99.724444	IDC-FIS	-693.34
84056	CP TOYOTA MOTOR CRE	89233HC69	12/06/2017	1.420000	30,000,000.00	29,917,333.33	30,766.67	0.00
			03/06/2018	1.425059	29,893,500.00	99.724444	IDC-FIS	-6,933.34
84057	CP CREDIT AGRICOLE	22533UB85	12/05/2017	1.380000	30,000,000.00	29,951,550.00	31,050.00	0.00
			02/08/2018	1.383447	29,925,250.00	99.838500	IDC-FIS	-4,750.00
84059	CP UNION BANK OF CA	62478YA32	12/04/2017	1.200000	30,000,000.00	29,997,450.00	28,000.00	0.00
			01/03/2018	1.201201	29,970,000.00	99.991500	IDC-FIS	-550.00
84060	CP CREDIT AGRICOLE	22533UB10	12/04/2017	1.370000	30,000,000.00	29,960,475.00	31,966.67	0.00
			02/01/2018	1.373083	29,932,641.67	99.868250	IDC-FIS	-4,133.34
84065	CP ABBEY NATL TREAS	00280PB53	12/06/2017	1.440000	30,000,000.00	29,955,375.00	31,200.00	0.00
			02/05/2018	1.443522	29,926,800.00	99.851250	IDC-FIS	-2,625.00
84067	CP JP MORGAN SECURI	46640QE72	12/08/2017	1.600000	30,000,000.00	29,832,000.00	32,000.00	0.00
			05/07/2018	1.610738	29,800,000.00	99.440000	IDC-FIS	0.00
84068	CP EXXON MOBIL CORP	30229BAP2	12/08/2017	1.220000	30,000,000.00	29,971,950.00	24,400.00	0.00
			01/23/2018	1.221905	29,953,233.33	99.906500	IDC-FIS	-5,683.33
84069	CP EXXON MOBIL CORP	30229BAN7	12/08/2017	1.220000	30,000,000.00	29,973,225.00	24,400.00	0.00
			01/22/2018	1.221863	29,954,250.00	99.910750	IDC-FIS	-5,425.00
84070	CP CREDIT SUISSE NY	2254EBD65	12/08/2017	1.550000	30,000,000.00	29,874,916.67	31,000.00	0.00
			04/06/2018	1.557982	29,846,291.67	99.583056	IDC-FIS	-2,375.00
84074	CP NORDEA BANK AB	65558GBT9	11/28/2017	1.400000	30,000,000.00	29,927,325.00	39,666.67	0.00



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			02/27/2018	1.404972	29,893,833.33	99.757750	IDC-FIS	-6,175.00
84075	CP TOYOTA MOTOR CRE	89233HAR5	11/28/2017	1.340000	30,000,000.00	29,969,400.00	37,966.67	0.00
			01/25/2018	1.342899	29,935,233.33	99.898000	IDC-FIS	-3,800.00
84076	CP TOYOTA MOTOR CRE	89233HAR5	12/11/2017	1.400000	30,000,000.00	29,969,400.00	24,500.00	0.00
			01/25/2018	1.402454	29,947,500.00	99.898000	IDC-FIS	-2,600.00
84077	CP BNP PARIBAS NY	09659CCCO	12/11/2017	1.510000	30,000,000.00	29,909,583.33	26,425.00	0.00
			03/12/2018	1.515786	29,885,491.67	99.698611	IDC-FIS	-2,333.34
84078	CP CREDIT SUISSE NY	2254EBDA6	12/11/2017	1.550000	30,000,000.00	29,869,650.00	27,125.00	0.00
			04/10/2018	1.558050	29,845,000.00	99.565500	IDC-FIS	-2,475.00
84079	CP CREDIT SUISSE NY	2254EBCC3	12/12/2017	1.590000	30,000,000.00	29,909,583.33	26,500.00	2,333.33
			03/12/2018	1.596345	29,880,750.00	99.698611	IDC-FIS	0.00
84083	CP STANDARD CHARTER	85324UCE1	12/14/2017	1.640000	30,000,000.00	29,907,000.00	24,600.00	5,400.00
			03/14/2018	1.646752	29,877,000.00	99.690000	IDC-FIS	0.00
84084	CP TORONTO DOMINION	89119BB96	12/14/2017	1.510000	30,000,000.00	29,950,275.00	22,650.00	0.00
			02/09/2018	1.513619	29,928,275.00	99.834250	IDC-FIS	-650.00
84096	CP BANK OF TOKYO MI	06538CAK7	12/20/2017	1.570000	30,000,000.00	29,977,050.00	15,700.00	600.00
			01/19/2018	1.572057	29,960,750.00	99.923500	IDC-FIS	0.00
84098	CP TOYOTA MOTOR CRE	89233HCK8	12/20/2017	1.600000	30,000,000.00	29,900,541.67	16,000.00	3,208.34
			03/19/2018	1.606354	29,881,333.33	99.668472	IDC-FIS	0.00
84110	CP JP MORGAN SECURI	46640QDR9	12/21/2017	1.780000	30,000,000.00	29,845,950.00	15,934.25	15,432.42
			04/28/2018	1.749092	29,814,583.33	99.486500	IDC-FIS	0.00
84111	CP JP MORGAN SECURI	46640QCG4	12/15/2017	1.650000	30,000,000.00	29,904,416.67	23,375.00	6,166.67
			03/16/2018	1.656911	29,874,875.00	99.681389	IDC-FIS	0.00
84112	CP BANK OF TOKYO MI	06538CAJ0	12/19/2017	1.550000	30,000,000.00	29,978,325.00	16,791.67	283.33
			01/18/2018	1.552005	29,961,250.00	99.927750	IDC-FIS	0.00
84115	CP BANK OF TOKYO MI	06538CAP6	12/22/2017	1.580000	25,000,000.00	24,976,625.00	10,972.22	763.89
			01/23/2018	1.582222	24,964,888.89	99.906500	IDC-FIS	0.00
84116	PW CP TOYOTA MOTOR	89233HAK0	12/21/2017	1.450000	646,000.00	645,505.81	286.21	0.00
			01/19/2018	1.451688	645,245.44	99.923500	IDC-FIS	-25.84
84117	PW CP TOYOTA MOTOR	89233HAK0	12/21/2017	1.450000	1,985,000.00	1,983,481.48	879.47	0.00
			01/19/2018	1.451695	1,982,681.41	99.923500	IDC-FIS	-79.40
<b>Subtotal</b>				1.433335	1,153,097,000.00	1,150,894,921.14	2,396,586.85	34,187.98
				1.437965	1,148,569,924.80	99.809029		-105,778.49

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82983	CCCSIG YCD TORONTO	89113E5E2	03/16/2016	1.720000	1,225,000.00	1,225,719.13	18,148.65	719.13
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			03/14/2018	1.720000	1,225,000.00	100.058704	IDC-FIS	0.00
83470	CCCSIG CD NORDEA BA	65558LWA6	12/05/2016	1.760000	1,710,000.00	1,709,354.00	2,675.20	0.00
			11/30/2018	1.760000	1,710,000.00	99.962222	IDC-FIS	-646.00
83553	CCCSIG YCD SVENSKA	86958JHB8	01/12/2017	1.890000	1,400,000.00	1,400,000.00	12,862.50	0.00
			01/10/2019	1.890000	1,400,000.00	100.000000	BOOK	0.00
83554	CCCCD YCD SVENSKA H	86958JHB8	01/12/2017	1.890000	275,000.00	275,000.00	2,526.56	0.00
			01/10/2019	1.890000	275,000.00	100.000000	BOOK	0.00
83555	CCCCD YCD SVENSKA H	86958JHB8	01/12/2017	1.890000	2,350,000.00	2,350,000.00	21,590.63	0.00
			01/10/2019	1.890000	2,350,000.00	100.000000	BOOK	0.00
83598	PW YCD BNP PARIBAS	05572NZ25	02/10/2017	1.510000	500,000.00	500,044.84	6,815.97	44.84
			02/09/2018	1.510000	500,000.00	100.008968	IDC-FIS	0.00
83674	CCCSIG YCD BK OF NO	06417GUE6	04/06/2017	1.910000	1,700,000.00	1,700,000.00	7,937.11	0.00
			04/05/2019	1.910000	1,700,000.00	100.000000	BOOK	0.00
83675	CCCCD YCD BK OF NOV	06417GUE6	04/06/2017	1.910000	1,935,000.00	1,935,000.00	9,034.31	0.00
			04/05/2019	1.910000	1,935,000.00	100.000000	BOOK	0.00
83678	CCCCD YCD BK OF NOV	06417GUE6	04/06/2017	1.910000	250,000.00	250,000.00	1,167.22	0.00
			04/05/2019	1.910000	250,000.00	100.000000	BOOK	0.00
83719	YCD BNP PARIBAS SF	05572N2Q8	04/19/2017	1.570000	1,500,000.00	1,500,012.18	16,812.08	12.18
			04/19/2018	1.570000	1,500,000.00	100.000812	IDC-FIS	0.00
83720	YCD BNP PARIBAS SF	05572N2Q8	04/19/2017	1.570000	120,000.00	120,000.97	1,344.97	0.97
			04/19/2018	1.570000	120,000.00	100.000812	IDC-FIS	0.00
83733	CCCCD YCD SUMITOMO	86563YVN0	05/04/2017	2.050000	250,000.00	250,000.00	839.93	0.00
			05/03/2019	2.050000	250,000.00	100.000000	BOOK	0.00
83796	AUHS D YCD BNP PARIB	05572N3M6	06/13/2017	1.580000	210,000.00	210,015.51	1,861.77	15.51
			06/13/2018	1.580000	210,000.00	100.007385	IDC-FIS	0.00
83816	PW YCD BNP PARIBAS	05572N4E3	07/11/2017	1.440000	4,300,000.00	4,300,019.34	29,928.00	19.34
			01/08/2018	1.440000	4,300,000.00	100.000450	IDC-FIS	0.00
83817	PW YCD BNP PARIBAS	05572N4E3	07/11/2017	1.440000	1,100,000.00	1,100,004.95	7,656.00	4.95
			01/08/2018	1.440000	1,100,000.00	100.000450	IDC-FIS	0.00
83818	PW YCD BNP PARIBAS	05572N4E3	07/11/2017	1.440000	1,000,000.00	1,000,004.50	6,960.00	4.50
			01/08/2018	1.440000	1,000,000.00	100.000450	IDC-FIS	0.00
83831	KFPD YCD BNP PARIBA	05572N4Q6	07/25/2017	1.600000	250,000.00	249,827.04	1,777.78	0.00
			07/25/2018	1.600000	250,000.00	99.930818	IDC-FIS	-172.96
83834	KFPD YCD BNP PARIBA	05572N4R4	07/26/2017	1.600000	250,000.00	249,826.32	1,766.67	0.00
			07/26/2018	1.600000	250,000.00	99.930528	IDC-FIS	-173.68
83841	CCCSIG YCD SKANDNV	83050FXT3	08/04/2017	1.840000	1,625,000.00	1,624,366.25	12,458.33	0.00
			08/02/2019	1.859877	1,624,366.25	99.961000	BOOK	0.00



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83849	PW YCD BNP PARIBAS	05572N5D4	08/15/2017	1.450000	500,000.00	500,020.51	2,799.31	20.51
			02/15/2018	1.450000	500,000.00	100.004102	IDC-FIS	0.00
83904	CCCCD YCD BK OF TOK	06539RGM3	09/27/2017	2.070000	115,000.00	115,000.00	634.80	0.00
			09/25/2019	2.070000	115,000.00	100.000000	BOOK	0.00
83905	CCCSIG YCD BK OF TO	06539RGM3	09/27/2017	2.070000	800,000.00	800,000.00	4,416.00	0.00
			09/25/2019	2.070000	800,000.00	100.000000	BOOK	0.00
83944	YCD NORDEA BANK AB	65590AMY9	10/26/2017	1.300000	30,000,000.00	29,997,734.92	72,583.33	0.00
			01/24/2018	1.300000	30,000,000.00	99.992450	IDC-FIS	-2,265.08
83947	YCD BNP PARIBAS SF	05572N6N1	10/27/2017	1.200000	30,000,000.00	29,999,289.93	66,000.00	0.00
			01/04/2018	1.200000	30,000,000.00	99.997633	IDC-FIS	-710.07
83948	PW YCD BNP PARIBAS	05572N6M3	10/27/2017	1.770000	1,610,000.00	1,609,528.96	5,224.45	0.00
			10/26/2018	1.770000	1,610,000.00	99.970743	IDC-FIS	-471.04
83961	PW YCD BNP PARIBAS	05572N6R2	11/06/2017	1.560000	1,000,000.00	1,000,021.43	2,426.67	21.43
			05/03/2018	1.560000	1,000,000.00	100.002143	IDC-FIS	0.00
83967	YCD CREDIT AGRICOLE	22534HU66	11/09/2017	1.230000	30,000,000.00	29,996,049.75	54,325.00	0.00
			01/26/2018	1.230000	30,000,000.00	99.986832	IDC-FIS	-3,950.25
83968	YCD ABBEY NATIONAL	00279JSM5	11/09/2017	1.410000	25,000,000.00	24,999,924.33	51,895.83	0.00
			02/07/2018	1.410000	25,000,000.00	99.999697	IDC-FIS	-75.67
83970	PW YCD BNP PARIBAS	05572N6U5	11/13/2017	1.610000	800,000.00	800,162.81	1,753.11	162.81
			05/10/2018	1.610000	800,000.00	100.020351	IDC-FIS	0.00
83972	YCD ROYAL BANK OF C	78009N3M6	11/15/2017	1.360000	30,000,000.00	29,997,993.02	53,266.67	0.00
			02/15/2018	1.360000	30,000,000.00	99.993310	IDC-FIS	-2,006.98
83976	CCCSIG YCD SWEDBANK	87019U6D6	11/17/2017	2.270000	800,000.00	800,000.00	2,270.00	0.00
			11/16/2020	2.270000	800,000.00	100.000000	BOOK	0.00
83977	CCCCD YCD SWEDBANK	87019U6D6	11/17/2017	2.270000	225,000.00	225,000.00	638.44	0.00
			11/16/2020	2.270000	225,000.00	100.000000	BOOK	0.00
83990	YCD TORONTO DOMINIO	89113XPK4	11/28/2017	1.470000	30,000,000.00	30,002,753.60	41,650.00	2,753.60
			02/26/2018	1.470000	30,000,000.00	100.009179	IDC-FIS	0.00
83991	YCD BANK OF MONTREAL	06371EVW4	11/28/2017	1.280000	30,000,000.00	29,999,670.90	36,266.67	0.00
			01/03/2018	1.280000	30,000,000.00	99.998903	IDC-FIS	-329.10
83992	YCD ROYAL BANK OF C	78009N4C7	11/28/2017	1.480000	30,000,000.00	30,003,339.90	41,933.33	3,339.90
			02/28/2018	1.480000	30,000,000.00	100.011133	IDC-FIS	0.00
83993	YCD BNP PARIBAS SF	05572N7A8	11/29/2017	1.480000	30,000,000.00	30,003,286.21	40,700.00	3,286.21
			02/27/2018	1.480000	30,000,000.00	100.010954	IDC-FIS	0.00
83997	YCD BANK OF NOVA SC	06417GA81	11/30/2017	1.880000	47,000,000.00	47,033,061.65	78,542.22	33,061.65
			11/30/2018	1.880000	47,000,000.00	100.070344	IDC-FIS	0.00
83998	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	5,000,000.00	5,000,567.03	6,577.78	567.03



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			03/01/2018	1.480000	5,000,000.00	100.011341	IDC-FIS	0.00
83999	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	5,200,000.00	5,200,589.71	6,840.89	589.71
			03/01/2018	1.480000	5,200,000.00	100.011341	IDC-FIS	0.00
84000	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	500,000.00	500,056.70	657.78	56.70
			03/01/2018	1.480000	500,000.00	100.011341	IDC-FIS	0.00
84001	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	1,000,000.00	1,000,113.41	1,315.56	113.41
			03/01/2018	1.480000	1,000,000.00	100.011341	IDC-FIS	0.00
84002	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	900,000.00	900,102.06	1,184.00	102.06
			03/01/2018	1.480000	900,000.00	100.011341	IDC-FIS	0.00
84003	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	2,000,000.00	2,000,226.81	2,631.11	226.81
			03/01/2018	1.480000	2,000,000.00	100.011341	IDC-FIS	0.00
84004	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	400,000.00	400,045.36	526.22	45.36
			03/01/2018	1.480000	400,000.00	100.011341	IDC-FIS	0.00
84005	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	2,900,000.00	2,900,328.88	3,815.11	328.88
			03/01/2018	1.480000	2,900,000.00	100.011341	IDC-FIS	0.00
84006	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	550,000.00	550,062.37	723.56	62.37
			03/01/2018	1.480000	550,000.00	100.011341	IDC-FIS	0.00
84007	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	2,500,000.00	2,500,283.51	3,288.89	283.51
			03/01/2018	1.480000	2,500,000.00	100.011341	IDC-FIS	0.00
84008	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	3,000,000.00	3,000,340.22	3,946.67	340.22
			03/01/2018	1.480000	3,000,000.00	100.011341	IDC-FIS	0.00
84009	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	23,000,000.00	23,002,608.32	30,257.78	2,608.32
			03/01/2018	1.480000	23,000,000.00	100.011341	IDC-FIS	0.00
84010	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	600,000.00	600,068.04	789.33	68.04
			03/01/2018	1.480000	600,000.00	100.011341	IDC-FIS	0.00
84011	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	400,000.00	400,045.36	526.22	45.36
			03/01/2018	1.480000	400,000.00	100.011341	IDC-FIS	0.00
84012	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	3,800,000.00	3,800,430.94	4,999.11	430.94
			03/01/2018	1.480000	3,800,000.00	100.011341	IDC-FIS	0.00
84013	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	2,100,000.00	2,100,238.15	2,762.67	238.15
			03/01/2018	1.480000	2,100,000.00	100.011341	IDC-FIS	0.00
84014	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	4,500,000.00	4,500,510.32	5,920.00	510.32
			03/01/2018	1.480000	4,500,000.00	100.011341	IDC-FIS	0.00
84015	PW YCD ROYAL BANK O	78009N4J2	11/30/2017	1.480000	4,500,000.00	4,500,510.32	5,920.00	510.32
			03/01/2018	1.480000	4,500,000.00	100.011341	IDC-FIS	0.00
84016	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	200,000.00	200,177.31	327.22	177.31
			11/30/2018	1.900000	200,000.00	100.088653	IDC-FIS	0.00





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84017	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	2,000,000.00	2,001,773.06	3,272.22	1,773.06
			11/30/2018	1.900000	2,000,000.00	100.088653	IDC-FIS	0.00
84018	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	20,000,000.00	20,017,730.62	32,722.22	17,730.62
			11/30/2018	1.900000	20,000,000.00	100.088653	IDC-FIS	0.00
84019	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	100,000.00	100,088.65	163.61	88.65
			11/30/2018	1.900000	100,000.00	100.088653	IDC-FIS	0.00
84020	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	200,000.00	200,177.31	327.22	177.31
			11/30/2018	1.900000	200,000.00	100.088653	IDC-FIS	0.00
84021	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	300,000.00	300,265.96	490.83	265.96
			11/30/2018	1.900000	300,000.00	100.088653	IDC-FIS	0.00
84022	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	200,000.00	200,177.31	327.22	177.31
			11/30/2018	1.900000	200,000.00	100.088653	IDC-FIS	0.00
84023	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	3,600,000.00	3,603,191.51	5,890.00	3,191.51
			11/30/2018	1.900000	3,600,000.00	100.088653	IDC-FIS	0.00
84024	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	400,000.00	400,354.61	654.44	354.61
			11/30/2018	1.900000	400,000.00	100.088653	IDC-FIS	0.00
84025	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	3,800,000.00	3,803,368.82	6,217.22	3,368.82
			11/30/2018	1.900000	3,800,000.00	100.088653	IDC-FIS	0.00
84026	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	150,000.00	150,132.98	245.42	132.98
			11/30/2018	1.900000	150,000.00	100.088653	IDC-FIS	0.00
84027	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	200,000.00	200,177.31	327.22	177.31
			11/30/2018	1.900000	200,000.00	100.088653	IDC-FIS	0.00
84028	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	1,500,000.00	1,501,329.80	2,454.17	1,329.80
			11/30/2018	1.900000	1,500,000.00	100.088653	IDC-FIS	0.00
84029	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	100,000.00	100,088.65	163.61	88.65
			11/30/2018	1.900000	100,000.00	100.088653	IDC-FIS	0.00
84030	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	800,000.00	800,709.22	1,308.89	709.22
			11/30/2018	1.900000	800,000.00	100.088653	IDC-FIS	0.00
84031	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	7,000,000.00	7,006,205.72	11,452.78	6,205.72
			11/30/2018	1.900000	7,000,000.00	100.088653	IDC-FIS	0.00
84032	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	150,000.00	150,132.98	245.42	132.98
			11/30/2018	1.900000	150,000.00	100.088653	IDC-FIS	0.00
84033	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	500,000.00	500,443.27	818.06	443.27
			11/30/2018	1.900000	500,000.00	100.088653	IDC-FIS	0.00
84034	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	400,000.00	400,354.61	654.44	354.61
			11/30/2018	1.900000	400,000.00	100.088653	IDC-FIS	0.00
84035	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	500,000.00	500,443.27	818.06	443.27



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			11/30/2018	1.900000	500,000.00	100.088653	IDC-FIS	0.00
84036	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	150,000.00	150,132.98	245.42	132.98
			11/30/2018	1.900000	150,000.00	100.088653	IDC-FIS	0.00
84037	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	100,000.00	100,088.65	163.61	88.65
			11/30/2018	1.900000	100,000.00	100.088653	IDC-FIS	0.00
84038	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	1,000,000.00	1,000,886.53	1,636.11	886.53
			11/30/2018	1.900000	1,000,000.00	100.088653	IDC-FIS	0.00
84039	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	300,000.00	300,265.96	490.83	265.96
			11/30/2018	1.900000	300,000.00	100.088653	IDC-FIS	0.00
84040	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	600,000.00	600,531.92	981.67	531.92
			11/30/2018	1.900000	600,000.00	100.088653	IDC-FIS	0.00
84041	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	800,000.00	800,709.22	1,308.89	709.22
			11/30/2018	1.900000	800,000.00	100.088653	IDC-FIS	0.00
84042	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	100,000.00	100,088.65	163.61	88.65
			11/30/2018	1.900000	100,000.00	100.088653	IDC-FIS	0.00
84043	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	1,000,000.00	1,000,886.53	1,636.11	886.53
			11/30/2018	1.900000	1,000,000.00	100.088653	IDC-FIS	0.00
84044	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	100,000.00	100,088.65	163.61	88.65
			11/30/2018	1.900000	100,000.00	100.088653	IDC-FIS	0.00
84045	PW YCD BANK OF NOVA	06417GB31	12/01/2017	1.900000	250,000.00	250,221.63	409.03	221.63
			11/30/2018	1.900000	250,000.00	100.088653	IDC-FIS	0.00
84061	YCD ROYAL BANK OF C	78009N4Y9	12/07/2017	1.480000	30,000,000.00	30,002,055.37	30,833.33	2,055.37
			02/05/2018	1.480000	30,000,000.00	100.006851	IDC-FIS	0.00
84062	YCD BANK OF MONTREAL	06371EXC6	12/06/2017	1.550000	30,000,000.00	30,007,482.08	33,583.33	7,482.08
			03/06/2018	1.550000	30,000,000.00	100.024940	IDC-FIS	0.00
84063	YCD BANK OF MONTREAL	06371EWT0	12/05/2017	1.450000	30,000,000.00	30,001,154.08	32,625.00	1,154.08
			02/05/2018	1.450000	30,000,000.00	100.003847	IDC-FIS	0.00
84064	YCD TORONTO DOMINION	89113XQL1	12/05/2017	1.450000	30,000,000.00	30,001,250.10	32,625.00	1,250.10
			02/08/2018	1.450000	30,000,000.00	100.004167	IDC-FIS	0.00
84071	YCD BANK OF TOKYO M	06539RMV6	12/08/2017	1.420000	30,000,000.00	30,000,087.17	28,400.00	87.17
			01/12/2018	1.420000	30,000,000.00	100.000291	IDC-FIS	0.00
84072	YCD SOCIETE GENERAL	83369YXW1	12/08/2017	1.310000	30,000,000.00	29,996,884.79	26,200.00	0.00
			02/06/2018	1.310000	30,000,000.00	99.989616	IDC-FIS	-3,115.21
84073	NCD MUFG UNION BANK	62478TZA0	12/08/2017	1.470000	30,000,000.00	30,001,562.73	29,400.00	1,562.73
			02/01/2018	1.470000	30,000,000.00	100.005209	IDC-FIS	0.00
84080	YCD ROYAL BANK OF C	78009N5H5	12/12/2017	1.650000	30,000,000.00	30,008,267.11	27,500.00	8,267.11
			04/11/2018	1.650000	30,000,000.00	100.027557	IDC-FIS	0.00



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84085	YCD BANK OF MONTREA	06371EYF8	12/11/2017	1.400000	30,000,000.00	29,999,972.26	24,500.00	0.00
			01/03/2018	1.400000	30,000,000.00	99.999908	IDC-FIS	-27.74
84086	YCD WELLS FARGO BK	94989RVF2	12/13/2017	1.540000	30,000,000.00	30,007,713.11	24,383.33	7,713.11
			03/13/2018	1.540000	30,000,000.00	100.025710	IDC-FIS	0.00
84089	PW YCD BNP PARIBAS	05572N7B6	12/12/2017	1.920000	1,000,000.00	1,001,116.49	1,066.67	1,116.49
			12/12/2018	1.920000	1,000,000.00	100.111649	IDC-FIS	0.00
84090	YCD WELLS FARGO BK	94989RVG0	12/13/2017	1.680000	30,000,000.00	30,017,465.40	26,600.00	17,465.40
			06/13/2018	1.680000	30,000,000.00	100.058218	IDC-FIS	0.00
84091	YCD BK OF TOKYO MIT	06539RNE3	12/14/2017	1.580000	30,000,000.00	30,010,388.35	23,700.00	10,388.35
			03/15/2018	1.580000	30,000,000.00	100.034628	IDC-FIS	0.00
84099	SO NCD UNION BK OF	62478TZD4	12/28/2017	1.200000	3,000,000.00	2,999,545.16	400.00	0.00
			01/26/2018	1.200000	3,000,000.00	99.984839	IDC-FIS	-454.84
84100	SO NCD UNION BK OF	62478TZD4	12/28/2017	1.200000	1,900,000.00	1,899,711.93	253.33	0.00
			01/26/2018	1.200000	1,900,000.00	99.984839	IDC-FIS	-288.07
84101	SO NCD UNION BK OF	62478TZD4	12/28/2017	1.200000	900,000.00	899,863.55	120.00	0.00
			01/26/2018	1.200000	900,000.00	99.984839	IDC-FIS	-136.45
84102	SO NCD UNION BK OF	62478TZD4	12/28/2017	1.200000	2,800,000.00	2,799,575.48	373.33	0.00
			01/26/2018	1.200000	2,800,000.00	99.984839	IDC-FIS	-424.52
84103	SO NCD UNION BK OF	62478TZD4	12/28/2017	1.200000	8,800,000.00	8,798,665.80	1,173.33	0.00
			01/26/2018	1.200000	8,800,000.00	99.984839	IDC-FIS	-1,334.20
84104	YCD STANDARD CHARTE	85325TXV6	12/27/2017	1.740000	30,000,000.00	30,023,551.14	7,250.00	23,551.14
			03/27/2018	1.740000	30,000,000.00	100.078504	IDC-FIS	0.00
84105	YCD STANDARD CHARTE	85325TXV2	12/15/2017	1.650000	30,000,000.00	30,014,891.63	23,375.00	14,891.63
			03/16/2018	1.650000	30,000,000.00	100.049639	IDC-FIS	0.00
84108	NCD WELLS FARGO BAN	94989RVN5	12/19/2017	1.630000	30,000,000.00	30,014,388.38	17,658.33	14,388.38
			03/20/2018	1.630000	30,000,000.00	100.047961	IDC-FIS	0.00
84109	NCD WELLS FARGO BAN	94989RVR6	12/20/2017	1.650000	30,000,000.00	30,016,100.94	16,500.00	16,100.94
			03/22/2018	1.650000	30,000,000.00	100.053670	IDC-FIS	0.00
	<b>Subtotal</b>			1.518879	947,550,000.00	947,752,077.20	1,288,771.33	219,292.81
				1.518913	947,549,366.25	100.021326		-16,581.86

### Inv Type: 74 CERT OF DEPOSIT MEDIUM TERM

83844	CCCSIG MTN WESTPAC	96121T4A3	08/07/2017	2.050000	1,460,000.00	1,460,000.00	12,221.42	0.00
			08/03/2020	2.050000	1,460,000.00	100.000000	BOOK	0.00
	<b>Subtotal</b>			2.050000	1,460,000.00	1,460,000.00	12,221.42	0.00
				2.050000	1,460,000.00	100.000000		0.00



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### Inv Type: 75 CORPORATE NOTES

81789	CORP MICROSOFT CORP	594918AV6	01/10/2014	1.625000	6,406,000.00	6,393,828.60	7,228.99	25,367.76
			12/06/2018	1.750063	6,368,460.84	99.810000	IDC-FIS	0.00
81899	CORP WELLS FARGO &	94974BFG0	04/07/2014	1.500000	5,000,000.00	4,999,450.00	34,375.00	39,550.00
			01/16/2018	1.720116	4,959,900.00	99.989000	IDC-FIS	0.00
82386	CORP IBM CORP	459200HZ7	02/11/2015	1.125000	5,000,000.00	4,996,950.00	22,656.25	18,850.00
			02/06/2018	1.274939	4,978,100.00	99.939000	IDC-FIS	0.00
82418	CORP CHEVRON CORP	166764AV2	03/09/2015	1.365000	5,000,000.00	4,996,650.00	22,560.42	0.00
			03/02/2018	1.372881	4,999,089.53	99.933000	IDC-FIS	-2,439.53
82513	CCCCD CORP GENERAL	36962G4D3	04/15/2015	6.000000	100,000.00	105,959.00	2,400.00	0.00
			08/07/2019	1.743001	117,603.00	105.959000	IDC-FIS	-11,644.00
82554	CORP APPLE INC	037833AJ9	05/12/2015	1.000000	10,000,000.00	9,975,300.00	16,111.11	50,200.00
			05/03/2018	1.257267	9,925,100.00	99.753000	IDC-FIS	0.00
82581	CORP JP MORGAN CHAS	46625HJL5	06/02/2015	1.625000	5,000,000.00	4,996,750.00	10,381.94	1,500.00
			05/15/2018	1.658000	4,995,250.00	99.935000	IDC-FIS	0.00
82587	CCCCD CORP CISCO SY	17275RAU6	06/17/2015	1.650000	130,000.00	129,889.50	95.33	0.00
			06/15/2018	1.655855	129,977.90	99.915000	IDC-FIS	-88.40
82620	CCCSIG CORP TOYOTA	89236TCP8	07/13/2015	1.550000	410,000.00	409,311.20	2,965.67	0.00
			07/13/2018	1.579121	409,651.50	99.832000	IDC-FIS	-340.30
82621	CORP TOYOTA MOTOR C	89236TCP8	07/16/2015	1.550000	5,000,000.00	4,991,600.00	36,166.67	0.00
			07/13/2018	1.567156	4,997,500.00	99.832000	IDC-FIS	-5,900.00
82693	CORP JP MORGAN CHAS	46623EKD0	09/15/2015	1.700000	5,000,000.00	4,999,500.00	28,333.33	7,800.00
			03/01/2018	1.769114	4,991,700.00	99.990000	IDC-FIS	0.00
82713	CCCCD CORP PFIZER I	717081DL4	09/29/2015	2.100000	1,960,000.00	1,963,077.20	5,259.33	0.00
			05/15/2019	1.748923	1,984,068.80	100.157000	IDC-FIS	-20,991.60
82715	CCCCD CORP GOLDMAN	38147MAA3	09/29/2015	2.900000	1,930,000.00	1,938,781.50	25,186.50	0.00
			07/19/2018	1.927831	1,980,971.30	100.455000	IDC-FIS	-42,189.80
82716	CCCCD CORP MICROSOFT	594918AC8	09/29/2015	4.200000	1,400,000.00	1,442,616.00	4,900.00	0.00
			06/01/2019	1.599996	1,529,290.00	103.044000	IDC-FIS	-86,674.00
82717	CCCCD CORP US BANCO	91159HHH6	09/29/2015	2.200000	1,950,000.00	1,955,518.50	7,865.00	0.00
			04/25/2019	1.710407	1,982,935.50	100.283000	IDC-FIS	-27,417.00
82718	CCCCD CORP CISCO SY	17275RAE2	09/29/2015	4.950000	1,795,000.00	1,853,229.80	33,566.50	0.00
			02/15/2019	1.739996	1,983,187.80	103.244000	IDC-FIS	-129,958.00
82719	CCCCD CORP BB&T CAL	05531FAQ6	09/29/2015	2.250000	1,960,000.00	1,963,371.20	18,375.00	0.00
			02/01/2019	1.927457	1,980,325.20	100.172000	IDC-FIS	-16,954.00
82917	CCCCD CORP HSBC USA	40428HPU0	01/21/2016	2.000000	1,945,000.00	1,945,272.30	15,560.00	0.00



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### Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
			08/07/2018	1.946012	1,947,586.85	100.014000	IDC-FIS	-2,314.55
82924	KFPD CORP AUST & NZ	05253JAH4	01/29/2016	1.500000	250,000.00	249,957.50	1,718.75	95.00
			01/16/2018	1.528436	249,862.50	99.983000	IDC-FIS	0.00
82925	KFPD CORP HSBC	40428HPH9	01/25/2016	1.625000	250,000.00	249,982.50	1,861.98	607.50
			01/16/2018	1.754255	249,375.00	99.993000	IDC-FIS	0.00
82940	CORP IBM CORP	459200HZ7	02/08/2016	1.125000	5,000,000.00	4,996,950.00	22,656.25	1,000.00
			02/06/2018	1.166196	4,995,950.00	99.939000	IDC-FIS	0.00
82950	CCCSIG CORP TOYOTA	89236TCU7	02/19/2016	1.700000	870,000.00	866,128.50	5,423.00	0.00
			02/19/2019	1.704120	869,895.60	99.555000	IDC-FIS	-3,767.10
82962	CCCSIG CORP JOHNSON	478160BR4	03/01/2016	1.125000	720,000.00	712,771.20	2,700.00	0.00
			03/01/2019	1.129079	719,913.60	98.996000	IDC-FIS	-7,142.40
82975	CORP WELLS FARGO &	949746RS2	03/07/2016	2.500000	5,000,000.00	4,997,700.00	40,625.00	7,950.00
			03/04/2021	2.543964	4,989,750.00	99.954000	IDC-FIS	0.00
82984	CCCSIG CORP BERKSHI	084664CG4	03/15/2016	1.700000	330,000.00	328,934.10	1,651.83	0.00
			03/15/2019	1.726104	329,749.20	99.677000	IDC-FIS	-815.10
82985	CORP EXXON MOBIL CO	30231GAP7	03/15/2016	1.708000	3,500,000.00	3,491,810.00	19,926.67	0.00
			03/01/2019	1.708000	3,500,000.00	99.766000	IDC-FIS	-8,190.00
83151	CORP CHEVRON	166764BH2	05/26/2016	1.561000	5,000,000.00	4,971,450.00	9,756.25	0.00
			05/16/2019	1.657877	4,986,000.00	99.429000	IDC-FIS	-14,550.00
83177	CCCCD CORP JP MORG	48127HAA7	06/22/2016	2.200000	1,100,000.00	1,098,966.00	16,738.33	0.00
			10/22/2019	1.726909	1,116,775.00	99.906000	IDC-FIS	-17,809.00
83269	CCCCD CORP MORGAN S	61746BDX1	07/26/2016	2.450000	1,930,000.00	1,934,882.90	19,702.08	0.00
			02/01/2019	1.672940	1,966,766.50	100.253000	IDC-FIS	-31,883.60
83273	CORP ROYAL BANK OF	78012KRK5	07/29/2016	1.500000	5,000,000.00	4,942,850.00	31,666.67	0.00
			07/29/2019	1.500000	5,000,000.00	98.857000	IDC-FIS	-57,150.00
83278	CCCSIG CORP MICROSO	594918BN3	08/08/2016	1.100000	860,000.00	848,501.80	3,757.72	0.00
			08/08/2019	1.135019	859,114.20	98.663000	IDC-FIS	-10,612.40
83286	CCCSIG CORP BERKSHI	084664CK5	08/15/2016	1.300000	375,000.00	370,263.75	1,841.67	0.00
			08/15/2019	1.333092	374,636.25	98.737000	IDC-FIS	-4,372.50
83307	CCCCD CORP WELLS FA	949746RS2	09/02/2016	2.500000	240,000.00	239,889.60	1,950.00	0.00
			03/04/2021	1.900017	246,189.60	99.954000	IDC-FIS	-6,300.00
83309	CCCCD CORP JP MORG	46625HHS2	09/02/2016	4.400000	225,000.00	236,371.50	4,372.50	0.00
			07/22/2020	1.922970	245,783.25	105.054000	IDC-FIS	-9,411.75
83325	CCCSIG CORP CISCO S	17275RBG6	09/20/2016	1.400000	795,000.00	786,708.15	3,122.58	0.00
			09/20/2019	1.437937	794,117.55	98.957000	IDC-FIS	-7,409.40
83380	CCCSIG CORP TOYOTA	89236TDH5	10/18/2016	1.550000	510,000.00	505,471.20	5,555.46	0.00
			10/18/2019	1.567127	509,745.00	99.112000	IDC-FIS	-4,273.80



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83423	CCCSIG CORP PFIZER	717081EB5	11/21/2016	1.700000	845,000.00	839,684.95	638.44	0.00
			12/15/2019	1.724022	844,391.60	99.371000	IDC-FIS	-4,706.65
83589	CCCCD CORP MORGAN S	61747YDW2	02/03/2017	2.650000	240,000.00	241,084.80	2,720.67	0.00
			01/27/2020	2.393173	241,764.00	100.452000	IDC-FIS	-679.20
83592	CORP MICROSOFT CORP	594918BV5	02/06/2017	1.850000	10,000,000.00	9,970,400.00	74,513.89	0.00
			02/06/2020	1.850000	10,000,000.00	99.704000	IDC-FIS	-29,600.00
83595	CCCSIG CORP APPLE I	037833CK4	02/09/2017	1.900000	600,000.00	598,194.00	4,560.00	0.00
			02/07/2020	1.916933	599,706.00	99.699000	IDC-FIS	-1,512.00
83625	CCCCD CORP AMERICAN	0258M0EE5	03/03/2017	2.200000	170,000.00	169,484.90	1,225.89	0.00
			03/03/2020	2.236036	169,823.20	99.697000	IDC-FIS	-338.30
83668	CCCSIG CORP CHEVRON	166764BP4	04/05/2017	1.991000	1,075,000.00	1,065,841.00	7,015.50	0.00
			03/03/2020	1.873043	1,078,569.00	99.148000	IDC-FIS	-12,728.00
83709	CCCCD CORP TOYOTA M	89236TDU6	04/17/2017	1.950000	150,000.00	149,395.50	601.25	0.00
			04/17/2020	1.965865	149,931.00	99.597000	IDC-FIS	-535.50
83732	CORP MICROSOFT CORP	594918BP8	05/04/2017	1.550000	8,549,000.00	8,323,904.83	52,635.72	0.00
			08/08/2021	2.010124	8,389,048.21	97.367000	IDC-FIS	-65,143.38
83739	CCCSIG CORP APPLE I	037833CS7	05/11/2017	1.800000	530,000.00	525,510.90	1,325.00	0.00
			05/11/2020	1.835100	529,459.40	99.153000	IDC-FIS	-3,948.50
83742	CORP APPLE INC	037833CS7	05/12/2017	1.800000	10,000,000.00	9,915,300.00	25,000.00	0.00
			05/11/2020	1.829955	9,991,300.00	99.153000	IDC-FIS	-76,000.00
83793	CCCSIG CORP WALT DI	25468PDU7	06/06/2017	1.800000	850,000.00	842,962.00	1,105.00	0.00
			06/05/2020	1.839965	849,014.00	99.172000	IDC-FIS	-6,052.00
83801	CCCSIG CORP JPMORGA	46625HKA7	06/20/2017	2.250000	400,000.00	399,732.00	3,950.00	0.00
			01/23/2020	2.099428	401,508.00	99.933000	IDC-FIS	-1,776.00
83824	CCCSIG CORP AMERI H	02665WBT7	07/20/2017	1.950000	505,000.00	501,025.65	4,404.02	0.00
			07/20/2020	1.984846	504,489.95	99.213000	IDC-FIS	-3,464.30
83832	CCCSIG CORP GOLDMAN	38141GWP5	07/24/2017	1.950000	315,000.00	313,163.55	2,678.81	0.00
			07/23/2019	1.956169	314,962.20	99.417000	IDC-FIS	-1,798.65
83839	CCCSIG CORP MORGAN	61761JB32	08/03/2017	2.800000	750,000.00	756,765.00	875.00	0.00
			06/16/2020	2.122846	764,055.00	100.902000	IDC-FIS	-7,290.00
83842	CCCCD CORP GOLDMAN	38141GWW5	08/04/2017	2.600000	225,000.00	224,975.25	65.00	0.00
			12/27/2020	2.319822	227,045.25	99.989000	IDC-FIS	-2,070.00
83851	CCCSIG CORP EXXON M	30231GAG7	08/17/2017	1.912000	400,000.00	397,932.00	2,443.11	0.00
			03/06/2020	1.719253	401,916.00	99.483000	IDC-FIS	-3,984.00
83863	CCCSIG CORP VISA IN	92826CAB8	08/30/2017	2.200000	210,000.00	209,834.10	218.17	0.00
			12/14/2020	1.853307	212,310.00	99.921000	IDC-FIS	-2,475.90
83879	CCCCD CORP CITIGRP	172967LC3	08/31/2017	2.900000	250,000.00	251,645.00	463.19	0.00



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Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
			12/08/2021	2.488448	254,137.50	100.658000	IDC-FIS	-2,492.50
83885	CCCSIG CORP CATERPI	14913Q2A6	09/07/2017	1.850000	635,000.00	627,589.55	3,720.04	0.00
			09/04/2020	1.879031	634,466.60	98.833000	IDC-FIS	-6,877.05
83890	CCCCD CORP BANK OF	06406FAA1	09/07/2017	2.500000	125,000.00	125,281.25	659.72	0.00
			04/15/2021	2.072430	126,846.25	100.225000	IDC-FIS	-1,565.00
83891	CCCSIG CORP IBM CRE	44932HAA1	09/08/2017	1.625000	700,000.00	695,275.00	3,570.49	0.00
			09/06/2019	1.663919	699,468.00	99.325000	IDC-FIS	-4,193.00
83894	CCCSIG CORP BOFA CA	06051GGS2	09/18/2017	2.328000	545,000.00	543,463.10	3,630.06	0.00
			10/01/2021	2.328000	545,000.00	99.718000	IDC-FIS	-1,536.90
83921	CCCSIG CORP PEPSICO	713448DX3	10/10/2017	2.000000	375,000.00	370,736.25	1,687.50	0.00
			04/15/2021	2.005881	374,925.00	98.863000	IDC-FIS	-4,188.75
83922	CCCCD CORP PEPSICO	713448DX3	10/10/2017	2.000000	70,000.00	69,204.10	315.00	0.00
			04/15/2021	2.005881	69,986.00	98.863000	IDC-FIS	-781.90
83935	CCCSIG CORP WALMART	931142DY6	10/20/2017	1.750000	350,000.00	348,757.50	1,207.99	0.00
			10/09/2019	1.751150	349,993.00	99.645000	IDC-FIS	-1,235.50
83940	CCCSIG CORP BB&T MT	05531FAZ6	10/26/2017	2.150000	215,000.00	212,966.10	834.62	0.00
			02/01/2021	2.165131	214,901.10	99.054000	IDC-FIS	-1,935.00
83949	CCCSIG CORP HONEYWE	438516BQ8	10/30/2017	1.800000	240,000.00	238,730.40	732.00	0.00
			10/30/2019	1.839901	239,812.80	99.471000	IDC-FIS	-1,082.40
83952	CCCCD CORP BANK OF	06051GFW4	11/03/2017	2.625000	110,000.00	110,561.00	577.50	0.00
			04/19/2021	2.398027	110,936.19	100.510000	IDC-FIS	-262.90
83964	CCCCD CORP BB T MTN	05531FAZ6	11/06/2017	2.150000	110,000.00	108,959.40	427.01	0.00
			02/01/2021	2.189947	109,930.39	99.054000	IDC-FIS	-905.30
83969	CCCSIG CORP PACCAR	69371RN85	11/13/2017	2.050000	225,000.00	223,287.75	615.00	0.00
			11/13/2020	2.053109	224,979.75	99.239000	IDC-FIS	-1,692.00
83971	CCCSIG CORP UNITED	911312BP0	11/14/2017	2.050000	475,000.00	472,487.25	1,271.28	0.00
			04/01/2021	2.098958	474,249.50	99.471000	IDC-FIS	-1,762.25
83975	CCCSIG CORP AMERICA	02665WBZ3	11/16/2017	2.000000	300,000.00	298,974.00	750.00	0.00
			11/13/2019	2.028874	299,832.00	99.658000	IDC-FIS	-858.00
84087	CCCSIG CORP CITIGRO	172967KB6	12/11/2017	2.650000	600,000.00	602,010.00	2,870.83	0.00
			10/26/2020	2.497862	604,495.50	100.335000	IDC-FIS	-498.00
			<b>Subtotal</b>	1.769780	133,080,000.00	132,631,761.58	698,321.48	152,920.26
				1.709732	133,267,573.86	99.663181		-786,567.06

### Inv Type: 78 NEGOTIABLE CD 30/360 EUR

83471	CCCSIG CD CANADIAN	13606A5Z7	12/05/2016	1.760000	1,710,000.00	1,679,946.75	2,591.60	0.00
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## Contra Costa County

Inv. No.	Description	CUSIP	Purchase Maturity	Coupon YTM TR	Current Par /Share Current Book	Market Value Market Price	Curr Accr Int Price Source	Unrealized Gain Unrealized Loss
			11/30/2018	1.800210	1,708,666.20	98.242500	IDC-FIS	-28,719.45
83596	CCCCD YCD BK OF MON	06427KRC3	02/09/2017	1.880000	275,000.00	275,000.00	2,068.00	0.00
			02/07/2019	1.880000	275,000.00	100.000000	BOOK	0.00
83597	CCCCD YCD BK OF MON	06427KRC3	02/09/2017	1.880000	2,350,000.00	2,350,000.00	17,672.01	0.00
			02/07/2019	1.880000	2,350,000.00	100.000000	BOOK	0.00
			<b>Subtotal</b>	1.832687	4,335,000.00	4,304,946.75	22,331.61	0.00
				1.848541	4,333,666.20	99.306730		-28,719.45

### Inv Type: 79 YCD/NCD 30/360

82982	CCCSIG YCD ROYAL BA	78009NZZ2	03/15/2016	1.700000	1,305,000.00	1,301,575.46	6,902.00	0.00
			03/09/2018	1.700000	1,305,000.00	99.737583	IDC-FIS	-3,424.54
			<b>Subtotal</b>	1.700000	1,305,000.00	1,301,575.46	6,902.00	0.00
				1.700000	1,305,000.00	99.737583		-3,424.54

### Inv Type: 99 MONEY MARKET ACCOUNTS

83381	AUHSD MM DREYFUS TR	X9USDDRE0	08/08/2016	.000000	565,318.32	565,318.32	0.00	0.00
			01/01/2018	.000000	565,318.32	100.000000	BOOK	0.00
			<b>Subtotal</b>	.000000	565,318.32	565,318.32	0.00	0.00
				.000000	565,318.32	100.000000		0.00

### Inv Type: 1000 TD WITH CALC CODE OF CSC-00

83754	CCCCD CD BERTA KAMM	121101042	05/24/2017	.400000	3,397.22	3,397.22	8.38	0.00
			05/24/2020	.400000	3,397.22	100.000000	BOOK	0.00
			<b>Subtotal</b>	.400000	3,397.22	3,397.22	8.38	0.00
				.400000	3,397.22	100.000000		0.00

Grand Total			Count 457	1.399082	3,231,466,831.69	3,222,918,226.62	6,764,175.33	616,029.22
				1.433341	3,225,613,707.25	99.735457		-5,894,025.63





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### Contra Costa County

Assets (000's)	Current Par	Current Book	Market	MKT/Book	Un Gain/Loss	Yield
U.S. TREASURIES	72,114.00	71,902.10	71,521.67	99.47 %	-408.35	1.45 %
U.S. AGENCIES	698,047.00	697,437.21	693,905.02	99.49 %	-3,651.22	1.28 %
MUNICIPALS	2,465.00	2,601.92	2,601.92	100.00 %	0.00	1.27 %
COMMERCIAL PAPER	1,153,097.00	1,148,569.92	1,150,894.92	100.20 %	-71.59	1.44 %
NCD/YCD	954,650.00	954,648.03	954,818.60	100.02 %	170.57	1.52 %
CORPORATE NOTES	133,080.00	133,267.57	132,631.76	99.52 %	-633.65	1.71 %
MBS/ABS	7,812.12	7,818.36	7,818.36	100.00 %	0.00	1.59 %
TIME DEPOSIT	3.40	3.40	3.40	100.00 %	0.00	0.40 %
MONEY MARKET ACCOUNTS	565.32	565.32	565.32	100.00 %	0.00	0.00 %
SUPRANATIONAL	209,633.00	208,799.87	208,157.26	99.69 %	-683.76	1.34 %
Totals(000's)	3,231,466.83	3,225,613.71	3,222,918.23	99.92 %	-5,278.00	1.43 %

Asset Allocation



## Contra Costa County

### Inventory by Market Value

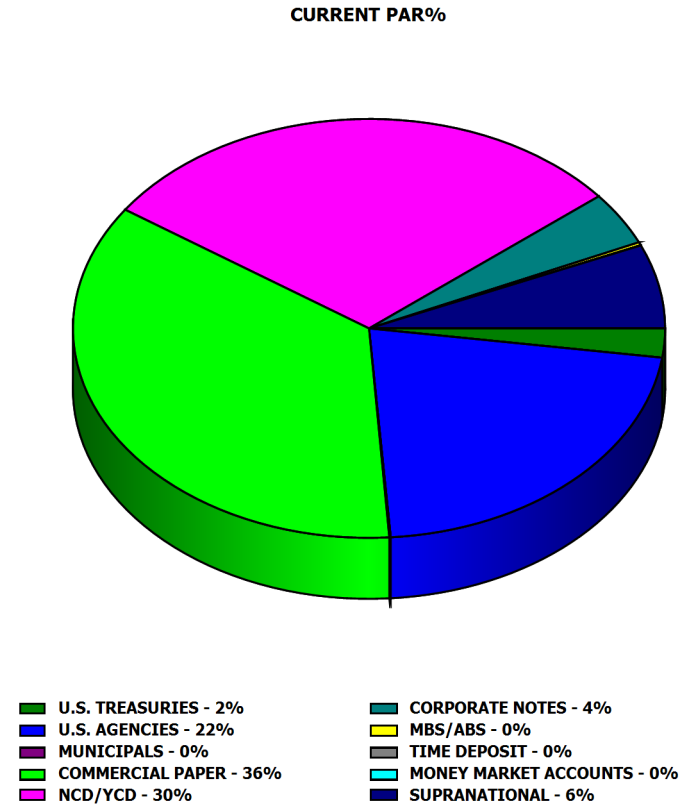
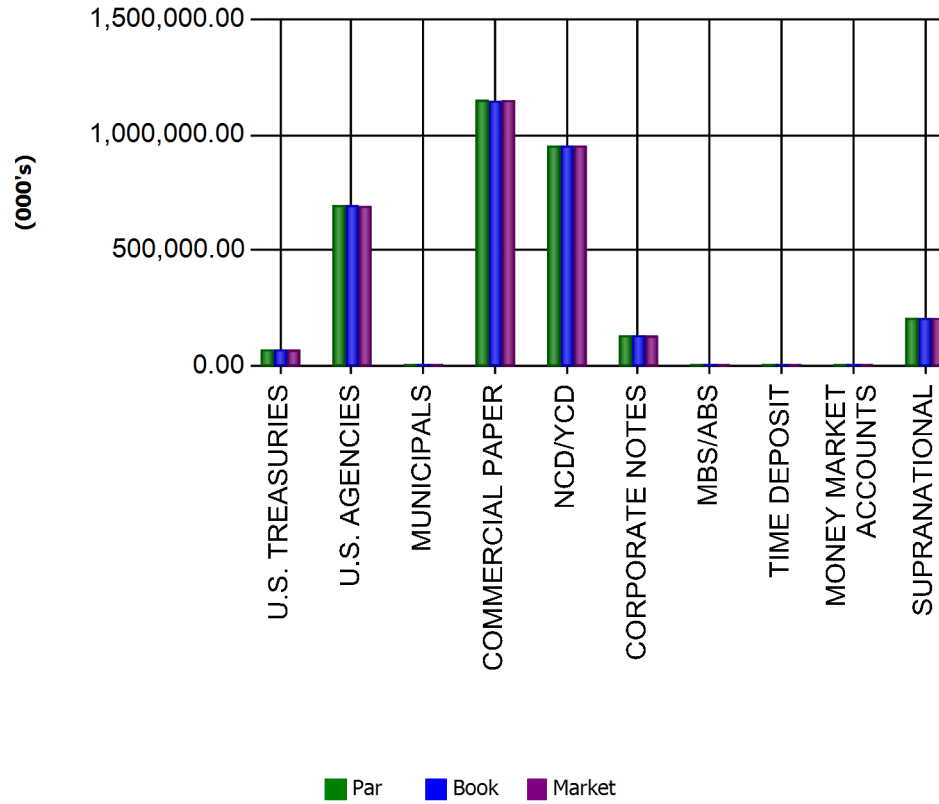
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601 Riverside Avenue, Jacksonville, FL 32204  
Tel. 877.482.8786 | Fax. 904.357.1105 | fisglobal.com

January 23, 2018

Ms Belinda Zhu  
Assistant County Treasurer  
Contra Costa County  
625 Court Street, Room 100  
Martinez, CA 94533

*Via email*

Dear Ms. Zhu:

Per your request, I am confirming for you the source of the SunGard market pricing data for the quarter ending December 31, 2017.

Monthly you request pricing from three (3) pricing files that we provide, **RAPID**, **PRICES** and **MARKET**. The data within these three files is obtained from Interactive Data Corporation/ICE. The content of the **PRICES** file consists of prices for overnight repos, TDs, CDs, CPs, B/As and government discount issues other than Treasury Bills. The content of the **RAPID** file consists of prices for U.S. government issues (such as FFCBs and GNMA's) and Treasuries. The **MARKET** file consists of Corporate Bonds, Notes and Equity prices.

If you need further information, please do not hesitate to contact me at 818-425-2094.

Sincerely,

SunGard FIS Avantgard

A handwritten signature in black ink, appearing to read 'Eric J. Graves', is written over the printed name.

Eric J. Graves  
Senior Product Consultant

## **SECTION III**

### **APPENDIX**

#### **B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES**

##### **B.1. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)**

**CONTRA COSTA COUNTY  
AS OF DECEMBER 31, 2017**

CALIFORNIA STATE LOCAL AGENCY INVESTMENT ACCOUNTS	STATE CONTROLLER ACCOUNT NUMBER	ACCOUNT BALANCE	ESTIMATED FAIR VALUE
ACALANES UNION HIGH SCHOOL	75-07-010	961,330.31	959,497.56
ANTIOCH UNIFIED SCHOOL DISTRICT	75-07-005	837,267.80	835,671.57
BRENTWOOD UNION SCHOOL DISTRICT	75-07-013	7,871,488.00	7,856,481.24
BYRON UNION SCHOOL DISTRICT	75-07-017	167,732.64	167,412.86
CANYON ELEMENTARY SCHOOL DISTRICT	75-07-018	195,002.94	194,631.17
CENTRAL CONTRA COSTA SANITARY DISTRICT	70-07-001	51,000,000.00	50,902,769.98
CONTRA COSTA COMMUNITY COLLEGE	75-07-001	623,987.35	622,797.74
CONTRA COSTA COUNTY	99-07-000	65,000,000.00	64,876,079.39
CONTRA COSTA COUNTY OFFICE OF EDUCATION	75-07-007	1,299,162.25	1,296,685.43
CONTRA COSTA COUNTY SCHOOL INSURANCE GROUP	35-07-001	2,261,641.12	2,257,329.37
CROCKETT COMMUNITY SERVICES DISTRICT	16-07-004	3,039,316.63	3,033,522.26
DELTA DIABLO SANITATION DISTRICT	70-07-003	73,561.84	73,421.60
EAST CONTRA COSTA REG FEE & FINANCING AUTH	40-07-006	1,022,835.97	1,020,885.96
KENSINGTON FIRE PROTECTION DISTRICT	17-07-011	2,153,288.61	2,149,183.43
KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT	16-07-003	549,200.79	548,153.75
LAFAYETTE SCHOOL DISTRICT	75-07-012	4,931,705.38	4,922,303.23
MARTINEZ UNIFIED SCHOOL DISTRICT	75-07-011	3,866,771.60	3,859,399.71
MORAGA ORINDA FIRE DISTRICT	17-07-003	5,585,364.81	5,574,716.47
MT DIABLO UNIFIED SCHOOL DISTRICT	75-07-008	5,290,401.64	5,280,315.64
MT VIEW SANITARY DISTRICT	70-07-008	5,664,490.49	5,653,691.30
OAKLEY UNION SCHOOL DISTRICT	75-07-009	250,529.95	250,052.32
ORINDA UNION SCHOOL DISTRICT	75-07-015	5,105,409.92	5,095,676.60
PITTSBURG UNIFIED SCHOOL DISTRICT	75-07-002	35,630.43	35,562.50
RECLAMATION DISTRICT 799	60-07-001	32,200.21	32,138.82
RECLAMATION DISTRICT 800	60-07-003	4,178,754.62	4,170,787.95
REDEVELOPMENT AGENCY	65-07-015	7,078.08	7,064.59
RODEO -HERCULES FIRE PROTECTION DISTRICT	17-07-001	107,259.03	107,054.54
SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT	75-07-004	242,752.53	242,289.73
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT	75-07-014	41,419,013.86	41,340,049.71
	TOTAL	<u>213,773,178.80</u>	<u>213,365,626.43</u>

## **SECTION III**

### **APPENDIX**

#### **B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES**

##### **B.2. ASSET MANAGEMENT FUNDS**

- a. WELLS CAPITAL MANAGEMENT**
- b. CalTRUST**

# Wells Capital Management GAAP

01 October 2017 to 31 December 2017

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WC-Contra Costa County

Investment Strategy: Short Duration Fixed Income

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

Wells Fargo Asset Management is a trade name used by the asset management businesses of Wells Fargo & Company.



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# Risk Summary

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

## Balance Sheet

Book Value + Accrued	44,424,888.25
Net Unrealized Gain/Loss	-60,980.50
Market Value + Accrued	44,363,907.76

## Cash and Fixed Income Summary

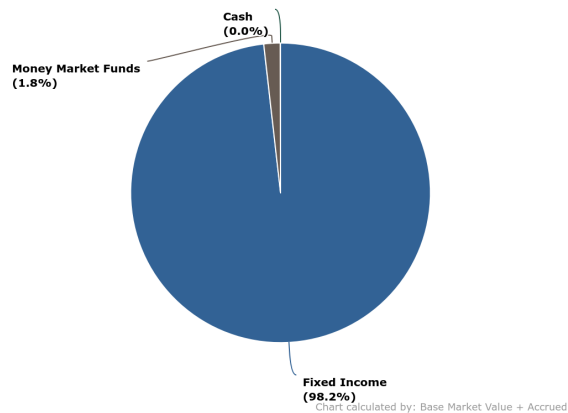
Risk Metric	Value
Cash	1,056.41
MMFund	789,656.59
Fixed Income	43,573,194.76
Duration	0.45
Convexity	0.00
WAL	0.50
Years to Final Maturity	0.61
Years to Effective Maturity	0.50
Yield	1.67
Book Yield	1.40
Avg Credit Rating	AA+/Aa1/AA+

## Issuer Concentration

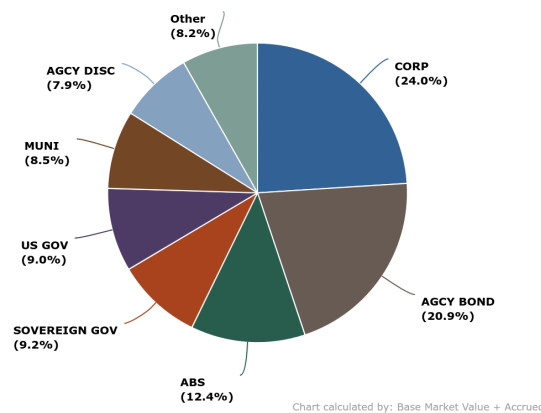
Issuer Concentration	% of Base Market Value + Accrued
Other	55.27%
Government of the United States	9.01%
FHLBanks Office of Finance	9.00%
Federal Farm Credit Banks Funding Corporation	8.44%
Federal Home Loan Mortgage Corp	6.77%
Federal National Mortgage Association Fannie Mae	4.52%
Inter-American Development Bank	3.61%
International Finance Corporation	3.37%

--- 100.00%

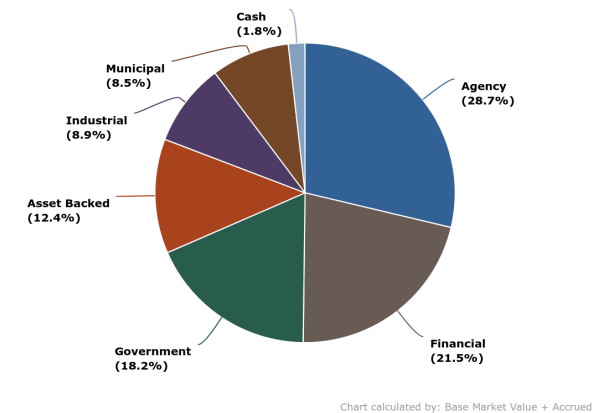
## Asset Class



## Security Type



## Market Sector



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# Risk Summary

Base Currency: USD

01 October 2017 to 31 December 2017

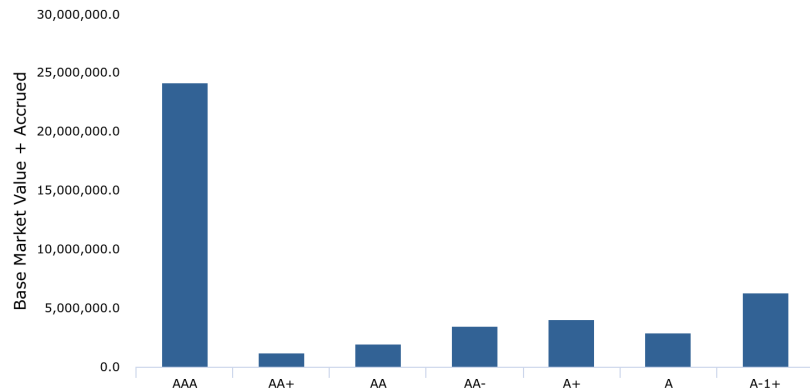
WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

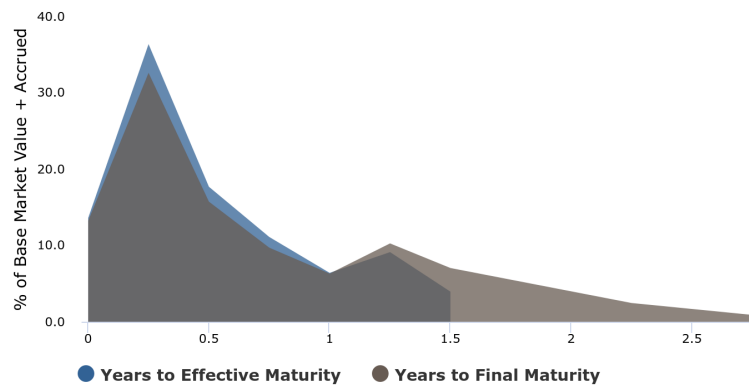
## Credit Rating



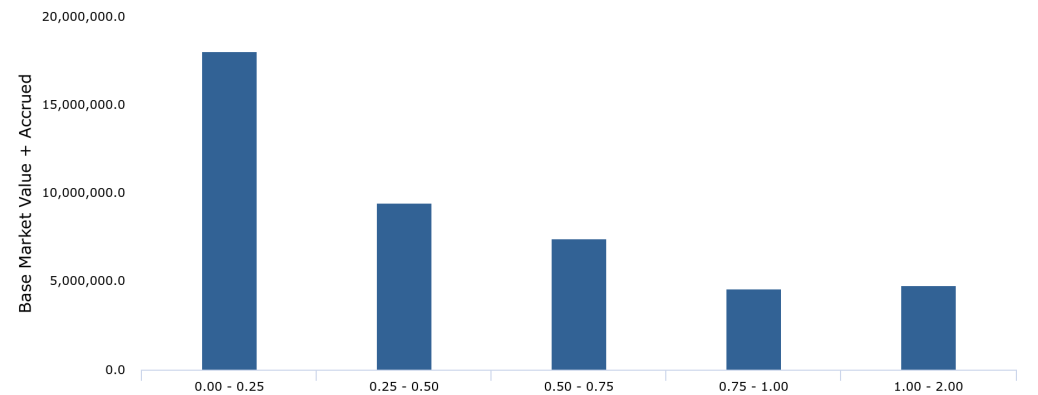
## Credit Duration Heat Map

Rating	0 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5 - 7	7 - 10	10 - 15	15 - 30
AAA	62.96%	5.84%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
AA	13.63%	1.69%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
A	12.61%	3.27%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
BBB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
BB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
B	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CCC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
C	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
NA	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

## Time To Maturity



## Duration



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# Risk Summary

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

## Base Exposure - Industry Sector

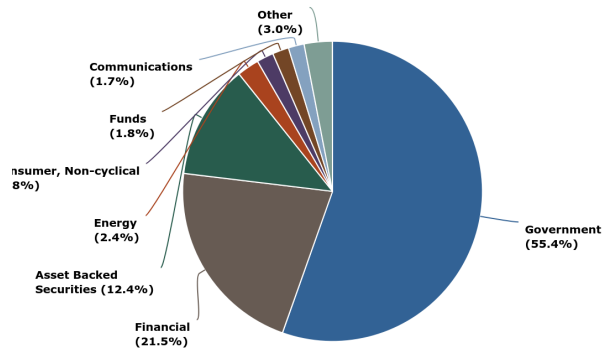


Chart calculated by: % of Base Market Value + Accrued

## Base Exposure - Industry Group

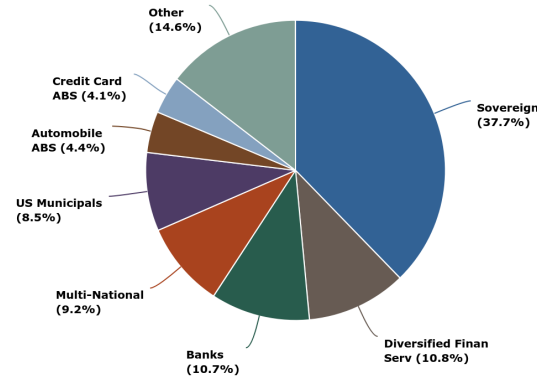


Chart calculated by: % of Base Market Value + Accrued

## Base Exposure - Industry Subgroup

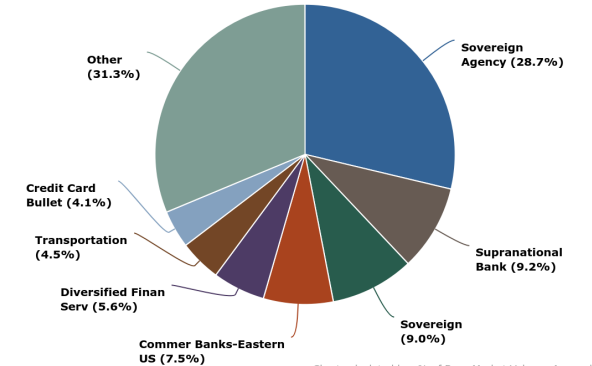


Chart calculated by: % of Base Market Value + Accrued

## MMF Asset Allocation

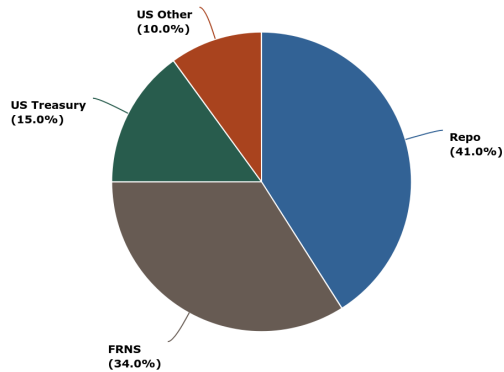


Chart calculated by: Base Market Value

## Currency

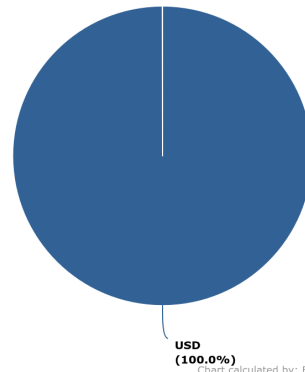


Chart calculated by: Base Market Value + Accrued

## Country

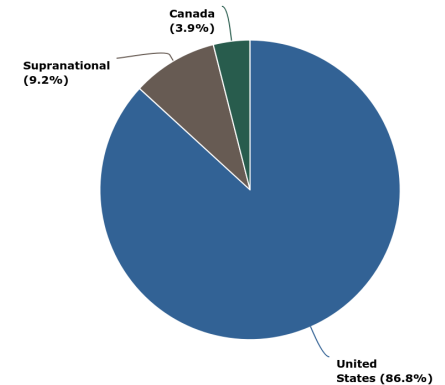


Chart calculated by: Base Market Value + Accrued

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# Performance Summary Gross of Fees

Base Currency: USD

01 October 2017 to 31 December 2017

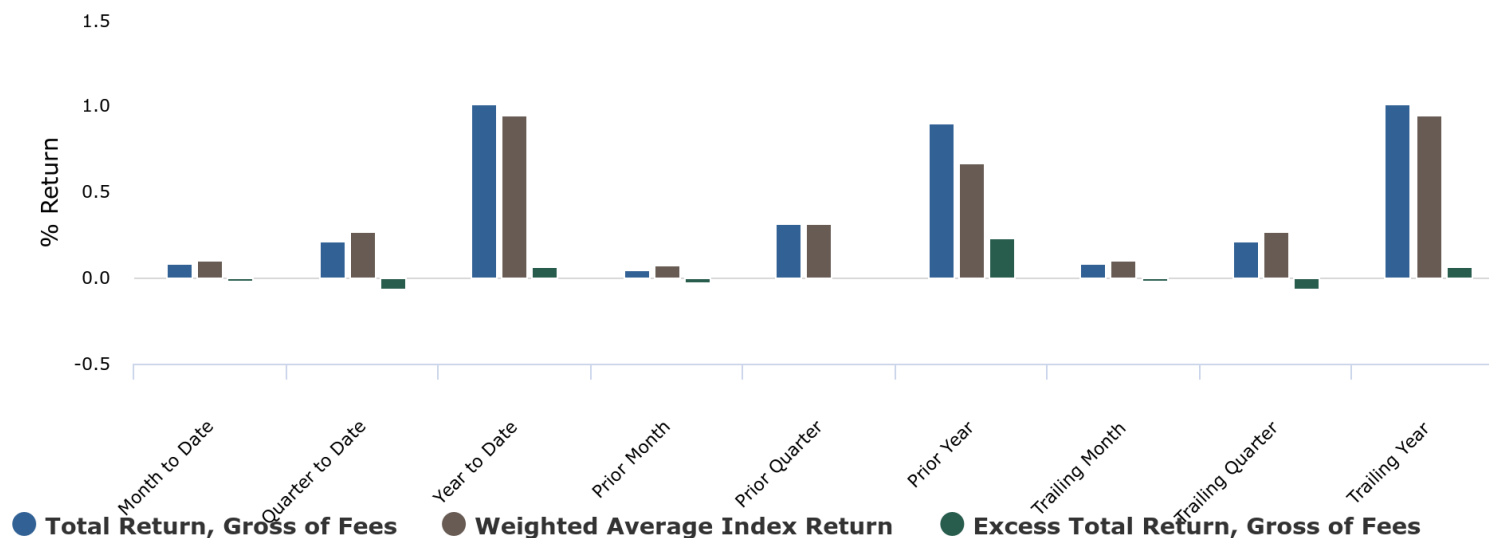
WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

## Performance Summary



Period	Period Begin	Period End	Total Return, Gross of Fees	Weighted Average Index Return	Excess Total Return, Gross of Fees
Month to Date	12/01/2017	12/31/2017	0.09%	0.11%	-0.02%
Quarter to Date	10/01/2017	12/31/2017	0.22%	0.28%	-0.06%
Year to Date	01/01/2017	12/31/2017	1.02%	0.95%	0.06%
Prior Month	11/01/2017	11/30/2017	0.05%	0.08%	-0.03%
Prior Quarter	07/01/2017	09/30/2017	0.32%	0.31%	0.01%
Prior Year	01/01/2016	12/31/2016	0.91%	0.67%	0.23%
Trailing Month	12/01/2017	12/31/2017	0.09%	0.11%	-0.02%
Trailing Quarter	10/01/2017	12/31/2017	0.22%	0.28%	-0.06%
Trailing Year	01/01/2017	12/31/2017	1.02%	0.95%	0.06%

Account	Index	Index Start Date	Index End Date
WC-Contra Costa County	ML 6 Month T-Bill	01/01/1980	11/30/2004
WC-Contra Costa County	ICE BofAML US 6-Month Treasury Bill Index	12/01/2004	---

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

# Performance Summary Gross of Fees

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Gross of Fees (includes trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 04/01/2001.

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date, End Date	Return Type, Fee Options	Tax Options
04/01/2001 01/31/2011	Total Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment
04/01/2001 01/31/2011	Income Return Gross of Fees	No Tax Adjustment
04/01/2001 01/31/2011	Price Return Gross of Fees	No Tax Adjustment
01/01/2008 01/31/2011	Book Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment

Reported Index Return is always Total Return.

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

# Performance Summary Net of Fees

Base Currency: USD

01 October 2017 to 31 December 2017

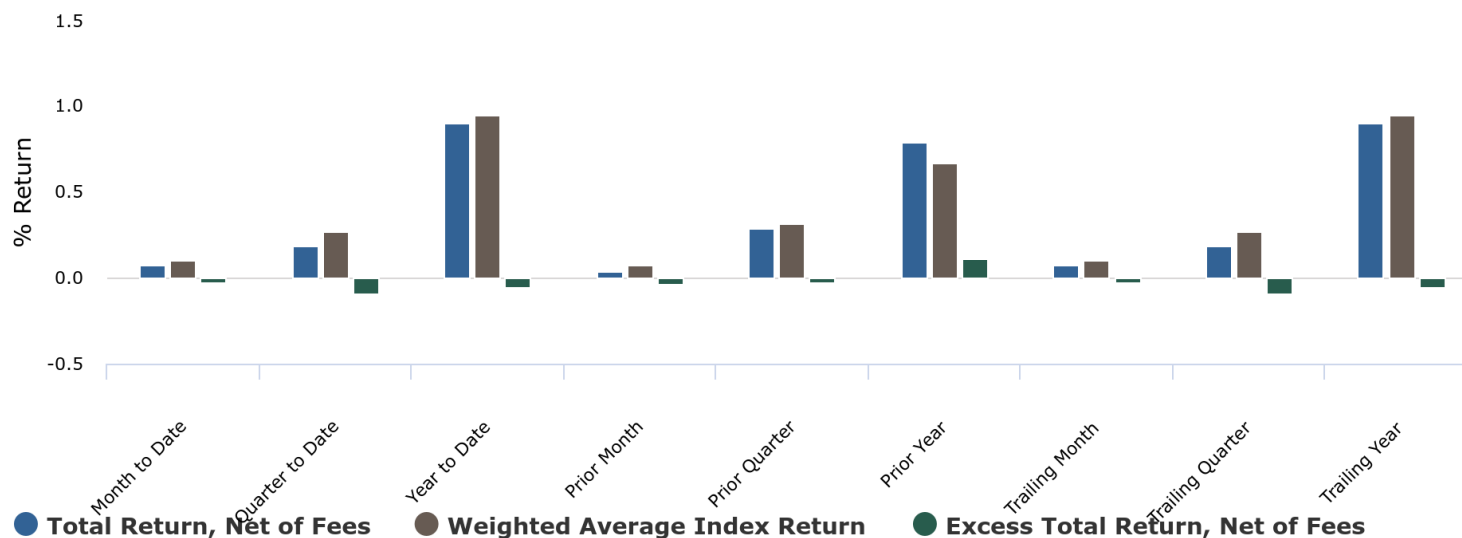
WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

## Performance Summary



Period	Period Begin	Period End	Total Return, Net of Fees	Weighted Average Index Return	Excess Total Return, Net of Fees
Month to Date	12/01/2017	12/31/2017	0.08%	0.11%	-0.03%
Quarter to Date	10/01/2017	12/31/2017	0.19%	0.28%	-0.09%
Year to Date	01/01/2017	12/31/2017	0.90%	0.95%	-0.05%
Prior Month	11/01/2017	11/30/2017	0.04%	0.08%	-0.04%
Prior Quarter	07/01/2017	09/30/2017	0.29%	0.31%	-0.02%
Prior Year	01/01/2016	12/31/2016	0.79%	0.67%	0.12%
Trailing Month	12/01/2017	12/31/2017	0.08%	0.11%	-0.03%
Trailing Quarter	10/01/2017	12/31/2017	0.19%	0.28%	-0.09%
Trailing Year	01/01/2017	12/31/2017	0.90%	0.95%	-0.05%

Account	Index	Index Start Date	Index End Date
WC-Contra Costa County	ML 6 Month T-Bill	01/01/1980	11/30/2004
WC-Contra Costa County	ICE BofAML US 6-Month Treasury Bill Index	12/01/2004	---

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# Performance Summary Net of Fees

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Net of Fees (includes management and trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 04/01/2001.

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date, End Date	Return Type, Fee Options	Tax Options
04/01/2001 01/31/2011	Total Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment
04/01/2001 01/31/2011	Income Return Gross of Fees	No Tax Adjustment
04/01/2001 01/31/2011	Price Return Gross of Fees	No Tax Adjustment
01/01/2008 01/31/2011	Book Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment

Reported Index Return is always Total Return.

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

# GAAP Financials

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Balance Sheet		WC-Contra Costa County	
As of:		09/30/2017	12/31/2017
Book Value		44,307,282.36	44,315,869.82
Accrued Balance		103,832.68	109,018.43
Book Value + Accrued		44,411,115.04	44,424,888.25
Net Unrealized Gain/Loss		-9,835.41	-60,980.50
Market Value + Accrued		44,401,279.62	44,363,907.76

Income Statement		WC-Contra Costa County	
		Begin Date End Date	10/01/2017 12/31/2017
Net Amortization/Accretion Income			7,026.01
Interest Income		139,820.81	
Dividend Income		0.00	
Foreign Tax Withheld Expense		0.00	
Misc Income		0.00	
Income Subtotal			139,820.81
Net Realized Gain/Loss		-60.71	
Impairment Loss		0.00	
Net Gain/Loss			-60.71
Expense		-12,785.22	
Net Income			134,000.90
Transfers In/Out			-120,227.68
Change in Unrealized Gain/Loss			-51,145.08

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# GAAP Financials

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

## Statement of Cash Flows

	WC-Contra Costa County	
	Begin Date	10/01/2017
	End Date	12/31/2017
Net Income		134,000.90
Amortization/Accretion on MS	-2,496.64	
Change in Accrued on MS	12,998.18	
Net Gain/Loss on MS	60.71	
Change in Unrealized G/L on CE	-74.26	
Subtotal		10,487.99
Purchase of MS	-10,509,368.19	
Purchased Accrued of MS	-18,183.94	
Sales of MS	1,080,571.71	
Sold Accrued of MS	0.00	
Maturities of MS	6,803,182.00	
Net Purchases/Sales		-2,643,798.42
Transfers of Cash & CE		-120,227.68
Total Change in Cash & CE		-2,619,537.22
Beginning Cash & CE		4,409,650.94
Ending Cash & CE		1,790,113.72

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# Income Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
0258MODZ9 AMERICAN EXPRESS CREDIT CORP	700,000.00 1.88	11/05/2018 11/05/2018	0.00 12/19/2017	437.50 2.27	0.00	0.00 439.76
03785EA20 Apple Inc.	600,000.00 0.00	01/02/2018 01/02/2018	0.00 09/01/2017	0.00 1,916.67	0.00	0.00 1,916.67
06050TLY6 BANK OF AMERICA NA	200,000.00 1.65	03/26/2018 03/26/2018	0.00 06/09/2017	825.00 -79.31	0.00	0.00 745.69
06406HCL1 BANK OF NEW YORK MELLON CORP	475,000.00 2.10	07/02/2018 08/01/2018	0.00 09/25/2017	2,493.75 -780.36	0.00	0.00 1,713.39
05531FAP8 BB&T CORP	500,000.00 2.45	05/15/2018 06/15/2018	0.00 05/19/2017	2,848.95 -1,000.28	0.00	0.00 1,848.67
084664CD1 BERKSHIRE HATHAWAY FINANCE CORP	750,000.00 1.66	01/12/2018 01/12/2018	0.00 01/15/2015	3,163.24 0.00	0.00	0.00 3,163.24
05581RAD8 BMWLT 161 A3	255,439.36 1.34	04/12/2018 01/22/2019	0.00 07/26/2017	1,064.30 82.95	0.00	0.00 1,147.25
055657AB6 BMWLT 171 A2	172,558.40 1.64	06/16/2018 07/22/2019	0.00 03/22/2017	785.61 4.45	0.00	0.00 790.06
05584PAB3 BMWLT 172 A2A	350,000.00 1.80	02/01/2019 02/20/2020	0.00 10/25/2017	1,155.00 4.07	0.00	0.00 1,159.07
097023BE4 BOEING CO	250,000.00 0.95	05/15/2018 05/15/2018	0.00 11/09/2017	343.05 217.53	0.00	0.00 560.58
13063DAA6 CALIFORNIA ST	500,000.00 1.25	04/01/2018 04/01/2018	0.00 04/27/2017	1,560.00 0.00	0.00	0.00 1,560.00
CCYUSD Cash	0.68 0.00	12/31/2017 12/31/2017	-120,227.68 ---	0.00 0.00	0.00	-12,785.22 -12,785.22
14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	500,000.00 2.16	02/23/2018 02/23/2018	0.00 10/25/2017	2,010.61 -662.02	0.00	0.00 1,348.60
17305EFU4 CCCIT 14A8 A8	700,000.00 1.73	04/09/2018 04/09/2018	0.00 12/09/2016	3,027.50 -641.85	0.00	0.00 2,385.65
161571GY4 CHAIT 155 A	500,000.00 1.36	04/15/2018 04/16/2018	0.00 08/10/2017	1,700.01 137.11	0.00	0.00 1,837.12
808513AK1 CHARLES SCHWAB CORP	500,000.00 1.50	03/10/2018 03/10/2018	0.00 01/24/2017	1,875.00 -197.32	0.00	0.00 1,677.68
166764AL4 CHEVRON CORP	0.00 1.34	11/15/2017 11/15/2017	0.00 01/29/2016	1,150.72 136.85	0.00	0.00 1,287.57
166764BA7 CHEVRON CORP	500,000.00 1.79	11/16/2018 11/16/2018	0.00 12/22/2017	223.75 4.26	0.00	0.00 228.01
17275RAY8 CISCO SYSTEMS INC	750,000.00 1.90	06/15/2018 06/15/2018	0.00 06/17/2015	3,219.26 0.00	0.00	0.00 3,219.26
17325FAB4 CITIBANK NA	750,000.00 1.97	03/20/2019 03/20/2019	0.00 03/20/2017	3,266.37 0.00	0.00	0.00 3,266.37
190335JC4 COAST CMNTY COLLEGE DIST CALIF	500,000.00 1.43	08/01/2018 08/01/2018	0.00 03/29/2017	1,781.25 0.00	0.00	0.00 1,781.25
191216BRO COCA-COLA CO	0.00 0.88	10/27/2017 10/27/2017	0.00 10/27/2015	189.58 4.69	0.00	0.00 194.28

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# Income Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
14041NFC0 COMET 161 A	600,000.00 1.93	04/15/2019 04/15/2019	0.00 09/20/2017	2,661.68 -546.60	0.00	0.00 2,115.08
22546QAV9 CREDIT SUISSE AG (NEW YORK BRANCH)	675,000.00 1.70	04/27/2018 04/27/2018	0.00 04/28/2017	2,868.75 -56.30	0.00	0.00 2,812.45
235851AN2 DANAHER CORP	300,000.00 1.65	09/15/2018 09/15/2018	0.00 06/12/2017	1,237.50 -102.00	0.00	0.00 1,135.50
30231GAS1 EXXON MOBIL CORP	560,000.00 2.07	02/28/2018 02/28/2018	0.00 03/03/2016	2,823.30 0.00	0.00	0.00 2,823.30
31331J7G2 FEDERAL FARM CREDIT BANKS	500,000.00 3.15	01/12/2018 01/12/2018	0.00 01/19/2017	3,937.50 -2,775.42	0.00	0.00 1,162.08
313313TD0 FEDERAL FARM CREDIT BANKS	1,000,000.00 0.00	02/16/2018 02/16/2018	0.00 03/28/2017	0.00 2,683.33	0.00	0.00 2,683.33
3133EE2F6 FEDERAL FARM CREDIT BANKS FUNDING CORP	500,000.00 1.22	06/25/2018 06/25/2018	0.00 05/17/2017	1,525.00 -7.51	0.00	0.00 1,517.49
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	750,000.00 1.12	02/22/2019 02/22/2019	0.00 08/17/2017	2,100.00 521.86	0.00	0.00 2,621.86
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	0.00 1.30	12/21/2018 12/21/2018	0.00 09/21/2017	2,888.89 119.72	0.00	0.00 3,008.61
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,000,000.00 1.30	12/21/2018 12/21/2018	0.00 09/21/2017	361.11 16.26	0.00	0.00 377.37
313385RG3 FEDERAL HOME LOAN BANKS	500,000.00 0.00	01/02/2018 01/02/2018	0.00 01/19/2017	0.00 1,137.22	0.00	0.00 1,137.22
3130A8SE4 FEDERAL HOME LOAN BANKS	1,000,000.00 0.75	01/19/2018 01/19/2018	0.00 07/21/2016	1,875.00 160.12	0.00	0.00 2,035.12
3130A4GJ5 FEDERAL HOME LOAN BANKS	500,000.00 1.13	04/25/2018 04/25/2018	0.00 05/02/2017	1,406.25 47.54	0.00	0.00 1,453.79
313385VA1 FEDERAL HOME LOAN BANKS	1,000,000.00 0.00	04/02/2018 04/02/2018	0.00 06/22/2017	0.00 3,092.22	0.00	0.00 3,092.22
313385MX1 FEDERAL HOME LOAN BANKS	0.00 0.00	10/13/2017 10/13/2017	0.00 07/14/2017	0.00 176.17	0.00	0.00 176.17
313385ZW9 FEDERAL HOME LOAN BANKS	1,000,000.00 0.00	07/27/2018 07/27/2018	0.00 07/28/2017	0.00 3,194.44	0.00	0.00 3,194.44
3134G66M0 FEDERAL HOME LOAN MORTGAGE CORP	1,000,000.00 1.25	06/22/2018 06/22/2018	0.00 03/23/2017	3,125.00 -256.23	0.00	0.00 2,868.77
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,000.00 1.05	02/27/2018 02/27/2018	0.00 07/18/2016	2,625.00 -646.66	0.00	0.00 1,978.34
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,000.00 1.05	02/27/2018 02/27/2018	0.00 06/01/2017	2,625.00 325.90	0.00	0.00 2,950.90
3135G0PQ0 FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.00 0.88	10/26/2017 10/26/2017	0.00 06/08/2017	303.82 75.89	0.00	0.00 379.71
31680GAD8 FITAT 151 A3	515,671.16 1.42	06/02/2018 03/16/2020	0.00 11/13/2017	1,043.70 164.61	0.00	0.00 1,208.31
3137EADP1 FREDDIE MAC	1,000,000.00 0.88	03/07/2018 03/07/2018	0.00 02/27/2017	2,187.50 139.11	0.00	0.00 2,326.61

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# Income Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
3134G34F4 FREDDIE MAC	1,000,000.00 1.05	07/30/2018 07/30/2018	0.00 09/08/2017	2,625.00 486.89	0.00	0.00 3,111.89
43814TAB8 HAROT 171 A2	505,445.76 1.42	04/26/2018 07/22/2019	0.00 03/28/2017	2,165.73 5.03	0.00	0.00 2,170.76
41284DAB8 HDMOT 16A A2	17,478.99 1.09	01/14/2018 06/17/2019	0.00 06/15/2016	182.13 0.73	0.00	0.00 182.86
40428HPJ5 HSBC USA INC (NEW)	500,000.00 2.63	09/24/2018 09/24/2018	0.00 05/09/2017	3,281.25 -919.09	0.00	0.00 2,362.16
4581XOCLO INTER-AMERICAN DEVELOPMENT BANK	500,000.00 1.25	01/16/2018 01/16/2018	0.00 01/30/2017	1,562.50 -82.56	0.00	0.00 1,479.94
45818WAY2 INTER-AMERICAN DEVELOPMENT BANK	0.00 1.24	10/15/2017 10/15/2017	0.00 04/28/2017	258.46 -10.01	0.00	0.00 248.45
4581XOBZO INTER-AMERICAN DEVELOPMENT BANK	500,000.00 0.88	03/15/2018 03/15/2018	0.00 05/09/2017	1,093.75 486.41	0.00	0.00 1,580.16
4581XOCLO INTER-AMERICAN DEVELOPMENT BANK	500,000.00 1.25	01/16/2018 01/16/2018	0.00 09/14/2017	1,562.50 -11.50	0.00	0.00 1,551.00
4581XOCK2 INTER-AMERICAN DEVELOPMENT BANK	100,000.00 1.50	09/25/2018 09/25/2018	0.00 10/03/2017	366.67 -4.91	0.00	0.00 361.76
45905UTJ3 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	0.00 1.33	09/30/2017 09/30/2017	0.00 05/16/2016	38.50 0.00	0.00	0.00 38.50
459058DNO INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	500,000.00 1.38	04/10/2018 04/10/2018	0.00 01/11/2017	1,720.00 -170.73	0.00	0.00 1,549.27
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	500,000.00 1.25	04/26/2019 04/26/2019	0.00 10/13/2017	1,354.16 365.71	0.00	0.00 1,719.88
45950VKPO INTERNATIONAL FINANCE CORP	500,000.00 1.44	03/06/2018 03/06/2018	0.00 06/30/2017	1,704.12 -86.09	0.00	0.00 1,618.03
45950VHE9 INTERNATIONAL FINANCE CORP	0.00 1.25	11/27/2018 11/27/2018	0.00 10/19/2017	1,319.44 302.15	0.00	0.00 1,621.60
45950VHE9 INTERNATIONAL FINANCE CORP	1,000,000.00 1.25	11/27/2018 11/27/2018	0.00 10/19/2017	1,180.56 271.16	0.00	0.00 1,451.72
47788NAB4 JDOT 16B A2	78,809.66 1.09	02/01/2018 02/15/2019	0.00 07/27/2016	320.62 1.76	0.00	0.00 322.37
46625HQU7 JPMORGAN CHASE & CO	700,000.00 1.85	03/22/2019 03/22/2019	0.00 10/25/2017	2,374.17 5.57	0.00	0.00 2,379.74
48121CYK6 JPMORGAN CHASE BANK NA	0.00 6.00	10/01/2017 10/01/2017	0.00 06/26/2017	0.00 0.00	0.00	0.00 0.00
58768MAB7 MBALT 16B A2	157,616.41 1.15	02/20/2018 02/15/2019	0.00 10/26/2016	602.16 1.64	-0.01	0.00 603.79
58769DAB6 MBALT 17A A2A	281,635.72 1.53	06/02/2018 08/15/2019	0.00 04/26/2017	1,135.01 0.06	0.00	0.00 1,135.07
90521APJ1 MUFG UNION BANK NA	700,000.00 2.63	08/26/2018 09/26/2018	0.00 09/22/2017	4,593.75 -1,724.32	0.00	0.00 2,869.43

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# Income Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
65477XAD6 NALT 16B A3	400,000.00 1.50	08/07/2018 07/15/2019	0.00 10/10/2017	1,350.00 95.44	0.00	0.00 1,445.44
65478VAB3 NAROT 16B A2A	139,975.65 1.05	02/20/2018 04/15/2019	0.00 04/27/2016	534.82 3.40	0.00	0.00 538.22
67983TXH4 Old Line Funding, LLC	0.00 0.00	10/17/2017 10/17/2017	0.00 09/13/2017	0.00 533.33	0.00	0.00 533.33
67983UAC7 Old Line Funding, LLC	1,000,000.00 0.00	01/12/2018 01/12/2018	0.00 10/17/2017	0.00 2,786.67	0.00	0.00 2,786.67
CCYUSD Payable	0.00 0.00	12/31/2017 12/31/2017	0.00 ---	0.00 0.00	0.00	0.00 0.00
69353REJ3 PNC BANK NA	700,000.00 1.50	02/23/2018 02/23/2018	0.00 02/28/2017	2,625.00 -292.73	0.00	0.00 2,332.27
CCYUSD Receivable	1,055.73 0.00	12/31/2017 12/31/2017	0.00 ---	0.00 0.00	0.00	0.00 0.00
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	750,000.00 2.01	07/01/2019 07/01/2019	0.00 12/28/2017	125.69 0.00	0.00	0.00 125.69
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	750,000.00 1.72	05/01/2019 05/01/2019	0.00 10/31/2017	2,187.10 0.00	0.00	0.00 2,187.10
79770GGK6 SAN FRANCISCO CALIF CITY & CNTY REDEV AGY SUCCESSO	500,000.00 1.63	08/01/2018 08/01/2018	0.00 11/30/2017	699.65 -8.52	0.00	0.00 691.13
798170AA4 SAN JOSE CALIF REDEV AGY SUCCESSOR AGY TAX ALLOCAT	750,000.00 1.90	08/01/2018 08/01/2018	0.00 12/21/2017	395.42 0.00	0.00	0.00 395.42
857477AK9 STATE STREET CORP	350,000.00 1.35	05/15/2018 05/15/2018	0.00 06/30/2017	1,181.25 12.11	0.00	0.00 1,193.36
857477AK9 STATE STREET CORP	50,000.00 1.35	05/15/2018 05/15/2018	0.00 06/30/2017	168.75 10.53	0.00	0.00 179.28
857477AK9 STATE STREET CORP	200,000.00 1.35	05/15/2018 05/15/2018	0.00 06/30/2017	675.00 6.92	0.00	0.00 681.92
89237WAB3 TAOT 16C A2A	52,311.83 1.00	01/29/2018 01/15/2019	0.00 08/10/2016	215.31 1.27	0.00	0.00 216.57
89237WAD9 TAOT 16C A3	400,000.00 1.14	10/26/2018 08/17/2020	0.00 09/13/2017	1,140.00 187.24	0.00	0.00 1,327.24
89231LAB3 TAOT 16D A2A	111,415.53 1.06	03/24/2018 05/15/2019	0.00 10/12/2016	368.47 3.65	0.00	0.00 372.12
19121AXP1 The Coca-Cola Company	0.00 0.00	10/23/2017 10/23/2017	0.00 07/13/2017	0.00 363.61	0.00	0.00 363.61
19121BAW9 The Coca-Cola Company	500,000.00 0.00	01/30/2018 01/30/2018	0.00 10/23/2017	0.00 1,215.28	0.00	0.00 1,215.28
2546R2YF7 The Walt Disney Company	0.00 0.00	11/15/2017 11/15/2017	0.00 08/08/2017	0.00 378.12	0.00	0.00 378.12

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# Income Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
88602TYF4 Thunder Bay Funding, LLC	0.00 0.00	11/15/2017 11/15/2017	0.00 08/22/2017	0.00 1,209.37	0.00	0.00 1,209.37
88602UBF6 Thunder Bay Funding, LLC	750,000.00 0.00	02/15/2018 02/15/2018	0.00 11/15/2017	0.00 1,380.63	0.00	0.00 1,380.63
89417EAC3 TRAVELERS CO INC	0.00 5.75	12/15/2017 12/15/2017	0.00 09/07/2016	5,909.72 -4,646.28	0.00	0.00 1,263.44
912828G79 UNITED STATES TREASURY	0.00 1.00	12/15/2017 12/15/2017	0.00 08/12/2016	2,049.18 -603.87	0.00	0.00 1,445.31
912828QB9 UNITED STATES TREASURY	1,000,000.00 2.88	03/31/2018 03/31/2018	0.00 06/16/2017	7,266.48 -4,105.36	0.00	0.00 3,161.12
912828T83 UNITED STATES TREASURY	0.00 0.75	10/31/2018 10/31/2018	0.00 09/19/2017	611.41 469.33	0.00	0.00 1,080.74
912828T42 UNITED STATES TREASURY	1,000,000.00 0.75	09/30/2018 09/30/2018	0.00 06/30/2017	1,895.60 1,384.03	0.00	0.00 3,279.63
9128282K5 UNITED STATES TREASURY	1,000,000.00 1.38	07/31/2019 07/31/2019	0.00 10/10/2017	3,101.23 285.35	0.00	0.00 3,386.58
912828T83 UNITED STATES TREASURY	1,000,000.00 0.75	10/31/2018 10/31/2018	0.00 09/19/2017	1,284.53 969.94	0.00	0.00 2,254.47
90331HMR1 US BANK NA	0.00 1.67	01/26/2018 01/26/2018	0.00 01/27/2015	1,185.47 0.00	0.00	0.00 1,185.47
90331HMR1 US BANK NA	0.00 1.67	01/26/2018 01/26/2018	0.00 05/12/2015	1,778.21 -108.15	0.00	0.00 1,670.06
90327CAB6 USAOT 161 A2	19,249.56 1.07	01/14/2018 03/15/2019	0.00 09/21/2016	145.49 0.61	0.00	0.00 146.11
90290AAB3 USAOT 171 A2	225,000.00 1.54	08/25/2018 02/18/2020	0.00 09/20/2017	866.25 0.71	0.00	0.00 866.95
92826CAA0 VISA INC	0.00 1.20	12/14/2017 12/14/2017	0.00 09/27/2016	233.33 -37.92	-60.71	0.00 134.70
94975P405 WELLS FRGO GOVERNMENT CL I MMF	789,656.59 1.14	12/31/2017 12/31/2017	0.00 ---	3,671.53 0.00	0.00	0.00 3,671.53
---	44,333,321.04	07/01/2018	-120,227.68	139,820.81	-60.71	-12,785.22
---	1.30	08/10/2018	---	7,026.01		134,000.90

\* Weighted by: Ending Base Market Value + Accrued.      \* Holdings Displayed by: Lot.

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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

## CE

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
94975P405 WELLS FRGO GOVERNMENT CL I MMF	789,656.59 1.0000	12/31/2017 1.14	12/31/2017	AAA Cash	1.14 1.14	789,656.59 789,656.59 0.00	789,656.59 0.00 789,656.59
CCYUSD Receivable	1,055.73 1.0000	12/31/2017 0.00	12/31/2017	AAA Cash	0.00 0.00	1,055.73 1,055.73 0.00	1,055.73 0.00 1,055.73
CCYUSD Cash	0.68 1.0000	12/31/2017 0.00	12/31/2017	AAA Cash	0.00 0.00	0.68 0.68 0.00	0.68 0.00 0.68
67983UAC7 Old Line Funding, LLC	1,000,000.00 99.9401	01/12/2018 0.00	01/12/2018	A-1+ Financial	1.32 1.66	996,810.00 999,596.67 -195.95	999,400.72 0.00 999,400.72
---	1,790,713.00	01/07/2018	01/07/2018	AAA	1.24	1,787,523.00	1,790,113.72
---	56.2371	0.50	---	---	1.43	1,790,309.67 -195.95	0.00 1,790,113.72

## ST

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
31331J7G2 FEDERAL FARM CREDIT BANKS	500,000.00 100.0584	01/12/2018 3.15	01/12/2018	AAA Agency	0.93 1.51	510,800.00 500,331.84 -39.84	500,292.00 7,393.75 507,685.75
912828QB9 UNITED STATES TREASURY	1,000,000.00 100.3553	03/31/2018 2.88	03/31/2018	AAA Government	1.23 1.45	1,012,851.56 1,003,971.49 -418.49	1,003,553.00 7,345.47 1,010,898.47
3137EADP1 FREDDIE MAC	1,000,000.00 99.9135	03/07/2018 0.88	03/07/2018	AAA Agency	0.93 1.33	999,436.00 999,901.72 -766.72	999,135.00 2,770.83 1,001,905.83
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,000.00 99.9492	02/27/2018 1.05	02/27/2018	AAA Agency	0.79 1.36	1,004,140.00 1,000,400.65 -908.65	999,492.00 3,616.67 1,003,108.67
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,000.00 99.9492	02/27/2018 1.05	02/27/2018	AAA Agency	1.18 1.36	999,040.00 999,798.08 -306.08	999,492.00 3,616.67 1,003,108.67
097023BE4 BOEING CO	250,000.00 99.7266	05/15/2018 0.95	05/15/2018	A Industrial	1.55 1.68	249,232.50 249,450.03 -133.53	249,316.50 303.47 249,619.97
857477AK9 STATE STREET CORP	350,000.00 99.8443	05/15/2018 1.35	05/15/2018	AA- Financial	1.36 1.76	349,958.00 349,982.36 -527.31	349,455.05 603.75 350,058.80

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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
857477AK9 STATE STREET CORP	50,000.00 99.8443	05/15/2018 1.35	05/15/2018	AA- Financial	1.43 1.76	49,963.50 49,984.67 -62.52	49,922.15 86.25 50,008.40
857477AK9 STATE STREET CORP	200,000.00 99.8443	05/15/2018 1.35	05/15/2018	AA- Financial	1.36 1.76	199,976.00 199,989.92 -301.32	199,688.60 345.00 200,033.60
4581X0BZO INTER-AMERICAN DEVELOPMENT BANK	500,000.00 99.8857	03/15/2018 0.88	03/15/2018	AAA Government	1.26 1.41	498,361.00 499,614.04 -185.54	499,428.50 1,288.19 500,716.69
05531FAP8 BB&T CORP	500,000.00 100.2772	06/15/2018 2.45	05/15/2018	A+ Financial	1.68 1.87	503,925.00 501,456.93 -70.93	501,386.00 578.12 501,964.12
06406HCL1 BANK OF NEW YORK MELLON CORP	475,000.00 100.0950	08/01/2018 2.10	07/02/2018	AA- Financial	1.44 1.91	477,375.00 476,543.75 -1,092.50	475,451.25 4,156.25 479,607.50
40428HPJ5 HSBC USA INC (NEW)	500,000.00 100.4624	09/24/2018 2.63	09/24/2018	AA- Financial	1.88 1.99	505,025.00 502,657.36 -345.36	502,312.00 3,536.46 505,848.46
90521APJ1 MUFG UNION BANK NA	700,000.00 100.3398	09/26/2018 2.63	08/26/2018	A Financial	1.64 1.93	706,335.00 704,442.00 -2,063.40	702,378.60 4,848.96 707,227.56
17305EFU4 CCCIT 14A8 A8	700,000.00 100.0000	04/09/2018 1.73	04/09/2018	AAA Asset Backed	1.37 1.73	703,390.63 700,683.71 -683.78	699,999.93 2,758.39 702,758.32
4581X0CK2 INTER-AMERICAN DEVELOPMENT BANK	100,000.00 99.7622	09/25/2018 1.50	09/25/2018	AAA Government	1.48 1.82	100,019.47 100,014.56 -252.36	99,762.20 400.00 100,162.20
4581X0CLO INTER-AMERICAN DEVELOPMENT BANK	500,000.00 99.9980	01/16/2018 1.25	01/16/2018	AAA Government	1.18 1.29	500,315.00 500,013.46 -23.46	499,990.00 1,440.97 501,430.97
4581X0CLO INTER-AMERICAN DEVELOPMENT BANK	500,000.00 99.9980	01/16/2018 1.25	01/16/2018	AAA Government	1.24 1.29	500,015.50 500,001.88 -11.88	499,990.00 1,440.97 501,430.97
459058DNO INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	500,000.00 99.9043	04/10/2018 1.38	04/10/2018	AAA Government	1.24 1.71	500,842.50 500,183.72 -662.22	499,521.50 1,548.00 501,069.50
084664CD1 BERKSHIRE HATHAWAY FINANCE CORP	750,000.00 100.0031	01/12/2018 1.66	01/12/2018	AA Financial	1.69 1.57	750,000.00 750,000.00 23.25	750,023.25 2,795.63 752,818.88
69353REJ3 PNC BANK NA	700,000.00 99.9686	02/23/2018 1.50	02/23/2018	A+ Financial	1.33 1.70	701,050.00 700,073.18 -292.98	699,780.20 3,733.33 703,513.53
3130A4GJ5 FEDERAL HOME LOAN BANKS	500,000.00 99.8933	04/25/2018 1.13	04/25/2018	AAA Agency	1.16 1.46	499,815.00 499,941.09 -474.59	499,466.50 1,031.25 500,497.75

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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
808513AK1 CHARLES SCHWAB CORP	500,000.00 99.9312	03/10/2018 1.50	03/10/2018	A Financial	1.34 1.79	500,815.00 500,081.50 -425.50	499,656.00 2,312.50 501,968.50
06050TLY6 BANK OF AMERICA NA	200,000.00 100.0048	03/26/2018 1.65	03/26/2018	AA- Financial	1.49 1.62	200,250.00 200,072.41 -62.81	200,009.60 870.83 200,880.43
22546QAV9 CREDIT SUISSE AG (NEW YORK BRANCH)	675,000.00 99.9256	04/27/2018 1.70	04/27/2018	A+ Financial	1.67 1.92	675,222.75 675,070.99 -573.19	674,497.80 2,040.00 676,537.80
161571GY4 CHAIT 155 A	500,000.00 99.8920	04/16/2018 1.36	04/15/2018	AAA Asset Backed	1.47 1.73	499,628.91 499,843.52 -383.32	499,460.20 302.22 499,762.42
17275RAY8 CISCO SYSTEMS INC	750,000.00 100.0991	06/15/2018 1.90	06/15/2018	AA- Industrial	1.92 1.87	750,000.00 750,000.00 743.25	750,743.25 672.38 751,415.63
3134G66M0 FEDERAL HOME LOAN MORTGAGE CORP	1,000,000.00 99.8382	06/22/2018 1.25	06/22/2018	AAA Agency	1.15 1.59	1,001,270.00 1,000,479.04 -2,097.04	998,382.00 312.50 998,694.50
3133EE2F6 FEDERAL FARM CREDIT BANKS FUNDING CORP	500,000.00 99.8265	06/25/2018 1.22	06/25/2018	AAA Agency	1.21 1.58	500,033.00 500,014.29 -881.79	499,132.50 101.67 499,234.17
235851AN2 DANAHER CORP	300,000.00 99.8220	09/15/2018 1.65	09/15/2018	A Industrial	1.51 1.89	300,510.00 300,284.93 -818.93	299,466.00 1,457.50 300,923.50
0258MODZ9 AMERICAN EXPRESS CREDIT CORP	700,000.00 99.9554	11/05/2018 1.88	11/05/2018	A Financial	1.88 1.93	699,944.00 699,946.27 -258.47	699,687.80 2,041.67 701,729.47
166764BA7 CHEVRON CORP	500,000.00 99.8426	11/16/2018 1.79	11/16/2018	AA Industrial	1.82 1.97	499,860.00 499,864.26 -651.26	499,213.00 1,118.75 500,331.75
45950VHE9 INTERNATIONAL FINANCE CORP	1,000,000.00 99.4010	11/27/2018 1.25	11/27/2018	AAA Government	1.54 1.92	996,870.00 997,443.32 -3,433.32	994,010.00 1,180.56 995,190.56
14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	500,000.00 100.0663	02/23/2018 2.16	02/23/2018	A Industrial	1.49 1.72	501,178.00 500,515.98 -184.48	500,331.50 1,171.26 501,502.76
30231GAS1 EXXON MOBIL CORP	560,000.00 100.0602	02/28/2018 2.07	02/28/2018	AAA Industrial	2.06 1.71	560,000.00 560,000.00 337.12	560,337.12 1,093.55 561,430.67
3130A8SE4 FEDERAL HOME LOAN BANKS	1,000,000.00 99.9830	01/19/2018 0.75	01/19/2018	AAA Agency	0.81 1.05	999,048.00 999,968.67 -138.67	999,830.00 3,375.00 1,003,205.00
912828T42 UNITED STATES TREASURY	1,000,000.00 99.2891	09/30/2018 0.75	09/30/2018	AAA Government	1.31 1.70	993,125.00 995,908.10 -3,017.10	992,891.00 1,916.21 994,807.21

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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
912828T83 UNITED STATES TREASURY	1,000,000.00 99.1758	10/31/2018 0.75	10/31/2018	AAA Government	1.33 1.75	993,632.81 995,259.81 -3,501.81	991,758.00 1,284.53 993,042.53
313385RG3 FEDERAL HOME LOAN BANKS	500,000.00 100.0000	01/02/2018 0.00	01/02/2018	A-1 + Agency	0.90 0.00	495,698.33 499,987.64 12.36	500,000.00 0.00 500,000.00
45950VKPO INTERNATIONAL FINANCE CORP	500,000.00 99.9974	03/06/2018 1.44	03/06/2018	AAA Government	1.36 1.60	500,233.00 500,059.89 -72.89	499,987.00 520.65 500,507.65
190335JC4 COAST CMNTY COLLEGE DIST CALIF	500,000.00 99.8200	08/01/2018 1.43	08/01/2018	AA + Municipal	1.42 1.73	500,000.00 500,000.00 -900.00	499,100.00 5,383.33 504,483.33
313313TD0 FEDERAL FARM CREDIT BANKS	1,000,000.00 99.8350	02/16/2018 0.00	02/16/2018	A-1 + Agency	1.06 1.27	990,520.83 998,658.33 -308.33	998,350.00 0.00 998,350.00
13063DAA6 CALIFORNIA ST	500,000.00 99.9190	04/01/2018 1.25	04/01/2018	AA- Municipal	1.25 1.56	500,000.00 500,000.00 -405.00	499,595.00 1,560.00 501,155.00
03785EA20 Apple Inc.	600,000.00 99.9844	01/02/2018 0.00	01/02/2018	A-1 + Industrial	1.26 1.87	597,437.50 599,979.17 -72.90	599,906.27 0.00 599,906.27
3134G34F4 FREDDIE MAC	1,000,000.00 99.6444	07/30/2018 1.05	07/30/2018	AAA Agency	1.24 1.66	998,280.00 998,888.62 -2,444.62	996,444.00 4,404.17 1,000,848.17
313385VA1 FEDERAL HOME LOAN BANKS	1,000,000.00 99.6525	04/02/2018 0.00	04/02/2018	A-1 + Agency	1.22 1.34	990,454.44 996,941.39 -416.39	996,525.00 0.00 996,525.00
313385ZW9 FEDERAL HOME LOAN BANKS	1,000,000.00 99.1417	07/27/2018 0.00	07/27/2018	A-1 + Agency	1.26 1.48	987,361.11 992,812.50 -1,395.50	991,417.00 0.00 991,417.00
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,000,000.00 99.5492	12/21/2018 1.30	12/21/2018	AAA Agency	1.36 1.77	999,326.00 999,476.76 -3,984.76	995,492.00 361.11 995,853.11
19121BAW9 The Coca-Cola Company	500,000.00 99.8684	01/30/2018 0.00	01/30/2018	A-1 + Industrial	1.26 1.53	498,281.25 499,496.53 -154.75	499,341.78 0.00 499,341.78
79770GGK6 SAN FRANCISCO CALIF CITY & CNTY REDEV AGY SUCCESSO	500,000.00 99.9110	08/01/2018 1.63	08/01/2018	AA- Municipal	1.61 1.77	500,065.00 500,056.48 -501.48	499,555.00 699.65 500,254.65
88602UBF6 Thunder Bay Funding, LLC	750,000.00 99.7827	02/15/2018 0.00	02/15/2018	A-1 + Financial	1.42 1.70	747,297.50 748,678.13 -308.12	748,370.00 0.00 748,370.00
798170AA4 SAN JOSE CALIF REDEV AGY SUCCESSOR AGY TAX ALLOCAT	750,000.00 100.0100	08/01/2018 1.90	08/01/2018	AA Municipal	1.90 1.88	750,000.00 750,000.00 75.00	750,075.00 395.42 750,470.42

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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income



Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
---	33,060,000.00	05/20/2018	05/18/2018	AA+	1.35	33,048,209.09	33,013,400.05
---	99.8602	1.26		---	1.60	33,049,224.91	90,213.84
						-35,824.86	33,103,613.89

## LT

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
31680GAD8 FITAT 151 A3	515,671.16 99.8042	03/16/2020 1.42	06/02/2018	AAA Asset Backed	1.61 1.89	515,147.43 515,203.34 -542.08	514,661.27 325.45 514,986.71
05581RAD8 BMWLT 161 A3	255,439.36 99.8681	01/22/2019 1.34	04/12/2018	AAA Asset Backed	1.44 1.82	255,309.65 255,372.34 -269.98	255,102.36 104.59 255,206.95
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	750,000.00 98.9432	02/22/2019 1.12	02/22/2019	AAA Agency	1.40 2.06	746,857.50 747,634.62 -5,560.62	742,074.00 3,010.00 745,084.00
46625HQU7 JPMORGAN CHASE & CO	700,000.00 99.6337	03/22/2019 1.85	03/22/2019	A+ Financial	1.85 2.15	699,958.00 699,963.57 -2,527.67	697,435.90 3,561.25 700,997.15
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	500,000.00 99.1121	04/26/2019 1.25	04/26/2019	AAA Government	1.59 1.93	497,440.00 497,805.71 -2,245.21	495,560.50 1,128.47 496,688.97
65478VAB3 NAROT 16B A2A	139,975.65 99.9599	04/15/2019 1.05	02/20/2018	AAA Asset Backed	1.06 1.35	139,965.02 139,974.11 -54.55	139,919.56 65.32 139,984.88
14041NFC0 COMET 161 A	600,000.00 100.4736	04/15/2019 1.93	04/15/2019	AAA Asset Backed	1.58 1.65	603,398.44 602,786.48 55.00	602,841.48 545.99 603,387.47
41284DAB8 HDMOT 16A A2	17,478.99 99.9707	06/17/2019 1.09	01/14/2018	AAA Asset Backed	1.09 1.76	17,478.52 17,478.98 -5.11	17,473.88 8.47 17,482.34
47788NAB4 JDOT 16B A2	78,809.66 99.9382	02/15/2019 1.09	02/01/2018	AAA Asset Backed	1.10 1.76	78,804.86 78,809.08 -48.12	78,760.95 38.18 78,799.13
89237WAD9 TAOT 16C A3	400,000.00 99.3257	08/17/2020 1.14	10/26/2018	AAA Asset Backed	1.56 1.98	398,312.50 398,538.05 -1,235.29	397,302.76 202.67 397,505.43
89237WAB3 TAOT 16C A2A	52,311.83 99.9339	01/15/2019 1.00	01/29/2018	AAA Asset Backed	1.01 1.79	52,309.29 52,311.62 -34.39	52,277.23 23.25 52,300.48
90327CAB6 USAOT 161 A2	19,249.56 99.9725	03/15/2019 1.07	01/14/2018	AAA Asset Backed	1.07 1.70	19,249.08 19,249.55 -5.28	19,244.27 9.15 19,253.42

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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
65477XAD6 NALT 16B A3	400,000.00 99.7084	07/15/2019 1.50	08/07/2018	AAA Asset Backed	1.67 2.00	399,468.75 399,564.19 -730.71	398,833.48 266.67 399,100.15
89231LAB3 TAOT 16D A2A	111,415.53 99.8474	05/15/2019 1.06	03/24/2018	AAA Asset Backed	1.07 1.73	111,406.61 111,413.12 -167.60	111,245.52 52.49 111,298.01
58768MAB7 MBALT 16B A2	157,616.41 99.9109	02/15/2019 1.15	02/20/2018	AAA Asset Backed	1.16 1.77	157,611.70 157,615.50 -139.58	157,475.91 80.56 157,556.47
17325FAB4 CITIBANK NA	750,000.00 100.0864	03/20/2019 1.97	03/20/2019	A+ Financial	1.99 2.38	750,000.00 750,000.00 648.00	750,648.00 491.37 751,139.37
055657AB6 BMWLT 171 A2	172,558.40 99.9067	07/22/2019 1.64	06/16/2018	AAA Asset Backed	1.66 1.85	172,540.35 172,549.76 -152.32	172,397.44 86.47 172,483.91
43814TAB8 HAROT 171 A2	505,445.76 99.8646	07/22/2019 1.42	04/26/2018	AAA Asset Backed	1.43 1.85	505,433.68 505,439.90 -678.46	504,761.44 199.37 504,960.81
58769DAB6 MBALT 17A A2A	281,635.72 99.8379	08/15/2019 1.53	06/02/2018	AAA Asset Backed	1.53 1.93	281,635.44 281,635.56 -456.43	281,179.13 191.51 281,370.64
9128282K5 UNITED STATES TREASURY	1,000,000.00 99.2461	07/31/2019 1.38	07/31/2019	AAA Government	1.50 1.86	997,734.38 998,019.73 -5,558.73	992,461.00 5,754.08 998,215.08
90290AAB3 USAOT 171 A2	225,000.00 99.7893	02/18/2020 1.54	08/25/2018	AAA Asset Backed	1.55 1.87	224,995.79 224,996.55 -470.69	224,525.86 154.00 224,679.86
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	750,000.00 99.5450	05/01/2019 1.72	05/01/2019	A+ Municipal	1.72 2.07	750,000.00 750,000.00 -3,412.50	746,587.50 2,187.10 748,774.60
05584PAB3 BMWLT 172 A2A	350,000.00 99.7903	02/20/2020 1.80	02/01/2019	AAA Asset Backed	1.82 2.00	349,969.41 349,973.48 -707.36	349,266.12 192.50 349,458.62
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	750,000.00 99.9120	07/01/2019 2.01	07/01/2019	AA+ Municipal	2.01 2.06	750,000.00 750,000.00 -660.00	749,340.00 125.69 749,465.69
---	9,482,608.04	07/04/2019	01/04/2019	AA+	1.63	9,475,026.42	9,451,375.55
---	99.6717	1.55	---	---	1.97	9,476,335.24 -24,959.69	18,804.59 9,470,180.15

## Summary

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
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# Balance Sheet Classification

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income



Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
---	44,333,321.04	08/10/2018	07/01/2018	AA+	1.40	44,310,758.52	44,254,889.32
---	98.0597		1.30	---	1.67	44,315,869.82	109,018.43
						-60,980.50	44,363,907.76

\* Grouped by: BS Class 2.    \* Groups Sorted by: BS Class 2.    \* Weighted by: Base Market Value + Accrued, except Book Yield by Base Book Value + Accrued.

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

\* Does not Lock Down.

## Buy

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/15/2017 12/19/2017	0258MODZ9 AMERICAN EXPRESS CREDIT CORP	RAMIREZ & CO INC 11/05/2018 1.88	700,000.00 700,000.00 99.99	0.00 699,944.00	0.00 1,604.17	0.00 -701,548.17
10/17/2017 10/25/2017	05584PAB3 BMWLT 172 A2A	Unknown 02/20/2020 1.80	350,000.00 350,000.00 99.99	0.00 349,969.41	0.00 0.00	0.00 -349,969.41
11/07/2017 11/09/2017	097023BE4 BOEING CO	KEYBANC CAPITAL MARKETS INC 05/15/2018 0.95	250,000.00 250,000.00 99.69	0.00 249,232.50	0.00 1,147.92	0.00 -250,380.42
10/24/2017 10/25/2017	14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	CastleOak Securities LP 02/23/2018 2.01	500,000.00 500,000.00 100.24	0.00 501,178.00	0.00 1,762.64	0.00 -502,940.64
12/20/2017 12/22/2017	166764BA7 CHEVRON CORP	RAMIREZ & CO INC 11/16/2018 1.79	500,000.00 500,000.00 99.97	0.00 499,860.00	0.00 895.00	0.00 -500,755.00
10/23/2017 10/23/2017	19121BAW9 The Coca-Cola Company	J.P. Morgan Securities Inc. (AU) 01/30/2018 0.00	500,000.00 500,000.00 99.66	0.00 498,281.25	0.00 0.00	0.00 -498,281.25
11/09/2017 11/13/2017	31680GAD8 FITAT 151 A3	TORONTO DOMINION BK 03/16/2020 1.42	1,000,000.00 622,701.83 99.90	0.00 622,069.40	0.00 687.74	0.00 -622,757.14
10/11/2017 10/13/2017	459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	TORONTO DOMINION BK 04/26/2019 1.25	500,000.00 500,000.00 99.49	0.00 497,440.00	0.00 2,899.31	0.00 -500,339.31
10/17/2017 10/19/2017	45950VHE9 INTERNATIONAL FINANCE CORP	Unknown 11/27/2018 1.25	1,000,000.00 1,000,000.00 99.69	0.00 996,870.00	0.00 4,930.56	0.00 -1,001,800.56
10/23/2017 10/25/2017	46625HQU7 JPMORGAN CHASE & CO	J.P. Morgan Securities Inc. (AU) 03/22/2019 1.85	700,000.00 700,000.00 99.99	0.00 699,958.00	0.00 1,187.08	0.00 -701,145.08
10/05/2017 10/10/2017	65477XAD6 NALT 16B A3	TORONTO DOMINION BK 07/15/2019 1.50	400,000.00 400,000.00 99.87	0.00 399,468.75	0.00 416.67	0.00 -399,885.42
10/17/2017 10/17/2017	67983UAC7 Old Line Funding, LLC	Unknown 01/12/2018 0.00	1,000,000.00 1,000,000.00 99.68	0.00 996,810.00	0.00 0.00	0.00 -996,810.00
12/15/2017 12/28/2017	797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	BARCLAYS CAPITAL INC. 07/01/2019 2.01	750,000.00 750,000.00 100.00	0.00 750,000.00	0.00 0.00	0.00 -750,000.00
10/12/2017 10/31/2017	79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	JEFFERIES & COMPANY, INC. 05/01/2019 1.72	750,000.00 750,000.00 100.00	0.00 750,000.00	0.00 0.00	0.00 -750,000.00

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income



Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
11/10/2017 11/30/2017	79770GGK6 SAN FRANCISCO CALIF CITY & CNTY REDEV AGY SUCCESO	Piper Jaffray Inc 08/01/2018 1.63	500,000.00 500,000.00 100.01	0.00 500,065.00	0.00 0.00	0.00 -500,065.00
12/08/2017 12/21/2017	798170AA4 SAN JOSE CALIF REDEV AGY SUCCESSOR AGY TAX ALLOCAT	Stifel Nicolaus & Co. 08/01/2018 1.90	750,000.00 750,000.00 100.00	0.00 750,000.00	0.00 0.00	0.00 -750,000.00
11/15/2017 11/15/2017	88602UBF6 Thunder Bay Funding, LLC	BARCLAYS CAPITAL INC. 02/15/2018 0.00	750,000.00 750,000.00 99.64	0.00 747,297.50	0.00 0.00	0.00 -747,297.50
10/06/2017 10/10/2017	9128282K5 UNITED STATES TREASURY	Goldman Sachs & Co. (AU) 07/31/2019 1.38	1,000,000.00 1,000,000.00 99.77	0.00 997,734.38	0.00 2,652.85	0.00 -1,000,387.23
10/02/2017 10/02/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	2,146,071.26 2,146,071.26 1.00	2,146,071.26 2,146,071.26	0.00 0.00	0.00 -2,146,071.26
10/02/2017 10/02/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	1,695.00 1,695.00 1.00	1,695.00 1,695.00	0.00 0.00	0.00 -1,695.00
10/10/2017 10/10/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	3,440.00 3,440.00 1.00	3,440.00 3,440.00	0.00 0.00	0.00 -3,440.00
10/11/2017 10/11/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	702,912.00 702,912.00 1.00	702,912.00 702,912.00	0.00 0.00	0.00 -702,912.00
10/12/2017 10/12/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	3,074.54 3,074.54 1.00	3,074.54 3,074.54	0.00 0.00	0.00 -3,074.54
10/16/2017 10/16/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	27,019.21 27,019.21 1.00	27,019.21 27,019.21	0.00 0.00	0.00 -27,019.21
10/16/2017 10/16/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	621,995.39 621,995.39 1.00	621,995.39 621,995.39	0.00 0.00	0.00 -621,995.39
10/17/2017 10/17/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	1,063,506.08 1,063,506.08 1.00	1,063,506.08 1,063,506.08	0.00 0.00	0.00 -1,063,506.08
10/20/2017 10/20/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	35,980.75 35,980.75 1.00	35,980.75 35,980.75	0.00 0.00	0.00 -35,980.75
10/23/2017 10/23/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	500,000.00 500,000.00 1.00	500,000.00 500,000.00	0.00 0.00	0.00 -500,000.00
10/24/2017 10/24/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	65,849.56 65,849.56 1.00	65,849.56 65,849.56	0.00 0.00	0.00 -65,849.56
10/26/2017 10/26/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	502,187.50 502,187.50 1.00	502,187.50 502,187.50	0.00 0.00	0.00 -502,187.50

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/26/2017	94975P405	Direct	3,093.29	3,093.29	0.00	0.00
10/26/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.90	3,093.29 1.00	3,093.29	0.00	-3,093.29
10/26/2017	94975P405	Direct	3,125.00	3,125.00	0.00	0.00
10/26/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.90	3,125.00 1.00	3,125.00	0.00	-3,125.00
10/27/2017	94975P405	Direct	301,312.50	301,312.50	0.00	0.00
10/27/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.90	301,312.50 1.00	301,312.50	0.00	-301,312.50
10/30/2017	94975P405	Direct	5,737.50	5,737.50	0.00	0.00
10/30/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.90	5,737.50 1.00	5,737.50	0.00	-5,737.50
11/01/2017	94975P405	Direct	1,848.00	1,848.00	0.00	0.00
11/01/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	1,848.00 1.00	1,848.00	0.00	-1,848.00
11/07/2017	94975P405	Direct	555.00	555.00	0.00	0.00
11/07/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	555.00 1.00	555.00	0.00	-555.00
11/15/2017	94975P405	Direct	1,889,024.12	1,889,024.12	0.00	0.00
11/15/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	1,889,024.12 1.00	1,889,024.12	0.00	-1,889,024.12
11/15/2017	94975P405	Direct	500.00	500.00	0.00	0.00
11/15/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	500.00 1.00	500.00	0.00	-500.00
11/20/2017	94975P405	Direct	53,793.42	53,793.42	0.00	0.00
11/20/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	53,793.42 1.00	53,793.42	0.00	-53,793.42
11/21/2017	94975P405	Direct	64,186.57	64,186.57	0.00	0.00
11/21/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	64,186.57 1.00	64,186.57	0.00	-64,186.57
11/21/2017	94975P405	Direct	437.50	437.50	0.00	0.00
11/21/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	437.50 1.00	437.50	0.00	-437.50
11/27/2017	94975P405	Direct	8,851.99	8,851.99	0.00	0.00
11/27/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	8,851.99 1.00	8,851.99	0.00	-8,851.99
11/28/2017	94975P405	Direct	8,993.75	8,993.75	0.00	0.00
11/28/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	8,993.75 1.00	8,993.75	0.00	-8,993.75
12/01/2017	94975P405	Direct	768.80	768.80	0.00	0.00
12/01/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	768.80 1.00	768.80	0.00	-768.80
12/07/2017	94975P405	Direct	540.00	540.00	0.00	0.00
12/07/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	540.00 1.00	540.00	0.00	-540.00
12/15/2017	94975P405	Direct	1,674,367.26	1,674,367.26	0.00	0.00
12/15/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	1,674,367.26 1.00	1,674,367.26	0.00	-1,674,367.26

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/15/2017	94975P405	Direct	100,880.65	100,880.65	0.00	0.00
12/15/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	100,880.65 1.00	100,880.65	0.00	-100,880.65
12/18/2017	94975P405	Direct	19,246.78	19,246.78	0.00	0.00
12/18/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	19,246.78 1.00	19,246.78	0.00	-19,246.78
12/20/2017	94975P405	Direct	36,616.46	36,616.46	0.00	0.00
12/20/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	36,616.46 1.00	36,616.46	0.00	-36,616.46
12/20/2017	94975P405	Direct	13,477.07	13,477.07	0.00	0.00
12/20/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	13,477.07 1.00	13,477.07	0.00	-13,477.07
12/26/2017	94975P405	Direct	3,050.00	3,050.00	0.00	0.00
12/26/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	3,050.00 1.00	3,050.00	0.00	-3,050.00
12/26/2017	94975P405	Direct	752,123.11	752,123.11	0.00	0.00
12/26/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	752,123.11 1.00	752,123.11	0.00	-752,123.11
---	---	---	22,516,260.06	10,616,260.06	0.00	0.00
---	---	06/30/2018 1.15	22,138,961.89 ---	22,122,438.25	18,183.94	-22,140,622.19

## Call Redemption

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
12/26/2017	90331HMR1	Redemption	-450,000.00	0.00	0.00	0.00
12/26/2017	US BANK NA	01/26/2018 1.67	-450,000.00 100.00	-450,000.00	0.00	450,000.00
12/26/2017	90331HMR1	Redemption	-300,000.00	0.00	0.00	0.00
12/26/2017	US BANK NA	01/26/2018 1.67	-300,000.00 100.00	-300,000.00	0.00	300,000.00
10/11/2017	92826CAA0	Redemption	-700,000.00	0.00	-60.71	0.00
10/11/2017	VISA INC	12/14/2017 1.20	-700,000.00 100.03	-700,182.00	0.00	700,182.00
---	---	Redemption	-1,450,000.00	0.00	-60.71	0.00
---	---	01/05/2018 1.44	-1,450,000.00 ---	-1,450,182.00	0.00	1,450,182.00

## Maturity

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income



Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
11/15/2017	166764AL4	Maturity	-700,000.00	0.00	0.00	0.00
11/15/2017	CHEVRON CORP	11/15/2017 1.34	-700,000.00 100.00	-700,000.00	0.00	700,000.00
10/27/2017	191216BRO	Maturity	-300,000.00	0.00	0.00	0.00
10/27/2017	COCA-COLA CO	10/27/2017 0.88	-300,000.00 100.00	-300,000.00	0.00	300,000.00
10/23/2017	19121AXP1	Maturity	-500,000.00	0.00	0.00	0.00
10/23/2017	The Coca-Cola Company	10/23/2017 0.00	-500,000.00 100.00	-500,000.00	0.00	500,000.00
11/15/2017	2546R2YF7	Maturity	-250,000.00	0.00	0.00	0.00
11/15/2017	The Walt Disney Company	11/15/2017 0.00	-250,000.00 100.00	-250,000.00	0.00	250,000.00
10/13/2017	313385MX1	Maturity	-500,000.00	0.00	0.00	0.00
10/13/2017	FEDERAL HOME LOAN BANKS	10/13/2017 0.00	-500,000.00 100.00	-500,000.00	0.00	500,000.00
10/26/2017	3135G0PQ0	Maturity	-500,000.00	0.00	0.00	0.00
10/26/2017	FEDERAL NATIONAL MORTGAGE ASSOCIATION	10/26/2017 0.88	-500,000.00 100.00	-500,000.00	0.00	500,000.00
10/15/2017	45818WAY2	Maturity	-500,000.00	0.00	0.00	0.00
10/15/2017	INTER-AMERICAN DEVELOPMENT BANK	10/15/2017 1.24	-500,000.00 100.00	-500,000.00	0.00	500,000.00
10/01/2017	48121CYK6	Maturity	-603,000.00	0.00	0.00	0.00
10/01/2017	JPMORGAN CHASE BANK NA	10/01/2017 6.00	-603,000.00 100.00	-603,000.00	0.00	603,000.00
10/17/2017	67983TXH4	Maturity	-1,000,000.00	0.00	0.00	0.00
10/17/2017	Old Line Funding, LLC	10/17/2017 0.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
11/15/2017	88602TYF4	Maturity	-750,000.00	0.00	0.00	0.00
11/15/2017	Thunder Bay Funding, LLC	11/15/2017 0.00	-750,000.00 100.00	-750,000.00	0.00	750,000.00
12/15/2017	89417EAC3	Maturity	-500,000.00	0.00	0.00	0.00
12/15/2017	TRAVELERS CO INC	12/15/2017 5.75	-500,000.00 100.00	-500,000.00	0.00	500,000.00
12/15/2017	912828G79	Maturity	-1,000,000.00	0.00	0.00	0.00
12/15/2017	UNITED STATES TREASURY	12/15/2017 1.00	-1,000,000.00 100.00	-1,000,000.00	0.00	1,000,000.00
---	---	Maturity	-7,103,000.00	0.00	0.00	0.00
---	---	11/05/2017 1.37	-7,103,000.00 100.00	-7,103,000.00	0.00	7,103,000.00

## Principal Paydown

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/20/2017	055657AB6	Direct	0.00	0.00	0.00	0.00
10/20/2017	BMWLT 171 A2	07/22/2019 1.64	-878.37 ---	-878.37	0.00	878.37

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income



Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
11/20/2017	055657AB6	Direct	0.00	0.00	0.00	0.00
11/20/2017	BMWLT 171 A2	07/22/2019 1.64	-13,340.06	-13,340.06	0.00	13,340.06
12/20/2017	055657AB6	Direct	0.00	0.00	0.00	0.00
12/20/2017	BMWLT 171 A2	07/22/2019 1.64	-13,223.17	-13,223.17	0.00	13,223.17
10/20/2017	05581RAD8	Direct	0.00	0.00	0.00	0.00
10/20/2017	BMWLT 161 A3	01/22/2019 1.34	-38,689.07	-38,689.07	0.00	38,689.07
11/20/2017	05581RAD8	Direct	0.00	0.00	0.00	0.00
11/20/2017	BMWLT 161 A3	01/22/2019 1.34	-39,810.29	-39,810.29	0.00	39,810.29
12/20/2017	05581RAD8	Direct	0.00	0.00	0.00	0.00
12/20/2017	BMWLT 161 A3	01/22/2019 1.34	-36,934.48	-36,934.48	0.00	36,934.48
11/15/2017	31680GAD8	Direct	0.00	0.00	0.00	0.00
11/15/2017	FITAT 151 A3	03/16/2020 1.42	-57,241.65	-57,241.65	0.00	57,241.65
12/15/2017	31680GAD8	Direct	0.00	0.00	0.00	0.00
12/15/2017	FITAT 151 A3	03/16/2020 1.42	-49,789.02	-49,789.02	0.00	49,789.02
10/15/2017	41284DAB8	Direct	0.00	0.00	0.00	0.00
10/15/2017	HDMOT 16A A2	06/17/2019 1.09	-37,431.97	-37,431.97	0.00	37,431.97
11/15/2017	41284DAB8	Direct	0.00	0.00	-0.01	0.00
11/15/2017	HDMOT 16A A2	06/17/2019 1.09	-34,703.92	-34,703.91	0.00	34,703.91
12/15/2017	41284DAB8	Direct	0.00	0.00	0.00	0.00
12/15/2017	HDMOT 16A A2	06/17/2019 1.09	-32,314.07	-32,314.07	0.00	32,314.07
10/21/2017	43814TAB8	Direct	0.00	0.00	0.00	0.00
10/21/2017	HAROT 171 A2	07/22/2019 1.42	-65,026.32	-65,026.32	0.00	65,026.32
11/21/2017	43814TAB8	Direct	0.00	0.00	0.00	0.00
11/21/2017	HAROT 171 A2	07/22/2019 1.42	-63,440.27	-63,440.27	0.00	63,440.27
12/21/2017	43814TAB8	Direct	0.00	0.00	-0.01	0.00
12/21/2017	HAROT 171 A2	07/22/2019 1.42	-61,790.17	-61,790.16	0.00	61,790.16
10/15/2017	47788NAB4	Direct	0.00	0.00	0.00	0.00
10/15/2017	JDOT 16B A2	02/15/2019 1.09	-25,077.86	-25,077.86	0.00	25,077.86
11/15/2017	47788NAB4	Direct	0.00	0.00	0.00	0.00
11/15/2017	JDOT 16B A2	02/15/2019 1.09	-32,342.20	-32,342.20	0.00	32,342.20
12/15/2017	47788NAB4	Direct	0.00	0.00	0.00	0.00
12/15/2017	JDOT 16B A2	02/15/2019 1.09	-23,274.91	-23,274.91	0.00	23,274.91

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/15/2017	58768MAB7	Direct	0.00	0.00	0.00	0.00
10/15/2017	MBALT 16B A2	02/15/2019 1.15	-32,533.51 ---	-32,533.51	0.00	32,533.51
11/15/2017	58768MAB7	Direct	0.00	0.00	0.00	0.00
11/15/2017	MBALT 16B A2	02/15/2019 1.15	-35,495.15 ---	-35,495.15	0.00	35,495.15
12/15/2017	58768MAB7	Direct	0.00	0.00	0.00	0.00
12/15/2017	MBALT 16B A2	02/15/2019 1.15	-35,773.77 ---	-35,773.77	0.00	35,773.77
12/15/2017	58769DAB6	Direct	0.00	0.00	0.00	0.00
12/15/2017	MBALT 17A A2A	08/15/2019 1.53	-18,364.28 ---	-18,364.28	0.00	18,364.28
10/15/2017	65478VAB3	Direct	0.00	0.00	0.00	0.00
10/15/2017	NAROT 16B A2A	04/15/2019 1.05	-42,802.24 ---	-42,802.24	0.00	42,802.24
11/15/2017	65478VAB3	Direct	0.00	0.00	0.00	0.00
11/15/2017	NAROT 16B A2A	04/15/2019 1.05	-45,776.24 ---	-45,776.24	0.00	45,776.24
12/15/2017	65478VAB3	Direct	0.00	0.00	0.00	0.00
12/15/2017	NAROT 16B A2A	04/15/2019 1.05	-42,238.99 ---	-42,238.99	0.00	42,238.99
10/15/2017	89231LAB3	Direct	0.00	0.00	0.00	0.00
10/15/2017	TAOT 16D A2A	05/15/2019 1.06	-19,505.06 ---	-19,505.06	0.00	19,505.06
11/15/2017	89231LAB3	Direct	0.00	0.00	0.00	0.00
11/15/2017	TAOT 16D A2A	05/15/2019 1.06	-20,127.06 ---	-20,127.06	0.00	20,127.06
12/15/2017	89231LAB3	Direct	0.00	0.00	0.00	0.00
12/15/2017	TAOT 16D A2A	05/15/2019 1.06	-17,947.58 ---	-17,947.58	0.00	17,947.58
10/15/2017	89237WAB3	Direct	0.00	0.00	0.00	0.00
10/15/2017	TAOT 16C A2A	01/15/2019 1.00	-24,216.07 ---	-24,216.07	0.00	24,216.07
11/15/2017	89237WAB3	Direct	0.00	0.00	0.00	0.00
11/15/2017	TAOT 16C A2A	01/15/2019 1.00	-23,885.20 ---	-23,885.20	0.00	23,885.20
12/15/2017	89237WAB3	Direct	0.00	0.00	0.00	0.00
12/15/2017	TAOT 16C A2A	01/15/2019 1.00	-22,334.43 ---	-22,334.43	0.00	22,334.43
10/15/2017	90327CAB6	Direct	0.00	0.00	0.00	0.00
10/15/2017	USAOT 161 A2	03/15/2019 1.07	-26,400.83 ---	-26,400.83	0.00	26,400.83
11/15/2017	90327CAB6	Direct	0.00	0.00	0.00	0.00
11/15/2017	USAOT 161 A2	03/15/2019 1.07	-24,960.35 ---	-24,960.35	0.00	24,960.35
12/15/2017	90327CAB6	Direct	0.00	0.00	0.01	0.00
12/15/2017	USAOT 161 A2	03/15/2019 1.07	-22,903.16 ---	-22,903.17	0.00	22,903.17

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income



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Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
---	---	Direct	0.00	0.00	0.00	0.00
---	---	05/21/2019 1.22	-1,080,571.71 ---	-1,080,571.71	0.00	1,080,571.71

## Sell

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
10/03/2017 10/03/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-100,052.80 -100,052.80 1.00	-100,052.80 -100,052.80	0.00 0.00	0.00 100,052.80
10/10/2017 10/10/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-1,387,432.65 -1,387,432.65 1.00	-1,387,432.65 -1,387,432.65	0.00 0.00	0.00 1,387,432.65
10/13/2017 10/13/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-339.31 -339.31 1.00	-339.31 -339.31	0.00 0.00	0.00 339.31
10/17/2017 10/17/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-996,810.00 -996,810.00 1.00	-996,810.00 -996,810.00	0.00 0.00	0.00 996,810.00
10/19/2017 10/19/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-1,001,800.56 -1,001,800.56 1.00	-1,001,800.56 -1,001,800.56	0.00 0.00	0.00 1,001,800.56
10/23/2017 10/23/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-498,281.25 -498,281.25 1.00	-498,281.25 -498,281.25	0.00 0.00	0.00 498,281.25
10/25/2017 10/25/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-1,551,242.63 -1,551,242.63 1.00	-1,551,242.63 -1,551,242.63	0.00 0.00	0.00 1,551,242.63
10/31/2017 10/31/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.90	-746,250.00 -746,250.00 1.00	-746,250.00 -746,250.00	0.00 0.00	0.00 746,250.00
11/09/2017 11/09/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.95	-250,380.42 -250,380.42 1.00	-250,380.42 -250,380.42	0.00 0.00	0.00 250,380.42
11/13/2017 11/13/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.95	-622,757.14 -622,757.14 1.00	-622,757.14 -622,757.14	0.00 0.00	0.00 622,757.14
11/15/2017 11/15/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.95	-767,981.61 -767,981.61 1.00	-767,981.61 -767,981.61	0.00 0.00	0.00 767,981.61
11/20/2017 11/20/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.95	-4,185.00 -4,185.00 1.00	-4,185.00 -4,185.00	0.00 0.00	0.00 4,185.00
11/28/2017 11/28/2017	94975P405 WELLS FRGO GOVERNMENT CL I MMF	Direct 12/31/2017 0.95	-6,250.00 -6,250.00 1.00	-6,250.00 -6,250.00	0.00 0.00	0.00 6,250.00

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# Trading Activity

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
11/30/2017	94975P405	Direct	-500,065.00	-500,065.00	0.00	0.00
11/30/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.95	-500,065.00 1.00	-500,065.00	0.00	500,065.00
12/06/2017	94975P405	Direct	-29.82	-29.82	0.00	0.00
12/06/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	-29.82 1.00	-29.82	0.00	29.82
12/19/2017	94975P405	Direct	-701,548.17	-701,548.17	0.00	0.00
12/19/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	-701,548.17 1.00	-701,548.17	0.00	701,548.17
12/21/2017	94975P405	Direct	-684,288.60	-684,288.60	0.00	0.00
12/21/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	-684,288.60 1.00	-684,288.60	0.00	684,288.60
12/22/2017	94975P405	Direct	-494,505.00	-494,505.00	0.00	0.00
12/22/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	-494,505.00 1.00	-494,505.00	0.00	494,505.00
12/28/2017	94975P405	Direct	-750,000.00	-750,000.00	0.00	0.00
12/28/2017	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 1.14	-750,000.00 1.00	-750,000.00	0.00	750,000.00
---	94975P405	Direct	-11,064,199.96	-11,064,199.96	0.00	0.00
---	WELLS FRGO GOVERNMENT CL I MMF	12/31/2017 0.97	-11,064,199.96 1.00	-11,064,199.96	0.00	11,064,199.96

## Summary

Trade Date, Settle Date	Identifier, Description	Broker/Dealer, Final Maturity, Coupon Rate	Base Original Units, Base Current Units, Price	Purchased Cost, Base Principal	Base Net Total Realized Gain, Base Accrued Interest	Base Commission, Base Amount
---	---	---	2,899,060.10	-447,939.90	-60.71	0.00
---	---	04/07/2018 1.15	1,441,190.22 ---	1,424,484.58	18,183.94	-1,442,668.52

\* Grouped by: Transaction Type. \* Groups Sorted by: Transaction Type. \* Showing transactions with Trade Date within selected date range. \* MMF transactions are expanded.

\* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

\* Does not Lock Down.

## Receivable

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/29/2017 12/29/2017	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	---	1,055.72
12/29/2017 12/29/2017	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	---	1,055.72

## Settled

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/15/2017 12/19/2017	Buy	700,000.00	0258MODZ9 AMERICAN EXPRESS CREDIT CORP	1.88	11/05/2018	99.99	-701,548.17
12/15/2017 12/15/2017	Coupon	0.00	05531FAP8 BB&T CORP	2.45	06/15/2018	---	2,755.28
10/20/2017 10/20/2017	Coupon	0.00	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	273.33
10/20/2017 10/20/2017	Principal Paydown	-878.37	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	878.37
11/20/2017 11/20/2017	Coupon	0.00	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	272.13
11/20/2017 11/20/2017	Principal Paydown	-13,340.06	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	13,340.06
12/20/2017 12/20/2017	Coupon	0.00	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	253.90
12/20/2017 12/20/2017	Principal Paydown	-13,223.17	055657AB6 BMWLT 171 A2	1.64	07/22/2019	---	13,223.17
10/20/2017 10/20/2017	Coupon	0.00	05581RAD8 BMWLT 161 A3	1.34	01/22/2019	---	414.14
10/20/2017 10/20/2017	Principal Paydown	-38,689.07	05581RAD8 BMWLT 161 A3	1.34	01/22/2019	---	38,689.07
11/20/2017 11/20/2017	Coupon	0.00	05581RAD8 BMWLT 161 A3	1.34	01/22/2019	---	370.94
11/20/2017 11/20/2017	Principal Paydown	-39,810.29	05581RAD8 BMWLT 161 A3	1.34	01/22/2019	---	39,810.29
12/20/2017 12/20/2017	Coupon	0.00	05581RAD8 BMWLT 161 A3	1.34	01/22/2019	---	326.48
12/20/2017 12/20/2017	Principal Paydown	-36,934.48	05581RAD8 BMWLT 161 A3	1.34	01/22/2019	---	36,934.48
10/17/2017 10/25/2017	Buy	350,000.00	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	99.99	-349,969.41
11/20/2017 11/20/2017	Coupon	0.00	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	437.50
12/20/2017 12/20/2017	Coupon	0.00	05584PAB3 BMWLT 172 A2A	1.80	02/20/2020	---	525.00

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/12/2017 10/12/2017	Coupon	0.00	084664CD1 BERKSHIRE HATHAWAY FINANCE CORP	1.66	01/12/2018	---	3,074.54
11/07/2017 11/09/2017	Buy	250,000.00	097023BE4 BOEING CO	0.95	05/15/2018	99.69	-250,380.42
11/15/2017 11/15/2017	Coupon	0.00	097023BE4 BOEING CO	0.95	05/15/2018	---	1,187.50
10/01/2017 10/01/2017	Coupon	0.00	13063DAA6 CALIFORNIA ST	1.25	04/01/2018	---	2,669.33
10/16/2017 10/16/2017	Coupon	0.00	14041NFC0 COMET 161 A	1.69	04/15/2019	---	870.29
11/15/2017 11/15/2017	Coupon	0.00	14041NFC0 COMET 161 A	1.70	04/15/2019	---	844.44
12/15/2017 12/15/2017	Coupon	0.00	14041NFC0 COMET 161 A	1.93	04/15/2019	---	850.14
10/24/2017 10/25/2017	Buy	500,000.00	14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	2.01	02/23/2018	100.24	-502,940.64
11/23/2017 11/23/2017	Coupon	0.00	14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	2.01	02/23/2018	---	2,601.99
10/15/2017 10/15/2017	Coupon	0.00	161571GY4 CHAIT 155 A	1.36	04/16/2018	---	566.67
11/15/2017 11/15/2017	Coupon	0.00	161571GY4 CHAIT 155 A	1.36	04/16/2018	---	566.67
12/15/2017 12/15/2017	Coupon	0.00	161571GY4 CHAIT 155 A	1.36	04/16/2018	---	566.67
11/15/2017 11/15/2017	Coupon	0.00	166764AL4 CHEVRON CORP	1.34	11/15/2017	---	4,707.50
11/15/2017 11/15/2017	Maturity	-700,000.00	166764AL4 CHEVRON CORP	1.34	11/15/2017	100.00	700,000.00
12/20/2017 12/22/2017	Buy	500,000.00	166764BA7 CHEVRON CORP	1.79	11/16/2018	99.97	-500,755.00
12/15/2017 12/15/2017	Coupon	0.00	17275RAY8 CISCO SYSTEMS INC	1.90	06/15/2018	---	3,090.21
10/09/2017 10/09/2017	Coupon	0.00	17305EFU4 CCCIT 14A8 A8	1.73	04/09/2018	---	6,055.00
12/20/2017 12/20/2017	Coupon	0.00	17325FAB4 CITIBANK NA	1.97	03/20/2019	---	3,156.56
10/27/2017 10/27/2017	Coupon	0.00	191216BR0 COCA-COLA CO	0.88	10/27/2017	---	1,312.50
10/27/2017 10/27/2017	Maturity	-300,000.00	191216BR0 COCA-COLA CO	0.88	10/27/2017	100.00	300,000.00
10/23/2017 10/23/2017	Maturity	-500,000.00	19121AXP1 The Coca-Cola Company	0.00	10/23/2017	100.00	500,000.00
10/23/2017 10/23/2017	Buy	500,000.00	19121BAW9 The Coca-Cola Company	0.00	01/30/2018	99.66	-498,281.25

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/27/2017 10/27/2017	Coupon	0.00	22546QAV9 CREDIT SUISSE AG (NEW YORK BRANCH)	1.70	04/27/2018	---	5,737.50
11/15/2017 11/15/2017	Maturity	-250,000.00	2546R2YF7 The Walt Disney Company	0.00	11/15/2017	100.00	250,000.00
11/28/2017 11/28/2017	Coupon	0.00	30231GAS1 EXXON MOBIL CORP	2.07	02/28/2018	---	2,713.93
10/25/2017 10/25/2017	Coupon	0.00	3130A4GJ5 FEDERAL HOME LOAN BANKS	1.13	04/25/2018	---	2,812.50
10/13/2017 10/13/2017	Maturity	-500,000.00	313385MX1 FEDERAL HOME LOAN BANKS	0.00	10/13/2017	100.00	500,000.00
12/25/2017 12/25/2017	Coupon	0.00	3133EE2F6 FEDERAL FARM CREDIT BANKS FUNDING CORP	1.22	06/25/2018	---	3,050.00
12/21/2017 12/21/2017	Coupon	0.00	3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	1.30	12/21/2018	---	3,250.00
12/22/2017 12/22/2017	Coupon	0.00	3134G66M0 FEDERAL HOME LOAN MORTGAGE CORP	1.25	06/22/2018	---	6,250.00
10/26/2017 10/26/2017	Coupon	0.00	3135G0PQ0 FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.88	10/26/2017	---	2,187.50
10/26/2017 10/26/2017	Maturity	-500,000.00	3135G0PQ0 FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.88	10/26/2017	100.00	500,000.00
11/09/2017 11/13/2017	Buy	622,701.83	31680GAD8 FITAT 151 A3	1.42	03/16/2020	99.90	-622,757.14
11/15/2017 11/15/2017	Coupon	0.00	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	736.86
11/15/2017 11/15/2017	Principal Paydown	-57,241.65	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	57,241.65
12/15/2017 12/15/2017	Coupon	0.00	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	669.13
12/15/2017 12/15/2017	Principal Paydown	-49,789.02	31680GAD8 FITAT 151 A3	1.42	03/16/2020	---	49,789.02
10/15/2017 10/15/2017	Coupon	0.00	41284DAB8 HDMOT 16A A2	1.09	06/17/2019	---	110.75
10/15/2017 10/15/2017	Principal Paydown	-37,431.97	41284DAB8 HDMOT 16A A2	1.09	06/17/2019	---	37,431.97
11/15/2017 11/15/2017	Coupon	0.00	41284DAB8 HDMOT 16A A2	1.09	06/17/2019	---	76.75
11/15/2017 11/15/2017	Principal Paydown	-34,703.92	41284DAB8 HDMOT 16A A2	1.09	06/17/2019	---	34,703.91
12/15/2017 12/15/2017	Coupon	0.00	41284DAB8 HDMOT 16A A2	1.09	06/17/2019	---	45.23
12/15/2017 12/15/2017	Principal Paydown	-32,314.07	41284DAB8 HDMOT 16A A2	1.09	06/17/2019	---	32,314.07

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/21/2017 10/21/2017	Coupon	0.00	43814TAB8 HAROT 171 A2	1.42	07/22/2019	---	823.25
10/21/2017 10/21/2017	Principal Paydown	-65,026.32	43814TAB8 HAROT 171 A2	1.42	07/22/2019	---	65,026.32
11/21/2017 11/21/2017	Coupon	0.00	43814TAB8 HAROT 171 A2	1.42	07/22/2019	---	746.30
11/21/2017 11/21/2017	Principal Paydown	-63,440.27	43814TAB8 HAROT 171 A2	1.42	07/22/2019	---	63,440.27
12/21/2017 12/21/2017	Coupon	0.00	43814TAB8 HAROT 171 A2	1.42	07/22/2019	---	671.23
12/21/2017 12/21/2017	Principal Paydown	-61,790.17	43814TAB8 HAROT 171 A2	1.42	07/22/2019	---	61,790.16
10/15/2017 10/15/2017	Coupon	0.00	45818WAY2 INTER-AMERICAN DEVELOPMENT BANK	1.24	10/15/2017	---	535.00
10/15/2017 10/15/2017	Maturity	-500,000.00	45818WAY2 INTER-AMERICAN DEVELOPMENT BANK	1.24	10/15/2017	100.00	500,000.00
10/08/2017 10/08/2017	Coupon	0.00	4581XOCLO INTER-AMERICAN DEVELOPMENT BANK	1.25	01/16/2018	---	6,250.00
10/10/2017 10/10/2017	Coupon	0.00	459058DNO INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	1.38	04/10/2018	---	3,440.00
10/11/2017 10/13/2017	Buy	500,000.00	459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	1.25	04/26/2019	99.49	-500,339.31
10/26/2017 10/26/2017	Coupon	0.00	459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	1.25	04/26/2019	---	3,125.00
10/17/2017 10/19/2017	Buy	1,000,000.00	45950VHE9 INTERNATIONAL FINANCE CORP	1.25	11/27/2018	99.69	-1,001,800.56
11/27/2017 11/27/2017	Coupon	0.00	45950VHE9 INTERNATIONAL FINANCE CORP	1.25	11/27/2018	---	6,250.00
10/06/2017 10/06/2017	Coupon	0.00	45950VKP0 INTERNATIONAL FINANCE CORP	1.29	03/06/2018	---	534.03
11/06/2017 11/06/2017	Coupon	0.00	45950VKP0 INTERNATIONAL FINANCE CORP	1.29	03/06/2018	---	554.46
12/06/2017 12/06/2017	Coupon	0.00	45950VKP0 INTERNATIONAL FINANCE CORP	1.44	03/06/2018	---	540.00
10/23/2017 10/25/2017	Buy	700,000.00	46625HQU7 JPMORGAN CHASE & CO	1.85	03/22/2019	99.99	-701,145.08
10/15/2017 10/15/2017	Coupon	0.00	47788NAB4 JDOT 16B A2	1.09	02/15/2019	---	144.88
10/15/2017 10/15/2017	Principal Paydown	-25,077.86	47788NAB4 JDOT 16B A2	1.09	02/15/2019	---	25,077.86
11/15/2017 11/15/2017	Coupon	0.00	47788NAB4 JDOT 16B A2	1.09	02/15/2019	---	122.10
11/15/2017 11/15/2017	Principal Paydown	-32,342.20	47788NAB4 JDOT 16B A2	1.09	02/15/2019	---	32,342.20

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/15/2017 12/15/2017	Coupon	0.00	47788NAB4 JDOT 16B A2	1.09	02/15/2019	---	92.73
12/15/2017 12/15/2017	Principal Paydown	-23,274.91	47788NAB4 JDOT 16B A2	1.09	02/15/2019	---	23,274.91
10/01/2017 10/01/2017	Coupon	0.00	48121CYK6 JPMORGAN CHASE BANK NA	6.00	10/01/2017	---	18,090.00
10/01/2017 10/01/2017	Maturity	-603,000.00	48121CYK6 JPMORGAN CHASE BANK NA	6.00	10/01/2017	100.00	603,000.00
10/15/2017 10/15/2017	Coupon	0.00	58768MAB7 MBALT 16B A2	1.15	02/15/2019	---	250.53
10/15/2017 10/15/2017	Principal Paydown	-32,533.51	58768MAB7 MBALT 16B A2	1.15	02/15/2019	---	32,533.51
11/15/2017 11/15/2017	Coupon	0.00	58768MAB7 MBALT 16B A2	1.15	02/15/2019	---	219.35
11/15/2017 11/15/2017	Principal Paydown	-35,495.15	58768MAB7 MBALT 16B A2	1.15	02/15/2019	---	35,495.15
12/15/2017 12/15/2017	Coupon	0.00	58768MAB7 MBALT 16B A2	1.15	02/15/2019	---	185.33
12/15/2017 12/15/2017	Principal Paydown	-35,773.77	58768MAB7 MBALT 16B A2	1.15	02/15/2019	---	35,773.77
10/15/2017 10/15/2017	Coupon	0.00	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	382.50
11/15/2017 11/15/2017	Coupon	0.00	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	382.50
12/15/2017 12/15/2017	Coupon	0.00	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	382.50
12/15/2017 12/15/2017	Principal Paydown	-18,364.28	58769DAB6 MBALT 17A A2A	1.53	08/15/2019	---	18,364.28
10/05/2017 10/10/2017	Buy	400,000.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	99.87	-399,885.42
10/15/2017 10/15/2017	Coupon	0.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	500.00
11/15/2017 11/15/2017	Coupon	0.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	500.00
12/15/2017 12/15/2017	Coupon	0.00	65477XAD6 NALT 16B A3	1.50	07/15/2019	---	500.00
10/15/2017 10/15/2017	Coupon	0.00	65478VAB3 NAROT 16B A2A	1.05	04/15/2019	---	236.94
10/15/2017 10/15/2017	Principal Paydown	-42,802.24	65478VAB3 NAROT 16B A2A	1.05	04/15/2019	---	42,802.24
11/15/2017 11/15/2017	Coupon	0.00	65478VAB3 NAROT 16B A2A	1.05	04/15/2019	---	199.49
11/15/2017 11/15/2017	Principal Paydown	-45,776.24	65478VAB3 NAROT 16B A2A	1.05	04/15/2019	---	45,776.24
12/15/2017 12/15/2017	Coupon	0.00	65478VAB3 NAROT 16B A2A	1.05	04/15/2019	---	159.44

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/15/2017 12/15/2017	Principal Paydown	-42,238.99	65478VAB3 NAROT 16B A2A	1.05	04/15/2019	---	42,238.99
10/17/2017 10/17/2017	Maturity	-1,000,000.00	67983TXH4 Old Line Funding, LLC	0.00	10/17/2017	100.00	1,000,000.00
10/17/2017 10/17/2017	Buy	1,000,000.00	67983UAC7 Old Line Funding, LLC	0.00	01/12/2018	99.68	-996,810.00
12/15/2017 12/28/2017	Buy	750,000.00	797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	2.01	07/01/2019	100.00	-750,000.00
10/12/2017 10/31/2017	Buy	750,000.00	79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	1.72	05/01/2019	100.00	-750,000.00
11/10/2017 11/30/2017	Buy	500,000.00	79770GGK6 SAN FRANCISCO CALIF CITY & CNTY REDEV AGY SUCCESO	1.63	08/01/2018	100.01	-500,065.00
12/08/2017 12/21/2017	Buy	750,000.00	798170AA4 SAN JOSE CALIF REDEV AGY SUCCESSOR AGY TAX ALLOCAT	1.90	08/01/2018	100.00	-750,000.00
11/15/2017 11/15/2017	Coupon	0.00	857477AK9 STATE STREET CORP	1.35	05/15/2018	---	4,050.00
11/15/2017 11/15/2017	Maturity	-750,000.00	88602TYF4 Thunder Bay Funding, LLC	0.00	11/15/2017	100.00	750,000.00
11/15/2017 11/15/2017	Buy	750,000.00	88602UBF6 Thunder Bay Funding, LLC	0.00	02/15/2018	99.64	-747,297.50
10/15/2017 10/15/2017	Coupon	0.00	89231LAB3 TAOT 16D A2A	1.06	05/15/2019	---	149.28
10/15/2017 10/15/2017	Principal Paydown	-19,505.06	89231LAB3 TAOT 16D A2A	1.06	05/15/2019	---	19,505.06
11/15/2017 11/15/2017	Coupon	0.00	89231LAB3 TAOT 16D A2A	1.06	05/15/2019	---	132.05
11/15/2017 11/15/2017	Principal Paydown	-20,127.06	89231LAB3 TAOT 16D A2A	1.06	05/15/2019	---	20,127.06
12/15/2017 12/15/2017	Coupon	0.00	89231LAB3 TAOT 16D A2A	1.06	05/15/2019	---	114.27
12/15/2017 12/15/2017	Principal Paydown	-17,947.58	89231LAB3 TAOT 16D A2A	1.06	05/15/2019	---	17,947.58
10/15/2017 10/15/2017	Coupon	0.00	89237WAB3 TAOT 16C A2A	1.00	01/15/2019	---	102.29
10/15/2017 10/15/2017	Principal Paydown	-24,216.07	89237WAB3 TAOT 16C A2A	1.00	01/15/2019	---	24,216.07
11/15/2017 11/15/2017	Coupon	0.00	89237WAB3 TAOT 16C A2A	1.00	01/15/2019	---	82.11
11/15/2017 11/15/2017	Principal Paydown	-23,885.20	89237WAB3 TAOT 16C A2A	1.00	01/15/2019	---	23,885.20
12/15/2017 12/15/2017	Coupon	0.00	89237WAB3 TAOT 16C A2A	1.00	01/15/2019	---	62.21

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/15/2017 12/15/2017	Principal Paydown	-22,334.43	89237WAB3 TAOT 16C A2A	1.00	01/15/2019	---	22,334.43
10/15/2017 10/15/2017	Coupon	0.00	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	380.00
11/15/2017 11/15/2017	Coupon	0.00	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	380.00
12/15/2017 12/15/2017	Coupon	0.00	89237WAD9 TAOT 16C A3	1.14	08/17/2020	---	380.00
12/15/2017 12/15/2017	Coupon	0.00	89417EAC3 TRAVELERS CO INC	5.75	12/15/2017	---	14,375.00
12/15/2017 12/15/2017	Maturity	-500,000.00	89417EAC3 TRAVELERS CO INC	5.75	12/15/2017	100.00	500,000.00
10/15/2017 10/15/2017	Coupon	0.00	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	240.62
11/15/2017 11/15/2017	Coupon	0.00	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	288.75
12/15/2017 12/15/2017	Coupon	0.00	90290AAB3 USAOT 171 A2	1.54	02/18/2020	---	288.75
10/15/2017 10/15/2017	Coupon	0.00	90327CAB6 USAOT 161 A2	1.07	03/15/2019	---	83.38
10/15/2017 10/15/2017	Principal Paydown	-26,400.83	90327CAB6 USAOT 161 A2	1.07	03/15/2019	---	26,400.83
11/15/2017 11/15/2017	Coupon	0.00	90327CAB6 USAOT 161 A2	1.07	03/15/2019	---	59.84
11/15/2017 11/15/2017	Principal Paydown	-24,960.35	90327CAB6 USAOT 161 A2	1.07	03/15/2019	---	24,960.35
12/15/2017 12/15/2017	Coupon	0.00	90327CAB6 USAOT 161 A2	1.07	03/15/2019	---	37.59
12/15/2017 12/15/2017	Principal Paydown	-22,903.16	90327CAB6 USAOT 161 A2	1.07	03/15/2019	---	22,903.17
10/26/2017 10/26/2017	Coupon	0.00	90331HMR1 US BANK NA	1.67	01/26/2018	---	3,093.29
12/26/2017 12/26/2017	Coupon	0.00	90331HMR1 US BANK NA	1.67	01/26/2018	---	2,123.11
12/26/2017 12/26/2017	Call Redemption	-450,000.00	90331HMR1 US BANK NA	1.67	01/26/2018	100.00	450,000.00
12/26/2017 12/26/2017	Call Redemption	-300,000.00	90331HMR1 US BANK NA	1.67	01/26/2018	100.00	300,000.00
10/06/2017 10/10/2017	Buy	1,000,000.00	9128282K5 UNITED STATES TREASURY	1.38	07/31/2019	99.77	-1,000,387.23
12/15/2017 12/15/2017	Coupon	0.00	912828G79 UNITED STATES TREASURY	1.00	12/15/2017	---	5,000.00
12/15/2017 12/15/2017	Maturity	-1,000,000.00	912828G79 UNITED STATES TREASURY	1.00	12/15/2017	100.00	1,000,000.00
10/31/2017 10/31/2017	Coupon	0.00	912828T83 UNITED STATES TREASURY	0.75	10/31/2018	---	3,750.00

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/11/2017 10/11/2017	Coupon	0.00	92826CAA0 VISA INC	1.20	12/14/2017	---	2,730.00
10/11/2017 10/11/2017	Call Redemption	-700,000.00	92826CAA0 VISA INC	1.20	12/14/2017	100.03	700,182.00
10/02/2017 10/02/2017	Buy	1,695.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-1,695.00
10/02/2017 10/02/2017	Buy	2,146,071.26	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-2,146,071.26
10/03/2017 10/03/2017	Sell	-100,052.80	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	100,052.80
10/10/2017 10/10/2017	Sell	-1,387,432.65	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	1,387,432.65
10/10/2017 10/10/2017	Buy	3,440.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-3,440.00
10/11/2017 10/11/2017	Buy	702,912.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-702,912.00
10/12/2017 10/12/2017	Buy	3,074.54	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-3,074.54
10/13/2017 10/13/2017	Sell	-339.31	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	339.31
10/16/2017 10/16/2017	Buy	27,019.21	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-27,019.21
10/16/2017 10/16/2017	Buy	621,995.39	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-621,995.39
10/17/2017 10/17/2017	Sell	-996,810.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	996,810.00
10/17/2017 10/17/2017	Buy	1,063,506.08	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-1,063,506.08
10/19/2017 10/19/2017	Sell	-1,001,800.56	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	1,001,800.56
10/20/2017 10/20/2017	Buy	35,980.75	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-35,980.75
10/23/2017 10/23/2017	Buy	500,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-500,000.00
10/23/2017 10/23/2017	Sell	-498,281.25	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	498,281.25
10/24/2017 10/24/2017	Buy	65,849.56	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-65,849.56
10/25/2017 10/25/2017	Sell	-1,551,242.63	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	1,551,242.63
10/26/2017 10/26/2017	Buy	3,125.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-3,125.00
10/26/2017 10/26/2017	Buy	3,093.29	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-3,093.29
10/26/2017 10/26/2017	Buy	502,187.50	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-502,187.50

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
10/27/2017 10/27/2017	Buy	301,312.50	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-301,312.50
10/30/2017 10/30/2017	Buy	5,737.50	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	-5,737.50
10/31/2017 10/31/2017	Sell	-746,250.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	1.00	746,250.00
10/31/2017 10/31/2017	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.90	12/31/2017	---	1,848.00
11/01/2017 11/01/2017	Buy	1,848.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-1,848.00
11/07/2017 11/07/2017	Buy	555.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-555.00
11/09/2017 11/09/2017	Sell	-250,380.42	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	250,380.42
11/13/2017 11/13/2017	Sell	-622,757.14	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	622,757.14
11/15/2017 11/15/2017	Buy	1,889,024.12	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-1,889,024.12
11/15/2017 11/15/2017	Sell	-767,981.61	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	767,981.61
11/15/2017 11/15/2017	Buy	500.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-500.00
11/20/2017 11/20/2017	Buy	53,793.42	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-53,793.42
11/20/2017 11/20/2017	Sell	-4,185.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	4,185.00
11/21/2017 11/21/2017	Buy	64,186.57	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-64,186.57
11/21/2017 11/21/2017	Buy	437.50	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-437.50
11/27/2017 11/27/2017	Buy	8,851.99	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-8,851.99
11/28/2017 11/28/2017	Buy	8,993.75	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	-8,993.75
11/28/2017 11/28/2017	Sell	-6,250.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	6,250.00
11/30/2017 11/30/2017	Sell	-500,065.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	1.00	500,065.00
11/30/2017 11/30/2017	Money Market Funds	0.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	0.95	12/31/2017	---	768.80
12/01/2017 12/01/2017	Buy	768.80	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-768.80
12/06/2017 12/06/2017	Sell	-29.82	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	29.82
12/07/2017 12/07/2017	Buy	540.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-540.00

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# Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
12/15/2017 12/15/2017	Buy	1,674,367.26	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-1,674,367.26
12/15/2017 12/15/2017	Buy	100,880.65	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-100,880.65
12/18/2017 12/18/2017	Buy	19,246.78	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-19,246.78
12/19/2017 12/19/2017	Sell	-701,548.17	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	701,548.17
12/20/2017 12/20/2017	Buy	13,477.07	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-13,477.07
12/20/2017 12/20/2017	Buy	36,616.46	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-36,616.46
12/21/2017 12/21/2017	Sell	-684,288.60	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	684,288.60
12/22/2017 12/22/2017	Sell	-494,505.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	494,505.00
12/26/2017 12/26/2017	Buy	3,050.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-3,050.00
12/26/2017 12/26/2017	Buy	752,123.11	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	-752,123.11
12/28/2017 12/28/2017	Sell	-750,000.00	94975P405 WELLS FRGO GOVERNMENT CL I MMF	1.14	12/31/2017	1.00	750,000.00
10/20/2017 10/20/2017	Management Fee	0.00	CCYUSD US DOLLAR	0.00	12/31/2017	---	-4,274.16
11/15/2017 11/15/2017	Cash Transfer	0.00	CCYUSD US DOLLAR	0.00	12/31/2017	---	-120,227.68
11/20/2017 11/20/2017	Management Fee	0.00	CCYUSD US DOLLAR	0.00	12/31/2017	---	-4,185.00
12/20/2017 12/20/2017	Management Fee	0.00	CCYUSD US DOLLAR	0.00	12/31/2017	---	-4,326.06
---	---	1,441,190.22	---	---	04/07/2018	---	-1,423,955.66
---	---		---				

## Summary

Entry Date, Settle Date	Transaction Type	Base Current Units	Identifier, Description	Coupon Rate	Final Maturity	Price	Base Amount
---	---	1,441,190.22	---	---	04/07/2018	---	-1,422,899.94
---	---		---				

\* Grouped by: Status. \* Groups Sorted by: Status. \* Showing transactions with Entry Date within selected date range. \* MMF transactions are expanded.

\* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

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# MMF Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

\* Does not Lock Down.

## Receivable

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
12/29/2017	12/29/2017	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,055.72
12/29/2017	12/29/2017	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,055.72

## Settled

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
10/02/2017	10/02/2017	Buy	1,695.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,695.00
10/02/2017	10/02/2017	Buy	2,146,071.26	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-2,146,071.26
10/03/2017	10/03/2017	Sell	-100,052.80	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	100,052.80
10/10/2017	10/10/2017	Sell	-1,387,432.65	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,387,432.65
10/10/2017	10/10/2017	Buy	3,440.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-3,440.00
10/11/2017	10/11/2017	Buy	702,912.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-702,912.00
10/12/2017	10/12/2017	Buy	3,074.54	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-3,074.54
10/13/2017	10/13/2017	Sell	-339.31	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	339.31
10/16/2017	10/16/2017	Buy	27,019.21	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-27,019.21
10/16/2017	10/16/2017	Buy	621,995.39	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-621,995.39
10/17/2017	10/17/2017	Sell	-996,810.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	996,810.00
10/17/2017	10/17/2017	Buy	1,063,506.08	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,063,506.08
10/19/2017	10/19/2017	Sell	-1,001,800.56	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,001,800.56
10/20/2017	10/20/2017	Buy	35,980.75	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-35,980.75
10/23/2017	10/23/2017	Buy	500,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-500,000.00
10/23/2017	10/23/2017	Sell	-498,281.25	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	498,281.25
10/24/2017	10/24/2017	Buy	65,849.56	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-65,849.56
10/25/2017	10/25/2017	Sell	-1,551,242.63	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,551,242.63
10/26/2017	10/26/2017	Buy	3,125.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-3,125.00
10/26/2017	10/26/2017	Buy	3,093.29	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-3,093.29
10/26/2017	10/26/2017	Buy	502,187.50	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-502,187.50
10/27/2017	10/27/2017	Buy	301,312.50	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-301,312.50
10/30/2017	10/30/2017	Buy	5,737.50	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-5,737.50
10/31/2017	10/31/2017	Sell	-746,250.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	746,250.00
10/31/2017	10/31/2017	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	1,848.00
11/01/2017	11/01/2017	Buy	1,848.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,848.00
11/07/2017	11/07/2017	Buy	555.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-555.00
11/09/2017	11/09/2017	Sell	-250,380.42	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	250,380.42
11/13/2017	11/13/2017	Sell	-622,757.14	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	622,757.14
11/15/2017	11/15/2017	Buy	1,889,024.12	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,889,024.12
11/15/2017	11/15/2017	Sell	-767,981.61	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	767,981.61

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# MMF Transaction Detail

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
11/15/2017	11/15/2017	Buy	500.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-500.00
11/20/2017	11/20/2017	Buy	53,793.42	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-53,793.42
11/20/2017	11/20/2017	Sell	-4,185.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	4,185.00
11/21/2017	11/21/2017	Buy	64,186.57	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-64,186.57
11/21/2017	11/21/2017	Buy	437.50	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-437.50
11/27/2017	11/27/2017	Buy	8,851.99	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-8,851.99
11/28/2017	11/28/2017	Buy	8,993.75	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-8,993.75
11/28/2017	11/28/2017	Sell	-6,250.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	6,250.00
11/30/2017	11/30/2017	Sell	-500,065.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	500,065.00
11/30/2017	11/30/2017	Money Market Funds	0.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	768.80
12/01/2017	12/01/2017	Buy	768.80	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-768.80
12/06/2017	12/06/2017	Sell	-29.82	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	29.82
12/07/2017	12/07/2017	Buy	540.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-540.00
12/15/2017	12/15/2017	Buy	1,674,367.26	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-1,674,367.26
12/15/2017	12/15/2017	Buy	100,880.65	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-100,880.65
12/18/2017	12/18/2017	Buy	19,246.78	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-19,246.78
12/19/2017	12/19/2017	Sell	-701,548.17	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	701,548.17
12/20/2017	12/20/2017	Buy	13,477.07	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-13,477.07
12/20/2017	12/20/2017	Buy	36,616.46	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-36,616.46
12/21/2017	12/21/2017	Sell	-684,288.60	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	684,288.60
12/22/2017	12/22/2017	Sell	-494,505.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	494,505.00
12/26/2017	12/26/2017	Buy	3,050.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-3,050.00
12/26/2017	12/26/2017	Buy	752,123.11	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	-752,123.11
12/28/2017	12/28/2017	Sell	-750,000.00	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	750,000.00
---	---	---	-447,939.90	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	450,556.70

## Summary

Entry Date	Settle Date	Transaction Type	Base Current Units	Identifier	Ticker	Description	Base Amount
---	---	---	-447,939.90	94975P405	GVIXX	WELLS FRGO GOVERNMENT CL I MMF	451,612.42

\* Grouped by: Status. \* Groups Sorted by: Status. \* Filtered By: Security Type = "MMFUND". \* Showing transactions with Entry Date within selected date range. \* MMF transactions are expanded.

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# Roll Forward

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
92826CAA0 VISA INC	702,738.17 0.00	0.00 -700,182.00	0.00 0.00	-37.92 -2,496.67	-60.71 39.13	0.00 0.00
58768MAB7 MBALT 16B A2	261,383.61 0.00	0.00 0.00	-103,802.43 0.00	1.64 -53.05	-0.01 26.71	0.00 157,556.47
47788NAB4 JDOT 16B A2	159,481.45 0.00	0.00 0.00	-80,694.97 0.00	1.76 -39.09	0.00 49.99	0.00 78,799.13
89231LAB3 TAOT 16D A2A	168,880.21 0.00	0.00 0.00	-57,579.70 0.00	3.65 -27.13	0.00 20.98	0.00 111,298.01
43814TAB8 HAROT 171 A2	695,712.56 0.00	0.00 0.00	-190,256.75 0.00	5.03 -75.05	0.00 -424.98	0.00 504,960.81
94975P405 WELLS FRGO GOVERNMENT CL I MMF	1,237,596.49 10,616,260.06	-11,064,199.96 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 789,656.59
CCYUSD Receivable	1,523,969.43 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	-1,522,913.70 1,055.73
CCYUSD Cash	2.21 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	-1.53 0.68
CCYUSD Payable	-100,052.80 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	100,052.80 0.00
191216BR0 COCA-COLA CO	301,038.92 0.00	0.00 -300,000.00	0.00 0.00	4.69 -1,122.92	0.00 79.31	0.00 0.00
166764AL4 CHEVRON CORP	703,621.88 0.00	0.00 -700,000.00	0.00 0.00	136.85 -3,556.78	0.00 -201.95	0.00 0.00
912828G79 UNITED STATES TREASURY	1,002,661.82 0.00	0.00 -1,000,000.00	0.00 0.00	-603.87 -2,950.82	0.00 892.87	0.00 0.00
89417EAC3 TRAVELERS CO INC	512,745.28 0.00	0.00 -500,000.00	0.00 0.00	-4,646.28 -8,465.28	0.00 366.28	0.00 0.00
084664CD1 BERKSHIRE HATHAWAY FINANCE CORP	753,366.94 0.00	0.00 0.00	0.00 0.00	0.00 88.69	0.00 -636.75	0.00 752,818.88
31331J7G2 FEDERAL FARM CREDIT BANKS	506,197.75 0.00	0.00 0.00	0.00 0.00	-2,775.42 3,937.50	0.00 325.92	0.00 507,685.75
313385RG3 FEDERAL HOME LOAN BANKS	498,620.00 0.00	0.00 0.00	0.00 0.00	1,137.22 0.00	0.00 242.78	0.00 500,000.00
3130A8SE4 FEDERAL HOME LOAN BANKS	1,000,386.00 0.00	0.00 0.00	0.00 0.00	160.12 1,875.00	0.00 783.88	0.00 1,003,205.00
4581XOCLO INTER-AMERICAN DEVELOPMENT BANK	503,046.97 0.00	0.00 0.00	0.00 0.00	-82.56 -1,562.50	0.00 29.06	0.00 501,430.97
90331HMR1 US BANK NA	301,103.89 0.00	0.00 -300,000.00	0.00 0.00	0.00 -901.09	0.00 -202.80	0.00 0.00
90331HMR1 US BANK NA	451,655.83 0.00	0.00 -450,000.00	0.00 0.00	-108.15 -1,351.63	0.00 -196.05	0.00 0.00
69353REJ3 PNC BANK NA	701,160.13 0.00	0.00 0.00	0.00 0.00	-292.73 2,625.00	0.00 21.13	0.00 703,513.53

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# Roll Forward

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,229.67 0.00	0.00 0.00	0.00 0.00	-646.66 2,625.00	0.00 900.66	0.00 1,003,108.67
30231GAS1 EXXON MOBIL CORP	562,470.41 0.00	0.00 0.00	0.00 0.00	0.00 109.37	0.00 -1,149.12	0.00 561,430.67
3137EADP1 FREDDIE MAC	999,161.33 0.00	0.00 0.00	0.00 0.00	139.11 2,187.50	0.00 417.89	0.00 1,001,905.83
808513AK1 CHARLES SCHWAB CORP	500,603.00 0.00	0.00 0.00	0.00 0.00	-197.32 1,875.00	0.00 -312.18	0.00 501,968.50
17325FAB4 CITIBANK NA	751,721.81 0.00	0.00 0.00	0.00 0.00	0.00 109.81	0.00 -692.25	0.00 751,139.37
313313TD0 FEDERAL FARM CREDIT BANKS	995,776.00 0.00	0.00 0.00	0.00 0.00	2,683.33 0.00	0.00 -109.33	0.00 998,350.00
459058DN0 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	503,181.50 0.00	0.00 0.00	0.00 0.00	-170.73 -1,720.00	0.00 -221.27	0.00 501,069.50
13063DAA6 CALIFORNIA ST	501,934.33 0.00	0.00 0.00	0.00 0.00	0.00 -1,109.33	0.00 330.00	0.00 501,155.00
45818WAY2 INTER-AMERICAN DEVELOPMENT BANK	500,272.04 0.00	0.00 -500,000.00	0.00 0.00	-10.01 -276.54	0.00 14.51	0.00 0.00
22546QAV9 CREDIT SUISSE AG (NEW YORK BRANCH)	680,439.97 0.00	0.00 0.00	0.00 0.00	-56.30 -2,868.75	0.00 -977.13	0.00 676,537.80
3130A4GJ5 FEDERAL HOME LOAN BANKS	502,058.50 0.00	0.00 0.00	0.00 0.00	47.54 -1,406.25	0.00 -202.04	0.00 500,497.75
4581X0BZ0 INTER-AMERICAN DEVELOPMENT BANK	499,109.44 0.00	0.00 0.00	0.00 0.00	486.41 1,093.75	0.00 27.09	0.00 500,716.69
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,229.67 0.00	0.00 0.00	0.00 0.00	325.90 2,625.00	0.00 -71.90	0.00 1,003,108.67
06050TLY6 BANK OF AMERICA NA	200,183.43 0.00	0.00 0.00	0.00 0.00	-79.31 825.00	0.00 -48.69	0.00 200,880.43
3135G0PQ0 FEDERAL NATIONAL MORTGAGE ASSOCIATION	501,827.18 0.00	0.00 -500,000.00	0.00 0.00	75.89 -1,883.68	0.00 -19.39	0.00 0.00
912828QB9 UNITED STATES TREASURY	1,008,123.98 0.00	0.00 0.00	0.00 0.00	-4,105.36 7,266.48	0.00 -386.64	0.00 1,010,898.47
05531FAP8 BB&T CORP	502,841.44 0.00	0.00 0.00	0.00 0.00	-1,000.28 93.67	0.00 29.28	0.00 501,964.12
17275RAY8 CISCO SYSTEMS INC	752,209.83 0.00	0.00 0.00	0.00 0.00	0.00 129.05	0.00 -923.25	0.00 751,415.63
48121CYK6 JPMORGAN CHASE BANK NA	621,090.00 0.00	0.00 -603,000.00	0.00 0.00	0.00 -18,090.00	0.00 0.00	0.00 0.00
313385VA1 FEDERAL HOME LOAN BANKS	994,085.00 0.00	0.00 0.00	0.00 0.00	3,092.22 0.00	0.00 -652.22	0.00 996,525.00

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# Roll Forward

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
3134G66M0 FEDERAL HOME LOAN MORTGAGE CORP	1,003,230.50 0.00	0.00 0.00	0.00 0.00	-256.23 -3,125.00	0.00 -1,154.77	0.00 998,694.50
3133EE2F6 FEDERAL FARM CREDIT BANKS FUNDING CORP	501,392.67 0.00	0.00 0.00	0.00 0.00	-7.51 -1,525.00	0.00 -625.99	0.00 499,234.17
45950VKPO INTERNATIONAL FINANCE CORP	500,448.52 0.00	0.00 0.00	0.00 0.00	-86.09 75.63	0.00 69.59	0.00 500,507.65
857477AK9 STATE STREET CORP	351,440.60 0.00	0.00 0.00	0.00 0.00	12.11 -1,181.25	0.00 -212.66	0.00 350,058.80
857477AK9 STATE STREET CORP	50,205.80 0.00	0.00 0.00	0.00 0.00	10.53 -168.75	0.00 -39.18	0.00 50,008.40
857477AK9 STATE STREET CORP	200,823.20 0.00	0.00 0.00	0.00 0.00	6.92 -675.00	0.00 -121.52	0.00 200,033.60
19121AXP1 The Coca-Cola Company	499,631.34 0.00	0.00 -500,000.00	0.00 0.00	363.61 0.00	0.00 5.05	0.00 0.00
313385MX1 FEDERAL HOME LOAN BANKS	499,848.50 0.00	0.00 -500,000.00	0.00 0.00	176.17 0.00	0.00 -24.67	0.00 0.00
313385ZW9 FEDERAL HOME LOAN BANKS	989,653.00 0.00	0.00 0.00	0.00 0.00	3,194.44 0.00	0.00 -1,430.44	0.00 991,417.00
190335JC4 COAST CMNTY COLLEGE DIST CALIF	503,012.08 0.00	0.00 0.00	0.00 0.00	0.00 1,781.25	0.00 -310.00	0.00 504,483.33
2546R2YF7 The Walt Disney Company	249,624.33 0.00	0.00 -250,000.00	0.00 0.00	378.12 0.00	0.00 -2.45	0.00 0.00
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	746,338.00 0.00	0.00 0.00	0.00 0.00	521.86 2,100.00	0.00 -3,875.86	0.00 745,084.00
88602TYF4 Thunder Bay Funding, LLC	748,749.61 0.00	0.00 -750,000.00	0.00 0.00	1,209.37 0.00	0.00 41.02	0.00 0.00
03785EA20 Apple Inc.	598,104.75 0.00	0.00 0.00	0.00 0.00	1,916.67 0.00	0.00 -115.15	0.00 599,906.27
3134G34F4 FREDDIE MAC	1,000,250.17 0.00	0.00 0.00	0.00 0.00	486.89 2,625.00	0.00 -2,513.89	0.00 1,000,848.17
89237WAD9 TAOT 16C A3	398,241.87 0.00	0.00 0.00	0.00 0.00	187.24 0.00	0.00 -923.68	0.00 397,505.43
161571GY4 CHAIT 155 A	500,069.42 0.00	0.00 0.00	0.00 0.00	137.11 0.00	0.00 -444.11	0.00 499,762.42
17305EFU4 CCCIT 14A8 A8	706,642.83 0.00	0.00 0.00	0.00 0.00	-641.85 -3,027.50	0.00 -215.16	0.00 702,758.32
4581XOCLO INTER-AMERICAN DEVELOPMENT BANK	503,046.97 0.00	0.00 0.00	0.00 0.00	-11.50 -1,562.50	0.00 -42.00	0.00 501,430.97
67983TXH4 Old Line Funding, LLC	999,386.00 0.00	0.00 -1,000,000.00	0.00 0.00	533.33 0.00	0.00 80.67	0.00 0.00
90290AAB3 USAOT 171 A2	224,977.60 0.00	0.00 0.00	0.00 0.00	0.71 48.13	0.00 -346.58	0.00 224,679.86

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# Roll Forward

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	998,653.11 0.00	0.00 0.00	0.00 0.00	135.98 0.00	0.00 -2,935.98	0.00 995,853.11
235851AN2 DANAHER CORP	300,599.80 0.00	0.00 0.00	0.00 0.00	-102.00 1,237.50	0.00 -811.80	0.00 300,923.50
14041NFC0 COMET 161 A	603,621.92 0.00	0.00 0.00	0.00 0.00	-546.60 96.81	0.00 215.34	0.00 603,387.47
912828T83 UNITED STATES TREASURY	996,341.59 0.00	0.00 0.00	0.00 0.00	1,439.27 -1,854.06	0.00 -2,884.27	0.00 993,042.53
06406HCL1 BANK OF NEW YORK MELLON CORP	478,833.25 0.00	0.00 0.00	0.00 0.00	-780.36 2,493.75	0.00 -939.14	0.00 479,607.50
40428HPJ5 HSBC USA INC (NEW)	505,009.21 0.00	0.00 0.00	0.00 0.00	-919.09 3,281.25	0.00 -1,522.91	0.00 505,848.46
90521APJ1 MUFG UNION BANK NA	706,121.21 0.00	0.00 0.00	0.00 0.00	-1,724.32 4,593.75	0.00 -1,763.08	0.00 707,227.56
4581XOCK2 INTER-AMERICAN DEVELOPMENT BANK	100,065.23 0.00	0.00 0.00	0.00 0.00	-4.91 366.67	0.00 -264.79	0.00 100,162.20
912828T42 UNITED STATES TREASURY	993,965.60 0.00	0.00 0.00	0.00 0.00	1,384.03 1,895.60	0.00 -2,438.03	0.00 994,807.21
65477XAD6 NALT 16B A3	0.00 399,468.75	0.00 0.00	0.00 0.00	95.44 266.67	0.00 -730.71	0.00 399,100.15
9128282K5 UNITED STATES TREASURY	0.00 997,734.38	0.00 0.00	0.00 0.00	285.35 5,754.08	0.00 -5,558.73	0.00 998,215.08
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	0.00 497,440.00	0.00 0.00	0.00 0.00	365.71 1,128.47	0.00 -2,245.21	0.00 496,688.97
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	0.00 750,000.00	0.00 0.00	0.00 0.00	0.00 2,187.10	0.00 -3,412.50	0.00 748,774.60
67983UAC7 Old Line Funding, LLC	0.00 996,810.00	0.00 0.00	0.00 0.00	2,786.67 0.00	0.00 -195.95	0.00 999,400.72
05584PAB3 BMWLT 172 A2A	0.00 349,969.41	0.00 0.00	0.00 0.00	4.07 192.50	0.00 -707.36	0.00 349,458.62
45950VHE9 INTERNATIONAL FINANCE CORP	0.00 996,870.00	0.00 0.00	0.00 0.00	573.32 1,180.56	0.00 -3,433.32	0.00 995,190.56
46625HQU7 JPMORGAN CHASE & CO	0.00 699,958.00	0.00 0.00	0.00 0.00	5.57 3,561.25	0.00 -2,527.67	0.00 700,997.15
19121BAW9 The Coca-Cola Company	0.00 498,281.25	0.00 0.00	0.00 0.00	1,215.28 0.00	0.00 -154.75	0.00 499,341.78
14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	0.00 501,178.00	0.00 0.00	0.00 0.00	-662.02 1,171.26	0.00 -184.48	0.00 501,502.76
097023BE4 BOEING CO	0.00 249,232.50	0.00 0.00	0.00 0.00	217.53 303.47	0.00 -133.53	0.00 249,619.97

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# Roll Forward

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Beginning Market Value + Accrued, Base Purchases	Base Sales, Base Maturities and Redemptions	Base Paydowns, Base Net Transferred Value	Base Amortization/ Accretion, Change In Accrued Balance	Net Realized Gain/ Loss, Base Change In Net Unrealized Gain/Loss	Base Change In Cash, Payables/Receivables, Ending Market Value + Accrued
79770GGK6	0.00	0.00	0.00	-8.52	0.00	0.00
SAN FRANCISCO CALIF CITY & CNTY REDEV AGY SUCCESSO	500,065.00	0.00	0.00	699.65	-501.48	500,254.65
88602UBF6	0.00	0.00	0.00	1,380.63	0.00	0.00
Thunder Bay Funding, LLC	747,297.50	0.00	0.00	0.00	-308.12	748,370.00
798170AA4	0.00	0.00	0.00	0.00	0.00	0.00
SAN JOSE CALIF REDEV AGY SUCCESSOR AGY TAX ALLOCAT	750,000.00	0.00	0.00	395.42	75.00	750,470.42
797669XS2	0.00	0.00	0.00	0.00	0.00	0.00
SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	750,000.00	0.00	0.00	125.69	-660.00	749,465.69
0258MODZ9	0.00	0.00	0.00	2.27	0.00	0.00
AMERICAN EXPRESS CREDIT CORP	699,944.00	0.00	0.00	2,041.67	-258.47	701,729.47
166764BA7	0.00	0.00	0.00	4.26	0.00	0.00
CHEVRON CORP	499,860.00	0.00	0.00	1,118.75	-651.26	500,331.75
58769DAB6	300,139.32	0.00	-18,364.28	0.06	0.00	0.00
MBALT 17A A2A	0.00	0.00	0.00	-12.49	-391.97	281,370.64
41284DAB8	121,936.19	0.00	-104,449.95	0.73	0.00	0.00
HDMOT 16A A2	0.00	0.00	0.00	-50.60	45.98	17,482.34
89237WAB3	122,720.80	0.00	-70,435.70	1.27	0.00	0.00
TAOT 16C A2A	0.00	0.00	0.00	-31.30	45.42	52,300.48
31680GAD8	0.00	0.00	-107,030.67	164.61	0.00	0.00
FITAT 151 A3	622,069.40	0.00	0.00	325.45	-542.08	514,986.71
65478VAB3	270,739.38	0.00	-130,817.47	3.40	0.00	0.00
NAROT 16B A2A	0.00	0.00	0.00	-61.05	120.62	139,984.88
05581RAD8	370,850.52	0.00	-115,433.84	82.95	0.00	0.00
BMWLT 161 A3	0.00	0.00	0.00	-47.26	-245.42	255,206.95
90327CAB6	93,518.51	0.00	-74,264.35	0.61	0.00	0.00
USAOT 161 A2	0.00	0.00	0.00	-35.32	33.97	19,253.42
055657AB6	200,180.92	0.00	-27,441.60	4.45	0.00	0.00
BMWLT 171 A2	0.00	0.00	0.00	-13.75	-246.11	172,483.91
---	44,401,279.62	-11,064,199.96	-1,080,571.71	7,026.01	-60.71	-1,422,862.43
---	22,122,438.25	-8,553,182.00	0.00	5,185.76	-51,145.08	44,363,907.76

\* Weighted by: Ending Base Market Value + Accrued.

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# Shock Analysis

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
0258MODZ9 AMERICAN EXPRESS CREDIT CORP	CORP	699,687.80	1.88 1.93	0.82	702,570.17 705,451.86 710,792.71	696,804.75 693,921.01 688,151.49
03785EA20 Apple Inc.	CP	599,906.27	1.26 1.87	0.01	599,930.26 599,954.26 599,996.11	599,882.27 599,858.28 599,810.28
05531FAP8 BB&T CORP	CORP	501,386.00	1.68 1.87	0.21	501,909.96 502,433.95 503,343.65	500,862.06 500,338.15 499,290.41
055657AB6 BMWLT 171 A2	ABS	172,397.44	1.66 1.85	0.45	172,786.21 173,175.00 173,837.54	172,008.70 171,619.97 170,842.59
05581RAD8 BMWLT 161 A3	ABS	255,102.36	1.44 1.82	0.28	255,454.41 255,806.47 256,384.58	254,750.33 254,398.31 253,694.30
05584PAB3 BMWLT 172 A2A	ABS	349,266.12	1.82 2.00	1.07	351,129.53 352,993.10 356,720.72	347,402.86 345,539.76 341,814.04
06050TLY6 BANK OF AMERICA NA	CORP	200,009.60	1.49 1.62	0.24	200,249.62 200,489.64 200,788.73	199,769.59 199,529.60 199,049.63
06406HCL1 BANK OF NEW YORK MELLON CORP	CORP	475,451.25	1.44 1.91	0.58	476,825.34 478,199.50 480,703.41	474,077.23 472,703.28 469,955.60
084664CD1 BERKSHIRE HATHAWAY FINANCE CORP	CORP	750,023.25	1.69 1.57	0.04	750,158.25 750,293.26 750,447.43	749,888.25 749,753.24 749,483.23
097023BE4 BOEING CO	CORP	249,316.50	1.55 1.68	0.38	249,783.98 250,251.47 250,883.56	248,849.04 248,381.60 247,446.78
13063DAA6 CALIFORNIA ST	MUNI	499,595.00	1.25 1.56	0.26	500,232.00 500,869.02 501,588.88	498,958.03 498,321.08 497,047.27
14041NFC0 COMET 161 A	ABS	602,841.48	1.58 1.65	0.08	603,091.66 603,341.84 603,667.57	602,591.30 602,341.12 601,840.76
14912L6Q9 CATERPILLAR FINANCIAL SERVICES CORP	CORP	500,331.50	1.49 1.72	0.15	500,704.25 501,077.02 501,616.06	499,958.76 499,586.03 498,840.61
161571GY4 CHAIT 155 A	ABS	499,460.20	1.47 1.73	0.29	500,186.93 500,913.68 501,980.60	498,733.50 498,006.82 496,553.54
166764BA7 CHEVRON CORP	CORP	499,213.00	1.82 1.97	0.87	501,379.66 503,546.47 507,750.51	497,046.49 494,880.13 490,547.86
17275RAY8 CISCO SYSTEMS INC	CORP	750,743.25	1.92 1.87	0.21	751,520.29 752,297.36 753,649.56	749,966.25 749,189.29 747,635.47

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# Shock Analysis

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
17305EFU4 CCCIT 14A8 A8	ABS	699,999.93	1.37 1.73	0.28	700,962.45 701,925.00 703,324.61	699,037.45 698,075.00 696,150.21
17325FAB4 CITIBANK NA	CORP	750,648.00	1.99 2.38	0.24	751,533.78 752,419.60 754,191.36	749,762.25 748,876.55 747,105.24
190335JC4 COAST CMNTY COLLEGE DIST CALIF	MUNI	499,100.00	1.42 1.73	0.58	500,549.92 501,999.92 504,102.55	497,650.15 496,200.38 493,301.06
19121BAW9 The Coca-Cola Company	CP	499,341.78	1.26 1.53	0.09	499,556.50 499,771.24 499,998.87	499,127.07 498,912.37 498,483.01
22546QAV9 CREDIT SUISSE AG (NEW YORK BRANCH)	CORP	674,497.80	1.67 1.92	0.33	675,593.88 676,690.02 678,713.62	673,401.77 672,305.78 670,113.97
235851AN2 DANAHER CORP	CORP	299,466.00	1.51 1.89	0.70	300,514.16 301,562.38 303,422.07	298,417.90 297,369.86 295,273.96
30231GAS1 EXXON MOBIL CORP	CORP	560,337.12	2.06 1.71	0.16	560,791.00 561,244.89 561,887.63	559,883.25 559,429.40 558,521.74
3130A4GJ5 FEDERAL HOME LOAN BANKS	AGCY BOND	499,466.50	1.16 1.46	0.32	500,265.67 501,064.87 501,792.17	498,667.37 497,868.28 496,270.21
3130A8SE4 FEDERAL HOME LOAN BANKS	AGCY BOND	999,830.00	0.81 1.05	0.06	1,000,104.95 1,000,379.91 1,000,409.05	999,555.05 999,280.09 998,730.19
313313TD0 FEDERAL FARM CREDIT BANKS	AGCY DISC	998,350.00	1.06 1.27	0.13	998,998.94 999,647.90 999,993.16	997,701.08 997,052.19 995,754.49
31331J7G2 FEDERAL FARM CREDIT BANKS	AGCY BOND	500,292.00	0.93 1.51	0.04	500,382.05 500,472.11 500,563.96	500,201.95 500,111.89 499,931.79
313385RG3 FEDERAL HOME LOAN BANKS	AGCY DISC	500,000.00	0.90 0.00	0.01	500,000.00 500,000.00 500,000.00	499,980.00 499,960.00 499,920.00
313385VA1 FEDERAL HOME LOAN BANKS	AGCY DISC	996,525.00	1.22 1.34	0.26	997,805.56 999,086.17 999,946.77	995,244.49 993,964.03 991,403.26
313385ZW9 FEDERAL HOME LOAN BANKS	AGCY DISC	991,417.00	1.26 1.48	0.57	994,257.48 997,098.12 999,847.99	988,576.66 985,736.48 980,056.55
3133EE2F6 FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	499,132.50	1.21 1.58	0.48	500,342.93 501,553.42 502,950.40	497,922.13 496,711.83 494,291.41
3133EFC70 FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	742,074.00	1.40 2.06	1.13	746,251.99 750,430.20 758,787.29	737,896.23 733,718.69 725,364.27

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# Shock Analysis

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
3133EHZG1 FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	995,492.00	1.36 1.77	0.97	1,000,300.40 1,005,109.15 1,012,486.45	990,683.95 985,876.24 976,261.88
3134G34F4 FREDDIE MAC	AGCY BOND	996,444.00	1.24 1.66	0.58	999,328.78 1,002,213.71 1,006,033.59	993,559.37 990,674.89 984,906.37
3134G66M0 FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	998,382.00	1.15 1.59	0.48	1,000,763.20 1,003,144.53 1,005,949.90	996,000.92 993,619.97 988,858.43
3136G1DG1 FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	1,998,984.00	0.99 1.36	0.16	2,000,583.21 2,002,182.47 2,003,337.17	1,997,384.84 1,995,785.73 1,992,587.65
3137EADP1 FREDDIE MAC	AGCY BOND	999,135.00	0.93 1.33	0.19	1,000,074.20 1,001,013.42 1,001,635.20	998,195.83 997,256.68 995,378.45
31680GAD8 FITAT 151 A3	ABS	514,661.27	1.61 1.89	0.42	515,734.36 516,807.51 518,724.28	513,588.22 512,515.23 510,369.40
40428HPJ5 HSBC USA INC (NEW)	CORP	502,312.00	1.88 1.99	0.72	504,127.91 505,943.94 509,529.11	500,496.20 498,680.51 495,049.47
41284DAB8 HDMOT 16A A2	ABS	17,473.88	1.09 1.76	0.04	17,477.72 17,481.56 17,487.38	17,470.03 17,466.19 17,458.50
43814TAB8 HAROT 171 A2	ABS	504,761.44	1.43 1.85	0.32	505,558.98 506,356.56 507,715.72	503,963.93 503,166.47 501,571.65
4581X0BZ0 INTER-AMERICAN DEVELOPMENT BANK	SOVEREIGN GOV	499,428.50	1.26 1.41	0.21	499,952.91 500,477.35 500,911.60	498,904.11 498,379.75 497,331.10
4581X0CK2 INTER-AMERICAN DEVELOPMENT BANK	SOVEREIGN GOV	99,762.20	1.48 1.82	0.73	100,125.84 100,489.51 101,088.88	99,398.58 99,034.98 98,307.85
4581X0CLO INTER-AMERICAN DEVELOPMENT BANK	SOVEREIGN GOV	999,980.00	1.21 1.29	0.05	1,000,215.00 1,000,449.99 1,000,585.82	999,745.00 999,510.01 999,040.02
459058DNO INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	SOVEREIGN GOV	499,521.50	1.24 1.71	0.28	500,215.85 500,910.22 501,900.44	498,827.18 498,132.88 496,744.36
459058FC2 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	SOVEREIGN GOV	495,560.50	1.59 1.93	1.30	498,789.22 502,018.22 508,031.39	492,332.07 489,103.92 482,648.47
45950VHE9 INTERNATIONAL FINANCE CORP	SOVEREIGN GOV	994,010.00	1.54 1.92	0.90	998,478.24 1,002,946.80 1,011,134.04	989,542.09 985,074.50 976,140.28
45950VKP0 INTERNATIONAL FINANCE CORP	SOVEREIGN GOV	499,987.00	1.36 1.60	0.02	500,047.00 500,107.00 500,179.35	499,927.00 499,867.00 499,747.01

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# Shock Analysis

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
46625HQU7 JPMORGAN CHASE & CO	CORP	697,435.90	1.85 2.15	1.19	701,592.56 705,749.09 714,061.80	693,279.12 689,122.22 680,808.05
47788NAB4 JDOT 16B A2	ABS	78,760.95	1.10 1.76	0.09	78,797.18 78,833.42 78,888.86	78,724.72 78,688.50 78,616.05
58768MAB7 MBALT 16B A2	ABS	157,475.91	1.16 1.77	0.14	157,588.51 157,701.11 157,875.65	157,363.32 157,250.73 157,025.56
58769DAB6 MBALT 17A A2A	ABS	281,179.13	1.53 1.93	0.41	281,758.38 282,337.65 283,412.85	280,599.92 280,020.73 278,862.44
65477XAD6 NALT 16B A3	ABS	398,833.48	1.67 2.00	0.59	400,008.08 401,182.75 403,529.95	397,658.95 396,484.49 394,135.78
65478VAB3 NAROT 16B A2A	ABS	139,919.56	1.06 1.35	0.13	140,013.31 140,107.06 140,172.87	139,825.81 139,732.07 139,544.60
67983UAC7 Old Line Funding, LLC	CP	999,400.72	1.32 1.66	0.04	999,580.61 999,760.50 999,997.96	999,220.83 999,040.94 998,681.15
69353REJ3 PNC BANK NA	CORP	699,780.20	1.33 1.70	0.15	700,301.54 700,822.91 701,553.89	699,258.87 698,737.56 697,694.99
797669XS2 SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	MUNI	749,340.00	2.01 2.06	1.47	754,847.92 760,356.38 771,374.94	743,832.62 738,325.79 727,313.75
79766DKL2 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	MUNI	746,587.50	1.72 2.07	1.31	751,477.87 756,368.69 766,151.68	741,697.58 736,808.10 727,030.49
79770GGK6 SAN FRANCISCO CALIF CITY & CNTY REDEV AGY SUCESSO	MUNI	499,555.00	1.61 1.77	0.58	501,016.24 502,477.55 504,731.03	498,093.84 496,632.75 493,710.81
798170AA4 SAN JOSE CALIF REDEV AGY SUCCESSOR AGY TAX ALLOCAT	MUNI	750,075.00	1.90 1.88	0.59	752,272.78 754,470.66 758,317.24	747,877.34 745,679.79 741,285.02
808513AK1 CHARLES SCHWAB CORP	CORP	499,656.00	1.34 1.79	0.20	500,143.17 500,630.35 501,401.10	499,168.84 498,681.70 497,707.44
857477AK9 STATE STREET CORP	CORP	599,065.80	1.37 1.76	0.38	600,189.07 601,312.39 603,024.41	597,942.57 596,819.39 594,573.17
88602UBF6 Thunder Bay Funding, LLC	CP	748,370.00	1.42 1.70	0.13	748,845.23 749,320.47 749,989.64	747,894.80 747,419.61 746,469.29
89231LAB3 TAOT 16D A2A	ABS	111,245.52	1.07 1.73	0.23	111,372.34 111,499.17 111,684.85	111,118.70 110,991.89 110,738.28

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

# Shock Analysis

Base Currency: USD

01 October 2017 to 31 December 2017

WC-Contra Costa County

Account: XXX235

Primary Benchmark: ICE BofAML US 6-Month Treasury Bill Index

Investment Strategy: Short Duration Fixed Income

Identifier, Description	Security Type	Base Market Value	Book Yield, Yield	Duration	-50 Basis Point Shock, -100 Basis Point Shock, -200 Basis Point Shock	50 Basis Point Shock, 100 Basis Point Shock, 200 Basis Point Shock
89237WAB3 TAOT 16C A2A	ABS	52,277.23	1.01 1.79	0.08	52,299.19 52,321.15 52,355.67	52,255.27 52,233.32 52,189.41
89237WAD9 TAOT 16C A3	ABS	397,302.76	1.56 1.98	0.81	398,901.96 400,501.29 403,636.30	395,703.68 394,104.71 390,907.14
90290AAB3 USAOT 171 A2	ABS	224,525.86	1.55 1.87	0.65	225,249.98 225,974.14 227,235.74	223,801.78 223,077.76 221,629.83
90327CAB6 USAOT 161 A2	ABS	19,244.27	1.07 1.70	0.04	19,248.50 19,252.73 19,258.62	19,240.03 19,235.80 19,227.33
90521APJ1 MUFG UNION BANK NA	CORP	702,378.60	1.64 1.93	0.51	704,182.22 705,982.86 709,313.34	700,571.99 698,762.40 695,134.27
9128282K5 UNITED STATES TREASURY	US GOV	992,461.00	1.50 1.86	1.55	1,000,172.82 1,007,885.43 1,021,122.13	984,749.97 977,039.74 961,621.66
912828QB9 UNITED STATES TREASURY	US GOV	1,003,553.00	1.23 1.45	0.25	1,004,827.54 1,006,102.12 1,007,259.49	1,002,278.51 1,001,004.08 998,455.35
912828T42 UNITED STATES TREASURY	US GOV	992,891.00	1.31 1.70	0.75	996,599.56 1,000,308.34 1,005,530.69	989,182.66 985,474.55 978,059.00
912828T83 UNITED STATES TREASURY	US GOV	991,758.00	1.33 1.75	0.83	995,873.93 999,990.14 1,006,132.02	987,642.34 983,526.95 975,297.00
94975P405 WELLS FRGO GOVERNMENT CL I MMF	MMFUND	789,656.59	1.14 1.14	0.00	789,656.61 789,656.67 789,656.69	789,656.61 789,656.67 789,656.91
CCYUSD Receivable	CASH	1,055.73	0.00 0.00	0.00	1,055.73 1,055.73 1,055.73	1,055.73 1,055.73 1,055.73
CCYUSD Cash	CASH	0.68	0.00 0.00	0.00	0.68 0.68 0.68	0.68 0.68 0.68
---	---	44,254,889.32	1.40 1.67	0.45	44,355,470.11 44,456,053.02 44,619,539.26	44,154,290.65 44,053,694.09 43,852,507.33

\* Weighted by: Base Market Value + Accrued, except Book Yield by Base Book Value + Accrued.

\*The shock analysis includes a yield floor of 0.

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CalTRUST  
c/o Gemini Fund Services LLC  
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Omaha, NE 68154-9150  
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Fax: 402-963-9094  
Phone: 833-CALTRUST (225-8787)

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**Investment Account Summary**  
12/01/2017 through 12/31/2017

## SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
<b>CONTRA COSTA COUNTY</b>	<b>20100000410</b>					
CalTRUST Short Term Fund	20100000410	14,534,497.019	10.01	145,490,315.16	145,641,359.00	(151,043.84)
<b>Portfolios Total value as of 12/31/2017</b>				<b>145,490,315.16</b>		

## DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
<b>CalTRUST Short Term Fund</b>								
<b>CONTRA COSTA COUNTY</b>							<b>Account Number: 20100000410</b>	
Beginning Balance	12/01/2017			14,534,497.019	10.01	145,490,315.16		
Accrual Income Div Cash	12/29/2017	153,210.91	0.000	14,534,497.019	10.01	145,490,315.16	0.00	0.00
Closing Balance as of	Dec 31			14,534,497.019	10.01	145,490,315.16		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



CalTRUST Short Term Fund  
Month End Portfolio Statistics  
December 31, 2017

	CalTRUST Short Term	LAIF		CalTRUST Short Term Total Return	CalTRUST Short Term Yield	LAIF Yield
Market Value	\$1,516,471,796.00	N/A	One Month	0.11%	0.11%	0.10%
NAV per Share	\$10.01	N/A	Three Month	0.22%	0.32%	0.30%
Yield	1.43%	1.28%	Six Month	0.55%	0.62%	0.57%
Period Total Return	0.11%	0.10%	One Year*	1.01%	1.13%	0.99%
Effective Duration	0.36 yrs	N/A	Two Year*	0.94%	0.94%	0.79%
Average Maturity	0.69 yrs	0.52 yrs	Three Year*	0.76%	0.79%	0.63%
			Five Year*	0.59%	0.62%	0.48%
			Ten Year*	0.89%	0.85%	0.81%
			Since Inception*	1.70%	1.69%	1.61%
			*Annualized			

Portfolio Sector Breakdown

- AGENCY BONDS - 9.3%
- ASSET BACKED SECURITIES - 14.1%
- BOND - 38.1%
- CERTIFICATE OF DEPOSIT - 12.5%
- COMMERCIAL MORTGAGE OBLIGATIONS - 0.0%
- COMMERCIAL PAPER - 2.6%
- MONEY MARKET FUNDS - 2.2%
- MUNICIPAL BOND - 5.0%
- U.S. GOVERNMENT - 16.2%

Portfolio Quality Break Down

- A 8.5%
- A+ 6.3%
- A- 5.5%
- A-1+ 0.7%
- AA 1.2%
- AA+ 27.6%
- AA1 0.1%
- AA2 2.2%
- NR 11.7%
- A-1 9.3%
- A+ 5.4%
- A- 5.5%
- AA+ 18.0%
- BBB+ 3.5%

**Account**

Select

Balance

Activity

General Information

Audit Documents

Statements

Bank Information

**Fund**

Yield and NAV History

Holdings

Assets by Fund

**Transactions**

Online Purchase

Online Redemption

Online Transfer

Transaction Request Form

Pending Trades

**User Maintenance**

Change Password

**Account Number:** 20100000410  
**Account Name:** CONTRA COSTA COUNTY

[Log Out](#)
**Holdings**

Data

**Fund :** CalTRUST Short Term Fund ▼

**As Of Date :** 12/31/2017

Options

Requery

Export

Holdings

CUSIP	Description	Fitch Rating 12/31/2017	Moody's 12/31/2017	Mat. Date	Years	Shares	Price	Value
02582JGN4	AMXCA 2014-1 A	AAA	NR	12/15/2021	0.0	5,395,000.00	100.3699	\$5,414,958.26
0258M0EE5	AMERICAN EXPRESS CREDIT	A	A2	03/03/2020	2.1	2,541,000.00	99.6973	\$2,533,308.16
0258M0EJ4	AXP 0 05/03/19	A	A2	05/03/2019	0.1	4,000,000.00	100.1933	\$4,007,730.68
02665WBS9	AMERICAN HONDA FINANCE		A2	07/20/2020	0.1	6,000,000.00	100.2154	\$6,012,926.40
03065HAB4	AMCAR 2017-3 A2A		Aaa	12/18/2020	3.0	5,000,000.00	99.8609	\$4,993,044.00
03065TAD4	AMCAR 2016-4 A3	AAA		07/08/2021	3.5	10,970,000.00	99.3485	\$10,898,526.06
037833CL2	APPLE INC		Aa1	02/07/2020	0.1	3,437,000.00	100.1942	\$3,443,675.48
05522RCT3	BACCT 2015-A1 A	AAA	Aaa	06/15/2020	0.0	10,000,000.00	100.0153	\$10,001,526.00
05522RCU0	BACCT 2015-A2 A	AAA	NR	09/15/2020	2.7	10,000,000.00	99.8920	\$9,989,204.00
05531FAN3	BBT 2.05 06/19/18	A+	A2	06/19/2018	0.4	3,255,000.00	100.0519	\$3,256,688.34
05531FAT0	BB&T CORPORATION	A+	A2	01/15/2020	0.0	2,459,000.00	100.9006	\$2,481,145.14
055657AB6	BMWLT 2017-1 A2	AAA	Aaa	07/22/2019	1.6	4,810,065.51	99.9067	\$4,805,578.68
05574LXH6	BNP PARIBAS	A+	Aa3	03/17/2019	1.2	3,000,000.00	100.4994	\$3,014,982.12
05578BAB2	BPCEGP 2 1/2 12/10/18	A	A2	12/10/2018	0.9	3,360,000.00	100.2811	\$3,369,446.10
05581QAD0	BMWLT 2015-2 A3	AAA	Aaa	09/20/2018	0.7	465,565.06	99.9808	\$465,475.67
05582WD27	BNP PARIBAS CD 1.61%		NR	08/17/2018	0.6	13,500,000.00	99.8263	\$13,476,556.04
06050TME9	BAC 2.05 12/07/18	A+	Aa3	12/07/2018	0.9	10,380,000.00	99.9714	\$10,377,030.18
06051GGN3	BANK OF AMERICA CORP	A	A3	07/21/2021	0.1	12,500,000.00	100.4752	\$12,559,401.25
06367TYM6	BMO FLOAT 06/15/20	AA-	A1	06/15/2020	0.2	4,000,000.00	100.2519	\$4,010,077.88
06371EEC7	BANK OF MONT CHIC BRANCH		NR	07/06/2018	0.5	9,600,000.00	100.0000	\$9,600,000.00
06371EXA0	BANK OF MONTREAL CHICAGO		A1	09/06/2018	0.7	15,000,000.00	99.9531	\$14,992,969.65
06406HCL1	BK 2.1 08/01/18	AA-	A1	08/01/2018	0.5	3,570,000.00	100.0950	\$3,573,393.14
06406HCM9	BANK OF NY MELLO	AA-	A1	08/01/2018	0.1	2,783,000.00	100.2350	\$2,789,540.19
06406HDC0	BANK OF NY MELLO	AA-	A1	05/22/2018	0.2	5,000,000.00	100.0998	\$5,004,988.65
06417GB72	BANK OF NOVA SCOTIA HOUS		A1	09/06/2018	0.7	14,000,000.00	99.9524	\$13,993,339.36
06417GXG8	BANK NOVA SCOTIA HOUSTON		NR	08/08/2018	0.6	13,000,000.00	99.8051	\$12,974,660.40
06538CD65	Bank of Tokyo Mitsubishi		NR	04/06/2018	0.3	10,000,000.00	99.6121	\$9,961,208.21

CUSIP	Description	Fitch Rating 12/31/2017	Moody's 12/31/2017	Mat. Date	Years	Shares	Price	Value
06539RJG3	BANK TOKYO-MITSUBISHI			10/12/2018	0.8	3,000,000.00	99.8101	\$2,994,303.06
06744CFV8	BACR FLOAT 08/07/20	A	A1	08/07/2020	0.1	5,000,000.00	100.4542	\$5,022,710.30
06744CFY2	BACR FLOAT 08/07/19	A	A1	08/07/2019	0.1	4,304,000.00	100.3350	\$4,318,419.73
07330NAD7	BBT 2.3 10/15/18	A+	A1	10/15/2018	0.7	3,105,000.00	100.1849	\$3,110,742.60
07330NAM7	BBT 0 05/01/19	A+	A1	05/01/2019	0.1	8,000,000.00	100.4310	\$8,034,478.00
07330NAP0	BBT FLOAT 01/15/2020	A+	A1	01/15/2020	0.0	2,000,000.00	100.4131	\$2,008,262.66
084664CF6	BRK 0 03/07/18	A+	Aa2	03/07/2018	0.2	8,000,000.00	100.0626	\$8,005,006.32
084664CL3	BRK 0 08/15/19	A+	Aa2	08/15/2019	0.1	5,320,000.00	100.3893	\$5,340,711.77
09248U700	BLACKROCK LIQ FDS FEDFUND		NR	0	0.0	33,966,135.62	100.0000	\$33,966,135.62
130179KN3	CHAPMAN UNIVERSITY		A2	04/01/2019	1.2	2,000,000.00	99.7210	\$1,994,420.00
13063DAA6	CALIFORNIA ST-A-TXBL	AA-	Aa3	04/01/2018	0.2	6,250,000.00	99.9190	\$6,244,937.50
13606BQY5	CM FLOAT 07/30/18		NA	07/30/2018	0.1	15,000,000.00	99.9710	\$14,995,650.00
14041NEU1	COMET 2015-A1 A1	AAA	NR	01/15/2021	3.0	16,510,000.00	99.9424	\$16,500,493.54
14314RAH5	CARMX 2017-4 A2A	AAA		04/15/2021	3.3	7,100,000.00	99.7941	\$7,085,383.23
161571FU3	CHAIT 2013-A1 A1	AAA	NR	02/18/2020	2.1	4,036,000.00	99.9437	\$4,033,727.33
161571GY4	CHAIT 2015-A5 A5	AAA	NR	04/15/2020	2.3	7,300,000.00	99.8920	\$7,292,118.92
161571HJ6	CHAIT 2017-A1 A	AAA	NR	01/18/2022	0.0	6,000,000.00	100.3559	\$6,021,355.80
17275RAY8	CSCO 0 06/15/18		A1	06/15/2018	0.2	4,500,000.00	100.0991	\$4,504,460.76
17275RBK7	CISCO SYSTEMS INC		A1	09/20/2019	0.2	1,940,000.00	100.5903	\$1,951,451.47
172967KF7	C 0 12/07/18	A	Baa1	12/07/2018	0.2	3,000,000.00	100.4335	\$3,013,005.60
172967KT7	CITIGROUP INC	A	Baa1	06/07/2019	0.2	2,000,000.00	100.7880	\$2,015,760.00
17305EFU4	CCCIT 2014-A8 A8	NR	Aaa	04/09/2020	2.3	7,228,000.00	100.0000	\$7,227,999.28
17325FAB4	C 0 03/20/19	A+	A1	03/20/2019	0.2	10,250,000.00	100.0864	\$10,258,860.72
17325FAK4	C FLOAT 10/20/20	A+	A1	10/20/2020	0.1	7,500,000.00	100.2277	\$7,517,079.00
190335JC4	COAST CMNTY CLG-E		Aa1	08/01/2018	0.6	2,000,000.00	99.8200	\$1,996,400.00
19121BBG3	COCA-COLA COMPANY			02/16/2018	0.1	6,500,000.00	99.8352	\$6,489,285.83
196558RV4	COLORADO RIVER MUNICIPAL		Aa3	01/01/2018	0.0	2,000,000.00	100.0000	\$2,000,000.00
20030NAW1	COMCAST CORP 5/15/2018	A-	A3	05/15/2018	0.4	14,055,000.00	101.4189	\$14,254,427.80
22546QAN7	CREDIT SUISSE NEW YORK	A	A1	05/28/2019	1.4	7,500,000.00	100.0968	\$7,507,257.15
22546QAW7	CS 0 04/27/18	A	A1	04/27/2018	0.1	5,500,000.00	100.1467	\$5,508,069.93
22549LBK0	CREDIT SUISSE CD		NR	08/16/2018	0.6	13,500,000.00	99.8328	\$13,477,425.17
263534CM9	DD 0 05/01/20	A	A3	05/01/2020	0.1	5,800,000.00	100.6281	\$5,836,428.35
29270CYM1	ENERGY N W WA ELEC REVENU	AA	Aa1	07/01/2019	1.5	10,000,000.00	100.0550	\$10,005,500.00
30231GAS1	XOM 0 02/28/18		Aaa	02/28/2018	0.2	6,160,000.00	100.0602	\$6,163,710.23
3130A7LX1	FHLB 1 04/06/18		Aaa	04/06/2018	0.3	8,100,000.00	99.8917	\$8,091,227.70
3130A8DW0	FHLB 1.15 06/22/18		Aaa	06/22/2018	0.2	6,200,000.00	99.7419	\$6,183,997.80
3130AAM88	FHLB 1 5/8 01/18/19		Aaa	01/18/2019	0.0	20,000,000.00	99.7035	\$19,940,700.00
313378A43	FHLB 1 3/8 03/09/18		Aaa	03/09/2018	0.2	7,830,000.00	100.0072	\$7,830,563.76
3133EFM61	FFCB 0 09/17/18	AAA	Aaa	09/17/2018	0.0	10,000,000.00	100.2246	\$10,022,461.60
3133EFY66	FFCB 0 08/08/18	AAA	Aaa	08/08/2018	0.0	10,000,000.00	100.1856	\$10,018,558.70
3134G44Z8	FHLMC 1 05/25/18	AAA	Aaa	05/25/2018	0.2	10,000,000.00	99.7793	\$9,977,930.00
3134G8L98	FHLMC 1.05 02/26/18	AAA	Aaa	02/26/2018	0.2	10,000,000.00	99.9531	\$9,995,310.00
3134G8UD9		AAA	Aaa	04/11/2018	0.3	10,000,000.00	99.8901	\$9,989,010.00



CUSIP	Description	Fitch Rating 12/31/2017	Moody's 12/31/2017	Mat. Date	Years	Shares	Price	Value
	FHLMC 1.05 04/11/18							
3134G9X51	FHLMC 1 07/27/18	AAA	Aaa	07/27/2018	0.1	15,000,000.00	99.6603	\$14,949,045.00
3134GAGF5	FHLMC 1.1 09/13/18	AAA	Aaa	09/13/2018	0.2	3,000,000.00	99.5418	\$2,986,254.00
3134GAMA9	FHLMC 1 09/21/18	AAA	Aaa	09/21/2018	0.7	10,000,000.00	99.4688	\$9,946,880.00
3136G1HM4	FNMA 1 1/4 09/25/18	AAA	Aaa	09/25/2018	0.2	6,900,000.00	99.6324	\$6,874,635.60
3137EADN6	FHLMC 0 3/4 01/12/18	AAA	Aaa	01/12/2018	0.0	14,500,000.00	99.9836	\$14,497,622.00
31394JTT4	FHR 2677 LE		NR	09/15/2018	0.7	437,760.07	100.5965	\$440,371.13
36962GX66	GENERAL ELECTRIC CO	A+	A2	08/07/2018	0.3	2,023,000.00	100.1005	\$2,025,032.73
375558BQ5	GILD FLOAT 09/20/19		A3	09/20/2019	0.2	10,000,000.00	100.1260	\$10,012,600.00
38141GFM1	GS 6.15 04/01/18	A	A3	04/01/2018	0.2	1,000,000.00	101.0524	\$1,010,524.45
38141GVV3	GOLDMAN SACHS GP	A	A3	04/25/2019	0.1	11,293,000.00	100.8176	\$11,385,328.07
40428HPH9	HSBC 1 5/8 01/16/18	AA-	A2	01/16/2018	0.0	7,000,000.00	99.9926	\$6,999,482.00
40428HPQ9	HSBC 1.7 03/05/18	AA-	A2	03/05/2018	0.2	6,500,000.00	99.9696	\$6,498,024.52
40428HPW6	HSBC 0 08/07/18	AA-	A2	08/07/2018	0.1	2,000,000.00	100.3235	\$2,006,470.54
40434CAC9	HSBC 2 1/4 06/23/19	AA-	A2	06/23/2019	1.5	2,500,000.00	99.9945	\$2,499,862.38
41284DAB8	HDMOT 2016-A A2		Aaa	06/15/2019	1.5	213,243.73	99.9707	\$213,181.29
438124AB5	HAROT 2016-3 A2		Aaa	10/18/2018	0.8	452,962.42	99.9626	\$452,792.97
43813NAC0	HAROT 2015-2 A3	AAA		02/21/2019	1.1	1,104,068.47	99.8640	\$1,102,566.83
43814QAB4	HAROT 2016-2 A2	AAA	Aaa	09/17/2018	0.7	0.00	0.0000	\$0.00
43814RAB2	HAROT 2016-4 A2	AAA		04/18/2019	1.3	2,935,550.92	99.8111	\$2,930,005.96
43814TAB8	HAROT 2017-1 A2	AAA	Aaa	07/22/2019	1.6	3,234,852.87	99.8646	\$3,230,473.20
44890WAD2	HART 2015-A A4	AAA		07/15/2020	2.5	5,380,000.00	99.7265	\$5,365,287.85
4546247D3	INDIANA BOND BANK			07/15/2018	0.5	9,500,000.00	100.0080	\$9,500,760.00
4581X0BZ0	IADB 0 7/8 03/15/18	AAA	Aaa	03/15/2018	0.2	19,080,000.00	99.8857	\$19,058,191.56
459058DN0	IBRD 1 3/8 04/10/18	AAA	Aaa	04/10/2018	0.3	3,735,000.00	99.9043	\$3,731,425.61
459058FE8	IBRD 0 7/8 07/19/18	AAA	Aaa	07/19/2018	0.5	13,695,000.00	99.5066	\$13,627,428.87
45950VFH4	IFC 0 02/02/18		Aaa	02/02/2018	0.0	4,000,000.00	99.9978	\$3,999,912.80
45950VHC3	IFC 0 01/09/19		Aaa	01/09/2019	0.0	10,000,000.00	100.0472	\$10,004,718.90
45950VKP0	IFC 0 03/06/18		Aaa	03/06/2018	0.0	10,000,000.00	99.9974	\$9,999,741.50
46623EKD0	JPMORGAN CHASE & CO	A+	A3	03/01/2018	0.1	5,000,000.00	99.9904	\$4,999,518.25
46625HGY0	JPM 6 01/15/18	A+	A3	01/15/2018	0.0	2,000,000.00	100.1391	\$2,002,781.78
46625HHL7	JPMORGAN CHASE & CO	A+	A3	04/23/2019	1.3	18,000,000.00	105.2797	\$18,950,344.02
46625HQP5	JPMORGAN CHASE & CO	A+	A3	03/22/2019	0.2	5,000,000.00	100.7457	\$5,037,286.05
46640QEF4	JPMORGAN SECURITIES LLC		NR	05/15/2018	0.4	13,000,000.00	99.4203	\$12,924,643.82
47787XAB3	JDOT 2017-A A2	AAA	Aaa	10/15/2019	1.8	6,450,044.44	99.8690	\$6,441,591.65
47788BAB0	JOHN DEERE OWNER TRUST	AAA	Aaa	04/15/2020	2.3	5,500,000.00	99.7517	\$5,486,343.50
47788NAB4	JDOT 2016-B A2	AAA	Aaa	02/15/2019	1.1	840,636.41	99.9382	\$840,116.81
548661DK0	LOWE'S COS INC		A3	04/15/2019	0.0	10,000,000.00	100.1313	\$10,013,129.50
55279HAG5	MTB 2 1/4 07/25/19	A	A3	07/25/2019	1.5	550,000.00	100.0962	\$550,529.12
585055BQ8	MDT 1 1/2 03/15/18		A3	03/15/2018	0.2	15,500,000.00	99.9280	\$15,488,840.00
58768FAD8	MBALT 2016-A A3	AAA	Aaa	03/15/2019	1.2	3,513,617.62	99.9517	\$3,511,921.25
58769BAF1	MBART 2016-1 A2A	AAA		03/15/2019	1.2	1,331,916.49	99.9276	\$1,330,952.72
58772PAD0	MBART 2015-1 A3			12/16/2019	2.0	6,207,422.12	99.7751	\$6,193,463.49
59333P2A5	MIAMI-DADE AVIATION REV	A		10/01/2018	0.8	2,280,000.00	99.6620	\$2,272,293.60

CUSIP	Description	Fitch Rating 12/31/2017	Moody's 12/31/2017	Mat. Date	Years	Shares	Price	Value
5946106N2	MICHIGAN ST		Aa1	11/01/2018	0.8	2,925,000.00	101.6230	\$2,972,472.75
60683BDD2	MUFG FLOAT 06/21/18		NA	06/21/2018	0.1	14,000,000.00	99.9857	\$13,997,998.00
60700AFE9	MIZUHO BANK CD 1.55% 18		NR	08/23/2018	0.6	9,000,000.00	99.8126	\$8,983,134.63
61746BDY9	MORGAN STANLEY	A	A3	02/01/2019	0.1	3,500,000.00	101.1325	\$3,539,636.10
61746BEH5	MS 0 02/14/20	A	A3	02/14/2020	0.1	20,000,000.00	100.3986	\$20,079,715.80
625517JL2	MULTNOMAH CNTY OR SCH DST		Aa1	06/15/2018	0.5	10,000,000.00	99.9360	\$9,993,600.00
63873NKL4	NATIXIS N Y BRH CD		NR	08/23/2018	0.6	13,000,000.00	99.8750	\$12,983,753.64
641423BS6	BRKHEC 6 1/2 05/15/18	A-	A2	05/15/2018	0.4	3,380,000.00	101.7170	\$3,438,034.53
641423BW7	BRKHEC 6 1/2 08/01/18	A-	A2	08/01/2018	0.6	2,879,000.00	102.5748	\$2,953,129.30
64971Q7C1	NEW YORK CITY NY TRANSITI	AAA	Aa1	11/01/2018	0.8	1,875,000.00	100.0290	\$1,875,543.75
65474VAM3	NMOTR 2017-A A	AAA	Aaa	04/15/2021	0.0	4,370,000.00	100.1275	\$4,375,572.62
65474VAN1	NMOTR 2017-B A	AAA	Aaa	04/18/2022	0.0	10,260,000.00	100.5038	\$10,311,688.85
65477UAC4	NAROT 2015-A A3	AAA	Aaa	10/15/2019	1.8	769,472.43	99.8040	\$767,963.88
65477WAC0	NAROT 2014-B A3	AAA	Aaa	05/15/2019	1.4	441,702.93	99.9538	\$441,498.86
65477XAB0	NALT 2016-B A2A	AAA	Aaa	12/17/2018	1.0	3,022,767.09	99.8798	\$3,019,133.72
65477XAD6	NALT 2016-B A3	AAA	Aaa	07/15/2019	1.5	3,000,000.00	99.7084	\$2,991,251.10
65478GAB6	NAROT 2017-B A2A	AAA	Aaa	05/15/2020	2.4	16,220,000.00	99.7091	\$16,172,811.15
65478UAC3	NAROT 2016-A A2B	AAA	Aaa	02/15/2019	0.0	252,146.85	100.0107	\$252,173.93
65478VAB3	NAROT 2016-B A2A	AAA	Aaa	04/15/2019	1.3	799,861.08	99.9599	\$799,540.58
65602UUH9	NORINCHUKIN BANK (NY)		NR	02/21/2018	0.1	13,000,000.00	100.0260	\$13,003,380.00
65819WAC7	NORTH CAROLINA ST ESTERN	A		07/01/2018	0.5	4,760,000.00	100.0340	\$4,761,618.40
68389XAG0	ORACLE CORP	A+	A1	07/08/2019	1.5	3,000,000.00	104.3716	\$3,131,146.95
68607DPF6	OREGON ST DEPT OF TRANSPR	AA+	Aa1	11/15/2018	0.9	2,410,000.00	100.0150	\$2,410,361.50
69033LT58	OVERSEA CHINESE BK INSTL		AA1	03/08/2018	0.2	5,000,000.00	99.9995	\$4,999,976.00
69353RCH9	PNC 2.2 01/28/19	A+	A2	01/28/2019	1.0	1,755,000.00	100.0304	\$1,755,533.99
69353REJ3	PNC 1 1/2 02/23/18	A+	A2	02/23/2018	0.1	8,762,000.00	99.9686	\$8,759,249.52
69353REN4	PNC 0 06/01/18	A+	A2	06/01/2018	0.2	3,000,000.00	100.1256	\$3,003,767.46
69353RER5	PNC 1.85 07/20/18	A+	A2	07/20/2018	0.5	3,900,000.00	99.9133	\$3,896,619.01
69353RFD5	PNC BANK NA	A+	A2	05/19/2020	0.1	2,025,000.00	100.3297	\$2,031,676.32
735389MT2	PORT OF SEATTLE WA REVENU	AA	Aa2	05/01/2036*	1.3	6,000,000.00	106.3800	\$6,382,800.00
746168AA1	PURDUE RESEARCH FNDTN IN		Aaa	07/01/2018	0.5	6,000,000.00	101.6170	\$6,097,020.00
747525AQ6	QCOM 0 05/20/20		A1	05/20/2020	0.1	1,800,000.00	100.0428	\$1,800,770.74
78009N2S4	RY FLOAT 11/06/18		NA	11/06/2018	0.0	12,000,000.00	99.9930	\$11,999,160.00
78009N4N3	RY FLOAT 12/06/18		NA	12/06/2018	0.0	13,000,000.00	100.0000	\$13,000,000.00
78012K5K9	ROYAL BANK OF CANADA	AA	A1	08/29/2019	0.2	6,000,000.00	100.0253	\$6,001,518.90
80283LAQ6	SANUK FLOAT 11/03/20	A	Aa3	11/03/2020	0.1	8,340,000.00	99.9871	\$8,338,921.14
80284YAD6	SDART 2017-3 A3	AAA		06/15/2021	3.5	8,950,000.00	99.5865	\$8,912,993.54
83191GAB5	SMAT 2016-2US A2A	AAA	Aaa	08/14/2019	1.6	9,614,565.30	99.7464	\$9,590,182.76
83368RAD4	SOCGEN 2 5/8 10/01/18	A+	A2	10/01/2018	0.8	5,600,000.00	100.4161	\$5,623,304.34
83369YUT1	SOCIETE GENERALE NY CD			09/10/2018	0.7	12,000,000.00	99.7695	\$11,972,341.56
85325TTT2			NR	04/09/2018	0.3	10,200,000.00	100.0000	\$10,200,000.00

CUSIP	Description	Fitch Rating 12/31/2017	Moody's 12/31/2017	Mat. Date	Years	Shares	Price	Value
	STANDARD CHARTERED BK NY							
85325TXJ9	STANLN FLOAT 09/07/18		NA	09/07/2018	0.0	15,000,000.00	99.9635	\$14,994,525.00
865622BG8	SUMIBK 2.45 01/10/19		A1	01/10/2019	1.0	9,436,000.00	100.2249	\$9,457,221.47
86563YZ22	SUMIBK FLOAT 06/18/18		NA	06/18/2018	0.0	13,000,000.00	100.0014	\$13,000,182.00
86564E2D7	SUMITR FLOAT 06/05/18		NA	06/05/2018	0.0	14,000,000.00	100.0038	\$14,000,532.00
86958JSS9	SVNLF 1.545 08/08/18		NR	08/08/2018	0.6	13,000,000.00	99.8644	\$12,982,373.69
86960BAE2	SHBASS 2 1/2 01/25/19	AA	Aa2	01/25/2019	1.1	3,150,000.00	100.3850	\$3,162,126.56
86960BAS1	SHBASS FLOAT 09/08/20	AA	Aa2	09/08/2020	0.2	2,310,000.00	100.1579	\$2,313,647.58
89113W6Q4	TD 1.6 08/24/18		NA	08/24/2018	0.6	14,000,000.00	99.8026	\$13,972,368.76
89113XCV4	TORONTO DOMINION BK N Y B		NR	05/25/2018	0.4	10,000,000.00	99.8555	\$9,985,548.10
89113XGS7	TORONTO- DOMINION BANK			10/03/2018	0.8	3,000,000.00	99.7910	\$2,993,730.24
89190BAC2	TAOT 2017-B A2B		Aaa	01/15/2020	0.0	2,500,000.00	100.0000	\$2,499,998.75
89231LAB3	TAOT 2016-D A2A		Aaa	05/15/2019	1.4	2,785,388.11	99.8474	\$2,781,137.89
89236TBB0	TOYOTA MOTOR CREDIT CORP	A	Aa3	01/17/2019	1.0	3,470,000.00	100.2291	\$3,477,950.92
89237KAD5	TAOT 2016-A A3		Aaa	03/16/2020	2.2	2,581,744.84	99.6168	\$2,571,851.85
89237WAB3	TAOT 2016-C A2A		Aaa	01/15/2019	1.0	1,046,236.51	99.9339	\$1,045,544.53
89238KAD4	TAOT 2017-D A3		Aaa	01/18/2022	4.1	10,905,000.00	99.4101	\$10,840,670.31
89238MAB4	TAOT 2017-A A2A		Aaa	09/16/2019	1.7	4,641,708.79	99.8358	\$4,634,088.04
90261XHF2	UBS AG STAMFORD CT	AA-	A1	08/14/2019	0.1	15,000,000.00	100.6388	\$15,095,812.95
90275DFR6	UBS AG STAMFORD BRH CD		NR	02/21/2018	0.1	10,000,000.00	100.0169	\$10,001,690.02
90331HNE9	USB 0 05/24/19		A1	05/24/2019	0.2	16,000,000.00	100.1084	\$16,017,339.36
90521APJ1	UNBC 2 5/8 09/26/18	A	A2	09/26/2018	0.7	4,100,000.00	100.3398	\$4,113,929.83
911312BH8	UPS FLOAT 04/01/21		A1	04/01/2021	0.2	4,415,000.00	100.0468	\$4,417,064.63
91159HHJ2	USB 0 04/25/19	AA	A1	04/25/2019	0.1	4,000,000.00	100.2957	\$4,011,829.36
912796LC1	TREASURY BILL 01/04/2018	F1		01/04/2018	0.0	10,500,000.00	99.9916	\$10,499,116.25
912796LN7	TREASURY BILL 03/01/2018			03/01/2018	0.2	36,500,000.00	99.8230	\$36,435,395.00
912796LS6	TREASURY BILL 03/29/2018	F1		03/29/2018	0.2	25,000,000.00	99.6568	\$24,914,191.92
912796NN5	TREASURY BILL	F1		01/18/2018	0.0	35,000,000.00	99.9495	\$34,982,315.28
912796NP0	TREASURY BILL	F1		01/25/2018	0.1	25,000,000.00	99.9283	\$24,982,083.33
912796PC7	B 0 05/03/18	F1		05/03/2018	0.3	25,000,000.00	99.5165	\$24,879,131.41
912828H94	Treasury Note 1 02/15/18	AAA	Aaa	02/15/2018	0.1	10,000,000.00	99.9636	\$9,996,359.60
912828K25	US TREASURY N/B	AAA	Aaa	04/15/2018	0.3	7,500,000.00	99.8276	\$7,487,067.68
912828P20	US TREASURY N/B	AAA	Aaa	01/31/2018	0.1	40,000,000.00	99.9829	\$39,993,152.44
912828QB9	US TREASURY NOTE	AAA	Aaa	03/31/2018	0.2	4,500,000.00	100.3553	\$4,515,989.49
912828UR9	US TREASURY N/B	AAA	Aaa	02/28/2018	0.2	10,000,000.00	99.9060	\$9,990,600.00
912828WD8	US TREASURY N/B	AAA	Aaa	10/31/2018	0.8	17,000,000.00	99.6016	\$16,932,265.54
91324PDB5	UNH FLOAT 10/15/20	A-	A3	10/15/2020	0.0	4,790,000.00	99.8809	\$4,784,295.01
914026TQ2	UNIV OF ALABAMA		Aa2	07/01/2018	0.5	5,315,000.00	99.6840	\$5,298,204.60

CUSIP	Description	Fitch Rating 12/31/2017	Moody's 12/31/2017	Mat. Date	Years	Shares	Price	Value
91476PQM3	UNIVERSITY OF OKLAHOMA/TH	AA-		07/01/2019	1.5	1,500,000.00	98.9610	\$1,484,415.00
94974BFU9	WELLS FARGO & COMPANY	A+	A2	04/22/2019	1.3	7,000,000.00	99.9843	\$6,998,897.92
94974BGN4	WELLS FARGO & COMPANY	A+	A2	07/22/2020	0.1	1,150,000.00	101.4478	\$1,166,650.22
94989RQJ0	WFC FLOAT 10/15/18		NA	10/15/2018	0.0	7,000,000.00	100.0002	\$7,000,014.00

If you have any questions regarding your account please contact Shareholder Services at: 833-CAL-TRUST (833-225-8787)

\*The underlying security is defeased by US Treasuries with a prerefunded maturity date of 5/1/19.

## **SECTION III**

### **APPENDIX**

#### **B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES**

##### **B. 3. EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY (EBRCS)**

**EBRCS TRANSACTIONS\***

For the Quarter Ending

**December 31, 2017****FY 2017-2018**

<b>FUND</b>	<b>BALANCE @</b>	<b>TJ/Date</b>	<b>TJ/Date</b>	<b>TJ/Date</b>	<b>TJ/Date</b>	<b>TJ/Date</b>	<b>TJ/Date</b>	<b>BALANCE @</b>
<b>NUMBER</b>	<b>09/30/17</b>							<b>12/31/17</b>
100300	1,930,461.83							1,930,461.83
<b>TOTALS</b>	1,930,461.83	0.00	0.00	0.00	0.00	0.00	0.00	1,930,461.83

\* East Bay Regional Communications System Authority

# EXHIBITS

# CONTRA COSTA COUNTY Portfolio Summary Report *AS OF DECEMBER 31, 2017*

Exhibit I

## Portfolio Characteristics

Par	\$3,772,874,549.44
Cost	\$3,766,998,862.48
Market Value	\$3,763,948,978.72
Weighted Yield to Maturity	1.41%
Weighted Average Days to Maturity	162
Weighted Duration	0.43 yr

## Portfolio Breakdown by Investment

Investments	Par Value	Percent of Total
U.S. Treasuries	\$72,114,000.00	1.91%
U.S. Agencies-Federal, State and Local	700,512,000.00	18.57%
Supranationals	209,633,000.00	5.56%
Money Market	2,108,315,715.54	55.88%
ABS/MBS	7,812,116.15	0.21%
Corporate Notes	133,080,000.00	3.53%
Outside Contractors-LAIF	213,773,178.80	5.67%
Outside Contractors-Other	191,754,098.03	5.08%
Cash	135,880,440.92	3.60%
TOTAL*	\$3,772,874,549.44	100.00%

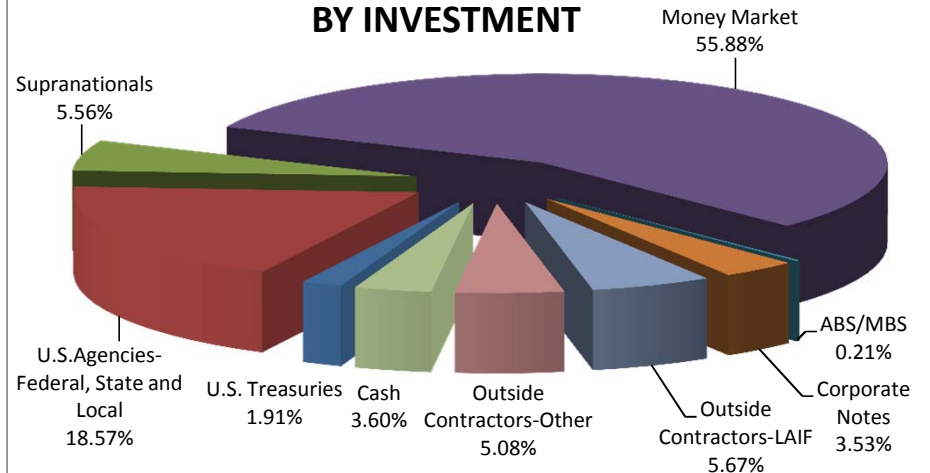
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## Maturity Distribution

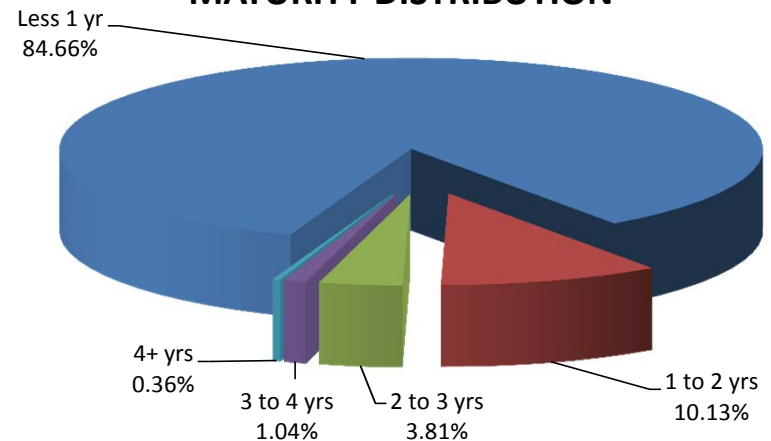
Time	Par Value	Percent of Total
Less 1 yr	\$3,194,150,350.03	84.66%
1 to 2 yrs	382,173,702.91	10.13%
2 to 3 yrs	143,803,034.67	3.81%
3 to 4 yrs	39,212,000.00	1.04%
4+ yrs	13,535,461.83	0.36%
TOTAL*	\$3,772,874,549.44	100.00%

\*\*

## PORTFOLIO BREAKDOWN BY INVESTMENT



## MATURITY DISTRIBUTION



\* Includes funds managed by PFM but does not include the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

\*\* May or may not total to 100% due to rounding



**CONTRA COSTA COUNTY INVESTMENT POOL  
PERFORMANCE SUMMARY  
AS OF DECEMBER 31, 2017**

	<u>PAR</u> ( <u>\$</u> )	<sup>3</sup> <u>PERCENT OF</u> <u>PORTFOLIO</u> ( <u>%</u> )	<u>YTM</u> ( <u>%</u> )	<u>WEIGHTED</u> <u>AVERAGE DAYS TO</u> <u>MATURITY AT</u> <u>END-OF-QUARTER</u> ( <u>day</u> )	<u>DURATION</u> ( <u>year</u> )	
<b>A. Investments Managed by Treasurer's Office</b>	\$3,231,466,831.69	85.69%	1.4333%	186	0.50	<sup>1</sup>
<b>B. Investments Managed by Outside Contractors</b>						
1. Local Agency Investment Fund	\$213,773,178.80	5.67%	1.1800%	1	N/A	
2. Other						
a. Wells Capital Management	\$44,333,321.04	1.18%	1.6700%	223	0.45	<sup>2</sup>
b. CalTRUST (Short-Term Fund)	\$145,490,315.16	3.86%	1.4300%	1	N/A	
<b>C. Cash</b>	\$135,880,440.92	3.60%	1.1300%	<sup>4</sup> 1	N/A	

<sup>3</sup>Yield to Maturity on Portfolio at End-of-Quarter = 1.41%

<sup>3</sup>Weighted Average Days to Maturity on Portfolio at End-of-Quarter = 162

<sup>3</sup> Weighted Duration (yr) at End-of-Quarter = 0.43

1. Data is provided by Sungard.

2. Data is provided by Wells Cap Management.

3. Excludes: Section B.2.a (EBRCS Bond) of the Investment Pool summary report and Futuris Public Entity Trust

4. Earnings Credit Rate on Investable Balance

LAIF and CalTRUST Short-Term are subject to a one day call of principal provision.

## CONTRA COSTA COUNTY INVESTMENT POOL

	As of December 31, 2017	As of September 30, 2017	CHANGE IN VALUE	
	PAR VALUE	PAR VALUE	FROM PREV. QTR.	% CHANGE
A. Investments Managed by Treasurer's Office				
1. U.S. Treasuries (STRIPS, Bills, Notes)	\$72,114,000.00	\$54,504,000.00	\$17,610,000.00	32.31%
2. U.S. Agencies				
Federal Home Loan Banks	283,440,000.00	177,725,000.00	105,715,000.00	59.48%
Federal National Mortgage Association	85,274,000.00	92,238,000.00	(6,964,000.00)	-7.55%
Federal Farm Credit Banks	206,576,000.00	226,576,000.00	(20,000,000.00)	-8.83%
Federal Home Loan Mortgage Corporation	122,757,000.00	132,768,000.00	(10,011,000.00)	-7.54%
Municipal Bonds	2,465,000.00	2,575,000.00	(110,000.00)	-4.27%
Subtotal	700,512,000.00	631,882,000.00	68,630,000.00	10.86%
3. Supranationals	209,633,000.00	138,663,000.00	70,970,000.00	33.85%
4. Money Market Instruments				
Commercial Paper	1,153,097,000.00	878,126,000.00	274,971,000.00	31.31%
Negotiable Certificates of Deposit	953,190,000.00	638,056,000.00	315,134,000.00	49.39%
Medium Term Certificates of Deposit	1,460,000.00	1,460,000.00	0.00	0.00%
Money Market Accounts	565,318.32	565,318.32	0.00	0.00%
Time Deposit	3,397.22	3,397.22	0.00	0.00%
Subtotal	2,108,315,715.54	1,518,210,715.54	590,105,000.00	38.87%
5. Asset Backed Securities/Mortgage Backed Securities	7,812,116.15	7,875,114.02	(62,997.87)	-0.80%
6. Corporate Notes	133,080,000.00	155,326,000.00	(22,246,000.00)	-14.32%
TOTAL	3,231,466,831.69	2,506,460,829.56	725,006,002.13	28.93%
B. Investments Managed by Outside Contractors				
1. Local Agency Investment Fund	213,773,178.80	187,232,579.88	26,540,598.92	14.18%
2. Other				
a. EBRCS Bond	1,930,461.83	1,930,461.83	0.00	0.00%
b. Wells Capital Management	44,333,321.04	44,314,993.26	18,327.78	0.04%
c. CalTRUST (Short-Term Fund)	145,490,315.16	158,635,660.13	(13,145,344.97)	-8.29%
Subtotal	191,754,098.03	204,881,115.22	(13,127,017.19)	-6.41%
TOTAL	405,527,276.83	392,113,695.10	13,413,581.73	3.42%
C. Cash	135,880,440.92	99,287,602.22	36,592,838.70	36.86%
* GRAND TOTAL (FOR A , B, & C)	\$3,772,874,549.44	\$2,997,862,126.88	\$775,012,422.56	25.85%

\* Includes funds managed by PFM and excludes the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

**CONTRA COSTA INVESTMENT POOL**

Exhibit IV

**INVESTMENTS MANAGED BY TREASURER'S OFFICE**

**QUARTERLY COUPON RATES, YIELD TO MATURITY**

<b>Fiscal Year</b>		<b>Quarter Ending</b>			
		<b>September</b>	<b>December</b>	<b>March</b>	<b>June</b>
2017/18	Coupon Rate	1.3142%	1.3991%		
	Yield to Maturity	1.3307%	1.4333%		
2016/17	Coupon Rate	1.0063%	1.0436%	1.1392%	1.2330%
	Yield to Maturity	0.9760%	1.0418%	1.1420%	1.2552%
2015/16	Coupon Rate	0.6433%	0.7270%	0.8556%	0.9341%
	Yield to Maturity	0.5859%	0.6955%	0.8251%	0.9043%
2014/15	Coupon Rate	0.5437%	0.4624%	0.4912%	0.5309%
	Yield to Maturity	0.4605%	0.4185%	0.4379%	0.4894%
2013/14	Coupon Rate	0.6331%	0.4843%	0.4686%	0.4802%
	Yield to Maturity	0.4645%	0.3709%	0.3680%	0.3877%
2012/13	Coupon Rate	0.8304%	0.5568%	0.5829%	0.5838%
	Yield to Maturity	0.6012%	0.3947%	0.4243%	0.4229%
2011/12	Coupon Rate	0.8769%	0.8385%	0.8122%	0.7426%
	Yield to Maturity	0.6842%	0.6658%	0.6739%	0.6130%
2010/11	Coupon Rate	0.9802%	0.7132%	0.7326%	0.6982%
	Yield to Maturity	0.7494%	0.5866%	0.6133%	0.5612%
2009/10	Coupon Rate	1.2464%	0.8931%	0.8610%	0.8212%
	Yield to Maturity	1.1095%	0.7840%	0.7373%	0.6993%
2008/09	Coupon Rate	4.4019%	1.7623%	1.2918%	1.2418%
	Yield to Maturity	4.2819%	1.6574%	1.1808%	1.1231%
2007/08	Coupon Rate	5.1675%	4.6491%	3.3805%	2.9712%
	Yield to Maturity	5.2022%	4.6583%	3.3454%	2.9048%

Source: All data is calculated by Sungard.

**CONTRA COSTA INVESTMENT POOL**

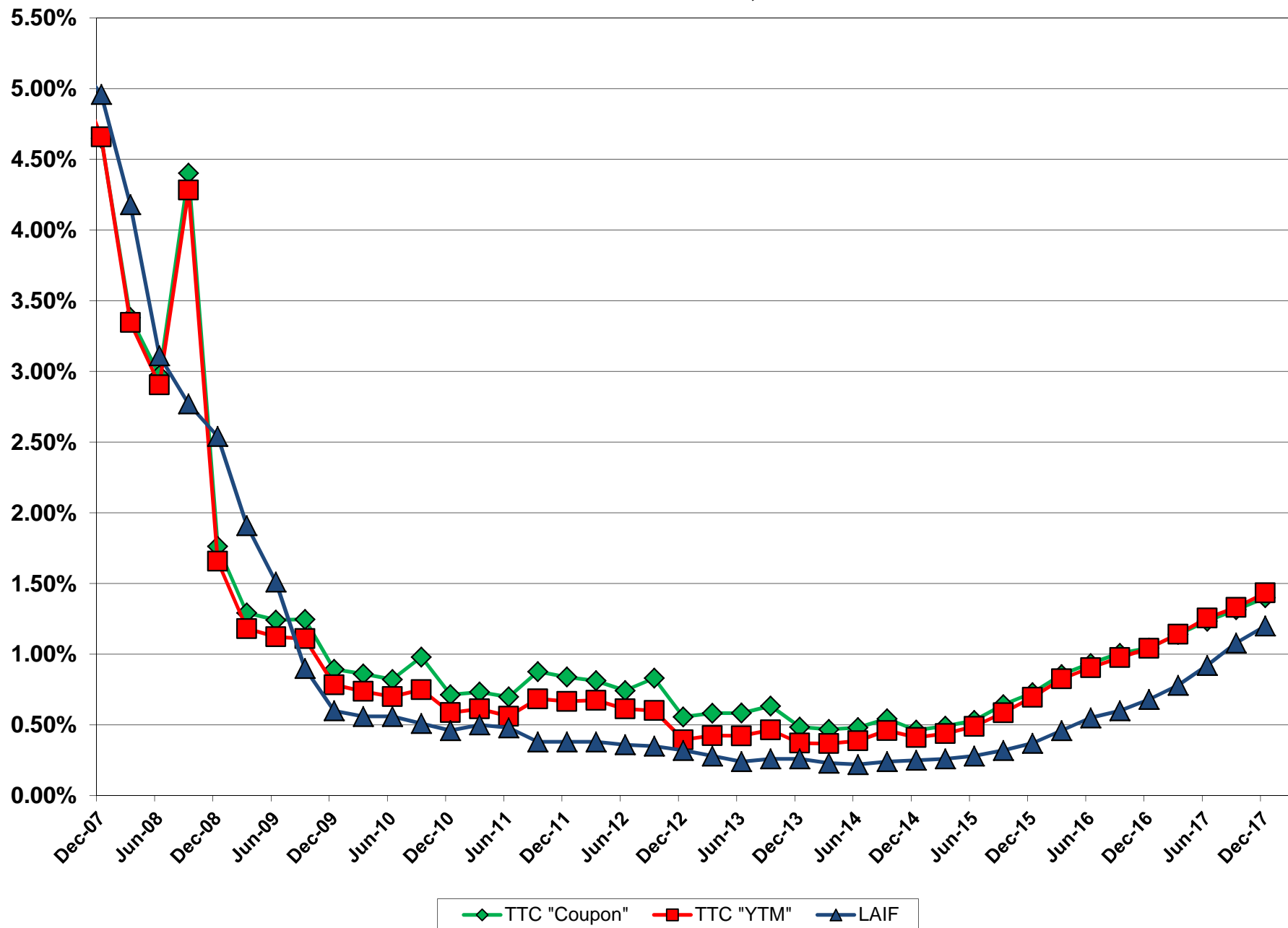
Exhibit IV (a)

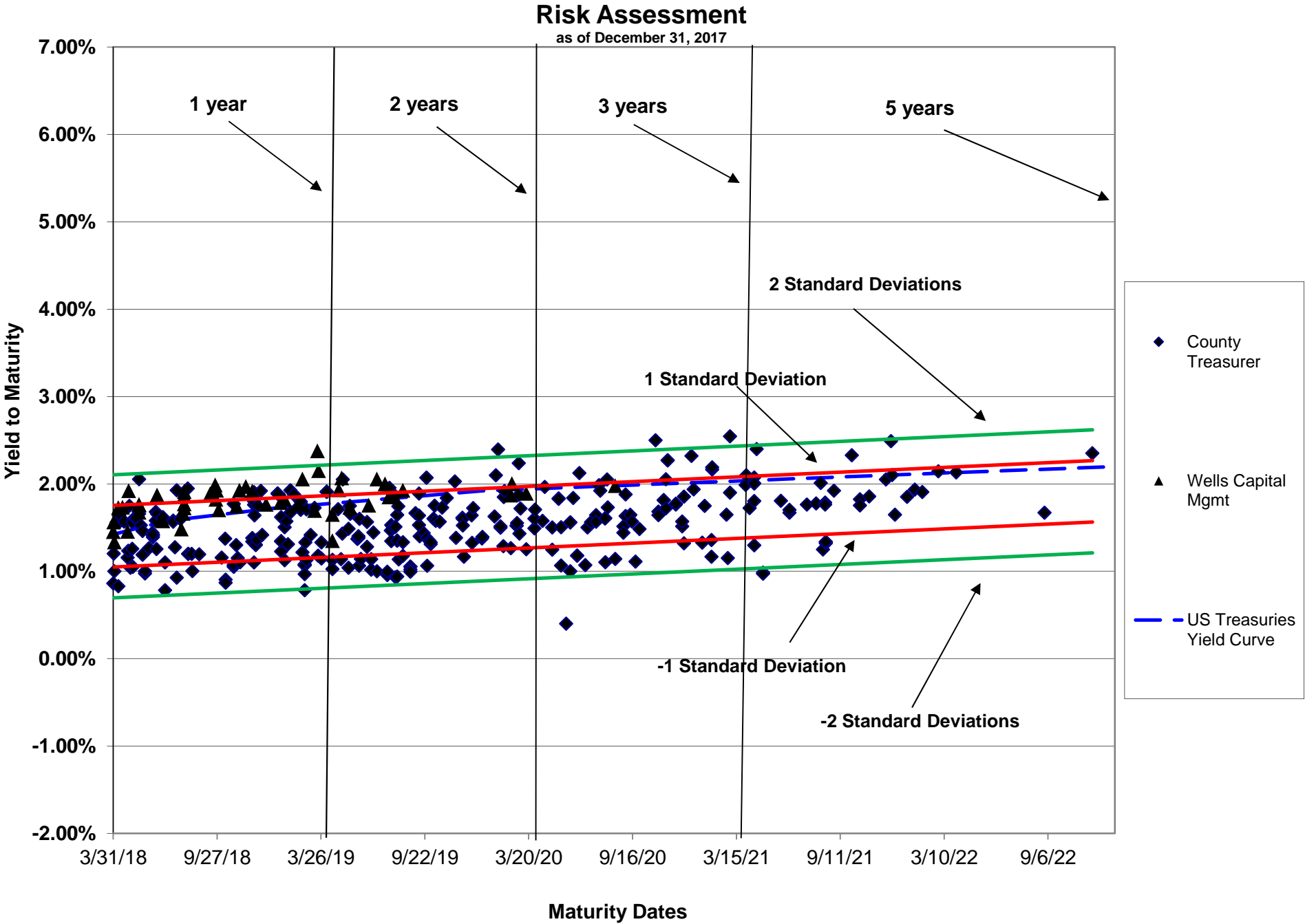
**INVESTMENTS MANAGED BY OUTSIDE CONTRACTOR****LAIF QUARTERLY APPORTIONMENT RATES**

		Quarter Ending			
		September	December	March	June
2017/18	Apportionment Rate	1.08%	1.20%		
2016/17	Apportionment Rate	0.60%	0.68%	0.78%	0.92%
2015/16	Apportionment Rate	0.32%	0.37%	0.46%	0.55%
2014/15	Apportionment Rate	0.24%	0.25%	0.26%	0.28%
2013/14	Apportionment Rate	0.26%	0.26%	0.23%	0.22%
2012/13	Apportionment Rate	0.35%	0.32%	0.28%	0.24%
2011/12	Apportionment Rate	0.38%	0.38%	0.38%	0.36%
2010/11	Apportionment Rate	0.51%	0.46%	0.50%	0.48%
2009/10	Apportionment Rate	0.90%	0.60%	0.56%	0.56%
2008/09	Apportionment Rate	2.77%	2.54%	1.91%	1.51%
2007/08	Apportionment Rate	5.24%	4.96%	4.18%	3.11%

# Contra Costa County Investment Pool

as of December 31, 2017





## Risk Assessment

(Securities Greater Than or Less Than Two Standard Deviations)

As of December 31, 2017

<u>CUSIP</u>	<u>DESCRIPTION</u>	<u>PURCHASE DATE</u>	<u>PAR</u>	<u>COST</u>	<u>MARKET</u>	<u>COUPON (%)</u>	<u>MATURITY DATE</u>	<u>YTM (%)</u>
949746RS2	CORP WELLS FARGO & C	3/7/2016	5,000,000.00	4,989,750.00	4,997,700.00	2.50	3/4/21	2.54
172967KB6	CCCCD CORP CITIGROUP	12/11/2017	600,000.00	604,495.50	602,010.00	2.65	10/26/20	2.50
61747YDW2	CCCCD CORP MORGAN ST	2/3/2017	240,000.00	241,764.00	241,084.80	2.65	1/27/20	2.39
17325FAB4	WELLS CAP CORP CITIBANK	3/20/2017	750,000.00	750,000.00	751,139.37	1.97	3/20/19	2.38
912828Q78	CCCCD GOV US TREASURY	7/8/2016	25,000.00	25,349.18	24,459.00	1.38	4/30/21	0.97
121101042	CCCCD CD BERTA KAMM	5/24/2017	3,397.22	3,397.22	3,397.22	0.40	5/24/20	0.40

**CONTRA COSTA COUNTY INVESTMENT POOL**

**AVERAGE INFORMATION**  
**October 1, 2017 through December 31, 2017**

	<b>AVERAGE DAILY BALANCE (PAR)</b>	<b>PERCENT OF PORTFOLIO</b>	<b>AVERAGE YTM</b>	<b>AVERAGE DAYS TO MATURITY AS A PERCENT OF PORTFOLIO</b>	<b>AVERAGE DAYS TO MATURITY FOR THE QUARTER</b>
<b>A. Investments Managed by Treasurer's Office</b>	\$2,741,158,501.81	85.21%	1.3590%	174.96	205
<b>B. Investments Managed by Outside Contractors</b>					
1. Local Agency Investment Fund	\$180,080,043.81	5.60%	1.1847%	0.06	1
2. Other					
a. Wells Capital Management	\$44,331,840.13	1.38%	1.5533%	3.27	237
b. CalTRUST Short Term Fund	\$146,004,951.70	4.54%	1.5100%	0.05	1
c. Cash	\$105,451,053.76	3.28%	0.1423%	0.00	0
Total	<u>\$3,217,026,391.22</u>	100.00%			
* Weighted Average YTM of Portfolio =			<u>1.32%</u>	<u>178</u>	

\* Excludes: Section B.2.a (EBRCS Bond) of the Investment Pool Summary and Futuris Public Entity Trust  
LAIF and CalTRUST Short Term Fund are subject to a one day call of principal provision



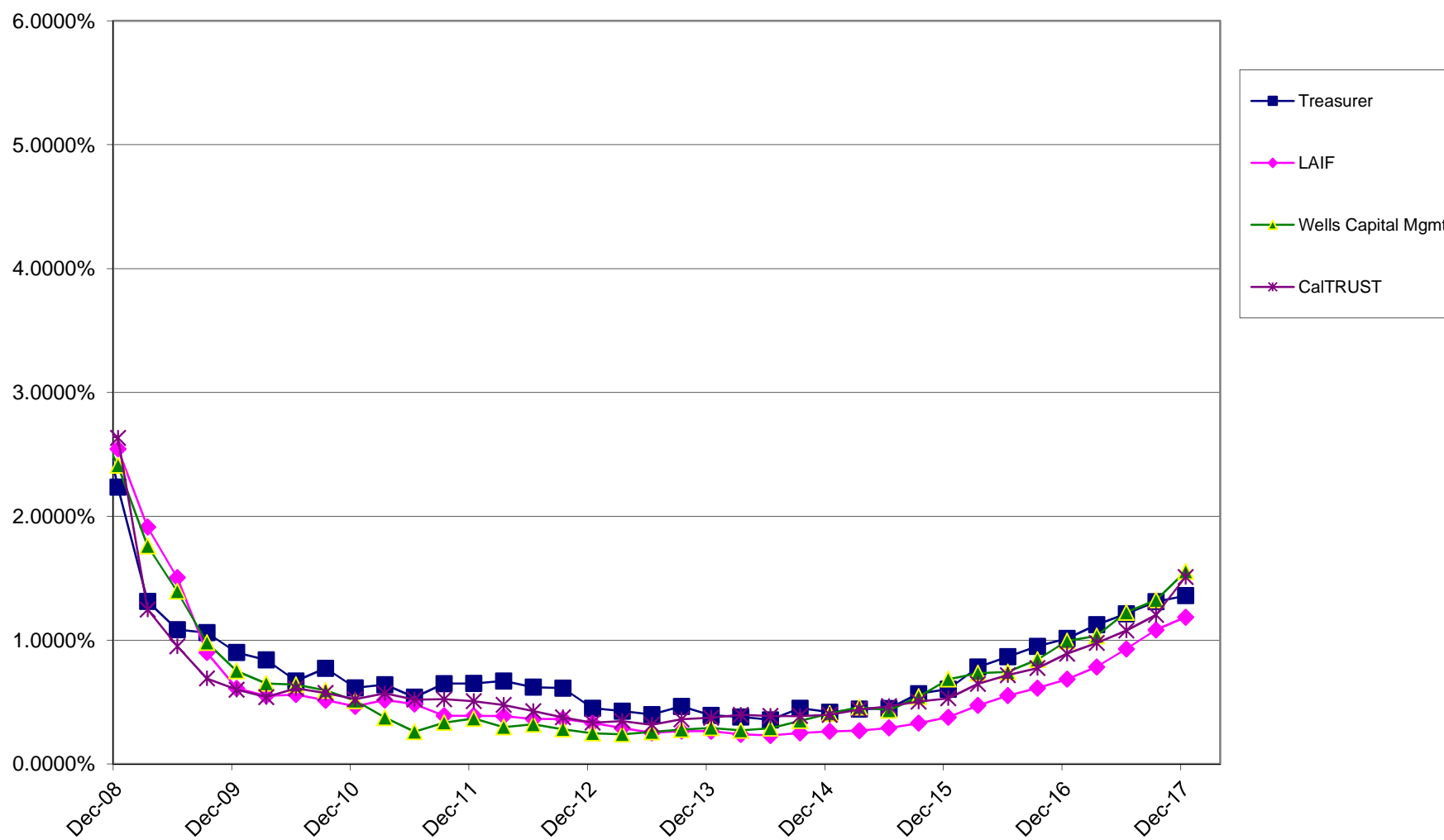
**CONTRA COSTA COUNTY INVESTMENT POOL  
SUMMARY OF POOL RATES AND BENCHMARKS  
AS OF DECEMBER 31, 2017**

<b><u>Pool Rates:</u></b>	YTM as of 12/31/17	Quarterly Ave.	Average Days to Maturity	
Total County Portfolio (w/ Cash)	1.41%	1.32%	201	*1
Investments Managed by Treasurer's Office	1.43%	1.36%	205	
Wells Capital Management	1.67%	1.55%	237	
CalTRUST Short Term Fund	1.43%	1.51%	262	*2
	Quarterly Apportionment Rate	PMIA Ave. Effective Yield		
Local Agency Investment Fund (LAIF)	1.20%	1.18%	186	*2
<b><u>Benchmarks:</u></b>	12/31/17	10/1/17 - 12/31/17		
		High	Ave.	Low
Federal Fund Rates Index	1.3400%	1.4400%	1.2297%	1.0900%
Six Month Treasury Bill	1.3144%	1.3931%	1.2826%	1.1875%
Six Month LIBOR	1.8371%	1.8436%	1.6397%	1.5093%
Vanguard Prime Money Mkt Fund	0.3000%			

\*1. Cash is included in the calculation.

\*2. Average days to maturity (with a one day call of principal provision)

**Contra Costa County Investment Pool**  
**Average Quarterly YTM**  
**as of December 31, 2017**



**CONTRA COSTA COUNTY  
TREASURER'S INVESTMENT PORTFOLIO  
STRUCTURED SECURITIES  
December 31, 2017**

Exhibit VI

<u>Description</u>	<u>CUSIP</u>	<u>Maturity Date</u>	<u>Coupon Rate</u>	<u>Par (\$)</u>	<u>Market (\$)</u>	<u>Cost (\$)</u>	<u>Provisions</u>	<u>Fund #</u> *
CORP IBM CORP	459200HZ7	2/6/2018	1.13%	5,000,000.00	4,996,950.00	4,995,950.00	Make-whole call +7.5 bps	8177
CORP IBM CORP	459200HZ7	2/6/2018	1.13%	5,000,000.00	4,996,950.00	4,978,100.00	Make-whole call +7.5 bps	8177
CORP JP MORGAN CHASE	46623EKD0	3/1/2018	1.70%	5,000,000.00	4,999,500.00	4,991,700.00	Call on and anytime after 2/1/18	8177
CORP CHEVRON CORP	166764AV2	3/2/2018	1.37%	5,000,000.00	4,996,650.00	4,999,089.53	Make-whole call +7.5 bps	8177
CORP APPLE INC	037833AJ9	5/3/2018	1.00%	10,000,000.00	9,975,300.00	9,925,100.00	Make-whole call +10 bps	8177
CCCCD CORP CISCO SYS	17275RAU6	6/15/2018	1.65%	130,000.00	129,889.50	129,977.90	Make-whole call +10 bps	7903
CORP MICROSOFT CORP	594918AV6	12/6/2018	1.63%	6,406,000.00	6,393,828.60	6,368,460.84	Make-whole call +7 bps	8177
CCCCD CORP BB&T CALL	05531FAQ6	2/1/2019	2.25%	1,960,000.00	1,963,371.20	1,980,325.20	Call anytime on and after 1/2/19	7903
CCCCD CORP CISCO SYS	17275RAE2	2/15/2019	4.95%	1,795,000.00	1,853,229.80	1,983,187.80	Make-whole call +30 bps	7903
GOV FFCB CALLABLE NO	3133EFYS0	2/22/2019	1.15%	10,000,000.00	9,895,500.00	9,980,400.00	Call on and anytime after 2/22/17	8177
CCCSIG CORP JOHNSON	478160BR4	3/1/2019	1.13%	720,000.00	712,771.20	719,913.60	Make-whole call +5 bps	6911
CORP EXXON MOBIL COR	30231GAP7	3/1/2019	1.71%	3,500,000.00	3,491,810.00	3,500,000.00	Make-whole call +12.5 bps	8177
CCCSIG CORP BERKSHIR	084664CG4	3/15/2019	1.70%	330,000.00	328,934.10	329,749.20	Make-whole call +12.5 bps	6911
CCCCD CORP US BANCOR	91159HHH6	4/25/2019	2.20%	1,950,000.00	1,955,518.50	1,982,935.50	Call on and anytime after 3/25/19	7903
CORP CHEVRON	166764BH2	5/16/2019	1.56%	5,000,000.00	4,971,450.00	4,986,000.00	Make-whole call +12.5 bps	8177
CCCSIG CORP GOLDMAN	38141GWP5	7/23/2019	1.95%	315,000.00	313,163.55	314,962.20	Make-whole call +10 bps	691
CCCSIG CORP MICROSOFT	594918BN3	8/8/2019	1.10%	860,000.00	848,501.80	859,114.20	Make-whole call +7.5 bps	6911
CCCSIG CORP BERKSHIR	084664CK5	8/15/2019	1.30%	375,000.00	370,263.75	374,636.25	Make-whole call +10 bps	6911
CCCSIG CORP IBM CRED	44932HAA1	9/6/2019	1.63%	700,000.00	695,275.00	699,468.00	Make-whole call +7 bps	6911
CCCSIG CORP CISCO SY	17275RBG6	9/20/2019	1.40%	795,000.00	786,708.15	794,117.55	Make-whole call +10 bps	6911
CCCCD CORP PFIZER IN	717081DL4	5/15/2019	2.10%	1,960,000.00	1,963,077.20	1,984,068.80	Make-whole call +7 bps	7903
CCCSIG CORP WALMART	931142DY6	10/9/2019	1.75%	350,000.00	348,757.50	349,993.00	Make-whole call +5 bps	6911
CCCSIG CORP HONEYWEL	438516BQ8	10/30/2019	1.80%	240,000.00	238,730.40	239,812.80	Make-whole call +5 bps	6911
CCCSIG CORP AMERICAN	02665WBZ3	11/13/2019	2.00%	300,000.00	298,974.00	299,832.00	Make-whole call +7.5 bps	6911
CCCSIG CORP PFIZER	717081EB5	12/15/2019	1.70%	845,000.00	839,684.95	844,391.60	Make-whole call +10 bps	6911
CCCSIG CORP JPMORGAN	46625HKA7	1/23/2020	2.25%	400,000.00	399,732.00	401,508.00	Call on and anytime after 12/23/19	6911
CORP MICROSOFT CORP	594918BV5	2/6/2020	1.85%	10,000,000.00	9,970,400.00	10,000,000.00	Make-whole call +10 bps	8177
CCCSIG CORP APPLE IN	037833CK4	2/7/2020	1.90%	600,000.00	598,194.00	599,706.00	Make-whole call +7.5 bps	6911
CCCSIG CORP CHEVRON	166764BP4	3/3/2020	1.99%	1,075,000.00	1,065,841.00	1,078,569.00	Make-whole call +10 bps	6911
CCCCD CORP AMERICAN	0258M0EE5	3/3/2020	2.20%	170,000.00	169,484.90	169,823.20	Call on and anytime after 2/1/20	7903
CCCSIG CORP EXXON MO	30231GAG7	3/6/2020	1.91%	400,000.00	397,932.00	401,916.00	Make-whole call +5 bps	6911
CORP APPLE INC	037833CS7	5/11/2020	1.80%	10,000,000.00	9,915,300.00	9,991,300.00	Make-whole call +10 bps	8177
CCCSIG CORP APPLE IN	037833CS7	5/11/2020	1.80%	530,000.00	525,510.90	529,459.40	Make-whole call +10 bps	6911
CCCSIG CORP WALT DIS	25468PDU7	6/5/2020	1.80%	850,000.00	842,962.00	849,014.00	Make-whole call +6 bps	6911
CCCSIG CORP AMERI HO	02665WBT7	7/20/2020	1.95%	505,000.00	501,025.65	504,489.95	Make-whole call +10 bps	6911
CCCSIG CORP CATERPIL	14913Q2A6	9/4/2020	1.85%	635,000.00	627,589.55	634,466.60	Make-whole call +10 bps	6911
CCCSIG CORP VISA INC	92826CAB8	12/14/2020	2.20%	210,000.00	209,834.10	212,310.00	Make-whole call +10 bps	6911
CCCCD CORP GOLDMAN S	38141GWS5	12/27/2020	2.60%	225,000.00	224,975.25	227,045.25	Make-whole call +20 bps	7903
CCCSIG ABS CITIBANK	17305EGA7	1/19/2021	1.74%	745,000.00	744,857.33	744,857.33	5% cleanup call	6911
CCCSIG CORP BB&T MTN	05531FAZ6	2/1/2021	2.15%	215,000.00	212,966.10	214,901.10	Call on and anytime after 1/1/2021	6911
CCCCD CORP BB T MTN	05531FAZ6	2/1/2021	2.15%	110,000.00	108,959.40	109,930.39	Call on and anytime after 1/1/2021	7903
CCCSIG CORP UNITED P	911312BP0	4/1/2021	2.05%	475,000.00	472,487.25	474,249.50	Make-whole call +10 bps	7903
CCCCD CORP BANK OF N	06406FAA1	4/15/2021	2.50%	125,000.00	125,281.25	126,846.25	Call on and anytime after 3/15/21	7903
CCCSIG CORP PEPISCO	713448DX3	4/15/2021	2.00%	375,000.00	370,736.25	374,925.00	Make-whole call +10 bps	6911
CCCCD CORP PEPISCO I	713448DX3	4/15/2021	2.00%	70,000.00	69,204.10	69,986.00	Make-whole call +10 bps	7903
CCCSIG ABS CARMAX 20	14314RAH5	4/15/2021	1.80%	260,000.00	259,980.92	259,980.92	10% collateral call	6911
CCCCD CORP BANK OF A	06051GFW4	4/19/2021	2.63%	110,000.00	110,561.00	110,936.19	Make-whole call +25 bps	7903
CORP MICROSOFT CORP	594918BP8	8/8/2021	1.55%	8,549,000.00	8,323,904.83	8,389,048.21	Make-whole call +10 bps	8177
CCCSIG CORP BOFA CAL	06051GGS2	10/1/2021	2.33%	545,000.00	543,463.10	545,000.00	Make-whole call +15 bps	6911
CCCSIG ABS JOHN DEER	47788BAD6	10/15/2021	1.82%	225,000.00	224,983.53	224,983.53	10% collateral call	6911
CCCSIG ABS NAROT 201	65478GAD2	10/15/2021	1.75%	500,000.00	499,972.05	499,972.05	5% collateral call	6911
CCCCD CORP CITIGRP I	172967LC3	12/8/2021	2.90%	250,000.00	251,645.00	254,137.50	Make-whole call +20 bps	7903
CCCSIG ABS TAOT 2017	89238KAD4	1/18/2022	1.93%	225,000.00	224,979.26	224,979.26	5% collateral call	6911
GOV FHLMC NOTES	3134GBW81	11/22/2022	2.35%	10,000,000.00	9,904,900.00	10,000,000.00	Quarterly; First 2/22/18; Last 11/22/20	8177
				<b>116,910,000.00</b>	<b>116,262,451.92</b>	<b>116,835,626.60</b>		

Notes:

6911 - Contra Costa County School Insurance Group

7903 - Contra Costa Community College District Retiree Health Benefits

7944 - Contra Costa Community College District 2006 Bond Construction Fund

**CONTRA COSTA COUNTY  
CALTRUST SHORT TERM FUND  
STRUCTURED SECURITIES  
December 31, 2017**

Exhibit VI (a)

DESCRIPTION	CUSIP	MATURITY DATE	PAR (\$)	MARKET (\$)	PROVISIONS
AMCAR 2016-4 A3	03065TAD4	7/8/2021	10,970,000.00	10,898,526.06	10% collateral call
AMCAR 2017-3 A2A	03065HAB4	12/18/2020	5,000,000.00	4,993,044.00	10% collateral call
AMERICAN EXPRESS CREDIT	0258M0EE5	3/3/2020	2,541,000.00	2,533,308.16	Call on and anytime after 2/1/20
AMERICAN HONDA FINANCE	02665WBS9	7/20/2020	6,000,000.00	6,012,926.40	Float quarterly: LIBOR +27bps
AMXCA 2014-1 A	02582JGN4	12/15/2021	5,395,000.00	5,414,958.26	Float monthly: LIBOR +37bps; 5% clean up call
APPLE INC	037833CL2	2/7/2020	3,437,000.00	3,443,675.48	Float quarterly: LIBOR +20bps
AXP 0 05/03/19	0258M0EJ4	5/3/2019	4,000,000.00	4,007,730.68	Float quarterly: LIBOR +33bps; Call on and after 4/3/19
BACCT 2015-A1 A	05522RCT3	6/15/2020	10,000,000.00	10,001,526.00	5% clean up call
BACCT 2015-A2 A	05522RCU0	9/15/2020	10,000,000.00	9,989,204.00	5% clean up call
BACR FLOAT 08/07/19	06744CFY2	8/7/2019	4,304,000.00	4,318,419.73	Float quarterly: LIBOR +55bps
BACR FLOAT 08/07/20	06744CFV8	8/7/2020	5,000,000.00	5,022,710.30	Float quarterly: LIBOR +65bps
BANK OF AMERICA CORP	06051GGN3	7/21/2021	12,500,000.00	12,559,401.25	Float quarterly: LIBOR +66bps; Call on 7/21/20 only
BANK OF NY MELLO	06406HDC0	5/22/2018	5,000,000.00	5,004,988.65	Float quarterly: LIBOR +38bps
BANK OF NY MELLO	06406HCM9	8/1/2018	2,783,000.00	2,789,540.19	Float quarterly: LIBOR +56bps
BB&T CORPORATION	05531FAT0	1/15/2020	2,459,000.00	2,481,145.14	Float quarterly: LIBOR +71.5bps; Call on and after 12/15/19
BBT 0 05/01/19	07330NAM7	5/1/2019	8,000,000.00	8,034,478.00	Float quarterly: LIBOR +53bps; Call on and after 4/10/19
BBT 2.05 06/19/18	05531FAN3	6/19/2018	3,255,000.00	3,256,688.34	Call on and anytime after 5/15/18
BBT 2.3 10/15/18	07330NAD7	10/15/2018	3,105,000.00	3,110,742.60	Call on and anytime after 9/15/18
BBT FLOAT 01/15/2020	07330NAP0	1/15/2020	2,000,000.00	2,008,262.66	Float quarterly: LIBOR +45bps
BK 2.1 08/01/18	06406HCL1	8/1/2018	3,570,000.00	3,573,393.14	Callable on and after 7/2/18
BMO FLOAT 06/15/20	06367TYM6	6/15/2020	4,000,000.00	4,010,077.88	Float quarterly: LIBOR +44bps
BMWLT 2017-1 A2	05565TAB6	7/22/2019	4,810,065.51	4,805,578.68	5% clean up call
BRK 0 08/15/19	084664CL3	8/15/2019	5,320,000.00	5,340,711.77	Float quarterly: LIBOR +26bps
C 0 03/20/19	17325FAB4	3/20/2019	10,250,000.00	10,258,860.72	Float quarterly: LIBOR +34bps
C 0 12/07/18	172967KF7	12/7/2018	3,000,000.00	3,013,005.60	Float quarterly: LIBOR +86bps
C FLOAT 10/20/20	17325FAK4	10/20/2020	7,500,000.00	7,517,079.00	Float quarterly: LIBOR +30bps
CARMX 2017-4 A2A	14314RAH5	4/15/2021	7,100,000.00	7,085,383.23	10% collateral call
CCCI 2014-A8 A8	17305EFU4	4/9/2020	7,228,000.00	7,227,999.28	5% clean up call
CHAIT 2013-A1 A1	161571FU3	2/18/2020	4,036,000.00	4,033,727.33	10% clean up call
CHAIT 2015-A5 A5	161571GY4	4/15/2020	7,300,000.00	7,292,118.92	10% clean up call
CHAIT 2017-A1 A	161571HJ6	1/18/2022	6,000,000.00	6,021,355.80	Float monthly: LIBOR +30bps; 10% clean up call
CHAPMAN UNIVERSITY	130179KN3	4/1/2019	2,000,000.00	1,994,420.00	Make-whole call +25bps
CISCO SYSTEMS INC	17275RBK7	9/20/2019	1,940,000.00	1,951,451.47	Float quarterly: LIBOR +34 bps
CITIGROUP INC	172967KT7	6/7/2019	2,000,000.00	2,015,760.00	Float quarterly: LIBOR +93 bps
CM FLOAT 07/30/18	13606BQY5	7/30/2018	15,000,000.00	14,995,650.00	Float monthly: LIBOR +17bps
COMCAST CORP 5/15/2018	20030NAW1	5/15/2018	14,055,000.00	14,254,427.80	Make-whole call +30 bps
COMET 2015-A1 A1	14041NEU1	1/15/2021	16,510,000.00	16,500,493.54	5% clean up call
CS 0 04/27/18	22546QAW7	4/27/2018	5,500,000.00	5,508,069.93	Float quarterly: LIBOR +68 bps
CSCO 0 06/15/18	17275RAY8	6/15/2018	4,500,000.00	4,504,460.76	Float quarterly: LIBOR +31 bps
DD 0 05/01/20	263534CM9	5/1/2020	5,800,000.00	5,836,428.35	Float quarterly: LIBOR +53 bps
ENERGY N W WA ELEC REVENU	29270CYM1	7/1/2019	10,000,000.00	10,005,500.00	Make-whole call +20 bps
FFCB 0 08/08/18	3133EFGY6	8/8/2018	10,000,000.00	10,018,558.70	Float monthly: LIBOR +19 bps
FFCB 0 09/17/18	3133EFM61	9/17/2018	10,000,000.00	10,022,461.60	Float monthly: LIBOR +22 bps
FHLB 1 04/06/18	3130A7LX1	4/6/2018	8,100,000.00	8,091,227.70	One time: 4/6/17
FHLB 1 5/8 01/18/19	3130AAM88	1/18/2019	20,000,000.00	19,940,700.00	One time: 1/18/18
FHLB 1.15 06/22/18	3130A8DW0	6/22/2018	6,200,000.00	6,183,997.80	Quarterly; First: 9/22/16; Last: 3/22/18
FHLMC 1 05/25/18	3134G44Z8	5/25/2018	10,000,000.00	9,977,930.00	Quarterly; First: 11/25/13; Last: 2/25/18
FHLMC 1 07/27/18	3134G9X51	7/27/2018	15,000,000.00	14,949,045.00	Quarterly; First: 1/27/17; Last: 4/27/17
FHLMC 1 09/21/18	3134GAMA9	9/21/2018	10,000,000.00	9,946,880.00	One time: 3/21/17
FHLMC 1.05 02/26/18	3134G8L98	2/26/2018	10,000,000.00	9,995,310.00	Quarterly; First: 5/26/16; Last: 11/26/17
FHLMC 1.05 04/11/18	3134G8UD9	4/11/2018	10,000,000.00	9,989,010.00	One time: 1/11/17
FHLMC 1.1 09/13/18	3134GAGF5	9/13/2018	3,000,000.00	2,986,254.00	Quarterly; First: 12/13/16; Last: 6/13/18
FHR 2677 LE	31394JTT4	9/15/2018	437,760.07	440,371.13	1% clean up call
FNMA 1 1/4 09/25/18	3136G1HM4	9/25/2018	6,900,000.00	6,874,635.60	Quarterly; First: 3/25/14; Last: 6/25/18
GENERAL ELECTRIC CO	36962GX66	7/7/2018	2,023,000.00	2,025,032.73	Float quarterly: LIBOR +27 bps
GILD FLOAT 09/20/19	37555BQ5	9/20/2019	10,000,000.00	10,012,600.00	Float quarterly: LIBOR +25 bps
GOLDMAN SACHS GP	38141GVV3	4/25/2019	11,293,000.00	11,385,328.07	Float quarterly: LIBOR +104 bps
HAROT 2016-4 A2	43814RAB2	4/18/2019	2,935,550.92	2,930,005.96	10% collateral call
HAROT 2017-1 A2	43814TAB8	7/22/2019	3,234,852.87	3,230,473.20	10% collateral call
HART 2015-A A4	44890WAD2	7/15/2020	5,380,000.00	5,365,287.85	5% collateral call
HDMOT 2016-A A2	41284DAB8	6/15/2019	213,243.73	213,181.29	10% collateral call

**CONTRA COSTA COUNTY  
CALTRUST SHORT TERM FUND  
STRUCTURED SECURITIES  
December 31, 2017**

Exhibit VI (a)

DESCRIPTION	CUSIP	MATURITY DATE	PAR (\$)	MARKET (\$)	PROVISIONS
HSBC 0 08/07/18	40428HPW6	8/7/2018	2,000,000.00	2,006,470.54	Float quarterly: LIBOR +77 bps
IFC 0 01/09/19	45950VHC3	1/9/2019	10,000,000.00	10,004,718.90	Float quarterly: LIBOR +6 bps
IFC 0 02/02/18	45950VFH4	2/2/2018	4,000,000.00	3,999,912.80	Float monthly: LIBOR +2 bps
IFC 0 03/06/18	45950VKP0	3/6/2018	10,000,000.00	9,999,741.50	Float monthly: LIBOR +5 bps
JDOT 2017-A A2	47787XAB3	10/15/2019	6,450,044.44	6,441,591.65	10% collateral call
JOHN DEERE OWNER TRUST	47788BAB0	4/15/2020	5,500,000.00	5,486,343.50	10% collateral call
JPMORGAN CHASE & CO	46623EKD0	3/1/2018	5,000,000.00	4,999,518.25	Callable on and anytime after 2/1/18
JPMORGAN CHASE & CO	46625HQV5	3/22/2019	5,000,000.00	5,037,286.05	Float quarterly: LIBOR +84 bps
LOWE'S COS INC	548661DK0	4/15/2019	10,000,000.00	10,013,129.50	Float quarterly: LIBOR +24 bps
MBALT 2016-A A3	58768FAD8	3/15/2019	3,513,617.62	3,511,921.25	5% deal call
MBART 2015-1 A3	58772PAD0	12/16/2019	6,207,422.12	6,193,463.49	5% collateral call
MORGAN STANLEY	61746BDY9	2/1/2019	3,500,000.00	3,539,636.10	Float quarterly: LIBOR +137.5 bps
MS 0 02/14/20	61746BEH5	2/14/2020	20,000,000.00	20,079,715.80	Float quarterly: LIBOR +80 bps
MTB 2 1/4 07/25/19	55279HAG5	7/25/2019	550,000.00	550,529.12	Call on and anytime after 6/25/19
MUFG FLOAT 06/21/18	60683BDD2	6/21/2018	14,000,000.00	13,997,998.00	Float monthly: LIBOR +21bps
NALT 2016-B A3	65477XAD6	7/15/2019	3,000,000.00	2,991,251.10	10% collateral call
NAROT 2014-B A3	65477WAC0	5/15/2019	441,702.93	441,498.86	5% collateral call
NAROT 2015-A A3	65477UAC4	10/15/2019	769,472.43	767,963.88	5% collateral call
NAROT 2016-A A2B	65478UAC3	2/15/2019	252,146.85	252,173.93	5% collateral call
NAROT 2016-B A2A	65478VAB3	4/15/2019	799,861.08	799,540.58	5% collateral call
NEW YORK CITY NY TRANSITI	64971Q7C1	11/1/2018	1,875,000.00	1,875,543.75	Make-whole call +25bps
NMOTR 2017-A A	65474VAM3	4/15/2021	4,370,000.00	4,375,572.62	Float monthly: LIBOR +31bps; 10% clean up call
NMOTR 2017-B A	65474VAN1	4/18/2022	10,260,000.00	10,311,688.85	Float monthly: LIBOR +43bps; 10% clean up call
NORINCHUKIN BANK (NY)	65602UUH9	2/21/2018	13,000,000.00	13,003,380.00	Float monthly: LIBOR +18bps
NORTH CAROLINA ST ETERN	65819WAC7	7/1/2018	4,760,000.00	4,761,618.40	Make-whole call +30bps
ORACLE CORP	68389XAG0	7/8/2019	3,000,000.00	3,131,146.95	Make-whole call +25bps
OREGON ST DEPT OF TRANSPR	68607DPF6	11/15/2018	2,410,000.00	2,410,361.50	Make-whole call +15bps
PNC 0 06/01/18	69353REN4	6/1/2018	3,000,000.00	3,003,767.46	Float quarterly: LIBOR +42bps
PNC 1 1/2 02/23/18	69353REJ3	2/23/2018	8,762,000.00	8,759,249.52	Callable on and anytime after 1/24/18
PNC 1.85 07/20/18	69353RER5	7/20/2018	3,900,000.00	3,896,619.01	Make-whole call +10bps
PNC 2.2 01/28/19	69353RCH9	1/28/2019	1,755,000.00	1,755,533.99	Callable on and anytime after 12/29/18
PNC BANK NA	69353RFD5	5/19/2020	2,025,000.00	2,031,676.32	Float quarterly: LIBOR +36bps
PORT OF SEATTLE WA REVENU*	735389MT2	5/1/2036	6,000,000.00	6,382,800.00	Make-whole call +30bps; Call on and anytime after 5/1/19
PURDUE RESEARCH FNDTN IN	746168AA1	7/1/2018	6,000,000.00	6,097,020.00	Make-whole call +15bps
QCOM 0 05/20/20	747525AQ6	5/20/2020	1,800,000.00	1,800,770.74	Float quarterly: LIBOR +45bps
ROYAL BANK OF CANADA	78012K5K9	8/29/2019	6,000,000.00	6,001,518.90	Float quarterly: LIBOR +24bps
RY FLOAT 11/06/18	78009N2S4	11/6/2018	12,000,000.00	11,999,160.00	Float monthly: LIBOR +25bps
RY FLOAT 12/06/18	78009N4N3	12/6/2018	13,000,000.00	13,000,000.00	Float monthly: LIBOR +23bps
SANUK FLOAT 11/03/20	80283LAQ6	11/3/2020	8,340,000.00	8,338,921.14	Float quarterly: LIBOR +30bps
SDART 2017-3 A3	80284YAD6	6/15/2021	8,950,000.00	8,912,993.54	10% collateral call
SHBASS FLOAT 09/08/20	86960BAS1	9/8/2020	2,310,000.00	2,313,647.58	Float quarterly: LIBOR +36bps
SMAT 2016-2US A2A	83191GAB5	8/14/2019	9,614,565.30	9,590,182.76	10% collateral call
STANLN FLOAT 09/07/18	85325TXJ9	9/7/2018	15,000,000.00	14,994,525.00	Float monthly: LIBOR +22bps
SUMIBK FLOAT 06/18/18	86563YZ22	6/18/2018	13,000,000.00	13,000,182.00	Float monthly: LIBOR +22bps
SUMITR FLOAT 06/05/18	86564E2D7	6/5/2018	14,000,000.00	14,000,532.00	Float monthly: LIBOR +20bps
TAOT 2016-A A3	89237KAD5	3/16/2020	2,581,744.84	2,571,851.85	5% collateral call
TAOT 2016-D A2A	89231LAB3	5/15/2019	2,785,388.11	2,781,137.89	5% collateral call
TAOT 2017-A A2A	89238MAB4	9/16/2019	4,641,708.79	4,634,088.04	5% collateral call
TAOT 2017-B A2B	89190BAC2	1/15/2020	2,500,000.00	2,499,998.75	5% collateral call
TAOT 2017-D A3	89238KAD4	1/18/2022	10,905,000.00	10,840,670.31	5% collateral call
TOYOTA MOTOR CREDIT CORP	89236TB80	1/17/2019	3,470,000.00	3,477,950.92	Make-whole call +10 bps
UBS AG STAMFORD CT	90261XHF2	8/14/2019	15,000,000.00	15,095,812.95	Float quarterly: LIBOR +64 bps
UNBC 2 5/8 09/26/18	90521APJ1	9/26/2018	4,100,000.00	4,113,929.83	Callable on and anytime after 8/26/18
UNH FLOAT 10/15/20	91324PDB5	10/15/2020	4,790,000.00	4,784,295.01	Float quarterly: LIBOR +7bps
UPS FLOAT 04/01/21	911312BH8	4/1/2021	4,415,000.00	4,417,064.63	Float quarterly: LIBOR +15bps
USB 0 04/25/19	91159HHJ2	4/25/2019	4,000,000.00	4,011,829.36	Float quarterly: LIBOR +40bps; call on and after 3/25/19
USB 0 05/24/19	90331HNE9	5/24/2019	16,000,000.00	16,017,339.36	Float quarterly: LIBOR +15bps; call on and after 4/24/19
WELLS FARGO & COMPANY	94974BGN4	7/22/2020	1,150,000.00	1,166,650.22	Float quarterly: LIBOR +88 bps
WFC FLOAT 10/15/18	94989RQJ0	10/15/2018	7,000,000.00	7,000,014.00	Float quarterly: LIBOR +88 bps
			<b>777,340,147.61</b>	<b>778,480,969.68</b>	

Contra Costa County invests approximately \$145.5 million in the CalTRUST Short Term Fund which had assets of \$1.52 billion as of 12/31/17. The above data represents the information at the Short Term Fund level, not at the Contra Costa County account level.

\*The underlying security is defeased by US treasuries with a prerefunded maturity date of 5/1/19.

**CONTRA COSTA COUNTY  
WELLS CAP MANAGEMENT  
STRUCTURED SECURITIES  
December 31, 2017**

<u>DESCRIPTION</u>	<u>CUSIP</u>	<u>MATURITY DATE</u>	<u>PAR</u> (\$)	<u>MARKET</u> (\$)	<u>COST</u> (\$)	<u>PROVISIONS</u>
AMERICAN EXPRESS CREDIT CORP	0258M0DZ9	11/5/2018	700,000.00	701,729.47	699,944.00	Callable on and anytime after 10/5/18
BANK OF NEW YORK MELLON CORP	06406HCL1	8/1/2018	475,000.00	479,607.50	477,375.00	Call on and anytime after 7/2/18
BB&T CORP	05531FAP8	6/15/2018	500,000.00	501,964.12	503,925.00	Float quarterly: LIBOR +86 bps; call on and after 5/15/18
BERKSHIRE HATHAWAY FINANCE CORP	084664CD1	1/12/2018	750,000.00	752,818.88	750,000.00	Float quarterly: LIBOR +30bps
BMWLT 161 A3	05581RAD8	1/22/2019	255,439.36	255,206.95	255,309.65	5% deal call
BMWLT 171 A2	055657AB6	7/22/2019	172,558.40	172,483.91	172,540.35	5% clean up call
BMWLT 172 A2A	05584PAB3	2/20/2020	350,000.00	349,458.62	349,969.41	5% deal call
BOEING CO	097023BE4	5/15/2018	250,000.00	249,619.97	249,232.50	Make-whole call +10bps
CATERPILLAR FINANCIAL SERVICES CORP	14912L6Q9	2/23/2018	500,000.00	501,502.76	501,178.00	Float quarterly: LIBOR +70bps
CCCIT 14A8 A8	17305EFU4	4/9/2018	700,000.00	702,758.32	703,390.63	5% clean up call
CHAIT 155 A	161571GY4	4/16/2018	500,000.00	499,762.42	499,628.91	10% clean up call
CHARLES SCHWAB CORP	808513AK1	3/10/2018	500,000.00	501,968.50	500,815.00	Make-whole call +10bps
CISCO SYSTEMS INC	17275RAY8	6/15/2018	750,000.00	751,415.63	750,000.00	Float quarterly: LIBOR +31bps
CITIBANK NA	17325FAB4	3/20/2019	750,000.00	751,139.37	750,000.00	Float quarterly: LIBOR +34bps
COMET 161 A	14041NGC0	4/15/2019	600,000.00	603,387.47	603,398.44	Float monthly: LIBOR +45bps; 5% clean up call
DANAHER CORP	235851AN2	9/15/2018	300,000.00	300,923.50	300,510.00	Make-whole call +10 bps
FEDERAL FARM CREDIT BANKS FUNDING CORP	3133EFC70	2/22/2019	750,000.00	745,084.00	746,857.50	Call on and anytime after 2/22/17
FITAT 151 A3	31680GAD8	3/16/2020	515,671.16	514,986.71	515,147.43	10% collateral call
HAROT 171 A2	43814TAB8	7/22/2019	505,445.76	504,960.81	505,433.68	10% collateral call
HDMOT 16A A2	41284DAB8	6/17/2019	17,478.99	17,482.34	17,478.52	Float quarterly: LIBOR Flat
INTERNATIONAL FINANCE CORP	45950VKP0	3/6/2018	500,000.00	500,507.65	500,233.00	Float monthly: LIBOR +5bps
JDOT 16B A2	47788NAB4	2/15/2019	78,809.66	78,799.13	78,804.86	10% collateral call
JPMORGAN CHASE & CO	46625HQU7	3/22/2019	700,000.00	700,997.15	699,958.00	Callable on and anytime after 2/22/19
MBALT 16B A2	58768MAB7	2/15/2019	157,616.41	157,556.47	157,611.70	5% collateral call
MBALT 17A A2A	58769DAB6	8/15/2019	281,635.72	281,370.64	281,635.44	5% collateral call
MUFG UNION BANK NA	90521APJ1	9/26/2018	700,000.00	707,227.56	706,335.00	Call on and anytime after 8/26/18
NALT 16B A3	65477XAD6	7/15/2019	400,000.00	399,100.15	399,468.75	10% collateral call
NAROT 16B A2A	65478VAB3	4/15/2019	139,975.65	139,984.88	139,965.02	Make-whole call +12.5bps
PNC BANK NA	69353REJ3	2/23/2018	700,000.00	703,513.53	701,050.00	Call on and anytime after 1/24/18
SAN FRANCISCO CALIF BAY AREA RAPID TRAN DIST SALES	797669XS2	7/1/2019	750,000.00	749,465.69	750,000.00	Make-whole call +5bps
SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	79766DKL2	5/1/2019	750,000.00	748,774.60	750,000.00	Make-whole call
TAOT 16C A2A	89237WAB3	1/15/2019	52,311.83	52,300.48	52,309.29	5% collateral call
TAOT 16C A3	89237WAD9	8/17/2020	400,000.00	397,505.43	398,312.50	5% collateral call
TAOT 16D A2A	89231LAB3	5/15/2019	111,415.53	111,298.01	111,406.61	5% collateral call
USAOT 161 A2	90327CAB6	3/15/2019	19,249.56	19,253.42	19,249.08	10% collateral call
USAOT 171 A2	90290AAB3	2/18/2020	225,000.00	224,679.86	224,995.79	10% collateral call
			<b>15,807,608.04</b>	<b>15,830,595.91</b>	<b>15,823,469.08</b>	



**Pooled Money Investment Account**

**Portfolio as of 12-31-17**

**PAR VALUES MATURING BY DATE AND TYPE**


**Maturities in Millions of Dollars**

ITEM	1 day to 30 days	31 days to 60 days	61 days to 90 days	91 days to 120 days	121 days to 150 days	151 days to 180 days	181 days to 210 days	211 days to 270 days	271 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 year/out
TREASURY	\$ 1,300	\$ 9,000	\$ 1,900	\$ 1,300	\$ 1,500	\$ 1,900	\$ 1,600	\$ 3,250	\$ 5,050	\$ 8,850	\$ 1,000		
REPO													
TDs	\$ 2,158	\$ 910	\$ 763	\$ 305	\$ 579	\$ 594							
AGENCY	\$ 2,013	\$ 950	\$ 1,130	\$ 1,900	\$ 1,050	\$ 1,375	\$ 850	\$ 400	\$ 1,252	\$ 858	\$ 773		
CP	\$ 2,300	\$ 1,200	\$ 950	\$ 700	\$ 850	\$ 1,050	\$ 150	\$ 100					
CDs + BNs	\$ 3,900	\$ 800	\$ 1,600	\$ 1,300	\$ 1,250	\$ 2,275	\$ 100	\$ 100	\$ 900	\$ 125			
CORP BND													
TOTAL													
\$ 74,159	\$ 11,671	\$ 12,860	\$ 6,343	\$ 5,505	\$ 5,229	\$ 7,194	\$ 2,700	\$ 3,850	\$ 7,202	\$ 9,833	\$ 1,773	\$ -	\$ -
PERCENT	15.7%	17.3%	8.6%	7.4%	7.1%	9.7%	3.6%	5.2%	9.7%	13.3%	2.4%	0.0%	0.0%

Notes:

1. SBA Floating Rate Securities are represented at coupon change date.
2. Mortgages are represented at current book value.
3. Figures are rounded to the nearest million.
4. Does not include AB55 and General Fund loans.

Exhibit VII (a)  
State of California

<div>  <div> <b>State of California</b>  <b>Pooled Money Investment Account</b>  <b>Market Valuation</b>  <b>12/31/2017</b> </div> </div>				
Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
1* United States Treasury:				
Bills	\$ 15,798,555,512.89	\$ 15,873,337,714.44	\$ 15,860,404,500.00	NA
Notes	\$ 20,668,927,462.54	\$ 20,663,056,666.82	\$ 20,567,399,500.00	\$ 51,205,126.00
1* Federal Agency:				
SBA	\$ 863,151,176.21	\$ 863,121,107.49	\$ 854,212,976.72	\$ 1,085,497.30
MBS-REMICs	\$ 32,120,879.43	\$ 32,120,879.43	\$ 33,135,054.84	\$ 150,303.41
Debentures	\$ 1,378,587,035.45	\$ 1,378,560,299.33	\$ 1,370,297,200.00	\$ 3,311,850.25
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 250,000,000.00	\$ 250,000,000.00	\$ 247,477,500.00	\$ 1,374,735.50
Discount Notes	\$ 8,395,522,888.62	\$ 8,418,489,291.59	\$ 8,414,180,500.00	NA
GNMA	\$ -	\$ -	\$ -	\$ -
1* Supranational Debentures	\$ 450,210,930.52	\$ 450,113,708.30	\$ 447,618,000.00	\$ 1,441,215.00
1* Supranational Debentures FR	\$ 50,000,000.00	\$ 50,000,000.00	\$ 50,063,000.00	\$ 162,067.78
2* CDs and YCDs FR	\$ 525,000,000.00	\$ 525,000,000.00	\$ 525,000,000.00	\$ 1,499,171.12
2* Bank Notes	\$ 600,000,000.00	\$ 600,000,000.00	\$ 599,619,554.09	\$ 2,337,722.21
2* CDs and YCDs	\$ 11,225,000,000.00	\$ 11,225,000,000.00	\$ 11,219,981,017.33	\$ 22,812,888.95
2* Commercial Paper	\$ 7,261,281,569.44	\$ 7,273,970,472.21	\$ 7,271,584,361.13	NA
1* Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ -	\$ -	\$ -	\$ -
1* Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
1* Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 5,307,240,000.00	\$ 5,307,240,000.00	\$ 5,307,240,000.00	NA
AB 55 & GF Loans	\$ 1,466,657,000.00	\$ 1,466,657,000.00	\$ 1,466,657,000.00	NA
TOTAL	\$ 74,272,254,455.10	\$ 74,376,667,139.61	\$ 74,234,870,164.11	\$ 85,380,577.52

Fair Value Including Accrued Interest

\$ 74,320,250,741.63

\* Governmental Accounting Standards Board (GASB) Statement #72

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and  
Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (**0.998093529**).

As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,961,870.58 or \$20,000,000.00 x **0.998093529**.

All investments are in U.S. dollars according to State of California.





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# DISCLOSURE STATEMENT

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## **Portfolio Holdings: Structured Notes and Asset-Backed Securities**

The Treasury Investment Division has received a number of inquiries concerning our various portfolio holdings. Questions involving structured notes, derivative products\*, and asset-backed securities are the most notable.

In an effort to clarify the information provided in our monthly statements, we would like to share with you our investment positions in structured notes and asset-backed securities.

Following are the State of California Treasurer's holdings in each category as of December 31, 2017:

**\* *The Pooled Money Investment Account Portfolio has not invested in, nor will it invest in, Derivative Products as defined in FASB 133.***

1. Structured Notes

Structured notes are debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options. They are issued by corporations and by government-sponsored enterprises such as the Federal National Mortgage Association and the Federal Home Loan Bank System or an international agency such as the World Bank.

Securities Accountability

Structured Notes

a. Callable Agency	\$ 250.000 million
b. LIBOR Agency Floater	\$ 50.000 million
c. 3 month LIBOR Corporate Floater	\$ 0.000 million
d. 3 month LIBOR Bank Floater	\$ 525.000 million
e. 2 year CMT Corporate Floater	\$ 0.000 million
f. 3 month T-Bill Agency Floater	\$ 0.000 million
g. 3 month T-Bill Corporate Floater	\$ 0.000 million

U.S. \$825.000 million As of: 12/31/17

2. Asset-Backed Securities

Asset-backed securities entitle the purchaser to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as CMOs), small business loans, or credit card receivables (such as ABCP).

Asset-Backed Securities

a. Small Business Administration Pools	\$ 863.151 million
b. Agency MBS-REMIC'S	<u>\$ 32.121 million</u>
(Medium term sub-total)	\$ 895.272 million
c. Commercial Paper (Short term sub-total)	\$ 945.338 million

U.S. \$1,840.610 million As of: 12/31/17

Total Portfolio As of: 12/31/17

\$74,272,397,118.14

Structured notes and Medium-term Asset-backed securities as a percent of portfolio: 2.32%

Short-term Asset-Backed Commercial Paper (ABCP) as a percent of portfolio: 1.27% \*

Total Medium-term and Short-term Structured notes and Asset-backed securities  
as a percent of portfolio: 3.59%

***\* ABCP purchased by the Pooled Money Investment Account (PMIA) does not include Structured Investment Vehicles (SIVs) nor do any of the approved ABCP programs include SIVs as underlying assets.***

## Portfolio Stress Test<sup>1</sup>

as of December 31, 2017

Par Value	3,231,466,831.69	Book Price	99.819
Book Value	3,225,613,707.25	Average Days to Maturity	186
Market Value	3,222,918,226.62	Coupon	1.3991%
Market Price	99.735	YTM	1.4333%

Yield Change	Market Value	Market Price	Gain/Loss <sup>2</sup>
(bps)	(\$)	(\$)	(bps)
-50	3,230,969,830.44	99.985	25.07
-25	3,226,934,024.60	99.860	12.53
-10	3,224,522,154.95	99.785	5.01
0	3,222,918,226.62	99.735	0.00
10	3,221,317,474.30	99.686	-4.91
25	3,218,922,279.18	99.612	-12.33
50	3,214,946,026.79	99.489	-24.67

Note: Stress Testing is a form of testing that is used to determine the stability of a given system or entity. It reveals how well a portfolio is positioned in the event the forecasts prove true. The stress test conducted on the portfolio managed by the Treasurer's Office identifies the sensitivity of our portfolio to the change in interest rate. The test result shows if the yield were to go down by 50 bps, the market value of the portfolio would increase by 25.07 bps. If the yield were to go up by 50 bps, the market value of the portfolio would decrease by 24.67 bps.

1. The stress test is conducted on the portfolio managed by the Treasurer's Office. Portfolios managed by outside contractors are excluded. All data is provided by SunGard.

2. Gain/Loss is calculated based on the market value/price.

**CONTRA COSTA COUNTY  
TREASURER'S INVESTMENT PORTFOLIO  
MUNICIPAL SECURITIES  
December 31, 2017**

<b><u>Security Description</u></b>	<b><u>CUSIP</u></b>	<b><u>Coupon Rate</u></b>	<b><u>YTM</u></b>	<b><u>Purchase Date</u></b>	<b><u>Maturity Date</u></b>	<b><u>Par Value</u></b>	<b><u>Market Value<sup>1</sup></u></b>	<b><u>Fund<sup>3</sup></u></b>
Washington State GO Bond	93974B3K6	5.0000%	1.3012%	6/27/13 <sup>2</sup>	1/1/18	600,000.00	696,925.06	5057
Wicomico County MD GO Bond	967545R89	3.5000%	1.6386%	6/27/13 <sup>2</sup>	12/1/18	390,000.00	427,550.12	5057
Univ of Cal Taxable Rev Bond	91412GSZ9	2.0540%	2.0540%	10/2/13	5/15/18	195,000.00	195,000.00	7903
CCCSIG Connecticut St Taxable	20772J3C4	1.1000%	1.0030%	8/17/16	8/15/18	1,280,000.00	1,282,444.80	6911
<b>Total</b>						<u><u>\$2,465,000.00</u></u>	<u><u>\$2,601,919.98</u></u>	

1 Market Value equals Cost less purchase interest

2 Date when the security was transferred from Fund 5055 to Fund 5057 per AUHSD's request

3 Fund #

5057 - Acalanes Union High School District

6911 - Contra Costa County Schools Insurance Group

7903 - Contra Costa Community College District Retiree Health Benefits



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Cancellation Agreement #72-020-5 with Pittsburg Unified School District

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Cancellation Agreement #72-020-5, to cancel Contract #72-020-3 with Pittsburg Unified School District, an educational institution, effective at the close of business on June 30, 2018 for the Teenage Pregnancy Project (TPP).

**FISCAL IMPACT:**

This contract was funded 100% by Federal Department of Health and Human Services TPP Grant funds.

**BACKGROUND:**

On November 10, 2015, the Board of Supervisors approved Interagency Agreement #72-020-3 allowing the contractor to implement the TPP in WCCUSD, for the period from September 1, 2015 through August 31, 2020. This agreement met the social needs of County's population by implementing a TPP with the goal to reduce teen birth rates among youth ages 15-19 years old who attend middle school or high school in Pittsburg.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

**BACKGROUND: (CONT'D)**

The County was recently notified by the Department of Health and Human Services that funding of the TPP program will end officially on June 30, 2018. In accordance with Paragraph 5, (Termination) of the Contract's General Condition, the department and the contractor have agreed to a mutual cancellation of this contract.

Approval of Contract Cancellation Agreement #72-020-5 will accomplish this termination.

**CHILDREN'S IMPACT STATEMENT:**

This TPP program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Children and Youth Healthy and Preparing for Healthy Adulthood"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include a decrease in the number of teenage pregnancies in East Contra Costa County.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Cancellation Agreement #72-019-2 with West Contra Costa Unified School District

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**RECOMMENDATION(S):**

APPROVED and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Cancellation Agreement #72-019-2, to cancel Contract #72-019-1 with West Contra Costa Unified School District, an educational institution, effective at the close of business on June 30, 2018 for the Teenage Pregnancy Project (TPP) services.

**FISCAL IMPACT:**

This contract was funded 100% by Federal Department of Health and Human Services TPP Grant funds.

**BACKGROUND:**

On March 15, 2011, the Board of Supervisors approved Interagency Agreement #72-019-1 allowing the contractor to implement the TPP in West Contra Costa Unified School District, for the period from September 1, 2015 through June 30, 2020.

The County was recently notified by the Department of Health and Human Services that funding of the TPP program will end officially on June 30, 2018. In accordance with Paragraph 5, (Termination) of the Contract's General Condition, the department and the contractor have agreed to a mutual cancellation of this contract.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5101



**BACKGROUND: (CONT'D)**

Approval of Contract Cancellation Agreement #72-019-2 will accomplish this termination.

**CHILDREN'S IMPACT STATEMENT:**

This TPP program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Children and Youth Healthy and Preparing for Healthy Adulthood"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include a decrease in the number of teenage pregnancies in West Contra Costa County.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment #23-497-3 with Kaiser Foundation Hospitals (dba Kaiser Permanente – Richmond)

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment #23-497-3 with Kaiser Foundation Hospitals, (dba Kaiser Permanente – Richmond), a non-profit corporation, effective January 1, 2018, to amend Contract #23-497-2, to incorporate Contractor's HIPAA Business Associate Agreement to the contract with no change to the payment limit or term.

**FISCAL IMPACT:**

No General Fund impact. Emergency Medical Service (EMS) staff costs to be covered under County Service Area EM-1 and charges to participating hospitals.

**BACKGROUND:**

In collaboration with hospitals, fire first responders and emergency ambulance services, Contra Costa Emergency Medical Care Committee, and the Contra Costa Stroke Advisory Committee, Contra Costa EMS has been working towards implementation of a program that will provide quicker access to definitive care for patients with symptoms of acute stroke. Strokes occur when blood flow to the brain has been disrupted due to a blockage in a vessel (ischemic stroke) or bleeding in the brain (hemorrhagic stroke).

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patricia Frost,  
925-313-9554

## BACKGROUND: (CONT'D)

Research has shown significant reduction in mortality and morbidity when stroke patients are identified in the field and transported, with advance notification, to a hospital staffed and equipped to provide rapid stroke care. A nationally-recognized goal is to provide primary stroke center intervention within three to four and one half hours of onset of symptoms. Identification of a suspected stroke patient begins in the field and requires rapid identification and subsequent triage to a primary stroke center. All ambulance and fire first responder paramedics in the County have been trained in the rapid recognition of stroke patients using the Cincinnati Stroke Scale.

On December 5, 2017, the Board of Supervisors approved Contract #23-497-2 with Kaiser Foundation Hospital with designate Kaiser Permanente – Richmond as a Primary Stroke Center that is prepared to respond with emergency department teams in consultation with neurologists, to promptly intervene when notified of the pending arrival of a stroke patient for the period from January 1, 2018 December 31, 2020. This contract includes mutual indemnification to hold harmless both parties for any claims arising out of the performance of this contract.

Approval of Contract Amendment #23-497-3 will allow the contractor to continue to act as a designated Primary Stroke Center through December 31, 2020.

## CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the additional Business Associate Agreement will not be incorporated into the contract.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 17, 2018

Subject: Amendment to the Contra Costa Mental Health Commission Bylaws

---

**RECOMMENDATION(S):**

ACCEPT and APPROVE the revised Mental Health Commission Bylaws that amends Article VIII, Section 3, Sub-section 3.2 (Executive Committee Composition).

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The Mental Health Commission's five standing committees have had difficulty in conducting its business activities due to an absence of quorum. The proposed amendment to the Mental Health Commission Bylaws, Article VIII, Section 3, Sub-section 3.2 (Executive Committee Composition), will allow the standing committee meetings to proceed in the absence of quorum.

The department recommends amending the bylaws using the following language that has been recommended by the Office of the County Counsel: "In the event there is no quorum due to a Commissioner's absence from a standing committee meeting, a member of the Executive Committee may, upon the request of the standing committee, serve as a Commissioner Pro Tem. The Commissioner Pro Tem may vote on any matter properly before the standing committee. The Commissioner Pro Tem will be the Chairperson of the Executive Committee or, if the Chairperson of the Executive Committee declines, the Vice Chairperson.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Matthew Luu, (925)  
957-5130



BACKGROUND: (CONT'D)

If the Vice Chairperson declines, any member of the Executive Committee may serve. The Commissioner Pro Tem's service ends when the standing committee meeting is adjourned.

CONSEQUENCE OF NEGATIVE ACTION:

If the revised bylaws are not approved, the standing committees will continue to cancel meetings due to an absence of quorum.

ATTACHMENTS

Bylaws Clean Copy

Bylaws Redlined Copy

**ARTICLE I**  
**NAME OF ORGANIZATION**

**SECTION 1. NAME OF ORGANIZATION**

1.1 Name

The name of the organization shall be the "Contra Costa County Mental Health Commission."

**ARTICLE II**  
**DEFINITIONS**

**SECTION 1. DEFINITIONS**

1.1 The following definitions shall apply to the Contra Costa County Mental Health Commission Bylaws:

- a) Better Government Ordinance means the Contra Costa County Ordinance regarding open meetings and public records, commencing with the Contra Costa County Code §25-2.202
- b) Board means the Contra Costa County Board of Supervisors
- c) Brown Act means the Ralph M. Brown Act of 1974, commencing with section 54950 of the California Government Code
- d) Commission means the Contra Costa County Mental Health Commission
- e) Commissioner means a member of the Commission
- f) Consumer means a person who is receiving or has received mental health services
- g) Consumer Representative means a Consumer who is a member of the Commission
- h) County means Contra Costa County
- i) Family Member means a parent, spouse, registered domestic partner, sibling, or adult child of a consumer
- j) Mental Health Director means the person serving as the director of the Contra Costa County Mental Health Department
- k) Mental Health Department means the Contra Costa County Mental Health Department
- l) Supervisor means a member of the Contra Costa County Board of Supervisors

**ARTICLE III**  
**GENERAL PROVISIONS**

**SECTION 1. AUTHORITY**

1.1 Establishment

The Contra Costa County Mental Health Commission ("Commission" hereinafter) was established by order of the Contra Costa County Board of Supervisors on June 22, 1993, pursuant to the Bronzan McCorquodale Act, Stats. 1992, c. 1374 (AB. 14) to serve in an advisory capacity to the Board of Supervisors.

**SECTION 2. MANDATED ROLES AND RESPONSIBILITIES**

2.1 Mandates

- a) Pursuant to Welfare and Institutions Code Section 5604.2 (a) and (b), as it may be amended from time to time, the Commission shall do all of the following:
  - 1) Review and evaluate the County's mental health needs, services, facilities, and special problems.

- 2) Review any County agreements entered into pursuant to Section 5650 of the Welfare & Institutions Code.
  - 3) Advise the Board of Supervisors and the Mental Health Director as to any aspect of the County's mental health program.
  - 4) Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process.
  - 5) Submit an annual report to the Board of Supervisors on the needs and performance of the county's mental health system.
  - 6) Review and make recommendations on applicants for the appointment of a Mental Health Director. The Commission shall be included in the selection process prior to the vote of the Board of Supervisors.
  - 7) Review and comment on the County's performance outcome data and communicate its findings to the California Mental Health Planning Council.
  - 8) Assess the impact of the realignment of services from the state to the county, on services delivered to clients in this County.
  - 9) Perform those additional duties as may be directed by the Board of Supervisors.
- b) Pursuant to Section 5848 (b) and (c) of the Welfare & Institutions Code:
- 1) The Commission shall conduct a public hearing on the draft three-year program and expenditure plan, and annual updates at the close of the required 30-day comment period and review the adopted plan or update and make recommendations to the County Mental Health Director for revisions.

## **ARTICLE IV MEMBERSHIP**

### **SECTION 1. MEMBERSHIP**

#### **1.1 Composition**

- a) The Commission shall consist of fifteen (15) members appointed by the Board of Supervisors, plus one member of the Board of Supervisors and an alternate assigned to be a representative to the Commission. Each member of the Board of Supervisors shall have three (3) members representing his or her district. The specific seat to be assigned to each nominee will be determined by the member of the Board of Supervisors making the nomination.
- b) The following rules shall apply to membership on the Commission:
  - 1) One (1) member of the Board of Supervisors shall be a member of the Commission. The Board of Supervisors shall also appoint one (1) Supervisor to serve as an alternate member.
  - 2) Fifty percent (50%) of the Commission membership shall be consumers or the parents, spouses, siblings, or adult children of consumers, who are receiving or have received mental health services. At least twenty-percent of the Commission membership shall be Consumers and at least twenty-percent shall be Family Members. If at least twenty percent of the total Commission membership is not comprised of Consumers and/or if at least twenty-percent of the total Commission membership is not comprised of Family Members, a Commissioner for the underrepresented category may be selected from any Supervisorial district, if there are no applicants from the impacted district. If it is not possible to secure membership as specified from among persons residing in the



County, the Board may substitute representatives of the public interest in mental health who are not employees of County Mental Health, Department of Health Care Services or on staff or a paid member of a governing body of a mental health contract agency.

c) On this Mental Health Commission, membership shall consist of:

- 1) One (1) member of the Board of Supervisors
- 2) Five (5) members shall be Consumer Representatives - individuals who are receiving or have received mental health services, preferably in Contra Costa County.
- 3) Five (5) members shall be Family Members - parents, spouses, registered domestic partners, siblings or adult children of consumers who are receiving or have received mental health services, preferably in Contra Costa County.
- 4) Five (5) members shall be Members-at-Large - individuals who have experience and knowledge of the mental health system, preferably in Contra Costa County.

#### 1.2 Demographic and Ethnic Representation

- a) The Commission membership should reflect the ethnic diversity of the client population in the County.
- b) The composition of the Commission shall represent the demographics of the County as a whole, to the extent feasible.

#### 1.3 Membership Restrictions

- a) No member of the Commission or his or her spouse shall be:
  - 1) A full-time or part-time employee of any Contra Costa County department that is directly involved in the provision of mental health services; or
  - 2) An employee of the State Department of Health Care Services; or
  - 3) An employee of, or a paid member of, the governing body of a mental health contract agency, a.
- b) Commission members must be eighteen (18) years of age or older and, except as otherwise provided in these Bylaws, must reside in Contra Costa County.
- c) Members of the Commission shall abstain from discussing or voting on any issue in which the member has a financial interest as defined in Section 87103 of the Government Code.

### SECTION 2. ATTENDANCE

#### 2.1 Attendance requirements

- a) Regular attendance at Commission meetings is mandatory for all Commission members.
  - 1) A member who is absent from four (4) regularly scheduled Commission meetings in any calendar year shall be deemed to have resigned from the Commission. In such event the former Commission member's status will be noted at the next scheduled Commission meeting and shall be recorded in the Commission's minutes. The Chairperson shall, without further direction from the Commission, apprise the Board of Supervisors of the member's resignation and request the appointment of a replacement.
  - 2) Each Commissioner will ensure that when s/he attends Commission-sponsored meetings (excluding Commission and Commission Committee meetings) or activities representing her/himself as a Commissioner, s/he expresses only those views approved by the Commission.

### SECTION 3. TERMS

#### 3.1 Duration

The term of each member of the Commission shall be three (3) years in duration. Terms shall be staggered so that approximately one-third (1/3) of the appointments end each year. All terms end

on June 30 in the appropriate year. The Supervisor appointed to the Commission serves until replaced by the County Board of Supervisors.

## **SECTION 4. VACANCIES AND RECRUITMENT**

### **4.1 Role of the Commission**

At the discretion of and to the extent requested by the Board, the Commission shall be involved in the recruitment and screening of applicants.

When an application is received, the Commission will appoint an Ad Hoc Applicant Interview Committee, pursuant to Article VIII, Section 5.1. Following an interview by the Ad Hoc Applicant Interview Committee, it will forward its recommendation to the Commission. After Commission vote and approval, the recommendation for nomination of the applicant shall be forwarded to the appropriate member of the Board of Supervisors for that Supervisor's consideration.

### **4.2 Applications**

The Commission shall receive applications on an ongoing basis.

### **4.3 Commission Recommendation**

- a) Pursuant to Article IV, section 1.2, the Commission shall, to the extent possible, recommend for appointment those persons who will assist the County in complying with the ethnic and demographic mandates in the Welfare & Institutions Code.
- b) To the extent possible, the Commission shall recommend for appointment applicants who have experience and knowledge of the mental health system, preferably in the County.

<h2><b>ARTICLE V MEETINGS</b></h2>
--

## **SECTION 1. REGULAR MEETINGS**

### **1.1 Regular Meetings**

Meetings of the Mental Health Commission shall be held monthly.

### **1.2 Schedule of Meetings**

The meeting schedule for the following year shall be set in the month of December. If no meeting will be convened during the month of December, the meeting schedule shall be set at the last regular meeting of the calendar year. Meeting schedules shall be available online.

### **1.3 Minimum Number**

A minimum of eleven (11) meetings shall be held per year.

### **1.4 Holidays**

If the regular meeting date falls on a holiday, a new meeting date shall be selected.

## **SECTION 2. ORDER OF BUSINESS**

### **2.1 Agendas**

Agendas shall be prepared for regular Commission and Executive Committee meetings at the direction of the Commission Chairperson. When feasible, agendas shall be e-mailed and mailed seven (7) days prior to the meeting, but at a minimum 96 hours prior to the meeting. Agendas shall be posted, e-mailed and mailed and made available to the public in accordance with the Brown Act and the County's Better Government Ordinance. 5

## **SECTION 3. QUORUM**

A quorum is one person more than one-half of the appointed members. The Commission must have a quorum present in order to hold a meeting.

#### **SECTION 4. CLOSED SESSION**

The Commission may not conduct closed sessions.

#### **SECTION 5. SPECIAL MEETINGS**

Special meetings of the Commission may be called at any time by the Chair or by a majority of the members of the Commission in accordance with the Brown Act and the County's Better Government Ordinance.

#### **SECTION 6. OPEN MEETINGS**

All meetings of the Commission, including all meetings of its Executive Committee, standing committees, task forces and ad hoc committees shall comply with the Brown Act and the County's Better Government Ordinance.

#### **SECTION 7. DECISIONS AND ACTIONS OF THE COMMISSION**

Unless otherwise stated, all matters coming before the Commission for action shall be determined by a majority of the Commissioners appointed.

#### **SECTION 8. ADDRESSING THE COMMISSION**

Public Comment shall be allowed on any items of interest to the public that are within the subject matter jurisdiction of the Commission, both agendaized and non-agendaized items, in accordance with the Brown Act and the County's Better Government Ordinance. The Chairperson may limit the amount of time a person may use in addressing the Commission on any subject, provided the same amount of time is allotted to every person wishing to address the Commission.

<p style="text-align: center;"><b>ARTICLE VI</b> <b>NOMINATION, ELECTION AND REMOVAL OF OFFICERS</b></p>
--

#### **SECTION 1. NOMINATION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS**

##### **1.1 Ad Hoc Nominating Committee**

An Ad Hoc Nominating Committee shall be appointed in the month of August. During the September meeting, the Ad Hoc Nominating Committee shall announce the solicitation of nominations from the Commission members and obtain the nominee's consent to serve. At the October meeting, a slate of nominees will be announced.

##### **1.2 Nominations**

In the event of a vacancy in the office of Chairperson, Vice Chairperson or an Executive Committee member during the term of office, nominations will be taken, nominees' consent to serve will be obtained, and nominees will be announced at the next regularly scheduled Commission meeting.

#### **SECTION 2. ELECTION**

##### **2.1 Timing of**

The Commission shall elect a Chairperson, Vice Chairperson and members of the Executive Committee at the November or next regular meeting of the Commission following the announcement of nominations as set forth in Section I.

##### **2.2 Assumption of Office**

The newly-elected Chairperson, Vice Chairperson and Executive Committee shall assume office January 1 and serve through December 31 of that year. In the case of a mid-term appointment, the elected Chairperson, Vice Chairperson or members of the Executive Committee will complete the remainder of the normal term.

#### 2.3 Conduct of Election

The election will be conducted publicly through the use of signed ballots. Ballots will be announced and counted publicly by the Ad Hoc Nominating Committee. The election of each officer will carry with a majority vote of the Commission. In the case of a tie vote, the Commission may re-cast ballots until the tie is broken. If, in the opinion of the Chairperson, the tie will not be broken within a reasonable number of attempts, the election may be deferred until the next scheduled Commission meeting and the current seated officer will remain in office until a new officer is elected.

### **SECTION 3. TERMS OF OFFICE**

The Officers of the Commission, the Chairperson and Vice Chairperson, shall serve no more than three (3) consecutive terms of one year each in the same position. This will not preclude an individual from serving as Chairperson or Vice Chairperson after one (1) year of having not served.

### **SECTION 4. REMOVAL OF OFFICER**

#### 4.1 Grounds for Removal

The Commission, by a majority of the Commissioners appointed, may remove the Chairperson and/or Vice Chairperson from office and relieve him/her of his/her duties

#### 4.2 Nominations After Removal

In the event of removal of the Chairperson and/or Vice Chairperson, the Ad Hoc Nominating Committee shall meet and present nominations for the vacant position(s) at the next regularly scheduled Commission meeting.

<p style="text-align: center;"><b>ARTICLE VII</b> <b>DUTIES OF OFFICERS</b></p>
---

### **SECTION 1. DUTIES OF THE CHAIRPERSON**

#### 1.1 Meetings

- a) The Chairperson shall preside at all meetings of the Commission and perform duties consistent with these Bylaws and the Welfare and Institutions Code
- b) The Chairperson shall conduct meetings, maintain order and decorum, and decide questions of procedure in accordance with these Bylaws and in consultation with County staff via the Executive Assistant to the Commission.
- c) The Chairperson shall conduct all meetings in the manner required by the Brown Act and the County's Better Government Ordinance.

#### 1.3 Other Duties

The Chairperson shall be in consultation with the Mental Health Director.

### **SECTION 2. DUTIES OF THE VICE CHAIRPERSON**

In the event of the Chairperson's absence from a Commission meeting or inability to act, the Vice Chairperson shall preside and perform all duties of the Chairperson. In the case of removal of the Chairperson, the Vice Chairperson shall perform all duties of the Chairperson until new elections can be held.

### **SECTION 3. TEMPORARY CHAIRPERSON**

In the event both the Chairperson and Vice Chairperson are absent from a Commission meeting or are unable to act, the members shall, by order fully entered into their records, elect one of their members to act as Chairperson Pro Tem. The Chairperson Pro Tem shall perform the duties of the Chairperson until such time as the Chairperson or Vice Chairperson resumes his or her duties.

<b>ARTICLE VIII COMMITTEES</b>
------------------------------------

### **SECTION 1. CREATION OF COMMITTEES**

Pursuant to the rules set forth herein, the Commission may create committees which can be standing committees, task forces or ad hoc committees as needed.

### **SECTION 2. STANDING COMMITTEES**

#### **2.1 Mission Statement**

Each standing committee shall develop a Mission Statement. The Mission Statement is subject to approval by the Commission and shall be submitted to the Commission for approval no later than 60 days after establishment of the committee.

#### **2.2 Composition**

Each standing committee shall consist of a minimum of three (3) and a maximum of five (5) members of the Commission.

#### **2.3 Appointment and Terms**

- a) The Commission may appoint Commission members to standing committees.
- b) The terms of the Committee Chairpersons and Vice Chairpersons shall be one (1) year.
- c) There are no limits on the number of terms an individual may serve as Committee Chairperson or Vice Chairperson.

#### **2.4 Meetings/Actions**

- a) All matters coming before a standing committee shall be determined by a majority of the Commissioners on the committee.
- b) All standing committee meetings shall be conducted in accordance with the Brown Act and the County Better Government Ordinance.
- c) All actions approved by a standing committee will be referred to the Commission for final approval.

#### **2.5 Chairpersons/Vice Chairpersons**

##### **a) Selection**

- 1) Each standing committee shall have a Chairperson and may have a Vice Chairperson who are selected by the Committee.
- 2) In the event of a vacancy in the position of Chairperson or Vice Chairperson of a standing committee, the Commission Chairperson may serve as temporary Chairperson of the standing committee for up to sixty (60) days while the Committee selects a new Chairperson or Vice Chairperson.

##### **b) Duties**

- 1) The Chairperson shall preside at all meetings of the standing committee and perform his or her duties consistent with the procedures outlined herein. The Chairperson shall work in consultation with the Commission Chairperson.
- 2) The Chairperson shall direct the preparation and distribution of agendas for their respective standing committee meetings as required by the Brown Act and the County's Better Government Ordinance.

- 3) The Chairperson shall provide monthly reports to the Commission regarding the activities of the standing committee and is encouraged to provide an outline of the monthly report to the Executive Assistant to the Commission for use in preparation of the Minutes.

### **SECTION 3. EXECUTIVE COMMITTEE**

#### **3.1 Purpose**

The Executive Committee is charged with acting on the decisions of the Mental Health Commission. Its primary focus is to identify and avail any reasonable resources needed to deliberate over agenda items of the general membership, committee, task force or ad hoc committee meetings

#### **3.2 Composition**

The Commission Chairperson and Vice Chairperson shall be members of the Executive Committee. Additional members shall be elected by the Commission. The Executive Committee shall consist of a minimum of three (3) members and a maximum of five (5) members. In the event there is no quorum due to a Commissioner's absence from a standing committee meeting, a member of the Executive Committee may, upon request of the standing committee, serve as Commissioner *Pro Tem*. The Commissioner *Pro Tem* may vote on any matter properly before the standing committee. The Commissioner *Pro Tem* will be the Chairperson of the Executive Committee or, if the Chairperson of the Executive Committee declines, the Vice Chairperson. If the Vice Chairperson declines, any member of the Executive Committee may serve. The Commissioner *Pro Tem*'s service ends when the standing committee meeting is adjourned.

#### **3.3 Term**

Elected members of the Executive Committee shall serve for one calendar year.

### **SECTION 4. TASK FORCES**

#### **4.1 Purpose**

Task forces shall be time-limited and have a stated purpose beyond the scope of regular Commission responsibilities approved by the Commission and shall be required to report back to the Commission regarding progress toward its stated purpose.

#### **4.2 Composition**

Each task force shall consist of a minimum of three (3) members and a maximum of five (5) members. Non-Commissioners may be appointed from the community as non-voting members when special expertise, advice or opinion is desired, at the discretion of the Commission, but shall not exceed one half (1/2) of the membership of the Task Force. All task force members shall conform to the Mental Health Division client confidentiality statement.

#### **4.3 Appointment and Terms**

The Commission shall appoint Commission and non-Commission members to task forces based upon a majority vote of the Commission. The terms of all task force members shall be until the task force has completed its stated purpose.

#### **4.4 Meetings/Actions**

All meetings shall be conducted in accordance with the Brown Act and the Contra Costa County Better Government Ordinance. All matters coming before a task force shall be determined by a majority of the members of the task force.

#### **4.5 Chairpersons**

##### **a) Selection**

- 1) Each task force shall have a Chairperson and may have a Vice Chairperson, selected by the members of the task force. In the event of a vacancy in the position of Chairperson of

a task force, the Commission Chairperson may serve as temporary Chairperson of the task force for up to sixty (60) days while the Task Force selects a new Chairperson.

b) Duties

- 1) The Chairperson shall preside at all meetings of the task force and perform his or her duties consistent with the procedures outlined herein. The Chairperson shall work in consultation with the Commission Chairperson.
- 2) The Chairperson shall direct the preparation and distribution of agendas for the task force in the manner required by the Brown Act and the County's Better Government Ordinance.
- 3) The Chairperson shall provide monthly reports to the sponsoring standing committee or the Commission.

4.6 Removal

The Chairperson of the task force may request of the Chair of the Commission replacement of a member who fails to regularly attend the task force meetings.

## **SECTION 5. AD HOC COMMITTEES**

5.1 Purpose

Ad Hoc Committees shall be established by the Commission as needed to address issues within the normal course of Commission responsibilities, including but not limited to applicant interviews and officer nominations. They shall be required to report back to the Commission.

5.2 Composition

An ad hoc committee shall consist of a minimum of three (3) and a maximum of five (5) members of the Commission.

5.3 Appointment

The Commission shall appoint Commission members to an ad hoc committee.

5.4 Meetings/Actions

All matters coming before an ad hoc committee shall be determined by a majority of the members of the ad hoc committee.

5.5 Chairpersons

a) Selection

Each ad hoc committee shall have a Chairperson, and may have a Vice Chairperson, selected by a majority of the members of the ad hoc committee. In the event of a vacancy in the position of Chairperson of an ad hoc committee, the Commission Chairperson may serve as temporary Chairperson of the ad hoc committee for up to sixty (60) days while the ad hoc committee selects a new Chairperson.

b) Duties

- 1) The Chairperson shall preside at all meetings of the ad hoc committee and perform his or her duties consistent with the procedures outlined herein. The Chairperson shall be in consultation with the Commission Chairperson.
- 2) The Chairperson shall direct the preparation and distribution of agendas for the ad hoc committee in the manner required by the Brown Act and the County's Better Government Ordinance.
- 3) The Chairperson shall provide monthly reports to the Commission.

5.6 Removal

The Chairperson of the ad hoc committee may request of the Chair of the Commission replacement of a member who fails to regularly attend the ad hoc committee meetings. 10

## **SECTION 6. COMMISSION REPRESENTATIVE**

The Commission shall appoint an officer or other member of the Commission as the Commission Representative to the California Association of Local Mental Health Boards/Commissions. The Commission Representative shall represent the Mental Health Commission at statewide meetings and to report back to the Commission.

<p style="text-align: center;"><b>ARTICLE IX</b> <b>COMMISSION/MENTAL HEALTH DIVISION RELATIONSHIP</b></p>
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**SECTION 1. STAFF SUPPORT**

The County's Mental Health Division provides clerical support services to assist the Commission in the management of its operations and activities. The Executive Assistant shall maintain all necessary records. The budget of the Mental Health Division shall fund the position of the Executive Assistant to the Mental Health Commission.

**SECTION 2. STAFF ATTENDANCE AT MEETINGS**

The Mental Health Division staff provides information to the Commission and its committees regarding agenda items and attends meetings on a regular basis.

**SECTION 3. ACTIONS**

The Commission by its Chairperson shall regularly inform the Mental Health Director of Commission actions.

<p style="text-align: center;"><b>ARTICLE X</b> <b>BYLAW AMENDMENTS</b></p>
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**SECTION 1. AMENDMENTS**

These Bylaws may be amended by a majority vote of the Commission in a regularly scheduled meeting as defined at Article V, Section 1. Before the Commission may consider or vote on Bylaw amendments, proposed amendments shall be submitted in writing to Commission members at least thirty (30) days prior to the meeting date at which they are to be considered.



**ARTICLE I  
NAME OF ORGANIZATION**

**SECTION 1. NAME OF ORGANIZATION**

**1.1 Name**

The name of the organization shall be the "Contra Costa County Mental Health Commission."

**ARTICLE II  
DEFINITIONS**

**SECTION 1. DEFINITIONS**

1.1 The following definitions shall apply to the Contra Costa County Mental Health Commission Bylaws:

- a) Better Government Ordinance means the Contra Costa County Ordinance regarding open meetings and public records, commencing with the Contra Costa County Code §25-2.202
- b) Board means the Contra Costa County Board of Supervisors
- c) Brown Act means the Ralph M. Brown Act of 1974, commencing with section 54950 of the California Government Code
- d) Commission means the Contra Costa County Mental Health Commission
- e) Commissioner means a member of the Commission
- f) Consumer means a person who is receiving or has received mental health services
- g) Consumer Representative means a Consumer who is a member of the Commission
- h) County means Contra Costa County
- i) Family Member means a parent, spouse, registered domestic partner, sibling, or adult child of a consumer
- j) Mental Health Director means the person serving as the director of the Contra Costa County Mental Health Department
- k) Mental Health Department means the Contra Costa County Mental Health Department
- l) Supervisor means a member of the Contra Costa County Board of Supervisors

**ARTICLE III  
GENERAL PROVISIONS**

**SECTION 1. AUTHORITY**

**1.1 Establishment**

The Contra Costa County Mental Health Commission ("Commission" hereinafter) was established by order of the Contra Costa County Board of Supervisors on June 22, 1993, pursuant to the Bronzan McCorquodale Act, Stats. 1992, c. 1374 (AB. 14) to serve in an advisory capacity to the Board of Supervisors.

**SECTION 2. MANDATED ROLES AND RESPONSIBILITIES**

**2.1 Mandates**

- a) Pursuant to Welfare and Institutions Code Section 5604.2 (a) and (b), as it may be amended from time to time, the Commission shall do all of the following:
  - 1) Review and evaluate the County's mental health needs, services, facilities, and special problems.

- 2) Review any County agreements entered into pursuant to Section 5650 of the Welfare & Institutions Code.
- 3) Advise the Board of Supervisors and the Mental Health Director as to any aspect of the County's mental health program.
- 4) Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process.
- 5) Submit an annual report to the Board of Supervisors on the needs and performance of the county's mental health system.
- 6) Review and make recommendations on applicants for the appointment of a Mental Health Director. The Commission shall be included in the selection process prior to the vote of the Board of Supervisors.
- 7) Review and comment on the County's performance outcome data and communicate its findings to the California Mental Health Planning Council.
- 8) Assess the impact of the realignment of services from the state to the county, on services delivered to clients in this County.
- 9) Perform those additional duties as may be directed by the Board of Supervisors.
- b) Pursuant to Section 5848 (b) and (c) of the Welfare & Institutions Code:
  - 1) The Commission shall conduct a public hearing on the draft three-year program and expenditure plan, and annual updates at the close of the required 30-day comment period and review the adopted plan or update and make recommendations to the County Mental Health Director for revisions.

## **ARTICLE IV MEMBERSHIP**

### **SECTION 1. MEMBERSHIP**

#### **1.1 Composition**

- a) The Commission shall consist of fifteen (15) members appointed by the Board of Supervisors, plus one member of the Board of Supervisors and an alternate assigned to be a representative to the Commission. Each member of the Board of Supervisors shall have three (3) members representing his or her district. The specific seat to be assigned to each nominee will be determined by the member of the Board of Supervisors making the nomination.
- b) The following rules shall apply to membership on the Commission:
  - 1) One (1) member of the Board of Supervisors shall be a member of the Commission. The Board of Supervisors shall also appoint one (1) Supervisor to serve as an alternate member.
  - 2) Fifty percent (50%) of the Commission membership shall be consumers or the parents, spouses, siblings, or adult children of consumers, who are receiving or have received mental health services. At least twenty-percent of the Commission membership shall be Consumers and at least twenty-percent shall be Family Members. If at least twenty percent of the total Commission membership is not comprised of Consumers and/or if at least twenty-percent of the total Commission membership is not comprised of Family Members, a Commissioner for the underrepresented category may be selected from any Supervisorial district, if there are no applicants from the impacted district. If it is not possible to secure membership as specified from among persons residing in the

County, the Board may substitute representatives of the public interest in mental health who are not employees of County Mental Health, Department of Health Care Services or on staff or a paid member of a governing body of a mental health contract agency.

- c) On this Mental Health Commission, membership shall consist of:
  - 1) One (1) member of the Board of Supervisors
  - 2) Five (5) members shall be Consumer Representatives - individuals who are receiving or have received mental health services, preferably in Contra Costa County.
  - 3) Five (5) members shall be Family Members - parents, spouses, registered domestic partners, siblings or adult children of consumers who are receiving or have received mental health services, preferably in Contra Costa County.
  - 4) Five (5) members shall be Members-at-Large - individuals who have experience and knowledge of the mental health system, preferably in Contra Costa County.

#### 1.2 Demographic and Ethnic Representation

- a) The Commission membership should reflect the ethnic diversity of the client population in the County.
- b) The composition of the Commission shall represent the demographics of the County as a whole, to the extent feasible.

#### 1.3 Membership Restrictions

- a) No member of the Commission or his or her spouse shall be:
  - 1) A full-time or part-time employee of any Contra Costa County department that is directly involved in the provision of mental health services; or
  - 2) An employee of the State Department of Health Care Services; or
  - 3) An employee of, or a paid member of, the governing body of a mental health contract agency, a.
- b) Commission members must be eighteen (18) years of age or older and, except as otherwise provided in these Bylaws, must reside in Contra Costa County.
- c) Members of the Commission shall abstain from discussing or voting on any issue in which the member has a financial interest as defined in Section 87103 of the Government Code.

### SECTION 2. ATTENDANCE

#### 2.1 Attendance requirements

- a) Regular attendance at Commission meetings is mandatory for all Commission members.
  - 1) A member who is absent from four (4) regularly scheduled Commission meetings in any calendar year shall be deemed to have resigned from the Commission. In such event the former Commission member's status will be noted at the next scheduled Commission meeting and shall be recorded in the Commission's minutes. The Chairperson shall, without further direction from the Commission, apprise the Board of Supervisors of the member's resignation and request the appointment of a replacement.
  - 2) Each Commissioner will ensure that when s/he attends Commission-sponsored meetings (excluding Commission and Commission Committee meetings) or activities representing her/himself as a Commissioner, s/he expresses only those views approved by the Commission.

### SECTION 3. TERMS

#### 3.1 Duration

The term of each member of the Commission shall be three (3) years in duration. Terms shall be staggered so that approximately one-third (1/3) of the appointments end each year. All terms end

on June 30 in the appropriate year. The Supervisor appointed to the Commission serves until replaced by the County Board of Supervisors.

#### **SECTION 4. VACANCIES AND RECRUITMENT**

##### **4.1 Role of the Commission**

At the discretion of and to the extent requested by the Board, the Commission shall be involved in the recruitment and screening of applicants.

When an application is received, the Commission will appoint an Ad Hoc Applicant Interview Committee, pursuant to Article VIII, Section 5.1. Following an interview by the Ad Hoc Applicant Interview Committee, it will forward its recommendation to the Commission. After Commission vote and approval, the recommendation for nomination of the applicant shall be forwarded to the appropriate member of the Board of Supervisors for that Supervisor's consideration.

##### **4.2 Applications**

The Commission shall receive applications on an ongoing basis.

##### **4.3 Commission Recommendation**

- a) Pursuant to Article IV, section 1.2, the Commission shall, to the extent possible, recommend for appointment those persons who will assist the County in complying with the ethnic and demographic mandates in the Welfare & Institutions Code.
- b) To the extent possible, the Commission shall recommend for appointment applicants who have experience and knowledge of the mental health system, preferably in the County.

<b>ARTICLE V MEETINGS</b>
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#### **SECTION 1. REGULAR MEETINGS**

##### **1.1 Regular Meetings**

Meetings of the Mental Health Commission shall be held monthly.

##### **1.2 Schedule of Meetings**

The meeting schedule for the following year shall be set in the month of December. If no meeting will be convened during the month of December, the meeting schedule shall be set at the last regular meeting of the calendar year. Meeting schedules shall be available online.

##### **1.3 Minimum Number**

A minimum of eleven (11) meetings shall be held per year.

##### **1.4 Holidays**

If the regular meeting date falls on a holiday, a new meeting date shall be selected.

#### **SECTION 2. ORDER OF BUSINESS**

##### **2.1 Agendas**

Agendas shall be prepared for regular Commission and Executive Committee meetings at the direction of the Commission Chairperson. When feasible, agendas shall be e-mailed and mailed seven (7) days prior to the meeting, but at a minimum 96 hours prior to the meeting. Agendas shall be posted, e-mailed and mailed and made available to the public in accordance with the Brown Act and the County's Better Government Ordinance. 5

#### **SECTION 3. QUORUM**

A quorum is one person more than one-half of the appointed members. The Commission must have a quorum present in order to hold a meeting.

#### **SECTION 4. CLOSED SESSION**

The Commission may not conduct closed sessions.

#### **SECTION 5. SPECIAL MEETINGS**

Special meetings of the Commission may be called at any time by the Chair or by a majority of the members of the Commission in accordance with the Brown Act and the County's Better Government Ordinance.

#### **SECTION 6. OPEN MEETINGS**

All meetings of the Commission, including all meetings of its Executive Committee, standing committees, task forces and ad hoc committees shall comply with the Brown Act and the County's Better Government Ordinance.

#### **SECTION 7. DECISIONS AND ACTIONS OF THE COMMISSION**

Unless otherwise stated, all matters coming before the Commission for action shall be determined by a majority of the Commissioners appointed.

#### **SECTION 8. ADDRESSING THE COMMISSION**

Public Comment shall be allowed on any items of interest to the public that are within the subject matter jurisdiction of the Commission, both agendaized and non-agendaized items, in accordance with the Brown Act and the County's Better Government Ordinance. The Chairperson may limit the amount of time a person may use in addressing the Commission on any subject, provided the same amount of time is allotted to every person wishing to address the Commission.

<p style="text-align: center;"><b>ARTICLE VI</b> <b>NOMINATION, ELECTION AND REMOVAL OF OFFICERS</b></p>
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#### **SECTION 1. NOMINATION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS**

##### **1.1 Ad Hoc Nominating Committee**

An Ad Hoc Nominating Committee shall be appointed in the month of August. During the September meeting, the Ad Hoc Nominating Committee shall announce the solicitation of nominations from the Commission members and obtain the nominee's consent to serve. At the October meeting, a slate of nominees will be announced.

##### **1.2 Nominations**

In the event of a vacancy in the office of Chairperson, Vice Chairperson or an Executive Committee member during the term of office, nominations will be taken, nominees' consent to serve will be obtained, and nominees will be announced at the next regularly scheduled Commission meeting.

#### **SECTION 2. ELECTION**

##### **2.1 Timing of**

The Commission shall elect a Chairperson, Vice Chairperson and members of the Executive Committee at the November or next regular meeting of the Commission following the announcement of nominations as set forth in Section I.

##### **2.2 Assumption of Office**

The newly-elected Chairperson, Vice Chairperson and Executive Committee shall assume office January 1 and serve through December 31 of that year. In the case of a mid-term appointment, the elected Chairperson, Vice Chairperson or members of the Executive Committee will complete the remainder of the normal term.

#### 2.3 Conduct of Election

The election will be conducted publicly through the use of signed ballots. Ballots will be announced and counted publicly by the Ad Hoc Nominating Committee. The election of each officer will carry with a majority vote of the Commission. In the case of a tie vote, the Commission may re-cast ballots until the tie is broken. If, in the opinion of the Chairperson, the tie will not be broken within a reasonable number of attempts, the election may be deferred until the next scheduled Commission meeting and the current seated officer will remain in office until a new officer is elected.

### SECTION 3. TERMS OF OFFICE

The Officers of the Commission, the Chairperson and Vice Chairperson, shall serve no more than three (3) consecutive terms of one year each in the same position. This will not preclude an individual from serving as Chairperson or Vice Chairperson after one (1) year of having not served.

### SECTION 4. REMOVAL OF OFFICER

#### 4.1 Grounds for Removal

The Commission, by a majority of the Commissioners appointed, may remove the Chairperson and/or Vice Chairperson from office and relieve him/her of his/her duties

#### 4.2 Nominations After Removal

In the event of removal of the Chairperson and/or Vice Chairperson, the Ad Hoc Nominating Committee shall meet and present nominations for the vacant position(s) at the next regularly scheduled Commission meeting.

<b>ARTICLE VII DUTIES OF OFFICERS</b>
---

### SECTION 1. DUTIES OF THE CHAIRPERSON

#### 1.1 Meetings

- a) The Chairperson shall preside at all meetings of the Commission and perform duties consistent with these Bylaws and the Welfare and Institutions Code
- b) The Chairperson shall conduct meetings, maintain order and decorum, and decide questions of procedure in accordance with these Bylaws and in consultation with County staff via the Executive Assistant to the Commission.
- c) The Chairperson shall conduct all meetings in the manner required by the Brown Act and the County's Better Government Ordinance.

#### 1.3 Other Duties

The Chairperson shall be in consultation with the Mental Health Director.

### SECTION 2. DUTIES OF THE VICE CHAIRPERSON

In the event of the Chairperson's absence from a Commission meeting or inability to act, the Vice Chairperson shall preside and perform all duties of the Chairperson. In the case of removal of the Chairperson, the Vice Chairperson shall perform all duties of the Chairperson until new elections can be held.

### **SECTION 3. TEMPORARY CHAIRPERSON**

In the event both the Chairperson and Vice Chairperson are absent from a Commission meeting or are unable to act, the members shall, by order fully entered into their records, elect one of their members to act as Chairperson Pro Tem. The Chairperson Pro Tem shall perform the duties of the Chairperson until such time as the Chairperson or Vice Chairperson resumes his or her duties.

<b>ARTICLE VIII COMMITTEES</b>
------------------------------------

### **SECTION 1. CREATION OF COMMITTEES**

Pursuant to the rules set forth herein, the Commission may create committees which can be standing committees, task forces or ad hoc committees as needed.

### **SECTION 2. STANDING COMMITTEES**

#### **2.1 Mission Statement**

Each standing committee shall develop a Mission Statement. The Mission Statement is subject to approval by the Commission and shall be submitted to the Commission for approval no later than 60 days after establishment of the committee.

#### **2.2 Composition**

Each standing committee shall consist of a minimum of three (3) and a maximum of five (5) members of the Commission.

#### **2.3 Appointment and Terms**

- a) The Commission may appoint Commission members to standing committees.
- b) The terms of the Committee Chairpersons and Vice Chairpersons shall be one (1) year.
- c) There are no limits on the number of terms an individual may serve as Committee Chairperson or Vice Chairperson.

#### **2.4 Meetings/Actions**

- a) All matters coming before a standing committee shall be determined by a majority of the Commissioners on the committee.
- b) All standing committee meetings shall be conducted in accordance with the Brown Act and the County Better Government Ordinance.
- c) All actions approved by a standing committee will be referred to the Commission for final approval.

#### **2.5 Chairpersons/Vice Chairpersons**

- a) Selection
  - 1) Each standing committee shall have a Chairperson and may have a Vice Chairperson who are selected by the Committee.
  - 2) In the event of a vacancy in the position of Chairperson or Vice Chairperson of a standing committee, the Commission Chairperson may serve as temporary Chairperson of the standing committee for up to sixty (60) days while the Committee selects a new Chairperson or Vice Chairperson.
- b) Duties
  - 1) The Chairperson shall preside at all meetings of the standing committee and perform his or her duties consistent with the procedures outlined herein. The Chairperson shall work in consultation with the Commission Chairperson.
  - 2) The Chairperson shall direct the preparation and distribution of agendas for their respective standing committee meetings as required by the Brown Act and the County's Better Government Ordinance.

- 3) The Chairperson shall provide monthly reports to the Commission regarding the activities of the standing committee and is encouraged to provide an outline of the monthly report to the Executive Assistant to the Commission for use in preparation of the Minutes.

### SECTION 3. EXECUTIVE COMMITTEE

#### 3.1 Purpose

The Executive Committee is charged with acting on the decisions of the Mental Health Commission. Its primary focus is to identify and avail any reasonable resources needed to deliberate over agenda items of the general membership, committee, task force or ad hoc committee meetings

#### 3.2 Composition

The Commission Chairperson and Vice Chairperson shall be members of the Executive Committee. Additional members shall be elected by the Commission. The Executive Committee shall consist of a minimum of three (3) members and a maximum of five (5) members.

In the event there is no quorum due to a Commissioner's absence from a standing committee meeting, a member of the Executive Committee may, upon request of the standing committee, serve as Commissioner *Pro Tem*. The Commissioner *Pro Tem* may vote on any matter properly before the standing committee. The Commissioner *Pro Tem* will be the Chairperson of the Executive Committee or, if the Chairperson of the Executive Committee declines, the Vice Chairperson. If the Vice Chairperson declines, any member of the Executive Committee may serve. The Commissioner *Pro Tem*'s service ends when the standing committee meeting is adjourned.

#### 3.3 Term

Elected members of the Executive Committee shall serve for one calendar year.

### SECTION 4. TASK FORCES

#### 4.1 Purpose

Task forces shall be time-limited and have a stated purpose beyond the scope of regular Commission responsibilities approved by the Commission and shall be required to report back to the Commission regarding progress toward its stated purpose.

#### 4.2 Composition

Each task force shall consist of a minimum of three (3) members and a maximum of five (5) members. Non-Commissioners may be appointed from the community as non-voting members when special expertise, advice or opinion is desired, at the discretion of the Commission, but shall not exceed one half (1/2) of the membership of the Task Force. All task force members shall conform to the Mental Health Division client confidentiality statement.

#### 4.3 Appointment and Terms

The Commission shall appoint Commission and non-Commission members to task forces based upon a majority vote of the Commission. The terms of all task force members shall be until the task force has completed its stated purpose.

#### 4.4 Meetings/Actions

All meetings shall be conducted in accordance with the Brown Act and the Contra Costa County Better Government Ordinance. All matters coming before a task force shall be determined by a majority of the members of the task force.

#### 4.5 Chairpersons

##### a) Selection

- 1) Each task force shall have a Chairperson and may have a Vice Chairperson, selected by the members of the task force. In the event of a vacancy in the position of Chairperson of

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a task force, the Commission Chairperson may serve as temporary Chairperson of the task force for up to sixty (60) days while the Task Force selects a new Chairperson.

b) Duties

- 1) The Chairperson shall preside at all meetings of the task force and perform his or her duties consistent with the procedures outlined herein. The Chairperson shall work in consultation with the Commission Chairperson.
- 2) The Chairperson shall direct the preparation and distribution of agendas for the task force in the manner required by the Brown Act and the County's Better Government Ordinance.
- 3) The Chairperson shall provide monthly reports to the sponsoring standing committee or the Commission.

4.6 Removal

The Chairperson of the task force may request of the Chair of the Commission replacement of a member who fails to regularly attend the task force meetings.

## **SECTION 5. AD HOC COMMITTEES**

5.1 Purpose

Ad Hoc Committees shall be established by the Commission as needed to address issues within the normal course of Commission responsibilities, including but not limited to applicant interviews and officer nominations. They shall be required to report back to the Commission.

5.2 Composition

An ad hoc committee shall consist of a minimum of three (3) and a maximum of five (5) members of the Commission.

5.3 Appointment

The Commission shall appoint Commission members to an ad hoc committee.

5.4 Meetings/Actions

All matters coming before an ad hoc committee shall be determined by a majority of the members of the ad hoc committee.

5.5 Chairpersons

a) Selection

Each ad hoc committee shall have a Chairperson, and may have a Vice Chairperson, selected by a majority of the members of the ad hoc committee. In the event of a vacancy in the position of Chairperson of an ad hoc committee, the Commission Chairperson may serve as temporary Chairperson of the ad hoc committee for up to sixty (60) days while the ad hoc committee selects a new Chairperson.

b) Duties

- 1) The Chairperson shall preside at all meetings of the ad hoc committee and perform his or her duties consistent with the procedures outlined herein. The Chairperson shall be in consultation with the Commission Chairperson.
- 2) The Chairperson shall direct the preparation and distribution of agendas for the ad hoc committee in the manner required by the Brown Act and the County's Better Government Ordinance.
- 3) The Chairperson shall provide monthly reports to the Commission.

5.6 Removal

The Chairperson of the ad hoc committee may request of the Chair of the Commission replacement of a member who fails to regularly attend the ad hoc committee meetings. 10

## **SECTION 6. COMMISSION REPRESENTATIVE**

The Commission shall appoint an officer or other member of the Commission as the Commission Representative to the California Association of Local Mental Health Boards/Commissions. The Commission Representative shall represent the Mental Health Commission at statewide meetings and to report back to the Commission.

<p style="text-align: center;"><b>ARTICLE IX</b> <b>COMMISSION/MENTAL HEALTH DIVISION RELATIONSHIP</b></p>
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**SECTION 1. STAFF SUPPORT**

The County's Mental Health Division provides clerical support services to assist the Commission in the management of its operations and activities. The Executive Assistant shall maintain all necessary records. The budget of the Mental Health Division shall fund the position of the Executive Assistant to the Mental Health Commission.

**SECTION 2. STAFF ATTENDANCE AT MEETINGS**

The Mental Health Division staff provides information to the Commission and its committees regarding agenda items and attends meetings on a regular basis.

**SECTION 3. ACTIONS**

The Commission by its Chairperson shall regularly inform the Mental Health Director of Commission actions.

<p style="text-align: center;"><b>ARTICLE X</b> <b>BYLAW AMENDMENTS</b></p>
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**SECTION 1. AMENDMENTS**

These Bylaws may be amended by a majority vote of the Commission in a regularly scheduled meeting as defined at Article V, Section 1. Before the Commission may consider or vote on Bylaw amendments, proposed amendments shall be submitted in writing to Commission members at least thirty (30) days prior to the meeting date at which they are to be considered.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: April 17, 2018

Subject: ALLOCATION OF FISH & WILDLIFE PROPAGATION FUNDS

---

**RECOMMENDATION(S):**

APPROVE recommendations from the Fish & Wildlife Committee for the allocation of 2018 Fish and Wildlife Propagation Fund grant funds to ten projects totaling \$101,355.

**FISCAL IMPACT:**

The recommendation will have no impact on the County General Fund. The FWC is proposing to allocate \$101,355 or 45% of the \$227,856 propagation funds available as of January 12, 2018. Fish and wildlife propagation funds are restricted to costs for the protection, conservation, propagation, and preservation of fish and wildlife, pursuant to Fish and Game Code section 13100, and are budgeted in the Fish and Game Fund (110200).

**BACKGROUND:**

On November 22, 2010, the IOC received a status report from Department of Conservation and Development (DCD) regarding the allocation of propagation funds by the Fish and Wildlife Committee (FWC). The IOC accepted the report along with the recommended modifications to improve the grant process in the future. The modifications included (1) updating the FWC Conflict of Interest Code, which was accomplished, and; (2) having the IOC conduct a preliminary review of annual FWC grant

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☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Maureen Parkes  
925.674.7831

cc: DCD, IOC Staff

### BACKGROUND: (CONT'D)

recommendations prior to Board of Supervisors review, which is now a standing referral to the IOC.

Attached is a memo describing the outreach and selection process and criteria, and transmitting the grant funding recommendations of the County's Fish & Wildlife Committee for full or partial funding of ten projects. The Fish & Wildlife Committee exercised care in limiting allocations to the direct costs of each project for activities that protect, conserve, propagate, and preserve fish and wildlife. The grant matrix attached to the transmittal shows each project in summary form, including the amount requested vs. the recommended allocation, the rationale for the FWC's proposal, and any limitations on the use of the funds.

The Internal Operations Committee reviewed the proposed allocations on April 9 and recommends approval of the project funding as proposed by the Fish & Wildlife Committee.

### ATTACHMENTS

Fish and Wildlife Committee Recommendations for 2018 Propagation Fund Allocations



**CONTRA COSTA COUNTY  
FISH AND WILDLIFE COMMITTEE**  
c/o Department of Conservation and Development  
30 Muir Road  
Martinez, CA 94553  
Telephone: 925-674-7203      Fax: 925-674-7250

---

TO: Internal Operations Committee  
Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

FROM: From: Daniel Pellegrini, Chair  
Fish and Wildlife Committee  
By: Maureen Parkes, Planning Technician III *Maureen Parkes*  
Staff to Fish and Wildlife Committee

DATE: April 3, 2018

SUBJECT: **Grant Funding Recommendations from the Contra Costa County Fish and Wildlife Committee**

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The Contra Costa County Fish and Wildlife Committee (FWC) requests Internal Operations Committee (IO) consideration of recommended grants from the Fish and Wildlife Propagation Fund (Fund). The FWC reviewed 10 grant applications and recommends each of these for full or partial funding. The FWC is requesting that the IO Committee consider these recommendations and make their own recommendation for consideration by the full Board of Supervisors (Board). This memo provides background on the grant program, explains the review process performed by the FWC and documents the FWC's recommendations on grant funding.

## **I. Background**

### **Fish and Wildlife Propagation Fund**

The Fish and Wildlife Propagation Fund was established in accordance with the California Fish and Game Code (Code) 13100 as a repository for fines collected for certain violations of the Code and other regulations related to fish and game. The most common fines are small (\$25-\$150) and are processed through the four Superior Courts in Contra Costa County. The fines typically stem from hunting or fishing violations (e.g. not possessing a valid license), illegal take and illegal dumping. Occasionally there are larger fines that result from larger violations, including failure to obtain appropriate permits for activities such as streambed alteration. A portion of the various fines are deposited into the Fish and Wildlife Propagation Fund. As of January 12, 2018, the Fund had an available balance of \$227,856.21.

### **FWC Grant Program**

The Board has charged the FWC with coordinating a process by which fine money could be appropriately “expended for the protection, conservation, propagation, and preservation of fish and wildlife” [Fish and Game Code 13100]. Since 1996, the FWC has implemented a structured process for reviewing funding requests. The FWC developed a grant application packet (attached), which includes a cover letter to explain the grant process and funding priorities, an application to solicit relevant information about the project, and a copy of the expenditure criteria established by California law for the Fish and Wildlife Propagation Fund.

In August 2017, the application packet was sent to the Fish and Wildlife Committee mailing list, Contra Costa Watershed Forum mailing list, Contra Costa County Office of Education, Contra Costa College, Diablo Valley College and Los Medanos College for distribution to interested teachers and programs that could benefit from the grant program. A press release was distributed to local and regional media outlets regarding the availability of the grant application packet and CCTV publicized it on the CountyNet Bulletin Board which reaches 400,000+ homes in the County. It was also made available on the Committee’s website and to anyone who requested a copy.

### **FWC Grant Review Process in 2018**

A total of 10 applications requesting a total of \$104,155.33 were received by the application deadline.

The Fish and Wildlife Committee members considered the funding of the applications at their January and February meetings. Some applicants attended FWC meetings to make themselves available to answer questions regarding their applications.

## **II. Recommendation of Funding on Grants for 2018**

At the February 21, 2018 meeting, the FWC recommended funding for all 10 of the proposed projects. Projects recommended for funding total \$101,355.33 and are geographically located across the County. More details are provided on the attached grant recommendations chart, which provides information on all of the applications. The specific FWC recommendations and the vote of the FWC on these recommendations are listed on Pages 3 and 4. Members in attendance and voting on these items were: Judy Bendix (District I), Clark Dawson (District III), Kathleen Jennings (At-large), Brett Morris (District IV), Daniel Pellegrini (District V), Rhonda Gehlke (At-large) and Jeff Skinner (At-large).

All recommendations are for full funding of the project as proposed unless noted otherwise.  
FWC Recommendations:

- 1) Appropriate \$20,000.00 to Regional Parks Foundation to expand their mountain lion study project from two to three key areas in the East Bay. Funds will be used to purchase 10 additional cameras, train citizen scientists, and analyze image data. The cameras would be located near Mount Diablo at the Morgan Territory and Round Valley Regional Preserves and monitor mountain lions and other carnivores, track other wildlife and human activity in the area. [7 ayes/0 noes]
- 2) Appropriate \$20,000.00 to Regional Parks Foundation to support East Bay Regional Park District's "Kids Healthy Outdoors Challenge" program. Funds will be used for bus transportation to regional parks for low-income schools, teacher's guides, student booklets and teacher orientation supplies and lunches. This program promotes outdoor education and play while also supporting the delivery of third-grade curriculum. [7 ayes/0 noes]
- 3) Appropriate \$8,900.00 to The Regents of the University of California to conduct an inventory of native bees in urban and agricultural Brentwood. Funds will be used for travel, materials and supplies, and a bee taxonomist to identify the bees. The year 2018 is an especially good year to monitor the native bees as the entire area is beginning to recover from five years of drought. This research will also add scientific understanding of drought effects on bee populations and their expected recovery. [7 ayes/0 noes]
- 4) Appropriate \$1,030.00 to Worth a Dam to support a learning activity at the 11th Annual Beaver Festival in Martinez. Funds will be used for wildlife sticker books, festival brochures, printed cards and chalk pastels. The project will teach children how beavers and their ponds help riparian systems thrive. [7 ayes/0 noes]
- 5) Appropriate \$7,739.63 to Marine Science Institute. Funds will be used to replace supplies that were destroyed or damaged by the 2017 rain storms including student raincoats, survival suits, life vests, Delta maps and Delta fish keys for Delta Discovery Voyages, a program that delivers STEM and environmental education with hands-on science curriculum that is aligned with Next Generation Science Standards aboard a 90-foot research vessel on the Sacramento-San Joaquin River Delta. All funds will benefit Contra Costa County 5th grade science education. [7 ayes/0 noes]
- 6) Purchase a deer and turkey decoy for the California Department of Fish and Wildlife (CDFW) in the amount of \$3,496.70. CDFW's Enforcement Division will use the decoys throughout CCC to target poachers. The primary goals for the use of the decoys are to deter violations, reduce illegal hunting and related violations, reduce the unlawful harvest of deer and turkey and reduce the threat of injury to both the public and property. [7 ayes/0 noes]
- 7) Appropriate \$2,300.00 to Contra Costa Resource Conservation District. Partial funding is recommended and may only be used for fencing materials and seed. The project will improve special status species habitat by ensuring soil erosion and sedimentation loads are reduced from entering into an existing livestock pond improving water quality, and the breeding and dispersing habitat of the California red-legged frog and California tiger salamander. [7 ayes/0 noes]

- 8) Appropriate \$23,135.00 to the Watershed Project to expand their countywide water quality monitoring program in six Contra Costa County watersheds. Funds will be used for intern stipends, monitoring equipment and supplies, costs for testing of samples and identification of bug samples sent to scientific labs. The goal of their creek monitoring program is to train and engage citizen scientists on improving water quality in CCC in order to provide suitable habitat for fish populations. [7 ayes/0 noes]
- 9) Appropriate \$5,634.00 to Mt. View Sanitary District (MVSD). Funds will be used to design, fabricate, and install 14 interpretive panels and purchase four metal bases for three MVSD sites. The goal of this project is to provide an effective educational tool to reach County residents about wetland and garden habitats and the wildlife dependent on them. [7 ayes/0 noes]
- 10) Appropriate \$9,120.00 to Mt. View Sanitary District to improve water quality and provide refuge and nesting habitat. Funds will be used for materials and supplies to fabricate 15, 4' x 10' floating treatment wetlands in Moorhen Marsh. [7 ayes/0 noes]
- 11) Further, the FWC also recommended that within a year of grant funding approval, or within one month of project completion, whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project. Details will be outlined in the grant award packet provided to all successful applicants. [7 ayes/0 noes]

Please contact Maureen Parkes at 925-674-7831 or Abigail Fateman at 925-674-7820 with any questions.

**Attachments:**

- Grant application packet for Fish and Wildlife Propagation Funds
- Chart summarizing the applications and recommendations



# Grant Applications and Fish and Wildlife Committee Recommendations 2018

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
A	Regional Parks Foundation (RPF)	non-profit	East Bay Regional Mountain Lion Project (EBMLP)	(i) scientific research (m) other expenditures  * CDFW has confirmed this project is eligible to receive funds under FGC Section 13103 (i) and (m)	East County	\$20,000.00	\$20,000.00	This is a request for grant funds to expand a mountain lion study project from two to three key areas in the East Bay. RPF requests funds to purchase 10 additional cameras, train citizen scientists, and analyze image data. The cameras would be located near Mount Diablo at the Morgan Territory and Round Valley Regional Preserves and monitor mountain lions and other carnivores, track other wildlife and human activity in the area.	The project meets the requirements of Section 13103 (i) scientific research and (m) other expenditures. Long term goals of the project include: identification of important corridors for mountain lion movement which will inform future land acquisition by EBRPD; gain a better understanding of the challenges that mountain lions face along a suburban/urban interface; identify areas of potential human-mountain lion conflict, and develop strategies to mitigate these conflicts; document mountain lion ecology specific to the East Bay; increase public awareness of the behavior and ecological role of mountain lions in California; and contribute vital data to CDFW effort to tally the State's mountain lion population.

Grant Applications and Fish and Wildlife Committee Recommendations 2018

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
B	Regional Parks Foundation (RPF)	non-profit	Kids Healthy Outdoors Challenge (KHOC)	(a) public education	West County 60% East County 23% Central County 17% (data from school year 16-17)	\$20,000.00	\$20,000.00	This is a request for grant funds for bus transportation to regional parks for low-income schools, teacher's guides, student booklets and teacher orientation supplies and lunches to support EBRPD's Kids Healthy Outdoors Challenge. This program promotes outdoor education and play while also supporting the delivery of third-grade curriculum.	The project meets the requirements of Section 13103 (a) public education. The goal of the program is to connect youth to nature and build future environmental stewards.
C	The Regents of the University of California	non-profit	Native Bees in Urban Brentwood and Agricultural Brentwood	(i) scientific research (m) other expenditures  * CDFW has confirmed this project is eligible to receive funds under FGC Section 13103 (i) and (m)	East County	\$8,900.00	\$8,900.00	This is a request for grant funds to conduct an inventory of native bees in urban and agricultural Brentwood. Funds would be used for travel, materials and supplies, and a bee taxonomist who would be hired on a contract basis to identify the bees. This project expands on Dr. Frankie's research over the past few years on native bees and their role in providing pollination services in the Brentwood area.	The project meets the requirements of Section 13103 (i) scientific research and (m) other expenditures. The overarching goal of this proposal is to systematically sample native bees in urban Brentwood during the main flowering season of 2018 (and compare this inventory with the 144 native bees of 8 Brentwood farms, which will also be sampled during 2018.) The year 2018 is an especially good year to monitor the native bees as the entire area is beginning to recover from 5 years of drought. This research will also add scientific understanding of drought effects on bee populations and their expected recovery, which would be a major contribution to climate science.

# Grant Applications and Fish and Wildlife Committee Recommendations 2018

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
D	Worth a Dam	non-profit	Build-A-Beaver Pond	(a) public education	Central County	\$1,030.00	\$1,030.00	This is a request for funds to support a learning activity at the 11th annual Beaver Festival in Martinez. The project will teach children how beavers and their ponds help riparian systems thrive. Funds are requested for wildlife sticker books, festival brochures, printed cards and chalk pastels.	The project meets the requirements of Section 13103 (a) public education. The project is designed to show the impact beavers have above and below the water surface and demonstrates their importance to the ecosystem and the vital role ponds play in landscape health.
E	Marine Science Institute	non-profit	2018 Delta Education Supplies	(a) public education	Central County 58% East County 42%	\$7,739.63	\$7,739.63	This is a request for grant funds to replace supplies that were destroyed or damaged by the 2017 rain storms including student raincoats, survival suits, life vests, Delta maps and Delta fish keys for Delta Discovery Voyages, a program that delivers STEM and environmental education with hands-on science curriculum that is aligned with Next Generation Science Standards aboard a 90-foot research vessel on the Sacramento-San Joaquin River Delta. All funds will benefit Contra Costa County 5th grade science education.	The project meets the requirements of Section 13103 (a) public education. The Delta Discovery Voyages program teaches science that is unique and relevant to the region where the students live, human direct effect on Delta ecosystem and why it is important to protect watersheds.

Grant Applications and Fish and Wildlife Committee Recommendations 2018

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
F	California Department of Fish and Wildlife	government	Decoys	(g) purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use	Countywide	\$3,496.70	\$3,496.70	A request by the CA Department of Fish and Wildlife for propagation funds to be used to purchase a deer and turkey decoy and then be gifted to CDFW. CDFW's Enforcement Division will use the decoys throughout CCC to target poachers. The primary goals for the use of the decoys are to deter violations, reduce illegal hunting and related violations, reduce the unlawful harvest of deer and turkey and reduce the threat of injury to both the public and property.	This project meets the requirements of Section 13103 (g) by purchasing equipment for the CDFW's ownership and use. The decoys will be placed in areas that have reported problems of deer or turkey poaching or are suspected to have a poaching problem.
G	Contra Costa Resource Conservation District	government	Morgan Territory Pond 7 Project Phase 2	(e) habitat improvement	East County	\$5,100.00	\$2,300.00	This is a request for funds to construct and install a temporary livestock exclusion fence around a swale and purchase native plant seeding to promote vegetation establishment to maintain cover and reduce soil erosion from entering a seasonal pond known to provide breeding habitat for California red-legged frog.	This project meets the requirements of Section 13103 (e) habitat improvement. Partial funding is recommended and may only be used for fencing materials and seed. The project will improve special status species habitat by ensuring soil erosion and sedimentation loads are reduced from entering into an existing livestock pond improving water quality, and the breeding and dispersing habitat of the California red-legged frog and California tiger salamander.

# Grant Applications and Fish and Wildlife Committee Recommendations 2018

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
H	The Watershed Project	non-profit	Monitoring Water Quality in Contra Costa County Watersheds	(a) public education (e) habitat improvement	Countywide	\$23,135.00	\$23,135.00	A request for funds to expand their countywide water quality monitoring program in six Contra Costa County watersheds, which includes stipends for interns, monitoring equipment and supplies, costs for testing of samples and identification of bug samples sent to scientific labs. The goal of their creek monitoring program is to train and engage citizen scientists on improving water quality in CCC in order to provide suitable habitat for fish populations.	This project meets the requirements of Section 13103 (e) habitat improvement. The Watershed Project is adding three new partnering groups, eight new sites, one new watershed, and will begin sampling for benthic macroinvertebrates living in the creek which will provide a longer perspective on water quality. The project will address local water quality concerns and result in more highly-trained citizen scientists living in these communities who can work toward improved water quality and habitat for native fish in the years to come.
I	Mt. View Sanitary District	government	The Moorhen Marsh, McNabney Marsh, and Wildlife Garden Interpretive Panels Project	(a) public education	Central County	\$5,634.00	\$5,634.00	A request for grant funds to design, fabricate, and install 14 interpretive panels and purchase four metal bases for three MVSD sites. The goal of this project is to provide an effective educational tool to reach County residents about wetland and garden habitats and the wildlife dependent on them.	This project meets the requirements of Section 13103 (a) public education. The project will help increase public awareness on variety of subjects such as: special status wetland species, the Endangered Species Act, the Migratory Bird Treaty Act, the dangers of pesticides to wildlife, wetland management challenges, and the value of clean water to fish and wildlife.

Grant Applications and Fish and Wildlife Committee Recommendations 2018

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
J	Mt. View Sanitary District	government	MVSD Floating Treatment Wetlands Project - Pilot Study	(e) habitat improvement	Central County	\$9,120.00	\$9,120.00	A request for grant funds for materials and supplies to fabricate 15, 4' x 10' floating treatment wetlands (FTW) in Moorhen Marsh to improve water quality and provide refuge and nesting habitat.	This project meets the requirements of Section 13103 (e) habitat improvement. Floating Treatment Wetlands (FTW) are a useful tool to improve water quality for fish and wildlife. FTWs target excess nutrients which are a primary contributor to algae and weed growth in aquatic systems. In addition to improving water quality, FTWs also provide refuge habitat for birds, macroinvertebrates, and fish, as well as potential nesting habitat for waterfowl and songbirds.
						\$104,155.33	\$101,355.33		
			Total Available Funds as of January 12, 2018			\$227,856.21			
					Remainder		\$126,500.88		
			Subtotals By Region	Requested Funding Amount	Percentage of Total Amount Requested	Recommended Funding Amount	Percentage of Total Amount Recommended for Approval		
			East	\$41,850.64	40.18%	\$39,050.64	38.53%		
			West	\$12,000.00	11.52%	\$12,000.00	11.84%		
			Central	\$23,672.99	22.73%	\$23,672.99	23.36%		
			Countywide	\$26,631.70	25.57%	\$26,631.70	26.28%		
			TOTAL	\$104,155.33	100.00%	\$101,355.33	100.00%		

# Department of Conservation and Development

30 Muir Road  
Martinez, CA 94553

Phone: 1-855-323-2626

# Contra Costa County



**John Kopchik**  
Director

**Aruna Bhat**  
Deputy Director

**Jason Crapo**  
Deputy Director

**Maureen Toms**  
Deputy Director

**Kara Douglas**  
Assistant Deputy Director

August 30, 2017

Dear Fish and Wildlife Propagation Fund Grant Applicants:

The Contra Costa County Fish and Wildlife Committee is pleased to announce that completed funding applications are now being accepted for consideration for the Contra Costa County Fish and Wildlife Propagation Fund (Fund). All application materials and guidelines are attached. Proposals must be received by 5:00 p.m. on Monday, January 8, 2018 (a postmark of January 8, 2018, does not satisfy the submission deadline). Proposals may be emailed or mailed. Any applications that are received after the due date or without a signature will not be considered. The recommendations of the Fish and Wildlife Committee will be forwarded to the Contra Costa County Board of Supervisors, which maintains final decision-making authority for expenditures from the Fund.

The Contra Costa County Fish and Wildlife Propagation Fund is entirely supported by fine revenues resulting from violations of the Fish and Game Code and Title 14 of the California Code of Regulations in Contra Costa County (County). Projects awarded from the Fund must benefit the fish and wildlife resources of the County and must meet the requirements of Section 13103 of the Fish and Game Code (attached). If your project is eligible under Section 13103 (d), (h), (i), or (m) please send a copy of your draft proposal to Maureen Parkes at [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us) by November 1, 2017. Staff will coordinate with the California Department of Fish and Wildlife to confirm the project's eligibility to receive funds. See Instructions for more details. All applications that satisfy the requirements listed in the funding application instructions will be considered.

The Fish and Wildlife Committee strongly encourages applications related to:

- improving habitat
- scientific research
- public education
- threatened and endangered species
- resolving human/wildlife interaction issues

In addition to the above areas of interest, the Fish and Wildlife Committee wishes to fund one or more projects that increase collaboration with law enforcement agencies, the court, and community cultural organizations on enforcement issues and education focusing on communities that may be unaware of local fish and game laws. Projects that provide multilingual signage and educational materials are encouraged.

The Fish and Wildlife Committee awards grants to non-profit organizations, schools and government agencies. The Committee generally does not recommend funding for operating costs and overhead, such as staff salaries, benefits or utilities. If an hourly rate is listed, costs need to be itemized separately (see grant guidelines for more details). The Committee generally gives preference to funding material expenses (e.g. purchase of equipment and materials).

The Committee expects to recommend awards to several applicants. However, it is possible that a particularly excellent proposal will be recommended to receive a large portion of the total available funds. During the 2017 grant cycle a total of \$102,184.92 was awarded to 16 projects. The awards ranged from \$800 to \$21,019.53. Successful applicants may anticipate receiving notification of funding awards by the late spring or early summer of 2018.

**The grant award funds will be disbursed on a cost reimbursement basis.\*** (See below for exceptions.) Within a year of grant funding approval, or within one month of project completion, whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project. Fish and Wildlife Propagation fund grants will be disbursed after receipt and approval of the final project report. Details will be outlined in the grant packet to all successful applicants.

**\*Exception For Non-Profit Organizations That Can Demonstrate Financial Hardship:** Private, non-profit entities that can demonstrate that providing Fish and Wildlife Propagation grant funding on a cost reimbursement basis will create a financial hardship and be detrimental to the operation of the program will be eligible to receive up to ½ of the grant amount after the grant is awarded. The remaining amount of the grant will be disbursed after the entity has submitted information including invoices and receipts documenting how the initial disbursement was spent. Within a year of initial notification of the grant funding award (i.e. spring or summer of 2019), or within one month of project completion, whichever comes sooner, the entity will be required to submit information including invoices and receipts documenting how the second disbursement was spent, and provide a final project report documenting the results of the project.

**\*Exception For Small Projects Under \$1,000:** Grant funding may be disbursed to private, non-profit entities prior to the beginning of the project if the award is under \$1,000 and the entity has provided documentation that the project could only be initiated with advance funding. Within a year of grant funding, or within one month of project completion, whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project.

The Committee appreciates your interest in this opportunity to improve the fish and wildlife resources in Contra Costa County. Should you have any questions about the Fish and Wildlife Committee or this funding program, please contact me at 925-674-7831 or [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us).

Sincerely,



**Maureen Parkes**

**Fish and Wildlife Committee Staff**



## INSTRUCTIONS

### **What Must Be Included in Your Proposal (not to exceed 4 pages):**

- 1) Signed Application Cover Page (see attached)
- 2) Description of the project for which funding is requested. Please include an explanation of:
  - how this project will benefit the fish and wildlife of Contra Costa County
  - how this project meets the requirements of Section 13103 of the Fish & Game Code (attached) which defines the eligibility requirements for projects requesting funding from the Fish and Wildlife Propagation Fund. Indicate which letter(s) of the Section 13103 is/are satisfied.

**NEW REQUIREMENT:** If your proposal is eligible under Section 13103 (d), (h), (i)\*, or (m), a copy of your draft proposal must be sent to the attention of Maureen Parkes at [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us) or at the address listed on Page 2 and received by November 1, 2017. Staff will coordinate with the California Department of Fish and Wildlife to confirm the project's eligibility to receive funds.

\*If your project is eligible under Section 13103 (i), and a scientific collection permit is required and issued by the California Department of Fish and Wildlife, this will indicate that the project is eligible to receive Fish and Wildlife Propagation funds. Please send the scientific collection permit along with your grant application by the January 8, 2018 - 5:00 P.M. grant submission deadline. Scientific collection permits are not included in the grant application page limit.

\*The Fish and Wildlife Committee wishes to be acknowledged for its financial support of the project. FWC or staff review may be required prior to printing any written materials that receive funding. Please refer to the guidelines listed below:

  - Grant recipients agree to obtain advance written approval from the FWC of any communication/written material that may reasonably be understood to represent the views of the FWC and to provide the FWC with reasonable opportunity to review, comment and approve the communication/written material in advance. Grant recipients may use the following standard language in making attributions for funding by the FWC:
  - Attribution for full Grant funding: "This (research, publication, project, Web site, report, etc.) was funded by the Contra Costa County Fish and Wildlife Committee."
  - Attribution for partial Grant funding: "This (research, publication, project, Web site, report, etc.) is funded in part by the Contra Costa County Fish and Wildlife Committee."
- 3) **Project schedule - The project must be completed within a year from the date you receive notification of funding (by Spring/Summer 2019).**
- 4) Project budget (itemized). The Fish and Wildlife Committee generally does not recommend funding for operating costs and overhead. Examples for these include staff salaries, health insurance, and operation costs such as electricity to run an office. If an hourly rate is listed, overhead costs need to be itemized separately. The Committee generally gives preferences to funding material expenses (e.g. purchase of equipment and materials).
- 5) Annual budget for the applying organization (not itemized).
- 6) Statement describing the applying organization, listing the Board of Directors and officers of the organization, and listing all affiliated organizations.
- 7) Statement describing the qualifications of the sponsoring organization and participating individuals for completing the project.
- 8) List of individuals responsible for performing project and of individuals responsible for overseeing project.
- 9) Statement describing the status of permit approvals necessary to perform project (if applicable).
- 10) Request for an exception to the grant funding cost reimbursement requirement due to financial hardship or an exception for a small project under \$1,000. (This request does not count toward your page limit and is only required if requesting an exception.)

**Format:**

- Your proposal packet, including cover sheet and any attachments must not exceed four single-sided pages or two double-sided pages, 8.5 by 11 inches in size. Please use 11 point font or larger and ½ inch margins or larger on your pages. *If you submit more than 3 pages plus required cover sheet, your proposal may be disqualified without review.*
- **NEW REQUIREMENT:** If your project is eligible under Section 13103 (d), (h), (i), or (m) a copy of your draft proposal must be sent to the attention of Maureen Parkes at [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us) and received by November 1, 2017. (See exception for Section 13103 (i) above.) Do not attach an additional cover letter, brochures, posters, publications, CDs, DVDs, large maps or yellow-sticky paper (e.g. Post-It™).
- Your complete application packet including signature must **arrive by 5:00 p.m. on Monday, January 8, 2018 (Pacific Standard Time)** to be considered for funding. (Please note: A postmark of January 8, 2018 does not satisfy the submission deadline. If submitted after the deadline, your proposal will be disqualified).

**Your complete application should be:**

Emailed: [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us)

or

Mailed: Contra County Fish & Wildlife Committee  
c/o Contra Costa County Dept. of Conservation and Development  
30 Muir Road  
Martinez, CA 94553-4601  
Attn: Maureen Parkes

If you wish to hand deliver, contact Maureen by email or at 925-674-7831.

**Final Checklist Before You Submit Your Proposal:**

*Please note that your proposal will not be considered if you provide more materials than required below:*

- Signed Cover page (your proposal will be disqualified if it does not have your original signature on the cover page).
- 3 pages or less on your project description (any extra attachments such as a map and an organization budget will be counted as one of the three page limit.)
- If your project qualifies under Section 13013 (i) and you have been issued a scientific collection permit from the California Department of Fish and Wildlife please include it. (This is not a part of the page limit listed above.)
- Request for an exception to the grant funding cost reimbursement requirement due to financial hardship or an exception for a small project under \$1,000. (This is not a part of the page limit listed above and is only required if requesting an exception).

If you have questions regarding the Contra Costa County Fish and Wildlife Propagation Fund grant process, please contact Maureen Parkes: [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us) / (925) 674-7831.

## **California Fish and Game Code Section 13103.**

Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

- (a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.
- (b) Temporary emergency treatment and care of injured or orphaned wildlife.
- (c) Temporary treatment and care of wildlife confiscated by the department as evidence.
- (d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.
- (e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.
- (f) Construction, maintenance, and operation of public hatchery facilities.
- (g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.
- (h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.
- (i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department. ★
- (j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars (\$3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.
- (k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.
- (l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.
- (m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

★ A scientific collection permit, if required and issued by the California Department of Fish and Wildlife, indicates that the project is eligible to receive Fish and Wildlife Propagation funds.

### **California Fish and Game Code Section 711.2. (a)**

"For purposes of this code, unless the context otherwise requires, "wildlife" means and includes all wild animals, birds, plants, fish, amphibians, reptiles, and related ecological communities, including the habitat upon which the wildlife depends for its continued viability ..."

**Contra Costa County  
2018 Fish and Wildlife Propagation Fund  
Application Cover Page**

**Office Use Only:**

Project title:

Organization/Individual applying:

(Organization type: please check one – government, non-profit, for-profit, other (explain))

Address:

Telephone:

Fax:

E-mail:

Name and title of contact person:

One sentence summary of proposal:

Requested grant:

Proposal prepared by (name & title):

Signature (*Typing your name does not count as a signature. If this section is empty, your proposal will not be considered*):

\_\_\_\_\_

Signed on \_\_\_\_\_



**Contra  
Costa  
County**

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: April 17, 2018

Subject: Small Business Enterprise, Outreach, and Local Bid Preference Programs - July-December 2017 Performance

---

**RECOMMENDATION(S):**

ACCEPT the Small Business Enterprise, Outreach and Local Bid Preference Programs Report reflecting departmental program data for the period July 1 through December 31, 2017.

**FISCAL IMPACT:**

No fiscal impact. This is an informational report.

**BACKGROUND:**

The Board of Supervisors has adopted these programs to enable small and local businesses to compete for a share of the County's purchasing transactions.

**SBE and Outreach Programs.** The Board of Supervisors has set a goal of awarding at least 50% of eligible product and service dollars to small businesses. The Small Business Enterprise (SBE) Program applies to: (1) county-funded construction contracts of \$100,000 or less; (2) purchasing transactions of \$100,000 or less; and (3) professional/personal service contracts of \$100,000 or less. The SBE Program's objective is to have at least 50% or more of the total eligible dollar base amounts be awarded to SBEs. A Small Business Enterprise, as defined by the California Government Code, Section 14837, Chapter 3.5 must be:

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☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: David Gould (925)  
313-2151

## BACKGROUND: (CONT'D)

- Independently owned and operated business, which is not dominant in its field of operation
- Principal office of which is located in California
- Officers of which are domiciled in California, and which together with affiliates, has 100 or fewer employees
- Average annual gross receipts of fourteen million dollars (\$14,000,000) or less over the previous three tax years, or a manufacturer with 100 or fewer employees.

**Local Bid Preference Program.** On August 10, 2004, the Board of Supervisors referred to the Internal Operations Committee (IOC) the creation of a policy to grant a five percent preference to Contra Costa County vendors on all sealed bids or proposals, except with respect to those contracts which state law requires to be granted to the lowest bidder, and review of an ordinance to be drafted by County Counsel to enact this policy. The 2005 IOC proposed a new ordinance to the Board of Supervisors, and the Board adopted the local bid preference ordinance to support small local business and stimulate the local economy at no additional cost to the County. The ordinance provides that if the low bid in a commodities purchase is not a local vendor, any responsive local vendor who submitted a bid over \$25,000 that was within 5% percent of the lowest bid has the option to submit a new bid. The local vendor will be awarded if the new bid is in an amount less than or equal to the lowest responsive bid, allowing the County to favor the local vendor but not at the expense of obtaining the lowest offered price.

The ordinance defines a local vendor as any business that has its headquarters, distribution point, or locally-owned franchise located within the county for at least six months immediately prior to the issuance of the request for bids, and holds a valid business license by a jurisdiction in Contra Costa County.

### Reporting Requirements

It is the responsibility of each department to track and compile the data on purchasing and outreach activities so that a countywide report can be provided to the Board of Supervisors. It is the responsibility of the Purchasing Services Manager to comply with and report on the Local Bid Preference Program. The Board receives reports for six month increments, and the last report received by the Board was for the period ending June 30, 2017.

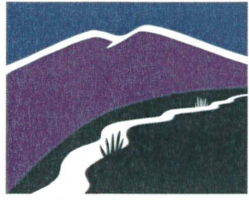
Since adoption, the Internal Operations Committee has continued to monitor County performance under these programs through annual reports, currently prepared and presented by the Purchasing Services Manager.

The attached report constitutes the next report due for the time period of July 1 through December 31, 2017.

### ATTACHMENTS

SBE, Outreach and Local Bid Programs Report for July-December 2017

SBE, Outreach and Local Bid Programs Report for July-December 2017 - Attachment A



# Contra Costa County Public Works Department

Brian M. Balbas, Director  
Deputy Directors  
Stephen Kowalewski, Chief  
Mike Carlson  
Carrie Ricci  
Joe Yee

April 4, 2018

**TO:** Internal Operations Committee  
Supervisor Diane Burgis, Chair  
Supervisor Candace Anderson

**FROM:** David Gould, Procurement Services Manager

**SUBJECT:** Small Business Enterprise, Outreach, and Local Program Report for July-December 2017

## **RECOMMENDATION:**

**ACCEPT the SBE, Outreach, and Local Programs Report, reflecting departmental program data for the period: July 1 through December 31, 2017.**

## **BACKGROUND:**

Contra Costa County values the contributions of small business in the County and has developed programs to assist in the solicitation and awarding of contracts. The Board of Supervisors has adopted these programs to enable small and local businesses to compete for a share of the County's purchasing transactions.

The Board of Supervisors has set a goal of awarding at least 50% of eligible product and service dollars to small businesses. The Small Business Enterprise (SBE) Program applies to: (1) county-funded construction contracts of \$100,000 or less; (2) purchasing transactions of \$100,000 or less; and (3) professional/personal service contracts of \$100,000 or less.

The SBE Programs objective is to have at least 50% or more of the total eligible dollar base amounts be awarded to SBEs. A Small Business Enterprise, as defined by the California Government Code, Section 14837, Chapter 3.5 must be:

- Independently owned and operated business, which is not dominant in its field of operation
- Principal office of which is located in California
- Officers of which are domiciled in California, and which together with affiliates, has 100 or fewer employees



- Average annual gross receipts of fourteen million dollars (\$14,000,000) or less over the previous three tax years, or a manufacturer with 100 or fewer employees.

### Reporting Requirements

It is the responsibility of each department to track and compile the data on these purchasing activities so that a countywide report can be provided to the Board of Supervisors. The Board receives reports for six month increments, and the last report received by the Board was for the period ending June 2017. Attachment A constitutes the report due for the time period of July 1-December 31, 2017.

### Summary Findings

The table below summarizes the attached department activity on a countywide basis.

#### July - December 2017

	<b>Total # of ALL Contracts</b>	<b>Total # of SBE Contracts</b>	<b>SBE Percent of Total</b>	<b>Total Dollar Value of ALL Contracts</b>	<b>Total Dollar Value of SBE Contracts</b>	<b>SBE Percent of Total</b>
<b>ACTIVITY TYPE:</b>						
Professional/Personal Services	355	219	61.7%	\$15,027,315	\$7,724,036	51.4%
Purchasing Transactions	1406	485	34.5%	\$26,888,866	\$6,808,245	25.3%
Construction Contracts	6	6	100.0%	\$230,000	\$230,000	100%

Overall this information shows the County is directing a large volume of qualifying activity to SBE firms. For professional/personal services contracts, this activity surpassed the 50% goal for both number and dollar value. The dollar value of contracts reported was \$7.7 million for this period compared to \$7.9 million in the previous reporting period.

For the category of purchasing transactions, it should be noted that while the activity did not achieve the 50% goal, the dollar value of these contracts awarded to SBE businesses exceeded \$6.8 million. The percentage of Construction projects awarded under the program was 100% to SBE firms, or \$230,000.

It is worth noting that the SBE participation goals of surrounding agencies are more typically in the 20-25% range. By that measure, Contra Costa County's reported activity is above that threshold in every reporting category.



#### E-Outreach Report

In addition, outreach data for many small departments and for commodities exceeding \$10,000 is maintained and provided through the Purchasing Division of the Public Works Department reflecting outreach to small, women, minority-owned, local, disadvantaged and/or other business enterprises. During the reporting period, 45 bids were conducted using the BidSync e-outreach site. Notifications were sent to 224,306 businesses of which 39% are considered a small, local, or disadvantaged business.

In order to encourage the use of small, local, and disadvantaged businesses, the County's E-Outreach Program requires bids and Request for Proposals exceeding \$10,000 to be solicited online. For this period the County's E-Outreach Program produced the following results.

**E-Outreach Report  
for the period  
July 1, 2017 - December 31, 2017**

Number of Solicitations	45
Total Notifications	224,306
Dollar Value	\$ 19,885,732

<b>BUSINESS CATEGORY</b>	<b>Notifications</b>	<b>Percentage of Total</b>
MBE - Minority Business Enterprise	15,110	7%
WBE - Women Business Enterprise	12,298	5%
SBE - Small Business Enterprise	45,857	20%
LBE - Local Business Enterprise	2,635	1%
DVBE - Disabled Veteran Business Enterprise	89	.04%
DBE - Disadvantaged Business Enterprise	10,559	5%
<b>Total</b>	<b>86,548</b>	<b>39%</b>

#### Local Business Preference

The Local Bid Preference Program allows a bidder in a commodity bid exceeding \$25,000, who is a low bidder, to submit a new bid if they are within 5% of the low bidder. There were no instances of the Bid Preference being utilized for this reporting period.

Dollar Value Awarded to Local and Bay Area Businesses

The dollar value of Purchase Orders issued for the period was \$76.6 million. The dollar value awarded to Contra Costa County businesses was \$8.7 million. The value of awarded to all Bay Area businesses was 42% or \$32.5 million. This represents a significant contribution to the local economy.

Contra Costa County	\$7,630,330	9%
Other Bay Area Counties	\$12,656,936	14%
Other	\$68,785,678	77%
Total	\$89,072,944	100%

Conclusion

The County demonstrates continued commitment to achieving the 50% goal for participation by SBE firms in contract and purchasing activity. While the data for some individual departments is below this threshold, this is often due to unique business requirements that require sole source purchases or contracts.

Continued outreach is necessary to maintain and improve participation of SBE firms as well as training for department staff that make these purchasing and contract decisions regarding the policy.

The reporting for the SBE, Outreach, E-Outreach, and Local Bid Preference programs are combined into a single report and presented by the Purchasing Manager.

Attachment A

**ATTACHMENT A**  
**SMALL BUSINESS ENTERPRISE - Program Activity report**  
**July - December 2017**

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<b>Agriculture</b>						
Professional/Personal services contracts	4	3	75.0%	\$31,999	\$28,999	90.6%
Purchasing Transactions	12	1	8.3%	\$12,742	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Animal Services</b>						
Professional/Personal services contracts	19	18	94.7%	\$1,950,662	\$1,011,718	51.9%
Purchasing Transactions	51	15	29.4%	\$1,469,062	\$136,291	9.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Assessor</b>						
Professional/Personal services contracts	0	0	0	\$0	\$0	0.0%
Purchasing Transactions	8	1	83.30%	\$35,275	\$9,000	25.5%
Construction contracts	0	0	0	\$0	\$0	0.0%
<b>Auditor-Controller</b>						
Professional/Personal services contracts	1	1	100.0%	\$2,016	\$2,016	100.0%
Purchasing Transactions	2	2	100.0%	\$15,482	\$15,482	100.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Clerk-Recorder-Elections</b>						
Professional/Personal services contracts	16	2	12.5%	\$138,911	\$26,550	19.1%
Purchasing Transactions	13	1	7.7%	\$100,231	\$8,000	8.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Conservation and Development</b>						
Professional/Personal services contracts	5	3	60.0%	\$315,000	\$205,000	65.1%
Purchasing Transactions	16	12	75.0%	\$122,206	\$88,261	72.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>County Administrator's Office - Administration</b>						
Professional/Personal services contracts	7	1	14.3%	\$377,500	\$80,000	21.2%
Purchasing Transactions	3	1	33.3%	\$53,393	\$700	1.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

**ATTACHMENT A**

**SMALL BUSINESS ENTERPRISE - Program Activity report**

Reporting Period:

**July - December 2017**

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<b>County Administrator's Office - Clerk of the Board</b>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>County Administrator's Office - Communications and Media</b>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	8	4	50.0%	\$40,039	\$17,206	43.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>County Administrator's Office - Dept. of Information Technology (DoIT)</b>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	20	16	80.0%	\$562,025	\$341,845	60.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Dept. Child Support Services (DCSS)</b>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	9	2	22.2%	\$41,478	\$7,530	18.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>County Counsel</b>						
Professional/Personal services contracts	53	53	100.0%	\$15,758	\$15,758	100.0%
Purchasing Transactions	8	8	100.0%	\$3,235	\$3,235	100.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>District Attorney</b>						
Professional/Personal services contracts	0	7	0.0%	\$0	\$0	0.0%
Purchasing Transactions	38	21	55.3%	\$431,723	\$233,378	54.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Employment and Human Services</b>						
Professional/Personal services contracts	16	8	50.0%	\$847,680	\$417,138	49.2%
Purchasing Transactions	139	57	41.0%	\$1,146,415	\$349,265	30.5%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

**ATTACHMENT A**  
**SMALL BUSINESS ENTERPRISE - Program Activity report**  
**July - December 2017**

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<b>Fire Protection District</b>						
Professional/Personal services contracts	4	2	50.0%	\$235,250	\$117,000	49.7%
Purchasing Transactions	20	5	25.0%	\$431,689	\$211,822	49.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Health Services</b>						
Professional/Personal services contracts	173	94	54.3%	\$9,511,272	\$5,172,914	54.4%
Purchasing Transactions	474	99	20.9%	\$9,042,367	\$1,574,862	17.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Human Resources</b>						
Professional/Personal services contracts	9	7	77.8%	\$319,900	\$179,900	56.2%
Purchasing Transactions	9	1	11.1%	\$277,299	\$9,500	3.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Library</b>						
Professional/Personal services contracts	8	2	25.0%	\$299,682	\$47,500	15.9%
Purchasing Transactions	46	16	34.8%	\$231,454	\$104,395	45.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Probation</b>						
Professional/Personal services contracts	24	10	41.7%	\$141,621	\$44,543	31.5%
Purchasing Transactions	49	22	44.9%	\$435,690	\$205,431	47.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Public Defender</b>						
Professional/Personal services contracts	4	0	0.0%	\$33,348	\$0	0.0%
Purchasing Transactions	8	2	25.0%	\$144,677	\$38,812	26.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Public Works</b>						
Professional/Personal services contracts	9	8	88.9%	\$435,000	\$375,000	86.2%
Purchasing Transactions	295	136	46.1%	\$7,031,699	\$2,062,269	29.3%
Construction contracts	6	6	100.0%	\$230,000	\$230,000	100.0%

**ATTACHMENT A**  
**SMALL BUSINESS ENTERPRISE - Program Activity report**  
**July - December 2017**

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<b>Office of the Sheriff</b>						
Professional/Personal services contracts	3	0	0.0%	\$371,716	\$0	0.0%
Purchasing Transactions	164	59	36.0%	\$5,000,704	\$1,326,500	26.5%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Treasurer - Tax Collector</b>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	14	4	28.6%	\$259,981	\$64,461	24.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<b>Veterans Services Office</b>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

**Total Activity Reported**

Professional/Personal services contracts	355	219	<b>61.7%</b>	\$15,027,315	\$7,724,036	<b>51.4%</b>
Purchasing Transactions	1406	485	<b>34.5%</b>	\$26,888,866	\$6,808,245	<b>25.3%</b>
Construction contracts	6	6	<b>100.0%</b>	\$230,000	\$230,000	<b>100.0%</b>



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors

From: David Twa, County Administrator

Date: April 17, 2018

Subject: Resolution No. 2018/144 – IAFF Local 1230 Side Letter Amending MOU with respect to Definition X-Transfer

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2018/144 approving the Side Letter between the Contra Costa County Fire Protection District and IAFF Local 1230 redefining section Definition X. Transfer.

**FISCAL IMPACT:**

Up to five percent for each internal promotion.

**BACKGROUND:**

The IAFF, Local 1230 Memorandum of Understanding defines Transfer as "the change of an employee who has permanent status in a position to another position in the same class in a department, or to another position in a class which is allocated to a range on the salary plan that is within five (5) percent at top step as the class previously occupied by the employee". The Side Letter agreed upon modifies the definition of Transfer to treat an employee selected from an eligible list established as a result of a competitive recruitment to a classification with a top step that is greater than or equal to the top step of the classification the employee previously occupied, as a Promotion.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County Finance  
Director (925) 335-1023

By: June McHuen, Deputy

cc: Dianne Dinsmore, Human Resources Director, Jeff Carman, Fire Chief

CONSEQUENCE OF NEGATIVE ACTION:

Internal candidates applying for the same position may be placed at different steps depending on the classification from which they came.

AGENDA ATTACHMENTS

Resolution No. 2018/144

IAFF, Local 1230 Side Letter

MINUTES ATTACHMENTS

Signed Resolution No. 2018/144



**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 04/17/2018 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2018/144**

**In the Matter of:** The Side Letter Agreement between the Contra Costa County Fire Protection District and IAFF Local 1230, amending the Memorandum of Understanding with respect to Definition X. Transfer

The Contra Costa County Fire Protection District Board of Directors acting solely in its capacity as the governing board of the Contra Costa County Fire Protection District **RESOLVES THAT:**

Effective the first of the month following approval by the District Board, the attached Side Letter of Agreement dated April 11, 2018, between the Contra Costa County Fire Protection District and IAFF Local 1230, be **ADOPTED**.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Lisa Driscoll, County Finance Director (925) 335-1023**

**ATTESTED: April 17, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

**cc:** Dianne Dinsmore, Human Resources Director, Jeff Carman, Fire Chief

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

C.58

Adopted this Resolution on 04/17/2018 by the following vote:

**AYE:** ☒ 5 **John Gioia**  
**Candace Andersen**  
**Diane Burgis**  
**Karen Mitchoff**  
**Federal D. Glover**

**NO:** ☐ /

**ABSENT:** ☐ /

**ABSTAIN:** ☐ /

**RECUSE:** ☐ /



**Resolution No. 2018/144**

**In the Matter of:** The Side Letter Agreement between the Contra Costa County Fire Protection District and IAFF Local 1230, amending the Memorandum of Understanding with respect to Definition X. Transfer

The Contra Costa County Fire Protection District Board of Directors acting solely in its capacity as the governing board of the Contra Costa County Fire Protection District **RESOLVES THAT:**

Effective the first of the month following approval by the District Board, the attached Side Letter of Agreement dated April 11, 2018, between the Contra Costa County Fire Protection District and IAFF Local 1230, be **ADOPTED**.

**Contact:** Lisa Driscoll, County Finance Director (925) 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:** April 17, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

**cc:** Dianne Dinsmore, Human Resources Director, Jeff Carman, Fire Chief

**SIDE LETTER  
BETWEEN  
Contra Costa County Fire Protection District  
and  
IAFF, LOCAL 1230**

**Transfer Definition**

This Side Letter is by and between IAFF, Local 1230 ("Local 1230") and the Contra Costa County Fire Protection District ("District"). This side letter is effective the first of the month following approval by the CCC Fire Protection District Board of Directors.

This side letter amends the Memorandum of Understanding (MOU) between the District and Local 1230, (July 1, 2017 – June 30, 2020) with respect to Definition X – Transfer, as follows:

**Definitions**

- X. Transfer: The change of an employee who has permanent status in a position to another position in a different class for which the top step of the salary range is within +/- five (5) percent of the top step of the classification previously occupied by the employee. However, when an employee is selected from an eligible list established as a result of a competitive recruitment to a classification with a top step that is greater than or equal to the top step of the classification the employee previously occupied, such action will be considered a Promotion.

This Side Letter will remain in effect for the term of the current Memorandum of Understanding ("MOU") between the District and Local 1230 (July 1, 2017 – June 30, 2020). The terms of the Side Letter will be incorporated into the successor MOU unless otherwise negotiated by the parties. All other terms and conditions of the current MOU between the District and Local 1230 remain unchanged by this Side Letter.

Date: April 11, 2018

Contra Costa County Fire District:

Shanna Edwards  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IAFF, Local 1230:

Vincent Wells  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_