

# POSITION ADJUSTMENT REQUEST

C.51

NO. 22142  
DATE 8/29/2017Department County Administrator - DoIT

Department No./

Budget Unit No. 0147 Org No. 1050 Agency No. A03

Action Requested: Establish the new classification of Assistant Chief Information Officer - Exempt (LTB1); allocate on the salary schedule at salary plan and grade B85 2265 (\$10,695.75 - \$14,333.33); exclude from the Merit System and add one position.

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$224,485.00Net County Cost \$0.00Total this FY \$187,071.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Offset by fees to user departments

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Dianne Dinsmore

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

9/5/17

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/29/2017

ADOPT Position Adjustment Resolution No. 22142 to establish the class of Assistant Chief Information Officer-Exempt (LTB1) (unrepresented); allocate on the salary schedule at salary plan and grade B85/2265 (\$10,695.75 - \$14,333.33) and add one (1) position in the County Administrator's Office, Department of Information Technology.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.  
☐ \_\_\_\_\_(Date)

Dianne Dinsmore

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/6/2017

☒ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

Lisa Driscoll, County Finance Director

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐David J. Twa, Clerk of the Board of Supervisors  
and County AdministratorDATE 09-12-17BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows: