

POSITION ADJUSTMENT REQUEST

NO. 22165
DATE 9/20/2017

Department Public Defender

Department No./
Budget Unit No. 0243 Org No. 2909 Agency No. 43

Action Requested: ADOPT Position Adjustment Resolution No. 22165 to add one (1) Administrative Analyst Project (APW1) (represented) position at the salary plan and grade Z25 1277 (\$5,0663.94 - \$6,1582.31) in the Public Defender's Office:

Proposed Effective Date: 10/1/2017

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$94,956.06

Net County Cost \$94,956.06

Total this FY \$23,739.03

N.C.C. this FY \$23,739.03

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Stand Together CoCo Grant

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Robin Lipetzky

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Hang Nguyen for Timothy Ewell

9/20/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/4/2017

Add one (1) Administrative Analyst Project (APW1) (represented) position at the salary plan and grade Z25 1277 (\$5,0663.94 - \$6,1582.31) in the Public Defender's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

Amanda Monson

10/4/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/10/2017

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

Timothy M. Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE October 17 2017

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: