

# POSITION ADJUSTMENT REQUEST

C.56

NO. 22148  
DATE 8/2/2017Department Health ServicesDepartment No./  
Budget Unit No. 0540 Org No. 6330 Agency No. A18

Action Requested: Reallocate the classification of Surgical Technologist (VT7B) on the salary schedule at salary plan and grade level TAX 1174 (\$4,563.34 - \$5,827.57) in the Health Services Department.

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$119,899.00

Net County Cost \_\_\_\_\_

Total this FY \$99,915.00

N.C.C. this FY \_\_\_\_\_

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hospital Enterprise Fund IDepartment must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

9/15/2017

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/3/2017

ADOPT Position Adjustment Resolution No. 22148 to reallocate the classification of Surgical Technologist (VT7B) in salary plan and grade TAX 1174 from \$3,802.78 - \$4,856.31 to \$4,563.34 - \$5,827.57 on the salary schedule in the Health Services Department. (Represented)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ \_\_\_\_\_(Date)

Mary Jane De Jesus-Saepharn

10/3/2017

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/10/2017

- ☒ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

Enid Mendoza

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorAdjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐DATE October 17 2017BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows: