

C.21

POSITION ADJUSTMENT REQUEST

NO. 22226
DATE 1/3/2018

Department No./

Department Employment and Human Services Agency Budget Unit No. 0504 Org No. 5450 Agency No. A19

Action Requested: Amend and retitle one (1) Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) position to EHSD Deputy Bureau Deputy-Exempt (XAD2) (unrepresented) position in EHSD.

Proposed Effective Date: 1/16/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/3/2018

Reclassify the Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) to EHS Deputy Bureau Director-Exempt (XAD2), set on salary plan and grade B85 2044 (\$9026 - \$10,971), re-assign position #15727 and incumbent, and abolish the Deputy Director-Workforce Services-Exempt (XAD8) classification effective January 9, 2018.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 1/9/2018(Date)

OPARRA

1/3/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

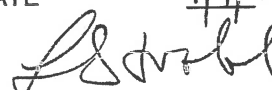
☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

DATE

1/9/18



(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE January 16, 2018

BY June M. Twa

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: