

## POSITION ADJUSTMENT REQUEST

NO. 22183  
DATE 10/11/2017

Department Conservation & Development Department No./  
 Budget Unit No. 0280 Org No. 2661 Agency No. 38  
 Action Requested: ADD one (1) full-time Supervising Structural Engineer (NCGA) (represented) at salary level ZA5 2035 (\$8,942.63-\$10,869.82) in the Department of Conservation and Development.

Proposed Effective Date: 11/1/2017Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$208,700.61Net County Cost \$0.00Total this FY \$191,308.89N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Land Development and Building Permit Fees will cover cost

Department must initiate necessary adjustment and submit to CAO.  
 Use additional sheet for further explanations or comments.

John Kopchik

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

BR for JE

10/11/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/16/2017

Add one (1) full-time Supervising Structural Engineer (NCGA) (represented) position at salary level and grade ZA5 2035 (\$8,942.63-\$10,869.82) in the Department of Conservation and Development.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ \_\_\_\_ (Date)

Mary Jane De Jesus-Saepharn

10/16/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/27/2017☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: \_\_\_\_\_

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE November 7 2017BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: